



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday, September 9, 2019

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held Monday August 26 2019 to be adopted.	4
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 19-824 IDP MD of Greenview/MD of Smoky River	13
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan	32
		6.2 Bylaw 19-824 IDP MD of Greenview/MD of Smoky River	71
		6.3 Bylaw 19-830 ICF MD of Smoky River/MD of Greenview	75
		6.4 Bylaw 19-826 Re-Designate from Agricultural One District to Agricultural Two District	89
		6.5 Bylaw 19-832 Re-Designate from Agricultural One District to Country Residential One District	97
#7	BUSINESS	7.1 DeBolt RV Sani-Dump	105
		7.2 Bottle Depot Letter of Support	108
		7.3 Road Closure Request	113

	7.4 Notice of Motion – For MD of Greenview to Exit Partnership with City of Grande Prairie in the Tri-Municipal Industrial Partnership (TMIP)	124
	7.5 Violence Threat Risk Assessment Training – Sponsorship Request	143
	7.6 Grande Spirit Foundation’s Harvest Dine & Dance – Sponsorship Request	151
	7.7 Fox Creek Chamber of Commerce 2019 Small Business Awards Gala – Sponsorship Request	157
	7.8 MD of Greenview Organizational Chart	160
	7.9 CAO/Managers’ Report	167
#8	MENBERS REPORTS/EXPENSE CLAIMS	<ul style="list-style-type: none"> • Ward 1 Expense Claim 195 • Ward 2 Expense Claim 196 • Ward 3 Expense Claim 197 • Ward 4 Expense Claim 198 • Ward 5 Expense Claim 199 • Ward 5 Members Report 200 • Ward 6 Expense Claim 201 • Ward 6 Members Report 202 • Ward 7 Expense Claim 203 • Division 9 Expense Claim 204 • Division 9 Expense Claim 205 • Division 9 Members Report 206
#9	CORRESPONDENCE	<ul style="list-style-type: none"> • Stars of Alberta Volunteer Awards • Thank you from the Falher Friendship Corner Assoc. • CN in your Community Publication Report • Invitation - AB Transportation – 2019 Peace Region Golf Tournament • Athabasca Watershed Council Report
#10	CLOSED SESSION	10.1 Privileged Information (FOIPP; Section 27) 10.2 Privileged Information (FOIPP; Section 27) 10.3 Information that is or will be available to the public (FOIPP; Section 29)

10.4 Disclosure Harmful to Business Interests of a Third Party
(FOIPP; Section 16)

10.5 Privileged Information
(FOIPP; Section 27)

10.6 Information that is or will be available to the public
(FOIPP; Section 29)

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, August 26, 2019

1: Reeve Dale Smith called the meeting to order at 9:01 a.m.
CALL TO ORDER

PRESENT	Ward 5 Ward 1 Ward 2 Ward 3 Ward 4 Ward 6 Ward 7 Ward 8 Division 9 Division 9	Reeve Dale Smith Deputy Reeve Winston Delorme Councillor Dale Gervais Councillor Les Urness Councillor Shawn Acton Councillor Tom Burton Councillor Roxie Rutt Councillor Bill Smith Councillor Duane Didow Councillor Tyler Olsen
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Marketing & Communications Manager Recording Secretary	Denise Thompson Rosemary Offrey Stacey Wabick Roger Autio Stacey Sevilla Lianne Kruger
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ABSENT

#2: MOTION: 19.08.583. Moved by: COUNCILLOR SHAWN ACTON
AGENDA That Council adopt the August 26, 2019 Regular Council Meeting Agenda as amended:

- Remove Agenda Item 7.5 2019 Missed Budget Information
- Add Agenda Item 7.9 BF71667 Tender Results
- Add Agenda Item 7.10 Philip J Currie Dino Fundraising Sponsorship
- Add Agenda Item 7.11 Louie Delorme Memorial

CARRIED

#3.1 REGULAR COUNCIL MEETING MINUTES MOTION: 19.08.584. Moved by: COUNCILLOR ROXIE RUTT
That Council adopt the minutes of the Regular Council Meeting held on Tuesday July 22, 2019 presented.

CARRIED

**#3.2
BUSINESS ARISING
FROM MINUTES**

3.2 BUSINESS ARISING FROM MINUTES:

Council requested an update on the Seniors Housing in DeBolt. Administration anticipates that the project is scheduled to move forward in 2020. Administration stated that they would touch base with the consultant.

Council requested a confirmation on which road in Ridgevalley would receive the overlay work. Administration responded Township Road 713 and Range Road 262 and is scheduled to start shortly.

6.0 BYLAWS

6.1 BYLAW 19-827 COUNTY OF GRANDE PRAIRIE – MD OF GREENVIEW ICF

**BYLAW 19-827
SECOND READING**

MOTION: 19.08.585. Moved by: COUNCILLOR DALE GERVAIS
That Council give second reading to Bylaw 19-827 County of Grande Prairie-M.D of Greenview Intermunicipal Collaborative Framework.

CARRIED

**BYLAW 19-827
THIRD READING**

MOTION: 19.08.586. Moved by: COUNCILLOR ROXIE RUTT
That Council give third reading to Bylaw 19-827 County of Grande Prairie-M.D of Greenview Intermunicipal Collaborative Framework.

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 POLICY 4022 COMMERCIAL WASTE BINS

POLICY 4022

MOTION: 19.08.587. Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 4022 “Commercial Waste Bins” as presented.

CARRIED

**7.2 GRANDE CACHE BUSINESS RETENTION AND EXPANSION ACTION PLAN –
INTERNET SERVICE DELIVERY**

**GRANDE CACHE
BUSINESS
RETENTION AND
EXPANSION
ACTION PLAN**

MOTION: 19.08.588. Moved by: COUNCILLOR DUANE DIDOW
That Council accept the Grande Cache Triage Business Retention & Expansion Strategic Action Plan for information, as presented.

CARRIED

**INTERNET
PROVIDERS**

MOTION: 19.08.589. Moved by: COUNCILLOR DALE GERVAIS
That Council authorize Administration to work with interested internet providers to develop a report outlining the options available for potential internet service delivery to the MD of Greenview.

CARRIED

7.3 PROPOSED RECREATION AREA AT THE NARROWS

**PROPOSED
RECREATION AREA
AT THE NARROWS**

MOTION: 19.08.590. Moved by: COUNCILLOR ROXIE RUTT
That council accept for information the presentation on land use concerns on the Greenview Ecological Reserve located at the northeast portion of the NE 33 70 24 W5M Narrows subdivision.

CARRIED

**FEASIBILITY STUDY
EXISTING
RECREATION AREA
AT THE NARROWS**

MOTION: 19.08.591. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to investigate the feasibility and cost of upgrading the existing facility at NE 33 70 24 W5M.

CARRIED

**FEASIBILITY STUDY
FOR RECREATION
POTENTIAL WITHIN
THE NARROWS**

MOTION: 19.08.592. Moved by: REEVE DALE SMITH
That Council direct Administration to investigate the feasibility of all recreation potential on Greenview lands within the Narrows.

CARRIED

Reeve Dale Smith recessed the meeting at 9:57 a.m.
Reeve Dale Smith reconvened the meeting at 10:06 a.m.

**#4.0
PUBLIC HEARING**

**4.1 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP AREA
STRUCTURE PLAN**

Chair Dale Smith opened the Public Hearing regarding Bylaw 19-815 at 10:06 a.m.

IN ATTENDANCE

Manager, Economic Development
Administrative Support, Economic Development
Legal Counsel for Sturgeon Lake Cree Nation
Member of Sturgeon Lake Cree Nation

Kevin Keller
Lisa Lenentine
Meaghan Conroy
Barb Goodswimmer
Brent Korolischuk
Vince Boden
Tim Fisher

**REFERRAL AGENCY
& ADJACENT LAND
OWNER
COMMENTS**

Manager, Economic Development Kevin Keller provided a summary of the responses from referral agencies.

Chief Administrative Officer introduced a late submission received from the Duncan First Nation on August 26, 2019 via email.

**QUESTIONS FROM
COUNCIL**

The Chair called for any questions from Council.

None were heard.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.

Manager, Economic Development Kevin Keller reported

OPPOSED

The Chair requested that anyone against the application come forward.

Meaghan Conroy, MLT Aikins, Legal Counsel for Sturgeon Lake Cree Nation (SLCN), stated that SLCN has recorded their concerns should the Tri-Municipal Industrial Partnership move forward without further consultation with Sturgeon Lake Cree Nation. Ms. Conroy also stated that should their concerns not be addressed to Sturgeon Lake Cree Nation's satisfaction, litigation proceedings may occur.

Representative for Sturgeon Lake Cree Nation, Ms. Barb Goodswimmer stated that the area in question is lands that are harvested for livelihood and medicinal purposes. Such as hunting, fishing, trapping and gathering of medicinal plants. Ms. Goodswimmer provided the Nation's concern with the possible impact the ASP may have on the aforementioned rights in the area covered by the ASP and lands around it.

**QUESTIONS FROM
THE APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application.

None was heard.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they have had a fair and impartial hearing.

The Applicant responded, yes.

Chair Dale Smith closed the Public Hearing regarding Bylaw 19-815 at 11:29 a.m.

7.4 CANADA NORTH CAMPS INC. & DJ CATERING LTD

CANADA NORTH
CAMPS INC. & DJ
CATERING LTD

MOTION: 19.08.593. Moved by: DEPUTY REEVE WINSTON DELORME
That Council direct Administration to propose a settlement of \$200,000.00 as recommended by legal for roll numbers 309690, 309619, 316532 and 309622.

CARRIED

WAIVING
PENALTIES

MOTION: 19.08.594. Moved by: DEPUTY REEVE WINSTON DELORME
That Council authorize waiving the remaining \$57,435.03 in outstanding penalties and interest for roll numbers 309690, 309619, 316532 and 309622.

CARRIED

7.5 2019 MISSED BUDGET INFORMATION

2019 MISSED
BUDGET
INFORMATION

Removed.

Reeve Dale Smith recessed the meeting at 12:09 p.m.
Reeve Dale Smith reconvened the meeting at 1:10 p.m.

7.6 2019 2ND QUARTER ACTUAL TO BUDGET REPORT

2019 2ND QUARTER
REPORT

MOTION: 19.08.595. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the 2019 2st Quarter Actual to Budget Report as Information.

CARRIED

7.7 RESCIND MOTION 19.07.581

FOSTER PARK
BROKERS INC.

MOTION: 19.08.596. Moved by: COUNCILLOR TOM BURTON
That Council rescind Motion 19.07.581 with regard to paying \$10,682.00 for insurance premiums to Foster Park Brokers Inc.

CARRIED

7.8 MINUTES OF 2018-12-12 GRANDE CACHE COUNCIL MEETING

2019.12.12
GRANDE CACHE
COUNCIL MEETING

MOTION: 19.08.597. Moved by: COUNCILLOR TYLER OLSEN
That Council accept the minutes of the December 12, 2018 Grande Cache Council Meeting for information as presented.

CARRIED

7.9 BF71667 TENDER RESULTS

BF71667 TENDER RESULTS

MOTION: 19.08.598. Moved by: COUNCILLOR SHAWN ACTON
That Council approve Administration to award BF71667 to Boss Bridgeworks Inc. in the amount of \$144,450.00, with funding to come from the 2019 Capital Budget.

CARRIED

7.10 PHILIP J CURRIE DINOSAUR GALA ' A NIGHT FOR THE MUSEUM'

A NIGHT FOR THE MUSEUM

MOTION: 19.08.599. Moved by: COUNCILLOR DALE GERVAIS
That Council sponsor three tables of eight of \$3,500 per table, with funds to come from the 2019 Community Services Miscellaneous Grants.

CARRIED

7.11 LOUIE DELORME MEMORIAL

LOUIE DELORME MEMORIAL

MOTION: 19.08.600. Moved by: DEPUTY REEVE WINSTON DELORME
That Council provide a donation of \$5,000.00 to the Louie Delorme Memorial Committee, with funds to come from the 2019 Community Services Miscellaneous Grants.

CARRIED

#8 COUNCILLORS BUSINESS & REPORTS

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME updated Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
Canadian Death Race
Maxim Power Tour
Youth Connections Camp
Aseniwuche Winewak Nation Traditional Land Use Camp

WARD 2

COUNCILLOR DALE GERVAIS submitted his update to Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
Sporting Clay Shoot Planning Group Meeting
Valleyview Recreation Board Meeting

WARD 3 **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
Valleyview Multiplex Sub Committee Meeting
Valleyview Multiplex Committee Meeting
Rural Municipalities of Alberta District 4 Meeting

WARD 4 **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
RMA District 4 Meeting
Sunset House and Sweathouse Corn Boil
Meeting with Minister of Agriculture
Alberta Energy Regulator Draft Triple X Discussions

NOTICE OF MOTION **Councillor Shawn Acton declared a Notice of Motion:**
That the MD of Greenview exits out of the partnership with the City of Grande Prairie with regard to the Tri Municipal Industrial Partnership.

WARD 5 **REEVE DALE SMITH** updated Council on his recent activities, which Include;
July 22, 2019
Rural Municipalities of Alberta District 4 Meeting
Met with Nautical Group
RCMP Musical Ride
Heart River Housing Facilities Tour
Greenview Geothermal Power Project Launch
Agriculture Services Board Meeting

WARD 6 **COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
Shores Jardine Legal Meeting
MD of Greenview Library Board Meetings
Fox Creek/Greenview Multiplex Meeting
Alberta Energy Regulator Draft Triple X Discussions
East Smoky Recreation Board Meeting

WARD 7 **COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;
July 22, 2019 Regular Council Meeting
Crooked Creek Recreation Club Meeting
Rural Municipalities of Alberta District 4 Meeting

Grand Spirit Foundation Meeting

WARD 8

COUNCILLOR BILL SMITH updated Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
Agriculture Services Board Meeting
Rural Municipalities of Alberta District 4 Meeting

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting
MD of Greenview Library Board Meeting
Rural Municipalities of Alberta District 4 Meeting

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
July 22, 2019 Regular Council Meeting

THREE DIGIT
PROVINCIAL
ROADS

MOTION: 19.08.601. Moved by: COUNCILLOR TOM BURTON
That Council direct Administration to investigate, with Alberta Transportation, the conditions of three digit provincial roads in Greenview and possible solutions.
CARRIED

MEMBERS
BUSINESS

MOTION: 19.08.602. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the Members Business for information.

CARRIED

#9
CORRESPONDENCE

9.0 CORRESPONDENCE

COUNCIL
CORRESPONDENCE

MOTION: 19.08.603. Moved by: COUNCILLOR TYLER OLSEN
That Council accept the correspondence for information, as presented.

CARRIED

Reeve Dale Smith recessed the meeting at 3:03 p.m.
Reeve Dale Smith reconvened the meeting at 3:13 p.m.

**#10 CLOSED
MEETING**

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.08.604. Moved by: COUNCILLOR TYLER OLSEN
That the meeting go to Closed Session, at 3:13 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 PRIVILEGED INFORMATION

(FOIPP; Section 27)

OPEN SESSION

MOTION: 19.08.605. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:32 p.m.

CARRIED

HIDE-A-WAY CAMP

MOTION: 19.08.606. Moved by: COUNCILLOR DALE GERVAIS
That Council take no action with regard to purchasing Hide-A-Way Camp.
Deputy Reeve Winston Delorme requested a recorded vote.
For: Councillor Bill Smith, Councillor Tom Burton, Councillor Dale Gervais, Councillor Roxie Rutt, Reeve Dale Smith, Councillor Shawn Acton, Councillor Tyler Olsen, Councillor Les Urness
Opposed: Deputy Reeve Winston Delorme, Councillor Duane Didow

CARRIED

11.0 ADJOURNMENT

**#11
ADJOURNMENT**

MOTION: 19.08.607. Moved by: COUNCILLOR ROXIE RUTT
That this Regular Council meeting adjourn at 3:34 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



September 9, 2019 Bylaw No. 19-824 Public Hearing Background Information

PROPOSAL

The Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 initiated a project to develop an Intermunicipal Development Plan (IDP) between the two municipalities. The project was driven by the new Municipal Government Act legislation that requires IDPs to be developed between neighbouring municipalities to ensure cooperation and communication when considering servicing, land use, environmental protection and future development.

BACKGROUND AND DISCUSSION

An IDP is a broad-based plan that is created by two or more municipalities. In this instance, it is Greenview and the Municipal District of Smoky River No. 130 who share a common border to address growth; referral circulation requirements for subdivision, development and amendment (redesignation) applications; serving issues that respect the interests of the municipalities and includes a dispute resolution process.

There are specific requirements identified in the MGA that a municipality must provide in the Plan. In accordance with s. 631 of the MGA, the Intermunicipal Development Plan must address:

- 1) *"The future land use within the area;*
- 2) *The manner of and the proposals for future development in the area;*
- 3) *The provision of transportation systems for the area, either generally or specifically;*
- 4) *The co-ordination of intermunicipal programs relating to the physical, social and economic development of the area;*
- 5) *Environmental matters within the area, either generally or specifically, and*
- 6) *Any other matter related to the physical, social or economic development of the area that the councils consider necessary; and must include*
- 7) *A procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan;*
- 8) *A procedure to be used, by one or more municipalities, to amend or repeal the plan, and*
- 9) *Provisions relating to the administration of the plan."*

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

Public engagement entailed hosting a joint Open House on June 19, 2019, from 5:00 p.m. to 7:00 p.m. at the Smoky River Ski Area Chalet, at which there were two residents in attendance. Notifications were mailed to all affected residents prior to hosting the Open House. A follow-up survey was initiated and completed by zero residents.

No key issues were received from these residents.

On August 7, 2019, the following agencies were notified: Alberta Culture; Alberta Energy Regulator, Alberta Environment and Parks; Alberta Municipal Affairs – Safety Services; ATCO Electric; East Smoky Gas Co-op; Northern Gateway Public Schools; Sturgeon Lake Cree Nation; and Greenview departments – Infrastructure and Planning, Environmental Services, Agricultural Services and Operations. To date there have been no comments received.

On August 7, 2019, notification was mailed to 45 landowners who are located within the defined plan boundary. A public notice was placed in the *Daily Herald Tribune*. In addition, notification has been placed in the planning and development section of Greenview's website with draft copies of the plan available by contacting Legislative Services Officer Danie Lagemaat.

Intermunicipal Development Plan

Municipal District of Greenview No. 16 / Municipal District of Smoky River No. 130



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A. INTRODUCTION

- 1) The Municipal District of Greenview No. 16 (Greenview) and Municipal District of Smoky River No. 130 (Smoky River) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Municipal Districts recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to accomplish the following within the Plan Area:
 - a) Ensure orderly development.
 - b) Establish a framework for attracting economic opportunities;
 - c) Improve opportunities to secure a long-term economic base for the region;
 - d) Ensure that the municipalities are development ready and future oriented in their efforts to attract economic activity;
 - e) Ensure that the municipalities are developed in a manner that is equitable and fair to the residents of the municipalities; and
 - f) To identify areas for Municipal District growth and development.

B. MUNICIPAL PROFILES

Municipal District of Greenview No. 16

The Municipal District of Greenview No. 16 covers an area of approximately 3,356,792 hectares (8,294,813 acres), with a population of 9,154. The Municipal District surrounds two urban municipalities – the towns of Fox Creek and Valleyview. The Municipal District also contains six hamlets, including the hamlets of DeBolt, Grande Cache, Grovedale, Landry Heights, Little Smoky and Ridgevalley, and is bordered by six rural municipalities. The economy of Municipal District of Greenview has traditionally centered on agriculture, oil and gas developments, and recreation developments.



Municipal District of Smoky River No. 130

Municipal District of Smoky River No. 130 covers an area of approximately 288,279 hectares (712,353 acres), with a population of 2,023 (Federal Census, 2016). The Municipal District surrounds four urban municipalities – the towns of Falher and McLennan and the Villages of Donnelly and Girouxville. The Municipal District also contains the Hamlets of Guy and Jean Cote, and is bordered by four rural municipalities. The economy of Municipal District of Smoky River No. 130 has traditionally centered on agriculture, with some oil and gas developments, and recreation developments.



C. LEGISLATIVE REQUIREMENTS

- 1) The MGA identifies the following as matters to be addressed for lands within the boundary of the IDP:
 - a) Future land use;
 - b) Proposals for and the manner of future development;
 - c) Conflict resolution procedures;
 - d) Procedures to amend or repeal the plan; and
 - e) Provisions relating to the administration of the plan.

D. PLAN AREA

- 1) The Intermunicipal Development Plan Area (the Plan Area) is a 1.6 kilometer (1 mile) boundary on either side of the intermunicipal border that separates the Municipal Districts as shown on Map 1 in Section Q.
- 2) Both municipalities acknowledge that a significant amount of land in the Plan Area is Crown Land under the jurisdiction of the Provincial Government.

E. GOALS

- 1) The following are goals that have been identified by the Municipalities for the Plan Area. Some of the goals are of an on-going nature while some may be seen as more time specific.
 - a) Development of land use policies to protect prime agricultural lands from premature re-designation, subdivision, and non-farm development.
 - b) Effective coordination of transportation systems and protection of required land for future road network developments.
 - c) Development of land use policies to ensure that future sites for recreation areas are considered.
 - d) Development of a plan for the provision of utility corridors within the Plan Area to provide for future growth and development within the IDP area and to ensure oil and gas development/pipelines do not inhibit or restrict the future development of the region.
 - e) Development of a plan for the provision of future broadband and water lines in the Plan Area to provide for future growth and development within the IDP area.

- f) Identification and protection of physical features and environmentally sensitive areas.
- g) Effective referral mechanisms and dispute resolution mechanisms.
- h) Effective plan administration and implementation.

F. FUTURE GROWTH & ECONOMIC DEVELOPMENT

- 1) The municipalities have agreed to work together to promote and support economic development that benefits both municipalities.
- 2) The municipalities shall continue to encourage agricultural activity as one of the primary economic drivers in the local area.

G. LAND USE POLICIES

- 1) The Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 agree that the long term land use planning concept for the Plan Area is consistent with the future land use designations depicted on Map 2. For up-to-date Land Use Designations please see the respective Land Use Bylaws.
 - a) The predominate land use shall remain Agricultural One (A-1) as permitted by the Municipal District of Greenview No. 16's and designated Agricultural (A) as permitted by the Municipal District of Smoky River No. 130's Land Use Bylaws as outlined on Map 1.
 - b) First Parcel out farmstead / residential development may be allowed throughout the Plan Area in accordance with the respective requirements of the Municipal District's Municipal Development Plan and Land Use Bylaw.
 - a) No amendments to this IDP are required for land use bylaw amendments or first parcel out farmstead/residential developments which meet the criteria of Section G(1)(a) and Section G(1)(b), that both municipalities agree are consistent with the provisions contained within the IDP, as amended from time to time.
- 2) Both Municipalities shall strive to engage in effective dialogue when considering land use in the Plan Area, while maintaining complete jurisdiction on lands within their own boundaries.
- 3) All subdivision applications, Land Use Bylaw redesignations, and Area Structure Plans within the Plan Area will be referred to the other Municipality for comment. All development permit applications approved by the either Municipality's Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined within Section O of this document.

- 4) All new or expanding Confined Feeding Operations within the Plan Area requiring registrations or approvals and manure storage facilities requiring authorization under the Agricultural Operations Practices Act shall be referred to the other Municipality for comment.
- 5) Both Municipalities agree to jointly discuss ways to cooperate with provincial and federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 6) Both Municipalities shall support watershed management and protection best practices.
- 7) The Municipalities agree that development of lands that are within the Plan Area may contain a historically significant site. Should an area be deemed to have some historical significance, the developer may be required to conduct a Historical Resource Impact Assessment (HRIA) and should contact the appropriate Provincial Government Department regarding the development.
- 8) The following land use provisions will apply to all new agricultural development within the Plan Area:
 - a) Both Municipalities agree that agriculture and grazing will continue to be one of the primary uses of land in the Plan Area, and non-agricultural uses should be considered only in such areas where they will not negatively impact agriculture and grazing.
 - b) Both Municipalities will work cooperatively to encourage good neighbour farming practices, such as dust, weed and insect control adjacent to developed areas, through best management practices and Alberta Agricultural guidelines.
 - c) Both municipalities will endeavour to limit and where possible reduce the spread of noxious weeds and pests.
 - d) If disputes or complaints in either Municipality arise between ratepayers and agricultural operators, the Municipality receiving the complaint shall strive to direct the affected parties to the appropriate agency, government department or Municipality for consultation or resolution wherever necessary.
- 9) The following land use provisions will apply to all new recreation development within the Plan Area:
 - a) The Municipalities may collaborate to develop existing informal recreational areas or create new recreational opportunities related to camping, fishing, boat launches, and historic trail.
 - b) In accordance with the Intermunicipal Collaboration Framework, prior to any joint municipal recreation developments proceeding the Municipalities will enter into a cost sharing agreement to share the costs associated with the proposed development based on the prorated benefit to each Municipality.

- 10) All appeals of developments and subdivisions within the Plan Area will be considered by the governing Municipality's Subdivision and Development Appeal Board, excepting those where there is a Provincial requirement for the appeal to be referred to the Municipal Government Board.
- 11) All development permit applications approved by the Municipality's Development Authority shall be in accordance with the respective Municipal Development Plan and Land Use Bylaw and applicable Area Structure Plans. Any disputes shall be dealt with through the procedure outlined within Section O of this document.
- 12) Buffers or similar mechanisms to mitigate potential conflict between non-compatible uses shall be required by the Municipal District where appropriate.
- 13) Existing developments that were approved through a subdivision or development process prior to the approval of this Intermunicipal Development Plan shall remain in place.
- 14) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create four or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel.
- 15) Multi-lot subdivisions located within 1.6km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulations. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.
- 16) All Municipal Development Plan amendments, subdivision applications, Land Use Bylaw amendments, and Area Structure Plans within the Plan Area will be referred to the other municipality for comment. All development permit applications approved by the Municipal District Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined within Section O of this document.
- 17) In considering subdivision and development permit applications in the Plan Area, the respective Municipality Subdivision and Development Authorities will ensure the proposed project is compatible with the adjacent uses and conforms to the intent of Map 2, Future Land Use Concept and the land use policies contained herein.
- 18) Within the Plan Area, Environmental Reserve shall be dedicated when lands along water bodies and water courses are subdivided in accordance with the appropriate Environmental Impact Assessment or alternate study prepared by a qualified professional.
- 19) All future Area Structure Plans should contemplate:
 - a) Environmental Reserve locations along water bodies and water courses
 - b) Municipal Reserve locations to ensure future provision of schools and community amenities.

- c) Conservation Reserve locations where appropriate.
 - d) Requirements as outlined by Alberta Transportation including, but not limited to:
 - i) Impacts on the transportation system.
 - ii) Pedestrian accommodation.
 - iii) Access management requirements for the provincial highways.
 - iv) Future road right-of-way requirements.
- 20) Essential public and private utilities services may be allowed throughout the Plan Area to provide the desired level of service in the Plan Area. An Area Structure Plan is not required for the development of essential public service or private utility services.

H. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best efforts to maintain high standards of water quality.
- 2) Land use and development in flood prone areas are generally discouraged, but where it is considered by the host municipality, it shall be carefully regulated such that there is no negative effect on the adjacent municipality.
- 3) Landowners and residents are encouraged to follow water conservation practices, as established by their respective municipality.
- 4) Both municipalities will endeavour to protect tributaries that flow through the Plan Area.
- 5) Both municipalities will endeavour to ensure all sources of potable water supplies within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 6) Development of lands within the Plan Area may impact environmentally significant sites. Development in these areas may be required to:
 - a) conduct an environmental impact assessment (EIA); and,
 - b) contact Alberta Environment and Parks regarding the development.
- 7) Development setbacks from waterbodies and watercourses shall be enforced as per each municipalities Land Use Bylaw and applicable policies.

I. INFRASTRUCTURE SERVICES

- 1) The Municipalities agree to work together to support the development of municipal infrastructure, including but not limited to, broadband, water and wastewater required to service future developments within the Plan Area.
- 2) In accordance with the Intermunicipal Collaboration Framework, prior to any joint municipal infrastructure developments proceeding the Municipalities will enter into a cost sharing agreement to share the costs associated with the proposed development based on the prorated benefit to each Municipality.

J. TRANSPORTATION SYSTEMS

- 1) The Municipalities will work together to ensure an efficient transportation network is developed and maintained to service the residents and businesses within the IDP area.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) Each Municipality shall be notified of any subdivision or development proposal in the other Municipality that will result in access being required from a road under its control or management.
- 4) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.

K. RESOURCE DEVELOPMENT & UTILITY CORRIDORS

- 1) The municipalities will work with representatives from industry including, but not limited to oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.
- 2) Both municipalities agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the neighbouring municipality for review and comment.
- 3) The municipalities support the development of broadband and communications infrastructure in the Plan Area and region. As such, the municipalities will work collaboratively to promote and encourage broadband and communications infrastructure.

L. INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 1) All appeals of developments and subdivisions within the Plan Area will be considered by either the Municipal District of Greenview No 16 or the Municipal District of Smoky River No. 130 Subdivision and Development Appeal Board.

M. COMMUNICATION AND REFERRAL PROCESS

- 1) The Municipalities agree to refer the following planning proposals within the Plan Area as per the following chart:

Planning Proposal Type	Maximum Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	21 days
b) Area Structure Plans, Area Redevelopment Plans and amendments	21 days
c) Land Use Redesignations	21 days
d) Subdivisions	21 days
e) Road Access/Use	14 days

- 2) The response period indicated in Section M(1), may be extended upon written request from the responding municipality.
- 3) Notwithstanding Section M(1), either municipality may elect to circulate additional items to the neighbouring municipality for comment.
- 4) The Municipalities shall offer comments from the perspective of specific implications that have a high likelihood of impacting their own efforts around land use planning and provisions of municipal services and infrastructure. General observations on issues that have no bearing on the planning or service delivery efforts of the other Municipality shall be avoided.
- 5) Both municipalities shall strive, to the best of their ability and knowledge, to refer all notices of government projects within the Plan Area to the other municipality.
- 6) Within the Plan Area, both municipalities are encouraged to share with the other the results of all publicly available technical analysis, submitted as part of development applications.

N. PLAN ADMINISTRATION AND IMPLEMENTATION

1) Adoption Process:

- a) This IDP and any amendments shall be adopted by bylaw by the Municipalities in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- b) Any amendments to the Municipal Development Plans and Land Use Bylaws of the Municipalities required to implement the policies of the Intermunicipal Development Plan should occur as soon as practical following adoption of this IDP.

2) Approving Authorities:

- a) In the hierarchy of statutory plans, the Intermunicipal Development Plan shall take precedence over the other municipal statutory plans.
- b) Each Municipality shall be responsible for the administration and decisions on all statutory plans, land use bylaws, and amendments thereto within their boundaries.

3) Plan Amendments & Repeal:

- a) An amendment to this Plan may be proposed by either municipality. An amendment to the Plan proposed by a landowner shall be made to the municipality in which the subject land is located.
- b) An amendment to this Plan has no effect unless adopted by both municipalities by bylaw in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- c) In the event that either the Municipal District of Greenview No. 16 or the Municipal District of Smoky River No. 130 determines this Plan is no longer acceptable, either municipality may initiate the process to repeal this Plan. The following shall be followed to repeal the Plan:
 - i) Either municipality may give the other municipality written notice of its intention to repeal the plan.
 - ii) Within thirty days of the written notice, an Intermunicipal Committee meeting shall be convened.
 - iii) Following the Intermunicipal Committee meeting, the municipality initiating the repeal procedure may either withdraw its intention to repeal the Plan by giving written notice to the other municipality or proceed to consider a bylaw in accordance with the Municipal Government Act to repeal the plan.
 - iv) Once one municipality has passed a bylaw to repeal the Plan the other municipality shall also proceed to pass a bylaw repealing the plan.
- d) In accordance with the Municipal Government Act, should this Plan be repealed, the Municipal Districts shall initiate the development of a subsequent Intermunicipal Development Plan.

4) Intermunicipal Cooperation

- a) The Municipalities agree to create a recommending body known as the Intermunicipal Committee (hereinafter referred to as the Committee).
- b) The Committee will meet on an as required basis and will develop recommendations to the Municipal District Councils on all matters of strategic direction and cooperation affecting residents, except matters where other current operating structures and mechanisms are operating successfully. The topics to be discussed will include:
 - i) Long-term strategic growth plans for the Municipalities as may be reflected in the Intermunicipal Development Plan, Municipal Development Plans, Area Structure Plans and other strategic studies.
 - ii) Intermunicipal and regional transportation issues including the Transportation and Utility Corridors and truck routes.
 - iii) Prompt circulation of major land use, subdivision and development proposals in either municipality which may impact the other municipality; and
 - iv) The discussion of intermunicipal or multi-jurisdictional issues in lieu of a regional planning system.
- c) The Committee shall consist of four members, being two Councillors from each Municipality.
- d) The Chief Administrative Officers, or designate(s), will be advisory staff to the Committee, responsible to develop agendas and recommendations on all matters, and for forwarding all recommendations from the Committee to their respective Councils.

5) Plan Review

- a) Annually, the Municipalities CAOs, or designates shall determine the advisability of any amendments to the Plan. If an amendment is deemed necessary by both municipalities then the results of the review shall be presented to the Committee; within one month of the anniversary of the adoption of this Plan. The Committee shall determine if any amendments are to be proceeded with and direct municipal administration to commence with a public plan amendment process. If the Committee does not agree that a particular amendment shall proceed then neither municipality shall proceed with that amendment.
- b) Once every five years, commencing no later than 2024, the IDP will be formally reviewed by the Committee in conjunction with the Intermunicipal Collaboration Framework in order to confirm or recommend amendment of any particular policy contained herein. The Committee will prepare recommendations for consideration by the municipal councils.

O. DISPUTE RESOLUTION

- 1) The Municipalities agree that the following process shall be used to resolve or attempt to resolve disputes between the Municipalities arising from the following:
 - a) Lack of agreement on proposed amendments to the Plan;
 - b) Lack of agreement on any proposed statutory plan, land use bylaw or amendment thereto for lands located within or affecting the Plan Area; or
 - c) Lack of agreement on an interpretation of this plan.
- 2) Lack of agreement pursuant to Section O(1)(a) or (b) is defined as a statutory plan, land use bylaw or amendment to either which is given first reading by a Council which the other Council deems to be inconsistent with the policies of this Plan or detrimental to their planning interests as a municipality.
- 3) A dispute shall be limited to the decisions on the matters listed in Section O(1). Any other appeal shall be made to the appropriate approving authority or appeal board that deals with that issue.
- 4) The dispute resolution process may only be initiated by either Municipalities Councils.
- 5) Identification of a dispute and the desire to go through the dispute resolution process may occur at any time regarding a Section O(1)(c) dispute matter and may only occur within 30 calendar days of a decision made pursuant to Section P(2). Once either municipality has received written notice of a dispute, the dispute resolution process must be started within 15 calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 6) In the event that the dispute resolution process is initiated, the municipality having authority over the matter shall not give any further approval in any way until the dispute has been resolved or the mediation process has been concluded.
- 7) In the event that mediation does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.
- 8) The Intermunicipal Committee will be the forum used in relation to any disputes.

Dispute Resolution Process

Stage 1 Administrative Review - The Chief Administrative Officers of both municipalities will meet in an attempt to resolve the issue first. Failing resolution, the dispute will then be referred to the Intermunicipal Committee. In the event that a resolution is not achieved by the 30th day following the first meeting of the Chief Administrative Officer of both Municipalities, either municipality may refer the dispute to the Intermunicipal Committee.

Stage 2 Intermunicipal Committee Review – The Committee will convene to consider and attempt to resolve the dispute. In the event that a resolution is not achieved by the 30th day following the first meeting of the Intermunicipal Committee, either municipality may refer the dispute to mediation.

Stage 3 Mediation – The services of an independent mediator will be retained, with the mediator to present a written recommendation to both Councils. The costs of mediation shall be shared equally between the Municipalities.

Stage 4 Municipal Government Board – In the event that the mediation process does not resolve the dispute, the Municipality may proceed to adopt the bylaw and, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.



P. CORRESPONDENCE

1) Written notice under this Plan shall be addressed as follows:

a. In the case of the Municipal District of Smoky River No. 130 to:

**Municipal District of Smoky River No. 130
c/o Chief Administrative Officer
PO Box 210
Falher, Alberta T0H 1M0**

b. In the case of the Municipal District of Greenview No. 16 to:

**Municipal District of Greenview No. 16
c/o Chief Administrative Officer
PO Box 1079,
Valleyview, AB T0H 3N0**

2) In addition to Section P(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

MUNICIPAL DISTRICT OF
SMOKY RIVER NO. 130

MUNCIPAL DISTRICT OF
GREENVIEW NO.16

Reeve

Reeve

Chief Administrative Officer
Bylaw No. 19-916

Chief Administrative Officer
Bylaw No. 19-824

Q. MAPS

Map 1: Plan Area Boundaries & Land Use Concept (for up-to-date Land Use Designations please see the respective Municipalities Land Use Bylaw)



REQUEST FOR DECISION

SUBJECT: **Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 9, 2019 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, c M s.

Council Bylaw/Policy (cite) – Municipal Development Plan Bylaw No. 03-397 and Land Use Bylaw 03-396.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan.

MOTION: That Council give Third Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan.

BACKGROUND/PROPOSAL:

The Area Structure Plan (ASP) provides a framework for the subsequent subdivision and development of an area of land within the municipality. An ASP further describes the sequence of development anticipated for the lands, the land uses proposed for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning Commission members and Council.

The Tri-Municipal Industrial Partnership (TMIP) is a collaboration between Greenview, the County of Grande Prairie and the City of Grande Prairie to establish a heavy industrial district. The Greenview concept began in 2016 and the first meeting commenced in February of 2017. Administration with direction from the Committee worked toward proof of concept, project viability and the undertaking of activities to move towards the formal establishment of the project, with the goal of site preparation and finding potential tenants for the project.

The Tri-Municipal Industrial Partnership in consultation with stakeholders has determined an area to designate for the proposed development. The proposed area is located entirely on Crown land within Greenview, approximately 40 km south of the City of Grande Prairie. During the development of the Area Structure Plan three phases of stakeholder engagement took place and three phases of public consultation.

Administration has reviewed the Tri-Municipal Industrial Partnership Area Structure Plan and the plan meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration is satisfied that the plan addresses policies for utilities and servicing, internal transportation networks and the development of industrial lots.

First Reading was given to Bylaw No. 19-815 Tri-Municipal Industrial Partnership Area Structure Plan, amended to exclude grazing leases on April 23, 2019. Public Hearings were held for Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan on May 27th, June 24th and August 26th, 2019. Second Reading was given to Bylaw 19-815 June 24, 2019 and was repealed on July 8th, 2019.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of the recommended motions are that an Area Structure Plan will ensure that development proceeds in an orderly and economical manner; and that proposed developments will not have negative implications for the municipality, the environment, adjacent landowners or future residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantages of the recommended motions are that industrial development may conflict with adjacent land uses.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to pass a motion to table Bylaw No. 19-815 for further discussion or information.

Alternative #2: Council has the alternative to defeat Second or Third Reading of Bylaw No. 19-815.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

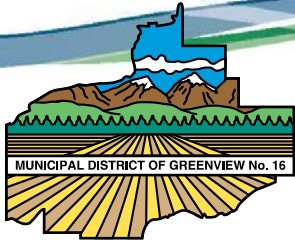
Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will advise the Tri-Municipal Industrial Partnership Committee of Council's decision. If second and third reading are given, Administration will update Greenview's website with the Tri-Municipal Industrial Partnership Area Structure Plan.

ATTACHMENT(S):

- Bylaw 19-815 TMIP ASP
- TMIP ASP



BYLAW NO. 19-815 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, Section 633 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to adopt an Area Structure Plan

Therefore, the Council for the M.D. of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That this bylaw may be cited as the Tri-Municipal Industrial Partnership Area Structure Plan.
2. That the Tri-Municipal Industrial Partnership Area Structure Plan attached hereto forms part of this bylaw.
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of ____, A.D., 2019.

Read a second time this ____ day of ____, A.D., 2019.

Read a third time and passed this ____ day of ____, A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Tri-Municipal
Industrial Partnership

AREA STRUCTURE PLAN

Final Draft | May 2019

Acknowledgments

Municipal Partners	Tri-Municipal Industrial Partnership Municipal District of Greenview County of Grande Prairie City of Grande Prairie
Provincial Partners	Alberta Environment and Parks
Working Groups	Technical Advisory Committee Stakeholder Working Group
Project Consultants	PTAG Inc. O2 Planning + Design Inc. Helix Engineering Ltd.

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1 INTRODUCTION

The Tri-Municipal Industrial Partnership (TMIP) is created by the Municipal District of Greenview (Greenview), the County of Grande Prairie, and the City of Grande Prairie to develop a world-class, heavy eco-industrial district (the District). The District is entirely located within Greenview and will focus on attracting specific heavy industrial uses such as those associated with methane gas, urea fertilizer, amine gas, and other gas processing facilities.

This Area Structure Plan (the Plan) is a collaborative attempt by TMIP and the Alberta Ministry of Environment and Parks (AEP) to coordinate the orderly development of industrial services in a manner that supports Provincial and Municipal economic, social, and environmental priorities.

- Support the creation of long-term employment growth and opportunities for residents, communities, First Nations, and Métis Settlements; and
- Create an ordered pattern of development that integrates industry, nature, and people.

1.1 Purpose and Intent of the Plan

The Plan provides a land use, infrastructure, and policy framework to attract future industrial activities to the plan area and allow for more effective coordination of industrial activities and management of impacts.

The Plan presents a vision for the development of a world-class heavy eco-industrial district in Greenview. The Plan provides a framework and supporting policies that:

- Chart a course for the development of a world-class heavy eco-industrial district;
- Showcase the region's untapped potential, paving the way for services and infrastructure where heavy industry is interested in investing;

Figure 01: Regional Context

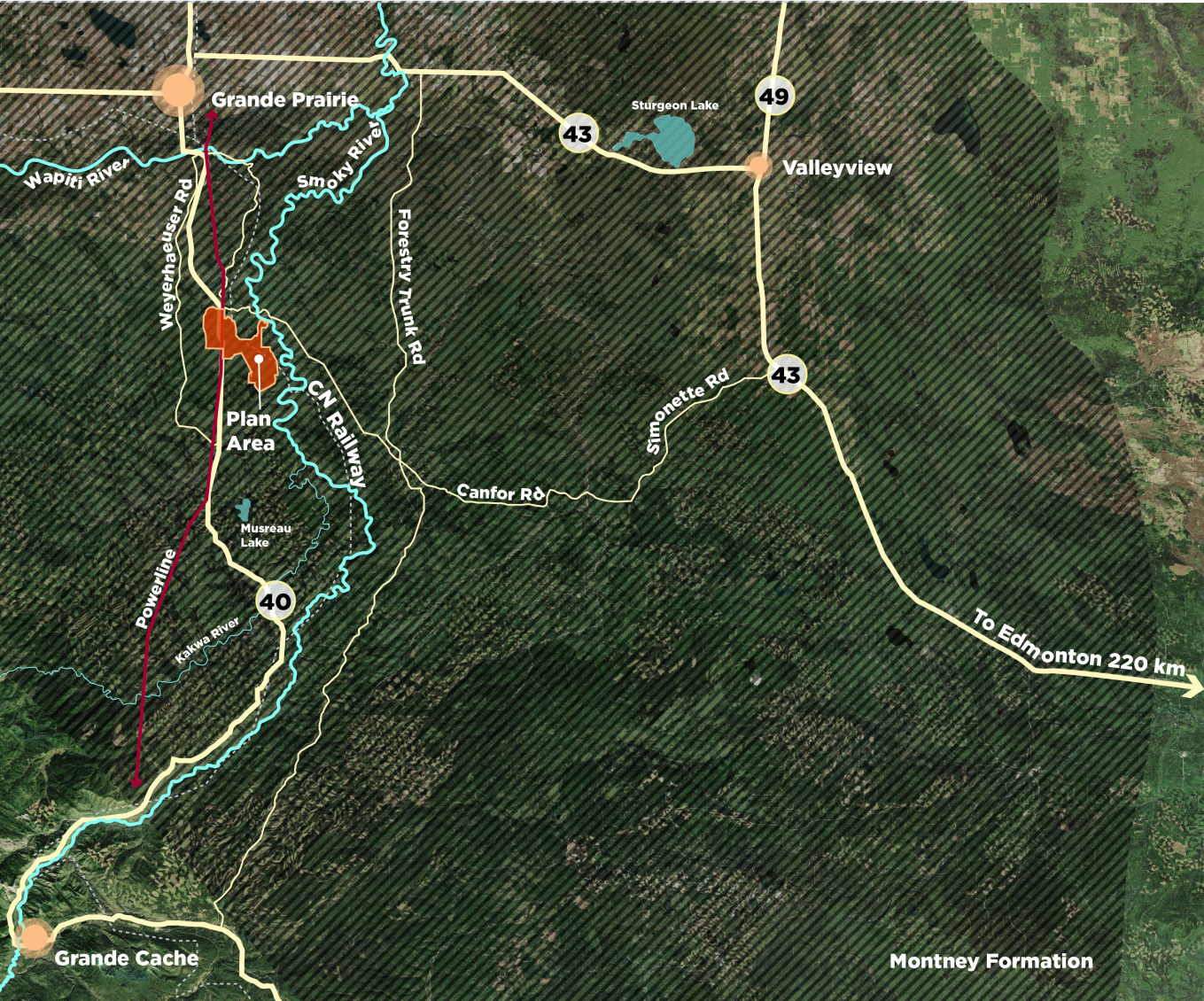


Figure 02: Plan Area Context



1.2 Plan Area Context

The plan area is entirely situated on Crown land within Greenview, approximately 40km south of the City of Grande Prairie ([Figure 1 – Regional Context](#)). An area of 325 square kilometres was identified as the preliminary study area. Through an opportunities and constraints analysis and with feedback from the public and other stakeholders ([see Background Report](#)), the plan area was reduced to approximately 75 square kilometres ([Figure 2 – Plan Area Context](#)).

The plan area is well connected by road and rail to the region and beyond. Alberta Provincial Highway 40 passes through the plan area, connecting the City of Grande Prairie with the hamlet of Grande Cache, and CN owns and operates a rail line that passes through the plan area that connects the City of Grande Prairie to the CN Mainline. Additionally, Alberta Provincial Highway 43 connects the City of Grande Prairie to the City of Edmonton, accounting for part of the CANAMEX trade corridor, a transportation network that runs through Greenview and connects local businesses to international markets.

The Plan takes advantage of the Montney formation, one of the largest natural gas plays in North America. Furthermore, the area is served by pipeline infrastructure. The Smoky River is located to the east of the plan area and represents a future water source for industrial activities. A power transmission corridor partially bisects the plan area north-south, facilitating the provision of power. For a full description of plan area attributes, see the [Background Report](#).

1.3 Community Consultation

Community consultation played a vital role in the development of the Plan from project start up to final adoption. Developing the Plan involved three phases of stakeholder engagement and two phases of public consultation.

The stakeholder engagement process involved two separate groups, each playing a pivotal role in shaping the Plan. The Stakeholder Working Group (SWG) comprised representatives from TMIP, industry, First Nations, Métis Settlements, financial institutions, and utility providers. At each meeting, the SWG was presented with updates on project progress and given the opportunity to provide feedback.

The Technical Advisory Committee (TAC) provided a forum for feedback, guidance, and advice to the project team at crucial points throughout the planning process. The TAC was comprised of members representing the Government of Alberta (the Province) and Municipal proponents of the TMIP, including:

- Alberta Environment and Parks
- Alberta Economic Development and Trade
- Alberta Aboriginal Consultation Office
- Alberta Agriculture and Forestry
- Alberta Energy
- Alberta Energy Regulator
- Alberta Culture and Tourism
- Municipal District of Greenview

Public engagement phases were scheduled around project milestones. The first phase, comprising one session in the hamlet of Grovedale and one in the County of Grande Prairie, provided attendees with an overview of the purpose and intent of the plan, the opportunities and constraints analysis, and the preliminary developable areas concept. The second phase occurred after completing the draft Plan. This afforded participants with an opportunity to offer feedback on the draft Plan and influence final revisions. For a complete engagement summary, refer to the [Engagement Summary](#).

A First Nations and Métis Settlements consultation process was initiated in accordance with Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

2 VISION + PRINCIPLES

2.1 Vision Statement

Built on a framework of regional partnerships, further expanding the District's efficient use of the region's potential as a global energy hub and heavy eco-industrial district that attracts international investment and showcases innovation, value-added processing, and supporting infrastructure.

By incorporating the principles of industrial ecology, the District balances environmental, economic, and social considerations to become a world-class heavy eco-industrial district.

2.2 Planning and Development Principles

Seven principles were developed in response to feedback received from project partners, stakeholders, and the public. These principles guide the Plan towards the achievement of a world-class heavy eco-industrial vision.

SUSTAINABILITY: Provide an ordered pattern of development that is compact, well connected, and flexible to accommodate the needs of industry while managing environmental, economic, and social impacts in the region.

EFFICIENCY: Plan, design, and build with ease of business operations, inter-business cooperation, sharing of resources, and reduction of waste disposal in mind.

CONNECTIVITY: Strive for the efficient and safe movement of people, goods, and information between businesses, communities, the region, and beyond while mitigating potential traffic impacts.

COMPATIBILITY: Locate land uses and facilities to maximize opportunities for exchanging material wastes, energy, water, and information.

INNOVATION: Promote, attract, and retain industrial investors that are leaders in eco-industrial activities, gas processing, and product innovation.

CONSERVATION: Identify opportunities and implement innovative practices for managing impacts, including water and habitat conservation, energy generation and distribution, and stormwater management.

COLLABORATION: Collaborate with First Nations, Métis Settlements, the Province, surrounding communities, and industrial partners in the planning, development, and operation of the District.

3 LAND USE

The Plan ([Figure 3 – Land Use Plan](#)) is structured to take advantage of the area’s location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use designations are used: **Heavy Industrial – General**; and **Heavy Industrial – Rail-Oriented**. Additionally, the area designated as Utility Area will accommodate water infrastructure requiring direct access to the river, while areas designated as **Natural Features** strive to ensure that the District maintains an ecological network. [Appendix B](#) provides a summary of proposed land uses.

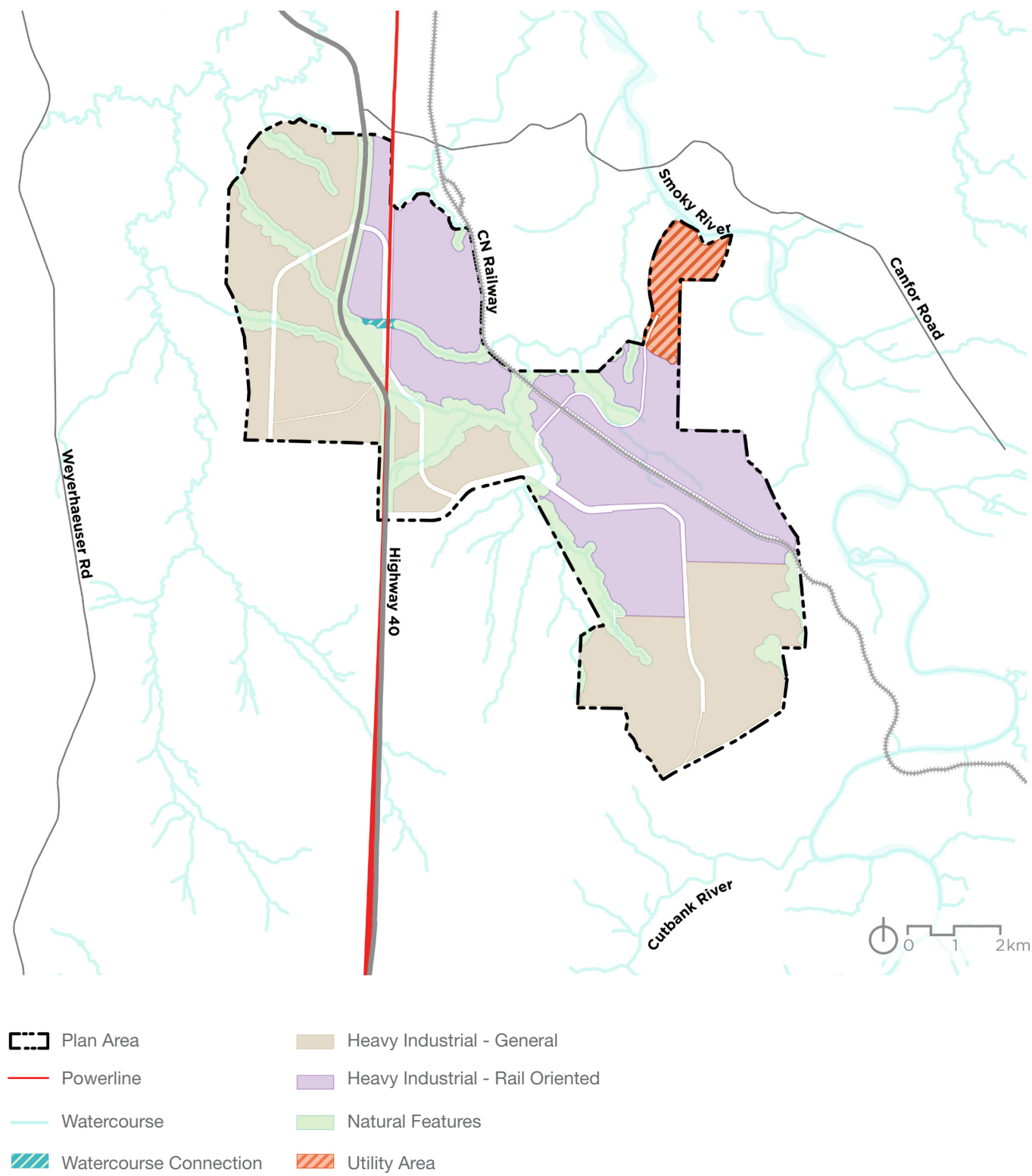
The Plan was developed with careful consideration of the plan area context, the opportunities and constraints identified for the plan area, and the Vision and Planning and Development Principles developed with input from Public consultation, the Technical Advisory Committee, and the Stakeholder Working Group ([see Background Report](#)).

The objectives and policies on the following pages apply to the entire plan area.

3.1 Objectives

- 3.1.1** To direct future heavy industrial development to the plan area.
- 3.1.2** To create an ordered pattern of development that integrates environmental sustainability, economic efficiency, and social well-being.
- 3.1.3** To provide clarity for industrial proponents and showcase the value of co-locating near the existing feedstock.
- 3.1.4** To attract heavy industrial activities that benefit from co-location and are interested in pursuing eco-industrial initiatives.

Figure 03: Land Use Plan



3.2 Compliance Policies

3.2.1 The Plan is intended to align with Greenview's Municipal Development Plan (MDP).

3.2.2 Where policies in the Plan conflict with those found in the Land Use Bylaw (LUB), the Plan shall be used as the basis for LUB updates.

3.2.3 Requirements within the Plan shall apply to new development or development expansions only. The Plan is not intended to impede existing operations and takes into consideration development that existed before the adoption of this Bylaw. Properties to be developed shall be titled and rezoned.

3.2.4 Future development must conform to the objectives and policies of the applicable land use area.

3.2.5 Additional Minor Area Structure Plans may be required in accordance with Greenview policy 6001.

3.3 General Policies

3.3.1 Industry will ensure quality development through the siting and design of buildings, landscape treatment, location and screening of storage and parking areas, and the appropriate scale and design of signage that recognizes the surrounding natural and/or industrial setting of the area.

3.3.2 Greenview will work in partnership with the Province, First Nations, Métis Settlements, and other key stakeholders towards the effective and efficient development of lands by following the policies of this Plan.

3.3.3 Greenview will support the identification, compilation, and maintenance of information with respect to cultural and environmental values located within the District.

3.3.4 Greenview will consider the impacts development applications may have on traditional resource uses, for instance, hunting, fishing, and trapping and will refer to Alberta Culture and Tourism and the Aboriginal Consultation Office as needed.

3.3.5 Through the subdivision process, Greenview will collect cash-in-lieu of Municipal Reserve entitlement.

3.4 Heavy Industrial – General

The Heavy Industrial – General lands refer to the areas not located adjacent to existing rail or proposed rail network extensions (**Figure 3 – Land Use Plan**). Anticipated uses within **Heavy Industrial – General** include petrochemical facilities; value-added processing facilities; and associated uses such as local power generation and water treatment facilities.

3.4.1 Objectives

3.4.1.1 To accommodate heavy industry that does not require direct access to rail.

3.4.1.2 To accommodate heavy industry in an environmentally sound, economically efficient, and socially responsible manner.

3.4.1.3 To ensure the trustworthy stewardship of sensitive environmental and culturally significant features.

3.4.2 Policies

3.4.2.1 Individual projects will require approvals, subject to the applicable regulatory processes and in compliance with Federal, Provincial, and Municipal requirements.

3.4.2.2 Industrial activities will comply with all Alberta Environment and Parks, and Alberta Energy Regulator regulations, approval conditions, and codes of practice.

Standards and guidelines such as those pertaining to surface water quality guidelines, discharge to the Smoky River, and maintenance of airshed will also be followed.

3.4.2.3 Industrial services that accompany heavy industrial activities, such as co-generation power units, must comply with Alberta Environment and Parks in a manner similar to policy 3.4.2.2.

3.4.2.4 Land uses that conflict with heavy industrial operations are not permitted.

3.4.2.5 Operations camps are strongly discouraged.

3.4.2.6 Agricultural and forestry uses, including but not limited to harvesting, grazing, cropping, and feed lots are supported.

3.4.2.7 Encourage agricultural and forestry operations to work with adjacent industrial developments to define mutually beneficial operating procedures.

3.5 Heavy Industrial – Rail-Oriented

Maximizing rail access is vital to the marketability of industrial operators with shipping needs. Given the limited supply of land capable of accommodating rail, industrial development must prioritize the development of spurs from the existing CN rail line. Doing so ensures that the potential for rail access is maximized for as many future industrial proponents as possible.

The **Heavy Industrial – Rail-Oriented** lands are located on either side of the existing CN rail line. The opportunities and constraints analysis (see [Background Report](#)) revealed the lands that can accommodate potential rail spurs. The **Heavy Industrial Rail-Oriented** lands include these areas in addition to lands that are adjacent to proposed rail extensions. In doing so, the lands capable of accommodating rail are intended to prioritize industrial activities that require rail access.

3.5.1 Objective

3.5.1.1 To accommodate heavy industry that requires direct access to rail.

3.5.2 Policies

3.5.2.1 Policies established for **Heavy Industrial – General** shall apply to **Heavy Industrial – Rail Oriented**.

3.5.2.2 Industry is required, through the approvals process, to demonstrate their requirements for rail access, to the satisfaction of the Development Authority.

3.5.2.3 Greenview will work with CN rail to identify additional rail extensions, beyond those identified in the proposed rail network.

3.5.2.4 The potential for rail spurs must be considered as part of the development of the area and the system of local roadways.

3.5.2.5 Subdivision patterns and roadway designs that restrict the extension of rail service are prohibited.

3.5.2.6 Greenview will encourage industry to collaborate in the development of a central storage and distribution facility, located adjacent to the existing CN rail line.

3.6 Utility Area

For heavy industrial activities to be viable, access to the Smoky River is required. As such, the Plan includes a **Utility Area** in the east of the plan area to provide for river access ([Figure 3 – Land Use Plan](#)). The expectation is for this area to accommodate water storage and related infrastructure. A precise water intake location will be identified upon the completion of the necessary Provincial studies. Given its central location in the plan area, a preliminary assessment suggests this as the ideal location for water intake, pumphouse, and storage.

3.6.1 Objectives

3.6.1.1 To allow access to the Smoky River to provide future industrial activities with water.

3.6.1.2 To accommodate low impact accessory uses that require direct access to the river.

3.6.2 Policies

3.6.2.1 Allow for activities licensed for direct access to the river (intakes, pump stations, outfalls, water storage, treatment, groundwater return pumps, and pipelines).

3.6.2.2 Maintain a minimum 200 metre development setback from the top-of-bank of the Smoky River to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

3.7 Natural Features

Achieving the eco-industrial vision for the plan area involves respecting sensitive natural features, maintaining an ecological network, and providing opportunities for wildlife movement. The Plan will accomplish this by minimizing potential impacts to the Smoky River and its tributaries, other water courses, wetlands, prospective wet areas, potential connections, and other natural assets.

The **Natural Features** areas identified in **Figure 3 – Land Use Plan** constitute the majority of the plan area's watercourses with 100 metre development setbacks applied from top-of-bank. Additionally, 130 metre setbacks have been applied from the centre line of the existing Highway 40 right-of-way in accordance with policy 4.2.1. This is to accommodate future twinning of the highway and to provide a visual buffer for travelers on the highway.

Further, the opportunity and constraints analysis (see **Background Report**) revealed the potential for areas of historical and cultural significance within the plan area. As

these areas tend to follow major watercourses, maintaining a 100 metre development setback from the top-of-bank significantly reduces the potential for impact.

3.7.1 Objectives

3.7.1.1 To ensure that sensitive environmental features are identified and preserved throughout the plan area.

3.7.1.2 To identify opportunities for wildlife movement and maintain an ecological network.

3.7.1.3 To identify and conserve environmental, traditional resource, and historic areas.

3.7.1.4 To maintain opportunities for recreational and traditional uses such as hunting, fishing, and trapping.

3.7.2 Policies

3.7.2.1 Natural Features shall, to the greatest extent possible, remain undisturbed.

3.7.2.2 The **Watercourse Connection**, indicated in **Figure 3 – Land Use Plan**, shall provide additional connectivity within the system of Natural Features for wildlife movement and permeability.

3.7.2.3 Maintain a 100 metre development setback from the top-of-bank of all watercourses designated as **Natural Features**, to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

4 TRANSPORTATION

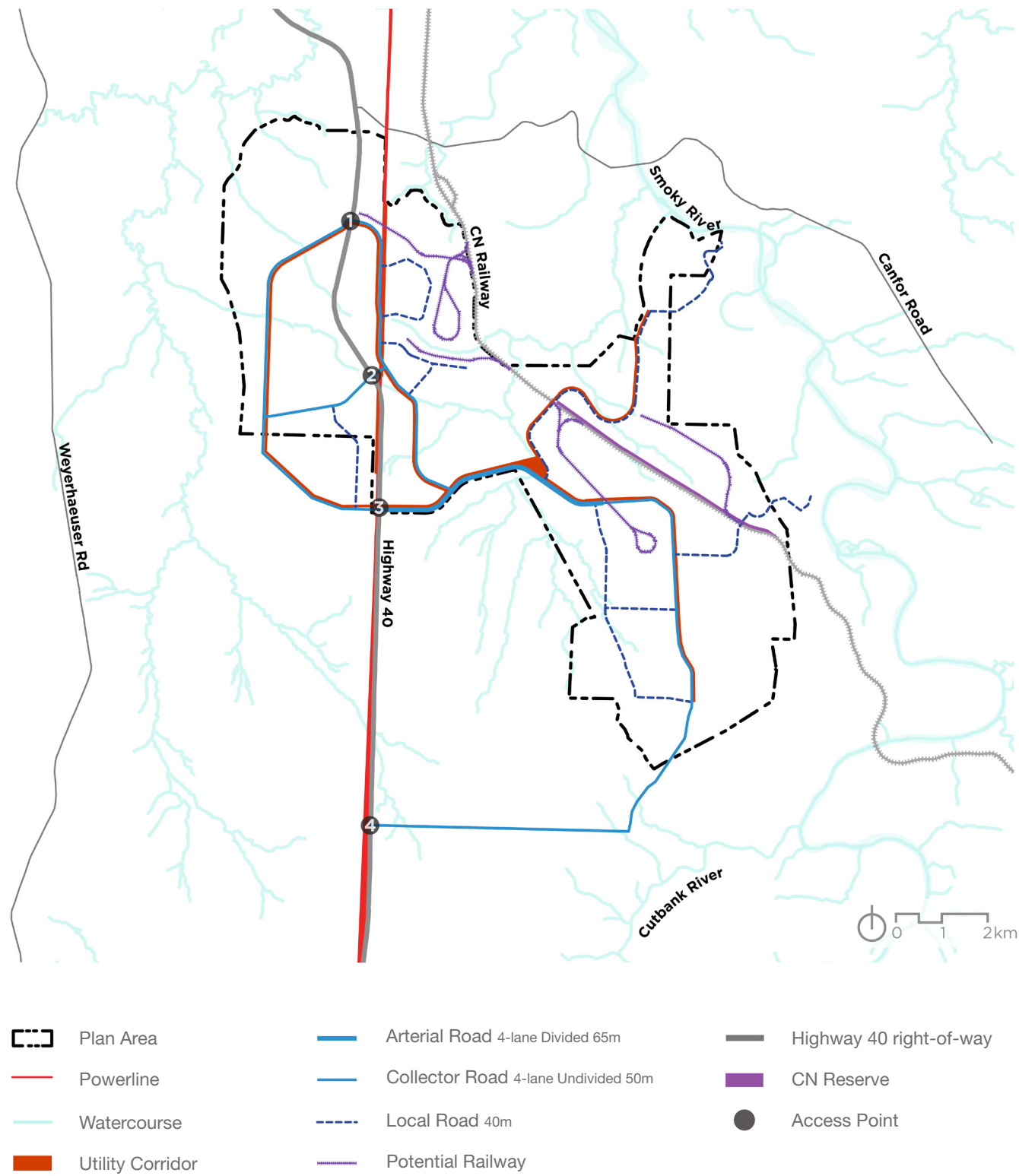
A long-term transportation network for the District is illustrated in **Figure 4 – Transportation and Infrastructure Plan**. The internal road network consists of arterial and collector roads with access to and from Highway 40. Alberta Provincial Highway 40 travels between Grande Prairie and Grande Cache, partially bisecting the study area from the north to the south. Highway 40 has current traffic volumes in the order of 5,000 vehicles per day. Currently, 37% of that traffic is trucking (for comparison, the provincial average is 15%). The District will increase traffic volumes and trigger the need for improvements. Because of this, prioritizing safety and efficiency on Highway 40 is vital to the success of the District. Additionally, a conceptual network of local roads represents one potential scenario for how access may be provided to individual industrial parcels.

The transportation network includes rail with both the existing CN rail line and potential rail extensions providing access to the plan area. Approximately 27 hectares have been identified on the north side of the CN rail line for **CN Reserve**. As the District develops, there will be a need for CN to expand its services in the area. The **CN Reserve** land is intended to help CN meet this requirement by enabling CN to construct siding and associated infrastructure as needed. This may allow for trains to bypass the Grande Prairie rail yard altogether, opting instead to operate within the District before turning around and heading south to Edmonton and beyond.

4.1 Objectives

- 4.1.1** To provide a safe and efficient transportation network to, from, and within the plan area.
- 4.1.2** To prioritize the safety of all travelers on Highway 40.
- 4.1.3** To mitigate traffic impacts to Highway 40.
- 4.1.4** To minimize creek crossings and other environmental impacts.
- 4.1.5** To maximize the potential for rail service to, from, and within the plan area, thereby reducing the effect on the highway.
- 4.1.6** To provide space for CN expansion.
- 4.1.7** To work with industry to identify opportunities for Transportation Demand Management. Shuttle services, car-sharing, and carpooling may be explored as options.
- 4.1.8** To manage public access to the plan area.

Figure 04: Transportation and Infrastructure Plan



4.2 Policies

4.2.1 Maintain a setback of 130 metres from the centre line of the existing Highway 40 right-of-way, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#). This is to accommodate future twinning of Highway 40 and to provide a visual buffer.

4.2.2 Access to the plan area will be provided by four **Access Points** from Highway 40, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#).

- a)** Greenview will work with Alberta Transportation on any required improvements to **Access Points** from Highway 40.
- b)** Additional **Access Points** to and from Highway 40, beyond those indicated in [Figure 4 – Transportation and Infrastructure Plan](#) are not permitted.

4.2.3 Regional emergency access will be facilitated by Highway 40, the Forestry Trunk Road, the Weyerhaeuser Road, and the Canfor Road ([Figure 1 – Regional Context](#)).

4.2.4 Existing internal roads may be used on an interim basis until the pace of development triggers the need for upgrades.

- a)** Upgrades to internal roads will be phased in alignment with the requirements of new development.
- b)** Greenview will manage the phasing and funding of the road network on a cost-sharing basis. A transportation levy may be used to fund the road network.

4.2.5 The road network, identified in [Figure 4 – Transportation and Infrastructure Plan](#) shall be designed to accommodate ultimate traffic loads in accordance with Greenview standards.

- a)** Construction of the road network shall be in accordance with the road classifications and standards established by Greenview's Development Guidelines and Municipal Servicing Standards, and Alberta Transportation.

b) The Subdivision and Development Permit process will determine future road alignment, in accordance with policy 4.2.3.

c) Wherever possible, roads shall be designed to respect the existing topography and landscape, thus minimizing the need for site alteration.

d) The design process shall ensure safe and easy access to individual industrial parcels.

4.2.6 Lands identified as **CN Reserve** in [Figure 4 – Transportation and Infrastructure Plan](#) shall be reserved for the future expansion of CN rail infrastructure.

4.2.7 Greenview will require industry to incorporate Transportation Demand Management measures into development applications.

4.2.8 Greenview will work with the City of Grande Prairie and the County of Grande Prairie to identify locations for park and ride facilities.

5 UTILITIES AND SERVICING

Given the nature of anticipated uses, there will be a need for reliable utilities, including power, water, telecommunications, feedstock, and gas. Additionally, to achieve the eco-industrial objectives of the Plan, these utilities must be provided in a highly efficient, cost-effective, and sustainable manner. To this end, select lands have been dedicated for the purpose of utility corridors, the intention of which is to co-locate utility infrastructure within rights-of-way that are shared with roads ([Figure 4 – Transportation and Infrastructure Plan](#)). Doing so maximizes the plan area’s developable area, protects the most sensitive areas, and ensures efficient delivery.

5.1 Water Quality and Distribution

Future heavy industrial proponents will require water for operations. Process water requirements are likely to vary significantly among users and therefore emphasis is to be placed on treating water on-site and re-using water to the greatest extent possible. Doing so will limit the amount of water drawn from the Smoky River and reduce the overall environmental impact of the District.

5.1.1 Objectives

5.1.1.1 To limit the amount of water drawn from the Smoky River.

5.1.1.2 To ensure efficient distribution of water throughout the plan area.

5.1.2 Policies

5.1.2.1 Source all water supply from the Smoky River.

5.1.2.2 Greenview will manage all water infrastructure.

5.1.2.3 Protect utility corridors for the provision of water distribution pipelines.

5.1.2.4 Ensure that applications for subdivision and development include measures that minimize or mitigate any negative impacts on water quality, flow, supply deterioration, soil erosion, and groundwater quality and availability.

5.2 Wastewater Management

In the Plan area's proposed industrial setting wastewater can be either domestic sewage or process waste. In both cases, the responsibility for treating wastewater will rest with individual industrial proponents. Whenever possible, wastewater will be treated to a quality that is sufficient for use either by the original proponent or for other activities within the District. In circumstances where this is not possible, wastewater will be treated to meet all of Alberta Environment and Parks quality parameters prior to being discharged into the natural drainage system.

5.2.1 Objectives

5.2.1.1 To promote efficient treatment and re-use of water.

5.2.2 Policies

5.2.2.1 Industry is required to manage and treat their own wastewater.

5.2.2.2 Industry is encouraged to treat and to the greatest extent possible, re-use wastewater.

5.2.2.3 Greenview may maintain a central return and discharge point for any industrial process wastewater returned to the natural drainage system.

5.3 Stormwater Management

The collection and management of stormwater will be the responsibility of individual industrial developments and will be required to achieve the highest standards.

5.3.1 Objectives

5.3.1.1 To ensure best practices in stormwater management in support of the eco-industrial vision.

5.3.2 Policies

5.3.2.1 Industry is required to prepare individual stormwater management plans.

5.3.2.2 Stormwater will be collected in ponds providing the storage necessary to attenuate run off leaving the water system to the 100-year predevelopment flow rate.

5.3.2.3 Industry will be encouraged to integrate stormwater management facilities with natural wetlands to aid in protecting the long-term health of wetlands.

5.3.2.4 Low impact development and other innovative means to manage stormwater runoff and ultimate discharge into the Smoky River and other water bodies are encouraged.

5.4 Power Transmission

There is an existing power transmission line that runs north-south through the plan area yet, this line is not capable of meeting all the needs of future heavy industrial activities. Supplying power to the plan area therefore requires upgrades to the existing system as well as local sub-stations. Utility corridors will facilitate the distribution of power infrastructure to industrial parcel boundaries.

5.4.1 Objectives

5.4.1.1 To ensure efficient distribution of power throughout the plan area.

5.4.2 Policies

5.4.2.1 Industry is strongly encouraged to develop co-generation power facilities to reduce the load on the existing system, with excess power being sold back to the grid.

5.4.2.2 Utility corridors shall be prioritized for the distribution of power.

5.5 Pipelines and Wells

A complex network of pipelines and wells is already located within the plan area. As heavy industrial activity concentrates within the plan area new pipelines and well infrastructure will need to be built. Additionally, the abandoned wells in the plan area are subject to Provincial regulations.

5.5.1 Objectives

5.5.1.1 To ensure future development enables pipeline and well infrastructure expansion.

5.5.2 Policies

5.5.2.1 Future developments within the plan area may be required to dedicate rights-of-way for future key pipeline routes through mechanisms such as easements or rights-of-way.

5.5.2.2 Future developments within the plan area must conform to AER's Directive 079 – Surface Development in Proximity to Abandoned Wells.

6 SUSTAINABILITY

The plan area will become home to a heavy eco-industrial district that achieves sustainable development by encouraging cooperation between industrial operators. Shared information, materials, water, energy, infrastructure, and resources will increase economic gains and improve the environment. This co-operation will reduce both waste and pollution.

6.1 Objectives

6.1.1 To create a heavy eco-industrial district, where heavy industrial operators are encouraged to share resources, materials, infrastructure, information, and waste.

6.1.2 To attract environmentally conscious heavy industrial development.

6.1.3 To limit the District's impact on the environment.

6.1.4 To build and maintain positive relationships with the local communities.

6.2 Policies

6.2.1 Industrial proponents will explore shared utilities and infrastructures such as pipelines, transmission lines, substations, telecommunication, and waste management initiatives.

6.2.2 At the development permit stage, industrial projects will ensure sufficient setbacks and open space to provide for wildlife movement and to accommodate on-site stormwater management facilities, in accordance with 5.3.2.2 and 5.3.2.3.

6.2.3 Industry is encouraged to incentivize their employees to choose alternatives to single-occupancy vehicles. This may include parking rebates for car-pooling or car-sharing. The Plan also encourages paid shuttle commutes.

6.2.4 Industry is encouraged to conserve, treat, and re-use process water.

- a)** Industry should work with other industrial proponents in the area when developing their stormwater management plans, with a view towards operating shared stormwater management systems.
- b)** Industry is required to retain as much stormwater on-site as possible to use as process or general operations water. This will reduce the amount of water drawn from the Smoky River.
- c)** Industry should work with other industrial proponents in the area when developing wastewater management plans, with a view towards operating shared wastewater management systems.

6.2.5 Industry is encouraged to build relationships with communities in the region through, but not limited to, consultation and engagement efforts, impact and benefit agreements, and community-based monitoring.

7 ENVIRONMENTAL PROTECTION

The plan area is rich with natural assets and forms an important part of the Upper Peace Region's ecological network. The Plan strives to maintain and enhance sensitive environmental features wherever possible. The preliminary study area boundary (see [Background Report](#)) captured 32,500 hectares of land, including wildlife sensitivity areas such as a Secondary Grizzly Bear Zone, a potential Trumpeter Swan Waterbody and a Key Wildlife and Biodiversity Zone. In addition, a complex network of watercourses and wetlands exists in the area, including the Smoky River and its tributaries. A robust constraints analysis (see [Background Report](#)) took the environmental considerations and refined the plan area to capture only those lands best suited for development.

7.1 Objective

7.1.1 To maintain the plan area's sensitive environmental features such as wetlands, watercourses, the Smoky River Valley, steep slopes, and key wildlife and biodiversity areas, to the greatest extent possible.

7.2 Policies

7.2.1 Greenview may require a range of studies to help identify and where feasible maintain the plan area's many and varied natural assets. These studies may include Environmental Site Assessments and Biophysical Impact Assessments. The development application process will identify these studies.

- a)** Ensure, to the greatest extent possible, that impacts to sensitive natural assets (vegetation and wetlands) are minimized or, if possible, avoided altogether. If negative impacts cannot be avoided or minimized, then off-sets or compensation for the natural asset shall be provided.
- b)** At the discretion of the Development Authority, a Wetland Assessment shall be prepared by a qualified professional for any development or subdivision proposal that is deemed to affect and/or potentially affect a wetland in accordance with the Alberta Wetland Policy.

7.2.2 Maintain a minimum 200 metre development setback from the top-of-bank of the Smoky River and a 100 metre development setback from the top-of-bank of all other watercourses, to maintain the integrity of the river's/watercourses' edge and to accommodate wildlife movement and public access.

7.2.3 Ensure that applications for subdivision and development include measures that minimize and/or mitigate any negative impacts on water quality, flow, supply deteriorations, soil erosion, and groundwater quality and availability.

- a) Mimic pre-development hydrologic conditions so far as possible in terms of ground infiltration and stormwater discharges.

7.2.4 Reduce the spread of invasive species in accordance with the Alberta Invasive Species Management Framework.

8 HISTORICAL RESOURCE PROTECTION

There are areas of potential historical significance within the plan area, concentrated near the Smoky River valley and nearby watercourses. The application of development setbacks from top-of-bank will reduce interference with these areas. Given the intensity of use anticipated in the plan area, the Provincial government is in charge of issuing Historical Resource Act approval for Heavy Industrial development applications. This approval will be required whether or not historical resources have been previously identified.

8.1 Objectives

8.1.1 To ensure that any resources of historical significance are identified, evaluated, properly preserved, and potentially protected by qualified individuals.

8.2 Policies

8.2.1 Applications for development shall be referred to Alberta Culture and Tourism to assess potential impacts on historic resources.

8.2.2 A Historic Resources Impact Assessment (HRIA) may be required by the Province prior to permit approval.

8.2.3 Where required, the applicant shall, to the satisfaction of Alberta Culture and Tourism, undertake protective or mitigative measures identified in an HRIA report.

9 IMPLEMENTATION

9.1 Authority of the ASP

The Plan is in conformance with Section 633 of the Municipal Government Act (MGA). The Plan guides and directs the specific land use, subdivision and development decisions that collectively determine the form that the District will take. Additionally, the Plan charts the initial course for an orderly, sustainable and compatible pattern of eco-industrial development.

9.2 Plan Interpretation

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a figure or map are approximate only, not absolute, and will be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, for example property lines or road and utility rights-of-way.

9.3 Policy Interpretation

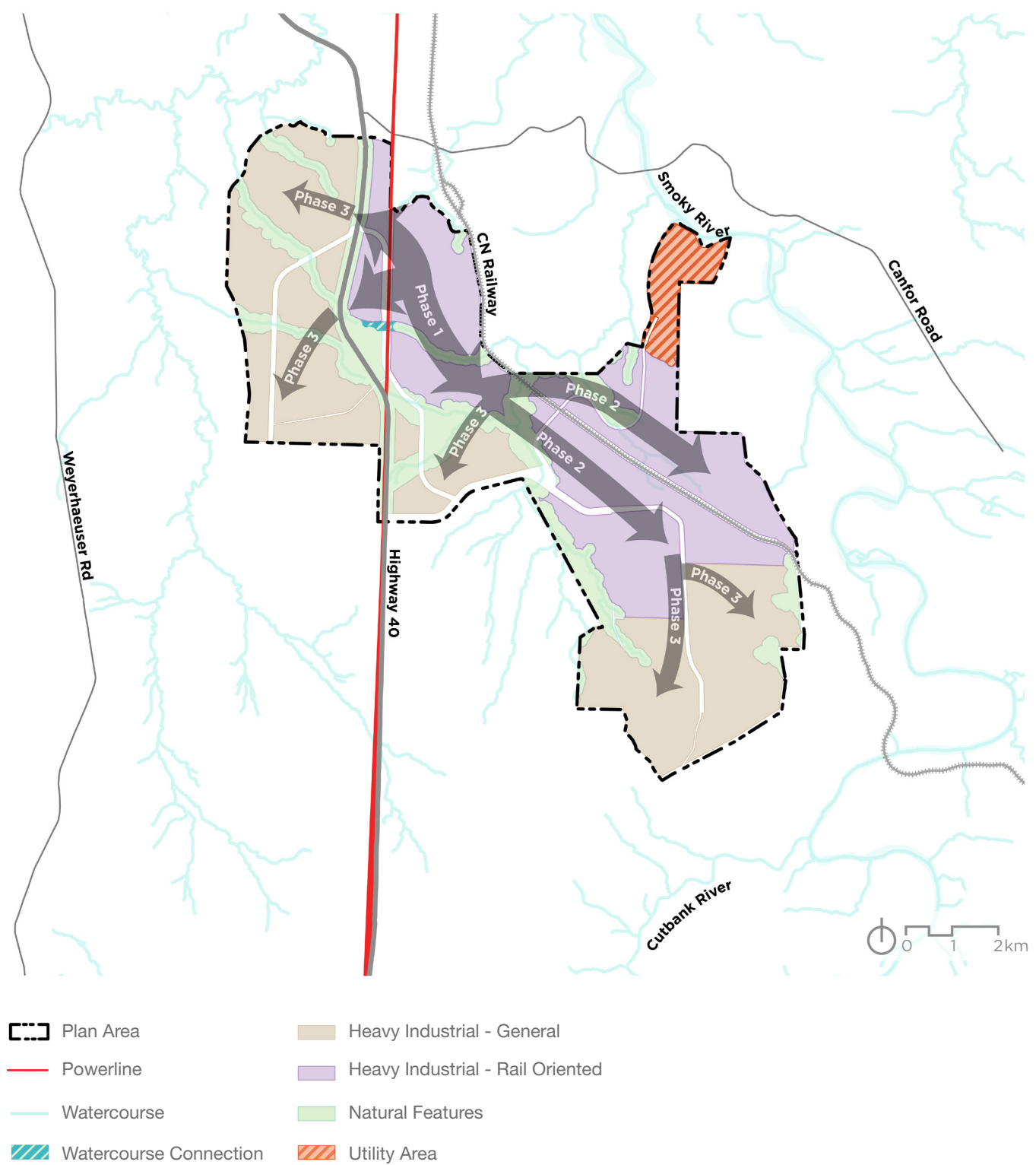
Where “shall” or “will” is used in a policy, the policy is considered mandatory. Where “should” or “may” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be deviated from in a specific situation where the deviation is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to allow an acceptable alternate means to achieve the general intent of the policy to be introduced.

9.4 Plan Limitations

An ASP is a high-level planning document that promotes a vision for an area and puts in place policies and guidelines that work towards achieving that vision. The policies and guidelines in the Plan are not to be interpreted as an approval for a use on a specific site. This Plan makes no representation that any particular site is suitable for a particular purpose as detailed site conditions or constraints must be assessed on a case-by-case basis as part of an application for Subdivision or Development Permit.

Additionally, while the Plan charts a course for the development of an eco-industrial district, the responsibility of achieving the principles of industrial ecology ultimately rests on industrial proponents.

Figure 05: Development Staging



9.5 Development Staging

Anticipated development patterns should be based on market conditions and the locational and infrastructure requirements of industry. Development is expected to start in the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line. Road and rail serve this area well and it represents a logical first phase for the provision of power. Then development is expected to trend to the southeast following the existing CN rail line (**Figure 5 – Development Staging**).

Stage 1: Development of the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line.

Stage 2: Development of the **Heavy-Industrial – Rail-Oriented** lands that straddle the CN rail line in the south of the plan area.

Stage 3: Development of all remaining areas.

9.5.1 Policies

9.5.1.1 Greenview will work with industry and Alberta Environment and Parks (AEP) to establish a Development Staging Plan.

9.5.1.2 Greenview will align service levels with the Development Staging Plan.

9.5.1.3 Greenview will consult with forestry disposition holders and Registered Fur Management Area licensees when establishing a Development Staging Plan.

9.6 Provincial Approval Processes and Review of Applications

The primary authority for approval of new industrial development in the plan area rests with Alberta Environment and Parks (AEP) and Alberta Energy Regulator (AER). The Alberta Aboriginal Consultation

Office (ACO) assesses the adequacy of First Nations and Métis Settlements consultation efforts and therefore also contributes to the approvals process.

All industrial development applications are reviewed subject to provincial processes and applicable legislation and policy. Applications must provide reliable information on the potential cumulative environmental effects within the activity's proposed area, as well as proposed environmental risk avoidance and mitigation strategies.

9.6.1 Policies

9.6.1.1 At its discretion, Greenview may work with industry to meet Provincial requirements.

9.7 Allocation of Public Land

The *Public Lands Act* and *Public Lands Administration Regulation* regulate the disposition of Crown land. This is administered by Alberta Environment and Parks (AEP) and the Alberta Energy Regulator (AER).

9.7.1 Policies

9.7.1.1 Greenview will work with provincial authorities to ensure that if a public land sale occurs, the process adheres to the *Public Lands Act*, *Public Lands Administration Regulation*, and associated land sale policies.

9.7.1.2 The Plan will inform public land sale considerations.

9.7.1.3 Greenview will engage with existing disposition holders including, but not limited to, forestry disposition holders, Registered Fur Management Area (RFMA) licensees, Mineral Exploration licensees, and Aggregate Extraction licensees. Engagement will address issues including, but not limited to, developing an Easement Management Plan, a Staging Plan, and a Disposition strategy.

- a) Greenview recognizes existing forestry disposition holders and will work with existing holders to remove timber according to future development staging.
- b) Greenview will engage with existing forestry disposition holders towards the sequencing of removal and liquidation of timber affected by the Plan area.
- c) Greenview will allow continued access to RFMA license holders.

9.8 Consultation

Before development approval, industrial proponents have to meet consultation requirements in accordance with the Municipal Government Act and Greenview. Additionally, First Nations and Métis Settlements whose treaty rights, traditional uses, or harvesting may be impacted must be consulted in accordance with the Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

9.8.1 Policies

9.8.1.1 Greenview will meet Duty to Consult requirements for any Plan amendments, approvals, or land dispositions from the Crown, in accordance with the Municipal Government Act.

9.9 Water Diversion License

A water license is required to divert and use water from the Smoky River, as per legislation established in the Water Act. The plan area will be serviced by one water intake, with Greenview being the applicant and eventual licensee. Prior to obtaining a water diversion license, Greenview must provide information, to the satisfaction of AEP, related to:

- Proposed intake location;
- Proposed storage location;
- Proposed end use location;
- Anticipated volume; and
- Purpose of use.

Applications for licenses and approvals under the Water Act may be coordinated with the Environmental Protection and Enhancement Act application but should be submitted separately.

10 RECOMMENDED FUTURE PLANS AND STUDIES

Implementation of the Plan will be supported by future reports and studies. These will provide scope and context for the servicing strategies for the plan area.

10.1 Capital Plan

On-site and off-site costs of servicing and access improvements will be linked to the Development Staging Plan. Improvements will be financed through development and servicing agreements.

10.1.1 Policies

10.1.1.1 Greenview will develop a Capital Plan that identifies service levels and creates a strategy for cost-sharing and/or cost recovery for shared utilities and transportation infrastructure improvements related to the Plan.

10.1.1.2 Greenview will align service levels in the Capital Plan with the Staging Plan.

10.1.1.3 The cost of all infrastructure upgrades identified in the Capital Plan will be considered during the development application process.

10.2 Economic Impact Study

An Economic Impact Study will determine the effect of the District on the region and to what extent the region is market ready.

10.2.1 Policies

10.2.1.1 Greenview shall endeavor to work with the County of Grande Prairie, the City of Grande Prairie, and the Province of Alberta to develop an Economic Impact Study with consideration to the Staging Plan and the Capital Plan.

10.3 Monitoring and Communications Strategy

The Plan is a living document that guides development in the plan area with the best interests of the public and key stakeholders in mind. To this end, Greenview will establish a monitoring and communications strategy to ensure that the Plan remains relevant and effective.

10.3.1 Policies

10.3.1.1 Greenview shall monitor the implementation and effectiveness of the Plan annually. This monitoring could include the application of eco-industrial principles and any , emerging environmental issues and cumulative effects of industrial development.

10.3.1.2 The Plan will be responsive to any information that results from existing provincial monitoring provisions.

10.3.1.3 Greenview will support the coordination of both community-based baseline monitoring and community-based ongoing monitoring.

10.3.1.4 Greenview will distribute and encourage feedback on the findings of the monitoring process. Monitoring documents should be distributed to the public and all key stakeholders.

10.3.1.5 A review of the Plan will occur every five years to determine its relevance and effectiveness. If the Plan is no longer relevant or effective, a new plan must be implemented.

10.4 Transportation Master Plan

Greenview will prepare a Transportation Master Plan (TMP) in support of the Plan. The TMP will estimate phased traffic volumes on the internal road network and intersections with Highway 40.

10.4.1 Policies

10.4.1.1 The TMP will address road requirements based on development staging and service levels.

10.4.1.2 The TMP will provide the basis for estimating the cost of transportation related infrastructure for the Capital Plan.

10.4.1.3 The TMP will identify required adjustments to intersection improvements.

10.4.1.4 Industry is required to prepare Traffic Impact Assessments.

10.5 Easement Management Plan

Greenview will prepare an Easement Management Plan in support of this Plan.

10.5.1 Policies

10.5.1.1 The Easement Management Plan will address existing and anticipated future easement and right-of-way requirements.

10.6 Emergency Services

10.6.1 Policies

10.6.1.1 As a condition of a development permit, Greenview shall require proponents of heavy industrial applications to provide a Risk Assessment undertaken by a qualified professional.

10.6.1.2 Greenview shall require Emergency Response Plans of each industrial proponent as a condition of the development permit, as per the Land Use Bylaw.

10.6.1.3 Greenview will develop and maintain an Emergency Response Plan for the District once site-specific industry plans have been reviewed. The plan will identify and explore synergies in delivery of required emergency services.

10.6.1.4 Greenview will develop an Emergency Services Building whose primary function is to support emergency incidents expected from increased industrial growth. Through the development of the Emergency Services Plan timing and location of the Emergency Service will be examined.

10.7 Upper Peace Regional Plan (UPRP)

10.7.1 Policies

10.7.1.1 Greenview will encourage the Province to develop the Upper Peace Regional Plan to support appropriate analysis and policy regarding regional transportation and regional extension of utility infrastructure in support of this Plan.

10.7.1.2 The Plan will inform the development of the Upper Peace Regional Plan.

APPENDIX A

DEFINED TERMS

DEFINED TERMS

Access Points: Locations for providing access to and from the plan area.

Baseline Monitoring: Establishing a base against which ongoing monitoring will be evaluated.

Co-generation: The use of a heat engine or power station to generate electricity and useful heat at the same time.

Community-based Monitoring: A framework for members of the community to track environmental changes and local impacts associated with the District and to generate demands, suggestions, critiques, and data to be provided to Greenview.

The District: The proposed heavy eco-industrial district.

Low Impact Accessory Uses: Uses that are supplementary to heavy industrial activity and have comparatively low environmental impacts. These include water storage, treatment facilities, pumphouses, and water intakes.

Low Impact Development: An approach to stormwater management that emphasizes conservation and use of on-site natural features to protect water quality.

Market Ready: The degree to which the region is ready to accommodate industrial activity of the scale envisioned for the District.

Natural Features: A municipal land use designation that captures environmentally sensitive areas, visual buffers, and other areas that are to remain undisturbed.

Petrochemical Facilities: Convert natural resources such as crude oil, natural gas, and minerals into products for a wide range of applications.

The Plan: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan.

Plan Area: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan boundary.

Stormwater Management Plan: A plan that indicates the pre- and post-development drainage systems including any required stormwater management features.

Transportation Demand Management (TDM): The application of strategies and policies to reduce travel demand.

Traditional Resource Use: Refers to places, animals and vegetation on the landscape that are of cultural importance to First Nations and Métis Settlements. This includes, but is not limited to:

- Hunting
- Trapping
- Fishing
- Harvesting plant materials for food, medicines, and cultural and traditional crafts
- Areas of cultural importance

The traditional use of resources has a cultural, spiritual, and economic value to the users, including First Nations and Métis Settlements.

Value-added Processing: Increases the profit derived from natural resources, creates more permanent jobs than straight extraction, and provides some cushioning for the fluctuations in world prices.

APPENDIX B

LAND USE SUMMARY

LAND USE SUMMARY

Land Use Area	Area in hectares
Total Plan Area	7,551.7
Heavy Industrial – General	2,895.5
Heavy Industrial – Rail-Oriented	2,625.8
Natural Features	1,307.9
Utility Area	258.9
Utility Corridors	234.5
Transportation rights-of-way	199.8
CN Reserve	27.4



REQUEST FOR DECISION

SUBJECT: **Bylaw No. 19-824 IDP M.D Greenview/M.D Smoky River**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 9, 2019 CAO: DT MANAGER: SAR
DEPARTMENT: CAO SERVICES GM: RA PRESENTER: DL
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26, Section 631.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw No. 19-824, an Intermunicipal Development Plan between the M.D of Greenview and the M.D of Smoky River.

MOTION: That Council give third reading to Bylaw No. 19-824, an Intermunicipal Development Plan between the M.D of Greenview and the M.D of Smoky River.

BACKGROUND/PROPOSAL:

In accordance with Section 631 of the Municipal Government Act, Greenview is required to create an Intermunicipal development plan (IDP) and Intermunicipal collaborative framework with each of the municipalities that share a border with it.

The IDP developed between neighbouring municipalities is designed to ensure cooperation and communication when considering servicing, land use, environmental protection and future development in the plan area. In accordance with s. 631 of the MGA, the Intermunicipal Development Plan must address:

- 1) *“The future land use within the area;*
- 2) *The manner of and the proposals for future development in the area;*
- 3) *The provision of transportation systems for the area, either generally or specifically;*
- 4) *The co-ordination of intermunicipal programs relating to the physical, social and economic development of the area;*
- 5) *Environmental matters within the area, either generally or specifically, and*
- 6) *Any other matter related to the physical, social or economic development of the area that the councils consider necessary; and must include*
- 7) *A procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan;*
- 8) *A procedure to be used, by one or more municipalities, to amend or repeal the plan, and*
- 9) *Provisions relating to the administration of the plan.”*

An open house was held June 19, 2019. There were 2 residents in attendance. No concerns were raised about the draft plan and no surveys were completed.

At first reading July 22, 2019, Council made the following recommended changes:

1. The background of Greenview should state that Greenview shares a boundary with six rural municipalities instead of four.
2. Section F.2) be revised to state that “Agricultural activity is one of the primary economic drivers.”
3. Section G.8)a) be revised to state “agriculture and grazing will continue to be one of the primary uses of land.”
4. Section G.19) c) be added “Conservation reserve where appropriate.”
5. Section J.2) regarding the discussions on a shared bridge project be removed from the IDP and included in the ICF.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have a plan in place with the M.D of Smoky River to address development along the municipal boundary.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommended changes.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

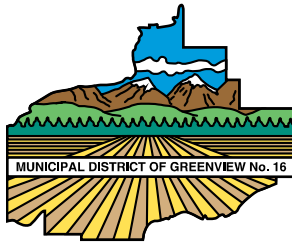
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Greenview administration will notify the M.D of Smoky Administration.

ATTACHMENT(S):

- Background Bylaw No. 19-824
- Bylaw No. 19-824



BYLAW NO. 9-824 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, a Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of adopting the Intermunicipal Development Plan of the Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130, pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta 2000, and amendments thereto.

Whereas, the Councils of the Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 have recognized the need to cooperate in the planning of future land use and development along the shared common municipal boundary;

Whereas, section 631 of the Municipal Government Act provides for two or more municipalities to jointly prepare an intermunicipal development plan for an area of common interest or concern.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "IDP Bylaw".
2. The Intermunicipal Development Plan of the Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130, attached to this bylaw as Schedule "A", is hereby adopted.
3. This Bylaw may be amended by Bylaw in accordance with the Municipal Government Act, as amended.
4. This Bylaw shall come into effect on the date of the third and final reading.
5. This Bylaw shall come into force and effect upon the day of final passing

Read a first time this 22nd day of July, 2019.

Public Hearing held this 9th day of September, 2019

Read a second time this ____ day of ____, 2019.

Read a third time and passed this ____ day of ____, 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Bylaw 19-830 ICF MD of Smoky River/MD of Greenview**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 9, 2019 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER: DL
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) –Municipal Government Act, R.S.A 2000, Chapter M-26, Section 708.28-708.29

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 19-830, an Intermunicipal Collaborative Framework between the MD of Greenview No. 16 and the MD of Smoky River No. 130.

BACKGROUND/PROPOSAL:

In accordance with requirements in Section 708.28 of the MGA, municipalities that share a common boundary must create an Intermunicipal collaborative framework.

These frameworks address how services will be provided in a municipality and how joint services will be provided.

ICFs must address:

1. Transportation
2. Water and wastewater
3. Solid waste
4. Emergency services
5. Recreation
6. And any other services that may benefit residents in more than one municipality.

They also must include a dispute resolution process.

A committee of Council and Administration representatives was created to create the draft document.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have a shared ICF with M.D of Smoky River to address shared services and agreements, as well as a platform to address future joint ventures.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

1. *What disadvantage will result by following the recommended action?*

ALTERNATIVES CONSIDERED:

Alternative #1: Council could make additional recommendations for inclusions on the ICF.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Greenview administration will notify the M.D of Smoky River.

ATTACHMENT(S):

- Bylaw 19-830
- Section 708.29 MGA



**BYLAW NO. 19-830
of the Municipal District of Greenview No. 16**

Intermunicipal Collaboration Framework

Between

Municipal District of Greenview No. 16

And

The Municipal District of Smoky River No. 130



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

Agreement Date to be inserted

WHEREAS, Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 share a common border; and

WHEREAS, Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 share common interests and are desirous of working together to provide services to their residents; and

WHEREAS, the Municipal Government Act stipulates that municipalities that have a common boundary must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each municipality, which services are best provided on an intermunicipal basis, and how services to be provided on an intermunicipal basis will be delivered and funded.

NOW THEREFORE, by mutual covenant of the Municipalities it is agreed as follows:

A. DEFINITIONS

- 1) In this Agreement
 - a) “lead municipality” means the municipality responsible for administering the agreement.
 - b) “municipalities” means Municipal District of Greenview No. 16 and Municipal District of Smoky River No. 130.

B. TERM AND REVIEW

- 1) In accordance with the *Municipal Government Act*, this Intermunicipal Collaboration Framework shall come into force on final passing of matching bylaws that contain the Framework by both Municipalities.
- 2) This Framework may be amended by mutual consent of both Municipalities unless specified otherwise in this Framework.
- 3) It is agreed by the Municipalities that the Rural Intermunicipal Development Plan Committee shall review at least once every five years, commencing no later than 2024 to review the terms and conditions of the agreement.



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

C. INTERMUNICIPAL COOPERATION

- 1) The Rural Intermunicipal Development Plan Committee established under the Intermunicipal Development Plan is the forum for reviewing the Intermunicipal Collaboration Framework.

D. GENERAL TERMS

- 1) Both Municipalities agree that in consideration of the service agreements outlined in Section E(2) that residents of the Municipalities will be afforded the same services at the same costs, including user fees, as the Municipal District of Smoky River No. 130 residents for services provided by Municipal District of Greenview No. 16 and Municipal District of Greenview No. 16 residents for services provided by the Municipal District of Smoky River No. 130.

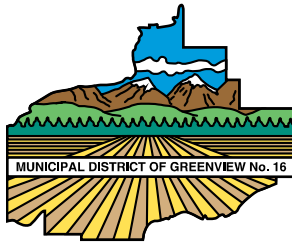
E. MUNICIPAL SERVICES

- 1) Both Municipalities have reviewed the services offered to residents. Based on the review it has been determined that each Municipality will continue to provide the following services to their residents independently:
 - a. Water and Wastewater
 - b. Emergency Services
 - c. Recreation
 - d. Transportation
 - e. Solid Waste
 - f. Affordable Housing
 - g. Municipal Administration
 - h. Agricultural Services
 - i. Animal Control
 - j. Assessment Services
 - k. Bylaw Enforcement
 - l. Information Technology
 - m. Pest Control
 - n. Police Services
 - o. Purchasing/Procurement Services
 - p. Weed Control



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

- 2) The Municipalities have a history of working together to provide municipal services to the residents on an intermunicipal basis, with the following services being provided directly or indirectly to their residents:
- a. Emergency Services:
 - The Municipalities, with additional partners, have agreements in place to aid in the event of emergencies:
 - i. A Mutual Aid Fire Agreement between the Municipal District of Greenview No. 16 and the Municipal District of Smoky River No. 130 was entered into on March 9, 2016. As a mutual aid agreement there is no lead municipality. Cost sharing is in accordance with the Mutual Aid Fire Agreement, with the municipality requesting mutual aid being responsible for the applicable costs associated with responding to the emergency.
 - b. Road and Bridge Development
 - The Municipalities acknowledge the need to work together with Big Lakes County and the Province to ensure the development of an appropriate bridge and road infrastructure to maintain a crossing on the Old High Prairie Road over the Little Smoky River.
 - c. Recreation
 - The M.D. of Greenview and the M.D. of Smoky River have entered into the Little Smoky Recreation Area Governance Board Agreement with Big Lakes County dated December 1, 2018 to fund and operate the Little Smoky Recreation Area. The M.D. of Smoky River No. 130 is the lead municipality and funding is shared based on an equal basis between the three municipalities.
 - d. Library Services
 - Municipal District of Greenview No. 16 and the M.D. of Smoky River No. 130 are members of the Peace River Library System, which supports library services in the Peace Region. As an independent body there is no lead municipality and the library system is funded based on an annual requisition.
 - e. Social Housing
 - Municipal District of Greenview No. 16 and the M.D. of Smoky River No. 130 are members of Heart River Housing, which provides supportive housing in the region. As an independent authority created under the



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

Alberta Housing Act there is no lead municipality and the municipalities provide funding based on an annual requisition.

f. Intermunicipal Development Plan

- The Municipalities entered into an Intermunicipal Development Plan in 2019, in accordance with the *Municipal Government Act*. The Intermunicipal Development Plan will be reviewed in conjunction with the Intermunicipal Collaborative Framework. As an Intermunicipal Development Plan there is no lead municipality and no cost sharing.

- 3) The Municipalities acknowledge that in addition to the shared service agreements in place between the Municipalities, they each have independent agreements with other regional partners.
- 4) The Municipalities have reviewed the aforementioned existing agreements and have determined that these are the most appropriate municipal services to be conducted in a shared manner.

F. FUTURE PROJECTS & AGREEMENTS

- 1) In the event that either Municipality initiates the development of a new project and/or service that may require a new cost-sharing agreement, the initiating Municipality's Chief Administrative Officer will notify the other Municipality's Chief Administrative Officer in writing.
- 2) The initial notification will include a general description of the project, estimated costs and timing of expenditures. The other party will advise if they have objections in principle to provide funding to the project and provide reasons. An opportunity will be provided to discuss the project at the Rural Intermunicipal Development Plan Committee.
- 3) The following criteria will be used when assessing the desirability of funding of new projects:
 - a. Relationship of the proposed capital project to Intermunicipal Development Plan, or any other regional long-term planning document prepared by the Municipalities;
 - b. The level of community support;
 - c. The nature of the project;
 - d. The demonstrated effort by volunteers to raise funds and obtain grants (if applicable);
 - e. The projected operating costs for new capital projects;



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

- f. Municipal debt limit; and,
 - g. Projected utilization by residents of both Municipalities.
- 4) Once either Municipality has received written notice of new project, a Rural Intermunicipal Development Plan Committee meeting must be held within thirty (30) calendar days of the date the written notice was received, unless both Chief Administrative Officers agree otherwise.
- 5) The Rural Intermunicipal Development Plan Committee will be the forum used to discuss and review future mutual aid agreements and/or cost sharing agreements. In the event the Rural Intermunicipal Development Plan Committee is unable to reach an agreement, the dispute shall be dealt with through the procedure outlined within Section G of this document.
- 6) Both Municipalities recognize that the decision to participate in or not participate in a project ultimately lies with the respective municipal Councils, who in turn must rely on the support of their electorate to support the project and any borrowing that could be required.

G. DISPUTE RESOLUTION

- 1) The Municipalities are committed to resolving any disputes in a non-adversarial, informal and cost-efficient manner.
- 2) The Municipalities shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide, without prejudice, open and timely disclosure of relevant facts, information and documents to facilitate negotiations.
- 3) In the event of a dispute, the Municipalities agree that they shall undertake a process to promote the resolution of the dispute in the following order:
 - a. negotiation;
 - b. mediation; and
 - c. binding arbitration.
- 4) If any dispute arises between the Municipalities regarding the interpretation, implementation or application of this Framework or any contravention or alleged contravention of this Framework, the dispute will be resolved through the binding Dispute Resolution Process outlined herein.



BYLAW NO. 19-830
of the Municipal District of Greenview No. 16

- 5) If the Dispute Resolution Process is invoked, the Municipalities shall continue to perform their obligations described in this Framework until such time as the Dispute Resolution Process is complete.
- 6) Despite F(4), where an existing intermunicipal agreement has a binding dispute resolution process included the process in the existing intermunicipal agreement shall be used instead of the dispute resolution outlined in this Framework.
- 7) A party shall give written notice (“Dispute Notice”) to the other party of a dispute and outline in reasonable detail the relevant information concerning the dispute. Within thirty (30) days following receipt of the Dispute Notice, the Rural Intermunicipal Development Plan Committee shall meet and attempt to resolve the dispute through discussion and negotiation, unless a time extension is mutually agreed by the CAOs. If the dispute is not resolved within sixty (60) days of the Dispute Notice being issued, the negotiation shall be deemed to have failed.
- 8) If the Municipalities cannot resolve the dispute through negotiation within the prescribed time period, then the dispute shall be referred to mediation.
- 9) Either party shall be entitled to provide the other party with a written notice (“Mediation Notice”) specifying:
 - a. The subject matters remaining in dispute, and the details of the matters in dispute that are to be mediated; and
 - b. The nomination of an individual to act as the mediator.
- 10) The Municipalities shall, within thirty (30) days of the Mediation Notice, jointly nominate or agree upon a mediator.
- 11) Where a mediator is appointed, the Municipalities shall submit in writing their dispute to the mediator and afford the mediator access to all records, documents and information the mediators may reasonably request. The Municipalities shall meet with the mediator at such reasonable times as may be required and shall, through the intervention of the mediator, negotiate in good faith to resolve their dispute. All proceedings involving a mediator are agreed to be without prejudice and the fees and expenses of the mediator and the cost of the facilities required for mediation shall be shared equally between the Municipalities.
- 12) In the event that:
 - a. The Municipalities do not agree on the appointment of a mediator within thirty (30) days of the Mediation Notice; or



BYLAW NO. 19-830
of the Municipal District of Greenview No. 16

- b. The mediation is not completed within sixty (60) days after the appointment of the mediator; or
 - c. The dispute has not been resolved within ninety (90) days from the date of receipt of the Mediation Notice;
- either party may by notice to the other withdraw from the mediation process and in such event the dispute shall be deemed to have failed to be resolved by mediation.
- 13) If mediation fails to resolve the dispute, the dispute shall be submitted to binding arbitration. Either of the Municipalities may provide the other party with written notice ("Arbitration Notice") specifying:
- a. the subject matters remaining in dispute and the details of the matters in dispute that are to be arbitrated; and
 - b. the nomination of an individual to act as the arbitrator.
- 14) Within thirty (30) days following receipt of the Arbitration Notice, the other party shall, by written notice, advise as to which matters stated in the Arbitration Notice it accepts and disagrees with, advise whether it agrees with the resolution of the disputed items by arbitration, and advise whether it agrees with the arbitrator selected by the initiating party or provide the name of one arbitrator nominated by that other party.
- 15) The Municipalities shall, within thirty (30) days of the Arbitration Notice, jointly nominate or agree upon an arbitrator.
- 16) Should the Municipalities fail to agree on a single arbitrator within the prescribed time period, then either party may apply to a Justice of the Court of Queen's Bench of Alberta to have the arbitrator appointed.
- 17) The terms of reference for arbitration shall be those areas of dispute referred to in the Arbitration Notice and the receiving party's response thereto.
- 18) The *Arbitration Act* (Alberta) in force from time to time shall apply to arbitration proceedings commenced pursuant to this Framework.
- 19) The arbitrator shall proceed to hear the dispute within sixty (60) days of being appointed and proceed to render a written decision concerning the dispute forthwith.
- 20) The arbitrator's decision is final and binding upon the Municipalities subject only a party's right to seek judicial review by the Court of Queen's Bench on a question of jurisdiction.



BYLAW NO. 19-830 of the Municipal District of Greenview No. 16

- 21) If the Municipalities do not mutually agree on the procedure to be followed, the arbitrator may proceed to conduct the arbitration on the basis of documents or may hold hearings for the presentation of evidence and for oral argument.
- 22) Subject to the arbitrator's discretion, hearings held for the presentation of evidence and for argument are open to the public.
- 23) If the arbitrator establishes that hearings are open to the public in Section 21, the arbitrator, as their sole discretion, may solicit written submissions. If the arbitrator requests written submissions, they must be considered in the decision.
- 24) The fees and expenses of the arbitrator and the cost of the facilities required for arbitration shall be shared equally between the Municipalities.
- 25) On conclusion of the arbitration and issuance of an order, the arbitrator must proceed to compile a record of the arbitration and give a copy of the record to each of the Municipalities.

H. CORRESPONDENCE

- 1) Written notice under this Agreement shall be addressed as follows:

- a. In the case of Municipal District of Greenview No. 16 to:

**Municipal District of Greenview No. 16
c/o Chief Administrative Officer
P.O. Box 1079
Valleyview, AB T0H 3N0**

- b. In the case of the Municipal District of Smoky River No. 130 to:

**Municipal District of Smoky River No. 130
c/o Chief Administrative Officer
P.O. Box 210
Falher, AB T0H 1M0**



BYLAW NO. 19-830
of the Municipal District of Greenview No. 16

- 2) In addition to H(1), notices may be sent by electronic mail to the Chief Administrative Officer.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties as of the first day above written.

MUNICIPAL DISTRICT OF
SMOKY RIVER NO. 130

MUNICIPAL DISTRICT OF
GREENVIEW NO. 16

Reeve

Reeve

Chief Administrative Officer

Chief Administrative Officer

Bylaw Number: _____

Bylaw Number: 19-830

- (j) specify regional services and the funding of those services, and
 - (k) specify the process for establishing or amending the growth plan.
- (3)** The regulation establishing a growth management board may deal with one or more of the following matters:
- (a) the appointment of persons to represent the participating municipalities;
 - (b) the appointment of the chair of the growth management board, including, if necessary, the appointment of an interim chair;
 - (c) the voting rights of the participating municipalities;
 - (d) the mandate of the growth management board;
 - (e) subject to this Part, the powers, duties and functions of
 - (i) the growth management board, and
 - (ii) the representatives on the growth management board;
 - (f) - (l) repealed 2016 c24 s133;
 - (m) the application of section 708.14 in respect of a participating municipality;
 - (n) any other matter or thing that the Lieutenant Governor in Council considers necessary or advisable to carry out the purposes of this Part.

2013 c17 s6;2016 c24 s133

Corporation

708.03(1) A growth management board is a corporation consisting of

- (a) the participating municipalities, as represented by the representatives, and
- (b) the persons appointed by the Lieutenant Governor in Council under subsection (2).

(2) The Lieutenant Governor in Council may appoint one or more persons to a growth management board to represent the Government of Alberta, but those persons do not have voting rights.

2013 c17 s6

Appointment of representative

708.04 Each participating municipality must, in accordance with the regulation establishing the growth management board of which the participating municipality is a member, appoint a person to represent the participating municipality on the growth management board.

2013 c17 s6

Meetings of growth management board

708.041(1) Growth management boards and their committees must conduct their meetings in public unless subsection (2) or (3) applies.

(2) Growth management boards and their committees may close all or part of their meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*.

(3) Growth management boards and their committees may close all or part of their meetings to the public if a matter to be discussed is of a class prescribed or otherwise described in the regulations under subsection (8).

(4) When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.

(5) Before closing any part of a meeting to the public, a growth management board or growth management board committee must by resolution approve

- (a) the part of the meeting that is to be closed, and
- (b) the basis on which, under an exception to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act* or under the regulations under subsection (8), the part of the meeting is to be closed.

(6) After the closed meeting discussions are completed, any members of the public who are present outside the meeting room must be notified that the rest of the meeting is now open to the public, and a reasonable amount of time must be given for those members of the public to return to the meeting before it continues.

(7) Where a growth management board or growth management board committee closes all or part of a meeting to the public, the board or committee may allow one or more other persons to attend, as it considers appropriate, and the minutes of the meeting must record the names of those persons and the reasons for allowing them to attend.



REQUEST FOR DECISION

SUBJECT: Bylaw No. 19-826 Re-designate from Agricultural One (A-1) District to Agricultural Two (A-2) District

SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**

MEETING DATE: September 9, 2019 **CAO:** DT **MANAGER:** SAR

DEPARTMENT: PLANNING & DEVELOPMENT **GM:** RA **PRESENTER:** LD

STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan No. 15-742 and Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 19-826, to re-designate a 32.35-hectare ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-14-69-07-W6.

MOTION: That Council schedule a Public Hearing for Bylaw No. 19-826, to be held on October 15, 2019, at 10:00 a.m. for the re-designation of a 32.35 hectare ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-14-69-07-W6.

BACKGROUND/PROPOSAL:

The application for land use amendment A19-006 has been submitted by Robert Jobson and Leanne Jobson to re-designate a 32.35-hectare ± (79.94-acre) area from Agricultural One (A-1) District to Agricultural Two (A-2) District area within SE-14-69-07-W6 in the Grovedale area, Ward 8.

The proposed rezoning would allow for the subsequent subdivision of the existing farmstead and downsize the agricultural operation to include only the lands required for the applicant's flock of sheep. The proposed parcel encompasses approximately the east half of the quarter section, which is the fenced portion currently being utilized by the applicants, and includes an oil lease held by Canadian Natural Resources Ltd. (CNRL), with associated pipeline paralleling the north boundary. Access to both the proposal and the balance of the quarter exist.

ATCO Gas and Greenview Environmental Services have no concerns with the application. Road widening of 5.03 meters adjacent to Township Road 792 and Range Road 71 may be required and will be confirmed at the subdivision stage.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any

negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council give First Reading to Bylaw No. 19-826.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that re-designation would allow the landowner to continue a rural lifestyle and maintain a reduced agricultural operation.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery. As well the quarter is divided into two agricultural operations.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 19-826 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

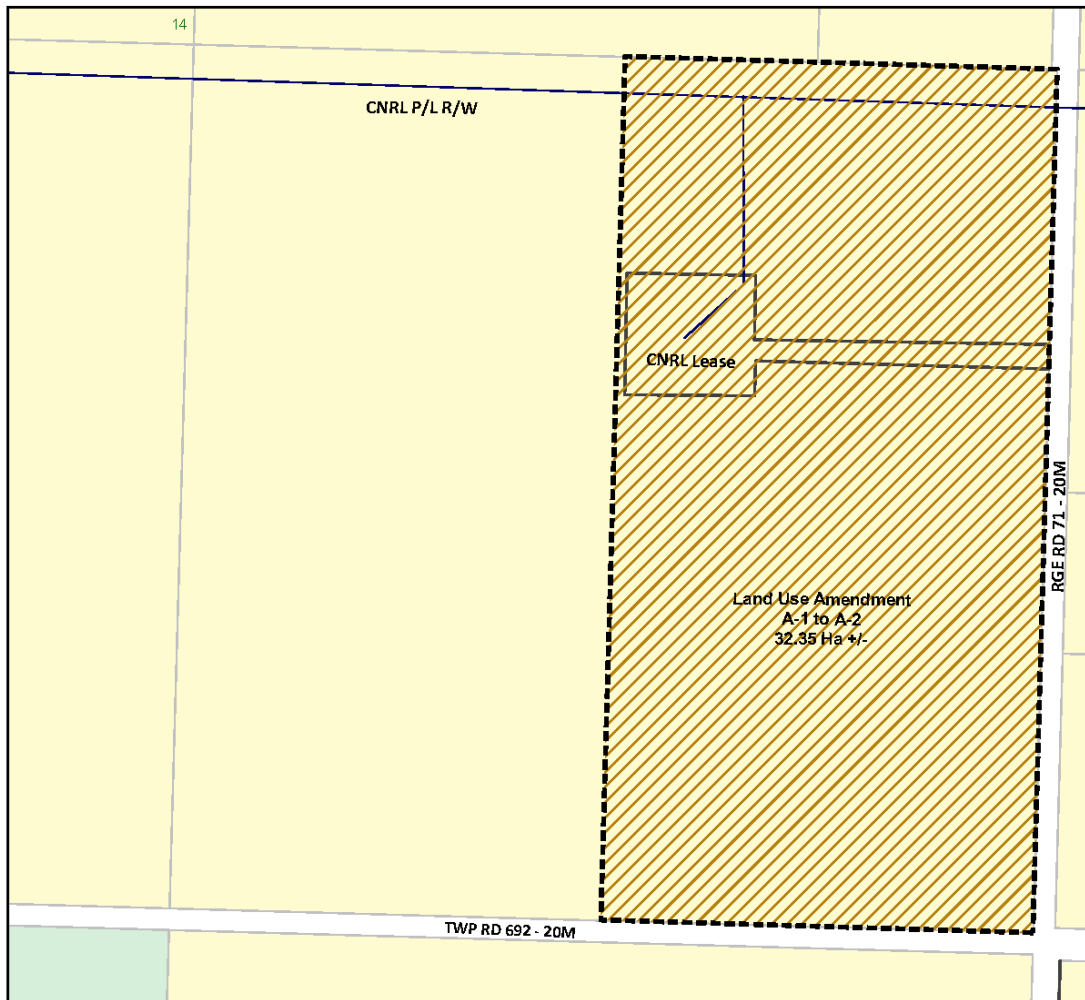
Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):



















- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Bylaw No. 19-826

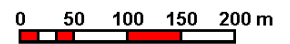
SCHEDULE 'A'

Proposed Land Use Amendment SE-14-69-07-W6

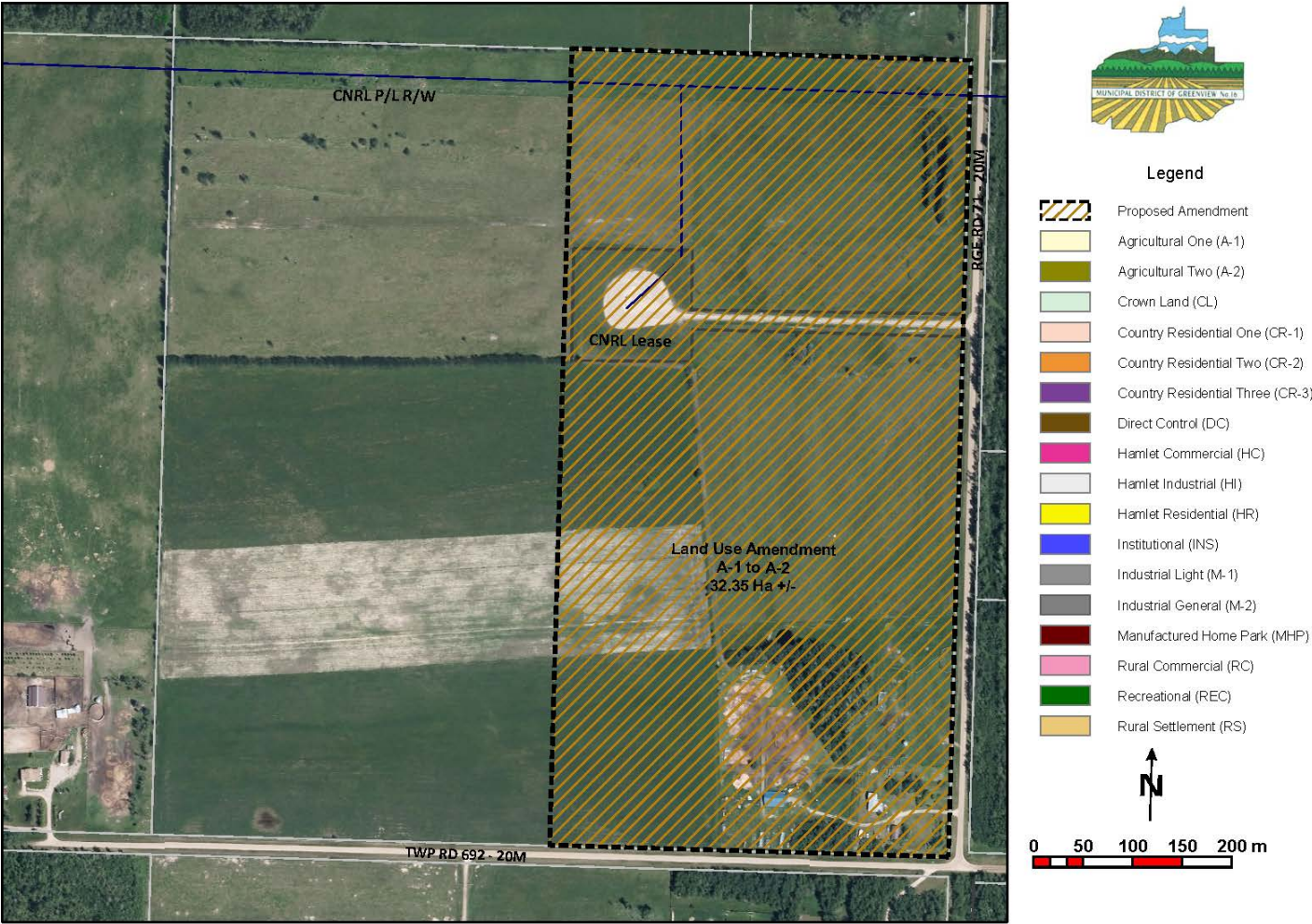


Legend

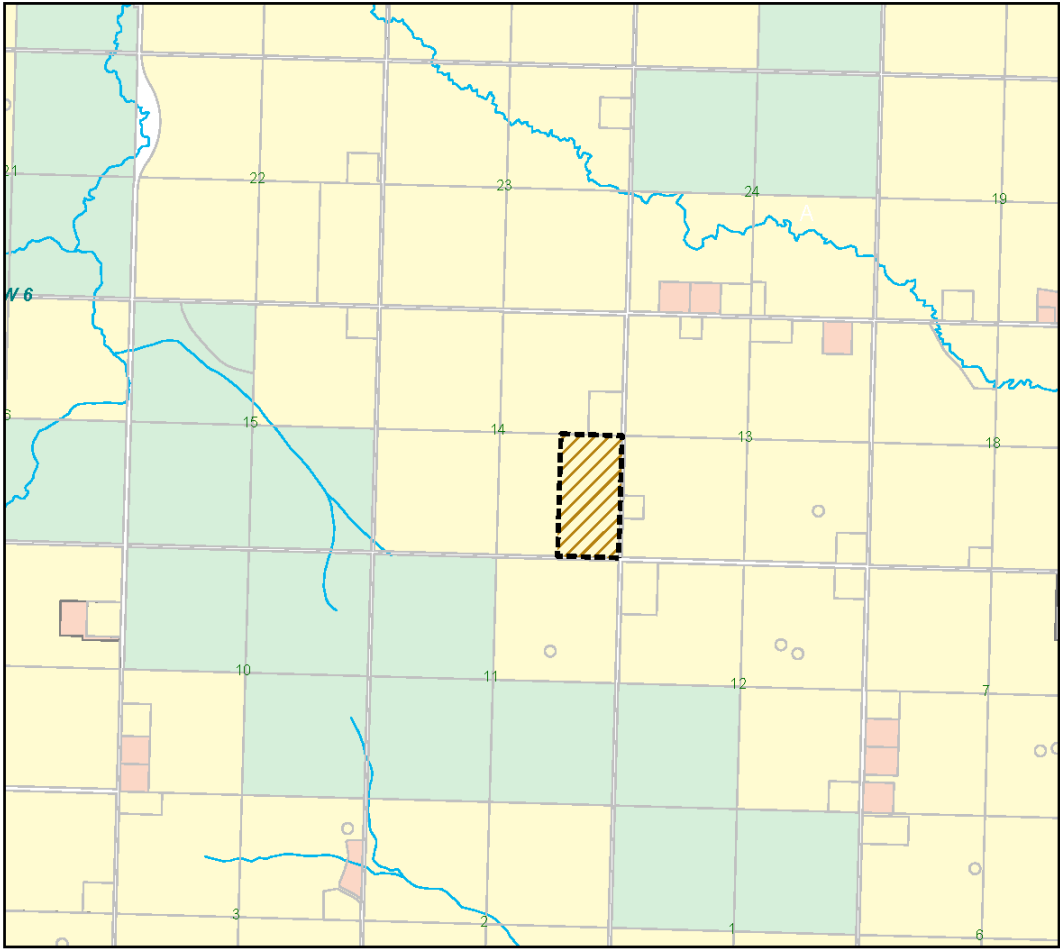
-  Proposed Amendment
-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Crown Land (CL)
-  Country Residential One (CR-1)
-  Country Residential Two (CR-2)
-  Country Residential Three (CR-3)
-  Direct Control (DC)
-  Hamlet Commercial (HC)
-  Hamlet Industrial (HI)
-  Hamlet Residential (HR)
-  Institutional (INS)
-  Industrial Light (M-1)
-  Industrial General (M-2)
-  Manufactured Home Park (MHP)
-  Rural Commercial (RC)
-  Recreational (REC)
-  Rural Settlement (RS)



Proposed Land Use Amendment SE-14-69-07-W6



Proposed Land Use Amendment SE-14-69-07-W6



Legend

- Proposed Amendment
- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
- Institutional (INS)
- Industrial Light (M-1)
- Industrial General (M-2)
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)





BYLAW No. 19-826

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 18 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Fourteen (14)
Within Township Sixty-Nine (69)
Range Seven (7) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of September , A.D., 2019.

Read a second time this ____ day of _____ , A.D., 2019.

Read a third time and passed this ____ day of _____ , A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

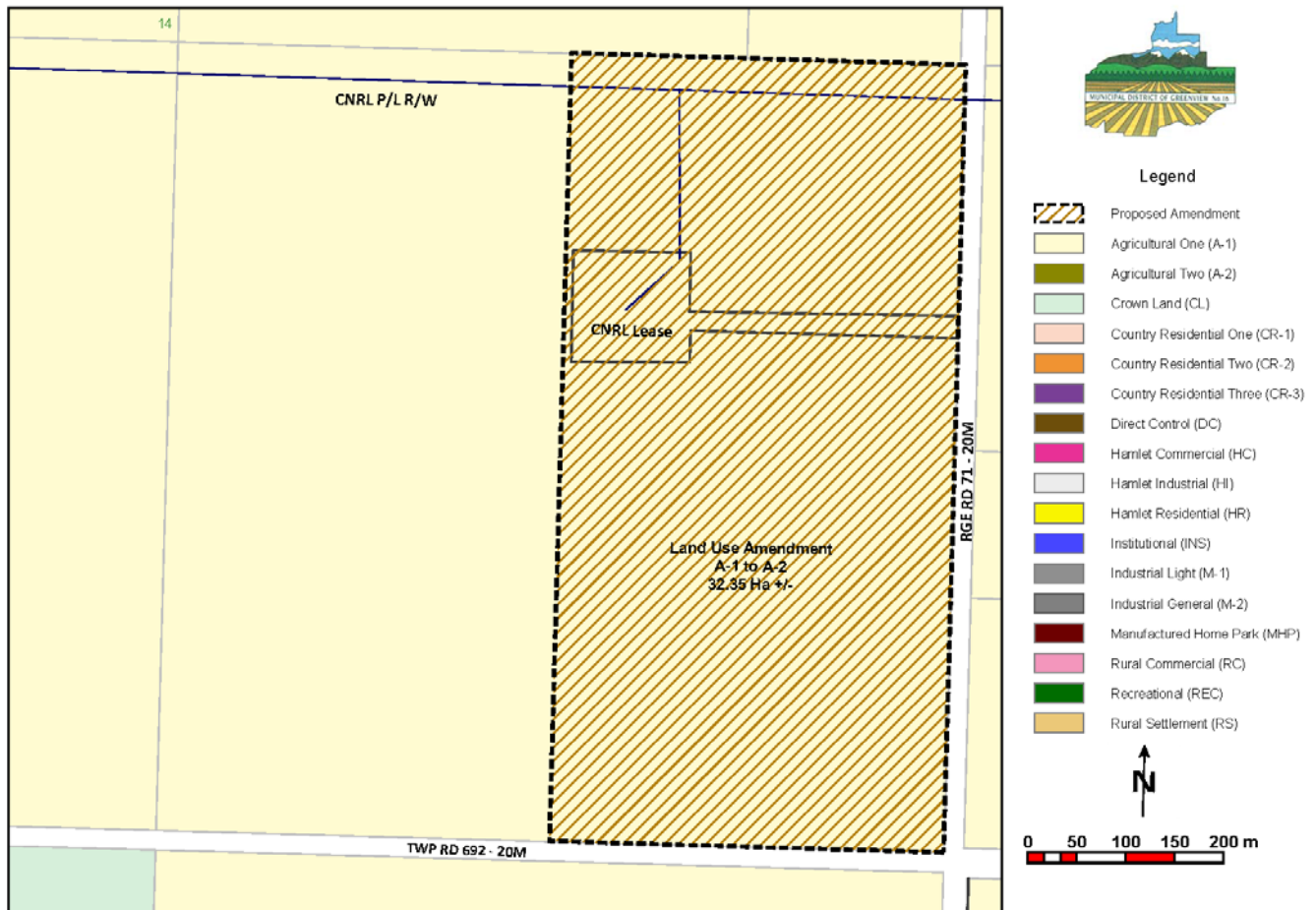
To Bylaw No. 19-826

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Fourteen (14)
Within Township Sixty-Nine (69)
Range Seven (7) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:

Proposed Land Use Amendment SE-14-69-07-W6





REQUEST FOR DECISION

SUBJECT: Bylaw No. 19-832 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 9, 2019 CAO: DT MANAGER: SAR

DEPARTMENT: PLANNING & DEVELOPMENT GM: RA PRESENTER: LD

STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan No. 15-742 and Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 19-832, to re-designate a 3.72 hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-10-71-23-W5.

MOTION: That Council schedule a Public Hearing for Bylaw No. 19-832, to be held on October 15, 2019, at 10:00 a.m. for the re-designation of a 3.72 hectare ± area from Agricultural One (A-1) District to Country Residential One (CR-1) District within SE-10-71-23-W5.

BACKGROUND/PROPOSAL:

The application for land use amendment A19-003 has been submitted by Leah Lowe (Jonathan Lowe) to re-designate a 3.72 hectare ± (9.19 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District area within SE-10-71-23-W5 in the Sturgeon Lake area, Ward 5.

The proposed rezoning would allow for the subsequent subdivision of a vacant second parcel from the quarter for future residential development. The area is treed and not considered better agricultural land. Access would be addressed during the subdivision process as a condition of subdivision.

East Smoky Gas and Greenview Environmental Services have no concerns with the application. Infrastructure and Planning require road widening of a 35m x 75m +/- area to be able to construct a cul-de-sac to provide a turnaround and access to the proposal and the balance of the quarter. Range Road 232 is unlikely to ever extend past the access to the balance of the quarter because the quarter abuts the Sturgeon Lake Indian Reserve to the south. TC Energy reviewed the application and determined that the proposal is not within 200m of the TC pipeline or 750m of a TC facility.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any

negative development or land use impacts from the proposal. As well, the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council gives First Reading to Bylaw No. 19-832.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Council accepting the recommended motion is that re-designation would allow the Landowner to increase the residential opportunities available in Greenview through a future subdivision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 19-832 for further discussion or information.

Alternative #2: Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

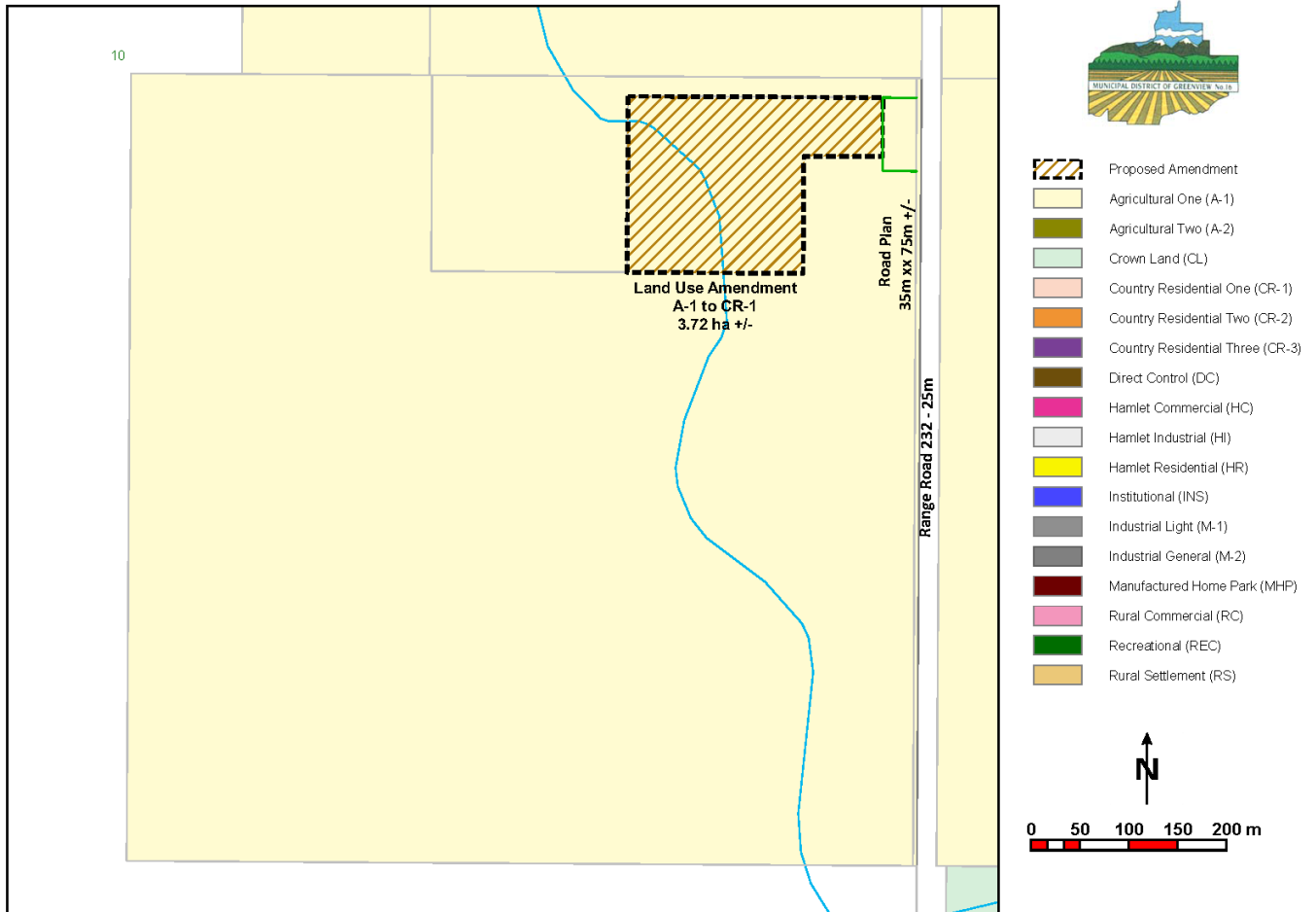
Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Bylaw No. 19-832

SCHEDULE 'A'

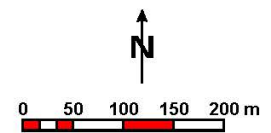
Proposed Land Use Amendment SE-10-71-23-W5



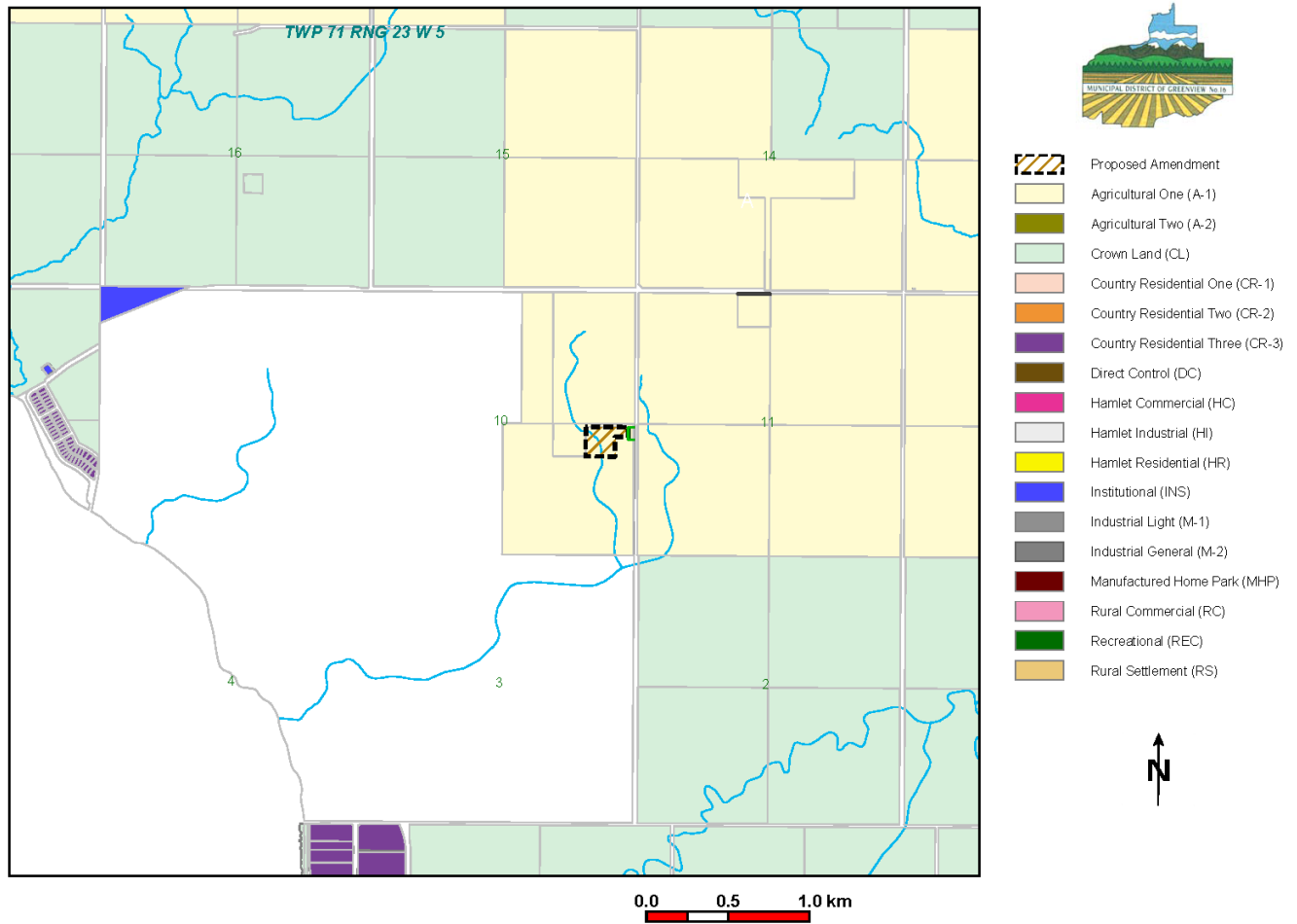
Proposed Land Use Amendment SE-10-71-23-W5



Proposed Amendment



Proposed Land Use Amendment SE-10-71-23-W5





BYLAW No. 19-832

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Ten (10)
Within Township Seventy-One (71)
Range Twenty-Three (23) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of September, A.D., 2019.

Read a second time this ____ day of _____, A.D., _____.

Read a third time and passed this ____ day of _____, A.D., _____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

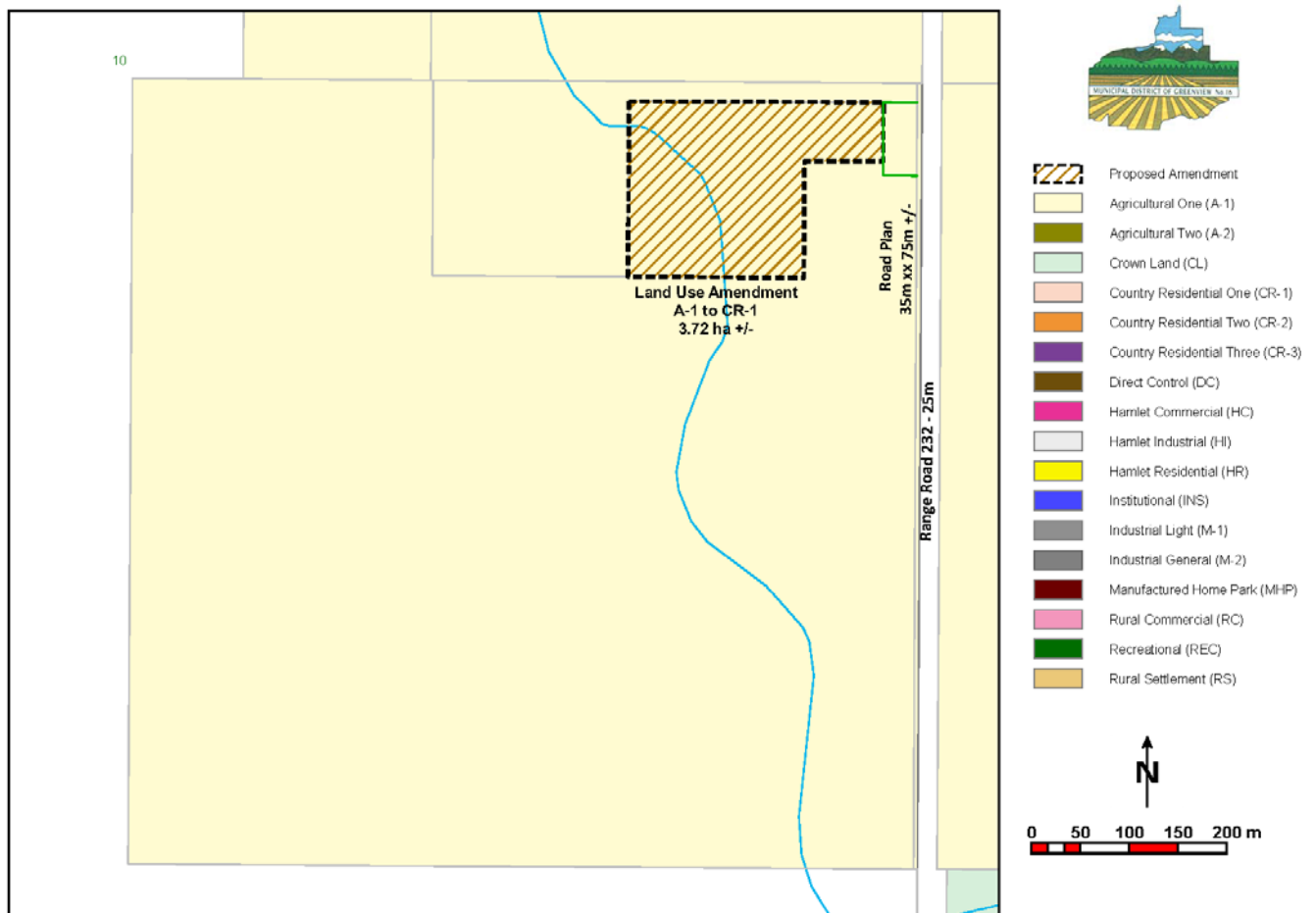
To Bylaw No. 19-832

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Ten (10)
Within Township Seventy-One (71)
Range Twenty-Three (23) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:

Proposed Land Use Amendment SE-10-71-23-W5





REQUEST FOR DECISION

SUBJECT: **DeBolt RV Sani-Dump**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 9, 2019
DEPARTMENT: ENVIRONMENTAL SERVICES
STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: RA
MANAGER: GC
PRESENTER: GC

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council accept Administrations update on the DeBolt RV Sani-dump for information, as presented.

BACKGROUND/PROPOSAL:

Administration has been exploring locations and options in providing residents and visitors with a recreational vehicle Sani-dump facility in the DeBolt area.

Multiple potential sites were identified and investigated. Three of the sites were ruled out due to various reasons such as location, availability of utilities needed, and access. The site currently chosen is the property controlled by the DeBolt & District Ag Society at the Sport fields.

The proposal was discussed with the Ag Society members and was also discussed at a recent meeting. The DeBolt Ag Society agreed that this would be a good location as well and gave us approval to move forward with the idea and see if this can work.

Attached is an overhead photo of the area with the proposed development drawn in.

Administration has budgeted for this project in 2019 and would begin development applications and obtaining cost estimates once in agreement.

BENEFITS OF THE RECOMMENDED ACTION:

1. A benefit of the recommended motion is that Council will receive updated information on the status of the proposed Sani dump.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion.

Alternative #2: Council has the alternative to request administration to explore other locations.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

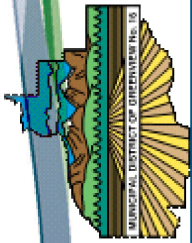
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Development application will be submitted for approval to Greenview and any other agency required.
Administration will obtain quotes for the required work

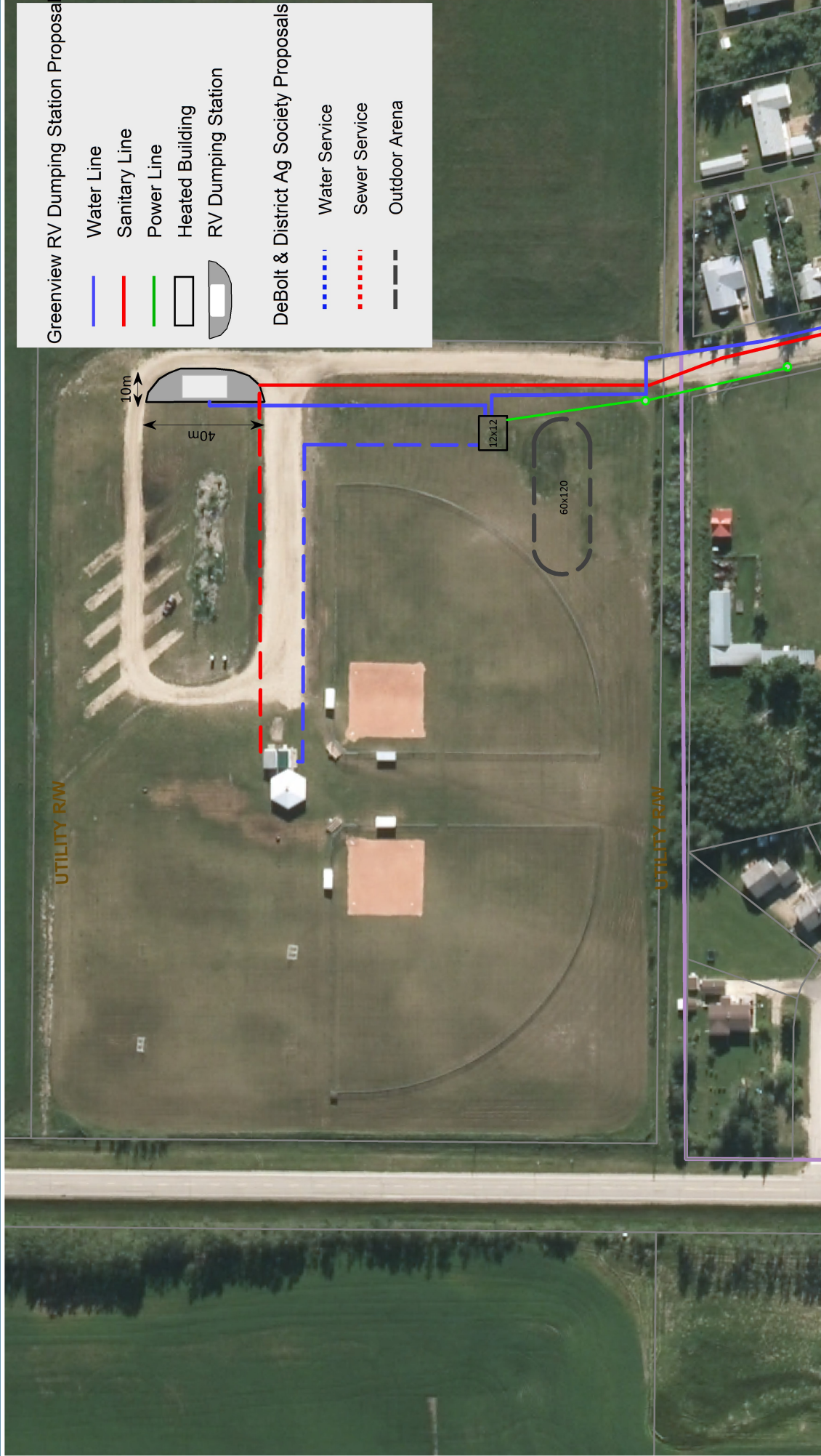
ATTACHMENT(S):

- Site map



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Proposed DeBolt Ball Diamond Services



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REQUEST FOR DECISION

SUBJECT: **Bottle Depot Letter of Support**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 9, 2019
DEPARTMENT: PLANNING & DEVELOPMENT
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: RA
MANAGER: SAR
PRESENTER: SN

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide a letter of support to Mr. Kulwant Seehra, supporting his application to the Beverage Container Management Board (BCMB) to open and operate a beverage container recycling facility in the Hamlet of Grande Cache.

BACKGROUND/PROPOSAL:

The Planning and Development Department in Grande Cache received the attached email and letter requesting a letter of support from the MD of Greenview Council. This letter of support is for a potential business to open and operate a beverage container recycling depot in Grande Cache.

Currently, Grande Cache no longer has a business that provides this type of service. The Beverage Container Management Board (BCMB) put out a notice on its website issuing a request for applications. The notice is attached and was retrieved from their BCMB

website: https://www.bcmb.ab.ca/uploads/source/Depot_Owners/Notices/2019/2019.06.14.Grande.Cache.Depot.Closure.Notice.pdf)

The Planning and Development department was not aware of this notice and has been inundated with requests from other potential business owners, realtors, and landowners for zoning information. The Planning and Development department has been informed that BCMB requires a letter of support from the municipality as part of the application process. This is the first request that has been received and Council should be aware that more requests may be forthcoming.

Council's endorsement of a letter of support does not address all the necessary approval process requirements to allow a beverage container recycling depot. The applicant must acquire land, obtain applicable permits and a business licence to own and operate a facility and to ensure that the business is located in the appropriate district.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of Council accepting the recommended motion is it will provide a potential business owner to submit their application to the Beverage Container Management Board to open a beverage container recycling depot in Grande Cache.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:**Alternative #1:**

Council has the alternative to approve, amend, or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council approves the recommended motion, Administration will draft a letter of support and mail it *out* Mr. Kulwant Seehra.

ATTACHMENT(S):

- Email dated August 22, 2019
- Request letter dated August 22, 2019
- BCMB notice for Grande Cache Depot dated June 14, 2019

From: [Kell Singh](#)
To: [Susanne Nicholls](#)
Subject: Letter of support for the hamlet of Grande Cache
Date: Thursday, August 22, 2019 8:27:57 PM
Attachments: [Dear Council Members Municipal District of Greenview Council.docx](#)

Hello Susanne,

Please let me know if this is sufficient enough for a letter of support thank you for your help again.

Kulwant S Seehra

Dear Council Members Municipal District of Greenview Council

August 22, 2019

From,

Kulwant Singh Seehra
3597 McLean Crescent S.w
T6W1M5

I am writing this email, On behalf of starting a Bottle Depot in the Hamlet of Grande Cache, The companies name would be Grande Cache Bottle Depot, I am requesting a letter of support from the committee which will provide a spot for the Hamlets People to take their empty recyclables containers Instead of driving out of town which is a safer and more consumer friendly service for the towns people. The bottle depot would be contributing to the city of Grande Cache by employing a few staff members and collecting all of empty recyclable containers from the Hamlet of the town's local and surrounding area also doing Bottle drives for the schools to support local sports teams or other matters. I do thank you for your time and Support.

Kulwant Seehra of Grande Cache Bottle Depot.



DATE: June 14, 2019

RE: **Grande Cache Depot**

Dunelm Realty Ltd. has ceased operations of the Grande Cache Bottle Depot in Grande Cache, AB which is now permanently closed to the public.

The Beverage Container Management Board (BCMB) will be issuing a Request for Applications (RFA) to ensure access to beverage container recycling is restored to this area as soon as possible. Please visit <https://www.bcmb.ab.ca/rfps-rfas/> for information on how to apply to operate a Depot and to sign up to receive an email notification once the RFA has been issued.

The BCMB recognizes the distance that needs to be travelled to another Depot. However, we hope you will continue to return your beverage containers for a refund and recycling at another Depot in communities you may be visiting or travelling through.

The closest depots to Grande Cache are:

- Valley Bottle Depot in Hinton - 257 Kelly Road, Hinton, 780-865-5535
- Jasper Bottle Depot - 57 Stan Wright Industrial Park, Jasper, 780-852-5556
- Plus I Depot in Grande Prairie – 10910 – 105A Avenue, Grande Prairie, 780-539-0871
- Plus II Depot in Grande Prairie - 7601 Resources Road, Grande Prairie, 780-830-3647

Hours of operation for the above depots can be found at - <https://www.findadepot.ca/>.

Thank you for your patience and your commitment to recycling. The BCMB values the public's efforts in recycling and encourages those effected by this closure to seek an alternate Depot. We thank the community of Grande Cache for your patience in this matter and apologize for the inconvenience.

Should you have any questions or concerns, please contact Brent Campbell – Manager, Compliance with the BCMB at 1-403-200-2329 or email at bcampbell@bcmb.ab.ca.





REQUEST FOR DECISION

SUBJECT: **Road Closure Request**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: August 26, 2019

DEPARTMENT: CONSTRUCTION & ENGINEERING

STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION

CAO: DT

MANAGER: OM

GM: RA

PRESENTER: OM

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Bylaw 19-816 Schedule of Fees

RECOMMENDED ACTION:

MOTION: That Council direct Administration to continue the Road Closure process for the Sturgeon Heights Community Club on the south side of SE 25-70-25 W5 with the \$1,500 application fee waived.

BACKGROUND/PROPOSAL:

Administration received a letter on July 31st, 2019 and the Misc. Work Order on August 1st, 2019 from the Sturgeon Heights Community Club requesting the administration fee of \$1,500.00 be waived in relation to the road closure requested.

Currently, the Sturgeon Heights Cemetery consists of 1.99 acres located on SE 25-70-25 W5. The survey plan that was provide is from October of 1978 (attached), there is a small portion of the undeveloped road allowance that has been developed in error. This area is approx. 66.51m in size. When Alberta Transportation was working on Hwy 43 they contemplated putting a road in that undeveloped area and decided against it due to the burial ground.

Sturgeon Heights Community Club is requesting to partially close the undeveloped road allowance from the unused road allowance on the west to the furthest eastern boundary of the used portion of the road allowance, this area is approx. 175.38m in size.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Sturgeon Heights Cemetery would be contained within their boundaries with as little financial burden as possible.
2. The road closure process would start once Council gives approval to recommendation.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. By waiving the fee we are going against the Schedule of Fees Policy.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to close the whole road allowance which consists of 860m.

Alternative #2: Council has the option to only close the small portion of approx. 70m however Administration does not recommend this action because it leaves an open end on the west and an open end to East of the current area.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Once Council makes a decision the follow-up action will consist of notifying the applicant and starting the process of the road closure.

ATTACHMENT(S):

- Application
- Letter and Survey Plan
- Map 1
- Map 2
- Map 3

- Map Overview



MUNICIPAL DISTRICT OF GREENVIEW NO.16

MISCELLANEOUS ROAD/WORK REQUESTS

Copies to: Manager, Operations Services _____ Area Roads Supervisor _____ (EAST / WEST)

M.D. of Greenview No. 16
Operations Services Department
4802 - 36 Avenue, Box 1079
Valleyview, AB T0H 3N0
Phone: 780-524-7602 Fax: 780-524-5237

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch, on the reverse side, must be completed.

PLEASE CHECK ONE:

DO YOU OWN THE PROPERTY? YES ☐ NO ☒ If No, please provide landowner name and contact information.

LANDOWNER NAME: MUNICIPAL DISTRICT OF GREENVIEW PHONE #: _____
MAILING ADDRESS: _____ ALT. #: _____
EMAIL: _____

(PLEASE INDICATE LEGAL LAND LOCATION OF WHERE YOU WISH CONSTRUCTION OR WORK TO BE PERFORMED, IF DIFFERENT FROM YOUR RESIDENCE LEGAL LOCATION)

NW ☐ SW ☐ NE ☐ SE ☒ ¼ of Sec 25 TWP 70 RGE 25 W of the 5th Meridian.

MANAGER'S: _____
Rural Address Sign # STURGEON HEIGHTS COMMUNITY CLUB, RR1, Box 21
CROOKED CREEK, AB T0H0V0 CLARA WAKEFORD
Lot _____ Block _____ Plan No. _____ Ward #: @gmail.com
780 957-2537

***** Note: Fill out a separate form for each type of request. *****

DRAINAGE/DITCHING
(ALONG MUNICIPAL ROADS)

☐

BRUSHING
(ALONG MUNICIPAL ROADS)

☐

GRAVELLING

☐

OTHER

☒

Please Explain:

Presently there is a road allowance on south side of greenview managed by Sturgeon Heights Com. Club. There is old graves dating back to 1930's on road allowance. When the new road off Highway 43 was put in Transportation Engineers and I met and it was decided instead of moving graves it was decided to re-route the entrance into the cemetery. (The present road). The S.H.C.C. would like permission to fence existing road allowance to include old graves.

Note: The location sketch below must be completed for all request types. Please indicate details such as low areas, muskegs, drainage ditches, bridges, culverts, pipelines, power lines, existing or proposed buildings, and current access.

RANGE ... 25 ... W. OF ... 5 ... MERIDIAN

TOWNSHIP ... 10 ...

31 32 33 34 35 36

30 29 28 27 26 25

19 20 21 22 23 24

18 17 16 15 14 13

7 8 9 10 11 12

6 5 4 3 2 1

HIGHWAY 43

cemetery

MANAGER'S
Landowner Signature:

E Wakeford
Treasurer
Sturgeon Heights Com Club

Date: Aug 1 2019

Sturgeon Heights Community Club

R.R.#1, Site 2, Box 21

Crooked Creek, Alberta

TOH OYO

MUNICIPAL DISTRICT
OF GREENVIEW No. 16
RECEIVED

JUL 31 2019

VALLEYVIEW

Municipal District Of Greenview

Valleyview, Alberta

Attn: Dale Smith, Reeve

The Sturgeon Heights Community Club would like the fee of \$1,500.00 waived to closed road allowance
On the south side of our cemetery at NE ¼, Section 24, Range 70, Township 25, west of the 5th Meridian.

We have existing graves from the 1930's in present road allowance.

We were allocated funds from the Municipal District to re-fence existing cemetery and we would like to
include this area and maintain along with our existing cemetery.

Thank you for your consideration.

Yours truly,



Clara Wakeford

Treasurer

STURGEON HEIGHTS COMMUNITY CLUB
R.R. #1 Box #21
Crooked Creek, — Alberta
T0H 0Y0

PLAN SHOWING SURVEY OF
CEMETERY SITE

WITHIN THE

SE. 1/4 SEC. 25, TP. 70, RGE. 25, W. 5 M.
ALBERTA

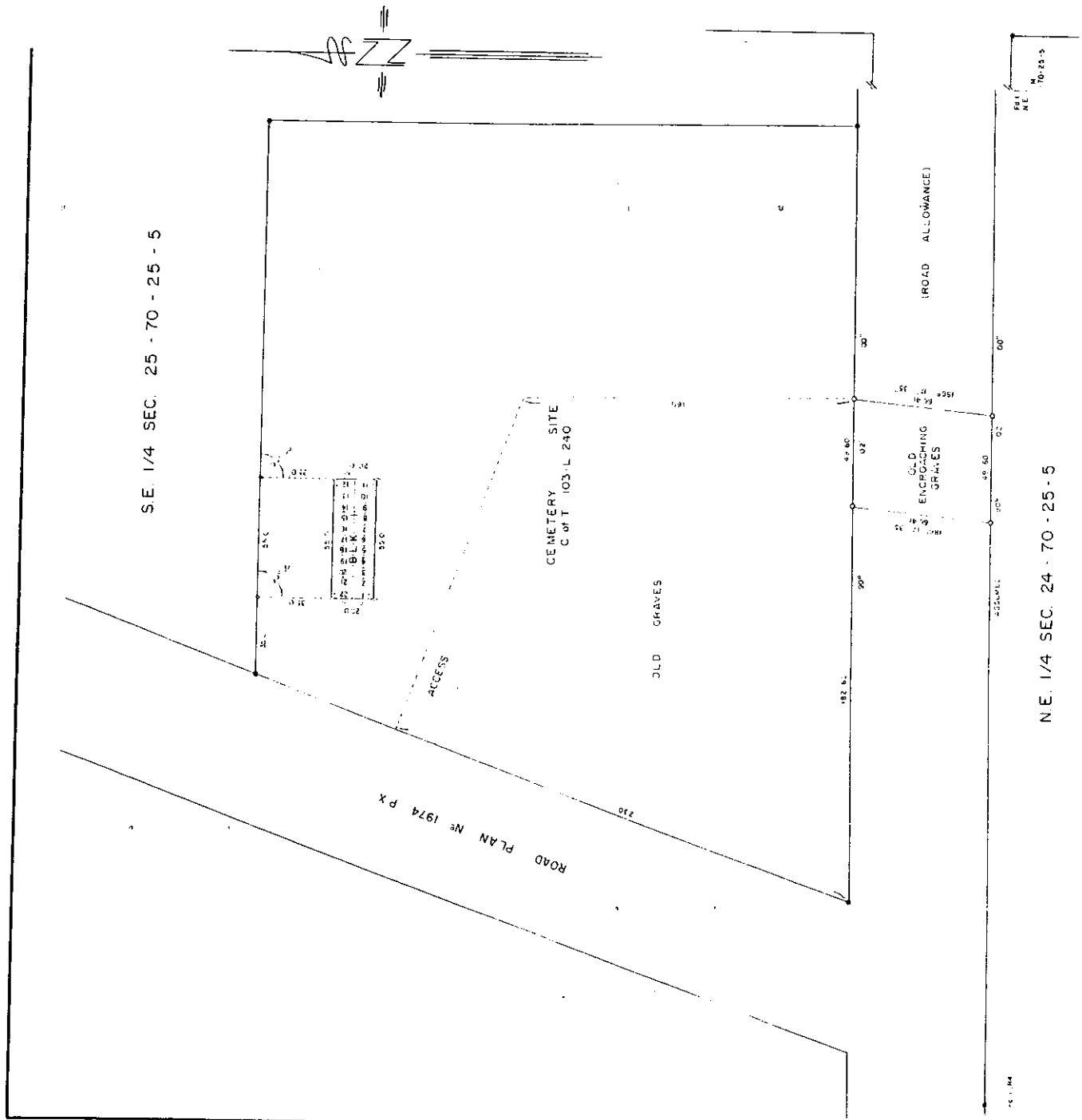
BY: HUGH E. IMPEY, A.L.S., 1978.

SCALE: 1" = 30'

LEGEND

- Stationary top Survey Post found
- Stationary iron Survey Post placed
- Iron Bar found
- Traverse Station

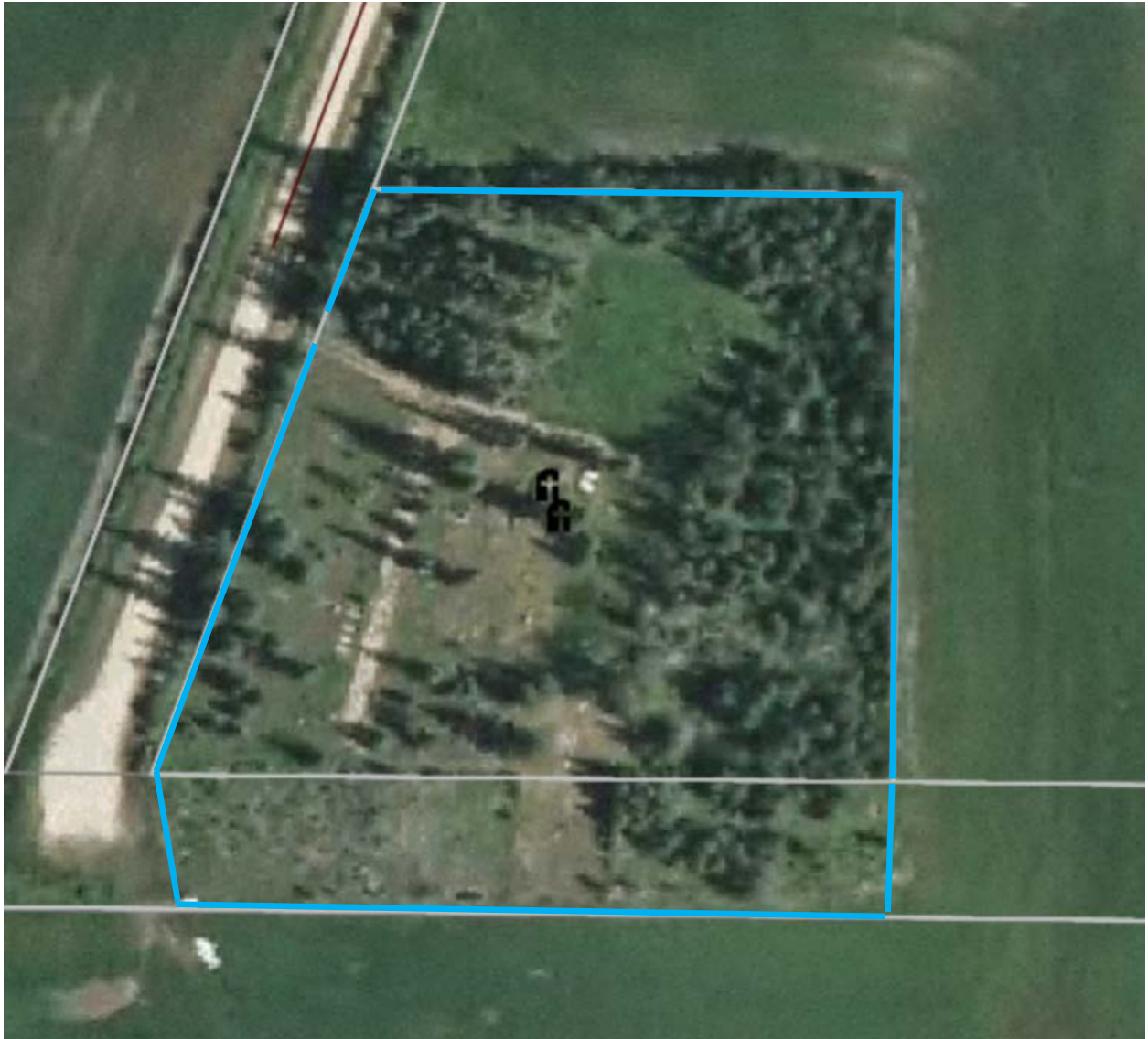
HOSFORD, IMPEY & WELTER LTD.
10712 - 100th STREET
GRANDE PRAIRIE, ALBERTA
FILE N° 78421
OCTOBER 26 / '78



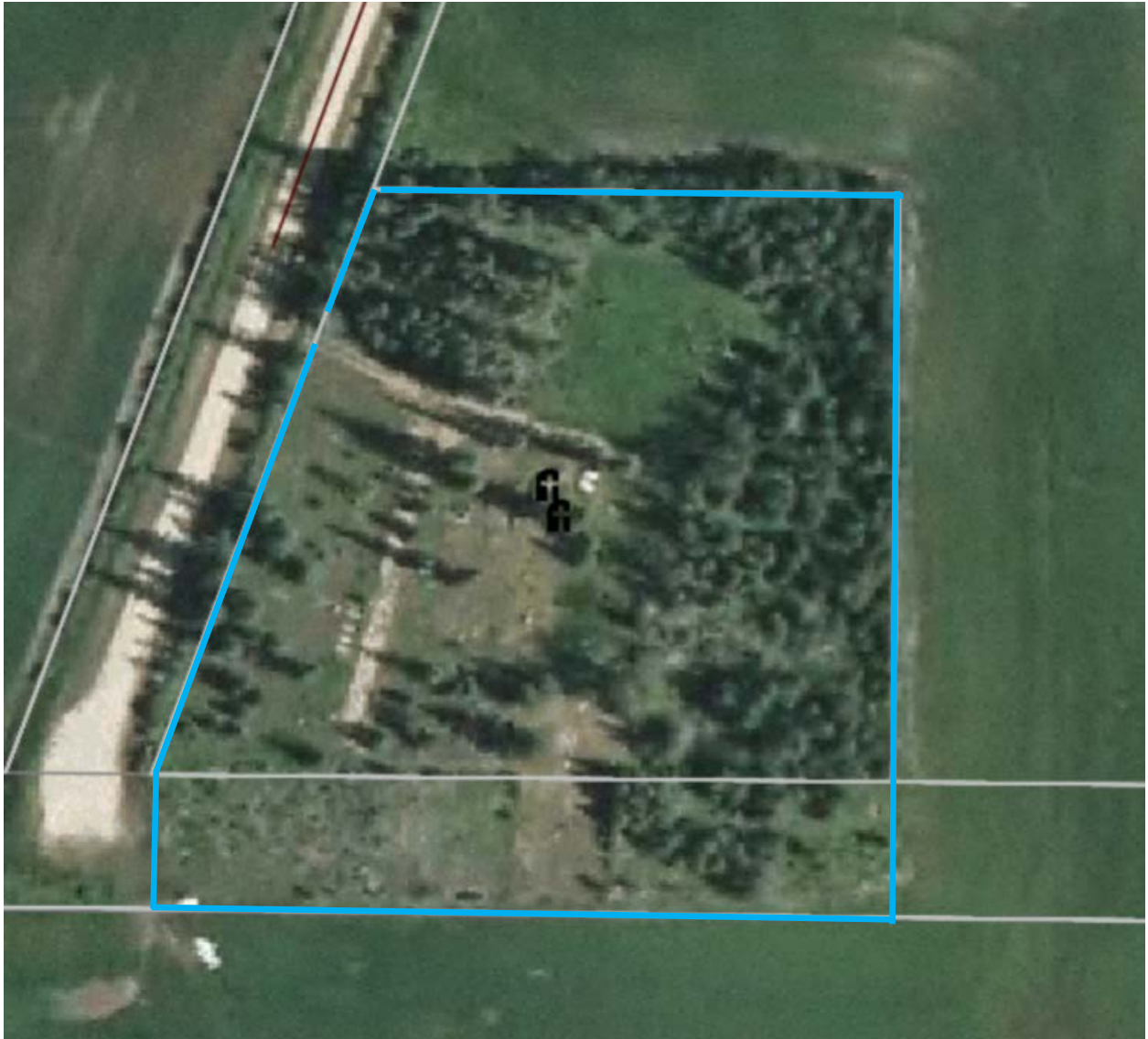
Currently Fenced Area



Want to fence area



Want to fence area



Overview of Location





REQUEST FOR DECISION

SUBJECT: **Notice of Motion – For MD of Greenview to Exit Partnership with City of Grande Prairie in the Tri Municipal Industrial Partnership (TMIP)**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	September 9, 2019	CAO: DT MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: PRESENTER: KK
STRATEGIC PLAN:	Regional Cooperation	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the MD of Greenview exits out of the partnership with the City of Grande Prairie with regard to the Tri Municipal Industrial Partnership.

BACKGROUND/PROPOSAL:

At the August 26, 2019 Regular Council Meeting, Councillor Shawn Acton put forth a Notice of Motion for Greenview Council to consider that the MD of Greenview exits out of the partnership with the City of Grande Prairie with regard to the Tri Municipal Industrial Partnership.

Currently the TMIP has a signed Terms of Reference from June 13, 2017 this is not a binding legal document (see attached).

A Memorandum of Agreement was drafted in 2018.

The three partnering municipalities have been collaborating in good faith since December 2016 in the proposed TMIP project.

Administration refrains from a recommendation, allowing Council to develop their resolution solely as a political position.

BENEFITS OF THE RECOMMENDED ACTION:

1. Administration refrains from a recommendation.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Administration refrains from a recommendation.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve, alter or deny the recommended motion.

Alternative #2: Council has the alternative to instruct administration to seek legal guidance in remaining in, altering or disbanding the TMIP project.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

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INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will follow the guidance of Council.

ATTACHMENT(S):

- Terms of Reference
- Memorandum of Agreement



Tri-Municipal Industrial Partnership Terms of Reference

WHEREAS the Municipal District of Greenview No. 16, County of Grande Prairie No. 1, and the City of Grande Prairie (the Parties) wish to jointly establish a world class industrial development area (the Area) within the Municipal District of Greenview,

and,

The Parties wish to establish a steering committee (the Committee) to guide the development of the Area.

NOW THEREFORE the Committee is established as per the following:

1. Composition

- 1.1. The Committee shall be comprised of the following voting members chosen from the elected Councils of the Parties as follows:

Municipal District of Greenview:	Four (4)
County of Grande Prairie:	Two (2)
City of Grande Prairie:	Two (2)

- 1.2. Composition of the Tri-Municipal Industrial Partnership Committee membership is based on the following Funding Formula:

Municipal District of Greenview:	50%
County of Grande Prairie:	25%
City of Grande Prairie:	25%

- 1.3. Each Party shall appoint their own voting representative(s) as members of the Committee.
- 1.4. The Committee shall be comprised of the following non-voting members:
- a) The respective Chief Administrative Officers or their designates;
 - b) The respective Economic Development Officers or their designates;
 - c) The Tri-Municipal Industrial Partnership Chief Executive Officer (if established); and,
 - d) Other administrative support such as a recording secretary, as required.
- 1.5. Greenview will appoint a Chairman annually from among the Greenview voting members. The Committee will annually appoint two (2) Vice-Chairs.
- 1.6. Quorum of the Committee shall be at least four (4) voting members consisting of at least two (2) members from Greenview and one (1) from each of the other Parties.

2. Duties

2.1 The Committee shall have the following duties:

- a) Review the specific geographic boundaries of the Area as referenced in Schedule “A”. Amendments to the Boundaries identified in Schedule A may be considered by the Tri-Municipal Industrial Partnership Committee from time to time where the efforts of the Tri-Municipal Industrial Partnership are perceived to have given rise to development interest. Any such Amendments will be subject to the sole and unfettered approval of the Municipality in which the lands are located;
- b) Organize resources to develop a market analysis, business plan and initial budget for proposal to the Parties;
- c) Authority to appoint, organize and assemble the Human Resources and materials to aid in the selection of the Chief Executive Officer and/or Project Manager;
- d) Oversee the hiring of a Chief Executive Officer and/or Project Manager pending approval of such position by the Parties;
- e) Oversee the activities of the Chief Executive Officer and/or Project Manager;
- f) Guide the Committee to a separate corporate status controlled by the Parties;
- g) Oversee the development of lease agreements, Area Structure Plans, required consultations, marketing plans, incentive plans, websites, etc.;
- h) Development of a corporate name, brand and logo for the Area;
- i) Provide regular reports regarding the progress of development to the respective Parties;
- j) Establish regular meeting dates in order to facilitate business;
- k) Recommend annual budgets to the respective Parties; and
- l) Advocate on behalf of the Tri-Municipal Industrial Partnership project with all applicable stakeholders.
- m) Develop a partnership agreement for approval by all Parties based on the established principles.

3. Principles

3.1 The Committee will operate and incorporate the following principles:

- a) Costs associated with direct development within the Project Area will be borne by all Parties based on the formula stated in Section 1.2; and
- b) The Committee will operate in a governance and oversight capacity. Elected members will not engage in the Administrative tasks of the project.
- c) The partnership agreement shall incorporate the following principles:
 - i. Net Revenue Sharing of the Tri-Municipal Industrial Partnership project will be divided to each of the Parties based on the ratio of funding committed to the Tri-Municipal Industrial Partnership project by the Parties.
 - ii. Net Revenue Sharing of the Tri-Municipal Industrial Partnership project will be based on net revenues (direct revenues including property tax revenues less costs).
 - iii. Costs include direct investment, marketing, and operations of the Tri-Municipal Industrial Partnership project/area that are shared by the

Parties.

- iv. Net Revenue Sharing will apply to new industrial developments directly related to the Project Area. For clarity, linear assessment serving the project area shall be included and linear assessment intersecting the area shall not. (Existing assessment is not eligible for net revenue sharing).

4. Conduct

- 4.1 Official Minutes of all meetings will be recorded and submitted to the respective Parties.
- 4.2 Normal meeting dates will be determined by the Committee. Meetings can be called by any party with at least two weeks' notice.
- 4.3 Tied votes are deemed to be defeated.

5. Miscellaneous

- 5.1 Terms of Reference may be amended with the consent of all participating parties.

MEMORANDUM OF AGREEMENT entered into this ____ day of _____, 2018.

MUNICIPAL DISTRICT OF GREENVIEW NO. 16,
a municipality incorporated under the laws of the Province of Alberta
(hereinafter referred to as "Greenview"),

OF THE FIRST PART,

- and -

COUNTY OF GRANDE PRAIRIE NO. 1,
a municipality incorporated under the laws of the Province of Alberta
(hereinafter referred to as "the County"),

OF THE SECOND PART,

- and -

CITY OF GRANDE PRAIRIE,
a municipality incorporated under the laws of the Province of Alberta
(hereinafter referred to as "the City"),

OF THE THIRD PART.

WHEREAS Greenview, the County and the City (hereinafter together referred to as the "Municipalities") established terms of reference for a Tri-Municipal Industrial Partnership steering committee to consider the feasibility of the joint marketing and development of an industrial development area within Greenview (hereinafter referred to as the "Industrial Area") by the Municipalities for the joint benefit of the region;

WHEREAS the Municipalities wish to proceed further with the investigation and study of the feasibility of the joint marketing, development, construction, and operation of the Industrial Area for presentation to the Council of each of the Municipalities and, subject to final approval by the Council of each of the Municipalities and satisfactory arrangements for the financing of the Industrial Area, with the marketing, development, construction and operation of the Industrial Area, if any;

WHEREAS the Municipalities wish to establish a joint steering committee to be known as the "Tri-Municipal Industrial Partnership Committee" or other formally adopted name (hereinafter referred to as the "Committee") to assist and advise the Municipalities on the feasibility of the joint marketing, development, construction, and operation of the Industrial Area, to make recommendations to the Council of each of the Municipalities concerning the joint marketing, development, construction, and operation of the Industrial Area and to carry out those recommendations which are approved by the Councils of each of the Municipalities on the terms and subject to the conditions set out in this Agreement; and

WHEREAS the Municipalities intend to enter into a further agreement and/or establish a corporate entity to manage the Industrial Area, which will replace the terms of this Agreement and govern the Municipalities' management and ownership of the Industrial Area going forward;

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto in consideration of the mutual covenants and agreements hereinafter set forth covenant and agree with each other as follows:

ARTICLE 1 -DEFINITIONS

- 1.1 In this Agreement unless the context provides otherwise the following words or phrases shall have the following meanings:
- a) "Agreement" shall mean this Memorandum of Understanding between the Parties.
 - b) "Committee" shall mean the Tri-Municipal Industrial Partnership Committee established by this Agreement;
 - c) "Completion Date" shall mean the date on which the development and construction of the Industrial Area is completed and the Industrial Area is available for use by businesses or developers;
 - d) "Corporation" shall mean the corporate entity established by the Municipalities for the operation of the Industrial Area, which may consist of a non-profit corporation to be incorporated pursuant to Part Nine of the *Companies Act*, a for profit Corporation incorporated pursuant to the *Business Corporations Act* and the *Municipal Government Act*, or some other form of corporation to be determined by the parties;
 - e) "Cost of Development" shall mean all of the costs and expenditures for the marketing, development and construction of the Industrial Area including all land acquisition costs, servicing costs, legal costs, architectural and engineering costs, construction costs, carrying costs on interim financing and, without restricting the generality of the foregoing, all costs and charges incidental to the construction and development of the Industrial Area as approved by the Council of each of the Municipalities pursuant to paragraph 5.2;
 - f) "Industrial Area" shall mean the Tri-Municipal Industrial Partnership Area within Greenvue to be marketed, developed and constructed by the Municipalities pursuant to this Agreement, as approximately set out in Schedule "A" to this Agreement; with specific development locations to be determined by the Committee as set out herein in a manner that will maximize the economic viability and success of the project for the residents of the Municipalities;
 - g) "Municipality" shall mean any one of the Municipalities;

- h) "Municipalities" shall mean Greenview, the County and the City, the parties to this Agreement;
- i) "Proportionate Share" shall mean the share of a party to this Agreement based upon the percentages described in paragraph 5.1;
- j) "Term" shall mean the period of time that this Agreement shall remain in effect as described in paragraph 7.1.

ARTICLE 2 -TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP COMMITTEE

- 2.1 The Committee is hereby established and the Committee shall consist of four (4) members of Council from Greenview, and two (2) members of Council from each of the City and the County, along with alternate members to be appointed by each Council.
- 2.2 Each Municipality shall be solely responsible for appointing the members from that Municipality and members may be replaced at any time by Council for the appointing Municipality.
- 2.3 In addition to the eight (8) voting members set out in paragraph 2.1, the following shall be non-voting members of the Committee:
 - a) The Chief Administrative Officer of each Municipality (or their designates);
 - b) The Economic Development Officer of each Municipality (or their designates);
 - c) The Committee's Chief Executive Officer and/or Project Manager (if established); and
 - d) Such other administrative support staff as may be agreed to by the voting members of the Committee.
- 2.4 Greenview shall appoint a Chairperson from amongst the four (4) voting members appointed by Greenview under paragraph 2.1.
- 2.5 The Committee shall annually appoint two (2) Vice-Chairs from among the voting members. One (1) Vice-Chair shall be appointed from the City and One (1) Vice-Chair shall be appointed from the County.
- 2.6 Save as herein provided, the business of the Committee shall be conducted at meetings of members of the Committee, during meeting dates to be determined by the Committee.
- 2.7 Notice of any regularly scheduled meeting of the Committee need not be given to the members of the Committee or the Municipalities.

- 2.8 Any two (2) voting members of the Committee may call a non-regularly scheduled meeting of the Committee.
- 2.9 At least one (1) week's notice of a non-regularly scheduled meeting of the Committee shall be given to each member of the Committee by providing notice to the member personally, or by electronic delivery to the member at their e-mail address shown on the records of the Committee and to the Municipalities, provided that any member may waive notice.
- 2.10 Four (4) or more voting members of the Committee shall be a quorum at a meeting of the Committee, provided that there shall be at least two (2) voting members from Greenview and one (1) voting member from each of the other Municipalities.
- 2.11 Each voting member of the Committee shall have one vote. Each voting member of the Committee must vote on each matter at a meeting of the Committee at which the member is present unless the member is required or permitted by law to abstain from voting.
- 2.12 Subject to this Agreement and within the limitations imposed by it, a resolution passed by a majority of the votes at a meeting of the Committee shall be binding. A tie vote shall be deemed to be defeated.
- 2.13 The Chairperson shall preside at meetings of the Committee and in the absence of the Chairperson, the remaining voting members shall select one of the Vice Chairs (or in both their absences, another voting member) to preside over the meeting.
- 2.14 The Committee may conduct regularly scheduled or non-regularly scheduled meetings by means of electronic or other communication facilities, or a member may participate in a regularly scheduled or non-regularly scheduled meeting by means of electronic or other communication facilities.
- 2.15 A resolution in writing signed by all the voting members of the Committee shall be of the same force and effect as if the same had been passed by a majority of the votes cast at a duly constituted meeting of the Committee.
- 2.16 Greenview shall act as the administrative lead for the Committee, and where approved by the Committee, Greenview may enter into contracts, agreements or procurement processes on behalf of the Committee. References herein to the Committee entering into any agreements or carrying out any tender or proposal process shall be understood to mean Greenview entering into such agreement or tender process on behalf of the Committee, with the prior approval of the Committee. Any approved costs incurred by Greenview in this regard shall be repaid in accordance with the formula and requirements set forth in Article 5.

- 2.17 For clarity, notwithstanding the name “Tri-Municipal Industrial Partnership Committee,” no partnership is created and the parties to the Committee have no right to bind one another or other rights in relation to one another except as specifically set out herein.

ARTICLE 3 -INVESTIGATION, RESEARCH AND PLANNING FOR THE INDUSTRIAL AREA

- 3.1 The Municipalities hereby delegate to the Committee the power, subject to the prior approval of a budget for the operations of the Committee by the Council of each of the Municipalities, to:
- a) Carry out such surveys, investigations and inquiries as may be necessary to enable the Committee to make a recommendation to the Council of each of the Municipalities with respect to the planning, marketing, financing and development of the Industrial Area;
 - b) Retain such employees, consultants and advisors as may be necessary to enable the Committee to carry out the Committee’s responsibilities to the Municipalities under the terms of this Agreement, including the hiring of a Chief Executive Officer and/or Project Manager that will report to the Committee;
 - c) If a Chief Executive Officer and/or Project Manager is to be retained by the Committee, to approve a final job description for the Chief Executive Officer and/or Project Manager, consistent with paragraph 3.5 below;
 - d) Develop a market analysis, business plan and an initial budget recommendation for Council of each of the Municipalities setting out the total amount of financing required from the Municipalities for the development and construction of the Industrial Area, along with such other recommendations as the Committee shall consider to be of assistance to the Municipalities in considering whether or not approval shall be given for the completion of the Industrial Area;
 - e) Carry out such recommendations and directions which have been approved or given by all of the Councils of the Municipalities; and
 - f) Carrying out discussion and dialogue as approved by the Committee with interested third parties, groups, corporations and agencies concerning the marketing, financing and development of the Industrial Area.
- 3.2 Without restricting the generality of the foregoing and in accordance with the recommendations approved and directions given by all of the Councils of the Municipalities the Committee may:

- a) Enter into an agreement or agreements with a public relations consultant or consultants to enable the residents of the Municipalities to become familiar with the Industrial Area and the benefits for the residents of the Municipalities in having the Industrial Area developed;
 - b) Negotiate for contributions from corporations, community groups, other levels of government and other interested third parties for the Industrial Area;
 - c) Co-ordinate the activities of interested community groups and hear recommendations from community groups and other interested parties concerning the design and development of the Industrial Area; and
 - d) Solicit expressions of interest for other methods of marketing, financing and developing the Industrial Area for presentation to the Council of each of the Municipalities;
 - e) Prepare draft area structure plans and other statutory plans or necessary amendments to statutory plans for consideration, which with the approval of the Committee would be submitted to Greenview as the development authority for the Industrial Area.
 - f) Oversee the development of lease agreements, marketing plans, website(s) and incentive plans for the Industrial Area;
 - g) Develop a corporate name, brand and logo for the Industrial Area;
 - h) Identify required consultations and advocate on behalf of the Industrial Area project with all applicable stakeholders;
 - i) Make recommendations to Council of each of the Municipalities regarding the most effective corporate structure and arrangements for the Corporation, and develop a draft of the agreement between the Municipalities and the Corporation governing the future relationship between the parties as it relates to the Industrial Area for consideration by each of the Municipalities.
- 3.3 In addition to the powers, responsibilities and duties set out in this Agreement, the Committee may perform and carry out such additional responsibilities and duties as may be delegated to the Committee by the Councils of the Municipalities from time to time.
- 3.4 The Committee shall provide regular reports to Council for each of the Municipalities regarding the progress in relation to the foregoing and the development of the Industrial Area.
- 3.5 The Chief Executive Officer and/or Project Manager shall be hired as an employee or contractor of Greenview, and be subject to the applicable policies of Greenview until

such time as the Corporation is established; provided that the costs incurred by Greenview in retaining the Chief Executive Officer and/or Project Manager shall be shared by the Municipalities as a Cost of Development.

ARTICLE 4 -DESIGN, PLANNING AND CONSTRUCTION OF THE INDUSTRIAL AREA

- 4.1 In accordance with the recommendations and directions of all of the Councils of the Municipalities and in accordance with a budget approved by the Councils of all of the Municipalities, the Committee shall:
- a) Retain the services of such planners, architects, engineers, consultants and managers as may be necessary to prepare detailed plans and drawings for the Industrial Area;
 - b) Subject to the approval of the detailed plans and drawings for the Industrial Area by the Council of each of the Municipalities, call for tenders and proposals for the construction of the Industrial Area in accordance with the approved detailed plans and drawings for the Industrial Area;
 - c) Recommend to the Council of each of the Municipalities a tender or tenders for the construction of the Industrial Area;
 - d) Subject to the acceptance of a tender or tenders within the budget approved for the construction of the Industrial Area, retain such architects, engineers, managers and consultants as may be necessary to ensure that the Industrial Area is constructed in accordance with the recommendations and directions of the Councils of the Municipalities. For clarity, once the Committee approves the budget and form of any tender, Greenview as administrative lead may award a contract in accordance with that tender provided it is within the approved budget; and
 - e) Take such other steps as may be necessary to carry out the recommendations and directions given or approved by the Councils of all of the Municipalities.

ARTICLE 5 -FINANCING AND OWNERSHIP OF INDUSTRIAL AREA

- 5.1 The parties hereto covenant and agree with each other that they shall be responsible for the financing of and payment of the Cost of Development of the Industrial Area in the following percentages:

Greenview	50.0%
The County	25.0%
The City	25.0%

- 5.2 The parties hereto, subject to the final approval of the Cost of Development of the Industrial Area by the Councils of each of the Municipalities and the final approval by the Council of each of the Municipalities of any financing required for each Municipality's Proportionate Share of the Cost of Development, shall advance to Greenview their respective Proportionate Share of the approved Cost of Development.
- 5.3 The parties hereto acknowledge and agree that their respective ownership interests in the Industrial Area shall be in the percentages shown in paragraph 5.1 of this Article and no party to this Agreement shall encumber, lien, hypothecate or dispose of its interest in the Industrial Area without the prior approval of the other parties to this Agreement.
- 5.4 It shall be the sole responsibility of each party to this Agreement to arrange for and obtain such financing as may be required to finance each party's Proportionate Share of the Cost of Development of the Industrial Area; however, no party to this Agreement shall be obligated or required to advance any amount required for the construction of the Industrial Area until the Council of each of the Municipalities has approved the Cost of Development and final approval has been obtained by each of the Municipalities for the financing of each Municipality's Proportionate Share of the Cost of Development.
- 5.5 To the extent development and construction of the Industrial Area proceeds, the parties agree that any net revenues shall be shared or distributed to the parties based on their respective ownership interests set out above, based on the following criteria:
- a) The calculation of revenue attributable to the Industrial Area shall only apply to new developments within the boundaries of the Industrial Area; such that linear property not directly servicing the Industrial Area and existing development revenues flowing to Greenview shall not be considered revenue to be shared by the Municipalities;
 - b) Net revenue will then be calculated on the basis of all such additional revenue, including municipal property tax derived from assessment, attributable to new developments within the boundaries of the Industrial Area, less the Cost of Development or any ongoing costs incurred by the TMIP.

ARTICLE 6 -OPERATION OF INDUSTRIAL AREA

- 6.1 Upon the completion of the construction of the Industrial Area, or at such other time as agreed to by the Municipalities, the parties hereto may cause the Corporation to be incorporated to operate and maintain the Industrial Area on behalf of the Municipalities.

- 6.2 Unless otherwise agreed to by the parties, each Municipality's ownership and interest in the Corporation shall be in the respective percentages shown in paragraph 5.1 of this Agreement, as may be amended including pursuant to Article 7 below.
- 6.3 Until such time as the Corporation is formed or this Agreement is terminated, the Committee shall continue to operate the Industrial Area in accordance with this Agreement.
- 6.4 The Committee shall forward to each of the Municipalities its proposed capital and operating budget for the following three calendar years at least sixty (60) days prior to the commencement of each calendar year for approval by the Council of each of the Municipalities.
- 6.5 In the event that the Council of each of the Municipalities shall not have approved a capital and operating budget for the Committee for a calendar year by January 1st of that calendar year, the following shall apply:
- a) The Committee shall be entitled to continue the operation of the Industrial Area based upon the previous year's approved budget and the Municipalities shall continue to fund the operations of the Committee based upon the previous year's approved budget for the Committee and the Industrial Area;
 - b) If the Council of each of the Municipalities has not approved a capital and operating budget for the Committee by April 30th the Council of each of the three Municipalities shall endeavour to agree upon the appointment of a single arbitrator to settle the operating and capital budget for the following calendar year for the Committee;
 - c) In the event that the Councils of the three Municipalities have not agreed upon the appointment of a single arbitrator by May 31st of that calendar year, any one of the Municipalities shall be entitled to apply to the Court of Queen's Bench for the Province of Alberta for the appointment of a sole arbitrator pursuant to the Arbitration Act (Alberta);
 - d) The proceedings of the sole arbitrator appointed pursuant to subparagraphs (b) or (c) shall be conducted pursuant to the Arbitration Act (Alberta) and the arbitrator shall make a decision within 60 days of his or her appointment; and
 - e) The decision of the sole arbitrator with respect to the operating and capital budget for that calendar year shall be final and binding upon the Council of each of the Municipalities.

ARTICLE 7 -TERM AND WITHDRAWAL OF MUNICIPALITY

- 7.1 The term of this Agreement shall commence on the ____ day of _____, 2018 and shall continue until terminated in accordance with the provisions of this Agreement, or until replaced by another agreement following the establishment of the Corporation or otherwise.
- 7.2 In the event that one or more of the Municipalities wishes to dispose of all or a portion of its interest in the Industrial Area at any time (such Municipality being hereinafter referred to as "the Offeror"), the Offeror shall give the other Municipalities (the other Municipalities being hereinafter referred to as "the Offerees") notice in writing ("the Notice") of the Offeror's intention to dispose of its interest in the Industrial Area and the terms upon which the Offeror is prepared to dispose of its interest in the Industrial Area. Unless otherwise agreed to by the parties, the amount of the offer proposed by a Municipality shall be no more than the direct costs such Municipality has contributed to the Committee.
- 7.3 The Offerees shall have a period of sixty (60) days from the date of receipt of the Notice within which to purchase the Offeror's interest in the Industrial Area on the terms and conditions set out in the Notice and on a pro rata basis if there is more than one Offeree.
- 7.4 In the event that one or both of the Offerees shall not advise the Offeror that either or both of them is or are prepared to purchase the Offeror's interest in the Industrial Area on the terms set out in the Notice, the Offeror, for a period of one (1) year from the date of expiration of the period described in paragraph 7.4 of this Article, shall be at liberty to dispose of its interest in the Industrial Area to another municipality on the same terms and conditions as are set out in the Notice subject to such third party municipality undertaking to become a party to the Agreement and bound by the terms of this Agreement.
- 7.5 At any time during the Term of this Agreement, the Council of a Municipality may elect on one (1) year's notice in writing to the other Municipalities to withdraw from the Committee and the Industrial Area and upon the expiration of the said one (1) year period the Municipality electing to withdraw shall continue to remain responsible for any indebtedness which the Municipality has incurred for that Municipality's share of the Cost of Development of the Industrial Area and for any remaining budgeted costs up to the date of withdrawal. The withdrawing Municipality shall no longer be responsible for any additional costs arising from the development or operation of the Industrial Area after the expiration of the said one (1) year period, nor shall it have any entitlement to profits derived from the Industrial Area or the Corporation. Following the withdrawal of a Municipality, the ownership interest of the withdrawing Municipality shall be re-allocated to the remaining Municipalities on the basis of their proportionate ownership as set out in paragraph 5.1 or as later amended pursuant to this Agreement, and the Agreement shall otherwise remain in effect.

- 7.6 Notwithstanding the foregoing paragraph 7.5, in the event a Municipality provides notice in writing to withdraw from the Committee, the remaining Municipalities may by agreement elect to dissolve the Committee at the expiry of the one year notice period, or such other time as may be agreed to by the parties. In the event of such a dissolution, the parties shall continue to bear the costs associated with winding-up the Committee in accordance with their respective ownership interests until the Committee is dissolved within that one year period.
- 7.7 In the event it is Greenview that provides a notice of withdrawal pursuant to paragraph 7.5, the following additional considerations shall apply:
- a) If upon the withdrawal of Greenview, the Committee is dissolved pursuant to paragraph 7.6, the parties shall have no further interest in the Industrial Area, subject to paragraph 7.7(b) and 7.7(c) below.
 - b) In the event any net revenue (as calculated in accordance with paragraph 5.5) is derived from the Industrial Area during a period of three (3) years following the dissolution of the Committee, each Municipality shall be entitled to share in such net revenue on the basis of their respective proportionate shares at the time of dissolution. For clarity, in calculating net revenue following dissolution, any additional costs incurred by Greenview in relation to the Industrial Area shall be accounted for and deducted from any revenue received.
 - c) In no instance shall the City or County receive less than an amount equal to their total funding committed as of the effective date of Greenview's withdrawal. For clarity, committed funding does not include indirect costs or staff time associated with the project.
- 7.8 The Municipalities shall be at liberty from time to time to add another or other parties to this Agreement with the prior approval of the Council of each of the Municipalities. In the event each Council approves, a new party would be added on the following basis, unless otherwise agreed to by all the parties:
- a) The new party would acquire an ownership share in a percentage agreed upon by each party, and a resulting adjustment to the percentages set out in paragraph 5.1 above shall be made on a pro rata basis such that each existing party's share is reduced proportionately to account for the share given to the new party;
 - b) The new party would contribute a sum of money to reflect the proportionate share being acquired based upon the value of previous contributions made by the existing parties at the time the new party is added, and to reflect the future value and potential value of the Industrial Area;

- c) The Committee shall be expanded to ten (10) voting members, with the new party having the right to appoint two (2) voting members on the same basis as set out in Article 2; and
 - d) The new member shall otherwise be bound by the same obligations of the other parties, subject to any other terms or conditions agreed to between the parties.
- 7.9 Other than as set out in this Article (or as provided for in Article 11), no party during the Term shall be at liberty to dispose of its interest in the Industrial Area or to transfer or assign its respective obligations under the Agreement without the prior consent and approval of each of the other parties to this Agreement.

ARTICLE 8 -RECORDS, ACCOUNTS AND BANKING

- 8.1 The Committee shall supply the Municipalities with such information regarding management and operations as is considered necessary by the Municipalities.
- 8.2 Greenview as the administrative lead for the Committee shall be responsible for managing all funds received and spent by the Committee, pursuant to the approved budget and directions from the Committee.
- 8.3 Proper books of account of the transactions of the Committee shall be kept by Greenview and such books of account together with all letters, bills, papers and other documents relating to the Committee and the Industrial Area shall be kept and be open at all times to the inspection by the Committee.
- 8.4 The Committee shall cause minutes to be made and books to be provided for the purpose of all resolutions passed by, and of all proceedings of any meeting of the Committee and of the names of all persons present at such meeting. Such minutes shall be submitted to all members for distribution to each of the Municipalities.

ARTICLE 9 - NOTICES

- 9.1 Any notice, direction or other instrument required or permitted to be given under the provisions of this Agreement shall be in writing and may be given by delivery of same or mailing same or sending by facsimile, email, or other similar form of communication to the attention of the respective Chief Administrative Officer.

Any notice, direction or other instrument aforesaid shall, if delivered, be deemed to have been given and received on the day on which it was so delivered and, if not a business day, then on the business day next following the day of delivery and, if mailed, be deemed to have been given and received on the third day following the day on which it was so mailed and, if sent by telegram, telex, telecommunication or other similar form of communication, be deemed to have been given and received on the second business day following the day it was sent. Any party may change its address for notice in the manner aforesaid. If for any reason the method for

giving notice selected by a party is impracticable that party shall be obliged to select an alternate method of giving notice.

ARTICLE 10 –INDEMNITY

10.1 The parties shall indemnify and save harmless the members of the Committee from against any and all losses, claims, demands, payments, suits, judgments, charges, expenses, actions, causes of actions and costs (including costs on a solicitor and its own client basis) suffered by any or all of them where such losses, claims, demands, payments, suits, judgments, expenses, charges, actions, causes of action or costs result from or occur by reason of any actions taken in good faith by the member of the Committee in the performance of their obligations hereunder.

ARTICLE 11 –OPTIONS FOR DILUTED INTEREST

11.1 The parties recognize that there may be circumstances where the Committee votes in favour of significant spending which one of the Municipalities (the “Non-Contributing Municipality”) may not be prepared to incur, either in whole or in part. In such circumstances, the other Municipalities may agree, in their discretion, that in lieu of a contribution by the Non-Contributing Municipality, the ownership interest of the Non-Contributing Municipality under paragraph 5.1 shall be reduced by a proportionate amount agreed to by the parties to reflect the payment obligations which are sought to be avoided by the Non-Contributing Municipality. Any such arrangement would require the approval of each Municipality.

ARTICLE 12 –AMENDMENT

12.1 If at any time during the continuance of this Agreement the Municipalities shall deem it necessary or expedient to make any alteration or addition to this Agreement they may do so by means of a written agreement between all of the parties which shall be supplemental hereto and form part hereof.

IN WITNESS WHEREOF the parties have hereunto affixed their seals by the hands of their proper officers in that behalf as of the day and year first above written.

M.D. OF GREENVIEW NO. 16

PER: _____

PER: _____

COUNTY OF GRANDE PRAIRIE NO. 1

PER: _____

PER: _____

THE CITY OF GRANDE PRAIRIE

PER: _____

PER: _____



REQUEST FOR DECISION

SUBJECT: **Violence Threat Risk Assessment Training – Sponsorship Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 9, 2019 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: LM
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – 8004 – Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to host Level one Violence Threat Risk Assessment (VTRA) Training on October 1 and 2, 2019 in Valleyview, Alberta at a cost of \$20,000.00, with funds to come from Community Services Miscellaneous Grants.

BACKGROUND/PROPOSAL:

In August of 2019, Administration was approached by the Valleyview RCMP Detachment Staff Sergeant to discuss the potential of sponsoring a Level One Violence Threat Risk Assessment Training Course. Administered through the North American Center for Threat Assessment and Trauma Response (NACTATR), the course is intended to integrate various community agencies such as The Northern Gateway Public Schools, RCMP, Mental Health and Children and Family Services to anticipate the threat of violence by individuals against others or themselves, and to reduce the impact of trauma within communities.

The VTRA protocol was developed in Alberta twenty years ago after the Columbine and Taber school shootings in April of 1999. VTRA utilizes a multi-disciplinary team (school staff, RCMP, peace officers, medical professionals, mental health, children and family services, fire departments and any other agency with relevant information) which is activated when there is a direct, clear and plausible threat to the schools or individuals, allowing for a baseline of the subjects behaviour to be established in as quickly as one hour. After the baseline behaviour has been established, a determination can be made if the subject's violence is increasing rapidly, what intervention is most appropriate in the first instance and which tasks should be completed by the most appropriate community agency.

It is timely intervention that prevents school shootings and other violent incidents. The program also looks at longer term solutions, providing assistance to allow the subject to be reintegrated into the communities and schools.

VTRA is used in 281 communities across Canada and in approximately 45% of the school divisions in Alberta. The total cost of the Level one course is \$12,600.00. Administration is recommending a budget of \$20,000.00

to cover the training plus addition costs, such as venue rental, meals, accommodations and miscellaneous items.

The Community Services Miscellaneous Grants fund, as of September 8, 2019 totals \$443,346.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will be instrumental in providing training to various agencies who are responsible for the health and wellbeing of communities within Greenview.
2. The benefit of the recommended motion is that Greenview will be a leader in providing important training to various agencies that work within Greenview communities.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: The alternative is that Council could deny that recommended motion or provide an alternative funding amount.

FINANCIAL IMPLICATION:

Direct Costs: \$20,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

Staffing implication includes Administration time will be required in the organizing and promoting the training course.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will plan accordingly with Council's decision.

ATTACHMENT(S):

- RCMP correspondence
- North American Center for Threat Assessment and Trauma Response information sheet.

From: Michael BOURGUIGNON [mailto:michael.bourguignon@rcmp-grc.gc.ca]
Sent: August 20, 2019 3:38 PM
To: Stacey Wabick
Subject: Introduction to Council and Violence Threat Risk Assessment (VTRA) Training

Thanks again for the callback and the conversation this afternoon. As we discussed, the Violence Threat Risk Assessment (VTRA) Level One training is what we (Northern Gateway Public Schools, RCMP, Mental Health and Children and Family Services) are wanting to bring to Valleyview on October 1 and 2, 2019. The VTRA protocol was developed in Alberta twenty years ago after the Columbine and Taber school shootings in April of 1999. VTRA utilizes a multi-disciplinary team (School staff, RCMP, Peace Officers, Medical Professionals, Mental Health, Children and Family Services, Fire Departments and any other agency with relevant information) which is activated when there is a direct, clear and plausible threat of violence to the schools or to harm oneself. This team is able to share information when there is an imminent threat to the schools or individuals, allowing for a baseline of the subject's behaviour to be established in as quickly as one hour. After the baseline behaviour has been established, a determination can be made if the subject's violence is increasing rapidly, what intervention is most appropriate in the first instance and which tasks should be completed by the most appropriate community agency. It is this timely intervention that prevents school shootings and other violent incidents. The program also looks at longer term solutions, providing assistance to allow the subject to be reintegrated into the communities and schools.

I have been involved in fifteen VTRA activations (Wainwright, High Prairie, Slave Lake and High Level) and I am very thankful of the results of these meetings. VTRA is used in two hundred and eighty-one communities across Canada and in approximately forty-five percent of the school divisions in Alberta. VTRA is expanding in the United States, prompting the name change from the Canadian Centre for Threat Assessment and Trauma Response, to the more encompassing North American Center. The cost of the Level One training (there are two levels of courses required, and each one is two days) is \$14,000 + GST = \$14,700.00. I am contributing to the funding of the course, as is the school division. We are reaching out to the Sturgeon Lake Council, the MD of Greenview and the Town of Valleyview. Any amount the MD of Greenview could contribute would be appreciated. We will be inviting participants from all of the community agencies I mentioned earlier, as the program only works with buy-in and information from all of the agencies.

I can supply more information as needed and can discuss some examples of VTRA activations in person. The website for the North American Center for Threat Assessment and Trauma Response is www.nactatr.com.

Have a great day,
Michael

Staff Sergeant Michael Bourguignon
Valleyview RCMP
Detachment Commander
P: 780-524-3345
F: 780-524-3599



NORTH AMERICAN CENTER FOR THREAT ASSESSMENT AND TRAUMA RESPONSE

3049 - 34th St. N
Lethbridge, AB - T1H 7C4
Canada

5415 W. Higgins Ave.
Chicago, IL 60630
United States

www.nactatr.com | hello@nactatr.com | (833) 622-8287

Level One Violence Threat Risk Assessment (VTRA) Overview and Course Outline

The North American Center for Threat Assessment and Trauma Response (NACTATR) Model is referred to as Violence Threat Risk Assessment (VTRA). It is a broad Model that draws from a number of different disciplines that transcends the early focus of practitioners on individual pathology only, and instead, includes our pioneering work on the “dynamics of violence”. It builds on the early United States Secret Service research around Threat Assessment (TA) where they studied individuals who were moving on a pathway of violence towards a single target (e.g. political figure) which they called “targeted violence”. The VTRA Model also enhances the field of General Violence Risk Assessment (RA) which is often centered on violence prediction and the process of trying to determine if a person of concern may pose a risk of violence to members of society in general.

However, if you ask most clinicians not trained in VTRA what the difference between TA and RA is, they will say “nothing” or “I don’t know” or “aren’t they the same thing”. What is referred to as Stage I VTRA (“data collection and immediate risk reducing interventions”) is more of the case specific data (CSD) in targeted threat assessment cases that general violence risk assessment tools were not developed to identify. It is the combination of TA and RA variables that makes for a more comprehensive assessment and more useful interventions. We have seen under-reacting by some professionals who erroneously use general violence risk assessment tools as the standalone measure to determine risk of violence of a threat maker not understanding that some individuals may not pose a risk for general violence yet may be moving rapidly on a pathway of violence towards a particular justifiable target only.

Serious violence is evolutionary but it is contextual as well. The VTRA Model highlights both traditional and non-traditional risk enhancing variables overlaid with a human systems based contextual assessment that allows Multidisciplinary VTRA teams to make an actual determination of current risk for harm to self or others and plan a comprehensive data driven intervention based on the case specific data.

Trained VTRA teams work from the perspective that “serious violence is an evolutionary process” and therefore no one “just snaps” and that pre-incident data is often available that can help identify and prevent serious violence. Yet, not everyone moves along the same evolutionary pathway. Some individuals have clear escalating patterns of violent offending so that when they “finally” kill someone those who know the perpetrator are not surprised. Others, however, can shock their entire community by seemingly going from a model citizen to killing their spouse, coworker, or classmate. In the latter example, it may be that those close to the perpetrator were simply not aware of his or her history of violence.

Some perpetrators evolve behaviorally with increasing frequency and intensity of violence over years while others evolve cognitively and emotionally wherein the frequency and intensity of their thinking and feelings (fantasies) about violence evolve over months and years until their first violent act. Whatever the pathway, most people give signs and indicators that VTRA Teams are trained to look for that allow for both early intervention and identification of rapidly evolving individuals of concern.



NORTH AMERICAN CENTER FOR THREAT ASSESSMENT AND TRAUMA RESPONSE

The Evolution of Violence Threat Risk Assessment (VTRA)

The 10th edition of the 'National Training VTRA Protocol' presented in the Level One VTRA Training is the first truly "Community Protocol". In the past, prior editions had a primary focus on school related cases and thus the word "student" was frequently used as the focus of inquiry. In this edition, we use the terms student, subject, client, patient, etc. as interchangeable terms. Because many cases over the years have also involved parents/caregivers, faculty, staff and others, who have become the subject of a VTRA, we will more frequently use the term "person of concern" to denote the broad application of the VTRA Model.

The modern application of VTRA recognizes all formal signed protocol partners as equal. This means that any signed partner can activate the VTRA Protocol and appropriate partners related to the case at hand will assist them. Some of the most compelling cases across Canada have been when police, mental health, child protection, health care providers and other agencies have activated the protocol.

Saskatoon, Saskatchewan, York Region, Ontario and Lethbridge, Alberta have all led the way over the past few years with including Post-Secondary Institutions in their "Community Protocols." Now several VTRA trained agencies are applying the process internally for staff members, former staff and clients who engage in threat-making or threat-related behaviours.

The British Columbia Government has supported VTRA Training and protocol development formally through the ERASE Initiative. The Saskatchewan Department of Education and others have likewise assisted in ensuring that all regions of the Province are VTRA trained. In Surrey, B.C. the VTRA Model is the foundation for the highly successful Surrey WRAP youth gang prevention initiative. The recognition that many young people who are becoming radicalized are similar to the school shooters in that most have no histories of violence and are easily understood as "Empty Vessels" has led to the development of our new training in "Criminal Radicalization."

Additionally, the current political climate in North America and beyond has contributed to an intensification of "hate-related" VTRA cases towards human differences such as race, religion and gender, as well as sexual and gender minorities. Societal anxiety is high and we state "the higher the anxiety the greater the symptom development". Therefore, both a broader application of the VTRA Model and a higher level of multi-agency collaboration is essential at this juncture of our world's history.



NORTH AMERICAN CENTER FOR THREAT ASSESSMENT AND TRAUMA RESPONSE

Level One VTRA Training Outline

DAY ONE - MORNING

1. Serious Violence is Evolutionary – No One Just Snaps

- a. Evolutionary Process
- b. Justification Process
- c. Commitment
- d. Snap Theory
- e. Pathway to Violence
- f. Cry for Help
- g. Under – Reaction

Case Studies

2. Threat Assessment vs. Risk Assessment

- a. Threat Assessment
- b. Risk Assessment
- c. Worrisome Behaviour

Case Studies

3. Traumatic Events System (TES) Model

- a. Theoretical Foundation
- b. Background
- c. Crisis vs. Traumatic Event
- d. Critical Periods

Case Studies

4. Other Potential Warning Signs

- a. Dehumanization
- b. Frequency/Intensity/Recency
- c. Empty Vessels
- d. Imitators vs. Innovators

Case Studies

5. Human Target Selection and Site Selection

- a. Human Target Selection
- b. Site Selection
- c. Unidimensional Assessments

Case Studies



NORTH AMERICAN CENTER FOR THREAT ASSESSMENT AND TRAUMA RESPONSE

DAY ONE - AFTERNOON

6. Offender Typologies

- a. Traditional High Risk Individual, Predominately Cognitive Type
- b. Traditional High Risk Individual, Predominately Behavioural Type
- c. Mixed Type High Risk Individual
- d. Non-Traditional High Risk Individual
- e. Priming
- f. Baseline Behaviours

Case Studies

7. Fluidity

Case Studies

DAY TWO - MORNING

1. Human Systems Theory

- a. Naturally Open Systems
- b. Naturally Closed Systems
- c. Traumatically Open Systems
- d. Traumatically Closed Systems

Case Studies

2. Three Phase VTRA Model

- a. Protocol Development
- b. Protocol Maintenance
- c. Determining When to Activate the VTRA Protocol

Case Studies

DAY TWO - AFTERNOON

- 3. Working With Cultural Diversity**
- 4. Individuals with Special Needs/Disabilities – DSM V & ICD 10 CM Diagnoses**
- 5. Responsible Sharing Of Information**
- 6. Violence Threat Risk Assessment: Evaluation**
- 7. Violence Threat Risk Assessment: Managing Beyond The Initial Threat**
- 8. Anonymous Threats: Assessment And Intervention**

Case Studies



REQUEST FOR DECISION

SUBJECT:	Grande Spirit Foundation's Harvest Dine & Dance – Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 9, 2019	CAO: DT	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: SW	PRESENTER: LM
STRATEGIC PLAN:	Level of Service		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$550.00 to the Grande Spirit Foundation for the Annual Harvest Dine and Dance to be held October 5, 2019 in Grande Prairie, AB., with funds to come from Community Services Miscellaneous Grants.

BACKGROUND/PROPOSAL:

The Harvest Dine and Dance is an annual fundraiser hosted by the Friends of the Grande Spirit Foundation, the event will take place on October 5, 2019 at the Stonebridge Hotel in Grande Prairie, Alberta. The mission of this event is to purchase items that improve the quality of life and to help make their seniors feel more at home within the senior lodges in Grande Prairie and surrounding communities.

Through fundraisers, the foundation is able to raise money for lodges and senior apartments that are not accounted for in the day to day operations. The events help to purchase items that improve the quality of life such as: outdoor furniture, exercise equipment, updated furniture and TV's for the common areas, a sound system and a new bus.

The event will include dinner with a live band to follow, live and silent auction and raffles. The Grande Spirit Foundation invites participants to purchase tickets for dinner or to contribute silent auction items for the evening with 100 percent of the proceeds going towards the senior lodge improvements.

Previously, in 2016 and 2017, Greenview provided the Grande Spirit Foundation with \$550.00 towards corporate table sponsorship.

The balance in the Community Service Miscellaneous Fund as of September 8, 2019 is \$443,346.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview would help support senior living within our surrounding communities.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny or alter the recommended sponsorship amount.

FINANCIAL IMPLICATION:

Direct Costs: \$550.00

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's decision, administration will respond accordingly to Grande Spirit Foundation regarding their sponsorship request.

ATTACHMENT(S):

- Grande Spirit Foundation Letter
- Harvest Dine and Dance Poster



Grande Spirit Foundation

"Providing Affordable Housing to Seniors and Families"

July 23, 2019

We invite you to participate in our annual fundraiser. The Friends of the Grande Spirit Foundation are hosting their Harvest Dinner on October 5th, 2019 at the Stonebridge Hotel. Doors will open at 5:00 pm. There will be a dance with live music by Night Ryders following dinner, as well as a silent and live auction.

Through fundraisers, such as this dinner, we are able to raise money for our lodges and senior apartments that are not accounted for in the day to day operations. Our mission is to purchase items that improve the quality of life and in the past have included: outdoor glider swings, exercise equipment, updated furniture and TVs for common areas, sound systems, a new bus and more...with much more left to do.

Here's how you can help:

1. Please mark your calendar now and plan to attend the fundraiser on October 5th. We encourage you to bring a friend or colleague and your checkbook! Corporate tables are \$550 which includes 8 dinner tickets, 2 bottles of wine, signage and advertising. Individual tickets are also available at \$60 each.
2. Please consider contributing an item to the silent auction. All donations are greatly appreciated. Your donation can be a gift certificate to your business, merchandise or services.

We will gladly pick up your donation, or it can be mailed or dropped off to the address listed below. Please fill out the attached Donation Form and return it to ssuart@grandespirit.org or you can drop it off with your donation. We must receive all donations by Friday, September 27th.

We very much appreciate any support that your organization can provide. If you have any questions or would like to purchase tickets, please contact me at ssuart@grandespirit.org or Wendy at 780-978-3310 or wdoucet@hotmail.ca.

On behalf of the Friends of the Foundation,

Samantha Stuart



Grande Spirit Foundation

"Providing Affordable Housing to Seniors and Families"

Silent Auction Donation Form

Donor Representatives Name: _____

Donor Company Name: _____

Address: _____

Email: _____

Phone Number: _____

Description of item or service being donated:

Approximate Retail Value: _____

Thank you for your support!

Please return this form by September 27th.

FRIENDS OF THE GRANDE SPIRIT FOUNDATION

Our mission is to purchase items that improve the quality of life and to help make our seniors feel more at home.

HARVEST DINE & DANCE

SATURDAY, OCTOBER 5, 2019

DOORS OPEN 5:00 PM

STONEBRIDGE HOTEL
GRANDE PRAIRIE, AB

To purchase tickets or make a donation contact:

Wendy at 780-978-3310 / wdoucet@hotmail.ca

Samantha at 780-532-2905 ext 155 / ssstuart@grandespirit.org

\$60 PER PERSON

\$550 CORPORATE TABLE

DINNER, LIVE & SILENT
AUCTION

ENTERTAINMENT
BY NIGHT
RYDERS



MOTION: 16.08.317. Moved by: COUNCILLOR ROXIE RUTT

That Council approve Corporate Table Sponsorship in the amount of \$550.00 made payable to the Grande Spirit Foundation for the Annual Harvest Dine and Dance, October 22, 2016 at the Stonebridge Hotel, Grande Prairie, Alberta, with funds to come from the Community Services Miscellaneous Grant and to provide a silent auction item.

CARRIED

MOTION: 17.09.373. Moved by: DEPUTY REEVE ROXIE RUTT

That Council approve Corporate Table Sponsorship in the amount of \$500.00 made payable to the Grande Spirit Foundation for the Annual Harvest Dinner, October 14th, 2017 at the Stonebridge Hotel, Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

Letter asked for \$550.00 for the Corporate Table Sponsorship, motion error s/b \$550.00.



REQUEST FOR DECISION

SUBJECT: Fox Creek Chamber of Commerce 2019 Small Business Awards Gala – Sponsorship Request

SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**

MEETING DATE: September 9, 2019 **CAO:** DT **MANAGER:**

DEPARTMENT: COMMUNITY SERVICES **GM:** SW **PRESENTER:** LM

STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Community Events and Charitable Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$500.00 to the Fox Creek Chamber of Commerce for the 2019 Small Business Awards Gala to be held October 18th at the Fox Creek Community Hall, with funds to come from Community Services Miscellaneous Grants.

BACKGROUND/PROPOSAL:

The Fox Creek Chamber of Commerce is a not-for-profit advocate for the region's businesses, its primary goal being to help local businesses grow and prosper. This award gala honors local and regional businesses for their accomplishments.

The 2019 Small Business Awards Gala will be held on Friday, October 18th, 2019 at the Fox Creek Community Hall. The sponsorship options include the following: Platinum Package (\$2,000.00), Gold Package (\$1,000.00), Silver Package (\$500.00), and Bronze Package (\$250.00) which are described in detail in the attachments.

Previously, in 2016, 2015 and 2014 Greenview provided \$500.00 to the Valleyview and Districts Chamber of Commerce towards their annual Small Business Awards banquet, in keeping with past sponsorships towards similar events, administration is recommending that Greenview provide a sponsorship in the amount of \$500.00 (silver sponsorship) to the Fox Creek Chamber of Commerce for the Small Business Awards Gala. Additionally, single tickets are available for \$50.00 each or a table for eight (8) is available for \$400.00.

The balance in the Community Service Miscellaneous Fund as of September 8, 2019 is \$443,346.04.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview would be a part of recognizing local and regional businesses for their accomplishments.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion or provide an alternate sponsorship amount.

FINANCIAL IMPLICATION:

Direct Costs: \$500.00

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Councils decision, Administration will follow up accordingly with the Fox Creek Chamber of Commerce.

ATTACHMENT(S):

- Fox Creek Chamber of Commerce 2019 Small Business Awards Gala Letter



2019 Small Business Awards Gala Sponsorship Opportunity

Platinum: \$2000

Includes eight Gala tickets, preferred table placement, wine on table, X large logo recognition at event and on promotional material

Gold: \$1000

Includes 6 Gala tickets, table, wine on table, Large logo recognition at event and on promotional material

Silver: \$500

Includes 4 Gala tickets, partial table, wine on table, Med logo recognition at event and on promotional material

Bronze: \$250

Includes 2 Gala tickets, partial table, wine on table, Small logo recognition at event and on promotional material

Tickets for the event are \$50 each. \$400 for table of 8

Gala: Friday, October 18th, 2019, Fox Creek Community Hall

For more information contact: Yolanda Martin at office@foxcreekchamber.ca





REQUEST FOR DECISION

SUBJECT: **MD of Greenview Organizational Chart**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 9, 2019
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:
MANAGER:
PRESENTER: DT

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the MD of Greenview Organizational Chart for information, as presented.

BACKGROUND/PROPOSAL:

Administration has finalized Greenview's organization structure. This new structure includes all departments in Grande Cache, Grovedale, DeBolt and Valleyview.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on Greenview's Organizational Structure.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

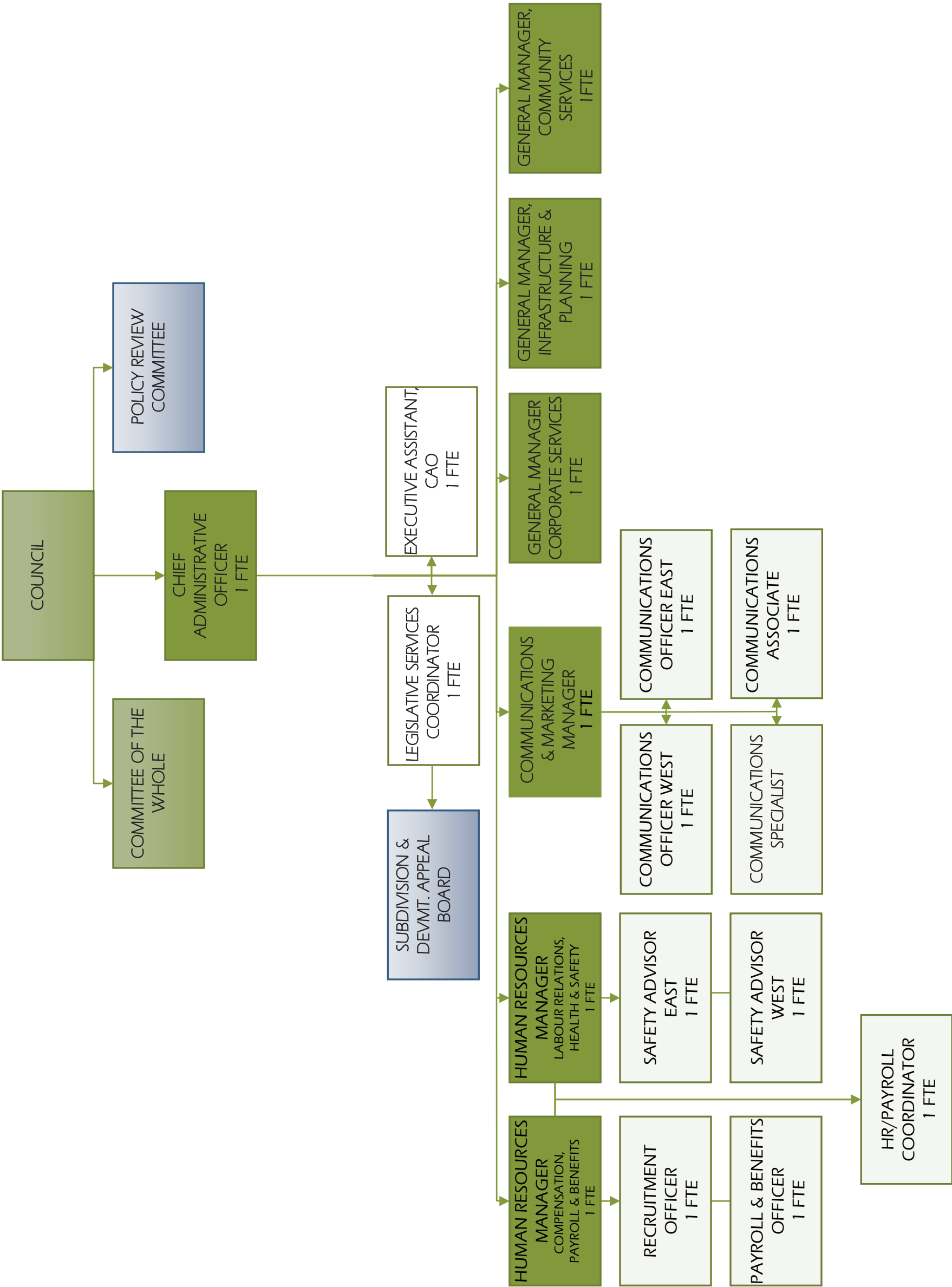
Inform - We will keep you informed.

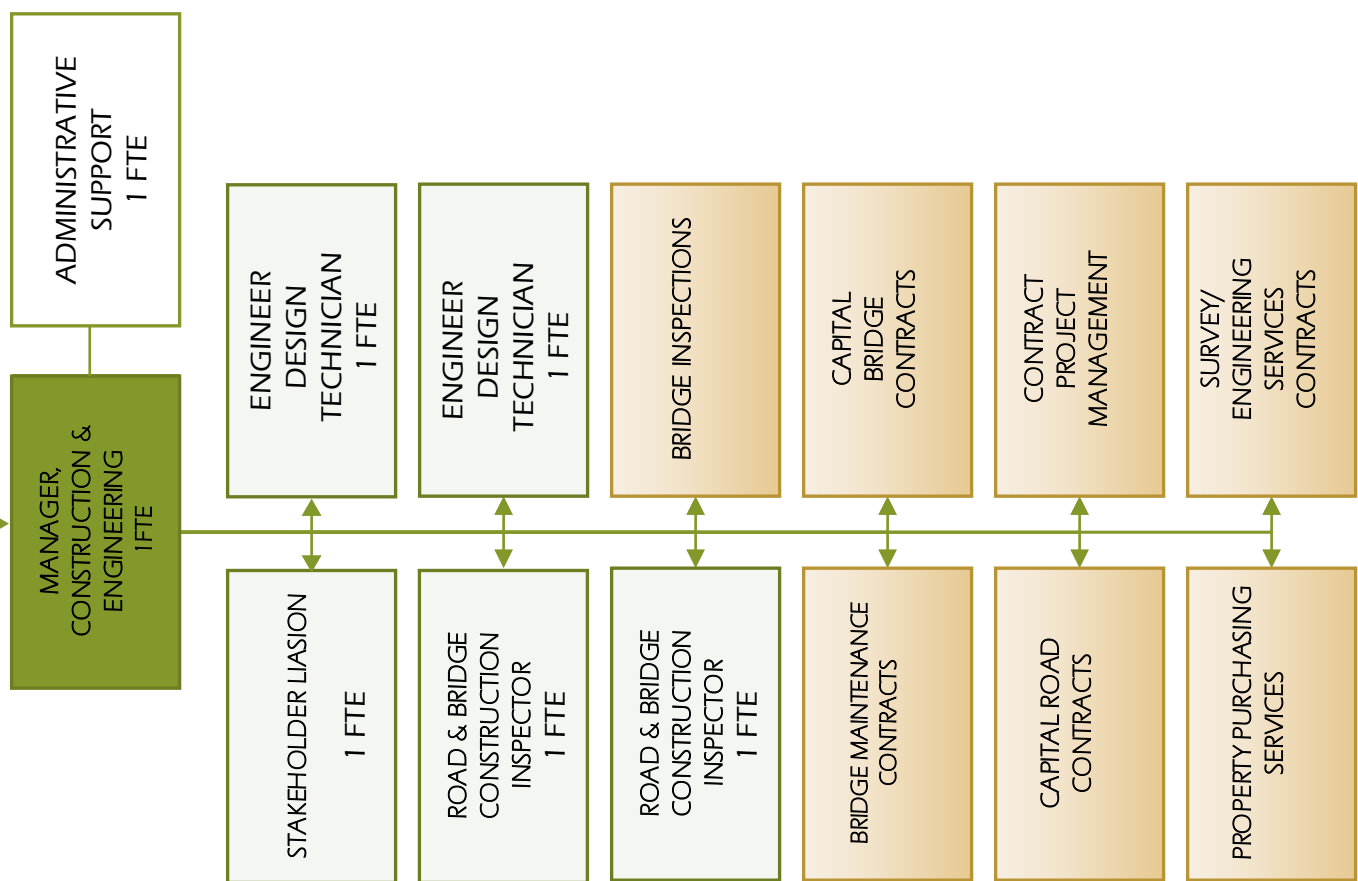
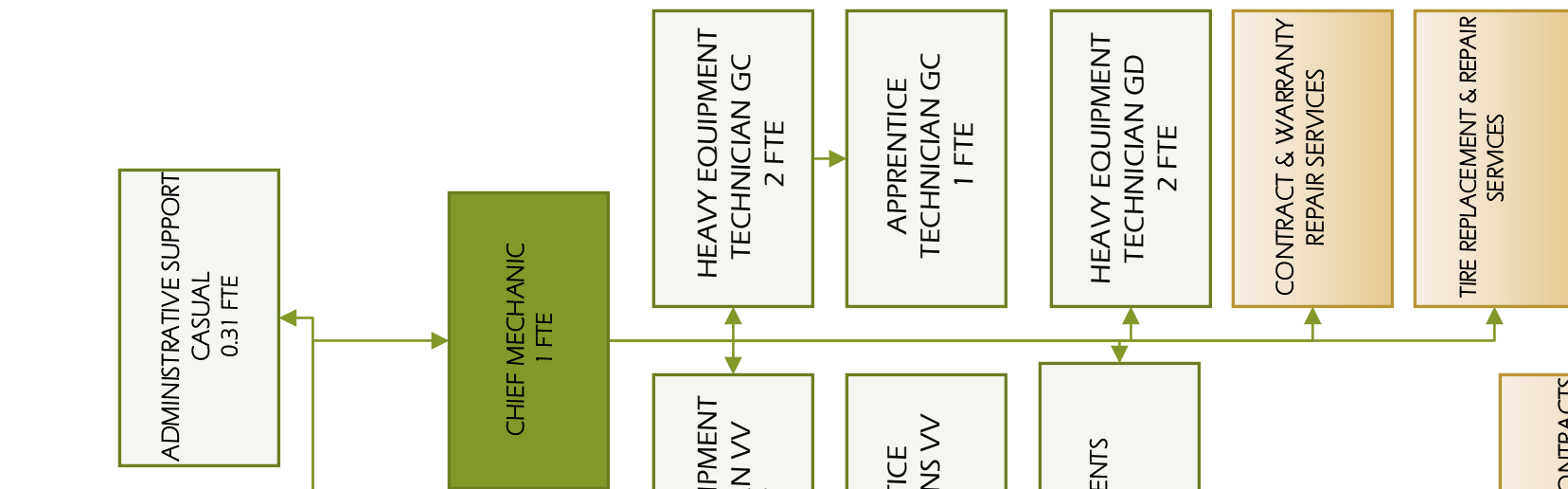
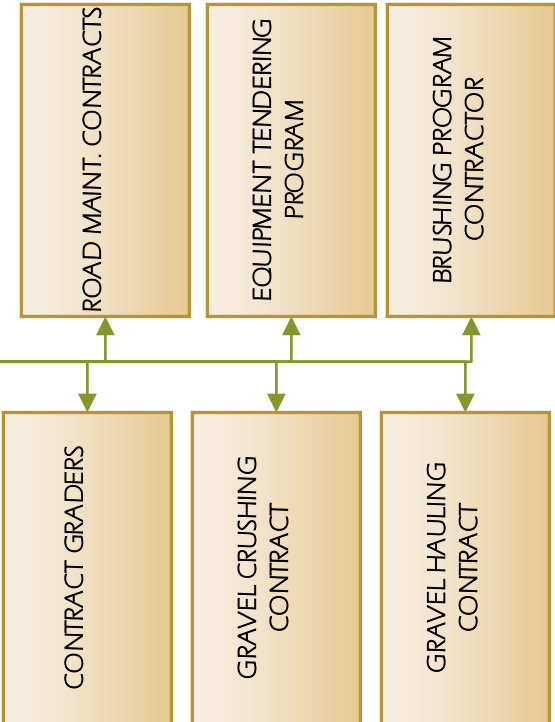
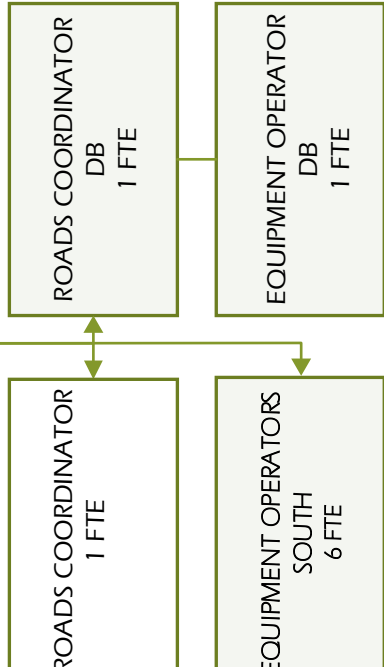
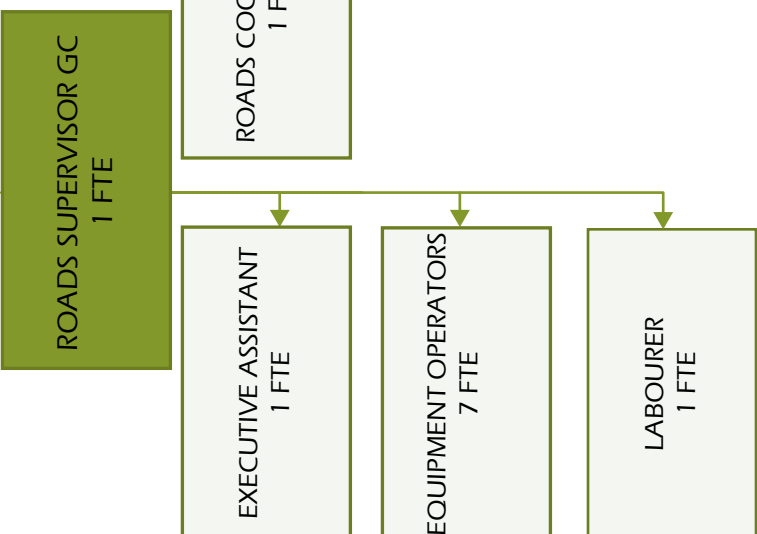
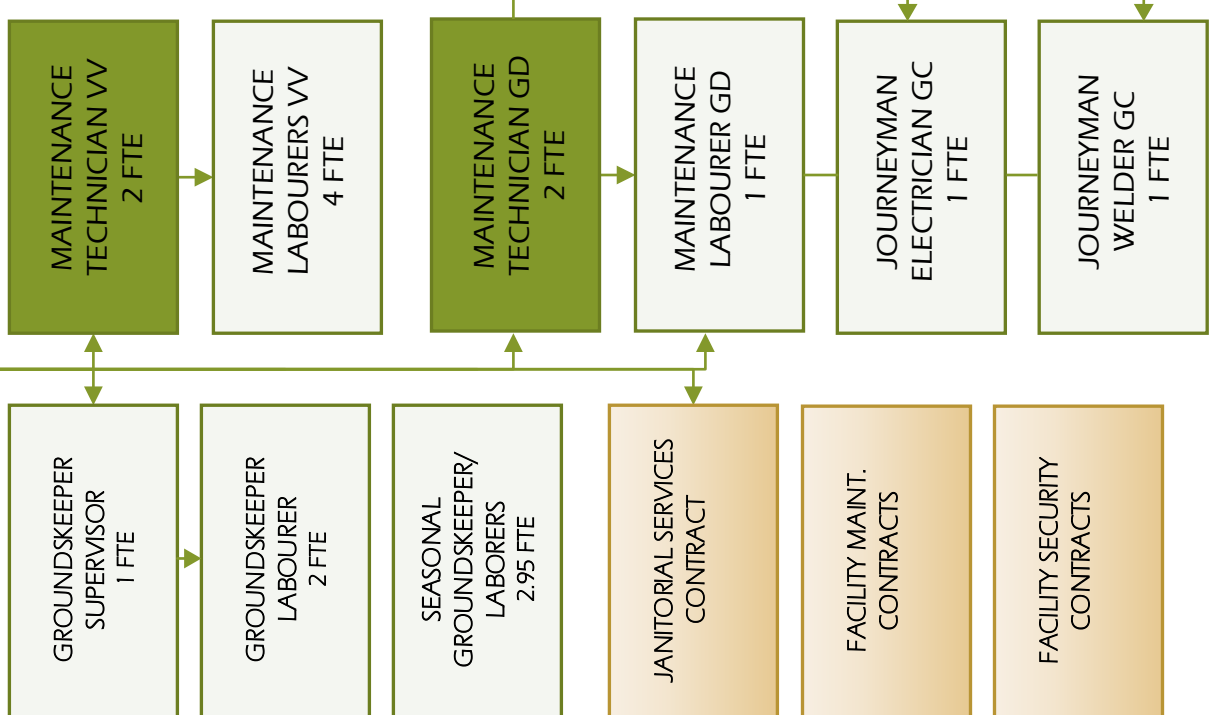
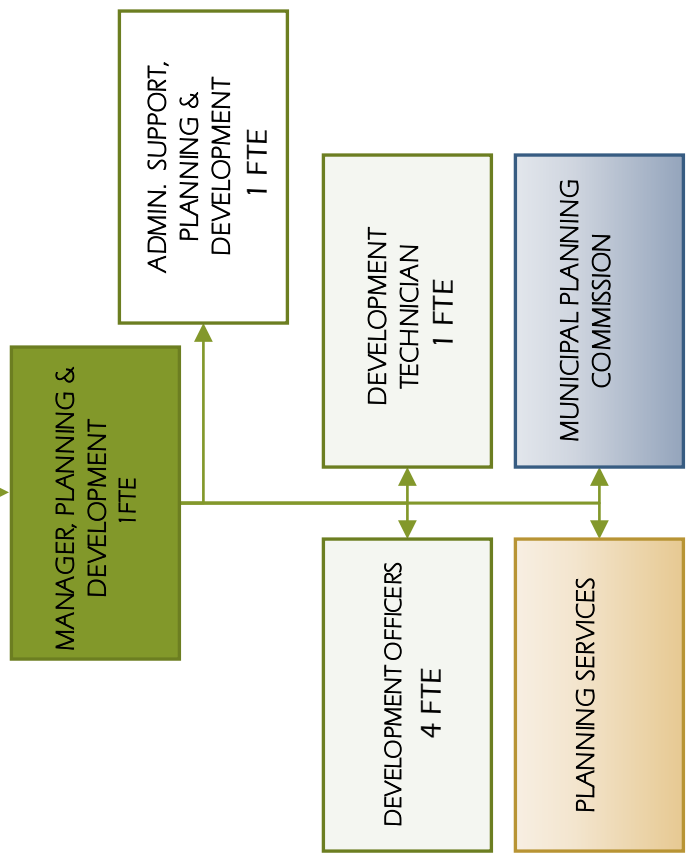
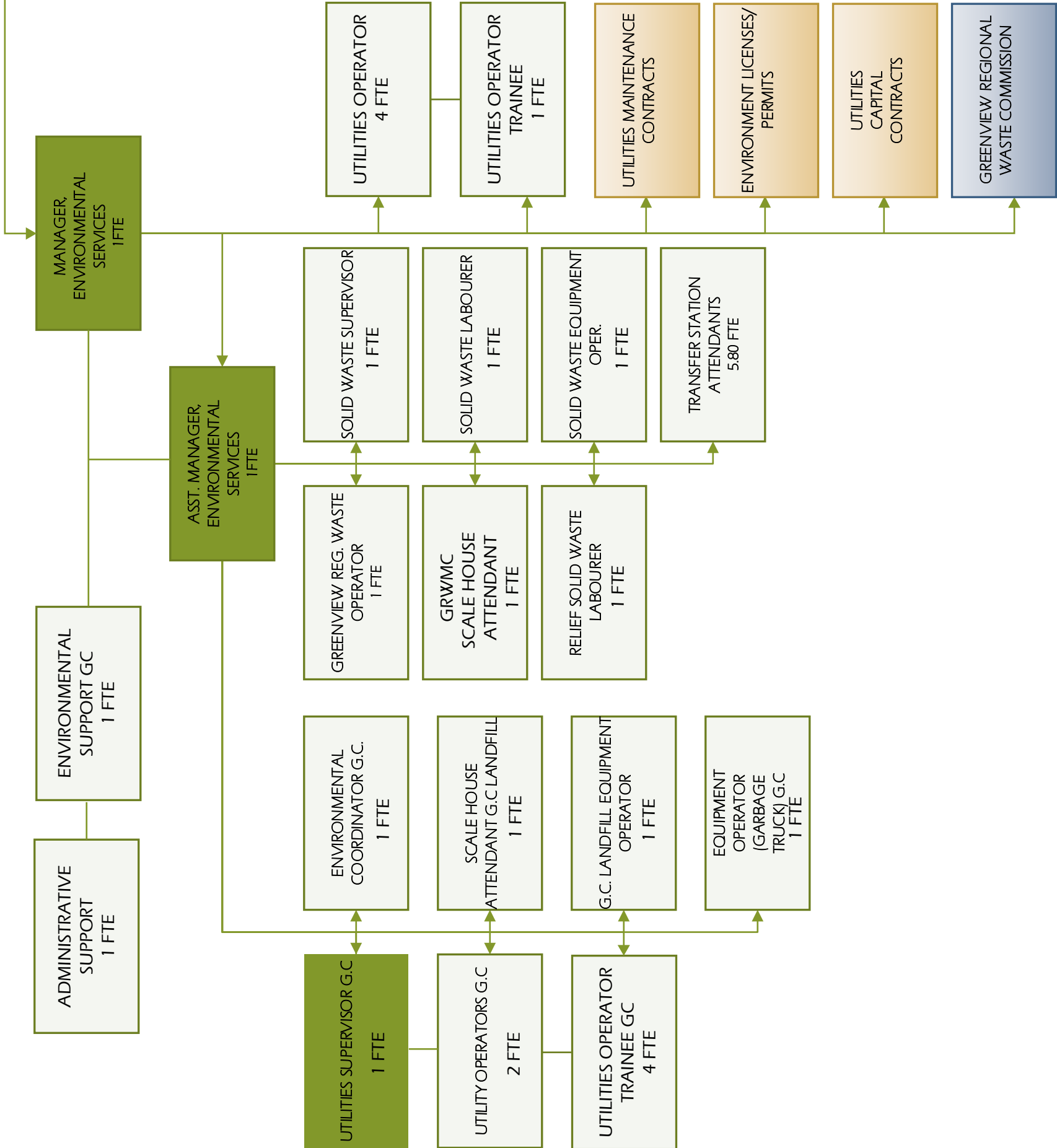
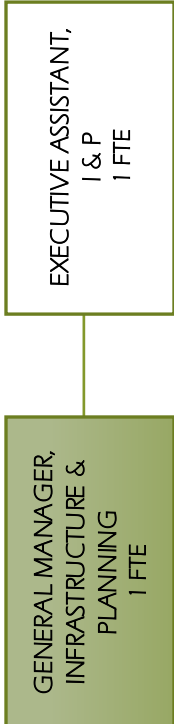
FOLLOW UP ACTIONS:

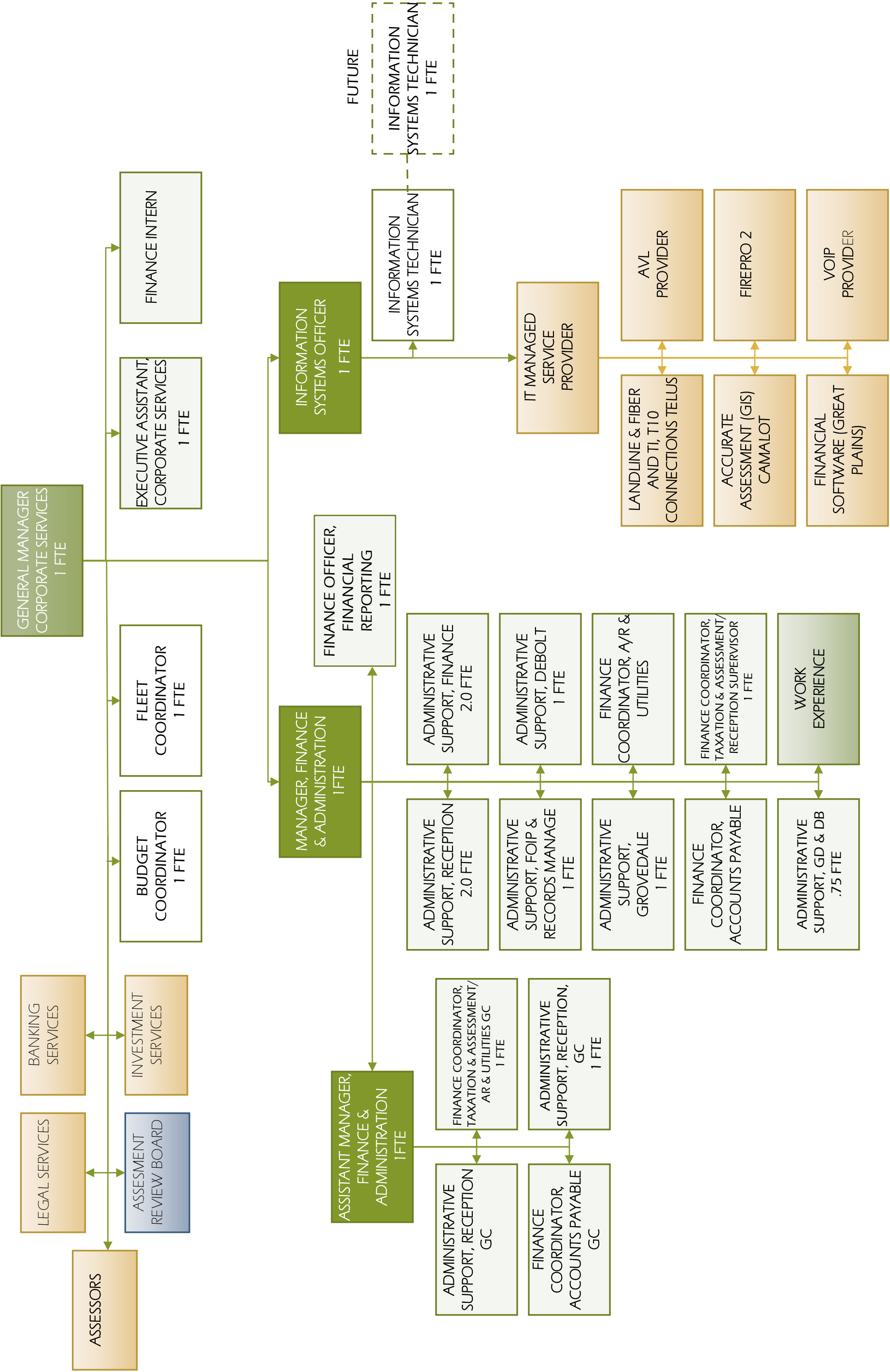
There are no follow up actions to the recommended motion.

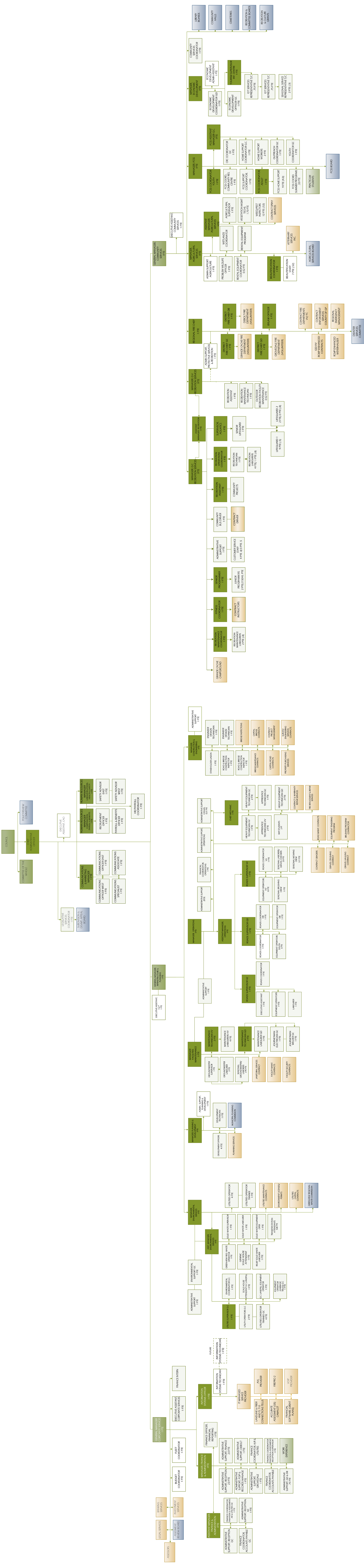
ATTACHMENT(S):

- Greenview Organizational Chart











MUNICIPAL DISTRICT OF GREENVIEW No. 16

CAO Report

Function: CAO Services

Submitted by: Denise Thompson, CAO

Date: 9/3/2019

Council receives a weekly update via email from the CAO's office. The summary gives Council a brief overview of the week's passing work, issues that arise, and upcoming matters. This CAO report may be repetitive to Council, but will provide a valuable summary to the public in which we serve.

I have met with potential candidates for the Regional Fire Chief position. This second interview was conducted informally with each candidate, along with the Manager of Community Services. I am pleased to report that a candidate has been selected and has accepted the position and will join us in mid-September.

CAO Services reviewed the Council and CAO Services 2020 proposed Operating Budget and have sent it on to Finance & Administration. I have reviewed the Communication budget with the new Manager of Communications and Marketing and it has been provided for inclusion to our proposed budget too. Administration continues to prepare for budget meetings with Council and my intention is to come forward with clear, concise proposals that directly reflect Council's priorities.

In the absence of the General Manager of Infrastructure and Planning as well as the Manager of Operations, the Assistant Manager of Operations and I reviewed some concerns brought up regarding our posted RFQ for gravel supply. We also reached out to a couple of our long standing contractors for some insight. This review as resulted in substantial changes to the request and an extension of the RFQ closing.

I met with a representative of the Wilmore Wilderness Foundation. It was mentioned that we do not have a "formalized" partnership. We discussed promoting the Wilmore and the MD in unison and the possible advantages of such.

I will be meeting with a researcher from the U of A for an interview regarding government trends, the transition of Grande Cache and other municipal topics.

I have plans to meet with staff later this year to develop an improvement strategy for brushing and ditching. I will be tasking administration to provide Council and I with a yearly plan and a draft three year plan.

I am looking into some manager-wide training to improve how we oversee staff near and far. Supervisor training will be brought in-house in the coming months. Ongoing HR training/support, performance management training and safety training are all in being included for training and development.

I have been working with our facilitator to prepare for Council's Strategic Planning Session set for early September. I am excited to capture Council's priorities and plug in an action plan with the budget for 2020 and years to come.

Much work went into preparing for the Public Hearing for the Area Structure Plan for the proposed TMIP. Working with staff and our legal team, I am confident in our processes going forward.

A few miscellaneous items have my attention; noise complaints in Grovedale, Christmas Party plans, Grande Cache's transition, club root, Main Street Lofts, Alberta Transportation, Tax Recovery sale, Shand Trailer park – disposal of abandon units, compliance issues, and so on.

I am putting together a proposal for Council's consideration to host a refresher on governance; **Governing with Intent**. This will provide Council with an opportunity to engage a subject matter expert that could extend out to some of our neighbouring municipal councils as well.

I met with TC Energy to get familiar with the company's upcoming projects and plans for industry expansion within the MD of Greenview.

Test strips for stabilization of the Forestry Trunk Road are being explored. Construction and Engineering are working on possible solutions; I have tasked them to examine different ways to address the ongoing issues, particularly from Kilometre 19 – 64.

The safety of our employees is paramount. Simple exercises and learning moments fall to the wayside too often. I have communicated to our Health & Safety Advisor that we need to improve our practises, and last week we had fire drills through our offices.

The EOIP continues to have its challenges. I have indicated to Council that we need to examine the program, and work collectively to find improvements. I have tasked the GM of Infrastructure and Planning to set up a Council/Operations workshop before the end of October, 2019 to examine concerns and develop an improved program for 2020.

The GM of Community Services has been working to build improved relationships with the RCMP. I have joined him to have lunch with the Staff Sargent for Valleyview Detachment, and I am pleased to see a solid working relationship developing. We will continue to meet with all our detachment leaders, including a meet and greet soon with the new Sargent in Grande Cache.

In my attempt to refine some of our internal processes for financial reporting, invoicing, budgeting, etc. I am working to build capacity in Corporate Services by moving a vacant position from I & P and directing the addition of a Budget Coordinator for Corporate Services. We will be posting for this position in the coming days.

I am reviewing the franchise agreement for electricity for the hamlet of Grande Cache and will be bringing forward my recommendations soon for Council's consideration.

Senior Leadership Team is planning two Staff BBQ's; September 17 - Grande Cache and Sept. 24 - Staff Valleyview. It is important to pause from the day-to-day routines and invest attention in all our staff to recognize the dedication they have in our organization.

I have put out a contest for All Staff to be the Acting CAO for a day. They will sit in my chair for the September 23rd meeting and will attend lunch with Council. I think it is great to provide learning moments for staff and give them a chance to look at the organization through a different lens.

The political and administrative relationships we have with the Town of Valleyview and the Town of Fox Creek are significant. We must foster efficient, friendly partnerships with our urban neighbours. I am working on the preliminary planning in hopes that Council will extend an invite to each of our Towns to have joint Council meetings in the fall.

I continue to work with ratepayers as requested. Responding to concerns brought forward by Councillors is an important piece of what I am tasked to manage. I am trying to provide responsive, effective guidance to staff in order to constantly improve our customer service to our ratepayers.

I am refining my work schedule to increase my focus in building relationships with other government entities. As well, as the CAO, I continue to challenge my leadership team to be innovative, creative and efficient. I am honoured to work with such a committed and respectful management team. Greenview's staff are a pleasure to work with, and I hold my responsibility to them with high regard.

This concludes my report. I welcome any inquiries or comments and I respectfully request Council to consider a motion to receive as information.

Denise Thompson
CAO



Manager's Report

Function: Community Services

Submitted by: Stacey Wabick, General Manager

Date: 9/9/2019

General Manager Community Services, Stacey Wabick

Enforcement Services

At a previous Committee of the Whole Meeting, a discussion occurred regarding the RCMP Enhanced Officer positions in relation to their effectiveness in representing Greenview. Multiple meetings have occurred with the RCMP in an effort to strengthen Greenview's relationship with the Enhanced Officer positions that Greenview funds. These meetings have been extremely beneficial in promoting a better understanding of the two organizations and it is expected that this will translate into results in and around Greenview communities.

General Administration

Much time has been spent in the month of August reviewing:

- Budget
- Organizational Chart
- Increased interaction with the Town of Fox Creek for the Multiplex
- Sponsorship and Grant Requests
- Working with Infrastructure and Planning to coordinate communication between ongoing construction activities and local fire departments in an effort to minimize response delays to a given area if required.

Seniors Housing

Administration has been working with the Grande Spirit Foundation to provide guidance, and at the direction of Council, funding for the relocation of the Edna Stevenson and Laura DeBolt Manner buildings. An agreement has been created and is in the process of being ratified.



Agricultural Services Manager, Quentin Bochar

Administration

Administration is currently unable to fill a last position for the Grande Cache beautification crew. Seasonal staff that have left for their return to University include 3 Vegetation Technicians and 1 Weed Inspector in Valleyview, and 1 Vegetation Technician in Grande Cache.

Rental Program

The unseasonable wet weather put a damper on the number of rentals to-date. With the return of the intermittent dry weather, rental numbers have been increasing.

Pest Control Program

This time of year is very busy for the Problem Wildlife Officer in regards to the protection of Greenview infrastructure and agricultural lands from beaver caused flooding issues. The Department of Fisheries and Oceans (DFO) restriction period of works on waterbodies due to spawning season for fisheries was June 30th, thereby allowing use of explosives to remove beaver dams. To-date there have been a number of explosions opening up beaver dams allowing the water to flow. It is predicted that there will be a large number of dams to open up right until freeze-up.

Beautification

Grass cutting has been ongoing in the public open areas of Grande Cache (it takes around 2 weeks to complete the rotation) and a priority list is established. Priority 1 is the park areas and ball diamond playing areas of the hamlet, priority 2 is the boulevards along the streets/highways, and municipal buildings, priority 3 is the alleyways, ditches and greenspaces (MR's).

Agriculture Service Board

ASB Meeting on August 28, 2019 was cancelled due to lack of items for the agenda, the next meeting is scheduled for September 25, 2019.

Vegetation Management

Tansy Attack 2019 was postponed from the original date of August 7th until August 21, 2019. It was a very successful project again this year, there were 77 volunteers and 15 boats from various energy companies, and energy related companies, the River Rat Jet Boat Club, Greenview, County of Grande Prairie, the provincial government and NGO's. The total amount of tansy that was picked and burned was estimated at 8000 lbs. Roadside spraying and all the other spraying that the Agriculture department completes is commencing as the weather allows.



Economic Development Officer, Kevin Keller

Conferences/Training/Seminars/Meetings

The following events were attended by the Economic Development staff members:

- Growing the Energy Efficiency Industry in the Grande Prairie Region, July 30th
- Attended Geothermal announcement, Edmonton, August 23rd
- GP Labour Force Strategy meeting, Grande Prairie, August 22nd

Grande Cache Business Retention and Expansion (BRE) Surveys Completed

Received the final action plan from the Grande Cache Business Retention and Expansion survey. We will work with Community Futures West Yellowhead to follow up on the recommendations in the plan. Follow up will begin in September 2019.

Electric Vehicle Charging Stations

Administration has prepared an executive summary to SLT and was directed to continue research with a focus on applying for grants in 2020.

Grande Cache 50th Anniversary Celebrations

The Economic Development team created a float that participated in the Grande Cache 50th / Canada Day Parade.

Grande Cache Tourism Interpretive Centre (TIC)

- Greenview Facilities Maintenance Technician (Grovedale) has undertaken ongoing site maintenance of the Grande Cache Tourism Interpretive Centre (TIC) facility.
- Continued issues with public internet access at the TIC are occurring. Management has requested Telus to address this issue as soon as possible. Administration will be

recommending that the TIC facility fall under the umbrella management of Greenview Information Systems.

- The TIC partnered with Parent Link this summer to host a few guided family friendly hikes.
- 2019 was the first year the TIC provided bear spray for purchase from the Centre. The product sold out in the first week (Death Race weekend). A second order has been placed and continues to sell quickly. This and similar products may be included in future years standard retail offerings.
- We would like to thank our summer staff for their support and efforts through 2019 as they are now returning to school.

TIC Comments & Reviews

- August 12, 2019: "Visitor Centre gets better every year" – Grande Prairie, AB
- August 18, 2019: "Beautiful area, great Visitor Centre"-Tucson, Arizona, USA
- August 21, 2019: "Great Exhibition! Thanks" – Germany
- August 23, 2019: "Great info! Very informative staff"- Seattle, Washington, USA

TIC Statistics

- 2019 July Tourism Centre Visitors: 4023
- 2019 August Tourism Centre Visitors: 3312
- Total Visitors YTD as of July 31, 2019: 12,077
- Total Visitors YTD as of August 29, 2019: 15,389

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Summer Day Camps

During the months of July and August, six FCSS Summer Day Camps were held in various locations throughout the municipality. Although numbers of participants were small in some areas the addition of the Outdoor Survival camps, in partnership with the Recreating Department, were a huge success. The number of participants in the regular Day Camps were: Grovedale -21; New Fish Creek-9; DeBolt-11; Valleyview-18. Outdoor Survival Nature Camp at Johnson Park-14 and Grovedale Fish Pond-9.

Feedback and quotes from campers include:

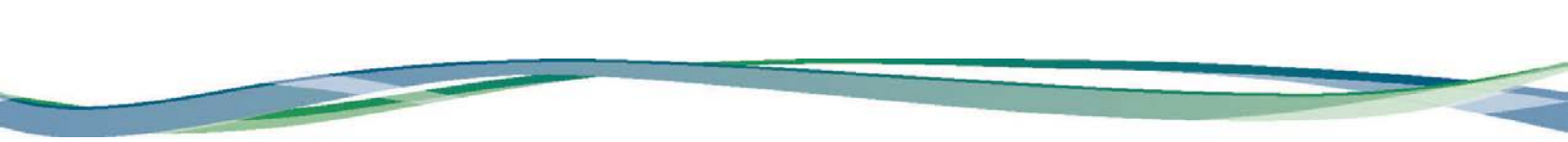
"The most important thing I learned was how to light a fire easily."

"My favorite part of the Outdoor Survival Camp was building shelters."

"The most important thing I learned was the importance of safety."

"The most important thing I learned at camp was how to survive in the outdoors."

"The most important thing I learned at camp was to respect others and to not judge others."



"The most important thing I learned is that it's okay to lose."

In Valleyview, 85% of participants said they had never been to Johnson Park and 45% of the participants in Grovedale had never been to the Grovedale Fish Pond before. After the Outdoor Survival Nature Camp, 100% of all participants said that they would return to the park where they attended camp.

Trauma Informed Parenting Class

A trauma informed parenting class will be offered out of the Community Resource Centre in Valleyview from September 4 – December 11. This class is free of charge and is delivered through a partnership with PACE- Peace Area Counselling and Education.

Community Information Day/Nights

A community information night will be held September 4 at Memorial Hall from 5:00-8:00 p.m. Green View FCSS staff will be present to create awareness of programs and services. In Grande Cache a similar event called the Community Connections night will take place on Wednesday, September 4, 2019, 5:00 pm – 7:00 pm. The Grande Cache event was modified 5 years ago from a registration evening into a comprehensive event that provides access to registration for local clubs and raise awareness of all services available in Grande Cache for community members. At the time of this report, we have confirmation of a total of 48 organizations, agencies, and clubs. Attendance from the community usually exceeds 500 people and we believe this year will be as strongly attended.

The annual Older Adult Information Day is scheduled at the Greenview Multiplex on October 3rd. This day of learning will include a variety of presentations and information sessions geared towards older adults and seniors.

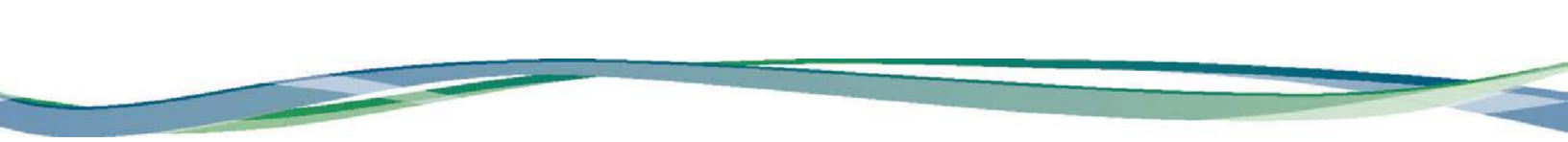
Administration

Administration is coordinating a community engagement session in Nose Creek on August 29th. This will be an opportunity to engage ratepayers, address concerns and come up with potential solutions involving various departments.

FCSS Grande Cache

July and August are typically slower months in the Grande Cache office. This summer while office client visits decreased slightly, we saw an upturn in assistance via phone calls. A total of 526 individuals were assisted on a variety of issues. With less foot traffic, the staff took advantage of the quieter time to further their knowledge of Green View FCSS and the Municipal District of Greenview in addition to professional development.

Consistency of communication between the Assistant Manager and Manager of FCSS has greatly aided in the alignment of programs/services, reassurance for staff, and providing direction for the fall as the office starts to get busier. Tasks completed are updating most program materials (i.e. proper logo etc.), updated job descriptions, inter-departmental meetings and peer learning, job hazard analysis for Grande Cache positions, and alignment of reporting standards. Grande Cache



staff appreciate the investment in their success demonstrated by the Manager, who intends to host a monthly staff meeting in Grande Cache. The first monthly meeting is scheduled for September 3, 2019.

Other activities the past two months include: Youth Coordinator learning new programs to be offered this fall, facilitating the Babysitting Course and Home Alone Course, coordinating youth First Aid training, arranging meetings with school divisions for the fall, Outreach Worker strengthening knowledge of the local indigenous community through networking with AWN members and attending cultural activities, working with the indigenous residents in Whispering Pines, assisting other clients within the scope of her role; Community Resource Coordinator through conversations with her Valleyview counterpart has started to parallel the Grande Cache office with Valleyview, this includes type of pamphlets/brochures displayed, statistic tracking method and filing systems, and coordinating Community Connections. Currently the role of Home Support Coordinator is vacant, and interviews are ongoing. The goal is to have the position filled by the end of September.

The Assistant Manager has been learning budget process, mentoring staff on new expectations, completed a Middle Manager course and Supervising Others course through Grande Prairie Regional College. Work with Early Childhood Coalitions of Alberta, Coalition Outcomes Working Group continued in the summer months and she will be assisting with the outcomes framework engagement sessions in late September. In collaboration with local coalition members and four (4) other agencies she is planning the Coalition Region 1 Fall Meeting. The regional meeting will take place September 18th and 19th, 2019 in Grande Cache.

Grande Cache Fire Chief, Brian Lott

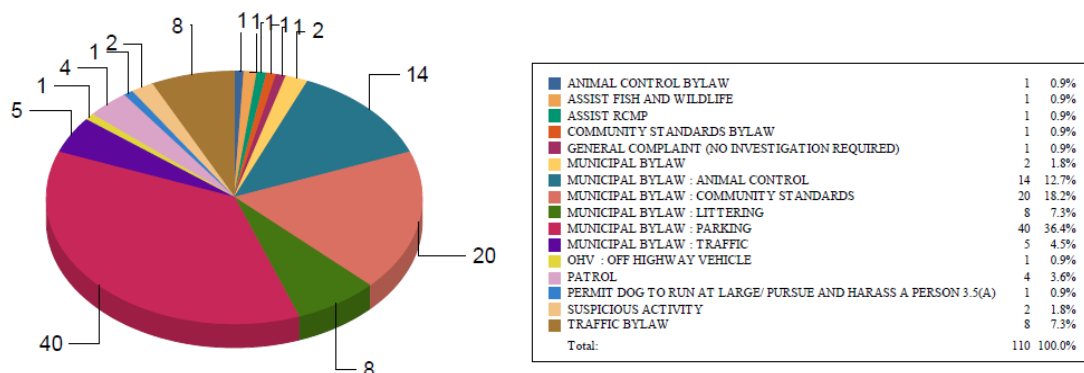
Community Peace Officer Program

Greenview's application to employ CPO's has been approved by the Solicitor General's Office. All policies and procedures are now in place.

Greenview's Bylaw Enforcement Officer has been doing monthly patrols in the Grovedale, DeBolt, Valleyview, and Little Smoky areas. The Officer has also been patrolling Greenview's recreation areas. It takes three to four days to patrol the whole region and our Officer has been getting very positive feedback from ratepayers. We have had several comments that it is nice to see an enforcement presence.

The following is an Incident Type Report Chart:

Count of Incident Types



Grande Cache Public Service Building Project

Site services are proceeding now that the rain has slowed down. The interior offices and common areas are painted and the flooring is being installed. RPC Contracting projects an early October occupancy date.

Training

Three members have started the Fire Officer Professional Qualifications course. This is a yearlong course that they hope to have finished in January of 2020. Nine members have completed their NFPA qualifications on Aerial Fire Fighting Apparatus.

AFFRCS

The AFFRCS Radio System purchase will be going to tender the week of Sept 2, 2019 and the equipment ordered in late September.

Recreation Services Manager, Matthew Norburn

Open Houses

Open houses have been scheduled for in Valleyview, Ridgevalley, DeBolt and Grovedale during September. This event will allow Administration to gain feedback and suggestions from the public while promoting our current projects/events.



Dangerous Trees

The removal of dangerous trees has been completed as per Administration's inspections of the sites in early summer. Ongoing informal inspections are completed every time maintenance occurs and a thorough inspection will be completed once again come spring.

Snipe Lake

Discussions continue with Big Lakes County regarding Snipe Lake development. Jordan Panasiuk CAO of Big Lakes County notified that a municipal intern will now be taking the lead on this project. Administration are currently looking to set up a meeting to discuss the project.

GPRRC Working Group

The regional working group continues to meet for the regular scheduled meetings. The proposed policy regarding municipal support was retracted for further discussion at follow up meetings to ensure that all municipalities' views will be supported. The working group will be presenting at the upcoming 2019 ARPA Conference & Energize Workshop. This will be attended by the outdoor recreation team.

Outdoor Survival Summer Day Camps

The new outdoor survival summer day camps have come to a close with great feedback. Programming was facilitated by the partnership of Recreation and FCSS. The first week took place at Johnson Park with a total of 14 children, 12 of these children had never been to Johnson Park prior and have all said they look forward to returning in the future. Second week was located at Grovedale Fish Pond with 9 children in attendance. The children were eager to learn how to fire build from scratch and constructing shelters among many other skills. Children are enthusiastic to return in the following years to broaden their skills even more.

Recreation Social Media

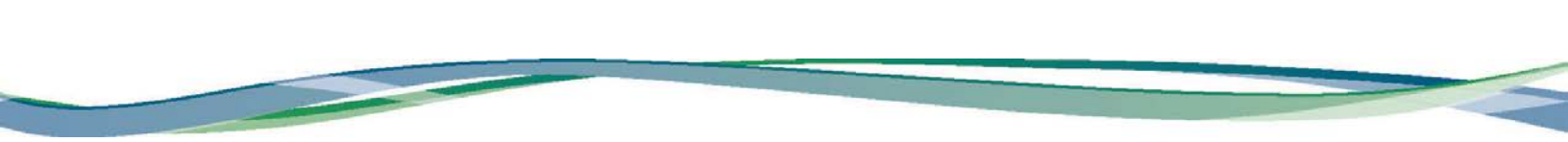
The Outdoor Recreation Facebook page has increased its awareness with 119 likes and 123 followers, a significant jump from August 14th. Recent posts included Johnson Park camp, the construction notice for Moody's Crossing and Johnson Park along with details of the upcoming planned Open Houses.

Moody's Crossing

Moody's Crossing is now complete with the grand opening being held on September 4th. The Moody's Crossing historical data is complete and the information panel will be installed prior to the grand opening.

An increase in visitors to the site has been noted electronically through the vehicle counting devices and physically due to the amount of garbage and materials used at the site.

Johnson Park



Construction of the camping loop is now underway at Johnson Park by A & B Hollingworth and Son Construction Ltd. Construction is anticipated to be complete in early September. Furnishings have been ordered for the site and the outhouses are currently posted on the Alberta Purchasing Connection with an installation deadline for the fall indicated in the posting.

Grande Cache Lake

The installation of a retaining wall around the outhouse facility is now complete. Previous damage to the concrete outhouse was discovered during this process and staff will be completing the necessary repairs.

Southview Provincial Recreation Area (PRA)

Administration received a bid from only one interested contractor for the development of the Southview viewing platform, despite several companies being contacted. As this fell within budget the contract has been awarded to GSL Construction. Administration are awaiting follow up documentation, such as proof of safety program recognized by OHS, Certificate of Insurance (\$2,000,000), and a copy of Current WCB before construction can begin. Based on the provided timeline, construction is expected to be complete in mid-October. The outhouse replacement is on track to be completed by the end of September.

Kakwa PRA

The access road to Kakwa PRA has been graded and improved drastically. Administration is striving to have this done on a more regular basis moving forward. The replacement of the outhouse is on track to be completed by the end of September.

Highway 669 Day Use

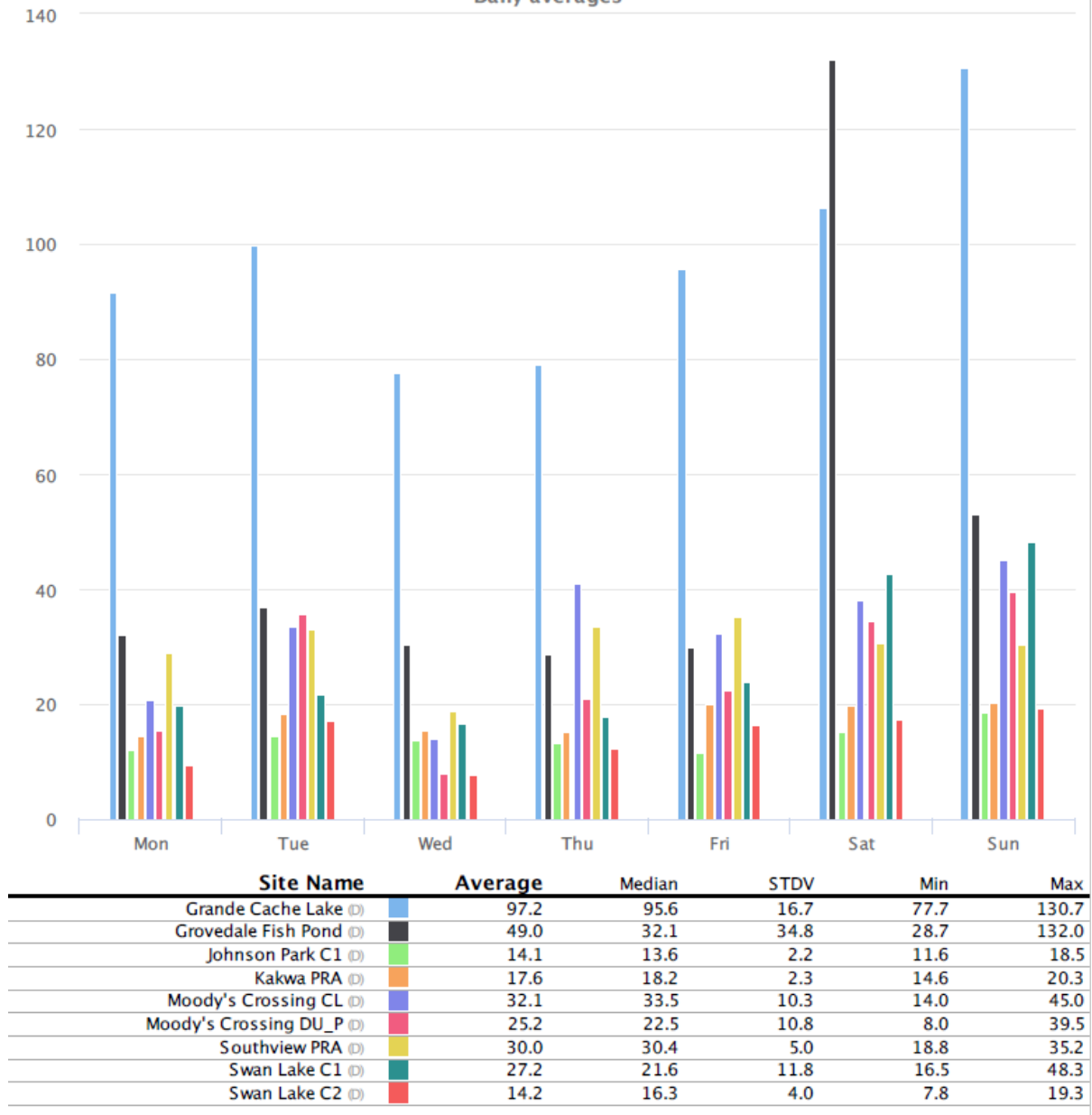
Administration has provided all applicable documents to Alberta Environment and Parks and authorization for construction is anticipated to be provided before the end of August. Quotes for the project have been requested and furnishings allocated.

Site Statistics

Days of the week

2019-05-29 to 2019-07-16

Daily averages



Quarterly Report

Legend: ● On Track ● Some Challenges ● Major Challenges ● Complete ● Inactive

Initiative	Objective	Description	Q1	Q2	Q3	Q4	Status
Highway Signage	Level of Service	Provincial Highway Signs.	Submit applications to provincial government.	Installation of signs.			●
Highway 669	Infrastructure	Development of small scale day use area.	First Nations Consultation submitted.	Obtain lease and tender preparation. Award Tender for construction.	Construction to start.	Completion of construction and furnishing.	● Waiting for feedback from Province. Delayed following lengthy historical resource impact assessment.
Moody's Crossing	Infrastructure	Completion of Phase 1 Campground and Grande opening.	Posting of tender for outhouses.	1. Completion of construction deficiencies identified during 2018 construction. 2. Completion of furnishings.	Grand opening.		●
Johnson Park	Infrastructure	Expansion of existing day use area into campground.	Development of Tender Package for general construction.	1. Awarding of contract and start of construction. 2. Posting of tender for outhouses.	Installation of furnishings and outhouses (which include tender packages).	Completion of construction and furnishing.	●
Swan Lake	Infrastructure	Replacement of existing outhouse.	Obtain TFA for outhouse.	Posting of tender for outhouses.	Installation of outhouse.		●
Southview	Infrastructure	Replacement of existing outhouse and installation of viewing platform.	Obtain approval from AP for installation of outhouse and viewing platform. Historical Resources Impact Assessment.	1. Development of Tender Package for viewing platform. 2. Posting of tender for outhouses. 3. Award of contract for viewing platform.	Installation of outhouse.	Completion of viewing platform.	● Delayed following approval process with the province for viewing platform. Approval obtained and expected to be back on track.
Kakwa River	Infrastructure	Replacement of existing outhouse.	Obtain approval from AP.	Posting of tender for outhouses.	Installation of outhouse.		●
Purchase UTV	Level of Service	Purchase of UTV.	Request for Quote.	Purchase of UTV.			●
2020 Projects Initiating in 2019							
Valleyview Walking Trails	Infrastructure	Development of community walking trails.		Begin discussions with Town of Valleyview.	Begin discussions with private landowners.		●

Grande Cache Recreation Services Manager, Kevin Gramm

Grande Cache Fitness Centre

Recreation Services and Colliers Project Leaders met in Grande Cache to complete a project kickoff workshop. The following list of areas were reviewed:

- Objectives of the project
- Scope Management
- Time Management

- Cost Management
- Human Resources Management
- Communication and Stakeholders Management
- Risk & Procurement Management

Colliers representatives will be presenting at the Grande Cache Committee of the Whole meeting on September 16th. This will give Council an opportunity to hear from Colliers, meet the principle leaders and open a dialogue on the upcoming project, timelines and expectations.

Grande Cache Recreation & Trails Masterplan

The Recreation & Trails Masterplan will again be underway in September following the short break that resulted in August to accommodate staff vacation plans.

The original proposed schedule is still accurate for work to date, however we have deferred the public open house until September in order to capture more attendance outside the summer season. A draft report will soon be available allowing time for review and Council's preliminary decision making in the September strategic planning session.

Grande Cache Ball Diamonds

The scheduled project work at the ball diamonds is near completion. Introduction of new "easy" mats will be in place for the September long weekend on all 4 diamonds.

Projects completed:

- Installation of 6 foot fence surrounding the entire diamonds #3 & #4
- Installation of 10 foot webbed field netting on diamonds #3 & #4
- Installation of 80 feet of 12 foot safety zone fence on diamond #3
- Installation of 40 feet of 12 foot safety zone fence on diamond #4
- Installation of 4 "easy" matts on home plates for all 4 diamonds
- Installation of safety perimeter fence around Jag Memorial Playground
- Contractor tree pruning and thinning along the side lines of diamonds #3 & #4
- Maintenance & painting of dugouts, removal of mesh fence on dugouts on diamond #1

- Engaged resources to create a draft plan of ball diamond area and provide options for cook shacks and out buildings inclusive of infrastructure cost estimates.
- Diamond #3 property access gate installed and new gates installed on diamonds #3 & #4



Grande Cache Municipal Campground

Alberta Wildlife Officers closed a section of the trail access behind the campground in an attempt to bait and trap a large black bear which has become a nuisance in the area. We continue to work with them to help secure the campground and patrons.

The campground front entrance project is complete with a few minor outstanding items to finish. Inclusive to the project and completed are the following:

- New fire hydrant relocation and installation to increase the driving lane capacity;
- Installation of water room shed and electrical mechanical room;

- Installation of industrial security gate fence system inclusive of electronic support equipment including in / out access panels and computer relay system;
- Installation of sod and trees at the entranceway and within the parking stalls;
- Installation of a book kiosk, waste receptacle fencing and safety stop;

Outstanding technical items to be completed include: development of an online booking software that will generate a gate pass code when you online register, and replacement of card pad to a key pad, this work will be completed by a fencing contractor.

A plan for paving the entranceway will need to be put into an overall paving plan when one is created for Greenview.

Grande Cache Recreation Centre Roof Installation

Weather has been a huge deterrent to the success of this project being completed in a timely fashion. The project is due to wrap up within the next couple of weeks.

Grande Cache Recreation Centre Arena

Preparations are underway to begin ice installation in the arena for a targeted user date of September 18th. The Grande Cache Minor Hockey Association is hosting a hockey school in Grande Cache commencing September 20th – 22nd, 2019. Ice user meetings have been conducted and a plan has been set in place for the 2019/2020 season.

Events & Festivals

Sinister Sports – The Canadian Death Race took place August Long Weekend in Grande Cache for its 20th year. Marked as an inaugural anniversary event, they provided elite and willing participants with an opportunity to procure a 20th Anniversary Death Race buckle and swag. Weather was fair and the challenges were plenty yet a strong level of support was evident for the community event held in the hamlet.

This year Wild Rose Carnivals brought to Grande Cache a Mid-Way Carnival, proving very popular and bringing back the feverish excitement only an entertainment resource this large could provide. The weekend was well attended, record participants in the race and community enthusiasm and spirit were high!

Recently 2 members of our Recreation Services Team in Grande Cache undertook the challenge of supporting the Phillip J. Currie Museum fundraiser by wearing and running at Evergreen Park in Grande Prairie!



Capital Budget – Questica training and instruction

Questica budget software training was held at the Recreation Services Centre. This training was completed for the first time to aid with entering the 5 year capital requests proposed for Council consideration. As no one in the department had ever received this training in the past, it was an interesting challenge to undertake in short order. Operations budget planning is now underway.

Grande Cache Recreation Services - Staffing

As summer winds down we say goodbye to our Seasonal Jr. Programmers as they head off to school for the fall. We have several areas of Recreation Services in Grande Cache that are currently understaffed. Administrative Support Services is currently seeking two permanent part / time positions to be filled as Customer Service Representatives, Recreation & Parks are currently seeking a permanent part / time position which is in high need for the winter months and we are currently actively seeking a Contract Bus Driver position to assist with driving the community bus. We normally utilized a staff member in Grande Cache to assist occasionally but we recently have been informed Facility Maintenance will no longer assist with providing this resource.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey, General Manager Corporate Services

Date: 8/30/2019

General Manager Corporate Services, Rosemary Offrey

I participated in face-to-face interviews for the Grande Cache Safety Advisor position. We interviewed two candidates and we have another two candidates who are available in August for interviews. Once we have completed August interviews we will make a decision on our hire and move forward with an offer.

We completed the Five (5) Year Capital Work Plan Workshops with Administration and Council during the month of July. The semi-final document will be presented to Council on September 10th for input with the final 5-year plan. The intent is to bring this back to Council on September 23rd hoping for the capital budget approval.

The purchase of the Gordon Land and Building is well underway with the closing date set for August 23rd. However, the lien on the property has not been cleared as of the end of July.

Our Human Resources Officer – Payroll is busy preparing the information to ensure staff are paid any back pay for their straight time by August 23rd pay period and staff will receive their overtime, etcetera retro pay in the September 6th pay period.

Finance & Administration Manager, Donna Ducharme

Donna attended the Committee of the Whole meeting & Ratepayer BBQ in Grande Cache. She has spent time assisting A/P – workload is very heavy right now (truly more than two people can handle).

Carey our retiring Finance Coordinator – Accounts Payables, was back for a few days and will be on to the life of Retirement effective August 1st. Congratulations and Best Wishes to her!

Four new employees started, two in reception at the Administration Office in Valleyview, one in reception at the Administration Office in Grande Cache and one in reception at the Public Service Building in DeBolt. Lots of great training going on.

Grande Cache Utilities have been imported and are now live in Diamond; they will be working on Accounts Receivable in the near future.

Faraja the Finance Intern is working on Second Quarter Reports while Bill is off on medical leave.

Human Resources Manager, Pilani Mathanda

Recruitment Report

Positions filled:

1. Communications & Marketing Manager, CAO Services
2. Communications Specialist (Retitled as Communications Associate), CAO Services
3. Assistant Manager, Operations
4. Equipment Operator, Valleyview (Two positions)
5. GRWMC Scale House Attendant, Environmental Services
6. Administrative Support, Reception (2 positions)
7. Administrative Support, Grovedale
8. Lifeguard I (Rec. Centre GC)
9. Maintenance Labourer, Grande Cache
10. FCSS, Support Coordinator, Valleyview
11. Administrative Support, Grande Cache

Open positions:

1. Communications Officer, CAO Services
2. Fleet Procurement Coordinator, Construction & Engineering I & P
3. Development Technician, Planning & Development, I & P
4. Regional Fire Chief, Protective Services
5. Solid Waste Labourer (Casual – Part time)
6. Recreation Labourer, Grande Cache
7. Home Support Worker, FCSS, Grande Cache

8. FCSS, Home Support Coordinator, Grande Cache
9. FCSS, Home Support Worker, Valleyview
10. Apprentice, Heavy Equipment Technician – Grande Cache
11. Safety Advisor, Grande Cache
12. Customer Service Rep. Casual Part Time
13. Engineering Design Technologist(Revised title from Survey Technologist)
14. Road & Bridge Construction Inspector

Resignations:

There are no resignations to report this period.

Information Systems, Shane Goalder

PCIT has announced their intention to cease operations at the end of August 2019. We will be working with them to transition temporarily to Yardstick Technologies support team pending a meeting on August 8th, 2019. Work will commence on a Request for Tender documentation for a new network support team for 2020.

Installation and network connectivity between Grande Cache and Greenview has been completed. We are still working on stabilizing the hardware and software to ensure a better user experience at the various locations in Grande Cache.

Notification sent to Grande Cache users on the retirement of the @grandecache.ca email address at the end of August 2019.

Shane was in attendance for both the Rate Payer BBQs in DeBolt and Grande Cache locations as well as provided support for both events.

Travelled to Grande Cache to supervise the finalization of the “Greenview” Wireless Network Install as well as other IT issues.

Setup new users as required by Human Resources, continued roll out of cell phone equipment to new and old users & move existing and /or new users to offices / buildings as required.

Training of the new Information Systems Technician ongoing and of course any and all other IT support tasks as required and/or requested.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Infrastructure & Planning

Submitted by: Roger Autio, General Manager Infrastructure & Planning

Date: 8/29/2019

General Manager, Infrastructure & Planning, Roger Autio

Facility Maintenance

- At Transfer Station and Lagoon Sturgeon Heights, installation of two gate operators and card readers are done, waiting on internet connection installed by Hybrid Wireless.
- At PSB-GD, shelving upstairs for the Fire Department is done.
- Grande Cache new fire hall: the construction is going well, at the moment we are going to be two weeks behind schedule.
- Grande Cache Facilities: we installed seven cross walk lights throughout GC. We installed three 4x8 Platforms for signs and we placed one 20' sea-can for storage at the Tourism Center. We are looking into upgrade buildings to our MD standards, we are in progress with organizing the annual check on extinguishers, First Aid kits and AED certification, we are in the process of setting up a Janitor Contractor for cleaning offices.
- Ongoing regular maintenance on facilities

Stakeholder Liaison

- Drafted new Drainage Ditch Easements and sketch plans for Gordey drainage ditch on the E1/2 of 1 and the W1/2 of 1 – 70 – 20 – W5M. Met with landowners discussed previous damages, reviewed Easement Agreement, agreed on changes. Will draft new agreements and email to landowners for review.
- Requested Sketch Plans from Sameng for New Fish Creek Drainage ditch Line 1C. Drafting Easements, will contact landowner after sketches are received.

- Land has been acquired for all 2019 and 2020 road projects except NE 32 – 69 – 6 – W6M on RR64 in Grovedale. Have just received revised sketches from WSP, will change acreage on agreements and acquire the land.
- Land has been acquired on all BF's for 2019. Will need to acquire land for emergency replacement required on BF79082 on TWP Rd. 711.
- Drafted documents and sketches for NW 9 – 69 – 21 – W5M Partial Road Closure. Will confirm exact acreages and meet with landowners to sell them the land.
- The Murphy Oil 5-23-65-21-W5 use/construction of Greenview RR212. Ron Pollack went to site August 6, 2019 and sent the attached picture of RR212. No one has checked to see if they have rebuilt the road to MD of Greenview standards as requested. I will follow up to get current status and pictures of the road.
- Continuing to work on approving Roadata oilfield approvals and requests, averaging 2 to 3 hrs a day on Roadata.

Manager, Construction & Engineering, Omar Mohamed

- Goodwin Road Phase – equipment has been mobilized at location stripping on the west side of the road out to the right of way and some of the east. Centerline culvert has been installed and detours are around culvert to maintain traffic flow. Flaggers are present and sign packages are on either side of the construction zone.
- Pre-Construction meeting for Ridgevalley Overlay scheduled for September 4th with overlay to start September 16th as per schedule.
- Budget preparations for the 2020 capital budget has been submitted.
- Bridge file BF78679 on the NE 31 quarter of the Old High Prairie Road is complete except for some erosion control and seeding still to be completed this season.
- Bridge file BF79561 and BF71666 on the NE 13 quarter of the Old High Prairie Road has started construction there are detours setup for these installations.
- Bridge file 75356 located on the Young's Point Road has started their project.
- To date 33 approaches have been installed with day labour forces within Greenview by application.
- Bridge file 77756 on Range Road 200 has been completed. Final Acceptance has not been supplied as there are some deficiencies that require attention. Spent time with the landowner to determine issues that were brought forward. Received call August 28th stating that they were happy with the outcome.
- Held the pre-construction meeting for BF 75354 located 3km North of Crooked Creek. This job was to start August 26th but there was a delay by contractor.
- Lidar has been ordered for the DeBolt drainage and other areas.
- Forestry Trunk Road Phase 4 has been going well, the weather has dampened the timeframe of completion slightly. As of August 26th the project is sitting at 90% completed on the south tie in. Final clean up and installation of erosion control measures remain to be completed.

Manager, Operation, Doug Brown

Operations South

- Hot patching potholes on streets
- Grading all gravel roads
- Line, crosswalk and bullnose painting ongoing
- Garbage picking/cleanup in residential areas
- Cleaning various mudslides on Wanyandie East
- Moved composter at prison
- Cleaned catch basins
- Clean up of alleyways and easements
- Street sweeping
- Cleanup after Death Fest event
- Deep clean shop
- Used oil recycling cleanup
- Brushing near roadways
- Dig hole at landfill for burying weeds
- Clean up of Operations yard and storage areas
- Open and close a few graves at the cemetery
- Replace, repair and add signage on the streets, parks and Co-ops/Enterprises
- Take cardboard to recycling depot in Grande Prairie
- The purchase of the articulating bucket truck for Grande Cache in the amount of \$166,608.75 will be carried over into 2020 as the anticipated delivery is March of 2020

Operations East

- Replace Culverts at the following locations:
 - TWP 724 + RGE 221
 - TWP 700 + RGE 223A
 - TWP 714 + RGE 221
 - Old High Prairie Road north of TWP 734 (NE-35-73-20-W5)
 - TWP 712 + West of RGE RD 210
 - TWP 673A (Anderson Rd) + RGE RD 225
- Ditch cleaning on Old High Prairie Road (NE-35-73-20-W5)
- Continue work behind RidgeValley Arena as weather cooperates
- Athabasca 3 pit reclamation work, re-slope banks
- Road re-gravelling in New Fish Creek area complete, operation is in Valleyview North area presently
- Roadside mowing in RidgeValley, Grovedale, and Sunset House areas. Forestry Trunk Rd and New Fish Creek areas expected to begin early September
- Asphalt Patching underway in Valleyview, Little Smoky, Crooked Creek, and RidgeValley areas
- Ditch cleaning on TWP 724 + RGE RD 221
- Crack sealing and line painting have been completed

Operations West

- Day labour foreman Dwight Goodwin is working in DeBolt area on some drainage projects, culvert installs, and ditch cleaning
- Day labour foreman is on the FTR, Jeff Rodrigue has fixed some re-occurring soft spots on the FTR between Km 60-70 and is now working on KM 103 hill
- Gravelling on the FTR has been put on hold
- Grovedale gravel haul has started
- Both DeBolt and Grovedale parade routes were swept with street sweeper prior to the events
- Calcium program has been completed on FTR. Calcium crew is going over some of the previous applications that need to be redone on the north end of the FTR
- Contract brushing crew is working around the Grovedale area
- Multiple miscellaneous requests are being looked at in the DeBolt, Grovedale and Puskwaskau area by the Supervisor and Coordinators
- Pinto south SML gravel crushing has been completed
- Asphalt patching has started in the Grovedale area on TWP RD 701A and RR73
- Crack sealing and line painting have been completed
- MD operators have been working on ditch cleaning in the Grovedale area in response to miscellaneous work request
- Built hot mix bricks to send to Grande Cache for pavement repairs with hot box/infrared heater

Manager, Environmental Services, Gary Couch

Customer compliments, complaints or concerns:

- A large number of Grande Cache residents have expressed their delight with the new changes at the GC landfill.
- Adjusting the existing Grande Cache Landfill sign to reflect the new fee changes.

Water

- The Grovedale Water Distribution contactor is behind schedule significantly on the project due to the extremely wet construction season to date. Meeting on site tomorrow to discuss solutions/options.
- Waterline extension in Valleyview rural has begun
- Puskwaskau water point is operational now. Water is non potable. Demolition of old building has taken place
- Completed the proper re-installation of the water service line to the EMS building in Grande Cache.

Wastewater

- Successfully desludged Grovedale sewage lagoon and put site back in operation for septic truck dumping.

- Working on complete removal of sludge from Grande Cache sewer retention ponds, then fixing valves in ponds which will allow us to install a pump in Manhole B and can then begin repairs to clarifier.
- Preparing costs for RFD for proposed Sani Dump in DeBolt.
- Hired a company to camera Grande Cache sewer main lines, where there were concerns, and discovered there were no issues with that infrastructure.
- Installing inspection chambers on 2 private sewer lines, as per policy, at two properties with issues in Grand Cache.
- A Creeks crossing sewer service line on Greenview's property has been discovered to be an issue and will address follow up on keeping it clear.

Solid waste

- GRWMC – working on quotes for back-up generator installation. Operations arranged for delivery of needed gravel.
- Working with Fish and Wildlife to change some bins in condominium area to minimize potential bear issues with garbage. Also diligently maintaining electric fencing at Landfill for same reason.
- Waiting on Grande Cache Landfill compactor repairs to transmission, parts have been delayed.
- Completed and received approval of Commercial Waste Bin policy.
- Finalizing numbers for developing a new pit and DeBolt transfer station/landfill, excavation expected next week as budgets will be met.
- Cement pads have been completed at the Puskwaskau Transfer station bin ramps. Looks great. Just graveling and some drainage yet to address.
- Little Smoky Transfer station will be getting some gravel and internal road work as well to complete those upgrades.

Manager, Planning & Development, Sally Ann Rosson

- Reminder to Council to provide your additional comments on the draft Valleyview Intermunicipal Development Plan by September 11, 2019. The adoption of the Plan may be delayed due to vacancy of the Town's CAO.
- Meeting has been tentatively scheduled for Council to review the draft Sturgeon Lake Area Structure Plan on October 16, 2019 (immediately following MPC).
- Working on the preliminary budget preparations for the next 5 years.
- Meeting was held with LCJ Trucking to provide guidance the requirements for zoning to Light Industrial (M-1) District and the necessity to amendment Grovedale Area Structure Plan to allow the business to operate. Being their rezoning application was denied by Council, their only options are to re-apply in 6 months to rezone to Light Industrial (M-1) after November 27, 2019, or move their business.
- Due to drainage issues, the owner/developer is required to provide a lot grading plan to identify and address drainage concerns for new development in the urban/hamlet setting.

- Reviewed the Land Use Amendment Bylaw process with Development Officers to ensure the signed Bylaw is provided to the applicant in a timely manner. The Assessment department must be notified in accordance with the Check List.
- Business Licensing application update and review to ensure urban centres are included in the process and renewal letters are sent prior to their expiry.
- Reviewing and updating the current Agreements for utility notification responses.
- The Utility Right-of-way Easement has been returned to the surveyor for the Grande Cache Fire Hall.
- The following information provides a breakdown of the new applications received in the various development categories:

Monthly Summary of Activity in August 2019		
Type of PLANNING & DEVELOPMENT ACTIVITY		NUMBER OF APPLICATIONS
BUSINESS LICENSES:		2
DEVELOPMENT PERMIT APPLICATIONS:		14
LEASE REFERRALS:		6
LAND USE AMENDMENTS (RE-DESIGNATION):		0
SUBDIVISION APPLICATIONS:		2
APPROACH APPLICATIONS:		3
		Gravel/Asphalt

Following is a detailed listing of development activity for **August 2019:**

BUSINESS LICENSES: 2

B19-241 / TEMPORARY BUSINESS LICENSE / CANADA DUCT LTD. / WARD 9

B19-243 / NW-10-69-6-W6 / HOME OCCUPATION; MINOR / HORNBROOK / WARD 8

DEVELOPMENT PERMITS: 14

D19-228 / LT 1, BLK 1, PLAN 0521294 / ACCESSORY BUILDING; BARN / \$65,000.00 / YOUNG / WARD 8

D19-229 / LT 2, BLK 1, PLAN 0326029 / DWELLING UNIT MODULAR / \$450,000.00 / SPIESS & BADRY / WARD 8

D19-230 / LT 1, PLAN 9320988 / DWELLING UNIT, MANUFACTURED / \$30,000.00 / AUDY / WARD 4

D19-237 / NW-22-73-1-W6 / DWELLING UNIT, MODULAR / \$550,000.00 / PELLERIN / WARD 6

D19-238 / SE-17-72-2-W6 / RECREATION, OUTDOOR PASSIVE; DRIVE-IN / \$10,000.00 / GREENVIEW / WARD 6

D19-239 / SW-2-67-22-W5 / OILFIELD WASTE MGMT FACILITY / \$150,000.00 / 1197667 ALBERTA LTD O/A KNIGHT MEASUREMENT / WARD 2

D19-240 / SW-16-60-2-W6 / 147 PERSON WORK CAMP RENEWAL / JUPITER RESOURCES INC. / WARD 1

D19-242 / 0520146, LT 3, BLK 1 / HOME OCCUPATION; MAJOR / \$5,000.00 / HORNBROOK / WARD 8

D19-244 / LT 1, PLAN 7621701 / DWELLING UNIT, SINGLE DETACHED / \$405,000.00 / HODGES / WARD 8

D19-245 / 7-21-62-5-W6 / 99 HP COMPRESSOR / \$1,000,000.00 / XTO ENERGY CANADA ULC / WARD 8

D19-246 / 5-31-64-4-W6 / 99 HP COMPRESSOR / \$1,000,000.00 / XTO ENERGY CANADA ULC / WARD 8

D19-247 / NE-9-65-5-W6 / WORK CAMP & STORAGE SITE RENEWAL / SEVEN GENERATIONS / WARD 8

D19-248 / LT 1, BLK 2, PLAN 1722320 / SINGLE DETACHED / \$500,000.00 / NELLES & BEAUDRY / WARD 6

D19-249 / LT 1, BLK 2, PLAN 1722320 / ACCESSORY BUILDING SHOP / \$500.00 / NELLES & BEAUDRY / WARD 6

LEASE REFERRALS: 6

L19-231 / NE-31-64-4-W6 / NON-MANUFACTURING CLAY / XTO ENERGY CANADA ULC / WARD 8

L19-232 / NE-3-70-4-W6 / SILICA SAND PRE-CONSULTATION PHASE / 2098849 ALBERTA LTD. / WARD 8

L19-233 / SW-10-70-4-W6 / SILICA SAND PRE-CONSULTATION PHASE / 2098849 ALBERTA LTD. / WARD 8

L19-234 / NW-8-63-4-W6 / POWERLINE-ABOVE GROUND DISTRIBUTION / ATCO ELECTRIC LTD. / WARD 8

L19-235 / SW-36-69-9-W6 / SILICA SAND PRE-CONSULTATION PHASE / 2098849 ALBERTA LTD. / WARD 8

L19-236 / NE-19-69-9-W6 / SAND & GRAVEL PRE-CONSULTATION PHASE / 2202873 ALBERTA LTD. / WARD 8

LAND USE AMENDMENTS: TOTAL 0

SUBDIVISIONS: TOTAL 1

S19-008 / SW-28-69-07-W6 / AGRICULTURAL TWO (A-2) / 7.59 ha / AKERS / WARD 8

GRAVEL APPROACH APPLICATIONS: TOTAL 3

19_015 G / SW-28-69-07-W6 / FARMLAND GRAVEL / AKERS / WARD 8

UNASSIGNED / SW-16-69-08-W6 / FARMLAND GRAVEL / MCMANUS / WARD 8

19_016 / NE-36-71-26-W5 / FARMLAND GRAVEL / LOEWEN / WARD 6

ASPHALT APPROACH APPLICATIONS: TOTAL 0



Council

Claimant

Employee #:
Department:

Claimant	_____
Date	_____
Approved	_____
Date	_____

Employee # :
Department:

Claimant	_____
Date	_____
Approved	_____
Date	_____



Municipal District of Greenview No. 16

NAME: shawn acton Employee # :
 ADDRESS : Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
20-Aug	18:00	20:00	m	sunset house corn boil	44						196.00
21-Aug	18:00	20:30	m	sweat house corn boil	18						196.00
22-Aug	9:00	13:30	m	grwc/invoice review	94						294.00
23-Aug	13:30	18:30	m	presitaion by ag minister	170						294.00
26-Aug	8:00	15:30	m	rcm	94						294.00
26 agu	17:00	19:00	m	valley view draft idp							196.00
28-Aug	12:30	14:30	m	meet with canadian fiber optics	88						196.00
28-Aug	17:30	20:30	m	meeting with minister of service	88						196.00
29-Aug	8:00	18:00	m	nose creek info session	492						454.00
NOTES:				KILOMETER CLAIM				TOTAL			2316.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL		LESS GST			
				\$0.58 per km	1088	631.04		NET CLAIM			2316.00
				\$0.15 per km	1088	163.20					
				SUBTOTAL		794.24		TOTAL CLAIM		3110.24	
				LESS G.S.T.				LESS ADVANCES			
				TOTAL		794.24		AMOUNT DUE (OWING)		\$3,110.24	

Claimant _____ Date _____ Approved _____ Date _____



Council

Claimant	
Date	
Approved	
Date	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 5 Reeve Dale Smith		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
8/26/2019	Regular Council Meeting	
8/28/2019	Other	Met with Canadian Fibre Optics
8/28/2019	Other	Broadband Meeting
9/4/2019	Other	Moody's Crossing Grande Opening
9/4/2019	Other	Strategic Planning
9/8/2019	Other	Red Willow Lodge BBQ



Council

_____	_____	_____	_____
Claimant	Date	Approved	Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Councillor Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
8/26/2019	Valleyview Draft IDP	Reviewed and commented on the draft of the IDP. Consultants were in attendance who drafted the IDP and accepted the feedback.
8/28/2019	Service Alberta Minister	About 15 people were in attendance to have a discussion on the broadband service levels in the region. The minister, local MLA and numerous other councillors as well as a couple of ISP provided feedback to the minister.
9/4/2019	Moody's Crossing Grand Opening	This was an official opening of the recreation area called Moody's Crossing. There were numerous people, descendants of Moody's, administration and councillors in attendance. A lot of positive feedback on the MD's investment in these types of facilities. The only negative to the event, was the condition of the access road into the area. Maybe we need to look at a calcium program on the roads.

Employee #:
Department:

Claimant	_____	_____	_____
Date	_____	Approved	Date

Employee #:
Department:

Duane Didow Claimant	August 30/19 Date	Approved Date
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Employee #:
Department:

Claimant	_____
Date	_____
Approved	_____
Date	_____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Tyler Olsen		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
8/26/2019	Regular Council Meeting	
9/3/2019	Other	Met with new Staff Sergeant
9/4/2019	Other	Moody's Crossing Grande Opening
9/4/2019	Other	Strategic Planning Session