

*"A Great Place to Live, Work and Play"*

## REGULAR COUNCIL MEETING AGENDA

Tuesday January 28, 2014

9:00 AM

Council Chambers  
Administration Building

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	2
	3.1 Regular Council Meeting minutes held January 14, 2013 – to be adopted	
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATIONS	
#6	BYLAWS	
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Bylaw 14-716 – FCSS Board Bylaw	15
	8.2 Boiler Replacement – Grovedale Shop	17
	8.3 Enhanced Policing Agreement	20
	8.4 Grovedale Sand & Salt Shed	27
	8.5 Appointment of Member to the SDAB	29
	8.6 Chamber Ball	34
#9	COUNCILLORS BUSINESS & REPORTS	
#10	CORRESPONDENCE	
#11	IN CAMERA	
	11.1 Legal	
#12	ADJOURNMENT	

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, January 14, 2014

**# 1:** Reeve Gervais called the meeting to order at 9:01 a.m.  
**CALL TO ORDER**

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton George Delorme Dave Hay Roxie Rutt Bill Smith Dale Smith Les Urness
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<b>ATTENDING</b>	Acting Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services Assistant General Manager, Infrastructure & Planning Legislative Services Officer Communications Officer Manager, Planning & Development Planning & Development Coordinator Interim Manager, Operations Recording Secretary	Roy Lidgren Rosemary Offrey Dennis Mueller Grant Gyurkovits Lucien Cloutier Denise Thompson Sally Ann Rosson Gwen Charlton Wayne Bullock Lianne Kruger
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**ABSENT**

**#2:** MOTION: 14.01.01. Moved by: COUNCILLOR DAVE HAY  
**AGENDA** That the January 14, 2014 agenda be adopted with addition:

- 8.9 MGA
- 8.10 Special Budget Presentation
- 8.11 Wapiti Corridor Multi-Use
- 8.12 Prismatic

CARRIED

**#3.1** MOTION: 14.01.02. Moved by: COUNCILLOR GEORGE DELORME  
**Regular Council** That the Minutes of the Regular Council Meeting held on Tuesday, December 10,  
**Meeting** 2013 be adopted with changes.

- Change George Delorme from absent to present
- CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING** Update on winter gravel haul on the Forestry Truck Road.  
**FROM MINUTES**

Update on Engineering and Legal Survey Contracts.

MOTION: 14.01.03. Moved by: COUNCILLOR DAVE HAY

That Council request administration to bring forward a list of current engineering projects by companies under Engineering and Legal Survey Contracts and the percentage they are into each project to be discussed at the 10 year capital plan.

CARRIED

Reeve Gervais request recess at 9:22 a.m.

Reeve Gervais reconvened at 9:28 a.m.

MOTION: 14.01.04. Moved by: COUNCILLOR TOM BURTON

That Council request administration to supply a printed and electronic copy of agenda packages until such time electronic copies are accessible.

CARRIED

## **6.2 BYLAW 13-715 USE OF RESERVES & ENVIRONMENTAL RESERVES**

### **FIRST READING**

MOTION: 14.01.05. Moved by: COUNCILLOR TOM BURTON

That Council give 1st Reading to Bylaw 13-715 to address the use of municipally owned Reserve and Environmental Reserve property within our municipality.

CARRIED

## **6.3 BYLAW 14-716 FCSS BOARD CREATION**

### **BYLAW 14-716**

MOTION: 14.01.06. Moved by: COUNCILLOR DALE SMITH

That Council gives first reading to Bylaw 14-716 – FCSS Board Creation.

CARRIED

Reeve Gervais called for a recess at 9:54 am

Reeve Gervais reconvened at 10:01 a.m.

### **#4 PUBLIC HEARING**

## **4.0 PUBLIC HEARING**

### **4.1 BYLAW NO. 13-701 SE 20-70-22 W5M**

Reeve Gervais opened the Public Hearing regarding Bylaw #13-701

### **ADDITIONAL ATTENDANCE**

Manager, Planning & Development  
Development Technician  
Planning & Development Technician

Sally Ann Rosson  
Gwen Charlton  
Lindsey Lemieux

Applicant  
Property Owner

Mar-Rik Trucking LTD.  
Chatwin, Jack & Lois

<b>INTRODUCTION</b>	The Chair asked each Council Member and staff to introduce themselves and asked Council Members if there were any reason that they should be disqualified from the hearing. Each Member's reply was "there is none".
<b>PURPOSE OF THE HEARING</b>	<p>The purpose of the Public Hearing was to provide Council with public input on the Land Use Amendment application to rezone approximately 9.78 hectares/24.7 acres of SE 20-70-22-W5M from Agriculture (A) to Industrial (I).</p> <p>Manager, Planning &amp; Development advised that referral requests were sent to relevant agencies and adjacent landowners, and that the application was advertised in accordance with the Municipal Government Act.</p>
<b>APPLICANTS PROPOSAL</b>	To build a industrial truck shop 12,000 square feet and office.
<b>QUESTION FROM COUNCIL TO APPLICANT</b>	<p>The Chair called for any questions of the Applicant from Council, and there were Councillor Les Urness asked how many trucks and employees would the proposed enterprise consist of?</p> <p>The representative from Mar-Rik Trucking responded that they anticipate 17 trucks and 22 employees.</p>
<b>THOSE IN FAVOR</b>	<p>The Chair requested that anyone who wishes to speak in favour of the application come forward.</p> <p>None came forward.</p>
<b>APPLICATION BACKGROUND</b>	The Manager, Planning & Development provided the background information for the application. She advised that all referrals were sent to relevant agencies and adjacent landowners, and that the application was advertised in accordance with the Municipal Government Act.
<b>THOSE AGAINST</b>	<p>The Chair requested that anyone who wishes to speak against the application come forward.</p> <p>Mr. Ron Armeneau was present to speak in opposition to the proposed Bylaw. He identified the following concerns: The Valleyview Intermunicipal Development Plan does not identify the property in question for an industrial use. The Plan identifies Industrial areas as being south and east of Valleyview. Mr. Armeneau read a letter of concern into the record. All Council Members were provided with a copy of the letter.</p> <p>Mr. Robert Wirth also provided Council with a letter of concern and read the letter into record. Mr. Wirth's presentation identified several concerns including that the proposal was not in accordance with the Valleyview Inter-municipal Development Plan.</p>

**REFERRAL AGENCY  
AND ADJACENT  
LANDOWNERS  
COMMENTS**

The Manager, Planning & Development provided a summary of the responses from referral agencies and adjacent landowners.

Alberta Environment & Sustainable Resource Development, May 22, 2013: The act of subdividing land or rezoning it is not in itself a concern. However, the activities associated with the development of and operation of the land must comply with existing legislation (Water Act).

Infrastructure and Planning, May 24, 2013: Needs an approach constructed to M.D. Industrial Standards with a 500 X 16 CSP.

ATCO Gas, May 28, 2013: No pipelines in the area.

Jack Chatwin Landowner: No concerns

Al & Ann Wirth adjacent landowners: Submitted a letter in opposition to the proposal which was circulated to Council.

Ron & Wendy Armeneau adjacent landowners submitted a letter in opposition to the proposal. Mr. Armeneau read his letter into the record as noted. The letter was circulated to the Council.

Town of Valleyview submitted a letter in opposition of the proposed bylaw. The letter was circulated to Council members.

**QUESTIONS FROM  
COUNCIL**

The Chair called for any questions from Council, and there were none heard.

**QUESTIONS FROM  
APPLICANT OR  
PRESENTERS**

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners.

Mr. Armeneau referenced Section 6.10, 7.22 of the Municipal Development Plan and stated that he felt that the application is not consistent with these clauses.

**APPLICANT FINAL  
COMMENTS**

The Chair called for any final comments from the Applicant, The Chair called for any final comments from the Applicant.

The Applicant had no further comments.

**FAIR AND  
IMPARTIAL  
HEARING**

The Chair asked the Applicant if they believe that they had received a fair and impartial hearing, the Applicant responded affirmative.

**ADJOURNMENT**

The Chair advised the Applicant that Council would render a decision on the application as soon as possible and adjourned the Public Hearing at 10:52 a.m.

# GUEST LIST

LAND USE AMENDMENT PUBLIC HEARING

Tuesday January 14, 2014 at 10:00 am

From Agricultural (A) District to Industrial (I) District

SE 20-70-22-W5M

Should you wish to be provided with the results of the above mentioned Public Hearing, please print your name and mailing address below:

**"PLEASE PRINT"**

RICK SEWARD Box 2252 Valleyview AB  
Name Mailing Address

JACK CHATWIN Box 632 VALLEYVIEW AB.  
Name Mailing Address

ROBERT WIRTH \_\_\_\_\_  
Name Mailing Address

AL WIRTH Box 1145 VV  
Name Mailing Address

ANNE WIRTH Box 1145 VALLEYVIEW, AB.  
Name Mailing Address

Wendy Simanau Box 715, Valleyview, AB  
Name Mailing Address

B.L. Simanau Box 715 Valleyview AB.  
Name Mailing Address

\_\_\_\_\_  
Name Mailing Address

\_\_\_\_\_  
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Name Mailing Address

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Name Mailing Address

Reeve Gervais called for recess at 10:53 a.m.

Reeve Gervais reconvened at 11:06 a.m.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

**#6  
Bylaws**

**6.0 BYLAWS**

**6.1 BYLAW 13-701 SE 20-70-22-W5M**

**SECOND READING**

MOTION: 14.01.07. Moved by: COUNCILLOR LES URNESS  
That Council give Second Reading to Bylaw No. 13-701, re-designating the lands within the SE 20-70-22-W5M.

Council tabled Motion 14.01.07, Bylaw 13-701 SE 20-70-22-W5M until further information can be acquired.

CARRIED

**THIRD READING**

MOTION: 14.01.. Moved by: Choose an item.  
That Council give Third Reading to Bylaw No. 13-701, re-designating the lands within the SE 20-70-22-W5M.

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

**7.1 GRWMC LANDFILL COMPACTOR**

MOTION: 14.01.08. Moved by: COUNCILLOR TOM BURTON  
That Council lift Motion number 13.12.697 from the table, which reads as follows:  
CARRIED

MOTION: 13.12.697 is now the active Motion as follows;

MOTION: 13.12.697. Moved by: COUNCILLOR TOM BURTON

That Council approve the request of the Greenview Regional Waste Management Commission that the Municipal District of Greenview No. 16 purchase a Land Fill Compactor comparable to the 816F Cat Series 2, to a maximum amount of \$550,000 with:

- a) funds to be drawn from the Vehicle/Equipment Reserve,
- b) funds drawn to be refunded to the reserve in 2015 at the time that the Town of Fox Creek and the Town of Valleyview pay their share of the cost of the Land Fill Compactor,
- c) the Land Fill Waste Compactor to be donated to the Greenview Regional Waste Management Commission, and

d) that this purchase be subject to an agreement with the Town of Fox Creek and the Town of Valleyview.

MOTION: 14.01.09. Moved by: COUNCILLOR TOM BURTON

That Council amend motion 13.12.697 as follows:

- Amend b) to state as follows: “funds drawn to be refunded to the reserve within five (5) years from the date of purchase by the Greenview Regional Waste Management Commission”;
- Amend c) to state as follows: “the Landfill waste compactor to be leased to the Greenview Regional Waste Management Commission for one dollar (\$1.00) per year until purchased by the Commission”;
- Delete d).

Motion 13.12.697 is now on the floor as amended;

MOTION: 13.12.697. Moved by: COUNCILLOR TOM BURTON

That Council approve the request of the Greenview Regional Waste Management Commission that the Municipal District of Greenview No. 16 purchase a Land Fill Compactor comparable to the 816F Cat Series 2, to a maximum amount of \$550,000 with:

- a) funds to be drawn from the Vehicle/Equipment Reserve,
- b) to state as follows: “funds drawn to be refunded to the reserve within five (5) years from the date of purchase by the Greenview Regional Waste Management Commission
- c) the Landfill waste compactor to be leased to the Greenview Regional Waste Management Commission for one dollar (\$1.00) per year until purchased by the Commission

CARRIED

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 POLICY 1013-01 CREDIT CARDS**

**POLICY 1013**

MOTION: 14.01.10. Moved by: COUNCILLOR TOM BURTON

That Council approve Policy 1013 – Credit Cards as presented.

CARRIED

**PROCEDURE  
1013-01**

MOTION: 14.01.11. Moved by: COUNCILLOR TOM BURTON

That Council receive Procedure 1013-01 Credit Cards as information.

CARRIED

**8.2 POLICY 1014 – REQUEST FOR DECISION**

**POLICY 1014**

MOTION: 14.01.12. Moved by: COUNCILLOR DALE SMITH

That Council approve Policy 1014 – Request for Decision as presented with amendment changing facility to facilitate in the Policy Statement.

CARRIED

**PROCEDURE  
101-01**

MOTION: 14.01.13. Moved by: COUNCILLOR DALE SMITH  
That Council receive Procedure 1014-01 – Request for Decision as information.  
CARRIED

**8.3 POLICY 4002 – FARMLAND ACCESS ROADS**

**POLICY 4002**

MOTION: 14.01.14. Moved by: COUNCILLOR DAVE HAY  
That Council approve Policy 4002 – Farmland Access Roads as presented.

MOTION: 14.01.15. Moved by: COUNCILLOR TOM BURTON  
That Council table motion 14.01.14. until January 28, 2014 Regular Council Meeting, and to further discuss at January 21, 2014 Committee of the Whole.  
CARRIED

**8.4 REGIONAL WATER SYSTEMS FEASIBILITY STUDY**

**REGIONAL WATER  
SYSTEM  
FEASIBILITY STUDY**

MOTION: 14.01.16. Moved by: COUNCILLOR LES URNESS  
That Council accept the offer from the Town of Mayerthorpe to participate in the Regional Water System Feasibility Study with letter to follow.  
CARRIED

Reeve Gervais called for recess at 11:52 a.m.

Reeve Gervais reconvened at 1:11 p.m.

**8.5 WATER POINT CONSTRUCTION PROGRESS**

**WATER POINT  
CONSTRUCTION**

MOTION: 14.01.17. Moved by: COUNCILLOR TOM BURTON  
That Council accept as information the report on the construction progress of the Little Smoky, New Fish Creek, Sunset House and Sweathouse water point facilities.  
CARRIED

Councillor George Delorme vacated the meeting at 1:47 p.m.

Councillor George Delorme re-entered the meeting at 1:50 p.m.

Councillor Dale Smith vacated the meeting at 1:59 p.m.

Councillor Dale Smith re-entered the meeting at 2:01 p.m.

**8.6 LITTLE SMOKY WATER POINT BUDGET**

**WATER POINT  
BUDGET**

MOTION: 14.01.18. Moved by: COUNCILLOR DAVE HAY  
That Council increase the Little Smoky water point capital project budget by \$977,520 with funds to come from the Utility Reserve.  
CARRIED

MOTION: 14.01.19. Moved by: COUNCILLOR TOM BURTON  
That Council request administration to bring forward an accounting of monies spent on the Little Smoky Water Point to completion.  
CARRIED

#### **8.7 PLOW AND SANDING TRUCK PURCHASE**

TRUCK PURCHASE MOTION: 14.01.20. Moved by: COUNCILLOR TOM BURTON  
That Council authorize staff to submit invitations to tender for the supply of two sanding and plow trucks for the estimated cost of \$550,000 for the Municipal District of Greenview, funds to come from the Capital Equipment Reserve.  
CARRIED

#### **8.8 REQUEST TO SPONSOR THE 16<sup>TH</sup> ANNUAL SWAN FESTIVAL**

SASKATOON ISLAND MOTION: 14.01.21. Moved by: COUNCILLOR TOM BURTON  
That Council approves a grant to the Friends of Saskatoon Island in the amount of \$500 with funds to come from the 2013 Miscellaneous Grant Funding.  
DEFEATED

Reeve Gervais called for a recess at 2:23 p.m.

Reeve Gervais reconvened at 2:39 p.m.

#### **8.9 MGA INFO SESSION**

MGA MOTION: 14.01.22. Moved by: COUNCILLOR TOM BURTON  
That Council approve any Councillor that wishes to attend the MGA Review Workshop to be held in Grande Prairie on February 7th at Evergreen Park.  
CARRIED

#### **8.10 SPECIAL BUDGET PRESENTATION**

SPECIAL COUNCIL MOTION: 14.01.23. Moved by: COUNCILLOR TOM BURTON  
That Council amend part of MOTION: 13.10.633-08  
That Council schedule all-day Special Committee of the Whole Meetings to review the 2014 Budget for November 19th 2013, December 17th 2013, January 21st 2014, and February 18th 2014.  
Moving January 21, 2014 budget meeting to be held after Committee of the Whole to Tuesday February 4, 2014 and to review the Proposed 10 Year Capital Plan.  
CARRIED

#### **8.11 WAPITI CORRIDOR MULTI-USE PLAN**

MOTION: 14.01.24. Moved by: COUNCILLOR TOM BURTON

That Council request that the Wapiti Corridor Planning Society, provide a one day orientation session whereby all members of Council and all Planning Department Staff, to be present. To review in detail the Wapiti Corridor Multi-Use Plan, ensuring that adequate understanding of the Wapiti Corridor Multi Use Plan has been retained to make credible informed decisions.

CARRIED

MOTION: 14.01.25. Moved by: COUNCILLOR BILL SMITH

That Council request administration to draft a letter requesting that the Wapiti Corridor Planning Society, amend the Wapiti Corridor Multi Use Plan as well as the Consultation Report to reflect that the MD of Greenview No. 16 accepted the plan for information only.

CARRIED

MOTION: 14.01.26. Moved by: COUNCILLOR DAVE HAY

That Council request administration to draft a letter to the Minister ESRD to clarify the MD of Greenview No. 16 Council's current position on the Wapiti Corridor Multi Use Plan as it was accepted for information by Council, in the letter dated October 7, 2013.

CARRIED

#### **8.12 PRISMATIC GROUP**

MOTION: 14.01.27. Moved by: COUNCILLOR BILL SMITH

The Greenview discontinue the services of Prismatic Group Inc., and direct the Chief Administrative Officer to draft a letter to send to Prismatic Group Inc. advising of the discontinuation of their services.

Councillor Dale Smith vacated the meeting at 3:11 p.m.

Councillor George Delorme vacated the meeting at 3:14 p.m.

Councillor George Delorme re-entered the meeting at 3:15 p.m.

CARRIED

# 11  
IN CAMERA

#### **11.0 IN CAMERA CONFIDENTIAL ITEMS**

IN CAMERA

MOTION: 14.01.28. Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting go in camera at 3:16 p.m.

CARRIED

Councillor Dale Smith re-entered the meeting at 3:23 p.m.

OUT OF CAMERA

MOTION: 14.01.29. Moved by: COUNCILLOR DAVE HAY  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come out of camera at 3:46 p.m.

CARRIED

MOTION: 14.01.30. Moved by: COUNCILLOR LES URNESS  
That Council awards Cox Contractors \$286,508.13 regarding Contract No. 081-10120-00 RR 214-Little Smoky Road Phase III on receipt of release agreement, funding to come from Capital Reserve.

CARRIED

#9  
COUNCILLORS  
BUSINESS &  
REPORTS

**9.0 COUNCILLORS BUSINESS & REPORTS**

**9.2 MEMBER'S REPORT:** Council provided an update on activities and events both attended and upcoming, including the following:

**COUNCILLOR BILL SMITH**

MOTION: 14.01.31. Moved by: COUNCILLOR BILL SMITH  
That Council request administration to investigate Grovedale Hall acquiring cell service for Emergency Services.

CARRIED

Attended the Municipal Planning Commission for December  
Attended the Committee of the Whole  
Attended the Wapiti River Planning Society  
Attended the Nitehawk Ski Hill  
Attended the Agricultural Service Board  
Attended the Ainsworth Meeting in Valleyview  
Attended the Holiday Cheer with Wayne Drysdale  
Attended the Community Club meeting  
Attended the Fish & Game on Gun Range  
Attended the Wapiti Corridor Multi-Use Plan  
Attended the Municipal Planning Commission, January

**COUNCILLOR ROXIE RUTT**

Attended the Municipal Planning Commission for January  
Attended the FCSS Meeting  
Attended the Committee of the Whole/Budget Meeting  
Attended the Holiday Cheer with Wayne Drysdale  
Attended the Crooked Creek Recreation Club Meeting  
Attended the Municipal Planning Commission, January

**COUNCILLOR DALE SMITH**

Attended the Committee of the Whole/Budget  
Attended the Agricultural Service Board  
Attended the Christmas Dinner with Staff  
Attended the Municipal Planning Commission, January

**COUNCILLOR TOM BURTON**

Attended the Municipal Planning Commission for December  
Attended the Staff Compensation Review  
Attended the Chief Administrative Contract  
Attended the Greenview Regional Partnership Steering Committee  
Attended the East Smoky Recreation Board Meeting  
Attended Committee of the Whole/Budget Meeting  
Attended the Mayor/Reeves meeting  
Attended the Municipal Planning Commission, January  
Attended the Policy Review Meeting

**COUNCILLOR DAVE HAY:**

Attended Municipal Planning Commission, December  
Attended the Committee of the Whole/Budget Meeting  
Attended the Senior Christmas Social Red Willow Lodge and Heart River Housing  
Attended the Valleyview Library Christmas Social  
Attended the Staff Christmas Party  
Attended the FCSS Meeting  
Attended the Municipal Planning Commission, January  
Attended the Policy Review Committee  
Attended the Multi Plex Deign Committee Meeting

**COUNCILLOR LES URNESS:**

Attended the Municipal Planning Commission, December  
Attended the Valleyview Library Christmas Social  
Attended the Rec-Plex Committee Meeting  
Attended the Municipal Planning Commission, January  
Attended the Policy Review Committee

**COUNCILLOR GEORGE DELORME:**

Attended the Municipal Planning Commission, December  
Attended the Staff Compensation Review  
Attended by Teleconference Chief Administrative Officer Contract  
Attended by teleconference the Everygreen Foundations  
Attended the Elders Council  
Attended Municipal Planning Commission, January

**9.1 REEVE'S REPORT:**

**REEVE DALE GERVAIS:**

Attended the Municipal Planning Commission, December  
Attended the Staff Compensation Review  
Attended the Chief Administrative Officer Contract  
Attended the Multi-Plex Meeting  
Met with Staff Liaison to discuss Staff Agreement  
Attended the Presentation at Harry Gray school on Municipal Government  
Attended the Greenview Regional Waste Management Commission  
Attended the Committee of the Whole/Budget meeting  
Attended the Mayor/Reeves meeting  
Attended the Multi-Plex meeting  
Attended the Municipal Planning Commission for January

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE:**

#12  
ADJOURNMENT

**12.0 ADJOURNMENT**

MOTION: 14.01.32. Moved by: COUNCILLOR DAVE HAY  
That this meeting adjourn at 4:27 p.m.

CARRIED

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INTERIM CHIEF ADMINISTRATIVE OFFICER

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REEVE



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

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SUBJECT:	<b>Bylaw 14-716 – Family &amp; Community Support Services Board Creation</b>		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 28, 2014	CAO: MH	MANAGER:
DEPARTMENT:	Corporate Services/Legislative Services	GM: RO	PREPARER: LC
FILE NO./LEGAL:	Section 145 of the MGA		LEGAL/ POLICY REVIEW: LC
			FINANCIAL REVIEW:

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RECOMMENDED ACTION:

**That Council gives second reading to Bylaw 14-716 – Family & Community Support Services Board Creation.**

**That council gives third reading to Bylaw 14-716 – Family & Community Support Services Board Creation.**

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BACKGROUND / PROPOSAL:

From 1997 until 2001 there was a bylaw in place which created the FCSS Board. Erroneously the bylaw was repealed in 2001 as it was believed that the bylaw creating the board was not necessary and that an agreement between Greenview and the Town of Valleyview to create the board was sufficient. Recently this issue came to light and a legal opinion was sought. The legal opinion provided that a bylaw is required.

No establishing Bylaw for the FCSS Board currently exists. Section 203 of the MGA states that Council delegates its authority through Bylaws.

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DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Staff is recommending the attached Bylaw be given second and third reading.

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COSTS / SOURCE OF FUNDING:

Nominal.

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ATTACHMENT(S):

- Bylaw 14-716.

**BYLAW NO. 13-716**  
**of the Municipal District of Greenview No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to establish the Board of the Green View Family and Community  
Support Services**

1. This Bylaw shall be referred to as the “Green View FCSS Board Creation Bylaw”.
2. The Green View Family and Community Support Services Board is hereby established as set out in the agreement between the Municipal District of Greenview No. 16 and the Town of Valleyview, dated April 8<sup>th</sup>, 2013, as amended or replaced from time to time.
3. This Bylaw shall come into effect upon final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, AD, 20\_\_.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, AD, 20\_\_.

Read a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, AD, 20\_\_.

(Signed original on file)  
**REEVE**

(Signed original on file)  
**CHIEF ADMINISTRATIVE OFFICER**



4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

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SUBJECT:	<b>Boiler Replacement for the Grovedale Shop</b>		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	January 28, 2014	CAO: MH	MANAGER: AL
DEPARTMENT:	Infrastructure & Planning/Construction & Maintenance	AGM: GG	PREPARER: AL
FILE NO./LEGAL:		LEGAL/ POLICY REVIEW:	LC
		FINANCIAL REVIEW:	

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RECOMMENDED ACTION:

**That Council approve an expenditure to a maximum of \$20,000 for the installation of a new enclosed boiler system at the Grovedale Shop.**

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BACKGROUND / PROPOSAL:

The present boiler system is in urgent need of replacement due to half of the boiler system no longer in operation. If the boiler system fails completely additional damage such as freezing will occur which may result in further expenditures.

The Grovedale shop uses in-floor hot water heating but because it is not a closed system the tubing is clogging. The proposal is to install a modern in floor closed heating system and boiler. The project cost is \$18,000 and staff is requesting an additional \$2,000.00 contingency to account for any unforeseen repairs that may be needed when upgrading the system.

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DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council may choose not to approve the expenditure with the risk of further damages if there is complete system failure.

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COSTS / SOURCE OF FUNDING:

2014 Budget.

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ATTACHMENT(S):

- Pro-West Refrigeration Ltd.
- Project Budget Sheet.

**PRO-WEST**  
Refrigeration Ltd.

Box 22025  
Grande Prairie, AB T8V 6X1  
Phone: (780) 513-2511 Fax: (780) 513-6804

October 17, 2013

M.D. of Greenview  
Facilities Maintenance Coordinator

Attn: Alfred Lindl  
Re: Boiler replacement Grovedale shop

Hi Alfred,

Budget Pricing: **\$18,000.00 + GST**

Includes:

- 1-EL220 Hi-eff boiler
- 1-flow switch
- 1-outdoor sensor
- 1-LWCO switch
- 1-fault alarm
- 1-office zone pump
- 1-shop zone pump
- 5-pails glycol (we tested glycol and it is at 10%)
- 1-make-up pump
- 1-labour and material to install
- 1-Drain line
- 1-CPVC venting 636
- 1-electrical

Note: I have redesigned the in floor heating to low temp system. They do not design high temp in floor heat any more. Max in floor water temp will be 80-130 max.

Thank-you for considering Pro-West Refrigeration, your business is important to us.

Sincerely,

Vince Kirkham



## GREENVIEW PROJECT FORM

**Department:** Facilities

**Reference #:** \_\_\_\_\_

**Year:** 2014

**Project Name:** Boiler Upgrade Grovedale

### Project Description & Benefits

The Grovedale shop uses in-floor hot water heating but because it is not a closed system the tubing is clogging. The proposal is to install a modern in floor closed heating system and boiler.

### Council Strategy/Goal

Strategy: Greenview will support strong, viable, and sustainable rural and urban communities through well defined initiatives and planning. Goals: Sustain an organization that is responsive to the needs of taxpayers and residents.

### Project Funding/Costs

#### Funding Source:

Types of Funding:

Dollar Amount:

Grants:

Reserves:

Utility Revenue:

Tax Revenue:

\$20,000.00

**Total Funding:** \$20,000.00

#### Costs:

Type of Cost:

Dollar Amount:

In Floor Heating System - Grovedale Shop

\$20,000.00

**Total Cost:** \$20,000.00

### Schedule

**Design Start:** 1/1/2014

**Design End:** 12/31/2014

**Project Start:** 1/1/2014

**Project End:** 12/31/2014



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[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

SUBJECT: **Enhanced Policing Agreement**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: January 28, 2014

DEPARTMENT: Community Services/Protective Services

FILE NO./LEGAL:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: JF

GM: DM PREPARER: JF

LEGAL/ POLICY REVIEW:

FINANCIAL REVIEW:

---

RECOMMENDED ACTION:

**That Council approves entering into an agreement with Weyerhaeuser and the RCMP for one Enhanced Policing Position.**

---

BACKGROUND / PROPOSAL:

Greenview was approached in late 2011 by Weyerhaeuser requesting an Enhanced Policing Position for their FMA (Forest Management Area). Since this request was first initiated several meetings have taken place with Weyerhaeuser, Greenview Administration and the RCMP. During these meetings a Scope of Work Job description was developed and an Enhanced Policing Agreement was developed between Weyerhaeuser and Greenview.

---

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The advantages to this is regular enforcement of Traffic Safety, Crime prevention, Visibility and Community Relations. Since Weyerhaeuser developed their haul road system traffic has increased significantly due to Industry traffic and public use. With this increase in traffic crime has also increased in the area.

The position would see Weyerhaeuser having their priorities met for 9.5 months and Greenview would have the remaining 2.5 months. The cost would also be split proportionally 79.17% Weyerhaeuser and Greenview 20.83%

---

COSTS / SOURCE OF FUNDING:

2014- \$148,000 to be shared between Weyerhaeuser (\$117,171.60) 79.17% and Greenview (\$30,828.40) 20.83%  
Funding to come from Protective Services operating budget.

---

ATTACHMENT(S):

- Enhanced Policing Agreement
- Scope of Work Job Description

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

**M.D. OF GREENVIEW, WEYERHAEUSER and**

**THE ROYAL CANADIAN MOUNTED POLICE**

Re: Enhanced RCMP Contracted Position - Scope of Work Job Description

---

#### ***Background***

The M.D. of Greenview and Weyerhaeuser have entered into an agreement to support a request for an Enhanced RCMP contract position as per resolution # \_\_\_\_\_ passed on \_\_\_\_ (date) \_\_\_\_ by the Council of M.D. of Greenview.

#### ***1. Geographical Area of Work***

The expectation is that the majority of work completed by the member assigned to the RCMP enhanced position will be conducted within the area defined as the Grovedale Fire Response area on the map provided as Appendix 1.

#### ***2. Priorities:***

3.1 Traffic Safety - the RCMP member assigned to the position will conduct enforcement and educational activities designed to improve compliance with existing traffic laws and to reduce the incidence and severity of collisions within the defined area.

3.2 Visibility - the RCMP member assigned to the position will liaise with local government officials, agencies and with industry representatives in the area to create a visible police presence to provide an improved reporting and exchange of information practice.

3.3 Crime Prevention and Investigation – the RCMP member assigned to the position will consult with the M.D. of Greenview, partners and stakeholders to identify priorities annually with updates completed as required based on emerging trends.

3.4 Community Relations – the RCMP member assigned to this position will be expected to participate in the School Resource Officer program and community events as determined by priorities established in partner and stakeholder consultations.

#### ***3. Additional Duties***

4.1 Search & Rescue – as this is a rural area in which frequent search and rescue related events occur, the RCMP member assigned to this position will be expected to participate in search and rescue events. The Grovedale Fire Department will afford related training opportunities to the RCMP member in accordance with their training schedule.

4.2 Coordinate Joint Enforcement Activities with the County of Grande Prairie Enforcement Services in concert with their service contract & M. D. Greenview.

4.3 Training/Annual Certification- all members of the RCMP are required to complete mandatory training for the purpose of being certified/re-certified to maintain their Peace Officer Status. The RCMP member assigned to this position will be supported to receive training to act as an RCMP Trainer. Once trained and qualified, he will be authorized for release to training duties for up to eight (8) days per year.

#### **4. Reporting**

5.1 The Municipal District of Greenview will receive a monthly report outlining:

- The member's activities
- Enforcement results
- Significant events

5.2 The M.D. of Greenview will receive an annual report – (*specify period i.e. calendar year or RCMP fiscal year April 1 – March 31, 20\_\_*) or anniversary of implementation.

#### **5. Schedule**

6.1 A schedule will be implemented based in the existing Grande Prairie Rural RCMP shift with an expectation it will be modified in consultation with partners and stakeholders to adjust for identified periods of peak demand.

#### **6. Other**

7.1 The M.D. of Greenview and Weyerhaeuser will provide the RCMP member assigned to the position (and subsequent rotations as required) with an orientation to the Service Area.

7.2 The M.D. of Greenview will provide GPS mapping equipment and updates for the service area.

## ENHANCED POLICING AGREEMENT

THIS LETTER OF AGREEMENT is made the \_\_\_\_ day of \_\_\_\_\_.

BETWEEN: WEYERHAEUSER COMPANY LIMITED  
(hereinafter called "Weyerhaeuser")

AND: MUNICIPAL DISTRICT OF GREENVIEW NO.16  
(hereinafter called "Greenview")

WHEREAS Weyerhaeuser has requested that Greenview enter into agreement with the Province of Alberta (the "Province") for Enhanced Policing Services within an area Weyerhaeuser has a road network system inside the Greenview boundary;

AND WHEREAS s.3 of the Municipal Government Act, R.S.A. 2000, c. M 26, as amended, provides that the purpose of a municipality includes providing good government, those services that are necessary or desirable for all or a part of the municipality, and the development and maintenance of safe and viable communities;

AND WHEREAS Greenview has agreed to enter into such an agreement with the Province and will thereby incur certain costs associated with the enhanced policing services to be provided to Weyerhaeuser,

NOW THEREFORE in consideration of the premises and for other good and valuable consideration receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

1. At the request of Weyerhaeuser, Greenview has requested enhanced policing services for an area of the MD covered by a Forest Management Agreement on which Weyerhaeuser operates roads (hereinafter called the "FMA") and the enhanced policing services will be provided by one additional RCMP officer (hereinafter called the "RCMP Member").
2. The RCMP Member providing enhanced policing service will report to and be under the supervision and authority of the Officer in Charge of the Grande Prairie Detachment of the RCMP (hereinafter called the "RCMP").
3. This RCMP Member or a full time equivalent shall be dedicated to and used for providing policing services to roads within the FMA for 9.5 months, with start and end dates designated by Weyerhaeuser, and shall provide policing services within the Grovedale area for Greenview for the remaining 2.5 months annually. The RCMP may use the RCMP member for other duties in emergency situations as dictated by the contract between Greenview and RCMP.
4. Weyerhaeuser will pay Greenview (79.17%) of the total amount the Province of Alberta invoices Greenview annually for the RCMP Member; an amount equivalent to 9.5 month

fee. Greenview will pay the annual invoice from the Province of Alberta for the RCMP Member and invoice Weyerhaeuser 79.17%, therefore committing to the 20.83% Greenview's portion of the cost.

5. Greenview will invoice Weyerhaeuser after Provincial invoices are received and approved by Greenview, and Weyerhaeuser will submit payment within 30 days of receipt of any invoices. Greenview will include the copies of quarterly associated fees received from the Province of Alberta.
6. Greenview shall provide to Weyerhaeuser:
  - a) invoices and back up documentation as set out above;
  - b) copy of the summary reports the RCMP member is to submit every month on the 15<sup>th</sup> day summarizing the previous months' work activity;
  - c) month end summary on the 15<sup>th</sup> of each month indicating the actual number of days enhanced policing services provided to Weyerhaeuser the previous month.

Notwithstanding the provision of such information or anything to the contrary in this Agreement, Weyerhaeuser acknowledges and agrees that it shall at all times be responsible for payment to Greenview of 79.17% of all amounts invoiced by the RCMP to Greenview in relation to the RCMP Member.

7. Greenview will deduct from its invoices any revenue received by Greenview from any traffic violations issued by the Grande Prairie RCMP on roads within the FMA or during the 9.5 month period paid by Weyerhaeuser.
8. Subject to the right of the parties to terminate this Agreement as set out in this Agreement, this Agreement shall start on \_\_\_\_\_ and expire on \_\_\_\_\_. This Agreement may be renewed or extended upon such terms as may be mutually agreed.
9. Either party may terminate this Agreement at any time for cause, effective on the date set out in notice to the other, or at any time, without cause, by giving one year's written notice to the other party.
10. Provided that the RCMP has moved the RCMP Member to the Grande Prairie Detachment area to provide the enhanced policing services, Weyerhaeuser will pay 79.17% of the actually incurred expense of relocating such RCMP Member and Greenview will pay 20.83% of the actually incurred expense of relocating such RCMP Member, on termination or expiry of this Agreement or other than for cause on the part of the RCMP or the RCMP Member.
11. Representatives from Greenview and Weyerhaeuser shall meet at a minimum of annually to discuss any issues arising from this Agreement in an attempt to ensure mutual satisfaction with it.

12. Any notice or other communications made pursuant to this Agreement shall be deemed given to the other party if it is written and personally served, sent by prepaid registered post, or sent by facsimile transmission to the representative of the party at the address indicated below:

a) Municipal District of Greenview No. 16  
Chief Administrative Officer  
4806-36 Avenue  
Box 1079  
Valleyview AB  
T0H 3N0

b) Weyerhaeuser Company Limited  
Timberlands Manager  
Bag 1020  
County of Grande Prairie Number 1 AB  
T8V 3A9

13. Neither party will not act nor or purport to be acting as the legal agent of the other or enter or purport to enter into any agreements on behalf of the other or otherwise bind or purport to bind the other.

14. No waiver, delay, indulgence, or failure to act by either party regarding any particular default or omission by the other will affect or impair any rights or remedies regarding that or any subsequent default or omission that are not expressly waived in writing, and in all events time will continue to be of the essence without the necessity of specific reinstatement.

15. This Agreement will be governed by and interpreted in accordance with the laws of the Province of Alberta, and all disputes under or relating to this Agreement will be submitted to and resolved in the Courts of such province.

16. The parties will execute and deliver to each other such further instruments and assurances and do such further acts as may be required to give effect to this Agreement.

17. This Agreement supersedes all previous dealings, understandings, and expectations of the parties and constitutes the whole agreement with respect to the matters referred to in this Agreement and there are no representations, warranties, conditions, or collateral agreements between the parties with respect to such matters except as expressly set out in this Agreement. No amendment, modification, supplement or other purported alteration of this Agreement will be binding on the parties unless in writing signed by them or on their behalf by duly authorized representative.

18. If any provision of this Agreement is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability will attach only to such provision or part of this Agreement and the remaining part of such provision and all other provisions of this Agreement will continue in full force and effect.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date set forth above.

\_\_\_\_\_  
Weyerhaeuser Company Limited

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal District of Greenview No.16

\_\_\_\_\_  
Date



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T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

SUBJECT: **Grovedale Sand and Salt Shed**

SUBMISSION TO: Regular Council Meeting

MEETING DATE: January 28, 2014

DEPARTMENT: Infrastructure & Planning/Operations

FILE NO./LEGAL:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: WB

AGM: GG PREPARER: WB

LEGAL/ POLICY REVIEW: LC

FINANCIAL REVIEW:

---

RECOMMENDED ACTION:

**That Council approve the increase to the Grovedale Sand and Salt Shed budget by up to \$222,500.00 for a total of \$602,500.00 with additional funds to come from the Building Capital Reserve.**

---

BACKGROUND / PROPOSAL:

During the preparation of the RFD for the Valleyview Sand and Salt shed it was determined that when the original estimate for the proposed sheds was prepared, a cost for the building alone was what was presented to Council and approved in the budget. The associated costs for a project of this nature were not included. After further review and considering funds already spent on the Grovedale building it has been determined that the total project cost is \$602,500.00. Of this amount \$380,000.00 has already been approved by Council. This leaves a shortfall of \$242,500.00. A breakdown of the costs contributing to the shortfall is contained below.

The project has not been overspent as only the gravel pad and the cement blocks plus some design has been spent to date for a total of \$199,000.00.

---

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

To prevent this from occurring again, a checklist will be developed to address all aspects of major projects and capital expenditures.

Council has the ability to halt, delay or cancel the project. However with the identified need for the facility and the possibility of entering into agreements to maintain additional roadways in the area this option is not recommended by administration.

---

COSTS / SOURCE OF FUNDING:

Retaining walls	\$43,000.00
Gravel pad	\$100,000.00
Fire wall protection	\$8,500.00
Paving of floor surface	\$70,000.00
Power supply	\$8,000.00
Design	\$13,000.00
<b>Total</b>	<b>\$242,500.00</b>

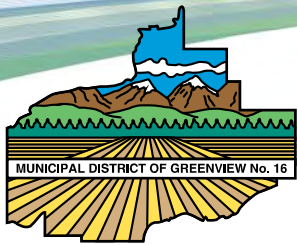


Building capital reserve

---

ATTACHMENT(S):

-



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T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

SUBJECT: **Appointment of Member to the SDAB**  
SUBMISSION TO: Regular Council Meeting  
MEETING DATE: January 28, 2014  
DEPARTMENT: Corporate Services/Legislative Services  
FILE NO./LEGAL:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH MANAGER:  
GM: RO PREPARER: LC  
LEGAL/ POLICY REVIEW: LC  
FINANCIAL REVIEW:

---

RECOMMENDED ACTION:

**That Council appoints \_\_\_\_\_ to serve on the Subdivision and Development Appeal Board to fill the vacant position for the term ending October 2014.**

---

BACKGROUND / PROPOSAL:

We have received two applications from people interested in filling the last remaining vacancy on the Subdivision and Development Appeal Board. Their submissions are attached.

---

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council may choose one or neither of these applicants to serve on the noted board.

---

COSTS / SOURCE OF FUNDING:

Included in Budget

---

ATTACHMENT(S):

- Email – Pat Cooke;
- Email – Tammy Day.

## Lucien Cloutier

---

**From:** Tammy Day  
**Sent:** January-16-14 2:44 PM  
**To:** Lucien Cloutier  
**Subject:** Re: Grovedale Rep

Well...I have some historical experience, as I was on the Municipal Planning Commission way back when I was on Council 1989 - 1992. Also, I have had direct roles in subdivision applications, appeals, and approvals with my own and family properties.

This type of municipal responsibility is still of interest to me, and I would like to have the opportunity to sit on this Committee. Thanks!

Take care,

Tammy

-----Original Message-----

From: Lucien Cloutier

Subject: RE: Grovedale Rep

Sent: Jan 16, 2014 1:14 PM

Yes, it is. I will be bringing names for this to the next Council meeting. Are there any specific things you'd like to mention in your submission that would benefit Council in their consideration of your application?

Lucien

-----Original Message-----

From: Tammy Day

Sent: January-15-14 6:54 PM

To: Lucien Cloutier

Subject: Grovedale Rep

Happy New Year, Lucien!

I just saw a poster up at the Grovedale post off ice which says there is a vacancy on the Subdivision and Development Appeal Board. Is it still open? If so, I am interested. Please, let me know.

Thnaks,

Tammy Day

Sent on the TELUS Mobility network with BlackBerry

Sent on the TELUS Mobility network with BlackBerry

## Lucien Cloutier

---

**From:**  
**Sent:** December-19-13 11:27 AM  
**To:** Lucien Cloutier  
**Subject:** Committee positions

Lucien I would be very interested in serving on the Subdivision appeal committee  
What information do u require I have taken many course such as negotiation skills,  
conflict resolution, how to listen and mediation skills I would be very willing to do  
what is necessary to learn more about subdivisions and the appeal process, just let  
me know

Pat Cooke  
Grovedale

Sent from my iPad

## Lucien Cloutier

---

**From:** Pat Cooke <  
**Sent:** January-18-14 9:56 AM  
**To:** Lucien Cloutier  
**Subject:** Re: Subdivision appeal committee

Thanks Lucien

My printer is not working so hope the following will serve to introduce me to council

I have lived, and volunteered in the M.D of Greenview since 1997 and can appreciate why there is interest in the development of subdivision growth.

I respect the work of council to manage the development of subdivisions so they comply with the general land use plan of the M.D.

I have had training in the areas of negotiation skills, conflict resolution and communication skills

In the past I was a volunteer with the Wild Rose Foundation for 4 years traveling the Peace country introducing board development to organization requiring a helping hand to get on track with running their boards.

Recently I spent 10 years as a board member for the FCSS of Green View leaving the position only because I felt it was time for someone else (hopefully from Grovedale) to have the opportunity to contribute to an excellent board.

Currently I (as a volunteer) serve as chair on a youth justice committee dealing with young offenders who are referred by the court system.

Also I have been appointed by the Minister of Transportation to serve on the Transportation Safety Board reviewing driver's licenses that have been suspended due to poor driving habits. This entails an interview with the individual and making the decision as to whether they should have their license reinstated or if other conditions need to be used to make the highways safe. My six year term expires in May of this year.

Thank you for the opportunity to apply for a position of member of the Subdivision Appeal Committee.  
Sent from my iPad

> On Jan 13, 2014, at 7:05 AM, Lucien Cloutier  
<Lucien.Cloutier@MDGreenview.ab.ca> wrote:

>

> Hi! Yes, I have your submission. I think it will be going to the January 28 Council meeting for consideration.

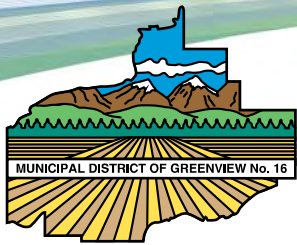
>

> Lucien

>

> -----Original Message-----

> From: . . . . .  
> Sent: January-11-14 11:10 PM  
> To: Lucien Cloutier  
> Subject: Subdivision appeal committee  
>  
> Lucien hope u received my  
> Email re my interest in being on this committee Have not heard anything yet Sent  
from my iPad



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---

SUBJECT:	<b>Chamber Ball 2014</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	Regular Council Meeting	CAO: MH	MANAGER:
MEETING DATE:	January 28, 2014	GM: DM	PREPARER: LK
DEPARTMENT:	Community Services	LEGAL/ POLICY REVIEW:	
FILE NO./LEGAL:		FINANCIAL REVIEW:	

---

RECOMMENDED ACTION:

**That Council approve sponsorship in the amount of \$250.00 for the Chamber Ball 2014 being held at the Holiday Inn Grande Prairie on February 1, 2014.**

---

BACKGROUND / PROPOSAL:

A sponsorship request was received on January 20, 2014 from Grande Prairie & District Chamber of Commerce to sponsor a Venue \$1,500.00, Décor \$1,500.00, Dinner Music \$500.00, or Table Sponsor \$250.00.

---

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council may choose another sponsorship level or not to supply any sponsorship at all.

---

COSTS / SOURCE OF FUNDING:

Funds to be drawn from Miscellaneous Grants

---

ATTACHMENT(S):

- Email dated January 20, 2014 from Grande Prairie & District Chamber of Commerce.

**From:** Grande Prairie & District Chamber of Commerce [<mailto:news@gpchamber.com>]

**Sent:** Monday, January 20, 2014 8:10 AM

**To:** Lianne Kruger

**Subject:** Chamber Ball - Sponsorships Still Available

Having trouble viewing this email? [Click here](#).

You're receiving this email because of your relationship with Grande Prairie & District Chamber of Commerce. Please [confirm](#) your continued interest in receiving email from us. To ensure that you continue to receive emails from us, add [news@gpchamber.com](mailto:news@gpchamber.com) to your address book today.

You may [unsubscribe](#) if you no longer wish to receive our emails.

# Chamber of Commerce



## GRANDE PRAIRIE & DISTRICT

*Save the Date!*  
2014 CHAMBER BALL  
Saturday, February 1

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**Chamber Ball 2014**

Canadian Tire  
Chamber of Commerce  
GRANDE PRAIRIE & DISTRICT

### Sponsorship Information

Entertainment Sponsor	\$2,500 SOLD
Reception Sponsor	\$1,500 SOLD
Wine Sponsor	\$1,000 SOLD
Grand Draw Sponsor	\$1,000 SOLD
<b>Venue Sponsor</b>	<b>\$1,500</b>
• Entrance Signage will be provided for display.	
• Verbal mention during the program.	
• Logo to be displayed on the Chamber website.	
<b>Decor Sponsor</b>	<b>\$1,500</b>
• Signage will be provided at the venue.	
• Verbal mention during the program.	
• Logo to be displayed on the Chamber website.	
<b>Dinner Music Sponsor</b>	<b>\$500</b>
• Signage will be provided at the venue.	
<b>Table Sponsor</b>	<b>\$250</b>
• Will receive recognition on the tables.	

**All sponsors receive the following:**

- Recognition on a PowerPoint slide-show that will continuously play throughout the evening.
- Recognition in advertising in the Daily Herald Tribune.
- Recognition on the formal program distributed to each attendee at the evening of the Chamber Ball.

**Chamber of Commerce**  
GRANDE PRAIRIE & DISTRICT

**Contact:** Amanda Frayn  
**Call:** 780.532.5340  
**Email:** [membership@gpchamber.com](mailto:membership@gpchamber.com)

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Grande Prairie & District Chamber of Commerce | 11330 106 Street | Grande Prairie | Alberta | T8V 7X9 | Canada