

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

REGULAR COUNCIL MEETING AGENDA

Tuesday April 22, 2014			9:00 AM	Council Chambers Administration Building	
#1	CALL TO ORDER				
#2	ADOPTION OF AGENDA				
#3	MINUTES	3.1	Regular Council Meeting minutes held April 8 Adopted	8, 2014 – to be	1
		3.2	Business Arising from the Minutes		-
#4	PUBLIC HEARNG				
#5	DELEGATION LATE ITEM	5.1	Delegation – Hawkings EPP Dumont LLP – 20 Financial Statements	13 Audited	14
#6	BYLAWS				
#7	OLD BUSINESS				
#8	NEW BUSINESS	8.1	Little Smoky & TWP Road 670 Intersection In	nprovement	43
		8.2	84 Inch Soil Compactor Purchase		55
		8.3	Pony Pup Gravel Trailers Purchase		57
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		8.17 Valleyview Multiplex	111
	LATE ITEM (TO BE SUBMITTED SEPERATELY)	8.18 Engineering Coordinator	-
	LATE ITEM	8.19 CAO Report – April 22, 2014	114
#9	COUNCILLORS BUSINESS & REPORTS		
#10	CORRESPONDENCE		
#11	IN CAMERA	11.1 Personnel	-
#12	ADJOURNMENT		

Minutes of a REGULAR COUNCIL MEETING MUNICIPAL DISTRICT OF GREENVIEW NO. 16

M.D. Administration Building, Valleyview, Alberta, on Tuesday, April 08, 2014

1: CALL TO ORDER

Reeve Gervais called the meeting to order at 9:03 a.m.

PRESENT

Reeve

Councillors

Dale Gervais George Delorme Dave Hay Roxie Rutt Bill Smith Dale Smith Les Urness

Mike Haugen

Rosemary Offrey

Grant Gyurkovits

Denise Thompson

Dennis Mueller

Lucien Cloutier

Lianne Kruger

Tom Burton

ATTENDING

ABSENT

AGENDA

#2:

Chief Administrative Officer

General Manager, Corporate Services

General Manager, Community Services General Manager, Infrastructure & Planning Legislative Services Officer Communications Officer

Recording Secretary

Deputy Reeve

Deputy Neeve

MOTION: 14.04.191. Moved by: COUNCILLOR DAVE HAY

That the April 8, 2014 agenda be adopted with the following additions:

• 8.20 Policy 4005 - Use of Surveillance Equipment

CARRIED

#3.1 REGULAR COUNCIL MEETING MINUTES MOTION: 14.04.192. Moved by: COUNCILLOR LES URNESS

That the Minutes of the Regular Council Meeting held on Tuesday, March 25, 2014 be adopted with the following changes:

 3.2 6.2 Bylaw 14-717 Road Closure request – Reeve Gervais inquired on who made the request and who the road closure would benefit.
 Councillors in attendance responded that Roy & Grant Berg made the request to allow unencumbered access to a fractioned portion the quarter.
 The road allowance in question dead ends at the Smoky River.

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#3.2

BUSINESS ARISING FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

None.

NEW BUSINESS

8.0 NEW BUSINESS

8.1 GRADER TENDER

GRADER TENDER

MOTION: 14.04.193. Moved by: COUNCILLOR LES URNESS

That Council approve the tender submitted by Strongco for one new Volvo Group 5 grader in the amount of \$391,800.00 with funding to come from the 2014 Capital

Budget.

CARRIED

8.2 TRACTOR TENDER (ROADSIDE MOWING)

MOWING TRACTOR

MOTION: 14.04.194. Moved by: COUNCILLOR DALE SMITH

That Council approve the tender submitted by Prairie Coast Equipment for the supply of two 2014 roadside mowing tractors complete with a 14 foot Degelman blade in the amount of \$190,400.00 with funds coming from the 2014 Capital

Budget.

CARRIED

JOHN DEERE TRACTOR

MOTION: 14.04.195. Moved by: COUNCILLOR DALE SMITH

That Council approve the tender submitted by Prairie Coast Equipment for the supply of one 2014 6140R John Deere tractor in the amount of \$140,700.00 with

funds to come from the 2014 Capital Budget.

DEFEATED

8.3 VEHICLE REPLACEMENT TENDER (PICKUP)

VEHICLE REPLACEMENT TENDER

MOTION: 14.04.196. Moved by: COUNCILLOR GEORGE DELORME

That Council approve the tender submitted by Windsor Ford Motors Ltd. for the amount of \$611,684.51 for fifteen pickup trucks with funds to come from the 2014

Capital Budget.

CARRIED

8.4 LINE PAINTING & CRACKSEALING TENDER

LINE PAINTING & CRACKSEALING TENDER

MOTION: 14.04.197. Moved by: COUNCILLOR LES URNESS

That Council award the 2014 Crack Sealing and Line Painting Program tender to 624091 Alberta Ltd., operating as R&N Maintenance Western, in the amount of \$136,015.20 with funds to come from the 2014 Road Maintenance Operations

Budget.

8.5 WATER WELL CONFIRMATION

WATER WELL CONFIRMATION

MOTION: 14.04.198. Moved by: COUNCILLOR DAVE HAY

That Council approve an additional \$6,600.00 for the field study being conducted

on water wells in the Grande Cache area.

CARRIED

Reeve Gervais recessed the meeting at 9:56 a.m.

Reeve Gervais reconvened the meeting at 10:04 a.m.

Councillor Bill Smith vacated the meeting at 10:28 a.m.

Councillor Bill Smith re-entered the meeting at 10:29 a.m.

#5

DELEGATIONS

5.0 DELEGATIONS

DELEGATION

5.1 KNOWLEDGE TREE EARLY LEARNING & CHILDCARE CENTRE

Bernie Napier and Christin Trofimenkoff made a power point presentation regarding the Knowledge Tree Early Learning & Childcare Centre.

KNOWLEDGE TREE

MOTION: 14.04.199. Moved by: COUNCILLOR DALE SMITH

That Council accept the presentation provided by the Knowledge Tree Early

Learning Child Care Centre as presented.

CARRIED

#4
PUBLIC HEARING

4.0 PUBLIC HEARING

4.2 BYLAW NO. 14-721 Re-Designation from Agricultural (A) District to Country Residential One (CR-1)

Chair Gervais opened the Public Hearing regarding Bylaw # 14-721 at 10:31 a.m.

IN ATTENDENCE

Manager, Planning & Development Sally Ann Rosson Planning and Development Coordinator Gwen Charlton

APPLICANT(S) & PROPERTY OWNER(S)

Applicant(s) Steve & Conny Reeves
Property Owner(s) Steve & Conny Reeves

INTRODUCTION

The Chair asked each Council Member and staff to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing. Each Member's reply was "no".

PURPOSE OF THE HEARING

The purpose of the Public Hearing for Bylaw 14-721 is to provide Council with public input on the Land Use Amendment application to re-designate 4.15 Hectares/10.25 Acres from Agriculture (A) to Country Residential One (CR-1).

APPLICANTS PROPOSAL

To create one (1) CR-1 lot for residential use. To separate land the house sits on from the land the shop sits on.

QUESTION FROM COUNCIL TO APPLICANT

The Chair called for any questions of the Applicant from Council.

Councillor Dale Smith asked if we are classifying the balance of the quarter as industrial use.

Planning & Development Coordinator responded that this proposed application was to consider zoning of the yard site. The balance of the quarter zoning to be addressed at a later date under a separate application.

THOSE IN FAVOUR

The Chair requested that anyone who wishes to speak in favour of the application come forward.

None came forward.

THOSE AGAINST

The Chair requested that anyone who wishes to speak against the application to come forward.

None came forward.

AGAINST

None came forward.

REFERRAL AGENCY AND ADJACENT LANDOWNERS COMMENTS The Planning & Development Coordinator provided a summary of the responses from referral agencies.

Alberta Transportation;

It is premature for the department to provide comment on the described Land Use Amendment and any subsequent subdivision referral, until such time the department has completed the Highway 43 Valleyview Bypass Functional Planning Study.

East Smoky Gas Co-op;

A new gas service contract will have to be entered into, due to the fact that presently both properties would be served by a single gas service contract. Each legal subdivision must have its own gas service.

Public Works;

Good Access, No upgrades required

ATCO Electric;

No Conflict with Atco powerlines

OUESTIONS FROM COUNCIL

The Chair called for any questions from Council.

QUESTIONS FROM APPLICANT OR PRESENTERS

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners, none were heard.

APPLICANT FINAL COMMENTS

The Chair called for any final comments from the Applicant.

Mr. Reeves stated that they are negotiable to make the subdivision work.

FAIR AND IMPARTIAL HEARING

The Chair asked the Applicant if they have had a fair and impartial hearing, the

Applicant responded, "yes".

ADJOURNMENT The Chair advised the Applicant that Council would render a decision on the

application as soon as possible and closed the Public Hearing at 10:44 a.m.

4.1 BYLAW 14-720 Re-Designation from Agricultural (A) to Country Residential

One (CR1)

Chair Gervais opened the Public Hearing regarding Bylaw # 14-720 at 10:45 a.m.

IN ATTENDENCE Manager, Planning & Development

Sally Ann Rosson Planning and Development Coordinator Gwen Charlton

APPLICANT & PROPERTY OWNER Applicant(s) David & Beverly Van Haga Property Owner(s) David & Beverly Van Haga

INTRODUCTION

The Chair asked each Council Member and Staff to introduce themselves and asked Council Members if there were any reason that they should be disqualified from the hearing. Each Member's reply was "no".

PURPOSE OF THE HEARING

The purpose of the Public Hearing for Bylaw 14-720 is to provide Council with public input on the Land Use Amendment application to re-designate 23.32 Acres or 9.78 Hectares from Agriculture (A) to Country Residential One (CR-1).

APPLICANTS **PROPOSAL**

To create one (1) CR-1 lots for residential use.

QUESTION FROM COUNCIL TO APPLICANT

No representative in attendance.

M.D. of Greenview No. 16

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THOSE IN FAVOR

The Chair requested that anyone who wished to speak in favour of the application

come forward.

None came forward.

THOSE AGAINST

The Chair requested that anyone who wished to speak against the application

come forward.

None came forward.

APPLICATION BACKGROUND

The Planning & Development Coordinator provided the background information

for the application. She advised that all referrals were sent to relevant agencies and adjacent landowners, and that the application was advertised in accordance

with the Municipal Government Act.

REFERRAL AGENCY AND ADJACENT LANDOWNERS COMMENTS The Manager, Planning & Development provided a summary of the responses from

referral agencies and adjacent landowners.

East Smoky Gas Co-op,

No concerns.

ATCO Electric,

Not affected by this subdivision

LANDOWNER COMMENTS

None.

QUESTIONS FROM COUNCIL

The Chair called for any questions from Council.

None was heard.

QUESTIONS FROM APPLICANT OR PRESENTERS

No representative in attendance.

APPLICANT FINAL COMMENTS

No representative in attendance.

FAIR AND IMPARTIAL HEARING

No representative in attendance.

ADJOURNMENT

The Chair closed the Public Hearing at 10:31 a.m.

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April 8, 2014

#6 Bylaws

6.0 BYLAWS

6.2 BYLAW NO. 14-720

BYLAW 14-720 SECOND READING

MOTION: 14.04.200. Moved by: COUNCILLOR ROXIE RUTT

That Council give Second Reading to Bylaw No. 14-720, Van Haga re-designating the lands from Agricultural (A) District to Country Residential One (CR1) District

within the NW 20-72-26-W5M.

CARRIED

BYLAW 14-720 THIRD READING

MOTION: 14.04.201. Moved by: COUNCILLOR LES URNESS

That Council give Third Reading to Bylaw No. 14-720, Van Haga re-designating the lands from Agricultural (A) District to Country Residential One (CR1) District within

the NW 20-72-26-W5M.

CARRIED

6.3 BYLAW NO. 14-721

BYLAW 14-721 SECOND READING MOTION: 14.04.202. Moved by: COUNCILLOR LES URNESS

That Council give Second Reading to Bylaw No. 14-721, for Reeves re-designating the lands from Agricultural (A) District to Country Residential One (CR-1) District

within the NE 28-69-22-W5M.

CARRIED

BYLAW 14-721 THIRD READING

MOTION: 14.04.203. Moved by: COUNCILLOR GEORGE DELORME

That Council give Third Reading to Bylaw No. 14-721 re-designating the lands from Agricultural (A) District to Country Residential One (CR-1) District within the NE 28-

69-22-W5M.

CARRIED

6.1 BYLAW 14-724 TAX RATE BYLAW

SECOND READING

MOTION: 14.04.204. Moved by: COUNCILLOR DALE SMITH

That Council give Second Reading to the 2014 Tax Rate Bylaw 14-724.

CARRIED

BYLAW 14-724 THIRD READING MOTION: 14.04.205. Moved by: COUNCILLOR GEORGE DELORME That Council give Third Reading to the 2014 Tax Rate Bylaw 14-724.

8.6 ROAD CONSTRUCTION AWARD - 11 MILE ROAD

ROAD CONSTRUCTION AWARD MOTION: 14.04.206. Moved by: COUNCILLOR DAVE HAY

That Council award Range Road 202/203 (11 Mile Road) to Petrowest Construction LP (Roy Larson Construction) with a total project upset limit of \$4,992,623.43 to be funded through the 2014 Capital Budget.

CARRIED

8.7 KNOWLEDGE TREE EARLY LEARNING FUNDING REQUEST

KNOWLEDGE TREE FUNDING REQUEST

MOTION: 14.04.207. Moved by: COUNCILLOR LES URNESS

That Council approve a grant of \$25,000.00 to the Knowledge Tree Early Learning and Child Care Centre Society for the renovation, set-up and supplies needed to meet Government Regulations at the Perron Building pending the approved building inspection, permit and licensing requirements, and an agreement is executed by the Chief Administrative Officer, with funding to come from the 2014 Community Service Miscellaneous Grants.

Councillor Urness vacated the meeting at 11:47 a.m.

Councillor Urness re-entered the meeting at 11:48 a.m.

CARRIED

8.8 LITTLE BEAR PRESCHOOL SOCIETY

LITTLE BEAR PRESCHOOL SOCIETY MOTION: 14.04.208. Moved by: COUNCILLOR ROXIE RUTT

That Council authorize grant funding in the amount of \$2500.00 to the Little Bear Preschool Society with funding to come from the 2014 Community Services Miscellaneous Grant Fund.

CARRIED

Reeve Gervais recessed the meeting at 11:56 a.m.

Reeve Gervais reconvened the meeting at 1:09 p.m.

8.9 HOLY FAMILY CATHOLIC REGIONAL DIVISION #37 LEARNING FAIR

LEARNING FAIR

MOTION: 14.04.209. Moved by: COUNCILLOR DALE SMITH

That Council authorize grant funding in the amount of \$300.00 to the Holy Family Catholic Regional Division (HFCRD) #37, for the HFCRD Learning Fair that will be held on May 7th at the Good Shepherd School in Peace River, with funding to come from the 2014 Community Service Miscellaneous Grant Fund.

8.10 GRANDE PRAIRIE VICTIMS SERVICES

VICTIMS SERVICES

MOTION: 14.04.210. Moved by: COUNCILLOR BILL SMITH

That Council approve \$1000.00 to go to Grande Prairie Victim Services funds to be

drawn form 2014 Community Services Miscellaneous Grant Funds.

CARRIED

8.11 2014 WESTERN CANADIAN STOCK DOG CHAMPIONSHIP

2014 WESTERN
CANADIAN STOCK
DOG
CHAMPIONSHIP

MOTION: 14.04.211. Moved by: COUNCILLOR DALE SMITH

That Council authorize grant funding in the amount of \$10,000.00 to Wayne and Linda Hadley-Roberts allocated for the use of hosting the 2014 Western Canadian Stock Dog Championship, with funding to come from the 2014 Community Services

Miscellaneous Grant Funding.

Councillor George Delorme vacated the meeting at 1:21 p.m.

CARRIED

Councillor Dale Smith vacated the meeting at 1:28 p.m.

Councillor Dale Smith re-entered the meeting at 1:29 p.m.

8.12 REGIONAL COLLABORATION PROGRAM

REGIONAL COLLABORATION PROGRAM

MOTION: 14.04.212. Moved by: COUNCILLOR ROXIE RUTT

That Council accept this item regarding the Regional Collaboration Program

approval as information.

CARRIED

8.13 REGIONAL WATERLINE - MAYERTHORPE

REGIONAL WATERLINE

MOTION: 14.04.213. Moved by: COUNCILLOR BILL SMITH

That Council direct staff to supply a letter of support to the Town of Mayerthorpe

as per that Town's request of March 20, 2014.

Councillor George Delorme re-entered the meeting at 1:30 p.m.

8.14 AMENDMENTS TO THE WAPITI CORRIDOR MULTI USE PLAN

WCMUP

MOTION: 14.04.214. Moved by: COUNCILLOR BILL SMITH

That Council table consideration of the Wapiti Corridor Multi Use Plan (WCMUP) until feedback from the Alberta Environment and Sustainable Resources (AESRD) review of the WCMUP has been released and the May 9th, 2014 meeting with the Wapiti Corridor Planning Society, County of Grande Prairie, and the MD of

Greenview Staff to amend the Plan has occurred.

CARRIED

8.15 APPROVE COMPASS HEALTH & SAFETY LTD. AS AUDITORS

APPROVE SAFETY AUDITORS

MOTION: 14.04.215. Moved by: COUNCILLOR BILL SMITH
That Council approve Compass Health & Safety LTD. to complete an external

coming from the 2014 Health & Safety Budget.

CARRIED

8.16 NORTHERN ALBERTA HOME FOR WOMEN SOCIETY

NORTHERN ALBERTA HOME FOR WOMEN SOCIETY

MOTION: 14.04.216. Moved by: COUNCILLOR GEORGE DELORME

That Council authorize the donation of a Kakwa Painting to the Northern Alberta Home for Women Society Spring Dinner and Auction event to be held on April

Health & Safety Audit of Greenview in the amount of \$6858.10 plus GST with funds

26th, 2014 at the Elk's Hall in Grande Prairie, Alberta.

CARRIED

8.17 GRANDE PRAIRIE ART GALLERY

GRANDE PRAIRIE ART GALLERY

MOTION: 14.04.217. Moved by: COUNCILLOR ROXIE RUTT

That Council accept as information an invitation from the Grande Prairie Art

Gallery to attend their 34th Annual Art Auction.

CARRIED

8.18 ADMINISTRATIVE SUPPORT - RECEPTION

ADMINISTRATIVE SUPPORT

MOTION: 14.04.218. Moved by: COUNCILLOR DALE SMITH

That Council give Administration permission to add a second Administrative

Support – Reception to Corporate Services Department.

CARRIED

6.4 BYLAW 14-725 TAX RATE BYLAW

BYLAW 14-725 TAX RATE BYLAW MOTION: 14.04.219. Moved by: COUNCILLOR LES URNESS

That Council approve First Reading of Bylaw 14-725 Tax Rate Bylaw.

CARRIED

MOTION: 14.04.220. Moved by: COUNCILLOR BILL SMITH

That Council approve Second Reading of Bylaw 14-725 Tax Rate Bylaw.

CARRIED

MOTION: 14.04.221. Moved by: COUNCILLOR ROXIE RUTT

That Council agree to consider Third Reading of Bylaw 14-725 Tax Rate Bylaw at

this meeting.

DEFEATED

Reeve Gervais recessed the meeting at 2:16 p.m.

Reeve Gervais reconvened the meeting at 2:27 p.m.

MOTION: 14.04.222. Moved by: COUNCILLOR LES URNESS

That Council reconsider motion #14.04.221.

CARRIED

MOTION: 14.04.223. Moved by: COUNCILLOR ROXIE RUTT

That Council agree to consider Third Reading of Bylaw 14-725 Tax Rate Bylaw at

this meeting.

CARRIED UNANIMOUSLY

MOTION: 14.04.224. Moved by: COUNCILLOR DAVE HAY

That Council approve Third Reading of Bylaw 14-725 Tax Rate Bylaw.

CARRIED

8.19 MANAGERS' REPORT

MANAGERS' REPORT MOTION: 14.04.225. Moved by: COUNCILLOR LES URNESS

That Council accept the Managers' Report as presented.

CARRIED

8.20 POLICY 4005 – USE OF SURVEILLANCE EQUIPMENT

MOTION: 14.04.226. Moved by: COUNCILLOR LES URNESS

That Council approve Policy 4005 – Use of Surveillance Equipment, as presented.

11 IN CAMERA

11.0 IN CAMERA CONFIDENTIAL ITEMS

IN CAMERA - LEGAL

MOTION: 14.04.227. Moved by: COUNCILLOR DALE SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this

meeting goes in camera at 2:45 p.m.

CARRIED

11.1 LEGAL

11.2 INTERGOVERNMENTAL RELATIONS

OUT OF CAMERA

MOTION: 14.04.228. Moved by: COUNCILLOR DALE SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this

meeting come out of camera at 3:49 p.m.

CARRIED

MOTION: 14.04.229. Moved by: COUNCILLOR DALE SMITH

That Council direct staff to have legal counsel prepare the necessary paperwork

regarding the Valleyview Ranch Hutterian Brethren.

CARRIED

#9
COUNCILLORS
BUSINESS &
REPORTS

9.0 COUNCILLORS BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR GEORGE DELORME

Attended the Doctor Recruitment and Retention Grande Cache

COUNCILLOR LES URNESS

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Agricultural Service Board with Alberta & Environment Sustainable
Resource Development Regarding Elk Degradation
Attended the Municipal Government Act Review

COUNCILLOR DAVE HAY

Attended the Sunset House Cemetery Meeting Attended the Alberta Sr. Citizens Housing committee Attended the Municipal Government Act Review Attended the Heart River Housing Meeting

COUNCILLOR DALE SMITH

Attended the Joint Council Meeting with the Town of Fox Creek

Attended the Agricultural Service Board with Alberta & Environment Sustainable Resource Development Regarding Elk Degradation Attended the Municipal Government Act Review

COUNCILLOR ROXIE RUTT

Attended the Grande Spirit Foundation Meeting

COUNCILLOR BILL SMITH

Attended the Agricultural Service Board with Alberta & Environment Sustainable Resource Development Regarding Elk Degradation Attended the Wapiti River Management Plan Attended the Municipal Government Act Review Attended the Grovedale Community Club Meeting

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Agricultural Service Board with Alberta & Environment Sustainable Resource Development Regarding Elk Degradation Attended the Multi Plex design Committee Attended the Chamber of Commerce Coffee Break Attended the Municipal Government Act Review

#10 CORRESPONDENCE

10.0 CORRESPONDENCE:

ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 14.04.230. Moved by: COUNCILLOR DAVE HAY

That this meeting adjourn at 4:19 p.m.

CHIEF ADMINISTRATIVE OFFICER	REEVE	



Request for Decision

4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Delegation - Hawkings EPP Dumont LLP - 2013 Audited Financial Statements SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION MEETING DATE: April 22, 2014 CAO: MH MANAGER: DD **DEPARTMENT:** Corporate Services/Finance GM: PD RO PRESENTER: FILE NO./LEGAL: LEGAL/ POLICY REVIEW: INT N/A FINANCIAL REVIEW: INT STRATEGIC PLAN: **RECOMMENDED ACTION:** MOTION: That Council approve the 2013 Audited Financial Statements as presented by Hawkings EPP Dumont **Chartered Accountants.** BACKGROUND / PROPOSAL: The Auditor's representative Phil Dirks will be in attendance to present the 2013 Audited Financial Statements to Council. **OPTIONS - BENEFITS / DISADVANTAGES:** Not applicable. COSTS / SOURCE OF FUNDING: Not applicable. ATTACHMENT(S):

- **Greenview Audit findings**
- **Greenview Draft Financial Statements**

April 22, 2014

Municipal District of Greenview No. 16 PO Box 1079 4806–36 Avenue Valleyview, AB TOH 3N0

Attention: Members of MD Council

Dear Council Members:

RE: 2013 AUDIT

The purpose of this communication is to summarize certain matters arising from the audit that we believe would be of interest to MD Council. This communication should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of MD Council and should not be distributed to external parties without our prior consent. Hawkings Epp Dumont LLP accepts no responsibility to a third party who uses this communication.

SIGNIFICANT FINDINGS FROM THE AUDIT

Our objective is to communicate appropriately to Council any deficiencies in internal control that we have identified during the audit and that, in our professional judgment, are of sufficient importance to merit being reported to Council.

The audit findings contained in this letter did not have a material effect on the MD's financial statements, and as such, our audit report is without reservation with respect to these matters.

Significant Deficiencies in Internal Control

A significant control deficiency exists where potentially significant misstatements could occur if a control is not present. During the course of our audit work we identified several matters that required significant adjustments to ensure the MDs financial statements were not materially misstated.

These adjustments included \$522,056 and \$445,830 for deposits regarding agreements with Blue Ridge Lumber Inc. (BRL) and ANC Timber Ltd. (ANC). The BRL amount was incorrectly recorded as an expense during 2013 and the ANC amount became due during 2012 and had not been recorded at all.

We also noted grant funding related to the Gordey Drainage Rehabilitation Project in the amount of \$228,612 had not been recorded. We discovered this when we were investigating a deposit in March 2014 in the amount of \$1,200,000.

In reviewing the MD's tangible capital asset work in progress working paper we noted several amounts carried forward from the previous year that had not been changed during 2013. Upon further investigation the MD made and adjustment of \$9,918,750 for projects that were actually completed.

To reduce the possibility of significant misstatements occurring we recommend that Finance staff review all significant agreements to ensure that they are being accounted for correctly. Furthermore, we recommend that the Finance staff review the work in progress listing on a timelier basis to ensure that it is accurate.

Significant Qualitative Aspects of Accounting Practices

Management is responsible for determining the significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of the MD. The application of those policies often involves significant estimates and judgments by management.

We are of the opinion that the significant accounting policies, estimates and judgments made by management, and financial disclosures do not materially misstate the financial statements taken as a whole. However, we provide the following comments.

Accrued Payroll

Previously the MD did not accrue for payroll costs related to pay period(s) that overlapped the fiscal year-end. Failing to accrue for these costs was not in accordance with Canadian public sector accounting standards. During 2013 the MD changed its accounting policy prospectively and accrued for this liability.

Uncorrected Misstatements

Factual uncorrected misstatements aggregated by our Firm for the year ended December 31, 2013 amount to a \$336,955 understatement of revenue in excess of expenditures.

Judgmental uncorrected misstatements aggregated by our Firm for the year ended December 31, 2013 amount to a \$357,527 overstatement of revenue in excess of expenditures. This arises due to the possible overstatement of gravel inventory as the MD does not adjust its gravel quantities to those provide by external consultants that survey the gravel for year-end inventory purposes.

After considering both quantitative and qualitative factors with respect to the uncorrected misstatements we accumulated during the audit, we agree with management that the financial statements are not materially misstated.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties during the audit that we believe should be brought to the attention of Council.

However, over twenty adjustments were made in completing the audit. The audit would be conducted in a more efficient manner if the majority of these adjustments were completed by the MD prior to the commencement of the year-end audit work.

Management Representations

Management's representations are integral to the audit evidence we will gather. Prior to the release of our report, we will require management's representations in writing to support the content of our report.

Management Letter

We will be submitting a letter to MD management on several other matters that we feel should be brought to their attention.

AUDITOR INDEPENDENCE

We have been engaged to audit the financial statements of the MD for the year ending December 31, 2013.

We believe it is important that we communicate at least annually with MD Council regarding all relationships between the MD and our Firm that, in our professional judgment, may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Institute of Chartered Accountants of Alberta and applicable legislation, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and
- (e) provision of services in addition to the audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters.

We are not aware of any relationships between the MD and ourselves that, in our professional judgment, may reasonably be thought to bear on our independence that have occurred from January 1, 2013 to April 22, 2014.

We previously (audit proposal of September 30, 2013) provided the MD with an estimate of our audit fees for the 2013 audit in the amount of \$27,000 (plus GST).

Municipal District of Greenview No. 16 April 22, 2014 Page Four

We wish to express our appreciation for the co-operation and assistance we received during the audit from Bill Yusep, CMA, Donna Ducharme, and all the other MD staff.

Yours very truly,

HAWKINGS EPP DUMONT LLP

Philip J. Dirks, CA Partner

PJD/dh

cc: Mike Haugen, Chief Administrative Officer
Rosemary Offrey, General Manager Corporate Services

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FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2013

Hawkings Epp Dumont LLP

Chartered Accountants

INDEPENDENT AUDITORS' REPORT

To the Reeve and Council of MD of Greenview No. 16

Report on Financial Statements

We have audited the statement of financial position of MD of Greenview No. 16 as at December 31, 2013 and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Managements' Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We have conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of MD of Greenview No. 16 as at December 31, 2013 and the results of its operations and accumulated surplus, the changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matter

The financial statements of the Greenview of Greenview as at and for the year ended December 31, 2012 were audited by other auditors' who expressed an unqualified opinion on those financial statements dated April 23, 2013.

Edmonton, Alberta April 22, 2014 HAWKINGS EPP DUMONT LLP Chartered Accountants

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To His Worship the Reeve and Members of Council of MD of Greenview No. 16

The integrity, relevance and comparability of the data in the accompanying financial statements are the responsibility of management.

The financial statements are the responsibility of management, prepared in accordance with Canadian public sector accounting standards. They necessarily include some amounts that are based on the best estimates and judgments of management.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized, that assets are properly accounted for and safeguarded, and that financial records are reliable for preparation of financial statements.

Hawkings Epp Dumont LLP, Chartered Accountants, have been appointed by Greenview Council to express an opinion on the Greenview's financial statements.

Mike Haugen Chief Administrative Officer	
Rosemary Offrey General Manager Corporate Services	-

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2013

	<u>2013</u>	2012 (Restated) (Note 24)
FINANCIAL ASSETS Cash and temporary investments (Note 2) Accounts receivable (Note 3) Local improvement taxes receivable (Note 4) Loans receivable (Note 5) Investments (Note 6)	\$ 57,681,432 7,887,820 1,257,207 1,030,932 62,079,332	\$ 57,217,630 5,513,038 1,284,015 1,162,373 60,684,110
	129,936,723	<u>125,861,166</u>
LIABILITIES Accounts payable and accrued liabilities Deferred revenue (Note 7) Long-term debt (Note 8)	\$ 8,129,707 - 1,257,207	\$ 6,303,755 3,333,410 1,284,015
	9,386,914	10,921,180
NET FINANCIAL ASSETS	120,549,809	<u>114,939,986</u>
NON-FINANCIAL ASSETS Tangible capital assets (Note 11) Gravel inventory for consumption Prepaid expenses and deposits (Note 10)	186,054,614 6,840,675 7,187,557 200,082,846	156,133,722 9,002,433 3,059,821 168,195,976
ACCUMULATED SURPLUS (NOTE 12)	\$ <u>320,632,655</u>	\$ <u>283,135,962</u>
Contingencies (Note 15)		
ON BEHALF OF COUNCIL:		

STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

	2013 (Budget) (Note 21)	<u>2013</u> (Actual)	2012 (Actual) (Restated) (Note 24)
REVENUE Net taxation (Schedule 2) Oil well drilling taxes Government transfers for operating (Schedule 3 Interest and investment income User fees and sale of goods Other Fines, rental, licenses and permits Penalties and costs on taxes	\$ 54,249,163 10,000,000) 957,010 2,392,200 1,105,500 10,000 254,420 260,000	\$ 59,517,362 13,499,395 1,566,707 2,725,777 1,557,614 507,569 408,814 284,233	\$ 54,308,725 12,372,297 2,126,604 3,011,742 1,380,210 - 289,182 353,274
	69,228,293	80,067,471	73,842,034
EXPENSES Transportation services Recreation and cultural services Administrative services Planning and development services Protective services Public health and welfare services Utilities and environmental services Waste management services Council and other legislative services	26,835,445 9,439,075 6,759,486 1,968,250 985,550 919,405 911,688 806,890 586,000	28,250,083 9,552,834 7,011,343 1,534,492 1,036,162 981,018 910,839 854,202 610,674	23,770,622 7,579,475 4,920,424 1,279,864 835,011 836,859 826,756 715,994 555,942
ANNUAL SURPLUS BEFORE OTHER INCOME	<u>49,211,789</u> <u>20,016,504</u>	50,741,647 29,325,824	<u>41,320,947</u> <u>32,521,087</u>
OTHER INCOME Government transfers for capital (Schedule 3) Gain (loss) on disposal of tangible capital assets	5,806,106 100,000 5,906,106	8,149,697 21,172 8,170,869	3,560,081 (34,142) 3,525,939
ANNUAL SURPLUS	25,922,610	37,496,693	36,047,026
ACCUMULATED SURPLUS, BEGINNING OF YEAR	283,135,962	283,135,962	247,088,936
ACCUMULATED SURPLUS, END OF YEAR	\$ <u>309,058,572</u>	\$ <u>320,632,655</u>	\$ <u>283,135,962</u>

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

	<u>2013</u> (Budget) (Note 21)	<u>2013</u> (Actual)	2012 (Actual) (Restated) (Note 24)
ANNUAL SURPLUS	\$ <u>25,922,610</u>	\$ <u>37,496,693</u>	\$ <u>36,047,026</u>
Acquisition of tangible capital assets Proceeds on disposal of tangible capital assets	(48,541,883)	(43,885,809) 181,971	(27,149,679) 285,999
Amortization of tangible capital assets Loss on disposal of tangible capital assets	12,659,391	13,804,118 <u>(21,172</u>)	11,774,108 <u>34,142</u>
	(35,882,492)	(29,920,892)	<u>(15,055,430</u>)
Use (acquisition) of inventory for consumption Use (acquisition) of prepaid expenses	<u>-</u>	2,161,758 <u>(4,127,736</u>)	(2,426,152) (2,911,213)
		<u>(1,965,978</u>)	(5,337,365)
INCREASE IN NET FINANCIAL ASSETS	(9,959,882)	5,609,823	15,654,231
NET FINANCIAL ASSETS, BEGINNING OF YEAR	114,939,986	114,939,986	99,285,755
NET FINANCIAL ASSETS, END OF YEAR	\$104,980,104	\$120,549,809	\$114,939,986

STATEMENT OF CASH FLOWS

	<u>2013</u>	2012 (Restated) (Note 24)
OPERATING ACTIVITIES Annual surplus Non-cash items included in excess of revenue over expenses:	\$ 37,496,693	\$ 36,047,026
Loss on disposal of tangible capital assets Amortization of tangible capital assets	(21,172) 13,804,118	34,142 11,774,108
	51,279,639	47,855,276
Change in non-cash working capital balances: Accounts receivable Prepaid expenses Accounts payable and accrued liabilities Deferred revenue Local improvement taxes receivable Inventories for consumption	(2,374,782) (4,127,736) 1,825,952 (3,333,410) 26,808 2,161,758	(789,771) (2,911,213) 1,602,136 2,424,247 25,525 (2,426,152)
CARITAL ACTIVITIES	45,458,229	45,780,048
CAPITAL ACTIVITIES Proceeds on disposal of tangible capital assets Acquisition of tangible capital assets Purchase of investments Loans receivable	181,971 (43,885,809) (1,395,222) 131,441	285,999 (27,149,679) (1,913,683) 126,158
	<u>(44,967,619</u>)	(28,651,205)
FINANCING ACTIVITIES Long-term debt principal repayments	(26,808)	(25,526)
	(26,808)	(25,526)
CHANGE IN CASH AND TEMPORARY INVESTMENTS DURING THE YEAR	463,802	17,103,317
CASH AND TEMPORARY INVESTMENTS, BEGINNING OF YEAR	57,217,630	40,114,313
CASH AND TEMPORARY INVESTMENTS, END OF YEAR	\$ <u>57,681,432</u>	\$ <u>57,217,630</u>

Schedule 1

SCHEDULE OF EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2013</u>	2012
BALANCE, BEGINNING OF YEAR	\$156,133,722	\$141,078,292
Acquisition of Tangible Capital Assets Cost of Tangible Capital Assets Disposed of Accumulated Amortization of Tangible Capital Assets Disposed of Amortization of Tangible Capital Assets Local improvement taxes receivable repayments Long-term capital debt repayments	43,885,809 (525,987) 365,188 (13,804,118) (26,808) 26,808	(1,055,428) 735,287
BALANCE, END OF YEAR	\$ <u>186,054,614</u>	\$ <u>156,133,722</u>
Equity in Tangible Capital Assets is Comprised of the Following:		
Tangible capital assets (Note 11) Long-term capital debt Local improvement taxes receivable	\$186,054,614 (1,257,207) 1,257,207	\$156,133,722 (1,284,015)
	\$ <u>186,054,614</u>	\$ <u>156,133,722</u>

Schedule 2

SCHEDULE OF PROPERTY TAXES AND OTHER TAXES

	<u>2013</u> (Budget) (Note 21)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
TAXATION Real property taxes Linear property taxes	\$ 23,826,601 48,546,424	\$ 26,834,465 52,458,825	\$ 23,883,256 48,508,045
	72,373,025	79,293,290	72,391,301
REQUISITIONS Alberta School Foundation Fund Other school boards Seniors foundations	\$ 17,195,298 58,689 869,875	\$ 18,852,903 57,463 865,562	\$ 17,195,298 58,688 828,590
	18,123,862	19,775,928	18,082,576
NET MUNICIPAL PROPERTY TAXES	\$ <u>54,249,163</u>	\$ <u>59,517,362</u>	\$ <u>54,308,725</u>

Schedule 3

SCHEDULE OF GOVERNMENT TRANSFERS

	2013 (Budget) (Note 21)	<u>2013</u> (Actual)	<u>2012</u> (Actual)
TRANSFERS FOR OPERATING Provincial government Local governments	\$ 827,120 129,890	\$ 1,397,993 168,714	\$ 1,932,319 194,285
	957,010	1,566,707	2,126,604
TRANSFERS FOR CAPITAL Provincial government	5,806,106	8,149,697	3,560,081
TOTAL GOVERNMENT TRANSFERS	\$ <u>6,763,116</u>	\$ <u>9,716,404</u>	\$ 5,686,685

Schedule 4

SCHEDULE OF SEGMENTED INFORMATION

	Administrative <u>Services</u>	Recreation and Cultural Services	Community Services	Transportation Env	ilities and ironmental <u>Services</u>	All <u>Other</u>	<u>Total</u>
REVENUE Taxation All other Government transfers User fees and sale of goods Rentals	\$ 6,637,430 - 348,301 25,612	\$ 9,517,934 - 14,900 20,000	\$ 1,281,077 - 168,359 85,056	\$ 26,567,124 \$ - 508,138 1,174,821	693,516 - 82,660 134,663	\$ 14,820,281 17,425,789 444,348 117,462	\$ 59,517,362 17,425,789 1,566,706 1,557,614
	7,011,343	9,552,834	1,534,492	28,250,083	910,839	32,807,880	80,067,471
EXPENSES							
Amortization	323,548	38,161	139,118	12,862,927	122,471	316,621	13,802,846
Contracted and general services	3,202,402	-	291,715	6,960,898	123,731	1,168,777	11,747,523
Salaries, wages, and benefits	2,088,332	-	651,443	2,719,971	456,523	1,286,848	7,203,117
Materials, goods, and supplies Transfers to other governments and	797,886	-	202,122	5,433,878	87,468	307,665	6,829,019
local boards and agencies	-	9,514,673	224,761	-	-	238,668	9,978,102
Utilities	146,670	-	22,056	118,061	57,236	102,283	446,306
Repairs and maintenance	195,369	_	3,277	154,348	-	55,852	408,846
Insurance	257,136	-	-	-	-	5,342	262,478
Interest on long term debt		-		<u>-</u>	63,410		63,410
	7,011,343	9,552,834	1,534,492	28,250,083	910,839	3,482,056	50,741,647
NET REVENUE	\$ <u> </u>	\$	\$ <u> </u>	\$ <u> </u> \$ <u> </u>	_	\$ <u>29,325,824</u>	\$ 29,325,824

Schedule 5

SCHEDULE OF SEGMENTED INFORMATION

	Administrative <u>Services</u>	Recreation and Cultural Services	Community Services	Transportation Services	Utilities and Environmental <u>Services</u>	All <u>Other</u>	<u>Total</u>
REVENUE		•				•	•
Taxation	\$ 4,544,058	\$ 7,559,475				. , ,	\$ 54,308,725
Government transfers All other	354,792	-	175,559	1,036,678	87,140	472,435 16,026,495	2,126,604 16,026,495
User fees and sale of goods	21,574	20,000	69,335	1,083,612	85,742	99,947	1,380,210
	4,920,424	7,579,475	1,279,864	23,770,622	826,756	35,464,893	73,842,034
EXPENSES							
Amortization	259,372	37,006	121,620	11,047,258	94,349	214,503	11,774,108
Contracted and general services	1,816,743	-	164,079	5,591,321	200,965	963,722	8,736,830
Salaries, wages, and benefits	1,974,814	-	681,615	2,578,537	343,776	1,095,989	6,674,731
Materials, goods, and supplies	306,434	-	96,063	4,242,025	70,037	277,612	4,992,171
Transfer to other governments and							
local boards and agencies	-	7,542,469	204,143	-	-	230,030	7,976,642
Telephone and utilities	177,061	-	6,670	111,447	53,301	112,446	460,925
Repairs and maintenance	140,316	-	5,674	200,034	-	45,737	391,761
Insurance	245,684	-	-	-	-	3,767	249,451
Interest on long term debt					64,328		64,328
	4,920,424	7,579,475	1,279,864	23,770,622	826,756	2,943,806	41,320,947
NET REVENUE	\$	\$	\$ <u> </u>	\$	\$ <u> </u>	\$ <u>32,521,087</u>	\$ <u>32,521,087</u>

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are the representations of the Municipal District of Greenview No. 16 (the "Greenview") management prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Greenview are as follows:

(a) Reporting Entity

These financial statements include the assets, liabilities, revenue and expenditures and changes in equity balances and in financial position of Greenview. This entity is comprised of all municipal operations plus all of the organizations that are owned or controlled by Greenview and are, therefore, accountable to Greenview for the administration of their financial affairs and resources.

Greenview is a member of the Greenview Regional Waste Management Commission ("the Commission"), an organization that operates as a separate government reporting entity jointly controlled by Greenview, the Town of Valleyview, and the Town of Fox Creek. The Commission financial results have not been consolidated with Greenviews operations.

The schedule of taxes levied includes operating requisitions for education and seniors foundations that are not part of Greenview's reporting entity.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and / or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

(c) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(d) Loans Receivable

Loans receivable are recorded at cost. A valuation allowance for uncollectible amounts is recorded in the period in which collectability is assessed to be uncertain. Interest revenue is recognized as revenue in the year it is earned.

(e) Inventories for Consumption

Inventories for consumption consists of gravel, of which the cost is based on expenditures accumulataed to crush and haul the gravel and are valued at the lower of cost or net realizable value with cost determined by the average cost method.

(f) Tax Revenue

Property tax revenue is based on market value assessments determined in accordance with the *Municipal Government Act*. Tax mill rates are established annually. Taxation revenues are recorded at the time tax billings are issued. Assessments are subject to appeal.

Construction and borrowing costs associated with local improvement projects are recovered through annual special property tax assessments during the period of the related borrowings. These levies are collectible from property owners for work performed by Greenview and are recognized as revenue in the year they are levied.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

Other engineering

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

25 - 50 years
5 - 20 years
3 - 20 years
50 years
25-50 years

Greenview regularly reviews its tangible capital assets for sold or scrapped assets, at which time the cost and the related accumulated amortization are removed from the accounts and any resulting gain or loss on disposal is reported. No amortization is recorded in the year of disposition.

5 - 50 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(h) Over-levies and under-levies

Over-levies and under-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisitions tax-rates in the subsequent year are adjusted for any under-levies or under-levies of the prior year.

(i) Government transfers

Government transfers are recognized in the financial statements as revenue in the period in which the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality, and reasonable estimates of the amounts can be determined.

(j) Pension expenses

Selected employees of Greenview are members of the Local Authorities Pension Plan (LAPP), a multi-employer defined benefit pension plan. The trustee of the plan is the Alberta Treasurer and the is administered by a Board of Trustees. Since the plan is a multi-employer plan, it is accounted for as a defined benefit plan and, accordingly, Greenview does not recognize its share of the plan surplus or deficit.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(k) Measurement uncertainty

The preparation of the financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Such estimates in clud the provisions for uncollectible accounts receivable, provision for amortization of tangible capital assets, gravel quanities, and the fair value of contributed tangible capital assets. Actual results could differ from those estimates.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2013</u>	<u>2012</u>
Cash on hand Operating account Temporary investments	\$ 400 1,930,875 <u>55,750,157</u>	\$ 400 5,353,324 51,863,906
	\$ <u>57,681,432</u>	\$ <u>57,217,630</u>

The operating account bears interest at prime less 1.85% per annum.

Temporary investments are readily convertible into cash, consist of a high interest savings account and guaranteed investments certificates bearing interest at rates between 1.73% - 1.91% per annum and mature at dates between January 2014 - April 2014.

Greenview has access to a municipal revolving loan credit facility with a maximum of \$10,000,000 bearing interest at prime rate less 0.25%. No amounts were outstanding on the revolving loan at December 31, 2013.

3. ACCOUNTS RECEIVABLE

	<u>2013</u>	<u>2012</u>
Oil well drilling Trade and other Taxes and grants in lieu of taxes Receivable from other governments	\$ 5,020,256 \$ 1,793,928 1,021,802 597,847	785,194 785,194 1,179,331 886,027
	8,433,833	5,616,295
Less: Allowance for doubtful accounts	<u>(546,013</u>)	(103,257)
	\$ <u>7,887,820</u> \$	5,513,038

4. LOCAL IMPROVEMENT TAXES RECEIVABLE

Greenview passed Bylaw 07-534 authorizing Council to provide for a local improvement to install a water / wastewater line and lift station for the Creek Crossing Subdivision. The total cost of the local improvement was \$1,400,000, is repayable in 30 annual instalments of \$92,164 including interest at a fixed rate of 5.152% per annum maturing September 2037.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

5. LOANS RECEIVABLE

		<u>2013</u>		<u>2012</u>
Heart River Housing Town of Valleyview Other	\$ _	690,479 265,849 74,604	\$	782,966 294,875 84,533
	\$_	1,030,932	\$_	1,162,374

Greenview passed a Bylaw 10-625 authorizing Council to loan \$1,000,000 to Heart River Housing for the purposes of lodge expansion and renovation projects at the Red Willow Lodge in the Town of Valleyview. The loan was advanced during 2010, is unsecured, is repayable in 20 semi-annual instalments of \$29,952 including interest at a fixed rate of 3.65% per annum maturing April 14, 2015.

Per an Agreement dated December 14, 2006 Greenview loaned \$531,769 to the Town of Valleyview for the purposes of the Town of Valleyview's contribution toward the Valleyview Regional Emergency Services Complex. The loan is unsecured, is repayable in 20 semi-annual instalments of \$37,872 including interest at a fixed rate of 0.05% above a five-year Guaranteed Investment Certificate (adjusted January 2007, 2012, 2017, and 2022) per annum maturing December 31, 2022.

6. INVESTMENTS

	<u>2013</u>	<u>2012</u>
Cash and money market funds	\$ <u>1,384,915</u>	\$ <u>8,110,272</u>
Fixed Income Guaranteed Investment Certificates Government and corporate bonds	20,797,000 39,892,407	6,571,477 45,997,351
	60,689,407	52,568,828
Other	5,010	5,010
	\$ <u>62,079,332</u>	\$ <u>60,684,110</u>

Guaranteed investment certificates bear interest at rates between 1.95% - 2.00% per annum and mature at dates between July 2014 - January 2015. Government and corporate bonds bear interest at rates between 1.89% - 9.60% per annum mature between October 2015 - February 2022. The market value of the government and corporate bonds at December 31, 2013 was \$39,972,998.

7. DEFERRED REVENUE

Deferred revenue consists of the following amounts, which have been restricted by third parties for a specified purpose. These amounts are recognized as revenue in the period in which the related expenditures are incurred.

	<u>2013</u>			<u>2012</u>
Municipal Sustainability Initiative - capital grant	\$	-	\$	3,275,750
Valleyview rural waterline project			_	57,660

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

8. LONG-TERM DEBT

SNO-TEKNI DEBT			2	2013	2	2012
Alberta Capital Financing Authority debentures bearing interest at 4.964%per annum maturing	n 2037.		\$ <u>_1</u>	<u>,257,207</u>	\$ <u>1</u>	,284,015
Principal and interest payments are due as follo	ws:					
	<u>P</u>	<u>rincipal</u>	<u>]</u>	nterest		<u>Total</u>
2014 2015 2016 2017 2018 Thereafter	\$ _1	28,156 29,571 31,056 32,618 34,256 ,101,550	\$	62,062 60,647 59,162 57,600 55,961 613,202	\$ _1	90,218 90,218 90,218 90,218 90,217 ,714,752
	\$ 1	257 207	\$	908 634	\$ 2	165 841

Greenview's total cash payments for interest in 2013 were \$63,410 (2012 - \$64,693).

9. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Greenview be disclosed as follows:

	<u>2013</u>	<u>2012</u>
Total debt limit Total debt	\$120,101,207 (1,257,207)	\$110,763,051 (1,284,015)
Amount of debt limit unused	\$ <u>118,844,000</u>	\$ <u>109,479,036</u>
Service on debt limit Service on debt	\$ 20,016,868 (90,218)	\$ 18,460,509 (90,218)
Amount of debt servicing limit unused	\$ <u>19,926,650</u>	\$ <u>18,370,291</u>

The debt limit is calculated at 1.5 times revenue of Greenview (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities, which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of Greenview. Rather, the financial statements must be interpreted as a whole.

10. PREPAID EXPENSES AND DEPOSITS

Included in prepaid expenses is a one-time advance of annual Community Development funding of \$6,000,000 (2012- \$2,900,000) to the Town of Grande Cache to support the building of the Town's recreational facility. Greenview Council approved that subsequent funding to the Town will be reduced by \$500,000 for fiscal 2013, and by \$600,000 per year for 2014 through 2017, in recognition of this advance.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

11. TANGIBLE CAPITAL ASSETS

Continuous districtions				2013 Net Book Value	<u>2012</u> Net Book Value
Engineered structures Roadways Bridges Solid waste Water systems Landfill				\$ 109,818,567 29,162,396 7,576,371 8,375,319 1,818,840	\$ 93,382,877 27,196,354 5,974,968 2,670,004 640,560
Machinery and equipme Vehicles Buildings Land	nt			156,751,493 4,670,848 4,276,491 15,277,360 5,078,422	129,864,763 4,169,302 2,882,515 14,170,345 5,046,797
			;	186,054,614	\$ <u>156,133,722</u>
Engineering structures	Cost Beginning of <u>Year</u>	<u>Additions</u>	<u>Disposals</u>	<u>Transfers</u>	Cost End of <u>Year</u>
Roadways Bridges Water Solid waste Landfill	\$ 348,425,603 42,582,203 3,262,282 6,461,209 643,685	\$ 27,319,659 2,945,220 5,798,791 1,697,269 1,213,302	\$ -	\$ - - - -	\$ 375,745,262 45,527,423 9,061,073 8,158,478
	401,374,982	38,974,241	-	-	440,349,223
Vehicles Buildings Land Equipment	5,882,582 17,195,597 5,046,797 6,330,385	2,105,356 1,500,248 31,625 1,274,339	(194,141) - - (331,846)	- - -	7,793,797 18,695,845 5,078,422 7,272,878
	\$ 435,830,343	\$ 43,885,809	\$ (525,987)	\$	\$ 479,190,165
Engineered structures	Accumulated Amortization Beginning of <u>Year</u>	Current Amortization	<u>Disposals</u>	<u>Transfers</u>	Accumulated Amortization End of <u>Year</u>
Roadways Bridges Solid waste Water Landfill	\$ 255,042,726 15,385,849 486,241 592,278 3,125	\$ 10,883,969 979,178 95,866 93,476 35,022	\$ - - - -	\$ - - - -	\$ 265,926,695 16,365,027 582,107 685,754 38,147
	271,510,219	12,087,511	-	-	283,597,730
Machinery, equipment, and furnishings Vehicles Buildings	2,161,083 3,000,067 3,025,252	684,797 638,577 393,233	(243,850) (121,338)	- - -	2,602,030 3,517,306 3,418,485
	\$ 279,696,621	\$ 13,804,118	\$ (365,188)	\$	\$ <u>293,135,551</u>

Tangible capital assets include \$9,200,647 (2012 - \$24,465,245) of work in progress that is not being amortized as these projects are currently not completed.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

12. ACCUMULATED SURPLUS		
	<u>2013</u>	2012
Unrestricted surplus	\$ 53,896,840	\$ 12,381,259
Restricted surplus Operating reserves (Note 14) Capital reserves (Note 14)	8,744,633 71,936,568	9,561,316 105,059,665
Equity in tangible capital assets (Schedule 1)	186,054,614	156,133,722
	\$ <u>320,632,655</u>	\$ <u>283,135,962</u>
13. RESERVES		
Operating Peceryos	2013	<u>2012</u>
Operating Reserves Tax Stabilization Gravel Pit Reclamation Green View Family and Community Support Services	\$ 7,311,936 1,347,447 <u>85,250</u>	\$ 8,073,290 1,347,447 140,579
	8,744,633	9,561,316
Capital Reserves Capital Project Carryovers Capital Infrastructure Utility Vehicle / Equipment Building	29,603,563 28,220,058 8,235,734 4,478,988 1,398,225 71,936,568 \$80,681,201	38,783,653 46,789,312 12,310,924 5,761,444 1,414,332 105,059,665 \$114,620,981

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

14. RESERVES (CONT'D)

Reserve balances have been approved by Council in the current year to support the ten-year capital plan established by Council. All reserves are expended by Council motion and / or through the annual operating and capital budget process. The reserves have been established and approved as follows:

(a) Building

Used for unplanned capital purchases or repairs of buildings outside normal budgetary processes. This reserve receives interest and should contain a minimum level equal to 10% of the net book value of buildings, with no maxim level.

(b) Capital Infrastructure

Used to smooth out the year-to-year fluctuations in the 10 Year Capital Plan. This reserve receives interest and should contain a minimum level sufficient to offset year-to-year expenditure fluctuations in the 10 Year Capital Plan, with no maxim level.

(c) Capital Project Carryovers

Restricted to capital projects approved and not completed in the current year, of which the same project cannot carryover more than two years without Council approval. Interest income earned during the year is not allocated to this reserve.

(d) Gravel Pit Reclamation

Established for future gravel pit and landfill reclamation costs. This reserve receives funds specifically allocated in the operating budget, plus per tonne charges on waste interred by landfills and gravel mined. This reserve receives interest and has no minimum or maximum level.

(e) Green View Family and Community Support Services ("FCSS")

Used to set aside FCSS program surpluses. This reserve receives any unallocated FCSS surplus balance at the end of the fiscal year, receives no interest and has no minimum or maximum level.

(f) Tax Stabilization

Used to smooth out year-to-year fluctuations in the budget due to unplanned or extraordinary revenue and / or expenses and to provide available funds for cash flow purposes and thereby avoid short-term borrowing. This reserve receives any unallocated surplus balance at the end of the fiscal year and receives all interest from investments not allocated to any other reserve. It has no minimum level and should contain a maximum equal to annual budgeted expenditures, excluding amortization.

(g) Utility

Used for unplanned capital purchases or repairs of buildings and infrastructure outside normal budgetary processes, and for future replacement of buildings and infrastructure. This reserve receives interest and should contain a minimum level equal to 10% of the net book value of engineering structures related to water, solid waste and landfills, with no maxium level.

(h) Vehicle / Equipment

Used for unplanned capital purchases or repairs of automotive and / or heavy equipment outside normal budgetary processes. This reserve receives no interest and should contain a minimum level equal to 10% of the net book value of equipment and automotive equipment, with no maxium level.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

15. CONTINGENCIES

Greenview is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, Greenview could become liable for its proportionate share of any claim losses in excess of the funds held by the program. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

16. FINANCIAL INSTRUMENTS

Greenview's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that Greenview is not exposed to significant interest, currency, or credit risk arising from these financial instruments.

Greenview is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfill their obligations. Greenview is exposed to the credit risk associated with fluctuations in the oil and gas industry as a significant portion of the property taxes outstanding at December 31, 2013 relate to linear property and are receivable from companies in the oil and gas industry. The large number and diversity of customers minimizes Greenview's credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates their fair value.

17. LOCAL AUTHORITIES PENSION PLAN

Employees of Greenview participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the *Public Sector Pension Plans Act*. The LAPP is financed by employer and employee contributions and investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

Greenview is required to make current service contributions to the LAPP of 10.43% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.47% on pensionable earnings above this amount. Employees of Greenview are required to make current service contributions of 9.43% of pensionable earnings up to the year's maximum pensionable earnings and 13.47% on pensionable earnings above this amount.

Total current service contributions by Greenview to the LAPP in 2013 were \$399,832 (2012 - \$308,676). Total current service contributions by the employees of Greenview to the LAPP in 2013 were \$365,227 (2012 - \$280,229).

At December 31, 2012 the Plan disclosed an actuarial deficit of \$5.0 billion (2012 - \$4.6 billion).

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

18. REMUNERATION AND BENEFITS DISCLOSURE

Disclosure of remuneration and benefits for elected municipal officials, Chief Administrative Officer, and designated officers as required by Alberta Regulation 313/2000 is as follows:

			D	atita and		<u>2013</u>		<u>2012</u>
	Ren	nuneration		nefits and owances		<u>Total</u>		<u>Total</u>
Reeve: Ward 2 Ward 5	\$	10,228 45,529	\$	676 3,844	\$	10,904 49,373	\$	- 58,311
Councillors: Ward 1 Ward 2 Ward 3 Ward 4 Ward 5 Ward 6 Ward 7 Ward 8	_	35,294 29,799 32,906 37,875 7,066 40,379 24,377 43,762	_	2,363 3,369 3,012 3,419 459 4,100 1,088 4,158	_	37,657 33,168 35,918 41,294 7,525 44,479 25,465	_	35,847 40,295 22,081 37,037 - 46,184 28,389 47,995
Chief Adminstrative Officer (Consultant)	_	317,331	_		_	317,331	_	319,485
Designated Officers	\$_	93,983	\$	31,305	\$_	125,288	\$_	95,052

Remuneration includes regular base pay, bonuses, overtime, gross honoraria, lump-sum payments, and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees, including pension, employment insurance, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition and Greenview's share of taxable benefits received, including travel and car allowances.

Included in remuneration for the Chief Administrative Officer in 2013 is a severance payment of \$-(2012 - \$165,700)

19. CONTRACTUAL OBLIGATIONS

(a) Regional Community Development Agreement

Greenview has entered into an Agreement with the Towns of Grande Cache, Fox Creek, and Valleyview to support community development. Under the terms of the Agreement Greenview shall provide unconditional Regional Community Development funding in the amount \$2,000,000 to each Town for the years 2012 - 2017.

(b) Aggregate Supply Agreement

Greenview entered into an Agreement on April 1, 2013 which requires Greenview to purchase a minimum of 50,000 tonnes of crushed aggregate at a price of \$3.00 per tonne during the first ten years of the agreement ending December 2023.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2013

20. SEGMENTED INFORMATION

Greenview provides a wide range of services to its citizens. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in *Note 1*. For additional information see the Schedule of Segment Disclosure (*Schedule 4 & 4*).

21. BUDGET FIGURES

Budget figures are presented for information purposes only and are unaudited.

22. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council.

23. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

24. RESTATEMENTS

(a) Public Sector Accounting Standard PS3510 Tax Revenue

Public sector accounting standard PS3510 *Tax Revenue* was effective for fiscal years beginning on or after April 1, 2012. Greenview adopted this standard during 2013 and as result has changed the method in which local improvement taxes are recognized as revenue. Previously Greenview recognized this revenue as payments were received from taxpayers over the length of the borrowing related to the local improvement costs. Greenview now recognizes revenue in the year the local improvement tax is levied. This change has been applied retroactively and prior periods have been restated.

The effect on the comparative 2012 figures has been to increase local improvement taxes receivable, net financial assets, and closing accumulated surplus by \$1,284,015, increase opening accumulated surplus by \$1,309,541 and decrease revenue and the annual surplus by \$25,526.

(b) Oil Well Drilling Taxes

The MD recently discovered that it did not include \$2,095,219 of oil well drilling taxes related to the 2012 fiscal year in 2012 revenue. During 2013 the MD has corrected for this retroactively and prior periods have been restated.

The effect on the comparative 2012 figures has been to increase accounts receivable, net financial assets, oil well drilling tax revenue, annual surplus, and accumulated surplus by \$2,095,219.



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Little Smoky and TWP Road 670 Intersection Improvement

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MH MANAGER:

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: GG

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council amend the base pave tender contract awarded March 25, 2014 to Ledcor Alberta Limited for widening the east leg of the intersection of Twp. 670 and Little Smoky road for the additional estimated amount of \$386,600.00 with funds to come from the Capital Infrastructure Reserve.

BACKGROUND / PROPOSAL:

Staff investigated the cost to increase the turning radius on the east leg of the intersection of Little Smoky Road and TWP Rd 670 for trucks heading to and from the Greenview Regional Landfill.

The proposed intersection upgrade meets a WB-17 design vehicle (tractor trailer with one 12.4 meter long trailer) which requires a minimum radius of 13.7 meters at low speed to negotiate a 90 degree turn. It has been recommended that the intersection be improved to a Type 2b design standard. There will be a small amount of land to be purchased on the Southeast and Northeast legs of the intersection. The intersection improvement will impact one pole power, an underground Telus line and one East Smoky Gas Coop line.

The Consultant feels confident that the utilities could be moved prior to meet the completion date of the original tender. To date the landowners have not agreed to a sale of the needed land to complete the intersection widening project. The contractor has been notified and are reviewing the terms set forth by the consultant.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

Acceleration and deceleration lanes would be constructed on Little Smoky Road.

Widening the East side of the intersection will allow trucks to stay within their own lane while turning onto TWP Rd 670.

Disadvantages:

By not upgrading the east leg of the intersection leaves the oncoming traffic with a safety concern on meeting these trucks on the corner.

COSTS / SOURCE OF FUNDING	טווע:
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Funds to come from the Capital Infrastructure Reserve.

ATTACHMENT(S):

• AMEC estimate



8 April 2014

File: PT-13-0007

Mr. Grant Gyurkovits
Assistant General Manager, Infrastructure and Planning
Municipal District of Greenview No. 16
Box 1079, 4707 – 50 Street
Valleyview, Alberta
T0H 3N0

Dear Mr. Gyurkovits,

Re: Jct Little Smoky Road & Landfill Access Road Intersection Improvements

AMEC Environment & Infrastructure has reviewed the existing roadway geometrics at the junction of Little Smoky Road and the Landfill Access Road (Twp Rd 670) and examined options for intersection improvements.

The following is a brief history of the roadway construction and a review of the existing intersection geometrics.

1. PROJECT HISTORY

AMEC Environment & Infrastructure (AMEC) completed a detailed design and tender for Little Smoky Road from the junction of Hwy 43 to approximately 40 metres north of Twp Rd 670 in 2008.

The Municipal District of Greenview instructed AMEC to complete the design based on completing aggressive subgrade preparation and surfacing the existing roadway without a major grading component. This approach reduced the cost of surfacing of the roadway and eliminated the need to acquire additional right-of-way and adjust affected utilities.

The roadway was base paved to a final width of 9.48 metres in 2009. The intersection at the Greenview Regional Landfill Access Road (Township Road 670) was subsequently base paved without improvements to the geometrics of the existing entrance.

Subsequently, the Municipal District of Greenview has advised AMEC of their concerns regarding off-tracking of tractor trailer units utilizing the intersection.

AMEC has conducted a site inspection at the intersection and has reviewed the existing intersection geometrics.

2. EXISTING INTERSECTION GEOMETRICS

The east leg of the existing four-legged intersection has radii of 8 to 10 metres with no acceleration or deceleration lane tapers.

AMEC Environment & Infrastructure 5681 - 70th Street Edmonton, Alberta T6B 3P6 Tel (780) 436-2152 Fax (780) 435-8425



A WB-17 design vehicle (tractor trailer with one 12.4 metre long trailer) requires a minimum radius of 13.7 metres at low speed to negotiate a 90 degree turn.

The sideslope ratios along Little Smoky Road at the intersection are approximately 4:1 which is within the design standards for the class of roadway. The sideslopes along Twp Rd 670 are approximately 2.5:1, which does not meet the minimum design standards for an RLU-208-90G design designation.

Generally, the intersection geometrics do not meet the operational requirements for a WB-17 design vehicle.

3. INTERSECTION IMPROVEMENTS

It is recommended that the intersection be improved to a Type 2b design standard. This intersection type includes 15 metre radii on the minor road leg (west leg) and a three centered curve of 55m-18m-55m on the south-east quadrant of the Landfill Access Road (Twp Rd 670) and a two centered curve on the north-east quadrant as shown on the attached site plan. The improvements also include 25:1 acceleration and deceleration tapers.

The intersection would be widened and base paved to the existing right-of-way limits and the existing gravel roadway will be widened for approximately 40 metres to accommodate the required tapers.

Additional right-of-way will be required in order to accommodate the extent of roadway slopes and ditches. The estimated cost for additional right-of-way is \$200 (0.04 ha @ \$5,000/ha). The existing fence will be removed and a new Class B fence would be installed along the new right-of-way limit.

The intersection improvements will impact a powerpole with overhead power, an East Smoky Gas Coop pipeline and an underground TELUS line. The estimated cost for utility adjustments is \$15,000.

AMEC has prepared a preliminary "B" Type estimate to complete the recommended intersection improvements. The estimate is based on the unit prices bid for Part "B" of the tender for Little Smoky Road Phase IV. The total estimated cost for the recommended intersection improvements is approximately \$386,600.

4. CLOSURE

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Glenn Newman

Manager, Peace River Division





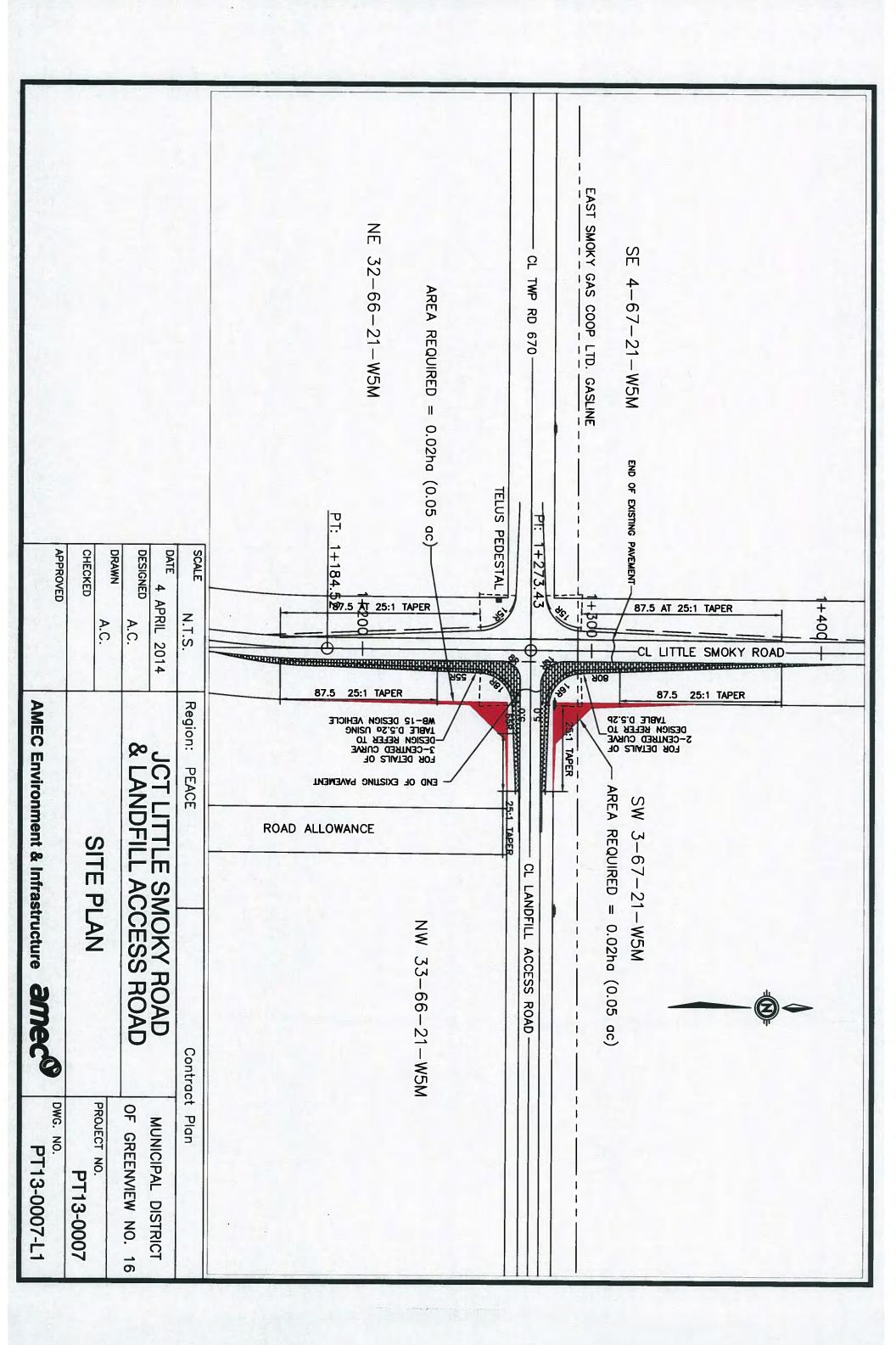
Estimate Type:E	3	Project:	Little Smoky Road Landfill Access Road	
From:			to:	
km:	to km:		Length (km):	
Design Designation:	RI I I-209-90G	Subo	urade Width (m):	m

Bid Item	Unit	Quantity	Unit Price	Estimated Cost
Mobilization	lump sum	1.00	\$26,610.02	\$26,610.02
Site Occupancy	days	2	\$1,850.00	\$3,700.00
Clearing	ha	0.04	\$10,000.00	\$400.00
Cold Milling Asphalt Pavement	m²	200	\$5.79	\$1,158.00
Common Excavation	m ³	1,050	\$59.29	\$62,254.50
Borrow Excavation	m ³	1,120	\$59.29	\$66,404.80
Topsoil Placement	m ²	2,800	\$1.50	\$4,200.00
Gravel Surfacing	m ³	11	\$37.00	\$395.16
Fence Removal and Replacement	m	250	\$30.00	\$7,500.00
Culverts - 800mm dia.	m	25	\$350.00	\$8,750.00
Granular Base Course - Des. 2 Class 25	t	921	\$89.22	\$82,199.58
Asphalt Concrete Pavement	t	275	\$105.90	\$29,138.17
Misc. Items (10%)				\$29,271.02

Total Estimated Cost
Rounded to nearest \$1,000 \$322,000.00
10% Contingency \$32,200.00
10.0% Engineering \$32,200.00
Right-ofWay \$200.00
Utilities \$15,000.00
Total

	Property Items	3	
Category	Area (Acres)	\$ / Acre	Cost
Right-ofWay	0.04	\$5,000.00	\$200.00
Borrow			

Prepared E	By: Alan Callihoo	Date:	8 April 2014
Remarks:	Estimate Based on Unit Prices Bid for	r Part B	





Approach to Intersection Facing West





Viewing South from Twp Rd 670



Viewing West from Twp Rd 670



Viewing North from West side of Little Smoky Road



Viewing East from Twp Rd 670



Viewing North from South of Twp Rd 670



Viewing South from North of Twp Rd 670



Power Pole on NE Quadrant on Intersection



Telephone Pedestal on SE Quadrant



Fence and Brush on Existing Right-of-Way



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **84 Inch Soil Compactor Purchase**

Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO:

MEETING DATE: April 22, 2014 CAO: MH MANAGER: WB

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: WB

INT FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW:

> FINANCIAL REVIEW: INT

RECOMMENDED ACTION:

STRATEGIC PLAN:

MOTION: That Council approve the purchase of one 84 inch soil compactor from Strongco Equipment Ltd. in the amount of \$149,800.00 with funds to come from the 2014 Capital Budget.

BACKGROUND / PROPOSAL:

The submitted tender is within the approved capital budgeted.

Tenders were received from five suppliers in response to the tender request with all of them meeting the specifications determined by the M.D. of Greenview. The specifications requested that the compactor be a smooth drum type packer with bolt on pad feet. This allows the one machine to be used for both clay and gravel compaction.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefits:

The Municipality will greatly enhance its spot road repairs, approach construction and minor rebuilds function by adding a compactor to the operations fleet. The spot repairs and small projects that require soil and gravel compaction will have their completion time improved as a result of this purchase. Staff have rented this same type machine in the past and are satisfied with the performance.

COSTS / SOURCE OF FUNDING:		
2014 Capital Budget		
ATTACHMENT(S):		_

Tender results



Municipal District of Greenview No. 16 Packer Tender Results Closes April 14, 2014 at 1:30 p.m.

Unofficial Results – For Information Only – Does not constitute a tender award.

Note: Prices do not include G.S.T.

Supplier	Model & Year	Price per Unit	Descriptions/Comments
Strongco	SD115 2013 SD115 2014	\$138,750.00 \$149,800.00	
Rentco Equipment Ltd.	ASC110D-HD	\$158,157.00	
Brandt Tractor Ltd.	BW211D-50 2014	\$172,000.00	
Rocky Mountain Equipment	CA3500D 2014	\$189,976.47	
SMS Equipment	Hamm 2012	\$211,000.00	

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Greenview Representative

Wayne Bullock, Interim Manager, Operations

Witness

Patricia Biggin, Administrative Support



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Pony Pup Gravel Trailers Purchase**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 22, 2014 CAO: MH MANAGER: WB

DEPARTMENT: Infrastructure & Planning GM: GG PRESENTER: WB

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

> INT FINANCIAL REVIEW:

RECOMMENDED ACTION:

STRATEGIC PLAN:

MOTION: That Council approve the purchase of two pony pup trailers from Summit Trailer Ltd. in the amount of \$91,225.00 with funds to come from the 2014 Capital Budget.

BACKGROUND / PROPOSAL:

The submitted tender is within the approved capital budgeted.

Tenders were received from six suppliers in response to the tender request with all of them meeting the specifications determined by the M.D. of Greenview. One supplier submitted two tenders from two different manufacturers.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

The Municipality will greatly enhance its gravel hauling function by adding trailers to the existing trucks. These two trailers will be mated to the two new plow trucks that are currently on order. The spot repairs and small projects that require gravel will have their completion time improved as a result of this purchase.

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2014 Capital Budget

ATTACHMENT(S):

Tender Results



Municipal District of Greenview No. 16 Two (2) Gravel Pony Pup Trailers Tender Opening Results Closed Wednesday, April 9, 2014 at 1:30 p.m.

Unofficial Results - For Information Only - Does not constitute a tender award.

Price Per Unit	Total Price	Comments
\$45,612.52	\$91,225.00	
\$46,000.00	\$92,000.00	
\$48,600.00	\$97,200.00	
\$48,630.00	\$97,260.00	
\$49,668.59	\$99,337.18	
\$51,500.00	\$103,000.00	
\$53,987.00	\$107,974.00	
	\$45,612.52 \$46,000.00 \$48,600.00 \$48,630.00 \$49,668.59 \$51,500.00	\$45,612.52 \$91,225.00 \$46,000.00 \$92,000.00 \$48,600.00 \$97,200.00 \$48,630.00 \$97,260.00 \$49,668.59 \$99,337.18 \$51,500.00 \$103,000.00

^{*}Prices do not include G.S.T.

WE, the undersigned, having been present at the tender opening and having examined the tender documents, do hereby certify that the information as recorded above is correct.

Municipal District Representative L. Dullock



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Timber Damage Report

REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO: Regular Council Meeting

April 22, 2014 CAO: **MEETING DATE:** MH MANAGER: WB

DEPARTMENT: Infrastructure & Planning/Operations GM: GG PRESENTER: **WB**

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

> INT FINANCIAL REVIEW:

RECOMMENDED ACTION:

STRATEGIC PLAN:

MOTION: That Council accept the attached Timber Damage Report for information as presented.

BACKGROUND / PROPOSAL:

This information is being presented as per previous request by Council.

At the request of Council, Staff has additional information on the Timber Damage Assessment as required. Standing timber values per cubic meter for inclusion of 2013-2014 for coniferous and deciduous timber has decreased from the 2012-2013 tables.

The MD of Greenview has a number of applications currently in the review process with AESRD for access to gravel lands. Some of these applications have been ongoing for a number of years which has resulted in some unforeseen consequences. The most significant item that caused the delay was an abandoned oil well that was located on one of the potential leases. As all three potential leases in the area were combined all three were delayed. It took a number of years but recently the well has been transferred to Greenview.

During the application process it became one of the conditions that Greenview enter into agreements with the holders of the FMA (forest management area) for the area in question. These agreements outlined all the conditions that Greenview were required to comply with in order to proceed with development of the lands in question. The agreements also determined a process for compensating the FMA holder for loss of wood material on the lands. The damage cost is determined by using a formula developed by the province. This formula takes into consideration the area of the province, the type of timber, the volume of timber etc. and calculates a rate per hectare for damages.

The dollar value assigned to each area is determined by Alberta Forestry Services after their employees have cruised the area and is actually the value of the timber that will be taken out of the respective company's FMA. Once the SML is established and the MD is ready to log the area the holder of the FMA has first option to purchase the timber from the MD. The FMA holder pays the MD for the timber at the current value of the logs (per tonne less their logging costs). If the FMA holder refuses his option to log then the MD can hire any contractor they wish to log the timber and sell it on the open market.

Blue Ridge Lumber has the FMA. in the area where the applications for M.S.L.s 060085,070062 and 070064 are located and Alberta Newsprint Company (ANC) has the FMA in the area for S.M.L. 070063 in the case of ANC the damages were approximately \$492,642.00 and for Blue Ridge Lumber \$522,000.00.

As these agreements with Blue Ridge Lumber and ANC were signed by both parties prior to the approval of the MSLs, the amounts calculated for damages became due and payable. In the case of Blue Ridge Lumber payment was requested and after some deliberation Council agreed to pay the amount into a trust account until such time as the MSLs are approved.

The ANC invoice has not been paid and a letter has been sent requesting a delay until such time as the MS.s are approved.

One of the concerns from a Staff perspective is that the ANC agreement is in regards to M.S.L 070063. Depending on the status of the three other applications in the same vicinity and their anticipated approval the gravel on this site might not be required for up to twenty years. With this in mind and subsequent to the approvals moving forward it would seem appropriate to enter into discussions with ANC to determine if the agreement can be amended. This amendment could be that the harvesting of timber could revert back to ANC until such time as Greenview requires the land for development. Also if required the amount for damages could be put into a trust account to be held until all conditions are met.

During the past few years Greenview has experienced some very substantial claims for timber damage in areas of gravel pit development even though no timber has been removed or damaged. Although it is the Province that determines the dollar amount to be paid based on an assessment of timber in the area, there is no consideration of the timelines in developing the land in question.

Staff feel that it would be advantageous to enter into discussions with the Province to amend the current rate structure to allow for long term development of municipal gravel pits. As each municipality looks to provide for the future maintenance of its roadway network with a rapidly depleting resource, it is imperative to facilitate an economical and realistic process rather than paying for timber damages on acreage that might not be disturbed or developed for a period of time.

OPTIONS - BENEFITS / DISADVANTAGES:
N/A
COSTS / SOURCE OF FUNDING:
N/A
ATTACHMENT(S):



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: DeBolt General Store Request

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 22, 2014 CAO: MH MANAGER: SD

DEPARTMENT: Infrastructure & Planning GM: INT PRESENTER: GG

FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: INT

FINANCIAL REVIEW: INT

RECOMMENDED ACTION:

STRATEGIC PLAN:

MOTION: That Council deny the request by the DeBolt General Store Ltd. for the reimbursement of lost wages and general revenue due to the unforeseen emergency water break repairs during the watermain replacement construction upgrade in the Hamlet of DeBolt.

BACKGROUND / PROPOSAL:

In March 2014, the MD of Greenview received a letter from the DeBolt General Store requesting payment of lost revenue and wages due to emergency repairs in the water distribution system upgrade conducted in January 2014.

Greenview Staff made every effort to accommodate and keep informed the residents and businesses in DeBolt during the emergency maintenance repair required by making house calls and delivering water during this time of need.

The following is an excerpt from Council's Water Utility Bylaw:

Bylaw 11-664 Water Utility

Part II – Municipal Water System and Authority: Section (4)

- **(4.1)** The MD does not guarantee pressure or continuous supply of water or accept responsibility, at any time, for the maintenance of pressure in its water mains or for the increase or decrease of pressure.
- **(4.2)** The MD reserves the right, at all times, without notice to change operating water pressure and to perform work on the Municipal Water System for the purpose of making repairs, extensions, alterations or improvements, or to increase or reduce pressure, or for any other reason.

OPTIONS - BENEFITS / DISADVANTAGES:

Disadvantages:

By approving this request Council may be setting a precedence and could bring forth other similar claims during times of utility maintenance repair.

COSTS / SOURCE OF FUNDING:	
ATTACHMENT(S):	

Invoice DeBolt General Store

MUNICIPAL DISTRICT
OF GREENVIEW CAPCH /2014

M.D. of Greenview 16 Valleyview, AB. VALLEYVIEW

To Whom it may concern:

In regards to enclosed, statement. In January 2014, I had to close my

cafe for (3) Three evenings. This was due to water being shut

off. I cannot be open without water. This not know Secondly because I did not know water was going to be off, my employee's came in to work.

My employee's must be paid a minimum of 3 hrs, if they come in to work, even if there is no way they can work.

Also my losses should be taken into consideration, Hrerage sales in evening's vary between 650.00 to 800.00 sometimes alot more but this is the average What can you do to solve this matter,

Thank you

DEBOLT GENERAL STORE LTD.

BOX 539 DEBOLT, ALBERTA TOH 1BO

957-3953

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1217

Customer Address	M D of Greenview Valleyview, AB	2014 #16
QUANTITY	DESCRIPTION	AMOUNT
	wages put out:	
	6x3x10.50 1 3x3x16.00 =	189.0
	3x3 x 16.00 =	144.00
	Plus ? losses	
	TOTAL	



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: New Fish Creek, Sweathouse and Sunset House Water Point Projects

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 22, 2014 CAO: SD MH MANAGER:

INT **DEPARTMENT:** Infrastructure & Planning GM: PRESENTER: GG

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve an additional \$202,580.00 funding to cover the 2013 water point project overruns with funds to come from Infrastructure Reserves.

BACKGROUND / PROPOSAL:

As Council is aware, these three water point projects started in 2013 as multi managed projects with a 1.8 million dollar capital budget (\$600,000/each). Greenview also received a \$70,000.00 grant from the provincial government for Sweathouse water point project.

At the beginning of 2014, Council approved \$798,444 to cover the overruns that Administration was aware of in relation to these projects. At this point in time, the total funding available for the projects is \$2,668,444., the total expenditure is \$2,871,024., leaving a shortfall of \$202,580. This is due to the fact that there were outstanding invoices from the contractor that Administration was not aware of.

Administration has approved the payment of all invoices except the invoices that make up the \$202,580 shortfall. The contractor in question has billed the organization for this expense and it is the organization's responsibility to pay these invoices. Before payment is issued, Administration must have Council's consent to access more funds from reserves to cover this project shortfall.

Administration is busy putting processes in place to ensure that project overruns will not be a common occurrence for Greenview.

The 2014 capital budget does have \$1,620,000 to complete these water point projects.

OPTIONS - BENEFITS / DISADVANTAGES:

Unfortunately, there really is not an option to not pay the overage in question. The benefits to paying the invoices is that the local contractor will be satisfied that we have done our due diligence to their company.

If it pleases Council, you may wish to wait to receive the bids for these projects and if the bids come in at a lower price than the budgeted amount, the \$202,580 could come the 2014 capital project funds instead of taking more funds from reserve at this time. Of course Administration still needs Council's permission to pay the invoices in question.

COSTS / SOURCE OF FUNDING:	
\$202,580 to come from Infrastructure Reserves.	
ATTACHMENT(S):	



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Agriculture Service Board 2014 Strategic Business Plan

REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO: Regular Council Meeting

April 22, 2014 **MEETING DATE:** CAO: MH MANAGER: QB

INT **DEPARTMENT:** Community Services/Agriculture GM: PRESENTER: QB

INT FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW:

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the ASB 2014 Strategic Business Plan as recommended by the Greenview **Agriculture Service Board**

BACKGROUND / PROPOSAL:

The Agriculture Service Board (ASB) Strategic Business Plan is the formal statement of the department's vision, mission, values and goals. The integral and beneficial plan will be the department's guide on attaining the outlined goals. The ASB has reviewed and adopted the proposed plan.

OPTIONS - BENEFITS / DISADVANTAGES:

- Benefit: The plan will set the goals for the department and the reasons they are believed to be attainable.
- Option 1 Accept business plan as is presented
- Option 2 Amend the business plan

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

Greenview Agriculture Service Board 2014 Strategic Business Plan



MUNICIPAL DISTRICT OF GREENVIEW NO. 16 "A Great Place to Live, Work and Play"

AGRICULTURAL SERVICE BOARD STRATEGIC BUSINESS PLAN

2014

VISION

The Municipal District of Greenview Agricultural Service Board recognizes that it is beneficial to the agricultural community and municipal residents / ratepayers to provide ongoing progressive programs and services, and to encourage adoption of innovative technologies and best management practices designed to improve production and support an economical, environmentally sustainable agriculture industry while reducing negative impacts on the natural environment.

MISSION

The Agricultural Service Board strives to serve all municipal stakeholders through proactive programming that continually meets the needs of the agricultural community, while providing effective, responsive, and environmentally conscientious initiatives which adhere to designated legislations and encourage sustainable agricultural productivity; thereby enhancing quality of life for all municipal residents.

VALUES

Service

The Agricultural Service Board believes in responding to the needs of all municipal ratepayers in a respectful, courteous, effective, and timely manner. The Board values accountability, honesty, integrity - in our Board and in our employees, promoting open, honest, communication and the provision of consistent, unbiased, equal service to all residents / rate payers.

Communication

Agricultural Service Board members are committed to remaining informed on relevant agricultural issues and strive to develop and implement programs which address the changing needs of agricultural producers. Board members encourage Administration staff to attend training and seminars, and to research available publications in order to gather useful information for dissemination to the public.

Innovation & Collaborations

The Agricultural Service Board believes in facilitating research in an effort to discover improved techniques and products which are beneficial to both agricultural production and the environment. The Agricultural Service Board supports collaboration with other agencies and industries to mutually benefit the agriculture industry and the community as a whole.

Program Administration

The Agriculture Service Board believes agriculture is an important, valuable industry, and is committed to assist agriculture and Agri-business, by retaining knowledgeable qualified staff to develop and deliver programs and services which promote long term viability and profitability of agricultural producers.

LEGISLATED REQUIREMENTS

- <u>GOAL 1:</u> To prevent the establishment and proliferation of non-native, invasive plant species on municipal properties and roadways.
- Strategy 1.1 Control noxious weeds, and eradicate prohibited noxious weeds.
 - **Activity 1.1.1** Apply selective herbicide to road rights-of-way on a two year rotational basis; gravel pits, and other municipal properties on an as needed basis.
 - **Activity 1.1.2** Seed disturbed areas, using only weed-free certified (certificate of analysis included) seed blends suitable for use in municipal ditches / properties, and require road construction contractors to use similar criteria.
 - Action: Engineering Design and Construction Standards section 9.3.
 - **Activity 1.1.3** Implement a Municipal Policy to encourage sanitization of ground disturbance equipment originating from outside the municipality.
 - Action: Equipment Sanitation Policy AG 17.
 - **Activity 1.1.4** Provide other municipal employees with pertinent information regarding noxious weeds, and encourage vigilant observation.
 - Action: Mowing crew provides details of infestations of noxious weeds to Agriculture staff.
 - **Activity 1.1.5** Encourage all municipal employees to report observations of *unusual* plants, for identification and determination of remedial action by Agricultural Services staff.
 - Action: Educate staff (via staff newsletter, lunch and learn sessions, website) to report any unusual plants to Agriculture staff.
 - **Activity 1.1.6** Maintain an accurate database of weed infestations.
 - Action: AIMS database is used to provide infestation maps.
 - Activity 1.1.7 Conduct immediate remedial action on Prohibited Noxious weeds; educate Agriculture staff and advise the public regarding "Early Detection and Rapid Response" to eradicate existing prohibited noxious weed populations, and prevent establishment of new populations.
 - Action: Provide weed awareness education to both staff and the public (via workshops, newsletter, and website) about Early Detection and Rapid Response).

Strategy 1.2 Enhance Spray Exemption policy and update Agreements.

- **Activity 1.2.1** Inform Spray Exemption Agreement holders of their obligations for the control of noxious (and eradication of prohibited noxious) weed species.
 - Action: Agreement explains Landowners obligations, signature indicates consent with agreement.
- **Activity 1.2.2** Provide information regarding designated weed species to all Spray Exemption Agreement holders, and present viable alternatives to herbicide weed control.
 - Action: Publications are made available to landholders and information is provided regarding non-herbicide control.
- **Activity 1.2.3** Inform Certified Organic Producers of their obligations for the control of noxious (and the eradication of prohibited noxious) weed species.
 - Action: Agreement explains landowner's obligations, signature indicates consent with agreement.
- **Activity 1.2.4** Provide information regarding declared weeds to Organic Producers and offer viable alternatives to herbicide weed control.
 - Action: Publications are made available to landholders and information is provided regarding non-herbicide control.

2014		
- 6% lower incidence of noxious weeds in Municipal roadside ditches and other properties.	- 6% lower incidence of noxious weeds and brush in broadcast spray exclusion zones.	
- Zero incidence of prohibited noxious weeds in Municipal ditches and properties.	- Zero prohibited noxious weeds within Spray Exemption Zones. 6% reduction of noxious weed infestations, or vegetation/ brush over 2 feet in height within Spray Exemption Zones.	
- Zero prohibited noxious weeds on private land used for organic crop production. 6% reduction of noxious weed infestations on private land used for organic crop production.	- All disturbed areas from established project list are seeded each year, and monitored for proliferation of weeds.	

GOAL 2: Prevent the establishment of non-native, invasive plant species on private property and Crown (public) lands.

Strategy 2.1 Education and Awareness.

Activity 2.1.1 Whenever possible, make personal contact with landowners to provide information regarding noxious weeds; providing advice on weed identification and control, and municipal programs.

- Action: Procedure 6303-01.
- Activity 2.1.2 Conduct invasive species awareness extension events to inform the general public regarding invasive species (providing information about weed identification, biology, and prevention/control). In addition, advertise weed awareness (website, newsletters, and pamphlets) designed to include all landowners and recreational land users.
 - Action: Part of the Agriculture Services Extension Program.
- **Activity 2.1.3** Establish a list of available reputable contractors, licensed to provide weed control services.
 - Action: Provided to rate payers with information packages as well as upon request.

Strategy 2.2 Inspection / Enforcement.

- **Activity 2.2.1** Inspect all reasonably accessible public and private lands for noxious and prohibited noxious weeds, and accurately plot infestations (location, abundances, and severity).
 - Action: Hire sufficient number of seasonal staff.
- **Activity 2.2.2** Issue friendly information letter to landowners found to have weeds (include species information, control options /recommendations, and reminder of legislative requirements).
 - Action: Procedure 6303-01.
- **Activity 2.2.3** Issue Weed Notices as a last resort, after repeated attempts to solicit voluntary compliance to remedy the problem have been unsuccessful. At all times, consideration will be given to the negative impacts on neighboring lands.
 - Action: Procedure 6303-01.
- **Activity 2.2.4** Maintain up-to-date database of weed infestations, with accurate current and historical information.
 - Action: AIMS database has all information inputted for 2013 and will continue to input for future years.
- **Activity 2.2.5** Perform annual inspections of local seed cleaning facilities, and mobile cleaning units.
 - Action: Alberta Weed Control Act W5.

Strategy 2.3 Assistance Programs.

- Activity 2.3.1 Advertise Municipal Policy to provide herbicide weed control (at no charge) on private land infestations to maximum area allowable by Municipal Policy.
 - Action: Advertise annually (newspaper, newsletter, website).

- **Activity 2.3.2** Advertise and promote a Fence line Spray Program, providing residual herbicide applications along perimeters and fence lines adjacent to municipal roadways, at no charge to landowners.
 - Action: Advertise annually (newspaper, newsletter, website).
- **Activity 2.3.3** Advertise and promote rental spray equipment (quad sprayers, backpack sprayers, and trailer mounted field sprayers).
 - Action: Advertise annually (newspaper, newsletter, website).

Strategy 2.4 Partnership with the Towns of Grande Cache, Fox Creek and Valleyview.

- **Activity 2.4.1** Provide weed inspection services to the towns; and serve as an information resource to Town staff as required.
 - Action: As per signed contract with the three towns.

Measurable Outcomes

2014		
- 6% lower incidence of noxious weeds through voluntary compliance, compared to 2012 and 2013 database.	- Further contact is made with landowners on properties where noxious weeds are observed and no compliance efforts visible. Preparation for Weed advisory letters to be sent in 2015, 2016.	
 Personal contact is made, and/or weed information package & compliance letter sent for each newly inspected property where noxious or prohibited noxious weeds observed. 	- Enforced compliance on prohibited noxious weeds to achieve zero incidence.	
 Continued mapping and Weed Inspection reports created for each property inspected or re-inspected (including area infested, abundance, and location of weeds). 	Updated historical weed / crop database to include newly inspected properties and reinspections. Maps comparison to review reductions and determine trends.	
 Inspections of accessible SRD lands and oil leases, with maps and Weed Inspection Reports created. SRD notified and compliance requested. 		

GOAL 3: Prevent the establishment and proliferation of invasive weeds on transportation corridors.

Strategy 3.1 Consultation with CN Rail, Alberta Transportation, other stakeholders.

Activity 3.1.1 Meet annually (minimum) with Alberta Transportation and their contractor to develop and review vegetation management plans.

Provide feedback regarding program success and concerns.

- Action: Meet annually.
- **Activity 3.1.2** Meet annually with CN Rail representatives and their contractor to review vegetation management plans. Remain in contact with appropriate personnel throughout the growing season to ensure effective herbicide applications are conducted.
 - Action: Meet annually.
- **Activity 3.1.3** Provide information to individuals transporting goods / equipment into the municipality regarding proper sanitation and load cover. Advertise and promote the sanitation of excavation equipment, load cover for seed transport, and discourage transportation of weed-infected hay and straw.
 - Action: Advertise annually (newspaper, newsletter, website).

Strategy 3.2 Inspections / Enforcement.

- **Activity 3.2.1** Conduct regular inspections of accessible CN Rail lines, and regularly notify company and contractor of weed observations, and request compliance.
 - Action: Procedure 6303-01.
- **Activity 3.2.2** Conduct regular inspections of Provincial Highway rights-of-way, notify Maintenance Contract Inspector and service contractor of observations, and request compliance.
 - Action: Procedure 6303-01.
- **Activity 3.2.3** Issue Weed Notices as a last resort, after repeated attempts to solicit voluntary compliance to remedy problem have been ignored or unsuccessful. At all times, consideration will be given to the negative impacts on neighboring lands.
 - Action: Procedure 6303-01.
 - Action: Alberta Weed Control Act W5.
- **Activity 3.2.4** Maintain accurate database of weed infestations.
 - Action: AIMS database has all information inputted for 2013 and will continue to input for future years.

Measurable Outcomes

2014		
- 6% lower occurrence of noxious weeds on major transportation corridors.	- Zero prohibited noxious weeds on major transportation corridors.	
- Municipal Policy regarding sanitation of ground disturbance equipment advertised on website and newsletters; information provided to stakeholders in response to enquiries.	 Information included in a minimum of one newsletter article regarding load cover as preventative measure for weed and disease spread. 	

GOAL 4: Protect the quality and integrity of agricultural soils within the Municipal District of Greenview.

Strategy 4.1 Land Use By-law.

- **Activity 4.1.1** Promote understanding by local authority that the Municipal Land Use By-law should include the preservation of lands with higher agricultural value.
 - Action: Meet with and educate MPC and SDAB on the preservation of high value agriculture soils for agriculture purposes.
- **Activity 4.1.2** Discourage the fragmentation of agricultural lands and where possible encourage development in marginal lands.
 - Action: Meet with and educate MPC and SDAB on the preservation of high value agriculture soils for agriculture purposes.
- **Activity 4.1.3** Recommend that topsoil removed from agricultural land is retained *on* the land for future use.
 - Action: Creation of a Topsoil Removal By-Law to ensure that topsoil is not removed without a permit.

Strategy 4.2 Education and Awareness.

- **Activity 4.2.1** Collaborate with Applied Research and Demonstration organizations to host extension events on reduced tillage, nutrient management and variable rate technology.
 - Action: Work Closely with SARDA and PCBFA to promote education regarding soil and water erosion.
- **Activity 4.2.2** Publish newsletter and website information on conservation tillage, best soil management practices, and promote awareness of legislation under the Soil Conservation Act.
 - Action: Promote education regarding soil and water erosion (newsletter and website).

Strategy 4.3 Ground Cover Maintenance and Seeding.

- **Activity 4.3.1** Maintain healthy grassy vegetation on all roadside ditches.
- Activity 4.3.2 Seed all areas disturbed as a result of municipal projects, using an appropriate certified (certificate of analysis included) seed blend, and maintain healthy vegetation, once established.
 - Action: Engineering Design and Construction Standards section 9.3.

20	014
- 6% reduction of visual signs of soil erosion (blowing soil) during high wind conditions.	- 6% reduction of visual signs of soil erosion (washout) during run-off and flood conditions.

<u>GOAL 5</u>: Protect lands and agricultural crops within the Municipal District of Greenview from agricultural (and non-agricultural) declared pests.

Strategy 5.1 Prevent or control Clubroot infestations.

- Activity 5.1.1 During each growing season, inspect as many canola crops within the Municipal District as time and manpower constraints permit, for symptoms of Clubroot of canola.
 - Action: crop inspections are completed in conjunction with weed inspections.
- **Activity 5.1.2** Promote landowner awareness of Clubroot prevention strategies, legislation, and best management practices through newsletter and website articles. Provide information discouraging shortened crop rotations.
 - Promote education through newsletter and website
 - Promote education collaboratively with SARDA.
- **Activity 5.1.3** Create Municipal Policy to address sanitation requirements for machinery and ground disturbance equipment brought into the area from outside the municipality.
 - Action: Policy AG 17 Equipment Sanitation.
- **Activity 5.1.4** Confirmed detection of Clubroot, issue appropriate Notices and require landowners to adhere to Provincial Legislation and Provincial Best Management Practices.
 - Action: Policy AG 04 Pest Control.
 - Alberta Agricultural Pests Act A-8.
- **Activity 5.1.5** Issue newsletter and website articles to promote awareness of symptoms, strongly promote public awareness of Clubroot prevention strategies, legislation and best management practices, and encourage landowners to self-inspect for Clubroot and other diseases of canola.
 - Action: Promote awareness through newsletter, website and collaboration with SARDA.

Strategy 5.2 Promote the designation of the Municipal District of Greenview as a "Zero Tolerance" jurisdiction for Fusarium Graminearum.

Activity 5.2.1 Participate in ARD Fusarium Graminearum survey, inspect the designated number of fields, and report survey results.

- Action: Cooperate with AARD to complete surveys as requested
- Action: crop inspections are completed in conjunction with weed inspections.
- **Activity 5.2.2** Upon confirmed detection of FG, issue prescribed Notice to the landowner, and promote public awareness of obligations to follow guidelines and protocols and Provincial FG Management Plan.
 - Action: Agricultural Pests Act A-8.

Strategy 5.3 Prevent or control Virulent Blackleg infestations.

- **Activity 5.3.1** During each growing season, inspect as many canola crops within the Municipal District of Greenview as time and available manpower constraints permit, for symptoms of Virulent Blackleg of canola.
 - Action: crop inspections are completed in conjunction with weed inspections.
- Activity 5.3.2 Promote landowner awareness of Blackleg prevention strategies, legislation, symptoms, and best management practices through newsletter and website articles. Provide information discouraging shortened crop rotations and encourage producers to self-inspect for Virulent Blackleg and other diseases of canola through newsletter and website articles.
 - Promote education through newsletter and website.
 - Promote education collaboratively with SARDA.
- **Activity 5.3.3** Confirmed detection of Virulent Blackleg, issue appropriate Notices and require producers to adhere to Provincial legislation and Provincial Best Management Practices.
 - Action: Policy AG 04 Pest Control.
 - Alberta Agricultural Pests Act A-8.

Strategy 5.4 Reduce crop loss to destructive Grasshopper species.

- **Activity 5.4.1** Participate in Alberta Agriculture Grasshopper survey to assist in forecasting potential infestations.
 - Action: Grasshopper inspections are completed in conjunction with weed inspections.
 - Action: Alberta Agricultural Pests Act A-8.
- **Activity 5.4.2** Encourage timely application of grasshopper bait strips or prudent use of insecticide for grasshopper control.
 - Promote education through newsletter and website.
 - Promote education collaboratively with SARDA.

Activity 5.4.3 Provide bait application equipment as part of equipment rental fleet, at minimal charge to landowners.

Action: Policy AG 09.

Strategy 5.5 Reduce numbers of wild boar "at large."

- **Activity 5.5.1** Participate in Provincial Wild Boar Bounty Program and promote public awareness of the program through newsletter and website articles, encouraging the public to report sightings of "at large" animals and to utilize the incentive program if desired.
 - Action: Promote education and awareness via newsletter and website.
 - Action: Alberta Agricultural Pests Act A-8.
- **Activity 5.5.2** Facilitate the acceptance of pairs of ears, completion of eligibility declarations, and issuance of reward incentive payments. Report wild boar harvest information to the Province as scheduled.
 - Action: Report on an annual basis to AARD the number of pairs of ears turned in.

Strategy 5.6 Reduce livestock predation.

- Activity 5.6.1 Employ the maximum 2 individuals (Form 7 Licensees) under

 Coyote Predation Management Program and follow mandated program guidelines.
 - Action: Agriculture Manager and Assistant Manager will be licensed for a Form 7.
 - Action: Alberta Agricultural Pests Act A-8 and Pest and Nuisance Control Regulation 184/2001.
- **Activity 5.6.2** Facilitate the acceptance / marking of wolf carcasses, completion of eligibility declarations, and issuance of reward incentive payments to ratepayers harvesting wolves in accordance with Municipal Policy.
 - Action: Report on a monthly basis to ASB.
 - Action: Policy AG 10.
- **Activity 5.6.3** Encourage producer awareness of prevention strategies and non-lethal predator controls via website and newsletter articles.
 - Action: Awareness promoted via newsletter and website.
 - Action: Host Wolf Awareness Seminar.

Strategy 5.7 Prevent establishment of Norway Rat populations.

- **Activity 5.7.1** Investigate all reported Norway Rat sightings.
 - Action: Alberta Agricultural Pests Act A-8.
- **Activity 5.7.2** Issue Notice to Control Pests as required.
 - Action: Alberta Agricultural Pests Act A-8.

- **Activity 5.7.3** Perform rat control work through use of baiting and other means. Solicit assistance from Provincial rat control personnel.
 - Action: Alberta Agricultural Pests Act A-8.
- **Activity 5.7.4** Provide advice and information to landowners regarding rat identification, prevention and control.
 - Action: Alberta Agricultural Pests Act A-8.

-	Zero incidences of crops found with symptoms of Clubroot, Blackleg, or Fusarium Graminearum.	- No Norway Rat infestations
-	Early detection and response to destructive grasshopper outbreaks. Increased use of available bait and equipment.	Reduction in livestock losses due to predation and reduced numbers of requests for assistance.

GOAL 6: Animal Health Act Responsibilities.

Strategy 6.1 Assist and support the office of Chief Provincial Veterinarian.

- Activity 6.1.1 Assist with disease outbreak and control measures as requested, and provide logistical support to Chief Provincial Veterinarian or CFIA disease control specialists.
- **Activity 6.1.2** Serve as Animal Health Inspector if appointed by Chief Provincial Veterinarian.
- **Activity 6.1.3** Develop Emergency Response Plan for rapid response to disease outbreaks and other agricultural disasters, incorporating Incident Command System protocols.

Measurable Outcomes

	20	14
-	Agricultural Emergency Response Plan	
	completed and updated on an annual basis.	

OTHER PROGRAMS AND SERVICES

<u>GOAL 7</u>: Manage roadside vegetation to enhance motorist safety (improve sightline visibility / snow trap reduction), integrated weed control.

Strategy 7.1 Roadside spraying.

- **Activity 7.1.1** Apply selective herbicide to control encroaching brush and tall broadleaf weedy vegetation, using boom spray trucks.
 - Action: Coordinate with Operations Department to apply herbicides to area brushed.
- **Activity 7.1.2** Manual application of selective herbicide to control woody species that fall outside the scope of the broadcast spray program.

	2014	
-	Roadside spraying activities completed	
	(strategy 7.1)	

GOAL 8: Offer rental equipment to producers.

Strategy 8.1 Rental Equipment Fleet.

- **Activity 8.1.1** Provide rate payers with equipment that may be cost-prohibitive to purchase, or not readily commercially available.
 - Action: Policy AG 09.
- **Activity 8.1.2** Provide operations guides / Safe Work Procedures with rentals, to ensure safe and appropriate operation of equipment.
- **Activity 8.1.3** Advertise availability of equipment on municipal website and in newsletter articles.
 - Action: Promote equipment and availability in newsletter and website.

Measurable Outcomes

2	014
- Continued positive feedback from renters and increased numbers of rentals.	- Continued safety of users. Expanded rental fleet if warranted by user requests.

GOAL 9: Ensure livestock producers have access to veterinary services.

Strategy 9.1 Veterinary Services Incorporated.

- **Activity 9.1.1** Budget annually, for Municipal contribution to eligible procedures accepted for VSI subsidization.
 - Action: Policy AG 12.

- **Activity 9.1.2** Issue memberships and maintain current list of producers eligible to enroll in VSI, and inform veterinary clinics.
 - Action: Maintain VSI client list on a monthly basis.

2014		
- Continued Municipal support of program to encourage veterinarian and service retention in the region.	- Continued producer participation and demand for VSI program.	

ENVIRONMENT

GOAL 10: Encourage Agricultural Environmental Sustainability.

Strategy 10.1 Pesticide container recycling.

- **Activity 10.1.1** Promote pesticide container recycling through newsletter and website articles.
 - Action: Promote program via newspaper, newsletter and website.
- **Activity 10.1.2** Maintain pesticide container storage facilities and collaborate with "Clean Farms" crushing contractor to ensure pesticide containers are crushed and removed annually.
 - Action: Containers are collected and crushed on an annual basis.

Strategy 10.2 AESA initiatives.

- **Activity 10.2.1** Form partnerships with local organizations which have expertise, manpower and equipment to meet AESA goals outlined in Environmental Funding Stream portion of ASB grant application.
 - Action: Formed partnership with MD Smoky River, Northern Sunrise County, and MD Big Lakes for another three year agreement with AARD.
- Activity 10.2.2 Provide financial support to SARDA (Smoky Applied Research & Demonstration Association) and the PCBFA (Peace Country Beef & Forage Association) to conduct AESA projects on behalf of the Municipality.
 - Action: Financial support budgeted in operational budget.
- **Activity 10.2.3** Assist SARDA or PCBFA in locating cooperators for riparian improvement projects (exclusionary fencing and rotational grazing).
 - Action: Collaborate with research groups in finding local cooperators.
- **Activity 10.2.4** Advertise AESA extension events through website, MD newsletter distribution, posters and ratepayer contact.
 - Action: Promote AESA type events in collaboration with research groups via website, newsletter, and posters when manpower allows.

- **Activity 10.2.5** Provide assistance and support for SARDA and PCBFA at AESA extension events.
 - Action: Promote AESA type events in collaboration with research groups via website, newsletter, and posters when manpower allows.

Strategy 10.3 Environmental Farm Plan.

- **Activity 10.3.1** Provide assistance and support to PCBFA and SARDA for EFP workshops when requested.
 - Action: Promote EFP type events in collaboration with research groups via website, newsletter, and posters when manpower allows.
- **Activity 10.3.2** Advertise EFP workshops through website, newsletter articles, and posters; and encourage producer attendance through telephone and personal contact.
 - Action: Promote EFP type events in collaboration with research groups via website, newsletter, and posters when manpower allows.

Strategy 10.4 Reduce Overuse / Misuse of Pesticides.

- **Activity 10.4.1** Require all herbicide application employees be trained to the minimum level of Authorized Assistant, and encourage employees to obtain Pesticide Applicator Certification.
 - Action: Manager of Agriculture has certification to provide the training.
- **Activity 10.4.2** Provide financial support for examination fees to employees seeking Pesticide Applicator Certification.
- **Activity 10.4.3** Require all herbicide applicators attend local herbicide product stewardship training, and follow IVMAA "Industry Standards and Good Practices" for vegetation management.
- **Activity 10.4.4** Provide additional training to staff members to increase knowledge and prevent misapplication of herbicides. Maintain scrupulous application records.
- **Activity 10.4.5** Provide information and advice to producers regarding prudent use of pesticides through newsletter articles and MD website.

Strategy 10.5 Reduce Over-application / Leaching of Fertilizers.

- **Activity 10.5.1** Provide operations guide to renters for appropriate soil sampling techniques with each rental.
- **Activity 10.5.2** Advertise availability of soil sampling device through website and MD newsletters.
- **Activity 10.5.3** Provide financial support to SARDA and PCBFA and assist (as required) at extension events related to BMPs for nutrient planning.

Activity 10.5.4 Advertise extension events on website, posters, and newsletters.

	2014		
-	Increased producer use of pesticide container storage and crushing facility and reduction of long-term storage on farm properties.	- Attendance at workshops, and numbers of producers implementing changes.	
-	Additional sites for riparian improvement investigated (collaboration with PCBFA and SARDA).		

<u>GOAL 11</u>: Promote positive relationships between Agricultural Services, Agricultural producers and other rural residents.

Strategy 11.1 Increase awareness of new rural residents.

- **Activity 11.1.1** Create information package for new rural residents and display on website and in Administration office.
- **Activity 11.1.2** Conduct workshop for acreage and cottage owners, to inform and advise their responsibilities as rural residents, and relationships with agricultural producer neighbours.
 - Action: Green Acreages Workshop will be part of extension program.

Measurable Outcomes

	2014		
re	educed number of non-legitimate complaints egarding normal agricultural activity to funicipal By-Law Officer.	1	Conduct one workshop for acreage and cottage owners.

GOAL 12: Strengthen partnerships with organizations with similar mandates.

Strategy 12.1 Support and partner with Producer groups.

- **Activity 12.1.1** Provide financial support to producer groups (PCBFA, SARDA).
 - Action: Financial support budgeted in Agriculture Services operational budget.
- **Activity 12.1.2** Provide manpower for selected projects.

- Action: When manpower is available it can be utilized for selected projects.
- **Activity 12.1.3** Advertise extension events on website, newsletters; and provide support and assistance (as requested) at tours, workshops, etc.
 - Action: Collaborate with producer groups via newsletters, website, and posters when manpower allows.

Strategy 12.2 Support local Agricultural Societies.

Activity 12.2.1 Provide financial or in-kind support for special projects.

Strategy 12.3 Support local 4H clubs.

- **Activity 12.3.1** Serve as information resource for agriculture related enquiries.
- **Activity 12.3.2** Provide financial support for special projects.

Measurable Outcomes

20	014
- 5 % more collaborative projects with other organizations over 2013.	



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Medium Duty Truck and Deck (Spray) Tender

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 22, 2014 CAO: MH WB MANAGER:

INT **DEPARTMENT:** Infrastructure & Planning/Operations GM: PRESENTER: QB

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the tender submitted by Diamond International Trucks Ltd. / Ventures Manufacturing for the amount of \$109,781.88 for one 2014 medium duty truck/with deck, with funds to come from the 2014 Capital Budget.

BACKGROUND / PROPOSAL:

The proposed vehicle purchase is within the 2014 approved Capital Budget. Tenders for this vehicle, were advertised on the Alberta Purchasing Connection with six tenders were received. The tenders received were ranked on a weighted matrix to determine the best option available to Greenview. The supplier has estimated a delivery date of 20 weeks from the time of order.

OPTIONS - BENEFITS / DISADVANTAGES:

Option:

Council could approve the tender as presented or refuse and retender.

Disadvantage:

Retendering would create an impact on the delivery date and Greenview's operational service.

COSTS / SOURCE OF FUNDING:

Funds to come from the 2014 Capital Budget.

ATTACHMENT(S):

- 2014 vehicle pricing.
- **Comparison Matrix**



Municipal District of Greenview No. 16 2014 Medium Duty Deck Truck Tender Results Closing Friday, April 4, 2014 at 1:30 p.m.

Unofficial Results – for information only – does not constitute a tender award.

SUPPLIER	Department	Total Price per Unit*			
DEL Equipment & Peterbuilt	Roadside Spraying	\$125,440.00			
DEL Equipment & International	Roadside Spraying	\$121,471.88			
Diamond International & General Body & Equipment	Roadside Spraying	\$117,261.88			
DEL Equipment & Freightliner	Roadside Spraying	\$114,174.00			
Diamond International & Commercial Truck Equipment	Roadside Sprayng	\$112,618.88			
Diamond International & Ventures Manufacturing	Roadside Spraying	\$109,781.88			

	°P 9							

WE, t	he und	ersigned,	, having I	been prese	nt at the	e tendei	r opening	and hav	ving exam	ined the	e tender	document	s, do
herek	y certif	fy that th	e inform	ation as re	corded	above is	correct.						

MUNICIPAL DISTRICT REPRESENTATIVE _	
WITNESS	



Municipal District of Greenview No. 16 2014 Medium Duty Deck Truck Tender Comparison Matrix

	DEL Equipment & Peterbuilt	DEL Equipment & International	Diamond International & General Body & Equipment	DEL Equipment & Freightliner	Diamond International & Commercial Truck Equipment	Diamond International & Ventures Manufacturing
Price	80	84	88	92	96	100
Specifications	85	98	98	88	98	98
Operational Suitability	88	98	98	90	98	98
Dealer Relationship	50	75	75	50	75	95
Delivery	90	90	90	90	90	90
Warranty	95	95	95	95	95	95
Parts Availability	95	95	95	95	95	95
Total Score	83%	91%	92%	86%	92%	96%



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Medium Duty Truck and Deck Five Month Rental**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 22, 2014 CAO: MH MANAGER: WB

INT DEPARTMENT: Infrastructure & Planning/Operations GM: PRESENTER: QB

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve the funding for a five month rental for an amount of up to \$15,000.00 for one medium duty truck/with deck from Driving Force out of Edmonton, AB, with funds to come from the 2014 ASB **Operating Budget.**

BACKGROUND / PROPOSAL:

The medium duty deck truck was budgeted in 2014. Tenders for this vehicle, were advertised on the Alberta Purchasing Connection with six tenders received. The supplier(s) have estimated a delivery date of 20 weeks from the time of order, Greenview would not receive a truck until August 2014.

Due to the 20 week minimum delay in the truck delivery, requests for quotes were sent to vendors who supply rental vehicles, and three guotes were received. A suitable rental truck can be available for the first week of May.

OPTIONS - BENEFITS / DISADVANTAGES:

Benefit:

Greenview would have access to a truck for the 2014 roadside spray program in a timely manner and there would be no delays in providing service, or operational commitments.

Options:

- 1. Council does not approve the tender as presented.
- 2. Council may choose a different vendor from the comparison list

Disadvantage:

- 1. Not approving the RFD would create an impact on the start date of Greenview's Agriculture Department operational service.
- 2. Council choosing a different vendor from the comparison list will add costs to the proposed RFD.

COSTS / SOURCE OF FUNDING:

Funds to come from the 2014 Operational Reserves

ATTACHMENT(S):

• 2014 short term rental rates.

Truck Rental Price Comparison

Vendor	Price/Month	KM Included/Month	KM extra
Driving Force	\$2255.00	3000	\$0.28
Edmonton			
Calmont Group	\$2750.00	N/A	\$0.12
Edmonton			
Diamond International	\$5175.00	unlimited	N/A
Ltd. Edmonton			



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SUBJECT: National Day of Mourning April 28 Annual Observance

REVIEWED AND APPROVED FOR SUBMISSION SUBMISSION TO: Regular Council Meeting

INT **MEETING DATE:** April 22, 2014 CAO: MANAGER: JF

INT **DEPARTMENT:** Community Services/Protective Services GM: PRESENTER: SG

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council declare April 28th as an annually observed Day of Mourning, whereas, all flags at Greenview Municipal offices and Fire Departments will be lowered to half-mast and a moment of silence will be given at 11:00 AM.

BACKGROUND / PROPOSAL:

On April 28th, people across Canada and the World will recognize a Day of Mourning for all workers who have been killed, injured or disabled at their place of work.

There are 188 workers in Alberta that died as a result of workplace injury or illness in 2013. The total number of workplace deaths in Alberta's 102 year history is almost 9,500 workers. In 2012 Canada recorded 977 workplace deaths, this represents more than 2.7 deaths every day in Canada.

The Canadian flag on Parliament Hill will fly at half-mast, continuing the observance established in 1991. Businesses are asked to participate by declaring April 28 a Day of Mourning and to strive to prevent workplace deaths, illnesses and injuries.

OPTIONS - BENEFITS / DISADVANTAGES:

Providing commitment to the annual observance of this day will strengthen the resolve to establish safe conditions in the workplace, and prevent injuries and deaths. As much as this is a day to remember the deceased, it is also a call to protect the living.

Council may deny the request to moderate precedent setting for other organizations and groups making similar requests and no observance will be recognized.

COSTS / SOURCE OF FUNDING:

ATTACHMENT(S):

Canadian Centre for Occupational Health & Safety (CCOHS)

Workers' Compensation Board (WCB) of Alberta

Posters

International Day of Mourning - April 28

http://www.afl.org/index.php/About-AFL/international-day-ofmourning-april-28.html

Every year, hundreds of Albertans, thousands of Canadians, and millions of workers worldwide are killed because of work. Every single one of those deaths was preventable.

To make sure their deaths are not forgotten, workers around the world have chosen April 28 as Day of Mourning. On April 28th, honour It is a chance to remember lost and injured co-workers, friends and family. It is also a day to renew our commitment to fighting for safer workplaces, so that no more workers need to make the ultimate sacrifice.

In 2013, 188 workers died from workplace injury or illness in Alberta.

them by committing to work together to prevent workplace injuries.

History

Day of Mourning actually began in Canada, in 1984, by the Canadian labour movement. April 28 was chosen because that was the date in 1914 when the first comprehensive workers' compensation act was passed.

In 1991, the Government of Canada officially proclaimed the day as National Day of Mourning, due to the lobbying efforts of Canadian unions and the NDP.

In 1996, it became the International Day of Mourning and now over 70 countries participate in remembering fallen workers.

Day of Mourning in Alberta

In communities and workplaces across the province, workers commemorate Day of Mourning with events, moments of silence and other actions. Check back here as Day of Mourning approaches to find out about events near you.

The AFL has compiled the total number of workplace deaths in Alberta's 102 year history. We have killed almost 9,500 workers in that time span - most in the most recent 40 years.



A loss felt by







Home > Events



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Forum IV

OSH Conferences in 2013

OSH Conferences in

National Day of Mourning — April 28

A day to remember lives lost in the workplace and resolve to prevent future tragedies

The numbers tell the story. In 2012, 977* workplace deaths were recorded in Canada - an increase from 919 the previous year. This represents more than 2.7 deaths every single day.

In the 20 year period from 1993 to 2012, 18,039* people lost their lives due to work-related causes (an average of 902 deaths per year).

The National Day of Mourning, held annually on April 28, was officially recognized by the federal government in 1991, eight years after the day of remembrance was launched by the Canadian Labour Congress. The Day of Mourning has since spread to about 80 countries around the world and has been adopted by the AFL-CIO and the International Confederation of Free Trade.

The Canadian flag on Parliament Hill will fly at half-mast. Workers will light candles, don ribbons and black armbands and observe moments of silence. Businesses are asked to participate by declaring April 28 a Day of Mourning and to strive to prevent workplace deaths, illnesses and injuries.

CCOHS hopes that the annual observance of this day will strengthen the resolve to establish safe conditions in the workplace, and prevent injuries and deaths. As much as this is a day to remember the dead, it is also a call to protect the living.

For more information on workplace hazards, search our OSH Answers call CCOHS! Inquiries Service at 1-800-668



April 28 National Day of Mourning is also known as Workers Memorial Day.

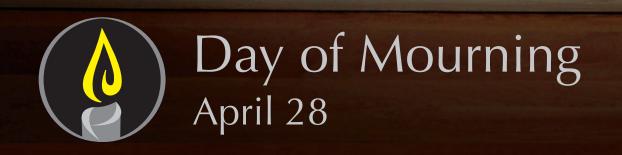






In memory of the 188 Alberta workers who died from workplace injury or illness in 2013.

Ian, 56, trauma – Tord, 56, trauma – Barry, 56, cancer – Anthony, 90, asbestos pleural disease – Alf, 79, asbestosis – James, 71, cancer – William, 27, drowning – Brian, 79, mesothelioma – John, 59, trauma – Howard, 83, cancer – Adriano, 78, asbestosis – Allan, 25, motor vehicle accident – Matthew, 31, air crash – Douglas, 92, silicosis – Roberta, 74, trauma – Stjepan, 78, mesothelioma – John, 91, asbestos pleural disease – Norman, 88, asbestosis – William, 74, lung disease – Charles, 83, mesothelioma – Emil, 82, cancer – Perry, 36, air crash – Robert, 55, air crash – Michael, 25, air crash – Kenneth, 64, trauma – Ronald, 54, motor vehicle accident – Ronald, 66, pneumoconiosis -Andy, 55, trauma – Jason, 33, trauma – $Shuk\ Yee$, 56, trauma – Eugene, 63, mesothelioma – Robert, 64, motor vehicle accident – *Julius*, 77, asbestosis – *Raymond*, 77, asbestos pleural disease – *Stanley*, 85, asbestosis – *Niels*, 81, asbestosis – Erwin, 85, asbestosis – Douglas, 60, mesothelioma – Edward, 75, cancer – Hugh, 75, chronic obstructive pulmonary disease – *Viateur*, 58, mesothelioma – *Maurice*, 84, asbestos pleural disease – *Gary*, 58, heart disease – *Gurminder*, 30, motor vehicle accident – Jesse, 30, trauma – Henry, 51, trauma – William, 65, mesothelioma – Lavonne, 77, chronic obstructive pulmonary disease – Bernd, 64, mesothelioma – Joseph, 86, mesothelioma – Gilles, 44, heart disease – Joseph, 64, cancer – *Frank*, 30, trauma – *Leslie*, 57, chronic obstructive pulmonary disease – *Christine*, 46, trauma – *Kenneth*, 60, motor vehicle accident – Bjarne, 66, mesothelioma – Andre, 39, motor vehicle accident – Ernest, 78, asbestosis – William, 76, cancer – Edmond, 76, asbestosis – Peggy, 38, trauma – Moncrieff, 65, cancer – Martin, 80, asbestosis - Wilfred, 75, trauma - Gerald, 55, trauma - Neil, 61, trauma - Philip, 60, trauma - Luigi, 81, trauma - Donald, 66, cancer – Scott, 36, motor vehicle accident – David, 62, heart disease – Nick, 54, air crash – Dean, 44, scleroderma – Jon, 62, cancer – *Thomas*, 25, trauma – *James*, 71, asbestosis – *Cecil*, 64, mesothelioma – *Marcel*, 80, mesothelioma – *Naji*, 53, motor vehicle accident – Pierre, 56, trauma – Paul, 34, trauma – Charmaine, 39, motor vehicle accident – Alfred, 74, asbestosis – James, 59, motor vehicle accident – Daryl, 61, mesothelioma – George, 75, asbestos pleural disease – Kristina, 39, air crash – Garry, 55, cancer – Eugene, 64, silicosis – Brian, 28, motor vehicle accident – Bryce, 35, air crash – *Marcel*, 58, motor vehicle accident – *Joseph*, 58, motor vehicle accident – *James*, 57, trauma – *Mitchell*, 20, motor vehicle accident – Lawrence, 86, asbestosis – Robert, 70, mesothelioma – Luis, 64, benzene exposure – Brian, 54, cancer – *Calvin*, 39, trauma – *Wayne*, 52, motor vehicle accident – *Sean*, 32, trauma – *Robert*, 65, mesothelioma – Garry, 73, mesothelioma – Ronald, 56, heart disease – Thomas, 76, cancer – Samuel, 59, heart disease – Allan, 69, cancer – *Aaron*, 28, trauma – *Jordan*, 18, trauma – *Jack*, 29, motor vehicle accident – *Colin*, 32, trauma – *Richard*, 34, trauma – *Raymond*, 84, mesothelioma – *Leslie*, 74, cancer – *Henry*, 77, cancer – *Patriot*, 61, heart disease – Ron, 64, cancer – Rodney, 56, mesothelioma – Robin, 77, mesothelioma – Lawrence, 61, mesothelioma – David, 48, motor vehicle accident – Robert, 79, mesothelioma – Bernard, 80, mesothelioma – Kenneth, 66, mesothelioma - Aaron, 29, motor vehicle accident - Stanley, 79, mesothelioma - Ronald, 66, mesothelioma - Robert, 80, cancer -Benjamin, 20, motor vehicle accident – Harry, 86, asbestos pleural disease – Gale, 56, heart disease – Frederick, 75, mesothelioma – Brent, 42, motor vehicle accident – Richard, 72, mesothelioma – Douglas, 77, mesothelioma – Ronald, 81, mesothelioma – Kevin, 51, motor vehicle accident – Anthony, 52, motor vehicle accident – Thomas, 66, asbestosis – Stephanie, 21, motor vehicle accident – James, 44, trauma – Andrew, 25, trauma – Maurice, 63, transverse myelitis – Allan, 75, cancer – Fernando, 61, trauma – Wayne, 71, mesothelioma – Nelson, 74, asbestosis – Tom, 81, asbestosis – William, 86, trauma – Arthur, 74, cancer – Edward, 30, trauma – Travis, 30, trauma – Khristian, 25, trauma – Shiu, 44, trauma – *Gail*, 65, mesothelioma – *Giovanni*, 66, mesothelioma – *William*, 86, asbestos pleural disease – *Gavin*, 23, trauma – Ronald, 67, trauma – Lionel, 83, chronic obstructive pulmonary disease – Edward, 78, cancer – George, 77, heart disease – David, 59, motor vehicle accident – Amber, 20, trauma – Eric, 46, mesothelioma – John, 68, cancer – $\pmb{Herbert}$, 73, cancer – $\pmb{Patrick}$, 71, asbestosis – \pmb{Donald} , 39, motor vehicle accident – \pmb{Graham} , 75, mesothelioma – Raymond, 80, mesothelioma – Sebastian, 37, trauma – Harry, 91, mesothelioma – Brian, 42, trauma – Ronald, 42, motor vehicle accident – Egon, 77, asbestosis – Ivan, 62, trauma – Samuel, 62, motor vehicle accident – Gregory, 57, trauma - Richard, 66, motor vehicle accident - Steven, 49, mesothelioma - Roderick, 60, motor vehicle accident - Fred, 79, lung disease – Steven, 58, chronic obstructive pulmonary disease – Sean, 29, motor vehicle accident – Allen, 75, mesothelioma







4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Annual Fair & Rodeo - Valleyview & Districts Agricultural Society

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MH MANAGER:

DEPARTMENT: Community Services GM: DM PRESENTER: DM

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council authorize a grant amount of \$1,500.00 to the Valleyview & Districts Agricultural Society for the Annual Fair & Rodeo that will be held on August 8, 2014, with funds to come from the 2014 Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

A letter was received from the Valleyview & District Agricultural Society requesting sponsorship for the Annual Fair & Rodeo that will be held from August 8th – August 10th, 2014.

The Annual Fair & Rodeo commence with a Chilli Supper and Ranch Horse Competition on Friday, August 8th followed with a parade and pancake breakfast the next morning. The Local Junior Events, Crocus Hill Stampede, Agricultural Fair, children activities and Rodeo Dance are all events included in the weekend festivities. The weekend provides fundraising opportunities for the 4-H Clubs, the Food Bank, Legion and the Chamber of Commerce.

The non-profit organization depends on sponsors and volunteers to help during this busy weekend. On June 25, 2013, Council provided the Valleyview & Districts Agricultural Society an operating grant in the amount of \$3,000.00. The breakdown of the funds was \$1,500.00 for the fair/rodeo and \$2,000.00 for one performance of the Lord Strathcona Mounted Troops.

Council has provided funding to other Agricultural Societies within Greenview in the past.

OPTIONS - BENEFITS / DISADVANTAGES:

Council has the option to alter the grant amount provided or accept the Valleyview Agricultural Society request for information.

COSTS / SOURCE OF FUNDING:

The grant for this event will be provided from the 2014 Community Service Miscellaneous Grant.

ATTACHMENT((S)	١:

Letter – Valleyview & Districts Agricultural Society RE: Sponsorship of the Annual Fair & Rodeo

Valleyview & Districts Agricultural Society Box 1226 Valleyview, Alberta TOH 3NO



April 1, 2014

Attention: M.D. of Greenview

As plans are underway for the Annual Fair & Rodeo we have a whole weekend of activities planned starting on August 8th and ending on the 10th. This is the biggest event of the year in Valleyview and it involves many community members and volunteers. There is something for everyone. We are continually adding activities that many people can participate in and enjoy and strive to make it a great experience for young and old.

Starting with the chili supper and ranch horse competition on Friday and continuing with the pancake breakfast, Parade, Local & Junior Events, Crocus Hill Stampede, Ag. Fair, kids activities and rodeo dance it will be a very busy weekend. This weekend also provides fundraising for 4-H clubs, the Food Bank, Legion and Chamber of Commerce.

This year we are bringing in a group of kids performing called the Young Gunz Trick Riding. This should add the final touch to make the event a crowd pleasing, family friendly success.

As a non-profit organization we depend on sponsors and volunteers to help us during this very busy weekend and we are very lucky to have such great sponsorship and dedicated volunteers. This is a great way to invest in the community and any amount of support would be greatly appreciated. Last year you supported us with a \$1500 donation (\$1000 for the rodeo and \$500 for the Ag. Fair) and we are hoping you can do the same this year. We can issue an invoice or send a receipt whichever works best for you. Thanks again,

Sincerely,
JoAnn Clarke
Sec/Treasurer
Valleyview & Districts Agricultural Society,
780 524-3473
valleyviewagsociety@gmail.com



4806 - 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

Valleyview & Districts Agricultural Society – Valleyview Dressage Show SUBJECT:

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MH MANAGER:

INT **DEPARTMENT: Community Services** GM: PRESENTER: DM

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council authorize a grant amount of \$500.00 to the Valleyview Agricultural Society for the Valleyview Dressage Show to be held on June 28 - 29, 2014, with funding to come from the 2014 Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

A letter was received from the Valleyview & Districts Agricultural Society requesting sponsorship for the Valleyview Dressage Show that will be held on June 28-29, 2014.

The Valleyview Dressage Show is a part of a series of PRADA (Peace Region Alberta Dressage Association) competitions throughout the Peace Region. This is an Equine Canada Bronze Sanctioned Show. Last year contestants participated from throughout the Peace Region.

Last year sponsorship for the event ranged from \$200.00 - \$500.00. The Valleyview Dressage Show included the sponsor logos within:

- the signage at the event
- the Prize List
- the brochures provided to all the contestants.

On June 25, 2013 Council provided the Valleyview & District Agricultural Society an operating grant in the amount of \$3,500.00. The breakdown of the funds was \$1,500.00 for the fair/rodeo and \$2,000.00 for one performance of the Lord Strathcona Mounted Troops.

Council has provided funding to other Agricultural Societies within Greenview in the past.

OPTIONS - BENEFITS / DISADVANTAGES:

Council has the option to alter the grant amount provided or accept the Valleyview Agricultural Society request for information.

COSTS / SOURCE OF FUNDING:

The grant will come from the 2014 Community Service Miscellaneous Grant.

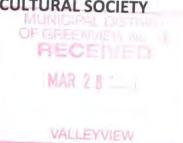
ATTACHMENT(S):

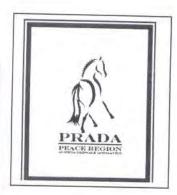
• Letter - Valleyview & Districts Agricultural Society RE: Sponsorship of the Valleyview Dressage Show



VALLEYVIEW & DISTRICTS AGRICULTURAL SOCIETY

Box 1226 Valleyview, Alberta TOH 3N0 valleyviewagsociety@gmail.com 780 524-3473





Plans are now underway for the Valleyview Dressage Show to be held June 28 & 29. This event continues to grow every year, entries were up last year and we expect them to be up again this year. We are part of a series of PRADA (Peace Region Alberta Dressage Association) competitions throughout the Peace Region. This is an Equine Canada Bronze sanctioned show. Last year there were contestants from all over the Peace Region and Valleyview participants did very well.

There is open and junior tests ridden individually throughout the 2 days from Walk/Trot to Fourth Level Test 1. The show starts at 9am and ends no later than 6pm. All tests are ridden in a 20m x 60m ring. This show takes a lot of organization and we feel very lucky to have many dedicated volunteers to help with this event.

We are again looking for support for this event, we cannot put on these events without the support of sponsors for which we are very grateful. Last year sponsorships ranged from \$200 - \$500. All sponsors receive signage at the event as well as their logo in the Dressage Show Prize List and in brochures given to all contestants. We appreciate any amount of support and are proud to support and promote the sport of Dressage in the Peace Region. Sponsorships can be sent to the above address and a receipt will be sent or an invoice can be mailed out.

Thank you for your consideration,

JoAnn Clarke, Valleyview & Districts Agricultural Society Secretary/Treasurer



4806 - 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: Canada Day Fireworks - Valleyview & District Recreation Department

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MH MANAGER:

INT **DEPARTMENT: Community Services** GM: PRESENTER: DM

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council approve a grant in the amount of \$1,000.00 to the Valleyview and District Recreation Department to assist with financial support for the Canada Day fireworks, with funds to come from the 2014 **Community Services Miscellaneous Grants.**

BACKGROUND / PROPOSAL:

A letter was received from the Valleyview and District Recreation Department requesting funding for fireworks for the Town of Valleyview Canada Day festivities.

A list of donors will be displayed at the Canada Day festivities and at the evening fireworks. All donors will be thanked in the Valley Views newspaper and the Recreation Department's Community Calendar.

The following grants were provided to the Valleyview and District Recreation Department for the fireworks:

- April 9, 2013 \$1,000.00
- April 10, 2012 \$750.00
- March 28, 2011 \$750.00

Note, funds have not been granted to any other Greenview Town or Hamlet for fireworks in previous years.

OPTIONS - BENEFITS / DISADVANTAGES:

Greenview has contributed funding to the Canada Day festivities in the past. Many Greenview residents partake in the Canada Day festivities in the Town of Valleyview.

Council has the option to alter the grant funding provided or deny the request for funding.

COSTS / SOURCE OF FUNDING:

The grant funding will come from the 2014 Community Services Miscellaneous Grants.

ATTACHMENT(S):







VALLEYVIEW AND DISTRICT RECREATION DEPARTMENT PALL THE COLOR

Box 270 Valleyview, Alberta TOH 3NO

MAR 28 2.14

Phone: 524-5158

Fax: 524-3831

E-mail: valprog@telus.net

VALLEYVIEW.

March 18, 2014

Dear Local Businesses:

With Canada Day only a few months away now, the Valleyview Recreation Department is starting its campaign to raise money for the fireworks display, known to be one of the best in the area. Along with a wide variety of organized activities on July 1st, we hope to continue the tradition of spectacular evening fireworks to conclude our 2014 Canada Day festivities.

At this time, I would like to ask for your financial support to keep these fireworks going. Any donation at all would be greatly appreciated. A list of donors will be displayed at the Canada Day festivities and at the evening fireworks, and all will be thanked in the Valley Views newspaper and the Recreation Department's Community Calendar.

Donations can be mailed to:

Town of Valleyview "Fireworks" Box 270 Valleyview, AB T0H 3N0

Thank you for your time and consideration of this request. Should you have any questions, please contact myself or Pat Brothers at 524-5158.

Sincerely,

Wendy Larsen

Program Coordinator

Valleyview Recreation Department



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Deathfest 2014 Sponsorship Request**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MΗ MANAGER:

INT **DEPARTMENT: Community Services** GM: PRESENTER: DM

INT FILE NO./LEGAL: N/A LEGAL/ POLICY REVIEW: INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council accept the Deathfest 2014 Sponsorship Request documentation for information.

BACKGROUND / PROPOSAL:

A letter request and sponsorship form was received with details in regards to the 2014 Deathfest Sponsorship. The 8th Annual 2014 Deathfest includes carnival games, inflatables, artisan and food vendors, a Saturday Night Youth Night, Children's Entertainment and a Sunday night concert in conjunction with the Canadian Death Race.

The 125 km course begins and ends on a 4,200 foot plateau, passes over three mountain summits and includes 17,000 feet of elevation change and a major river crossing at Hell's Gate Canyon at the confluence of the Smoky and Sulphur Rivers. The Death Race has been successful in drawing tourists and adventure seekers from around the world. Deathfest has partnered with the Canadian Death Race to help create a unique experience for residents and visitors.

Council has not provided funding for this event in the past.

Sponsorship Levels	Print Exposure	On Stage Banner	Social Media	Event Exposure	Staff T- Shirts	Concert Tickets	VIP Backstage	Sunday Carnival
			Exposure					Passes
GRANDE: \$10,000 +	V	٧	٧	٧	٧	8	8	8
FLOOD: \$5000 - \$9999	٧	٧	٧	٧	٧	6	6	6
HAMEL: \$3000 - \$4999	٧		٧	٧	٧	4	4	4
AMBLER: \$1000 - \$2999	٧		٧	٧	٧	2	2	2
SULPHUR: < \$999	٧		٧	٧	٧	2	0	0

OPTIONS - BENEFITS / DISADVANTAGES:

Council has the option to select a sponsorship level.

COSTS / SOURCE OF FUNDING:

If Council provides sponsorship the funding will come from the 2014 Community Service Miscellaneous Grant.

ATTACHMENT(S):

2014 Deathfest Letter and Sponsorship Form



DEATHFEST 2014

A Festival

of Family Fun,

Games, Inflatables

& Entertainment!







DEATHFEST 2014 SPONSORSHIP REQUEST

March 18, 2014



BACKGROUND:

The 2014 Deathfest Committee is presently organizing the 8th Annual festival of family fun, carnival games, inflatables, artisan and food vendors, a Saturday Night Youth Night, Children's Entertainment and a Sunday Night Killer Concert for residents, race participants and visitors, held August long weekend in conjunction with the Canadian Death Race!



"Since the start of the millennium, elite racers have come to the Canadian Rockies to cheat Death in one of the world's toughest adventure races. The 125 km course begins and ends on a 4200 foot plateau, passes over three mountain summits and includes 17,000 feet of elevation change and a major river crossing at the spectacular Hell's Gate canyon at the confluence of the Smoky and Sulphur Rivers. Extreme athletes, individually and in relays, push themselves to the limits of their endurance against the breathtaking background of the Canadian Rocky Mountains. Each year, well-trained and totally committed, they battle heat, cold, altitude and themselves. Finishing is the prize. And the bragging rights are priceless....." (Source: http://www.canadiandeathrace.com/what-is-the-canadian-death-race)

The Death Race has been successful in drawing tourists and adventure seekers from around the world to our mountain community every year. Deathfest has partnered with the Canadian Death Race to help create a unique experience for residents and visitors.



Traditionally organized by Town Staff, this year, the 2014 Deathfest Committee has been established to ensure input from the community. Town Staff in conjunction with community members and the Chamber of Commerce comprise the organizing committee. Deathfest is a unique tourism opportunity. Town Staff and the community appreciate the festival and take pride in organizing this event for the thousands of residents and visitors during the August Long Weekend. Organizers are passionate, dedicated and committed to growing this event. This enthusiasm, combined with a clear vision, strong partnerships and input from the community will ensure success and growth for the future.



- Carnival Games and Inflatables
- Food and Artisan Vendors
- Saturday Night Youth Night
- Children's Entertainment
- Sunday Night Killer Concert



The location of the festival is in the heart of the community, which is also shared by the Death Race start-finish line. Festival goers can view different legs of the race as runners travel throughout the community during the 24 hour race.



Deathfest and Death Race provide an authentic tourism experience, held in a beautiful location with an amazing mountain backdrop, a natural amphitheater and site amenities all in one central location. For racers, their families, residents and spectators, the event offers a unique experience that keeps people coming back year after year. It has made the Town well known internationally for outdoor adventure and activities.

To support Deathfest 2014, please see the attached Sponsorship Form.

Visit us at our website: www.grandecache.ca or Facebook: Deathfest Headquarters

2014 DEATHFEST SPONSORSHIP FORM

Please consider the following Sponsorship opportunities:

SPONSORS	HIP LEVELS	Print Exposure	On Stage Banner	Social Media Exposure	Event Exposure	Staff T-shirts	Concert	VIP Backstage	Sunday Carnival Passes
GRANDE:	\$10,000+	1	1	-	1	1	8	8	8
FLOOD:	\$5000 - \$9999	1	1	1	1	-	6	6	6
HAMEL:	\$3000 - \$4999	1		1	1	1	4	4	4
AMBLER:	\$1000 - \$2999	1		1	-	1	2	- 2	2
SULPHUR:	< \$999	-		1	1	1	2	0	0

SPONSORSHIP OPPORTUNITIES:

PRINT EXPOSURE:

Includes sponsor logo in the "Deathfest Event Program" that is printed and distributed in every mailbox and located on the website. This "Deathfest Event Program" will also will be placed as an insert in the Death Race magazine that is annually published. Confirm by **May 31st** to get your logo printed in these "Programs."

ON-STAGE BANNER:

A sponsor supplied banner of no more than 4 x 8 square feet will be displayed on the stage.

SOCIAL MEDIA EXPOSURE:

Sponsor logos will be displayed on the Town of Grande Cache Website (www.grandecache.ca) and promoted on Facebook at "Deathfest Headquarters" and the "Town of Grande Cache" pages leading up to the event and thanked after the event.

EVENT EXPOSURE:

Sponsorship signs with logos that include sponsorship levels will be on-site during the event, at the entrance gate and on the stage.

STAFF T-SHIRTS:

Confirm your sponsorship by May 31st to have your logo placed on the back of Staff T-shirts that are worn during the event for staff identification.

CONCERT TICKETS:

Please see chart above for the number of **FREE** tickets you will receive to the Sunday Night Killer Concert based on Sponsorship Levels.

VIP BACKSTAGE MEET & GREET:

Please see chart above for the number of **FREE** tickets you will receive to the Sunday Night Killer Concert based on Sponsorship Levels. Beverages and snacks will be provided. VIP Backstage passess will let you meet & greet the bands.

SUNDAY CARNIVAL PASSES:

Please see chart above for the number of FREE Sunday Carnival Passes you will receive to enjoy the Family Fun evently

IN-KIND DONATIONS NEEDED TOO:

There are a number of infrastructure items and costs associated to host this event. Businesses have been very generous in the past and we look to our business partners to participate through in-kind donations. Of particular interest are:

- Fencing
 Trailors
- TentsStage
- Light TowersStaff T-shirt Sponsor
- Port a-Potties

Stage

■ Children's Entertainment

Band Sponsors

(Please print clearly & submit)	
Company Name:	Contact:
Phone:	Email:
SPONSORSHIP AMOUNT: \$	_
Signature:	Date:

PLEASE EMAIL YOUR COMPANY LOGO FOR PRINT RECOGNITION TO

krista.morrow@grandecache.ca

Please drop off your completed sponsorship form to:

Town of Grande Cache Administration Office or Recreation Centre

Box 300 Grande Cache, Alberta TOE 0Y0

Fax: 780-827-3850

For more information, please contact Krista Morrow, Marketing & Communications Officer p: 780-827-2446 ext. 238 e:krista.morrow@grandecache.ca



Nil.

Request for Decision

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: SUBMISSION TO:	Selection of Charity – 2014 Green Regular Council Meeting				ent D APPROVED FOR SUBMISS	ION
MEETING DATE:	April 22, 2014	C	CAO:	МН	MANAGER:	IN
DEPARTMENT: FILE NO./LEGAL: STRATEGIC PLAN:	G	iM:	RO	PRESENTER: LEGAL/ POLICY REVIEW: FINANCIAL REVIEW:	IN IN	
RECOMMENDED AG	CTION:					
MOTION: That Co Memorial Golf Tou		as the spo	onsore	d Chai	rity for the 2014 Green	/iew
BACKGROUND / PR	OPOSAL:					
choice of the sponse for a representative presentation to Tou As a result of a surve Stollery Chi PARDS (Pea Canadian D Canadian Li	set the date of the 2014 Greenview or had not been made at that time. We to attend the Tournament. The urnament participants on their causes of Council and staff, the following of Council and staff, the following for the Disabled Sociabetes Association; wer Foundation; and Victims Assistance Association.	Administration he representat se. ing five possible	will co	ontact t II also	the chosen charity and arrabe asked to provide a s	ange
Last year over \$700	00 was raised for the selected chari	ity (the ALS Fou	ndatio	n of Al	berta).	
OPTIONS - BENEFIT	S / DISADVANTAGES:					
	cil may choose not to select a cha choosing a charity will be to provi	-				
COSTS / SOURCE OF N/A	F FUNDING:					
ATTACHMENT(S):						



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: SUBMISSION TO:	Community Planning Association of Alk Regular Council Meeting		REVIEWED AND APPROVED FOR SUBMISSION					
MEETING DATE:	April 22, 2014	CAO:	МН	MANAGER:	INT			
DEPARTMENT: FILE NO./LEGAL: STRATEGIC PLAN:	GAL: N/A LEGAL/ POLICY REV							
RECOMMENDED A								
	uncil approve the donation of a Kakw their 2014 silent auction.	va Print to the	Comm	unity Planning Association	n of			
BACKGROUND / PF	ROPOSAL:							
auction. The auctio	en asked to make a donation to the Com- on is held each year at the CPAA confere from the 2014 conference will go to assis	nce and funds ar		• • •				
	Kakwa Print, some small items have bee ilent auction donations, Greenview is al	•	•					
OPTIONS - BENEFIT	TS / DISADVANTAGES:							
None								
COSTS / SOURCE O	F FUNDING:							
ATTACHMENT(S):								



4806 – 36 Avenue, Box 1079, Valleyview AB TOH 3NO T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

SUBJECT: **Valleyview Multiplex**

SUBMISSION TO: Regular Council Meeting REVIEWED AND APPROVED FOR SUBMISSION

INT **MEETING DATE:** April 22, 2014 CAO: MΗ MANAGER:

INT **DEPARTMENT: CAO Services** GM: PRESENTER: MH

INT FILE NO./LEGAL: LEGAL/ POLICY REVIEW: N/A

INT STRATEGIC PLAN: FINANCIAL REVIEW:

RECOMMENDED ACTION:

MOTION: That Council commit, in principle, to fund 80% of the yearly operating deficit incurred by the proposed Valleyview Multiplex, specifically including an indoor aquatic facility, subject to a written management and funding agreement being signed by both the Municipal District of Greenview and the Town of Valleyview.

BACKGROUND / PROPOSAL:

Members from Greenview Council recently met with members of the Town of Valleyview Council to discuss a proposed recreation facility to be located in Valleyview.

The focus of this meeting was whether or not an indoor aquatic centre would be constructed as part of the overall project. The Town of Valleyview expressed several concerns regarding the costs, both Capital and Operating, that such a facility may place on taxpayers. After some discussion a cost sharing proposal in which Greenview would finance 80% of future operating deficits was proposed. The yearly operating deficit is currently estimated to be approximately \$835,600.00. This would make Greenview's share \$668,480.00. A letter outlining this proposal was sent to the Town the following day and is attached.

Greenview has already committed to supply \$25 Million towards the Capital costs of the facility, which are estimated at this time to be approximately \$31 Million.

At their Regular Council Meeting of April 14th, 2014 Town of Valleyview passed the following motion:

Councillor Joelson moved that the Town agrees in principal to the letter from the MD of Greenview, outlining their contribution to the proposed Valleyview Multiplex, including an aquatic facility, subject to a written agreement being approved by both parties.

Councillor Parker requested that the vote be recorded. In favor – Councillors Joelson, Engels, Pepper and Mayor Lymburner Opposed – Councillors Slemp and Parker

CARRIED - Resolution #14-07-124

The Town has conveyed that there are two necessary agreements from their perspective. The first would be the extension of the Community Development Initiative Grant (the current agreement expires in 2017) as well as a long-term agreement outlining the ongoing management and financial responsibilities of the partners.

Staff believe that a long-term agreement outlining the ongoing management and funding of the facility is prudent for both parties and would recommend this as a requirement from Greenview's point of view also. As such, Staff do not believe that this will present an issue.

Extending the current CDI Grant is a broader discussion. At this point in time Staff believes that Council's intent is to continue this program in some way past the current expiry date. If Staff is correct in this belief this requirement should not present an issue, even if the details have yet to be worked out.

To move forward, the funding arrangement will need to be formally ratified by Greenview Council. Once this is done the respective Administrations will begin preparing the necessary documents and moving the project forward.

OPTIONS - BENEFITS / DISADVANTAGES:

Option: Council may choose to fund the project on a different percentage. Staff do not recommend this option as both parties seem amiable to the proposed split and changing that split may result in a delay or cancellation of the project.

Option: Council may choose to not move forward with the project. Staff do not recommend this option as this project is viewed as a significant investment in the local area with benefits to all taxpayers, including industry. This option would represent a large reversal in current Council direction.

COSTS / SOURCE OF FUNDING:

Capital – Council has already earmarked funding to cover Greenview's Capital portion – either through reserves or debenture.

Operating – Future operating deficits will be included in Greenview's annual operating budget. There will be no operating impact in 2014.

ATTACHMENT(S):

• April 10th letter from Greenview to the Town of Valleyview



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

April 10, 2014

Via Hand Delivery

Town of Valleyview 4802 50th Street Valleyview, Alberta, **TOH 3NO**

Attention: Mr. Garry Peterson

RE: Proposed Valleyview Multiplex

As per the joint meeting held in our office on April 9th, 2014 please find below the offer made by representatives of Greenview Council. This offer has been discussed and is supported by Council; however, will require formal ratification.

To facilitate the construction of the proposed Valleyview Multiplex, specifically including an aquatic facility, the Municipal District of Greenview is offering to contribute to both the capital and operating costs on the following basis:

- Capital Based on an estimated project budget of \$31 Million, Greenview will contribute \$25 Million.
- **Operating** Greenview will financially support 80% of the yearly operating deficits incurred by the facility.

It is expected that this arrangement would be formalized through written agreement between Greenview and the Town of Valleyview should the Town agree to this proposal. If you have any questions please do not hesitate to contact me.

Respectfully,

Mike Haugen Chief Administrative Officer M.D. of Greenview No. 16

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave	Box 1079, 4802-36 Ave	Box 1079, 4707-50th Street	Box 404, Lot 9, Block 1, Plan0728786,	Box 214, 10028-99st Street
Valleyview, AB T0H 3N0	Valleyview, AB T0H 3N0	Valleyview, AB T0H 3N0	Grovedale, AB T0H 1X0	Grande Cache, AB TOE 0Y0
Phone: 780.524.7600	Phone: 780.524.7602	Phone: 780.524.7603	Phone: 780.539.7337	Phone: 780.827.5155
Fax: 780.524.4307	Fax: 780.524.5237	Fax: 780.524.4130	Fax: 780.539.7711	Fax: 780.827.5143
Toll Free: 1.888.524.7601		www.mdgreenview.ab.ca		



MUNICIPAL DISTRICT OF GREENVIEW NO. 16 "A Great Place to Live, Work and Play"

CAO's Report

Function: CAO

April 22nd, 2014 Date:

Submitted by: Mike Haugen

Meeting with County of Grande Prairie

The afternoon of April 29th has been set for Council to meet with the County of Grande Prairie to discuss issues of mutual concern. The meeting will be held in Valleyview. In preparing an agenda, Staff as asking if Council has any specific issues that they would like to address. The meeting is currently scheduled to begin at 1:00 p.m.

Staff Satisfaction Survey

A Staff Satisfaction Survey was finalized and distributed to all Staff last week. We have asked that surveys be returned by April 30th. These surveys are anonymous and some have already been returned. The results will be compiled and shared with both Staff and Council.

Questions focus on a number of different areas including leadership, attitudes, safety and several regarding perceptions related to Council. As this is the first year that this has occurred, there are no benchmarks with which to compare the data. The results will show us areas that need to be improved upon and provide a basis the future results may be compared to.

Compensation Survey

As per the 2014 approved budget, Administration has engaged an independent party to conduct a compensation survey for both Staff and Council. This survey will utilize some of the work done previously, but will also provide updated information for Council's consideration.

Valleyview Multiplex Meeting

Members of the Greenview Council met with members of Valleyview Town Council regarding the proposed multiplex. The meeting went well and as Council has seen on this agenda a tentative agreement has been reached. Administrations from the two municipalities in conjunction with the Committee will now determine the next steps to be taken in order to move this project forward.

Greenview Strategic Planning Session

A specific date for this session has not been set; however, I wish to inform Council that Staff is currently looking at areas of the plan and it Administration's intent to have a list of considerations/recommendations and questions provided to Council ahead of the session for Council's review.

Staff are also looking at possible facilitators for the day.

Spring Melt

Staff have been busy monitoring areas of Greenview for flood/drainage issues.

Society of Local Government Managers

For Council's information I will be away from the office the week of May 12th. Following Orientation Day I will be travelling to the Society of Local Government Managers' Conference. Sessions held at this conference are aimed at Administration and cover a range of topics from legislative refreshers to leadership and ethics, among others.

Upcoming Dates:

Meeting with County of Grande Prairie – April 29th
Federation of Canadian Municipalities, May 30 – June 2
Ratepayer BBQ, Valleyview – June 10th
Ratepayer BBQ, Debolt – June 11th
STARS Helipad Grand Opening – June 13th
Ratepayer BBQ, Grande Cache – June 16th
Ratepayer BBQ, Grovedale – June 17th