

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, February 12, 2018

**# 1:**  
**CALL TO ORDER**

Reeve Dale Gervais called the meeting to order at 9:01 a.m.

**PRESENT**

Reeve  
Deputy Reeve  
Councillors

Dale Gervais  
Tom Burton  
Shawn Acton  
Winston Delorme  
Roxie Rutt  
Bill Smith  
Dale Smith  
Les Urness

**ATTENDING**

Chief Administrative Officer  
General Manager, Corporate Services  
General Manager, Community Services  
General Manager, Infrastructure & Planning  
Communications Officer  
Recording Secretary

Mike Haugen  
Rosemary Offrey  
Dennis Mueller  
Grant Gyurkovits  
Diane Carter  
Lianne Kruger

**ABSENT**

**#2:**  
**AGENDA**

**MOTION: 18.02.63. Moved by: COUNCILLOR ROXIE RUTT**  
That Council adopt the February 12<sup>th</sup>, 2018 Regular Council Agenda as presented.  
**CARRIED**

**#3.1**  
**REGULAR COUNCIL**  
**MEETING MINUTES**

**MOTION: 18.02.64. Moved by: DEPUTY REEVE TOM BURTON**  
That Council adopt the minutes of the Regular Council Meeting held on Monday January 22<sup>nd</sup>, 2018 as amended.

**CARRIED**

**#3.2**  
**BUSINESS ARISING**  
**FROM MINUTES**

**3.2 BUSINESS ARISING FROM MINUTES:**

**#4**  
**PUBLIC HEARING**

**4.0 PUBLIC HEARING**

There were no Public Hearings scheduled.

Councillor Dale Smith entered the meeting at 9:30 a.m.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

**5.1 CANADIAN ASSOCIATION OF PETROLEUM PRODUCERS PRESENTATION**

**CAPP  
PRESENTATION**

MOTION: 18.02.65. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the update on the state of the oil and natural gas industry from the Canadian Association of Petroleum Producers for information, as presented.

CARRIED

**#6  
BYLAWS**

**6.0 BYLAWS**

There were no Bylaws presented.

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 ADDITIONS AND REMOVAL OF BANK ACCOUNTS SIGNING AUTHORITY**

**SIGNING  
AUTHORITY**

MOTION: 18.02.66. Moved by: COUNCILLOR ROXIE RUTT  
That Council remove former Council members Dave Hay and George Delorme from the list of signing authorities for Greenview's bank accounts.

CARRIED

**SIGNING  
AUTHORITY**

MOTION: 18.02.67. Moved by: DEPUTY REEVE TOM BURTON  
That Council add Council members Shawn Acton and Winston Delorme as signing authorities to the list of signing authorities for Greenview's bank accounts.

CARRIED

**8.3 COUNCIL CHAMBER UPGRADES**

**COUNCIL  
CHAMBER  
UPGRADES**

MOTION: 18.02.68. Moved by: COUNCILLOR BILL SMITH  
That Council authorize Administration to award the contract for Council Chamber equipment upgrades to AVI-SPL Canada Limited at a cost of \$71,693.36 with funds to come from the Information Systems 2018 Capital Budget.

CARRIED

Reeve Gervais recessed the meeting at 10:07 a.m.  
Reeve Gervais reconvened the meeting at 10:18 a.m.

**SOUTH PEACE  
REGIONAL  
ARCHIVES  
PRESENTATION**

MOTION: 18.02.69. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the update from South Peace Regional Archives as presented, for information.

CARRIED

**8.2 ASSESSMENT YEAR MODIFIERS**

**ASSESSMENT YEAR  
MODIFIERS**

MOTION: 18.02.70. Moved by: COUNCILLOR DALE SMITH  
That Council direct Administration to write Municipal Affairs Shaye Anderson, and copy AUMA, AAMD&C, Treasury Board, the Premier of Alberta and the Minister of Energy a letter stating Council's concerns regarding the decision to maintain the 2016 Assessment Year Modifiers as the 2017 Assessment Year Modifiers.

CARRIED

**8.4 PEDESTRIAN SAFETY RIDGEVALLEY SCHOOL**

**PEDESTRIAN  
SAFETY**

MOTION: 18.02.71. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the information regarding pedestrian safety within the school zones of the Hamlet of Ridgevalley for information, as presented.

CARRIED

**8.5 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP FUNDS**

**TMIP**

MOTION: 18.02.72. Moved by: COUNCILLOR WINSTON DELORME  
That Council authorize Administration to transfer \$47,193.26 from the Contingency Reserve Fund to the 2018 Tri-Municipal Industrial Partnership Budget.

CARRIED

**8.6 SPONSORSHIP – ELECTED OFFICIALS ECONOMIC DEVELOPMENT  
TRAINING**

**ELECTED OFFICIALS  
ECONOMIC  
DEVELOPMENT  
TRAINING**

MOTION: 18.02.73. Moved by: COUNCILLOR ROXIE RUTT  
That Council provide lunch sponsorship in the amount of \$1,000.00 to the Economic Developers Association of Alberta for the Alberta's Elected Officials Course to be held February 23, 2018 in Grande Prairie, with funds to come from the Council Budget.

CARRIED



**8.7 VALLEYVIEW PETROLEUM ASSOCIATION – SPONSORSHIP REQUEST**

**VALLEYVIEW  
PETROLEUM  
ASSOCIATION**

**MOTION: 18.02.74.** Moved by: COUNCILLOR DALE SMITH

That Council approve Supper Sponsorship in the amount of \$500.00 to the Valleyview Petroleum Association for the March 9, 10, 11 Bonspiel, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

**8.8 POLICY 1018 EXPENDITURES AND DISBURSEMENT**

**POLICY 1018**

**MOTION: 18.02.75.** Moved by: COUNCILLOR ROXIE RUTT

That Council approve Policy 1018 "Expenditures and Disbursement" as recommended by the Policy Review Committee.

CARRIED

**8.9 POLICY 1024 SPECIAL OCCASION MESSAGES**

**POLICY 1024**

**MOTION: 18.02.76.** Moved by: DEPUTY REEVE TOM BURTON

That Council approve the revised "Special Occasion Messages" policy number 1024 as recommended by the Policy Review Committee.

CARRIED

**8.10 POLICY 2009 SMOKE FREE WORK PLACE**

**POLICY 2009**

**MOTION: 18.02.77.** Moved by: COUNCILLOR DALE SMITH

That Council approve the revised "Smoke Free Workplace" policy number 2009 as recommended by the Policy Review Committee.

CARRIED

**8.11 REVISED POLICY 4004 EQUIPMENT CONTRACTOR REGISTRY**

**POLICY 4004**

**MOTION: 18.02.78.** Moved by: COUNCILLOR WINSTON DELORME

That the Council approve Policy 4004 "Equipment Contractor Registry" with the suggested modifications listed as Change 1 and Change 2 in the Background as presented.

**MOTION: 18.02.79.** Moved by: COUNCILLOR LES URNESS

That Council table motion 18.02.78. pending a meeting consisting of Council, Administration and Contractors regarding the Equipment Contractor Registry.

CARRIED

Reeve Gervais recessed the meeting at 12:08 p.m.  
Reeve Gervais reconvened the meeting at 1:06 p.m.

Councillor Dale Smith did not return to the meeting after the recess.

## **8.12 CAO/MANAGERS' REPORTS**

### **CAO REPORTS**

MOTION: 18.02.80. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the CAO Report for information, as presented.

CARRIED

### **#9 COUNCILLORS BUSINESS & REPORTS**

## **9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events attended, including the following:

### **WARD 8**

**COUNCILLOR BILL SMITH** updated Council on his recent activities, which include:  
Agriculture Services Board Meeting  
Farm Tech Conference  
Alberta Association of Municipal Districts & Counties Zone 4 District Meeting

### **WARD 6**

**DEPUTY REEVE TOM BURTON** updated Council on his recent activities, which include:  
Water North Coalition Meeting  
DeBolt Library Board Meeting  
Community Planning Association of Alberta Meeting  
IAP2 Decision Makers Workshop  
Tri-Municipal Industrial Partnership Meeting  
Policy Review Committee Meeting  
Ribbon Cutting of the Greenview Regional Multiplex  
Alberta Association of Municipal Districts & Counties Zone 4 District Meeting

### **WARD 7**

**COUNCILLOR ROXIE RUTT** updated Council on her recent activities, which include:  
Grande Spirit Foundation Meeting  
IAP2 Decision Makers Workshop  
Tri-Municipal Industrial Partnership Meeting  
Community Education Committee Meeting  
Alberta Association of Municipal Districts & Counties Zone 4 District Meeting  
Ribbon Cutting of the Greenview Regional Multiplex

**REEVE'S REPORT**

**9.1 REEVE'S REPORT:**

**WARD 2**

**REEVE DALE GERVAIS** updated Council on his recent activities, which include:  
Grande Prairie Hospital Foundation  
South Peace Regional Archives  
Alberta Association of Municipal Districts & Counties Zone 4 District Meeting  
Ribbon Cutting of the Greenview Regional Multiplex.

**WARD 4**

**COUNCILLOR SHAWN ACTON** updated Council on his recent activities, which include:  
Regular Council Meeting.

**WARD 3**

**COUNCILLOR LES URNESS** updated Council on his recent activities, which include:  
Ribbon Cutting of the Greenview Regional Multiplex.  
Valleyview & District Library Board Meeting  
Tri-Municipal Industrial Partnership Meeting  
Policy Review Committee Meeting

**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on his recent activities, which include:  
Regular Council Meeting

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on his recent activities, which include:  
Clubroot Information Meeting  
Agriculture Services Board Meeting  
Policy Review Committee Meeting  
Heart River Housing Foundation Meeting  
Alberta Association of Municipal Districts & Counties Zone 4 District Meeting  
Ribbon Cutting of the Greenview Regional Multiplex.

**9.0 MEMBERS BUSINESS**

MOTION: 18.02.81. Moved by: COUNCILLOR SHAWN ACTON  
That Council accept the Members Business Reports as information.

CARRIED



#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

MOTION: 18.02.82. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the correspondence for information, as presented.  
CARRIED

#11 IN CAMERA

**11.0 IN CAMERA**

IN CAMERA

MOTION: 18.02.83. Moved by: COUNCILLOR LES URNESS  
That the meeting go to In-Camera, at 2:10 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

FOIPP  
SECTION 27

**11.1 PRIVILEGED INFORMATION**  
(FOIPP; Section 27)

FOIPP  
SECTION 19

**11.2 CONFIDENTIAL EVALUATIONS**  
(FOIPP; Section 19)

FOIPP  
SECTION 21

**11.3 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS**  
(FOIPP; Section 21)

OUT OF CAMERA

MOTION: 18.02.84. Moved by: COUNCILLOR LES URNESS  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 2:35 p.m.

CARRIED

MOTION: 18.02.85. Moved by: REEVE DALE GERVAIS  
That Council direct administration to seek a progress report from Terrapin.  
CARRIED

**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 18.02.86. Moved by: COUNCILLOR ROXIE RUTT  
That this meeting adjourn at 2:40 p.m.

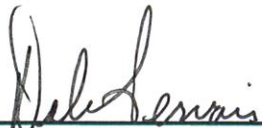
CARRIED

ADOPTED

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*February 12, 2018*

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE