

"A Great Place to Live, Work and Play"

REGULAR COUNCIL MEETING AGENDA

Tuesday September 9, 2014			Council Chambers Administration Building	
#1	CALL TO ORDER			
#2	ADOPTION OF AGENDA		1	
#3	MINUTES	3.1 Regular Council Meeting minutes held August 26, 2014 – to be Adopted	3	
		3.2 Business Arising from the Minutes	-	
#4	PUBLIC HEARNG			
#5	DELEGATION			
#6	BYLAWS	6.1 Bylaw 14-729 NW 18-69-21-W5M	13	
#7	OLD BUSINESS			
#8	NEW BUSINESS	8.1 Surplus Equipment	27	
		8.2 Rail Rock Gravel Haul Contract Funding	34	
		8.3 Crooked Creek Arena Boundaries	36	
		8.4 2015, 2016, and 2017 Budget Presentation	40	
		8.5 AUMA Invitation	42	
		8.6 Crooked Creek Community Recreation Club – Grant Request	44	
		8.7 DeBolt High School Rodeo Association – Grant Request	50	
		8.8 Little Smoky Ski Hill Agreement	54	
		8.9 Valleyview Victim Assistance – Biannual Fundraiser Event	60	

		8.10 November 18 th Committee of the Whole – Cancellation	63
		8.11 Managers' Report	65
#9	COUNCILLORS BUSINESS & REPORTS		
#10	CORRESPONDENCE	Deathfest 2014 Thank You LetterSpectra Energy Transmission	
#11	IN CAMERA	11.1 Land	1
		11.2 Legal	3
		11.3 Legal	5
#12	ADJOURNMENT		

Minutes of a

REGULAR COUNCIL MEETING MUNICIPAL DISTRICT OF GREENVIEW NO. 16

M.D. Administration Building, Valleyview, Alberta, on Tuesday, August 26, 2014

1: CALL TO ORDER

Reeve Gervais called the meeting to order at 9:00 a.m.

PRESENT

Reeve Deputy Reeve Councillors Dale Gervais
Tom Burton
George Delorme
Dave Hay
Roxie Rutt
Bill Smith
Dale Smith

ATTENDING

Chief Administrative Officer
General Manager, Corporate Services
General Manager, Community Services
General Manager, Infrastructure & Planning
Communications Officer
Recording Secretary

Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Diane Carter Lianne Kruger

ABSENT Councillor

Les Urness

#2: AGENDA MOTION: 14.08.396. Moved by: DEPUTY REEVE TOM BURTON That the August 26, 2014 agenda be adopted with mentioned changes:

Remove Agenda Item 8.5

CARRIED

#3.1 REGULAR COUNCIL MEETING MINUTES MOTION: 14.08.397. Moved by: COUNCILLOR ROXIE RUTT

That the Minutes of the Regular Council Meeting held on Tuesday, July 22, 2014 be adopted with mentioned changes:

- Change Dennis Mueller to General Manager, Community Service
- Page 9 Roxie Rutt returning to meeting

CARRIED

#3.2 BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

Council would like information on Bridge Files that were tendered.
 General Manager Grant Gyurkovits will send the information to Council in an email.

Page 2

#4
PUBLIC HEARING

4.0 PUBLIC HEARING

#5 DELEGATIONS **5.0 DELEGATIONS**

5.2 LANDOWNERS - WAPITI CORRIDOR MULTI-USE PLAN

Danny Williams, Dale Smith and Robin McCullough presented on behalf of the Landowners affected by the Wapiti Corridor Multi-Use Plan voicing their concerns regarding the Wapiti Corridor Multi-Use Plan.

Reeve Gervais recessed the meeting at 9:47 a.m. Reeve Gervais reconvened the meeting at 9:55 a.m.

5.1 WAPITI CORRIDOR PLANNING SOCIETY - WAPITI CORRIDOR MULTI-USE PLAN

Jerry Bauer, Jim Hammond, and Dwayne Stevenson presented on behalf of the Wapiti Corridor Multi-Use Planning Society regarding the Wapiti Corridor Multi-Use Plan.

WCMUP -LANDOWNERS MOTION: 14.08.398. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the presentation and written material provided by the concerned Landowners regarding the Wapiti Corridor Multi Use Plan for information.

CARRIED

WCMUP – PLANNING SOCIETY MOTION: 14.08.399. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the presentation provided by the Wapiti Corridor Planning

Society for information as presented.

CARRIED

#6 Bylaws 6.0 BYLAWS

6.1 BYLAW 14-723 NE 35-70-25 W5M

BYLAW 14-723 FIRST READING MOTION: 14.08.400. Moved by: COUNCILLOR DALE SMITH

That Council give First Reading to Bylaw No. 14-723 to re-designate the lands from Agriculture (A) District to Country Residential One (CR-1) District on NE 35-70-25-W5.

MOTION: 14.08.401. Moved by: REEVE DALE GERVAIS

That Council request Administration to draft a letter to Wapiti Corridor Planning Society listing the concerns of the landowners in the Grovedale area and the MD Planning Department as they pertain to the Wapiti Corridor Multi Use Plan.

CARRIED

PUBLIC HEARING

MOTION: 14.08.402. Moved by: DEPUTY REEVE TOM BURTON

That Council schedule a Public Hearing for Bylaw No. 14-723 to re-designate the lands from Agriculture (A) District to Country Residential One (CR-1) District on NE 35-70-25-W5, to be held on September 23, 2014 at 10:00 a.m.

CARRIED

6.2 BYLAW 14-726 PLAN 0721238, BLOCK 1, LOT 2A SW 9-70-7 W6M

BYLAW 14-726 1ST READING

MOTION: 14.08.403. Moved by: COUNCILLOR DAVE HAY

That Council give First Reading to Bylaw No. 14-726 to re-designate the lands from Agricultural (A) District to Country Residential One (CR-1) District on Plan 0721238, Block 1, Lot 2A within the SW 9-70-7-W6M.

CARRIED

BYLAW 14-726 PUBLIC HEARING MOTION: 14.08.404. Moved by: COUNCILLOR ROXIE RUTT

That Council schedule a Public Hearing for Bylaw No. 14-726 to re-designate the lands from Agricultural (A) District to Country Residential One (CR-1) District on Plan 0721238, Block 1, Lot 2A within the SW 9-70-7-W6M, to be held on September 23, 2014 at 10:00 a.m.

CARRIED

6.3 BYLAW 14-727 SW 19-71-25 W5M

BYLAW 14-727 1ST READING

MOTION: 14.08.405. Moved by: COUNCILLOR ROXIE RUTT

That Council give First Reading to Bylaw No. 14-727 to re-designate the lands from Agricultural (A) District to Industrial (I) District on Plan 0120387, Lot 1 within SW 19-71-25-W5M.

CARRIED

BYLAW 14-727 PUBLIC HEARING MOTION: 14.08.406. Moved by: COUNCILLOR ROXIE RUTT

That Council schedule a Public Hearing for Bylaw No. 14-727 to re-designate the lands from Agricultural (A) District to Industrial (I) District on Plan 0120387, Lot 1 within SW 19-71-25-W5M, to be held on September 23, 2014 at 10:00 a.m.

6.4 BYLAW 14-728 NE 28-69-22 W5M

BYLAW 14-728 1ST READING MOTION: 14.08.407. Moved by: COUNCILLOR DALE SMITH

That Council give First Reading to Bylaw No. 14-728 to re-designate the lands from

Agricultural (A) District to Industrial (I) District within NE 28-69-22-W5M.

CARRIED

BYLAW 14-728 PUBLIC HEARING

MOTION: 14.08.408. Moved by: COUNCILLOR DALE SMITH

That Council schedule a Public Hearing for Bylaw No. 14-728 to re-designate the lands from Agricultural (A) District to Industrial (I) District within NE 28-69-22-

W5M, to be held on September 23, 2014 at 10:00 a.m.

CARRIED

#7

OLD BUSINESS

7.0 OLD BUSINESS

#8

NEW BUSINESS

8.0 NEW BUSINESS

8.1 WAPITI RIVER MANAGEMENT PLAN MANAGING PARTNER

WRWMP PARTNER

MOTION: 14.08.409. Moved by: COUNCILLOR BILL SMITH

That Council approve Greenview to be the managing partner in applying to the Alberta Community Partnership Program for \$250,000.00 to carry out the Community Consultation Portion of the Wapiti River Water Management Plan, with the understanding that the City of Grande Prairie would carry out the actual

study and align all required work.

CARRIED

8.2 TRUCK DRIVER/EQUIPMENT OPERATOR POSITIONS

POSITIONS

MOTION: 14.08.410. Moved by: DEPUTY REEVE TOM BURTON

That Council approves the hiring of two additional truck driver/equipment operator positions with funds approved in the 2014 transportation operations

budget.

CARRIED

MOTION: 14.08.411. Moved by: COUNCILLOR BILL SMITH

That Council request Administration send a letter to the Minister of Transportation

regarding the safety concerns on Highway 666, Wapiti Hill.

MOTION: 14.08.412. Moved by: COUNCILLOR DALE SMITH

That Council request Administration to arrange a meeting with the Minister of Transportation regarding safety on Highway 666, Wapiti Hill and negotiations with maintenance contractors.

CARRIED

8.3 NADC BURSARY

BURSARY

MOTION: 14.08.413. Moved by: COUNCILLOR DALE SMITH That Council sponsor Gary Cymbaluk the requested \$12,000.00 as matching funds to the Northern Alberta Development Council (NADC) bursary for the program of Dentistry with funds to come from the MD of Greenview Bursary Fund.

Councillor Bill Smith vacated the meeting at 11:28 a.m. Councillor Bill Smith re-entered the meeting at 11:32 a.m.

CARRIED

MOTION: 14.08.414. Moved by: DEPUTY REEVE TOM BURTON That Council request Administration draft a policy on Bursaries.

CARRIED

8.4 GAS LINE RELOCATION AT THE FUTURE SITE OF THE DEBOLT FIREHALL

DEBOLT FIREHALL

MOTION: 14.08.415. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the cost associated to relocate a high pressure gas line at the future site of the DeBolt Firehall, from East Smoky Gas Co-op, at an estimated cost of \$41,600.00 plus G.S.T., with funds coming from the 2014 Protective Services Capital Budget.

CARRIED

8.6 2017 ALBERTA 55 PLUS WINTER GAMES BID CANCELLATION

WINTER GAMES BID CANCELLATION

MOTION: 14.08.416. Moved by: DEPUTY REEVE TOM BURTON
That Council receive for information the message from the 2017 Alberta 55 Plus
Winter Games Bid Committee regarding the decision not to submit a bid to host
the 2017 Alberta 55 Plus Winter Games in the Grande Prairie area.

CARRIED

8.7 RED WILLOW LODGE – REQUEST TO RESCIND MOTION

RESCIND MOTION

MOTION: 14.08.417. Moved by: COUNCILLOR ROXIE RUTT That Council rescind motion 13.09.553, a motion requesting the CAO to bring back a policy on hosting an annual barbecue for the Red Willow Lodge.

8.8 COUNTY OF GRANDE PRAIRIE - BUILDING GRAND OPENING

COUNTY OF GRANDE PRAIRE

MOTION: 14.08.418. Moved by: COUNCILLOR ROXIE RUTT

That Council approve attendance at the County of Grande Prairie Building Grand

Opening on September 19th, 2014 by all members of Council.

CARRIED

8.9 WRITE OFF TAX LEVIES AND PENALTIES FOR ROLL 308496

TAX LEVIES & PENALTIES

MOTION: 14.08.419. Moved by: REEVE DALE GERVAIS

That Council move to write off the 1994, 1995, 1996 and 1997 property taxes levied to Roll Number 308496 in the amount of \$12.21; further that Council move to write of the penalties and interest levied to Roll Number 308496 in the amount

of \$247.19.

CARRIED

8.10 RECYCLING COUNCIL OF ALBERTA EXPEDITION

COUNCIL ATTENDENCE MOTION: 14.08.420. Moved by: COUNCILLOR DAVE HAY

That Council approve the attendance of Councillors to attend Recycling Council of Alberta's "A Waste Reduction Expedition," be held October 1 to 3, 2014 at the

Chateau Lake Louise.

CARRIED

8.11 LOCAL GOVERNMENT SYMPOSIUM

LOCAL GOVERNMENT SYMPOSIUM MOTION: 14.08.421. Moved by: DEPUTY REEVE TOM BURTON

That Council authorize all members of Council to attend the Local Government

Symposium in Grande Prairie on September 5th, 2014.

CARRIED

Reeve Gervais recessed the meeting at 12:01 p.m. Reeve Gervais reconvened the meeting at 1:14 p.m.

8.19 CAO REPORT

CAO REPORT

MOTION: 14.08.422. Moved by: COUNCILLOR ROXIE RUTT

That Council accept the CAO report as presented.

CARRIED

#9 COUNCILLORS BUSINESS & REPORTS

9.0 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR BILL SMITH

Attended the Wapiti River Management Plan Attended the Wapiti Corridor Multi Use Plan – Landowners

COUNCILLOR ROXIE RUTT

Attended the Peace Region Economic Development Alliance (PREDA)

Attended the Amber Ball

Attended the Valleyview Medical Clinic Meeting

Attended the Canfor Field Tour

Attended the AAMDC Zone Meeting

Attended the Ridgevalley Home Expansion Meeting

Attended the TransCanada Pipeline Meeting

Attended the Grand Spirit Foundation Meeting

Attended the Redwillow Lodge Barbeque

Attended the Crooked Creek Recreation Club Meeting

COUNCILLOR DALE SMITH

Attended the Smoky Applied Research & Demonstration Association Meeting (SARDA)

Attended the Amber ball

Attended the Redwillow Lodge Barbeque

DEPUTY REEVE TOM BURTON

Attended the Fox Creek Recreation Board Meeting

Attended the Ribbon Cutting for the Philip J. Currie Museum

Attended the Amber ball

Attended the Aseniwuche Winewak Nation (AWN) 20th Anniversary Celebration

Attended the East Smoky Recreation Board Meeting

Attended the Redwillow Lodge Barbeque

Attended the DeBolt Library Board Meeting

Attended the AAMDC Zone Meeting

COUNCILLOR DAVE HAY

Attended the Medical Clinic Meeting

Attended the Valleyview Recreation Board Meeting

Attended the Might Peace Watershed Alliance

Attended the Multiplex Meeting

Attended the Aseniwuche Winewak Nation (AWN) 20th Anniversary Celebration

COUNCILLOR GEORGE DELORME

Attended the Media Training

Attended the Forestry Caribou Meeting

Attended the Municipal Planning Commission

Attended the Committee of the Whole

Attended the Strategic Planning Session

Attended the Evergreens Foundations Meeting

Attended the Aseniwuche Winewak Nation (AWN) 20th Anniversary Celebration

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Garden Party in Connection with Amber Ball

Attended the Ribbon Cutting Philip J. Currie

Attended the Amber Ball

Attended the Medical Clinic Information Session

Met with the Mayor of Valleyview and Faye Caulliou, representative for the

Catholic School Board

Attended the AAMDC Zone Meeting

Attended a Briefing Meeting with Mayor of Valleyview and Administration

Attended the Grovedale Public Meeting for Wapiti Corridor

Attended the Multi Plex Meeting

Attended the MD of Big Lakes, Town of High Prairie, & STARS Helipad Fundraiser Attended the Aseniwuche Winewak Nation (AWN) 20th Anniversary Celebration Attended the Red Willow Lodge Barbeque

#10 CORRESPONDENCE

10.0 CORRESPONDENCE:

- AESRD Letter Grizzly Bear Recovery Plan
- Amisk Hydroelectric Project
- Trans Canada Musreau Cutbank Expansion Project
- Alberta Energy Regulator's 1st Annual Report
- Highway 88 Official Opening
- Bilbo Receipt Meter Station
- Safety Codes Act
- Maxim Power Corp. M3 Project
- Canada Post Potential Reductions to Weekday Business Hours at the Grovedale Post Office
- Central Region MPB 2013-2014 Action Plan Summary Report
- Municipal Tobacco Smoking Restrictions
- Living Waters Catholic Schools
- Stars of Alberta Volunteer Awards

August 26, 2014

Page 9

CORRESPONDENCE

MOTION: 14.08.423. Moved by: DEPUTY REEVE TOM BURTON That Council accept the Correspondence Listing as presented.

CARRIED

11 IN CAMERA

11.0 IN CAMERA CONFIDENTIAL ITEMS

IN CAMERA

MOTION: 14.08.424. Moved by: COUNCILLOR DALE SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this

meeting go in camera at 1:48 p.m.

CARRIED

11.1 LAND

11.2 PERSONNEL

OUT OF CAMERA

MOTION: 14.08.425. Moved by: COUNCILLOR DAVE HAY

That, in compliance with Section 197(2) of the Municipal Government Act, this

meeting come out of camera at 4:00 p.m.

CARRIED

Reeve Gervais recessed the meeting at 4:00 p.m. Reeve Gervais reconvened the meeting at 4:14 p.m.

MOTION: 14.08.426. Moved by: COUNCILLOR DAVE HAY

That Council direct Staff to set the Staff compensation level for the Municipal District of Greenview at approximately the 75th percentile overall based on the

2014 Compensation Survey.

CARRIED

MOTION: 14.08.427. Moved by: COUNCILLOR DALE SMITH

That Council reallocate sufficient funding from Contingency to Salaries, Wages, and Employer Contributions as necessary to fund approved compensation increases

retroactive to May 1, 2014.

CARRIED

#12 ADJOURNMENT 12.0 ADJOURNMENT

MOTION: 14.08.428. Moved by: COUNCILLOR DAVE HAY

That this meeting adjourn at 4:16 p.m.

CHIEF ADMINISTRATIVE OFFICER	REEVE	



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: First Reading to Bylaw 14-729 NW 18-69-21-W5M

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 9, 2014 MANAGER: CAO:

DEPARTMENT: Infrastructure & Planning GM: PRESENTER: GC

FILE NO./LEGAL: A14-006 NW 18-69-21-W5M LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - Municipal Government Act, Division 12, Bylaws, Regulations, Planning Bylaws 692 (1) - (9).

Council Bylaw / Policy (cite) - MD of Greenview No. 16, Land Use Bylaw 03-396, Section 8, Amending this Bylaw, 8.1 Contents of amendment Application, and 8.2 The Amendment Process.

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 14-729 to re-designate the lands from Agricultural (A) District to Recreation (R) District within NW 18-69-21-W5M.

MOTION: That Council schedule a Public Hearing for Bylaw No. 14-729 to re-designate the lands from Agricultural (A) District to Recreation (R) District within NW 18-69-21-W5M, to be held on October 7, 2014 at 10:00 a.m.

BACKGROUND / PROPOSAL:

Land Use Amendment application A14-006 is in the Valleyview area, Ward 3 which is an undeveloped quarter section. Further this parcel is in close proximity to the Little Smoky River and is a natural severance from the quarter due to the drainage. The parcel will require access be built to the proposed lot however the access to the remainder of the quarter exists. The proposed application does meet the legislative and statutory planning documents that the MD of Greenview No. 16 operates under.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council can pass a motion to give Bylaw No. 14-729, first reading and a second motion to schedule the public hearing for Bylaw No. 14-729.

Council can table Bylaw No. 14-729, for further discussion or information.

Council can refuse to give first reading to Bylaw No. 14-729.

Benefits – Additional recreational opportunities may be available to Greenview rate payers and may offer economic options for the municipal growth.

Disadvantages – May result in increased opportunity for landowner conflicts with surrounding Land Uses.			
COSTS / SOURCE OF FUNDING:			
N/A.			

ATTACHMENT(S):

- Schedule 'A' Application
- Schedule 'B' Site Plan
- Schedule 'C' Location Map
- Schedule 'D' Referral Comments
- Schedule 'E' Farmland Assessment Report
- Schedule 'F' Bylaw 14-729

Schedule 'A' Land Use Amendment Application A14-006



LAND USE AMENDMENT APPLICATION - FORM A

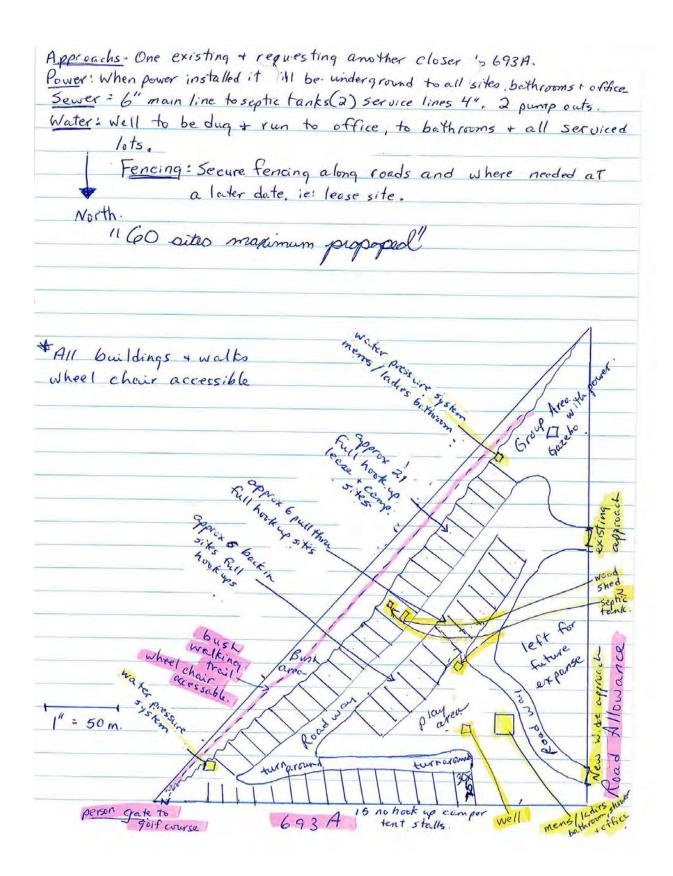
Municipal District of Greenview

4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608 www.mdgreenview.ab.ca

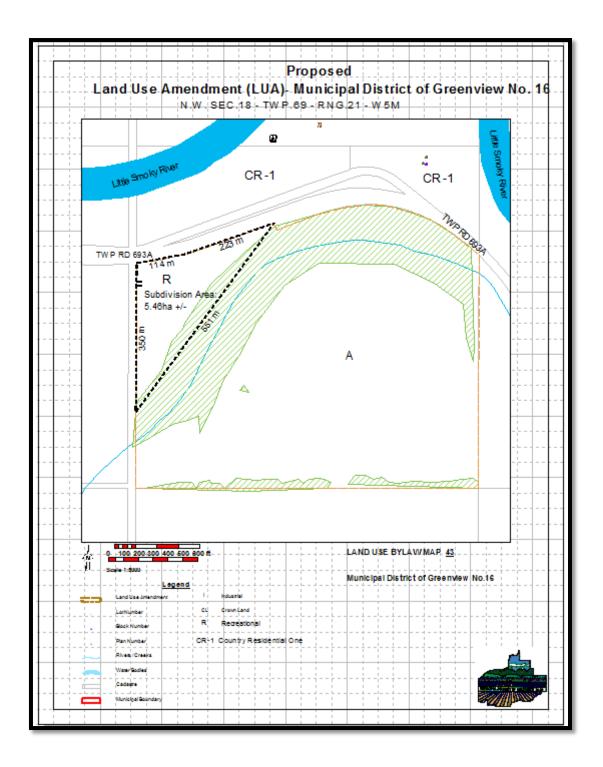
LUB MAP NO.	BYLAW NO.
APPLICATION N A 14 RECEIPT NO.	223115
ROLL NO. 3	1050
RFLA RATING	

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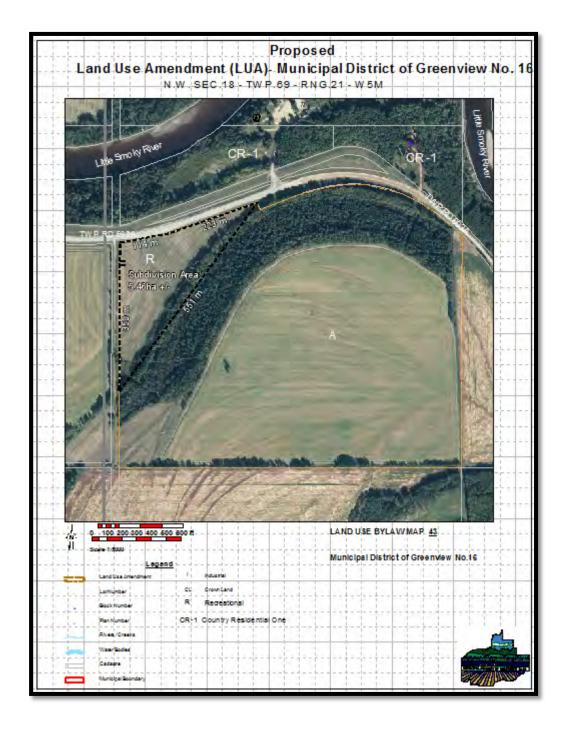
Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.



Schedule 'B' – Site Plan A14-006

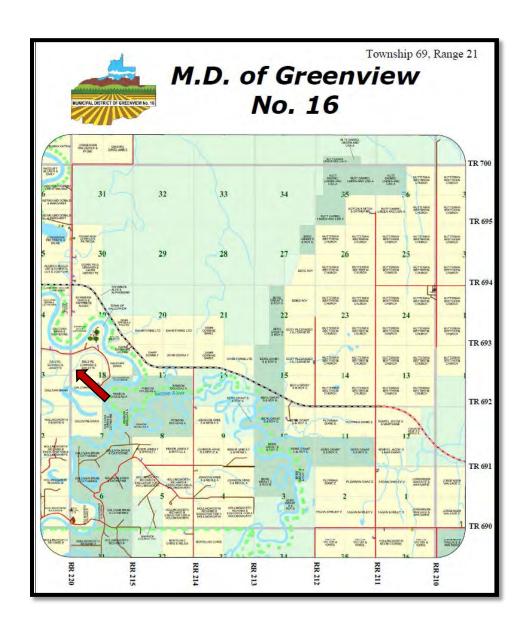


Schedule 'B' – Site Plan A14-006



Schedule 'C' Location Map

LAND LOCATION MAP APPLICATION A14-006 - NW 18-69-21-W5M OWNER NAME, Edward Dallyn PROPOSED AMENDMENT OF 5.46ha/ 13.49ac



Schedule 'D' - Referral Comments



M.D. OF GREENVIEW NO. 16

Box 1079 4806 36th Ave, Valleyview, AB T0H 3N0 Tel: (780) 524-7600, Fax: (780) 524-4307

NOTICE TO REFERRAL AGENCIES

Faxed: June 03, 2014 File No.: A14-006

Legal Description: NW-18-69-21-W5
Applicant: Ron & Liz Pollack

PROPOSED LAND USE AMENDMENT: Agriculture - A to N/A - N/A

Please provide your comments on the **PROPOSED LAND USE AMENDMENT AND SUBSEQUENT SUBDIVISION** in the space provided below or attach any additional comments on a separate sheet. If you have any questions regarding the attached, please contact our office. Deadline for your written comments: NOON, insofar as your agency is concerned. See Sketch attached.

If no comment is received by the above-specified date, it will be deemed as 'no objection'.

If you have any questions regarding the attached, please contact Sally Ann Rosson, Manager Planning and Development, at the number provided.

COMMENTS:

NAME /DI EACE DOTAT

	SIGNATURE
	Please check box for corresponding referral agency
cin	culated to:
	Alberta Environment and Sustainable Resources Development - James Proudfoot - Fax: - Email: James.Proudfoot@gov.ab.ca
C	Alberta Environment and Sustainable Resources Development - David Pochalio - Fax: (780) 538-1941 - Email: david.pochailo@gov.ab.ca
Œ	ATCO Electric - Rita Klassen, Land Administrator - Fax: - Email: LandInquires@atcoelectric.com
Œ	선생님이 없는 이렇게 되었다. 그렇게 되었다. 그런 사람들이 그렇게 되었다면 되었다. 그렇게 되었다면 하는 그렇게 되었다면 하는 것이 되었다면 하는데 되었다면 하는데 없는데 없는데 없는데 없다면 하는데 없다면 하는데 없는데 없는데 없는데 없는데 없는데 없는데 없는데 없는데 없는데 없
L	
D	M.D. Road Manager - Norm Patterson - Fax: (780) 524-5237 - Email: Norm.Patterson@mdgreenview.ab.ca
II.	[18] [18] [18] [18] [18] [18] [18] [18]

Schedule 'D' – Referral Comments East Smoky

4-06-08 13:12

U6-U8 15:12 EASTSMOKYGASCOOP

1780957254 >>

780 524-4307

M.L JF GREENVIEW NO. 1(

Box 1079 4806 36th Ave, Valleyview, AB T0H 3NO Tel: (780) 524-7600, Fax: (780) 524-1307

NOTICE TO REFERRAL AGENCIES

Faxed:

June 03, 2014

File No.:

A14-006

Legal Description:

NW-18-69-21-W5

Applicant:

Ron & Liz Pollack

PROPOSED LAND USE AMENDMENT: Agriculture - A to N/A - N/A

Please provide your comments on the **PROPOSED LAND USE AMENDMENT AND SUBSEQUENT SUBDIVISION** In the space provided below or attach any additional comments on a separate sheet. If you have any questions regarding the attached, please contact our office. Deadline for your written comments: NOON, insofar as your agency is concerned. See Sketch attached.

If no comment is received by the above-specified date, it will be deemed as 'no objection'.

If you have any questions regarding the attached, please contact Sally Ann Rosson, Manager Planning and Development, at the number provided.

COMMENTS:

NOTE: The East Smoky Gas Co-op Ltd. must be contacted for a line locate(s) 48 hours prior to commencement of any excavation on property with gas line or gas lines. Should the development of this property necessitate the moving of a gas line, this would be done by East Smoky Gas Co-op Ltd. but the cost would be borne by the landowner.

NAME (PLEASE PRINT)

Boy HARDER

SIGNATURE

Please check box for corresponding referral agency		
Circu	ulated to:	
	Alberta Culture - Rebecca Traquair - Fax: - Email: historical.lup@gov.ab.ca	
	Alberta Environment and Sustainable Resources Development - James Proudfoot - Fax: - Email: James.Proudfoot@gov.ab.ca	
	Alberta Environment and Sustainable Resources Development - David Pochalio - Fax: (780) 538-1941 • Emall-david.pochailo@gov.ab.ca	
	ATCO Electric - Rita Klassen, Land Administrator - Fax: - Email: Land Inquires@absorbard.com	
0	ATCO Pipeline - Jo-Anne Van Sickle/ Isabel Solis - Fax: (780) 420-7411 - Email: isabel.solis@atcopipelines.com / Isabel.Solis@atcopipelines.com	
•	East Smoky Gas Co-op - Bill Harder - Fax: (780) 957-2544 - Email: bill@escas.ca	
	M.D. Road Manager - Norm Patterson - Fax: (780) 524-5237 - Email: Norm.Patterson@mdgreenview.ab.ca Telus Communications Inc Barry Erhardt - Fax: (780) 538-8632 - Email: odl: 780-962-7129	

Schedule 'D' - Referral Comments **Atco Pipelines**

Gwen Charlton

Isabel.Solis@atcopipelines.com June-12-14 11:41 AM Gwen Chariton From:

Sent: To: Subject:

14-1758 Response - A14-006 DOC060314-06032014161334.pdf Attachments:

Good Morning,

ATCO PIPELINES has no objection.

Thank you @

Isabel Solis | Pipelines Engineering Administrative Coordinator

ATCO Pipelines | 7210-12 Street NW | Editor T-780-120, 1895 | F-780-420-741 |

ATCO Pipelines has a new website! Check it out here: www.atcopipelines.com

MISSION: ATCO Pipelines provides reliable and efficient delivery of natural gas and is committed to operational excellence and superior customer service while ensuring the safety of our employees and the public.

A Please consider the environment before printing this e-mail

From: Gwen Charlton [mailto:Gwen.Charlton@MDGreenview.ab.ca]

Sent: Tuesday, June 03, 2014 5:23 PM

To: 'historical.lup@gov.ab.ca'; 'James Proudfoot'; 'david.pochailo@gov.ab.ca'; 'landInquires@atcoelectric.com'; Solis,

1

Isabel; 'bill@esgas.ca'; Norm Patterson

Subject: A14-006

Please see the attached referral and respond by July

Respectfully, Gwen Charlton Planning and Development Coordinator **Development Officer**

IT TAKES THE WHOLE OF A COMMUNITY TO BUILD A COMMUNITY,

MD 16 of Greenview Phone: 780-524-7639 Cell: 780-552-3849

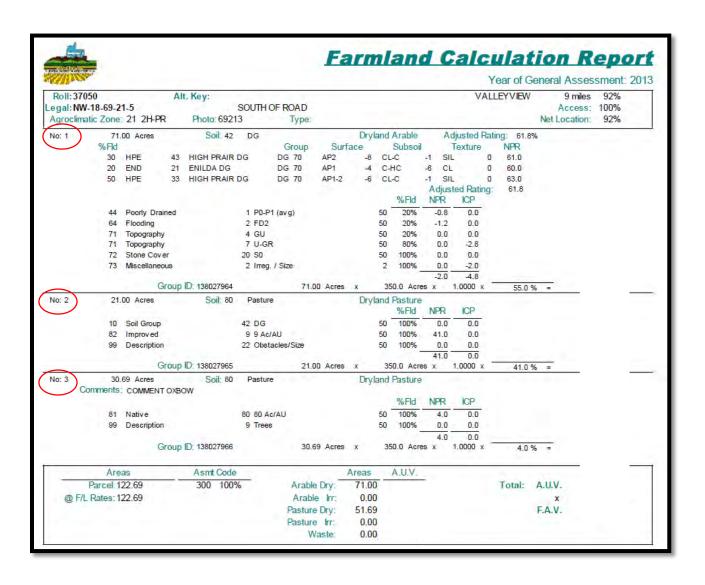
Gwen.Charlton@mdgreenview.ab.ca

3, 2014.

Schedule 'F' Farmland Calculation Report

PROPOSED LAND USE AMENDMENT FROM AGRICULTURAL TO RECREATIONAL FARMLAND REPORT & MAP

FILE NO. A14-006 - Ron & Liz Pollack / Edward & Juilette Dallyn







BYLAW NO. 14-729 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 43 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

A Portion of the

North West (NW) quarter of Eighteen (18) – Within Township Sixty Nine (69) Range Twenty One (21) West of the Sixth Meridian (W5M)

As identified on Schedule "A" attached.

his Bylaw shall come into force and effect upon the day of final passing.
ead a first time this day of, A.D.,
ead a second time this day of, A.D.,
ead a third time and finally passed this day of, A.D.,
REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

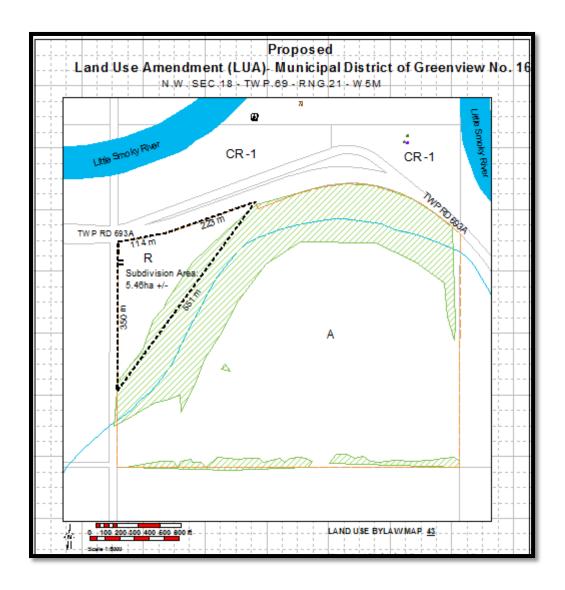
To Bylaw No. 14-729

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A Portion of the

North West (NW) quarter of Eighteen (18) – Within Township Sixty Nine (69) Range Twenty One (21) West of the Sixth Meridian (W5M)

Is reclassified from (i.e. Agriculture (A)) District to Recreation (R) District as identified below:



Bylaw 26



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Sale of Surplus equipment

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 9, 2014 CAO: MANAGER: WB

DEPARTMENT: Infrastructure & Planning/Operations GM: GG PRESENTER: WB

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – Policy number AD-26 & OP-06

RECOMMENDED ACTION:

MOTION: That Council approve the sale of the surplus equipment listed below at the October 1st 2014 Richie Brothers auction.

BACKGROUND / PROPOSAL:

Administration created the vehicle and equipment list by following the criteria set out in Policy OP-26 Equipment and Vehicle Replacement.

The vehicles and equipment listed below were identified for replacement in the approved 2014 Capital budget. As per Policy AD-26 "Council will declare by resolution those items from the fixed assets list will be declared as surplus, and the disposal method"

The following equipment has been replaced as approved in the 2014 budget;

- 1. A78 2006 GM ½ ton short box serial # 1GTEK19V66Z261920
- 2. A85 2007 Dodge 2500 crew cab serial # 3D7KS28DX7G797570
- 3. A86 2007 Dodge 2500 crew cab serial # 3D7KS28D37G797569
- 4. A87 2007 Dodge 2500 crew cab serial # 3D7KS28DX7G797567
- 5. A89 2007 Dodge 2500 crew cab serial # 3D7KS28D17G797568
- 6. A100 2009 Ford 150 super crew cab serial # IFTRW14859FA87805
- 7. A101 2009 Ford 150 super crew cab serial # IFTRW14829FA83629
- 8. A118 2011 GMS 2500 HD serial # 1GT120CG5BF251121
- 9. G21 2005 Volvo G740B Grader serial # X037073X

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council may elect to sell at a later date or sell at a different auction company

Benefits – Surplus equipment will be disposed of in a timely manner.			
Disadvantages – None expected			
COSTS / SOURCE OF FUNDING:			
Any gain on the sale of equipment will be recognized on the financial statements as part of the annual surplus.			
ATTACHMENT(S):			
Policies AD-26 & OP 06			



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

OPERATIONS SERVICES

POLICY NUMBER: OP 06

POLICY TITLE: EQUIPMENT AND VEHICLE REPLACEMENT Page 1 of 2

Date Adopted by Council / Motion Number: 09.12.661

PURPOSE:

To establish a capital reserve fund for the purpose of replacing capital equipment and vehicles for the Municipality's operations.

POLICY:

The Municipality requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

- 1.0 Administration will recommend the type of equipment and vehicle(s) that will be required to be replaced on a regular basis, to ensure the services of the Municipality are provided as directed by Council.
- 2.0 Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
- 3.0 Equipment and Vehicle Reserve Replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
- 4.0 Interest earned from the vehicle and equipment reserve will be allocated to the reserve at year end.
- 5.0 Council shall authorize the transfer of funds to and from the reserve.
- 6.0 The replacement criteria to be used is as follows:

Light/medium duty vehicles	5 years / 150,000 kms
Medium duty diesel vehicles	5 years / 300,000 kms
Heavy duty vehicles	10 years / 300,000 kms
Graders	5 years / 7,500 hours
Loaders	10 years / 10,000 hours
Backhoes	5 years / 5,000 hours
Track Excavators	6,000 hours
ATV's	10 years
Tractors	10,000 hours
Mowers	Condition

Fire trucks	15 years
Rescue vans	10 years
Water tankers	15 years
Self contained breathing	15 years
apparatus	
Breathing air compressors	20 years
Thermal imaging cameras	10 years
Lift stations	Condition
Water pumps	Condition
UTV's	15 years

7.0 Other capital equipment will be replaced as dictated by condition.

(Original signed copy on file)		
REEVE	C.A.O.	



M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL

Section:

ADMINISTRATION

POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS Page 1 of 2

Date Adopted by Council / Motion Number: 10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS	Page 2 of 2
Date Adopted by Council / Motion Number:	03.04.239

9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

(Original signed copy on file)		
REEVE	C.A.O.	

TITLE: PROCEDURES FOR SURPLUS ASSETS Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.
- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

(Original signed copy on file)
C.A.O.



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Rail Rock Gravel Haul Contract Funding**

SUBMISSION TO: REVIEWED AND APPROVED FOR SUBMISSION Regular Council Meeting

MEETING DATE: September 9, 2014 CAO: MANAGER: WB

DEPARTMENT: Infrastructure & Planning/Operations GM: GG PRESENTER: WB

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve an additional \$1,983,000.00 to the Rail Rock gravel haul by transferring funds from the Tax Rate Stabilization Reserve to Gravel Inventory.

BACKGROUND / PROPOSAL:

Council had previously approved the relocation of the 239,000 tonne of gravel that was currently in inventory at the Rail Rock gravel pit 27.5 km's from the Forestry Trunk Road (FTR). The gravel was to be relocated to the newly developed stockpile site at kilometer 70 on the (FTR). Administration estimated that a per/tonne kilometer rate of 15 to 20 % higher than the typical highway tonne kilometer rate that Greenview had previously been paying would be adequate. This proved to be extremely optimistic as the contractor rates came in substantially higher than estimated. The lowest rate was \$0.45 per tonne kilometer which was \$0.30 higher than the estimate. Although this is a large increase from the original estimate, it will be extremely beneficial and cost effective for Greenview to have this gravel supply right at the edge of the FTR where it can be utilized efficiently for the graveling program and other FTR related projects. Greenview needs to make room at the site as we are planning on crushing another 200,000 tonne of gravel this fall in the Rail Rock pit. By proceeding with this falls crushing contract would save Greenview \$100,000 in royalties in 2014. To date Greenview has removed 85,000 tonne from the 239,000 tonne that originally was onsite.

Currently the Tax Rate Stabilization Reserve has a balance of \$7,311,936.00.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council can choose to cancel any further gravel hauling, retender the project or complete the project using hourly paid equipment.

Benefits – Greenview will have a sufficient supply of gravel available at a location that will facilitate quick and economical response to road concerns and for the annual re-gravelling program.

Greenview will save \$0.50 per tonne on any further gravel crushed in 2014 from the Rail Rock Pit
Disadvantages Greenview reduces the Tax Rate Stabilization Reserve by two million dollars
COSTS / SOURCE OF FUNDING:
Funding to come from the Tax Rate Stabilization Reserve.
ATTACHMENT(S):

None

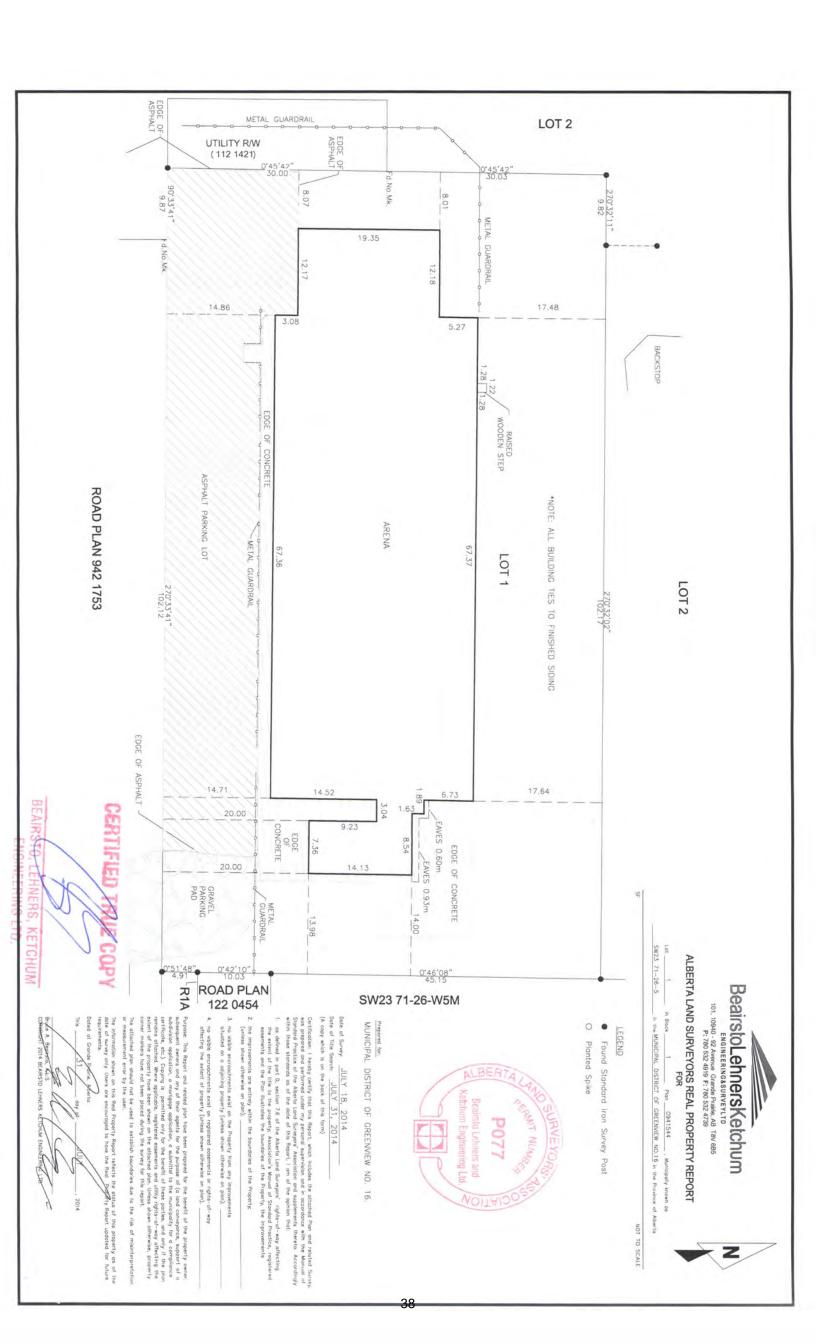


ATTACHMENT(S):

4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Crooked Creek Arena Boundaries SUBMISSION TO: Regular Council Meeting** REVIEWED AND APPROVED FOR SUBMISSION **MEETING DATE:** September 9, 2014 CAO: MANAGER: **DEPARTMENT:** Infrastructure & Planning GM: GG PRESENTER: GG FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW: RELEVENT LEGISLATION: Provincial (cite) -Council Bylaw / Policy (cite) -RECOMMENDED ACTION: MOTION: That Council accept the boundary report as information as requested by Council regarding the Crooked Creek Arena. BACKGROUND / PROPOSAL: On July 8, 2014 Council passed a motion requesting Staff to bring back a report depicting the property lines around the Crooked Creek Arena. Staff engaged the services of Beairsto, Lehners & Ketchum to complete a Real Property Report. A registered Alberta Land Surveyor is the only individual who can legally prepare a Real Property Report. The report illustrates the location of all visible public and private improvements relative to the property boundaries. **OPTIONS - BENEFITS / DISADVANTAGES:** Options - None Benefits - The information provided will allow Greenview and the Crooked Creek Community to better investigate future upgrades. **Disadvantages** – None. COSTS / SOURCE OF FUNDING: **Operational Budget**

Real Property Report for the Crooked Creek Arena and Certificate of Title.





LAND TITLE CERTIFICATE

LINC

SHORT LEGAL

0034 165 648 0941544;1;1

TITLE NUMBER 092 452 278

LEGAL DESCRIPTION PLAN 0941544

BLOCK 1

LOT 1

EXCEPTING THEREOUT ALL MINES AND MINERALS

AREA: 0.672 HECTARES (1.66 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE

ATS REFERENCE: 5;26;71;23;SW

MUNICIPALITY: MUNICIPAL DISTRICT OF GREENVIEW NO. 16

REFERENCE NUMBER: 092 452 155 +1

092 452 152

REGISTERED OWNER(S)

OCCUMENT TYPE VALUE CONSIDERATION REGISTRATION DATE (DMY) DOCUMENT TYPE

092 452 278 15/12/2009 SUBDIVISION PLAN

OWNERS

MUNICIPAL DISTRICT OF GREENVIEW NO. 16.

VALLEYVIEW

ALBERTA TOH 3NO

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER DATE (D/M/Y)

PARTICULARS

792 216 391 07/09/1979 UTILITY RIGHT OF WAY

GRANTEE - EAST SMOKY GAS CO-OP LTD.

792 216 392 07/09/1979 UTILITY RIGHT OF WAY

GRANTEE - EAST SMOKY GAS CO-OP LTD. " AFFECTS PART OF THIS TITLE "

802 225 039 26/09/1980 CAVEAT

RE : DEFERRED RESERVE

CAVEATOR - DIRECTOR OF THE PEACE RIVER REGIONAL

PLANNING COMMISSION.

" AFFECTS PART OF THIS TITLE "

TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 31 DAY OF JULY, 2014 AT 11:12 A.M.

ORDER NUMBER: 26548360

CUSTOMER FILE NUMBER:

END OF CERTIFICATE



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: 2015, 2016 and 2017 Budget Presentation

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 9, 2014 CAO: MANAGER:

DEPARTMENT: Corporate Services/Finance GM: PRESENTER: RO

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) – MGA, Section 242(1) requires Council to adopt an operating budget for each calendar year; (2) a Council may adopt an interim operating budget for part of a calendar year; (3) an interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

MGA, Section 245 requires Council to adopt a capital budget for each calendar year.

Council Bylaw / Policy (cite) - None

RECOMMENDED ACTION:

MOTION: That Council schedules 2015, 2016 and 2017 Budget Presentation Meetings on November 13th and 14th.

BACKGROUND / PROPOSAL:

In an effort to ensure that Council has adopted the 2015 Budget before the end of 2014, Administration is requesting Council set aside two (2) days in November for consecutive budget meetings.

Administration, with Council's blessing, is initiating a three-year budget cycle starting with the 2015 budget. As such, during the budget presentations Council will be reviewing the 2015 to 2017 proposed budgets, keeping in mind that the 2016 and 2017 budgets will not be finalized until December prior to the beginning of the applicable budget year.

The last Council meeting of 2014 is on December 9th and so it is important in Administration's opinion, that the 2015 proposed budget be adopted on this date.

OPTIONS - BENEFITS / DISADVANTAGES:

Options - Council may schedule the budget presentation on different dates, this is not recommended by Administration.

Benefits - Council reviewing Administration's proposed budgets at this time, will provide Administration with sufficient time to make any changes required by Council and have the final budget presented to and approved by Council on December 9, 2014

Disadvantages - None.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

None



ATTACHMENT(S):

Invitation from the Town of Grande Cache

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: SUBMISSION TO:	AUMA Invitation Regular Council Meeting	REVIEWED AND	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 9, 2014	CAO:	MANAGER:	
DEPARTMENT: FILE NO./LEGAL: STRATEGIC PLAN:	Community Services	GM:	PRESENTER: LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:	DM
RELEVENT LEGISLA	ΓΙΟΝ:			
Provincial (cite) -				
Council Bylaw / Po	licy (cite) -			
RECOMMENDED A	CTION:			
	uncil authorize a member of Con on Wednesday September 24, OPOSAL:			naw
of Grande Cache to	eceived for Reeve Gervais or anot attend the 2014 AUMA Convent alleyview for this convention, thu	ion as their guest. Reeve Ge	rvais has accepted an invita	
OPTIONS - BENEFIT	S / DISADVANTAGES:			
Options – Council r	may choose to decline the invitati	on.		
Benefits – This wou	ald be a good opportunity for Gre	enview Council members to	interact with AUMA member	ers.
Disadvantages – No	one.			
COSTS / SOURCE O	F FUNDING:			
None				



TOWN OF GRANDE CACHE

Box 300, 10001 Hoppe Ave. Grande Cache, Alberta TOE OYO

September 1, 2014

Reeve Dale Gervais P. O. Box 1079 Valleyview, AB T0H 3N0

Dear Reeve Gervais:

RE: 2014 AUMA Convention

Mayor Herb Castle and the Town of Grande Cache Council invite you or another Councillor to attend the 2014 AUMA Convention as their guest. The Convention is being held in Edmonton at the Shaw Centre. Registration is on Tuesday September 23, 2014 and the Convention officially begins on Wednesday September 24, 2014. Tentative hotel reservations have been made at the Delta Edmonton Centre Suites, 10222 102 Street.

Please contact Loretta Thompson, Chief Administrative Officer, to confirm your attendance at loretta.thompson@grandecache.ca.

Sincerely,

Johánnes Zwart Deputy Mayor

cc: Mayor and Councillors



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Crooked Creek Community Recreation Club - Grant Request

REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO: Regular Council Meeting

MEETING DATE: September 9, 2014 CAO: MANAGER:

DEPARTMENT: **Community Services** GM: PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize grant funding in the amount of \$34,249.34 to the Crooked Creek Community Recreation Club for capital and operational expenditures, with funds to come from the 2014 Community Service Grant.

BACKGROUND / PROPOSAL:

The Crooked Creek Community Recreation Club submitted a letter to Greenview requesting \$34,249.34 emergency funding for their organization.

The Ridgevalley Arena project is near completion, however, during the work process of the arena project unexpected expenses developed. As a result, the Community Recreation Club's funds have depleted to a level affecting the club's ability to commit to contractor and arena start-up costs.

The Crooked Creek Community Recreation Club received an operating grant for the 2013-2014 season in the amount of \$38,000.00 and \$35,000.00 for the 2012-2013 season from Greenview. A capital grant in the amount of \$11,088.00 was provided by Greenview in 2013 to finish the Zamboni Room.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to request a presentation, deny the funding request or provide an alternate funding amount to the Crooked Creek Community Recreation Club.

Benefits - The benefit of providing grant funding to the Crooked Creek Community Recreation Club is it will permit them to commit to contractor and arena start-up costs, thereby allowing them to continue with normal operations.

Disadvantages - The disadvantage of denying grant funding to the Crooked Creek Community Recreation Club is they may not have the ability to commit to contractor invoices and the arena start-up may be delayed or prevented.

COSTS / SOURCE OF FUNDING:

The \$34,249.34 grant funding will come from the 2014 Miscellaneous Community Service Grant.

ATTACHMENT(S):

- Crooked Creek Community Recreation Club Letter with financial details.
- Email Re: Funding Amount Requested

CROOKED CREEK COMMUNITY RECREATION CLUB PO BOX 91 CROOKED CREEK, AB TOH 0Y0

Municipal District #16 Greenview PO Box 1079 Valleyview, AB TOH 3NO

August 22, 2014

Attention: Donna Ducharme

Dear Donna:

We are sending the enclosed information and emergency request for funding to be brought to the next Council meeting.

As you are well aware we have been doing an ongoing project at the arena and it seems that things just keep going wrong and the expenses get higher.

I have enclosed invoices and information on the project as it has progressed with a breakdown of the original cost estimates and the cost to date.

We are running out of funds and will not have enough to pay the contractor or cover our start up fees at the arena this fall.

We are finally getting to the end of the project and once all is done we will have a better looking arena for the public to use.

We have some more work to be done as the winter progresses to make the building more secure and user friendly which will come up at a later date.

Thank you for your time and attention to this request.

Yours truly

Rose Shaver (Treasurer)

780-524-3338

CROOKED CREEK COMMUNITY RECREATION CLUB

ZAMBONI PROJECT UPDATE:

Original Projected Cost Estimate – August 2013	
Cutting Edge Masonry Ltd - building only - Permits –	\$105,600.00
Dirt Work, removal of old concrete, dirt and cistern -	\$ 6,000.00
Plumbing and Heating (Spring Mountain Plumbing)	-,000.00
Electrical – Dr. Sparky -	
Water – 3 X 2000 gallon storage tanks - @1742.00	\$ 3,500.00 \$ 5,226.00
Estimated cost to finish Zamboni building project -	A-1.10
2013- 2014 Season Start-up cost	\$ 125,526.00
Total cash on hand - August 2013	\$ 14,106.00
Projected Deficit with no over runs.	\$ 129,256.33
- and the over runs.	(\$ 10,375.67)
Cost to date - August 2014	
Cutting Edge Masonry Ltd - building only -	\$105 (00 00
Dirt Work, removal of old concrete, dirt and cistern -	\$105,600.00
Plumbing and Heating(Spring Mountain Plumbing) -	\$ 12,000.00
Electrical – Dr. Sparky -	\$ 4717.59
Water Tank Rental – Glen Unger Trucking Ltd	\$ 4505.35
Ramp onto Ice – Simonette Enterprises	\$ 7980.00
Sump – Star Fabrication	\$ 1417.50
Cool-Line Refrigeration	\$ 784.00
Cool-Line Refrigeration — Repair PVC piping on header and replace refrigerant - from stepping on it and breaking it during construction.	\$ 7151.61
Total Project Cost:	014448608
Paid to Date:	\$144,156.05
Outstanding	\$113,056.05
	\$ 31,100.00
Total cash on hand	\$ 22,146.00
Zamboni Projected Deficit.	(\$ 8,954.00)
2014 2015 Sassas St	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
2014-2015 Season Start up cost	\$ 15,000.00
2013 Unforeseen Operational Expenses	\$ 10,295.34 - Paid
Operating Deficit – 2014/2015	(\$ 34,249.34)

No Capital was applied for in 2013-2014 as we thought we had enough funds to cover project at that point.

However, due to unforeseen breakdowns with the Plant and the Arena in general we had to use our funds set aside for the Zamboni project for repairs and maintenance.

Iolita France C	
Jolita Energy Services – Steamer to clean out gutters before eves troughs could be install Cool-Line Refrigeration – Compressor switch not shutting down	led \$582.75
Mountain Spring Plumbing – Replaced circulation pump on fill tanks	\$446.25
Herb Wohlgemuth - New Furnace in Zamboni Room	\$585.04
Dr. Sparkie's Electric - OS Light & Penalty box plugs	\$1316.65
Cool-Line Refrigeration - Coloing and D. 6	\$632.14
Cool-Line Refrigeration – Calcium and Refrigeration oil due to leak over summer Albright Refrigeration - Checked, Serviced and Repaired Furnaces in Arena	\$3283.56
Albright Refrigeration - Checked, Serviced and Repaired Furnaces in Arena	\$2055.66
TOTAL	\$1393.29
	\$10,295.34

From: Rose Shaver < Rose. Shaver@albertahealthservices.ca>

Sent: Tuesday, September 02, 2014 11:10 AM

To: Teresa Marin

Cc: 'roseshaver68@yahoo.ca'

Subject: FUNDING REQUEST

Hi Teresa:

Further to the Crooked Creek Community Recreation Club request for additional funding to cover expense overages with our arena.

We are asking if we could get \$34,249.34.

Any help you can give us would be greatly appreciated and well used.

Thank you

ROSE SHAVER
CROOKED CREEK COMMUNITY RECREATION CLUB
BOX 91
CROOKED CREEK, AB TOH OYO

EMAIL ROSE.SHAVER@ALBERTAHEALTHSERVICES.CA

OR ROSESHAVER68@YAHOO.CA

PHONE: 780-957-2923 780-524-3338 780-505-0268

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4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **DeBolt High School Rodeo Association – Grant Request**

REVIEWED AND APPROVED FOR SUBMISSION **SUBMISSION TO:** Regular Council Meeting

MEETING DATE: September 9, 2014 CAO: MANAGER:

DEPARTMENT: Community Services GM: PRESENTER: DM

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council provide a grant in the amount of \$1,600.00 to the DeBolt High School Rodeo Association for the Seventh Annual DeBolt High School Rodeo to be held at the Cranberry Lake Rodeo Grounds in DeBolt on September 13th and 14th, 2014, with funds to come from the 2014 Community Service Grant.

BACKGROUND / PROPOSAL:

A letter was received from the DeBolt High School Rodeo Association requesting funding support for the Seventh Annual DeBolt High School Rodeo to be held on September 13th and 14th, 2014 at the Cranberry Lake Rodeo Ground in DeBolt. The association is requesting funding in the amount of \$1,600.00 to offset the costs associated with hosting this event. Sponsors names will be printed on the rodeo program, posted on a sponsorship list located at the rodeo grounds and announced during the rodeo event.

The Valleyview High School Rodeo Club was provided \$1,600.00 in grant funding in the calendar year 2014.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to deny grant funding or provide an alternate grant funding amount.

Benefits: The benefit of providing grant funding to the DeBolt High School Rodeo Association is the funding will assist with offsetting the costs associated with hosting the event.

The Valleyview High School Rodeo Club was provided grant funding in the amount of \$1,600.00 for the calendar year 2014, therefore it will be beneficial to have consistent funding provided for similar groups within Greenview.

Disadvantages - If grant funding is not provided to the DeBolt High School Rodeo Association they may have insufficient funds to host the rodeo event.

COSTS / SOURCE OF FUNDING:

The \$1,600.00 grant funding to the DeBolt High School Rodeo Association will come from the 2014 Community Service Grant.

ATTACHMENT(S):

Letter from the DeBolt High School Rodeo Association

The M.D. of Greenview

Box 1079,

Valleyview, AB.

TOH 3NO

Rodeo season is fast approaching and the fall High school Rodeos will soon be starting up. We are currently planning the seventh annual Debolt High School Rodeo, to be held at the Cranberry Lake rodeo grounds on September 13 and 14, 2014. This rodeo will be for contestants in District three of the Alberta High School Rodeo Association.

We would like to know if The M.D. of Greenview would be kind enough to consider donating money to our Debolt High School Rodeo to help offset costs of things like stock and medic costs.

The M.D. of Greenviews name would be printed on the program and posted on a sponsorship list at the Rodeo. It would also be announced during the rodeo.

If you are interested in sponsoring this event, I would appreciate if you would please let me know as soon as possible. I can be contacted at 780-897-8037.

Once again Thank-you for considering sponsoring our local youth in their quest for rodeo participation. It is very much appreciated, and I look forward to hearing from you.

Debolt High School Rodeo Association

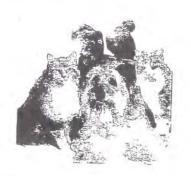
Box 154,

Bezanson, AB

TOH DGO

Barbara Siemens

Cheques can be made payable to Debolt High School Rodeo Association.



Greenview Veterinary Services Box 1146, 4602-39 Ave Valleyview, AB Phone: (780) 524-4616 Fax: (780) 524-2690





Facsimile Transmission

	OF GREENVIEW
ate:	Aug 13/2014
lumber of pages (Including	ng cover page):
ax Number:	
Memo: RE: Spor	POOFO FOR THEIR
Debott H.S.	POOTO FOR THEIR
H-S. RODEO	IN SEPT.
ent By: Barb	

E-mail:VVVet@gmail.com

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4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Little Smoky Ski Hill Agreement

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 9, 2014 CAO: MANAGER:

DEPARTMENT: Community Services GM: PRESENTER: DM

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) – Alberta 2000 Municipal Government Act, Chapter M-26, Current as of May 14, 2014 Section 504:

The Board may rehear any matter before making its decision, and may review, rescind or vary any decision made by it.

Council Bylaw / Policy (cite) - N/A

RECOMMENDED ACTION:

MOTION: That Council rescind Motion# 13.10.626, a motion approving an agreement for a 5 year term agreement with the Municipal District of Smoky River No. 130, based on the content submitted, regarding a grant of one third the annual net costs of operation of the Little Smoky Ski Area to a maximum of \$75,000.00 per year.

MOTION: That Council approve an agreement for a term of 5 years with the Municipal District of Smoky River No. 130, based on the content submitted, regarding a grant of one third of the annual net costs of operations of the Little Smoky Ski Area to a maximum of \$65,000.00 per year and authorize the Chief Administrative Officer to sign on behalf of the Municipal District of Greenview No. 16.

BACKGROUND / PROPOSAL:

On October 8, 2013 Council approved the Little Smoky Ski Area Agreement based on the content submitted, regarding a grant of one third of the annual net costs of operations of the Little Smoky Ski Area to a maximum of \$75,000.00 per year (motion: 13.10.626). Administration from Greenview presented the proposed agreement to the Municipal District of Smoky River No. 130 advising them that Greenview would request termination of their participation in the existing agreement. Smoky River administration presented concerns regarding the disruption of the existing Little Smoky Ski Hill Agreement with the other participating municipalities if Greenview were to terminate their participation. The existing Little Smoky Agreement that Greenview participates in provides a grant of one third of the annual net costs of operations of the Little Smoky Ski Area to a maximum of \$10,000.00 per year from the municipalities and \$5,000.00 per year from the Towns.

Greenview is currently committed to provide a grant of one third of the annual net costs of operations of the Little Smoky Ski Area to a maximum of \$10,000.00 per year to Smoky River No. 130 as per the existing agreement that remains in effect to date. Termination from the existing agreement may result in a twelve month delay to provide the additional \$65,000.00 per year committed in the proposed agreement approved in October 2013. Greenview has the option to request the participating municipalities to permit Greenview's termination of participation from the agreement immediately, however, the Municipal District of Smoky River No. 130 is opposed to this request, with concern that the validity of the existing agreement with the other participating municipalities may result.

Administration from Greenview proposed a compromise accepted by Smoky River No. 130 as follows, with the revised agreement as presented, therefore producing the same end result as anticipated with the approved agreement in October 2013 and without the disruption of the existing agreement with the other municipalities.

OPTIONS - BENEFITS / DISADVANTAGES:

Options - Council has the option to deny Administration's recommendation to rescind the existing motion and authorize Administration to proceed with terminating Greenview's participation in the existing signed agreement.

Benefits - The benefit of approving Administration's recommendations as presented is this would grant authorization to provide the additional funding to the Municipal District of Smoky River No. 130 as Greenview intended without delay.

Disadvantages - If the recommendation to rescind the motion and approve the revised agreement is not approved as presented, the additional grant of \$65,000.00 to the Municipal District of Smoky River No. 130 may be delayed by the twelve month termination notice requirement.

COSTS / SOURCE OF FUNDING:

The grant funding of \$75,000.00 was allocated in the 2014 Community Service Grant as per the motion to approve the proposed agreement in October 2013.

ATTACHMENT(S):

- Approved Little Smoky Ski Hill Agreement October 2013
- 2014 Revised Little Smoky Ski Hill Agreement

AGREEMENT

regarding the

LITTLE SMOKY SKI AREA

THIS AGREEMENT made the	day of, 201.5.
BETWEEN;	
N	Junicipal District of Smoky River No. 130 (hereinafter called "Smoky River")
	and
	Municipal District of Greenview No. 16

WHEREAS Smoky River operates a facility called the Little Smoky Ski Area, used by residents and visitors to the region including Greenview residents and visitors;

(hereinafter called "Greenview")

AND WHEREAS Smoky River has experienced operational deficits in the annual operation of the Little Smoky Ski Area.

NOW THEREFORE Greenview and Little smoky mutually covenant and agree, each with the other, as follows:

ARTICLE 1: SERVICES

Smoky River shall:

- 1.1 Solely be responsible for the ownership and operation of the Little Smoky Ski Area.
- 1.2 Indemnify and hold harmless Greenview from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) to the extent that the Greenview is legally responsible, including those arising out of negligence or wrongful acts by Smoky River or Smoky River's employees or agents. In no circumstance whatsoever shall Greenview be liable to Smoky River or Smoky River's employees or agents, whether in tort, contract, equity, statute or any other legal theory, for damages for indirect or consequential losses or damages, or for loss of anticipated profits, loss of use, loss of business, claims for time value of money or financing costs, or loss of opportunity.

Article 1.2 shall survive the termination of this Agreement. ARTICLE 2: GRANT Greenview agrees to provide a grant to Smoky River equalling one third of the annual net operating costs of the Little Smoky Ski Area to a maximum of \$75,000 per year. nd "year" in this Agreement shall refer to a calendar year ending on December 31st. 2.2 Smoky River shall provide to Greenview a full accounting of the revenues and expenses of the 2.3 Little Smoky Ski Area for each of the following calendar rs; 2013, 2014, 2015, 2016 and 2017. This accounting shall be provided by the May 1st following the end of each calendar year. Where the Chief Administrative Officer for Green v determines, additional supporting documentation may be requested in writing. 2.4 The calculation of the amount of one third of the annual net operating costs of the Little Smoky Ski Area shall, in its sole discretion, be determined by Greenview. 2.5 Greenview shall provide a grant under this Agreement as determined by Articles 2.3 and 2.4 during each calendar year following the year in which the net operating costs occur; being 2014, 2015, 2016, 2017 and 2018. ARTICLE 3: TERMINATION AND SUSPENSION 3.1 In addition to any other rights that Greenview may have hereunder, or in law, Greenview may at any time, in the exercise of its sole discretion, terminate or suspend, without prior notice, this Agreement by giving to Smoky River written notice specifying that the Agreement has been terminated or suspended. Not so as to limit the generality of the foregoing, Greenview shall, in its sole discretion, be entitled to suspend or terminate this Contract if Smoky River: discontinued, fully or partially, the operations of the Little Smoky Ski Area; a. b. does not provide sufficient information under Article 2.3; ceases to exist as a municipality and/or is amalgamated into a new C. municipality; or is otherwise in violation of the provisions of this Agreement. d. THE PARTIES, intending to be legally bound, have made, accepted and executed this Agreement as of the date first above written. Municipal District of Greenview No. 16 Municipal District of Smoky River No. 130 Per: Per: Chief Administrative Officer Chief Administrative Officer

AGREEMENT

regarding the

LITTLE SMOKY SKI AREA

THIS AGREEMENT made the day of, 2014.
BETWEEN:
Municipal District of Smoky River No. 130 (hereinafter called "Smoky River")
and
Municipal District of Greenview No. 16

WHEREAS Smoky River operates a facility called the Little Smoky Ski Area, used by residents and visitors to the region including Greenview residents and visitors;

(hereinafter called "Greenview")

AND WHEREAS Smoky River has experienced operational deficits in the annual operation of the Little Smoky Ski Area.

NOW THEREFORE Greenview and Smoky River mutually covenant and agree, each with the other, as follows:

ARTICLE 1: SERVICES

Smoky River shall:

- 1.1 Solely be responsible for the ownership and operation of the Little Smoky Ski Area.
- 1.2 Indemnify and hold harmless Greenview from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) to the extent that the Greenview is legally responsible, including those arising out of negligence or wrongful acts by Smoky River or Smoky River's employees or agents. In no circumstance whatsoever shall Greenview be liable to Smoky River or Smoky River's employees or agents, whether in tort, contract, equity, statute or any other legal theory, for damages for indirect or consequential losses or damages, or for loss of anticipated profits, loss of use, loss of business, claims for time value of money or financing costs, or loss of opportunity.
- 1.3 Article 1.2 shall survive the termination of this Agreement.

ARTICLE 2: GRANT

2.1 Greenview agrees to provide a grant to Smoky River equalling one third of the annual net operating costs of the Little Smoky Ski Area to a maximum of \$65,000 per year in addition to

the previous Little Smoky Ski Area Agreement known as: THE LITTLE SMOKY SKI HILL AGREEMENT (hereinafter called "the Previous Agreement") between; the Town of Valleyview, The Town of High Prairie, The Municipal District of Greenview No. 16, The Municipal District of Big Lakes and the Municipal District of Smoky River. Where the previous agreement states "the Municipal Districts agrees to contribute 20% up to a maximum of TEN THOUSAND DOLLARS (\$10,000.00) each year towards the operating deficit of the Little Smoky Ski Hill." Therefore the maximum contribution to be made by Greenview is \$75,000 per year.

- 2.2 "Annual" and "operating year" in this Agreement shall refer to an operating year ending on June 30th.
- 2.3 Smoky River shall provide to Greenview a full accounting of the revenues and expenses of the Little Smoky Ski Area for each of the following operating years; 2012-2013, 2013-2014, 2014-2015, 2015-2016 and 2016-2017. This accounting shall be provided by July 30th following the end of each operating year. Where the Chief Administrative Officer for Greenview determines, additional supporting documentation may be requested in writing.
- 2.4 The calculation of the amount of one third of the annual net operating costs of the Little Smoky Ski Area shall, in its sole discretion, be determined by Greenview.
- 2.5 Greenview shall provide a grant under this Agreement as determined by Articles 2.3 and 2.4 during each calendar year following the operating year in which the net operating costs occur; being 2013, 2014, 2015, 2016 and 2017.

ARTICLE 3: TERMINATION AND SUSPENSION

- In addition to any other rights that Greenview may have hereunder, or in law, Greenview may at any time, in the exercise of its sole discretion, terminate or suspend, without prior notice, this Agreement by giving to Smoky River written notice specifying that the Agreement has been terminated or suspended. Not so as to limit the generality of the foregoing, Greenview shall, in its sole discretion, be entitled to suspend or terminate this Contract if Smoky River:
 - a. discontinued, fully or partially, the operations of the Little Smoky Ski Area;
 - b. does not provide sufficient information under Article 2.3;
 - c. ceases to exist as a municipality and/or is amalgamated into a new municipality; or
 - d. is otherwise in violation of the provisions of this Agreement.
- Notice of termination of this agreement is not considered notice of termination of the previous agreement. The previous agreement can only be terminated by the terms set within it.

THE PARTIES, intending to be legally bound, have made, accepted and executed this Agreement as of the date first above written.

Municipal District of Greenview No. 16		Municipal District of Smoky River No. 130		
Per:		Per:		
_	Chief Administrative Officer	Chief Administrative Officer		



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Valleyview Victim Assistance – Biannual Fundraiser Event

SUBMISSION TO: REVIEWED AND APPROVED FOR SUBMISSION Regular Council Meeting

MEETING DATE: September 9, 2014 CAO: MANAGER:

DEPARTMENT: Community Services GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVENT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw / Policy (cite) – Policy CO 09 Special Events

RECOMMENDED ACTION:

MOTION: That Council approve grant funding to Valleyview Victims Assistance in the amount of \$300.00 for the Valleyview Victims Assistance Charity event scheduled Saturday, September 27, 2014 at the Valleyview Memorial Hall, with funds to come from the 2014 Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

A letter was received from Valleyview Victims Assistance requesting support for the bi-annual community fundraiser. The charity event is scheduled for Saturday, September 27, 2014 at the Valleyview Memorial Hall. The price of admission to the event is \$40.00 per person or \$300.00 provides tickets for a table of eight. Valleyview Victims Assistance will accept cash donations or a donated item for the silent auction. Details of the event include: cocktails at 5:00 p.m., steak dinner at 6:00 p.m. and live entertainment from local musicians to follow. The theme for the charity is Storage Wars, Live and Silent Auction, which will showcase the available bid items.

Proceeds from the event will contribute to the new endeavor focusing on family violence which is the Heart (Health Education & Action Relationships Team) Initiative. Heart Initiative partners include Child and Family Services (CFS), Green View Family and Community Support Services (FCSS) and the Royal Canadian Mounted Police (RCMP). The goal is to establish and maintain healthy relationships among all age groups, genders and cultures.

Greenview provided \$500.00 platinum sponsorship bi-annually for the Valleyview Victim Services and Valleyview Royal Canadian Mounted Police Community Balls that were held in the calendar years 2010 and 2012.

OPTIONS - BENEFITS / DISADVANTAGES:

Options - Council has the option to alternatively or additionally provide sponsorship via donation(s) of cash or an auction item.

Benefits - The funding support may benefit the Valleyview Victims Assistance group with accomplishing the mission to improve services to individuals and families suffering from family violence.

Disadvantage – The disadvantage of not providing support for this charity event is that the anticipated goal may not be achieved.

COSTS / SOURCE OF FUNDING:

The \$300.00 table sponsorship will come from the 2014 Community Service Miscellaneous Grant.

ATTACHMENT(S):

• Valleyview Victims Assistance – Support Request Letter.



Valleyview Victims Assistance
Box 1050
Valleyview, Alberta
T0H 3N0
780-524-3184
mary.b.wilson@rcmp-grc.gc.ca



Once again it is our pleasure to extend to you, an invitation to attend our bi-annual community fund raiser in Valleyview. This charity event will take place on Saturday September 27, 2014 at the Valleyview Memorial Hall, cocktails 5:00p.m. followed by a delicious steak dinner at 6:00p.m. Festivities will continue with live entertainment and music by local musicians.

Proceeds that are raised will go to our new endeavor focusing on family violence which is the Heart Initiative (Health Education & Action Relationships Team) our community partners are CFS, Green View FCSS, and RCMP. Our goal is to establish and maintain healthy relationships among all age groups, genders and cultures. Your support will help us in our mission to improve our services to individuals and families suffering from family violence.

Our theme this year is Storage Wars, Live and Silent Auction, which will showcase many interesting and worthwhile items that you may wish to bid on. In order to make this happen the organizing committee is presently reaching out to the community for support. If you wish to make a cash donation or donate an item to be auctioned off please stop in at the Valleyview Victims Assistance office at the RCMP detachment or mail to the above address.

The price of admission to this community event is \$40.00 per person or \$300.00 for a table of eight.

It would be an honor to have you join us in this truly special fund raising event.

We would like to take this opportunity to thank our main sponsor Encana Corporation.

Yours truly,

Mary Wilson Program Coordinator Corrine Trottier & Board Members

Valleyview Victims Assistance

Mary Welston



NA

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: SUBMISSION TO:	November 18 th Committee of the Regular Council Meeting		D AND	APPROVED FOR SUBMISSION	N
MEETING DATE:	September 9, 2014	CAO:	МН	MANAGER:	
DEPARTMENT: FILE NO./LEGAL: STRATEGIC PLAN:	CAO Services	GM:		PRESENTER: LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:	МН
RELEVENT LEGISLA	TION:				
Provincial (cite) - N	IA				
Council Bylaw / Po	licy (cite) – NA				
RECOMMENDED A	CTION:				
	incil cancel the scheduled Noven the cancellation be posted.	nber 18 th Committe	e of tl	he Whole Meeting and t	hat
BACKGROUND / PF	ROPOSAL:				
	e third Tuesday of each month as ovember 18 th , which is during the A			e Meeting. In November th	nis
	of Council will be attending the Fa November Committee of the Whole		nonton	n, Staff is recommending th	at
•	der moving the meeting instead of I be a need to hold the meeting.	cancelling it; howeve	r, Staff	does not feel at this point	in
OPTIONS - BENEFIT	S / DISADVANTAGES:				
Options – Council	may choose to either cancel or resc	hedule the meeting.			
Benefits – Cancella	ition of the meeting at this point wi	ill allow Staff to adeq	uately a	advertise the cancellation.	
Disadvantages – T	nere are no perceived disadvantage	es to cancelling this m	eeting		
COSTS / SOURCE O	F FUNDING:				

ATTACHMENT(S):

None





Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey Date: September 9, 2014

General Manager Corporate Services / Rosemary Offrey

The Employee Self-Service Program is working well. Human Resources, Benefits and Payroll Coordinator continues to assist employees to ensure that the information entered in the system is correct and nags those have not submitted their timesheet or in the case of managers, who have not approved the timesheets, in a timely fashion.

The HR employees and I assisted the CAO and HR Outlook with the Compensation Survey Review. While the process was time consuming we believe that the process was worthwhile and provided an objective review of the internal and external equities and we thank Council for approving the new compensation structure.

With the training for the Manager, Financial Reporting; it is believed that Greenview does not need to continue with the Interim Project Controller, therefore, August 31st was the last day for the consultant that filled this position.

In collaboration with the Manager of Finance and Administration, the Manager of Financial Reporting along with the support of my executive assistant, we have been reviewing the responses received from three (3) potential financial software system suppliers. The Finance team hopes to have a recommendation submitted to the Chief Administrative Officer, by the September 25th. We have invited onsite presentations by the respondents before making a final decision and recommendation to the Chief Administrative Officer and Council for approval.

The Budget Development Policy and Procedures are complete along with the Mobile Device Policy and Procedures. A Policy Review Committee meeting is scheduled for the afternoon of September 2nd to review the policies, and to attain the committee's approval to forward the policies to Council for ratification. These will be brought forward for the September 23rd meeting.

The one (1) 2014 assessment appeal complaint received in relation to equipment that was removed from the property prior to December 31, 2013, has been successfully dealt with by the Assessor and the complaint has been formally withdrawn.

Finance & Administration Manager / Donna Ducharme

- Catch up since vacation
- Preparing for month end
- Insurance issue with Simon (sewer backup in DeBolt)
- ERP Review

Insurance updates for Jubilee Insurance (MD & ANI's)

Financial Reporting Manager / Bill Yusep

- Preparation of July monthly departmental actual to budget reports
- Review of July monthly reports with department managers, investigation of budget variances, and adjusting entries were required.
- Review of ERP proposals received.
- Continuing work on enhancing monthly/Quarterly financial reporting from the Bellamy system with accessibility for managers.
- Assisting with development of project status report from Bellamy system.
- Review and posting of G/L, Accounts Payable, Accounts Receivable transactions. (MD and GRWMC)
- Month end close activities for July 2014 month end.

Human Resources

POSITIONS FILLED SINCE LAST REPORT

- Administrative Support, Infrastructure & Planning
- Licensed Heavy Equipment Technician
- Manager, Construction & Maintenance
- Manager, Operations
- Seasonal Weed Inspector/Vegetation Technician
- Transfer Station Attendant Wapiti & Grovedale
- **Utilities Operator Trainee**

INTERVIEWS SCHEDULED OR CURRENTLY IN PROGRESS

Administrative Support, Reception

OPEN COMPETITIONS

- Assistant General Manager, Infrastructure & Planning
- Development Coordinator/Development Officer II
- **Development/Application Officer**
- Roads Project Manager
- **Special Projects Coordinator**

RESIGNATIONS SINCE LAST REPORT

Maintenance Groundskeeper/Labourer

Information Systems

- Installation and setup of information technology equipment. Roll out of configured equipment to users.
- Setup new employees as users: Kaitlyn McEwen Utilities Operator Trainee, Norman Aldwich Transfer Station Attendant, Lisa Lenentine – Administrative Support, Jonathan Barore – Groundskeeper, Gord Meaney – Manager, Operations.
- Purchase of high capacity usage printers as budgeted for Administration, Operations and FCSS.
- Draft policy and procedures for mobile device usage. Internet usage protocols developed as well.
- Updated AVL (automatic vehicle locator) data for new vehicles purchased by Greenview.
- Move Jeff Francis Manager, Protective Services computer equipment to new office in Administration Building.
- Move Leah Thompson Administrative support's computer equipment to new office in Administration Building.
- Deliver aerial photography maps of Valleyview to Valleyview Town Office.
- Work on internet access issues at Greenview Regional Waste Management Center at Little Smoky.
- Research and order equipment for Electronic In/Out board application for Administration Building.
- Offsite data storage and backup project completed by PCIT.
- Work on internet access issues at Councillor Dave Hay's residence.
- All other IT support tasks as required.



Manager's Report

Function: Community Services

Submitted by: Dennis Mueller, General Manager

Community Services General Manager/ Dennis Mueller

- The Peace Library System Board passed a motion in favour of amending the master agreement to increase the municipal fees by five per cent per year between the calendar years 2016 and 2018. This will result in a small increase of \$.28 to \$.30 per capita to the municipal local appropriation.
- The Valleyview and District Chamber of Commerce returned the \$2,000.00 grant funding they were provided from Greenview for the Valleyview Trade Show as a result of the postponement of the event
- The Knowledge Tree Early Learning and Childcare Centre submitted the financial allocation of the funds that were provided by Greenview. The group included a thank you letter and announced that the Knowledge Tree Early Learning Centre was opened for business in mid-June.
- Conducting Strategic Planning Sessions with the Managers.
- Provided a Medical Clinic tour to a group from Saddle Hills County considering the building of a new medical clinic in their municipality. The group had a list of questions in regards to the building process, history, resulting outcome and operations of the clinic.
- Investigating suitability options for the operations of the Medical Clinic.
- On behalf of the Multiplex Committee, Administration will be preparing a Request for Proposal for an Architect and Project Manager, as well as a Terms of Reference for the Fundraising Committee.

Agricultural Services Manager/ Quentin Bochar

- A meeting will be held with official representatives from the Town of Grande Cache to discuss their capacity for implementing an Invasive Species Management Plan.
- Currently researching the viability and suitability options of containerized hydroponic equipment for growing fresh produce in isolated and/or northern communities.
- The Roadside Spray Program is approximately 75% complete with 100% completion projected for September 30, 2014.
- Weed inspections were completed in the following towns:
 - o Fox Creek agreement for weed inspection only no enforcement.
 - o Valleyview agreement for weed inspection only no enforcement.
 - Grande Cache agreement for weed inspection only no enforcement, and vegetation management for municipal properties.
- Some seasonal staff will continue their employment with Greenview until the end of September or mid-October.

Green View Family and Community Support Services (FCSS) Manager/Lisa Hannaford

- An Early Intervention proposal was submitted to Child and Family Services on July 18th. The
 proposal is submitted in regards to providing early intervention services for families with children
 18 and under. The proposal process is a new requirement specific to the northwest. If the Green
 View FCSS proposal is accepted the contract term will be 2 ½ to 3 years.
- Green View FCSS hosted a "Celebration of Cultures" in partnership with the Valleyview & Districts Agricultural Society on August 9th. This was a tremendous success, with approximately 180 people experiencing food from a diversity of cultures. All respondents completing the survey agreed with the following statement, "A Celebration of Cultures has helped me to feel a sense of belonging in my community."
- The numbers of residents accessing the Green View FCSS Community Resource Center continues
 to increase with an average of over 170 people accessing the Center during the summer months.
 These numbers do not include regular programming such as group classes or individual clients,
 but reflect those accessing the job board, employment computers, and other resources provided
 in the Resource Center.
- Summer Day Camps were a huge success this year, 100 youth attended the camps which was a 25% increase from the past two years. All anticipated camps ran in various locations with the exception of Sunset House which was cancelled due to low enrollment.
- The Northwest FCSS Directors Day will be held September 4th in Grande Prairie.
- Computer classes resume every Thursday afternoon commencing September 4th.
- The ESSNA (Emergency Social Services Network of Alberta) meeting will be held in Grande Prairie on September 5th.
- The Interagency monthly meetings will resume commencing on September 9th at Green View FCSS.
- The HEART Group (Valleyview and Area Domestic Violence Initiative Group) will resume the monthly meetings beginning September 9th.
- The next regular scheduled Green View FCSS Board Meeting will be September 17th.
- Outcome Measures training will be held on September 19th.
- The Manager attends the Directors Network Society meeting September 25th & 26th. Directors from all regions throughout the province will attend.
- The Victims Assistance Fundraising Dinner will be held on September 27th.

Protective Services Manager/Jeff Francis

- The Grovedale Fire Department received their new rescue truck in August.
- The new trucks for Valleyview, DeBolt and Fox Creek Fire Departments will arrive within the first couple weeks of September.
- The DeBolt and Grovedale Firehall working drawings are near completion and will be presented to Council for approval to submit for tender.
- Self-Contained Breathing Apparatuses were delivered to DeBolt, Grovedale and the Valleyview Fire Departments.
- The COR (Certificate of Recognition) Safety Audit will commence in September conducted by a COR Certified Contractor.

Recreation Services Coordinator/ Adam Esch

- The assessment of East Dollar Lake was completed. Multiple site designs were developed for East Dollar Lake based on knowledge of the site and the input from the Alberta Conservation Association. Additional user input is required prior to completing the design. At least one Open House or Public Participation Meeting is recommended for the East Dollar Lake and the Little Smoky Sites prior to design or plan adoption.
- Assessed the river access site at the hamlet of Little Smoky. A preliminary design was completed for recreational vehicles (RV) and fifth-wheel pull over sites. Stakeholder input is still required.
- A preliminary assessment of the Conoway Pit is currently underway.
- Recreation Services is currently assisting the Susa Creek Co-op with preparing a business model and layout design for cabins. The Susa Creek Co-op anticipate that building near Grande Cache Lake will create a tourist destination.
- Sites for potential boat launch upgrades on Sturgeon Lake will be assessed with a resulting recommendation provided early in September.
- The new bathroom facilities at the Grovedale Fish Pond are expected to be positioned in place this month.



Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits, General Manager Infrastructure & Planning

Planning & Development

- From July 21 to August 29, 2014, we have received: 39 Development Permits, 2 Business Licenses, 1 Lease Referral, 3 Land Use Amendments and 6 Subdivision Applications.
- Continuing to work on the Business Licenses and Work Camp renewals.
- Working on Rural Addressing updates with Accurate Assessment.
- In progress, the Wapiti Corridor Planning response with listing of concerns and follow-up.
- Posting a Notice in various locations regarding the Schedule of Fees Bylaw 12-673. This information is specific for Development activity take place throughout Greenview as notification for any development commencing without a valid permit and advertising again in the August Newsletter.
- Sending ongoing Notification letters to Industry users for development activity regarding permit requirements and Schedule of Fee changes.
- September 2, 2014 Premier Horticulture Peat Moss Farm access road construction commencing with south turn pike configuration for load length of 32 m

Construction and Facility Maintenance

- Forestry Trunk Road Stabilization tender closed August 29th, 2014. No bids were received.
- BF 73504 on Range Road 225 has been installed, completion has been delayed due to weather.
- Started top lift on Little Smoky Road Paving on August 29th, 2014.
- Waiting for contracts to be signed for awarded Bridge Files projects. Contract 76605-14 includes BF 76605, BF 77027 & BF 79562 and contract 74068-14 includes BF 74068.
- Goodwin, Range Road 230 and 11 Mile re-grade projects are in progress.
- Medical Clinic: Spray foaming of crawl space has been completed.
- Medical Clinic: Handrail with new electrical plugs has been completed.
- Admin building: The trenching and boring of fiber Optic cable has been completed.
- Admin building: The backup Boiler pump and piping changes will be completed and back on line today.
- Admin building: Change and rearranged furniture as per requests on task list.
- Operations building: New Radiant heating system is in the process of being installed.
- Valleyview Sand and Salt Shed: The eave troughs are in the process of being installed as well as all electrical work is in for the building.
- Field Service Building: New Radiant heating system is in the process of being installed.

- Grovedale Sand and Salt Shed: Installation of eave troughs have been completed and the electrical work for the building is in progress.
- Grovedale Service Shop: New eave troughs have been installed.
- Regional Landfill: The new electrical bear fencer has been installed and tested.
- Swan Lake Recreation area: Bushing crews are presently clear dangerous trees cause by Beaver damage.
- Vet Clinic: Changed out a lot of burnt lights and mowed grounds.
- Admin, Medical Clinic and F.C.S.S.: Landscaping of flower beds and areas around building perimeters is in progress.

Environmental Services

- A new local resident has joined the Environmental Services Department as a Utility Operator trainee. An educational plan is being developed to provide her the tools to be certified as a water treatment operator.
- A new Transfer Station Relief Attendant has started, he is from Sunset House and will be providing relief when needed.
- The co-op student has finished his summer placement with great success. Greenview benefited by having someone support the Environmental Services Department during the summer months and the student gaining valuable knowledge that will progress his career.
- The Utility Operator contractor has finished employment with Greenview, he was inspecting the DeBolt and Ridgevalley Water/Wastewater projects.
- Human Resources Officer and the Communications Officer did a site tour of the Water and Solid Waste Facilities to meet staff and to gain a better understanding of the Environmental Services operations.
- Environmental Services Department had an all staff meeting and toolbox meeting at the Admin building.
- Met with both the Utility Operator Supervisor and the Transfer Station/ Landfill Supervisor for monthly meetings.
- Construction of the Water Points have resumed and the Utility Operator Supervisor has been inspecting the progress of work.
- Engineering Coordinator accompanied me on visits to the Water Treatment Plants.
- Construction of the DeBolt/Ridgevalley water/wastewater projects have been completed except the landscaping and paving in DeBolt.
- Responded to a complaint from a Grovedale resident about the railing system at the transfer station. Accompanied the Health and Safety officer to site and the result was that we are following O.H.S requirements.
- Met with Aquaterra representatives to discuss services provided in the event Greenview needs construction or operational support.
- Little Smoky lagoon's effluent water quality has improved greatly to the point where the operators have discharged the effluent. Waiting for a quote from the consultant to place an aerator in the lagoon which will improve the treatment of the wastewater and the amount of time it will take to get below water quality discharge parameters. This is a short term solution, after November 30th we are not allowed to discharge to the Little Smoky River until April 1st, meaning once the lagoon is full we have to close the lagoon to haulers if we decide to open the lagoon to haulers.
- Little Smoky/New Fish Transfer Station and the New Fish Creek water plant were broken into and items stolen. The R.C.M.P have been notified.
- The S.C.A.D.A. contractor has made significant progress with programming the existing water/wastewater sites. The project is approximately 80% complete with ongoing maintenance in the future.
- The new outhouse for Grovedale Ag Plex has been ordered and the old outhouse has been torn down.
- We have asked for the consultant to setup a date for the drilling of the new production well for the Grovedale community.
- The sewer inspection camera has been ordered and waiting delivery.
- Alberta Environment has completed and passed an inspection of Little Smoky Water Treatment Plant.

- Deficiency items that were identified in the failure of DeBolt and Ridgevalley Water Treatment plant audits by Alberta Environment have been corrected and we are waiting for a re-audit.
- Consultant for the Sewage Monitoring Station have notified that the project has been put on hold due to engineering design.
- DeBolt and Puskwaskau transfer stations have both had a new inert cell constructed.
- After correcting minor issues with the Grovedale lifstation, we have begun to empty the old Grovedale lagoon.
 This is expected to take two to three weeks.
- We have received two quotes for the installation of the DeBolt Reverse Osmosis system. Aegis from High Prairie had the lowest quote. Construction is to begin the middle of September.
- The Grande Cache Water Well field study is completed by the consultant and we are waiting for their report.
- Met with T.A.N.A International to receive information on a shredder for the transfer stations. A demo is in the near future in Alberta. I will let council know when and where in the event they want to attend.

Operations

The summer has been a busy and productive time for the entire operations department with many programs, projects and activities completed or in progress.

These activities include the following:

- Grovedale shop contract signed and work started.
- Valleyview Salt Shed 95% complete.
- Grovedale Salt Shed complete.
- Crack Sealing and Line Painting contract completed.
- Rail Rock stockpile relocation to the Forestry Trunk Road in progress.
- Roadside Mowing program progressing on schedule.
- Dust control program completed and extra work being done on the FTR.
- Brushing program progressing on schedule.
- The FTR re-gravelling program is 80% completed.
- The local road re-gravelling program is 60% completed.
- The Airth pit crushing project is behind schedule but progressing.
- Quotes were received for the supply of winter sand to Valleyview and Grovedale.
- The capital equipment replacement program has received the following; two plow trucks, 15 pickup trucks, two roadside mowing tractors, one 15 foot roadside mower, one packer, one grader and two pony pup trailers.
- A meeting was held with the Municipal District of Big Lakes in regards to the maintenance and upgrading of the Snipe Lake Road and an agreement was reached whereby Big Lakes has agreed to reshape, re-gravel and dust control the road.
- A serious pavement failure was experienced on the Ridge Valley Road between the schools which resulted in a
 major repair being required. This section of road (about two kilometers) has only 50 to 60 MM of asphalt on it
 and should be overlayed. A price for this is being developed with a recommendation coming back for Councils
 approval.