



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMITTEE OF THE WHOLE MEETING AGENDA

Monday April 15, 2019

10:00 AM

Eagles Nest Hall  
Grande Cache, AB

- |    |                    |                                                                                    |    |
|----|--------------------|------------------------------------------------------------------------------------|----|
| #1 | CALL TO ORDER      |                                                                                    |    |
| #2 | ADOPTION OF AGENDA |                                                                                    |    |
| #3 | MINUTES            | 3.1 Committee of the Whole Meeting minutes held February 19, 2019 – to be adopted. | 2  |
|    |                    | 3.2 Business Arising from the Minutes                                              |    |
| #4 | DELEGATION         | 10:15 a.m. 4.1 Grande Prairie Regional Sport Connection Presentation               | 4  |
|    |                    | 10:30 a.m. 4.2 Grande Cache RCMP Presentation                                      | 7  |
|    |                    | 11:00 a.m. 4.3 Herb Castle Presentation (Verbal)                                   |    |
| #5 | OLD BUSINESS       |                                                                                    |    |
| #6 | NEW BUSINESS       | 6.1 Marketing & Communications Manager Position                                    | 9  |
|    |                    | 6.2 Grande Cache Dinosaur Tracks Feasibility Report Review                         | 17 |
|    |                    | 6.3 Action List                                                                    | 35 |
| #7 | CLOSED SESSION     |                                                                                    |    |
| #8 | ADJOURNMENT        |                                                                                    |    |

Minutes of a  
**COMMITTEE OF THE WHOLE MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Public Services Building  
Grovedale, Alberta, on Tuesday, February 19, 2019

**# 1:**  
**CALL TO ORDER**

Deputy Reeve Winston Delorme called the meeting to order at 10:00 a.m.

**PRESENT**

Chair  
Reeve  
Councillors

Winston Delorme  
Dale Gervais  
Shawn Acton  
Tom Burton  
Duane Didow  
Tyler Olsen  
Roxie Rutt  
Bill Smith  
Dale Smith  
Les Urness

**ATTENDING**

Interim Chief Administrative Officer  
General Manager, Community Services  
General Manager, Corporate Services  
Acting General Manager, Infrastructure & Planning  
Recording Secretary

Denise Thompson  
Stacey Wabick  
Rosemary Offrey  
Roger Autio  
Lianne Kruger

**ABSENT**

**#2:**  
**AGENDA**

**MOTION: 19.02.14.** Moved by: COUNCILLOR ROXIE RUTT  
That the Tuesday February 19, 2019 Committee of the Whole agenda as presented.

CARRIED

**#3.1**  
**COMMITTEE OF THE**  
**WHOLE MINUTES**

**MOTION: 19.02.15.** Moved by: COUNCILLOR TOM BURTON  
That the Minutes of the Committee of the Whole meeting held on Monday, January 14, 2019 be adopted as amended.  
Location changed to DeBolt

CARRIED

**#3.2**  
**BUSINESS ARISING**

**3.2 BUSINESS ARISING FROM MINUTES:**

MOTION: 19.02.16. Moved by: REEVE DALE GERVAIS  
That Committee of the Whole recommend to Council to draft a letter to  
Minister Environment & Parks with regards of Greenview being a participating  
stakeholder with PLUZ.

CARRIED

#4  
DELEGATIONS

**4.0 DELEGATIONS**

**4.1 GRANDE CACHE RCMP – MEMBER HOUSING PRESENTATION**

GRANDE CACHE RCMP  
MEMBER HOUSING

MOTION: 19.02.17. Moved by: COUNCILLOR TOM BURTON  
That Committee of the Whole accept the presentation for the Grande Cache  
RCMP Detachment regarding member housing for information, as presented.

CARRIED

**4.2 GRANDE PRAIRIE REGIONAL HOSPITAL FOUNDATION**

GRANDE PRAIRIE  
HOSPITAL  
FOUNDATION

MOTION: 19.02.18. Moved by: COUNCILLOR DUANE DIDOW  
That Committee of the Whole accept the Grande Prairie Regional Hospital  
Foundation Key to Care Capital Campaign Presentation for information, as  
presented.

CARRIED

**4.4 NAUTICOL PCL INDUSTRIAL CONTRACTORS**

NAUTICOL PCL  
INDUSTRIAL  
CONTRACTORS

MOTION: 19.02.19. Moved by: COUNCILLOR BILL SMITH  
That Committee of the Whole accept the presentation from Nauticol PCL  
Industrial Contractors for information, as presented.

CARRIED

**4.3 COMMUNITY FOUNDATION OF NORTHWESTERN ALBERTA**

COMMUNITY  
FOUNDATION OF  
NORTHWESTERN  
ALBERTA

MOTION: 19.02.20. Moved by: COUNCILLOR ROXIE RUTT  
That Committee of the Whole accept for information the presentation from the  
Community Foundation of Northwestern Alberta.

CARRIED

**4.5 RMRF PRESENTATION**

RMRF

MOTION: 19.02.21. Moved by: COUNCILLOR LES URNESS  
That the Committee of the Whole accept for information the presentation from  
Reynolds, Mirth, Richards and Farmers on the Canadian Free Trade and the New  
West Partnership Trade Agreements, for information.

CARRIED

**#5  
OLD BUSINESS**

**5.0 OLD BUSINESS**

There was no Old Business presented.

**#6  
NEW BUSINESS**

**6.0 NEW BUSINESS**

**6.1 2018 4<sup>TH</sup> QUARTER BUDGET**

**2018 4<sup>TH</sup> QUARTER  
REPORT**

MOTION: 19.02.22. Moved by: COUNCILLOR TOM BURTON  
That Committee of the Whole accept the 2018 4th Quarter Budget to Actual  
Report as Information.

CARRIED

**6.2 DISCUSSION ON ASSESSMENT SUB-CLASSES AND POTENTIAL MIL 2019  
RATES**

**2019 TAX RATE BYLAW**

MOTION: 19.02.23. Moved by: COUNCILLOR TOM BURTON  
That Committee of the Whole receive the Assessment Sub-Classes, Tax rates  
and potential Additional Tax rates for the 2019 Tax Rate Bylaw for information,  
as presented.

CARRIED

**6.2 ACTION LIST**

**ACTION LIST**

MOTION: 19.02.24. Moved by: COUNCILLOR DALE SMITH  
That Committee of the Whole accept the Action List for information, as  
presented.

CARRIED

**#7  
CLOSED SESSION**

**7.0 CLOSED SESSION**

There was no Closed Session.

**#9  
ADJOURNMENT**

**9.0 ADJOURNMENT**

MOTION: 19.0.25. Moved by: COUNCILLOR ROXIE RUTT  
That this meeting adjourn at 3:03 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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CHAIR



# REQUEST FOR DECISION

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**SUBJECT:** Grande Prairie Regional Sport Connection Presentation  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** April 15, 2019 CAO: DT MANAGER:  
**DEPARTMENT:** CAO SERVICES GM: PRESENTER:  
**STRATEGIC PLAN:** Level of Service

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**RELEVANT LEGISLATION:**

**Provincial (cite) – N/A**

**Council Bylaw/Policy (cite) – N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Council accept the presentation provided by the Grande Prairie Regional Sport Connection Executive Director for information, as presented.**

---

**BACKGROUND/PROPOSAL:**

Softball Canada has awarded the prestigious 2019 Canadian Men’s and Master Men’s fastball championships to the Grande Prairie Fastball Association.

**Event Date:** August 28 to September 1, 2019

**Location:** South Bear Creek Ball Facility in the City of Grande Prairie

**Regional Benefits of Hosting:**

- 20 teams with some from as far as Canada’s East coast staying a minimum of 6 days
- upwards of 2500 spectators
- Fastball has a culture of teams travelling long distances to compete. Participants travelling from distances bring families and pull RVs. Bear Paw is already seeing an uptake in booked campsites for this event
- Increased level of tourism
- Predicted economic impact to Alberta is \$552,554 and the GP Region is \$441,253 (Canadian Sport Tourism Association STEAM software)
- Increased opportunities for teams to compete in our region.
- Raises our regional identity as a sport destination

Fastball is traditionally a sport loved by the rural community. It is common to have entire families travel to cheer on their favorite players or teams. Our committee is made up of volunteers of dedicated softball fans that have participated and volunteered for teams for decades. The Canadian Fastball Championships are funded entirely by the Host Association. Therefore, in order for us to host a successful event we need to raise funds – we are doing this through grants, fundraising and sponsorship.

We would like to share our partnership opportunities with you and request support for this event.

**What**

Sponsorship Investment of \$20,000

Benefits

- MD of Greenview mentioned in alternating radio ads
- Logo on website and link to MD of Greenview site
- Social media mentions
- Ballpark signage at all diamonds
- Logo on volunteer t-shirts
- Opportunity to provide promotional materials in team welcome packages
- ½ page ad in tournament program
- 4 meet & greet tickets
- 10 weekend passes
- Grande Prairie Regional Tourism Association Mobile Visitor Information site will be set up onsite to help promote tourist destinations in the region (this is an initiative request put in by the committee in order to enhance the sport tourist’s experience in our region)

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the Grande Prairie Regional Sport Connection update.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

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SUBJECT: **RCMP Presentation**

SUBMISSION TO: COMMITTEE OF THE WHOLE                      REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 15, 2019                                      CAO: DT                                      MANAGER:

DEPARTMENT: CAO SERVICES                                      GM:                                      PRESENTER:

STRATEGIC PLAN: Level of Service

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION: That Council accept the summary of current investigations and detachment status from the Grande Cache RCMP, for information.**

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BACKGROUND/PROPOSAL:

S/Sgt. Dickinson would like to introduce himself to the MD Council Members and provide a summary of current RCMP investigations and detachment status.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Grande Cache RCMP update.
- 

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

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**SUBJECT:** Marketing & Communications Manager  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE      REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** April 15, 2019      CAO: DT      MANAGER:  
**DEPARTMENT:** CAO SERVICES      GM:      PRESENTER: DT  
**STRATEGIC PLAN:** Level of Service

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**RELEVANT LEGISLATION:**

**Provincial (cite) – N/A**

**Council Bylaw/Policy (cite) – N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole recommend to Council the request for a Marketing & Communications Manager position.**

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**BACKGROUND/PROPOSAL:**

Marketing and communications is an important function for municipalities. Internal corporate communications, external communications, marketing, and media management should be handled with intricate strategies and purposeful planning.

A Marketing & Communications Manager position is a senior role that will design, develop and manage the many moving parts of communications for the MD of Greenview. A compliment to all departments, this individual will come with extensive education, experience and managerial skills. A well-connected M&C Manager will further cultivate our relationships with other municipalities, other levels of government, community group and public, industry stakeholders and our departments.

Controlled exposure in the media, emergency communication, social media placement and interdepartmental communications strategies should be managed through the communications officer & specialists by an overseeing manager.

Effective marketing will be a valued compliment to the economic initiatives, community partnerships and other promotional projects constantly undertaken with Greenview. Investing marketing dollars and efforts should be designed and executed with precision and purpose.

This position would directly report to the Chief Administrative Officer.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion – will provide necessary expertise to improve the marketing and communications initiatives for the MD of Greenview.

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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. No perceived disadvantages to this recommended action

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to enter into a contract with an individual or group for these services.

**Alternative #2:** Council has the option to leave the department as status quo.

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FINANCIAL IMPLICATION:

**Direct Costs:** Annual Salary & Benefits increase.

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STAFFING IMPLICATION:

Increase of one FTE.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Collaborate

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

The follow up to the recommend motion is that Administration will create a job description and start posting the position once the job description is completed.

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ATTACHMENT(S):

- Job Description
- CAO Services Org Chart

## **COMMUNICATIONS AND MARKETING MANAGER** **GREENVIEW, ALBERTA**

**DEPARTMENT:** CAO Services

**LOCATION:** Administration Offices - Valleyview, Alberta

**STATUS:** Vacant

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*Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farm-land, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks and vast prairie offering a year-round outdoor playground for all ages.*

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Reporting to the CAO, the Communications Manager, expert leadership and management to ensure that marketing and communication services are provided to senior management, employees, residents and stakeholders in a timely, accurate, effective, and efficient manner. The Manager participates in high level, strategic planning, identifies budget requirements and manages the issues and concerns in messaging and general communications for the corporation.

The Manager will also be responsible and accountable for the development, implementation, and management of communications plan, policies and strategies to achieve corporate and departmental objectives. Managing three full time staff, this position is ideal for a seasoned professional with solid management experience.

The Manager of Marketing & Communications provides leadership, co-ordination, collaboration, and direction to communication advisors, the corporate webmaster, and graphic designer.

While contributing at the senior management level to the Municipal District's strategic direction, values and vision, the Communications Manager will perform the following duties:

### **MAJOR**

- Display a professional and ethical responsibility to protect privacy, use information appropriately, and maintain the confidentiality and security of all information related to employees, business, and residents of Greenview.

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- Manage in-house document review and appropriate approvals as required, to ensure consistent messaging/branding of promotional and other materials.
- Establish and maintain a high level of department performance through effective recruitment mentoring and coaching employees on performance and performance management.
- Design and manage internal and external communications strategies to effectively promote the goals, objectives, and accomplishments of Greenview; to mitigate the impacts of potentially controversial issues; and to keep employees apprised of events happening within the Municipality
- Promote, build and support employees' professional development, expertise, performance, onboarding, and succession planning within the Communications department.
- Conduct probationary and annual performance reviews and on-going feedback and coaching with HR support.
- Develop and monitor the department budget that provides for flexible, effective, efficient, and cost effective services
- Participate in the updating and/or implementation of policies, procedures, guidelines or protocols
- Make recommendations regarding operating budget, workload, employee resources, and minor capital purchases
- Participate in and manage projects as required
- Oversee staff that regularly attend scheduled meetings of Council and committees.
- Facilitate continuous quality improvement, changes, and responsiveness to service increases, changes or decreases
- Liaise with members of intradepartmental committees involved in joint projects and initiatives.
- Provide employees with adequate resources and work procedure training
- Function as Greenview's primary media liaison; co-ordinate the management of media events, releases, and interviews
- Proactively manage the department's media monitoring function and subsequent development of strategies to mitigate potentially controversial issues
- Assist with the preparation and dissemination of external communications
- Oversee the selection of mediums in which Greenview advertises, promotes and messages the communication and information of the organization
- Oversee the selection, purchase and management of effective promotional materials
- Manage the corporate image, design standards and corporate messaging
- Development, implementation, and maintenance of strategic communications plans, websites and social media communications channels including Facebook and Twitter
- Ensure website is maintained and updated
- Manage the writing and editing of content for the web and communications pieces, including E-Newsletter, brochures, advertisements, etc
- Manage the development, editing, and publishing of news releases, articles, editorials, publications, newsletters, and other written communications
- Manage the coordination of corporate events including the golf tournament, staff BBQ, Christmas party, ratepayer BBQ's, public meetings, conferences and workshops
- Stay current with technological advances
- Analytics of social media, Live Stream, Media etc.

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## OCCASIONAL

- Perform other duties and special projects as assigned.

## QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness and precision
- A bachelor's degree or Diploma in Communications, Public Relations or a related discipline, along with a minimum of ten years of diversified experience with extensive experience at a management level
- A minimum of 8 – 10 years of in Communications at a Senior Management Level within Municipal framework is preferred
- Requires demonstrated leadership skills, team building, conflict resolution, business/technical writing skills, and coaching, mentoring, organizational, problem solving, and decision making abilities
- Well-developed communication and interpretation skills, with the ability to work independently and collaboratively in a multi-disciplinary team
- Proficiency in MS Office (Outlook, Word, Excel, Power Point, and Access)
- Working knowledge of layout and design including working with Adobe Creative Suite; Photoshop, Illustrator and InDesign
- Working knowledge of various web management and social media platforms including Snap Chat, Facebook, Twitter, Instagram, WordPress.
- Possess a valid class 5 driver's license.
- Class 5 driver's license.

## SKILLS REQUIRED:

- Ability and interest to stay current with new technologies and technological advances.
- Excellent writing, verbal and analytical communications skills.
- Strong organizational skills to prioritize multiple projects simultaneously and meet established deadlines.
- Ability to interact well with, and respond to inquiries from all levels of staff, including Management, Council and Ratepayers.
- Ability to develop and nurture productive business relationships with internal and external partners; work collaboratively to resolve problems.
- Must be able to maintain confidentiality.
- Ability to interpret, implement and adhere to organizational policies and procedures.
- Knowledge of the MGA and other legislative and procedural requirements is an asset.

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## WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Extensive use of computers and telephone.
- Long periods of sitting, good lighting, temperature and noise control.
- Use and operation of a vehicle.
- Normal working day consists of 7.5 hours; however occasional overtime may be required.

## HEALTH & SAFETY:

- **All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.**
  - Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations.
  - Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

## JOB POSTING INFORMATION:

Interested candidates may submit cover letter and resume by 00<sup>th</sup> April 2019, in one of the following ways:

Mail or Drop Off: Municipal District of Greenview No. 16  
4806 – 36 Ave., Box 1079, Valleyview, Alberta T0H 3N0

Fax: 780-524-4307  
By E-mail: [careers@mdgreenview.ab.ca](mailto:careers@mdgreenview.ab.ca)  
Website: [www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

## INCUMBENT SIGN-OFF:

I have read the above description of the primary role and responsibilities of the Communications and Marketing Manager and that I understand the scope and responsibility of the position. I understand that this is not intended to be an exhaustive list of job duties and responsibilities and that I will be assigned other duties as required to support the success of the Municipal District of Greenview No. 16.

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\_\_\_\_\_  
Incumbent – Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Incumbent – Signature

\_\_\_\_\_  
Manager – Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager – Signature

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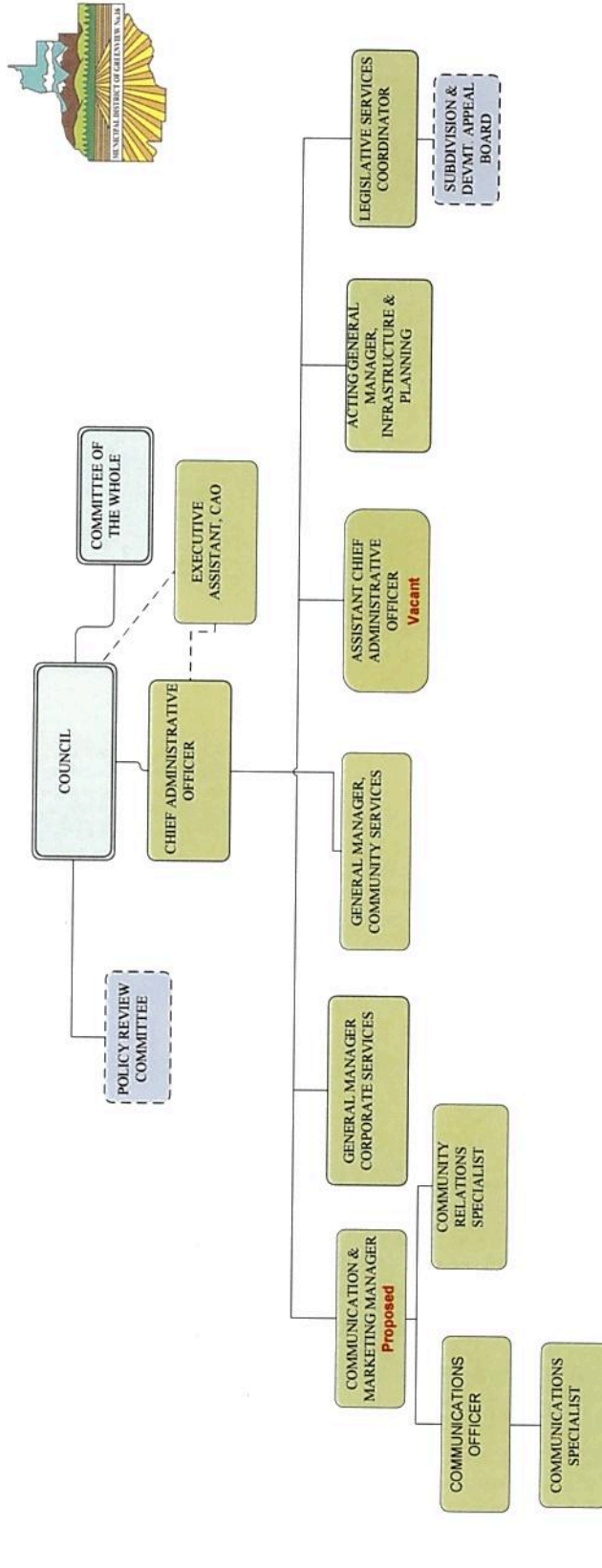
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# MUNICIPAL DISTRICT OF GREENVIEW ORGANIZATIONAL CHART





# REQUEST FOR DECISION

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**SUBJECT:** Grande Cache Dinosaur Tracks Feasibility Report Review  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** April 15, 2019 CAO: DT MANAGER:  
**DEPARTMENT:** COMMUNITY SERVICES GM: SW PRESENTER: TZ  
**STRATEGIC PLAN:** Development

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**RELEVANT LEGISLATION:**

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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**RECOMMENDED ACTION:**

**MOTION:** That Committee of the Whole accept the Grande Cache Dinosaur Tracks Feasibility Report for information, as presented.

---

**BACKGROUND/PROPOSAL:**

Upon the discovery of dinosaur tracks at the Grande Cache Coal Mine, the idea of developing a visitor attraction based around the site's unique offering has been a frequent topic for consideration. However, the logistical and financial considerations for providing an onsite visitor experience at the track site have impeded any past development considerations.

In 2018, the Grande Cache Regional Dinosaur Tracks Foundation was established through a partnership with the former Town of Grande Cache and Greenview, together with Community Futures West Yellowhead, the group was awarded a matching CARES grant to have a feasibility study done for the development of the dinosaur track sites as a tourism destination. Upon the completion of the study, it was confirmed that it is not financially practical to provide physical tours to the track sites.

As a result of the findings, off-site promotional opportunities that offer a dynamic experience at a potential newly developed Dinosaur Centre within the footprint of the existing Grande Cache Tourism & Interpretive Centre has become the focus. Through indoor and outdoor displays and exhibits, the dinosaur track experience can be recreated at the Tourism & Interpretive Centre and on its grounds. This can be done in a truly unique way, incorporating industry-best practices and leading-edge technology to bring the Dinosaur Track tour right into the community. Utilizing technology, we can develop both Augmented Reality (AR) and Virtual Reality (VR) applications so that visitors would be able to access interactive augmented reality enhancements and a battery of virtual reality stations could be programmed to provide an immersive 'walking with the dinosaurs' experience without having to leave the Centre.

Greenview's Economic Development and Tourism, will take the information recommended in the feasibility report and incorporate it into the department's strategic planning and budget process in 2020 and beyond.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the information as presented is that Council will have updated information regarding the progress of the Grande Cache dinosaur tracks project.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:**

Council has the alternative to not accept the recommended motion for information.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** There are no direct financial implications to the recommended motion.

**Ongoing / Future Costs:** Future costs related to this project will be projected in the Economic Development and Tourism future budget.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion at this time. Any future plans will be incorporated in the Economic Development and Tourism strategic planning for 2020 and beyond.

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ATTACHMENT(S):

- Grande Cache Regional Dinosaur Tracks Foundation – Dinosaur Tracks Feasibility Plan 2018



# Grande Cache Regional Dinosaur Tracks Foundation

Dinosaur Tracks Feasibility Plan 2018

# Uncovering Grande Cache's Hidden Treasures

## Welcome to Grande Cache!

For over 30 years the Grande Cache Dinosaur Tracks have fascinated all who have had the privilege of seeing them. Discovered by accident as a result of local coal mining operations, the visually spectacular track sites represent the largest in situ exposures of vertebrate tracks and trackways in Canada and are one of the largest in the world. Not only do the track sites possess immense paleontological value, but they also represent a wonderful opportunity for Grande Cache to share its 'hidden treasures' with the world. By utilizing the Dinosaur Tracks as a tourism resource, Grande Cache has the potential to become a world-class destination while creating significant positive social, cultural and economic impacts within the community.

A new state-of-the-art Dinosaur Centre is being proposed that will recreate the Dinosaur Track experience right in the Hamlet of Grande Cache. This unique facility will showcase the Dinosaur Tracks in an engaging and innovative way, by providing visitors the opportunity to experience the tracks and the dinosaurs who made them. The Dinosaur Centre will bring ancient history to life through the use of modern technology such as Virtual Reality (VR) and Augmented Reality (AR), as well as through traditional exhibits, casts, replicas, and interpretive displays.

Together, the AR and VR offerings at the Dinosaur Centre will become a primary draw for tourists who will engage in experiences unlike any other Centre in Canada. The Centre will be a place for visitors of all ages to learn, explore and engage with the dinosaurs and most importantly, will establish Grande Cache as a top destination in the region.

Since the Dinosaur Tracks were discovered, the idea of developing a visitor attraction based around the site's unique offering has been a frequent topic for consideration. However, the logistical and financial considerations for providing an onsite visitor experience at the track site have impeded any development in the past. The 2018 Feasibility Study of the Grande Cache Dinosaur Tracks has confirmed that the most feasible course of action is to offer a dynamic experience at a newly developed Dinosaur Centre within the footprint of the existing Grande Cache Tourism & Interpretive Centre.

The Grande Cache Dinosaur Centre will be a primary demand generator for the community, attracting visitors from key markets and creating a regional link between other renowned dinosaur attractions in the area such as the Philip J. Currie Dinosaur Museum in Wembley and the Peace Region Palaeontology Research Centre in Tumbler Ridge.

From a regional perspective, strategic partners and collaborations will be pursued and will be a key feature of the Centre's marketing approach. The Dino Centre will support the community and region's efforts for destination development, which will see the creation of new tourism businesses, support for existing businesses, strategic marketing and destination management, all unified under a consistent community-wide brand. The result will be an increase in jobs, a stimulated tourism economy, and an enhanced sense of community pride.

A detailed operational strategy will be developed for the Grande Cache Dinosaur Centre and will satisfy the mandates to: create a sustainable revenue model, protect the fragile environmental conditions associated with the dinosaur tracks, ensure economic benefits to the community, develop a marketing and branding strategy, as well as to promote ongoing research at the post-secondary level at the dinosaur track site.

Educational programming and interpretation will ensure that the Centre provides a valuable, memorable and impactful experience to visitors. In concert with the Centre's leading-edge technology, the interpretive information presented will enlighten visitors on the uniqueness of the Grande Cache Dinosaur Tracks site while igniting

their imaginations; this will be an example of experiential education at its finest. Opportunities for community programs such as dino-camps, special events and group activities will also be available.

By creating an exceptional facility that highlights the region's most spectacular natural wonder and heritage resource, the Grande Cache Dinosaur Centre is poised to become a beacon for the community, lighting the way for enhanced community development through tourism. This will be a legacy project, paying tribute to one of the province's most outstanding paleontological treasures.

Sincerely,

Grande Cache Regional Dinosaur Tracks Foundation

# A World Class Dinosaur Experience

## Concept Overview

With one of Canada's greatest paleontological treasures located within an hour drive from Grande Cache, the community has an immense opportunity and an even greater responsibility to share this resource with the world. The Grande Cache Dinosaur Tracks are the only large-scale exposure of dinosaur tracks known in Canada and one of the largest in the world. By creating a world-class visitor experience based around the Dinosaur Tracks site, the Hamlet of Grande Cache has the potential to stimulate the local economy through tourism development while preserving and showcasing its paleontological heritage.

Due to various logistical and financial hurdles, the most feasible Dinosaur Track experience for tourism purposes is recommended for development within the Hamlet of Grande Cache and not at the tracksites itself. The existing Interpretive Centre can be modified and repurposed, or a new Dinosaur Centre can be constructed – and through indoor and outdoor displays and exhibits, the Dinosaur Track experience can be recreated at the Centre and on its grounds.

This can be done in a truly unique way, incorporating industry best practices and leading-edge technology to bring the Dinosaur Track tour right into the community. Visitors will be able to access interactive augmented reality enhancements as part of their admission, and a battery of virtual reality stations will be programmed to provide an immersive 'walking with the dinosaurs' experience without having to leave the Centre. No other dinosaur attraction in Canada is offering custom-programmed virtual reality – **this will be the first of its kind in the country!**

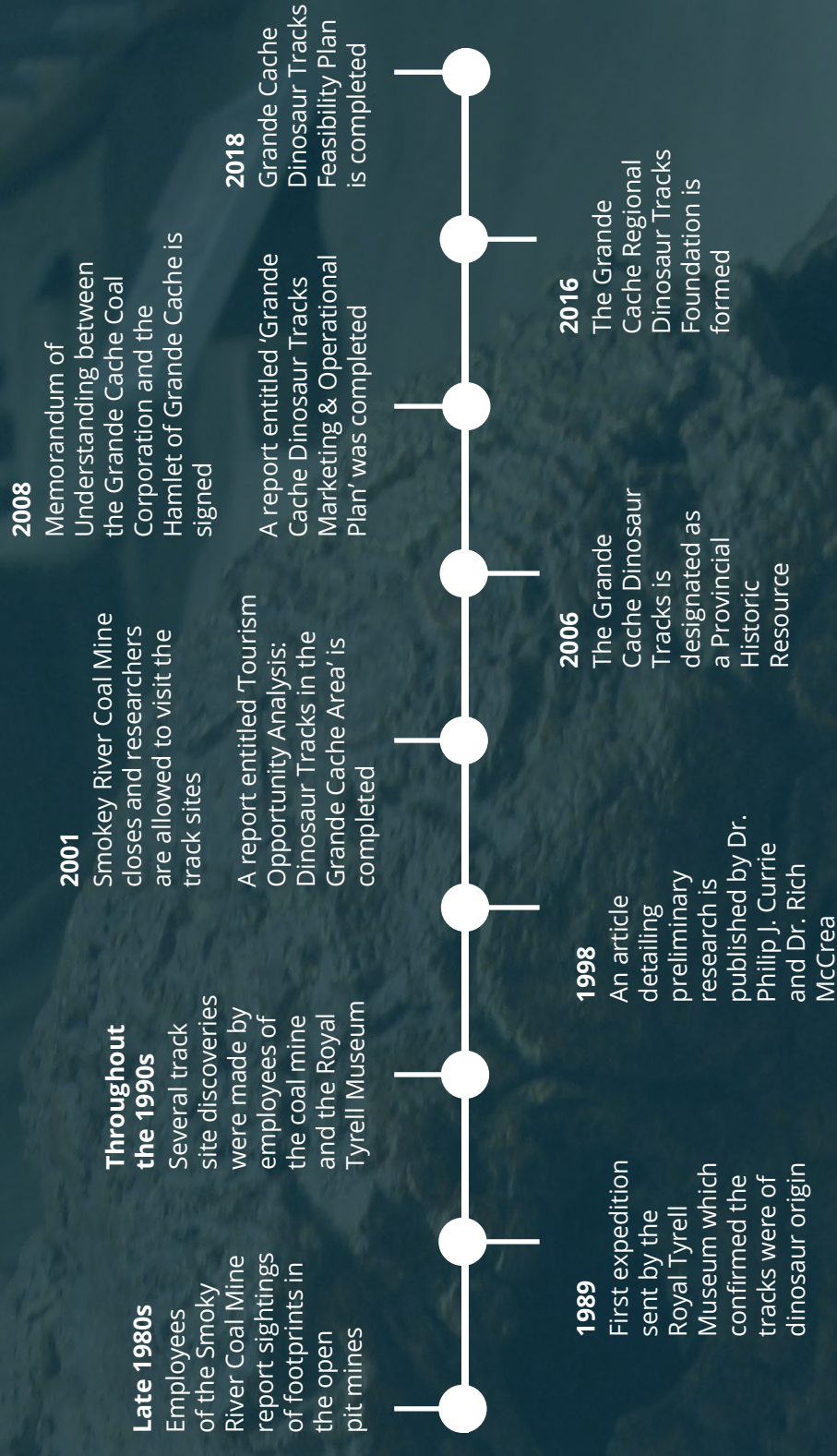
In addition to a myriad of dinosaur, orogeny, and coal-themed models, displays, and exhibits within the Centre, space outside the Centre will also be utilized to expand engagement opportunities with visitors. A section of the track site can be modelled, reproduced, and mounted on the grounds for safe, close-up viewing. A 3-season shelter will be provided to make viewing the track site model more comfortable and allow for interpretive panels and more augmented reality; and life-sized dinosaur replicas will roam the site and appear to be crossing the highway at their designated crossing signs.

## Establishing a 'Must-See' Attraction

The Grande Cache Dinosaur Tracks site is unique as it represents valuable information about dinosaur biology and behaviour which cannot be captured solely from skeletal remains. In this way, the track sites provide a glimpse into how dinosaurs moved and interacted with their environment.

The Grande Cache Dinosaur Tracks represent the only large-scale exposures of dinosaur tracks in Canada. This site also presents the opportunity to study the only significant record of ankylosaur locomotion in the world. Based on the quantity, variety and quality of the Grande Cache Dinosaur Tracks, it is no secret that the site holds huge potential for attracting visitors (both researchers and tourists alike) and establishing the Tracks as a world-class destination.

## Timeline of Significant Events – Grande Cache Dinosaur Tracks:



# Hearing All Our Community's Voices

Hearing what key stakeholders and community members had to say was an important step in identifying the feasibility of the Grande Cache Dinosaur Tracks as a local visitor attraction. The project team conducted interviews with 21 key stakeholders who provided invaluable knowledge and insight. The following organizations took part in the consultation process:

- ▶ Hamlet of Grande Cache
- ▶ Municipal District of Greenview
- ▶ CST Canada Coal Limited
- ▶ Grande Cache Chamber of Commerce
- ▶ Aseniwuche Winewak Nation of Canada
- ▶ Willmore Wilderness Foundation
- ▶ Travel Alberta
- ▶ Wild Blue Yonder
- ▶ Mountain Métis
- ▶ Community Futures West Yellowhead
- ▶ Alberta Culture & Heritage
- ▶ Royal Tyrell Museum
- ▶ Philip J. Currie Dinosaur Museum
- ▶ Peace Region Palaeontology Research Centre

In addition to the above stakeholders, a community-wide consultation was conducted in the form of an online survey.

## Listening to Key Stakeholders

From the stakeholders that have been involved with the Dinosaur Tracks project and/or tourism in Grande Cache, many valuable ideas were offered. Below is a consolidation of key concepts and recommendations of the opportunities for the Dinosaur Tracks. The opportunities are ordered by relevance and the highest level of support as identified by stakeholders.

- ▶ An off-site Dinosaur Track experience – An impressive interpretive centre within the Community featuring interactive exhibits backed by strong research.
- ▶ A secondary exclusive (high-end) on-site package including guided interpretation (by a paleontologist) complemented by interpretive panels, elevated observation sites and drone footage.
- ▶ Encouraging academic research including field programs at the Grande Cache Dinosaur trackways to increase visibility of the site while attracting funding for research and partnerships such as with the University of Alberta and the Province.
- ▶ A broad base of experiential programming including opportunities for school/special interest groups to participate in guided visits and activities.
- ▶ Encouraging connectivity with related tourism attractions and assets in the area and taking advantage of tourism overflow from key markets
- ▶ Strategic marketing and partnerships for growing Grande Cache's tourism identity and highlighting the trackways' global significance while targeting key markets (such as Jasper and Edmonton).
- ▶ Not relying on the resource extraction industry; diversifying the economy to make tourism a priority
- ▶ Growing small business and supporting entrepreneurs in Grande Cache who wish to pursue tourism while supporting spin-off businesses
- ▶ Utilizing Grande Cache's greatest tourism assets, such as its mountain wilderness and packaging it with the Dinosaur Track experience while producing a clear consistent brand.

## Listening to Community Members – Socio-Economic Impacts

During the consultation process, community members and stakeholders were asked what kinds of outcomes were most important for them with the development of the Grande Cache Dinosaur Tracks.

The most important element as identified by the community was creating opportunities for new tourism businesses and entrepreneurs within Grande Cache. With the development of the tracks site and/or an off-site dinosaur themed interpretive centre, it is absolutely critical that support for small businesses, accommodations, food and beverage services, gifts and souvenirs and supplementary tourist activities remains a priority. This will no doubt stimulate the local economy while ensuring long-term sustainability for the Dinosaur Tracks site.

Community involvement and creating employment opportunities was also a prioritized outcome as identified by Grande Cache community members and stakeholders. This demonstrates the need to include community members in the decision making and development process. Considering an operational model that provides a variety of employment positions to community members (particularly youth) should also be prioritized.

Lastly, community members expressed their support for cultural and environmental education to be integrated into a Dinosaur Track experience. Highlighting the area's cultural legacy and remarkable natural environment should be a key feature of any development that is to take place.





# Grande Cache Dinosaur Centre

## Creating a World-Class Facility

As there are many challenges associated with developing an on-site Dinosaur Track experience, recommendations focus on re-creating the experience within a state-of-the-art Dinosaur Centre located within the Community. In establishing the Grande Cache Dinosaur Centre, one of two options will be explored: renovating the current Tourism & Interpretive Centre in town to house a self-contained, dinosaur-themed centre OR new construction of a dinosaur centre at a minimum of 4,000 square feet.

Replicas – life sized if possible – of the most common dinosaurs from the track site will add a sense of realism to the experience; and sections of the track site and casts should be reproduced and mounted for close-up. A smaller scale replica can be produced to show the magnitude of the site.

As much as possible, the exhibits and displays within the newly appointed Dinosaur Centre area must be interactive, hands-on, and engaging. The idea is to create a family tourism experience, not to simply display fossils in glass display cases.

It is recommended that at least 70% of the exhibit space in the current Interpretive Centre is dedicated to dinosaur-themed displays, focusing on the nearby track sites and the types of dinosaurs that made them. The remaining space should focus on orogeny, and coal and coal mining. Current displays such as the area's flora and fauna can be exhibited within the designated Visitor Information and Gift Shop areas.

In addition to a myriad of dinosaur, orogeny, and coal-themed models, displays, and exhibits within the Centre, the space outside the Centre will also be utilized to expand engagement opportunities with visitors.

- ▶ A section of the track site can be modeled, reproduced, and mounted on the grounds for safe, close-up viewing.
- ▶ The 3-season shelter originally proposed for the track site will now be provided to make viewing the track site model more comfortable and allow for interpretive panels and more augmented reality.
- ▶ Life-sized dinosaur replicas will roam the site, some appearing near the highway with 'Dinosaur Crossing' signs erected, and footprints painted on the asphalt.

These outdoor iconic installations will generate instant curiosity and add 'life' to the Centre.

## Interpretive Themes & Educational Programming

Of course, the major focus of the content within the Dinosaur Centre will be on the Grande Cache tracks and trackways and highlighting the dinosaurs who made them, particularly ankylosaurs and allosaurids. It is recommended that research is also done to compile information on a number of other 'high profile' dinosaurs that lived during the time and in the same region as those represented by the tracks. In addition to the main interpretive theme, the following topics are also recommended:

- ▶ Geology and Orogeny (mountain building)
- ▶ Local history, flora and fauna of the Grande Cache area
- ▶ Coal formation as related to the Dinosaur Tracks and mining in Grande Cache



A broad base of experiential programming including opportunities for school/special interest groups to participate in guided visits and activities will be a defining feature of the Dinosaur Centre. As part of the paid admission to the Centre, there should be regularly scheduled interpretive programs during peak visitation hours. Additional pay-per-visit educational programming can include:

- ▶ Dino day camps for young children and youth
- ▶ Longer summer camps for children and youth
- ▶ Special group activities including universities, researchers and special interest groups
- ▶ Jurassic Tour, a mobile interactive dinosaur experience – booked at the centre annually or considered as a model for duplication

In addition, several non-educational activities have been recommended for the Dinosaur Centre:

- ▶ Culinary experience similar to the Royal Tyrrell Museum
- ▶ Halloween night/week
- ▶ Movie nights
- ▶ Birthday parties

# Ancient History Brought to Life Through Modern Technology

It may not be feasible to take visitors to the track site, but the track site experience can be brought to the Centre through innovative technology and the inclusion of hands-on, interactive displays.

Both Augmented Reality (AR) and Virtual Reality (VR) can be incorporated into the Dinosaur Track experience, inside the newly created Dinosaur Centre, and outside the Centre on its grounds. No other dinosaur centre in Canada currently offers a custom virtual reality experience for its visitors – and the Grande Cache Dinosaur Centre should have at least 8 VR stations, plus optional sit-in VR vehicles (such as a mining truck), as well as integrated AR to maximize guest interaction.

## Augmented Reality

'Augmented Reality is an interactive experience of a real-world environment whereby the objects that reside in the real-world are 'augmented' by computer-generated perceptual information.' Essentially this means utilizing custom-made apps for smartphones and tablets that add images, graphics, video, and sound on top of – but integrated with – whatever the user is pointing their device at. An example may be a 3-dimensional image of a dinosaur that can be rotated for close examination when the user's phone is pointed at a model, or at a track that the dinosaur made. AR is highly mobile since it utilizes smart phones and tablets, and so it can be incorporated into virtually any element of the Centre.

Features:

- ▶ Interact with 3D virtual models. Crisp visuals enhance a visitor's experience as they tilt, spin and explore every detail up close.
- ▶ Visitors can select a dinosaur, track, or fossilized plant material to see its history, and relation to the environment.
- ▶ Using AR, visitors can see small-scale physical dioramas of the track sites to get a bird's eye view of the action.
- ▶ The app highlights dinosaur tracks, petrified stumps, and log and leaf impressions that would easily be missed. Visitors can filter these to show key information to compare prints and other interesting tidbits.



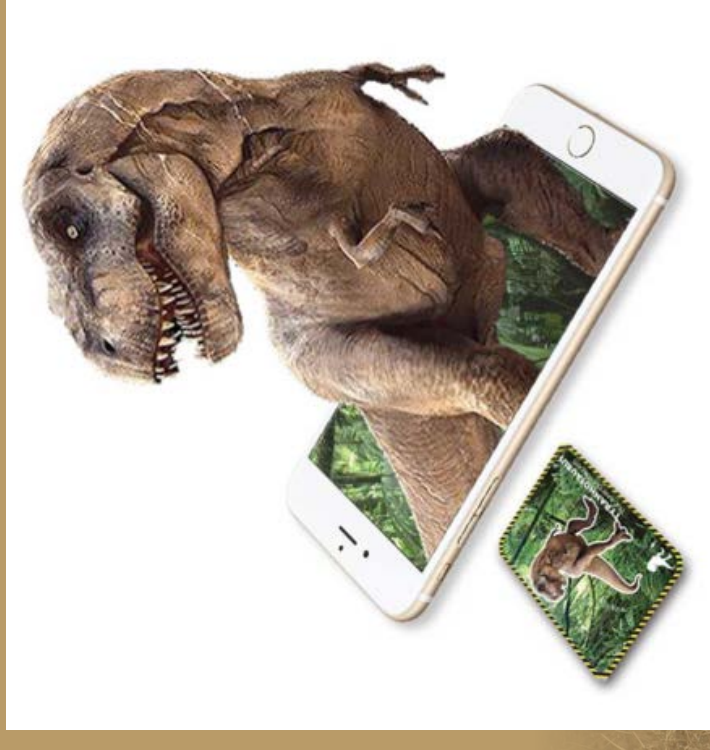
## Virtual Reality

By comparison, Virtual Reality is an interactive computer-generated experience taking place within a simulated environment, that incorporates mainly auditory and visual, but also other types of sensory feedback like touch. In the case of virtual reality, the visitor puts on special goggles/visor and finds themselves within a new environment – as though they are actually in a new place where they can look up, down, and all around and see this environment from those angles.

These exciting new technologies will be blended with traditional interpretive panels, hands-on displays, museum quality artifacts, and an array of other media (lighting, sounds, scents) to create a completely unique learning experience.

- ▶ Imagine walking alongside animated dinosaurs as they leave footprints in the mud.
- ▶ Sit inside a simulated Dino-Buggy and explore the actual track site.
- ▶ Explore ancient environments. See your surroundings in what it may have looked like in the prehistoric era.
- ▶ Imagine a hand-held personal tour with a paleontologist, right on your smart device.
- ▶ An interactive scavenger hunt will allow you to gather key tokens and solve a puzzle.
- ▶ Drive a king-sized truck in a working coal mine in an interactive/immersive seat that moves with the truck.

**As visitors walk through the virtual version of the sites, the fascinating world of dinosaurs will be brought to life super-imposed over the site as it exists today, allowing them to view each track site from a fresh perspective.**



# Growing from Attraction to Destination

## Grande Cache – A Prosperous Community

In order for the Grande Cache Dinosaur Tracks to be a successful and sustainable tourist attraction, a holistic and all-inclusive approach must be used by incorporating the entire community and its tourism assets. The Hamlet of Grande Cache is an attractive destination with its primary demand generators currently being its natural beauty and proximity to pristine mountain wilderness.

Perhaps the most important ingredient and characteristic of successful tourism development is community support. The defining features of any destination are its people and local culture, and the residents of Grande Cache must be open to welcoming tourism development before any initiatives take place. With the development of the Grande Cache Dinosaur Tracks, the goal is to establish pride amongst community members and a desire to share their region with visitors.

## Diversifying the Economy

The community of Grande Cache has experienced its fair share of difficulties due to the boom and bust cycle of the coal mining industry. The coal mining industry has defined Grande Cache for over 50 years and is a key feature of the community's economic identity. However, minimizing the Community's dependence on the resource extraction industry is one of the key objectives for tourism development and for establishing a strong and stable economy. By supporting tourism development and establishing a destination around the Grande Cache Dinosaur Tracks, the Community will be in a much better economic position to do this. Growth of existing tourism businesses, spin-off opportunities for entrepreneurs and an increase in employment are just some of the potential economic benefits expected from tourism.

Although the Dinosaur Tracks have been identified as one of Grande Cache's primary tourist attractions, strengthening all of the community's tourism assets, linking those assets, and promoting them will be key to ensure that the Community creates a strong and prosperous local tourism industry.

## Grande Cache Dinosaur Tracks – A Local Demand Generator

In tourism, a demand generator is 'the main reason that prompts someone to travel and visit a community'. Based on the uniqueness and magnificence of the site, the Grande Cache Dinosaur Tracks has the potential to become one of the community's primary demand generators and attractions in the region.

In destination management planning, demand generators are the region's primary tools for identifying and targeting key markets, establishing a strong brand, creating opportunities for additional product development and spin-offs, attracting investment, infrastructure development and many other considerations that will determine whether or not a destination is successful. For destination management in Grande Cache, it is crucial that the Community establishes effective support mechanisms that will position the Dinosaur Tracks as one of the area's primary attractors.

## Creating a Dinosaur Destination – Local Business Spin-Offs

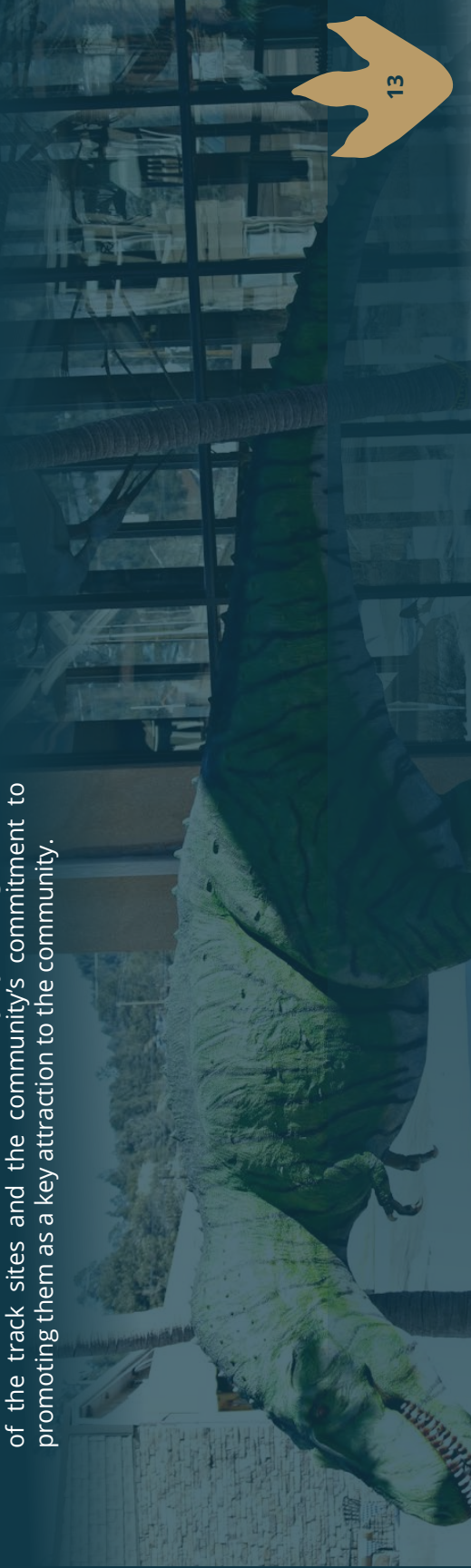
Many of the communities around the world that have benefitted the most from fossil and dinosaur track site finds are the ones that have embraced this theme and created an identity around it. Sometimes this is interpreted as 'kitschy' cartoon-like goods and services – often very effective at luring families with children - but this can be balanced with more reserved, adult-oriented amenities as well.

Aside from conventional marketing activities such as print, website, and social media, anyone passing through Grande Cache needs to be struck immediately by the significance of the track sites and the community's commitment to promoting them as a key attraction to the community.

Within the Hamlet of Grande Cache, development of the Dinosaur Track brand could include the following:

- ▶ Dino-themed restaurants
- ▶ Dino-themed souvenirs and merchandise
- ▶ Dino-themed hotel rooms
- ▶ Support services (e.g. catering/food and beverage services)
- ▶ Dino-themed menus and/or specialty food items

Visitors need a reason to go to Grande Cache, but more importantly they need a reason to stay in Grande Cache and sleep in a hotel, motel, or campground; eat and drink; golf, fish and go horseback riding; raft, canoe, kayak and hike; and buy souvenirs at local businesses. Marketed as a standalone 'getaway' destination, Grande Cache can easily entertain guests for several days. And when marketed as part of a larger tour itinerary, the community has more than enough attractions and amenities to occupy a few days of a family vacation. Although the Dinosaur Centre will be the primary tourism demand generator, Grande Cache must also make itself a multi-attraction destination that in turn takes advantage of this demand generator.



# Creating Positive Impacts in Grande Cache

Developing the Grande Cache Dinosaur Tracks into a marketable and successful tourist attraction will inevitably bring about certain changes within the community. Assessing the impact that this development will have on Grande Cache is an important step in identifying the feasibility and desirability of this project.

## Socio-Cultural Impacts

Establishing the Grande Cache Dinosaur Tracks successfully and sustainably will require tourism development on a community-wide scale. This approach also produces ripple effects that will positively impact the lives of residents of Grande Cache. Below are some of the positive social and cultural impacts that community tourism development can bring to Grande Cache:

- ▶ Enhancing quality of life by stimulating investment in transportation, recreational facilities, entertainment and other services that benefit both locals and visitors.
- ▶ Helping to preserve the region's cultural and natural heritage—including its places, spaces and stories—as they become the assets on which experiences are based.
- ▶ Elevating local community awareness and pride when beginning to share the community with visitors and take ownership for their experiences.
- ▶ Contributing to population retention or even re-population of our rural areas as tourism provides employment opportunities, or amenity development attracts would-be residents from urban centers.

## Economic Impacts

One of the primary outcomes of developing an attractive destination based around the Dinosaur Tracks will be an increase in the visitor economy within Grande Cache. Careful planning and destination management will ensure that positive economic impacts are felt throughout the entire community. Below are some of the potential positive economic impacts that community tourism development could bring to Grande Cache:

- ▶ Diversifying the economic base as visitor spending leads to the creation of new and expanded businesses.
- ▶ Creating employment opportunities for both skilled and less-skilled employees who are young or older.
- ▶ Encouraging new businesses as tourism operations depend on the services of other sectors such as construction, transportation, and agriculture.
- ▶ Stimulating increased commercial and residential development as enhanced tax revenues flow to local governments.

## Environmental Impacts

Grande Cache and the surrounding area is blessed with a plethora of natural beauty and mountain wilderness. This is viewed by many as the region's greatest tourism asset and should be intricately linked to a Dinosaur Track experience, whether at the trackways or within the Community. Below are some of the potential positive environmental impacts that community tourism development could bring to Grande Cache:

- ▶ Raising the profile of natural assets and issues surrounding them as effective visitor information services, interpretive signing, guided tours, etc. allow visitors and locals to learn.
- ▶ Enhancing the rationale for conservation, preservation and restoration of natural and built resources on the basis of their revenue generation and importance to local economies.
- ▶ Inspiring a culture of conservation as our local residents and visitors learn more about our region's wildlife, ecosystems and ecosystem processes.

Due to the paleontological significance and provincial heritage designation of the Grande Cache Dinosaur Tracks, careful environmental planning and management will be a requirement for any proposed future development at the site. The current partnership with the Royal Tyrell Museum will continue to be utilized to ensure responsible preservation of the site.

It is recommended that all proposed developments, integrate the highest standards for environmental sustainability by establishing operational policies and procedures that reflect these priorities.

# Building a Strong Foundation

## Operational Model

In 2016, the Grande Cache Regional Dinosaur Tracks Foundation was formed with the vision of sharing one of the most important dinosaur track sites in the world. The Foundation has a mission to develop the site as an educational, economic and tourism resource.

It is recommended that the Grande Cache Regional Dinosaur Tracks Foundation continue to be the legal operating body of the Dinosaur Centre. The Board of Directors will oversee the project as a whole but will focus on macro-level operations and will leave the day-to-day operations to the Centre's Executive Director and support staff.

It is recommended that the Grande Cache Regional Dinosaur Tracks Foundation hire a Project Coordinator and/or Executive Director (through Grants) as soon as possible to embark on the findings and recommendations of this feasibility study. This individual will focus on critical elements such as organizational development and grant/funding requests, completion of operational business plan, design of Dinosaur Centre, interpretive planning, marketing, strategic partnerships and programming.

## Connectivity – Facilitating Partnerships

It is crucial to the success of the Grande Cache Dinosaur Tracks that connectivity with other regional dinosaur attractions is established and nourished. The proposed Grande Cache Dinosaur Centre will have a wide economic reach, positively affecting the region and province through complimentary tourism offerings.

One of the most recommended marketing strategies is to pursue strategic partnerships with nearby facilities that provide similar and complementary products. Working with the travel-trade industry and other integral partners is the perfect marketing strategy to enhance market readiness and product development to provide memorable moments for visitors to Grande Cache. Partnership marketing has the highest impact for destinations. Building partnerships makes it easier to grow, by working cooperatively with other organizations and expanding reach to potential clients.

For example, the Philip J Currie Museum in Wembley is a world class attraction and Grande Cache's Dinosaur Centre would add value to the region by creating a corridor of tourism offerings and connecting the two with similar themes. Operational support may be available, and architectural and display features can be replicated to create consistent marketing and encourage exploration of both venues. In addition, the partnership with the Royal Tyrrell Museum will be a requirement for any type of interpretive development within the Grande Cache Dinosaur Centre.

Grande Cache will add value to the existing attractions and will be mindful to position the Dino Centre as an alternative experience that provides one of the first products of its kind in the province, if not Canada. Overall this will be a symbiotic relationship adding to Alberta's investment within the province.

# Sharing the Dinosaur Tracks with the World

## Creating a Solid Marketing & Branding Strategy

The uniqueness and paleontological significance of the Grande Cache Dinosaur Tracks will form the basis of a marketing strategy for the site, which instantly creates a solid and identifiable brand. Developing a Grande Cache Dinosaur Centre will be a transformative process, turning the Community into a destination of choice for visitors.

This transformation will need to occur not only from the perspective of the tourist, but also in the eyes of the community. Internal marketing campaigns and establishing community awareness will be an important first step in facilitating this change and developing Grande Cache as a desirable destination.

Based on a market analysis and assessment, as well as consideration of previous project research, it is recommended that marketing and promotion efforts should be aimed at 5 primary target markets:

- ▶ Families
- ▶ Special Interest Groups
- ▶ Youth & Student Groups
- ▶ International Dual Track Visitors
- ▶ Through-travellers

Below is a sequence of recommended action items that will help the Grande Cache Dinosaur Tracks in setting a path for future marketing activities and initiatives:

<b>Action Item 1:</b>	<b>Identity Refinement</b> – Strong branding through the development of a high-quality visual identity
<b>Action Item 2:</b>	<b>Website Development</b> – Stand-alone website highlighting the tracks and Dinosaur Centre
<b>Action Item 3:</b>	<b>Public Relations</b> – Use local and regional events to promote the Dinosaur Track experience
<b>Action Item 4:</b>	<b>Establish Partnerships</b> – Among other beneficial partners, universities and colleges should be contacted to offer research opportunities and other specialized programs
<b>Action Item 5:</b>	<b>Internal Marketing Strategy</b> – Encouraging promotion of the Dinosaur Track's initiatives throughout the Hamlet of Grande Cache AND Municipal District of Greenview, its residents and employees
<b>Action Item 6:</b>	<b>Spread the Word – Brand Launch</b> – Establishing a solid marketing strategy by first identifying objectives, budget, etc and utilizing traditional marketing and digital marketing means

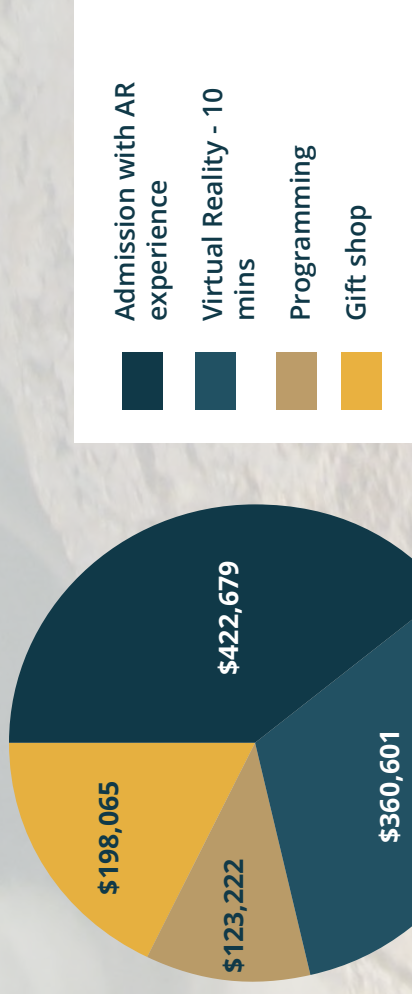
## Northern Dinosaur Trail

The Northern Dinosaur Trail project is an initiative lead by palaeontologists from the Peace Region Palaeontology Research Centre (PRPRC). At present, the project is in conceptual phase but will seek to promote significant dinosaur sites along or adjacent to the Alaska Highway as marketable dinosaur destinations. With the opening of the Philip J Currie in Wembley – a truly world-class experience – the idea of a Northern Dinosaur Trail becomes even more feasible.

The idea is to duplicate the type of experience offered by the Southern Dinosaur Trail that creates a loop starting and ending in Drumheller. The Northern Dinosaur Trail Project would begin in Grande Cache and wind its way to Tumbler Ridge, BC. This project would link together similar dinosaur or fossil related tourism destinations in a joint marketing effort. It is strongly recommended that this initiative is pursued, taking advantage of the multiplier effect of marketing.

# Starting Off on the Right Foot – Financial Stability

## 5 Year Potential - Revenue \$1,124,566



## 5 Year Financial Snapshot

	2019	2020	2021	2022	2023
<b>Revenue</b>					
Grants & Investment Required	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
Sales	\$193,253	\$207,810	\$223,584	\$240,686	\$259,234
<b>Expenses</b>					
Salaries & Wages	\$224,000	\$229,600	\$240,800	\$252,000	\$263,200
Operating & Maintenance	\$108,892	\$112,877	\$119,116	\$123,782	\$128,826
<b>Net Income</b>	<b>\$361</b>	<b>\$5,333</b>	<b>\$3,668</b>	<b>\$4,904</b>	<b>\$7,208</b>

# Investing in Our Future

To ensure the financial sustainability of this project, it is recommended that:

- ▶ Partnerships and corporate sponsorship opportunities are researched
- ▶ Funding and grants for start-up and ongoing operational costs are pursued
- ▶ Secure professional fees for planning

Capital Costs	Option 1 Renovation	Option 2 New Construction
Technology	\$188,000	\$188,000
Dino Centre	\$409,200	\$1,215,000
Outdoor Exhibit	\$250,000	\$250,000
Soft Costs	\$55,800	\$174,600
<b>Total</b>	<b>\$903,000</b>	<b>\$1,827,600</b>

Professional Fees	Costs
Business Plan Development	\$30,000
Interpretive Plan Development	\$75,000
Marketing / Destination Development	\$75,000
<b>Total</b>	<b>\$180,000</b>

Soft Costs Breakdown	Renovation	New Construction
Architectural Services	\$26,100	\$69,600
Building Engineering	\$9,000	\$24,000
Quality Survey	\$2,250	\$6,000
Civil engineering	\$0	\$24,000
Geo technical	\$0	\$1,800
Permits	\$11,700	\$31,200
Project Manager/ Consultant	\$6,750	\$18,000
<b>Sub Total</b>	<b>\$55,800</b>	<b>\$174,600</b>

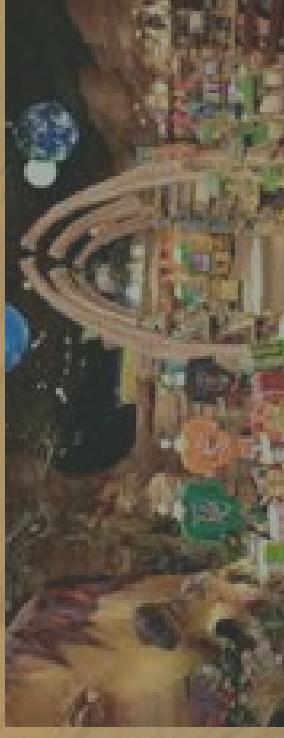
Management Positions	Costs
Executive Director	\$65,000
Project Coordinator	\$35,000
<b>Total</b>	<b>\$100,000</b>

# Grande Cache Dinosaur Tracks – Feasibility Action Plan



## Ensure Sustainable Community Development by Following Operational Mandates

- ▶ Abide by the Grande Cache Regional Dinosaur Tracks Foundation Objectives
- ▶ Abide by the Grande Cache Municipal Sustainability Plan's Five Pillars of Community Sustainability
- ▶ Promote destination development throughout Grande Cache
- ▶ Ensure Maximum social and cultural benefits arise from tourism development
- ▶ Ensure maximum environmental benefits arise from tourism development
- ▶ Ensure maximum economic benefits arise from tourism development



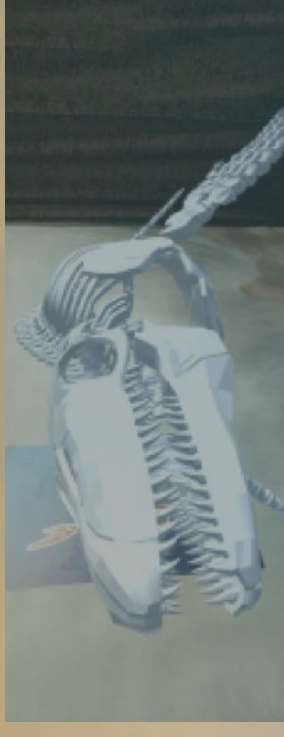
## Creating a Dinosaur Centre

- ▶ Repurpose 70% of the existing exhibit space within the current Interpretive Centre OR construct a new Dinosaur Centre including event space, development of new replicas and displays and a gift shop
- ▶ Utilize technology – develop both Augmented Reality (AR) and Virtual Reality (VR) applications, allocate space and purchase equipment
- ▶ Create and install outdoor iconic installations
- ▶ Develop interpretive programming and themes
- ▶ Grow from an attraction to a destination



## Ensuring Operational Sustainability

- ▶ Hire a Project Coordinator and/or Executive Director (through Grants)
- ▶ Maintain positive relationship with Coal Mine
- ▶ Complete a business plan
- ▶ Develop an interpretive plan
- ▶ Establish/confirm not-for-profit umbrella organization



## Marketing the Dinosaur Centre & Putting Grande Cache on the Map

- ▶ Establish a visual identity
- ▶ Develop a website
- ▶ Establish a public relation strategy
- ▶ Establish partnerships including with educational institutions to stimulate research
- ▶ Launch an internal marketing strategy
- ▶ Spread the word – brand launch



# Moving Forward

## Considerations for Future Onsite Track Tours

Based on research and stakeholder recommendations, offering an onsite dinosaur track experience is not deemed feasible at this time. It is being recommended that instead, efforts are directed towards developing a Dinosaur Centre and tourism activities within the Community.

Should circumstances change and on-site tours become feasible, the following recommendations are being put forward, based on the feasibility of a low access / high priced exclusive model:

- ▶ Access to the site will be by guided tours only (either operated by the Foundation or on a contract basis).
- ▶ Agreements or consent for vehicular access to the track sites will be required
- ▶ Local tour guides would be trained, certified and would accompany each tour bus and provide professionally developed interpretive information about the track sites and other related themes
- ▶ It is suggested that fewer tours are offered so that the number of guests per tour can be maximized, thereby reducing operating costs and ensuring sufficient revenues
- ▶ A small bus (20-30-person capacity) should be used for transportation from the Dinosaur Centre (starting point) to the coal mine
- ▶ Once at the coal mine, a customized Dino Buggy (tundra buggy/Jurassic Park hybrid vehicle) would be purchased to take guests from the coal mine office to the track site
- ▶ The option may exist for heli-tours of the track site; this would need to be operated somewhat independently as it is not feasible to purchase a helicopter. A partnership would need to be arranged with a local operator

Perhaps more feasible for future consideration is individual tours to the track site that may be arranged for special interest groups such as universities and researchers. A process/package for this option could be created that would include ground transportation, accommodations, and meals. This will require a continued relationship and partnership between the Mine, the Foundation, researchers and partners such as the Philip J. Currie Dinosaur Museum.



## With Special Thanks to:

Grande Cache Regional Dinosaur Tracks Foundation for their leadership and initiation of this project.

Grande Cache Regional Dinosaur Tracks Foundation would also like to thank community members, leadership and partners for contributing their feedback during our stakeholder engagement process.

For more information on this project such as partnership opportunities and/or involvement please kindly contact us at 1.780.524.7600.

## Community and Regional Economic Support provided by:



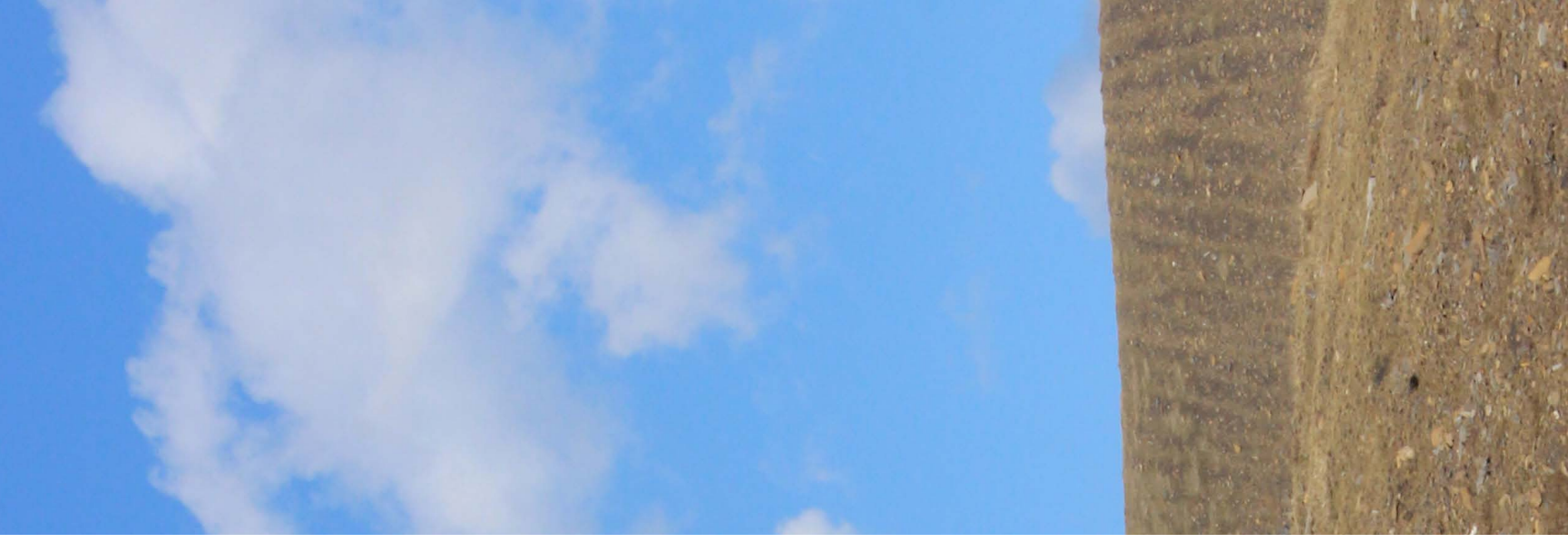
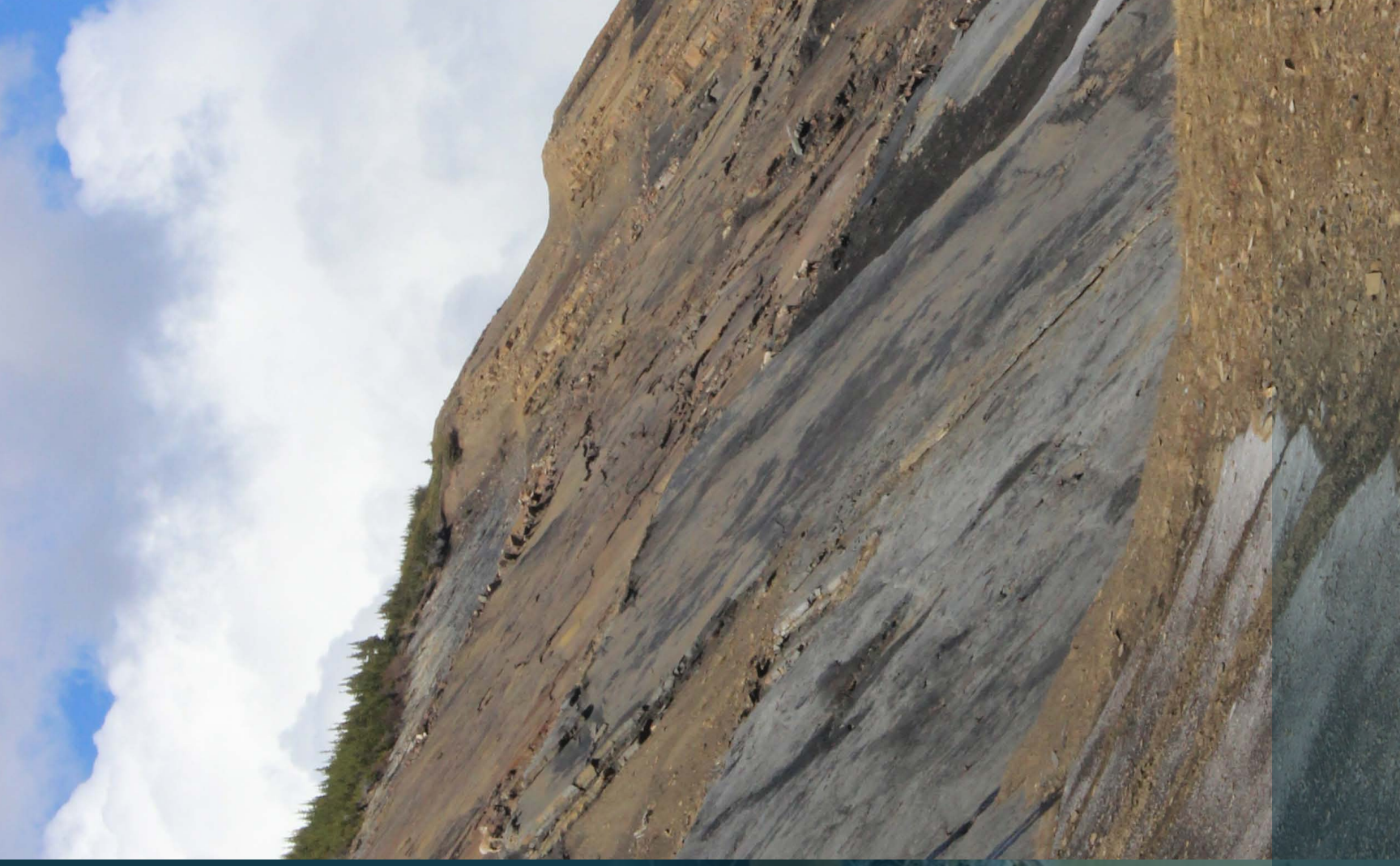
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This is Part 1 – Executive Summary, of 2 parts. Full report available upon request.

### Readers Confidentiality

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Date	Chief Administrative Officer Action Log	Responsible Party	NOTES/STATUS	Assigned To
<b>19 04 08 RC Meeting</b>				
April 8, 2019	MOTION: 19.04.265. Moved by: COUNCILLOR TOM BURTON That Council approve Policy 6309 "Agricultural Improvement" as presented. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.266. Moved by: COUNCILLOR DALE SMITH That Council repeal Policy AG 01. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.267. Moved by: COUNCILLOR DALE SMITH That Council approve Policy 6310 "Agricultural Service Board" as amended. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.268. Moved by: COUNCILLOR TOM BURTON That Council repeal Policy AG 02. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.269. Moved by: COUNCILLOR DALE SMITH That Council approve Policy 6311 "Animal Health" as presented. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.270. Moved by: COUNCILLOR DALE SMITH That Council repeal Policy AG 11. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.271. Moved by: COUNCILLOR TOM BURTON That Council approve Policy 6312 "Voluntary Program Participation Alberta Agriculture and Forestry" as presented. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.272. Moved by: COUNCILLOR TOM BURTON That Council repeal Policy AG 16. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.273. Moved by: COUNCILLOR DUANE DIDOW That Council approve Policy 6314 "Soil Conservation" as presented. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.274. Moved by: COUNCILLOR DALE SMITH That Council repeal Policy AG 18. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.275. Moved by: COUNCILLOR TOM BURTON That Council grant the landowner permission to brush the strip of wooded area within the previous road allowance license contained between the NW quarter of 22-70-26-W5M and SW quarter of 27-70-26-W5M, and portion of NE ¼ 22-70-26 W5 and SE ¼ 27-70-26 W5 for future development opportunities. CARRIED	Community Services	In progress	Quentin

April 8, 2019	MOTION: 19.04.283. Moved by: COUNCILLOR TOM BURTON That Council appoint Derian Rosario Greenview Protective Service Coordinator and Brian Lott, Grande Cache Fire Chief as Greenview's Fire Guardians for the period of March 2019 to February 2020. CARRIED	Community Services	Complete	Stacey
April 8, 2019	MOTION: 19.04.284. Moved by: COUNCILLOR DUANE DIDOW That Council approve an upset limit of \$18,000.00 for consulting services assigned to develop and initiate the Economic Development department's social media strategy, with funds to come from Economic Development Budget. CARRIED	Ec. Dev.	Complete	Kevin Keller
April 8, 2019	MOTION: 19.04.285. Moved by: COUNCILLOR TOM BURTON That Council direct Administration to transfer an upset limit of \$18,000.00 from Contingency to Economic Development Budget. CARRIED	Corp Serv		
April 8, 2019	MOTION: 19.04.286. Moved by: COUNCILLOR TYLER OLSEN That Council award Brandt Tractor Ltd. of Clairmont, Alberta the 2019 Graders Tender in the amount of \$2,059,600.00 for the purchase of four (4) graders. Funds to come from the Approved 2019 Operations Capital Budget. CARRIED	I & P	Complete	Gord
April 8, 2019	MOTION: 19.04.290. Moved by: COUNCILLOR BILL SMITH That Council defer motion 19.04.287. Grovedale Public Service Building Site Dugout until more detailed information can be brought forward on options 2 and 3. CARRIED	Community Service	In progress	Derian
April 8, 2019	MOTION: 19.04.291. Moved by: COUNCILLOR TYLER OLSEN That Council approve Strath Resources request to forgive finance charges to their account for \$1435.23, due to an administrative error. CARRIED	Corp Serv		
April 8, 2019	MOTION: 19.04.292. Moved by: COUNCILLOR SHAWN ACTON That no action be taken on the request from Ridgeback Resources to reverse finance charges on their A/R Account for \$1282.71. CARRIED	Corp Serv		
April 8, 2019	MOTION: 19.04.293. Moved by: COUNCILLOR DALE SMITH That Council direct Administration to cancel Tender 77756-19 (Bridge File 77756) because of irregularities in the Tender process. CARRIED	I & P	Complete	Roger
April 8, 2019	MOTION: 19.04.294. Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to re-tender BF7756 in Sweathouse Creek Area. CARRIED	I & P	In Progress	Roger
April 8, 2019	MOTION: 19.04.295. Moved by: COUNCILLOR SHAWN ACTON That no action be taken on the request from the Willmore Wilderness Foundation's appeal that the 2019 Greenview grant provided to the Willmore Wilderness Foundation be increased from \$40,000.00 to \$86,900.00. CARRIED	Community Services	In progress	Stacey/Teresa

April 8, 2019	MOTION: 19.04.296. Moved by: COUNCILLOR DALE SMITH That no action be taken on the request from the East Prairie Metis Settlement for a sponsorship of their 2019 quad rally. CARRIED	Community Services	In progress	Stacey/Teresa
April 8, 2019	MOTION: 19.04.297. Moved by: COUNCILLOR BILL SMITH That Council sponsor \$1,000.00 to the Grande Cache Community Friends Association (100 Caring Hearts, Grande Cache), funds to come from the Community Services Miscellaneous Grant Budget. CARRIED	Community Services	Complete	Stacey/Teresa
April 8, 2019	MOTION: 19.04.300. Moved by: COUNCILLOR DALE SMITH That Council direct Administration to write off the tax arrears and penalties on Tax Roll 319273 for \$144,340.44 as per the recommendation of Greenview's Legal Counsel. CARRIED	Copr Services		
April 8, 2019	MOTION: 19.04.301. Moved by: COUNCILLOR TYLER OLSEN That Council direct Administration to investigate other counties and municipalities and the remuneration package of the elected officials to come to the May 27, 2019 Regular Council Meeting. CARRIED	CAO Services		Danie
April 8, 2019	MOTION: 19.04.302. Moved by: COUNCILLOR DUANE DIDOW Council directs Administration bring back comparable information from similarly structured municipalities as Greenview on how the urban and rural residential tax rates are delineated. CARRIED	Corp Serv		
April 8, 2019	MOTION: 19.04.303. Moved by: COUNCILLOR DUANE DIDOW Council direct Administration provide a service level matrix of the municipal supplied services to all residents within the MD. CARRIED	CAO Services		Danie/Lianne
April 8, 2019	MOTION: 19.04.304. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to add the Grovedale South Wapiti Recreation Board to the Additional Named Insurer (ANI). CARRIED	Corp. Serv.		
April 8, 2019	MOTION: 19.04.309. Moved by: COUNCILLOR BILL SMITH That Council approve the MD of Greenview Library Board as an Additional Named Insurer (ANI). CARRIED	Copr Services		
<b>19 03 25 RC Meeting</b>				
March 25, 2019	MOTION: 19.03.222. Moved by: COUNCILLOR DALE SMITH That Council defer motion 19.03.221., Bylaw 19-809 to the April 8, 2019 Regular Council Meeting. CARRIED	CAO Services	Complete	Danie

March 25, 2019	MOTION: 19.03.223. Moved by: COUNCILLOR TOM BURTON That Council authorize Administration to enter into an agreement with Keyera Energy Limited to transfer a 3.75 Acre leased parcel of land located at DML 750090, NW-5-63-25-5 for \$1.00, plus associated transfer and Greenview's legal cost. CARRIED	Corp Serv	Ongoing	Shane
March 25, 2019	MOTION: 19.03.224. Moved by: COUNCILLOR SHAWN ACTON That Council direct Administration to submit an application for the Minister's Awards for Municipal Excellence for precedence set in the dissolution of Grande Cache to a Hamlet of Greenview. CARRIED	CAO Serv	Complete	Danie
March 25, 2019	MOTION: 19.03.225. Moved by: COUNCILLOR TYLER OLSEN That Council direct Administration to conduct the Hamlet of Grande Cache Census in September 2019. CARRIED	CAO Serv	To be conducted fall 2019	Danie
March 25, 2019	MOTION: 19.03.226. Moved by: DEPUTY REEVE WINSTON DELORME That the Grande Cache Census questions include: the number of usual residents in the dwelling, as well as the age and gender of each resident, consistent with the census conducted by the M.D of Greenview in 2018. CARRIED	CAO Serv	To be conducted fall 2019	Danie
March 25, 2019	MOTION: 19.03.227. Moved by: COUNCILLOR TOM BURTON That Council award Prairie North Construction Ltd. the Goodwin Road Phase II Tender in the amount of \$4,847,988.10 (excluding GST) with funds to come from the 2019 Road Construction Capital Budget. CARRIED	I & P	Complete	Omar
March 25, 2019	MOTION: 19.03.228. Moved by: COUNCILLOR ROXIE RUTT That Council direct Administration to proceed with negotiation on land acquisition for the construction of TWP Road 701. CARRIED	I & P	In progress	Denise
March 25, 2019	MOTION: 19.03.230. Moved by: COUNCILLOR TOM BURTON That Council refer motion 19.03.229. Road and Bridge Construction Inspection Position to a future council meeting. CARRIED	I & P	In progress	Roger
March 25, 2019	MOTION: 19.03.232. Moved by: DEPUTY REEVE WINSTON DELORME That Council direct administration to bring back alternative names for the now called Public Service Buildings. CARRIED	Comm. Serv.	In progress	Stacey/Teresa
March 25, 2019	MOTION: 19.03.233. Moved by: COUNCILLOR DUANE DIDOW That no action be taken on the request from the Eagle Tower Victim Service Society for funding in the amount of \$39,456.00 to provide victim services in Fox Creek, Whitecourt and Woodlands County. CARRIED	Comm Serv	Complete	Stacey/Teresa

March 25, 2019	MOTION: 19.03.234. Moved by: COUNCILLOR ROXIE RUTT That Council approve Bronze Sponsorship in the amount of \$1,000.00 to Big Lakes County for the 6th Annual Big Lakes County Charity Golf Tournament, with funds to come from the Community Services Miscellaneous Grants Budget. CARRIED	Comm Serv	Complete	Stacey/Teresa
March 25, 2019	MOTION: 19.03.235. Moved by: COUNCILLOR SHAWN ACTON That no action be taken on the request from the Canadian Motorcycle Tourism Association for funding of a Veterans Memorial Garden in Grande Prairie, Alberta. CARRIED	Comm. Serv.	Complete	Stacey/Teresa
March 25, 2019	MOTION: 19.03.236. Moved by: COUNCILLOR ROXIE RUTT That Council approve an annual operating grant in the amount of \$1,500.00 made payable to the Cornwall Community Cemetery for upkeep and maintenance of the cemetery, with funds to come from Community Service Budget. CARRIED	Comm. Serv.	In progress	Stacey/Teresa
March 25, 2019	MOTION: 19.03.238. Moved by: DEPUTY REEVE WINSTON DELORME That Council approve funding in the amount of \$220,000.00 for the revitalization of the Grande Cache Ball Diamond and adjacent area, with funds to come from the Grande Cache Recreation Budget. CARRIED	Comm. Serv.	In progress	Kevin Gramm
March 25, 2019	MOTION: 19.03.239. Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to transfer \$220,000.00 from Contingency Reserves to the Grande Cache Recreation Budget. CARRIED	Corp. Serv.	In Progress	Rosemary/Wanda
March 25, 2019	MOTION: 19.03.240. Moved by: DEPUTY REEVE WINSTON DELORME That Council authorize Administration to enter into an agreement with EDS Group Inc. to provide project engineering, including underground services, structural engineering, and surface improvements, tendering and construction management of the Grande Cache Municipal Campground with an upset limit of \$18,362.00, with funds to come from the Grande Cache Recreation Budget. CARRIED	Comm. Serv.	In progress	Kevin Gramm
March 25, 2019	MOTION: 19.03.241. Moved by: COUNCILLOR DALE SMITH That no action be taken on the grant and sponsorship request from the Northern Anarchy Women's Tackle Football team located in Grande Prairie, Alberta. CARRIED	Comm. Serv.	Complete	Stacey/Teresa
March 25, 2019	MOTION: 19.03.247. Moved by: COUNCILLOR DALE SMITH That all members of Greenview Council form a Geothermal Project Committee. CARRIED	Ec. Dev.	Complete	Kevin Keller
March 25, 2019	MOTION: 19.03.248. Moved by: COUNCILLOR DUANE DIDOW Council to appoint Dale Smith chair of the Geothermal Project Committee from within Greenview Council and Dale Gervais as vice chair. CARRIED	Ec. Dev.	Complete	Kevin Keller



March 25, 2019	MOTION: 19.03.249. Moved by: DEPUTY REEVE WINSTON DELORME Council directs Administration to develop a job description for a geothermal project coordinator. CARRIED	Ec. Dev.	In progress	Kevin Keller
March 25, 2019	MOTION: 19.03.250. Moved by: COUNCILLOR ROXIE RUTT Council directs Administration to engage an external human resources recruiter to identify individuals with the skills and experience to advance this geothermal project. CARRIED	Ec. Dev.	In progress	Denise Thompson
March 25, 2019	MOTION: 19.03.251. Moved by: COUNCILLOR ROXIE RUTT Council directs the Interim Chief Administrative Officer to provide recommendations for legal counsel with experience in establishing municipally controlled development corporations. CARRIED	CAO Serv.	In Progress	Denise
March 25, 2019	MOTION: 19.03.252. Moved by: COUNCILLOR TOM BURTON That Council authorize Administration to create a Community Services Coordinator, Community Services position. CARRIED	Comm. Serv.	Complete	Stacey
March 25, 2019	MOTION: 19.03.254. Moved by: DEPUTY REEVE WINSTON DELORME That Council approve the job title change from Manager, Protective Services to Regional Fire Chief. CARRIED	Comm. Serv.	Complete	Stacey
March 25, 2019	MOTION: 19.03.255. Moved by: COUNCILLOR BILL SMITH That Council approve three fulltime position for a Deputy Fire Chiefs for Grovedale, Grande Cache and DeBolt locations. CARRIED	Comm. Serv.	Ongoing	Stacey
<b>19 03 11 RC Meeting</b>				
March 11, 2019	MOTION: 19.03.185. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to enter into an agreement with Dr. Karen-Lynne Piercey for residential tenancy of location SW-19-68-22W5M with option to purchase. CARRIED	Com Serv	Complete	Stacey/Teresa
March 11, 2019	MOTION: 19.03.186. Moved by: COUNCILLOR ROXIE RUTT That Council give first reading to Bylaw 19-809 "Procedural Bylaw", as amended: <ul style="list-style-type: none"> <li>• 5.1.1. a Add CAO following "the."</li> <li>• 5.4.2 Insert "majority vote of" "before Council."</li> <li>• 6.4.3 Add "whenever possible."</li> <li>• 7.2.3. a Add "while the meeting has been called to order."</li> <li>• 7.2.2 Add "Chair" following "The."</li> </ul> CARRIED		Complete	
March 11, 2019	MOTION: 19.03.188. Moved by: DEPUTY REEVE WINSTON DELORME That Council award the quote of \$69,570.00 + GST to CONCRETE INC. of Edmonton, AB to supply, deliver and install a 200 meter section of interlocking Jersey Barriers with a 6 foot Chain Link Fence attached to the top of the barriers for the Wanyandie West Co-Op road, funding to come from the Road Infrastructure Reserve. CARRIED	I&P	Complete	Gord

March 11, 2019	MOTION: 19.03.189. Moved by: COUNCILLOR SHAWN ACTON That Council accept the job title change from Future Bridge Project Manager to Roads & Bridges Construction Inspector for information. CARRIED	I&P	Complete	Omar
March 11, 2019	MOTION: 19.03.190. Moved by: COUNCILLOR DALE SMITH That Council accept the job title change from Municipal Engineer to Engineering Design Technologist for information. CARRIED	I&P	Complete	Omar
March 11, 2019	MOTION: 19.03.191. Moved by: COUNCILLOR ROXIE RUTT That Council approve an additional fulltime position for a Road & Bridge Construction Inspector for the Construction & Engineering Department. CARRIED	I&P	Complete	Omar
March 11, 2019	MOTION: 19.03.192. Moved by: COUNCILLOR TYLER OLSEN That Council authorize Administration to create an Environmental Service Coordinator, I&P position. CARRIED	I&P	Complete	Gary
March 11, 2019	MOTION: 19.03.193. Moved by: COUNCILLOR DUANE DIDOW Council approve the request for a Marketing & Communications Manager position.  MOTION: 19.03.194. Moved by: COUNCILLOR DUANE DIDOW That Council defer motion 19.03.193. until the April 15, 2019 Committee of the Whole meeting. CARRIED		In Progress	
March 11, 2019	MOTION: 19.03.195. Moved by: COUNCILLOR TOM BURTON That Council approve the 2019 Consolidated (Operational and Capital) Budget as amended: <ul style="list-style-type: none"> <li>• Addition of a Environmental Services Coordinator Position</li> <li>• Addition of a Roads and Bridges Construction Inspector Position</li> <li>• New Fish Creek/Sunset House Water Point Washroom Facilities WP19001 \$45,000.00 removed</li> <li>• Valleyview Enforcement Contract Services \$55,000.00 removed</li> <li>• Add 3.3 million Provincial Grant Revenue</li> <li>• Add \$10,000.00, Corporate Services for Grande Cache Staff Jackets</li> </ul> CARRIED	Corp Serv	Complete	Wanda
March 11, 2019	MOTION: 19.03.197. Moved by: DEPUTY REEVE WINSTON DELORME That Council approve Administration moving forward with engaging the services of Central Square to implement an integration program for the Grande Cache financial information into Greenview's financial information programs at a cost of \$123,904.00. CARRIED	Corp Serv	In Progress	Rosemary
March 11, 2019	MOTION: 19.03.198. Moved by: COUNCILLOR ROXIE RUTT That Council approve Policy 1018 "Expenditures and Disbursement" policy as amended: <ul style="list-style-type: none"> <li>• In Procedure 2.8 replace "individual invoices" with "Purchases greater than."</li> </ul> CARRIED	Corp Serv	Complete	Rosemary

March 11, 2019	MOTION: 19.03.199. Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to purchase the Seniors Minibus in Grande Cache for \$1.00, with funds to come from Reserves. CARRIED	CAO	In Progress	Denise
March 11, 2019	MOTION: 19.03.200. Moved by: COUNCILLOR DALE SMITH Council accept for information the change in title of Special Projects Coordinator to Legislative Services Coordinator. CARRIED	CAO	Complete	
March 11, 2019	MOTION: 19.03.201. Moved by: COUNCILLOR DUANE DIDOW That Council approve Greenview Communications provide \$2,500 in promotional sponsorship to the HEART Conference in May 2019, with funds to be provided from the 2019 Communications Budget. CARRIED	CAO		Diane
March 11, 2019	MOTION: 19.03.202. Moved by: COUNCILLOR TOM BURTON That Council approve a grant in the amount of \$2,500.00 to the Valleyview & District Rural Crime Watch, with funds to come from Community Services Miscellaneous Grants budget. CARRIED	Com. Serv.	Complete	Stacey/Teresa
March 11, 2019	MOTION: 19.03.203. Moved by: DEPUTY REEVE WINSTON DELORME That Council approve three table sponsorships for a total amount of \$750.00 (\$250.00 each) to the Grovedale Community Club & Agricultural Society for Entertainment Night, Saturday, April 6th, 2019 at the Grovedale Hall, with funds to come from Community Service Miscellaneous Grant. CARRIED	Com. Serv.	Complete	Stacey/Teresa
March 11, 2019	MOTION: 19.03.204. Moved by: COUNCILLOR SHAWN ACTON That Council approve the operational grant in the amount of \$25,000.00 to the Cranberry Rodeo Association, with funds to come from Community Services Miscellaneous Grants budget. CARRIED	Com. Serv.	Complete	Stacey/Teresa
March 11, 2019	MOTION: 19.03.205. Moved by: COUNCILLOR DUANE DIDOW That Council assist the MD of Greenview Library Board by agreeing to include the MD of Greenview Library Board employees on the Municipal District of Greenview No. 16 employee listing. CARRIED	Corp Serv.		
March 11, 2019	MOTION: 19.03.206. Moved by: COUNCILLOR ROXIE RUTT That Council ensure that the library board employees are provided with all of the Municipal District of Greenview No. 16 benefits, which includes LAPP, WCB, Long-Term and Short-Term Disability and health related benefits. CARRIED	Copr Services		
<b>19 02 25 RC Meeting</b>				

February 25, 2019	MOTION: 19.02.184. Moved by: COUNCILLOR DALE SMITH That Council approve a funding request in the amount of \$2,000,000.00 to Heart River Housing, to construct a common area as part of a senior housing apartment development attached to the Iosegun Manor located in Fox Creek, with funds to come from the Operating Contingency Reserve. CARRIED	Comm. Serv./Corp Serv.	In progress Added to budget	Stacey/Teresa/ Rosemary
February 25, 2019	MOTION: 19.02.186. Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to mail the 2019 Assessment and Tax notices for the Hamlet of Grande Cache as one combined notice, thus maintaining uniformity throughout Greenview. CARRIED	Corp Serv	Complete	Donna D. & Carolyn F.
February 25, 2019	MOTION: 19.02.187. Moved by: COUNCILLOR SHAWN ACTON That Council direct Administration to change the Property Tax due dates for the Hamlet of Grande Cache for Non-Residential Taxes to June 30th of each year and Residential Taxes to November 15th of each year to maintain uniformity amongst Greenview ratepayers. CARRIED	Corp. Serv.	Complete	Donna D. & Carolyn F.
February 25, 2019	MOTION: 19.02.188. Moved by: COUNCILLOR TOM BURTON That Council approve new Policy 1029 "Records and Information Management" as amended; removal of administrative comments. CARRIED	Corp Serv.	Complete	Karen
February 25, 2019	MOTION: 19.02.189. Moved by: COUNCILLOR ROXIE RUTT That Council agrees to apply for the exemption from Section 631 of the Municipal Government Act, under Ministerial Order MSL: 047/18, due to the boundary between Birch Hills County and the M.D of Greenview being comprised of Provincial Crown Land. CARRIED	CAO Services	In Progress	Danie
February 25, 2019	MOTION: 19.02.190. Moved by: COUNCILLOR DALE SMITH That Council agrees to apply the exemption from Section 631 of the Municipal Government Act, as per Ministerial Order MSL: 047/18, due to the boundary between Woodlands County and the M.D of Greenview No. 16 being comprised of Provincial Crown Land. CARRIED	CAO Services	In Progress	Danie
February 25, 2019	MOTION: 19.02.191. Moved by: COUNCILLOR BILL SMITH That Council approve the block funding invoices received prior to the 2019 Capital Budget approval. CARRIED	I & P	Complete	Roger
February 25, 2019	MOTION: 19.02.195. Moved by: DEPUTY REEVE WINSTON DELORME That Council direct Administration to provide a Letter of Support to Foothills Forest Products Inc. stating Greenview's support to renew the operations of its Beehive Burner with Alberta Environment and Parks. CARRIED	CAO Services	Complete	Lianne
February 25, 2019	MOTION: 19.02.196. Moved by: COUNCILLOR BILL SMITH That Council approve an operational grant in the amount of \$2,500.00 to the Grande Prairie Ski Patrol Association, with funds to come from Community Service Miscellaneous Grant. CARRIED	Comm Serv.	Complete	Natasha Brown

February 25, 2019	MOTION: 19.02.197. Moved by: COUNCILLOR SHAWN ACTON That Council approve a \$50,000.00 grant for three years to the Grande Prairie Royal Canadian Legion No. 54 with funds to come from the Community Service Miscellaneous Grant. CARRIED	Comm. Serv.	Complete	Natasha Brown
February 25, 2019	MOTION: 19.02.203. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to investigate and provide a report on establishing a modified benefits and assistance plan for the volunteer emergency responders. CARRIED	Corp Serv/ Comm. Serv.	Complete	Rosemary & Tisha
February 25, 2019	MOTION: 19.02.204. Moved by: COUNCILLOR TOM BURTON That Council reimburse the Grande Cache Fire Fighters Association for cost incurred for health services to a maximum of \$10,000.00 with funds to come from Protective Services. CARRIED	Comm. Serv./Corp Serv.	In Progress	Rosemary
<b>19 02 21 COW Meeting</b>				
February 21, 2019	MOTION: 19.02.16. Moved by: REEVE DALE GERVAIS That Committee of the Whole recommend to Council to draft a letter to Minister Environment & Parks with regards of Greenview being a participating stakeholder with PLUZ. CARRIED	Comm. Serv	In progress, on hold due to election.	Stacey
<b>19 02 11 RC Meeting</b>				
February 11, 2019	MOTION: 19.02.157. Moved by: DEPUTY REEVE WINSTON DELORME That Council direct Administration to proceed with the Recreation (REC) Lease application process to Alberta Environment and Parks (AEP) for the Jason Delorme Memorial site. CARRIED	Community Services / I & P	In progress	Debbie/Sally
February 11, 2019	MOTION: 19.02.158. Moved by: COUNCILLOR ROXIE RUTT That Council approve Administration to add the List of Equipment to the Grande Cache Operations – Capital Budget. CARRIED	Corp Serv	Complete	Rosemary
February 11, 2019	MOTION: 19.02.159. Moved by: COUNCILLOR DUANE DIDOW That Council approve Administration adding a Heavy Duty Equipment Apprentice to the Grande Cache Fleet Services Budget. CARRIED	Ops/ Corp Serv	In Progress/ Complete	Gord/ Rosemary
February 11, 2019	MOTION: 19.02.160. Moved by: COUNCILLOR TOM BURTON That Council approve the purchase of Loadrite MMS and scale system and components in the amount of \$30,000.00 with funds to come from the Operating Contingency Reserve. CARRIED	Ops/ Corp Serv	In Progress 1 Loader will have the system upgraded March 13/19 with he remainder of installations after March 25/19	Josh/ Rosemary
February 11, 2019	MOTION: 19.02.162. Moved by: COUNCILLOR ROXIE RUTT That Council authorize Administration to reduce the balance on Utility Account# 80100.04 by \$500.00 due to an Administration oversight. CARRIED	Corp Serv	In Progress	Donna/Greta
February 11, 2019	MOTION: 19.02.163. Moved by: COUNCILLOR ROXIE RUTT That Council allocate \$41,300.00 in the 2019 Operational Budget to cover the cost of the All Staff Day event at Evergreen Park, Grande Prairie. CARRIED	Corp Serv	Complete	Rosemary

February 11, 2019	MOTION: 19.02.164. Moved by: COUNCILLOR DALE SMITH That Council grant approval to Reeve Dale Gervais and Interim Chief Administrative Officer, Denise Thompson; to sign the 2018/19 Alberta Community Partnership Agreement on behalf of Greenview CARRIED	Corp Serv	Complete	Rosemary
February 11, 2019	MOTION: 19.02.165. Moved by: DEPUTY REEVE WINSTON DELORME That Council approve sponsorship in the amount of \$600.00 to the Grande Cache Community Friends for the Annual Pond Hockey Tournament in Grande Cache, March 9th, 2019, with funds to come from Community Service Miscellaneous Grant. CARRIED	Com Serv	Complete	Stacey/Teresa
February 11, 2019	MOTION: 19.02.166. Moved by: REEVE DALE GERVAIS That Council direct Administration to investigate new guidelines for grant applications for Greenview. CARRIED	CAO Serv./Com. Serv.	In progress	Stacey/Teresa/ Danie
February 11, 2019	MOTION: 19.02.167. Moved by: COUNCILLOR DALE SMITH That Council approve a sponsorship of \$3500.00 to the Rising Above 11th Annual "Hope Lives". CARRIED	Com Serv	Complete	Stacey/Teresa
February 11, 2019	MOTION: 19.02.168. Moved by: DEPUTY REEVE WINSTON DELORME That Council grant approval to Administration to proceed with the installation of network connectivity infrastructure between Valleyview Administration Office and Grande Cache sites as listed on the attached. CARRIED	Corp Serv	In Progress	Shane
February 11, 2019	MOTION: 19.02.172. Moved by: COUNCILLOR TYLER OLSEN That Council direct Administration to schedule all delegations to Committee of the Whole meetings and incorporate this directive into the Procedural Bylaw. CARRIED	CAO Serv	Complete	Lianne/Danie
February 11, 2019	MOTION: 19.02.173. Moved by: COUNCILLOR TOM BURTON That Council accept the resignation from Renee Fehr and appoint Perry Schofield and Michelle Davis to the MD of Greenview Municipal Library Board. CARRIED	CAO Serv	Complete	Lianne/Danie
February 11, 2019	MOTION: 19.02.178. Moved by: REEVE DALE GERVAIS That Council direct Administration draft a Letter of Intent for the purchase of three parcels Lot 7 Block 6 Plan 0525278 , Lot 8 Block 6 Plan 0525278, Lot 9 Block 6 Plan 0525278 at a maximum of \$150,000.00 from the 2019 Capital Budget. CARRIED	Corp. Serv.	Complete	Rosemary
<b>19 01 28 RC Meeting</b>				
January 28, 2019	MOTION: 19.01.116. Moved by: COUNCILLOR TYLER OLSEN That Council direct Administration to proceed to acquire ownership of the thirty-two (32) residential units currently held by Deloitte Restructuring, commonly known as Mainstreet Lofts in the Hamlet of Grande Cache. CARRIED	CAO	In Progress	Denise

January 28, 2019	MOTION: 19.01.122. Moved by: COUNCILLOR DALE SMITH That Council schedule a Public Hearing for Bylaw No. 18-806, to be held on February 25, 2019, at 10:00 a.m. for the re-designation of a 3.77 hectare ± (9.31 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NE-2-69-6-W6. CARRIED	I & P	Complete	Sally
January 28, 2019	MOTION: 19.01.124. Moved by: COUNCILLOR TOM BURTON That Council direct Administration to bring forward a needs assessment equipment report to the February 11th, 2019 Regular Council Meeting. CARRIED	I & P	Complete	Gord
January 28, 2019	MOTION: 19.01.128. Moved by: DEPUTY REEVE WINSTON DELORME That Council deny the request from Torque Industrial Ltd. to forgive finance charges to their account in amount of \$2445.75. CARRIED	Corp. Serv.	Complete	Greta D.
January 28, 2019	MOTION: 19.01.130. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to proceed with the Solicitor General of Alberta application process to become an authorized employer of a Peace Officer Program within Greenview, with funds to come from the Protective Services Budget. CARRIED	Com. Serv.	In progress	Derian/Brian
January 28, 2019	MOTION: 19.01.132. Moved by: COUNCILLOR DALE SMITH That Council directed Administration move forward into an agreement with the MD of Smoky River to participate in 1/3 of the cost of the replacement of BF71663 Old High Prairie Road Bridge. CARRIED	I & P	Complete	Roger
January 28, 2019	MOTION: 19.01.134. Moved by: DEPUTY REEVE WINSTON DELORME That Council direct Administration to acquire information from RMRF with regard to the New West Trade Agreement. CARRIED	Corp. Serv.	Complete	Rosemary
January 28, 2019	MOTION: 19.01.135. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to draft a letter of support to the County of Northern Lights to have Alberta Transportation take corrective action on the affected girder bridges in need of repair. CARRIED	I & P	Complete	Omar
January 28, 2019	MOTION: 19.01.140. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to enter into a Valleyview Library Agreement with the Town of Valleyview for the purpose of maintaining joint provision of library services. MOTION: 19.01.141. Moved by: COUNCILLOR TOM BURTON That Council defer motion 19.01.140. until a later Regular Council Meeting. CARRIED	Com. Serv.	In progress	Teresa/Stacey
<b>19 01 21 COTW Meeting</b>				

January 21, 2019	MOTION: 19.01.03. Moved by: REEVE DALE GERVAIS That Committee of the Whole recommend to Administration to bring forward Heart River Housing funding to the February 11, 2019 Regular Council. CARRIED	Com. Serv.	Complete	Teresa/Stacey
January 21, 2019	MOTION: 19.01.05. Moved by: COUNCILLOR ROXIE RUTT That Committee of the Whole recommend to Council to bring forward a delegation from the Safety Codes Council. CARRIED	I&P	In Progress	Sally/Susanne
<b>19 01 14 RC Meeting</b>				
January 14, 2019	MOTION: 19.01.12. Moved by: COUNCILLOR TOM BURTON That Council appoint Councillors Tom Burton and Tyler Olsen, and Members at Large Denise Delisle, Jessica Lavallee, Sharon Bambrick, and Renee Fehr to the Greenview Municipal Library Board. CARRIED	CAO Services	Complete	Danie/Lianne
January 14, 2019	MOTION: 19.01.91. Moved by: COUNCILLOR DALE SMITH That Council approve the replacement of BF76768 on Twp. 670 in 2019 in the amount of \$795,000 with funds to come from Capital Infrastructure Reserve. CARRIED	I & P/Corp Serv	In Progress Corp. Serv. Has updated the dollar amount.	Roger/Rosemary
January 14, 2019	MOTION: 19.01.95. Moved by: COUNCILLOR DALE SMITH That Council approve a capital grant in the amount of \$13,195.68 to the New Fish Creek Community Association, with funds to come from 2019 Community Service Miscellaneous Grant. CARRIED	Comm Serv	Complete	Stacey/Teresa
January 14, 2019	MOTION: 19.01.101. Moved by: COUNCILLOR SHAWN ACTON That Council add Council members Duane Didow, Tyler Olsen and Interim CAO Denise Thompson as signing authorities to the list of signing authorities for Greenview's bank accounts. CARRIED	Corp Serv	Complete	Rosemary
January 14, 2019	MOTION: 19.01.103. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to provide a report on the feasibility of subsidized snow removal in conjunction with the home care support program. CARRIED	Comm. Serv.	Complete	Lisa H.
<b>18 12 10 RC Meeting</b>				
December 10, 2018	MOTION: 18.12.698. Moved by: COUNCILLOR WINSTON DELORME That Council approve the revised Policy 1027 "Signing Authority" as presented. CARRIED		Complete	
December 10, 2018	MOTION: 18.12.699. Moved by: COUNCILLOR BILL SMITH That Council agrees to apply the Intermunicipal Development Plan exemption from Section 631 of the Municipal Government Act, as per Ministerial Order MSI:047/18, as both the County of Grande Prairie and Greenview have a common boundary comprised of provincial crown land. CARRIED	CAO	In Progress	Danie



December 10, 2018	MOTION: 18.12.709. Moved by: DEPUTY REEVE TOM BURTON That Council award Beairsto & Associates Engineering the Forestry Trunk Road Legal Survey consulting services contract in the amount of \$424,827 with funds to come from the Construction & Engineering Roadways 2018 Operational Budget and that Administration update Council on any change of scope increasing the final bid. CARRIED	I&P/Corp. Serv.	In Progress	Omar/John Rosemary
December 10, 2018	MOTION: 18.12.712. Moved by: COUNCILLOR ROXIE RUTT That Council award to WSP Range Road 260 and Range Road 201 construction projects for consulting services in the amount of \$261,009.57 with funds from the 2019/2020 Capital Budget and Connector Road Block Funding, RD18001A & RD18007. CARRIED	I&P/Corp. Serv.	In Progress Funds updated RR260 RR201 - block funds	Omar Rosemary
December 10, 2018	MOTION: 18.12.713. Moved by: COUNCILLOR DALE SMITH That Council award to Beairsto & Associates Township Road 670 re-construction project for consulting services in the amount of \$341,697.44 with funds from the 2019/2020 Capital Budget for Roads, RD18012. CARRIED	I&P/Corp. Serv.	In Progress Funds updated	Omar Rosemary
December 10, 2018	MOTION: 18.12.714. Moved by: COUNCILLOR LES URNESS That Council award to WSP Range Road 64 and Township Road 701 re-grade and a new construction project for consulting services in the amount of \$255,330.86 with funds from the 2019/2020 Capital Budget for Roads and Residential Road Block Funding, RD18008 & RD18005B. CARRIED	I&P/Corp. Serv.	In Progress Funds updated	Omar Rosemary
December 10, 2018	MOTION: 18.12.719. Moved by: REEVE DALE GERVAIS That Council as a whole engage a third party to conduct the annual Council Self-Appraisal to occur in early 2019. CARRIED	Council		
December 10, 2018	MOTION: 18.12.720. Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to include an update on the transition status of Grande Cache as a stand-alone item presented by the CAO or designate and the Grande Cache Contractor at each Regular Council Meeting until the end of June, 2019. CARRIED	CAO	Ongoing	Denise
December 10, 2018	MOTION: 18.12.726. Moved by: REEVE DALE GERVAIS That Council direct Administration to apply to Alberta Transportation to install street illumination on Twp Rd 704, RR 245 and Highway 43. CARRIED	I&P	Complete	Omar
<b>18 11 26 RC Meeting</b>				
Nov. 26, 2018	MOTION: 18.11.642. Moved by: COUNCILLOR LES URNESS That Council authorize the Reeve and Chief Administrative Officer to execute the proposed Community Development Initiative Agreement with the Town of Fox Creek and Town of Valleyview. CARRIED	CAO Services	In Progress	Danie
Nov. 26, 2018	MOTION: 18.11.672. Moved by: REEVE DALE GERVAIS That Council authorize Reeve Dale Gervais to engage a third party consultant to work with Council to redraft the Expenditure Policy. CARRIED	Council	Complete	

Nov. 26, 2018	MOTION: 18.11.673. Moved by: REEVE DALE GERVAIS That Council defer Policy 1018 "Expenditures and Disbursement" as amended, by the Policy Review Committee members. CARRIED		Complete	
Nov. 26, 2018	MOTION: 18.11.676. Moved by: COUNCILLOR WINSTON DELORME That Council review and approve Revised Policy 1003, Vehicle Usage Policy.  MOTION: 18.11.677. Moved by: COUNCILLOR SHAWN ACTON That Council defer motion 18.11..., Policy 1003 Vehicle Usage Policy to the Policy Review Committee. CARRIED	Corp Serv.	Ongoing Gone to the PRC Feb.12/19	Rosemary/Danie
<b>18 11 13 RC Meeting</b>				
Nov. 13, 2018	MOTION: 18.11.632. Moved by: DEPUTY REEVE TOM BURTON That Council approve the revised Policy 5001 "Home Support" as presented.  MOTION: 18.11.633. Moved by: REEVE DALE GERVAIS That Council table motion 18.11.632., Policy 5001 Home Support until a later date. CARRIED	Com. Serv.	Date to be determined.	Lisa H.
<b>18 10 22 RC Meeting</b>				
October 22, 2018	MOTION: 18.10.611. Moved by: COUNCILLOR WINSTON DELORME That Council direct administration to investigate the options for policing weights and speed on the Forestry Trunk Road. CARRIED	Community Services	Ongoing	Derian R.
October 15, 2018	MOTION: 18.10.89. Moved by: COUNCILLOR DALE SMITH That Committee of the Whole recommend to Council that Greenview explore a five (5) year funding in the amount of \$150,000.00 to the Philip J Currie Dinosaur Museum. CARRIED	Comm. Serv	In progress	Stacey/Teresa
<b>18 10 09 RC Meeting</b>				

	<p>MOTION: 18.10.559. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to pursue the purchase of public land in the Grovedale area for industrial development, once Alberta Environment and Parks has reviewed their application to purchase process. CARRIED</p> <p>MOTION: 18.10.560. Moved by: REEVE DALE GERVAIS That Council rescind motion 18.10.559., in regard to the Grovedale Public Land Purchase. CARRIED</p> <p>MOTION: 18.10.561. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to pursue the purchase of public land, NE 35-68-6 W6M and the NW 36-68-6 W6M, in the Grovedale area for industrial development. CARRIED</p>	I & P	In Progress- Application submitted to Public Lands through Bearisto. Anticipated completion date 2020+	Sally
<b>18 09 24 RC Meeting</b>				
September 24, 2018	<p>MOTION: 18.09.532. Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to develop a plan for the purchase of land located at NW34 -70-19 W5M for the purpose of building a parking lot to accommodate parking for an adjacent boat launch located on Snipe Lake, subject to an approved development plan with Big Lakes County. CARRIED</p>	Comm. Serv.	Ongoing	Matthew
September 24, 2018	<p>MOTION: 18.09.533. Moved by: COUNCILLOR SHAWN ACTON That Council authorize Administration to develop a plan for a partnership with Big Lakes County to make improvements to a boat launch located on SW34-3-71-19 W5M. CARRIED</p>	Comm. Serv.	Ongoing	Matthew
September 24, 2018	<p>MOTION: 18.09.536. Moved by: COUNCILLOR ROXIE RUTT That Council direct Administration to complete the Intermunicipal Collaboration Frameworks with Yellowhead County, Woodlands County, and Birch Hills County Administratively. CARRIED</p>	CAO Serv	In Progress	Danie
September 24, 2018	<p>MOTION: 18.09.537. Moved by: COUNCILLOR DALE SMITH That Council authorize the Reeve and CAO to complete the Intermunicipal Collaboration Framework with the County of Grande Prairie. CARRIED</p>	CAO Serv	In progress	Denise
September 24, 2018	<p>MOTION: 18.09.541. Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to complete the minor brushing and some ditch improvements to keep positive water drainage subject to authorization from the Town of Grande Cache if required and to complete a preliminary road and drainage elevation design in an effort to achieve standard road compliance. CARRIED</p>	I & P	In Progress	Omar
Aug. 27, 2018	<p>MOTION: 18.08.472. Moved by: COUNCILLOR DALE SMITH That Council direct Administration to re-tender Bridge File 75356 in 2019. CARRIED</p>	I&P	Complete	Roger
<b>18 06 25 RC Meeting</b>				

June 25, 2018	MOTION: 18.06.361. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to exchange 0.76 acres of Greenview Municipal Reserve, located at Lot 7MR, Block 5, Plan 0625581, in the Hamlet of Ridgevalley for 0.76 acres of land from William and Rhonda Toews located at the trailhead of the Ridgevalley walking trail SE 22-71-26W5M for the purpose of establishing a trailhead staging area. CARRIED	Comm. Serv.	In progress.	Matthew
June 25, 2018	MOTION: 18.06.362. Moved by: COUNCILLOR SHAWN ACTON That Council approve the purchase of 0.43 acres of land located at SE 22-71-26W5M from William and Rhonda Toews, for a cost of \$1032.00 for the purpose of establishing a trailhead on the Ridgevalley Walking Trail. CARRIED	Comm. Serv.	In progress.	Matthew
<b>18 06 11 RC Meeting</b>				
June 11, 2018	MOTION: 18.06.330. Moved by: COUNCILLOR WINSTON DELORME That Council approve the grant of 1,500.00 to each Co-operative and Enterprises for the upkeep of the cemeteries, funds to come from the Community Services Budget. CARRIED	Community Services	In progress	Teresa
<b>18 05 14 RC Meeting</b>				
May 14, 2018	MOTION: 18.05.250 Moved by: COUNCILLOR WINSTON DELORME That Council approve that the Greenview Regional Multiplex net fundraising surplus funds be entrusted to the Town of Valleyview under the governance of the Greenview Regional Multiplex Board and be utilized for future FF&E (furniture, fixtures and equipment) requirements of the Greenview Regional Multiplex facility. CARRIED	Comm. Serv	Complete	Stacey
<b>18 04 23 RC Meeting</b>				
April 23, 2018	MOTION: 18.04.205. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to install municipal water services to the Hamlet of Landry Heights. CARRIED	I & P	In Progress Transmission Line from RR63/TWP700 to Hamlet of Landry Heights.  Distribution line within Hamlet of Landry Heights.	Gary
<b>17 07 11 RC Meeting</b>				
July 11, 2017	MOTION: 17.07.275. Moved by: COUNCILLOR TOM BURTON That Council direct Administration to work with the Town of Grande Cache towards the creation of an agreement regarding medical clinic operations in the Town of Grande Cache. CARRIED	CAO Serv.	Complete	Tara
<b>16 06 28 RC Meeting</b>				
June 28, 2016	MOTION: 16.06.227. Moved by: COUNCILLOR GEORGE DELORME That Council direct administration to investigate the creation of a bylaw to support the Grande Cache Source Water Protection Plan around the air strip, Victor Lake and the Town of Grande Cache. CARRIED	CAO Serv	On going	CAO Serv