

# "A Great Place to Live, Work and Play"

# REGULAR COUNCIL MEETING AGENDA

Tuesday May 27, 2014			Council Chambers Administration Building	
#1	CALL TO ORDER			
#2	ADOPTION OF AGENDA		1	
#3	MINUTES	3.1 Regular Council Meeting minutes held May 13, 2014 – to be Adopted	3	
		3.2 Business Arising from the Minutes	-	
#4	PUBLIC HEARNG	4.1 Bylaw 14-717 - Road Closure	14	
#5	DELEGATION		-	
#6	BYLAWS		-	
#7	OLD BUSINESS		-	
#8	NEW BUSINESS	8.1 2015 – 2017 Engineering Services Proposal	40	
		8.2 Replacement of Carbon Dioxide / Nitrous Oxide Detectors	41	
		8.3 Teddy for a Toonie 2014 Campaign	44	
		8.4 Valleyview Agriculture Society / Motorsports	47	
		8.5 Fox Creek Nordic & Trail Club	52	
		8.6 Grande Live Theatre Public Meeting	64	
		8.7 Request for Approval of Early Closure	65	
	LATE ITEM	8.8 Engineering Coordinator	66	
	I ATF ITFM	8 9 Philin I. Currie Dinosaur Museum	71	

	LATE ITEM	8.10 Proposed Amendments to the Schedule of Fees	73
	LATE ITEM	8.11 Staff Agreement	98
	LATE ITEM	8.12 Grizzly Bear Management Letter	119
#9	COUNCILLORS BUSINESS & REPORTS		
#10	CORRESPONDENCE	<ul> <li>Aurora Home</li> <li>Peace Library System</li> <li>Philip J. Currie Invitation</li> <li>STARS Charity Golf Tournament</li> </ul>	
#11	IN CAMERA		-
#12	ADJOURNMENT		

#### Minutes of a

# REGULAR COUNCIL MEETING MUNICIPAL DISTRICT OF GREENVIEW NO. 16

M.D. Administration Building, Valleyview, Alberta, on Tuesday, May 13, 2014

# 1: CALL TO ORDER Reeve Gervais called the meeting to order at 9:02 a.m.

PRESENT

Reeve Deputy Reeve

Councillors

Dale Gervais Tom Burton Dave Hay Roxie Rutt

Bill Smith Dale Smith Les Urness

ATTENDING

**Acting Chief Administrative Officer** 

General Manager, Infrastructure & Planning

Communications Officer Recording Secretary Dennis Mueller Grant Gyurkovits Diane Carter

Lianne Kruger

ABSENT

Councillor

George Delorme

#2: AGENDA MOTION: 14.05.258. Moved by: COUNCILLOR TOM BURTON

That the May 13, 2014 agenda be adopted with the following additions:

• 8.34 Range Road 21

CARRIED

#3.1

REGULAR COUNCIL MEETING MINUTES

MOTION: 14.05.259. Moved by: COUNCILLOR ROXIE RUTT

That the Minutes of the Regular Council Meeting held on Tuesday, April 22, 2014

be adopted as presented.

**CARRIED** 

#3.2

BUSINESS ARISING FROM MINUTES

#4

**PUBLIC HEARING** 

**3.2 BUSINESS ARISING FROM MINUTES:** 

4.0 PUBLIC HEARING

#5
DELEGATIONS

**5.0 DELEGATIONS** 

#6 Bylaws 6.0 BYLAWS

#7

7.0 OLD BUSINESS

**OLD BUSINESS** 

Minutes of a Regular Council Meeting M.D. of Greenview No. 16 Page 2

#### 7.1 VALLEYVIEW MULTIPLEX

VALLEYVIEW MULTIPLEX

MOTION: 14.05.260. Moved by: COUNCILLOR DAVE HAY

That Council commit, in principle, to fund 80% of the yearly operating deficit incurred by the proposed Valleyview Multiplex, specifically including an indoor aquatic facility, subject to a written management and funding agreement being signed by both the Municipal District of Greenview and the Town of Valleyview.

**CARRIED** 

**NEW BUSINESS** 

**8.0 NEW BUSINESS** 

#### **8.1 VALLEYVIEW RURAL WATER LINE INVOICE**

VALLEYVIEW **RURAL WATER LINE**  MOTION: 14.05.261. Moved by: COUNCILLOR TOM BURTON

That Council approve the transfer of \$15,860.00 from Utility Reserves to the Environmental Services Capital Budget for the installation of two domestic water

services from the Valleyview Rural Water Line.

**CARRIED** 

#### 8.2 RESIDENTIAL ACCESS APPLICANTS

RESIDENTIAL ACCESS

MOTION: 14.05.262. Moved by: COUNCILLOR DALE SMITH

That Council approve two residential access road requests to be constructed by day labour with monies to come from the 2014 Residential Access Block funding, for the following legal land locations; N ½ 28-70-23-W5 and SW 4-70-23-W5, subject to an agreement being reached with the Sturgeon Lake Cree Nation.

**CARRIED** 

#### 8.3 FARMLAND ACCESS APPLICANTS

**FARMLAND ACCESS** 

MOTION: 14.05.263. Moved by: COUNCILLOR ROXIE RUTT

That Council approve three farmland access road requests to be constructed by day labour with funding to come from 2014 Farmland Access Block Funding, for the following legal land locations; SE-1-71-1-W6, NW 13-69-26-W5 and the W ½ 36-73-

21-W5.

**CARRIED** 

#### 8.4 TWP. 704 CONNECTOR ROAD CONSTRUCTION REQUEST

ROAD CONSTRUCTION REQUEST

MOTION: 14.05.264. Moved by: COUNCILLOR LES URNESS

That Council approve the connector road construction request for Twp.702

between Range Road 221 and Range Road 222.

MOTION: 14.05.265. Moved by: COUNCILLOR TOM BURTON

That Council table motion 14.05.264. until discussions during the Ten Year Capital

Plan.

**CARRIED** 

#### **8.5 FOX CREEK UTV TRAILER**

**UTV TRAILER** 

MOTION: 14.05.266. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the purchase of a UTV Trailer from Stanson Trailers for \$22,750.00, with funds coming from the 2014 Protective Services Capital Budget.

**CARRIED** 

#### 8.6 SELF-CONTAINED BREATHING APPARATUS

SELF-CONTAINED BREATHING APPARATUS

MOTION: 14.05.267. Moved by: COUNCILLOR LES URNESS

That Council approve the purchase of forty-four (44) self-contained breathing apparatuses from Rocky Mountain Phoenix for \$350,977.00 plus GST, with funds to

come from the 2014 Protective Service Capital Budget.

**CARRIED** 

#### 8.7 APPOINTMENT OF DIRECTOR OF EMERGENCY MANAGEMENT (D.E.M.)

DIRECTOR OF EMERGENCY MANAGEMENT MOTION: 14.05.268. Moved by: COUNCILLOR BILL SMITH

That Council appoint Jeff Francis Director of Emergency Management (D.E.M) for

the Municipal District of Greenview No. 16.

**CARRIED** 

#### 8.8 APPOINTMENT OF SOIL CONSERVATION OFFICER

SOIL CONSERVATION OFFICER

MOTION: 14.05.269. Moved by: COUNCILLOR DALE SMITH

That Council appoint Dave Berry as a Soil Conservation Officer for the Municipal District of Greenview No. 16 under Section 15 of the Soil Conservation Act S-15 for

the term of his employment.

**CARRIED** 

#### 8.9 APPOINTMENT OF AGRICULTURAL FIELDMAN

AGRICULTURAL FIELDMAN

MOTION: 14.05.270. Moved by: COUNCILLOR LES URNESS

That Council appoint Quentin Bochar as Agricultural Fieldman for the Municipal District of Greenview No. 16 under Section 8 of the Agricultural Service Board Act.

**CARRIED** 

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#### 8.10 APPOINTMENT OF PEST INSPECTORS

#### PEST INSPECTORS

MOTION: 14.05.271. Moved by: COUNCILLOR TOM BURTON

That Council appoint the following individuals: Dave Berry, Kristin King, Dennis Hagglund, Maureen Bly, Christine Schlieff, Jordan Gervais, Michele Reimer, and Seannah Rose as Pest Inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment.

**CARRIED** 

#### **8.11 APPOINTMENT OF WEED INSPECTORS**

#### WEED INSPECTORS

MOTION: 14.05.272. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint the following individuals: Dave Berry, Kristin King, Dennis Hagglund, Maureen Bly, Christine Schlieff, Jordan Gervais, Michele Reimer, and Seannah Rose as Weed inspectors for the Municipal District of Greenview No. 16 under Section 7 of the Weed Control Act W-5.1 for the term of their employment.

**CARRIED** 

#### 8.12 2014 ALBERTA INVASIVE SPECIES COUNCIL (AISC) GRANT

#### 2014 AISC GRANT

MOTION: 14.05.273. Moved by: COUNCILLOR DALE SMITH

That Council approve a grant to Alberta Invasive Species Council (AISC) in the amount of \$5,000.00, with funds to come from the 2014 Agriculture Operating

Budget.

CARRIED

#### 8.13 2014 PEACE COUNTRY BEEF & FORAGE ASSOCIATION (PCBFA) GRANT

#### 2014 PCBFA GRANT

MOTION: 14.05.274. Moved by: COUNCILLOR BILL SMITH

That Council approve the 2014 Peace Country Beef and Forage Association (PCBFA) grant in the amount of \$20,000.00, with funds to come from the 2014 Agriculture Operating Budget (\$10,000.00) and the 2014 Tax Stabilization Fund (\$10,000.00).

**CARRIED** 

Reeve Gervais recessed the meeting at 10:00 a.m.

Reeve Gervais reconvened the meeting at 10:13 a.m.

#### 8.14 2014 SMOKY APPLIED RESEARCH & DEVELOPMENT ASSOCIATION (SARDA) **GRANT**

2014 SARDA GRANT

MOTION: 14.05.275. Moved by: COUNCILLOR DALE SMITH

That Council approve a grant to Smoky Applied Research and Development Association (SARDA) in the amount of \$30,000.00 with funds to come from the 2014 Agriculture Operating Budget.

**CARRIED** 

#### 8.15 FARM SAFETY CENTRE (FSC) 2014 GRANT

#### 2014 FSC GRANT

MOTION: 14.05.276. Moved by: COUNCILLOR TOM BURTON That Council approve a grant to the Farm Safety Centre (FSC) in the amount of

\$3,454.50 with funds to come from the 2014 Agriculture Operating Budget.

**CARRIED** 

#### **8.16 CATTLE SQUEEZE PURCHASE**

#### **CATTLE SQUEEZE**

MOTION: 14.05.277. Moved by: COUNCILLOR TOM BURTON

That Council approve the tender submitted by Keddie's for the amount of \$9,460.00 for the purchase of one brand new 2014 Morand Industries Cattle Squeeze, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### 8.17 EARTH MOVER (TWO UNITS) PURCHASE

#### **EARTH MOVER**

MOTION: 14.05.278. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the quote submitted by Prairie Coast Equipment, Grande Prairie in the amount of \$68,000.00 for the purchase of two new 2014 Leon M-1000 Earth Movers, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### 8.18 FERTILIZER SPREADER PURCHASE

#### **FERTILIZER** SPREADER

MOTION: 14.05.279. Moved by: COUNCILLOR LES URNESS

That Council approve the quote submitted by Dave Ross Equipment, Spirit River for the amount of \$25,900.00 for the purchase of one brand new 2014 Wilmer S800 Fertilizer Spreader, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### **8.19 FIELD SPRAYER PURCHASE**

#### FIELD SPRAYER

MOTION: 14.05.280. Moved by: COUNCILLOR DALE SMITH

That Council approve the quote submitted by Douglas Lake Equipment of Grande Prairie in the amount of \$22,600.00 for the purchase of one brand new 2014 MS Gregson T500 Field Sprayer, with funds to come from the 2014 Agriculture Capital

Budget.

**CARRIED** 

#### **8.20 HEAVY DISC PURCHASE**

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**HEAVY DISC** 

MOTION: 14.05.281. Moved by: COUNCILLOR BILL SMITH

That Council approve the quote submitted by Keddie's / Flaman Sales of Grande Prairie in the amount of \$43,800.00 for the purchase of one brand new 2014 Wishek Heavy Disc, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### 8.21 HEAVY HARROW WITH GRANULAR APPLICATOR

**HEAVY HARROW** 

MOTION: 14.05.282. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the tender submitted by Prairie Coast Equipment in the amount of \$55,900.00 for the purchase of one brand new 2013 Brandt Heavy Harrow with a brand new 2014 Valmar Applicator, with funds to come from the 2014 Agriculture Capital Budget.

CARRIED

#### **8.22 POST POUNDER PURCHASE**

**POST POUNDER** 

MOTION: 14.05.283. Moved by: COUNCILLOR TOM BURTON

That Council approve the quote submitted by Flaman Sales, Grande Prairie in the amount of \$12,950.00 for the purchase of one brand new 2014 Wheatheart Heavy Hitter Post Pounder, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### 8.23 TRUCK SPRAYER PURCHASE

TRUCK SPRAYER

MOTION: 14.05.284. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the quote submitted by Stone Blue Enterprises of Calgary, Alberta in the amount of \$26,240.00 for the purchase of one brand new 2014 Radion Roadside Sprayer, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

#### **8.24 QUAD ATV PURCHASE**

**ATV PURCHASE** 

MOTION: 14.05.285. Moved by: COUNCILLOR TOM BURTON

That Council approve the quote submitted by Redline Powercraft of Grande Prairie in the amount of \$12,199.00 for the purchase of one brand new 2014 Yamaha Grizzly 700, with funds to come from the 2014 Agriculture Capital Budget.

**CARRIED** 

# 8.25 LETTER TO THE MINISTER OF AESRD REQUESTING UNGULATE CROP DAMAGE PROGRAM REVIEW

LETTER TO AESRD

MOTION: 14.05.286. Moved by: COUNCILLOR ROXIE RUTT

That Council send a letter to the Minister of Alberta Environment and Sustainable Resource Development requesting a complete review of the Ungulate Crop

Damage Compensation Program, as recommended by the Agriculture Service Board.

**CARRIED** 

### **8.26 SURPLUS ASB EQUIPMENT**

#### SURPLUS EQUIPMENT

MOTION: 14.05.287. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the sale of the Agricultural Service Board surplus equipment as listed to sell at public auction:

- Estate Sprayers (2);
- Demco Field Sprayer;
- George White Field Sprayer;
- Shop Built Panel trailer (not including the panels);
- Soil Mover 900 Earthmover;
- Riteway Heavy Harrow / Valmar Applicator;
- Demco 300 gal Field Sprayer;
- Demco 500 gal Field Sprayer;
- 2002 Suzuki Quad ATV;
- Real Equipment Cattle Squeeze;
- Heavy Hitter Post Pounder;
- Spray-Air Spray Deck Unit;
- Quad ATV Mount Boom Sprayers (3);
- Quad ATV Mount Boomless Sprayer;
- Herb Broadcast Seeder.

CARRIED

#### 8.27 CENTRE 2000 TOURISM & TRADE BEAUTIFICATION & LANDSCAPING

#### CENTRE 2000 TOURISM & TRADE

MOTION: 14.05.288. Moved by: COUNCILLOR TOM BURTON

That Council approve \$1,000.00 to the Centre 2000 Tourism & Trade Beautification

& Landscaping Plan sponsorship.

**CARRIED** 

#### **8.28 DINOSAUR MUSEUM TOUR**

#### DINOSAUR MUSEUM TOUR

MOTION: 14.05.289. Moved by: COUNCILLOR LES URNESS

That Council approve members of Greenview Council to attend a tour of the Philip

J. Currie Museum in the County of Grande Prairie on May 21, 2014.

**CARRIED** 

#### 8.29 VALLEYVIEW 2014 TRADESHOW

#### 2014 TRADESHOW

MOTION: 14.05.290. Moved by: COUNCILLOR ROXIE RUTT

That Council authorize grant funding in the amount of \$2,000.00 to the Valleyview and District Chamber of Commerce for the Valleyview 2014 Tradeshow, with funding to come from the Community Service 2014 Miscellaneous Grant.

**CARRIED** 

#### 8.30 MUNICIPAL GOVERNMENT DAY

MUNICIPAL
GOVERNMENT DAY

MOTION: 14.05.291. Moved by: COUNCILLOR TOM BURTON

That Council authorize all members of Council to participate in the June 11th, 2014

Municipal Government Day events in Grande Prairie.

**CARRIED** 

#### 8.31 NATIONAL PUBLIC WORKS WEEK

NATIONAL PUBLIC WORKS WEEK

MOTION: 14.05.292. Moved by: COUNCILLOR DAVE HAY

That Council approve the proclamation and hereby proclaim the week of May 18th,

2014 "National Public Works Week" in the Municipal District of Greenview.

CARRIED

#### 8.32 REQUEST FOR CLARIFICATION – GOLF TOURNAMENT

GOLF TOURNAMENT

MOTION: 14.05.293. Moved by: COUNCILLOR TOM BURTON

That Council request administration to forward invitations to the following parties: Local MLAs, MPs, First Nations, and adjacent Municipalities, and past Councillors in the first round of invitations to the 2014 Greenview Memorial Golf Tournament. A second round of invitations will be sent to Fire Chiefs, Board Chairs and Industrial Ratepayers.

Councillor Bill Smith vacated the meeting at 11:34 a.m.

Councillor Bill Smith re-entered the meeting at 11:35 a.m.

**CARRIED** 

Councillor Roxie Rutt vacated the meeting at 11:52 a.m.

#### 8.33 CAO REPORT

CAO / MANAGER REPORT MOTION: 14.05.294. Moved by: COUNCILLOR TOM BURTON That Council accept the CAO and Managers reports as presented.

Councillor Roxie Rutt re-entered the meeting at 11:55 a.m.

**CARRIED** 

Reeve Gervais recessed the meeting at 12:09 p.m.

Reeve Gervais reconvened the meeting at 1:23 p.m.

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#### 8.34 RANGE ROAD 21 (GOODWIN ROAD PHASE 1)

#### **RANGE ROAD 21**

MOTION: 14.05.295. Moved by: COUNCILLOR TOM BURTON

That Council award Range Road 21 (Goodwin Road Phase1) to Petrowest Construction with a total project upset limit of \$5,593,804 to be funded by the

2014 Infrastructure Capital Budget.

**CARRIED** 

#9
COUNCILLORS
BUSINESS &
REPORTS

#### 9.0 COUNCILLORS BUSINESS & REPORTS

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events both attended and upcoming, including the following:

#### **COUNCILLOR BILL SMITH**

Attended the Emergency Management Meeting

Attended the Agriculture Service Board Meeting

Participated in Wapiti Corridor Multi-Use Plan and Wapiti River Management Plan Conference Calls

Attended the Canadian Paraplegic Association of Alberta Fundraiser

Attended the Grovedale Community Club Meeting

Attended the Community Futures Meeting

Met with Dwayne Stevenson from Nitehawk

Attended the Grovedale Cemetery Meeting

#### **COUNCILLOR ROXIE RUTT**

Attended the Alberta Library Conference

Attended the Joint Meeting with County of Grand Prairie

Attended the South Peace Regional Archives Society Meeting

Attended the Grande Spirit Foundation Meeting

Attended the Peace Library Systems Board Meeting

Attended the Staff Orientation Day

#### **COUNCILLOR DALE SMITH**

Attended the Agriculture Service Board Meeting

Attended the Joint meeting with the County of Grande Prairie

Attended the Policy Review Committee Meeting

Attended the Well Drilling Equipment Tax Review

#### **COUNCILLOR TOM BURTON**

Attended the Elk Degradation Meeting

Attended the Municipal Government Act Review

Attended the Community Planning Association of Alberta Conference

Attended the East Smoky Recreation Board Meeting

Attended the Alberta Library Conference

Attended the Policy Review Committee

Attended the Weyerhaeuser Meeting

Attended the Odyssey House Ground Breaking

Attended the Meeting with Encana

Attended the Land Institute Workshop

Attended the Well Drilling Equipment Tax Review

Attended the Town of Fox Creek Joint Recreation Committee

Attended the Staff Orientation Day

#### **COUNCILLOR DAVE HAY**

Attended the Sunset House Community Meeting

Attended the Canadian Housing and Renewal Congress

Attended the Whitecourt Regional Forestry Advisory Committee

Attended the Joint Meeting with the County of Grande Prairie

Attended the Municipal Government Act Review

Attended the Heart River Housing Foundation Strategic Planning Meeting

Attended the Staff Orientation Day

#### **COUNCILLOR LES URNESS**

Attended the Joint Meeting with the County of Grande Prairie Attended the Staff Orientation Day

#### 9.1 REEVE'S REPORT:

#### **REEVE DALE GERVAIS:**

Attended the Greenview Emergency Management Committee Meeting Attended Greenview Regional Waste Management Committee Meeting Attended the Joint Meeting with the County of Grande Prairie Attended the Meeting with Encana Attended the Well Drilling Equipment Tax Review Attended the Staff Orientation Day

#### #10 CORRESPONDENCE

#### **10.0 CORRESPONDENCE:**

- Peace Library System
- 2014 Meter Station Decommissioning Program
- Traffic Safety Systems for Highway 43
- 2014 Annual Woodlands Open Houses
- Letter from Mr. Chris Warkentin
- Bill 27 Flood Recovery & Reconstruction Act
- Licensee Liability Rating Program Changes
- Mureau Cutbank Expansion

- Heart River Housing Minutes April
- Annual Operating Requisition for the Evergreens Foundation
- Certificate of Recognition AHMSA
- Peace Country Beef Congress Thank You
- Valleyview Municipal Library Board Minutes
- Alberta Culture Days 2014
- 2014 Safety & Integrity Natural Gas
- Letter from Greenview Regional Waste Management Commission

MOTION: 14.05.296. Moved by: COUNCILLOR LES URNESS That Council accept the Correspondence Listing as presented.

CARRIED

# 11 IN CAMERA 11.0 IN CAMERA CONFIDENTIAL ITEMS

#12 ADJOURNMENT **12.0 ADJOURNMENT** 

MOTION: 14.05.297. Moved by: DEPUTY REEVE TOM BURTON

That this meeting adjourn at 2:09 p.m.

**CARRIED** 

CHIEF ADMINISTRATIVE OFFICER	REEVE



## 4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608 www.mdgreenview.ab.ca

SUBJECT:	Road Closure SE 15-6	9-21 W5M	I			
SUBMISSION TO:	Regular Council			PPROVED FOR SUBMISSION		
MEETING DATE:	Tuesday, May-27-201	.4	CAO:	MANAGER:		
DEPARTMENT:	Infrastructure & Plan	ning	GM/CFO:	PREPARER:		
FILE NO./LEGAL:	SE 15-69-21-5			LEGAL/ POLICY REVIEW:		
				FINANCIAL REVIEW:		
RECOMMENDED AC	TION:					
No motion required	d. For information purp	oses only.				
BACKGROUND / PRO	OPOSAL:					
affected prejudiciall	y by the Bylaw or that p			closing a road, a person who claims to be opportunity to be heard by Council.		
APPLICATION OVER	VIEW:					
Applicant			Roy Berg & Grant Berg			
Property Owner		Roy Berg	Roy Berg & Grant Berg			
Existing Parcel Size		3.0 ac +/	-			
Purpose of Re-designation		To conso	lidate with NE 10-69-2	215		
Ward		4 - Sunse	et House / Sweathous	e		
Rural Area		Sunset House				
Applicable Policy a	nd Regulations:					
Intermunicipal Deve	elopment Plan:	N/A				
Municipal Developr	nent Plan:	Section 3	3.6 Fragmented Parcel	s, 3.6.1 D		
Area Structure Plan	:	N/A				
Land Use Bylaw:		Agriculture (A) Section 2 Definitions Fragmented Parcel				
Policy and Procedures:		First Reading received March 11 2014.				
Location & Geogra	phy:					
Closest Urban Cente		17.78 km	n / 11 miles Northeas	t to: Vallevview		
	meters of HWY: 665	⊠ Yes	□ No			
Situated within Gro		□ Yes	⊠ No			
Situated in Urban R		□ Yes	⊠ No			

Land Use and Developn
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Predominant Land Use on Property:	Agricultural
Predominant Development on Property:	Homestead
Oil and Gas Facilities on Property/Adjacent:	Pipeline Right-of-Way
Surrounding Land Uses:	Agricultural
Proximity to Utilities:	Adjacent to: Utility Right of Way both Gas and Electric

## Physical and Natural Features:

Water bodies and Wetlands on Property:	N/A
Topographical Constraints on Property:	Mixed
Soil Characteristics:	Mixed Soils
Vegetation and Drainage:	Cleared and Mixed Forest
Potential for Flooding:	No potential for flooding noted during site visit.

# Planning & Development History:

Prior LUB/SD/DP Applications:	Developed prior to Greenview incorporating.	
Certificate of Title:	952 317 547+6	
Application:	East Smoky Gas Co-op: Right-of-Way Barrick Energy In: Utility Right-of-Way ATCO Electric Ltd: Utility Right-of-Way	

## Servicing & Improvements Proposed:

Water Services:	None Existing Proposed
Sewer Services:	None Existing Proposed
Storm water/Drainage Improvements:	N/A Existing Proposed
Solid Waste Disposal:	N/A Existing Proposed
Approach/Road Access	Existing approach goes across undeveloped Road allowance Proposed Road Closure to provide access

# Suitability Assessment:

Land Suitable for Intended Use	Yes No
Compatible with Surrounding Land Uses	Yes No
Appropriate Legal and Physical Access	Yes No As it is crossing the undeveloped Road Allowance
Complies with IDP/MDP/ASP/LUB Requirements	Yes No Allowing for access as per requirements of statutory plans

## Key Dates, Communications & Other Information:

Application Submitted:	September 17 2013
Application Circulated:	April 15 2014
Supportive Information Requested/Submitted:	N/A
Application Revised from Submission:	Yes No
Referral Comments:	Utility Referrals  Alberta Sustainable Resources Development Public Lands Division — No objection.  Alberta Transportation — Of concern to the department is the fact that closure of this portion of the government road allowance would cut off any future means of access to NW 10-69-21-5. However unlikely it may be that a road would be provided along the east west road allowance to this parcel of land it is currently the only dedicated road right-of-way that allows access that is not physically cut off by a water body. The MD should investigate placing a access/road caveat (30m wide) along the east boundary of the SW 15-69-21-5 in the SW 15 to provide a future means of access.  Alta Gas — We have no pipeline in area.  Alta Link — No objection  ATCO Gas — No Right-of-Way requirements at this time.  East Smoky Gas Co-op Ltd - No objection  Fortis Alberta - No objection  Adjacent Landowners Referrals  Alexander John Edey - No objection  Fredrick James & Myrtle L Reber - No objection
Objections Received and Addressed:	Yes No objections received.
DISCUSSION / OPTIONS / BENEFITS / DISA	ADVANTAGES:
Not applicable.	
COSTS / SOURCE OF FUNDING:	

## ATTACHMENT(S):

- Public Hearing Agenda Procedure, Page 1
- Bylaw 14-717 and Map, Page 2-4

All costs will be reimbursed by landowner.

- Advertisement for Public Hearing May 27 2014, Page 5
- Schedule A Referral Comments, Page 6-59

- Schedule B Adjacent Landowner Comments, Page 60 -107
- Schedule C Revised Advertisement, Page 108
- Schedule D Chronological Order of Events, Page 109



# BYLAW NO. 14-717 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of closing to public travel, and creating title to, Portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel; and

WHEREAS application has been made to Council to have the roadway closed; and

WHEREAS the Council of the Municipal District of Greenview No. 16 deems it expedient to provide a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same; and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act; and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**THEREFORE BE IT RESOLVED** that the Council of the Municipal District of Greenview No. 16 in the Province of Alberta, duly assembled, does hereby close to public travel for the purpose of creating title to, the following described original government road allowance, subject to rights of access granted by other legislation:

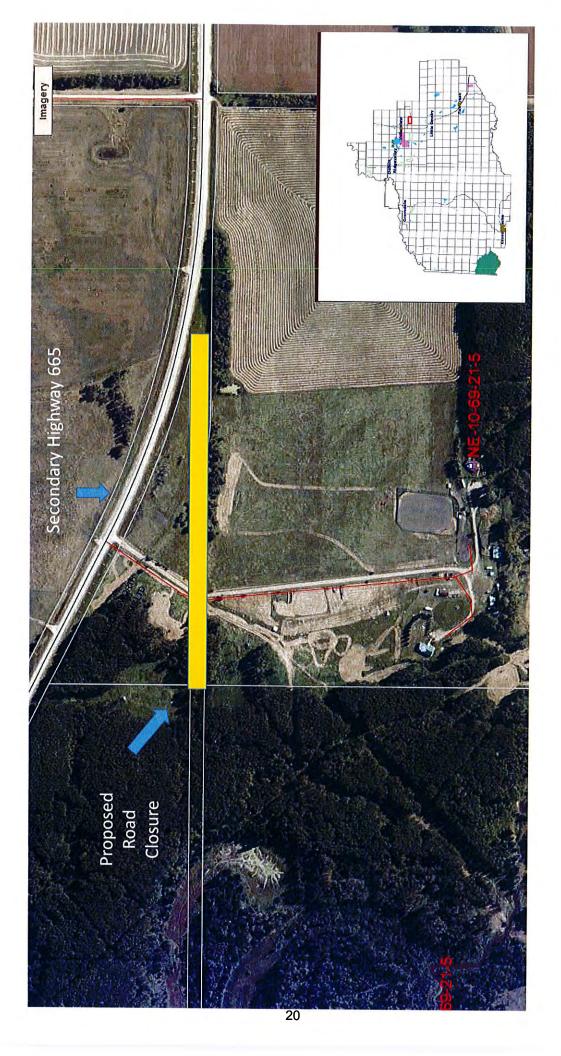
#### **MEREDIAN 5 RANGE 21 TOWNSHIP 69**

ALL THAT PORTION OF THE ORIGINAL GOVERNMENT ROAD ALLOWANCE ADJOINING THE SOUTH BOUNDARY OF THE SOUTH EAST QUARTER OF SECTION 15 LYING WITHIN PLAN 132\_\_\_\_\_.

**EXCEPTING THEREOUT ALL MINES AND MINERALS.** 

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave	Box 1079, 4802-36 Ave	Box 1079, 4707-50th Street	Box 404, Lot 9, Block 1, Plan0728786,	Box 214, 10028-99st Street
Valleyview, AB TOH 3NO	Valleyview, AB TOH 3NO	Valleyview, AB TOH 3NO	Grovedale, AB TOH 1X0	Grande Cache, AB TOE 0Y0
Phone: 780.524.7600	Phone: 780.524.7602	Phone: 780.524.7603	Phone: 780.539.7337	Phone: 780.827.5155
Fax: 780.524.4307	Fax: 780.524.5237	Fax: 780.524.4130	Fax: 780.539.7711	Fax: 780.827.5143
Toll F	ree: 1.888.524.7601		www.mdgreenvie	w.ab.ca

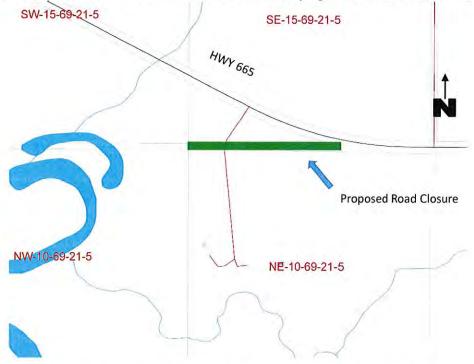
This Bylaw shall come into force and effect upo	on the day of final passing.
Received first reading this 11 day of Man	ch, 2014.
	CHIEF ADMINISTRATIVE OFFICER
APPROVED this day of, 20_	•
	MINISTER OF TRANSPORTATION
Received second reading this day of	, 20
Received third reading this day of	, 20
	REEVE
	CHIEF ADMINISTRATIVE OFFICER





### NOTICE OF ROAD CLOSURE GOVERNMENT ROAD ALLOWANCE Adjoining South Boundary of SE 15-69-21 W5M

Pursuant to Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, notice is hereby given that the Council of the Municipal District of Greenview No. 16 will hold a public hearing on **April 22<sup>nd</sup>**, **2014 at 10:00 a.m.** in Council Chambers, 4806-36 Ave., Valleyview, Alberta to hear comments regarding its intention to pass a bylaw to close all that portion of the "original government road allowance" adjoining the south boundary of the South East Quarter of Section 15, Township 69, Range 21, West of the 5<sup>th</sup> Meridian. The "Road Allowance" will be closed to public travel to create title and consolidate with the lands lying to the south within the NE 10-69-21 W5M.



Any person who deems that land in which he is interested will be affected prejudicially by the closing of the above road right-of-way may petition to Council, prior to the above date, for the opportunity of stating by himself, or by his agent, his reasons for objecting to the closing of the road.

Documents relating to these matters may be inspected by the public at the Municipal District Administration Office during regular office hours, 8:30 a.m. – 4:30 p.m., Monday through Friday, excepting statutory holidays.

**Freedom of Information and Protection of Privacy Act:** Subject to the provisions of the Freedom of Information and Protection of Privacy Act, any comments made in writing on this bylaw may be made public.

Dated at Valleyview, Alberta this 2nd day of April, 2014.

Grant Gyurkovits General Manger, Infrastructure & Planning M.D. of Greenview No. 16 P.O. Box 1079 Valleyview, AB T0H 3N0 (780) 524-7600

# Schedule "A"

#### **FORTISALBERTA ATCO Gas** Pembina Pipeline Corporation East Smoky Gas Co-op Ltd. Barrick Energy Inc. **ATCO Electric Ltd.** Alta Link Alta Gas Utilities **ALBERTA TRANSPORTATION** Alberta Sustainable Resources Develo 5th Floor, 9915-108 St South Petroleum Plaza Edmonton AB **Agriculture and Rural Development Telus Communications** Address 320-17th Ave SW 6th Floor 10035-105 St 5509-45 Ave Business Services Branch 2nd floor JG O'Dono Edmonton AB Engineering OPS - Right of Way 16th Floor, 10 Edmonton AB 3800, 525-8th Avenue SW Box 118 1100, 530-8th Avenue SW Attention Land and Property 12th Floor 10035 Edmonton AB 26315 Twp Rd 531A **Utility Referrals** Calgary Calgary Crooked CIAB Calgary Edmonton AB Acheson Leduc City AB AB AB Province PC T5J 2V6 **T5J 0N5** T2P 1G1 тон оүо T2P 3S8 T5J 2V6 **T9E 6T6** R5K 2G8 T6H 5T6 T2S 2V1 T7X 5A3 No Yes Yes Yes Yes Yes Yes Yes No Yes O Response Received

# Aberta Environment and Sustainable Resource Development

Operations Division
Provincial Programs Branch
Provincial Approvals Section
5<sup>th</sup> floor, South Petroleum Plaza
9915 – 108 Street
Edmonton, Alberta, T5K 2G8
Telephone: 780-427-3570
Fax: 780- 427-1029
www.esrd.alberta.ca

File No.: GT - 69-21-W5M

MUNICIPAL DISTRICT OF GREENVIEW NO. 16 RECEIVED MAY 0.7 2014

VALLEYVIEW

May 1, 2014

Municipal District of Greenview. No. 16 Infrastructure and Planning Box 1079, 4802-36 Avenue Valleyview, Alberta TOH 3N0

Attention:

Grant Gyurkovits, General Manager

Infrastructure & Planning

Re:

Proposed Road Allowance Closure South Boundary of SE 15-69-21-W5M

In response to your letter dated April 15, 2014, we wish to advise that the Operations Division of the Department of Environment and Sustainable Resource Development has no concerns with the proposed road allowance closure.

Sincerely,

Jon Murray

Approvals & Disposition Services Unit

/lg

Cc: Lands, Grande Prairie

#### **Amanda Stroebel**

From:

David Richards < David.Richards@gov.ab.ca>

Sent:

May-12-14 2:36 PM Amanda Stroebel

To: Cc:

Gerry Benoit

Subject:

RE: Road Closure SE 15-69-21 W5M

#### Amanda,

I spoke with Gerry in regards to this closure and have confirmed that he has previously provided comment with regards to this proposed closure.

Of concern to the department is the fact that closure of this portion of the government road allowance would cut off any future means of access to the NW 10-69-21-5.

However unlikely it may be that a road would be provided along the east west road allowance to this parcel of land it is currently the only dedicated road right-of-way that allows access that is not physically cut off by a water body. The MD should investigate placing a access/road caveat (30m wide) along the east boundary of the SW 15-69-21-5 in the SW 15 to provide a future means of access.

Please contact Gerry should you have further questions

#### **Thanks**

Mberta

David Richards
Development and Planning Technologist
Grande Prairie
780 538-6121

From: Amanda Stroebel [mailto:Amanda.Stroebel@MDGreenview.ab.ca]

Sent: Friday, May 09, 2014 11:17 AM

To: David Richards Cc: Sally Rosson

Subject: Road Closure SE 15-69-21 W5M

Hi David,

Thank you for your call. Please find the attached letter and maps for your review and comment.

Thanks!

#### **Amanda Stroebel**

**Executive Assistant, General Manager Infrastructure & Planning** 



Municipal District of Greenview No.16 Box 1079, 4806-36 Avenue Valleyview, Alberta TOH 3NO

Tel: 780.524.7600 or 1.888.524.7601 | Fax: 780.524.4307

Direct: 780.524.7612 | Cell: 780.552.9040

Email: Amanda.Stroebel@mdgreenview.ab.ca Visit our Website at: www.mdgreenview.ab.ca

" A Great Place to Live, Work & Play"

Please consider the environment before printing this e-mail

Up-to-date road information, including traffic delays, is a click or a call away. Call 5-1-1 toll-free, visit 511. alberta.ca or follow us on Twitter @511Alberta to get on the road to safer travel.

http://511.alberta.ca/ab/en.html https://twitter.com/511Alberta

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

We have no pipe in this area.



**APPROVAL GRANTED** 

#### Alta Gas Utilities

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5 to be consolidated with NE 10-69-21 W5M

Signature

Brenda Moore Land Clerk

Print Name

Date: Upr 22/14

#### **APPROVAL GRANTED**

#### Alta Link

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5 to be consolidated with NE 10-69-21 W5M

Signature

LARRY MOSCL

Print Name

Date: April 30/14

## APPROVAL GRANTED

#### **ATCO Electic Ltd.**

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5 to be consolidated with NE 10-69-21 W5M

Rt	aklasson	
Signate	ure	
Rita KI	lasson - Land Administrator	
Print N	Name	
Date:	April 24, 2014	

#### **Amanda Stroebel**

From: Sent: Grant Gyurkovits April-24-14 4:13 PM

To:

Amanda Stroebel

Subject:

FW: AEL2014-0446 MD of Greenview Road Closure

Attachments:

AEL2014-0446.pdf

FYI

For future requests can you please send it to <a href="mailto:LandInquiries@atcoelectric.com">LandInquiries@atcoelectric.com</a>

Grant Gyurkovits
General Manager,
Infrastructure & Planning.
Municipal District of Greenview
Box 1079, Valleyview AB TOH 3NO
Ph: 780-524-7600 Fax: 780-524-4432
Grant.Gyurkovits@MDGreenview.ab.ca

From: LandInquiries@atcoelectric.com [mailto:LandInquiries@atcoelectric.com]

Sent: Thursday, April 24, 2014 2:40 PM

To: Grant Gyurkovits

Subject: AEL2014-0446 MD of Greenview Road Closure

Hi Grant,

Attached is the signed consent for this road closure.

For future requests can you please send it to LandInquiries@atcoelectric.com

Thank you.

### Rita Klasson

Land Administrator | Land Administration ATCO Electric | Distribution | Forest & Lands Management 18th Floor CWB | 10303 Jasper Avenue, Edmonton, AB T5J 5C3 Phone: (780) 508-4688

From: Morissette, Chris

Sent: Wednesday, April 23, 2014 2:32 PM

To: @ Electric Land Inquiries

Subject: RE: AEL2014-0446 MD of Greenview Road Closure

Atco Electric has no facilities affected by this road closure and so has no objections or requirements.

**Chris Morissette, CST** 

Survey Plan Supervisor | Engineering and Construction

**ATCO Electric | Distribution Division** 

104 Birch Road NE | Slave Lake, AB TOG 2A0

T. 780.849.7634

C. 780.843.6830

E. chris.morissette@atcoelectric.com

#### www.atcoelectric.com

From: @ Electric Land Inquiries

Sent: Wednesday, April 23, 2014 2:25 PM

To: Morissette, Chris

Subject: AEL2014-0446 MD of Greenview Road Closure

Hi Chris,

For your review and response.

Thanks.

# Rita Klasson

Land Administrator | Land Administration
ATCO Electric | Distribution | Forest & Lands Management
18th Floor CWB | 10303 Jasper Avenue, Edmonton, AB T5J 5C3
Phone: (780) 508-4688



May 1, 2014

MD of Greenview No. 16 Box 1079, 4806 – 36 Avenue Valleyview, Alberta TOH 3NO

Attention: Grant Gyurkovits

Fax: 780-524-4307

Dear Mr. Gyurkovits:

RE: Proposed Road Allowance Cancelation and closure within SE 15-69-21 W5M

ATCO Gas has reviewed the proposed road allowance closure and is writing to confirm that we have no right-of-way requirements at this time.

If you have any questions, please contact me at (780) 420-5526.

Please send future correspondence with Attention: Land Administration

Sincerely,

ATCO Gas, a division of ATCO Gas and Pipelines Ltd.

Amanda Senko

Land Administration

Amanda.senko@atcogas.com

Encl/



# MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

April 15, 2014

East Smoky Gas Co-op Ltd. Box 118

Crooked Creek, AB, 70H 0Y0

RECEIVED APR 1 6 2014

RE: Proposed Road Closure - Original Government Undeveloped Road Allowance - Adjoining South Boundary of

On behalf of the M.D. of Greenview No. 16, this letter serves as notification that the M.D. of Greenview intends to close to public travel and cancel a portion of public highway or roadway in accordance with Section 22 of the Municipal Government Act M-26.1, Revised Statues 2000, and amendments thereto.

To be cancelled:

"Road Allowance" right-of-way adjoining the South Boundary of SE 15-69-21 W5M, to be consolidated with NE 10-69-21 W5M.

A Public Hearing is scheduled for May 27th 2014.

If an easement is required to protect your interests within this road closure, please advise us. Alberta Transportation will be the GRANTOR for all easements. They will be registered at Land Titles Office in conjunction with the other

Please return the following to our office within thirty (30) days of the date of this letter:

- Three fully executed easement documents by your firm. We will forward these documents to Alberta
- This letter signed, and granting approval of the road closure and cancellation.

If you have any questions or concerns or require further information, please do not hesitate to contact the

Sincerely,

Gránt Gyurkovits

General Manager, Infrastructure & Planning

/ai

Amplication to 12013Mo !/hone:780;!24 2000 Tan 780:524 @201 Toll Free: 1.888.524.7601

Operations Building Box 1079, 4802 36 Avn Valleywisse, All TON 3867 Primie: 780,524,7602 FML 780:574:5237

Family & Community Support Services Box 1071, 4707 50th Street CALCHOL RY 'mayoregry Phone: 780 524,7603 Fax: 780.524,4130

Grovedale Sub-Office Boar 4:04, Juny 9, Block 1, Piano /28/86, Growedsie, Alt 10H (20) Phone: /80.539,737/

FAC: 750.539,7711

Grande Cache Sub-Office Box 214, 10025-97# Street Grande Cache, AS KULEDRO Phone: 780 827.51% Fax: /80.807.5143

www.mdgreenvlew.ab.ca

APPROVAL GRANTED

East Smoky Gas Co-op Ltd.

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5 to be consolidated with NE 10-69-21 W5M

Signature

BAL HARDER

Print Name

Date: APRIL 17 2014



# MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

April 15, 2014

**FORTISALBERTA** 320-17th Ave SW Calgary, AB, T2S 2V1

RE: Proposed Road Closure - Original Government Undeveloped Road Allowance - Adjoining South Boundary of SE 15-69-21 W5M

On behalf of the M.D. of Greenview No. 16, this letter serves as notification that the M.D. of Greenview intends to close to public travel and cancel a portion of public highway or roadway in accordance with Section 22 of the Municipal Government Act M-26.1, Revised Statues 2000, and amendments thereto.

To be cancelled:

"Road Allowance" right-of-way adjoining the South Boundary of SE 15-69-21 W5M, to be

consolidated with NE 10-69-21 W5M.

A Public Hearing is scheduled for May 27th 2014.

If an easement is required to protect your interests within this road closure, please advise us. Alberta Transportation will be the GRANTOR for all easements. They will be registered at Land Titles Office in conjunction with the other road closure documents.

Please return the following to our office within thirty (30) days of the date of this letter:

- Three fully executed easement documents by your firm. We will forward these documents to Alberta Transportation for final execution.
- This letter signed, and granting approval of the road closure and cancellation.

If you have any questions or concerns or require further information, please do not hesitate to contact the undersigned.

Sincerely

Grant Gyurkovits

General Manager, Infrastructure & Planning

/ai

Admisistration Valley460, 45 TOH 3NO Phone: 781:524,7600 Fee: 780:524.4307

Operations Building 8m 1079,4802-36 Ave Valleyviow, AS TOH 3NO Phone: 790.524.7602 Fax: 780/524/5237

Family & Community Support Services Box 1079, 4707 59th Street Valleysiew, AB 10H 3ND Phone: 780:524.7603 Fax: 780.524 4130

Grovedale Sub-Office Box 404, Lot 9, Black 1, Plan0728786, Grovedale, AB TOH 180 Phone: /80,539.7337

Fat: 180.539.7/11

Grande Cache Sub-Office Bax 214, 0:0028-9945 West Grande Cache, AB TOE DVO Phone: 780.827.5195 Frx: 780 #27.5143

Toll Free: 1.888,524.7601

www.mdgreenvlow.ab.ca

APPROVAL GRANTED

#### **FORTISALBERTA**

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5 to be consolidated with NE 10-69-21 W5M

Signature

Jay Brar

Senior Land Coordinator

Print Name

Date: April 22, 2014

# Schedule "B"

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#### **ACKNOWLEDGMENT**

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21 W5M.

Signature

**ALEXANDER JOHN EDEY** 

MUNICIPAL DISTRICT OF GREENVIEW NO. 16 RECEIVED

APR 1 4 2014

VALLEYVIEW

#### **ACKNOWLEDGMENT**

We have no objections to the cancellation of the "Road Allowance" adjoining the south boundary of SE 15-69-21

Tienel Rader

MYRTLE L REBER

10 - 4 - 2014

Date

10-4- 2014

Date





# Schedule "D"

## **Chronological Order**

September 17, 2013	Greenview received request for Road Closure of Undeveloped Road Allowance between SE 15-69-21 W5M to NE 10-69-21 W5M from Roy and Grand Berg & Richard Hollingworth.
September 30, 2013	Receive legal description for Road Closure Bylaw from Land Titles office.
January 23, 2014	Consultation with Reynolds Mirth Richards & Farmer LLP regarding proceedings with joint request for road closure.
January 27, 2014	Receive preliminary survey quote from Beairsto, Lehners Ketchum.
January 28, 2014	Received market value for land within Road Closure road allowance from Assessor with Accurate Assessment. \$715.00/ acre.
March 11, 2014	Request for Decision to Council. Council approved first reading of Bylaw 14-717 closing original government road allowance adjoining the South boundary of SE 15-69-21-5 as per section 22 of the Municipal Government Act.
April 2, 2014	Advertise in the Valley Views for public hearing on April 22, 2014, two consecutive weeks.
April 7, 2014	E-mail Bergs first offer for road closure.
April 8, 2014	Sent adjacent Landowners notice of Proposed Road Closure with Acknowledgement of proposed road closure.
April 8, 2014	Sent Hollingworth owner of SE 15-69-21-5 Permission to Enter Consent to conduct Survey of undeveloped Road Allowance.
April 15, 2014	Reschedule Public Hearing to May 27 <sup>th</sup> 2014. Readvertise two consecutive weeks. Sent updates to adjacent landowners and Utility Referrals.
April 22, 2014	Public Hearing was not held.
May 27, 2014	Held Public Hearing.

Administration Office	Operations Building	Family & Committee			
Box 1079, 4806-36 Ave Valleyview, AB TOH 3N0 Phone: 780.524.7600	Box 1079, 4802-36 Ave Valleyview, AB TOH 3NO	Family & Community Support Services Box 1079, 4707-50th Street Valleyview, AB TOH 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan0728786,	Grande Cache Sub-Office Box 214, 10028-99st Street	
	Phone: 780.524.7602 Fax: 780.524.5237		Grovedale, AB TOH 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Grande Cache, AB TOE 0Y0 Phone: 780.827.5155	
Toll Free: 1.888.524.7601			Www.mdgreenvie	Fax: 780.827.5143 w.ab.ca	



SUBJECT: 2015-2017 Engineering Services Proposal

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

CAO: **MEETING DATE:** May 27, 2014 MH MANAGER:

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: GG

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council approve to publicly advertise the Request for Proposals for the Terms of Reference **Provision of Engineering Services for 2015-2017.** 

#### BACKGROUND / PROPOSAL:

The existing three year contracts for Engineering Services expired on December 31, 2013. Council preferred not to extend their existing contract into 2014 but rather have the consultants provide services on a month by month basis. This allows the upcoming year's capital works to begin proceeding.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

**Options** – That Council could choose to postpone the advertisement of the Terms of Reference.

Benefits - Publicly advertising earlier gives Greenview the opportunity to advertise it on Alberta Purchasing Connection (APC) for a longer period of time which also gives consultants more time to thoroughly review the Terms of Reference.

This will also give administration more time to thoroughly review and run the evaluation process than in the past.

Disadvantages - Not proceeding will tighten the times lines for the 2015 capital projects and will delay preliminary engineering including utility relocations and land acquisitions.

COSTS / SOURCE OF FUNDING:		
ATTACHMENT(S):		



SUBJECT: Replacement of Carbon Dioxide (CO<sub>2</sub>) / Nitrous Oxide (NO) Detectors

**SUBMISSION TO:** REVIEWED AND APPROVED FOR SUBMISSION Regular Council Meeting

**MEETING DATE:** May 27, 2014 CAO: MH MANAGER: JF

**DEPARTMENT:** Community Services/Protective Services GM: DM PRESENTER: JF

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council approve the transfer of \$7,204.50 from Contingency to Emergency Services for the installation of a new Carbon Dioxide (CO2) / Nitrous Oxide (NO) Detector in the Valleyview Emergency Services Complex.

#### BACKGROUND / PROPOSAL:

The Carbon Dioxide (CO<sub>2</sub>) / Nitrous Oxide (NO) system sustained water damage as a result of being installed in an area which exposed them to water from washing of the vehicles. After the system was tested it was determined that the system is unrepairable. The detectors are vital safety equipment to the health and wellbeing of our emergency personnel.

Pro-West Refrigeration was asked to provide a quote to replace the system in both the fire hall and ambulance station. The proposed replacement system will include water protection, minimizing the risk of future water damages.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

**Options** – Council may choose not to approve the project and request Administration to obtain further quotes.

Benefits – The benefit of replacing the Carbon Dioxide (CO<sub>2</sub>) / Nitrous Oxide (NO) detectors is that Greenview will be compliant with Part 4 of the Alberta Occupational Health and Safety Code.

Disadvantages - If the Carbon Dioxide (CO<sub>2</sub>) / Nitrous Oxide (NO) detectors are not replaced the health and wellbeing of our emergency services personnel may be at risk and Greenview will be in contravention of the Alberta Occupational Health and Safety Code.

#### COSTS / SOURCE OF FUNDING:

The source of funding for the Carbon Dioxide (CO<sub>2</sub>) / Nitrous Oxide (NO) detectors will come from Contingency in the amount of \$7,204.50 and the Town of Valleyview will contribute \$7,204.50 for a total purchase price of \$14,409.00.

## ATTACHMENT(S):

Pro-West Quote



Box 22025 Grande Prairie, AB T8V 6X1

Phone: (780) 513-2511 Fax: (780) 513-6804

May 14, 2014

M.D. of Greenview
Facilties Maintenance Coordinator

Attn: Alfred Lindl

Re: Fire hall/Ambulance

Hi Alfred,

#### Quote \$10,209.00 + GST

Includes:

1-PDC 8-channel
3-LPT-A co sensors
3-LPT-A NO2
2-Horn and strobe
6-Splash guards for sensors
1-Labour and start-up

Note: Electrical not included

Sparky Estimated \$4200.00 + GST

Thank-you for considering Pro-West Refrigeration, your business is important to us.

Sincerely,

Vince Kirkham



SUBJECT: **Teddy for a Toonie 2014 Campaign** 

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

**MEETING DATE:** May 27, 2014 CAO: MH MANAGER:

**DEPARTMENT: Community Services** GM: DM PRESENTER: DM

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council approve a grant in the amount of \$500.00 for the ATB (Alberta Treasury Branch) Teddy for a Toonie 2014 Campaign, with funds to come from the 2014 Community Service Miscellaneous Grant.

#### BACKGROUND / PROPOSAL:

Valleyview ATB (Alberta Treasury Branch) will host their 15th Annual Teddy for a Toonie Campaign during the month of May. This fundraiser raises money for the Stollery and Alberta Children's Hospital Foundations.

The Valleyview ATB set a goal to raise a minimum of \$5,000.00. The Valleyview ATB Branch will host a Silent Auction and a fundraising Beef on a Bun Barbecue event. ATB is accepting monetary donations, or donations to cover the cost (or partial cost) of the barbeque fundraiser. Donated items for the Silent Auction were accepted until May 10<sup>th</sup>, however, monetary donations will be accepted until May 30<sup>th</sup>.

All donors will be recognized throughout the campaign by their company logo displayed on donated items, thank you signs and newspaper advertisement.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

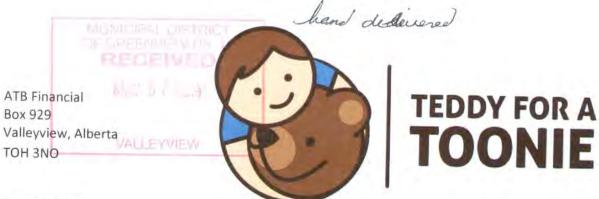
- **Options** a) Council has the option to alter the amount provided for the ATB Toonie 2014 Campaign.
  - b) Council has the option to accept the request for information.
- **Benefits** a) The benefit of providing a grant for this campaign is that the Stollery Children's Hospital Foundation will receive funding to assist them to provide required items needed for the children who attend this hospital.
  - b) The benefit of providing grant funding for this campaign is that the Valleyview ATB may reach their goal of raising a minimum of \$5,000.00.
  - c) The benefit of providing grant funding for this campaign is that Greenview will receive advertised recognition for the contribution.

## COSTS / SOURCE OF FUNDING:

The grant funding for the ATB Teddy for a Toonie Campaign will come from the 2014 Community Service Miscellaneous Grant Fund.

## ATTACHMENT(S):

Teddy for a Toonie Letter



April 28, 2014

Attention: M.D. of Greenview

2014 Campaign

Dear Karen,

ATB Financial, here in Valleyview, will once again be hosting their annual Teddy for a Toonie Campaign during the month of May. The year of 2014 marks the 15th year of this Fundraiser, which raises money for the Stollery and Alberta Children's' Hospital foundations. In its previous fourteen years, the campaign has raised more than \$5 million!

This year, Valleyview's Branch has set a goal of raising a minimum of \$5,000.00. In order to reach this goal, the Branch plans on hosting a silent auction in which businesses can contribute items to auction off. A Beef on a Bun barbeque fundraiser will also be held May 30<sup>th</sup>. A large quantity of food/supplies will be needed to host this barbeque.

The success of each one of these events rest mainly on the donations of generous sponsors. The staff of ATB Financial Valleyview would like to ask the M.D. of Greenview to consider giving to this worthy cause. We would gratefully accept monetary donations, or donations to cover the cost (or partial cost) of the barbeque fundraiser. Donated Items for the silent auction/raffle would also be greatly appreciated. All donors will be recognized throughout the campaign by their company logo being displayed on donated items, thank you signs, and newspaper advertisement. Please be sure to include your logo and business card.

To make your donation, please contact either Linley Coward or Crystal Neufeld at ATB Financial Valleyview. If donating a cheque, please make the cheque payable to the Stollery Children's Hospital Foundation. Monetary donations will be accepted until May  $30^{\text{th}}$  while Silent Auction items will be received no later than May  $10^{\text{th}}$ .

Thank you for your time and consideration. We look forward to hearing from you.

Sincerely, Kathryn Finster

On Behalf of ATB Financial

Contact Information: Phone: 780-524-3965 Fax: 780-524-3967

Email lcoward@atb.com or cneufeld@atb.com

ATB Financial



SUBJECT: **Valleyview Agriculture Society/Motorsports Committee** 

REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO: Regular Council Meeting

**MEETING DATE:** May 27, 2014 CAO: MH MANAGER:

**DEPARTMENT: Community Services** GM: DM PRESENTER: DM

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council authorize grant funding in the amount of \$750.00 to the Valleyview Agriculture Society Motorsports Committee for the 2014 Valleyview Motorsports Event, with funding to come from the **Community Services 2014 Miscellaneous Grant.** 

MOTION: That Council authorize the Greenview Manager of Operations to provide Greenview equipment to the 2014 Valleyview Motorsports Event, subject to availability and the Manager of Operations' discretion.

#### BACKGROUND / PROPOSAL:

The Valleyview Agriculture Society/Motorsports Committee is requesting sponsorship for their hosted events: Lawn Tractor Racing May 24, Mud Bogs June 21-22 and Tractor Pulls July 19, 2014. The Motorsports Event was first held in Valleyview in 2013 and was deemed to be very successful so the Committee is hosting even more events in 2014.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

**Options** – Council may deny funding or provide an alternate sponsorship amount for the event.

Benefits – Providing sponsorship to the event will assist the Motorsports Committee in hosting an event that will contribute to the economy and cultural diversification of the local community.

**Disadvantages** – If sponsorship funds are not secured it may put hosting the event in jeopardy.

#### COSTS / SOURCE OF FUNDING:

The funding for the 2014 Motorsports event will come from the Community Services 2014 Miscellaneous Grant Budget.

#### ATTACHMENT(S):

Motorsport Committee Sponsorship Request Letter

Lawn Tractor Racing Poster

## THE VALLEYVIEW MOTORSPORTS LINE UP FOR 2014

2013 proved the comeback of the once popular Motorsports here in Valleyview and the success was made possible by the generous outpour of monetary donations, prizes, volunteer support and the fans. A huge group of volunteer enthusiasts came together and pulled off in only seven weeks a fantastic event that drew competitors from all over the Peace Country and even as far away as Ft. St. John, BC. The first Mud Bog event held in July 2013 was so well received that a second event was held in September 2013 bringing in 52 drivers and filling the bleachers once again.

With a complete season in the "pits" we are going to do it again. This year's lineup of events includes an introductory  $1^{\rm st}$  time for Valleyview Lawn Tractor Racing event on May  $24^{\rm th}$ , Mud Bogs run 1 on June  $21^{\rm st}$ , &  $22^{\rm nd}$ , Tractor Pullers on July  $19^{\rm th}$ , and Mud Bogs run 2 on August  $16^{\rm th}$  &  $17^{\rm th}$ . All of our events have concession and beer gardens on site as well as the ability to camp on the grounds.

Sponsorship and donations as well as support in other ways is always a big part in operating community events and it's a great way for you to advertise your business and support as well. Last year our supporters were mentioned throughout the weekends during the Mud Bogs and our 8 class sponsors were listed on winners jackets, hoodies and t-shirts. This year we are going to step that up a bit and do something a little better than last time.

We recognize that in a small community you may be hit hard at times in the donations department and we would like to let you know that we appreciate all you can do for us whether it be from offering a door prize or supporting us through Gold Level sponsorship. This year we are offering our sponsors Gold, Silver and Bronze level opportunity with rewards to you for your support. Your choice of support will help the Motorsports committee in various ways whether it be covering costs of prizes for drivers or supplying the many important resources required to successfully host the exciting line up of events for our community, competitors, spectators and visitors.

We Thank you in advance for considering this opportunity to support your Motorsports Committee. If you have questions or concerns please feel free to contact Barry Klimp @ 780-552-3538 or Dean Solarz @ 1-587-297-1901 or 780-524-9352.

#### SPONSORSHIP OPPORTUNITY

## Gold Level Sponsors donate \$750.00 or more and receive:

- Your name on the 1<sup>st</sup> place Jacket, 2<sup>nd</sup> place Hoody, 3<sup>rd</sup> place T-shirt
- Your name on a large display sign that will be hung on the Motorsports grounds
- Numerous mentions to the crowd for your appreciated contribution

## Silver Level Sponsors donate \$500.00 to \$749.00 and receive:

- · Your name on a trophy
- Your name on a large display sign that will be hung on the Motorsports grounds
- Numerous mentions to the crowd for your appreciated contribution

## Bronze Level Sponsors donate \$250.00 to \$499.00 and receive:

- Your name on a large display sign that will be hung on the Motorsports grounds
- Numerous mentions to the crowd for your appreciated contribution

If the above levels do not fit your budget at this time but you would like to contribute a smaller monetary amount or door prize(s) your contribution will receive event sponsor recognition at the event.

All sponsors will receive sponsor passes to the event you choose to sponsor as a small token of Thanks for your support, as well as an invitation to the Valleyview & District Agricultural Society Annual Volunteer and Appreciation night in the fall.

## VALLEGVIEW AGRICULTURAL SOCIETY MOTORSPORTS COMMITTEE

PRESENTS

# LAWN TRACTOR RACING MAY 24th, 2014

# Valleyview Rodeo Grounds

Contestant fee: \$20.00 per machine

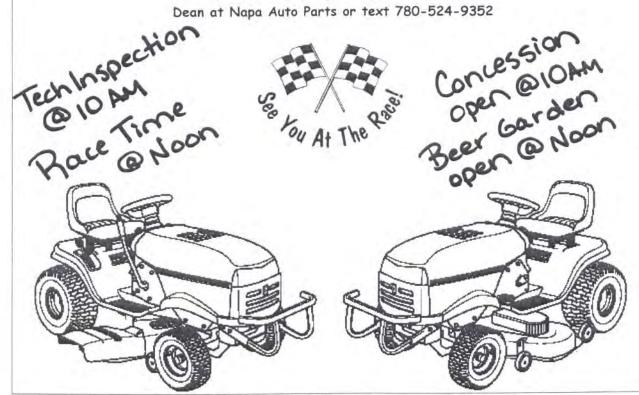
Spectator fee: \$ 5.00

kids age 8 to 14 can race with parent signed waiver

and all safety gear

## BEER GARDENS & CONCESSION ON SITE

For rules and to pre register your machines see Dean at Napa Auto Parts or text 780-524-9352





SUBJECT: **Fox Creek Nordic and Trail Club** 

SUBMISSION TO: REVIEWED AND APPROVED FOR SUBMISSION Regular Council Meeting

**MEETING DATE:** May 27, 2014 CAO: MH MANAGER:

**DEPARTMENT: Community Services** GM: DM PRESENTER: DM

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council approve a grant in the amount of \$30,000.00 to the Fox Creek Nordic and Trail Club for the purchase of a Terra Track ATV (All-Terrain Vehicle) and Cross Country Ski Groomer, with funds to come from the 2014 Community Service Miscellaneous Grant.

#### BACKGROUND / PROPOSAL:

As part of the 2014 annual grant request, the Fox Creek Nordic and Trail Club were approved a Capital Grant in the amount of \$36,500.00 to assist with the purchase of a used Snow Cat. The Fox Creek Nordic and Trail Club used a loaned tracked side-by-side to groom the trails and found it was working very well. The Club requested Council's approval to change the use of the grant funds to purchase a used Snow Cat to a new tracked side-byside and to upgrade their current groomer. Subsequently, at the February 25, 2014 Council Meeting, Council provided grant funding in the amount of \$36,500.00 to the Fox Creek Nordic and Trail Club to purchase a Tracked Side-by- Side UTV (Utility Terrain Vehicle) and a new groomer/tracksetter.

In the April 28, 2014 grant application letter the Fox Creek Nordic and Trail Club explained that when they initially made the application they were unaware of a machine called a Terra Track. The club discovered that the Terra Track will suit their needs better than a side-by-side ATV and submitted an application to Greenview for an additional \$30,000.00 to acquire the machine.

The club is building a new bike park and creek trail system this summer which will require a much larger trail management area than in the past. Fox Creek Nordic and Trail Club has initiated the fund-raising to build the bike park and creek trail system, a \$500,000.00 endeavour. The funding for the park and trail system will be obtained through a multitude of personal and corporate donations, as well as support from the Town of Fox Creek. The proper tools to care for this investment will be critical to the functioning of the club and the ability to provide services to the community.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

Options – a) Council has the option to provide an alternate grant funding amount to the Fox Creek Nordic and Trail Club.

b) Council has the option to request that the Fox Creek Nordic and Trail Club defer this purchase until

- 2015, therefore, the fund would be budgeted in Greenview's Budget for 2015.
- c) Council has the option to accept the grant request for information.
- Benefits a) The benefit of providing the Fox Creek Nordic and Trail Club the funds is that they may be more efficient with grooming trails and the equipment may have a longer life than the ATV (All Terrain Vehicle).

#### COSTS / SOURCE OF FUNDING:

The funding for this grant will come from the 2014 Community Service Grant Budget.

## ATTACHMENT(S):

**Grant Request** 



Fox Creek Nordic and Trail Club Box 304 Fox Creek, AB TOH 1P0

April 28, 2014

Attn: M.D. of Greenview #16

Re: Grant application

Dear Sir or Madam:

Recently, the Fox Creek Nordic and Trail Club was privileged enough to receive a grant in the amount of \$36,500 from the M.D. of Greenview to purchase an ATV and cross country ski groomer for our community trails. At the time of our initial application, we were unaware of a machine called a Terra Track. It was brought to our attention that this machine, and its variety of attachments, would suit our needs far better than a side-by-side ATV, and for this reason, we are re-applying for an additional \$30,000.

We sought out more information about the Terra Track. We had a demonstration, and spoke to Atco, who have a number of these machines. They highly praised the Terra Track as being very effective for our terrain, especially our snow. It is clear that the Terra Track is a machine that will meet all of our needs for years to come, and has several positive features, as listed below:

- Requires far less repair than a side-by-side as it is a "work machine", rather than a
  recreational vehicle.
- Is more time efficient as it has the option to use both a snow-plow blade and groomer at the same time (rather than having to make multiple passes over the same area)
- Utilizes a hydraulic system for the blade and groomer, which allows the user to make
  changes from within the cab of the machine, rather than having to get out to make manual
  changes. In addition, we have retired members who may be interested in grooming trails,
  however the need to manually lift and attach a heavy groomer to an ATV would be
  prohibitive. The hydraulic system allows for easier setup and use.
- Has a mower attachment, which also makes use of the hydraulic system that can be used to keep current trails clear and can also be used to clear new trails in the future.

While the Terra Track is more costly than an ATV, it is a "work" machine that has a much longer life span than a recreational unit. Based on research, we anticipate that this machine will be usable for at least 15 years, far longer than any side-by-side would last. The attachments that come with it are invaluable and mean that one machine will cover all of our needs, rather than requiring the use of multiple machines (e.g. side-by-side, snow-mobile, industrial mower, etc.).

Considering the new bike park and creek trail system we are building this summer, we anticipate having a much larger area of trail to manage than in the past. Fox Creek Nordic and Trail Club has initiated the fund-raising for this \$500,000 endeavor, which is being funded through a multitude of personal and corporate donations, as well as support from the Town of Fox Creek. Having the proper tools to care for this investment will be critical to the functioning of our club, and our ability to provide services to our community.

We are exceptionally grateful for the support of the M.D. with our previous application, and do hope that we have adequately explained the reason for our request for further funds.

If you have any additional comments or questions, we would be happy to provide more information.

Sincerely, Fox Creek Nordic and Trail Club

# RangeRunner

## **HQ680 Rough Cut Mower**





#### Dimensions:

Length 45 inches (114 cm) Width 69 inches (175 cm) Height 18 inches (46 cm) Weight 495 lbs (224 kg) Cut 68 inches

Industrial Vanguard 23 HP Engine
Cutting Heights 3, 3-5/8, 4-1/4 inches (7.6, 9.2, 10.8 cm)
Cutting Positions 3 (8 heights with Swivel Wheel Kit)
Deck Construction Multi Gauge, 5/16 inch (7.9 mm) at spindle mount

## Three double edged, zero-lift blades

- 23.00 inches long
- 2.50 inches wide
- 5/16" thick
- 9.5" long sharpened edges (4 places)
- Standard Blade Hardness (46-52 Rc)
- Standard Blade Material (10B38)

#### Reasons that the blade is flat (zero lift):

### Mower Type:

- HQ680 Mower is designed to be a cut-and-drop, not a cut-and-chop like a flail mower
- Power Consumption:
  - · Flat blades move less air, therefore consume less power
  - Flat blades have less action under the deck and do not mulch the clippings, therefore consume less power
- Serviceability:
  - Flat blades are reversible. The spindle on the Right side spins opposite of the other 2 the flat blades can be used on any spindle.



# RangeRunner By TerraTrack

#### Red RangeRunner 34 HP Turbo Diesel

Model:	Retail		Dealer
7134D	\$35,879.00		\$28,703.20
Options:	612.120		4262.76
200 Series High Torque Wheel Motors	\$329.70		\$263.76
Auxiliary Hydraulics W/ electric switch	43.5.70.00		******
controls for rear cross country groomer	\$4,890.00		\$4,156.50
Top Switch Control Panel	\$300.00		\$240.00
Rear Camera System	\$710.00		\$550.00
4 Aux Light Kit - LED 1100 Lumen each	\$429.00		\$343.20
Winch Warn 4000 lb. Mount Front/Rear	1,705.00		\$1,364.00
Cab Option I. (All Weather Enclosure, Front	20.30.22		44 722 00
Windshield, Wiper, And 20,000 Heater)	\$2,165.00		\$1,732.00
Engine Heater	\$120.00		\$96.00
Rear Cargo Rack	\$690.00		\$552.00
60" Brush Guard	\$385.00		\$308.00
Body Color Option (RED)	\$145.00	_	\$116.00
	\$47,747.70		\$38,424.66
Accessories:			
Snow Blade - 66" x 20" w/hydraulic lift and			
angle	\$3,495.00		\$2,796.00
Snow Blade Cart	\$495.00		\$396.00
Three Point Hydraulic Lift System	\$1,698.00		\$1,358.40
Rear Cross Country Groomer (Supplied by			1
Bob Radke)			\$3,300.00
			\$7,850.40
	Total:		\$46,275.06
	Donation:		-\$1,500.00
			\$44,775.06
	Customs GST / Brokerage		\$2,750.00
	Freight		\$1,800.00
	Total:		\$4,550.00
		Total:	\$49,325.06
		TOTAL.	\$45,525.00

\*ALL SHOWN IN US CURRENCY



## **GRANT APPLICATION**

Organization Information:		
Name of Organization:	Fox Creek Nordic ar	nd Trail Club
Address of Organization:	Box 304 Fox Creek,	AB T0H 1P0
Contact Name and Phone Number:	Michelle Williscroft	780-622-7270
Position of Contact Person:	President	
Purpose of organization:  To provide outdoor recreationa walking, and cross-country skii trail system within town limits a	ng, through the creation	ommunity such as biking, hiking, n and maintenance of an extensive park.
What act are you registered under? S	ocieties Act	Registration No. 5017694109
Grant Information:		#00 000
Total Amount Requested	Operating	\$30,000 Capital
Track vehicle, which comes with a x-d M.D. funds for an ATV, information w	county ski groomer and mow as provided about a new ma or trail maintenance and groo	dditional funds for the purchase of a Terra wer attachment. After receiving previous achine, a Terra Track Range Rover, which we oming purposes. Due to the expansion of our st appropriate equipment to meet our
Operating costs are the costs of day-to- Capital costs are costs more than \$2,0 add value to property owned and open	500, which is not consumed	in one year and/or those costs, which

57

FORM A must be filled out with all grant applications. Fill out FORM B for any capital requests.



## **Additional Information:**

Have	you previo	ously applied	for grant from	the M. D. of Greenview?	
Yes	X	No			
List th	ne last two	grants your	organization ha	as received from the M.D. of Greenview	
1.	Amount	\$ 36,500	Year Year	2014	
Purpo	se: Groo	mer/ATV			
2.	Amount	\$		Year	
Purpo	se:				
Have	you provide	ed the M.D.	of Greenview v	with a final completion report for grant funds received?	
Yes		No	X		
Short	ly after the		eceived, we dis	scovered the Terra Track. The M.D. funds have not been s	spent yet.
We a	re requesti	ng additiona	I funds to supp	plement the previous grant.	
Have	you applied	d for grant fi	ands from source	ces other than the M.D. of Greenview?	
Yes	X	N	0		
Have	you receive	ed grant fund	ls from sources	s other than the M.D. of Greenview?	
If yes; We re	who, purp	ose and amo	ount? Community Fac	cility Enhancement Program Grant, requesting	
\$125	,000. We	have not yet	heard the resu	ults of this application. We will be applying for the	
Blue	Cross Gran	nt for \$50,00	0 shortly. We a	are actively fund-raising \$500,000 for a bike park and walk	ing/biking
	system.				
				projects? If yes; what and how much was raised? ark and trail system. We have received approximately	
				kind donations. The total project cost (cash and in-kind) is	
		530,000.00			



By signing this application, I/we concur with the following statements:

- The organization applying for the grants is registered with Corporate Registries or under the Societies Act;
- The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".
- The grant shall be used for only those purposes for which the application was made;
- If the original grant application or purposes for which the grant requested have been varied by the M.D. of Greenview Council, the grant will be used for those varied purposes only;
- The organization will provide a written report to the M.D. of Greenview within 90 days of
  completion of the grant expenditure providing details of expenses, success of project and
  significance to the ratepayers of the municipality; failure to provide such a report will result in
  no further grant funding being considered until the final report is filed and grant expenditure
  verified:
- · The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

### **Applicant Information:**

Name	Michelle Williscroft
Signature	Ablus
Address	Box 304 Fox Creek, AB T0H 1P0
Telephone Number	780-622-7270
Date	ex 1/14



#### APPLICATION FOR GRANT FORM A - OPERATING

REVENUE		Actual 20	Current Year Estimates 2014	Next Year Proposal 2015
1.	Fees			
2.	Memberships		380.00	500.00
3,	Other income (please list)			
	C		50.000.00	
4.	Grants (please list) Town of Fox Creek		50,000.00	
	M.D. of Greenview  Community Facility Enhancement		36,500.00 125,000.00	
5.	Donations (please list)		357,164.00	25,000.00
	Corporate and personal donations - cash			
	and in-kind donations)			
6.	Interest Earned			
7.	Miscellaneous Income			
	TOTAL REVENUE		569,044.00	25,500.00
	(add up items 1-7)			
EXPENSES				
8.	Honourariums/Wages/Benefits			
9,	Travel Expenses			
10.	Professional Development			
11.	Conferences			
12.	Cleaning & Maintenance		512.17	800.00
13.	Licensing Fees			1,000.00
14.	Office Supplies		147.61	
15.	Utilities (phone, power, etc.)			
16.	Rent			
17.	Bank/Accounting Charges		55.73	
18.	Advertising			
19.	Miscellaneous (Bike park/trail project)		\$532,164.00	
	Trail Maintenance	1		20,000.00
20,	Capital Purchases (please list)			
	Terra Track, groomer, mower		65,000.00	
	TOTAL EXPENSES		\$3222.91	21,800.00
	(add up lines 8-20)			
	NET BALANCE		-31,342.91	\$3,700.00
	(subtract Total Expenses from Total Revenue)			

Cash on Hand	S	108,657.09	Operating Loans	\$	0
Current Account Balance	2	33,200.00	Other Loans Accounts Payable	2	U
Savings Account Balance	2	33,200.00	Accounts Payable	.5	
Accounts Receivable	S	0			
Inventory to Dec 31, 20	S	0			
Buildings	S	0			
Furniture/Fixtures	5	0			
Land	S	0			
Equipment	5	0			

<sup>\*</sup>Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.

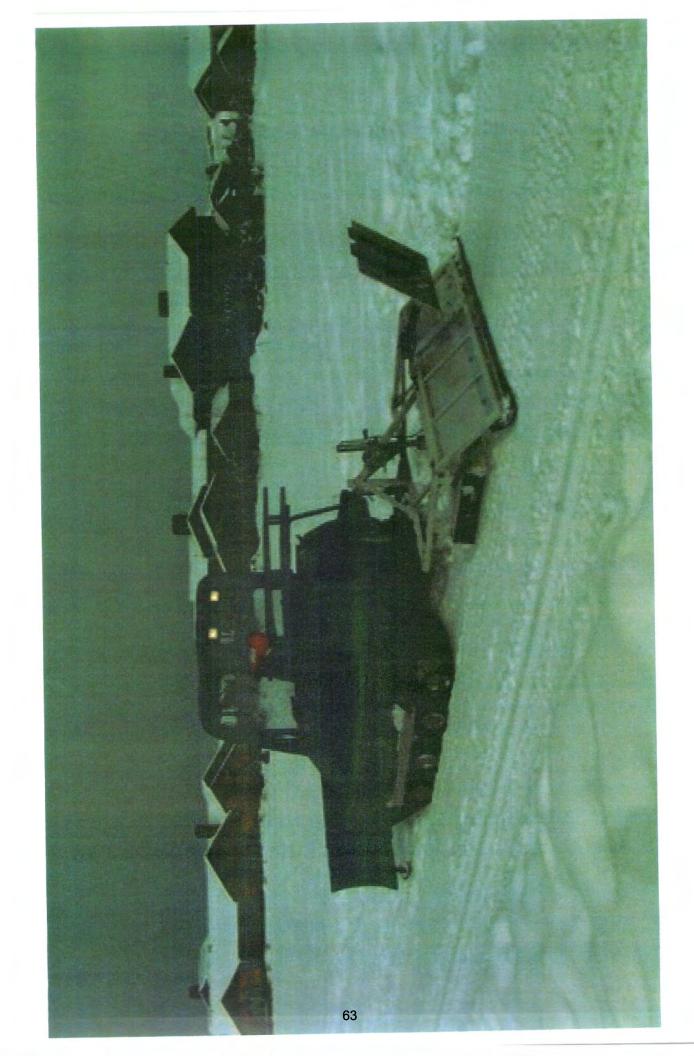


#### APPLICATION FOR GRANT FORM B - CAPITAL

	Grant (please provide full description and detailed project budget); see attached letter and quote.	
	100000000000000000000000000000000000000	
stimated Co	ompletion Date;	
n/a		
Quotes for Pr	roject (minimum of three quotes if available. Attach additional quotes if	required):
1.	Please see attached quote	
	unt \$ ~65,000.00	
2.	n/a	
Amou	unt \$	
3.	n/a	
Amos	2 total	

<sup>\*</sup>Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.







SUBJECT: **Grande Live Theatre Public Meeting** 

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

CAO: MEETING DATE: May 27, 2014 MH MANAGER:

DEPARTMENT: **Community Services** GM: DM PRESENTER: DM

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council authorize Council Members to attend a meeting on May 27, 2014 7:30 pm, at the Grande **Prairie Live Theatre.** 

### BACKGROUND / PROPOSAL:

The Grande Prairie Live Theatre is hosting the first ever regional public meeting to discuss whether the Grande Prairie Region and the Peace Country are ready for a performing Arts and Multimedia Centre. The purpose of this meeting is to gather grass roots opinions and ideas.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

Options – Council may elect to not send any members or only a certain number of members to the meeting.

Benefits – By attending the meeting Council may keep informed of any proposal regarding the future of an Arts and Multimedia Centre.

Disadvantages - N/A

COSTS / SOURCE OF FUNDING:

N/A

#### ATTACHMENT(S):

N/A



SUBJECT: Request for Approval of Early Closure

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

CAO: **MEETING DATE:** May 13, 2014 MH MANAGER:

**DEPARTMENT: Corporate Services** GM: PRESENTER: LC

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council approve closing Greenview's operations, other than for legally required and emergency services, at 3:00 p.m. on Friday, June 20, 2014, and further that Greenview employees be paid for the full day, despite the closure.

#### BACKGROUND / PROPOSAL:

Administration is proposing to hold the annual staff barbeque at the Gunby Ranch Golf Club on Friday, June 20, 2014. This is a deviation from previous years in which the barbeque is held on a Saturday. As well, a change of venue over previous years is being proposed.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

Options – Council could choose not to approve the closure or establish a different closure time. Council could also change the proposed date of the barbeque.

Benefits – Closing operations early facilitates attendance at the barbeque by affording Staff the opportunity to prepare for the barbeque before heading to it. Regarding the venue, the Golf Club is able to provide a "turn-key" type of event whereby the amount of staff time required would be significantly reduced.

Disadvantages - The disadvantage to an early closure is loss of productivity and reduction in service to our customers.

#### COSTS / SOURCE OF FUNDING:

There will be some costs for advertising the closure in the range of \$200 to be paid for in the advertising budget. The value of the lost productivity would be in the range of \$5000 (an exact calculation has not been undertaken).

#### ATTACHMENT(S):

N/A



SUBJECT: Engineering Coordinator Proposals

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: May 27, 2014 CAO: DM MANAGER:

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: GG

FILE NO./LEGAL:

STRATEGIC PLAN:

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council direct Staff to enter into contract discussions with Allnorth for the provision of Engineering Coordinator Services.

#### BACKGROUND / PROPOSAL:

#### **Engineering Coordinator Proposal Evaluation Summary**

Only two proposals were received for this publicly advertised Request for Proposal (RFP). Greenview did receive interest via phone by other consultants who chose not to submit. The Engineering Coordinator proponents that submitted were TeckEra Consulting Ltd. from Spruce Grove and Allnorth from Grande Prairie.

The two proposals were evaluated using the previously established weightings for various categories to meet the requirements of Quality Based Selection (QBS) as specified in the Terms of Reference (TOR). Evaluation rating scales were utilized to determine scores for various weightings.

The evaluation process included a number of Greenview Administration, **seperately** reviewing and evaluating the two proposals using the proposal evaluation form provided by Alberta Transportation. The following step after completing their evaluations of the two proponents were to apply the evaluation rating scale (also provided by Alberta Transportation) to the categories in the evaluation form.

There were significant points noted per category during the evaluation, these are as follows:

#### (1) Project Comprehension (15%)

#### TeckEra

#### **Positives**

- Demonstrates good understanding of the scope of work and lists the tasks to be covered under this
  assignment.
- Proposal is mostly project specific and concise.
- Proposed methodology is acceptable.
- Format requirements are met.
- Speciality areas are mentioned.

#### **Negatives**

- Task list missed, one important item dealing with the requirement of extending the current consulting agreements to cover 2014 work.
- Project Manager's role is not clearly defined and it is somewhat difficult to understand who will be the key contact.
- Consultant proposes to use other speciality engineering subs but shows no integration with the project engineering team.

Score of 12 is given for this category which places the Consultant between Good and Very good.

#### Allnorth

#### **Positives**

- Demonstrates good understanding of the scope of work and lists the tasks to be covered under this
- Proposal is mostly project specific and concise.
- Proposed methodology is acceptable.
- Format requirements are met.
- Speciality areas are mentioned and fully integrated into the project team.
- Identifies that some deliverables and milestone dates can't be provided.

#### **Negatives**

- Task list missed two important items dealing with the requirement of reviewing Change Orders and IOPs.
- Didn't describe how they determined a full time allocation of engineering coordinator.

Score of 13 is given for this category which according to the rating scale places the Consultant between Good and Very good.

#### (2) **Resource Budget (20%)**

#### TeckEra

#### **Positives**

- Proposal only contains a brief table (in the proposal body) which specifies 2 phases with estimated total for each.
- Charge out rate sheet is provided.

#### Negatives

- No resource budget spread sheet showing task breakdown, man power allocation, charge out rates, expenses and disbursements provided as per the requirement of TOR.
- Proposal is based on 2 days per week for the engineering coordinator which seems to be insufficient. No other info to describe what the composition of project team will be like.
- Not enough information to determine if enough effort is allocated to each phase (no phases are defined).
- Cannot tell if the consultant will use Greenview's subsistence rates as described in TOR.

Score of **8** is given which places the Consultant at Poor.

#### Allnorth

#### Positive

- A detailed resource budget spreadsheet has been provided which meets the requirements of TOR and clearly shows various phases, hourly disbursements, charge out rates, expenses and disbursements.
- Resource budget info has been provided with clarity.
- Charge out rate sheet is provided.

#### **Negatives**

- Project manager's hours seem excessive. We can't determine how they figured a full time allocation for the coordinator.
- Vehicle rate is excessive.
- There is an error in the total fee.

Score of 13 is given, which places the Consultant at slightly below good.

#### (3) Project Team (25 %)

#### TeckEra

#### **Positives**

- Experienced and balanced staff.
- Significant directly related experience (Roadway, Bridges, and Environmental).
- Good brief resumes clearly describe experience

#### **Negatives**

- Some confusion on the clarity of roles. Who exactly will be the main contact?
- Subs are mentioned but not integrated in the team (project team is ill defined and no charge out sheet has been provided).
- No clear information on staff involvement (don't know what the resource allocation will be).

Score of 15 is given which places the Consultant between Fair and Good.

#### Allnorth

#### **Positives**

- Experienced and balanced staff.
- Adequate directly related experience (Roadway, Bridges, and Environmental).
- Speciality areas are described and fully integrated in the project team.
- Staff involvement is clearly defined (charge out sheet).
- Good resumes.

#### Negatives

- Team seems to be top heavy.
- No direct experience in the water/waste water area.
- Some resumes are too long.

Score of 15 is given which places the Consultant between Fair and Good.

#### (4) <u>Project Control (Gantt Chart)</u>

Neither consultant has provided a Gantt Chart which is okay as no scheduling tool can realistically be used on an hourly assignment such as this.

No scoring for this category.

#### (5) <u>Organization and Organization Chart (5%)</u>

#### **TeckEra**

#### **Negatives**

• No organization chart has been provided as per the requirement of TOR. Very limited information regarding the proposed engineering team which shows no line of communications and integration of subs/specialities.

Score of 1 which is the minimum

#### Allnorth

#### **Positives**

• A detailed organization chart has been provided which clearly shows the project team and the lines of communication between various staff members. Specialities are fully integrated.

Score of **5** is given as the Consultant has met the TOR requirements completely.

#### (6) <u>Past Performance</u>

• Since one consultant has past history with Greenview but neither of the proponents have documented past performance history, this category is not rated.

#### TeckEra (Total Score) 36 Allnorth (Total Score) 46

#### \*Summary of cost:

#### TeckEra

Provided an upset fee of \$97,900.00 based on one representative for two full weeks, then 2 days per week thereafter. Professional Engineer Level 6 \$165.00 per/hr

Project 1 Coordinator rate structure spread sheet was not provided, need to clarify.

\*Based on an average of 66 working days, with two full work weeks to start and 2 days per week thereafter equates to \$1,483.00 per working day.

Travel cost was not broken out in the proposal but had a km rate of \$ .97 per/km

#### Allnorth

Provided an upset fee of \$261,829.00 based on a full time representative 5 days per week until December, 31 2014. Professional Engineer Level 6 \$165.00

Project 1 Coordinator \$120.00

\*Based on an average of 150 working days, working 5 days per week equates to \$1,746.00 per working day.

Travel was broken out in the proposal to \$24,681.00 and \$ .89 per/km

\* It needs to be noted that a working schedule i.e. days per week could be negotiated either up or down for either consultant chosen.

Based on Administration's review TeckEra has submitted the lower cost; however, the superior submission has come from Allnorth. Administration believes that the costs submitted by Allnorth may be able to be reduced with the development of an appropriate scope of work (ex: Staff is not certain that a full time individual will be required). In Staff's view, Allnorth more adequately met the criteria established in the RFP which lends confidence to their ability to meet the expectations of Greenview. As such, Administration is recommending that Council direct Staff to engage Allnorth for the Engineering Coordinator function.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

#### **Options**

- Council could choose to utilize the hired contractor that is presently employed with Greenview which is fully qualified to complete the duties within the Terms of Reference for the Engineering Coordinator till Dec 31, 2014. It should be noted that this individual was contracted by Greenview through a consultant presently working under the expired three year contract.
- Council could choose not to award.

#### **Benefits**

To provide Greenview with a level of comfort that engineering services are kept to a high standard of quality and performance with competitive rates.

#### Disadvantages

- Greenview received limited interest through the RFP process.
- Administration wants to emphasize concern about the limited proposals received to evaluate and that one of the proposals did not meet the criteria within the Terms of Reference.

	_		
COSTS	/ SOLIBCE	OF ELINDING	٠

Funds to come from the 2014 Operating Budget.

#### ATTACHMENT(S):

None



SUBJECT: **Philip J Currie Museum Funding** 

SUBMISSION TO: REVIEWED AND APPROVED FOR SUBMISSION Regular Council Meeting

**MEETING DATE:** May 27, 2014 CAO: MH MANAGER: **DEPARTMENT: CAO Services** GM: PRESENTER:

FILE NO./LEGAL: LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council direct Staff to include funding in the amount of in the 2015 Operating Budget for the Philip J Currie Dinosaur Museum contingent upon the development of a high level regional concept plan regarding possible development of dinosaur attractions within the MD of Greenview.

#### BACKGROUND / PROPOSAL:

Council recently met with the County of Grande Prairie Council. At this meeting one topic of discussion was the Philip J Currie Dinosaur Museum located west of the City of Grande Prairie. It was conveyed that the project was still seeking over \$4 Million in funding to be completed. The MD of Greenview was not asked for the entirety of the shortfall but was asked if some funding may be available. Since that meeting Council has had opportunity to tour the facility.

Greenview has already provided \$250,000.00 in funding to the Museum project.

Administration recommends that Council consider the philosophies around providing additional funding to the Museum. Specifically:

Should the MD of Greenview provide funding to attractions that are located outside of Greenview's municipal boundaries (excluding the Towns of Grande Cache, Fox Creek, and Valleyview)?

#### If so, what is the expected benefit to Greenview for providing funding?

Staff believes these to be pertinent questions. Once complete, the Philip J. Currie Museum will be a large attraction. This means that individuals will be traveling to Grande Prairie where the attraction is located. A large number will travel through the MD of Greenview although it is not certain if benefit will be derived from these tourists or if they will merely be passing through. It could be argued that there will be minimal benefit to Greenview, although it can also be argued that if there are more visitors travelling through Greenview, there is more opportunity for businesses and attractions to develop and encourage visitors to spend money within Greenview as part of their trip. Whether or not the latter argument is valid may depend on additional actions by the MD of Greenview (ex: encouraging people to stop at an interpretive centre or campground will require that such a facility be built, either by government or private industry).

Council does have the option to attach conditions to this funding in order to promote economic activity within Greenview's borders. An example of this would be to attach a condition that a high level regional concept plan be developed that includes potential development of dinosaur related attractions within Greenview and Grande Cache. The plan could set the ground work for other sites all using the Philip J Currie as the main experience hub. If it is done at a very high level it would not conflict or delay construction of the museum. Further details would have to be worked out; however, Staff feel that this would be in line with recent conversations held between the Councils of Greenview and County of Grande Prairie. Should Council opt to provide funding it is Staff's recommendation that such a high level plan be developed.

Staff recommend that Council not provide additional funding if other area attractions, specifically within Greenview, are not intended to be part of the overall museum/area experience.

Should Council opt to commit additional funding Staff are seeking direction as to the level of funding Council wishes to provide. In discussion with the County of Grande Prairie, Administration has confirmed that if Greenview should decide to provide funding, the money does not have to be transferred this year. Greenview does have the option to commit to funding now and provide the actual money at a later date. Should Council opt to provide funding Staff recommend that this route be followed and that funding be included in the 2015 budget rather than drawn from Contingency or Reserve. It is also possible that the funding be spread out over several years. The County of Grande Prairie has confirmed that both options will work.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

- Options 1) Council may provide funding with no conditions attached;
  - 2) Council may provide funding with conditions; or,
  - 3) Council may choose to deny any additional funding.

The positives and negatives of these options has been outlined above.

Benefits – Providing funding will assist the development of a regional attraction that has the possibility of being leveraged to provide additional economic activity within Greenview.

Disadvantages - If this investment is not leveraged Greenview will have effectively committed money to an attraction outside of its municipal borders.

#### COSTS / SOURCE OF FUNDING:

Staff's recommendation would have funding being included in the 2015 Operating Budget.

ATTACHMENT(S):

None.



#### 4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Proposed Amendments to the Schedule of Fees** 

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: May 27, 2014 Acting DM MANAGER:

CAO:

DEPARTMENT: Corporate Services/Finance GM: RO PRESENTER: GC/LC

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### RECOMMENDED ACTION

MOTION: That Council approve the revised Schedule of Fees as presented.

#### BACKGROUND / PROPOSAL

The Municipal Planning Commission, by MOTION: 14.02.076, recommended that Council consider amendments to the Schedule of Fees to penalize unauthorized developments, as outlined by the Planning Department, within the Schedule of Fees being presented. The increases are recommended to ensure fees collected are covering appropriate costs incurred by the Municipality. Development fees have not changed in eight years, while the cost incurred to provide the services have increased annually. Further, the Schedule of Fees has been revised to deter unapproved development activities within the Municipality. The Municipal Planning Commission considered and found all of the recommended changes to be consistent with other comparable municipal Schedules of Fees.

In addition to the changes proposed to the Planning and Development related fees, Administration reviewed the Fee Schedule and proposed a number of changes to various administration fees.

#### **OPTIONS - BENEFITS / DISADVANTAGES:**

Options - Council may choose not to change the Schedule of Fees or to only change some of the fees and/or to choose different fee amounts.

Benefits - An increase to the Schedule of Fees will keep the fees in line with costs incurred in providing these services.

Disadvantages - One major disadvantage of not approving the changes to the increased Planning and Development fees may be the continuance of developments without permits, therefore causing additional legal costs, time, etc.

#### COSTS / SOURCE OF FUNDING:

N/A

### ATTACHMENT(S):

- Copy of Municipal Planning Commission Motion 14.02.076
- **Current Schedule of Fees**
- Schedule of Fees (Revised May 22 2014)

AHadrak

NO. 1 – MUNICIPAL DEVELOPMENT PLAN That the Municipal Planning Commission respond with "No Concerns" with the amendment to the County of Grande Prairies' Municipal Development Plan.

CARRIED

CROSSROADS
NORTH AREA
STRUCTURE PLAN

MOTION: 14.02.075 Moved by: MEMBER ROXIE RUTT
That the Municipal Planning Commission respond with "No Concerns" with the
Crossroads North Area Structure Plan.

CARRIED

# 10.6 UNAUTHORIZED DEVELOPMENT PENALTIES - AMENDMENT TO THE SCHEDULE OF FEES BYLAW

This item was brought forward for the Municipal Planning Commission to consider as presented.

UNAUTHORIZED
DEVELOPMENT
PENALTIES AMENDMENT TO
THE SCHEDULE OF
FEES BYLAW

MOTION: 14.02.076 Moved by: MEMBER DALE GERVAIS
That Municipal Planning Commission recommended that Council consider amendment to the Schedule of Fees Bylaw and penalize development as follows:

 Unauthorized Development or development commencing without an approved Development Permit shall be penalized as follows:

Development Permit Penalty – If construction commences before obtaining a Development Permit the following penalties shall be applied:

Single Family Dwellings/Manufactured Homes and accessory buildings or structures

Floor Area: Equal to or Greater than: 1076 sq.

ft. \$1,000.00 Per Permit
b) Multiple Residential \$1,000.00 Per Unit
c) Minor Home Occupations \$200.00 Per Permit
d) Major Home Occupations \$5,000.00 Per Permit
e) Commercial \$5,000.00 Per Permit
f) Industrial \$5,000.00 Per Permit
g) Signs \$500.00 Per Permit

Accessory Buildings, detached garages & structures
 Floor Area: Less Than 225 sq. ft. \$100.00 Per Permit

Accessory Buildings, detached garages & structures
 Floor Area: Greater Than 225 sq. ft. \$1,000.00 Per Permit

There would be additional advertising to take place at the Annual Ratepayers Barbeques to ensure the public were informed prior to implementation.

CARRIED

### (IMPOSED BY BYLAW NO. 12-673)

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Updated: December, 2012

The amount which the Municipal District of Greenview No. 16 may charge for the supply of information, goods and services, shall be the amounts set out opposite the section number and/or description below, plus Goods and Services Tax where applicable:

SECTION		DESCRIPTION	FEE IN \$\$
1 (a)	Е	Tax certificate to registered landowner	N/C
1 (b)	E	Tax certificate to others per roll number	35.00
1 (c)	E	Tax Search to others per roll number	20.00
1 (d)	Е	Online Tax Certificate to others	20.00
1 (e)	E	Online Tax Search to others	10.00
2 (a)	Е	Assessment record to landowner per roll number	5.00
2 (b)	Е	Assessment record to others per roll number	10.00
3 (a)	E	Certificate of Compliance	50.00
3 (b)	E	Development Permit Applications, \$50 per \$100,000 or portion thereof	50.00
3 (c)	Е	Development Appeal Fee (refundable if successful)	100.00
3 (d)	E	Land Use Bylaw Amendment Application	200.00
3 (e)	Е	Subdivision Applications, first parcel out	450.00
3 (f)	Е	- each additional parcel created	150.00
3 (g)	E	Subdivision endorsement fee, per Title	55.00
3 (h)	E	Subdivision Appeal Fee (refundable if successful)	100.00
3 (i)		Business License Fee - new application	20.00
3 (j)		Business License Fee - annual renewal	10.00
4 (a)	E	Tax Notification Charges	50.00
4 (b)	Е	Tax Notification Discharge	N/C
5		Photocopying	
5 (a)	T	- Four(4) pages or less	N/C
5 (b)	T	- Five (5) pages or more, per copy	0.25
5 (c)	T	- Minutes or Bylaws, per page	1.00
5(d)	T	- Computer Reports:	
5 (d)(i)	T	- Rate Payers	N/C
5 (d)(ii)	T	- Ten(10) pages or less, per page	1.00
5 (d)(iii)	T	- Over 10 pages, per page Council Minutes:	.50
5(e)	T	- Audio Recording Fees	\$15.00/DVD
5(f)	T	- Audio Recording condensed	\$25.00/DVD
6	T	- Documents:	
6 (a)	T	- Planning or otherwise, any size	10.00
6 (b)	Ť	Faxed Copies, per page (incoming/outgoing)	1.00
6 (c)	T	Access to Information, Research - per hour	25.00
7 (a)	Е	N.S.F. cheques or closed account cheques	20.00
		Maps and Photos:	
8(a)	T	- Ortho Printing and Plotting - refer to Schedule "A" attached	
8(b)	E	- GIS Maps - refer to Schedule "B" attached	
8 (c)	T	- Cadastral Maps - refer to Schedule "C" attached	
8 (e)	T	Picnic Tables:	
( )		Non-profit organizations - community event Private affair, non-public event - \$10 per table per day up to maximum of Delivery charge, per loaded kilometer	no charge 100.00/day 2.00/km
8 (f)		Barbecue:	
		Non-profit organizations - community event	no charge
		Private affair, non-public event - \$100 per day, up to maximum of	100.00 / day
		Deposit (all organizations) (Motion #04.08.278)	200.00
0 (-)		Delivery charge, per loaded kilometer	2.00
9 (a)	Е	Road Allowance Permits, application fee	100.00
		plus advertising costs, plus per quarter section or portion thereof, per year:	$+\cos ts + 10.00$

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

9 (b)	T	Snowplowing Signs;	* 20.00
		* Any driveway beyond 400 meters shall have the option of paying either by the sign	
	T	system or \$55.00 per hour, with a minimum charge of \$20.00.  Lost or replacement signs, each	20.00
9 (c)	T	Culverts - used or salvaged	20.00
<i>y</i> (c)	•	- 500 mm or less, per meter	12.89
		- 600 mm, per meter	15.38
		- 700 mm, per meter	15.38
		- 800 mm, per meter	25.27
		- 900 mm, per meter	28.32
		- 1000 mm, per meter	28.32
0.75		- 1200 mm or greater, per meter	28.32
9 (d)	T	- grader blades, used, each	3.00
9 (e)	E	Dust Control (set annually), per application of calcium product –	150.00 / 200 m
		for <b>residents and landowners</b> / per 200 meters / plus \$5.35 /m sections over 200 m (up to April 15 <sup>th</sup> each year)	150.00 / 200 m
		Dust Control (set annually), per application of calcium product –	\$100.00/100 m
		for multi-parcel subdivisions:	
	E	Dust Control (set annually), per application of calcium product –	
		for industrial and road use agreement holders / \$5.35/m	\$5.35 per linear
		(up to April 15 <sup>th</sup> each year)	meter
9 (f)	E	Private Approach Construction Application fee (refundable)	100.00
9(g)		Subdivision Approach Security Deposits:	2 500 00
9(g)(i)		Gravel Approach	3,500.00
9(g)(ii) 9 (h)	Е	Asphalt Approach Seismic pre-inspections, per occurrence	8,000.00 100.00
9 (i) 9 (i)	E	Seismic post-inspections, per occurrence	100.00
9 (j)	E	Seismic non-compliance, per inspection	100.00
9 (k)	Ē	Overload Road Ban Fees Non-Refundable Payment	1,125.00/km
		Plus Security Deposit (refundable	6,375.00/km
		subject to final inspections)	
9 (1)		Haying or Pasturing Permits - application fee	100.00
		plus per acre charge (per year)	+ 15.00
9 (m)	Е	Community Aggregate Payment Levy, per tonne	0.25
10		Agricultural Rental Equipment - as per attached Schedule "D" / Rental Equipment	
		Listing	
10.1	T	Weeds of the West Book	32.79
10.2	T	Guide to Crop Protection - Chemical/Cultural	15.00
1.1	T	D: 14 CW P P 4: 440 A	A 1 1 C1
11	T	Right-of-Way: From Properties up to 40 Acres	Attached Charts
		Right -of-Way: From Properties over 40 Acres Right -of-Way: From Properties minimum payment	\$1,500/acre \$150.00/per land
		Right -01-way. From Froperties minimum payment	acquisition.
		On parcels more than 40 acres, where an existing residence is on the property,	\$3,000/acre
		for up to 50 meters each side of the residential driveway	ψ3,000/αετε
11 (a)	T	Borrow Pit Acquisition	$1.00/ m^3$
12	T	Fencing:	
12 (a)	T	Removal of old fence by landowner	\$2,000/mile
-2 (4)		Testion of old follow of influential	(\$1,250/km)
12 (b)	T	Removal of old fence by M.D. without replacement	\$1,000/mile
		•	(\$625/km)
12 (c)	T	Replacement of old fence by landowner with MD supplying material	\$4,000/mile
10 (1)	_		(\$2,500/km)
12 (d)	T	Replacement of old fence by landowner including labour and materials	\$8,000/mile
12 (a)	т	Danlessment of old force by M.D.	(5,000/km)
12 (e)	T	Replacement of old fence by M.D.	No Compensation
= Evennt fro	m Goods	S & Services Tax. T = Tax Applicable: charge G.S.T. over and above	

<sup>=</sup> Exempt from Goods & Services Tax.

T = Tax Applicable; charge G.S.T. over and above the price shown.

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

13 (a)	Е	Home Support	\$20 *  *This fee can be varied as evaluated and approved by the FCSS Manager.
14 (a)	Е	Adult Wolf Carcass	\$300.00

T = Tax Applicable; charge G.S.T. over and above the price shown.

<sup>=</sup> Exempt from Goods & Services Tax.

## SCHEDULE OF FEES (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

#### **SCHEDULE "A"**

#### ORTHO PRINTING & PLOTTING FEE RATES

Based on size and quality of paper, image and graphics.

Standard Laser, Black & White - Letter size 8 ½" x 11" graphics 8 ½" x 11" photo 8 ½" x 11" photo and graphics	\$ 3 residents, \$5 non-residential \$ 3 residents, \$ 5 non-residential \$ 3 residents, \$ 5 non-residential
Color Laser - Letter size 8 ½" x 11" colour graphics 8 ½" x 11" photo 8 ½" x 11" photo, colour graphics	\$ 5 residents, \$10 non-residential \$ 5 residents, \$10 non-residential \$ 5 residents, \$10 non-residential
Plotter on High Quality Paper - Letter size (ANSI A) 8 ½" x 11" colour graphics 8 ½" x 11" photo, B/W 8 ½" x 11" photo, colour graphics includes names, land parcels, rivers, lakes, streams, roads, co	\$ 5 residence, \$10 non-residence \$ 5 residence, \$10 non-residence \$10 residence, \$15 non-residence ontours
Plotter on High Quality Paper - Ledger Paper (ANSI B) 11" x 17" colour graphics 11" x 17" photo 11" x 17" photo colour graphics	\$10 residence, \$15 non-residence \$10 residence, \$15 non-residence \$15 residence, \$20 non-residence
Plotter on High Quality Paper - Small Plot (ANSI C) 17" x 22" colour graphics 17" x 22" photo 17" x 22" photo colour graphics	\$10 residence, \$15 non-residence \$15 residence, \$20 non-residence \$20 residence, \$30 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI D) 22" x 34" colour graphics 22" x 34" photo 22" x 34" photo colour graphics	\$15 residence, \$25 non-residence \$20 residence, \$25 non-residence \$30 residence, \$40 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI E) 22" x 34" colour graphics 22" x 34" photo 22" x 34" photo colour graphics	\$15 residence, \$25 non-residence \$20 residence, \$25 non-residence \$30 residence, \$40 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI F) 28" x 40" colour graphics 28" x 40" photo 28" x 40" photo colour graphics	\$30 residence, \$40 non-residence \$40 residence, \$60 non-residence \$50 residence, \$80 non-residence
5' x 8' Colour Landownership Maps (Accurate Assessment to print)	\$50 each

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

### **SCHEDULE "B"**

### **GIS MAP PRICING**

	Per Township	AltaLIS	Per	
D1		License	Lay	er
Photo	End User License from Municipality/Tarin Ortho Imagery (Air Photos)		\$	400
AltaLIS 1:5K	End user License from AltaLIS Cadastre	\$ 200	\$	250
1:20 K	ATS Grid (Township, Range & Sections Grids)	\$ 16	\$	30
	Hydrography (rivers, lakes)	\$ 16	\$	30
	Transportation (roads)	\$ 16	\$	30
	Geo-Administrative (Town boundaries, etc.)	\$ 16	\$	350
	Contours (elevations)	\$ 20	\$	35
Muni	End User License from Municipality			
	Farmland Polygons		\$	50
	Improvement Points		\$	40
	Industrial Data		\$	40
	Digital Pictures of Improvements		\$	30
EUB	End user License from Ensight			
	Wells		\$	40
	Well Production		\$	40
	Pipeline		\$	50
	Facilities (Gas Plants)		\$	30
Lease	End user License from Municipality			
	Disposition (land Leased from Crown)		\$	800
	TOTALS Per Township		\$	1,925

There will be a processing charge of \$75.00

Above prices include G.S.T.

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

### **SCHEDULE "C"**

#### **CADASTRAL MAP PRICING**

Base Maps		Legals / Roads	s / Lakes / Rivers	s / Subdivisions	/ Contours
Format		Single License	Key Map	Per Sheet	Bundle (8)
Hardcopy			\$ 15	\$ 10	\$ 50
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 20	\$ 150
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 30	\$ 200
Ownership Maps			ds / Lakes / Rivenes / Map Points		
Format		Single License	Key Map	Per Sheet	Bundle (4)
Hardcopy			\$ 15	\$ 15	\$ 50
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 30	\$ 100
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 50	\$ 150
Oil and Gas Wells			s / Lakes / Rivers ity Location / St		/ Parcels /
Format		Single License	Key Map	Per Sheet	Bundle (8)
Hardcopy			\$ 15	\$ 50	\$ 300
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 70	\$ 400
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 100	\$ 600
Oil and Gas Wells /	Pipeline		ds / Lakes / Rive		
Format		Single	Key Map	Per Sheet	Bundle (8)
		License			
Hardcopy		License	\$ 15	\$ 300	\$1,000
Hardcopy Digital (Pdf) Digital (Pdf)	No printing privileges With printing	View Only View Only	\$ 15 \$ 30 \$ 50	\$ 300 \$ 350 \$ 500	\$1,000 \$1,200 \$1,500

### **SCHEDULE OF FEES** (IMPOSED BY BYLAW NO. 12-673) MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Updated: December, 2012

### SCHEDULE "D"

Equipment Type	Location	2010 Schedule of Fees	Other Regulations
WEED & IN	SECT CONTROL E	EQUIPMENT	
DEMCO SPRAYER – 500 Gal. Tank, 40' Boom (VV) - 300 Gal. Tank, 35' Boom (C/C & VV) Trailer Mount c/w GPS	Valleyview Crooked Creek	\$50.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
T500 DEMCO SPRAYER 500 Gal. Tank (G.D.); 40' Boom;	Grovedale	\$50.00 + G.S.T. Foam: Cost + 10% incl. G.S.T.	Each Day 3 Days Maximum if Lineup
BOOM BUSTER SKID MOUNT SPRAYERS 250 Gal30' coverage	Valleyview	\$20.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
ESTATE SPRAYERS 50 Gal. Tank; 15' Boom [Valleyview & Crooked Creek] 30 Gal. Tank; 10' Boom [Grovedale]	All Locations	\$20.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
QUAD WICK APPLICATOR Front Mount; 10' Wide	All Locations	\$10.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
QUAD MOUNT SPRAYERS 12 Gal. Tank; 8' Boom, 10 gal tank 12' "Boom-buster" [V.V.]	All Locations	\$10.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
BACKPACK SPRAYER 15 Litre; 425 Solo	All Locations	\$5.00 + G.S.T. \$5.00 + G.S.T.	First 3 Days Each Additional Day
HAND WICK APPLICATOR Holds 600 ml.	All Locations	Free \$5.00 + G.S.T.	First 3 Days Each Additional Day
PEACOCK MODEL 60 APPLICATOR Holds 135 lbs. Bran; Gas engine; sits in pickup box	Valleyview	\$30.00 + G.S.T.	Each Day 3 Days Maximum if Lineup
M	IANURE SPREADE	i <b>R</b>	
BUNNING 7.5 VERTICAL	Valleyview	\$200.00 + G.S.T.	Each Day

	MANURE SPREADE	R	
BUNNING 7.5 VERTICAL	Valleyview	\$200.00 + G.S.T.	Each Day
	-		3 Days Maximum if Lineup

EARTH MOVING EQUIPMENT					
<b>CAT 70</b> , 12 yard scraper, 200 hp +	Crooked Creek	\$200.00 + G.S.T.	Each Day		
To be moved only with tractor or 3 ton +			3 Days Maximum if Lineup		
900 EARTH MOVER	Valleyview	\$150.00 + G.S.T.	Each Day		
Over 100 H.P.	Crooked Creek		3 Days Maximum if Lineup		
425 EARTH MOVER	Grovedale	\$100.00 + G.S.T.	Each Day		
Under 100 H.P.			3 Days Maximum if Lineup		
12' UNI-BLADE PULL-TYPE GRADER	Valleyview	\$100.00 + G.S.T.	Each Day		
max 150 hp, 6 kph max operating speed			3 Days Maximum if Lineup		
VEE DITCHER	Valleyview	\$50.00 + G.S.T.	Each Day		
120 – 300 HP.; Max. 6' wide; 24" deep cut			3 Days Maximum if Lineup		

P	OST POUNDERS		
HEAVY HITTER – 13 HP Honda Motor; Pull Type, Pin	Valleyview	\$80.00 + G.S.T.	Each Day
Hitch	Crooked Creek		3 Days Maximum if Lineup
HEAVY HITTER – 13 HP Honda Motor; Pull Type, Pin	Grovedale	\$80.00 + G.S.T.	Each Day
Hitch			3 Days Maximum if Lineup

	BIN CRANE		
WESTEEL BIN CRANE	Valleyview	\$100.00 + G.S.T.	Each Day
			3 Day Maximum if Lineup

(IMPOSED BY BYLAW NO. 12-673)

# MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Updated: December, 2012

### SCHEDULE "D"

Equipment Type	Location	2010 Schedu	lle of Fees	Other Regulations
CARRY P. COVERED D. W. L. J.	CATTLE EQUIPME		0.0 %	F 15
CATTLE SQUEEZE – Pin Hitch, palpation cage (VV)	All Locations	\$25.00 +	G.S.T.	Each Day
2" ball hitch, palpation cage [C/C & G/D]				3 Days Maximum if Lineup
LOADING CHUTE – 5 panels with walkway (VV)	All Locations	\$25.00 +	G.S.T.	Each Day
10 - 10' Panels; Pin Hitch [C/C];				3 Days Maximum if Lineup
2" Ball Hitch [C/C & G/D]				
PANEL TRAILER	Valleyview	\$25.00 +	GST	Each Day
20 - 10' Panels; Pin Hitch	valley view	Ψ23.00	G.B. 1.	3 Days Maximum if Lineup
DEHORNERS GOUGERS	Valleyview	Free		First 3 Days
BURDIZZO CLAMPS HOOF TRIMMERS	Valleyview	\$5.00 + 0		Each Additional Day
GALLAGHER SMART READER (Tag Reader)	Valleyview	Free		
		\$100 Deposit	t Required	3 Days Maximum if Lineup
	NSERVATION EQUIL			
33' RITEWAY HARROW + 2055 VALMAR	Valleyview	\$150.00 +	G.S.T.	Each Day
+ 1655 VALMAR	Grovedale			3 Days Maximum if Lineup
	BROADCAST SEEDI	ERS		
TRUCK MOUNT SEEDER	Valleyview	\$10.00 +	G.S.T.	Each Day
				3 Days Maximum if Lineup
QUAD MOUNT SEEDER	Valleyview	\$10.00 +	GST	Each Day
QUID MOUNT SEEDEN	C/C & G/D share	Q10.00	0.5.1.	3 Days Maximum if Lineup
CYCLONE SEEDERS	Valleyview	Free	2	First 3 Days
(belly grinder)	valicyvicw	\$5.00 + 0		Each Additional Day
(beny grinder)		\$5.00 1	J.S.1.	Each Additional Day
WAT	ER PUMPING EQUI	PMENT		
P.T.O. WATER PUMP - AB. Agriculture Unit	Valleyview	\$100.00 + G.	S.T. numn	Each Day + Each Mile of Pip
1 mi. of 6" pipe and P.T.O. Unit; 80 HP Recommended	v uney view	\$150.00 + G		3 Days Maximum if Lineup
Time of a pipe und 1.1.0. Cint, of the recommended		\$150.00 1 G	.в.т. рірс	5 Days Waximum ii Emeup
MISO	CELLANEOUS EQUI	PMENT		
SURVEY EQUIPMENT	Valleyview	\$10.00 +	G.S.T.	Each Day
•				3 Days Maximum if Lineup
METAL DETECTOR	Valleyview	\$10.00 +	GST	Each Day
METAL DETECTOR	, and y view	Ψ10.00	J.J.1.	3 Days Maximum if Lineup
HAY SAMPLER, MEASURING WHEEL,	Valleyview	Free	a	First 3 Days
	valicyview	\$5.00 + 0		Each Additional Day
BIN PROBE, SOIL SAMPLER 32' RITEWAY LAND ROLLER	17-11i			
32' RITEWAY LAND ROLLER	Valleyview	\$200.00		Each Day
DELIV	VERY OF A.S.B. EQU	<u> </u>		
MINIMUM ONE HOU	R CHARGE FOR DEL	LIVERY OF EQU	JIPMENT	
RENTAL EQUIPMENT REQUIRING 1-TON M	IN EOD TO ANCHORT	· I	Φ.	80.00 / hr
				00.00 / III
RENTAL EQUIPMENT REQUIRING VEHICLE UNDE	FR 1-TON FOR TRAN	NSPORT \$ 60.00 / hr		
KENTAL EQUIPMENT REQUIRING VEHICLE UNDI	ACT-TONTOR TRAIN	DI OILI		

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

### SCHEDULE "D"

### **VALLEYVIEW AREA**

Parcel Size in					
Acres		Resid	dential Price per	Acre	
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$16,600	\$13,000	\$10,600	\$ 8,200	\$ 7,600
1-3	\$ 9,200	\$ 7,250	\$ 5,900	\$ 4,600	\$ 4,200
3-5	\$ 6,500	\$ 5,100	\$ 4,100	\$ 3,200	\$ 3,000
5-10	\$ 4,250	\$ 3,300	\$ 2,700	\$ 2,100	\$ 1,900
10-20	\$ 2,600	\$ 2,000	\$ 1,650	\$ 1,500	\$ 1,500
20-30	\$ 1,700	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
30-40	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

### **DEBOLT AREA**

Parcel Size in					
Acres		Resid	dential Price per	Acre	
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$22,200	\$18,100	\$15,650	\$12,100	\$ 9,550
1-3	\$12,350	\$10,000	\$ 8,700	\$ 6,700	\$ 5,300
3-5	\$ 8,650	\$ 7,050	\$ 6,100	\$ 4,700	\$ 3,700
5-10	\$ 5,650	\$ 4,600	\$ 4,000	\$ 3,100	\$ 2,400
10-20	\$ 3,500	\$ 2,800	\$ 2,450	\$ 1,900	\$ 1,500
20-30	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
30-40	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

### **GROVEDALE AREA**

Parcel Size in					
Acres		Resid	lential Price per	Acre	
	Landry	Grovedale	Aspen Grove		
	Heights		_		
0-1	\$33,600	\$29,000	\$17,000		
1-3	\$18,700	\$16,000	\$ 9,500		
3-5	\$13,000	\$11,400	\$ 6,600		
5-10	\$ 8,600	\$ 7,500	\$ 4,400		
10-20	\$ 5,200	\$4,500	\$ 2,600		
20-30	\$ 4,000	\$ 3,300	\$ 1,900		
30-40	\$ 3,000	\$ 2,700	\$ 1,500		

(IMPOSED BY BYLAW NO. 12-673)

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Updated: December, 2012

#### **SCHEDULE "D"**

### **GREEN AREA**

Parcel	Price per Acre
	Trice per Acre
Size in	
Acres	
0-1	\$ 2,100
1-3	\$ 1,500
3-5	\$ 1,500
5-10	\$ 1,500
10-20	\$ 1,500
20-30	\$ 1,500
30-40	\$ 1,500
40-50	\$ 1,500
50-60	\$ 1,500
60-70	\$ 1,500
70-100	\$ 1,500
100-160	\$ 1,500

(IMPOSED BY BYLAW NO. 12-673)

#### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: December, 2012

#### **SCHEDULE "E"**

Water Consumption fees for all M.D. of Greenview water Distribution Systems:

Residential Users -----\$3.50 per m3 Non Residential Users-----\$4.00 per m3

These fees are effective January 1st, 2013.

Council Amended Bylaw 12-673 with Motion 13.06.374 to include the following:

Valleyview Rural Water Line Connection Fee

\$12,500.00/per Connection

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

The amount which the Municipal District of Greenview No. 16 may charge for the supply of information, goods and services, shall be the amounts set out opposite the section number and/or description below, plus Goods and Services Tax where applicable:

SECTION		DESCRIPTION	FEE IN \$\$
1 (a)	E	Tax certificate to registered landowner	N/C
1 (b)	Ε	Tax certificate to others per roll number	50.00
1 (c)	Ε	Tax Search to others per roll number	50.00
1 (d)	E	Online Tax Certificate to others	25.00
1 (e)	Е	Online Tax Search	15.00
2 (a)	Е	Assessment record to landowner per roll number	5.00
2 (b)	E	Assessment record to others per roll number	10.00
3 (a)	E	Certificate of Compliance	100.00
3 (b)	E	Development Permit Applications, \$50 per \$100,000 or portion thereof	50.00
3 (c)	E	Development Appeal Fee (refundable if successful)	500.00
3 (d)	E	Land Use Bylaw Amendment Application	800.00
3 (e)	Е	Subdivision Applications, first parcel out	450.00
3 (f)	Е	- each additional parcel created	150.00
3 (g)	Е	Subdivision Endorsement Fees, per Title Created	150.00
3 (h)	Е	Subdivision Appeal Fee (refundable if successful)	500.00
3 (i)	E	Business License Fee - new application	20.00
3 (j)	E	Business License Fee - annual renewal	10.00
3 (k)	E	Development Permit Fees (Section 3 (k) to 3 (s): If construction commences before obtaining a Development Permit the following fees shall be applied: Single Family Dwellings/Manufactured Homes & accessory buildings or	
		structures. Floor Area: Equal to or greater than 1076 sq. ft. (Per Permit)	1,000.00
3 (l)	E	Multiple Residential (Per Unit)	1,000.00
3 (m)	E	Minor Home Occupations (Per Permit)	200.00
3 (n)	E	Major Home Occupations (Per Permit)	5,000.00
3 (0)	E	Commercial (Per Permit)	5,000.00
3 (p)	E	Industrial (Per Permit)	5,000.00
3 (q)	E E	Signs (Per Permit)	500.00
3 (r)		Accessory Buildings, detached garages & structures Floor Area: Less Than: 225 sq. ft. (Per Permit)	100.00
3 (s)	E	Accessory Buildings, detached garages & structures Floor Area: Greater	
		Than: 225 sq. ft. (Per Permit)	1,000.00
4 (a)	Е	Tax Notification Charges	75.00
5		Photocopying	
5 (a)	Т	- Tax, Utilities, and other documents, per page	0.50
	,	rax, othices, and other documents, per page	0.30
5 (b)	Т	- Minutes or Bylaws, per page	1.00
6	Т	- Documents:	
6 (a)	T	- Planning or otherwise, any size	10.00
6 (b)	Т	Faxed Copies, per page (incoming/outgoing)	1.00
6 (c)	Т	Access to Information (FOIP), Research - per hour	25.00
7 (a)	E	N.S.F. cheques or closed account cheques	50.00
= Exempt from	n Goods &		price shown.
		Maps and Photos:	
8(a)	T	<ul> <li>Ortho Printing and Plotting - refer to Schedule "A" attached</li> </ul>	
8(b)	E	- GIS Maps - refer to Schedule "B" attached	
8 (c)	T	- Cadastral Maps - refer to Schedule "C" attached	
		87	

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April	2014	Monda Albania of Chelivien No. 10	
	, 2014 T	Picnic Tables:	
8 (e)	'		no chargo
		Non-profit organizations - community event	no charge
		Private affair, non-public event - \$10 per table per day up to maximum of	100.00/day
		Delivery charge, per loaded kilometer	2.00/km
8 (f)		Barbecue:	
		Non-profit organizations - community event	no charge
		Private affair, non-public event - \$100 per day, up to maximum of	100.00 / day
		Deposit (all organizations) (Motion #04.08.278)	200.00
		Delivery charge, per loaded kilometer	2.00
9 (a)	Е	Road Allowance Permits, application fee	100.00
- (-)		plus advertising costs, plus per quarter section or portion thereof, per year:	+ costs + 10.00
		Free carrotter (6 cccce) Free Far (4 cccce) carrotter (5 cccc) Far (5 ccc)	
		Road Closure Application Fee	\$500.00
9 (b)	Т	Snowplowing Signs;	* 30.00
<i>3</i> (b)		* Any driveway beyond 400 meters shall pay \$30.00 plus \$100.00 per hour for time	50.00
	-	over the first ½ hour.	20.00
2 ( )	T	Lost or replacement signs, each	30.00
9 (c)	Т	Culverts - used or salvaged	
		- 500 mm or less, per meter	13.00
		- 600 mm, per meter	15.00
		- 700 mm, per meter	16.00
		- 800 mm, per meter	25.00
		- 900 mm, per meter	28.00
		- 1000 mm, per meter	29.00
		- 1200 mm or greater, per meter	30.00
9 (d)	Т	- grader blades, used, each	5.00
9 (e)	Е	Dust Control (set annually), per application of calcium product –	
- (-/		for <b>residents and landowners</b> / per 200 meters / plus \$6.00 /m sections over 200 m	200.00 / 200 m
		(up to April 15 <sup>th</sup> each year)	
		(up to ripin 25 each year)	
		Dust Control (set annually), per application of calcium product –	\$150.00/100 m
		for multi-parcel subdivisions:	\$150.00/100 III
	Е		
	E	Dust Control (set annually), per application of calcium product –	ĆE EO man limaan
		for industrial and road use agreement holders / \$5.35/m	\$5.50 per linear
		(up to April 15 <sup>th</sup> each year)	meter
9 (f)	E	Private Approach Construction Application fee (refundable)	100.00
9(g)		Subdivision Approach Security Deposits:	
9(g)(i)		Gravel Approach	3,500.00
9(g)(ii)		Asphalt Approach	8,000.00
9 (h)	Ε	Seismic pre-inspections, per occurrence	100.00
9 (i)	E	Seismic post-inspections, per occurrence	100.00
9 (j)	Е	Seismic non-compliance, per inspection	100.00
9 (k)	Е	Overload Road Ban Fees Non-Refundable Payment	1,125.00/km
- ( )		<i>Plus</i> Security Deposit (refundable	6,375.00/km
		(subject to final inspections)	5,5 : 5 : 5 ;
9 (I)		Fixed Fee for the TRAVIS MJ Permitting System	15.00 per
- (-)			permit
9 (m)		Haying or Pasturing Permits - application fee	100.00
5 (111)		plus per acre charge (per year)	+ 15.00
9 (n)	Е	Community Aggregate Payment Levy, per tonne	0.25
9 (11)	L.	Community Aggregate Fayment Levy, per tornie	0.23
10		Agricultural Rental Equipment - as per attached Schedule "D" / Rental Equipment	
10			
40.4	-	Listing  West of the West Book	22.70
10.1	T _	Weeds of the West Book	32.79
10.2	Т	Guide to Crop Protection - Chemical/Cultural	15.00
	_		
11	Т	Right-of-Way: From Properties up to 40 Acres	Attached Charts
		Right -of-Way: From Properties over 40 Acres	\$1,500/acre
		Right –of-Way: From Properties minimum payment	\$150.00/per land
			acquisition.
		On parcels more than 40 acres, where an existing residence is on the property,	\$3,000/acre
		for up to 50 meters each side of the residential driveway	

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: A 11 (a)	pril, 2014 T	Borrow Pit Acquisition		\$1.00/ m <sup>3</sup>
12	Т	Fencing:		
12 (a)	Т	Removal of old fence b	y landowner	\$2,000/mile
12 /b\	Т	Pamayal of old fonce by	vMD without replacement	(\$1,250/km) \$1,000/mile
12 (b)	'	Keliloval of old felice b	y M.D. without replacement	(\$625/km)
12 (c)	Т	Replacement of old fen	ce by landowner with MD supplying material	\$4,000/mile
				(\$2,500/km)
12 (d)	T	Replacement of old fen	ce by landowner including labour and materials	\$8,000/mile
				(5,000/km)
12 (e)	Т	Replacement of old fen	ce by M.D.	No
				Compensation
=	Exempt from G	oods & Services Tax.	T = Tax Applicable; charge G.S.T. over and above	e the price shown.
13 (a)	Е	Home Support		\$20 *
- (-7				*This fee can be
				varied as
				evaluated and
				approved by the
				FCSS Manager.

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### SCHEDULE "A"

#### **ORTHO PRINTING & PLOTTING FEE RATES**

Based on size and quality of paper, image and graphics.

Standard Laser, Black & White - Letter size 8 ½" x 11" graphics 8 ½" x 11" photo 8 ½" x 11" photo and graphics	\$ 3 residents, \$5 non-residential \$ 3 residents, \$ 5 non-residential \$ 3 residents, \$ 5 non-residential
Color Laser - Letter size 8 ½" x 11" colour graphics 8 ½" x 11" photo 8 ½" x 11" photo, colour graphics	\$ 5 residents, \$10 non-residential \$ 5 residents, \$10 non-residential \$ 5 residents, \$10 non-residential
Plotter on High Quality Paper - Letter size (ANSI A) 8 ½" x 11" colour graphics 8 ½" x 11" photo, B/W 8 ½" x 11" photo, colour graphics includes names, land parcels, rivers, lakes, streams, roads, or	\$ 5 residence, \$10 non-residence \$ 5 residence, \$10 non-residence \$10 residence, \$15 non-residence contours
Plotter on High Quality Paper - Ledger Paper (ANSI B) 11" x 17" colour graphics 11" x 17" photo 11" x 17" photo colour graphics	\$15 residence, \$20 non-residence \$15 residence, \$20 non-residence \$20 residence, \$25 non-residence
Plotter on High Quality Paper - Small Plot (ANSI C) 17" x 22" colour graphics 17" x 22" photo 17" x 22" photo colour graphics	\$15 residence, \$20 non-residence \$20 residence, \$25 non-residence \$25 residence, \$35 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI D) 22" x 34" colour graphics 22" x 34" photo 22" x 34" photo colour graphics	\$20 residence, \$30 non-residence \$25 residence, \$30 non-residence \$35 residence, \$45 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI E) 22" x 34" colour graphics 22" x 34" photo 22" x 34" photo colour graphics	\$20 residence, \$30 non-residence \$25 residence, \$30 non-residence \$35 residence, \$45 non-residence
Plotter on High Quality Paper - Medium Plot (ANSI F) 28" x 40" colour graphics 28" x 40" photo 28" x 40" photo colour graphics	\$35 residence, \$45 non-residence \$45 residence, \$65 non-residence \$55 residence, \$85 non-residence
5' x 8' Colour Landownership Maps (Accurate Assessment to print)	\$50 each

(IMPOSED BY BYLAW NO. 12-673)

#### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### **SCHEDULE "B"**

### **GIS MAP PRICING**

	Per Township	AltaLIS	Per	
		License	Lay	er
Photo	End User License from Municipality/Tarin Ortho Imagery (Air Photos)		\$	400
AltaLIS 1:5K	End user License from AltaLIS Cadastre	\$ 200	\$	250
1:20 K	ATS Grid (Township, Range & Sections Grids)	\$ 16	\$	30
	Hydrography (rivers, lakes)	\$ 16	\$	30
	Transportation (roads)	\$ 16	\$	30
	Geo-Administrative (Town boundaries, etc.)	\$ 16	\$	350
	Contours (elevations)	\$ 20	\$	35
Muni	End User License from Municipality			
	Farmland Polygons		\$	50
	Improvement Points		\$	40
	Industrial Data		\$	40
	Digital Pictures of Improvements		\$	30
EUB	End user License from Ensight			
	Wells		\$	40
	Well Production			40
	Pipeline		\$ \$	50
	Facilities (Gas Plants)		\$	30
Lease	End user License from Municipality			
	Disposition (land Leased from Crown)		\$	800
	TOTALS Per Township		\$	1,925

There will be a processing charge of \$75.00

Above prices include G.S.T.

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### **SCHEDULE "C"**

### **CADASTRAL MAP PRICING**

Base Maps		Legals / Roads	/ Lakes / Rivers	/ Subdivisions /	Contours
Format		Single License	Кеу Мар	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 20	\$ 75
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 20	\$ 150
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 30	\$ 200
Ownership Maps			ds / Lakes / Rive les / Map Points		
Format		Single License	Key Map	Per Sheet	Bundle (4)
Hardcopy			\$ 25	\$ 20	\$ 90
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 30	\$ 100
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 50	\$ 150
Oil and Gas Wells		-	/ Lakes / Rivers ty Location / Sta		Parcels /
Format		Single License	Кеу Мар	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 50	\$ 300
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 70	\$ 400
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 100	\$ 600
Oil and Gas Wells / Pipeline			ds / Lakes / Rive ty & Pipeline Lo		
Format		Single License	Кеу Мар	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 300	\$1,000
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 350	\$1,200
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 500	\$1,500

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

### SCHEDULE "D"

Equipment Type	Location	2010 Schedule of Fees	Other Regulations
WEED &	INSECT CONTROL EQ	UIPMENT	
DEMCO SPRAYER – 500 Gal. Tank, 40' Boom (VV)	Valleyview	\$50.00 + G.S.T.	Each Day
- 300 Gal. Tank, 35' Boom (C/C & VV)	Crooked Creek		3 Days Maximum if Lineup
Trailer Mount c/w GPS			
T500 DEMCO SPRAYER	Grovedale	\$50.00 + G.S.T.	Each Day
500 Gal. Tank (G.D.); 40' Boom;		Foam: Cost + 10%	3 Days Maximum if Lineup
		incl. G.S.T.	
BOOM BUSTER SKID MOUNT SPRAYERS	Valleyview	\$20.00 + G.S.T.	Each Day
250 Gal30' coverage			3 Days Maximum if Lineup
ESTATE SPRAYERS		\$20.00 + G.S.T.	Each Day
50 Gal. Tank; 15' Boom [Valleyview & Crooked Creek]	All Locations		3 Days Maximum if Lineup
30 Gal. Tank; 10' Boom [Grovedale]			
QUAD WICK APPLICATOR	All Locations	\$10.00 + G.S.T.	Each Day
Front Mount; 10' Wide			3 Days Maximum if Lineup
QUAD MOUNT SPRAYERS	All Locations	\$10.00 + G.S.T.	Each Day
12 Gal. Tank; 8' Boom, 10 gal tank 12' "Boom-buster" [V.V.]			3 Days Maximum if Lineup
BACKPACK SPRAYER	All Locations	\$5.00 + G.S.T.	First 3 Days
15 Litre; 425 Solo		\$5.00 + G.S.T.	Each Additional Day
HAND WICK APPLICATOR	All Locations	Free	First 3 Days
Holds 600 ml.		\$5.00 + G.S.T.	Each Additional Day
PEACOCK MODEL 60 APPLICATOR	Valleyview	\$30.00 + G.S.T.	Each Day
Holds 135 lbs. Bran; Gas engine; sits in pickup box			3 Days Maximum if Lineup

	MANURE SPREADER		
BUNNING 7.5 VERTICAL	Valleyview	\$200.00 + G.S.T.	Each Day
			3 Days Maximum if Lineup

EARTH MOVING EQUIPMENT				
<b>CAT 70</b> , 12 yard scraper, 200 hp +	Crooked Creek	\$200.00 + G.S.T.	Each Day	
To be moved only with tractor or 3 ton +			3 Days Maximum if Lineup	
900 EARTH MOVER	Valleyview	\$150.00 + G.S.T.	Each Day	
Over 100 H.P.	Crooked Creek		3 Days Maximum if Lineup	
425 EARTH MOVER	Grovedale	\$100.00 + G.S.T.	Each Day	
Under 100 H.P.			3 Days Maximum if Lineup	
12' UNI-BLADE PULL-TYPE GRADER	Valleyview	\$100.00 + G.S.T.	Each Day	
max 150 hp, 6 kph max operating speed			3 Days Maximum if Lineup	
VEE DITCHER	Valleyview	\$50.00 + G.S.T.	Each Day	
120 – 300 HP.; Max. 6' wide; 24" deep cut			3 Days Maximum if Lineup	

POST POUNDERS				
HEAVY HITTER – 13 HP Honda Motor; Pull Type, Pin Hitch	Valleyview	\$80.00 + G.S.T.	Each Day	
	Crooked Creek		3 Days Maximum if Lineup	
HEAVY HITTER – 13 HP Honda Motor; Pull Type, Pin Hitch	Grovedale	\$80.00 + G.S.T.	Each Day	
			3 Days Maximum if Lineup	
LAVE HITTER – 13 HE HOHINA MOTOL, PUIL TYPE, PHI HITCH	Grovedale	\$80.00 ÷ 0.3.1.	,	

BIN CRANE				
WESTEEL BIN CRANE	Valleyview	\$100.00 + G.S.T.	Each Day	
			3 Day Maximum if Lineup	

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### **SCHEDULE "D"**

Equipment Type	Location	2010 Schedule of Fees	Other Regulations
		_	
	CATTLE EQUIPMEN		T
CATTLE SQUEEZE – Pin Hitch, palpation cage (VV)	All Locations	\$25.00 + G.S.T.	Each Day
2" ball hitch, palpation cage [C/C & G/D]			3 Days Maximum if Lineup
LOADING CHUTE – 5 panels with walkway (VV)	All Locations	\$25.00 + G.S.T.	Each Day
10 - 10' Panels; Pin Hitch [C/C];			3 Days Maximum if Lineup
2" Ball Hitch [C/C & G/D]			
PANEL TRAILER	Valleyview	\$25.00 + G.S.T.	Each Day
20 - 10' Panels; Pin Hitch			3 Days Maximum if Lineup
DEHORNERS GOUGERS	Valleyview	Free	First 3 Days
BURDIZZO CLAMPS HOOF TRIMMERS	Valleyview	\$5.00 + G.S.T.	Each Additional Day
GALLAGHER SMART READER (Tag Reader)	Valleyview	Free	
		\$100 Deposit Required	3 Days Maximum if Lineup
C	ONSERVATION EQUIPM	MENT	
33' RITEWAY HARROW + 2055 VALMAR	Valleyview	\$150.00 + G.S.T.	Each Day
+ 1655 VALMAR	Grovedale	9130.00 · <b>0</b> .3.11.	3 Days Maximum if Lineup
	BROADCAST SEEDER	25	
TRUCK MOUNT SEEDER	Valleyview	\$10.00 + G.S.T.	Each Day
THOCK WOOM SEEDER	valicyview	910.00 · G.J.1.	3 Days Maximum if Lineup
QUAD MOUNT SEEDER	Valleyview	\$10.00 + G.S.T.	Each Day
Q0/12 11100111 0222211	C/C & G/D share	Ψ20100 × <b>0.0</b> 111	3 Days Maximum if Lineup
CYCLONE SEEDERS	Valleyview	Free	First 3 Days
(belly grinder)		\$5.00 + G.S.T.	Each Additional Day
	ATER PUMPING EQUIP		
P.T.O. WATER PUMP - AB. Agriculture Unit	Valleyview	\$100.00 + G.S.T. pump	Each Day + Each Mile of Pipe
1 mi. of 6" pipe and P.T.O. Unit; 80 HP Recommended		\$150.00 + G.S.T. pipe	3 Days Maximum if Lineup
	ISCELLANEOUS EQUIP	MACNIT	
SURVEY EQUIPMENT		\$10.00 + G.S.T.	Each Day
JORVET EQUIPIVIENT	Valleyview	\$10.00 ± G.3.1.	3 Days Maximum if Lineup
METAL DETECTOR	Valleyview	\$10.00 + G.S.T.	Each Day
WEIGE DETECTOR	vancyview	910.00 1 0.3.1.	3 Days Maximum if Lineup
HAY SAMPLER, MEASURING WHEEL,	Valleyview	Free	First 3 Days
BIN PROBE, SOIL SAMPLER		\$5.00 + G.S.T.	Each Additional Day
32' RITEWAY LAND ROLLER	Valleyview	\$200.00	Each Day
		,	1
DEI	LIVERY OF A.S.B. EQUII	PMENT	
MINIMUM ONE H	OUR CHARGE FOR DEL	VERY OF EQUIPMENT	
RENTAL EQUIPMENT REQUIRING 1-TON MIN. FOR TRANSPORT \$80.00 / hr			

\$ 60.00 / hr

RENTAL EQUIPMENT REQUIRING VEHICLE UNDER 1-TON FOR TRANSPORT

### (IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### SCHEDULE "D"

### **VALLEYVIEW AREA**

Parcel Size in					
Acres	Residential Price per Acre				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$19,600	\$17,000	\$12,000	\$11,000	\$ 9,750
1-3	\$ 11,000	\$ 9,600	\$ 6,600	\$ 6,000	\$ 5,400
3-5	\$ 7,600	\$ 6,750	\$ 4,600	\$ 4,200	\$ 3,800
5-10	\$ 5,000	\$ 4,400	\$ 3,000	\$ 2,800	\$ 2,500
10-20	\$ 3,000	\$ 2,700	\$ 1,850	\$ 1,700	\$ 1,500
20-30	\$ 2,000	\$ 1,900	\$ 1,500	\$ 1,500	\$ 1,500
30-40	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500

### **DEBOLT AREA**

Parcel Size in					
Acres	Residential Price per Acre				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$33,400	\$22,000	\$19,000	\$14,750	\$10,500
1-3	\$18,500	\$12,300	\$ 10,600	\$ 8,200	\$ 5,850
3-5	\$13,000	\$ 8,600	\$ 7,400	\$ 5 <i>,</i> 750	\$ 4,100
5-10	\$ 8,500	\$ 5,650	\$ 4,900	\$ 3,800	\$ 2,650
10-20	\$ 5,200	\$ 3,450	\$ 3,000	\$ 2,300	\$ 1,650
20-30	\$ 3,400	\$ 3,150	\$ 2,750	\$ 2,000	\$ 1,500
30-40	\$ 2,400	\$ 2,150	\$ 2,100	\$ 1,500	\$ 1,500

### **GROVEDALE AREA**

• • • • • • • • • • • • • • • • • • • •				
Parcel Size in				
Acres	Residential Price per Acre			
	Landry	Grovedale	Aspen Grove	
	Heights			
0-1	\$41,000	\$35,700	\$20,000	
1-3	\$22,800	\$20,000	\$ 11,200	
3-5	\$16,000	\$14,000	\$ 7,800	
5-10	\$ 10,500	\$ 9,100	\$ 5,150	
10-20	\$ 6,400	\$5,550	\$ 3,150	
20-30	\$ 5,000	\$ 4,000	\$ 3,000	
30-40	\$ 4,000	\$ 3,000	\$ 2,000	

(IMPOSED BY BYLAW NO. 12-673)

### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### SCHEDULE "D"

### **GREEN AREA**

Parcel	Price per Acre
Size in	
Acres	
0-1	\$ 2,750
1-3	\$ 1,500
3-5	\$ 1,500
5-10	\$ 1,500
10-20	\$ 1,500
20-30	\$ 1,500
30-40	\$ 1,500
40-50	\$ 1,500
50-60	\$ 1,500
60-70	\$ 1,500
70-100	\$ 1,500
100-160	\$ 1,500

(IMPOSED BY BYLAW NO. 12-673)

#### **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Updated: April, 2014

#### **SCHEDULE "E"**

Water Consumption fees for all M.D. of Greenview Water Distribution Systems:

Residential Users	\$3.50 per m3
Non Residential Users	\$4.00 per m3

#### The following fees are effective January 1<sup>st</sup>, 2015.

#### Water

Installation Fee - based on actual invoice, \$8000.00 deposit

Connection Fee - \$500.00 Utilities Account Deposit - \$100.00

Potable Water Points Residential/Agriculture - \$3.50 cubic meter
Potable Water Points - \$4.50 cubic meter
Potable Water Points Commercial - \$8.50 cubic meter
Non-Potable Water Points - \$2.00 cubic meter

#### Wastewater

Sanitary Service Installation Fee - based on actual invoices, \$8000.00 deposit

Connection Fee - \$500.00 deposit



#### 4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Adoption of Staff Agreement** 

**SUBMISSION TO:** Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: May 27, 2014 CAO: MH MANAGER: DEPARTMENT: **CAO Services** GM: PRESENTER:

> LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

FILE NO./LEGAL:

STRATEGIC PLAN:

MOTION: That Council authorize the Reeve and Chief Administrative Officer to sign the M.D. of Greenview No. 16 Staff Agreement as presented.

#### BACKGROUND / PROPOSAL:

For several months negotiations have been conducted between Greenview Staff and a Council Liaison Committee. These negotiations related to the Staff agreement which governs the employment of Greenview Staff. The proposed agreement covers the 2014 – 2016 time period.

The attached agreement is the culmination of those negotiations. It has been endorsed by Staff and is being recommended for approval by the Council Liaison Committee consisting of Reeve Gervais, Councillor Urness, and Councillor Hay.

Much of the agreement has remained similar although there have been some changes.

A number of non-substantial changes have occurred which include:

- The fixing of spelling and grammar;
- Changes like accruing vacation each pay period instead of monthly and reflecting these changes throughout the agreement as necessary, including the vacation pay calculations;
- Some definitions that are not used, such as "Seniority", have been removed;
- Call-back pay has been altered from two hours at overtime rates to three hours at regular rates; and,
- Agreement headings have been re-organized as sections were added or removed.

#### Significant changes include:

- Setting of On-Call rates. The proposed rates are a result of a small market comparison of surrounding municipalities and Aquaterra. They are basically identical to current market rates for this area. On Call expectations have also been added (refrain from alcohol, etc.). It should be noted that On-Call payments will be made retroactively for 2014;
- Alterations to banked time. The proposed agreement places a cap on banked time (10 days) and states that banked time above that cap will be paid out. Additionally, all outstanding banked time will be paid out at year end. This change will help the organization manage time off as well as limit the organization's financial liability;

- Managerial Staff may now receive overtime in extenuating circumstances when approved by Council;
- In discipline matters resulting in termination the final decision now rests with the CAO. This was formerly left with Council;
- The yearly boot (safety footwear) allowance was increased from \$125.00 to \$175.00;
- A request that Termination Without Cause not be allowed was removed;
- The Remuneration section was altered to reflect an anticipated new system of pay grades; and,
- A number of benefits were altered. Staff believes Council has previously viewed this particular change and supported it during the adoption of the 2014 Operating Budget. Under this agreement 100% of benefits will be covered by Greenview.

#### OPTIONS - BENEFITS / DISADVANTAGES:

**Options** – Council may adopt the agreement as presented, based on the recommendation of the Council Liaison Committee:

> Council may adopt the agreement with changes. This is not recommended as the proposed agreement is the product of a great deal of negotiation between Council's representatives and Staff;

> Council may choose not to endorse the agreement. This is not recommended as it would result in further time and resources being spent dealing with this issue and may decrease Staff morale.

**Benefits** – Adopting this agreement will settle this issue until the end of the 2016 when the agreement expires.

Disadvantages – Additional costs will be incurred; however, these are already mostly accounted for in the approved 2014 Budget. Staff feels than any other costs may be incorporated into the existing budget without issue.

#### COSTS / SOURCE OF FUNDING:

Additional costs resulting from this agreement relate to On-Call provisions and new benefits structure. The new benefits structure has already been incorporated into the approved 2014 Operating Budget as have some of the On-Call provisions.

#### ATTACHMENT(S):

Proposed 2014-2016 Staff Agreement

### M.D. OF GREENVIEW NO. 16

#### **STAFF AGREEMENT**

this	day of	
On behalf of Greenview:		On behalf of the Employees:
REEVE		STAFF LIAISON COMMITTEE CHAIRMAN
C.A.O.		STAFF LIAISON COMMITTEE SECRETARY

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#### Parties to the Agreement

- 1.1 The purpose of this agreement is to provide a forum for Greenview and its employees (the Parties) to ensure that the employment relationship is fair and equitable.
- 1.2 The Parties acknowledge that their primary purpose is to provide effective and efficient municipal services to the ratepayers and citizens of Greenview, and that this purpose can be achieved most readily when harmonious relationships exist between the Parties.
- 1.3 It is understood that there is a mutual interest of the Parties to promote and assure the safe, efficient, economical and viable operation of Greenview. The Parties intend through this agreement to preserve work, promote and improve economy, safety, quality, and the efficiency of work performed, and to establish an equitable method for establishing the terms and conditions of work, and for resolving disagreements.
- 1.4 This agreement must be ratified by both Greenview and the employee elected "Employee Liaison Committee".
  - 1.4.1 Greenview as represented by the Chief Administrative Officer and the Reeve, jointly, upon resolution of the Council shall be the only individuals empowered to ratify this agreement on behalf of Greenview.
  - 1.4.2 The employees as represented by the Employee Liaison Committee and subject to Article 1.4.3 shall be the only individuals empowered to ratify this agreement on behalf of the employees.
  - 1.4.3 The Employee Liaison Committee shall put forward the negotiated proposed Staff Agreement to all employees for a vote prior to ratification. The majority of employees who cast their vote shall determine the acceptance or rejection of the proposed Staff Agreement.
- 1.5 Proposed amendments to any article contained within this agreement may be initiated by either Party to this agreement, and must be jointly approved and ratified by both Parties prior to implementation.
- 1.6 This Staff Agreement shall supersede all previous Staff Agreements.
- 1.7 This Agreement covers the period of January 1, 2014 to December 31, 2016.

#### **Definitions**

For the purpose of this agreement the following terms are defined as follows:

- (a) "50%S" means any unused sick days at year end, will be divided in half.
- (b) "Calendar Year" means January 1st to December 31st.
- (c) "Day of Rest" in relation to an Employee means a day other than a holiday on which that Employee is ordinarily not required to perform the duties of their position.
- (d) "Employee" is a person employed by the Municipal District of Greenview on a regular full time permanent basis with full benefits effective on the first day of permanent employment, herein referred to as Employee, except that this shall not include the Chief Administrative Officer.
- (e) "Greenview" means the Municipal District of Greenview No. 16 that employs persons for wages or salary as a context of this Agreement may require.
- (f) "Hourly Employee" is a person employed by Greenview receiving hourly wages on a part time, seasonal, or casual basis.
- (g) "Human Resources Officer" means the person employed by the Municipal District for that position.
- (h) "Immediate Family" is defined as father or stepfather, mother or stepmother, foster parent, grandmother, grandfather, grandchild, brother, sister, spouse, common law spouse, child, ward of the Employee who is resident of the Employee's household, father-in-law, mother-in-law, son-in-law, daughter-in-law, and a relative who permanently resides in the Employee's household or with whom the Employee permanently resides.
- (i) "Leave with Pay" means authorized leave from duty with regular pay.
- (j) "Leave without Pay" means authorized leave from duty without regular pay.
- (k) "Liaison Committee" shall consist of three (3) salary employees (with the exception of the C.A.O. and the Human Resources Officer), as selected by salary employees, their term being reviewed annually.

- (I) "Permanent Wage Employee" is a person employed by Greenview receiving hourly wages on a part time basis and works a minimum of 20 hours per week.
- (m) "Salary Employee" is a person employed by the Greenview on a regular basis.
- (n) "Senior Official" means a General Manager or the C.A.O.
- (o) "Third Party" means an external benefit provider paid to administer disability process on behalf of Greenview.

#### **Attendance**

- An employee who is absent from duty without prior authorization shall communicate daily the reason for the absence to his/her Supervisor or a General Manager within the workplace according to the time limits set forth in Article 3.1.1-3.1.3.
  - 3.1.1 In the case of shift workers, whenever possible as circumstances allow or at least one (1) hour prior to the scheduled commencement of a shift, or,
  - 3.1.2 In the case of non-shift workers, whenever possible as circumstances allow or, at least one (1) hour prior to the normal starting time of his/her shift.
  - 3.1.3 The immediate Supervisor or a General Manager has the right to deny time off if an adequate reason for the absence is not supplied.
- 3.2 Continued non-compliance with Article 3.1 may be considered just cause for discipline as defined in Article 10.
- An employee who absents themselves from his/her employment and who has not obtained the approval of his/her immediate supervisor or General Manager at the workplace shall, after three (3) consecutive days of such unauthorized absence, be considered to have abandoned their position and will be deemed to have resigned, unless it is subsequently shown by the employee that special circumstances prevented reporting to his/her place of work.

#### **Position Abolishment**

4.1 Greenview shall give a Salary Employee at least ninety (90) calendar days prior written notice that his/her position is to be abolished.

#### ARTICLE 5

#### **Hours of Work**

- 5.1 The regular hours of work for a full-time regular employee, exclusive of meal periods, shall be seven and one-half (7.5) hours per day.
- 5.2 Regular hours of work shall include as scheduled by Greenview:
  - 5.2.1 Two (2) rest periods of fifteen (15) minutes during each shift of seven and one-half (7.5) hours or more and exclude an unpaid meal period of not less than thirty (30) minutes.
  - 5.2.2 One (1) rest period of fifteen (15) minutes during each shift which is at least four (4) hours but less than seven and one-half (7.5) and exclude an unpaid meal period of not less than thirty (30) minutes.
  - 5.2.3 Employees receiving two (2) rest periods during their regular hours of work shall be scheduled for one (1) rest period in the first half of their shift and the second rest period in the second half of their shift. Employees may not combine their rest periods (take them back to back).
  - 5.2.4 Unless otherwise agreed, when an employee is required to remain readily available for duty during their meal period they shall be paid for the meal period at the basic rate of pay. Such paid meal period shall not be included in the calculation of regular hours of work.
  - 5.2.5 A modified work arrangement must be compliant with Alberta Employment Standards and may be negotiated between the employee, the Manager and the Human Resource Officer.

#### Overtime

- An employee may be required to work hours beyond regularly scheduled hours to overcome unexpected workloads and to meet the needs of Greenview in extraordinary situations. All overtime shall be preauthorized by the employee's immediate Supervisor or General Manager.
- 6.2 Following requirements with the exception of approved modified work agreements, overtime shall be paid after seven and one-half (7.5) hours per day and thirty-seven and one-half (37.5) hours per week.
- 6.3 The overtime rate of pay for regularly scheduled workdays shall be:
  - 6.3.1 One and one-half times (1.5x) the basic rate of pay for the first four (4) hours worked in excess of seven and one-half (7.5) hours on a regularly scheduled workday; and
  - 6.3.2 Two times (2x) the basic rate of pay for all hours worked in excess of eleven and one-half (11.5) hours on a regularly scheduled workday.
- 6.4 The rate of pay for working on a scheduled day of rest, normally a weekend day but may be on any specified day of the week, shall be two times (2x) the basic rate of pay for all hours worked on a scheduled day of rest.
- Authorized overtime worked by an employee may be banked as time off with pay or payed out at the employee's discretion. If utilizing banked time off with pay is not feasible or the employee has exceeded the maximum amount of banked time, banked hours will be paid out. All banked time must be scheduled off at a mutually agreeable time prior to the end of the current calendar year.
- The accumulation of banked time, including banked overtime hours and banked 50% sick days shall not exceed 10 working days at any time. All banked hours in excess of 10 working days will be paid out.
- 6.7 All banked time will be paid out at the end of the current calendar year.
- 6.8 In accordance with the Employment Standards Code, employees whose work is Managerial in nature are exempt from the requirement of compensation for overtime unless otherwise authorized by Council.

#### **ARTICLE 7**

#### On-Call, Call Back & Split Shifts

- 7.1 When an employee is designated to be on-call during a period for which they are not on regular duty they shall be compensated as follows:
  - 7.1.1 For on-call duty that occurs Monday Friday of a normal work week, the employee shall be paid the equivalent of two (2) hours regular pay per day.

- 7.1.2 For on-call duty that occurs on Saturday, Sunday, or a statutory holiday the employee shall be paid the equivalent of three (3) hours of regular pay per day.
- 7.2 An employee who is called back to the workplace shall be compensated a minimum of three (3) hours at the basic rate of pay.
- 7.3 An employee shall receive both on-call and call-back pay as applicable as per the provisions of Article 7.
- 7.4 Should an employee who is on-call become unable to report to work as required during the on-call period he/she shall receive no compensation for the on-call period.
- 7.5 Every effort will be made to ensure that an employee is not scheduled to be on-call on consecutive weekends or consecutive declared statutory holidays, subject to operational requirements.
- 7.6 Employees scheduled for split shifts are not considered to be on-call or call-back and shall not be compensated for time between shifts.
- 7.7 Compensation paid for being on-call shall not contribute towards the calculation of overtime.
- 7.8 Employees scheduled to be on-call are expected to be able to answer their Greenview issued cell phone and to be able to respond to concerns within Greenview in a reasonable time period.
- 7.9 Employees on-call will refrain from the use of alchol or any substance which may impair, or perceive to impair, their ability to respond.

#### **Reporting Pay**

- An employee shall be paid a minimum of three (3) hours pay at the basic rate of pay when a scheduled work period is cancelled with less than twenty-four (24) hours' notice and the employee was not notified of such cancellation.
- 8.2 For the purposes of Article 8.1, leaving a voice mail message on the employee's Greenview issued cell phone is considered notice.
- 8.3 An employee who reports for a regularly scheduled shift and who is assigned, without prior notification, to work at an alternate time shall receive an additional three (3) hours compensation at the basic rate of pay.

#### **Probationary Period of Employment**

9.1 Newly hired full-time employees shall serve a probationary period equivalent to six (6) months. 9.2 Newly hired part-time employees shall serve a probationary period equivalent to six (6) months. The purpose of the probationary period of employment is to allow Greenview a 9.3 suitable period of time to determine the overall suitability of the new employee. 9.4 A probationary employee may be terminated without notice or cause at any point during the probationary period. The probationary period of a full-time employee may be extended one (1) time for 9.5 an additional six (6) months with the written approval of the Chief Administrative Officer. An employee who is still in their probationary period of employment will be 9.6 eligible to apply for other positions within Greenview. 9.7 Internally promoted employees will still be subject to a probationary period. This period may be shortened to three (3) months at the discretion of the General

#### **ARTICLE 10**

#### **Workplace Discipline**

The Parties to this agreement agree that the purpose and nature of workplace discipline is to effect a positive change in workplace behavior.

Manager or CAO.

- Discipline should always be administered fairly and within the parameters of due process. Discipline should follow a progression of actions, each designed to give the employee every opportunity to successfully correct inappropriate behavior. The progression should normally apply as follows:
  - 10.2.1 Pre-Discipline. Pre-discipline is a documented coaching and training intervention with the employee to ensure awareness, understanding and capability.

- 10.2.2 Verbal Warning. Verbal warning is a documented discussion and cites the specific behaviors that are required to change and must indicate to the employee that failure to correct the behavior will result in formal discipline.
- 10.2.3 Written Warning. Written warning is a documented discussion and cites the specific behaviors that are required to change and must indicate to the employee that failure to correct the behavior places the employment relationship at risk. It also indicates that the onus of responsibility for change rests with the employee.
- 10.2.4 Suspension. Suspension without pay must be documented and must cite the specific behaviors that have resulted in the suspension, the specific behaviors that must change and must indicate to the employee that failure to correct the behavior will result in termination at the next occurrence. It reinforces for a final time that the onus of responsibility for change rests with the employee.
- 10.2.5 Termination. Termination of employment with cause must cite the specific behaviors that have resulted in the termination. If warranted, due to compelling mitigating factors, the employee may be demoted with the written approval of the Chief Administrative Officer.
- Notwithstanding the provisions of Article 10.3, misconduct of a serious nature that violates the trust of the employment relationship may result in discipline that skips steps in the progression based on the serious nature of the conduct, up to and including the potential for immediate termination with cause. Examples of serious misconduct may include, but are not limited to, theft, fraud, intoxication (alcohol or illegal substances), physical assault, dishonesty, and unethical behavior, violation of the oath of confidentiality and/or serious breach of health and safety policies.
- 10.4 All employee disciplinary action shall be conducted with the Human Resource Officer and/or any Manager in attendance.

#### **Dispute Resolution**

11.1 If a difference between an employee and Greenview arises out of the interpretation, application, or administration of any aspect of the Staff Agreement the employee shall first seek to settle the difference through discussion with the immediate supervisor. If the difference cannot be resolved the employee may, within ten (10) business days, advance the matter to Step 1 of the dispute resolution procedure.

- 11.2 Step 1: The dispute must be submitted in writing and delivered to the Human Resource Officer. The dispute must indicate the nature of the disagreement, the specific clauses of the Staff Agreement that are alleged to have been violated and the redress sought. The Human Resource Officer shall investigate ad reply in writing to the employee within ten (10) business days of the receipt of the dispute. If the matter is not resolved at this point, the employee may advance the matter to step 2.
- 11.3 Step 2: Within ten (10) days of receipt of the decision of the Human Resource Officer the dispute may be advanced to step 2 by submitting to the General Manager a copy of the original dispute along with a letter stating why the decision of the Human Resource Officer has not resolved the dispute. Upon receipt of this information the General Manager will schedule a meeting between the employee, and their Manager. The Human Resource Officer may also be in attendance at this meeting at the request of any participant.
- 11.4 Step 3: In the case of a failure to resolve a dispute involving a termination at Step 2 of the dispute resolution process a terminated employee may advance their dispute to Step 3 by submitting to the Chief Administrative Officer a copy of the original dispute along with a letter stating why the decision of the Human Resource Officer has not resolved the dispute. Upon receipt of this information the Chief Administrative Officer will schedule a meeting between the employee, and their Manager and the General Manager. The Human Resource Officer may also be in attendance at this meeting at the request of any participant. The decision of the Chief Administrative Officer shall be final.

# **Sick Leave**

- All Salary employees shall be eligible for a maximum of ten (10) paid days of casual sick leave per calendar year. Employees in their first year of employment will have their sick leave allotment prorated at .833 days per month from the date of hire to December 31.
- 12.2 Permanent wage, part-time, casual and seasonal employees are not eligible for paid sick time.
- A salary employee who requests sick leave lasting more than two (2) consecutive calendar days may be required to provide a medical certificate validating the illness at the request of the Manager. Any cost associated with the requirement of producing a medical certificate shall be paid by Greenview.

- 12.4 An employee who is sick for more than four (4) consecutive days must provide satisfactory medical evidence of illness and will be required to apply for Short Term Disability benefits as per the weekly indemnity short term disability benefits provided by Greenview.
- 12.5 Sick leave balances do not accrue from year to year and expire on December 31 of each calendar year.
- 12.6 Notwithstanding Article 12.5, employees with a sick balance at the end of the calendar year may convert 50% of their unused sick leave balance to additional 50%S leave of time off or can be paid out as per this agreement, for the subsequent calendar year.

## **Medical Appointments**

- 13.1 Subject to Article 13.2 and 13.3 all salary employees may take up to five (5) paid days per calendar year to attend personal medical appointments.
- 13.2 Salary employees utilizing this benefit may be required to provide verification of the appointment time and location.
- 13.3 In all cases, the employee shall endeavour to schedule medical appointments during times that will ensure Greenview's workload is adequately handled.
- 13.4 Full time regular employees requiring more than five (5) paid days per year may be granted additional time at the discretion of the Chief Administrative Officer.
- 13.5 Part-time, casual, and seasonal employees are not eligible for paid time off for medical appointments.

## **ARTICLE 14**

## **Short Term Disability**

14.1 All Salary employees shall be provided with Short Term Disability income protection starting on the date of hire.

- 14.2 All Permanent wage employees working a minimum of twenty (20) hours per week shall be provided with Short Term Disability income protection starting on the date of hire.
- 14.3 Part time, casual and seasonal employees are not eligible for Short Term Disability income protection.
- 14.4 Greenview shall pay 100% of the premiums for Short Term Disability income protection, as a taxable benefit per CRA guidelines.
- Subject to third party adjudication of the medical evidence supporting the claim, the Short Term Disability income protection plan will provide coverage from the fifth (5<sup>th</sup>) day of illness to a maximum of seventeen (17) weeks as per the plan benefit schedule. Coverage will begin immediately in the event of hospitalization.

## **Long Term Disability**

- 15.1 All regular full time employees shall be provided with Long Term Disability income protection starting on the date of hire.
- All part-time employees working a minimum of twenty (20) hours per week shall be provided with Long Term Disability income protection starting on the date of hire.
- 15.3 Casual and seasonal employees are not eligible for Long Term Disability income protection.
- 15.4 Greenview shall pay 100% of the premiums for Long Term Disability income protection coverage, as a taxable benefit per CRA guidelines.
- Subject to adjudication of the medical evidence supporting the claim, the Long Term Disability income protection plan will provide coverage beginning the eighteenth (18<sup>th</sup>) week of disability, as per the plan benefit schedule.
- 15.6 Greenview will continue to pay extended health and dental benefit premiums for the employees that are considered to be totally disabled from any occupation, to recovery, age 65, termination or death.

## **HEALTH PLAN BENEFITS**

- All Salary and permanent wage employees working a minimum of twenty (20) hours per week shall be provided with employee health benefits starting on the date of hire. Employee health benefits will include:
  - 16.1.1 Employee and Dependent Life Insurance
  - 16.1.2 Accidental Death and Dismemberment
  - 16.1.3 Extended Health insurance, including optical and paramedical
  - 16.1.4 Dental insurance including orthodontia
  - 16.1.5 Employee and Family Assistance counseling
  - 16.1.6 Employee Critical Illness
  - 16.1.7 Flexible spending account in the annual amount of \$600, to be administered as per CRA guidelines
- 16.2 Greenview will pay 100% of the premiums for employee health benefits and may result in a taxable benefits to the employee as per CRA guidelines.

## **ARTICLE 17**

# **Statutory Holidays**

- 17.1 All full-time regular employees shall be entitled to one (1) paid day of leave for each of the following days:
  - 17.1.1 New Years Day
  - 17.1.2 Alberta Family Day
  - 17.1.3 Good Friday
  - 17.1.4 Easter Monday
  - 17.1.5 Victoria Day
  - 17.1.6 Canada Day
  - 17.1.7 August Civic Day
  - 17.1.8 Labour Day
  - 17.1.9 Thanksgiving Day
  - 17.1.10 Remembrance Day
  - 17.1.11 Christmas Day
  - 17.1.12 Boxing Day
  - 17.1.13 Floating Holiday to be taken in conjunction with Christmas (exact day to be determined yearly by Greenview.)
- 17.2 Permanent wage, part-time, casual and seasonal employees shall be paid Stat (General) Holiday Pay as per the labour code.

17.3 If due to operational requirements an employee is required to work on a statutory holiday, he/she shall be paid two and one-half times (2.5x) their basic rate of pay for all hours worked, and shall be granted an alternate day off with pay at a mutually agreeable date within the following ninety (90) days.

## **ARTICLE 18**

## Vacation Leave

- 18.1 All vacation in excess of two (2) days off shall be scheduled by an employee at least four (4) weeks in advance and must be approved by the employee's Manager.
- 18.2 All employees shall accrue vacation on the last pay of the month.
  - 18.2.1 From the date of hire through the twenty-fourth (24<sup>th</sup>) month of employment the employee shall accrue 4.327 hours of vacation per pay (three weeks per year, prorated for the first year).
  - 18.2.2 After two (2) years and through five (5) years of employment the employee shall accrue 5.770 hours of vacation per pay (four weeks per year).
  - 18.2.3 After five (5) years of employment and through ten (10) years of employment the employee shall accrue 7.212 hours of vacation per pay (five weeks per year).
  - 18.2.4 After ten (10) years of employment the employee shall accrue 8.654 hours of vacation per pay (six weeks per year).
- 18.3 The maximum amount of paid vacation shall not exceed six (6) weeks, excluding five (5) days in lieu of overtime that is provided for management staff.
- Subject to Article 18.3 and at the discretion of the Chief Administrative Officer an employee's rate of vacation accrual may be adjusted to a higher rate of accrual based on their experience and scope of responsibility. All Management employees will receive an additional five (5) days that will be added into their vacation totals in lieu of overtime.
- The Parties agree that the intention of vacation leave is to allow the employee a period of time off work to rest and regenerate from the day to day demands of life. As such, all vacation must be taken before June 30<sup>th</sup> of the year after which it has been accrued. Any exceptions to this must be approved in writing by the Chief Administrative Officer.
- 18.6 An employee who fails to report to work after an approved vacation period shall be considered to be absent the workplace without good and proper reason and shall be considered to have abandoned their position.

- 18.7 All permanent wage, part-time, casual and seasonal employees will be paid vacation pay of their basic rate of pay on each pay cheque, calculated as follows:
  - (a) 6% to start
  - (b) 8% after 2 years
  - (c) 10% after 5 years
  - (d) 12% after 10 years

## **Special Leaves of Absence**

- 19.1 A Salary, permanent wage or hourly employee who requires time off from work may be granted special leave without the loss of pay with the approval of their General Manager under the following circumstances:
  - 19.1.1 An illness in the immediate family up to four (4) days per calendar year.
  - 19.1.2 Bereavement related to the loss of an immediate family member, excluding a spouse or dependent child, up to seven (7) days.
  - 19.1.3 Bereavement related to the loss of a spouse or dependent child up to thirty (30) days.
  - 19.1.4 The administration of the estate of an immediate family member up to two (2) days per calendar year.
  - 19.1.5 The birth or adoption of the employee's child up to five (5) days.
  - 19.1.6 When summoned or subpoenaed as a witness or defendant to appear in court in his or her official capacity as an employee of Greenview.
  - 19.1.7 When summoned to serve as a juror under the Jury Act.
  - 19.1.8 Attend funeral as pallbearer or mourner, for a non-immediate family member, up to (1) day.
- 19.2 The Chief Administrative Officer may approve other days off with pay on a case by case basis for circumstances such as writing exams, personal or natural disasters, to attend the funeral of a non-immediate family member or close friend, etc...

## **Unpaid Leaves of Absence**

- 20.1 After twelve (12) months of employment an employee may request an unpaid leave of absence. To be considered, the request must be submitted at least two (2) weeks in advance of the requested leave. Where operational requirements permit and upon approval of the Chief Administrative Officer the leave without pay shall be granted.
- 20.2 An unpaid leave of absence shall not exceed three (3) months.
- 20.3 An employee on an approved unpaid leave of absence shall continue to be covered for all benefits..
- An employee on an approved unpaid leave of absence shall not engage in any alternate employment for which they will be paid at any point, except for work in agricultural operations or businesses where the employee has an immediate family or personal interest.

### **ARTICLE 21**

## **Retirement Provisions**

- 21.1 All qualified employees shall participate in the Local Authorities Pension Plan as per the guidelines established by the LAPP Board.
- All qualified employees may participate in the APEX supplementary pension plan per the guidelines established by the APEX Board. If the employee takes the APEX supplementary pension plan, then the employee cannot participate in the matching RRSP Plan.
- All qualified employee may participate in the group RRSP plan as per the plan guidelines as established by Greenview. If the employee takes the RRSP plan, the employee cannot participate in the APEX supplementary pension plan.

## **Maternity/Adoption/Parental Leave**

- 22.1 Maternity/Adoption/Parental Leave will be conducted as per labour standards code.
- 22.2 An Employee who at the commencement of Maternity/Adoption/Parental Leave is participating in the Group Health Benefits Plan shall continue to be covered under these Plans through the entire period that the Employee is on Maternity/Adoption/Parental Leave, and the Employer will pay the premium contributions in full.

## **ARTICLE 23**

## **Policies**

The following items are located in the Greenview Policy Binder:

- 23.1 Violence/Harassment Prevention Policy No. HU10
- 23.2 Staff Allowances and Reimbursements Policy No. HU12
- 23.3 Travel and Subsistence Policy No. 1002
- 23.4 Health & Safety Policy No. AD16, Provisions of Personal Protective Equipment

## **ARTICLE 24**

#### REMUNERATION AND MERIT INCREASE

- 24.1 An annual cost of living index increase, based on the yearly average of the Consumer Price Index for Alberta, (COLA) will be requested on behalf of the employees by the Chief Administrative Officer with Council.
- 24.2 Upon satisfactory performance an employee may, at the discretion of their immediate Supervisor, be eligible for a Step Increase. All increases of more than one Step within a six (6) month period of time require the approval of the respective General Manager or CAO.

### **SAFETY AND HEALTH**

Copies of all policies referred to in this Agreement be attached to the Agreement.

- 25.01 Each employee and each supervisor shall take reasonable care for the protection of public and Employee health and safety in the operation of equipment and the storage or handling of materials and substances, as required by the Occupational Health and Safety Act.
- An Employee shall immediately notify his supervisor when he has as accident at a work site that result in injury or that had the potential of causing serious injury. An Employee who becomes aware of a health and safety concern at his work site shall immediately notify his supervisor.
- 25.03 Where the Municipal District requires an Employee to undergo compulsory medical examinations, the cost of such examination shall be paid by the Employer.
- 25.04 For injury or illness not job related, Employees will report directly to their Supervisor. The Supervisor will advise as to what procedures to follow and what forms to complete.

## **Protective Clothing**

- 1. (a) Protective clothing and safety equipment shall be supplied by the Municipal District and/or the Employee as required by the Alberta Occupation al Health and Safety Act, and the Radiation Health Protection Act and any regulation or amendment thereto.
  - (b) All uniforms, clothing and equipment, supplied by the Municipal District shall remain the property of the Municipal District.

## Safety Footwear Subsidy

1. Where the Occupational Health & Safety Standards determines that safety footwear should be provided, the Employer shall either provide the actual safety footwear or pay to each Salary Employee, and Wage Employee the cost of such footwear up to a maximum of one hundred and seventy-five dollars (\$175.00) per annum payable after two (2) months of employment on proof of purchase.



## 4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Grizzly Bear Management Letter - Minister of Alberta Environment and Sustainable Resource

**Development (AESRD)** 

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

**MEETING DATE:** May 27, 2014 Acting DM MANAGER: QB

CAO:

**DEPARTMENT:** Community Services/Agriculture GM: DM PRESENTER: QB

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: STRATEGIC PLAN: FINANCIAL REVIEW:

#### **RECOMMENDED ACTION:**

MOTION: That Council authorize Administration to send the letter as presented to the Minister of Alberta Environment and Sustainable Resource Development (AESRD) in regards to the implementation of grizzly bear management, specifically for Grovedale and area, to prevent conflicts with humans and livestock.

### BACKGROUND / PROPOSAL:

At the Regular Agricultural Service Board Meeting held on March 26, 2014, the Board passed the following motion:

MOTION: 14.03.25. Moved by Bill Smith

The Agricultural Service Board recommends that Council request Alberta Environment and Sustainable Resource Development to implement Grizzly Bear Management in the Grovedale area to prevent conflict between humans, livestock, and bears.

#### CARRIFD

The Grovedale Area is in Bear Management Area 2 (BMA 2); recently the numbers of grizzly bear sightings and conflicts has increased. If the strategies of the Alberta Grizzly Bear Recovery Plan 2008-2013 are implemented, a reduction in grizzly-human conflicts may result.

The Bear Hazard Assessment Smoky Region Report references the recommendations of the Alberta Grizzly Bear Recovery Plan.

#### OPTIONS - BENEFITS / DISADVANTAGES:

Options – Council has the option to not submit a letter to the Minister of AESRD in regards to grizzly bear management for the Grovedale area as requested by the ASB.

Benefits – It will be beneficial for Greenview to present the Minister of AESRD with the concerns of the citizens of Grovedale area regarding the grizzly bear sightings and conflicts.

Disadvantages - If a letter is not submitted to the Minister of AESRD the grizzly bear sightings and conflicts in the Grovedale area may continue to rise.

COSTS / SOURCE OF FUNDING:	
N/A	
ATTACHMENT(S):	

Letter to the Minister of AESRD



### "A Great Place to Live, Work and Play"

May 22, 2014

**Honourable Minister Robin Campbell** Minister of Environment and Sustainable Resource Development 323 Legislature Building 10800 - 97 Avenue Edmonton, AB, T5K 2B6

Dear Honourable Minister Robin Campbell

## RE: Grizzly Bear Management in Bear Management Area 2 (BMA 2)

The Municipal District of Greenview No. 16 requests that the province of Alberta implement the Alberta Grizzly Bear Recovery Plan 2008 – 2013 strategies in Bear Management Area 2 (BMA 2). The citizens of Grovedale are within Bear Management Area 2; this area is within Greenview's boundaries. Area residents reported an increase in grizzly bear sightings. There is a growing concern that the frequent grizzly sightings may lead to crop damage and increased human and livestock interaction.

Greenview Council is aware that the strategies of the Grizzly Bear Recovery Plan were not fully implemented for the Grovedale area. However, it is beneficial for both the Province and Greenview to find solutions that will minimize the impact of wildlife and human conflict.

We thank you in advance for your support regarding this matter.

Sincerely,

**Dale Gervais** 

Reeve

DG/qb

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave	Box 1079, 4802-36 Ave	Box 1079, 4707-50th Street	Box 404, Lot 9, Block 1, Plan0728786,	Box 214, 10028-99st Street
Valleyview, AB T0H 3N0	Valleyview, AB T0H 3N0	Valleyview, AB T0H 3N0	Grovedale, AB T0H 1X0	Grande Cache, AB TOE 0Y0
Phone: 780.524.7600	Phone: 780.524.7602	Phone: 780.524.7603	Phone: 780.539.7337	Phone: 780.827.5155
Fax: 780.524.4307	Fax: 780.524.5237	Fax: 780.524.4130	Fax: 780.539.7711	Fax: 780.827.5143
Toll Free: 1.888.524.7601		www.mdgreenview.ab.ca		

cc: Honourable Wayne Drysdale, MLA Grande Prairie-Wapiti Honourable Frank Oberle, MLA Peace River Hector Goudreau, MLA Dunvegan-Central Peace-Notley Everett McDonald, MLA Grande Prairie-Smoky FOIP/Records Management