

"A Great Place to Live, Work and Play"

REGULAR COUNCIL MEETING AGENDA

Tuesday May 13, 2014

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	4
	3.1 Regular Council Meeting minutes held April 22, 2014 – to be Adopted	
	3.2 Business Arising from the Minutes	-
#4	PUBLIC HEARNG	
#5	DELEGATION	
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LATE ITEM	8.33 CAO Report	130
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#9	COUNCILLORS BUSINESS & REPORTS	
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#10	CORRESPONDENCE	
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#11	IN CAMERA	-
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#12	ADJOURNMENT	
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Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, April 22, 2014

1: Reeve Gervais called the meeting to order at 9:03 a.m.
CALL TO ORDER

PRESENT	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton George Delorme Roxie Rutt Bill Smith Dale Smith
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Legislative Services Officer Communications Officer Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Lucien Cloutier Denise Thompson Diane Carter Lianne Kruger
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ABSENT	Councillor Councillor	Dave Hay Les Urness
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#2: MOTION: 14.04.231. Moved by: COUNCILLOR TOM BURTON
AGENDA That the April 22, 2014 agenda be adopted with the following additions:

- 4.1 Bylaw 14-717 Road Closure

CARRIED

#3.1 MOTION: 14.04.232. Moved by: COUNCILLOR TOM BURTON
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, April 08, 2014
MEETING MINUTES be adopted with the following changes:

- Page 1 - Business Arising – add Little to Smoky River.
- Page 4 – Bylaw 14-721 - Remove Against / None came forward.
- Dave Hay's report change Alberta Sr. Citizens Housing Committee to Alberta Sr. Citizens Housing Conference

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#6
Bylaws

6.0 BYLAWS

#7
OLD BUSINESS

7.0 OLD BUSINESS

#8
NEW BUSINESS

8.0 NEW BUSINESS

8.1 LITTLE SMOKY & TWP ROAD 670 INTERSECTION IMPROVEMENT

LITTLE SMOKY &
TWP ROAD 670

MOTION: 14.04.233. Moved by: COUNCILLOR TOM BURTON
That Council amend the base pave tender contract awarded March 25, 2014 to Ledcor Alberta Limited for widening the east leg of the intersection of Twp. 670 and Little Smoky road for the additional estimated amount of \$386,600.00 with funds to come from the Capital Infrastructure Reserve.

CARRIED

8.2 84 INCH SOIL COMPACTOR PURCHASE

SOIL COMPACTOR

MOTION: 14.04.234. Moved by: COUNCILLOR DALE SMITH
That Council approve the purchase of one 84 inch soil compactor from Strongco Equipment Ltd. in the amount of \$149,800.00 with funds to come from the 2014 Capital Budget.

CARRIED

8.3 PONY PUP GRAVEL TRAILERS PURCHASE

PONY PUT TRAILER

MOTION: 14.04.235. Moved by: COUNCILLOR TOM BURTON
That Council approve the purchase of two pony pup trailers from Summit Trailer Ltd. in the amount of \$91,225.00 with funds to come from the 2014 Capital Budget.

CARRIED

8.4 TIMBER DAMAGE REPORT

TIMBER DAMAGE

MOTION: 14.04.236. Moved by: COUNCILLOR TOM BURTON
That Council accept the Timber Damage Report for information as presented.

CARRIED

8.5 DEBOLT GENERAL STORE REQUEST

DEBOLT GENERAL
STORE

MOTION: 14.04.237. Moved by: COUNCILLOR ROXIE RUTT
That Council deny the request by the DeBolt General Store Ltd. for the reimbursement of lost wages and general revenue due to the unforeseen emergency water break repairs during the watermain replacement construction upgrade in the Hamlet of DeBolt.

CARRIED

8.6 NEW FISH CREEK, SWEATHOUSE AND SUNSET HOUSE WATER POINT PROJECTS

WATER POINT PROJECTS

MOTION: 14.04.238. Moved by: COUNCILLOR ROXIE RUTT
That Council approve an additional \$202,580.00 funding to cover the 2013 water point project overruns with funds to come from Infrastructure Reserve.

CARRIED

8.7 AGRICULTURE SERVICE BOARD 2014 STRATEGIC BUSINESS PLAN

ASB 2014 STRATEGIC BUSINESS PLAN

MOTION: 14.04.239. Moved by: COUNCILLOR DALE SMITH
That Council approve the ASB 2014 Strategic Business Plan as recommended by the Greenview Agriculture Service Board.

CARRIED

8.8 MEDIUM DUTY TRUCK & DECK (SPRAY) TENDER

MEDIUM DUTY TRUCK & DECK

MOTION: 14.04.240. Moved by: COUNCILLOR DALE SMITH
That Council approve the tender submitted by Diamond International Trucks Ltd. / Ventures Manufacturing for the amount of \$109,781.88 for one 2014 medium duty truck/with deck, with funds to come from the 2014 Capital Budget.

CARRIED

8.9 MEDIUM DUTY TRUCK & DECK FIVE MONTH RENTAL

TRUCK RENTAL

MOTION: 14.04.241. Moved by: COUNCILLOR TOM BURTON
That Council approve the funding for a five month rental for an amount of up to \$15,000.00 for one medium duty truck/with deck from Driving Force out of Edmonton, AB, with funds to come from the 2014 ASB Operating Budget.

CARRIED

Reeve Gervais recessed the meeting at 9:55 a.m.

Reeve Gervais reconvened the meeting at 10:06 a.m., with all present other than Councillor Burton who was absent from the remainder of the meeting.

#4 PUBLIC HEARING

4.0 PUBLIC HEARING

4.1 BYLAW 14-717 ROAD CLOSURE

Chair Gervais opened the Public Hearing regarding Bylaw 14-717 at 10:07 a.m.

IN ATTENDANCE	None	
APPLICANT(S) & PROPERTY OWNER(S)	Applicant(s)	Roy Berg Grant Berg Richard Hollingworth
PURPOSE OF THE HEARING	The purpose of the Public Hearing for Bylaw 14-717 is to hear submissions for and opposed to the proposed bylaw to close a Public Road Allowance adjoining the south boundary of SE 15-69-21 W5M.	
ADMINISTRATIVE RESPONSE	The Public Hearing was initially advertised for April 22, 2014. The timelines given to agencies to respond to referral letters were not adequate, Administration requested that the Public Hearing for Bylaw 14-717 be recessed until May 27, 2014 at 10:00 a.m. Chair Gervais recessed the public hearing until May 27, 2014 at 10:00 a.m.	
#5 DELEGATIONS	5.0 DELEGATIONS 5.1 HAWKINGS EPP DUMONT LLP – 2013 AUDITED FINANCIAL STATEMENTS	
PRESENTATION	Phil Dirks with Hawkings Epp Dumont LLP presented a power point presentations regarding the 2013 audited financial statements.	
2013 AUDITED FINANCIAL STATEMENT	MOTION: 14.04.242. Moved by: COUNCILLOR ROXIE RUTT That Council approve the 2013 Audited Financial Statements as presented by Hawkings Epp Dumont Chartered Accountants. CARRIED	
	8.10 NATIONAL DAY OF MOURNING APRIL 28 ANNUAL OBSERVANCE	
NATIONAL DAY OF MOURNING	MOTION: 14.04.243. Moved by: COUNCILLOR ROXIE RUTT That Council declare April 28 th as an annually observed Day of Mourning, whereas, all flags at Greenview Municipal offices and Fire Departments will be lowered to half-mast and a moment of silence will be given at 11:00 AM. CARRIED	
	8.11 ANNUAL FAIR & RODEO – VALLEYVIEW & DISTRICT AGRICULTURAL SOCIETY	
ANNUAL FAIR & RODEO	MOTION: 14.04.244. Moved by: COUNCILLOR DALE SMITH That Council authorize a grant amount of \$1,500.00 to the Valleyview & Districts Agricultural Society for the Annual Fair & Rodeo that will be held on August 8, 2014, with funds to come from the 2014 Community Services Miscellaneous Grant. CARRIED	

8.12 VALLEYVIEW & DISTRICTS AGRICULTURAL SOCIETY – VALLEYVIEW DRESSAGE SHOW

**VALLEYVIEW
DRESSAGE SHOW**

MOTION: 14.04.245. Moved by: REEVE DALE GERVAIS

That Council authorize a grant amount of \$500.00 to the Valleyview Agricultural Society for the Valleyview Dressage Show to be held on June 28 - 29, 2014, with funding to come from the 2014 Community Services Miscellaneous Grant.

CARRIED

8.13 CANADA DAY FIREWORKS – VALLEYVIEW & DISTRICT RECREATION DEPARTMENT

**CANADA DAY
FIREWORKS**

MOTION: 14.04.246. Moved by: COUNCILLOR ROXIE RUTT

That Council approve a grant in the amount of \$1,000.00 to the Valleyview and District Recreation Department to assist with financial support for the Canada Day fireworks, with funds to come from the 2014 Community Services Miscellaneous Grants.

CARRIED

8.14 DEATHFEST 2014 SPONSORSHIP REQUEST

DEATHFEST

MOTION: 14.04.247. Moved by: COUNCILLOR BILL SMITH

That Council provide the Deathfest 2014 sponsorship of \$10,000.00 with funds to be drawn from the 2014 Community Services Miscellaneous Grants.

MOTION: 14.04.248. Moved by: COUNCILLOR DALE SMITH

That Council table the motion on the floor for further information until later in the meeting.

CARRIED

8.15 SELECTION OF CHARITY – 2014 GREENVIEW MEMORIAL GOLF TOURNAMENT

**2014 GREENVIEW
MEMORIAL GOLF
TOURNAMENT**

MOTION: 14.04.249. Moved by: COUNCILLOR BILL SMITH

That Council select the Children's Stollery Hospital Foundation as the sponsored Charity for the 2014 Greenview Memorial Golf Tournament.

CARRIED

8.16 COMMUNITY PLANNING ASSOCIATION OF ALBERTA

KAKWA PRINT

MOTION: 14.04.250. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the donation of a Kakwa Print to the Community Planning Association of Alberta for use in their 2014 silent auction.

CARRIED

**VALLEYVIEW
MULTIPLEX**

8.17 VALLEYVIEW MULTIPLEX

MOTION: 14.04.251. Moved by: REEVE DALE GERVAIS

That Council commit, in principle, to fund 80% of the yearly operating deficit incurred by the proposed Valleyview Multiplex, specifically including an indoor aquatic facility, subject to a written management and funding agreement being signed by both the Municipal District of Greenview and the Town of Valleyview.

MOTION: 14.04.252. Moved by: COUNCILLOR GEORGE DELORME

That Council table the motion on the floor until the next Council meeting.

CARRIED

ENGINEERING

8.18 ENGINEERING COORDINATOR

MOTION: 14.04.253. Moved by: COUNCILLOR DALE SMITH

That Council direct Staff to issue an RFP for engineering services as presented.

Councillor Bill Smith vacated the meeting at 11:54 a.m.

A point of order was raised that quorum was lost after the motion was put on the floor, but before the vote was taken.

Reeve Gervais recessed the meeting at 11:54 a.m.

Reeve Gervais reconvened the meeting at 1:22 p.m.

Councillor Bill Smith re-entered the meeting at 1:22 p.m.

The Chair returned to the motion on the floor and called the question.

CARRIED

8.19 CAO REPORT

CAO Haugen presented the CAO report.

**#9
COUNCILLORS
BUSINESS &
REPORTS**

9.0 COUNCILLORS BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR BILL SMITH

Attended the Municipal Planning Commission

Attended the Community Planning Association of Alberta Conference

Attended the Water Utility Development Meeting

COUNCILLOR ROXIE RUTT

Attended the Municipal Planning Commission
Attended the Community Planning Association of Alberta Conference
Attended the Water Utility Development Meeting
Attended the Canfor Meeting
Attended the FCSS Volunteer Appreciation Evening
Attended the Crooked Creek Rec. Club Meeting

COUNCILLOR DALE SMITH

Attended the Municipal Planning Commission
Attended the Community Planning Association of Alberta Conference

COUNCILLOR GEORGE DELORME

Attended the Community Planning Association of Alberta Conference
Attended the Water Utility Development Meeting

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the FCSS Volunteer Appreciation Evening
Attended the North West Elected Leaders Group
Attended the Water Utility Development Meeting
Attended the Northern Alberta Elected Leaders Meeting
Attended the Community Planning Association of Alberta Conference

8.14 DEATHFEST 2014

DEATHFEST 2014

MOTION: 14.04.254. Moved by: COUNCILLOR DALE SMITH
That Council lift motion 14.04.248. regarding Deathfest 2014 from the table.
CARRIED

MOTION: 14.04.248. Moved by: COUNCILLOR DALE SMITH
That Council provide the Deathfest 2014 sponsorship of \$10,000.00 with funds to be drawn from the 2014 Community Services Miscellaneous Grants.
CARRIED

#10
CORRESPONDENCE

10.0 CORRESPONDENCE:

11
IN CAMERA

11.0 IN CAMERA CONFIDENTIAL ITEMS

IN CAMERA - LEGAL

MOTION: 14.04.255. Moved by: COUNCILLOR ROXIE RUTT
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting goes in camera at 1:53 p.m.

CARRIED

11.1 PERSONNEL

OUT OF CAMERA

MOTION: 14.04.256. Moved by: COUNCILLOR GEORGE DELORME
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come out of camera at 2:45 p.m.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 14.04.257. Moved by: COUNCILLOR BILL SMITH
That this meeting adjourn at 2:45 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Valleyview Multiplex	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	Regular Council Meeting	CAO: MH	MANAGER:
MEETING DATE:	May 13, 2014	GM: DM	PRESENTER: DM
DEPARTMENT:	CAO Services	LEGAL/ POLICY REVIEW:	
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:	
STRATEGIC PLAN:			

RECOMMENDED ACTION:

MOTION: That Council commit, in principle, to fund 80% of the yearly operating deficit incurred by the proposed Valleyview Multiplex, specifically including an indoor aquatic facility, subject to a written management and funding agreement being signed by both the Municipal District of Greenview and the Town of Valleyview.

BACKGROUND / PROPOSAL:

Members from Greenview Council recently met with members of the Town of Valleyview Council to discuss a proposed recreation facility to be located in Valleyview.

The focus of this meeting was whether or not an indoor aquatic centre would be constructed as part of the overall project. The Town of Valleyview expressed several concerns regarding the costs, both Capital and Operating, that such a facility may place on taxpayers. After some discussion a cost sharing proposal in which Greenview would finance 80% of future operating deficits was proposed. The yearly operating deficit is currently estimated to be approximately \$835,600.00. This would make Greenview's share \$668,480.00. A letter outlining this proposal was sent to the Town the following day and is attached.

Greenview has already committed to supply \$25 Million towards the Capital costs of the facility, which are estimated at this time to be approximately \$31 Million.

At their Regular Council Meeting of April 14th, 2014 Town of Valleyview passed the following motion:

Councillor Joelson moved that the Town agrees in principal to the letter from the MD of Greenview, outlining their contribution to the proposed Valleyview Multiplex, including an aquatic facility, subject to a written agreement being approved by both parties.

Councillor Parker requested that the vote be recorded.

In favor – Councillors Joelson, Engels, Pepper and Mayor Lymburner

Opposed – Councillors Slemp and Parker

CARRIED – Resolution #14-07-124

The Town has conveyed that there are two necessary agreements from their perspective. The first would be the extension of the Community Development Initiative Grant (the current agreement expires in 2017) as well as a long-term agreement outlining the ongoing management and financial responsibilities of the partners.

Staff believe that a long-term agreement outlining the ongoing management and funding of the facility is prudent for both parties and would recommend this as a requirement from Greenview's point of view also. As such, Staff do not believe that this will present an issue.

Extending the current CDI Grant is a broader discussion. At this point in time Staff believes that Council's intent is to continue this program in some way past the current expiry date. If Staff is correct in this belief this requirement should not present an issue, even if the details have yet to be worked out.

To move forward, the funding arrangement will need to be formally ratified by Greenview Council. Once this is done the respective Administrations and the Design Committee will begin preparing the necessary documents.

This item was tabled from at the April 22nd Regular Council Meeting.

OPTIONS - BENEFITS / DISADVANTAGES:

Option: Council may choose to fund the project on a different percentage. Staff do not recommend this option as both parties seem amiable to the proposed split and changing that split may result in a delay or cancellation of the project.

Option: Council may choose to not move forward with the project. Staff do not recommend this option as this project is viewed as a significant investment in the local area with benefits to all taxpayers, including industry. This option would represent a large reversal in current Council direction.

COSTS / SOURCE OF FUNDING:

Capital – Council has already earmarked funding to cover Greenview's Capital portion – either through reserves or debenture.

Operating – Future operating deficits will be included in Greenview's annual operating budget. There will be no operating impact in 2014.

ATTACHMENT(S):

- April 10th letter from Greenview to the Town of Valleyview



"A Great Place to Live, Work and Play"

April 10, 2014

Via Hand Delivery

**Town of Valleyview
4802 50th Street
Valleyview, Alberta,
T0H 3N0**

Attention: Mr. Garry Peterson

RE: Proposed Valleyview Multiplex

As per the joint meeting held in our office on April 9th, 2014 please find below the offer made by representatives of Greenview Council. This offer has been discussed and is supported by Council; however, will require formal ratification.

To facilitate the construction of the proposed Valleyview Multiplex, specifically including an aquatic facility, the Municipal District of Greenview is offering to contribute to both the capital and operating costs on the following basis:

- Capital
Based on an estimated project budget of \$31 Million, Greenview will contribute \$25 Million.
- Operating
Greenview will financially support 80% of the yearly operating deficits incurred by the facility.

It is expected that this arrangement would be formalized through written agreement between Greenview and the Town of Valleyview should the Town agree to this proposal. If you have any questions please do not hesitate to contact me.

Respectfully,

Mike Haugen
Chief Administrative Officer
M.D. of Greenview No. 16

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Valleyview Rural Water Line Invoice			REVIEWED AND APPROVED FOR SUBMISSION		
SUBMISSION TO:	Regular Council Meeting		CAO:	MH	MANAGER:	SD
MEETING DATE:	May 13, 2014		GM:		PRESENTER:	SD
DEPARTMENT:	Infrastructure & Planning/Environmental Services					
FILE NO./LEGAL:					LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:					FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council approve the transfer of \$15,860.00 from Utility Reserves to the Environmental Services Capital Budget for the installation of two domestic water services from the Valleyview Rural Water Line.

BACKGROUND / PROPOSAL:

The application for the installation of two water services on two separate lots were paid for in 2013 in the amount of \$12,500 per property as per Greenview's *Schedule of Fees*. A contractor was hired to complete the water service installation. The total of \$25,000 was part of the budget surplus in 2013 and was placed in reserves. Staff is now requesting that \$15,860.00 be transferred to the Environmental Services Capital budget to pay the invoice for services rendered.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

The applicant has been connected to the Valleyview Rural Water Line.

COSTS / SOURCE OF FUNDING:

Transferred \$15,860 from Utility Reserves to Environmental Capital Budget.

ATTACHMENT(S):

- Westcan Tel Ltd. invoice.

Westcan Tel Ltd.

P.O. Box 685
Grande Prairie, AB T8V 3A8
Ph: (780) 567-8910 Fax: (780) 567-2849

County MD

MD of Greenview
3609 - 46 Street
Valleyview, AB T0H 3N0

INVOICE # 13-0091

January 31, 2014

QUANTITY	DETAILS	RATE	AMOUNT
	Re: Ridgevalley Debolt Watermain & Sewer Improvements Valleyview Extras as per attached		
	Mob/Demob		\$ 4,000.00
	2 x Curb Stops		\$ 4,600.00
	2 x Water Service Fittings		\$ 1,500.00
	25 m HDD @ \$50		\$ 1,250.00
	Hydrovac 50% (waterline location)		\$ 3,755.00
	Subtotal		\$ 15,105.00
	GST		\$ 755.25
	TOTAL AMOUNT DUE THIS INVOICE		\$ 15,860.25
	THANK YOU!		
	G.S.T. # 12106 6864 RT		

Received Simon Deenan Date April 22, 2014

TERMS: NET CASH on receipt of invoice. All accounts over 30 days old will be considered past due and will be charged two percent interest per month on the overdue balance to cover mailing, administration and financing. Please pay on receipt of invoice. No statement will be issued.
Email any inquiries to Colleen@westcantel.com



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Residential Access Applicants**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Infrastructure & Planning

FILE NO./LEGAL:

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: KS

GM: GG PRESENTER: GG

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve two residential access road requests to be constructed by day labour with funds to come from the 2014 residential access Block funding, for the following legal land locations; N ½ 28-70-23-W5 and SW 4-70-23-W5, subject to an agreement being reached with the Sturgeon Lake Cree Nation.

BACKGROUND / PROPOSAL:

- N ½ 28-70-23-W5, this current landowner has submitted multiple applications and has been without suitable residential access since 1999. Twp. 704A heading west from RR 230 dead ends after 3.2kms due to marsh land within the road allowance. The current existing entrance to this property is through the Sturgeon Lake Cree Nation Reserve lands. Council had previously approved brushing right of way on Twp. 704A, with the understanding that Greenview would consider constructing Twp. 704A residential access road for 800 meters in 2014. This land owner is currently utilizing an unsuitable all weather trail to gain access to his residence.
- SW 4-70-23-W5, this application was reviewed with the intention of a partnership agreement between Sturgeon Lake Cree Nation (SLCN) and Greenview. Where Greenview constructs RR 234 for access to a residential property within SLCN, in exchange for an upgrade to a section of road way leading from SLCN to Twp. 704A as described above.

Road Requests awaiting review for the 2015

Farmland Roads (4) Residential Road (1) Connector Road – one (1) Paving (1)

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

If accepted the applicants will be able to safely access their residence.

COSTS / SOURCE OF FUNDING:

2014 Capital Residential Access block funding.



ATTACHMENT(S):

- Road Construction Requests.
 - Location maps.
-

ROAD CONSTRUCTION REQUEST

3050-LOI-05

Copies to:

Superintendent of Public Works _____

Councilor JANIS SIMPKINS

M.D. OF GREENVIEW NO. 16

Box 1079

Valleyview, AB T0H 3N0

524-7601 / 524-4432 (fax)

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 32 (c) of the *Freedom of Information and Protection of Privacy Act*. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: KEITH HILLIER TELEPHONE No. 780-524-8020
 ADDRESS Box 1337 VALLEYVIEW ALTA. WARD NO. _____
 (Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal.)
 LEGAL: 1/4 of Sec.: _____, Twp.: _____, Rge.: _____, W of the _____th M.
 TWP RD: 704A RGE RD: _____

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: ☒; residential purposes: _____; or both _____?

If for residential purposes; do you live on the land? ☒ Yes _____ No

If no, where do you presently live? _____

When will you reside on the land? HAVE BEEN HERE FOR AT LEAST 10 YEARS

Have you applied for power?: IN; gas?: _____; phone?: _____ development application? _____

Would the proposed road be on a school bus route? ☒ Yes _____ No

How have you been getting to this land? BY A DIRT ROAD ON THE RESERVATION

What is the condition of the present access?: _____ good; _____ fair; _____ poor; ☒ none: _____

Date land acquired? _____

For residential access:

Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? _____ Yes _____ No

For farmland access requests: How many acres are in crop? _____ cleared? _____ hay? 110 ACRES

ROAD RECONSTRUCTION

Location: _____

Deficiencies Observed: _____

PAVING REQUEST

Location: _____

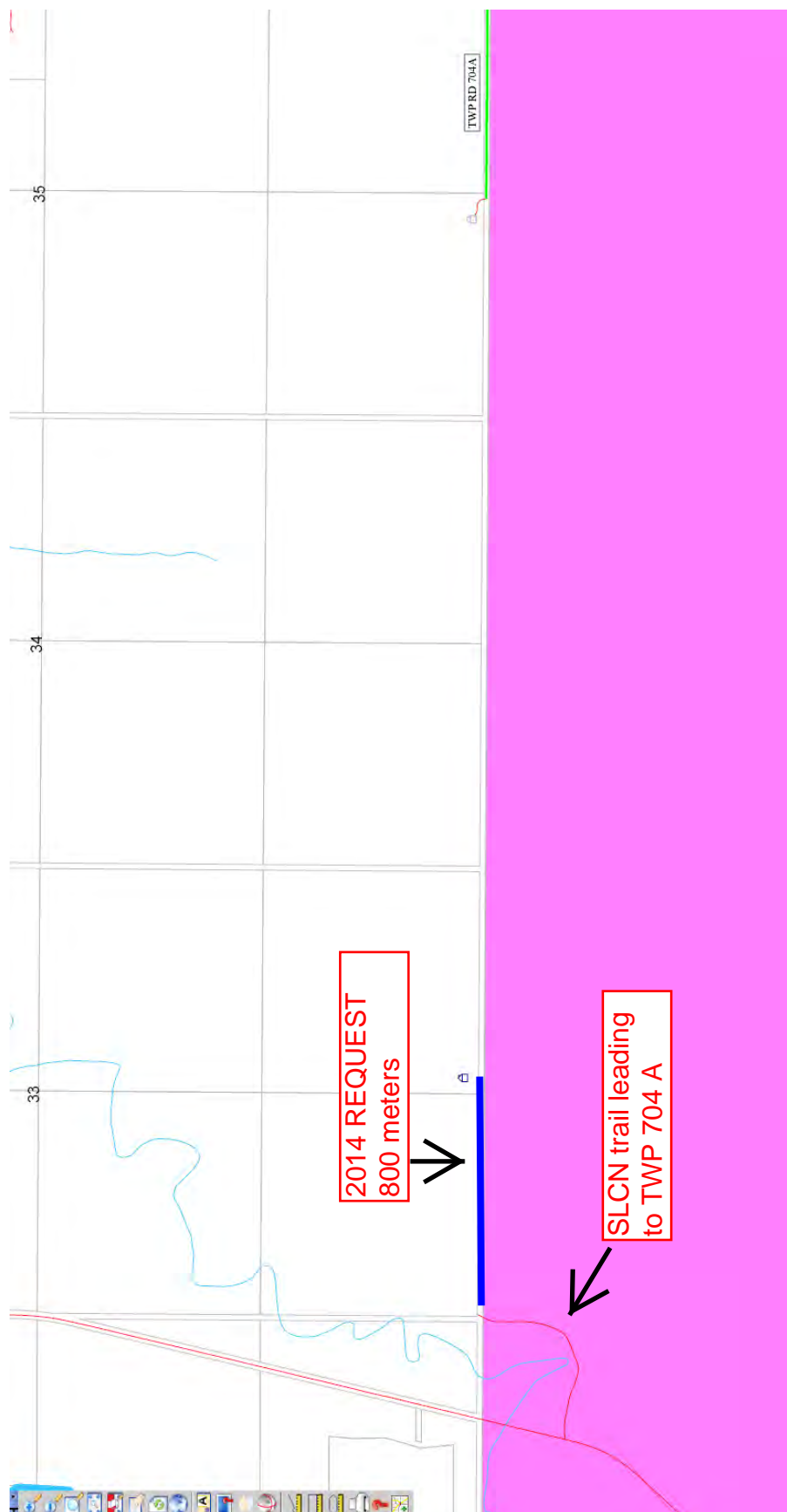
Reason: _____

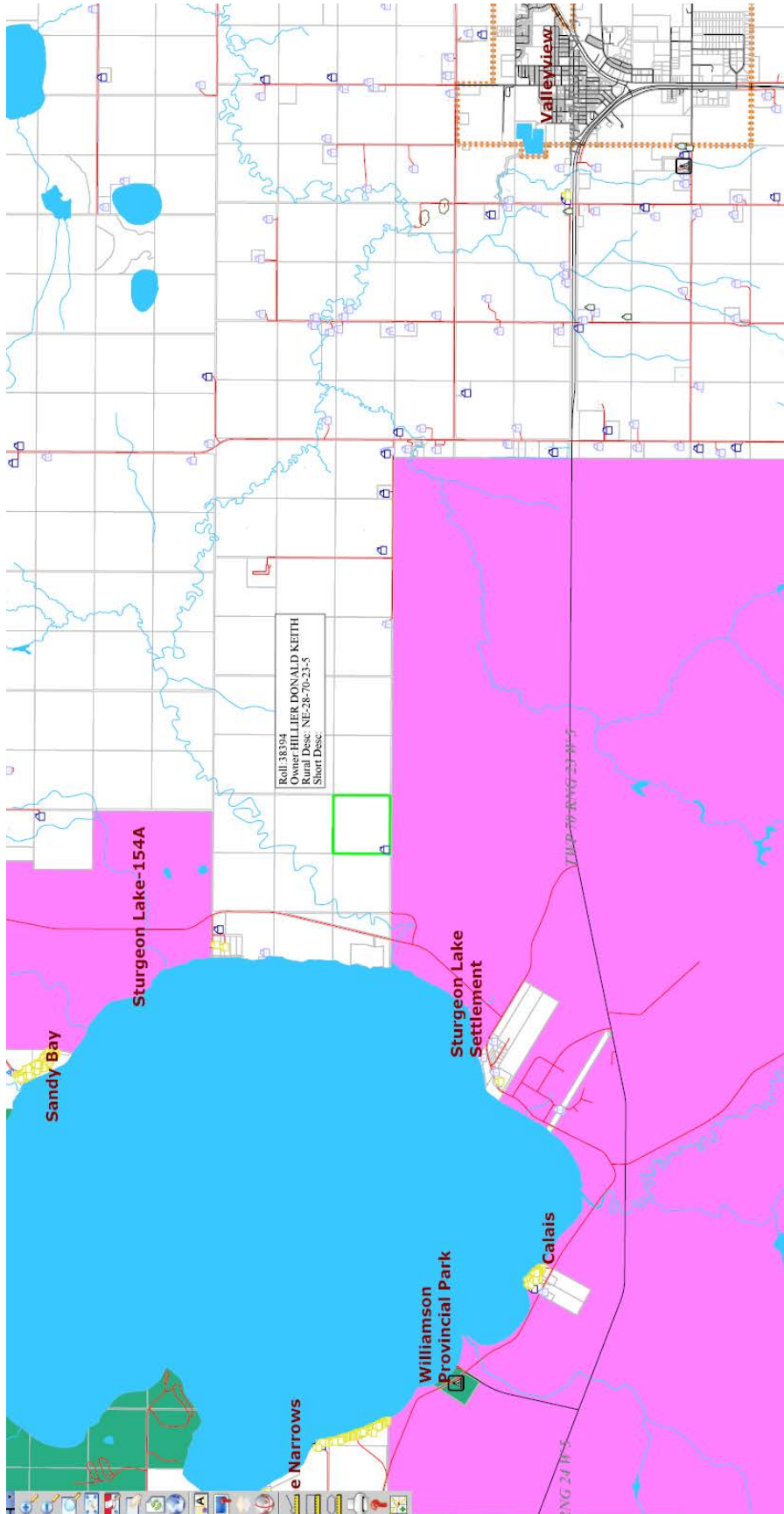
COMMENTS/ADDITIONAL INFORMATION:

I put you for school Bus Route, the Bus comes up as far as the town dump Road cant get any farther then martin's because there is no Bloody Road. if you need more information please let me know I can come in to the office. Thankyou P.S. It would be nice if the Road could continue from the East,

april 16/2012
Date

Keith Hillier
Signature of applicant





ROAD CONSTRUCTION REQUEST

MUNICIPAL DISTRICT
OF GREENVIEW No. 16
RECEIVED

MAY 27 2013

Copies to: Superintendent of Public Works _____ Councilor _____

M.D. OF GREENVIEW NO. 16
Box 1079
Valleyview, AB T0H 3N0
524-7601 / 524-4432 (fax)

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 32 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

COPY

All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: <u>Amanda Gladue</u>	TELEPHONE No. <u>(780) 524-5032</u>
ADDRESS <u>Box 1416 Valleyview, AB T0H3N0</u>	WARD NO. <u>(780) 524-9768</u>
(Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal.)	
LEGAL: <u>1/4 of Sec.: 5, Twp.: 10, Rge.: 23, W of the 5th M. Between</u>	
TWP RD: <u>700</u>	RGE RD: <u>234</u>
SW 4-10-23-5	

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: _____; residential purposes: ☒; or both _____?
 If for residential purposes; do you live on the land? _____ Yes ☒ No ☒
 If no, where do you presently live? Sturgeon Lake Reserve, #154, Unit #227
 When will you reside on the land? ASAP once road completed
 Have you applied for power?: ☒ In process; gas?: _____; phone?: _____ development application? _____
 Would the proposed road be on a school bus route? ☒ Yes _____ No _____
 How have you been getting to this land? Access through old lease road.
 What is the condition of the present access?: ☒ good; _____ fair; _____ poor; _____; none: _____
 Date land acquired? ASAP - September 2013 tentative
 For residential access:
 Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? ☒ Yes _____ No _____
 For farmland access requests: How many acres are in crop? _____ cleared? _____ hay? _____

ROAD RECONSTRUCTION

Location: TWP RD: 700 RGERD: 234 (SW-5-10-23-5 Between SW 4-10-23-5)

Deficiencies Observed: _____

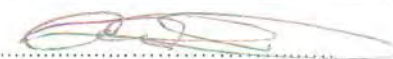
PAVING REQUEST

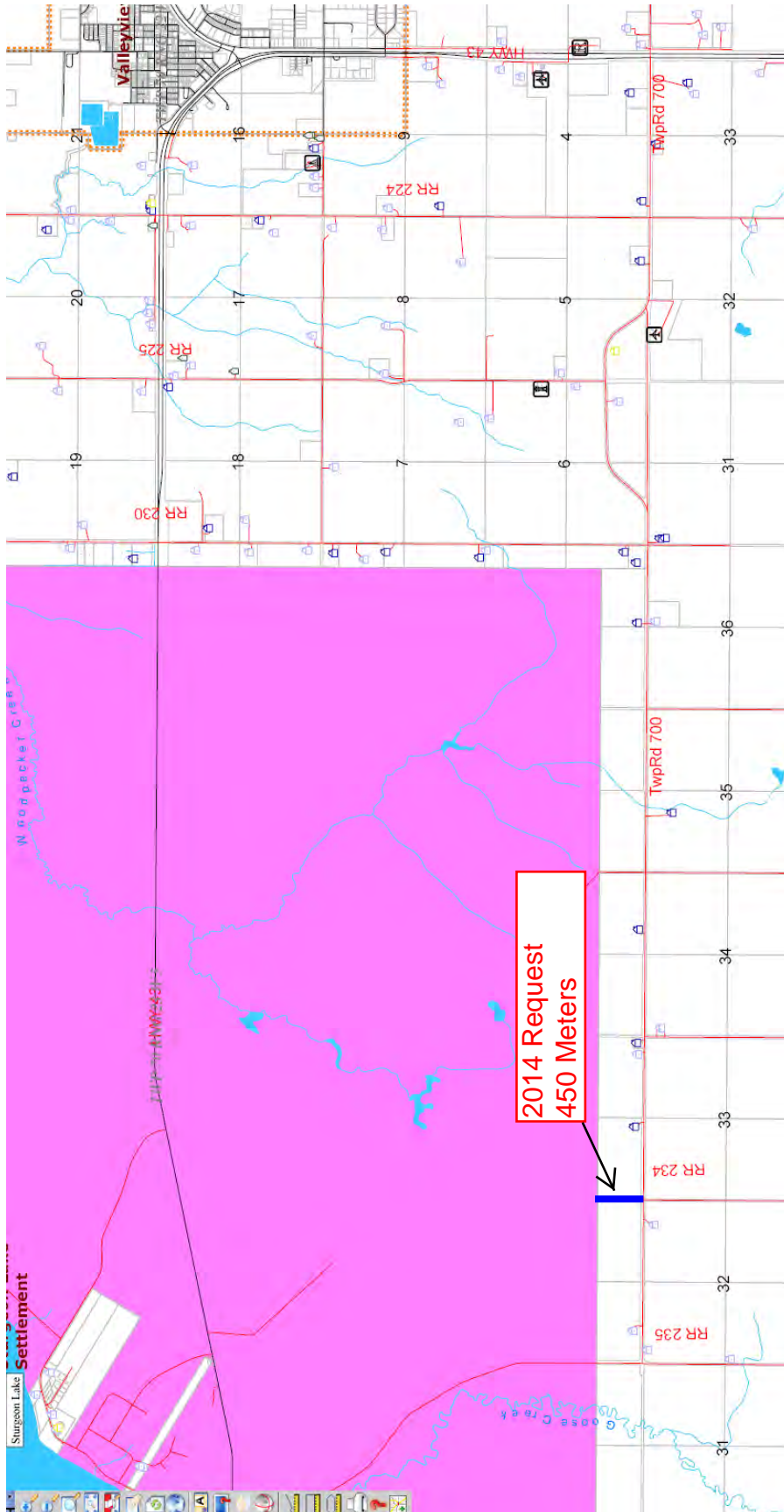
Location: _____

Reason: _____

COMMENTS/ADDITIONAL INFORMATION:

May 27 2013
Date


Signature of applicant





4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Farmland Access Applicants**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Infrastructure & Planning

FILE NO./LEGAL:

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: KS

GM: GG PRESENTER: GG

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve three farm land access road requests to be constructed by day labour with funding to come from 2014 farm land access block funding, for the following legal land locations; SE-1-71-1-W6, NW 13-69-26-W5 and the W ½ 36-73-21-W5.

BACKGROUND / PROPOSAL:

- SE-1-71-1-W6 originally had access through lands from the east until land ownership changed. Council previously approved the road allowance clearing in March of 2014. This project will be constructed for approximately 500 meters in length with a centerline culvert required.
- NW-13-69-26-W5 The applicant had a previous farmland access built in 2012 on RR 261. The present request extends RR261 south for 400 meters past a watercourse that splits the applicant's quarter and runs across the road allowance. Greenview completed a surface hydrology report that recommended the installation of twin 1000mm or a 1400mm centerline culvert.
- W ½ 36-73-21-W5 The applicant applied late in 2011 and was denied to be part of the 2012 construction approval process. Greenview had no day labour supervisor until late in the 2013 construction season, therefore no farm land access roads were constructed. This request would see 1.6km of farm land access built servicing numerous quarters of farm land.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

If accepted the applicants will be able to access their land and safely mobilize farm equipment.

COSTS / SOURCE OF FUNDING:

2014 Capital Farm Land Access Block Funding.

ATTACHMENT(S):

- Road Construction Requests.
- Location maps.

ROAD CONSTRUCTION REQUEST

Copies to: Superintendent of Public Works _____ Councillor _____

M.D. OF GREENVIEW NO. 16
Box 1079
Valleyview, AB T0H 3N0
524-7601 / 524-4432 (fax)

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All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: <u>Kim Logan</u>	TELEPHONE No. <u>(780) 532-3094</u>
ADDRESS: <u>Ranch 71154 RR11</u>	WARD NO. _____
<small>(Please indicate legal of where you wish construction or work done at, DO NOT list your residence legal.)</small> LEGAL: <u>SE</u> 1/4 of Sec.: <u>1</u> , Twp.: <u>11</u> , Rge.: <u>1</u> , W of the <u>6</u> th M. TWP RD: _____ RGE RD: _____	

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: ☒; residential purposes: _____; or both _____?
 If for residential purposes; do you live on the land? Yes ☒ No ☐
 If no, where do you presently live? Ranch Grande Prairie
 When will you reside on the land? No but cabin & camping
 Have you applied for power?: No; gas?: _____; phone?: _____ development application? _____
 Would the proposed road be on a school bus route? N/A Yes _____ No _____
 How have you been getting to this land? Adjacent quarter
 What is the condition of the present access?: _____ good; _____ fair; _____ poor; ☒ none: Old Road
 Date land acquired? 18/02/1992
 For residential access:
 Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? ☒ Yes _____ No _____
 For farmland access requests: How many acres are in crop? _____ cleared? _____ hay? 40

ROAD RECONSTRUCTION

Location: Old road established in 1960's when RR 2658 built
 Deficiencies Observed: Road washed out in 1980's

PAVING REQUEST

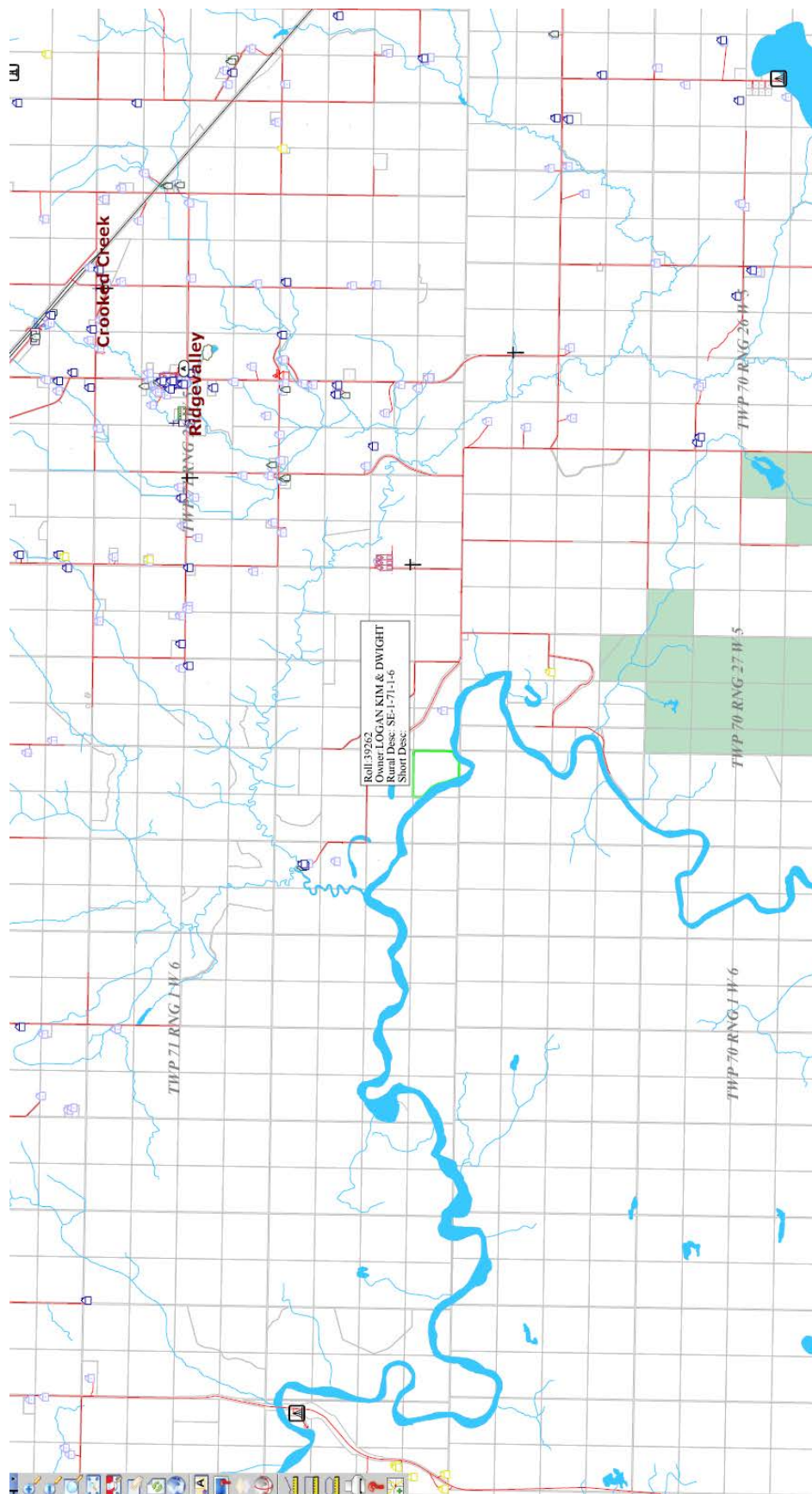
Location: N/A
 Reason: N/A

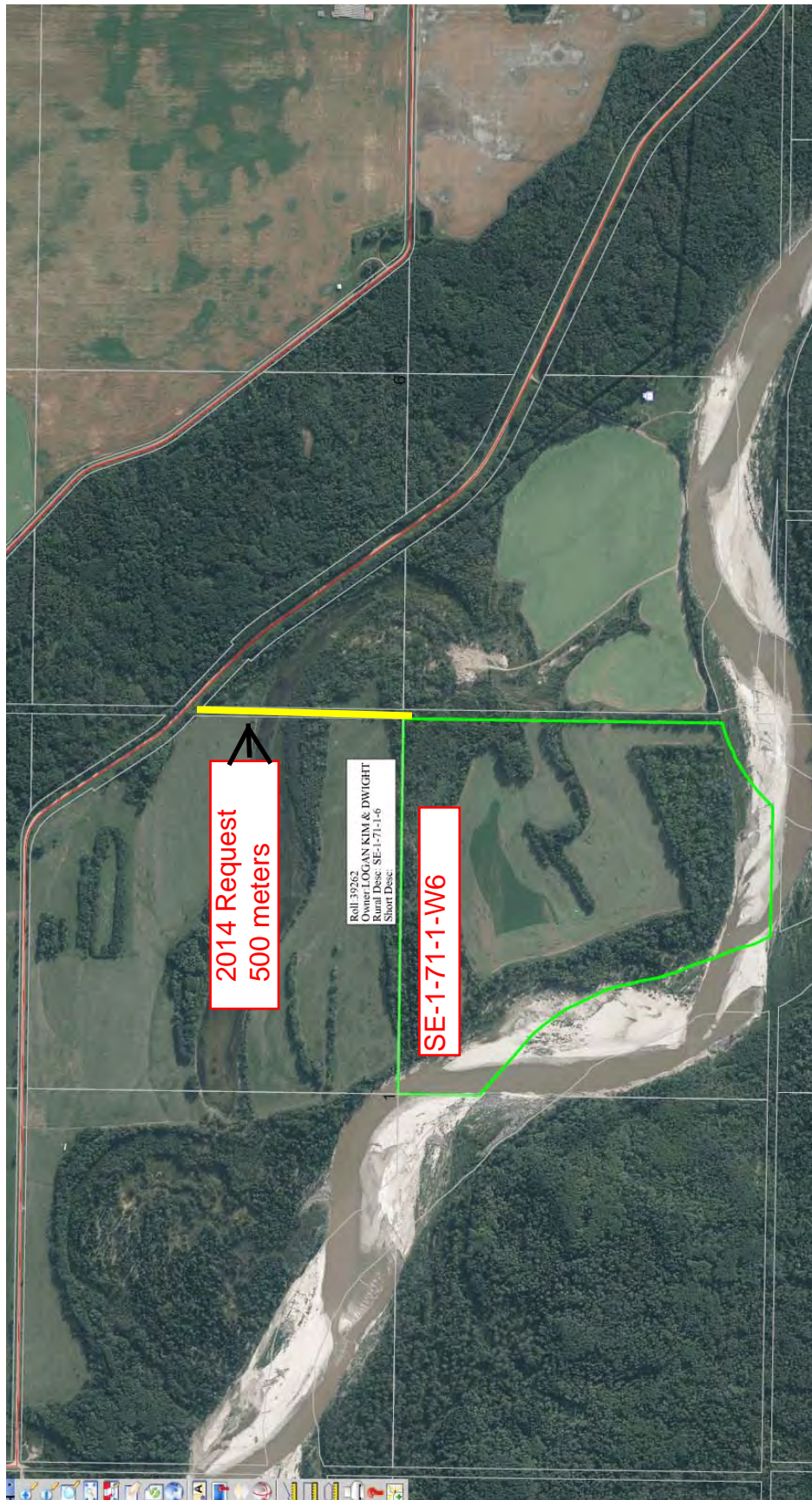
COMMENTS/ADDITIONAL INFORMATION:

- (1) Miscellaneous Work Request submitted June 2, 2013
- (2) Road access was in place until 1980's washed out. Access to quarter through adjacent quarter which has new owner.
- (3) On road allowance has slough which why the original road went around it.

9/9/13
 Date

Signature of applicant





NOV 16 2012

ROAD CONSTRUCTION REQUEST

Copies to: Superintendent of Public Works _____ Councilor _____

M.D. OF GREENVIEW NO. 16
Box 1079
Valleyview, AB T0H 3N0
524-7601 / 524-4432 (fax)

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All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: Cuthbertson Cattle Co (AB) Ltd. TELEPHONE No. 780-837-8544
ADDRESS Box 227, Guy, AB T0H 1Y0 WARD NO. _____

(Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal.)

LEGAL: _____ 1/4 of Sec.: 73, Twp.: 21, Rge.: 35/36 W of the 5th M.
TWP RD: _____ RGE RD: 211

Ward 5 Janice

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: ☒; residential purposes: _____; or both _____?

If for residential purposes; do you live on the land? _____ Yes _____ No

If no, where do you presently live? _____

When will you reside on the land? _____

Have you applied for power?: _____; gas?: _____; phone?: _____ development application? _____

Would the proposed road be on a school bus route? _____ Yes _____ No

How have you been getting to this land? _____

What is the condition of the present access?: _____ good; _____ fair; _____ poor; _____; none: ☒

Date land acquired? Spring 2011

For residential access:

Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? _____ Yes _____ No

For farmland access requests: How many acres are in crop? 470 cleared? _____ hay? 480 pasture

ROAD RECONSTRUCTION

Location: _____

Deficiencies Observed: _____

PAVING REQUEST

Location: _____

Reason: _____

COMMENTS/ADDITIONAL INFORMATION:

Comments on the back.

Nov 16, 2012

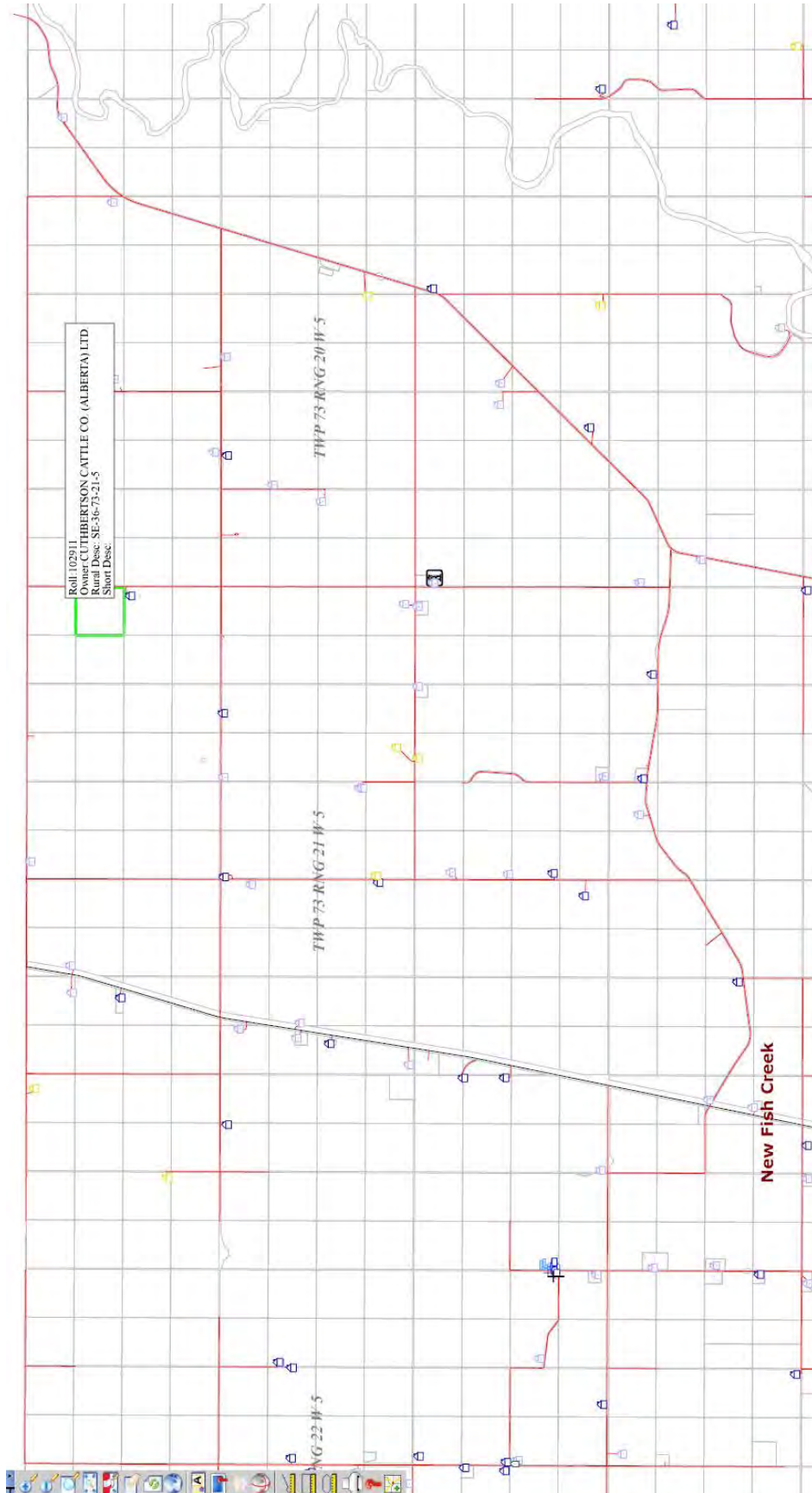
Date

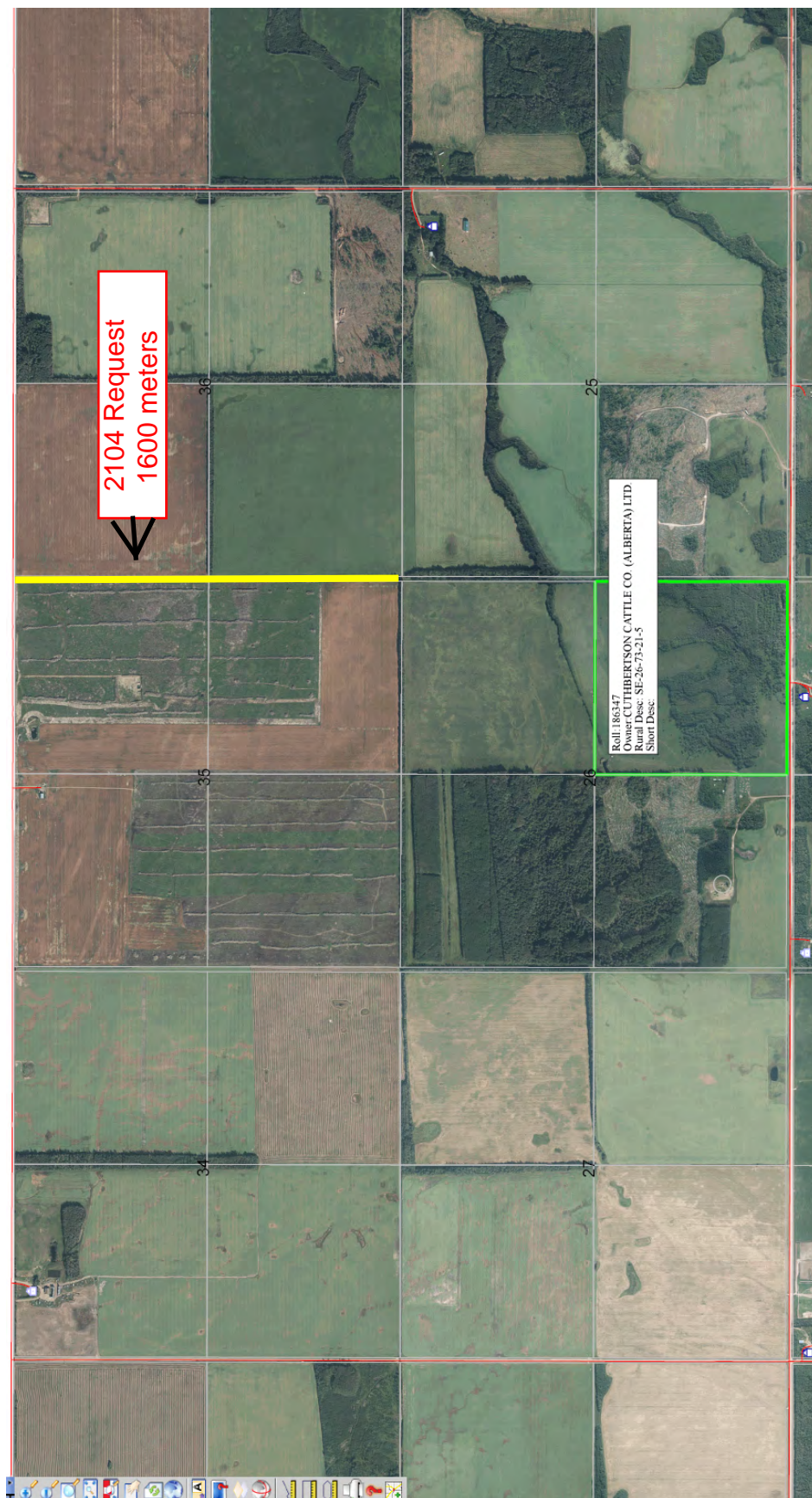
[Signature]
Signature of applicant

Currently there is not suitable access to the quarter. In the spring of 2012 the road allowance was planted with the neighbors crop. Come the summer the road allowance was blocked by 3ft high wheat and was too wet to drive on. This fall the road allowance was too soft and wet to drive on again and then it was cultivated by the neighbor. It is now too rough to drive on and haul our bales out.

Due to the undeveloped road allowance we have faced numerous challenges and management problems.

This land is sprayed out and will be grain land next year. We need suitable access for large machinery and big trucks.





ROAD CONSTRUCTION REQUEST

Copies to: Superintendent of Public Works _____ Councilor _____

M.D. OF GREENVIEW NO. 16
Box 1079
Valleyview, AB T0H 3N0
524-7601 / 524-4432 (fax)

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All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: HUTTERIAN BRETHREN CHURCH OF TELEPHONE No. 780-876-0237
ADDRESS P.O. BOX 90 RIDGE VALLEY WARD NO. 7
CROOKED CREEK AB
T0H 3N0
(Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal.)
LEGAL: NW 1/4 of Sec.: 13, Twp.: 69, Rge.: 26, W of the 5th M.
TWP RD: 694 RGE RD: 261

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: ☒; residential purposes: _____; or both _____?

If for residential purposes; do you live on the land? _____ Yes ☒ No

If no, where do you presently live? NW 1/4 TWP 71 Rge 26 W 5

When will you reside on the land? NA

Have you applied for power?: NA; gas?: _____; phone?: _____ development application? _____

Would the proposed road be on a school bus route? NA Yes _____ No

How have you been getting to this land? Go through farmland + temporary Crossing

What is the condition of the present access?: _____ good; _____ fair; _____ poor; ☒ none: _____

Date land acquired? 10 yrs ago

For residential access:

Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? _____ Yes _____ No

For farmland access requests: How many acres are in crop? 230 cleared? _____ hay? _____

ROAD RECONSTRUCTION

Location: Additional 1/2 mile to 2012 construction also Culvert in Creek

Deficiencies Observed: looking for access to south Part of _____ on account of Creek

PAVING REQUEST

Location: _____

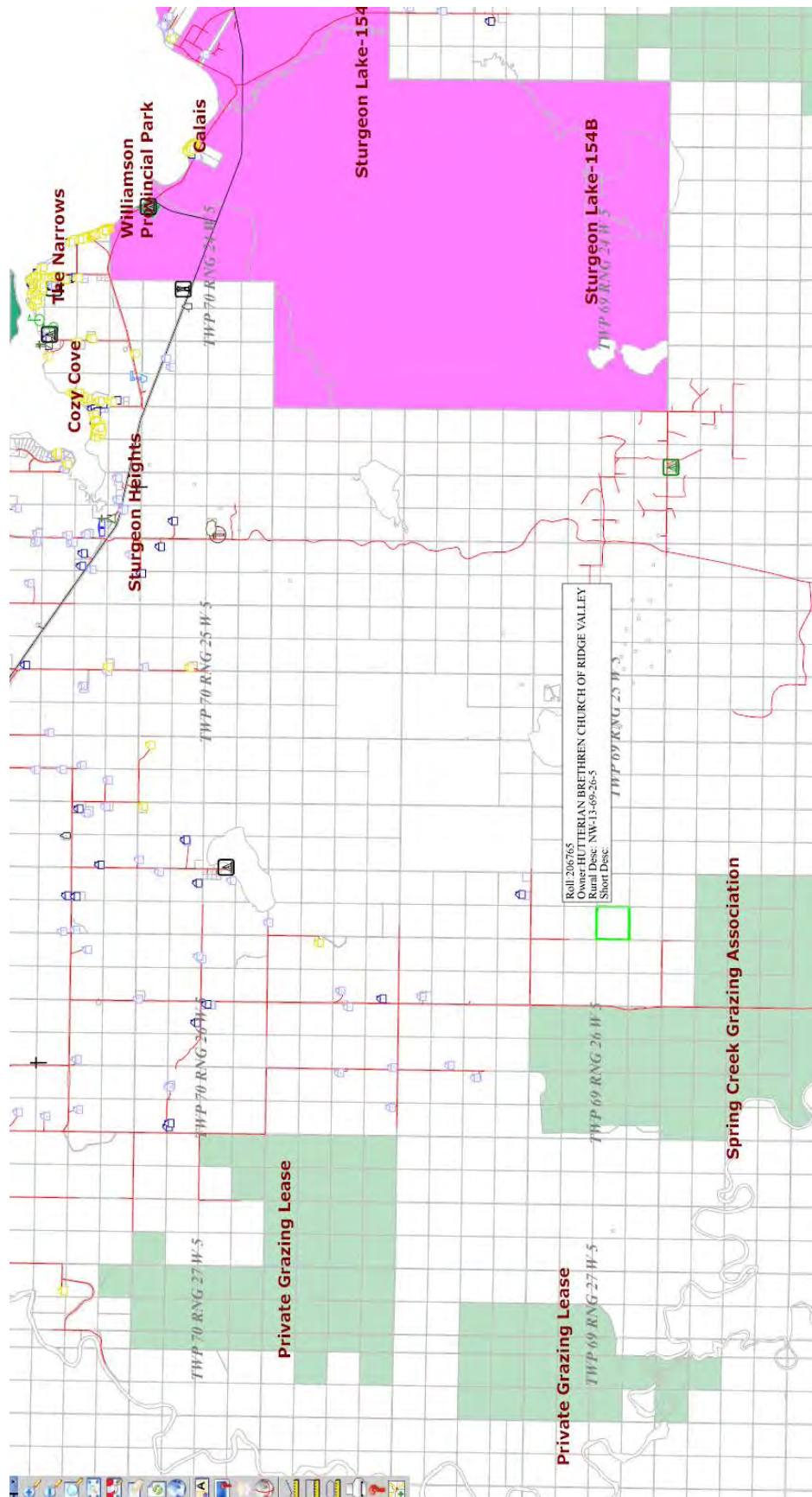
Reason: _____

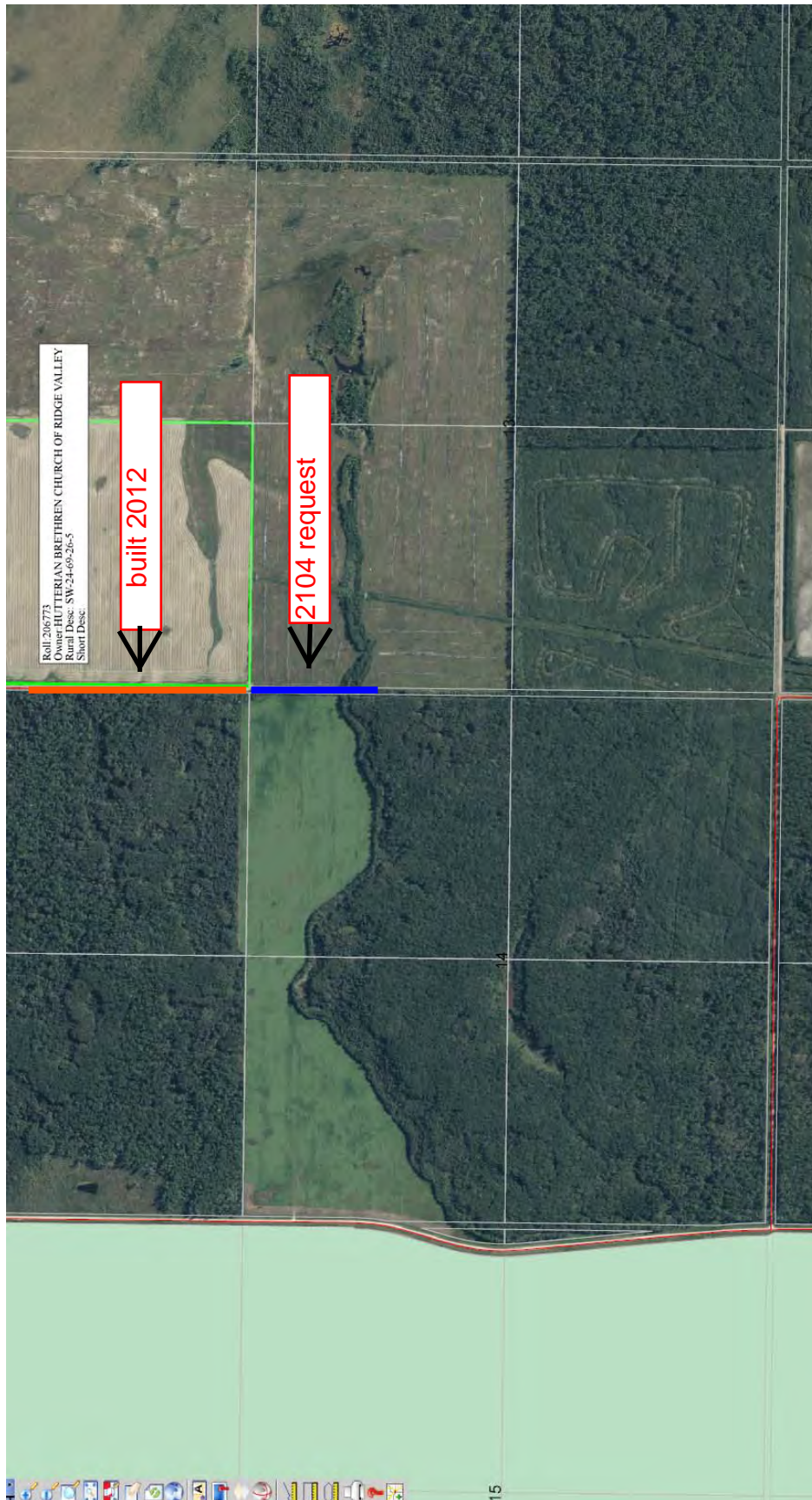
COMMENTS/ADDITIONAL INFORMATION:

We should have went the full mile in first application
have neighbors approaching us that want access to
this ~~their~~ land also and would have to put a Culvert in
the Creek

March 27 2013
Date

Fred Walters
Signature of applicant





NW-13-69-26-W5
400 Meters +/-



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Twp. 704 Connector Road Construction Request	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	Regular Council Meeting	CAO:	MH
MEETING DATE:	May 13, 2014	MANAGER:	KS
DEPARTMENT:	Infrastructure & Planning	GM:	GG
FILE NO./LEGAL:		PRESENTER:	GG
STRATEGIC PLAN:		LEGAL/ POLICY REVIEW:	
		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council decline the connector road construction request for Twp.702 between Range Road 221 and Range Road 222.

BACKGROUND / PROPOSAL:

November 8, 2013 Greenview received a Road Construction Request to build a connector road on Twp. 702 between RR 221 and RR 222. Also included with the request package was a petition with seven signatures, having one duplication out of fifteen residences from the surrounding area. There are two existing connector roads within one mile of the road request which currently allows traffic patterns to move westward. Given the close proximity of existing roadways, Staff do not feel that there is value in constructing and maintaining the proposed connector.

OPTIONS - BENEFITS / DISADVANTAGES:

Disadvantages:

The construction of connector road directly impacts a farmland residence that resides on the west end of the connector road near the intersection of RR 222.

Options:

Council could approve the Twp. 702 connector road request.
Council could table the recommendation for further review.

COSTS / SOURCE OF FUNDING:

If approved, funding will included in the 2015 Capital Budget

ATTACHMENT(S):

- Road Request
- Petition
- Area map

ROAD CONSTRUCTION REQUEST

COPY

Copies to:

Superintendent of Public Works _____

Councilor _____

M.D. OF GREENVIEW NO. 16

Box 1079

Valleyview, AB T0H 3N0

524-7601 / 524-4432 (fax)

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All requests submitted on this application will be investigated and submitted to Council for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch on the reverse side, must be completed.

NAME: <u>Gordon Vivian</u>	TELEPHONE No. <u>780 524 8181</u>
ADDRESS <u>Box 472 Valleyview</u>	WARD NO. _____
(Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal.)	
LEGAL: <u>1/4 of Sec.: _____</u> , Twp.: <u>70</u> , Rge.: <u>22</u> , W of the <u>5</u> th M.	
TWP RD: <u>702</u> RGE RD: <u>222-221</u>	

Please answer the following questions with a check (✓) where applicable.)

NEW ROAD

Road required for: farmland access: _____; residential purposes: _____; or both ☒ ?
 If for residential purposes; do you live on the land? Yes ☒ No ☒
 If no, where do you presently live? SE 23-69-22 WS / SW 17-70-21 WS
 When will you reside on the land? Never
 Have you applied for power?: _____; gas?: _____; phone?: _____ development application? N/A
 Would the proposed road be on a school bus route? ☒ Yes ☐ No
 How have you been getting to this land? TWN RD 701 or 703
 What is the condition of the present access?: ☒ good; _____ fair; _____ poor; _____; none: _____
 Date land acquired? 2008
 For residential access:
 Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development"? Yes _____ No ☒
 For farmland access requests: How many acres are in crop? _____ cleared? _____ hay? N/A

ROAD RECONSTRUCTION

Location: TWN RD 702 New construction 1 mile between RR 222-221
 Deficiencies Observed: Old Rd Allowance

PAVING REQUEST

Full mile would be great!
 Location: TWN Rd 702 from RR 222 to first residence on E
 Reason: Dust control + visual safety (NW 11-70-22 WS)

COMMENTS/ADDITIONAL INFORMATION: Collector Road,
Numerous residences lie to east from RR 221 and
with several subdivisions east on TWN Rd 702 coming
on soon, increased traffic flow is forced to 701 + 703.
Large ag. equip travels area. Dust, vision + safety!

Nov 8, 2013
 Date

Signature of applicant

Gordon Vivian

ROAD CONSTRUCTION REQUEST

Note:

The location sketch below must be completed. Please indicate details such as low areas, muskegs, drainage ditches, bridges, culverts, pipelines, power lines, existing or proposed buildings, and current access.

RANGE ... 22 ... W. OF ... 5 ... MERIDIAN



TOWNSHIP

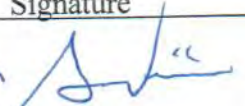

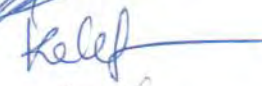
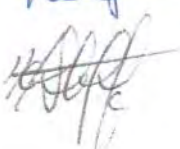
31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Handwritten notes on the grid:

- 222 703 221 (near section 23)
- Town W 39 Ave (near section 16)
- Res 702 (near section 14)
- 701 (near section 11)

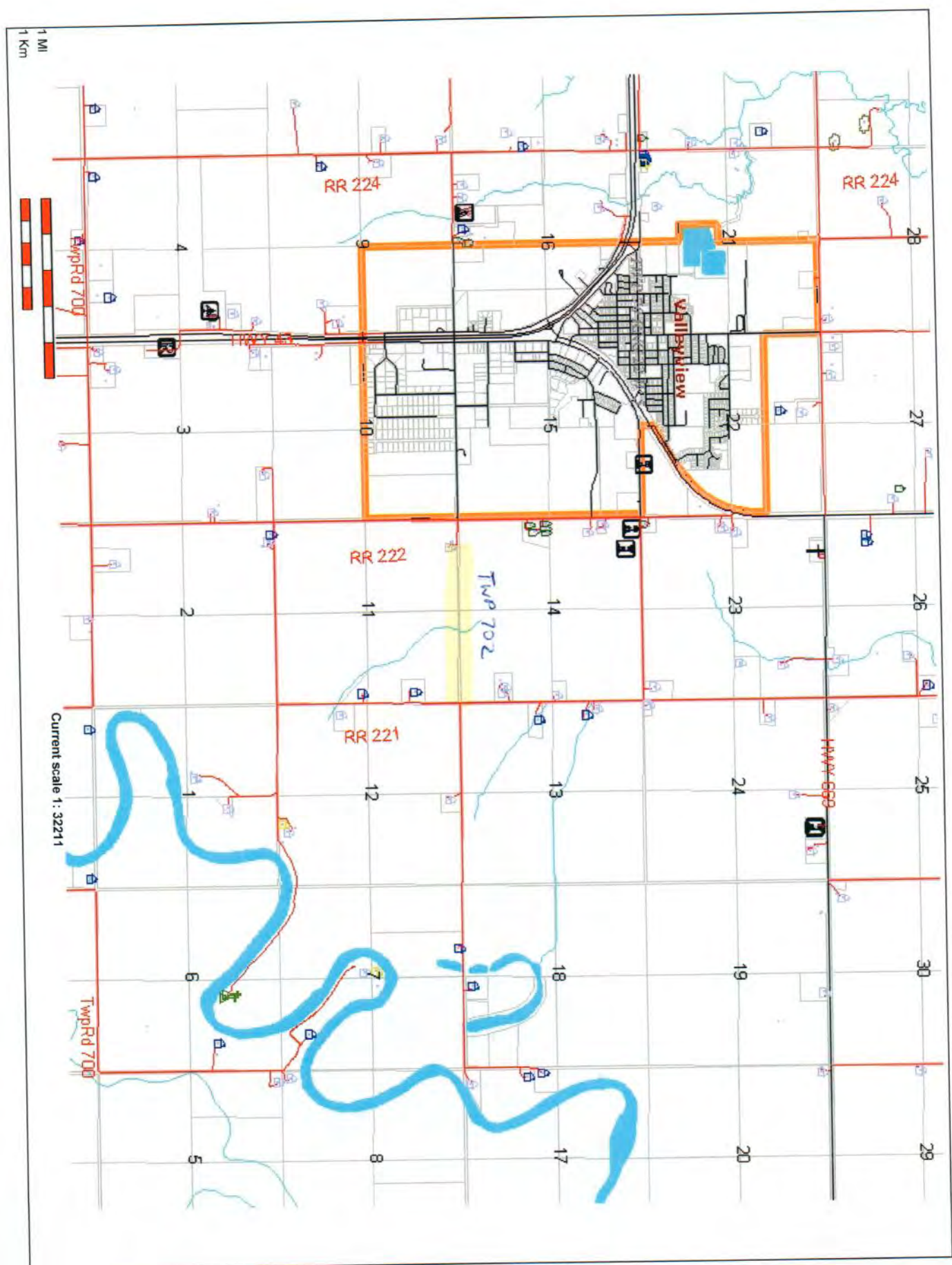
Proposal for the MD #16 Construction of Twn Rd 702 between RR 221 & 222

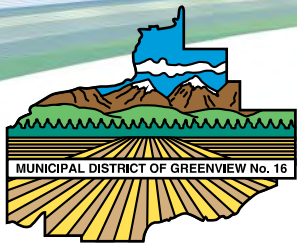
I / We are in favour of this proposal:

#	Name	Signature	MD Address	Legal
2	Gordon Vivian		21502 BTW 702	SW 1/4 17-70-21 W5
2	Brian Galligan			NW 2-70-22-W5
2	Katrin Lehman			NW 1-70-22-W5
2	H. STEFFENSEN			SE 1/4 18-70-22 W5

I / We are in favour of this proposal:

39





4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Fox Creek UTV Trailer	REVIEWED AND APPROVED FOR SUBMISSION			
SUBMISSION TO:	Regular Council Meeting	CAO:	MH	MANAGER:	JF
MEETING DATE:	May 13, 2014	GM:	DM	PRESENTER:	JF
DEPARTMENT:	Community Services/Protective Services	LEGAL/ POLICY REVIEW:			
FILE NO./LEGAL:		FINANCIAL REVIEW:			
STRATEGIC PLAN:					

RECOMMENDED ACTION:

MOTION: That Council approve the purchase of a UTV Trailer from Stanson Trailers for \$22,750.00, with funds to come from the 2014 Protective Service Capital Budget.

BACKGROUND / PROPOSAL:

Three quotes were received for the purchase of a UTV trailer for the Fox Creek Fire Department with Stanson Trailer from Whitecourt providing the lowest price. The quoted trailer meets the Fire Department's specifications.

OPTIONS - BENEFITS / DISADVANTAGES:

Option- Council may reject the purchase of the trailer and obtain other quotes.

COSTS / SOURCE OF FUNDING:

The funds to come from the 2014 Protective Service Capital Budget

ATTACHMENT(S):

- Trailer Quote Results
- Fox Creek Trailer Specifications



MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Quotes received for Fox Creek UTV Trailer

Unofficial Results – for information only – does not constitute a tender award.

Supplier	City	TOTAL BID	COMMENTS
Stanson Trailer	Whitecourt	\$22,750.00	
Airdrie Trailer	Airdrie	\$33,081.44	
GT Performance	Saskatoon	\$27,200.00	

Note: prices do not include G.S.T.

Fox Creek Fire Department
Box 1018
Fox Creek Alberta Canada
T0H-1P0
780-622-8031

Trailer Purpose:

Fire, Rescue, wildfire and winter operations to haul a Side by side on tracks and various other gear. It will see pavement and back road use.

Trailer specifications:

8.5' x 28' V nose (24' box 4' Nose) Mid deck car hauler/Combo type unit.

- Rear Ramp door w/grease zerts, 12" flapper, aluminum trim covered with one piece rubber tread plate
- Front v nose ramp door trimmed the same as the rear
- 36" RV side door w/key lock
- 5.2k EZ lube braked axles
- 12v battery w/breakaway switch
- Mag wheels
- ST225/75R15 tires
- 24" Front stone guard
- Appearance stone guard package
- (2) Interior 12v lights
- (1) roof Vent w/screen
- Galvanized flex roof
- 3/8" plywood lined walls – 16" o/c – insulated – white vinyl
- Finished wood lined ceiling – insulated – white vinyl
- 3/4" plywood floor – treated under floor – insulated – covered with one piece rubber tread plate – 16" o/c
- Aluminum fenders
- Spare tire mounted on wall
- Color – Bright Red
- Undercoated frame & Water sealed plywood undercarriage
- 12" extra height to allow for a 6'11" rear door for tracked side by side
- (8) 5K recessed floor tie downs
- 2 5/16" ball coupler, safety chains.
- H/Duty 7K jack
- Steel sealed sidewalls to prevent rust
- RV plug
- (4) Fuel Doors
- (1) 48" stainless steel helmet rack
- (1) 8' overhead cabinet
- (1) 8' overhead wrap around cabinet to house electrical components
- 8" I beam frame

- (2) 30" x 30" RV windows, shaded, screens, sliders

Furnace package:

- 40k BTU forced air w/(4) adjustable ducts, thermostat, CO2 detector, fire extinguisher, 12 volt battery in floor compartment, 30 gallon underbelly propane tank – housed in wrap around cabinet, 20' overhead heat ducting, heated overhead cabinet in wrap around cabinet housing furnace, corner post rear jacks

110 volt package:

- 30 amp breaker, 110 – 12v converter, (housed in wrap around cabinet), (2) 4' fluorescent lights, (2) interior 110v outlets, (1) GFI Exterior outlet, 30 amp motor base plug 2/25' line
- (2) rear loading lights
- (1) RV side door courtesy light
- LED Exterior lights
- (2) LED interior dome lights
- (2) 1500 watt electric wall heaters
- Rear drop down jacks
- A frame equalizer plates
- Urethane coated tongue and rear member.

Please offer a quote on price and delivery for the following trailer. If you are unable to offer a particular request please make note and show an option if available to what is being requested.

We are requesting pricing back by March 21st, 2014.

Any questions or for added information please call myself at 780-622-8031

Sincerely yours:
Fire Chief Les Paul

Fox Creek Fire Department



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Self-Contained Breathing Apparatus**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Protective Services

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: JF

GM: DM PRESENTER: JF

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the purchase of forty-four (44) self-contained breathing apparatuses from Rocky Mountain Phoenix for \$350,977.00 plus GST, with funds to come from the 2014 Protective Service Capital Budget.

BACKGROUND / PROPOSAL:

Funding was approved in the 2014 Capital Budget for the purchase of the new self-contained breathing apparatuses for Grovedale, DeBolt and Valleyview Fire Departments. The Request for Proposals was advertised on the Alberta Purchasing Connection and two proposals were received with Rocky Mountain Phoenix of Red Deer being the lowest proposal received.

Rocky Mountain Phoenix's proposal was over the 2014 budgeted amount and after some negotiation with Rocky Mountain Phoenix, Greenview received special pricing and it has come in \$16,000.00 under the 2014 budgeted amount.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits – The benefit of purchasing the self-contained breathing apparatuses is that we would be meeting the current Greenview policy and would also be providing safe equipment required for our Volunteer Firefighters.

Options – Council has the option not to approve the purchase and request the Tender be resubmitted to the Alberta Purchasing Connection.

Disadvantages – If the purchase from Rocky Mountain Phoenix is not approved Greenview would lose the special pricing Rocky Mountain Phoenix provided for this purchase.

COSTS / SOURCE OF FUNDING:

\$350,977.00 plus GST

Funding for the purchase of the self-contained breathing apparatuses will come from the following sources:

- \$247,935.00 2014 Capital Budget
- \$ 51,521.00 Protective Services/Valleyview FD operating
- \$ 51,521.00 Town of Valleyview



ATTACHMENT(S):

Rocky Mountain Phoenix Quote
Policy # OP-06



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

#103 - 2285 Queen Street
Abbotsford, BC V2T 6J3
Phone: (888) 815 - 0500
Fax: (604) 864 - 4938

Quotation

Date
Mar 12, 2014

Page
1

Quote Number
QT12835

Customer:

M D OF GREENVIEW
4806 36 AVENUE
VALLEYVIEW, AB T0H 3N0
CANADA

Quote To:

VALLEYVIEW DEBOLT GROVEDALE

Reference	PO Number	Customer No.	Salesperson	Ship Via
	JEFF FRANCIS	GRE003	Robert Bouffard - Northern Alberta	

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
30	MSA-AM7XTH	A-M7XT-H-D14C0B12CCB3 Debolt / Grovedale	6,996.00	EA	209,880.00
30	MSA-10127946SP	CYLINDER 60MIN CARBON LIGHTWEIGHT Debolt/Grovedale	0.00	EA	0.00
14	MSA-AM7XTH	A-M7XT-H-D13CAB12CCB3 Valleyview	6,774.00	EA	94,836.00
14	MSA-10127945SP	CYLINDER 45MIN HP LIGHTWIEGHT LOW PROFILE Valleyview	0.00	EA	0.00
24	MSA-10149290	FACEPIECE XT MED PTC CC READY	436.00	EA	10,464.00
24	MSA-10114190	M7 I HUD RECEIVER	499.00	EA	11,976.00
10	RMP-500	MSA-10144673 XT BRACKET AND SPARE AMP Debolt / Grovedale	528.00	EA	5,280.00
24	MSA-10144672	AMPLIFIER CLEARCOMMAND XT ONLY	426.00	EA	10,224.00
3	MSA-10072240	KIT-BASE STATION-ICM TXR	1,739.00	EA	5,217.00
3	MSA-10083876	TAG WRITER INTERFACE - FIREHAWK M7	0.00	EA	0.00
100	MSA-10083875	TAG ASSY, ELECTRONIC ID, M7 AIRMASK	31.00	EA	3,100.00

Comments:

RETURNED GOODS SUBJECT TO A 20% RESTOCKING FEE

Quote valid until 6/13/2014.

Tax Summary:

GST 17,548.85

Less

Included Tax

0.00

Order Discount

0.00

Subtotal

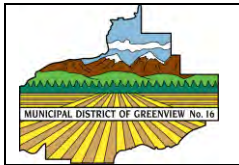
350,977.00

Total sales tax

17,548.85

Total order

368,525.85



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:

**OPERATIONS
SERVICES**

POLICY NUMBER: OP 06

POLICY TITLE: EQUIPMENT AND VEHICLE REPLACEMENT

Page 1 of 2

Date Adopted by Council / Motion Number:

09.12.661

PURPOSE:

To establish a capital reserve fund for the purpose of replacing capital equipment and vehicles for the Municipality's operations.

POLICY:

The Municipality requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

- 1.0 Administration will recommend the type of equipment and vehicle(s) that will be required to be replaced on a regular basis, to ensure the services of the Municipality are provided as directed by Council.
- 2.0 Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
- 3.0 Equipment and Vehicle Reserve Replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
- 4.0 Interest earned from the vehicle and equipment reserve will be allocated to the reserve at year end.
- 5.0 Council shall authorize the transfer of funds to and from the reserve.
- 6.0 The replacement criteria to be used is as follows:

Light/medium duty vehicles	5 years / 150,000 kms
Medium duty diesel vehicles	5 years / 300,000 kms
Heavy duty vehicles	10 years / 300,000 kms
Graders	5 years / 7,500 hours
Loaders	10 years / 10,000 hours
Backhoes	5 years / 5,000 hours
Track Excavators	6,000 hours
ATV's	10 years
Tractors	10,000 hours
Mowers	Condition

Fire trucks	15 years
Rescue vans	10 years
Water tankers	15 years
Self contained breathing apparatus	15 years
Breathing air compressors	20 years
Thermal imaging cameras	10 years
Lift stations	Condition
Water pumps	Condition
UTV's	15 years

7.0 Other capital equipment will be replaced as dictated by condition.

(Original signed copy on file)
 REEVE

 C.A.O.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Appointment of Director of Emergency Management (D.E.M.)		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 13, 2014	CAO: MH	MANAGER: JF
DEPARTMENT:	Community Services/Protective Services	GM: DM	PRESENTER: JF
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council appoint Jeff Francis as the Director of Emergency Management (D.E.M.) for the Municipal District of Greenview No. 16.

BACKGROUND / PROPOSAL:

Bylaw No. 09-607 reads;

5. Council shall:

- c) By resolution, on the recommendation of the Emergency Management Committee, appoint a Director of Emergency Management.

The Emergency Management Committee met and it recommends to Council to appoint Jeff Francis as the Director of Emergency Management.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

- 1) The appointment of a Director of Emergency Management will ensure Greenview meets the requirements of Bylaw 09-607
- 2) The Director of Emergency Management shall:
 - a) Prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Municipal District of Greenview.
 - b) Act as Director of Emergency Operations or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Emergency Management Agency
 - c) Co-ordinate all emergency services and other resources used in an emergency; and
 - d) Ensure that someone is designated to discharge the responsibilities specified in paragraphs a), b) and c).
 - e) Council could appoint another individual as the Director of Emergency Management

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Bylaw No. 09-607

BYLAW NO. 09-607
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to provide for the establishment of a MUNICIPAL
EMERGENCY MANAGEMENT AGENCY**

WHEREAS the Council for the Municipal District of Greenview is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-68 to appoint a Municipal Emergency Management Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS it is desirable in the public interest, and in the interest of public safety, that such a Committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

THEREFORE, the Council for the Municipal District of Greenview, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "Emergency Management Agency Bylaw".
2. In this Bylaw:
 - a) "Act" means the Emergency Management Act;
 - b) "Council" means the local authority of the Municipal District of Greenview;
 - c) "emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health and welfare of people or to limit damage to property;
 - d) "disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
 - e) "Emergency Management Agency" means the agency established under this Bylaw;
 - f) "Minister" means the Minister determined under Section 16 of the *Government Organization Act* as the Minister responsible for this Act; and
 - g) "Municipal Emergency Plan" (MEP) means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.
3. There is hereby established an Emergency Management Committee to advise Council on the development of emergency plans and programs.
4. There is hereby established an Emergency Management Agency to act as the agent of the Council to carry out the Council's statutory powers and obligations under this Act. This does not include the power to declare, renew or terminate a state of local emergency.
5. Council shall:
 - a) By resolution, appoint four (4) of its members to serve on the Emergency Management Committee;
 - b) Provide for the payment of expenses of the members of the Emergency Management Agency;
 - c) By resolution, on the recommendation of the Emergency Management Committee, appoint a Director of Emergency Management;
 - d) Ensure that emergency plans and programs are prepared to address potential emergencies or disaster in the Municipal District of Greenview;
 - e) Approve the Municipal Emergency Plan; and
 - f) Review the status of the Municipal Emergency Plan, and related plans and programs, at least once each year.

6. Council may:
 - a) By Bylaw, borrow, levy, appropriate and expend, without consent of the elector, all sums required for the operation of the Emergency Management Agency; and
 - b) Enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Emergency Management Committee shall:
 - a) Review the Municipal Emergency Plan and related plans and programs on a regular basis; and
 - b) Advise Council, duly assembled, on the status of the MEP and related plans and programs at least once year.
8. The Emergency Management Agency shall be comprised of one or more of the following:
 - a) The Director of Emergency Management;
 - b) The Deputy Director of Emergency Management;
 - c) The Chief Administrative Officer;
 - d) The Director of Operations;
 - e) The Director of Corporate Services;
 - f) The lead Public Information Officer;
 - g) The Disaster Social Services Manager;
 - h) The Manager of the local Emergency Medical Services;
 - i) A representative of the region's Fire Departments;
 - j) The senior NCO of the region's RCMP Detachments;
 - k) A representative of the region's Hospitals;
 - l) A representative(s) of contract utility providers (Atco, Telus);
 - m) The Administrator or Designate of the region's School Boards; and
 - n) Anyone else who might serve a useful purpose in the preparation or implementation of the MEP.
9. The Director of Emergency Management shall:
 - a) Prepare and co-ordinate the MEP and related plans and programs for the Municipal District of Greenview;
 - b) Act as Director of Emergency Operations or ensure that someone is designated under the MEP to so act, on behalf of the Emergency Management Agency;
 - c) Co-ordinate all emergency services and other resources used in an emergency; and
 - d) Ensure that someone is designated to discharge the responsibilities specified in paragraphs a), b) and c).
10. The power to declare or renew a state of local emergency under the Act and the requirement specified in Section 13 of this Bylaw, are hereby delegated to a Committee comprised of the Reeve or Deputy Reeve and any one councilor, or in their absence, any other two members of Council. This Committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
11. When a state of local emergency is declared, the person or persons making the declaration shall:
 - a) Ensure that the declaration identifies the nature of the emergency and the area of the Municipal District of Greenview in which it exists;
 - b) Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - c) Forward a copy of the declaration to the Minister forthwith.
12. When a state of local emergency is declared:
 - a) Neither Council nor any member of Council, and no person appointed by Council to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through any action taken under this Bylaw, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.

13. Notwithstanding Section 11:
- a) Council and any member of Council and any person acting under the direction or authorization of Council, is liable for gross negligence in carrying out their duties under this Bylaw.
14. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall be resolution, terminate the declaration.
15. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- a) A resolution is passed under Section 14;
 - b) A period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;
 - c) The Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - d) The Minister cancels the state of local emergency.
16. When a declaration of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.
17. Bylaw 00-308 is hereby rescinded.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this _____ day of _____, A.D., _____.

Read a second time this _____ day of _____, A.D., _____.

Read a third time and finally passed this _____ day of _____, A.D., _____.

REEVE

CHIEF ADMINISTRATIVE OFFICER



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Appointment of Soil Conservation Officer**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council appoint Dave Berry as the Soil Conservation Officer for the Municipal District of Greenview No. 16 under Section 15 of the Soil Conservation Act S-15 for the term of his employment.

BACKGROUND / PROPOSAL:

Section 15 of the Soil Conservation Act provides as follows:

Municipal Officers

15(1) The local authority of a rural municipality

(a) shall appoint at least one Soil Conservation Officer for that municipality.

Soil Conservation Officers are responsible to prevent loss of, or deterioration of soils.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

To be compliant with the Act, Greenview is required to appoint at least one Soil Conservation Officer for that municipality. By appointing the Assistant Manager of Agriculture Services there is a continuity of service provided to the residents in the absence of the Manager of Agriculture Services.

Disadvantage:

If Council does not approve the appointment of Dave Berry as the Soil Conservation Officer for Greenview the continuity in service would not be available when the Manager of Agriculture Services is absent.

Option:

Council may choose to not appoint another Soil Conservation Officer.

COSTS / SOURCE OF FUNDING:

- N/A



ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Appointment of Agricultural Fieldman**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council appoint Quentin Bochar as Agricultural Fieldman for the Municipal District of Greenview No. 16 under Section 8 of the Agricultural Service Board Act.

BACKGROUND / PROPOSAL:

Section 8 of the Agricultural Service Board Act provides as follows:

Agricultural Fieldman

8(1) If a Council has established a Board, the Council, in consultation with the Board, must appoint a qualified person as Agricultural Fieldman to implement agricultural policies and programs and to manage the agricultural resources of the municipality.

(2) The Agricultural Fieldman shall act as a designated officer of the municipality

(a) in carrying out the functions, duties and powers of the municipality under any Act relating to agriculture, and

(b) in implementing projects respecting agriculture agreed on between the Council and the Minister.

(3) An Agricultural Fieldman is, in the municipality employing that fieldman,

(a) a Municipal Inspector under the *Weed Control Act*,

(b) an inspector of the municipality under the *Agricultural Pests Act*, and

(c) a Soil Conservation Officer.

The ASB made the following motion at the April 23, 2014 Meeting:

MOTION: 14.04.035 Moved by: Larry Smith

That the Agriculture Service Board recommend to Council to appoint Quentin Bochar as Agricultural Fieldman for the Municipal District of Greenview No. 16 under Section 8 of the Agricultural Service Board Act.

CARRIED

OPTIONS - BENEFITS / DISADVANTAGES:

To be compliant with the Act, Greenview is required to appoint an individual as an Agricultural Fieldman.



COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Appointment of Pest Inspectors**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council appoint the following individuals: Dave Berry, Kristin King, Dennis Hagglund, Maureen Bly, Christine Schlieff, Jordan Gervais, Michele Reimer, and Seannah Rose as Pest Inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment.

BACKGROUND / PROPOSAL:

Section 10 of the Agricultural Pests Act provides as follows:

Appointment of Inspectors by Local Authority

10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the Regulations within the municipality.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

To be compliant with the Act, Greenview is required to appoint a sufficient amount of individuals as Pest Inspectors.

Disadvantage:

If Greenview does not appoint a sufficient number of inspectors to carry out the Act and the Regulations, Greenview would not be in compliance with the Agricultural Pests Act.

Option:

Council may appoint alternate individuals as Pest Inspectors for Greenview.

COSTS / SOURCE OF FUNDING:

- N/A

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Appointment of Weed Inspectors**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council appoint the following individuals: Dave Berry, Kristin King, Dennis Hagglund, Maureen Bly, Christine Schlieff, Jordan Gervais, Michele Reimer, and Seannah Rose as Weed inspectors for the Municipal District of Greenview No. 16 under Section 7 of the Weed Control Act W-5.1 for the term of their employment.

BACKGROUND / PROPOSAL:

Section 7 of the Weed Control Act provides as follows:

Municipal Inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

Greenview will be compliant with the Weed Control Act if a sufficient amount of individuals are appointed as Weed Inspectors.

Disadvantage:

Greenview would not be compliant with the Weed Control Act if a sufficient amount of individuals are not appointed as Weed Inspectors.

Option:

Council may choose not to appoint additional Weed Inspectors for Greenview.

COSTS / SOURCE OF FUNDING:

- N/A

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **2014 Alberta Invasive Species Council Grant**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve a grant to Alberta Invasive Species Council (AISC) in the amount of \$5,000.00, with funds to come from the 2014 Agriculture Operating Budget.

BACKGROUND / PROPOSAL:

The Alberta Invasive Species Council (AISC), formerly called the Alberta Invasive Plants Council (AIPC), is a Not-for-Profit Association of volunteer professionals from Federal, Provincial and Municipal Governments, Industry and Non-Government Organizations. Members contribute knowledge and expertise to promote awareness, prevention, detection, and management of invasive alien species. The Alberta Invasive Species Council (AISC) has worked diligently to promote awareness and understanding of invasive species, and one very important function is to develop, maintain and distribute educational materials, which are available for use by municipalities at no charge. The organization has recently lost a portion of their Federal funding which supported administrative costs and the cost of producing educational materials used to promote Invasive species (weeds) identification and control methods. In order to continue operations, the AISC needs financial support from other sources.

Greenview has worked collaboratively with the AISC in the past and has benefitted from working collaboratively through workshops and other events. In 2013 Greenview has provided a \$5000.00 grant to AISC.

The Agricultural Service Board made the following motion:

MOTION: 14.04.032 Moved by: Allen Perkins


That the Agriculture Service Board recommend that Council approve the 2014 grant to Alberta Invasive Species Council (AISC) in the amount of \$5,000.00, with funds to come from the 2014 Agriculture Operating Budget.

CARRIED

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

Greenview has benefitted from collaboration with Alberta Invasive Species (AISC) and has obtained assistance from AISC in many workshops and other events. The AISC has provided a vast range of weed and invasive species



pamphlets and brochures that are used by the Weed Inspection Team and others. The AISC hosts and maintains a website and conducts many informative and useful events throughout the Province. Greenview Weed Inspection Staff use many of the AISC fact sheets and pamphlets to disseminate information to ratepayers.

Disadvantage:

If the grant is not provided to the Alberta Invasive Species Council then Greenview would not be collaborating with a valued group, which may be detrimental for the residents of Greenview.

Option:

Council may select not to approve the requested funding.

COSTS / SOURCE OF FUNDING:

The funds for this grant will be provided from the 2014 Agriculture Operating Budget.

ATTACHMENT(S):

- Invoice from AISC



INVOICE

DATE: January 31, 2014

INVOICE # 2014006

Alberta Invasive Species Council
17507 Fort Road N.W.
Edmonton AB T5Y 6H3
Phone: (780) 415-2342
Email: info@abinvasives.ca

BILL TO: Quentin Bochar
MD of Greenview

DESCRIPTION	AMOUNT
2014 AISC Sponsorship: MD of Greenview	\$ 5,000.00
Thank you for your support!	
Make cheques payable to: Alberta Invasive Species Council	SUBTOTAL \$5,000.00 TAX RATE 0.00% SALES TAX 0.00 OTHER 0.00 TOTAL \$5,000.00



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	2014 Peace Country Beef and Forage Association (PCBFA) Grant		
SUBMISSION TO:	Agricultural Service Board	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 23, 2014	CAO: MH	MANAGER: QB
DEPARTMENT:	Community Services/Agriculture	GM: DM	PRESENTER: QB
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council approve the 2014 Peace Country Beef and Forage Association (PCBFA) grant in the amount of \$20,000.00, with funds to come from the 2014 Agriculture Operating Budget (\$10,000.00) and the 2014 Tax Stabilization Fund (\$10,000.00).

BACKGROUND / PROPOSAL:

At the April 23, 2014 Agricultural Service Board (ASB) Meeting a Request for Decision was brought forth to the Agriculture Service Board requesting a \$10,000.00 grant for the Peace Country Beef and Forage Association, this grant funding amount was the budgeted amount allocated in the 2014 Agriculture Operating Budget. The ASB recommended a grant amount of \$20,000.00 be provided to the Peace Country Beef and Forage Association (PCBFA).

Peace Country Beef and Forage Association (PCBFA) is one of the Applied Research and Development Organizations that Greenview has collaborated with for many years. The ASB Strategic Business Plan (activity 10.2.2) approved by Greenview, includes a commitment to provide financial support to PCBFA to conduct Environmentally Sustainable Agriculture Projects on behalf of the Municipality. The Peace Country Beef and Forage Association was granted \$10,000.00 from Greenview in 2013.

The following motions were made by the Agricultural Service Board on April 23, 2014:

MOTION: 14.04.030 Moved by: Bill Smith

That the Agriculture Service Board recommend that Council approve the 2014 Peace Country Beef and Forage Association (PCBFA) grant in the amount of \$20,000.00 with \$10,000.00 of the funds to come from the 2014 Agriculture Operating Budget.

CARRIED

MOTION: 14.04.031 Moved by: Dale Smith

That the Agriculture Service Board recommend that Council approve an additional \$10,000.00 to the 2014 Agriculture Operating Budget to cover the grant provided to the 2014 Peace Country Beef and Forage Association (PCBFA).

CARRIED

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

Greenview has benefitted from collaboration with PCBFA and has obtained assistance from PCBFA in many workshops and other events.

Disadvantage:

Greenview may not be collaborating with a valued producer member driven group, which may be of a detriment to the residents of Greenview.

Option 1:

Council may not approve the requested funding of \$20,000.00, but instead choose to approve the original budgeted amount of \$10,000.00.

Option 2:

Council may deny any requested funding.

COSTS / SOURCE OF FUNDING:

If Council provides a grant amount of \$20,000.00 the grant funds will be provided from the 2014 Agriculture Operating Budget (\$10,000.00) and from the 2014 Tax Stabilization Fund (\$10,000.00).

ATTACHMENT(S):

- Invoice from PCBFA

Peace Country Beef & Forage Association

Box 3000, Animal Science Bldg
GPRC - Fairview Campus
Fairview, Alberta
Canada T0H 1L0

Invoice

Date	Invoice #
01/04/2014	14-011

Invoice To
MD of Greenview #16 Box 1079 Valleyview, AB T0H 3N0

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Municipal grant for extension services and applied research work in the MD of Greenview 2014		10,000.00	10,000.00
		Total	\$10,000.00
		Payments/Credits	\$0.00
		Balance Due	\$10,000.00



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	2014 Smoky Applied Research and Development Association (SARDA) Grant		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 13, 2014	CAO: MH	MANAGER: QB
DEPARTMENT:	Community Services/Agriculture	GM: DM	PRESENTER: QB
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council approve a grant to the Smoky Applied Research and Development Association (SARDA) in the amount of \$30,000.00 with funds to come from the 2014 Agriculture Operating Budget.

BACKGROUND / PROPOSAL:

SARDA (Smoky Applied Research & Demonstration Association) is one of the Applied Research and Development Organizations that Greenview has collaborated with for many years. Through the Agricultural Service Board (ASB) Strategic Business Plan (activity 10.2.2), Greenview has committed to provide financial support to SARDA to conduct Environmentally Sustainable Agriculture projects on behalf of the Municipality. The \$30,000.00 grant fund request for the Smoky Applied Research and Development Association is the same amount previously granted to SARDA in 2013.

The Agricultural Service Board (ASB) made the following motion on April 23, 2014:

MOTION: 14.04.033 Moved by: Dale Smith

That the Agriculture Service Board recommend that Council approve the 2014 Smoky Applied Research and Development Association (SARDA) grant in the amount of \$30,000.00 with funds to come from the 2014 Agriculture Operating Budget.

CARRIED

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit - Greenview has benefitted from collaboration with SARDA and has obtained assistance from SARDA in many workshops and other events.

Disadvantage – Greenview may not be collaborating with a valued producer member driven group which may be of detriment to the residents of Greenview

Option - Council may deny the requested funding or choose an alternate grant funding amount.

COSTS / SOURCE OF FUNDING:

The grant funds will be provided from the 2014 Agriculture Operating Budget.

ATTACHMENT(S):

- Invoice from SARDA

SARDA
Box 90
Falher, Alberta T0H 1M0

<u>Date:</u>	Invoice No.:
03/17/2014	2014-36

<p align="center">Terms UPON RECEIPT</p>

Sold to:

M.D. of Greenview

Box 1079
Valleyview, Alberta T0H 3N0
Canada

*Smoky Applied Research &
Demonstration Association*

Telephone 780-837-2900
Fax 780-837-8223
Email sarda@serbnet.com

Attention

Quantity	Description	Unit Price	Amount
1	Support for SARDA's program for the 2014 year	30,000.00	30,000.00
Comment:			
GST is not charged as we are a Registered Charitable Company <i>Please make cheques payable to: SARDA</i>		Total Amount	30,000.00



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Farm Safety Centre (FSC) 2014 Grant**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve a grant to the Farm Safety Centre (FSC) in the amount of \$3454.50, with funds to come from the 2014 Agriculture Operating Budget.

BACKGROUND / PROPOSAL:

Over the past number of years Municipal Districts and Counties across the province have become important partners in helping fund program delivery to children within their boundaries. In 2013 cash contributions totaling more than \$96,000 were received from 46 Counties and Municipal Districts in support of Safety Smarts delivery. In 2013 a total of 987 students in 7 schools within the Municipal District of Greenview received Safety Smarts Presentations. The Farm Safety Centre grant request submitted for 2014 is based on the 2013 Safety Smarts delivery to 987 children. The grant funding request of **\$3454.50** is based upon \$3.50/child for the 987 children reached with the Safety Smarts presentations in the Greenview area.

The Agricultural Service Board (ASB) made the following motion on April 23, 2014:

MOTION: 14.04.034 Moved by: Gary Lilge

That the Agriculture Service Board recommend that Council approve the 2014 Farm Safety Center (FSC) grant in the amount of \$3454.50.00 with funds to come from the 2014 Agriculture Operating Budget.

CARRIED

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit - The Safety Smarts program has a successful 16 year history, with a team of dedicated regional based instructors delivering hands-on, interactive safety presentations into individual school classrooms. The program now reaches more than 50,000 rural school children across Alberta each year, making this a very worthwhile program.

Disadvantage – Greenview would not be collaborating with a valued group which may be detrimental to the residents of Greenview and communities within Greenview.

Option - Council may not approve the requested funding.

COSTS / SOURCE OF FUNDING:

The funds for this grant will be provided from the 2014 Agriculture Operating Budget.

ATTACHMENT(S):

- Farm Safety Center Greenview Multi-Year Stats



265 East 400 South - Box 291 - Raymond - Alberta - T0K 2S0 - Tel: 403-752-4585 - Fax: 403-752-3643

Email: safetyctr@abfarmsafety.com

Website: abfarmsafety.com

M.D. of Greenview

2013 "Safety Smarts" Delivery

MD/County Name	School Name	Date	Classes	Students	Amt/Child	2014 Request
M.D. of Greenview	Sheldon Coates Elementary	07-Feb-13	8	180		
M.D. of Greenview	Summitview School	08-Feb-13	8	249		
M.D. of Greenview	St. Stephen's Catholic School	17-Jan-13	7	140		
M.D. of Greenview	Rosedale Christian School	31-Jan-13	5	58		
M.D. of Greenview	Penson School	29-Jan-13	5	111		
M.D. of Greenview	Oscar Adolphson Primary School	16-Jan-13	7	124		
M.D. of Greenview	Harry Gray Elementary School	15-Jan-13	6	125		
Totals		7	46	987	\$3.50	\$3,454.50

2012 "Safety Smarts" Delivery

MD/County Name	School Name	Date	Classes	Students	Amt/Child	2013 Request
M.D. of Greenview	Ridgevalley School	25-Jan-12	14	254		
M.D. of Greenview	Rosedale Christian School	29-May-12	5	63		
M.D. of Greenview	St. Stephen's Catholic School	3-May-12	7	149		
M.D. of Greenview	Oscar Adolphson Primary School	2-May-12	7	130		
M.D. of Greenview	Harry Gray Elementary School	1-May-12	6	132		
M.D. of Greenview	Penson School	31-Jan-12	5	92		
M.D. of Greenview	Crooked Creek Colony (Ridge Valley)	27-Nov-12	1	16		
M.D. of Greenview	Valleyview Ranches Colony School	27-Nov-12	1	22		
Totals		8	46	858	\$3.50	\$3,003.00

2011 "Safety Smarts" Delivery

MD/County Name	School Name	Date	Classes	Students	Amt/Child	2012 Request
M.D. of Greenview	Fox Creek School	7-Jun-11	14	245		
M.D. of Greenview	Harry Gray Elementary School	31-May-11	5	114		
M.D. of Greenview	St. Stephen's Catholic School	4-May-11	2	48		
M.D. of Greenview	Valleyview Ranches Colony School	20-Dec-11	1	17		
M.D. of Greenview	Ridgevalley	20-Dec-11	1	14		
Totals		5₁	23	438	\$3.50	\$1,533.00



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Cattle Squeeze Purchase**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the tender submitted by Keddies for the amount of \$9460.00 for the purchase of one brand new 2014 Morand Industries Cattle Squeeze, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

Request for price quotes for this equipment were sent to vendors with two quotes received. The quotes received were ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 60 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council may approve the price quote as presented or deny and request Administration to request new tenders.

Disadvantage - Requesting new price quotes, would create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

The funds for the tender will be provided from the 2014 Agriculture Capital Budget, with \$9000.00 being the total amount budgeted. The recommendation represents a budget overage of \$416.00.

ATTACHMENT(S):

- 2014 Equipment Pricing.
- Comparison Matrix



**Municipal District of Greenview No. 16
2014 Cattle Squeeze Request for Price Quote Results
Closing Friday, April 8, 2014 at 14:15 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Keddies	Morand Ind.	Rental Equipment	\$9460.00				
United Farmers of Alberta	Real Ind.	Rental Equipment	\$8621.07				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



Municipal District of Greenview No. 16 2014 Cattle Squeeze Comparison Matrix

	Keddie's	United Farmers of Alberta				
Price	90	95				
Specifications	100	75				
Operational Suitability	100	10				
Dealer Relationship	100	90				
Delivery	90	95				
Warranty						
Parts Availability	90	85				
Total Score	95%	75%				



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Earth Mover (Two Units) Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Prairie Coast Equipment, Grande Prairie in the amount of \$68,000.00 for the purchase of two new 2014 Leon M-1000 Earth Movers, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

The request for price quotes for this equipment were sent to vendors with two price quotes received. The price quotes received were ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 30 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the price quotes as presented or refuse and request new price quotes.

Disadvantage – If Council requests new price quotes this may impact the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

The funds for this equipment will come from the 2014 Agriculture Capital Budget, with \$80,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.
- Comparison Matrix



**Municipal District of Greenview No. 16
2014 Earth Mover Request for Price Quote Results
Closing Friday, April 8, 2014 at 15:15 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Prairie Coast Equipment		Rental Equipment	\$34,000.00				
Douglas Lake Equipment		Rental Equipment	\$36,650.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

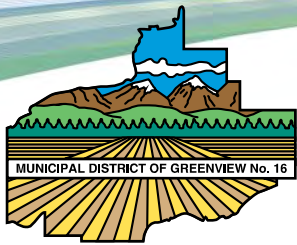
MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



Municipal District of Greenview No. 16 2014 Earth Mover Comparison Matrix

	Prairie Coast Equipment	Douglas Lake Equipment				
Price	100	90				
Specifications	100	100				
Operational Suitability	100	100				
Dealer Relationship	95	100				
Delivery	100	100				
Warranty						
Parts Availability	85	85				
Total Score	97%	95%				



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Fertilizer Spreader Purchase**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services/Agriculture

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB

GM: DM PRESENTER: QB

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Dave Ross Equipment, Spirit River for the amount of \$25,900.00 for the purchase of one brand new 2014 Wilmer S800 Fertilizer Spreader, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

The request for price quotes for this equipment were sent to vendors. Four price quotes were received and ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 90 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the price quotes as presented or refuse and request new price quotes

Disadvantage – If Council requests new price quotes this may create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds for this quote will be provided from the 2014 Agriculture Capital Budget, with \$30,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.
- Comparison Matrix



Municipal District of Greenview No. 16
2014 Fertilizer Spreader Request for Price Quote Results
Closing Friday, April 8, 2014 at 15:15 hrs.

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Dave Ross Equipment	Wilmer 8 ton	Rental Equipment	\$25,900.00				
Prairie Coast Equipment	Agrex Maxi 8000	Rental Equipment	\$44,900.00				
Grande Equipment Ltd.	Agrex Maxi 8000	Rental Equipment	\$48,425.00				
Douglas Lake Equipment	Agrex Maxi 10,000S	Rental Equipment	\$50,250.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



Municipal District of Greenview No. 16 2014 Fertilizer Spreader Comparison Matrix

	Dave Ross Equipment	Prairie Coast Equipment	Grande Equipment Ltd.	Douglas Lake Equipment		
Price	100	65	60	60		
Specifications	100	100	100	100		
Operational Suitability	100	100	100	100		
Dealer Relationship	85	95	100	100		
Delivery	80	100	100	100		
Warranty						
Parts Availability	90	85	85	85		
Total Score	93%	90%	90%	90%		



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Field Sprayer Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Douglas Lake Equipment of Grande Prairie in the amount of \$22,600.00 for the purchase of one brand new 2014 MS Gregson T500 Field Sprayer, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

The request for quotes for this equipment were sent to vendors, with one price quote received. The supplier has provided an estimated delivery date of 40 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the quote as presented or refuse and request new Quote for Prices.

Disadvantage – If Council requested new quotes this may create an impact on the delivery date and Greenview’s operational service.

COSTS / SOURCE OF FUNDING:

Funds for this quote will come from the 2014 Agriculture Capital Budget, with \$28,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.



**Municipal District of Greenview No. 16
2014 Field Sprayer Request for Price Quote Results
Closing Friday, April 8, 2014 at 14:00 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

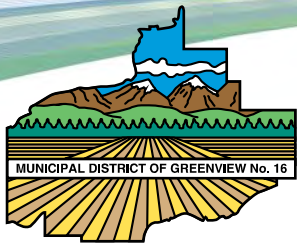
SUPPLIER	Brand Name	Department	Total Price per Unit*				
Douglas Lake Equipment	MS Gregson T500	Rental Equipment	\$22,600.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Heavy Disc Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Keddie's / Flaman Sales of Grande Prairie in the amount of \$43,800.00 for the purchase of one brand new 2014 Wishek Heavy Disc, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

The Heavy Disc was included in the budget for 2014. The request for price quotes for this equipment were sent to vendors. Seven price quotes were received and ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 30 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the price quotes as presented or refuse and request new price quotes

Disadvantage – If new price quotes are requested, this may create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds for this quote will come from the 2014 Agriculture Capital Budget with \$41,500.00 being the total amount budgeted. The recommendation represents a budget overage of \$2,300.00.

ATTACHMENT(S):

- 2014 Equipment Pricing.
- Comparison Matrix



**Municipal District of Greenview No. 16
2014 Heavy Disc Request for Price Quote Results
Closing Friday, April 8, 2014 at 15:30 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Douglas Lake Equipment	Farm King Easy-On (demo)	Rental Equipment	\$23,000.00				
Dave Ross Equipment	Versatile Model SD 650	Rental Equipment	\$33,900.00				
Grande Equipment Ltd.	FarmKing Buhler Model 1275	Rental Equipment	\$33,920.00				
Dave Ross Equipment	Vesatile Model SD 750	Rental Equipment	\$40,900.00				
Keddies	Wishek	Rental Equipment	\$43,800.00				
Dave Ross Equipment	Versatile Model SD 1050	Rental Equipment	\$51,900.00				
Martin Deere line	Kellobilt 400	Rental Equipment	\$57,000.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

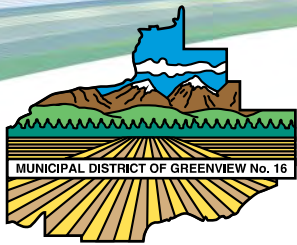
MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



Municipal District of Greenview No. 16 2014 Heavy Disc Comparison Matrix

	Keddies (Flaman's Sales)	Martin Deereline Fahler	Dave Ross Equipment SD 750	Dave Ross Equipment SD 650	Dave Ross Equipment SD 1050	Grande Equipment Ltd.	Douglas Lake Equipment (Demo Unit)
Price	90	70	100	100	90	85	100
Specifications	100	100	85	80	85	95	95
Operational Suitability	100	100	85	75	85	50	35
Dealer Relationship	100	90	90	90	90	100	100
Delivery	85	95	90	90	90	100	100
Warranty							
Parts Availability	90	90	90	90	90	65	65
Total Score	94%	91%	90%	89%	88%	83%	75%



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Heavy Harrow with Granular Applicator**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the tender submitted by Prairie Coast Equipment in the amount of \$55,900.00 for purchase of one brand new 2013 Brandt Heavy Harrow / with a brand new 2014 Valmar Applicator, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

Tenders for this piece of equipment were sent to vendors with four tenders received. The tenders received were ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 30 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the tender as presented or refuse and retender.

Disadvantage - Retendering for this piece of equipment may create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds for this equipment will come from the 2014 Agriculture Capital Budget, with \$60,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.
- Comparison Matrix



**Municipal District of Greenview No. 16
2014 Heavy Harrow/Granular Applicator Tender Results
Closing Friday, April 8, 2014 at 14:45 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*					
Prairie Coast Equipment	Brandt Valmar	Rental Equipment	\$55,900.00					
Martin Deereline Fahler	Brandt Valmar	Rental Equipment	\$56,500.00					
Martin Deereline Fahler	Degelmann Valmar	Rental Equipment	\$59,300.00					
Dave Ross Equipment	Degelmann Valmar	Rental Equipment	\$77,600.00					

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



Municipal District of Greenview No. 16

2014 Heavy Harrow/Granular Applicator Tender Comparison Matrix

	Prairie Coast Equipment	Martin Deereline Fahler	Martin Deereline Fahler	Dave Ross Equipment		
Price	100	95	90	85		
Specifications	100	70	70	90		
Operational Suitability	100	100	100	100		
Dealer Relationship	95	90	90	85		
Delivery	100	95	90	50		
Warranty						
Parts Availability	95	90	90	90		
Total Score	98%	90%	88%	83%		



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Post Pounder Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Flaman Sales, Grande Prairie in the amount of \$12,950.00 for the purchase of one brand new 2014 Wheatheart Heavy Hitter Post Pounder, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

Request for quotes for this equipment were sent to vendors with one price quote received. The supplier has estimated a delivery date of 7 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the quote as presented or refuse and request new Quote for Prices.

Disadvantage - A new request for quotes may create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds for this equipment will come from the 2014 Agriculture Capital Budget, with \$15,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.



**Municipal District of Greenview No. 16
2014 Post Pounder Request for Price Quote Results
Closing Friday, April 8, 2014 at 15:15 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Flaman's Sales	Wheatheart Heavy Hitter	Rental Equipment	\$12,950.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Truck Sprayer Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Stone Blue Enterprises of Calgary, Alberta in the amount of \$26,240.00 for the purchase of one brand new 2014 Radion Roadside Sprayer, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

The quote requests for the 2014 Radion Roadside Sprayer were sent to a sole source vendor. The request for quote originally included a MidTech Chemical Injection System, however, the system is no longer available as it is being replaced by an updated model which will be available in late 2014. The Radion Sprayer will be compatible with the new technology injection system, as most of the components for the non-injection part of the system are used in both injection and tank mix systems. Administration is requesting to purchase the spray unit in 2014 and the new injection system in 2015. The supplier has estimated a delivery date of 30-40 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit – If the quote is approved Greenview will be able to start spray season with minimal delays.

Disadvantage - A new request for quotes may create an impact on the delivery date and Greenview's operational service.

Option - Council could approve the quote as presented or refuse and request new Quote for Prices.

COSTS / SOURCE OF FUNDING:

Funds for this quote to come from the 2014 Agriculture Capital Budget, with \$55,000.00 being the total amount budgeted.

ATTACHMENT(S):

- 2014 Equipment Pricing.



Municipal District of Greenview No. 16 2014 Truck Sprayer Request for Price Quote Result

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
Stone Blue Enterprises Inc.	Radion Spray System	Roadside Spraying	\$26,240.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Quad ATV Purchase**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services/Agriculture
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: QB
GM: DM PRESENTER: QB
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the quote submitted by Redline Powercraft of Grande Prairie in the amount of \$12,199.00 for the purchase of one brand new 2014 Yamaha Grizzly 700, with funds to come from the 2014 Agriculture Capital Budget.

BACKGROUND / PROPOSAL:

Request for quotes for this equipment were sent to vendors, with one price quote received. The supplier has estimated a delivery date of 40 days from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option - Council could approve the quote as presented or refuse and request new quote for prices.

Disadvantage - A new request for quotes would create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds for this quote to come from the 2014 Agriculture Capital Budget, with \$11,000.00 being the total amount budgeted. The staff recommendation represents a budget overage of \$1199.00.

ATTACHMENT(S):

- 2014 Equipment Pricing.



**Municipal District of Greenview No. 16
2014 Quad ATV Request for Price Quote Results
Closing Friday, April 22, 2014 at 12:00 hrs.**

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Brand Name	Department	Total Price per Unit*				
RedLine Powercraft	Yamaha Grizzly 700	Roadside Spray	\$12,199.00				

*Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

MUNICIPAL DISTRICT REPRESENTATIVE _____

WITNESS _____



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Letter to the Minister of AESRD Requesting Ungulate Crop Damage Program Review		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 22, 2014	CAO: MH	MANAGER: QB
DEPARTMENT:	Community Services/Agriculture	GM: DM	PRESENTER: QB
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council send a letter to the Minister of Alberta Environment and Sustainable Resource Development requesting a complete review of the Ungulate Crop Damage Compensation Program, as recommended by the Greenview Agriculture Service Board.

BACKGROUND / PROPOSAL:

At the March 26, 2014 Agricultural Service Board (ASB) meeting representatives from Alberta Environment and Sustainable Resource Development (AESRD) and the Alberta Solicitor General departments, made a presentation to the ASB regarding the Ungulate Crop Damage Compensation Program. During the presentation, issues of insufficient compensation for the damages and feed/crop loss were discussed. Further discussion revealed the insufficient quality and quantity of the fencing provided to keep the ungulates away from crop / feed sources.

ASB made a motion to recommend that Council submit a letter to the Minister of AESRD to request a complete review of the current Ungulate Crop Damage Compensation Program.

- *MOTION: The Agricultural Service Board recommends that Council present their concerns to the proper Provincial governing bodies with a request to enact a review of the Provincial Compensation Program for Wildlife Damage created by ungulates, whether it be crops, feed, stored feed or other property damage.*

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit – It will be beneficial for Greenview to present the concerns of the Greenview residents to the Minister regarding the current compensation program, to safeguard the agricultural industry from further hardship.

Disadvantage - The AESRD presentation in regards to Elk Crop Depredation at the ASB meeting was well attended by the Agricultural Community who brought forth their concerns, as representatives on behalf of the Greenview residents, it would be detrimental to the agricultural community not to represent and assist them with their quest for adequate compensation or to resolve their pending concerns.

Option – Council has the option to not submit a letter to the Minister of AESRD as requested by the ASB.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Letter to Minister of ESRD
- Back Ground Information on Ungulate Crop Damage Compensation Program



"A Great Place to Live, Work and Play"

April 9, 2014

Honourable Robin Campbell
Minister of Environment and Sustainable Resource Development
323 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Campbell:

RE: Ungulate Crop Damage Compensation Program

The Municipal District of Greenview No. 16 strongly requests that the Ungulate Crop Damage Compensation Program, undergo a complete review to determine if the current list of crops, feed, stored feed and other damages to farm infrastructure, as well as compensation allocated, are sufficient to compensate producers who are bearing the cost of providing ecological goods and services (feeding ungulates) for the benefit of the residents of Alberta. Furthermore, there should be a review of the quantity, as well as the quality, of supplies (fencing materials) provided to help producers take preventative measures to protect their feed supplies.

The above noted deficiencies relating to the compensation program were recently discussed at a stakeholder meeting with producers, Greenview Agriculture Service Board Members, Greenview Council Members and representatives from Alberta Environment and Sustainable Resources

The Municipal District of Greenview as well as other Agricultural Service Boards throughout the province are aware of the damage that ungulates can cause, and the detrimental impact that this has on Alberta's Agricultural Industry and Food Supply. We request that, as the Environment and Sustainable Resource Development Minister, you will consider our concerns and lead your colleagues in this much needed program review.

We thank you in advance for your support in this matter.

Respectfully yours,

Dale Gervais
Reeve

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	



DG/qb

Cc: Honourable Verlyn Olson, Minister Agriculture and Rural Development
Honourable Jonathan Denis, QC. Minister of Justice and Solicitor General
Honourable Wayne Drysdale, MLA Grande Prairie-Wapiti
Honourable Frank Oberle, MLA Peace River
Everett McDonald, MLA Grande Prairie-Smoky
Hector Goudreau, MLA Dunvegan-Central Peace-Notley
Councils of AAMDC Zone 4
FOIP/Records Management

UNGULATE CROP DEPREDATION

Ungulate Damage Prevention & Compensation

The Fish and Wildlife Division of Alberta Environment and Sustainable Resource Development, through the Ungulate Damage Prevention Program, offers producers advice and assistance to prevent ungulates from spoiling stored feed and un-harvested crops.

The Agriculture Financial Services Corporation (AFSC), through the Wildlife Damage Compensation for Excreta Contaminated Crops, Stacked Hay, and Stored Silage programs, provides financial compensation to producers who have consulted Fish and Wildlife, and followed the advice given by the officer.

Qualifying for Compensation

Deer, elk, antelope and moose are often attracted to agricultural fields and livestock feed yards. This is especially common in winters with extended periods of cold weather, heavy snowfall or crusty snow cover, when natural sources of vegetation are more difficult to find. Ungulates are messy eaters, however, and soil or destroy three to four times the forage that they consume.

Agricultural producers who have taken steps to minimize ungulate damage but still suffer losses on stacked hay, stored silage or un-harvested crops, can qualify for assistance and compensation.

To qualify for these programs, producers do not need to have Production Insurance. There are no premiums or administrative costs, aside from a \$25.00 assessment fee for each section of land (or portion thereof) on which the damage has occurred.

For Stacked or Stored Hay or Greenfeed That Has Been Damaged by Ungulates

An agricultural producer is eligible for compensation

- when hay has been stacked and stored at sites that can be regularly monitored by the producer
- when a producer has allowed access to hunting
- when a producer has complied with recommendations made by the Fish and Wildlife officer

Who do you call to file a claim?

You must first contact a Fish and Wildlife officer, then the AFSC, who will arrange for an adjuster to visit.
Be sure to contact Fish and Wildlife as soon as you've noticed the damage

What will the Fish and wildlife officer do?

A Fish and Wildlife officer will visit the site. The officer will assess how wildlife may be accessing the property and make recommendations to prevent ungulate damage from reoccurring.

It is important to follow the recommendations of the Fish and Wildlife officers, as future compensation (total lifetime claims) will be dependent on having done so. Producers who have

not followed the recommendations will receive only 50% of the claim amount on the second claim, and, on the third and consecutive claims, will receive no compensation at all.

The Fish and Wildlife officer may also assist the producer by providing materials for intercept feeding or by lending

- fencing (permanent wire and/or temporary fencing called stackwrap)
- scaring devices
- repellents

What does the AFSC officer do?

The AFSC adjuster must also visit the site to determine the extent and financial value of the damage. In order to submit the claim for payment, the AFSC adjuster must include reports from both Fish and Wildlife and the AFSC.

How can you prevent Ungulate damage to stacked or stored hay?

- Before winter, move bales from the field to a feed yard or protected storage area.
- Use fencing or place posts before freeze-up to prepare permanent stack-yard sites.
- Use straw bales stacked two tiers high as a protective barrier for feed stores.
- Stackwrap can be more effective and easier to put up if bales are stacked two tiers high. Straight sides also keep deer and elk from climbing the stacks.
- Clean up spilled grain, loose hay and other food sources which may attract ungulates.
- Chase away ungulates as soon as they first appear (be cautious however, as they could become aggressive).
- Scarecrows in clothes with a human scent, as well as loud radios, may be effective in keeping away ungulates that are not already conditioned to humans or dependent on the food source.
- Store grain only in protective storage bins.
- Allow access for hunting.

Un-harvested crops that have been destroyed or soiled by ungulates, bears, waterfowl or upland game birds

What crops are covered by the compensation program?

All commercially grown cereal, oilseed, special crops and hay are eligible for compensation.

What crops are not covered by the program?

Crops not covered by the compensation program include:

- Bales or stacks (these are covered in the Wildlife Damage Compensation on Stacked Hay program)
- Crops in granaries or bins
- Crops left exposed to wildlife damage due to management practices

- Crops seeded on land considered unsuitable for production
- Crops seeded too late in the season to produce a normal yield
- Crops that were cut or swathed for grazing
- Grazing land or native pasture
- Volunteer crops

Who do you call to file a claim?

Call the nearest AFSC office no less than 24 hours before harvesting. The adjuster will visit the site to determine the extent and the value of the damage.

How can you prevent this from happening again?

Call a Fish and Wildlife officer for more information on wildlife activity in your area, and how to prevent wildlife damage on your property.



Wildlife Damage Compensation Program (WDCP)

Overview

The Wildlife Damage Compensation program (WDCP) compensates agricultural producers for damage to eligible un-harvested hay crops that is caused by ungulates, waterfowl, upland game birds and bears.

AFSC also offers WDCP for Stacked Hay and Haylage in Pits and Tubes. This program provides compensation for damage caused by ungulates (white tailed deer, mule deer, elk, moose or antelope) to harvested hay.

Producers wishing to participate in WDCP are not required to have insurance to qualify for a claim.

Premium and Cost Sharing

The Federal and Provincial governments pay all the costs for this program. Producers pay no premium or administration costs.

Insurable Crops

All un-harvested hay crops that can be insured under AFSC Insurance are eligible for compensation under this program.

Stacked Hay and Haylage in Pits and Tubes are not insurable under any of AFSC's Insurance Programs but are eligible for coverage under this Program.

The following crops are not eligible:

- Grazing land or native pasture
- Crops seeded on land considered unsuitable for production
- Crops that were cut or swathed for grazing
- Crops that were left exposed to wildlife damage due to management practices

Price

Compensation is based upon the commercial value of the crop.

Commercial value for a wildlife claim is determined by estimating the yield of the undamaged hay crop at the time of inspection multiplied by the higher of:

- the highest price option offered under the current year's Hay Insurance contract; or
- the price offered under the "Variable Price Benefit" for hay, which is determined in the fall.

Indemnity

There is a non-refundable appraisal fee of \$25 required for each section of land on which damage has occurred.

Un-harvested Hay

In order to be compensated under WDCP, there must be at least 10 per cent wildlife damage and a minimum of \$100 calculated loss per crop. Damaged hay crops can not be cut until adjusted, as wildlife claims cannot be adjusted from representative strips.

For AFSC Hay Insurance clients, the wildlife claim will be deducted from any Hay Insurance payments. Compensation is based on the percentage of damage multiplied by the commercial value of the crop.

Stacked Hay and Haylage in Pits and Tubes

A Provincial Fish and Wildlife (FW) Officer will provide the producer with appropriate recommendations to prevent further damage prior to a claim being paid. If a producer has a second claim, the minimum recommendations for the FW Officer during the first claim visit must have been implemented in order to be eligible for a full claim. If the recommendations have not been followed, the producer is only eligible to receive 50 per cent of the claim amount. On third and subsequent claims, if minimum recommendations are not followed, no claim will be paid.

Claims filed over the winter will not be finalized until all damage has ceased and the total damage can be determined.

For Wildlife Damage Compensation for Stacked Hay, the maximum compensation is \$5,000 per inspection.

Client Responsibilities**Un-harvested Hay**

Producers must contact AFSC at least 24 and preferably 72 hours prior to harvest so AFSC can arrange to have an adjuster perform an on-farm inspection.

Stacked Hay and Haylage in Pits and Tubes

Producers are responsible to notify Fish and Wildlife and AFSC as soon as possible after first noticing damage to request an inspection and receive more detailed information.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Surplus Agricultural Service Board (ASB) Equipment	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	Regular Council Meeting	CAO:	MH
MEETING DATE:	May 13, 2014	MANAGER:	QB
DEPARTMENT:	Community Services/Agriculture	GM:	DM
FILE NO./LEGAL:	N/A	PRESENTER:	QB
STRATEGIC PLAN:		LEGAL/ POLICY REVIEW:	
		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council approve the sale of the Agricultural Service Board surplus equipment as listed to sell at public auction:

- Estate Sprayers (2);
- Demco Field Sprayer;
- George White Field Sprayer;
- Shop Built Panel trailer (not including the panels);
- Soil Mover 900 Earthmover;
- Riteway Heavy Harrow / Valmar Applicator;
- Demco 300 gal Field Sprayer;
- Demco 500 gal Field Sprayer;
- 2002 Suzuki Quad ATV;
- Real Equipment Cattle Squeeze;
- Heavy Hitter Post Pounder;
- Spray-Air Spray Deck Unit;
- Quad ATV Mount Boom Sprayers (3);
- Quad ATV Mount Boomless Sprayer; and,
- Herd Broadcast Seeder.

BACKGROUND / PROPOSAL:

The surplus equipment listed has been replaced with other units and is no longer required by the Agriculture Services Department. The dispersal of the surplus equipment will be as per Policy No. AD-26

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit - Greenview will benefit from the proceeds of the sale and additional space will be available within the equipment compound.

Disadvantages - N/A

Options - Council may reject or modify the dispersal proposal.

COSTS / SOURCE OF FUNDING:

Revenues from the sale of surplus items will go into the Equipment Reserve.

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Centre 2000 Tourism & Trade Beautification & Landscaping Plan		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 13, 2014	CAO: MH	MANAGER:
DEPARTMENT:	Community Services	GM: DM	PRESENTER: DM
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RECOMMENDED ACTION:

MOTION: That Council receive for information the Centre 2000 Tourism & Trade Beautification & Landscaping Plan sponsorship request from Centre 2000 Tourism & Trade.

BACKGROUND / PROPOSAL:

The Centre 2000 Tourism & Trade Beautification Chair, Ms. Helen A. Rice submitted a letter requesting grant funding for the Centre 2000 Tourism & Trade Beautification & Landscaping Plan. The Beautification & Landscaping Plan is designed to ensure the unique architectural beauty of the facility along with the ground is highlighted. In 2013, Centre 2000 had over 200,000 visitors in the facility. The sponsorship options provided include the following:


Planters	Plant & Shrubbery Component
Cost - \$214.00 per planter	Cost - \$1,000.00
Planters are 31" high x 22" wide with an assortment of annual flowering plants. Complete signage will display: "Compliments of your company name". The planters will be placed on facility walkway, balcony or along the front sidewalk.	The plant and shrubbery will be located around the property including a decorative area on either side of the main doorway. Signage 18" x 24" will display: "Landscaping compliments of your company name".

On April 24, 2012 Greenview Council provided \$1,000.00 sponsorship to the Centre 2000 for the Plant & Shrubbery component.

On March 13, 2012 a \$1,000.00 grant was provided for the Al Robertson Room Enhancement Project at the Centre 2000.

OPTIONS - BENEFITS / DISADVANTAGES:

Option – Council may provide sponsorship funding for the Centre 2000 Tourism & Trade Beautification & Landscaping Plan in any amount selected from the options presented on the sponsorship form.



Benefit – The benefit of providing sponsorship is the advertising component provided to Greenview via Greenview’s name displayed on the planter and landscaping signage.

Disadvantage – Centre 2000 is located in Grande Prairie outside of Greenview’s encompassed borders, therefore providing funds to this project is precedent setting for other outside communities to request funds.

COSTS / SOURCE OF FUNDING:

If funding is provided to Centre 2000 Tourism & Trade the funding will come from the Community Service 2014 Miscellaneous Grant Budget.

ATTACHMENT(S):

- Centre 2000 Tourism & Trade Sponsorship Request Letter



Dennis



April 7th, 2014

Municipal District of Greenview #16
Box 1079 4704 50 Street
Valleyview, AB
T0H 3N0

Dear Dale:

Your ongoing support of our regional Trade and Tourism Centre is greatly appreciated. We have enclosed a photograph of what happens with your sponsorship into our beautification project.

Our Beautification & Landscaping Plan is designed to ensure that the unique architectural beauty of the facility along with the ground is highlighted, and we are well underway with our plans for 2014.

In order to implement this plan in the fastest time frame possible, it was decided to combine the implementation with advertising opportunities for long time supporters. If you are interested in your organization continuing with your involvement, please complete the attached form and fax back to 539-2926 by May 5th, 2014.

In 2013, Centre 2000 had over 200,000 visitors in the facility. There is another component that we are proud to have added into our facility. We have truly set the stage for regional and economic development!

Your assistance in implementing this beautification project and putting the name of your company forward in this fashion will ensure visitors and residents continue to make their visit to Centre 2000 a memorable experience that will create a positive and lasting impression.

Thank you once again for making this project possible.

Yours truly,

Helen A. Rice,
Beautification Chair
Centre 2000 Tourism & Trade



Centre 2000 Tourism & Trade

Beautification & Landscaping Plan

Yes, I want to be involved in making Centre 2000
"The most beautiful place to visit."

We will sponsor:

_____ # of Planters

- *Planters are 31" high x 22" wide*
- *Containing an assortment of annual flowering plants.*
- *Complete Signage reading "Compliments of your company name"*
- *Will be placed on facility walkway, balcony, or along front sidewalk*

COST \$214 per planter

_____ Plant & Shrubbery Component

- *Located around the property*
- *Including a decorative area on either side of the main doorway.*
- *18" x 24" Signage*
- *Signage reading "Landscaping compliments of your company name"*

COST \$1000

FAX BACK FORM TO: 780-532-2926

If you have any questions please call Amanda Frayn, 780-513-0240. Thank you!

Company Name: _____

Contact: _____

Address: _____

Phone: _____ Fax: _____

Email: _____





4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Dinosaur Museum Tour**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: May 13, 2014
DEPARTMENT: Community Services
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve members of Greenview Council to attend a tour of the Dinosaur Museum in Grande Prairie on May 21, 2014.

BACKGROUND / PROPOSAL:

Council has been invited to attend a tour of the Philip J. Currie Dinosaur Museum in Grande Prairie on May 21, 2014. Greenview has previously made financial contributions to the museum project.

As per Council's recent meeting with the County of Grande Prairie, there is currently still funding required to complete this project. This request will be coming to Council at a future Council meeting.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit - Council members would be able to keep informed of the proposed initiatives and activities of the museum.

Options - Council may elect to not have any or a certain number of members to attend the tour.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- N/A



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Valleyview 2014 Tradeshow**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Community Services

FILE NO./LEGAL: N/A

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER:

GM: DM PRESENTER: DM

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council authorize grant funding in the amount of \$2,000.00 to the Valleyview and District Chamber of Commerce for the Valleyview 2014 Tradeshow, with funding to come from the Community Service 2014 Miscellaneous Grant.

BACKGROUND / PROPOSAL:

The Valleyview and District Chamber of Commerce submitted a grant application that was received on March 14, 2014, however, the grant application was incomplete.

The Valleyview and District Chamber of Commerce is requesting \$2,000.00 for the Valleyview 2014 Tradeshow. The Chamber of Commerce held a Tradeshow in the past and received \$2,000.00 from Greenview for this event in 2012. The Valleyview and District Chamber of Commerce was also provided \$1,000.00 in the past for the Small Business Awards in 2012.

OPTIONS - BENEFITS / DISADVANTAGES:

Option – Council may deny the application for grant funding for the Valleyview 2014 Tradeshow or provide an alternate grant funding amount.

Benefit – The benefit of the Valleyview 2014 Tradeshow is that the local businesses are provided an opportunity to showcase their products and services to the attendees. The product and service showcase may enhance and promote local business growth.

Disadvantage – If the funding is not provided by Greenview the Valleyview and District Chamber of Commerce may not be able to acquire sufficient funds to host the event.

COSTS / SOURCE OF FUNDING:

The funding for the Valleyview 2014 Tradeshow will come from the Community Service 2014 Miscellaneous Grant Budget.



ATTACHMENT(S):

- Valleyview and District Chamber of Commerce Grant Application



MUNICIPAL DISTRICT
OF GREENVIEW No. 16

RECEIVED

MAR 14 2014

VALLEYVIEW

GRANT APPLICATION

Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

Organization Information:

Name of Organization:

Valleyview & District Chamber of Commerce

Address of Organization:

Po Box 1020 Valleyview, AB T0H 3N0

Contact Name and Phone Number:

Nadean Yates 780-524-4535

Position of Contact Person:

Executive Assistant

Purpose of organization:

To connect serve & champion the Valleyview & District business community

What act are you registered under?

Board of trades corporation

Registration No. 2810883

Grant Information:

Total Amount Requested

\$2,000.00

Operating

Capital

Proposed Project:

Valleyview tradeshow 2014

Operating costs are the costs of day-to-day operations.

Capital costs are costs more than \$2,500, which is not consumed in one year and/or those costs, which add value to property owned and operated by the organization.

FORM A must be filled out with **all** grant applications. Fill out FORM B for any capital requests.



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

Additional Information:

Have you previously applied for grant from the M. D. of Greenview?

Yes ☒ No ☐

List the last two grants your organization has received from the M.D. of Greenview

1. Amount \$ 2000 Year 2012

Purpose: Tradeshow

2. Amount \$ 1000 Year 2012

Purpose: Small Business Awards

Have you provided the M.D. of Greenview with a final completion report for grant funds received?

Yes ☐ No ☐

If no, why has the report not been filed?

Have you applied for grant funds from sources **other** than the M.D. of Greenview?

Yes ☒ No ☐

Have you received grant funds from sources **other** than the M.D. of Greenview?

If yes; who, purpose and amount?

Have you performed any **other** fund raising projects? If yes; what and how much was raised?

<u>Passport to Christmas</u>	<u>Small Business Awards</u>	<u>four</u>	<u>Pancake Breakfast</u>
<u>\$335.93</u>	<u>\$2773.15</u>	<u>↓</u>	<u>\$420</u>
<u>5467.41</u>			



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

By signing this application, I/we concur with the following statements:

- The organization applying for the grants is registered with Corporate Registries or under the Societies Act;
- The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".
- The grant shall be used for only those purposes for which the application was made;
- If the original grant application or purposes for which the grant requested have been varied by the M.D. of Greenview Council, the grant will be used for those varied purposes only;
- The organization will provide a written report to the M.D. of Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

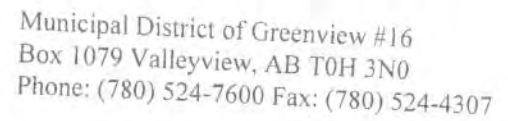
Name Evan Heynemans

Signature [Signature]

Address P.O. Box 668 Valleyview AB T0H 3N0

Telephone Number 780-524-3408

Date March 10/2014



Purpose for Grant (please provide full description and detailed project budget):

Quotes for Project (minimum of three quotes if available. Attach additional quotes if required):

3. _____
Amount \$ _____

FORM A - OPERATING

REVENUE		Previous Year Actual 20	Current Year Estimates 20	Next Year Proposal 20
1.	Fees			
2.	Memberships			
3.	Other income (please list)			
4.	Grants (please list)			
5.	Donations (please list)			
6.	Interest Earned			
7.	Miscellaneous Income			
	TOTAL REVENUE			
	(add up items 1-7)			
EXPENSES				
8.	Honourariums/Wages/Benefits			
9.	Travel Expenses			
10.	Professional Development			
11.	Conferences			
12.	Cleaning & Maintenance			
13.	Licensing Fees			
14.	Office Supplies			
15.	Utilities (phone, power, etc.)			
16.	Rent			
17.	Bank/Accounting Charges			
18.	Advertising			
19.	Miscellaneous			
20.	Capital Purchases (please list)			
	TOTAL EXPENSES			
	(add up lines 8-20)			
	NET BALANCE			
	(subtract Total Expenses from Total Revenue)			

Cash on Hand \$ _____
 Current Account Balance \$ _____
 Savings Account Balance \$ _____
 Accounts Receivable \$ _____
 Inventory to Dec 31, 20__ \$ _____
 Buildings \$ _____
 Furniture/Fixtures \$ _____
 Land \$ _____
 Equipment \$ _____

Operating Loans \$ _____
 Other Loans \$ _____
 Accounts Payable \$ _____

VALLEYVIEW & DISTRICT **Balance Sheet As at Dec 31, 2013**

ASSET

Current Assets

Cash to be deposited	0.00	
Petty Cash	87.91	
Pay As You Go Account	<u>15,189.18</u>	
Total Cash		15,277.09
Community Spirit Account ECD	<u>350.97</u>	
Total In Trust		350.97
Accounts Receivable	2,619.00	
Allowance for Doubtful Accounts	<u>0.00</u>	
Total Receivable		<u>2,619.00</u>
Total Current Assets		<u><u>18,247.06</u></u>

Other Non-Current Assets

Computer Software	0.00
Goodwill	0.00
Incorporation Cost	<u>0.00</u>
Total Other Non-Current Assets	<u><u>0.00</u></u>

TOTAL ASSET	<u><u>18,247.06</u></u>
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LIABILITY

Current Liabilities

Accounts Payable		0.00
Visa Payable	0.00	
MasterCard Payable	0.00	
EIPayables	0.00	
CPP Payable	0.00	
Tax Payable	0.00	
Vacation Payable	<u>0.00</u>	
Total Credit Card Payables		0.00
GST Charged on Sales	0.00	
GST Paid on Purchases	-1,037.01	
GST Adjustments	<u>0.00</u>	
GST Owing (Refund)		<u>-1,037.01</u>
Total Current Liabilities		<u><u>-1,037.01</u></u>

TOTAL LIABILITY	<u><u>-1,037.01</u></u>
------------------------	-------------------------

EQUITY

Partners' Equity

Partner A Contributions	0.00	
Partner A Withdrawals	<u>-37,092.96</u>	
Net Partner A Contributions		-37,092.96
Retained Earnings - Previous Year		48,096.40
Current Earnings		<u>8,280.63</u>
Total Partners' Equity		<u>19,284.07</u>

TOTAL EQUITY	<u>19,284.07</u>
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LIABILITIES AND EQUITY	<u>18,247.06</u>
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Generated On: Jan 17, 2014

Expenses

Set-up/Booths/Rentals	\$10,000.00
Management	\$10,000.00
Printing	\$1,500.00
Advertising	\$7,000.00
Security	\$500.00
Prizes	\$1,000.00
Entertainment	\$1,500.00
Office Suppiles	?
Facility Rental	\$1,200.00
Electrical	\$250.00
Clean Up	\$500.00
Show Staff	\$500.00
Total	\$33,950.00



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Municipal Government Day – June 11th, 2014**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: CAO Services

FILE NO./LEGAL:

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER:

GM: PRESENTER: DM

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council authorize all members of Council to participate in the June 11th, 2014 Municipal Government Day events in Grande Prairie.

BACKGROUND / PROPOSAL:

Please see the attached correspondence received from the City of Grande Prairie.

The City of Grande Prairie has declared June 11th, 2014 as Municipal Government Day and is asking area municipalities to take part in the event. This includes a fun challenge (to be announced later) as part of the overall festivities. These events are targeted at Councillors and Senior Staff.

As there will be a number of Councillors from area municipalities present, this may be a good opportunity for Council to informally meet with these individuals and continue to expand on the positive relationships that Council is building.

It should be noted that June 11th has already been scheduled by Greenview as the date of the DeBolt ratepayers' BBQ which is scheduled to begin at 5:00 p.m. The events in Grande Prairie go into the evening; however, the fun challenge is scheduled to wrap up around 4:00 p.m.

If Council chooses to take part in the event, Staff ask that Executive Assistant Lianne Kruger be made aware in order to RSVP.

OPTIONS - BENEFITS / DISADVANTAGES:

Participation, even in an abbreviated form will allow Council to interact with Councillors from other local municipalities located in the region.

COSTS / SOURCE OF FUNDING:

If Council chose to attend a small cost in Council honorariums would be incurred.



ATTACHMENT(S):

- April 23rd Letter from City of Grande Prairie.

April 23, 2014

Municipal District of Greenview
P.O. Box 1079
Valleyview, AB T0H 2N0

Dear Reeve Dale Gervais:

Re: Municipal Government Day, June 11, 2014

City Council has proclaimed Wednesday, June 11 Municipal Government Day. The Federation of Canadian Municipalities initiated this designation to encourage, in part, more awareness of municipal operations, recognizing the efforts of elected municipal officials and staff, and involving other levels of government.

We are excited about the events we have planned for this day and would like to invite other communities within the region to join us in celebrating Municipal Government Day. This year we are marking 100 years since incorporation.

If there is sufficient interest, we are planning some fun and friendly challenges for the 18 communities invited. Municipal Councils and Senior Administration invited to participate include: County of Grande Prairie, Villages of Hythe and Rycroft, Towns of Wembley, Beaverlodge, Sexsmith, Fairview, Peace River, Spirit River, Valleyview and Grande Cache, the Municipal Districts of Greenview and Saddle Hills, Cities of Dawson Creek and Fort St. John, District of Taylor and Tumbler Ridge and Village of Pouce Coupe, B.C.

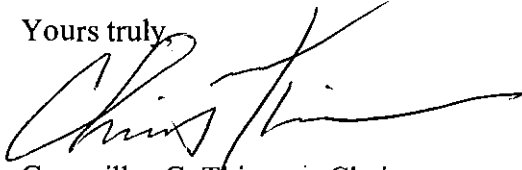
The Muni'O event is scheduled to commence at 2:00 p.m. with a "Meet and Greet" reception at the Grande Prairie Museum followed by the games at 3:00 p.m.

We are in the process of finalizing the Muni'O event (fun Municipal Olympics) and will gladly provide you with further details as soon as possible.



We hope your Council and Sr. Administration will accept our challenge to join us in a friendly competition to raise awareness of municipal government within our communities. Please provide us with your response as soon as possible, so that we can determine the make up of teams for these events on June 11th by contacting Jennifer Young at 780 538-0307.

Yours truly,

A handwritten signature in black ink, appearing to read 'Chris Thiessen', with a long horizontal flourish extending to the right.

Councillor C. Thiessen, Chairman
Municipal Government Day Team



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **National Public Works Week.**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: May 13, 2014

DEPARTMENT: Infrastructure & Planning/Operations

FILE NO./LEGAL:

STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER:

GM: GG PRESENTER: GG

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the proclamation and hereby proclaim annually the week of May 18th “National Public Works Week” in the Municipal District of Greenview.

BACKGROUND / PROPOSAL:

The annual celebration of National Public Works Week during (May 18 to May 24) raises public awareness of our services and activities related to the maintenance & operations of roads (road construction, snow removal, traffic signs and traffic signals) as well as public parks (pathways, trees and playgrounds). It also recognizes the hard work and dedication of public works professionals in our community.

Greenview will publicly advertise this day of celebration that will be held at Greenview’s operations department parking lot on Saturday May 24th. Staff will be providing information on operational programs that directly affect the general public and to answer any questions and explain equipment operation. There will be door prizes and always something special to give away for the younger kids. There will be brochures with a great display of photographs and refreshments.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

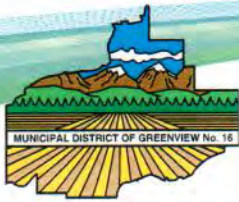
The opportunity to promote careers within Greenview and further educate public awareness.

COSTS / SOURCE OF FUNDING:

To be funded through the operational budget.

ATTACHMENT(S):

- Proclamation



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Municipal District of Greenview No. 16

Office of the Reeve

Proclamation

Whereas, public works services provided in our community are an integral part of our citizens' everyday lives; and

Whereas, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as public buildings, water, sewers, solid waste collection, streets and highways; and

Whereas, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skills of public works officials; and

Whereas, the efficiency of the qualified and dedicated of public works staff is materially influenced by citizens' understanding of the importance of the work they perform,

Now, therefore, I, Dale Gervais
Reeve of the MD of Greenview No. 16
Do hereby proclaim the week of May 18, 2014 as

"National Public Works Week"

In the Municipal District of Greenview No. 16.

I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

Given under my hand and Seal of the Municipal District of Greenview, Alberta, this 10th day of May, 2014

Reeve Signature



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT:	Request for Clarification – Golf Tournament Invitation List			
SUBMISSION TO:	Regular Council Meeting			REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	May 13, 2014	CAO:	MH	MANAGER:
DEPARTMENT:	Corporate Services/Legislative Services	GM:	RO	PRESENTER: DC
FILE NO./LEGAL:				LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:				FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council invites the following parties to the 2014 Greenview Memorial Golf Tournament:

(Administration is requesting direction from Council in determining the invitation list for the golf Tournament).

BACKGROUND / PROPOSAL:

Previously Council provided the direction to Administration to invite our partners in government as well as industry to the 2014 Greenview Memorial Golf Tournament. In putting together the invitation list, several questions arose with respect to the intent of this direction and, therefore, clarification is being sought. In considering this matter, it is important to note that the maximum number of golfers we can accommodate on the Gunby Ranch Course (a nine-hole course) is 72 (of which 10 are allocated between Council, the CAO and the Sponsor Representative, effectively leaving us with 62 spots to allocate). Last year we had 72 golfers sign-up with just industry/vendors being invited (there were no invitations to government). It is anticipated that, with this expanded invitation list, all spots will be allocated and there may be a “waiting list”.

OPTIONS - BENEFITS / DISADVANTAGES:

Here is a breakdown of invitational considerations:

- Industry – invite the top ____ taxpayers (by assessment) – last year we invited the top 20;
- Vendors – invite the top ____ vendors (we have around 300 in total. If you go \$50,000 plus, there are a little over 100);
- Adjacent Municipalities – 10 – how many per municipality? Adjacent or more?
- Other levels of government, Ministers, First Nation – Which departments? (MLAs and the MP are a given). This allocation will amount to around 15 invitations;

Between vendors, invitations to three levels of government and industry, we would be inviting approximately 180 parties if we select the top 20 taxpayers, \$50,000 plus vendors and adjacent municipalities. Inviting this many parties may result in a number of participants which is higher or lower than the 72 (actually 62) spaces available. It is impossible to know with certainty without sending invitations and awaiting a response. Accordingly, regardless of the parameters that are selected there will remain some level of risk that someone is going to be left-out. We can accommodate an additional 30 people for supper only for those interested in just attending the supper.

COSTS / SOURCE OF FUNDING:

2014 Operating Budget has an allocation for this tournament. Total tournament costs are estimated to be \$7,000.

ATTACHMENT(S):

- Nil.



A GREAT PLACE TO LIVE, WORK AND PLAY

CAO's Report

Function: CAO

Date: May 13th, 2014

Submitted by: Mike Haugen

Staff Satisfaction Survey

A Staff Satisfaction Survey was finalized and distributed to all Staff last week. We have asked that surveys be returned by April 30th. These surveys are anonymous and some have already been returned. The results will be compiled and shared with both Staff and Council.

Questions focus on a number of different areas including leadership, attitudes, safety and several regarding perceptions related to Council. As this is the first year that this has occurred, there are no benchmarks with which to compare the data. The results will show us areas that need to be improved upon and provide a basis the future results may be compared to.

Greenview Strategic Planning Session

Staff are currently planning to schedule this Session for the second half of June. Specific dates will be sent to Council to confirm availability. I wish to inform Council that Staff is currently looking at areas of the plan and its Administration's intent to have a list of considerations/recommendations and questions provided to Council ahead of the session for Council's review.

Staff are also looking at possible facilitators for the day.

Town of Grande Cache and Fox Creek Funding Requests

We have now received formal funding requests from both the Town of Grande Cache and the Town of Fox Creek. Staff are currently reviewing the requests and will bring these, with thoughts and recommendations, to the next Regular Council Meeting for direction and consideration from Council.

Upcoming Dates:

- Tour of Philip J. Currie Dinosaur Museum – May 21st
- Federation of Canadian Municipalities, May 30 – June 2
- Ratepayer BBQ, Valleyview – June 10th
- Ratepayer BBQ, Debolt – June 11th
- STARS Helipad Grand Opening – June 13th
- Ratepayer BBQ, Grande Cache – June 16th
- Ratepayer BBQ, Grovedale – June 17th



A GREAT PLACE TO LIVE, WORK AND PLAY

Manager's Report

Function: Community Service Department

Date: May 13th, 2014

Submitted by: Dennis Mueller, General Manager

Community Services

- A presentation was made to the Fly Fisherman's Association in Grande Prairie to explore recreational opportunities.
- Met with Doctor Karen Piercy regarding the agreements.
- Community Service Department is in conversations with the Sunset House Hall Board Committee in regards to the playground equipment on the premises.
- Conducted interviews with Recreation Manager Candidates.
- Organized a Community Service Department tour of Grande Cache for May 29 – 30, 2014 to view the Co-ops, the Fire Department, meet with Fire Department Representatives and the Community Support Service Representative, identify/view the weed areas and view possible recreation opportunities.
- Meeting scheduled with the Early Childhood Development Coalition to review possible partnerships.

Manager, Agricultural Services / Quentin Bochar

- Putting together a calendar of upcoming extension events
 - Working Wells Workshop will be held at the Memorial Hall in Valleyview on May 7, 2014.
 - Green Acreages Workshop in Partnership with the County of Grande Prairie will be held on June 25, 2014. The location to be determined.
- Presented an Invasive Plants Presentation to Trilogy Energy in Fox Creek on April 30, 2014 to approximately 200 employees and contractors.
- Quotes and tender requests for equipment have been reviewed and the Request for Decisions are going to Council.
- Agriculture Services Weed Inspectors and Vegetation Management Technicians will start on May 5, 2014.
- Herbicide Exemption Request deadline was extended until May 16, 2014.
- Rental equipment deficiencies are being assessed and repaired as required.

Manager, Family and Community Support Services / Lisa Hannaford

- Volunteer Appreciation Dinner attendance and feedback have been very positive once again this year. Family and Community Support Services hosted 130 people in Valleyview, and 65 people in Grovedale for the Volunteer Appreciation Dinner.
- The Northwest Family and Community Support Services Regional Meeting was held in Peace River with four Green View Family and Community Support Services Board Members and the Green View Family and Community Support Services Manager in attendance.
- The Volunteer Income Tax Program is run by a Green View Family and Community Support Services Volunteer. Qualifying low income individuals, seniors and students are eligible for the income tax preparation service. Approximately 100 people utilized the program this year, twice the number from our 2013 statistics.
- Green View Family and Community Support Services hosted Prevent Training (a healthy relationship training module) to the community. Thirteen people from various agencies and schools attended this training. The training focuses on bullying and was delivered by members of the HEART Initiative (Re: Family Violence).
- Summer Day Camp Co-ordinator, Kaleb Romano, returned May 5, 2014 to begin his second year with Green View Family and Community Support Services.
- Northwest Family and Community Support Services Region is hosting the New Directors Orientation followed by the Directors Network in Grande Prairie May 6 – 9, 2014.
- Green View Family and Community Support Services staff will be present at the Sturgeon Lake Health and Safety Night on May 13, 2014. This evening is geared for agencies to advertise programs and services.
- Three department staff will be attending the Emergency Social Services Training delivered by the Justice Institute of British Columbia on May 21, 22 and 23, 2014 in Grande Prairie.
- The Community Services Department will be travelling to Grande Cache to discuss the needs in the area, specifically of Co-op Residents. This tour will be held on May 29, 2014 and conclude on May 30, 2014.

Manager, Protective Services / Jeff Francis

- The design phase of the Firehall project has begun. The first meeting with the Fire Chief's and Architect took place on April 30, 2014.
- The Municipal Emergency Plan is being updated by the Emergency Response Management Consulting Company of Edmonton, Alberta.
- Attending the Valleyview Rural Crime Watch Meeting.
- Staff Orientation Day will be held on May 12, 2014.
- Going to Grande Cache to visit the Fire Department and Co-op's.



Manager's Report

Function: Corporate Services

Date: Tuesday, May 13, 2014

Submitted by: General Manager, Corporate Services

General Manager Corporate Services / Rosemary Offrey

- Corporate Services General Manager Executive Assistant, did come to work on April 22nd ;
- Offer has been made and accepted for the HR Generalist position, individual will start June 2nd;
- Attended the Manager's Workshop hosted by the Chief Administrative Officer, well received by all in attendance, received positive feedback from department managers;
- In conjunction with Finance Manager and Finance Reporting Manager as well as the CAO and I & P GM Manager, drafted, reviewed and submitted project overrun report, management concerns and go forward recommendations as per auditor's request;
- In conjunction with Finance and Finance Reporting Managers, reviewed Bellamy presentations (new updated Bellamy/Weave ERP with the current Bellamy ERP). We are seeking updated quotes from the other 2013 ERP suppliers, who responded to the 2013 Request for Proposals before making a recommendation to CAO and Council;
- Met with ATB's Investment representative Cory Boddy and his team, based on their advice, we are netting our best return with current investments;
- In conjunction with Finance and Finance Reporting Managers, reviewed and revised Budget Development Policy and currently working on the Budget Development Procedures for the policy;
- The department will be evaluating and amending the procurement policy with advice from Greenview's legal firm. This should be completed in approximately 2 months. The amended policy will be presented to Council for approval prior to implementing any proposed changes.

Manager, Finance and Administration / Donna Ducharme

- Month end Bank Reconciliations (Greenview & GRWMC);
- Insurance- new equipment, ANI's;
- Finalizing Yearend;
- Cross training-various positions.

Manager, Financial Reporting / Bill Yusep

- Reviewing Draft Financial Statements 2013 Year End External Audit (MD and GRWMC);
- Preparation of Financial Quarterly Reporting model. Redesign of the presentation format of financial information to Executive managers and Council. This will reflect actual quarterly results against the approved 2014

operational and capital budgets as presented to Council for approval. This will support better understanding of the Greenview's financial progress in comparison to the plans and funds approved for each service area. The initial development work on designing the model will allow accurate and quick turnaround of information each quarter and facilitate analysis of variances, identification of trends and summaries of actions taken;

- Infrastructure and Planning Project Management/Accounting Improvement Review and Recommendations;
- ATB meeting with Cory Boddy and team. Will be incorporating Investment performance report in quarterly reports;
- Corporate Services Managers weekly meetings and monthly staff meetings;
- 2013 Greenview Financial Statement presentation and approval by Council;
- 2013 Waste Commission Financial Statement presentation and approval by the Board;
- 2014 Waste Commission Budget finalized, presented and approved by the Board;
- 2014 departmental actual to budget reports set up and distributed to GMs and Managers;
- Final year end audit documents prepared for submission (Representation letters for auditors and Financial Information Returns for Alberta Municipal Affairs);
- Final Year end adjusting entries set up in Bellamy and then incorporated into quarterly report;
- CAO managers meeting.

Legislative Services Officer / Lucien Cloutier

- Held a Staff Social Committee meeting on May 2, 2014. The Committee will be taking on the staff events and activities for the betterment of staff with an emphasis on including staff from all parts of the organization;
- Held a Policy Review Committee meeting on April 30, 2014. Three policies will be coming to Council for review and approval;
- Attended Valleyview Chamber of Commerce lunch meeting on May 1, 2013. Arrangements for the upcoming events including the trade show were discussed. The Chamber has applied for a grant through Greenview to help cover the costs of the tradeshow.

Information Systems Technician / Shane Goalder

- Purchase and receive information technology equipment as per approved budget. Equipment includes replacement printers and monitors and computer equipment;
- Begin installation of information technology equipment;
- Setup new employees as users: Silvia Braithwaite – Corporate Services EA, Diane Carter – Communications Officer, Ansar Ahmed – Trainee;
- Setup audio/visual presentation for Managers Meeting at Paradise Inn;
- Setup email and iPhone connection for various seasonal employees for 2014;
- Install weed inspector software updates as provided by Accurate Assessment;
- Develop fillable expense sheet for Councillors in Microsoft Excel;
- All other IT support tasks as required.

Human Resources / Sandra Rorbak

1. POSITIONS FILLED SINCE LAST REPORT

- Administrative Support, Reception;
- Communications Officer;
- Co-op Student – Environment (Water/Wastewater);
- Heavy Equipment Technician;
- Human Resources Officer, H.R. Generalist (*Start Date is June 2, 2014 - announcement is pending*);
- Seasonal hires (*19 returnees / 3 new hires*).



2. OPEN COMPETITIONS CURRENTLY IN PROGRESS

- Administrative Support, Planning & Development;
- Brushing Crew;
- Coordinator, Recreation; *NEW
- Maintenance Groundskeeper/Labourers; *NEW
- Transfer Station Attendant – Wapiti & Grovedale;
- Manager Construction Maintenance;
- Roads Project Manager;
- Manager Operations.
-

3. RESIGNATIONS SINCE LAST REPORT

- Legislative Services Officer (last day in office will be August 1).



Manager's Report

Function: Infrastructure & Planning

Date: May 5th, 2014

Submitted by: Grant Gyurkovits, General Manager, Infrastructure & Planning

Scheduled meetings with AWN, Co-op's and Enterprises

- In an effort to move forward with Greenview's commitment to community enhancement for the Co-op's and Enterprises on May 22 & 23rd 2014 to discuss Municipal services.

Meeting with Town of Valleyview

- A meeting was held with Garry Peterson, CAO Town of Valleyview to discuss their preferred Highway 43 alignment designs as provided by Alberta Transportation's future Highway Access Design. At a future date, Council will be provided detailed report to identify the preferred Highway 43 alignment options; and
- Discussion took place on the future required referral requirements from the Town of Valleyview and Planning Staff will provide the Town a letter clarifying when notification is needed in accordance with the Valleyview Intermunicipal Development Plan as to what is considered major development; and
- The Valleyview Rural Waterline connections were discussed with Garry Peterson, Town of Valleyview. MD staff requested the Town provide a location map of the additional raw water connections to the Town's line; and
- A formal letter will be sent to the Town of Valleyview requesting their comments regarding any planning issues regarding the Mar Rik Trucking rezoning proposal.

Planning & Development

- We have received: 5 Development Permits, no Lease Referral Notifications, 1 Business License, and 6 Subdivision Applications were received during this time period.
- April 29 & May 1 2014, attended Wapiti River Water Management Meeting.
- May 2nd staff met with Adelantar Consultant, Pete Marshall to discuss Milner Power's Grande Cache Ash Site and Newalta's Gold Creek Waste Management Facility.
- Worked with Accurate Assessment to ensure the M.D.'s newly paved roads are shown on Landowner Maps.
- Wapiti Corridor Multi Use Plan, presentation for A.E.S.R.D. May 6, 2014. Planning an all-day meeting with the County of Grande Prairie to Amend the W.C.M.U.P. Friday May 9, 2014. Brief discussion with Nick Lapp, County of Grande Prairie to ensure we review the Plan for changes.
- Preparation for the May 14, 2014 M.P.C. agenda and meeting.

Roads & Bridges

Road Construction – Grading

- Land acquisitions for 2014 grading projects had some good progress.

- Goodwin Road – The final landowner signed the offer to sell on April 25th. The project is now tendered and will close on May 9th.
- 11 mile Road (RR 202/203) – Attempted to contact remaining landowner to negotiate deal however no calls have been returned. Greenview executed the 5 m caveat so the road could be constructed. (we will have a 35 m R/W vs 40 m in front of this quarter section)
- RR 230 – Greenview has spoken to last two remaining acreage owners and both have now verbally agreed to sell. Both landowners will have conditions that will have to be negotiated before they sign.

Bridge Files

- Asked bridge consultants to proceed with getting two bridge contracts ready. The first contract will have two bridge files and second will have three bridge files included.

Drainage

- Gordy drainage project is in shut down mode until the spring runoff is completed and it is dry enough to return to work.
- The flood creek road project on the Smoky River at Milner Power in Grande Cache has been completed and we are awaiting invoicing and final report from them.
- Have received complaints from landowners on the Little Smoky road drainage. The project was froze out last fall and the fine tuning of the ditch was not completed. Greenview Staff acknowledged there is more work to do to bring this project to completion. Final works will start once spring runoff is complete and conditions allow.
- The RR261 / Twp. 720 - drainage issue was monitored this spring. Operations dozed the snow back in ditch and there was no fear of flooding this spring.

Facilities Maintenance

- Started on replacing F.C.S.S. Hvac system, approximately 90% completed. Installation of DeBolt Hvac system will start the week of May 5th, 2014.
- Portable fire pumps are in place and Facility Maintenance is working on setting up 4 pump trailers for the Muskeg and Grande Cache area.
- Continuing regular facility maintenance.
- Completed annual service on all Municipal generators.
- Seasonal staff will be starting soon.

Water, Waste Water & Solid Waste

- Ridgevalley DeBolt Water and Sewer Upgrades are continuing. Stantec inspection services for the project has been taken over by the Greenview internally by Utility Operator contractor.
- New Fish Creek, Sweathouse and Sunset House water points have been put out to tender, with a May 15, 2014 closing with a possible extension.
- Little Smoky Lagoon has been shut down to septage haulers due to the lagoon being organically overloaded. The plan is to increase the lagoon's capacity by adjusting the overflow and recirculating the wastewater with a trash pump to have the added oxygen break down the organics to an acceptable water quality.
- Numerous safety concerns were raised with the DeBolt/Ridgevalley water treatment plants and lift stations. Preparing quotes to go forward in rectifying issues such as fire safety doors, gas monitoring etc.
- Little Smoky Water Point was out of service for 3 days due to an operational issue.
- Two operators went on training and education courses this past month, one for Level 2 certification prep course and the other cross connection control training.
- Attended Greenview Regional Management Waste Commission. Commission received the landfill compactor.
- Ridgevalley Grad Class has successfully participated in a Transfer Station Cleanup. There has been no response to ads in the local newspapers but will continue to advertise program.

Operations

- The spring breakup has resulted in a number of road concerns that will require the installation of new culverts and some drainage work. Although each spring the snow melt is consistent throughout the area, surprisingly the amount of snow in each area can vary substantially resulting in increased flooding in areas that are not consistent from year to year. However due to the vast knowledge of the operations crew gained from years of service they have identified those areas that will benefit from enhanced drainage work and new culverts.
- The contract brushing crew will be starting work at the end of April and concentrating on the windfalls that are a result of the heavy winds over the past few months.
- Over 235 applications for dust control were received before the deadline and 10 late applications were accepted and will be honoured as a result of some residents not being aware of the program deadline.
- The roadside cleanup program received 25 applications and Staff will be required to spend considerable time organizing and facilitating their activities. The cleanup is scheduled for the May 10th weekend.
- Ten companies have posted bonds on a number of Greenview roads in order to keep hauling material and equipment. Although they do pay a considerable amount to bond the roads they are still bound by their road use agreement to halt operations when the road conditions deteriorate and they are usually cooperative in complying with this condition.
- The Grovedale sand and salt shed construction is complete and the trusses for the Valleyview shed have been delivered. Greenview Staff are going to prepare the gravel pad for the Valleyview shed which should result in some cost savings.
- All the equipment and vehicles that have been approved by Council have been ordered with some delivery dates being later than what would be ideal for the summer season.
- Some slope slippage has been noted near Economy Creek on the Forestry Trunk Road as well as some large culverts shifting vertically on the ends on the same road. These conditions will be monitored on a regular basis.
- The annual beaver control program has been initiated with the contractor starting work and trying to stay ahead of the rodents who have been working double shift to create as many problems as they can.
- Discussions have been had with Alberta Newsprint Company in regards to the gravel lease timber damage issue to see if there is a possibility to amend the agreement that will better suit the needs of both parties.
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