



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday October 15, 2019

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting minutes held Monday September 23, 2019 to be adopted.	4
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 19-825 Big Lakes County and Municipal District of Greenview Intermunicipal Development Collaboration Framework	15
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	• Division 9	
	• Division 9	
#9	CORRESPONDENCE	
	• Expedited Viability Review Process	
	• Nitehawk Comedy Night	
	• Big Smoky Pipeline Update – Crooked Creek Area	
	• Big Smoky Pipeline Update – Ridgevalley Area	
	• Big Smoky Pipeline Update – Little Smoky Area	
	• Intermunicipal Development Plan Letter	
	• Natural Resources Conservation Board 2018-19 Report	
	• Peace Firefighters Fun Hockey Tournament	
	• Peace Officer Monthly Report	
	• Peace Library Systems	
#10	CLOSED SESSION	
	10.1 Information that is or will be available to the public (FOIPP; Section 29)	
	10.2 Intergovernmental Relations (FOIPP; Section 21)	
	10.3 Intergovernmental Relations (FOIPP; Section 21)	

10.4 Intergovernmental Relations
(FOIPP; Section 21) (verbal)

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, September 23, 2019

1: Reeve Dale Smith called the meeting to order at 9:08 a.m.
CALL TO ORDER

PRESENT	Ward 5 Ward 2 Ward 3 Ward 4 Ward 7 Ward 8 Division 9 Division 9	Reeve Dale Smith Councillor Dale Gervais Councillor Les Urness Councillor Shawn Acton Councillor Roxie Rutt Councillor Bill Smith Councillor Duane Didow Councillor Tyler Olsen
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Infrastructure & Planning Marketing & Communications Manager Recording Secretary	Denise Thompson Rosemary Offrey Roger Autio Stacey Sevilla Teresa Marin
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ABSENT	Ward 1 Ward 6 General Manager, Community Services	Deputy Reeve Winston Delorme Councillor Tom Burton Stacey Wabick
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#2: MOTION: 19.09.635. Moved by: COUNCILLOR DALE GERVAIS
AGENDA That Council adopt the September 23, 2019 Regular Council Meeting Agenda with additions:

- Agenda Item 10.2 Intergovernmental Relations (*Section 21*)
- Agenda Item 10.3 Information Harmful to Personal Privacy (*Section 17*)

CARRIED

#3.1 REGULAR COUNCIL MEETING MINUTES MOTION: 19.09.636. Moved by: COUNCILLOR BILL SMITH
That Council adopt the minutes of the Regular Council Meeting held on Tuesday September 9, 2019 as presented.

CARRIED

**#3.2
BUSINESS ARISING
FROM MINUTES**

3.2 BUSINESS ARISING FROM MINUTES:

Council discussed the time period to appeal the ASP Bylaw for the Tri Municipal Industrial Partnership Area Structure Plan.

4.0 PUBLIC HEARINGS

There were no Public Hearings presented.

**#5.0
DELEGATION**

5.0 DELEGATIONS

There were no delegations present.

6.0 BYLAWS

There were no Bylaws presented.

**#7
BUSINESS**

7.0 BUSINESS

7.1 2019 AGGREGATE

Councillor Bill Smith vacated the meeting at 9:11 a.m. due to conflict of interest.

55,000T OF 2:25
GRAVEL FOR FTR
AREA FROM
TIMBER PRO
LOGGING LTD. -
\$742,500.00

MOTION: 19.09.637. Moved by: COUNCILLOR DUANE DIDOW

That Council agree to purchase 55,000t of 2:25 gravel for the Forestry Trunk Road area from Timber Pro Logging Ltd. in the amount of \$742,500.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

10,000T OF 2:40
GRAVEL FOR FTR
AREA FROM
TIMBER PRO
LOGGING LTD. -
\$130,000.00

MOTION: 19.09.638. Moved by: COUNCILLOR TYLER OLSEN

That Council agree to purchase 10,000t of 2:40 gravel for the Forestry Trunk Road area from Timber Pro Logging Ltd. in the amount of \$130,000.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

Councillor Bill Smith re-entered the meeting at 9:29 a.m.

40,000T OF 2:25
GRAVEL FOR
RIDGEVALLEY AREA
FROM GLACIER
ROCK RESOURCES -
\$550,000.00

MOTION: 19.09.639. Moved by: COUNCILLOR ROXIE RUTT

That Council agree to purchase 40,000t of 2:25 gravel for the Ridgevalley area from Glacier Rock Resources in the amount of \$550,000.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

30,000T OF 2:25
GRAVEL FOR THE
NFC AREA FROM
GLACIER ROCK
RESOURCES -
\$412,500.00

MOTION: 19.09.640. Moved by: REEVE DALE SMITH

That Council agree to purchase 30,000t of 2:25 gravel for the New Fish Creek area from Glacier Rock Resources in the amount of \$412,500.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

50,000T OF 2:25
GRAVEL FOR THE
VV AREA FROM
GLACIER ROCK
RESOURCES -
\$687,500.00

MOTION: 19.09.641. Moved by: COUNCILLOR LES URNESS

That Council agree to purchase 50,000t of 2:25 gravel for the Valleyview area from Glacier Rock Resources in the amount of \$687,500.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

40,000T OF 2:25
GRAVEL FOR THE
LITTLE SMOKY
AREA FROM
KNELSON SAND
AND GRAVEL -
\$500,000.00

MOTION: 19.09.642. Moved by: COUNCILLOR DALE GERVAIS

That Council agree to purchase 40,000t of 2:25 gravel for the Little Smoky area from Knelsen Sand and Gravel in the amount of \$500,000.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

25,000T OF 2:25
GRAVEL FOR THE
SUNSET HOUSE
AREA FROM
GLACIER ROCK
RESOURCES -
\$343,750.00

MOTION: 19.09.643. Moved by: COUNCILLOR SHAWN ACTON

That Council agree to purchase 25,000t of 2:25 gravel for the Sunset House area from Glacier Rock Resources in the amount of \$343,750.00 according to the terms of the 2019 Aggregate Supply RFQ with funding to come from Operations' Gravel Purchasing budget.

CARRIED

7.2 INTERNET SATISFACTION SURVEY RESULTS

INTERNET
SATISFACTION
SURVEY

MOTION: 19.09.644. Moved by: COUNCILLOR DALE GERVAIS

That Council accept the report with results from the Internet Satisfaction Survey for information as presented.

CARRIED

7.3 2019 STAKEHOLDER OUTREACH SPORT CLAY SHOOT REPORT

RESULTS OF THE
2019
STAKEHOLDER
OUTREACH
SPORTING CLAY
SHOOT

MOTION: 19.09.645. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the report with results of the 2019 Stakeholder Outreach Sporting Clay Shoot fundraiser for information as presented.

CARRIED

SEPTEMBER 10,
2020 –DATE FOR
THE STAKEHOLDER
OUTREACH
SPORTING CLAY
SHOOT

MOTION: 19.09.646. Moved by: COUNCILLOR DALE GERVAIS
That Council set the date for the Stakeholder Outreach Sporting Clay Shoot for September 10, 2020.

CARRIED

7.4 ORGANIZATIONAL MEETING DATE CHANGE

SCHEDULING -
ORGANIZATIONAL
MEETING

MOTION: 19.09.647. Moved by: COUNCILLOR DUANE DIDOW
That Council receive the request for scheduling of the 2019 Organizational Meeting for information.

CARRIED

Reeve Dale Smith recessed the meeting at 10:09 a.m.
Reeve Dale Smith reconvened the meeting at 10:15 a.m.

7.5 VALLEYVIEW ENHANCEMENT SOCIETY CHRISTMAS GALA – SPONSORSHIP REQUEST

VV ENHANCEMENT
SOCIETY
CHRISTMAS GALA
SPONSORSHIP

MOTION: 19.09.648. Moved by: COUNCILLOR ROXIE RUTT
That Council approve sponsorship in the amount of \$1,000.00 to the Valleyview Enhancement Society for the 2019 Christmas Gala, with funds to come from the Community Services Miscellaneous Grant.

CARRIED

7.6 2019 MISSED BUDGET INFORMATION

FOX CREEK
MULTIPLEX

MOTION: 19.09.649. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to add \$4,750,000.00 for the Fox Creek Multiplex to the 2019 Consolidated Budget, with funds to come from the Greenview Carryover Reserves.

CARRIED

**GRANDE CACHE
FIRE HALL/PUBLIC
SERVICE BUILDING**

MOTION: 19.09.650. Moved by: COUNCILLOR SHAWN ACTON
That Council direct Administration to add \$3,500,000 for the Grande Cache Fire Hall/Public Service Building to the 2019 Consolidated Budget, with funds to come from the Fire Facilities Reserve.

CARRIED

**GRANDE CACHE
LANDFILL &
RECYCLING LANDFILL
& RECYCLING
LANDFILL
MODIFICATIONS**

MOTION: 19.09.651. Moved by: COUNCILLOR ROXIE RUTT
That Council direct Administration to add \$42,966 for the Grande Cache Landfill & Recycling Landfill & Recycling Landfill Modifications to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDECACHE
LANDFILL &
RECYCLING LAND
PURCHASE**

MOTION: 19.09.652. Moved by: COUNCILLOR DUANE DIDOW
That Council direct Administration to add \$60,000 for the Grande Cache Landfill & Recycling Land Purchase to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
PUBLIC WORKS
PLOW/SAND
TRUCK**

MOTION: 19.09.653. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to add \$300,000 for the Grande Cache Public Works Plow/Sand Truck to the 2019 Consolidated Budget, with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
PUBLIC WORKS
STAIR
MODIFICATIONS**

MOTION: 19.09.654. Moved by: REEVE DALE SMITH
That Council direct Administration to add \$36,372 for the Grande Cache Public Works Stair Modifications to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
WATER
/WASTEWATER STP
CLARIFIER
MANHOLE B
REPAIRS**

MOTION: 19.09.655. Moved by: COUNCILLOR LES URNESS
That Council direct Administration to add \$120,000 for the Grande Cache Water/Wastewater STP Clarifier & Manhole B Repairs to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
WATER
/WASTEWATER
SCADA**

MOTION: 19.09.656. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to add \$40,000 for the Grande Cache Water/Wastewater SCADA to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
PUBLIC WORKS
STAIR
MODIFICATIONS**

MOTION: 19.09.657. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to add \$37,189 for the Grande Cache Campground to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
PUBLIC WORKS
STAIR
MODIFICATIONS**

MOTION: 19.09.658. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to add \$566,250 for the Grande Cache - Water/Wastewater – Replace Water line from Victor Lake to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
FIRE DEPT – AERIAL
PLATFORM LADDER
TRUCK**

MOTION: 19.09.659. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to add \$489,770 for the Grande Cache Fire Department – Aerial Platform Ladder Truck to the 2019 Consolidated Budget with funds to come from the Grande Cache Carryover Reserves.

CARRIED

**GRANDE CACHE
RECREATION
ADMIN. FITNESS
CENTRE & TRAILS
MASTERPLAN**

MOTION: 19.09.660. Moved by: REEVE DALE SMITH
That Council direct Administration to add \$197,500 for the Grande Cache Recreation Admin. Fitness Center & Trails Masterplan to the 2019 Consolidated Budget with funds to come from the Operating Contingency Reserve.

CARRIED

**GRANDE CACHE
REC. AQUATICS
ENTRAPMENT
COVERS,
UNDERWATER
LIGHTING &
DOLPHIN 300XL
VAC**

MOTION: 19.09.661. Moved by: COUNCILLOR DUANE DIDOW
That Council direct Administration to add \$25,887 for the Grande Cache Recreation Aquatics Entrapment Covers, Underwater lighting & Dolphin 300XL Vac to the 2019 Consolidated Budget with funds to come from the Greenview Recreation Reserves.

CARRIED

**GRANDE CACHE
REC. FAC. CENTRE
RETAIN. WALL,
EPOXY COATING
FAC. FLOORS
NORDIC EMERG.
BACKUP PUMPS,
ABSORPTION
TANKS, ARENA
DRESSING RMS
ASSESSMENT**

MOTION: 19.09.662. Moved by: COUNCILLOR ROXIE RUTT
That Council direct Administration to add \$57,728 for the Grande Cache Recreation Facility Centre Retaining Wall, Epoxy Coating Facility Floors Nordic Emergency Backup Pumps, Absorption Tanks, Arena Dressing Rooms Assessment to the 2019 Consolidated Budget with funds to come from the Recreation Reserves.

CARRIED

**DESCRIPTIVE
DETAILS – 2019
MISSED BUDGET
INFORMATION
MOTIONS**

MOTION: 19.09.663. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to include descriptive details for the 2019 Missed Budget Information motions; 19.09.649, 19.09.650, 19.09.651, 19.09.652, 19.09.653, 19.09.654, 19.09.655, 19.09.656, 19.09.657, 19.09.658, 19.09.659

CARRIED

7.7 TRANSFER OF FUNDS TO ACCOMMODATE ADDITIONAL AGGREGATE

**TRANSFER FROM
CAPITAL RD CONST.
TO OP. FTR
GRAVELLING
BUDGET**

MOTION: 19.09.664. Moved by: COUNCILLOR DALE GERVAIS
That Council authorize Administration to transfer \$300,000.00 from the Capital Road Construction budget to the Operational Forestry Trunk Road Graveling Budget.

CARRIED

7.8 SHAND TRAILER PARK – TRAILER DISPOSAL REQUEST

**REQUEST TO
WAIVE BACK TAXES
AND PENALTIES –
SHAND TRAILER
PARK**

MOTION: 19.09.665. Moved by: COUNCILLOR DUANE DIDOW
That Council take no action on the request from Mr. Alan Ritter “to waive back taxes and penalties on Stall #6 in order to allow it to be economically feasible to restore it back to an inhabitable resident and keep it out of the Landfill, and return it to revenue and tax generating property.”

CARRIED

**LANDFILL REQUEST
- SHAND TRAILER
PARK**

MOTION: 19.09.666. Moved by: COUNCILLOR DALE GERVAIS
That Council take no action on the request from Mr. Alan Ritter “to instruct the MD of Greenview Landfill Department to accept the 4 current dilapidated Mobile Homes and store them until such a time as additional space in the Landfill has been established.”

CARRIED

**MOBILE HOME
DISPOSAL
REQUEST - SHAND
TRAILER PARK**

MOTION: 19.09.667. Moved by: COUNCILLOR TYLER OLSEN
That Council take no action on the request from Mr. Alan Ritter “to give direction to the MD of Greenview Landfill Department to work with Shand Trailer Court at coming up with a Long Term Solution and Process to deal with future dilapidated mobile homes.”

CARRIED

7.9 SUICIDE PREVENTION RESOURCE CENTRE 9TH ANNUAL CHAIR EXTRAORDINAIRE GALA - SPONSORSHIP REQUEST

**SPONSORSHIP –
SPRC 9TH ANNUAL
CHAIR
EXTRAORDINAIRE
GALA**

MOTION: 19.09.668. Moved by: COUNCILLOR BILL SMITH
That Council accept the Suicide Prevention Resource Centre for the 9th Annual Chair Extraordinaire Gala's request for sponsorship, to be held on Saturday, October 19, 2019 in Grande Prairie, AB., for information, as presented, with sponsorship of \$2,500.00 from Community Service Miscellaneous Grant.

CARRIED

**#8
COUNCILLORS
BUSINESS &
REPORTS**

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME was unavailable to give his report.

WARD 2

COUNCILLOR DALE GERVAIS submitted his update to Council on his recent activities, which include;
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
2nd Annual Greenview Sport Clay Shoot
September 16, 2019 Committee of the Whole Meeting
Greenview Regional Multiplex Board Meeting

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which include;
September 9, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
2nd Annual Greenview Sport Clay Shoot
September 16, 2019 Committee of the Whole
Greenview Regional Multiplex Board

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;
September 9, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
Valleyview & District Recreation Board Meeting
2nd Annual Greenview Sport Clay Shoot
September 16, 2019 Committee of the Whole Meeting

Fox Creek Synergy Group Meeting
Fox Creek Library Board Meeting
Valleyview & District Library Board Meeting
STARS
South Peace Regional Archives Meeting

**FOX CREEK
CHAMBER OF
COMMERCE SMALL
BUSINESS AWARDS
GALA**

MOTION: 19.09.669. Moved by: COUNCILLOR DALE GERVAIS
That Council approve sponsorship in the amount of \$1,000.00 to the Fox Creek Chamber of Commerce for the Fox Creek Small Business Awards Gala in Fox Creek, Friday, October 18, 2019, with funds to come from Community Service Miscellaneous Grant.

CARRIED

WARD 5

REEVE DALE SMITH updated Council on his recent activities, which Include;
September 9, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
Policy Review Committee Meeting
2nd Annual Greenview Sport Clay Shoot
September 16, 2019 Committee of the Whole Meeting
Meeting with Tom McDonald from AWN

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;
Grande Prairie Regional Recreation Committee Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
Grande Prairie Public Library Board Meeting
Policy Review Committee Meeting
MD of Greenview Library Board Meeting
Rural Crime Town Hall Meeting with Minister Schweitzer, Minister Toews and MLA Allard
Tri Municipal Industrial Partnership Meeting
Grande Prairie Chamber of Commerce Stakeholders Round Table Discussion
September 16, 2019 Committee of the Whole Meeting
East Smoky Recreation Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation

Peace Library Systems Board Meeting
September 16, 2019 Committee of the Whole Meeting
Crooked Creek Recreation Club Meeting
FCSS Meeting
Grande Spirit Foundation Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
September 9, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
Justice Minister Meeting

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
September 9, 2019 Regular Council Meeting
Philip J. Currie Dinosaur Museum Meeting
Capital Planning
MPC
Committee of the Whole Meeting
Clay Shoot

**COVERAGE OF
HOTEL ROOM
COSTS – INVITED
GREENVIEW FIRE
DEPARTMENT**

MOTION: 19.09.670. Moved by: **COUNCILLOR TYLER OLSEN**
That Council approve the coverage of hotel room costs for the invited MD of Greenview Fire Department members to attend the Fox Creek Fire Department Award Ceremony in Fox Creek, AB., with funds to come from the Fire Services Budget.

CARRIED

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
September 9, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
5 Year Capital Budget Presentation
Tri Municipal Industrial Partnership Meeting
September 16, 2019 Committee of the Whole Meeting
Bighorn Golden Age Club Lunch and Learn – Guest Speaker
Grande Cache Staff Appreciation BBQ
FCSS Board Meeting
West Yellowhead Community Futures

#9
CORRESPONDENCE

9.0 CORRESPONDENCE

COUNCIL
CORRESPONDENCE

MOTION: 19.09.671. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the correspondence for information, as presented.
CARRIED

#10 CLOSED
MEETING

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.09.672. Moved by: COUNCILLOR ROXIE RUTT
That the meeting go to Closed Session, at 11:32 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.
CARRIED

10.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(FOIPP; Section 21)

10.2 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(FOIPP; Section 21)

10.3 INFORMATION HARMFUL TO PERSONAL PRIVACY
(FOIPP; Section 17)

OPEN SESSION

MOTION: 19.09.673. Moved by: COUNCILLOR ROXIE RUTT
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:05 p.m.
CARRIED

11.0 ADJOURNMENT

#11
ADJOURNMENT

MOTION: 19.09.674. Moved by: COUNCILLOR BILL SMITH
That this Regular Council meeting adjourn at 12:05 p.m.
CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: Bylaw 19-825 Big Lakes County and Municipal District of Greenview Intermunicipal Collaboration Framework

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	October 15, 2019	CAO: DT MANAGER:
DEPARTMENT:	CAO SERVICES	GM: PRESENTER: DT
STRATEGIC PLAN:	Intergovernmental Relations	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26, Part 17.2.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw 19-825 Big Lakes County and Municipal District of Greenview Intermunicipal Collaboration Framework”.

MOTION: That Council give Third Reading to Bylaw 19-825 Big Lakes County and Municipal District of Greenview Intermunicipal Collaboration Framework”.

BACKGROUND/PROPOSAL:

At First Reading, Council recommended that the ICF with Big Lakes resemble the format of the other ICFs completed by Greenview, where the Bylaw simply references the ICF attached thereto. Big Lakes has agreed to this change.

Big Lakes County Council recommended an agreement be drawn up for the shared road maintenance to ensure everything is properly on record. This agreement has been attached for Council information. This agreement reflects the shared maintenance of the roads as discussed and shared with the committee. This agreement will be ratified by the administrations of the respective municipalities in the coming weeks, and will be referenced in the ICF.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview and Big Lakes will have a completed ICF creating a foundation for discussions on shared services.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to reject the proposed changes or make further recommendations.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform Big Lakes of Council's decision.

ATTACHMENT(S):

- Draft ICF
- Draft Road Maintenance Agreement
- Bylaw 19-825

Intermunicipal Collaboration Framework Agreement

Between:

Big Lakes County,

A municipality incorporated under the laws of Alberta
(Hereinafter referred to as "Big Lakes")

And

Municipal District of Greenview No. 16,

A municipality incorporated under the laws of Alberta
(Hereinafter referred to as "Greenview")

WHEREAS, Big Lakes and Greenview share a common border, and

WHEREAS, Big Lakes and Greenview share common interests and are desirous of working together to provide services to their ratepayers; and

WHEREAS, the *Municipal Government Act (MGA)* stipulates that municipalities that have a common boundary must create a framework with each other that identifies the services provided by each municipality and the funding arrangements for these services.

NOW THEREFORE, by mutual covenant of the parties hereto it is agreed as follows:

A. DEFINITIONS

1) In this agreement

- a. "Services" means those services relating to:
 - i. Water/Wastewater
 - ii. Solid Waste
 - iii. Emergency Services
 - iv. Transportation
 - v. Recreation
- b. "Municipal Services" is a service provided by a municipality through either its own administration or by a third party such as a contractor, or other agency/company.
- c. "Intermunicipal Services" is a service that is provided to two or more municipalities. This can be provided by one or more municipalities or by a third party such as a service commission, municipal controlled corporation, authority, etc.

B. TERM AND REVIEW

- 1) In accordance with the *Municipal Government Act (MGA)*, this is a permanent Agreement that shall come into force on final passing of the bylaws by both municipalities.

- 2) This Agreement may be amended by mutual consent of both parties unless specified otherwise in this Agreement.
- 3) It is agreed by Big Lakes and Greenview that the Intermunicipal Collaboration Committee shall meet at least once every two (2) years to review the terms and conditions of the Agreement. First meeting shall occur prior to the end of year 2020.

C. INTERMUNICIPAL COOPERATION

- 1) Big Lakes and Greenview agree to create a recommending body known as the Intermunicipal Collaboration Committee (hereinafter referred to as the Committee).
- 2) The Committee shall meet on an as required basis and will develop recommendations to the Councils on all matters of strategic direction and cooperation affecting the residents and ratepayers of both Parties.
- 3) The Committee shall consist of four (4) members being two elected officials from each Party. Both Reeve's shall be ex-officio members to the Committee. Both CAO's shall provide advisory assistance as required.
- 4) The CAO's will be responsible to develop agendas and recommendations on all matters. CAO's will be responsible for forwarding all recommendations from the Committee to their respective Councils.
- 5) Either Party, by giving at least 30 days' notice, may trigger the requirement for the Committee to hold a meeting. Meeting requests shall be directed to the CAO for the respective municipality.

D. SERVICE DELIVERY

- 1) When one Party desires to enter into a new joint servicing arrangement, a Service Agreement shall be required to be developed on that specific service.
- 2) When developing Service Agreements for each Council's consideration, the Committee shall discuss and clearly identify which municipality will lead service delivery for the service(s) and determine the appropriate funding model for the service(s) being discussed.
- 3) All future Service Agreements shall set out a process for discontinuing the service provided if one or both Parties wish to discontinue in the service delivery.
- 4) All future Service Agreements shall set out a timeframe for the delivery of the service(s) being discussed including the start and end date for the Agreement.
- 5) Both Parties acknowledge and agree that they may from time to time provide financial assistance to not for profit organizations functioning outside their jurisdictional boundaries.

- 6) Both Parties recognize that the decision to participate in or not participate in a project/arrangement ultimately lies with the respective municipal councils.

E. MUNICIPAL SERVICES

- 1) Big Lakes and Greenview provide the following municipal services to their residents as outlined in Schedule A.
- 2) **Water/Wastewater**
 - a. Big Lakes and Greenview have agreed that water and wastewater services are best provided independently by both municipalities.
 - b. Big Lakes and Greenview have agreed that Big Lakes residents can use Greenview's Fill Station located at the Sunset House location at the same cost as Greenview's residents.

F. INTERMUNICIPAL SERVICES

1) Solid Waste

- a. Big Lakes and Greenview have agreed that solid waste services are best provided on an intermunicipal basis to better serve our residents.
- b. Big Lakes and Greenview have agreed to have Greenview continue leading the delivery of this service.
- c. Big Lakes and Greenview have agreed to fund solid waste services on a fifty/fifty basis (50/50) as per the current Memorandum of Agreement regarding the Recycling Bins Located at Sunset House.
- d. Big Lakes County and Greenview have agreed that residents of Big Lakes County may continue to use the waste bins as provided by Greenview.

2) Emergency Services

- a. Emergency Management
 - i. Big Lakes and Greenview have agreed that emergency management is best provided on an intermunicipal basis.
 - ii. Big Lakes and Greenview recognize that both municipalities are members of the Northwest Alberta Emergency Resource Agreement and shall follow the delivery and funding specifications under this Agreement.
- b. Fire Services
 - i. Big Lakes and Greenview have agreed that fire services are best provided on an intermunicipal basis.
 - ii. Big Lakes and Greenview have agreed to the delivery and funding specifications under the current Mutual Aid Fire Agreement.

3) Transportation

a. Roads

- i. Big Lakes and Greenview have agreed that transportation services are best provided on an intermunicipal basis.
- ii. Big Lakes and Greenview have agreed that each municipality is responsible for the delivery and funding of this service, including gravelling/general maintenance, as per the Road Maintenance Exchange Agreement.
- iii. Big Lakes and Greenview have agreed to continue working cooperatively on matters concerning the delivery and maintenance of transportation services to their shared residents.

b. Boat Launch

- i. Big Lakes and Greenview have agreed to continue working together to explore the possibility of upgrades for recreation to the south side of Snipe Lake.

c. Alder Ridge Bridge

- i. Big Lakes and Greenview have agreed to investigate a comprehensive bridge study on the replacement of the Alder Ridge Bridge.

4) Recreation

a. Golden Triangle Snowmobile Trail System

- i. Big Lakes and Greenview have agreed that the Golden Triangle Snowmobile Trail System is best provided on an intermunicipal basis to better serve both municipalities and the surrounding area.
- ii. Big Lakes and Greenview have agreed to have Woodlands County continue leading the delivery of the service.
- iii. Big Lakes and Greenview have agreed to the terms of funding the Golden Triangle Snowmobile Trail System as per the Golden Triangle Partnership Agreement.

b. Little Smoky Ski Hill

- i. Big Lakes and Greenview have agreed that the Little Smoky Ski Hill is best provided on an intermunicipal basis to better serve both municipalities and the surrounding area.
- ii. Big Lakes and Greenview have agreed that the M.D. of Smoky River will continue to be the lead municipality.
- iii. Big Lakes and Greenview have agreed to the terms of delivery and funding of the Little Smoky Ski Hill as per the Little Smoky Ski Hill Agreement between the M.D. of Smoky River, Big Lakes, and Greenview.

- c. Big Lakes and Greenview have agreed to continue to work together to update roads and infrastructure necessary to facilitate recreation.

G. FUTURE PROJECTS & AGREEMENTS

- 1) In the event either municipality initiates the development of a new project and/or service that may require a cost-sharing agreement, the initiating municipality's Chief Administrative Officer will notify the other municipality's Chief Administrative Officer.
- 2) The Committee will be the forum used to address and develop future mutual aid agreements and/or cost sharing agreements for future respective Councils consideration. In the event the Councils are unable to reach an agreement, the dispute shall be dealt with through a dispute resolution process as outlined in Section H.
- 3) Both Parties recognize that the decision to participate in or not participate in a project/arrangement ultimately lies with the respective municipal councils.

H. INDEMNITY

- 1) Each of the parties hereto shall be responsible for and indemnify and save harmless the other party for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this agreement; provided that such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law.
- 2) The indemnifications set forth in Section H.1 hereof, will survive the expiration of the term or termination of this Agreement for whatever cause and any renewal or extension of the term, as the case may be.
- 3) Each of the parties hereto will be responsible for the acquisition of any and all necessary consents, licenses, approvals or authorities relating to their respective execution and performance of the terms of this Agreement.
- 4) One party hereto will not be liable to the other party hereto for any failure of or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement if such failure or delay has arisen from "Force Majeure." For the purpose of this Agreement, "Force Majeure" means any cause not within the control of the party, including, without limitation, interruption of telecommunications, gas, electric or other utility service, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances or explosions.
- 5) Where one party hereto is prevented from carrying out its obligations hereunder due to Force Majeure, such party will, as soon as possible, give notice of the occurrence

of such Force Majeure to the other party hereto and the party providing such notice will thereupon be excused from the performance of such obligations for the period of time directly attributable to the effect of the Force Majeure.

I. DISPUTE RESOLUTION

1) Notice of dispute

- a. In the event that one party perceives a dispute under the framework and wishes to engage in dispute resolution, the initiating party's Chief Administrative Officer must give written notice of the matters under dispute to the other party's Chief Administrative Officer.

2) Negotiation

- a. Within 14 days of after the notice is given, the Committee will meet and attempt to resolve the dispute.

3) Mediation

- a. In the event the Committee is unable to resolve an issue, Big Lakes and Greenview will seek the assistance of a mediator acceptable to both parties.
- b. The initiating party must provide the mediator with an outline of the dispute and any agreed statement of facts.
- c. Both parties must give the mediator access to all records, documents and information that the mediator may reasonably request.
- d. Both parties must meet with the mediator at such reasonable times as may be required and must, through the intervention of the mediator, negotiate in good faith to resolve their dispute.
- e. All proceedings involving a mediator are without prejudice, and the costs of mediation shall be shared equally between parties.

4) Report

- a. If the dispute has not been resolved within 6 months after the notice is given, the initiating party must, within 21 days, prepare and provide to the other party a report.
- b. The report must contain a list of the matters agreed on and those on which there is no agreement between the parties.
- c. The initiating party may prepare a report before the 6 months have elapsed if:
 - i. the parties agree, or
 - ii. the parties are not able to appoint a mediator.

5) Appointment of arbitrator

- a. Within 14 days of a report being provided, the representatives must appoint an arbitrator and the initiating party must provide the arbitrator with a copy of the report.
- b. If the representatives cannot agree on an arbitrator, the initiating party must forward a copy of the report to the Minister with a request to the Minister to appoint an arbitrator.
- c. In appointing an arbitrator, the Minister may place any conditions on the arbitration process as the Minister deems necessary.

6) Arbitration process

- a. Where arbitration is used to resolve a dispute, the arbitration and arbitrator's powers, duties, functions, practices, and procedures shall be the same as those in Division 3 of Part 17.2 of the MGA and Part 1 of the *Intermunicipal Collaboration Framework Regulation*.
- b. The arbitrator may do the following:
 - i. require an amendment to a framework;
 - ii. require a party to cease any activity that is inconsistent with the framework;
 - iii. provide for how a municipality's bylaws must be amended to be consistent with the framework;
 - iv. award any costs, fees and disbursements incurred in respect of the dispute resolution process and who bears those costs.

7) Deadline for resolving dispute

- a. The arbitrator must resolve the dispute within one year from the date the notice of dispute is given.
- b. If an arbitrator does not resolve the dispute within the time described, the Minister may grant an extension of time or appoint a replacement arbitrator on such terms and conditions that the Minister considers appropriate.

8) Arbitrator's order

- a. Unless the parties resolve the disputed issues during the arbitration, the arbitrator must make an order as soon as possible after the conclusion of the arbitration proceedings.
- b. The arbitrator's order must
 - i. be in writing
 - ii. be signed and dated
 - iii. state the reasons on which it is based
 - iv. include the timelines for the implementation of the order, and
 - v. specify all expenditures incurred in the arbitration process for payment under s708.41 of the MGA.

- c. The arbitrator must provide a copy of the order to each party
- d. If an order of the arbitrator under section is silent as to costs, a party may apply to the arbitrator within 30 days of receiving the order for a separate order respecting costs.

9) Costs of arbitrator

- a. Subject to an order of the arbitrator or an agreement by the parties, the costs of an arbitrator must be paid on a proportional basis by the municipalities that are to be parties to the framework.
- b. Each municipality's proportion of the costs must be determined by dividing the amount of that municipality's equalized assessment by the sum of the equalized assessments of both municipalities.

DRAFT

J. CORRESPONDENCE

1) Written notices under this framework shall be addressed to:

In the case of Big Lakes County:
Big Lakes County
Box 239
High Prairie, AB T0G 1E0
Attention: Chief Administrative Officer

In the case of Municipal District of Greenview No. 16
Municipal District of Greenview No. 16
Box 1079
Valleyview, AB T0H 3N0
Attention: Chief Administrative Officer

Dated this ____ day of _____

BIG LAKES COUNTY

**MUNICIPAL DISTRICT OF GREENVIEW
NO. 16**

REEVE

REEVE

CHIEF ADMINISTRATIVE OFFICER

CHIEF ADMINISTRATIVE OFFICER

Schedule A

The following is a list of Municipal Services that each municipality are currently providing for their residents:

1) **Big Lakes County**

- Grants
 - o Administration of County-issued grants
 - o Board development/board education for local groups
 - o Grant writing workshops
- GIS
 - o Map creation (i.e. wall maps, map books)
 - o Aerial photo creation
 - o Address assignment
- Reception services
- Taxation services
- Communications
 - o Monthly resident newsletter
 - o Open houses
 - o Workshops
 - o Department brochures
 - o Annual reports
 - o Updates to website and social media
 - o Annual Municipal Awareness and Community BBQ
 - o Press releases
 - o Monthly Radio updates from the Reeve
- Waste Management:
 - o Regional Landfill Facility
 - o 7 Transfer Sites
 - o 7 Recycling Stations
- Airports
 - o 2 Aerodromes
- Road maintenance
 - o Grading, graveling, snowplowing, general road maintenance of gravel roads
 - o Approach Construction and Approach Widening programs
 - o Patching, Line Painting and Crack Sealing of paved roads
 - o Sidewalk / walking trail maintenance and repair
 - o Culvert maintenance, replacement and repair
 - o Brushing
 - o Roadside Mowing
 - o Signage - installation and maintenance
 - o Dust Control Program
 - o Private Driveway Grading Program
 - o Private Driveway Snowplowing Program
- Road Drainage Maintenance and Licensed Drainage Channel Maintenance

- Bridges
 - o Bridge maintenance
 - o Bridge repairs and replacements
- Capital projects
 - o New road construction
 - o New bridge / culvert construction
 - o New or upgrade of Water/Wastewater Facilities
- Utilities
 - o Water and Wastewater service to residents of 5 hamlets
 - o Water service to 9 Water coops and 2 First Nations
 - o 5 Truckfill stations
- Agriculture
 - o Weed and Pest Inspection Programs
 - o Weed Spraying Program
 - o Agricultural Equipment rentals
 - o Agricultural Service Board
 - o Education Events
- FCSS
 - o Home Support Programs
 - o Youth Programs
 - o Newsletter program
 - o Disaster Social Services
 - o Workshop and Information Delivery
 - o Service Delivery (assisting clients with completing government forms, referrals to other programs and resources, supportive listening)
 - o Information and Networking with other agencies
 - o Social Activity grants
 - o Christmas Angel Hamper Program
 - o Family Day Celebrations
 - o Community Volunteer Income Tax Program
 - o Community Volunteer Appreciation Week
 - o Seniors Week
 - o Wall of Fame
 - o Annual County BBQ
 - o Red Silhouette Family Violence Awareness Campaign
- Animal Control
 - o Patrolling stray animals at large
 - o Responds to complaints
 - o Dog Pound Services
- Planning & Development
 - o Permits
 - o Land subdivision
 - o Land use bylaw amendments
 - o Subdivision Development Appeal Board
 - o Municipal Planning Commission

- Manage Faust Cemetery
 - Maintain and administer statutory planning documents
 - Administer Safety Codes program
- Bylaw Enforcement
 - Works with residents to resolve bylaw infractions, education and eventual enforcement
 - Coordinates with salvage companies to remove dilapidated vehicles
 - Responds to complaints
 - Mediate with neighbour disputes
- Enhanced policing
 - Drug Enforcement,
 - Controlled Drug and Substances Act,
 - Crime reduction
 - Assisting with investigation of serious crimes related to drugs
 - General duty policing service
- Peace Officers
 - Hamlet patrol service
 - Issuance of violation tickets
- Municipal Land – Sales and Leases
- Fire Services
 - Three separate fire services and emergency management agencies are in independent operation:
 - Big Lakes County (volunteer)
 - Full time paid Fire Chief
 - Volunteer Deputy Fire Chiefs
 - Five Fire Departments
 - Enilda Fire District
 - Grouard Fire District
 - Joussard Fire District
 - Faust Fire District
 - Kinuso Fire District
 - Town of High Prairie (Paid-on-call)
 - Part time paid Fire Chief
 - paid-on-call senior officers, junior officers and firefighters
 - High Prairie Fire Department
 - Town of Swan Hills (Paid-on-call)
 - Paid-on-call Fire Chief
 - paid-on-call senior officers, junior officers and firefighters
 - Swan Hills Fire Department
- Economic Development
 - Economic Development Authority
 - Business Development Officer
 - Sector profiles
 - Sector tours/mobile workshops

- Creation of a business directory and economic development website
- Conducting a visitor friendly assessment

2) **Municipal District of Greenview**

- Communications
 - Press releases
 - Newsletter
 - Advertisements
 - Social media
 - Ratepayer BBQs
- Taxation
- Maps
- Accounts Payable/Accounts Receivable
 - Billing
 - Receiving
 - Processing
- Reception Services
- Access to Applications
- FOIP requests
- IT
 - Public Wi-Fi
 - Data Management
- Solid Waste Services
 - Regional Landfill
 - Grande Cache Landfill
 - Transfer Stations
- Water Services
 - Treatment
 - Distribution
 - Bulk Water Points
- Waste Water Services
 - Collection
 - Industrial Lagoons
 - Lift Stations
- Planning and Development Services
 - Permitting
 - Monitoring Oil and Gas Development and ancillary industries
 - Development Enforcement
 - Subdivisions
 - Subdivision and Development Appeal Board (SDAB)
 - Land Use Bylaw Amendments
 - Area Structure Plans and Municipal Development Plans
 - Municipal Planning Commission
- Road Construction

- Bridge Construction and Maintenance
- Approach Construction
- Culvert Installations and maintenance
- Road Maintenance
 - o Graveling
 - o Grading
 - o Brushing
 - o Dust Control
 - o Mowing
 - o Snow Plowing
 - o Signage installation and replacement
 - o Private Driveway Plowing
- Agricultural Services
 - o Weed and Pest Inspection
 - o Limited Wildlife Control
 - o Agricultural Fleet Rental
 - o Vegetation Management
 - o Emergency response planning for animal disease outbreak
 - o Soil Conservation
 - o Workshops and seminars
 - o Information/news/articles
 - o Greenview Vet Clinic
- FCSS
 - o Senior's Yoga
 - o Red Silhouette Family Violence Awareness Campaign
 - o Babysitting/home alone course
 - o Various youth programs through School Liaison
 - o Disaster Social Services
 - o Community Volunteer Income Tax Program
 - o Home Support
 - o Employment supports
- Parks and Campground Development, operation and maintenance
- Sasquatch Program
- Community Recreation support (walking trails, grant funding, etc.)
- Cemeteries
- Economic Development
- Administration of Community Grant Program and Community Event Supports
- Emergency Services
- Emergency Management
- Rural Fire Pump management
- M.D of Greenview Library Board
- Grovedale, DeBolt and Grande Cache Fire Departments.
- Enhanced Policing
- Bylaw Enforcement Grande Cache

Third Party Services

- Large Construction Projects
- Gravel Hauls
- Regional Research Association Partnerships for Agricultural Services
- Mental Health Counselling at FCSS
- Kakwa/Big Mountain snow mobile/ATV trails (Swan City Snow Mobile Club)
- Grande Cache backcountry trails (Wilmore Wilderness)
- Assessment
- Recreation Boards (Valleyview, Fox Creek, East Smoky, Grande Cache, Grovedale, Crooked Creek.
- PCIT
- Bylaw enforcement (County of Grande Prairie)
- Enhanced RCMP
- Media design and production services
- GIS

THIS AGREEMENT DATED THE ____ DAY OF _____, 2019.

BETWEEN:

MUNICIPAL DISTRICT OF GREENVIEW
a municipal corporation pursuant
to the law of the Province of Alberta
(the "GREENVIEW")

OF THE FIRST PART

-AND-

BIG LAKES COUNTY
a municipal corporation pursuant
to the law of the Province of Alberta
(the "BIG LAKES")

OF THE SECOND PART

ROAD MAINTENANCE EXCHANGE AGREEMENT

WHEREAS, Big Lakes has the ability to provide routine road maintenance on roads within Greenview; and

WHEREAS, Greenview has the ability to provide routine road maintenance on roads within Big Lakes; and

WHEREAS, Big Lakes and Greenview are desirous of working together to provide services to their ratepayers;

NOW THEREFORE in the consideration of the covenants and promises contained in this Agreement, Greenview and Big Lakes agree as follows:

1. Term

The term of this contract shall commence on the __ day of _____, 2019 and shall remain in effect until such time as either municipality terminates the Agreement.

2. Consideration

Each municipality agrees to service the roads outlined in Schedule "A" at their own expense.

3. Big Lakes' Covenants

Big Lakes agrees that it shall:

- (3.1) be responsible for gravelling and general maintenance of the following Greenview roads:
- a. Range Rd 195, south of Township Rd 710
 - b. Range Rd 192, south of Township Rd 710
 - c. Range Rd 191, south of Township Rd 710
 - d. Township Rd 704A, east of Range Rd 192
 - e. Township Rd 730, west of Range Rd 200

4. Greenview's Covenants

Greenview agrees that it shall:

- (4.1) be responsible for gravelling and general maintenance of the following Big Lakes roads:
- a. Township Rd 722, west of Hwy 747
 - b. Township Rd 714, west of Hwy 747
 - c. Township Rd 712, west of Hwy 747
 - d. Township Rd 710, west of Hwy 747
 - e. Range Rd 200 between Township Rd 714 and 723

5. Termination

- (5.1) Big Lakes shall have the right to terminate this Agreement upon 30 days written notice to Greenview.
- (5.2) Greenview shall have the right to terminate this Agreement upon 30 days written notice to Big Lakes.

6. Notice

Whenever under the provisions of this Agreement, any notice, demand or request is required to be given by either party to the other, such notice, demand or request may be given by delivery by hand to, or by registered mail sent to, the respective addresses of the parties being:

Big Lakes
Box 239
High Prairie, Alberta
T0G 1E0
Attention: Chief Administrative Officer

-and-

Municipal District of Greenview
Box 1079
Valleyview, Alberta
T0H 3N0
Attention: Chief Administrative Officer

7. Amendment

This Agreement and the schedules attached hereto shall constitute the entire agreement between Big Lakes and Greenview and may be amended only by mutual consent of both parties. Any such amendments shall be reduced to writing and signed by the parties hereto.

8. Execution

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year first above written.

BIG LAKES COUNTY

Per: _____

(c/s)

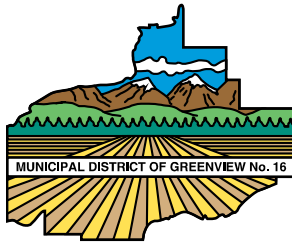
Per: _____

MUNICIPAL DISTRICT OF GREENVIEW

Per: _____

(c/s)

Per: _____



BYLAW NO. 19- 825
of the Municipal District of Greenview No. 16

Being a bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of providing an integrated approach to the delivery and funding of intermunicipal services and strategic planning with Big Lakes County, and

WHEREAS, Big Lakes and Greenview share a common border, and

WHEREAS, Section 708.28(1) of the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, as amended, mandates that municipalities that have common boundaries must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each municipality, which services are best provided on an intermunicipal basis, and how services to be provided on an intermunicipal basis will be delivered and funded; and

WHEREAS, Big Lakes and Greenview share common interests and are desirous of working together to provide services to their ratepayers; and

WHEREAS, the *Municipal Government Act (MGA)* stipulates that municipalities that have a common boundary must create a framework by adopting matching bylaws that contain the framework.

NOW THEREFORE, by mutual covenant of the parties hereto it is agreed as follows:

1. The Intermunicipal Collaboration Framework Agreement between Big Lakes County and the Municipal District of Greenview No. 16, attached hereto, is adopted;
2. That this Bylaw may be cited as the “Big Lakes County and the Municipal District of Greenview No. 16 ICF Bylaw”; and
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 22nd day of July, 2019.

Read a second time this _____ day of _____, 2019.

Read a third time and passed this _____ day of _____, 2019



REQUEST FOR DECISION

SUBJECT: Bylaw No. 19-832 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: October 15, 2019 CAO: DT MANAGER: SAR

DEPARTMENT: PLANNING & DEVELOPMENT GM: RA PRESENTER: LD

STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan No. 15-742 and Land Use Bylaw No. 18-800.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw No. 19-832, to re-designate an 3.72-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-10-71-23-W5.

MOTION: That Council give Third Reading to Bylaw No. 19-832, to re-designate an 3.72-hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-10-71-23-W5..

BACKGROUND/PROPOSAL:

The application for land use amendment A19-003 has been submitted by Leah Lowe (Jonathan Lowe) to re-designate a 3.72 hectare ± (9.19 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District area within SE-10-71-23-W5 in the Sturgeon Lake area of New Fish Creek, Ward 5.

The proposed rezoning would allow for the subsequent subdivision of a vacant second parcel from the quarter for future residential development. The area is treed and therefore the farmland assessment rating does not rank it as better agricultural land. Access would be addressed during the subdivision process as a condition of subdivision.

East Smoky Gas and Greenview Environmental Services have no concerns with the application. Infrastructure and Planning require road widening of a 35m x 75m +/- area adjacent to the road right-of-way to be able to construct a cul-de-sac that would provide access to the proposal, the balance of the quarter and because Range Road 232 dead-ends, would provide a turnaround to meet Greenview's Municipal Servicing Standards for this purpose. Road widening of 5.03 metres was registered the full length of the quarter when the first parcel was subdivided out. TC Energy reviewed the application and determined that the proposal is not within 200m of their pipeline.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of

the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council gives Second and Third Readings to Bylaw No. 19-832.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the landowner to increase small agricultural opportunities in Greenview through a future subdivision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 19-832 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

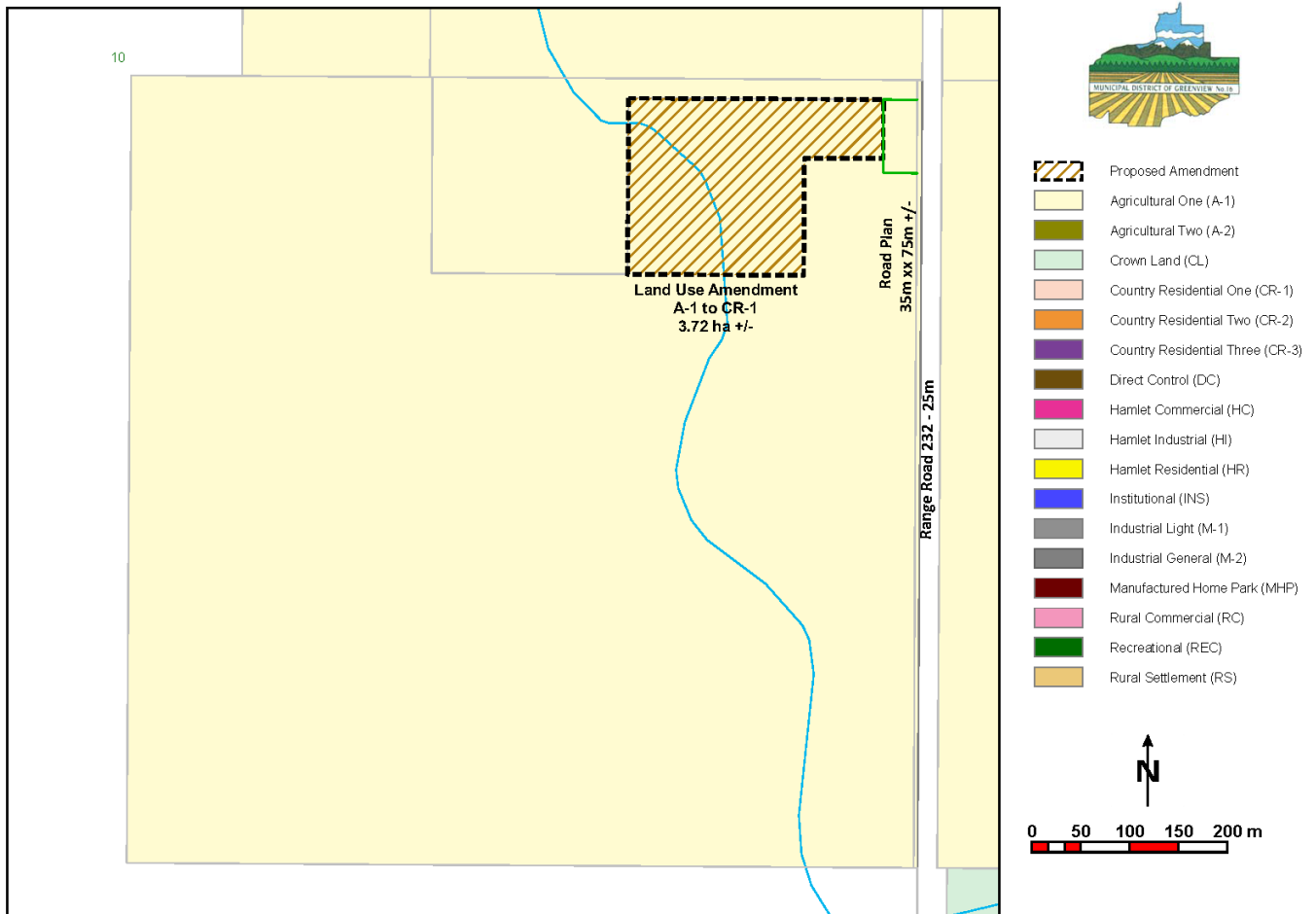
FOLLOW UP ACTIONS:

Administration will notify the landowner of the decision of Council.

ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Bylaw No. 19-832

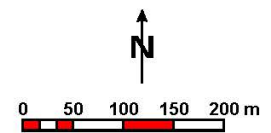
Proposed Land Use Amendment SE-10-71-23-W5



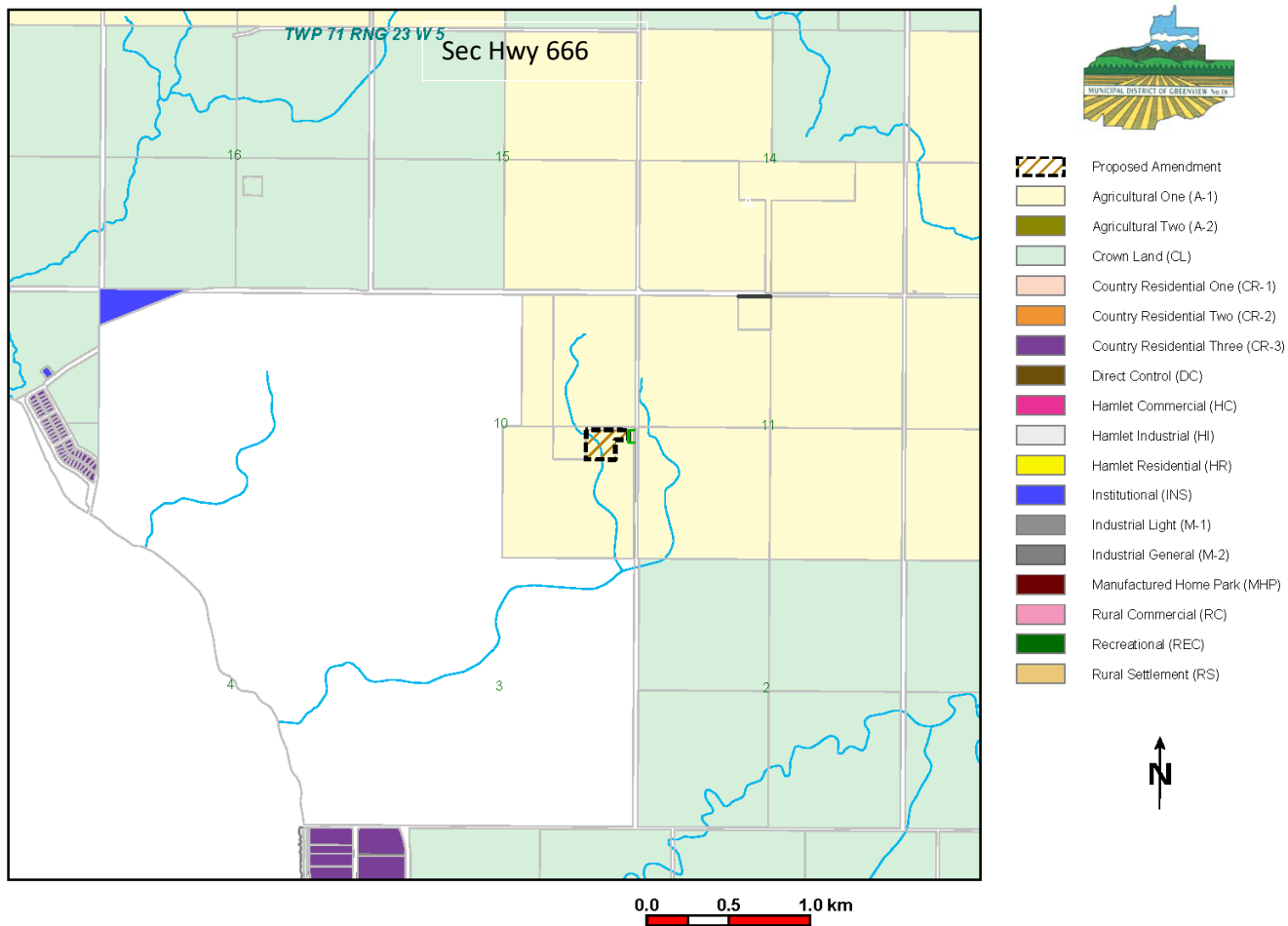
Proposed Land Use Amendment SE-10-71-23-W5



Proposed Amendment



Proposed Land Use Amendment SE-10-71-23-W5





October 15, 2019 Bylaw No. 18-832 Public Hearing Background Information

PROPOSAL

The application for land use amendment A19-003 has been submitted by Leah Lowe (Jonathan Lowe) to re-designate a 3.72 hectare \pm (9.19 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District area within SE-10-71-23-W5 in the Sturgeon Lake area of New Fish Creek, Ward 5.

BACKGROUND AND DISCUSSION

The proposed rezoning would allow for the subsequent subdivision of a vacant second parcel from the quarter for future residential development. The area is treed and therefore the farmland assessment rating does not rank it as better agricultural land. Access would be addressed during the subdivision process as a condition of subdivision.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council gives Second and Third Readings to Bylaw No. 19-832.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

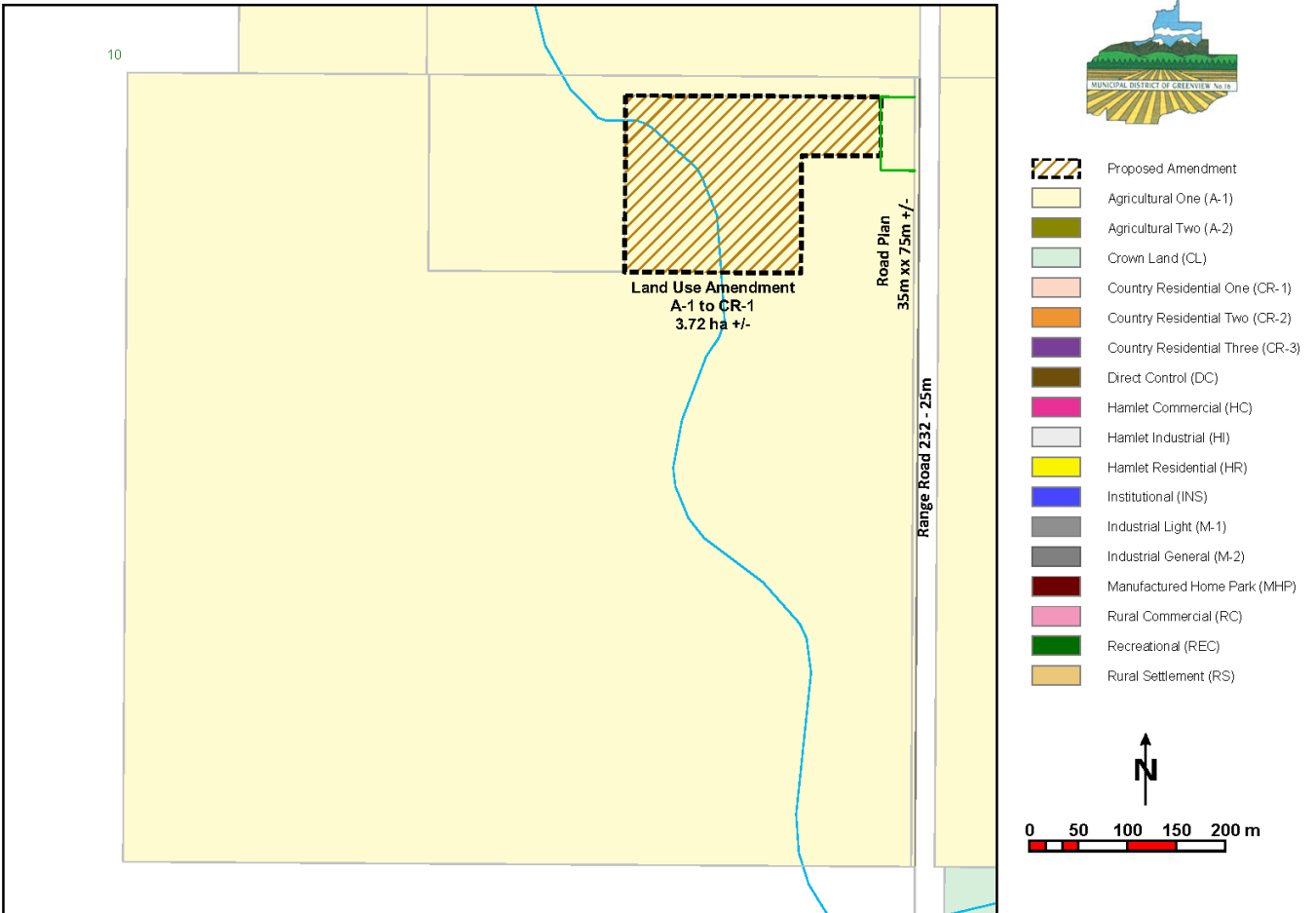
On July 29, 2019, a copy of the application was circulated to Greenview's internal departments. No concerns were received.

On July 29, 2019, a copy of the application was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, ATCO Electric, ATCO Gas, East Smoky Gas Coop, CNRL and Northern Gateway Public Schools, Nova Gas Transmission Ltd. and Sturgeon Lake Cree Nation. No concerns were received.

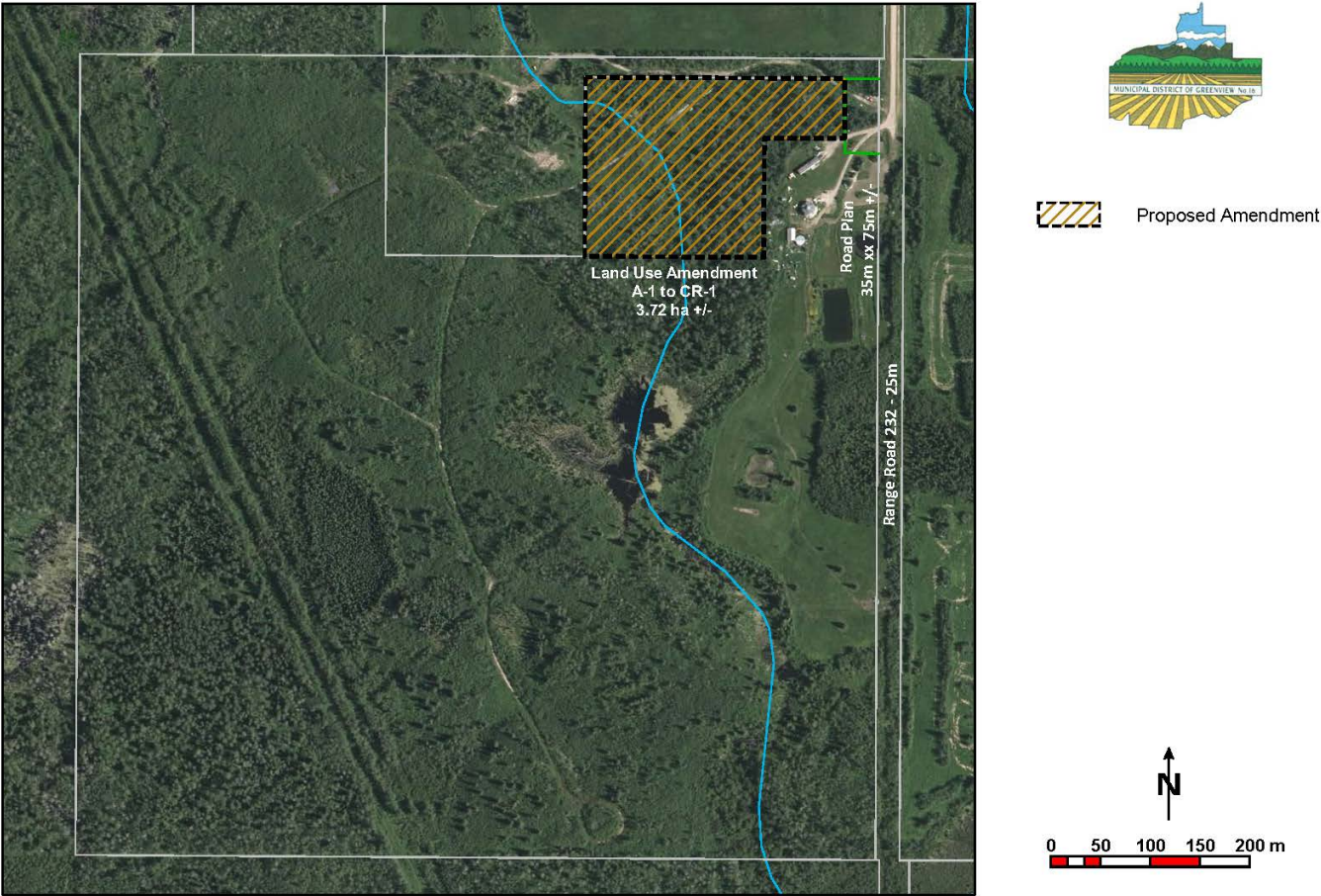
On September 12, 2019, a copy of the application and notice of the Public Hearing was circulated to adjacent landowners within 804 metres of the property. No concerns were received. Referral agencies were also notified of the public hearing, as well as advertising published in the Daily Herald Tribune on September 20, 2019 and September 27, 2019, with no concerns received.

SCHEDULE 'A'

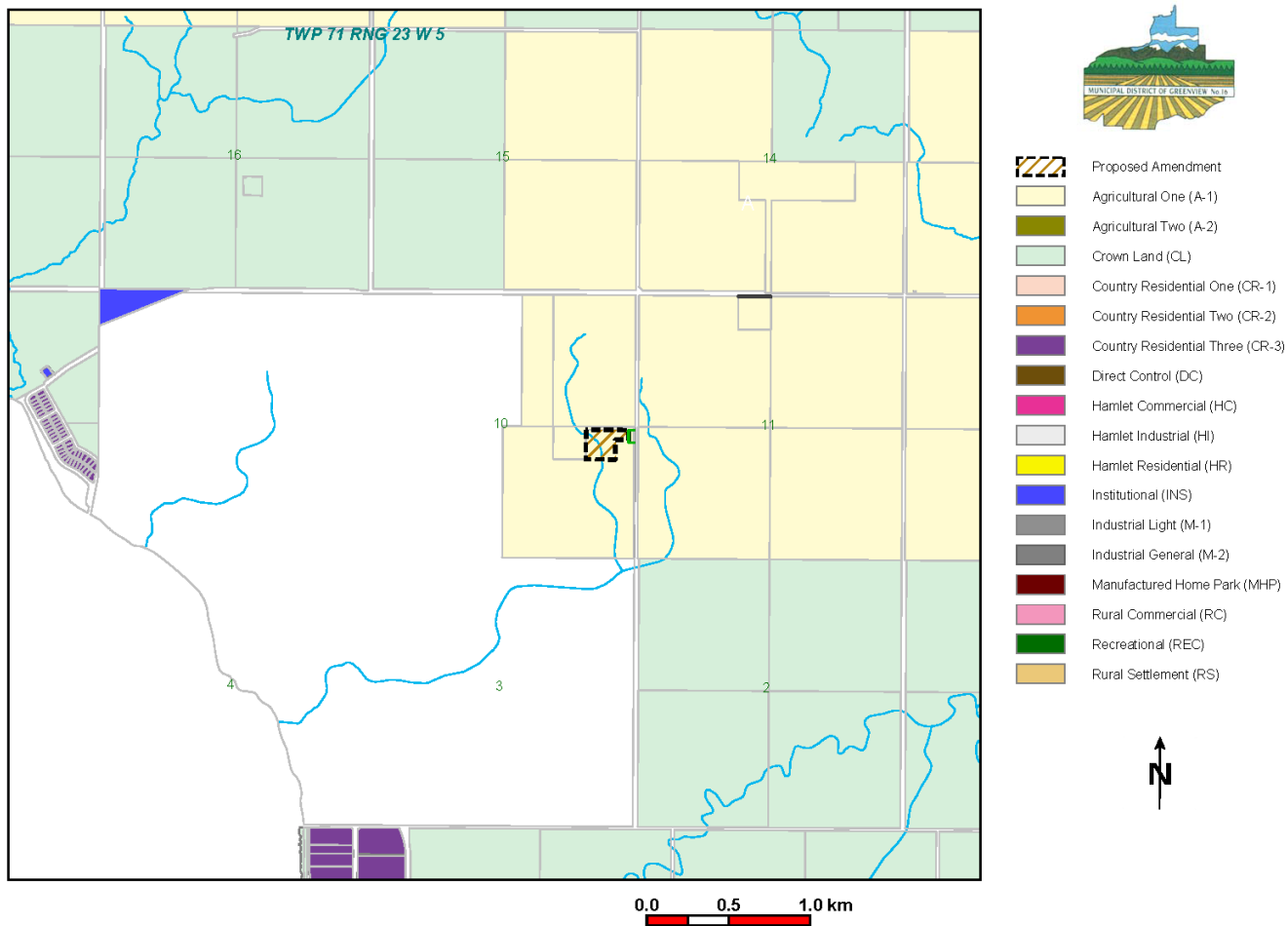
Proposed Land Use Amendment SE-10-71-23-W5



Proposed Land Use Amendment SE-10-71-23-W5



Proposed Land Use Amendment SE-10-71-23-W5





BYLAW No. 19-832

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Ten (10)
Within Township Seventy-One (71)
Range Twenty-Three (23) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of September, A.D., 2019.

Read a second time this ____ day of October, A.D., 2019.

Read a third time and passed this ____ day of October, A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

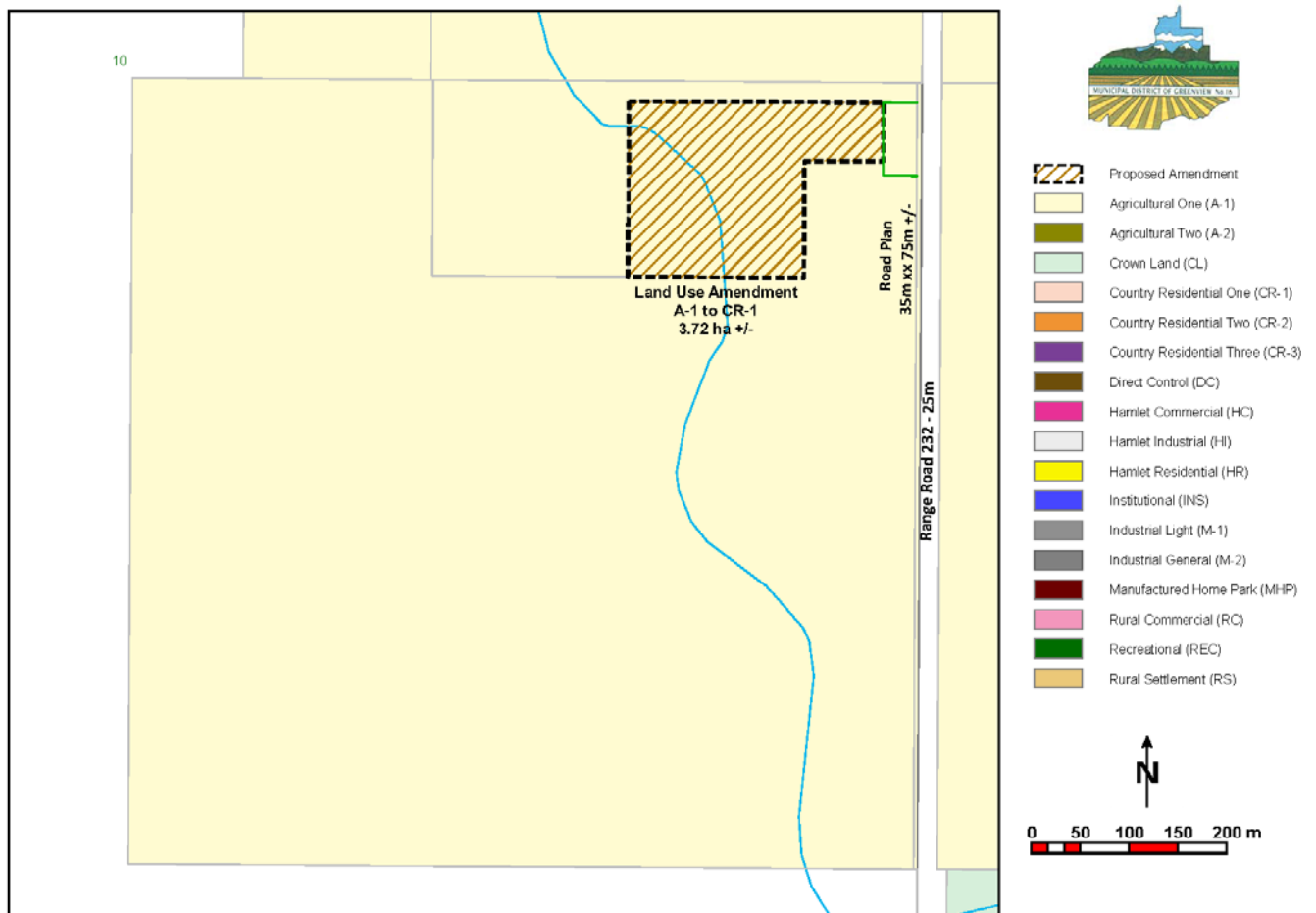
To Bylaw No. 19-832

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Twenty-Eight (28)
Within Township Seventy-One (71)
Range Twenty-Three (23) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:

Proposed Land Use Amendment SE-10-71-23-W5





REQUEST FOR DECISION

SUBJECT: **Hook Bin Truck Replacement Tender Award.**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER: GC
DEPARTMENT: ENVIRONMENTAL SERVICES GM: RA PRESENTER: GC
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – policy 4006, Equipment and Vehicle Replacement.

RECOMMENDED ACTION:

MOTION: That Council Award the One (1) New Tandem Truck Chassis and Multi-lift Attachment tender to Western Star & Freightliner Trucks of Grande Prairie, AB in the amount of \$206,710.00 excluding gst with funds to come from the 2019 Solid Waste Capital Budget.

BACKGROUND/PROPOSAL:

During 2019 budget preparations the current spare Hook Bin Truck, unit A140, was evaluated and it was determined that it would require replacement as per Policy 4006- Equipment and Vehicle Replacement. To date unit A140 has 315,905km. Our equipment and replacement policy criteria of 300,000 km has been exceeded

The Solid Waste department issued a tender on Alberta Purchasing Connection (APC) August 26th, 2019 for One (1) New Tandem Truck Chassis and Multi-lift Attachment. The Tender Closed September 16th, 2019 with the following eight (8) submissions.

Bidder	Make, Model	Year	Bid Excluding gst
Western Star & Freightliner of Grande Prairie	Freightliner, 114SD	2020	\$206,710
Diamond International Truck Ltd	International, HV	2021	\$207,190.50
New West Freightliner Inc	Freightliner, 114SD	2020/2021	\$208,890
Western Star & Freightliner of Grande Prairie	Freightliner, 122SD	2020	\$215,290
Western Star & Freightliner of Grande Prairie	Western Star, 4700	2020	\$219,610
Nortrux Inc	Mack, Granite 64BR	2020	\$222,000
Western Star & Freightliner of Grande Prairie	Western Star, 4900	2020	\$231,510
Nortrux Inc	Mack, Granite 64BR	2021	\$232,300

The lowest compliant bid was submitted by Western Star & Freightliner of Grande Prairie for \$206,701 excluding gst and adheres to the Greenview Expenditure and Disbursement Policy which includes the applicable trade agreement requirements. Delivery has been noted as 135 days after order is placed.

Western Star and Freightliner Trucks of Grande Prairie is a division of Western Star Trucks (North) Ltd. The Grande Prairie dealership has continually grown since it was originally established on January 1, 1998, as a small parts store for Western Star. It expanded to include a truck sales in March 2002 and became a full Western Star dealership with parts, a service shop and truck sales, in their new location on July 1, 2004.

Administration will retain Unit A201 (currently 135,000km) as part of the Greenview's fleet and A140 will be sold with monies to go into equipment reserves. A201 would be utilized within the Environmental Services Department as backup to the new Hook Bin truck during maintenance periods, potential break downs, as well as providing an alternative way to transport the department skid steer unit and other heavy equipment needs. This practice has worked very well for the department and we would like it to continue.

Administration recommends Western Star & Freightliner be awarded the 2019 Hook Bin Truck Tender

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be able to efficiently maintain the current level of service.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to retender the One (1) New Tandem Truck Chassis and Multi-lift Attachment. This is not recommended as costs could come in higher, and delay delivery.

Alternative #2: Council has the alternative to take no action. This is not recommended as we will be running A140 further beyond our equipment policies mileage limit.

FINANCIAL IMPLICATION:

Direct Costs: \$206,710 excluding gst to come from the 2019 Solid Waste Capital Budget.

Ongoing / Future Costs: Regular Maintenance costs for both trucks to come from the annual Solid Waste Operational Budget.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If the motion is accepted Notice of Award letters will be sent to all bidders and Western Star& Freightliner of Grande Prairie will be contacted to arrange for purchase.

ATTACHMENT(S):

- Policy 4006- Equipment and Vehicle Replacement

Title: EQUIPMENT AND VEHICLE REPLACEMENT

Policy No: 4006

Effective Date: January 26, 2016

Motion Number: 16.01.26

Supersedes Policy No: 4006



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

Purpose: The purpose of the policy is to establish a capital reserve fund for the purpose of replacing capital equipment and vehicles for the Municipality's operations.

Principles:

1. Administration will recommend the type of equipment and vehicle(s) that will be required to be replaced on a regular basis, to ensure the services of the Municipality are provided as directed by Council.
2. Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
3. Equipment and Vehicle Reserve Replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
4. Interest earned from the vehicle and equipment reserve will be allocated to the reserve at year end.
5. Council shall authorize the transfer of funds to and from the reserve.

6. Vehicle and/or equipment will be evaluated for replacement based on the date of delivery to Greenview and the following criteria:

VEHICLE/EQUIPMENT TYPE	TIME IN SERVICE (years/kms/engine hours/condition)
Light/Medium Duty Vehicles	7 years / 150,000 kms
Medium Duty Diesel Vehicles	5 years / 300,000 kms
Heavy Duty Vehicles	10 years / 300,000 kms
Graders	5 years / 7,500 hours
Loaders	8 years / 7,500 hours
Backhoes	5 years / 5,000 hours
Track Excavators	6,000 hours
ATV's	10 years
Tractors	6,000 hours
Mowers	Condition
Fire Trucks	15 years
Rescue Vans	10 years
Water Tankers	15 years
Self-Contained Breathing Apparatus	15 years
Breathing Air Compressors	20 years
Thermal Imaging Cameras	10 years
Lift Stations	Condition
Water Pumps	Condition
UTV's	15 years



REQUEST FOR DECISION

SUBJECT: **Grande Cache Lease Holder Agreement Increases**
SUBMISSION TO: COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER: KG
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: KG
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – MD of Greenview, Bylaw 19 - 816 - Schedules of Fees

RECOMMENDED ACTION:

MOTION: That Council take no action to amend the lease agreement between the MD of Greenview and the Grande Cache Rockies Association.

BACKGROUND/PROPOSAL:

On November 25/2015, the former Town of Grande Cache Council made the following motion: section 2.4 e motion 356/15 states ***that Administration review all contracts held with external user groups for consistency.*** Through this process lease rates were also examined and a recommendation of a 20% increase in rental rates was made.

This was an internal alignment that began with reviewing all expiration dates in an attempt to bring alignment with new lease agreements to reduce the annual administration of multiple contracts as well as review the changes and make the necessary upcoming amendments for the 20% increase. There was no intent made or inferred to enter into a negotiation process independently with each organization. All contracts were to be impacted by the increase.

The Grande Cache Recreation Centre is host to a variety of activities and provides a variety of services, though various service providers. A number of the facilities are leased out to exterior clubs, organizations and agencies. These include but are not limited to: Northlands School Division, Grande Cache Curling Club, The GC Canteen, The Grande Cache Rockies Association and the Grande Cache Muttoneers Athletic Association. The leased spaces are located on Greenview property within the Grande Cache Recreation Center, located at 10450 Hoppe Ave, Grande Cache, Alberta.

- The Grande Cache Rockies Association and the former Town of Grande Cache entered into a 10 year agreement commencing in 1995. The agreement stipulated an annual payment of \$500 and an annual

utilities payment of \$1500 for the first year of the agreement. The agreement was to increase at a rate of 5% per year every year commencing after the first and expiring in 2006.

- In 2007 the Grande Cache Rockies Association and the former Town of Grande Cache continued with the established agreement at a rate of \$800 plus GST annually and \$1860 per annum for utilities. The agreement was for 5 years at an annual increase of 3%.
- In 2012 the Grande Cache Rockies Association and the former Town of Grande Cache continued with amendments to the established agreement at a rate of \$4255 plus GST. Separate utility calculations were removed and the entire Recreation Facility moved to an annual fixed sum comprised of a fee based on square footage. This agreement was for 5 years at an increase of 2.5% per annum.
- In 2017 the Grande Cache Rockies Association requested to extend their agreement under the same terms for 2 years and the extension request was granted. The new agreement was set at an annual increase of 2.5% for the 2 years and year one annual payment at \$4,815 plus GST.
- The current rate for 2019 is set at an annual payment of \$5996 plus GST and an annual increase of 2% per annum expiring on August 31st 2022.
- In comparison, the Muttoneers Athletic Association saw an annual increase to their rent of 3%
- The current annual lease payment for Northlands School Division is \$6042 at an annual increase of 2%
- The Northlands School Division saw an annual increase for year 1 of 17.5% (20% reflective of traditional increase of 2.5% removed)

Comparatively the annual monthly payment to the MD of Greenview by the Grande Cache Rockies Association is \$499.67 plus GST for the 2 floors with utilities included.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will continue to provide a service for all local user groups at a fair market value.
2. The benefit of Council accepting the recommended motion is that a unified approach is supported to leaseholder agreements.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct administration to suspend the lease hold fees for a period of two years, as requested by Tony McCormick, President, Grande Cache Rockies Association as requested in his letter to council dated September 18, 2019.

Alternative #2: Council has the alternative to request Administration to seek an independent process of review for lease holder agreements.

FINANCIAL IMPLICATION:

If council chooses to not support the recommended lease agreement, others who were subject to the agreement already for the increases may request there situations be reviewed on a case by case basis which in turn has a financial impact on the previous payments made.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council supports the recommended action, Council will direct Administration to complete the Lease Holder Agreement with the Grande Cache Rockies Association.

ATTACHMENT(S):

- Letter to Council from Tony McCormick, President, Grande Cache Rockies Association
- Current Lease Holder Agreement
- Previous Lease Holder Agreement

GRANDE CACHE ROCKIES ASSOCIATION

PO BOX 1768 GRANDE CACHE, AB, T0E 0Y0



9/18/2019

McCormick, Tony
Grande Cache Rockies Association
PO Box 1768 Grande Cache, AB, T0E 0Y0

Municipal District of Greenview No. 16 – Grande Cache
Box 1079
Valleyview, AB
T0H 3N0

To the Honorable Members of the MD Council

As the president of the Grande Cache Rockies Association I am submitting an appeal of the proposed lease rates for our dressing room; which is a separate facility attached to the south west corner of the Grande Cache Recreation Centre. Our lease has historically included an annual 5% increase, which in and of itself is excessive; but to our dismay this years' increase has ballooned to an unprecedented 20%. That seems somewhat unfair when you compare the policies in the Province of British Columbia, which restrict rent increases to no more than 2.5% per annum.

To start I would like to provide some background on our organization and facility. The Grande Cache Senior Rockies team built the dressing room through extensive fund raising efforts; and at no cost to the Town of Grande Cache. Rather than having annual increased equity in the building, the constructed addition was sold to the town for the price of \$1, with the express stipulation that a permanent lease situation would be provided. The organizations' management signed a lease with an agreement for an annual increase of 5% per year. Twenty five years ago, that wasn't seen as an issue, however fast forward 25 years this is becoming a severe financial drain on the membership. Although other organizations have had previous councils alleviate annual debt that they may have been unable to pay, our organization has never made such a request. We have consistently over 25 years been reliable as renters, paying our bills on time and in full.

The focus of maintaining the dressing room was to provide a future Rockies team a professional dressing room. With that in mind the membership has remained as the ambassadors and caretakers of the facility for the past twenty five years. Further, we not only played for the original team and have been in the room since its' inception, but we plan on being Administrators for any new Senior Hockey Team. Therefore, we have a vested interest in protecting the facility and keeping it in operating condition.

It is important for the honorable members of the MD Council to know who they are dealing with, as such a brief background of our community involvement will be provided. During the past 25 years the members of the organization have shown to be exemplary corporate citizens volunteering their time for all minor sports activities, fund raising events, charity events and even having worked as members of the Grande Cache Town Council. Further, we have allowed minor hockey to use the facility on many occasions. In addition we have allowed the Communities' Death Race organization to use it, at no cost, in an attempt to ensure the viability and stability of this wonderful community event. We have also allowed its' use for fund raising games such as the Charity Fundraiser game between the USA and Canadian Female Olympic hockey teams; as well as the annual fund raising charity Recreation League All Star game.

What we are asking, is for the MD of Greenview Council to possibly freeze our current rates and lower any future annual increase percentage. The 5% increase is well above the annual cost of living increase and it needs to be kept in mind that the organization does not have any income or fundraising ability. As a result, the cost of the room itself comes from the individual membership; and with a severe increase the cost will soon become unmanageable for the average person. Speaking to the projected 20% increase, the decision by the previous Town Council was to increase user fees by that amount. The intent was for the use of the general facility such as the aquatic centre, ice rink and workout facility. It was not intended as an increase for organizations that lease sections of the building. As noted on the Town Council minutes dated November 25/2015 section 2.4 (e) "That Administration review all contracts with external user groups for consistency". This review was to include consultation with external user groups. This consultation did not occur in relation to the 20% lease increase. It appears that the general user fee increase of 20% was simply blanketed over the external groups that lease facilities, which certainly is not seen as being fair or equitable.

It should also be noted that the rate increases occurred due to the town's potential dissolution status, which as we now know came to fruition. The Town was in dire need of money and sought increases to manage that concern. Since the town has become a Hamlet, the MD has not only made a noticeable and concerted effort in improving the infrastructure of the town, but it has also lowered many rates including taxes. As citizens of the community we are very grateful to the MD for all of its' assistance and the care that it has shown in managing its' new Hamlet.

As an organization, we are asking the Honorable members of the MD Council to consider our concerns and possibly freeze our lease costs for a few years as it is already quite high; with the last signed agreement being \$4935.00, with GST \$5181.76. Secondly, once the increases begin again, reduce it to a 3% annual increase. In addition, we would like to change the term of the lease to

five years, and have that also reflected in section 36 of the agreement to read "continue the lease as required by the Rockies Association".

As an organization we would like to thank the MD for its' time and consideration on this matter. If there are any questions or concerns, we are more than willing to discuss those at a time that is convenient for the MD Council.

Sincerely,

McCormick, Tony
President
Grande Cache Rockies Association



MUNICIPAL DISTRICT OF GREENVIEW No. 16

DRESSING ROOM LEASE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2019 A.D (hereinafter referred to as the "AGREEMENT").

BETWEEN:

MUNICIPAL DISTRICT OF GREENVIEW No. 16, a municipal corporation, incorporated under the laws of the Province of Alberta (hereinafter referred to as "**GREENVIEW**")

OF THE FIRST PART

-AND-

THE GRANDE CACHE ROCKIES ASSOCIATION (hereinafter referred to as the "**ASSOCIATION**")
OF THE SECOND PART

WHEREAS the ASSOCIATION has constructed in the Grande Cache Recreation Centre (hereinafter referred to as the "**FACILITY**") an addition comprised of dressing rooms, lockers, showers, washrooms, and ancillary areas (hereinafter referred to as the "**LEASED PREMISES**" and outlined in more detail in Schedule "A" of this AGREEMENT);

AND WHEREAS the constructed addition was sold to GREENVIEW for the price of one dollar (\$1.00);

AND WHEREAS GREENVIEW and ASSOCIATION wish to enter into an agreement for the ASSOCIATION to use the LEASED PREMISES for the purpose of operating a hockey club;

NOW THEREFORE THIS AGREEMENT WITNESSETH, in consideration of the lease payments, LEASED PREMISES, terms, covenants, and conditions outlined herein, GREENVIEW and ASSOCIATION mutually agree as follows:

TERM

1. The term of this AGREEMENT shall be from **September 1st, 2019** to **August 31st, 2022** (hereinafter referred to as the "**TERM**"), subject to earlier termination in accordance with the terms of this AGREEMENT.
2. If the ASSOCIATION complies with all covenants and provisions of this AGREEMENT, the ASSOCIATION shall have the option of renewing this AGREEMENT for one (1) term of up to three (3) years at lease rates established by GREENVIEW.

TERMINATION

3. **NON COMPLIANCE** – Should the ASSOCIATION fail to comply or observe any covenant, term, or stipulation of this AGREEMENT, GREENVIEW shall notify the ASSOCIATION of such failure in writing. If such failure shall continue for a period of thirty-one (31) days after the written notice is received by the

ASSOCIATION, GREENVIEW may opt to deem the AGREEMENT expired. In the case of such expiration of the AGREEMENT, the remedies outlined in Article 36 shall be available to GREENVIEW.

4. This AGREEMENT may be terminated by either party to the AGREEMENT by providing 90 days written notice to the other party.
5. In the case of mutual agreement between the parties, the written notice requirements of Article 4 may be amended or waived.
6. Upon termination of this AGREEMENT, the ASSOCIATION shall have no further claims against, or be entitled to any further remuneration or compensation from, GREENVIEW.

LEASE PAYMENTS

7. Lease payments are payable by the ASSOCIATION to GREENVIEW and are due as follows:

September 1 st , 2019	\$2,998 plus GST	January 1 st , 2020	\$2,998 plus GST
September 1 st , 2020	\$3,058 plus GST	January 1 st , 2021	\$3,058 plus GST
September 1 st , 2021	\$3,119 plus GST	January 1 st , 2022	\$3,119 plus GST


8. In addition to any other remedy for non-compliance with this AGREEMENT, failure of the ASSOCIATION to pay the amounts outlined in Article 7 by the prescribed date shall result in interest on the amount owed. Any such interest shall accrue at a rate of eighteen (18) percent per annum compounded monthly.

COVENANTS OF THE ASSOCIATION

9. LEASE PAYMENTS – The ASSOCIATION shall make lease payments to GREENVIEW as set out in Article 7 of this AGREEMENT.
10. CONDITION OF LEASED PREMISES – The ASSOCIATION agrees that they have taken occupation of the LEASED PREMISES in a clean and working condition, and that they shall maintain the LEASED PREMISES (and equipment therein) in a clean and working condition throughout the term of this AGREEMENT. At the end of the AGREEMENT, the ASSOCIATION will also be responsible for returning to GREENVIEW the LEASED PREMISES in a clean and working condition.
11. USE OF LEASED PREMISES – The ASSOCIATION shall not use the LEASED PREMISES except for the purpose of operating a hockey club without the prior written consent of the GREENVIEW.

In the event that a local Senior Men's Hockey team is formed and accepted into a sanctioned league, the ASSOCIATION agrees to incorporate and amalgamate the Senior Men's Hockey team under the umbrella of the ASSOCIATION. As part of the amalgamation, the ASSOCIATION shall allocate the lower level dressing room within the LEASED PREMISES to the Senior Men's Hockey team and re-distribute player stalls as needed within the upper level dressing room of the LEASED PREMISES.


12. ASSIGNING AND SUBLETTING – The ASSOCIATION shall not assign or sublet any part of the LEASED PREMISES without the prior written approval of GREENVIEW.

- 
13. ENCUMBRANCES ON TITLE – The ASSOCIATION shall not cause, permit, or suffer any caveat builder's lien or any other encumbrances to be maintained against GREENVIEW'S title to the lands or FACILITY upon which the LEASED PREMISES exist.
 14. FACILITY RULES AND REGULATIONS – The ASSOCIATION agrees to abide by all reasonable rules and regulations established for the operation of the FACILITY.
 15. ASSOCIATION EQUIPMENT – The ASSOCIATION shall assume all costs of installation, upkeep, purchase, replacement, insurance, and removal of ASSOCIATION equipment.
 16. ALTERATIONS AND ADDITIONS – The ASSOCIATION shall not make or erect on to the LEASED PREMISES or FACILITY any installation, alteration, addition, sign, or partition without submitting plans and specifications to GREENVIEW and obtaining GREENVIEW'S prior written consent, which will not be reasonably withheld.
 17. OBSERVANCE OF LAW – The ASSOCIATION must, at its expense, hold all provincial and local licenses and permits required for the operation of the hockey club, as well as comply with any rule, regulation, or requirement of any federal, provincial, and municipal government.
 18. INDEMNIFICATION – The ASSOCIATION shall indemnify GREENVIEW from any loss, damage, injury, or harm as a result of services provided or actions of ASSOCIATION staff, agents, and members.
 19. PERSONNEL AND AGENTS – Employees, volunteers, and members supplied by the ASSOCIATION shall be deemed personnel of the ASSOCIATION and shall not for any reason be deemed personnel of GREENVIEW. The ASSOCIATION shall assume responsibility for all actions of ASSOCIATION personnel while performing duties and shall be solely responsible for the complete control and administration of ASSOCIATION personnel as required by law.
 20. SECURITY & ACCESS – The ASSOCIATION, ASSOCIATION'S personnel, and ASSOCIATION members shall have access to the LEASED PREMISES. The ASSOCIATION is responsible for the security of the LEASED PREMISES. Furthermore, the CLUB shall be responsible for ensuring ASSOCIATION users do not access the FACILITY'S non-leased premises during any GREENVIEW closure of the FACILITY. In addition, the ASSOCIATION shall be responsible for any FACILITY or LEASED PREMISES damages as a result of negligence or abuse from ASSOCIATION personnel, agents, members, patrons, and guests.
 21. UTILITIES – If applicable, the ASSOCIATION shall pay for the provision of telephone, internet, satellite, and television services, as well as any related installation and service costs.
 22. DAMAGE OR MALFUNCTION – The ASSOCIATION must immediately inform the GREENVIEW in writing of any damage, loss, or malfunction of GREENVIEW facilities, systems, and equipment. The ASSOCIATION must also immediately inform GREENVIEW in writing of any damage or loss of ASSOCIATION facilities and equipment believed to be the result of actions of GREENVIEW.
 23. LEASED PREMISES MAINTENANCE – The ASSOCIATION shall be responsible for the cost and performance of general maintenance and upkeep of the LEASED PREMISES, including the following areas:

- a. Removal of snow, ice, and debris from the entrance area and walkway areas adjacent to the PREMISES
 - b. Mechanical systems (i.e. plumbing, electrical, heating) within the LEASE PREMISES
 - c. All janitorial supplies and services pertaining to the LEASED PREMISES, as well as the area surrounding the dressing rooms and extending to the arena ice surface.
24. GREENVIEW ACCESS TO LEASED PREMISES – The ASSOCIATION shall permit GREENVIEW and its agents to enter upon the LEASED PREMISES at all reasonable times for the purpose of viewing the condition thereof and performing maintenance services to the FACILITY and LEASED PREMISES. To that end, GREENVIEW shall provide the ASSOCIATION with keys to the LEASED PREMISES and locks shall not be installed without the prior written consent of GREENVIEW.

COVENANTS OF GREENVIEW

25. QUIET ENJOYMENT – GREENVIEW shall provide for the quiet enjoyment of the LEASED PREMISES during the TERM of this AGREEMENT.
26. INDEMNIFICATION AND INSURANCE – GREENVIEW shall indemnify the ASSOCIATION from any loss, damage, injury or harm as a result of services provided or actions of GREENVIEW staff. GREENVIEW shall also insure (and keep insured) during the TERM of this AGREEMENT the FACILITY against fire and other risks as are included in a standard fire and extended coverage insurance policy, as well as insurance for other perils as GREENVIEW (acting prudently) deems necessary. The ASSOCIATION will be responsible for providing GREENVIEW with a copy of their 3rd Party Liability Insurance of \$2,000,000.00.
27. UTILITIES – GREENVIEW shall only provide and pay for the following utilities used by the ASSOCIATION in the operation of the LEASED PREMISES: heat, power, and water.
28. THEFT AND LOSS – GREENVIEW will not accept responsibility for any theft or loss to contents or equipment incurred by the ASSOCIATION, except where it can be proven that the loss was a direct result of action by GREENVIEW staff.
29. MAINTENANCE – GREENVIEW shall be responsible for the maintenance and upkeep of the building's mechanical systems (such as plumbing, heating, electrical, and ventilation) up to the LEASED PREMISES. GREENVIEW shall also be responsible for the structural maintenance and upkeep of the FACILITY, including the portions supporting the LEASED PREMISES.
30. GROUNDS MAINTENANCE – GREENVIEW shall be responsible for the maintenance and upkeep of the FACILITY'S parking area and general grounds to a reasonable standard as established by GREENVIEW.
31. GREENVIEW ALTERATIONS TO LEASED PREMISES – GREENVIEW may make required additions or alterations to the LEASED PREMISES under the following conditions:
- d. The ASSOCIATION is given reasonable notice of the need and timing of the required additions or alterations;

- 
- e. GREENVIEW completes the work within a reasonable time period given the nature of the addition or alteration;
 - f. GREENVIEW shall endeavor to minimize the impact of the addition or alteration on the current layout and functionality of the LEASED PREMISES; and
 - g. GREENVIEW'S completed addition or alteration must provide a reasonable access to the LEASED PREMISES for the ASSOCIATION.
32. EQUIPMENT OR FACILITY FAILURE – GREENVIEW will not accept responsibility for any loss to the ASSOCIATION as a result of GREENVIEW owned equipment or FACILITY mechanical or structural failure.

GENERAL PROVISIONS

33. This AGREEMENT shall be binding upon and shall endure to the benefits of the parties hereto and each of their respective successors and assigns. Neither party may assign this AGREEMENT without prior written consent of the other party.
34. Neither party shall not incur liability for delay in the strict performance of any of its obligations herein contained is such delay is caused or occasioned by or its attributable to acts of God or the Queen's enemies, war, riots, strikes, delay in deliveries or any materials, lockouts or other circumstances of whatever nature beyond the reasonable control of the party.
35. In the instance of mechanical failure, illness, or some other unforeseen incident that results in the failure to provide regular service on the part of the ASSOCIATION or GREENVIEW, each party shall bear two (2) weeks of failure without adjustment to the terms or conditions of this AGREEMENT. If the cumulative time of failure exceeds two (2) weeks in any calendar year, the parties may negotiate suitable pro-rated adjustments to the leased payments outlined in Article 7 of this AGREEMENT.
36. If the ASSOCIATION shall continue to occupy the LEASED PREMISES after the expiration of the TERM of this AGREEMENT, the GREENVIEW may choose between the following remedies:
- h. Continue this AGREEMENT on a month to month basis with the ASSOCIATION with all the terms and conditions of this AGREEMENT remaining in effect, excepting Article 7. In such instance, the ASSOCIATION shall pay to GREENVIEW rent in the amount of seven hundred dollars (\$700) per month or portion thereof.
 - i. Terminate this AGREEMENT and provide the ASSOCIATION 30 days' notice to remove all ASSOCIATION equipment from the LEASED PREMISES and FACILITY. Upon the expiration of 30 days, the GREENVIEW will assume ownership of all ASSOCIATION equipment left in the LEASED PREMISES and FACILITY.
37. This AGREEMENT shall be construed and governed by the laws of the Province of Alberta. If any provision of this AGREEMENT is deemed illegal or unenforceable it is considered separate from the AGREEMENT and the remaining provisions will remain in force.

38. A waiver by either Party of the strict performance of any covenants or provision of this AGREEMENT shall not of itself constitute a waiver of any subsequent breach of such covenant or provisions or any other covenants, provisions, or terms of this AGREEMENT.

NOTICES

39. Any notice to be given by one party to this AGREEMENT to another shall be in writing, e-mail, delivered personally, or mailed by pre-paid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the date of mailing provided that normal postal service is in existence at the time of mailing and for seven (7) days thereafter.

Notice shall be given to GREENVIEW at:

Municipal District of Greenview No. 16 - Grande Cache
Box 1079
Valleyview, AB
T0H 3N0

Notice shall be given to the ASSOCIATION at:

Grande Cache Rockies Association
Box 413
Grande Cache, Alberta
T0E 0Y0

IN WITNESS WHEREOF the parties have hereunder affixed their seals duly attested to by their proper signing officers, the day and year as first above written.

SIGNED, SEALED, AND DELIVERED

GREENVIEW OF GRANDE CACHE

Kevin Gramm, Manager of Recreation Services

Carolyn Ferraby, Assistant Manager of Finance & Admin

GRANDE CACHE ROCKIES ASSOCIATION

Tony McCormick, President

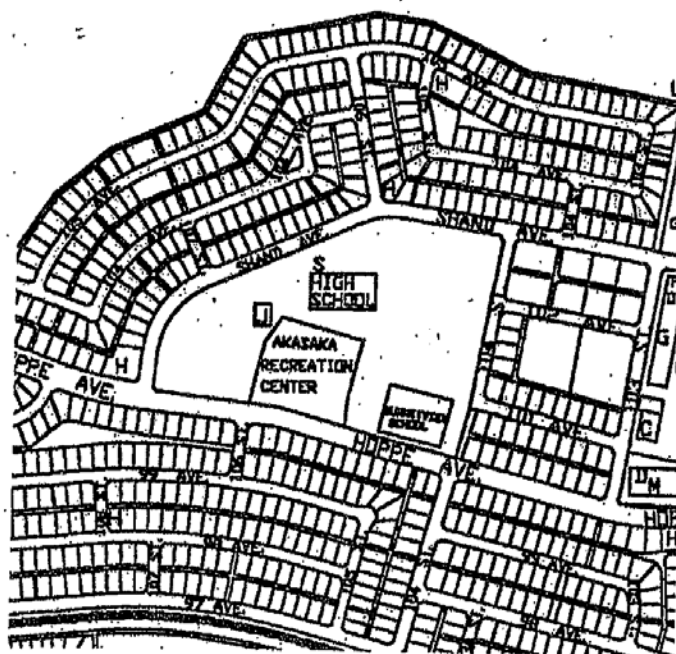
Roddy Head, Director

SCHEDULE "A" – THE LEASED PREMISES



SCHEDULE "A"

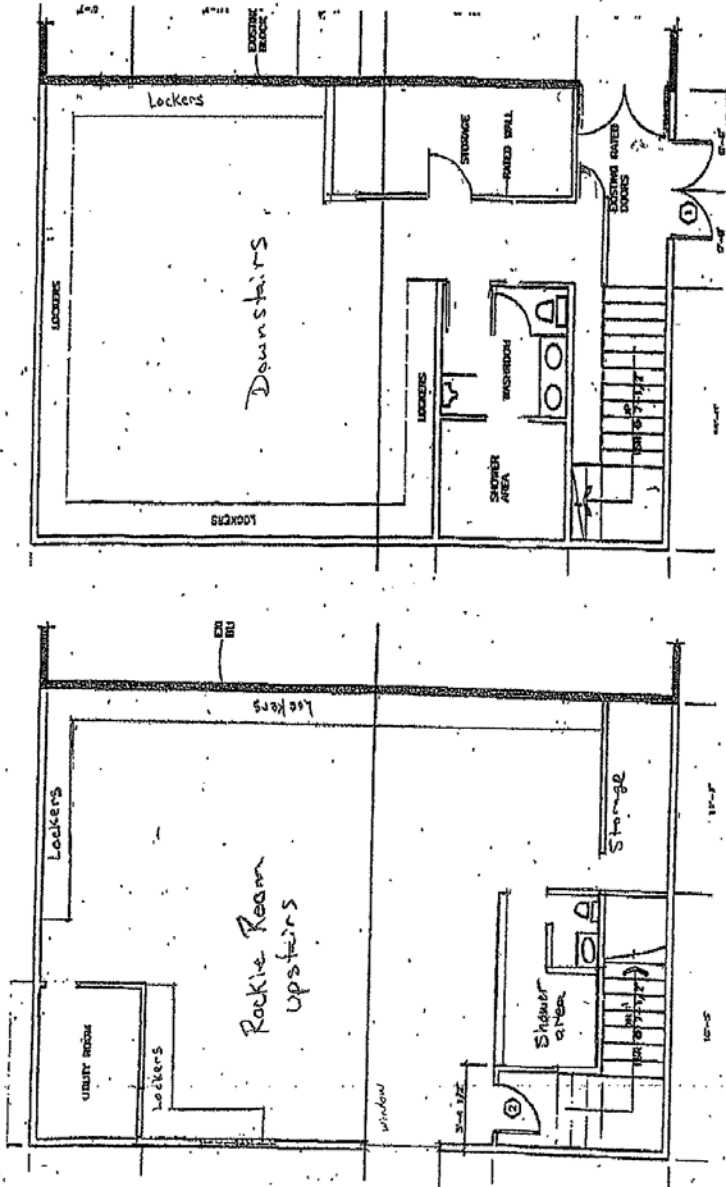
[Land]





SCHEDULE A

[Premises]





REQUEST FOR DECISION

SUBJECT: **Shallow Gas Tax Relief Initiative**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: October 15, 2019
DEPARTMENT: FINANCE
STRATEGIC PLAN: Intergovernmental Relations

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: RO
MANAGER: DD
PRESENTER: MJ

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with Sections 347, 353(2), 326(1)(a), 359(1)(2) and 382(1) of the Municipal Government Act

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to reduce by 35 percent (35%) the 2019 property tax invoices for all Shallow Gas Producers noted on the list provided by Alberta Municipal Affairs, and attached, equalling \$64,523.07, as per section 353(2) of the Municipal Government Act, which includes municipal property taxes, requisitions detailed in section 326(1) (a) and 359(1) (2), as well as special taxes levied under section 382(1), where the tax rate is based on assessment.

BACKGROUND/PROPOSAL:

The Provincial Government has recently announced a Shallow Gas Tax Relief Initiative for shallow gas producers within the province. Some of these producers have become insolvent because of prevailing global market conditions and the impact of high operating expenses, including property taxes.

Municipal Affairs is presently conducting a review of regulated assessment models, including assessment of wells and pipelines. As noted by Municipal Affairs, the current assessment models have not been updated since 2005, and do not reflect the circumstances faced by many shallow gas producers with older, lower productivity assets.

Preliminary indications are that the review will result in lower assessments for older shallow gas assets, but cannot be implemented until the 2020 taxation year. The provinces' position is that relief for shallow gas producers cannot wait until 2020; therefore, they have introduced this Shallow Gas Program to reduce the 2019 property taxes on shallow gas wells and related pipelines by 35 per cent, based on the list of properties supplied by Municipal Affairs.

Municipal participation in this program is critical to its success. As such, Administration has put forward the recommended motion.

Greenview has received the list of all the properties that qualify for the Shallow Gas Tax Relief Initiative and the 35 per cent reduction for each property, from the province and a copy is attached.

In return for the 35 percent, reduction in the 2019 property taxes charged against each of the properties noted on the Provinces' list, the province would reimburse the municipalities through the education property tax requisition.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is they will have complied with the direction of the Provincial Government for the Shallow Gas Tax Relief Initiative.
2. The benefit of the recommended motion is Council will provide relief for the struggling shallow gas producers.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion, since the province will reimburse the municipality , through the education property tax requisition for the 35 percent reduction of the 2019 property taxes based on qualifying properties that under this program for \$64,523.07.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to accept the recommended motion; however, Administration does not recommend this action as the shallow gas producers within Greenview would not receive the reduction in 2019 property tax that is available through the Shallow Gas Tax Relief Initiative.

FINANCIAL IMPLICATION:

Direct Costs: N/A.

Ongoing / Future Costs: None

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will reduce the 2019 property taxes by 35 per cent on each property identified in the Summary of Tax Relief by company provided by Municipal Affairs and refund the required amount of the 2019 taxes that have been paid in full. Administration will also send letters advising each company of the reduction to their 2019 property taxes for the qualified property.

ATTACHMENT(S):

- MGA s347, 353(2), 326(1)(a), 359(1)(2) and 382(1)
- Summary of Tax Relief by Company

(2) If a person does not indicate to which taxable property or business a tax payment is to be applied, a designated officer must decide to which taxable property or business owned by the taxpayer the payment is to be applied.

1994 cM-26.1 s343

Penalty for non-payment in current year

344(1) A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Division 2 Property Tax

Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a)** the expenditures and transfers set out in the budget of the municipality, and
- (b)** the requisitions.

(3) The tax must not be imposed in respect of property

- (a)** that is exempt under section 351, 361 or 362, or
- (b)** that is exempt under section 363 or 364, unless the bylaw passed under that section makes the property taxable.

1994 cM-26.1 s353

Tax rates

354(1) The property tax bylaw must set and show separately all of the tax rates that must be imposed under this Division to raise the revenue required under section 353(2).

(2) A tax rate must be set for each assessment class or sub-class referred to in section 297.

(3) The tax rate may be different for each assessment class or sub-class referred to in section 297.

(3.1) Despite subsection (3), the tax rate for the class referred to in section 297(1)(d) and the tax rate for the sub-classes referred to in section 297(2.1) must be set in accordance with the regulations.

(4) The tax rates set by the property tax bylaw must not be amended after the municipality sends the tax notices to the taxpayers unless subsection (5) applies.

(5) If after sending out the tax notices the municipality discovers an error or omission that relates to the tax rates set by the property tax bylaw, the Minister may by order permit a municipality to revise the property tax bylaw and send out a revised tax notice.

RSA 2000 cM-26 s354:2016 c24 s52

Minister's power to quash assessments

324(1) If, after an inspection under section 571 or an audit under the regulations is completed, the Minister is of the opinion that an assessment

- (a) has not been prepared in accordance with the rules and procedures set out in this Part and the regulations,
- (b) is not fair and equitable, taking into consideration assessments of similar property, or
- (c) does not meet the standards required by the regulations,

the Minister may quash the assessment and direct that a new assessment be prepared.

(2) On quashing an assessment, the Minister must provide directions as to the manner and times in which

- (a) the new assessment is to be prepared,
- (a.1) a new notice of assessment date is to be established,
- (b) the new assessment is to be placed on the assessment roll, and
- (c) amended assessment notices are to be sent to the assessed persons.

(3) The Minister must specify the effective date of a new assessment prepared under this section.

RSA 2000 cM-26 s324:2002 c19 s15;2017 c13 s1(28)

Minister's power to alter an equalized assessment

325 Despite anything in this Act, the Minister may adjust an equalized assessment at any time.

Part 10 Taxation

Division 1 General Provisions

Definitions

326(1) In this Part,

- (a) "requisition" means
 - (i) repealed 1995 c24 s45,

- (ii) any part of the amount required to be paid into the Alberta School Foundation Fund under section 167 of the *Education Act* that is raised by imposing a rate referred to in section 167 of the *Education Act*,
- (iii) any part of the requisition of school boards under Part 6, Division 3 of the *Education Act*,
- (iv) repealed 2008 cE-6.6 s55,
- (v) the amount required to be paid to a management body under section 7 of the *Alberta Housing Act*, or
- (vi) the amount required to recover the costs incurred for matters related to
 - (A) the assessment of designated industrial property, and
 - (B) any other matters related to the provincial assessor's operations;
- (b) "student dormitory" means a housing unit
 - (i) that is used in connection with a purpose referred to in section 362(1)(c), (d) or (e) or with a college incorporated under a private Act of the Legislature, and
 - (ii) the residents of which are students of a facility used in connection with a purpose referred to in section 362(1)(c), (d) or (e) or with a college incorporated under a private Act of the Legislature,

but does not include a single family residence and the land attributable to that residence;
- (c) "tax arrears" means taxes that remain unpaid after December 31 of the year in which they are imposed.

(2) For purposes of Divisions 3 and 4, "business" does not include a constituency office of a Member of the Legislative Assembly or any other office used by one or more Members of the Legislative Assembly to carry out their duties and functions as Members.

RSA 2000 cM-26 s326;2008 cE-6.6 s55;2012 cE-0.3 s279;
2015 c8 s48;2016 c24 s48

Tax roll

327(1) Each municipality must prepare a tax roll annually.

(2) The tax roll may consist of one roll for all taxes imposed under this Part or a separate roll for each tax imposed under this Part.

Requisitions

359(1) When a requisition applies to only part of a municipality, the revenue needed to pay it must be raised by imposing a tax under this Division in respect of property in that part of the municipality.

(2) In calculating the tax rate required to raise sufficient revenue to pay the requisitions, a municipality may include an allowance for non-collection of taxes at a rate not exceeding the actual rate of taxes uncollected from the previous year's tax levy as determined at the end of that year.

(3) If in any year the property tax imposed to pay the requisitions results in too much or too little revenue being raised for that purpose, the council must accordingly reduce or increase the amount of revenue to be raised for that purpose in the next year.

1994 cM-26.1 s359;1995 c24 s49

Alberta School Foundation Fund requisitions

359.1(1) In this section, "Alberta School Foundation Fund requisition" means a requisition referred to in section 326(1)(a)(ii).

(2) In 1995 and subsequent years, when an Alberta School Foundation Fund requisition applies only to

- (a) one of the assessment classes referred to in section 297,
- (b) a combination of the assessment classes referred to in section 297, or
- (c) designated industrial property,

the revenue needed to pay it must be raised by imposing a tax under this Division only in respect of property to which that one assessment class has been assigned, property to which any assessment class in that combination has been assigned or designated industrial property, as the case may be.

(3) Despite subsection (2), if a council has passed bylaws under sections 364(1.1) and 371, the council may apply an appropriate amount received under the business tax to the payment of the Alberta School Foundation Fund requisition on the non-residential assessment class referred to in section 297 to offset the increase in the tax rate applicable to that class that would otherwise result.

(4) The tax rate required to raise the revenue needed to pay the Alberta School Foundation Fund requisition

- (a) must be the same within the assessment class to which the requisition applies if it applies to only one class,

- (d) respecting assessment rolls, assessment notices, tax rolls and tax notices in respect of property in a community revitalization levy area;
 - (e) respecting the application of any provision of this Act, with or without modification, to a community revitalization levy bylaw or a community revitalization levy, or both;
 - (e.1) determining the period for which section 381.4(1) applies to a community revitalization levy area;
 - (f) respecting any other matter necessary or advisable to carry out the intent and purpose of this Division.
- (2) A regulation under subsection (1) may be specific to a municipality or general in its application.

2005 c14 s14;2018 c20 s12

Division 5 Special Tax

Special tax bylaw

382(1) Each council may pass a special tax bylaw to raise revenue to pay for a specific service or purpose by imposing one or more of the following special taxes:

- (a) a waterworks tax;
- (b) a sewer tax;
- (c) a boulevard tax;
- (d) a dust treatment tax;
- (e) a paving tax;
- (f) a tax to cover the cost of repair and maintenance of roads, boulevards, sewer facilities and water facilities;
- (g) repealed 2008 cE-6.6 s55;
- (h) a tax to enable the municipality to provide incentives to health professionals to reside and practice their professions in the municipality;
- (i) a fire protection area tax;
- (j) a drainage ditch tax;
- (k) a tax to provide a supply of water for the residents of a hamlet;

(l) a recreational services tax.

(2) A special tax bylaw must be passed annually.

RSA 2000 cM-26 s382;2008 cE-6.6 s55

Taxable property

383(1) The special tax bylaw authorizes the council to impose the tax in respect of property in any area of the municipality that will benefit from the specific service or purpose stated in the bylaw.

(2) The tax must not be imposed in respect of property that is exempt under section 351.

1994 cM-26.1 s383

Contents of special tax bylaw

384 The special tax bylaw must

- (a) state the specific service or purpose for which the bylaw is passed,
- (b) describe the area of the municipality that will benefit from the service or purpose and in which the special tax is to be imposed,
- (c) state the estimated cost of the service or purpose, and
- (d) state whether the tax rate is to be based on
 - (i) the assessment prepared in accordance with Part 9,
 - (ii) each parcel of land,
 - (iii) each unit of frontage, or
 - (iv) each unit of area,

and set the tax rate to be imposed in each case.

1994 cM-26.1 s384

Condition

385 A special tax bylaw must not be passed unless the estimated cost of the specific service or purpose for which the tax is imposed is included in the budget of the municipality as an estimated expenditure.

1994 cM-26.1 s385

Use of revenue

386(1) The revenue raised by a special tax bylaw must be applied to the specific service or purpose stated in the bylaw.

Municipality Number	Municipality Name	Municipal Tax Rate	ASFF Tax Rate	Other Tax Rate	Total Tax Rate	Number of Wells	Well Assessment	Well Municipal Tax Dollars	Well ASFF Tax Dollars	Well Other Tax Dollars	Well Total Taxes	Well SGTRI 35% Adjustment	Number of Pipelines	Pipeline Assessment	Pipeline Municipal Tax Dollars	Pipeline ASFF Tax Dollars	Pipeline Other Tax Dollars	Pipeline Total Taxes	Pipeline SGTRI 35% Adjustment	Total Taxes Combined	TOTAL SGTRI 35% Adjustment
481	MD OF GREENVIEW	7.8280	3.1634	0.2153	11.2067	147	12,346,220	96,646.20	39,056.05	2,658.16	138,360.41	48,426.18	140	4,103,890	32,125.23	12,982.29	883.60	45,991.12	16,096.89	184,351.53	64,523.07

Municipality Number	Municipality Name	Municipal Tax Rate	ASFF Tax Rate
481	MD OF GREENVIEW	7.83	3.16

Other Tax Rate	Total Tax Rate	Number of Wells	Well Assessment	Well Municipal Tax Dollars
0.22	11.21	147	12,346,220	96,646.20

Well ASFF Tax Dollars	Well Other Tax Dollars	Well Total Taxes	Well SGTRI 35% Adjustment
39,056.05	2,658.16	138,360.41	48,426.18

Number of Pipelines	Pipeline Assessment	Pipeline Municipal Tax Dollars
140	4,103,890	32,125.23

Pipeline ASFF Tax Dollars	Pipeline Other Tax Dollars	Pipeline Total Taxes
12,982.29	883.60	45,991.12

Pipeline SGTRI 35% Adjustment	Total Taxes Combined	TOTAL SGTRI 35% Adjustment
16,096.89	184,351.53	64,523.07

Municipality Number	Municipality Name	Company ID
481	GREENVIEW NO. 16, M.D. OF	4436
481	GREENVIEW NO. 16, M.D. OF	4624
481	GREENVIEW NO. 16, M.D. OF	4844
481	GREENVIEW NO. 16, M.D. OF	5635
481	GREENVIEW NO. 16, M.D. OF	6422
481	GREENVIEW NO. 16, M.D. OF	6561
481	GREENVIEW NO. 16, M.D. OF	20853
481	GREENVIEW NO. 16, M.D. OF	

Company Name	BA Code	Total	Number of Pipelines
TAQA NORTH LTD.	A2TG0	TOTAL	7
LONG RUN EXPLORATION LTD.	A5170	TOTAL	15
CENOVUS ENERGY INC.	A5D40	TOTAL	49
CARDINAL ENERGY LTD	A6A70	TOTAL	1
LONGSHORE RESOURCES LTD.	A76W0	TOTAL	5
GAIN ENERGY LTD.	A7ME0	TOTAL	10
CANADIAN NATURAL RESOURCES LIMITED	0HE90	TOTAL	53
TOTAL			140

Pipeline Assessment	Municipal Tax Rate	ASFF Tax Rate	Other Tax Rate	Total Tax Rate
26,810	7.83	3.16	0.22	11.21
205,240	7.83	3.16	0.22	11.21
2,038,890	7.83	3.16	0.22	11.21
6,520	7.83	3.16	0.22	11.21
320,170	7.83	3.16	0.22	11.21
375,700	7.83	3.16	0.22	11.21
1,130,560	7.83	3.16	0.22	11.21
4,103,890	7.83	3.16	0.22	11.21

Municipal Tax Dollars	ASFF Tax Dollars	Other Tax Dollars	Total Taxes
209.86	84.82	5.77	300.45
1,606.62	649.25	44.23	2,300.10
15,960.41	6,449.83	438.99	22,849.23
51.04	20.63	1.40	73.07
2,506.28	1,012.82	68.93	3,588.03
2,940.97	1,188.51	80.88	4,210.36
8,850.05	3,576.43	243.40	12,669.88
32,125.23	12,982.29	883.60	45,991.12

SGTRI 35% Adjustment

105.15
805.05
7,997.24
25.57
1,255.82
1,473.62
4,434.44
16,096.89

Municipality Number	Municipality Name	Company ID
481	GREENVIEW NO. 16, M.D. OF	4624
481	GREENVIEW NO. 16, M.D. OF	4844
481	GREENVIEW NO. 16, M.D. OF	5635
481	GREENVIEW NO. 16, M.D. OF	6422
481	GREENVIEW NO. 16, M.D. OF	6561
481	GREENVIEW NO. 16, M.D. OF	20853
481	GREENVIEW NO. 16, M.D. OF	23242
481	GREENVIEW NO. 16, M.D. OF	

Company Name	BA Code	Number of Well(s)	Well Assessment
LONG RUN EXPLORATION LTD.	A5170	19	1,377,150
CENOVUS ENERGY INC.	A5D40	53	6,161,870
CARDINAL ENERGY LTD	A6A70	1	133,490
LONGSHORE RESOURCES LTD.	A76W0	10	1,122,710
GAIN ENERGY LTD.	A7ME0	18	1,860,320
CANADIAN NATURAL RESOURCES LIMITED	0HE90	45	1,673,680
PARAMOUNT RESOURCES LTD.	0AW40	1	17,000
TOTAL		147	12,346,220

Municipal Tax Rate	ASFF Tax Rate	Other Tax Rate	Total Tax Rate	Municipal Tax Dollars
7.83	3.16	0.22	11.21	10,780.31
7.83	3.16	0.22	11.21	48,235.11
7.83	3.16	0.22	11.21	1,044.96
7.83	3.16	0.22	11.21	8,788.58
7.83	3.16	0.22	11.21	14,562.61
7.83	3.16	0.22	11.21	13,101.55
7.83	3.16	0.22	11.21	133.08
7.83	3.16	0.22	11.21	96,646.20

ASFF Tax Dollars	Other Tax Dollars	Total Taxes	SGTRI 35% Adjustment	Q	R	S	T	U
4,356.47	296.50	15,433.28	5,401.64					
19,492.46	1,326.66	69,054.23	24,169.02					
422.28	28.74	1,495.98	523.59					
3,551.59	241.72	12,581.89	4,403.67					
5,884.94	400.53	20,848.08	7,296.82					
5,294.53	360.35	18,756.43	6,564.76					
53.78	3.66	190.52	66.68					
39,056.05	2,658.16	138,360.41	48,426.18					

[illegible]

481 GREENVIEW NO. 16, M.D. OF	20853
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481 GREENVIEW NO. 16, M.D. OF	20853
481 GREENVIEW NO. 16, M.D. OF	20853

Company Name	BA Code	Total	Number of Pipeline(s)
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0		1
TAQA NORTH LTD.	A2TG0	TOTAL	7
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170		1
LONG RUN EXPLORATION LTD.	A5170	TOTAL	15
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1
CENOVUS ENERGY INC.	A5D40		1

License Number	Line Number	DIPAUID	Pipeline Assessment	Municipal Tax Rate
27464	7	1203771	2,540	7.83
27464	10	1203773	6,230	7.83
27464	11	1203774	4,520	7.83
27464	21	1203783	2,780	7.83
27464	23	1203785	2,430	7.83
27464	28	1203790	6,610	7.83
27464	56	1203812	1,700	7.83
			26,810	7.83
49070	2	7283586	87,530	7.83
49070	3	7283587	3,890	7.83
48848	2	7598717	4,670	7.83
48848	3	7887555	5,650	7.83
48848	4	7887556	2,720	7.83
51663	1	7898327	3,230	7.83
48848	5	7900904	20,870	7.83
51663	3	7900942	9,270	7.83
49070	8	8207229	590	7.83
49070	9	8207230	5,840	7.83
49070	10	8209020	350	7.83
51663	9	8209098	44,350	7.83
48848	6	8209593	4,350	7.83
48848	7	8209594	4,930	7.83
53491	1	8308220	7,000	7.83
			205,240	7.83
38014	1	1244414	33,040	7.83
59218	6	8534735	104,650	7.83
59218	7	8534736	18,400	7.83
59218	9	8534738	48,240	7.83
59218	10	8534739	47,500	7.83
59218	11	8534740	72,600	7.83
59218	12	8534741	100,600	7.83
59218	18	8534747	3,350	7.83
59218	22	8534751	30,110	7.83
59218	23	8534752	55,200	7.83
59218	24	8534753	13,380	7.83
59218	29	8534758	72,180	7.83
59218	40	8534769	10,110	7.83
59218	50	8534779	82,610	7.83
59218	53	8534782	27,210	7.83
59218	72	8534877	56,090	7.83
59218	73	8534878	130,290	7.83
59218	76	8534881	4,540	7.83
59218	77	8534882	18,700	7.83

59218	78	8534883	6,600	7.83
59218	79	8534884	28,260	7.83
59218	81	8534886	23,040	7.83
59218	84	8534889	32,980	7.83
59218	89	8534894	27,770	7.83
59218	90	8534895	33,040	7.83
59218	91	8534896	21,030	7.83
59218	92	8534897	4,540	7.83
59218	100	8534905	60,000	7.83
59218	102	8534907	50,000	7.83
59218	108	8534913	3,660	7.83
59218	109	8534914	30,100	7.83
59218	113	8534918	33,400	7.83
59218	115	8534920	43,700	7.83
59218	116	8534921	54,350	7.83
59218	124	8534929	17,830	7.83
59218	145	8535026	26,390	7.83
59218	158	8535039	55,220	7.83
59218	163	8535044	19,570	7.83
59218	166	8535047	100,870	7.83
59218	194	8535075	26,090	7.83
59218	211	8535170	36,960	7.83
59218	212	8535171	80,000	7.83
59218	226	8535185	17,830	7.83
59218	234	8535193	8,260	7.83
59218	235	8535194	40,440	7.83
59225	1	8535897	38,260	7.83
59225	7	8535903	56,520	7.83
59211	459	8536197	89,470	7.83
59211	553	8536294	43,910	7.83
			2,038,890	7.83
50284	1	7598311	6,520	7.83
			6,520	7.83
25258	11	1190884	214,740	7.83
47417	1	4703022	2,720	7.83
47435	1	4703052	4,280	7.83
47435	2	4703053	5,840	7.83
47435	3	7274314	92,590	7.83
			320,170	7.83
50490	1	7596601	75,650	7.83
50288	1	7598128	6,220	7.83
41677	9	7892144	44,350	7.83
41677	10	7892145	127,830	7.83
41677	11	7892146	19,570	7.83

41677	12	7892147	40,000	7.83
50490	2	8209025	33,480	7.83
50490	3	8210387	340	7.83
45305	14	8387687	21,740	7.83
45305	15	8389278	6,520	7.83
			375,700	7.83
31336	1	1222865	55,200	7.83
32265	2	1225740	73,920	7.83
34316	2	1232222	1,360	7.83
35953	6	1236956	3,150	7.83
35953	7	1236957	1,570	7.83
35953	8	1236958	1,570	7.83
36067	1	1237274	9,780	7.83
36067	5	1237278	890	7.83
36067	6	1237279	4,680	7.83
36082	2	1237307	3,490	7.83
36082	3	1237308	4,680	7.83
36082	4	1237309	8,080	7.83
36082	5	1237310	870	7.83
36082	6	1237311	7,910	7.83
36082	7	1237312	9,140	7.83
36208	4	1237728	5,530	7.83
36208	6	1237729	6,380	7.83
36208	7	1237730	7,660	7.83
36208	9	1237732	4,380	7.83
36208	10	1237733	3,400	7.83
36208	13	1237736	7,830	7.83
36208	14	1237737	8,700	7.83
36208	15	1237738	3,400	7.83
36208	16	1237739	3,830	7.83
37111	1	1241087	6,520	7.83
39718	1	2146048	22,680	7.83
35953	9	2157425	900	7.83
36067	7	2157429	2,780	7.83
36082	8	2157431	1,460	7.83
36082	9	2157432	4,170	7.83
36208	17	2157443	660	7.83
43018	1	2790393	2,540	7.83
42554	3	3719132	40,000	7.83
44210	1	3724637	33,910	7.83
44689	1	3725842	42,020	7.83
29914	11	4633686	1,490	7.83
36208	19	4659510	3,410	7.83
47816	1	4703797	15,220	7.83

34046	66	7279407	14,020	7.83
34046	71	7598202	5,230	7.83
51634	3	7898204	162,180	7.83
52864	16	8305885	77,420	7.83
52728	37	8307802	53,600	7.83
52728	38	8307803	59,780	7.83
52728	39	8307804	1,670	7.83
52728	40	8307805	170	7.83
52728	45	8308016	83,640	7.83
56270	10	8423207	28,040	7.83
56443	72	8425936	39,130	7.83
56443	133	8426070	24,350	7.83
59218	82	8534887	35,050	7.83
59218	112	8534917	62,260	7.83
59505	1	8612528	68,860	7.83
			1,130,560	7.83

ASFF Tax Rate	Other Tax Rate	Total Tax Rate	Municipal Tax Dollars	ASFF Tax Dollars
3.16	0.22	11.21	19.88	8.04
3.16	0.22	11.21	48.77	19.71
3.16	0.22	11.21	35.38	14.30
3.16	0.22	11.21	21.76	8.79
3.16	0.22	11.21	19.02	7.69
3.16	0.22	11.21	51.74	20.91
3.16	0.22	11.21	13.31	5.38
3.16	0.22	11.21	209.86	84.82
3.16	0.22	11.21	685.18	276.89
3.16	0.22	11.21	30.45	12.31
3.16	0.22	11.21	36.56	14.77
3.16	0.22	11.21	44.23	17.87
3.16	0.22	11.21	21.29	8.60
3.16	0.22	11.21	25.28	10.22
3.16	0.22	11.21	163.37	66.02
3.16	0.22	11.21	72.57	29.32
3.16	0.22	11.21	4.62	1.87
3.16	0.22	11.21	45.72	18.47
3.16	0.22	11.21	2.74	1.11
3.16	0.22	11.21	347.17	140.30
3.16	0.22	11.21	34.05	13.76
3.16	0.22	11.21	38.59	15.60
3.16	0.22	11.21	54.80	22.14
3.16	0.22	11.21	1,606.62	649.25
3.16	0.22	11.21	258.64	104.52
3.16	0.22	11.21	819.20	331.05
3.16	0.22	11.21	144.04	58.21
3.16	0.22	11.21	377.62	152.60
3.16	0.22	11.21	371.83	150.26
3.16	0.22	11.21	568.31	229.66
3.16	0.22	11.21	787.50	318.24
3.16	0.22	11.21	26.22	10.60
3.16	0.22	11.21	235.70	95.25
3.16	0.22	11.21	432.11	174.62
3.16	0.22	11.21	104.74	42.33
3.16	0.22	11.21	565.03	228.33
3.16	0.22	11.21	79.14	31.98
3.16	0.22	11.21	646.67	261.33
3.16	0.22	11.21	213.00	86.08
3.16	0.22	11.21	439.07	177.44
3.16	0.22	11.21	1,019.91	412.16
3.16	0.22	11.21	35.54	14.36
3.16	0.22	11.21	146.38	59.16

3.16	0.22	11.21	51.66	20.88
3.16	0.22	11.21	221.22	89.40
3.16	0.22	11.21	180.36	72.88
3.16	0.22	11.21	258.17	104.33
3.16	0.22	11.21	217.38	87.85
3.16	0.22	11.21	258.64	104.52
3.16	0.22	11.21	164.62	66.53
3.16	0.22	11.21	35.54	14.36
3.16	0.22	11.21	469.68	189.80
3.16	0.22	11.21	391.40	158.17
3.16	0.22	11.21	28.65	11.58
3.16	0.22	11.21	235.62	95.22
3.16	0.22	11.21	261.46	105.66
3.16	0.22	11.21	342.08	138.24
3.16	0.22	11.21	425.45	171.93
3.16	0.22	11.21	139.57	56.40
3.16	0.22	11.21	206.58	83.48
3.16	0.22	11.21	432.26	174.68
3.16	0.22	11.21	153.19	61.91
3.16	0.22	11.21	789.61	319.09
3.16	0.22	11.21	204.23	82.53
3.16	0.22	11.21	289.32	116.92
3.16	0.22	11.21	626.24	253.07
3.16	0.22	11.21	139.57	56.40
3.16	0.22	11.21	64.66	26.13
3.16	0.22	11.21	316.56	127.93
3.16	0.22	11.21	299.50	121.03
3.16	0.22	11.21	442.44	178.80
3.16	0.22	11.21	700.37	283.03
3.16	0.22	11.21	343.73	138.90
3.16	0.22	11.21	15,960.41	6,449.83
3.16	0.22	11.21	51.04	20.63
3.16	0.22	11.21	51.04	20.63
3.16	0.22	11.21	1,680.98	679.31
3.16	0.22	11.21	21.29	8.60
3.16	0.22	11.21	33.50	13.54
3.16	0.22	11.21	45.72	18.47
3.16	0.22	11.21	724.79	292.90
3.16	0.22	11.21	2,506.28	1,012.82
3.16	0.22	11.21	592.19	239.31
3.16	0.22	11.21	48.69	19.68
3.16	0.22	11.21	347.17	140.30
3.16	0.22	11.21	1,000.65	404.38
3.16	0.22	11.21	153.19	61.91

3.16	0.22	11.21	313.12	126.54
3.16	0.22	11.21	262.08	105.91
3.16	0.22	11.21	2.66	1.08
3.16	0.22	11.21	170.18	68.77
3.16	0.22	11.21	51.04	20.63
3.16	0.22	11.21	2,940.97	1,188.51
3.16	0.22	11.21	432.11	174.62
3.16	0.22	11.21	578.65	233.84
3.16	0.22	11.21	10.65	4.30
3.16	0.22	11.21	24.66	9.96
3.16	0.22	11.21	12.29	4.97
3.16	0.22	11.21	12.29	4.97
3.16	0.22	11.21	76.56	30.94
3.16	0.22	11.21	6.97	2.82
3.16	0.22	11.21	36.64	14.80
3.16	0.22	11.21	27.32	11.04
3.16	0.22	11.21	36.64	14.80
3.16	0.22	11.21	63.25	25.56
3.16	0.22	11.21	6.81	2.75
3.16	0.22	11.21	61.92	25.02
3.16	0.22	11.21	71.55	28.91
3.16	0.22	11.21	43.29	17.49
3.16	0.22	11.21	49.94	20.18
3.16	0.22	11.21	59.96	24.23
3.16	0.22	11.21	34.29	13.86
3.16	0.22	11.21	26.62	10.76
3.16	0.22	11.21	61.29	24.77
3.16	0.22	11.21	68.10	27.52
3.16	0.22	11.21	26.62	10.76
3.16	0.22	11.21	29.98	12.12
3.16	0.22	11.21	51.04	20.63
3.16	0.22	11.21	177.54	71.75
3.16	0.22	11.21	7.05	2.85
3.16	0.22	11.21	21.76	8.79
3.16	0.22	11.21	11.43	4.62
3.16	0.22	11.21	32.64	13.19
3.16	0.22	11.21	5.17	2.09
3.16	0.22	11.21	19.88	8.04
3.16	0.22	11.21	313.12	126.54
3.16	0.22	11.21	265.45	107.27
3.16	0.22	11.21	328.93	132.93
3.16	0.22	11.21	11.66	4.71
3.16	0.22	11.21	26.69	10.79
3.16	0.22	11.21	119.14	48.15

3.16	0.22	11.21	109.75	44.35
3.16	0.22	11.21	40.94	16.54
3.16	0.22	11.21	1,269.55	513.04
3.16	0.22	11.21	606.04	244.91
3.16	0.22	11.21	419.58	169.56
3.16	0.22	11.21	467.96	189.11
3.16	0.22	11.21	13.07	5.28
3.16	0.22	11.21	1.33	0.54
3.16	0.22	11.21	654.73	264.59
3.16	0.22	11.21	219.50	88.70
3.16	0.22	11.21	306.31	123.78
3.16	0.22	11.21	190.61	77.03
3.16	0.22	11.21	274.37	110.88
3.16	0.22	11.21	487.37	196.95
3.16	0.22	11.21	539.04	217.83
3.16	0.22	11.21	8,850.05	3,576.43

Other Tax Dollars	Total Taxes	SGTRI 35% Adjustment	U V W
0.55	28.47	9.96	
1.34	69.82	24.44	
0.97	50.65	17.73	
0.60	31.15	10.90	
0.52	27.23	9.53	
1.42	74.07	25.92	
0.37	19.06	6.67	
5.77	300.45	105.15	
18.85	980.92	343.32	
0.84	43.60	15.26	
1.01	52.34	18.32	
1.22	63.32	22.16	
0.59	30.48	10.67	
0.70	36.20	12.67	
4.49	233.88	81.86	
2.00	103.89	36.36	
0.13	6.62	2.32	
1.26	65.45	22.91	
0.08	3.93	1.38	
9.55	497.02	173.96	
0.94	48.75	17.06	
1.06	55.25	19.34	
1.51	78.45	27.46	
44.23	2,300.10	805.05	
7.11	370.27	129.59	
22.53	1,172.78	410.47	
3.96	206.21	72.17	
10.39	540.61	189.21	
10.23	532.32	186.31	
15.63	813.60	284.76	
21.66	1,127.40	394.59	
0.72	37.54	13.14	
6.48	337.43	118.10	
11.88	618.61	216.51	
2.88	149.95	52.48	
15.54	808.90	283.12	
2.18	113.30	39.66	
17.79	925.79	324.03	
5.86	304.94	106.73	
12.08	628.59	220.01	
28.05	1,460.12	511.04	
0.98	50.88	17.81	
4.03	209.57	73.35	

1.42	73.96	25.89
6.08	316.70	110.85
4.96	258.20	90.37
7.10	369.60	129.36
5.98	311.21	108.92
7.11	370.27	129.59
4.53	235.68	82.49
0.98	50.88	17.81
12.92	672.40	235.34
10.77	560.34	196.12
0.79	41.02	14.36
6.48	337.32	118.06
7.19	374.31	131.01
9.41	489.73	171.41
11.70	609.08	213.18
3.84	199.81	69.93
5.68	295.74	103.51
11.89	618.83	216.59
4.21	219.31	76.76
21.72	1,130.42	395.65
5.62	292.38	102.33
7.96	414.20	144.97
17.22	896.53	313.79
3.84	199.81	69.93
1.78	92.57	32.40
8.71	453.20	158.62
8.24	428.77	150.07
12.17	633.41	221.69
19.26	1,002.66	350.93
9.45	492.08	172.23
438.99	22,849.23	7,997.24
1.40	73.07	25.57
1.40	73.07	25.57
46.23	2,406.52	842.28
0.59	30.48	10.67
0.92	47.96	16.79
1.26	65.45	22.91
19.93	1,037.62	363.17
68.93	3,588.03	1,255.82
16.29	847.79	296.73
1.34	69.71	24.40
9.55	497.02	173.96
27.52	1,432.55	501.39
4.21	219.31	76.76

8.61	448.27	156.89
7.21	375.20	131.32
0.07	3.81	1.33
4.68	243.63	85.27
1.40	73.07	25.57
80.88	4,210.36	1,473.62
11.88	618.61	216.51
15.91	828.40	289.94
0.29	15.24	5.33
0.68	35.30	12.36
0.34	17.60	6.16
0.34	17.60	6.16
2.11	109.61	38.36
0.19	9.98	3.49
1.01	52.45	18.36
0.75	39.11	13.69
1.01	52.45	18.36
1.74	90.55	31.69
0.19	9.75	3.41
1.70	88.64	31.02
1.97	102.43	35.85
1.19	61.97	21.69
1.37	71.49	25.02
1.65	85.84	30.04
0.94	49.09	17.18
0.73	38.11	13.34
1.69	87.75	30.71
1.87	97.49	34.12
0.73	38.11	13.34
0.82	42.92	15.02
1.40	73.07	25.57
4.88	254.17	88.96
0.19	10.09	3.53
0.60	31.15	10.90
0.31	16.36	5.73
0.90	46.73	16.36
0.14	7.40	2.59
0.55	28.47	9.96
8.61	448.27	156.89
7.30	380.02	133.01
9.05	470.91	164.82
0.32	16.69	5.84
0.73	38.21	13.37
3.28	170.57	59.70

3.02	157.12	54.99
1.13	58.61	20.51
34.92	1,817.51	636.13
16.67	867.62	303.67
11.54	600.68	210.24
12.87	669.94	234.48
0.36	18.71	6.55
0.04	1.91	0.67
18.01	937.33	328.07
6.04	314.24	109.98
8.42	438.51	153.48
5.24	272.88	95.51
7.55	392.80	137.48
13.40	697.72	244.20
14.83	771.70	270.10
243.40	12,669.88	4,434.44

[illegible]

Company Name	BA Code	Total	Number of Well(s)	Licence Number
LONG RUN EXPLORATION LTD.	A5170		1	0297306
LONG RUN EXPLORATION LTD.	A5170		1	0363225
LONG RUN EXPLORATION LTD.	A5170		1	0382337
LONG RUN EXPLORATION LTD.	A5170		1	0382338
LONG RUN EXPLORATION LTD.	A5170		1	0382728
LONG RUN EXPLORATION LTD.	A5170		1	0403301
LONG RUN EXPLORATION LTD.	A5170		1	0405449
LONG RUN EXPLORATION LTD.	A5170		1	0408834
LONG RUN EXPLORATION LTD.	A5170		1	0411578
LONG RUN EXPLORATION LTD.	A5170		1	0414337
LONG RUN EXPLORATION LTD.	A5170		1	0414422
LONG RUN EXPLORATION LTD.	A5170		1	0415018
LONG RUN EXPLORATION LTD.	A5170		1	0417514
LONG RUN EXPLORATION LTD.	A5170		1	0417770
LONG RUN EXPLORATION LTD.	A5170		1	0417958
LONG RUN EXPLORATION LTD.	A5170		1	0417993
LONG RUN EXPLORATION LTD.	A5170		1	0418464
LONG RUN EXPLORATION LTD.	A5170		1	0418474
LONG RUN EXPLORATION LTD.	A5170		1	0435909
LONG RUN EXPLORATION LTD.	A5170	TOTAL	19	
CENOVUS ENERGY INC.	A5D40		1	0068155
CENOVUS ENERGY INC.	A5D40		1	0165954
CENOVUS ENERGY INC.	A5D40		1	0169114
CENOVUS ENERGY INC.	A5D40		1	0174591
CENOVUS ENERGY INC.	A5D40		1	0192880
CENOVUS ENERGY INC.	A5D40		1	0206482
CENOVUS ENERGY INC.	A5D40		1	0206758
CENOVUS ENERGY INC.	A5D40		1	0207512
CENOVUS ENERGY INC.	A5D40		1	0207656
CENOVUS ENERGY INC.	A5D40		1	0209769
CENOVUS ENERGY INC.	A5D40		1	0227340
CENOVUS ENERGY INC.	A5D40		1	0229163
CENOVUS ENERGY INC.	A5D40		1	0244112
CENOVUS ENERGY INC.	A5D40		1	0248946
CENOVUS ENERGY INC.	A5D40		1	0262210
CENOVUS ENERGY INC.	A5D40		1	0266135
CENOVUS ENERGY INC.	A5D40		1	0266408
CENOVUS ENERGY INC.	A5D40		1	0267197
CENOVUS ENERGY INC.	A5D40		1	0267236
CENOVUS ENERGY INC.	A5D40		1	0267675
CENOVUS ENERGY INC.	A5D40		1	0268141
CENOVUS ENERGY INC.	A5D40		1	0272293
CENOVUS ENERGY INC.	A5D40		1	0272749

CENOVUS ENERGY INC.	A5D40		1 0272758
CENOVUS ENERGY INC.	A5D40		1 0272759
CENOVUS ENERGY INC.	A5D40		1 0273841
CENOVUS ENERGY INC.	A5D40		1 0274245
CENOVUS ENERGY INC.	A5D40		1 0274411
CENOVUS ENERGY INC.	A5D40		1 0276063
CENOVUS ENERGY INC.	A5D40		1 0278882
CENOVUS ENERGY INC.	A5D40		1 0278989
CENOVUS ENERGY INC.	A5D40		1 0281305
CENOVUS ENERGY INC.	A5D40		1 0281678
CENOVUS ENERGY INC.	A5D40		1 0283828
CENOVUS ENERGY INC.	A5D40		1 0291247
CENOVUS ENERGY INC.	A5D40		1 0294588
CENOVUS ENERGY INC.	A5D40		1 0298306
CENOVUS ENERGY INC.	A5D40		1 0302504
CENOVUS ENERGY INC.	A5D40		1 0303885
CENOVUS ENERGY INC.	A5D40		1 0304457
CENOVUS ENERGY INC.	A5D40		1 0316992
CENOVUS ENERGY INC.	A5D40		1 0317033
CENOVUS ENERGY INC.	A5D40		1 0317114
CENOVUS ENERGY INC.	A5D40		1 0319767
CENOVUS ENERGY INC.	A5D40		1 0326649
CENOVUS ENERGY INC.	A5D40		1 0329039
CENOVUS ENERGY INC.	A5D40		1 0348192
CENOVUS ENERGY INC.	A5D40		1 0349269
CENOVUS ENERGY INC.	A5D40		1 0384203
CENOVUS ENERGY INC.	A5D40		1 0385057
CENOVUS ENERGY INC.	A5D40		1 0425254
CENOVUS ENERGY INC.	A5D40		1 0427196
CENOVUS ENERGY INC.	A5D40		1 0443039
CENOVUS ENERGY INC.	A5D40	TOTAL	53
CARDINAL ENERGY LTD	A6A70		1 0393933
CARDINAL ENERGY LTD	A6A70	TOTAL	1
LONGSHORE RESOURCES LTD.	A76W0		1 0157352
LONGSHORE RESOURCES LTD.	A76W0		1 0165860
LONGSHORE RESOURCES LTD.	A76W0		1 0298657
LONGSHORE RESOURCES LTD.	A76W0		1 0299013
LONGSHORE RESOURCES LTD.	A76W0		1 0318568
LONGSHORE RESOURCES LTD.	A76W0		1 0335092
LONGSHORE RESOURCES LTD.	A76W0		1 0341564
LONGSHORE RESOURCES LTD.	A76W0		1 0343055
LONGSHORE RESOURCES LTD.	A76W0		1 0343314
LONGSHORE RESOURCES LTD.	A76W0		1 0365085
LONGSHORE RESOURCES LTD.	A76W0	TOTAL	10

GAIN ENERGY LTD.	A7ME0	1 0263316
GAIN ENERGY LTD.	A7ME0	1 0395829
GAIN ENERGY LTD.	A7ME0	1 0395848
GAIN ENERGY LTD.	A7ME0	1 0402654
GAIN ENERGY LTD.	A7ME0	1 0405017
GAIN ENERGY LTD.	A7ME0	1 0405089
GAIN ENERGY LTD.	A7ME0	1 0405317
GAIN ENERGY LTD.	A7ME0	1 0408683
GAIN ENERGY LTD.	A7ME0	1 0408760
GAIN ENERGY LTD.	A7ME0	1 0407366
GAIN ENERGY LTD.	A7ME0	1 0413535
GAIN ENERGY LTD.	A7ME0	1 0413549
GAIN ENERGY LTD.	A7ME0	1 0413252
GAIN ENERGY LTD.	A7ME0	1 0413313
GAIN ENERGY LTD.	A7ME0	1 0413420
GAIN ENERGY LTD.	A7ME0	1 0414143
GAIN ENERGY LTD.	A7ME0	1 0423542
GAIN ENERGY LTD.	A7ME0	1 0428408
GAIN ENERGY LTD.	A7ME0	18
	TOTAL	
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0180820
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0182722
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0206483
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0209894
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0212941
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0245369
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0245603
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0248881
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0249280
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0249788
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250081
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250205
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250299
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250410
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250792
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0250939
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0251882
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0253309
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0254193
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0254385
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0255236
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0255238
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0258520
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0259310
CANADIAN NATURAL RESOURCES LIMITED	0HE90	1 0259963

CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0263006
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0268409
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0268441
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0269689
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0277042
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0290949
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0290984
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0290985
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0290988
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0292000
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0303821
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0316068
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0317099
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0320329
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0321780
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0352069
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0357127
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0367706
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0366766
CANADIAN NATURAL RESOURCES LIMITED	0HE90		1 0409983
CANADIAN NATURAL RESOURCES LIMITED	0HE90	TOTAL	45
PARAMOUNT RESOURCES LTD.	0AW40		1 0280362
PARAMOUNT RESOURCES LTD.	0AW40	TOTAL	1

DIPAUID	Well Assessment	Municipal Tax Rate	ASFF Tax Rate	Other Tax Rate
2747809	23,650	7.83	3.16	0.22
4444806	17,590	7.83	3.16	0.22
7244409	103,740	7.83	3.16	0.22
7244410	156,180	7.83	3.16	0.22
7245468	23,180	7.83	3.16	0.22
7856735	24,400	7.83	3.16	0.22
7874911	22,940	7.83	3.16	0.22
7883943	130,630	7.83	3.16	0.22
7897687	46,010	7.83	3.16	0.22
7903040	147,520	7.83	3.16	0.22
7903125	19,860	7.83	3.16	0.22
8193045	27,550	7.83	3.16	0.22
8204054	142,920	7.83	3.16	0.22
8204309	23,230	7.83	3.16	0.22
8204497	116,220	7.83	3.16	0.22
8204532	24,010	7.83	3.16	0.22
8208225	103,590	7.83	3.16	0.22
8208235	99,170	7.83	3.16	0.22
8293001	124,760	7.83	3.16	0.22
	1,377,150	7.83	3.16	0.22
1875781	148,030	7.83	3.16	0.22
1969404	149,950	7.83	3.16	0.22
1972358	147,840	7.83	3.16	0.22
1977242	153,680	7.83	3.16	0.22
1993941	147,630	7.83	3.16	0.22
2006063	107,560	7.83	3.16	0.22
2006312	48,670	7.83	3.16	0.22
2006953	46,010	7.83	3.16	0.22
2007086	148,340	7.83	3.16	0.22
2008841	17,630	7.83	3.16	0.22
2024174	131,600	7.83	3.16	0.22
2025873	30,110	7.83	3.16	0.22
2039398	28,040	7.83	3.16	0.22
2043526	122,520	7.83	3.16	0.22
2055500	150,300	7.83	3.16	0.22
2059329	83,080	7.83	3.16	0.22
2059592	18,890	7.83	3.16	0.22
2060357	149,230	7.83	3.16	0.22
2060393	145,170	7.83	3.16	0.22
2060809	146,560	7.83	3.16	0.22
2061262	117,390	7.83	3.16	0.22
2065335	146,880	7.83	3.16	0.22
2065787	144,960	7.83	3.16	0.22

2065796	148,590	7.83	3.16	0.22
2065797	148,270	7.83	3.16	0.22
2066866	147,740	7.83	3.16	0.22
2067264	147,740	7.83	3.16	0.22
2067426	125,080	7.83	3.16	0.22
2093812	120,380	7.83	3.16	0.22
2096593	17,890	7.83	3.16	0.22
2096698	171,670	7.83	3.16	0.22
2098984	152,650	7.83	3.16	0.22
2099352	88,860	7.83	3.16	0.22
2101466	67,420	7.83	3.16	0.22
2108756	121,270	7.83	3.16	0.22
2153443	80,050	7.83	3.16	0.22
2748766	140,790	7.83	3.16	0.22
2752806	137,900	7.83	3.16	0.22
2754171	16,960	7.83	3.16	0.22
2754736	154,550	7.83	3.16	0.22
2796667	113,000	7.83	3.16	0.22
2796708	155,100	7.83	3.16	0.22
2796789	161,840	7.83	3.16	0.22
3127273	161,520	7.83	3.16	0.22
3476844	130,400	7.83	3.16	0.22
3479213	20,570	7.83	3.16	0.22
4352134	130,100	7.83	3.16	0.22
4353197	144,100	7.83	3.16	0.22
7620554	142,500	7.83	3.16	0.22
7622765	134,270	7.83	3.16	0.22
8221491	144,960	7.83	3.16	0.22
8264142	93,010	7.83	3.16	0.22
8343082	112,620	7.83	3.16	0.22
	6,161,870	7.83	3.16	0.22
7631071	133,490	7.83	3.16	0.22
	133,490	7.83	3.16	0.22
1961424	154,360	7.83	3.16	0.22
1969320	154,020	7.83	3.16	0.22
2749106	91,310	7.83	3.16	0.22
2749442	18,830	7.83	3.16	0.22
3126090	133,420	7.83	3.16	0.22
3487668	131,700	7.83	3.16	0.22
4063693	41,710	7.83	3.16	0.22
4065169	129,780	7.83	3.16	0.22
4065425	134,910	7.83	3.16	0.22
4743647	132,670	7.83	3.16	0.22
	1,122,710	7.83	3.16	0.22

2056596	83,280	7.83	3.16	0.22
7630252	43,380	7.83	3.16	0.22
7630271	131,070	7.83	3.16	0.22
7643468	138,840	7.83	3.16	0.22
7857250	151,470	7.83	3.16	0.22
7857322	120,490	7.83	3.16	0.22
7874780	120,250	7.83	3.16	0.22
7883793	21,540	7.83	3.16	0.22
7883869	126,040	7.83	3.16	0.22
7884137	120,870	7.83	3.16	0.22
7901527	18,260	7.83	3.16	0.22
7901541	101,560	7.83	3.16	0.22
7901729	121,230	7.83	3.16	0.22
7901790	127,280	7.83	3.16	0.22
7901897	134,320	7.83	3.16	0.22
7902847	18,000	7.83	3.16	0.22
8219787	117,390	7.83	3.16	0.22
8264124	165,050	7.83	3.16	0.22
	1,860,320	7.83	3.16	0.22
1982773	137,260	7.83	3.16	0.22
1984545	20,450	7.83	3.16	0.22
2006064	14,050	7.83	3.16	0.22
2008946	47,380	7.83	3.16	0.22
2011307	132,830	7.83	3.16	0.22
2040530	12,940	7.83	3.16	0.22
2040734	15,360	7.83	3.16	0.22
2043471	53,550	7.83	3.16	0.22
2043830	15,000	7.83	3.16	0.22
2044262	12,990	7.83	3.16	0.22
2044527	13,140	7.83	3.16	0.22
2044644	13,140	7.83	3.16	0.22
2044730	13,000	7.83	3.16	0.22
2044814	13,000	7.83	3.16	0.22
2045149	12,600	7.83	3.16	0.22
2045252	12,720	7.83	3.16	0.22
2046076	13,040	7.83	3.16	0.22
2047293	12,710	7.83	3.16	0.22
2048078	13,700	7.83	3.16	0.22
2048262	13,740	7.83	3.16	0.22
2049044	12,950	7.83	3.16	0.22
2049046	14,080	7.83	3.16	0.22
2052052	140,360	7.83	3.16	0.22
2052751	13,350	7.83	3.16	0.22
2053340	13,470	7.83	3.16	0.22

2056288	21,270	7.83	3.16	0.22
2061521	12,660	7.83	3.16	0.22
2061552	13,040	7.83	3.16	0.22
2062769	12,920	7.83	3.16	0.22
2094766	121,780	7.83	3.16	0.22
2108463	13,650	7.83	3.16	0.22
2108498	13,160	7.83	3.16	0.22
2108499	12,830	7.83	3.16	0.22
2108502	12,760	7.83	3.16	0.22
2109504	13,260	7.83	3.16	0.22
2754109	21,520	7.83	3.16	0.22
2795745	52,810	7.83	3.16	0.22
2796774	16,540	7.83	3.16	0.22
3127832	100,660	7.83	3.16	0.22
3129274	147,090	7.83	3.16	0.22
4414182	20,780	7.83	3.16	0.22
4424336	20,970	7.83	3.16	0.22
7253225	17,490	7.83	3.16	0.22
7259540	75,460	7.83	3.16	0.22
7891513	166,220	7.83	3.16	0.22
	1,673,680	7.83	3.16	0.22
2098057	17,000	7.83	3.16	0.22
	17,000	7.83	3.16	0.22

Total Tax Rate	Municipal Tax Dollars	ASFF Tax Dollars	Other Tax Dollars	Total Taxes
11.21	185.13	74.81	5.09	265.03
11.21	137.69	55.64	3.79	197.12
11.21	812.08	328.17	22.34	1,162.59
11.21	1,222.58	494.06	33.63	1,750.27
11.21	181.45	73.33	4.99	259.77
11.21	191.00	77.19	5.25	273.44
11.21	179.57	72.57	4.94	257.08
11.21	1,022.57	413.23	28.12	1,463.92
11.21	360.17	145.55	9.91	515.63
11.21	1,154.79	466.66	31.76	1,653.21
11.21	155.46	62.83	4.28	222.57
11.21	215.66	87.15	5.93	308.74
11.21	1,118.78	452.11	30.77	1,601.66
11.21	181.84	73.49	5.00	260.33
11.21	909.77	367.65	25.02	1,302.44
11.21	187.95	75.95	5.17	269.07
11.21	810.90	327.70	22.30	1,160.90
11.21	776.30	313.71	21.35	1,111.36
11.21	976.62	394.67	26.86	1,398.15
11.21	10,780.31	4,356.47	296.50	15,433.28
11.21	1,158.78	468.28	31.87	1,658.93
11.21	1,173.81	474.35	32.28	1,680.44
11.21	1,157.29	467.68	31.83	1,656.80
11.21	1,203.01	486.15	33.09	1,722.25
11.21	1,155.65	467.01	31.78	1,654.44
11.21	841.98	340.26	23.16	1,205.40
11.21	380.99	153.96	10.48	545.43
11.21	360.17	145.55	9.91	515.63
11.21	1,161.21	469.26	31.94	1,662.41
11.21	138.01	55.77	3.80	197.58
11.21	1,030.16	416.30	28.33	1,474.79
11.21	235.70	95.25	6.48	337.43
11.21	219.50	88.70	6.04	314.24
11.21	959.09	387.58	26.38	1,373.05
11.21	1,176.55	475.46	32.36	1,684.37
11.21	650.35	262.82	17.89	931.06
11.21	147.87	59.76	4.07	211.70
11.21	1,168.17	472.07	32.13	1,672.37
11.21	1,136.39	459.23	31.26	1,626.88
11.21	1,147.27	463.63	31.55	1,642.45
11.21	918.93	371.35	25.27	1,315.55
11.21	1,149.78	464.64	31.62	1,646.04
11.21	1,134.75	458.57	31.21	1,624.53

11.21	1,163.16	470.05	31.99	1,665.20
11.21	1,160.66	469.04	31.92	1,661.62
11.21	1,156.51	467.36	31.81	1,655.68
11.21	1,156.51	467.36	31.81	1,655.68
11.21	979.13	395.68	26.93	1,401.74
11.21	942.33	380.81	25.92	1,349.06
11.21	140.04	56.59	3.85	200.48
11.21	1,343.83	543.06	36.96	1,923.85
11.21	1,194.94	482.89	32.87	1,710.70
11.21	695.60	281.10	19.13	995.83
11.21	527.76	213.28	14.52	755.56
11.21	949.30	383.63	26.11	1,359.04
11.21	626.63	253.23	17.23	897.09
11.21	1,102.10	445.38	30.31	1,577.79
11.21	1,079.48	436.23	29.69	1,545.40
11.21	132.76	53.65	3.65	190.06
11.21	1,209.82	488.90	33.27	1,731.99
11.21	884.56	357.46	24.33	1,266.35
11.21	1,214.12	490.64	33.39	1,738.15
11.21	1,266.88	511.96	34.84	1,813.68
11.21	1,264.38	510.95	34.78	1,810.11
11.21	1,020.77	412.51	28.08	1,461.36
11.21	161.02	65.07	4.43	230.52
11.21	1,018.42	411.56	28.01	1,457.99
11.21	1,128.01	455.85	31.02	1,614.88
11.21	1,115.49	450.78	30.68	1,596.95
11.21	1,051.07	424.75	28.91	1,504.73
11.21	1,134.75	458.57	31.21	1,624.53
11.21	728.08	294.23	20.03	1,042.34
11.21	881.59	356.26	24.25	1,262.10
11.21	48,235.11	19,492.46	1,326.66	69,054.23
11.21	1,044.96	422.28	28.74	1,495.98
11.21	1,044.96	422.28	28.74	1,495.98
11.21	1,208.33	488.30	33.23	1,729.86
11.21	1,205.67	487.23	33.16	1,726.06
11.21	714.77	288.85	19.66	1,023.28
11.21	147.40	59.57	4.05	211.02
11.21	1,044.41	422.06	28.73	1,495.20
11.21	1,030.95	416.62	28.36	1,475.93
11.21	326.51	131.95	8.98	467.44
11.21	1,015.92	410.55	27.94	1,454.41
11.21	1,056.08	426.77	29.05	1,511.90
11.21	1,038.54	419.69	28.56	1,486.79
11.21	8,788.58	3,551.59	241.72	12,581.89

11.21	651.92	263.45	17.93	933.30
11.21	339.58	137.23	9.34	486.15
11.21	1,026.02	414.63	28.22	1,468.87
11.21	1,086.84	439.21	29.89	1,555.94
11.21	1,185.71	479.16	32.61	1,697.48
11.21	943.20	381.16	25.94	1,350.30
11.21	941.32	380.40	25.89	1,347.61
11.21	168.62	68.14	4.64	241.40
11.21	986.64	398.71	27.14	1,412.49
11.21	946.17	382.36	26.02	1,354.55
11.21	142.94	57.76	3.93	204.63
11.21	795.01	321.27	21.87	1,138.15
11.21	948.99	383.50	26.10	1,358.59
11.21	996.35	402.64	27.40	1,426.39
11.21	1,051.46	424.91	28.92	1,505.29
11.21	140.90	56.94	3.88	201.72
11.21	918.93	371.35	25.27	1,315.55
11.21	1,292.01	522.12	35.54	1,849.67
11.21	14,562.61	5,884.94	400.53	20,848.08
11.21	1,074.47	434.21	29.55	1,538.23
11.21	160.08	64.69	4.40	229.17
11.21	109.98	44.45	3.02	157.45
11.21	370.89	149.88	10.20	530.97
11.21	1,039.79	420.19	28.60	1,488.58
11.21	101.29	40.93	2.79	145.01
11.21	120.24	48.59	3.31	172.14
11.21	419.19	169.40	11.53	600.12
11.21	117.42	47.45	3.23	168.10
11.21	101.69	41.09	2.80	145.58
11.21	102.86	41.57	2.83	147.26
11.21	102.86	41.57	2.83	147.26
11.21	101.76	41.12	2.80	145.68
11.21	101.76	41.12	2.80	145.68
11.21	98.63	39.86	2.71	141.20
11.21	99.57	40.24	2.74	142.55
11.21	102.08	41.25	2.81	146.14
11.21	99.49	40.21	2.74	142.44
11.21	107.24	43.34	2.95	153.53
11.21	107.56	43.47	2.96	153.99
11.21	101.37	40.97	2.79	145.13
11.21	110.22	44.54	3.03	157.79
11.21	1,098.74	444.01	30.22	1,572.97
11.21	104.50	42.23	2.87	149.60
11.21	105.44	42.61	2.90	150.95

11.21	166.50	67.29	4.58	238.37
11.21	99.10	40.05	2.73	141.88
11.21	102.08	41.25	2.81	146.14
11.21	101.14	40.87	2.78	144.79
11.21	953.29	385.24	26.22	1,364.75
11.21	106.85	43.18	2.94	152.97
11.21	103.02	41.63	2.83	147.48
11.21	100.43	40.59	2.76	143.78
11.21	99.89	40.36	2.75	143.00
11.21	103.80	41.95	2.85	148.60
11.21	168.46	68.08	4.63	241.17
11.21	413.40	167.06	11.37	591.83
11.21	129.48	52.32	3.56	185.36
11.21	787.97	318.43	21.67	1,128.07
11.21	1,151.42	465.30	31.67	1,648.39
11.21	162.67	65.74	4.47	232.88
11.21	164.15	66.34	4.51	235.00
11.21	136.91	55.33	3.77	196.01
11.21	590.70	238.71	16.25	845.66
11.21	1,301.17	525.82	35.79	1,862.78
11.21	13,101.55	5,294.53	360.35	18,756.43
11.21	133.08	53.78	3.66	190.52
11.21	133.08	53.78	3.66	190.52

SGTRI 35% Adjustment

92.76
68.99
406.91
612.59
90.92
95.70
89.98
512.37
180.47
578.62
77.90
108.06
560.58
91.12
455.85
94.17
406.32
388.98
489.35
5,401.64
580.63
588.15
579.88
602.79
579.05
421.89
190.90
180.47
581.84
69.15
516.18
118.10
109.98
480.57
589.53
325.87
74.10
585.33
569.41
574.86
460.44
576.11
568.59

582.82
581.57
579.49
579.49
490.61
472.17
70.17
673.35
598.75
348.54
264.45
475.66
313.98
552.23
540.89
66.52
606.20
443.22
608.35
634.79
633.54
511.48
80.68
510.30
565.21
558.93
526.66
568.59
364.82
441.74
24,169.02
523.59
523.59
605.45
604.12
358.15
73.86
523.32
516.58
163.60
509.04
529.17
520.38
4,403.67

326.66
170.15
514.10
544.58
594.12
472.61
471.66
84.49
494.37
474.09
71.62
398.35
475.51
499.24
526.85
70.60
460.44
647.38
7,296.82
538.38
80.21
55.11
185.84
521.00
50.75
60.25
210.04
58.84
50.95
51.54
51.54
50.99
50.99
49.42
49.89
51.15
49.85
53.74
53.90
50.80
55.23
550.54
52.36
52.83

83.43
49.66
51.15
50.68
477.66
53.54
51.62
50.32
50.05
52.01
84.41
207.14
64.88
394.82
576.94
81.51
82.25
68.60
295.98
651.97
6,564.76
66.68
66.68

Municipality

Municipal District of Greenview

Instructions

Please read the Shallow Gas Tax Relief Initiative (SGTRI) Guidelines for further information.

Include the following in your SGTRI submission package sent to TaxProgramDelivery@gov.ab.ca:

- A fully completed and signed copy of this SGTRI Certification Form. Digital signatures will be accepted.
- A copy of your municipality's council resolution confirming that the total property taxes as described in section 7.2 of the SGTRI Guidelines have been reduced by 35 per cent for each qualifying property.
- The summary of tax adjustments by company, as referenced by the resolution.

Tax Adjustments for Qualifying Properties

- ☒ I confirm that my municipality has reduced the 2019 total property taxes levied as described in section 7.2 of the SGTRI Guidelines by 35 per cent for all of the qualifying properties prescribed in the SGTRI qualifying properties list supplied to my municipality by the Government of Alberta.

Total eligible property tax adjustment for qualifying properties:

\$64,523.07

This is the total amount requested for reimbursement through the Education Property Tax Requisition. Eligibility of amount will be verified by program staff.

If the total eligible property tax adjustment requested for reimbursement does not match the value on the list provided by the province, please explain. (It is recommended that you contact a program advisor first for assistance).

Shallow Gas Tax Relief Initiative Certification Form

Prepared by

Marilyn Jensen Print Name	Taxation, Assessment Coordinator & Reception Supervisor Title
+1 (780) 524-7600 Telephone Number	marilyn.jensen@mdgreenview.ab.ca Email

Submission Certification

- ☒ I certify that the information contained in this Certification form is correct and in accordance with the SGTRI guidelines, that my municipality has cancelled or refunded the 2019 total property taxes by 35 per cent for the referenced list of SGTRI qualifying properties, and that my municipality has not altered the list of qualifying properties and associated assessed persons.

Denise Thompson Printed Name	 Signature of Chief Administrative Officer
+1 (780) 524-7600 Telephone Number	 Date of Signature

Return Completed Submission Package by October 21, 2019

Submit the signed application, including all supporting documentation to: TaxProgramDelivery@gov.ab.ca.

If you have any questions regarding this form or SGTRI, please contact an advisor by calling 780-422-7125 (toll free dial 310-0000 first).

Save a Copy

Submit by Email

Print a Copy

Reset All Fields

Legal Statement

The personal information that is being collected on this form or on any attachments is required to administer the Shallow Gas Tax Relief Initiative. The collection is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be managed in accordance with the privacy provisions of the Act. The name of your municipality and any credit provided under this program may be published on the ministry's website. Should you have any questions about the collection, use or disclosure of this information, please contact the Tax Program Delivery Unit at 780-422-7125, toll free by first dialing 310-0000, or by email at TaxProgramDelivery@gov.ab.ca.

Shallow Gas

Tax Relief Initiative

Municipal Affairs, Government of Alberta
Sept. 17, 2019
Shallow Gas Tax Relief Initiative (SGTRI) Guidelines

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1. GUIDELINES

These guidelines provide direction to municipalities seeking funds to recoup credits provided to shallow gas properties identified on the qualifying linear properties list (qualifying properties) provided by the Government of Alberta.

2. PROGRAM OBJECTIVE AND TERM

While property taxes are collected by municipalities, the assessment model used by municipalities to set tax rates for linear properties such as wells and pipelines is determined by the province. The model has not been updated since 2005, and does not reflect the circumstances faced by many shallow gas producers with older, lower productivity assets. This situation has been made worse by lower commodity prices and other economic conditions, and has required the province take action.

The Shallow Gas Tax Relief Initiative (SGTRI) provides support to shallow gas producers to mitigate this outdated assessment model, which is expected to be updated for the 2020 tax year. In the interim, the government is taking immediate steps to reduce 2019 taxes for shallow gas wells and pipelines.

This program will provide immediate relief to shallow gas producers by crediting 35 per cent of the 2019 property taxes levied on qualifying properties. Municipalities will be reimbursed by the province through the education property tax requisition. Municipalities' participation in this program is critical to its success.

The term of this program is the 2019 tax year.

3. KEY DATES

Activity	Timeline
Qualifying properties list and tax relief summary distributed	August 2019
Adjustment of taxes owing for qualifying properties	October 21, 2019
Submission of documents to the Province	October 21, 2019
Issuance of credit to municipalities	December 31, 2019

4. CONTACT

If you have any questions, call a Municipal Affairs program advisor at 780-422-7125 (toll-free 310-0000), or email TaxProgramDelivery@gov.ab.ca.

5. SUBMISSION METHOD

All program related documentation must be submitted by email to TaxProgramDelivery@gov.ab.ca.

6. QUALIFYING PROPERTIES

Shallow gas wells and pipeline gathering systems eligible for this initiative are those identified in the qualifying properties list provided directly to municipalities. For the purpose of the qualifying properties list, shallow gas wells are defined as wells less than 1500 metres in depth, producing only gas (that is, gas containing 0% condensate), drawing from formations that are younger than 98.5 million years. Depth is determined as the calculated production depth for assessment purposes.

Pipeline gathering systems are defined as those that transport gas from the well to the first downstream processing facility, and that have an outside diameter of 6 inches (152.4 mm) or less.

7. PROGRAM PROCESS

7.1) Receive Qualifying Property Information from Province

We have provided your municipality with a list of qualifying properties and a Summary of Tax Relief by Company. The summary will inform the resolution you draft, detailed below.

If there are any discrepancies between the information on the qualifying properties list and your municipal information please contact Municipal Affairs before proceeding.

7.2) Municipal Administration

A credit of 35 per cent should be applied to the total property tax owing for the qualifying properties. This includes total property taxes levied as per section 353(2) of the *Municipal Government Act* (MGA) which includes municipal property taxes, requisitions detailed in section 326(1)(a) and 359(1)(2), as well as special taxes levied under section 382(1) where the tax rate is based on the assessment. Total property taxes would include:

- Municipal property taxes
- Alberta School Foundation Fund, including allowance for non-collection;
- Opted-out School Boards;
- Local housing management bodies;
- Designated industrial property;
- Allowance to pay the requisitions due to non-collection of taxes; and
- Special taxes such as those for fire protection areas or recreational services.

If a previously agreed upon tax agreement exists for any of the qualifying properties, the 35 per cent must be applied to the original amount of taxes owing, absent a tax agreement. In some cases, this may result in no net change in taxes for the company.

To be eligible for reimbursement of cancelled property taxes under SGTRI, municipalities must apply a 35 per cent credit to all properties on the list of qualifying properties received from the Province, as per the Summary of Tax Relief by Company.

Adjustments applied to taxes owing of the qualifying properties will vary depending on the circumstances. Examples are provided below:

- Where taxes on the qualifying properties have not been paid, credit 35 per cent of the taxes owing for the 2019 year.
- Where taxes on the qualifying properties have already been paid, refund 35 per cent of the taxes paid for the 2019 year.
- Where some of the taxes on the qualifying properties have already been paid and some have not been paid, credit 35 per cent of the taxes levied for the 2019 year and provide refunds where property taxes paid are over 65 per cent of the total taxes levied in the 2019 year; and
- Where penalties have been imposed for unpaid taxes for the 2019 tax year, cancel the associated penalties.

Cancelled penalties will not be reimbursed through the SGTRI.

Property tax credits applied to properties not on the qualifying properties list, and/or at a per cent other than 35 per cent will not receive an education tax credit from the province.

A sample resolution template is available at www.alberta.ca/shallow-gas-tax-relief.aspx.

In cases where a portion of the education property tax credit has already been received by your municipality, do not submit an altered application. Provincial staff will have records of what has already be credited to your municipality and will adjust your total credit accordingly.

7.3) Submission to Municipal Affairs

Your submission must include the following documents submitted by email to Municipal Affairs for processing and must include the following:

- Certification form, signed by the chief administrative officer.
- A resolution from council confirming 35 per cent of the property tax and any 2019 tax year penalties associated with the qualifying properties list have been cancelled.
 - As an appendix, the resolution must include a summary of tax relief by company.

If there are any issues or concerns with the qualifying properties list or summary please contact Municipal Affairs prior to processing and sending your submission.

7.4) Municipal Affairs Review Process

Municipal Affairs staff will review your submission and recommend that Alberta Education process a credit equal to the amount of property taxes credited to the qualifying properties, on a future education property tax requisition invoice for your municipality.

8. PROVINCIAL CREDIT PROCESS AND MUNICIPAL DOCUMENT RETENTION

8.1) Credits

For submissions received on or before October 21, 2019, credits to municipalities will be reflected on their December 2019 education property tax requisition invoice. If you expect that your submission will not be ready by October 21, 2019, please contact Municipal Affairs well in advance.

Credits will reimburse municipalities for 35 per cent of all 2019 property taxes associated with qualifying properties. Municipalities will not be reimbursed for any cancelled penalties or fees associated with qualifying properties.

Municipalities with greater than \$50 million in qualifying assessment under the SGTRI program will see a portion of this, representing 50 per cent of total eligible tax credits, reflected on the September education property tax requisition invoice.

8.2) Document Retention

All supporting documents related to your application must be kept for a minimum three years after the last credit date referred to in the motion from council. This may include council's resolution, refunds given, supporting journal entry demonstrating that the property taxes have been credited, and late payment penalties that have been cancelled.

9. IMPACT ON THE PROVINCIAL EDUCATION REQUISITION CREDIT PROGRAM

If property taxes owing on a qualifying property under the SGTRI are subsequently cancelled for the purposes of the Provincial Education Requisition Credit (PERC) program, an adjusted PERC claim may be processed.

The PERC program assists municipalities in managing undue hardships experienced as a result of uncollectable education property taxes related to oil and gas properties. This program provides the affected municipalities with a credit, equal to 100 per cent of the

provincial education requisition associated with taxable properties that are delinquent in payment of education property taxes.

SGTRI uses the mechanism of the education property tax requisition process to provide a credit for 35 per cent of the total property taxes owing on qualifying properties for municipalities with qualifying properties. This ensures the affected municipalities are credited for the total amount of tax relief they provided to the qualifying properties. A subsequent PERC claim on a SGTRI qualifying property would provide a credit equal to the provincial education property tax requisition less the SGTRI credit. Where a SGTRI credit is greater than or equal to the municipality's education property tax requisition, there would be no PERC claim remaining. The following two examples are provided to illustrate this.

Property 1

Property 1 receives \$630 in tax relief through SGTRI. If the property meets the program parameters of PERC, it would be eligible for the remaining education property taxes.

Municipal Tax	\$1000
Education Tax	\$ 800
Total	\$1800
SGTRI Credit (35 per cent of total)	\$ 630
Municipal tax remaining	\$1000
Education tax remaining	\$ 170
Potential PERC Claim	\$ 170

Property 2

Property 2 receives \$525 in tax relief through SGTRI. If the property meets the program parameters of PERC, it would be eligible for the remaining education property taxes.

Municipal Tax	\$1000
Education Tax	\$ 500
Total	\$1500
SGTRI Credit (35 per cent of total)	\$ 525
Municipal tax remaining	\$1000
Education tax remaining	\$ (25)
Potential PERC Claim	\$ 0



REQUEST FOR DECISION

SUBJECT: **Greenview Christmas Staff/Council Events**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER:
DEPARTMENT: Staff Social Committee GM: PRESENTER: TM
STRATEGIC PLAN:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve an additional upset limit of \$15,000.00 for the Greenview Christmas events to be held in the 2019 calendar year, with funds to come from Council Office Budget.

MOTION: That Council authorize the transfer of an upset limit of \$15,000.00 from Contingency Reserve to Council Budget.

BACKGROUND/PROPOSAL:

Greenview traditionally hosts an annual Christmas event for staff, Council and their respective spouse/partner/guest to attend. In addition, a Christmas party is held for the children and grandchildren of staff.

Staff Social Committee members assessed the number of staff, budget and options for hosting the events and presented the information to the Chief Administrative Officer. Staff Social Committee members in conjunction with the Chief Administrative Officer planned the locations and types of events to host in the 2019 calendar year. It was determined that one Christmas Dinner event would be important to ensure that all staff would be together for the first year of the Grande Cache transition into the Municipal District of Greenview. Evergreen Park was secured for December 14th as the venue of choice, this location has the capacity to accommodate the merged staff and is centrally located within Greenview. Staff, Council and their respective spouse/partner/guest from all areas within Greenview will be invited to attend this event. The event will include dinner, door prize, raffle prizes and music entertainment. A hotel group rate with shuttle service will be investigated and secured. It will be the responsibility of the attendees to book and pay for their hotel rooms.

We will have two Children's Greenview Christmas party events, one will be held in Valleyview at the Greenview Regional Multiplex and the other at the Grande Cache Recreation Centre. The event in Valleyview will be a family swim and meal. In Grande Cache the organizers will have a choice of a swim or skating event with a meal. Each child will receive a \$25 gift presented to them from Santa.

Staff/Council will be asked to RSVP by November 25th and specifications will be included to inform that those not attending after providing the RSVP will be charged for the meal. Children not in attendance for the Children's Christmas party will not be provided with a Santa gift.

The former Town of Grande Cache had \$13,500.00 in the budget for the social events. Greenview has \$9,000.00 for the Christmas social events. With this being the first year of the merged staff, we are asking for an additional upset maximum amount of \$15,000.00 to ensure that sufficient budget is available to host the planned events. The larger location at Evergreen Park results in a higher cost for the venue and the meal must be catered by their staff as outside providers are not permitted. We are uncertain of the staff numbers that will elect to attend the event and therefore must plan on all attending. A proposed budget is included for your review and consideration.

The Contingency Reserve as of October 14, 2019 has a balance of \$1,878,452.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the Social Committee will ensure that sufficient funds are available to host the Christmas events.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny or alter the amount of funds for the Christmas events.

FINANCIAL IMPLICATION:

Direct Costs: \$15,000.00

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The Staff Social Committee will plan the events in accordance with the funds that will be available for hosting the events.

ATTACHMENT(S):

- Christmas Event – Proposed Budget

GREENVIEW CHRISTMAS EVENTS - ESTIMATED BUDGET

Budget

Grande Cache - Social Events	13,500.00
Greenview - Events	9,750.00
Contingency	15,000.00
Total Budget:	38,250.00

Expenses

Adult Christmas Party	
Evergreen Park - Hall Rental	2,000.00
Meal (\$35/plate - maximum 540) 270 employees & Council x 2 = 540	18,900.00
Westjet Gift Card - Door Prize	1,000.00
Raffle Prizes	1,500.00
DJ Service or Band (\$2,500.00 - \$10,000.00)	10,000.00
Total:	33,400.00

Children's Christmas Party - Greenview Multiplex	
Greenview Regional Multiplex (Pool Party Room Rental)	90.00
Meal - Pizza, fruit tray, sweet tray	300.00
Santa - Gifts (30 x \$25.00)	750.00
Swimming	300.00
Total:	1,440.00

Children's Christmas Party - Grande Cache Recreation Centre	
Meal - Pizza, fruit tray, sweet tray	500.00
Santa - Gifts (40 x \$25.00)	1,000.00
Swimming or Skating	400.00
Total:	1,900.00

Unforeseen Expenditures

1,510.00

Total Expense:

38,250.00



REQUEST FOR DECISION

SUBJECT: **Big Horn Golden Age Club – Additional Named Insured List**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: LM
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to add the Big Horn Golden Age Club facility located at 9702 104 Avenue, Grande Cache, Alberta, to Greenview's Additional Named Insured List, under Greenview's insurance policy.

BACKGROUND/PROPOSAL:

On September 25th Administration was approached by the Big Horn Golden Age Club in Grande Cache, Alberta requesting a reduced insurance rate for their building.

It had been brought to The Big Horn Golden Age Club's attention that the Municipal Districts and Counties in Alberta have access to an insurance company that offers group rates. The building insurance is coming due and have requested that they be added to Greenview's Additional Named Insured List.

If accepted by Council, Greenview will pay the annual insurance fees for the building and invoice the Big Horn Golden Age Club for reimbursement. This is the common practice for other groups with facilities within Greenview that partake in this service.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to the recommended motion is that the community club within Greenview would have access to reduced rate of insurance.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

Staffing implications include Administration time to invoice and track annual insurance payments.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's direction, Administration will follow up with the Big Horn Golden Age Club.

ATTACHMENT(S):

- Big Horn Golden Age Club email correspondence



REQUEST FOR DECISION

SUBJECT:	Town of Fox Creek Greenview Multiplex – Donation Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 15, 2019	CAO: DT	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: SW	PRESENTER: LM
STRATEGIC PLAN:	Quality of Life		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council provide \$197,000.00 for the emergency backup generator to be installed within the Fox Creek Greenview Multiplex, in Fox Creek, AB., with funds to come from the Community Services Miscellaneous Grants.

MOTION: That Council provide \$34,000.00 towards the contingency fund for the Fox Creek Greenview Multiplex emergency backup generator, with funds to come from the Community Services Miscellaneous Grants.

BACKGROUND/PROPOSAL:

On August 22, 2019, Administration was approached by the Director of Emergency Management for the Town of Fox Creek requesting Greenview enter into a three-way partnership with the Town of Fox Creek and The Fox Creek Oil and Gas Association to install an emergency backup generator within the Fox Creek Greenview Multiplex. Greenview is in a signed partnership with the multiplex for 59.37% ownership of the building.

When the building was designed and built there was no consideration to have an emergency backup generator installed. The Fox Creek Greenview Multiplex is the dedicated receiving centre and evacuation centre for the Town of Fox Creek as well as for the Fox Creek School. As part of the risk assessment there has been a few issues identified pertaining to not having an emergency backup generator:

1. The elevator cannot operate in the event of a power failure and no backup power supply. This could lead to people being trapped within the elevator in the event of power loss.
2. The HVAC (Heating, ventilation and air conditioning) cannot operate in the event of a power loss, in the winter which could cause a major problem, as a long term power failure or damage to the transmission line could result in below zero temperatures inside the facility, resulting in water line and sprinkler systems freezing and pipes bursting. As well, the pool system could incur freezing of the piping system.
3. Total operating failure of the facility, the pool and rink would not be able to operate.

4. In the event the facility was to open up as an evacuation receiving centre and the power fails, there would be an emergency situation to find a new place to accommodate people within a another facility or move them out of Fox Creek to another location.

The total cost, including install for a 500KW emergency generator would be \$588,948.00 plus GST. However, this price does not include a contingency fund which should be considered at approximately \$100,000.00.

The Community Services Miscellaneous Grant fund as of October 14, 2019 totals \$417,946.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview would be contributing to making sure the communities main evacuation receiving centre is equipped with the proper emergency backup should an emergency situation or power failure occur.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion or suggest an alternative amount.

Alternative #2: Council has the alternative to fund the request for an emergency backup generator, plus contingency from Contingency Reserves.

FINANCIAL IMPLICATION:

Direct Costs: \$197,000.00 (\$231,000.00 if the contingency funds are used)

Ongoing / Future Costs: Maintenance Costs

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's Direction, Administration will follow up with the Town of Fox Creek.

ATTACHMENT(S):

- Town of Fox Creek Letter and Quote
- Generator Cost Breakdown



August 22, 2019.

To the MD of Greenview Council and Administration.

My name is Joshua Towle and I am the Director of Emergency Management for the Town of Fox Creek. I am reaching out on a matter of concern and interest that involves our shared facility, the Fox Creek Greenview Multiplex in Fox Creek. It has come to my attention that when this facility was designed and built, no one took in consideration to have an emergency back-up generator installed.

The Fox Creek Greenview Multiplex is our dedicated Receiving Centre and Evacuation Centre for our town as well as for the Fox Creek School. As part of the risk assessment I have identified a few issues pertaining to not having an emergency back-up generator.

1. **Elevator.** This cannot operate in the event of a power failure and no back-up power supply. People could be trapped inside in the event of power failure.
2. **HVAC**-(Heating, Ventilation, and Air-conditioning). This cannot operate as there is no back-up power generator. In winter, this could be a major problem as a long term power failure or damage to the main transmission line could result in below zero temperature on the inside of the facility resulting in water line and sprinkler systems freezing and pipes bursting. The pool system could result in freezing of pipping system.
3. **Total operating failure of the facility.** The CRC would not be able to function and operate. The pool and rink would not be able to operate.
4. **Receiving Centre and Evacuation Centre.** In the event we were to open up as a receiving centre and the power goes out, we would be in an emergency situation to find a new place to accommodate people to another facility and or to move them out of Fox Creek to another location.

The Fox Creek Greenview Multiplex is a shared facility between Fox Creek and the MD of Greenview. This building was a shared cost to build and operate in a partnership with each other. To be able to invest in a back-up generator to protect this 32 million dollar facility and to mitigate the risk identified by not having an emergency back-up generator.

I am proposing to have the Town of Fox Creek, the MD of Greenview, and FCOG, go into a 3 way partnership on purchasing a functional emergency back-up generator that will provide enough power to operate the facility in the event of power failure and to be able to use the facility as an evacuation and receiving centre for the town.

I have spoken with a few oil and gas companies in regards to helping out on the financial cost to both parties. I spoke with Shell Canada and Paramount Resources, they have expressed interest in committing some funds and has advised the Town to submit a formal request to FCOG (Fox Creek Oil and Gas) association.

I have attached a quote prepared by PM Electric for an ALL IN total cost for supply and install of a 500KW emergency generator at a price of \$588,948.00 (not including GST). This price does not include a contingency fund which should be consider at around \$100,000.00.

Thank-you Council for your time and consideration. I look forward to hearing back from you.

Joshua Towle
Director Emergency Management
Town of Fox Creek

102 Kaybob Dr. Box 149, Fox Creek, AB T0H 1P0
(P) 780 622-3896 (F) 780 622-4247 (E) admin@foxcreek.ca

"A Playground of Opportunity"



EDMONTON | CALGARY | SASKATOON

Field and Core Back-up Generator
Fox Creek Rec Centre

Prepared For:

Town of Fox Creek

August 22, 2019

2019-EC FOX CREEK BACK-UP GENERATOR





EDMONTON | CALGARY | SASKATOON

August 22, 2019

Quote # 2019-EC FOX CREEK BACK-UP
GENERATOR

Attn: Town of Fox Creek

Total Price\$588,948.00

I trust that you will find everything in good order. Should you have any further inquiries, please do not hesitate to contact the undersigned.

Regards,
Evan Chaikowsky

Estimator/Project Manager



P 780 454 6490
F 780 451 0337
C 780 263 1080





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Includes:

- New 500kw Generator, to be located in the landscape area north of the existing electrical transformer.
- Generator fenced enclosure to limit noise levels.
- All trenching, excavation, backfill, saw cutting.
- Repairs to existing landscape, asphalt and concrete due to excavation.
- New emergency distribution to be located inside existing electrical room.
- Modifications to existing fire alarm, including verification of the new devices. (Fire alarm will monitor the new generator)
- All permitting/inspection costs associated
- All garbage disposal, temporary fences and toilets
- New engineered generator concrete pad
- Electrical engineered design and inspection.
- All engineering costs.
- Modifications to existing electrical distribution to accommodate new generator and transfer switches.
- First call to locate existing underground lines and any hydro vac costs associated.
- Commissioning and owner instruction/walk through of new equipment.

Does not include:

- Heating and hoarding due to winter conditions.

Notes

- Generator will back-up the field house and core loads only.
- Trenching will be required through existing landscape, asphalt and concrete. Repairs will be made.
- There will be a minimum of 2 shutdowns that will need to be performed during non peak hours to rewire equipment.
- Field house and core house will need to be re-fed as existing feed cannot be re-used.
- Fire alarm verification will need to be performed during the day for a few hours. Minor inconvenience to customers
- Price is based on non-winter conditions for all ground work. Additional cost if required to perform in winter.
- PM will need access to miscellaneous plugs for power requirements.
- Price is subject to engineer review and review of electrical drawings. Above price is based on engineers recommendations.





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Terms, Conditions, and Acceptance. Unless otherwise stated in our quotation the following terms and conditions will apply to our contract

- price is valid for 30 days
- pricing is subject to review of supply authority requirements
- pricing is subject to review of proposed project schedule
- pricing is subject to review of IFC drawings
- pricing subject to extreme weather conditions
- pricing subject to schedule delays and overtime costs that may be incurred
- utility service charges not included
- utility coordination by others
- coordination and arc flash study not included
- lightning protection not included
- security, access control, cctv not included
- provisions for frozen conduits not included
- additional works will not commence until written and signed approval is received
- payment schedule is net 30 days
- GST or PST not included

I have reviewed and understand outlined scope out work, inclusions, exclusions and pricing provided and accept these terms.

Name/Title

Signature

Date





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FOX CREEK GENERATOR INSTALL BREAKDOWN

Material - Conduits, cabling, fire alarm modifications, new distribution panels and transfer switches etc	\$125,000.00
Labour including supervision, safety, site labour, management, vehicle costs etc	\$128,000.00
Concrete/Excavation - locates, backfill, compaction, hydrovac, saw cutting and concrete/asphalt repairs.	\$88,000.00
Above cost includes installation of structural concrete pad for generator.	
Engineering costs - structural and electrical	\$33,000.00
generator delivered and generator fence installed	\$194,000.00
Site costs: Permitting, temp fencing, toilets, garbage disposal, storage, site office etc	\$21,000.00
<u>Total Cost</u>	<u>\$589,000.00</u>



REQUEST FOR DECISION

SUBJECT:	Grande Cache Community Friends (100 Caring Hearts) – Funding Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 15, 2019	CAO: DT	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: SW	PRESENTER: LM
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council provide funding with an upset limit of \$24,625.00 to the Grande Cache Community Friends Association (100 Caring Hearts) to partner in the purchase of a commercial barbeque, with funds to come from Community Services Miscellaneous Grants.

BACKGROUND/PROPOSAL:

The Grande Cache Community Friends Association (100 Caring Hearts) is a benevolent association which is trying to improve the quality of life for the residents of Grande Cache. Since the inception of 100 Caring Hearts in April 2018 they have been able to contribute in excess of \$15,000.00 to those within the community.

100 Caring Hearts are attempting to raise funds to purchase a commercial barbeque to be used for fundraising activities within the Grande Cache Community and would like to partner with Greenview on the purchase. Such activities would include pond hockey, soap box derby and bed races. The barbeque would also be available to rent out to other community groups for further fundraising for the association.

100 Caring Hearts has held some successful fundraising events and are able to contribute \$20,000.00 to the partnership. The expected benefits, among others would be to acknowledge Greenview's contributions that are made to improve the quality of life within the community. The presence of Greenview's logo and signage would reiterate this contribution at every event at which the barbeque is used, e.g. long weekend ball tournaments etc.

This partnership would negate the need for Greenview to bring the barbeque from Valleyview for occasions such as the annual rate payer's barbeque and would make certain that the barbeque is available for Greenview uses. Other events would be required to book through 100 Caring Hearts and would provide a sheltered storage area and renters would be required to put down a deposit when booking, only refundable when the barbeque is returned in clean, undamaged condition.

The quoted cost for the barbeque is \$44,625.00. Included in this cost is the standard equipment consisting of four propane grills, two 3,500 lb. axles with electric braking, rock guard coating, approved propane hoses and fittings, LED trailer lighting, premium rims, on board deep cycle battery and charger, spare tire and mount, storage cabinets and food prep station as well as a sink that includes on demand hot water with fresh and grey water tanks.

Administration has noted that this service is currently available within Grande Cache. The Aseniwuche Development Corporation has a barbeque that they rent out to community groups at a rate of \$25.00 an hour or \$250.00 per day. Another, similar service may take away business from another community group within Grande Cache. Administration also notes that a certain capacity for maintenance is required and an agreement that speaks to that and other Greenview interest will be required and ongoing operational funds may need to be budgeted for.

Previously, on March 24, 2015 a Request for Decision was brought forward, requesting \$42,770.00 for a trailer barbeque for the Agriculture Department in Valleyview.

The Community Services Miscellaneous Grants fund as of October 14, 2019 totals \$417,946.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview would be contributing to helping the quality of life within the Community of Grande Cache.
2. The benefit of Council accepting the recommended motion is that it would negate the need to bring Greenview's current barbeque to Grande Cache for functions.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is maintenance for the barbeque could be placed on Greenview if 100 Caring Hearts does not have the capacity to take it on.
2. The disadvantage of the recommended motion is Greenview may be perceived to be support a service that is in direct competition of another organization in the same community.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide an alternative sponsorship amount or to not accept the recommended motion.

Alternative #2: That Council fund the total cost of the barbeque and administer 100 Caring Hearts for rentals.

Alternative #3: That Council fund the total cost of the barbeque and manage it the same way the one located in Valleyview is administered.

FINANCIAL IMPLICATION:

Direct Costs: \$24,625.00

Ongoing / Future costs: Maintenance and propane costs

STAFFING IMPLICATION:

Administration will monitor ongoing maintenance needs.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Councils direction, administration will follow up with the Grande Cache Community Friends Association with the decision.

ATTACHMENT(S):

- Sponsorship Request
- Quote from C.C's Welding and Fabrication Ltd.

From: [Linda Rowbotham](#)
To: [Teresa Marin](#)
Subject: Fwd: Barbeque for Grande Cache
Date: August 26, 2019 2:10:51 PM

----- Forwarded message -----

From: **Linda Rowbotham** <lindrowb@gypsd.ca>
Date: Tue, Aug 13, 2019 at 6:27 PM
Subject: Barbeque for Grande Cache
To: Stacey Wabick <stacey.wabick@mdgreenview.ab.ca>, Denise Thompson
<denise.thompson@mdgreenview.ab.ca>

Hi Stacey

At the last council meeting, mention was made by the Ward 1 councillor, I believe, that consideration might be given to the purchase of a commercial barbeque to be used in Grande Cache.

Grande Cache Community Friends (100 Caring Hearts) is attempting to raise funds to purchase just such a barbeque to be used at some of our fundraising activities. We would use it for our activities (eg. pond hockey, soap box derby, bed races) and rent it out to other groups as a further fundraiser for our group. The cost of this barbeque (made by the same company that made the MD barbeque) would be between \$40,000 and \$50,000.

We are wondering whether the M.D. would be interested in partnering with us by contributing matching funds to this project. The benefits of this partnership, among others, would be to acknowledge the MD's contributions (other than the very obvious fiscal ones) that are made to the quality of life in our community. The presence of the MD logo and signage would re-iterate this contribution at every event at which the barbeque is used (eg. long weekend ball tournaments etc.). The logo would be painted on one side and our foundation logo on the other to indicate shared partnership. It would also negate the need for the MD to bring the barbeque from Valleyview for events such as the annual rate payers barbeque (we would ensure that it would be available for MD uses) and would expect all others to book it through us. We would provide a place to store it (out of the weather) and charge a deposit which would only be refundable if it is returned in appropriately clean, undamaged condition.

We have held some successful fundraising events and are able to contribute \$20,000.

100 Caring Hearts is a benevolent association which is trying to improve the quality of life for the folks of Grande Cache. We have worked very hard at fundraising since our inception (April 2018) and have been able to contribute in excess of \$15,000 to those within our community. We feel very strongly that the work we are doing is making an extremely positive impact.

If you feel that this is a project that you can support, we would be pleased to hear from you at your earliest convenience as construction will take 2-3 months. I believe that the barbeque will be used as soon as it arrives.

I hope that you will give our request your most serious consideration.

I look forward to hearing from you.

Thank You

Respectfully

Linda Rowbotham (for Grande Cache Community Friends)

--

Linda Rowbotham

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.



"Where Quality and Service Matters"

Box 899 Grande Cache, Alberta T0E 0Y0

ccweldandfab@gmail.com 780-827-2244-Shop 780-827-8777-Cell



August 20, 2019

100 Caring Hearts

Linda,

Thank you for allowing CC's Welding and Fabrication Ltd to quote on your BBQ Trailer.

CC's Welding and Fabrication Ltd has designed and built some of the most unique, Ultra-Premium BBQ Trailers.

Each unit is different, and custom made to our customer's needs. Our BBQ trailers are hand crafted to perfection, utilizing innovative ideas. We design and build every unit like it's our own, and only after rigorous field testing it is delivered to our customer.

Our construction consists of a heavy-duty trailer frame that can be towed on highway or gravel. Our 2-3500 lb torsion axles accommodate the abuse and ensure a smooth ride. The cabinet construction consists of 12ga mild steel, with stainless and chrome latches.

Our BBQ Trailers come with a 1-year parts and workmanship warranty.

Quote is valid for 15 days

Craig Cropley

President

CC's Welding and Fabrication Ltd

780-827-2244



August 20, 2019

Standard Equipment

4-Propane Grills – Napoleon Prestige PRO500, 760 square inches of cook space each.

Tandem Axle – 2 – 3500 lb Axles c/w electric braking.

Rock Guard Coating – Rock guard will be applied to the front of the trailer and down the “V” nose of the main frame. Interiors of all cabinets will also be sprayed.

Approved Propane Hoses and Fittings – All tanks and hoses and fittings will be CSA approved.

LED Trailer Lighting – All trailer lighting will be DOT approved.

Premium Rims

On Board Deep Cycle Battery and Charger

Spare Tire and Mount

Storage Cabinets and Food Prep Station

Sink and On Demand Hot Water – c/w fresh and grey water tanks

Total Cost = \$ 42,500.00 + GST

August 20, 2019

Optional Equipment

"Cabinet Lighting" – Install and wire all "Storage" Cabinets with LED lighting. **\$ 1,600.00**

"Electrical Power Package" c/w 110V outlets placed above BBQ's includes power converter. **\$ 2,100.00**

Sound System – 1 am/fm MP3 and Sat Radio c/w 4 speakers, sub woofer and amplifier. **\$ 3000.00**

Please allow 16 weeks manufacture time from receipt of P.O.

CC's requires

50 % Down at time of order.

50 % upon completion.

****Please note.** The cost of adding these items is only valid if ordered at the commencement of the build.



REQUEST FOR DECISION

SUBJECT: **Peace Firefighters Hockey Tournament - Sponsorship**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: LM
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council provide a donation to the Valleyview Fire Department in the amount of \$300.00 for the 2019 Peace Firefighters Fun Hockey Tournament in Valleyview Alberta, with funds to come from the Community Services Miscellaneous Grant.

BACKGROUND/PROPOSAL:

The 36th Annual Peace Firefighters Fun Hockey Tournament will be held in Valleyview on October 18th and 19th, 2019. While one of the goals of this tournament is for renewing friendships and building camaraderie, the main purpose is to raise funds for the Edmonton Fire Fighters Burn Treatment Society. The Fire Fighters Burn Treatment Unit located in the University of Alberta Hospital specializes in providing care and equipment for victims and families whose lives have been devastated by fire-related trauma.

Over the past years, the Valleyview Fire Department has raised nearly \$300,000.00 at the Peace Firefighters Fun Hockey Tournament, with one hundred percent of all proceeds going to the Burn Treatment Society.

Previously, in 2018, Greenview provided the Peace Firefighters Fun Hockey Tournament with a sponsorship of \$300.00.

The Community Services Grants fund as of October 14, 2019 totals \$417,946.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be a part of helping burn victims and families whose lives have been devastated by fire-related trauma.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. A potential perceived disadvantage of the recommended motion is that it may set a precedent that will result in increased requests for fundraising sporting events.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or deny the recommended motion of providing funds to the Valleyview Fire Department for the Peace Firefighters Fun Hockey Tournament.

FINANCIAL IMPLICATION:

Direct Costs: \$300.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications of the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the Valleyview Fire Department of Councils decision.

ATTACHMENT(S):

- Valleyview Volunteer Fire Department letter

Valleyview Volunteer Fire Department
Box 201
Valleyview Alberta T0H 3N0
September 20, 2019

Mr. Stacey Wabick
M.D. of Greenview
Box 1079
Valleyview AB T0H 3N0



Dear Mr. Wabick:

After yet another successful tournament last year, the Valleyview Volunteer Fire Department is all "fired up" for the 36th annual **Peace Firefighters Fun Hockey Tournament**, to be held on October 18th & 19th.

While one of the goals of this tournament is for renewing friendships and building camaraderie, the main purpose is to raise funds for the Edmonton Fire Fighters Burn Treatment Society. This society raises funds for the Fire Fighters Burn Treatment Unit and the Alberta Firefighters Burn Camp. The Fire Fighters Burn Treatment Unit (located at the University of Alberta Hospital) specializes in providing care and equipment for victims and families whose lives have been devastated by fire-related trauma. The Alberta Firefighters Burn Camp is a week-long camp for young burn survivors, where children learn new skills and attitudes about how to deal with their scars.

Over the past years, the Valleyview Fire Department has raised nearly \$300,000 at the Peace Firefighters Fun Hockey Tournament, with one hundred percent of all proceeds going to the Burn Treatment Society. In order to continue to provide assistance, we are asking for your support for this year's Peace Firefighters Fun Hockey Tournament. A contribution of any amount would be greatly appreciated by both the Valleyview Fire Department and the Burn Treatment Society. If you wish to make a donation, please send a cheque to the address above.

We would also like to extend an invitation to you or members of your organization to attend the hockey tournament banquet and dance on October 19th at the Memorial Hall. Doors open at 5:30. Magician Sean Watson will entertain the guests after the supper, with a dance, games, and raffle to follow. Your banquet ticket also automatically makes you eligible for a fantastic door prize! Tickets are available at the town office or from VVFD firefighters.

In closing, we would like to thank you for your time and consideration. We look forward to your partnership in making this year's tournament our biggest and most successful event ever.

Sincerely,

Danny McCallum
Valleyview Volunteer Fire Department
780-524-6819



REQUEST FOR DECISION

SUBJECT:	Review of Development Permit Application Fee for Prairie Lights Power Project		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 15, 2019	CAO: DT	MANAGER: SAR
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: RA	PRESENTER: LD
STRATEGIC PLAN:	Development		

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –Schedule of Fees Bylaw 19-816

RECOMMENDED ACTION:

MOTION: That Council direct administration to advise Prairie Lights Power GP Inc. that development permit application fees for their proposed development are to be paid in accordance with the Schedule of Fees Bylaw 19-816, in the amount of \$75,000.00.

BACKGROUND/PROPOSAL:

Prairie Lights Power GP Inc. (Prairie Lights) is proposing to construct and operate a 360MW natural gas-fired power plant (the Project) approximately 35 km south of the City of Grande Prairie, Alberta. The combined cycle plant will be fueled using natural gas and will generate electricity from a “one-on-one” configuration consisting of one combustion turbine generator, one heat recovery steam generator and one steam turbine generator. The steam turbine will be a condensing type using an air-cooled condenser rather than a water-cooled surface condenser. The air-cooled condenser mitigates the need for either a large reliable water source with availability year-round or a large storage pond. Natural gas will be supplied from a new dedicated pipeline from the TCPL Gold Creek compressor station located 2.5 km southeast of the plant site with an option of branching off the exiting ATCO Grande Prairie Mainline. The project has an expected capital expenditure of \$500 million and the application is expected in the near future.

Scott Land and Lease, on behalf of Prairie Lights Power GP Inc. (Prairie Lights), submitted a written request that Council review and reduce the Development Permit application fee for the Prairie Lights Power Project development to \$5,000.00 from the \$75,000.00 amount required pursuant to Greenview’s Schedule of Fees Bylaw 19-816. As set out in their letter, their request is based on permit application fees established by the County of Grande Prairie which are capped at \$500.00 for industrial development, and the Municipal District of Big Lakes, where the fee is \$60.00 for the first \$100,000 of development and \$10.00 for each additional \$100,000.00 thereafter, which would result in a fee of \$5,059.00.

Greenview’s Schedule of Fees was recently adopted after comparing industrial development permit fees to a number of municipalities in the province. Greenview’s fee for industrial development at \$50.00 per \$100,000.00 of completed project cost did not change from the previous bylaw, but it was capped at a

maximum \$75,000.00 fee. Previous to adopting the current Schedule of Fees bylaw the Project would have incurred a fee of \$250,000.00. Prairie Lights letter was received before the updated Schedule of Fees was adopted and were advised of the maximum of \$75,000.00 fee, but requested that Council consider a \$5,000.00 application fee for their proposed development.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the fees charged would be consistent with the Schedule of Fees 19-816 bylaw adopted by Council.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Prairie Lights Power Inc. may decide to re-locate the project unless the development permit fees are reduced.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to reduce the fee to the \$5,000.00 requested, however Administration does not recommend this action because it would go against Greenview's Schedule of Fees.

Alternative #2: Council has the alternative to establish a fee greater than \$5,000.00 but lesser than the \$75,000.00 maximum established by the Schedule of Fees bylaw, however Administration does not recommend this action because it would go against Greenview's Schedule of Fees.

FINANCIAL IMPLICATION:

The financial implication would be reduced development permit fee revenue for 2019.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Prairie Lights will be notified of their decision by email or letter.

ATTACHMENT(S):

- Copy of Letter requesting development permit fee reduction
- Prairie Lights Newsletter describing the Project
- Prairie Lights Simulations
- Plan 5-03-68-05-W6



July 16, 2019

Municipal District of Greenview
4806 - 36 Ave
Box 1079
Valleyview, AB T0H 3N0

Attention: Leona Dixon, Development Officer

Re: Prairie Lights Power Project
Request to Review Development Permit Application Fee

We are writing to you today to request that the Council review and reduce the Development Permit application fee for the Prairie Lights Power Project development permit application. This project is being developed by Prairie Lights Power GP Inc. and the expected capital expenditure for the Project is \$500 million. At the current application fee rates, the total application fee would be approximately \$250,000. In order to retain competitive project economics, we respectfully request a reduction in the application fee to \$5,000.

As background information, in the nearby County of Grande Prairie, development permit application fees for Industrial developments are capped at \$500. In the Municipal District of Big Lakes the fee is \$60 for the first \$100,000 of development and \$10 for each additional \$100,000 thereafter.

Kindly consider and if you have any questions or concerns, please feel free to contact me any time.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to be "SB" followed by a long horizontal flourish.

Samantha Brown
Manager, Power
Scott Land & Lease Ltd.
Agent for Prairie Lights Power GP Inc.
(403) 261-6583
sbrown@scottland.ca

PRAIRIE LIGHTS POWER GP INC.

PRAIRIE LIGHTS POWER PROJECT | MARCH 2019



PROJECT SPECIFIC INFORMATION PACKAGE

Prairie Lights Power GP Inc. (Prairie Lights) is proposing to build and operate a 360 megawatt (MW) natural gas-fired power generation station and its associated substation, called the Prairie Lights Power Project approximately 35km south of Grande Prairie, Alberta.

This project will be constructed and operated in accordance with good operating practice as well as Alberta Environment and Parks (AEP), Alberta Energy Regulator (AER) and Alberta Utilities Commission (AUC) regulations.

Facility Description: The Prairie Lights Power Project will use clean and efficient combined cycle turbine technology that will be fueled by natural gas. The plant will generate electricity from a “one-on-one” configuration consisting of one combustion turbine generator (CTG), one heat recovery steam generator (HRSG) and one steam turbine generator (STG). The steam turbine will be a condensing type using an air-cooled condenser rather than a water-cooled surface condenser. The air-cooled condenser mitigates the need for either large reliable water source with availability year-round or large storage pond.

Natural gas will be supplied from a new dedicated pipeline from the TCPL Gold Creek compressor station located 2.5 km southeast of the plant site. An option to this is a branch off the exiting ATCO Grande Prairie Mainline.

PROJECT LOCATION

The proposed project site is located approximately 35km south of the City of Grande Prairie, Alberta, as shown in the map to the right. The Prairie Lights Power Project will require construction of a pad – approximately 600m x 400m in size. The total surveyed area of the plant site will be 20.581 hectares.

PROJECT BENEFITS

The Prairie Lights Power Project will offer a number of benefits including:

- A clean, reliable, cost-effective source of new electricity supply
- Helping reduce greenhouse gas emissions by reducing transmission line losses from the Alberta grid;
- Enhancing local and regional reliability of power supply
- Provide significant employment during construction and 30 – 40 new facility operating and maintenance jobs once operating
- Generate tax revenue for the municipality



PROJECT ASSESSMENTS

Preliminary findings indicate that the Project effects are limited and no negative environmental effects that cannot be mitigated during construction, operation and reclamation should be expected. All assessments will be submitted to the AUC and AEP for approval, while the Canadian Environmental Assessment Agency will provide additional environmental direction.



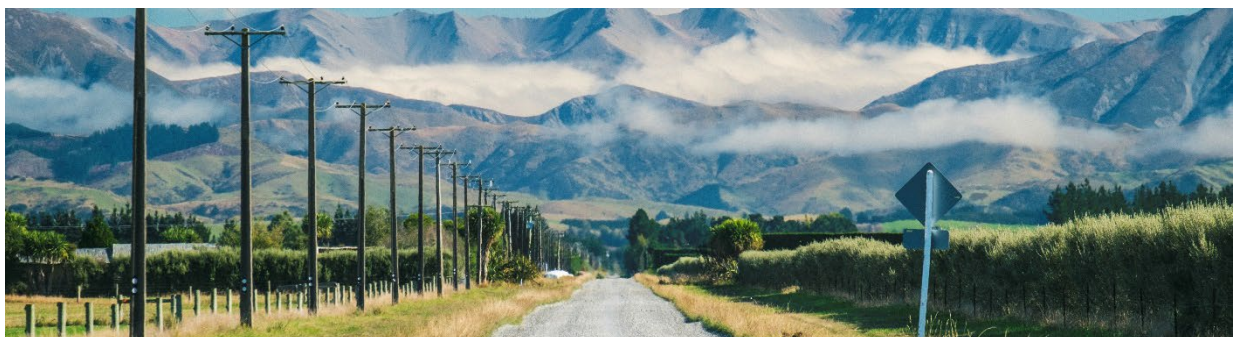
Air - The project will meet the Alberta Air Emission Standard for Air Quality and the Alberta Ambient Air Quality Objectives and Guidelines, as required.



Noise – A detailed noise impact assessment is being undertaken to ensure the Prairie Lights Power Project adheres to AUC Rule 012: *Noise Control* during both the construction and operation phases.



Field Assessment - An environmental field assessment has been completed, which found that all setbacks as required by the AEP are being adhered to.



PROPOSED PROJECT SCHEDULE

The project will require regulatory approval from Alberta Environment and Parks (AEP) and the Alberta Utilities Commission (AUC), as well as a development permit from the Municipal District of Greenview No. 16. Below is the anticipated project schedule, timing may be adjusted to reflect final plans.

Public Consultation	Ongoing
CEAA Project Description Submission	April 2019
Development Permit Application	June 2019
Apply to Alberta Utilities Commission (AUC)	June 2019
Development Permit Application	June 2019
Anticipated AUC Approval	March 2020
Construction Commencement	Third Quarter 2020
Commercial Operation Date	November 2022





NEED FOR THE PROJECT

The Province of Alberta has set a renewable energy target of 30% of all electricity requirements from renewable energy by 2030. While several renewable energy projects are underway to meet this target, other sources of reliable electricity are needed to support the Province's future energy requirements. Natural gas is one of the most affordable, reliable energy resources and Alberta has an abundance of it. Combined cycle power plants have been identified as a viable option to help reduce emissions and provide consumers a low-carbon, reliable electricity option.



Associated Infrastructure

The Project will require electricity and natural gas from nearby sources.

-  Electricity will be supplied by interconnecting with the existing Big Mountain 845S substation. This interconnection is part of a separate project scope.
-  Natural gas will be supplied through a new supply pipeline tied into an existing natural gas transportation network which is located near the site.



Consultation Process

With the assistance of Scott Land & Lease Ltd., Prairie Lights is undertaking a Participant Involvement Program (PIP), as part of the AUC Rule 007 approval process. The process is intended to inform and engage landowners, occupants, residents and other potentially impacted stakeholders near the proposed power plant. The PIP includes this mailed notice to stakeholders within 2km of the project and personal communications with stakeholders within 800 metres of the project. Stakeholders with questions or concerns are encouraged to contact us for discussion. Please see the enclosed document prepared by the AUC, called “Public Involvement in a Proposed Utility Development”, for further information on the PIP. Should you have any questions, please contact us:

Samantha Brown
Manager, Power
Scott Land & Lease Ltd.
(403) 261-6583
sbrown@scottland.ca

OR

Tina Bakarich
Manager, Surface Land &
Stakeholder Relations
Prairie Lights Power GP Inc.
(403)930-0579
tbakarich@prairielights.ca

To learn more about the AUC application and review process, please contact:

Alberta Utilities Commission (AUC)

780-427-4903

(Toll-Free by dialing 310-0000 before the number)

E-mail: consumer-relations@auc.ab.ca

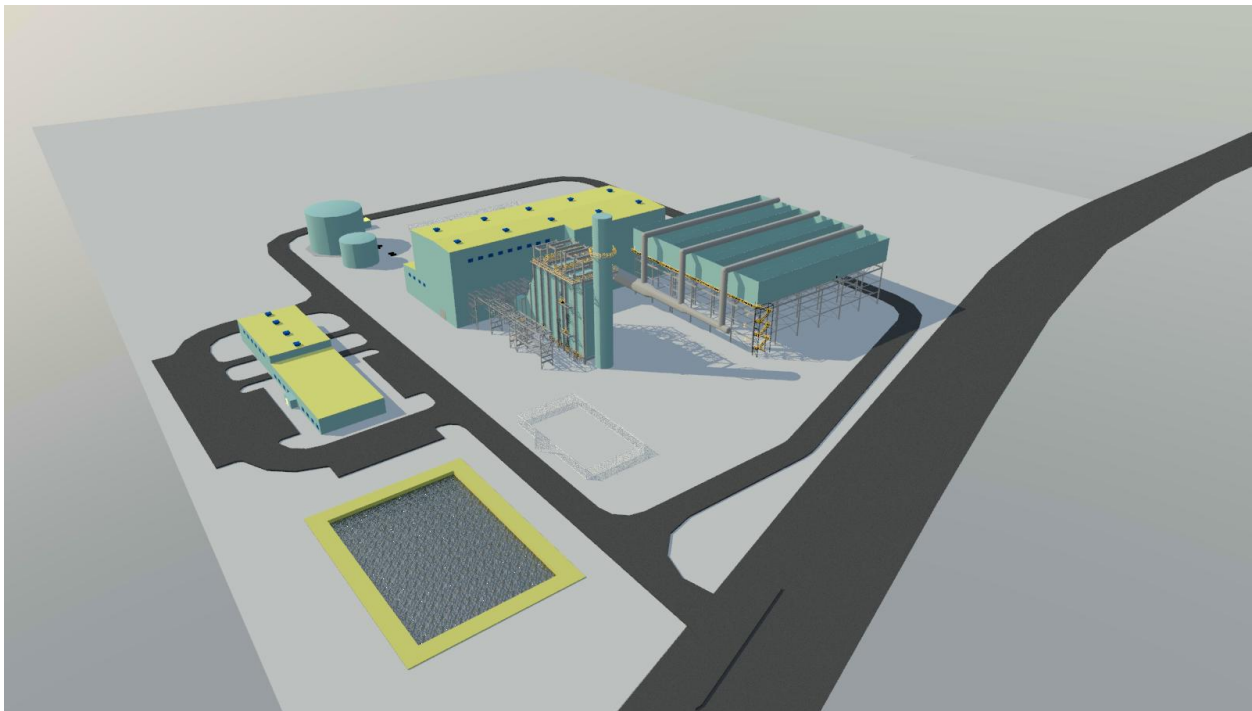
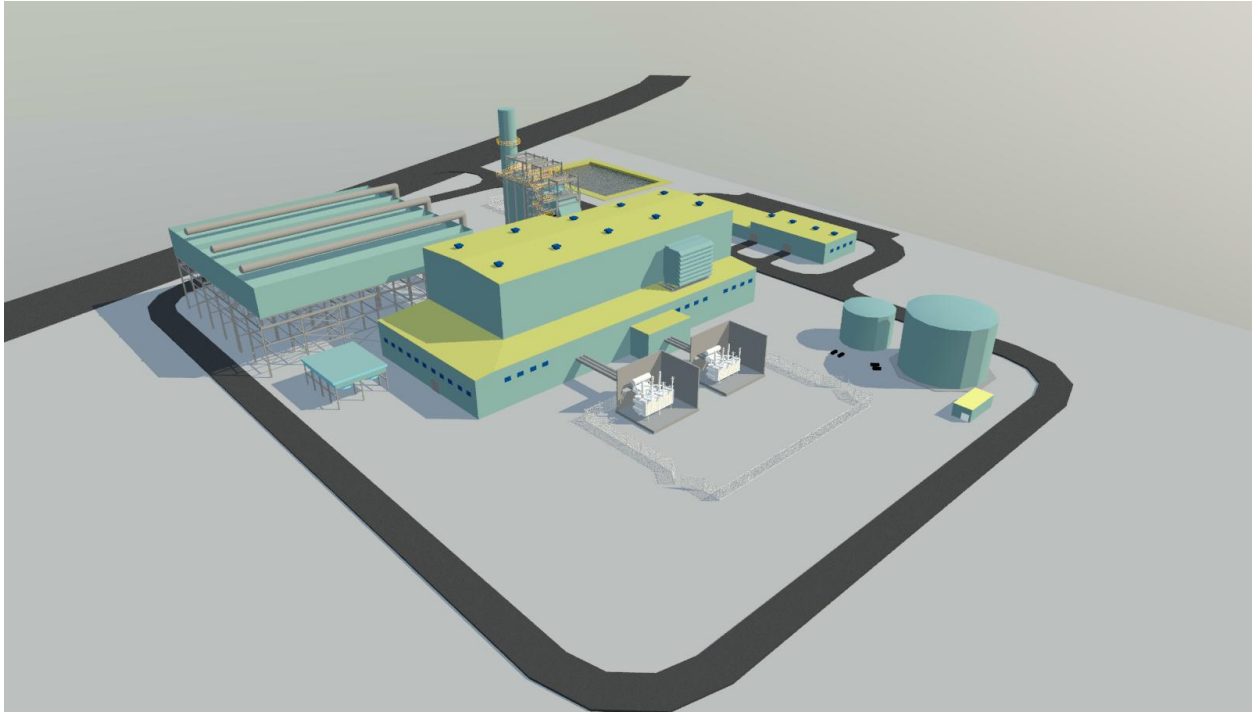
Privacy Commitment

Prairie Lights is committed to protecting your privacy. Collected personal information will be protected under the provincial Personal Information Protection Act (PIPA). As part of the regulatory process for new generation projects, Prairie Lights may be required to provide your personal information to Alberta Utilities Commission (AUC).

PRAIRIE LIGHTS POWER PROJECT

Visual Simulations

Below are simulated examples of what the Prairie Lights Power Project will look like upon completion of construction. The colour scheme is subject to change however the plant site layout is indicative of the proposed plant site.





REQUEST FOR DECISION

SUBJECT:	Policy 1008 Council and Board Remuneration		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 15, 2019	CAO: DT	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER: DT
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council provide direction on Policy 1008 “Council and Board Remuneration”.

MOTION: That Council Repeal Policy C0 09 “Special Events”.

BACKGROUND/PROPOSAL:

Administration was directed by Council to bring Policy 1008 to the Policy Review Committee for discussion and direction. Councillors expressed concerns that the policy was not clear as far as what meetings attended by Council constituted meetings that should be compensated with the meeting per diem or if it fell under the monthly honorarium with no additional compensation.

In order to clarify these issues, administration recommends the following changes.

1. Definitions for meeting per diem, monthly honorarium, and special event be added to clarify these terms and their application.
 - **Monthly Honorarium** means the monthly flat-rate of pay to account for the time each member of Council spends representing Greenview and conducting the day-to-day business of a Council Member.
 - **Meeting Per Diem** means the rate-of-pay for each meeting attended on behalf of Greenview. Unless otherwise approved by Council, this refers to Council appointed Boards and Committees.
 - **Special Event** means any special event or meeting to which Greenview is sent an invitation for the Reeve, or other designate appointed by Council, to attend as a representative of Greenview Council or the Municipality.
 - These definitions also have been added to the policy body for clarity as well.
 - In essence the council appointed committees and boards, based primarily on the organizational meeting appointments, would receive meeting per diem compensation. Other special events that arise through the year to which council is invited, must be appointed or approved by council to attend to receive compensation, except in the case of the Reeve, who may attend “ex officio” as

stated in the special events provisions. As the Reeve is the spokesperson of council, the special events provisions and the required council approval will ensure a level of accountability for which meetings and events councillors are allowed to attend on behalf of Greenview. The monthly honorarium would cover the remainder of all council business, meetings and functions.

2. The special events policy be incorporated into this policy stating:
 - Councillors and the Reeve may also receive meeting per diem compensation for attendance at Special Events. Special Events are those that Greenview receives an invitation for the Reeve to attend on behalf of Greenview, or that Council has appointed a member to attend as a designate; and
 - In accordance with Section 154(2) of the Municipal Government Act, the Reeve, by nature of the position, is a member of all council committees and all bodies to which council has the right to appoint members. The Reeve may choose to attend any committee or board meeting, and will be eligible to receive the meeting per diem compensation for this attendance as outlined in this policy.
3. Lastly, Administration thinks it would be beneficial to create a guide that does not form part of the policy to aid Council Members. A draft Guide is attached. Based on discussion and direction, this guide may change.
4. Administration also has added a clause to conduct an external compensation review for Council remuneration prior to each general election.
5. Administration also added a clause to address invitations to meetings or events that are provided with too little notice to have a motion of Council authorizing a councillor to attend on behalf of Greenview. In those situations, the councillor must make a written request to all of Council for approval to attend the meeting.

The PRC highlighted the following areas for discussion:

1. Incorporate the “Special Events” policy CO 09 into the Council and Board Remuneration Policy
2. Incorporate Policy 2 regarding invitations to special events from Policy CO 02 into the Remuneration Policy.
3. Incorporate an External compensation review to be conducted prior to each general election into the remuneration policy.
4. PRC recommended a provision be added to the policy regarding circumstances they may fall outside the provided scenarios, or circumstances where there may be questions about attending and receiving compensation such as: “For any circumstance that is not clearly addressed in this policy as permissible to receive a meeting per diem, the Councillor must provide a written request to attend such meeting or function on behalf of Greenview to all of Council for approval.”

BENEFITS OF THE RECOMMENDED ACTION:

1. Council Members will have a policy that clearly outlines the parameters for Council and Board Member Remuneration.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There is no perceived disadvantage to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may accept administration's recommended policy revisions. The policy revisions recommended allow for all meetings to be classified in one of 3 categories: 1. Meetings that Councillors have been appointed to by Council, 2. Special events and invitations that arise throughout the year to which council names its representatives, including an additional clause to address short notice meetings, and clearly states that the Reeve, as spokesperson for Council can attend all boards and committees or events by invitation. 3. All other meetings are classified as Councillor day-to-day business and fall under the monthly honorarium received by all Councillors. Additionally, Administration has provided a guide that may be amended at any time to help provide clarity.

Alternative #2: Council may make other recommended changes to the policy to provide clarity.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation. .

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will apply the recommended changes to the policy.

ATTACHMENT(S):

- Current Policy 1008
- Current Policy CO 09
- Revised Policy 1008
- Draft Remuneration Guidelines

Title: COUNCIL AND BOARD REMUNERATION

Policy No: 1008

Motion:

Effective Date:

Supersedes Policy No: (CO 14)

Review Date:



Purpose: The purpose of this policy is to establish fair rates of compensation for Council Members and Board and Committee members.

Definitions

Meeting Per Diem means the rate-of-pay for each meeting attended on behalf of Greenview as appointed by Council. Unless otherwise approved by Council, this refers to Council appointed Boards and Committees.

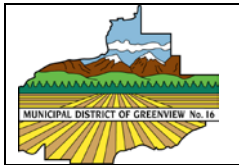
Monthly Honorarium means the monthly flat-rate of pay to account for the time each member of Council spends representing Greenview and conducting the day-to-day business of a Council Member.

Special Event means any special event or meeting to which Greenview is sent an invitation for the Reeve, or other designate appointed by Council, to attend as a representative of Greenview Council or the Municipality.

Policy

1. Starting with the first meeting of the new Council in 2019, Council members, other than the Reeve, will be paid a monthly flat-rate honorarium of \$1,391.00 per month; the Reeve will be paid \$2,087.00 per month;
2. The monthly honorarium is compensation for the time a Council Member spends representing Greenview and conducting the day-to-day business of a Councillor, including meetings with ratepayers and appearances at community events.
3. Starting with the first meeting of the new Council in 2019, Council members and Greenview appointed at-large Board and Committee members will be paid for each meeting attended on behalf of Greenview, using the meeting per diem rates as follows:
 - a) \$196.00 for meetings (and travel) in a day of 0-4 hours;
 - b) \$294.00 for meetings (and travel) in a day of 4-8 hours;
 - c) \$390.00 for meeting (and travel) in a day of over 8 hours.
4. In addition to the per diem paid under provision 2, Council Members and appointed Board and Committee members will be paid \$64.00 per hour, or portion thereof, for total meeting time (and travel) in excess of nine (9) hours in one day, to a maximum of \$253.00 additional dollars;

5. A meeting per diem is compensation for attendance at Council appointed Boards and Committees.
6. Councillors and the Reeve may also receive meeting per diem compensation for attendance at Special Events. Special Events are those that Greenview receives an invitation for the Reeve to attend on behalf of Greenview, or that Council has appointed a member to attend as a designate.
7. Notwithstanding provisions 2 and 3, for conference attendance, conference attendees will be paid a per diem rate of \$390.00;
8. Annually, established rates of honoraria will be adjusted for a cost of living allowance, at the same time, in the same manner and for the same amount (if any) as the salary grid of Greenview. All rates under this policy will be rounded to the closest dollar for ease of processing;
9. Council members and appointed Board and Committee members will be paid for attending a meeting through electronic means (teleconference, Skype and such similar methods), so long as the meeting exceeds fifteen (15) minutes;
10. In accordance with Section 154(2) of the Municipal Government Act, the Reeve, by nature of the position, is a member of all council committees and all bodies to which council has the right to appoint members. The Reeve may choose to attend any committee or board meeting, and will be eligible to receive the meeting per diem compensation for this attendance as outlined in this policy.
11. Should a Councillor receive an invitation to attend meeting on behalf of Greenview and there is not time for Council to make a motion to approve attendance at the meeting or function, the Councillor must make a written request to Council for approval prior to attending the event in order to receive compensation for attending the meeting. This requires a majority of Council support to receive authorization to attend.
12. All honoraria paid under this policy is subject to the taxation requirements of the Canada Revenue Agency;
13. All per diem claims are to be submitted every two weeks and will correspond with the payroll cycle determined by the payroll and benefits department of Greenview;
14. Expense claims for Board and Committee members will be reviewed by the most senior Greenview employee directly involved in the Board and Committee in question;
15. All Council Member expense claims, other than the expense claim for the Reeve, will be submitted to the Reeve (or in his or her absence, the Deputy Reeve) for review and approval. The Reeve will submit his or her expense claim to the Deputy Reeve for review and approval. If the Reeve is absent then the Deputy Reeve will submit his or her expense claim to another member of Council for review and approval.
16. Greenview will engage an external party to conduct a compensation review for Council and Board remuneration to be complete and approved by Council prior to each General Election.



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
COUNCIL

POLICY NUMBER: CO 09

POLICY TITLE: SPECIAL EVENTS

Page 1 of 1

Date Adopted by Council / Motion Number:

11.05.292

PURPOSE:

Council is occasionally required to attend special events to represent the Municipal District.

POLICY:

The Municipal District will allow Councillors, management or staff to attend special events when proper approval has been given.

1. The M.D. Council, management or staff may be authorized to attend social events to promote goodwill.
2. The Reeve or his/her designate will be authorized to attend any event upon receiving an invitation.
3. Staff members may attend social events on behalf of the M.D. upon receiving approval from the C.A.O.
4. The M.D. will reimburse the Councillor, C.A.O. or staff member for any pre-approved expenses incurred to attend the social function.

REEVE

C.A.O.

Title: COUNCIL AND BOARD REMUNERATION

Policy No: 1008

Approval: Council

Effective Date: October 29, 2013

Supersedes Policy No: (CO 14)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) will provide fair and equitable remuneration to Council members and Board and Committee members.

Purpose: The purpose of this policy is to establish fair rates of compensation for Council Members and Board and Committee members.

Principles:

1. The purpose of this policy is to establish fair rates of compensation for Council Members and Board and Committee members.

Regulations:

1. Starting with the first meeting of the new Council in 2019, Council members, other than the Reeve, will be paid a monthly flat-rate honorarium of \$1,391 per month; the Reeve will be paid \$2,087 per month;
2. Starting with the first meeting of the new Council in 2019, Council members and Greenview appointed at-large Board and Committee members will be paid for each meeting attended on behalf of Greenview, using the meeting per diem rates as follows:
 - a) \$196.00 for meetings (and travel) in a day of 0-4 hours;
 - b) \$294.00 for meetings (and travel) in a day of 4-8 hours;
 - c) \$390.00 for meeting (and travel) in a day of over 8 hours.
3. In addition to the per diem paid under provision 2, Council Members and appointed Board and Committee members will be paid \$64 per hour, or portion thereof, for total meeting time (and travel) in excess of nine (9) hours in one day, to a maximum of \$253 additional dollars;
4. Notwithstanding provisions 2 and 3, for conference attendance, conference attendees will be paid a per diem rate of \$390.00;
5. Annually, established rates of honoraria will be adjusted for a cost of living allowance, at the same time, in the same manner and for the same amount (if any) as the salary grid of Greenview. All rates under this policy will be rounded to the closest dollar for ease of processing;
6. Council members and appointed Board and Committee members will be paid for attending a meeting through electronic means (teleconference, Skype and such similar methods);
7. All honoraria paid under this policy is subject to the taxation requirements of the Canada Revenue Agency;

8. All per diem claims are to be submitted every two weeks and will correspond with the payroll cycle determined by the payroll and benefits department of Greenview;
9. Expense claims for Board and Committee members will be reviewed by the most senior Greenview employee directly involved in the Board and Committee in question;
10. All Council Member expense claims, other than the expense claim for the Reeve, will be submitted to the Reeve (or in his or her absence, the Deputy Reeve) for review and approval. The Reeve will submit his or her expense claim to the Deputy Reeve for review and approval. If the Reeve is absent then the Deputy Reeve will submit his or her expense claim to another member of Council for review and approval.

Approved: 18.12.700

Title: Council and Board Remuneration

Internal Directive No: 01-01

Related Policy: Policy 1008

Effective Date:

Review Date:



Purpose: To ensure fair rates of compensation for Council Members and Board and Committee members.

DEFINITIONS

Meeting Per Diem means the rate-of-pay for each meeting attended on behalf of Greenview as appointed by Council. Unless otherwise approved by Council, this refers to Council appointed Boards and Committees.

Monthly Honorarium means the monthly flat-rate of pay to account for the time each member of Council spends representing Greenview and conducting the day-to-day business of a Council Member.

Special Event means any special event or meeting to which Greenview is sent an invitation for the Reeve, or other designate appointed by Council, to attend as a representative of Greenview Council or the Municipality.

DIRECTIVE

1. In order to create clarity in the process of Council and Board Remuneration procedures, the following guidelines shall apply:
 - 1.1 Activities eligible for Meeting Per Diem:
 - 1.1.1 Council Appointed Boards (MPC, ASB, Peace Library System Board, Greenview Regional Multiplex Board, FCSS, etc.)
 - 1.1.2 Council Appointed Committees (Includes Committee of the Whole, PRC, and committee appointments at the annual organizational meeting, as well as temporary committees to which council members may be appointed).
 - 1.1.3 Council Meetings, joint council meetings, intermunicipal partnership meetings, etc.
 - 1.2 Activities requiring Council approval:
 - 1.2.1 Invitations to special events or meetings requesting a council representative to attend. If the Reeve is unable to attend, a designate must be selected, or approved, by Council.
 - 1.2.2 Board or Committee meetings at which a council member is not generally appointed, but whose presence has been requested.
 - 1.3 All other activities fall under Monthly Honorarium.
 - 1.3.1 Ward BBQs
 - 1.3.2 Meetings, phone calls with ratepayers

1.3.3 Council sponsored events and functions.



REQUEST FOR DECISION

SUBJECT: **Grande Spirit Foundation – Agreement**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into an agreement with Grande Spirit Foundation for the development of infrastructure services on NW12-72-1W6M to establish seniors housing in the hamlet of DeBolt.

BACKGROUND/PROPOSAL:

Located on the bank of DeBolt Creek within the Hamlet of DeBolt, the Edna Stevenson and Laura DeBolt Manor are buildings that are owned by the Alberta Social Housing Corporation and had offered a total of 8 self-contained living accommodation units to seniors. In recent years, after the slide of the creek bank, Alberta Health Services determined that the buildings were located too close to the unstable banks and deemed the units as unsafe to live in, as well as not fiscally prudent to allocate funds to stabilize the deteriorating bank due to the land being privately owned by the Grande Spirit Foundation. The following is a brief timeline of events that have taken place in an effort to remedy the current situation:

- April 2018, the Executive Director, Alberta Seniors and Housing sent correspondence to Greenview suggesting that the Alberta Social Housing Corporation may provide funding to move the aforementioned buildings and repair them in order for residents to move in if Greenview could secure serviced land.
- May 2018, Council authorizes Administration to research and provide a report on land options available to accommodate the existing housing units within the Hamlet of DeBolt.
- August 2018, Administration reports to Council that no land options are available within the Hamlet of DeBolt, however a 2.28 acre parcel that is not formally for sale may be available.
- November 2018, Council directed Administration to pursue the purchase of the 2.28 acre parcel of land for the purpose of establishing seniors' housing units.
- December 2018, Administration completed the purchase of the aforementioned land.
- January 2019, Administration provided a progress report for the relocation of the Edna Stevenson and Laura DeBolt Manor Seniors Housing. Administration completed a preliminary investigation of the buildings to determine their overall condition and if they would survive a move. Administration had

determined that although the units required upgrades, the buildings themselves were sound and moving them appeared to be possible, however a moving company would need to confirm the observations.

- July 22, 2019 Council approved a grant in the amount of \$468,000.00 to the Grande Spirit Foundation for the development of infrastructure services on NW12-72-1W6M to establish seniors housing in the hamlet of DeBolt, with the funds to come from the Community Service Budget.

Administration has prepared an agreement to submit to Grande Spirit Foundation outlining Greenview's commitment to the project.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will outline their commitment to the DeBolt Senior Housing project.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion and request Administration to make changes to the agreement.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will follow up with Grande Spirit Foundation the status of the agreement in accordance with Council's decision.

ATTACHMENT(S):

- DeBolt Senior Housing Agreement for Grande Spirit Foundation

MEMORANDUM OF AGREEMENT entered into this ____ day of _____, 2019.

BETWEEN:

Municipal District of Greenview No. 16,
a municipal corporation incorporated
under the laws of the Province of Alberta
(hereinafter referred to as “Greenview”),

OF THE FIRST PART,

- and -

Grande Spirit Foundation
an organization established and organized
under the laws of the Province of Alberta
(hereinafter referred to as the “Recipient”),

OF THE SECOND PART.

WHEREAS the Recipient is a non-profit organization as defined in the *Municipal Government Act* (Alberta) wishing to develop senior housing in the hamlet of DeBolt, including the Municipal District of Greenview No. 16;

WHEREAS the Recipient has requested that Greenview provide financial assistance to the Recipient in the form of a grant, contribution, subsidy or similar payment to assist the Recipient in carrying out the Recipient’s mandate, goals and objects; and

WHEREAS Greenview is prepared to provide financial assistance to the Recipient in the form of a grant, contribution, subsidy or other form of payment on the terms and subject to the conditions hereinafter set forth;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the Parties hereto, in consideration of the mutual covenants and agreements hereinafter set forth, covenant and agree with each other as follows:

1. Payment of Grant, Contribution, Subsidy or Similar Payment

1.1 Greenview, subject to the performance by the Recipient of the obligations and undertakings of the Recipient set out in this Agreement to be met or performed by the Recipient, undertakes and agrees to provide financial assistance to the Recipient in the form of a grant, contribution, subsidy or similar payment (the “Assistance”) in the amount of \$468,000.00.

1.2 The Recipient acknowledges and agrees that the Recipient, in accepting the Assistance, must at all times comply with all of the terms and conditions set out in this Agreement and in Schedule “A” attached hereto.

- 1.3 In the event that the Recipient shall at any time fail to comply with the terms and conditions set out in this Agreement, Greenview shall be at liberty in the sole discretion of Greenview, to withhold further Assistance to the Recipient and may seek to recover from the Recipient any Assistance already paid to the Recipient by Greenview.

2. Use of Assistance by the Recipient

- 2.1 The Recipient shall use the Assistance only for the purpose or purposes set out in Schedule "A" hereto and for no other purpose with the prior consent of Greenview in writing.
- 2.2 In the event that the Assistance exceeds the amount required to achieve or carry out the purposes or projects set out in Schedule "A" or in the event that the Recipient shall elect not to proceed with all or any of the purposes or projects set out in Schedule "A" hereto the Recipient shall, if requested by Greenview, promptly return to Greenview any excess or unspent amount or amounts.
- 2.3 The Recipient shall if requested by Greenview and at such regular intervals as may be determined by Greenview or as set out in Schedule "A" attached hereto, provide a report to Greenview regarding the Recipient's progress in completing or carrying out the purposes or projects described on Schedule "A" hereto.

3. Reporting by Recipient to Greenview

- 3.1 The Recipient acknowledges and agrees that it is a condition of the Assistance that the Recipient shall provide Greenview with such reports and information as may be required from time to time by Greenview or as set out on Schedule "A" attached hereto.
- 3.2 Without restricting the generality of the foregoing, the Recipient, in addition to the reports and information set out on Schedule "A" hereto, shall, if requested by Greenview, provide Greenview with all or any of the following information concerning the Recipient prior to March 31 in each calendar year:
 - a. Audited, unaudited and interim financial statements for the Recipient;
 - b. Location of financial and other records of the Recipient and the contact information for the person or persons in possession of such information;
 - c. Any change or changes in the objects or goals of the Recipient or the constitution of the Recipient including the by-laws and articles of association;
 - d. Particulars regarding any action, claim or legal proceeding with which involves the Recipient or in which the Recipient is a party;
 - e. Particulars including a copy of all insurance carried by the Recipient;

- f. Such other information, reports, studies and tests as may be requested by Greenview; and
- 3.3 All financial information shall be prepared in accordance with generally accepted accounting principles, applicable legislation and standards established by Greenview Policy.
- 3.4 The Recipient shall provide Greenview with the name and contact particulars of the individual or individuals that Greenview can contact to obtain any information regarding the Recipient which the Recipient is required to supply to Greenview under the terms of this Agreement, including Schedule "A" hereto.
- 3.5 Greenview and its representatives shall be at liberty at any time to inspect the books, records and accounts of the Recipient.
- 3.6 The Recipient shall at all times comply with all relevant legislation including all Greenview Bylaws and Resolutions.
- 3.7 The Recipient, if requested by Greenview, shall comply with all relevant standards for procurement, including the purchase, rental, lease or conditional sale of goods, services or construction as established by Greenview policies and procedures. The standards for procurement shall comply with the rules of the Trade, Investment and Labour Mobility Agreement and the New West Partnership Trade Agreement.
- 3.8 The Recipient, if requested by Greenview, shall provide Greenview with proof of third party liability insurance coverage in an amount of \$2,000,000.00 per occurrence or such other amount as may be requested by Greenview along with any other insurance which may be required by Greenview pursuant to Schedule "A" hereto.
- 3.9 The term of this Agreement shall continue from the date first mentioned above until December 31, 2020, unless otherwise cancelled or extended or reduced by Agreement in writing signed by Greenview or the Recipient.
- 3.10 If legally required to do so, the Recipient shall at all times comply with the requirements of the *Freedom of Information and Protection of Privacy Act* (Alberta).
- 4. **Default or Windup of the Recipient**
- 4.1 In the event that the Recipient shall be in default of any of its obligations and undertakings to Greenview as set out in this Agreement including Schedule "A" hereto, Greenview shall be at liberty, on 20 days' notice in writing to the Recipient (the "Notice") to:
 - a. Cancel or withhold the payment of further Assistance to the Recipient either permanently or until such time as the default described in the Notice has been rectified or remedied by the Recipient;

- b. Require the Recipient to return to Greenview any Assistance provided by Greenview which has not been used by the Recipient; or
- c. Request the transfer to Greenview by the Recipient of any assets purchased or acquired by the Recipient with the Assistance.

4.2 In the event that the Recipient shall fail to comply with the terms of the Notice within the time limits set out in the Notice, Greenview shall be entitled to take any action or proceeding which Greenview shall deem necessary or advisable to protect Greenview's interests under this Agreement and Schedule "A" hereto.

5. **Notices**

5.1 Any notice required or permitted to be given to any party hereunder shall be validly given if delivered to the address provided below.

To Greenview:

Attention: Stacey Wabick, General Manager Community Services
Box 1079
Valleyview, AB T0H 3N0

To the Recipient:

Attention: Steve Madden, Chief Administrative Officer
9505 – 102 Avenue
Grande Prairie, AB T8V 7G9

or to such other address as the party may from time to time direct in writing.

6. **Further Assurances**

6.1 Each of the Parties shall, upon the reasonable request of the other Parties, make, do, execute or cause to be made, done, or executed all such further and other lawful acts, deeds, things, documents and assurances of whatsoever nature and kind for the better or more perfect or absolute performance of the terms and conditions of this Agreement.

6.2 The Recipient shall indemnify and hold harmless Greenview, its employees and agents from any and all third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Recipient is legally responsible arising out of the use of the Grant or the performance or non-performance of this Agreement, including those arising out of negligence or willful acts by the Recipient, or the Recipient's employees or agents. This clause shall survive conclusion of termination of this Agreement.

7. **Enurement**

- 7.1 This Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, successors and permitted, as the case may be, assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

Municipal District of Greenview No. 16

Per: _____

Per: _____

Grande Spirit Foundation

Per: _____

Per: _____

SCHEDULE "A"
ASSISTANCE TO RECIPIENT

1. **Assistance to be provided by Greenview to the Recipient:** Greenview shall pay the Recipient a one-time grant of \$468,000.00, which shall be paid in a lump sum payment upon execution of this Agreement. The Recipient shall use the entire Assistance for the project described herein. The Recipient shall use the Assistance to complete the project on or before December 31, 2019.
2. **Use of the Assistance by Recipient:** The Recipient shall use the Assistance for the development of infrastructure service on NW12-72-1 W6M to establish seniors housing in the hamlet of DeBolt as excerpted in the DeBolt Project Estimates from Project Management/Engineering Consultants report received by Greenview from the Recipient, Section 2 grant request.
3. **Goals and Objects of Recipient:** See documents attached hereto, as excerpted from the DeBolt Project Estimates from Project Management/Engineering Consultants report received by Greenview from the Recipient.
4. **Conditions of Assistance:** The Recipient shall not use any part of the Assistance, including any income earned thereon, to pay for work done or materials obtained before the Agreement came into effect, unless preauthorized by Greenview in writing. The Recipient shall be responsible for any cost over-runs incurred in carrying out the project. The Recipient shall notify and seek approval from Greenview, in writing, of any significant changes in circumstances that may affect the project timelines specified herein or the implementation of the project as described herein.
5. **Other Terms Attached to the Assistance:** The Recipient shall ensure that residents of Greenview shall be permitted use of the DeBolt Senior Housing to be developed by the Recipient with the use of the Assistance on the same basis as all other users. The Recipient shall provide public recognition of Greenview and the Assistance and shall consult with Greenview as to establish a suitable form of recognition.
6. **Representations and Warranties:** The Recipient represents and warrants to Greenview that:
 - a. the implementation of this Agreement and the carrying out of this Agreement has been duly and validly authorized by the Recipient and this Agreement will constitute a binding legal obligation of the Recipient;
 - b. the Recipient has the power and authority and all required licenses and permits to own and operate its properties and carry on its operations, to enter into this Agreement, and to perform its obligations under this Agreement;

- c. there is presently no action, suit, or proceeding being brought or pending or threatened against or affecting the Recipient which could result in the expropriation of any property of the Recipient or which could affect its operations, properties, or financial condition or its ability to fulfill its obligations under this Agreement or complete the project;
- d. the Recipient is in compliance with all laws, orders, and authorization which relate to or affect it and is not subject to any order of any court or other tribunal affecting its operations;
- e. the execution of this Agreement has been duly and validly authorized by the Recipient in accordance with all applicable laws.

7. **Special Insurance Requirements:** None



REQUEST FOR DECISION

SUBJECT: **Heart River Housing Reserve**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: October 15, 2019
DEPARTMENT: COMMUNITY SERVICES
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: SW
MANAGER:
PRESENTER: SW

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize the transfer of \$2,000,000.00 to a Heart River Housing Reserve Fund for the future Fox Creek Heart River Housing project with funds to come from the 2019 Operational Budget.

BACKGROUND/PROPOSAL:

Heart River Housing (HRH) developed a long-term housing strategy for the Fox Creek region in 2015. The plan was to build a multi-phase project with phase one being 30 units of market, affordable, social housing and commercial space. HRH received a funding commitment from the MD of Greenview and the Town of Fox Creek, unfortunately, they were unable to secure funding for the project from the provincial government. Greenview had provided a letter of intent to Heart River Housing indicating Greenview's support for the proposed Fox Creek Housing Project for a total of \$2,000,000.00 over a period of three years.

In October 2018, HRH presented to Greenview Council a new plan for addressing the housing shortage in the Town of Fox Creek. The following was the information presented:

HRH re-evaluated the housing project and based the new direction on the housing needs for the Fox Creek community at that time. HRH recognized more new market rental units available as the private sector began to address the higher end market housing pressures. As a result, the plans were downsized, HRH evaluated that a high need for affordable and social housing for families and seniors existed.

The new proposed plan was to construct a 6-unit addition and common area onto the existing Seniors Iosegun Manor apartment and re-profile the six existing single-family homes into an 8 unit row house project.

Long Term Plan

1) HRH received project development funding from the Province, these funds were used to clarify the need and supply details on construction type, location and cost. The target completion date was October 2018.

2) Based on the results from the Community Needs Assessment, HRH planned to develop a detailed project plan to align with the needs identified. HRH envisioned the plan would add seniors' units and re-profile the existing 6 single family homes into an 8-unit row house.

3) HRH planned to reconfirm the financial capital construction support from the Town of Fox Creek and the Municipal District of Greenview. In addition to that secured funding they had planned to apply for funding from CMHC and Alberta Seniors and Housing. The plan was to assist the low to moderate income seniors and families.

4) HRH planned to use the Greenview funds only for the 6 unit seniors' addition.

HRH's plan changed in 2019, they requested Greenview's funding to be utilized for the common area. Greenview Council approved HRH's funding request in the amount of \$2,000,000.00 to construct a common area as part of a senior housing apartment development attached to the Iosegan Manor located in Fox Creek, with funds to come from the Operating Contingency Reserve.

In 2019, HRH approached the Province to acquire the additional funding needed to proceed with constructing the housing project. The Province rejected the HRH proposal and to-date HRH is uncertain of their next plan to establish housing within Fox Creek.

Administration is recommending that the funding commitment of \$2,000,000.00 be retained in a Heart River Housing Reserve fund until such time that Heart River Housing can secure sufficient funds to proceed with the Fox Creek Housing project.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that the \$2,000,000.00 Greenview funding commitment will be retained and earmarked for the Fox Creek Housing project.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that the funds will be unavailable to utilize for other Greenview projects for an undetermined duration of time.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion and rescind Motion 19.02.184, a motion approving funding in the amount of \$2,000,000.00 to Heart River Housing to construct a common area as part of a senior housing apartment development attached to Iosegun Manor located in Fox Creek.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion as the funds were committed previously.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council authorizes the reserve fund, Administration will take the measures to ensure that the reserve fund is established.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT: **Nose Creek Community Engagement Report**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 15, 2019 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Nose Creek Community Engagement Report for information, as presented.

BACKGROUND/PROPOSAL:

On August 29, 2019, Administration hosted a community engagement session at Shuttler Flats Provincial Park on the edge of Nose Creek, a community located approximately 1 hour from Grovedale in Ward 8. The purpose of the engagement session was to hear concerns and current issues faced by Nose Creek residents.

The issues voiced were numerous and diverse, some of which fall under various departments within the municipality, others that are not within the jurisdiction of the municipal government, and still others that would require a Council decision before Administration would be able to proceed. All concerns were recorded and captured in the attached report and provide approximate timelines for potential action. Administration has made progress on some of the captured items and will seek Council guidance for those beyond the purview of Administration.

Upon review of the items discussed, Administration has noted that depending on how they proceed, may result in an increase of service levels and therefore be precedent setting for other areas (e.g. the delivery of firewood to the community). An increase level of services will result in an increase in operating costs as well as impact available staff resources.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will be aware of the issues voiced by the residents of Nose Creek.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the report for information.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will continue to work towards addressing the issues identified in the report within its purview, as well as on any additional direction provided by Council.

ATTACHMENT(S):

- Nose Creek Community Engagement Report



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Nose Creek Community Engagement Session Report

August 29, 2019

Shuttler Flats

Introduction

The community of Nose Creek, located approximately 1.5 hours from Grovedale, is an area within Greenview that faces unique challenges. Similar in some ways to the Coops and Enterprises near Grande Cache, Nose Creek is comprised of about 20-25 residents, many of Aboriginal decent. The community is governed by AWN-Aseniwuche Winewak Nation, and falls within Ward 8. The purpose of the community engagement session was to provide an opportunity to hear concerns and challenges faced by residents, determine what level of government is responsible, and come up with potential solutions to increase quality of life for those who reside in Nose Creek.

Agenda

12:00	The session began with a BBQ lunch
1:00	Introductions: 20 residents present, 5 M.D. Councilors; 2 Representatives from AWN; reps from Cenovus; M.D Administration from Infrastructure and Development, Community Services.
1:15	Reviewed key messages. 1) Discuss resident concerns and ensure all voices are heard. 2) Municipality may not have all answers or jurisdiction to solve issues-3 levels of government 3) Some concerns may take time to address 4) Decisions are made by Council 5) Methods of how results will be communicated will be determined by Community Members
1:20	Reviewed concerns one by one; received relevant information; confirmed department/jurisdiction; provided possible solutions /alternatives; created action plan.

Concerns

Concern #1 - Water

Relevant Information: There is no potable water; dry well; most houses do not have running water.

Department: Environmental Services.

Alternatives:

- Develop a suitable water point through the construction of a proper community well
- Fill a water tank
- Implement the bottled water delivery program

Wish list:

- Residents expressed that a community well would be an ideal solution.
- A resident asked if infrastructure in Housing could be installed by Greenview to accommodate water needs. Administration responded this alternative was likely not a viable option.

Action plan:

- Bottled water to be delivered by environmental services approximately once per week. This could be in place by the fall of 2019. Current cost \$7.00 per bottle delivered, however there was some concern with the cost.
- A community well could be potentially investigated, however a caution was raised regarding the potential high cost and the requirement of ongoing testing. In addition, Administration advised that this could take 1-2 years to implement pending Council decision, which Administration will strive to have before Council for decision before end of October 2019.

Concern #2 Signage

Relevant Information: There is a lack of history of people and/or community; speed limits set too high; relocate Nose Creek M.D. sign; designated camping areas; no public access; horses at large-no feeding.

Department/s: Recreation and Infrastructure and Planning

History: Province-camping signs; Province- horses, Operations- speed

Alternative: Council may be able to provide support for the horses' at large issue through Rural Municipalities of Alberta (RMA)

Action Plan:

- Council will submit RMA resolution in 2020 regarding provincially recognized management options for the horses at large

- Infrastructure and Planning to find a more suitable location for the Nose Creek Community sign with a projected date of end of October
- Operations to install speed limit signs by the end of 2019
- The Protective Services Bylaw officer to collect speed related information to help ensure traffic control signage is appropriate and in compliance with Greenview Bylaws. The anticipated date for the information to be collected in the end of October

Concern #3 Garbage Pick-Up

Relevant Information: The garbage bin provided is too small and coupled with a slow response for the contractor to pick it up (2 weeks) causes the bin to overflow and therefore create wildlife concerns.

Department: Infrastructure and Planning

Alternative: Provide two extra garbage bins that can be locked and accessed by community members only to limit recreation users from filling the bins.

Action Plan: Infrastructure and Planning will contact contract holder by early October to ensure adequate pick up is completed and explore the potential of more bins.

Concern #4 Roads and Ditches

Relevant Information: Due to runoff, ditches become heavily filled with silt and causes flooding of private property. To complicate the situation is that the timing of the regularly scheduled ditch cleaning does occurs at time where silt buildup still occurs.

Department: Infrastructure and Planning

Alternative: Infrastructure and Planning can explore timing options of ditch cleaning which may include more of a summer focus.

Action Plan: Infrastructure and Planning will attempt to research and potentially address the issue by end of October, however, this activity can be heavily weather dependent.

Concern #5 Lack of Firewood

Relevant information: Local resources depleting; wood remaining is rotting and not suitable for burning.

Department: FCSS/Recreation Services

Alternatives: Administration can research the potential and cost of having a load of adequate wood delivered by private industry for the purpose of having locals to split and deliver to individual homes themselves.

Action Plans:

- Administration to present to Council the pros and cons of supplying wood to the Nose Creek community. This is a level of service and therefore must be set/approved by Council. The projected date for Council presentation is the end of October, however this is dependent on Council schedules.
- Administration to present to Council the pros and cons of implementing the FCSS man on the Ground Program. The projected date for a Council presentation is the end of October, however, this is dependent on Council schedules/agendas.

Concern #6 Food Security

Relevant Information: Lack of wildlife due to Outfitter hunting in area

Department/jurisdiction: Province

Alternatives: N/A

Action Plan: Council to look in to zoning and guidelines for community by end of year.

Concern #7 Transportation to School

Relevant Information: The nearest school is in Grovedale which occurs in the Peace Wapiti School Division, however the location of Nose Creek falls under the Northlands school division which has expressed concerns with the distance required for busing and the road conditions. As a solution parents have been offered \$60.00 per day to transport their kids to and from school. Parents do not find this to be a reasonable option.

Department/ Jurisdiction: Province

Alternative: School division to provide support; Grovedale Agricultural society to create pre/after school care.

Action Plan: Residents will engage support from school trustees.

Concern #8 Greenview Indigenous Policies and response to Truth and Reconciliation Commission of Canada (TRC)

Relevant Information: Currently, Greenview does not have any Indigenous related policies, however it is noted that the TRC has 7 actions that apply directly to municipal government.

Department/Jurisdiction: Chief Administrative Officer (CAO) Services

Alternatives: N/A

Action Plan: CAO services to review and propose a policy discussion to be brought forth to Council by end of 2019.

Concern #9 Variation of Services between down and up the hill

Relevant Information: Unlike residences located at the bottom of the hill, no garbage collection or electricity are provided on top of the hill, however no taxes are currently being paid by those living on top of the hill.

Department/Jurisdictions: Province, Infrastructure and Planning

Alternative: A potential option is to review an expansion of the hamlet boundaries to include those living up the hill.

Action Plan: Infrastructure and Planning will investigate the potential of boundary expansion and create a report by the end of November

Concern #10 Emergency response Plan; Fire Pump/Response to House Fires

Relevant Information: Concerns were raising about the distance of the nearest fire department (Grovedale Fire Department) and their ability to provide timely response due to that. Other concerns included having a community pump that was too slow to set up and it only being suitable for controlled burns. It was noted however that the province has a plan-pre-suppression that can be accessed.

Department/Jurisdiction: Protective Services, Province

Alternative: There may be the potential to review a dual purpose well/water point that provides water for household use as well as the ability to provide water for the purpose of fighting fire.

Action Plans:

- Identify translator for Nose Creek that can effectively communicate with all residents to be included in the pre-suppression plan;

- Ensure the adequate development of Emergency Response Plans with a focus on increased community engagement.
- Cenovus will review the potential of providing residents with fire extinguishers.

Wish list: Community representatives will send a formal letter to Council requesting the installation of a phone tower to increase the communications ability of the community.

Next Steps: Community engagement session notes and action plans to be communicated through email to everyone who added email to contact list, and by word of mouth through Leona Karakunte, Ken Karakunte and Maddy Wohlberg.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Councillor Dale Gervais		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
10/3/2019	Greenview Regional Multiplex Board	
10/7/2019	Other	Dr. Tour
10/8/2019	Other	EOIP Workshop
10/11/2019	Valleyview & District Medical Clinic	



Municipal District of Greenview No. 16

NAME: Dale Gervais
 ADDRESS :
 Employee Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
26-Aug	8:00	19:00	m	council , IDP Valleyview	60						518.00
04-Sep	9:00	13:00	m	moodys crossing travel to GP	150		x		20.00		196.00
05-Sep	8:00	20:00	m	strat plan teambuilding exersie							582.00
06-Sep	8:00	18:00	m	strat plan return home	150						454.00
09-Sep	8:00	17:00	m	regular council meeting	60						390.00
10-Sep	8:00	17:00	m	MPC ,5 year capital plan	60						390.00
12-Sep				MD sporting clays shoot							
05-Sep	15:00	19:00	m	travel Grande Cache	325						196.00
16-Sep	8:00	20:00	m	COW return home	325						582.00
18-Sep	18:00	21:00	m	VV Multiplex Meeting	60						196.00
23-Sep	8:00	14:00	m	regular council meeting	60						294.00
25-Sep	8:00	20:00	c	AUMA confrence	350						390.00
26-Sep	8:00	20:00	c	AUMA confrence							390.00
27-Sep	8:00	17:00	c	AUMA confrence							390.00
NOTES:				KILOMETER CLAIM		TOTAL		20.00			4968.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL		LESS GST			
				\$0.52 per km	1600	832.00		NET CLAIM		20.00	4968.00
				NTP \$0.24 per km	1600	384.00					
				SUBTOTAL		1216.00		TOTAL CLAIM		6204.00	
				LESS G.S.T.				LESS ADVANCES			
				TOTAL		1216		AMOUNT DUE (OWING)		\$6,204.00	

Claimant _____ Date _____
 Approved _____ Date _____

Employee #:
Department:

Claimant	_____	_____	_____
	_____	Approved	Date
	_____	_____	_____



Employee # :
Department:

Meeting Code : M for Meetings
C for Confer

Claimant



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 5 Reeve Dale Smith		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
10/1/2019	Other	Met with Mayor & CAO for the Town of Whitecourt
10/2/2019	Other	Little Smoky Recreation Area Governance Board Meeting
10/2/2019	Heart River Housing Foundation	Budget Meeting
10/7/2019	Other	Meeting with AHS and prospective new medical doctor
10/8/2019	Other	EIOP Workshop in DeBolt
10/9/2019	Heart River Housing Foundation	Budget Meeting
10/10/2019	Tri-Municipal Industrial Partnership	
1/6/2019	Valleyview & District Medical Clinic	



Council

Claimant	_____
Date	_____
Approved	_____
Date	_____



Municipal District of Greenview No. 16

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM	
						B	L	D	AMOUNT			
September 19 2019	9:00	16:00	M	Grande Prairie Regional Recreation Committee	210						294.00	
September 25 2019			C	AUMA Conference							390.00	
September 26 2019			C	AUMA Conference							390.00	
September 26 2019	15:00	16:15		Minister Nixon								
September 27 2019			C	AUMA Conference							390.00	
September 27 2019	16:30	1:30	M	Community Planning Association of Alberta							390.00	
September 28 2019	17:00	23:00	M	Phillip J Currie Event	120						294.00	
September 30 2019	12:00	15:30	M	MD of Greenview Library Board / Public Library Services Branch	120						196.00	
September 30 2019	16:00	0:00	M	MD of Greenview Library Board / Grande Yellowhead School Division	520						294.00	
October 1 2019	9:00	12:00	M	MD of Greenview Library Board							196.00	
NOTES:				KILOMETER CLAIM				TOTAL			2834.00	
Meeting Code : M for Meetings C for Conferences				RATE		TOTAL		LESS GST				
				\$0.52 per km		970		504.40		NET CLAIM		2834.00
				NTP \$0.24 per km		970		232.80				
				SUBTOTAL				737.20		TOTAL CLA		3571.20
				LESS G.S.T.				LESS ADVANCES				
				TOTAL		737.2		AMOUNT DUE (OWING)		\$3,571.20		

Date _____



Employee # :
Department:

Claimant	_____	_____	_____
Date	_____	Approved	Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Duane Didow		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
9/23/2019	Other	Conference call RCMP Costing model
9/23/2019	Regular Council Meeting	Highlights on MD website
10/3/2019	Community Futures West Yellowhead	Investment Review Committee
10/3/2019	Community Futures West Yellowhead	Regular Board meeting – review of financial report, manager/staff reports and strat plan,
10/08/2019	Other	EOIP workshop



NAME: Duane Didow

ADDRESS:

Employee # :
Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
16-Sep	9:00	14:00	M	Committee of the Whole							294.00
16-Sep	19:00	20:00	M	Meeting with GC Firemans Association							196.00
17-Sep	17:00	20:00	M	Travel to VV	350			x	30.00		196.00
18-Sep	9:00	12:00	M	FCSS Board meeting			x	x	40.00		196.00
18-Sep	13:00	16:30	C	Community Futures Conference - GP					30.00		390.00
19-Sep	8:30	17:00	C	Community Futures Conference - GP							390.00
20-Sep	8:30	12:00	C	Community Futures Conference - GP	350		x		20.00		390.00
22-Sep	19:00	22:00	M	Travel to VV	350			x			196.00
23-Sep	8:00	18:00	M	Regular Council meeting	350	x			20.00		454.00
NOTES:				KILOMETER CLAIM		TOTAL		140.00			2702.00
				RATE	KM's	TOTAL	LESS GST				
				\$0.52 per km	1400	728.00	NET CLAIM		140.00		2702.00
				NTP \$0.24 per km	1400	336.00					
				SUBTOTAL		1064.00	TOTAL CLAIM				3906.00
				LESS G.S.T.			LESS ADVANCES				
Meeting Code : M for Meetings C for Conferences				TOTAL		1064	AMOUNT DUE (OWING)				\$3,906.00

Duane Didow Claimant	<u>Sept. 30/19</u> Date	Approved _____	Date _____
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Employee # :
Department:

Claimant	_____	_____	_____
Date	_____	Approved	Date