

"A Great Place to Live, Work and Play"

REGULAR COUNCIL MEETING AGENDA

Wedn	esday November 12, 2014	1:00 PM Council Cha Administration B	
#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		1
#3	MINUTES	3.0 Organizational Meeting minutes held October 28, 2014 – to be adopted.	3
		3.1 Regular Council Meeting minutes held October 28, 2014 – to be adopted.	17
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING		
#5	DELEGATION		
#6	BYLAWS		
#7	OLD BUSINESS		
#8	NEW BUSINESS	8.1 Agricultural Services Board Appointment	23
		8.2 FCSS Appointment	26
		8.3 Rescind Motion	28
		8.4 Cattle Guard on Twp. 705	30
		8.5 Sweathouse Community Hall – Request	39
		8.6 Grant Policy – Revisions	43
		8 7 Proposed Bursary Policy	46

		8.8 Philip J. Currie Dinosaur Museum Regional Funding	52
		8.9 Santa's Anonymous – Valleyview	54
		8.10 Assessment Review Board	57
		8.11 CAO / Managers' Report	65
#9	COUNCILLORS BUSINESS & REPORTS		
#10	CORRESPONDENCE	 Wapiti Corridor Planning Society Valleyview & District Recreation Board Minutes Valleyview Municipal Library Board Minutes Alberta Surface Rights Federation 	
#11	IN CAMERA	11.1 Legal LATE ITEM	
#12	ADIOLIRNMENT		

Minutes of a

ORGANIZATIONAL MEETING MUNICIPAL DISTRICT OF GREENVIEW NO. 16

M.D. Administration Building, Valleyview, Alberta, on Tuesday, October 28, 2014

1: CALL TO ORDER Chief Administrative Officer Mike Haugen called the meeting to order at 9:02 a.m.

PRESENT

Reeve Dale Gervais
Deputy Reeve Tom Burton

Councillors

George Delorme Dave Hay

Roxie Rutt Bill Smith Les Urness

ATTENDING

Chief Administrative Officer Mike Haugen

General Manager Infrastructure & Planning
General Manager Community Services
Dennis Mueller
General Manager Corporate Services
Communications Officer
Recording Secretary
Diane Carter
Lianne Kruger

ABSENT Councillor Dale Smith

NOMINATIONS FOR REEVE Chief Administrative Officer, Mike Haugen called for nomination for the election of

Reeve.

Councillor Les Urness nominated Councillor Dale Gervais for Reeve.

Chief Administrative Officer Mike Haugen called a second time for nominations for

Reeve, none was heard.

Chief Administrative Officer Mike Haugen called a third time for nominations for

Reeve, none was heard.

NOMINATIONS FOR REEVE CEASE

That nominations for Reeve cease.

SELECTION OF REEVE

MOTION: 14.10.515. Moved by: COUNCILLOR DAVE HAY

That Council cease nominations for Reeve.

Chief Administrative Officer, Mike Haugen declared Councillor Dale Gervais elected Reeve until the next organizational meeting, and Reeve Dale Gervais assumed the chair.

#3 NOMINATIONS FOR DEPUTY REEVE Reeve Dale Gervais called for nominations for the election of Deputy Reeve.

Councillor Dave Hay nominated Councillor Tom Burton as Deputy Reeve.

Reeve called a second time for nominations for Deputy Reeve, none was heard.

Reeve called a third time for nominations for Deputy Reeve, none was heard.

SELECTION OF DEPUTY REEVE

MOTION: 14.10.516. Moved by: COUNCILLOR DAVE HAY That Council cease nominations for Deputy Reeve.

CARRIED

Reeve Dale Gervais declared Councillor Tom Burton as the Deputy Reeve of the Municipal District of Greenview No. 16 Council until the next annual Organization meeting.

#4 BREAK/PHOTOS #5 MEETING DATES

5.1 Regular Meeting Dates

REGULAR COUNCIL MEETING DATES

MOTION: 14.10.517. Moved by: DEPUTY REEVE TOM BURTON

That Council hold regularly scheduled Council meetings on the second and fourth Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36 Avenue, Valleyview; and cancel the following regularly scheduled Council meetings:

August 11, 2015 December 22, 2015

CARRIED

COMMITTEE OF THE WHOLE DATES

5.2 Committee of the Whole Dates

MOTION: 14.10.518. Moved by: COUNCILLOR ROXIE RUTT

That Council hold Committee of the Whole meetings on the third Tuesday of the month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36 Avenue, Valleyview.

CARRIED

MOTION: 14.10.519. Moved by: DEPUTY REEVE TOM BURTON

That Council accept Administrations recommendation to hold Committee of the

Whole on the following dates;

February 17, 2015

April 21, 2015

May 19, 2015

June 16, 2015 to be held in Grande Cache

July 21, 2015 to be held in Grovedale

September 15, 2015

October 20, 2015

December 15, 2015

And to cancel the following Committee of the Whole meetings;

January 20, 2015

March 17, 2015

August 18, 2015

November 17, 2015

CARRIED

5.3 Municipal Planning Commission Meeting Dates

MPC MEETING DATES

MOTION: 14.10.520. Moved by: COUNCILLOR ROXIE RUTT

That Council schedule Municipal Planning Commission meetings on the Wednesday following the first Regular Council meeting of each month, at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview; and to cancel the August 12, 2015 meeting and change the following Municipal Planning Commission meeting from July 12, 2015 to July 30, 2015.

CARRIED

#6 BOARDS AND COMMITTEES

6.0 BOARDS & COMMITTEES

6.1 AGRICULTURAL PESTS APPEAL COMMISSION

AGRICULTURAL PESTS APPEAL COMMISSION – COUNCIL APPOINTMENT

MOTION: 14.10.521. Moved by: REEVE DALE GERVAIS

That Council appoint Councillor George Delorme, Deputy Reeve Tom Burton and

Councillor Dave Hay to the Agricultural Pests Appeal Commission.

CARRIED

6.2 AGRICULTURAL SERVICES BOARD

ASB – COUNCIL APPOINTMENT MOTION: 14.10.522. Moved by: COUNCILLOR LES URNESS

That Council appoint Councillor Bill Smith and Councillor Dale Smith to sit on the

Agricultural Services Board.

CARRIED

ASB – MEMBERS AT LARGE

MOTION: 14.10.523. Moved by: COUNCILLOR BILL SMITH

That Council appoint Roland Cailliau, Larry Smith and Allen Perkins to sit on the

Agricultural Services Board.

6.3 AINSWORTH ENVIRONMENTAL ADVISORY COMMITTEE

AISNWORTH ENVIRONMENTAL – COUNCIL APPOINTMENT MOTION: 14.10.524. Moved by: Deputy Reeve TOM BURTON

That Council appoint Councillor Bill Smith to sit on the Ainsworth Environmental

Advisory Committee.

CARRIED

AINSWORTH ENVIRONMENTAL – ALTERNATE

MOTION: 14.10.525. Moved by: COUNCILLOR BILL SMITH

That Council appoint Deputy Reeve Tom Burton to act as an alternate on the

Ainsworth Environmental Advisory Committee.

CARRIED

6.4 ALBERTA CARE

ALBERTA CARE – COUNCIL APPOINTMENT MOTION: 14.10.526. Moved by: DEPUTY REEVE TOM BURTON

That Council appoint Councillor Roxie Rutt to sit on the Alberta Care Board.

CARRIED

6.5 AUDIT COMMITTEE

AUDIT
COMMITTEE –
COUNCIL
APPOINTMENT

MOTION: 14.10.527. Moved by: REEVE DALE GERVAIS

That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton and Councillor

Dale Smith to sit on the Audit Committee.

CARRIED

AUDIT COMMITTEE – STAFF

APPOINTMENT

MOTION: 14.10.528. Moved by: DEPUTY REEVE TOM BURTON

That Council appoint CAO Mike Haugen, General Manager Rosemary Offrey,

Manager Donna Ducharme and Manager Bill Yusep to sit on the Audit Committee.

CARRIED

6.6 CANFOR F.M.A. ADVISORY COMMITTEE

CANFOR FMA ADVISORY COMMITTEE – COUNCIL APPOINTMENT MOTION: 14.10.529. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt to sit on the Canfor F.M.A Advisory

Committee.

CARRIED

CANFOR FMA ADVISORY COMMITTEE – ALTERNATE

MOTION: 14.10.530. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton as an alternate on the Canfor

F.M.A. Advisory Committee.

CARRIED

6.7 CEMETERY COMMITTEE / GROVEDALE

GD CEMETERY
COMMITTEE –
COUNCIL
APPOINTMENT

MOTION: 14.10.531. Moved by: COUNCILLOR LES URNESS

That Council appoint Councillor Bill Smith to sit on the Grovedale Cemetery

Committee.

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GD CEMETERY COMMITTEE – MEMBERS AT

LARGE

MOTION: 14.10.532. Moved by: COUNCILLOR BILL SMITH

That Council appoint Stewart Bowen, David Dibb, Gwen Smith and Margaret

Basnett to sit on the Grovedale Cemetery Committee.

CARRIED

October 28, 2014

6.8 CEMETERY COMMITTEE / LITTLE SMOKY

LS CEMETERY COMMITTEE – COUNCIL APPOINTMENT

MOTION: 14.10.533. Moved by: COUNCILLOR TOM BURTON

That Council appoint Reeve Dale Gervais to sit on the Little Smoky Cemetery

NT Committee.

CARRIED

LS CEMETERY COMMITTEE – MEMBERS AT LARGE MOTION: 14.10.534. Moved by: REEVE DALE GERVAIS

That Council appoint Connie Admundson and Gail Koleba to sit on the Little Smoky

Cemetery Committee.

CARRIED

6.9 CEMETERY COMMITTEE / NEW FISH CREEK

NFC CEMETERY COMMITTEE – COUNCIL

APPOINTMENT

MOTION: 14.10.535. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dale Smith to sit on the New Fish Creek Cemetery

Committee.

CARRIED

NFC CEMETERY COMMITTEE – ALTERNATE MOTION: 14.10.536. Moved by: REEVE DALE GERVAIS

That Council appoint Wilma Marcotte and Sherry Perron to sit on the New Fish

Creek Cemetery Committee.

CARRIED

6.10 CEMETERY COMMITTEE / SUNSET HOUSE

SSH CEMETERY COMMITTEE – COUNCIL

APPOINTMENT

MOTION: 14.10.537. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Dave Hay to sit on the Sunset House Cemetery

Committee.

CARRIED

SSH CEMETERY COMMITTEE – MEMBERS AT LARGE

MOTION: 14.10.538. Moved by: COUNCILLOR DAVE HAY

That Council appoint Margaret Danyliuk, Kevin Petryshen, Lori King and Gloria

Whiting to sit on the Sunset House Cemetery Committee.

CARRIED

6.11 COMMUNITY FUTURES GRANDE PRAIRIE & REGION

COMMUNITY
FUTURES GP &
REGION –
COUNCIL
APPOINTMENT

MOTION: 14.10.539. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Bill Smith to sit on the Community Futures Grande

Prairie & Region.

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COMMUNITY MOTION: 14.10.540. Moved by: COUNCILLOR ROXIE RUTT **FUTURES GP &**

That Council appoint Deputy Reeve Tom Burton as an alternate to sit on the REGION -

ALTERNATE Community Futures Board.

CARRIED

October 28, 2014

6.12 COMMUNITY PLANNING ASSOCIATION OF ALBERTA

CPAA - COUNCIL MOTION: 14.10.541. Moved by: REEVE DALE GERVAIS APPOINTMENT

That Council appoint Deputy Reeve Tom Burton to sit on the Community Planning

Association of Alberta.

CARRIED

6.13 CROOKED CREEK RECREATION CLUB

CROOKED CREEK RECREATION CLUB - COUNCIL

APPOINTMENT

MOTION: 14.10.542. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt to sit on the Crooked Creek Recreation

Club.

CARRIED

6.14 DEBOLT LIBRARY BOARD

DEBOLT LIBRARY BOARD - COUNCIL APPOINTMENT

MOTION: 14.10.543. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton to sit on the DeBolt Library Board.

CARRIED

6.15 DISASTER SERVICES COMMITTEE

DISASTER **SERVICES**

MOTION: 14.10.544. Moved by: COUNCILLOR TOM BURTON

COMMITTEE -COUNCIL

That Council appoint Councillor Dave Hay, Reeve Dale Gervais, Councillor Bill Smith

and Councillor George Delorme to sit on the Disaster Services Committee.

APPOINTMENT

CARRIED

6.16 EAST SMOKY RECREATION BOARD

EAST SMOKY RECREATION

MOTION: 14.10.545. Moved by: COUNCILLOR ROXIE RUTT

BOARD - COUNCIL APPOINTMENT

That Council appoint Deputy Reeve Tom Burton to sit on the East Smoky Recreation

Board.

CARRIFD

EAST SMOKY RECREATION BOARD -

ALTERNATE

MOTION: 14.10.546. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt as an alternate to sit on the East Smoky

Recreation Board.

CARRIED

6.17 ENBRIDGE NORTHERN GATEWAY PIPELINE

ENBRIDGE NORTHERN **GATEWAY**

MOTION: 14.10.547. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Reeve Dale Gervais to sit on the Enbridge Northern Gateway PIPELINE-

Pipeline.

COUNCIL **CARRIED** APPOINTMENT

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6.18 EVERGREENS FOUNDATION

EVERGREENS FOUNDATION – COUNCIL

APPOINTMENT

MOTION: 14.10.548. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor George Delorme to sit on the Evergreens

Foundation Board.

CARRIED

EVERGREENS FOUNDATIONS – ALTERNATE

MOTION: 14.10.549. Moved by: COUNCILLOR BILL SMITH

That Council appoint Councillor Dave Hay as an alternate for the Evergreens

Foundation.

CARRIED

6.19 FOX CREEK RECREATIONAL COMMITTEE

FOX CREEK RECREATIONAL COMMITTEE – COUNCIL

APPOINTMENT

MOTION: 14.10.550. Moved by: COUNCILLOR LES URNESS

That Council appoint Deputy Reeve Tom Burton to sit on the Fox Creek Recreational

Committee.

CARRIED

FOX CREEK
RECREATIONAL
COMMITTEE ALTERNATE

MOTION: 14.10.551. Moved by: COUNCILLOR TOM BURTON

That Council appoint Reeve Dale Gervais as an alternate for the Fox Creek

Recreational Committee.

CARRIED

6.20 GRANDE CACHE ELDERS COUNCIL

GRANDE CACHE ELDERS COUNCIL – COUNCIL

APPOINTMENT

MOTION: 14.10.552. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor George Delorme to represent Greenview on the

Grande Cache Elders Council.

CARRIED

6.21 GRANDE PRAIRIE LIBRARY BOARD

GP LIBRARY BOARD – COUNCIL APPOINTMENT

MOTION: 14.10.553. Moved by: COUNCILLOR TOM BURTON

That Council appoint Roxie Rutt to sit on the Grande Prairie Library Board and

Councillor Bill Smith as the alternate.

CARRIFD

6.22 GRANDE PRAIRIE TOURISM ASSOCIATION

GP TOURISM
ASSOCIATION –
COUNCIL
APPOINTMENT

MOTION: 14.10.554. Moved by: REEVE DALE GERVAIS

That Council appoint Lesley Vandemark to sit on the Grande Prairie Tourism Board.

CARRIED

6.23 GRANDE SPIRIT FOUNDATION

GRANDE SPIRIT FOUNDATION – COUNCIL APPOINTMENT MOTION: 14.10.555. Moved by: COUNCILLOR LES URNESS

That Council appoint Councillor Roxie Rutt to sit on the Grande Spirit Foundation.

PPOINTMENT CARRIED

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GRANDE SPIRIT FOUNDATION -

MOTION: 14.10.556. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Dave Hay as an alternate to sit on the Grande Spirit

Foundation.

CARRIED

October 28, 2014

6.24 GREEN VIEW FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

FCSS – COUNCIL APPOINTMENT

MOTION: 14.10.557. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt, and Councillor Dave Hay to sit on the

FCSS Board.

CARRIED

FCSS - ALTERNATE

MOTION: 14.10.558. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton as an alternate to sit on the FCSS

Board.

CARRIED

FCSS – MEMBERS AT LARGE MOTION: 14.10.559. Moved by: COUNCILLOR TOM BURTON

That Council appoint Roxanne Perron and Pat Mabley to sit as Members at Large on

the FCSS Board.

CARRIED

6.25 GREENVIEW REGIONAL PARTNERSHIP STEERING COMMITTEE

GREENVIEW REGIONAL MOTION: 14.10.560. Moved by: COUNCILLOR LES URNESS

PARTNERSHIP STEERING COMMITTEE – COUNCIL That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton and Councillor

Dave Hay to sit on the Greenview Regional Partnership Steering Committee.

CARRIED

APPOINTMENT

6.26 GREENVIEW REGIONAL WASTE MANAGEMENT COMMISSION

GRWMC – COUNCIL APPOINTMENT MOTION: 14.10.561. Moved by: COUNCILLOR TOM BURTON

That Council appoint Reeve Dale Gervais and Councillor Les Urness to sit on the

Greenview Regional Waste Management Commission.

CARRIED

GRWMC – ALTERRNATE

MOTION: 14.10.562. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton as an alternate to sit on the

Greenview Regional Waste Management Commission.

CARRIED

GRWMC – MEMBER AT LARGE MOTION: 14.10.563. Moved by: REEVE DALE GERVAIS

That Council appoint Gordon Vivian to sit on the Greenview Regional Waste

Management Commission.

6.27 GROVEDALE / SOUTH WAPITY RECREATION BOARD

GD / SW RECREATION BOARD - COUNCIL APPOINTMENT

MOTION: 14.10.564. Moved by: COUNCILLOR BILL SMITH

That Council Table the appointment on the Grovedale / South Wapiti Recreation

Board until more information on the board can be brought forward.

6.28 HEART RIVER FOUNDATION

HEART RIVER FOUNDATION -COUNCIL APPOINTMENT MOTION: 14.10.565. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dave Hay to sit on the Heart River Foundation.

CARRIED

HEART RIVER **FOUNDATION -**ALTERNATE

MOTION: 14.10.566. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dale Smith as an alternate to sit on the Heart River

Foundation.

CARRIED

6.29 JOINT TOWN / MD COMMITTEE

JOINT TOWN/MD COMMITTEE -COUNCIL **APPOINTMENT**

MOTION: 14.10.567. Moved by: COUNCILLOR TOM BURTON

That Council appoint all Council members to sit on the Joint Town / MD Committee.

CARRIED

6.30 MILLAR WESTERN PUBLIC ADVISORY COMMITTEE

MILLAR WESTERN **PUBLIC ADVISORY** COMMITTEE -COUNCIL APPOINTMENT

MOTION: 14.10.568. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Dave Hay to sit on the Millar Western Public

Advisory Committee with Deputy Reeve Tom Burton as an alternate.

6.31 MULTIPLEX DESIGN COMMITTEE

MULTIPLEX **DESIGN**

APPOINTMENT

MOTION: 14.10.569. Moved by: COUNCILLOR TOM BURTON

That Council appoint Reeve Dale Gervais, Councillor Dave Hay and Councillor Les COMMITTEE -COUNCIL Urness to sit on the Multiplex Design Committee.

CARRIED

MULTIPLEX DESIGN COMMITTEE -**ALTERNATE**

MOTION: 14.10.570. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dale Smith as an alternate to sit on the Multiplex

Design Committee.

CARRIED

6.32 MUNICIPAL PLANNING COMMISSION

MPC - COUNCIL APPOINTMENT

MOTION: 14.10.571. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint all Council members to sit on the Municipal Planning

Commission.

6.33 NITEHAWK SKI RECREATION BOARD

NITEHAWK SKI RECREATION BOARD – COUNCIL APPOINTMENT MOTION: 14.10.572. Moved by: REEVE DALE GERVAIS

That Council appoint Councillor Bill Smith to sit on the Nitehawk Ski Recreation

Board with Deputy Reeve Tom Burton as an alternate.

CARRIED

6.34 PEACE LIBRARY SYSTEM BOARD

PEACE LIBRARY SYSTEM BOARD – COUNCIL APPOINTMENT MOTION: 14.10.573. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt to sit on the Peace Library System Board.

CARRIED

PEACE LIBRARY SYSTEM BOARD – ALTERNATE

MOTION: 14.10.574. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton to sit on the Peace Library System

Board.

CARRIED

6.35 PEACE REGION ECONOMIC DEVELOPMENT ALLIANCE

PEACE REGION ECONOMIC DEVELOPMENT MOTION: 14.10.575. Moved by: COUNCILLOR DAVE HAY

That Council appoint Councillor Roxie Rutt to sit on the Peace Region Economic

ALLIANCE – Development Alliance.

APPOINTMENT

6.36 POLICY REVIEW COMMITTEE

POLICY REVIEW COMMITTEE –

MOTION: 14.10.576. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Deputy Reeve Tom Burton, Councillor Dave Hay, and

APPOINTMENT

Councillor Les Urness to sit on the Policy Review Committee

Councillor Les Urness to sit on the Policy Review Committee.

CARRIED

POLICY REVIEW COMMITTEE -

MOTION: 14.10.577. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dale Smith and Reeve Dale Gervais as alternates to

the Policy Review Committee.

CARRIED

6.37 REGIONAL FOREST ADVISORY COMMITTEE / ALBERTA NEWSPRINT

COMPANY

REGIONAL FOREST ADVISORY COMMITTEE – MOTION: 14.10.578. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Dave Hay to sit on the Regional Forest Advisory

Committee.

APPOINTMENT

COUNCIL

CARRIED

REGIONAL FOREST

MOTION: 14.10.579. Moved by: COUNCILLOR ROXIE RUTT

ADVISORY COMMITTEE -

That Council appoint Councillor Tom Burton as an alternate to the Regional Forest

ALTERNATE Advisory Committee.

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6.38 SMOKY APPLIED RESEARCH & DEMONSTRATION ASSOCIATION (SARDA)

SARDA – COUNCIL APPOINTMENT MOTION: 14.10.580. Moved by: COUNCILLOR BILL SMITH

That Council appoint Councillor Dale Smith to the Smoky applied Research &

Demonstration Association (SARDA).

CARRIED

SARDA -ALTERNATE

MOTION: 14.10.581. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Les Urness to the Smoky Applied Research &

Demonstration Association (SARDA).

CARRIED

6.39 SMOKY REGIONAL PINE BEETLE COMMITTEE

SMOKY REGIONAL PINE BEETLE COMMITTEE – COUNCIL APPOINTMENT

MOTION: 14.10.582. Moved by: COUNCILLOR DAVE HAY

That Council appoint Deputy Reeve Tom Burton to the Smoky Regional Pine Beetle

Committee.

CARRIED

6.40 SOIL CONSERVATION APPEAL BOARD

SOIL
CONSERVATION
APPEAL BOARD –
COUNCIL
APPOINTMENT

MOTION: 14.10.583. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Bill Smith and Councillor Dale Smith to the Soil

Conservation Appeal Board.

CARRIED

SOIL CONSERVATION APPEAL BOARD – MEMBERS AT LARGE

MOTION: 14.10.584. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Larry Smith, Rolland Cailliau and Allen Perkins as Members to

the Soil Conservation Appeal Board.

CARRIED

6.41 SOUTH PEACE REGIONAL ARCHIVES

SOUTH PEACE REGIONAL ARCHIVES – COUNCIL

APPOINTMENT

MOTION: 14.10.585. Moved by: COUNCILLOR DAVE HAY

That Council appoint Councillor Roxie Rutt to the South Peace Regional Archives.

CARRIED

SOUTH PEACE REGIONAL WATER STUDY GROUP – COUNCIL

APPOINTMENT

6.42 SOUTH PEACE REGIONAL WATER STUDY GROUP

MOTION: 14.10.586. Moved by: REEVE DALE GERVAIS

That Council appoint Councillor Roxie Rutt to the South Peace Regional Water

Study Group.

CARRIED

6.43 SUBDIVISION & DEVELOPMENT APPEAL BOARD

SDAB - MEMBER APPOINTMENT MOTION: 14.10.587. Moved by: COUNCILLOR LES URNESS

That Council appoint Bill Payne, Roxanne Perron, Gary Havell, Ken Wilson and Pat

Cooke as Members to the Subdivision & Development Appeal Board.

6.44 VALLEYVEIW & DISTRICT MEDICAL CENTRE

VV & DISTRICT MEDICAL CENTRE – COUNCIL APPOINTMENT MOTION: 14.10.588. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Roxie Rutt, Councillor Dave Hay and Reeve Dale

Gervais to the Valleyview & District Medical Centre.

CARRIED

VV & DISTRICT MEDICAL CENTRE -ALTERNATE

MOTION: 14.10.589. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Les Urness as an alternate to the Valleyview &

District Medical Centre.

CARRIED

6.45 VALLEYVIEW & DISTRICT RECREATION BOARD

VV & DISTRICT REC. BOARD – COUNCIL APPOINTMENT

MOTION: 14.10.590. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dave Hay to the Valleyview & District Recreation

Board.

CARRIED

VV & DISTRICT RECREATION BOARD – MEMBERS AT LARGE MOTION: 14.10.591. Moved by: COUNCILLOR DAVE HAY

That Council appoint Bruce Fjellner, Wilma Marcotte, Hope Kristensen and Kim Havel as Members at Large to the Valleyview & District Recreation Board.

CARRIED

6.46 VALLEYVIEW CEMETERY COMMITTEE

VV CEMETERY COMMITTEE – COUNCIL APPOINTMENT MOTION: 14.10.592. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Les Urness to the Valleyview Cemetery Committee.

CARRIED

6.47 VALLEYVIEW CITIZENS ADVISORY COMMITTEE

VALLEYVIEW CITIZENS ADVISORY

MOTION: 14.10.593. Moved by: COUNCILLOR BILL SMITH

That Council appoint Councillor Les Urness to the Valleyview Citizens Advisory

COMMITTEE – COUNCIL Committee.

APPOINTMENT

VV CITIZENS
ADVISORY
COMMITTEE –
ALTERNATE

MOTION: 14.10.594. Moved by: COUNCILLOR LES URNESS

That Council appoint Councillor Dave Hay as an alternate to the Valleyview Citizens

Advisory Committee.

CARRIED

6.48 VALLEYVIEW LIBRARY BOARD

VV LIBRARY BOARD – COUNCIL APPOINTMENT

MOTION: 14.10.595. Moved by: COUNCILLOR DAVE HAY

That Council appoint Councillor Les Urness to the Valleyview Library Board.

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VV LIBRARY

MOTION: 14.10.596. Moved by: COUNCILLOR LES URNESS

BOARD -ALTERNATE

That Council appoint Councillor Dave Hay as an alternate to the Valleyview Library

Board.

CARRIED

October 28, 2014

6.49 VALLEYVIEW SEED CLEANING PLANT BOARD

VV SEED CLEANING PLANT

MOTION: 14.10.597. Moved by: COUNCILLOR TOM BURTON

That Council appoint Councillor Dale Smith to the Valleyview Seed Plant.

CARRIED

VV SEED

CLEANING PLANT -ALTERNATE

MOTION: 14.10.598. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Bill Smith as an alternate to the Valleyview Library

Board.

CARRIED

6.50 VETERINARY SERVICES INCORPORATED (VSI)

VSI – COUNCIL APPOINTMENT MOTION: 14.10.599. Moved by: REEVE DALE GERVAIS

That Council appoint Councillor Dale Smith to the Veterinary Services Incorporated

(VSI).

CARRIED

6.51 WAPITI CORRIDOR PLANNING SOCIETY

WCPS - COUNCIL APPOINTMENT

MOTION: 14.10.600. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Bill Smith to the Wapiti Corridor Planning Society.

CARRIED

WCPS -**ALTERNATE** MOTION: 14.10.601. Moved by: COUNCILLOR TOM BURTON

That Council appoint Reeve Dale Gervais as an alternate on the Wapiti Corridor

Planning Society.

CARRIED

6.52 WAPITI RIVER MANAGEMENT PLAN COMMITTEE

WRMPC -COUNCIL APPOINTMENT

MOTION: 14.10.602. Moved by: COUNCILLOR DAVE HAY

That Council appoint Councillor Bill Smith to the Wapiti River Management Plan

Committee.

CARRIED

6.53 WEED CONTROL ACT APPEAL COMMITTEE

WEED CONTROL ACT APPEAL COMMITTEE -COUNCIL

APPOINTMENT

MOTION: 14.10.603. Moved by: COUNCILLOR DAVE HAY

That Council appoint Bill Payne, and Dustin Kopp as members to the Weed Control

Act Appeal Committee.

CARRIED

M.D. of Greenview No. 16 Page 14

That this meeting adjourn at 10:20 a.m.

	6.54 WEYERHAEUSER ENVIRONMENTAL ADVISORY COMMITTEE
WEYERHAEUSER	MOTION: 14.10.604. Moved by: COUNCILLOR ROXIE RUTT
ADVISORY COMMITTEE-	That Council appoint Deputy Reeve Tom Burton to the Weyerhaeuser
COUNCIL	Environmental Advisory Committee.
APPOINTMENT	CARRIED
WEYERHAEUSER ENVIRONMENTAL	MOTION: 14.10.605. Moved by: COUNCILLOR TOM BURTON
ADVISORY	That Council appoint Councillor Roxie Rutt as an alternate to Weyerhaeuser
COMMITTEE -	Environmental Advisory Committee.
ALTERNATE	CARRIED
	6.55 ASSESSMENT REVIEW BOARD
ASSESSMENT	MOTION: 14.10.606. Moved by: COUNCILLOR TOM BURTON
REVIEW BOARD	That Council table the appointment for the Assessment Review Board.
	CARRIED
#12	12.0 ADJOURNMENT
ADJOURNMENT	MOTION: 14.10.607. Moved by: COUNCILLOR BILL SMITH

INTERIM CHIEF ADMINISTRATIVE OFFICER REEVE

Minutes of a

REGULAR COUNCIL MEETING MUNICIPAL DISTRICT OF GREENVIEW NO. 16

M.D. Administration Building,

Valleyview, Alberta, on Tuesday, October 28, 2014

1:

CALL TO ORDER

Reeve Dale Gervais called the meeting to order at 10:32 a.m.

PRESENT Reeve

Deputy Reeve

Councillors

Dale Gervais
Tom Burton

George Delorme

Dave Hay Roxie Rutt Bill Smith

Dale Smith Les Urness

ATTENDING Chief Administrative Officer

General Manager, Community Services General Manager, Corporate Services General Manager, Infrastructure & Planning

Communications Officer Recording Secretary Mike Haugen

Dennis Mueller Rosemary Offrey Grant Gyurkovits

> Diane Carter Lianne Kruger

ABSENT

#2: AGENDA MOTION: 14.10.608. Moved by: DEPUTY REEVE TOM BURTON That the October 28, 2014 agenda be adopted as presented.

CARRIED

#3.1 REGULAR COUNCIL

MOTION: 14.10.609. Moved by: DEPUTY REEVE TOM BURTON

MEETING MINUTES

That the Minutes of the Regular Council Meeting held on Tuesday, October 14,

2014 be adopted with corrections.

CARRIED

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

Reeve Dale Gervais questioned Manager, Planning & Development, Sally Rosson on Item 8.1 Request for Change of Fees, in the October 14, 2014 minutes. Sally replied that she has sent a letter and has not had any response.

M.D. of Greenview No. 16

Page 2

#4
PUBLIC HEARING

4.0 PUBLIC HEARING

4.1 BYLAW 14-730 LAND USE BYLAW - REVISION TO ACCESSORY BUILDING

Chair Dale Gervais opened the Public Hearing regarding Bylaw #14-730 at 10:38

a.m.

Chair Dale Gervais asked if there is any Councillor that should be excused from this

public hearing. "None was heard."

IN ATTENDENCE

Manager, Planning & Development

Sally Ann Rosson

PURPOSE OF THE

HEARING

To get input on Section 9.17.4 of the Land Use Bylaw to allow an increase of the

current Accessory Building Sizes.

APPLICANTS PROPOSAL

To change the current wording from "9.17.4 In the Hamlet Residential (HR), and Country Residential Two (CR-2) District, an accessory building shall not be more than 93 m³ (1<000 ft²) in area unless otherwise approved by the Development Authority." To the proposed wording "9.17.4 Hamlet Residential (HR), Country Residential One (CR-1) and Country Residential Two (CR-2) Districts, an Accessory Building or Buildings shall not be more than 223 m² (2,400 ft²) in area unless

otherwise approved by the Development Authority."

QUESTIONS FROM COUNCIL

Chair Dale Gervais asked the Manager, Planning & Development if Country

Residential One (CR-1) should be included in the Bylaw.

Manager, Planning & Development responded CR-1 is larger parcel sizes and is not

necessary.

BYLAW 14-730 PUBLIC HEARING – ADJOURNED

Chair Dale Gervais adjourned the Public Hearing at 10:56 a.m.

#5

DELEGATIONS

DELEGATIONS

#6 Bylaws

6.0 BYLAWS

6.1 BYLAW 14-730 LAND USE BYLAW – REVISIONS TO ACCESSORY BUILDINGS

BYLAW 14-730 SECOND READING

MOTION: 14.10.610. Moved by: COUNCILLOR DALE SMITH

That Council give Second Reading to Bylaw No. 14-730, to revise the Accessory Buildings size for Hamlet Residential (HR) and Country Residential Two (CR-2)

Districts as per the attached Schedule D.

6.2 BYLAW 14-731 SE 11-72-02 W6M (MOODY)

BYLAW 14-731 FIRST READING MOTION: 14.10.611. Moved by: DEPUTY REEVE TOM BURTON

That Council give First Reading to Bylaw No. 14-731 to re-designate the proposed

6.47 hectare ± (15.99 acre) area as proposed within SE 11-72-02-W6M from

Agriculture (A) District to Country Residential Two (CR-2) District.

CARRIED

BYLAW 14-731 PUBLIC HEARING

MOTION: 14.10.612. Moved by: DEPUTY REEVE TOM BURTON

That Council schedule a Public Hearing for Bylaw No. 14-731 to be held on

December 9, 2014 at 10:00 a.m. for the re-designation on the SE 11-72-02-W6M.

CARRIED

6.3 BYLAW 14-732 SE 20-69-06 W6M (RYAN)

BYLAW 14-732 FIRST READING MOTION: 14.10.613. Moved by: COUNCILLOR ROXIE RUTT

That Council give First Reading to Bylaw No. 14-732 to re-designate the proposed

6.47 hectare ± (15.99 acre) area as proposed within SE 20-69-06-W6 from

Agriculture (A) District to Country Residential One (CR-1) District.

CARRIED

BYLAW 14-732 PUBLIC HEARING MOTION: 14.10.614. Moved by: COUNCILLOR ROXIE RUTT

That Council schedule a Public Hearing for Bylaw No. 14-732 to be held on

November 25, 2014 at 10:00 a.m. for the re-designation on the SE 20-69-06-W6.

CARRIED

#7
OLD BUSINESS

7.0 OLD BUSINESS

7.1 ENGINEERING SERVICES

ENGINEERING SERVICES

MOTION: 14.10.615. Moved by: COUNCILLOR LES URNESS

That Council authorizes Administration to enter into a three year agreement spanning the period of 2015-2017 for engineering services with the consultants

listed below for each departmental program.

Road Construction – Opus Stewart Weir 70% & WSP Canada Inc. 30%, Road Surfacing – AMEC Environmental, Drainage – Sameng Inc., Water & Wastewater – Associated Engineering, Solid Waste – Aggregate Crushing, Opus Stewart Weir,

Gravel Exploration – WSP, Legal Survey – Opus Stewart Weir.

ENGINEERING SERVICES – TABLED

MOTION: 14.10.616. Moved by: REEVE DALE GERVAIS

That Council table motion 14.10.615. until a more complete investigation can be

completed.

M.D. of Greenview No. 16

Page 4

TECKERA

MOTION: 14.10.617. Moved by: REEVE DALE GERVAIS

That Council request Administration instruct TeckEra to investigate the

performance of the Engineering firm on Little Smoky Road in more detail including

in the details to determine a comprehensive cost of the repairs that were

completed by Day Labour forces employed by Greenview.

CARRIED

#8

NEW BUSINESS

8.0 NEW BUSINESS

8.1 2014 3RD QUARTER FINANCIAL REPORT

2014 3RD QUARTER FINANCIAL REPORT

MOTION: 14.10.618. Moved by: COUNCILLOR DAVE HAY

That Council accept the 2014 3rd Quarter Financial Report, as information.

CARRIED

8.2 TENDER DEBOLT & GROVEDALE FIRE HALLS

DEBOLT & GD FIRE HALLS

MOTION: 14.10.619. Moved by: COUNCILLOR DAVE HAY

That Council direct Administration to tender the construction of the DeBolt and

Grovedale Fire Hall Projects as per design.

CARRIED

Reeve Gervais recessed the meeting at 12:02 p.m. Reeve Gervais reconvened the meeting at 1:24 p.m.

8.3 STAFF VALUES

STAFF VALUES

MOTION: 14.10.620. Moved by: DEPUTY REEVE TOM BURTON

That Council approve and endorse the Staff Values of Safety, Teamwork, Integrity,

Leadership, and Excellence in Service as presented.

CARRIED

8.5 CAO

CAO / MANAGERS
REPORT

MOTION: 14.10.621. Moved by: COUNCILLOR DALE SMITH That Council accept the CAO / Managers' report as presented.

CARRIED

#9 COUNCILLORS BUSINESS & REPORTS 9.0 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR BILL SMITH

Attended the Nitehawk Meeting

Attended the Community Futures Meeting

Attended the Wapiti River Management Plan Meeting

Attended the Grande Cache Council Road Tour
Attended the Committee of the Whole Meeting
Attended the Agricultural Services Board Budget Meeting
Attended the Agricultural Services Board Regional Meeting
Attended the 10 Year Capital Plan Meeting
Attended Municipal Planning Commission Meeting

COUNCILLOR ROXIE RUTT

Attended the FCSS Meeting
Attended the FMAC Canfor Meeting
Attended the Grande Cache Council Road Tour
Attended the Committee of the Whole Meeting
Attended the Septic System Workshop
Attended the Crooked Creek Rec Club Meeting
Attended the DeBolt Harvesters Ball
Attended the 10 Year Capital Plan

MOTION: 14.10.622. Moved by: COUNCILLOR ROXIE RUTT That Council request Administration to look into the removal of the cattle guard on Twp. Road 705.

CARRIED

COUNCILLOR DALE SMITH

Attended the Western Canadian Stock Dog Championship
Attended the Grande Cache Council Road Tour
Attended the AG Society Annual Awards & Supper Night
Attended the Committee of the Whole
Attended the Special AG Service Board Meeting
Attended the Septic System Workshop
Attended the Regional Agricultural Services Board Regional Meeting
Attended the 10 Year Capital Plan

DEPUTY REEVE TOM BURTON

Attended the DeBolt Library Board Meeting
Attended the Grande Cache Council Road Tour
Attended the East Smoky Recreation Board Meeting
Attended the Fox Creek Recreation Committee Meeting
Attended the DeBolt Harvesters Ball
Attended the 10 Year Capital Plan

COUNCILLOR DAVE HAY

Attended the Grande Cache Council Road Tour Attended the Committee of the Whole Meeting Attended the Chamber of Commerce Awards Night Attended the Alberta Parks and Recreation Conference Attended the 10 Year Capital Plan

COUNCILLOR LES URNESS

Attended the Valleyview Library Board Meeting Attended the Grande Cache Council Road Tour Attended the Committee of the Whole Attended the 10 Year Capital Plan

COUNCILLOR GEORGE DELORME

Attended the Municipal Planning Commission Attended the Evergreens Foundations Retreat Attended the Committee of the Whole Meeting Attended the 10 Year Capital Plan

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Council Road Tour Attended the 10 Year Capital Plan

#10 CORRESPONDENCE

10.0 CORRESPONDENCE:

11 IN CAMERA

11.0 IN CAMERA CONFIDENTIAL ITEMS

#12

ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 14.10.623. Moved by: COUNCILLOR ROXIE RUTT

That this meeting adjourn at 2:08 p.m.

CHIEF ADMINISTRATIVE OFFICER	REEVE	



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Board & Committee Appointments - ASB & Soil Conservation Appeal Board

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

November 12, 2014 **MEETING DATE:** CAO: MH MANAGER: DEPARTMENT: **CAO Services** GM: PRESENTER:

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) -

Council Bylaw / Policy (cite) – Bylaw 13-710

RECOMMENDED ACTION:

MOTION: That Council appoint Laurie Mitchell and Jonas Ljunggren as Members at Large to the Agricultural Services Board.

MOTION: That Council appoint Laurie Mitchell and Jonas Ljunggren as Members at Large to the Soil **Conservation Appeal Board.**

BACKGROUND / PROPOSAL:

The Soil Conservation Appeal Board normally has the same members at the Agricultural Services Board.

Laurie Mitchell sat on both these boards in the past and would like to let her name stand.

Jonas Ljunggren sat previously on the Municipal Planning Commission and would now like to sit on the ASB.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council may choose not to accept the letters of interest from the above named.

Benefits – The Agricultural Services board would have a full board should Council choose to accept the letters of interest.

Disadvantages - The board will remain short two members should council choose not to accept the letters of interest.

COSTS / SOURCE OF FUNDING:

None

ATTACHMENT(S):

- Letter of Interest Jonas
- Email Laurie

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SUBJECT: SUBMISSION TO:	FCSS Appointment Regular Council Meeting	REVIEWE	D AND	APPROVED FOR SUBMISSION
MEETING DATE:	November 12, 2014	CAO:	МН	MANAGER:
DEPARTMENT: FILE NO./LEGAL: STRATEGIC PLAN:	CAO Services	GM:		PRESENTER: LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:
RELEVANT LEGISLA	TION:			_
Provincial (cite) -				
Council Bylaw / Po	licy (cite) -			
RECOMMENDED A	CTION:			
MOTION: That Co Services (FCSS) Boa	uncil appoint Pat Cooke as a Meard.	ember at Large to the	e Gree	n View Family & Community
BACKGROUND / PR	OPOSAL:			
Currently Pat sits o	n the SDAB and would like to hold	a seat as a Member a	t Large	on the FCSS Board.
OPTIONS - BENEFIT	S / DISADVANTAGES:			
Options – Council r	may choose to decline Ms. Cooke's	s request.		
Benefits – All vacar	nt seats will be filled.			
Disadvantages – Th	nere will still be a vacant seat on tl	he FCSS Board.		
COSTS / SOURCE O	F FUNDING:			
None				
ATTACHMENT(S):				
Letter of interest				



Attribe anne Krugwon Karen Chawace 180-524-4307 fax

This is to indicate my interest in serving two positions on the moderations and the Moderation Committees Marginet is FC55: I premierably served for organis and stepped down to hopefully have served a clear field the else from Shoved alle full the position. Unfortunately this did not happen and I evold like the opportunity to represent like the opportunity again.

The second committee I would be to serve on in the Frenchale like to serve on in the Frenchale South wapite for continued as

Committee but it done suche, inactive

Thank space! fat Caske

BOX 11114 Mancela Co, TOH 1X0 780-539-0626 home

780-532-7175 Jan

18A. 814-3136 Rel.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Rescind Motion

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: GG

FILE NO./LEGAL:

STRATEGIC PLAN:

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) - NA

Council Bylaw / Policy (cite) - NA

RECOMMENDED ACTION:

MOTION: That Council rescind Motions 13.05.294, 13.09.535, and 13.09.536.

BACKGROUND / PROPOSAL:

Council passed **Motion 13.05.294** "That Council recognize AdEdge Technologies is Greenview's preferred supplier of choice for water treatment components and for future water plants equipment supply and standardization." At the time that Council passed this motion, administration preferred to utilize one company and standardize their supplied product to control the amount of shelf stock needed to maintain the water treatment plants.

Council passed **Motion 13.09.535** "That Council proceed with the Multi Managed Project process for Ridgevalley Water Treatment upgrades using Stantec as the Project Manager to complete the upgrades for an estimated cost of \$1,135,000."

The process "Multi Managed Projects" was the method intended to have been used to complete the project connected to **Motion 13.09.535**. Moving forward Greenview will publicly advertise the Tender to Award process as the preferred method.

Council passed **Motion 13.09.536** "That Council approve the use of Reward Oilfield Services as the Prime Contractor for the Ridgevalley Water Treatment Plant upgrades at cost plus 10%."

The Ridgevalley Water Treatment Plant Upgrades project will be publicly tendered as the preferred method.

AS the method of moving forward for these projects has changed, Administration is recommending that Council rescind the previous motions.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council may choose not to rescind these motions. Staff are not recommending this as it is no longer the intent to undertake these projects in a multi-managed format.

Benefits – Cleanup of motions that are not intended to be used.

Disadvantages - None	
COSTS / SOURCE OF FUNDING:	
None.	

ATTACHMENT(S):



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Cattle Guard on Twp. 705

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: GG

FILE NO./LEGAL:

STRATEGIC PLAN:

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) -

Council Bylaw / Policy (cite) - EES-12 Road Allowance Restrictions

RECOMMENDED ACTION:

MOTION: That Council accept this report regarding the cattle guard at Twp.705 as information.

BACKGROUND / PROPOSAL:

The cattle guard installation was approved by Alberta Transportation when Greenview was an ID. The Hutterian Brethren Church of Ridge Valley has used it to control their cattle farming in the vicinity. Over the past few years the cattle guard has created a lot of negative discussion about its purpose and the disadvantages it presents for the travelling public. The cost to remove the cattle guard and backfill, gravel and dispose of any materials is estimated at \$12,000.

Administration was recently informed that there were single strands of electrical wire stretched across two road allowances, one at RR 265 South of Twp. 710 and Twp. 704 @ the intersection of RR 264. These strands of wire stretched across the roads were not visibly marked properly with one not marked at all. There is also a section of road allowance that has been paneled off that leads to the Little Smoky River. Greenview may consider brushing this 400 meters to properly gain access to the river. Many people walk & drive along the side of the road allowance on private lands to gain access to the river but that also has been cut off by land owner's fencing.

Stated below is a portions of the main body of Policy EES-12.

"The Municipal District of Greenview Council acknowledges that all developed road allowances are for the use of the traveling public, and no private entity may block, fence or otherwise impede access unless special approval is granted by Council."

A fence, gate or other obstruction upon road allowances will not be permitted unless specifically approved by Council.

As a matter of policy, the construction of Texas Gates on roadways or road allowances will not be permitted. Council may review and approve applications on a case-by-case basis and will be in exceptional

circumstances.
OPTIONS - BENEFITS / DISADVANTAGES:
Options – None
Benefits -None
Disadvantages – None
COSTS / SOURCE OF FUNDING:

Pictures

ATTACHMENT(S):

Road Allowance Restriction Policy



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

ENGINEERING & ENVIRONMENTAL SERVICES

POLICY NUMBER: EES 12

POLICY TITLE: ROAD ALLOWANCE RESTRICTIONS Page 1 of 2

Date Adopted by Council / Motion Number: 11.04.206

PURPOSE:

To protect the public traveling on developed or undeveloped road allowances; to ensure access to all developed and undeveloped road allowances; and to provide a mechanism for leasing developed or undeveloped road allowances.

POLICY:

The Municipal District of Greenview Council acknowledges that all developed road allowances are for the use of the traveling public, and no private entity may block, fence or otherwise impede access unless special approval is granted by Council. Undeveloped road allowances may be fenced off when it is considered that doing so would be mutually beneficial for the adjacent landowner and the M.D. Approval for this activity must be granted by Council for each specific location on site.

- 1. A fence, gate or other obstruction upon road allowances will not be permitted unless specifically approved by Council.
- 2. Fences may be permitted across or along undeveloped road allowances only if the Municipal District issues a Road Allowance License to the landowner, and the landowner abides by all the conditions outlined in the License. Large areas, such as community pastures or large grazing leases, may be given special consideration due to the public nature of these enterprises.
- 3. As a matter of policy, the construction of Texas Gates on roadways or road allowances will not be permitted. Council may review and approve applications on a case-by-case basis and will be in exceptional circumstances..
 - The MD will take action if notified of any unauthorized blockages or obstructions on Municipal roads or road allowances, unless they are temporary in nature and circumstances.
- 4. The MD will attempt to determine responsibility for ownership or erection of the obstruction.
- 5. If the structures are not temporary in nature and circumstances, Administration will notify the offending party in writing and inform that the structures must be removed within fourteen (14) days. In the case of temporary structures such as electric fences, Administration will give verbal notification to the offending party that the structure must be removed within twenty-four (24) hours unless otherwise permitted by the MD. During the winter season the Director of Operations may extend the deadline date; however, the offending party will enter into a temporary agreement with the M.D. until the structures can be removed. The Agreement will indemnify and hold harmless the M.D. of Greenview No. 16, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Municipal District, the offending party, or their employees, agents or representatives.

POLICY NUMBER: EES 18

POLICY TITLE:	ROAD ALLOWANCE RESTRICTIONS	Page 2 of 2
Date Adopted by Co	uncil / Motion Number:	11.04.206

- An inspection by Municipal District staff will take place after the deadline date and if the blockage is 6. still in place, it will be removed by Municipal District staff and costs invoiced to the responsible party.
- 7. The offending party will receive fourteen (14) days written notification for the removal of permanent structures and twenty-four (24) hours verbal notification for the removal of temporary structures prior to this action, indicating:
 - y

a)	That the M.D. will not be held responsible for any damages or loss if livestock are set loose by the removal of these structures;
b)	The exact date the structures will be removed;
c)	The structures will be held by the M.D. and will become the property of the M.D. unless the
	costs of removal are paid by the offending party; and
d)	That upon notification above, all liability will be the responsibility of the offending party.
.a	
	gned copy on file)
REEVE	C.A.O.













4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Sweathouse Community Hall – Request

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: **Community Services** GM: DM PRESENTER: DM

> LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

FILE NO./LEGAL:

STRATEGIC PLAN:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – N/A

N/A

RECOMMENDED ACTION:

MOTION: That Council approve a \$50,000.00 grant to the Sweathouse Community Centre for playground equipment and upgrades to the parking lot and campground, with funds to come from the 2014 Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

Community Service Administration and Councillor Dave Hay recently met with members of the Sweathouse Community Centre to address concerns regarding the Greenview Water Point construction. The concerns were noted as follows:

- 1. The loss of camping space as a result of the location and construction of the Water Point.
- 2. The playground equipment (outdated and not CSA Approved) is not in a suitable location as it is located directly behind the Water Point.
- 3. The general condition of the parking lot was identified.

The Sweathouse members requested that Greenview construct a new playground, campground and improve the conditions of the parking area. Administration did suggest that Sweathouse could apply for a grant through Greenview's Grant Program, however, the members felt that Greenview should construct the suggested improvements as a result of their inconvenience. Greenview's Infrastructure and Planning department did confirm that the present location of the Water Point was agreed upon with Sweathouse members prior to construction of the facility. It also should be noted that in order for the Water Point to be commissioned a fence must be constructed around the generator, however, a portion of the playground must be removed to complete this task.

Administration estimated a cost of approximately \$50,000.00 to complete the suggested improvements.

- \$25,000.00 Playground Equipment
- \$25,000.00 Parking Lot and Campground Upgrades

Greenview Administration does agree that the Water Point construction has caused some issues at the Sweathouse Community Centre, however, there will be long term benefits to the community as well. Taking this into consideration Administration recommends that the grant be awarded to the Sweathouse Community Centre and the members utilize the funds to upgrade their facilities. The community may design and construct facilities to suit their needs as well as possibly using Greenview grant dollars to access other grant programs. Administration would be willing to offer any technical advice or expertise to the Sweathouse members as to assist in their proposed project. The request for Greenview to construct the proposed upgrades would require a commitment of Greenview staff and resources for the project.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to deny, approve or modify the Sweathouse Community Centre's request.

Benefits – The benefit of granting the Sweathouse Centre with the \$50,000.00 for the improvements is they will have new playground equipment, improved parking lot and campground upgrades.

Disadvantages – The disadvantage of providing the funds is that Greenview will not construct the projects as the Sweathouse Community Centre requested.

COSTS / SOURCE OF FUNDING:

The \$50,000.00 grant to the Sweathouse Community Centre will come from the 2014 Community Service Miscellaneous Grant.

ATTACHMENT(S):

- Letter Sweathouse Community Centre
- Conceptual Design

Denns/Grant Cource

To the attention of: the Reeve and council of the MD of Greenview.



On behalf of members of the Sweat House Community Centre, would like council to be aware of our concerns of the following.

- The conditions of our gravel parking lot.
- The loss of use of our community centre which impacts our revenue.
- The loss of our camping space
- Update the playground equipment

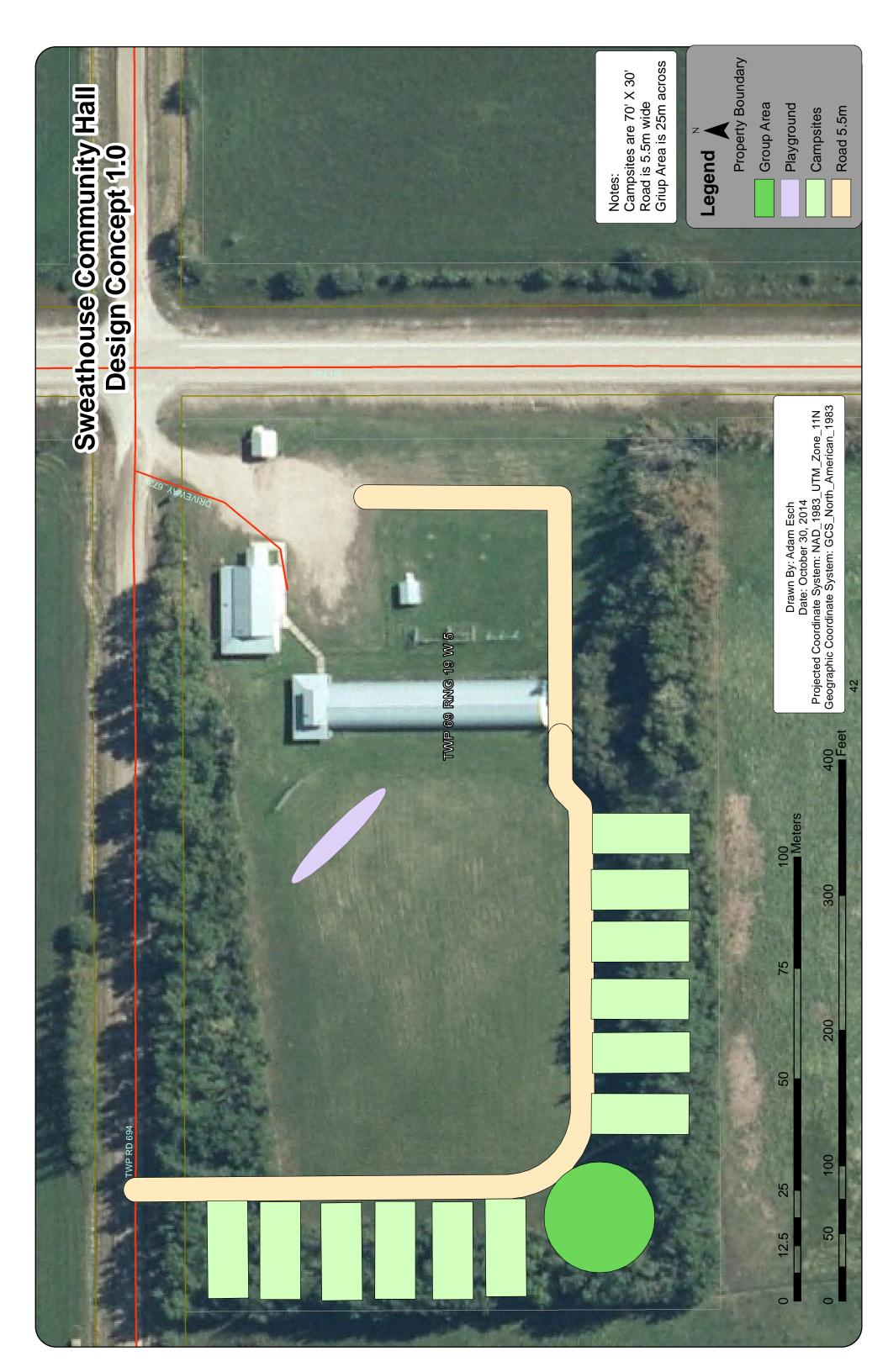
Our board would like to meet with council to explore avenues to restore and improve the conditions of our community centre yard.

Prior to meeting with council if more information or pictures are required please contact Gary Havell at 780-524-4495 or cell 780-524-8255.

Our community will be looking forward to meeting at your earliest convenience.

Gary Havell, President.

MUNICIPAL DISTRICT
OF GREENVIEW No. 16
RECEIVED
JUN - 9 2014
VALLEYVIEW





4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Grants Policy - Revisions**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: Community Services GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) - Municipal Government of Alberta Act, Revised Statutes of Alberta 2000, Chapter M-26, Current as of May 14, 2014.

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality;

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the municipality;

Council Bylaw / Policy (cite) – CO 20 Grants

RECOMMENDED ACTION:

MOTION: That Council direct Administration to revise the current Community Grant Policy and forward to the Policy Review Committee for consideration.

BACKGROUND / PROPOSAL:

The current grant policy was last updated on October 11, 2011. Although a considerable amount of information remains valid in the policy, Administration is requesting direction from Council regarding the following considerations:

- 1. Accountability / Finance:
 - Financials signed by two members.
 - Accountability report on the specific usage of the funds.
- 2. Greenview Recognition:
 - o Form of recognition must be included in the application.
- 3. Other Revenue Source:

- o Applicants to provide proof of attempts to acquire funding from other sources ex: Community Initiatives Program (CIP).
- 4. Social / Economic Viability:
 - o Provide examples of how the grant will provide economic viability for the Greenview Community.
- 5. Possible Maximum Amount:
 - o Provide a maximum grant amount permitted to an organization annually.
- 6. Timeline:
 - o Grant applications received twice a year with firm deadlines set in place.

The current grant policy does not make considerations for the items noted above. Council's recommendations will be brought forth to the Policy Review Committee for consideration.

OPTIONS - BENEFITS / DISADVANTAGES:

Options - Council has the option to continue with the current grant policy.

Benefits - The benefit of receiving Council's recommendations for revisions is that Administration may present an acceptable revised Policy at the Policy Review Committee.

Disadvantages - The disadvantage of not reviewing the current grant policy is that there may be some Administrative voids in the grant process.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- CO 20 Grant Policy
- Alberta Government Grant Alternatives



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

COUNCIL

POLICY NUMBER: CO 20

POLICY TITLE: GRANTS Page 1 of 1

Date Adopted by Council / Motion Number: 11.10.552

PURPOSE:

To provide a framework that ensures grant applications are assessed and grants awarded in a consistent and equitable manner that maximize the benefits to the ratepayers of the M.D.

POLICY:

As part of the budget preparation, Council will annually review grant applications from Not-For-Profit Organizations providing services to MD residents. The grant applications will be assessed for merit using the guidelines established in this policy.

- 1. Grant applications must be submitted on the prescribed form, complete with all supporting documentation, by October 15 of the year preceding when the expenditures will be made;
- 2. Criteria used in assessing applications will include, but not be limited to:
 - a. Purpose of the application.
 - b. Timely and complete application preparation.
 - c. Appropriately approved financial statements.
 - d. Financial plan for expenditure of the grant.
 - e. Estimated number of M.D. participants/users impacted.
 - f. Social and/or economic impact.
 - g. Support from other organizations or municipalities.
 - h. Sustainability over time.
 - i. List of funding sources that have denied this project.
 - j. The impact on the organization/users if grant is denied.
 - k. Previous grant and reporting history
- 3. All grant applicants will be notified of their status within 90 days of the October 15 application deadline.
- 4. Applicants must provide a report within 90 days of completion of the grant expenditure. This report should include proof of financial activity and a written report on the activity. Failure to provide such a report will result in no further grants being considered until such report is filed and expenditures verified.

(Original signed copy on file)	
REEVE	C.A.O.



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Proposed Bursary Policy**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: **Community Services** GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act

General duties of councillors

153 Councillors have the following duties:

(b) to participate generally in developing and evaluating the policies and programs of the municipality;

Council's principal role in municipal organization

201(1) A council is responsible for

(a) developing and evaluating the policies and programs of the municipality;

Council Bylaw / Policy (cite) – Current Policies in effect at Greenview:

- C0 18 Sponsoring for a Veterinarian Bursary
- CO 19 Sponsoring for a Computer Technology Bursary

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to prepare a Bursary/Scholarship Grant Policy for Greenview residents registered in a post-secondary education program.

BACKGROUND / PROPOSAL:

Greenview currently has a Veterinary Bursary Policy and a Computer Technology Bursary Policy for which a total of \$12,000.00 is budgeted annually. The policies are limited to providing financial assistance to students pursuing education in these specific fields of study.

Administration is suggesting that Council consider adopting a policy whereby numerous Greenview residents registered in post-secondary education may access academic funding and that the current policies CO 18 and CO 19 be rescinded or reviewed. The proposed new bursary/scholarship may recognize the importance of youth achievement in many fields of study and encourage academic advancement.

The majority of Greenview high school students graduate from Hillside Jr./Sr. High School, Ridgevalley School, Peace Wapiti Academy, St. Joseph Catholic High School, Grande Cache Community High School, Fox Creek School, Crooked Creek Hutterite Colony School and Valleyview Ranch Colony.

Administration is proposing an annual budget amount of \$12,000.00 for the Greenview Bursary/Scholarship grant, with \$1,500.00 allotments for each of the 8 schools $($1,500.00 \times 8 = $12,000.00)$. The proposed new Greenview bursary may be promoted at the schools during career fairs.

OPTIONS - BENEFITS / DISADVANTAGES:

Options

Council has the option to continue with the two bursaries in effect, Computer Technology Bursary and Sponsoring for a Veterinarian.

Council has the option to request Administration to prepare an additional bursary/scholarship policy for postsecondary fields and maintain the current policies CO 19 Computer Technology Bursary and CO 18 Sponsoring for a Veterinarian.

Benefits – The benefit of having one bursary/sponsorship policy is that students enrolled in post-secondary education fields of study that are non-specific to Computer Technology and Veterinarian may apply for the Greenview bursary /sponsorship funds.

Disadvantages – The disadvantage of continuing with the two specialized bursaries is the exclusion of other postsecondary students and the lump sum contribution often contributed to a limited amount of individuals.

COSTS / SOURCE OF FUNDING:

The \$12,000.00 Bursary Scholarship will come from the Community Service Miscellaneous Grant.

ATTACHMENT(S):

- Policy Sponsoring for a Veterinarian
- Policy Computer Technology Bursary



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

COUNCIL

POLICY NUMBER: CO 18

POLICY TITLE: SPONSORING FOR A VETERINARY BURSARY Page 1 of 2

Date Adopted by Council / Motion Number: 11.05.292

PURPOSE:

To provide financial assistance to students pursuing education in the veterinarian field as an initiative to recruit a veterinarian for the area.

POLICY:

The M.D. of Greenview will provide a bursary of up to \$7,000 per year (to include any funding obtained through outside partners), up to a maximum bursary of \$21,000 per student enrolled full-time in a post-secondary Veterinarian Medicine program, specializing in Large Animal Health.

- 1. The M.D. will accept written applications from qualifying veterinarian students.
- 2. The M.D., with input from local veterinarian stakeholders, will select the student for funding. Students will be selected and bursary documents completed prior to the start of the post-secondary academic year (generally May to August).
- 3. To be eligible for the bursary the student must:
 - Be a resident of Alberta based on Students Finance Regulations
 - o Priority consideration will be given to residents of the M.D. of Greenview, Town of Valleyview, Town of Fox Creek and Town of Grande Cache.
 - o Secondary consideration will be given to residents of Northern Alberta
 - o Third consideration will be given to residents of Alberta
 - Be enrolled full time in a post-secondary Veterinarian Medicine program and be specializing in Large Animal Health.
 - o Preference will be given to veterinary students in their 3rd or greater year of study.
 - Commit to live and work as a veterinarian within the boundaries of the MD of Greenview or such other location as is specifically approved by the MD of Greenview at the request of the Student, for a specified amount of time upon graduation as set out in article 5 below.
 - While attending University, the student must commit to work between the end of the spring semester and the commencement of the fall semester (summer break), in a location approved by the sponsor in the M.D. of Greenview.
- 4. The bursary amount will be up to \$7,000 per year (maximum of \$3,500 for half an academic year of study), with the maximum total student award being up to \$21,000.
- 5. The M.D. will prepare the return service contract for the bursary. One month of return service is required for each \$500 of total bursary support. For example: A \$5,000 bursary has a return service commitment of 10 months.

POLICY NUMBER: CO 18

POLICY TITLE:	SPONSORING FOR A VETERINARY BURSARY	Page 2 of 2
Date Adopted by Council / Motion Number:		11.05.292

- 6. The M.D. will send the bursary directly to the student when written notification from Advanced Education confirms applicant's enrollment in program.
- 7. Annually the student, with the participating veterinarian, will submit follow up to the sponsor about their summer employment return service commitment.
- 8. In subsequent study years, the student will send confirmation of current enrollment to the sponsor.
- 9. Upon completion of studies the student will continue to update the sponsor about the status of their return service commitment.

(Original signed copy on file)	
REEVE	C.A.O.



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

COUNCIL

POLICY NUMBER: CO 19

POLICY TITLE: SPONSORING FOR A COMPUTER TECHNOLOGY

BURSARY

Page 1 of 2

Date Adopted by Council / Motion Number:

11.05.292

PURPOSE:

To provide financial assistance to students pursuing education in the computer technology field as an initiative to recruit a computer technician for the area.

POLICY:

The M.D. of Greenview will provide a bursary of \$7,000 per year up to a maximum bursary of \$14,000 per student enrolled full-time in a post-secondary Computer Technology program.

- 1. The M.D. will accept written applications from qualifying computer technology students.
- 2. The M.D. will select the student for funding. Students will be selected and bursary documents completed prior to the start of the post-secondary academic year (generally May to August).
- 3. To be eligible for the bursary the student must:
 - Be a resident of Alberta based on Students Finance Regulations
 - o Priority consideration will be given to residents of the M.D. of Greenview, Town of Valleyview, Town of Fox Creek and Town of Grande Cache.
 - o Secondary consideration will be given to residents of Northern Alberta
 - o Third consideration will be given to residents of Alberta
 - Be enrolled full time in a post-secondary computer technology program.
 - Commit to live and work for the M.D. of Greenview for a specified amount of time upon graduation as set out in article 5 below.
 - While attending University, the student must commit to work between the end of the spring semester and the commencement of the fall semester (summer break) in a location approved by the sponsor in the M.D. of Greenview.
- 4. The bursary amount will be \$7,000 per year (maximum of \$3,500 for half an academic year of study), with the total student award being up to \$14,000, inclusive of bursary funds provided by NADC.
- 5. The M.D. will prepare the return service contract for the bursary. One month of return service is required for each \$500 of total bursary support. For example: A \$5,000 bursary has a return service commitment of 10 months.

POLICY NUMBER: CO 19

POLIC	Y TITLE:	SPONSORING FOR A COMBURSARY	PUTER TECHNOLOGY	Page 2 of 2
Date A	Date Adopted by Council / Motion Number: 11.05.292		11.05.292	
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6.		Il send the bursary directly to the s nfirms applicant's enrollment in p		i from Advanced
7.	Annually the student will submit follow up to the sponsor about their summer employment return service commitment.		employment return	
8.	In subsequent	t study years, the student will send	confirmation of current enrolln	nent to the sponsor.
(Origi REEV	<u>nal signed co</u> E	py on file)	C.A.O.	



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Philip J. Currie Dinosaur Museum Regional Funding

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: Community Services GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) - NA

Council Bylaw / Policy (cite) - N/A

RECOMMENDED ACTION:

MOTION: That Council rescind motion 14.05.309, a motion directing Staff to include funding in the amount of \$250,000.00 in the 2015 Operating Budget for the Philip J. Currie Dinosaur Museum contingent upon the development of a high level regional concept plan regarding possible development of dinosaur attractions within the MD of Greenview.

MOTION: That Council authorize funding in the amount of \$250,000.00 to the Philip J. Currie Dinosaur Museum upon the receipt of a High Level Regional Concept Plan regarding possible development of dinosaur attractions within the MD of Greenview, with funds to come from the 2014 Community Service Miscellaneous Budget.

BACKGROUND / PROPOSAL:

On May 27, 2014 Council made motion 14.05.309, a motion directing Staff to include funding in the amount of \$250,000.00 in the 2015 Operating Budget for the Philip J. Currie Dinosaur Museum contingent upon the development of a high level regional concept plan regarding possible development of dinosaur attractions within the MD of Greenview.

Administration recommends that the \$250,000.00 for the museum be granted using the 2014 operating budget funds rather than the proposed 2015 operating budget. A surplus of approximately \$600,000.00 is available in the 2014 Community Service Miscellaneous Grant. The 2015 operating budget would be positively impacted as a result of this recommended action.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to maintain motion 14.05.309 as presented with no changes.

Benefits – The benefit of rescinding motion 14.05.309 and authorizing the proposed recommended motion to provide the funding in 2014 is that the 2014 Community Service Miscellaneous Budget currently has the funds available in the surplus amount of \$600,000.00.

Disadvantages - The disadvantage of maintaining motion 14.05.309 is that the proposed 2015 Community Service Budget may require reductions in other areas to accommodate motion 14.05.309 authorizing the \$250,000.00 funding from the 2015 Operating Budget.

COSTS / SOURCE OF FUNDING:

Funding in the amount of \$250,000.00 to the Philip J. Currie Dinosaur Museum upon the receipt of a High Level Regional Concept Plan regarding possible development of dinosaur attractions within the MD of Greenview will come from the 2014 Community Service Miscellaneous Budget.

ATTACHMENT(S):

N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Santa's Anonymous - Valleyview

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER:

DEPARTMENT: Community Services GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – Policy CO 09 Special Events

RECOMMENDED ACTION:

MOTION: That Council approve grant funding to Santa's Anonymous in the amount of \$250.00 for their campaign to provide toys to the less fortunate in Valleyview, with funds to come from the 2014 Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

A letter was received from Santa's Anonymous requesting support for the Santa's Anonymous campaign in Valleyview. Santa's Anonymous has provided toys for the less fortunate in Valleyview for over 20 years. Last year 27 local families in need were provided assistance. Each family is screened to ensure they are eligible to receive this benefit.

Historically Santa's Anonymous had a mandate to only make requests for the donation of a new unwrapped toy for a less fortunate child. The group currently requests cash donations to assist with expenses such as scotch tape, wrapping paper, batteries etc. In addition, the money is used to purchase toys for the "hard to buy for" age categories – infants, one and two year olds and pre-teens. All toys are purchased locally.

The Staff Social Committee is requesting attendees to the Staff Christmas party to bring an unwrapped toy for Santa's Anonymous. The money received from the purchase of the prize raffle tickets will also be provided to Santa's Anonymous.

Council may want to consider providing assistance to Santa's Anonymous if available in the other towns in Greenview to ensure consistency and fairness for the municipality.

OPTIONS - BENEFITS / DISADVANTAGES:

Options:

Council has the option to accept the request for information or provide an alternate grant funding amount.

Council has the option to request Administration to provide funding to Santa's Anonymous in other Greenview municipalities where applicable.

Benefits - The funding support may benefit the Santa's Anonymous group with accomplishing the mission of providing toys for the less fortunate in Valleyview.

Disadvantage – The disadvantage of not providing support for this charity event is that the anticipated goal of Santa's Anonymous may not be achieved.

COSTS / SOURCE OF FUNDING:

The \$250.00 for Santa's Anonymous will come from the 2014 Community Service Miscellaneous Grant.

ATTACHMENT(S):

Santa's Anonymous Letter



Santa's Anonymous

For over 20 years Santa's Anonymous has been able to provide toys for those less fortunate in Valleyview. Last year we helped 27 local families in need. Each family goes through a screening process in order to qualify so only those families in need receive.

You too, can help children experience the magic of receiving a new toy to play with at Christmas. Most notably, it is our historical mandate to only ask for the donation of a new, unwrapped toy for a less fortunate child.

Although we do not specifically ask for cash donations, we naturally have expenses and operating costs, so monetary donations are always needed and greatly appreciated. Besides scotch tape, wrapping paper, batteries etc, we use your money to purchase toys for those "hard to buy for" age categories - infants, one and two year olds, and pre-teens. All toys are bought locally. We only ask for monetary donations up to a maximum of \$250.00.

All monetary donations can be mailed to: Santa's Anonymous
PO Box 643
Valleyview, Alberta
TOH 3N0

Toy donations can be dropped off at CJC Enterprises shop or call Connie Burnside at 780-524-4448 or to arrange pickup.

We thank you in advance for your consideration.

Yours Sincerely;

Connie Burnside President



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Assessment Review Board

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 12, 2014 CAO: MH MANAGER: DEPARTMENT: CAO Services GM: PRESENTER:

FILE NO./LEGAL:

STRATEGIC PLAN:

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – Section 203(1) MGA

Council Bylaw / Policy (cite) – Bylaw 13-712

RECOMMENDED ACTION:

MOTION: That Council lift tabled motion 14.10.606 regarding the Assessment Review Committee and accept this report as information.

BACKGROUND / PROPOSAL:

At the Organizational meeting held on October 28, 2014, Council made a decision to table the Assessment Review Committee motion 14.10.606. Upon investigation by Staff, it has been verified that the persons sitting on this committee are appointed for a three year term, which commenced October 2013.

Rennie Cauche, Don Gourlay, and Randy Ehman have been appointed to the Assessment Review Committee with a term ending at the Organizational meeting in 2016. As such no further action is required.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – None

Benefits – None

Disadvantages - None

COSTS / SOURCE OF FUNDING:

None

ATTACHMENT(S):

Bylaw 13-712

Bylaw 13-712 MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A BYLAW OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16, IN THE PROVINCE OF ALBERTA, IN RELATION TO ASSESSMENT REVIEW BOARDS

1 Name

1.1 This Bylaw shall be called the "Assessment Review Board Bylaw".

2 Definitions

- 2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the Act.
- 2.2 In this Bylaw, the following definitions shall apply:
 - a. "Act" means the *Municipal Government Act of Alberta*, RSA 2000, c.M-26, as amended and regulations passed under that Act;
 - b. "Assessment Review Board" means both the Composite and Local Assessment Review Boards:
 - c. "Assessment Review Board Clerk" means the person appointed to carry out the duties and functions of the clerk of the Assessment Review Board as required under section 455 of the Act and to appoint Members to the Assessment Review Board as delegated by Council.;
 - d. "CARB" means the Composite Assessment Review Board established pursuant to this Bylaw and having the jurisdiction to deal with the complaints arising from the assessment of all properties other than those specifically identified as being within the jurisdiction of a LARB property and such other matters as are set out in the Act as being within the jurisdiction of a CARB;
 - e. "Council" means the Municipal District of Greenview No. 16 Council;
 - f. "Elected Official" means a Councillor duly elected by the electors of a respective municipality in compliance with the rules and regulations of the *Local Authorities Election Act*;
 - g. "Hearing" means the act of hosting a formal meeting by an officially constituted body to listen to evidence and pleadings initiated by a complainant;
 - h. "LARB" means the Local Assessment Review Board established pursuant to this Bylaw having the jurisdiction to deal with the complaints arising from the assessment of residential property containing three (3) or fewer dwelling units,

- farmland and such other matters as are set out in the Act as being within the jurisdiction of a LARB;
- i. "Member" means a member of the Assessment Review Board;
- j. "Provincial Member" means a Member of a Composite Assessment Review Board appointed by the Minister; and
- k. "Public Member" means a person appointed by the Assessment Review Board Clerk to be a Member

3 Establishment and Appointment of the Assessment Review Board

- 3.1 The Assessment Review Board is hereby established.
- 3.2 The Assessment Review Board shall sit in panels to hear complaints as the nature of the complaint may permit or require and such panels shall be composed of:
 - a. when acting as a CARB, one Provincial Member and two Public Members appointed by the Assessment Review Board Clerk;
 - b. when acting as a LARB, three Public members appointed by the Assessment Review Board Clerk;
 - c. when acting as a one member CARB pursuant to the Act, one Provincial Member; or
 - d. when acting as a one member LARB pursuant to the Act, one Public Member appointed by the Assessment Review Board Clerk.
- 3.3 To be eligible to be appointed by the Assessment Review Board Clerk, all Public Members must successfully complete training as prescribed by the Minister.
- 3.4 Members of Council are not eligible to sit on the Assessment Review Board for complaints arising in the Municipal District of Greenview No. 16, but may be appointed by another municipality to its assessment review board in accordance with the other municipality's process.
- 3.5 If a vacancy on the Assessment Review Board occurs, the Assessment Review Board Clerk may appoint a new Public Member.
- 3.6 Public Members shall be appointed for a three year term and may be re-appointed at the expiration of their term.
- 3.7 A Public Member may resign from the Board at any time on written notice to the Assessment Review Board Clerk.

4 Quorum

4.1 Two Public Members of a LARB constitute a quorum.

4.2 The Provincial Member and one Public Member constitute a quorum of a CARB.

5 Duties of the Assessment Review Board

- 5.1 The Assessment Review Board shall carry out the duties and responsibilities as set out in the Act.
- 5.2 All Members must vote on matters submitted to the panel of the Board unless otherwise disqualified.
- 5.3 The Board may determine its own procedures and make procedurals rules in respect of matters not provided for in this Bylaw.

6 Chairperson

- 6.1 At the first meeting of a panel acting as a LARB, the Members must choose a Chairperson from among themselves.
- 6.2 For a panel acting as a CARB, the Provincial Member must be the Chairperson.
- 6.3 The Chairperson shall:
 - a. preside over and be responsible for the conduct of meetings;
 - b. prepare and sign the decision in accordance with the Act.

7 Assessment Review Board Clerk

- 7.1 The Assessment Review Board Clerk must successfully complete training as prescribed by the Minister.
- 7.2 The Assessment Review Board Clerk shall be responsible for all duties imposed on the Assessment Review Board Clerk under the Act, and without limiting the generality of the foregoing, shall:
 - a. assist the Board in fulfilling its mandate;
 - b. coordinate the remuneration and expenses payable to each member of the Board;
 - c. in consultation with the Chairperson, set a date, time and location for a hearing and notify all Members of the arrangements for the holding of each hearing and other meetings of the Assessment Review Board in accordance with the provisions of the Act; and
 - d. ensure that the notice period for informing all parties and persons involved is complied with as specified in the Act.

8 Designation of Authority

8.1 In accordance with its authority under section 203(1) of the Municipal Government Act, to delegate power, Council hereby delegates its authority to appoint members of the Assessment Review Board to the Assessment Review Board Clerk.

9 Meetings

9.1 Meetings shall be held at such time and place as determined by the Assessment Review Board.

10 Payment to the Assessment Review Board

- 10.1 Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be paid in accordance with the rates set by Municipal District of Greenview No. 16 for Board and Committee Members.
- 10.2 Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

11 Commencement of Appeals

- 11.1 A person may commence an assessment appeal by:
 - mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the Act and within the time specified in the Act;
 and
 - b. paying the fee prescribed by Act and as set out in Schedule A to this Bylaw.

12 Severability

12.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

13 Repeal

13.1 Bylaw 11-661 is hereby repealed in its entirety.

14 Interpretation

14.1 In this Bylaw, the words "shall" and "must" are to be construed as imperative. The word "may" is to be construed as permissive and empowering.

Read a first time this 29 th day of October, 2013.
Read a second time this 26 th day of November, 2013.
Read a third time and signed this 26^{th} day of November, 2013.
(Signed original on file) Reeve
(Signed original on file) Chief Administrative Officer



A Great Place to Live, Work and Play

CAO's Report

Function: CAO

Date: November 12th, 2014

Submitted by: Mike Haugen

Budget Process

Staff are heavily engaged in the budget process in anticipation of having a completed draft budget for presentation to Council in November. Staff will be presenting a three year budget to Council with the intention of being in a position for Council to approve the 2015-2017 budget in December.

This process is taking a large amount of Staff's time, although this is normal in any municipal budgeting process. At this point the process appears to be on track and progressing. This process has dominated my time since the last Regular Council Meeting.

Career Day

Several Staff members brought their children to work as part of the local school's Career Day. This allowed some local youth to see municipal operations up close.

AAMD&C

Staff are still attempting to confirm times to meet with our local MLAs while at the Fall Convention.

Upcoming Dates:

November 13th & 14th – Council Budget Deliberations November 18th – 20th – AAMD&C Fall 2014 Convention





Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey Date: November 7, 2014

General Manager Corporate Services / Rosemary Offrey

With assistance from all department general managers, managers and executive assistants, completed 10 Year Capital Plan for presentation to Council on October 27th.

Completed Budget development and released three (3) year budget binders to Council today! Admin has tried to create a better budget presentation for Council and staff. Kindly let us know if we have accomplished our goal.

In our efforts to provide a better presentation to Council the Corporate Services Executive Assistant has spent many hours creating hundreds of General Ledger Detail Sheets in Excel. The intent of these sheets is to provide the managers with a reminder of things they need to include in each GL for budget reasons and for financial coding purposes during the year and timely reminders for the next year's budget development.

A special thanks to the executive assistants, supervisors, managers and general managers for spending numerous hours developing their area of the budget. Most of all a very special thanks to my executive assistant who has made the budget development much easier for me!

Reviewed the ERP submissions and made a recommendation to Council to proceed with Diamond Software Solutions. Admin will start that process the week of November 17 to 21st.

Finance & Administration Manager / Donna Ducharme

- Month end Bank Reconciliations (Greenview & GRWMC);
- Posting daily Accounts payables and Accounts Receivable batches;
- Insurance- new equipment, and new vehicles;
- Assisted with ACO/Corporate Services Budget;
- Presentation of 10 Capital plan to Council.

Financial Reporting Manager / Bill Yusep

Preparation of monthly departmental actual to budget reports;

- Review of monthly reports with department managers, investigation of budget variances, and adjusting entries were required;
- Preparation of 3rd Quarter Financial Report and presentation to Council;
- ERP proposal presentation to Council with Diamond Municipal Solutions as the recommended service provider;
- Capital project monthly/Quarterly financial reporting;
- Assisting department managers with inquiries for budget development worksheets;
- Corp service 2015-2017 budget presentation to CAO;
- 10 Capital plan Assessment/Revenue projections;
- Presentation of 10 Capital plan to Council.

Human Resources/Sandra Rorbak (Recruitment and Retention)

POSITIONS FILLED SINCE LAST REPORT

- Maintenance Groundskeeper/Labourer;
- Special Projects Coordinator (hired, start date November 24th);
- Equipment Operator/Trainee Filled internally;

OPEN COMPETITIONS

- Administrative Support, Reception;
- Assistant General Manager, Infrastructure & Planning;
- Development Officer (2 positions);
- Roads Project Manager;
- Equipment Operator Truck Driver (Grovedale area);
- FCSS Home Support;

RESIGNATIONS SINCE LAST REPORT

Admin Support, Receptionist – Temporary maternity leave position.

Information Systems/ Shane Goalder

- Installation and setup of printer equipment in Administration Building;
- Budget Preparation (Including 10 Year Capital Plan and Operational for information technology equipment;
- Installation of new operating systems for FCSS Library computers;
- Setup new employees as users: Marnie Scott Administrative Support, Receptionist;

- Completion of Business Internet Fiber Optic install;
- Installation of Electronic In/Out Board Kiosk equipment in Administration Building (Not yet completed);
- All other IT support tasks as required.



Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits General Manager, Infrastructure & Planning

- Industry approvals
- EA, is absent on short term disability, unknown of return
- Budget Preparation
- Ratepayer meeting for NFC transfer station site and Township Road 720 drainage concerns
- Second interview for AGM is scheduled for November 27, 2014 in Valleyview

Manager Construction & Maintenance, Kevin Sklapsky

- Inline completed BF79562 replacement
- Inline working on BF74068 replacement
- Had final inspection for BF74434 and BF77211 contract
- Had final inspection for the Goodwin Road Phase 1 contract
- 11 Mile Road Petro west has road built and should have remaining work completed in 5-6 days when weather permits
- RR230 Dechant has been struggling with weather and should have the first 1.6km completed before freeze up and looks like they will be going into a winter shutdown soon
- Day Labour Twp. Rd 704A has started clearing brush, burning brush piles and roughing in a winter access road –
 waiting on pipeline crossing agreements
- Gordey Drainage weather has slowed the contractor down but they still feel that they will complete the project before December 31 completion date

Supervisor Facility Maintenance, Alfred Lindl

- General Maintenance, complete issues on Task List.
- Monthly check on Generators, Floor drains, Filter's, Sumps
- Admin: Troy Sprinkler System did Annual check on our Fire Alarm Panel-Smoke and Heat Detectors and Sprinkler System, Back Flow Preventer Valves, inspections complete
- FSO: Radiant installation complete
- FSO: Pressure Shed Epoxy floor in process complete
- FSO: relocation of pressure washer in process
- FCSS: washroom handicap accessibility upgrade in process
- Operations: Radiant installation complete
- Kakwa and Southview: brushing dead trees complete
- New Water Point NFC-SH-SSH: painting outside doors Frame and install door lock protection
- Admin: removed fencing between Operations and Admin
- Vet Clinic: emergency replacement of Hot Water Tank

- Grovedale Outhouse: clean up around and remove dirt pile
- Ridgevalley: remove dirt pile at Arena
- Graveling around Fire Pits at Swan Lake, GD Fish Pond
- Fence repair at OPS, FSO, ADMIN, Vet Clinic
- Collecting all fire pumps and 5 fire pump trailers

Manager Operation, Gord Meaney

- The Grovedale shop has had a slow start but the gravel pad has been completed and Abtec is still waiting on the final specifications from their engineering firm
- The Valleyview salt/sand shed is now complete and both of the new salt/sand sheds have passed final inspection
- The Rail Rock stockpile relocation has ended for this season and 341105 Alberta Ltd. has requested an extension to the contract to continue in the spring/summer of 2015. They have guaranteed the same rate of \$12.44/tonne, a minimum of 12 15 trucks and the same rate for any additional material that we may want them to haul from the same location
- The sand/salt mixing has been completed and stored in both of the new sheds
- All equipment for the winter season has been prepped and ready to go
- Roadside mowing has been completed for the year
- The brushing program is ongoing but with the contract crew only
- The local road re-gravelling program is still ongoing
- The Airth Pit crushing contractor (Praxis) has yet to complete the contract and is still down due to equipment problems
- All documents have been submitted for approval regarding the 2015 -2017 budget
- The crushing contract for Rail Rock has commenced and is progressing ahead of schedule
- The extra work for the dust control on the FTR has been completed
- The Southwood contract for gravel haul on the FTR has been completed for km. 5 to km. 51
- The re-gravelling in the DeBolt area is done
- The remaining gravel in the Puskwaskau Pit has been depleted and we are now hauling out of the Airth Pit to continue re-gravelling in the Puskwaskau area
- The 4:40 stockpile in Valleyview is presently being replenished
- Miscellaneous requests such as culvert installations and approaches have been completed
- Our Road Use Agreement files are being revamped to be more user friendly
- Training courses are being utilized to make our staff more efficient in their day to day tasks

Manager Planning & Development, Sally Rosson

- MPC is scheduled for November 12th, large agenda for this meeting
- Preparing budget
- Comments now being received regarding the land use bylaw, accessory building changes. 400 letters were sent and approximately a hand full in comments
- Working on specialty maps updates for the council chambers and other departments
- Accurate providing GIS info for new facilities to assist the planning department
- Accurate was here for training on November 5-7 for the new munisight training which is replacing the webmap program
- Shorthanded 1 employee on holidays November 10-14 and 1 employee on short term disability and unknown of return time
- Site inspections being completed

Manager Environmental Services, Simon Doiron

- A new water well drilled at the Grovedale Fire Hall has completed 48hr pump test, awaiting results
- Construction at the water points is being assessed for start-up and commissioning
- DeBolt RO system installation is almost ready for commissioning
- Little Smoky low pressure sanitary system has been cleared to the best of our knowledge. Monitoring system on a regular basis to ensure blockage has been cleared
- Preparing budget documents for 2015-2017



Manager's Report

Function: Community Services

Submitted by: Dennis Mueller, General Manager

Community Services General Manager/ Dennis Mueller

- All of the Community Services departments have been fully engaged in the 2015 budget and program developments. The Staff have been putting a lot of time and effort into the process and I believe Greenview is very fortunate to have such dedicated people.
- The RFP for the Valleyview Multiplex closes on Nov. 14, 2014 and to date there has been a lot of
 interest. The Committee will review the submitted proposals in the near future for the selection
 of an architectural firm.
- On November 5, 2014 there was a sour gas break 19 kilometers southwest of Fox Creek on a
 Long Run Exploration pipeline. The area was isolated and shut in fairly quickly without incident.
 Greenview administration however had concerns that the emergency notification process was
 not followed by the oilfield company. Protective Services Manager Jeff Francis is working with all
 the stakeholders as to ensure that adequate Emergency Response Plan procedures are fully
 understood and implemented for any future incidents.

Agricultural Services Manager/ Quentin Bochar

- Staff are presently compiling year end results for all the departments programs, rental equipment included.
- Various administration forms are being revised so as to ensure quality information is captured.
- The new roadside spray unit is presently being outfitted and should be completed December 15,
 2014
- Four wolves have been brought in under Wolf Bounty Incentive Program in the month of October.

Green View Family and Community Support Services (FCSS) Manager/Lisa Hannaford

- The HEART Team-the domestic violence initiative, partnering with the RCMP, Victims Assistance, and Child and Family Services, is working on applying for the Family and Community Safety Grant.
 If awarded, the monies will be used to host domestic violence conferences, one in 2015, and a second in 2017.
- November is Family Violence Awareness month, and the Red Silhouette Campaign is in full swing.
 Placing red wooden silhouettes in prominent places around Greenview is done to raise awareness of the impact of family violence in our community.

- Train the Trainer sessions hosted by Green View FCSS in the month of October have included: finding our Voices – a self-esteem Workshop for women and Compass –Caregiver train the trainer. Both of these workshops will be offered to the public in the New Year.
- Older Adult Information Day this annual event hosted on October 17 was very successful. Twenty nine (29) people attended the sessions.
- The FCSSAA conference will take place November 12-14, 2014, with four board members and two staff attending.
- Diverse Voices Domestic Violence conference will take place on November 20-21, 2014 and Emergency Social Services forum on November 25-26, 2014.

Protective Services Manager/Jeff Francis

- The Grovedale & DeBolt New Firehall Tender documents have been posted and will close the first week of December.
- Fox Creek's new Rescue truck is in Red Deer and will be delivered middle of November.
- Working on 2015 Capital Budget and 2015, 2016 and 2017 Operating Budgets.
- Winter conditions have been providing some challenges in slips, trips, falls, and snow build up overhead that resulted in a near miss and injury. Interim actions have been implemented to prevent or reduce future occurrences. Long term actions are being discussed and are planned to be implemented by December 31, 2014.
- A system is being researched to ensure there is a standard for, and a supply of personal protective equipment (PPE) available.
- Attendance at the Alberta Health and Safety Conference in Edmonton presented the opportunity to meet and learn from a leader in Risk Management communication. Peter Sandman gave some key insights to communication for Safety Hazards.
- OHS Alberta has released the preliminary changes for 2015 in the OHS Code and Regulations. OHS Alberta is requesting feedback on the proposed changes over the next 3 months. A report of my review will be made available by November 30, 2014 and presented to Management for comment and suggestions.

Recreation Services Coordinator/ Adam Esch

- Recreation Services is currently working through the design stage for both East Dollar Lake and the Hamlet of Little Smoky River site. Both sites have gone to Council once for input and the conceptual designs have been adjusted based on the feedback received. The new conceptual designs are being discussed with current site stakeholders and will be presented to Council. If there are no drastic changes to the intended management and purpose of the site a form of public notification is recommended. The expected timeline for the application for lease or other land acquisition and permitting may be as early as January. Budgeting for development on each site is ongoing.
- Recreation services is continuing the inventory assessment of specific priority sites and areas including the areas south of the Highway 43 bridges on the Smoky River and the Conoway Pit.