

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, April 23, 2018

**# 1:**  
**CALL TO ORDER**      Reeve Dale Gervais called the meeting to order at 9:01 a.m.

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton Shawn Acton Roxie Rutt Bill Smith Dale Smith Les Urness
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<b>ATTENDING</b>	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Communications Officer Finance Intern Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Diane Carter Bill Duncan Faraja Amanda Lianne Kruger
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<b>ABSENT</b>	Councillor	Winston Delorme
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**#2:**  
**AGENDA**      MOTION: 18.04.184. Moved by: DEPUTY REEVE TOM BURTON  
That Council adopt the April 23<sup>rd</sup>, 2018 Regular Council Agenda as presented.

- 8.14 Select Date for Financial Reports

CARRIED

**#3.1**  
**REGULAR COUNCIL**  
**MEETING MINUTES**      MOTION: 18.04.185. Moved by: COUNCILLOR DALE SMITH  
That Council adopt the minutes of the Regular Council Meeting held on Monday  
March 26<sup>th</sup>, 2018 as amended.

CARRIED

**#3.2**  
**BUSINESS ARISING**  
**FROM MINUTES**      **3.2 BUSINESS ARISING FROM MINUTES:**

**#4**  
**PUBLIC HEARING**      **4.0 PUBLIC HEARING**

There were no Public Hearings scheduled.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

**5.1 SUN VALLEY PIONEERS PRESENTATION**

**SUN VALLEY  
PIONEERS  
PRESENTATION**

MOTION: 18.04.186. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the financial update from the Sun Valley Pioneers for information, as presented.

CARRIED

**#6  
BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 18-793 BIG MOUNTAIN INDUSTRIAL PARK AREA STRUCTURE PLAN**

**BYLAW 18-793  
FIRST READING**

MOTION: 18.04.187. Moved by: COUNCILLOR ROXIE RUTT  
That Council give First Reading to Bylaw No. 18-793, for the Big Mountain Industrial Park Area Structure Plan.

CARRIED

**BYLAW 18-793  
PUBLIC HEARING**

MOTION: 18.04.188. Moved by: DEPUTY REEVE TOM BURTON  
That Council schedule a Public Hearing for Bylaw No. 18-793, to be held at 10:00 am on May 14, 2018, for the Big Mountain Industrial Park Area Structure Plan

CARRIED

**5.2 CRANBERRY LAKE RODEO ASSOCIATION PRESENTATION**

**CRANBERRY LAKE  
RODEO  
ASSOCIATION  
PRESENTATION**

MOTION: 18.04.189. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the presentation from the Cranberry Lake Rodeo Association regarding a third approach be added to their property in DeBolt, AB for information, as presented.

CARRIED

**6.2 BYLAW 18-790 SCHEDULE OF FEES**

**BYLAW 18-790  
SECOND READING**

MOTION: 18.04.190. Moved by: COUNCILLOR BILL SMITH  
That Council give second reading to Bylaw 18-790 Schedule of Fees Bylaw.

CARRIED

**BYLAW 18-790  
THIRD READING  
HELD OVER**

**MOTION: 18.04.191.** Moved by: DEPUTY REEVE TOM BURTON  
That Council hold over third reading of Bylaw 18-790 until a later date.  
CARRIED

Reeve Gervais recessed the meeting at 10:21 a.m.  
Reeve Gervais reconvened the meeting at 10:31 a.m.

**5.3 ASSOCIATED ENGINEERING – WATER/WASTEWATER PROJECTS UPDATE  
PRESENTATION**

**ASSOCIATED  
ENGINEERING  
PRESENTATION**

**MOTION: 18.04.192.** Moved by: COUNCILLOR BILL SMITH  
That Council accept the presentation from Associated Engineering on  
completed environmental projects and the proposed Grovedale/Laundry  
Heights water distribution alignment for information, as presented.  
CARRIED

**5.4 ENCANA CORPORATION PRESENTATION**

**ENCANA  
PRESENTATION**

**MOTION: 18.04.193.** Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the presentation from Encana Corporation for information,  
as presented.  
CARRIED

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 GRADER BEAT TENDER RESULTS**

**GRADER BEAT 1**

**MOTION: 18.04.194.** Moved by: COUNCILLOR ROXIE RUTT  
That Council award Grader Beat 1 to Down to Earth in the amount of \$115.00  
per/hr.

CARRIED

**GRADER BEAT 2 &  
GRADER BEAT 3**

**MOTION: 18.04.195.** Moved by: DEPUTY REEVE TOM BURTON  
That Council award Grader Beat 2 and Beat 3 to Rutt Busters in the amount of  
\$120.00 per/hr.

CARRIED

**GRADER BEAT 4**

**MOTION: 18.04.196.** Moved by: COUNCILLOR SHAWN ACTON  
That Council award Grader Beat 4 to Vinette Ventures in the amount of \$142.50 per/hr.

**MOTION: 18.04.197.** Moved by: COUNCILLOR SHAWN ACTON  
That Council table motion 18.04.197 until the May 14<sup>th</sup>, 2018 Regular Council meeting and further information be brought forward.

CARRIED

**GRADER BEAT 5**

**MOTION: 18.04.198.** Moved by: REEVE DALE GERVAIS  
That Council accept the late tender bid and award Grader Beat 5 to McNeil Construction in the amount of \$165.00 per/hr.

CARRIED

**GRADER BEAT 6 &  
GRADER BEAT 7**

**MOTION: 18.04.199.** Moved by: COUNCILLOR DALE SMITH  
That Council award Grader Beat 6 and Beat 7 to J. Moody in the amount of \$147.43 per/hr.

CARRIED

**GRADER BEAT 8**

**MOTION: 18.04.200.** Moved by: COUNCILLOR ROXIE RUTT  
That Council award Grader Beat 8 to J. Moody in the amount of \$167.43 per/hr.

CARRIED

**GRADER BEAT 9**

**MOTION: 18.04.201.** Moved by: COUNCILLOR LES URNESS  
That Council award Grader Beat 9 to J. Moody in the amount of \$174.43 per/hr.

CARRIED

Reeve Gervais recessed the meeting at 12:02 p.m.  
Reeve Gervais reconvened the meeting at 1:04 p.m.

**8.2 TOWNSHIP ROAD 690, DEBOLT PUBLIC SERVICE BUILDING ACCESS AND  
RANGE ROAD 262 – SURFACING CONTRACT AWARD**

**BASE PAVING  
CONTRACT**

**MOTION: 18.04.202.** Moved by: COUNCILLOR DALE SMITH  
That Council award the base paving contract on Township Road 690, DeBolt Public Service Building Access and Range Road 262 to Knelsen Sand & Gravel Ltd. of Grande Prairie, Alberta for the upset limit of \$5,929,759.40 to be funded from the 2018 Road Surfacing Capital Budget.

CARRIED



### **8.3 GRANT FUNDING REQUEST – GROVEDALE & STURGEON HEIGHTS SYSTEMS**

**ALBERTA  
MUNICIPAL WATER  
WASTE WATER  
PARTNERSHIP  
PROGRAM**

MOTION: 18.04.203. Moved by: COUNCILLOR SHAWN ACTON  
That Council approve application for funding under the Alberta Municipal Water Waste Water Partnership Program for the design and construction of Grovedale Water Treatment Plant and the Sturgeon Heights Lagoon Expansion.  
CARRIED

### **8.4 SEWER REPAIR INVOICE CANCELLATION**

**SEWER REPAIR  
INVOICE**

MOTION: 18.04.204. Moved by: DEPUTY REEVE TOM BURTON  
That Council approve Administration to cancel an outstanding accounts receivable invoice in the amount of \$2,565.65 which includes accumulated interest, for the resident that encountered a sanitary sewer blockage on private property in the Hamlet of DeBolt.  
CARRIED

### **8.5 HAMLET OF LANDRY HEIGHTS MUNICIPAL WATER SERVICES RESULTS**

**MUNICIPAL WATER  
SERVICES TO THE  
HAMLET OF  
LANDRY HEIGHTS**

MOTION: 18.04.205. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to install municipal water services to the Hamlet of Landry Heights.  
CARRIED

### **8.6 ECONOMIC DEVELOPMENT AND TOURISM PROMOTIONAL UPDATE**

**ECONOMIC  
DEVELOPMENT &  
TOURISM  
PROMOTIONAL  
UPDATE**

MOTION: 18.04.206. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the Economic Development and Tourism presentation for information, as presented.  
CARRIED

### **8.7 GRANDE PRAIRIE REGIONAL TOURISM ASSOCIATION – FUNDING REQUEST**

**GRANDE PRAIRIE  
REGIONAL  
TOURISM  
ASSOCIATION**

MOTION: 18.04.207. Moved by: COUNCILLOR BILL SMITH  
That Council approve the increased funding request in the amount of \$7,791.50 from the Grande Prairie Regional Tourism Association, with funds to come from the Economic Development Budget.  
CARRIED

MOTION: 18.04.208. Moved by: COUNCILLOR BILL SMITH  
That Council authorize Administration to transfer \$7,791.50 from Contingency Reserve to Economic Development Budget.

CARRIED

#### **8.8 EVERGREENS FOUNDATION**

**EVERGREENS  
FOUNDATION**

MOTION: 18.04.209. Moved by: DEPUTY REEVE TOM BURTON  
That Council authorize Administration to forward the 2017 and 2018 Capital Requisition to the Evergreens Foundation for the Parkland Lodge in the amount of \$2,129,188.91, with funds to come from the Community Services Budget.

CARRIED

MOTION: 18.04.210. Moved by: DEPUTY REEVE TOM BURTON  
That Council authorize Administration to transfer \$2,129,188.91 from Contingency Reserve to the Community Services Budget.

CARRIED

#### **8.9 VALLEYVIEW FIRE DEPARTMENT ADDITIONAL FUNDING REQUEST**

**VALLEYVIEW FIRE  
DEPARTMENT**

MOTION: 18.04.211. Moved by: DEPUTY REEVE TOM BURTON  
That Council approve the Town of Valleyview additional funding request for the purchase of Fire Department turnout gear washing machine and dryer in the amount to a maximum of \$15,000.00, with funds to come from Protective Services Budget.

CARRIED

MOTION: 18.04.212. Moved by: DEPUTY REEVE TOM BURTON  
That Council authorize Administration to transfer \$15,000.00 from Contingency Reserve to Protective Services Budget.

CARRIED

#### **8.10 FOX CREEK WATER TANKER REQUEST**

**FOX CREEK WATER  
TANKER**

MOTION: 18.04.213. Moved by: COUNCILLOR ROXIE RUTT  
Greenview Council approve the transfer of surplus water tanker F-19 to the Town of Fox Creek at no cost.

CARRIED

### 8.11 DISPOSAL OF SURPLUS DIGITAL COMMUNICATION TOOLS

**SURPLUS DIGITAL  
COMMUNICATION  
TOOLS**

MOTION: 18.04.214. Moved by: COUNCILLOR DALE SMITH

That Council approve the disposal of the used digital communications tools as a donation to non-profit organizations for three weeks, followed by an opportunity for Council Members and Greenview staff to purchase any remaining digital communications tools for a further three weeks after which any remaining items may be disposed of by Administration.

CARRIED

### 8.12 GRANDE CACHE ENVIRONMENTAL COMMITTEE

**GRANDE CACHE  
ENVIRONMENTAL  
COMMITTEE**

MOTION: 18.04.215. Moved by: COUNCILLOR BILL SMITH

That Council recommend to the Town of Grande Cache that Tara Zeller be appointed to the Grande Cache Environmental Committee, and Councillor Winston Delorme as the alternate.

CARRIED

### 8.13 FORMER COUNCILLOR APPRECIATION

**FORMER  
COUNCILLOR  
APPRECIATION**

MOTION: 18.04.216. Moved by: DEPUTY REEVE TOM BURTON

That Council direct administration to pursue Option 3 – Recognition at Local Ratepayers BBQ's to plan for a Councillor Appreciation event for former Councillors going back to 1994.

CARRIED

**#9  
COUNCILLORS  
BUSINESS &  
REPORTS**

#### 9.1 COUNCILLORS' BUSINESS & REPORTS

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events attended, including the following:

**9.0  
MEMBERS  
BUSINESS**

#### 9.0 MEMBERS BUSINESS

**WARD 1**

**COUNCILLOR WINSTON DELORME** was unavailable to submit his report.

**WARD 2**

**REEVE DALE GERVAIS** submitted an update to Council on his recent activities, which include:

Committee of the Whole Meeting  
Municipal Planning Commission Meeting  
Policy Review Committee Meeting  
Fox Creek Synergy Group Meeting



Fox Creek Library Board Meeting  
Tri Municipal Industrial Partnership Meeting  
Philip J Currie Dinosaur Museum Meeting

**WARD 3**

**COUNCILLOR LES URNESS** submitted an update to Council on his recent activities, which include:

Tri Municipal Industrial Partnership Meeting  
Greenview Regional Multiplex Board Meeting  
Committee of the Whole Meeting  
Municipal Planning Commission Meeting  
Policy Review Committee Meeting  
Tri Municipal Industrial Partnership Meeting

**WARD 4**

**COUNCILLOR SHAWN ACTON** submitted an update to Council on his recent activities, which include:

Greenview Regional Waste Management Commission Meeting  
Valleyview & District Recreation Board Meeting  
Committee of the Whole Meeting  
Municipal Planning Commission Meeting  
Fox Creek Synergy Group Meeting  
FCSS Meeting

**WARD 5**

**COUNCILLOR DALE SMITH** submitted an update to Council on his recent activities, which include:

Forestry Regional Action Committee  
Municipal Planning Commission  
Heart River Housing Foundation

**WARD 6**

**DEPUTY REEVE TOM BURTON** submitted an update to Council on his recent activities, which include:

Community Planning Association of Alberta Meeting  
Committee of the Whole Meeting  
East Smoky Recreation Board Meeting  
Policy Review Committee Meeting  
Tri Municipal Industrial Partnership Meeting

**WARD 7**

**COUNCILLOR ROXIE RUTT** submitted an update to Council on her recent activities, which include:

Alberta Rural Physician Action Plan Conference  
Committee of the Whole Meeting  
Canfor FMA Advisory Committee Meeting  
Municipal Planning Commission Meeting



FCSS Meeting  
Peace Library System Board Meeting

**WARD 8**

**COUNCILLOR BILL SMITH** submitted an update to Council on his recent activities, which include:  
Community Futures Grande Prairie & Region Meeting  
Committee of the Whole Meeting  
Municipal Planning Commission Meeting  
Tri Municipal Industrial Partnership Meeting  
Northwest Road Safety Committee Meeting

**SHARED  
GREENHOUSE**

**MOTION: 18.04.217.** Moved by: **COUNCILLOR SHAWN ACTON**  
That Council direct Administration to investigate the potential of a shared Greenhouse with the Town of Fox Creek and the Town of Valleyview.  
**DEFEATED**

**MEMBERS  
BUSINESS**

**MOTION: 18.04.218.** Moved by: **DEPUTY REEVE TOM BURTON**  
That Council accept the Members Business Reports as information.  
**CARRIED**

**#10  
CORRESPONDENCE**

**10.0 CORRESPONDENCE**  
  
**MOTION: 18.04.219.** Moved by: **COUNCILLOR DALE SMITH**  
That Council accept the correspondence for information, as presented.  
**CARRIED**

**#11  
IN CAMERA**

**11.0 IN CAMERA**

**IN CAMERA**

**MOTION: 18.04.222.** Moved by: **COUNCILLOR ROXIE RUTT**  
That the meeting go to In-Camera, at 2:13 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.  
**CARRIED**

**11.1 CONFIDENTIAL EVALUATIONS**

April 23, 2018

**OUT OF CAMERA**

**MOTION: 18.04.221. Moved by: COUNCILLOR ROXIE RUTT**

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 3:09 p.m.

**CARRIED**

Councillor Bill Smith vacated the meeting at 3:05 p.m.

Councillor Dale Smith vacated the meeting at 3:05 p.m.

**MOTION: 18.04.222. Moved by: REEVE DALE GERVAIS**

That Council accept the In Camera personnel matter as information and refer it to the Chief Administrative Officer for comment by the end of May 2018.

**CARRIED**

**12.0 ADJOURNMENT**

**#12  
ADJOURNMENT**

**MOTION: 18.04.223. Moved by: COUNCILLOR ROXIE RUTT**

That this Regular Council Meeting adjourn at 3:10 p.m.

**CARRIED**

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE