

ADOPTED

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Tuesday, April 23, 2019

**# 1:
CALL TO ORDER**

Reeve Dale Gervais called the meeting to order at 9:01 a.m.

PRESENT

Reeve
Deputy Reeve
Councillors

Dale Gervais
Winston Delorme
Shawn Acton
Tom Burton
Duane Didow
Roxie Rutt
Bill Smith
Dale Smith
Les Urness

ATTENDING

Chief Administrative Officer
General Manager, Corporate Services
General Manager, Community Services
Acting General Manager, Infrastructure & Planning
Communications Officer
Recording Secretary

Denise Thompson
Rosemary Offrey
Stacey Wabick
Roger Autio
Diane Carter
Lianne Kruger

ABSENT

Councillor

Tyler Olsen

**#2:
AGENDA**

MOTION: 19.04.311. Moved by: COUNCILLOR DALE SMITH
That Council adopt the April 23, 2019 Regular Council Meeting Agenda as additions:

- Agenda Item 7.1 Road Ban Discussion
- Agenda Item 8.9 Job Title Change
- Agenda Item 11.4 Privileged Information

CARRIED

**#3.1
REGULAR COUNCIL
MEETING MINUTES**

MOTION: 19.04.312. Moved by: COUNCILLOR ROXIE RUTT
That Council adopt the minutes of the Regular Council Meeting held on Monday April 8, 2019 as presented.

CARRIED

**#3.2
BUSINESS ARISING
FROM MINUTES**

3.2 BUSINESS ARISING FROM MINUTES:

**#4.0
PUBLIC HEARING**

4.0 PUBLIC HEARING

There were no Public Hearings presented.

**#5
DELEGATIONS**

5.0 DELEGATIONS

There were no Delegation Presentations.

**#6
BYLAWS**

6.0 BYLAWS

6.1 BYLAW 18-800 LAND USE BYLAW

**BYLAW 18-800
THIRD READING**

MOTION: 19.04.313. Moved by: COUNCILLOR SHAWN ACTON
That Council give Third Reading to Land Use Bylaw 18-800.

CARRIED

6.2 BYLAW 19-814 REPEALING BYLAW

**BYLAW 19-814
THIRD READING**

MOTION: 19.04.314. Moved by: COUNCILLOR DALE SMITH
That Council give Third Reading to Bylaw 19-814 a Bylaw to repeal former Town of Grande Cache Bylaws deemed irrelevant or that address the same subject matter as M.D of Greenview Bylaws.

CARRIED

**6.3 BYLAW 19-815 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP AREA
STRUCTURE PLAN**

**BYLAW 19-815
FIRST READING**

MOTION: 19.04.315. Moved by: COUNCILLOR TOM BURTON
That Council give First Reading to Bylaw No. 19-815, for the Tri-Municipal Industrial Partnership Area Structure Plan, amended to exclude Grazing Dispositions.

CARRIED

**BYLAW 19-815
PUBLIC HEARING**

MOTION: 19.04.316. Moved by: COUNCILLOR TOM BURTON
That Council schedule a Public Hearing for Bylaw No. 19-815, to be held at 10:00 am on May 27, 2019, for the Tri-Municipal Industrial Partnership Area Structure Plan.

CARRIED

ADOPTED

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April 23, 2019

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

7.1 ROAD BANS DISCUSSION

**ROAD BAN
DISCUSSION**

MOTION: 19.04.317. Moved by: COUNCILLOR TOM BURTON
That Council accept the discussion on Greenview Road Bans for information.
CARRIED

Reeve Gervais recessed the meeting at 10:02 a.m.
Reeve Gervais reconvened the meeting at 10:14 a.m.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 FIRE SKID UNIT DONATION

FIRE SKID UNIT

MOTION: 19.04.318. Moved by: COUNCILLOR DUANE DIDOW
That Council donate Greenview's surplus fire skid unit to the Swan City Rotary Club of Grande Prairie for their Highway to Mexico Project.
DEFEATED

8.2 TWP. 681 AND RR 230 ENGINEERING CONSULTANT

TWP 681 & RR 230

MOTION: 19.04.319. Moved by: COUNCILLOR DUANE DIDOW
That Council award the Township Road 681 and Range Road 230 reconstruction and grading projects in the amount of \$298,921.65 for consulting services to Beirsto Associates with funding to come from the 2019/2020 roads capital budget.
CARRIED

8.3 MUNICIPAL RESERVE (LAND) DEPOSIT

**MUNICIPAL
RESERVE DEPOSIT**

MOTION: 19.04.320. Moved by: COUNCILLOR DALE SMITH
That Council authorize the transfer of \$268,809.78 from the Operating Fund Reserve to the Cash-In Lieu for Municipal Reserves (Land) fund.
CARRIED

8.4 APPOINTMENT OF PEST INSPECTORS

**APPOINTMENT OF
PEST INSPECTORS**

MOTION: 19.04.321. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint: Dennis Haglund, Maureen Bly, Hazel Edwards, Jennifer Hammel, Terri Hoddinott, Marlee Ratzlaff, Brenda Jantz, Erika Pagenkopf, Terrence Peever, Sue Lepage, Stephanie Williams, Cheylin Patenuade, and Sage Eshelman as Pest inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment.

CARRIED

8.5 APPOINTMENT OF WEED INSPECTORS

**APPOINTMENT OF
WEED INSPECTORS**

MOTION: 19.04.322. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint: Dennis Haglund, Maureen Bly, Hazel Edwards, Jennifer Hammel, Terri Hoddinott, Brenda Jantz, Marlee Ratzlaff, and Erika Pagenkopf as Weed inspectors for the Municipal District of Greenview No. 16 under Section 7 of the Weed Control Act W-5.1 for the term of their employment.

CARRIED

8.6 BF75354 TENDER RESULTS

**BF75354 TENDER
RESULTS**

MOTION: 19.04.323. Moved by: COUNCILLOR SHAWN ACTON

That Council approve Administration to award BF75354 to Cox Contractors Ltd. in the amount of \$537,347.00, and add additional funding to the Capital budget.

MOTION: 19.04.324. Moved by: COUNCILLOR TOM BURTON

That Council table motion 19.04.323., BF75354 Tender Results, until later in the meeting.

CARRIED

8.7 ROAD CLOSURE REQUEST – GOVERNMENT ROAD ALLOWANCE NW 9-69-21-W5M

**ROAD CLOSURE
REQUEST**

MOTION: 19.04.325. Moved by: COUNCILLOR DALE SMITH

That Council waive the road closure fee on Plan 2761PX within NW 9-69-21 W5M, subject to cost covered reclamation agreement with the landowner.

CARRIED

8.8 MARKETING & COMMUNICATIONS MANAGER

**MARKETING &
COMMUNICATION
MANAGER**

MOTION: 19.04.326. Moved by: COUNCILLOR DUANE DIDOW
Council approve the request for a Marketing & Communications Manager position.

CARRIED

8.9 JOB TITLE CHANGE

JOB TITLE CHANGE

MOTION: 19.04.327. Moved by: COUNCILLOR SHAWN ACTON
That Council accept for information the change in title of Supervisor of Facilities and Maintenance to Manager of Facilities and Maintenance.

CARRIED

8.10 COUNCIL STAKEHOLDER EVENT 2019

**COUNCIL
STAKEHOLDER
EVENT**

MOTION: 19.04.328. Moved by: COUNCILLOR ROXIE RUTT
That Council host the 2019 Greenview Stakeholder Outreach Event at the Shot Shell Sporting Clay Range in Valleyview on Thursday, September 12, 2019.

CARRIED

8.11 CRANBERRY RODEO ASSOCIATION GRANT REQUEST

**CRANBERRY
RODEO
ASSOCIATION**

MOTION: 19.04.329. Moved by: COUNCILLOR TOM BURTON
That Council approve a Capital Grant in the amount of \$59,515.60 to the Cranberry Rodeo Association, with funds to come from Community Service Miscellaneous Grant.

CARRIED

8.12 GRANDE THEATRE PLAYERS SPONSORSHIP

**GRANDE THEATRE
PLAYERS**

MOTION: 19.04.330. Moved by: COUNCILLOR DALE SMITH
That Council approve a sponsorship in the amount of \$2000.00 to the Grande Theatre Players located in Grande Cache for the 2019 Missoula Children's Theatre production, with funds to come from Community Service Miscellaneous Grant.

CARRIED

8.13 MIGHTY PEACE DAY SPONSORSHIP

MIGHTY PEACE
DAY

MOTION: 19.04.331. Moved by: COUNCILLOR BILL SMITH
That no action be taken on the sponsorship request from the Mighty Peace Youth
for Change Society for the Mighty Peace Day.

CARRIED

8.14 PARDS REALLOCATION OF GRANT FUNDS

PARDS

MOTION: 19.04.332. Moved by: COUNCILLOR BILL SMITH
That Council approve the \$15,000.00 in awarded grant funds for the purchase of
a side-by-side unit to Peace Area Riding for the Disabled Society (PARDS) to be
reallocated for the installation of a lift in the PARDS facility.

CARRIED

8.16 2019 1st Quarter Budget to Actual Report – Diamond System

2019 1ST QUARTER
BUDGET TO
ACTUAL REPORT –
DIAMOND SYSTEM

MOTION: 19.04.333. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the 2019 1st Quarter Budget to Actual Report from the
Diamond System as Information.

CARRIED

8.15 2018 AUDITED FINANCIAL STATEMENTS AND INFORMATION RETURNS

2018 AUDITED
FINANCIAL
STATEMENT &
INFORMATION
RETURNS

MOTION: 19.04.334. Moved by: COUNCILLOR SHAWN ACTON
That Council approve the 2018 Audited Financial Statements as presented by
Metrix Group LLP Chartered Accountants for submission to the Minister of
Alberta Municipal Affairs.

CARRIED

8.17 2019 1ST QUARTER BUDGET TO ACTUAL REPORT – MUNIWARE SYSTEM

2019 1ST QUARTER
BUDGET TO
ACTUAL REPORT –
MUNIWARE
SYSTEM

MOTION: 19.04.335. Moved by: COUNCILLOR DUANE DIDOW
That Council accept the 2019 1st Quarter Budget to Actual Report from
Muniware System from the Grande Cache office as Information.

CARRIED

8.6 BF75354 TENDER RESULTS

BF75354 TENDER
RESULTS
TABLED MOTION
LIFTED

MOTION: 19.04.336. Moved by: COUNCILLOR DALE SMITH
That Council lift tabled motion 19.04.323. BF75354 Tender Results.

CARRIED

**BF75354 TENDER
RESULTS**

MOTION: 19.04.323. Moved by: COUNCILLOR SHAWN ACTON
That Council approve Administration to award BF75354 to Cox Contractors Ltd.
in the amount of \$537,347.00, with funds to come from the 2019 Capital budget.
CARRIED

**BF75354
TRANSFER OF
FUNDS**

MOTION: 19.04.337. Moved by: COUNCILLOR DALE SMITH
That Council transfer funding in the amount of \$146,312.69 for BF75354 from
Bridge Replacement reserves to the 2019 Capital budget.
CARRIED

**#9
COUNCILLORS
BUSINESS &
REPORTS**

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided reports on activities and events
attended, additions and amendments include the following:

WARD 1

DEPUTY REEVE WINSTON DELORME updated Council on his recent activities,
which include;
April 8, 2019 Regular Council Meeting
Supper with Grande Cache Staff
Meeting with Terrapin
April 15, 2019 Committee of the Whole Meeting
Alberta Seniors Communities & Housing Association Convention and Tradeshow

WARD 2

REEVE DALE GERVAIS submitted his update to Council on his recent activities,
which include;
April 8, 2019 Regular Council Meeting (teleconference for Closed Session)
Grande Cache Staff Supper
Meeting With Terrapin
April 15, 2019 Committee of the Whole Meeting

WARD 3

COUNCILLOR LES URNESS updated Council on his recent activities, which
include;
April 8 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Road Tour
Grande Cache Staff Supper
Meeting with Terrapin
Committee of the Whole Meeting

WARD 4

COUNCILLOR SHAWN ACTON submitted his update to Council on his recent activities, which include;

April 8, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Road Tour
Dinner with Grande Cache Staff
Meeting with Terrapin
Grande Cache Road Tour
Fox Creek Synergy Meeting
Fox Creek Library Board Meeting
FCSS Meeting

WARD 5

COUNCILLOR DALE SMITH updated Council on his recent activities, which Include;

April 8, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Road Tour
Heart River Housing Foundation Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;

April 8, 2019 Regular Council Meeting
Municipal Planning Commission Meeting
Greenview Road Tour
Dinner with Grande Cache Staff
Terrapin Meeting
April 15, 2019 Committee of the Whole Meeting
MD of Greenview Library Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;

Municipal Planning Commission Meeting
Greenview Road Tour
FCSS Volunteer Awards
Community Education Committee Meeting
April 15, 2019 Committee of the Whole Meeting
Grande Cache Road Tour
FCSS Meeting
P.A.C.E Board of Directors Meeting
Peace Region Economic Development Alliance Meeting
Crooked Creek Recreation Club Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
April 8, 2019 Regular Council Meeting
Greenview Road Tour
Grovedale Rural Crime Watch Meeting
Community Futures Meeting
Dinner with Grande Cache Staff
Terrapin Meeting
April 15, 2019 Committee of the Whole Meeting
Grande Cache Road Tour
Grovedale Fire Hall Meeting with Senior Leadership Team

DIVISION 9

COUNCILLOR DUANE DIDOW submitted his update to Council on his recent activities, which include;
April 8, 2019 Regular Council Meeting
Standing Dinner with the Senior Leadership Team
Municipal Planning Commission Meeting
Greenview Road Tour
West Yellowhead Community Futures Meeting
April 15, 2019 Committee of the Whole Meeting
Grande Cache Road Tour

DIVISION 9

COUNCILLOR TYLER OLSEN
Councillor Olsen was unavailable to submit his report.

**MEMBERS
BUSINESS**

MOTION: 19.04.338. Moved by: DEPUTY REEVE WINSTON DELORME
That Council accept the Members Business for information.

CARRIED

Reeve Gervais recessed the meeting at 2:42 p.m.
Reeve Gervais reconvened the meeting at 2:53 p.m.

**#10
CORRESPONDENCE**

10.0 CORRESPONDENCE

**COUNCIL
CORRESPONDENCE**

MOTION: 19.04.339. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the correspondence for information, as presented.

CARRIED

#11 CLOSED
MEETING

11.0 CLOSED SESSION

CLOSED SESSION

MOTION: 19.04.340. Moved by: COUNCILLOR BILL SMITH
That the meeting go to Closed Session, at 2:55 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**11.1 DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A
PUBLIC BODY**

(FOIPP; Section 25)

11.2 ADVICE FROM OFFICIALS

(FOIPP; Section 24)

11.3 PRIVILEGED INFORMATION

(FOIPP; Section 27)

11.4 PRIVILEGED INFORMATION

(FOIPP; Section 27)

OPEN SESSION

MOTION: 19.04.341. Moved by: COUNCILLOR SHAWN ACTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:59 p.m.

CARRIED

GROVEDALE
WATER
DISTRIBUTION
SYSTEM AND
SANITARY
COLLECTION
SYSTEM

MOTION: 19.04.342. Moved by: COUNCILLOR DALE SMITH
That Council approve Administration to award the Grovedale Water Distribution System and Sanitary Collection System Contract 3 to Mainline Construction (2014) Ltd with money to come from Environmental Services 2019 Capital Budget.

CARRIED

RIDGEVALLEY
OVERLAY

MOTION: 19.04.343. Moved by: COUNCILLOR ROXIE RUTT
That Council direct Administration to accept the proposal for Engineering on the Ridgevalley Overlay capital project from WSP with funds of \$55,583 to come from the 2019 approved capital budget.

CARRIED

ADOPTED

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12.0 ADJOURNMENT

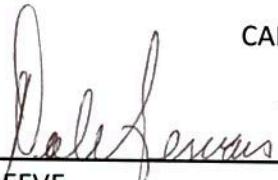
#12
ADJOURNMENT

MOTION: 19.04.344. Moved by: DEPUTY REEVE WINSTON DELORME
That this meeting adjourn at 4:02 p.m.

CARRIED



CHIEF ADMINISTRATIVE OFFICER



REEVE