

# ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Tuesday, October 9, 2018

- # 1:**  
**CALL TO ORDER** Reeve Dale Gervais called the meeting to order at 9:01 a.m.
- PRESENT**
- |              |                            |
|--------------|----------------------------|
| Reeve        | Dale Gervais               |
| Deputy Reeve | Tom Burton(Teleconference) |
| Councillors  | Shawn Acton                |
|              | Winston Delorme            |
|              | Roxie Rutt                 |
|              | Bill Smith                 |
|              | Dale Smith                 |
|              | Les Urness                 |
- ATTENDING**
- |  |                  |
|--|------------------|
| Chief Administrative Officer               | Mike Haugen      |
| General Manager, Corporate Services        | Rosemary Offrey  |
| General Manager, Community Services        | Stacey Wabick    |
| General Manager, Infrastructure & Planning | Grant Gyurkovits |
| Recording Secretary                        | Lianne Kruger    |
- ABSENT**
- #2:**  
**AGENDA** MOTION: 18.10.549. Moved by: COUNCILLOR DALE SMITH  
That Council adopt the October 9<sup>th</sup>, 2018 Regular Council Meeting Agenda as presented.
- CARRIED
- #3.1**  
**REGULAR COUNCIL MEETING MINUTES** MOTION: 18.10.550. Moved by: COUNCILLOR SHAWN ACTON  
That Council adopt the minutes of the Regular Council Meeting held on Monday September 24<sup>th</sup>, 2018 as presented.
- CARRIED
- #3.2**  
**BUSINESS ARISING FROM MINUTES** **3.2 BUSINESS ARISING FROM MINUTES:**  
Council requested an update on the progress of Victor Lake Road. Administration responded that brushing and ditching will begin this week.
- #4**  
**PUBLIC HEARING** **4.0 PUBLIC HEARING**  
There was no Public Hearing presented.

#5  
DELEGATIONS

**5.0 DELEGATIONS**

**5.1 WAYNE DRYSDALE, MLA FOR GRANDE PRAIRIE-WAPITI**

MOTION: 18.10.551. Moved by: COUNCILLOR BILL SMITH  
That Council accept the update from Mr. Wayne Drysdale, MLA for Grande Prairie-Wapiti, for information.

CARRIED

#6  
BYLAWS

**6.0 BYLAWS**

**6.1 BYLAW 18-799 ANIMAL CONTROL**

BYLAW 18-799  
SECOND READING

MOTION: 18.10.552. Moved by: DEPUTY REEVE TOM BURTON  
That Council give Second Reading to Bylaw 18-799 "Animal Control Bylaw."

CARRIED

#7  
OLD BUSINESS

**7.0 OLD BUSINESS**

There was no Old Business presented.

#8  
NEW BUSINESS

**8.0 NEW BUSINESS**

**8.7 GROVEDALE PUBLIC SERVICE BUILDING DOOR LOCKS**

PUBLIC SERVICE  
BUILDING DOOR  
LOCKS –  
GROVEDALE

MOTION: 18.10.553. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to negotiate an equitable arrangement to allocate exclusive area for the Grovedale Fire Department within the Grovedale Public Service Building, report including price to be brought to Council for the October 22, 2018 Regular Council Meeting.

CARRIED

Reeve Gervais recessed the meeting at 10:09 a.m.

Reeve Gervais reconvened the meeting at 10:19 a.m.

**8.1 FACILITIES MAINTENANCE 2019-2021 CONSOLIDATED BUDGET REVIEW**

FACILITIES  
MAINTENANCE  
BUDGET REVIEW

Council engaged in discussion in regard to the Facilities Maintenance 2019-2021 Consolidated Budget Review.

Reeve Gervais recessed the meeting at 12:08 p.m.

Reeve Gervais reconvened the meeting at 1:02 p.m.

**FACILITIES  
MAINTENANCE  
BUDGET REVIEW**

MOTION: 18.10.554. Moved by: COUNCILLOR WINSTON DELORME  
That Council remove the requested Facilities Maintenance budgeted items;

- Maintenance Labourer
- Seasonal Groundskeeper
- 600,000.00 for purchase of Grimshaw property
- Paving of FSO parking lot

CARRIED

**8.2 ECONOMIC DEVELOPMENT 2019-2021 CONSOLIDATED BUDGET REVIEW**

**ECONOMIC  
DEVELOPMENT  
BUDGET REVIEW**

MOTION: 18.10.555. Moved by: COUNCILLOR DALE SMITH  
That Council accept the Economic Development 2019-2021 Consolidated Budget Review for information, as presented.

CARRIED

**8.3 RECREATION SERVICES 2019-2021 CONSOLIDATED BUDGET REVIEW**

**RECREATION  
SERVICES  
BUDGET REVIEW**

MOTION: 18.10.556. Moved by: COUNCILLOR SHAWN ACTON  
That Council reschedule the Recreation Services 2019-2021 Consolidated Budget Review to the next Regular Council Meeting.

CARRIED

**8.4 2018 2<sup>ND</sup> QUARTER FINANCIAL 'ACTUAL COMPARED TO BUDGET' REPORT**

**2<sup>ND</sup> QUARTER  
FINANCIAL REPORT**

MOTION: 18.10.557. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the 2018 Second Quarter Financial 'Actual compared to Budget' Report as Information.

CARRIED

**8.5 BIRCH HILLS COUNTY REQUEST FOR ICF/IDP TIMELINE EXTENSION**

**BIRCH HILLS  
COUNTY  
ICF/IDP TIMELINE  
EXTENSION**

MOTION: 18.10.558. Moved by: COUNCILLOR DALE SMITH  
That Council support the request from Birch Hills County for an extension from Municipal Affairs for the Intermunicipal Collaborative Framework (ICF) and Intermunicipal Development Plan (IDP) with Birch Hills County under Ministerial Order MSL:047/18.

CARRIED

## 8.6 PURCHASE OF PUBLIC LAND - GROVEDALE

### PURCHASE OF PUBLIC LAND

MOTION: 18.10.559. Moved by: COUNCILLOR BILL SMITH

That Council direct Administration to pursue the purchase of public land in the Grovedale area for industrial development, once Alberta Environment and Parks has reviewed their application to purchase process.

CARRIED

MOTION: 18.10.560. Moved by: REEVE DALE GERVAIS

That Council rescind motion 18.10.559., in regard to the Grovedale Public Land Purchase.

CARRIED

MOTION: 18.10.561. Moved by: COUNCILLOR BILL SMITH

That Council direct Administration to pursue the purchase of public land, NE 35-68-6 W6M and the NW 36-68-6 W6M, in the Grovedale area for industrial development.

CARRIED

## 8.8 SALE OF SURPLUS EQUIPMENT

### SALE OF SURPLUS EQUIPMENT

MOTION: 18.10.562. Moved by: COUNCILLOR WINSTON DELORME

That Council approve the donation of surplus equipment, A90, A106, A162, A109, A115 and T65 to the Town of Grande Cache.

CARRIED

### AUCTION OF SURPLUS EQUIPMENT

MOTION: 18.10.563. Moved by: COUNCILLOR WINSTON DELORME

That Council approve to auction off surplus equipment A127, A142, A156 at an Auction within Alberta.

CARRIED

### GREENVIEW EQUIPMENT

MOTION: 18.10.564. Moved by: COUNCILLOR WINSTON DELORME

That Council approve to keep the following units A88, A116, A112, A120, A121, A126, A145, and A146 in Greenview's fleet as indicated below in Table A.

CARRIED

## **8.9 LANDRY HEIGHTS MUNICIPAL RESERVE**

### **LANDRY HEIGHTS MUNICIPAL RESERVE**

MOTION: 18.10.565. Moved by: COUNCILLOR SHAWN ACTON

That Council authorize Administration to provide grass cutting services on the 4.72 acres of Municipal Reserve located within the Landry Heights subdivision at SE15 – 70 – 6 – W6M.

CARRIED

Reeve Gervais recessed the meeting at 2:41 p.m.

Reeve Gervais reconvened the meeting at 2:50 p.m.

Deputy Reeve Burton did not return after the recess.

## **8.10 SWAN LAKE REGISTRATION**

### **SWAN LAKE REGISTRATION**

MOTION: 18.10.566. Moved by: COUNCILLOR ROXIE RUTT

That Council authorize Administration to implement a camper registration program for Swan Lake.

CARRIED

## **8.11 SALE OF TAX FORFEITURE PROPERTIES**

### **SALE OF TAX FORFEITURE PROPERTIES**

MOTION: 18.10.567. Moved by: COUNCILLOR DALE SMITH

That Council directs Administration to sell three (3) Tax Forfeiture properties at fair market value, these lots are identified as NE-19-70-23-W5, Plan 725TR Block 1 Lot 2 – Tax Roll 147119, NE-19-70-23-W5, Plan 725TR Block 1 Lot 3 – Tax Roll 147118 and NE-19-70-23-W5, Plan 725TR Block 1 Lot 4 – Tax Roll 147117.

CARRIED

## **8.12 REGIONAL SDAB INVITATION**

### **SDAB INVITATION**

MOTION: 18.10.568. Moved by: COUNCILLOR BILL SMITH

That Council direct administration to respond to Big Lakes County and the Town of High Prairie declining the invitation to join a regional Subdivision and Development Appeal Board.

CARRIED



**8.13 CONTRACT AWARD – GROVEDALE WATER SUPPLY SYSTEM CONTRACT #2**

GROVEDALE  
WATER SUPPLY  
SYSTEM CONTRACT  
#2 – CONTRACT  
AWARD

MOTION: 18.10.569. Moved by: COUNCILLOR BILL SMITH  
That Council award the Grovedale Water Supply System Contract #2 to Clarke Builders in the amount of \$9,655,765.00, funds to come from Environmental Services 2018 Capital Budget.

MOTION: 18.10.570. Moved by: COUNCILLOR DALE SMITH  
That Council table motion 18.10.569. until more information can be brought forward.

CARRIED

**8.14 EXEMPTION FROM IDP WITH YELLOWHEAD COUNTY**

EXEMPTION FROM  
IDP WITH  
YELLOWHEAD  
COUNTY

MOTION: 18.10.571. Moved by: COUNCILLOR SHAWN ACTON  
That Council agrees to apply the exemption from MGA Section 631, as per Ministerial Order MSL:047/18 #1, as both Yellowhead County and the M.D of Greenview have a common boundary comprised entirely of provincial crown land.

CARRIED

**8.15 BIG MEADOW APPROACH**

Council Bill Smith declared pecuniary interest.

BIG MEADOW  
APPROACH

MOTION: 18.10.572. Moved by: COUNCILLOR ROXIE RUTT  
That Council authorize Administration to construct two farmland access approaches to the Big Meadow Grazing Lease.

CARRIED

**8.16 RMA FALL CONVENTION – MEETING WITH SHAYE ANDERSON**

RMA FALL  
CONVENTION –  
MEETING WITH  
SHAYE ANDERSON

MOTION: 18.10.573. Moved by: REEVE DALE GERVAIS  
That Council direct Administration to arrange a meeting with Minister Anderson.

CARRIED

**8.17 STAFF INTRODUCTIONS**

## ADOPTED

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### STAFF INTRODUCTIONS

MOTION: 18.10.574. Moved by: COUNCILLOR ROXIE RUTT

That Council provide direction to Administration to continue staff introduction of new staff members to Council at the Committee of the Whole Meetings in Grovedale or Grande Cache and Regular Council Meetings.

CARRIED

### 8.18 STURGEON HEIGHTS CEMETERY

#### STURGEON HEIGHTS CEMETERY MAINTENANCE AGREEMENT

MOTION: 18.10.575. Moved by: COUNCILLOR ROXIE RUTT

That Council authorize Administration to enter into a maintenance agreement for the Sturgeon Heights Cemetery with the Diocese of Athabasca, to be administered through the Sturgeon Heights Community Club.

CARRIED

#### STURGEON HEIGHTS CEMETERY OPERATING GRANT

MOTION: 18.10.576. Moved by: COUNCILLOR SHAWN ACTON

That Council approve an operating grant in the amount \$4,500.00 for a three years of maintenance and operation and capital grant in the amount of \$1,000.00 to the Sturgeon Heights Community Club for the Sturgeon Heights Cemetery, pending an endorsed agreement with the Diocese of Athabasca, with funds to come from the 2018 Community Service Miscellaneous Budget.

CARRIED

### 8.19 CAO/MANAGER REPORT

#### CAO REPORT

MOTION: 18.10.577. Moved by: COUNCILLOR LES URNESS

That Council accept the CAO/Managers' Report for information, as presented.

CARRIED

#### #9 COUNCILLORS BUSINESS & REPORTS

### 9.1 COUNCILLORS' BUSINESS & REPORTS

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

#### WARD 1

**COUNCILLOR WINSTON DELORME** updated Council on his recent activities, which include;

September 10, 2018 Regular Council Meeting  
Alberta Urban Municipalities Association Fall Conference  
Grande Cache Cemetery Committee Meeting

#### WARD 2

**REEVE DALE GERVAIS** updated Council on his recent activities, which include;  
Joint Council Meeting with the County of Big Lakes for the Intermunicipal Collaboration Framework

Policy Review Committee Meeting

AUMA Conference

Met with Minister Marg McCuaig-Boyd and Minister Brian Mason

Met with Vice President of Operations – Paramount Resources

Met with Facility Manager Greenview Multiplex and Mayor of Valleyview

**WARD 3**

**COUNCILLOR LES URNESS**

Municipal Planning Commission Meeting

Tri-Municipal Industrial Partnership Meeting

September 27, 2018 Committee of the Whole Meeting

Stakeholders Sporting Clay Shoot

**WARD 4**

**COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;

September 24<sup>th</sup>, 2018 Regular Council Meeting

Joint Council Meeting for the Valleyview Intermunicipal Development Plan (IDP)

Alberta Urban Municipalities Association Fall Conference

Valleyview & District Recreation Board Meeting

Greenview Regional Waste Management Commission Meeting

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on his recent activities, which Include;

September 24<sup>th</sup>, 2018 Regular Council Meeting

Joint Council Meeting for the Valleyview Intermunicipal Development Plan (IDP)

Joint Council Meeting with the County of Big Lakes for the Intermunicipal

Collaboration Framework (ICF)

Victims Services Fundraiser

Grande Prairie Legion First Annual First Responders Appreciation Function

**WARD 6**

**DEPUTY REEVE TOM BURTON** submitted his update to Council on his recent activities, which include;

September 10, 2018 Regular Council Meeting

PARDS Grand Opening of their New Facility

Municipal Planning Commission Meeting

Fox Creek Recreation Committee Meeting

Grande Prairie Legion First Annual First Responders Appreciation Function

September 17<sup>th</sup>, 2018 Committee of the Whole Meeting

Fox Creek/Greenview Multiplex Soft Opening Function

Grande Prairie Regional Recreation Committee Meeting

DeBolt Library Board Meeting

Community Planning Association of Alberta Meeting

Policy Review Committee Meeting

Nitehawk Charity Event



**WARD 7**

**COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;  
September 24, 2018 Regular Council Meeting  
Joint Council Meeting for the Valleyview Intermunicipal Development Plan  
Rural Library Conference  
The Knowledge Tree Open House  
Victim's Assistance Fundraiser

MOTION: 18.10.578. Moved by: COUNCILLOR DALE SMITH  
That Council approve a leave of absence for Councillor Roxie Rutt for three months from the day of surgery.

CARRIED

**WARD 8**

**COUNCILLOR BILL SMITH**  
Tri-Municipal Industrial Park Meeting  
September 24, 2018 Regular Council Meeting  
Grande Prairie Legion First Annual First Responders Appreciation Function  
Community Futures Meeting

**MEMBERS  
BUSINESS**

MOTION: 18.10.579. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the Members Business for information.

CARRIED

**#10  
CORRESPONDENCE**

**10.0 CORRESPONDENCE**

MOTION: 18.10.580. Moved by: COUNCILLOR DALE SMITH  
That Council accept the correspondence for information, as presented.

CARRIED

Deputy Reeve Tom Burton re-joined the meeting at 3:45 p.m.

**#11 CLOSED  
MEETING**

**11.0 CLOSED SESSION**

**CLOSED SESSION**

MOTION: 18.10.581. Moved by: COUNCILLOR SHAWN ACTON  
That the meeting go to Closed Session, at 4:06 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera..

CARRIED

ADOPTED

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**11.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY**  
*(FOIPP; Section 17)*

OPEN SESSION

MOTION: 18.10.582. Moved by: COUNCILLOR DALE SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting return to Open Session at 4:38 p.m.

CARRIED

MOTION: 18.10.583. Moved by: COUNCILLOR SHAWN ACTON

That Council authorizes Reeve Dale Gervais to authorize payment to RMRF for legal advice.

CARRIED

**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 18.10.584. Moved by: COUNCILLOR WINSTON DELORME

That this meeting adjourn at 4:41 p.m.

CARRIED

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE