



“A Great Place to Live, Work and Play”

REGULAR COUNCIL MEETING AGENDA

Tuesday June 24, 2014

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		1
#3	MINUTES	3.1 Regular Council Meeting minutes held June 10, 2014 – to be Adopted	3
		3.2 Business Arising from the Minutes	-
#4	PUBLIC HEARNG		
#5	DELEGATION		-
#6	BYLAWS		-
#7	OLD BUSINESS	7.1 Legal	9
	LATE ITEM		
#8	NEW BUSINESS	8.1 Water Tank, Water Pump & Trailer – Spray Equipment	10
	LATE ITEM	8.2 Forestry Trunk Road 2014 Re-Gravel Tender	13
	LATE ITEM	8.3 Tender Results Range Road 230	14
#9	COUNCILLORS BUSINESS & REPORTS		
#10	CORRESPONDENCE	<ul style="list-style-type: none"> • City of Grande Prairie Centennial Invitation • Clear Hills County Community Barbeque Invitation • MD of Big Lakes Annual Rate Payers Barbeque • New Building Canada Plan • Nova Gas Transmission • Teddy for a Toonie • Trans Canada Musreau Cutbank Expansion Project • Valleyview & District Recreation Department 	

- 
- Sweat House Community Centre Concerns
 - Valleyview Municipal Library Board Minutes
 - Valleyview & District Recreation Board Minutes

#11 IN CAMERA

11.1 Government Relations

#12 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, June 10, 2014

1: Reeve Gervais called the meeting to order at 9:02 a.m.
CALL TO ORDER

PRESENT

Reeve	Dale Gervais
Deputy Reeve	Tom Burton
Councillors	George Delorme (9:05 a.m.)
	Dave Hay
	Roxie Rutt
	Bill Smith
	Dale Smith
	Les Urness

ATTENDING

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Dennis Mueller
General Manager, Infrastructure & Planning	Grant Gyrkovits
Legislative Services Officer	Lucien Cloutier
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

ABSENT

#2: MOTION: 14.06.316. Moved by: COUNCILLOR ROXIE RUTT
AGENDA That the June 10, 2014 agenda be adopted as presented.
CARRIED

#3.1 MOTION: 14.06.317. Moved by: COUNCILLOR DALE SMITH
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, May 27, 2014
MEETING MINUTES be adopted with the following corrections:

- Correction to the time Reeve Gervais reconvened the meeting from 10:35 a.m. to 10:15 a.m.

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING

FROM MINUTES
#4 **4.0 PUBLIC HEARING**
PUBLIC HEARING

#5 **5.0 DELEGATIONS**
DELEGATIONS

#6
Bylaws

6.0 BYLAWS

#7
OLD BUSINESS

7.0 OLD BUSINESS

#8
NEW BUSINESS

8.0 NEW BUSINESS

8.1 WATER POINT TENDER RESULTS

WATER POINTS

MOTION: 14.06.318. Moved by: COUNCILLOR DAVE HAY
That Council award the completion of Sweathouse, Sunset House and New Fish Creek water point facilities to Reward Oilfield Services with a total project upset limit of \$1,605,602.70 to be funded by the 2014 Capital Infrastructure Budget.
CARRIED

8.2 SENSE OF THE PEACE – BOOK & DISCOVER THE SPIRIT OF THE PEACE – PAMPHLET

SENSE OF THE PEACE

MOTION: 14.06.319. Moved by: DEPUTY REEVE TOM BURTON
That Council approve the purchase of the book titled, Sense of the Peace and the pamphlet titled, Discover the Spirit of the Peace Museums, for distribution within our community and school libraries and our MD facilities, with upset limit of \$500.00 with funds to come from the 2014 Community Service Miscellaneous Grant.
CARRIED

8.3 POLICY 1005 ROADSIDE AND TRANSFER SITE CLEAN-UP

POLICY 1005

MOTION: 14.06.320. Moved by: COUNCILLOR DAVE HAY
That Council approve Policy 1005 and Procedures 1005-01 and 1005-02, Roadside and Transfer Stations Clean-up, as presented.
CARRIED

8.4 POLICY 1505 – US FOREIGN FUNDS BANK ACCOUNT

POLICY 1505

MOTION: 14.06.321. Moved by: COUNCILLOR LES URNESS
That Council approve Policy 1505 – US Foreign Funds Bank Account as presented.
CARRIED

Councillor Les Urness vacated the meeting at 9:55 a.m.
Councillor Les Urness re-entered the meeting at 9:57 a.m.

Councillor Bill Smith vacated the meeting at 10:14 a.m.
Councillor Bill Smith re-entered the meeting at 10:18 a.m.

8.5 2014 1ST QUARTERLY FINANCIAL REPORT 2014

QUARTERLY
FINANCIAL REPORT

MOTION: 14.06.322. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the 2014 First Quarter Financial Report as information.
CARRIED

Reeve Gervais recessed the meeting at 10:23 a.m.
Reeve Gervais reconvened the meeting at 10:42 a.m.

8.6 2013 MANAGEMENT LETTER

2013
MANAGEMENT
LETTER

MOTION: 14.06.323. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the 2013 Management Letter from Hawkings EPP Dumont LLP
for information as presented.
CARRIED

RECOMMENDED
ACTIONS

MOTION: 14.06.324. Moved by: COUNCILLOR DALE SMITH
That Council request Staff to have a checklist of recommended actions as per 2013
auditor's letters outlining the actions taken to address the concerns of the auditor,
for presentation at the next quarterly report.
CARRIED

8.7 STRATEGIC PLANNING PROCESS

STRATEGIC
PLANNING

MOTION: 14.06.325. Moved by: COUNCILLOR DAVE HAY
That Council direct Staff to organize the Strategic Planning Process as proposed.
CARRIED

Councillor Les Urness vacated the meeting at 11:40 a.m.
Councillor Les Urness re-entered the meeting at 11:42 a.m.

Reeve Gervais recessed the meeting at 11:54 a.m.
Reeve Gervais reconvened the meeting at 1:37 p.m.

#9
COUNCILLORS
BUSINESS &
REPORTS

9.0 COUNCILLORS BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both
attended and upcoming, including the following:

COUNCILLOR GEORGE DELORME

Nothing to report.

COUNCILLOR LES URNESS

Nothing to report.

COUNCILLOR DAVE HAY

Attended the Federation of Canadian Municipalities Conference
Attended a Meeting with Chief Financial Officer and Reeve regarding Heart River
Housing in Fox Creek
Attended the Sweathouse Community Meeting

DEPUTY REEVE TOM BURTON

Attended the Grande Prairie Live Theatre Public Meeting
Attended the Federation of Canadian Municipalities Conference
Attended the Fox Creek Joint Recreation Committee Meeting
Attended the Community Planning Association of Alberta Strategic Planning
Session
Attended the Well Drilling Equipment Tax Meeting

COUNCILLOR DALE SMITH

Attended the Federation of Canadian Municipalities Conference

COUNCILLOR ROXIE RUTT

Attended the Federation of Canadian Municipalities Conference
Attended the Grand Spirit Foundation Meeting

COUNCILLOR BILL SMITH

Attended the Municipal Planning Commission Meeting
Attended the Committee of the Whole
Attended a Wapiti River Water Management Plan Conference Call
Attended the Grovedale Community Club Meeting
Attended the East County 4-H Show and Sale

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Federation of Canadian Municipalities Conference
Attended a Meeting with Chief Administrative Officer Mike Haugen Councillor Dave
Hay regarding Heart River Housing in Fox Creek
Attended the Well Drilling Equipment Tax Meeting
Attended the Sweathouse Community Meeting

8.8 CAO / MANAGERS' REPORT

CAO / MANAGERS'
REPORT

MOTION: 14.06.326. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the CAO and Managers' reports as presented.
CARRIED

#10
CORRESPONDENCE

10.0 CORRESPONDENCE:

- ALS Society
- Atco Symposium
- Northern Development Council Workshop
- Peace Library Board Meeting Highlights
- Valleyview Municipal Library Minutes
- Fox Creek Housing Project

CORRESPONDENCE

MOTION: 14.06.327. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the Correspondence Listing as presented.
CARRIED

Councillor George Delorme vacated the meeting at 2:22 p.m.
Councillor George Delorme re-entered the meeting at 2:23 p.m.

11
IN CAMERA

11.0 IN CAMERA CONFIDENTIAL ITEMS

IN CAMERA

MOTION: 14.06.328. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this
meeting come out of camera at 3:45 p.m.

CARRIED

11.1 LEGAL

OUT OF CAMERA

MOTION: 14.06.329. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this
meeting come out of camera at 3:45 p.m.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 14.06.330. Moved by: DEPUTY REEVE TOM BURTON
That this meeting adjourn at 3:47 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

UNADOPTED



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Legal	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	Regular Council Meeting	CAO: MH MANAGER:
MEETING DATE:	June 24, 2014	GM: PRESENTER:
DEPARTMENT:	CAO Services	LEGAL/ POLICY REVIEW:
FILE NO./LEGAL:		FINANCIAL REVIEW:
STRATEGIC PLAN:		

RECOMMENDED ACTION:

MOTION: That Council reallocate funding of \$76,470.00 from Contingency to Legal Admin for costs relating to the conclusion of matters with the Valleyview Ranch Hutterian Brethren.

BACKGROUND / PROPOSAL:

As per Council's direction an agreement has been reached with the Valleyview Ranch Hutterian Brethren and all necessary documents have been executed. Staff is recommending that \$76,470.00 be transferred from Contingency to Legal – Admin to cover additional costs relating to this matter. Once this transfer has been approved Staff will process the necessary invoices and payments and the matter will be concluded.

There is currently \$2,481,780.50 remaining in Contingency. Approximately 50% of this is earmarked for other projects pending Council approval. Staff do not believe that a reallocation from the remainder will present any issues or hardships for Greenview.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council may choose not to transfer the funding. Staff do not recommend this option as these costs have been incurred and are owing. The recommended motion authorizes payment and provides the necessary financial audit trail.

Benefits – This matter will be brought to conclusion.

Disadvantages – Staff do not perceive any disadvantages to the recommendation.

COSTS / SOURCE OF FUNDING:

The recommendation provides for a transfer (amendment) from one area of the approved 2014 budget to another. There is no additional cost incurred.

ATTACHMENT(S):

None.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Water Tank, Water Pump and Trailer – Spray Equipment
SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 24, 2014 CAO: MH **MANAGER:** QB
DEPARTMENT: Community Services/Agriculture GM: DM **PRESENTER:** QB
FILE NO./LEGAL: N/A **LEGAL/ POLICY REVIEW:**
STRATEGIC PLAN: **FINANCIAL REVIEW:**

RECOMMENDED ACTION:

MOTION: That Council approve the purchase of a Rainbow 18 foot low boy deck trailer, 1000 gallon plastic transport tank and a two inch water pump for a total amount of \$7,691.00, with funds to come from the 2014 Agricultural Capital Budget.

BACKGROUND / PROPOSAL:

The \$7,691.00 spray equipment total recommended is below the \$8,300.00 approved 2014 Agricultural Capital Budget.

A **Request for Quotes** was sent to vendors for the following spray **equipment**:

- **18 foot low boy deck trailer**
- **1000 gallon plastic transport tank**
- **two inch water pump**

A total of **three quotes** were received from the following **vendors**:

- | | |
|---|-------------------|
| • Fosters Covered Wagons (18 foot low boy deck trailer)..... | \$5,100.00 |
| • Zeebest Plastics (1000 gallon plastic transport tank)..... | \$1,991.00 |
| • Red Line Power Equipment (two inch water pump)..... | \$600.00 |
| | \$7,691.00 |

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to deny the spray equipment purchase of one, two or three of the items and request Administration to resubmit the quote request for the selected items.

Disadvantages – The disadvantage of requesting new quotes is that it may create an impact on the delivery date and Greenview’s operational service.

COSTS / SOURCE OF FUNDING:

The spray equipment purchase total of \$7,691.00 will come from the 2014 Agricultural Capital Budget.



ATTACHMENT(S):

- 2014 Spray Equipment Pricing



Municipal District of Greenview No. 16

2014 Water Tank Trailer Request for Price Quote Results

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Fosters covered Wagons	Rainbow 18 ft Deck Trailer	Rental Equipment	\$5100.00				
Zeebest Plastics	1000 Gallon Tank	Rental Equipment	\$1991.00				
Red Line Power Equipment	2 inch pump	Rental Equipment	\$600.00				

*Prices do not include G.S.T.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
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SUBJECT:	Forestry Trunk Road 2014 Re-gravel Tender	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	Regular Council Meeting	
MEETING DATE:	June 24, 2014	CAO: MH MANAGER: WB
DEPARTMENT:	Infrastructure & Planning/Operations	GM: GG PRESENTER: WB
FILE NO./LEGAL:		LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:		FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the 2014 Forestry Trunk Road re-gravel program tender in the amount of \$924,000 to Southwood Trucking to be funded from the approved 2014 Operations Gravel Budget.

BACKGROUND / PROPOSAL:

Qualified companies with experience and resources to complete the re-gravel program on the sections of the Forestry Trunk Road (FTR) identified as requiring surfacing in 2014 were requested to submit a tender to complete the work. The 2014 program includes gravel from three separate pit locations and covers a substantial portion of the South end of the FTR road. The tender request identified the pit locations and the number of kilometers they would be required to haul from each location. The tender also included the loading and scaling of the material. Only one tender was received. The MD will be responsible for checking and spreading the gravel as it is applied to the FTR road. Dust control will also be the responsibility of Greenview if required.

OPTIONS - BENEFITS / DISADVANTAGES:

Options: Council could request that the project be retendered or cancelled.

Benefits: A much more efficient administration of the re-gravel program will be realized by utilizing a per tonne kilometer rate as opposed to hiring trucks by the hour. In the past hourly paid trucks were paid from the time they left their place of business, be it in Grande Prairie or DeBolt etc. which resulted in a substantial amount of dead haul travel time accumulated. The tender being recommended has a camp in the area and plans on working extended hours to complete the project quickly resulting in lower costs and improved conditions on the FTR. Reviewing the invoices from the 2013 re-gravel program Greenview paid out \$1,334,823.00 in 2013. With similar quantities for 2014 the tendered amount for 2014 at 0.66 per tonne kilometer and a total of 1,400,000 tonne kilometers will total approximately \$924,000.00 with an estimated savings of \$410,823.00

Disadvantages – No perceived disadvantages are anticipated.

COSTS / SOURCE OF FUNDING:

The total cost of the project will be \$924,000.00 with the funds coming from the 2014 Operations Graveling Budget.

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Tender Results Range Road 230			
SUBMISSION TO:	Regular Council Meeting			REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 24, 2014	CAO:	MANAGER:	KS
DEPARTMENT:	Infrastructure & Planning	GM: GG	PRESENTER:	GG
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:			FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council Award Range Road 230 to Dechant Construction Ltd with a total project upset limit of \$4,493,061.11 to be funded through the 2014 Capital Budget.

BACKGROUND / PROPOSAL:

The estimated contract price in the 2014 Capital budget was \$4,500,000.00

Seven sealed tenders were received by closing date of June 17, 2014

Contractors	Bid
Dechant Construction	\$3,621,031.71
Petrowest	\$4,313,131.13
Inline Contracting	\$3,642,116.15
BTO Contracting	\$3,770,498.35
Cox Contracting	\$3,972,203.60
Caburn Contracting	\$4,987,479.26
Morgan Construction & Environmental Ltd	\$4,173,820.86

The lowest tender was submitted by Dechant Construction with a bid of \$3,621,031.71

Opus Stewart & Weir has reviewed the bid and found they have met the contractual requirements at the bid stage.

Construction Costs	Totals
Modified Tender Price	\$ 3,508,531.71
Contingency (10%)	\$ 350,853.17
Potential Site Occ. Bonus (5 Days)	\$ 7,500.00
Engineering	\$ 449,676.23
Utilities	\$ 155,000.00
Land Purchase and Survey Costs	\$ 21,500.00
TOTALS	\$ 4,493,061.11

Opus Stewart & Weir design estimate including site occupancy was \$3,511,137.28

Utility costs include Atco Electric and East Smoky Gas.

OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council could choose to defer the project.

Benefits – The benefit of re-constructing RR230 from TWP Rd 704 to TWP 712 will increase safety and be ready for asphalt surfacing in 2016.

COSTS / SOURCE OF FUNDING:

Approved 2014 Capital Budget - \$4,500,000.00

ATTACHMENT(S):

- Recommendation Letter

Contract No: T1359/14
Our File: GP55 36499

May 13, 2014

Municipal District of Greenview No. 16
4806 - 36th Avenue
Valleyview, Alberta, ToH 3N0

Attention: Grant Gyurkovits
General Manager, Infrastructure and Planning

**Re: Award of Contract
Range Road 230 (Phase I)**

Thirteen tender packages were picked up for this job and seven bids were received. Tenders were submitted in accordance with the contract requirements.

The low bidder is **Dechant Construction** of High Level, Alberta and the total amount tendered for this project is **\$3,621,031.71.**

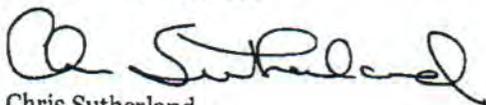
Dechant Construction is a local construction company and is well aware of local conditions and issues as well as the project Owner's expectations. They have the equipment and the expertise to complete the project within the proposed timelines. Based on the estimates, and the ability of this contractor and the rates bid, we recommend the award of the contract for performance to Dechant Construction.

Please find enclosed an estimate for all related construction and engineering costs based on the contractors estimated 75 day construction period.

Following your approval, we will proceed with the formal execution of the contract documents.

Yours truly,

Opus Stewart Weir Ltd



Chris Sutherland
Project Director