



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday, August 26, 2019

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held Monday, July 22, 2019 to be adopted.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan	13
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 19-827 ICF County of Grande Prairie/ MD of Greenview	419
#7	BUSINESS	7.1 Policy 4022 Commercial Waste Bins	440
		7.2 Grande Cache Business Retention and Expansion Action Plan – Internet Service Delivery	447
		7.3 Proposed Recreation Area at the Narrows	465
		7.4 Canada North Camps Inc. & D.J. Catering Ltd.	482
		7.5 2019 Missed Budget Information	490
		7.6 2 nd Quarter Actual to Budget Report	494
		7.7 Rescind Motion 17.07.581	546

7.8 Grande Cache Minutes 548

#8	MEMBERS BUSINESS REPORTS		
#9	MEMBERS EXPENSE CLAIMS	Ward 2 Councillor Dale Gervais	554
		Ward 3 Councillor Les Urness	555
		Ward 4 Councillor Shawn Acton	556
		Ward 5 Reeve Dale Smith	557
		Ward 6 Councillor Tom Burton	558
		Ward 7 Councillor Roxie Rutt	559
		Division 9 Councillor Duane Didow	561
		Division 9 Councillor Tyler Olsen	562
#10	CORRESPONDENCE	<ul style="list-style-type: none">• Stars of Alberta Volunteer Awards• Thank you from the Falher Friendship Corner Assoc.• CN in your Community Publication Report• Invitation - AB Transportation – 2019 Peace Region Golf Tournament• Athabasca Watershed Council Report	
#11	CLOSED SESSION	11.1 Privileged Information <i>(FOIPP; Section 27)</i>	
#12	ADJOURNMENT		

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, July 22, 2019

1: Reeve Dale Smith called the meeting to order at 9:00 a.m.
CALL TO ORDER

PRESENT	Ward 5 Ward 1 Ward 2 Ward 3 Ward 4 Ward 6 Ward 7 Ward 8 Division 9 Division 9	Reeve Dale Smith Deputy Reeve Winston Delorme Councillor Dale Gervais Councillor Les Urness Councillor Shawn Acton Councillor Tom Burton Councillor Roxie Rutt Councillor Bill Smith Councillor Duane Didow Councillor Tyler Olsen
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Recording Secretary	Denise Thompson Rosemary Offrey Stacey Wabick Roger Autio Lianne Kruger
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ABSENT

#2: MOTION: 19.07.551. Moved by: COUNCILLOR SHAWN ACTON
AGENDA That Council adopt the July 22, 2019 Regular Council Meeting Agenda as presented.

CARRIED

#3.1 REGULAR COUNCIL MEETING MINUTES MOTION: 19.07.552. Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Regular Council Meeting held on Tuesday July 8, 2019 amended.

CARRIED

#3.2 BUSINESS ARISING FROM MINUTES **3.2 BUSINESS ARISING FROM MINUTES:**

#4.0 PUBLIC HEARING **4.0 PUBLIC HEARING**

There were no Public Hearings presented.

6.0 BYLAWS

6.1 MD OF SMOKY RIVER/MD OF GREENVIEW IDP

**BYLAW 19-824
FIRST READING**

MOTION: 19.07.553. Moved by: COUNCILLOR DALE GERVAIS
That Council give First Reading to Bylaw 19-824 "M.D of Smoky River/M.D of Greenview Intermunicipal Development Plan", as amended;

- Add definitions
- Section B change "bordered by four" to "bordered by 6"
- Section F 2) add "one of" after "as"
- Section G 8) a add "one of" preceding the "primary use"
- Section G 19 c add "conservation reserve"
- Remove Section J 2
- Section K 3 change "development or broadband" to "development of broadband"

CARRIED

**BYLAW 19-824
PUBLIC HEARING**

MOTION: 19.07.554. Moved by: COUNCILLOR TOM BURTON
That a Public Hearing for Bylaw 19-824 "M.D of Smoky River/M.D of Greenview Intermunicipal Development Plan" for September 9, 2019 at 10:00 a.m.

CARRIED

6.2 BYLAW 19-825 ICF BIG LAKES COUNTY

**BYLAW 19-825
FIRST READING**

MOTION: 19.07.555. Moved by: COUNCILLOR DALE GERVAIS
That Council give First Reading to Bylaw 19-825 "Big Lakes County/M.D of Greenview Intermunicipal Collaborative Framework" as amended;

- Section C 1) add "Greenview"
- "references to Intermunicipal negotiating committee consistent throughout"
- Request same format as the County of Grande Prairie

CARRIED

6.3 BYLAW 19-827 ICF COUNTY OF GRANDE PRAIRIE/MD OF GREENVIEW

**BYLAW 19-827
FIRST READING**

MOTION: 19.07.556. Moved by: COUNCILLOR ROXIE RUTT
That Council give First Reading to Bylaw 19-827 "County of Grande Prairie/M.D of Greenview Intermunicipal Collaborative Framework" as amended;

- Section 8 clarify decision making power of Council
- Add clause "that neither municipality can commit the other municipality to action without the approval of Council
- Correct address of Greenview

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 GRANDE CACHE FACILITY MAINTENANCE OPERATION BUDGET

**GRANDE CACHE
FACILITY
MAINTENANCE
OPERATION
BUDGET**

MOTION: 19.07.557. Moved by: COUNCILLOR TYLER OLSEN
That Council approve the 2019 Grande Cache Facility Maintenance Operation Budget of \$85,000.00, with funds to come from Operating Contingency Reserve.

CARRIED

MOTION: 19.07.558. Moved by: DEPUTY REEVE WINSTON DELORME
That Council approve the transfer of \$85,000.00 from Operating Contingency Reserves to the Facilities Operating Budget.

CARRIED

7.2 TENDER RESULTS FOR PINTO GRAVEL CRUSHING

TENDER RESULTS

MOTION: 19.07.559. Moved by: COUNCILLOR ROXIE RUTT
That Council award the 2019 tender for crushing, stockpiling, and other work at the Pinto South Pit to Hopkins Construction (Lacombe) Ltd. in the amount of \$567,450.00 with 5% contingency of \$28,372.50, with funding to come from the Operational Road Maintenance Budget.

CARRIED

7.3 TMIP BROWNLEE JOINT RETAINER LETTER

**TMIP BROWNLEE
JOINT RETAINER
LETTER**

MOTION: 19.07.560. Moved by: DEPUTY REEVE WINSTON DELORME
That Council direct Administration to engage Brownlee LLP for joint legal representation for the development of the Tri-Municipal Industrial Partnership (TMIP) legal entity.

CARRIED

7.4 RANGE ROAD 262 AND TOWNSHIP ROAD 713 AND RIDGEVALLEY ARENA PARKING LOT

RIDGEVALLEY
OVERLAY PROJECT

MOTION: 19.07.561. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the recommendation to award Range Road 262, Township Road 713 and Ridgevalley Arena to Knelson Sand & Gravel Ltd. for the Ridgevalley Overlay project in the amount of \$915,352.10, funds to come from the 2019 Capital Budget.

CARRIED

7.5 ALPHABOW ENERGY LTD. TAX PAYMENT PROPOSAL

TAX PAYMENT
PROPOSAL

MOTION: 19.07.562. Moved by: DEPUTY REEVE WINSTON DELORME
That Council take no action on proposed payment schedule from AlphaBow Energy Ltd., for their 2019 property taxes and the waiver of fees, interest, penalties and other cost that may be incurred.

CARRIED

Reeve Smith recessed the meeting at 10:09 a.m.
Reeve Smith reconvened the meeting at 10:20 a.m.

7.6 DEVELOPMENT PERMIT APPLICATION IN A DIRECT CONTROL DISTRICT

DEVELOPMENT
PERMIT
APPLICATION IN A
DIRECT CONTROL
DISTRICT

MOTION: 19.07.563. Moved by: COUNCILLOR TYLER OLSEN
That Council approve development permit application D19-204 for an equipment rental business to operate in the Direct Control DC District located at Lot 12; Block 38; Plan 042 5086; 9807 Hoppe Avenue, Grande Cache, subject to the conditions listed in Appendix A.

CARRIED

7.7 2019 MISSED BUDGET INFORMATION

2019 MISSED
BUDGET
INFORMATION

MOTION: 19.07.564. Moved by: COUNCILLOR SHAWN ACTON
That Council direct Administration to add an additional \$9,921,115.00 to the 2019 Consolidated Budget with funds to come from the Infrastructure Reserves.

MOTION: 19.07.565. Moved by: COUNCILLOR DALE GERVAIS
That Council table motion 19.07.564., 2019 Missed Budget Information until later in the meeting.

CARRIED

7.8 VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY – RCMP MUSICAL RIDE

RCMP MUSICAL
RIDE

MOTION: 19.07.566. Moved by: DEPUTY REEVE WINSTON DELORME
That Council provide a \$1,000.00 sponsorship to the Valleyview and Districts
Agricultural Society to host the RCMP Musical Ride in Valleyview Alberta in 2019,
with funds to come from the Community Services Miscellaneous Grants.

CARRIED

7.9 FARMLAND ACCESS AND APPROACHES

FARMLAND ACCESS
AND APPROACHES

MOTION: 19.07.567. Moved by: COUNCILLOR TOM BURTON
That Council direct Administration to bring forward to the Policy Review
Committee Policy 4002 Farmland Access Roads and Policy 4010 Road Access
Approaches.

CARRIED

LIFTED MOTION

MOTION: 19.07.568. Moved by: COUNCILLOR TOM BURTON
That Council lift tabled motion 19.07.564., 2019 Missed Budget Information.

CARRIED

MOTION: 19.07.564. Moved by: COUNCILLOR SHAWN ACTON
That Council direct Administration to add an additional \$9,921,115.00 to the
2019 Consolidated Budget with funds to come from the Infrastructure Reserves.

DEFERRED MOTION

MOTION: 19.07.569. Moved by: COUNCILLOR TOM BURTON
That Council defer motion 19.07.564., 2019 Missed Budget Information, until the
August 26, 2019 Regular Council meeting to bring back requested information on
reserves.

CARRIED

7.10 COUNCILLOR EXPENSE CLAIMS

COUNCILLOR
EXPENSE CLAIMS

MOTION: 19.07.570. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to add Councillor Expense Claims to future
Council Meeting agendas.

CARRIED

7.11 NITEHAWK ROAD AND HILL MAINTENANCE

**NITEHAWK ROAD
AND HILL
MAINTENANCE**

MOTION: 19.07.571. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to inform Nitehawk that their road and hill maintenance costs will not be funded by Greenview unless it is included in Nighthawk's Operating Budget.

CARRIED

7.12 DEBOLT SENIORS HOUSING

**DEBOLT SENIORS
HOUSING**

MOTION: 19.07.572. Moved by: COUNCILLOR ROXIE RUTT
That Council approve a grant in the amount of \$468,000.00 to Grande Spirit Foundation for the development of infrastructure services on NW12-72-1 W6M to establish seniors housing in the hamlet of DeBolt, with funds to come from Community Service Budget.

CARRIED

**DEBOLT SENIORS
HOUSING -
CONTINGENCY**

MOTION: 19.07.573. Moved by: COUNCILLOR DALE GERVAIS
That Council authorize Administration to transfer \$468,000.00 from Contingency Reserves to Community Services Budget for the development of infrastructure services on NW12-72-1 W6M.

CARRIED

Reeve Smith recessed the meeting at 11:39 a.m.
Reeve Smith reconvened the meeting at 11:45 a.m.

**#5
DELEGATIONS**

5.0 DELEGATIONS

5.1 MR. TODD LOEWEN, MLA CENTRAL PEACE-NOTLEY

Mr. Todd Loewen, MLA Central Peace-Notley, updated Council on spring session in legislature.

Reeve Smith recessed the meeting at 12:11 p.m.
Reeve Smith reconvened the meeting at 1:15 p.m.

Councillor Bill Smith did not return to the meeting following the recess.

MOTION: 19.07.574. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the update from Mr. Todd Loewen, MLA Central Peace-Notley.

CARRIED

7.13 ADVISORY PANEL SELECTION

**ADVISORY PANEL
SELECTION**

MOTION: 19.07.575. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration, Reeve Dale Smith, Councillor Tom Burton and Councillor Shawn Acton to develop a submission to Alberta Energy Regulator Directive XXX Input Submission on behalf of the MD of Greenview.

CARRIED

**#8
COUNCILLORS
BUSINESS &
REPORTS**

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME updated Council on his recent activities, which include;

July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

WARD 2

COUNCILLOR DALE GERVAIS submitted his update to Council on his recent activities, which include;

July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Budget Meeting
Sporting Clay Shoot Planning Committee Meeting

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which include;

July 8, 2019 Regular Council Meeting
5 Year Capital Budget Meeting
Municipal Planning Commission Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Budget Meeting

July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

WARD 5

REEVE DALE SMITH updated Council on his recent activities, which include;
July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Meeting
Tri-Municipal Industrial Partnership Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ
Heart River Housing Foundation – Conference Call

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;
July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Budget Meeting
Tri-Municipal Industrial Partnership Meeting
July 15, 2019 Committee of the Whole Meeting
MD of Greenview Library Board meeting
East Smoky Recreation Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ
5 Year Capital Plan

WARD 8

COUNCILLOR BILL SMITH updated Council on his recent activities, which include;
July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Budget Meeting
Tri-Municipal Industrial Partnership Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
July 8, 2019 Regular Council Meeting
DeBolt Ratepayer BBQ
Municipal Planning Commission Meeting
5 Year Capital Plan Meeting
Tri Municipal Industrial Partnership Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

MOTION: 19.07.576. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to sponsor three (3) runners, for a total of \$1,500.00, for the Philip J Currie Dinosaur Race with funds to come from the Community Services Miscellaneous Grants.

CARRIED

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
July 8, 2019 Regular Council Meeting
July 15, 2019 Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

**MEMBERS
BUSINESS**

MOTION: 19.07.577. Moved by: COUNCILLOR TOM BURTON
That Council accept the Members Business for information.

CARRIED

**#9CORRESPONDEN
CE**

9.0 CORRESPONDENCE

**COUNCIL
CORRESPONDENCE**

MOTION: 19.07.578. Moved by: COUNCILLOR DUANE DIDOW
That Council accept the correspondence for information, as presented.

CARRIED

**#10 CLOSED
MEETING**

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.07.579. Moved by: COUNCILLOR DALE GERVAIS
That the meeting go to Closed Session, at 2:16 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(FOIPP; Section 16)

OPEN SESSION

MOTION: 19.07.580. Moved by: COUNCILLOR DALE GERVAIS
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:45 p.m.

CARRIED

MOTION: 19.07.581. Moved by: COUNCILLOR SHAWN ACTON
That Council direct Administration to pay Foster Park Brokers Inc. \$10,682.00 for insurance premiums, funds to come from Professional and Special Services.

CARRIED

11.0 ADJOURNMENT

#11
ADJOURNMENT

MOTION: 19.07.582. Moved by: COUNCILLOR ROXIE RUTT
That this Regular Council meeting adjourn at 2:46 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



August 26, 2019
Bylaw No. 19-815 Public Hearing
Tri-Municipal Industrial Partnership Area Structure Plan
Background Information

PROPOSAL

Administration has received an Area Structure Plan for the proposed Tri-Municipal Industrial Partnership (TMIP). The Area Structure Plan is a collaborative attempt by TMIP and the Alberta Ministry of Environment and Parks to coordinate the orderly development of industrial services in a manner that supports Provincial and Municipal economic, social, and environmental priorities.

The first reading of the original Area Structure Plan was adopted and amended to exclude Grazing Leases on April 23, 2019, by motion 19.04.315.

BACKGROUND

An Area Structure Plan provides a framework for the subsequent subdivision and development of an area of land within a municipality. An Area Structure Plan further describes the sequence of development anticipated for the lands, the land uses proposed for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning Commission members and Council.

The proposed Area Structure Plan area is located on Crown land within Greenview, approximately 40 km south of the City of Grande Prairie. The plan area is currently 55 square kilometres. The plan area is currently zoned Crown Land (CL) District. Alberta Highway 40 passes through the plan area. CN owns and operates a rail line that passes through the plan area.

The proposal would enable the expansion of the district's efficient use of the region's potential as a global energy hub and heavy eco-industrial district that attracts international investment and showcases innovation, value-added processing, and supporting infrastructure. The plan is structured to take advantage of the area's location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Future development will maximize railway service to enable a world-class eco-industrial district. Two primary land use designations are used in the plan: Heavy Industrial – General; and Heavy Industrial – Rail-Oriented. The area designated as Utility Area will accommodate water infrastructure requiring direct access to the river, while areas designated as Natural Features strive to ensure that the District maintains an ecological network.

STAKEHOLDER COMMUNICATIONS AND ENGAGEMENT

The plan had three phases of stakeholder engagement and two phases of public consultation. The stakeholder engagement process involved two separate groups: the Stakeholder Working Group and the Technical Advisory Committee. The Stakeholder Working Group (SWG) was comprised of representatives from TMIP, industry, First Nations, Métis Settlements, financial institutions, and utility providers.

The Technical Advisory Committee (TAC). The TAC was comprised of members representing the Government of Alberta (the Province) and Municipal proponents of the TMIP, including Alberta Environment and Parks, Alberta Economic Development and Trade, Alberta Aboriginal Consultation Office, Alberta Agriculture and Forestry, Alberta Energy, Alberta Energy Regulator, Alberta Culture and Tourism, and Municipal District of Greenview.

Public engagement phases were scheduled around project milestones. The first phase, comprising one session in the hamlet of Grovedale and one in the County of Grande Prairie, provided attendees with an overview of the purpose and intent of the plan, the opportunities and constraints analysis, and the preliminary developable areas concept. The second phase occurred after completing the draft Plan. This afforded participants with an opportunity to offer feedback on the draft Plan and influence final revisions.

DISCUSSION

Part 1 Recommendations for changes to the ASP

Administration (Planning & Development Department) makes the following recommendations in regard to the specific policies identified below.

- a. Recommend siting commercial greenhouses in close proximity to geothermal and water supply.
- b. Recommend removing the reference to the MDP in policy 3.2.2 as the Municipal Development Plan of the MD of Greenview (the “MDP”) has the higher authority than the ASP. Section 638(2) of the Municipal Government Act provides that if there is a conflict or inconsistency between a municipal development plan and an area structure plan, the municipal development plan prevails.
- c. Recommend addressing the inconsistencies regarding setback requirements from the top-of-bank of the Smoky River. Policy 3.6.2.2 requires a 100 metre setback while policy 7.2.2 requires a 200 metre setback.
- d. Recommend a 100 metre development setback from the right-of-way of Highway 40, rather than the centre line of Highway 40 as per policy 4.2.1.
- e. 5.2.2.3 Is Greenview constructing a waste water system? If so, please advise Environmental Services so they are aware and can budget appropriately.
- f. Recommend removal of policy 7.2.1 (c). Greenview does not receive wetland compensation as it is not within our jurisdiction. Wetland matters are dealt with at the provincial level.
- g. Recommend policy 8.2.2 be changed from “may be required” to “will be required” as it is in the final sentence of the introductory paragraph for this section.
- h. Recommend outlining the development staging options for developments which do not require rail (section 9.5 Development Staging). As it is currently written, these developments would be located in stages 1 or 2 until these are developed.

- i. 9.7.1.2 “The Plan will inform public land sale considerations.” Clarity is required, to know what is this actually referencing?
- j. Recommend reviewing the plan every 5 years instead of the 10 year timeline in policy 10.3.1.5.
- k. Recommend the TMIP ASP make reference to and highlight the need for Minor Area Structure Plans, as per Greenview policy 6001.
- l. Recommend mapping include legal land locations for easy of reference.
- m. Recommend referring to the municipality as “Greenview” rather than “the MD”.
- n. Recommend clarifying within the plan that the properties to be developed shall be titled and rezoned.

Part 2 Comments in regard to the ASP

Administration (Planning & Development Department) provides the following comments in regard to the wording of the ASP.

- a. It is to be noted the land within the ASP plan area must be rezoned to accommodate the planned activities and development. Any rezoning will be conducted in accordance with the requirements of the Municipal Government Act.
- b. It is to be noted a new land use district, possible M-3 Industrial/Heavy Industrial Rail–Oriented uses must be added to the Land Use Bylaw to accommodate the planned activities and development. Any change to the MD’s Land Use Bylaw will be done in accordance with the requirements of the Municipal Government Act.
- c. There are a number of typos to be corrected before it is adopted.

Part 3 Comments in regard to concerns raised about the ASP at the Public Hearing on June 24, 2019

During the public hearing held on June 24, 2019, concerns were raised regarding the ASP.

The first concern centred on the public hearing process and the concern that Council heard information about the ASP outside of the public hearing process. Administration (Planning & Development) understands that Council has determined that it will re-open the public hearing on August 26, 2019. Re-opening the public hearing will permit any person wishing to make a presentation the opportunity to do so.

The second concern raised was that the ASP is contrary to the MDP, and in particular, section 2.5.2, section 8.3.1 and section 8.3.2. Section 2.5.2 of the MDP states:

Protection of Water

2.5.2 Greenview shall not approve development that will negatively affect surface water bodies and groundwater quality and quantity. In order to ensure the protection of surface water, groundwater and alluvial aquifers, the following provisions shall apply:

(a) Sand and gravel operations shall be required to submit, prior to an application being considered for approval, a hydrogeological assessment prepared by a qualified engineer to confirm the depth of the aquifer and identify mitigative measures that will be undertaken to ensure that the integrity of the alluvial aquifer will not be compromised by pit activities;

(b) Industrial development that has the potential to impact surface water quality or groundwater quality or supply shall not be allowed unless a hydrogeological assessment prepared by a qualified engineer demonstrates that surface water bodies and groundwater will not be negatively affected.

Land Uses on Crown Land

8.3.1 Lands within the Crown Land Policy Area are primarily reserved for resource management, grazing, recreation, environmental protection, recreation and tourism, and associated activities.

Review of Development Proposals

8.3.2 When reviewing proposals for development on Crown land, consideration shall be given to the following:

- (a) Adjacent land uses;
- (b) Provision of water, sewer, and emergency and community services;
- (c) Access; and
- (d) Environmental impacts

Administration (Planning & Development) has reviewed these provisions. Policy 2.5.2 and Policy 8.3.2 provide direction for development and considerations for the future development. The ASP creates a framework within which future development can occur, but does not authorize the specific development. Administration (Planning & Development) does not see an express conflict between the MDP and the ASP.

Policy 8.3.1 provides a general direction that the lands are primarily reserved for resource management, as well as other activities. The focus of the ASP is to attract specific heavy industrial uses such as those associated with methane gas, urea fertilizer, and amine gas, and other gas processing facilities” (see section 1.1 of the ASP), as the ASP seeks to take advantage of the Montney formation, one of the largest natural gas plays in North America (see section 1.2 of the ASP). Administration (Planning & Development) does not see a conflict between Policy 8.3.1 (resource management) and the ASP (which seeks to manage the resource of natural gas.

The third concern was in regard to the need for consultation and possible accommodation flowing from the Honour of the Crown corollary to section 35 of the *Constitution Act, 1982*.

The ASP is statutory plan under section 616dd of the MGA. The ASP is adopted by Council by bylaw under to section 633 of the MGA. Municipal bylaws reflect the broad discretion provincial legislators have traditionally accorded to municipalities engaged in delegated legislation. Municipal councillors passing bylaws fulfill a task that affects their community as a whole and is legislative rather than adjudicative in nature. The adoption of an ASP by bylaw does not require the municipality to undertake any of the projects referred to. The ASP further provides in policy 3.4.2.1 that individual projects will require approvals, subject

to the applicable regulatory processes and in compliance with Federal, Provincial, and Municipal requirements.

As regards consultation and possible accommodation flowing from the Honour of the Crown corollary to section 35 of the *Constitution Act, 1982*, the ASP in this case states:

9.8 Consultation

Before development approval, industrial proponents have to meet consultation requirements in accordance with the Municipal Government Act and Greenview. Additionally, First Nations and Métis Settlements whose treaty rights, traditional uses, or harvesting may be impacted must be consulted in accordance with the Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource.

The Government of Alberta's policy on consultation with First Nations on land and natural resource management, 2013 provides that project proponents who have procedural aspects delegated to them by Alberta's Consultation Office may include municipal governments requiring Crown (i.e., provincial) approval of a project. A similar provision exists within *The Government of Alberta's policy on consultation with Metis settlements on land and natural resource management, 2015*. Here, the Council has sole authority to enact a bylaw adopting the ASP. No provincial approval is required for the ASP.

Alberta's Aboriginal Consultation Office did direct TMIP to consult with Horse Lake First Nation, Sucker Creek First Nation, and Gift Lake Metis Settlement on approvals required under the *Public Lands Act*. The ASP states:

9.8 A First Nations and Métis Settlements consultation process was initiated in accordance with Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

The consultation process undertaken by TMIP merged the consultation obligations under the MGA with those under Alberta Policy.

It became clear during this process that approvals under the *Public Lands Act*, if any, would follow after the adoption of the ASP; and that Alberta Environment and Parks (AEP) would take the lead in Aboriginal consultation in relation to taking up of Crown lands within the ASP boundaries.

The ASP states:

9.7 Allocation of Public Land

The *Public Lands Act* and *Public Lands Administration Regulation* regulate the disposition of Crown land. This is administered by Alberta Environment and Parks (AEP) and the Alberta Energy Regulator (AER).

On March 19, 2019, AEP wrote to Horse Lake First Nation, Sucker Creek First Nation, and Gift Lake Metis Settlement. These letters stated in part:

We understand that the Tri-Municipal group and their planning consultants have been engaging with your Nation [or Metis Settlement] on this initiative as well as with other stakeholders and the public. Based on these discussions I am aware they have adjusted the lands in question to address inoperable slopes, watercourse buffers and avoid wildlife resource values.

Although the approval of the Area Structure Plan resides with the municipality, the removal of lands must follow departmental processes. This letter is to advise you that Alberta Environment and Parks will be consulting with your Metis Settlement regarding the potential future removal of lands identified as part of the Area Structure Plan.

On June 17, 2019, TMIP's consultant wrote to Horse Lake First Nation, Sucker Creek First Nation, and Gift Lake Metis Settlement, clarifying this change. These letters states in part:

As a municipally driven process, the approval of the ASP resides with the local municipal government (in this case the Municipal District of Greenview). However, any future removal of lands identified in the ASP must follow provincial land management processes. As such, while the ASP itself does not typically generate Duty-to-Consult requirements, the removal of Crown lands does trigger those requirements. As indicated in a letter dated March 19, 2019 to HLFN from Andrew Goldberg, Approvals Manager, Alberta Environment and Parks (AEP), once the ASP is approved at the municipal level, AEP will consult with HLFN with respect to the potential future removal of lands identified in the ASP. (underlining added)

Horse Lake First Nation responded to this, stating, in part: "We do not agree that because the approval of the ASP resides with local government no duty to consult arises. In the strategic development of the ASP the local government is acting as a designate of the Crown."

It is therefore possible that one or more Aboriginal groups may bring a legal challenge to the bylaw adopting the ASP on the basis that a municipal government owes a duty to consult in relation to the ASP, and that it was not fulfilled.

Should such litigation arise, the Courts will be called upon to determine whether duty to consult flowing from the Honour of the Crown corollary to section 35 of the *Constitution Act, 1982*, applies to the adoption by Council of an areas structure plan via a bylaw pursuant to section 633 of the MGA. This issue is not settled in Alberta.

The following considerations are germane to this question:

- The Supreme Court of Canada has recently held that the duty to consult does not apply to legislative action: *Mikisew Cree First Nation v. Canada (Governor General in Council)*, [2018] 2 SCR 765, 2018 SCC 40 (CanLII). It is settled law that the adoption of an ASP by bylaw is delegated legislative action.
- Provincial policy does not attach the duty to consult to municipal governments except where Crown (i.e. provincial) approval of a project is required. No provincial approval of the bylaw adopting the ASP is required.

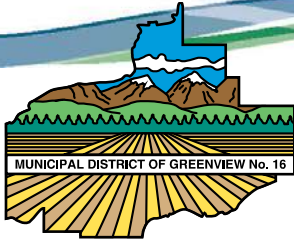
- No Crown land will be taken up before direct consultation with Aboriginal groups by AEP, at later stages of the planning and development process. Therefore, it is premature to assess the adequacy of the Aboriginal consultation initiated by TMIP and now to be conducted by AEP.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

Letters dated July 18th, giving notice of the Public Hearing regarding Bylaw 19-815 were sent to Gift Lake Metis Settlement, Horse Lake First Nation, Sucker Creek First Nation and Sturgeon Lake Cree Nation. A typographical error was noticed from the letters dated July 18th and administration corrected and resent letters on July 29th, 2019. Written submission was received from Sturgeon Lake Cree Nation and has been provided to Council.

On July 29, 2019 notice of the Public Hearing was posted to Greenview's corporate website and the Grovedale electronic sign. On July 26, August 2 and August 9 notice of the Public Hearing was advertised in the Daily Herald Tribune and on August 7 notice of the Public Hearing was advertised in the Valleyview Town & Country. No concerns were received.

On July 30, 2019 notice of the Public Hearing was emailed to the following stakeholders: Aseniwuche Winewak Nation, ATB Financial, ATCO, Canadian National Railway, Canadian Natural Resources Ltd., Canfor, Devco-Side Group, Grande Prairie & District Chamber of Commerce, Grande Prairie Regional College, Nauticol Energy, Norbord, Pembina Pipeline Corp., Shell, Leaseholders, and Weyerhaeuser. An email was sent to Aquatera Utilities Inc. on July 30th, however an undeliverable message was received. A follow-up message was sent August 19th to Aquatera with a confirmation receipt of successful delivery. No concerns were received from any of the stakeholders.



**BYLAW NO. 19-815
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, Section 633 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to adopt an Area Structure Plan

Therefore, the Council for the M.D. of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That this bylaw may be cited as the Tri-Municipal Industrial Partnership Area Structure Plan.
2. That the Tri-Municipal Industrial Partnership Area Structure Plan attached hereto forms part of this bylaw.
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 23rd day of April, A.D., 2019.

Read a second time this ____ day of _____, A.D., 2019.

Read a third time and passed this ____ day of _____, A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Tri-Municipal
Industrial Partnership

AREA STRUCTURE PLAN

Final Draft | May 2019

Acknowledgments

Municipal Partners Tri-Municipal Industrial Partnership
Municipal District of Greenview
County of Grande Prairie
City of Grande Prairie

Provincial Partners Alberta Environment and Parks

Working Groups Technical Advisory Committee
Stakeholder Working Group

Project Consultants PTAG Inc.
O2 Planning + Design Inc.
Helix Engineering Ltd.

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1 INTRODUCTION

The Tri-Municipal Industrial Partnership (TMIP) is created by the Municipal District of Greenview (Greenview), the County of Grande Prairie, and the City of Grande Prairie to develop a world-class, heavy eco-industrial district (the District). The District is entirely located within Greenview and will focus on attracting specific heavy industrial uses such as those associated with methane gas, urea fertilizer, amine gas, and other gas processing facilities.

This Area Structure Plan (the Plan) is a collaborative attempt by TMIP and the Alberta Ministry of Environment and Parks (AEP) to coordinate the orderly development of industrial services in a manner that supports Provincial and Municipal economic, social, and environmental priorities.

- Support the creation of long-term employment growth and opportunities for residents, communities, First Nations, and Métis Settlements; and
- Create an ordered pattern of development that integrates industry, nature, and people.

1.1 Purpose and Intent of the Plan

The Plan provides a land use, infrastructure, and policy framework to attract future industrial activities to the plan area and allow for more effective coordination of industrial activities and management of impacts.

The Plan presents a vision for the development of a world-class heavy eco-industrial district in Greenview. The Plan provides a framework and supporting policies that:

- Chart a course for the development of a world-class heavy eco-industrial district;
- Showcase the region's untapped potential, paving the way for services and infrastructure where heavy industry is interested in investing;

Figure 01: Regional Context

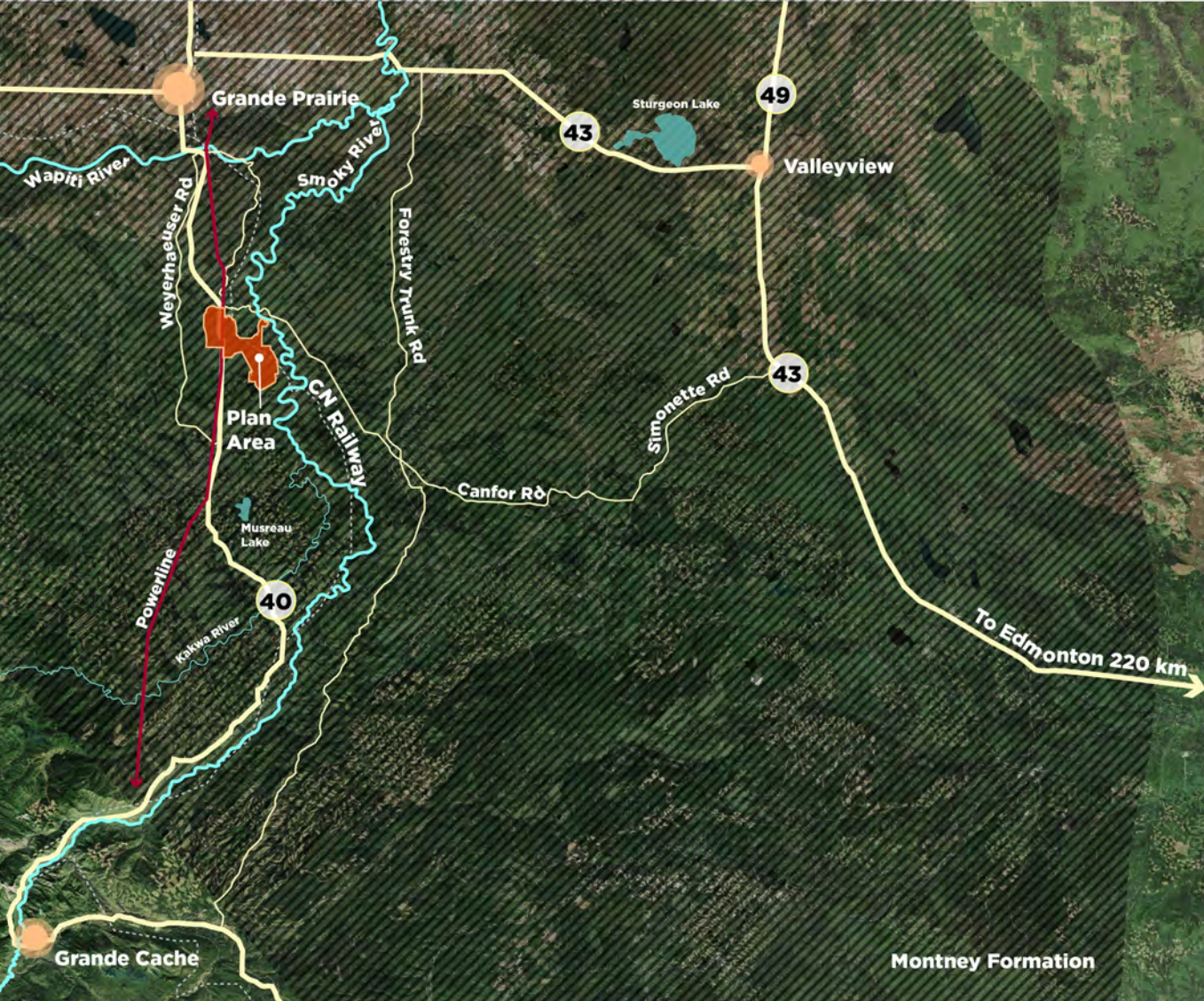


Figure 02: Plan Area Context



- | | | | |
|---------------|----------------------|----------|------|
| Plan Area | Powerline | Pipeline | Well |
| Grazing Lease | Aggregate Extraction | Landfill | |

1.2 Plan Area Context

The plan area is entirely situated on Crown land within Greenview, approximately 40km south of the City of Grande Prairie ([Figure 1 – Regional Context](#)). An area of 325 square kilometres was identified as the preliminary study area. Through an opportunities and constraints analysis and with feedback from the public and other stakeholders ([see Background Report](#)), the plan area was reduced to approximately 75 square kilometres ([Figure 2 – Plan Area Context](#)).

The plan area is well connected by road and rail to the region and beyond. Alberta Provincial Highway 40 passes through the plan area, connecting the City of Grande Prairie with the hamlet of Grande Cache, and CN owns and operates a rail line that passes through the plan area that connects the City of Grande Prairie to the CN Mainline. Additionally, Alberta Provincial Highway 43 connects the City of Grande Prairie to the City of Edmonton, accounting for part of the CANAMEX trade corridor, a transportation network that runs through Greenview and connects local businesses to international markets.

The Plan takes advantage of the Montney formation, one of the largest natural gas plays in North America. Furthermore, the area is served by pipeline infrastructure. The Smoky River is located to the east of the plan area and represents a future water source for industrial activities. A power transmission corridor partially bisects the plan area north-south, facilitating the provision of power. For a full description of plan area attributes, see the [Background Report](#).

1.3 Community Consultation

Community consultation played a vital role in the development of the Plan from project start up to final adoption. Developing the Plan involved three phases of stakeholder engagement and two phases of public consultation.

The stakeholder engagement process involved two separate groups, each playing a pivotal role in shaping the Plan. The Stakeholder Working Group (SWG) comprised representatives from TMIP, industry, First Nations, Métis Settlements, financial institutions, and utility providers. At each meeting, the SWG was presented with updates on project progress and given the opportunity to provide feedback.

The Technical Advisory Committee (TAC) provided a forum for feedback, guidance, and advice to the project team at crucial points throughout the planning process. The TAC was comprised of members representing the Government of Alberta (the Province) and Municipal proponents of the TMIP, including:

- Alberta Environment and Parks
- Alberta Economic Development and Trade
- Alberta Aboriginal Consultation Office
- Alberta Agriculture and Forestry
- Alberta Energy
- Alberta Energy Regulator
- Alberta Culture and Tourism
- Municipal District of Greenview

Public engagement phases were scheduled around project milestones. The first phase, comprising one session in the hamlet of Grovedale and one in the County of Grande Prairie, provided attendees with an overview of the purpose and intent of the plan, the opportunities and constraints analysis, and the preliminary developable areas concept. The second phase occurred after completing the draft Plan. This afforded participants with an opportunity to offer feedback on the draft Plan and influence final revisions. For a complete engagement summary, refer to the [Engagement Summary](#).

A First Nations and Métis Settlements consultation process was initiated in accordance with Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

2 VISION + PRINCIPLES

2.1 Vision Statement

Built on a framework of regional partnerships, further expanding the District's efficient use of the region's potential as a global energy hub and heavy eco-industrial district that attracts international investment and showcases innovation, value-added processing, and supporting infrastructure.

By incorporating the principles of industrial ecology, the District balances environmental, economic, and social considerations to become a world-class heavy eco-industrial district.

2.2 Planning and Development Principles

Seven principles were developed in response to feedback received from project partners, stakeholders, and the public. These principles guide the Plan towards the achievement of a world-class heavy eco-industrial vision.

SUSTAINABILITY: Provide an ordered pattern of development that is compact, well connected, and flexible to accommodate the needs of industry while managing environmental, economic, and social impacts in the region.

EFFICIENCY: Plan, design, and build with ease of business operations, inter-business cooperation, sharing of resources, and reduction of waste disposal in mind.

CONNECTIVITY: Strive for the efficient and safe movement of people, goods, and information between businesses, communities, the region, and beyond while mitigating potential traffic impacts.

COMPATIBILITY: Locate land uses and facilities to maximize opportunities for exchanging material wastes, energy, water, and information.

INNOVATION: Promote, attract, and retain industrial investors that are leaders in eco-industrial activities, gas processing, and product innovation.

CONSERVATION: Identify opportunities and implement innovative practices for managing impacts, including water and habitat conservation, energy generation and distribution, and stormwater management.

COLLABORATION: Collaborate with First Nations, Métis Settlements, the Province, surrounding communities, and industrial partners in the planning, development, and operation of the District.

3 LAND USE

The Plan ([Figure 3 – Land Use Plan](#)) is structured to take advantage of the area’s location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use designations are used: **Heavy Industrial – General**; and **Heavy Industrial – Rail-Oriented**. Additionally, the area designated as Utility Area will accommodate water infrastructure requiring direct access to the river, while areas designated as **Natural Features** strive to ensure that the District maintains an ecological network. [Appendix B](#) provides a summary of proposed land uses.

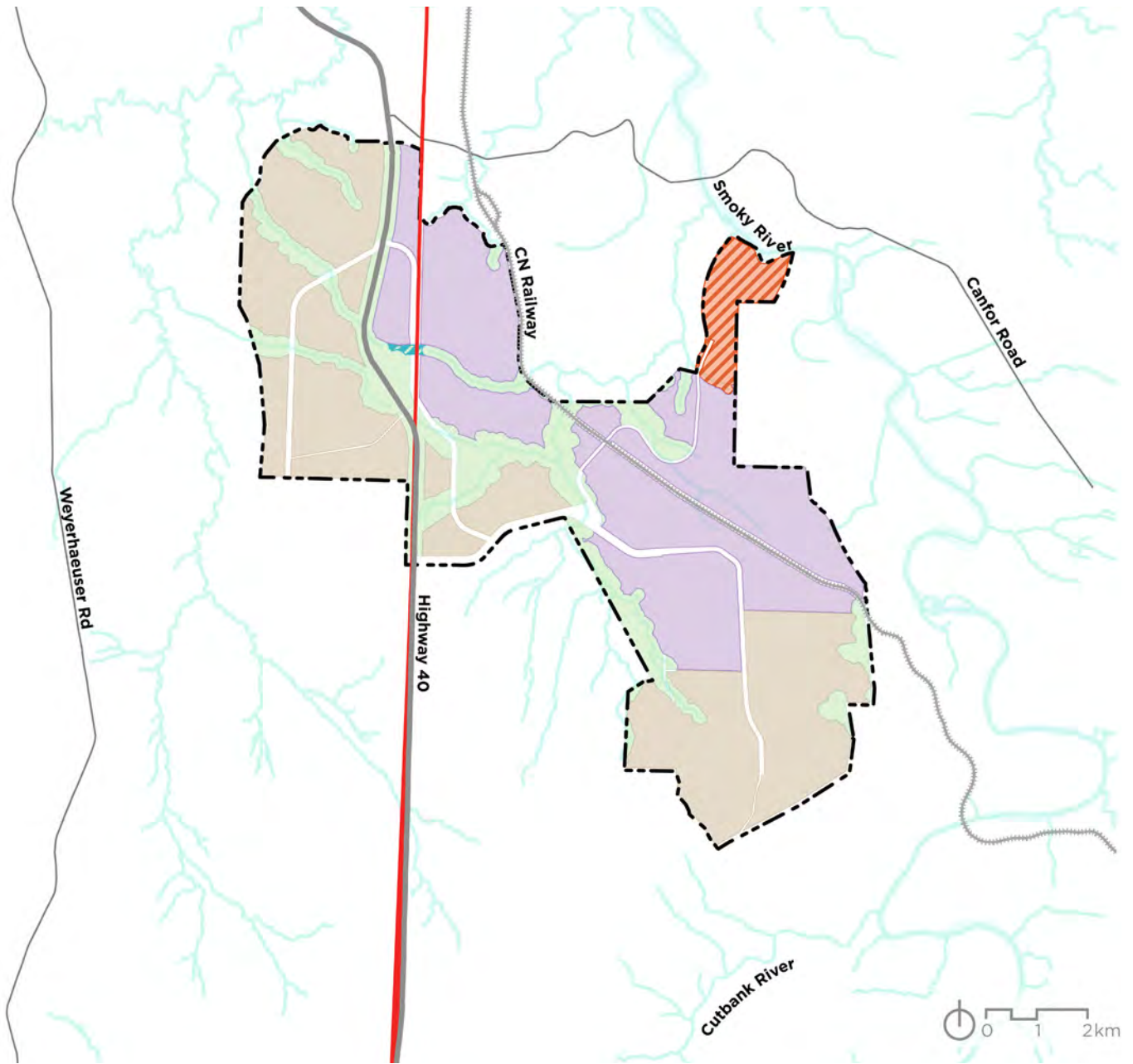
The Plan was developed with careful consideration of the plan area context, the opportunities and constraints identified for the plan area, and the Vision and Planning and Development Principles developed with input from Public consultation, the Technical Advisory Committee, and the Stakeholder Working Group ([see Background Report](#)).

The objectives and policies on the following pages apply to the entire plan area.

3.1 Objectives

- 3.1.1** To direct future heavy industrial development to the plan area.
- 3.1.2** To create an ordered pattern of development that integrates environmental sustainability, economic efficiency, and social well-being.
- 3.1.3** To provide clarity for industrial proponents and showcase the value of co-locating near the existing feedstock.
- 3.1.4** To attract heavy industrial activities that benefit from co-location and are interested in pursuing eco-industrial initiatives.

Figure 03: Land Use Plan



- | | |
|--|--|
|  Plan Area |  Heavy Industrial - General |
|  Powerline |  Heavy Industrial - Rail Oriented |
|  Watercourse |  Natural Features |
|  Watercourse Connection |  Utility Area |

3.2 Compliance Policies

3.2.1 The Plan is intended to align with Greenview's Municipal Development Plan (MDP).

3.2.2 Where policies in the Plan conflict with those found in the Land Use Bylaw (LUB), the Plan shall be used as the basis for LUB updates.

3.2.3 Requirements within the Plan shall apply to new development or development expansions only. The Plan is not intended to impede existing operations and takes into consideration development that existed before the adoption of this Bylaw. Properties to be developed shall be titled and rezoned.

3.2.4 Future development must conform to the objectives and policies of the applicable land use area.

3.2.5 Additional Minor Area Structure Plans may be required in accordance with Greenview policy 6001.

3.3 General Policies

3.3.1 Industry will ensure quality development through the siting and design of buildings, landscape treatment, location and screening of storage and parking areas, and the appropriate scale and design of signage that recognizes the surrounding natural and/or industrial setting of the area.

3.3.2 Greenview will work in partnership with the Province, First Nations, Métis Settlements, and other key stakeholders towards the effective and efficient development of lands by following the policies of this Plan.

3.3.3 Greenview will support the identification, compilation, and maintenance of information with respect to cultural and environmental values located within the District.

3.3.4 Greenview will consider the impacts development applications may have on traditional resource uses, for instance, hunting, fishing, and trapping and will refer to Alberta Culture and Tourism and the Aboriginal Consultation Office as needed.

3.3.5 Through the subdivision process, Greenview will collect cash-in-lieu of Municipal Reserve entitlement.

3.4 Heavy Industrial – General

The Heavy Industrial – General lands refer to the areas not located adjacent to existing rail or proposed rail network extensions (**Figure 3 – Land Use Plan**). Anticipated uses within **Heavy Industrial – General** include petrochemical facilities; value-added processing facilities; and associated uses such as local power generation and water treatment facilities.

3.4.1 Objectives

3.4.1.1 To accommodate heavy industry that does not require direct access to rail.

3.4.1.2 To accommodate heavy industry in an environmentally sound, economically efficient, and socially responsible manner.

3.4.1.3 To ensure the trustworthy stewardship of sensitive environmental and culturally significant features.

3.4.2 Policies

3.4.2.1 Individual projects will require approvals, subject to the applicable regulatory processes and in compliance with Federal, Provincial, and Municipal requirements.

3.4.2.2 Industrial activities will comply with all Alberta Environment and Parks, and Alberta Energy Regulator regulations, approval conditions, and codes of practice.

Standards and guidelines such as those pertaining to surface water quality guidelines, discharge to the Smoky River, and maintenance of airshed will also be followed.

3.4.2.3 Industrial services that accompany heavy industrial activities, such as co-generation power units, must comply with Alberta Environment and Parks in a manner similar to policy 3.4.2.2.

3.4.2.4 Land uses that conflict with heavy industrial operations are not permitted.

3.4.2.5 Operations camps are strongly discouraged.

3.4.2.6 Agricultural and forestry uses, including but not limited to harvesting, grazing, cropping, and feed lots are supported.

3.4.2.7 Encourage agricultural and forestry operations to work with adjacent industrial developments to define mutually beneficial operating procedures.

3.5 Heavy Industrial – Rail-Oriented

Maximizing rail access is vital to the marketability of industrial operators with shipping needs. Given the limited supply of land capable of accommodating rail, industrial development must prioritize the development of spurs from the existing CN rail line. Doing so ensures that the potential for rail access is maximized for as many future industrial proponents as possible.

The **Heavy Industrial – Rail-Oriented** lands are located on either side of the existing CN rail line. The opportunities and constraints analysis (see [Background Report](#)) revealed the lands that can accommodate potential rail spurs. The **Heavy Industrial Rail-Oriented** lands include these areas in addition to lands that are adjacent to proposed rail extensions. In doing so, the lands capable of accommodating rail are intended to prioritize industrial activities that require rail access.

3.5.1 Objective

3.5.1.1 To accommodate heavy industry that requires direct access to rail.

3.5.2 Policies

3.5.2.1 Policies established for **Heavy Industrial – General** shall apply to **Heavy Industrial – Rail Oriented**.

3.5.2.2 Industry is required, through the approvals process, to demonstrate their requirements for rail access, to the satisfaction of the Development Authority.

3.5.2.3 Greenview will work with CN rail to identify additional rail extensions, beyond those identified in the proposed rail network.

3.5.2.4 The potential for rail spurs must be considered as part of the development of the area and the system of local roadways.

3.5.2.5 Subdivision patterns and roadway designs that restrict the extension of rail service are prohibited.

3.5.2.6 Greenview will encourage industry to collaborate in the development of a central storage and distribution facility, located adjacent to the existing CN rail line.

3.6 Utility Area

For heavy industrial activities to be viable, access to the Smoky River is required. As such, the Plan includes a **Utility Area** in the east of the plan area to provide for river access ([Figure 3 – Land Use Plan](#)). The expectation is for this area to accommodate water storage and related infrastructure. A precise water intake location will be identified upon the completion of the necessary Provincial studies. Given its central location in the plan area, a preliminary assessment suggests this as the ideal location for water intake, pumphouse, and storage.

3.6.1 Objectives

3.6.1.1 To allow access to the Smoky River to provide future industrial activities with water.

3.6.1.2 To accommodate low impact accessory uses that require direct access to the river.

3.6.2 Policies

3.6.2.1 Allow for activities licensed for direct access to the river (intakes, pump stations, outfalls, water storage, treatment, groundwater return pumps, and pipelines).

3.6.2.2 Maintain a minimum 200 metre development setback from the top-of-bank of the Smoky River to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

3.7 Natural Features

Achieving the eco-industrial vision for the plan area involves respecting sensitive natural features, maintaining an ecological network, and providing opportunities for wildlife movement. The Plan will accomplish this by minimizing potential impacts to the Smoky River and its tributaries, other water courses, wetlands, prospective wet areas, potential connections, and other natural assets.

The **Natural Features** areas identified in **Figure 3 – Land Use Plan** constitute the majority of the plan area's watercourses with 100 metre development setbacks applied from top-of-bank. Additionally, 130 metre setbacks have been applied from the centre line of the existing Highway 40 right-of-way in accordance with policy 4.2.1. This is to accommodate future twinning of the highway and to provide a visual buffer for travelers on the highway.

Further, the opportunity and constraints analysis (see **Background Report**) revealed the potential for areas of historical and cultural significance within the plan area. As

these areas tend to follow major watercourses, maintaining a 100 metre development setback from the top-of-bank significantly reduces the potential for impact.

3.7.1 Objectives

3.7.1.1 To ensure that sensitive environmental features are identified and preserved throughout the plan area.

3.7.1.2 To identify opportunities for wildlife movement and maintain an ecological network.

3.7.1.3 To identify and conserve environmental, traditional resource, and historic areas.

3.7.1.4 To maintain opportunities for recreational and traditional uses such as hunting, fishing, and trapping.

3.7.2 Policies

3.7.2.1 Natural Features shall, to the greatest extent possible, remain undisturbed.

3.7.2.2 The **Watercourse Connection**, indicated in **Figure 3 – Land Use Plan**, shall provide additional connectivity within the system of Natural Features for wildlife movement and permeability.

3.7.2.3 Maintain a 100 metre development setback from the top-of-bank of all watercourses designated as **Natural Features**, to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

4 TRANSPORTATION

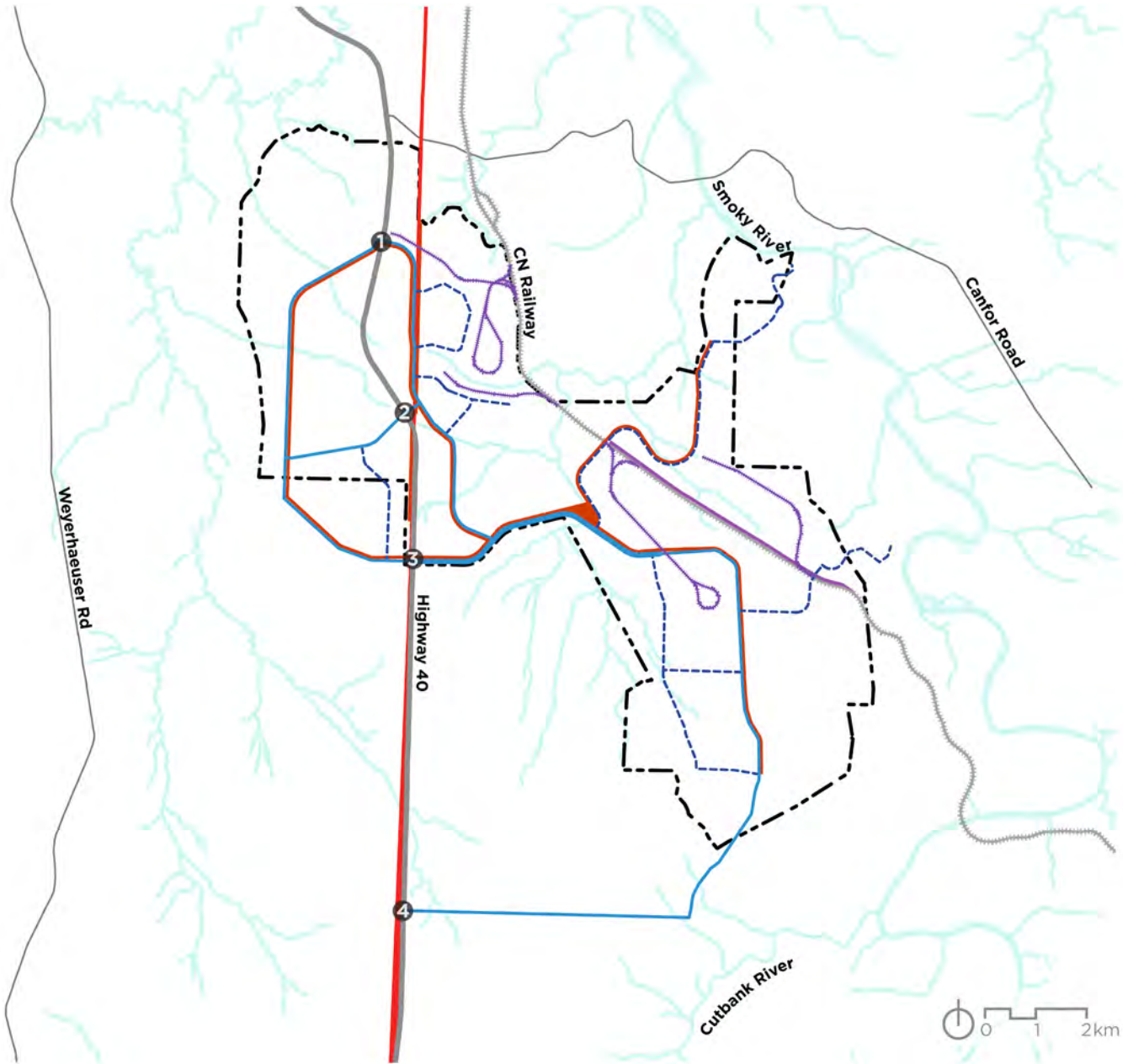
A long-term transportation network for the District is illustrated in **Figure 4 – Transportation and Infrastructure Plan**. The internal road network consists of arterial and collector roads with access to and from Highway 40. Alberta Provincial Highway 40 travels between Grande Prairie and Grande Cache, partially bisecting the study area from the north to the south. Highway 40 has current traffic volumes in the order of 5,000 vehicles per day. Currently, 37% of that traffic is trucking (for comparison, the provincial average is 15%). The District will increase traffic volumes and trigger the need for improvements. Because of this, prioritizing safety and efficiency on Highway 40 is vital to the success of the District. Additionally, a conceptual network of local roads represents one potential scenario for how access may be provided to individual industrial parcels.





The transportation network includes rail with both the existing CN rail line and potential rail extensions providing access to the plan area. Approximately 27 hectares have been identified on the north side of the CN rail line for **CN Reserve**. As the District develops, there will be a need for CN to expand its services in the area. The **CN Reserve** land is intended to help CN meet this requirement by enabling CN to construct siding and associated infrastructure as needed. This may allow for trains to bypass the Grande Prairie rail yard altogether, opting instead to operate within the District before turning around and heading south to Edmonton and beyond.

4.1 Objectives

- 4.1.1** To provide a safe and efficient transportation network to, from, and within the plan area.
- 4.1.2** To prioritize the safety of all travelers on Highway 40.
- 4.1.3** To mitigate traffic impacts to Highway 40.
- 4.1.4** To minimize creek crossings and other environmental impacts.
- 4.1.5** To maximize the potential for rail service to, from, and within the plan area, thereby reducing the effect on the highway.
- 4.1.6** To provide space for CN expansion.
- 4.1.7** To work with industry to identify opportunities for Transportation Demand Management. Shuttle services, car-sharing, and carpooling may be explored as options.
- 4.1.8** To manage public access to the plan area.

Figure 04: Transportation and Infrastructure Plan



- | | | |
|--|---|---|
|  Plan Area |  Arterial Road 4-lane Divided 65m |  Highway 40 right-of-way |
|  Powerline |  Collector Road 4-lane Undivided 50m |  CN Reserve |
|  Watercourse |  Local Road 40m |  Access Point |
|  Utility Corridor |  Potential Railway | |

4.2 Policies

4.2.1 Maintain a setback of 130 metres from the centre line of the existing Highway 40 right-of-way, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#). This is to accommodate future twinning of Highway 40 and to provide a visual buffer.

4.2.2 Access to the plan area will be provided by four **Access Points** from Highway 40, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#).

- a)** Greenview will work with Alberta Transportation on any required improvements to **Access Points** from Highway 40.
- b)** Additional **Access Points** to and from Highway 40, beyond those indicated in [Figure 4 – Transportation and Infrastructure Plan](#) are not permitted.

4.2.3 Regional emergency access will be facilitated by Highway 40, the Forestry Trunk Road, the Weyerhaeuser Road, and the Canfor Road ([Figure 1 – Regional Context](#)).

4.2.4 Existing internal roads may be used on an interim basis until the pace of development triggers the need for upgrades.

- a)** Upgrades to internal roads will be phased in alignment with the requirements of new development.
- b)** Greenview will manage the phasing and funding of the road network on a cost-sharing basis. A transportation levy may be used to fund the road network.

4.2.5 The road network, identified in [Figure 4 – Transportation and Infrastructure Plan](#) shall be designed to accommodate ultimate traffic loads in accordance with Greenview standards.

- a)** Construction of the road network shall be in accordance with the road classifications and standards established by Greenview's Development Guidelines and Municipal Servicing Standards, and Alberta Transportation.

b) The Subdivision and Development Permit process will determine future road alignment, in accordance with policy 4.2.3.

c) Wherever possible, roads shall be designed to respect the existing topography and landscape, thus minimizing the need for site alteration.

d) The design process shall ensure safe and easy access to individual industrial parcels.

4.2.6 Lands identified as **CN Reserve** in [Figure 4 – Transportation and Infrastructure Plan](#) shall be reserved for the future expansion of CN rail infrastructure.

4.2.7 Greenview will require industry to incorporate Transportation Demand Management measures into development applications.

4.2.8 Greenview will work with the City of Grande Prairie and the County of Grande Prairie to identify locations for park and ride facilities.

5 UTILITIES AND SERVICING

Given the nature of anticipated uses, there will be a need for reliable utilities, including power, water, telecommunications, feedstock, and gas. Additionally, to achieve the eco-industrial objectives of the Plan, these utilities must be provided in a highly efficient, cost-effective, and sustainable manner. To this end, select lands have been dedicated for the purpose of utility corridors, the intention of which is to co-locate utility infrastructure within rights-of-way that are shared with roads (**Figure 4 – Transportation and Infrastructure Plan**). Doing so maximizes the plan area’s developable area, protects the most sensitive areas, and ensures efficient delivery.

5.1 Water Quality and Distribution

Future heavy industrial proponents will require water for operations. Process water requirements are likely to vary significantly among users and therefore emphasis is to be placed on treating water on-site and re-using water to the greatest extent possible. Doing so will limit the amount of water drawn from the Smoky River and reduce the overall environmental impact of the District.

5.1.1 Objectives

5.1.1.1 To limit the amount of water drawn from the Smoky River.

5.1.1.2 To ensure efficient distribution of water throughout the plan area.

5.1.2 Policies

5.1.2.1 Source all water supply from the Smoky River.

5.1.2.2 Greenview will manage all water infrastructure.

5.1.2.3 Protect utility corridors for the provision of water distribution pipelines.

5.1.2.4 Ensure that applications for subdivision and development include measures that minimize or mitigate any negative impacts on water quality, flow, supply deterioration, soil erosion, and groundwater quality and availability.

5.2 Wastewater Management

In the Plan area's proposed industrial setting wastewater can be either domestic sewage or process waste. In both cases, the responsibility for treating wastewater will rest with individual industrial proponents. Whenever possible, wastewater will be treated to a quality that is sufficient for use either by the original proponent or for other activities within the District. In circumstances where this is not possible, wastewater will be treated to meet all of Alberta Environment and Parks quality parameters prior to being discharged into the natural drainage system.

5.2.1 Objectives

5.2.1.1 To promote efficient treatment and re-use of water.

5.2.2 Policies

5.2.2.1 Industry is required to manage and treat their own wastewater.

5.2.2.2 Industry is encouraged to treat and to the greatest extent possible, re-use wastewater.

5.2.2.3 Greenview may maintain a central return and discharge point for any industrial process wastewater returned to the natural drainage system.

5.3 Stormwater Management

The collection and management of stormwater will be the responsibility of individual industrial developments and will be required to achieve the highest standards.

5.3.1 Objectives

5.3.1.1 To ensure best practices in stormwater management in support of the eco-industrial vision.

5.3.2 Policies

5.3.2.1 Industry is required to prepare individual stormwater management plans.

5.3.2.2 Stormwater will be collected in ponds providing the storage necessary to attenuate run off leaving the water system to the 100-year predevelopment flow rate.

5.3.2.3 Industry will be encouraged to integrate stormwater management facilities with natural wetlands to aid in protecting the long-term health of wetlands.

5.3.2.4 Low impact development and other innovative means to manage stormwater runoff and ultimate discharge into the Smoky River and other water bodies are encouraged.

5.4 Power Transmission

There is an existing power transmission line that runs north-south through the plan area yet, this line is not capable of meeting all the needs of future heavy industrial activities. Supplying power to the plan area therefore requires upgrades to the existing system as well as local sub-stations. Utility corridors will facilitate the distribution of power infrastructure to industrial parcel boundaries.

5.4.1 Objectives

5.4.1.1 To ensure efficient distribution of power throughout the plan area.

5.4.2 Policies

5.4.2.1 Industry is strongly encouraged to develop co-generation power facilities to reduce the load on the existing system, with excess power being sold back to the grid.

5.4.2.2 Utility corridors shall be prioritized for the distribution of power.

5.5 Pipelines and Wells

A complex network of pipelines and wells is already located within the plan area. As heavy industrial activity concentrates within the plan area new pipelines and well infrastructure will need to be built. Additionally, the abandoned wells in the plan area are subject to Provincial regulations.

5.5.1 Objectives

5.5.1.1 To ensure future development enables pipeline and well infrastructure expansion.

5.5.2 Policies

5.5.2.1 Future developments within the plan area may be required to dedicate rights-of-way for future key pipeline routes through mechanisms such as easements or rights-of-way.

5.5.2.2 Future developments within the plan area must conform to AER's Directive 079 – Surface Development in Proximity to Abandoned Wells.

6 SUSTAINABILITY

The plan area will become home to a heavy eco-industrial district that achieves sustainable development by encouraging cooperation between industrial operators. Shared information, materials, water, energy, infrastructure, and resources will increase economic gains and improve the environment. This co-operation will reduce both waste and pollution.

6.1 Objectives

6.1.1 To create a heavy eco-industrial district, where heavy industrial operators are encouraged to share resources, materials, infrastructure, information, and waste.

6.1.2 To attract environmentally conscious heavy industrial development.

6.1.3 To limit the District's impact on the environment.

6.1.4 To build and maintain positive relationships with the local communities.

6.2 Policies

6.2.1 Industrial proponents will explore shared utilities and infrastructures such as pipelines, transmission lines, substations, telecommunication, and waste management initiatives.

6.2.2 At the development permit stage, industrial projects will ensure sufficient setbacks and open space to provide for wildlife movement and to accommodate on-site stormwater management facilities, in accordance with 5.3.2.2 and 5.3.2.3.

6.2.3 Industry is encouraged to incentivize their employees to choose alternatives to single-occupancy vehicles. This may include parking rebates for car-pooling or car-sharing. The Plan also encourages paid shuttle commutes.

6.2.4 Industry is encouraged to conserve, treat, and re-use process water.

- a)** Industry should work with other industrial proponents in the area when developing their stormwater management plans, with a view towards operating shared stormwater management systems.
- b)** Industry is required to retain as much stormwater on-site as possible to use as process or general operations water. This will reduce the amount of water drawn from the Smoky River.
- c)** Industry should work with other industrial proponents in the area when developing wastewater management plans, with a view towards operating shared wastewater management systems.

6.2.5 Industry is encouraged to build relationships with communities in the region through, but not limited to, consultation and engagement efforts, impact and benefit agreements, and community-based monitoring.

7 ENVIRONMENTAL PROTECTION

The plan area is rich with natural assets and forms an important part of the Upper Peace Region’s ecological network. The Plan strives to maintain and enhance sensitive environmental features wherever possible. The preliminary study area boundary (see [Background Report](#)) captured 32,500 hectares of land, including wildlife sensitivity areas such as a Secondary Grizzly Bear Zone, a potential Trumpeter Swan Waterbody and a Key Wildlife and Biodiversity Zone. In addition, a complex network of watercourses and wetlands exists in the area, including the Smoky River and its tributaries. A robust constraints analysis (see [Background Report](#)) took the environmental considerations and refined the plan area to capture only those lands best suited for development.

7.1 Objective

7.1.1 To maintain the plan area’s sensitive environmental features such as wetlands, watercourses, the Smoky River Valley, steep slopes, and key wildlife and biodiversity areas, to the greatest extent possible.

7.2 Policies

7.2.1 Greenview may require a range of studies to help identify and where feasible maintain the plan area’s many and varied natural assets. These studies may include Environmental Site Assessments and Biophysical Impact Assessments. The development application process will identify these studies.

- a)** Ensure, to the greatest extent possible, that impacts to sensitive natural assets (vegetation and wetlands) are minimized or, if possible, avoided altogether. If negative impacts cannot be avoided or minimized, then off-sets or compensation for the natural asset shall be provided.
- b)** At the discretion of the Development Authority, a Wetland Assessment shall be prepared by a qualified professional for any development or subdivision proposal that is deemed to affect and/or potentially affect a wetland in accordance with the Alberta Wetland Policy.

7.2.2 Maintain a minimum 200 metre development setback from the top-of-bank of the Smoky River and a 100 metre development setback from the top-of-bank of all other watercourses, to maintain the integrity of the river's/watercourses' edge and to accommodate wildlife movement and public access.

7.2.3 Ensure that applications for subdivision and development include measures that minimize and/or mitigate any negative impacts on water quality, flow, supply deteriorations, soil erosion, and groundwater quality and availability.

- a) Mimic pre-development hydrologic conditions so far as possible in terms of ground infiltration and stormwater discharges.

7.2.4 Reduce the spread of invasive species in accordance with the Alberta Invasive Species Management Framework.

8 HISTORICAL RESOURCE PROTECTION

There are areas of potential historical significance within the plan area, concentrated near the Smoky River valley and nearby watercourses. The application of development setbacks from top-of-bank will reduce interference with these areas. Given the intensity of use anticipated in the plan area, the Provincial government is in charge of issuing Historical Resource Act approval for Heavy Industrial development applications. This approval will be required whether or not historical resources have been previously identified.

8.1 Objectives

8.1.1 To ensure that any resources of historical significance are identified, evaluated, properly preserved, and potentially protected by qualified individuals.

8.2 Policies

8.2.1 Applications for development shall be referred to Alberta Culture and Tourism to assess potential impacts on historic resources.

8.2.2 A Historic Resources Impact Assessment (HRIA) may be required by the Province prior to permit approval.

8.2.3 Where required, the applicant shall, to the satisfaction of Alberta Culture and Tourism, undertake protective or mitigative measures identified in an HRIA report.

9 IMPLEMENTATION

9.1 Authority of the ASP

The Plan is in conformance with Section 633 of the Municipal Government Act (MGA). The Plan guides and directs the specific land use, subdivision and development decisions that collectively determine the form that the District will take. Additionally, the Plan charts the initial course for an orderly, sustainable and compatible pattern of eco-industrial development.

9.2 Plan Interpretation

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a figure or map are approximate only, not absolute, and will be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, for example property lines or road and utility rights-of-way.

9.3 Policy Interpretation

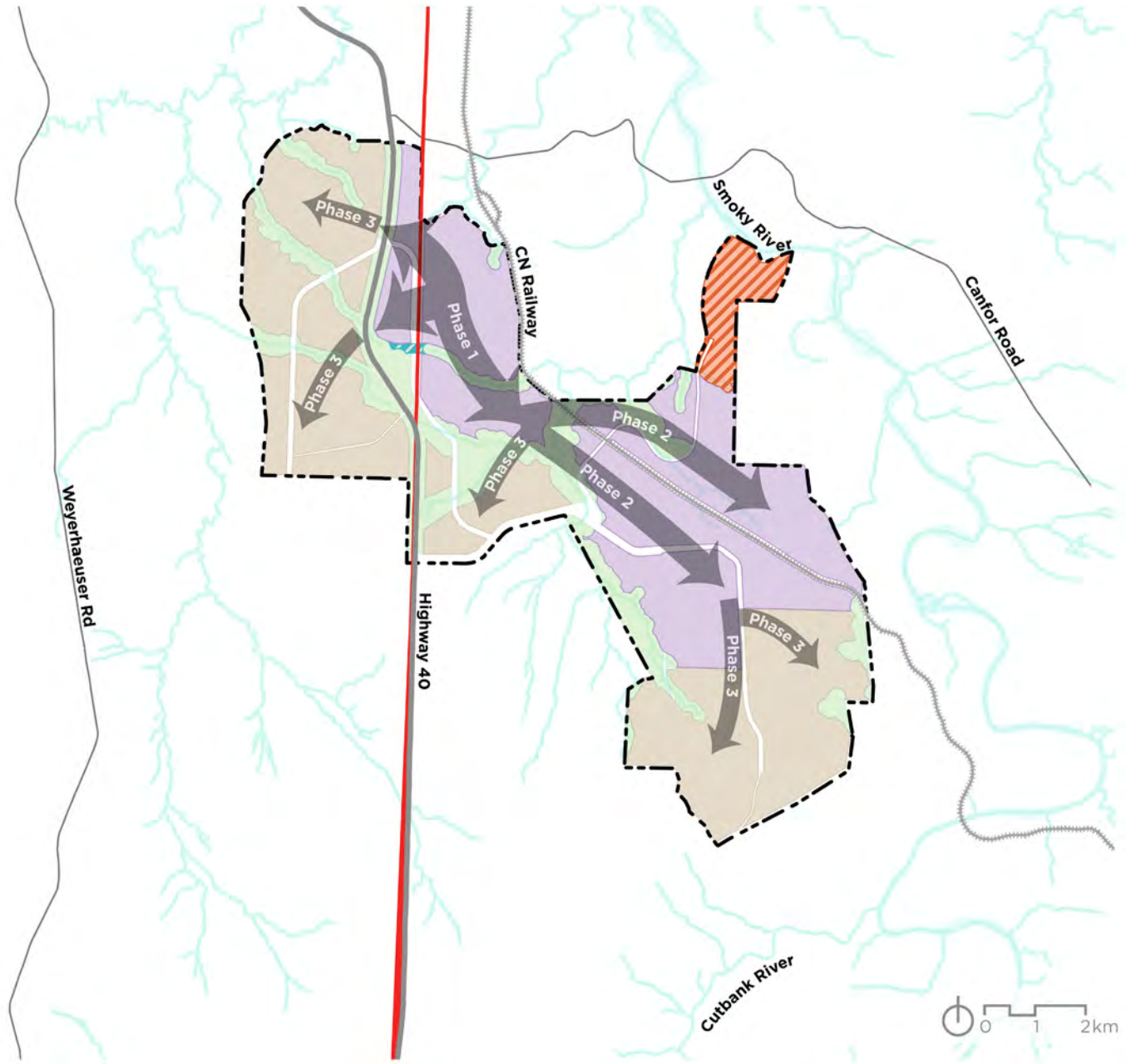
Where “shall” or “will” is used in a policy, the policy is considered mandatory. Where “should” or “may” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be deviated from in a specific situation where the deviation is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to allow an acceptable alternate means to achieve the general intent of the policy to be introduced.

9.4 Plan Limitations

An ASP is a high-level planning document that promotes a vision for an area and puts in place policies and guidelines that work towards achieving that vision. The policies and guidelines in the Plan are not to be interpreted as an approval for a use on a specific site. This Plan makes no representation that any particular site is suitable for a particular purpose as detailed site conditions or constraints must be assessed on a case-by-case basis as part of an application for Subdivision or Development Permit.

Additionally, while the Plan charts a course for the development of an eco-industrial district, the responsibility of achieving the principles of industrial ecology ultimately rests on industrial proponents.

Figure 05: Development Staging



- | | |
|--|--|
|  Plan Area |  Heavy Industrial - General |
|  Powerline |  Heavy Industrial - Rail Oriented |
|  Watercourse |  Natural Features |
|  Watercourse Connection |  Utility Area |

9.5 Development Staging

Anticipated development patterns should be based on market conditions and the locational and infrastructure requirements of industry. Development is expected to start in the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line. Road and rail serve this area well and it represents a logical first phase for the provision of power. Then development is expected to trend to the southeast following the existing CN rail line (**Figure 5 – Development Staging**).

Stage 1: Development of the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line.

Stage 2: Development of the **Heavy-Industrial – Rail-Oriented** lands that straddle the CN rail line in the south of the plan area.

Stage 3: Development of all remaining areas.

9.5.1 Policies

9.5.1.1 Greenview will work with industry and Alberta Environment and Parks (AEP) to establish a Development Staging Plan.

9.5.1.2 Greenview will align service levels with the Development Staging Plan.

9.5.1.3 Greenview will consult with forestry disposition holders and Registered Fur Management Area licensees when establishing a Development Staging Plan.

9.6 Provincial Approval Processes and Review of Applications

The primary authority for approval of new industrial development in the plan area rests with Alberta Environment and Parks (AEP) and Alberta Energy Regulator (AER). The Alberta Aboriginal Consultation

Office (ACO) assesses the adequacy of First Nations and Métis Settlements consultation efforts and therefore also contributes to the approvals process.

All industrial development applications are reviewed subject to provincial processes and applicable legislation and policy. Applications must provide reliable information on the potential cumulative environmental effects within the activity's proposed area, as well as proposed environmental risk avoidance and mitigation strategies.

9.6.1 Policies

9.6.1.1 At its discretion, Greenview may work with industry to meet Provincial requirements.

9.7 Allocation of Public Land

The *Public Lands Act* and *Public Lands Administration Regulation* regulate the disposition of Crown land. This is administered by Alberta Environment and Parks (AEP) and the Alberta Energy Regulator (AER).

9.7.1 Policies

9.7.1.1 Greenview will work with provincial authorities to ensure that if a public land sale occurs, the process adheres to the *Public Lands Act*, *Public Lands Administration Regulation*, and associated land sale policies.

9.7.1.2 The Plan will inform public land sale considerations.

9.7.1.3 Greenview will engage with existing disposition holders including, but not limited to, forestry disposition holders, Registered Fur Management Area (RFMA) licensees, Mineral Exploration licensees, and Aggregate Extraction licensees. Engagement will address issues including, but not limited to, developing an Easement Management Plan, a Staging Plan, and a Disposition strategy.

- a) Greenview recognizes existing forestry disposition holders and will work with existing holders to remove timber according to future development staging.
- b) Greenview will engage with existing forestry disposition holders towards the sequencing of removal and liquidation of timber affected by the Plan area.
- c) Greenview will allow continued access to RFMA license holders.

9.8 Consultation

Before development approval, industrial proponents have to meet consultation requirements in accordance with the Municipal Government Act and Greenview. Additionally, First Nations and Métis Settlements whose treaty rights, traditional uses, or harvesting may be impacted must be consulted in accordance with the Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

9.8.1 Policies

9.8.1.1 Greenview will meet Duty to Consult requirements for any Plan amendments, approvals, or land dispositions from the Crown, in accordance with the Municipal Government Act.

9.9 Water Diversion License

A water license is required to divert and use water from the Smoky River, as per legislation established in the Water Act. The plan area will be serviced by one water intake, with Greenview being the applicant and eventual licensee. Prior to obtaining a water diversion license, Greenview must provide information, to the satisfaction of AEP, related to:

- Proposed intake location;
- Proposed storage location;
- Proposed end use location;
- Anticipated volume; and
- Purpose of use.

Applications for licenses and approvals under the Water Act may be coordinated with the Environmental Protection and Enhancement Act application but should be submitted separately.

10 RECOMMENDED FUTURE PLANS AND STUDIES

Implementation of the Plan will be supported by future reports and studies. These will provide scope and context for the servicing strategies for the plan area.

10.1 Capital Plan

On-site and off-site costs of servicing and access improvements will be linked to the Development Staging Plan. Improvements will be financed through development and servicing agreements.

10.1.1 Policies

10.1.1.1 Greenview will develop a Capital Plan that identifies service levels and creates a strategy for cost-sharing and/or cost recovery for shared utilities and transportation infrastructure improvements related to the Plan.

10.1.1.2 Greenview will align service levels in the Capital Plan with the Staging Plan.

10.1.1.3 The cost of all infrastructure upgrades identified in the Capital Plan will be considered during the development application process.

10.2 Economic Impact Study

An Economic Impact Study will determine the effect of the District on the region and to what extent the region is market ready.

10.2.1 Policies

10.2.1.1 Greenview shall endeavor to work with the County of Grande Prairie, the City of Grande Prairie, and the Province of Alberta to develop an Economic Impact Study with consideration to the Staging Plan and the Capital Plan.

10.3 Monitoring and Communications Strategy

The Plan is a living document that guides development in the plan area with the best interests of the public and key stakeholders in mind. To this end, Greenview will establish a monitoring and communications strategy to ensure that the Plan remains relevant and effective.

10.3.1 Policies

10.3.1.1 Greenview shall monitor the implementation and effectiveness of the Plan annually. This monitoring could include the application of eco-industrial principles and any emerging environmental issues and cumulative effects of industrial development.

10.3.1.2 The Plan will be responsive to any information that results from existing provincial monitoring provisions.

10.3.1.3 Greenview will support the coordination of both community-based baseline monitoring and community-based ongoing monitoring.

10.3.1.4 Greenview will distribute and encourage feedback on the findings of the monitoring process. Monitoring documents should be distributed to the public and all key stakeholders.

10.3.1.5 A review of the Plan will occur every five years to determine its relevance and effectiveness. If the Plan is no longer relevant or effective, a new plan must be implemented.

10.4 Transportation Master Plan

Greenview will prepare a Transportation Master Plan (TMP) in support of the Plan. The TMP will estimate phased traffic volumes on the internal road network and intersections with Highway 40.

10.4.1 Policies

10.4.1.1 The TMP will address road requirements based on development staging and service levels.

10.4.1.2 The TMP will provide the basis for estimating the cost of transportation related infrastructure for the Capital Plan.

10.4.1.3 The TMP will identify required adjustments to intersection improvements.

10.4.1.4 Industry is required to prepare Traffic Impact Assessments.

10.5 Easement Management Plan

Greenview will prepare an Easement Management Plan in support of this Plan.

10.5.1 Policies

10.5.1.1 The Easement Management Plan will address existing and anticipated future easement and right-of-way requirements.

10.6 Emergency Services

10.6.1 Policies

10.6.1.1 As a condition of a development permit, Greenview shall require proponents of heavy industrial applications to provide a Risk Assessment undertaken by a qualified professional.

10.6.1.2 Greenview shall require Emergency Response Plans of each industrial proponent as a condition of the development permit, as per the Land Use Bylaw.

10.6.1.3 Greenview will develop and maintain an Emergency Response Plan for the District once site-specific industry plans have been reviewed. The plan will identify and explore synergies in delivery of required emergency services.

10.6.1.4 Greenview will develop an Emergency Services Building whose primary function is to support emergency incidents expected from increased industrial growth. Through the development of the Emergency Services Plan timing and location of the Emergency Service will be examined.

10.7 Upper Peace Regional Plan (UPRP)

10.7.1 Policies

10.7.1.1 Greenview will encourage the Province to develop the Upper Peace Regional Plan to support appropriate analysis and policy regarding regional transportation and regional extension of utility infrastructure in support of this Plan.

10.7.1.2 The Plan will inform the development of the Upper Peace Regional Plan.

APPENDIX A

DEFINED TERMS

DEFINED TERMS

Access Points: Locations for providing access to and from the plan area.

Baseline Monitoring: Establishing a base against which ongoing monitoring will be evaluated.

Co-generation: The use of a heat engine or power station to generate electricity and useful heat at the same time.

Community-based Monitoring: A framework for members of the community to track environmental changes and local impacts associated with the District and to generate demands, suggestions, critiques, and data to be provided to Greenview.

The District: The proposed heavy eco-industrial district.

Low Impact Accessory Uses: Uses that are supplementary to heavy industrial activity and have comparatively low environmental impacts. These include water storage, treatment facilities, pumphouses, and water intakes.

Low Impact Development: An approach to stormwater management that emphasizes conservation and use of on-site natural features to protect water quality.

Market Ready: The degree to which the region is ready to accommodate industrial activity of the scale envisioned for the District.

Natural Features: A municipal land use designation that captures environmentally sensitive areas, visual buffers, and other areas that are to remain undisturbed.

Petrochemical Facilities: Convert natural resources such as crude oil, natural gas, and minerals into products for a wide range of applications.

The Plan: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan.

Plan Area: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan boundary.

Stormwater Management Plan: A plan that indicates the pre- and post-development drainage systems including any required stormwater management features.

Transportation Demand Management (TDM): The application of strategies and policies to reduce travel demand.

Traditional Resource Use: Refers to places, animals and vegetation on the landscape that are of cultural importance to First Nations and Métis Settlements. This includes, but is not limited to:

- Hunting
- Trapping
- Fishing
- Harvesting plant materials for food, medicines, and cultural and traditional crafts
- Areas of cultural importance

The traditional use of resources has a cultural, spiritual, and economic value to the users, including First Nations and Métis Settlements.

Value-added Processing: Increases the profit derived from natural resources, creates more permanent jobs than straight extraction, and provides some cushioning for the fluctuations in world prices.

APPENDIX B

LAND USE SUMMARY

LAND USE SUMMARY

Land Use Area	Area in hectares
Total Plan Area	7,551.7
Heavy Industrial – General	2,895.5
Heavy Industrial – Rail-Oriented	2,625.8
Natural Features	1,307.9
Utility Area	258.9
Utility Corridors	234.5
Transportation rights-of-way	199.8
CN Reserve	27.4

August 20, 2019

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Municipal District of Greenview No. 16

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Attention:
Denise Thompson, Chief Administration Officer
Kevin Keller, Economic Development Manager

Dear Ms. Thompson and Mr. Keller:

**Re: Bylaw 19-815 – Tri-Municipal Industrial Partnership Area Structure Plan
Written Submissions for August 26, 2019 Public Hearing**

We write on behalf of our client, Sturgeon Lake Cree Nation ("SLCN"), in respect of the above noted matter.

We enclose for Council's consideration SLCN's written submissions for the Public Hearing of By-Law 19-815, Tri-Municipal Industrial Partnership Area Structure Plan scheduled for August 26, 2019.

Appendices to the written submissions will be sent separately using our file sharing system. If you would like copies of the legal authorities cited in SLCN's written submissions, kindly contact us and we will forward those as well.

Sincerely,

MLT AIKINS LLP

Per:


Meaghan M. Conroy

MMC:as

cc: Client
Gwendolyn J. Stewart-Palmer, Shores Jardine LLP, counsel for the Municipal District of Greenview No. 16

Regarding: Bylaw 19-815, Tri-Municipal Industrial Partnership Area Structure Plan, Municipal District of Greenview No. 16.

**WRITTEN SUBMISSIONS OF
STURGEON LAKE CREE NATION**

**for
A Council Meeting and Public Hearing held by the
Municipal District of Greenview on August 26, 2019**

Counsel for Sturgeon Lake Cree Nation

MLT AIKINS LLP

#2200, 10235 – 101 Street
Edmonton, AB T5J 3G1

Attention: Meaghan M. Conroy
Phone: 780.969.3509
Email: MConroy@mltaikins.com

Date: August 20, 2019

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I. INTRODUCTION

1. We thank the Municipal District of Greenview No. 16 ("**MD**") for the opportunity to provide these submissions on behalf of Sturgeon Lake Cree Nation ("**SLCN**" or the "**Nation**") in relation to Bylaw 19-815 (the "**Bylaw**") to approve the Tri-Municipal Industrial Partnership ("**TMIP**") Area Structure Plan ("**TMIP-ASP**" or "**ASP**").¹
2. SLCN submits that Council for MD must refrain from giving second and third readings to the Bylaw approving the ASP or defeat second reading of the Bylaw.
3. First, SLCN's concerns regarding procedural fairness, as set out in its previous submissions to Council, remain.² Council's July 8, 2019 decision to repeal second reading of the Bylaw and re-open the public hearing in no way cures the procedural unfairness occasioned by Council's meeting with ASP proponent, TMIP, while the Public Hearing was adjourned, and without notice to SLCN.
4. Second, the ASP is a strategic plan to develop a large parcel of Crown land into a heavy industrial area. Pursuant to section 35 of the *Constitution Act, 1982*³, potentially impacted Indigenous communities, including SLCN, must be meaningfully consulted, and if indicated, their rights must be accommodated, before the ASP is approved. The duty to consult has not been adequately discharged, and SCLN's rights have not been accommodated in any manner. Until the provincial Crown discharges its duty to consult, the Bylaw ought not be passed by Council.
5. In addition to the legal imperatives, there are strong practical reasons to support early reconciliation of First Nation, TMIP and Crown interests with respect to the ASP.
6. Third, the ASP is contrary to the MD's Municipal Development Plan ("**MDP**") and ought to be rejected on this basis.

II. BACKGROUND

TMIP and ASP

7. The TMIP is described as a partnership between the MD, the County of Grande Prairie, and the City of Grande Prairie. Five out of ten members of the MD Council are assigned to the TMIP Committee. The MD's Administration, with the direction of the aforementioned Committee, has worked toward "the formal establishment of the project, with the goal of site preparation and finding potential tenants for the project."⁴

¹ Tri-Municipal Industrial Partnership, Area Structure Plan, Final Draft, May 2019 ("**ASP**") [Appendix G]. Email from MD to MLT Aikins regarding written submissions for public hearing, August 12, 2019 [Appendix T].

² Written Submissions of Sturgeon Lake Cree Nation for June 24, 2019 Council Meeting, June 24, 2019 ("**SLCN June 24 Written Submissions**") [Appendix N].

³ Schedule B to the Canada Act 1982 (UK), 1982, c 11.

⁴ Committee of the Whole Meeting Agenda and relevant parts of attachments, June 17, 2019, p 5 ("**June 17 Committee Meeting**") [Appendix K].

8. The ASP is the result of a collaborative effort between the department of Alberta Environment and Parks ("AEP") and TMIP to attract heavy industrial activities to co-locate along a portion of Highway 40, about 40 kms south of Grande Prairie.⁵ Five provincial government departments, in addition to AEP, were involved with developing ASP through the Technical Advisory Committee.⁶
9. The TMIP-ASP area is located entirely on Crown land and would set the stage for the development of a hub of heavy industrial projects, and related infrastructure, including rail and utility lines. The most recent publicly available material about the ASP contains conflicting information about the geographic area covered by the ASP. The size of the area is variously described as "approximately 55 km²"⁷, 7551.7 ha (just over 75 km²)⁸ and "approximately 77 km²"⁹.
10. The area SLCN understands to be covered by the ASP has considerable environmental and historical significance.¹⁰ The lands depicted in figure 2 of the ASP and adjacent areas have an abundance of natural assets and contain an intricate network of watercourses and wetlands, including Smoky River and its tributaries.¹¹
11. As acknowledged by TMIP, the ASP is on Crown land, and any management and development of Crown land is subject to the Crown's duty to consult and accommodate.¹²

SLCN

12. SLCN is a "band" under the *Indian Act*,¹³ and a signatory to Treaty No. 8.
13. The TMIP-ASP is located within SLCN's traditional territory, and its reserve is the closest to the ASP plan area.¹⁴ SLCN enjoys Treaty and Aboriginal rights in the area covered by the ASP and the lands around it and SLCN members actively use the area to exercise their Treaty rights and related traditional uses. These rights include:
 - the rights to hunt, fish, trap and gather;
 - the right to transmit traditional knowledge to subsequent generations; and
 - those practices reasonably and necessarily incidental to the above, including the ability to physically access adjacent lands through trails to exercise harvesting rights.¹⁵

⁵ ASP, *supra* note 1, pp 26-27 [Appendix G].

⁶ *Ibid*, pp 4, 29.

⁷ ASP, *supra* note 1, p 4, s 1.2 [Appendix G].

⁸ *Ibid*, at p 4, s 1.2 and Appendix B.

⁹ June 17 Committee Meeting, *supra* note 4, p 9 [Appendix K].

¹⁰ Tri-Municipal Industrial Partnership, Area Structure Plan, Background Report, November 2018 ("**Background Report**"), pp 26-27, Map 2, Map 7, Map 8 [Appendix F].

¹¹ ASP, *supra* note 1, p 19 [Appendix G].

¹² Background Report, *supra* note 10, p 36 [Appendix F].

¹³ RSC 1985, c I-5.

¹⁴ ASP, *supra* note 1, pp 2-4 [Appendix G]; Historic Resources Map [Appendix R].

¹⁵ *R v Cote* [1996] 3 SCR 139 at para 57; *R v Sundown*, [1999] 1 SCR 393 at para 27.

14. Members of SLCN generally exercise their harvesting rights (or "traditional land use") on unoccupied Crown land, like the land covered by the ASP.¹⁶ SLCN members currently and have historically relied on the Crown lands subject to the ASP to exercise their harvesting rights, and trails on the ASP lands to access other lands in the area. SLCN relies on the ecological integrity of the lands and waters subject to the ASP to exercise their rights in the ASP area and beyond.

Consultation with SLCN

15. A SLCN representative attended some of the TMIP stakeholder meetings and explained the significance of the ASP lands to the Nation as a traditional land use area, the importance of the Smoky River to its hunting, fishing and trapping activities throughout its traditional territory, and the need to properly study and assess how SLCN's rights will be impacted by the proposed development of the TMIP-ASP lands.¹⁷
16. However, no study or assessment of potential impacts on SLCN's traditional land use was ever done. Outside the standard municipal stakeholder engagement, there was no additional consultation process for SLCN to participate in. SLCN was not included in any Aboriginal Consultation Office ("ACO") process, to the extent there was one.

Public Hearing Process

17. Council originally scheduled a Public Hearing for the ASP, as well as second and third readings for the Bylaw approving the ASP, to take place on May 27, 2019.
18. SLCN received notice of the May 27, 2019, Public Hearing a few days prior. In advance of the hearing, SLCN requested an adjournment so they could properly prepare their submissions.¹⁸ A representative from SLCN attended the May 27, 2019, Public Hearing and requested an adjournment of the Public Hearing in person. After some discussion about the nature of SLCN's opposition to the ASP, Council adjourned the Public Hearing to June 24, 2019.¹⁹
19. At a meeting on June 17, 2019 - while the Public Hearing was adjourned - TMIP made a presentation to Council (sitting as Committee of the Whole) about the ASP. This presentation was prompted by an invitation to TMIP from the MD's Administration. Based on material attached to the agenda of the June 17, 2019 meeting, TMIP's presentation appeared to address a number of matters, including engagement and consultation with Indigenous communities.²⁰ To date, the MD has not posted the minutes from the June 17, 2019 meeting on its website.²¹
20. SLCN was not notified that TMIP would be making a presentation to Council on June 17, 2019, while the Public Hearing was adjourned.

¹⁶ *R v Badger*, [1996] 1 SCR 771 at para 57.

¹⁷ Working Group Meeting Summaries, Meeting #2, November 21, 2018 ("**November 21 Stakeholder Meeting**") [Appendix E]; Map with SLCN Traditional Land Use Locations [Appendix S].

¹⁸ Letter from SLCN to MD requesting adjournment and fax confirmation, May 24, 2019 [Appendix H].

¹⁹ Minutes of a Regular Council Meeting, June 24, 2019 ("**June 24 Meeting Minutes**") [Appendix M].

²⁰ June 17 Committee Meeting, *supra* note 4, pp 5-38; MD Policy No. 1004, Access to Minutes of Meeting, May 14, 2013 ("**Access to Minutes Policy**") [Appendix A].

²¹ MD Council Agendas & Minutes Online Database, screenshot as of August 18, 2019, online: <<http://mdgreenview.ab.ca/governance/council-agendas/>> [Appendix U].

21. At the continuation of the Public Hearing for the ASP on June 24, 2019, TMIP made no statements of substance about the ASP.²² SLCN argued the Bylaw should not be approved based on the following:
- TMIP's presentation to Council, without notice to SLCN, during an adjournment of the Public Hearing was a breach of natural justice;
 - The ASP ought not be approved in the absence of meaningful consultation and possibly accommodation with SLCN pursuant to section 35 of the *Constitution Act, 1982*; and
 - The ASP is contrary to the MDP.²³
22. Ms. Goodswimmer (SLCN's Consultation Coordinator, Nation member, and land user) described the ASP's potential impacts on the Nation's Treaty and Aboriginal rights as well as the significance of this area to the Nation.²⁴
23. Council proceeded to give second reading to the Bylaw²⁵ and then advised that it would need to obtain legal advice on the matter.
24. At its July 8, 2019 meeting, "Council chose to repeal second reading of Bylaw 19-815 to ensure procedural fairness in the Public Hearing for all interested parties." They rescheduled the Public Hearing for August 26, 2019.²⁶ The MD's notice for the August 26th meeting described the Public Hearing as being "re-opened".

III. SUBMISSIONS ON THE ISSUES

A. The Breach of Procedural Fairness Has Not Been Cured

25. The Alberta Court of Queen's Bench has determined that the importance placed on public hearings in the *Municipal Government Act*²⁷ signals that the degree of procedural fairness with respect to the right to be heard will be high.²⁸
26. A decision to approve the ASP is of significant importance to SLCN and its members. Turning the subject Crown land into a heavy industrial hub will impact SLCN's Constitutionally protected rights. By May 27, 2019, Council was aware that SCLN had interests adverse to the proposed TMIP-ASP. These factors point to a high duty of procedural fairness.
27. A fundamental aspect of procedural fairness is that each party has a right to know what is before the decision-maker and, the ability to respond to any representations adverse to its position. It requires decision-makers to ensure that parties are provided with an opportunity to know what parties adverse to their position have said to the decision-maker, and to have an opportunity to dispute, correct or contradict submissions from adverse parties. It has been described as a "cardinal

²² June 24 Meeting Minutes, *supra* note 19 [Appendix M].

²³ *Ibid*; SLCN June 24 Written Submissions, *supra* note 2 [Appendix N].

²⁴ June 24 Meeting Minutes, *supra* note 19 [Appendix M].

²⁵ *Ibid*.

²⁶ Council Meeting Highlights, July 8, 2019 ("**July 8 Meeting Highlights**") [Appendix O].

²⁷ 2000, c M-26 ("**MGA**").

²⁸ *Keefe v Edmonton (City of)*, 2002 ABQB 1098 at para 31 ("**Keefe**").

principle of our law" that a decision-maker "must not hear one side in the absence of the other".²⁹ When the right has been violated, the resulting decision is subject to be set aside on judicial review.³⁰

28. The MD failed to meet its duty to act in a procedurally fair manner when it received evidence from one party, while the Public Hearing was adjourned, when it was aware there was a party with adverse interests, and without any notice to that other party. The July 8, 2019 decision by Council appears to be an implied acknowledgment of this breach.³¹
29. With respect, we do not understand how repealing the second reading of the Bylaw and re-opening the Public Hearing cures the unfairness occasioned by Council's actions on June 17, 2019.
30. To determine whether a breach of procedural fairness can be properly cured, it is necessary to review the procedure as a whole to see if it satisfies the requirements of fairness. This involves a consideration of a number of factors, including the likelihood that the prejudicial effects of the error may have also permeated the rehearing.³²
31. The primary concern with the June 17, 2019 meeting during which TMIP made submissions to Council without notice to SLCN, is that SLCN was not informed of the content of TMIP's presentation, nor was SLCN given any opportunity to respond to TMIP's submissions.
32. Repealing the second reading of the Bylaw and re-opening the hearing does nothing to cure the unfairness caused by the meeting with TMIP while the hearing was adjourned. SLCN still cannot know what was said at the June 17th meeting beyond perhaps the usual cursory summary that may appear in the June 17, 2019 meeting minutes and the power-point included in Council's material for the meeting.³³ Council's policies prohibit it from retaining or sharing its audio recordings of meetings.³⁴ SLCN still has not been given any opportunity to know or examine the representations made by TMIP on June 17, 2019.
33. SLCN submits that the breach of procedural fairness has tainted the process to approve the Bylaw, and the prejudicial effects will permeate any rehearing or re-opening of the Public Hearing. Council cannot "unhear" what was said by TMIP on June 17, 2019, and SLCN was not privy to what was said at that meeting. Re-opening the Public Hearing and repealing second reading of the Bylaw does not change those facts.

B. The Duty to Consult has not been Discharged

34. As a preliminary matter, it is important to understand that there is a distinction between what is meant by "consultation" as contemplated in the MGA and municipal processes generally, and the scope of consultation necessary when Aboriginal and Treaty rights may be impacted.

²⁹ *Kane v University of British Columbia*, [1980] 1 SCR 1105 at para 33.

³⁰ *Ibid.*

³¹ July 8 Meeting Highlights, *supra* note 26 [Appendix O].

³² *Taiga Works Wilderness Equipment Ltd*, 2010 BCCA 97 at paras 28, 37-38 ("**Taiga**"); *Thomas v Edmonton (City)*, 2016 ABCA 57 at para 54, citing *Taiga* at paras 28-32, 38 and *Stewart v Lac Ste. Anne (County) Subdivision & Development Appeal Board*, 2006 ABCA 264 at paras 24, 27.

³³ June 17 Committee Meeting, *supra* note 4, pp 7-38 (PowerPoint) [Appendix K].

³⁴ Access to Minutes Policy, *supra* note 20 [Appendix A].

35. SLCN's submissions with respect to a failure to consult relate to a failure to consult with respect to potential impacts of what is contemplated in the ASP on its Aboriginal and Treaty rights.
36. Consultation with respect to Aboriginal and Treaty rights requires more than simply meeting with Indigenous communities to give them an opportunity to "blow off-steam", before proceeding to do what was intended all along. As the Supreme Court of Canada has held, meaningful consultation "requires engaging with a genuine intent to accommodate those rights. Consultation with no intent to accommodate is meaningless."³⁵ The goal of consultation is to reconcile the interests of the Crown, the proponent TMIP, and affected Indigenous communities.³⁶

1. The Duty to Consult was triggered

37. The strategic decision to develop a heavy industrial hub on a large parcel of Crown land triggered the provincial Crown's duty to consult SLCN.
38. The duty to consult is triggered when:
- the Crown has actual or constructive knowledge a Treaty or Aboriginal right;
 - that might be adversely affected;
 - by Crown conduct.³⁷
39. The provincial Crown knows SLCN has Treaty rights. The Crown ought to have known that the Nation's Treaty and Aboriginal rights could be adversely affected by plans expressed in the ASP to convert pristine Crown land into a heavy industrial hub. In the autumn of 2018, SLCN clearly advised TMIP and the MD about its concerns and use of the area of to exercise rights.³⁸
40. The location of the ASP on what is currently Crown land, and the involvement and collaboration of the Province, including the AEP and seven other government departments in the development of the ASP, is "Crown conduct" sufficient to trigger the duty to consult.³⁹
41. Provincial conduct which could trigger the duty is not restricted to the exercise statutory powers or limited to decisions that would have an immediate impact on lands and resources (such as the approval of a specific project by the AER). The Supreme Court of Canada has more than once said that the duty to consult can be triggered by "strategic, higher level" plans made during the strategic planning stage if these decisions have the potential to impact Treaty or Aboriginal rights.⁴⁰ As explained in *Rio Tinto Alcan Inc. v. Carrier Sekani Tribal Council*.⁴¹

³⁵ *Mikisew Cree First Nation v Canada (Minister of Canadian Heritage)*, 2005 SCC 69 at para 54.

³⁶ *Ibid*; *Haida Nation v British Columbia (Minister of Forests)*, 2004 SCC 73 at para 32 ("**Haida Nation**"); *Taku River Tlingit First Nation v British Columbia (Project Assessment Director)*, 2004 SCC 74 at paras 24-25, 42.

³⁷ *Haida Nation*, *supra* note 36 at para 35; *Rio Tinto Alcan Inc v Carrier Sekani Tribal Council*, 2010 SCC at para 31 ("**Rio Tinto**").

³⁸ November 21 Stakeholder Meeting, *supra* note 17 [Appendix E].

³⁹ Background Report, *supra* note 10, p 36 [Appendix F]; ASP, *supra* note 1, p 4 [Appendix G].

⁴⁰ *Haida Nation*, *supra* note 36; *Rio Tinto*, *supra* note 37 at para 44.

⁴¹ *Rio Tinto*, *supra* note 37 at para 44.

Further, government action is not confined to decisions or conduct which have an immediate impact on lands and resources. A potential for adverse impact suffices. Thus the duty to consult extends to "strategic, higher level decisions" that may have an impact on Aboriginal claims and rights.

42. The goal of consultation is to identify, minimize, and address adverse impacts where possible.⁴² In the present context, for consultation is to be meaningful, it must take place at the stage of approving this ASP.
43. The TMIP-ASP is a strategic, higher plan to facilitate intense development on the subject parcel of Crown land. The ASP itself and statements from those supporting the TMIP-ASP provide clear evidence of this purpose. For example, the former Premier, in providing a grant for the TMIP-ASP, said: "[t]hat grant that we gave to them [TMIP] is going to go a long way to help get that so they'll have the preapproved area so companies can just look at it and move in a lot more readily."⁴³
44. The ASP contemplates the development of a number of heavy-industrial projects, utility and transportation corridors. Each project, transmission line, rail development, and road will require approvals from different decision makers, such as the Alberta Energy Regulator, the Alberta Utilities Commission and others, including development permits from the MD. Although opportunities for consultation exist at later stages of the development process, **later project-specific development applications are not capable of accurately capturing the overall or cumulative impact of development of the entire ASP area on SLCN's rights. The ASP is the most suitable and arguably, the only forum where meaningful consultation on the strategic plan to develop these Crown lands into an industrial hub can occur.**

2. The Duty Must be Discharged Before the ASP is Approved

45. The duty to consult owed to SLCN must be discharged before the TMIP-ASP is approved.
46. The Supreme Court of Canada has said it is not enough for a decision-maker to rely on promises from the proponent to engage in dialogue with affected Indigenous communities.⁴⁴ Once the duty to consult has been triggered, it must be discharged before an approval. If an approval is granted in the face of inadequate consultation, the approval will be set aside on judicial review.⁴⁵
47. Accordingly, it is not enough that the ASP refers to ongoing engagement or study of Aboriginal interests. Consultation, including the assessment of impacts on SLCN's rights, and if necessary accommodation of those rights, including in the form of changes to the TMIP-ASP, must take place before Council passes the Bylaw.
48. The Crown may rely on others to fulfill its duty to consult. However, when doing so, the Crown must advise the Indigenous group that it is doing so. In addition, the agency or other body relied on to fulfill the duty to consult must have the procedural powers necessary to: a) implement consultation; and b), the remedial powers to accommodate affected Aboriginal and Treaty rights.⁴⁶

⁴² *Ibid* at paras 45-46.

⁴³ Emma Mason, "Premier recognizes vibrancy of Grande Prairie area" (21 February 2019) *My Grande Prairie Now*, online: <<https://www.mygrandeprairienow.com/51711/premier-recognizes-vibrancy-of-grande-prairie-area/>>.

⁴⁴ *Clyde River (Hamlet) v Petroleum Geo-Services Inc*, 2017 SCC 40 at para 39.

⁴⁵ *Ibid*.

⁴⁶ *Ibid* at paras 30-34.

49. The Crown is not entitled to rely on Public Hearings held by Council in respect of the Bylaw to fulfill its duty to consult in the present circumstances for the following reasons:
- the Crown has not informed SLCN that it would rely on Council's Public Hearings of the Bylaw to discharge its duty; and
 - Council does not have any remedial powers to accommodate Aboriginal and Treaty rights.
50. The only power Council has in the context of this Public Hearing is to defeat the Bylaw, or alternatively refrain from passing the Bylaw until the duty to consult and accommodate is discharged by Crown.
51. In addition to the legal obligations to ensure adequate consultation, there are practical reasons to ensure SLCN is adequately consulted before the ASP is confirmed by the Bylaw. Reconciling the Nation's interests with those of TMIP, its municipal owners, and the Crown, now, relatively early in the planning process, will prevent conflict and further delays down the road.

C. The TMIP-ASP is contrary to the MDP

52. The proposed TMIP-ASP is contrary to the MDP in several respects:
- Section 2.5.2 of the MDP mandates that the MD "shall not approve development that will negatively affect surface water bodies and groundwater quality and quantity" [emphasis added]. There can be little doubt that the Smokey River, which runs next to the lands subject to the ASP, will be negatively impacted by the extensive heavy industrial development contemplated in the ASP. A decision that fails to comply with a mandatory provision in an MDP, such as section 2.3.2, risks being set aside by the courts.⁴⁷
 - Section 8.3.1 of the MDP describes uses on Crown land. Heavy-industrial is not included.
 - Section 8.3.2 MDP sets out factors that must be considered when reviewing development proposals on Crown Land. The factors listed include: adjacent land use, access, and environmental impacts. These factors weigh against siting heavy-industrial development as contemplated in the ASP. Adjacent land uses include traditional land use and agriculture, which is incompatible with heavy-industrial developments. The ASP contemplates cutting-off access to the Canfor road. This is an important travel route, historically and currently, for SLCN members to access key parts of their traditional territory to hunt, fish, gather, trap, and camp. Negative environmental impacts would result from developing the ASP lands as contemplated. Consideration of these factors militate against approving the ASP, which would arguably conflict with the MDP.
53. An MDP prevails over and ASP where they are inconsistent.⁴⁸ The inconsistency of the ASP with the MDP is another ground to reject the ASP.

⁴⁷ Frederick A. Laux, Q.C. & Gwendolyn Stewart-Palmer, *Planning Law and Practice in Alberta*, 4th ed (loose-leaf), ch 5 at 5.6(4).


⁴⁸ MGA, *supra* note 27, s 638(2) .

IV. CONCLUSION

54. SLCN respectfully submits that Council ought to refrain from considering further readings of the Bylaw, or alternatively defeat the Bylaw, until SLCN is adequately consulted, and if necessary, its rights accommodated.
55. SLCN further submits the Bylaw ought to be rejected based on one or more of the following:
- The actions taken by Council to hear from the TMIP while the Public Hearing was adjourned and without notice to SLCN were procedurally unfair. The prejudicial effects of this error will permeate any rehearing or re-opening of the Public Hearing; and
 - the ASP is contrary to the MDP.

DATED at Edmonton, Alberta, this 20th day of August, 2019.

MLT AIKINS LLP


Per: **Meaghan M. Conroy**
Counsel for Sturgeon Lake Cree Nation

APPENDICES TO WRITTEN SUBMISSIONS OF STURGEON LAKE CREE NATION

for
A Council Meeting and Public Hearing held by the
Municipal District of Greenview on August 26, 2019

Tab	Date	Title
A	May 14, 2013	MD Policy No. 1004, Access to Minutes of Meeting.
B	September 26, 2018	Letter from MD to SLCN inviting SLCN to Stakeholder Working Group.
C	October 24 and 25, 2018	Tri-Municipal Industrial Partnership, Industrial Area Structure Plan, Public Open House Presentation.
D	October 24 and 25, 2018	TMIP Area Structure Plan – Public Open House #1 & 2 Summary.
E	Various Dates	Working Group Meeting Summaries
F	November 2018	Tri-Municipal Industrial Partnership, Area Structure Plan, Background Report.
G	May 2019	Tri-Municipal Industrial Partnership, Area Structure Plan, Final Draft.
H	May 24, 2019	Letter from SLCN to MD requesting adjournment and fax confirmation.
I	May 27, 2019	Agenda for Regular Council Meeting and relevant excerpts.
J	May 27, 2019	Minutes of a Regular Council Meeting.
K	June 17, 2019	Committee of the Whole Meeting Agenda and relevant parts of attachments.
L	June 24, 2019	Agenda of Regular Council Meeting and relevant excerpts.
M	June 24, 2019	Minutes of a Regular Council Meeting.
N	June 24, 2019	Written Submissions of Sturgeon Lake Cree Nation for June 24, 2019 Council Meeting
O	July 8, 2019	Council Meeting Highlights.
P	July 18, 2019 and July 29, 2019	Letters from MD to SLCN dated and regarding public hearing.
Q	July 29, 2019	Letter from MLT Aikins to MD regarding written submissions for public hearing.
R		Historic Resources Map.
S		Map with SLCN Traditional Land Use Locations.
T	August 12, 2019	Email from MD to MLT Aikins regarding written submissions for public hearing.
U	August 18, 2019	MD Council Agendas & Minutes Online Database

APPENDIX A

Title: ACCESS TO MINUTES OF MEETINGS

Policy No: 1004

Approval: Council

Effective Date: May 14, 2013

Supersedes Policy No: (AD 31)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 will provide access to minutes of meeting in an 'unratified' format prior to their approval.

Purpose: To provide access to records of meetings through the publishing of "unratified" and "approved" copies of the minutes of meetings, and to prohibit access to electronic recordings of meetings.

Principles:

1. The electronic recordings of meetings is solely an administrative process, used in the preparation of accurate meeting minutes. A single copy of the electronic recording of a meeting shall be maintained by the recording secretary, and following the approval of those minutes, shall be permanently erased.
2. Minutes shall be prepared in accordance with the Municipal Government Act, including the requirement that minutes are recorded without note or comment.
3. An "unratified" copy of the minutes of a meeting, so marked, will be made available to members of Council, a Committee, or Board, to staff and to the public within three (3) working days of the meeting.
4. Members of Council, a Committee, or Board, and staff responsible to prepare and sign minutes, may obtain access through the recording secretary to listen to the electronic recording to assess the accuracy of the ungratified minutes prior to the meeting where the minutes will be approved.
5. Council, a Committee, or Board may request access to an electronic recording prior to the approval of the minutes.
6. All electronic recording of meetings held by the Municipal District of Greenview No. 16 prior to the approval of this policy will be securely stored and no longer be available to individual Councillors, staff or the public. The recordings will be disposed of in accordance with the provisions of Greenview's Records Retention Bylaw.

Approved: 13.05.290

APPENDIX B



September 26, 2018



Via Email

Dear Invitee:

**Re: TMIP Heavy Industrial District Project
- Invitation to TMIP Stakeholder Working Group**

The Municipal District of Greenview, County of Grande Prairie and City of Grande Prairie are jointly exploring opportunities to develop a world-class heavy industrial district (Tri-Municipal Industrial Partnership, or "TMIP"). The proposed industrial district will focus on value added processing to benefit the entire region.

The proposed heavy industrial district will accommodate petro-chemical and other heavy industrial uses that require the natural gas feedstock available within the Montney Gas Basin and the existing infrastructure that is currently located in the region, including rail and road infrastructure.

Your organization has been identified, along with other organizations and individuals representing government, industry and Project proponents, First Nations, Métis Settlements, other local communities, and groups representing civil society, as a key stakeholder in the Project.

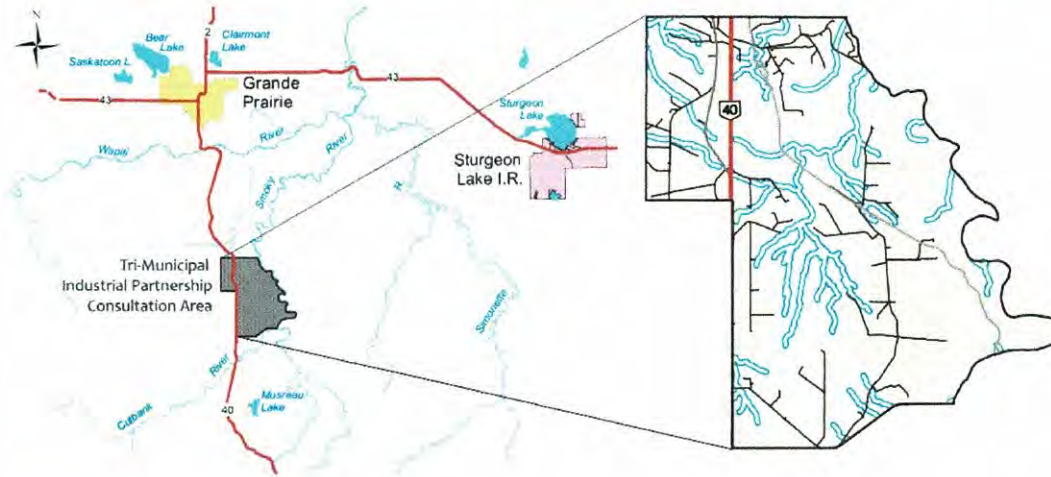
The TMIP is committed to raising awareness of the Project and its potential benefits to the local economy among stakeholders and to ensuring that stakeholders have ongoing opportunities to provide input and advice into the development of the project and raise issues and concerns where they arise.

TMIP would like to invite you or a representative of your organization to sit on the TMIP's **Stakeholder Working Group**, an advisory body with a mandate to provide a forum for feedback, guidance, and advice to the Project Manager and TMIP Steering Committee. We anticipate at most three meetings to be held over the course of the ASP Study - at key points in which to assist the consultant team and TMIP in the preparation of the Area Structure Plan. Specifically, the SWG will provide the Project with advice with respect to the boundaries of the ASP, the range of activities that could be considered for future development within the ASP, infrastructure proposals to support those activities, and other considerations.

Where is the Project?

The proposed industrial district will be located in Greenview, south of Grande Prairie. The location is already served by rail, road, and pipeline infrastructure, and is located on the Montney Gas Deposit – one of the largest conventional gas formations in North America.





Area Structure Plan

The Project is working on the completion of an **Area Structure Plan (ASP)** to establish policy and regulations to guide development and investment in the district. An ASP establishes the following guidelines for the development and subdivision of an area of land (see S.633 of the Alberta *Municipal Government Act*):

- The sequence of development
- Land uses
- Employment density
- Location of major transportation routes and public utilities

The ASP will establish land use policy to direct development of the industrial district. It will establish infrastructure plans necessary to support the type and scale of industrial development anticipated in the district.

Project Schedule

The study aims to have an ASP in place by 2019. Construction and operation schedules for the district have not been identified.

Please let me know if you or another representative of your organization are interested in participating in the TMIP Stakeholder Working Group. If you would like to participate, I ask that you let me know your availability for a meeting on any of the following dates in October:

October 9 (after 2pm), 10, 12 (morning), 16, 17, 18

If you are in the Grande Prairie region, we can arrange an in-person meeting of approximately 2 hours in duration. If you are located outside of the area, we are happy to arrange conferencing.





Alternatively, please don't hesitate to reach out to discuss additional dates or if you have any questions about the Working Group or Project in general.

Sincerely,

Jason Petrunia
TMIP Lead Planner
jason.petrunia@ptaginc.com
Tel: 647 701 3002

APPENDIX C



Tri-Municipal Industrial Partnership

Industrial Area Structure Plan

Public Open House

October 24 & 25, 2018

Outline

1. Introduction
2. Review Project Aims & Objectives
3. Planning Context
4. Constraints & Opportunities
5. Precedent Research
6. Industrial Ecology
7. Summary & Next Steps

Introduction

Project Aims & Objectives

- ✓ Chart a course for the development of a world class heavy eco-industrial district
- ✓ Showcase the region's untapped potential by paving the way for services and infrastructure where heavy industry is interested in investing
- ✓ Support the creation of long-term employment growth and opportunities for residents, communities and First Nations
- ✓ Create an ordered pattern of development that integrates industry, nature, and people

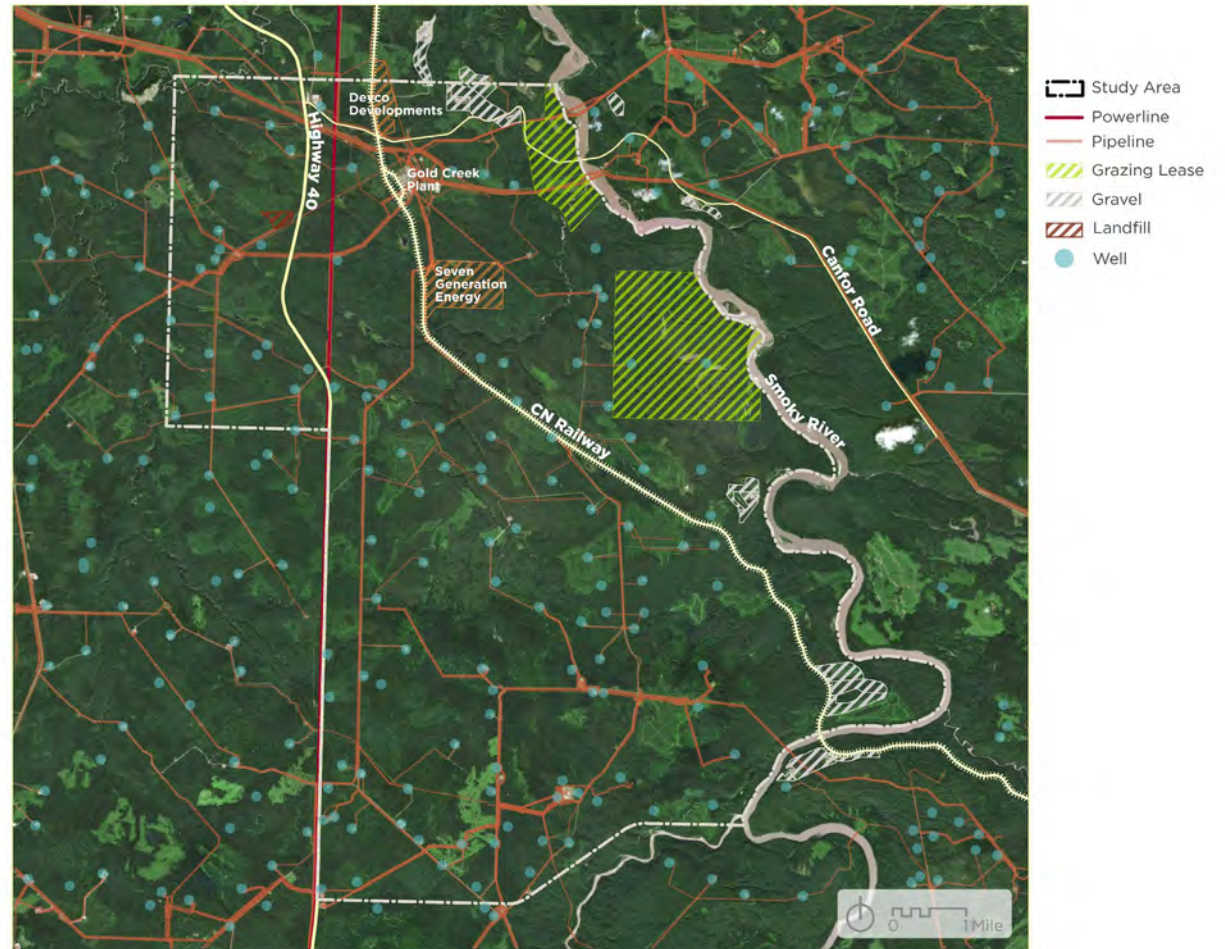
Where is the Project?

- The proposed industrial district will be located in Greenview, south of Grande Prairie
- Located on the Montney Gas Deposit – a long term resource that is one of the largest conventional gas formations in North America
- Will provide the only industrial processing centre on the feedstock, resulting in more efficient and sustainable industrial activity



Where is the Project?

- The location is already served by CN rail, Highway 40 and pipeline infrastructure
- Adjacent to the Smoky River
- The study area boundary amounts to 188 km²



Site Attributes



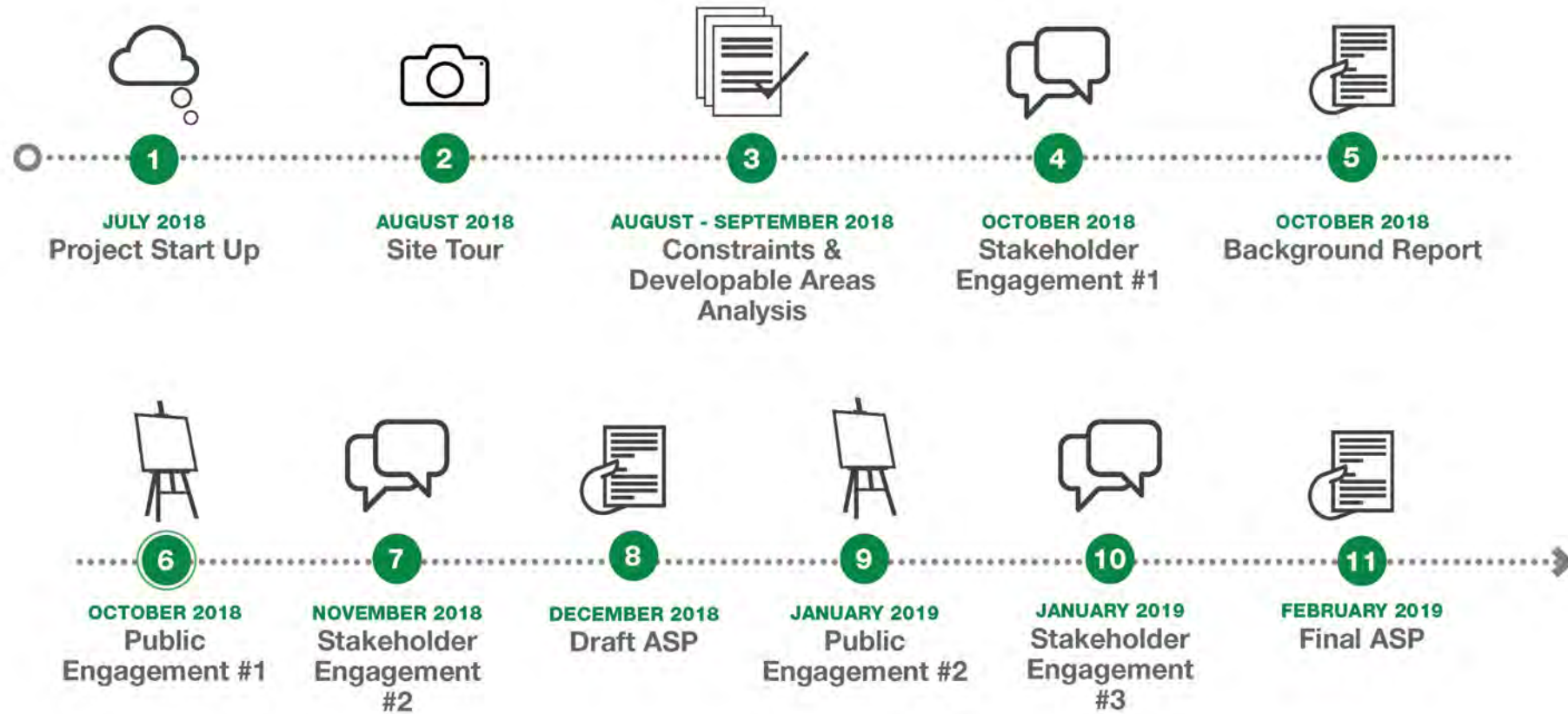
What is an ASP?

- An Area Structure Plan (ASP) establishes the following guidelines for the development and subdivision of an area of land:
 - The Sequence of Development
 - Land Uses
 - Employment Density
 - Location of Major Transportation Routes
 - Location of Major Public Utilities

What is an ASP?

- An ASP is a high-level plan rather than a detailed development concept
- Prior to industrial development in the area, additional approvals will be required:
 - Municipal approvals – (e.g. land use, subdivision & development permit)
 - Provincial approvals – (e.g. environmental & historical)

Project Timeline



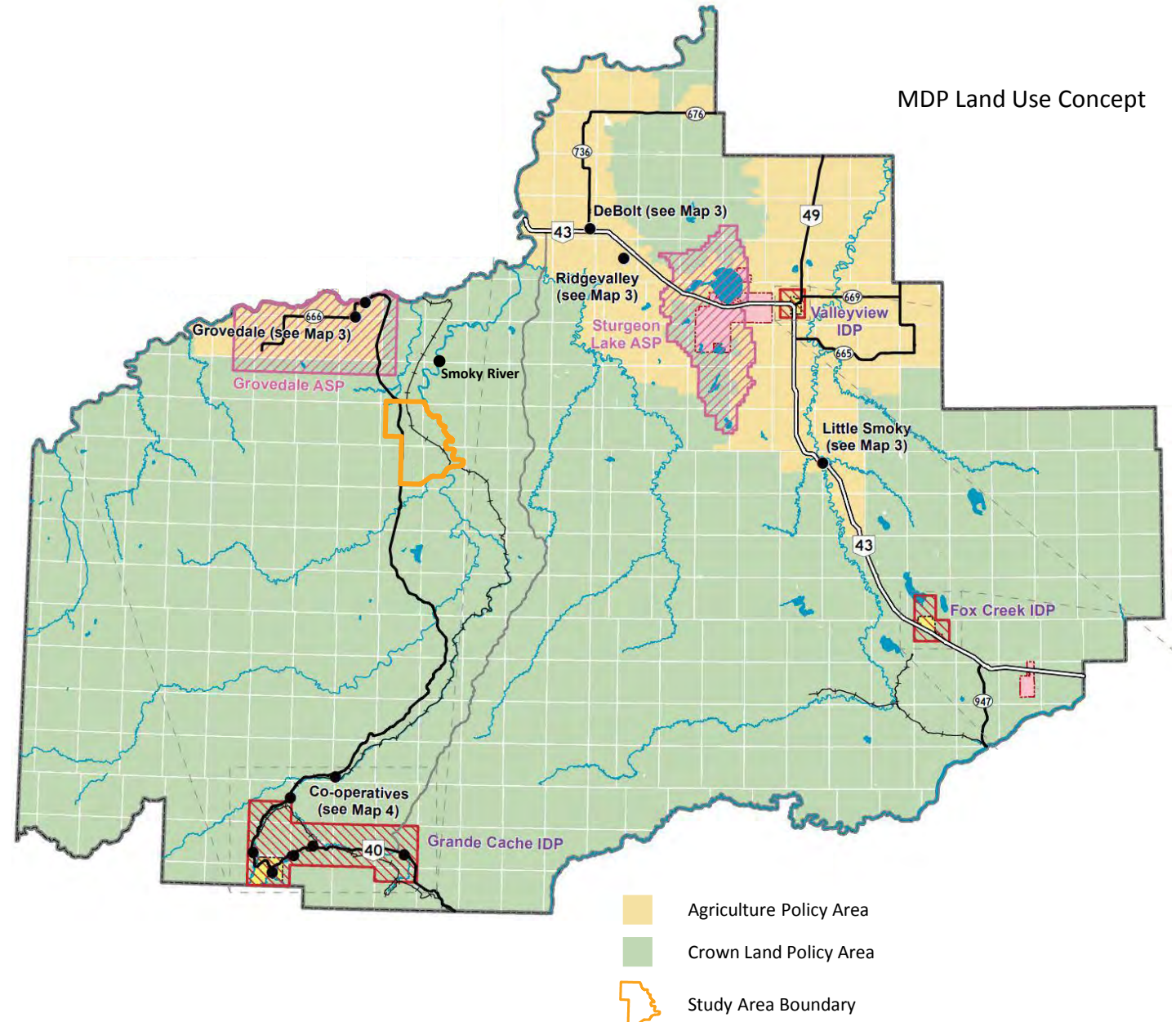
Planning Context

Policy

Greenview MDP Bylaw No. 15-742

Designation: Crown Land Policy Area

- Accommodate major economic activities including:
 - Oil and Gas
 - Forestry
 - Sand and gravel extraction
 - Agriculture

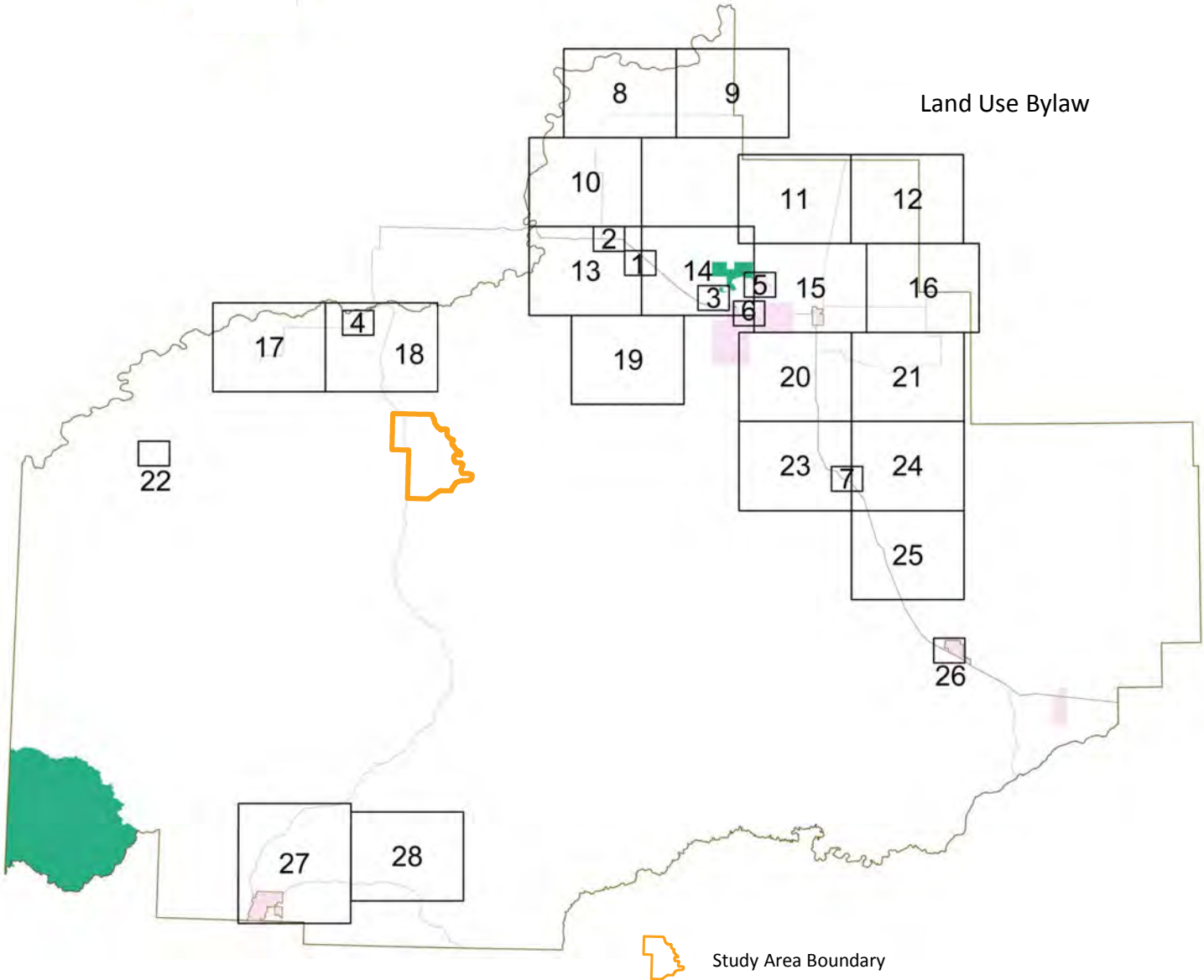


Policy

Greenview Land Use Bylaw No. 17-779

Potential Land Use: Crown Land (CL)

- Permitted Uses:
 - Agriculture Processing
 - Accessory Building
 - Compressor Station
 - Natural Resource Extraction
 - Natural Resource Processing
 - Oil and Gas Facility
 - Utilities, Major
 - Work Camp

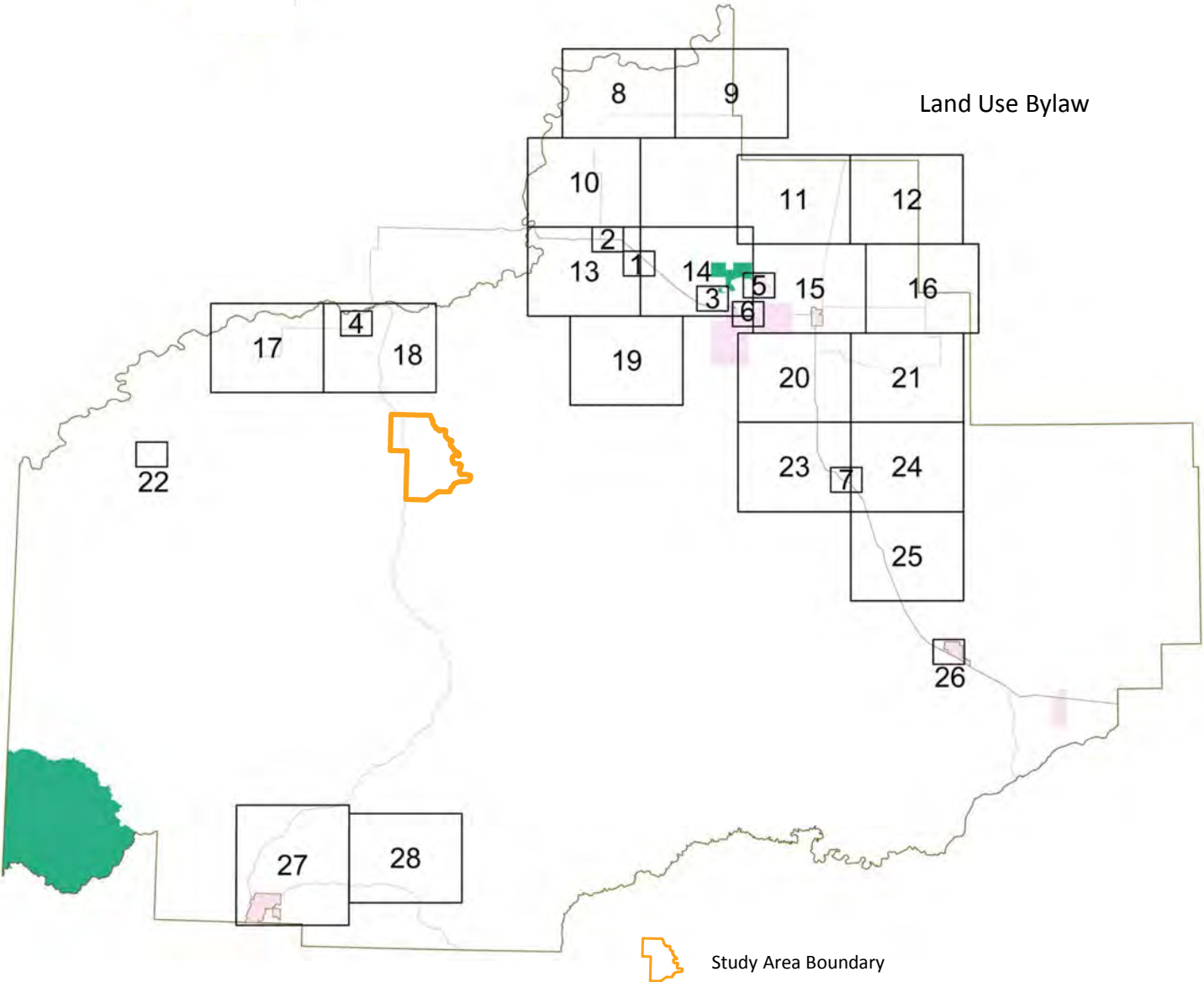


Policy

Greenview Land Use Bylaw No. 17-779

Potential Land Use: Industrial General (M-2)

- Permitted Uses:
 - Agriculture Processing
 - Accessory Building
 - Compressor Station
 - Natural Resource Processing
 - Manufacturing Plant, Small Scale

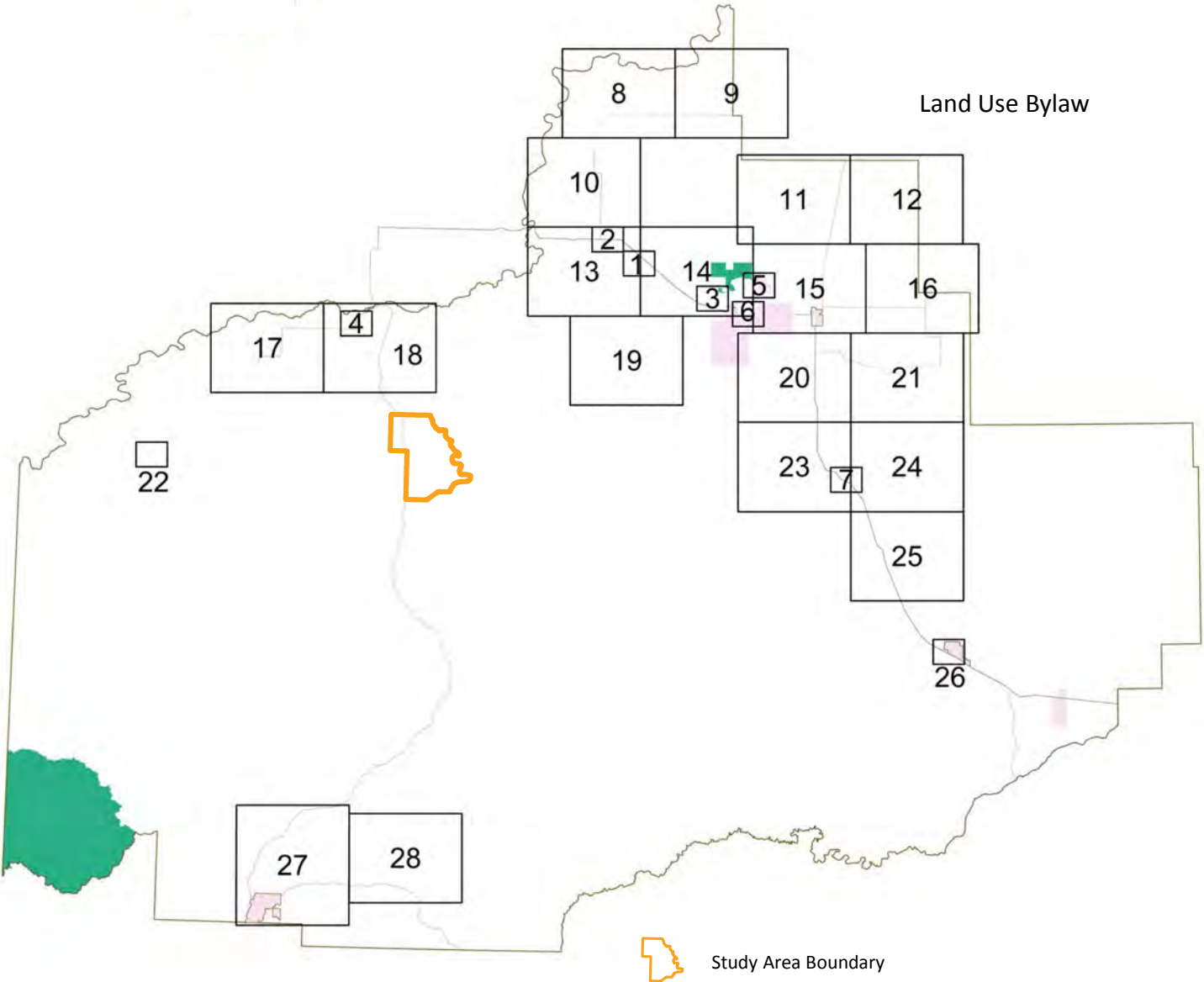


Policy

Greenview Land Use Bylaw No. 17-779

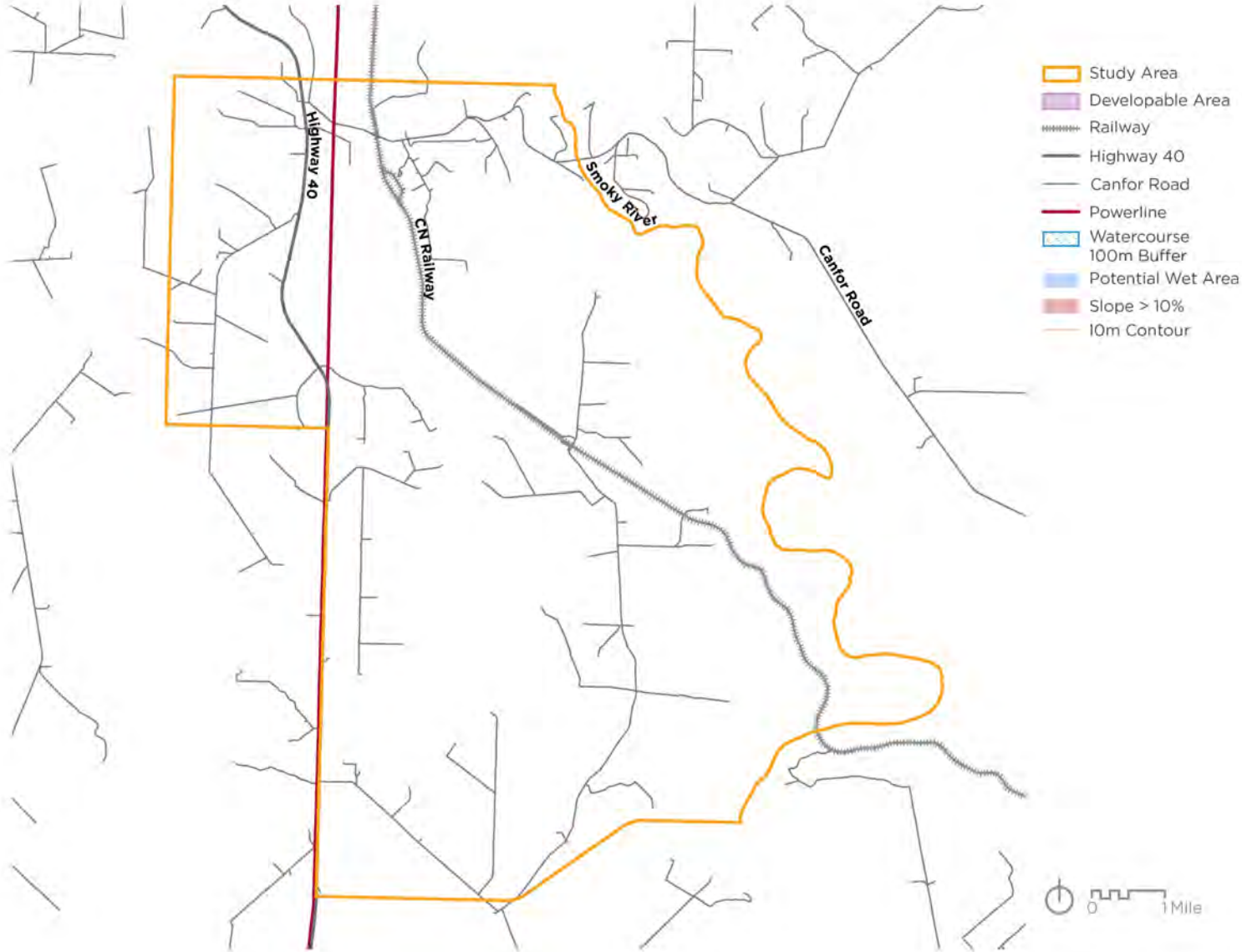
Potential Land Use: Industrial General (M-2)

- Discretionary Uses:
 - Manufacturing Plant, Large Scale
 - Oil and Gas Facility
 - Utilities, Major
 - Work Camp



Constraints & Opportunities

Constraints & Opportunities



Constraints & Opportunities

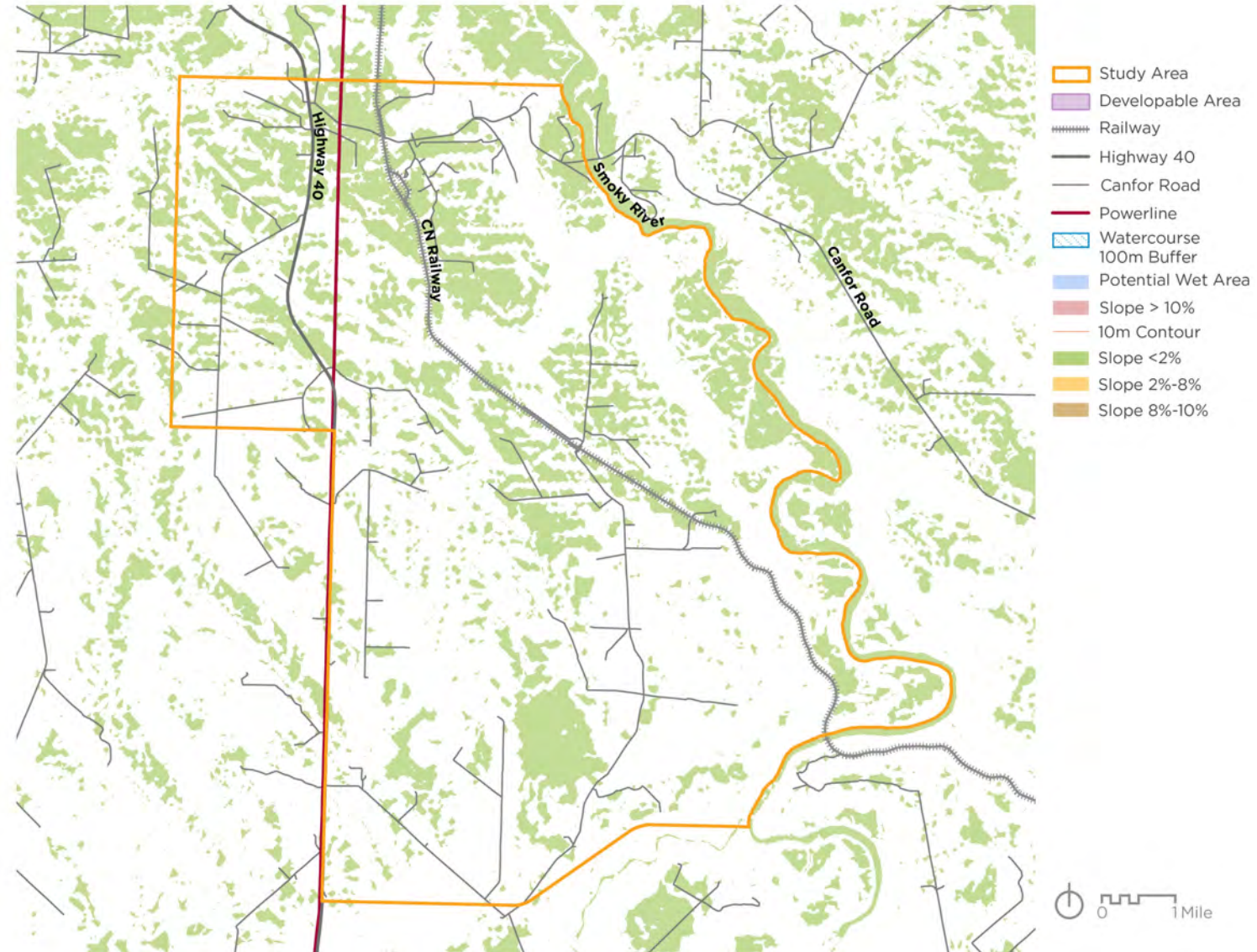
Slope

Constraints

- Rail requires areas with 2% grade or less, of which there are limited options in the study area

Opportunities

- Much of the 0-2% land is located adjacent to existing rail, facilitating additional rail access into proposed development areas



**AltaLIS 2018 data was used to calculate percentage slope gradient throughout the study area and classify according to potential impact on development*

Constraints & Opportunities

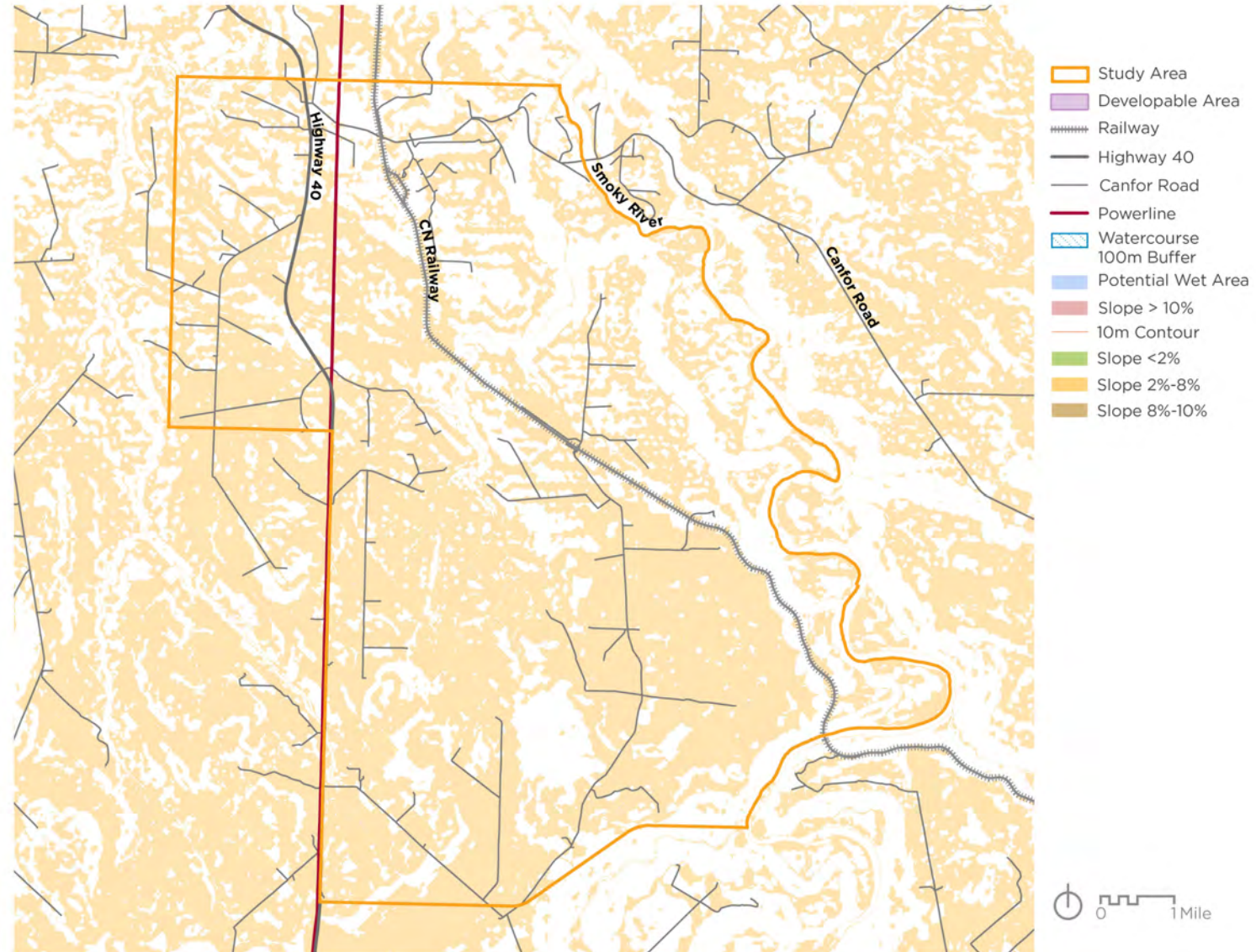
Slope

Constraints

- The majority of the study area is between 2% and 8% grade, areas closer to 8% will require grading and leveling to accommodate development

Opportunities

- Given the level of investment anticipated for the area, grading and leveling will not be a barrier to development



**AltaLIS 2018 data was used to calculate percentage slope gradient throughout the study area and classify according to potential impact on development*

Constraints & Opportunities

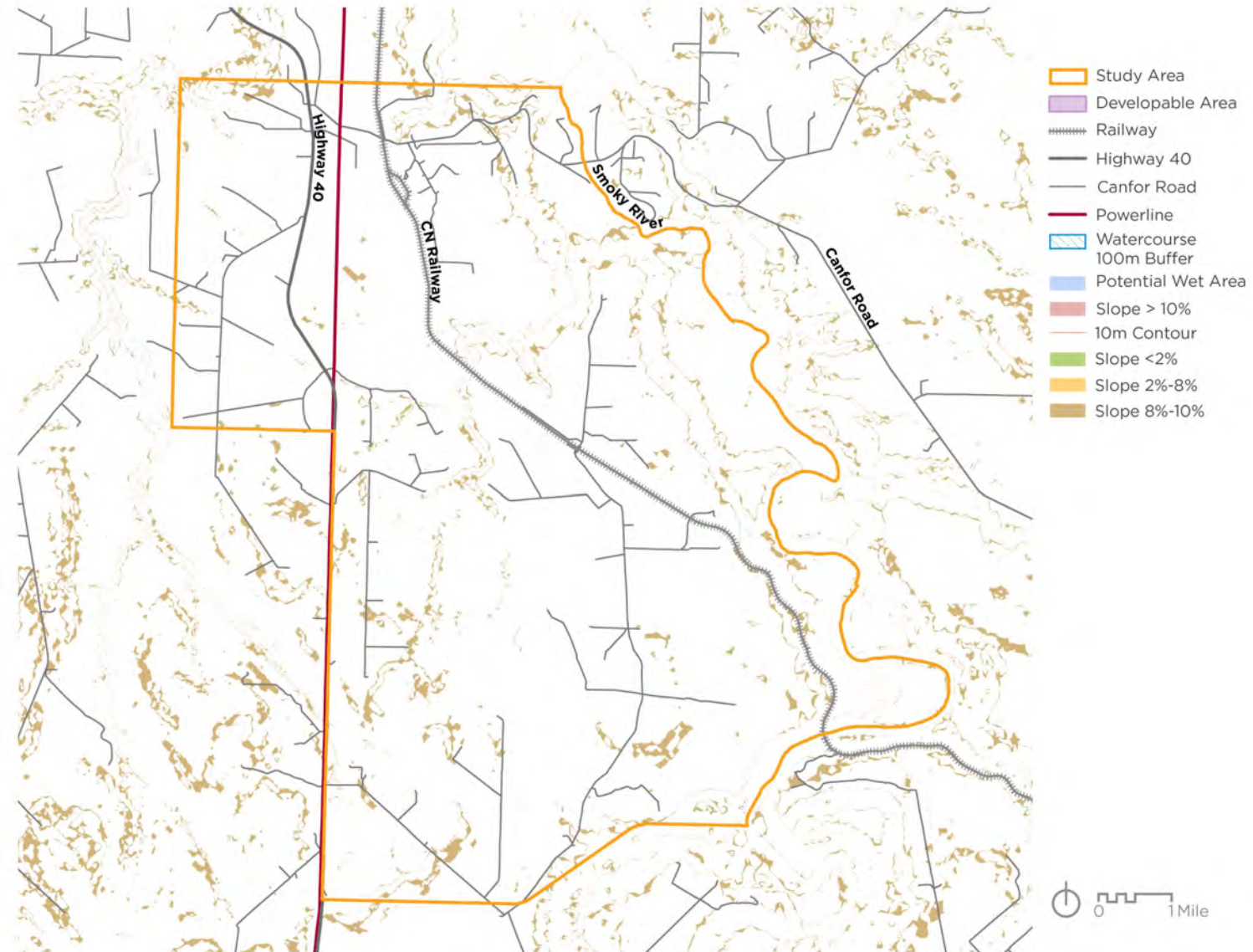
Slope

Constraints

- Slopes between 8% and 10% are primarily located in the east and the south of the study area, limiting development potential in these areas

Opportunities

- The majority of land in the study area is below 8%, leaving considerable opportunity for industrial development



**AltaLIS 2018 data was used to calculate percentage slope gradient throughout the study area and classify according to potential impact on development*

Constraints & Opportunities

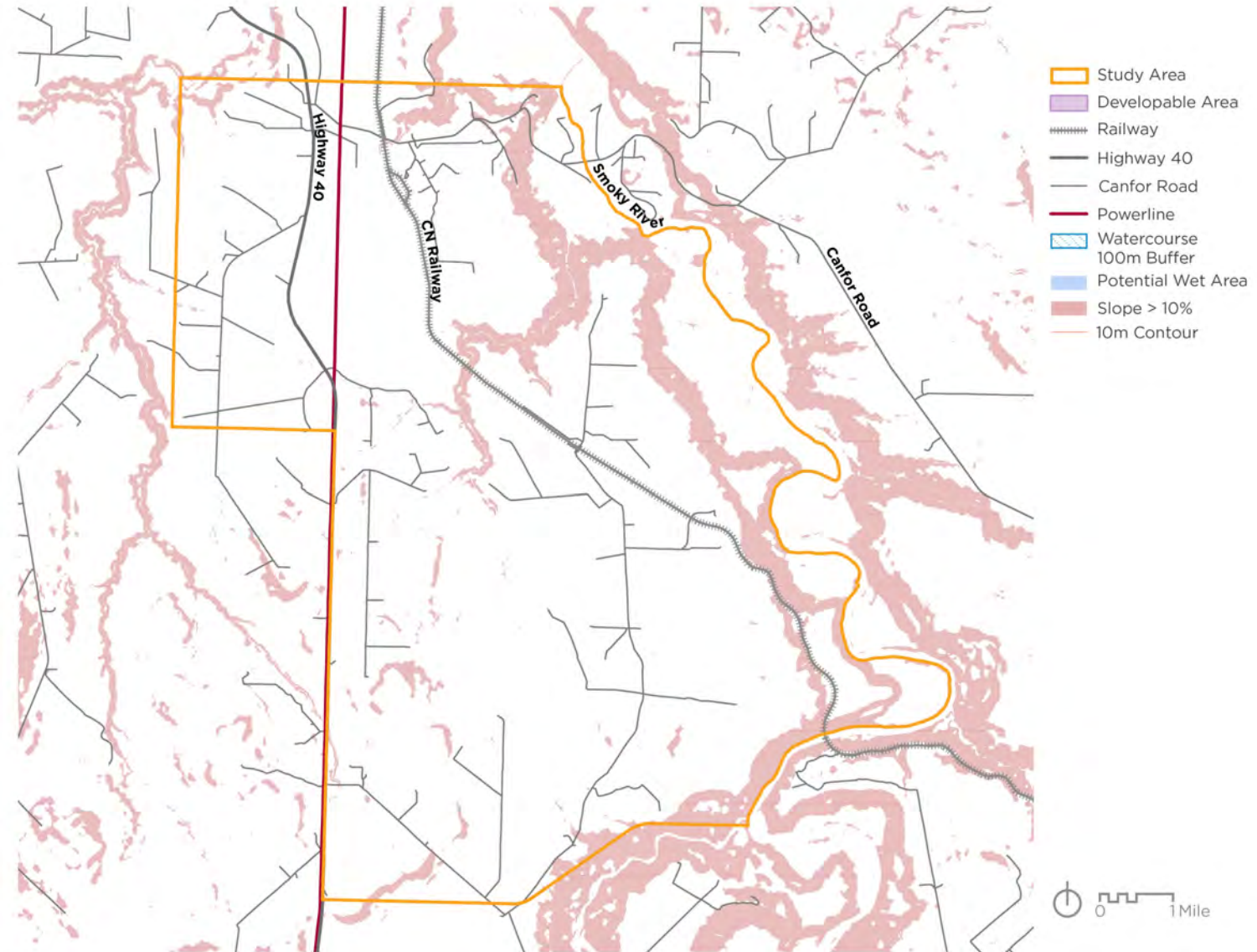
Slope

Constraints

- Steep slopes (>10%) restrict development potential towards the east of the study area

Opportunities

- The study area avoids the majority of slopes >10%, leaving the bulk of the area poised for development



**AltaLIS 2018 data was used to calculate percentage slope gradient throughout the study area and classify according to potential impact on development*

Constraints & Opportunities

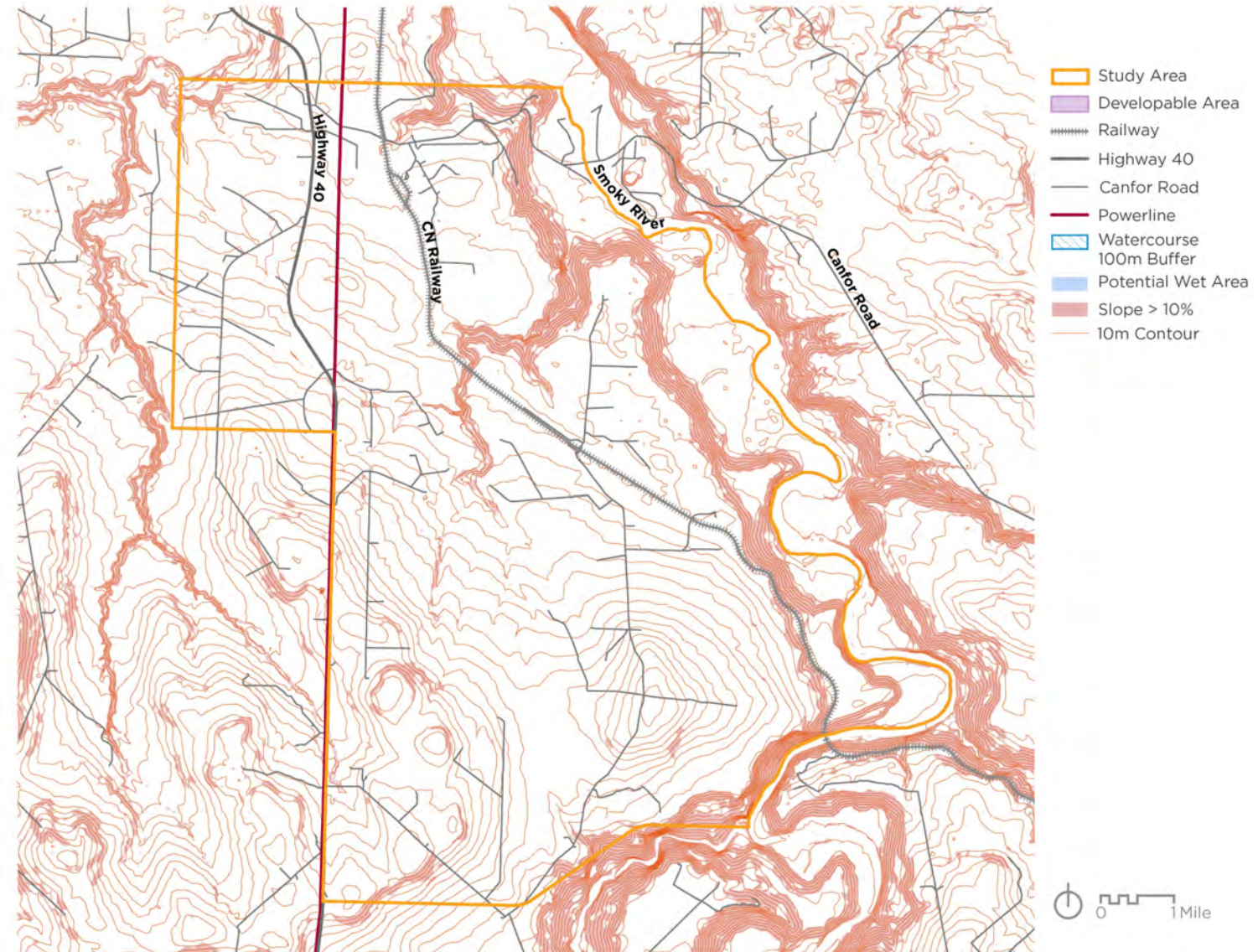
Topography

Constraints

- The hill in the south of the study area offers limited development potential

Opportunities

- The remainder of the study area has favourable topography for industrial development



Constraints & Opportunities

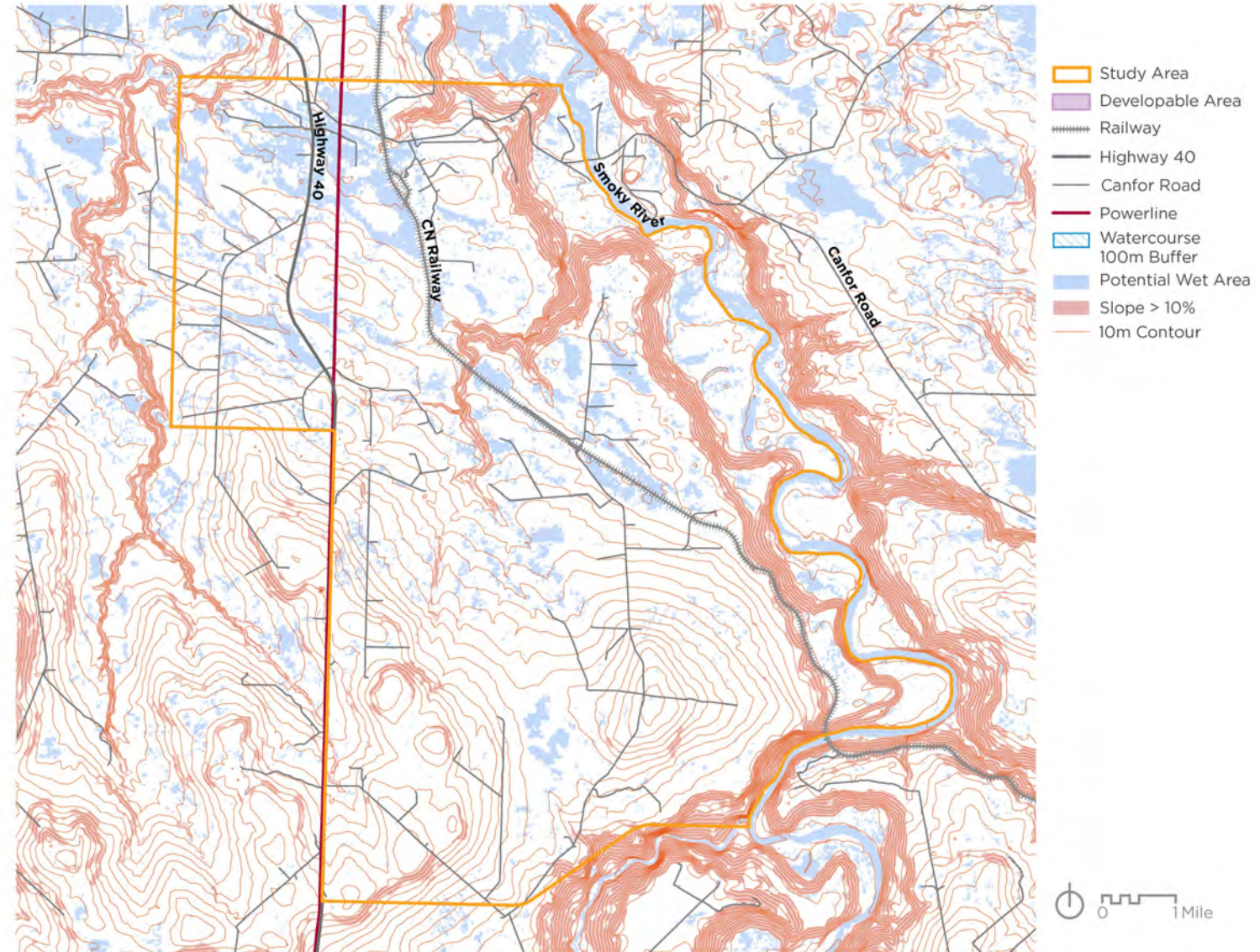
Potentially Wet Areas

Constraints

- Potential wetlands exist throughout the study area, particularly in the north

Opportunities

- Wet areas do not preclude development, they will simply require further assessment prior to approval



**3 data sources obtained from AEP (Ground Cover Classification 2016, Merged Wetland Inventory 2016 and Wet Areas Mapping 2017) to determine the location of potentially wet areas*

Constraints & Opportunities

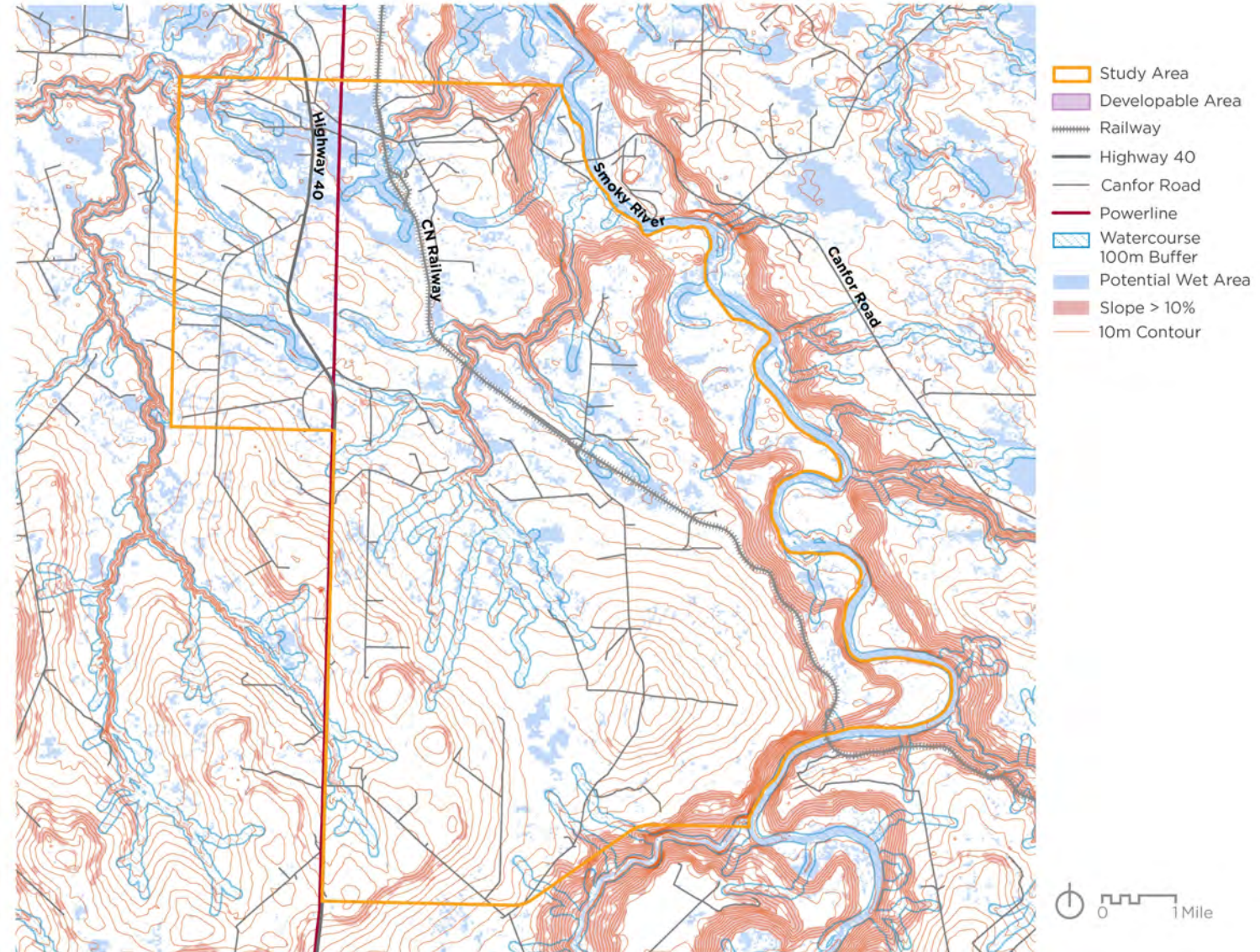
Watercourses

Constraints

- Watercourses throughout the study area have been buffered to 100m

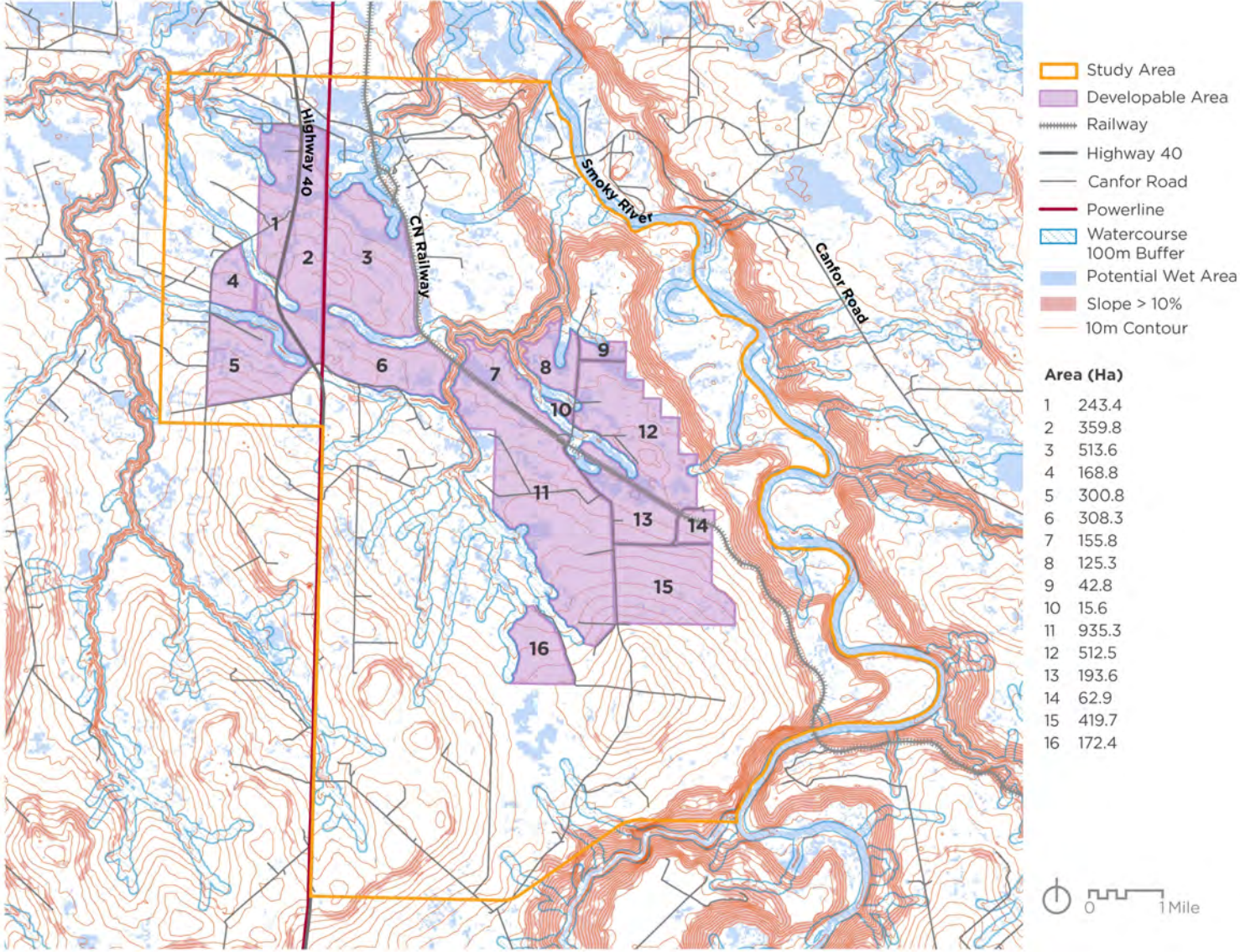
Opportunities

- These do not overly restrict development potential in the area



Developable Areas

- After avoiding steep slopes and watercourses, 16 preliminary developable areas remain
- These amount to 4,530.6 ha of development potential



Precedent Research

Precedent Research

Types of Heavy Industrial Uses

1. Urea/Ammonia Fertilizer Plants
2. Methanol Plants
3. Gas Processing Plants
4. Gas Fired Power Plants
5. Upgraders
6. Waste Water Treatment Facilities

Urea/Ammonia Fertilizer Plants

Nutrien Complex – Redwater AB

- Located on 360 ha
- Largest fertilizer complex in North America
- Licensed to divert up to 15,640,000 m³ of water / year from the North Saskatchewan River
- 22km of rail track capable of storing 600 railcars
- Up to 400 trucks are loaded each day



Methanol Plants

Methanex – Medicine Hat AB

- Located on 65 ha
- Largest methanol producer and supplier in the world
- Uses steam to reform natural gas and then converts and distills it to create pure methanol
- Products are shipped to and from the facility by road, rail and pipeline



Gas Processing Plants

Keyera Corp – Buck Lake AB

- Located on 12 ha
- Includes gas sweetening, Sulphur recovery and power generation
- Product is shipped to and from via network of pipelines



Gas Fired Power Plants

Cogeneration Plant – Joffre AB

- Located on 260 ha
- Co-owned by ATCO, Capital Power and NOVA
- Supplies steam to NOVA Chemicals
- Supplies power to the Alberta power grid



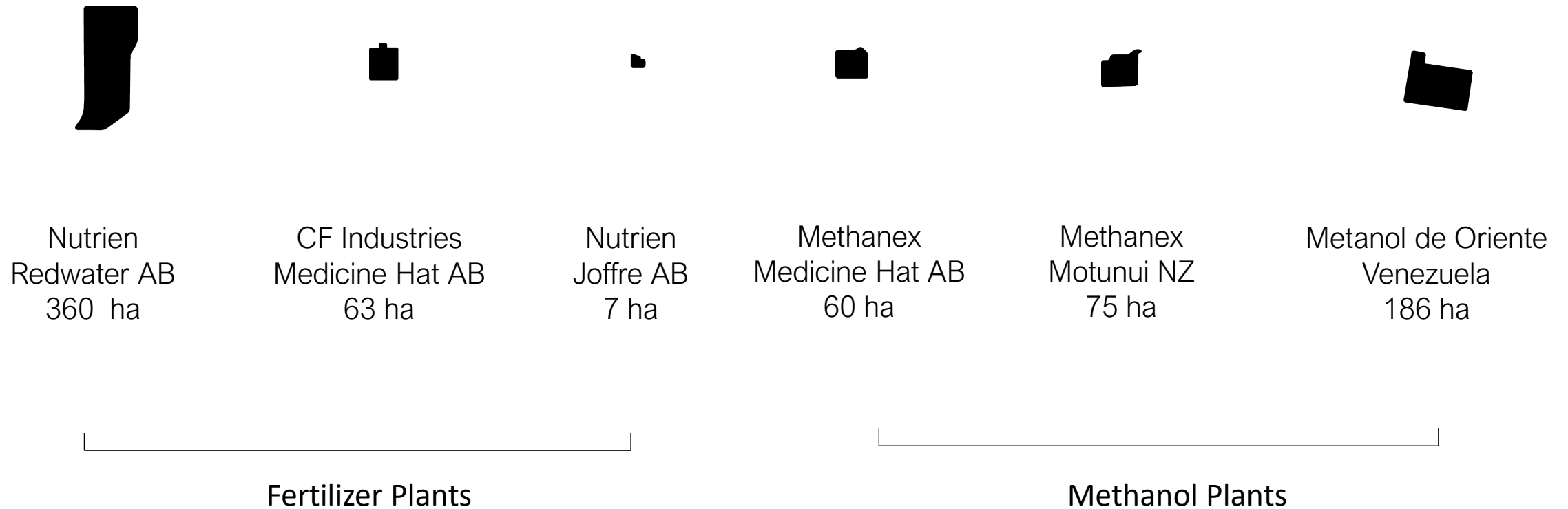
Upgraders

Shell Scotford Upgrader – Scotford AB

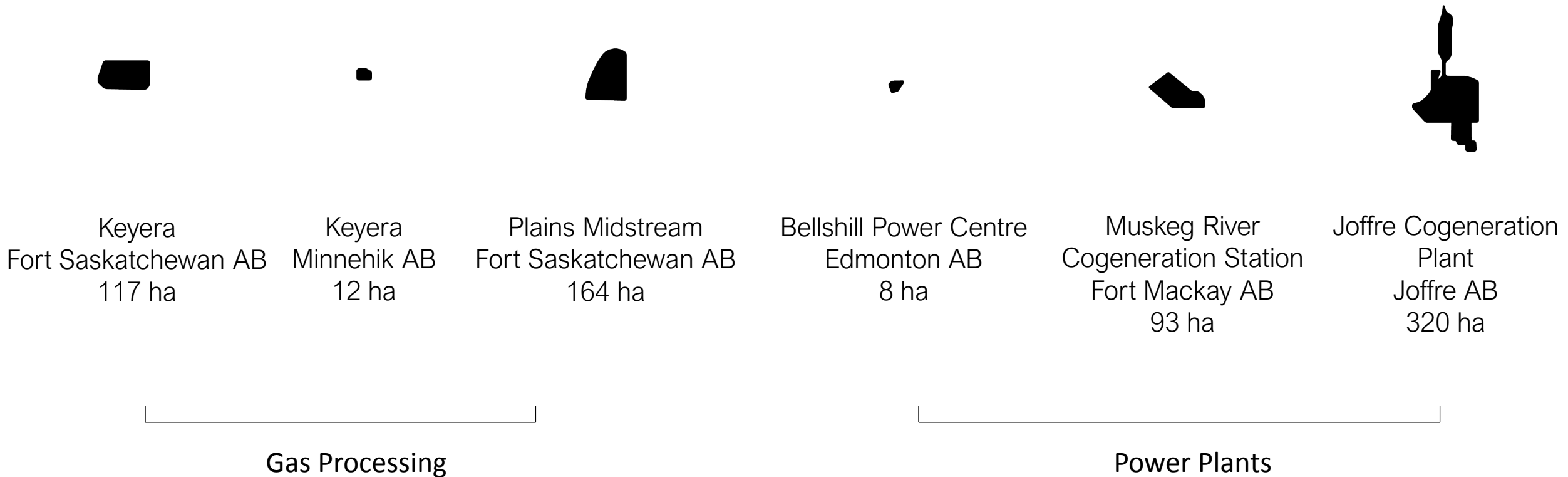
- Located on 429 ha
- Includes Upgrader, Refinery and Chemical Plant
- Scotford Cogeneration Plant also located on site
- Licensed to divert up to 8,146,800 m³ of water / year from the North Saskatchewan River
- Access via rail, road and pipeline



Footprint Analysis



Footprint Analysis



Footprint Analysis



Bonnybrook
Wastewater
Calgary AB
45 ha

Pinecreek
Wastewater
Calgary AB
23 ha

Scotford Upgrader
Fort Saskatchewan AB
486 ha

Upgrader 1 & 2
Fort McMurray AB
215 ha

Horizon Upgrader
Fort McMurray AB
584 ha

Waste Water Treatment

Upgraders

Planning & Engineering Assumptions

Land Area Requirements

- Heavy Industrial facilities vary in size from ~ 1 ha to more than 500 ha
- Gas processing facilities require the least land among precedents
- Upgraders require the most land
- The average heavy industrial facility requires a full $\frac{1}{4}$ section of land
- Land with no rail access is best suited to smaller facilities and supportive uses

Access Requirements

- Access to the study area is via hwy 40
- Rail bisects the site from the north to the southeast
- Land that provides rail access is best suited to the largest facilities
- Processing plants (e.g. Upgraders) rely less on rail
- Manufacturing plants (e.g. Fertilizer) rely more on rail

Planning & Engineering Assumptions

Water Requirements

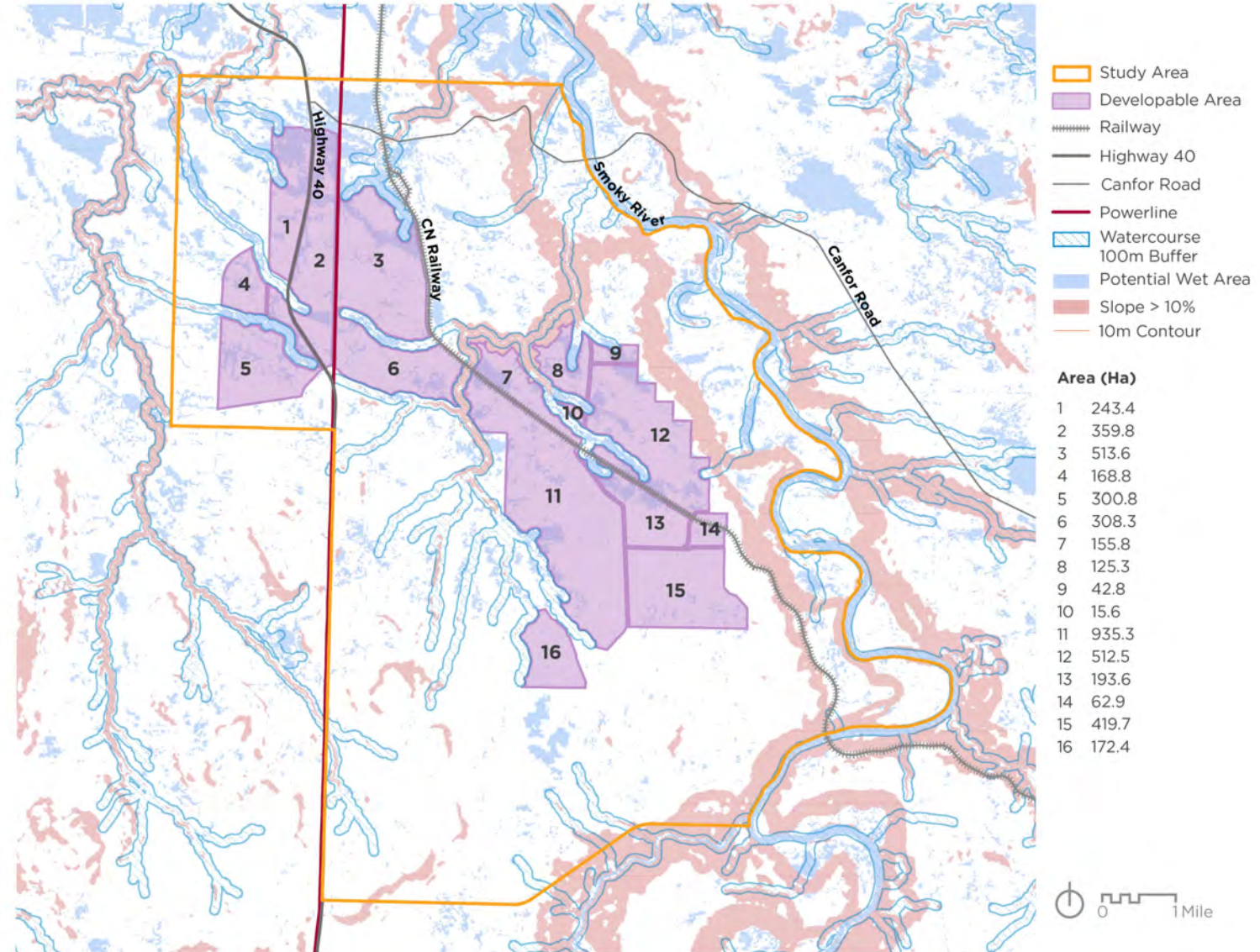
- Water demand for the potential uses varies significantly
- Similar uses in the Heartland area have annual demands from 125,000 m³ to 15,600,000 m³
- Further information on the Smoky River is required to determine the need for raw water storage

Utility Requirements

- A transmission line runs through the study area
- Demand for various uses could vary widely
- ATCO is looking at possible servicing scenarios

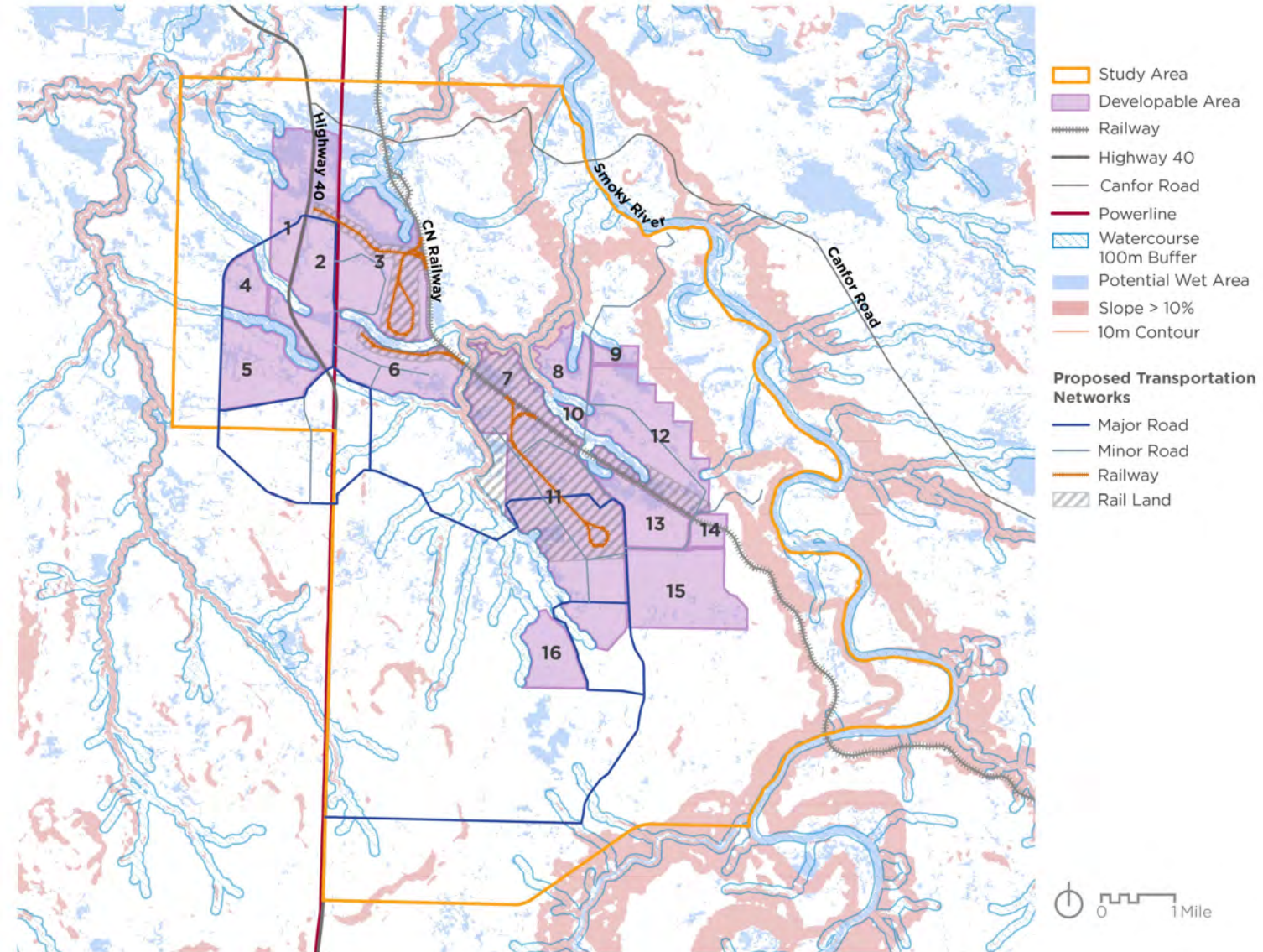
Potential Developable Areas

- The largest potentially developable cell, #11, is approximately 935 ha with proximity to existing rail
- Cell #12 features approximately 512 ha with proximity to rail and to the river
- Cell #3 is approximately 513 ha with proximity to both rail and the highway



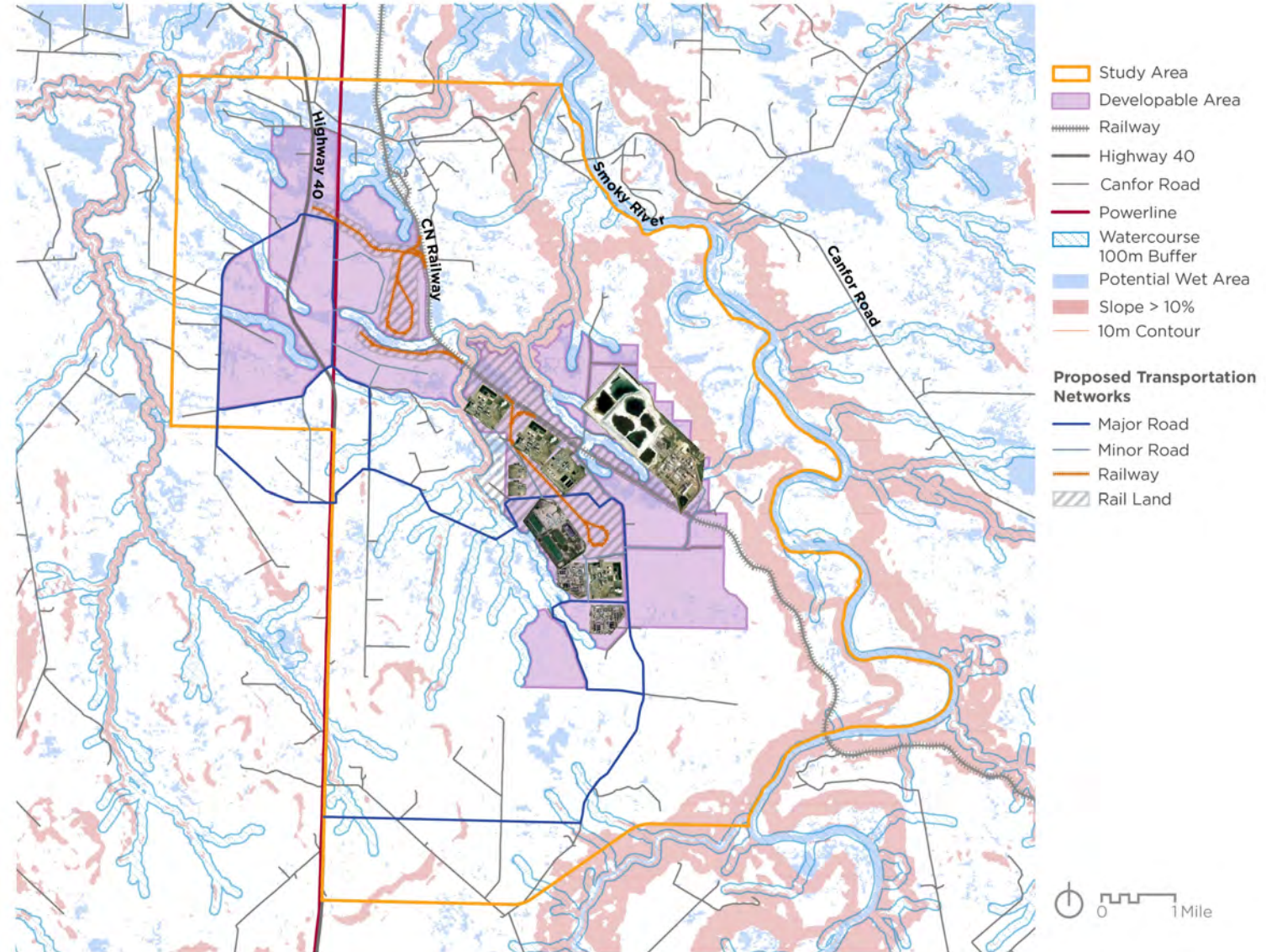
Conceptual Road & Rail Network

- Potentially developable cells #2,3,6, 7,11 and 12 can accommodate rail development
- The proposed road network provides access via major and minor roads to those areas that cannot be serviced by rail
- Rail land amounts to approximately 1,277 ha



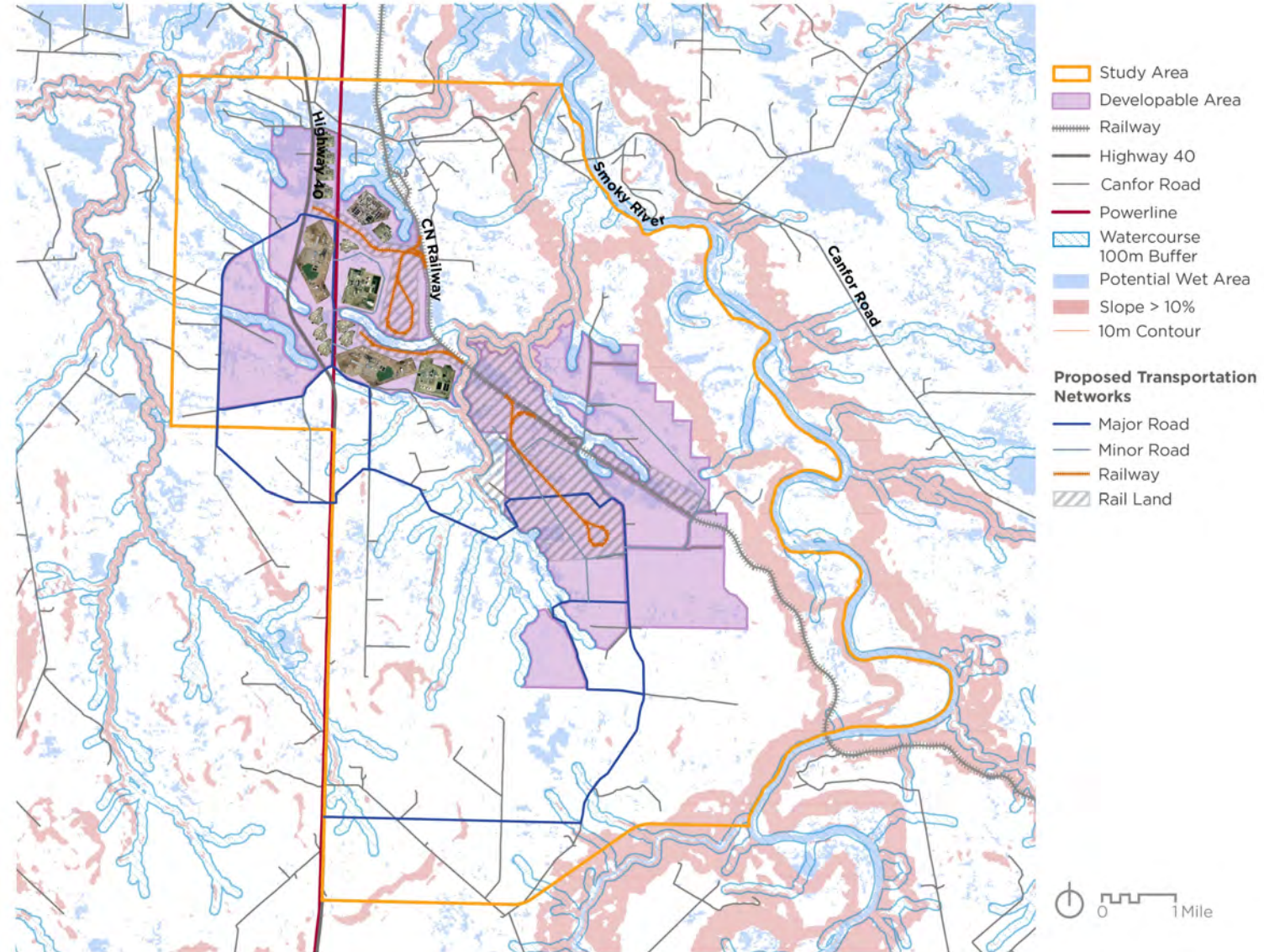
Demonstration of Land Supply

- With proximity to rail and the river, cells #11 and 12 provide a rational starting point for development



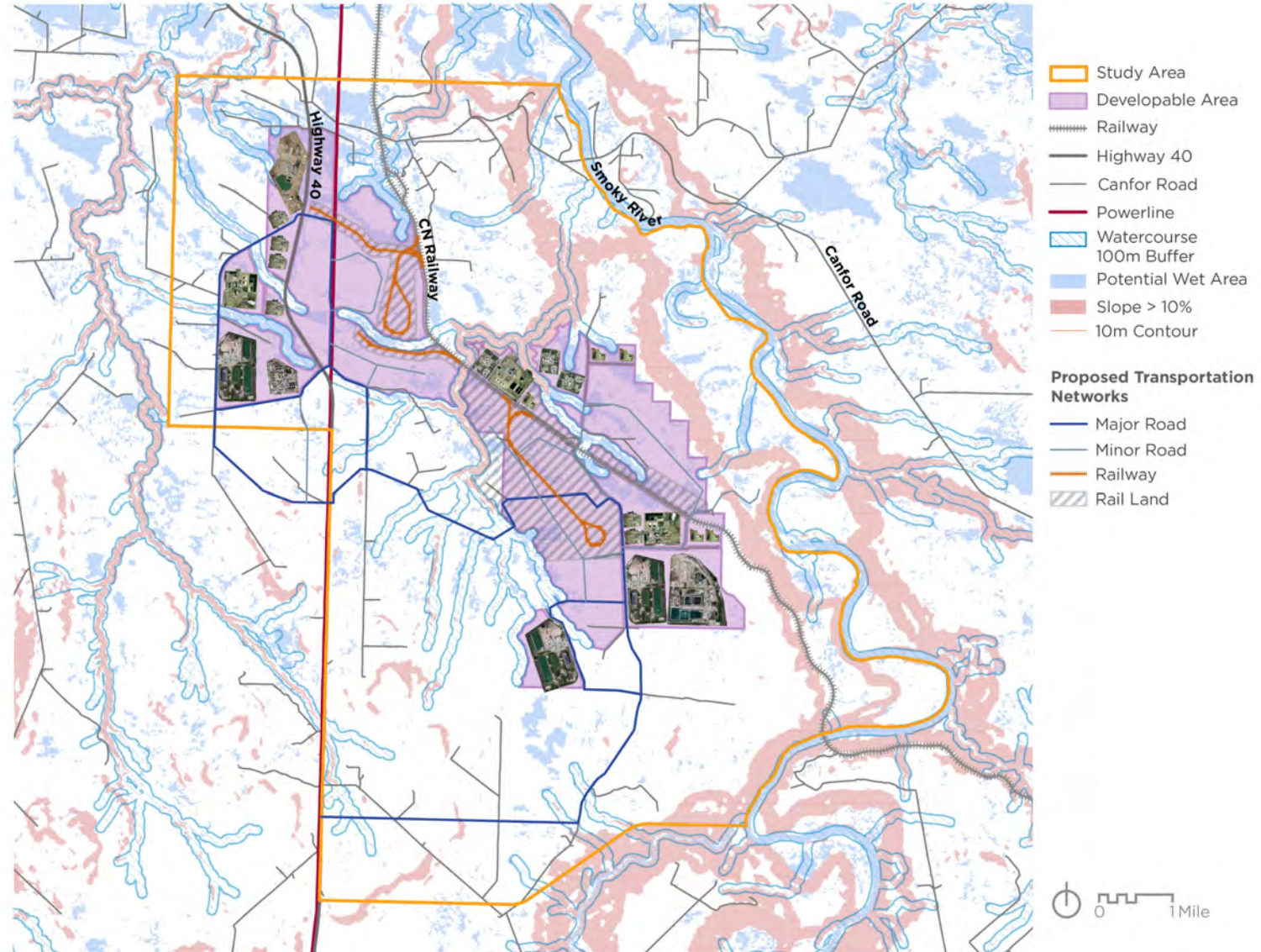
Demonstration of Land Supply

- With proximity to rail and the river, cells #11 and 12 provide a rational starting point for development
- Cells #2,3 and 6 have rail potential and proximity to the highway but are further from water, making them a logical secondary phase



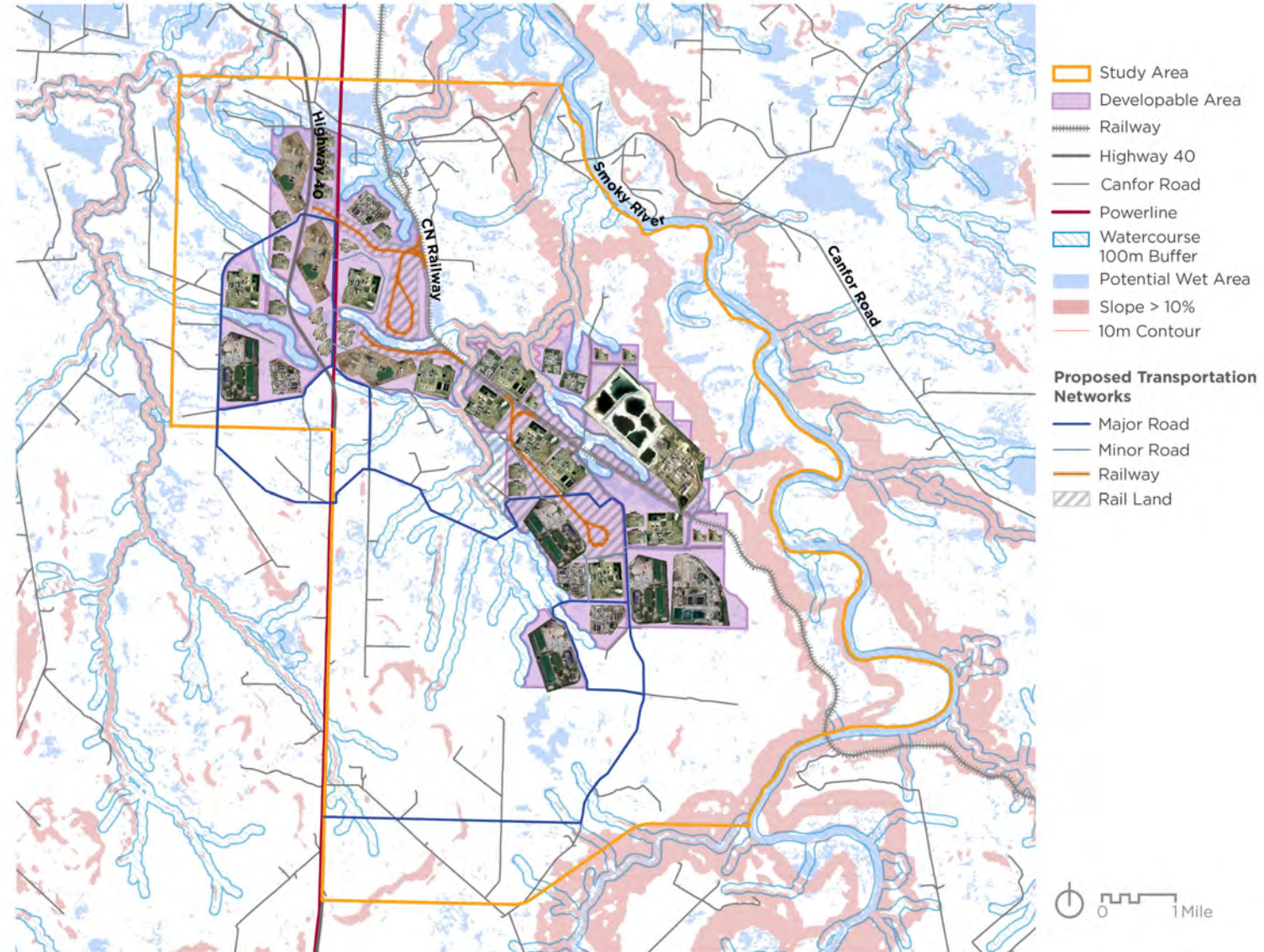
Demonstration of Land Supply

- With proximity to rail and the river, cells #11 and 12 provide a rational starting point for development
- Cells #2,3 and 6 have rail potential and proximity to the highway but are further from water, making them a logical secondary phase
- Remaining areas can accommodate a variety of industrial uses that rely less on proximity to rail and water



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Industrial Ecology

Eco-Industrial Parks

- Achieve sustainable development by cooperating with other businesses and the local community to reduce waste and share resources
- Increase overall economic gains while improving environmental quality
- Planned, designed and built in such a way that it makes it easier for businesses to co-operate, and can result in a more financially sound, environmentally friendly project



Eco-Industrial Parks

Kalundborg, Denmark

- First full realization of industrial symbiosis
- Businesses exchange material wastes, energy, water, and information
- Industrial Uses include:
 - Power Station
 - Insulin Producer
 - Statoil Refinery
 - Plaster Board Manufacturing
 - Soil Remediation
 - Farming
 - Recycling Facilities
 - Fish Factories



Eco-Industrial Parks

Kalundborg, Denmark

- The power company gives its steam residuals to the Statoil Refinery, meeting 40% of requirements in exchange for waste gas
- Power plant uses the waste gas to create electricity and steam
- Surplus heat is used to heat 3500 local homes
- Achieved through private incentives rather than government planning

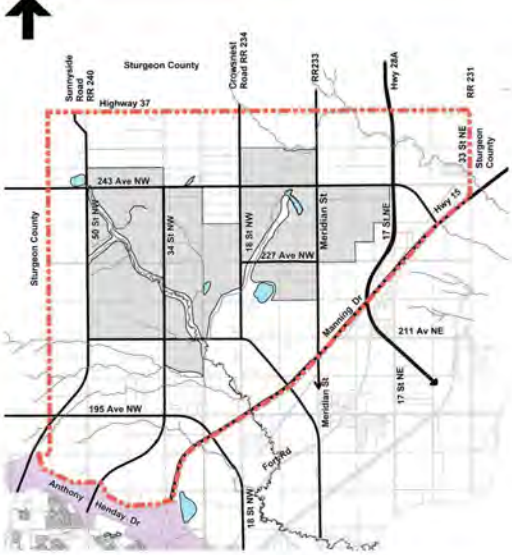


Eco-Industrial Parks

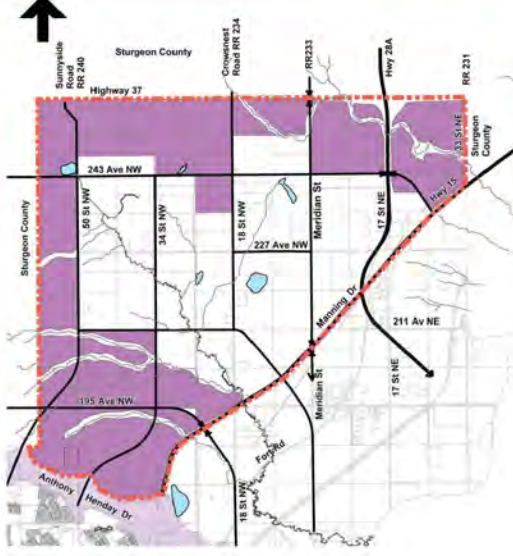
Energy and Technology Park, Edmonton



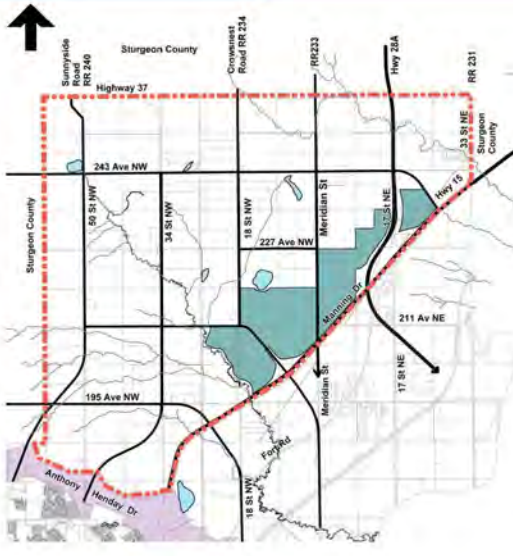
Development Concept



Petrochemical Precinct

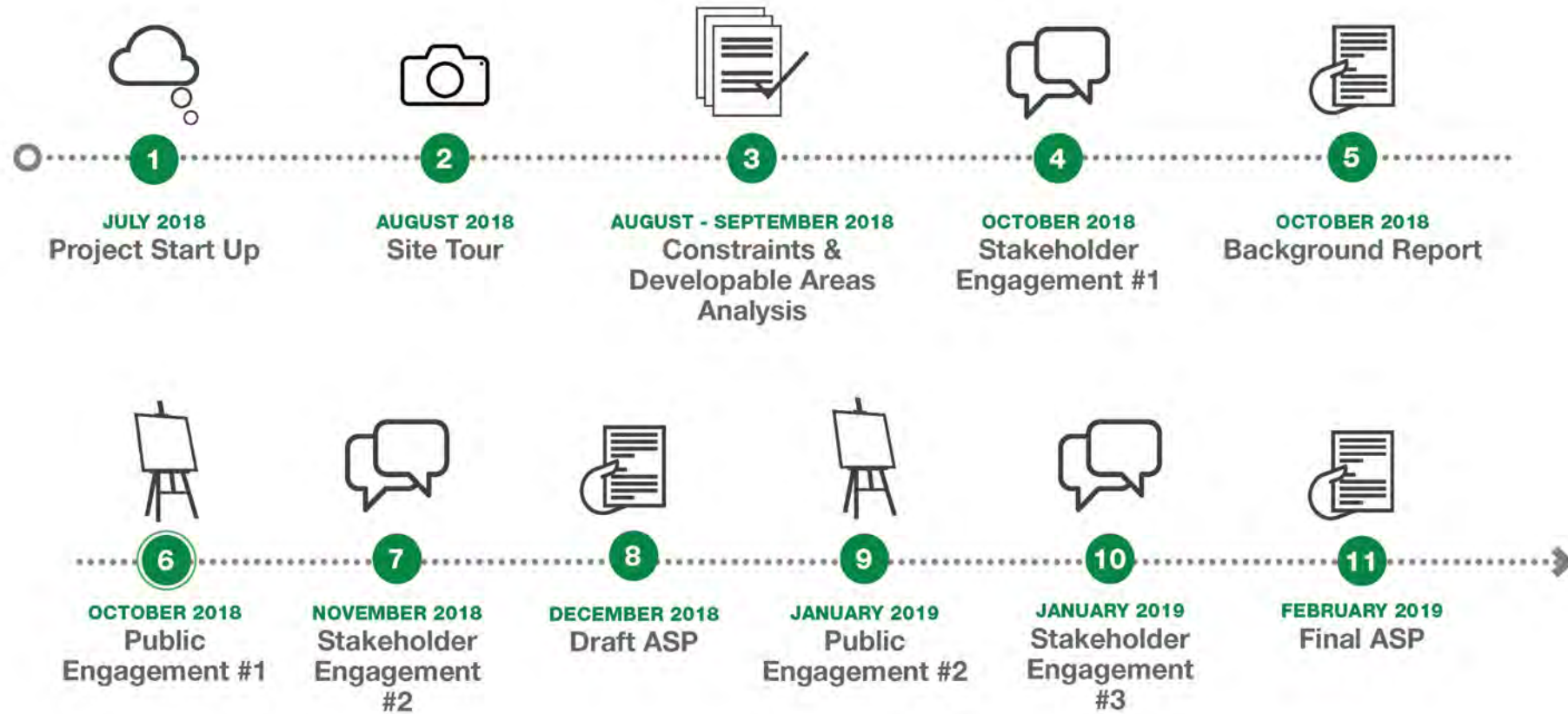


Medium Industrial Precinct



Research & Development Precinct

Project Timeline



Questions?

APPENDIX D

Public Open House Summary TMIP Area Structure Plan – Public Open House #1 & 2

October 24, 2018
6:30pm – 8:30pm
Entrec Centre – Clarkson Hall – Grande Prairie

October 25, 2018
6:00pm – 8:00pm
Public Services Building - Grovedale

Questions

- **Who are the stakeholders?**
 - Grazing lease holders should be included in future Stakeholder Working Group meetings, as many attended the open house in Grovedale.
- **Will there be limitations in the plan regarding which industries can locate in the area? For example, would a Nuclear Plant be allowed in the area?**
 - Currently, industrial uses are under consideration that require access to feedstock and provide additional value-added processing of the feedstock, or can share resources with other uses in the Industrial District, so a nuclear power plant is not being considered at this time and unlikely to be considered in the future.
- **Will there be major water lines travelling down to the river?**
 - Yes, the proposed industrial district will rely on drawing water from the Smoky River and distributing water from the Smoky within the Industrial District.
- **Will water run up through the grazing lease areas?**
 - Currently, there are no plans to run any infrastructure through lease areas
 - Lease holders in attendance were initially concerned that development will bring more people to the area, increasing the likelihood of interference with their cattle. With this, lease holders were requesting that the plan stay away from the leases and not access the area.
 - Upon hearing about the development intent, including the general location of a river intake and pumphouse, reservoirs, and related infrastructure, lease holders in attendance expressed some support to assessing possible infrastructure routes through the grazing lease areas, such as location of future roads to help improve access to the grazing areas, provided it is a road with intermittent and light traffic. Pipeline right-of-ways can also be beneficial to lease holders as they can generate more grass growth.
- **Once the developable area is better defined, will the ASP boundary be reduced?**
 - At this time the boundary is considered to be a Study Boundary. Yes, ultimately the ASP Boundary will outline only those areas deemed appropriate for development, in addition to utility, transportation and infrastructure areas and corridors.

General Comments

- **Alberta Environment and Parks is a partner in the project and lands in the area are currently Crown Land**
 - TMIP and the Province are assessing options for future disposition and tenure of the land for industrial use.
- **Attendees brought forward concerns about grazing leases**
 - The potential impact if water was routed through lease areas
 - The potential impact of increasing traffic within the Study Area and as a result to grazing lease areas
 - The potential impact of increased vandalism and theft in the area given current problems with people shooting or stealing cows
 - Lease holders concerned that even if their land is left out of the ASP it will be threatened by additional industrial development in the future. For example, a proponent develops right up to the boundary of a lease, what happens when they want to expand?
 - It is unlikely that industry would choose to expand into lease areas because there are too many environmental constraints (steep slopes, historical resources, biodiversity zone, etc.)
- **Attendees are concerned about water usage in the region and the impact of additional demand on top of demand to satisfy current activities**
 - The town of Little Smoky is experiencing a water shortage and yet we are planning on drawing water from the Smoky River for industry?
 - It seems that industry is not subjected to the same rules as everyone else
- **Concerns related to future residential development.**
 - Where will all the anticipated workers live? Grovedale recently adopted a new ASP, will the proposed industrial district have an impact on growth in Grovedale?
 - The Grovedale ASP was developed to guide future development. The proposed industrial district may accelerate development, but the ASP will still guide and regulate growth as envisioned.
- **Sequencing of Development**
 - In terms of phasing and building the Industrial District, development will drive investment in infrastructure and servicing. Due to the scale of the proposed industrial activity, TMIP will want to work with industrial proponents to identify infrastructure requirements. The ASP will ensure that industrial activity does not preclude efficient use of the land, for example, to ensure that lands with rail access are reserved for industrial uses with rail access needs.
- **Water Intake**

- In order to access water from the Smoky River, an access road will be required to support the water intake. In this situation, both road and utilities will follow the same alignment, in part to limit disturbances on the environment and surrounding area.
- **Highway 40:**
 - Many concerns were raised about the safety and capacity of Highway 40 and a desire to see the Highway twinned to the Industrial District.
 - TMIP is working with the Province to better define future demands from a traffic perspective associated with future uses in the Industrial District. The ASP study will identify traffic volume numbers and trigger points where additional road infrastructure will be required.
 - The Province will define when and the extent of twinning the highway and if the staging of this work and timing (for instance if it will be done prior to the proposed industrial district)
 - A regional assessment would assist in determining the best way to transport workers to and from the proposed industrial district including potentially by bus or by rail
- **Recreation**
 - Concern was raised about the impact to wildlife given that the Study Area contains wildlife corridors, there is significant wildlife in the study area and the area is well used by hunters
 - Recreational users also visit the area and should be considered.

APPENDIX E

Meeting Summary

TMIP Area Structure Plan – Stakeholder Working Group Meeting #3

January 30, 2019

10:00am – 12:00pm

Coca Cola Centre, Grande Prairie

Attendees:

Kevin Keller – Municipal District of Greenview
Mark Calliou – Sucker Creek First Nation
Brent Bochon – Alberta Environment and Parks
Dan Wong – Chamber of Commerce
Greg Karpo – CN
Kim Anweiler – Weyerhaeuser
Lyle Dechief – Weyerhaeuser
Sean Dyrkach – ATB Financial
Lily Ma – ATCO
Matt Sveinbjornson – ATCO
Ralph Wohlgemuth – Aquatera
Randy Glenn – Helix Engineering
Cyril Tomlinson – O2 Planning + Design
Jason Petrunia - PTAG

Transportation

- There are safety concerns, particularly associated with rail, transporting dangerous goods, and ensuring there is an appropriate disaster-response system in place.
 - Representatives from CN provided an overview of their loading and handling practices:
 - Only use very safe rail cars and rail detector system
 - Tracks are continuously upgraded, including heavier steel, more ties, etc.
 - CN works with local communities and industrial proponents to ensure emergency preparedness plans are in place.
 - CN's Public and Government Affairs department is responsible for providing a range of information to communities regarding dangerous goods training, disaster preparedness planning, first responder training, and technologies to be used to communicate information on materials and accidents. For example, CN has recently developed an app that provides information about the railcars and products being carried in the event of a derailment.
 - There is the potential for mutual disaster response planning with the Foothills Mutual Aid Co-op.
 - CN is building another siding between Grande Cache and Grande Prairie
 - In Grande Prairie there is rail on the river
 - Spills may happen – need additional access points to the river to manage and contain spills
- There are concerns related to increased traffic and potential safety impacts on Highway 40
 - Rail improvements will decrease rail traffic into Grande Prairie and may also reduce truck traffic into Grande Prairie

- Foothills Mutual Aid Co-op is also involved in understanding impacts to Highway 40, so there is a potential for synergy
- There will definitely be a need to twin the highway, with or without the development of this industrial district
- The proposed industrial district will help advocate for twinning the highway all the way to the plan area boundary
- TMIP and the project team working together to advocate for twinning will also help
- At a minimum, upgrades to intersections providing access to the plan area should be a priority
- Access Point #3 on the Transportation and Infrastructure Plan will require a turning lane as soon as development starts, at the very least
- The Province is often adding passing lanes, which improves safety
- There are concerns related to the use of private roads, particularly related to safety:
 - People already use these roads (Weyerhaeuser, Canfor, Forestry Trunk Rd.) to avoid the highway, especially when there is an accident on the highway
 - Representatives from Weyerhaeuser expressed concern that this will get worse as the industrial district develops and adds traffic to the highway
 - TMIP will need to advocate that people avoid using private roads except in the event of an emergency
 - Future industrial proponents will also be responsible for educating their employees and ensuring use of Highway 40 exclusively to access the district
- There was a suggestion for park and ride facilities located at key locations in the City, County, and MD to encourage future employees to use shuttle services
- **Action Items:**
 - Include the extent of committed Highway 40 twinning on the map
 - Include the distance between Grande Prairie and the district
 - Reach out to Foothills Mutual Aid Co-op

Utilities

- Infrastructure / utility corridors follow roads throughout the plan area
- The ASP provides the main corridors, while servicing individual parcels will be determined later
- Water storage itself will occur in the Utility Area, set back appropriately from top-of-bank to meet all engineering, environmental, and other requirements
- There will be a single, common effluent discharge point
- Each industrial operation will manage its own storm water
- Each industrial operation will take care of its own treatment and disposal
 - Process waste to be re-used as much as possible
- If desired by industry, should explore opportunities for shared water treatment
- Re-using water is encouraged through the ASP. This could be centralized but there need to be considerations regarding cost and key treatment points.
- **Action Items:**
 - Project team needs to add a buffer to the existing power transmission corridor (60-75m)
 - Project team needs to extend the utility corridors into the west of the plan area
 - Get in touch with ATCO regarding regional water treatment

Natural Areas

- There are concerns that the proposed wildlife corridors could result in safety issues
 - Given that the area is already frequented by hunters, directing wildlife to very specific corridors could result in hunters sitting and waiting for wildlife
 - Hunting will need to be prohibited in proximity to industrial activities
- Why not keep the environmental reserve to the extent of the Study Area boundary / CNT notice area? This would make the plan look more 'green'.
 - The Crown Land Policy Area designation from the Land Use Bylaw allows for a similar range of uses while the land is not needed at this time for the purposes of the ASP
- There is a completed Wapiti River Management Plan, but nothing for the Smoky

Storage

- This may not be the best use of valuable industrial land
- The plan area should really focus on heavy industrial activity only

Consultation

- The project still requires a First Nations Consultation (FNC) Number
 - The Alberta Consultation Office manages FNC numbers and while this project has generated an FNC it is atypical and therefore hasn't extended an FNC number in the same way. Future consultation, such as in the event of a Public Land Sale, will generate additional opportunities for Duty to Consult.

Air Quality

- **Action Item:**
 - The project team should get in touch with the Peace Airshed Zone Association

Meeting Summary

TMIP Area Structure Plan – Stakeholder Working Group Meeting #2

November 21, 2018
1:30pm – 3:30pm

Attendees:

Charlene Parker – Shell Canada
Rachelle McDonald – Aseniwuche Winewak Nation of Canada
Lily Ma – ATCO
Matt Sveinbjornson – ATCO
Tim Fischer – ATCO
Sean Dyrkach – ATB Financial
Ralph Wohlgemuth – Aquaterra Utilities
Jeremy Walker – Devco Developments
Rosalyn Goodswimmer – Sturgeon Lake First Nation
Kevin Keller – Municipal District of Greenview
Randy Glenn – Helix Engineering
Cyril Tomlinson – O2 Planning + Design
Jason Petrunia – PTAG
Rob Stanger - PTAG

Traditional and Historic Use:

- Sturgeon Lake Cree Nation has concerns as a First Nation about the location of the proposed Industrial District:
 - There are areas of traditional significance within the study area
 - The Big Smoky is a main tributary and an area of active hunting, trapping and fishing
 - Industrial vehicle traffic will elect to use forestry roads including the Forest Trunk Road accessed by the Canfor Road rather than the highway which will have an impact on local use of the roads
 - Hunting and medicine areas are located within the area which require identification and assessment as to whether or not hunting and medicine areas can be found elsewhere
 - Sturgeon Lake will need crews with traditional knowledge to survey the land to determine which use areas are impacted
 - With appropriate information impacts will be determined at Council Table
 - Usually, these projects will have an FNC# and a consultation level will be established

- Jason Petrunia indicated that the project is a Level 3 consultation and ACO has directed TMIP to consult with a number of First Nation and Métis groups, which have been sent Letters of Notification. TMIP is reaching out to other First Nation groups as part of its stakeholder engagement strategy to ensure that as many perspectives as possible are considered in the planning stages and that regional stakeholders are informed about the process. ACO has informed TMIP that if other (First Nation) groups not included in the Duty to Consult process have claims of traditional use on the lands in question they should inform ACO. TMIP will also take your concerns to ACO. All Indigenous groups are invited to the SWG to participate in the engagement process.
- Sturgeon Lake recognizes the opportunities with this project and is happy to work with TMIP to achieve an outcome that works for everyone but they do not want to be in a position where they are consulting prior to formal process and notification of Duty to Consult
- Sturgeon Lake has a future meeting set with ACO and will raise the Duty to Consult process issue at that meeting
- Randy Glenn informed the SWG about the updates to the natural area layer including adding additional area to the buffers or reserves around watercourses, wildlife areas and traditional use sites as well as additional lands to improve connections between natural areas to allow for more permeability through the site for wildlife
- Randy Glenn informed the SWG that the intent of the ASP will be to direct industrial traffic to Highway 40 and that industry will likely prefer to use Highway 40 as it typically provides a more direct connection to points north and south of TMIP
- A question was asked about the difference between HRV 4 and HRV 5 designations for historic resource values. O2 responded that they are both on the lower end of the spectrum in terms of being locations of possible landscape values.

Rail:

- Randy Glenn mentioned that CN was part of the last meeting and that based on feedback from CN, the rail right-of-way was increased to allow for greater investment in rail infrastructure in the area.
- Jeremy Walker pointed out that there is an existing rail hub that is nearing completion in the north of the planning boundary (the DevCo Rail Development)

Utilities:

- Power
 - Representatives from ATCO pleased to see that there are utility corridors already being planned out at this early stage
 - It will be best to use the existing transmission corridor as much as possible

- Service to the study area will require a new transmission line coming in from the north which would align with existing easement / transmission line
- Power and pipes are best suited to sharing a corridor with road rather than rail, the straighter the better
- Phasing of transmission lines will be dependent on industry needs (and location)
- Water
 - An application for a Diversion License will potentially be based on potential volumes
 - Return flow requirement will be a difficult consideration moving forward as it needs to be balanced with water reuse within the District – the more water that is reused results in less return which in turn results in a reduction in intake.
 - At this point, it is anticipated that the MD of Greenview will be the sole applicant for a Diversion License
 - Water delivery for the industrial district will likely resemble a municipal structure, with the MD holding the license and distributing water to individual users possibly through service agreements with utilities
 - It is difficult to scale up the water intake facility and pipeline infrastructure. Identifying volume requirements early on is difficult, but it is important to ensure any potential upsizing of intake and other infrastructure in the area is considered
- Wastewater Management
 - Will likely be managed by individual users
 - Where possible, treatment will be done to a level that water can be re-used by original or adjacent operators
 - There has not been any consideration of a regional wastewater treatment facility as the intention is for this responsibility to rest with industry, however, there can be a central return and discharge point just as there is a central intake point
 - The technology exists to treat water to a very high standard – there should be policy in place to encourage re-use – and to examine practice in water-scarce areas where treated municipal effluent can be used in intake. This requires regulatory change.
- ASP will need to guide industry towards achieving responsible water use and other eco-industrial objectives

Next Steps:

- Project team to compile draft ASP
- Next SWG meeting to occur in January prior to final revisions

Working Group Summary

TMIP Area Structure Plan – Stakeholder Working Group Meeting #2

October 25, 2018
10:00am – 12:00pm

Attendees

- Rachelle McDonald – Aseniwuche Winewak Nation
- Gary McDonald – Aseniwuche Winewak Nation
- Sean Dyrkach – ATB Financial
- Rob Stanger - PTAG
- Kevin Keller – MD of Greenview
- Jason Petrunia - PTAG
- Andrew Palmiere – O2 Planning + Design
- Cyril Tomlinson – O2 Planning + Design
- Andrew Goldberg – Alberta Environment and Parks
- Randy Glenn – Helix Engineering
- Dan Wong – Grande Prairie & District Chamber of Commerce
- Rob Smith - Pembina
- Rosalyn Goodswimmer – Sturgeon Lake Cree Nation
- Mark Calliou – Sucker Creek First Nation
- Rhonda Side – Devco Developments
- Jeremy Walker – Devco Developments

ASP

- Collaborating with First Nations is critical for the success of this project
- Discussions with the Province are underway regarding whether the TMIP future industrial lands will remain Crown land or be transferred to the municipality
- Clustering heavy industry offers the benefit of increased efficiency and ability to better manage impacts of industrial activities
- The issue of potential environmental impacts of future industrial activity in the area was identified. It is difficult to fully understand the potential environmental impacts at this point:
 - This will only become clear once exact users and activity are identified at a project level, and when projects that are subject to future environmental assessments and management, per Provincial requirements, are identified
 - The ASP provides a framework for reducing potential impacts through efficient use and sharing of resources, such as in the process of co-locating industrial activity
 - Undertaking planning at this stage will help ensure that the mistakes of other heavy industrial areas are avoided

- As a best estimate, the MD of Greenview may begin receiving development applications in the spring of 2019, at the earliest. Construction timelines vary depending on proponents but TMIP may see industrial proponents' shovels in the ground sometime around 2021. Industrial proponents require substantial lead time to undertake feasibility, design, and obtain necessary permits such as environmental assessments prior to building an actual project. These are large-scale projects representing significant investment.
- Alberta's Industrial Heartland attracts development interest because of the access to infrastructure and feedstock
- There are many benefits for industry to locate at the source of the feedstock
 - Less reliance on pipelines, which are always a constraint
 - Petrochemical activity is always easier when the feedstock is nearby
 - Grande Prairie already has a competent and qualified work force
 - Highway and rail make access straightforward
 - Grande Prairie is a very attractive area for this type of activity
- This project offers additional benefits, including helping farmers get their products to market
 - CN will need to expand rail service in the area which will provide additional opportunities for farmers
- A phasing strategy, or better understanding of development thresholds, is required to determine how development in the area should unfold

Existing Activity

- Trans Canada Pipeline is exploring opportunities to improve service within the TMIP area

Water

- Alberta uses a Cumulative Effects Management system for assessing environmental impacts of new development
- When there is a great deal of activity in a region it is difficult to understand the cumulative impact
- At this stage, the project team is working towards an understanding of the Smoky River's capacity to relay this information to future development
- There are traditional fish-bearing areas in the Smoky River
 - Concerns related to enormous water draws to service industry and the adverse impacts this may have on the river and traditional uses
 - The Smoky River feeds all the streams and rivers in the area
 - Lakes and rivers in the area are already depleting quickly
 - Sturgeon Lake First Nation already does their own environmental monitoring of lakes and rivers in the area
 - Sturgeon Lake First Nation is monitoring AER water draws within their traditional lands and is concerned that there are not enough regulations in place

- The project team has been examining precedents for water intakes in Alberta's Industrial Heartland
- Access to water is the most significant constraint to this project
 - The amount of water required for fracking is enormous, this will threaten to deplete the Smoky River rather quickly
- The eco-industrial approach creates opportunities for reusing water. For example, frack with water that has been treated after being used for another purpose. The aim is to use water 3 or 4 times from each draw
- The intent of the TMIP ASP is to define one water intake location and to manage industrial water usage
- Plants that locate in the area may choose to include their own water treatment facilities
- The area may also accommodate uses that are not water intensive

Discussion

- Critical to get a better understanding of water
- More analysis around Traditional Ecological Knowledge is needed
- The disposition process will be one of the biggest challenges, particularly if the site remains Crown land:
 - The Province has strict responsibilities and protocols that cannot be deviated from
 - It is difficult (impossible) to get a firm yes or no from the Province until there is a specific proposal that has been designed and engineered. This creates a significant hurdle for development
 - The best way to get the area 'market ready' is to have the land in the hands of a municipality
 - As it exists now, there is too much ambiguity for industry to choose this area
 - Removing a layer of government will help ensure that the project proceeds as envisioned
- Removing some of the risk to development and collaborating with First Nations early in the process will drastically accelerate the process and encourage industry
- Power will be a constraint, but this can be overcome by incorporating waste heat, cogeneration, etc.
- There is an opportunity to incorporate industrial greenhouses that use excess steam and energy to produce food locally
- The study area should include container storage and loading facilities. Currently, lots of product is being trucked out and put in containers elsewhere, which de-values it
- Farmer's products are worth slightly less after being transferred between different locations
 - Being put into containers here would put more money in the pockets of local farmers

- There may be issues around recreation and people's concerns regarding how industry will impact the area. For example, lots of people hunt in the area and will be worried this will no longer be possible.

Working Group Summary

TMIP Area Structure Plan – Stakeholder Working Group Meeting #1

October 10, 2018

1:30pm – 3:30pm

Attendees

- o Reeve Dale Gervais – Municipal District of Greenview
- o Kevin Keller – Municipal District of Greenview
- o Andrew Goldberg – Alberta Environment and Parks
- o Jason Petrunia – TMIP Lead Planner
- o Andrew Palmiere – O2 Planning + Design
- o Cyril Tomlinson – O2 Planning + Design
- o Bernd Manz – Aquatera Utilities
- o Ralph Wohlgemuth – Aquatera Utilities
- o Lily Ma – ATCO
- o Matt Sveinbjorson – ATCO
- o John Hall – CN
- o Greg Karpo - CN
- o Dan Wong – Grande Prairie and District Chamber of Commerce
- o Andrew Dunlop – Grande Prairie Regional College

ASP

- Goals of the project are to take advantage of the Montney formations feedstock and potential for long term industrial processing.
- The Athabasca oil sands developed according to individual needs of industry resulting in difficulties to service and strain on the regional infrastructure network
- TMIP is looking to provide an ordered pattern of development that integrates nature, people and industry
- Tax revenues to be shared among TMIP partners
- Important to relay to the public that the ASP is only step 1 in the development of an eco-industrial district, it:
 - o Is a statement of intent
 - o Identifies developable areas
 - o Land use capabilities
 - o Identifies conservation areas
 - o Directs further work

Transportation

- Conceptual rail network runs at a maximum of 1% grade
- Hatched areas on the map refer to lands that are suited to rail-oriented development and in which the potential exists to run spurs deeper into developable areas, providing greater access
- Future work will identify areas for immediate rail access versus secondary access
- The Province is reviewing requests to twin highway 40 south of the Canfor Road

- The Province has already asked about a trunk road through the study area
- The middle 2 intersections on the road network map are anticipated to be the busiest
- Intersections are likely to require upgrading to accommodate an increase in traffic
- Proposed road network follows existing roads where possible, and bridges gaps as needed
- Some roads in the network will require upgrading – the extent to which will depend on industry (e.g. large fertilizer plants will require better roads than small gas processing facilities)
- There is significant traffic around the intersection of Highway 40 and the Canfor Road
- Seven Generations does not have rail access yet

Water

- Potential water intake locations being considered
- Potential locations for reservoirs being considered for the study area – these would be required for times when water can't be drawn from the river
- Some facilities may opt to store water on-site as well
- To attract industry, it is best to organize as much of the infrastructure component up front, removing guess work from potential users
- Next step is to look at the river to develop an understanding of water volume and capacity, and continue to generate an understanding of demand from both existing and potential future users

Discussion

• Opportunities

- CN is already invested in the area and grateful to be involved in the early stages
- Opportunity to collaborate with various levels of government regarding financial and infrastructure support to these large investments
- Grande Prairie Regional College is transitioning to a university – interested in R&D potential for the study area
 - TMIP would likely help attract students to GP, given the availability of work generated by the industrial park
- The GP Chamber is keen to support in any way possible
 - This type of anchor would help generate additional interest in the area
- Maintain options for utilities to deliver water and power needs
- In the Heartland, ATCO shares its water infrastructure network with industrial partners in the area – TMIP could potentially host a similar arrangement
- Explore secondary uses that could benefit from waste heat/energy generated by industry, e.g. horticulture
- Opportunities exist for plants (e.g. Methanol) to incorporate horticulture operations
- MD investigating potential for geothermal power
- Future industrial uses in the study area will have the ability to cogenerate power

• Challenges

- CN may require additional land in the study area for siding
 - existing r.o.w is approximately 100 feet, which may not be sufficient to meet future demand through additional sidings or possible rail yard
 - 100 rail cars amounts to 64-6500 ft of siding
- ATCO suggests the study area will require multiple transmission lines and potentially sub stations at individual developments
- Important to define and delineate utility and transportation corridors in the Study Area

- The primary constraints identified so far are related to water and transportation
 - Highway 40 is already busy with industrial traffic, additional industrial activity, particularly at the scale envisioned for the Study Area will lead to traffic-related challenges.
 - The provision / access to water for industrial use – Water consumption must meet Provincial requirements for in-stream flow needs. Unlike other rivers in the Province, the Smoky is not dammed and therefore flow is not regulated. Provincial requirements also consider return flows which in situations where water is reused limits return and consequently water intake overall.

Action Items

- ATCO to provide Helix Engineering with info related to water use in the Heartland
- O2 to provide developable areas map with townships/coordinates

Next Steps

- SWG Meeting #2 anticipated for mid- to late-November

APPENDIX F

A wide river flows through a forested landscape under a cloudy sky. The river is the central focus, with sandy banks and a dense forest of evergreen trees in the background. The sky is filled with large, white clouds, and the overall scene is serene and natural.

Tri-Municipal Industrial Partnership **Area Structure Plan**

Background Report

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1 Introduction

1.1 Introduction

The Tri-Municipal Industrial Partnership (TMIP) was created by the Municipal District of Greenview, the County of Grande Prairie, and the City of Grande Prairie to explore opportunities for developing a world class heavy eco-industrial district. The district will focus on attracting specific heavy industrial uses including those associated with methane gas, urea fertilizer and amine gas.

1.1.1 Study Area Context

The proposed TMIP industrial district is located in the Municipal District of Greenview, 40km south of the City of Grande Prairie (figure 1 & 2). The study area, as outlined in figures 1 and 2, amounts to approximately 325 square kilometres. In addition to being situated within the Montney formation, one of the largest natural gas plays in North America, the location is already served by rail, road, and pipeline infrastructure. The Smoky River forms the eastern boundary of the study area and has the potential to provide water for future industrial uses.



Fig. 01: Regional Context Map

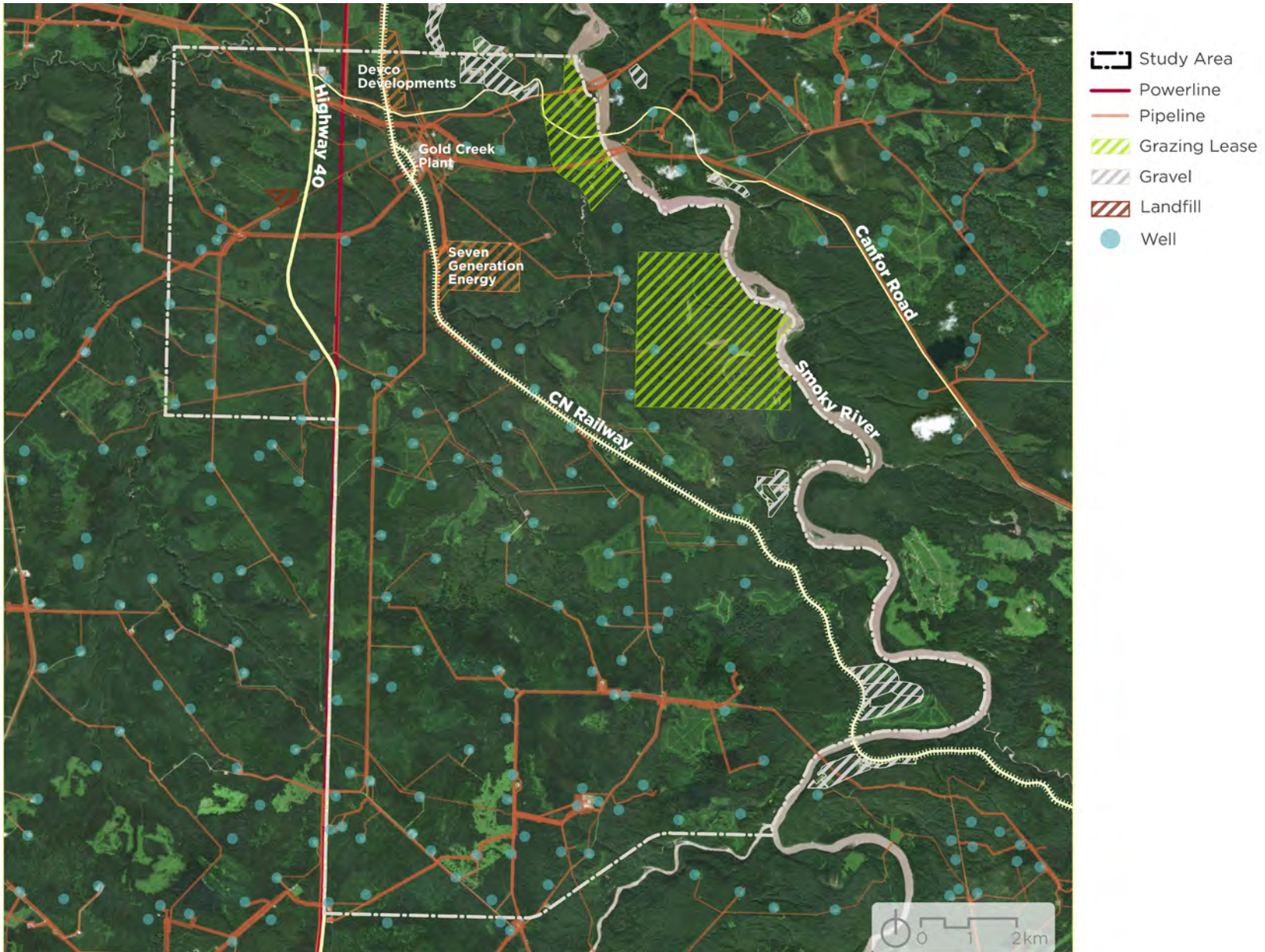


Fig. 02: Study Area Context Map

1.1.2 Regional Context

While the proposed industrial district will be located in the MD of Greenview, economic impacts will be shared throughout the region. This includes the three municipal partners – the County of Grande Prairie, the City of Grande Prairie and the Municipal District of Greenview. In addition, Horse Lake First Nation, Sturgeon Lake Cree Nation, Sucker Creek First Nation, Aseniwuche Winewak Nation, and Gift Lake Metis Settlement are all located within the region. The 2016 Census recorded a combined population among the three municipalities of 91,052. First Nations and Metis Settlements contribute approximately 7,270 additional people to the region.

The sections that follow provide a brief snapshot of the communities located within the region.

City of Grande Prairie

The City of Grande Prairie is the most populated community in the region with a 2016 population of 63,166. This represents a 14.8% increase from the 2011 population of 55,032. Grande Prairie is the seventh largest city in Alberta and among the province's fastest growing.

MD of Greenview

The MD of Greenview is the third largest municipal district in Alberta, covering an area of approximately 32,984 square kilometres. The 2016 Census recorded a population of 5,583 people living in the MD, an increase of 5.4% from its 2011 population of 5,299. The MD is strategically located in the southern portion of the Peace River Region, where most goods bound for points north will pass through the area.

Grovedale is a hamlet located within the MD just south of the Wapiti River valley. It covers an area of approximately 464 square kilometres. The MD's Municipal Development Plan directs growth towards the hamlets as logical centres for future residential and commercial development. As a result, an Area Structure Plan was recently adopted for Grovedale

(September 10, 2018). The Grovedale ASP is a long-term framework for development, accommodating more than 50 years of anticipated growth. With a current population of approximately 500 people, the Grovedale ASP projects a future population of more than 25,000.

Grande Cache is a town located in the southern portion of the MD of Greenview, approximately 190km south of the City of Grande Prairie. The town is nestled between Highway 40 and the Smoky River. The 2016 Census recorded a population of 3,571 people living in Grande Cache, representing approximately 64% of the MD of Greenview's total population.

County of Grande Prairie

The County of Grande Prairie is a municipal district bound to the south by the Wapiti River, to the east by the Smoky River and to the west by the Province of British Columbia. The 2016 Census recorded a population of 22,303 people living in the County, a 13.1% increase from its 2011 population of 19,724.

Horse Lake First Nation

Horse Lake First Nation is located northwest of Hythe, Alberta, along Highway 43. It is a party to Treaty 8 and is a member of the Western Cree Tribal Council.

The band has two reserves, Clear Hills 152C and Horse Lake 152B with a total land base of approximately 32 square kilometres.

As of 2014, the total population of the band was 1,053 people, of whom 466 (44%) lived on reserve or on Crown land and the rest lived off reserve.

Sturgeon Lake Cree Nation

The Sturgeon Cree Nation is a First Nations band government, part of the Cree ethnic group, a member of the Western Cree Tribal Council, and a party to Treaty 8. The band controls three Reserves, the large Sturgeon Lake 154 and the smaller 154A and 154B.

Sturgeon Lake Cree Nation is based on the shores of Sturgeon Lake, around Calais, west of Valleyview, in the MD of Greenview. The registered population of the band is 3,064, of which 1,407 live on Reserve.

Sucker Creek First Nation

The Sucker Creek First Nation is located on the southwestern shore of Lesser Slave Lake at Enilda, about 22 kilometres east of High Prairie, Alberta. The band has a registered population of 2,009 (as of March 2003) and almost 6,000 hectares of reserve land.

Sucker Creek First Nation is a holistic, thriving and successful community operating under the principles of good governance and sustainability while meeting the needs of its membership and honouring the spirit and intent of Treaty 8.

Aseniwuche Winewak Nation

In 2001, the Nation became the representative body of more than 400 members.

The Aseniwuche Winewak People live in an area from Jasper and Hinton in the south to Grande Prairie in the north. The town of Grande Cache is in the geographic centre of this area.

Gift Lake Metis Settlement

Gift Lake Metis Settlement is one of eight Metis Settlements located throughout northern Alberta. Situated in Big Lakes County, Gift Lake is found along Highway 750, approximately 203 km northeast of the City of Grande Prairie. With a population of 658 people, Gift Lake covers an area of approximately 813 square kilometres.

1.1.3 Study Area Attributes

In addition to being located on the Montney formation, one of the largest conventional gas formations in North America, the TMIP study area offers several key attributes:

Existing rail infrastructure

CN rail operates a line that bisects the study area from the north to the southeast. This line connects Grande Prairie to the mainline at Swan Landing Rail Yard. From there, trains travel west into British Columbia or east towards Edmonton.

Existing road network

The study area is well served by roads. Highway 40 connects Grande Prairie to Grande Cache, partially bisecting the study area along the way. Additionally, Highway 43, located approximately 50km north of the study area, connects Grande Prairie to Edmonton and makes up part of the CANAMEX corridor, a network of freeways linking Canada to Mexico through the United States.

A network of local roads, of varying quality, provides access to the study area. The existing roads are made of either gravel or mud and can be upgraded as needed.

Existing industrial activity

There is considerable existing industrial activity in and around the study area. The largest operations are in the north of the study area. These are Canadian Natural Resource Ltd's Gold Creek Plant and the newer Seven Generation Energy Gas Plant. In addition, there are many oil and gas wells scattered throughout the study area as well as aggregate extraction operations.

Industrial infrastructure

In addition to the roads and rail that provide access to the study area and make it attractive for industrial activity, there is a network of existing pipelines. This further renders the study area poised for industrial growth as the products and materials anticipated for the area are often best transported by pipeline.

Developable land

The study area is characterized by topography that is generally favourable to heavy industrial development. Additionally, the study area is made up of materials that are suitable for grading and construction.

Access to water

The Smoky River, which forms the eastern boundary of the study area, provides good proximity to water for future industrial developments, thereby reducing water transportation requirements.

Existing power transmission line

An existing power transmission corridor bisects the study area north-south. This will help facilitate the provision of power to future industrial operators.



1.1.4 Project Aims & Objectives

The TMIP Area Structure Plan will lay the foundation for attracting sustainable value added processing in the petrochemical industry by:

- Charting a course for the development of a world class heavy eco-industrial district
- Showcasing the region's untapped potential by paving the way for services and infrastructure where heavy industry is interested in investing
- Supporting the creation of long-term employment growth and opportunities for residents, communities, First Nations and Metis
- Creating an ordered pattern of development that integrates industry, nature, and people

1.1.5 Planning Process

In developing the Area Structure Plan, the project team adopted a four phased approach, as per figure 3.

Phase 1: Start-up

The priority for phase 1 was to understand the project's goals, objectives and expectations. An execution plan established the course of action for the project while the start-up meeting and site tour provided insight into the project background and site context.

Phase 2: Background Report

Phase 2 included the submission of this background report which contains an overview of work completed to date. Essential to this phase were a comprehensive precedent study, an opportunities and constraints analysis, and the first phase of stakeholder engagement.

The precedent study, included as part 2 of this report, involved examining appropriate heavy industrial uses in terms of their land area requirements, servicing and access needs, and potential synergies. The

opportunities and constraints analysis, which makes up part 3 of this report, offers a layered approach to examining site conditions examining both potential constraints and opportunities to development.

The first phase of stakeholder engagement involved working group sessions with both the Technical Advisory Committee and the Stakeholder Working Group. Participants were presented with an overview of work conducted so far, which included the conceptual developable areas.

The first phase of public engagement was conducted on October 24th and 25th. Attendees received an overview of the project and an introduction to the conceptual developable areas. Events were held in the City of Grande Prairie and the Municipal District of Greenview. Approximately 40 residents attended the 2 sessions.

Phase 3: Development Concept

Thanks to the engagement process, the project team gained insight into the preferences, values, considerations and ideas to explore during concept development. This served to inform the development concept, which also considered servicing needs; access requirements; and emerging policy support.

At this point, the development concept was further refined based on additional data obtained from the first phase of engagement.

Phase 3 concluded with the refined development concept being presented to the Technical Advisory Committee and the Stakeholder Working Group for further feedback.

Phase 4: ASP Finalization and Approval

After revising the development concept based on feedback from the Technical Advisory Committee and the Stakeholder Working Group, the draft ASP was prepared. The draft land use plan took all of the analysis and feedback from the public and stakeholder/advisory groups to narrow the study area boundary down to an ASP boundary.

The draft ASP was then presented for public input, which will be used to inform further revisions. The plan will then be presented to the Technical Advisory Committee and the Stakeholder Working Group one more time prior to the final revision. The plan will then be prepared for Council approval.

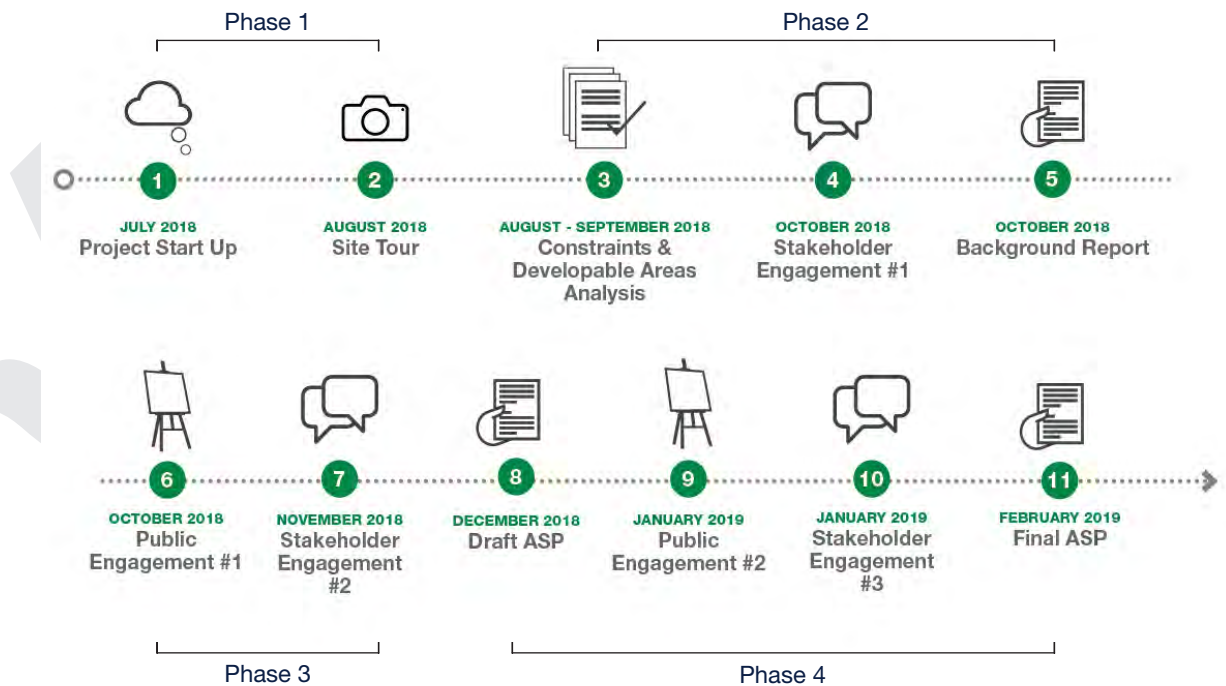


Fig. 03: Project Timeline

1.1.6 Purpose of the ASP

Section 633 of the Municipal Government Act (MGA) states that an Area Structure Plan (ASP) must provide the following guidelines for the development and subdivision of an area of land:

- The sequence of development
- Land uses
- Employment density
- Location of major transportation routes
- Location of major public utilities

Importantly though an ASP is not a detailed development concept, rather, it is a high-level land use plan that will chart an initial course for the development of a world class heavy eco-industrial district. Prior to development in the area, proponents will be required to obtain a series of approvals at both the Municipal and Provincial level.

1.1.7 Municipal Approvals

Subdivision

Every application for subdivision is reviewed by the Planning and Development department to evaluate site suitability and conformity with local and provincial legislation. Site suitability is considered in relation to:

- Adjacent land use compatibility
- Adequate water supply and sewer systems
- Legal and physical access via road approach
- Proximity to existing wellsites and pipelines
- Existing or proposed utility services
- Environmental considerations
- Potential flooding or erosion issues

In addition, subdivision applications are reviewed for compliance with legislation, including:

- Municipal Government Act (MGA)
- Alberta Subdivision and Development Regulations
- Related provincial land use policies
- Greenview's Land Use Bylaw (LUB)
- Greenview's Municipal Development Plan (MDP)

- Greenview's Development Guidelines and Municipal Servicing Standards
- Existing Area Structure Plans (ASP) if applicable

In the event that the current land use designation does not permit the required parcel sizes and densities, the proponent will be required to submit a Land Use Amendment application.

Land Use Amendments (re-zoning)

Land Use Amendments are required when the proposed development does not conform to the existing land use district, as established in Greenview's Land Use Bylaw. Land Use Amendments in Greenview typically take between 4 and 6 months.

Development Permit

A development permit is issued in accordance with the requirements of Greenview's Land Use Bylaw, which authorizes the development to take place. A development permit ensures that the proposed use of a development conforms to the development requirements for that specific district.

1.1.8 Provincial Approvals

Environmental

Environmental Impact Assessments as presented in Alberta Environment's Environmental Protection and Enhancement Act (EPEA) may be required to fully identify all potential impacts relative to the site in question and adjacent area and regions.

Historic Resources

The Listing of Historic Resources is a tool that developers, industry representatives, and regulators may use to help determine if a proposed development might affect historic resources, including:

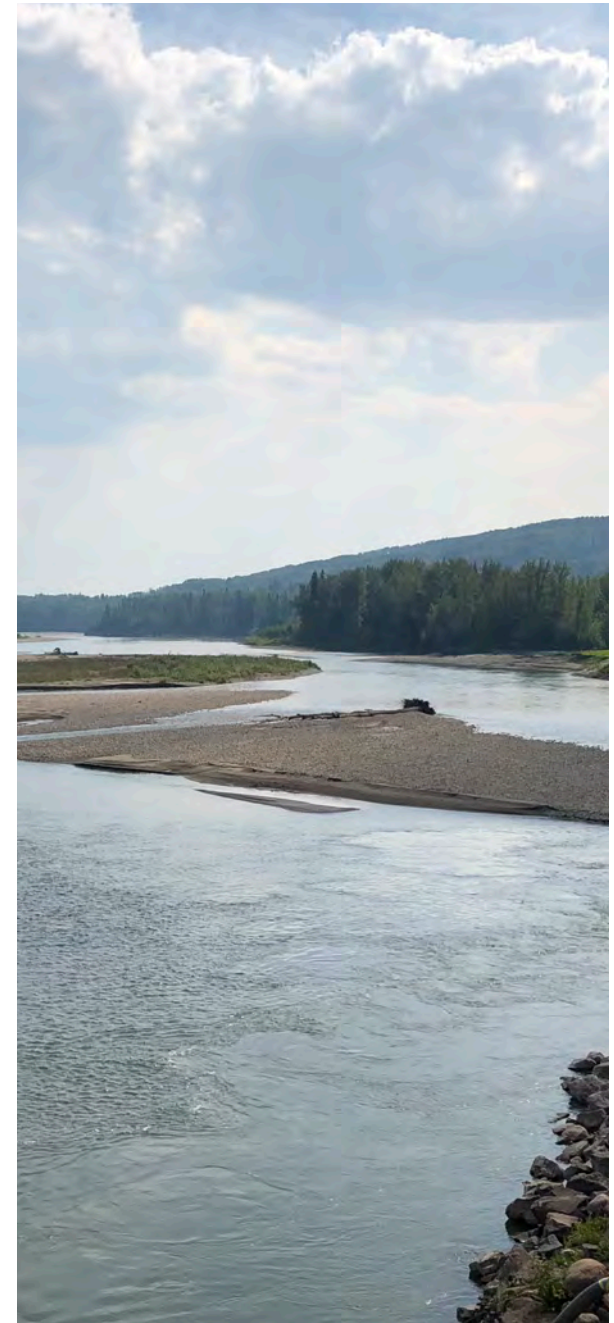
- Archaeological sites
- Palaeontological sites
- Indigenous traditional use sites of a historic resource nature (burials, ceremonial sites, etc.)
- Historic Structures

Historical Resources Act approval is required when an activity is likely to result in the alteration of, damage to or destruction of a historic resource.

Water License

A water license is required to draw water from the Smoky River. Prior to receiving a license, the Province requires:

- the propose intake location
- the proposed end use location
- anticipated volume
- purpose of use



2 Precedent Study

2.1 Precedent Study

The precedent study reviews existing plans, studies and appropriate heavy industrial uses to develop an understanding of the land area requirements of potential uses in the ASP study area. To this end, the precedent study reviews existing Industrial Area Structure Plans, particularly those that support the principles of industrial ecology.

2.1.1 Existing Eco-Industrial Policies

An eco-industrial park (EIP) is an industrial park that aims to achieve sustainable development by cooperating with other businesses and the local community to reduce waste and pollution and share resources such as information, materials, water, energy, infrastructure, and natural resources. The overall aim is to increase economic gains while improving environmental quality. An EIP is usually planned, designed and built in such a way that makes it easier for businesses to co-operate, and can result in a more financially sound, environmentally friendly project.

EIPs also refer to industrial parks where a “green” approach has been taken towards the infrastructure and development of the site. This can include green infrastructure related to renewable energy systems;

storm water, groundwater and wastewater management; road surfaces; and transportation demand management. Green building practices can also be encouraged and mandated.

A range of industrial ASP’s were reviewed as part of the precedent study, with the objective of identifying those that best reflect the TMIP context. The two examples provided below articulate the benefits of being located in Alberta and are home to similar heavy industrial uses as those anticipated for the TMIP area.

Fort Saskatchewan’s AIH Area Structure Plan

Fort Saskatchewan’s AIH ASP is rooted in the following eco-industrial principles:

- Connecting individual firms into industrial ecosystems by:
 - Closing loops through reuse and recycling
 - Maximizing efficiency of material and energy use

- Minimizing waste generation
- Thinking of wastes as potential products

- Balancing inputs and outputs to natural system capacities by:
 - Reducing the environmental burden created by releases
 - Designing the industrial interface with sensitivity to the natural environment
 - Minimizing the creation of and transporting of toxic and hazardous materials
- Designing industrial use of materials and energy by:
 - Redesigning processes
 - Substituting technologies and materials
- Aligning policy with a long-term perspective

These principles are reflected throughout the ASP, which is organized around different policy areas (heavy industry, transition zone, and environmental).

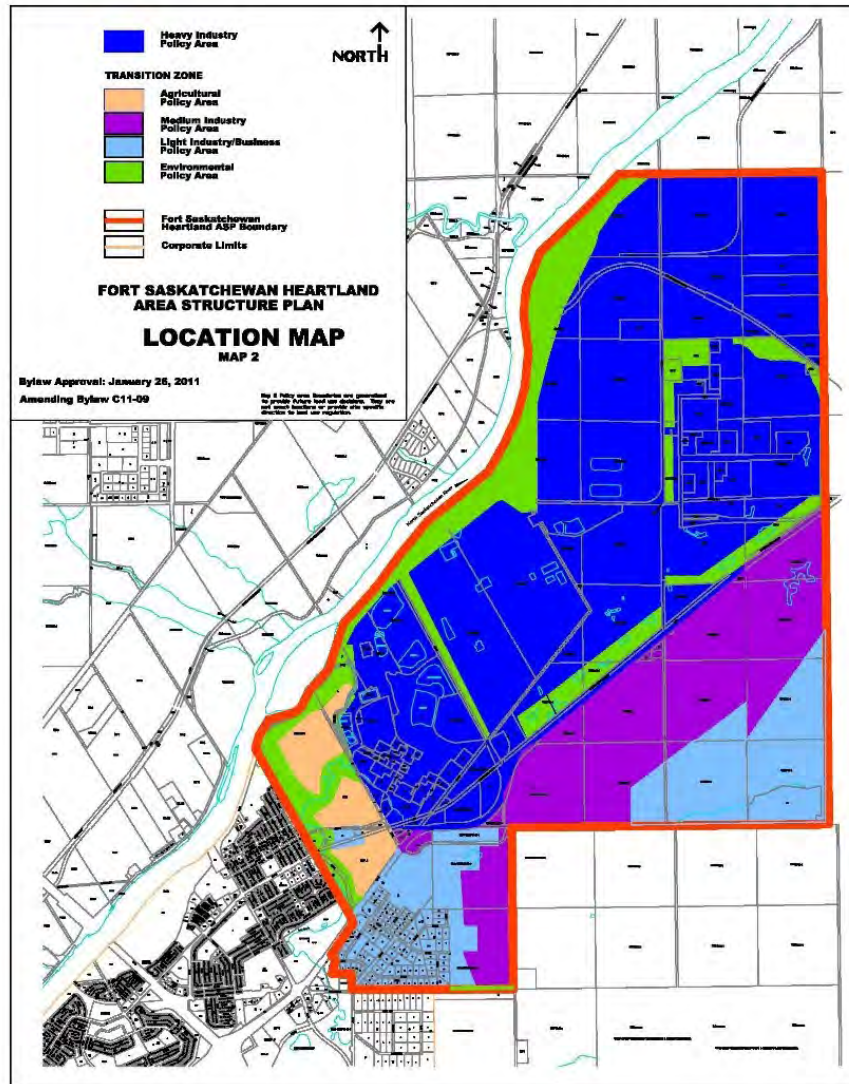


Fig. 04: Fort Saskatchewan AIH ASP Land Use Map

Heavy Industrial Policy Area

The intent of the heavy industrial policy area is to accommodate heavy industry such as petrochemical and natural resource processing and manufacturing in ecologically and economically sound ways.

Guidelines for achieving the intent of the area include:

- Directing development to comply with all municipal, provincial and federal approvals
- Locating heavy industry on lower capability agricultural land, retaining good agricultural land as a buffer and for agricultural use;
- Establishing and maintaining a buffer around industrial facilities to provide significant undeveloped space between them and adjacent neighbours;
- Encouraging industry to explore how they might share infrastructure such as pipelines, transmission lines, telecommunication, district heating and cooling, waste management initiatives with one another and with other activities in the area;

- Encouraging agricultural activities to work with adjacent heavy industry to define mutually beneficial operating procedures, such as shared waste management treatment facilities and procedures or utilization of waste heat or steam.

Key Takeaway

As described in the plan's development staging section, staging of development in all policy areas will be determined by the locational preferences and site selection processes of individual firms and organizations, and by the availability of required infrastructure. This highlights that while an ASP can support and encourage industrial ecology, responsibility for implementation ultimately falls to individual proponents.

Edmonton Energy and Technology Park ASP

The Edmonton Energy and Technology Park (EETP) forms the southern-most portion of the Industrial Heartland. The EETP ASP is underpinned by the following principles:

- Protect, integrate, connect and enhance local and regional ecological features, functions, and diversity;
- Design and operate infrastructure systems that reduce the environmental impact and carbon footprint; are multi-purpose; and future proof the development against changing needs and technologies;
- Incorporate green buildings, either new, or through retrofitting existing buildings to higher environmental standards;
- Support business to business symbiosis around all waste materials, water, and energy streams.
- Foster and enable collaborative strategies; partnerships and actions between stakeholders to reduce costs; increase return on investments; and lower environmental impacts;

- Maximize use of renewable energy systems and sustainably produced feedstocks in order to reduce dependency of fossil fuel sources and finite material supplies;
- Facilitate educational initiatives that increase the eco-industrial literacy of all stakeholders.

The land use framework for the EETP is arranged in three land use precincts: petrochemical; medium industrial; and research and development.

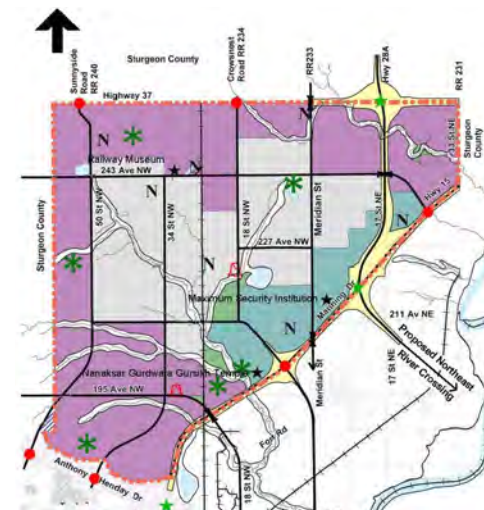


Fig. 05: EETP ASP Land Use Map

Petrochemical Precinct

The petrochemical precinct forms the core, isolating heavy industry from any existing or future residential developments. The central location also provides the ability to create larger lots to accommodate various sizes of chemical plants.

To implement the eco-industrial principles identified above, a series of objectives, policies and guidelines are provided.

The objective of this precinct is to:

- Encourage waste outputs, such as steam or hydrogen, to be traded between industrial developments using a local private pipe system located within road right-of-way or on-lot easements.

Policy for this precinct states:

- Industrial businesses that would introduce risks to public health or safety are required to submit a risk assessment prior to the issuance of zoning approvals to ensure that they do not pose unacceptable risk to the surrounding area.



Fig. 06: Petrochemical Precinct

Medium Industrial Precinct

The medium industrial precinct provides for an array of industries and services which will include logistics, manufacturing, and commercial uses. These can either support those located within the Petrochemical precinct or provide a standalone service. The Medium Industrial Precinct doubles as a buffer between the Petrochemical Precinct and adjacent uses to the north, west and south.

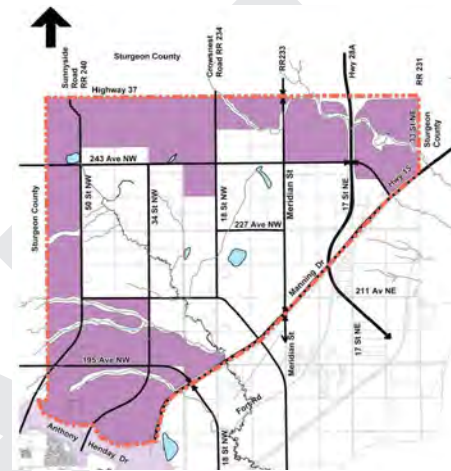


Fig. 07: Medium Industrial Precinct

Research and Development Precinct

The Research and Development precinct is anticipated to be the strongest employment generator in the plan area and takes advantage of the availability of arterial roadways and the potential for LRT connections. The Research and Development precinct uses are intended to include offices, laboratories, research and development centres, together with additional business opportunities that complement the development of the Petrochemical precinct.



Fig. 08: Research and Development Precinct

Design Guidelines

As identified above, eco-industrial principles are reflected throughout the objectives of the plan but fall short of being implemented through policy. However, design guidelines are included, providing additional guidance for the development of an eco-industrial park. Examples are provided below:

- Encourage adjacent developments to coordinate and share material/resource input and output shipping and loading facilities, as well as joint site accesses and service lanes;
- Encourage businesses to organize themselves to establish Business Collaboration Networks with the objective of sharing information on opportunities to share business intelligence, technologies, infrastructure, services, products, materials and resources;
- Consolidate logistics areas and major transportation services in hubs that take advantage of road and rail arteries and that will result in the greatest potential for use by area businesses;
- Locate buildings in close proximity when there are area opportunities for sharing of infrastructure such as building systems, energy systems (heating, cooling and electrical), waste systems, parking and loading services, drainage;
- Encourage businesses to cluster and develop district heating and cooling systems, including manufacturing process heat capture and ground source (geothermal) heat systems, to increase the proportion of alternative energies used;
- Encourage businesses and utility providers to collaborate and develop district energy systems that maximize the use of alternative (tri-generation) and renewable forms such as solar, wind, and biomass;

- Encourage the installation of vegetated roofs and site/building systems that either reduce the amount of storm water runoff and/or reuse storm water on-site or within buildings;
- Ensure that storm water runoff from site and roofs is quality-controlled through the use of best environmental practices in on-site retention, collection, conveyance, and treatment, prior to discharge into receiving watercourses or storm sewers;
- Encourage innovative building systems such as grey water recycling and storm water storage, to reduce water consumption.

Key Takeaway

Like with the Fort Saskatchewan ASP, implementation rests on individual proponents. Heavy industry is restricted to the core of the plan area with medium industrial and research and development areas doubling as a buffer between heavy industry and non-industrial uses.

2.1.2 Types of Anticipated Industrial Uses

The TMIP study area is situated within the Montney formation, estimated to be one of the most prolific natural gas plays in North America. Based on Canadian consumption rates from 2012, the Montney formation is estimated to be a 150-year resource.

A key objective for the TMIP is to increase and diversify value-added processing near the existing feedstock, thereby maximizing the benefits to the communities. To achieve this, the TMIP Area Structure Plan will establish the groundwork for attracting the industries that are interested in investing in the area. The preliminary industrial uses identified for the TMIP study area include:

- Urea Fertilizer Plants
- Methanol Plants
- Gas Processing Facilities
- Power Generation Plants
- Upgraders
- Petrochemical Manufacturing

Urea Fertilizer Plants

Urea fertilizer plants use natural gas as a feedstock to produce Urea fertilizer, most of which is destined for use as a nitrogen-release fertilizer in the agricultural industry. Urea fertilizer plants vary widely in size, land area requirements, and servicing and access needs.

Methanol Plants

Methanol plants use natural gas as a feedstock to produce methanol, an essential ingredient used to produce hundreds of everyday industrial and consumer items. Methanol is also a clean-burning, biodegradable fuel. Increasingly, methanol's environmental and economic advantages are making it an attractive alternative fuel for powering vehicles and ships, cooking food and heating homes.

Gas Processing Facilities

Natural gas processing is a complex industrial process where raw natural gas is cleaned by separating impurities and various non-methane hydrocarbons and fluids to produce what is known as pipeline quality dry natural gas.

Power Generation Plants

Gas fired power plants use natural gas to produce combustible high-pressure, high-temperature gases. The combustible gases power a turbine, which in turn powers a generator. The power derived from this process can be used to support the industrial activities in the area. Cogeneration facilities will be encouraged in the ASP and can rely on gas or steam for generating power.

Upgraders

Upgrader facilities take extra heavy oil (bitumen) and turn it into synthetic crude oil. Upgraders are typically located close to oil sands production, such as those in the Athabasca oil sands. Some upgraders, such those in the Industrial Heartland opt to locate closer to market, receiving product directly from the oil sands via pipeline.

Site Utilities

In addition to the proposed heavy industrial uses, the study area will accommodate site utilities such as wastewater treatment facilities, water storage (e.g. reservoirs, sedimentation ponds) and substations for power.

2.1.3 Land Requirements

A footprint analysis was undertaken to get a sense of land area requirements for the types of facilities anticipated for the study area. Table xx below and the following section, provide an overview of the range of sizes among anticipated uses. The key takeaway from this exercise is the need for the ASP to be flexible enough to accommodate a wide range of parcel and facility sizes.

	Methanol Plants	Fertilizer Plants	Gas Processing	Power Generation Plants	Upgraders	Waste Water Treatment
Low (ha)	42	7	1	8	128	23
High (ha)	186	360	164	320	584	45
AVG (ha)	84	88	24	140	308	34

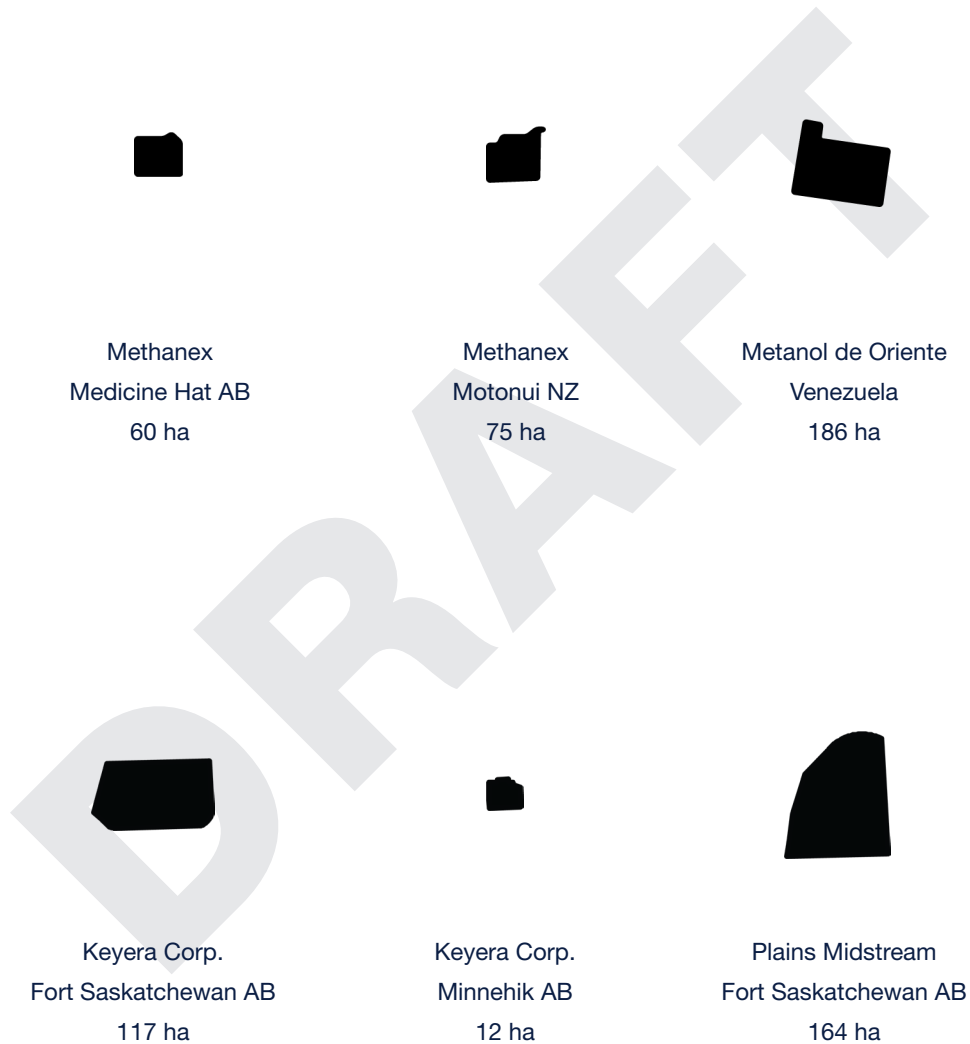
Urea Fertilizer Plants

Urea Fertilizers plants have the largest range of land area requirements. The largest facility reviewed, Nutrien’s fertilizer plant in Redwater Alberta occupies 360 ha northeast of Edmonton. Conversely, Nutrien’s fertilizer plant in Joffre Alberta occupies only 7 ha. CF Industries’ fertilizer plant in Medicine Hat, occupies a land area closer to the average among fertilizer plants, 63 ha.



Methanol Plants

Methanol plants have the smallest range of land area requirements. While the average among those reviewed amounts to 84 ha, the majority in fact occupy approximately a full quarter section of land, or slightly below.




Natural Gas Processing Facilities


Natural Gas processing facilities have the smallest average land area requirements among precedents. 20 of the 24 natural gas processing facilities reviewed occupy less than 20 ha. The largest gas processing facilities reviewed are in Alberta's Industrial Heartland.

Power Generation Plants


Power generation plants range from less than 10 ha to more than 300 ha. Facilities that produce energy for the local market are typically much smaller, while cogeneration facilities that support heavy industry are much larger.



Bellshill Power Centre
Edmonton AB
8 ha



Muskeg River
Cogeneration Station
Fort Mackay AB
93 ha




Joffre Cogeneration Plant
Joffre AB
329 ha

Upgraders


Upgraders are the largest facilities among precedent heavy industrial uses. They are typically located within larger heavy industrial complexes that often include refineries, cogeneration plants and chemical plants.



Scotford Upgrader
Fort Saskatchewan AB
486 ha



Upgrader 1 & 2
Fort McMurray AB
215 ha



Horizon Upgrader
Fort McMurray AB
584 ha

2.1.4 Supporting Infrastructure for Precedent Industrial Uses

Transportation Requirements

Road

All precedent industrial uses rely on road access. Typically, road access is provided along major, well maintained roads. Road infrastructure is required for transporting workers to and from the facilities, as well as transporting materials and product related to operations. Larger facilities tend to include internal road networks for efficient access through the site.

Rail

Most precedent uses have some form of dependency on rail, whether direct or indirect. For instance, while Nutrien's fertilizer plant in Joffre AB does not have on-site rail infrastructure, there is a distribution terminal located 19km to the north to which product is shipped via pipeline before being loaded onto trains. Larger facilities tend to include rail infrastructure on-site. In some cases, such as Nutrien's Redwater complex where 22km of track is incorporated, rail loops through the site to provide easy loading and efficient transport in and out of the facility.

Infrastructure Requirements

Energy

Energy is provided to precedent uses in a variety of ways including transmission lines, on-site substations and cogeneration facilities. Larger facilities may develop their own cogeneration facilities on-site, whereas smaller industrial uses may collaborate to develop a larger, centralized cogeneration facility.

Water

Water demand varies significantly among precedent uses. Heavy industrial uses reviewed in Alberta's Industrial Heartland have annual demands ranging from 125,000 m³ to 15,600,000 m³. In the Heartland, water is sourced from the North Saskatchewan River and transported via pipeline throughout the area. Larger precedent uses with high water demands tend to develop water storage and treatment facilities on-site. For example, more than half of the Nutrien Redwater complex's 360ha is used for water storage. Alternatively, smaller uses may source water from an off-site utility provider.

Pipelines

Pipeline infrastructure is a prerequisite for precedent uses whether for the distribution of water, supply of feedstock and materials, or shipping of finished products. Pipelines are also vital to the development of an eco-industrial district as they reduce transportation requirements and related emissions.

2.1.5 Eco-Industrial Mix

The aim of an eco-industrial park is to achieve sustainable development by cooperating with other businesses and the local community to reduce waste and pollution and share resources such as information, materials, water, energy, infrastructure, and natural resources. To provide a sense of how this can be achieved, examples are given below.

Kalundborg Industrial Park, Denmark

The eco-industrial park in Kalundborg Denmark is considered the world's first full realization of industrial symbiosis, where participating businesses successfully exchange material wastes, energy, water and information.

- The on-site power plant sends its surplus heat to the local fish farm, who in turn sells its 'sludge' as fertilizer.
- Excess steam produced by the power plant is used by adjacent manufacturers.

- Excess steam produced by the power plant is also provided to the oil refinery, meeting 40% of their requirements.
- Waste gas generated by the oil refinery is sold to the power plant which uses it to generate steam and electricity.
- Excess electricity generated by the power plant is used to power 3500 local homes.
- The oil refinery removes sulfur from Natural Gas prior to selling it to the adjacent sulfuric acid manufacturer.
- The oil refinery sends 700,000 m³ per year of cooling water to the power plant, which purifies it and uses it as boiler feed-water.
- Industrial waste and fly ash from the power plant is used for road building and cement production.

Kwinana Industrial Park, Western Australia

Located on 120km² south of Perth, Kwinana Industrial Park employs 3600 people and generates \$4.3 billion per year in economic output. It is an excellent example of industrial ecology at work.

- Industrial symbiosis started with 2 successful cogeneration plants.
- Oil refinery sends excess hydrogen to gas company, who purifies and pressurizes it before sending it to bus company as hydrogen fuel.
- Combined heat and power plants meet the steam requirements for the oil refinery and use excess gas to generate electricity for refinery operations and for distribution onto the grid.
- An on-site water reclamation plant offers the double benefit of greater water efficiency and reduced process water discharges. It takes secondary treated water from the waste water treatment facility to produce high quality process water, which is used by many industries in the

area. This quality water allows industry to reduce chemical use in cooling towers and other process applications, thereby reducing metal loads in their effluents. In exchange, industry is allowed to discharge treated effluents into the deep ocean outfall, thereby eliminating process water discharges to the sensitive Cockburn Sound.

Nutrien Facility, Joffre Alberta

A smaller example is in Joffre Alberta. Nutrien's 7 ha fertilizer plant uses hydrogen as feedstock which it receives from the nearby NOVA Chemicals facility. Praxair, also located nearby supplies Nutrien with their required Nitrogen. Finished product is then transported by pipeline to the Chigwell Distribution terminal where it is stored and eventually loaded onto rails. This is an example of industrial collaboration on a smaller scale, where the result is a 28% reduction in greenhouse gas emissions compared to a conventional ammonia fertilizer plant.

Key Considerations

To achieve full industrial symbiosis, it is important to enable a spectrum of activity. For instance, it is critical to have industrial activities that produce waste and by-products as well as those that utilize them. Typically, enabling manufacturing activities such as metal finishing and paper mills provide an effective last line of defense for utilizing the waste and by-products of the petrochemical industry.

Enabling the joint management of industrial park facilities, utility sharing, and by-product exchanges are all critical to the realization of a successful eco-industrial park. This requires both government intervention and industry buy-in.

3 Opportunities & Constraints

3.1 Environmental & Landscape Characteristics

A number of potential environmental and landscape constraints were assessed during study area selection. Although these constraints may have an impact on development site selection and construction timelines, no constraints have been identified from the desktop assessment that would preclude development.

3.1.1 Opportunities

- The landscape within the study area may provide opportunities for potential developments to increase efficiency and minimize costs.
- The study area is bordered to the east by the Smoky River. The river, along with other water features in the area, provides good proximity to water for potential developments thus reducing water transportation requirements.
- The study area contains a varied terrain with both flat and steep gradient areas (AltaLIS 2018) and materials suitable for grading and construction.

3.1.2 Constraints

Watercourses

A complex network of watercourses exists in the study area. To respect the existing hydrology and limit the impact of industry, a conservative 100 metre buffer is applied to all watercourses.

Wildlife Sensitivity Areas

Alberta Environment and Parks Wildlife Sensitivity layers exist in the study area (Map 7). One such area is the Key Wildlife and Biodiversity Zone (AEP 2016). For activity in this area, restrictions may apply from January 15 to April 30 that may impact facility placement and construction timelines. Additional year round development restrictions may also apply.

The south of the study area lies within the Secondary Grizzly Bear Zone (AEP 2016). Restricted development activity may apply within this zone.

A water body in the east of the study area neighbouring the Smoky River has been identified as a potential Trumpeter Swan Waterbody (AEP 2016). Trumpeter Swans are designated as a threatened species under Alberta's Wildlife Act and as a result, restricted activity periods and setbacks apply to this water body. Depending on the development type, 500 m (year round) and 800 m (April 1 to September 30) setbacks may apply.

The available government data on wildlife sensitivity should not be considered conclusive or complete and individual developments within the region will still be expected to carry out some site specific wildlife studies as part of their planning and regulatory permitting process.

Sensitive Vegetation Species

Provincial vegetation data (AEP 2017) indicates locations within the study area may support rare vegetation species or rare vegetation communities. Other rare plant occurrences and rare vegetation communities may exist in areas not previously studied.

The provincial vegetation data should only be used as a guideline and site specific vegetation studies and mitigation may be required depending on individual project regulatory permitting. No areas of exclusion were identified based on the existing vegetation data.

Historical Resources

Areas of potential historical significance have been identified within the study area (Gov. AB 2018) (Map 8). These areas are designated as historical resource value HRV 4 (area contains a historical resource that may require avoidance) and HRV 5 (areas have high potential to contain a historical resource). Proposed development within any areas, including those not yet mapped as HRV4 or HRV5 may require assessment as per the Historical Resource Act. Current data suggests that, to date, no HRV1 (designated under the Act as a Provincial Historic Resource), HRV2 (designated under the Act as a Municipal or Registered Historic Resource) or HRV3 (contains a significant historic resource that will likely require avoidance) sites have been identified as these sites could require avoidance.

Environmentally Significant Areas (ESAs)

The province has identified, using remote sensing, Quarter Sections of Environmental Significance (Fiera 2014) and these are present in the study area (Map 8). The province has deemed these areas likely to be important to the long-term maintenance of biological

diversity, soil, water, or other natural processes, at multiple spatial scales, or areas that contain rare or unique elements or that include elements that may require special management consideration due to their conservation needs. These data are used as a basis to start reviewing an area and do not preclude development. Site specific data could be required for these, and surrounding areas, depending on the regulatory permitting process for individual projects.

Potentially Wet Areas

Three data sources obtained from Alberta Environment and Parks, Government of Alberta, were assessed in order to determine the location of potentially wet areas within the study area. These were:

- Alberta Ground Cover Classification (AGCC) data (AEP 2016) (Map 1).
- Alberta Merged Wetland Inventory data (AEP 2016) (Map 2) depicts wetlands for the period 1998 to 2015 classified to the five major classes in the Canadian Wetland Classification System (CWCS). These five major classes include bog, fen, marsh, swamp and open water.
- Wet Areas Mapping (AEP 2017) (Map 3) shows potential depths to water in metres below surface.

These data sources are compiled using various data collection methods and data sources which results in a high degree of variation between datasets. In order to obtain a more accurate picture of the likelihood of potential wetlands or areas of shallow groundwater, data were isolated from the three datasets and combined into one ranked dataset. Rankings were assigned from 0 to 3 with a value of 1 indicating that the area was designated as potentially wet in one of the three datasets listed above, and a value of 3 indicating that the area was identified as potentially wet in all three Alberta Environment and Parks datasets listed above. A value of 0 signifies that none of the datasets listed above identified the area as potentially wet (Map 4).

Slope Gradient (Percentage)

A digital elevation model (DEM) (AltaLIS 2018) was used to calculate percentage slope gradient throughout the study area and classify this according to potential impact on development (Figure A6). A slope gradient of 0% to 2% was deemed most desirable for development as this was less likely to impact development design. Areas with a slope of between 2% and 8% may be suitable for development, whereas slope gradients over 8% are not desirable for development. More grading and leveling (cut/fill) would be required to develop slopes of a higher percentage gradient.

3.2 Access

The TMIP study area is well served by road and rail. Alberta Provincial Highway 40 travels between Grande Prairie and Grande Cache, partially bisecting the study area from the north to the south. A network of roads of varying quality provide access to the study area, servicing existing uses. Canadian National Railway operates track that bisects the study area from the north to the southeast.

3.2.1 Opportunities

- The presence of both highway and rail makes the TMIP study area an attractive location for heavy industry.
- The TMIP industrial park may provide the justification needed to twin highway 40.
- The existing road network can be upgraded to meet the needs of potential industrial uses.
- Rail accessing industrial developments require a maximum grade of 2%. A slope analysis suggests that rail can be extended to a large part of the study area.
- The conceptual road network (s.4.2) identifies potential major roads for providing access into the study area as well as potential minor roads for accessing the more remote developable areas.

3.2.2 Constraints

- Rail servicing industrial development for loading/un-loading is typically flat (maximum of 0.2% grade). There is limited land at this grade within the study area.
- Highway 40 has current traffic volumes in the order of 5,000 vehicles per day with a capacity of approximately 7,500. As such, the highway is already 67% utilized. Additionally, 37% of that traffic is Trucks (for comparison, the provincial average is 15%). The proposed development will impact the operation of the highway and trigger the need for improvements. See Appendix C for a high level review of anticipated traffic impacts.
- The existing roads in the study area vary in quality. Improvements to existing roads will be dependent upon their anticipated use.
- A conceptual road network will require crossing several existing watercourses, which can be expensive.

3.3 Servicing

For large scale industrial activity to be viable in the area, access to power and water are prerequisites. The TMIP study area contains a transmission line running through the site from the north to the south. In addition, the Smoky River forms the eastern boundary of the study area and is being studied for its ability to provide water to future industrial activities.

3.3.1 Opportunities

- A power transmission line, owned and operated by ATCO, runs through the study area.
- The Smoky River flows along the eastern boundary of the study area, with the potential to provide future industrial development with water.
- Developing water storage infrastructure, such as reservoirs, offers the opportunity to store water for times of reduced flow.
- Utility providers have expressed interest in partnering to facilitate water service to the study area.
- Developing substations within the study area will help provide sufficient power for future industrial uses.
- Cogeneration facilities offer the opportunity to make more efficient use of power and resources.
- Sustainable design features such as a pump station with a fish return system will help achieve eco-industrial objectives.
- The eco-industrial concept will allow for and encourage the re-use and recycling of water. This will reduce the diversion from the river.

3.3.2 Constraints

- Power and water demand for various uses could vary widely and is difficult to predict.
- The existing power transmission line may not be capable of supporting the anticipated uses at the scale envisioned.
- There is uncertainty as to whether the Smoky River will be able to provide all of the water required for the anticipated uses.
- The banks of the Smoky River are very steep, creating a deep valley. Access to water intake will be a design concern.
- Piping up the slope will also be a design concern.
- Given the topography of the area, water storage at the scale of some of the precedent facilities will not be possible without extensive grading and leveling.

- Diversion from the river must meet the Provincial requirements for instream flow needs. Re-use and recycling of water will limit or eliminate the return flows, a consideration in diversion licenses. Based on Appendix D, diversion from the river ranging from 2-50 cu.m/s may be available 70% of the time. Storage will be required to offset the times of year when the diversion rate is lower or when diversion is not possible. Research in Alberta's Industrial Heartland shows diversions ranging from 0.1 cu.m/s to 4.3 cu.m/s, with a total of approximately 10 cu.m/s.
- To receive a water license the Province requires information that is difficult to provide at the ASP stage, specifically:
 - proposed intake location
 - proposed use location
 - anticipated volume
 - purpose

DRAFT



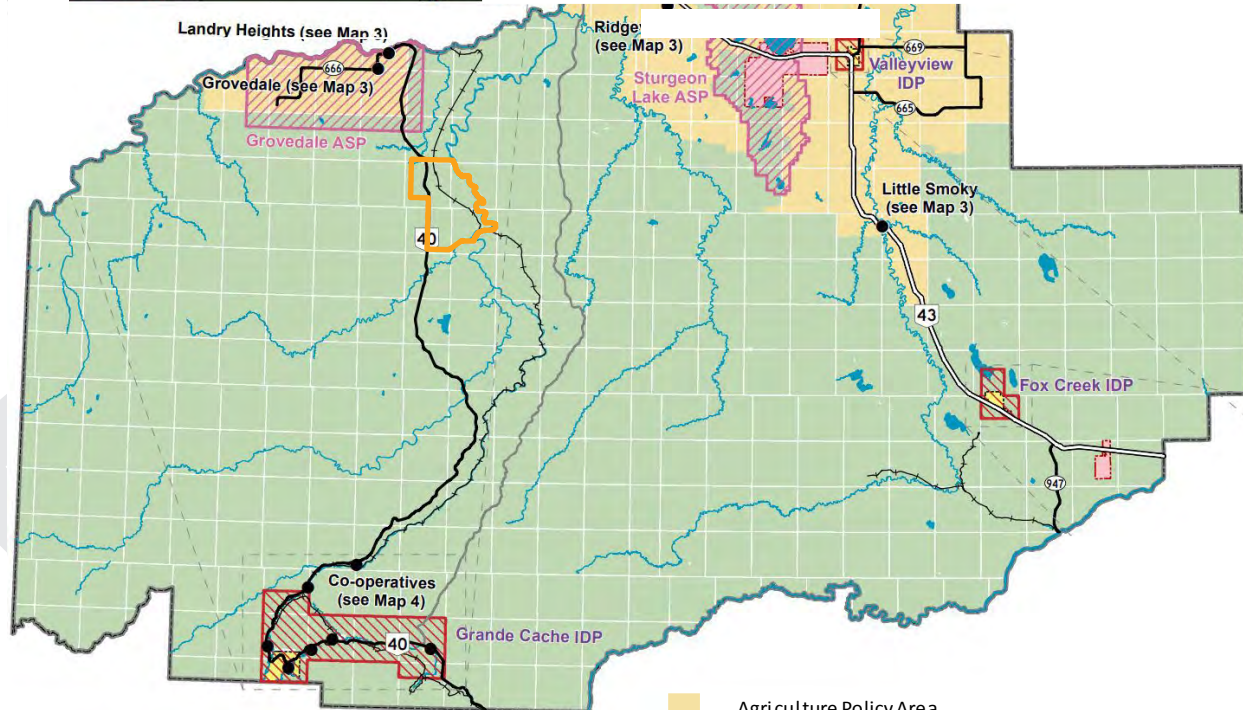
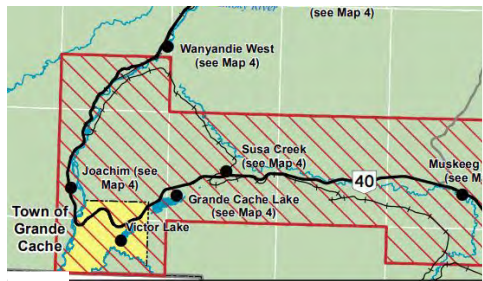
3.4 Policy Context

Development in the study area is regulated by the MD of Greenview Municipal Development Plan (Bylaw No. 15-742) and the MD of Greenview Land Use Bylaw (Bylaw No. 17-779). Additionally, development in the area is subject to Provincial requirements including air and water quality regulations, and the Duty to Consult with First Nations and Metis Settlements.

3.4.1 Municipal Development Plan Bylaw No. 15-742

The TMIP study area is located within a portion of Greenview that is designated Crown Land Policy Area. A key objective of this area is to accommodate major economic activities including:

- Oil and Gas
- Forestry
- Sand and gravel extraction
- Agriculture



- Agriculture Policy Area
- Crown Land Policy Area
- Study Area Boundary

3.4.2 Land Use Bylaw No. 17-779

The TMIP study area is entirely located on land designated **Crown Land (CL) district**, the purpose of which is to provide for a variety of land uses on Crown Lands, including:

- Agriculture Processing
- Compressor Station
- Natural Resource Extraction
- Natural Resource Processing
- Oil and Gas Facility
- Utilities, Major
- Work Camp

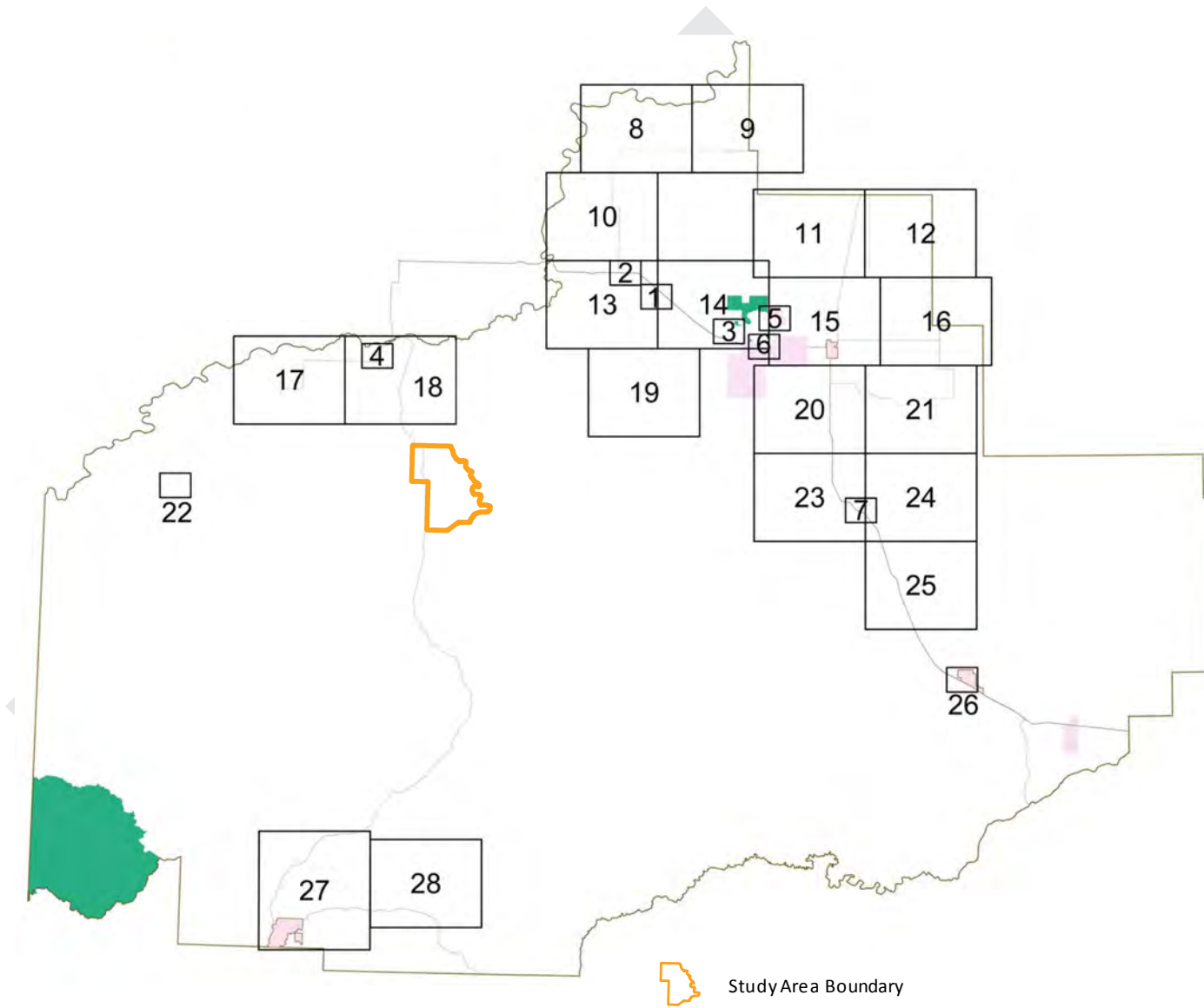
Heavy industrial activity in the MD can also be accommodated in the **Industrial General (M-2) district**.

Permitted uses in M-2 include:

- Agriculture Processing
- Compressor Station
- Natural Resource Processing
- Manufacturing Plant, Small Scale

Discretionary uses in M-2 include:

- Manufacturing Plant, Large Scale
- Oil and Gas Facility
- Utilities, Major
- Work Camp



3.4.3 Provincial Air Quality Requirements

Air quality for industrial facilities is managed through environmental assessment, approvals, and enforcement. The approvals process covers all phases of an industrial operations life-cycle, including:

- Construction;
- Operation; and
- Reclamation

Industry is required to submit reports to AEP highlighting the results of both source and ambient air quality monitoring. Monitoring requirements vary depending on the substance, size, and nature of the facility. Details are specified during the approvals process.

If industry fails to comply with Provincial requirements, the result is enforcement action in the form of warning letters, tickets, enforcement orders, or administrative penalties.

3.4.4 Industrial Water Management

The Water Act provides the framework for ensuring safe, secure drinking water, healthy aquatic ecosystems and reliable supplies for the economy.

To supply future industrial operators with water, it is anticipated that a single intake location will be managed by the MD. For this, the MD will be required to obtain a water diversion license.

Diversion license applications are reviewed based on:

- Intake location
- Point of use location
- Volume required
- Type of use

All applications for a diversion license are made public. Anyone who believes they may be adversely affected can file a statement of concern (SOC).

3.4.5 Duty to Consult

The proposed industrial district is located on Crown land. Alberta's management and development of provincial Crown lands and natural resources is subject to its legal and constitutional duty to consult First Nations and Metis Settlements and, where appropriate, accommodate their interests when Crown decisions may adversely impact their continued exercise of constitutionally protected rights.

The duty to consult is triggered when the following three factors are all present:

1. Alberta has real or constructive knowledge of a right;
2. Alberta's decision relating to land and natural resource management is contemplated; and
3. Alberta's decision has the potential to adversely impact the continued exercise of a Treaty right.

As a proponent-led process, TMIP will ensure appropriate record keeping of engagement activities and submission of Consultation Forms.

3.4.6 Opportunities

- The TMIP study area is within the MDP's Crown Land Policy Area, which is designated in the MDP to accommodate similar uses to those envisioned by TMIP.
- Both the Crown Land District (CL) or Industrial General (M-2) District can accommodate industrial uses.
- The Crown Land District (CL) does not include maximum parcel size or parcel coverage regulations, allowing for flexibility among potential uses.
- Releasing the land from the Crown will increase the likelihood that the District develops to the extent envisioned.
- Consulting with First Nations and Metis Settlements early in process will help expedite industrial development

3.4.7 Constraints

- The Crown Land District (CL) does not permit Manufacturing Plants.
- The Industrial General District has a maximum parcel size of 8.0 ha. Relaxations would be required to accommodate the larger facilities anticipated for the area.
- As Crown land, the area is managed by the Province. This adds a layer of complexity that risks delaying development.

3.5 Economic Opportunities

The proposed TMIP Heavy Industrial Park is located on the Montney formation, one of the most prolific natural gas and shale oil plays in North America. The potential economic development implications for this project cannot be understated. Recent declines in world oil prices have resulted in significant economic decline for the region. The operation of one urea fertilizer plant and one methanol plant will lead to more than 200 new long-term jobs in the region. A gas processing facility can create an additional 60 jobs or more.

3.5.1 Opportunities

- Showcase the region's untapped potential by providing services and infrastructure where heavy industry is interested in investing.
- Enable the region to derive the maximum benefit from the natural resources that are located within this area.
- Focus regional efforts to attract world-class environmentally conscious and sustainable industrial development.
- Create long-term stable employment growth and opportunities for residents, communities and First Nations in the region.
- Grande Prairie Regional College is in the process of transitioning to a university. An eco-industrial park of this magnitude and the related employment growth will help draw students to the area.
- The construction of one Urea fertilizer plant is anticipated to contribute more than 7,600 person-years of employment, while operation will contribute an additional 105 person-years.
- The construction of one Methanol plant is anticipated to contribute more than 6,100 person-years of employment, while operation will contribute an additional 670 person-years.
- The construction of one Amine Gas processing plant is anticipated to contribute more than 240 person-years of employment.

4 Potentially Developable Areas & Servicing Concept

4.1 Potentially Developable Areas

After subtracting steep slopes and watercourses, 16 potentially developable areas remain. These amount to approximately 4,530 hectares of development potential.

4.1.1 Rationale

To reach the conceptual developable areas, steep slopes over 10% grade were removed. In addition, watercourses have been buffered to 100m to mitigate potential industrial impacts on the existing hydrologic system. The other constraints examined, including potentially wet areas, wildlife and biodiversity corridors, historical resources and environmentally significant areas do not preclude development. Rather, the ASP will incorporate policy directing future development to undertake the appropriate studies prior to receiving development permit approval.

4.1.2 Key Considerations

- The largest developable cell, #11, is 935.3 ha and located adjacent to the existing rail line. This cell represents a logical starting point for development as it can accommodate the largest facilities with immediate rail access.
- Cell #12 features 512.5 ha with proximity to rail and to the river. This cell represents an opportunity to accommodate large facilities that benefit from both rail access and proximity to water.
- Cell #3 is 513.6 ha with proximity to both rail and the highway. This cell provides an opportunity to accommodate large facilities that benefit from proximity to both rail and the highway.

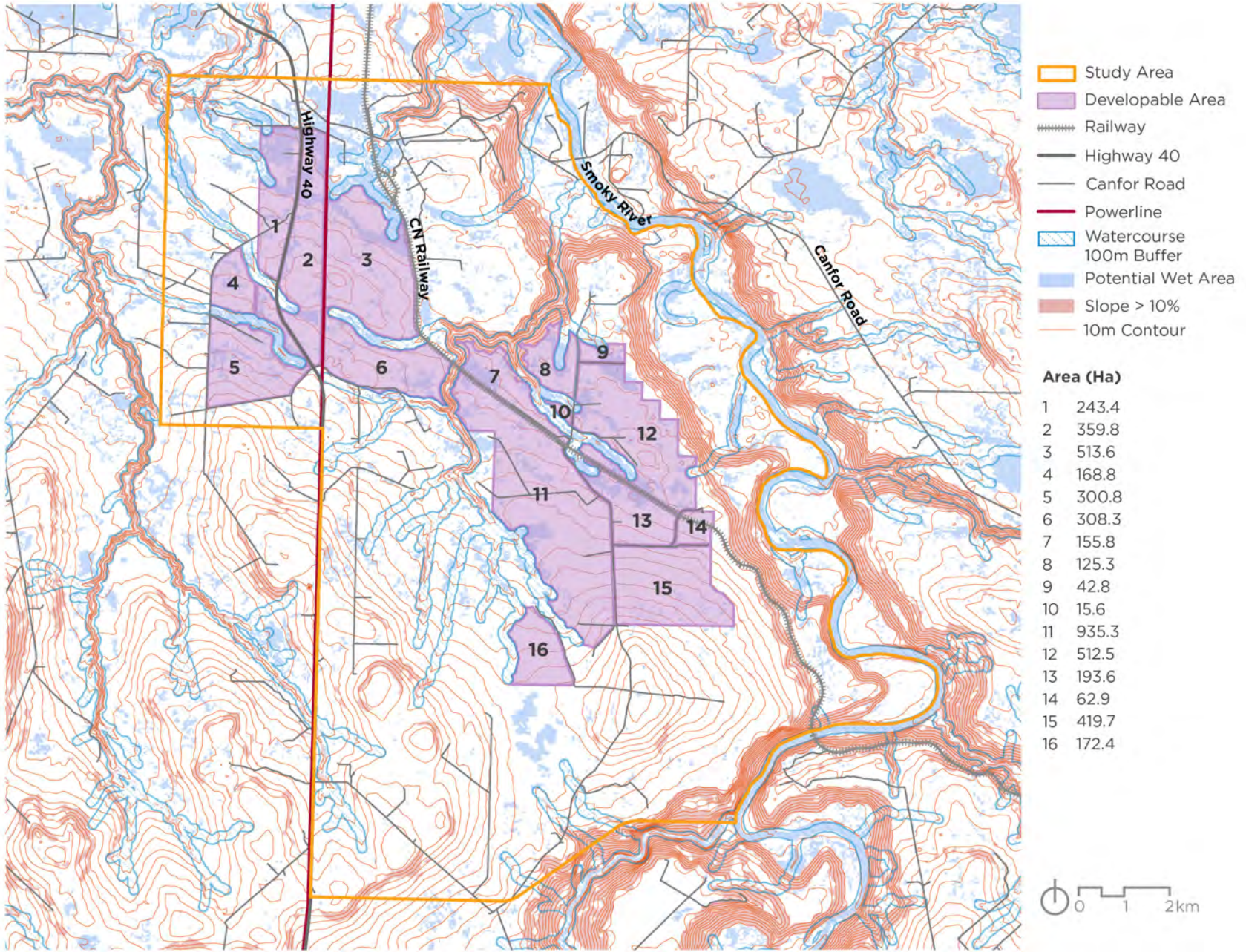


Fig. 09: Conceptual Developable Areas

4.2 Road & Rail Network

The road network follows existing roads where possible, and bridges gaps in the existing network as needed. The proposed network considers three primary access points into the site from Highway 40, with an additional southern access point provided for emergency access.

4.2.2 Rationale

In developing the conceptual rail network, lands with a maximum of 1% grade and adjacency to the existing rail line were identified. Additionally, a total of 1,277 ha of land has been identified as potential location for future rail spurs.

The proposed road network follows existing roads where possible, bridging gaps in the existing network as needed.

Highway 40 currently sees traffic volumes in the order of 5,000 vehicles per day. It is anticipated that based on current growth rates, this will increase to 10,000 vehicles per day within 20 years. As a result, Highway 40 will require twinning with or without industrial development occurring in the Study Area.

The proposed network considers three intersections with Highway 40 with the intention of mitigating potential bottlenecks. A fourth access point is provided in the south of the plan area, to function predominantly as emergency access.

Major roads, when considered alongside Highway 40, loop through the study area whereas minor roads offer access to those developable areas that do not have immediate rail or major road access.

4.2.1 Key Considerations

- Developable cells #,3,6,7,11,12 and 13 are best suited to accommodate uses that depend on rail access.
- Preliminary analysis identified 1,277 ha of rail land, i.e., land that can accommodate future rail spurs.
- The proposed road network provides access via both major and minor roads to those areas that cannot be serviced by rail.

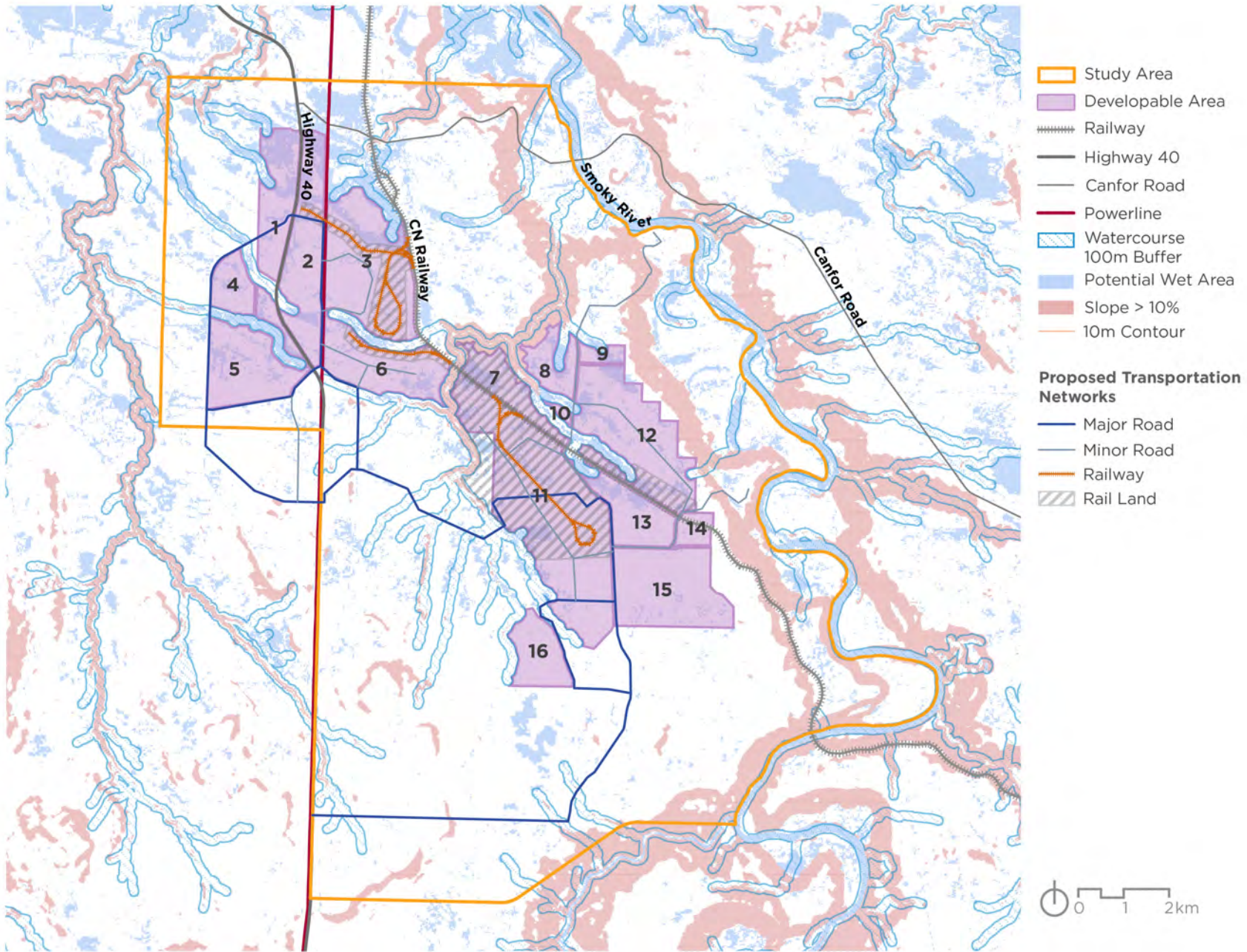


Fig. 10: Conceptual Road and Rail Network

4.3 Preliminary Water Servicing Concept

The preliminary water intake is located northeast of developable cell 9 with the potential for water storage located immediately north of cell 9.

4.3.1 Rationale

A preliminary water servicing concept was reached by examining the environmental constraints in the area and identifying a location that is central to developable areas. Additionally, the proposed intake location has the benefit of a potential storage solution nearby. The land identified as potential water storage has the advantage of being relatively flat and large enough to accommodate significant storage.

Further studies will identify the capacity of the Smoky River and help refine the best location for water intake.

In addition, future industrial users may choose to develop on-site water storage solutions.

4.3.2 Key Considerations

- The preliminary water intake concept is located northeast of developable cell #9.
- Water storage is proposed for the land immediately north of cell #9.
- Developable cells #8, 9 and 12 are located closest to the proposed water intake and storage location.
- Detailed design of the water system will have to consider the topography of the Smoky River, the intake site and the access to proposed infrastructure.

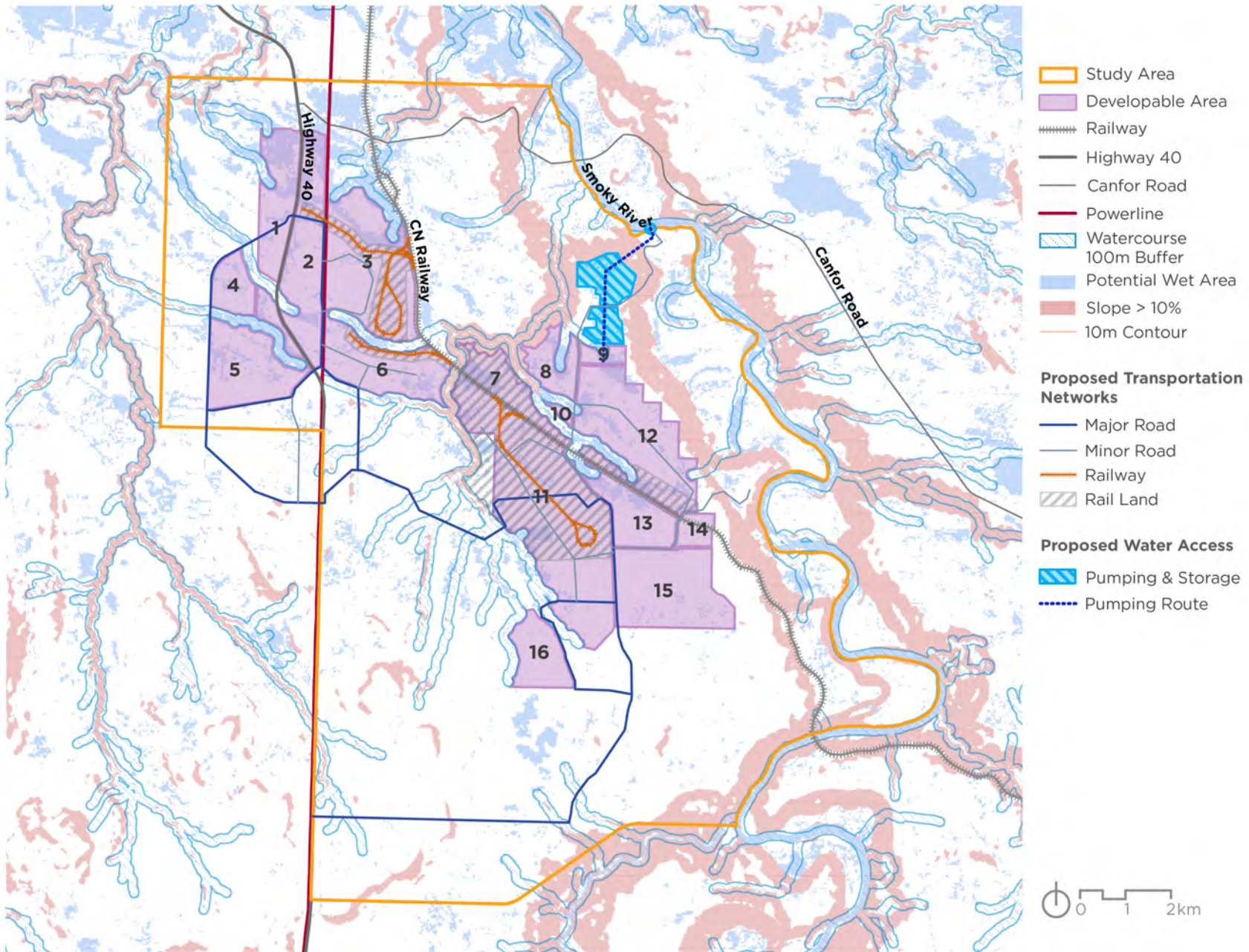


Fig. 11: Preliminary Water Servicing Concept

5 Appendices

Appendix A: Dispositions

Company/Individual	Total Disposition Area (ha)
3-S Contracting Ltd.	17.6
Alberta Highway Services Ltd.	1.4
Alliance Pipeline Ltd.	26.7
ATCO Electric Ltd.	57.1
ATCO Gas and Pipelines Ltd.	4.5
Campbell Creek Grazing Association	0.1
Canadian Forest Products Ltd.	27.9
Canadian National Railway Company	0.3
Canadian Natural Resources Limited	539.6
Devco Developments Corp.	49.3
Edmonton Office - Forestry Division Dept. of Environment and Sustainable Resource Development	11.6
Edmonton Office - Operations Division Dept. of Environment and Sustainable Resource Development	96.9
Grande Prairie Office - Fish and Wildlife Dept. of Environment and Sustainable Resource Development	252.7

Company/Individual	Total Disposition Area (ha)
Grande Prairie Office - Land Use Area - Lands Division Dept. of ESRD	6.1
Grande Prairie Office - Rangeland District - Lands Division Dept. of ESRD	132.9
Harvest Operations Corp	1.0
Keyera Energy Ltd.	32.2
Knelsen Sand & Gravel Ltd.	108.0
Mainline Construction (2014) Ltd.	74.9
Manitok Energy Inc.	34.7
Maxim Power Corp.	1.3
North Coast Ready Mix Ltd.	4.3
NOVA Gas Transmission Ltd.	55.9
NWR Consulting Ltd.	124.1
Paramount Resources Ltd.	297.5
Progress Energy Canada Ltd.	3.3

Company/Individual	Total Disposition Area (ha)
Secure Energy Services Inc.	28.9
Semcams ULC	52.8
Seven Generations Energy Ltd.	218.6
Shell Canada Ltd.	50.6
Tervita Corporation	70.2
Transportation	179.5
Weyerhaeuser Company Ltd.	59.0
Individual Grazing Lease #1	320.3
Individual Grazing Lease #2	898.5

Appendix B: AIH - Existing Water Diversion Licenses

Approval	Owner	Year (start)	Year (end)	Volume (cu.m)	Max. Diversion (cms)	Use	Location	Notes
00388345-00	Newalta	2017	2027	15,000		Oilfield Waste Processing	SW15-055-06-W4M	
00337278-00-00	Air Products Canada - Hydrogen Plant	2014	2024	1,445,400		Industrial Processing	NE08-056-21-W4M	Using ATCO Intake
00323729-00-00	Terivita Corporation	2013	2033			Expand River Intake	NE22-056-05-W4M	
00306387-00-00	Terivita Corporation	2012	2022	1,430,000	2.200	Commercial Uses	NE22-056-05-W4M	
00268020-00-00	Capital Power GP Holdings	2010	2020	12,000,000	0.167	Cooling	NE32-050-03-W5M	
00247639-00-00	Shell Canada	2010	2020	3,500,000	0.119	Industrial Processing	NW06-056-21W4M	
00224750-01-00	Value Creation Inc.	2015	2020	3,703,200	0.119	Industrial Processing	NE08-56-21-W4M	Using ATCO Intake
00244237-00-00	Shell Canada	2008	2018	6,789,000	0.220	Industrial Processing	NE-06-56-21-W4M	
00227773-01-00	North West Redwater Holdings Corp.	2017	2027	5,571,360	0.350	Industrial Processing	NE08-056-21-W4M	Using ATCO Intake, combined from river, storm ponds

00327841-00-00	ATCO Energy Solutions	2013	2023	2,628,000	0.690	Commercial	NE08-056-21-W4M	Maximum rate for all licenses
0003-7648-00-00	Agrium			15,640,000	0.517		SE17-056-21-W4M	
00034331-00-00	Procor - LPG storage to Provident Energy			123,348	0.057	Industrial (salt cavern washing)	NW06-056-21-W4M	
00035674-00-00	Shell Canada			8,239,646	0.435	Industrial Processing	SE06-056-21-W4M	
00049345-00-00	Shell Canada			4,280,176		Industrial Processing	NW06-056-21-W4M	
00068865-00-00	Nova Gas			123,348		Industrial (salt cavern washing)	NW06-056-21-W4M	
00070013-01-00	Shell - Scotford Upgrader	2009	2019	8,146,800	0.660			
00239306-01-00	Pembina NGL Corp	2018	2028	2,250,000	4.250	Industrial (salt cavern washing)	NW06-056-21-W4M	

Appendix C

Conceptual Planning/High Level Review of Traffic Impacts from Development of Industrial Park South of Grande Prairie, Alberta

**Intersections at
Highway 40:40, kms 14.8, 17.6, and 21.5.**

South of Grande Prairie, AB

Prepared for:

**Prepared By:
Helix Engineering Ltd.**

Project No:

October 2018

This document, entitled “Conceptual Planning/High Level Review of Traffic Impacts from Development of Industrial Park South of Grande Prairie, Alberta” was prepared by Helix Engineering Ltd. for the benefit of the Client to whom it is addressed. The information and data in the report reflects Helix Engineering Ltd.’s best professional judgment, based on the knowledge and information available at the time of preparation. Except as required by law, this report and the information and data contained herein are to be treated as confidential and may be used and relied upon by only the client, its officers and employees. Any use of this report, or any reliance on or decisions made based on this report by a third party are the responsibilities of such third parties. Helix Engineering Ltd. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.



Prepared By: _____

Garry Stone, PMP, PTOE, P. Eng.

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1 INTRODUCTION

1.1 Study Purpose and Background

The Municipal District of Greenview, the County of Grande Prairie, and the City of Grande Prairie are proposing to facilitate the development of 4,571 Ha (11,295 acres, 17.65 square miles) of land to accommodate various heavy industrial developments near Highway 40, within Twps. 66 and 67 Rge. 5 W. 6, and Twps. 66 and 67 Rge. 4 W. 6. The proposed developments encompass an area about 2/3 the size of the City of Grande Prairie. They are within the Municipal District of Greenview, and 30-40 km south of the City of Grande Prairie.

As part of the development of an Area Structure Plan (ASP), Helix Engineering Ltd. has been retained to complete a high-level review of three potential intersection location and identify the Traffic Impacts and the transportation requirements for the proposed development. This report is best described as a complementary technical document and should be reviewed in conjunction with the development of the proposed heavy industrial development.

The purpose of this report is to identify and assess the potential impacts from the proposed development activities on the surrounding road network and then to develop strategies to mitigate the adverse impacts, if any.

1.2 Project Location

The ASP is located east and west of Highway 40:40, in the Municipal District of Greenview, and south of the Canfor Haul road intersection. The study intersections are at kms. 14.8, 17.6, and 21.5. A Canadian National Railway (CNR) line runs parallel to Highway 40, approximately 5 km east of the study intersections. Canfor and Weyerhaeuser have private log haul roads and a few other private roads are either within or near the proposed development areas. **Figure 1** shows the location of the study intersections.

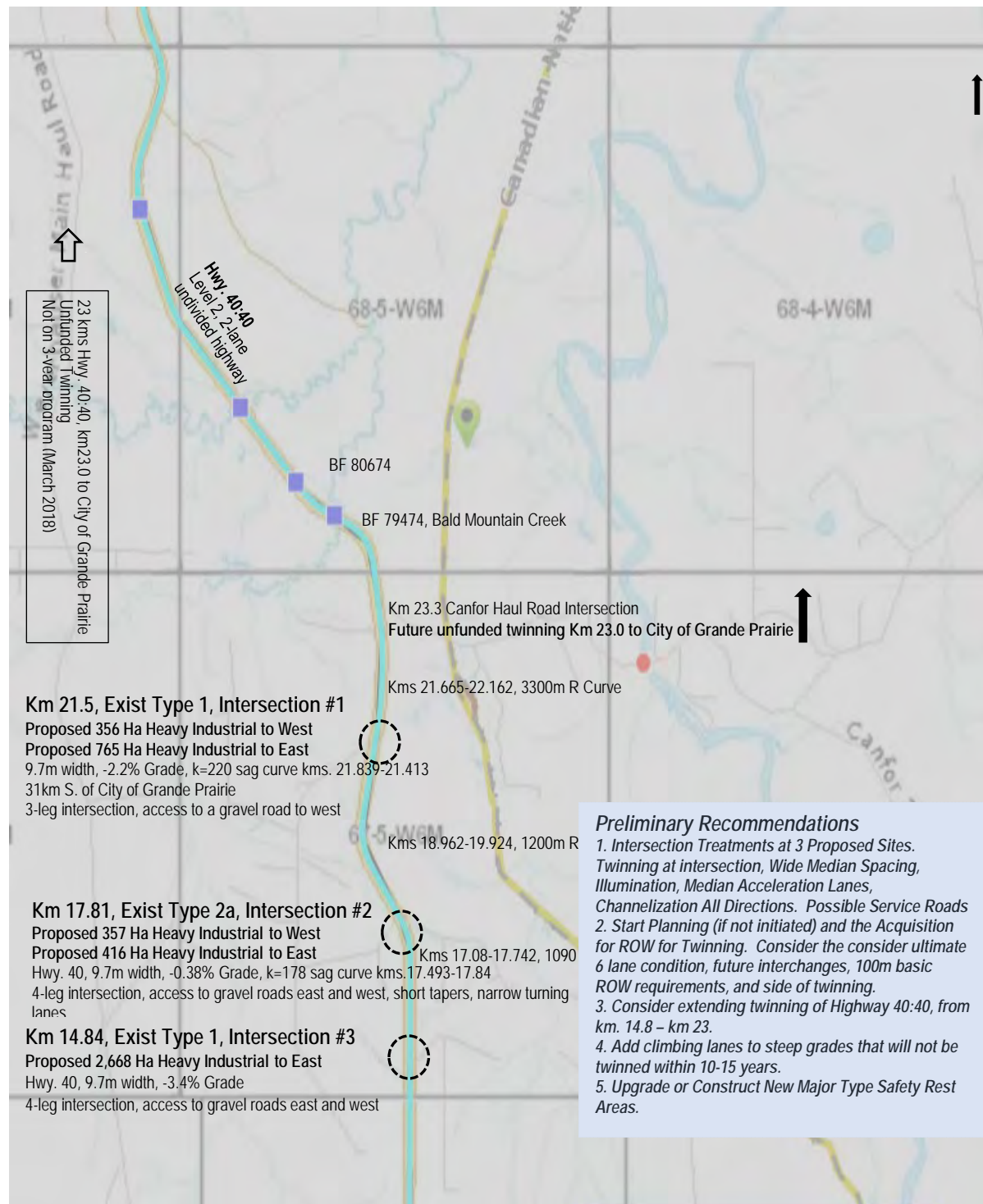


Figure 1 Project Location, Existing Infrastructure, Proposed Developments/Recommendations

1.3 Study Methodology

To meet the study objectives and accomplish the works stated above, Helix used the following methodology:

This high-level Traffic Impact Assessment was completed using the following methodology:

- An examination of the existing conditions: land use, roadways, and traffic conditions;
- An examination of the future conditions: road network adjacent to the proposed development and forecasted traffic condition;
- An estimate of future vehicular trip patterns generated to and from the development area based on the proposed activities;
- An estimate of vehicular demands on adjacent road network based on the proposed access management strategy;
- An overall analysis and assessment of the estimated roadway volumes within the study area to identify intersection type and control and roadway lane requirements;
- Maintaining a minimum Level of Service (LOS) of C or D.

2 BACKGROUND CONDITIONS AND LEVEL OF SERVICE ANALYSIS

2.1 Study Area

The proposed accesses to the project sites will be provided from Highway 40:40 at kms 14.8, 17.6, and 21.5. Highway 40:40 is a Level 2 paved two-lane rural highway that runs north-south. It has a 100km/h posted speed and a 9.7m paved width which is slightly less than the 10m desirable 3R/4R minimum width. Highway 40:40 passes through rolling terrain, the CNR railway is approximately 5 km to the east and the Smoky River 10km to the east. The study intersections at Highway 40:40 have the following configurations

- Km. 14.8, Type 1 treatment (no channelization), accesses gravel roads to east and west.
- Km. 17.8, Type 2 treatment (short tapers), narrow turn lanes, accesses gravel roads to east and west.
- Km. 21.5, Type 1 treatment (no channelization), accesses a gravel road access to west.

2.2 Level of Service Analysis

Level of Service for highways is determined from Highway Capacity Manual (Exhibit 15-3) and is based on both the Percent Time-Spent-Following and the Average Travel Speed. Six levels of service have been established as standards by which to gauge roadway performance using letters A through F, with A being the best and F being the worst:

- A: free flow
- B: reasonably free flow.
- C: stable flow, at or near free flow.
- D: approaching unstable flow. Speeds slightly decrease as traffic volume slightly increase
- D: approaching unstable flow. Speeds slightly decrease as traffic volume slightly increase
- E: unstable flow, operating at capacity.
- F: forced or breakdown flow. Every vehicle moves in lockstep with the vehicle in front of it, with frequent slowing required.

2.3 Existing Traffic Volumes, Annual Traffic Growth Rates, and Traffic Characteristics

Background traffic (non-site traffic) includes the normal traffic growth on the highway and the traffic generated by approved future land uses and developments near the proposed development, but excludes trips generated by the proposed development.

Alberta Transportation has been monitoring traffic volumes since the early 1960's and has significant historical traffic data from which they have been able to predict future annual Traffic Growth Rates (TGR) under normal traffic growth conditions.

Figure 2 shows Traffic Growth Rate calculations from the Alberta Transportation's Highway Geometric Design Guide (HG DG), which are intended to provide guidance for planning purposes. The calculations are not intended for areas experiencing rapid growth, such as what Highways 40:40/42 are currently experiencing. Where TGRs are high, the HG DG suggests it might be more appropriate to use travel demand models such as what exists for the Calgary, Edmonton, and the Regional Municipality of Wood Buffalo areas. To our knowledge, traffic demand models do not exist for the Grande Prairie area.

The following equation can be used to calculate a linear traffic growth rate.

$$TGR = \frac{\left(\frac{CT - PT}{CY - PY}\right)}{CT}$$

Where TGR is the traffic growth rate in decimal form (e.g. 2.5% would be 0.025)
CY is the current year (or latest year that data is available)

PY is the previous year. The year that is used depends on time frame of the TGR that is sought.
CT is the traffic volume at CY
PT is the traffic volume at PY

For historical TGR: PY = first year that data is available
For 5-year TGR: PY = CY - 4
For 10-year TGR: PY = CY - 9
For 20-year TGR: PY = CY - 19

Figure 2 Equation for Traffic Growth Rates
(Intended for use with Normal Traffic Growth Rates)

Appendix B shows Traffic Volumes at the Highway 40:40, km 23.3 intersection (AT website), and the 10-Year Traffic Growth History for Highway 40:40/42 (AT NESS/Website). No turning movement diagrams (Traffic Counts) were available on the AT website at the three study intersections.

Appendix C shows the show the minimum roadway widths and twinning requirements based on a number of assumptions such as level terrain, a 40/60 directional travel split, 20-year linear TGRs of 2.5%, LOS D for rehabilitation of roads (3R/4R standards), 15% truck traffic, and design hour traffic 11% of Average Annual Daily Traffic (AADT).

Highway 40:40 in the vicinity of the study intersections had 5-year, 10-year, 20-year and 40-year annual TGRs of approximately 10.8%, 7.7%, 4.3%, 3.1% respectively. These TGRs are significantly higher than the provincial averages (est. 2%). The 37% truck traffic is also significantly higher than the provincial average (est. 15%). This combined with the rolling terrain significantly impacts the current year and the future year's Level of Service, highway capacity, and shortens times to when widening or twinning is

warranted. We have assumed the annual background TGRs will range between the 30-year 3.1% and the 10-year 7.7%.

Table 1 below compares future background traffic volumes based and the Level of Service on Hwy. 40:40 near the study intersection with the 3.1% 40-year TGR, the 7.7% 10-year TGR, 37.1% truck traffic, rolling terrain, and the existing AM and PM peak hour traffic directional splits.

	Southbound		Northbound		Total	Level of Service
	Peak Hour	Directional Split	Peak Hour	(Directional Split)		
2017 AADT (vehicles per day)	2,320	50%	2,320	50%	4,640	
2017 AM Peak Hour (vehicles per hour)	409	78%	113	26%	522	LOS C
2017 PM Peak Hour (vehicles per hour)	205	39%	324	61%	529	LOS C
2028 AADT (vehicles per day) 3.1% Growth	3,111	50%	3,111	50%	6,222	
2028 AM Peak Hour (vehicles per hour) 3.1% Growth	548	78%	152	26%	700	LOS C
2028 PM Peak Hour (vehicles per hour) 3.1 % Growth	275	39%	434	61%	709	LOS D
2028 AADT (vehicles per day) 7.7% Growth	4,285	50%	4,285	50%	8,570	
2028 AM Peak Hour (vehicles per hour) 7.7% Growth	755	78%	209	26%	964	LOS C
2028 PM Peak Hour (vehicles per hour) 7.7% Growth	379	39%	598	61%	977	LOS D
2038 AADT (vehicles per day) 3.1% Growth	3,830	50%	3,830	50%	7,661	
2038 AM Peak Hour (vehicles per hour) 3.1% Growth	675	78%	187	26%	862	LOS C
2038 PM Peak Hour (vehicles per hour) 3.1% Growth	338	39%	535	61%	873	LOS D
2038 AADT (vehicles per day) 7.7% Growth	6,071	50%	6,071	50%	12,143	
2038 AM Peak Hour (vehicles per hour) 7.7% Growth	1,070	78%	296	26%	1,366	LOS D
2038 PM Peak Hour (vehicles per hour) 7.7% Growth	536	39%	848	61%	1,384	LOS D

Table 2 below shows the significant traffic impacts associated with by using high TGRs, combined with high % of heavy trucks and rolling terrain, and compares this with more typical conditions. Based on this analysis, we have assumed the total background (existing) traffic will increase from approximately 5,000 AADT to 8,000-12,000 AADT over the next 20 years, and twinning will be warranted within 10-20 years.

Grade widening would likely have a minimal effect of increasing the LOS and delaying the time to twinning. Highway 40, north and south of the study intersections, has several sections with steep grades, that currently warrant climbing lanes and decrease the LOS. Should Highway 40 be twinned, the addition of climbing lanes would normally not be warranted until the AADT exceeds 12,000 because of the high LOS twinning provides.

	Annual Lineal Traffic Growth Rate (TGR)		
	2.5% (Years)	3.1% (Years)	7.7% (Years)
Typical highway conditions (15% trucks, level terrain, 60/40 directional traffic split)	40	32	13
Existing 37.1% Truck Traffic, Rolling Terrain, traffic split	20	10	9

3 PROPOSED DEVELOPMENTS

3.1 Trip Generation Assumptions

As the proposed Heavy Industrial sites are atypical in nature for trip generation calculations, no standard trip generation rates are available to estimate the amount of traffic that will be generated by the developments. In order to estimate the trip generation rates for the proposed development, we made several assumptions regarding the numbers of employees, delivery trucks, product trucks, etc., and assumed the developments would generate 5 trips/Ha. Table 3.1 below show the size of the proposed developments that affect the study intersections and summarizes the trip generation estimates.

Study Intersection	Heavy Industrial West of Hwy. 40:40		Heavy Industrial East of Hwy. 40:40		Totals	
	Ha	Trips/day	Ha	Trips/day	Total Ha	Total Trips/day
Km 21.5.	356	1,780	765	3,825	1,121	5,605
Km 17.81	357	1,785	416	2,080	773	3,865
Km 14.84	0	0	2,668	13,340	2,668	13,340
	713	3,565	3,849	19,245	4,562	22,810

3.2 Trip Distribution

Based on the existing travel pattern and turning movement counts, it was assumed that all intersections will have 4 legs, 10% of EW traffic will be through traffic, 75% will turn north towards Grande Prairie and 15% will turn south towards Grande Cache. Assuming 50%-100% of full development of the Industrial Park, this will increase the Year 2038 long-term traffic volumes by 8,000-16,000 AADT north and 1,500-3,000 AADT south of the study intersections.

3.3 Road Network Capacity Review

The estimated combined daily traffic volumes were compared to the road capacities at the study intersections along Highway 40:40 to observe the impact of the proposed developments on Highway 40:40.

The following **Table 3.2** compares the daily traffic volume to the road capacity.

Status	Existing Road Classification	Allowable AADT	Required	AADT N. of Study Intersections	AADT S. of Study Intersections
Existing Traffic (Rounded)	Arterial 2-lane (Level 2)	<7,500 LOS C (desirable) < 9,200 LOS D	2-lane undivided	5,000	5,000
Long Term (20-Year) Growth in Background Traffic	Arterial 2-lane (Level 2)	<7,500 LOS C (desirable) < 9,200 LOS D		3,000-7,000	3,000-7,000
Long Term (20-Year) Total Background Traffic	Arterial 2-lane (Level 2)	<7,500 LOS C (desirable) < 9,200 LOS D	4-lane divided	8,000-12,000	8,000-12,000
Long Term (20-Year) Growth in Development Traffic	Arterial 2-lane (Level 2)	<7,500 LOS C (desirable) < 9,200 LOS D		8,000-16,000	1,500-3,000
Long Term (20-Year) Total Traffic	Arterial 2-lane (Level 2)	<7,500 LOS C (desirable) < 9,200 LOS D		16,000-28,000	9,500-12,000

Note: AADT = Average Annual Daily Traffic

Based on **Table 3.2**, the overall impact from the proposed development would significantly impact the capacity, operations, or safety of Highway 40 and the study intersections. For both short term (2018) and long term (2038) traffic volumes, improvements are warranted on Highway 40.

3.4 Design Review of Study Intersections

The existing study intersections at Highway 40:40 to the proposed development would require significant upgrading.

The sight distances have not been checked, however they appear to exceed the minimum stopping sight distance (SSD) requirement of 235 meters along a highway with 100 km/hour posted speed (110 km/hour design speed) for average vehicle. However, due to the relatively complex situations that drivers often encounter at intersections, it is desirable to provide more than the stopping sight distance to enhance safety. The standard intersection sight distance requirement used in Alberta is based on providing for vehicles turning left into a major highway without interfering with vehicles approaching from the left at design speed. The stopped vehicles must also have sufficient sight distance to the right to allow the operator of the vehicle to turn left and accelerate to a speed where the turning vehicle does not significantly interfere with vehicles coming from the right.

The sight distances have not been checked. Figure D-4.2.2.2 of Alberta Highway Geometric Design Guide shows the minimum sight distance required along a main highway at intersection locations necessary to permit the stopped vehicle to turn left onto the main two-lane highway. Based on the figure D-4.2.2.2, the required sight distances to turn left on a two-lane highway with 110 km/hour design speed are about: 215m for passenger car, 320m for SU design vehicle and 420m for WB-15 and WB-17 design vehicles. The available sight distances to the north and south of the proposed intersection appear to be adequate.

Depending on the width of the right of way of Highway 40, an additional zone near the study intersections may need to be cleared to provide an adequate minimum sight triangle. Figure D-4.2.1 in

the Alberta Highway Geometric Design Guide describes the triangle that needs to be cleared of trees, shrubs, etc. to achieve an adequate sight distance.

Highway 40:40 is not classified as a high-level corridor, or a long combination vehicle route, however due to the high % of heavy trucks, consideration should be given to accommodate wide vehicles such as shown in the following figure (AT), and the turning movement at intersections.

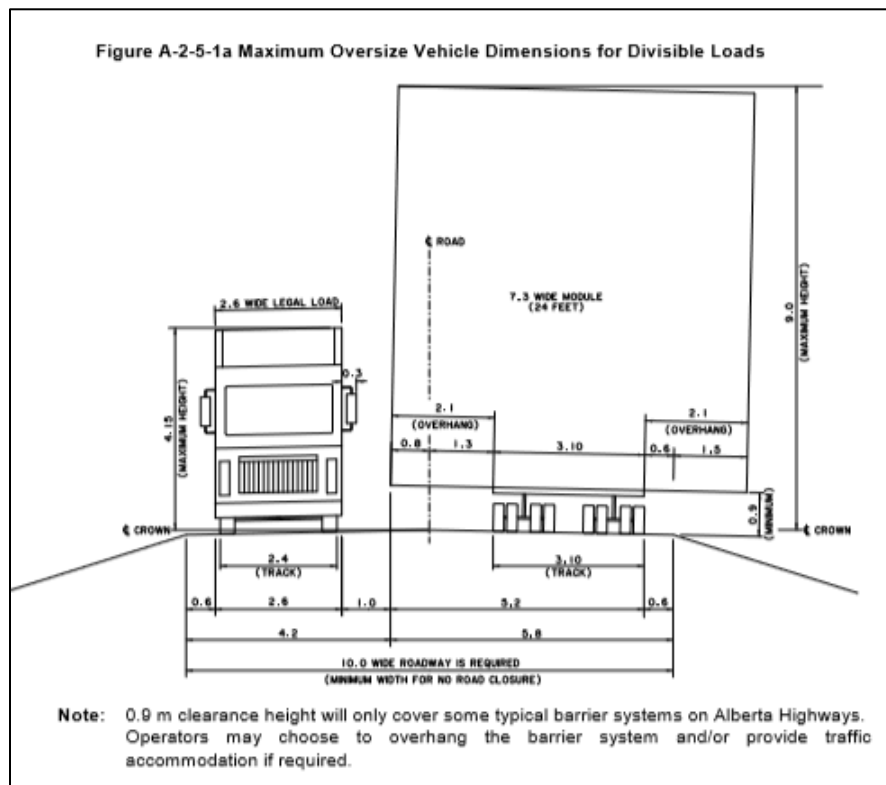


Figure Design/Planning Considerations to accommodate Oversize Vehicles.

Consider Re-designating part of Hwy. 40:40/42 as a High-Level Corridor and/or Long Combination Vehicle Route

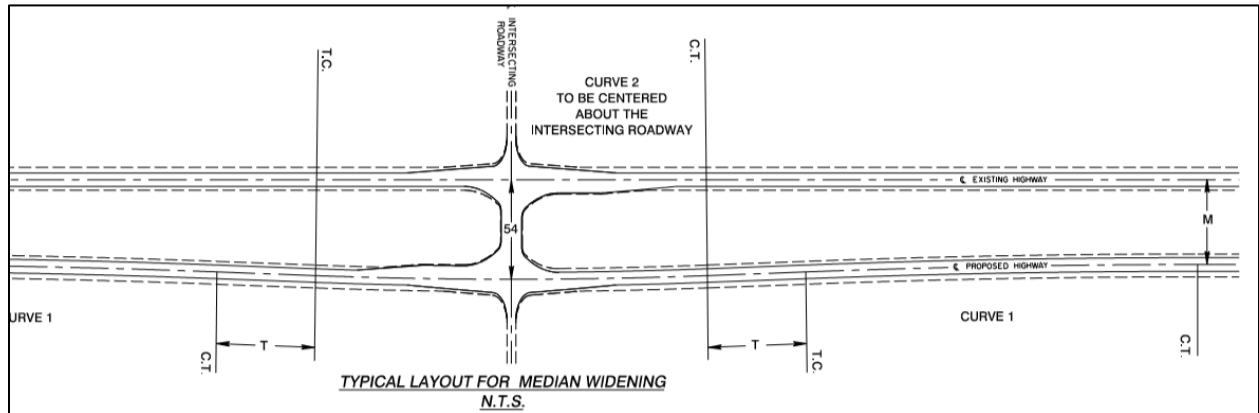


Figure Wide Median Opening Desirable to accommodate large trucks and Safety 2-Stage Crossing

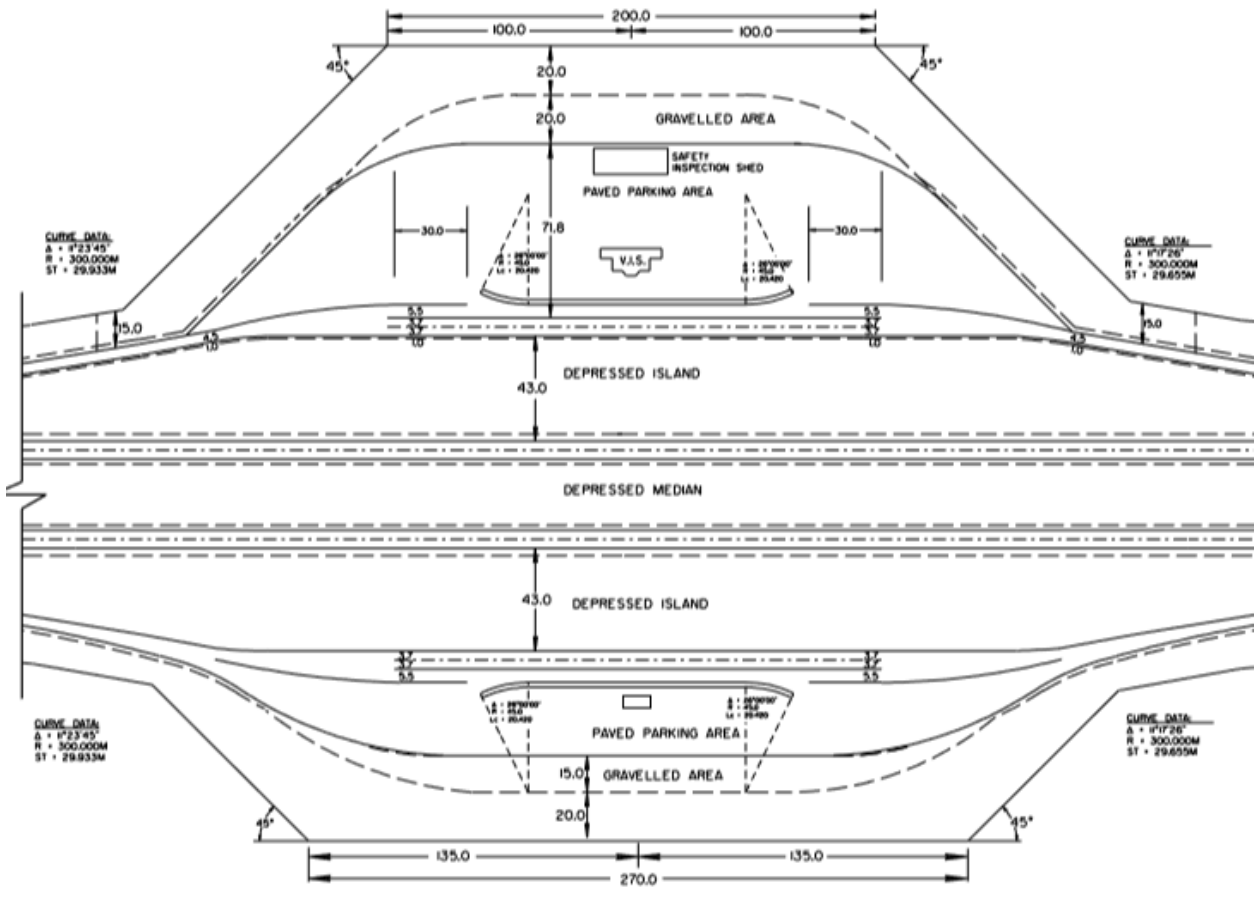


Figure – Large Safety Rest Area to Accommodate High % of Heavy Trucks

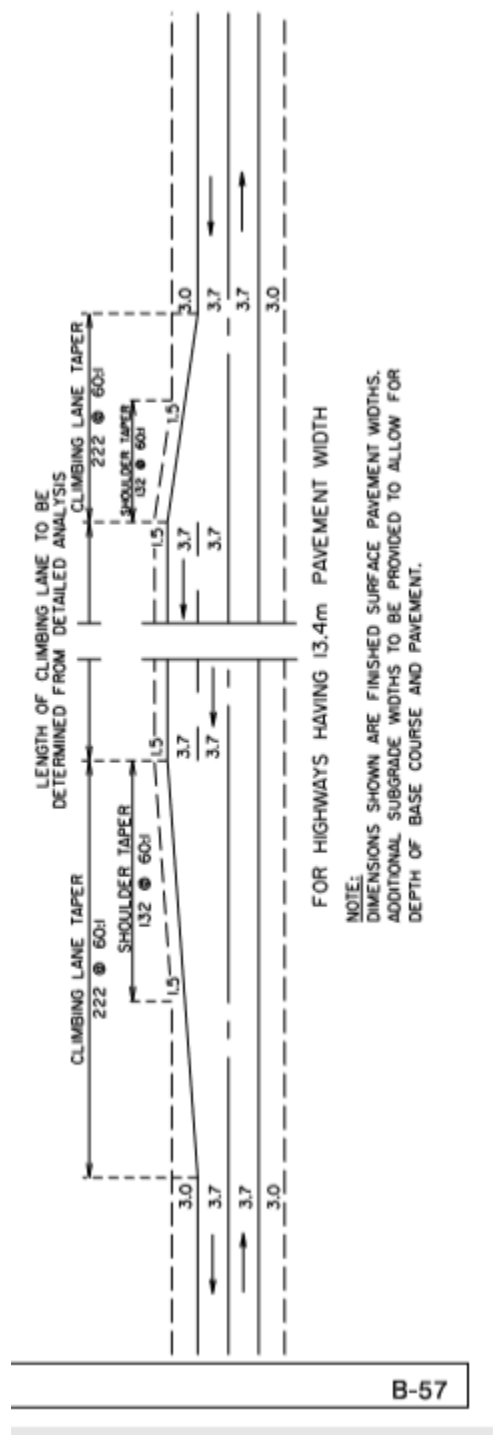


Figure Add Climbing Lanes (by AT) in where warranted in area not being twinned within 10-15 years

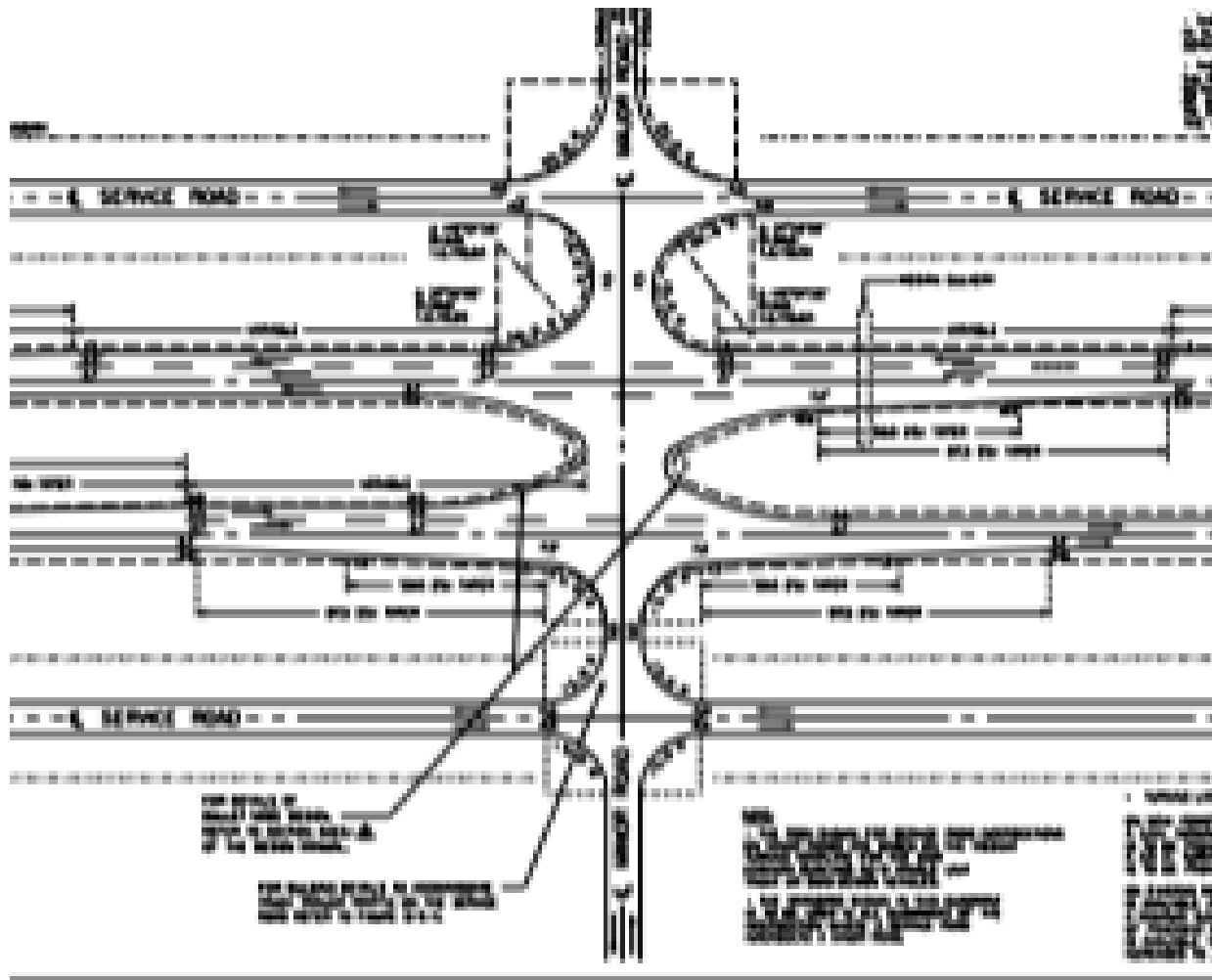


Figure. Consider Potential Requirement for Service Roads by AT

4 CONCLUSIONS AND RECOMMENDATIONS

The purpose of the traffic study was to ensure that the existing Highway 40:40 and the Intersections within the study area would operate at a satisfactory Level of Service for existing and future traffic conditions.

Based on our assumed TGR projects, the Highway 40:40 background traffic will increase from about 5,000 AADT (rounded), to 10,000 AADT within 20 years, and Highway 40 will warrant twinning within 10 years without any development traffic.

The proposed development areas are large (est. 2/3 Size of City of Grande Prairie). Based on our assumed Trip Generation Rate of 5 trips/Ha, the developments will generate an estimated 10,000 AADT. This will increase the long term (20-year) total traffic on Hwy 40 to an estimated 20,000 AADT.

Hwy. 40 has 37% truck traffic (est. 2.5 times provincial average) and steep grades that significantly impact traffic and the Level of Service. Climbing lanes are currently warranted at several locations north and south of the study intersections. After twinning, climbing lanes would only be warranted when the AADT exceed 12,000.

The future twinning of 40:40, from km 23.0 to the City of Grande Prairie is currently (March 2018) an unfunded project. The proposed twinning starts 2.5 km north of Intersection #1 and 8.2 km north of intersection #3. It would be desirable to extend the twinning to intersection #3, and at least twin the highway near the proposed intersection locations.

The impacts from the rolling terrain and the high % of heavy trucks may not directly affect the volume warrants in the standard AT charts for twinning. However, these parameters must be considered, and based on Highway Capacity Manual Procedures and analysis they have a significant effect.

Should the current high TGRs continue, Highway 40:40 will warrant twinning within in the medium (10-year) to long term (20-year) horizons. When assessing intersection improvements for the proposed developments, it is desirable to consider the sight distances, and horizontal and vertical curves for the current 110 km/hr. and future twinning 120/130 km design speeds. Likely the proposed study intersection locations are at good locations, or require minor tweaking, but they have not been checked.

Access Management on Highway 40 has generally been good. Based on our assumptions, the proposed developments will generate high traffic volumes that will significantly impact the study intersections and Highway 40 north and south of the study intersections.

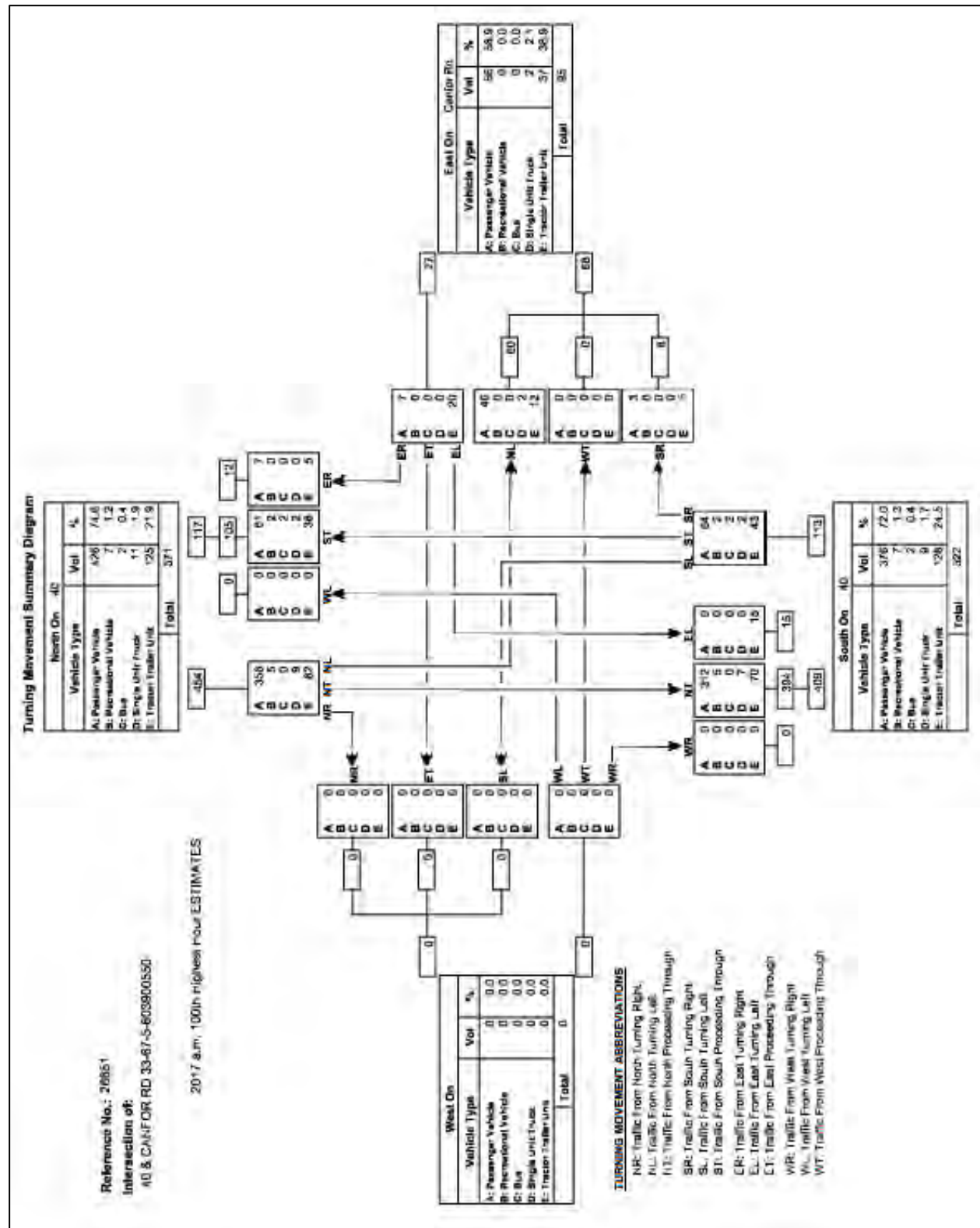
It is desirable to at consider twinning Highway 40 to the south study intersections with: a wide highway centerline to center line spacing at the intersections (safer 2-stage crossing), channelization with depressed islands to safely accommodate all turning movements, median acceleration lanes, and illumination. Traffic signalization will likely be required, and ultimately interchanges may be required.

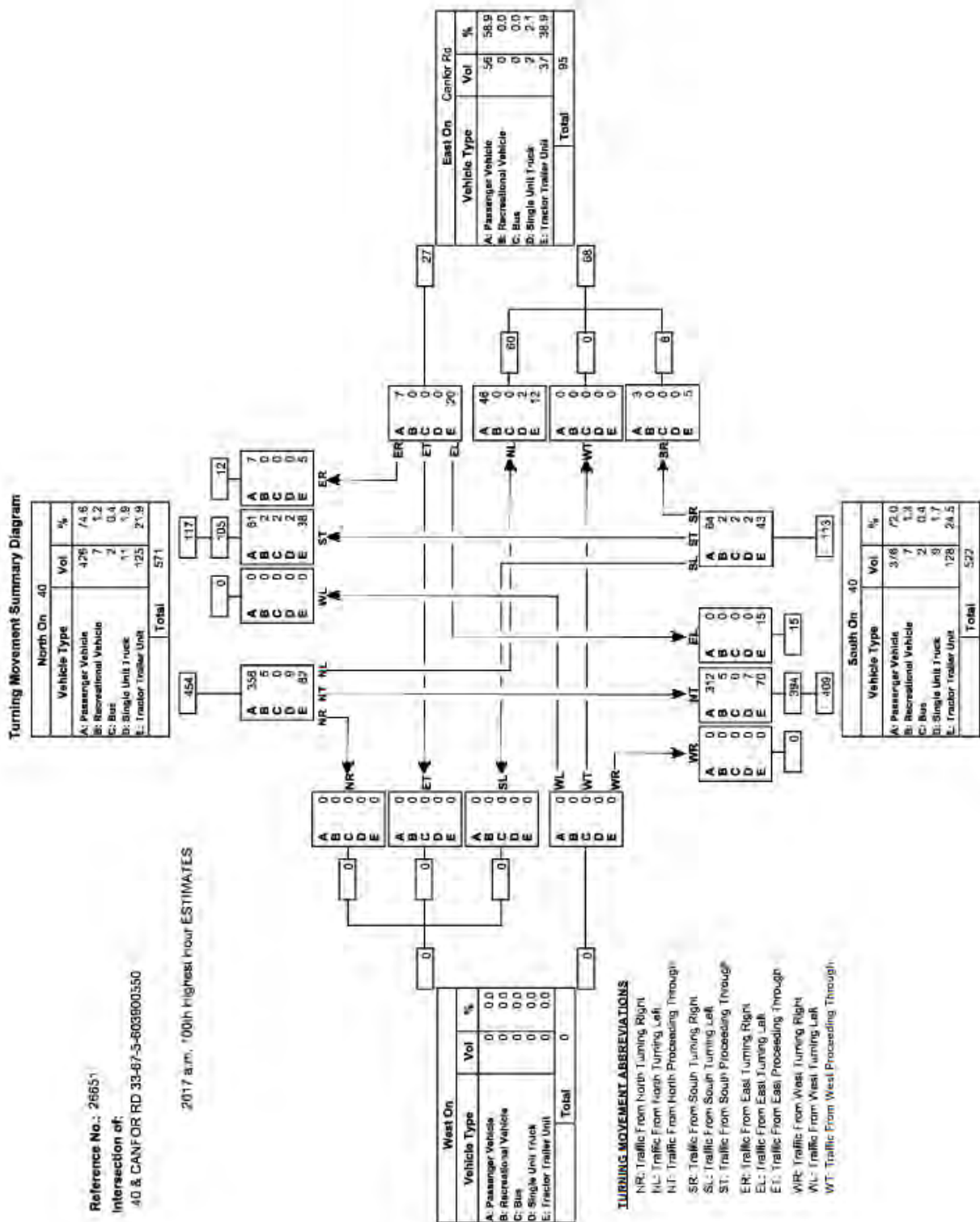
A conceptual review of other potential options such roundabouts, interchanges, and service roads are required to confirm the most appropriate type of intersection treatment.

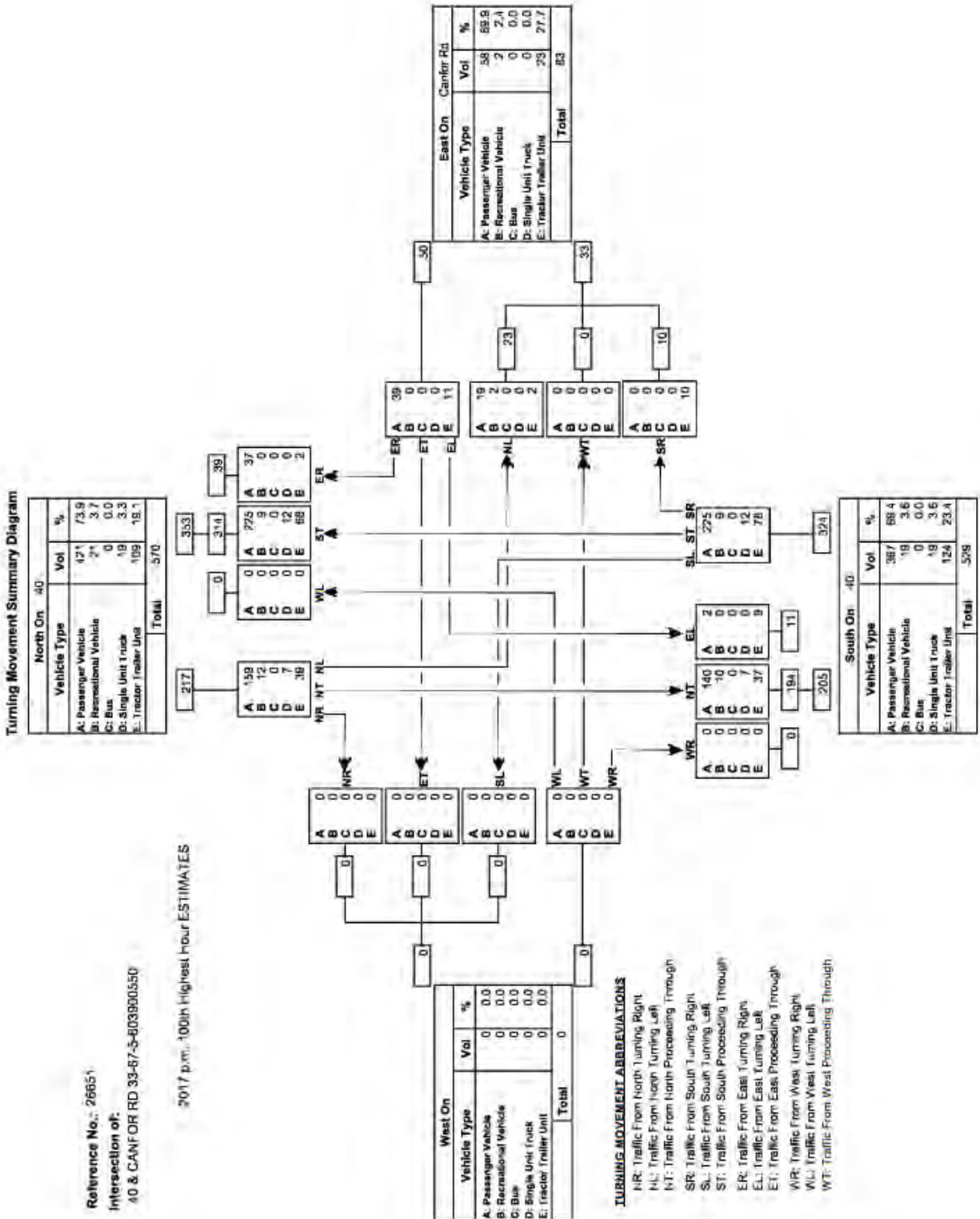
Appendix A

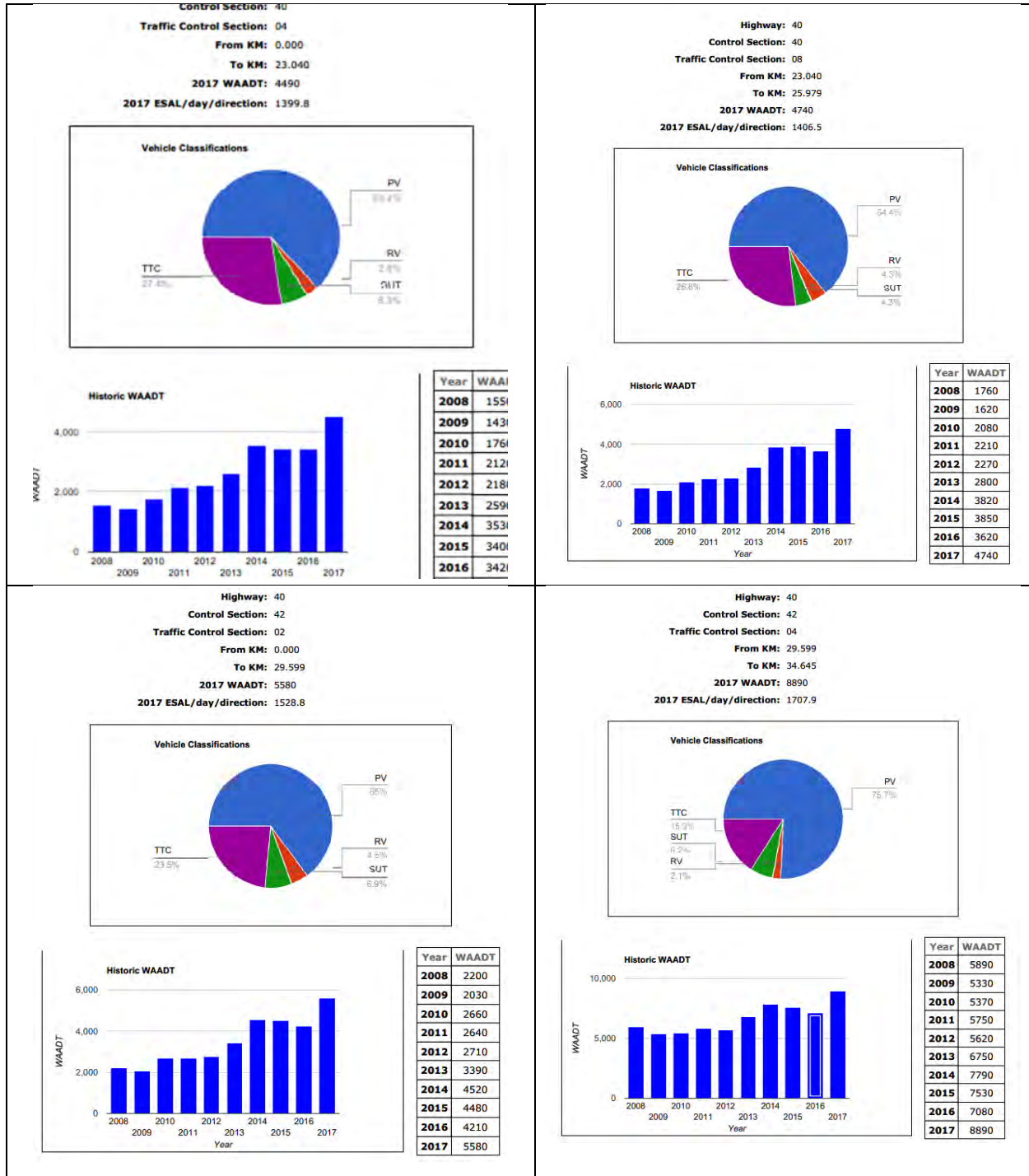
Turning Movements at Highway 40:40, km. 23.3 Canfor Road by AT (Year 2017)

Historical Traffic Counts on Highways 40:40 & 40:42 by AT (Years 2008 - 2017)



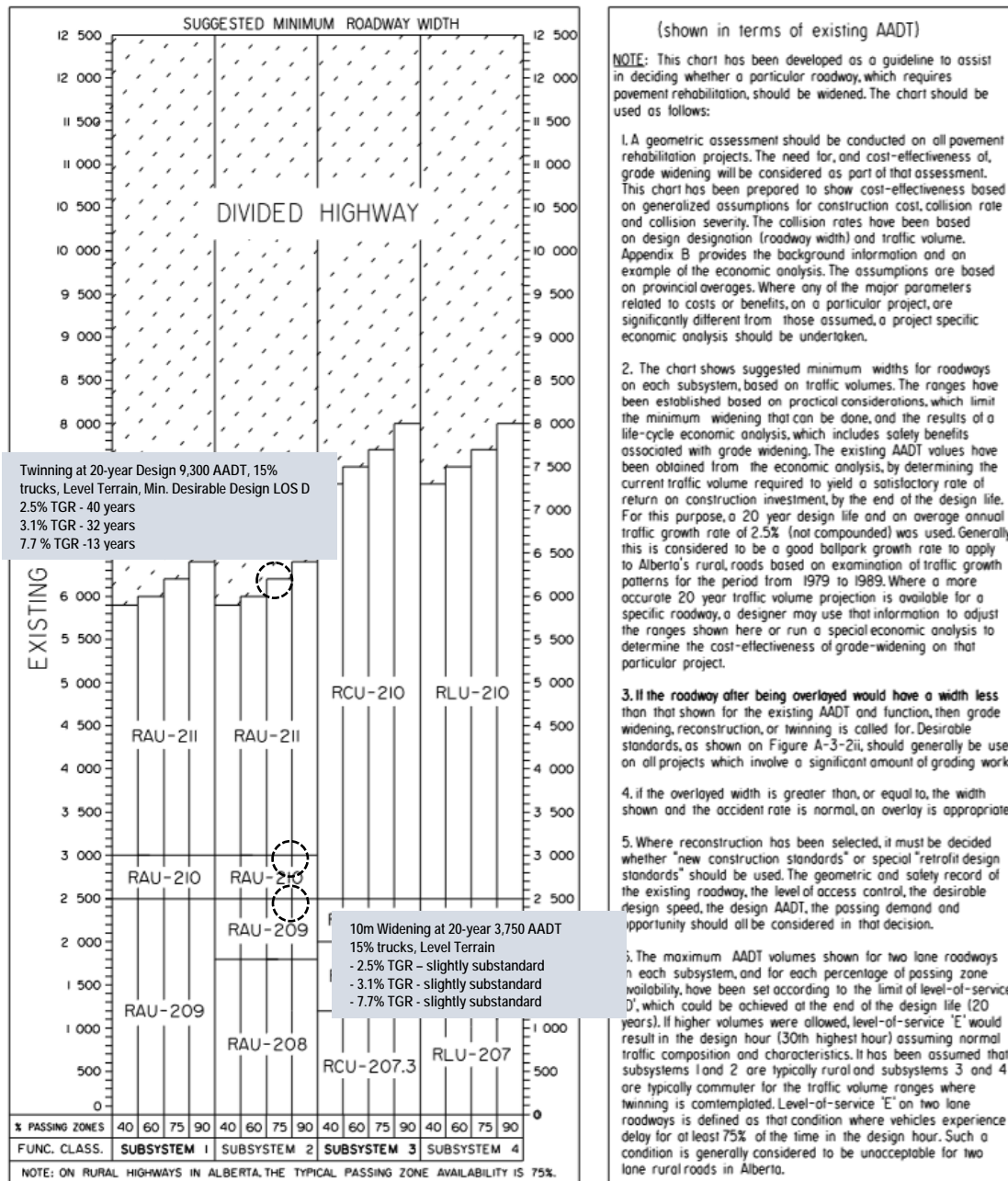






Historical Traffic Counts on Highways 40:40 & 40:42 by AT (Years 2008 - 2017)

FIGURE G-1.1 SUGGESTED MINIMUM ROADWAY WIDTH FOR RURAL HIGHWAYS IN ALBERTA
 (shown in terms of existing AADT)



Twinning at 20-year Design 9,300 AADT, 15% trucks, Level Terrain, Min. Desirable Design LOS D
 2.5% TGR - 40 years
 3.1% TGR - 32 years
 7.7% TGR - 13 years

10m Widening at 20-year 3,750 AADT
 15% trucks, Level Terrain
 - 2.5% TGR - slightly substandard
 - 3.1% TGR - slightly substandard
 - 7.7% TGR - slightly substandard

Appendix D



470 Granville Street, Suite 630, Vancouver, BC, V6C 1V5 (604) 629 9075

February 17, 2017

Ashley Rowney
Regulatory and Compliance Officer
Aquatera Utilities Inc.
11101 104th Avenue
Grande Prairie, AB
T8V 8H6

Dear Ashley:

Re: Smoky River Water Intake and Instream Flow Needs

The following letter presents the methodology and results of an Instream Flow Needs (IFN) assessment for the Smoky River at a proposed intake location. The assessment was completed by deriving long-term estimates of average daily streamflow at the proposed intake, and using the Alberta Desktop Method to complete the IFN assessment.

1. Background

Devco Development Corp. (Devco) is proposing a development plan for the Big Mountain Site, located approximately 40 km south of the city of Grand Prairie, as shown on **Figure 1**. The site is to be developed as an industrial facility for petrochemical processing and shipping. As part of the plan, Devco proposes to construct a water intake on Smoky River, approximately 800 meters upstream of the *Canfor 2000 Road Bridge*, and adjacent to the *Gold Creek Airport*, as shown on **Figure 2**. The proposed Intake will provide water for the petrochemical processing. Aquatera Utilities Inc. (Aquatera) will be the water provider for Devco and manage the water taking from the Smoky River.

Palmer Environmental Consulting Group Inc. (PECG) was retained by Aquatera to calculate the minimum Instream Flow Need (IFN) of Smoky River at the proposed Intake location. The minimum IFN is the rate of discharge required to ensure the protection of fish and fish habitat downstream of the intake. In lieu of physical surveys of fish habitat, the Alberta Desktop Method was used to estimate the IFN. The Alberta Desktop Method is a three-step hydrological approach, and uses flow duration curves of streamflow as surrogates for fish habitat (Locke and Paul, 2011).

2. Hydrological Setting

The hydrological characteristics of Smoky River provide the context for the IFN determination. The River originates in the Canadian Rockies, in the northern area of Jasper National Park, flowing northeast through

the Willmore Wilderness Park until it passes near the towns of Grande Cache and Grand Prairie, where it merges with the Wapiti River and the Simonetta River, and then farther north to Watino, where it merges with the Little Smoky River. The Smoky River finally merges with the Peace River south of the Town of Peace River, Alberta, where it has a total drainage area of 50,300 km² and a total length of 492 kilometers.

The exact location of the proposed Intake is yet to be determined, however for this assessment, the intake location was placed at 54°49'45" N, and 118°35'19" W, shown in **Figure 1** and **Figure 2**, which was confirmed by Aquatera as being a reasonable approximation for the likely location of the intake. The location has a drainage area of 12,618 km². There are two upstream tributaries that confluence with Smoky River; Kakwa River and Cutbank River. Kakwa River has a drainage area of 3,808 km² at its mouth, and Cutbank River has a drainage area of 1,496 km² at its mouth. Together, these tributary catchments comprise approximately 42% of the contributing catchment area at the proposed Intake.

3. Long-Term Streamflow

The Alberta Desktop Method of IFN determination requires long-term (20+ years) streamflow records at the Intake location. There is no publically available hydrometric data for the proposed Intake and so long-term estimates were derived.

There are three long-term Water Survey of Canada (WSC) hydrometric monitoring stations located on Smoky River catchment upstream of the Intake, and more stations located farther downstream. Stations located on Smoky River, upstream and downstream of the proposed Intake, are included in **Table 1**, and station locations upstream of the Intake are shown on **Figure 1**. Continuous winter streamflow data are not available for Kakwa River and Cutbank River, and are available for Smoky River from 1968 to 1982. Winter records at Smoky, Kakwa, and Cutbank River monitoring stations were interpolated using a linear decay function between the cessation of continuous data in one year and recommencement of continuous data collection in the subsequent year. **Figure 3** to **Figure 5** shows the uncorrected and corrected average Mean Daily Discharge (MDD) for Smoky, Kakwa and Cutbank, respectively. Mean Monthly Discharge (MMD) and unit runoff for each monitoring station is included in **Table 2**. Mean Daily Discharge for each monitoring station is included in **Figure 6**, and a sample year (1995) is included in **Figure 7**. As shown on both Figures, the hydrograph of each station is different, reflecting the variable catchment and climate characteristics of the watersheds. Smoky River originates in the Rockies, has a spring freshet which peaks in early June, followed by pronounced summer glacial flows, punctuated with summer storms. Kakwa River, originating in similar terrain, commences freshet concurrently with Smoky River, and tends to peak at about the same time. The unit runoff of both Smoky and Kakwa is generally the same throughout the freshet period. However, once summer commences, the differences between these catchments becomes more pronounced. Kakwa River does not share the same glacially-driven summer peak as Smoky. Rather, Kakwa River streamflow tends to fall off following freshet, and is more susceptible to a lower summer flow period, punctuated by rain events. Cutbank River is dissimilar to both Kakwa and Smoky, being lower in elevation and located in very different terrain. Freshet tends to commence and peak several weeks earlier, and is very susceptible to variability in discharge resulting from summer precipitation events.

The concurrent record for all three stations ranges from 1994 to 2013 (18 years, with 16 complete years). Discharge at the intake was estimated by summing contributing streamflow in the various tributaries, to the Intake location, with daily average discharge records extrapolated from the monitoring stations to their most

downstream points. Kakwa River was extrapolated down to the Kakwa confluence, and so too was Cutbank River. The glacial flow component and differences in catchment morphology and climate downstream of the monitoring stations, necessitated the use of runoff extrapolation using the unit runoff relationship of Cutbank River for all catchments. The Cutbank catchment is more representative of the contributing drainage area downstream of the various monitoring stations. This same process was repeated downstream until streamflow was estimated at the Intake location, and a long-term MDD record was developed. The resultant streamflow estimates are summarized in **Table 3** and included in **Figure 8** and **Figure 9**.

4. Instream Flow Needs

The Alberta Desktop Method was completed on a weekly basis using the long-term transposed streamflow series. Streamflow was divided into 48 segments (four per calendar month), approximately equal to one week per segment. Segmentation is included in **Table 4**.

Flow Duration Curves were developed for each of the 48 segments, and streamflow was reduced by 15% to provide a flow duration curve at 85% of Natural Flow for each flow duration curve. Segment 4-4 (fourth week of April) is included in **Figure 10**. The flow duration curve of the natural flows was used to estimate the 80% natural flow exceedance (the Ecosystem Base Flow (EBF)) for each segment. Note the EBF passing through the Natural Flow at 80% on **Figure 10**. The EBF is the lowest threshold below which no withdrawal would be permitted. For all segments, this resulted in the values presented in **Table 5**.

The IFN using the Alberta Desktop Method is not a fixed value and is determined based on the values included in **Table 5**, in conjunction with the instantaneous natural discharge. To determine the IFN, use the greater of either a 15% instantaneous reduction from natural flow, or the lesser of either the natural flow, or the 80% exceedance natural flow. This is illustrated as follows:

$$\begin{array}{l} Q_{85\%}(\text{Natural Flow reduced by 15\%}) \\ Q_{80\%}(\text{80\% Exceedance Flow *}) \\ Q_{\text{instantaneous}}(\text{the natural flow}) \end{array} \left. \begin{array}{l} \text{Lower} \\ \text{Lower} \end{array} \right\} \text{Higher (IFN)}$$

**Based on a 20 year historical record, this is the flow that is exceeded 80% of the time in that week, in any given year.*

The established IFN requirements were applied to the long-term streamflow estimates at the intake to develop a flow duration curve of the historic withdrawal rates for the Project. The flow duration curve is included in **Figure 11**. From 1994 to 2014 (the estimated streamflow period) discharge in Smoky River was too low to permit withdrawal approximately 20% of the time (which is consistent with the EBF applied to each of the 48 segments being the 80th percentile of flows within that segment). Withdrawal rates exceeded 7 m³/s 50% of the time, and 2.2 m³/s 70% of the time. The flow duration curve is presented without an upper or lower limit. When an intake design is developed, and the pumping capacity is established the flow duration curve may be updated, and the modified IFN derived.

Figure 12 illustrates the various components of the IFN hydrograph and demonstrates the relative complexity of the Alberta Desktop Method IFN recommendation, insofar as the IFN numbers established are not fixed but rather, are a function of the natural flow in the river at any given time, thus respecting the variability of the natural hydrograph while simultaneously providing an absolute lower bound (EBF), and a conservative portion of flow requires to remain in the stream (85% natural flow). The absolute lower bound forces a statistical limit on how often pumps can be operating (20% of the time, withdrawal will not be permitted).

Figure 13 illustrates the rate of withdrawal as a series of operating percentages (of time within each segment). The withdrawal rate varies with time of year, and higher withdrawal rates are possible less often (*i.e.* a smaller percentage of the time). Examples are included in the Figure to demonstrate this characteristic. In lieu of specific intake designs this figure can be used to assess pumping scenarios, and to review the likely impact of pump sizing on efficiency and operations. Generally, smaller pump rates in each segment will have a smaller impact on the IFN and will be able to operate more often (higher percentage of time). However, there is a wide variability in permissible pump rates throughout the year and, crucially, this desktop method will result in a minimum pumping downtime of 20%, regardless of the pump capacity (See Section 5, bullet point 3 and bullet point 5).

5. Conclusions

The Alberta Desktop Method provides a rapid means of deriving IFN values in lieu of detailed field assessments and data collection. Key comments and conclusions related to water availability and withdrawal rates are:

- Where no site-specific data are available, the Alberta Desktop Method is a desktop method that can be used to determine the IFN of a river or stream, and it is recommended by the Alberta Provincial Government.
- The Alberta Desktop Method provides a *conditional* solution to determining IFN, meaning that IFN is contingent on the natural flow occurring in the stream. The method does not produce a static instream flow recommendation.
- Statistically, the Alberta Desktop Method is designed to ensure that water withdrawal would only be possible approximately 80% of the time - flows are below the ecosystem baseflow 20% of the time at all times of the year. Water storage could be one option to ameliorate this.
- Though the method ensures that it is not possible to provide a specific IFN for the intake, the transposed streamflow record has provided an excellent opportunity to simulate the available withdrawal capacity.
- The Alberta Desktop Method provides conservative estimates of IFN; other methods to determine IFN are more data-intensive but can permit higher confidence when making water withdrawal decisions. The results of such studies would supersede the IFN recommendations contained in this document.
- This assessment did not consider cumulative effects downstream of the project, nor did it consider ramping effects, or return of withdrawn discharge back to Smoky River.

6. Recommendations

The IFN recommendations contained within this letter are based on the extrapolation of measured regional records to the proposed intake location, and were derived using a widely-used desktop-based instream flow methodology (Alberta Desktop Method). As the project advances greater certainty in these estimates

will be required. Consequently, PEGC recommends the initiation of streamflow monitoring near the intake location as soon as possible, in order to ensure adequate data are available for any additional studies. Streamflow data at this location would validate the estimates contained in this document, and provide tremendous value to any additional studies that may be undertaken in this area of Smoky River (e.g. instream flow studies, wetland studies, geomorphology, and/or flood assessments).

7. Statement of Limitations

This DRAFT Report (the "Report") has been prepared by Palmer Environmental ("Consultant") for the benefit of the client ("Client") in accordance with the agreement between Consultant and Client, including the scope of work detailed therein (the "Agreement").

Consultant agrees that the Report represents its professional judgement as described above and that the Information has been prepared for the specific purpose and use described in the Report and the Agreement, but Consultant makes no other representations, or any guarantees or warranties whatsoever, whether express or implied, with respect to the Report, the Information or any part thereof.

The DRAFT Report is to be treated as confidential and may not be used or relied upon by third parties, except:

- as agreed in writing by Consultant and Client
- as required by-law
- for use by governmental reviewing agencies.

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This Statement of Qualifications and Limitations is attached to and forms part of the Report and any use of the Report is subject to the terms hereof.

We trust that this analysis satisfies your requirements. Should you have any questions or concerns, please do not hesitate to contact Rick Palmer at (604) 787-8013 or at rick@pecg.ca.

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References

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APPENDIX A: TABLES

Table 1. Regional hydrometric monitoring station details

Station Number	Station name	Location		Drainage Area (km ²)	Dates		Years
		Latitude	Longitude		From	To	
07GB003 ¹	Kakwa river at highway no. 40	54° 25' 17" N	118° 33' 14" W	3,440	1994	2013	19
07GA001 ²	Smoky river above hells creek	53° 56' 47" N	119° 09' 40" W	3,910	1968	2013	45
07GB001 ¹	Cutbank river near grande prairie	54° 30' 56" N	118° 57' 47" W	838	1970	2013	43
07GH002	Little Smoky River Near Guy	55° 27' 22" N	117° 09' 42" W	11,100	1959	2017	58
07GJ001	Smoky River At Watino	55° 42' 52" N	117° 37' 23" W	50,300	1915	2017	102
07GF001	Simonette River Near Goodwin	55° 08' 25" N	118° 10' 56" W	5,040	1965	2017	52
07GE001	Wapiti River Near Grande Prairie	55° 04' 16" N	118° 48' 10" W	11,300	1917	2017	100

Notes: 1. Winter streamflow records not available.
2. Winter streamflow records available from 1968 to 1982.

Table 2. Streamflow statistics for Smoky River monitoring stations

Station Number	Station Name	Drainage Area	Data type	Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
07GA001	Smoky River Above Hells Creek	3,910 km ²	Raw	m ³ /s	14.1	11.6	11.7	20.9	118.9	253.4	207.6	130.8	81	51.5	27	17.6	78.9
			Infilled	m ³ /s	17.8	13.3	11.7	20.9	118.9	253.4	207.6	130.8	81.0	51.5	30.8	23.1	80.4
			Infilled	L/s/km ²	4.6	3.4	3.0	5.3	30.4	64.8	53.1	33.4	20.7	13.2	7.9	5.9	20.6
07GB003	Kakwa river at highway No. 40	3,440 km ²	Raw	m ³ /s	-	3.6	4.1	18.0	93.5	134.5	86.0	28.4	24.0	21.4	11.4	-	-
			Infilled	m ³ /s	7.8	4.8	4.1	18.0	93.5	134.5	86.0	28.4	24.0	21.4	14.1	11.0	37.5
			Infilled	L/s/km ²	2.3	1.4	1.2	5.3	27.7	39.9	25.5	8.4	7.1	6.4	4.2	3.3	11.1
07GB001	Cutbank River Near Grande Prairie	838 km ²	Raw	m ³ /s	-	0.4	0.8	7.6	16.1	13.1	11.2	5.5	4.2	3.1	1.6	-	-
			Infilled	m ³ /s	0.9	0.6	0.8	6.3	15.2	12.1	10.8	5.2	4.0	2.6	1.7	1.3	5.2
			Infilled	L/s/km ²	1.1	0.7	0.9	7.5	18.1	14.3	12.8	6.2	4.8	3.1	2.0	1.5	6.1

APPENDIX A: TABLES (CONTINUED)

Table 3. Mean monthly discharge and unit runoff at the intake

Station Name	Drainage Area	Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
INTAKE	12,618	m ³ /s	35.7	23.5	19.6	75.4	321.5	463.5	378.8	178.3	128.5	91.1	61	48.4	152.8
	km ²	L/s/km ²	2.8	1.9	1.6	6	25.5	36.7	30	14.1	10.2	7.2	4.8	3.8	12.1

Table 4. Flow duration curve segmentation

Week	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	1-1	2-1	3-1	4-1	5-1	6-1	7-1	8-1	9-1	10-1	11-1	12-1
2	1-2	2-2	3-2	4-2	5-2	6-2	7-2	8-2	9-2	10-2	11-2	12-2
3	1-3	2-3	3-3	4-3	5-3	6-3	7-3	8-3	9-3	10-3	11-3	12-3
4	1-4	2-4	3-4	4-4	5-4	6-4	7-4	8-4	9-4	10-4	11-4	12-4

Table 5. Ecosystem base flow at intake (m³/s)

Week	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	30	21	14	18	101	303	274	151	104	62	47	38
2	28	20	14	21	117	313	237	139	87	55	43	36
3	26	17	15	32	218	284	204	132	76	56	42	34
4	24	15	16	68	297	277	184	111	74	49	40	32

APPENDIX B: FIGURES

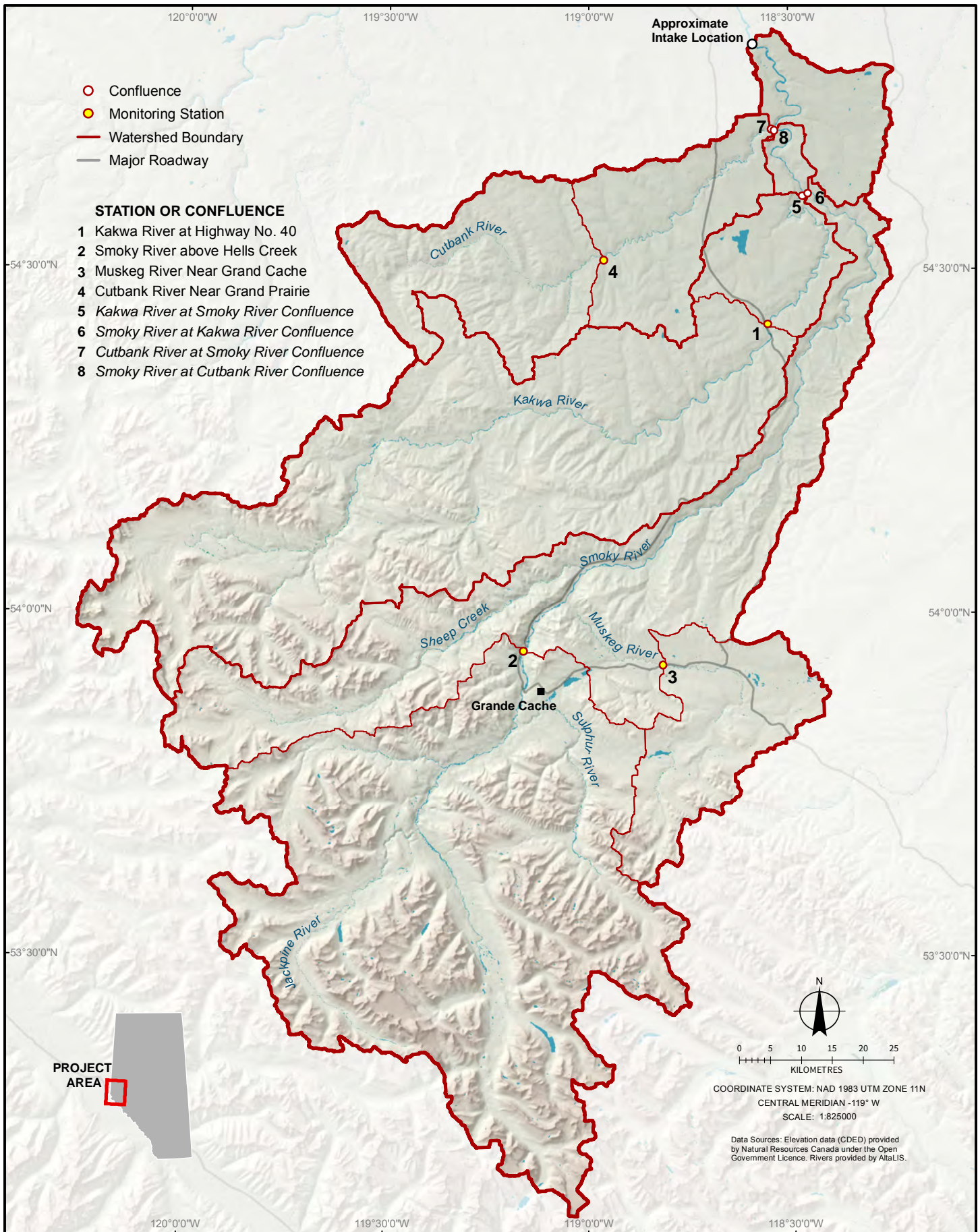


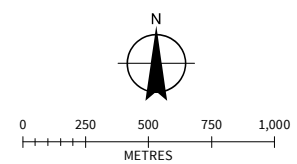
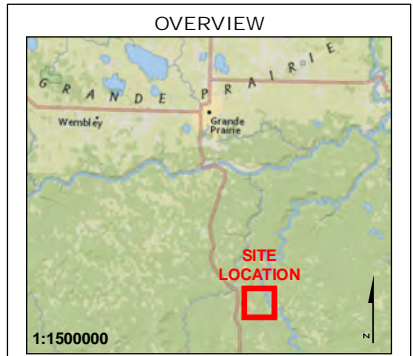
Figure 1 Monitoring Stations & Drainage Boundaries

PREPARED BY:



**PALMER
ENVIRONMENTAL
CONSULTING
GROUP INC.**

DRAWN: B. Elder
CHECKED: C. McCarthy
PROJECT: 10037
DATE: Feb 17, 2017



COORDINATE SYSTEM: NAD 1983 UTM ZONE 11N
SCALE: 1:30000

DATE SOURCES: Imagery Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community
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CHECKED: C. McCarthy
PROJECT: 10037
DATE: Feb 17, 2017

Intake Site Location

FIGURE 2

APPENDIX B: FIGURES (CONTINUED)

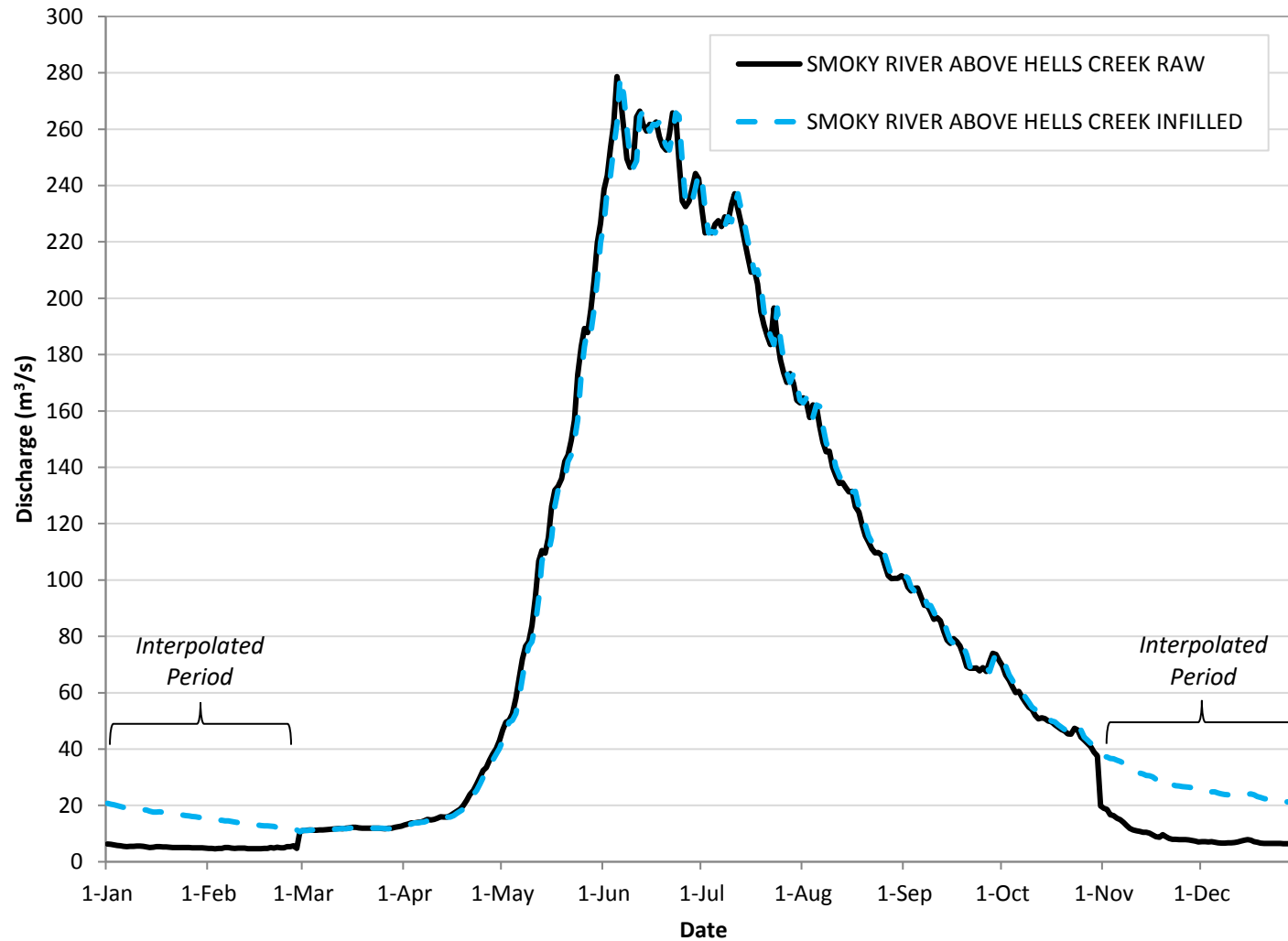


Figure 3. Uncorrected and corrected Mean Daily Discharge (MDD) for Smoky River

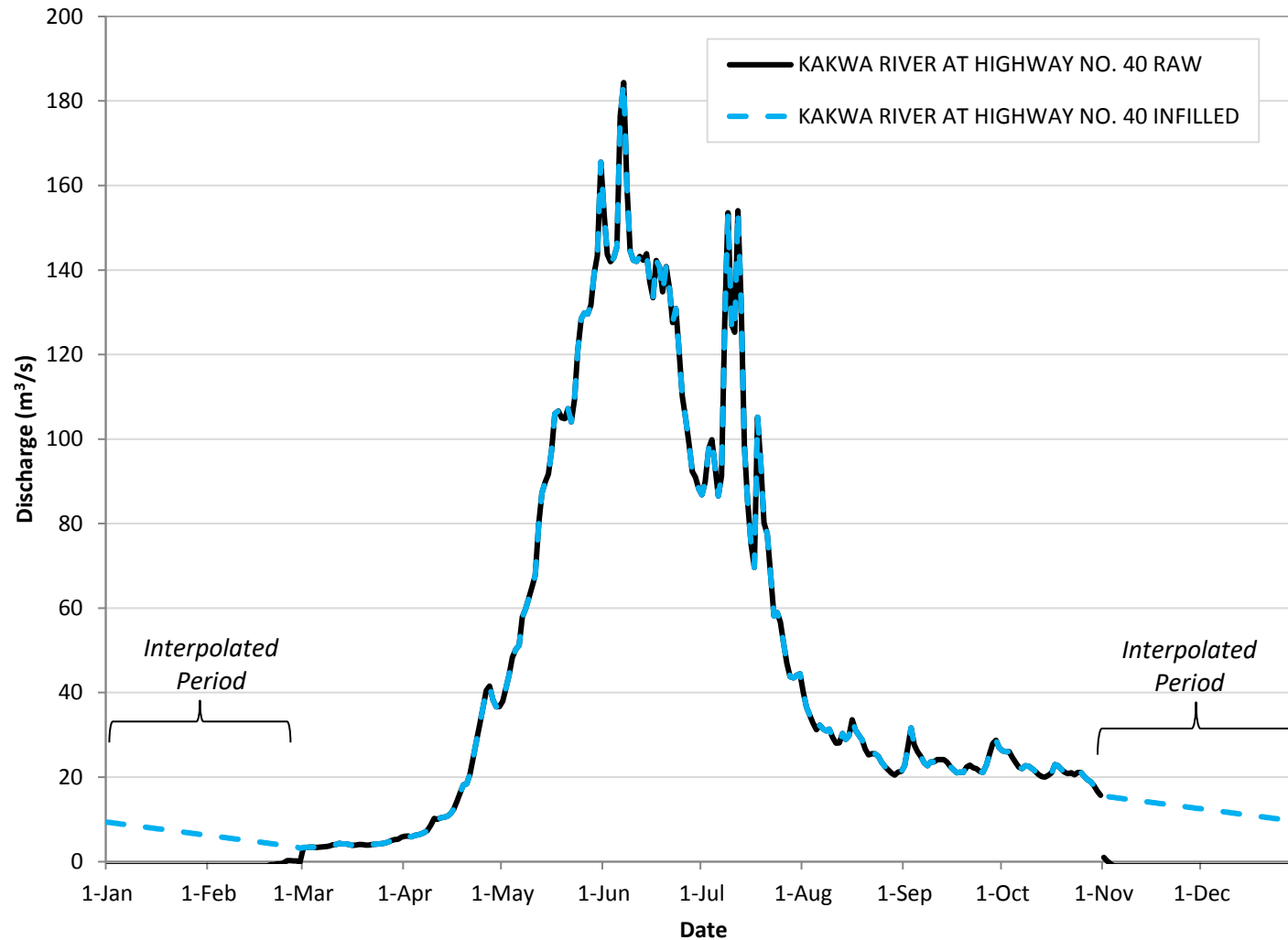


Figure 4. Uncorrected and corrected Mean Daily Discharge (MDD) for Kakwa River

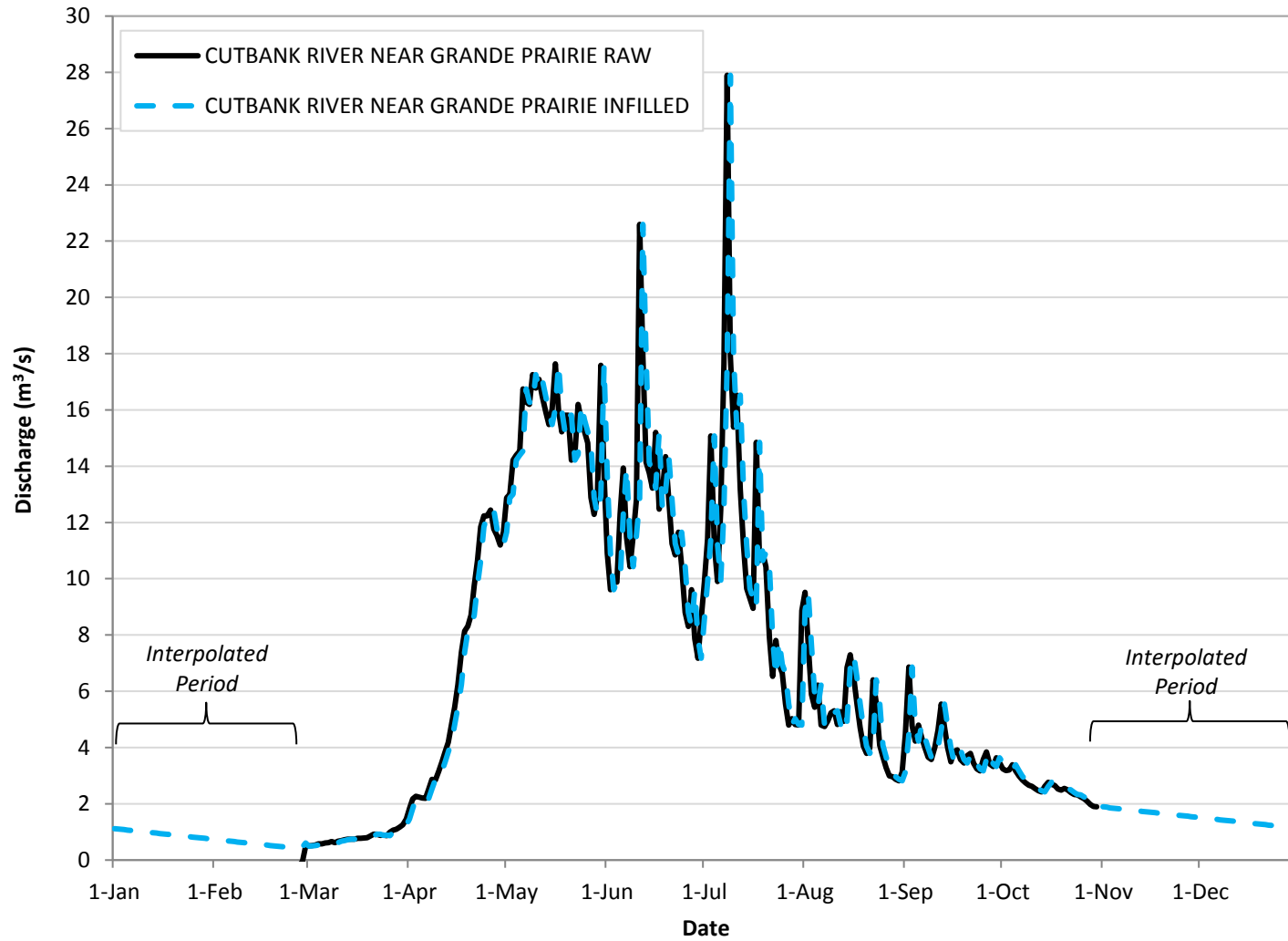


Figure 5. Uncorrected and corrected Mean Daily Discharge (MDD) for Cutbank River

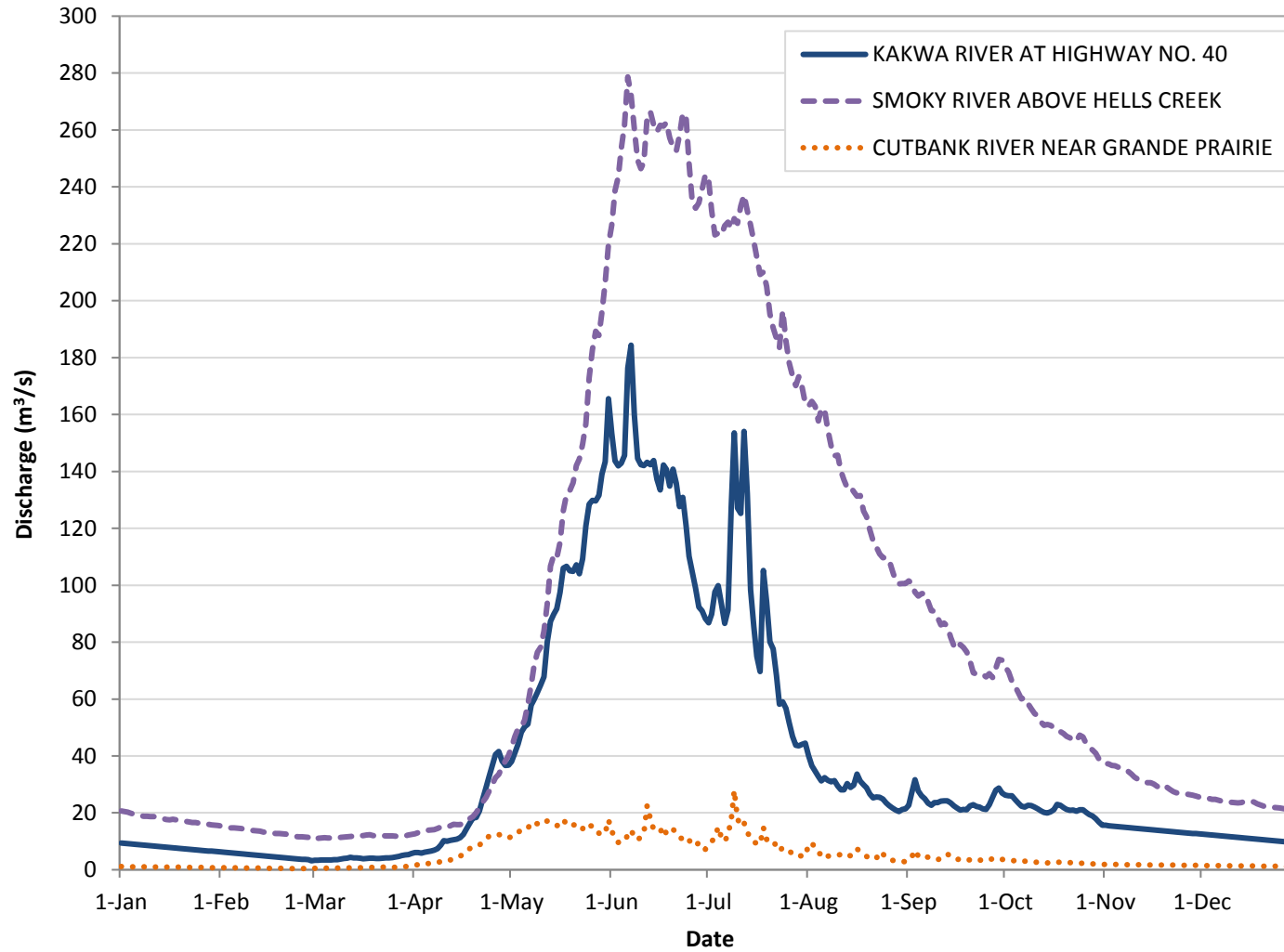


Figure 6. Mean Daily Discharge for Kakwa, Smoky, and Cutbank Rivers.

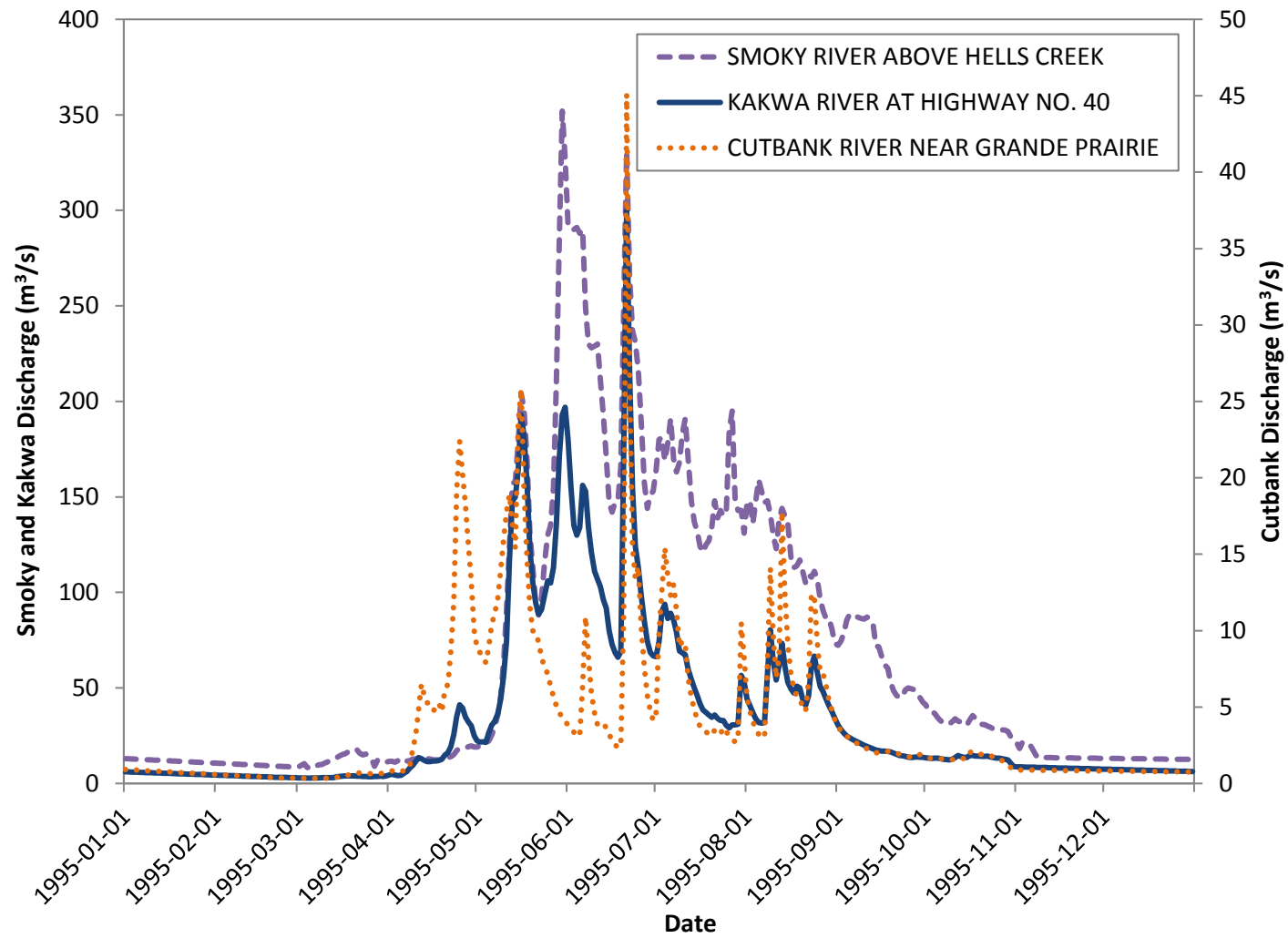


Figure 7. Mean Daily Discharge for Kakwa, Smoky, and Cutbank Rivers in 1995 (sample year).

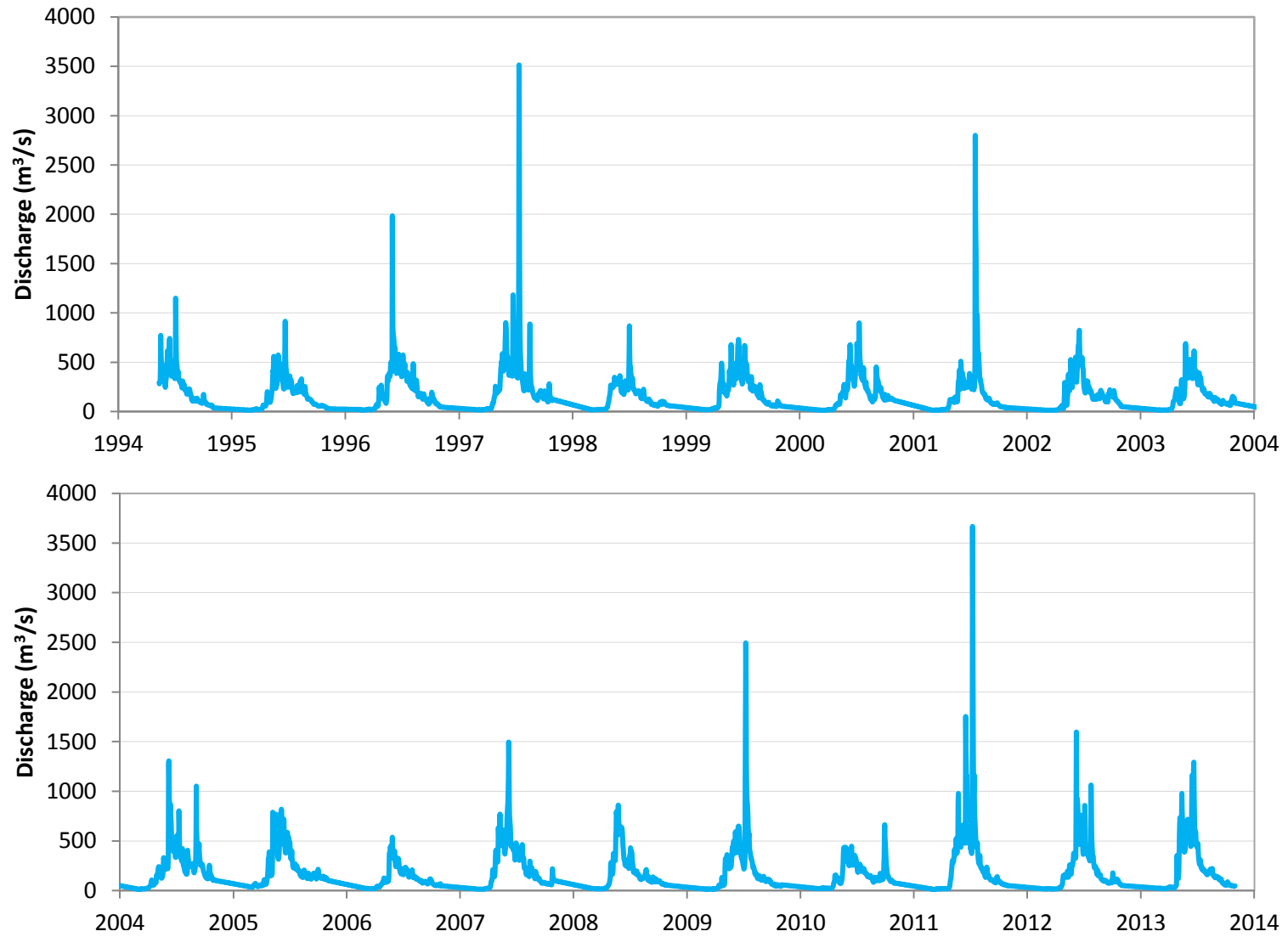


Figure 8. Long term estimated daily streamflow series for the proposed Smoky Intake location.

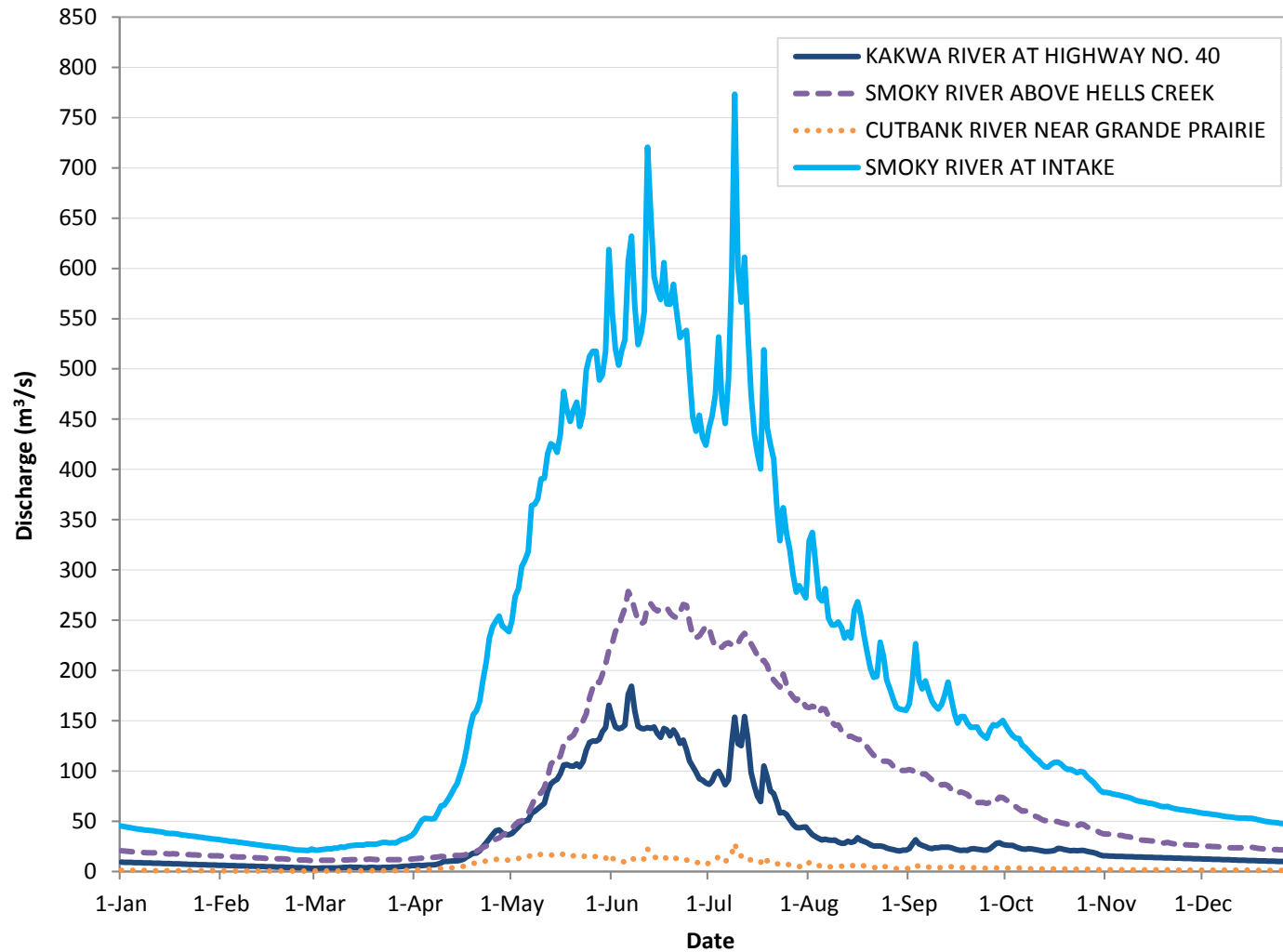


Figure 9. Mean Daily Discharge for Kakwa, Smoky and Cutbank Rivers at hydrometric station locations (gauged data), and at the proposed Smoky River Intake (estimated).

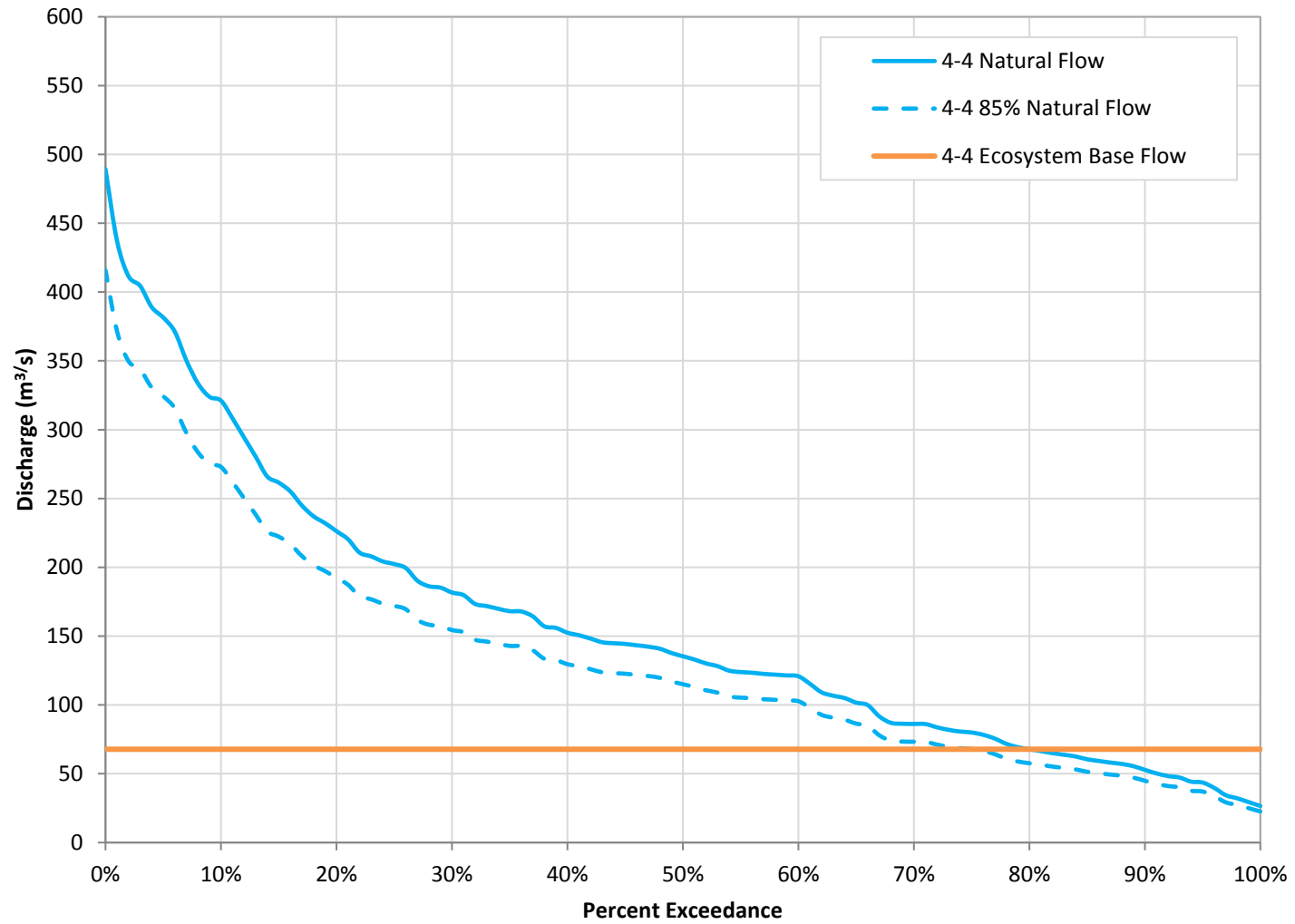


Figure 10. Flow duration curve at 85% of Natural Flow for Segment 4-4 (fourth week of April), for Smoky River

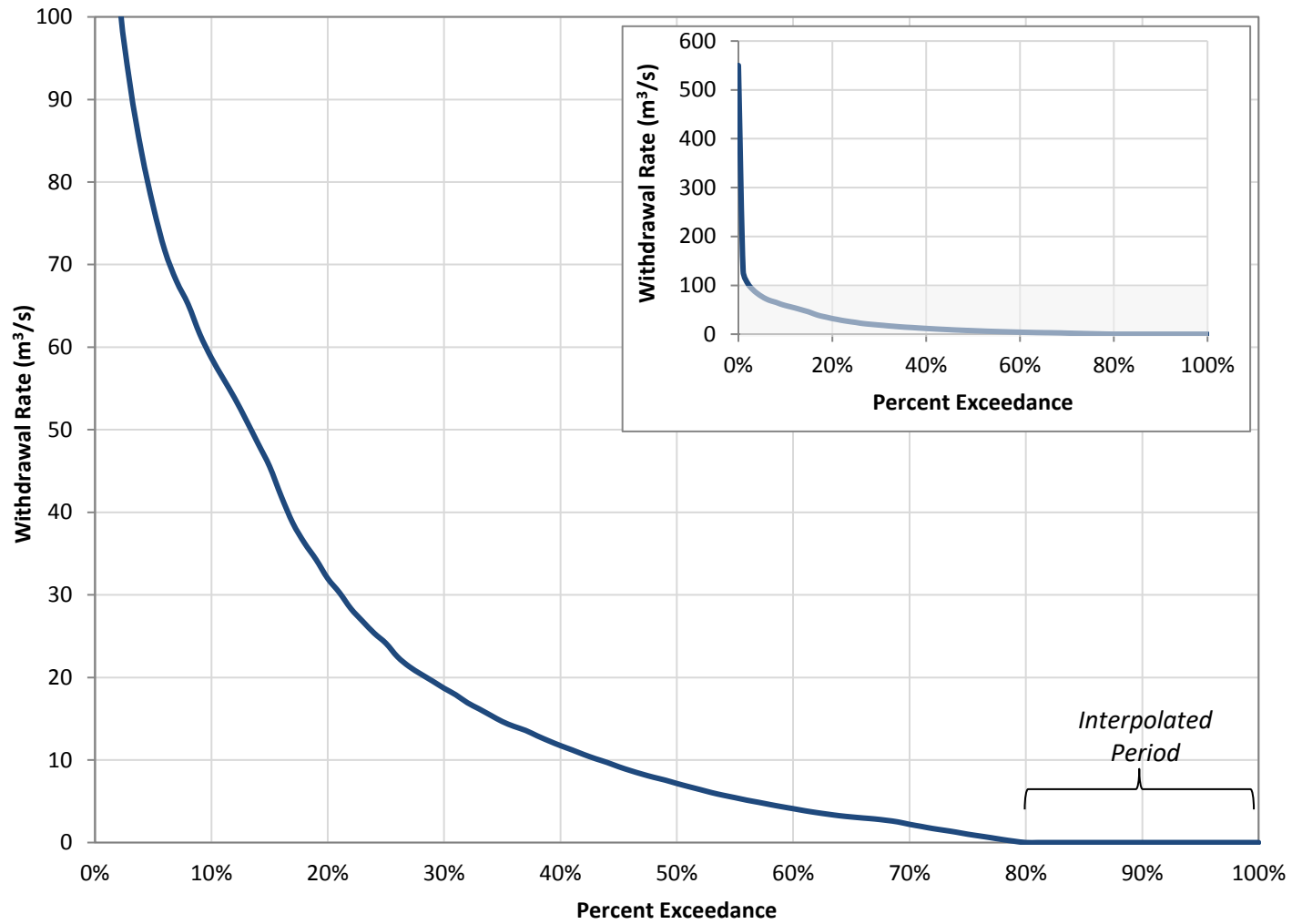


Figure 11. Flow duration curve of the historic withdrawal rates for the Smoky River Intake

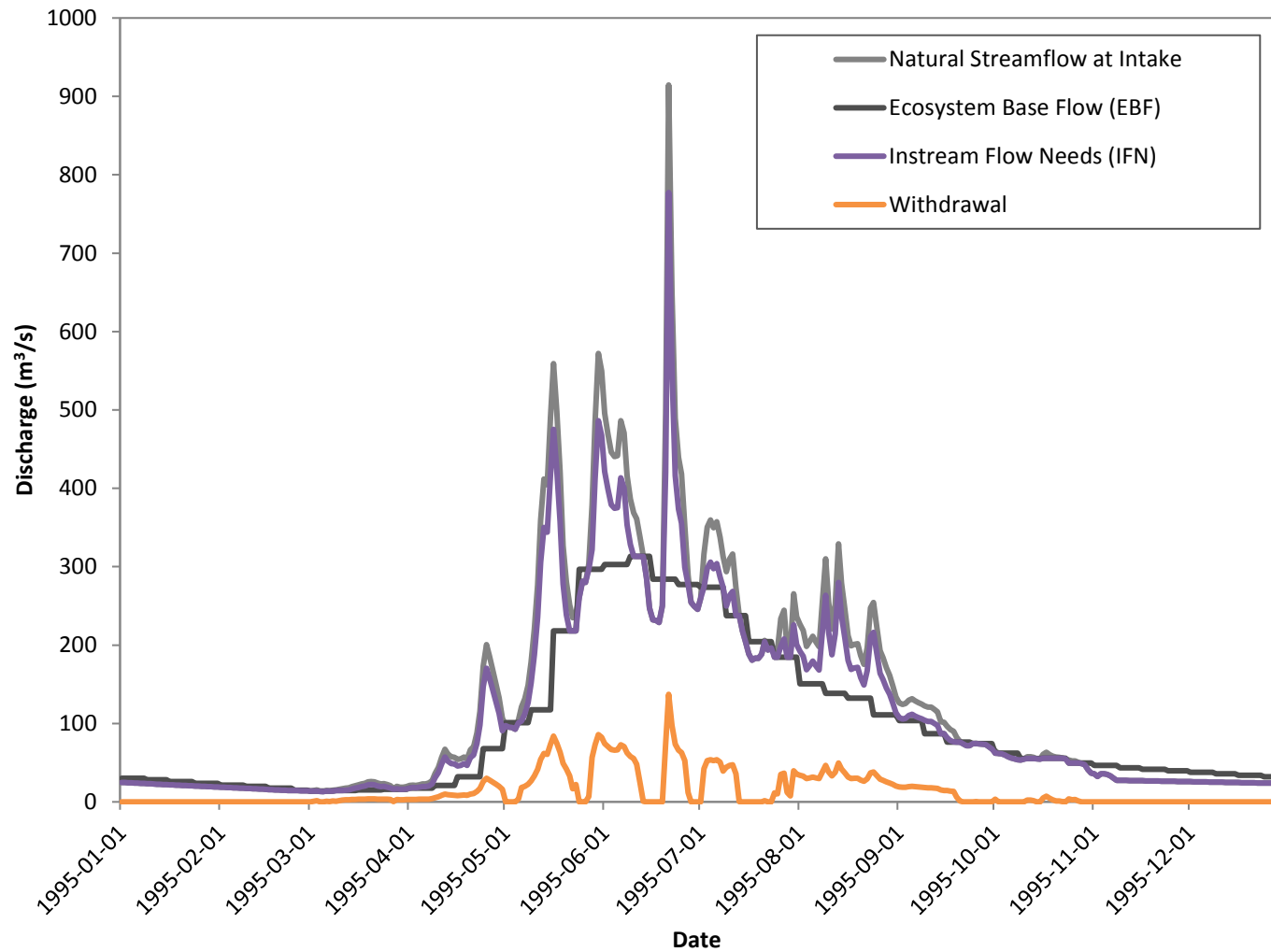


Figure 12. Hydrograph (1995) showing the natural streamflow, the Ecosystem Base Flow (EBF) and the Instream Flow Needs (IFN), based on the natural flow and EBF.

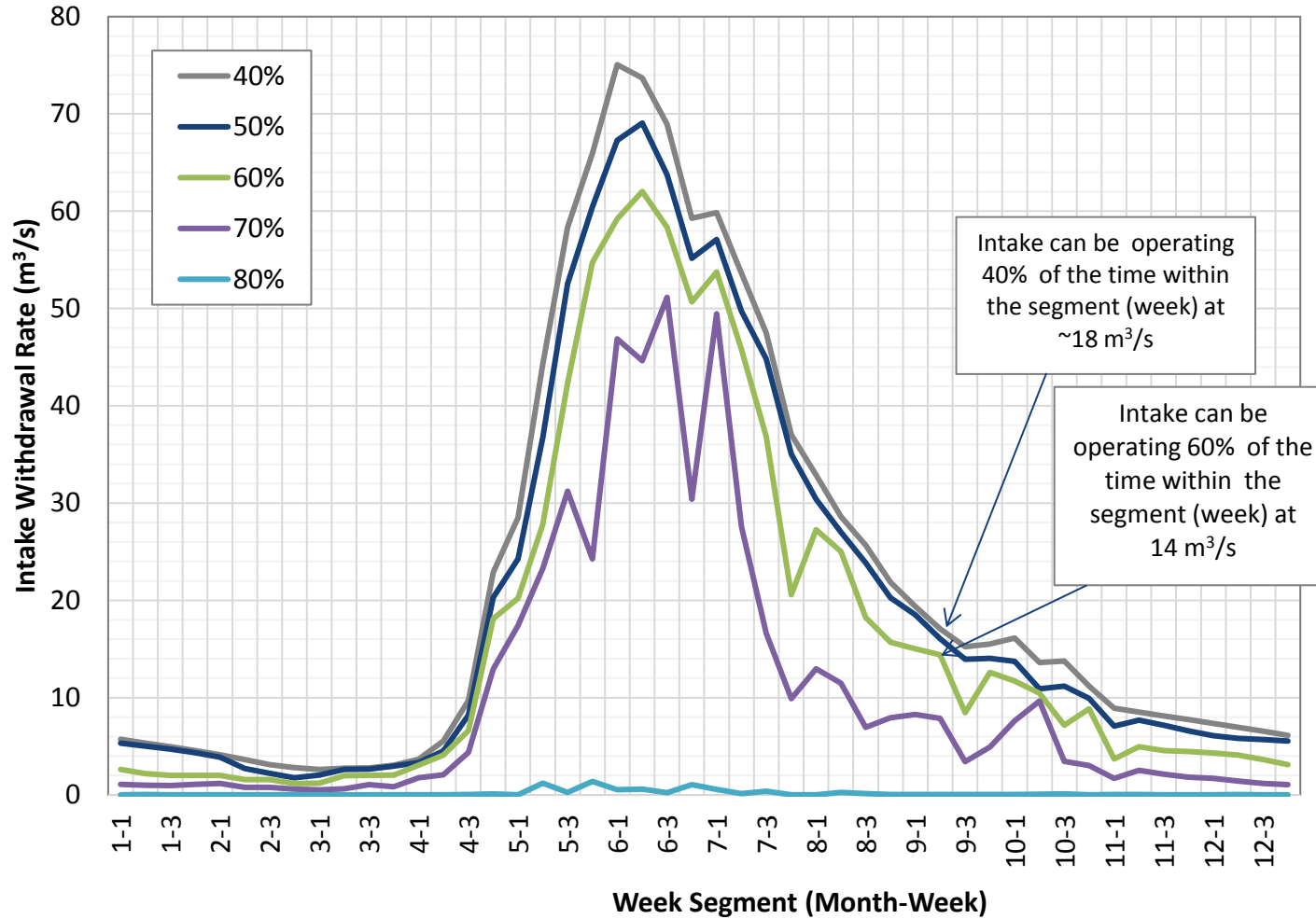
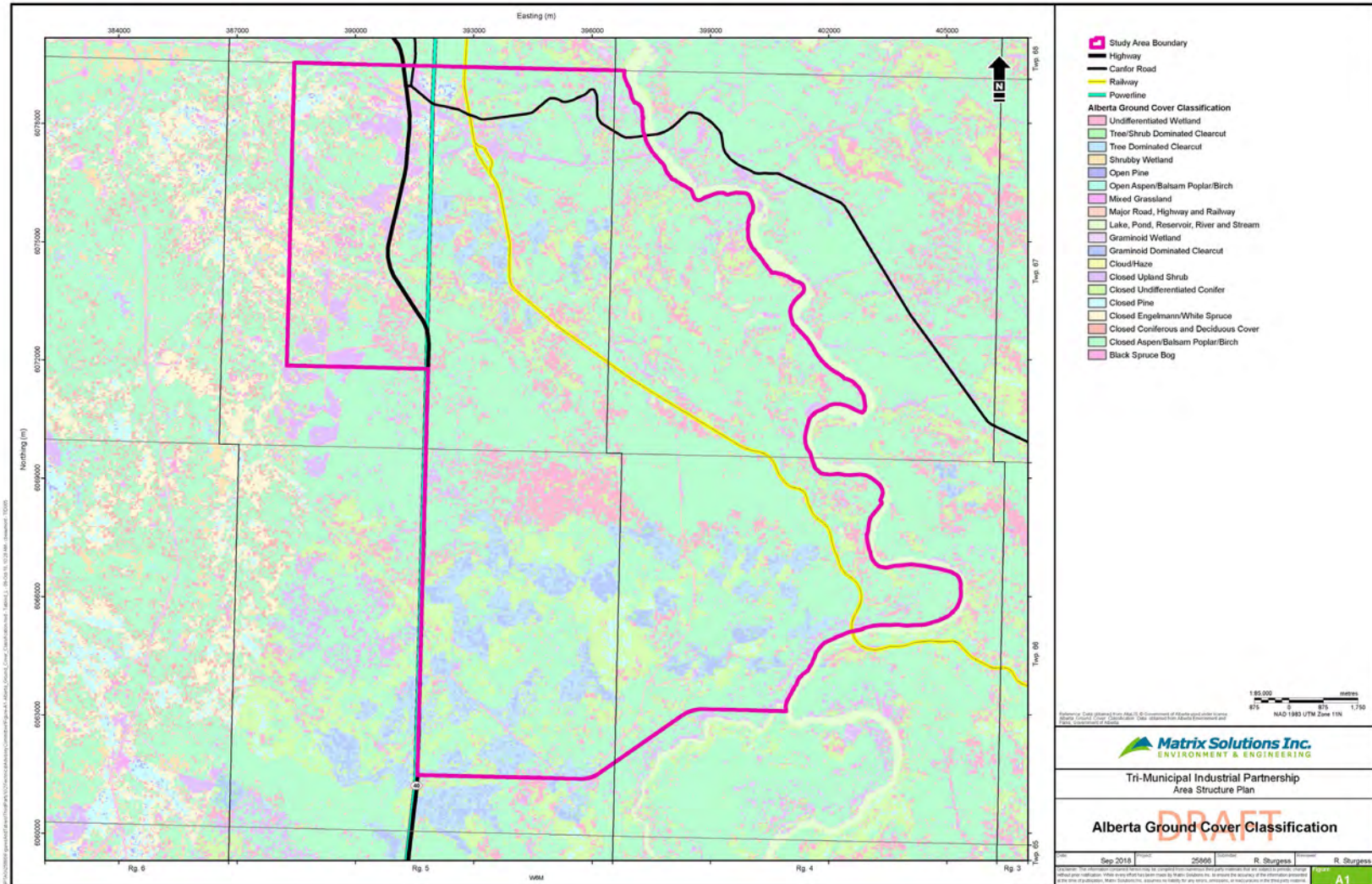


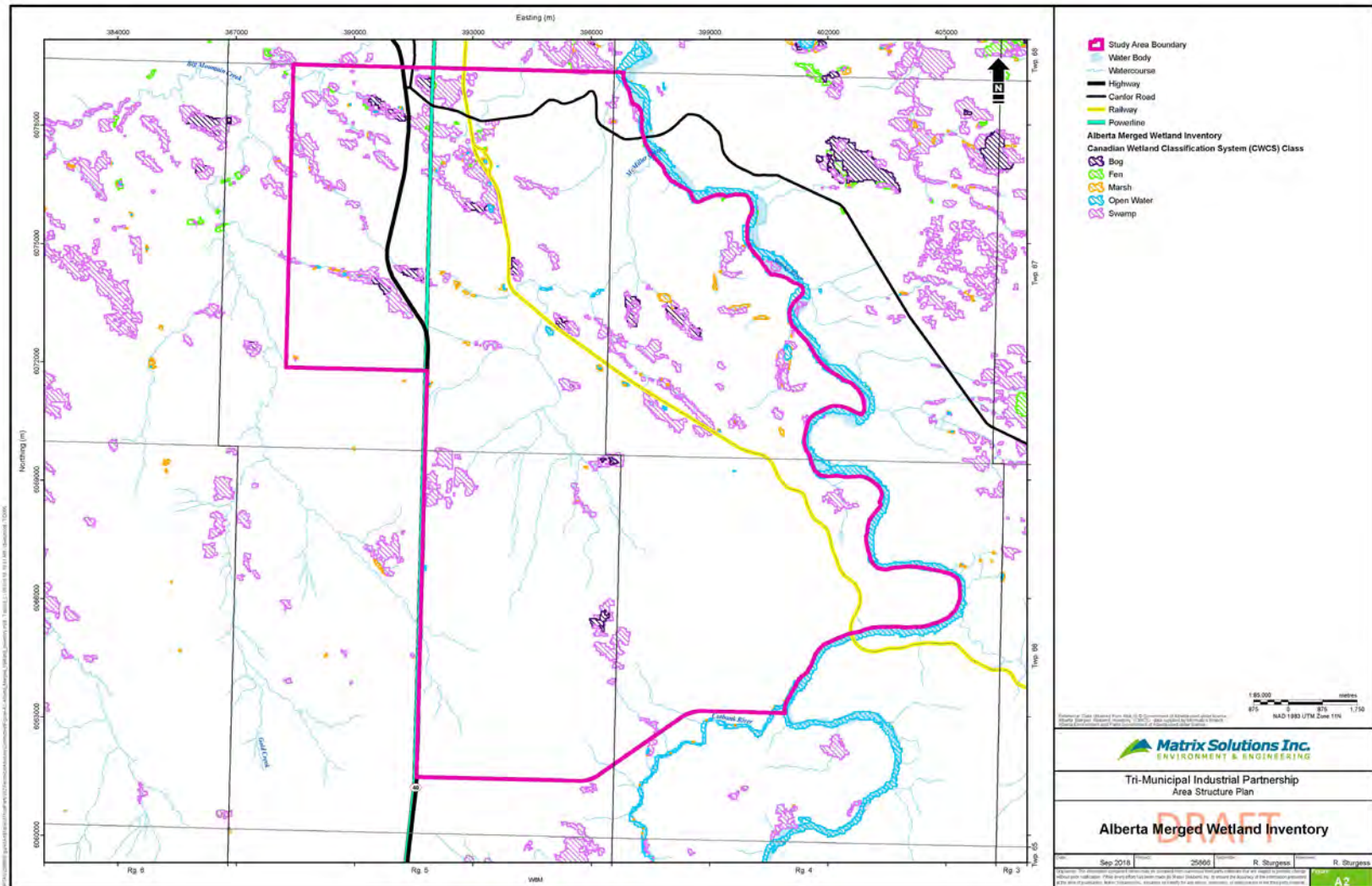
Figure 13. Withdrawal rates at different percentages of time, and the relationship with time of year (week segment).

6 Maps

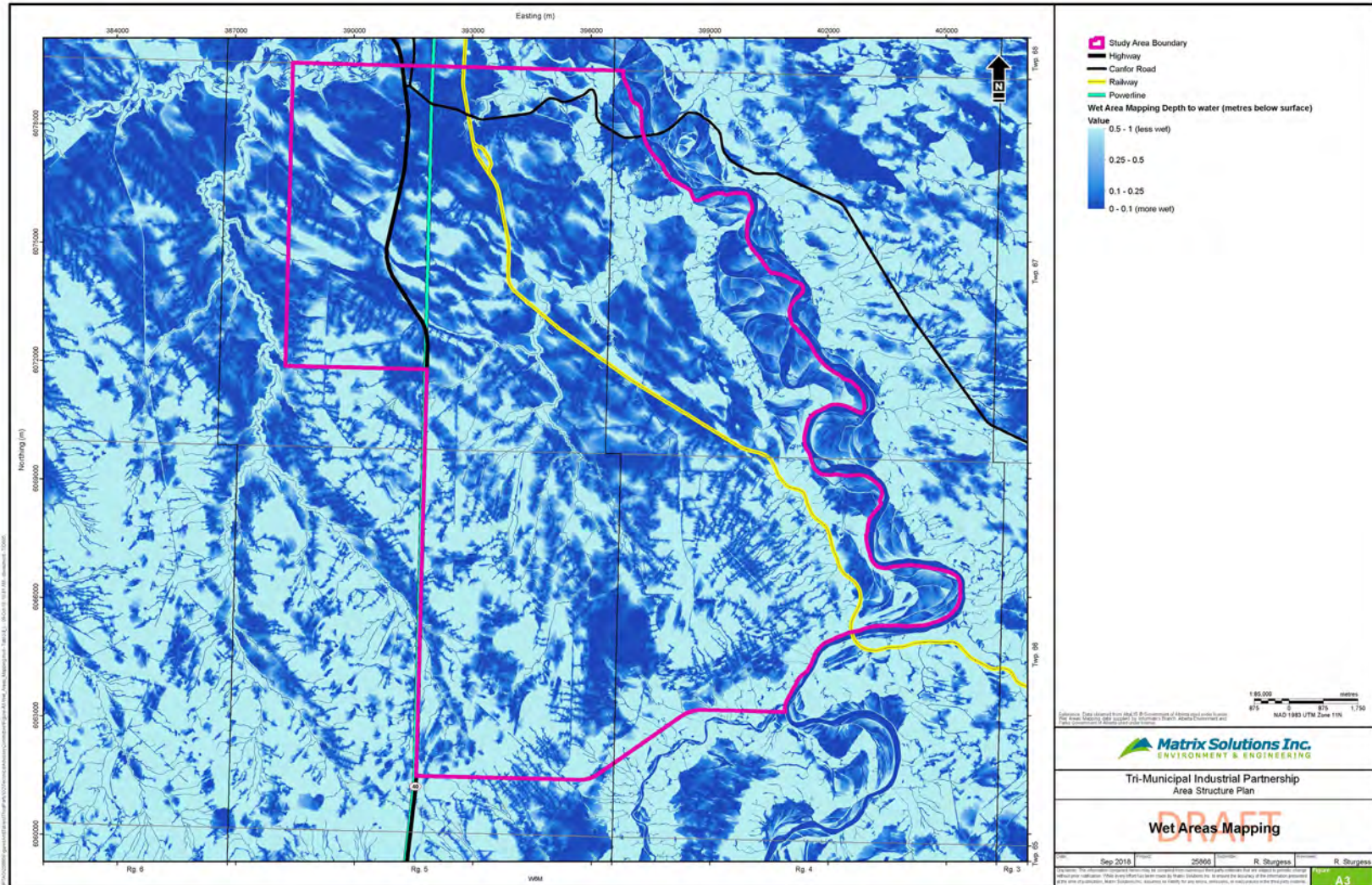
Map 1: Alberta Ground Cover Classification



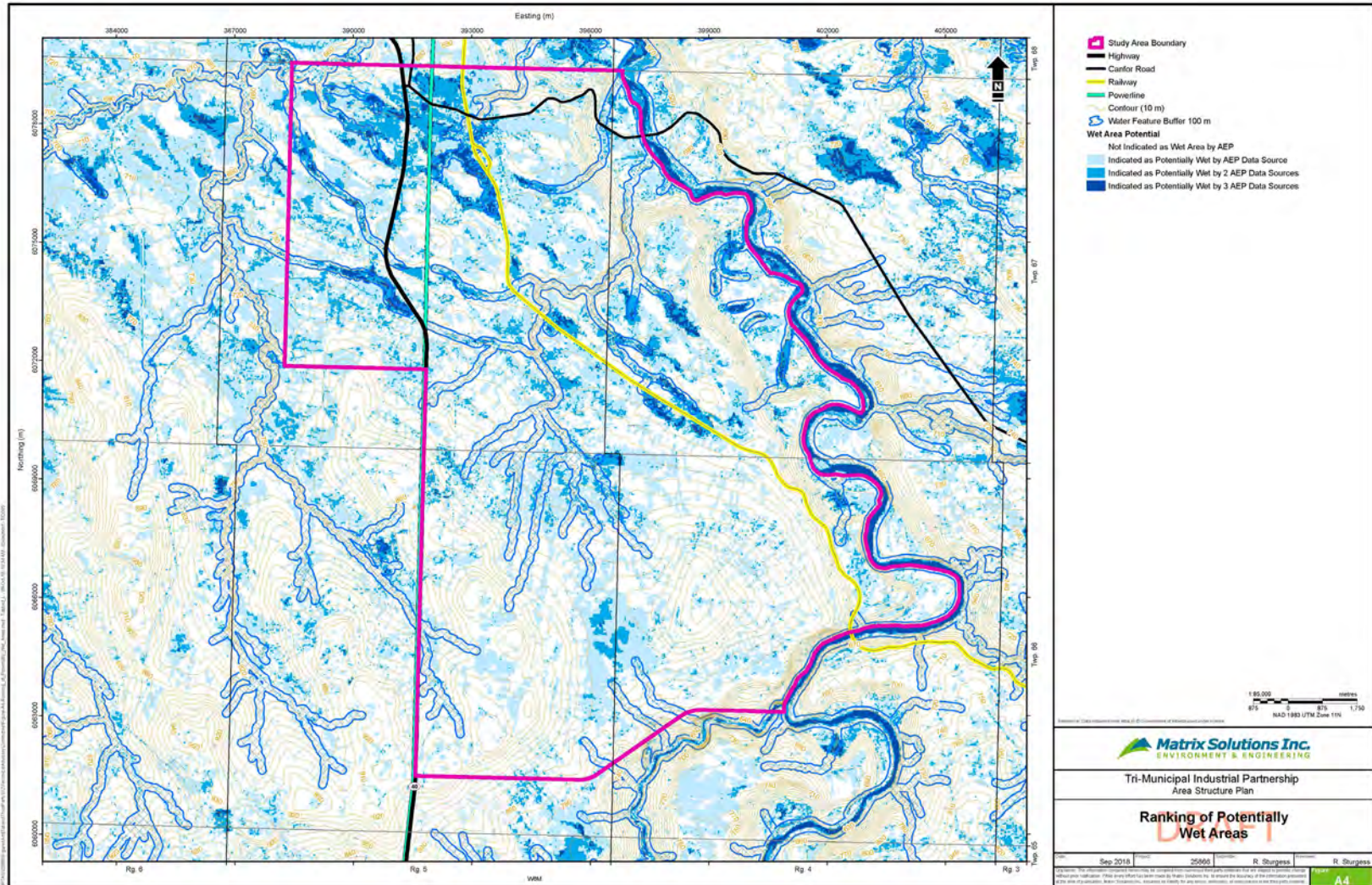
Map 2: Alberta Merged Wetland Inventory



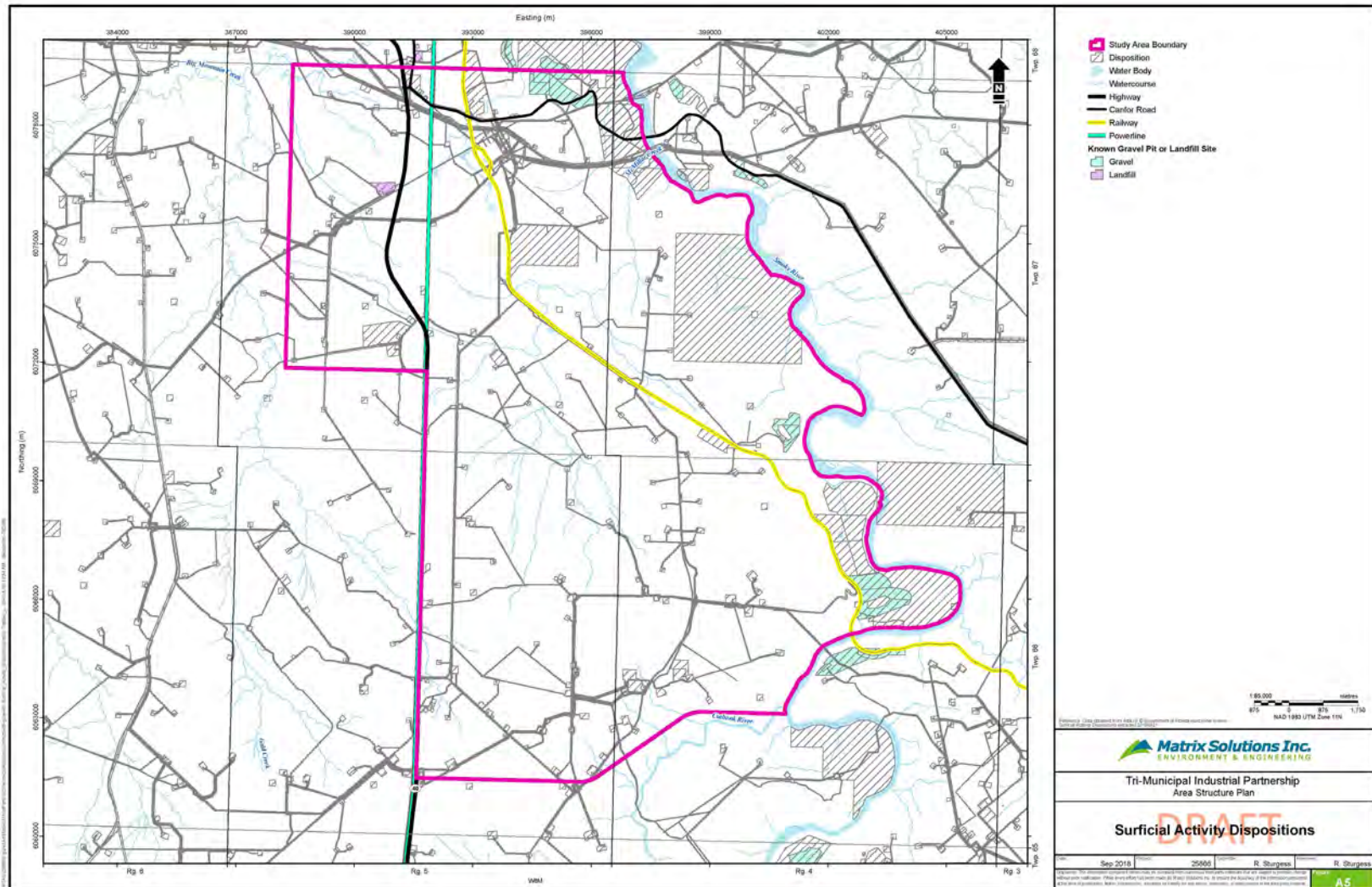
Map 3: Wet Areas Mapping



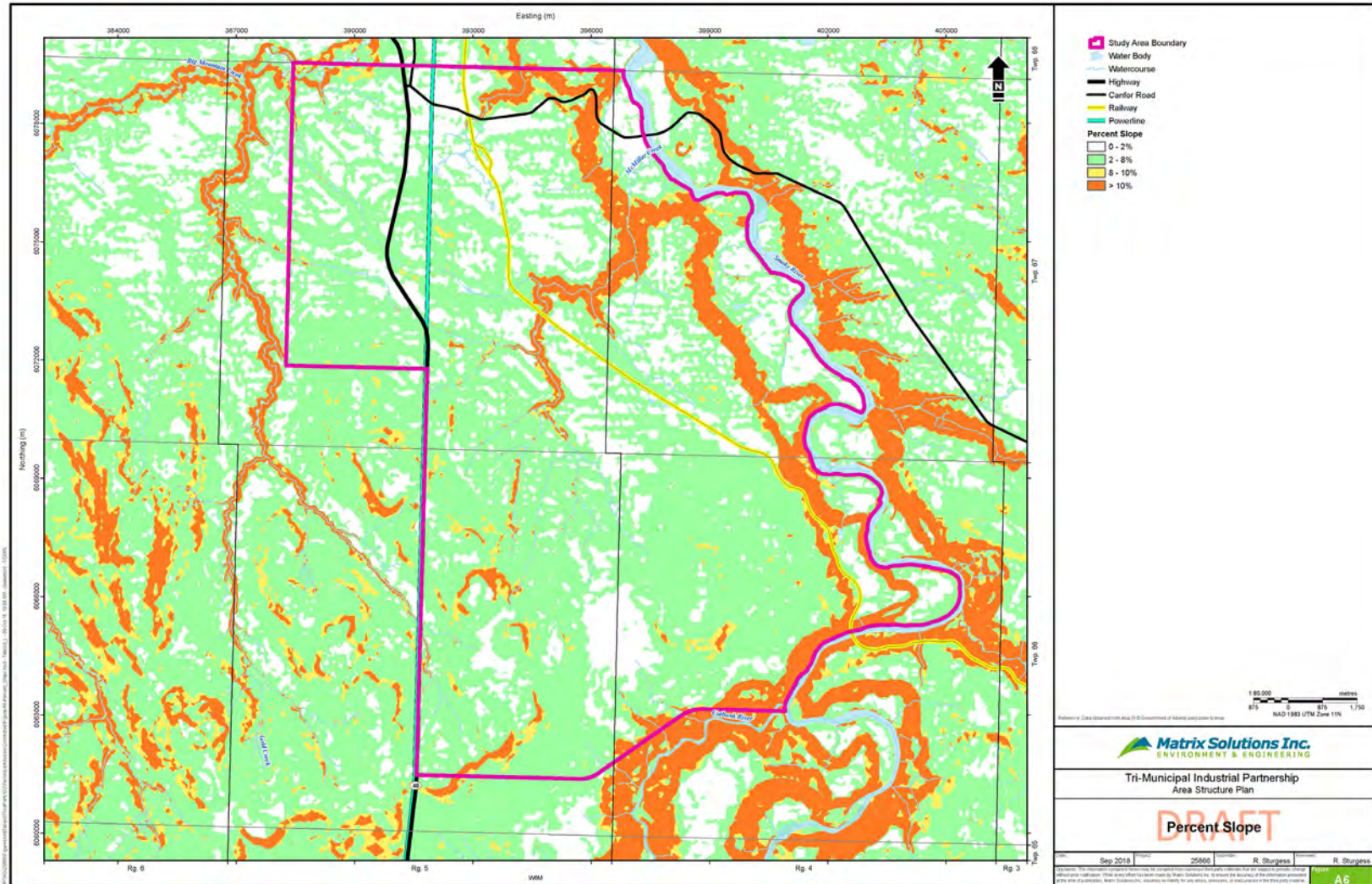
Map 4: Ranking of Potentially Wet Areas



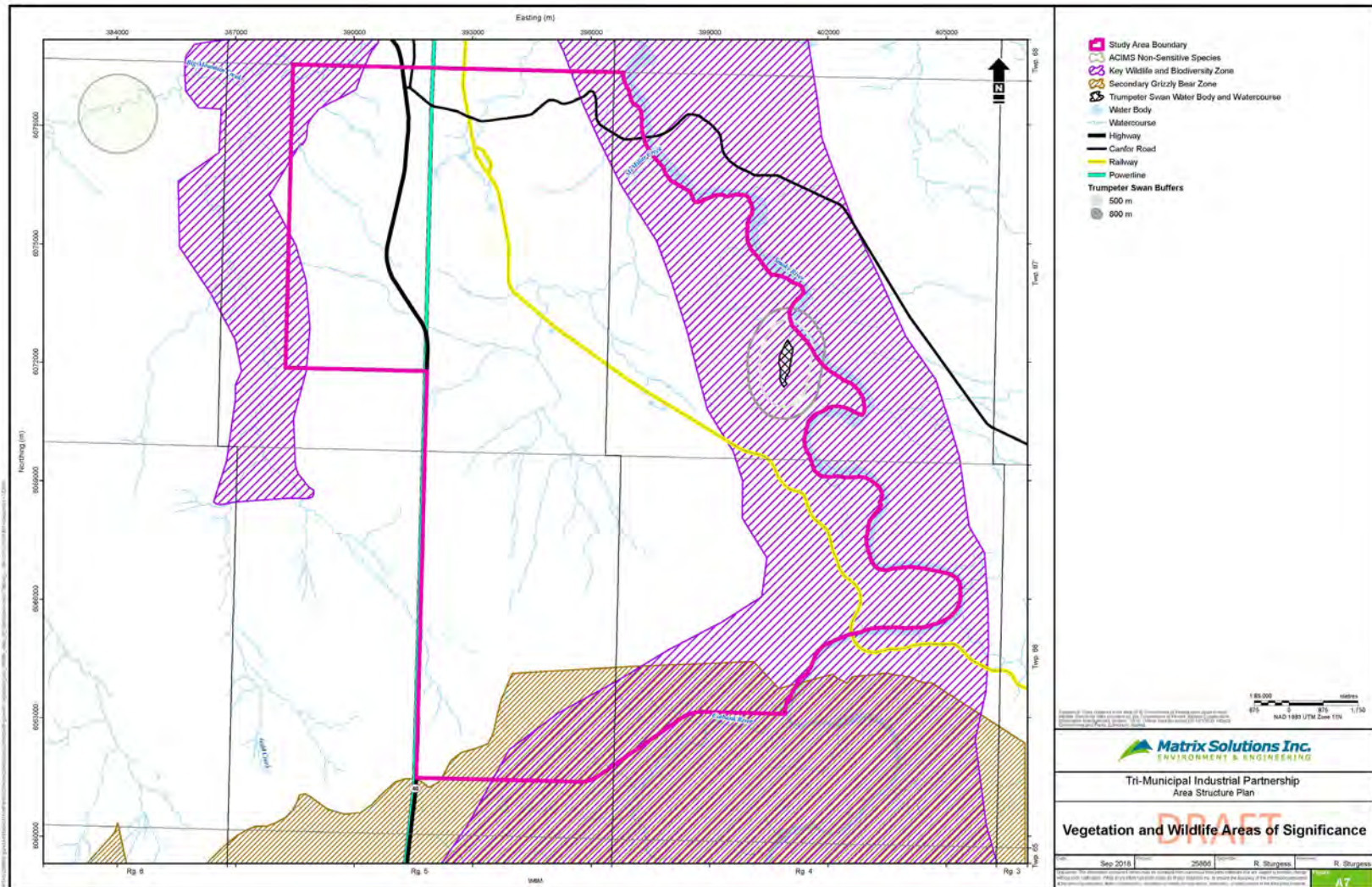
Map 5: Surficial Activity Dispositions



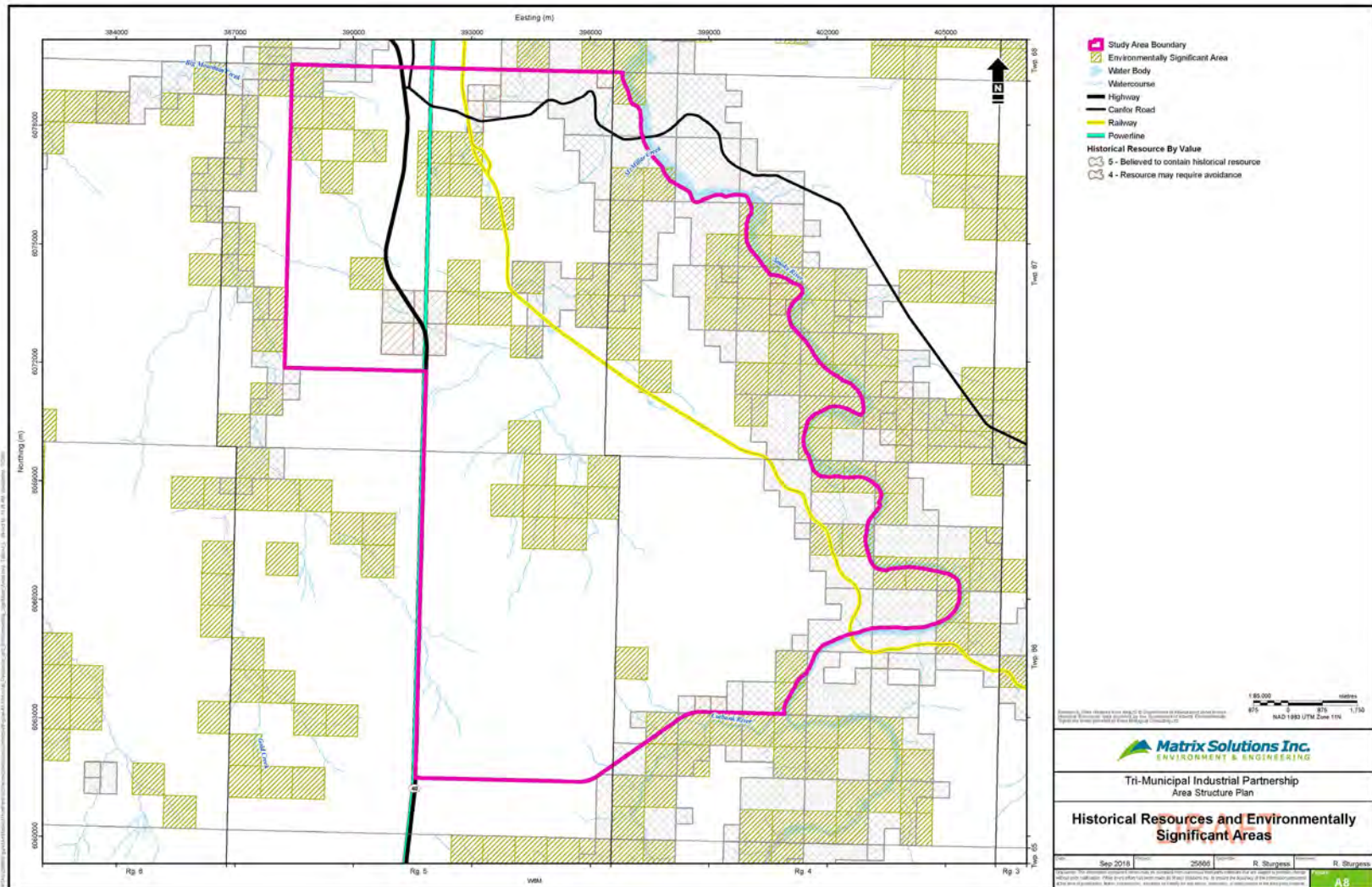
Map 6: Percent Slope



Map 7: Vegetation and Wildlife Areas



Map 8: Historical Resources and Environmentally Significant Areas



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APPENDIX G



Tri-Municipal
Industrial Partnership

AREA STRUCTURE PLAN

Final Draft | May 2019

Acknowledgments

Municipal Partners Tri-Municipal Industrial Partnership
Municipal District of Greenview
County of Grande Prairie
City of Grande Prairie

Provincial Partners Alberta Environment and Parks

Working Groups Technical Advisory Committee
Stakeholder Working Group

Project Consultants PTAG Inc.
O2 Planning + Design Inc.
Helix Engineering Ltd.

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1 INTRODUCTION

The Tri-Municipal Industrial Partnership (TMIP) is created by the Municipal District of Greenview (the MD), the County of Grande Prairie, and the City of Grande Prairie to develop a world-class, heavy eco-industrial district (the District). The District is entirely located within the MD and will focus on attracting specific heavy industrial uses such as those associated with methane gas, urea fertilizer, and amine gas, and other gas processing facilities.

This Area Structure Plan (the Plan) is a collaborative attempt by TMIP and the Alberta Ministry of Environment and Parks (AEP) to coordinate the orderly development of industrial services in a manner that supports Provincial and Municipal economic, social, and environmental priorities.

- Support the creation of long-term employment growth and opportunities for residents, communities, First Nations, and Métis Settlements; and
- Create an ordered pattern of development that integrates industry, nature, and people.

1.1 Purpose and Intent of the Plan

The Plan provides a land use, infrastructure, and policy framework to attract future industrial activities to the plan area and allow for more effective coordination of industrial activities and management of impacts.

The Plan presents a vision for the development of a world-class heavy eco-industrial district in the MD. The Plan provides a framework and supporting policies that:

- Chart a course for the development of a world-class heavy eco-industrial district;
- Showcase the region's untapped potential, paving the way for services and infrastructure where heavy industry is interested in investing;

Figure 01: Regional Context

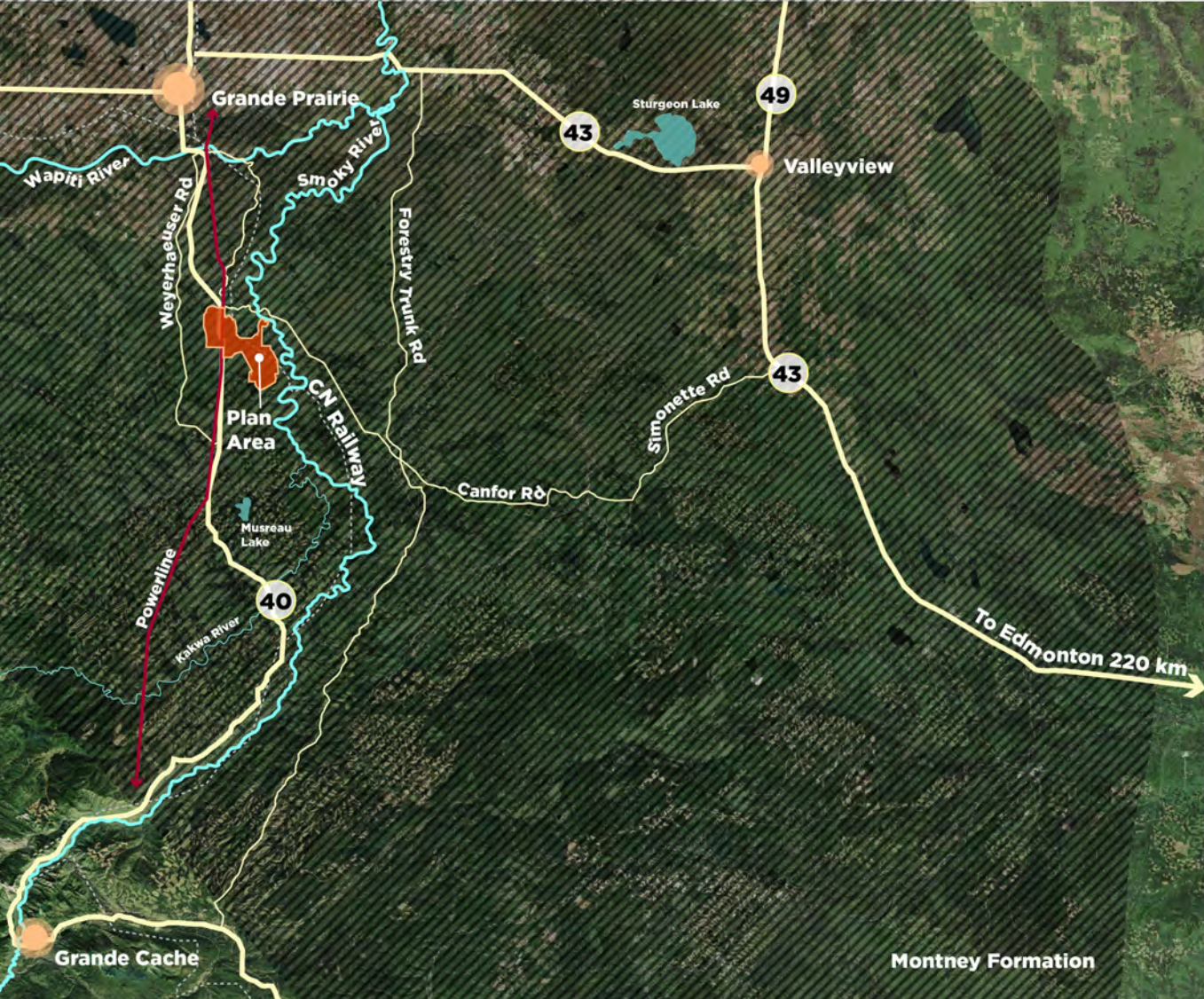








Figure 02: Plan Area Context



- | | | |
|---|--|--|
|  Plan Area |  Powerline |  Pipeline |
|  Grazing Lease |  Aggregate Extraction |  Landfill |

1.2 Plan Area Context

The plan area is entirely situated on Crown land within the MD, approximately 40km south of the City of Grande Prairie ([Figure 1 – Regional Context](#)). An area of 325 square kilometres was identified as the preliminary study area. Through an opportunities and constraints analysis and with feedback from the public and other stakeholders ([see Background Report](#)), the plan area was reduced to approximately 55 square kilometres ([Figure 2 – Plan Area Context](#)).

The plan area is well connected by road and rail to the region and beyond. Alberta Provincial Highway 40 passes through the plan area, connecting the City of Grande Prairie with the hamlet of Grande Cache, and CN owns and operates a rail line that passes through the plan area that connects the City of Grande Prairie to the CN Mainline. Additionally, Alberta Provincial Highway 43 connects the City of Grande Prairie to the City of Edmonton, accounting for part of the CANAMEX trade corridor, a transportation network that runs through the MD and connects local businesses to international markets.

The Plan takes advantage of the Montney formation, one of the largest natural gas plays in North America. Furthermore, the area is served by pipeline infrastructure. The Smoky River is located to the east of the plan area and represents a future water source for industrial activities. A power transmission corridor partially bisects the plan area north-south, facilitating the provision of power. For a full description of plan area attributes, see the [Background Report](#).

1.3 Community Consultation

Community consultation played a vital role in the development of the Plan from project start up to final adoption. Developing the Plan involved three phases of stakeholder engagement and two phases of public consultation.

The stakeholder engagement process involved two separate groups, each playing a pivotal role in shaping the Plan. The Stakeholder Working Group (SWG) comprised representatives from TMIP, industry, First Nations, Métis Settlements, financial institutions, and utility providers. At each meeting, the SWG was presented with updates on project progress and given the opportunity to provide feedback.

The Technical Advisory Committee (TAC) provided a forum for feedback, guidance, and advice to the project team at crucial points throughout the planning process. The TAC was comprised of members representing the Government of Alberta (the Province) and Municipal proponents of the TMIP, including:

- Alberta Environment and Parks
- Alberta Economic Development and Trade
- Alberta Aboriginal Consultation Office
- Alberta Agriculture and Forestry
- Alberta Energy
- Alberta Energy Regulator
- Alberta Culture and Tourism
- Municipal District of Greenview

Public engagement phases were scheduled around project milestones. The first phase, comprising one session in the hamlet of Grovedale and one in the County of Grande Prairie, provided attendees with an overview of the purpose and intent of the plan, the opportunities and constraints analysis, and the preliminary developable areas concept. The second phase occurred after completing the draft Plan. This afforded participants with an opportunity to offer feedback on the draft Plan and influence final revisions. For a complete engagement summary, refer to see the [Engagement Summary](#).

A First Nations and Métis Settlements consultation process was initiated in accordance with Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

2 VISION + PRINCIPLES

2.1 Vision Statement

Built on a framework of regional partnerships, further expanding the District's efficient use of the region's potential as a global energy hub and heavy eco-industrial district that attracts international investment and showcases innovation, value-added processing, and supporting infrastructure.

By incorporating the principles of industrial ecology, the District balances environmental, economic, and social considerations to become a world-class heavy eco-industrial district.

2.2 Planning and Development Principles

Seven principles were developed in response to feedback received from project partners, stakeholders, and the public. These principles guide the Plan towards the achievement of a world-class heavy eco-industrial vision.

SUSTAINABILITY: Provide an ordered pattern of development that is compact, well connected, and flexible to accommodate the needs of industry while managing environmental, economic, and social impacts in the region.

EFFICIENCY: Plan, design, and build with ease of business operations, inter-business cooperation, sharing of resources, and reduction of waste disposal in mind.

CONNECTIVITY: Strive for the efficient and safe movement of people, goods, and information between businesses, communities, the region, and beyond while mitigating potential traffic impacts.

COMPATIBILITY: Locate land uses and facilities to maximize opportunities for exchanging material wastes, energy, water, and information.

INNOVATION: Promote, attract, and retain industrial investors that are leaders in eco-industrial activities, gas processing, and product innovation.

CONSERVATION: Identify opportunities and implement innovative practices for managing impacts, including water and habitat conservation, energy generation and distribution, and stormwater management.

COLLABORATION: Collaborate with First Nations, Métis Settlements, the Province, surrounding communities, and industrial partners in the planning, development, and operation of the District.

3 LAND USE

The Plan ([Figure 3 – Land Use Plan](#)) is structured to take advantage of the area’s location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use designations are used: **Heavy Industrial – General**; and **Heavy Industrial – Rail-Oriented**. Additionally, the area designated as Utility Area will accommodate water infrastructure requiring direct access to the river, while areas designated as **Natural Features** strive to ensure that the District maintains an ecological network. [Appendix B](#) provides a summary of proposed land uses.

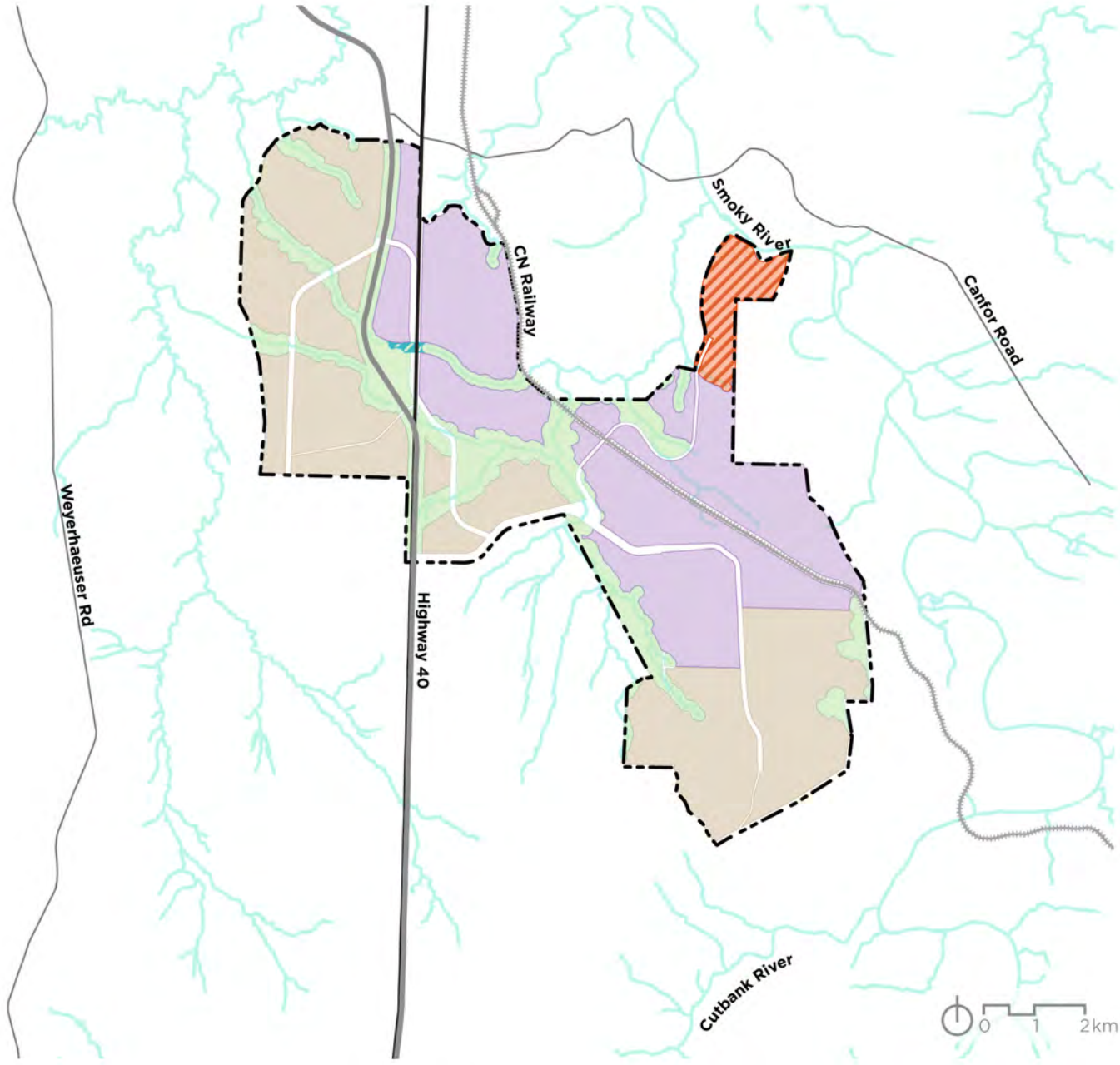
The Plan was developed with careful consideration of the plan area context, the opportunities and constraints identified for the plan area, and the Vision and Planning and Development Principles developed with input from Public consultation, the Technical Advisory Committee, and the Stakeholder Working Group ([see Background Report](#)).

The objectives and policies on the following pages apply to the entire plan area.

3.1 Objectives

- 3.1.1** To direct future heavy industrial development to the plan area.
- 3.1.2** To create an ordered pattern of development that integrates environmental sustainability, economic efficiency, and social well-being.
- 3.1.3** To provide clarity for industrial proponents and showcase the value of co-locating near the existing feedstock.
- 3.1.4** To attract heavy industrial activities that benefit from co-location and are interested in pursuing eco-industrial initiatives.

Figure 03: Land Use Plan



- | | |
|------------------|----------------------------------|
| Plan Area | Heavy Industrial - General |
| Powerline | Heavy Industrial - Rail Oriented |
| Watercourse | Natural Features |
| Utility Corridor | Utility Area |

3.2 Compliance Policies

3.2.1 The Plan is intended to align with the MD's Municipal Development Plan (MDP).

3.2.2 Where policies in the Plan conflict with those found in the MDP or the Land Use Bylaw (LUB), the Plan shall be used as the basis for MDP and LUB updates.

3.2.3 Requirements within the Plan shall apply to new development or development expansions only. The Plan is not intended to impede existing operations and takes into consideration development that existed before the adoption of this Bylaw.

3.2.4 Future development must conform to the objectives and policies of the applicable land use area.

3.3 General Policies

3.3.1 Industry will ensure quality development through the siting and design of buildings, landscape treatment, location and screening of storage and parking areas, and the appropriate scale and design of signage that recognizes the surrounding natural and/or industrial setting of the area.

3.3.2 The MD will work in partnership with the Province, First Nations, Métis Settlements, and other key stakeholders towards the effective and efficient development of lands by following the policies of this Plan.

3.3.3 The MD will support the identification, compilation, and maintenance of information with respect to cultural and environmental values located within the District.

3.3.4 The MD will consider the impacts development applications may have on traditional resource uses, for instance, hunting, fishing, and trapping and will refer to Alberta Culture and Tourism and the Aboriginal Consultation Office as needed.

3.3.5 Through the subdivision process, the MD will collect cash-in-lieu of Municipal Reserve entitlement.

3.4 Heavy Industrial – General

The Heavy Industrial – General lands refer to the areas not located adjacent to existing rail or proposed rail network extensions (**Figure 3 – Land Use Plan**).

Anticipated uses within **Heavy Industrial – General** include petrochemical facilities; value-added processing facilities; and associated uses such as local power generation and water treatment facilities.

3.4.1 Objectives

3.4.1.1 To accommodate heavy industry that does not require direct access to rail.

3.4.1.2 To accommodate heavy industry in an environmentally sound, economically efficient, and socially responsible manner.

3.4.1.3 To ensure the trustworthy stewardship of sensitive environmental and culturally significant features.

3.4.2 Policies

3.4.2.1 Individual projects will require approvals, subject to the applicable regulatory processes and in compliance with Federal, Provincial, and Municipal requirements.

3.4.2.2 Industrial activities will comply with all Alberta Environment and Parks, and Alberta Energy Regulator regulations, approval conditions, and codes of practice. Standards and guidelines such as those pertaining to surface water quality guidelines, discharge to the Smoky River, and maintenance of airshed will also be followed.

3.4.2.3 Industrial services that accompany heavy industrial activities, such as co-generation power units, must comply with Alberta Environment and Parks in a manner similar to policy 3.4.2.2.

3.4.2.4 Land uses that conflict with heavy industrial operations are not permitted.

3.4.2.5 Operations camps are strongly discouraged.

3.4.2.6 Agricultural and forestry uses, including but not limited to harvesting, grazing, cropping, and feed lots are supported.

3.4.2.7 Encourage agricultural and forestry operations to work with adjacent industrial developments to define mutually beneficial operating procedures.

3.5 Heavy Industrial – Rail-Oriented

Maximizing rail access is vital to the marketability of industrial operators with shipping needs. Given the limited supply of land capable of accommodating rail, industrial development must prioritize the development of spurs from the existing CN rail line. Doing so ensures that the potential for rail access is maximized for as many future industrial proponents as possible.

The **Heavy Industrial – Rail-Oriented** lands are located on either side of the existing CN rail line. The opportunities and constraints analysis (see [Background Report](#)) revealed the lands that can accommodate potential rail spurs. The **Heavy Industrial Rail-Oriented** lands include these areas in addition to lands that are adjacent to proposed rail extensions. In doing so, the lands capable of accommodating rail are intended to prioritize industrial activities that require rail access.

3.5.1 Objective

3.5.1.1 To accommodate heavy industry that requires direct access to rail.

3.5.2 Policies

3.5.2.1 Policies established for **Heavy Industrial – General** shall apply to **Heavy Industrial – Rail Oriented**.

3.5.2.2 Industry is required, through the approvals process, to demonstrate their requirements for rail access, to the satisfaction of the Development Authority.

3.5.2.3 The MD will work with CN rail to identify additional rail extensions, beyond those identified in the proposed rail network.

3.5.2.4 The potential for rail spurs must be considered as part of the development of the area and the system of local roadways.

3.5.2.5 Subdivision patterns and roadway designs that restrict the extension of rail service are prohibited.

3.5.2.6 The MD will encourage industry to collaborate in the development of a central storage and distribution facility, located adjacent to the existing CN rail line.

3.6 Utility Area

For heavy industrial activities to be viable, access to the Smoky River is required. As such, the Plan includes a **Utility Area** in the east of the plan area to provide for river access ([Figure 3 – Land Use Plan](#)). The expectation is for this area to accommodate water storage and related infrastructure. A precise water intake location will be identified upon the completion of the necessary Provincial studies. Given its central location in the plan area, a preliminary assessment suggests this as the ideal location for water intake, pumphouse, and storage.

3.6.1 Objectives

3.6.1.1 To allow access to the Smoky River to provide future industrial activities with water.

3.6.1.2 To accommodate low impact accessory uses that require direct access to the river.

3.6.2 Policies

3.6.2.1 Allow for activities licensed for direct access to the river (intakes, pump stations, outfalls, water storage, treatment, groundwater return pumps, and pipelines).

3.6.2.2 Maintain a minimum 100 metre development setback from the top-of-bank of the Smoky River to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

3.7 Natural Features

Achieving the eco-industrial vision for the plan area involves respecting sensitive natural features, maintaining an ecological network, and providing opportunities for wildlife movement. The Plan will accomplish this by minimizing potential impacts to the Smoky River and its tributaries, other water courses, wetlands, prospective wet areas, potential connections, and other natural assets.

The **Natural Features** areas identified in **Figure 3 – Land Use Plan** constitute the majority of the plan area's watercourses with 100 metre development setbacks applied from top-of-bank. Additionally, 130 metre setbacks have been applied from the centre line of the existing Highway 40 right-of-way in accordance with policy 4.2.1. This is to accommodate future twinning of the highway and to provide a visual buffer for travelers on the highway.

Further, the opportunity and constraints analysis (see **Background Report**) revealed the potential for areas of historical and cultural significance within the plan area. As these areas tend to follow major watercourses, maintaining a 100 metre development setback from the top-of-bank significantly reduces the potential for impact.

3.7.1 Objectives

3.7.1.1 To ensure that sensitive environmental features are identified and preserved throughout the plan area.

3.7.1.2 To identify opportunities for wildlife movement and maintain an ecological network.

3.7.1.3 To identify and conserve environmental, traditional resource, and historic areas.

3.7.1.4 To maintain opportunities for recreational and traditional uses such as hunting, fishing, and trapping.

3.7.2 Policies

3.7.2.1 Natural Features shall, to the greatest extent possible, remain undisturbed.

3.7.2.2 The **Watercourse Connection**, indicated in **Figure 3 – Land Use Plan**, shall, provide additional connectivity within the system of Natural Features for wildlife movement and permeability.

3.7.2.3 Maintain a 100 metre development setback from the top-of-bank of all watercourses designated as **Natural Features**, to maintain the integrity of the river's edge and to accommodate wildlife movement and public access.

4 TRANSPORTATION

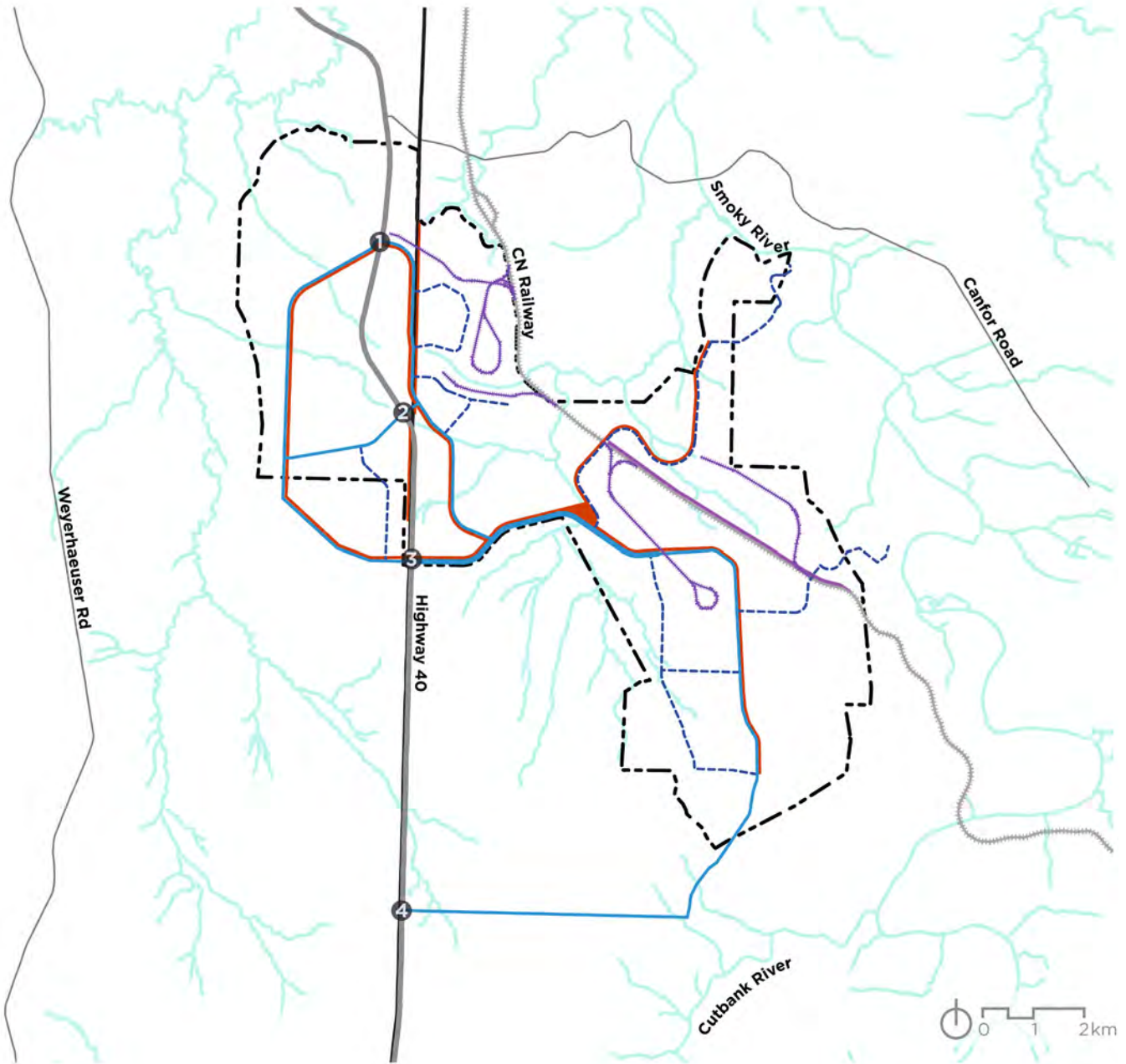
A long-term transportation network for the District is illustrated in **Figure 4 – Transportation and Infrastructure Plan**. The internal road network consists of arterial and collector roads with access to and from Highway 40. Alberta Provincial Highway 40 travels between Grande Prairie and Grande Cache, partially bisecting the study area from the north to the south. Highway 40 has current traffic volumes in the order of 5,000 vehicles per day. Currently, 37% of that traffic is trucking (for comparison, the provincial average is 15%). The District will increase traffic volumes and trigger the need for improvements. Because of this prioritizing safety and efficiency on Highway 40 is vital to the success of the District. Additionally, a conceptual network of local roads represents one potential scenario for how access may be provided to individual industrial parcels.





The transportation network includes rail with both the existing CN rail line and potential rail extensions providing access to the plan area. Approximately 27 hectares have been identified on the north side of the CN rail line for **CN Reserve**. As the District develops, there will be a need for CN to expand its services in the area. The **CN Reserve** land is intended to help CN meet this requirement by enabling CN to construct siding and associated infrastructure as needed. This may allow for trains to bypass the Grande Prairie rail yard altogether, opting instead to operate within the District before turning around and heading south to Edmonton and beyond.

4.1 Objectives

- 4.1.1 To provide a safe and efficient transportation network to, from, and within the plan area.
- 4.1.2 To prioritize the safety of all travelers on Highway 40.
- 4.1.3 To mitigate traffic impacts to Highway 40.
- 4.1.4 To minimize creek crossings and other environmental impacts.
- 4.1.5 To maximize the potential for rail service to, from, and within the plan area, thereby reducing the effect on the highway.
- 4.1.6 To provide space for CN expansion.
- 4.1.7 To work with industry to identify opportunities for Transportation Demand Management. Shuttle services, car-sharing, and carpooling may be explored as options.
- 4.1.8 To manage public access to the plan area.

Figure 04: Transportation and Infrastructure Plan



- | | | |
|--|---|---|
|  Plan Area |  Arterial Road 4-lane Divided 65m |  Highway 40 right-of-way |
|  Powerline |  Collector Road 4-lane Undivided 50m |  CN Reserve |
|  Watercourse |  Local Road 40m |  Access Point |
|  Utility Corridor |  Potential Railway | |

4.2 Policies

4.2.1 Maintain a setback of 130 metres from the centre line of the existing Highway 40 right-of-way, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#). This is to accommodate future twinning of Highway 40 and to provide a visual buffer.

4.2.2 Access to the plan area will be provided by four **Access Points** from Highway 40, as indicated in [Figure 4 – Transportation and Infrastructure Plan](#).

- a) The MD will work with Alberta Transportation on any required improvements to **Access Points** from Highway 40.
- b) Additional access points to and from Highway 40, beyond those indicated in [Figure 4 – Transportation and Infrastructure Plan](#) are not permitted.

4.2.3 Regional emergency access will be facilitated by Highway 40, the Forestry Trunk Road, the Weyerhaeuser Road, and the Canfor Road ([Figure 1 – Regional Context](#)).

4.2.4 Existing internal roads may be used on an interim basis until the pace of development triggers the need for upgrades.

- a) Upgrades to internal roads will be phased in alignment with the requirements of new development.
- b) The MD will manage the phasing and funding of the road network on a cost-sharing basis. A transportation levy may be used to fund the road network.

4.2.5 The road network, identified in [Figure 4 – Transportation and Infrastructure Plan](#) shall be designed to accommodate ultimate traffic loads in accordance with MD standards.

- a) Construction of the road network shall be in accordance with the road classifications and standards established by the MD and Alberta Transportation.

b) The Subdivision and Development Permit process will determine future road alignment, in accordance with policy 4.2.3.

c) Wherever possible, roads shall be designed to respect the existing topography and landscape, thus minimizing the need for site alteration.

d) The design process shall ensure safe and easy access to individual industrial parcels.

4.2.6 Lands identified as **CN Reserve** in [Figure 4 – Transportation and Infrastructure Plan](#) shall be reserved for the future expansion of CN rail infrastructure.

4.2.7 The MD will require industry to incorporate Transportation Demand Management measures into development applications.

4.2.8 The MD will work with the City of Grande Prairie and the County of Grande Prairie to identify locations for park and ride facilities.

5 UTILITIES AND SERVICING

Given the nature of anticipated uses, there will be a need for reliable utilities, including power, water, telecommunications, feedstock, and gas. Additionally, to achieve the eco-industrial objectives of the Plan, these utilities must be provided in a highly efficient, cost-effective, and sustainable manner. To this end, select lands have been dedicated for the purpose of utility corridors, the intention of which is to co-locate utility infrastructure within rights-of-way that are shared with roads (**Figure 4 – Transportation and Infrastructure Plan**). Doing so maximizes the plan area’s developable area, protects the most sensitive areas, and ensures efficient delivery.

5.1 Water Quality and Distribution

Future heavy industrial proponents will require water for operations. Process water requirements are likely to vary significantly among users and therefore emphasis is to be placed on treating water on-site and re-using water to the greatest extent possible. Doing so will limit the amount of water drawn from the Smoky River and reduce the overall environmental impact of the District.

5.1.1 Objectives

5.1.1.1 To limit the amount of water drawn from the Smoky River.

5.1.1.2 To ensure efficient distribution of water throughout the plan area.

5.1.2 Policies

5.1.2.1 Source all water supply from the Smoky River.

5.1.2.2 The MD will manage all water infrastructure.

5.1.2.3 Protect utility corridors for the provision of water distribution pipelines.

5.1.2.4 Ensure that applications for subdivision and development include measures that minimize or mitigate any negative impacts on water quality, flow, supply deterioration, soil erosion, and groundwater quality and availability.

5.2 Wastewater Management

In the Plan area's proposed industrial setting wastewater can be either domestic sewage or process waste. In both cases, the responsibility for treating wastewater will rest with individual industrial proponents. Whenever possible, wastewater will be treated to a quality that is sufficient for use either by the original proponent or for other activities within the District. In circumstances where this is not possible, wastewater will be treated to meet all of Alberta Environment and Parks quality parameters prior to being discharged into the natural drainage system.

5.2.1 Objectives

5.2.1.1 To promote efficient treatment and re-use of water.

5.2.2 Policies

5.2.2.1 Industry is required to manage and treat their own wastewater.

5.2.2.2 Industry is encouraged to treat and to the greatest extent possible, re-use wastewater.

5.2.2.3 The MD will maintain a central return and discharge point for any wastewater returned to the natural drainage system.

5.3 Stormwater Management

The collection and management of stormwater will be the responsibility of individual industrial developments and will be required to achieve the highest standards.

5.3.1 Objectives

5.3.1.1 To ensure best practices in stormwater management in support of the eco-industrial vision.

5.3.2 Policies

5.3.2.1 Industry is required to prepare individual stormwater management plans.

5.3.2.2 Stormwater will be collected in ponds providing the storage necessary to attenuate run off leaving the water system to the 100-year predevelopment flow rate.

5.3.2.3 Industry will be encouraged to integrate stormwater management facilities with natural wetlands to aid in protecting the long-term health of wetlands.

5.3.2.4 Low impact development and other innovative means to manage stormwater runoff and ultimate discharge into the Smoky River and other water bodies are encouraged.

5.4 Power Transmission

There is an existing power transmission line that runs north-south through the plan area yet, this line is not capable of meeting all the needs of future heavy industrial activities. Supplying power to the plan area therefore requires upgrades to the existing system as well as local sub-stations. Utility corridors will facilitate the distribution of power infrastructure to industrial parcel boundaries.

5.4.1 Objectives

5.4.1.1 To ensure efficient distribution of power throughout the plan area.

5.4.2 Policies

5.4.2.1 Industry is strongly encouraged to develop co-generation power facilities to reduce the load on the existing system, with excess power being sold back to the grid.

5.4.2.2 Utility corridors shall be prioritized for the distribution of power.

5.5 Pipelines and Wells

A complex network of pipelines and wells is already located within the plan area. As heavy industrial activity concentrates within the plan area new pipelines and well infrastructure will need to be built. Additionally, the abandoned wells in the plan area are subject to Provincial regulations.

5.5.1 Objectives

5.5.1.1 To ensure future development enables pipeline and well infrastructure expansion.

5.5.2 Policies

5.5.2.1 Future developments within the plan area may be required to dedicate rights-of-way for future key pipeline routes through mechanisms such as easements or rights-of-way.

5.5.2.2 Future developments within the plan area must conform to AER's Directive 079 – Surface Development in Proximity to Abandoned Wells.

6 SUSTAINABILITY

The plan area will become home to a heavy eco-industrial district that achieves sustainable development by encouraging cooperation between industrial operators. Shared information, materials, water, energy, infrastructure, and resources will increase economic gains and improve the environment. This co-operation will reduce both waste and pollution.

6.1 Objectives

6.1.1 To create a heavy eco-industrial district, where heavy industrial operators are encouraged to share resources, materials, infrastructure, information, and waste.

6.1.2 To attract environmentally conscious heavy industrial development.

6.1.3 To limit the District's impact on the environment.

6.1.4 To build and maintain positive relationships with the local communities.

6.2 Policies

6.2.1 Industrial proponents will explore shared utilities and infrastructures such as pipelines, transmission lines, substations, telecommunication, and waste management initiatives.

6.2.2 At the development permit stage, industrial projects will ensure sufficient setbacks and open space to provide for wildlife movement and to accommodate on-site stormwater management facilities, in accordance with 5.3.2.2 and 5.3.2.3.

6.2.3 Industry is encouraged to incentivize their employees to choose alternatives to single-occupancy vehicles. This may include parking rebates for car-pooling or car-sharing. The Plan also encourages paid shuttle commutes.

6.2.4 Industry is encouraged to conserve, treat, and re-use process water.

- a)** Industry should work with other industrial proponents in the area when developing their stormwater management plans, with a view towards operating shared stormwater management systems.
- b)** Industry is required to retain as much stormwater on-site as possible to use as process or general operations water. This will reduce the amount of water drawn from the Smoky River.
- c)** Industry should work with other industrial proponents in the area when developing wastewater management plans, with a view towards operating shared wastewater management systems.

6.2.5 Industry is encouraged to build relationships with communities in the region through, but not limited to, consultation and engagement efforts, impact and benefit agreements, and community-based monitoring.

7 ENVIRONMENTAL PROTECTION

The plan area is rich with natural assets and forms an important part of the Upper Peace Region’s ecological network. The Plan strives to maintain and enhance sensitive environmental features wherever possible. The preliminary study area boundary (see [Background Report](#)) captured 32,500 hectares of land, including wildlife sensitivity areas such as a Secondary Grizzly Bear Zone, a potential Trumpeter Swan Waterbody and a Key Wildlife and Biodiversity Zone. In addition, a complex network of watercourses and wetlands exists in the area, including the Smoky River and its tributaries. A robust constraints analysis (see [Background Report](#)) took the environmental considerations and refined the plan area to capture only those lands best suited for development.

7.1 Objective

7.1.1 To maintain the plan area’s sensitive environmental features such as wetlands, watercourses, the Smoky River Valley, steep slopes, and key wildlife and biodiversity areas, to the greatest extent possible.

7.2 Policies

7.2.1 The MD may require a range of studies to help identify and where feasible maintain the plan area’s many and varied natural assets. These studies may include Environmental Site Assessments and Biophysical Impact Assessments. The development application process will identify these studies.

- a)** Ensure, to the greatest extent possible, that impacts to sensitive natural assets (vegetation and wetlands) are minimized or, if possible, avoided altogether. If negative impacts cannot be avoided or minimized, then off-sets or compensation for the natural asset shall be provided.
- b)** At the discretion of the Development Authority, a Wetland Assessment shall be prepared by a qualified professional for any development or subdivision proposal that is deemed to affect and/or potentially affect a wetland in accordance with the Alberta Wetland Policy.

c) The MD may accept wetland compensation in-lieu of acquisition, in accordance with the Alberta Water Act and/or Alberta Wetland Policy. The compensation may be directed towards either the creation, restoration, or management of other wetlands, watercourses, or water bodies.

7.2.2 Maintain a minimum 200 metre development setback from the top-of-bank of the Smoky River and a 100 metre development setback from the top-of-bank of all other watercourses, to maintain the integrity of the river's/watercourses' edge and to accommodate wildlife movement and public access.

7.2.3 Ensure that applications for subdivision and development include measures that minimize and/or mitigate any negative impacts on water quality, flow, supply deteriorations, soil erosion, and groundwater quality and availability.

a) Mimic pre-development hydrologic conditions so far as possible in terms of ground infiltration and stormwater discharges.

7.2.4 Reduce the spread of invasive species in accordance with the Alberta Invasive Species Management Framework.

8 HISTORICAL RESOURCE PROTECTION

There are areas of potential historical significance within the plan area, concentrated near the Smoky River valley and nearby watercourses. The application of development setbacks from top-of-bank will reduce interference with these areas. Given the intensity of use anticipated in the plan area, the Provincial government is in charge of issuing Historical Resource Act approval for Heavy Industrial development applications. This approval will be required whether or not historical resources have been previously identified.

8.1 Objectives

8.1.1 To ensure that any resources of historical significance are identified, evaluated, properly preserved, and potentially protected by qualified individuals.

8.2 Policies

8.2.1 Applications for development shall be referred to Alberta Culture and Tourism to assess potential impacts on historic resources.

8.2.2 A Historic Resources Impact Assessment (HRIA) may be required by the Province prior to permit approval.

8.2.3 Where required, the applicant shall, to the satisfaction of Alberta Culture and Tourism, undertake protective or mitigative measures identified in an HRIA report.

9 IMPLEMENTATION

9.1 Authority of the ASP

The Plan is in conformance with Section 633 of the Municipal Government Act (MGA). The Plan guides and directs the specific land use, subdivision and development decisions that collectively determine the form that the District will take. Additionally, the Plan charts the initial course for an orderly, sustainable and compatible pattern of eco-industrial development.

9.2 Plan Interpretation

Unless otherwise specified within the Plan, the boundaries or locations of any symbols or areas shown on a figure or map are approximate only, not absolute, and will be interpreted as such. They are not intended to define exact locations except where they coincide with clearly recognizable physical features or fixed boundaries, for example property lines or road and utility rights-of-way.

9.3 Policy Interpretation

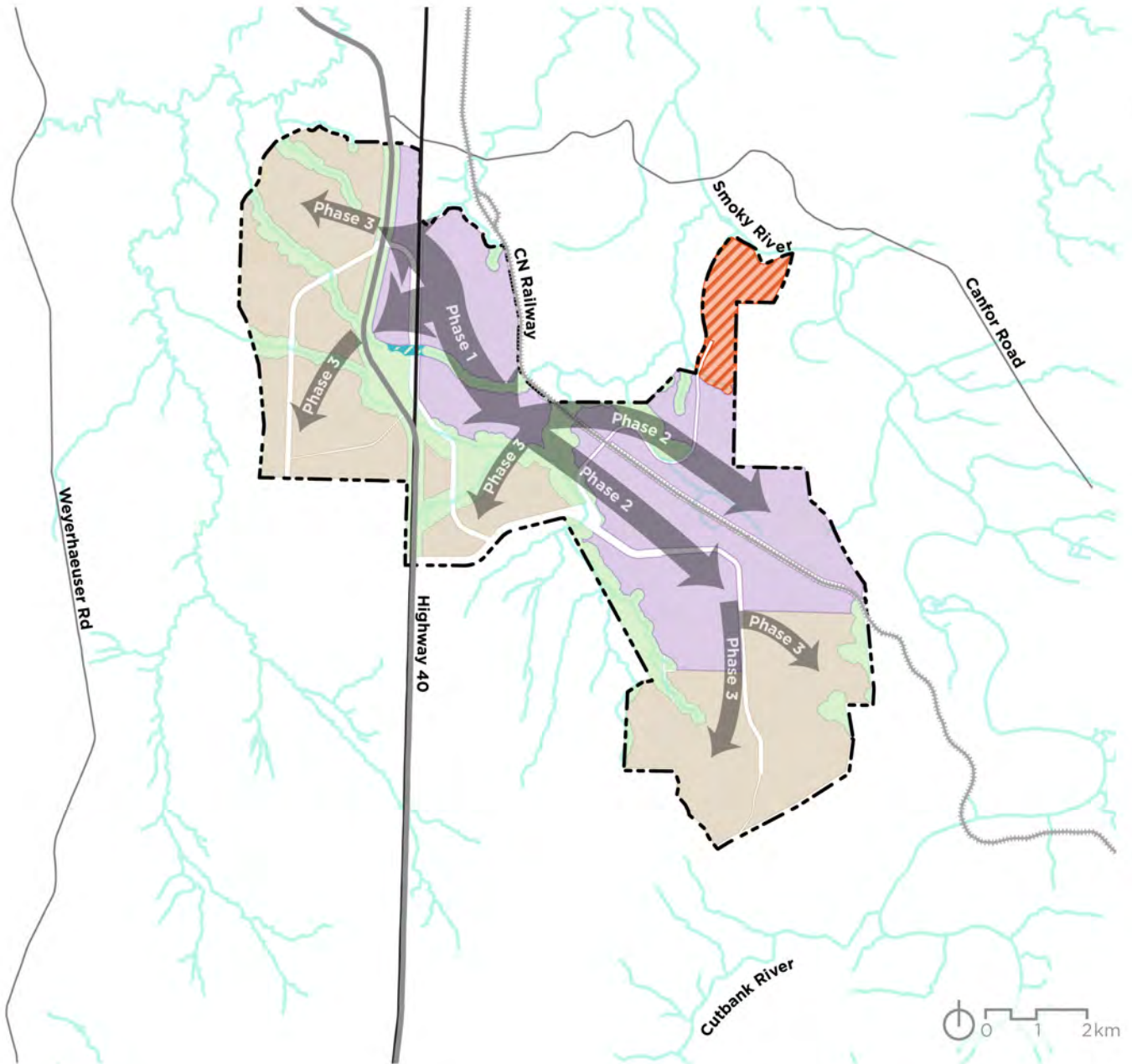
Where “shall” or “will” is used in a policy, the policy is considered mandatory. Where “should” or “may” is used in a policy, the intent is that the policy is to be complied with. However, the policy may be deviated from in a specific situation where the deviation is necessary to address unique circumstances that will otherwise render compliance impractical or impossible, or to allow an acceptable alternate means to achieve the general intent of the policy to be introduced.

9.4 Plan Limitations

An ASP is a high-level planning document that promotes a vision for an area and puts in place policies and guidelines that work towards achieving that vision. The policies and guidelines in the Plan are not to be interpreted as an approval for a use on a specific site. This Plan makes no representation that any particular site is suitable for a particular purpose as detailed site conditions or constraints must be assessed on a case-by-case basis as part of an application for Subdivision or Development Permit.

Additionally, while the Plan charts a course for the development of an eco-industrial district, the responsibility of achieving the principles of industrial ecology ultimately rests on industrial proponents.

Figure 05: Development Staging



- | | |
|---------------------------------|----------------------------------|
| Plan Area | Heavy Industrial - General |
| Powerline | Heavy Industrial - Rail Oriented |
| Watercourse | Natural Features |
| Proposed Watercourse Connection | Utility Area |

9.5 Development Staging

Anticipated development patterns should be based on market conditions and the locational and infrastructure requirements of industry. Development is expected to start in the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line. Road and rail serve this area well and it represents a logical first phase for the provision of power. Then development is expected to trend to the southeast following the existing CN rail line (**Figure 5 – Development Staging**).

Stage 1: Development of the **Heavy Industrial – Rail-Oriented** area located in the north of the plan area between Highway 40 and the CN rail line.

Stage 2: Development of the **Heavy-Industrial – Rail-Oriented** lands that straddle the CN rail line in the south of the plan area.

Stage 3: Development of all remaining areas.

9.5.1 Policies

9.5.1.1 The MD will work with industry and Alberta Environment and Parks (AEP) to establish a Development Staging Plan.

9.5.1.2 The MD will align service levels with the Development Staging Plan.

9.5.1.3 The MD will consult with forestry disposition holders and Registered Fur Management Area licensees when establishing a Development Staging Plan.

9.6 Provincial Approval Processes and Review of Applications

The primary authority for approval of new industrial development in the plan area rests with Alberta Environment and Parks (AEP) and Alberta Energy Regulator (AER). The Alberta Aboriginal Consultation

Office (ACO) assesses the adequacy of First Nations and Métis Settlements consultation efforts and therefore also contributes to the approvals process.

All industrial development applications are reviewed subject to provincial processes and applicable legislation and policy. Applications must provide reliable information on the potential cumulative environmental effects within the activity's proposed area, as well as proposed environmental risk avoidance and mitigation strategies.

9.6.1 Policies

9.6.1.1 At its discretion, the MD may work with industry to meet Provincial requirements.

9.7 Allocation of Public Land

The *Public Lands Act* and *Public Lands Administration Regulation* regulate the disposition of Crown land. This is administered by Alberta Environment and Parks (AEP) and the Alberta Energy Regulator (AER).

9.7.1 Policies

9.7.1.1 The MD will work with provincial authorities to ensure that if a public land sale occurs, the process adheres to the *Public Lands Act*, *Public Lands Administration Regulation*, and associated land sale policies.

9.7.1.2 The Plan will inform public land sale considerations.

9.7.1.3 The MD will engage with existing disposition holders including, but not limited to, forestry disposition holders, Registered Fur Management Area (RFMA) licensees, Mineral Exploration licensees, and Aggregate Extraction licensees. Engagement will address issues including, but not limited to, developing an Easement Management Plan, a Staging Plan, and a Disposition strategy.

- a) The MD recognizes existing forestry disposition holders and will work with existing holders to remove timber according to future development staging.
- b) The MD will engage with existing forestry disposition holders towards the sequencing of removal and liquidation of timber affected by the Plan area.
- c) The MD will allow continued access to RFMA license holders.

9.8 Consultation

Before development approval, industrial proponents have to meet consultation requirements in accordance with the Municipal Government Act and the MD. Additionally, First Nations and Métis Settlements whose treaty rights, traditional uses, or harvesting may be impacted must be consulted in accordance with the Government of Alberta's Policy and Guidelines on Consultation with First Nations and Métis Settlements on Land and Natural Resource Management.

9.8.1 Policies

9.8.1.1 The MD will meet Duty to Consult requirements for any Plan amendments, approvals, or land dispositions from the Crown, in accordance with the Municipal Government Act.

9.9 Water Diversion License

A water license is required to divert and use water from the Smoky River, as per legislation established in the Water Act. The plan area will be serviced by one water intake, with the MD being the applicant and eventual licensee. Prior to obtaining a water diversion license, the MD must provide information, to the satisfaction of AEP, related to:

- Proposed intake location;
- Proposed storage location;
- Proposed end use location;
- Anticipated volume; and
- Purpose of use.

Applications for licenses and approvals under the Water Act may be coordinated with the Environmental Protection and Enhancement Act application but should be submitted separately.

10 RECOMMENDED FUTURE PLANS AND STUDIES

Implementation of the Plan will be supported by future reports and studies. These will provide scope and context for the servicing strategies for the plan area.

10.1 Capital Plan

On-site and off-site costs of servicing and access improvements will be linked to the Development Staging Plan. Improvements will be financed through development and servicing agreements.

10.1.1 Policies

10.1.1.1 The MD will develop a Capital Plan that identifies service levels and creates a strategy for cost-sharing and/or cost recovery for shared utilities and transportation infrastructure improvements related to the Plan.

10.1.1.2 The MD will align service levels in the Capital Plan with the Staging Plan.

10.1.1.3 The cost of all infrastructure upgrades identified in the Capital Plan will be considered during the development application process.

10.2 Economic Impact Study

An Economic Impact Study will determine the effect of the District on the region and to what extent the region is market ready.

10.2.1 Policies

10.2.1.1 The MD shall endeavor to work with the County of Grande Prairie, the City of Grande Prairie, and the Province of Alberta to develop an Economic Impact Study with consideration to the Staging Plan and the Capital Plan.

10.3 Monitoring and Communications Strategy

The Plan is a living document that guides development in the plan area with the best interests of the public and key stakeholders in mind. To this end, the MD will establish a monitoring and communications strategy to ensure that the Plan remains relevant and effective.

10.3.1 Policies

10.3.1.1 The MD shall monitor the implementation and effects effectiveness of the Plan annually. This monitoring could include the application of eco-industrial principles and any , emerging environmental issues and cumulative effects of industrial development.

10.3.1.2 The Plan will be responsive to any information that results from existing provincial monitoring provisions.

10.3.1.3 The MD will support the coordination of both community-based baseline monitoring and community-based ongoing monitoring.

10.3.1.4 The MD will distribute and encourage feedback on the findings of the monitoring process. Monitoring documents should be distributed to the public and all key stakeholders.

10.3.1.5 A review of the Plan will occur every ten years to determine its relevance and effectiveness. If the Plan is no longer relevant or effective, a new plan must be implemented.

10.4 Transportation Master Plan

The MD will prepare a Transportation Master Plan (TMP) in support of the Plan. The TMP will estimate phased traffic volumes on the internal road network and intersections with Highway 40.

10.4.1 Policies

10.4.1.1 The TMP will address road requirements based on development staging and service levels.

10.4.1.2 The TMP will provide the basis for estimating the cost of transportation related infrastructure for the Capital Plan.

10.4.1.3 The TMP will identify required adjustments to intersection improvements.

10.4.1.4 Industry is required to prepare Traffic Impact Assessments.

10.5 Easement Management Plan

The MD will prepare an Easement Management Plan in support of this Plan.

10.5.1 Policies

10.5.1.1 The Easement Management Plan will address existing and anticipated future easement and right-of-way requirements.

10.6 Emergency Services

10.6.1 Policies

10.6.1.1 As a condition of a development permit, the MD shall require proponents of heavy industrial applications to provide a Risk Assessment undertaken by a qualified professional.

10.6.1.2 The MD shall require Emergency Response Plans of each industrial proponent as a condition of the development permit, as per the Land Use Bylaw.

10.6.1.3 The MD will develop and maintain an Emergency Response Plan for the District once site-specific industry plans have been reviewed. The plan will identify and explore synergies in delivery of required emergency services.

10.6.1.4 The MD will develop an Emergency Services Building whose primary function is to support emergency incidents expected from increased industrial growth. Through the development of the Emergency Services Plan timing and location of the Emergency Service will be examined.

10.7 Upper Peace Regional Plan (UPRP)

10.7.1 Policies

10.7.1.1 The MD will encourage the Province to develop the Upper Peace Regional Plan to support appropriate analysis and policy regarding regional transportation and regional extension of utility infrastructure in support of this Plan.

10.7.1.2 The Plan will inform the development of the Upper Peace Regional Plan.

APPENDIX A

DEFINED TERMS

DEFINED TERMS

Baseline Monitoring: Establishing a base against which ongoing monitoring will be evaluated.

Co-generation: The use of a heat engine or power station to generate electricity and useful heat at the same time.

Community-based Monitoring: A framework for members of the community to track environmental changes and local impacts associated with the District and to generate demands, suggestions, critiques, and data to be provided to the MD.

The District: The proposed heavy eco-industrial district.

Low Impact Accessory Uses: Uses that are supplementary to heavy industrial activity and have comparatively low environmental impacts. These include water storage, treatment facilities, pumphouses, and water intakes.

Low Impact Development: An approach to stormwater management that emphasizes conservation and use of on-site natural features to protect water quality.

Market Ready: The degree to which the region is ready to accommodate industrial activity of the scale envisioned for the District.

Natural Features: A municipal land use designation that captures environmentally sensitive areas, visual buffers, and other areas that are to remain undisturbed.

Petrochemical Facilities: Convert natural resources such as crude oil, natural gas, and minerals into products for a wide range of applications.

The Plan: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan.

Plan Area: The Tri-Municipal Industrial Partnership Industrial Area Structure Plan boundary.

Stormwater Management Plan: A plan that indicates the pre- and post-development drainage systems including any required stormwater management features.

Transportation Demand Management (TDM): The application of strategies and policies to reduce travel demand.

Traditional Resource Use: Refers to places, animals and vegetation on the landscape that are of cultural importance to First Nations and Métis Settlements. This includes, but is not limited to:

- Hunting
- Trapping
- Fishing
- Harvesting plant materials for food, medicines, and cultural and traditional crafts
- Areas of cultural importance

The traditional use of resources has a cultural, spiritual, and economic value to the users, including First Nations and Métis Settlements.

Value-added Processing: Increases the profit derived from natural resources, creates more permanent jobs than straight extraction, and provides some cushioning for the fluctuations in world prices.

APPENDIX B

LAND USE SUMMARY

LAND USE SUMMARY

Land Use Area	Area in hectares
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Total Plan Area	7,551.7
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Heavy Industrial – General	2,895.5
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Heavy Industrial – Rail-Oriented	2,625.8
---	----------------

Natural Features	1,307.9
-------------------------	----------------

Utility Area	258.9
---------------------	--------------

Utility Corridors	234.5
--------------------------	--------------

Transportation rights-of-way	199.8
-------------------------------------	--------------

CN Reserve	27.4
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APPENDIX H



STURGEON LAKE CREE NATION

P.O. BOX 757
VALLEYVIEW, ALBERTA, T0H 3N0
PHONE: (780) 524-3307
FAX: (780) 524-2711

May 24, 2019

Members of Council
c/o Lianne Kruger
Executive Assistant
Chief Administrative Officer
Municipal District of District of Greenview No. 16
4806 – 36 Avenue
PO Box 1079
Valleyview, AB T0H 3N0
Email: Lianne.Kruger@MDGreenview.ab.ca
Fax: (780) 524-4307

Dear Council Members;

RE: Public Hearing, Bylaw 19-815 - Tri-Municipal Industrial Partnership Area Structure Plan

On behalf of my community the Sturgeon Lake Cree Nation, I write to ask that that the Public Hearing currently scheduled for Monday May 27, 2019 for the TMIP Area Structure Plan, as well as second and third readings of Bylaw 19-815, be adjourned for at least one month (30 days)

I was informed of the MD of Greenview's plans to approve the TMIP Area Structure Plan yesterday Thursday May 23, 2019 when the Reeve met with Chief and Council regarding this project.

Our First Nation has serious concerns about the plans for this area. To date, any concerns we raised were ignored or dismissed. Fairness demands that we be provided with reasonable time to properly prepare our submissions for the public hearing.

Sincerely,

Chief Clyde Goodswimmer

CC: Megan Conroy, Lawyer for Sturgeon Lake Cree Nation

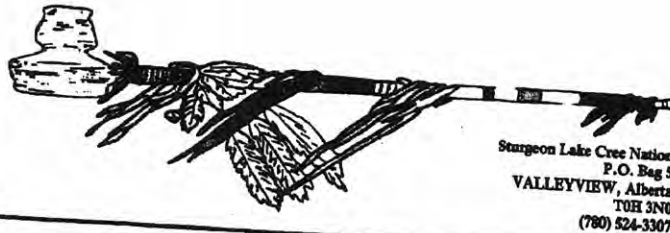
mconroy@mltaikins.com

HP LaserJet 500 colorMFP M570dn

Fax Confirmation

May-24-2019 4:41PM

Job	Date	Time	Type	Identification	Duration	Pages	Result
5970	5/24/2019	4:40:55PM	Send	7805244307	0:55	2	OK



FACSIMILE TRANSMITTAL SHEET

TO: MD of Gravina	FROM: Chief of Council
COMPANY:	DATE: May 24/19
FAX NUMBER: 780 524 4307	TOTAL NO. OF PAGES INCLUDING COVER:
PHONE NUMBER:	PHONE NUMBER: (780)524-3307
RE:	REFERENCE:

- URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

Urgent - For Review by the
Reeve & Council members

IF YOU DO NOT RECEIVE ALL PAGES OF THE FAX PLEASE CALL THE ABOVE NUMBER OR (780) 524-4400

APPENDIX I



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday May 27, 2019

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 a Regular Council Meeting minutes held Monday, May 13, 2019 to be adopted.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 19-815 Tri Municipal Industrial Partnership Area Structure Plan	16
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 19-8.15 Tri Municipal Industrial Partnership	57
		6.2 Bylaw 19-821 Re-Designate from Agriculture One(A-1) District to Industrial (I) District	60
		6.3 Bylaw 19-822 Re-Designate from Agricultural One (A-1) District to Agricultural Two (A-2) District	69
#7	BUSINESS	7.1 Bylaw Enforcement Officer	77
		7.2 2019 Sidewalk Multi-Purpose Equipment	80
		7.3 2019 Tractors Tender Award	84
		7.4 2019 Light Duty Trucks	89
		7.5 Farmland Access Request	94

	7.6 Home Owner Flooding Request	97	
	7.7 Survey Technologist Position	128	
	7.8 Legal Fees	135	
	7.9 Big Horn Golden Age Club	138	
	7.10 Valleyview Cemetery Agreement	141	
	7.11 Valleyview Memorial Hall Agreement	148	
	7.12 June 17, 2019 Committee of the Whole Meeting Cancellations	158	
#8	MEMBERS BUSINESS REPORTS	<ul style="list-style-type: none"> • Ward 6 Councillor Tom Burton 	160
#9	CORRESPONDENCE	<ul style="list-style-type: none"> • RMA Correspondence • FCM Correspondence • Mountain Pine Beetle – Minister of Natural Resources • Royal Canadian Legion Invitation • Alberta Transportation Road Permits • NGTL Project Update 	
#10	CLOSED SESSION	10.1 Privileged Information	
#11	ADJOURNMENT		



May 27, 2019
Bylaw No. 19-815 Public Hearing
Tri-Municipal Industrial Partnership Area Structure Plan
Background Information

PROPOSAL

The first reading of the original Area Structure Plan was adopted and amended to exclude Grazing Leases on April 23, 2019, by motion 19.04.315.

BACKGROUND AND DISCUSSION

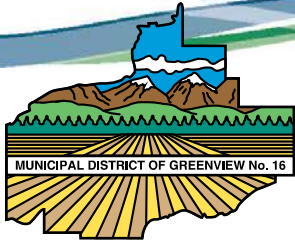
An Area Structure Plan (ASP) provides a framework for the subsequent subdivision and development of an area of land within a municipality. An ASP further describes the sequence of development anticipated for the lands, the land uses proposed for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning commission members and Council.

The proposed Area Structure Plan area is located entirely on Crown land within the MD of Greenview, approximately 40 km south of the City of Grande Prairie.

STAKEHOLDER COMMUNICATIONS AND ENGAGEMENT

During the development of the Area Structure Plan three phases of stakeholder engagement took place and two phases of public consultation.

There were no concerns brought forward from the advertisement of the Public Hearing.



BYLAW NO. 19-815
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, Section 633 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to adopt an Area Structure Plan

Therefore, the Council for the M.D. of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That this bylaw may be cited as the Tri-Municipal Industrial Partnership Area Structure Plan.
2. That the Tri-Municipal Industrial Partnership Area Structure Plan attached hereto forms part of this bylaw.
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of _____, A.D., 2019.

Read a second time this ____ day of _____, A.D., 2019.

Read a third time and passed this ____ day of _____, A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER

MEMO

Subject: Project Changes

Project Name: TMIP Area Structure Plan

Date Prepared: May 17, 2019

Prepared By: Cyril Tomlinson

The following memorandum outlines the changes that have been made to the TMIP Area Structure Plan. These changes address the comments received from the Technical Advisory Committee, as well as comments raised by Council at first reading.

Map edits:

Added **Highway 40 right-of-way** to the legend of Figure 4 – Transportation and Infrastructure Plan.

Revised the Plan Area boundary to avoid the grazing lease area adjacent to the Smoky River.

Policy edits:

- * **New** 4.2.1 Maintain a setback of 130 metres from the centre line of the existing Highway 40 right-of-way, as indicated in Figure 4 – Transportation and Infrastructure Plan. This is to accommodate future twinning of Highway 40 and to provide a visual buffer.
- * **Revised** 4.2.5.a Construction of the road network shall be in accordance with the road classifications and standards established by -the MD and Alberta Transportation.
- * **New** 9.7.1.3.a The MD recognizes existing FMA licenses and will work existing license holders to remove timber according to future staging.
- * **New** 9.7.1.3.b The MD will engage with forestry disposition holders towards the sequencing of removal and liquidation of timber affected by the Plan area.
- * **New** 9.7.1.3.c The MD will allow continued access to RFMA license holders.
- * **Revised** 10.4 changed to **Transportation Master Plan**
- * **Revised** 10.4.1.1 The **TMP** will address road requirements based on development staging and service levels

* **Revised** 10.4.1.2 The **TMP** will provide the basis for estimating the cost of transportation related infrastructure for the Capital Plan.

* **New** 10.4.1.3 The TMP will identify required adjustments to intersection improvements.

* **New** 10.4.1.4 Industry is required to prepare Traffic Impact Assessments.

Grazing Lease Area

The ASP that was presented to Council at first reading included a boundary that captures approximately 178 ha of grazing lease FGL32 (total 899 ha). Approximately 53 ha of overlap was within the ASP's **Utility Area**, while approximately 125 ha was within the **Heavy Industrial – Rail Oriented** designation (see **Figure 1**). The **Utility Area** designation refers to lands that are not intended for industrial use. Rather, this area will provide access to the river and associated infrastructure. The **Heavy Industrial – Rail Oriented** designation applies to lands that are best suited to heavy industrial development that requires rail access. Maximizing rail access is paramount to the viability of the proposed industrial district.

The affected grazing lease holders were consulted in October 2018. A summary of the discussion is provided below.

Public Open House #1 – October 25, 2018 - Grovedale Public Services Building

Grazing lease holders in attendance at the first public open house held in Grovedale in October 2018 initially expressed concerns related to the proposed development, specifically:

- Safety concerns associated with an increase in people in the area
- Potential interference with cattle and other livestock
- Impacts from water and related infrastructure being routed through lease areas
- Potential impacts from increasing traffic near grazing lease areas
- Potential for increased vandalism and theft
- Potential for additional industrial development to further encroach on their lease areas in the future

Upon learning more about the proposed plan for the area, including the general location of a river intake and pumphouse, reservoirs, and related infrastructure, lease holders in attendance expressed support for the Plan, specifically:

- Future roads and infrastructure routes may help improve access to grazing areas, provided traffic is intermittent and light
- Pipeline rights-of-way can be beneficial to lease holders as they generate more grass growth
- Environmental constraints (steep slopes, historical resources, biodiversity zone) reduce/eliminate the potential for industry to further expand into lease areas.

Following the Open House, an e-mail invitation was sent to affected lease holders to participate in the Stakeholder Working Group (SWG). Lease holders did not to participate in the SWG, nor did they attend the second public open house in January 2019.

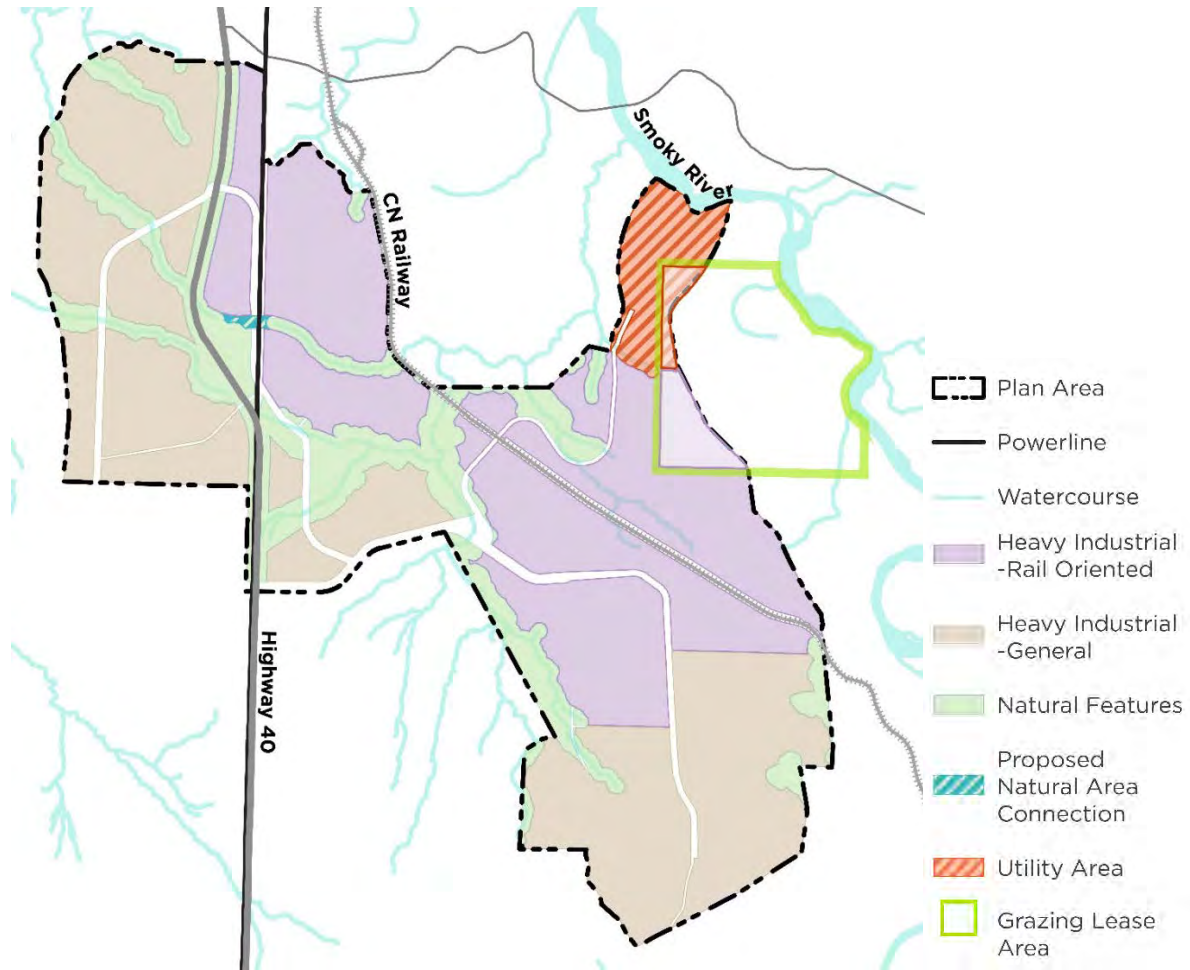


Figure 1 – Grazing Lease Overlap



Utility Area Overlap = 53 hectares (5.9% of total)



Heavy Industrial – Rail Oriented Overlap = 125 hectares (13.9% of total)

However, following first reading at Council, the project team was instructed to revise the Plan area boundary to avoid the grazing lease area. **Figure 2**, below, illustrates this change.

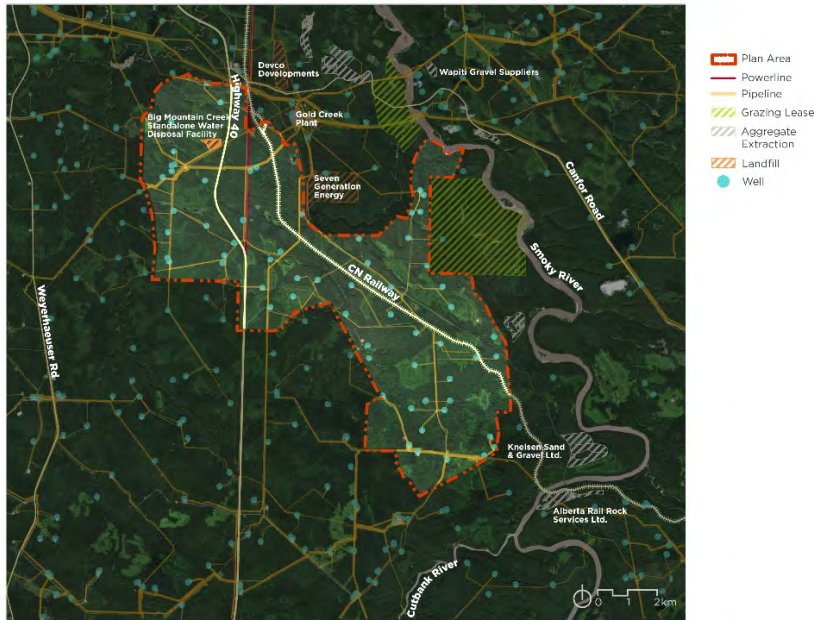


Figure 2 – Revised Boundary

Additionally, the previous iteration of the plan included conceptual road and rail alignments that partially bisected the grazing lease area. These too have been amended, as illustrated in **Figure 3**.

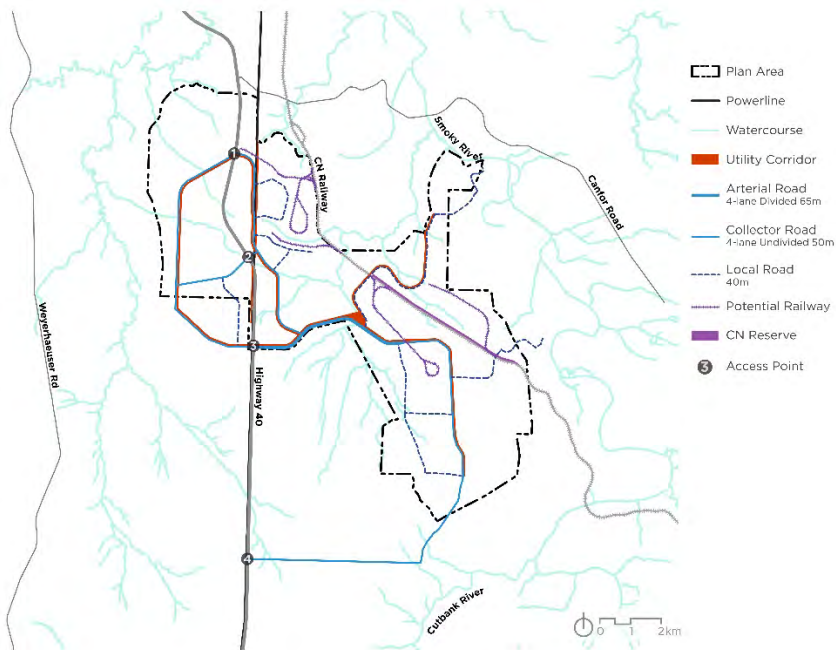


Figure 3 – Revised road and rail alignments



Tri-Municipal
Industrial Partnership

AREA STRUCTURE PLAN

Final Draft | May 2019



REQUEST FOR DECISION

SUBJECT: Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: May 27, 2019 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, c M s.

Council Bylaw/Policy (cite) – Municipal Development Plan Bylaw No. 03-397 and Land Use Bylaw 03-396.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan.

MOTION: That Council give Third Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan.

BACKGROUND/PROPOSAL:

Administration has received an amended Area Structure Plan for the proposed Tri-Municipal Industrial Partnership Area Structure Plan. The original Area Structure Plan was adopted on April 23, 2019, by motion 19.04.315. The Area Structure Plan has been amended to exclude the Grazing lease and to adjust the policy.

An Area Structure Plan (ASP) provides a framework for the subsequent subdivision and development of an area of land within a municipality. An ASP further describes the sequence of development anticipated for the lands, the land uses proposed for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning commission members and Council.

The proposed Area Structure Plan area is located entirely on Crown land within the MD of Greenview, approximately 40 km south of the City of Grande Prairie.

During the development of the Area Structure Plan three phases of stakeholder engagement took place and two phases of public consultation.

Administration has reviewed the Tri-Municipal Industrial Partnership Area Structure Plan and the Plan meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration is satisfied that the plan addresses policies for utilities and servicing, internal transportation networks and the development of industrial lots.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of the recommended motions are that an Area Structure Plan will ensure that development proceeds in an orderly and economical manner; and that proposed developments will not have negative implications for the municipality, the environment, adjacent landowners or future residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantages of the recommended motions are that industrial development may conflict with adjacent land uses.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to pass a motion to table Bylaw No. 19-815 for further discussion or information.

Alternative #2: Council has the alternative to defeat Second or Third Reading of Bylaw No. 19-815.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will advise the Tri-Municipal Industrial Partnership committee of Council's decision and will update Greenview's website with the amended Tri-Municipal Industrial Partnership Area Structure Plan.

ATTACHMENT(S):

- See attachments under Agenda Item 4.1

APPENDIX J

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, May 27, 2019

1:
CALL TO ORDER

Reeve Dale Smith called the meeting to order at 9:03 a.m.

PRESENT

Ward 5	Reeve Dale Smith
Ward 1	Deputy Reeve Winston Delorme
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 2	Councillor Dale Gervais
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith
Division 9	Councillor Duane Didow
Division 9	Councillor Tyler Olsen

ATTENDING

General Manager, Corporate Services	Rosemary Offrey
Acting General Manager, Infrastructure & Planning	Roger Autio
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

ABSENT

Chief Administrative Officer	Denise Thompson
General Manager, Community Services	Stacey Wabick

#2:
AGENDA

MOTION: 19.05.393. Moved by: COUNCILLOR SHAWN ACTON
That Council adopt the May 27, 2019 Regular Council Meeting Agenda as amended;

- Move agenda item 10.2 Closed Session to after Business Arising from the Minutes

CARRIED

#3.1
REGULAR COUNCIL
MEETING MINUTES

MOTION: 19.05.394. Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Regular Council Meeting held on Monday May 13, 2019 as amended.

CARRIED

#3.2
BUSINESS ARISING
FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

#10 CLOSED
MEETING

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.05.395. Moved by: COUNCILLOR DALE GERVAIS
That the meeting go to Closed Session, at 9:15 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.2 INTERGOVERNMENTAL RELATIONS

(FOIPP; Section 21)

OPEN SESSION

MOTION: 19.05.396. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 9:44 a.m.

CARRIED

7.1 BYLAW ENFORCEMENT OFFICER

BYLAW
ENFORCEMENT
OFFICER

MOTION: 19.05.397. Moved by: COUNCILLOR TYLER OLSEN
That Council appoint Joshua Schultz as the Bylaw Enforcement Officer for the Municipal District of Greenview, for duration of employment.

CARRIED

6.2 BYLAW 19-821 RE-DESIGNATE FROM AGRICULTURE ONE DISTRICT TO INDUSTRIAL DISTRICT

BYLAW 19-821
FIRST READING

MOTION: 19.05.398. Moved by: COUNCILLOR TOM BURTON
That Council give First Reading to Bylaw No. 19-821, to re-designate a 4.45 hectare ± (11.0 acre) parcel from Agricultural One (A-1) District to Light Industrial (M-1) District within SE-32-69-06-W6.

DEFEATED

Reeve Dale Smith recessed the meeting at 10:04 a.m.
Reeve Dale Smith reconvened the meeting at 10:14 a.m.

#4.0
PUBLIC HEARING

4.0 PUBLIC HEARING

4.1 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP AREA STRUCTURE PLAN

Chair Dale Smith opened the Public Hearing regarding Bylaw 19-815 at 10:14 a.m.

IN ATTENDANCE

Manager, Economic Development

Kevin Keller

REFERRAL AGENCY
& ADJACENT LAND
OWNER
COMMENTS

Manager, Economic Development, Kevin Keller provided a summary of the responses from referral agencies.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward. No one came forward.

OPPOSED

The Chair requested that anyone against the application come forward. Rosaline Goodswimmer, Sturgeon Lake Cree Nation Representative came forward expressing the Sturgeon Lake Cree Nation’s request for more time to review the Tri-Municipal Industrial Partnership Area Structure Plan.

FAIR & IMPARTIAL
HEARING

The Chair asked the Applicant if they have had a fair and impartial hearing. The applicant responded, yes.

BYLAW 18-806
PUBLIC HEARING
ADJOURNED

Chair Dale Smith adjourned the Public Hearing regarding Bylaw 19-815 at 10:54 a.m.

#5
DELEGATIONS

5.0 DELEGATIONS

There were no Delegation Presentations.

7.2 2019 SIDEWALK MULTI-PURPOSE EQUIPMENT

2019 SIDEWALK
MULTI-PURPOSE
EQUIPMENT

MOTION: 19.05.399. Moved by: DEPUTY REEVE WINSTON DELORME

That Council approve Administration to award Superior Truck Equipment INC. of Calgary AB, the 2019 Sidewalk Multi–Purpose equipment (OP19022), with funds to come from 2019 Operations Department Capital Budget.

CARRIED

MOTION: 19.05.400. Moved by: COUNCILLOR SHAWN ACTON

That Council direct Administration to transfer funding in the amount of \$19,650.00 for the purchase of a Sidewalk Multi-Purpose equipment, from Equipment replacement reserve, to the 2019 Operations Capital Budget.

CARRIED

7.3 2019 TRACTORS TENDER AWARD

2019 TRACTOR
TENDER AWARD

MOTION: 19.05.401. Moved by: DEPUTY REEVE WINSTON DELORME
That Council award the 2019 Tractors Tender (OP19004 and OP19005) and Trade-in to MMD (Martin Deerline) sales of Edmonton, Alberta in the amount of \$231,940.12 less trade ins, with funds to come from Operations Capital Budget.

19.05.401
TABLED

MOTION: 19.05.402. Moved by: COUNCILLOR TOM BURTON
That Council table motion 19.05.401., 2019 Tractor Tender until the later in the meeting.

CARRIED

7.4 2019 LIGHT DUTY TRUCKS

2019 LIGHT DUTY
TRUCKS

MOTION: 19.05.403. Moved by: COUNCILLOR ROXIE RUTT
That Council award Windsor Ford of Grande Prairie, AB the 2019 Light duty trucks Tender in the amount of \$635,929.10 for 12 Vehicles, (OP19002, CC19001, RD19007, ES19001, ES19002, PD19001, AG19001, AG19002, ES19003, OP19017, AG19003, OP190024) with funds to come from 2019 Capital Budget.

CARRIED

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP AREA STRUCTURE PLAN

BYLAW 19-815
SECOND READING
DEFERRED

MOTION: 19.05.404. Moved by: COUNCILLOR LES URNESS
That Council defer Second Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan until the June 24, 2019.

CARRIED

6.3 BYLAW 19-822 RE-DESIGNATE FROM AGRICULTURAL ONE DISTRICT TO AGRICULTURAL TWO DISTRICT

BYLAW 19-822
FIRST READING

MOTION: 19.05.405. Moved by: COUNCILLOR BILL SMITH
That Council give First Reading to Bylaw No. 19-822, to re-designate an 8.10-hectare (20.02-acre) ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SW-28-69-07-W6.

CARRIED

**BYLAW 19-822
PUBLIC HEARING**

MOTION: 19.05.406. Moved by: COUNCILLOR ROXIE RUTT
That Council schedule a Public Hearing for Bylaw No. 19-822, to be held on June 24, 2019, at 10:00 a.m. for the re-designation of an 8.10 hectare (20.02-acre) ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SW-28-69-07-W6.

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.5 FARMLAND ACCESS REQUEST

**FARMLAND ACCESS
REQUEST**

MOTION: 19.05.407. Moved by: DEPUTY REEVE WINSTON DELORME
That Council approve Administration to proceed with the farmland access application to SE 17-67-22 W5 by extending Range Road 224 with funds to come from Block Funding.

CARRIED

7.6 HOME OWNER FLOODING REQUEST

**HOME OWNER
FLOODING
REQUEST**

MOTION: 19.05.408. Moved by: COUNCILLOR SHAWN ACTON
That no action be taken on the request for recovery costs incurred during the 2019 spring runoff.

DEFEATED

MOTION: 19.05.409. Moved by: COUNCILLOR DALE GERVAIS
That Council approve the request for recovery costs to Mr. Robert Fidler on costs incurred during 2019 Spring Runoff in the amount of \$3,250.52 with funds to come from the 2019 Disaster Services Fund.

CARRIED

7.7 SURVEY TECHNOLOGIST

**SURVEY
TECHNOLOGIST**

MOTION: 19.05.410. Moved by: COUNCILLOR TYLER OLSEN
That Council accept the job title change from Survey Technologist to Engineering Design Technologist for information.

CARRIED

7.8 LEGAL FEES

LEGAL FEES

MOTION: 19.05.411. Moved by: COUNCILLOR TOM BURTON
That Council approve payment of invoice 199629 to Mathieu Hryniuk LLP in the amount of \$3,501.57, with funds to come from CAO/Corporate Services Legal Fees.

CARRIED

Reeve Dale Smith recessed the meeting at 11:58 a.m.
Reeve Dale Smith reconvened the meeting at 1:03 p.m.

7.9 BIG HORN GOLDEN AGE CLUB

BIG HORN GOLDEN
AGE CLUB

MOTION: 19.05.412. Moved by: COUNCILLOR DUANE DIDOW
That Council authorize Big Horn Golden Age Club to reallocate the \$10,598.96 surplus 2018 grant funds provided for the winterizing and insulating project to be utilized for the expansion project of the Big Horn Golden Age facility located in Grande Cache, Alberta.

CARRIED

7.10 VALLEYVIEW CEMETERY AGREEMENT

VALLEYVIEW
CEMETERY
AGREEMENT

MOTION: 19.05.413. Moved by: COUNCILLOR TOM BURTON
That Council accept the Valleyview Cemetery Agreement Report for information, as presented.

CARRIED

MOTION: 19.05.414. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to re-negotiate the Valleyview Cemetery Agreement.

CARRIED

7.11 VALLEYVIEW MEMORIAL HALL AGREEMENT

VALLEYVIEW
MEMORIAL HALL
AGREEMENT

MOTION: 19.05.415. Moved by: COUNCILLOR SHAWN ACTON
That Council authorize Administration to enter into a funding agreement with the Town of Valleyview for the operation of the Memorial Hall, located in Valleyview, Alberta.

CARRIED

7.12 JUNE 17, 2019 COMMITTEE OF THE WHOLE CANCELLATION

COMMITTEE OF THE WHOLE CANCELLATION

MOTION: 19.05.416. Moved by: COUNCILLOR ROXIE RUTT
That Council cancel the June 17, 2019 Committee of the Whole Meeting at the Grovedale Public Services Building, Grovedale.

DEFEATED

STRATEGIC PLANNING SESSION

MOTION: 19.05.417. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to arrange the Strategic Planning Session for September 5 & 6, 2019 in Grande Prairie, AB.

CARRIED

19.05.401 LIFTED

MOTION: 19.05.418. Moved by: COUNCILLOR DUANE DIDOW
That Council lift tabled motion 19.05.401., 2019 Tractor Tender Award.

CARRIED

2019 TRACTOR TENDER AWARD

MOTION: 19.05.401. Moved by: DEPUTY REEVE WINSTON DELORME
That Council award the 2019 Tractors Tender (OP19004 and OP19005) and Trade-in to MMD (Martin Deerline) sales of Edmonton, Alberta in the amount of \$231,940.12 less trade ins, with funds to come from Operations Capital Budget. Councillor Bill Smith requested a recorded vote:
For: Councillor Tom Burton
Opposed: Councillor Bill Smith, Councillor Dale Gervais, Councillor Roxie Rutt, Councillor Shawn Acton, Councillor Tyler Olsen, Councillor Les Urness, Councillor Duane Didow, Deputy Reeve Winston Delorme, Reeve Dale Smith

DEFEATED

2019 TRACTOR TENDER

MOTION: 19.05.419. Moved by: COUNCILLOR BILL SMITH
That Council award the 2019 Tractors Tender (OP19004 and OP19005 and Trade-in to Kubota Grande Prairie sales in the amount of 166,000.00 less trade ins, with funds to come from the Operations Capital Budget.

CARRIED

#8 COUNCILLORS BUSINESS & REPORTS

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME updated Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting

May 21, 2019 Committee of the Whole Meeting
Standing Dinner with Senior Leadership Team

WARD 2

COUNCILLOR DALE GERVAIS submitted his update to Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Petroleum Show
Greenview Multiplex Meeting
Geothermal Meeting (Conference Call)
May 21, 2019 Committee of the Whole Meeting

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Regional Waste Management Commission Audit Meeting
May 21, 2019 Committee of the Whole Meeting

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Standing Dinner with the Senior Leadership Team
Municipal Planning Commission Meeting
Valleyview & District Recreation Board Meeting
Greenview Regional Waste Management Commission Audit Meeting
May 21, 2019 Committee of the Whole Meeting
Valleyview & District Library Board Meeting

WARD 5

REEVE DALE SMITH updated Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Standing Dinner with Senior Leadership Team
Municipal Planning Commission Meeting
Pembina Steak Supper
Petroleum Show
Terrapin Meeting (teleconference)
Tri Municipal Industrial Partnership Consultation with Sturgeon Lake Cree Nation
Agriculture Services Board Meeting

ADOPTED

*Minutes of a Regular Council Meeting
M.D. of Greenview No. 16
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May 27, 2019

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;
May 21, 2019 Committee of the Whole Meeting
East Smoky Recreation Board Meeting
Ridgevalley Grad Class Speech

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
May 13, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Grande Prairie Public Library Board Meeting
FCSS Spring Conference
May 21, 2019 Committee of the Whole Meeting
Grande Spirit Foundation Meeting
Peace Library Systems Board Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
May 21, 2019 Committee of the Whole Meeting
Agriculture Services Board Meeting

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Standing Dinner with the Senior Leadership Team
Municipal Planning Commission Meeting
FCSS Conference
May 21, 2019 Committee of the Whole Meeting

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
May 13, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Community Futures West Yellowhead
The River of Death & Discovery Dinosaur Museum Society
May 21, 2019 Committee of the Whole Meeting

MEMBERS
BUSINESS

MOTION: 19.05.420. Moved by: COUNCILLOR TOM BURTON
That Council accept the Members Business for information.

CARRIED

ADOPTED

Minutes of a Regular Council Meeting
M.D. of Greenview No. 16
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May 27, 2019

#9 CORRESPONDENCE

9.0 CORRESPONDENCE

COUNCIL CORRESPONDENCE

MOTION: 19.05.421. Moved by: DEPUTY REEVE WINSTON DELORME
That Council accept the correspondence for information, as presented.

CARRIED

Councillor Roxie Rutt vacated the meeting at 2:27 p.m.

#10 CLOSED MEETING

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.05.422. Moved by: COUNCILLOR TOM BURTON
That the meeting go to Closed Session, at 2:28 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 PRIVILEGED INFORMATION

(FOIPP; Section 27)

OPEN SESSION

MOTION: 19.05.423. Moved by: COUNCILLOR DALE GERVAIS
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:37 p.m.


CARRIED

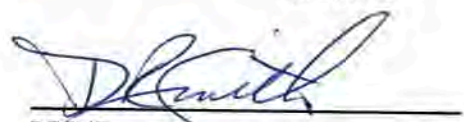
11.0 ADJOURNMENT

#11 ADJOURNMENT

MOTION: 19.05.424. Moved by: COUNCILLOR BILL SMITH
That this Regular Council meeting adjourn at 2:38 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE

APPENDIX K



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COMMITTEE OF THE WHOLE MEETING AGENDA

Monday, June 17, 2019

10:00 AM

Grovedale Public Service Building
Grovedale, AB

- | | | | |
|----|--------------------|---|----|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | MINUTES | 3.1 Committee of the Whole Meeting minutes held May 21, 2019 – to be adopted. | 2 |
| | | 3.2 Business Arising from the Minutes | |
| #4 | DELEGATION | 10:15 a.m. 4.1 Tri-Municipal Industrial Partnership Presentation | 5 |
| | | 4.2 Assessment Services Branch – 2019 Linear Assessment Presentation | 39 |
| | | 4.3 Nitehawk Road Maintenance | 70 |
| | | 4.4 Multiplex Road Access Options | 92 |
| #5 | OLD BUSINESS | | |
| #6 | NEW BUSINESS | 6.1 Action List | 94 |
| #7 | CLOSED SESSION | 7.1 Disclosure Harmful to Personal Privacy
<i>(FOIPP; Section 17)</i> | |
| | | 7.2 Disclosure Harmful to Economic and Other Interests of a Public Body
<i>(FOIPP; Section 25)</i> | |
| #8 | ADJOURNMENT | | |



SUBJECT: **Tri-Municipal Industrial Partnership Update**
SUBMISSION TO: COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 17, 2019 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accept the presentation from PTAG regarding the Tri-Municipal Industrial Partnership for information, as presented.

BACKGROUND/PROPOSAL:

The Tri-Municipal Industrial Partnership (TMIP) is a collaboration between Greenview, the County of Grande Prairie and the City of Grande Prairie to establish a heavy industrial district. The Greenview concept began in 2016 and the first meeting commenced in February of 2017. Administration with direction from the Committee worked toward proof of concept, project viability and the undertaking of activities to move towards the formal establishment of the project, with the goal of site preparation and finding potential tenants for the project.

Currently, five (5) out of the ten (10) Greenview Council members are assigned to the TMIP Committee. Administration thought it would be beneficial for Jason Petrunia, the contracted Project Manager, to provide an update to all of Council on the completion of the initial studies into the viability of the project. Jason will also provide a brief overview on the next steps to create a separate corporate entity for the management and promotion of the TMIP project.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that all Council will have a current understanding of the TMIP project, its potential economic and infrastructure benefits for Greenview and the region, as well as knowledge of the required steps and timeline for completion of the project.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to approve, amend or deny the requested motion.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Presentation Materials Provided by PTAG



Tri-Municipal Industrial Partnership

Industrial Area Structure Plan

Council Information Session
June 17, 2019

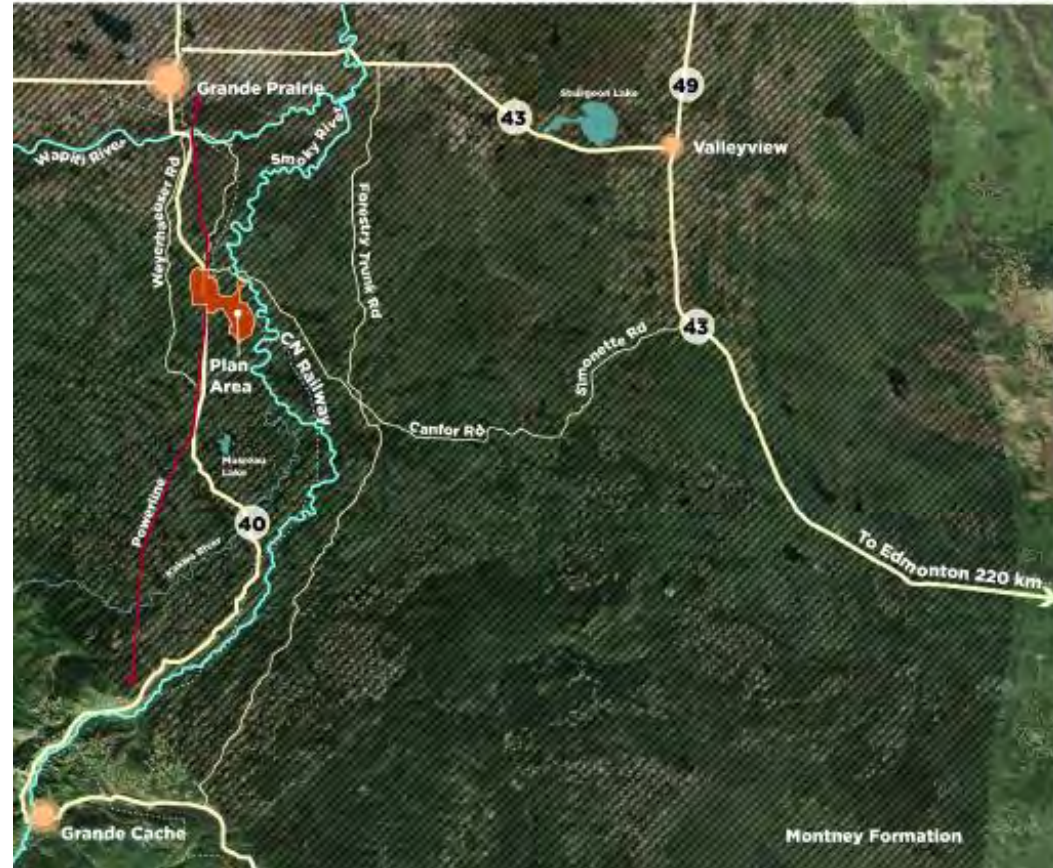
Project Introduction

TMIP Introduction

Partnership:

- Municipal District of Greenview
- County of Grande Prairie
- City of Grande Prairie

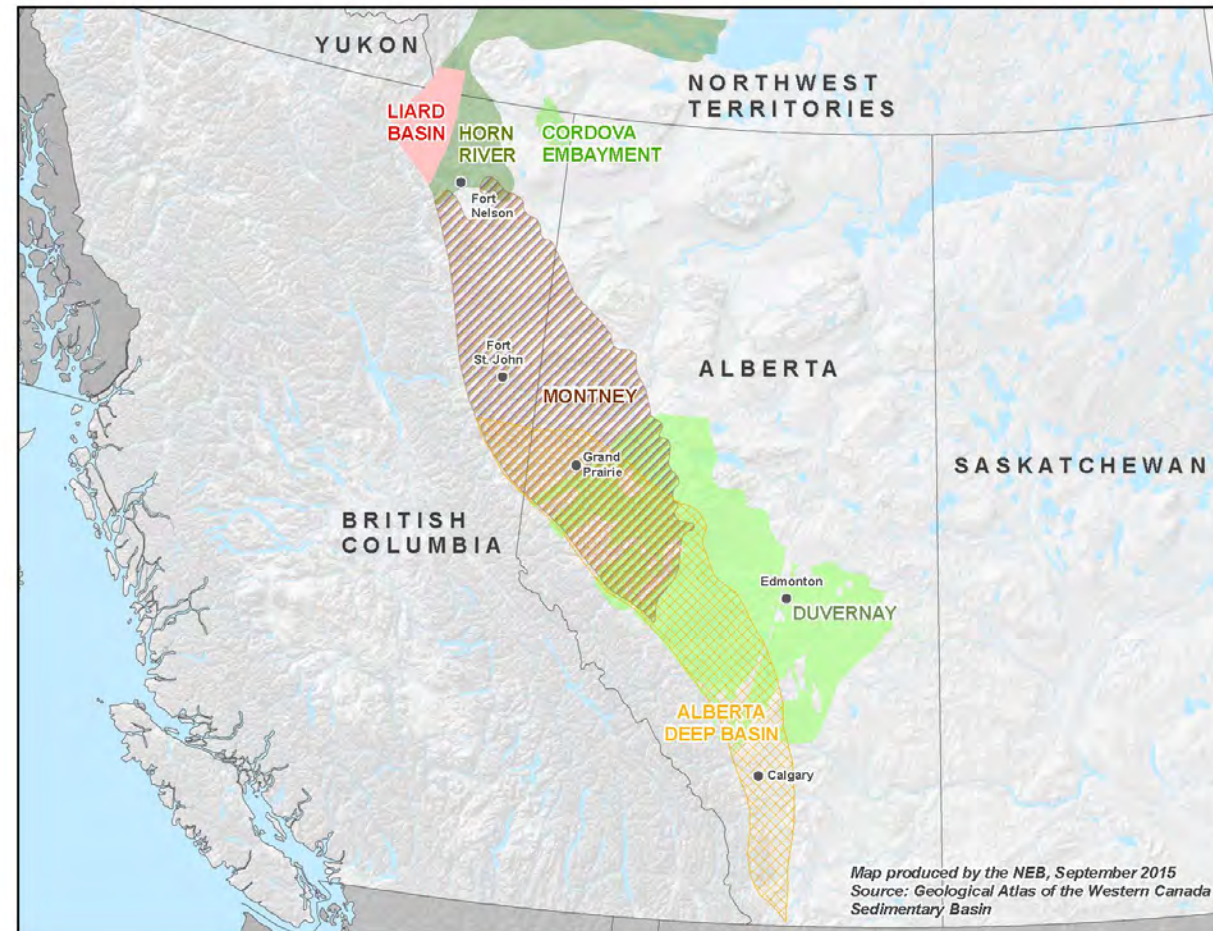
Purpose is to explore opportunities to develop a world-class heavy eco-industrial district.



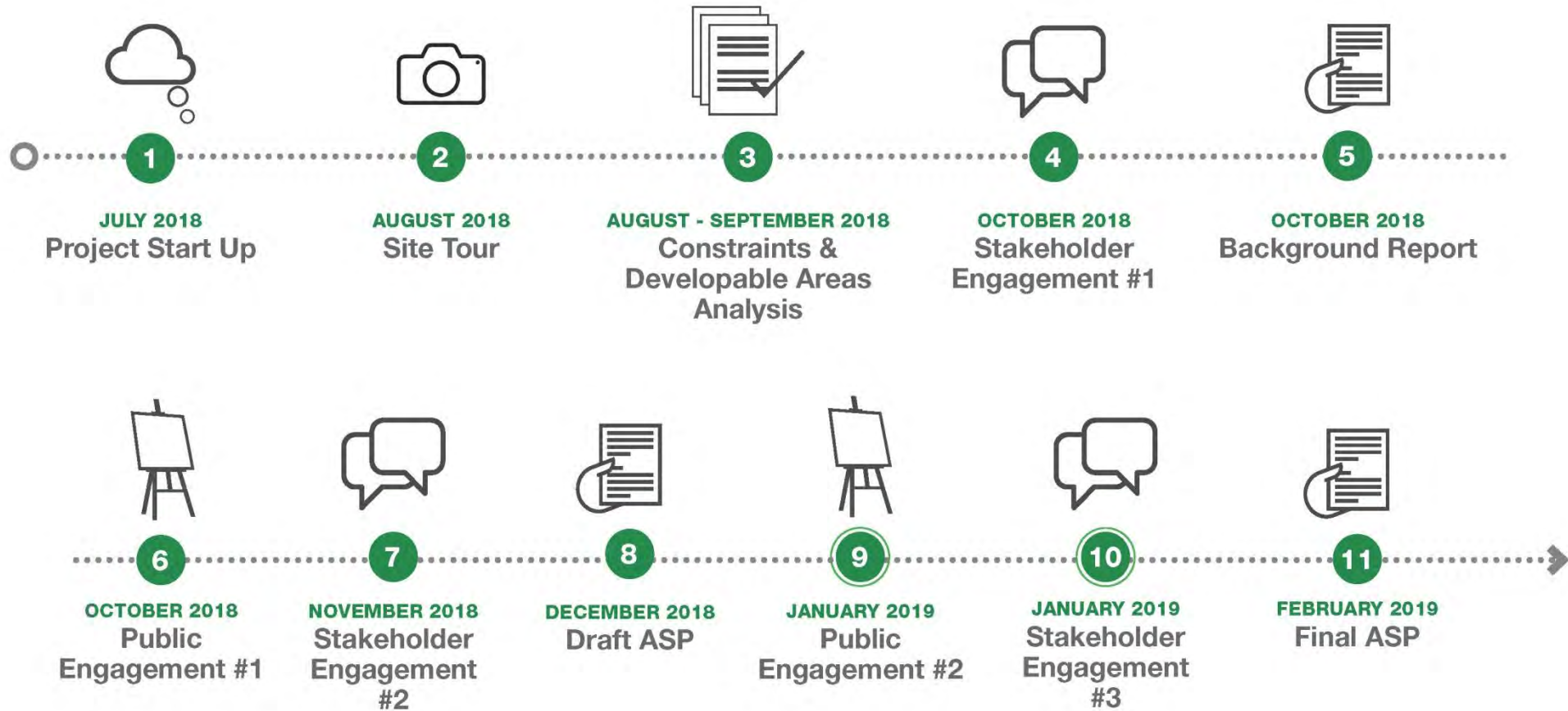
Located in Greenview, south of Grande Prairie, in an area of approximately 77km²

TMIP Aims & Objectives?

- ✓ Chart a course for the development of a world class heavy eco-industrial district
- ✓ Showcase the region's untapped potential by paving the way for services and infrastructure where heavy industry is interested in investing
- ✓ Support the creation of long-term employment growth and opportunities for residents, communities and indigenous people
- ✓ Create an ordered pattern of development that integrates industry, nature, and people



ASP Timeline



ASP Vision Statement

“ Built on a framework of regional partnerships, further expanding the District's efficient use of the region's potential as a global energy hub and eco-industrial district that attracts international investment and showcases innovation, value-added processing, and supporting infrastructure.

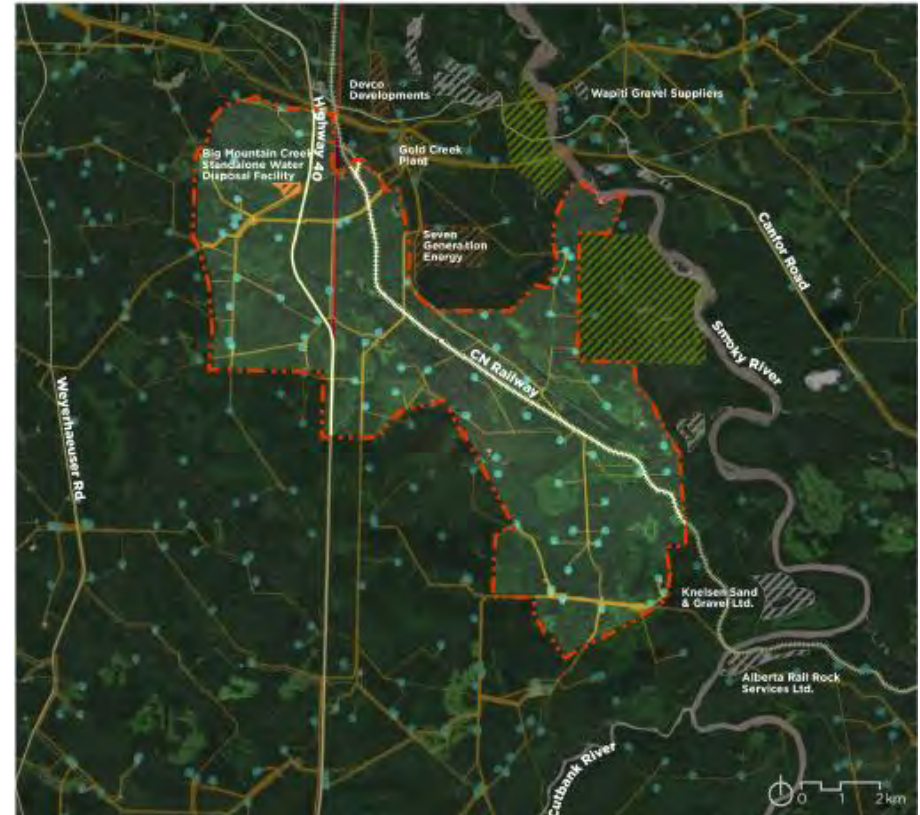
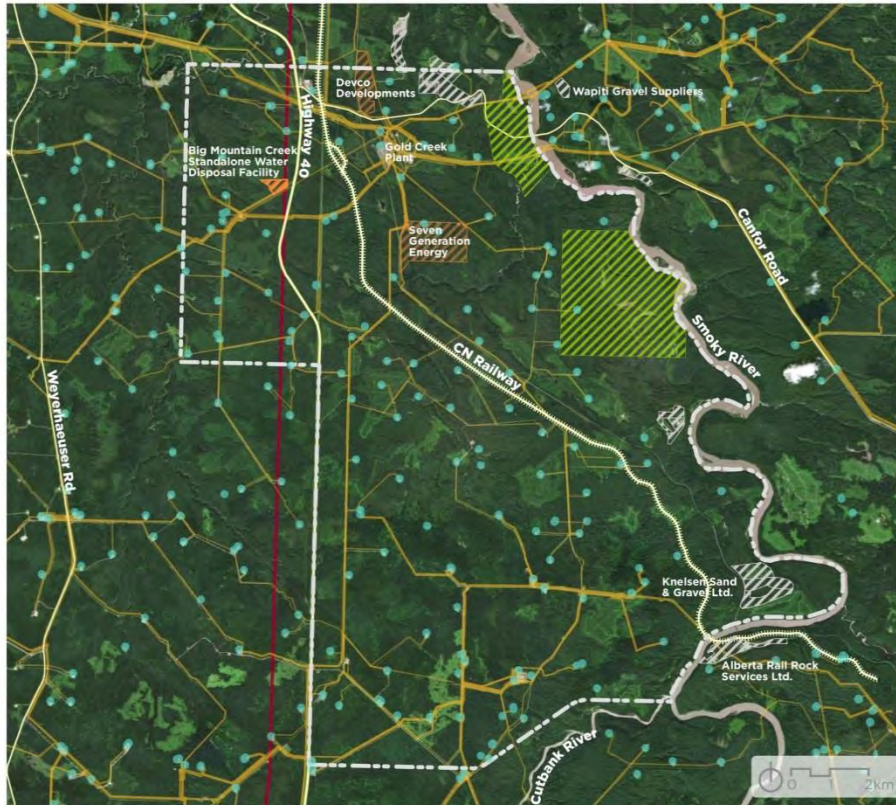
By incorporating the principles of industrial ecology, the District balances environmental, economic, and social considerations to become a world-class heavy eco-industrial district. ”

ASP Principles

- ✓ **SUSTAINABILITY:** Provide an ordered pattern of development that is compact, well connected, and flexible to accommodate the needs of industry while managing environmental, economic, and social impacts in the region
- ✓ **EFFICIENCY:** Plan, design, and build with ease of business operations, inter-business cooperation, sharing of resources, and reduction of waste disposal in mind
- ✓ **CONNECTIVITY:** Strive for the efficient and safe movement of people, goods, and information between businesses, communities, the region, and beyond while mitigating potential traffic impacts
- ✓ **COMPATIBILITY:** Locate land uses and facilities to maximize opportunities for exchanging material wastes, energy, water, and information
- ✓ **INNOVATION:** Promote, attract, and retain industrial investors that are leaders in eco-industrial activities, gas processing, and product innovation
- ✓ **CONSERVATION:** Identify opportunities and implement innovative practices for managing impacts, including water and habitat conservation

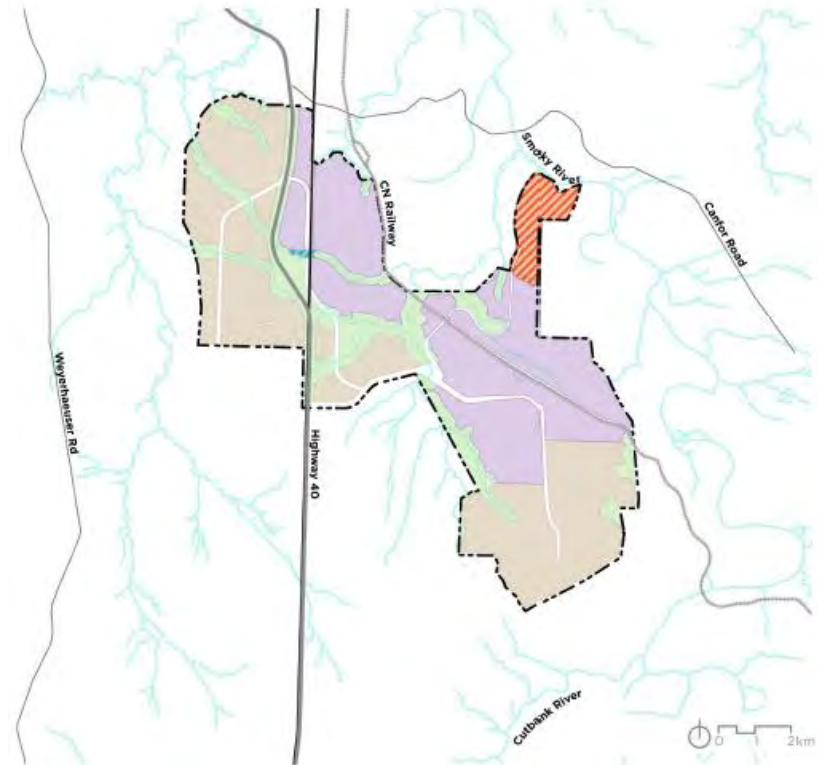
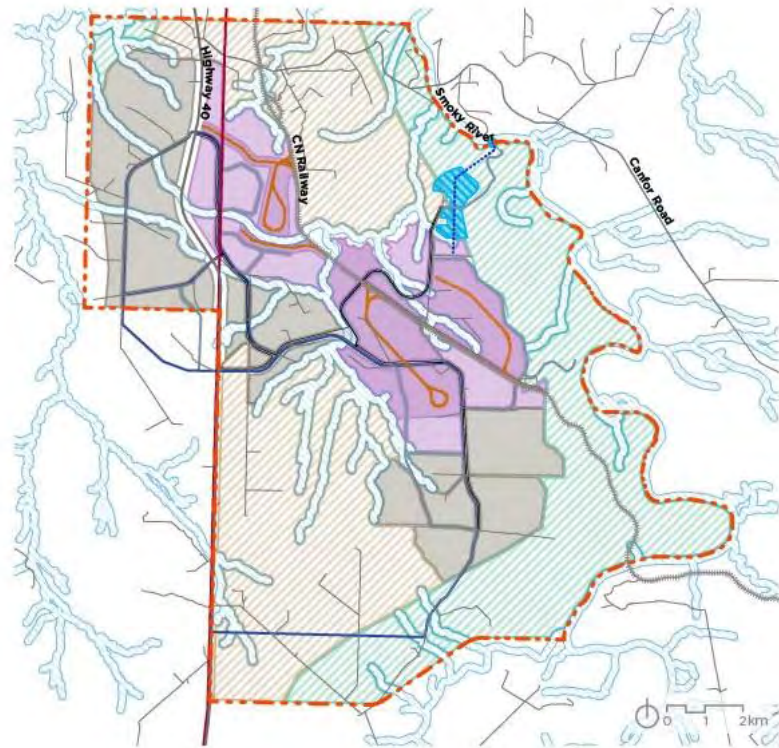
Land Use Plan

ASP STUDY



The plan area boundary was refined to capture only the lands best suited for development

ASP STUDY

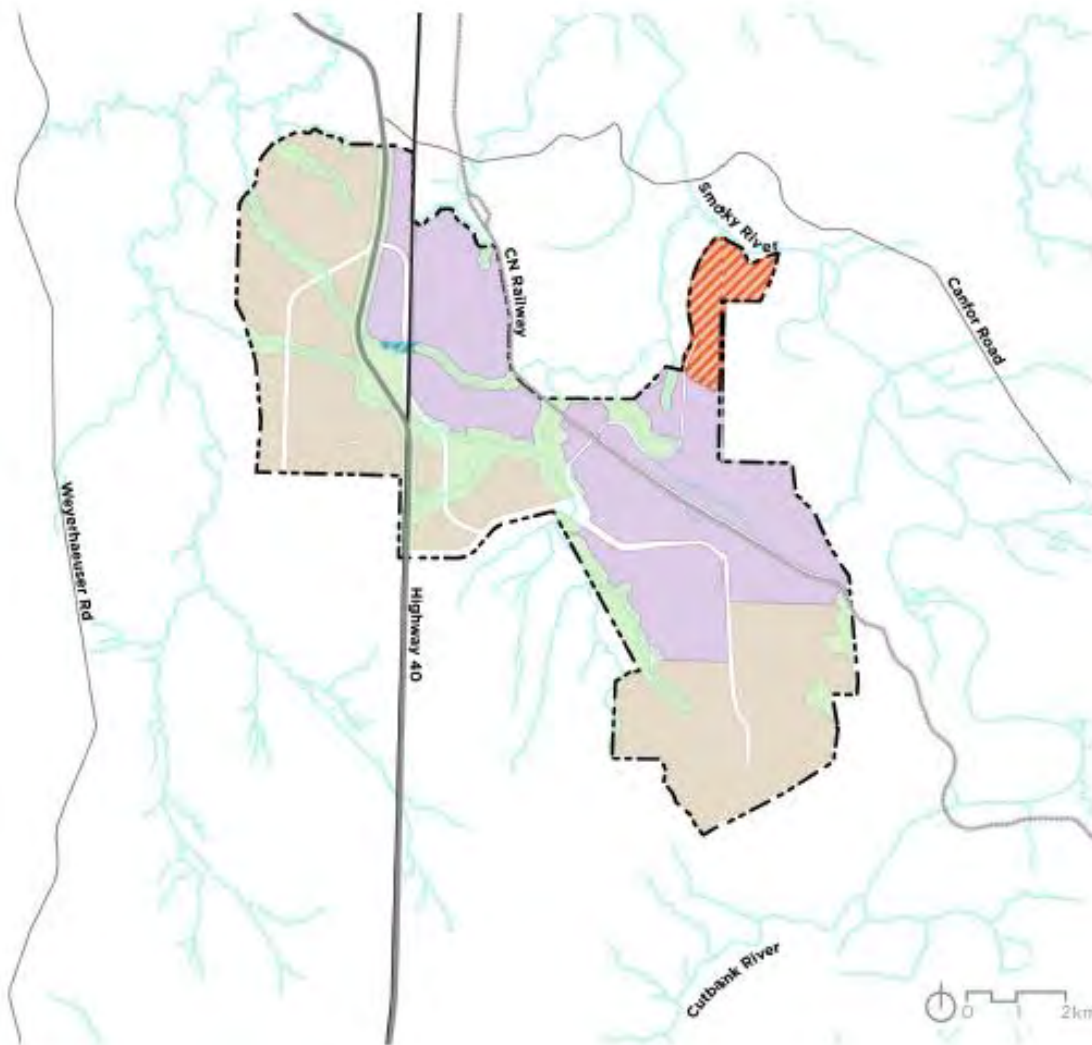


100 metre setbacks applied from top-of-bank of watercourses (200m from Smoky River)

Conservation and Crown Land Policy Area have been excluded from the Plan

DRAFT Land Use Plan

- Plan Area
- Powerline
- Watercourse
- Heavy Industrial -Rail Oriented
- Heavy Industrial -General
- Natural Areas
- Proposed Natural Area Connection
- Utility Area

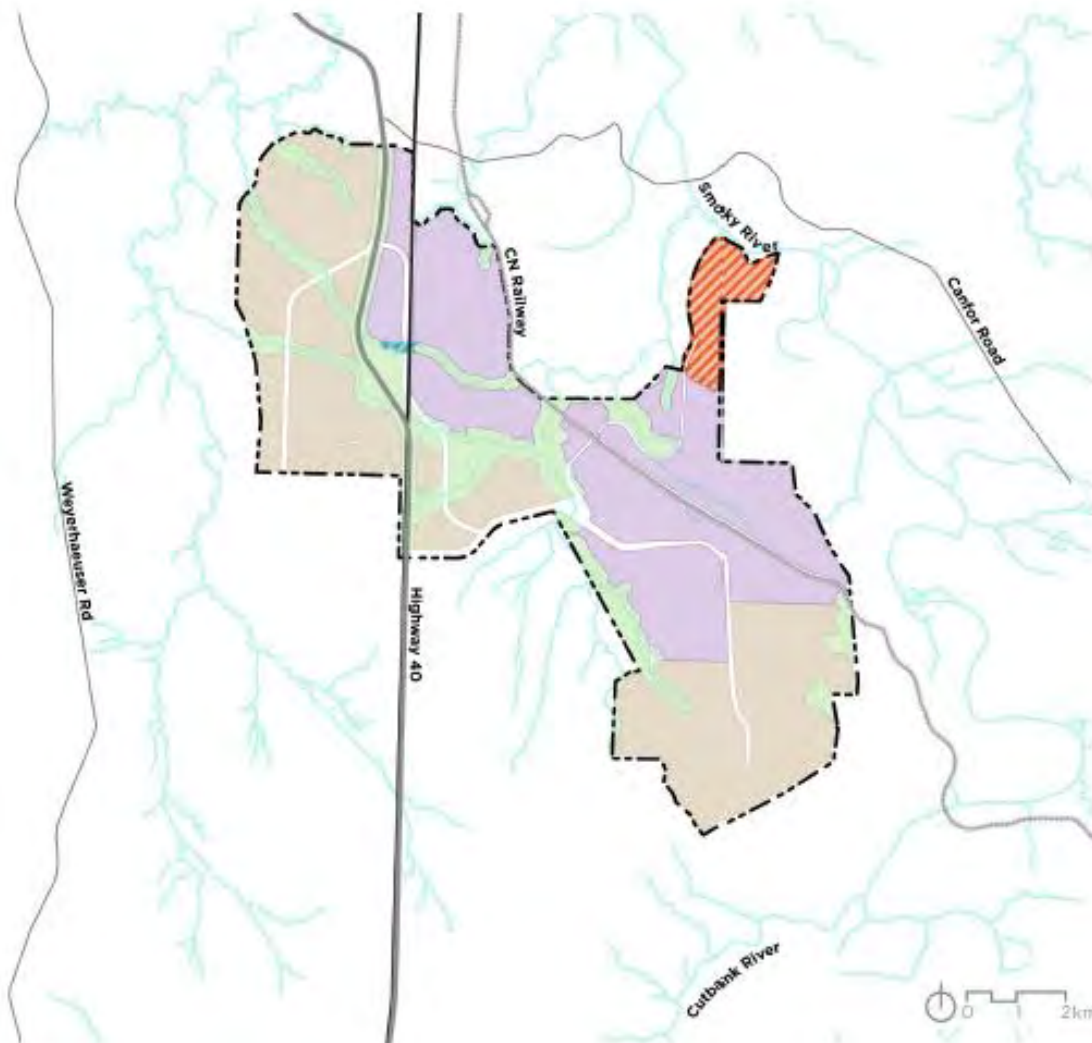


Heavy Industrial - General

Provides direction for the following:

- Ensuring development is environmentally sound, culturally sensitive, and economically efficient
- Accommodating industry that does not rely on rail access
- Discouraging uses that are contradictory to the intent of the Plan
- Continuing to support agricultural uses

DRAFT Land Use Plan



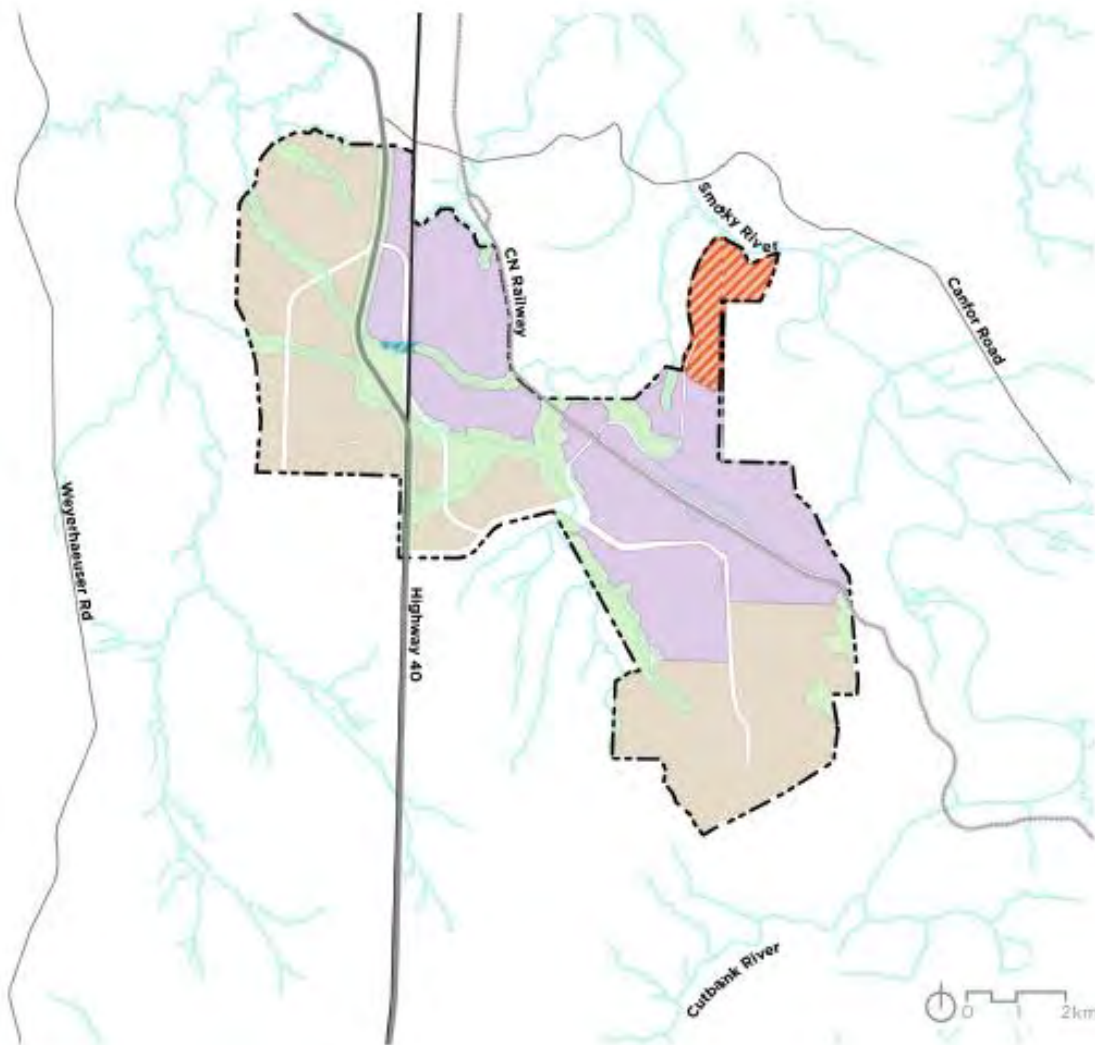
Heavy Industrial – Rail-Oriented

Provides direction for the following:

- Maximizing rail access
- Identifying potential rail extensions
- Discouraging development patterns that interfere with rail service
- Encouraging a central storage and distribution facility

DRAFT Land Use Plan

- Plan Area
- Powerline
- Watercourse
- Heavy Industrial -Rail Oriented
- Heavy Industrial -General
- Natural Areas
- Proposed Natural Area Connection
- Utility Area



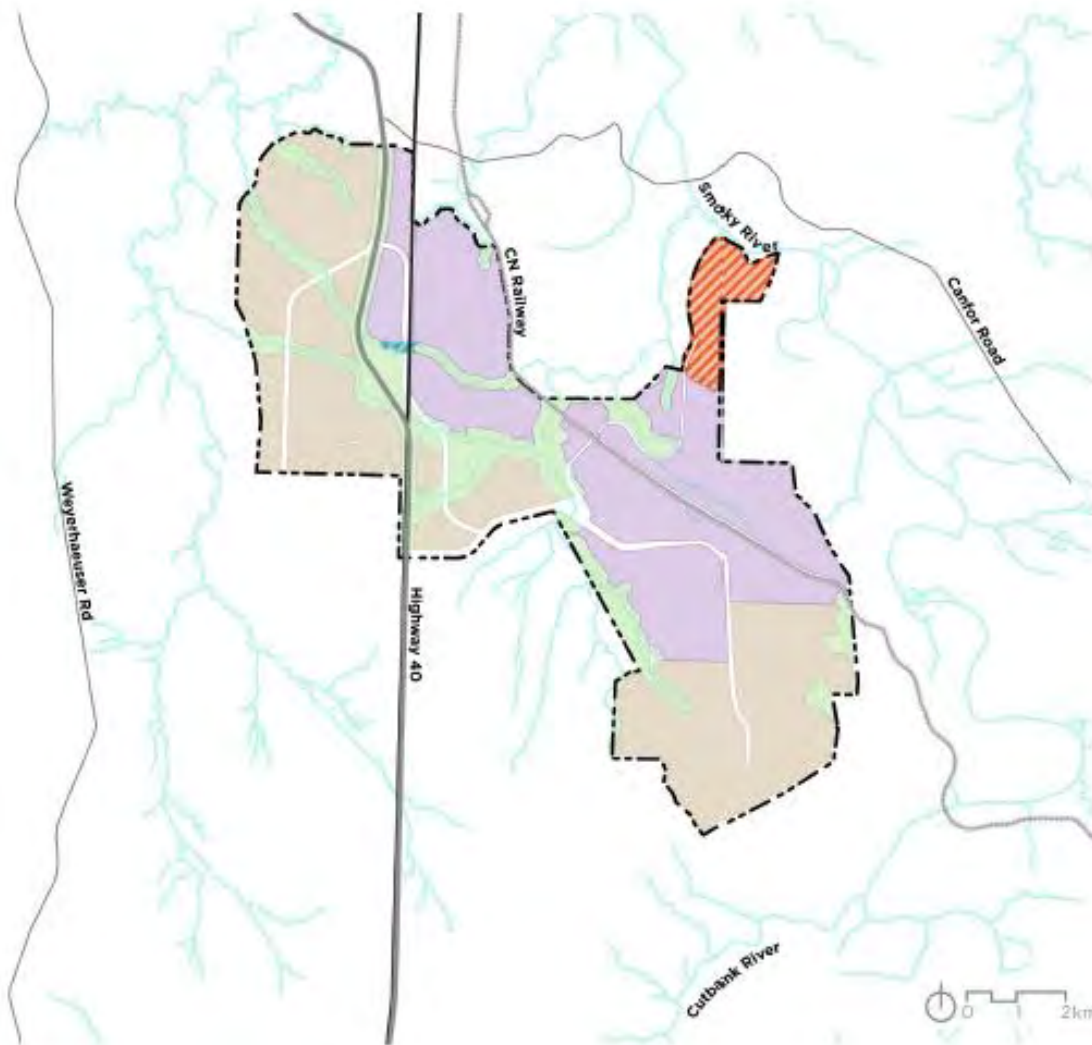
Utility Area

Provides direction for the following:

- Accommodating water storage and related infrastructure
- Providing river access for water infrastructure
- Establishing setbacks from the river valley

DRAFT Land Use Plan

- Plan Area
- Powerline
- Watercourse
- Heavy Industrial -Rail Oriented
- Heavy Industrial -General
- Natural Areas
- Proposed Natural Area Connection
- Utility Area



Natural Areas

Provides direction for the following:

- Maintaining an ecological network
- Establishing setbacks from most watercourses
- Establishing setbacks from Highway 40

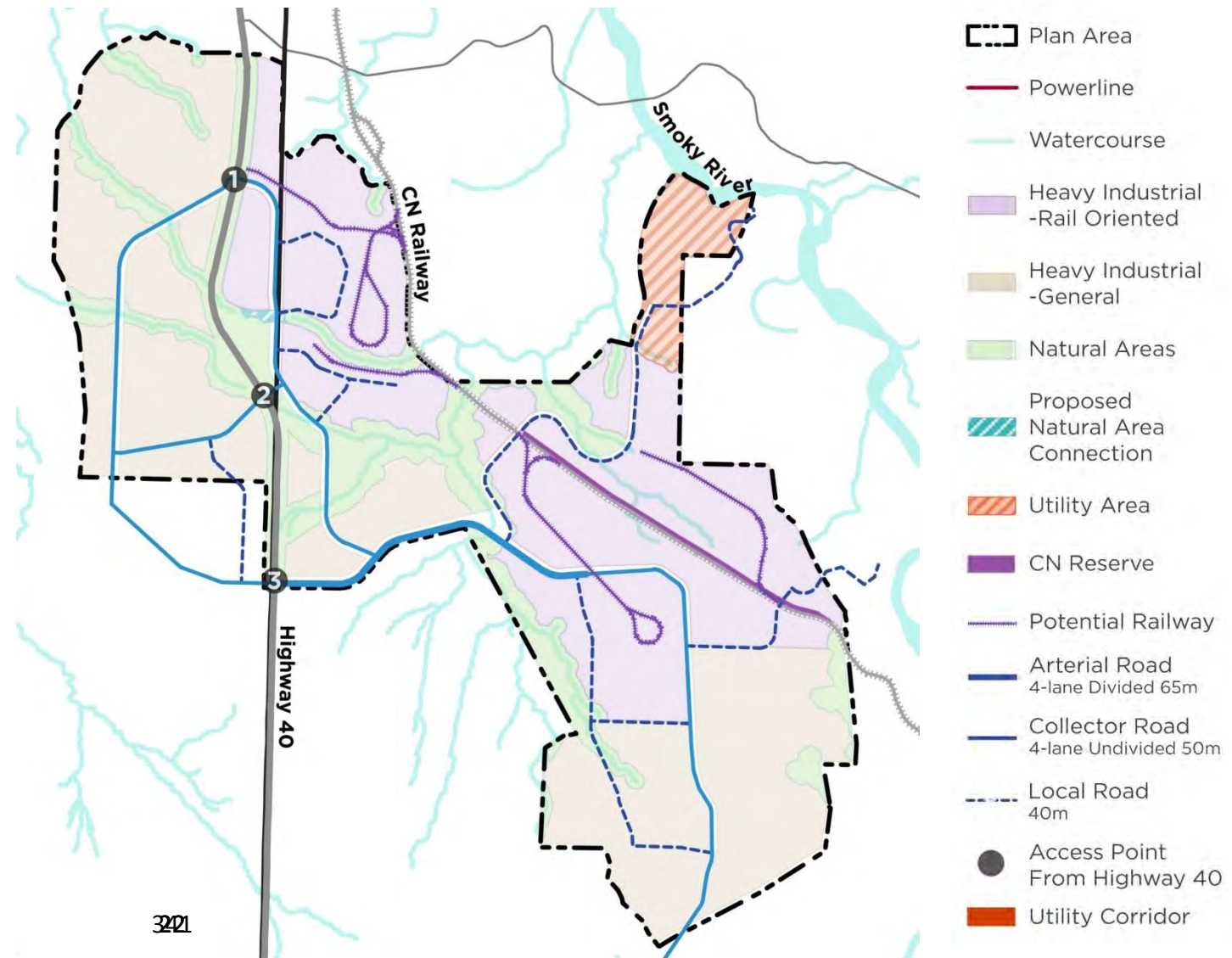
Draft Transportation and Infrastructure Plan

DRAFT Transportation & Infrastructure Plan

Transportation

Provides direction for the following:

- Providing space for CN expansion
- Establishing potential rail extensions
- Developing a safe and efficient road network
- Minimizing creek crossings
- Limiting access points from Hwy 40
- Reducing reliance on single-occupancy vehicles

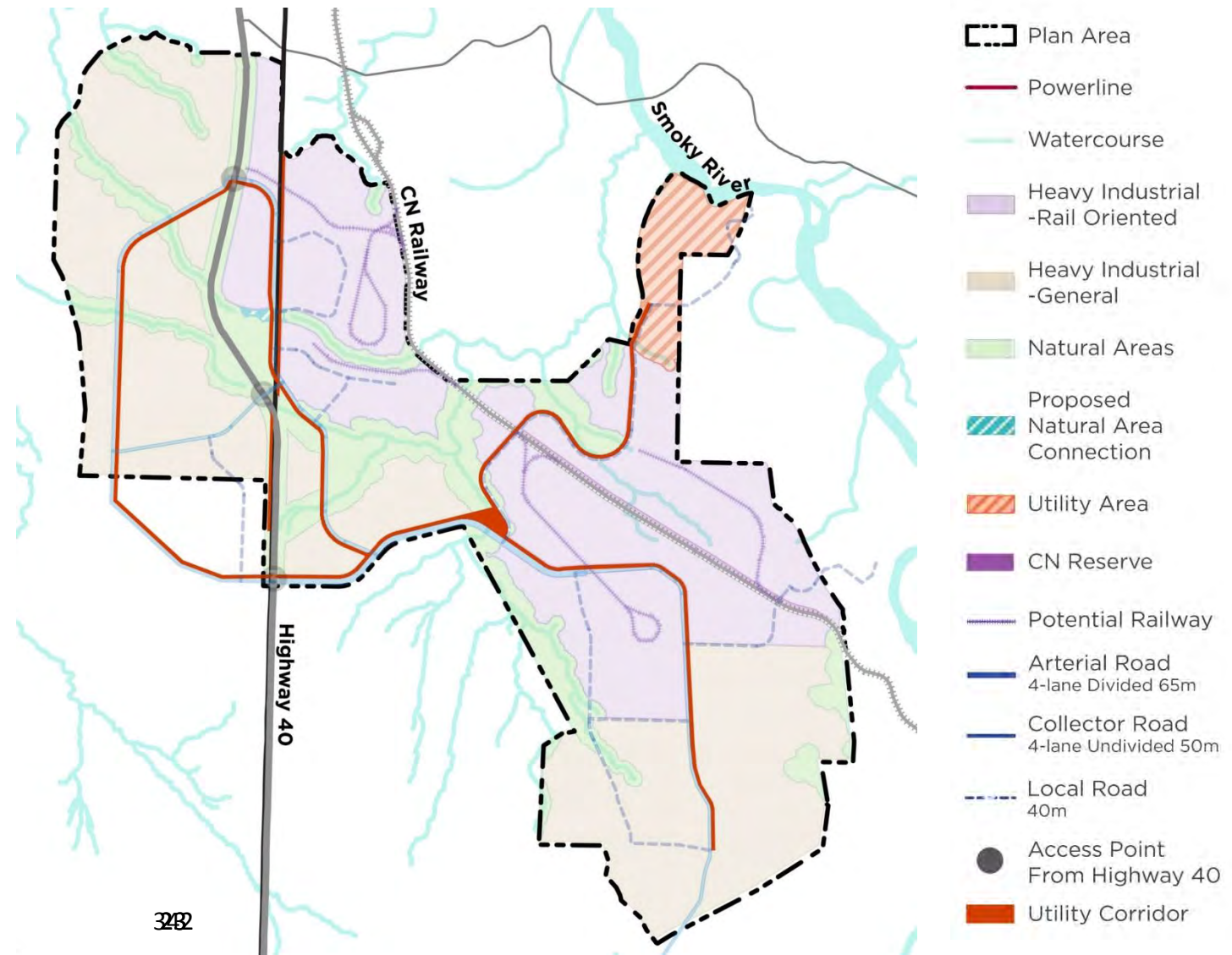


DRAFT Transportation & Infrastructure Plan

Utilities and Servicing

Provides direction for the following:

- Efficiently distributing utilities
- Protecting utility corridors
- Implementing eco-industrial principles

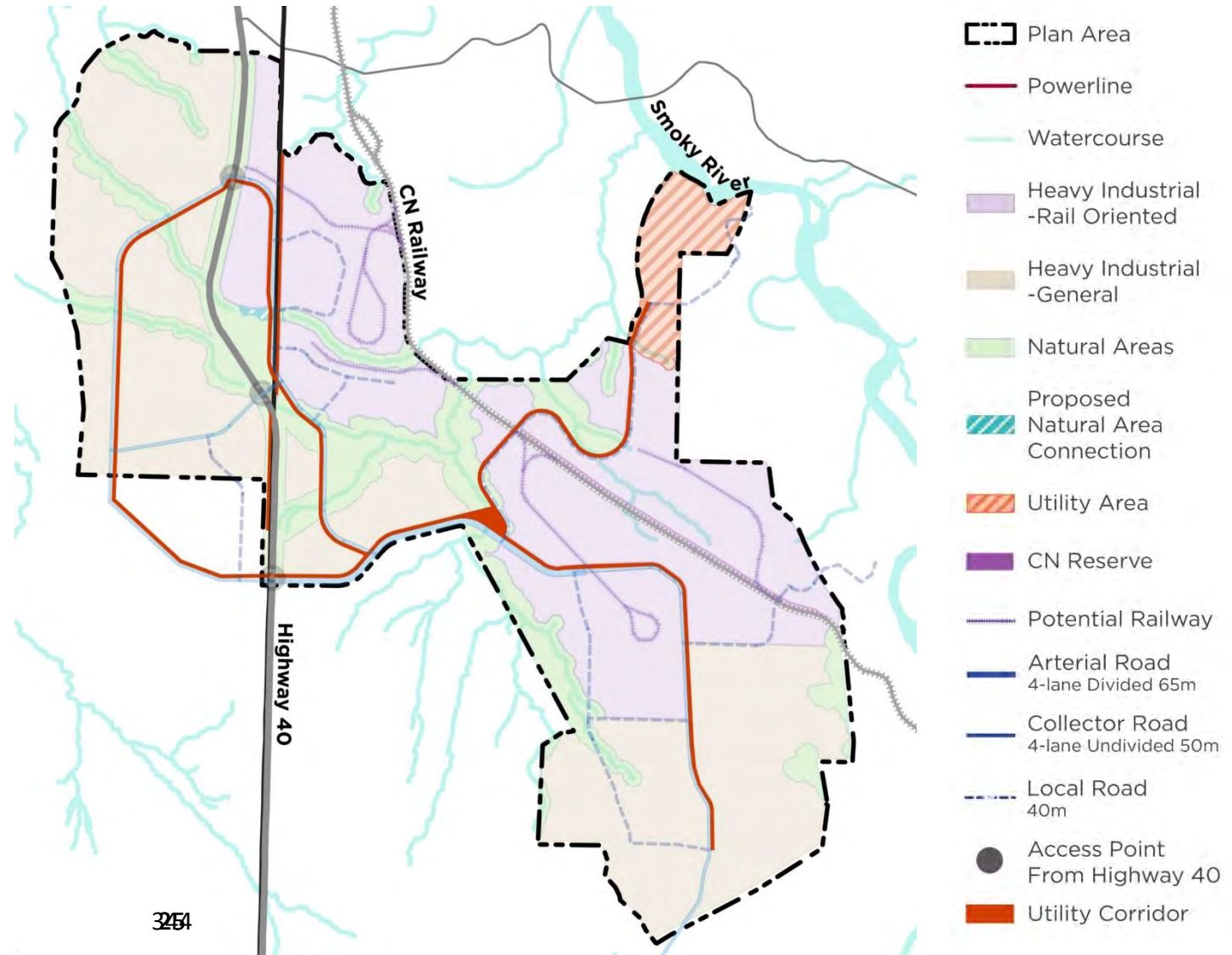


Sustainability, Environmental and Historical Resource Protection

Sustainability

Provides direction for the following:

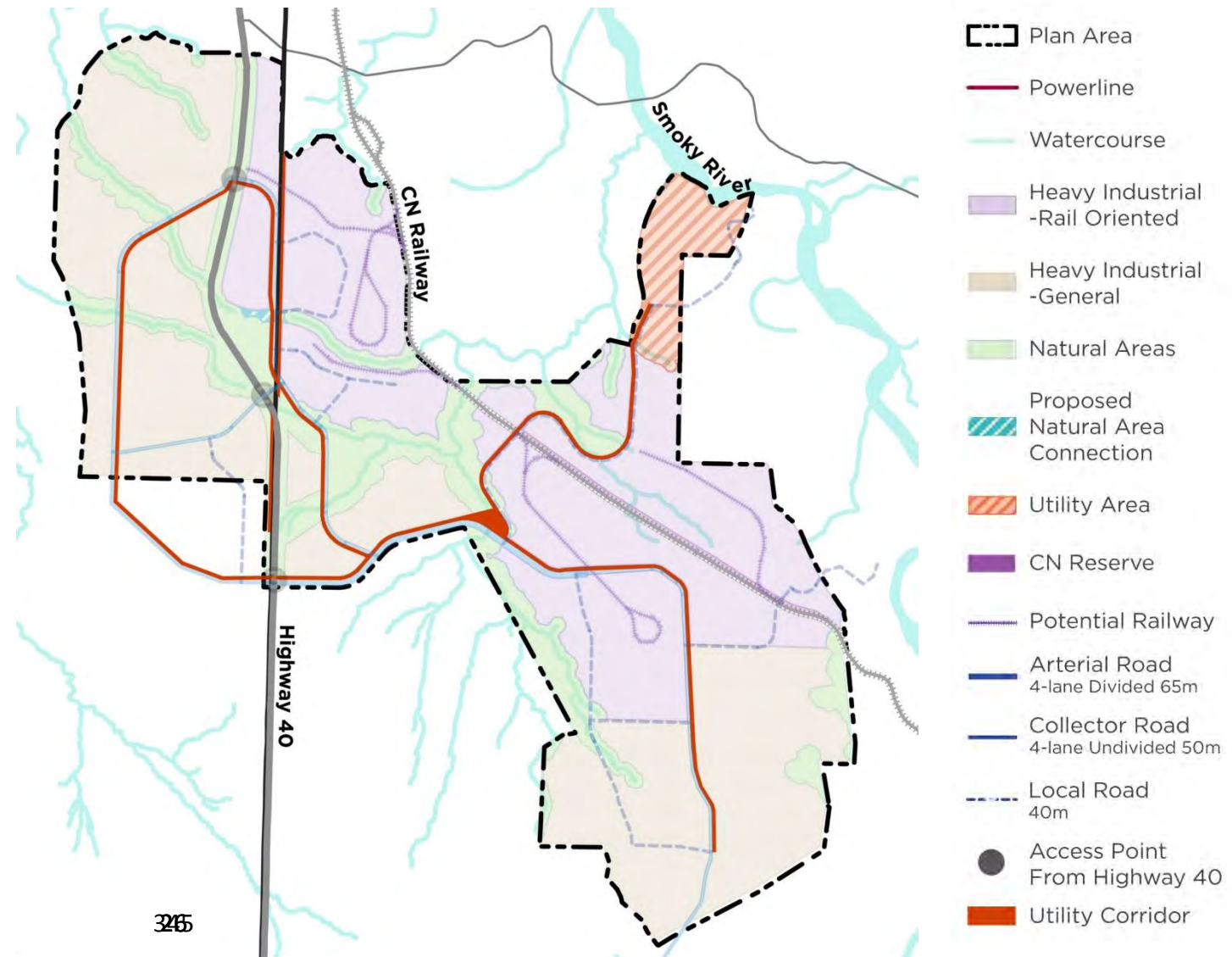
- Sharing utilities and infrastructure
- Incentivizing Transportation Demand Management measures



Environmental & Historical Resource Protection

Provides direction for the following:

- Protecting natural assets
- Mitigating negative impacts to water quality, flow, and supply
- Accommodating wildlife movement and environmental stewardship
- Reducing interference with areas of historical significance



Implementation

Implementation

Implementation Items

- Development Staging
- Provincial Approvals Processes and Review of Applications
- Disposition of Crown Land
- Consultation
- Water Diversion License

Recommended Plans and Studies

- Capital Plan
- Monitoring and Communications Strategy
- Transportation Impact Assessment
- Easement Management Plan
- Emergency Services
- Upper Peace Regional Plan

Consultation and Engagement

Engagement and Consultation Activities

- **PSEP:**

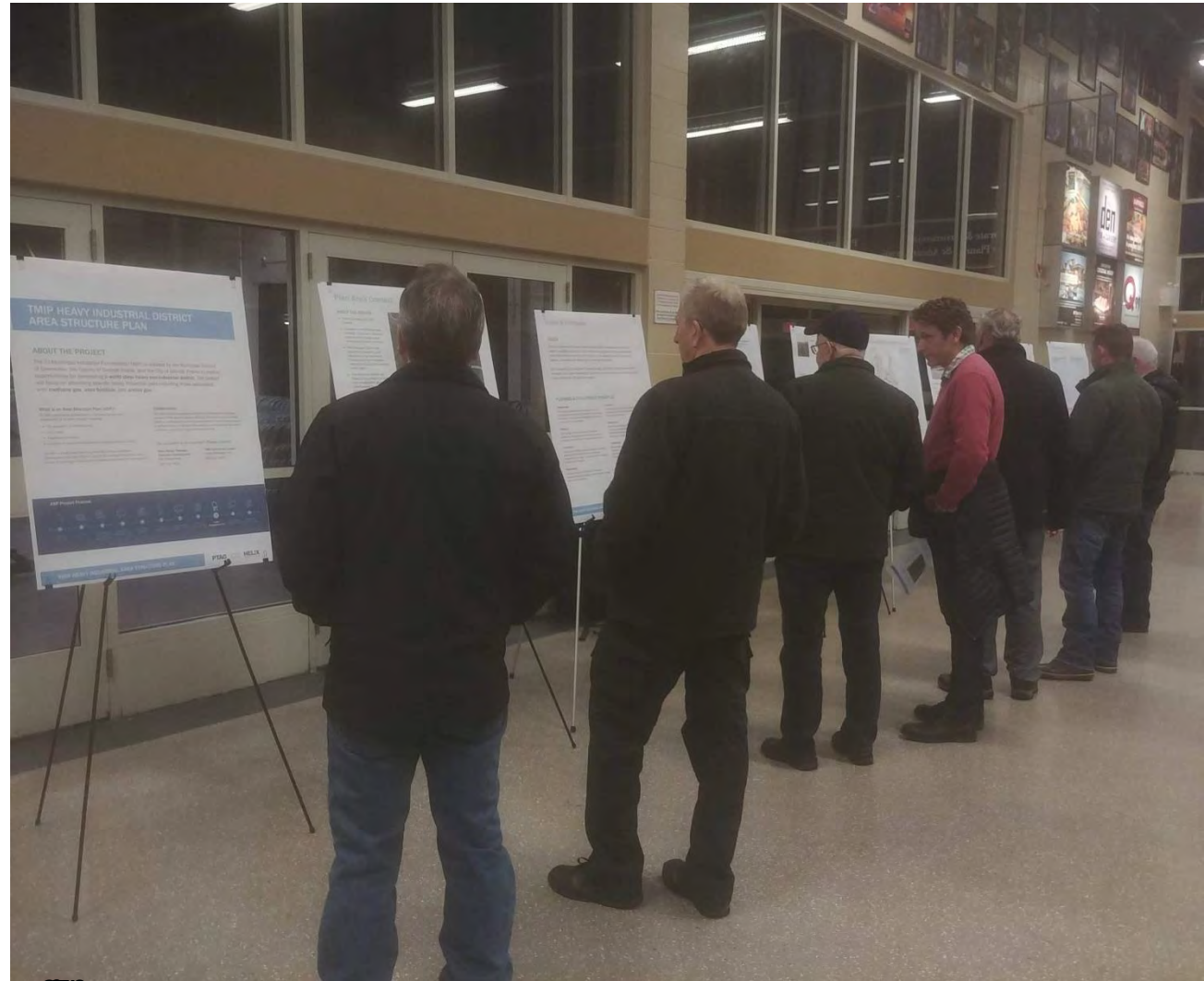
- Soft Launch of TMIP (web and media content) in July 2018
- Five Public Engagement Events
- Three Stakeholder Working Group Sessions
- Three Technical Advisory Committee Meetings (Government of Alberta)
- Three FN one on one meetings
- Response to Information Requests and Disclosure of Materials

- **FNCP:**

- Duty to Consult Requirements for ASP largely fulfilled
- Eight individual meetings with FN and Metis groups
- Multitude of calls and follow up on information requests
- ASP summary and translation (March)

Engagement Findings

- Support for economic development in the region
- Support for industrial activity in the region
- Loss of Traditional Territory
- Increasing traffic on Highway 40
- Risks arising from rail traffic & hazardous cargo
- Depletion of regional water levels and a lack of regulation
- Impact to Grazing Lease areas
- Safety and access to plan area



Indigenous Concerns

Concern	Area Structure Plan Mitigation	Future Discussions
Loss of Traditional Territory and Traditional Uses	<p>Reduction of ASP Study Area from 30,000 ha to 7,550 ha Plan Area.</p> <p>Reduces interference with traditional use sites by protecting the banks of the Smoky River and other watercourses.</p>	<p>Public Land Sale consultations (Province).</p> <p>Partnership agreements and MOUs (TMIP).</p>
Adverse Impacts to the Environment and Wildlife, Hunting, and Harvesting	<p>Addresses inoperable slopes, watercourse buffers, and avoids wildlife resource values.</p> <p>Monitoring and Communications Strategy</p>	<p>Public Land Sale consultations (Province).</p> <p>Environmental Assessment consultations (Developers).</p> <p>Partnership agreements and MOUs (TMIP + Industry).</p>
Water Supply, Quality, and Flow	<p>Protection of watercourses.</p> <p>Developers must minimize or mitigate any negative impacts to water quality, flow, and supply.</p> <p>Monitoring and Communications Strategy</p>	<p>Water Diversion License consultations (TMIP).</p> <p>Partnership agreements and MOUs (TMIP + Industry).</p>

Indigenous Concerns

Concern	Area Structure Plan Mitigation	Future Discussions
Emergency Services	Regional emergency access will be facilitated by Highway 40, the Forestry Trunk Road, the Weyerhaeuser Road, and the Canfor Road.	Environmental Assessment consultations (Developers). Partnership agreements and MOUs (TMIP + Industry).
Highway Traffic & Overcrowding of Roads within the District Rail Transportation	The intention of the ASP is to direct industrial traffic to Highway 40. Accommodates sufficient space to twin Highway 40. 4 access points along highway 40. Additional access points are not permitted. Land for rail sidings within the ASP boundary.	Environmental Assessment consultations (Developers). Partnership agreements and MOUs (TMIP + Industry).
Air Quality / Cumulative Impacts	Monitoring and Communications Strategy	Environmental Assessment consultations (Developers). Partnership agreements and MOUs (TMIP).

Public and Stakeholder Engagement

Stakeholder Working Group

The third meeting of the Stakeholder Working Group was held in Grande Prairie on Wednesday, January 30. The following communities and organizations were represented:

- Municipal District of Greenview
- Sturgeon Lake Cree Nation
- Sucker Creek First Nation
- Aseniwuch Winewak Nation of Canada
- Grande Prairie & District Chamber of Commerce
- ATB Financial
- CN
- ATCO
- Devco Developments
- Nauticol
- Weyerhaeuser
- Pembina Pipeline
- Aquaterra

Public and Stakeholder Engagement

Recent Events

Planners in Public Spaces Event # 1
January 29, 2019
Prairie Mall Shopping Centre, Centre Court



Planners in Public Spaces Event # 2
January 29, 2019
Revolution Place, Grande Prairie Storm v.
Whitecourt Wolverines



Public Open House # 2
January 30, 2019
Grovedale



Project Next Steps

Next Steps

- 2nd and 3rd Reading of the ASP (June 24, 2019)
- Economic Study
- TMIP Entity Formation
- Regional Opportunities Report
- Water Diversion License Application
- Marketing Plan
- Ongoing Consultation and Engagement



Thank-you

APPENDIX L



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday June 24, 2019

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.0 Special Council Meeting minutes held Thursday, June 6, 2019 to be adopted.	4
		3.1 Regular Council Meeting minutes held Monday, June 10, 2019 to be adopted.	6
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 19-822 Re-Designate from Agriculture One District to Agriculture Two District	17
		4.2 Bylaw 19-823 Big Lakes County and Municipal District of Greenview No. 16 Intermunicipal Development Plan	23
		4.3 Bylaw 19-815 Tri Municipal Industrial Partnership Area Structure Plan	42
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 19-822 Re-Designate from Agriculture One District to Agriculture Two District	43
		6.2 Bylaw 19-823 Big Lakes County and Municipal District of Greenview No. 16 Intermunicipal Development Plan	56
		6.3 Bylaw 19-815 Tri- Municipal Industrial Partnership Area Structure Plan	78

	6.4 Bylaw 19-816 Schedules of Fees	86
#7 BUSINESS	7.1 2019 Wheel Loader	156
	7.2 Service Truck Body and Tools	160
	7.3 2019 Water Truck / Street Flusher	164
	7.4 2019 Telescopic Articulating Bucket Truck	169
	7.5 Dedication of Funds – Clay Shoot 2019	173
	7.6 Grande Cache Golf & Country Club – Grant Request	176
	7.7 RMA Resolution Utility Distribution Rates in Rural and Northern Communities and Public Facilities	189
	7.8 RMA Resolution AER Setback Referrals for Development near Sour Gas Facilities	195
	7.9 Policy 6318 Private Land Herbicide Applications Policy Revision	199
	7.10 Policy 6316 Pest Control	207
	7.11 Policy 6319 Pest Surveillance and Reporting	216
	7.12 Policy 6317 Spray Exemption Policy Revision	220
	7.13 Policy 6315 Farm Family Awards Policy Revision	226
	7.14 Tax Recovery – Public Sale of Land	230
	7.15 Tax Recovery – Public Sale of Land	251
	7.16 AEII Hospital Foundation – Grant Request	270
	7.17 Grande Cache Fitness Centre – Project Manager Tender Results	281
	7.18 2019 Scholarship Requests	329
	7.19 Valleyview Enhancement Society Letter of Support	340
	7.20 Valleyview & District Recreation Board Appointment	343

#8	MEMBERS BUSINESS REPORTS	Ward 3 Councillor Les Urness	347
		Ward 4 Councillor Shawn Acton	348
		Ward 5 Reeve Dale Smith	349
		Ward 6 Councillor Tom Burton	350
		Division 9 Councillor Duane Didow	351
#9	CORRESPONDENCE	<ul style="list-style-type: none"> • RMA Correspondence • FCM Correspondence • Grande Prairie Chambers Correspondence • Peace Library System 2018 Annual Report 	
#10	CLOSED SESSION	10.1 Confidential Evaluations <i>(FOIPP; Section 19)</i>	
#11	ADJOURNMENT		



May 27, 2019
Bylaw No. 19-815 Public Hearing
Tri-Municipal Industrial Partnership Area Structure Plan
Background Information

PROPOSAL

The first reading of the original Area Structure Plan was adopted and amended to exclude Grazing Leases on April 23, 2019, by motion 19.04.315.

BACKGROUND AND DISCUSSION

An Area Structure Plan (ASP) provides a framework for the subsequent subdivision and development of an area of land within a municipality. An ASP further describes the sequence of development anticipated for the lands, the land uses proposed for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning commission members and Council.

The proposed Area Structure Plan area is located entirely on Crown land within the MD of Greenview, approximately 40 km south of the City of Grande Prairie.

STAKEHOLDER COMMUNICATIONS AND ENGAGEMENT

During the development of the Area Structure Plan three phases of stakeholder engagement took place and two phases of public consultation.

There were no concerns brought forward from the advertisement of the Public Hearing.



REQUEST FOR DECISION

SUBJECT: Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 24, 2019 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, c M s.

Council Bylaw/Policy (cite) – Municipal Development Plan Bylaw No. 03-397 and Land Use Bylaw 03-396.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw 19-815 for the Tri-Municipal Industrial Partnership Area Structure Plan.

MOTION: That Council give Third Reading to Bylaw 19-815 for the Tri-Municipal Industrial Partnership Area Structure Plan.

BACKGROUND/PROPOSAL:

The Second Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership was deferred as per the following motion made on May 27, 2019:

MOTION: 19.05.404.

That Council defer Second Reading to Bylaw 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan until the June 24, 2019.

Administration has received an amended Area Structure Plan for the proposed Tri-Municipal Industrial Partnership Area Structure Plan which has been amended to exclude the Grazing lease and to adjust the policy.

An Area Structure Plan (ASP) provides a framework for the subsequent subdivision and development of an area of land within a municipality. An ASP further describes the sequence of development anticipated for the lands, the proposed land uses for the area and addresses the general location of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning commission members and Council.

The proposed ASP area is located entirely on crown land within the MD of Greenview, approximately 40 km south of the City of Grande Prairie.

During the development of the Area Structure Plan three phases of stakeholder engagement took place and two phases of public consultation.

Administration has reviewed the Tri-Municipal Industrial Partnership Area Structure Plan and the Plan meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration is satisfied that the plan addresses policies for utilities and servicing, internal transportation networks and the development of industrial lots.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of the recommended motions are that an Area Structure Plan will ensure that development proceeds in an orderly and economical manner and that proposed developments will not have negative implications for the municipality, the environment, adjacent landowners or future residents.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantages of the recommended motions are that industrial development may conflict with adjacent land uses.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to pass a motion to table Bylaw No. 19-815 for further discussion or information.

Alternative #2: Council has the alternative to defeat Second or Third Reading of Bylaw No. 19-815.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Tri-Municipal Industrial Partnership committee of Council's decision and will update Greenview's website with the amended Tri-Municipal Industrial Partnership Area Structure Plan.

ATTACHMENT(S):

- TMIP ASP Final Draft
- Bylaw 19-815

MEMO

Subject: Project Changes

Project Name: TMIP Area Structure Plan

Date Prepared: May 17, 2019

Prepared By: Cyril Tomlinson

The following memorandum outlines the changes that have been made to the TMIP Area Structure Plan. These changes address the comments received from the Technical Advisory Committee, as well as comments raised by Council at first reading.

Map edits:

Added **Highway 40 right-of-way** to the legend of Figure 4 – Transportation and Infrastructure Plan.

Revised the Plan Area boundary to avoid the grazing lease area adjacent to the Smoky River.

Policy edits:

- * **New** 4.2.1 Maintain a setback of 130 metres from the centre line of the existing Highway 40 right-of-way, as indicated in Figure 4 – Transportation and Infrastructure Plan. This is to accommodate future twinning of Highway 40 and to provide a visual buffer.
- * **Revised** 4.2.5.a Construction of the road network shall be in accordance with the road classifications and standards established by -the MD and Alberta Transportation.
- * **New** 9.7.1.3.a The MD recognizes existing FMA licenses and will work existing license holders to remove timber according to future staging.
- * **New** 9.7.1.3.b The MD will engage with forestry disposition holders towards the sequencing of removal and liquidation of timber affected by the Plan area.
- * **New** 9.7.1.3.c The MD will allow continued access to RFMA license holders.
- * **Revised** 10.4 changed to **Transportation Master Plan**
- * **Revised** 10.4.1.1 The **TMP** will address road requirements based on development staging and service levels

* **Revised** 10.4.1.2 The **TMP** will provide the basis for estimating the cost of transportation related infrastructure for the Capital Plan.

* **New** 10.4.1.3 The TMP will identify required adjustments to intersection improvements.

* **New** 10.4.1.4 Industry is required to prepare Traffic Impact Assessments.

Grazing Lease Area

The ASP that was presented to Council at first reading included a boundary that captures approximately 178 ha of grazing lease FGL32 (total 899 ha). Approximately 53 ha of overlap was within the ASP's **Utility Area**, while approximately 125 ha was within the **Heavy Industrial – Rail Oriented** designation (see **Figure 1**). The **Utility Area** designation refers to lands that are not intended for industrial use. Rather, this area will provide access to the river and associated infrastructure. The **Heavy Industrial – Rail Oriented** designation applies to lands that are best suited to heavy industrial development that requires rail access. Maximizing rail access is paramount to the viability of the proposed industrial district.

The affected grazing lease holders were consulted in October 2018. A summary of the discussion is provided below.

Public Open House #1 – October 25, 2018 - Grovedale Public Services Building

Grazing lease holders in attendance at the first public open house held in Grovedale in October 2018 initially expressed concerns related to the proposed development, specifically:

- Safety concerns associated with an increase in people in the area
- Potential interference with cattle and other livestock
- Impacts from water and related infrastructure being routed through lease areas
- Potential impacts from increasing traffic near grazing lease areas
- Potential for increased vandalism and theft
- Potential for additional industrial development to further encroach on their lease areas in the future

Upon learning more about the proposed plan for the area, including the general location of a river intake and pumphouse, reservoirs, and related infrastructure, lease holders in attendance expressed support for the Plan, specifically:

- Future roads and infrastructure routes may help improve access to grazing areas, provided traffic is intermittent and light
- Pipeline rights-of-way can be beneficial to lease holders as they generate more grass growth
- Environmental constraints (steep slopes, historical resources, biodiversity zone) reduce/eliminate the potential for industry to further expand into lease areas.

Following the Open House, an e-mail invitation was sent to affected lease holders to participate in the Stakeholder Working Group (SWG). Lease holders did not to participate in the SWG, nor did they attend the second public open house in January 2019.

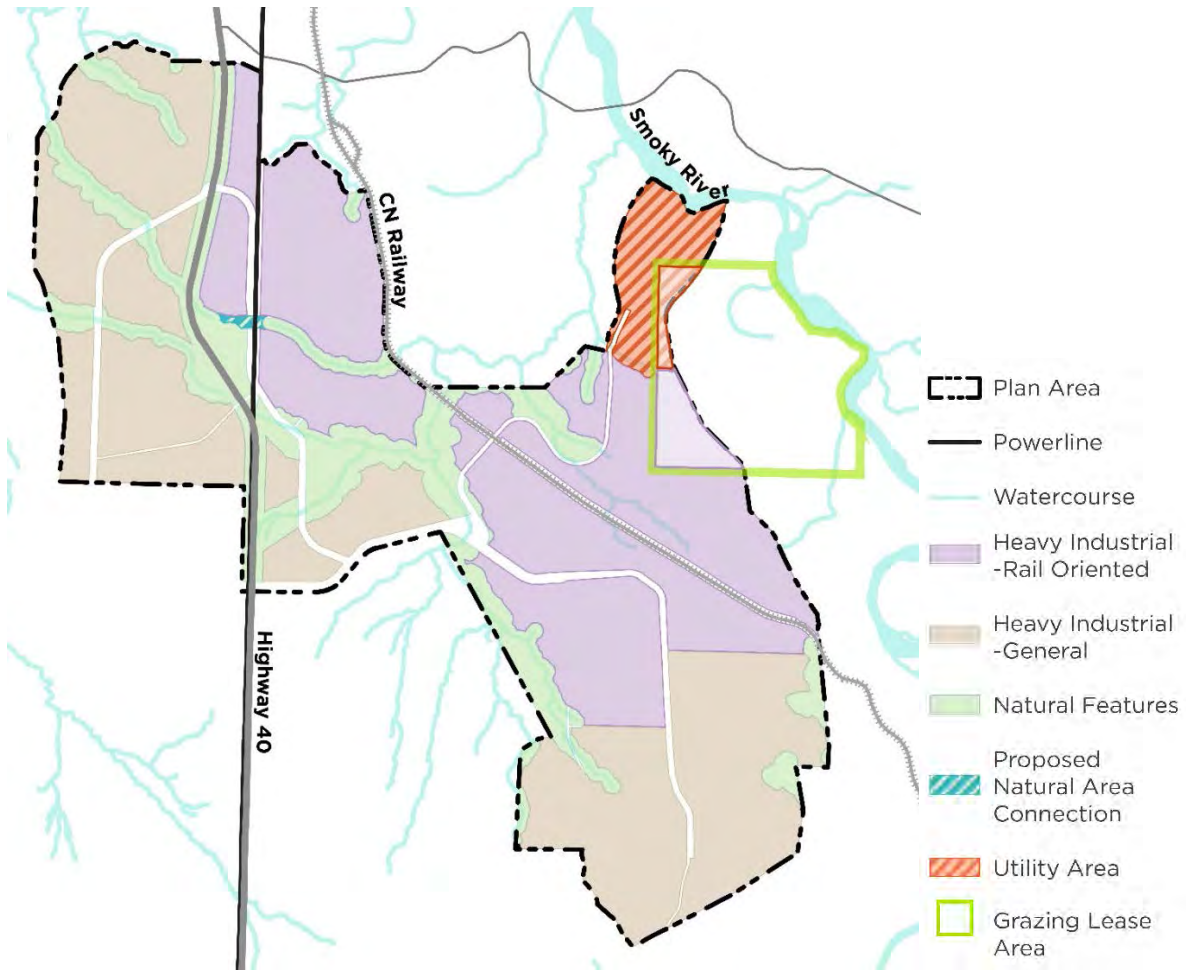


Figure 1 – Grazing Lease Overlap



Utility Area Overlap = 53 hectares (5.9% of total)



Heavy Industrial – Rail Oriented Overlap = 125 hectares (13.9% of total)

However, following first reading at Council, the project team was instructed to revise the Plan area boundary to avoid the grazing lease area. **Figure 2**, below, illustrates this change.

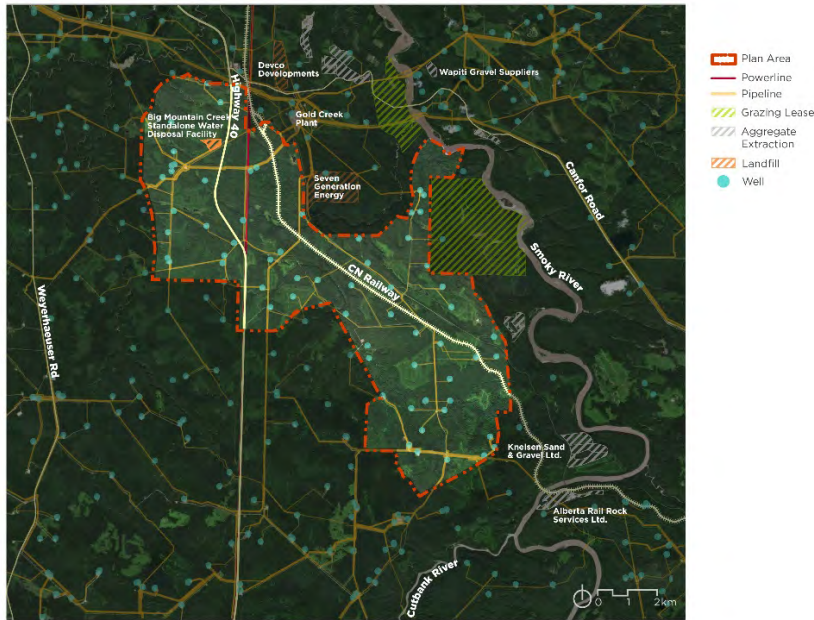


Figure 2 – Revised Boundary

Additionally, the previous iteration of the plan included conceptual road and rail alignments that partially bisected the grazing lease area. These too have been amended, as illustrated in **Figure 3**.

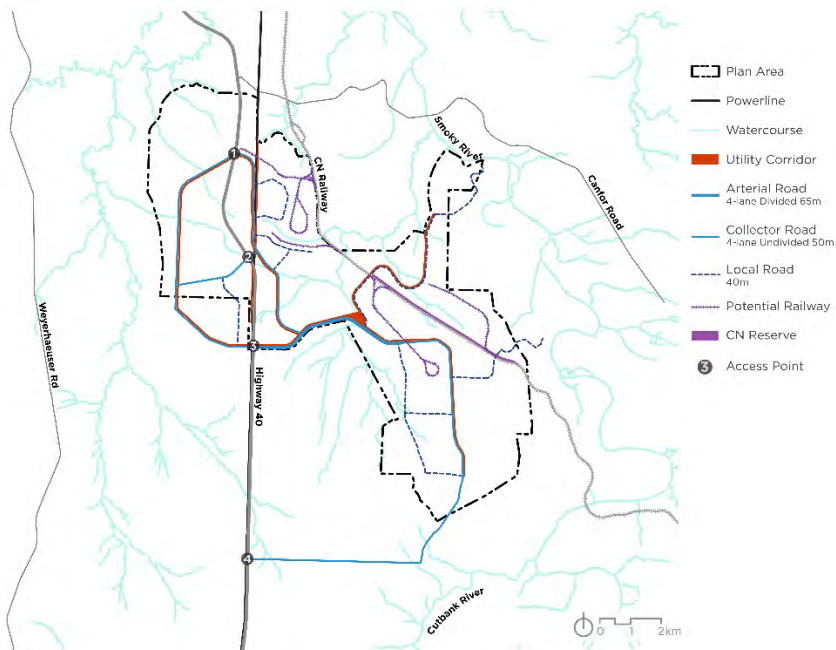
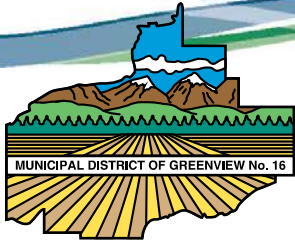


Figure 3 – Revised road and rail alignments



**BYLAW NO. 19-815
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta,

Whereas, Section 633 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, allows a municipality to adopt an Area Structure Plan

Therefore, the Council for the M.D. of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That this bylaw may be cited as the Tri-Municipal Industrial Partnership Area Structure Plan.
2. That the Tri-Municipal Industrial Partnership Area Structure Plan attached hereto forms part of this bylaw.
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of _____, A.D., 2019.

Read a second time this ____ day of _____, A.D., 2019.

Read a third time and passed this ____ day of _____, A.D., 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER

APPENDIX M

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, June 24, 2019

1:
CALL TO ORDER

Reeve Dale Smith called the meeting to order at 9:09 a.m.

PRESENT

Ward 5	Reeve Dale Smith
Ward 1	Deputy Reeve Winston Delorme
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 7	Councillor Roxie Rutt
Division 9	Councillor Duane Didow
Division 9	Councillor Tyler Olsen

ATTENDING

Chief Administrative Officer	Denise Thompson
General Manager, Corporate Services	Rosemary Offrey
General Manager, Infrastructure & Planning	Roger Autio
Recording Secretary	Teresa Marin

ABSENT

Ward 6	Councillor Tom Burton
Ward 8	Councillor Bill Smith
General Manager, Community Services	Stacey Wabick

#2:
AGENDA

MOTION: 19.06.473. Moved by: COUNCILLOR DALE GERVAIS
That Council adopt the June 24, 2019 Regular Council Meeting Agenda as amended:

- Remove 6.4 Bylaw 19-816 Schedule of Fees
- Remove 7.18 2019 Scholarship Requests
- Addition scheduled after the agenda adoption – Closed Session 10.2 Privileged Information (*FOIPP; Section 27*)

CARRIED

#10 CLOSED
MEETING

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.06.474. Moved by: COUNCILLOR DALE GERVAIS
That the meeting go to Closed Session, at 9:14 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.2 PRIVILEGED INFORMATION
(FOIPP; Section 27)

OPEN SESSION

MOTION: 19.06.475. Moved by: COUNCILLOR DUANE DIDOW
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 9:19 a.m.

CARRIED

#3.1
SPECIAL COUNCIL
MEETING MINUTES

MOTION: 19.06.476. Moved by: COUNCILLOR DALE GERVAIS
That Council adopt the minutes of the Special Council Meeting held on Thursday June 06, 2019 as amended:

- Pg. 4 Councillor Tom Burton remove Deputy Prefix
- Pr. 4 Councillor Dale Gervais remove Reeve Prefix

CARRIED

REGULAR COUNCIL
MEETING MINUTES

MOTION: 19.06.477. Moved by: COUNCILLOR DUANE DIDOW
That Council adopt the minutes of the Regular Council Meeting held on Thursday June 10, 2019 as amended:

- Pg. 6 General Manager, Infrastructure & Planning remove Acting Prefix
- Pg. 14 Councillor Dale Gervais remove prefix Reeve

CARRIED

#3.2
BUSINESS ARISING
FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

Administration will be seeking advice from a professional with regards to an appraisal for current valuation of the Hide-A-Way Camp.

Correction pg. 11, Section 7.14 of the Regular Council Meeting Minutes, public spelled incorrectly.

#7
BUSINESS

7.0 BUSINESS

7.1 2019 WHEEL LOADER

2019 WHEEL
LOADER -
STRONGCO

MOTION: 19.06.478. Moved by: COUNCILLOR DUANE DIDOW
That Council award Strongco, Grande Prairie, AB the 2019 Wheel Loader Tender in the amount of \$324,250.00. Funds to come from the approved Grande Cache Capital budget.

DEFEATED

ADOPTED

*Minutes of a Regular Council Meeting
M.D. of Greenview No. 16
Page 3*

June 24, 2019

2019 WHEEL
LOADER – SMS
EQUIPMENT

MOTION: 19.06.479. Moved by: COUNCILLOR DALE GERVAIS
That Council award SMS Equipment, Grande Prairie, AB the 2019 Wheel Loader Tender in the amount of \$306,227.00, with funds to come from the approved Grande Cache Capital budget.

CARRIED

2019 WHEEL
LOADER –
ADDITIONAL
FUNDS

MOTION: 19.06.480. Moved by: COUNCILLOR DUANE DIDOW
That Council transfer additional funding in the amount of \$26,227.00 for the purchase of the Wheel Loader, from Equipment and Fleet Reserves, to the 2019 Grande Cache Capital budget.

CARRIED

7.2 SERVICE TRUCK BODY AND TOOLS

SERVICE TRUCK
BODY AND TOOLS -
DEMATCO

MOTION: 19.06.481. Moved by: COUNCILLOR DALE GERVAIS
That Council award Dematco of Acheson, AB the Service Truck Body purchase for the amount of \$69,990.00. Funds to come from the Equipment and Fleet Reserve.

CARRIED

EQUIPMENT AND
FLEET RESERVE –
FUNDS FOR TOOLS

MOTION: 19.06.482. Moved by: COUNCILLOR ROXIE RUTT
That Council approve \$23,000 for the purchase of Tools for the Service Truck with funds to come from the Equipment and Fleet Reserve.

CARRIED

7.3 2019 WATER TRUCK/STREET FLUSHER

WATER
TRUCK/STREET
FLUSHER

MOTION: 19.06.483. Moved by: COUNCILLOR DUANE DIDOW
That Council award Western Star and Freightliner Trucks of Grande Prairie, AB the 2019 Water Truck/Street Flusher Tender for the amount of \$269,592.30. Funds to come from the approved Grande Cache Capital budget.

DEFEATED

7.4 2019 TELESCOPIC ARTICULATING BUCKET TRUCK

2019 – TELESCOPIC
ARTICULATING
BUCKET TRUCK

MOTION: 19.06.484. Moved by: COUNCILLOR TYLER OLSEN
That Council award CALCO Equipment Inc. of Edmonton, AB the 2019 Telescopic Articulating Bucket Truck Tender for the amount of \$158,675.00, with funds to come from the approved 2019 Capital budget for Grande Cache.

CARRIED

7.5 DEDICATION OF FUNDS – CLAY SHOOT 2019

DEDICATION OF
FUNDS – CLAY
SHOOT 2019

MOTION: 19.06.485. Moved by: COUNCILLOR SHAWN ACTON
That Council authorize Administration to evenly distribute to the Valleyview, Fox
Creek, Grande Cache and Grande Prairie Food Banks the funds raised from the
2019 Clay Shoot Tournament.

CARRIED

Reeve Dale Smith recessed the meeting at 9:58 a.m.
Reeve Dale Smith reconvened the meeting at 10:07 a.m.

#4.0
PUBLIC HEARING

4.0 PUBLIC HEARING

**4.1 BYLAW 19-822 RE-DESIGNATE FROM AGRICULTURE ONE DISTRICT TO
AGRICULTURE TWO DISTRICT**

Chair Dale Smith opened the Public Hearing regarding Bylaw 19-822 at 10:08 a.m.

IN ATTENDANCE

Development Officer
Leona Dixon

REFERRAL AGENCY
& ADJACENT LAND
OWNER
COMMENTS

Development Officer, Leona Dixon provided a summary of the responses from
referral agencies.

IN ATTENDANCE

Applicant
Applicant
William (Wally) Akers
Roxanne Akers

APPLICANT
BACKGROUND
INFORMATION

The Chair requested the applicants to provide background information regarding
their application.

The applicant, William Akers explained that his application was submitted due to
his changes in farming status. The applicant originally had goats on the farm,
sold them and pursued other work interests that commenced with owning an
oilfield business and presently William Akers is employed by an oilfield company.
William Akers stated that Roxanne Akers has retired from her employment in the
oilfield industry. The applicants are planning to acquire a small scale doe (goat)
operation.

QUESTIONS FROM
COUNCIL

The Chair called for any questions from Council.
None were heard.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
No one came forward.

OPPOSED The Chair requested that anyone against the application come forward.
No one came forward.

QUESTIONS OR CLOSING REMARKS FROM STAFF The Chair asked staff if they had questions or closing remarks.
None were heard.

QUESTIONS FROM THE APPLICANT OR PRESENTER The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regard to the comments from Planning and Development, the referral agencies, or landowners.
None were heard.

QUESTIONS FROM COUNCIL The Chair called for any questions from Council.
None were heard.

FAIR & IMPARTIAL HEARING The Chair asked the Applicant if they have had a fair and impartial hearing.
The applicant responded, yes.

BYLAW 19-822 Chair Dale Smith closed the Public Hearing regarding Bylaw 19-822 at 10:16 a.m.

4.2 BYLAW 19-823 BIG LAKES COUNTY AND MUNICIPAL DISTRICT OF GREENVIEW NO. 16 INTERMUNICIPAL DEVELOPMENT PLAN

Chair Dale Smith opened the Public Hearing regarding Bylaw 19-823 at 10:17 a.m.

IN ATTENDANCE Manager, Planning and Development, Sally Rosson

REFERRAL AGENCY & ADJACENT LAND OWNER COMMENTS Manager, Planning and Development Sally Rosson provided a summary of the responses from referral agencies.

QUESTIONS FROM COUNCIL The Chair called for any questions from Council.

Council asked if there was inclusion of access to Snipe Lake on the south side. Manager Rosson responded, no this was not in the plan, it is up to the two municipalities to decide upon this access improvement. Any new forthcoming applications within the defined area would be circulated at that time.

IN FAVOUR The Chair requested that anyone in favour of the application come forward.
No one came forward.

OPPOSED The Chair requested that anyone against the application come forward.
No one came forward.

QUESTIONS FROM THE APPLICANT OR PRESENTER

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regard to the comments from Planning and Development, the referral agencies, or landowners.
The Applicant had no further questions or remarks.

FAIR & IMPARTIAL HEARING

The Chair asked the Applicant if they have had a fair and impartial hearing.
The applicant responded, yes.

Chair Dale Smith closed the Public Hearing regarding Bylaw 19-823 at 10:28 a.m.

4.3 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP (TMIP) AREA STRUCTURE PLAN (ASP)

Chair Dale Smith re-convened the Public Hearing regarding Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan at 10:29 a.m.

IN ATTENDANCE

Manager, Economic Development

Kevin Keller

QUESTIONS FROM COUNCIL

The Chair called for any questions from Council.
There were none heard.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
No one came forward.

OPPOSED

The Chair requested that anyone against the application come forward.

Megan Conroy, MLT Aikins, Legal Counsel for Sturgeon Lake Cree Nation and Rosaline Goodswimmer, Consultation Coordinator, Sturgeon Lake Cree Nation Representative came forward to express the Sturgeon Lake Cree Nation’s request to delay second and third reading of the bylaw in its current form. Megan Conroy stated reasons requested for the delay of second and third reading of Bylaw 19-815:

1. Further consultation and possible accommodation with Sturgeon Lake is required pursuant to Section 35 of the Constitution Act, before the ASP is approved.
2. The Tri-Municipal Industrial Partnership Area Structure Plan is contrary to the Municipal District of Greenview’s Municipal Development Plan (Sections 2.5.2, Section 8.3.1 and Section 8.3.2).
3. There is a breach in natural justice when Council heard from the ASP proponent, TMIP, while the meeting was adjourned and without notice to Sturgeon Lake Cree Nation.

Megan Conroy informed that Sturgeon Lake Cree Nation (SLCN) is a signatory of Treaty 8. In addition, Megan Conroy added the TMIP ASP is located within SLCN's traditional territory and its reserve is the closest to the ASP area. SLCN enjoys Treaty and Aboriginal rights in the area covered by the ASP and the lands around it. The rights include:

- hunting, fishing, trapping and gathering;
- the right to transfer traditional knowledge to subsequent generations; and
- access to adjacent lands for the harvesting rights.

Rosaline Goodswimmer, Consultation Coordinator, Sturgeon Lake Cree Nation Representative provided the Nation's concern with the possible impact the ASP may have on the aforementioned rights in the area covered by the ASP and lands around it.

**QUESTIONS FROM
THE APPLICANT OR
PRESENTER**

The Chair called for any questions or comments from the Applicant or those that had spoken in favour or against the application.

The opponent, Megan Conroy asked if a decision would be rendered at the meeting held June 24, 2019.

The Chair responded that it would be explained later.

Denise Thompson, Greenview Chief Administrative Officer, provided information that the ads submitted in the newspapers, included information that written submissions were to be received by May 20th, 2019 at 12:00 noon. In addition, Denise Thompson added that a hand written letter was received during the Public Hearing, May 27th, 2019 from Sturgeon Lake Cree Nation on behalf of Ms. Goodswimmer.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they have had a fair and impartial hearing. The applicant responded, yes.

Chair Dale Smith stated that Council would render a decision as soon as possible.

Chair Dale Smith closed the Public Hearing regarding Bylaw 19-815 at 10:52 a.m.

**#5
DELEGATIONS**

5.0 DELEGATIONS

There were no Delegation Presentations.

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW 19-822 RE-DESIGNATE FROM AGRICULTURAL ONE DISTRICT TO AGRICULTURAL TWO DISTRICT

BYLAW 19-822 –
SECOND READING

MOTION: 19.06.486. Moved by: COUNCILLOR DALE GERVAIS
That Council give Second Reading to Bylaw No. 19-822, to re-designate an 8.10-hectare (20.02-acre) ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SW-28-69-07-W6.

CARRIED

BYLAW 19-822 –
THIRD READING

MOTION: 19.06.487. Moved by: COUNCILLOR ROXIE RUTT
That Council give Third Reading to Bylaw No. 19-822, to re-designate an 8.10-hectare (20.02-acre) ± area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SW-28-69-07-W6.

CARRIED

6.2 BYLAW 19-823 BIG LAKES COUNTY AND MUNICIPAL DISTRICT OF GREENVIEW NO. 16 INTERMUNICIPAL DEVELOPMENT PLAN

BYLAW 19-823 –
SECOND READING

MOTION: 19.06.488. Moved by: COUNCILLOR TYLER OLSEN
That Council give Second Reading to Bylaw No. 19-823, Big Lakes County and Municipal District of Greenview No. 16 Intermunicipal Development Plan.

CARRIED

BYLAW 19-823 –
THIRD READING

MOTION: 19.06.489. Moved by: COUNCILLOR DALE GERVAIS
That Council give Third Reading to Bylaw No. 19-823, Big Lakes County and Municipal District of Greenview No. 16 Intermunicipal Development Plan.

CARRIED

6.3 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERHSIP AREA STRUCTURE PLAN

BYLAW 19-815 –
SECOND READING

MOTION: 19.06.490. Moved by: COUNCILLOR DALE GERVAIS
That Council give Second Reading to Bylaw 19-815 for the Tri-Municipal Industrial Partnership Area Structure Plan.

CARRIED

#7
BUSINESS

7.0 BUSINESS

7.6 GRANDE CACHE GOLF & COUNTRY CLUB – GRANT REQUEST

GRANDE CACHE
GOLF & COUNTRY
CLUB - GRANT

MOTION: 19.06.491. Moved by: DEPUTY REEVE WINSTON DELORME
That Council approve a Capital Grant in the amount of \$25,000.00 and an
Operating Grant in the amount of \$12,500.00 to the Grande Cache Golf and
Country Club, with funds to come from Community Service Miscellaneous Grant.

CARRIED

Reeve Dale Smith recessed the meeting at 12:03 p.m.
Reeve Dale Smith reconvened the meeting at 1:04 p.m.

#10 CLOSED
MEETING

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.06.492. Moved by: COUNCILLOR SHAWN ACTON
That the meeting go to Closed Session, at 1:04 p.m., pursuant to Section 197 of
the Municipal Government Act, 2000, Chapter M-26 and amendments thereto,
and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy
Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to
discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 CONFIDENTIAL EVALUATIONS
(FOIPP; Section 19)

OPEN SESSION

MOTION: 19.06.493. Moved by: COUNCILLOR DALE GERVAIS
That, in compliance with Section 197(2) of the Municipal Government Act, this
meeting come into Open Session at 2:00 p.m.

CARRIED

GREENVIEW STAFF
COMPENSATION
REVIEW
PRESENTATION

MOTION: 19.06.494. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the Greenview Staff Compensation Review Process
Presentation for information.

CARRIED

Councillor Duane Didow excused himself claiming pecuniary interest.

REALLOCATE FUNDS FROM UNRESTRICTED RESERVE TO SALARIES AND EMPLOYER CONTRIBUTIONS

MOTION: 19.06.495. Moved by: COUNCILLOR ROXIE RUTT
That Council direct Administration to reallocate \$650,000.00 from the Unrestricted Reserve to Salaries and Employer Contributions to fund the approved compensation increases retroactive to Jan 1st, 2019.

CARRIED

Councillor Duane Didow re-entered the meeting.

7.7 RMA RESOLUTION UTILITY DISTRIBUTION RATES IN RURAL AND NORTHERN COMMUNITIES AND PUBLIC FACILITIES

RMA REEPRESENTATIVE VISIT

Al Kemmere, RMA President, Gerald Rhodes, RMA Executive Director and Tom Burton, RMA Director: District 4 – Northern were in attendance.

RMA RESOLUTION UTILITY DISTRIBUTION RATES IN RURAL AND NORTHERN COMMUNITIES AND PUBLIC FACILITIES

MOTION: 19.06.496. Moved by: COUNCILLOR SHAWN ACTON
That Council endorse the proposed RMA Resolution: “Utility Distribution Rates in Rural and Northern Communities and Commercial Rates for Public Facilities”

CARRIED

7.8 RMA RESOLUTION AER SETBACK REFERRALS FOR DEVELOPMENT NEAR SOUR GAS FACILITIES

RMA RESOLUTION AER SETBACK REFERRALS FOR DEVELOPMENT NEAR SOUR GAS FACILITIES

MOTION: 19.06.497. Moved by: COUNCILLOR ROXIE RUTT
That Council endorse the proposed RMA Resolution “AER Setback Referrals for Development near Sour Gas Facilities” to be presented at the RMA Zone 4 Meeting.

CARRIED

7.9 POLICY 6318 PRIVATE LAND HERBICIDE APPLICATIONS POLICY REVISION

POLICY 6318 – PRIVATE LAND HERBICIDE APPLICATIONS

MOTION: 19.06.498. Moved by: COUNCILLOR LES URNESS
That Council for approve Policy 6318 “Private Land Herbicide Applications” as presented.

CARRIED

REPEAL – AG 14 PRIVATE LAND HERBICIDE APPLICATION

MOTION: 19.06.499. Moved by: DEPUTY REEVE WINSTON DELORME
That Council repeal Policy AG 14 “Private Land Herbicide Application”.

CARRIED

7.10 POLICY 6316 PEST CONTROL POLICY REVISION

POLICY 6316 PEST
CONTROL POLICY
REVISION

MOTION: 19.06.500. Moved by: COUNCILLOR DALE GERVAIS
That Council approve Policy 6316 "Pest Control" as presented.

CARRIED

REPEAL POLICY
AG04 PEST
CONTROL

MOTION: 19.06.501. Moved by: DEPUTY REEVE WINSTON DELORME
That Council repeal Policy AG 04 "Pest Control".

CARRIED

7.11 POLICY 6319 PEST SURVEILLANCE AND REPORTING POLICY REVISION

POLICY 6319
SURVEILLANCE AND
REPORTING

MOTION: 19.06.502. Moved by: DEPUTY REEVE WINSTON DELORME
That Council approve Policy 6319 "Pest Surveillance and Reporting" as
presented.

CARRIED

REPEAL POLICY
AG15 PEST
SURVEILLANCE
AND REPORTING

MOTION: 19.06.503. Moved by: COUNCILLOR SHAWN ACTON
That Council repeal Policy AG 15 "Pest Surveillance and Reporting".

CARRIED

Deputy Reeve Winston Delorme vacated the meeting at 2:20 p.m.

7.12 POLICY 6317 SPRAY EXEMPTIONS POLICY REVISION

POLICY 6317 SPRAY
EXEMPTIONS

MOTION: 19.06.504. Moved by: COUNCILLOR DUANE DIDOW
That Council approve Policy 6317 "Spray Exemptions" as presented.

CARRIED

REPEAL AG 13 –
SPRAY
EXEMPTIONS

MOTION: 19.06.505. Moved by: COUNCILLOR ROXIE RUTT
That Council repeal Policy AG 13 "Spray Exemptions".

CARRIED

7.13 POLICY 6315 FARM FAMILY AWARDS POLICY REVISION

POLICY 6315 –
FARM FAMILY
AWARDS

MOTION: 19.06.506. Moved by: COUNCILLOR DALE GERVAIS
That Council approve Policy 6315 "Farm Family Awards" as presented.

CARRIED

REPEAL – AG 03
FARM FAMILY
AWARDS

MOTION: 19.06.507. Moved by: COUNCILLOR DUANE DIDOW
That Council repeal Policy AG 03 "Farm Family Awards".

CARRIED

7.14 TAX RECOVERY – PUBLIC SALE OF LAND

TAX RECOVERY –
PUBLIC SALE OF
LAND

MOTION: 19.06.508. Moved by: COUNCILLOR TYLER OLSEN

That Council set the terms and conditions that apply to the public sale of land as per the attached advertisement and adopt the “Opinion of Value” prepared by Powers & Associates with reserve bid prices as follows:

Roll #520001	Plan 0925042 Unit 1	Opinion \$30,000.00
Roll #520002	Plan 0925042 Unit 2	Opinion \$40,000.00
Roll #520003	Plan 0925042 Unit 3	Opinion \$55,000.00
Roll #520005	Plan 0925042 Unit 5	Opinion \$40,000.00
Roll #520006	Plan 0925042 Unit 6	Opinion \$40,000.00
Roll #520008	Plan 0925042 Unit 8	Opinion \$50,000.00
Roll #520009	Plan 0925042 Unit 9	Opinion \$50,000.00
Roll #520010	Plan 0925042 Unit 10	Opinion \$80,000.00
Roll #392111	Plan 0425096 Block 38 Lot 12	Opinion \$245,000.00
Roll #26163012	Plan 0728033 Unit 12	Opinion \$5,000.00
		CARRIED

TAX RECOVERY –
PUBLIC SALE OF
LAND

MOTION: 19.06.509. Moved by: COUNCILLOR DUANE DIDOW

That Council set September 18, 2019 at 1:15 p.m. Mountain Standard Time as the Public Auction Date for the sale of the following properties:

Roll #520001	Plan 0925042 Unit 1	Opinion \$30,000.00
Roll #520002	Plan 0925042 Unit 2	Opinion \$40,000.00
Roll #520003	Plan 0925042 Unit 3	Opinion \$55,000.00
Roll #520005	Plan 0925042 Unit 5	Opinion \$40,000.00
Roll #520006	Plan 0925042 Unit 6	Opinion \$40,000.00
Roll #520008	Plan 0925042 Unit 8	Opinion \$50,000.00
Roll #520009	Plan 0925042 Unit 9	Opinion \$50,000.00
Roll #520010	Plan 0925042 Unit 10	Opinion \$80,000.00
Roll #392111	Plan 0425096 Block 38 Lot 12	Opinion \$245,000.00
Roll #26163012	Plan 0728033 Unit 12	Opinion \$5,000.00
		CARRIED

7.15 TAX RECOVERY – PUBLIC SALE OF LAND

TAX RECOVERY –
PUBLIC SALE OF
LAND

MOTION: 19.06.510. Moved by: COUNCILLOR DALE GERVAIS

That Council set the terms and conditions that apply to the public sale of land as per the attached advertisement and adopt the “Opinion of Value” prepared by Accurate Assessment Group with reserve bid prices as follows:

Roll #178997	NW-16-71-22-W5	Opinion \$165,000
Roll #178998	SW-16-71-22-W5	Opinion \$120,000
Roll #309426	SW-6-69-6-W6, Plan 0322694, Block 1, Lot 2	Opinion \$315,000
Roll #309587	SW-3-69-7-W6, Plan 0525878 Block 1, Lot 1	Opinion \$435,000
Roll #311066	SW-26-65-21-W5, Plan 9820795, Lot 1	Opinion \$60,000
Roll #311097	SE-14-69-8-W6, Plan 9825458, Lot 1	Opinion \$325,000
Roll #317447	SW-5-70-6-W6, Plan 1124095, Block 1, Lot 5	Opinion \$495,000
Roll #37908	NE-16-71-22-W5	Opinion \$120,000 CARRIED

TAX RECOVERY –
PUBLIC SALE OF
LAND

MOTION: 19.06.511. Moved by: REEVE DALE SMITH

That Council set September 18, 2019 at 1:15 p.m. Mountain Standard Time as the Public Auction Date for the sale of the following properties:

Roll #178997	NW-16-71-22-W5	Opinion \$165,000
Roll #178998	SW-16-71-22-W5	Opinion \$120,000
Roll #309426	SW-6-69-6-W6, Plan 0322694, Block 1, Lot 2	Opinion \$315,000
Roll #309587	SW-3-69-7-W6, Plan 0525878 Block 1, Lot 1	Opinion \$435,000
Roll #311066	SW-26-65-21-W5, Plan 9820795, Lot 1	Opinion \$60,000
Roll #311097	SE-14-69-8-W6, Plan 9825458, Lot 1	Opinion \$325,000
Roll #317447	SW-5-70-6-W6, Plan 1124095, Block 1, Lot 5	Opinion \$495,000
Roll #37908	NE-16-71-22-W5	Opinion \$120,000 CARRIED

7.16 QEII HOSPITAL FOUNDATION – GRANT REQUEST

QEII HOSPITAL
FOUNDATION –
GRANT REQUEST

MOTION: 19.06.512. Moved by: COUNCILLOR SHAWN ACTON
That Council approve a capital grant in the amount of \$100,000.00 to the Grande Prairie Regional Hospital Foundation, Key to Care Capital Campaign, Bedside Engagement System, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

7.17 GRANDE CACHE FITNESS CENTRE – PROJECT MANAGER TENDER RESULTS

GRANDE CACHE
FITNESS CENTRE –
PROJECT
MANAGER TENDER
RESULTS

MOTION: 19.06.513. Moved by: COUNCILLOR DUANE DIDOW
That Council award the Grande Cache Fitness Centre – Project Manager Contract to Colliers International in the amount of \$77,500.00, with funds to come from the 2019 Recreation Capital Budget.

CARRIED

7.19 VALLEYVIEW ENHANCEMENT SOCIETY LETTER OF SUPPORT

VALLEYVIEW
ENHANCEMENT
SOCIETY LETTER
OF SUPPORT

MOTION: 19.06.514. Moved by: COUNCILLOR ROXIE RUTT
That Council provide a letter of support for the Valleyview Enhancement Society for the nomination for the A.V. Pettigrew Award through the Alberta Recreation and Parks Association.

CARRIED

7.20 VALLEYVIEW & DISTRICT RECREATION BOARD APPOINTMENT

VALLEYVIEW &
DISTRICT
RECREATION
BOARD
APPOINTMENT

MOTION: 19.06.515. Moved by: COUNCILLOR DALE GERVAIS
That Council appoint Sara Nichol to the Valleyview & District Recreation Board.

CARRIED

#8
COUNCILLORS
BUSINESS &
REPORTS

8.1 COUNCILLORS’ BUSINESS & REPORTS

8.1 MEMBERS’ REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME was unavailable to update Council on his recent activities.

- WARD 2** **COUNCILLOR DALE GERVAIS** submitted his update to Council on his recent activities, which include;
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Policy Review Committee Meeting
Nitehawk Strategic Plan Meeting
June 17, 2019 Committee of the Whole Meeting
Grovedale Ratepayer BBQ
5 Year Capital Plan Meeting
Greenview Regional Multiplex Meeting
Fox Creek Greenview Protective Services Building Grand Opening
- WARD 3** **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;
June 10, 2019 Regular Council Meeting
Valleyview Ratepayer BBQ
June 17, 2019 Committee of the Whole Meeting
Little Smoky Ski Hill Board Meeting
- WARD 4** **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;
June 10, 2019 Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Valleyview & District Recreation Board Meeting
Fox Creek Library Board Meeting
June 17, 2019 Committee of the Whole Meeting
Grovedale Ratepayer BBQ
5 Year Capital Budget Meeting
Fox Creek Library Board Meeting
Fox Creek Greenview Protective Services Building Grand Opening
- WARD 5** **REEVE DALE SMITH** updated Council on his recent activities, which Include;
June 10, 2019 Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Policy Review Committee Meeting
Grovedale Ratepayer BBQ
5 Year Capital Budget Meeting
Smoky Applied Research & Demonstration Association Meeting
Heart River Housing Meeting
Fox Creek Greenview Protective Services Building Grand Opening

Tri-Municipal Industrial Partnership (TMIP) Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;
Municipal Planning Commission Meeting
Policy Review Committee Meeting
Community Planning Association of Alberta
Committee of the Whole Meeting – Teleconference
Fox Creek Greenview Protective Services Building Grand Opening

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
June 10, 2019 Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Policy Review Committee Meeting
Grande Prairie Public Library Board Meeting
June 17, 2019 Committee of the Whole Meeting
Grovedale Ratepayer BBQ
5 Year Capital Plan Meeting
FCSS Meeting
Grande Prairie Regional Recreation Committee Meeting

WARD 8

COUNCILLOR BILL SMITH was unavailable to update Council on his recent activities.

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Tri-Municipal Industrial Partnership (TMIP) Meeting
June 17, 2019 Committee of the Whole Meeting
Grovedale Ratepayer BBQ
5 Year Capital Plan Meeting

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
June 10, 2019 Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Canadian Fiber Optics Conference Call
Cheque Presentation to Sheldon Coates Playground Group

ADOPTED

Minutes of a Regular Council Meeting
M.D. of Greenview No. 16
Page 17

June 24, 2019

Recreation/Trails Masterplan Meeting

MEMBERS
BUSINESS

MOTION: 19.06.516. Moved by: COUNCILLOR LES URNESS
That Council accept the Members Business for information.

CARRIED

#9CORRESPONDEN
CE

9.0 CORRESPONDENCE

COUNCIL
CORRESPONDENCE

MOTION: 19.06.517. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the correspondence for information, as presented.

CARRIED

11.0 ADJOURNMENT

#11
ADJOURNMENT

MOTION: 19.06.518. Moved by: COUNCILLOR DUANE DIDOW
That this Regular Council meeting adjourn at 3:29 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE

APPENDIX N

Regarding: Bylaw 19-815, Tri-Municipal Industrial Partnership Area Structure Plan, Municipal District of Greenview No. 16.

**WRITTEN SUBMISSIONS OF
STURGEON LAKE CREE NATION**

**for
June 24, 2019, Municipal District of Greenview Council Meeting**

Counsel for Sturgeon Lake Cree Nation

MLT AIKINS LLP
#2200, 10235 – 101 Street
Edmonton, AB T5J 3G1

Attention: Meaghan M. Conroy
Phone: 780.969.3509
Facsimile: 780.969.3549
Email: MConroy@mltaikins.com

INTRODUCTION

1. We provide these submissions on behalf of Sturgeon Lake Cree Nation ("**SLCN**") in relation to Bylaw 19-815 (the "**Bylaw**") to approve the Tri-Municipal Industrial Partnership Area Structure Plan ("**TMIP-ASP**" or "**ASP**").
2. The agenda for the June 24, 2019 meeting recommends that Council for the give second and third reading to the Bylaw to approve the TMIP-ASP.
3. In making its determination, Council must consider whether the ASP is consistent with *Municipal Government Act*, RSA 2000 M-26 ("**MGA**"), its Municipal Development Plan ("**MDP**"), procedural fairness, and whether the duty to consult affected Indigenous communities has been discharged.
4. SLCN submits that Council should refrain from giving second and third readings to the Bylaw for the following reasons:
 - a. Further consultation, and possibly accommodation, with SLCN is required, pursuant to section 35 of the *Constitution Act, 1982*, before the ASP is approved;
 - b. The TMIP-ASP is contrary to the MD's Municipal Development Plan ("**MDP**"); and
 - c. There was a breach of natural justice when Council heard from the ASP proponent, TMIP, while the hearing was adjourned, and without notice to SLCN.

BACKGROUND

TMIP-ASP

5. The ASP area is located entirely on Crown land and foresees the development of a hub of heavy industrial projects, and related infrastructure, including rail and utility lines.
6. The ASP was a collaborative effort between the department of Alberta Environment and Parks ("**AEP**"), and the TMIP to attract heavy industrial activities to co-locate along a portion of Highway 40, about 40kms south of Grande Prairie.¹ Five provincial government departments, in addition to AEP, were involved with developing ASP through the Technical Advisory Committee.²

SLCN

7. SLCN is a "band" under the *Indian Act*, and a signatory to Treaty No. 8.
8. The TMIP-ASP is located within SLCN's traditional territory and it's reserve is the closest to the ASP area. SLCN enjoys Treaty and Aboriginal rights in the area covered by the ASP and the lands around it. These rights include:

¹ TMIP-ASP, Final Draft, May 2019, pages 26-27.

² Ibid. page 29, 1.3

- The rights to hunt, fish, trap and gather;
 - The right to transmit traditional knowledge to subsequent generations; and
 - Those practices reasonably and necessarily incidental to the above, including the ability to physically access adjacent lands to exercise harvesting rights.³
9. Members of SLCN generally exercise their harvesting rights (or "traditional land use" as it is sometimes called) on unoccupied Crown land, like the land covered by the ASP.⁴ SLCN members currently and have historically relied on the Crown lands subject to the TMIP-ASP to exercise their harvesting rights, and to access other lands in the area. SLCN relies on the ecological integrity of the lands and waters subject to the ASP to exercise their rights in the ASP area and beyond.
 10. You will hear more details about SLCN's land use from Ms. Goodswimmer, a member of SLCN and the Nation's Consultation Coordinator.
 11. A SLCN representative attended some of the TMIP stakeholder meetings and explained the significance of the ASP lands to the Nation as a traditional land use area, the importance of the Smokey River to its hunting, fishing and trapping activities throughout its traditional territory, and the need to properly study and assess how SLCN's interests will be impacted by the proposed development of the TMIP-ASP lands.⁵
 12. However, no study or assessment of potential impacts on SLCN's traditional land use was ever done. Outside the standard municipal stakeholder engagement, there was no additional consultation process for SLCN to participate in. SLCN was not included in any Aboriginal Consultation Office ("ACO") process, to the extent there was one.

Public Hearing Process

13. SLCN received notice of the Public Hearing to consider the TMIP-ASP a few days before the May 27, 2019 Council meeting. By letter, SLCN requested an adjournment of the Public Hearing a few days before this meeting. They further requested an adjournment of the Public Hearing in person at the May 27, 2019 Council meeting. After some discussion about the nature of SLCN's concerns about the TMIP-ASP, Council at the May 27, 2019 meeting, adjourned the Public Hearing to June 24, 2019.
14. On the June 17, 2019 Council meeting, while the Public Hearing was adjourned, TMIP made a presentation to Council about the ASP. This presentation was prompted by an invitation to TMIP from the MD's Administration. TMIP's presentation addressed a number of matters, including engagement and consultation with Indigenous communities.⁶
15. SLCN was not notified that TMIP would be making a presentation to Council at the June 17, 2019 meeting, and reasonably expected that evidence and discussions about the ASP would be presented at the continuation of the Public Hearing on June 24, 2019.

³ *R. v. Cote* [1996] 3 SCR 139, at para. 57; *R. v. Sundown*, 1 SCR 393.

⁴ *R. v. Badger*, [1996] 1 SCR 771.

⁵ November 21, 2018, Meeting Summary – TMIP-ASP, Stakeholder Working Group, Meeting #2

⁶ See pages 5 to 37 of the material attached to the Committee of the Whole Meeting Agenda for June 17, 2019.

SUBMISSIONS ON THE ISSUES

a. The Duty to Consult has not been Discharged

16. As a preliminary matter, it is important to understand that there is a distinction between what is meant by "consultation" as contemplated in the MGA and municipal processes generally, and the scope of consultation necessary when Aboriginal and treaty rights may be impacted.
17. SLCN's submissions with respect to a failure to consult relate to a failure to consult with respect to potential impacts of what is contemplated in the ASP on its Aboriginal and Treaty rights.
18. Consultation with respect to Aboriginal and Treaty rights requires more than simply meeting with Indigenous communities to give them an opportunity to "blow off-steam", before proceeding to do what was intended all along. "It requires engaging with a genuine intent to accommodate those rights. Consultation with no intent to accommodate is meaningless."⁷

1) The Duty to Consult was triggered

19. The strategic decision to develop a heavy industrial hub on the lands subject to the TMIP-ASP triggered the Crown's duty to consult SLCN.
20. The duty to consult is triggered when:
 - a. the Crown has actual or constructive knowledge a treaty or Aboriginal right
 - b. that might be adversely affected
 - c. by Crown conduct.⁸
21. The provincial Crown knows SLCN has treaty rights, and ought to have known that the Nation's Treaty and Aboriginal rights could be adversely affected by plans expressed in the ASP to convert pristine Crown land to a heavy industrial hub. The location of the TMIP-ASP on what is currently Crown Land, and the involvement of the Province in the development of the ASP is "Crown conduct" sufficient to trigger the duty to consult.
22. Provincial conduct which would trigger the duty is not restricted to the exercise statutory powers or limited to decisions that would have an immediate impact on lands and resources (such as the approval of a specific project by the AER). The Supreme Court of Canada has more than once held that the duty to consult can be triggered by "strategic, higher level" plans made during the strategic planning stage if these decisions have the potential to

⁷ *Mikisew Cree First Nation v. Canada (Minister of Canadian Heritage)*, 2005 SCC 69 at para. 54.

⁸ *Haida Nation v. British Columbia (Minister of Forests)*, 2004 SCC 73, at para. 35; *Rio Tinto Alcan Inc. v. Carrier Sekani Tribal Council*, 2010 SCC, at para. 31.

impact Treaty or Aboriginal rights.⁹ As explained in *Rio Tinto Alcan Inc. v. Carrier Sekani Tribal Council*.¹⁰

Further, government action is not confined to decisions or conduct which have an immediate impact on lands and resources. A potential for adverse impact suffices. Thus the duty to consult extends to "strategic, higher level decisions" that may have an impact on Aboriginal claims and rights.

23. The goal of consultation is to identify, minimize and address adverse impacts where possible.¹¹
24. In the present context, for consultation is to be meaningful, it must take place at the stage of approving this ASP.
25. The ASP contemplates the development of a number of heavy-industrial projects, utility and transportation corridors. Each project, transmission line, rail development and road will require approvals from different decision makers, such as the Alberta Energy Regulator, the Alberta Utilities Commission and others, including development permits from the MD. Although opportunities for consultation exist at later stages of the development process, none of these project-specific processes are capable of capturing the overall or cumulative impact of the conversion of the ASP lands to a heavy industrial hub on SLCN's rights. **Later project-specific development processes are not capable of accurately capturing the impacts of development of the entire ASP area. The ASP is the most suitable and arguably the only forum where meaningful consultation on the strategic plan to develop these lands into an industrial hub can occur.**

2) The Duty to Consult Must be Discharged Prior to Approval of the ASP

26. The duty to consult owed to SLCN must be discharged before the TMIP-ASP is approved.
27. The Supreme Court of Canada has said it is not enough for a decision-maker to rely on promises from the proponent to engage in dialogue with affected Indigenous communities. Once the duty to consult has been triggered, it must be discharged before an approval. If an approval is granted in the face of inadequate consultation, the approval will be set aside on judicial review.¹²
28. Accordingly, it is not enough that the TMIP-ASP refers to ongoing engagement or study of Aboriginal interests. Consultation, including the assessment of impacts on SLCN's rights, and if necessary accommodation of those rights, including in the form of changes to the TMIP-ASP, must take place before Council gives second and third reading to the Bylaw.

⁹ *Haida*; *Rio Tinto*, supra, at para 44.

¹⁰ 2010 SCC 43 at para 44, [2010] 2 SCR 650.

¹¹ *Carrier Sekani*, at paras. 45-46.

¹² *Clyde River (Hamlet) v. Petroleum Geo-Services Inc.*, 2017 SCC 40, at para 39.

29. In addition to the legal obligations to ensure adequate consultation before the ASP is approved, there are practical reasons to ensure SLCN is adequately consulted before the ASP is confirmed by the Bylaw. Reconciling the Nation's interests with those of TMIP and its municipal owners early, will prevent conflict and possibly further delays down the road.

b. The TMIP-ASP is contrary to the MDP

30. An MDP prevails over and ASP where they are inconsistent.¹³

31. The proposed TMIP-ASP is contrary to the MDP in several respects:

a. Section 2.5.2 of the MDP mandates that the MD "shall not approve development that will negatively affect surface water bodies and groundwater quality and quantity" [emphasis added]. There can be little doubt that the Smokey River, which runs next to the lands subject to the ASP, will be negatively impacted by the extensive heavy industrial development contemplated in the ASP. A decision that fails to comply with a mandatory provision in an MDP such as section 2.3.2, risks being set aside by the courts.¹⁴

b. Section 8.3.1 of the MDP describes uses on Crown Land. Heavy-industrial is not included.

c. Section 8.3.2 MDP sets out factors that must be considered when reviewing development proposals on Crown Land. The factors listed include: adjacent land use, access, and environmental impacts. These factors weigh against siting heavy-industrial development as contemplated in the ASP. Adjacent land uses include traditional land use and agriculture, which is incompatible with heavy-industrial developments. The ASP contemplates cutting-off access to the Canfor road. This is an important travel route, historically and currently, for SLCN members to access key parts of their traditional territory to hunt, fish, gather, trap, and camp. Negative environmental impacts would result from developing the ASP lands as contemplated. Consideration of these factors militate against approving the ASP, which would arguably conflict with the MDP.

c. Breach of Procedural Fairness

32. The Alberta Court of Queen's Bench has determined that the importance placed on public hearings in the *MGA* signals that the degree of procedural fairness with respect to the right to be heard will be high.¹⁵

¹³ MGA, s.638(2).

¹⁴ F. Laux, *Planning Law and Practice in Alberta*, Loose-leaf, 5.6(4)

¹⁵ *Keefe v. Edmonton (City of)*, 2002 ABQB 1098 at para 31.

33. The decision on the TMIP-ASP is of significant importance to SLCN and its members as it will impact its Constitutionally protected rights. This points to a high duty of procedural fairness.
34. The MD failed to meet its duty to act in a procedurally fair manner when it received evidence from one party at its June 17, 2019 meeting while the Public Hearing was adjourned, and without any notice to SLCN.
35. The right to be heard is a fundamental aspect of procedural fairness. It requires decision maker to ensure that parties are provided with an opportunity to dispute, correct or contradict submissions adverse to their position. It has been described as a "cardinal principle of our law" that a decision maker "must not hear one side in the absence of the other".¹⁶
36. This principle has been applied in the municipal planning context. In *Sylvester v Municipal District of Pincher Creek No 9 (Subdivision and Development Appeal Board)*,¹⁷ the Alberta Court of Appeal granted leave to appeal on the issue of whether the Subdivision and Development Appeal Board erred by receiving further evidence not presented during the public hearing. The Court held that doing so arguably amounted to conducting a "private interview with a witness"¹⁸ that violated the rules of natural justice.
37. In *Keefe v. Edmonton (City of)*, the Alberta Court of Queen's Bench summarized the importance of public hearings in the municipal context. The Court held that public hearings give people the opportunity to be heard and allow for discussion of the pertinent issues.¹⁹
38. The presentation made by TMIP to the Council at the June 17, 2019 meeting during an adjournment of the Public Hearing was clearly unfair to SLCN and undermined the primary purpose of public hearings under the *MGA*.
39. Further, the opportunity to provide submissions today does not cure the irregularity in these proceedings. SLCN cannot know what was said beyond the usual cursory summary of TMIP's presentation that may be provided in the meeting minutes and the power-point included in Council's material for the June 17, 2019 meeting.
40. There was no opportunity given to members of the public, including SLCN, to examine the representations made by TMIP or participate in any discussion of the potential issues raised by TMIP's presentation. It is particularly troubling that the issue of consultation with Indigenous communities appears to have been raised at the June 17, 2019 meeting – an issue that Council knew was of concern to SLCN.²⁰ By allowing TMIP to make a presentation to the Council in the absence of adverse parties, the Council adopted a private, rather than a public hearing process.

¹⁶ *Kane v University of British Columbia*, 1980 CarswellBC 1 at para 33, [1980] 1 S.C.R. 1105

¹⁷ 2008 ABCA 92.

¹⁸ 2008 ABCA 92 at para 30.

¹⁹ At para 30.

²⁰ See TMIP Power-point appended to materials for the June 17, 2019 Committee of the Whole meeting.

41. SLCN submits that the breach of procedural fairness has tainted the process to approve the Bylaw.

CONCLUSION

42. On behalf of SLCN, we respectfully request that Council defeat the the Bylaw based on one or more of the following:
 - a. The TMIP is contrary to the MDP; and
 - b. A lack of procedural fairness.
43. Furthermore, SLCN asks that Council refrain from considering further readings of the Bylaw, or alternatively defeat the Bylaw at second reading, until SLCN is adequately consulted, and if necessary, it rights accommodated in any ASP for the area.

DATED at Edmonton, Alberta, this 24th day of June, 2019.

MLT AIKINS LLP

Per: Meaghan M. Conroy
Council for Sturgeon Lake Cree Nation

APPENDIX O



MUNICIPAL DISTRICT OF GREENVIEW No. 16

FOR IMMEDIATE RELEASE

Council Meeting Highlights

July 8, 2019

Bylaws

Bylaw 19-816 Schedules of Fees

Council gave Third Reading to Bylaw 19-816 "Schedules of Fees Bylaw." With the addition of Grande Cache to Greenview, a bylaw to combine all of the rates and fees for services provided by Greenview was approved.

Business

Disposal of Surplus Digital Communication Tools

Council approved the donation of the used digital communications tools to non-profit organizations until August 26, 2019; followed by an opportunity for Council Members and Greenview staff to purchase any remaining digital communications tools until September 23rd, 2019; after which any remaining items may be disposed of by Administration.

Hide A Way Camp Appraisal

Council approved \$3,200 + G.S.T. to complete an appraisal on Camp Hide A Way, with funds to come from Economic Development. Council authorized Administration to transfer \$3,200 + G.S.T. from Contingency Reserves to Economic Development.

Valleyview Rural Waterline West Extension, 700 Road

Council approved Administration to increase the HDPE water pipe line from 100 mm to 150 mm on the Valleyview Rural Waterline extension down Twp. 700 road to ensure adequate supply for future connections. Council approved Administration to transfer an additional \$41,000.00 from water reserves to the 2019 Capital Budget for Valleyview Rural Waterline Extension.

Western Canadian Stock Dog Championship – Grant Request

Council approved an operating grant in the amount of \$4,000.00 to the Alberta Stock Dog Association, to be used to host the 2019 Western Canadian Stock Dog Championship in Valleyview Alberta, with funds to come from the 2019 Community Services Miscellaneous Grant.

3rd Annual Memorial Round Dance – Sponsorship Request

Council accepted the request for sponsorship from the Aseniwuche Winewak Nation for the 3rd Annual Memorial Round Dance to be held in Grande Cache Alberta, for information, as presented. Council will sponsor the Aseniwuche Winewak Nation 3rd Annual Memorial Round Dance for \$5,225.00 plus provide \$125.00 of Greenview Merchandise with funds to come from Community Services Miscellaneous Grants.

Request to have Finance Charges removed from A/R Account #186203

Council made the decision to take no action on the request from Total Oilfield Ltd. to reverse finance charges on AR Account# 186203 in the amount of \$1,167.84.

Request to have Finance Charges removed from A/R Account# 180530

Council made the decision to take no action on the request from Seven Generations Energy Ltd to reverse finance charges on their A/R Account for \$120,178.27.

Request for Decision - Policy 1014

Council approved revised Policy 1014 "Request for Decision". The RFD Policy was updated to current policy standards. The original policy was merged with the procedure. The revised policy captures current processes and establishes clear guidelines for staff, council and any other stakeholders that may create RFDs to follow in one document.

Vehicle Usage - Policy 1003

Council approved the Vehicle Usage Policy.

Commercial Waste Bins - Policy 4022

Council referred Policy 4022 "Commercial Waste Bins" until a future Regular Council Meeting. The current policy in Grande Cache is modified to Greenview's Policy standards.

Flag Protocol - Policy 1030

Council approved Policy 1030 "Flag Protocol" as presented. Recently, Council received a request for the lowering of flags at Municipal buildings when a prominent member of the community passes away. Administration drafted a policy based on the Provincial and Federal guidelines for the raising and lowering of flags.

Policy Development - Policy 1001

Council approved Policy 1001 "Policy Development" as presented. The new policy captures the current practice in policy development.

Accounts Receivable Cancellation or Adjustments Policy - Policy 1504

Council repealed Policy AD 34 "Accounts Receivable Cancellation or Adjustments".

Fleet and Procurement Coordinator Position

Council approved a new position in the Infrastructure and Planning Department for a Fleet and Procurement Coordinator. Administration requested a Fleet and Procurement Coordinator to maintain the vast and ever-growing fleet within Greenview. Currently Greenview has more than 200 pieces of equipment in the form of vehicles, tractors, trailers, pumps, rental fleet, and all other attachments or smaller items. Currently mechanics are servicing approximately 16 units per day.

2019 Scholarship Requests

Council authorized funding to the scholarship recipients listed in the amounts indicated on the 2019 Scholarship Recommendation Listing. Policy 1028 Scholarships provides an opportunity for Greenview residents who are attending college and university to have an opportunity to receive financial support from Greenview.

Sunset House Cemetery Committee Appointment

Council appointed Judy Rieu to the Sunset House Cemetery Committee.

Bylaw 19-815

Council chose to repeal second reading of Bylaw 19-815 to ensure procedural fairness in the Public Hearing for all interested parties. The Public Hearing for Bylaw 19-815 has been rescheduled for August 26, 2019 at 10:00 a.m.

Upcoming Events and Meetings

- Committee of the Whole: July 15, 2019 in Grande Cache
- Ratepayers BBQ in Grande Cache at the Grande Cache Recreation Centre: July 15, 2019
- Green View FCSS Board Meeting: July 17, 2019
- Regular Council Meeting: July 22, 2019
- Agricultural Services Board (ASB): July 30, 2019
- Greenview Clay Shoot Tournament at the Shot Shell Sporting Clays near Valleyview: September 12, 2019

Unless otherwise specified, all meetings (except FCSS meetings) take place in the Council Chambers at the Administration Building in Valleyview beginning at 9:00 am. Committee of the Whole Meetings begin at 10:00 a.m. ASB and FCSS meetings begin at 9:30 a.m. FCSS meetings take place at the Green View Community Resource Centre.

Media inquiries may be directed to Greenview's Communications Officer:
Krista Morrow krista.morrow@mdgreenview.ab.ca or 780-827-3362 ext.22

APPENDIX P



MUNICIPAL DISTRICT OF GREENVIEW No. 16

July 18, 2018

Sturgeon Lake Cree Nation
PO Bag 5
Valleyview, AB, T0H 3N0

Attention Chief Clyde Goodswimmer,

RE: Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan

By motion of Council on July 8, 2019, Council will be holding the Public Hearing regarding Bylaw 19-815, The Tri-Municipal Industrial Partnership ASP due to concerns raised over procedural fairness;

That a public hearing for Bylaw 19-815, the Tri-Municipal Industrial Partnership ASP, be scheduled for August 26, 2019 at 10:00 am.

If you have any comments regarding the above Public Hearing, please address them to Kevin Keller at 4806-36th Avenue, Valleyview, AB T0H 3N0. The deadline for submissions is 12:00 noon on August 16th, 2019.

Respectfully,

Denise Thompson
Chief Administrative Officer

DT/lk

cc: File Management



MUNICIPAL DISTRICT OF GREENVIEW No. 16

July 29, 2019

Sturgeon Lake Cree Nation
PO Box 757
Valleyview, AB, T0H 3N0

Attention: Chief Clyde Goodswimmer,

RE: Bylaw 19-815 Tri-Municipal Industrial Partnership Area Structure Plan

Our apologies, please disregard the previous correspondence as the first letter was dated incorrectly.

By motion of Council on July 8, 2019, Council will be holding the Public Hearing regarding Bylaw 19-815, The Tri-Municipal Industrial Partnership ASP due to concerns raised over procedural fairness;

That a public hearing for Bylaw 19-815, the Tri-Municipal Industrial Partnership APS, be scheduled for August 26, 2019 at 10:00 am.

If you have any comments regarding the above Public Hearing, please address them to Kevin Keller at 4806 – 36th Avenue, Valleyview, AB T0H 3N0. The deadline for submission is 12:00 noon on August 16th, 2019.

Respectfully,

Denise Thompson
Chief Administrative Officer

DT/wf

cc: File Management

APPENDIX Q

MLT AIKINS

WESTERN CANADA'S LAW FIRM

MLT Aikins LLP
2200 - 10235 -101st Street
Edmonton, Alberta T5J 3G1
T: (780) 969-3500
F: (780) 969-3549

July 29, 2019

Meaghan M. Conroy
Direct Line: (780) 969-3515
E-mail: mconroy@mltaikins.com

Jennifer Graysn
Legal Assistant
Direct Line: (780) 969-3514
E-mail: jgraysn@mltaikins.com

Via Fax and Email:

780 524 4307 & denise.thompson@mdgreenview.ab.ca

Municipal District of Greenview No. 16

4806 – 36 Avenue
PO Box 1079
Valleyview, AB T0H 3N0

Attention: Denise Thompson, Chief Administration Officer

Dear Ms. Thompson:

Re: Bylaw 19-815 – Tri-Municipal Industrial Partnership Area Structure Plan

We write on behalf of our client Sturgeon Lake Cree Nation on the above noted matter.

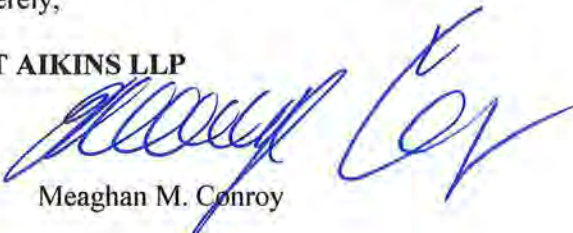
By way of a press release issued by the Municipal District of Greenview, it has come to the attention of our client that on July 8, 2019, Council decided to repeal second reading of Bylaw 19-815 and reschedule a public hearing for August 26, 2019 at 10:00 am.

Kindly inform me (via email: mconroy@mltaikins.com) of the deadline to file written submissions for the public hearing. As explained at that public hearing on June 26, 2019, Sturgeon Lake has a keen interest in Bylaw 19-815 and the Tri-Municipal Industrial Partnership Area Structure Plan ("ASP"), and we ask that we be notified directly in the event that the public hearing is adjourned or Council otherwise considers the ASP in advance of the public hearing.

Sincerely,

MLT AIKINS LLP

Per:


Meaghan M. Conroy

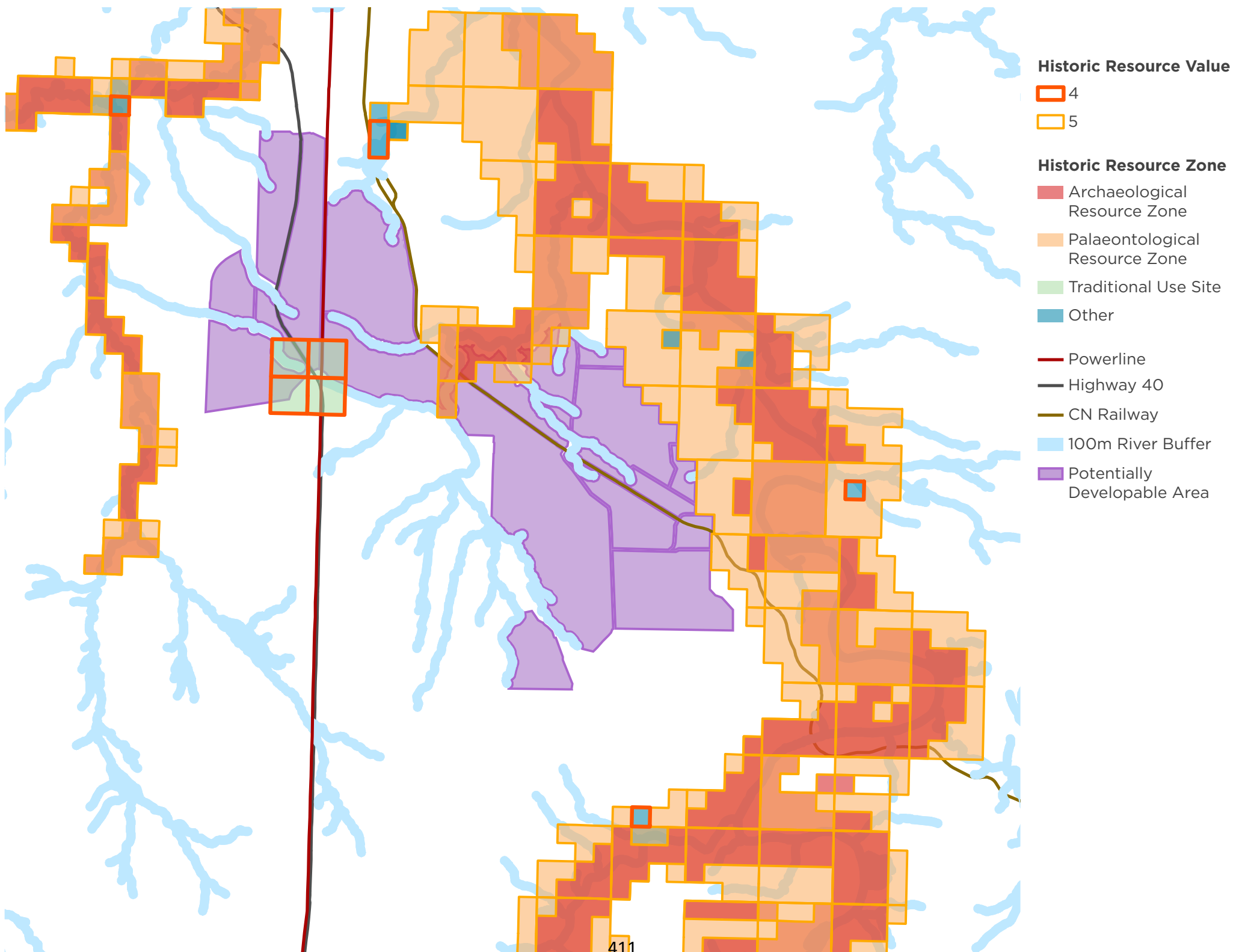
MMC:as

cc: Client
Gwendolyn J. Stewart-Palmer, Shores Jardine LLP, counsel for the Municipal District of Greenview No. 16

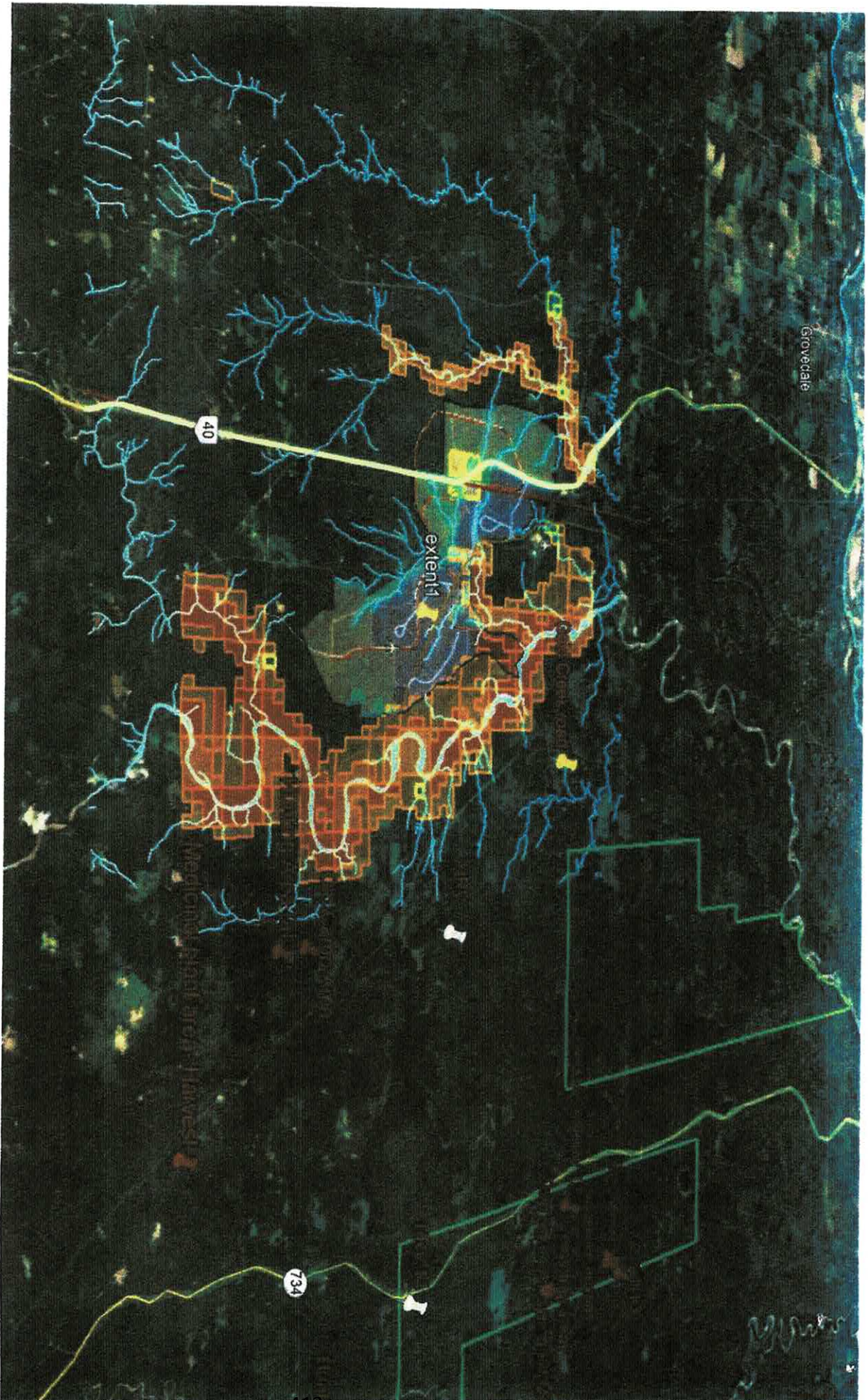
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APPENDIX R



APPENDIX S



This map is a preliminary exploration of known and mapped Traditional Land Use (TLU) activities, from Sturgeon Lake Cree Nation's (SLCN) existing records. SLCN has not conducted a project-specific study of the area depicted. It is anticipated that a project-specific study would reveal significantly more TLU activities. This map does not purport to represent the full extent of historical or current TLU in areas mapped.

The content of this map is owned by the Sturgeon Lake Cree Nation and any party, including government authorities and industrial and other proponents wishing to use, disseminate, summarize or otherwise rely on the report outside the context of the Tri-Municipal Industrial Partnership's proposal for an Area Structure Plan, must first seek written permission from SLCN Chief and Council.

APPENDIX T

Arooj Shah

From: Denise Thompson <Denise.Thompson@MDGreenview.ab.ca>
Sent: Monday, August 12, 2019 9:53 AM
To: Arooj Shah
Cc: Kevin Keller
Subject: Re: Sturgeon Lake Cree Nation

Hi Arooj,

Please be advised we will accept written submissions until August 20th. If you prefer to email them, please send a read receipt so we both can be assured that I have received the submission.

Thank you,

Denise Thompson

Sent from my iPhone

On Aug 11, 2019, at 9:16 AM, Arooj Shah <ashah@mltaikins.com> wrote:

Hi Denise,

Is it possible to provide comments regarding bylaw 19-815 for the public hearing scheduled on August 26, 2019 by email?

Thank you,

Arooj Shah
Student-at-Law

P: +1 (780) 969-5068 | **E:** ashah@mltaikins.com

F: +1 (780) 969-3549

MLT Aikins LLP

Edmonton, Alberta T5J 3G1

mltaikins.com

BIO **VCARD**



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APPENDIX U

[Greenview Staff Login](#)



MUNICIPAL DISTRICT OF

GREENVIEW Alberta, Canada

Council Agendas & Minutes

2019 Agendas & Minutes

Council Agenda

[19.01.11 Special Council Meeting Minutes](#)

[19.01.14 Regular Council Meeting Agenda](#)

[19.01.21 Committee of the Whole Meeting Agenda](#)

[19.01.28 Regular Council Meeting Agenda](#)

[19.02.11 Regular Council Meeting Agenda](#)

[19.02.19 Committee of the Whole Meeting Agenda](#)

[19.02.25 Regular Council Meeting Agenda](#)

[19.03.11 Regular Council Meeting Agenda](#)

[19.03.25 Regular Council Meeting Agenda](#)

[19.04.08 Regular Council Meeting Agenda](#)

[19.04.15 Committee of the Whole Meeting Agenda](#)

[19.04.23 Regular Council Meeting Agenda](#)

[19.05.13 Regular Council Meeting Agenda](#)

[19.05.21 Committee of the Whole Meeting Agenda](#)

[19.05.27 Regular Council Meeting Agenda](#)

[19.06.06 Special Council Meeting Agenda](#)

[19.06.10 Regular Council Meeting Agenda](#)

[19.06.17 Committee of the Whole Meeting Agenda](#)

Council Minutes

[19.01.11 Special Council Meeting Minutes](#)

[19.01.14 Regular Council Meeting Minutes](#)

[19.01.21 Committee of the Whole Meeting Minutes](#)

[19.01.28 Regular Council Meeting Minutes](#)

[19.02.11 Regular Council Meeting Minutes](#)

[19.02.19 Committee of the Whole Meeting Minutes](#)

[19.02.25 Regular Council Meeting Minutes](#)

[19.03.11 Regular Council Meeting Minutes](#)

[19.03.25 Regular Council Meeting Minutes](#)

[19.04.08 Regular Council Meeting Minutes](#)

[19.04.15 Committee of the Whole Meeting Minutes](#)

[19.04.23 Regular Council Meeting Minutes](#)

[19.05.13 Regular Council Meeting Minutes](#)

[19.05.21 Committee of the Whole Meeting Minutes](#)

[19.05.27 Regular Council Meeting Minutes](#)

[19.06.06 Special Council Meeting Minutes](#)

[19.06.10 Regular Council Meeting Minutes](#)

[19.06.24 Regular Council Meeting Agenda](#) [19.06.24 Regular Council Meeting Minutes](#)

[19.07.08 Regular Council Meeting Agenda](#) [19.07.08 Regular Council Meeting Minutes](#)

[19.07.15 Committee of the Whole Meeting Agenda](#)

[19.07.22 Regular Council Meeting Agenda](#)

[Agendas & Minutes Archive](#)

Admin Office Address: 4806 - 36 Ave, Box 1079, Valleyview, AB T0H 3N0 **Phone:** 780.524.7600 **Fax:** 780.524.4307 **Office Hours:** 8:00am - 4:30pm



REQUEST FOR DECISION

SUBJECT: Bylaw 19-827 County of Grande Prairie-M.D of Greenview ICF
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019 CAO: MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER: DT
STRATEGIC PLAN: Intergovernmental Relations

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A 2000, Chapter M-26, Section 631 and the Intermunicipal Collaborative Framework Regulation 191/2017.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 19-827 County of Grande Prairie-M.D of Greenview Intermunicipal Collaborative Framework.

MOTION: That Council give third reading to Bylaw 19-827 County of Grande Prairie-M.D of Greenview Intermunicipal Collaborative Framework.

BACKGROUND/PROPOSAL:

At first reading on July 22, 2019 Council made several recommendations for revisions on the ICF with the County of Grande Prairie.

1. Council requested that the Grande Prairie Regional Recreation Committee be added to the ICF. This has been noted in the ICF in Section 6.6. There is no official agreement between the municipalities but the terms of reference for the committee were adopted and approved by each of the partner municipalities.
2. Council requested Section 8 be revised to clarify Council’s role in approving participation in joint ventures and funding agreements. The County wanted to maintain the process of bringing forward a proposal as outlined in Section 8, but they agreed to modify the wording of section 8 to clarify the councils’ roles and authority to participate in any proposal.

Instead of providing “written notice” of a new cost-sharing agreement, the initiating municipality will provide a “written request” of a new cost-sharing agreement. This proposal will be presented to administration, if the CAO deems the project to have merit, it will be presented to the Committee. The committee will assess the proposal and determine if there is interest in pursuing it further. Members of the committee from both municipalities, will hold initial discussions on the proposal as

far as a funding arrangement. In the final stage, the proposed agreement will be presented to each of the Councils.

Each council retains the ultimate authority to participate in the cost sharing agreement, or amend the agreement further. 8.3 was further clarified that one municipality cannot commit another municipality to action on a proposed venture.

3. Council noted the address needed to be revised for Greenview.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is Greenview will have a formally established framework for building cost sharing agreements and other joint ventures with the County of Grande Prairie.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may propose additional modifications to the ICF. These would have to be presented and accepted by the County of Grande Prairie as the municipalities must pass identical bylaws.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will follow-up with the County of Grande Prairie and submit the ICF to the Government of Alberta.

ATTACHMENT(S):

- Bylaw 19-827
- ICF



BYLAW NO. 19-827
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to establish an intermunicipal collaboration framework between the County of Grande Prairie No. 1 and Municipal District of Greenview No. 16.

WHEREAS pursuant to Section 708.28 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, and amendments thereto, municipalities that have common boundaries must, within 2 years from the coming into force of this section, create a framework with each other; and

WHEREAS the County of Grande Prairie No. 1 and Municipal District of Greenview No. 16 have a common boundary with one another; and

WHEREAS pursuant to Section 708.33 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, and amendments thereto, municipalities must create a framework by adopting matching bylaws that contain the framework;

NOW THEREFORE, the Council of the M.D of Greenview No. 16, duly assembled, enacts as follows:

1. The County of Grande Prairie No. 1 / Municipal District of Greenview No. 16 Intermunicipal Collaboration Framework, attached hereto, is adopted;
2. That this Bylaw may be cited as the “County of Grande Prairie No. 1 / Municipal District of Greenview No. 16 ICF Bylaw”; and
3. This Bylaw shall come into effect upon the date of the final reading thereof.

Read a first time this 22nd day of July, 2019.

Read a second time this ____ day of _____, 2019.

Read a third time and passed this ____ day of _____, 2019.

REEVE

CHIEF ADMINISTRATIVE OFFICER



County of Grande Prairie No. 1
&
Municipal District of
Greenview No. 16

Intermunicipal Collaboration
Framework

July 2019 – Final (as amended)

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1. Introduction

- 1.1 It is recognized that the County of Grande Prairie No. 1 and Municipal District of Greenview No. 16 share a common border, share common interests and are desirous of collaborating to provide services to their residents and ratepayers.
- 1.2 Furthermore, the *Municipal Government Act* requires that municipalities that have a common boundary must create a framework with one another that identifies the services provided on an intermunicipal basis, how they will be delivered, who will lead the delivery of the service(s), how the funding arrangements for these services will occur, and identify the timeframe for implementation of those services provided on an intermunicipal basis.
- 1.3 In this respect, the Parties agree as follows:

2. Definitions

2.1 In this Agreement

- a. "Committee" – means Intermunicipal Collaboration Committee as defined in Section 4 of this Agreement.
- b. "Service Agreement" – means a legally binding agreement that is signed by both Parties. E.g. a contract, memorandum of agreement, or memorandum of understanding.
- c. "Expiry Date" – means the date that this Agreement expires which is five years from the date of passage of matching ICF Bylaws.
- d. "Intermunicipal Development Plan" – means the County of Grande Prairie No. 1 / Municipal District of Greenview No. 16 Intermunicipal Development Plan pursuant to Section 631(1) of the *Municipal Government Act*.
- e. "Parties" – means the County of Grande Prairie No. 1 and Municipal District of Greenview No. 16.
- f. "Term of the Agreement" – means five years from passage of matching ICF Bylaws.

3. Term and Review

- 3.1 In accordance with the *Municipal Government Act*, this Intermunicipal Collaboration Framework shall constitute an Agreement between the Parties and shall come into force and effect on the final passing of matching bylaws by both Parties.
- 3.2 This Framework may be amended by mutual consent of both Parties. Amendments to this Agreement shall come into force on the passing of matching resolutions by both Parties and shall be added as an Addendum to this Agreement.
- 3.3 It is agreed by the Parties they shall meet at least once during the Term of the Agreement commencing no later than 180 days before the Expiry Date of this Agreement.
- 3.4 It is further agreed that upon request by either Party, the Committee shall also meet.

4. Intermunicipal Cooperation

- 4.1 The Parties agree to create a recommending body known as the Intermunicipal Collaboration Committee (hereinafter referred to as the Committee).
- 4.2 The Committee shall meet on an as required basis and will develop recommendations to the Councils on all matters of strategic direction and cooperation affecting the residents and ratepayers of both Parties.
- 4.3 The Committee shall consist of four (4) elected members (two from each Party).

4.4 The CAO's will be responsible to develop agendas and recommendations on all matters. CAO's will be responsible for forwarding all recommendations from the Committee to their respective Councils.

4.5 Further to Article 3.4 of this Agreement, either Party by giving at least 30 days notice may trigger the requirement for the Committee to hold a meeting. Meeting requests shall be directed to the CAO for the respective municipality.

5. **Service Delivery**

5.1 When both Parties agree to enter into a new joint servicing arrangement, a Service Agreement shall be required to be developed on that specific service.

5.2 When developing Service Agreements for each Council's consideration, the Committee shall discuss and clearly identify which municipality will lead service delivery for the service(s)-and determine the appropriate funding model for the service(s) being discussed.

5.3 All future Service Agreements shall set out a process for discontinuing the service provided if one or both Parties wish to discontinue in the service delivery.

5.4 All future Service Agreements shall set out a timeframe for the delivery of the service(s) being discussed including the start and end date for the agreement.

6. **Services Inventory**

6.1 Both Parties have reviewed the services offered to residents and ratepayers. Based upon the review it has been determined that each Party will continue to provide the following services to their residents and ratepayers independently unless otherwise specified:

a. **County of Grande Prairie No. 1**

Transportation Services

- Road Maintenance
- Road Construction

Water and Wastewater Services

- Water Treatment & Distribution
- Wastewater Collection & Treatment

Solid Waste Services

- Landfill
- Recycling Services

Emergency Services

- Fire Services (includes Medical Co-Response)

Recreation Services

- Campgrounds
- Facilities
- Green Spaces
- Parks

Other Services

- Agricultural Services
- Assessment Services
- Bylaw Enforcement
- Cemetery
- Communications & Engagement
- Community Peace Officers
- Economic Development
- Facility Maintenance
- Family & Community Support Services (FCSS) including grants to organizations
- Finance
- Fleet Maintenance
- GIS Services
- Human Resources (HR)
- IT/Data Management
- Legislative Services
- Library Services
- Permitting and monitoring oil and gas development and ancillary industries
- Planning & Development Services
- Predator/Pest Control
- Procurement Services
- Safety Codes Services
- Weed Control

b. Municipal District of Greenview No. 16

Transportation Services

- Culvert Installations
- Fleet Maintenance
- Private Driveway Plowing
- Road Maintenance
- Sign Installation and Maintenance
- Approach Construction
- Bridge Construction and Maintenance
- Road Construction

- Grande Cache Community Bus

Water and Wastewater Services

- Water Points
- Water Lift Stations
- Water Treatment & Distribution
- Wastewater Collection & Industrial Lagoons

Solid Waste Services

- Regional Landfill
- Transfer Stations
- Grande Cache Metal Roundup
- Grande Cache Garbage and Recycling curbside pick-up
- Commercial Garbage Bins and Pick-up
- Grande Cache Landfill

Emergency Services

- Emergency Management
- Fire Services
- Rural Fire Pump Management
- Management of Hamlet Fire Departments
- Bylaw Enforcement

Recreation Services

- Community Recreation Support
- Parks and Campgrounds
- Sasquatch
- Grande Cache Recreation Centre

Other Services

- Agricultural Services
- CAO Services
- Legislative Services
- Community Services
- Communications
- Human Resources
- Grande Cache Tourism and Information Centre
- Construction Services
- Corporate Services
- Family Community Support Services
- Information Technology
- Planning and Development

- Weed Control/Pest Control
- Animal Control

6.2 The Parties also have distinct municipal services provided by a Third Party. Both Parties have reviewed the services offered to residents and ratepayers. Based upon the review it has been determined that each Party will continue to provide the following services to their residents and ratepayers independently through a Third Party unless otherwise specified:

a. **County of Grande Prairie No.1**

Transportation Services

- Large construction projects – various private contractors
- Transportation Grants – various seniors’ groups and disabled transportation societies

Water and Wastewater Services

- Water Services – Aquatera
- Wastewater Services – Aquatera

Solid Waste Services

- Curbside Collection – various private contractors
- Landfill Services – West Grande Prairie County Solid Waste Authority

Emergency Services

- Enhanced RCMP - RCMP

Recreation Services

- Grants – Recreation Boards, Agricultural Societies and other non-profit societies

Other Services

- Library Services – Library Board
- Library Services – Peace Library System
- Philip J. Currie Dinosaur Museum – River of Death and Discovery Dinosaur Museum Society

b. Municipal District of Greenview No. 16

Transportation Services

- Large Construction Projects – various private contractors
- Gravel Hauls – various private contractors

Water and Wastewater Services

- n/a

Solid Waste Services

- n/a

Emergency Services

- Enhanced Policing – Royal Canadian Mounted Police

Recreation Services

- East Dollar Lakes – Alberta Conservation Association
- Grande Cache Back Country Trails – Willmore Wilderness Foundation
- Kakwa/Big Mountain Snowmobile/ATV Trails – Swan City Snow Mobile Club
- Sasquatch and Partners – Clearwater County, Yellowhead County, Bighorn County, Mountainview County
- Swan Lake Maintenance - Canfor
- Grants – Recreation Boards

Other Services

- Assessment – Accurate Assessment Group
- Geographic Information Systems – Munisight
- Information Technology – PCIT
- Library Services – Library Boards
- Library Services – Peace Regional Library System
- Media Design and Production Services – various private contractors
- Mental Health Counselling – various private consultants
- Community Peace Officers – County of Grande Prairie

6.3 The Parties have worked collaboratively in the past with the following agreements to service residents and ratepayers of both municipalities. It is further acknowledged the Parties have reviewed the existing agreements and have determined that these are the most appropriate municipal services to be delivered in a shared manner.

Transportation Services

n/a

Water and Wastewater Services

n/a

Solid Waste Services

n/a

Emergency Services

a. Mutual Aid

- County of Grande Prairie and M.D. of Greenview have agreed to provide emergency services assistance and resources when requested by the other Party
- Funding Arrangement: Parties agree not to bill or charge for service or assistance
- Term of the Agreement: May 2012 – no expiry date

b. Northwest Alberta Emergency Resource

- The purpose of this agreement is to provide the ability for signatories (Municipal District of Greenview, County of Grande Prairie and a number of other municipalities) to access needed resources to mitigate or support emergency response initiatives from sources outside predetermined mutual aid agreements
- Funding Arrangement: the supplying Party providing assistance and/or equipment shall be compensated at those agreed upon standard rates that are approved from time to time by each Party
- Term of the Agreement: July 2016 – no expiry date

c. Water Rescue Mutual Aid

- Both Parties have agreed to participate in this arrangement for the provision of water rescue mutual aid assistance on an as needed basis
- Funding Arrangement: both Parties have agreed to reimburse the other Party all costs associated with responding to a water rescue event
- Term of the Agreement: May 2012 – no expiry date

Recreation Services

n/a

Other Services

- d. Economic Development – Tri-Municipal Industrial Partnership (TMIP)
 - Both Parties and the City of Grande Prairie have agreed to participate in a regional economic development initiative related to the attraction of Industrial Development in an industrial park. The M.D. of Greenview is the managing partner of the TMIP
 - Funding Arrangement: both Parties and the City of Grande Prairie have agreed to contribute to the operation costs based upon an agreed formula
 - Term of the Agreement: April 23, 2018 – no expiry date

- e. Peace Officer Services
 - Grande Prairie County shall provide enforcement services to the Municipal District of Greenview No. 16 at the same level of service as provided in Grande Prairie County. Grande Prairie County shall also provide animal control to the Municipal District of Greenview No. 16
 - Funding Arrangement: Grande Prairie County shall be paid an hourly rate that is established from time to time
 - Term of the Agreement: January 2016 – January 2020

6.4 Both Parties acknowledge and agree that they may from time to time provide financial assistance to not for profit organizations functioning inside and outside their jurisdictional boundaries.

6.5 Both Parties acknowledge they are members of not for profit organizations delivering services for the benefit of their residents and ratepayers.

6.6 Both Parties acknowledge they have adopted and approved Terms of Reference for the Grande Prairie Regional Recreation Committee (effective September 7, 2017) whose purpose is to provide a mechanism for the implementation of the Grande Prairie Area Joint Recreation Master Plan – 2016 which includes inter-municipal information sharing, collaboration, and identifying special projects concerning regional recreation facilities, services and programs. Composition of the Committee includes representatives from: County of Grande Prairie; Municipal District of Greenview; City of Grande Prairie; Town of Beaverlodge; Town of Sexsmith; Town of Wembley; and the Village of Hythe.

7. Land Use

7.1 Section 631 (1.1) of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, states: “the Minister may, by order, exempt one or more councils from the requirement to adopt an intermunicipal development plan”. Pursuant to the provisions of Ministerial Order MSL:047/18 and a letter dated June 11, 2019 from the Deputy Minister stating that both Parties have “met the requirements for an IDP exemption” the Parties hereto are no longer required to complete an IDP.

7.2 Matters of a land use and development nature impacting either Party shall be guided by policies set out in their respective Municipal Development Plans and/or other statutory plans.

8. Collaboration Process

- 8.1 Either Party may initiate the development of a new capital project and/or new service it deems to be critical or essential and that may be beneficial to both Parties. Prior to submitting a formal written request for a new cost-sharing agreement, the initiating Party's CAO will consult and seek informal support from the other Party's CAO.
- 8.2 Once either municipality has received written notice of a new capital project or new service, an Intermunicipal Collaboration Committee meeting must be held within 30 days of the date the written notice was received, unless both CAO's agree otherwise.
- 8.3 The Intermunicipal Collaboration Committee will be the forum used to initially address and develop future Service Agreements and/or cost sharing arrangements for each Council's consideration. Both Parties recognize that the decision to participate in or not participate in a project/arrangement ultimately lies with the respective municipal councils. For added clarity this means one council cannot commit another council to action.

9. Indemnity

- 9.1 The County of Grande Prairie No. 1 shall indemnify and hold harmless Municipal District of Greenview No. 16, its employees and agents from all claims, actions and costs whatsoever that may arise directly or indirectly out of any act or omission of the County of Grande Prairie No. 1, its employees or agents in the performance of this Agreement.
- 9.2 Municipal District of Greenview No. 16 shall indemnify and hold harmless the County of Grande Prairie No. 1, its employees and agents from all claims, actions and costs whatsoever that may arise directly or indirectly out of any act or omission of Municipal District of Greenview No. 16, its employees or agents in the performance of this Agreement.

10. Binding Dispute Resolution Process

- 10.1 Both Parties agree to adopt the model dispute resolution provisions as set out in Appendix A of the ICF.
- 10.2 Both Parties agree to abide by the Duty to Act in Good Faith provisions contained in the ICF Regulation.

11. General

- 11.1 Headings in this Agreement are for reference purposes only.
- 11.2 Words in the masculine gender will include the feminine gender whenever the context so requires and vice versa.
- 11.3 Words in the singular shall include the plural or vice versa whenever the context requires.
- 11.4 This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.
- 11.5 Should any provisions of this Agreement become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the agreement and the remainder shall remain in force and be binding as though such provisions had not been invalid.

12. Correspondence

12.1 Written notice under this Agreement shall be addressed as follows:

a. In the case of Grande Prairie County No. 1 to:

County of Grande Prairie No. 1
c/o Chief Administrative Officer
10001 – 84 Avenue
Clairmont, AB T8X 5B2

b. In the case of Municipal District of Greenview No. 16 to:

Municipal District of Greenview No. 16
c/o Chief Administrative Officer
4806 – 36 Avenue
Box 1079
Valleyview, AB T0H 3N0

13. Authorizations

Signed and dated on:

Leanne Beaupre, Reeve
Grande Prairie County No. 1

Dale Smith, Reeve
Reeve, Municipal District of Greenview No. 16

Joulia Whittleton, CAO
Grande Prairie County No. 1

Denise Thompson, CAO
Municipal District of Greenview No. 16

Date

Date

APPENDICES

[Appendix A: Model Dispute Resolution Provisions Schedule](#)

Model Dispute Resolution Provisions Schedule

1. Definitions

1.1 In this Schedule,

- a. “Initiating Party” means a party who gives notice under section 2 of this Schedule;
- b. “Mediation” means a process involving a neutral person as a mediator who assists the parties to a matter and any other person brought in with the agreement of the parties to reach their own mutually acceptable settlement of the matter by structuring negotiations, facilitating communication and identifying the issues and interests of the parties;
- c. “Mediator” means the person or persons appointed to facilitate by mediation the resolution of a dispute between the parties.

2. Notice of dispute

- 2.1 When a party believes there is a dispute under a framework and wishes to engage in dispute resolution, the party must give written notice of the matters under dispute to the other parties.

3. Negotiation

- 3.1 Within 14 days after the notice is given under section 2 of this Schedule, each party must appoint a representative to participate in one or more meetings, in person or by electronic means, to attempt to negotiate a resolution of the dispute.

4. Mediation

- 4.1 If the dispute cannot be resolved through negotiations, the representatives must appoint a mediator to attempt to resolve the dispute by mediation.
- 4.2 The initiating party must provide the mediator with an outline of the dispute and any agreed statement of facts.
- 4.3 The parties must give the mediator access to all records, documents and information that the mediator may reasonably request.
- 4.4 The parties must meet with the mediator at such reasonable times as may be required and must, through the intervention of the mediator, negotiate in good faith to resolve their dispute.
- 4.5 All proceedings involving a mediator are without prejudice, and, unless the parties agree otherwise, the cost of the mediator must be shared equally between the parties.

5. Report

- 5.1 If the dispute has not been resolved within 6 months after the notice is given under section 2 of this Schedule, the initiating party must, within 21 days, prepare and provide to the other parties a report.

- 5.2 Without limiting the generality of subsection 5.1, the report must contain a list of the matters agreed on and those on which there is no agreement between the parties.
- 5.3 Despite subsection 5.1, the initiating party may prepare a report under subsection 5.1 before the 6 months have elapsed if
 - a. the parties agree, or
 - b. the parties are not able to appoint a mediator under section 4 of this Schedule.

6. Appointment of arbitrator

- 6.1 Within 14 days of a report being provided under section 5 of this Schedule, the representatives must appoint an arbitrator and the initiating party must provide the arbitrator with a copy of the report.
- 6.2 If the representatives cannot agree on an arbitrator, the initiating party must forward a copy of the report referred to in section 5 of this Schedule to the Minister with a request to the Minister to appoint an arbitrator.
- 6.3 In appointing an arbitrator under subsection 6.2, the Minister may place any conditions on the arbitration process as the Minister deems necessary.

7. Arbitration process

- 7.1 Where arbitration is used to resolve a dispute, the arbitration and arbitrator's powers, duties, functions, practices and procedures shall be the same as those in Division 3 of Part 17.2 of the Municipal Government Act and Part 1 of the Intermunicipal Collaboration Framework Regulation (AR 191/2017).
- 7.2 In addition to the arbitrator's powers under subsection 7.1, the arbitrator may do the following:
 - a. require an amendment to a framework;
 - b. require a party to cease any activity that is inconsistent with the framework;
 - c. provide for how a party's bylaws must be amended to be consistent with the framework;
 - d. award any costs, fees and disbursements incurred in respect of the dispute resolution process and who bears those costs.

8. Deadline for resolving dispute

- 8.1 The arbitrator must resolve the dispute within one year from the date the notice of dispute is given under section 2 of this Schedule.
- 8.2 If an arbitrator does not resolve the dispute within the time described in subsection 8.1, the Minister may grant an extension of time or appoint a replacement arbitrator on such terms and conditions that the Minister considers appropriate.

9. Arbitrator's order

- 9.1 Unless the parties resolve the disputed issues during the arbitration, the arbitrator must make an order as soon as possible after the conclusion of the arbitration proceedings.
- 9.2 The arbitrator's order must

- a. be in writing,
 - b. be signed and dated,
 - c. state the reasons on which it is based,
 - d. include the timelines for the implementation of the order, and
 - e. specify all expenditures incurred in the arbitration process for payment under section 708.41 of the Act.
- 9.3 The arbitrator must provide a copy of the order to each party.
- 9.4 If an order of the arbitrator under section 9.2 is silent as to costs, a party may apply to the arbitrator within 30 days of receiving the order for a separate order respecting costs.

10. Costs of arbitrator

- 10.1 Subject to an order of the arbitrator or an agreement by the parties, the costs of an arbitrator under this Schedule must be paid on a proportional basis by the municipalities that are to be parties to the framework as set out in subsection 10.2.
- 10.2 Each municipality's proportion of the costs must be determined by dividing the amount of that municipality's equalized assessment by the sum of the equalized assessments of all of the municipalities' equalized assessments as set out in the most recent equalized assessment.



REQUEST FOR DECISION

SUBJECT: Policy 4022 Commercial Waste Bins
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: August 26, 2019
DEPARTMENT: ENVIRONMENTAL SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:

MANAGER: GC/DC
PRESENTER: GC

RELEVANT LEGISLATION:

Provincial (cite) –Grande Cache Policy 097/16

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 4022 “Commercial Waste Bins” as presented.

BACKGROUND/PROPOSAL:

The current policy in Grande Cache was modified to Greenview’s Policy standards. Some pertinent areas were adopted, but much of the policy was drafted in anticipation of the Garbage Truck and Bins that were being purchased and implemented. The policy was modified to reflect that those are active and operational.

Greenview does not have a policy that addresses commercial waste pick-up.

PRC recommended that Policy 1 be reworded to state “This policy pertains to Greenview owned commercial waste bins” instead of “Greenview retains ownership of all commercial garbage bins.”

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have a policy in place to govern commercial garbage collection.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: PRC may make additional recommendations.

Alternative #2: PRC may recommend to keep the former Town of Grande Cache policy in place.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Grande Cache Policy 097/16
- Revised Policy 4022 Commercial Garbage Collection



TOWN OF GRANDE CACHE
Policy and Procedures

Title Commercial Waste Bins

Page 1 of 2

Section P-2
Department Public Works

Resolution No. 097/16
Effective Date March 23, 2016

P

Expectation

The Town of Grande Cache retains the ownership of all four cubic yard commercial garbage bins. These bins are to be used in conjunction with the front load garbage truck complete with mechanical arm to pick-up and empty both residential and commercial garbage bins.

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Policy Statement

With the purchase of the front load garbage truck, the Town of Grande Cache implemented a mechanical method of collecting commercial garbage in order to improve service to the commercial sector and as a cost savings measure.

L

With the purchase of the front load garbage truck, a specific type of garbage bin is required. As a result, every commercial business in Grande Cache will be required to replace their existing garbage bins with bins that are supplied by the Town. The Town of Grande Cache will provide four cubic yard commercial garbage bins for each commercial business. Bin rental/collection fees will be charged based on the number of bins supplied to a business. These bins are the property of the Town of Grande Cache and will remain at the commercial business location to which they are assigned.

I

The Town of Grande Cache will ensure:

- a) the name of the Town is placed on each garbage bin;
- b) each garbage bin is assigned a serial number;
- c) a system is developed to assign bins to commercial businesses and track the location of the bins;
- d) a system is developed for the distribution of the bins; and
- e) provide lugs for the locks, if businesses choose to lock their bins.

C

Currently some businesses own their commercial garbage bins and others are supplied by the Town.

Y



TOWN OF GRANDE CACHE
Policy and Procedures

Title	Commercial Waste Bins	Page	2 of 2
Section	P-2	Resolution No.	097/16
Department	Public Works	Effective Date	March 23, 2016

Since all the new commercial garbage bins will be owned by the Town, the owners of commercial garbage bins will be compensated for their bins by:

- a) the rental/collection fee for commercial garbage bins in the amount of \$47.00 be implemented following the delivery of the last bin, and that any business that owns commercial garbage bins be compensated by waiving the first month's rental/collection fee, and
- b) the removal and disposal of the current commercial garbage bins at no cost to the commercial businesses.

The current commercial garbage bins provided to commercial businesses by the Town will be removed and disposed of at no cost to the commercial businesses.

Commercial Garbage Bin holders will:

- a) provide a location for the commercial businesses garbage bins, and
- b) if they choose to lock the commercial garbage bins provided to them, purchase the lock and ensure the bin is opened for collection and locked after collection.

Administration will develop a communication strategy to inform the commercial businesses of the provision of the new commercial garbage bins, when they will be delivered and when the new pick-up schedule will be implemented.

In the event a commercial garbage bin is damaged or removed from the location it is assigned to, the commercial business that the bin is assigned to will be responsible for covering the cost of repairing or replacing the bin. The cost of repairing or replacing the bin will be included on the invoice for bin rental/garbage collection for the commercial business.

If Town employees damage or remove a commercial garbage bin, the Town will be responsible for the cost of repairing or replacing the bin.

Title: Commercial Waste Bin

Policy No: 4022

Effective Date:

Motion Number:

**Supersedes Policy No:
Grande Cache Policy 097/16**

Review Date:



Purpose: The purpose of this policy is to define responsibilities for both parties involved in relations to the use and maintenance of the Commercial Waste bin service while promoting recycling within Greenview.

DEFINITIONS

Commercial or business waste means waste derived from a business premises that is used predominantly for trade, sport, entertainment or recreation. It does not encapsulate industrial or household waste; only waste created from any type of commercial activity.

Industrial waste means waste produced by industrial activity which includes any material that is rendered useless during a manufacturing process such as that of factories, industries, mills, and mining operations.

Household waste means garbage and rubbish (such as bottles, cans, clothing, compost, disposables, food packaging, food scraps, newspapers and magazines, and yard trimmings) that originates from private homes or apartments. It may also contain household hazardous waste. Also called domestic waste or residential waste.

Property owner means the person who holds legal land title to the said premises.

POLICY

1. This policy pertains to Greenview owned commercial waste bins. These bins are compatible with the front load garbage truck complete with mechanical commercial arm.
2. Only commercial waste is permitted in commercial garbage bins.
3. Greenview encourages commercial account customers to minimize garbage disposal as much as possible by reducing the amount of recyclable waste going into the commercial waste bins. After your metal, cardboard, wood, plastic, tin, glass, grass clippings, yard waste materials, reusable/donate-able items etc. The leftover waste intended for the landfill disposal can go into your commercial waste bin. Non-recyclable material should be the only debris disposed of in a commercial waste bin.

4. Construction and renovation material such as drywall, fence boards, concrete, bricks, asphalt, and counter tops must be disposed of responsibly at a Greenview landfill or transfer station and is not to be disposed of in a commercial waste bin.
5. Any items deemed too large for compaction or any item that is comprised of such material that will damage the garbage compactor is not to be disposed of in a commercial garbage bin.
6. All garbage that is placed within the commercial bins must be contained in garbage bags.
7. Commercial waste bins are to be located on the premises of the property owner not on public lands or alleys, unless otherwise designated by Greenview Administration.
8. In the event that a commercial waste bin is located in an area on the premises that impedes Greenview's ability to pick up the bin, Greenview has the authority to select an alternate location on the premises where the bin will be moved.
9. Unless an owner has written approval from the Manager of Environmental Services to set out a commercial bin for waste collection at a specific location, the owner shall ensure that the commercial bin:
 - 9.1 is located at least 1 metre from any object on either side of the container;
 - 9.2 is located at least 30 centimetres from any object behind the container;
 - 9.3 has an overhead clearance above the top of the automated collection container of 3 metres;
10. Property owners must ensure sufficient commercial bins are available to hold and retain all garbage from the premises. In the event that it is deemed additional bins are required to accommodate the garbage collection, the number of additional commercial waste bins required for each business will be determined by the Manager of Environmental Services.
11. Property owners using commercial bins must ensure that:
 - 11.1 The bins are located in a location that allows direct vehicular access or in a suitable alternative location identified by the Manager of Environmental Services or designate;
 - 11.2 Snow and ice does not accumulate near the bins such that vehicle access to the bins is impeded; and
 - 11.3 Bins are kept clean and in good condition and the cover shall be kept in good working condition.
12. The owner of the property on which a commercial bin is located shall be responsible to ensure that any such container is loaded uniformly and is loaded such that waste material is completely contained within the container when it is closed.
13. The owner of the property on which a commercial bin is located shall be responsible to;
 - 13.1 Keep the surrounding area free of litter and waste
 - 13.2 Cause any such bin to be emptied once in every seven (7) days.
 - 13.3 Cause such bin to be normally covered while containing waste.
14. Property owners are permitted to lock their bins provided that the bins are unlocked on the day scheduled for commercial waste for pick up.

15. In the event that it is determined that damage to the commercial waste bin has occurred due to the actions of the property owner or a person the property owner is responsible for, the costs associated will be the responsibility of the property owner.
16. In the event Greenview employees damage the commercial waste bins, Greenview will be responsible for the cost of repairing or replacing the bin.
17. Monthly rental fees of a commercial waste bin is set out in the Schedule of Fees Bylaw.
18. Monthly service fees in regards to the weekly collection of the garbage is set out in the Schedules of Fees Bylaw.
19. No person shall place waste in any commercial bins without the permission of the property owner to where the bin is located.
20. Greenview reserves the right to refuse or discontinue collection services to properties that do not adhere to the requirement contained in this document.



REQUEST FOR DECISION

SUBJECT: Grande Cache Business Retention and Expansion Action Plan – Internet Service Delivery

SUBMISSION TO: REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019	CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT	GM: SW PRESENTER: KK
STRATEGIC PLAN: Development	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Grande Cache Triage Business Retention & Expansion Strategic Action Plan for information, as presented.

MOTION: That Council authorize Administration to work with Canadian Fiber Optics to develop a report outlining the options available for potential internet service delivery to Grovedale and Grande Cache.

BACKGROUND/PROPOSAL:

In the summer of 2018 Greenview partnered with Community Futures West Yellowhead to conduct a Business Retention and Expansion survey in the Hamlet of Grande Cache. MDB Insight, a third party consulting firm was hired to conduct the survey and provide a complete action plan. The purpose of the study was to engage Grande Cache businesses to gather statistical information to help support future economic development initiatives that will be tailored to the needs of the Regional Grande Cache businesses.

Administration will be working with Community Futures West Yellowhead to execute the action plan that has been received. At this time, Administration would like to identify one area of the survey that may prove to be beneficial for Council as they move forward in their upcoming strategic planning. According to the survey, local businesses are not satisfied with their internet service and lack confidence that they can continue to operate and grow their businesses without improvements in internet service. “Availability of internet service to support current business needs” and “availability of internet service to support future business needs” were identified as the two lowest-performing factors of doing business in Grande Cache.

At the July 15, 2019 Committee of the Whole meeting, a delegation of Canadian Fiber Optics presented to Council, they have laid fiber optic line along Highway 40 from Grovedale to Grande Cache. As the main distribution line has already been installed, there is an opportunity for Greenview to improve the internet

infrastructure to its communities and industry along highway 40 and support future economic growth in the region.

Administration is recommending to work with Canadian Fiber Optics to develop a potential strategy to deliver internet to the Greenview Hamlets of Grovedale and Grande Cache, which can be brought back to Council for future consideration.

BENEFITS OF THE RECOMMENDED ACTIONS:

1. The benefit of Council accepting the Grande Cache Triage Business Retention & Expansion Strategic Action Plan for information is that it helps to guide future planning efforts in the Grande Cache Community.
2. The benefit of Council accepting the second recommended motion is that Administration will be authorized to gather information from Canadian Fiber Optics regarding the options available for establishing the delivery of fiber optic services within Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motions.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or deny the recommended motions.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs associated with the recommended motions

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

If Council accepts the recommended motion, an Economic Development staff person will be assigned the project and dedicated staff time will be scheduled accordingly.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

If Council approves the recommended motions, Administration will work with Canadian Fiber Optics to develop a working plan and will acquire the options available to deliver internet services to Greenview's Hamlets.

ATTACHMENT(S):

- Grande Cache Triage BR&E Action Plan



Triage BR+E Strategic Action Plan
Municipal District of Greenview, Grande Cache Alberta

July 2019



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Background

Community leaders in the Municipal District of Greenview and Grande Cache have been taking strides to accelerate local economic development. Business retention and expansion (BR+E) activities can be employed to ensure business needs are monitored and addressed; however, engagement can be time-consuming and complex.

A BR+E survey was commissioned to engage businesses and report on observations generalizable to the broader business community, while also allowing for the identification of potential expansion or retention intervention opportunities, which staff can follow-up business-by-business. The intention of the survey was twofold:

To gather a statistically significant amount of information from business owners so that future economic development initiatives could be pursued with confidence, knowing they will have the desired impact on the business community.

For each business, identify whether there were green flag and/or red flag issues that local economic developers could quickly follow-up on and attempt to address. These green and red flag responses would identify businesses that reported growth opportunities (green) or challenges that might result in downsizing, relocation, or closure (red).

Methodology

MDB Insight has developed a new and unique approach to the development of business retention and expansion strategies through a process known as Triage BR+E. Triage BR+E refers to the immediacy of the findings and strategy development through the use of Computer Assisted Telephone Instrument (CATI) survey. This allows for a statistically significant sample of businesses to be surveyed and identify challenges, gaps, and opportunities that the local economic development organization can focus on. It also allows the identification of green flag and red flag issues that could impact a business's decision to grow/remain in the community and for an immediate follow-up to take place.

This project required the development of a unique internal communications plan that would allow for the identification of businesses with both green and red flag issues to be identified during the survey process, gain their consent to have their information shared with their local economic development organization, and provide the opportunity for their concerns or issues to be addressed in real-time. This is an advantage that the majority of other BR+E programs lack.

In total, 40 business owners/managers were successfully surveyed out of an initial sample of 136, resulting in a margin of error of +/- 10%, 19 times out of 20.

The survey was administered during June of 2019.

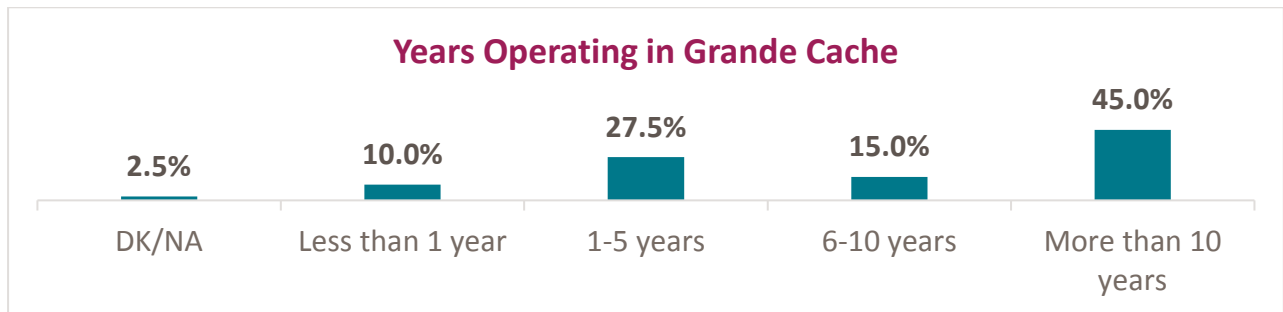


Triage BR+E Findings

Business Profile

Balanced Business Stages

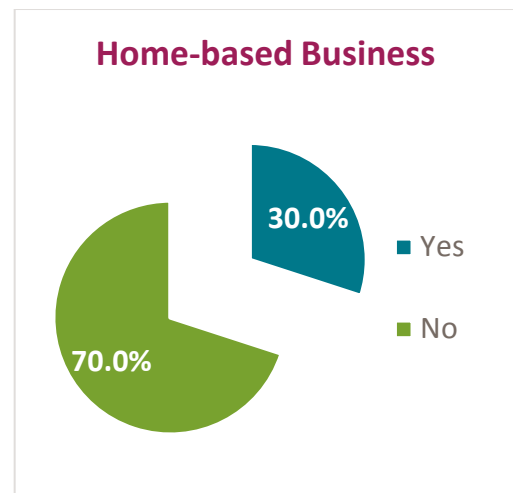
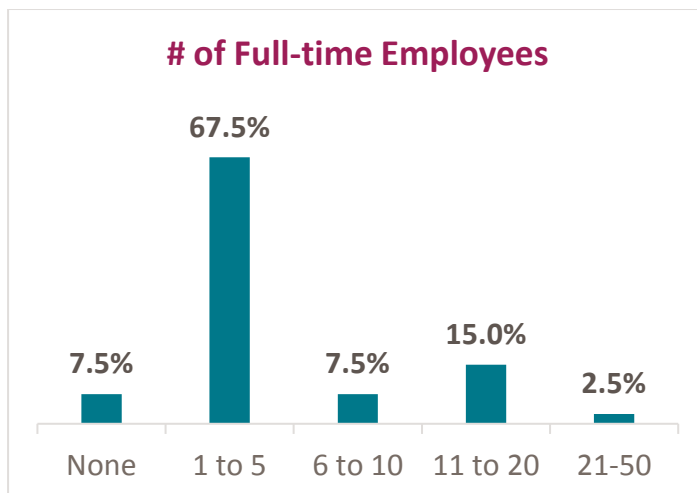
Businesses surveyed consisted of a cross-section of both established and newer businesses. Businesses still in the start-up phase (less than 1 year) made up 10% of the total. Businesses likely stabilizing or in the growth phase (1-5 years) represented 27.5% and established businesses (over 6 years old) represented 60% of the total respondents.



n=40 respondents

Small Employee Size

The majority of businesses surveyed were small, with 75% having five or fewer employees. 30% were home-based.

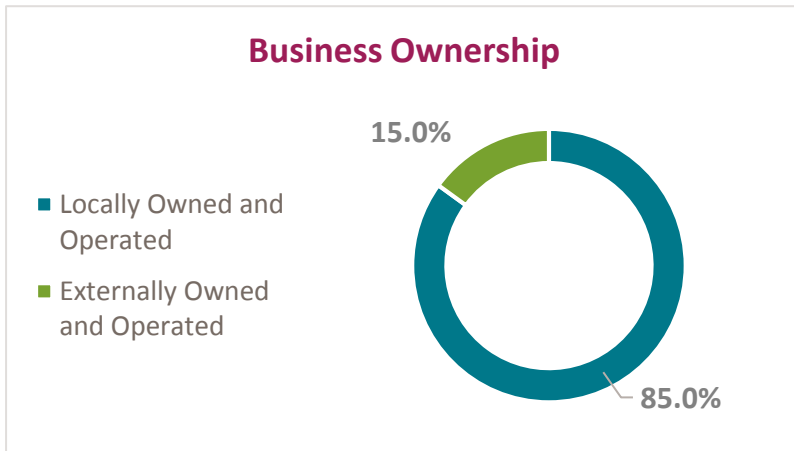


n=40 respondents



Predominately Local Ownership

Business ownership among survey respondents was mostly locally owned and operated at 85%, with only 15% of businesses being externally owned and operated. The strong local ownership of the business community is an important contributing factor to the potential success of the Triage BR+E



process. Local ownership implies that decisions are made at the local level rather than through a corporate headquarters or branch plant in another jurisdiction. The Triage BR+E process which identifies red and green flags and opportunities for intervention are likely to lead to a discussion with a decision-maker rather than potentially getting lost through corporate communication channels.

n=40 respondents

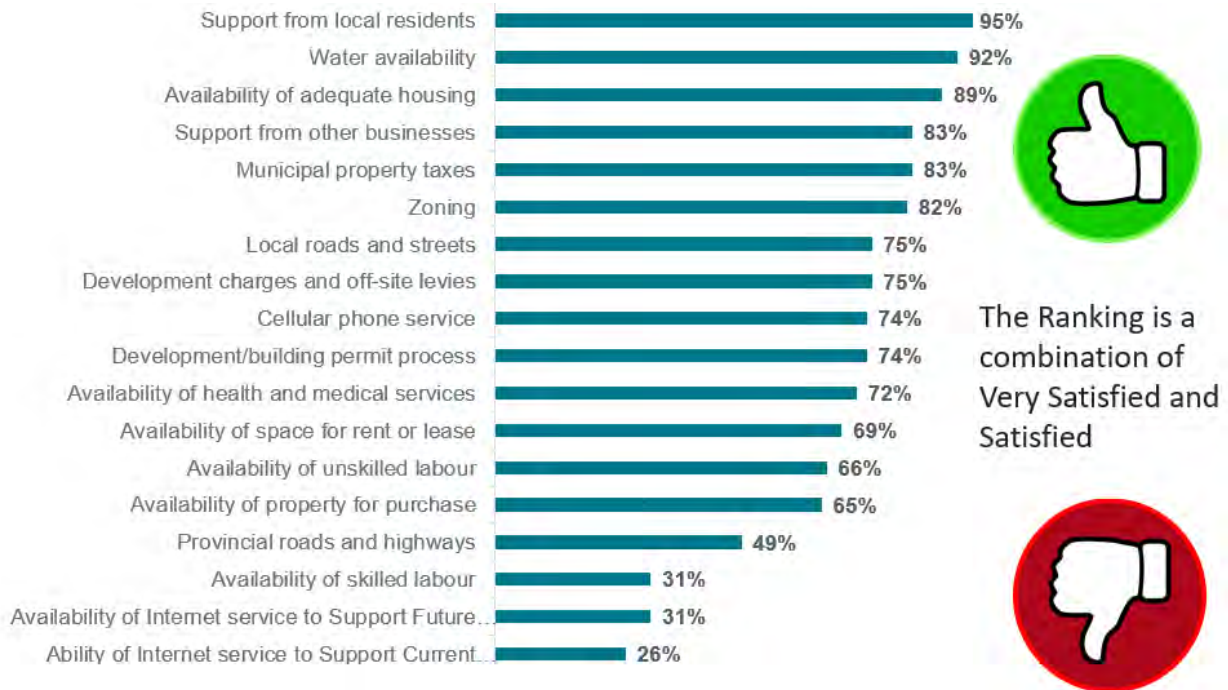
Key Findings

Finding	Commentary
Overall, business satisfaction is fairly strong at 85% combined Satisfied and Very Satisfied.	This level of satisfaction is lower than has been observed in other communities where the Triage BR+E has been deployed, including other communities in Alberta
30% indicate their level of satisfaction is more positive than 12 months ago, compared to 15% indicating more negative; representing a net improvement of 15%.	This is a strong level of more positive satisfaction and a relatively big net improvement. 15% more negative satisfaction is not insignificant.
Businesses were asked to rate their satisfaction on 18 different factors affecting their business performance. Four of these factors had a satisfaction level of less than 50% satisfaction.	Four business satisfaction factors below 50% are significant and higher than observed in most other communities.



Performance of Business Factors

Performance represents the combination of somewhat satisfied and very satisfied responses to questions about specific business factors within Grande Cache (MD Greenview). The table below identifies overall performance for the 18 business factors that the survey asked businesses to rate as either very satisfied, somewhat satisfied, somewhat dissatisfied and very dissatisfied.



Priority Matrix

The priority matrix was developed utilizing the derived importance methodology. Derived importance gives insight into the services that drive re-investment and overall business satisfaction. Derived importance measures how well the community is performing on services by analyzing the correlation of business responses to questions of overall satisfaction and subsequent questions about satisfaction with individual business factors as well as the relation to the overall cohort of business responses. Utilizing performance of business factors and relative importance enables economic development staff to focus on the areas with the highest priority.



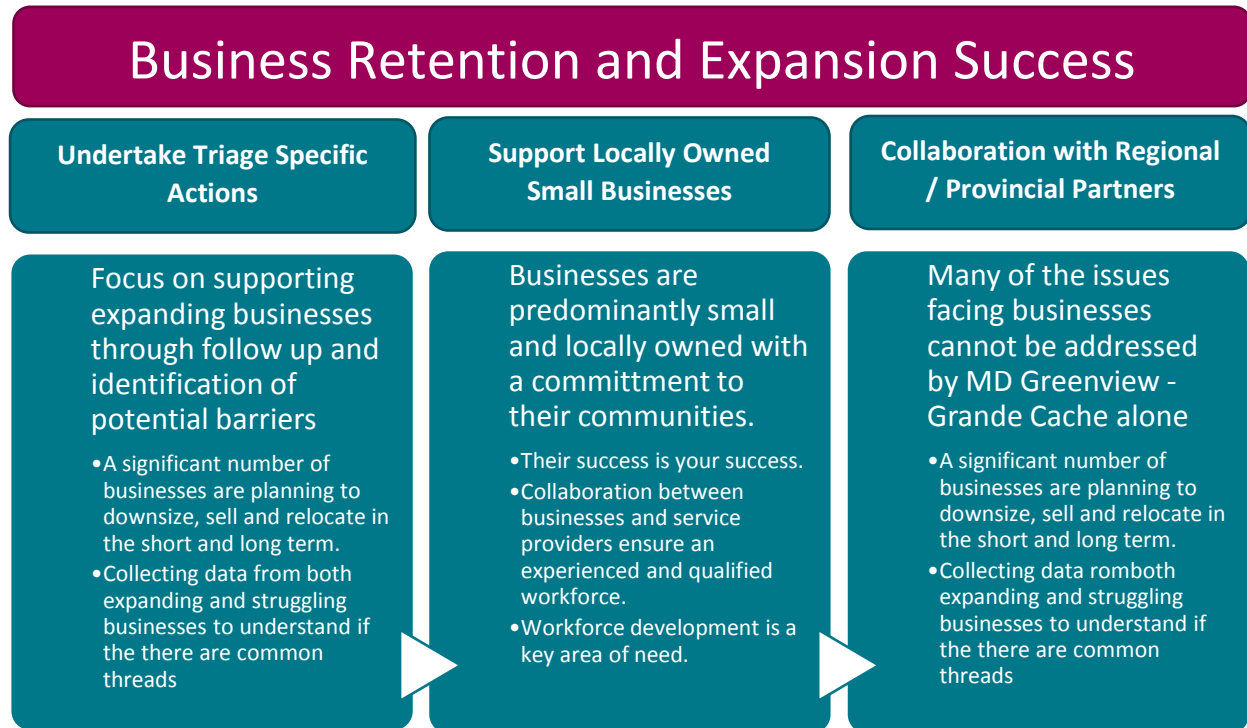
	Performance	Importance	Priority
Ability of Internet service to Support Current Business Needs	26%	2.08	1
Availability of Internet service to Support Future Business Needs	31%	1.70	2
Development charges and off-site levies	75%	4.45	3
Support from other businesses	83%	4.42	4
Availability of property for purchase	65%	2.10	5
Provincial roads and highways	49%	1.34	6
Municipal property taxes	83%	3.48	7
Availability of skilled labour	31%	0.63	8
Development/building permit process	74%	1.39	9
Availability of health and medical services	72%	1.06	10
Support from local residents	95%	4.81	11
Local roads and streets	75%	0.67	12
Water availability	92%	1.09	13
Availability of space for rent or lease	69%	0.21	14
Availability of unskilled labour	66%	0.08	15
Cellular phone service	74%	0.02	16
Zoning	82%	0.00	17
Availability of adequate housing	89%	0.00	18

Action Plan

The business retention and expansion action plan is intended to be a guiding document for the MD Greenview – Grande Cache to engage local businesses and address concerns, challenges, and gaps that will improve the region’s economy. The goal of business retention and expansion is to support the growth of local businesses. The success of businesses will increase local tax revenues, create jobs, and help support the vibrancy of MD Greenview – Grande Cache.



Action Plan Overview



Immediate Business Follow Up

The Triage BR+E Survey indicated 40% of businesses presented with a Red Flag. Red flags indicate businesses considering relocating, downsizing, selling, or closing. A business that has a lease that is expiring within a year would also generate a red flag. These businesses are the key place to start in the Business Retention and Expansion program and need to be contacted first with three key steps:

- Understand and prepare the supports that are available in MD Greenview – Grande Cache that could address the individual issues they face.
- Coordinate outreach with other economic development and business support agencies to address challenges regionally.
- Select and focus on key performance indicators to track progress.

The table below contains all Red Flag businesses located in MD Greenview – Grande Cache that allowed their contact information to be shared with local economic development staff. In total there were 15 businesses that presented red flags but four chose to remain anonymous and are not included in the



table below. All business names are withheld in this document to maintain the confidentiality of business responses but were included in the accompanying data files.

Critical Path for Red Flag Businesses

	When will your lease expire?	Plans for the next 24 Months	Timeline for Downsizing	Timeline for Relocation	Timeframe for Selling	Timeline for Closing
Business ID # 62	N/A	Closing				More than 6 months from now
Business ID #97	N/A	Downsizing	More than 6 months from now			
Business ID #99	3 to 5 years	Closing				Within the next six months
Business ID #21	Less than a year	Maintaining Operations				
Business ID #23	N/A	Downsizing	Within the next 6 months			
Business ID #45	N/A	Relocating		More than 6 months from now		
Business ID #66	Less than a year	Closing				More than 6 months from now
Business ID #67	Less than a year	Maintaining Operations				
Business ID #113	Less than a year	Relocating		Within the next 6 months		
Business ID #114	N/A	Selling			More than 6 months from now	
Business ID #124	Less than a year	Selling			Within the next 6 months	

The survey also indicated 10% of the businesses are Green Flags or businesses considering expanding within the next two years. These businesses present the greatest opportunity for an intervention to leverage a potential expansion and ensure that it moves forward. The steps involved with addressing green flag businesses are the same as red flags but will require different resources based upon individual follow up with businesses and answers to the following questions:

- Are you experiencing difficulties?



- Will your expansion require:
 - Additional land
 - Additional buildings
 - A building permit, rezoning application or other planning-related process
 - Increase in workforce/hiring
 - Access to financing that has not already been secured

The table below contains all Green Flag businesses located in MD Greenview – Grande Cache that allowed their contact information to be shared with local economic development staff. In total there were four businesses that presented green flags with one business choosing to remain anonymous and are not included in the table below. All business names are withheld in this document to maintain the confidentiality of business responses but were included in the accompanying data files.

Critical Path for Green Flag Businesses Experiencing Difficulties with Planned Expansion

Company Name	Plans for the next 24 Months	Timeline for Expansion
Business ID #64	Expand	More than 6 months from now
Business ID #108	Expand	More than 6 months from now
Business ID #112	Expand	More than 6 months from now

Triage Specific Actions

This group of actions involve those businesses that have presented either a Green Flag or Red Flag during the survey process. While each business will have individual needs, there are some broad-based actions that can be taken to support businesses with similar challenges or opportunities.

Triage Specific Actions		
Data	Interpretation	Action
<ul style="list-style-type: none"> ▪ 4 businesses in MD Greenview – Grande Cache have planned expansions. 	<ul style="list-style-type: none"> ▪ Business expansion may apply to buildings, land, personnel or other aspects and may involve direct contact with municipal services. 	<ul style="list-style-type: none"> ▪ Conduct one-on-one follow-up with these businesses to understand and address barriers to expansion. ▪ Highlight successful expansions in the community and local media.
<ul style="list-style-type: none"> ▪ 4 businesses are planning to relocate out of MD Greenview – Grande Cache, 1 within the next 6 months. 	<ul style="list-style-type: none"> ▪ A significant number of businesses are looking at multiple location strategies to address their issues. 	<ul style="list-style-type: none"> ▪ Conduct one-on-one follow-up with local businesses to understand the gaps and challenges. ▪ Focus on the two businesses planning to relocate and close in the next 6 months.



<ul style="list-style-type: none"> ▪ 3 businesses are planning to sell, 1 within the next 6 months. ▪ 2 businesses are planning to downsize, 1 within the next 6 months. ▪ 3 businesses are planning to close, 1 within the next 6 months. 		<ul style="list-style-type: none"> ▪ Use collected data to identify actions and programming to fill gaps.
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Areas of Strategic Action

This group of actions are intended to address the areas where coordinated and strategic activities over time can effect change on the performance and satisfaction of the business community as a whole.

Support Locally Owned Businesses		
Data	Interpretation	Action
<ul style="list-style-type: none"> ▪ 85% of businesses own their property. 	<ul style="list-style-type: none"> ▪ Businesses that own their properties have a vested interest in their maintenance and viability. 	<ul style="list-style-type: none"> ▪ Discuss the development of a building improvement program to encourage development in the community.
<ul style="list-style-type: none"> ▪ “Availability of skilled labour” was tied for the second-lowest performing factor at 31%. ▪ “Availability of unskilled labour” also performed near the bottom of business factors. 	<ul style="list-style-type: none"> ▪ Businesses are having difficulty with retention of both skilled and unskilled workers to fill their current positions as well as recruitment challenges to fill open positions. 	<ul style="list-style-type: none"> ▪ During follow-up with local businesses determine, more specifically, the workforce issues around hiring, training, or other HR activities. ▪ Connect businesses with relevant career development services to address gaps in the workforce include training providers. ▪ Complete a workforce development analysis to identify if there are occupations or industries experiencing particular challenges. ▪ Connect with employment service providers to identify potential labour supply.



<ul style="list-style-type: none"> ▪ 45% of businesses were in operation for more than 10 years and 15% from 6-10 years. 	<p>With 60% of businesses have been in operation for more than 6 years, the business community is fairly mature and has unique needs from start-ups or new businesses.</p>	<ul style="list-style-type: none"> ▪ Conduct a cost competitiveness assessment with similar communities to determine if the community is more expensive than other areas in the province. If competitive, focus as a communications issue. If not competitive, identify the challenge to Council and identify opportunities for improvement. ▪ Celebrate business milestones such as reaching 5 or 10 years of operation.
<ul style="list-style-type: none"> ▪ 30% of businesses were home-based. 	<ul style="list-style-type: none"> ▪ With 3 of 10 businesses being home-based, they are not as visible as storefronts and require opportunities to bring them out into the broader business community. 	<p>Focus on creating networking opportunities for home-based businesses.</p> <ul style="list-style-type: none"> ▪ Work with regional partners to explore opportunities for co-working space and small/micro-scaled manufacturing spaces.
<ul style="list-style-type: none"> ▪ Development Charges and off-site levies ranked as the business factor with the highest derived importance. 	<ul style="list-style-type: none"> ▪ Municipalities have the ability to manage local charges and budgets to address the costs of doing business. 	<ul style="list-style-type: none"> ▪ Conduct a review of neighbouring municipalities to identify the competitiveness of the development permit fees and charges. ▪ Prioritize the delivery of communications that reflect the community's competitiveness.



Collaboration with Partners		
Data	Interpretation	Action
<ul style="list-style-type: none"> Provincial roads and highways rated as the fourth lowest-performing business factor (49%) while local roads and streets performed significantly higher (75%). 	<ul style="list-style-type: none"> At below 50% satisfaction, there are concerns with the road network bringing goods, services, and people in and out of the community while the transportation network within the community is performing well. 	<ul style="list-style-type: none"> Engage with Ministry of Transportation officials to identify if road improvements are scheduled and communicate this information to businesses.
<ul style="list-style-type: none"> “Availability of internet service to support current business needs” and “Availability of internet service to support future business needs” were identified as the two lowest-performing factors with 26% and 31% respectively. 	<ul style="list-style-type: none"> Local businesses are not satisfied with their internet service and lack confidence that they can continue to operate and grow their businesses without improvements in internet service. 	<ul style="list-style-type: none"> Continue to engage with local internet service providers to identify if improvements to the internet infrastructure are planned and if so, communicate information to the business. Conduct a study to identify the market demand for internet services among businesses Investigate best practices for community-owned internet infrastructure Monitor the CRTC’s Broadband Fund for the opening of the application process.
<ul style="list-style-type: none"> Twice the number of businesses reported their sales had decreased over the past 12 months compared with businesses who reported a sales increase. 	<ul style="list-style-type: none"> Businesses generally had a down year over the past 12 months, which could be an indication of the larger economic climate or related to a specific industry event. 	<ul style="list-style-type: none"> Reach out to neighbouring communities to identify whether the down business trend is isolated to MD Greenview – Grande Cache or is similar to other local municipalities.



<ul style="list-style-type: none"> ▪ A significant number of businesses (15 red flags) are struggling and could benefit from strategic support. 	<ul style="list-style-type: none"> ▪ A business plan acts as the “operations manual” of a business. Without a business plan there is often very little strategic planning guiding the business. ▪ Without a marketing plan, a business does not have a written process or targets that will drive the success of the business. ▪ A succession plan outlines the process of transferring ownership of a business to a new owner and contains all the relevant information to ensure the business can continue operating successfully. Without a succession plan, a business is more likely to close when the owner decides to sell or cease operations. 	<ul style="list-style-type: none"> ▪ Develop contingency plans for local businesses that may be looking to sell, close, or relocate their businesses in more than 6 months. ▪ Connect business owners who want to sell to Immigration officials who work with incoming business immigrants ▪ The importance of having the necessary plans and documentation in place for the successful operation and growth of a business is critical. During business visitations and follow-up, determine if the business has made any efforts to implement at the very least a business plan. ▪ Provide businesses with easy access to templates and examples of plans that they can use to create their own business, marketing, and succession plans. ▪ In collaboration with local businesses identify the exact challenges where businesses need more support. This could result in a buy local initiative, street festivals, or other events that have the opportunity to bring residents and businesses together and support the local community.
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Key Performance Indicators

The continued success of MD Greenview – Grande Cache business retention and expansion initiatives will be dependent on the effective use of Key Performance Indicators (KPI) to measure the impact of the actions of the local economic development office and its local partners. KPIs provide an opportunity to use real-world metrics as a measure of success. It is recommended that MD Greenview – Grande Cache sets attainable goals that are in line with each of the listed KPIs below. This will result in acute and accurate information to understand the success that the business retention and expansion efforts are having in the community.

During subsequent business follow-up visits and phone interviews, it is important to determine the success of local business retention and expansion efforts. These key performance indicators will inform MD Greenview – Grande Cache with the information to measure success over time.

1. Use of CRM (Client Relationship Management) tool as a client management and business retention tracking tool
2. Increased revenues of businesses
3. Increased full-time and part-time employment



4. Increased business start-ups and entrepreneurs operating in MD Greenview – Grande Cache
5. Successful business outreach efforts reduce business closures and re-locations leading to businesses remaining in their communities
6. Increased exports and sales into provincial, national, and international markets
7. Increased business visits and phone calls to local businesses
8. Increased percentage of businesses with a good or excellent opinion of MD Greenview – Grande Cache as a place to open and operate a business
9. Conduct future surveys that are based on the Derived Importance model to determine the effectiveness of MD Greenview - Grande Cache's ability to address concerns of local businesses



REQUEST FOR DECISION

SUBJECT: Proposed Recreation Area at the Narrows
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019 CAO: DT MANAGER:
DEPARTMENT: RECREATION GM: SW PRESENTER: DW
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That council accept for information the presentation on land use concerns on the Greenview Ecological Reserve located at the northeast portion of the Narrows subdivision.

BACKGROUND/PROPOSAL:

Greenview has an Ecological Reserve within the Narrows subdivision that is currently functioning as an informal recreation area. Administration regularly responds to issues in the form of parking access and site maintenance and at times the area has been contentious between site users and area residents.

Greenview previously operated a boat launch on the site, but it became a source of public tension with many concerns. In 2006, the site was closed due to vandalism, traffic flow, condition, cost and local request. A petition was brought forward to re-open the launch but was denied. Public consultation took place in regards to the boat launch and new engineered drawings were developed and analyzed, but the decision was made to keep the site closed. Finally, in August of 2010, the boat launch was removed from the lake and shoreline. Since this removal, the site has remained an unfurnished, foot-access only informal recreation area.

Upon a more recent review as part as a recreation inventory, Administration did not pursue a lease for the re-establishment of a boat launch as the concerns which previously existed cannot be properly mitigated. The main concern was inadequate space to allow a boat to be launched safely in a bottle necked area that experiences a high flow of passing boat traffic. In addition, ratepayers and visitors currently have access to the lake at various other launches including Young’s Point Provincial Park, Williamson Provincial Park and Cosy Cove.

Recently, Administration has received an increase in parking complaints along the roadway from users walking into the site to fish, which has caused road congestion. Over the years Administration has placed concrete barriers in a variety of ways that allows for no parking or parking of a few vehicles. Each time issues surfaced resulting in congestion and use complaints. While the ecological reserve is 3.56 acres, the location

only provides approximately 0.4 acres of developable space due to its proximity to the lake and as such, the options for the site are limited.

If a desire to create a more formalized, suitable recreation area exists, Administration has would recommend the that the site feature two docks, garbage/recycling facilities, picnic tables, fire pits and limited parking spacing (~4 parking stalls). Bathroom facilities have not been included because of the sites proximity to the lake, a vault system would likely not be approved and therefore other alternatives may be required.

The estimated cost of the recreation area are as follows:

Item Description	Cost
Floating Dock System (x2)	\$70, 000.00
Garbage/Recycling Receptacles	\$5, 000.00
Picnic Tables	Recommending reallocating concrete tables from Grovedale Fish Pond
Fire Pits	\$2, 000.00
Kiosk & Signage	\$5, 000.00
Parking Spaces	\$5, 000.00
Gate	\$2, 500.00
Total Construction Cost	\$89, 500.00

Further to the above noted issues, the location has ongoing problems with the installation of illegal docks which not only contravenes provincial legislation, but also puts Greenview at a liability risk as the public is accessing them through Greenview owned land. These illegal docks have been a concern to Alberta Environment and Parks, Recreation Services, and Planning & Development. The installation of appropriate docks by Greenview would discourage the public from continuing to install docks thus mitigating these issues.

Public consultation would be imperative for this project based on public interest in the site in the past. Should Council decide to direct Administration to proceed with gathering more information on the project, public consultation would be the next step. Additionally, ecological assessment would be of vital importance on this project due to the close proximity to the lake.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the presentation for information is that Council will be updated on the ongoing recreation use issues at the Narrows.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to further investigate the potential for the development of the recreation area including public consultation.

Alternative #2:

FINANCIAL IMPLICATION:

Direct Costs:

There are no financial implications to the recommended motion.

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- The Narrows Ecological Reserve Map
- Proposed Day Use Area Map
- Site Assessment – The Narrows Ecological Reserve
- Council Minutes – August 2008
- Boat Launch Drawings - 2005



Legend

- Bed and Shore Based on Vegetative Zones
- Ecological Reserve Boundary



TITLE: **The Narrows - Ecological Reserve Overview**

DATE: August 2019

LOCATION: NE - 33 - 70 - 24 - W5M

SCALE: 1:1,350

0 5 10 20 30 40 Meters

DRAWN BY: D. Wood



Legend

- Parking
- Dock
- Ecological Reserve Boundary



TITLE: Proposed Recreation Site at the Narrows		DATE: August 2019
LOCATION: NE - 33 - 70 - 24 - W5M	SCALE: 1:750	DRAWN BY: D. Wood
0 4.25 8.5 17 25.5 34 Meters		



Outdoor Recreation Site Assessment Checklist

Function: Level 1 Outdoor Recreation Facilities are designed to be low maintenance and low amenity.

Created by: Deborah Wood, Assistant Manager, Recreation

Location							
<ul style="list-style-type: none"> Address: 4790NY 2 R1 							
<ul style="list-style-type: none"> Legal Land Description: NE – 33 – 70 – 24 – W5M 							
<ul style="list-style-type: none"> Lat. & Long: 55.108558°, -117.587147° 							
<ul style="list-style-type: none"> Locally know as: The Narrows 							
Access							
<ul style="list-style-type: none"> Nearest Road: Sunset Drive E 							
<ul style="list-style-type: none"> Nearest Road Type: Gravel 							
<ul style="list-style-type: none"> Access Surface: Gravel 							
<ul style="list-style-type: none"> Kms. from nearest paved road: 0.28 km 							
<ul style="list-style-type: none"> Kms. from nearest Gravel road: 0 km 							
<ul style="list-style-type: none"> Directions: From Valleyview travel west 17.5 km on Highway 43. Turn right on Range Road 242 A and follow for 1.6 km. Turn left onto Township Road 703A and follow 2.3 km. Turn right onto Range Road 243 and follow until you reach destination. 							
Site attributes							
<ul style="list-style-type: none"> Owned By: Greenview – Municipal Reserve 							
<ul style="list-style-type: none"> Nearby Residents: Approx. 35 permanent residents in immediate location. High summer usage. 							
<ul style="list-style-type: none"> Current Use: Informal recreational usage including fishing, picnicking, hand launching boats. 							
<ul style="list-style-type: none"> Environment and Key Features 							
Forest	Grass	Rock	Water	Ice	Sensitive	Traditional	Aerial
Coniferous	Long	Horizontal	Lake	Soft	Fauna		
Deciduous	Short	Vertical	Pond	Hard	Flora	Summer	High
Old	Open	Rough	River	Snow	Wet	Winter	Low
New	Groomed	Smooth	Stream		Dry		
<ul style="list-style-type: none"> Other Features: Sturgeon Lake 							

- Current Condition or State: General condition of the area is generally good. Illegal docks have been removed from site, no garbage was observed and lawn has been well maintained. Slumping occurring on a small portion on the East of the site.
- Site currently includes gravel access and pad. Location is barricaded off to prevent vehicle access to site.

Environmental/Biological Concerns

Environmental/biological concerns may include:

- Degradation of shoreline from increased use
- Upland habitat degradation
- Wildlife disturbance
- Water and riparian area damage or contamination

Human Problems/Concerns

Human problems/concerns include:

- Dumping of garbage/littering
- Uncontrolled campfires
- Party location
- Damage to infrastructure of local properties
- Limited parking availability leading to congestion of road
- Conflict between users and adjacent property owners

Liability or Potential Liabilities

Liability or potential liabilities may include:

- Adverse user interaction(s) with existing area residents
- Discovery of threatened or sensitive flora or fauna

Stakeholders

Current stakeholders include:

- Local residents

Potential Partners

Potential partners may include:

- Provincial Government

Anticipated to be a Greenview led project without any partnerships.

Considerations Prior to Construction

Considerations prior to construction may include:

- Determine popularity of site being used for recreation
- Determine if the site can accommodate more use
- Contact with local residents/open house
- Determine level of need/acceptance for formal recreation area
- Thorough environmental assessment of the site

Site Potential & Recommendations

Site potential may include:

- Establishment of parking location (~4 parking stalls)
- Installation of two floating docks

- Installation of garbage receptacles, picnic tables and fire pits
- Informative signage

Recommendations may include:

- Establishment of small scale day use area

Potential Use

Potential use may include:

- Hand launching of boats/lake access
- Fishing
- Picnicking
- Bird watching
- Photography

Development

Development may include:

- Small parking area/stalls
- Installation of proper gate to allow for maintenance while restricting vehicle access
- Installation of signage
- Furnishing including docks, fire pits, garbage receptacles and picnic tables/benches

Developmental Concerns

Development concerns may include:

- Close proximity to bed and shore
- No room for expansion
- Negative interaction with adjacent property owners
- Potential for road congestion and associated safety hazards

Extra Comments or Notes

Greenview did have a formal boat launch at the location in the past. This boat launch was removed from site due to public safety concerns and public complaints. Administration does not recommend the re-establishment of a formal boat launch.

While the physical portion of the development of a recreation area would be simple due to Greenview owning the property and the limited amount of infrastructure involved, the potential for negative public reaction is high within the residents of the Narrows.

Site Contact Info

Deborah Wood , Assistant Manager, Recreation
 (780)524-7349
 Municipal District of Greenview No.16

Box 1079
Valleyview, AB
T0H 3N0



**“IN CAMERA”
MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

REQUEST FOR DECISION

COUNCIL MEETING – AUGUST 13, 2008

TOPIC: **NARROWS BOAT LAUNCH (Narrows Subdivision)
Request to re-open**

**RECOMMENDATION/
MOTION:** **That Council authorizes the closure of the Narrows
Boat Launch Access to remain as status quo.**

BACKGROUND: A letter (attached) from a concerned resident at the Narrows Subdivision has been received. The resident would like the access to the Narrows Boat Launch re-opened to allow lake access to the residents of the subdivision who are not waterfront. Earlier in July a miscellaneous request was received from the same landowners and their request to access the boat launch area for golf cart traffic was denied (attached).

Chronological Order of Events:

January 2006: A preliminary design for the proposed boat launch upgrade and relocation at the Narrows Subdivision was completed by EXH Engineering Services.

April 2006: A public survey was conducted and the majority of ratepayers' preference was to relocate the existing boat launch to the east side of the point and construct a double-width boat ramp with a pier and parking area. At that time the estimate for relocating and upgrading the boat launch would be approximately \$100,000.

June 6, 2006: In June of 2006 Municipal Staff attended a meeting at the Narrows Subdivision and a letter was received from the Narrows Community Association requesting closure of the boat launch and access road.

June 14, 2006: A motion was passed by Council to temporarily close the Narrows public boat launch.

The road closure sign does indicate that it is a temporary closure. A motion is required by Council to continue with the closure of the Narrows Boat Launch access or reopen the access to the travelling public. It is recommended that the closure of the Narrows Boat Launch access remains as status quo at this time.

FINANCIAL IMPACT: N/A

- ALTERNATIVES:**
1. That the closure of the Narrows Boat Launch access remains as status quo.
 2. That the Narrows Boat Launch access be reopened to the travelling public. This alternative would necessitate repair of the existing launch.
 3. That the Narrows Boat Launch access road is reopened and the boat launch remains closed. We would relocate barricades to block launch access.

ATTACHMENTS: Letter from Jim and Miriam Detwiler
Copy of misc. request and letter of response
Copy of motion from June 14, 2006

Date Prepared: August 5, 2008

Prepared By: 

David Hay, Director of Operations

Approved By: _____
James Squire, Chief Administrative Officer

July 16th. 2008

Mr. David Hay,
Director of Operations,
Municipal District of Greenview No. 16

Dear Mr. Hay:

This letter is in regards to what you call the "Boat Launch Access. First of all we regard the Narrows as a resort and when we bought Our place is a street back from being on the waterfront. We bought In 1987 and in 1996 we retired here as permanent residents. The Area in question was not developed but since it was one of our Sandy areas where we took our children and grandchildren to swim. The other sandy area is on private property and the 3rd one we were Able to go to swim is a green area but it cannot be gotten to as people Have cut it out. When the MD cleared the area next to Dr. Verburg You made all of us quite joyful. Lots of our residents would spend The day there - and for several years we did a lot of water skiing etc. Those residents who live on the waterfront are happy with the closure Of access, but the rest of the Narrows have not a place to put their Boats in. Some two families bought boat holders and put in the Water so they could leave their boats for the summer. All was well And we even had a garbage tub set there. We all love and respect Dr. Verburg but we were here before the Verburgs and never saw Any abuse to the area - we would all be mindful of picking up all The litter. Many of us never heard the stories or about wild parties Which could happen even now. Last summer I witnessed an 80 year Old lady walking through the access so she could spend a few hours Watching her grandchildren. Great resort we have!!! On any given Warm weekend you probably could count dozens of families using That area and no reports that of noisy parties etc. The one and only Dock is one we maintain and is a single lane to the dock and cars And boat trailers are plentiful on our road and an accident is due To happen and you have to back your boat down to the dock. Did Not Dr. Verburg know of his location when he bought? (rumour has It) that he will be leaving this area and he will be missed. I am afraid I have been carried away but we love the Narrows but it is no longer Available to me. I have a broken leg that after a few years refuses to

...page 2

To heal and then I have suffered a stroke, so my days of being
Able to view the lake and the scenery has been closed. I guess
I could get someone strong to push me there in a wheelchair
As I cannot walk that far and so enjoyed taking our golf cart
There. Are you familiar with the Narrows? And that most have
Cottages and that we are a resort area. I will also mention come
Winter the access is used a lot by snowmobiles and ice fishermen.
It seems waterfront people can ask and receive what they want as
3 or 4 of them complained about the green area behind their cottages
Being used so they had the MD put in large rocks closing that
Walkway and in the winter even the cross country skies would use
It but that has been closed off also. I will close off this saga in good
Faith and hope some regard is given to handicapped people. I ask
That you do not contact Phil Pitre but feel free to come and see us
Or anyone else. Hoping to hear favorably from you as I guess we
Could have a petition taken.

Most sincerely,
Miriam Detwiler
Phone: 780-524-2707
This saga in good faith



MUNICIPAL DISTRICT OF GREENVIEW No. 16
"A Great Place to Live, Work and Play"

File: 2680-06-MISC

July 9, 2008

Mr. Jim Detwiler
Box 567
Valleyview, AB T0H 3N0

Dear Mr. Detwiler:

**Re: Miscellaneous Work Request
Narrows Boat Launch Access**

ENTERED

Your request for access into the former boat launch area for golf cart traffic is acknowledged.

Please be advised that the boat launch area is currently closed for public travel and is designated as foot passage only. It is our understanding that quads have been crossing through a path in the bush and we will be looking into a solution to barricade this access also.

Should you wish to discuss this matter further please contact the undersigned.

Sincerely,

David Hay
Director of Operations

DH/yw

c: Rennie Cauchie, Area Councilor
James Squire, C.A.O.
Norm Patterson, Area Foreman

W:\Public Works\PW Secretary\Misc. Requests\J Detwiler reply re Narrows Boad Launch July 08.doc

ADMINISTRATION OFFICE:

Box 1079, 4707 - 50 Street, Valleyview, AB T0H 3N0 • Phone: (780) 524-7600 Fax: (780) 524-4307 • www.mdgreenview.ab.ca

FIELD SERVICES OFFICE:

Box 1079, 3609 - 46 Street, Valleyview, AB T0H 3N0 • Phone: (780) 524-7601 Fax: (780) 524-4432 • www.mdgreenview.ab.ca

TOLL FREE: 1 800 524 7601

MISCELLANEOUS WORK REQUESTS

Copies to: Superintendent of Public Works _____ Area Foreman _____

M.D. of Greenview No. 16
Box 1079
Valleyview, AB T0H 3N0
Phone: 524-7601 Fax: 524-4432



Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch, on the reverse side, **must be completed.**

Name: Jim Detwiler Telephone No. 524-2707
Address: Box 567 524-8680 (cell)
Valleyview AB T0H3N0
(Please indicate legal of where you wish construction or work done at. DO NOT list your residence legal)
Legal _____ ¼ of Sec. _____ Twp _____ Rge _____ W of the _____ M.
Lot 114 Block _____ Plan No. _____ Ward No. 7

***** Note: Fill out a separate form for each type of request. *****

APPROACH: New Installation: _____ Residence; _____ Field: (First approach to quarter only)

Field Upgrade/Repairs _____ Residence; _____ Field;

Please explain: _____

Please indicate in your sketch on the reverse side of this form the location of required approach.

DRAINAGE / DITCHING ALONG MUNICIPAL ROADS:

Please explain: _____

Please indicate in your sketch on the reverse side of this form the location requiring drainage/ditching.

BRUSHING ALONG MUNICIPAL ROADS:

Please explain: _____

Please indicate in your sketch on the reverse side of this form the location requiring brushing work.

GRAVELLING:

Please explain: _____

OTHER: would like the Narrows Boat Launch

Please explain: opened to golf cart traffic for area residents - quads are getting in through the bush. Just need to realign the cement barriers to accommodate golf carts

Should the space be insufficient when answering any of the above questions, please attach a list of additional information.

July 2/08
Date

[Signature]
Signature of Applicant

Revised May 2007, Public Works/PW Secretary/Misc. Requests/Miscellaneous Work Request Forms

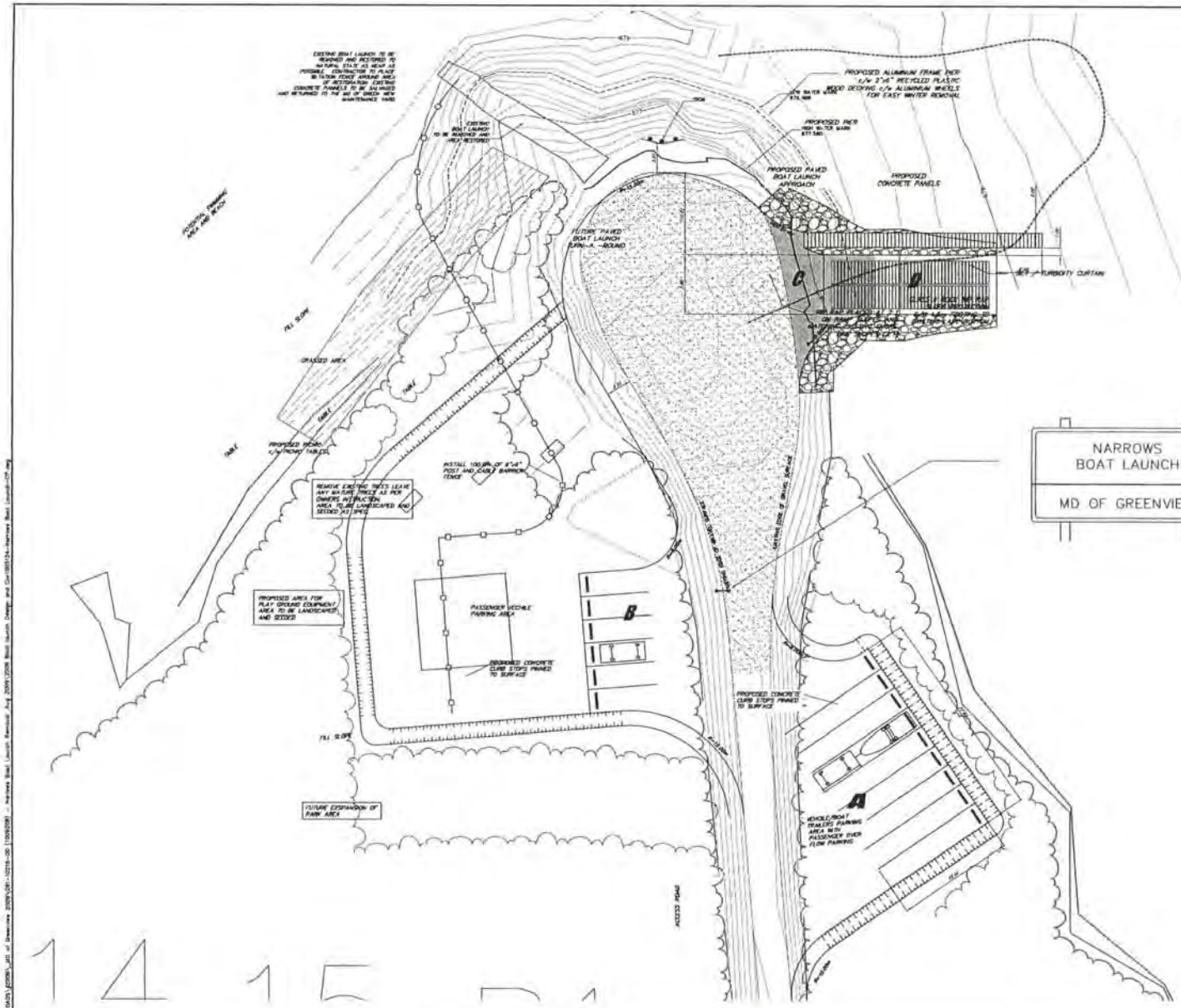
7.7 NARROWS BOAT LAUNCH MEETING RESULTS: A meeting was held with the residents of the Narrows on May 27th, 2006 to discuss the questionnaire/survey results and future of the boat launch. Based on the survey, the majority preference of ratepayers was to relocate the exiting boat launch to the east side of the point and construct a double-width boat ramp with pier and parking area at an estimated cost of \$100,000.

However, at the meeting the consensus of the residents of the Narrows was to approach Council regarding discontinuing the use of the boat launch and cutting off the access. This sentiment contradicted the results of the questionnaire/survey that had been completed in April. They requested that the road access to the public boat launch area be closed off permanently and as soon as possible. This road access came off the internal subdivision road by approximately 100 yards. The residents had expressed concerns of this area being used as a party place which caused problems for those lot owners that lived at the Narrows permanently. The M.D.'s Planning Department previously informed that the road closure could be done at the discretion of the municipality and did not require a ministerial approval. Some form of advertising would likely be merited to advise the public if this direction was chosen.

Field Services Continues...

NARROWS BOAT LAUNCH
06.06.290

MOTION: That Council approves the temporary closure for the Narrows public boat launch.
CAUCHIE/GOURLAY
OPPOSED: YELENIK/BURTON/DRYSDALE **CARRIED**



NARROWS
BOAT LAUNCH
MD OF GREENVIEW



No.	Date	Revision	By	App'd
2	14/01/2005	OPTION 2 - REVISION	JPM	JPM
1	14/01/2005	SUBMITTED FOR REVIEW	JPM	JPM

EXH Engineering Services Ltd.

M.D. OF GREENVIEW No. 16
NARROWS BOAT LAUNCH

SITE PLAN
OPTION 2

Designer C.PADDOCK	Scale 1:200	Date NOV. 10, 2005.
Drawn C.PADDOCK / URK	Project No. 1005154	Contract No.
Checked J. BLANEY	Drawing No. 1005154-04	Revision 2
Approved C. LANGFORD		

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REQUEST FOR DECISION

SUBJECT: Canada North Camps Inc. & D.J. Catering Ltd.
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019 CAO: DT MANAGER: DD
DEPARTMENT: CORPORATE SERVICES GM: RO PRESENTER: DD
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – MGA s347(1)

Council Bylaw/Policy (cite) –Bylaw 19-810

RECOMMENDED ACTION:

MOTION #1: That Council direct Administration to propose a settlement of \$200,000.00 as recommended by legal for roll numbers 309690, 309619, 316532 and 309622.

MOTION #2: That Council authorize waiving the remaining \$57,435.03 in outstanding penalties and interest for roll numbers 309690, 309619, 316532 and 309622.

BACKGROUND/PROPOSAL:

On July 5, 2017, Canada North Camps Inc. and D.J. Catering Ltd were granted relief under the Companies' Creditors Arrangement Act, R.S.C. 185, c. C-36. Upon receipt, Greenview Administration staff forwarded all documentation and correspondence to Greenview's legal team, Reynolds Mirth Richards & Farmer for their assistance in dealing with this issue.

On July 23rd, 2019 Reynolds Mirth Richards and Farmer received correspondence from Chuck Russell of McLennan Ross LLP, legal counsel for Canada North Camps Inc. and D.J. Catering, proposing a settlement in the amount of \$175,000.00 for the outstanding taxes, interest and penalties owed by their clients. The outstanding balances are: Canada North Camps Inc. \$787.00 and D.J. Catering \$256,648.03. Greenview's legal counsel, reviewed all the material extensively, including the financial impact to Greenview in dealing with this issue and have suggested the following three options in dealing with the proposed offer:

1. Accept the \$175,00.00 that was proposed by the clients; or
2. Go back with another counter offer, somewhere between \$175,000.00 and \$200,000.00; or
3. Stay with the \$200,000.00 that our legal council had previously offered during the process

Greenview's legal team has provided three options, however they have indicated in their correspondence that they feel that Greenview has justification in staying with option #3 and recommends that an offer of

\$200,000.00 be proposed to Canada North Group Inc. and D.J. Catering Ltd to settle the outstanding tax accounts. If the offer is accepted, the remaining balance of \$57,435.03 will need to be written off.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the outstanding accounts for Canada North Group Inc. and D.J.Catering Ltd will be settled.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that if the proposed settlement offer is accepted, the remaining balance of \$57,435.03 in interest and penalty charges will need to be written off.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended action; however, Administration does not recommend this action because these companies having been granted relief under the Companies' Creditors Arrangement Act, R.S.C. 185, c. C-36., their assets have been sold, so there is little chance that Greenview would receive additional funds.

Alternative #2: Council has the alternative to not accept the recommended action, however legal counsel reviewed the files as well as the additional legal cost that would be incurred and has recommended the proposed settlement.

Alternative #3: Council has the alternative to accept the proposed offer of \$175,000.00, however Administration does not recommend this action as the loss to Greenview will be \$82,435.03.

FINANCIAL IMPLICATION:

Direct Costs: If settlement is accepted, the remaining balance of \$57,435.03 in penalties and interest to be written off.

Ongoing / Future Costs: None if Council accepts the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will direct Reynolds Mirth Richards and Farmer, legal counsel for Greenview, to contact legal counsel for Canada North Group Inc. and D.J.Catering Ltd with the proposed settlement.

ATTACHMENT(S):

- MGA s347(1)
- Bylaw 19-810

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

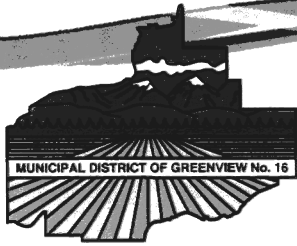
(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a



BYLAW NO. 19-810
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2019 taxation year

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on March 11, 2019; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2019 total \$ 189,435,877; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 69,213,372 and the balance of \$ 120,222,505 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	2,491,056
Non-residential	21,059,961
Opted Out School Boards	
Residential/Farm land	69,664
Non-residential	2,150
	<hr/>
Total School Requisitions	23,622,831
Requisition Allowance MGA(359(2))	100,000
Seniors Foundation	1,530,474
Designated Industrial Properties Requisitions	877,971

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Greenview (not including Grande Cache)	<u>Assessment</u>
Residential	695,515,300
Non-residential	6,609,519,030
Farm land	57,624,090
Machinery and equipment	<u>4,834,317,410</u>
	12,196,975,830
Greenview (Grande Cache only)	
Residential	267,901,110
Non-residential	<u>110,701,901</u>
	378,603,020
Total	12,575,578,850

THEREFORE under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal (without Grande Cache)			
Residential/Farmland	2,033,476	753,139,390	2.7000
Non-Residential	89,582,352	11,443,836,440	7.8280
General Municipal (Grande Cache only)			
Residential/Farmland	2,066,053	267,901,110	7.7120
Non-Residential	866,575	110,701,910	7.8280

Grande Cache Properties			
Special Tax (Borrowing)			
Residential/Farmland	345,057	267,901,110	1.2880
Non-Residential	142,584	110,701,910	1.2880
ASFF			
Residential/Farm land	2,485,551	991,325,889	2.5073
Non-residential	20,994,897	6,636,813,795	3.1634
Opted-Out School Boards			
Residential/Farm land	74,503	29,714,611	2.5073
Non-residential	983	310,710	3.1634
Requisition Allowance	100,000	6,673,089,400	0.0150
Seniors Foundation	1,530,474	12,575,578,850	0.1217
Designated Industrial Properties	877,791	11,170,109,000	0.0786

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential Municipal taxes are due and payable on June 30th
 - b) Residential/Farmland Municipal taxes are due and payable on November 15th.
3. In the event of any current taxes remaining unpaid for Non-Residential after June 30th of the current year, there shall be levied a penalty of 8%.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th of the current year, there shall be levied a penalty of 8%.
 - a) In the event of any taxes of Non-Residential and Residential/Farmland after December 31st, in the current year, there shall be levied a penalty of 10% on January 1st
 - b) In the event of any arrears of taxes of Non-Residential and Residential/Farmland remaining unpaid after December 31st, in the succeeding year, there shall be levied a penalty of 18% on January 1st, and in each succeeding year thereafter, so long as the taxes remain unpaid.

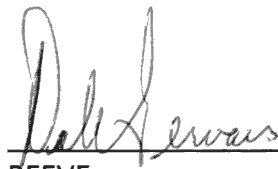
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid Portion must be severed and the remainder of the bylaw is deemed valid.

6. This Bylaw shall come into force and effect upon the day of the third and final reading.

Read a first time this 25th day of March, A.D., 2019.

Read a second time this 25th day of March, A.D., 2019.

Read a third time and passed this 8th day of April, A.D., 2019.


REEVE


CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **2019 Missed Budget Information**
 SUBMISSION TO: REGULAR COUNCIL MEETING
 MEETING DATE: August 26, 2019
 DEPARTMENT: CORPORATE SERVICES
 STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
 CAO: DT
 GM: RO
 MANAGER:
 PRESENTER:

RELEVANT LEGISLATION:

Provincial (cite) – Sections 242(1), 245 and 248(1)

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to add an additional \$9,921,115.00 to the 2019 Consolidated Budget with funds to come from the applicable Reserves and/or Contingency Fund.

BACKGROUND/PROPOSAL:

During the March 11 budget presentation to Council, the following items were not included in the document provided to Council.

Department & Item	Carryover	2019	Fund
Fox Creek Multiplex.	\$4,750,000	\$4,750,000	Reserves
Grande Cache Fire Dept. PS Building & Ladder Truck		\$3,980,000	Fire Facilities Reserves
Grande Cache Recreation. Admin. Fitness Center & Trails Masterplan		\$197,500	Operating Contingency Reserve
Grande Cache Recreation Aquatics Entrapment Covers		\$40,000	Operating Reserve
Grande Cache Recreation Aquatics Underwater lighting & Dolphin 300XL Vac		\$63,546	Recreation Reserves
Grande Cache Recreation Facility Epoxy Coating Facility Floors & Arena Dressing Rooms Assessment		\$130,790	Operating Contingency Reserve
Grande Cache Recreation Facility Center Retaining Wall, Nordic Emergency Backup Pumps & Ammonia Absorption Tanks		\$100,120	Recreation Reserves
Grande Cache Landfill & Recycling Landfill Modifications	\$60,000	\$60,000	Solid Waste Reserves

Grande Cache Landfill & Recycling Land Purchase	\$60,000	\$60,000	Solid Waste Reserves
Grande Cache Landfill & Recycling Implement Recycling Centre	\$240,000	\$240,000	Solid Waste Reserves
Grande Cache Public Works Plow/Sand Truck	\$150,000	\$150,000	Fleet & Equipment Reserve
Grande Cache Public Works Stair Modifications	\$90,000	\$90,000	Operating Contingency Reserve
Grande Cache Water / Wastewater STP Clarifier & Manhole B Repairs	\$120,000	\$120,000	Wastewater Reserves
Grande Cache Water / Wastewater SCADA	\$40,000	\$40,000	Wastewater Reserves
Grande Cache Water / Wastewater Raw Water Dispensing Station	\$60,000	\$60,000	Wastewater Reserves
Grande Cache Water / Wastewater Sewage Receiving Station	\$90,000	\$90,000	Wastewater Reserves
TOTAL	\$5,660,000	\$9,921,115	

The first item in the list was a 2018 carryover that Administration missed during the 2019 Consolidated Budget presentation to Council. The other items were included in the Grande Cache Capital budget however, when Grande Cache Administration prepared the Grande Cache capital budget, they reduced the amount of funding needed to cover their projects by the amount of money they expected to receive from Greenview.

The former Town Council had already approved the Grande Cache Capital Budget prior to Grande Cache becoming a hamlet within Greenview.

Greenview Administration did not notice the reduction in funding necessary to carry out the projects, prior to submitting the Grande Cache capital budget to Greenview Council for approval. As such, Administration is requesting that Council approve the required funding needed to complete the 2019 Capital Budget.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be informed.
2. Another benefit of Council accepting the recommended motion is that Council will have approved the correct amount of funding to complete the 2019 Capital Budget.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1:

Council has the alternative not to add additional funding to the 2019 Capital Budget. Administration does not recommend this alternative because the Grande Cache Capital projects cannot be completed without the extra funding the former Council had expected from Greenview.

FINANCIAL IMPLICATION:

Direct Costs: \$9,921,115.00

Ongoing / Future Costs: Any operational cost required to maintain the assets.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will add the additional funding to the 2019 Consolidated Budget, then share the report with applicable managers.

ATTACHMENT(S):

- Sections 242(1), 245 and 248(1)

MGA Sections:

Adoption of operating budget

242(1) Each council must adopt an operating budget for each calendar year.

Adoption of capital budget

245 Each council must adopt a capital budget for each calendar year.

Expenditure of money

248(1) A municipality may only make an expenditure that is

- (a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council,
- (b) for an emergency, or
- (c) legally required to be paid.



REQUEST FOR DECISION

SUBJECT: **2019 2nd Quarter Actual to Budget Report**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019 CAO: DT MANAGER:
DEPARTMENT: CORPORATE SERVICES GM: RO PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council accept the 2019 2st Quarter Actual to Budget Report as Information.

BACKGROUND/PROPOSAL:

This report is design to deliberately display Greenview’s revenues and expenses from January 1st to June 30st, 2019. These are costs applied in Greenview’s financial systems as of the date reports were generated. Kindly acknowledge the full integration of our financial systems is not complete yet. That’s why most of Grande Cache costs and budget are still reported separately. Also note that Grande Cache report was generated up to May 13th, 2019. That is when Greenview stopped using Muniware system in Grande Cache and started entering costs in GP Diamond.

Overall

Greenview received \$**132,139,831.25** in revenues, spent \$**40,998,912.22** in operational and \$**8,285,009.27** in Capital Projects. Which are equivalent to **92.03 %**, **37.94 %** and **9.65%** respectively of their budgeted amount.

Operational Budget Notes

- **Council** finished 2st quarter with **42.70%** spent of the budget.
- **CAO & Corporate Services** revenues amounted to **95.16 %** of the budget, with **47.95 %** in expenses
- **Infrastructure Administration** spent **42.33%** while **Construction & Engineering** spent **15.8 %**.
- **Planning & Development** revenue amounted to **25.08%** and spent **35.62%**.
- **Environmental Services** received **40.56 %** in revenue with **45.40 %** in expenses.
- **Operations Services** revenue amounted to **73.39%** and spent **43.17%**. **Road Maintenance** Spent **25.87%** while **Facilities maintenances** spent **48.01 %**.
- **Community Service Administration** received **20.71%** in revenue and spent **71.38 %**. **Community Grant programs** disbursed **44.85%** and **Culture & Historical buildings** **61.42%**.
- **Economic Development** received **61.23%** in revenue and spent **6.70 %**. **FCSS** revenue amounted to **58.56 %** and spent **39.85%**.
- **Recreation Services** hasn’t received **0.00 %** of the budgeted revenue but spent **40.53**.

- **Protectives Services** received **89.13%** in revenue with **42%** in expenses. **Agricultures Services** revenue amounted to **18.09 %** and spent **33.87%**.
- **Hamlet of Grande Cache** collected **28.76%** in revenues and spent **17.97%**.

Capital Budget Notes

- Nothing was spent on these departments' capital projects- **Communication, Health & safety, Information Technology, Economic Development and Planning & Development.**
- **Recreation Services** spent **13.32 %** while **Grande Cache recreation Services** spent **11.07%**
- **Agricultural Services** Used **12.26%** of the capital budget.
- **Environmental Services** spent **3.43%** and **Facilities maintenances** spent **60%**.
- **Bridges & Drainage** used **2.44%** and **Road Construction & Surfacing** used **4.48%**
- **Multi-Purpose Facilities** spent **1.63%** while **Protective Services** spent **75.08 %**.
- **Hamlet of Grande Cache** spent **12.07 %** in capital projects

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be informed.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion for information.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- 2019 2nd Quarter Operating & Capital Actual to Budget Report



MD of Greenview No. 16
 2nd Quarter Report
Actual To Budget
 Capital Projects - Summary

	Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
CAO & Corporate Services			
Communications	\$0.00	\$150,000.00	0.00%
Information Systems	0.00	180,000.00	0.00%
Health & Safety	0.00	47,500.00	0.00%
	0.00	377,500.00	0.00%
Infrastructure & Planning			
Bridge & Drainages	\$122,784.82	\$5,036,257.00	2.44%
Road Construction & Surfacing	1,235,649.84	27,559,300.00	4.48%
Environmental Services	1,166,794.49	33,995,461.00	3.43%
Operations	267,661.00	2,709,500.00	9.88%
Facilities Maintenance	150,000.00	250,000.00	60.00%
Planning & Development	0.00	52,500.00	0.00%
	\$2,942,890.15	\$69,603,018.00	4.23%
Community Services			
Multipurpose Facilities	81,588.02	5,000,000.00	1.63%
Economic Development	0.00	342,000.00	0.00%
Recreational Services	209,899.25	1,576,285.00	13.32%
Agricultural Services	45,009.64	367,000.00	12.26%
Protectives Services	4,731,928.58	6,302,500.00	75.08%
	5,068,425.49	13,587,785.00	37.30%
Grande Cache Capital	273,693.63	2,266,681.00	12.07%
Total Capital Projects Expenses	\$8,285,009.27	\$85,834,984.00	9.65%

Infrastructure - Planning & Development



MD of Greenview
 Period Ending June 30th, 2019

JOB ID & Description	2019 Actual Costs	2019 Approved Budget	% Used Budget
PD19001 Truck 3/4 Ton -Replce A128	\$ -	\$ 52,500.00	0.00%
PLANNING & DEVELOPMENT TOTALS	\$ -	\$ 52,500.00	0.00%

Quarterly Actual to Budget

CAO & Corporate Services - Information Technology



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
IT19001	File and Data Backup Solution	\$ -	\$ 100,000.00	0.00%	\$ 100,000.00
IT19002	Server Room UPS Solution	\$ -	\$ 80,000.00	0.00%	\$ 80,000.00
INFORMATION TECHNOLOGY TOTALS		\$ -	\$ 180,000.00	0.00%	180,000.00

CAO & Corporate Services - Health & Safety

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
CC19001	1/2 Ton Truck Replacement A133	\$ -	\$ 47,500.00	0.00%	\$ 47,500.00
HEALTH & SAFETY TOTALS		\$ -	\$ 47,500.00	0.00%	47,500.00

CAO & Corporate Services - Communication

JOBID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
CM19001	Parade Float & Trailer	\$ -	\$ 50,000.00	0.00%	\$ 50,000.00
CM19002	Information Kioks	\$ -	\$ 100,000.00	0.00%	\$ 100,000.00
COMMUNICATION TOTALS		\$ -	\$ 150,000.00	0.00%	\$ 150,000.00

Quarterly Actual to Budget

Community Services - Recreation Services



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
RE17001	Ridgevalley Community Walking Trails	\$ 1,032.00	\$ -		-\$1,032.00
RE18002	Highway 669 Bridge Day Use Area	\$ -	\$ 150,000.00	0.00%	150,000.00
RE18004	Moody's Crossing Recreation Area	\$ 93,651.77	\$ 300,000.00	31.22%	206,348.23
RE19001	UTV Recreation Services	\$ 22,814.00	\$ 25,000.00	91.26%	2,186.00
RE19002	Kakwa Recreation Area Upgrades	\$ -	\$ 75,000.00	0.00%	75,000.00
RE19003	Southview Recreation Area Upgrades	\$ 12,600.00	\$ 175,000.00	7.20%	162,400.00
RE19004	Swan Lake Recreation Area Upgrades	\$ -	\$ 75,000.00	0.00%	75,000.00
RE19005	Johnson Park Development	\$ 41,081.48	\$ 700,000.00	5.87%	658,918.52
RE19006	Recreational Area Highway Signs	\$ 38,720.00	\$ 76,285.00	50.76%	37,565.00
RECREATION SERVICES TOTALS		\$ 209,899.25	\$ 1,576,285.00	13.32%	1,366,385.75

Community Services - Economic Development



MD of Greenview
Ending June 30th, 2019

JOBID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
ED19001	Fox Creek West Industrial Park	\$ -	\$ 171,000.00	0.00%	\$ 171,000.00
ED19002	Raspberry Lake Residential	\$ -	\$ 171,000.00	0.00%	\$ 171,000.00
ECONOMIC DEVELOPMENT TOTALS		\$ -	\$ 342,000.00	0.00%	\$ 342,000.00

Quarterly Budget to Actual_Capital Projects

Community Services - Protective Services



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
PS16001	Fox Creek Fire Hall	1,000,000.00	\$ 1,000,000.00	100.00%	0.00
PS19001	Greenview AFRRCS	0.00	\$ 630,000.00	0.00%	630,000.00
PS19002	Grande Cache Public Service Building	2,068,602.58	\$ 3,000,000.00	68.95%	931,397.42
PS19003	Ladder Truck	1,663,326.00	\$ 1,672,500.00	99.45%	9,174.00
PROTECTIVE SERVICES TOTALS		4,731,928.58	\$ 6,302,500.00	75.08%	1,570,571.42

Infrastructure - Facilities Maintenance



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
FM19001	FSO - Paving of 2 aprons at sand & salt shed	\$ -	\$ 75,000.00	0.00%	\$ 75,000.00
FM19002	FSO - Janitorial & Equipment Shed	\$ -	\$ 15,000.00	0.00%	\$ 15,000.00
FM19003	Additional Land Purchase	\$ 150,000.00	\$ 160,000.00	93.75%	\$ 10,000.00
FACILITIES MAINTENANCE TOTALS		\$ 150,000.00	\$ 250,000.00	60.00%	\$ 100,000.00

Quarterly Budget to Actual_Capital Projects

Community Services - Agricultural Services



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
AG19001	Pick-up Truck Replacement (A125)	\$ -	\$ 52,500.00	0.00%	\$ 52,500.00
AG19002	Pick-up Truck Replacement (A130)	\$ -	\$ 52,500.00	0.00%	\$ 52,500.00
AG19003	Pick-up Truck Replacement (A132)	\$ -	\$ 47,500.00	0.00%	\$ 47,500.00
AG19004	Earth Movers Replacement SOIL3070 and SOIL3072	\$ -	\$ 40,000.00	0.00%	\$ 40,000.00
AG19005	UTV with Tracks	\$ 35,819.64	\$ 38,500.00	93.04%	\$ 2,680.36
AG19006	Spray System for UTV	\$ 9,190.00	\$ 9,000.00	102.11%	\$ (190.00)
AG19007	Cattle Squeeze Replacement (SQUE3097)	\$ -	\$ 12,000.00	0.00%	\$ 12,000.00
AG19008	Loading Chute Replacement (CHUT3115)	\$ -	\$ 10,000.00	0.00%	\$ 10,000.00
AG19009	Loading Chute Replacement (CHUT3097)	\$ -	\$ 10,000.00	0.00%	\$ 10,000.00
AG19010	Post Pounder Replacement (POST3126)	\$ -	\$ 15,000.00	0.00%	\$ 15,000.00
AG19011	Surplus Water Tanker F18 Tank Replacement	\$ -	\$ 80,000.00	0.00%	\$ 80,000.00
AGRICULTURAL SERVICES TOTALS		\$ 45,009.64	\$ 367,000.00	12.26%	\$ 321,990.36

Quarterly Actual to Budget

Infrastructure - Operations



MD of Greenview
Ending June 30th, 2019

JOB ID	JOB Description	2019	2019	%	2019
		Actual Costs	Approved Budget	Budget Expended	Unused Budget
OP19001	Single Drum Roller/Packer (PACK1)	\$ 143,000.00	\$ 230,000.00	62.17%	\$ 87,000.00
OP19002	1/2 Ton, Extended Cab, 4 x 4 Truck Replacement	\$ -	\$ 47,500.00	0.00%	\$ 47,500.00
OP19003	Mower with Rotary Cutter	\$ -	\$ 33,000.00	0.00%	\$ 33,000.00
OP19004	Tractor Replacement	\$ -	\$ 175,000.00	0.00%	\$ 175,000.00
OP19005	Tractor Replacement	\$ -	\$ 175,000.00	0.00%	\$ 175,000.00
OP19006	16' Utility Trailer	\$ 12,928.00	\$ 20,000.00	64.64%	\$ 7,072.00
OP19007	Grader Replacement G30	\$ -	\$ 475,000.00	0.00%	\$ 475,000.00
OP19008	Grader Replacement G31	\$ -	\$ 475,000.00	0.00%	\$ 475,000.00
OP19009	Grader Replacement G33	\$ -	\$ 475,000.00	0.00%	\$ 475,000.00
OP19010	Grader Replacement G34	\$ -	\$ 475,000.00	0.00%	\$ 475,000.00
OP19011	Pressure Washer	\$ 17,495.00	\$ 19,500.00	89.72%	\$ 2,005.00
OP19012	Pressure Washer	\$ 17,495.00	\$ 19,500.00	89.72%	\$ 2,005.00
OP19021	3 Ton Dump Truck	\$ 76,743.00	\$ 90,000.00	85.27%	\$ 13,257.00
OPERATIONS TOTALS		\$ 267,661.00	\$ 2,709,500.00	9.88%	\$ 2,441,839.00

Quarterly Actual to Budget

Infrastructure - Environmental Services



MD of Greenview
Ending June 30th, 2019

JOBID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
ENVIRONMENTAL SERVICES ADMINISTRATION					
ES19001	1/2 Ton Truck Replacement	\$ -	\$ 47,500.00	0.00%	\$ 47,500.00
ES19002	1/2 Ton Truck Replacement	\$ -	\$ 47,500.00	0.00%	\$ 47,500.00
ES19003	1 Ton Truck Replacement A197	\$ -	\$ 63,500.00	0.00%	\$ 63,500.00
ENVIRONMENTAL SERVICES ADMIN TOTALS		\$ -	\$ 158,500.00	0.00%	\$ 158,500.00
SOLID WASTE MANAGEMENT					
SW18001	Little Smoky Transfer Station Upgrade	\$ 36,005.00	\$ 206,675.00	17.42%	\$ 170,670.00
SW18002	Sunset House Inert Waste Cell Construction	\$ -	\$ 50,000.00	0.00%	\$ 50,000.00
SW18003	Puskwaskau Transfer Station Upgrade	\$ -	\$ 30,000.00	0.00%	\$ 30,000.00
SW18004	DeBolt Dry Cell Construction	\$ -	\$ 50,000.00	0.00%	\$ 50,000.00
SW19001	Hook Bin Truck Replacement	\$ -	\$ 250,000.00	0.00%	\$ 250,000.00
SW19002	Roll Off Bins	\$ -	\$ 55,000.00	0.00%	\$ 55,000.00
SOLID WASTE MANAGEMENT TOTALS		\$ 36,005.00	\$ 641,675.00	5.61%	\$ 605,670.00
WATER TREATMENT PLANT					
WD15002	Grovedale Water Treatment Plant Upgr	\$ 495,059.82	\$ 13,663,572.00	3.62%	\$ 13,168,512.18
WD16004	Landry Heights Water Distribution System	\$ 85,472.82	\$ 3,842,315.00	2.22%	\$ 3,756,842.18
WD16005	Asbestos Cement Line Replacement	\$ -	\$ 150,000.00	0.00%	\$ 150,000.00
WD17002	SCADA Upgrade to Water Treatment Plants and Water Points	\$ 13,189.50	\$ 124,080.00	10.63%	\$ 110,890.50
WD17009	Grovedale Water Distribution System	\$ 186,158.30	\$ 6,375,349.00	2.92%	\$ 6,189,190.70
WD19001	Little Smoky Power and Facility Upgr	\$ -	\$ 250,000.00	0.00%	\$ 250,000.00
WD19002	Valleyview Rural Waterline Expansion	\$ 18,000.00	\$ 86,000.00	20.93%	\$ 68,000.00
WATER TREATMENT PLANT TOTALS		\$ 797,880.44	\$ 24,491,316.00	3.26%	\$ 23,693,435.56

WATER POINTS					
WD17003	Puskwaskau Water Point Upgrade	\$ 3,018.75	\$ 100,000.00	3.02%	\$ 96,981.25
WP18002	Sturgeon Heights Water Point Upgrade	\$ 164,763.06	\$ 1,538,342.00	10.71%	\$ 1,373,578.94
WATER POINTS TOTALS		\$ 167,781.81	\$ 1,638,342.00	10.24%	\$ 1,470,560.19
WASTEWATER SYSTEMS					
WW16001	Industrial Lagoon Construction	\$ 33,359.39	\$ 70,000.00	47.66%	\$ 36,640.61
WW17001	Grovedale (Gravity) Collection System	\$ 37,594.26	\$ 5,432,078.00	0.69%	\$ 5,394,483.74
WW17002	Grovedale Evaporative Lagoon Decommissioning	\$ 9,956.32	\$ 468,432.00	2.13%	\$ 458,475.68
WW17003	Sturgeon Heights Lagoon Expansion	\$ 31,659.67	\$ 421,118.00	7.52%	\$ 389,458.33
WW17005	Sewer Collection System Rehabilitation	\$ -	\$ 100,000.00	0.00%	\$ 100,000.00
WW18001	DeBolt RV Dumping Station Construction	\$ -	\$ 50,000.00	0.00%	\$ 50,000.00
WW19001	Grovedale Floating Liner	\$ 496.80	\$ 524,000.00	0.09%	\$ 523,503.20
WW19002	Grande Cache Sewer Treatment Plant	\$ 52,060.80			\$ (52,060.80)
WASTEWATER SYSTEMS TOTALS		\$ 165,127.24	\$ 7,065,628.00	2.34%	\$ 6,900,500.76
ENVIRONMENTAL SERVICES TOTALS		\$ 1,166,794.49	\$ 33,995,461.00	3.43%	\$ 32,828,666.51

Community Services - Multipurpose Facilities



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
CP18001	Fox Creek Helipad	\$ -	\$ 250,000.00	0.00%	\$ 250,000.00
RE15001	Valleyview Multiplex (80%)	\$ 81,588.02			\$ (81,588.02)
RE16001	Fox Creek Multiplex (59.37%)	\$ -	\$ 4,750,000.00	0.00%	\$ 4,750,000.00
MULTIPURPOSE FACILITIES TOTALS		81,588.02	5,000,000.00	1.63%	4,918,411.98

Quarterly Actual to Budget

Infrastructure - Bridges and Drainage



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
BF71666	NE of Valleyview. Carrying Old High Prairie Rd over Tributary to Little Smoky	\$ 12,382.50	\$ 302,000.00	4.10%	\$ 289,617.50
BF71667	NE of Valleyview. Carrying Old High Prairie Rd over Tributary to Little Smoky	\$ 11,430.00	\$ 325,000.00	3.52%	\$ 313,570.00
BF73703 preliminary	NE of Valleyview. Sturgeon Creek Bridge	\$ -	\$ 84,000.00	0.00%	\$ 84,000.00
BF75354	North of Crooked Creek. Carrying Range Road 261 over Tributary to Cornwall Creek.	\$ 21,221.40	\$ 490,000.00	4.33%	\$ 468,778.60
BF75356	Carrying Young's Pt Rd over Tributary of Sturgeon Creek	\$ 1,021.50	\$ 686,460.00	0.15%	\$ 685,438.50
BF76768	Tributary to Asplund Creek	\$ 37,473.90	\$ 795,000.00	4.71%	\$ 757,526.10
BF77756	S of Sunset House. Carrying Rge Rd 200 over Tributary to Sweathouse Cr	\$ 1,433.40	\$ 243,127.00	0.59%	\$ 241,693.60
BF78679	NE of Valleyview. Located on Old High Prairie Rd	\$ 3,697.20	\$ 250,670.00	1.47%	\$ 246,972.80
BF79561	NE of Valleyview. Located on Old High Prairie Rd	\$ 18,881.60	\$ 250,000.00	7.55%	\$ 231,118.40
BF79713 preliminary	South of Ridgevalley. Located on Range road 264 tributary to simonnette River.	\$ 1,035.00	\$ 30,000.00	3.45%	\$ 28,965.00
BF80944 preliminary	Karr Creek. North of Grande cache on the FTR	\$ 1,540.00	\$ 30,000.00	5.13%	\$ 28,460.00
DR19001	Sunset House Flood Control	\$ 12,668.32	\$ 1,550,000.00	0.82%	\$ 1,537,331.68
BRIDGES & DRAINAGE TOTALS		\$ 122,784.82	\$ 5,036,257.00	2.44%	\$ 4,913,472.18

Quarterly Actual to Budget

Infrastructure - Road Construction and Surfacing



MD of Greenview
Ending June 30th, 2019

JOB ID	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
CONSTRUCTION					
RD15005	Goodwin Road Phase II (Rge Rd 21) from Twp Rd 741 S to Sec Hwy 736	\$ 294,586.39	\$ 6,134,275.00	4.80%	\$ 5,839,688.61
RD18006 Preliminary	Warren Road (Twp Rd 681) from Hwy 43 W to Rge Rd 225	\$ 35,334.70	\$ 100,000.00	35.33%	\$ 64,665.30
RD18007	Swan Lake Road (Rge Rd 260) S for approximately 3.8 Kms	\$ 33,387.24	\$ 116,138.00	28.75%	\$ 82,750.76
RD18008	Range Road 64 from Twp Rd 700 S to Twp Rd 694	\$ 39,054.20	\$ 1,600,000.00	2.44%	\$ 1,560,945.80
RD18010	Forestry Trunk Road Phase IV - Km 129.5 to Km 137.1	\$ 368,117.50	\$ 5,074,689.00	7.25%	\$ 4,706,571.50
RD18011	Range Road 230 from Hwy 43 S to Twp Rd 700	\$ 19,498.20	\$ 1,960,000.00	0.99%	\$ 1,940,501.80
RD18012 Preliminary	Township Road 670 from Rge Rd 232 W to Rge Rd 240	\$ 33,638.61	\$ 341,698.00	9.84%	\$ 308,059.39
RD19001 Preliminary	Victor Lake Road	\$ -	\$ 125,000.00	0.00%	\$ 125,000.00
RD19002	BLOCK FUNDING	\$ 284,445.96	\$ 3,800,000.00	7.49%	\$ 3,515,554.04
CONNECTOR ROADS					
RD19002A	RR 201 Vinnette (RD18001A) 3.2 Km	\$ 91,824.11	\$ 1,500,000.00	6.12%	\$ 1,408,175.89
RD19002E	Twp. RD 672 (RD16001A) Environmental	\$ 3,176.00	\$ 100,000.00	3.18%	\$ 96,824.00
LOCAL ROADS					
RD19002D	Traffic Count (RD1700C, RD18004B)	\$ 16,438.50	\$ 40,000.00	41.10%	\$ 23,561.50
FARMLAND ROADS					
RD18002B	Cauchie SW 01-72-25 W5M	\$ 18,636.59	\$ 35,000.00	53.25%	\$ 16,363.41
RD19002F	Wirth SE 17-71-22 W5M RR224 (RD18002A) 800m	\$ -	\$ 500,000.00	0.00%	\$ 500,000.00
RD19002G	Selinger-SE 17-67-25 w5 800m	\$ -	\$ 500,000.00	0.00%	\$ 500,000.00
RESIDENTIAL ROADS					
RD19002B	RR 60A_Kovac (RD17008B)	\$ 55,750.28	\$ 210,000.00	26.55%	\$ 154,249.72
RD19002C	TWP.701_Smith_ (RD18005A)	\$ 6,171.25	500,000.00	1.23%	\$ 493,828.75
APPROCHES					
RD18004BB		\$ 21,695.25	\$ -		-21695.25
RD18004EE	Walker_ Gravel	\$ 4,399.04	\$ 12,000.00	36.66%	7600.96
RD18004NN	TWNR700 NE 36-69-6 W6 & SE 1-70-6 W6	\$ 9,565.45	\$ -		-9565.45
RD19002H	Dorscheid-SW 14-70-22 W5M	\$ 16,108.50	\$ 12,000.00	134.24%	-4108.5
RD19002I	Lukan-SW 21-70-22 W5M	\$ 1,000.00	\$ 12,000.00	8.33%	11000
RD19002J	Beaunoyer -NE 33-72-21 W5M	\$ 3,187.20	\$ 12,000.00	26.56%	8812.8
RD19002K	Beaunoyer -NE 33-72-21 W5M	\$ 1,852.79	\$ 12,000.00	15.44%	10147.21
RD19002L	Vetsch-NE 07-72-21 W5M	\$ 3,995.70	\$ 12,000.00	33.30%	8004.3
RD19002M	Cote- SW 13-72-22 W5M	\$ 4,695.70	\$ 12,000.00	39.13%	7304.3
RD19002N	White -SE 04-72-22 W5m	\$ 3,313.01	\$ 12,000.00	27.61%	8686.99

RD19002O	Miller -NW 06-70-70 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002P	Miller -NW 06-70-22 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002Q	Finster- NW 30-70-21 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002R	Moody-SW 06-73-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002S	Moody-Plan 0522547	\$ -	\$ 12,000.00	0.00%	12000
RD19002T	Adolf-NE 02-72-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002U	Moore/Haugland-SW 20-72-26 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002V	Gerwatoski -NE 26-72-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002W	Hutterian-NE 05-71-26 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002X	Hutterian-NE 24-69-26-W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002Y	Bolton-NW 19-70-25 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002Z	Wohlgemuth-SW 34-71-26 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002AA	Moore-SE 12-72-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002BB	Toews-Plan 0625581	\$ -	\$ 12,000.00	0.00%	12000
RD19002CC	Warketin-NE 24-68-23 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002DD	Warkentin-NE 07-68-22 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002EE	Warkentin-SW 21-72-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002FF	Thompson-SE 22-65-21 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002GG	Warkentin - NW 05-68-23-W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002HH	Warkentin-NW 15-68-20 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002II	McKennit -SW 17-66-20 W5M	\$ -	\$ 12,000.00	0.00%	12000
RD19002JJ	Ewert- NW 34-6-21 W5M	\$ 2,000.00	\$ 12,000.00	16.67%	10000
RD19002KK	Moody-NE 10-72-01 W6M	\$ -	\$ 12,000.00	0.00%	12000
RD19002LL	Perron -NW 02-71-22 W5M	\$ 2,000.00	\$ 12,000.00	16.67%	10000
RD19003	FTR IMPROVEMENTS	\$ 34,270.25	\$ 3,000,000.00	1.14%	\$ 2,965,729.75
RD15003A	FTR- Economy Creek	\$ -	\$ 10,000.00	0.00%	\$ 10,000.00
RD19003A	FTR RDS Application -(RD18003C)	\$ 14,734.20	\$ 50,000.00	29.47%	\$ 35,265.80
RD19003B	FTR-KM 7- (RD17003B)	\$ 7,233.25	\$ 850,000.00	0.85%	\$ 842,766.75
RD19003C	FTR-Stabilization (RD17003A, RD18003A)	\$ 12,302.80	\$ 2,000,000.00	0.62%	\$ 1,987,697.20
RD19004	Syrvy Accessorries -Quad	\$ 8,616.00	\$ 10,000.00	86.16%	\$ 1,384.00
RD19005	Survey Equipment/ ATV Trailer	\$ 10,016.00	\$ 10,000.00	100.16%	\$ (16.00)
RD19006	Range Road 225 (Twp. Rd 712-714) Twp. Rd 714 (RR 225 to Hwy 49)	\$ -	\$ 275,000.00	0.00%	\$ 275,000.00
RD19007	3/4 Ton Crewcab 4x4 Truck A129	\$ -	\$ 52,500.00	0.00%	\$ 52,500.00
RD19008	TWP 730 HW 736 to Rge Rd 21	\$ -	\$ 260,000.00	0.00%	\$ 260,000.00
CONSTRUCTION TOTALS		\$ 1,160,965.05	\$ 22,859,300.00	5.08%	\$ 21,698,334.95
SURFACING					
PV18001	Paving TWP 690 (Rge Rd 65 to Hwy 40)	\$ 39,717.59	\$ -		\$ (39,717.59)
PV18002	Township Road 721A/DeBolt PSB Access	\$ 19,054.55	\$ -		\$ (19,054.55)
PV18003	Ridge Valley Range Road 262 Overlay from Twp Road 713 S for 1.9 Kms	\$ 15,912.65	\$ 4,700,000.00	0.34%	\$ 4,684,087.35
SURFACING TOTALS		\$ 74,684.79	\$ 4,700,000.00	1.59%	\$ 4,625,315.21
ROAD CONSTRUCTION &SURFACING TOTALS		\$ 1,235,649.84	\$ 27,559,300.00	4.48%	\$ 26,323,650.16

Quarterly Budget to Actual_Capital Projects

Hamle of Grande Cache



MD of Greenview
Ending June 30th, 2019

JOB ID/ GL	Job Description	2019 Actual Costs	2019 Approved Budget	% Budget Expended	2019 Unused Budget
Roads & Walks					
6-30-00-610-00	Concrete (Curb,sidewalk & Gulter repairs)	\$ 3,600.00	\$ 100,000.00	3.60%	\$ 96,400.00
Water & Waste Water					
6-41-00-610-00	Water-Eng Structures Additions	\$ 74,334.01	\$ 34,000.00		\$ (40,334.01)
6-41-00-630-00	Water-Mach & Equip Additions	\$ -	\$ 125,000.00		\$ 125,000.00
6-42-00-630-00	Sewer-Mach & Equip additions		\$ 708,000.00		\$ 708,000.00
		\$ 74,334.01	\$ 867,000.00	8.57%	\$ 792,665.99
Campground					
RE19008	Municipal Campground Updates	\$ 115,751.93	\$ 81,250.00		\$ (34,501.93)
6-61-00-620-00	Water Heater & Furnance	\$ -	\$ 10,000.00		\$ 10,000.00
RE19013	JD 2Z4 RZ Truck Mower	\$ -	\$ 8,750.00		\$ 8,750.00
		\$ 115,751.93	\$ 100,000.00	115.75%	\$ (15,751.93)
Recreation Facility					
6-43-00-610-00	Eng. Structures Additions	\$ 1,025.00	\$ -		\$ (1,025.00)
RE19009	Fitness Centre Development		\$ 725,000.00		\$ 725,000.00
RE19010	Trails Masterplan	\$ 11,805.00	\$ 65,000.00		\$ 53,195.00
6-72-00-620-00	Rec Center Retaining Wall		\$ 21,250.00		\$ 21,250.00
6-72-00-630-00	Nordic-Backup Emergy Pumps		\$ 29,600.00		\$ 29,600.00
RE19011	Ammonia Absortion Tanks	\$ 53,190.00	\$ 49,270.00		\$ (3,920.00)
6-72-00-620-00	Epoxy Coating Floor		\$ 87,340.00		\$ 87,340.00
6-72-00-620-00	Arena dressing room Assesm.		\$ 43,450.00		\$ 43,450.00
6-72-50-630-00	Mach & Equip additions	\$ 2,608.49			\$ (2,608.49)
		\$ 68,628.49	\$ 1,020,910.00	6.72%	\$ 952,281.51
Beautification					
6-72-30-630-00	Beautification Capital		\$ 75,225.00	0.00%	\$ 75,225.00
Rec Aquatics					
RE19012	Pool Underwater Lighting	\$ 11,379.20	\$ 50,000.00		\$ 38,620.80
6-72-20-630-00	Entrapment Covers -Regulatory		\$ 40,000.00		
6-72-20-630-00	Automated -Dolphin 300XL Vac		\$ 13,546.00		
		\$ 11,379.20	\$ 103,546.00	10.99%	
Grande Cache Capital Totals		\$ 273,693.63	\$ 2,266,681.00	12.07%	\$ 1,992,987.37



MD of Greenview No. 16
 2nd Quarter Report
Actual To Budget -Operating Summary

	Actual Y-T-D 2019	Approved Budget 2019	% Used/Received Budget
Revenues			
CAO & Corporate Services	\$124,525,329.93	\$130,859,637.00	95.16%
Planning & Development	121,685.00	485,100.00	25.08%
Operations	653,120.26	889,900.00	73.39%
Environmental Services	308,212.06	759,945.00	40.56%
Community Services Administration	69,618.75	336,100.00	20.71%
Economic Development	281,050.00	459,000.00	61.23%
Recreation Services	0.00	20,200.00	0.00%
Family & Community Support Services	242,953.41	408,660.00	59.45%
Protectives Services	40,750.46	40,000.00	101.88%
Agricultural Services	39,272.81	217,150.00	18.09%
Grande Cache Revenue up to May 13	5,857,838.57	9,108,602.00	64.31%
	132,139,831.25	143,584,294.00	92.03%
Expenses			
COUNCIL	510,916.79	1,196,409.00	42.70%
CAO & Corporate Services			
Administrative General	\$2,929,753.66	\$6,973,412.00	42.01%
Communications	104,457.07	599,500.00	17.42%
Education Requisitions	11,814,415.38	24,455,108.00	48.31%
Assessments	922,542.69	937,614.00	98.39%
Information Systems	601,840.08	1,215,810.00	49.50%
Health & Safety	46,400.13	165,880.00	27.97%
	16,468,416.44	34,347,324.00	47.95%
Infrastructure & Planning			
Infrastructure Administration	\$581,351.86	\$1,373,526.00	42.33%
Planning & Development	493,303.97	1,384,981.00	35.62%
Environmental Services	1,650,680.69	3,635,642.00	45.40%
Construction & Engineering	471,864.42	2,990,000.00	15.78%
Operations	3,392,676.73	7,859,745.00	43.17%
Roads Maintenance	4,939,102.69	19,095,000.00	25.87%
Facilities Maintenance	1,168,994.46	2,434,721.00	48.01%
	\$12,697,974.82	\$38,773,615.00	32.75%
Community Services			
Community Services Administration	3,111,943.39	4,359,779.00	71.38%
Community Grants Program	2,186,294.27	4,874,250.00	44.85%
History & Cultural Buildings	432,861.10	704,700.00	61.42%
Economic Development	441,051.45	6,584,544.00	6.70%
Recreational Services	1,166,380.21	2,877,593.00	40.53%
Family & Community Support Services	776,526.34	1,948,632.00	39.85%
Protectives Services	1,038,956.96	2,466,705.00	42.12%
Agricultural Services	842,662.79	2,487,957.00	33.87%
	9,996,676.51	26,304,160.00	38.00%
Grande Cache Expenses up May 13th	1,324,927.66	7,374,681.00	17.97%
Total Operating Expenses	\$40,998,912.22	\$107,996,189.00	37.96%



**MD of Greenview
Actual to Budget
Council
For the 6 Months Ending 2019-06-30**

Council	Line	Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Honorariums	6-6003	\$295,895.50	\$652,984.00	
Employer Contributions	6-6004	43,262.58	130,600.00	
Non Cash Awards & Incentives	6-6007	2,017.94	31,850.00	
Accommodation & Subsistence	6-6011	47,008.57	94,625.00	
Transportation Expenses	6-6012	78,650.70	115,000.00	
Training & Education	6-6013	0.00	10,000.00	
Memberships & Seminars/Conferences	6-6015	34,057.09	64,800.00	
Hospitality	6-6027	4,991.81	42,050.00	
Mobile Communication Services	6-6036	2,294.11	3,500.00	
Professional Services	6-6040	0.00	45,000.00	
General & Operating Supplies	6-6109	2,513.49	5,000.00	
Rental - Hall / Building	6-6143	225.00	1,000.00	
Total Expenses Council		510,916.79	1,196,409.00	42.70%



**MD of Greenview
Actual to Budget
CAO & Corporate Services
For the 6 Months Ending 2019-06-30**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Administrative Revenues			
GIS & Plotting Service	5-5206 \$80.50	\$100.00	
Municipal Maps & Photos	5-5208 1,975.00	7,000.00	
Photocopies	5-5210 10.00	0.00	
Administrative Fees & Other Cha	5-5300 3,012.50	5,700.00	
Fees - Tax Certificate	5-5311 6,315.00	10,000.00	
	11,393.00	22,800.00	49.97%
Property Taxes			
Linear Property Tax	5-5001 \$62,458,477.43	\$58,894,650.00	
Farmland Tax	5-5002 302,840.51	302,966.00	
Machinery & Equipment Tax	5-5003 115,980.57	128,257.00	
Non Residential Tax	5-5004 2,757,482.52	2,466,185.00	
Residential Tax	5-5005 3,709,519.53	3,595,930.00	
Minnimum Property Tax Levy	5-5006 501.92	471.00	
DIP Tax - Farmland	5-5007 102.49	101.00	
DIP Tax - Machinery & Equipment	5-5008 38,202,868.60	36,534,372.00	
DIP Tax - Non Residential Property	5-5009 8,675,877.02	7,757,320.00	
DIP Tax - Residential Property	5-5010 474.11	475.00	
	116,224,124.70	109,680,727.00	105.97%
Other Taxes			
Local Improvement Charge	5-5102 \$92,164.50	\$92,164.00	
Well Drilling Tax	5-5104 3,257,136.21	10,000,000.00	
Penalty & Costs on Taxes	5-5603 138.48	0.00	
	3,349,439.19	10,092,164.00	33.19%
Other Revenues			
Miscellaneous Fees	5-5419 \$39,949.70	\$30,000.00	
Sale of Assets	5-5500 0.00	60,000.00	
Penalties on Receivables	5-5602 35,746.86	100,000.00	
Penalty & Costs on Taxes	5-5603 -5,018.97	200,000.00	
Claim Refund	5-5801 43,758.15	2,500.00	
Return on Investment	5-5802 884,059.04	1,750,000.00	
Interest Income-Other	5-5803 27,060.42	110,000.00	
WCB Refund	5-5804 7,504.84	0.00	
	1,033,060.04	2,252,500.00	45.86%
Conditional Grants			
Grande Cache Dissolution	5-5711 \$3,300,000.00	\$3,300,000.00	
MSI- Operating & Intern Grant	5-5706 \$23,000.00	\$238,461.00	
MSI -Capital	5-5706 \$584,313.00	\$5,272,985.00	
	3,907,313.00	8,811,446.00	44.34%
Total Revenues CAO&Corp.Ser.	124,525,329.93	130,859,637.00	95.16%

CAO & Corporate Services

Salaries	6-6001	\$1,446,590.73	\$3,071,414.00	
Employer Contributions	6-6004	363,291.95	\$875,020.00	
Non Cash Awards & Incentives	6-6007	409.82	1,000.00	
Employee Relocation	6-6008	21,166.71	50,000.00	
Wellness Program	6-6009	0.00	1,500.00	
Accommodation & Subsistence	6-6011	90,698.90	304,275.00	
Transportation Expenses	6-6012	21,992.61	49,750.00	
Training & Education	6-6013	8,979.00	62,250.00	
Memberships & Seminars/Conferences	6-6015	8,216.78	25,975.00	
Succession Planning	6-6016	0.00	262,000.00	
Advertising Services	6-6021	6,506.31	26,400.00	
Promotional Marketing	6-6025	1,189.13	16,000.00	
Postage and Parcel Post	6-6031	19,908.76	35,000.00	
Freight & Courier Services	6-6032	1,291.99	5,000.00	
Telecommunication Services	6-6033	76,894.61	215,708.00	
Mobile Communication Services	6-6036	0.00	9,720.00	
Professional Services	6-6040	302,227.93	706,500.00	
Auditing & Accounting Services	6-6041	36,951.79	100,000.00	
Legal Services	6-6046	127,018.51	110,000.00	
Office Supplies	6-6102	42,045.72	82,000.00	
General & Operating Supplies	6-6109	27,145.36	77,300.00	
Power Supply Service	6-6121	45,441.92	95,500.00	
Natural Gas Service	6-6122	6,627.59	17,500.00	
Other Utilities Rates	6-6129	3,442.37	6,700.00	
Rental - Hall / Building	6-6143	50.00	2,500.00	
Rental Office Equipment	6-6148	49,354.54	114,400.00	
Bank Service Charges	6-6321	9,381.59	25,000.00	
Cash Management Charges	6-6322	110,972.14	235,000.00	
Insurance Premium & Deductible	6-6331	93,974.11	375,000.00	
Property Taxes	6-6360	7,982.79	15,000.00	
		2,929,753.66	6,973,412.00	42.01%

Communications

Accommodation & Subsistence	6-6011	\$301.03	\$7,000.00	
Transportation Expenses	6-6012	689.85	12,000.00	
Training & Education	6-6013	0.00	5,000.00	
Memberships & Seminars/Conferences	6-6015	2,650.00	10,000.00	
Advertising Services	6-6021	39,573.50	160,000.00	
Publishing Services	6-6022	7,444.94	57,000.00	
Promotional Marketing	6-6025	29,996.70	148,000.00	
Branding & Image Building	6-6028	6,938.45	150,000.00	
Professional Services	6-6040	1,080.50	10,000.00	
General & Operating Supplies	6-6109	15,782.10	40,500.00	
		104,457.07	599,500.00	17.42%

Assessments

Honorariums	6-6003	\$2,340.00	\$5,200.00	
Employer Contributions	6-6004	117.00	520.00	
Accommodation & Subsistence	6-6011	790.64	1,500.00	
Transportation Expenses	6-6012	1,904.57	1,500.00	
Training & Education	6-6013	0.00	1,500.00	
Professional Serv. & DIP Reqs.	6-6226	917,390.48	927,394.00	
		922,542.69	937,614.00	98.39%

Education Requisitions

Education Requisitions	6-6205	11,814,415.38	24,455,108.00	48.31%
Information Systems				
Mobile Communication Services	6-6036	\$6,247.95	\$39,350.00	
Surveying and Mapping	6-6065	148,651.00	341,530.00	
Information Technology Services	6-6067	29,764.71	71,020.00	
Contracted Maintenance Service	6-6071	164,178.50	268,560.00	
Power Supply Service	6-6121	2,269.53	6,000.00	
IT Hardware Purchase	6-6133	195,079.22	435,450.00	
IT Software Purchase	6-6134	51,399.17	47,300.00	
Rental - IT & Communication Eq	6-6144	4,250.00	6,600.00	
		601,840.08	1,215,810.00	49.50%
Health & Safety				
Non Cash Awards & Incentives	6-6007	\$0.00	\$2,000.00	
Accommodation & Subsistence	6-6011	2,199.45	5,100.00	
Training & Education	6-6013	5,749.91	61,230.00	
Memberships & Seminars/Conferences	6-6015	0.00	1,900.00	
Subscriptions to Publications	6-6024	0.00	2,500.00	
Professional Services	6-6040	16,939.06	55,500.00	
Repair/Maintenance of Motor Ve	6-6076	164.00	1,500.00	
Personal Protection Equipment &	6-6104	9,716.31	7,000.00	
Petroleum & Antifreeze Products	6-6105	0.00	3,000.00	
General & Operating Supplies	6-6109	11,631.40	26,150.00	
		46,400.13	165,880.00	27.97%
GC CAO & Corporate Services				
Accommodation & Subsistence	6-6011	\$83.52		
Transportation Expenses	6-6012	400.95		
Memberships & Seminars/Conferences	6-6015	195.00		
Postage and Parcel Post	6-6031	681.50		
Telecommunication Services	6-6033	3,570.00		
Professional Services	6-6040	15,781.20		
Auditing & Accounting Services	6-6041	17,620.00		
Office Supplies	6-6102	2,367.24		
IT Hardware Purchase	6-6133	2,612.71		
Rental Office Equipment	6-6148	5,653.93		
Bank Service Charges	6-6321	41.38		
		49,007.43		
CAO & Corporate Serv Total		16,468,416.44	34,347,324.00	47.95%



**MD of Greenview
Actual to Budget
Infrastructure & Planning
For the 6 Months Ending 2019-06-30**

Infrastructure Administration

		Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Salaries	6-6001	\$442,099.49	\$982,964.00	
Employer Contributions	6-6004	114,584.21	285,062.00	
Accommodation & Subsistence	6-6011	3,510.97	17,500.00	
Transportation Expenses	6-6012	2,437.21	2,000.00	
Training & Education	6-6013	2,795.00	12,000.00	
Memberships & Seminars/Conferences	6-6015	2,742.46	3,000.00	
Freight & Courier Services	6-6032	167.01	1,000.00	
Mobile Communication Services	6-6036	1,016.67	4,000.00	
Professional Services	6-6040	2,112.70	35,000.00	
Repair/Maintenance of Motor Ve	6-6076	0.00	4,000.00	
Personal Protection Equipment &	6-6104	0.00	1,000.00	
Petroleum & Antifreeze Products	6-6105	8,497.30	20,000.00	
General & Operating Supplies	6-6109	1,388.84	6,000.00	
		581,351.86	1,373,526.00	42.33%



**MD of Greenview
Actual to Budget
Construction & Engineering
For the 6 Months Ending 2019-06-30**

Roads Administrative

Professional Services	6-6040	\$267,733.03	\$2,050,000.00	13.06%
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Bridges Administrative

Professional Services	6-6040	\$16,765.00	\$540,000.00	
General & Operating Supplies	6-6109	0.00	50,000.00	
		16,765.00	590,000.00	2.84%

Drainage Administrative

Professional Services	6-6040	\$187,366.39	\$300,000.00	
General & Operating Supplies	6-6109	0.00	50,000.00	
		187,366.39	350,000.00	53.53%

Total Expenses Constr & Eng.

		471,864.42	2,990,000.00	15.8%
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**MD of Greenview
Actual to Budget
Environmental Services
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues/Grants				
Wastewater Collection	5-5408	\$32,821.53	\$67,400.00	
Water Distribution	5-5410	34,148.50	72,000.00	
Water Point Fees	5-5411	22,173.83	55,725.00	
Water Rural	5-5412	20,324.50	33,000.00	
Lagoon Tipping Fees	5-5420	167,253.56	390,600.00	
Sale of Recycling Material	5-5506	1,051.51	11,000.00	
WW Creeks Crossing-Debenture	5-5805	0.00	45,110.00	
Water Creeks Crossing-Debenture	5-5806	0.00	45,110.00	
Other Revenue	5-5809	10,000.00	40,000.00	
Grant AB Gvrnm -Recycling	5-5706	\$20,438.63	\$0.00	
		308,212.06	759,945.00	40.56%
Environmental Ser. Admin				
Salaries	6-6001	\$531,860.40	\$1,181,112.00	
Employer Contributions	6-6004	146,418.36	327,803.00	
Accommodation & Subsistence	6-6011	11,501.45	34,000.00	
Transportation Expenses	6-6012	458.51	1,000.00	
Training & Education	6-6013	1,689.65	15,000.00	
Memberships & Seminars/Conferences	6-6015	619.28	10,000.00	
Advertising Services	6-6021	93.12	4,000.00	
Freight & Courier Services	6-6032	529.60	2,000.00	
Telecommunication Services	6-6033	11,659.75	25,000.00	
Professional Services	6-6040	2,616.96	25,000.00	
Repair/Maintenance of Motor Ve	6-6076	850.96	12,000.00	
Personal Protection Equipment &	6-6104	0.00	6,000.00	
Petroleum & Antifreeze Products	6-6105	26,107.90	50,000.00	
General & Operating Supplies	6-6109	492.41	7,000.00	
		734,898.35	1,699,915.00	43.23%
Water Supply				
Transportation Expenses	6-6012	\$120.00		
Freight & Courier Services	6-6032	5,229.21		
Telecommunication Services	6-6033	5,593.83	12,000.00	
Professional Services	6-6040	9,555.77	77,000.00	
Contracted Maintenance Service	6-6071	4,680.00	10,000.00	
Consumable Tools & Supplies	6-6108	288.71		
General & Operating Supplies	6-6109	2,832.16	12,000.00	
Chemicals	6-6110	41,872.34	20,000.00	
Other Repair & Maintenance Supp	6-6119	16,131.42	30,000.00	
Power Supply Service	6-6121	44,322.86	90,000.00	
Natural Gas Service	6-6122	10,786.65	25,000.00	
Direct Energy Utilities	6-6125	8,323.35	23,000.00	
Debenture Principal	6-6313	8,884.37	17,129.00	

Loan Interest	6-6315	13,670.23	27,981.00	
SCADA System	6-6571	0.00	5,000.00	
		172,290.90	349,110.00	49.35%

Wastewater Coolection

Telecommunication Services	6-6033	\$1,374.55	\$3,600.00	
Professional Services	6-6040	17,392.75	90,000.00	
General & Operating Supplies	6-6109	496.20	4,000.00	
Chemicals	6-6110	4,861.80	4,500.00	
Other Repair & Maintenance Supp	6-6119	0.00	4,000.00	
Power Supply Service	6-6121	12,022.04	28,000.00	
Debenture Principal	6-6313	8,884.37	17,990.00	
Loan Interest	6-6315	13,670.22	27,120.00	
SCADA System	6-6571	0.00	2,000.00	
		58,701.93	181,210.00	32.39%

Solid Waste Collection

Salaries	6-6001	\$360,321.20	\$773,642.00	
Employer Contributions	6-6004	81,868.54	184,065.00	
Accommodation & Subsistence	6-6011	0.00	12,000.00	
Transportation Expenses	6-6012	6,565.94	8,000.00	
Mobile Communication Services	6-6036	1,386.91	4,000.00	
Professional Services	6-6040	44,868.19	100,000.00	
Harvest & Cleanup Incentives	6-6066	4,500.00	16,500.00	
Contracted Maintenance Service	6-6071	20,868.37	22,000.00	
Repair/Maintenance of Motor Ve	6-6076	2,465.14	10,000.00	
Tipping Fees	6-6083	62,749.18	130,000.00	
Personal Protection Equipment &	6-6104	1,291.72	6,000.00	
Petroleum & Antifreeze Products	6-6105	36,461.94	66,000.00	
General & Operating Supplies	6-6109	6,846.13	15,000.00	
Other Repair & Maintenance Supp	6-6119	1,247.39	10,000.00	
Power Supply Service	6-6121	676.77	1,200.00	
Rental -Equipment Service	6-6145	80.00		
Rental - Environmental Control	6-6147	52,592.09	47,000.00	
		684,789.51	1,405,407.00	48.73%

Total Expenses Environment S.



**MD of Greenview
Actual to Budget
Planning & Development
For the 6 Months Ending 2019-06-30**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget	
Revenues				
Fees - Business License	5-5305	\$655.00	\$600.00	
Fees - Compliance / Concurrence / ESA	5-5306	1,200.00	500.00	
Fees - Development Applications	5-5309	107,230.00	450,000.00	
Fees - Subdivision Applications	5-5310	7,800.00	30,000.00	
Fees - Land Use Amendments	5-5505	4,800.00	4,000.00	
		121,685.00	485,100.00	25.08%

Planning Development Admin

Salaries	6-6001	\$297,702.62	\$578,360.00	
Employer Contributions	6-6004	81,731.17	165,781.00	
Accommodation & Subsistence	6-6011	7,555.33	16,800.00	
Transportation Expenses	6-6012	1,800.60	2,100.00	
Training & Education	6-6013	4,084.76	10,000.00	
Memberships & Seminars/Conferences	6-6015	3,469.05	7,000.00	
Advertising Services	6-6021	0.00	13,500.00	
Mobile Communication Services	6-6036	1,469.32	3,500.00	
Professional Services	6-6040	17,327.31	365,000.00	
Repair/Maintenance of Motor Ve	6-6076	233.97	5,000.00	
Personal Protection Equipment &	6-6104	0.00	1,500.00	
Petroleum & Antifreeze Products	6-6105	2,475.19	6,000.00	
General & Operating Supplies	6-6109	489.80	1,000.00	
Donations & Sponsorships	6-6208	3,000.00	5,500.00	
		421,339.12	1,181,041.00	35.68%

Municipal Planning Commission

Honorariums	6-6003	\$13,777.00	\$42,000.00	
Employer Contributions	6-6004	2,066.55	6,020.00	
Accommodation & Subsistence	6-6011	599.34	7,000.00	
Transportation Expenses	6-6012	5,916.44	14,000.00	
Memberships & Seminars/Conferences	6-6015	5,375.00	4,500.00	
Advertising Services	6-6021	4,500.37	8,000.00	
Freight & Courier Services	6-6032	297.71	0.00	
General & Operating Supplies	6-6109	0.00	500.00	
Rental - Hall / Building	6-6143	0.00	3,000.00	
		32,532.41	85,020.00	38.26%

Subdivision & Appeal Board

Honorariums	6-6003	\$4,002.00	\$7,000.00	
Employer Contributions	6-6004	200.10	1,120.00	
Accommodation & Subsistence	6-6011	295.99	2,100.00	
Transportation Expenses	6-6012	848.26	2,800.00	
Training & Education	6-6013	0.00	8,000.00	
Memberships & Seminars/Conferences	6-6015	1,950.00	4,000.00	
		7,296.35	25,020.00	29.16%

Intergovernmental Develop.

Surveying and Mapping	6-6065	\$19,367.86	\$50,000.00	
Land	6-6549	8,472.00	25,000.00	
		27,839.86	75,000.00	37.12%

Citizen Panel

Honorariums	6-6003	\$3,136.00	\$14,000.00	
Employer Contributions	6-6004	156.80	0.00	
Accommodation & Subsistence	6-6011	114.29	2,100.00	
Transportation Expenses	6-6012	889.14	2,800.00	
		4,296.23	18,900.00	22.73%

Total Expense Planning & Dev.

		493,303.97	1,384,981.00	35.62%
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**MD of Greenview
Actual to Budget
Operations
For the 6 Months Ending 2019-06-30**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues			
Aggregate Levy	5-5101	\$34,054.01	\$450,000.00
Dust Control	5-5204	94,357.50	85,000.00
Road Maintenance	5-5213	151,242.85	10,000.00
Snow Removal	5-5214	26,201.73	76,000.00
Road Permits & Fees	5-5404	6,750.00	2,500.00
Rural Address Sign Fee	5-5406	700.00	1,400.00
Road Use Bond	5-5808	339,814.17	265,000.00
		653,120.26	889,900.00
			73.39%
Operations Administration			
Salaries	6-6001	\$2,039,862.77	\$4,879,207.00
Employer Contributions	6-6004	541,273.62	1,337,388.00
Accommodation & Subsistence	6-6011	3,005.43	16,500.00
Transportation Expenses	6-6012	1,537.38	1,700.00
Training & Education	6-6013	2,205.43	25,000.00
Memberships & Seminars/Conferences	6-6015	0.00	1,000.00
Advertising Services	6-6021	29,541.43	40,000.00
Telecommunication Services	6-6033	15,087.55	37,500.00
Mobile Communication Services	6-6036	3,808.32	
Personal Protection Equipment &	6-6104	435.99	500.00
Shop & Service Truck Tools	6-6106	808.00	
Consumable Tools & Supplies	6-6108	88.23	
General & Operating Supplies	6-6109	1,611.74	1,700.00
Power Supply Service	6-6121	23,810.21	50,000.00
Natural Gas Service	6-6122	8,376.21	20,000.00
Other Utilities Rates	6-6129	3,262.21	0.00
		2,674,714.52	6,410,495.00
			41.72%
Fleet & Shop Administration			
Accommodation & Subsistence	6-6011	\$4,679.22	\$1,000.00
Training & Education	6-6013	0.00	7,500.00
Memberships & Seminars/Conferences	6-6015	100.00	2,000.00
Freight & Courier Services	6-6032	7,615.52	10,000.00
Mobile Communication Services	6-6036	45,524.14	95,000.00
Contracted Services and Repairs	6-6060	28,696.09	90,000.00
Maintenance - PS Bldgs	6-6069	147.10	
Licence & Permit Fees	6-6082	370.00	1,000.00
Personal Protection Equipment &	6-6104	1,493.76	4,000.00
Petroleum & Antifreeze Products	6-6105	255,179.39	500,000.00
Shop & Service Truck Tools	6-6106	2,382.06	5,000.00
Consumable Tools & Supplies	6-6108	63,499.87	100,000.00
General & Operating Supplies	6-6109	217.31	0.00

Insurance Premium & Deductible	6-6331	0.00	5,000.00	
Vehicle Components and Parts	6-6519	28,961.53	80,000.00	
Vehicle Accessories	6-6520	14,442.90	45,000.00	
		453,308.89	945,500.00	47.94%

Operation Grovedale

Accommodation & Subsistence	6-6011	\$154.96	\$2,500.00	
Telecommunication Services	6-6033	2,687.49	11,500.00	
Contracted Services and Repairs	6-6060	70,759.84	12,000.00	
Personal Protection Equipment & General & Operating Supplies	6-6104	0.00	500.00	
	6-6109	1,606.77	3,000.00	
Power Supply Service	6-6121	21,474.84	40,000.00	
Natural Gas Service	6-6122	8,254.71	11,500.00	
		104,938.61	81,000.00	129.55%

Street Lights

Power Supply Service	6-6121	\$16,361.27	\$33,000.00	49.58%
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Fleet Shop Grovedale

Accommodation & Subsistence	6-6011	\$493.90	\$1,000.00	
Training & Education	6-6013	250.00	3,750.00	
Memberships & Seminars/Conferenc	6-6015	0.00	1,000.00	
Freight & Courier Services	6-6032	185.70	2,500.00	
Mobile Communication Services	6-6036	0.00	25,000.00	
Contracted Services and Repairs	6-6060	19,903.60	20,000.00	
Licence & Permit Fees	6-6082	137.00	1,000.00	
Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104	1,731.16	2,500.00	
	6-6105	66,345.29	189,000.00	
Shop & Service Truck Tools	6-6106	7,460.27	10,000.00	
Consumable Tools & Supplies	6-6108	9,365.24	50,000.00	
Vehicle Components and Parts	6-6519	24,111.80	54,000.00	
Vehicle Accessories	6-6520	13,369.48	30,000.00	
		143,353.44	389,750.00	36.78%

Total Expenses Operations

		\$3,392,676.73	\$7,859,745.00	43.17%
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**MD of Greenview
Actual to Budget
Road Maintenances
For the 6 Months Ending 2019-06-30**

Road Maintenance & Insp.

		Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Accommodation & Subsistence	6-6011	\$1,329.92	\$3,000.00	
Contracted Maintenance Service	6-6071	870,484.46	3,100,000.00	
General & Operating Supplies	6-6109	59,171.72	575,500.00	
Salt & Sand	6-6852	74,111.78	230,000.00	
		1,005,097.88	3,908,500.00	25.72%

Bridges Maintenance & Insp.

Engineering Consultants	6-6044	\$0.00	\$50,000.00	
Tendered Contractor/Management	6-6047	0.00	1,125,000.00	
		0.00	1,175,000.00	0.00%

Brushing Program

Accommodation & Subsistence	6-6011	\$0.00	\$1,000.00	
Contracted Maintenance Service	6-6071	128,774.35	450,000.00	
Personal Protection Equipment &	6-6104	164.95	500.00	
General & Operating Supplies	6-6109	606.39	2,500.00	
		129,545.69	454,000.00	28.53%

Mowing Program

Accommodation & Subsistence	6-6011	\$0.00	\$8,000.00	
Contractor Services	6-6043	0.00	1,000.00	
Personal Protection Equipment &	6-6104	0.00	500.00	
General & Operating Supplies	6-6109	628.79	26,000.00	
		628.79	35,500.00	1.77%

Gravelling Program

Contractor Services	6-6043	111,613.74	2,000,000.00	
Contracted Services and Repairs	6-6060	3,680.00	300,000.00	
Surveying and Mapping	6-6065	61.73	0.00	
Gravel Purchases	6-6112	85,041.05	2,200,000.00	
Gravel Exploration Services	6-6115	17,846.75	100,000.00	
IT Hardware Purchase	6-6133	18,257.00	30,000.00	
Gravel - Stockpile to Stockpile	6-6865	2,047,919.30	1,425,000.00	
		2,284,419.57	6,055,000.00	37.73%

Road Services

Professional Services	6-6040	\$0.00	\$80,000.00	
Harvest & Cleanup Incentives	6-6066	31,172.50	31,000.00	
General & Operating Supplies	6-6109	0.00	3,000.00	
Chemicals	6-6110	299,347.69	650,000.00	
Asphalt Repair	6-6117	0.00	500,000.00	
Expenses, Road Allowance Crng.	6-6142	13,719.87	150,000.00	
Rental - Equipment & Machinery	6-6145	39,115.13	600,000.00	
		383,355.19	2,014,000.00	19.03%

Pit Reclamation

Contractor Services	6-6043	\$0.00	\$50,000.00	0.00%
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Forestry Trunk Road

Accommodation & Subsistence	6-6011	\$536.30	\$2,500.00	
Contractor Services	6-6043	850,624.99	2,900,000.00	
Contracted Maintenance Service	6-6071	10,481.00	200,000.00	
Personal Protection Equipment &	6-6104	0.00	500.00	
General & Operating Supplies	6-6109	43,543.52	150,000.00	
Chemicals	6-6110	136,233.26	1,250,000.00	
Gravel Usage - Regravelling	6-6831	94,636.50	900,000.00	
		1,136,055.57	5,403,000.00	21.03%

Total Expenses Road Maint.

		4,939,102.69	19,095,000.00	25.87%
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**MD of Greenview
Actual to Budget
Facilities Maintenance
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Facilities Maint. Administration				
Salaries	6-6001	\$495,339.37	\$1,075,491.00	
Employer Contributions	6-6004	123,393.13	270,530.00	
Accommodation & Subsistence	6-6011	1,894.29	15,000.00	
Training & Education	6-6013	479.13	8,000.00	
Mobile Communication Services	6-6036	2,562.75	6,200.00	
FM GC Maintenance	6-6068	10,158.01		
Contracted Maintenance Service	6-6071	292,784.45	537,000.00	
Repair of Equipment & Machinery	6-6074	13.99		
Repair/Maintenance of Motor Ve	6-6076	6,685.38	25,000.00	
Cleaning/ Janitorial Supplies	6-6103	6,761.29	25,000.00	
Personal Protection Equipment &	6-6104	2,889.47	6,000.00	
Petroleum & Antifreeze Products	6-6105	28,454.62	65,000.00	
General & Operating Supplies	6-6109	93,235.43	175,000.00	
Landscaping Equipment & Supplie	6-6114	9,937.62	30,000.00	
		1,074,588.93	2,238,221.00	47.21%
Community Ress Centre CRC				
Maintenance	6-6068	\$12,043.62	\$35,000.00	
General & Operating Supplies	6-6109	905.94	8,000.00	
		12,949.56	43,000.00	30.12%
Grovedale PSB Bldgs				
Maintenance - PS Bldgs	6-6069	\$44,625.42	\$62,000.00	
General & Operating Supplies	6-6109	1,501.72	6,500.00	
		46,127.14	68,500.00	67.34%
DeBolt PSB Bldgs				
Maintenance - PS Bldgs	6-6069	\$22,326.15	\$42,000.00	
General & Operating Supplies	6-6109	495.54	6,500.00	
		22,821.69	48,500.00	47.06%
Valleview Firehall				
Maintenance - PS Bldgs	6-6069	\$2,325.23	\$4,000.00	
General & Operating Supplies	6-6109	0.00	1,000.00	
		2,325.23	5,000.00	46.50%
Valleview Ambulance				
Maintenance - PS Bldgs	6-6069	\$2,664.43	\$3,000.00	
General & Operating Supplies	6-6109	503.10	1,000.00	
		3,167.53	4,000.00	79.19%
Valleview Vet Clinic				
Maintenance	6-6068	\$6,888.19	\$4,000.00	
General & Operating Supplies	6-6109	126.19	1,000.00	
		7,014.38	5,000.00	140.29%
Grovedale Firehall				
Power Supply Service	6-6121	\$0.00	\$8,500.00	
Natural Gas Service	6-6122	0.00	6,000.00	
		0.00	14,500.00	0.00%

DeBolt Firehall

Power Supply Service	6-6121	\$0.00	\$4,500.00	
Natural Gas Service	6-6122	0.00	3,500.00	
		0.00	8,000.00	0.00%
Total Expenses Facilities M.		1,168,994.46	2,434,721.00	48.01%



**MD of Greenview
Actual to Budget
Economic Development
For the 6 Months Ending 2019-06-30**

Revenues

		Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'ved Budget
Sales of Goods & Services	5-5200	\$0.00	\$4,000.00	
Grant from Provincial Governmen	5-5706	281,050.00	350,000.00	
Tri-Municipal Partnership	5-5810	0.00	105,000.00	
		281,050.00	459,000.00	61.23%

Economic Dev. Administration

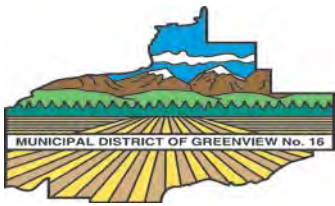
Salaries	6-6001	\$69,006.06		
Employer Contributions	6-6004	16,128.30		
Accommodation & Subsistence	6-6011	4,287.69	19,800.00	
Transportation Expenses	6-6012	924.54	4,000.00	
Training & Education	6-6013	3,495.14	5,500.00	
Membshps & Seminars/Conferences	6-6015	42,664.95	56,950.00	
Advertising Services	6-6021	14,980.75	30,000.00	
Promotional Marketing	6-6025	8,948.85	35,000.00	
Mobile Communication Services	6-6036	0.00	1,200.00	
Professional Services	6-6040	36,229.87	260,000.00	
Tradeshows and Fairs	6-6057	16,476.88	55,000.00	
Investment Readiness & Attract	6-6058	0.00	84,000.00	
Repair of Equipment & Machinery	6-6074	1,029.56	5,000.00	
Petroleum & Antifreeze Products	6-6105	2,563.73	5,500.00	
General & Operating Supplies	6-6109	228.00		
TMIP Industrial Partnership	6-6150	197,374.64	250,000.00	
Grants to Organizations	6-6202	0.00	350,000.00	
Tourism Partnerships	6-6220	23,182.27	112,500.00	
Bus. Retent Expansion & Invest	6-6221	3,530.22	37,000.00	
		441,051.45	1,311,450.00	33.63%

Community Dvp Agreements

Valleyview CDA	6-6203	0.00	2,636,547.00	
Fox Creek CDA	6-6203	0.00	2,636,547.00	
		0.00	5,273,094.00	0.00%

Total Expenses Economic Dev.

		441,051.45	6,584,544.00	6.70%
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**MD of Greenview
Actual to Budget
Community Services
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues				
Building Rental	5-5304	\$54,618.75	\$100,000.00	
Shared Funding	5-5709	0.00	15,000.00	
Sponsorship/Donations VV Multi-Plex	5-5710	15,000.00	218,000.00	
Other Revenue	5-5809	0.00	3,100.00	
		69,618.75	336,100.00	20.71%
Community Serv. Administration				
Salaries	6-6001	\$350,115.37	\$566,844.00	
Employer Contributions	6-6004	96,845.90	164,385.00	
Accommodation & Subsistence	6-6011	1,213.93	8,000.00	
Transportation Expenses	6-6012	5,019.84	5,000.00	
Training & Education	6-6013	4,190.00	10,000.00	
Mobile Communication Services	6-6036	605.97	600.00	
Professional Services	6-6040	600.00		
Repair/Maintenance of Motor Ve	6-6076	15.00		
General & Operating Supplies	6-6109	302.02	6,500.00	
Rental Office Equipment	6-6148	185.00		
		459,093.03	761,329.00	60.30%
Valleyview Medical Clinic				
Accommodation & Subsistence	6-6011	\$6.24	\$10,000.00	
Advertising Services	6-6021	0.00	500.00	
Hospitality	6-6027	0.00	1,000.00	
Telecommunication Services	6-6033	605.94	1,200.00	
Professional Services	6-6040	2,636.25	6,500.00	
Maintenance	6-6068	2,152.28	45,000.00	
Cleaning/ Janitorial Supplies	6-6103	14,642.86	37,000.00	
General & Operating Supplies	6-6109	0.00	4,000.00	
Power Supply Service	6-6121	11,976.22	25,000.00	
Natural Gas Service	6-6122	4,597.33	9,000.00	
Direct Energy Utilities	6-6125	826.32	3,000.00	
Insurance Premium & Deductible	6-6331	0.00	4,000.00	
		37,443.44	146,200.00	25.61%
Fox Creek Medical Clinic				
Grant Agreements	6-6203	\$12,000.00	\$12,000.00	100.00%
Senior Programs				
Contractor Services	6-6043	\$10,000.00	\$37,000.00	
Power Supply Service	6-6121	63.99	750.00	
Grants to Organizations	6-6202	15,500.00	16,000.00	
Grant Agreements	6-6203	10,500.00	10,500.00	
Red Willow Lodge - Grant	6-6223	1,500.00	1,500.00	
		37,563.99	65,750.00	57.13%
Senior Foundations				
GC Senior Lodge-Grants	6-6202	\$61,750.33		
Heart River Housing - Shared	6--6207	483,566.25	622,000.00	

Evergreens Foundation - Shared	6--6207	1,883,389.11	600,000.00	
Grande Spirit Foundation - Shared	6--6207	135,690.00	130,000.00	
CMS-Seniors Foundations - FC-Shared	6--6207	0.00	2,000,000.00	
		2,564,395.69	3,352,000.00	76.50%

Other Buildings

Telecommunication Services	6-6033	\$627.54	\$0.00	
Power Supply Service	6-6121	575.28	0.00	
Natural Gas Service	6-6122	185.08	0.00	
		1,387.90	0.00	0.00%

Airport Agreements

General & Operating Supplies	6-6109	\$0.00	\$2,500.00	
Power Supply Service	6-6121	\$59.34		
Grant Agreements	6-6203	0.00	20,000.00	
		59.34	22,500.00	0.00%

Total Expenses Community Serv.

		3,111,943.39	4,359,779.00	71.38%
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**MD of Greenview
Actual to Budget
Community Services Grants (CSG)
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Recreation Boards				
Fox Creek Recreation Board	6-6202	0.00	350,000.00	
East Smoky Recreation Board	6-6202	63,400.00	63,400.00	
Grovedale Recreation Board	6-6202	46,350.00	46,350.00	
Crooked Cr. Com. Rec Bd.	6-6202	55,000.00	60,000.00	
Valleyview Recreation Board	6-6202	0.00	150,000.00	
Grande Cache Recreation Board	6-6202	0.00	560,000.00	
		164,750.00	1,229,750.00	13.40%
Community Services Grants				
Miscellaneous Grant	6-6202	\$869,095.85	\$1,500,000.00	
Bursaries & Scholarships	6-6209	8,500.00	40,000.00	
Women's Shelters	6-6222	0.00	50,000.00	
		877,595.85	1,590,000.00	55.19%
Valleyview Recreation Grants				
Grants to Organizations	6-6202	\$0.00	\$200,000.00	
Grant for Recreation Project	6-6206	0.00	50,000.00	
Shared Funding-VV multiplex	6-6207	728,948.42	1,168,000.00	
		728,948.42	1,418,000.00	51.41%
Multipurpose Facility grants				
RECF-GRPR Evergreen Park	6-6202	\$20,000.00	\$28,500.00	
Nite Hawk Ski Hill - Grant Agreement	6-6202	275,000.00	275,000.00	
Smoky River Ski Hill - Grant Agreement	6-6202	0.00	125,000.00	
Grande Prairie Sportplex	6-6206	4,000.00	4,000.00	
		299,000.00	432,500.00	69.13%
Agricultural Societies				
VV & Dist Agricultural Soc.	6-6202	20,000.00	20,000.00	
DeBolt & Dist Agricultural Soc.	6-6202	56,000.00	56,000.00	
Grande Prairie Stompede Association	6-6202	20,000.00	20,000.00	

Teepee Creek Stampede Association
 Grovedale Comm Agri Soc.

6-6202	20,000.00	20,000.00	
6-6202	0.00	88,000.00	
	116,000.00	204,000.00	56.86%

Total Expenses Grants program

	2,186,294.27	4,874,250.00	44.85%
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**MD of Greenview
 Actual to Budget
 Cultural & Historical Buildings(CHB)
 For the 6 Months Ending 2019-06-30**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used Budget	
Libraries				
Valleyview Library Grant	6-6202	0.00	125,000.00	
Fox Creek Library Agreement	6-6202	0.00	60,000.00	
Grande Cache Library Agreement	6-6202	49,857.29	55,500.00	
DeBolt Library Grant	6-6202	52,664.71	45,500.00	
Grande Prairie Library Agreement	6-6203	38,200.00	38,200.00	
Peace Library System Agreement- GC Library Shared Funding	6-6203 6-6207	48,225.66 76.05	58,000.00	
		189,023.71	382,200.00	49.46%
Community Halls				
Valleyview Community Hall	6-6202	19,412.13	24,000.00	
DeBolt Community Hall	6-6202	15,000.00	15,000.00	
Little Smoky Community Hall	6-6202	15,000.00	15,000.00	
New Fish Creek community Hall	6-6202	15,000.00	15,000.00	
Puskwaskau Community Hall	6-6202	7,500.00	7,500.00	
Sunset House Community Hall	6-6202	35,925.26	35,000.00	
Sweathouse Community Hall	6-6202	15,000.00	15,000.00	
Grovedale Community Hall	Jun-02	0.00	15,000.00	
Goodwin Community Hall	6-6202	0.00	7,500.00	
Sturgeon Heights Community Hall	6-6202	0.00	7,500.00	
		122,837.39	156,500.00	78.49%
Museums				
DeBolt Museum	6-6202	21,000.00	21,000.00	
Grovedale Museum	6-6202	15,000.00	15,000.00	
Grande Prairie Museum	6-6202	15,000.00	15,000.00	
Grande Prairie Art Gallery	6-6203	35,000.00	35,000.00	
Grande Prairie Archives	6-6207	30,500.00	30,500.00	
		116,500.00	116,500.00	100.00%
Cemeteries				
Valleyview Cemetery	6-6207	0.00	34,500.00	
Grovedale Cemetery	6-6207	1,500.00	1,500.00	
Little Smoky Cemetery	6-6207	1,500.00	1,500.00	
New Fish Creek Cemetery	6-6207	1,500.00	1,500.00	
Co Op & Ent. Cemeteries	6-6207	0.00	9,000.00	
Sunset House Cemetery	6-6207	0.00	1,500.00	
		4,500.00	49,500.00	9.09%
Total Expenses Cultural Buildings				
		432,861.10	704,700.00	61.42%



**MD of Greenview
Actual to Budget
Recreation Services
For the 6 Months Ending 2019-06-30**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues			
Sales of Goods & Services	5-5200	\$0.00	\$200.00
Swan Lake Campground	5-5212	0.00	20,000.00
		0.00	20,200.00
			0.00%
Recreation Administration			
Salaries	6-6001	\$736,617.06	\$1,891,951.00
Employer Contributions	6-6004	182,765.16	\$490,042.00
Accommodation & Subsistence	6-6011	5,143.18	18,000.00
Transportation Expenses	6-6012	3,021.48	1,000.00
Training & Education	6-6013	4,018.19	16,000.00
Advertising Services	6-6021	130.00	5,000.00
Mobile Communication Services	6-6036	1,933.60	7,500.00
Professional Services	6-6040	1,665.34	7,500.00
Repair of Equipment & Machinery	6-6074	151.30	10,000.00
Petroleum & Antifreeze Products	6-6105	7,377.57	20,000.00
General & Operating Supplies	6-6109	6,947.31	16,000.00
		949,770.19	2,482,993.00
			38.25%
Rec Operations & Maintenances			
Contracted Services & Repairs	6-6060	1,553.57	
Contracted Maintenance Service	6-6071	21,521.37	
Repair/Maintenance of Motor Ve	6-6076	1,050.93	20,000.00
Personal Protection Equipment &	6-6104	0.00	1,000.00
Shop & Service Truck Tools	6-6106	87.15	
Consumable Tools & Supplies	6-6108	2,177.35	3,000.00
General & Operating Supplies	6-6109	4,686.93	16,000.00
Ridgevalley Walking Trails	6-6059	2,133.24	15,000.00
Moody's Crossing Site Expenses	6-6059	4,973.14	30,000.00
Grande Cache Lake Day Use Area	6-6059	5,122.79	30,000.00
Grovedale Fish Pond	6-6059	66.90	20,000.00
Johnson Park	6-6059	4,312.90	30,000.00
Kawka Provincial Recreation Area	6-6059	2,008.04	20,000.00
Southview Provincial Recreation Area	6-6059	2,097.80	16,500.00
Swan Lake Family Campground	6-6059	19,028.65	34,000.00
DeBolt Community Walking Trails	6-6059	0.00	15,000.00
Landry Heights -Rec-Site	6-6059	0.00	1,500.00
		70,820.76	252,000.00
			28.10%
Recreation & Tourism Partner			
Swan City Snowmobile Club	6-6207	0.00	20,000.00
Golden Triangle	6-6207	15,000.00	15,000.00
Wilmore Wilderness Foundation	6-6207	100,000.00	100,000.00
Greenview Sasquatch & Partners	6-6207	0.00	2,600.00
Alberta Conservation Association	6-6207	0.00	5,000.00
		115,000.00	142,600.00
			80.65%
GC Recreation Pools			

Training & Education	6-6013	\$71.98
Freight & Courier Services	6-6032	178.14
Professional Services	6-6040	120.00
General & Operating Supplies	6-6109	3,072.34
Chemicals	6-6110	2,281.73
		5,724.19

Grande Cache Park

General & Operating Supplies	6-6109	\$361.58
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Arena & Curling Club

Transportation Expenses	6-6012	\$963.72
Training & Education	6-6013	490.00
Freight & Courier Services	6-6032	233.38
Contracted Maintenance Service	6-6071	18,184.10
Personal Protection Equipment &	6-6104	201.72
General & Operating Supplies	6-6109	2,560.02
		22,632.94

Fitness Centre

Transportation Expenses	6-6012	\$1,109.02
Professional Services	6-6040	650.00
General & Operating Supplies	6-6109	311.53
		2,070.55

Total Expenses Recreation Services

1,166,380.21	2,877,593.00	40.53%
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MD of Greenview Actual to Budget Family & Community Support Services (FCSS) For the 6 Months Ending 2019-06-30

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues/Grants			
Sales of Goods & Services	5-5200	\$14,755.75	\$42,000.00
Other Services	5-5299	21,450.00	40,800.00
Valleview Shared Funding	5-5709	\$0.00	\$94,860.00
Alberta Government Grant	5-5706	\$203,105.00	\$231,000.00
Yellowhead P.School Division	5-5706	3,642.66	0.00
		\$242,953.41	\$408,660.00
			59.45%
FCSS Administration			
Salaries	6-6001	\$495,528.98	\$1,026,469.00
Employer Contributions	6-6004	118,203.12	234,163.00
Accommodation & Subsistence	6-6011	3,986.70	7,000.00
Transportation Expenses	6-6012	7,036.58	4,000.00
Memberships & Seminars/Conferences	6-6015	1,097.30	3,000.00
Telecommunication Services	6-6033	837.86	1,700.00
Professional Services	6-6040	1,050.00	0.00
Auditing & Accounting Services	6-6041	1,000.00	1,500.00
General & Operating Supplies	6-6109	72.96	0.00
		628,813.50	1,277,832.00
			49.21%
FCSS Board			
Honorariums	6-6003	\$6,812.00	\$24,000.00
Employer Contributions	6-6004	737.60	2,500.00
Accommodation & Subsistence	6-6011	451.45	5,000.00

Transportation Expenses	6-6012	2,634.25	7,000.00	
Memberships & Seminars/Conferences	6-6015	940.00	3,500.00	
		11,575.30	42,000.00	27.56%
FCSS Programs				
Accommodation & Subsistence	6-6011	\$1,024.40	\$3,000.00	
Transportation Expenses	6-6012	1,508.77	2,500.00	
Training & Education	6-6013	1,144.63	3,000.00	
Professional Services	6-6040	2,914.78	8,000.00	
General & Operating Supplies	6-6109	6,363.06	28,500.00	
Rental - Hall / Building	6-6143	200.00	1,500.00	
		13,155.64	46,500.00	28.29%
Community Resource Centre				
Accommodation & Subsistence	6-6011	\$0.00	\$1,000.00	
Transportation Expenses	6-6012	0.00	300.00	
Training & Education	6-6013	334.07	1,000.00	
Telecommunication Services	6-6033	2,455.63	5,000.00	
Repair/Maintenance of Motor Ve	6-6076	0.00	500.00	
Petroleum & Antifreeze Products	6-6105	1,005.45	2,500.00	
General & Operating Supplies	6-6109	3,541.45	20,000.00	
Rental - Hall / Building	6-6143	0.00	37,200.00	
		7,336.60	67,500.00	10.87%
FCSS Home Support				
Accommodation & Subsistence	6-6011	\$144.56	\$2,000.00	
Transportation Expenses	6-6012	29,411.77	75,500.00	
Training & Education	6-6013	900.00	2,000.00	
Mobile Communication Services	6-6036	1,266.98	3,000.00	
Personal Protection Equipment &	6-6104	17.99	500.00	
		31,741.30	83,000.00	38.24%
FCSS Liaison Workers				
Grants to Organizations	6-6202	\$0.00	\$64,100.00	0.00%
FCSS External Organisations				
Grande Prairie & Dist victim's Services	6-6202	3,000.00		
Suicide Prevention Ressource Centre	6-6202	7,000.00		
Suicide Prevention Ressource Centre	6-6202	7,000.00		
John Howard Society of Grande Prairie	6-6202	7,260.00		
Mountain Metis Nation Association	6-6202	16,000.00		
PACE	6-6202	17,000.00		
Grande Prairie & Area Council on Aging	6-6202	25,000.00		
GP Volunteer Services Bureau	6-6202	400.00		
Red Willow Lodge	6-6202	700.00		
		\$83,360.00	\$90,000.00	92.62%
FCSS Grande Cache Programs				
General & Operating Supplies	6-6109	\$311.00		
Grant Agreements	6-6203		245,000.00	
Aboriginal Community Programs	6-6225	0.00	30,000.00	
		311.00	275,000.00	0.11%
Support Coordinator Program				
Accommodation & Subsistence	6-6011	\$60.00	\$1,000.00	
Transportation Expenses	6-6012	23.00	700.00	
Training & Education	6-6013	150.00	1,000.00	
		233.00	2,700.00	8.63%
Total Expenses FCSS		\$ 776,526.34	\$ 1,948,632.00	39.85%



**MD of Greenview
Actual to Budget
Protective Services
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues & Grants				
Emergency Response Services	5-5230	\$10,435.35	\$0.00	
Bylaw Enforcement	5-5601	25,215.11	40,000.00	
GST FireSmart Grant Agreement	5-5203	5,100.00	0.00	
		40,750.46	40,000.00	101.88%
Protective Serv. Administration				
Salaries	6-6001	\$232,663.41	\$453,742.00	
Employer Contributions	6-6004	63,287.51	125,933.00	
Accommodation & Subsistence	6-6011	4,514.45	20,000.00	
Training & Education	6-6013	205.70	23,000.00	
Memberships & Seminars/Conferences	6-6015	590.00	4,000.00	
Advertising Services	6-6021	0.00	4,000.00	
Freight & Courier Services	6-6032	291.26	1,000.00	
Mobile Communication Services	6-6036	3,896.38	17,380.00	
Professional Services	6-6040	3,390.93	53,000.00	
Volunteer Appreciation	6-6055	0.00	12,500.00	
Animal Control Services	6-6061	1,114.77	11,000.00	
Enforcement Services	6-6064	51,951.39	479,000.00	
Repair/Maintenance of Motor Ve	6-6076	1,301.03	5,000.00	
Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104 6-6105	199.98 2,728.47	5,000.00 8,000.00	
General & Operating Supplies	6-6109	568.65	10,000.00	
Grants to Organizations	6-6202	262,000.00	268,000.00	
		628,703.93	1,500,555.00	41.90%
Fire Protection Vallevue				
Honorariums	6-6003	\$15,000.00	\$15,000.00	
Mobile Communication Services	6-6036	0.00	1,000.00	
Professional Services	6-6040	2,655.58	2,000.00	
Repair/Maintenance of Motor Ve	6-6076	5,621.08	5,000.00	
Fire Services Agreements	6-6078	0.00	75,000.00	
General & Operating Supplies	6-6109	0.00	7,500.00	
Power Supply Service	6-6121	4,758.19	2,500.00	
Natural Gas Service	6-6122	2,910.91	2,000.00	
Direct Energy Utilities	6-6125	904.99	1,000.00	
Grants to Organizations	6-6202	0.00	43,800.00	
		31,850.75	154,800.00	20.58%
Fire Protection Grande cache				
Honorariums	6-6003	\$0.00	\$15,000.00	
Accommodation & Subsistence	6-6011	309.92	0.00	
Transportation Expenses	6-6012	140.00	0.00	
Training & Education	6-6013	1,950.58	9,750.00	
Freight & Courier Services	6-6032	0.00	2,000.00	

Telecommunication Services	6-6033	0.00	1,000.00
Mobile Communication Services	6-6036	594.96	2,400.00
Professional Services	6-6040	7,533.33	9,000.00
Emergency Response Services	6-6063	0.00	6,500.00
Contracted Maintenance Service	6-6071	4,118.19	0.00
Repair/Maintenance of Motor Ve	6-6076	5,040.41	5,500.00
Fire Services Agreements	6-6078	0.00	25,000.00
Personal Protection Equipment &	6-6104	197.40	0.00
Petroleum & Antifreeze Products	6-6105	245.94	0.00
Shop & Service Truck Tools	6-6106	7,767.22	45,400.00
General & Operating Supplies	6-6109	0.00	35,400.00
Natural Gas Service	6-6122	114.26	0.00
Grants to Organizations	6-6202	26,362.81	0.00
		54,375.02	156,950.00
			34.64%

Fire Protection DeBolt

Honorariums	6-6003	\$30,000.00	\$30,000.00
Employer Contributions	6-6004	0.00	400.00
Accommodation & Subsistence	6-6011	470.41	2,600.00
Transportation Expenses	6-6012	452.75	2,000.00
Training & Education	6-6013	11,527.24	28,000.00
Membships & Seminars/Conferences	6-6015	0.00	2,000.00
Freight & Courier Services	6-6032	0.00	800.00
Telecommunication Services	6-6033	7,781.66	11,000.00
Mobile Communication Services	6-6036	496.17	5,000.00
Professional Services	6-6040	3,594.54	6,000.00
Emergency Response Services	6-6063	0.00	10,000.00
Repair of Equipment & Machinery	6-6074	360.50	5,000.00
Repair/Maintenance of Motor Ve	6-6076	4,872.59	10,500.00
Personal Protection Equipment &	6-6104	2,235.51	20,000.00
Petroleum & Antifreeze Products	6-6105	1,918.43	6,500.00
General & Operating Supplies	6-6109	5,402.12	41,400.00
Chemicals	6-6110	0.00	1,000.00
Power Supply Service	6-6121	12,569.17	18,000.00
Natural Gas Service	6-6122	7,266.63	15,000.00
Vehicle Accessories	6-6520	0.00	1,500.00
		88,947.72	216,700.00
			41.05%

Fire Protection Grovedale

Honorariums	6-6003	\$30,000.00	\$30,000.00
Employer Contributions	6-6004	0.00	400.00
Accommodation & Subsistence	6-6011	495.04	2,000.00
Transportation Expenses	6-6012	0.00	500.00
Training & Education	6-6013	19,718.06	35,000.00
Membships & Seminars/Conferences	6-6015	0.00	1,000.00
Freight & Courier Services	6-6032	0.00	500.00
Telecommunication Services	6-6033	6,385.31	11,000.00
Mobile Communication Services	6-6036	3,616.25	10,400.00
Professional Services	6-6040	4,911.64	5,000.00
Emergency Response Services	6-6063	0.00	10,000.00
Repair of Equipment & Machinery	6-6074	693.49	5,000.00
Repair/Maintenance of Motor Ve	6-6076	13,141.89	16,000.00

Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104	9,786.99	30,000.00	
General & Operating Supplies	6-6105	5,065.38	10,000.00	
Chemicals	6-6109	6,807.32	32,400.00	
Power Supply Service	6-6110	0.00	1,500.00	
Natural Gas Service	6-6121	16,482.30	25,000.00	
Vehicle Accessories	6-6122	6,236.77	14,000.00	
	6-6520	0.00	1,000.00	
		123,340.44	240,700.00	51.24%
Fire Protection Fox Creek				
Honorariums	6-6003	\$15,000.00	\$15,000.00	
Training & Education	6-6013	0.00	17,000.00	
Freight & Courier Services	6-6032	0.00	500.00	
Telecommunication Services	6-6033	0.00	1,000.00	
Mobile Communication Services	6-6036	210.00	10,000.00	
Professional Services	6-6040	0.00	12,000.00	
Emergency Response Services	6-6063	0.00	5,000.00	
Repair/Maintenance of Motor Ve	6-6076	7,007.27	8,000.00	
Fire Services Agreements	6-6078	24,000.00	24,000.00	
General & Operating Supplies	6-6109	23,400.18	30,000.00	
		69,617.45	122,500.00	56.83%
Disaster Control Services				
Accommodation & Subsistence	6-6011	\$376.37	\$3,000.00	
Transportation Expenses	6-6012	0.00	2,000.00	
Training & Education	6-6013	750.00	15,000.00	
Telecommunication Services	6-6033	9,247.45	22,000.00	
Professional Services	6-6040	13,374.91	20,000.00	
General & Operating Supplies	6-6109	3,250.52	12,500.00	
		26,999.25	74,500.00	36.24%
Ambulance Services				
Power Supply Service	6-6121	\$0.01	\$0.00	
Natural Gas Service	6-6122	278.77	0.00	
Other Utilities Rates	6-6129	51.97	0.00	
		330.75	0.00	0.00%
Protective Serv GC History				
Honorariums	6-6003	\$775.00		
Accommodation & Subsistence	6-6011	773.76		
Transportation Expenses	6-6012	383.66		
Training & Education	6-6013	230.88		
Mobile Communication Services	6-6036	1,686.00		
Repair/Maintenance of Motor Ve	6-6076	4,725.32		
Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104	3,217.28		
General & Operating Supplies	6-6105	385.10		
Rental - IT & Communication Eq	6-6109	709.65		
	6-6144	1,905.00		
		14,791.65		
Total Expenses Protective Services		1,038,956.96	2,466,705.00	42.12%



**MD of Greenview
Actual to Budget
Agricultural Services (AG)
For the 6 Months Ending 2019-06-30**

		Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Revenues/Grants				
ASB Seminars & Courses	5-5201	\$840.00	\$800.00	
ASB Services	5-5202	0.00	150.00	
Maintenance & Repair Services	5-5207	193.42	1,200.00	
Vegetation Management	5-5215	0.00	7,500.00	
Other Services	5-5299	0.00	2,000.00	
Fees - ASB Equipment Rental	5-5301	16,500.39	25,000.00	
Building Rental	5-5304	21,739.00	30,000.00	
Weed Enforcement	5-5604	0.00	500.00	
Grant from Provincial Government	5-5706	\$0.00	\$150,000.00	
		\$39,272.81	\$217,150.00	18.09%
Agricultural Serv. Administration				
Salaries	6-6001	\$393,828.69	\$1,078,194.00	
Employer Contributions	6-6004	86,986.78	191,523.00	
Accommodation & Subsistence	6-6011	14,576.90	21,300.00	
Transportation Expenses	6-6012	1,568.68	1,800.00	
Training & Education	6-6013	1,921.19	6,100.00	
Membships & Seminars/Conferences	6-6015	2,787.81	9,400.00	
Advertising Services	6-6021	0.00	4,600.00	
Other Information Services	6-6029	0.00	2,000.00	
Freight & Courier Services	6-6032	0.00	700.00	
Professional Services	6-6040	0.00	1,750.00	
Personal Protection Equipment &	6-6104	46.98	1,000.00	
General & Operating Supplies	6-6109	465.05	3,000.00	
		502,182.08	1,321,367.00	38.00%
AG Service Board				
Honorariums	6-6003	\$14,127.26	\$57,350.00	
Employer Contributions	6-6004	1,324.48	3,000.00	
Accommodation & Subsistence	6-6011	3,802.19	23,500.00	
Transportation Expenses	6-6012	4,997.09	7,000.00	
Membships & Seminars/Conferences	6-6015	25.00	10,350.00	
Advertising Services	6-6021	0.00	1,000.00	
Freight & Courier Services	6-6032	0.00	500.00	
Professional Services	6-6040	2,573.97	1,000.00	
General & Operating Supplies	6-6109	0.00	500.00	
		26,849.99	104,200.00	25.77%
ASB Rental Equipment				
Accommodation & Subsistence	6-6011	\$21.79	\$500.00	
Freight & Courier Services	6-6032	33.00	800.00	
Mobile Communication Services	6-6036	0.00	700.00	
Professional Services	6-6040	4,473.96	13,500.00	
Personal Protection Equipment &	6-6104	532.55	500.00	
Petroleum & Antifreeze Products	6-6105	385.62	2,500.00	
Parts for Motor Vehicle & Other	6-6107	6,215.94	19,000.00	

Consumable Tools & Supplies	6-6108	590.65	3,000.00	
General & Operating Supplies	6-6109	2,528.07	7,500.00	
		14,781.58	48,000.00	30.79%
ASB Vegetation Management				
Accommodation & Subsistence	6-6011	\$3,932.61	\$22,500.00	
Transportation Expenses	6-6012	0.00	1,000.00	
Training & Education	6-6013	2,802.00	8,500.00	
Other Information Services	6-6029	1,898.27	22,000.00	
Mobile Communication Services	6-6036	5,717.41	9,500.00	
Professional Services	6-6040	1,438.41	29,000.00	
Harvest & Cleanup Incentives	6-6066	0.00	30,000.00	
Repair of Equipment & Machinery	6-6074	71.03		
Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104	5,148.99	20,350.00	
	6-6105	7,655.85	40,000.00	
Parts for Motor Vehicle & Other	6-6107	10,283.63	35,000.00	
Consumable Tools & Supplies	6-6108	619.50	1,600.00	
General & Operating Supplies	6-6109	3,491.45	14,000.00	
Chemicals	6-6110	0.00	350,000.00	
Grants to Organizations	6-6202	0.00	2,500.00	
		43,059.15	585,950.00	7.35%
ASB Pest Control				
Mobile Communication Services	6-6036	\$136.21	\$1,440.00	
Professional Services	6-6040	984.70	10,200.00	
Harvest & Cleanup Incentives	6-6066	15,650.00	36,000.00	
Personal Protection Equipment & Petroleum & Antifreeze Products	6-6104	297.65	1,000.00	
	6-6105	8,973.51	15,000.00	
Parts for Motor Vehicle & Other	6-6107	1,363.38	8,000.00	
Consumable Tools & Supplies	6-6108	217.28	3,000.00	
General & Operating Supplies	6-6109	3,756.32	9,000.00	
		31,379.05	83,640.00	37.52%
Extension & Outreach				
Accommodation & Subsistence	6-6011	\$101.63	\$1,800.00	
Advertising Services	6-6021	182.70	15,000.00	
Professional Services	6-6040	4,296.54	3,000.00	
General & Operating Supplies	6-6109	1,586.22	3,000.00	
Rental - Hall / Building	6-6143	0.00	1,500.00	
Grants to Organizations---Administration- Peace Country Beef & Forage Assoc.	6-6202	11,003.00	37,000.00	
	6-6202	45,000.00	45,000.00	
Smoky Applied Research & Demo Assoc.	6-6202	60,000.00	60,000.00	
Weed Control Grant - Valleyview	6-6202	0.00	10,000.00	
Weed Control Grant - Fox Creek	6-6202	0.00	10,000.00	
Weed Control Grant - Grande Cache	6-6202	0.00	10,000.00	
		122,170.09	196,300.00	62.24%
Veterinary Clinic				
Other Govern Fees (1st Call)	6-6085	\$0.00	\$5,000.00	
Power Supply Service	6-6121	5,635.81	8,500.00	
Natural Gas Service	6-6122	818.95	3,500.00	
Direct Energy Utilities	6-6125	1,486.09	1,500.00	
Grants to Organizations	6-6202	94,300.00	130,000.00	
		102,240.85	148,500.00	68.85%
		842,662.79	2,487,957.00	33.87%

Total Expenses AG Services



**MD of Greenview
Actual to Budget
Grande Cache
Muniware Report Ending 2019-05-13**

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used/Rec'vd Budget
Property Taxes			
Tax Residential	2,411,109.99	4,897,072.00	
Tax Non-Residential	511,591.08		
Grants In Lieu of taxes	497,567.58		
A.S.F.F Tax levy-Residential	671,708.86		
A.S.F.F Tax levy-Non-Residnt	342,334.03		
Seniors Lodge -Operation Levy	45,773.51		
	4,480,085.05	4,897,072.00	91.48%
Tax Penalties			
Penalties & costs-Taxes	104,162.42	142,800.00	
Penalties & costs-General a/c's	944.58	8,000.00	
	105,107.00	150,800.00	69.70%
Sales/ User Chargers			
Tax Cert.& Search Fees	1,360.00	4,200.00	
Misc.Admin.cost recoveries	3,841.89	24,267.00	
Rescue Vehicle/Fire chgs. Rcov	600.00	45,000.00	
Other Comm.Serv.Recoveries	1,560.00	1,900.00	
Hangar leases,etc.	5,633.15	5,633.00	
Sale of Water-Metered sales	280,067.95	875,000.00	
Water hookup chgs.reconnects	265.00	1,000.00	
Sewer service charges	164,425.06	508,000.00	
Sewer-Truckload disposals	50,755.95	126,000.00	
Commercial collection charges	32,740.00	145,600.00	
Garbage bin rentals chgd.	20,539.00	63,000.00	
Landfill Tipping Fees	17,134.32	64,000.00	
Waste Mgmt Rev -levy	101,042.29	259,000.00	
Recycling revenue	2,528.90	13,000.00	
Creative Kids registration fees	10,009.89	26,000.00	
Cemetary plot sales	550.00	2,500.00	
Cemetary plot open/close charges	0.00	2,000.00	
Donations	0.00	17,500.00	
Swimwear sales	1,023.50	2,000.00	
Vending machine collect.	1,917.44	5,000.00	
ATM Revenue	1,470.00	2,400.00	
Misc.facility revenues	181.75	4,400.00	
Fitness centre revenue	3,897.59	9,500.00	
Ball diam.rent-league play	0.00	2,000.00	
Ball diam.rent- tournaments	0.00	2,500.00	
Gen.prgm.revenue	146.43	600.00	
Fitness program revenue	1,209.00	4,500.00	
Camp program revenue	1,978.50	3,000.00	
Youth programs revenue	2,450.00	6,000.00	

Bighorn gallery sales	1-72-04-410-00	5,544.37	51,000.00	
Consignment sales	1-72-04-410-05	4,456.00	26,000.00	
Comm.on consign.sales	1-72-04-410-10	935.98	6,500.00	
Donations received	1-72-04-440-00	0.00	1,750.00	
Tent city /overflow revenue	1-75-00-400-15	0.00	5,000.00	
Niche sales	1-56-00-410-30	0.00	3,700.00	
Sponsored swim	1-72-01-410-10	2,220.70	0.00	
		720,484.66	2,319,450.00	31.06%
Licenses & Permits				
Business Licenses collected	1-12-00-520-10	15,460.00	21,435.00	
Animal licenses fees collected	1-12-00-520-30	3,875.00	7,920.00	
Bldg.Permits-Commission earnd	1-12-00-520-40	0.00	4,000.00	
Development Permits collected	1-12-00-520-50	1,180.00	3,500.00	
Administration Fee levied	1-12-00-520-80	50.00	200.00	
Roger's tower lease	1-12-00-560-20	0.00	8,800.00	
Junior Lifeguard fees	1-72-01-560-35	375.00	3,000.00	
EPG - commission earned	1-12-00-520-35	73.88	700.00	
		21,013.88	49,555.00	42.41%
Fines & Penalties				
Court Fees/Fines collected	1-00-00-745-20	919.57	3,800.00	
Traffic Violations	1-29-00-530-10	0.00	2,500.00	
Penalties on water/sewer arrears	1-41-00-530-10	3,247.73	12,000.00	
Special Events	1-72-01-560-70	793.00	3,000.00	
Firewood revenue	1-62-21-560-25	0.00	4,000.00	
		4,960.30	25,300.00	19.61%
Rentals				
RV Storage lease	1-12-00-560-30	0.00	12,031.00	
Rent-External Charges	1-31-00-560-11	270.00	0.00	
Airport water bomber base lease fee	1-33-00-560-00	22,254.00	22,254.00	
Campground rental revenue	1-62-21-560-10	2,995.24	140,000.00	
Campground-Laundry Revenue	1-62-21-560-15	0.00	1,200.00	
C'grnd-res., vending rev.	1-62-21-560-20	0.00	200.00	
Land rentals-Rig racking	1-68-00-560-30	2,500.00	4,000.00	
locker rental revenue	1-72-01-560-05	538.30	2,000.00	
Pool rentals	1-72-01-560-10	3,729.50	4,500.00	
Aquatic Training revenue	1-72-01-560-15	1,800.00	2,000.00	
Public swim revenue	1-72-01-560-20	13,351.75	35,000.00	
Otter Swim Club revenue	1-72-01-560-30	13,558.45	18,000.00	
School swim prgm.revenue	1-72-01-560-40	4,902.14	8,700.00	
Aqua fitness program revenue	1-72-01-560-50	360.00	0.00	
Swimming lesson revenue	1-72-01-560-60	4,920.12	9,000.00	
Facility pass sales revenue	1-72-02-560-01	41,508.71	65,000.00	
Rockies dressing room rent	1-72-02-560-05	2,498.00	4,874.00	
Arena rental revenue	1-72-02-560-10	8,922.16	12,000.00	
Muttoneer ice rental revenue	1-72-02-560-11	0.00	5,534.00	
Recreation league ice rent	1-72-02-560-12	11,373.27	24,000.00	
Minor hockey ice rental	1-72-02-560-14	18,035.28	27,000.00	
Figure skating ice rental	1-72-02-560-15	12,997.70	23,500.00	
Public skating revenue	1-72-02-560-16	904.25	3,000.00	
Shinney hockey ice rental	1-72-02-560-17	416.00	1,500.00	

Curling Club ice rental	1-72-02-560-20	5,968.14	11,544.00	
Arena/curling surface rentals	1-72-02-560-21	1,556.79	5,500.00	
Facility Room Rental	1-72-02-560-40	2,738.00	5,000.00	
Equipment rental	1-72-02-560-60	1,863.50	4,000.00	
concession space rental	1-72-02-560-70	2,677.50	12,991.00	
Rent-Xerox charges	1-72-03-560-20	49.65	200.00	
Palette Pals rental	1-72-04-520-00	0.00	2,500.00	
Casual building rents	1-72-04-540-00	1,401.00	2,500.00	
FM Tower lease	1-72-04-560-00	1,773.00	1,773.00	
Commercial lease (1049726 Ab Ltd)	1-12-00-560-50	0.00	500.00	
		185,862.45	471,801.00	39.39%
Franchises				
Alta Gas-Franchise Revenue	1-00-00-545-00	132,230.66	444,996.00	
Atco Electric-Franchise Revenue	1-00-00-546-00	51,769.22	199,676.00	
		183,999.88	644,672.00	28.54%
Return on Investments				
Interest on Investments	1-00-00-550-10	20,547.01	80,000.00	25.68%
Other Revenues				
Landfill Levy	1-00-00-111-43	52,122.61	133,000.00	
Town Share Costs-(Offset)	1-00-00-590-30	0.00	-39,001.00	
Town matching share (25%)	1-51-20-820-00	0.00	39,001.00	
Other donations/sponsorships	1-51-70-590-50	230.00	0.00	
Ticket Sales	1-54-00-400-05	2,541.64	6,000.00	
Operating Funds	1-54-00-410-00	0.00	50,442.00	
Bus rental	1-54-00-560-10	636.19	1,500.00	
		55,530.44	190,942.00	29.08%
Grants				
Provincial Grant (MSI)	1-12-00-840-40	0.00	40,114.00	
Provincial grant - disaster serv	1-24-10-840-00	0.00	82,892.00	
Optg.grant-Dept.of Social Plan.	1-51-20-840-00	0.00	156,004.00	
Provincial grant (GYPS)	1-71-00-840-92	5,247.90	0.00	
Prov.cap. Grants- NDCC	5-72-00-840-00	75,000.00	0.00	
		80,247.90	279,010.00	28.76%
Total GC Revenues		5,857,838.57	9,108,602.00	64.31%



MD of Greenview
Actual to Budget
Grande Cache
Muniware Report Ending 2019-05-13

Line	Actual Y-T-D 2019	Approved Budget 2019	% Used Budget
Council			
Office space rent	4,682.50	0.00	
Grants-Non Govt.groups	2,000.00	30,500.00	
Transfers to indiv/grps	4,897.78	10,000.00	
	11,580.28	40,500.00	28.59%
General Administration			
Travel expenses	1,123.38	22,500.00	
Relocation expense	0.00	5,000.00	
Recruitment travel & expenses	0.00	2,500.00	
Subscriptions,publications	0.00	1,152.00	
Memberships,registrations	0.00	9,250.00	
Other Prof.fees	0.00	1,250.00	
Life Insurance Premiums	0.00	250.00	
All Staff promotion, entertainment	85.46	20,000.00	
Bank service chgs.	20.00	800.00	
Bank overdraft chgs.	0.00	1,000.00	
Supplier service chgs.	311.56	600.00	
Int.on all damage deposits	0.00	500.00	
Cash over/short adjust.	0.02	0.00	
Visa merchant fees	493.90	1,050.00	
Bad debt expense	8,618.70	110.00	
Long service awards	0.00	3,500.00	
Fruit baskets,flowers,etc.	95.24	700.00	
Assessment contract fees	9,445.51	45,000.00	
Provincial Assessor chgs.	0.00	310.00	
Land Titles office fees exp.	10.00	250.00	
Freight,courier,etc.	156.74	550.00	
Postage expense	0.00	7,400.00	
Telephone,fax,etc.	11,572.80	38,150.00	
Xerox rent & costs	4,438.84	20,000.00	
Audit expense	46,500.00	70,700.00	
Old A/C collection fees	0.00	300.00	
Prof.& spec.consulting	0.00	37,583.00	
Post. meter mtce.cost	741.21	1,200.00	
Office space rent cost	4,198.09	23,000.00	
Postage meter rental	659.16	2,640.00	
Office supplies	3,863.65	20,000.00	
Food,beverages,etc.	1,243.03	5,000.00	
Contracted IT services	2,000.00	20,000.00	
Website administration	2,715.00	2,715.00	
Training expense	0.00	16,600.00	
Maintenance mach.& equip.	159.98	100.00	
Upgrade computer hardware	3,226.10	10,000.00	
MISI program mtce.fees	6,914.55	18,460.00	
New computer install-all costs	0.00	4,000.00	

General Insurance premiums	2-15-30-274-00	0.00	48,000.00
Legal fee expense	2-15-50-232-00	0.00	15,000.00
Legal settlements	2-15-50-250-00	0.00	2,000.00
		108,592.92	479,120.00 22.67%
Fire Services			
WCB re firefighters pmts.	2-23-21-132-00	0.00	1,400.00
Pmts.for practices	2-23-21-159-00	10,790.00	28,000.00
Pmts.for firefighting	2-23-21-160-00	10,850.00	72,000.00
Travel/exp.- conferences	2-23-21-211-00	0.00	5,750.00
Travel/exp.-fire crew	2-23-21-211-10	2,404.28	7,500.00
Freight,courier,etc.	2-23-21-215-00	398.63	3,000.00
Postage expense	2-23-21-216-00	0.00	125.00
Telephone.fascimile exp.	2-23-21-217-00	1,347.50	4,100.00
Subscription/publication	2-23-21-223-00	0.00	500.00
Memberships,registration	2-23-21-228-00	540.00	2,250.00
Emerg. dispatch cost	2-23-21-230-00	0.00	12,405.00
Atco lease	2-23-21-232-00	1,905.00	7,620.00
Drivers medical exams	2-23-21-243-00	0.00	600.00
R.& M.from vend.	2-23-21-253-00	433.87	21,000.00
Building R.& M.	2-23-21-257-00	55.80	5,000.00
Radio & handheld maintenance	2-23-21-259-00	2.98	8,000.00
Office space rent	2-23-21-262-00	7,265.96	40,000.00
Licenses,permits,etc.	2-23-21-271-00	1,373.00	1,500.00
All insurance costs	2-23-21-274-00	0.00	15,300.00
All investig.expenses	2-23-21-275-00	0.00	500.00
Fire Prev.& inspections	2-23-21-276-00	0.00	700.00
Office supplies	2-23-21-511-00	234.95	750.00
Protective gear/clothes	2-23-21-512-00	5,090.22	31,000.00
Food, beverages, etc	2-23-21-514-05	573.91	2,000.00
Air bottle fill/test	2-23-21-517-00	0.00	1,300.00
Training/develop.items	2-23-21-518-00	9,938.02	25,000.00
Fuels,lube,anti-freeze	2-23-21-521-00	944.94	4,500.00
Vehicle parts purchased	2-23-21-523-00	421.15	5,000.00
Equip. parts purchased	2-23-21-523-05	5,600.89	13,000.00
Hand tool purchases	2-23-21-524-00	183.54	600.00
Hoses,nozzles,etc.	2-23-21-525-00	0.00	4,500.00
Natural Gas-Fire bldg.	2-23-21-543-00	876.94	2,300.00
Gas - SAR Building	2-23-21-543-01	522.46	1,300.00
Electricity-Fire bldg.	2-23-21-544-00	609.53	2,200.00
Electricity - SAR Bldg	2-23-21-544-01	428.36	1,600.00
Chge.for water-Fire bldg.	2-23-21-960-00	186.48	800.00
Chge. for water - SAR bldg.	2-23-21-960-01	186.48	650.00
Janitorial supplies	2-23-21-513-00	160.79	1,500.00
Fire foam	2-23-21-526-00	0.00	4,000.00
		63,325.68	339,250.00 18.67%
Disaster Services			
Travel & expenses	2-24-10-211-00	0.00	5,000.00
Training	2-24-10-234-00	0.00	10,000.00
Grant expenses (FRIAA)	2-24-10-249-00	0.00	82,892.00
Supplies	2-24-10-511-00	0.00	1,000.00
Food,beverages,etc.	2-24-10-514-00	0.00	2,500.00
Training,education mater.	2-24-10-518-00	0.00	750.00

		0.00	102,142.00	0.00%
Bylaws Enforcement				
Travel (incl.mileage)	2-26-00-211-00	0.00	4,000.00	
Freight	2-26-00-215-00	0.00	200.00	
Telephone	2-26-00-217-00	286.32	1,450.00	
Subscriptions, publications	2-26-00-223-00	0.00	100.00	
Contracted services	2-26-00-249-00	23,777.47	44,900.00	
Insurance	2-26-00-274-00	0.00	1,163.00	
Office supplies exp.	2-26-00-511-00	0.00	1,000.00	
Uniform Allowance	2-26-00-514-00	0.00	4,500.00	
Vehicles supplies	2-26-00-521-00	258.86	1,000.00	
Software fee	2-26-00-249-10	0.00	2,000.00	
		24,322.65	60,313.00	40.33%
Other Protective Services				
Memberships,registrations	2-29-10-228-00	0.00	500.00	
Training & Education	2-29-80-234-00	0.00	6,000.00	
All fuel, lube purchased	2-29-80-521-00	3.11	3,800.00	
Consumables	2-29-80-524-00	0.00	250.00	
Natural Gas-Dog Pound bldg.	2-29-80-543-00	868.35	2,100.00	
Electricity-Dog Pound bldg.	2-29-80-544-00	2,430.09	5,700.00	
		3,301.55	18,350.00	17.99%
Public Work& Equip .Pool				
Travel expenses	2-30-01-211-00	3,567.51	5,000.00	
Telephone,fax,etc.	2-30-01-217-00	849.20	3,500.00	
All Dept.advertising	2-30-01-221-00	170.70	0.00	
Printing,photocopy exp.	2-30-01-222-00	800.83	2,500.00	
Membership,registrat.	2-30-01-228-00	1,793.85	4,654.00	
Training & education	2-30-01-234-00	665.90	1,000.00	
Copier lease	2-30-01-340-00	1,116.00	2,252.00	
Office supplies	2-30-01-511-00	1,412.89	10,300.00	
Food,beverages,etc.	2-30-01-514-00	1,440.70	8,000.00	
Boots,coveralls	2-30-01-524-00	817.10	5,000.00	
Bldg.repairs & maintenance purchased	2-30-02-252-00	2,222.56	14,000.00	
Radio/Security system expenses	2-30-02-253-00	4,979.20	13,300.00	
shop equip.maintenance	2-30-02-254-00	176.90	2,000.00	
Insure- Bldgs.& Contents	2-30-02-274-00	0.00	7,600.00	
Janitorial supplies	2-30-02-513-00	1,472.41	7,000.00	
Tools.mtce.supplies	2-30-02-524-00	5,878.27	37,500.00	
Tool replacement	2-30-02-524-05	451.35	400.00	
Bldg.mtce.material	2-30-02-536-00	321.90	3,600.00	
Natural gas-shop/office	2-30-02-543-00	4,309.33	13,700.00	
Electricity-shop/office	2-30-02-544-00	5,560.57	17,500.00	
Water/Sewer charges	2-30-02-960-00	198.59	900.00	
Freight,courier,etc.	2-31-00-215-00	6,352.05	30,000.00	
Purchased repairs	2-31-00-253-00	7,461.77	50,000.00	
Welding & Fabrication	2-31-00-253-05	6,774.37	50,000.00	
Admin vehicle lease (#26)	2-31-00-263-00	2,820.20	8,461.00	
Truck lease (2013) (#1)	2-31-00-263-03	2,270.28	7,006.00	
3 Truck leases (2014) (3,6,28)	2-31-00-263-04	5,779.32	19,781.00	
Truck lease 2017	2-31-00-263-06	2,668.20	8,005.00	
Bobcat lease	2-31-00-263-07	9,377.60	28,133.00	
Licenses,permits	2-31-00-271-00	656.75	10,600.00	

Damage claims incurred	2-31-00-272-00	0.00	2,000.00	
Insure all Veh./Equip.	2-31-00-274-00	0.00	36,000.00	
All parts purchases	2-31-00-510-00	40,622.88	100,000.00	
Welding gas refills	2-31-00-517-00	4,411.48	12,000.00	
All fuels,lubes,propane purchases	2-31-00-521-00	31,136.04	120,000.00	
Safety supplies	2-31-00-524-05	6,486.31	20,000.00	
Electrical supplies	2-31-00-524-10	380.63	6,000.00	
Benefits	2-62-22-130-00	0.00	20,030.00	
Hourly Benefits	2-62-22-130-20	0.00	10,058.00	
Weed control contract	2-62-22-233-10	0.00	3,000.00	
Equipment repair parts	2-62-22-510-00	603.11	5,000.00	
Food, beverages	2-62-22-514-00	0.00	500.00	
Material & supplies - Parks/downtown	2-62-22-524-05	149.61	1,500.00	
Water/sewer PW Storage bldg	2-30-02-960-05	186.48	600.00	
2-Truck leases 2018 GMC	2-31-00-263-10	5,077.12	15,231.00	
		171,419.96	723,611.00	23.69%
Road, Walks, ETC.				
Contracted services	2-32-61-252-00	37,900.30	31,000.00	
Road/gravel pit lease cost	2-32-61-340-00	0.00	358.00	
Sand/gravel consumption	2-32-61-534-00	342.20	4,500.00	
Paving & patching materials	2-32-61-535-00	1,200.00	8,000.00	
Salt & deicer purchases	2-32-66-531-00	6,485.11	14,000.00	
St.Light-Christmas lights materials	2-32-81-538-00	0.00	2,000.00	
St.Light-Electricity charges	2-32-81-544-00	83,109.94	312,000.00	
Post & sign & maps purchases	2-32-82-537-00	1,593.37	25,000.00	
Line Paint-Contract,paint materials	2-32-83-536-00	100.43	5,000.00	
		130,731.35	401,858.00	32.53%
Airport				
Telephone,fascimile expense	2-33-00-217-00	294.50	883.00	
Insurance premiums (all)	2-33-00-274-00	0.00	11,000.00	
Residence property taxes	2-33-00-291-00	0.00	300.00	
Equip.repair parts purchased	2-33-00-523-00	0.00	1,000.00	
Propane-shop,terminal	2-33-00-543-00	5,718.30	12,500.00	
shop,terminal	2-33-00-544-00	594.56	2,100.00	
Residence	2-33-00-544-01	165.84	600.00	
		6,773.20	28,383.00	23.86%
Water Supply				
Contracted Operator support	2-41-01-159-00	3,966.19	0.00	
Memberships	2-41-01-214-00	0.00	250.00	
Freight,courier,etc.	2-41-01-215-00	13,131.66	55,000.00	
Telephone,facsimile,etc.	2-41-01-217-00	4,503.10	14,274.00	
Alta.One-Call U/G service	2-41-01-240-00	78.00	1,200.00	
Office Supplies	2-41-01-511-00	757.05	1,000.00	
Food & Beverage	2-41-01-514-00	55.00	2,900.00	
Water-Billing office supplies	2-41-01-539-00	0.00	500.00	
Water billing postage	2-41-03-216-00	0.00	11,000.00	
Water meters & parts	2-41-33-523-00	4,323.20	10,000.00	
Tools,consumables,etc.	2-41-33-524-00	1,643.22	10,000.00	
Equipment parts purchased - office	2-41-33-527-00	0.00	7,000.00	
Reservoir - mach.& equip.repairs	2-41-34-253-00	2,430.00	5,000.00	
Reservoir & equip -Insurance	2-41-34-274-00	0.00	8,700.00	
Reservoir natural gas expense	2-41-34-543-00	786.21	2,950.00	

Reservoir electricity expense	2-41-34-544-00	3,177.71	13,200.00	
Excavations	2-41-41-253-00	38,754.81	60,000.00	
Insurance-PRV stations	2-41-41-274-00	0.00	380.00	
Pipe,valves,hydrant	2-41-41-527-00	570.64	30,500.00	
PRV stations-natural gas	2-41-41-543-00	16,005.21	2,000.00	
Electric-PRV/ball diam.vault	2-41-41-544-00	2,425.48	6,600.00	
Training & Education	2-41-43-211-05	420.00	18,000.00	
Water - Mach & equip repairs	2-41-43-253-00	23,358.83	121,100.00	
Treat-Rented equipment exp.	2-41-43-263-00	21,327.29	10,000.00	
Treat-Insurance expense	2-41-43-274-00	0.00	10,850.00	
Pump-loc 780318,750608,860162	2-41-43-340-00	50.00	50.00	
Water material & supplies	2-41-43-518-00	259.16	34,000.00	
Water Equipment /parts	2-41-43-527-00	5,837.71	85,000.00	
Treatment chemicals	2-41-43-531-00	3,532.77	159,509.00	
Natural gas-filter plant	2-41-43-543-00	442.09	11,400.00	
Pump only-Electric-Victor Lake	2-41-43-544-00	41,169.26	121,800.00	
Treat-Interest- filter plant loan	2-41-43-831-00	0.00	17,508.00	
Water testing- labs	2-41-43-253-05	7,558.16	40,000.00	
Hiab Crane lease	2-41-41-263-00	4,085.68	19,246.00	
Moneris fees	2-41-00-810-60	523.20	0.00	
Contracted services (SWPP)	2-41-43-159-00	2,208.50	0.00	
		203,380.13	890,917.00	22.83%
Wastewater				
Travel expense	2-42-70-211-00	575.50	10,500.00	
Freight,courier,etc.	2-42-70-215-00	31.00	0.00	
Lagoon cleanout,maintenance	2-42-70-248-00	0.00	190,000.00	
Repairs-buildings	2-42-70-252-00	225.00	10,000.00	
Mach.& Equipment repairs	2-42-70-253-00	1,065.00	57,000.00	
Insurance on plant & equip.	2-42-70-274-00	0.00	26,600.00	
Mll 800071 & Loc 800764	2-42-70-340-00	0.00	66.00	
Janitorial supplies expense	2-42-70-513-00	119.22	5,000.00	
Lab equip. & supplies	2-42-70-517-00	3,865.15	18,500.00	
Gas,oil,propane,etc.	2-42-70-521-00	857.61	1,000.00	
Wastewater Equip/parts	2-42-70-537-00	2,413.95	20,500.00	
Natural gas consumption	2-42-70-543-00	2,490.45	3,300.00	
Electricity consumption	2-42-70-544-00	27,954.70	100,300.00	
Safety supplies	2-42-90-524-00	107.37	0.00	
		39,704.95	442,766.00	8.97%
Waste Management				
Transfer to Capital	2-43-00-762-00	0.00	392,000.00	
Landfill- interest on compactor debt	2-43-00-831-00	0.00	5,036.00	
Landfill liability current provision	2-43-00-900-00	0.00	155,000.00	
Contracted services	2-43-81-230-00	1,574.55	98,800.00	
Compactor lease	2-43-81-263-00	15,844.28	47,533.00	
Insurance on equipment	2-43-81-274-00	0.00	1,410.00	
LOC 780390-road to landfill	2-43-81-340-00	0.00	50.00	
Misc supplies & materials	2-43-81-519-00	1,261.18	10,000.00	
Enviro Committee materials & supplies	2-43-81-519-05	0.00	5,000.00	
Gas.oil.diesel,propane,	2-43-81-521-00	7,892.04	41,500.00	
Insurance on trucks	2-43-91-274-00	0.00	1,907.00	
Recycle bin emptying fees	2-43-92-263-00	51,916.70	299,988.00	
Insurance on recycling bins	2-43-92-274-00	381.98	157.00	

Electricity Consumption	2-43-92-544-00	1,252.08	14,000.00	
Telephone	2-43-81-217-00	182.93	800.00	
Credit Card Merchant fees	2-43-81-810-00	400.72	1,250.00	
		80,706.46	1,074,431.00	7.51%
FCSS				
Travel expense	2-51-20-211-00	1,121.67	9,000.00	
Membership/registr.	2-51-20-214-00	0.00	800.00	
Audit fee for FCSS	2-51-20-231-00	0.00	2,800.00	
Training & education	2-51-20-234-00	480.00	10,900.00	
Materials & supplies	2-51-20-511-01	1,559.75	2,000.00	
Coffee,food,etc.	2-51-20-514-00	1,453.42	800.00	
Grant-Sessions Counselling	2-51-30-770-97	1,483.33	10,000.00	
Home Support wages	2-51-70-123-00	0.00	131,399.00	
Home Support benefits	2-51-70-130-20	0.00	15,489.00	
Home Support -Transportation costs	2-51-70-211-00	557.56	10,000.00	
Telephone,fascimile,etc.	2-51-70-217-00	2,027.67	10,500.00	
Advertising & promotion	2-51-70-221-00	0.00	500.00	
Printing/photocopy expense	2-51-70-222-00	1,199.58	2,200.00	
Contracted services	2-51-70-230-00	0.00	1,000.00	
Community resource library	2-51-70-290-30	0.00	500.00	
Office/computer supplies	2-51-70-511-00	719.13	3,000.00	
Preschool wages	2-52-00-121-00	0.00	94,073.00	
Preschool hourly benefits	2-52-00-130-20	0.00	23,833.00	
Preschool Supplies	2-52-00-511-00	317.51	2,500.00	
Project Coordination	2-53-08-233-00	3,700.24	0.00	
Admin costs	2-54-00-121-00	0.00	800.00	
Bus Driver contract	2-54-00-200-00	2,388.76	6,000.00	
Travel expenses	2-54-00-211-00	228.57	1,000.00	
Telecommunications	2-54-00-217-00	181.33	735.00	
Advertising	2-54-00-221-00	0.00	750.00	
Contracted repairs	2-54-00-253-00	3,530.56	1,300.00	
License & permits	2-54-00-271-00	0.00	840.00	
Insurance	2-54-00-274-00	0.00	2,945.00	
Office supplies	2-54-00-511-00	0.00	35.00	
Fuel	2-54-00-521-00	0.00	6,500.00	
Repair & maintenance materials	2-54-00-523-00	494.51	1,000.00	
Rent	2-51-70-262-00	3,610.62	15,000.00	
Subscriptions, Publications	2-54-00-223-00	268.23	220.00	
		25,322.44	368,419.00	6.87%
Cemetaries				
Mtce.materials & supplies	2-56-00-530-00	0.00	1,000.00	
Columbarium expenses	2-56-00-539-00	0.00	4,000.00	
		0.00	5,000.00	0.00%
Land Use,Plan,Zone, Devel.				
Travel expenses	2-29-50-211-00	272.59	1,000.00	
Memberships, conferences	2-29-50-214-00	0.00	1,125.00	
Freight,courier,etc.	2-29-50-215-00	27.03	200.00	
Building inspection fees	2-29-50-233-00	0.00	2,000.00	
Training & education	2-29-50-234-00	0.00	1,000.00	
Office supplies	2-29-50-511-00	179.97	250.00	
Meals	2-29-50-514-00	0.00	150.00	
MPC-Consulting fees expense	2-60-10-249-00	27,500.00	0.00	

Contract planning services	2-60-10-249-10	13,750.00	6,875.00	
Rental machinery & equip.	2-61-40-263-00	600.00	2,000.00	
Telephone	2-62-22-217-00	0.00	1,000.00	
Contracted Services	2-62-22-233-00	72,184.71	244,105.00	
Project materials & supplies	2-62-22-518-00	144.10	3,000.00	
Trees,shrubs purchases	2-62-22-522-00	0.00	3,000.00	
Community Enhancement	2-62-22-537-00	0.00	2,000.00	
Tools	2-62-22-524-00	162.12	3,000.00	
		114,820.52	270,705.00	42.42%
Subdivision Land				
Engineering & Other Consulting	2-66-00-233-00	2,602.50	20,000.00	
Legal fees	2-66-00-251-00	0.00	25,000.00	
		2,602.50	45,000.00	5.78%
Parks & Recreation				
Program Supplies (Youth)	2-51-40-512-00	892.05	4,000.00	
Travel expense	2-71-20-211-00	2,131.47	8,000.00	
Freight,courier,etc.	2-71-20-215-00	0.00	500.00	
Postage expense	2-71-20-216-00	0.00	100.00	
Telephone,fax.exp.	2-71-20-217-00	2,514.07	7,800.00	
Membership,registrat.	2-71-20-224-00	100.00	1,000.00	
Training & education	2-71-20-234-00	825.00	6,000.00	
Copier lease	2-71-20-263-00	4,926.97	16,000.00	
Insurance premiums	2-71-20-274-00	0.00	48,500.00	
Office supplies	2-71-20-511-00	9,499.11	20,500.00	
Vend.mach.supplies	2-71-20-512-00	1,230.05	4,000.00	
Food,beverages,etc.	2-71-20-514-00	350.00	1,000.00	
Sporting supplies	2-71-20-516-00	0.00	500.00	
First Aid supplies	2-71-20-519-00	0.00	2,000.00	
Concession repair & mtce.	2-71-20-522-00	0.00	3,250.00	
Visa merchant fees	2-71-20-810-00	1,364.68	3,500.00	
Active net fees	2-71-20-810-60	390.29	4,500.00	
AMFC - interest pd on debenture	2-71-20-831-00	0.00	90,744.00	
Complimentary passes	2-71-20-991-00	0.00	500.00	
Travel expense	2-72-00-211-00	190.48	8,000.00	
Freight,courier,etc.	2-72-00-215-00	870.11	15,000.00	
Telephone	2-72-00-217-00	572.17	2,900.00	
Memberships, registrations	2-72-00-224-00	420.00	1,000.00	
Security system expense	2-72-00-227-00	0.00	8,500.00	
Perf.artists copyright fee	2-72-00-233-00	1,086.63	500.00	
Training & education	2-72-00-234-00	3,324.76	9,000.00	
Building purchased repair	2-72-00-252-00	63.42	0.00	
Mach/equip.purchased rep.	2-72-00-253-00	35.00	250.00	
Insurance-boiler & vehicles	2-72-00-274-00	421.00	1,125.00	
Pressure vessel permit	2-72-00-340-00	0.00	500.00	
Clothing supplied to staff	2-72-00-512-00	136.58	3,500.00	
Janitorial supplies	2-72-00-513-00	6,369.36	29,300.00	
Fuel, propane expense	2-72-00-521-00	72.00	3,400.00	
Building mtce material	2-72-00-522-00	18,786.95	42,500.00	
Zamboni repairs	2-72-00-523-00	1,761.59	12,000.00	
Hand tool replacements	2-72-00-524-00	50.98	4,000.00	
Fitness centre maintenance	2-72-00-525-00	0.00	1,000.00	
Grounds maintenance exp.	2-72-00-526-00	0.00	7,000.00	

Ice plant expense	2-72-00-530-00	2,383.80	16,197.00
Chemicals,salt,freon,etc.	2-72-00-531-00	0.00	3,000.00
Spray Park maintenance materials	2-72-00-532-00	138.79	3,500.00
Ice paint,brushes,stencils	2-72-00-539-00	2,989.07	6,150.00
Safety materials	2-72-00-540-00	1,238.67	8,000.00
Natural gas expense	2-72-00-543-00	43,829.19	170,000.00
Natural Gas - water park	2-72-00-543-01	463.94	1,700.00
Electricity expense	2-72-00-544-00	87,593.04	253,000.00
Electricity - water park	2-72-00-544-01	442.22	3,840.00
Electricity - Rocky the Ram park	2-72-00-544-02	513.18	1,400.00
Water & sewer charges	2-72-00-960-00	7,274.80	27,700.00
Water & Sewer - water park	2-72-00-960-01	186.48	1,750.00
Golf Course Grant	2-72-09-770-00	15,000.00	15,000.00
Travel expenses	2-72-20-211-00	238.09	6,000.00
Freight,courier,etc.	2-72-20-215-00	1,741.34	11,000.00
Memberships,registrations	2-72-20-224-00	545.24	800.00
Training & education	2-72-20-234-00	2,653.69	5,550.00
Building services	2-72-20-252-00	28,036.90	50,350.00
Mach.& equip.purchased rep.	2-72-20-253-00	0.00	250.00
Clothing supplied to staff	2-72-20-512-00	1,364.67	2,500.00
Junior Lifeguard Prog. Supplies	2-72-20-517-00	0.00	1,500.00
Program & course supplies	2-72-20-518-00	262.83	3,250.00
Water samples -testing	2-72-20-518-05	330.00	1,800.00
Aquatic Facility Supplies	2-72-20-519-00	1,837.78	3,500.00
Swimwear Supplies	2-72-20-519-05	55.96	1,600.00
Special events-all costs	2-72-20-520-00	0.00	200.00
Equipment parts purchased	2-72-20-524-00	820.64	5,000.00
Chemicals,salt,chlorine,etc.	2-72-20-531-00	2,511.70	35,065.00
Building mtce.materials (pool)	2-72-20-539-00	1,683.97	35,500.00
Insur.on Outdoor Rec.Facilities (parks)	2-72-30-274-00	0.00	2,725.00
General supplies / Ball diamond exp	2-72-30-519-00	0.00	10,500.00
Improve.to parks/reserve lots	2-72-30-520-00	0.00	10,000.00
Soil,seed,fertilizer,swoodchips,etc.	2-72-30-532-00	0.00	4,000.00
Natural Gas-Ball diamonds bldg.	2-72-30-543-00	1,347.65	3,800.00
Electricity-Ball diamond building	2-72-30-544-00	876.12	3,200.00
Travel expenses	2-72-50-211-00	373.57	4,000.00
Display materials expense	2-72-50-214-00	6,705.32	21,500.00
Freight,courier expense	2-72-50-215-00	956.76	2,000.00
Postage expense	2-72-50-216-00	0.00	750.00
Telephone,fax expense	2-72-50-217-00	2,249.04	7,200.00
Printing,copying costs	2-72-50-222-00	464.29	2,376.00
Memberships,registrations	2-72-50-224-00	65.00	250.00
Security system expense	2-72-50-227-00	1,797.50	900.00
Training & Education	2-72-50-234-00	0.00	1,870.00
Building maintenance	2-72-50-251-00	8,849.70	14,100.00
Grounds maintenance	2-72-50-251-10	167.60	1,200.00
Insurance-bldg./contents	2-72-50-274-00	0.00	4,600.00
Bighorn gallery purchases	2-72-50-510-00	1,234.10	25,000.00
Jewellery	2-72-50-510-03	453.00	3,500.00
Books & map purchases	2-72-50-510-04	0.00	3,500.00
Bighorn gallery consign.	2-72-50-510-05	3,089.95	20,000.00
Misc giftshop	2-72-50-510-06	0.00	800.00

Office supplies expense	2-72-50-511-00	610.20	4,112.00
Meeting rooms supplies	2-72-50-512-00	335.41	3,500.00
Janitorial supplies	2-72-50-513-00	1,020.52	1,800.00
Meals & entertainment	2-72-50-514-10	0.00	300.00
Natural gas expense	2-72-50-543-00	1,908.35	4,720.00
Electricity expense	2-72-50-544-00	1,695.78	5,700.00
Special Events Costs	2-72-50-550-00	207.10	6,000.00
Credit card merchant fees	2-72-50-810-00	517.49	2,000.00
Active net fees	2-72-50-810-60	32.43	3,200.00
Town water/sewer charges	2-72-50-960-00	188.63	750.00
Travel expenses	2-73-21-211-00	219.20	7,500.00
Telephone	2-73-21-217-00	181.32	0.00
Subscriptions, public.	2-73-21-223-00	387.84	3,063.00
Membership, registrations	2-73-21-224-00	227.00	600.00
Training & education	2-73-21-234-00	735.95	5,000.00
Instructor services	2-73-21-235-00	4,175.00	14,000.00
Trail project - grant	2-73-21-249-00	526.80	0.00
Fitness equipment lease	2-73-21-263-00	4,085.24	12,256.00
Staff clothing supplies	2-73-21-512-00	0.00	500.00
Special event expense	2-73-21-519-30	72.80	8,000.00
Fitness centre supplies	2-73-21-519-40	4,714.25	6,600.00
After School Program supplies	2-73-21-519-70	0.00	500.00
Camp expense	2-73-22-263-20	0.00	3,000.00
Canada Day-all expense	2-73-22-263-30	0.00	7,500.00
Website	2-61-30-221-04	5,185.00	5,230.00
Community focus advertising	2-61-30-221-15	0.00	35,000.00
Travel expenses	2-61-31-211-00	47.62	6,438.00
Training & Education	2-61-31-212-00	0.00	4,000.00
Postage expense	2-61-31-216-00	25.00	500.00
Telephone	2-61-31-217-00	181.32	900.00
Advertising, marketing	2-61-31-221-00	8,288.38	54,000.00
Promotional materials	2-61-31-221-02	2,309.34	52,555.00
Subscriptions/publications	2-61-31-223-00	999.02	2,645.00
Memberships, reg	2-61-31-224-00	0.00	300.00
Office supplies	2-61-31-511-00	0.00	500.00
IT services	2-71-20-249-00	2,274.00	0.00
Fuel	2-72-50-521-00	0.00	200.00
Freight	2-73-21-215-00	0.00	150.00
		332,301.30	1,457,761.00
			22.80%

Campground

Telephone, fascimile, etc.			
Advertising & promotion	2-62-24-217-00	1,144.39	3,700.00
Contract - wood cutting	2-62-24-221-00	0.00	500.00
Contracted services	2-62-24-249-00	0.00	3,000.00
Contracted repairs & maint	2-62-24-249-10	0.00	58,000.00
Insurance expense	2-62-24-252-00	0.00	13,000.00
Office expense	2-62-24-274-00	0.00	1,200.00
Vending machine supplies	2-62-24-511-00	218.60	2,800.00
Janitorial supplies	2-62-24-512-00	0.00	750.00
Tools & supplies	2-62-24-513-00	0.00	2,500.00
Repairs & maintenance material	2-62-24-518-00	0.00	5,400.00
Natural gas consumed	2-62-24-537-00	125.67	4,500.00

Electricity consumed	2-62-24-543-00	1,287.48	4,500.00	
Credit card fees charged	2-62-24-544-00	2,251.72	14,300.00	
Camp Reservation fees	2-62-24-810-00	284.95	3,500.00	
Water chgs.for season	2-62-24-810-60	0.00	1,000.00	
Freight	2-62-24-960-00	186.48	600.00	
	2-62-24-215-00	0.00	600.00	
		5,499.29	119,850.00	4.59%
Culture-Librairies				
Library-Routine grant (net YRLS)	2-74-00-770-10	542.48	111,530.00	
Library-YRLS membership paid	2-74-00-770-40	0.00	15,356.00	
		542.48	126,886.00	0.43%
Long Term Loans-Princ. Repaid				
Treat-Principal-filter plant loan	2-41-43-832-00	0.00	58,634.00	
AMFC - Princ. Pd on debenture	2-71-20-832-00	0.00	320,785.00	
		0.00	379,419.00	0.00%
Total Grande Cache Expenses		1,324,927.66	7,374,681.00	17.97%



REQUEST FOR DECISION

SUBJECT: **Rescind Motion 17.07.581**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: August 26, 2019
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:
MANAGER:
PRESENTER: DT

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council rescind Motion 19.07.581 with regard to paying \$10,682.00 for insurance premiums to Foster Park Brokers Inc.

BACKGROUND/PROPOSAL:

Greenview has no interest in the property and therefore Administration is recommending to rescind the prior motion to pay the insurance premiums.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will not pay the insurance premiums on a property it has no interest in.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to deny the recommended motion, however this is not recommended as Greenview should not pay insurance on properties that are not Greenview assets or that Greenview has no interest in.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- None



REQUEST FOR DECISION

SUBJECT: Minutes of 2018-12-12 Grande Cache Council Meeting
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: August 26, 2019 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER: DT
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council accept the minutes of the December 12, 2018 Grande Cache Council Meeting for information as presented.

BACKGROUND/PROPOSAL:

With the dissolution of Grande Cache as of January 1, 2019, the final meeting minutes of the Town of Grande Cache have not been adopted or approved. In order to rectify this, Administration contacted municipal affairs for direction. A member of the viability review team recommended that Council accept the minutes for information.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the minutes of the final meeting of the Town of Grande Cache Council will be accounted for and a record of the proceedings will be available.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may adopt the minutes, but they would be adopting the minutes of a meeting over which Greenview Council has no authority, and at which the majority of Council members were not present.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Minutes of the Town of Grande Cache Council Meeting December 12, 2018.

Minutes of a
REGULAR COUNCIL MEETING
TOWN OF GRANDE CACHE
Council Chambers
Wednesday, December 12, 2018

#1 CALL TO ORDER Mayor Castle called the meeting to order at 6:30 p.m.

PRESENT	Mayor	Herb Castle
	Deputy Mayor	Johannes Zwart
	Councillors	Duane Didow
		Yvonne Rempel
		Tyler Olsen
		Jim Savory

ATTENDING	Chief Administrative Officer	Denise Thompson
	Chief Financial Officer	Carolyn Ferraby
	Recording Secretary	Susanne Nicholls

#2 AGENDA **MOTION: 456/18. Moved by: COUNCILLOR TYLER OLSEN**

That Council adopts *December 12, 2018, Regular Council Agenda* as amended.

- Addition Agenda Item 9(g)

CARRIED

#3 REGULAR COUNCIL MEETING MINUTES **MOTION: 457/18. Moved by: DEPUTY MAYOR JOHANNES ZWART**
That Council adopts the minutes of the *Special Council* meeting held on Tuesday, *November 27, 2018*, be taken as circulated and approved as presented.

CARRIED

MOTION: 458/18. Moved by: DEPUTY MAYOR JOHANNES ZWART
That Council adopts the minutes of the *Regular Council* meeting held on *Wednesday, November 28, 2018*, be taken as circulated and approved as presented.

CARRIED

Mayor Castle asked if there is any business arising from the meeting minutes.

There was no business arising from the minutes.

#4 PUBLIC HEARING None

#5 DELEGATIONS / PRESENTATIONS None

#6 OPEN PUBLIC FORUM

#7 BYLAWS AND POLICIES None

#8 OLD BUSINESS None

#9 NEW BUSINESS **a) Reallocation of Reserves**

MOTION: 459/18. Moved by: COUNCILLOR TYLER OLSEN
That Council approves the transfer of \$370,413 from the contingency reserve for the 2018 payroll expenditures.

CARRIED

MOTION: 460/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That Council approves the transfer of \$1,719,902 from the capital infrastructure reserve to the following reserves:

- recreation centre \$560,785
- vehicle and equipment \$822,815
- water sustainability \$336,302

CARRIED

b) 2019 Capital and Operating Budget

Tabled to proceed after agenda item 9(g).

c) Rate Reduction for Sump Waste, Grandview Wash

MOTION: 461/18. Moved by: COUNCILLOR

That Council accepts the report as information.

CARRIED

d) Pros and Cons of Accreditation

ACTION ITEM:

That Council discuss the pros and cons of accreditation at their council retreat.

e) Funding for Grande Cache Golf Course

MOTION: 462/18. Moved by: COUNCILLOR YVONNE REMPEL

That Council to include the funding for the Grande Cache Golf & Country Club in the 2019 Operation Budget for the amount of \$15,000.

CARRIED

f) Christmas Eve

Councillor Didow declared a conflict of interest and left the meeting at 6:58 p.m.

MOTION: 463/18. Moved by: MAYOR HERB CASTLE

That Council approves Christmas Eve as a paid statutory holiday for 2018.

CARRIED

g) Grande Cache Skateboard Park Association

MOTION: 464/18. Moved by: COUNCILLOR TYLER OLSEN

That Council accepts the report as information.

CARRIED

b) 2019 Capital and Operating Budget

MOTION: 465/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That Council approves the 2019 Operation Budget as presented.

CARRIED

MOTION: 466/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That Council approves the 2019 Capital Budget as presented.

CARRIED

**#10 COUNCILLORS
BUSINESS &
REPORTS**

a) Mayor

Mayor Castle gave a verbal overview of the meetings he attended.

b) Deputy Mayor Zwart

Deputy Mayor Zwart gave a verbal overview of the meetings he attended.

c) Councillors

Councillor Savory gave a verbal overview of the meetings he attended.

Councillor Olsen gave a verbal overview of the meetings he attended.

Councillor Rempel gave a verbal overview of the meetings she attended.

Councillor Didow gave a verbal overview of the meetings he attended.

d) Meeting Dates

e) Chief Administrative Officer

MOTION: 467/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That Council accepts the Chief Administrative Officer report for information.

CARRIED

**#11 QUESTIONS
FROM THE MEDIA**

**#12
CORRESPONDENCE**

MOTION: 468/18. Moved by: COUNCILLOR DUANE DIDOW

That Council accepts the correspondence for information, as presented.

CARRIED

MOTION: 469/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That Council add one agenda item *13(a) Closed Session* to the agenda.

CARRIED

**#13 CLOSED
SESSION**

MOTION: 470/18. Moved by: DEPUTY MAYOR JOHANNES ZWART

That the meeting go to Closed Session, at 7:52 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

a) Personnel (*FOIPP Section 17(1)*)

CARRIED

OUT OF CLOSED
SESSION

MOTION: 471/18. Moved by: DEPUTY MAYOR JOHANNES ZWART
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Closed Session at 8:00 p.m.

CARRIED

#14
ADJOURNMENT

MOTION: 472/18. Moved by: DEPUTY MAYOR JOHANNES ZWART
That this meeting adjourns at 8:00 p.m.

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER

UNADOPTED



Municipal District of Greenview No. 16

NAME: Dale Gervais
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
8-Jul	8:00	21:00	m	council Debolt BBQ30	150						643.00			
9-Jul	8:00	16:00	m	MPC budget	60						294.00			
18-Jul	10:00	14:00	m	sporting clays shoot planning	60						196.00			
22-Jul	8:00	18:00	m	council	60						454.00			
NOTES:				KILOMETER CLAIM			TOTAL					1587.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.58 per km		330	191.40	NET CLAIM				1587.00		
				\$0.15 per km		330	49.50							
				SUBTOTAL			240.90	TOTAL CLAIM				1827.90		
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			240.9	AMOUNT DUE (OWING)				\$1,827.90		

8
8

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Les Urness
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM	
						B	L	D	AMOUNT			
31-Jul	19:00	22:00	m	Multiplex sub committee meeting	22						196.00	
NOTES:				KILOMETER CLAIM			TOTAL					196.00
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST				
				\$0.58 per km		22	12.76	NET CLAIM				196.00
				\$0.15 per km		22	3.30					
				SUBTOTAL			16.06	TOTAL CLAIM				212.06
				LESS G.S.T.				LESS ADVANCES				
				TOTAL			16.06	AMOUNT DUE (OWING)				\$212.06

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: shawn acton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM	
						B	L	D	AMOUNT			
22-Jul	8:00	17:30	m	rkm/meet with slt	94						422.00	
NOTES:				KILOMETER CLAIM			TOTAL					422.00
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST				
				\$0.58 per km		94	54.52	NET CLAIM				422.00
				\$0.15 per km		94	14.10					
				SUBTOTAL			68.62	TOTAL CLAIM				490.62
				LESS G.S.T.				LESS ADVANCES				
				TOTAL			68.62	AMOUNT DUE (OWING)				\$490.62

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Dale Smith
 ADDRESS : Box 1555 Valleyview, Alberta

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
9-Jul	8:15	18:00	m	MPC and capital budget	50						438.00		
12-Jul	7:25	15:00	m	TMIP	270						294.00		
14-Jul	17:30		m	travel to grande cache	375								
15-Jul		20:00	m	COW grande cache and BBQ ratepayer	375						643.00		
22-Jul	8:00	16:30	m	council and SL roundtable	50						390.00		
24-Jul	17:30		m	travel to edmonton	345								
25-Jul		16:30	m	meeting at Legislature for TMIP	345						643.00		
26-Jul	8:00	11:00	m	ratepayer meeting at office	50						196.00		
NOTES:				KILOMETER CLAIM			TOTAL				2604.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.58 per km		1860	1078.80	NET CLAIM			2604.00		
				\$0.15 per km		1860	279.00						
				SUBTOTAL			1357.80	TOTAL CLAIM			3961.80		
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			1357.8	AMOUNT DUE (OWING)			\$3,961.80		

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : Box 419 DeBolt, Alberta T0H 1B0

Employee # : 378
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM	
						B	L	D	AMOUNT			
July 23 2019	8:00	22:00	M	Lawyers Shores Jardine	880		1	1	50.00		643.00	
July 30 2019	9:00	17:00	M	MD Greenview Library Board							294.00	
July 31 2019	13:00	17:00	M	MD Greenview Library Board	120						196.00	
NOTES:				KILOMETER CLAIM			TOTAL		50.00		1133.00	
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST				
				\$0.58 per km		1000	580.00	NET CLAIM		50.00		1133.00
				\$0.15 per km		1000	150.00					
				SUBTOTAL			730.00	TOTAL CLAIM				1913.00
				LESS G.S.T.				LESS ADVANCES				
				TOTAL			730	AMOUNT DUE (OWING)				\$1,913.00

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Roxie Rutt
 ADDRESS : Box 52 Crooked Creek, AB T0H0Y0

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
9-Jul	8:00	10:00	M	Regular MPC Meeting							196.00			
NOTES:				KILOMETER CLAIM			TOTAL					196.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
								NET CLAIM				196.00		
				\$0.15 per km										
				SUBTOTAL				TOTAL CLAIM				196.00		
				LESS G.S.T.				LESS ADVANCES						
				TOTAL				AMOUNT DUE (OWING)				\$196.00		

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Roxie Rutt
 ADDRESS : Box 52 Crooked Creek, AB T0H0Y0

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
22-Jul	8:00	17:30	M	Reg Council Meeting (Const)	90						422.00			
24-Jul	18:30	21:00	M	Cr Cr Rec Club Regular Meeting	10						196.00			
NOTES:				KILOMETER CLAIM			TOTAL					618.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.58 per km		100	58.00	NET CLAIM				618.00		
				\$0.15 per km		100	15.00							
				SUBTOTAL			73.00	TOTAL CLAIM				691.00		
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			73	AMOUNT DUE (OWING)				\$691.00		

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : Box 810, Grande Cache, AB T0E 0Y0

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
22-Jul	16:00	18:00	M	Standing Dinner Date meeting							196.00			
31-Jul	11:00	12:00	M	Cheque review							196.00			
NOTES:				KILOMETER CLAIM			TOTAL					392.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
								NET CLAIM				392.00		
				\$0.15 per km										
				SUBTOTAL				TOTAL CLAIM				392.00		
				LESS G.S.T.				LESS ADVANCES						
				TOTAL				AMOUNT DUE (OWING)				\$392.00		

 Duane Didow
 Claimant

August 2, 2019
 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
22-Jul	7:00	20:30	m	regular council and Standing Dinner	470			1	30.00		643.00		
24-Jul	14:00	15:30	m	invoice approval in GC							196.00		
NOTES:				KILOMETER CLAIM			TOTAL		30.00		839.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.58 per km		470	272.60	NET CLAIM		30.00	839.00		
				\$0.15 per km		470	70.50						
				SUBTOTAL			343.10	TOTAL CLAIM		1212.10			
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			343.1	AMOUNT DUE (OWING)		\$1,212.10			

 Claimant

 Date

 Approved

 Date