



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMITTEE OF THE WHOLE MEETING AGENDA

Monday September 17, 2018

10:00 AM

DeBolt Public Services Building  
DeBolt, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		1
#3	MINUTES	3.1 Committee of the Whole Meeting minutes held June 18, 2018 – to be adopted.	3
		3.2 Business Arising from the Minutes	
#4	DELEGATION		
		10:00 a.m. 4.1 Grande Prairie Art Gallery	7
		10:30 a.m. 4.2 Heart River Housing	33
		11:00 a.m. 4.3 Environment & Parks, Peace Region Operations	35
		11:30 a.m. 4.4 South Peace Regional Archives	37
		1:00 p.m. 4.5 Canadian Association of Petroleum Producers	47
		1:30 p.m. 4.6 Watino River Boat Association	70
		2:00 p.m. 4.7 Council de developement economique de l'alberta	72
		2:30 p.m. 4.8 Nitehawk Presentation	104
		2:45 p.m. 4.9 Sturgeon Heights Cemetery	152
		3:00 p.m. 4.10 Alberta First Responder Radio Communication System	156
		3:15 p.m. 4.11 Integrated Sustainability	158
#5	OLD BUSINESS		
#6	NEW BUSINESS	6.1 CAO & Corporate Services and Council Budget Presentation	171



6.2 Scholarship Policy Discussion 242

6.3 CAO Action List 247

#7 IN CAMERA

#8 ADJOURNMENT

Minutes of a  
**COMMITTEE OF THE WHOLE MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Public Services Building  
 Grande Cache, Alberta, on Monday, June 18, 2018

**# 1:  
CALL TO ORDER**

Chair Tom Burton called the meeting to order at 10:00 a.m.

**PRESENT**

Chair  
 Reeve  
 Councillors

Tom Burton  
 Dale Gervais  
 Winston Delorme  
 Roxie Rutt  
 Bill Smith  
 Les Urness

**ATTENDING**

Chief Administrative Officer  
 General Manager, Community Services  
 General Manager, Corporate Services  
 General Manager, Infrastructure & Planning  
 Communication Officer  
 Recording Secretary

Mike Haugen  
 Dennis Mueller  
 Rosemary Offrey  
 Grant Gyurkovits  
 Diane Carter  
 Lianne Kruger

**ABSENT**

Councillor  
 Councillor

Dale Smith  
 Shawn Acton

**#2:  
AGENDA**

MOTION: 18.06.43. Moved by: COUNCILLOR BILL SMITH  
 That the Tuesday, June 18, 2018 Committee of the Whole agenda be adopted as presented.

CARRIED

**#3.1  
COMMITTEE OF THE  
WHOLE MINUTES**

MOTION: 18.06.44. Moved by: COUNCILLOR ROXIE RUTT  
 That the Minutes of the Committee of the Whole meeting held on Monday, May 22, 2018 be adopted as presented.

CARRIED

**#3.2  
BUSINESS ARISING**

**3.2 BUSINESS ARISING FROM MINUTES:**

**#4  
DELEGATIONS**

**4.0 DELEGATIONS**

#### 4.1 ASENIWUCHE WINEWAK NATION PRESENTATION

ASENIWUCHE  
WINEWAK NATION  
PRESENTATION

MOTION: 18.06.45. Moved by: COUNCILLOR LES URNESS  
That Committee of the Whole accept the presentation from the Aseniwuche Winewak Nation regarding a general update and priorities for information, as presented.

CARRIED

#### 4.2 GRANDE CACHE ANIMAL SOCIETY PRESENTATION

GRANDE CACHE  
ANIMAL SOCIETY  
PRESENTATION

MOTION: 18.06.46. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the presentation from the Grande Cache Animal Society for information, as presented.

CARRIED

#### 4.3 GRANDE CACHE GOLF AND COUNTRY CLUB PRESENTATION

GRANDE CACHE GOLF  
& COUNTRY CLUB  
PRESENTATION

MOTION: 18.06.47. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the presentation from the Grande Cache Golf and Country Club for information, as presented.

CARRIED

#### 4.4 WILLMORE WILDERNESS FOUNDATION PRESENTATION

WILLMORE  
WILDERNESS  
FOUNDATION  
PRESENTATION

MOTION: 18.06.48. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the presentation of the Willmore Wilderness Foundation – Greenview proposed partnership for information, as presented.

CARRIED

#### 4.5 GRIFFITH TRAIL REVITALIZATION COMMITTEE PRESENTATION

GRIFFITH TRAIL  
REVITALIZATION  
COMMITTEE  
PRESENTATION

MOTION: 18.06.49. Moved by: REEVE DALE GERVAIS  
That Committee of the Whole accept the presentation from the Griffiths Trail Revitalization Committee regarding an update on trail progress for information, as presented.

CARRIED

#### 4.6 VICTOR LAKE CO-OPERATIVE PRESENTATION

VICTOR LAKE CO-  
OPERATIVE  
PRESENTATION

MOTION: 18.06.50. Moved by: COUNCILLOR ROXIE RUTT  
That Committee of the Whole accept the presentation from the Victor Lake Co-operative regarding the maintenance of the grave roads for information, as presented.

CARRIED

**VICTOR LAKE ROAD**

**MOTION: 18.06.51.** Moved by: REEVE DALE GERVAIS  
That Committee of the Whole recommend to Council that Greenview facilitate a discussion with the Victor Lake Co-op regarding road issues within the Victor Lake Co-op.

CARRIED

**4.7 THE EVERGREENS FOUNDATION PRESENTATION**

**THE EVERGREENS  
FOUNDATION  
PRESENTATION**

**MOTION: 18.06.52.** Moved by: COUNCILLOR BILL SMITH  
That Committee of the Whole accept the presentation from Evergreens Foundation for information, as presented.

CARRIED

Chair Tom Burton recessed the meeting at 12:20 p.m.  
Chair Tom Burton reconvened the meeting at 1:22 p.m.

**4.8 GRANDE CACHE THEATRE PRESENTATION**

**GRANDE CACHE  
THEATRE  
PRESENTATION**

**MOTION: 18.06.53.** Moved by: COUNCILLOR WINSTON DELORME  
That Committee of the Whole accept the update from Grande Theatre Players for information, as presented.

CARRIED

**#5  
OLD BUSINESS**

**5.0 OLD BUSINESS**

There was no Old Business presented.

**#6  
NEW BUSINESS**

**6.0 NEW BUSINESS**

**6.1 GRANDE CACHE BOTTLED WATER PROGRAM**

**GRANDE CACHE  
BOTTLED WATER  
PROGRAM**

**MOTION: 18.06.54.** Moved by: COUNCILLOR BILL SMITH  
That Committee of the Whole receive the Grande Cache Bottled Water Program for information, as presented.

CARRIED

**6.2 PLANNING AND DEVELOPMENT 2017 YEAR END REPORT**

**2017 YEAR END  
REPORT – PLANNING &  
DEVELOPMENT**

**MOTION: 18.06.55.** Moved by: COUNCILLOR WINSTON DELORME  
That Committee of the Whole accept the Planning and Development 2017 Year End Report for information, as presented.

CARRIED

### 6.3 PURCHASE OF PUBLIC LANDS - GROVEDALE

PURCHASE OF PUBLIC  
LANDS IN GROVEDALE

MOTION: 18.06.56. Moved by: COUNCILLOR BILL SMITH  
That the Committee of the Whole recommend to Council that Administration investigate the purchase of public land in the Grovedale area for future industrial development.

CARRIED

### 6.4 CAO ACTION LIST

ACTION LIST

MOTION: 18.06.57. Moved by: COUNCILLOR LES URNESS  
That Committee of the Whole accept the CAO Action list as information, as presented.

CARRIED

#7  
IN CAMERA

### 7.0 IN CAMERA

There was no In Camera presented.

#9  
ADJOURNMENT

### 9.0 ADJOURNMENT

MOTION: 18.06.58. Moved by: COUNCILLOR BILL SMITH  
That this meeting adjourn at 2:42 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

---

CHAIR



# REQUEST FOR DECISION

---

SUBJECT: **Grande Prairie Art Gallery Presentation**  
SUBMISSION TO: COMMITTEE OF THE WHOLE                      REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 17, 2018                      CAO: MH                      MANAGER:  
DEPARTMENT: COMMUNITY SERVICES                      GM: SW                      PRESENTER:  
STRATEGIC PLAN: Quality of Life

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from the Grande Prairie Art Gallery for information, as presented.**

---

BACKGROUND/PROPOSAL:

The Art Gallery of Grande Prairie, located within the Montrose Culture Centre is one of the largest free admission galleries in Western Canada. Strict adherence to climate and security controls has earned the Gallery a “Category A” designation which permits the gallery to preserve and exhibit artworks to the highest of national standards.

The Art Gallery will provide highlights of the outcomes of the Gallery programs and services for the 2017/18 year, along with the vision and opportunities being pursued through the 2018/19 calendar.

Greenview has contributed grant funds to the Art Gallery of Grande Prairie in the amount of \$35,000.00 since 2016, the current agreement term concludes in December of 2018.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Committee of the Whole will be informed of the programs and services that the Art Gallery provides.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Committee of the Whole has the alternative to not accept the recommended motion for information.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- Art Gallery Presentation





# **2017 Outcomes + Impacts Accomplishments in 2018 Future Goals**



# 2017 Outcomes

**Outcomes for the Gallery are measured in 3 Impact Statements**

**SOCIAL**

**CULTURAL**

**ECONOMIC**



# SOCIAL



Over **11,500** people participated in more than **93** tours, workshops, camps and on site education experiences

# SOCIAL



More than **139,000** people participated via schools, cultural centres, libraries and Town Halls throughout Peace Country in our hosting of Alberta's Travelling Exhibitions program.



Through Fox Creek Library, High School and Grande Cache Tourism and Interpretive Centre, **2,100 people** viewed 8 exhibitions.



# SOCIAL

And the Gallery is working closely with a range of other **FOUNDATIONS** to build on community capacity in health and well being



**ART GALLERY**  
of **GRANDE PRAIRIE**



**Grande Prairie Regional  
Hospital Foundation**

# SOCIAL

800 volunteer hours were logged by 31 people, who developed mentorship skills and improved our community



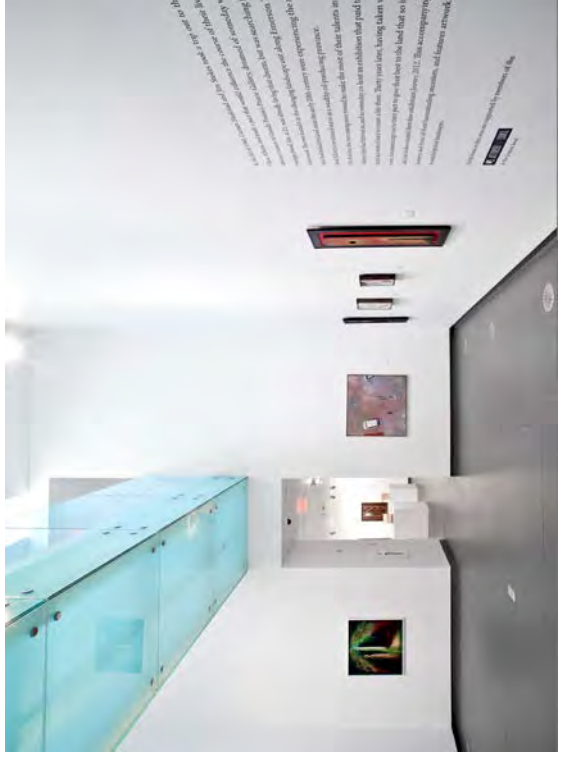
# SOCIAL

## **SOCIAL Impact Statement**

**Gallery exhibitions and programs build a sense of belonging, contribute to people's skills development and opens accessibility to new experiences and learning through the Arts**

# CULTURAL

At almost 18,000 square feet and designed by award winning architects, we're **one of the largest Free Admission galleries in Western Canada**





# CULTURAL

More than **19,000 people** visited the Gallery's **16 exhibitions**, which involved **22 artists, writers and curators** locally and from around the world

Roughly **3,800 visitors** were from the MD Greenview, as were **2 exhibitions** from MD Greenview artist Robert Guest



# CULTURAL

We have almost **850 pieces** in our Permanent Collection, gathered from hundreds of local, national and international artists.

Approximately **225** of these pieces are from Greenview artists, notably the entire *Winter on the Wapiti* series along with many pieces depicting landscapes from MD Greenview areas.



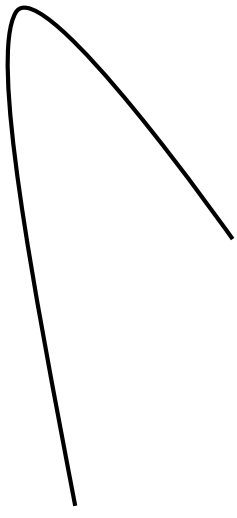
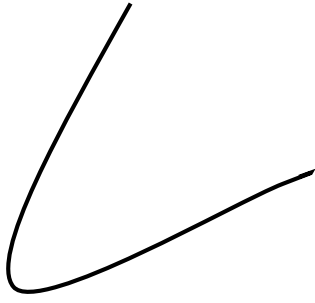
# CULTURAL

As a major cultural institution, the Gallery has created formal **PARTNERSHIP AGREEMENTS** with other key public institutions



# CULTURAL

And the Gallery supports all regional art and cultural organizations with expertise, administrative systems, and other supports

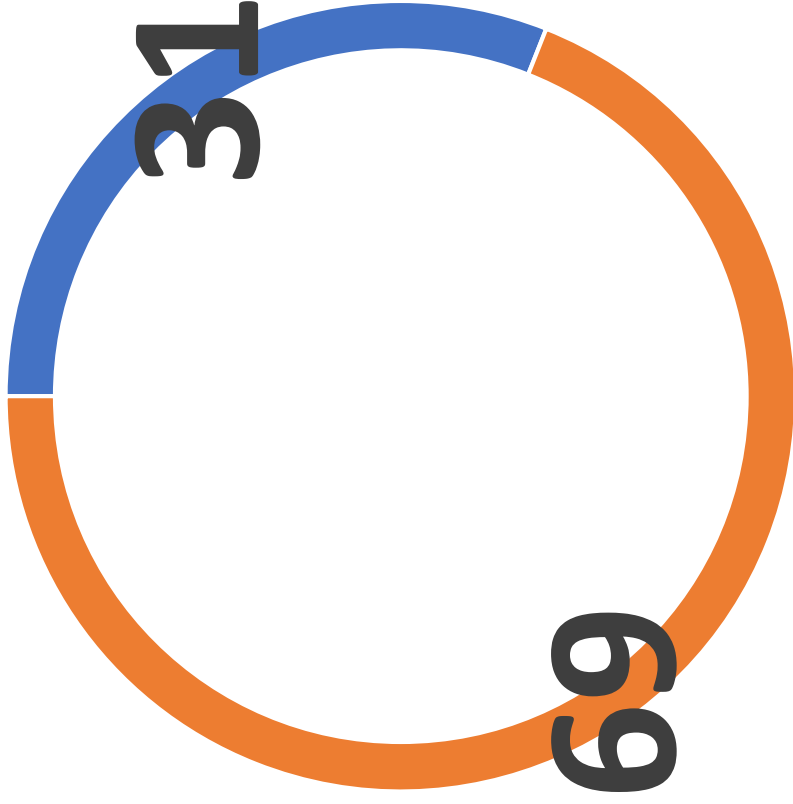


# CULTURAL

## CULTURAL Impact Statement

The Gallery strengthens social and cultural capital by enriching the community's experiences and quality of life through the Arts

# ECONOMIC



The Gallery can target funding from outside the City, County and District to then be spent in our community

31% of Revenues were sourced from outside our community

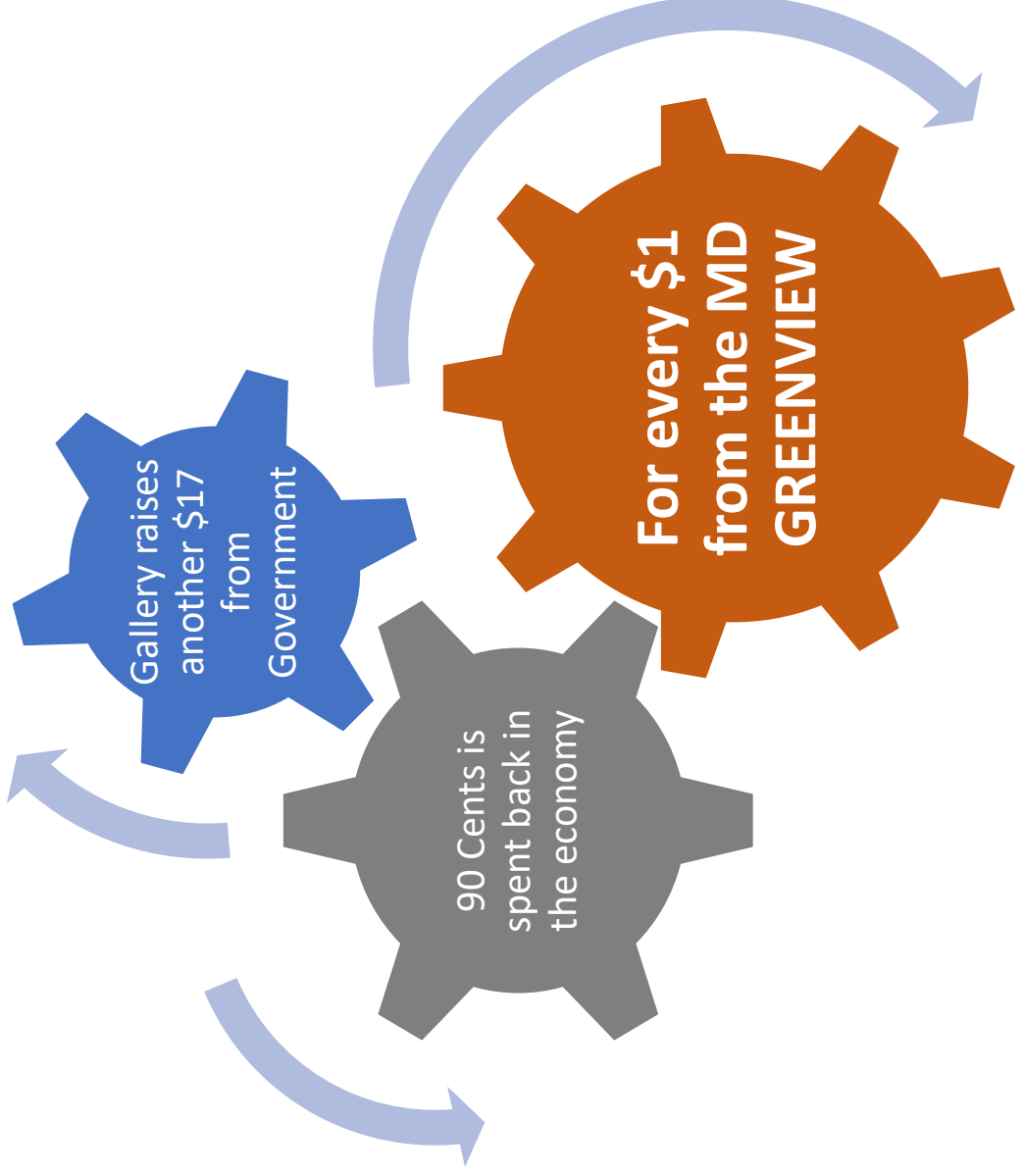


# ECONOMIC

The Gallery's direct economic output describes what % of our budget flows back into the economy as materials, contracts and professional services **Direct Economic Output = \$ 750,000**

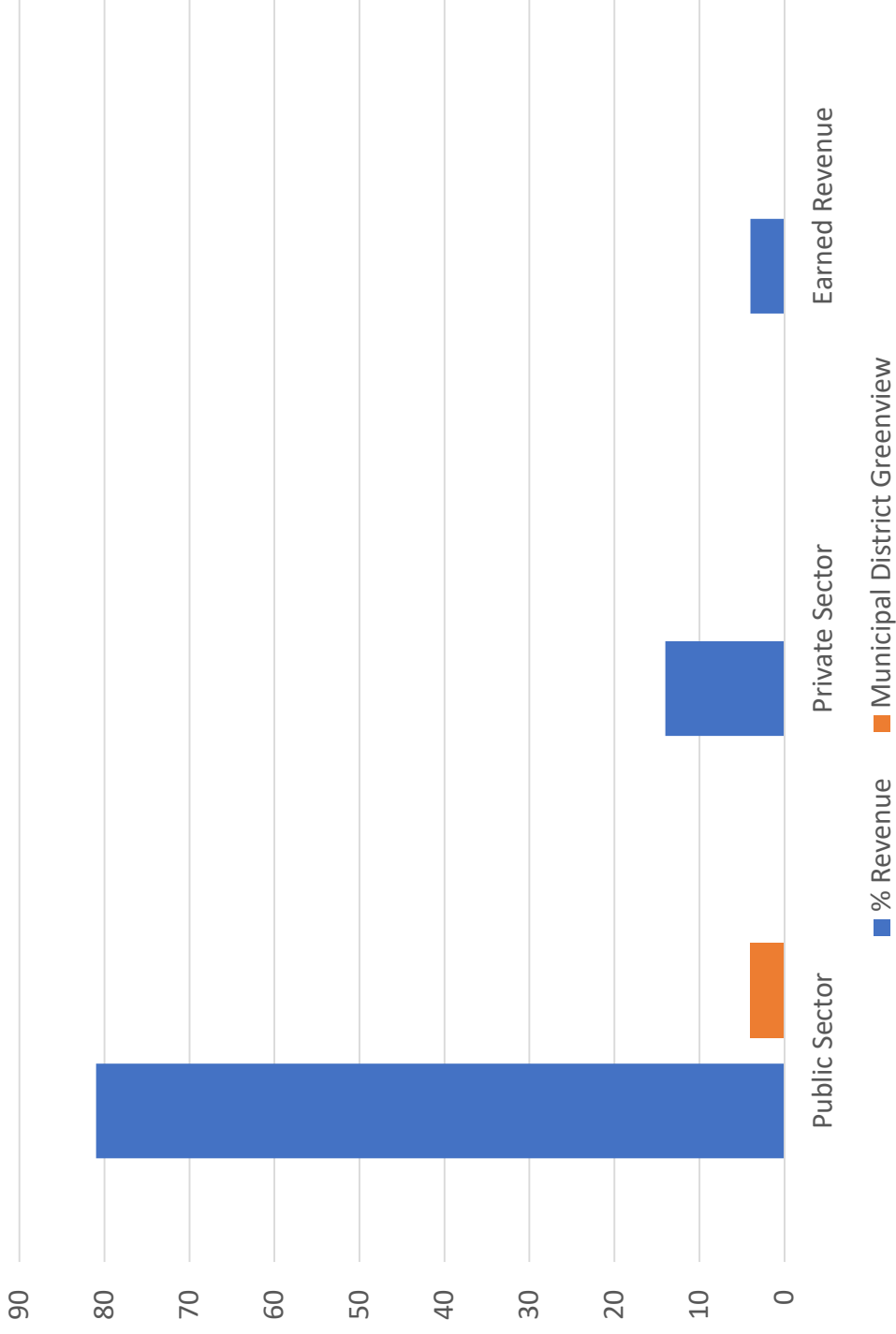


# ECONOMIC





# ECONOMIC



% Revenue chart indicates that the Municipal District of Greenville contributes 4% of our total revenue from Government

# ECONOMIC

## **ECONOMIC Impact Statement**

The Gallery contributes to regional economic development by attracting visitors and funding, focusing its spending on regional suppliers and spurring a ‘ripple effect’ of spending through multiple sectors

# 2018 ACTIVITY

Programs and Exhibitions explored opportunities to support our **TARGET DEMOGRAPHICS; YOUTH**

## **Gallery Ambassador and Youth Arts Laboratory Programs**



# 2018 ACTIVITY

## And supporting Indigenous culture

Multiple Indigenous art exhibitions



Elder Advisor to Board  
and Gallery staff



Walking With our Sisters  
memorial



# 2018 ACTIVITY

## GRANDE PRAIRIE'S FIRST INTERNATIONAL EXHIBITION

**Itchiku Kubota:  
What do the  
Mountain  
Spirits Ponder?**

**Nov. 22, 2018 –  
Feb. 20, 2019**



**Toronto  
New York  
GRANDE  
PRAIRIE**

# Accomplishments in 2018

2017 GOAL	2018 ACCOMPLISHMENTS
Strengthen Policy	New Vision, Mission, Goals, Collection Mandate
Enhance Exhibitions + Collections	First International exhibition, new Permanent Collection Gallery
Invite Community Participation	New Youth programs, 4 Guest Curators
Expand arts education programs	Partner with GPRC, increase Curator talks, New Youth programs
Develop and sustain partnerships	GPPL, Philip J. Currie Dino Museum, GPRC, Foundations and more



# Future Goals – 2017 to 2021

## **MISSION – Enrich the Community Through the Creation, Conservation and Sharing of Art**

- Develop extraordinary opportunities in the Arts
- Expand sponsors, donors, members
- Expand on partnerships
- Develop organizational capacity and leadership



# Questions?







# REQUEST FOR DECISION

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SUBJECT:	<b>Heart River Housing Presentation</b>	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	COMMITTEE OF THE WHOLE	CAO: MH                      MANAGER:
MEETING DATE:	September 17, 2018	GM:                              PRESENTER:
DEPARTMENT:	CAO SERVICES	
STRATEGIC PLAN:	Level of Service	

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the update from Heart River Housing, for information.**

---

BACKGROUND/PROPOSAL:

Heart River Housing (HRH) developed a long-term housing strategy for the Fox Creek region in 2015. The plan was to build a multi-phase project with phase one being 30 units of market, affordable, social housing and commercial space. HRH received a funding commitment from the MD of Greenview and the Town of Fox Creek, unfortunately, we were unable to secure funding for the project from the provincial government. HRH is currently in the process of re-evaluating the project and base the new direction on the current state of housing needs in the community. We are seeing more new market rental units available as the private sector starting to address the higher end market housing pressures. Thus, we are downsizing our plans moving forward, HRH still sees a high need for affordable and social housing for families and seniors. The plan is to construct a 6-unit addition and common area onto the existing Seniors Iosegun Manor apartment and re-profile the six existing single-family homes into an 8 unit row house project.

Long Term Plan

- 1) HRH has received project Development funding from the province, these funds will be used to clarify the need and supply details on construction type, location and cost. Target completion date by October 2018
- 2) From the Community needs assessment HRH will develop a detailed project plan to align with the needs identified. HRH envisions the plan will be to add senior’s units, re-profile the existing 6 single family homes into an 8-unit row house.
- 3) HRH will still seek to reconfirm the financial capital construction support from Town of Fox Creek, Municipal District of Greenview, we will also apply for funding from CMHC and Alberta Seniors and Housing. The plan will target low to moderate income Seniors and Family.

4) HRH would be using funds from the MD of Greenview only for the 6 unit seniors addition.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the Heart River Housing update.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

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SUBJECT: **Environment & Parks Presentation**  
SUBMISSION TO: COMMITTEE OF THE WHOLE  
MEETING DATE: September 17, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:

MANAGER:  
PRESENTER:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation regarding various programs and legislation, for information.**

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BACKGROUND/PROPOSAL:

Environment and Parks, Peace Region Operations will be speaking on various programs and legislation that Greenview may have an interest in.

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BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update from Alberta Environment and Parks.

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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

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**PROMISE TO THE PUBLIC**

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---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

**SUBJECT:** South Peace Regional Archives Presentation

**SUBMISSION TO:** COMMITTEE OF THE WHOLE      REVIEWED AND APPROVED FOR SUBMISSION

**MEETING DATE:** September 17, 2018      CAO: MH      MANAGER:

**DEPARTMENT:** CAO SERVICES      GM:      PRESENTER:

**STRATEGIC PLAN:** Level of Service

---

**RELEVANT LEGISLATION:**

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole accept the presentation from South Peace Regional Archives for information.**

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**BACKGROUND/PROPOSAL:**

Please see attached information.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the Council from South Peace Regional Archives.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- Request for operational funds
- Financial Statement
- Budget
- 2019-2022 Funding Formula

31 July 2018

Municipal District of Greenview  
4806 - 36 Ave, Box 1079,  
Valleyview, AB  
T0H 3N0

## **Request for Operational Funds, 2019-2022**

Dear Council Members,

I am writing you on behalf of the South Peace Regional Archives (SPRA) to request operational funds for our organization, for the 2019-2022 budget cycle, in the amounts of \$49,900.00 (2019), \$51,400.00 (2020), \$53,000.00 (2021), and \$54,600.00 (2022). I have included information below on our organization's background, our services, and rationale and formula for our funding request. I have also attached the Archives 2019-2022 budget, most recent financial statement, and funding formula.

### **Organization Background**

The South Peace Regional Archives is a non-profit society with charitable status, governed by a Board of Directors. We are engaged in the important task of preserving and sharing archival records for the community, both now and in the future. This work is made possible by the continued support of the Municipal District of Greenview and our three other municipal funding partners: the City of Grande Prairie, the County of Grande Prairie, and the Municipal District of Spirit River.

### **Community Services**

Our goal is to be a participatory Archive, to which the whole community can contribute and where all can share an increased understanding of their own history. We accomplish this goal through our core business: gathering and preserving historical records. In 2017, the Archives received 60 donations of archival records: the donations we receive continues to grow, in both diversity and total volume. The Archives maintains a public reading room as well as an active and professional website that is available to all. In 2017, it experienced the highest volume of users and page views to date, reflecting both our local and international impact. 18,253 users from 104 countries generated 80,415 page views. The Archives also organizes and contributes to a range of public events. Engagement through public events has increased substantially in 2017, with Archives staff members present at 21 different events and connecting with 620 community members at those events.

### **Funding Rationale**

On 11 May 2018, the Board of Directors met and approved a 2019-2022 budget (attached), pending final approval from our municipal funding partners. For the 2019 budget year, the



Archives is requesting a funding increase of 60% from our municipal partners, followed by a 3% annual increase. This request reflects the substantial increase in public demand for the Archives' services and increased expenses associated with operating a professional, public Archive.

A sharp increase in the volume of archival donations paired with the limited space in our current facility has necessitated renting an off-site office space for storage and preliminary processing large collections until a permanent facility is secured. The Board of the SPRA is currently exploring all options to secure a permanent archive facility.

Failure to secure the necessary operating funds would inhibit our organization from serving the community. Implications would include staff positions being reduced or eliminated and outreach activities being reduced. Without adequate staff support, volunteer positions would be significantly reduced and the Archives would experience a long-term decrease in projects and events, as well as processing archival records. Due to increased expenses in our budget, if financial support from our existing municipal partners remains the same, our organization will risk debilitating cuts to Archives' personnel, activities, projects, and processing of archives records.

#### **Funding Formula**

The funding requests from each of our municipal funding partners is based on the Archives funding formula (attached), first approved by the Councils of the City of Grande Prairie, the County of Grande Prairie, and the Municipal District of Greenview in 2007. The funding formula gives equal weight to three variables that determine how much benefit or responsibility a municipality brings to a regional archives. It is based on each municipality's population, equalized assessment and quantity of records, as compared to the combined population, combined assessments and combined quantity of records of all the municipal partners. For the 2019-2022 budget cycle, the Archives is requesting 22.63% of total municipal funding from the Municipal District of Greenview.

The Archives appreciates the support of the Municipal District of Greenview in sharing the history of our area. With the continued support from our municipal funding partners, we will strive to continue our service of the community.

Sincere Regards,

Alyssa Currie  
Executive Director

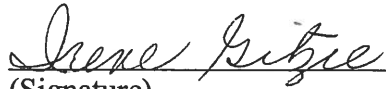


## Financial Review

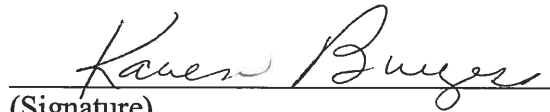
We, Irene Gitzel and Karen Burgess, being members in good standing, have reviewed the Balance Sheet and Income Statement of the South Peace Regional Archives Society as at December 31, 2017. This information has not been audited. We believe these statements to be free of material misstatement and present fairly the financial position of the South Peace Regional Archives Society.

It is our recommendation that these statements be accepted as complete and adopted by the membership as the final statements for the fiscal year January 1, 2017-December 31, 2017.

Name: Irene Gitzel  
Box 181  
Bezanson, AB.  
T0H 0G0

  
\_\_\_\_\_  
(Signature)

Name: Karen Burgess  
10825-88C Street  
Grande Prairie, AB  
T8X 1N8

  
\_\_\_\_\_  
(Signature)

DATED this 20<sup>th</sup> day of March, 2018.

**South Peace Regional Archives**  
**Profit & Loss**  
 January through December 2017

	<u>Jan - Dec ...</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4000 · Operating Grants	
4010 · City of Grande Prairie	60,000.00
4020 · County of Grande Prairie	41,600.00
4030 · Municipal District of Greenview	30,500.00
4040 · M.D. Spirit River 133	6,800.00
<b>Total 4000 · Operating Grants</b>	<b>138,900.00</b>
4100 · Project Grants	
4110 · Sanger Davies Sponsorships	23,600.00
<b>Total 4100 · Project Grants</b>	<b>23,600.00</b>
4200 · Sales and Service	
4210 · Book Sales	3,993.97
4220 · Fees for Service	6.00
4230 · Misc Sales	429.08
4240 · Photograph Sales	392.00
<b>Total 4200 · Sales and Service</b>	<b>4,821.05</b>
4300 · Donations	
4310 · Donations, Tax Received	26,440.00
4320 · Donations, Not Tax Received	1,227.95
<b>Total 4300 · Donations</b>	<b>27,667.95</b>
4400 · Interest	3,212.20
4450 · Government Rebates	382.25
4500 · SPRA Society Membership	1,224.03
<b>Total Income</b>	<b>199,807.48</b>
<b>Expense</b>	
6000 · Acquisition Expense	330.78
6010 · Advertising	
6015 · Awareness	975.57
6010 · Advertising - Other	283.86
<b>Total 6010 · Advertising</b>	<b>1,259.43</b>
6030 · Bank Service Charges & Interest	222.41
6200 · Conservation Expense	521.82
6300 · Facility Fees	
6320 · Facility Insurance	1,676.00
6330 · Off-Site Storage	2,184.00
<b>Total 6300 · Facility Fees</b>	<b>3,860.00</b>
6375 · Newsletter	1,600.96
6400 · .Office Expenses	
6410 · Office Equipment	0.00
6420 · Office Equip Repairs/Maintenanc	80.00
6430 · Office Supplies	1,282.98
6440 · Photocopier Expenses	698.10
6450 · Telephone & Internet	2,595.59
<b>Total 6400 · .Office Expenses</b>	<b>4,656.67</b>
6500 · Professional Dev.	
6510 · Workshop Registrations	604.00
6520 · Mileage and Travel	515.35
6530 · Memberships & Subscriptions	447.16
<b>Total 6500 · Professional Dev.</b>	<b>1,566.51</b>
6600 · Professional Fees	
6610 · Accounting	365.25
6620 · Computer Services	819.00
<b>Total 6600 · Professional Fees</b>	<b>1,184.25</b>
6700 · Project/Event Expense	
6710 · Annual Events	299.86
6720 · Projects w/o Grants	981.09
6740 · Projects under Grant	28,750.43
6770 · SPRA Society Expenses	1,207.95
	<b>1,207.95</b>

**South Peace Regional Archives**  
**Profit & Loss**  
January through December 2017

	<u>Jan - Dec ...</u>
Total 6700 · Project/Event Expense	31,239.33
6800 · Volunteer Expense	114.89
6900 · Wage & Benefits	
6910 · Wages & Salaries	125,407.95
6930 · CPP Expense	5,549.48
6940 · EI Expense	2,870.42
6950 · WCB Expense	216.19
6960 · Vacation Pay Expense	531.65
6970 · Benefits	692.58
6900 · Wage & Benefits - Other	143.46
Total 6900 · Wage & Benefits	<u>135,411.73</u>
Total Expense	<u>181,968.78</u>
Net Ordinary Income	17,838.70
Other Income/Expense	
Other Expense	
7000 · Suspense	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>17,838.70</u></u>

**South Peace Regional Archives**  
**Balance Sheet**  
 As of December 31, 2017

	<u>Dec 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
1000 · ATB Chequing	29,797.03
1100 · Contingency Fund	
1102 · Contingency Fund	47,140.49
<b>Total 1100 · Contingency Fund</b>	<u>47,140.49</u>
<b>Total Chequing/Savings</b>	76,937.52
<b>Other Current Assets</b>	
1250 · A/R - PSB Rebate	3.65
1290 · Petty Cash	200.00
1300 · Reserve - Building Fund - GIC	
1310 · Reserve - GIC Mastercard	1,000.00
1300 · Reserve - Building Fund - GIC - Other	125,241.46
<b>Total 1300 · Reserve - Building Fund - GIC</b>	<u>126,241.46</u>
1350 · Prepaid Expenses	2,743.91
1499 · Undeposited Funds	90.00
<b>Total Other Current Assets</b>	<u>129,279.02</u>
<b>Total Current Assets</b>	206,216.54
<b>Fixed Assets</b>	
1500 · Computer Equipment	
1510 · Computer Equip-Orig Cost	19,230.78
1520 · Computer Equip-Amort	-16,565.88
<b>Total 1500 · Computer Equipment</b>	<u>2,664.90</u>
1550 · Equipment	
1560 · Equipment - Orig Cost	37,966.61
1570 · Equipment - Amort	-26,120.73
<b>Total 1550 · Equipment</b>	<u>11,845.88</u>
<b>Total Fixed Assets</b>	<u>14,510.78</u>
<b>TOTAL ASSETS</b>	<u><u>220,727.32</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
2075 · Mastercard ATB	293.49
<b>Total Credit Cards</b>	<u>293.49</u>
<b>Other Current Liabilities</b>	
2100 · Peace Country Land Database	14,055.75
2200 · GST/HST Payable	-1,786.03
2400 · WCB Payable	-15.88
<b>Total Other Current Liabilities</b>	<u>12,253.84</u>
<b>Total Current Liabilities</b>	12,547.33
<b>Long Term Liabilities</b>	
2600 · Deferred Revenue	781.74
<b>Total Long Term Liabilities</b>	<u>781.74</u>
<b>Total Liabilities</b>	13,329.07
<b>Equity</b>	
3000 · Opening Bal Equity	6,559.20
3900 · Retained Earnings	183,000.35
Net Income	17,838.70
<b>Total Equity</b>	<u>207,398.25</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>220,727.32</u></u>

**2019-2022 Budget: 60% increase, 3% annual increase**

	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	Notes
<b>Income</b>						
Operating Grants						
City of Grande Prairie	\$60,000.00	\$96,800.00	\$99,700.00	\$102,700.00	\$105,800.00	43.88% of operating grants
County of Grande Prairie	\$41,600.00	\$64,700.00	\$66,700.00	\$68,700.00	\$70,700.00	29.34% of operating grants
Municipal District of Greenview	\$30,500.00	\$49,900.00	\$51,400.00	\$53,000.00	\$54,600.00	22.63% of operating grants
Municipal District of Spirit River	\$5,800.00	\$9,100.00	\$9,400.00	\$9,700.00	\$10,000.00	4.14% of operating grants
<b>Total Operating Grants</b>	<b>\$137,900.00</b>	<b>\$220,500.00</b>	<b>\$227,200.00</b>	<b>\$234,100.00</b>	<b>\$241,100.00</b>	
Total Supplemental Funding	\$27,050.00					
Project Grants						
Archives Society of Alberta						
Miscellaneous Grants						
<b>Sales &amp; Service</b>						
Book Sales	\$4,300.00	\$100.00	\$100.00	\$100.00	\$100.00	Limited inventory of Olwen's Scrapbook
Photograph Sales	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
Misc. Sales	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	
<b>Total Sales &amp; Service</b>	<b>\$5,100.00</b>	<b>\$900.00</b>	<b>\$900.00</b>	<b>\$900.00</b>	<b>\$900.00</b>	
Donations -- Tax Received	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	
Donations -- Non-Received	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	
<b>Total Donations</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	
Memberships	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Interest						
Government Rebates						
<b>Total Income</b>	<b>\$172,550.00</b>	<b>\$223,900.00</b>	<b>\$230,600.00</b>	<b>\$237,500.00</b>	<b>\$244,500.00</b>	
<b>Expenses</b>						
Acquisition Expense	\$500.00	\$510.00	\$520.00	\$530.00	\$540.00	Increases expected
Advertising	\$300.00	\$310.00	\$320.00	\$330.00	\$340.00	Increases expected
Amortization						
Awareness Campaign	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	
Interest/Bank Charges						
Conservation Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	
Capital Expenses	\$2,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	Update desks, furnishings, shelving, etc on regular buying schedule
<b>Facility Fees</b>						
Utilities, Maintenance, etc.	\$9,150.00	\$9,700.00	\$9,800.00	\$9,900.00	\$10,000.00	Reinstated, Jan 2018. Carbon tax increase, 2019
Facility Insurance	\$3,500.00	\$3,600.00	\$3,700.00	\$3,800.00	\$3,900.00	Increases expected
Rented Storage / Offsite	\$14,000.00	\$14,000.00	\$17,500.00	\$17,500.00	\$21,000.00	Expected rent increase every 2 years
Relocation Expenses	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	
Newsletter	\$1,500.00	\$1,700.00	\$1,800.00	\$1,900.00	\$2,000.00	Increase complimentary subscriptions, increases expected
Indigenous History Committee	\$700.00	\$800.00	\$900.00	\$1,000.00	\$1,100.00	Modest increase in IHC initiatives to increase awareness
<b>Office Expenses</b>						
Office & Computer Equipment	\$1,000.00	\$2,000.00	\$2,200.00	\$2,400.00	\$2,600.00	Impairment regular buying schedule, increases expected
Office Equipment Repairs	\$150.00	\$200.00	\$250.00	\$300.00	\$350.00	Increases expected
Office Supplies	\$1,000.00	\$1,100.00	\$1,200.00	\$1,300.00	\$1,400.00	Increases expected
Photocopier Expense	\$1,000.00	\$1,100.00	\$1,200.00	\$1,300.00	\$1,400.00	Increases expected
Telephone & Internet	\$1,700.00	\$1,800.00	\$1,900.00	\$2,000.00	\$2,100.00	Increases expected
<b>Professional Development and Travel</b>						
Workshops & Courses	\$500.00	\$1,000.00	\$1,100.00	\$1,200.00	\$1,300.00	Attend additional courses and conferences, increased expected
Mileage and Travel	\$1,750.00	\$3,000.00	\$3,200.00	\$3,400.00	\$3,600.00	Attend additional courses and conferences, increased expected
Memberships & Subscriptions	\$600.00	\$700.00	\$800.00	\$900.00	\$1,000.00	Increases expected
<b>Professional Fees</b>						
Accounting/Bookkeeping	\$300.00	\$330.00	\$360.00	\$390.00	\$420.00	Increases expected
Computer Services	\$700.00	\$770.00	\$840.00	\$910.00	\$980.00	Increases expected
<b>Event &amp; Project Expenses</b>						
Miscellaneous Events/Projects	\$200.00	\$500.00	\$700.00	\$900.00	\$1,100.00	Increased activities, ie tours, outreach
Projects w/o Grants		\$200.00	\$300.00	\$400.00	\$500.00	Increased projects, ie education kits
Family History Day	\$100.00	\$500.00	\$500.00	\$500.00	\$500.00	Increase involvement in event
Film & Story Tea						
Society Expenses	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
Staff Expense	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	
Volunteer Expense	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	
Wages & Benefits	\$149,700.00	\$173,950.00	\$175,410.00	\$180,540.00	\$182,270.00	One staff position increased to FT Staff receive cost-of-living increases
<b>Total Expenses</b>	<b>\$197,350.00</b>	<b>\$223,870.00</b>	<b>\$230,600.00</b>	<b>\$237,500.00</b>	<b>\$244,500.00</b>	
<b>Income or Loss</b>	<b>-\$24,800.00</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

**MUNICIPAL GOVERNMENT FUNDING FORMULA FOR SOUTH PEACE REGIONAL ARCHIVES, 2019-2022**

Municipality	2017 Population	2018 Assessment	LM of Record: % Pop	% Assess	% LM	Total %	2017 Requisition	2019 Requisition
City of Grande Prairie	63166.00	\$9,865,882,438.00	13	0.2295	0.1151	0.0942	0.4388 \$	60,000.00 \$
County of Grande Prairie	22303.00	\$8,267,266,582.00	16	0.0810	0.0965	0.1159	0.2934 \$	41,600.00 \$
M.D. of Greenview	5583.00	\$10,204,609,576.00	12	0.0203	0.1191	0.0870	0.2263 \$	30,500.00 \$
M.D. of Spirit River	700.00	\$229,163,254.00	5	0.0025	0.0027	0.0362	0.0414 \$	5,800.00 \$
<b>Total</b>	<b>91752.00</b>	<b>\$28,566,921,850.00</b>	<b>46</b>	<b>0.3333</b>	<b>0.3333</b>	<b>1.0000</b>	<b>137,900.00 \$</b>	<b>220,500.00 \$</b>

The above calculations are based on the following funding formula:

$$\text{Requisition} = 1/3 (\text{population/combined population}) + 1/3 (\text{equalized assessment/combined assessments}) + 1/3 (\text{municipal holdings/total municipal holdings})$$

The funding formula is based on each municipality's population, equalized assessment and quantity of records, as compared to the combined population, combined assessments and combined quantity of records of all the municipal partners. This formula (approved by the Councils of the City of Grande Prairie, the County of Grande Prairie, and the Municipal District of Greenview in 2007) gives equal weight to three variables that determine how much benefit or responsibility a municipality brings to a regional archives: the number of people living in the municipality, the municipality's tax base, and the quantity of records which have been received/processed for that municipality.

\*Please note that we are using the latest figures from the Official Population list and Equalized Assessment rates at [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca)



# REQUEST FOR DECISION

---

**SUBJECT:** Canadian Association of Petroleum Producers  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** September 17, 2018 CAO: MH MANAGER:  
**DEPARTMENT:** CAO SERVICES GM: PRESENTER:  
**STRATEGIC PLAN:** Level of Service

---

**RELEVANT LEGISLATION:**

**Provincial (cite) – N/A**

**Council Bylaw/Policy (cite) – N/A**

---

**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole accept the presentation regarding the general state of the industry update from the Canadian Association of Petroleum Producers for information.**

---

**BACKGROUND/PROPOSAL:**

CAPP will be providing a general state of the industry update. This will include common trends and market themes in the Oil and Gas industry, and challenges that need to be overcome. There will also be a question and answer period.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the general state of the industry update.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- PowerPoint Presentation





# Continuing Challenges for Canada's Oil and Natural Gas Industry



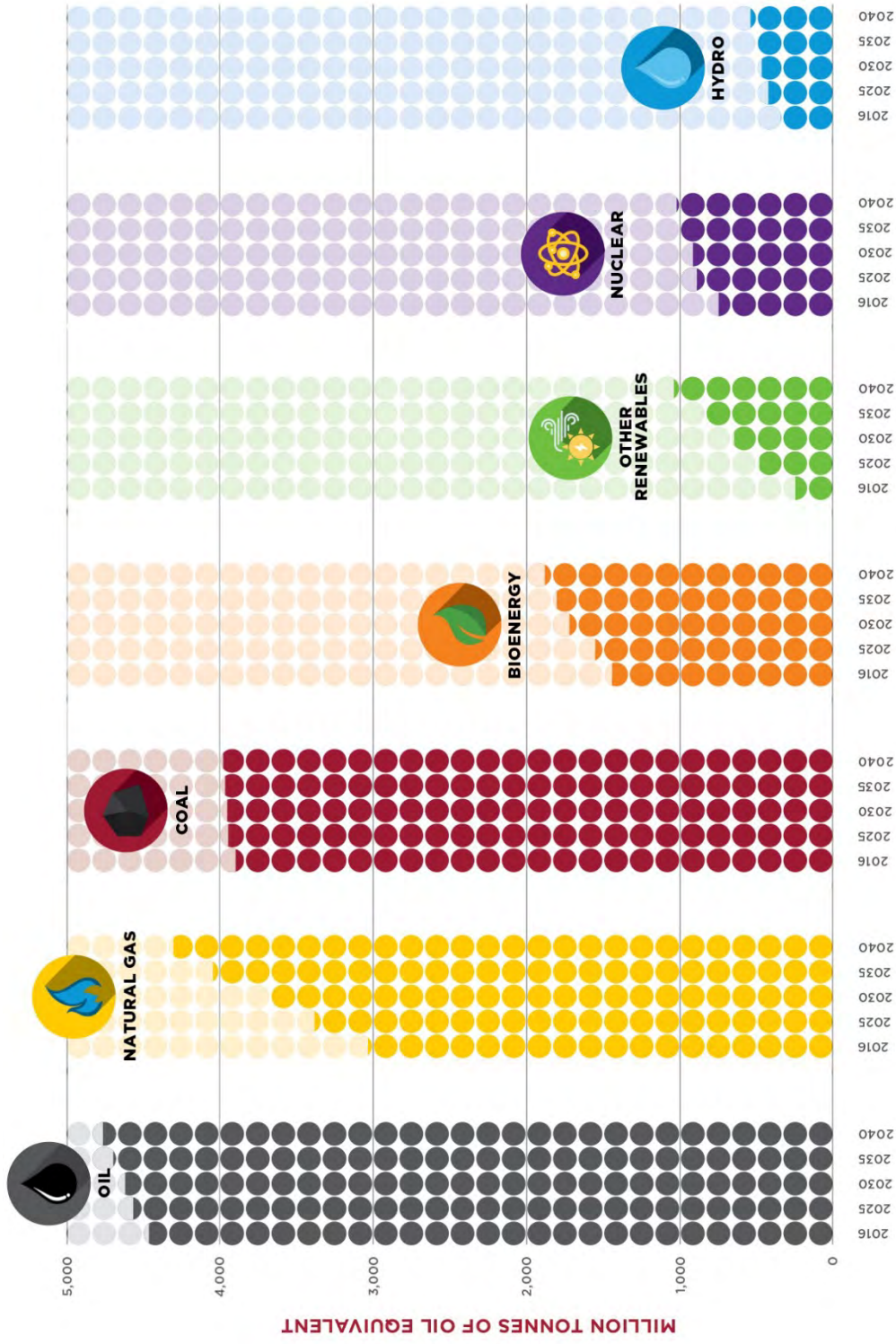
CANADA'S OIL & NATURAL GAS  
PRODUCERS

# Canadian Association of Petroleum Producers

- Represents large and small producer member companies
- Members explore for, develop and produce natural gas, natural gas liquids, crude oil, and oil sands throughout Canada
- Produce about 80 per cent of Canada's natural gas and crude oil
- Associate members provide a wide range of services that support the upstream crude oil and natural gas industry

# Energy Demand Continues to Rise

# Growth in the Global Energy Mix from 2016-2040



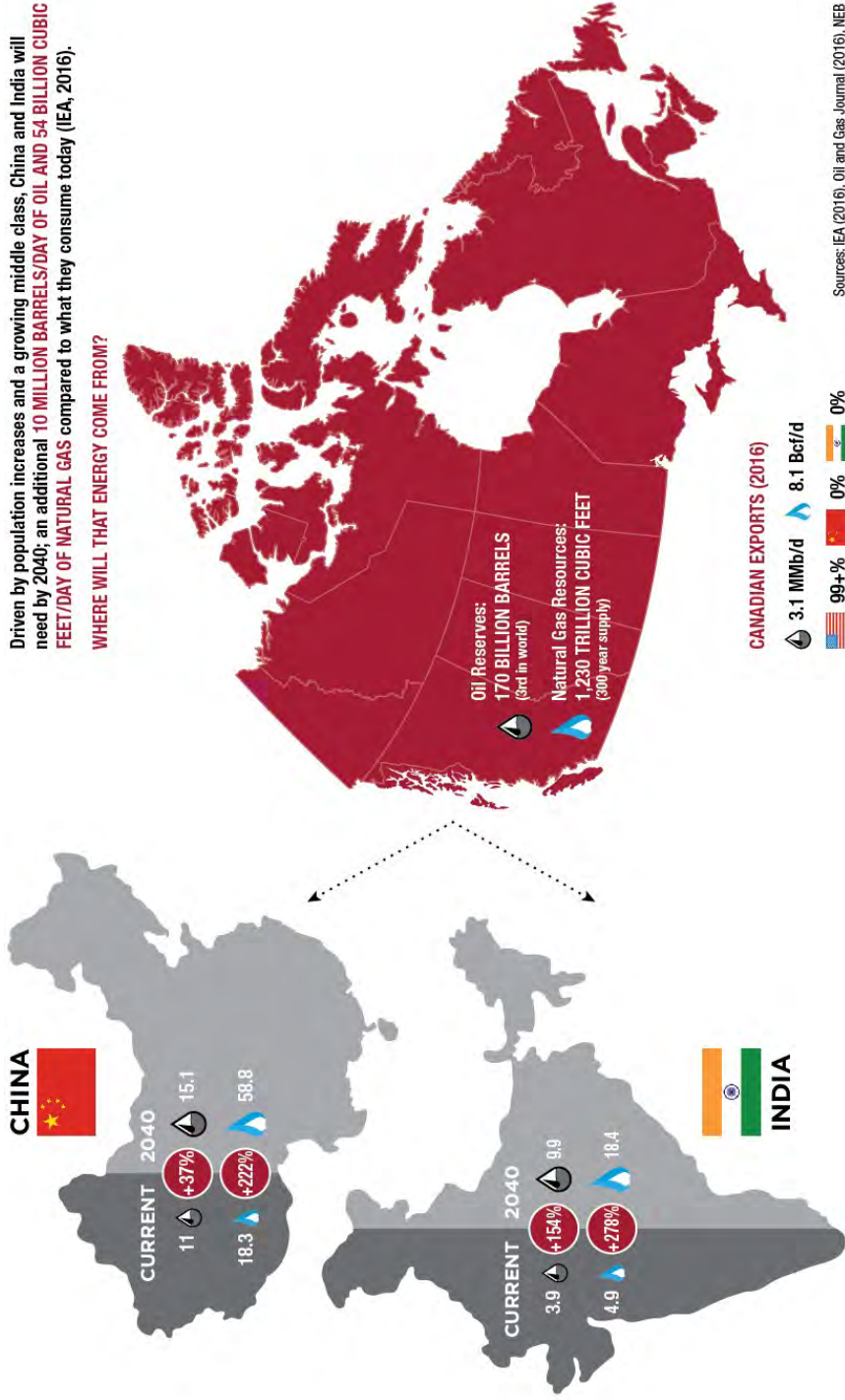
Source: IEA 2017 World Energy Outlook, New Policies Scenario

# COMPETING FOR GLOBAL CUSTOMERS

## THE ASIAN MARKET OPPORTUNITY

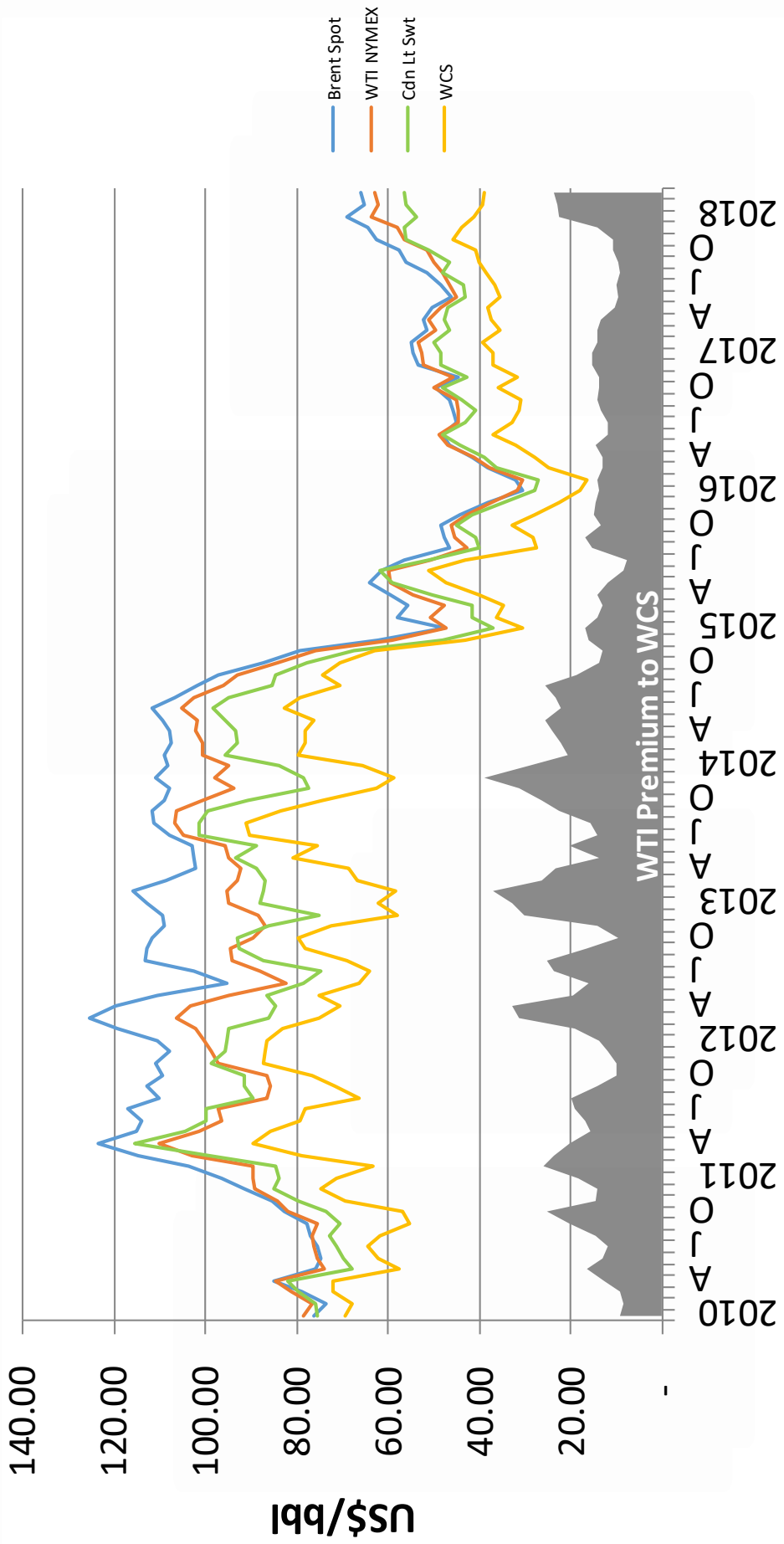
Driven by population increases and a growing middle class, China and India will need by 2040; an additional **10 MILLION BARRELS/DAY OF OIL AND 54 BILLION CUBIC FEET/DAY OF NATURAL GAS** compared to what they consume today (IEA, 2016).

WHERE WILL THAT ENERGY COME FROM?

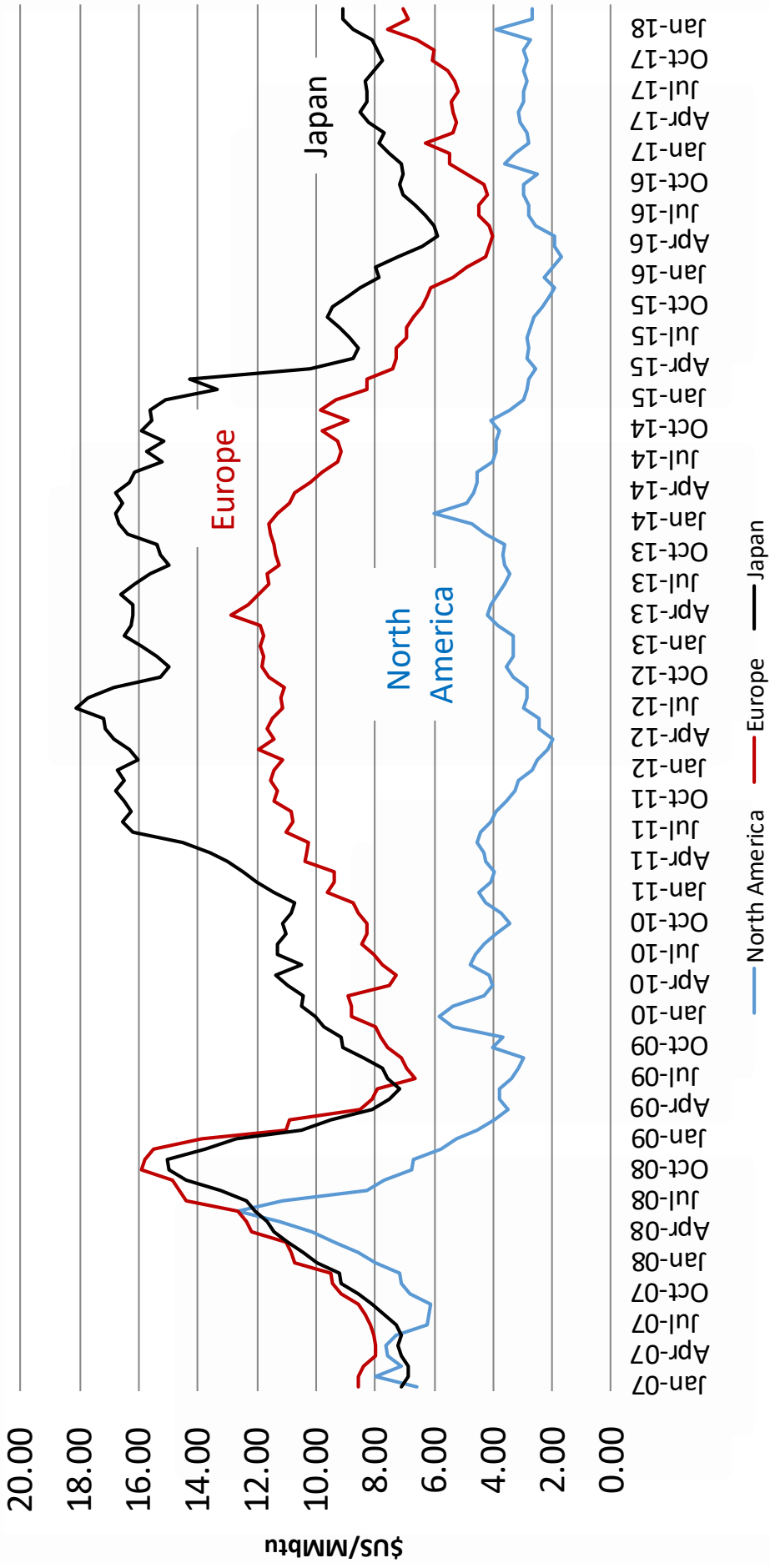


# And Prices Have Recovered

# Crude Oil Prices



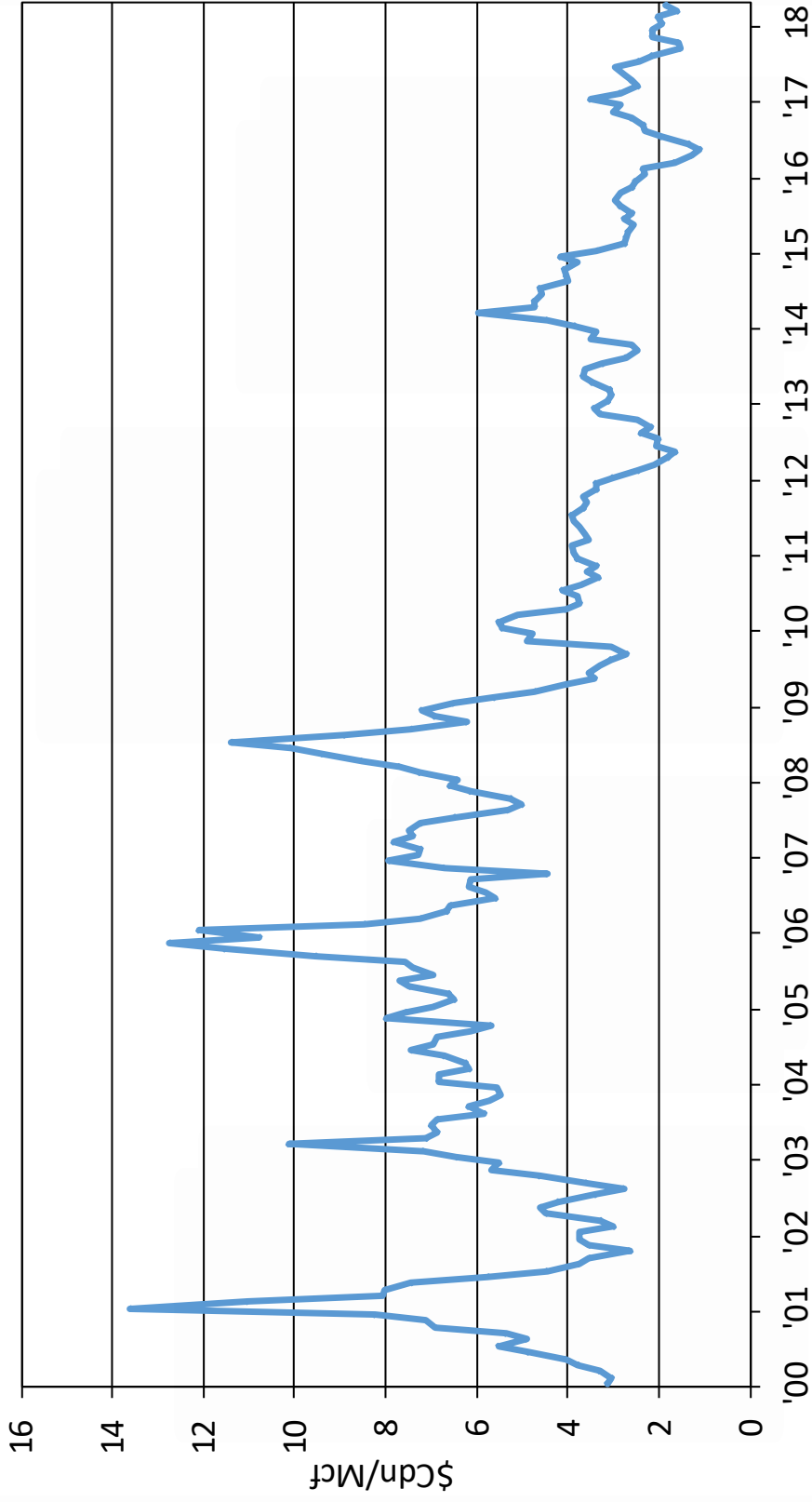
# Global Natural Gas Prices



Source: World Bank (nominal US\$)

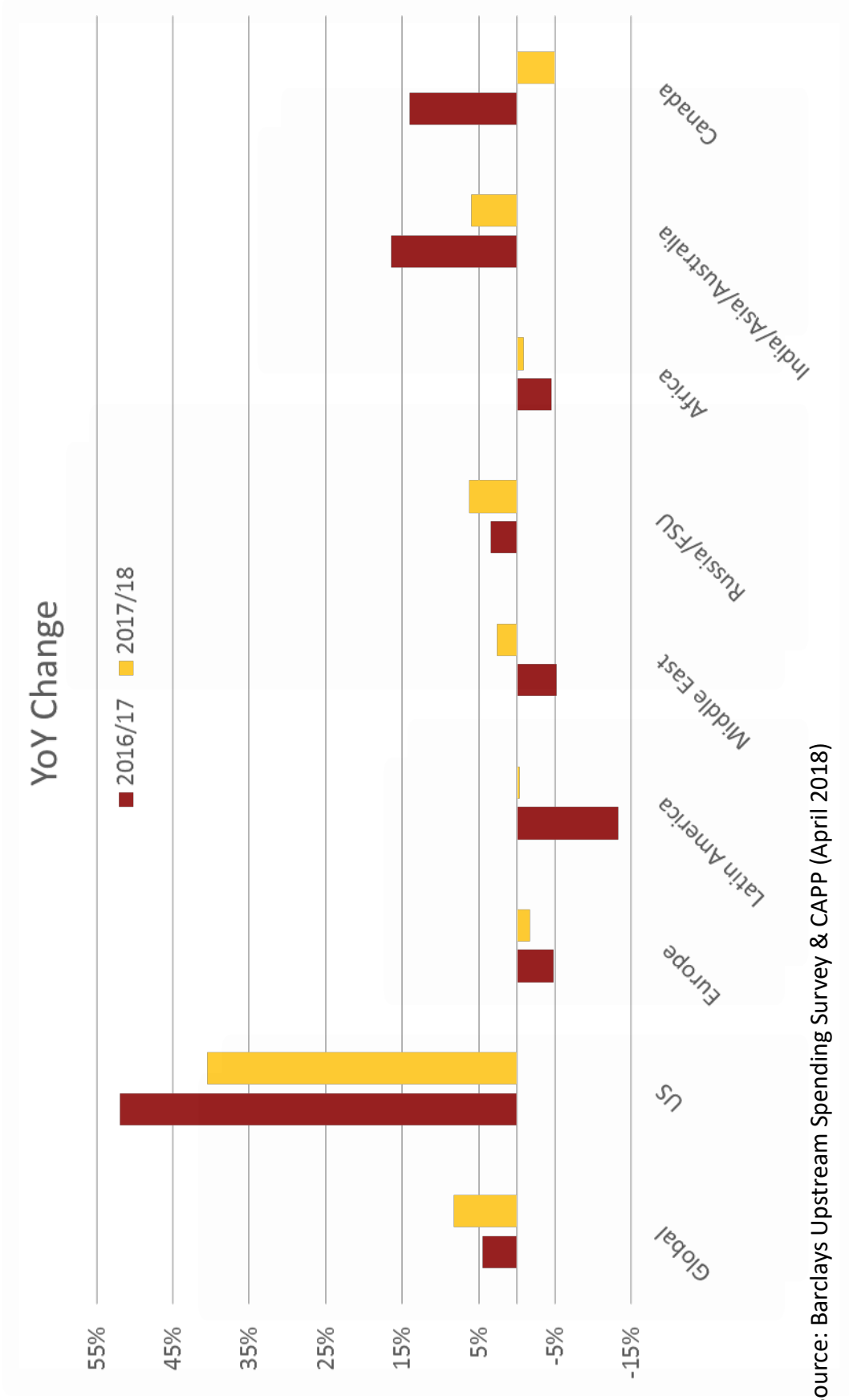


# Canadian Natural Gas Price AECO One Month Spot Price – Monthly Average



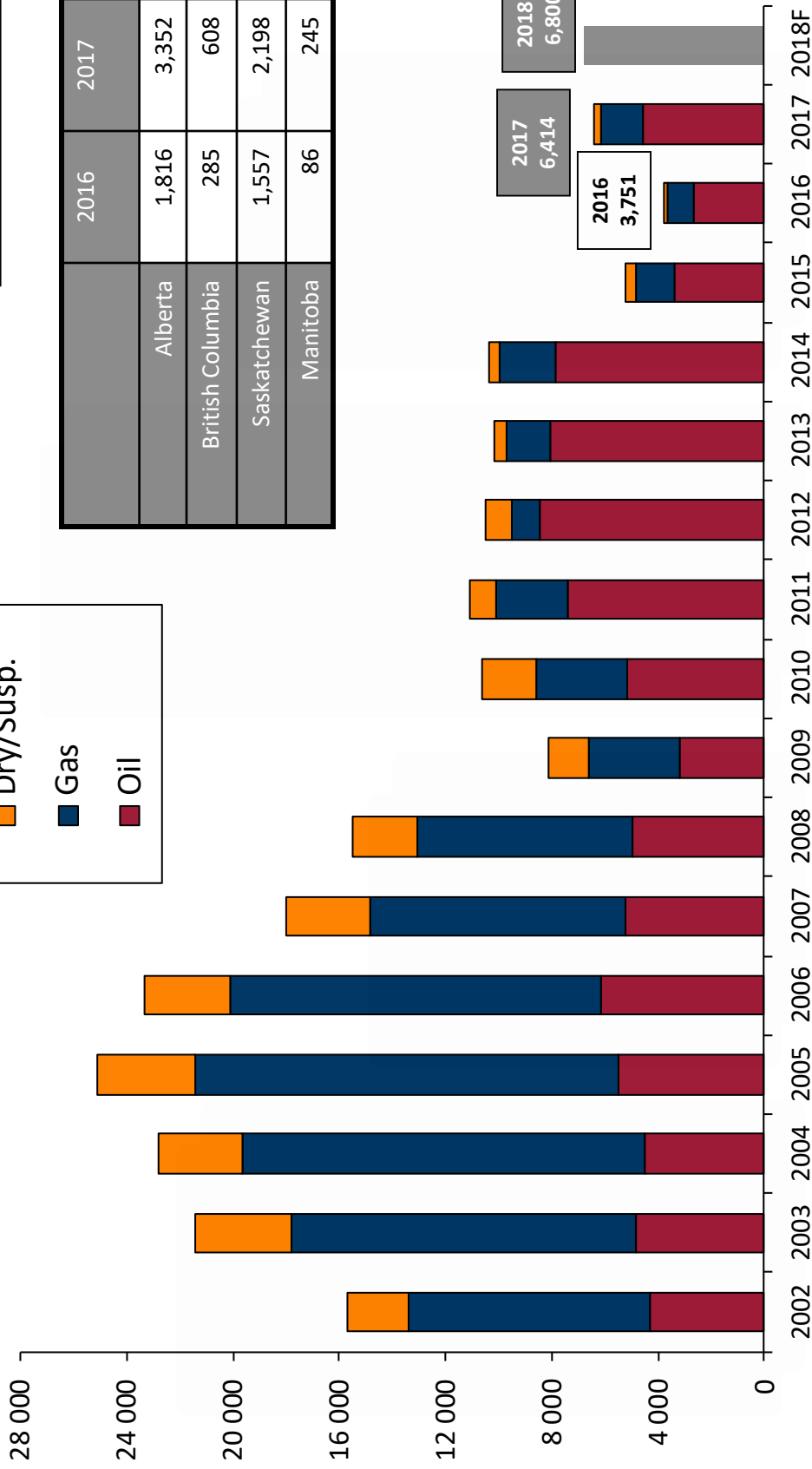
# And Yet, Investment in Canada is Declining

# Global Investment Trends – Upstream Sector



# Total Wells Drilled in Western Canada

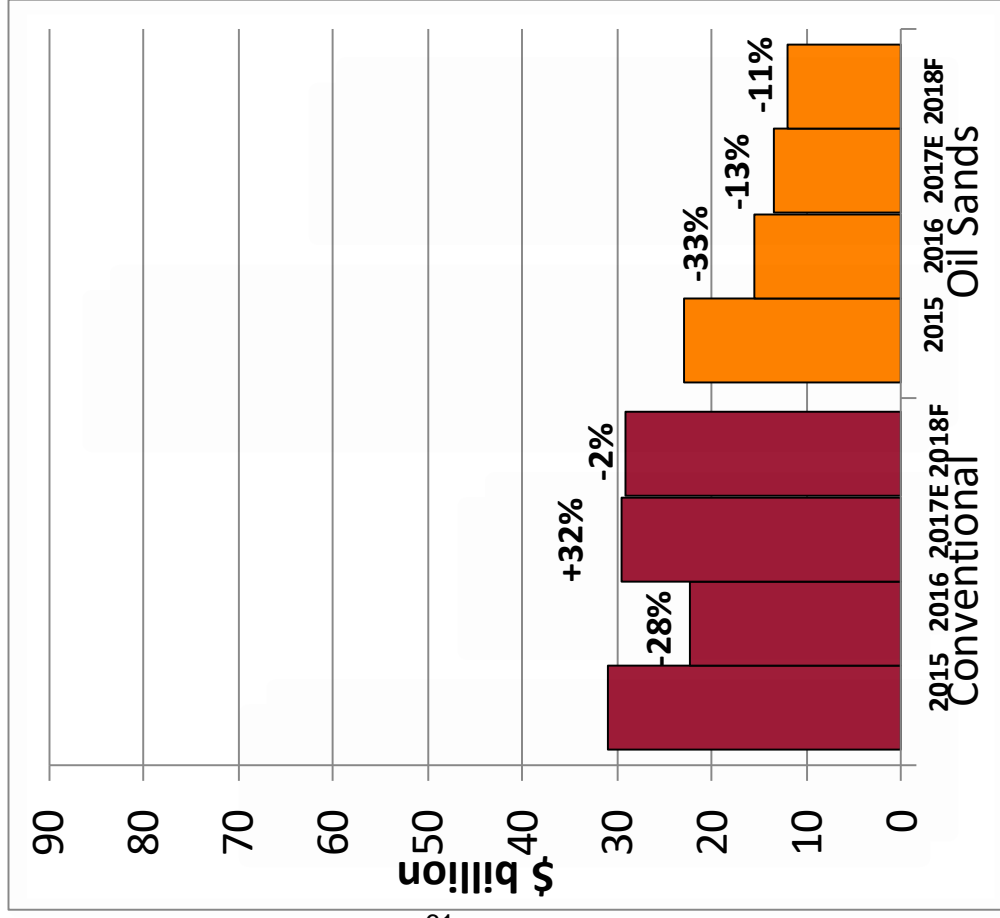
Yr/yr change in drilling:  
 2016: -28%  
 2017: +71%  
 2018F: +6%



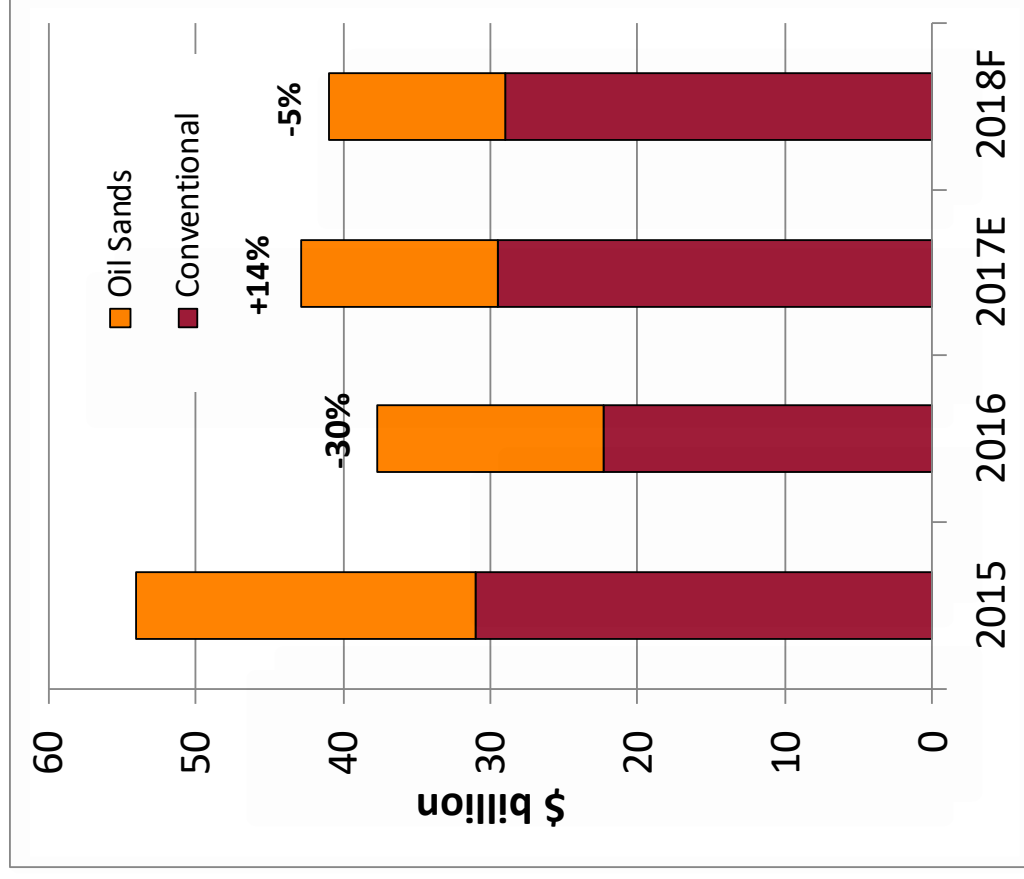
Source – CAPP. Based on Rig Release (March 2018)

# Upstream Capital Investment in Canada

% = Year/year change



Combined Capital Investment



Source: CAPP April 2018

# Continued Need for New Market Access

# Oil Pipelines

- **Current State:**
  - Pipeline capacity out of Western Canada is FULL
  - Rail is picking up some slack
  - Increasing differential for Western Canadian oil (i.e. lower price)
  - Production cuts in some cases
- **Remaining Proposed Projects All Face Challenges:**
  - Enbridge Line 3
  - Keystone XL
  - TransMountain Expansion

# Natural Gas Markets

- **Current State:**
  - Market share in Eastern Canada has stabilized but:
    - New U.S. pipes soon coming up into Ontario
    - New capacity out of Northeast U.S. connecting to Midwest U.S.
  - Significant bottlenecks in getting gas to the mainline:
    - High volatility
    - Lower average prices
  - As producers develop liquids for value, gas supply will continue to be high
- **Need for LNG greater than ever:**
  - Positive signs for projects but, barriers remain
- **Conversion to natural gas fired electricity a positive opportunity**



# Competitive Challenges Must Be Overcome

# Competitive Challenges

- **Industry can help governments achieve policy objectives but must be at reasonable cost and improve approvals process**
- **Currently:**
  - High degree of policy and regulatory uncertainty
  - Significant delays in regulatory approvals compared to competing jurisdictions
  - Significant cumulative costs of recent policy changes
  - United States headed in the opposite direction

# CAPP Advocacy

- **2018 Economic Report Series:**
  - A Global Vision for the Future of Canadian Oil and Natural Gas
  - Canada's Role in the World's Energy Mix
  - Competitive Climate Policy: Supporting Investment and Innovation
- **2018 Crude Oil Forecast**
- **Available on [www.capp.ca](http://www.capp.ca)**

# Join Canada's Energy Citizens! [energycitizens.ca](http://energycitizens.ca)



LEARN MORE



MEET CITIZENS LIKE YOU



WHAT YOU CAN DO



BLOG



JOIN



## Become an Energy Citizen

Show your interest and support for Canada's oil and natural gas resources. Sign up now and stay up-to-date on the latest from the industry.

First name

Last name

Email address

Postal code

Yes, I would like to receive emails from Canada's Energy Citizens.

[Read our disclaimer for more information.](#)

SIGN UP

We need a more balanced discussion about energy, the economy, and the environment. Together, let's change the conversation.

Help change the conversation



Thank you!



# REQUEST FOR DECISION

---

SUBJECT: **Watino River Boat Association**

SUBMISSION TO: COMMITTEE OF THE WHOLE      REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 17, 2018      CAO: MH      MANAGER:

DEPARTMENT: CAO SERVICES      GM:      PRESENTER:

STRATEGIC PLAN: Level of Service

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from the Watino River Boat Association to acknowledge Greenview for the financial support.**

---

BACKGROUND/PROPOSAL:

The Watino River Boat Association would like to acknowledge receipt of the funding provided by Council towards the building of a boat launch along the Big Smoky River located in Watino, Alberta.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the Watino Boat Launch.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

**SUBJECT:** Council de development economique de l'alberta - Presentation  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** September 17, 2018 CAO: MH MANAGER: KK  
**DEPARTMENT:** ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK  
**STRATEGIC PLAN:** Regional Cooperation

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**RELEVANT LEGISLATION:**

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole accept the presentation from conseil de développement économique de l'Alberta (CDEA) for information.**

---

**BACKGROUND/PROPOSAL:**

The conseil de développement économique de l'Alberta is spearheading a project to be located in northern Alberta for the development of an industrial hemp facility and associated distribution network; known as the Northern Alberta Hemp Processing Initiative (NAHPI).

The proponent has engaged numerous municipalities throughout Northwestern Alberta with the goal of establishing the facility in the region, thereby setting up a secondary hemp decortication facility in Alberta – while having a specific focus on supporting farmers and the agricultural sector in Northwest Alberta.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation for information is that the Committee of the Whole will have a clear understanding of the proposed projects, its potential benefits for local producers and also know the intended financial request from the proponent.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

There are no perceived disadvantages to the stated motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Committee of the Whole has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.



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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- Greenview Request Letter from conseil de développement économique de l'Alberta
- CEDA – NAHPI Presentation

May 11<sup>th</sup>, 2018

Municipal District of Greenview No. 16  
4806 – 36 Avenue  
Valleyview, AB. T0H 3N0

Council Members,

The present letter is to request a \$10,000 contribution into the Northern Alberta Hemp Processing Initiative (NAHPI).

In April 2017, the *conseil de développement économique de l'Alberta (CDEA)* received \$200,000 in financial support from the Alberta government CARES program to explore the feasibility of developing a hemp industry in northern Alberta. This 24-month initiative is producing a baseline feasibility study identifying global market opportunities and potential sites, is going on global prospecting missions with the objective of finding long-term contracts and/or project partners, and is preparing a template business plan for the construction of hemp fiber de-cortication and processing plants on candidate sites. The CDEA is seeking private matching funding of \$200,000 for this first grant, as per its 50:50 contractual commitment with CARES.

The CDEA along with Regional Economic Development Alliances (REDA's), Community Futures and the Alberta government want to encourage hemp production in the north and the construction of hemp fiber de-cortication and processing facilities. The Northern Alberta region has a global advantage for producing long hemp fiber from tall hemp crops due to its long daylight hours.

For the farmer point of view, industrial hemp has many advantages; hemp actually revitalizes the soil it grows in, both by aerating the soil and through the deposit of carbon dioxide in to it. This makes hemp ideal for crop rotation and the crop that follows in the soil hemp grew in will develop better than if hemp had not been used.

NAHPI is govern by a steering committee, you will find in Annexe A the name and organization who sit on the committee. A contribution of \$5,000 per year for two years will give you the opportunity to be a member of the steering committee.

We are looking forward to work with your region.

Sincerely,

*Diane Chiasson*

Diane Chiasson  
Director, Rural Development and Entrepreneurship  
CDEA

# Tapping into Global Value Chains



A new crop opportunity for Northern Alberta

# HISTORIC

- ▶ In 2016 a francophone farmer from Northern east Alberta asked Suzanne Prevost, CDEA Rural Economic Development to look in the industrial hemp possibilities for his area.
- ▶ Finding Rural Development Partners
- ▶ Create a steering committee
- ▶ CDEA organized 6 information sessions on industrial hemp.
- ▶ In 2017, CDEA received \$200,000 from CARES program for research and business development. The grant is matching funding as per 50:50.
- ▶ Hired François Catellier, Agriculture Advisor with Eco-West Canada

# Hemp Alberta Northern Advantage Steering Committee

- ▶ REDI – Dan Dibbelt
- ▶ NE Alberta Hub - Bob Bezpenco
- ▶ Growth Alberta - Troy Grainger
- ▶ PREDA – Dan Dibbelt
- ▶ Community Future Lac La Biche - Gene Wesley
- ▶ BioComposites Group - Dan Madlung (industry member)
- ▶ JustBioFiber - Terry Radford (industry member)
- ▶ Big Lakes County - Jordan Panasiuk
- ▶ Grande Prairie County – Baily Lapp
- ▶ Birch Hills County – Hermann Minderlein
- ▶ Alberta Agriculture & Forestry - Lori-Jo Graham, Patti Breland
- ▶ InnoTech Alberta - Jan Slaski & Byron James
- ▶ Clean energy technology centre, Drayton Valley – Manny Deol
- ▶ Eco-West Canada - Francois Catellier
- ▶ Smoky River Regional Economic Development - Diane Chiasson
- ▶ CDEA - Suzanne Prevost & Diane Chiasson

# Who is François Catellier

- ▶ Born and rise on a mix-farm in Manitoba
- ▶ He is the secret agent that assists companies in expanding their global reach.
- ▶ Has been on the board of Canola Council of Canada.
- ▶ Work with Canadian Special Crops Association, Alberta Pulse and Canada Pulse.
- ▶ Recognized for his contribution to the development of canola as a major Canadian crop in the 1994 Grindley Medal Award presented to the Canola Council of Canada.
- ▶ Recognized by the Vancouver Port Authority for outstanding service to the Special Crops industry in Western Canada.
- ▶ Went to 25 countries over the years to find market to different crops.

# Work plan – Market Outreach

- ▶ Fact-Finding Missions to Target Markets
- ▶ Hemp fibre product development and fine-tuning at InnoTech AB  
Vegreville Pilot Plant
- ▶ Hosting Reciprocal incoming missions from interested market partners / October 14 to 19, 2018
- ▶ Contract signing mission

# Study results

- Identification of hemp fibre processing site(s) and feeder de-cortication sites
- Estimated costs
- Technical specifications
- Recommendations for next steps and any further actions necessary to secure project financing and implementation



# Market Outreach Missions

- **North American International Auto Show** in Detroit US, attended in January 2018
- **Ecobuild** in London UK, attended in March 2018 **Experience the future of the built environment...**
- **Automotive Interiors Expo** in Stuttgart Germany, attended in June 2018
- **Greenbuild International Conference & Show** in Chicago US, plan to attend in November 2018



# 1<sup>ST</sup> Canadian Hemp Symposium

## October 15 to 19, 2018

- ▶ **October 15, Vegreville**  
Conference Advantages & Market solution
- ▶ **October 16, Vegreville**  
Innotech Technical Session
- ▶ **October 17, Vegreville**  
Innotech Technical Session & farm tour
- ▶ **October 18, Touring day**  
Group 1, Bio Composites Group in Drayton Valley  
Group 2, Just Bio Fiber Pilot Plant in Airdrie  
Group 1 & 2 Bio Processing Innovation Centre
- ▶ **October 19, Winning**  
Tour Composites Innovation Centre

# We work with

- ▶ **A Canadian Company**  
Wants to have 6 decortication plants  
3 in Canada and 3 in the US by 2022
- ▶ **A UK Company**  
Wants to find a manufacturer and a distributor for their product in  
Canada
- ▶ **A France Company**  
Wants to have a decortication plant
- ▶ **Angel Canadian Investor Company**  
Wants to build a decortication plant to supply the Just Bio Fiber  
and Bio Composites Group

# Hemp is An Environmental Super Star



- ▶ the first and strongest natural fibre cultivated.
- ▶ the second fastest growing plant on earth.
- ▶ unlike cotton, it can be grown without chemicals or pesticides.
- ▶ processed mechanically without the use of chemicals, no effluent.
- ▶ valuable in rotations, it helps control disease & adds to nutrient cycling.
- ▶ due to its strong tap root, it is beneficial to disturbed or impacted lands.
- ▶ carbon negative -sequesters 5 X more than equivalent acres of forest.

# Hemp Processing in Canada



**STALKS**

**Hurd**



**Fibre**



**Dust Fraction**



**SEEDS**

**Hulls**



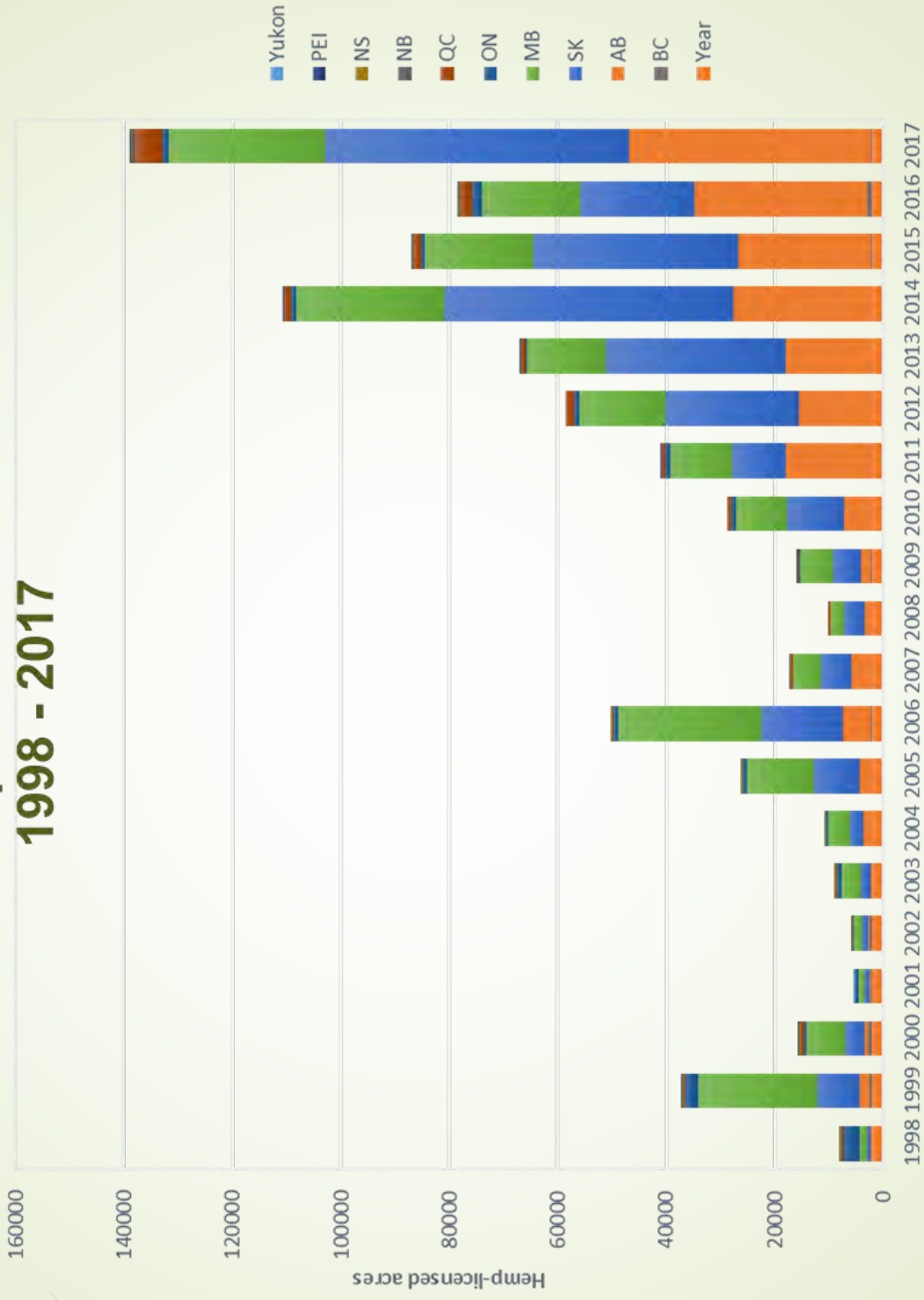
**Oil**



**Protein**

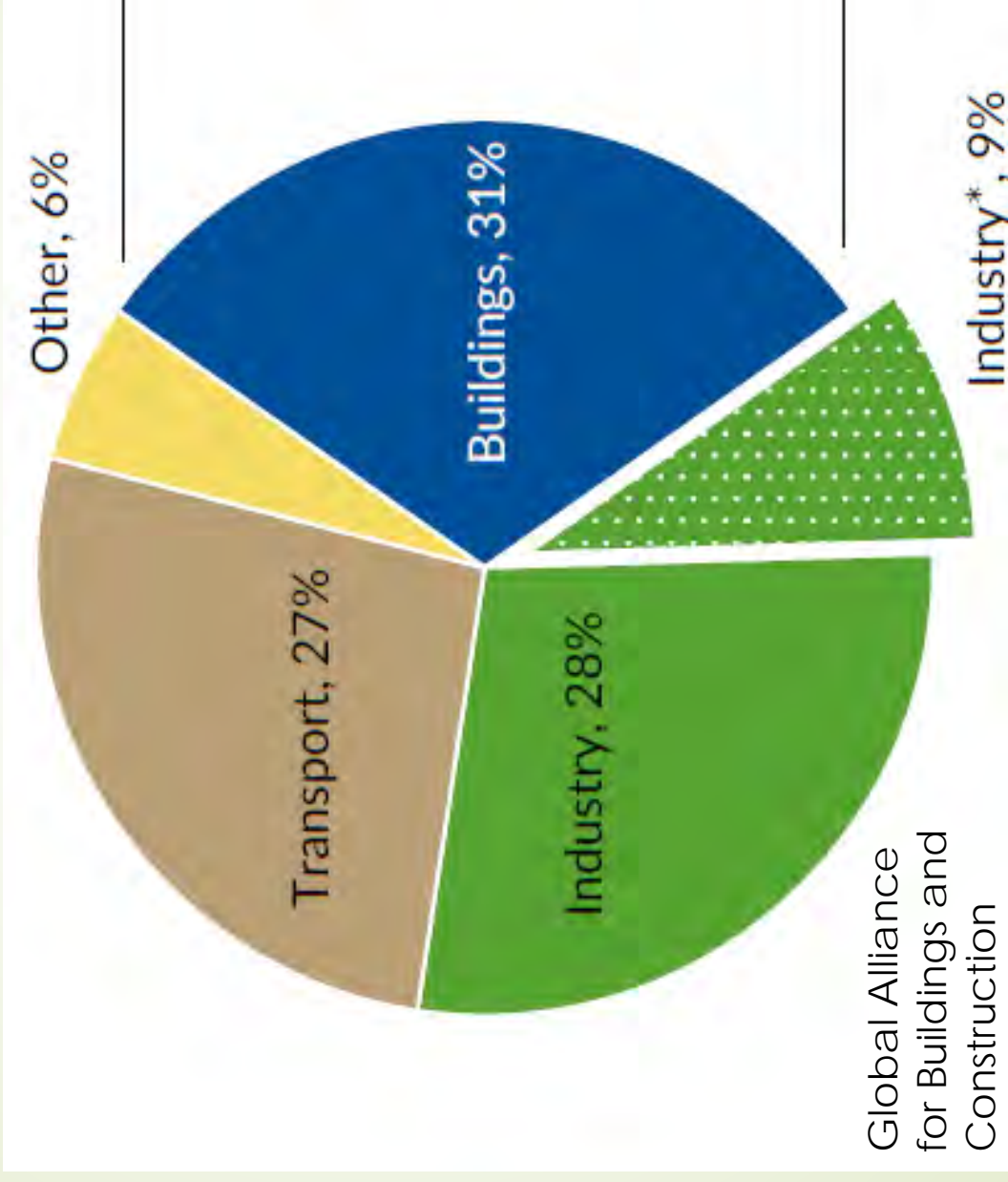


## Canada Hemp Acres Based on Provincial Hemp Production Permits: 1998 - 2017

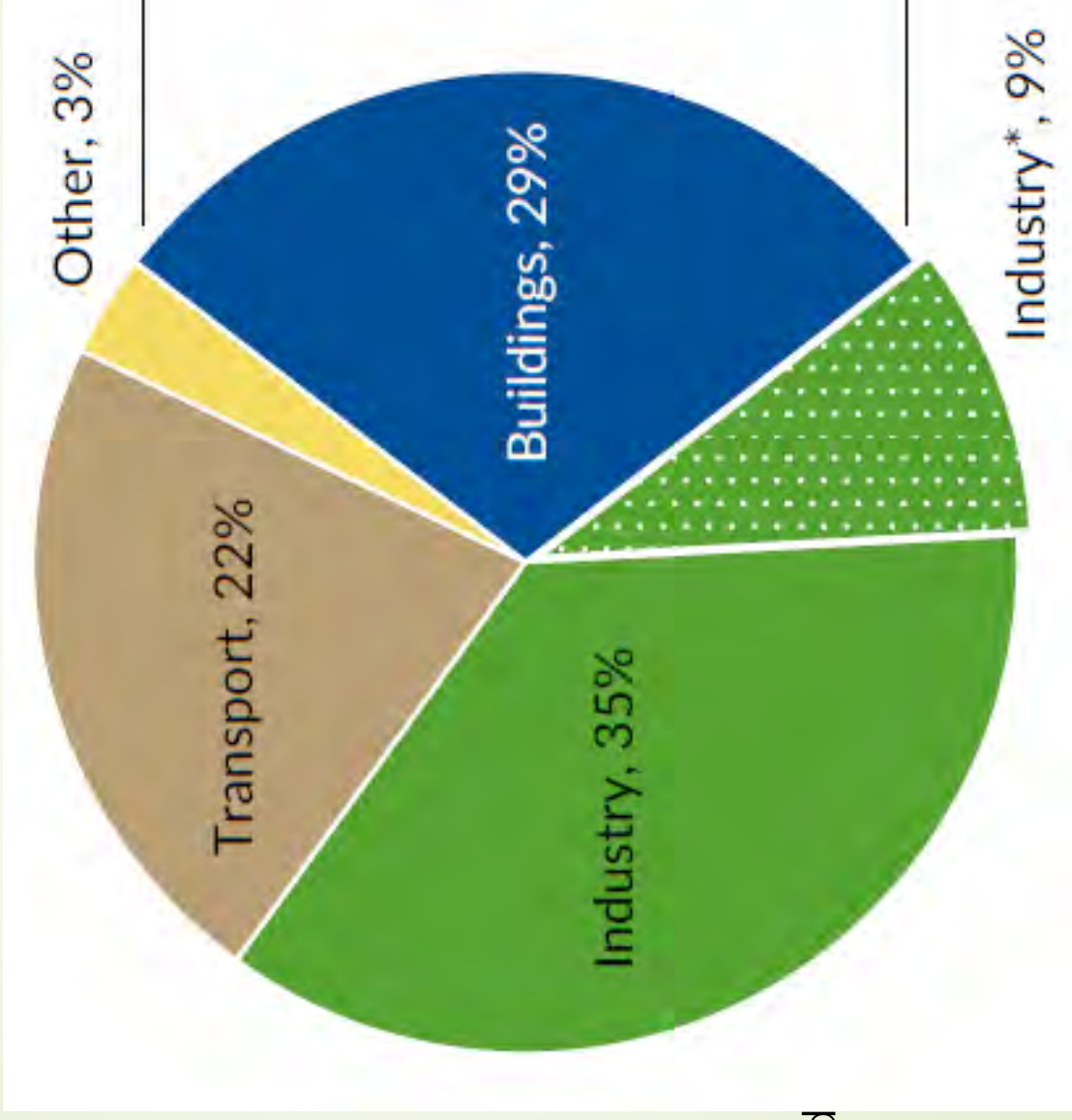


Source: Health Canada and Alberta Agriculture & Forestry

# Global Final Energy Consumption, 2014



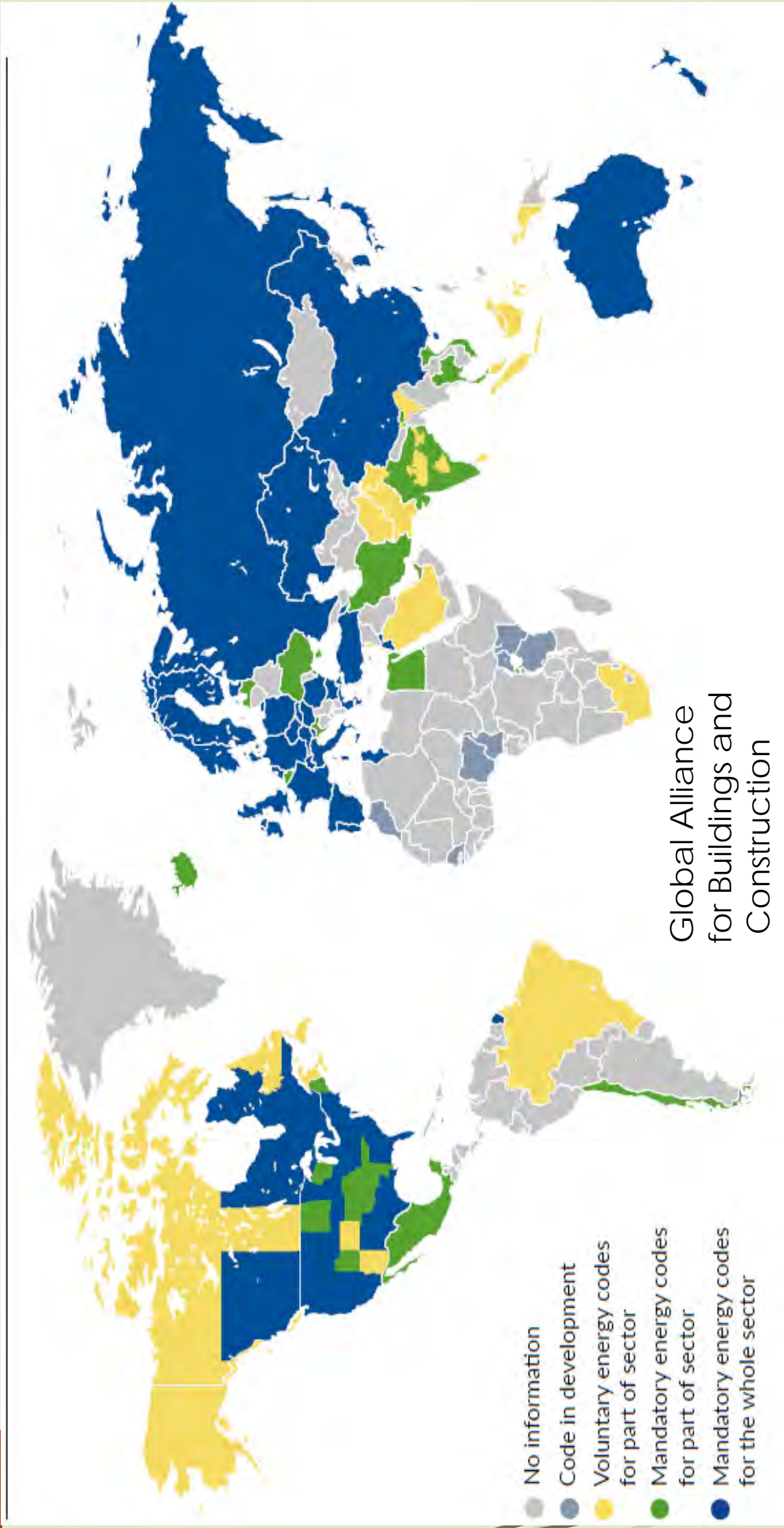
# CO2 Emissions



Global Alliance  
for Buildings and  
Construction



# Building Energy Codes and Standards 2015



## Hurds

Core fibres from sturdy, wood-like stalk

Anti-mildew and anti-microbial activities

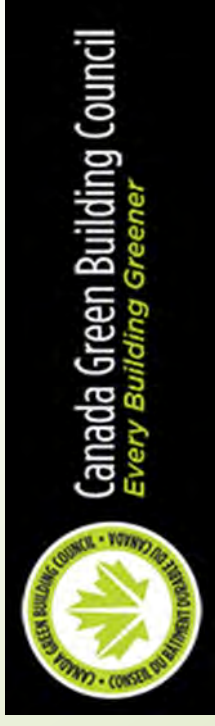
Used in building construction industry

- Simulated cedar shakes
- Fibre boards
- Other materials



# 2014 Green Building Industry

- Generated \$23.45 Billion in GDP
- Supported 300,000 direct jobs
- Driven by
  - Building Owners
  - Institutional investors
  - Corporate Sustainability Policies





- ▶ Go to Video
  - ▶ <https://globalnews.ca/video/3784265/super-green-home-built-on-vancouver-island>
- ▶ Hemp Grows 20X faster than trees



© 2017 Joseph A. Cairr - www.JoeCairr.ca

Bast fibres

Strong long & tender fibres

Excellent durability and absorbency

Anti-mildew and anti-microbial properties

In demand for automotive and building construction industries:

- Car panels
- Insulation
- Carpeting
- Paneling



# Why Industrial Hemp

Industrial Hemp fibres are;  
lighter, stronger  
and cheaper than the  
materials they replace.

Biocomposite parts within Mercedes S Class



Source: Biocomposites for High Performance Application

# In 1940, Henry Ford did build a car with Hemp Fibre



[https://www.youtube.com/watch?time\\_continue=3&v=ryO2JLzFPTY](https://www.youtube.com/watch?time_continue=3&v=ryO2JLzFPTY)

# Bio-Industrial Resources Available



ABDC bast



ABDC hurd



# **NON-WOVEN LINE**

- **NEEDLE PUNCH CAPABILITY**
- **DRAYTON VALLEY, ALBERTA**
- **2 TONNES PER HOUR CAPACITY**
- **UNIQUE ABILITY TO MIX FIBRES**



# COMMERCIALIZED PRODUCTS (1)

- **EROSION CONTROL BLANKETS:**
  - **100% BIODEGRADABLE**
  - **NON-ANIMAL TRAPPING**
  - **SOIL CONTACT**
  - **HIGH WATER ABSORBENCY**
  - **SEED-EMBEDDING CAPABILITY**



# COMMERCIALIZED PRODUCTS (2)

- **WEED SUPPRESSANT BLANKETS:**
  - **100% BIODEGRADABLE**
  - **RELEASES NUTRIENTS**
  - **ZERO LIGHT PENETRATION**
  - **PRESERVES SOIL MOISTURE**



## COMMERCIALIZED PRODUCTS (3)

- **GROW MATS:**
  - **MICROGREEN, SPROUTS, ETC**
  - **100% BIODEGRADABLE**
  - **HIGH WATER RETENTION**
  - **SOLD ON AMAZON.COM AND WESTERN CANADA RETAILERS**





- ▶ Will need 2 tonnes of hemp fiber per hour, translating into 10,000 acres of hemp
- ▶ Game Changer at Detroit Auto Show: “Bill Ford Junior wants to convert his whole fleet to green
- ▶ Tier 1 Manufacturer auto part for Manufacturer’s one line of SUV alone represents 20% of his Drayton Valley Capacity
- ▶ BCG will keep core business - erosion mats – automotive and tractor parts
- ▶ Will work with entrepreneurs for any other markets

# Hemp Blueprint in Canada

Canadian Hemp Trade Alliance projects....  
**by 2023 hemp will be a \$1B industry in Canada.**

Canadian Hemp Industry is \$ 340 M Today (CHTA 11/2017)

Four Pillars:

- **Food** – well developed in Canada, and still growing
- **Fibre**– lots of interest, but to generate momentum
- **Feed** – strong potential, need to gain regulatory approvals with CFIA
- **Natural Health Products** – strong potential, currently limited by tight restrictions of Industrial Hemp Regulation Act



Questions?  
Thank you

Diane Chiasson  
780-837-6630  
[diane.chiasson@lecdea.ca](mailto:diane.chiasson@lecdea.ca)



# REQUEST FOR DECISION

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SUBJECT: **Nitehawk Presentation**

SUBMISSION TO: COMMITTEE OF THE WHOLE      REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 17, 2018      CAO: MH      MANAGER:

DEPARTMENT: COMMUNITY SERVICES      GM: SW      PRESENTER:

STRATEGIC PLAN: Quality of Life

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from the Grande Prairie Ski Club regarding the Nitehawk Recreation Area's current four year business plan from 2015-2018 and the upcoming four year business plan for the years of 2019-2022 for information, as presented.**

---

BACKGROUND/PROPOSAL:

Owned by the Grande Prairie Ski Club, the Nitehawk Recreation Area is located within Greenview, approximately 16 kilometers south of Grande Prairie Alberta on the south banks of the Wapiti River. The recreation area is a regional family-oriented multi-purpose recreation facility that caters to people of all ages and has become an important addition to the quality of life for area residents.

In 2015, based on a 4 year business plan, Greenview entered into a funding commitment to the Grande Prairie Ski Club in the amount of \$455,000.00 for 2015, \$332,882.00 for 2016, \$368,382.00 for 2017 and \$268,382.00 for 2018. The business plan identified a number of areas in need of funds including operational costs, equipment replacement and hill improvements.

With the current business plan coming to fruition, the Grande Prairie Ski Club will provide Council an update on the last 4 years as well as present the business plan moving forward for the next 4 years.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Committee of the Whole will be provided an update regarding the status of the current Nitehawk Recreation Area business plan which Greenview funds.
2. The benefit of the recommended motion is that Committee of the Whole will be provided with information on the Nitehawk Recreation Area business plan for the years of 2019 – 2022.



---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Committee of the Whole has the alternative to not accept the recommended motion for information.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

---

ATTACHMENT(S):

- Nitehawk PowerPoint Presentation
- Financial Statements
- Capital 2019 – 2022 (Municipal Splits)
- Capital 2019 – 2022 (Total)



# NITEHAWK

YEAR-ROUND ADVENTURE PARK





# Your Community Owned, Not-for-Profit Year-Round Adventure Park





**On behalf of the Board of Directors and  
Management of the Grande Prairie Ski Club,  
we want to express our sincere appreciation  
for the funding support from our three  
Municipal Partners.**

## **Mission:**

**To provide a quality experience  
&  
outdoor recreation opportunities  
for ALL People of ALL Ages  
in Every Season.**

# 2017/18 Update:

Some of the improvements made and guest experiences created that have attributed to our success these past 365 days are:

- Continued support of our 3 Municipal Partners
- Improvements to our Snowmaking Technology
- Through our rebranding in 2015/16 we have continued to grow Family Fun & sense of Community at Nitehawk.
- One of the great community partnerships we have formed is with Servus Credit Union for our monthly “Servus Free Ski Friday” events throughout the season.

# 2017/18 Update (cont.):

- With the sponsorship of Aquatera Utilities & the Doug Marshall Charity Classic Golf Tournament, we were able to add a 2000sqft “Lower Chalet” to our Tube Zone Operation.
- The awarding of the RFP for “Bear Paw Par 3 Golf Course & RV Park” to Nitehawk, has been a huge success.
- Mother Nature always plays a role in our successes or challenges!
- We set a few records this past year by opening early and having the shortest transition between seasons.
- We began 7 day per week food and beverage service for lunch and supper in our lounge – this has certainly confirmed that we are a Year-Round Facility.



## Plans Moving Forward:

- Planning of a 4 year funding model, 2019 to 2022, that addresses both the short-term & long-term needs of Nitehawk and ensures the economic sustainability of our Non-Profit Organization.
- Securing Community Support through continued Fundraising & Sponsorship, to provide funding that will also contribute to the sustainability of the our facility.
- Continuing our partnerships with the MD of Greenview, City of Grande Prairie and County of Grande Prairie No.1, with funding to assist in Nitehawk's sustainability.

## Executed in 2 Parts:

1. Continued support for operational funding.  
(Electricity, Diesel fuel, Natural Gas)
2. Continued support of our strategy of replacement and upgrading of depreciating key equipment & facilities, and hill improvements.

# The Issues Faced:

- Can't control the weather, manage things we can control.
- Costly snowmaking process – have to ensure Snow to April
- Ongoing depreciation of Facilities/Equipment requiring Costly repairs.
- Lack of internal capital replacement fund to replace depreciating equipment.
- Increased operating costs, particularly energy costs due to Carbon Tax including electrical power, natural gas and diesel fuel.
- Increased Wage Expenses due to forced Minimum Wage Increases.
- Increased safety standards (OH&S, WHMIS, AEDARSA).

## Sustainable Funding Needs:

- Ensure there are sufficient funds so that Nitehawk is operational Year-Round. (includes over \$200,000 in **Energy Costs**).
- To continue to provide for a **capital replacement** reserve fund for the purpose of having depreciated equipment replaced.

# Hill Equipment Replacement:

Current Inventory of Equipment on the hill:

- 2 Groomers (2017, 2015)
- 6 snowmobiles (including 1 dedicated for emergency services only).
- Magic Carpet Conveyor Lift (70ft)
- Wonder Carpet Conveyor Lift (600ft – tube zone)
- Dopplemayer Platter Lift
- Yan Triple Chair Lift
- Riverside Snowmaking Pumps
- Top of Hill Snowmaking Pumps
- Snowmaking Water & Air Pipes

# GROOMERS:



- 2 currently owned
- New machines can cost \$400,000.
- Groomers average about 700hrs per year - 10yr lifecycle.

# SNOWMAKING:



- At present it costs between \$250,000 & \$300,000 each year to make the snow needed for the season.
- 3 main components contributing to this expense are labour, energy costs and equipment costs.

# Snowmaking Components:

- Pumps
- Compressors
- Generators
- Manpower
- Snowgun's & Hose





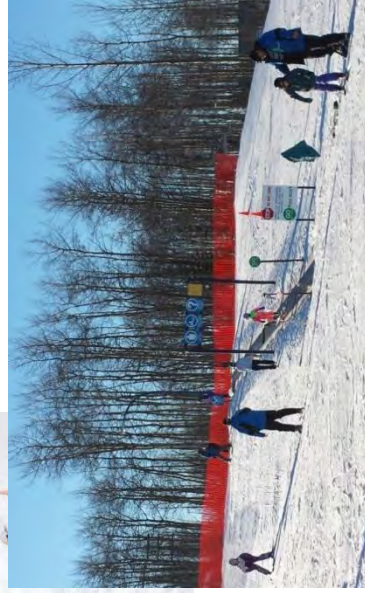
# HILL IMPROVEMENTS:



- Nitehawk suggest that “hill improvements” carry a value of over \$3,400,000.00 – original cost \$7Million
- Includes: all of the lifts (4), the chalet and related infrastructure and hill lighting.
- Impossible to do repairs and replacement from day to day operating funds

# LIFTS:

- Doppelmayr Platter Lift
- Yan Triple Chair
- Magic Carpet Conveyor (70')
- Wonder Carpet Conveyor (600')



# LIGHTING:



Terrain Park OLD  
HPS Lighting



Tube Zone NEW  
LED Lighting

- Replacement Plan for more energy efficient new LED lights/poles
  - Improves Guest Safety and Quality of experience
- Municipal Funding for LED upgrades for 2016 & 2017

# Municipal Funding Formula:

The current practice has been to have all 3 municipalities share in any funding requests. This Business Plan contemplates the same philosophy.

- 50% requested from the MD of Greenview.
- 25% requested from the City of Grande Prairie.
- 25% requested from the County of Grande Prairie.

# Municipal Request:

## Annual funding to offset energy costs (\$200,000)

MD of Greenview	\$100,000
City of Grande Prairie	\$50,000
County of Grande Prairie	\$50,000

## Equipment Replacement and Hill Improvement Capital funding

<i>Municipality</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>
MD of Greenview	\$267,000	\$226,500	\$203,000	\$202,000
City of Grande Prairie	\$133,500	\$113,250	\$101,500	\$101,000
County of GP No.1	\$133,500	\$113,250	\$101,500	\$101,000

# Municipal Request Totals:

<u>Municipality</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
<i>MD of Greenview</i>	\$367,000	\$326,500	\$303,000	\$302,000
<i>City of Grande Prairie</i>	\$183,500	\$163,250	\$151,500	\$151,000
<i>County of GP No.1</i>	\$183,500	\$163,250	\$151,500	\$151,000

# Capital Requirements & Facility Improvements 2019-2022:

## NITEHAWK RECREATION AREA

### Municipal Capital Requirements and Facility Improvements 2019-2022

	<u>Notes</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Net book value: 3,405,000.00 (ye2018)					
<b><u>SnowMaking</u></b>					
	Snowmaking guns	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	Pumps and instrumentation	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
	Snowmaking Pipe and Hydrants	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Energy Reduction Program	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	River Erosion Control - Snow making Intake	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b><u>Hill Equipment</u></b>					
	New Skid steer	\$ 90,000.00			
	Building reserve for 10 year snowcat replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	Building reserve for 10 year snowcat replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	Annual snowmobile replacement	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	Major maintenance items on existing mobile equipment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b><u>Hill Improvements</u></b>					
	Rebuilds and major maintenance to platter / maintenance deck	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00
	Annual rebuilds and major maintenance to chair lift	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
	Annual rebuilds and major maintenance to conveyor	\$ 1,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
	Railing system and ongoing major maintenance to 600 conveyor	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00	
	summer tube slide				
	Winter Tube Zone				
	Old Luge track upgrade	\$ 10,000.00	\$ 15,000.00	\$ -	\$ -
	Erosion control	35000	35000	35000	35000
	LED Hill Lighting (Runs and Facilities)	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00
	Lift Tower Migration and erosion control	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
	Technology Upgrades	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	<b>Total</b>	<b>\$ 534,000.00</b>	<b>\$ 453,000.00</b>	<b>\$ 406,000.00</b>	<b>\$ 404,000.00</b>

Capital Funding

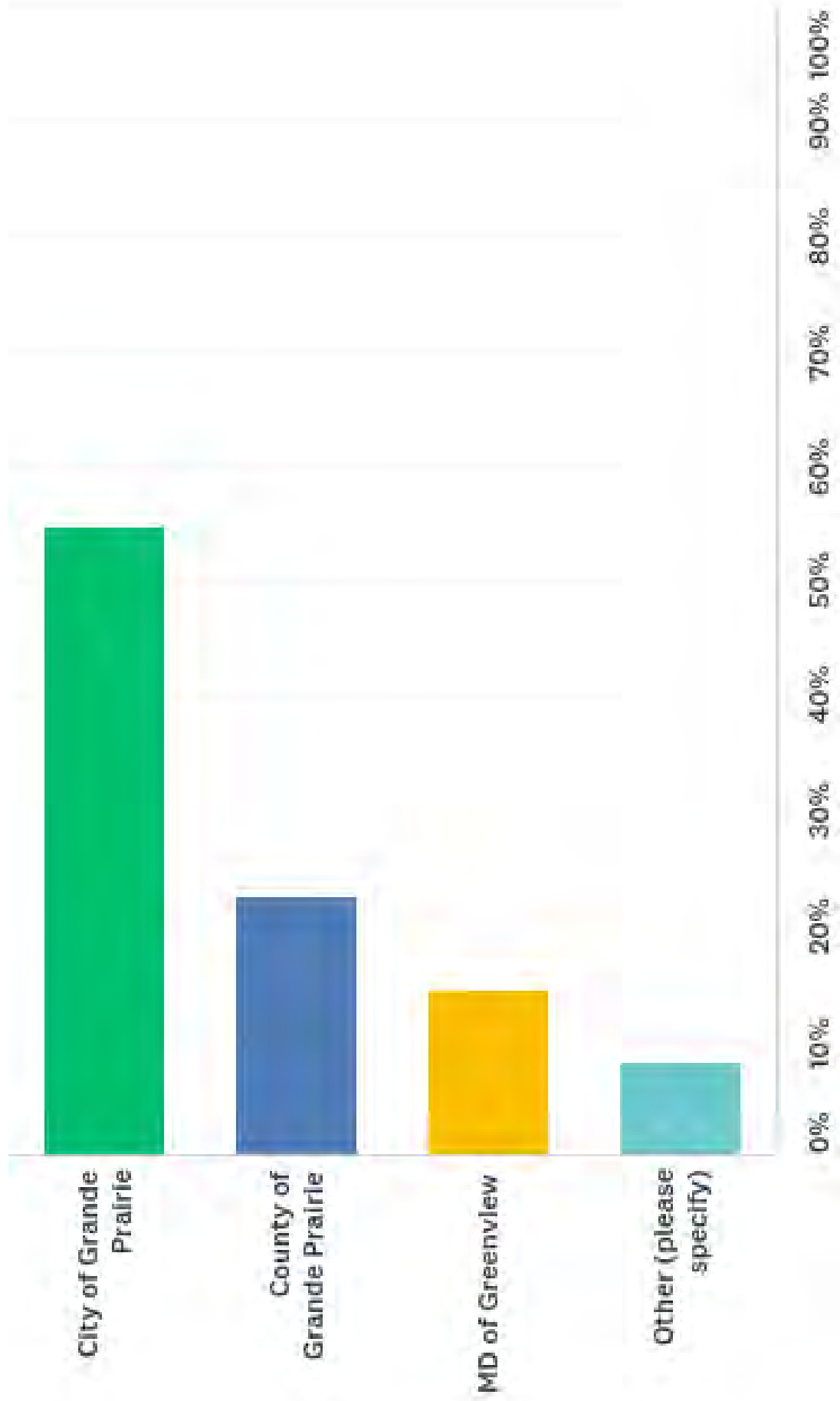
# Just a few stats you might be interested to know...

\*Responses compiled from over 200 Users in an Engagement Survey distributed during a 3 week period in August 2018.

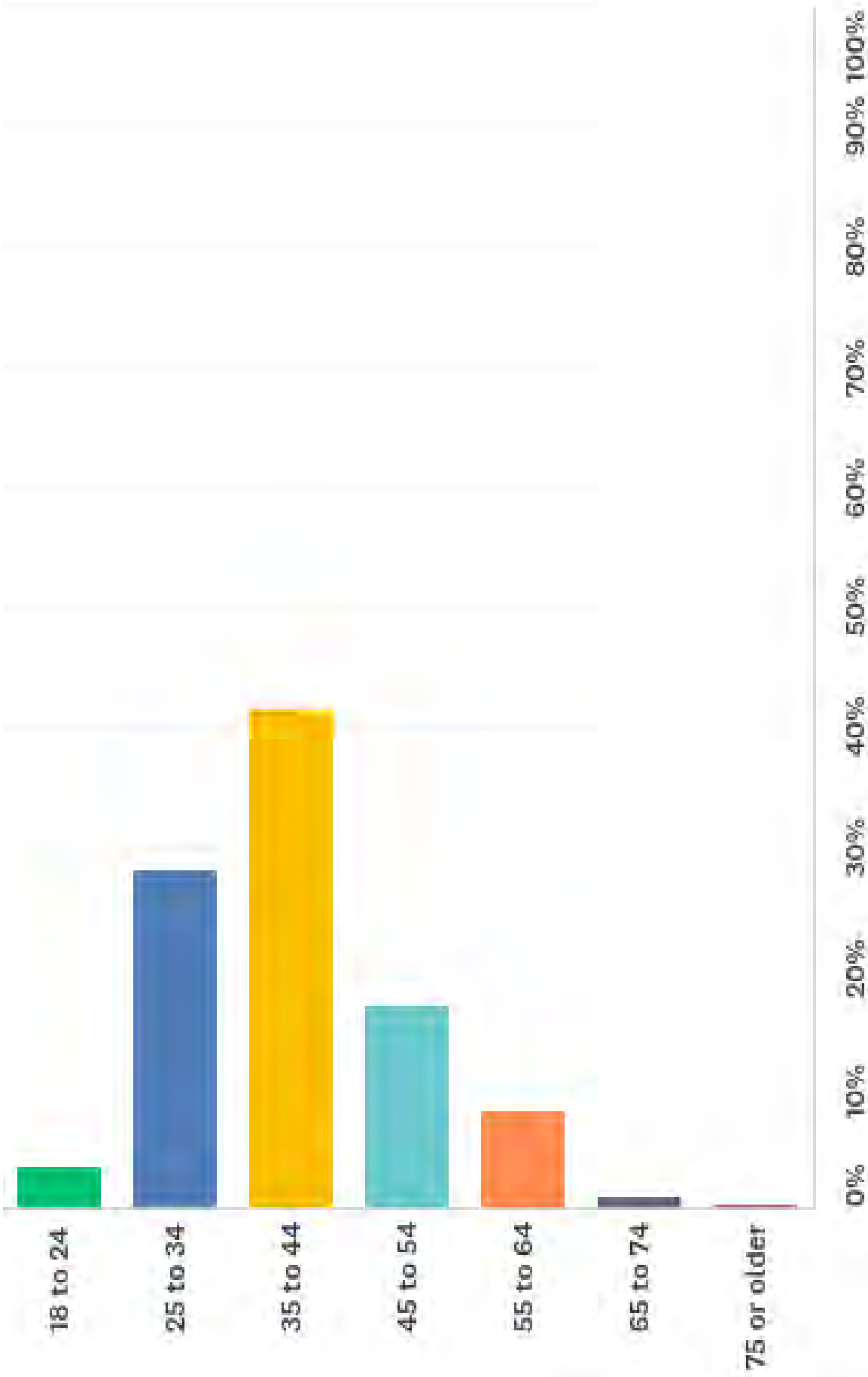


# Where do our users live?

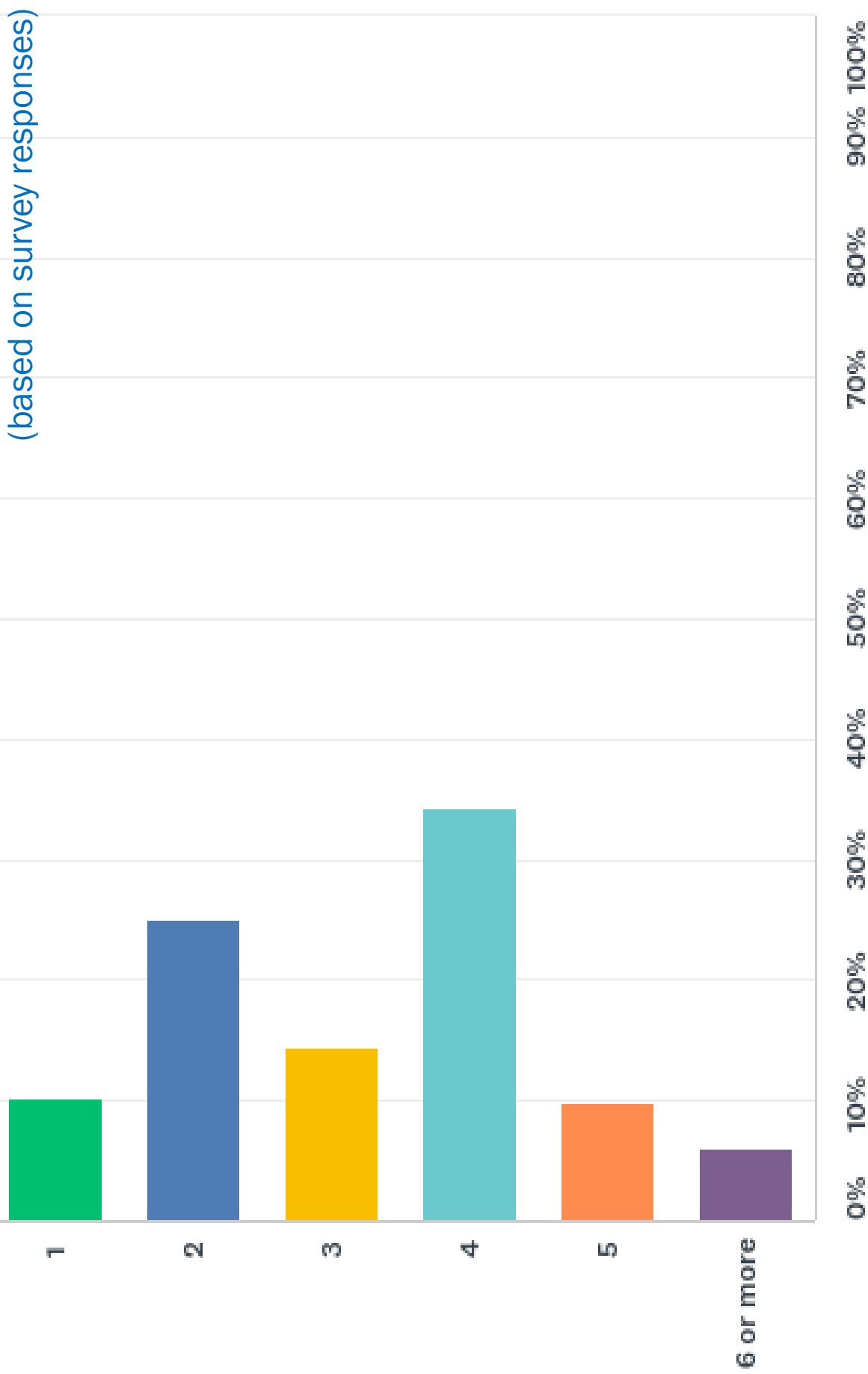
(based on survey responses)



# Who is using the hill? (based on survey responses)

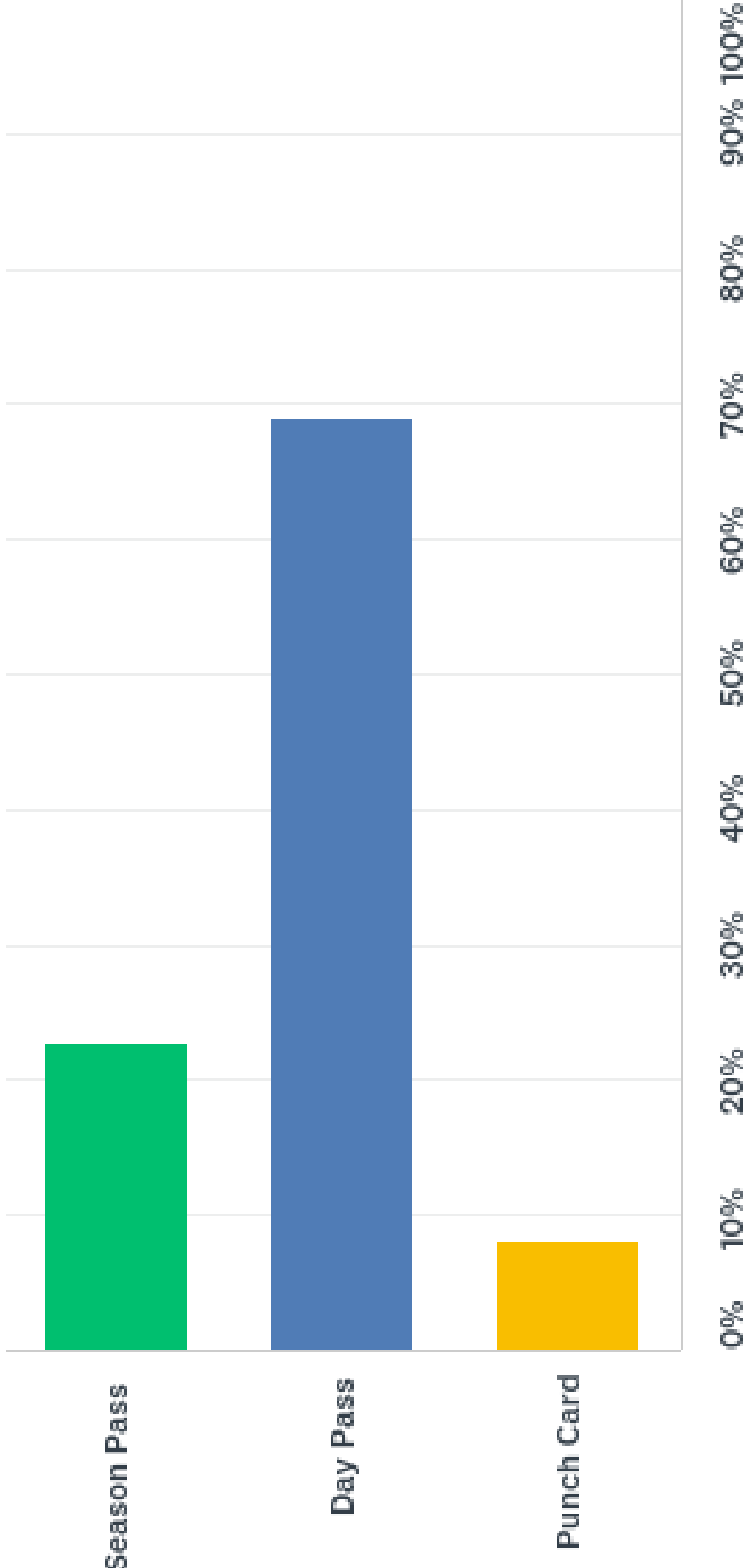


# Number of family members visiting Nitehawk?



# What type of pass is being used?

(based on survey responses)



# What are we doing well? (based on survey responses)



# What would our users like to see added?

(based on Individual survey responses)

- “Open more evenings a week”
- “Outdoor skating rink”
- “Upgrade the facilities that are already there”
- “A new high speed lift”
- “More Skiable Terrain”
- “Bigger tube park, more tube rides”
- “Paved parking/ road improvements”

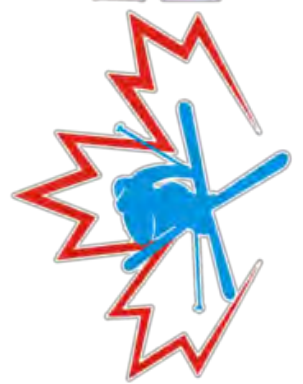
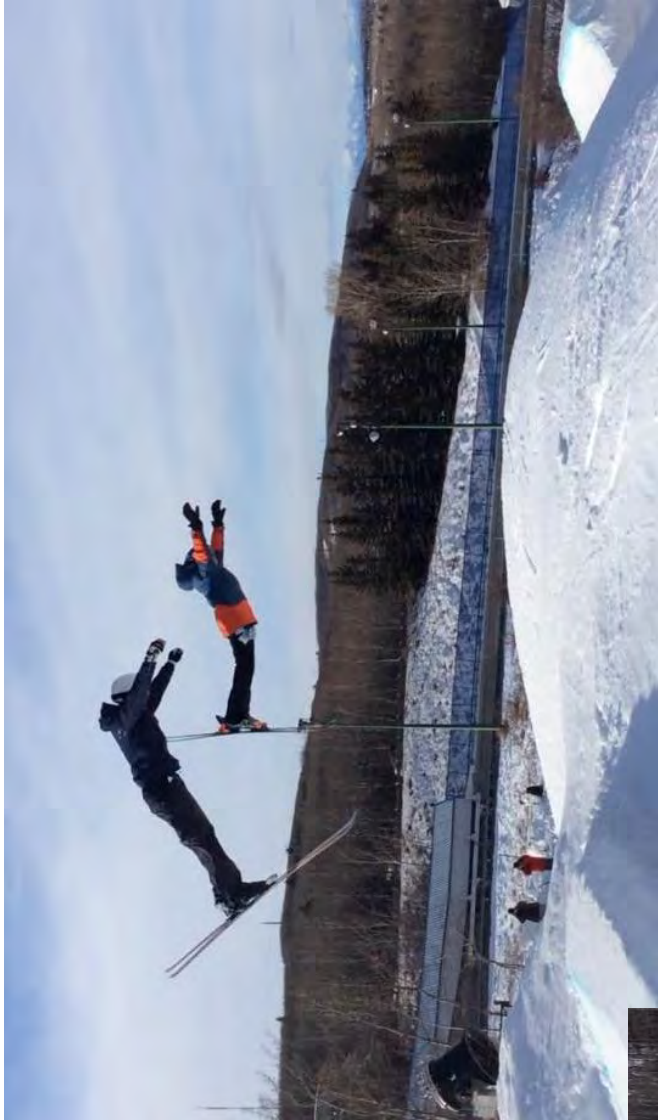
# How can we be more community involved?

(based on Individual survey responses)

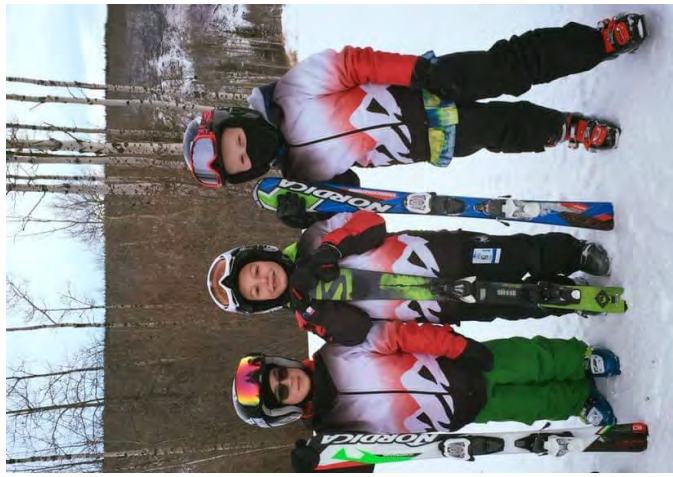
- “Closer partnerships with Municipalities”
- “Bus service to and from hill”
- “More school programs”
- “Adult ski & ride improvement sessions”
- “Partner with other not for profits for fundraisers”
- “Increase corporate events/sponsorship opportunities”
- “More events for spectators”







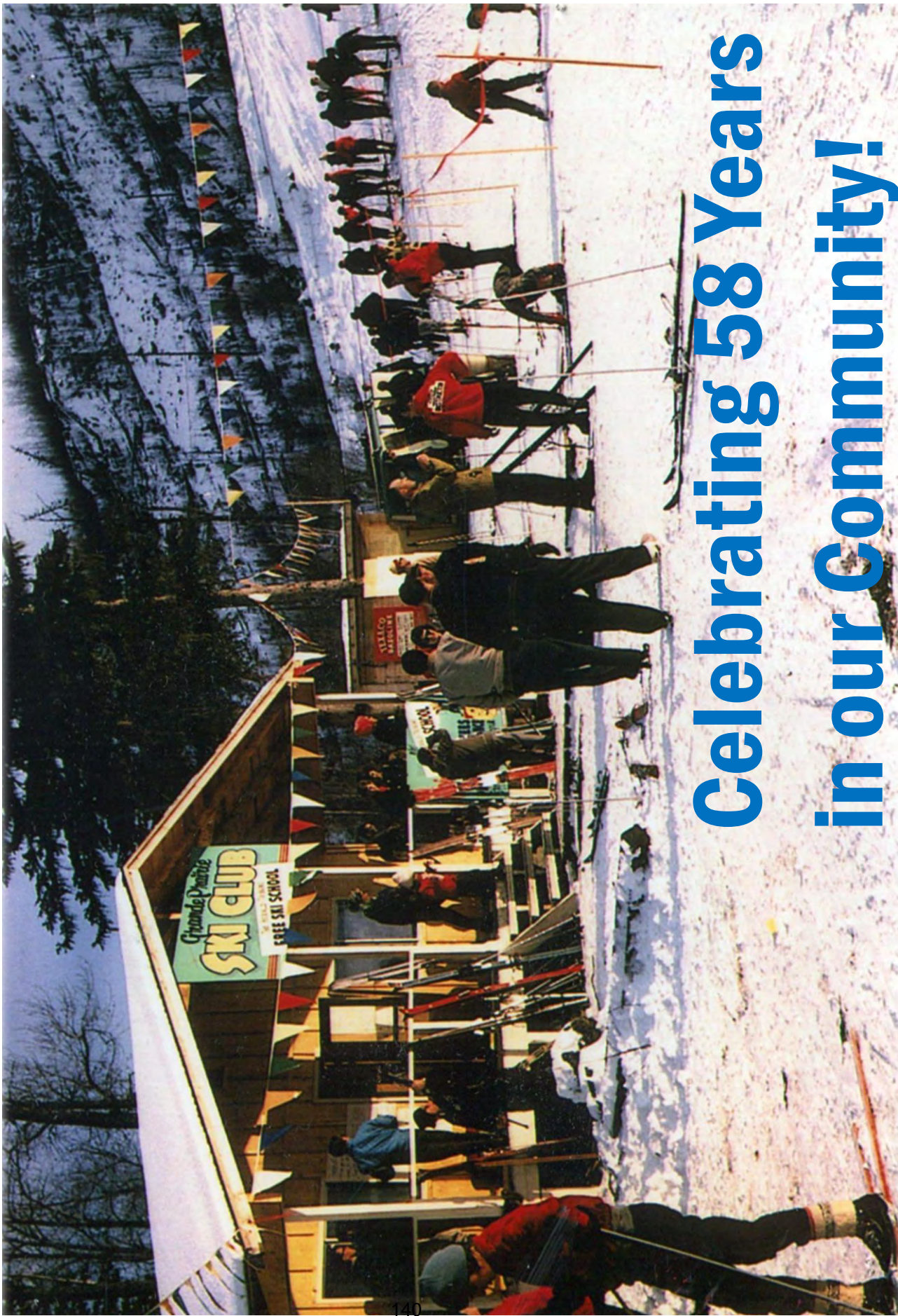
**northern extreme**  
**FREESTYLE**





# CANADIAN SKI PATROL™

Canada's leader in skiing and boarding safety and rescue since 1940



# Celebrating 58 Years in our Community!

**Thank you for your time  
and consideration.**

**Your continued support is greatly  
appreciated by the Nitehawk Board of  
Directors, Management and our many  
Partner Groups & Guests.**

LUV-2-SKI  
NITEHAWK

# Questions?

**Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)**  
**Financial Statements**  
*April 30, 2018*  
(Unaudited)

# Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)

## Statement of Financial Position

As at April 30, 2018

(Unaudited)

---

	2018	2017
<hr/>		
<b>Assets</b>		
<b>Current</b>		
Cash	337,730	374,040
Accounts receivable	59,428	75,149
Grants receivable	402,573	368,382
Prepaid expenses and deposits	71,049	12,240
	<hr/>	<hr/>
	870,780	829,811
<b>Property, plant and equipment (Note 1)</b>	<b>3,418,915</b>	3,087,529
	<hr/>	<hr/>
	4,289,695	3,917,340
<hr/>		
<b>Liabilities</b>		
<b>Current</b>		
Bank indebtedness	-	-
Accounts payable	275,355	119,658
Deferred revenue	672,442	784,230
	<hr/>	<hr/>
	947,797	903,888
<hr/>		
<b>Net Assets</b>		
<b>Accumulated Surplus (Deficit)</b>	<b>3,341,898</b>	3,013,452
	<hr/>	<hr/>
	4,289,695	3,917,340
<hr/>		



**Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)**  
**Statement of Net Operating Surplus (Deficit)**  
*For the year ended April 30, 2018*  
*(Unaudited)*

	<i>2018</i>	<i>2017</i>
<b>Balance, beginning of year</b>	<b>(74,077)</b>	(104,487)
Net Operating Loss	<b>(269,489)</b>	(241,214)
Amortization of property, plant and equipment	<b>344,404</b>	287,928
Transfer from (to) capital	<b>(77,855)</b>	(16,304)
<b>Balance, end of year</b>	<b>(77,017)</b>	(74,077)

**Statement of Net Assets Invested in Capital**  
*For the year ended April 30, 2018*  
*(Unaudited)*

	<i>2018</i>	<i>2017</i>
<b>Balance, beginning of year</b>	<b>3,087,529</b>	2,803,872
Excess (deficiency) of revenue over expenditure	<b>(77,855)</b>	(16,304)
Property, plant and equipment additions	<b>675,790</b>	571,585
Amortization of property, plant and equipment	<b>(344,404)</b>	(287,928)
Transfer from (to) operations	<b>77,855</b>	16,304
<b>Balance, end of year</b>	<b>3,418,915</b>	3,087,529

## Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)

### Statement of Operations

*For the year ended April 30, 2018*

*(Unaudited)*

	<i>2018 Budget</i>	<i>2018 Actual</i>	<i>2017 Actual</i>
<b>Operating revenue</b>			
Sales	1,576,502	<b>1,987,741</b>	1,386,301
Advertising	35,000	<b>34,750</b>	29,750
Donations	15,000	<b>43,468</b>	45,582
Fundraising	170,000	<b>158,596</b>	157,989
Operating grants	200,000	<b>205,448</b>	210,739
	1,996,502	<b>2,430,003</b>	1,830,361
<b>Expenses</b>			
Advertising	67,502	<b>83,984</b>	62,532
Food and beverage	151,000	<b>212,200</b>	143,352
Fuel	116,000	<b>92,714</b>	101,869
Fundraising expense	117,000	<b>112,042</b>	111,472
Insurance	30,000	<b>37,976</b>	31,040
Interest and bank charges	36,000	<b>47,268</b>	35,217
Maintenance	134,500	<b>171,821</b>	123,717
Office and travel	43,500	<b>48,924</b>	44,957
Purchases and rentals	90,000	<b>135,104</b>	70,343
Salaries, wages and subcontract	1,042,351	<b>1,204,951</b>	906,157
Training	13,650	<b>15,251</b>	10,654
Utilities	149,999	<b>192,853</b>	142,337
	1,991,502	<b>2,355,088</b>	1,783,647
<b>Operating earnings (loss) before amortization</b>	5,000	<b>74,915</b>	46,714
Amortization	(344,400)	<b>(344,404)</b>	(287,928)
<b>Net operating loss</b>	(339,400)	<b>(269,489)</b>	(241,214)

**Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)**  
**Statement of Capital Revenue and Expenditure**  
*For the year ended April 30, 2018*  
*(Unaudited)*

	2018	2017
<b>Capital revenue</b>		
Capital sponsorship	-	30,000
Casino	-	37,269
Gifts in kind	5,280	14,788
Municipal capital grants	482,497	419,222
Fundraiser	112,425	66,153
	<b>600,202</b>	567,432
<b>Capital expenditures</b>		
Fundraising expenses	2,267	12,151
Capital maintenance	-	-
	<b>2,267</b>	12,151
<b>Net capital revenue</b>	<b>597,935</b>	555,281
<b>Property, plant and equipment additions</b>		
Bike park	11,888	-
Deck	110,158	-
Golf equipment	22,483	-
Groomer	90,317	7,639
Hill improvements	50,744	318,948
Hill lighting	73,042	10,442
IT system	11,180	17,855
Lifts	16,331	-
Rental equipment	37,508	4,689
Rental shop and tube zone buildings	-	85,451
RV Park	11,256	12,259
Snow making upgrades	228,407	103,358
Snowmobiles	12,476	10,944
	<b>675,790</b>	571,585
<b>Excess (deficiency) of capital revenue over expenditure</b>	<b>(77,855)</b>	(16,304)

# Grande Prairie Ski Club (Operating as Nitehawk Year-Round Adventure Park)

## Notes to the Financial Statements

For the year ended April 30, 2018

(Unaudited)

### 1. Property, plant and equipment

				2018	2017
	<i>Rate</i>	<i>Cost</i>	<i>Accumulated Amortization</i>	<i>Net Book Value</i>	<i>Net Book Value</i>
Buildings	4%	1,511,352	540,752	970,600	896,295
Equipment	20%	1,041,832	672,680	369,152	320,439
Hill equipment	20%	2,626,954	1,995,993	630,961	467,184
Hill improvements	20%	1,014,818	578,441	436,377	390,740
Office equipment	30%	138,884	111,039	27,845	23,808
Rental equipment	30%	230,701	186,511	44,190	9,545
Water ramp	10%	255,860	194,834	61,026	67,807
Gravity bike park	5%	141,395	46,368	95,027	87,515
RV park	5%	977,809	383,201	594,608	614,054
Tube Park	10%	396,878	207,749	189,129	210,142
		<b>8,336,483</b>	<b>4,917,568</b>	<b>3,418,915</b>	<b>3,087,529</b>

**Capital Funding**

	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>MD of Greenview Funding Portion (50%)</b>	\$ 267,000.00	\$ 226,500.00	\$ 203,000.00
<b>City of Grande Prairie Funding Portion (25%)</b>	\$ 133,500.00	\$ 113,250.00	\$ 101,500.00
<b>County of Grande Prairie Funding Portion (25%)</b>	\$ 133,500.00	\$ 113,250.00	\$ 101,500.00
	<b>\$ 534,000.00</b>	<b>\$ 453,000.00</b>	<b>\$ 406,000.00</b>

**Operational Funding**

<b>MD of Greenview Funding Portion (50%)</b>	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
<b>City of Grande Prairie Funding Portion (25%)</b>	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>County of Grande Prairie Funding Portion (25%)</b>	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>

**2022**

\$ 202,000.00
\$ 101,000.00
\$ 101,000.00
<b>\$ 404,000.00</b>

\$ 100,000.00
\$ 50,000.00
\$ 50,000.00
<b>\$ 200,000.00</b>

**NITEHAWK RECREATION AREA**

**Municipal Capital Requirements and Facility Improvements 2019-2022**

	<u><b>Notes</b></u>	<u><b>2019</b></u>	<u><b>2020</b></u>	<u><b>2021</b></u>	<u><b>2022</b></u>
Net book value: 3,405,000.00 (ye2018)					
<b><u>SnowMaking</u></b>					
Snowmaking guns	8-9 New technology snow guns	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Pumps and instrumentation	Rebuilding pumps and increasing capacity	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Snowmaking Pipe and Hydrants	20 HTM hydrants, remainder in hoses	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Energy Reduction Program	Reserching and implimenting energy saving solutions	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
River Erosion Control - Snow making Intake	Stabilizing river bank gabians and improving intakes	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b><u>Hill Equipment</u></b>					
Ski Steer replacement	New Skid steer	\$ 90,000.00			
Snowcat 2015	Building reserve for 10 year snowcat replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Snowcat 2017	Building reserve for 10 year snowcat replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Snowmobiles	Annual snowmobile replacement	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Mobile equipment, Major maintenace	Major maintenance items on existing mobile equipment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b><u>Hill Improvements</u></b>					
Platter	Rebuilds and major maintenance to platter / maintenance deck	\$ 1,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00
Triple chair	Annual rebuilds and major maintenance to chair lift	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
Bob's Bump Carpet	Annual rebuilds and major maintenance to conveyor	\$ 1,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
600' Wonder carpet	Railing system and ongoing major maintenance to 600 conveyor	\$ 15,000.00	\$ 2,000.00	\$ 2,000.00	
summer tube slide					
Winter Tube Zone					
Old Luge track upgrade	Repurposing existing assest to increase use	\$ 10,000.00	\$ 15,000.00	\$ -	\$ -
<b><u>Erosion control</u></b>					
	On going maintenance to facility due to errosion	35000	35000	35000	35000
LED Hill Lighting (Runs and Facilities)	Adding LED lights to ski runs and buildings	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00
Lift Tower Migration and erosion control	Monitoring tower migration, contingancy for correcting	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Technology Upgrades	Annual software licencing and upgrades (Paradocs)	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
<b>Total</b>		<b>\$ 534,000.00</b>	<b>\$ 453,000.00</b>	<b>\$ 406,000.00</b>	<b>\$ 404,000.00</b>

**Capital Funding**



# REQUEST FOR DECISION

---

<b>SUBJECT:</b>	<b>Sturgeon Heights Cemetery</b>		
<b>SUBMISSION TO:</b>	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
<b>MEETING DATE:</b>	September 17, 2018	CAO: MH	MANAGER:
<b>DEPARTMENT:</b>	COMMUNITY SERVICES	GM: SW	PRESENTER: SW
<b>STRATEGIC PLAN:</b>	Level of Service		

---

## RELEVANT LEGISLATION:

### Provincial (cite)

- Cemeteries Act, Revised Statutes of Alberta 2000 Chapter C-3, Current as of December 15, 2017.
- Cemeteries Act, General Regulation, Alberta Regulation 249/1998

### Council Bylaw/Policy (cite)

- Cemetery Bylaw 97-218

---

## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from the Sturgeon Heights Community Club regarding the Sturgeon Heights Cemetery as presented, for information.**

---

## BACKGROUND/PROPOSAL:

The Sturgeon Heights Cemetery is a 1.99 acre parcel of land located within Greenview approximately 270 meters south of highway 43, adjacent to Sturgeon Lake in SE25 – 70 – 25 W5M. The Cemetery is considered to be active with the sale of plots and regular maintenance which is completed by the Sturgeon Heights Community Club. The owner of the property is the Diocese of Athabasca Anglican Church which is administered out of Peace River Alberta.

The Sturgeon Heights Community Club believes a greater emphasis can be given to the maintenance of the cemetery and contacted the Diocese of Athabasca to request the ownership of the property be formally transferred to them. Upon this request it was determined that in accordance to the Cemeteries Act, Sale of Cemetery, Section 22(a) the liquidator of a cemetery company shall not sell a cemetery owned by the company except to a religious auxiliary, religious denomination or municipality.

In response to the constraints of ownership under the Cemeteries Act, it is the aspiration of the Sturgeon Heights Community Club to explore the possibility of Greenview assuming ownership of the Sturgeon Heights Cemetery. If accepted, it is also the intention of the community club to retain the responsibilities of the day to day operations and maintenance.

The current Greenview owned cemeteries to-date include Grovedale, Little Smoky, New Fish Creek and Sunset House. The cemeteries are managed through committees with a \$1,500 annual financial commitment



from Greenview. Additionally, Greenview provides financial contributions to the Valleyview cemetery and the Grande Cache Co-ops and Enterprises.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Committee of the Whole accepting the recommended motion is that they will be aware of the Sturgeon Heights Community Club's desire for Greenview to assume ownership of the Sturgeon Heights Cemetery, with the intention of day to day operations and maintenance to be performed by the community club.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Committee of the Whole has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- Sturgeon Heights Cemetery Maps

# Sturgeon Heights Cemetery Location

## SE25 - 70 - 25 W5M



Young's Point Road

Sturgeon Lake

43

Sturgeon Heights Cemetery

# Sturgeon Heights Cemetery Property Map

SE25 - 70 - 25 W5M



Cemetery Boundary  
1.99 Acres



# REQUEST FOR DECISION

---

**SUBJECT:** Alberta First Responder Radio Communication System  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE:** September 17, 2018 CAO: MH MANAGER:  
**DEPARTMENT:** COMMUNITY SERVICES GM: SW PRESENTER: SW  
**STRATEGIC PLAN:** Level of Service

---

**RELEVANT LEGISLATION:**

**Provincial (cite) – N/A**

**Council Bylaw/Policy (cite) – N/A**

---

**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole accept the presentation on the Alberta First Responder Radio Communication System and its potential benefit to Greenview Fire Departments as presented, for information.**

---

**BACKGROUND/PROPOSAL:**

The Alberta First Responder Radio Communication System (AFRRCS) is a two-way radio network for first responders in municipal, provincial and First Nations agencies across the province. Agencies using AFRRCS are able to fully coordinate joint responses to emergency sources, improve and integrate radio communication among first responders from different agencies and reduce cost of radio system infrastructure.

Administration anticipates that AFRRCS would be of great benefit in the Grovedale and Grande Cache fire response areas, as the ability for crews to access current local radio infrastructure is not always available. In addition, Greenview mutual aid partners, the County of Grande Prairie and the Municipal District of Smoky River have transitioned to the AFRRCS and it is estimated that 85% of all fire departments in Northwest Alberta will make the transition as well.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Committee of the Whole accepting the recommended motion is that they will be informed of the Alberta First Responder Communication System and its potential benefit to Greenview fire departments.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Committee of the Whole has the alternative to not accept the recommended motion for information.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions required.

---

ATTACHMENT(S):

- N/A



# REQUEST FOR DECISION

---

**SUBJECT:** **Integrated Sustainability Presentation**

**SUBMISSION TO:** COMMITTEE OF THE WHOLE      **REVIEWED AND APPROVED FOR SUBMISSION**

**MEETING DATE:** September 17, 2018      **ACAO:** RO      **MANAGER:**

**DEPARTMENT:** CAO SERVICES      **GM:**      **PRESENTER:**

**STRATEGIC PLAN:** Level of Service

---

**RELEVANT LEGISLATION:**

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole accept the presentation regarding industrial water supply, for information.**

---

**BACKGROUND/PROPOSAL:**

Integrated Sustainability will be providing an overview of the Whitefox Water Trunk Line and Storage Facilities Project, which is being proposed to address industrial water supply and demand issues for oil and gas operations in the Whitecourt-Fox Creek area while providing minimal impact to the environment.

The Project is intended to significantly reduce the water that is currently taken from freshwater and ground water sources. The Project is designed to provide oil and gas operations with a consistent supply and storage of low quality, non-saline industrial water (treated final effluent water) to locations of demand.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the Council update from Integrated Sustainability.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- PowerPoint Presentation

# Whitefox Water

---

A New Approach  
to Sustainable  
Water  
Management for  
the Energy  
Industry





- **The Opportunity**
- **Our Vision and the Partnership**
- **Project Overview**
- **Regulatory Process**
- **Project Benefits**
- **Indigenous Consultation & Stakeholder Engagement**
- **Timelines**

# Unique Opportunity

The status quo is inefficient and missing opportunities for improved economics and Sustainable operations



Several E&P are committing to development plans and hydrocarbon infrastructure.



The existing midstream, waste, field services, and environmental management service model does not serve E&P cost reductions nor share financial risk nor maintain market wide competitiveness.



Recent uncertainty on both term licenses, TDL's and clarity on produced water management is limiting proactive thinking and investment by E&P.

The window for strategic investment in highly utilized multi-user water infrastructure is now to minimize underutilization of capital and water resources while providing the region a sustainability narrative.



# Execution Partners



## Alberta Newsprint Company

- The only value added paper producer in Alberta
- The 8th most productive mill in the world
- Started up in August 1990
- Significant operational and maintenance staff provide a cost effective leverage point for scaled up operations
- 204 Full time employees, 200 FTE contractors in woodlands
- ANC regulatory approvals for water licensing, pipelines, and storage are under Alberta Environment and Parks




## Integrated Sustainability

- Integrated team of 70 subject matter experts and the supporting intellectual property to deliver all aspects of water infrastructure and management
- Our team's experience includes design, delivery and management of:
  - **>50 water and waste facilities**
  - **> 4000km of water and hydrocarbon pipelines**
- We integrate our experience across the energy, mining, municipal, and power sectors to bring cost effective solutions



**Our project experience covers the entire Energy Sector**

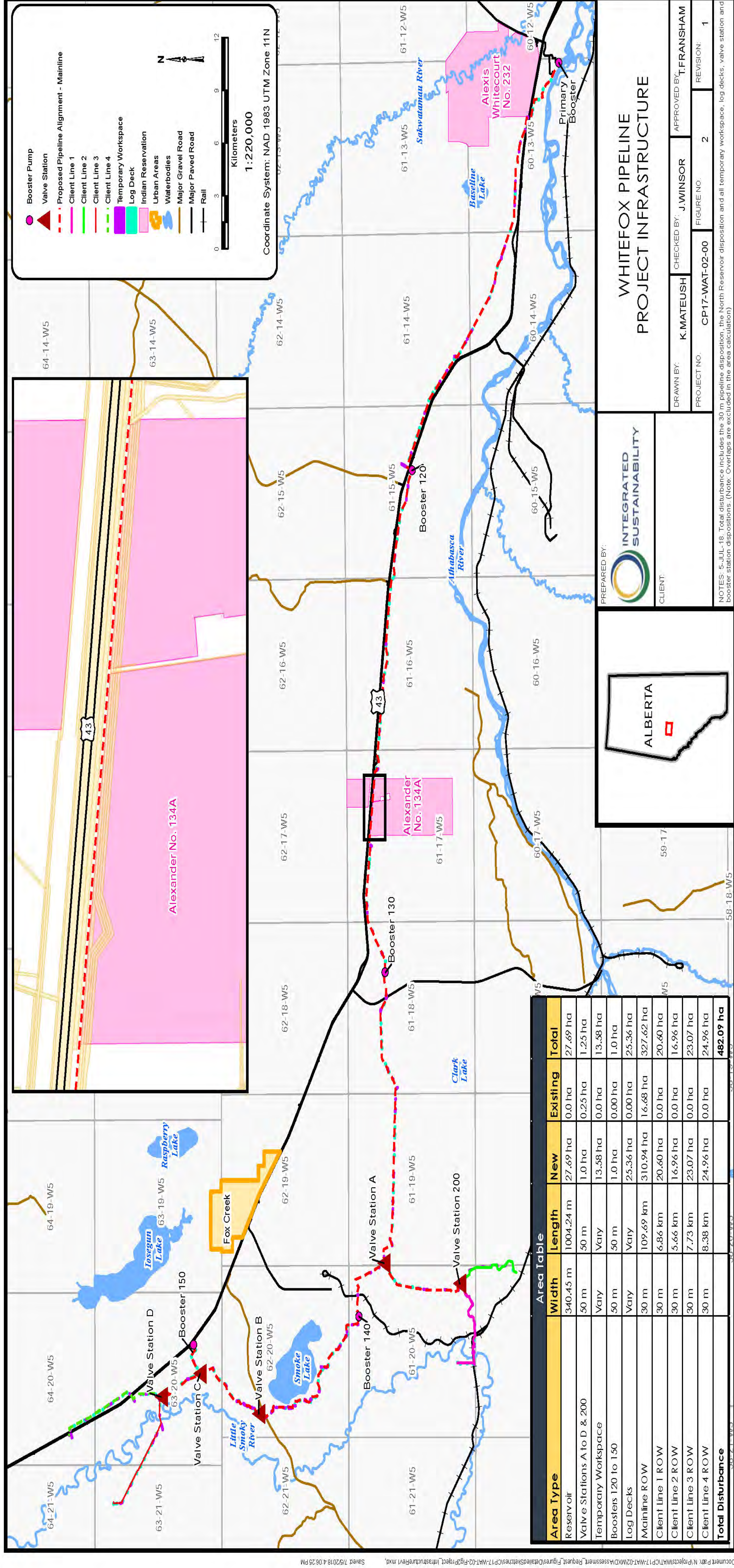


## Azimuth Capital Management

- Azimuth has thoughtfully assembled a valuable portfolio of conventional and unconventional upstream oil and gas businesses, complemented by innovative energy technology and infrastructure opportunities
- Azimuth is committed to a sustainable future for Alberta business while maintaining a sustainable approach to the environment



## Whitefox Pipeline Project





Integrated Water has gathered feedback from applicable government agencies and stakeholders to ensure the project meets or exceeds regulatory requirements. Agencies consulted include Alberta Environment and Parks (AEP), the Alberta Energy Regulator (AER), Alberta Transportation, and the Aboriginal Consultation Office (ACO).

Integrated Water has begun preliminary work to support Project applications and will require approvals under the Public Lands Act, the Environmental Protection and Enhancement Act (EPEA), and a Water Act Approval. Whitefox Water is currently working with AEP on the project application.

To date Whitefox Water has undertaken the following activities to support these applications:

- Preliminary engineering design
- Geotechnical program for the reservoir facility
- Discussions with Regulators and stakeholders
- Engagement with Indigenous communities
- Wetland and water body studies

Whitefox Water anticipates to start submitting the Project Applications in Q3, 2018.

## Quantitative Benefits

- **Reduced greenhouse gas emissions**, reduced pump operations, elimination of 3,500 truck loads of water per year, CO2 emission reduction of 72,000 metric tons per year
- **Improved fresh water quantity and quality**, reduced freshwater extraction by 12 million m<sup>3</sup> per year
- **Reduced surface impact**, centralized treatment, storage, and pipeline to transport water
- **Enhanced road safety**, reducing noise, dust, road degradation, and worker injury due to collisions
- **Enhanced environmental safety**, with centralized operations, reducing the number of independently-operated facilities



## Minimizing Land Disturbance

- Construction will be a combination of trenching and trenchless installation
- Trenchless installation will be used for water and wetland crossings, as well as sensitive ecological areas
- Trenching will be used in non-sensitive areas and where accelerated installation is a benefit



## Socio-Economic Impacts

- During construction, the Whitefox Project will have a peak workforce of approximately 800 people.
- Upon completion, Whitefox Water will create approximately 20 full time equivalent positions.
- Whitefox Water will maximize efforts to secure services from local providers and Indigenous businesses.
- Once in service, the Whitefox project will contribute additional municipal, provincial and federal tax revenues.

# Indigenous Consultation & Stakeholder Engagement

- Integrated Water believes in working in an open and comprehensive manner with the communities in the Whitecourt-Fox Creek region, and is committed to consulting with Indigenous communities and all other stakeholders throughout the life of the Project.
- Whitefox Water recognizes the history, distinctiveness and diversity of Canada's Indigenous Peoples, and is committed to supporting, fostering and maintaining lasting relationships based on respect and shared interest with Indigenous communities potentially impacted by the proposed Project.
- We understand the close and unique cultural bonds that Indigenous peoples have to the land and the environment, and we will work with communities to identify any site-specific concerns that may exist and work to address these concerns where appropriate.





	Q3 2018			Q4 2018			Q1 2019			Q2 2019			Q3 2019			Q4 2019		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Geotechnical Program</b>																		
<b>Engineering</b>																		
<b>Regulatory Application</b>																		
<b>Application Review &amp; Approval</b>																		
<b>Construction</b>																		
<b>Stakeholder &amp; Indigenous Consultation</b>																		



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THANK YOU



# REQUEST FOR DECISION

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SUBJECT: **CAO & Corporate Services and Council Department's Consolidated Budget Review**  
SUBMISSION TO: COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 17, 2018 ACAO: RO MANAGER:  
DEPARTMENT: FINANCE GM: RO PRESENTER: RO  
STRATEGIC PLAN: Level of Service

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RELEVANT LEGISLATION:

**Provincial** (cite) – Sections 242(1), 245 and 248(1)

**Council Bylaw/Policy** (cite) – Policy 1016 Budget Development Policy

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RECOMMENDED ACTION:

**MOTION: That Committee of the Whole review and provide input to Administration regarding the 2019 Council, Operational Budget.**

**MOTION: That Committee of the Whole review and provide input to Administration regarding the 2019 CAO and Corporate Services Consolidated (Operational and Capital) Budget.**

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BACKGROUND/PROPOSAL:

The Municipal Government Act (MGA) requires Council to adopt an Operational Budget annually for the upcoming year. This enables Greenview Administration to work and pay for services rendered to the municipality. Otherwise, Administration has no authority to pay for supplies, staff, or contractors, etc.

Council will recall that Administration proposed changes to the way the budget is going to be presented to Council this year, with the hopes that the budget presentations will not be too cumbersome for Council. All budget presentations to Council will go forward at either a regular meeting or committee of the whole meeting. The first presentation by CAO & Corporate Services has been scheduled for September 17<sup>th</sup> at the Committee of the Whole Meeting in DeBolt.

The Manager of Finance and Administration, Information Systems Technician, Safety Officer, CAO and I will present the 2019 CAO and Corporate Services and Council proposed budget. The Communication's Officer is away on medical leave and asked that I present the Communication's area of the budget on her behalf.

Budget preparations for the 2019 consolidated budget started in June this year and staff has participated in many hours of planning and data entry as a result. Of note, the overall 2019 proposed revenue is at \$130,909,192.00. The proposed revenue has increased by \$10M over the budgeted 2018 revenue. The projected increase is based on the 2018 actual revenue plus a 2% overall increase. The property tax portion of the revenue is based on maintaining the 2018 mil rates. Tax revenue includes the educational and seniors requisitions.

The Organizational wide Operational Expenditure Budget has increased by \$7,798,334.00 or 8.9% in comparison to the 2018 Operational Budget. The 2019 Capital Budget has decreased by \$24,144,153.00 or 35.19% compared to the 2018 Capital Budget. Each manager, as they present their proposed budgets to Council will highlight the changes in their area that has created the change in the overall budget compared to the 2018 budget. .

The following is a list of the budget meeting dates scheduled with the managers and general managers:

September 24<sup>th</sup>, Regular Council Meeting: Infrastructure & Planning Administration and Planning and Development

October 9<sup>th</sup>, Regular Council Meeting: Recreation Services and Economic Development and Facilities Maintenance

October 15<sup>th</sup>, Committee of the Whole, Grande Cache: Protective Services, Agriculture Services and Community Services

October 22<sup>nd</sup>, Regular Council Meeting: Family and Community Support Services and Construction & Engineering

November 13<sup>th</sup>, Regular Council Meeting: Operations and Roads

November 26<sup>th</sup>, Regular Council Meeting: Environmental Services

All Administration budget presenters has created Power Points summarizing the changes in their area of the budget that contributed to the overall change in the 2019 budget compared to 2018 budget.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Committee of the Whole members following the recommended motion is that Committee of the Whole members (who are essentially Council members), will have reviewed and provided direction to Administration regarding each budget area. Thus providing Administration with the opportunity of making any Council requested adjustments prior to the final budget presentation on December 10<sup>th</sup>.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Committee of the Whole has the alternative to review the CAO & Corporate Services and Council area budgets without providing input to Administration. This is not recommended by Administration due to the lack of efficiency that this would create in the budget process.

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**FINANCIAL IMPLICATION:**

**Direct Costs: \$139,399,129.00 (total Consolidated Budget – Operational and Capital)**

**Ongoing / Future Costs: N/A**

The funding for the proposed budget will come from 2019 property taxes, provincial grant funding, revenue in relation to services provided by Administration and an approximate \$9.4 M withdrawal from reserves to deliver a balanced budget.

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

Once the Committee of the Whole has provided direction or changes to the proposed budget, Administration will create a tracking list of the governance changes and email Council the list to ensure that COW/Council members are able to catch any changes that Administration may have missed. Further, Administration will make the required changes in the budgeting software and provide a listing of the changes during the final budget presentation to Council on December 10<sup>th</sup>.

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**ATTACHMENT(S):**

- 2019 Council Area Proposed Budget
- 2019 Council Budget Summary
- 2019 CAO & Corporate Services Proposed Budget
- 2019 CAO & Corporate Services Budget Summary



**COUNCIL  
PROPOSED  
OPERATIONAL &  
CAPITAL BUDGET  
2019 - 2021**



<b>COUNCIL OFFICE</b>		<b>2018 BUDGET</b>	<b>2018 PROJECTION</b>	<b>2019 BUDGET</b>	<b>2020 BUDGET</b>	<b>2021 BUDGET</b>
<b>Council</b>						
6-10-101-000-6003	Honorariums	455,850	455,136	456,020	458,620	459,720
6-10-101-000-6004	Employer Contributions	100,287	80,000	85,000	85,000	85,000
6-10-101-000-6007	Non Cash Awards & Incentives	31,425	26,425	28,125	28,500	29,900
6-10-101-000-6011	Accommodation & Subsistence	62,500	69,500	76,500	76,500	76,500
6-10-101-000-6012	Travel - Transportation Expenses	105,000	110,000	115,000	118,000	120,000
6-10-101-000-6013	Tuition & Other Training Costs	15,000	10,000	10,000	10,000	15,000
6-10-101-000-6015	Memberships Seminars Conferences	57,000	56,250	52,625	53,150	54,750
6-10-101-000-6027	Hospitality	41,400	36,400	42,050	42,050	42,650
6-10-101-000-6036	Mobile Communication Services	3,500	3,500	3,500	3,500	3,500
6-10-101-000-6040	Professional & Special Services	40,000	25,000	45,000	15,000	15,000
6-10-101-000-6109	General & Operating Supplies	-	5,000	5,000	5,000	5,000
6-10-101-000-6143	Building Rental	1,000	1,000	1,000	1,000	1,000
		<b>912,962</b>	<b>878,211</b>	<b>919,820</b>	<b>896,320</b>	<b>908,020</b>
<b>TOTAL COUNCIL OFFICE</b>		<b>912,962</b>	<b>878,211</b>	<b>919,820</b>	<b>896,320</b>	<b>908,020</b>



# Council

## 2019 – 2021 Consolidated Budget



Greenview, Alberta, Canada  
*Expand Your Vision.*  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

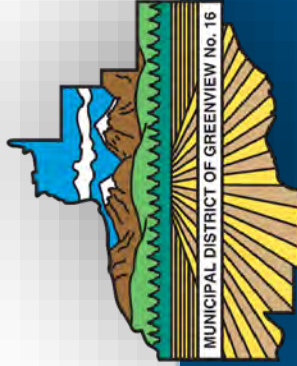
# Council Department Overview

- Council is the governing body of a municipality
- Responsibilities:
  - Developing and evaluating policies and programs
  - Organizational leadership
  - Making sure that the powers, duties and functions of the municipality are appropriately carried out
  - Provide direction through Policy
  - Provide support of policies and bylaws
  - Approve the municipality's consolidated budget
- To provide local services as determined by Council



# Legislative Framework

- Municipal Government Act (MGA)
- Section 3 – The purpose of a municipality
- Section 153 – Councillor’s duties
- Section 154(1) – Duties of the Reeve
- Section 201 – Council’s principal role - Governance



# Operational changes



2018 Approved Expenditures – \$912,962  
2019 Proposed Expenditures – \$919,820

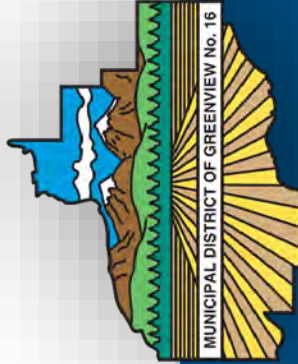
**Overall increase in 2019 Expenditures compared to  
2018 approved budget \$6,858**

2018 Projected Expenditures - \$878,211



# Operational Changes - Revenue

- Council department has no revenue



# Operational Changes – Expenditures

- There are minor changes in the operational expenditures for Council area, which is up overall by \$6,858 compared to the 2018 approved budget.
- Added \$5,000 in General and Operating Supplies to cover costs for plagues, jackets, other items that may decide to request during the coming year..
- Council should keep in mind that when administration prepares the Council proposed budget, the proposed budget is based on history.
- Administration is not aware of the individual plans of Council members to attend events that Administration may not be aware of at the time of budget preparations.



# Change Request


- No Change request for this area.





Capital Budget – none in  
this area





**CAO & CORPORATE  
SERVICES  
PROPOSED  
OPERATIONAL &  
CAPITAL BUDGET  
2019 - 2028**



# CAO & Corporate Services



## GREENVIEW SERVICE ENHANCEMENT FORM

**Department:** CAO & Corporate Services

**Area:** Communications

**Service Title:** Communications Coordinator

### Service Description & Benefits

The Communications Coordinator will coordinate and execute communications projects to support Council and the municipality. Greenview's communications offerings have expanded in recent years and the requested position will assist in ensuring that projects such as the newsletters, publications, website and social media receive regular content updates. The position will also assist in Greenview's public relations projects, enabling an enhanced presence at community and stakeholder events.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Funding/Costs

**Funding Source:**

Types of Funding:

Dollar Amount:

Grants	
Reserves	
Utility Revenue	
Tax Revenue	
<b>Total Funding</b>	
	<b>\$0.00</b>

**Costs:**

Type of Cost:

Dollar Amount:

	<b>\$0.00</b>
<b>Total Cost:</b>	<b>\$0.00</b>

### Schedule

**Service Starts** 2019 -01-02

**Service Ends** \_\_\_\_\_



## GREENVIEW SERVICE ENHANCEMENT FORM

**Department:** CAO & Corporate Services

**Area:** Information Systems      **Service Title:** Information Systems Technician

### Service Description & Benefits

This service enhancement proposes a newly created position of Information Systems Technician. This proposal was made in light of the continuing expansion of services in many of the existing Greenview Departments and the hiring of more staff to ensure those services are provided in a timely manner. A qualified IT position would ensure that the Information Systems Department can continue to provide on-site support to all of Greenview's Offices and personnel as expected.

This service enhancement is not intended to serve as a replacement for Greenview's third party desktop support provider.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$2,500.00
<b>Total Funding</b>	<b><u>\$2,500.00</u></b>

**Costs:**

Type of Cost:

- Electronics - Computer/Cell etc

	<u>Dollar Amount:</u>
	\$2,500.00
<b>Total Cost:</b>	<b><u>\$2,500.00</u></b>

### Schedule

**Service Starts** 2019-01-01

**Service Ends** \_\_\_\_\_



## GREENVIEW SERVICE ENHANCEMENT FORM

**Department:** CAO & Corporate Services

**Area:** Information Systems      **Service Title:** GIS Video Data Collection

### Service Description & Benefits

A vendor will be contracted to drive the street/roads of the Municipal District of Greenview to collect video data linked to precise GPS coordinates. The collected data will be processed to provide GIS (Geographical Information Systems) Asset information such as bridges, culverts, road types and other items. This data is then loaded to the Greenview Munisight ES Application for quick access by Greenview personnel. The benefits associated with having asset information is quite significant for municipalities. Having accurate asset information is beneficial for the act of asset lifecycle planning, and for maximizing the value received from an asset. Specifically, broad asset collecting programs, such as VDC, helps Greenview to:

- Maintain an accurate Asset Inventory - know what assets exist in a jurisdiction, and where they are;
- Maintain Tangible Capital Asset database - comply with Tangible Capital Asset regulations;
- Maintain physical assets - repair/upgrade/replace existing assets that are defective or deficient; and to Implement asset management - A municipality must know what assets they have, before implementing an asset management plan, around how to achieve their community objectives. For municipalities as large as Greenview, VDC is the only way to efficiently collect asset information.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$110,000.00
<b>Total Funding</b>	<b>\$110,000.00</b>

**Costs:**

Type of Cost:

- Vendor contracted to collect GIS video data of Greenview

	<u>Dollar Amount:</u>
	\$110,000.00
<b>Total Cost:</b>	<b>\$110,000.00</b>

### Schedule

**Service Starts** 2019-01-01

**Service Ends** \_\_\_\_\_

CAO & CORPORATE SERVICES REVENUE		2018 BUDGET	2018 PROJECTION	2019 BUDGET	2020 BUDGET	2021 BUDGET
<b>Property Taxes</b>						
5-51-510-000-5001	Linear Property Tax	(58,109,825)	(57,739,859)	(58,894,650)	(59,483,597)	(60,078,433)
5-51-510-000-5002	Farmland Tax	(295,653)	(297,026)	(302,966)	(305,996)	(309,056)
5-51-510-000-5003	Machinery & Equipment Tax	(31,346,890)	(125,742)	(128,257)	(129,540)	(130,835)
5-51-510-000-5004	Non Residential Tax	(9,231,426)	(2,417,829)	(2,466,185)	(2,490,847)	(2,515,756)
5-51-510-000-5005	Residential Tax	(3,340,530)	(3,525,422)	(3,595,930)	(3,631,890)	(3,668,249)
5-51-511-000-5006	Min Property Tax Levy	-	(471)	(471)	(471)	(471)
5-51-511-000-5007	DIP- Farmland Tax	-	(101)	(101)	(101)	(101)
5-51-511-000-5008	DIP - Machinery & Equipment	-	(35,818,012)	(36,534,372)	(36,899,716)	(37,268,713)
5-51-511-000-5009	DIP - Non Residential Property Tax	-	(7,605,216)	(7,757,320)	(7,834,894)	(7,913,242)
5-51-511-000-5010	DIP - Residential Property Tax	-	(475)	(475)	(475)	(475)
		<b>(102,324,324)</b>	<b>(107,530,153)</b>	<b>(109,680,727)</b>	<b>(110,777,527)</b>	<b>(111,885,331)</b>
<b>Other Taxes Revenue</b>						
5-51-511-000-5104	Well Drilling Tax	<b>(8,000,000)</b>	<b>(10,000,000)</b>	<b>(10,000,000)</b>	<b>(10,000,000)</b>	<b>(10,000,000)</b>
<b>Administrative Revenue</b>						
5-53-531-000-5206	GIS & Plotting Service	(500)	(100)	(100)	(100)	(100)
5-53-531-000-5208	Municipal Maps & Photos	(8,000)	(6,500)	(7,000)	(7,000)	(7,000)
5-53-531-000-5300	Administrative Fees & Other Charges	(200)	(300)	(200)	(200)	(200)
5-53-531-000-5311	Fees - Tax Certificate	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
5-53-531-003-5300	Fees & Other Charges - Grande Cache	(5,500)	(5,300)	(5,500)	(5,500)	(5,500)
		<b>(24,200)</b>	<b>(22,200)</b>	<b>(22,800)</b>	<b>(22,800)</b>	<b>(22,800)</b>
<b>Other Revenue From Own Sources</b>						
5-54-541-000-5419	Miscellaneous Fees	(40,000)	(30,000)	(30,000)	(30,000)	(30,000)
5-54-541-000-5500	Sale of Assets	(13,000)	(60,000)	(60,000)	(60,000)	(60,000)
5-54-541-000-5602	Penalties on Receivables	(100,000)	(95,000)	(100,000)	(100,000)	(100,000)
5-54-541-000-5603	Penalty & Costs on Taxes	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)
5-54-541-000-5801	Claim Refund	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
5-54-541-000-5802	Return on Investment	(1,750,000)	(1,750,000)	(1,750,000)	(1,750,000)	(1,750,000)
5-54-541-000-5803	Other Interest Revenue	(110,000)	(105,000)	(110,000)	(110,000)	(110,000)
		<b>(2,215,500)</b>	<b>(2,242,500)</b>	<b>(2,252,500)</b>	<b>(2,252,500)</b>	<b>(2,252,500)</b>
<b>Conditional Grants</b>						
5-55-551-000-5706	MSI Operating Grant	(207,345)	(238,461)	(238,461)	(207,345)	(207,345)
5-55-553-000-5706	MSI CAP Grant	(5,272,985)	(5,272,985)	(5,272,985)	(5,272,985)	(5,272,985)
		<b>(5,480,330)</b>	<b>(5,511,446)</b>	<b>(5,511,446)</b>	<b>(5,480,330)</b>	<b>(5,480,330)</b>
<b>TOTAL CAO &amp; CORPORATE SERVICES REVENUE</b>		<b>(118,044,354)</b>	<b>(125,306,299)</b>	<b>(127,467,473)</b>	<b>(128,533,157)</b>	<b>(129,640,961)</b>

<b>CAO &amp; CORPORATE SERVICES</b>		<b>2018 BUDGET</b>	<b>2018 PROJECTION</b>	<b>2019 BUDGET</b>	<b>2020 BUDGET</b>	<b>2021 BUDGET</b>
<b>Administration General</b>						
6-11-110-000-6001	Salaries	2,372,770	2,372,700	2,750,946	2,879,474	2,926,287
6-11-110-000-6004	Employer Contributions	694,365	694,365	787,491	824,554	837,916
6-11-110-000-6007	Non Cash Awards & Incentives	1,000	1,000	1,000	1,000	1,000
6-11-110-000-6008	Employee Relocation	37,500	32,500	50,000	50,000	50,000
6-11-110-000-6009	Wellness Program	-	1,500	1,500	1,500	1,500
6-11-110-000-6011	Accommodation & Subsistence	109,682	135,550	168,575	168,750	171,350
6-11-110-000-6012	Travel - Transportation Expenses	40,250	35,000	42,250	42,250	42,250
6-11-110-000-6013	Tuition & Other Training Costs	71,000	72,250	62,250	55,000	55,000
6-11-110-000-6015	Memberships Seminars Conferences	31,875	37,725	25,975	28,475	25,975
6-11-110-000-6016	Succession Planning	262,000	-	262,000	262,000	262,000
6-11-110-000-6021	Advertising Services	30,000	28,400	26,400	26,400	26,400
6-11-110-000-6025	Promotional Marketing	26,000	16,000	16,000	16,000	16,000
6-11-110-000-6031	Postage and Parcel Post	35,000	33,000	35,000	35,000	35,000
6-11-110-000-6032	Freight & Courier Services	3,500	4,500	5,000	5,000	5,000
6-11-110-000-6033	Telecommunication Services	145,290	137,148	161,948	161,948	161,948
6-11-110-000-6036	Mobile Communication Services	9,420	9,420	9,720	9,720	9,720
6-11-110-000-6040	Professional & Special Services	291,500	191,500	436,500	71,500	31,500
6-11-110-000-6041	Auditing & Accounting Services	80,000	80,000	100,000	100,000	100,000
6-11-110-000-6046	Legal Services	70,000	110,000	110,000	110,000	110,000
6-11-110-000-6102	Office Supplies	82,000	80,000	82,000	82,000	85,000
6-11-110-000-6109	General & Operating Supplies	43,000	36,600	46,000	46,000	46,000
6-11-110-000-6121	Power Supply Service	83,500	83,500	95,500	118,700	118,700
6-11-110-000-6122	Natural Gas Service	17,500	16,200	17,500	17,500	17,500
6-11-110-000-6129	Town Utilities	6,700	6,600	6,700	6,900	6,950
6-11-110-000-6143	Rental of Building	2,500	2,500	2,500	2,800	3,000
6-11-110-000-6148	Rental of Office Equipment	114,100	111,000	114,400	114,400	114,400
6-11-110-000-6321	Bank Service Charges	25,000	22,000	25,000	25,000	25,000
6-11-110-000-6322	Cash Management Charges	230,000	230,000	235,000	240,000	250,000
6-11-110-000-6331	Insurance Premium	450,000	350,000	375,000	400,000	425,000
6-11-110-000-6360	Taxes	18,500	12,500	15,000	15,000	15,000
		<b>5,383,952</b>	<b>4,943,458</b>	<b>6,067,155</b>	<b>5,916,871</b>	<b>5,975,396</b>
<b>Communications</b>						
6-11-111-000-6011	Accommodation & Subsistence	12,000	7,000	7,000	7,000	7,000
6-11-111-000-6012	Travel - Transportation Expenses	15,000	10,000	12,000	12,000	12,000
6-11-111-000-6013	Tuition & Other Training Costs	5,000	3,000	5,000	5,000	5,000
6-11-111-000-6015	Memberships Seminars Conferences	10,000	10,000	10,000	10,000	10,000
6-11-111-000-6021	Advertising Services	160,000	160,000	160,000	160,000	160,000
6-11-111-000-6022	Publishing Services	87,000	42,000	57,000	57,000	57,000
6-11-111-000-6025	Promotional Marketing	128,500	111,500	148,000	143,000	148,000
6-11-111-000-6028	Branding & Image Building	150,000	75,000	150,000	45,000	45,000
6-11-111-000-6040	Professional & Special Services	25,000	25,000	10,000	10,000	10,000
6-11-111-000-6109	General & Operating Supplies	41,500	41,500	40,500	46,500	40,500
		<b>634,000</b>	<b>485,000</b>	<b>599,500</b>	<b>495,500</b>	<b>494,500</b>



**Assessment Services**

6-11-112-000-6003	Honorariums	5,000	4,500	5,200	5,400	5,600
6-11-112-000-6004	Employer Contributions	500	450	520	540	560
6-11-112-000-6011	Accommodations and Subsistence	1,500	1,400	1,500	1,500	1,500
6-11-112-000-6012	Travel - Transportation Expenses	1,500	1,350	1,500	1,500	1,500
6-11-112-000-6013	Tuition & Other Training Costs	1,500	1,500	1,500	1,500	1,500
6-11-112-000-6040	Professional & Special Services	791,800	859,894	927,394	961,764	1,012,353
		<b>801,800</b>	<b>869,094</b>	<b>937,614</b>	<b>972,204</b>	<b>1,023,013</b>

**Education Requisitions**

6-11-114-000-6205	Education Requisitions	<b>24,244,665</b>	<b>23,290,579</b>	<b>24,455,108</b>	<b>24,677,963</b>	<b>25,681,652</b>
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**Information Systems**

6-11-115-000-6036	Mobile Communication Services	23,600	23,600	39,350	29,500	27,100
6-11-115-000-6065	Surveying & Mapping Services	335,870	179,770	341,530	191,530	191,530
6-11-115-000-6067	Information Technology Services	90,320	95,827	71,020	65,020	65,020
6-11-115-000-6071	Contracted Maintenance Service	225,360	225,360	268,560	235,260	237,060
6-11-115-000-6121	Power Supply Service	6,000	4,000	6,000	6,000	6,000
6-11-115-000-6133	IT Hardware	226,360	179,000	201,375	124,575	106,325
6-11-115-000-6134	IT Software	36,400	36,400	22,100	22,100	22,100
6-11-115-000-6144	Rental of IT & Communication Equip.	6,600	6,600	6,600	6,600	6,600
		<b>950,510</b>	<b>750,557</b>	<b>956,535</b>	<b>680,585</b>	<b>661,735</b>

**Health & Safety**

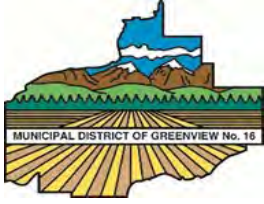
6-11-116-000-6007	Non Cash Awards & Incentives	2,000	-	2,000	2,000	2,000
6-11-116-000-6011	Accommodations and Subsistence	2,000	-	5,100	6,200	5,100
6-11-116-000-6013	Travel - Transportation Expenses	50,950	3,400	61,230	70,930	61,430
6-11-116-000-6015	Memberships Seminars Conferences	1,900	-	1,900	1,900	1,900
6-11-116-000-6024	Subscriptions to Publications	1,500	-	2,500	2,500	2,500
6-11-116-000-6040	Professional & Special Services	44,700	35,800	35,500	48,500	37,500
6-11-116-000-6076	Repair/Maintenance of Motor Vehicles	-	-	1,500	1,500	1,500
6-11-116-000-6104	PPE & First Aid Supplies	-	-	7,000	7,000	7,000
6-11-116-000-6105	Petroleum & Antifreeze Products	-	-	3,000	3,500	3,500
6-11-116-000-6109	General & Operating Supplies	37,800	48,370	26,150	22,750	24,350
		<b>140,850</b>	<b>87,570</b>	<b>145,880</b>	<b>166,780</b>	<b>146,780</b>

**TOTAL CAO & CORPORATE SERVICES**

<b>32,155,777</b>	<b>30,426,258</b>	<b>33,161,792</b>	<b>32,909,903</b>	<b>33,983,076</b>
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# Communications Capital Summary



COMMUNICATIONS					
Job ID and Description	2018 C/O	2019	2020	2021	Total
CM19001 Parade Float & Trailer		\$50,000			<b>\$50,000</b>
CM19002 Information Kiosks		\$100,000			<b>\$100,000</b>
CM20001 Greenview Entrance & Hamlet Signs			\$500,000		<b>\$500,000</b>
<b>Total Communications</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$650,000</b>

COMMUNICATIONS												
Job ID and Description	2018 C/O	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
<b>COMMUNICATIONS</b>												
CM19001 Parade Float & Trailer		\$50,000										\$50,000
CM19002 Information Kiosks		\$100,000										
CM20001 Greenview Entrance & Hamlet Signs			\$500,000									\$500,000
<b>TOTAL COMMUNICATIONS</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$650,000</b>



## GREENVIEW CAPITAL EXPENDITURE FORM

**Department:** CAO & Corporate Services      **Job/Asset ID:** CM19001

**Area:** Communications      **Item:** Parade Float & Trailer

### Description & Benefits

Permanent float structures will be built and a trailer purchased, along with a cover to allow outside storage of the float year round when not in use. A trailer will be purchased and the initial components of the float will be themed to reflect Greenview's new corporate brand.

Replacement costs are planned every five years to update the float and account for normal wear and tear. This project was originally proposed in 2017 and has been deferred to 2019 to include designs that will be developed in the corporate re-branding project.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$50,000.00
<b>Total Funding</b>	<b>\$50,000.00</b>

**Costs:**

Type of Cost:

- Parade Float

	<u>Dollar Amount:</u>
• Parade Float	\$50,000.00
<b>Total Cost:</b>	<b>\$50,000.00</b>

### Schedule

**Project Starts:** Quarter 1 2019      **Estimate Date of Purchase**      Quarter 2 2019

**Project Ends:** Quarter 2 2019      **Estimate Date of Delivery**      Quarter 2 2019



## GREENVIEW CAPITAL EXPENDITURE FORM

**Department:** CAO & Corporate Services      **Job/Asset ID:** CM19002  
**Area:** Communications      **Item:** Information Kiosks

### Description & Benefits

Providing information directly to Greenview residents through all weather information displays will assist in distributing our existing notices, pamphlets and other information. Several of the communities have old bulletin boards that are not protected from the weather. The new information kiosks will have a covered section for Greenview announcements, a weather-proof pamphlet and document section, and space for a public bulletin board. Kiosks will be added for the communities that don't have a bulletin board and the old ones will be replaced.

### Council Strategy/Goal

Strategy: Quality of Life

Goal: Quality of Life

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$100,000.00
<b>Total Funding</b>	<b>\$100,000.00</b>

**Costs:**

Type of Cost:

- Information Kiosks

	<u>Dollar Amount:</u>
Information Kiosks	
<b>Total Cost:</b>	<b>\$100,000.00</b>

### Schedule

**Project Starts:** 1/1/2019      **Estimate Date of Purchase** \_\_\_\_\_  
**Project Ends:** 1/1/2019      **Estimate Date of Delivery** \_\_\_\_\_



## GREENVIEW CAPITAL EXPENDITURE FORM

**Department:** CAO & Corporate Services      **Job/Asset ID:** CM20001

**Area:** Communications      **Item:** Greenview Entrance & Hamlet Signs

### Description & Benefits

Redesign & replacement of existing cedar Greenview entrance and hamlet signs to reflect Greenview's new corporate branding. A common design standard will be created with full installation, masonry, lights and landscaping costs included. Project will begin in late 2019 and continue to the end of the construction season in 2020 due to corporate rebranding project.

### Council Strategy/Goal

Strategy: Quality of Life

Goal: Quality of Life

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$500,000.00
<b>Total Funding</b>	<b>\$500,000.00</b>

**Costs:**

Type of Cost:

- Purchase and replace Greenview entrance & hamlet signs.

	<u>Dollar Amount:</u>
• Purchase and replace Greenview entrance & hamlet signs.	\$500,000.00
<b>Total Cost:</b>	<b>\$500,000.00</b>

### Schedule

**Project Starts:** 1/1/2020      **Estimate Date of Purchase** \_\_\_\_\_

**Project Ends:** 1/1/2020      **Estimate Date of Delivery** \_\_\_\_\_



# Information Systems Capital Summary





<b>INFORMATION SYSTEMS</b>					
<b>Job ID and Description</b>	<b>2018 C/O</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Total</b>
IT19001 File and Data Backup Solution		\$100,000			\$100,000
IT19002 Server Room UPS Solution		\$80,000			\$80,000
IT20001 Network Firewall Equipment Replacement			\$16,000		\$16,000
IT20002 Telephone System Server Hardware Update			\$15,000		\$15,000
<b>Total Information Systems</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$31,000</b>	<b>\$0</b>	<b>\$211,000</b>

**INFORMATION SYSTEMS**

Job ID and Description	2018 C/O	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
<b>INFORMATION SYSTEMS</b>												
IT19001 File & Data Backup Sdolution		\$100,000										\$100,000
IT19002 Server Room UPS Solution		\$80,000										\$80,000
IT20001 Network Firewall Equipment			\$16,000									\$16,000
IT20002 Telephone System Server			\$15,000									\$15,000
IT22001 Host Server and SAN Cluster					\$320,000							\$320,000
IT23001 Disaster Recovery Host Server						\$110,000						\$110,000
IT23002 Network Switch Infrastructure						\$110,000						\$110,000
IT25001 Phone System								\$75,000				\$75,000
IT25002 Network Firewall Equipment								\$16,000				\$16,000
IT27001 Host Server and SAN Cluster										\$330,000		\$330,000
<b>TOTAL INFORMATION SYSTEMS</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$31,000</b>	<b>\$0</b>	<b>\$320,000</b>	<b>\$220,000</b>	<b>\$0</b>	<b>\$91,000</b>	<b>\$0</b>	<b>\$330,000</b>	<b>\$0</b>	<b>\$1,172,000</b>



## GREENVIEW CAPITAL PROJECT FORM

**Department:** CAO & Corporate Services

**Job ID:** IT19001

**Area:** Information Systems

**Project Title:** File and Data Backup Solution

### Project Description & Benefits

Administration proposes to replace the existing backup storage hardware which has been in place for more than five years. The backup storage hardware contains files and data that can be immediately restored to the main servers in the event of a data corruption or deletion. This hardware is not associated with the Disaster Recovery Hardware purchased in 2018.

### Council Strategy/Goal

Strategy: Infrastructure

Goal: Infrastructure

### Project Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$100,000.00
<b>Total Funding</b>	<b>\$100,000.00</b>

**Costs:**

Type of Cost:

- File and data backup server

	<u>Dollar Amount:</u>
Total Cost:	\$100,000.00

### Schedule

**Design Start:** \_\_\_\_\_

**Design End:** \_\_\_\_\_

**Project Start:** 2019-01-01

**Project End:** 2019-03-31



## GREENVIEW CAPITAL PROJECT FORM

**Department:** CAO & Corporate Services

**Job ID:** IT19002

**Area:** Information Systems

**Project Title:** Server Room UPS Solution

### Project Description & Benefits

To replace the existing uninterruptible power supply equipment that currently protects the network and server hardware in the Administration Building's server room from power surges and prolonged power outages. The replacement hardware will be provisioned with technological updates designed to protect equipment and ensure productivity for users on the Greenview network. The lifespan of the equipment is five (5) years.

### Council Strategy/Goal

Strategy: Infrastructure

Goal: Infrastructure

### Project Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$80,000.00
<b>Total Funding</b>	<b>\$80,000.00</b>

**Costs:**

Type of Cost:

- Server Room UPS Hardware

	<u>Dollar Amount:</u>
• Server Room UPS Hardware	\$80,000.00
<b>Total Cost:</b>	<b>\$80,000.00</b>

### Schedule

**Design Start:** \_\_\_\_\_

**Design End:** \_\_\_\_\_

**Project Start:** 2019-01-01

**Project End:** 2019-03-31



## GREENVIEW CAPITAL PROJECT FORM

**Department:** CAO & Corporate Services

**Job ID:** IT20001

**Area:** Information Systems

**Project Title:** Network Firewall Equipment Replacement

### Project Description & Benefits

The replacement firewall equipment will provide industry standard, state of the art firewall protection for the whole Greenview Network.

### Council Strategy/Goal

Strategy: Infrastructure

Goal: Infrastructure

### Project Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$16,000.00
<b>Total Funding</b>	<b>\$16,000.00</b>

**Costs:**

Type of Cost:

- Network Firewall Equipment Replacement

	<u>Dollar Amount:</u>
• Network Firewall Equipment Replacement	\$16,000.00
<b>Total Cost:</b>	<b>\$16,000.00</b>

### Schedule

**Design Start:** \_\_\_\_\_

**Design End:** \_\_\_\_\_

**Project Start:** 2020-01-13

**Project End:** 2020-09-24



## GREENVIEW CAPITAL PROJECT FORM

**Department:** CAO & Corporate Services

**Job ID:** IT20002

**Area:** Information Systems

**Project Title:** Telephone System Server Hardware Update

### Project Description & Benefits

It is time to update the phone system server hardware to ensure the organization's communication equipment is fully functional. Existing phone sets do not need to be replaced.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Project Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	
Utility Revenue	
Tax Revenue	\$15,000.00
<b>Total Funding</b>	<b>\$15,000.00</b>

**Costs:**

Type of Cost:

- Telephone System Server Hardware Update

	<u>Dollar Amount:</u>
• Telephone System Server Hardware Update	\$15,000.00
<b>Total Cost:</b>	<b>\$15,000.00</b>

### Schedule

**Design Start:** \_\_\_\_\_

**Design End:** \_\_\_\_\_

**Project Start:** 2020-02-03

**Project End:** 2020-09-29



## Health & Safety Capital Summary



### HEALTH & SAFETY

Job ID and Description	2018 C/O	2019	2020	2021	Total
CC19001 1/2 Ton Truck Replacement (A133)	\$47,500	\$47,500			\$47,500
<b>Total Health &amp; Safety</b>	<b>\$47,500</b>	<b>\$47,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$47,500</b>



**HEALTH & SAFETY**

Job ID and Description	2018 C/O	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Total
<b>HEALTH &amp; SAFETY</b>												
CC19001 1/2 Ton Truck Replacement (A133)	\$47,500	\$47,500										\$47,500
CC26001 1/2 Ton Truck Replacement									\$66,900			\$66,900
<b>TOTAL HEALTH &amp; SAFETY</b>	<b>\$47,500</b>	<b>\$47,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$114,400</b>



## GREENVIEW CAPITAL EXPENDITURE FORM

**Department:** CAO & Corporate Services      **Job/Asset ID:** CC19001

**Area:** Health & Safety      **Item:** 1/2 Ton Truck Replacement (A133)

### Description & Benefits

Previously approved budget of \$50,000 carried over \$47,500 into 2019.  
 The replacement of this unit was originally approved in the 2017 Protective Services Capital Budget.  
 This is a half ton truck with a beacon light, 2 way radio, fleet complete and GPS transfer installation.

### Council Strategy/Goal

Strategy: Level of Service

Goal: Level of Service

### Funding/Costs

**Funding Source:**

Types of Funding:

	<u>Dollar Amount:</u>
Grants	
Reserves	\$47,500.00
Utility Revenue	
Tax Revenue	
<b>Total Funding</b>	<b>\$47,500.00</b>

**Costs:**

Type of Cost:

- 1/2 Ton Truck Replacement (A133)

	<u>Dollar Amount:</u>
• 1/2 Ton Truck Replacement (A133)	\$47,500.00
<b>Total Cost:</b>	<b>\$47,500.00</b>

### Schedule

**Project Starts:** 1/1/2019      **Estimate Date of Purchase** \_\_\_\_\_

**Project Ends:** 1/1/2019      **Estimate Date of Delivery** \_\_\_\_\_

# CAO & CORPORATE SERVICES

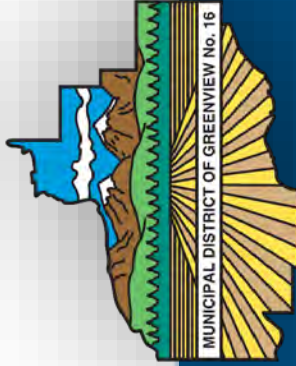
2019 – 2021 Consolidated Budget



Greenview, Alberta, Canada  
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## CAO & Corporate Services Department Overview

- Advises Council
- Communications
- Special Projects
- Admin Support
- Management, Banking & Investments
- Financial Reporting
- Accounts Payables
- Accounts Receivables & Utilities
- Taxation & Assessment
- FOIP & Records Management
- Human Resources
- IT Systems and Support



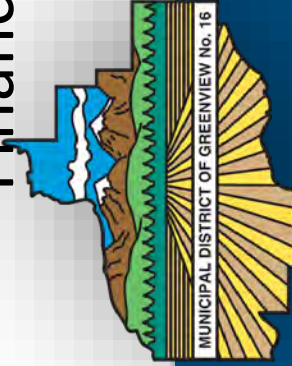
# CAO & Corporate Services Department - Positions

- CAO
- CAO Executive Assistant
- Community Coord GC
- Communications Officer
- Communications Specialist
- Communications Coordinator (**Proposed**)
- Special Projects Coordinator
- GM Corporate Services
- Corporate Services Executive Assistant
- Manager, Finance & Administration
- Finance Reporting Officer
- FOIP & Records Management



## CAO & Corporate Services Department - Positions

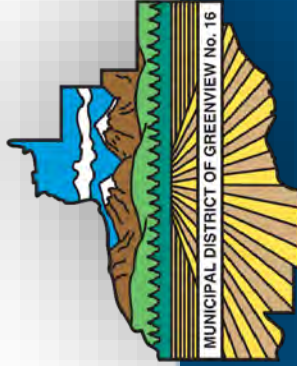
- HR Manager (**title change**)
- HR Officer, Recruitment
- HR Coordinator, Payroll & Benefits
- Health & Safety Officer (**tsf. from Protective Services**)
- HR & Safety Admin Support (**proposed**)
- Finance Intern
- Information Systems Officer (**title change**)
- Information Systems Tech. (**proposed**)
- Admin Support Reception (5)
- Admin Support – Corporate Services (2)
- Finance Coordinators
  - Taxation & Assessment
  - Accounts Payables
  - Accounts Receivables & Utilities



# Legislative Framework

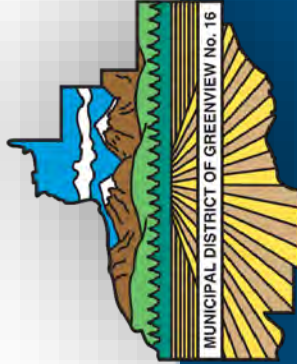


- MGA Section 208 (1) Major Administrative Duties
- MGA Section 242 – 246 Budget
- MGA Section 248 (1) Expenditures
- MGA Section 250 Investments
- MGA Section 256 Borrowing for Operating Expenditures
- MGA Section 278 Reports to Minister
- MGA Section 284.2 (1) Municipal Assessor
- MGA Section 309 (1) (c) Assessment Appeal Period
- MGA Section 353 Property Tax
- MGA Section 358.1 Tax Mil rate maximum tax ratio 5:1



# Legislative Framework

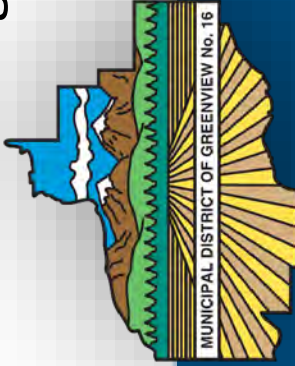
- 94-118 Interest Charges on Accounts Receivable Bylaw
- 94-119 Taxing Oil & Gas Well Drilling Equipment Bylaw
- 07-534 Local Improvements Levy Tax Bylaw
- 16-772 LAPP Bylaw
- 17-780 2017 Tax Bylaw
- AD01 Access to Information
- AD10 Documents & Data Security
- AD27 Tax Recovery
- AD33 Tangible Capital Assets





# Legislative Framework

- 1002 Travel and Subsistence
- 1006 Employee / Consultant Temporary Housing
- 1008 Council and Board Remuneration
- 1009 Internet Services for Members of Council
- 1011 Northern Travel Premium
- 1013 Credit Card
- 1015 Conference Attendance
- 1016 Budget Development Process
- 1018 Expenditure and Disbursement
- 1502 Reserves
- Staff Agreement



# Operational changes



2018 Approved Expenditures – \$32,014,927  
2019 Proposed Expenditures – \$33,173,029

**Overall increase in Expenditures – 1,158,102**

2018 Projected Expenditures - \$30,334,688



# Operational Changes - Revenue

- Property Tax Revenue
  - 2018 – 2019 proposed revenue up by \$7.3M
  - 2018 actual revenue to 2019 proposed an increase of \$2M
- Well drilling Equipment Tax proposed increase is up by \$2M



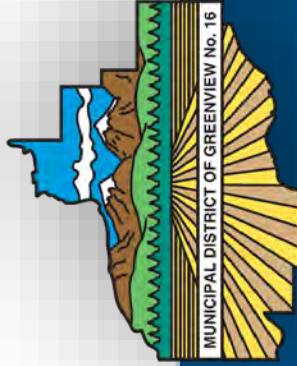
## Operational Changes – Expenditures

- Salaries and Employer Contributions have increased by \$498,000. This is due to the proposal of 4 new positions, the addition of 1 position as a result of department change and merit increases.
- Employee relocation allowance increased by \$12,500 due to potential increase in staff relocating to Greenview.
- Professional Services has increased by \$145,000 due to proposed Grande Cache Site Development and Census Studies.



## Operational Changes – Expenditures

- Legal Services are increased by \$40,000 due to increased number of bankruptcies and Administrative needs.
- Accommodations and Subsistence has increased by \$58,500 due to increased need for temporary housing for new staff.
- Auditing Services are increased by \$20,000 due to potential change in auditors.
- The addition of Health & Safety to our department has increased this department by \$145,000



# Change/Service Enhancement Request



## Communications Coordinator – Proposed

- The Communications Coordinator will coordinate and execute communications projects to support Council and the municipality.
- Greenview's communications offerings have expanded in recent years and the requested position will assist in ensuring that projects such as the newsletters, publications, website and social media receive regular content updates.
- The position will also assist in Greenview's public relations projects, enabling an enhanced presence at community and stakeholder events.
- Cost for this position has been included in the 2019 salaries budget line.





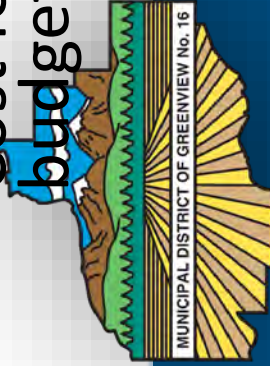
## Assistant Chief Administrative Officer (6 months 2019) – Proposed

- The ACAO position will fill in for the CAO during absences such as vacation.
- The position will help the CAO with core duties and will lead corporate initiatives such as succession planning, leadership development, interdepartmental relations, etc.
- Cost for this position has been included in the 2019 salaries budget line.



## Information Systems Technician – Proposed

- This proposal was made in light of the continuing expansion of services in many of the existing Greenview Departments and the hiring of more staff to ensure those services are provided in a timely manner.
- A qualified IT individual would ensure that the Information Systems Area can continue to provide on-site support to all of Greenview's Offices and personnel as expected.
- There will be some savings due to the non support related items and vacation coverage.
- This service enhancement is not intended to serve as a replacement for Greenview's third party desktop and network support provider.
- Cost for the position is included in the 2019 salaries budget line.



## GIS Video Data Collection – Proposed

- A vendor will be contracted to drive the street/roads of the Municipal District of Greenview to collect video data linked to precise GPS coordinates.
- The collected data will be processed to provide GIS (Geographical Information Systems) Asset information such as bridges, culverts, road types and other items.
- This data is then uploaded to the Greenview Munisight ES Application for quick access by Greenview personnel.
- The benefit to this form of data collection is the quick and accurate acquisition of data over a short period of time (usually one week of collection).



## GIS Video Data Collection – Continued

- The benefits include:
  - Maintaining an accurate Asset Inventory - know what assets exist in a jurisdiction, and where they are;
  - Maintain Tangible Capital Asset database - comply with Tangible Capital Asset regulations;
  - Maintain physical assets - repair/upgrade/replace existing assets that are defective or deficient; and to
  - Implement asset management - A municipality must know what assets they have, before implementing an asset management plan, around how to achieve their community objectives.
- For municipalities as large as Greenview, VDC is the **only** way to efficiently collect asset information.



# Capital Budget



**2018 Approved Capital Expenditures – \$298,000**  
**2019 Proposed Capital Expenditures – \$180,000 (IT)**  
**2019 Proposed Capital Expenditures - \$150,000 (Com)**

**Overall increase in Capital Expenditures - \$32,000**

**2018 Projected Capital Expenditures - \$280,000**



# Current Projects



## Current Projects

### CM19001 – Parade Float and Trailer - \$50,000

- This will be a permanent float structure built on a purchased/dedicated trailer.
- It will include a cover for outside storage of the float year round.
- The float will be themed to reflect Greenview’s corporate brand and the design will be included in the Rebranding Project.
- The plan is to update the float every five years.





## Current Projects

### CM19002 – Information Kiosks - \$100,000

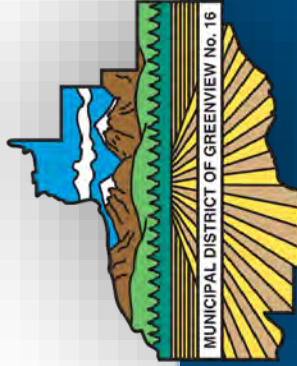
- The kiosks will have a covered section for Greenview announcements, weather-proof pamphlet and document section as well as a space for public bulletin board.
- The kiosks will be added for the communities that don't have a bulletin board and the old ones will be replaced as well.



## Current Projects

### **IT19001 – File and Data Backup Hardware - \$100,000**

- Proposing to replace the existing backup storage hardware that has been in place for 5 years.
- The backup storage hardware contains files and data that can be immediately restored to the main server in the event of a data corruption or deletion.
- This hardware is not associated with the Disaster Recovery Hardware purchased in 2018.



## Current Projects

### **IT19002 – Server Room UPS Hardware - \$80,000**

- These funds will be used to replace the existing uninterruptable power supply equipment.
- The equipment protects the network and server hardware in the Admin Building’s server room.
- The UPS hardware protects the server from power surges and prolonged power outages.
- The replacement hardware will be provisioned with technological updates designed to protect equipment and ensure productivity for network users.
- The lifespan of the equipment is 5 years.



# Proposed Projects 2020 - 2021



## Proposed 2020 – 2021 Projects

### **CM20001 – MD Entrance & Hamlet Signs - \$500,000**

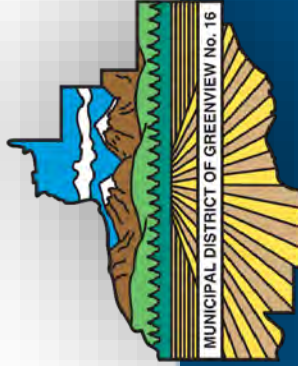
- Redesign & replacement of existing Greenview's entrance and hamlet signs to reflect Greenview's new corporate branding.
- A common design standard will be created with full installation, masonry, lights, and landscaping cost included.
- Project design will begin late 2019 and continue to the end of 2020 construction season.



## Proposed Projects 2020 – 2021

### IT20001 – Network Firewall Equipment - \$16,000

- The funds will be used to replace the existing firewall equipment.
- The new equipment will provide industry standard, state of the art firewall protection for Greenview’s whole network.



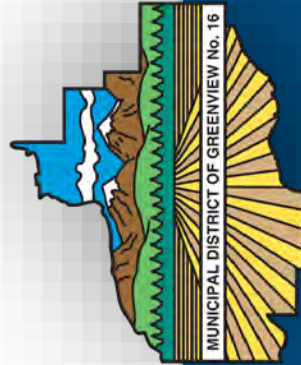
## Proposed Projects 2020 – 2021

### IT20002 – Telephone System Server Hardware Update - \$15,000

- The funds will be used to replace the existing phone system server hardware, to ensure the organization’s communication equipment is fully functional.
- The existing phone sets do not need to be replaced at this time.



# Future Discussions





# Future Discussions





# REQUEST FOR DECISION

**SUBJECT: Scholarships Policy Discussion**

**SUBMISSION TO: COMMITTEE OF THE WHOLE**

**MEETING DATE: September 17, 2018**

**DEPARTMENT: COMMUNITY SERVICES**

**STRATEGIC PLAN: Level of Service**

**REVIEWED AND APPROVED FOR SUBMISSION**

**CAO: MH**

**GM: SW**

**MANAGER:**

**PRESENTER: SW**

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**RELEVANT LEGISLATION:**

**Provincial (cite) –N/A**

**Council Bylaw/Policy (cite) –N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Committee of the Whole discuss priorities and options for the “Scholarship Policy” to recommend to Council.**

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**BACKGROUND/PROPOSAL:**

At the July 23 Council Meeting, Council directed Administration to bring the “Scholarships Policy” to Committee of the Whole in order for Council to discuss the objectives and direction of the policy in greater detail.

The original draft of the policy involves scholarships being offered to area schools for distribution at the discretion of the schools. PRC and Council initially recommended the creation of two separate scholarships: for trade schools and for university/college. In order to craft a policy in accordance with the will of Council, administration is seeking clarity in a number of areas so that this policy may move forward.

The foundation of this scholarship is the purpose Council wishes to achieve with this policy. All other aspects of the policy flow from this consideration:

1. What is the purpose and intent of providing a scholarship to area students?
2. If Council wishes to have separate scholarships for trades and university/ college programs:
  - a. How many of each scholarship will be offered?
  - b. How much money would Council like to dedicate to this initiative total?
  - c. What are the criteria that the scholarships be awarded upon between the two divisions?
3. How will the scholarships be awarded
  - a. Provided to the schools for teachers to select?
    - i. If we stick to school lists, which schools should be included?
    - ii. What criteria should schools base their decision on?
  - b. Application process through Council/Administration?
4. Criteria for scholarship
  - a. Based on financial need?

- b. Recognition of community involvement, leadership, academics?
5. Availability
- a. Are the scholarships a one-time amount? Is the money distributed to the recipient across multiple years (i.e \$2000 first year, \$1000 second year)?
  - b. Can students apply multiple years in a row? Up to how many years (i.e students may receive the scholarship up to three times?)

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**BENEFITS OF THE RECOMMENDED ACTION:**

- 1. The benefit of the recommended motion is that the Committee of the Whole will provide clarity as to the direction and objectives of the “Scholarship Policy” to be presented to Council at a later date.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Committee of the Whole may recommend other areas for consideration regarding the “Scholarships Policy” that are not mentioned herein.

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**FINANCIAL IMPLICATION:**

**Ongoing / Future Costs:** There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

Once the Committee of the Whole makes recommendations on the “Scholarships Policy,” Administration will apply these to the policy and present the new draft to Council for review.

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ATTACHMENT(S):

- Draft “Scholarships Policy”

**Title: Scholarships**

**Policy No: TBD**

**Effective Date: TBD**

**Motion Number: TBD**

**Supersedes Policy No: (None)**

**Review Date:**



**Purpose:** Greenview Council wishes to recognize community involvement and academic achievement of students to enhance the future of individuals within Greenview and to encourage students from Greenview to pursue further education, thereby making meaningful contributions to their community.

## DEFINITIONS

**Eligible Student** means a student completing Grade 12 who meets the scholarship criteria established in the general principles for selection.

## POLICY

1. Greenview will provide scholarship funding to each High School within Greenview, the Towns of Valleyview, Fox Creek and Grande Cache, as well as the City of Grande Prairie in the amount of \$1000.00 for an apprenticeship or trades program and \$2500.00 for a four (4) year college or university program.
2. The scholarship must be awarded to a student in Grade 12 who is a resident of Greenview and who will be pursuing post-secondary studies at a college, university, or apprenticeship program.
3. Each individual High School will be responsible for the selection of the eligible student.
4. General Principles for selection:
  - a. The student is a resident of Greenview
  - b. The student is in good academic standing
  - c. The student is involved in the community or extra-curricular activities
  - d. The student demonstrates leadership abilities

## PROCEDURE

1. The Scholarship will be provided to the following schools, where Greenview students commonly attend:
  - a. Hillside Jr/Sr High School
  - b. Grande Cache Community High School

**Policy No:**

- c. Fox Creek School
  - d. Ridgevalley School
  - e. Grande Prairie Composite High School
  - f. St. Joseph Catholic High School
  - g. St. John Paul II School
  - h. Charles Spencer High School
  - i. Peace Wapiti Academy
2. Schools must submit the name of the scholarship recipients to Greenview Administration for Council recognition.
  3. The student must provide proof of tuition payment to Greenview Administration to receive scholarship funding.

Date	Chief Administrative Officer Action Log	Responsible Party	NOTES/STATUS
<b>18 09 10 RC Meeting</b>			
Sept. 10, 2018	MOTION: 18.09.493. Moved by: REEVE DALE GERVAIS That Council direct Administration to have discussion with Tolko with regard to log haul agreements. CARRIED	I & P	In progress
Sept. 10, 2018	MOTION: 18.09.495. Moved by: COUNCILLOR DALE SMITH That Council schedule a Public Hearing for Land Use Bylaw 18-800 to be held on October 22, 2018, at 1:30 p.m. CARRIED	I & P	In Progress
Sept. 10, 2018	MOTION: 18.09.496. Moved by: COUNCILLOR SHAWN ACTON That Council give Third Reading to Bylaw 17-785, for the final adoption of the Grovedale Area Structure Plan. Deputy Reeve Tom Burton has requested a recorded vote.  For: Reeve Dale Gervais, Councillor Roxie Rutt, Councillor Dale Smith  Opposed: Councillor Bill Smith, Deputy Reeve Tom Burton,  Abstain Under Section 184 of the Municipal Government Act: Councillors Winston Delorme, Councillor Shawn Acton and Councillor Les Urness CARRIED	I & P	Complete
Sept. 10, 2018	MOTION: 18.09.499. Moved by: COUNCILLOR ROXIE RUTT That Council appoint Bill Edgerton, Lloyd Burnside, Dan Gorman, Heather McKinnon, Earl Langenecker, Laurena Newman, Amy Clarkson and Keegan Johnson to the Citizens' Panel for the Sturgeon Lake Area Structure Plan. CARRIED	I & P	Complete
Sept. 10, 2018	MOTION: 18.09.500. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to provide a Letter of Support to Pembina Pipeline Corporation for a grant application to the Alberta Petrochemical Feedstock Infrastructure Program for the development of plant investments at the Musreau and Duvernay locations. CARRIED	Comm. Serv.	
Sept. 10, 2018	MOTION: 18.09.502. Moved by: COUNCILLOR BILL SMITH That Council authorize Administration to transfer \$10,000.00 from the Economic Development Budget to Contingency Reserve. CARRIED	Corp. Serv./Comm. Serv.	Complete

Sept. 10, 2018	MOTION: 18.09.503. Moved by: COUNCILLOR WINSTON DELORME That Council authorize Entrec Centre Sponsorship of the North Wing, in the amount of \$8,500 per year, for five years, with funds to come from the Community Services Miscellaneous Grant. CARRIED		Comm. Serv.	In progress
Sept. 10, 2018	MOTION: 18.09.504. Moved by: COUNCILLOR ROXIE RUTT That Council authorize the reallocation of funds provided to the Ridgevalley Seniors Home for the purchase of a new blood pressure monitor, a sidewalk, 2 therapeutic mattresses and new door mats. CARRIED		Comm. Serv.	In progress
Sept. 10, 2018	MOTION: 18.09.505. Moved by: COUNCILLOR BILL SMITH That Council approve the establishment of a Grovedale Daycare Society Funding Reserve. CARRIED		Corp. Serv.	Complete
Sept. 10, 2018	MOTION: 18.09.506. Moved by: COUNCILLOR BILL SMITH That Council authorize Administration to transfer \$440,000.00 from the Community Services Grants Budget to the Grovedale Daycare Society Funding Reserve. CARRIED		Corp. Serv.	Complete
Sept. 10, 2018	MOTION: 18.09.508. Moved by: REEVE DALE GERVAIS That Council provide sponsorship in the amount of \$840.00 to the Valleyview Victims Assistance Association for the Hollywood Extravaganza fundraising event at the Valleyview Memorial Hall, September 29, 2018, with funds to come from Community Services Miscellaneous Grants. CARRIED		Comm. Serv.	In progress
<b>18 08 27 RC Meeting</b>				
Aug. 27, 2018	MOTION: 18.08.461. Moved by: COUNCILLOR SHAWN ACTON That Council approve Administration to award the Sturgeon Heights Lagoon Expansion Project to Roughrider Civil Infrastructure Ltd. in the amount of \$658,617.00, with funds to come from the Environmental Services 2018 Capital Budget. CARRIED		I&P	Complete
Aug. 27, 2018	MOTION: 18.08.462. Moved by: REEVE DALE GERVAIS That Council direct Administration to bring back a detailed report on engineering costs regarding the Sturgeon Heights Lagoon Expansion Project. CARRIED		I&P	In Progress



Aug. 27, 2018	MOTION: 18.08.463. Moved by: REEVE DALE GERVAIS That Council direct Administration provide a report to Council on the Sturgeon Heights Lagoon Expansion Project should the project go into contingency costs, including an explanation on why the project has carried into contingency funding. CARRIED		I&P	Complete
Aug. 27, 2018	MOTION: 18.08.464. Moved by: COUNCILLOR DALE SMITH That Council approve the Manager of Environmental Services as representation for Greenview on the Wapiti River Source Water Protection Plan team. CARRIED		I&P	Complete
Aug. 27, 2018	MOTION: 18.08.465. Moved by: DEPUTY REEVE TOM BURTON That Council accept the Water Point limit restriction report for information, as presented. CARRIED		I&P	Complete
Aug. 27, 2018	MOTION: 18.08.466. Moved by: DEPUTY REEVE TOM BURTON That Council direct administration to bring back a usage report on all water points in Greenview, to include all possible recommendations on water allowable limits. CARRIED		I&P	In Progress
Aug. 27, 2018	MOTION: 18.08.469. Moved by: DEPUTY REEVE TOM BURTON That Council approve additional funding of \$54,000.00 for the purpose of completing the DeBolt Community Walking Trail, with funds to come from Recreation Budget. CARRIED		Com. Serv.	In progress
Aug. 27, 2018	MOTION: 18.08.470. Moved by: DEPUTY REEVE TOM BURTON That Council approve the transfer of \$54,000.00 from Contingency Reserve to Recreation Budget. CARRIED		Corp. Serv.	Complete
Aug. 27, 2018	MOTION: 18.08.471. Moved by: COUNCILLOR ROXIE RUTT That Council award Phase 1 of the Moody's Crossing Recreation Area Tender to Mainline Construction, Grande Prairie, Alberta in the amount of \$525,831.31, with funding to come from the Recreation Capital Budget. CARRIED		Com. Serv.	Completed
Aug. 27, 2018	MOTION: 18.08.472. Moved by: COUNCILLOR DALE SMITH That Council direct Administration to re-tender Bridge File 75356 in 2019. CARRIED		I&P	In Progress
Aug. 27, 2018	MOTION: 18.08.473. Moved by: COUNCILLOR ROXIE RUTT That Council direct Administration to send a letter to the MID of Smoky River in support of an Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Timeline Extension. CARRIED			Complete

Aug. 27, 2018	MOTION: 18.08.474. Moved by: COUNCILLOR DALE SMITH That Council approves the Revised Investments Policy 1503 as presented. CARRIED		Complete
Aug. 27, 2018	MOTION: 18.08.476. Moved by: DEPUTY REEVE TOM BURTON That Council direct administration to negotiate an offer to purchase on Roll 39386 Lot, Block Plan. CARRIED	Com. Serv.	In progress
Aug. 27, 2018	MOTION: 18.08.477. Moved by: COUNCILLOR ROXIE RUTT That Council authorize Administration to create an Assistant General Manager, I & P position. CARRIED	I&P	Complete
Aug. 27, 2018	MOTION: 18.08.479. Moved by: COUNCILLOR WINSTON DELORME That Council provide a donation in the amount of \$5,000.00 to the Louis Delorme Memorial Committee for the youth programs, with funds to come from the 2018 Miscellaneous Grant Fund. CARRIED	Com. Serv.	Completed
Aug. 27, 2018	MOTION: 18.08.480. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to submit a Letter of Support in principle to the Town of Sexsmith for a Regional Growth Study. CARRIED	Com. Serv.	Complete
Aug. 27, 2018	MOTION: 18.08.481. Moved by: COUNCILLOR BILL SMITH That Council Appoint Reeve Dale Gervais, and Councillors Shawn Acton and Dale Smith to the Big Lakes – Greenview ICF Negotiation Committee. CARRIED		Complete
Aug. 27, 2018	MOTION: 18.08.482. Moved by: COUNCILLOR ROXIE RUTT That Council choose Reeve Dale Gervais, Councillor Shawn Acton, and Councillor Winston Delorme to attend the 2018 AUMA Convention as a guest of the towns, should invites be received. CARRIED		Complete
<b>18 07 30 Special Council Meeting</b>			
July 30, 2018	MOTION: 18.07.444. Moved by: DEPUTY REEVE TOM BURTON That Greenview proceed with a Viability Review for the Town of Grande Cache as per the Municipal Government Act. CARRIED		Complete

July 30, 2018	MOTION: 18.07.445. Moved by: COUNCILLOR DALE SMITH That Council request that an alternate approach, presented to Council as Option "1" be taken by the Ministry of Municipal Affairs to complete the Viability Review. CARRIED		Complete
July 30, 2018	MOTION: 18.07.446. Moved by: COUNCILLOR ROXIE RUTT That Council agree that an interim council consisting of the current eight (8) member Greenview Council, subject to any by-elections or resignations that may occur, and two (2) Councillors from the current Town of Grande Cache form the MD of Greenview Council until the next general municipal election. CARRIED		Complete
July 30, 2018	MOTION: 18.07.447. Moved by: COUNCILLOR SHAWN ACTON That Council agrees that an interim Council would be responsible for reviewing the electoral ward boundaries prior to the 2021 general election, as per section 148 and 149 of the Municipal Government Act. CARRIED		Complete
July 30, 2018	MOTION: 18.07.448. Moved by: COUNCILLOR BILL SMITH That Council desires to generally maintain the current Greenview Ward 1 should a ward boundary review take place. CARRIED		Complete

### 18 07 23 RC Meeting

July 23, 2018	MOTION: 18.07.410. Moved by: COUNCILLOR ROXIE RUTT That Council direct administration to incorporate the two areas NW 09-70-6W6 to be designated service commercial and the north portion of NE 32-69-6W6 to be designated as agriculture with mail out notices to be sent to adjacent landowners and referral agencies. CARRIED	I&P	Complete
July 23, 2018	MOTION: 18.06.353. Moved by: COUNCILLOR WINSTON DELORME That Council approve the application for a residential road realignment (Option 5) for 0.57 km's on Range Road 60A for a resident located at NE 2-69-6 W6M in the amount of \$300,000 to come from the 2018 Residential Access Roads Block Funding. CARRIED	I&P	Complete
July 23, 2018	MOTION: 18.07.412. Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to transfer \$900,000 from the Forestry Trunk Road – Contractor Services GL account to the Graveling Program – Contractor Services GL account. CARRIED	Corp. Serv.	Complete

July 23, 2018	MOTION: 18.07.414. Moved by: COUNCILLOR WINSTON DELORME As authorized by Section 347(c) of the Municipal Government Act, that Council direct Administration, upon written request from the Receiver, to defer all Pre-Receivership tax arrears and accrued penalties owing for Pre-Receivership tax arrears in situations where companies have gone into Receivership, until the earlier payment of all Post-Receivership taxes or the disposition of the property that is subject to the tax assessment, upon written request from the Receiver. CARRIED	Corp. Serv.	Complete
July 23, 2018	MOTION: 18.07.415. Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to enter into a funding Memorandum of Understanding (MOU) with the Town of Grande Cache for the purchase of a Ladder Truck with a maximum amount of \$1,665,000.00 to be cost shared on a 1:1 ratio, with funds to come from the Protective Service Budget. CARRIED	Com. Serv.	Complete
July 23, 2018	MOTION: 18.07.416. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to transfer \$832,500.00 from the 2018 Operating Contingency Reserves to the 2018 Protective Service Budget. CARRIED	Corp. Serv.	Complete
July 23, 2018	MOTION: 18.05.285. Moved by: COUNCILLOR ROXIE RUTT That Council approve the "Road Allowance Restrictions" Policy as presented.  MOTION: 18.07.417. Moved by: COUNCILLOR DALE SMITH That Council table motion 18.05.285 regarding the "Road Allowance Restrictions" Policy. CARRIED	I&P/CAO Services	In Progress
July 23, 2018	MOTION: 18.07.418. Moved by: COUNCILLOR WINSTON DELORME That Council provide direction regarding the draft "Scholarships" policy.  MOTION: 18.07.419. Moved by: COUNCILLOR BILL SMITH That Council table motion 18.07.418 regarding the "Scholarships" policy. CARRIED	Com. Serv. / Spec. Proj.	In progress
July 23, 2018	MOTION: 18.07.421. Moved by: COUNCILLOR SHAWN ACTON That Council host the 2018 Greenview Stakeholder Outreach Event at the Shot Shell Sporting Clay Range in Valleyview on September 6th or 20th, 2018. CARRIED		In Progress

July 23, 2018	MOTION: 18.07.422. Moved by: DEPUTY REEVE TOM BURTON That Council approve sponsorship in the amount of \$10,000.00 to the Philip J. Currie Dinosaur Museum for two corporate tables at the Night for the Museum event, August 25, 2018, with funds to come from the Community Service Miscellaneous Grant. CARRIED		Com. Serv.	Complete
July 23, 2018	MOTION: 18.07.423. Moved by: COUNCILLOR ROXIE RUTT That Council deny the Terrapin Geothermic Inc. partnership request with a 15% equity stake in the Greenview Geothermal Project Development. CARRIED		Com. Serv.	Complete
July 23, 2018	MOTION: 18.07.424. Moved by: COUNCILLOR DALE SMITH That Council deny the requested funding proposal from the Van Horne Institute for the Peace Region Access to Container Transportation Study, as presented. CARRIED		Com. Serv.	Complete
July 23, 2018	MOTION: 18.07.425. Moved by: COUNCILLOR WINSTON DELORME That Council approve the Grande Cache Cooperatives and Enterprises Cemetery Committee Members as follows: Ronnie Moberly from Victor Lake Coop, Colin Moberly from Kamisak Development Corporation, Alfred Wanyandie from Wanyandie Flats, Denise Moberly from Joachim Enterprises, Josephine Leavitt from Muskeg Seepee, and Tara Moberly from Susa Creek Coop. CARRIED	CAO Serv./Com. Serv.		Complete
July 23, 2018	MOTION: 18.07.426. Moved by: DEPUTY REEVE TOM BURTON That Council appoint: Sue LePage, Stephanie Williams, Logan Perron, Marlee Ratzlaff and Matthew Thomas as Pest inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment. CARRIED		Com. Serv.	Complete
July 23, 2018	MOTION: 18.07.427. Moved by: COUNCILLOR DALE SMITH That Council direct Administration to provide a refund in the amount of \$44,231.47 to Enercapita Energy Ltd, due to the company inadvertently making an overpayment on taxes owed by that company. CARRIED		Corp. Serv.	Complete
July 23, 2018	MOTION: 18.07.428. Moved by: COUNCILLOR ROXIE RUTT That Council direct Administration to defer prior years' taxes, interest and penalties in favour of current and subsequent year's taxes for Roll #311273. CARRIED		Corp. Serv.	Complete

July 23, 2018	MOTION: 18.07.430. Moved by: COUNCILLOR ROXIE RUTT That Council authorize Administration to amend the Condition 1 of Schedule 'E' of the Development Agreement to read: "Construction of an internal gravel road and approaches to each lot to a residential standard in accordance with the Municipal Servicing Standards. The approach apron from Range Road 244 must be paved." CARRIED	I&P	Complete
July 23, 2018	MOTION: 18.07.431. Moved by: REEVE DALE GERVAIS That Council direct Administration to work towards an Agreement to forebear enforcement of Condition 8 of the subdivision approval requiring the removing of the recreational vehicle (RV) stalls prior to the registration of the plan of subdivision. The Agreement to forebear would come to an end for each lot upon the sale of such lot, unless there was a replacement Sturgeon Lake Area Structure Plan which addressed density in a manner that would not require the removal of the RV stalls. CARRIED	I&P	Complete
July 23, 2018	MOTION: 18.07.432. Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to bring a report to the September 10th Council Meeting regarding recommendations to address the deficiencies of the Victor Lake access road upon confirming Greenview ownership of the said road. CARRIED	I&P	Slated for Sept. 24
July 23, 2018	MOTION: 18.07.437. Moved by: COUNCILLOR DALE SMITH That Council authorize the reinstatement of the Forestry Trunk Road premium of \$10.00 per hour for hourly rate gravel hauls retroactive to the start of the 2018 Expression of Interest season. CARRIED	I&P	Complete
July 23, 2018	MOTION: 18.07.438. Moved by: COUNCILLOR BILL SMITH That Council authorize a Special Council Meeting at 9:00 a.m., Monday, July 30, 2018 in the Council Chambers at the Greenview Administration Building. CARRIED		Complete
July 23, 2018	MOTION: 18.07.439. Moved by: COUNCILLOR LES URNESS That Council confirm the Community Development Initiative funding granted to the Towns of Valleyview, Grande Cache and Fox Creek for the period up to and including 2017, as the correct amount. CARRIED	Com. Serv.	Complete
<b>18 07 09 RC Meeting</b>			
July 9, 2018	MOTION: 18.07.378. Moved by: DEPUTY REEVE TOM BURTON That Council authorize the transfer of \$770,305 from the Capital Infrastructure Reserve for the replacement of Bridge File 75356 located on Young's Point road. CARRIED	I & P and Corporate Services	Complete

July 9, 2018	MOTION: 18.07.379. Moved by: COUNCILLOR ROXIE RUTT That Council award the 2018 Aggregate supply for the Forestry Truck Road to Timber Pro of Clairmont, in the amount of \$595,000.00 between km 5 to km 35, with funding coming from the Operational Road Maintenance budget. CARRIED	I & P	Complete
July 9, 2018	MOTION: 18.07.380. Moved by: COUNCILLOR WINSTON DELORME That Council award the 2018 Aggregate supply for the Ridgevalley area to Buffalo Rock Resources out of Bezanson, in the amount of \$595,000.00 with funding coming from of the Operational Road Maintenance budget. CARRIED	I & P	Complete
July 9, 2018	MOTION: 18.07.381. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to notify the RCMP that the primary area of focus of the Grovedale Enhanced Policing Position be property crime. CARRIED	Comm. Serv.	Completed
July 9, 2018	MOTION: 18.07.382. Moved by: COUNCILLOR SHAWN ACTON That Council authorize Administration to enter into an agreement with the Town of Grande Cache for the construction of a fire hall facility, 50 percent up to 4 million dollars, with funds to come from Fire Facilities Reserves. CARRIED	Comm. Serv.	Complete
July 9, 2018	MOTION: 18.07.383. Moved by: COUNCILLOR ROXIE RUTT That Council direct Administration to partner with Yellowhead County to seek Ministerial Approval, as per the Municipal Government Act, to exempt Greenview and Yellowhead County from the requirements of creating an Intermunicipal Collaboration Framework and an Intermunicipal Development Plan. CARRIED	CAO	Complete
July 9, 2018	MOTION: 18.07.389. Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to contact Alberta Parks and Recreation regarding access for emergency purposes to rivers within Greenview. CARRIED	Comm. Serv.	In progress.
<b>18 06 29 SC Meeting</b>			
June 29, 2018	MOTION: 18.06.373. Moved by: COUNCILLOR LES URNESS That Council authorizes the retention of a third party to investigate Administration's handling of a personnel matter. CARRIED		Complete
<b>18 06 25 RC Meeting</b>			

June 25, 2018	MOTION: 18.06.345. Moved by: COUNCILLOR BILL SMITH That Council schedule a Public Hearing for Bylaw No. 18-794, to be held on July 23, 2018, at 10:00 a.m. for the re-designation of a 26.0 hectare ± (64.2 acre) parcel from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1. CARRIED	I & P	Complete
June 25, 2018	MOTION: 18.06.347. Moved by: DEPUTY REEVE TOM BURTON That Council schedule a Public Hearing for Bylaw No. 18-795, to be held on July 23, 2018, at 10:30 a.m. for the re-designation of a 4.0 hectare ± (10.0 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NW-11-70-7-W6. CARRIED	I & P	Complete
June 25, 2018	MOTION: 18.06.348. Moved by: COUNCILLOR BILL SMITH That Council give Third Reading to Bylaw 17-785, for the Grovedale Area Structure Plan.  MOTION: 18.06.349. Moved by: DEPUTY REEVE TOM BURTON That Council table motion 18.06.348. for further discussion on Bylaw 17-785. CARRIED	I & P	Complete
June 25, 2018	MOTION: 18.06.350. Moved by: COUNCILLOR SHAWN ACTON That Council approve the application to construct 1.7km's of roadway on Range Road 201 heading north connecting to Twp. Road 710 with funds to come from the 2018 Connector Road Block Funding. CARRIED	I & P	Complete
June 25, 2018	MOTION: 18.06.351. Moved by: COUNCILLOR ROXIE RUTT That Council approve to construct 3 Farmland Access Roads at the following legal land locations; SE 17-71-22 W5M, SW 1-71-25 W5M & SW 12-72-26-W5M with funds to come from the 2018 Farmland Access Road Block funding. CARRIED	I & P	Complete
June 25, 2018	MOTION: 18.06.352. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to transfer \$90,000.00 from Local Road Block Funding to the Farmland Access Roads Block funding within the 2018 Capital Budget. CARRIED	I & P / Corp. Serv.	Complete



June 25, 2018	<p>MOTION: 18.06.353. Moved by: COUNCILLOR WINSTON DELORME That Council approve the application for a residential road realignment (Option 1) for 1.4 km's on Range Road 60A for a resident located at NE 2-69-6 W6M with funds to come from the 2018 Residential Access Roads Block Funding.</p> <p>MOTION: 18.06.354. Moved by: COUNCILLOR DALE SMITH That Council table motion 18.06.353. until Administration can bring back the cost of each option regarding residential road realignment. CARRIED</p>	I & P	Complete
June 25, 2018	<p>MOTION: 18.06.355. Moved by: COUNCILLOR ROXIE RUTT That Council approve the proposed "Scholarships" Policy as presented.</p> <p>MOTION: 18.06.356. Moved by: COUNCILLOR LES URNESS That Council table motion 18.06.355. for further review from the Policy Review Committee CARRIED</p>	Comm. Serv.	Complete
June 25, 2018	<p>MOTION: 18.06.358. Moved by: DEPUTY REEVE TOM BURTON That Council table Policies CO 18 "Sponsoring for a Veterinarian Bursary" and CO 19 "Sponsoring for a Computer Technician Bursary until the next Policy Review Committee. CARRIED</p>	Comm. Serv.	In progress
June 25, 2018	<p>MOTION: 18.06.361. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to exchange 0.76 acres of Greenview Municipal Reserve, located at Lot 7MR, Block 5, Plan 0625581 in the Hamlet of Ridgevalley for 0.76 acres of land from William and Rhonda Toews located at the trailhead of the Ridgevalley walking trail SE 22-71-26W5M for the purpose of establishing a trailhead staging area. CARRIED</p>	Comm. Serv.	In progress.
June 25, 2018	<p>MOTION: 18.06.362. Moved by: COUNCILLOR SHAWN ACTON That Council approve the purchase of 0.43 acres of land located at SE 22-71-26W5M from William and Rhonda Toews, for a cost of \$1032.00 for the purpose of establishing a trailhead on the Ridgevalley Walking Trail. CARRIED</p>	Comm. Serv.	In progress.
June 25, 2018	<p>MOTION: 18.06.363. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to transfer \$6032.00 (\$1032.00 land and \$5,000.00 legal fees) from Contingency Reserves to the Recreation Services Budget. CARRIED</p>	Comm. Serv. / Corp. Serv.	Complete

June 25, 2018	MOTION: 18.06.364. Moved by: COUNCILLOR WINSTON DELORME That Council approve the sponsorship of up to \$8000.00 to the 2nd Memorial Round Dance with funds to come from the Community Service Miscellaneous Grant contingent upon condition of budget and receipts. CARRIED	Comm. Serv.	Complete
June 25, 2018	MOTION: 18.06.365. Moved by: DEPUTY REEVE TOM BURTON That Council authorize Administration to transfer \$10,500.00 from Utility Reserve to the Solid Waste Collection & Disposal Operational Budget. CARRIED	I & P / Corporate Services	Complete

**18 06 18 COTW Meeting**

June 18, 2018	MOTION: 18.06.56. Moved by: COUNCILLOR BILL SMITH That the Committee of the Whole recommend to Council that Administration investigate the purchase of public land in the Grovedale area for future industrial development. CARRIED	I&P	In Progress
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**18 06 11 RC Meeting**

June 11, 2018	MOTION: 18.06.304. Moved by: COUNCILLOR SHAWN ACTON That Council schedule a Public Hearing for Bylaw No. 18-796, to be held on July 9, 2018, at 10:00 a.m. for the re-designation of a 3.59 hectare ± (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5. CARRIED	I & P	Complete
June 11, 2018	MOTION: 18.06.306. Moved by: DEPUTY REEVE TOM BURTON That Council approve the installation of an Inspection Chamber with a back flow flapper 0.30 meters from the edge of property line of the Gospel Church in DeBolt, to potentially avoid future sanitary sewer back-up through the sanitary service line onto private property. CARRIED	I & P	Complete
June 11, 2018	MOTION: 18.06.307. Moved by: COUNCILLOR BILL SMITH That Council award the Grovedale Water Treatment Plant Reverse Osmosis Equipment Supply contract to Sapphire Water International Corp. of Saskatchewan, in the amount of \$711,475.00, with funds to come from the Environmental Services 2018 Capital Budget. CARRIED	I & P	Complete
June 11, 2018	MOTION: 18.06.308. Moved by: DEPUTY REEVE TOM BURTON That Council approve increased funding of \$10,500.00 to the 2018 solid waste clean-up incentives budget to allow administration to advertise and host litter picks for all 9 manned transfer stations and the Grande Cache area in Greenview annually. CARRIED	I & P	Complete

June 11, 2018	MOTION: 18.06.311. Moved by: COUNCILLOR SHAWN ACTON That Council adopt the additional options for Security Deposits to the Development Guidelines and Municipal Servicing Standards as presented. CARRIED	I & P	Complete
June 11, 2018	MOTION: 18.06.312. Moved by: COUNCILLOR WINSTON DELORME That Council approve ISL Engineering and Land Services and Spencer Environmental Management Services Ltd. (ISL and Spencer) to undertake the Sturgeon Lake Area Structure Plan (SLASP) Review in accordance with the SLASP – Terms of Reference. CARRIED	I & P	Complete
June 11, 2018	MOTION: 18.06.314. Moved by: COUNCILLOR WINSTON DELORME That Council approve the “Public Engagement” Policy as presented. CARRIED	CAO Services	Complete
June 11, 2018	MOTION: 18.06.316. Moved by: DEPUTY REEVE TOM BURTON That Council set the terms and conditions that apply to the public sale of land as per the attached advertisement and adopt the “Opinion of Value” prepared by Accurate Assessment Group with reserve bid prices as follows:  Roll #311119 NE-22-69-8-W6, Plan 9825734, Block 3, Lot 1 Opinion - \$110,000 Roll #317321 SW-20-69-6-W6, Plan 0825461, Block 1, Lot 2 Opinion \$525,000 Roll #37716 NE-35-69-22-W5 Opinion \$150,000 Roll #38338 NW-25-69-23-W5 Opinion \$125,000 Roll #40073 SE-22-69-7-W6 Opinion \$320,000 CARRIED	Corporate Services	Complete
June 11, 2018	MOTION: 18.06.317. Moved by: DEPUTY REEVE TOM BURTON That Council set September 18, 2018 at 9:00 a.m. Mountain Standard Time, as the Public Auction Date for the sale of the following properties:  Roll #311119 NE-22-69-8-W6, Plan 9825734, Block 3, Lot 1 Opinion - \$110,000 Roll #317321 SW-20-69-6-W5, Plan 0825461, Block 1, Lot 2 Opinion \$525,000 Roll #37716 NE-35-69-22-W5 Opinion \$150,000 Roll #38338 NW-25-69-23-W5 Opinion \$125,000 Roll #40073 SE-22-69-7-W6 Opinion \$320,000 CARRIED	Corporate Services	On Going
June 11, 2018	MOTION: 18.06.318. Moved by: COUNCILLOR ROXIE RUTT That Council schedule a Public Hearing, to be held at 10:00 am on July 23rd 2018, for the partial closure of the undeveloped road allowance located on the north of NW 20-70-24 W5M. CARRIED	I & P	Complete

June 11, 2018	MOTION: 18.06.320. Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to seek a formal immediately response from Alberta Municipal Affairs regarding options concerning the Grande Cache Viability Review. CARRIED	CAO Services	Complete
June 11, 2018	MOTION: 18.06.323. Moved by: COUNCILLOR SHAWN ACTON That Council approve Gold Class Sponsorship in the amount of \$2,500.00 to the Grande Prairie River Rat Association for the 2018 Capstan Hauling Rat 200 Jet River Race, with funds to come from the Community Service Miscellaneous Grant. CARRIED	Community Services	Complete
June 11, 2018	MOTION: 18.06.324. Moved by: DEPUTY REEVE TOM BURTON That Council approve sponsorship in the amount of \$500.00 for the Mackenzie Regional Charity Golf Tournament, with funds to come from Community Services Miscellaneous Grant. CARRIED	Community Services	Complete
June 11, 2018	MOTION: 18.06.329. Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to draft a Letter of Support to Weyerhaeuser regarding a secured fibre opportunity. CARRIED	CAO Services	Complete
June 11, 2018	MOTION: 18.06.330. Moved by: COUNCILLOR WINSTON DELORME That Council approve the grant of 1,500.00 to each Co-operative and Enterprises for the upkeep of the cemeteries, funds to come from the Community Services Budget. CARRIED	Community Services	Complete
June 11, 2018	MOTION: 18.06.331. Moved by: COUNCILLOR WINSTON DELORME That Council authorize the transfer \$9,000.00 from contingency reserves into the Community Services Budget. CARRIED	Corporate Services	Complete
June 11, 2018	MOTION: 18.06.336. Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to apply for a court injunction on plan 0722367 Block 1 Lot 2. CARRIED	I & P	In progress/in camera
<b>18 05 28 RC Meeting</b>			
May 28, 2018	MOTION: 18.05.285. Moved by: COUNCILLOR WINSTON DELORME That Council approve the revised "Road Allowance Restriction Policy" as presented.  MOTION: 18.05.286. Moved by: COUNCILLOR LES URNESS That Council table motion 18.05.285. until the Policy Review Committee can review. CARRIED	C.A.O Services & I & P	Complete

May 28, 2018	MOTION: 18.05.290. Moved by: COUNCILLOR DALE SMITH That Council provide Pearl Sponsorship in the amount of \$1,000.00 to the Grande Prairie and District Victim Services Unit for their 2018 annual fundraising event, with funds to come from Community Services Miscellaneous Grant. CARRIED	Comm Serv	Complete
May 28, 2018	MOTION: 18.05.291. Moved by: COUNCILLOR BILL SMITH That Council authorize Administration to enter into an agreement with the Grovedale Rural Crime Watch for office space in the Grovedale Public Service Building at no cost. CARRIED	Comm Serv	Complete
May 28, 2018	MOTION: 18.05.292. Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration send a letter of support to Millar Western in regard to resuming their wood burner operation at their Fox Creek location. CARRIED	CAO Serv	Complete
<b>18 05 14 RC Meeting</b>			
May 14, 2018	MOTION: 18.05.226 Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to work with the Gospel Light Church of DeBolt to find a possible solution and compensation to the ongoing sewage back up problem and to bring back to Council for further direction. CARRIED	I & P	Complete
May 14, 2018	MOTION: 18.05.240 Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to prepare draft agreements for the construction of a fire hall and the purchase of a ladder truck in conjunction with the Town of Grande Cache. CARRIED	Comm. Serv	Complete
May 14, 2018	MOTION: 18.05.242 Moved by: DEPUTY REEVE TOM BURTON That Council direct Administration to provide a report on various land options available to accommodate the existing Edna Stevenson and Laura DeBolt Manor, within the hamlet of DeBolt. CARRIED	Comm. Serv	Complete
May 14, 2018	MOTION: 18.05.250 Moved by: COUNCILLOR WINSTON DELORME That Council approve that the Greenview Regional Multiplex net fundraising surplus funds be entrusted to the Town of Valleyview under the governance of the Greenview Regional Multiplex Board and be utilized for future FF&E (furniture, fixtures and equipment) requirements of the Greenview Regional Multiplex facility. CARRIED	Comm. Serv	Letter sent - waiting for response from the Town of VV.

May 14, 2018	MOTION: 18.05.259 Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to transfer \$1,250,000.00 from Contingency Reserve to the Construction and Maintenance Operational Budget. CARRIED	Corp. Serv.	Complete
<b>18 04 23 RC Meeting</b>			
April 23, 2018	MOTION: 18.04.191. Moved by: DEPUTY REEVE TOM BURTON That Council hold over third reading of Bylaw 18-790 until a later date. CARRIED	I & P	Complete
April 23, 2018	MOTION: 18.04.203. Moved by: COUNCILLOR SHAWN ACTON That Council approve application for funding under the Alberta Municipal Water Waste Water Partnership Program for the design and construction of Grovedale Water Treatment Plant and the Sturgeon Heights Lagoon Expansion. CARRIED	I & P	Complete
April 23, 2018	MOTION: 18.04.204. Moved by: DEPUTY REEVE TOM BURTON That Council approve Administration to cancel an outstanding accounts receivable invoice in the amount of \$2,565.65 which includes accumulated interest, for the resident that encountered a sanitary sewer blockage on private property in the Hamlet of DeBolt. CARRIED	I & P / Corp. Serv.	Complete
April 23, 2018	MOTION: 18.04.205. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to install municipal water services to the Hamlet of Landry Heights. CARRIED	I & P	In Progress Transmission Line from RR63/TWP700 to Hamlet of Landry Heights.  Distribution line within Hamlet of Landry Height.
April 23, 2018	MOTION: 18.04.216. Moved by: DEPUTY REEVE TOM BURTON That Council direct administration to pursue Option 3 – Recognition at Local Ratepayers BBQ's to plan for a Councillor Appreciation event for former Councillors going back to 1994. CARRIED	CAO Serv.	Complete
<b>18 03 26 RC Meeting</b>			
March 26, 2018	MOTION: 18.03.143. Moved by: COUNCILLOR BILL SMITH That Council direct Administration to request Alberta Land Titles to discharge, at Greenview's expense, twenty-one (21) deferred reserve caveats, of which Greenview no longer has a need to retain. CARRIED	I & P	Complete
<b>18 01 22 RC Meeting</b>			

Jan. 22, 2018	MOTION: 18.01.61. Moved by: DEPUTY REEVE TOM BURTON That Council approve Administration to purchase a 12.32 acre parcel located at NE 32-69-6 W6M for the water treatment plant, water reservoir, truck fill station, and the adjacent road plan for a total of \$55,000.00 to come from the 2018 approved Capital Budget. CARRIED	I&P	In progress
<b>17 11 27 RC Meeting</b>			
Nov. 27, 2017	MOTION: 17.11.483. Moved by: COUNCILLOR DALE SMITH That Council agree in principle to contribute up one-third (1/3) of the net operating and capital deficit of the Little Smoky Recreation Area pending the partner municipalities entering into a signed agreement. CARRIED	CAO Serv	In Progress
<b>17 07 25 RC Meeting</b>			
July 25, 2017	MOTION: 17.07.299. Moved by: DEPUTY REEVE ROXIE RUTT That Council direct Administration to complete the base course and asphalt paving works associated with the approach located at SW-5-71-24-W5 before October 31, 2017, with funds to come from the Local Road Construction Block Funding. CARRIED	I&P	Complete
<b>17 07 11 RC Meeting</b>			
July 11, 2017	MOTION: 17.07.275. Moved by: COUNCILLOR TOM BURTON That Council direct Administration to work with the Town of Grande Cache towards the creation of an agreement regarding medical clinic operations in the Town of Grande Cache. CARRIED	CAO Serv.	On Going
<b>17 04 25 RC Meeting</b>			
April 25, 2017	MOTION: 17.04.160. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to enter into an agreement with the Valleyview Seed Cleaning Cooperative Ltd. Board as to the dissolution and disbursement of assets of the Valleyview Seed Cleaning Cooperative Ltd.(VSCCL). CARRIED  MOTION: 17.04.161. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to transfer \$40,000.00 upset limit, to the 2017 Agriculture Services operating Budget to facilitate the VSCCL dissolution process, funds to come from the Operating Contingency Reserve Fund. CARRIED		Complete
<b>17 04 11 RC Meeting</b>			

March 28, 2017	MOTION: 17.03.109. Moved by: COUNCILLOR TOM BURTON That Council award the Grande Cache Site Identification Study to EDS Group Inc. of Spruce Grove, Alberta in the amount of \$85,890.00.  MOTION: 17.03.110. Moved by: DEPUTY REEVE ROXIE RUTT That Council table motion 17.03.109. until after the Grande Cache Viability Study. CARRIED	CAO Serv.	Tabled
<b>16 11 22 RC Meeting</b>			
Nov. 22, 2016	MOTION: 16.11.518. Moved by: DEPUTY REEVE ROXIE RUTT That Council authorize Administration to enter into recreation funding agreements with the East Smoky, Crooked Creek and Grovedale Recreation Boards. CARRIED	Com. Serv.	Ongoing
<b>16 06 28 RC Meeting</b>			
June 28, 2016	MOTION: 16.06.227. Moved by: COUNCILLOR GEORGE DELORME That Council direct administration to investigate the creation of a bylaw to support the Grande Cache Source Water Protection Plan around the air strip, Victor Lake and the Town of Grande Cache. CARRIED	CAO Serv	On going
<b>Regular Council Meeting 2014 11 12</b>			
Nov. 12, 2014	MOTION: 14.11.634. Moved by: COUNCILLOR DALE SMITH That Council authorize Administration to prepare a Bursary/Scholarship Grant Policy for Greenview residents registered in a post-secondary education program. CARRIED	Community Services	Complete
	MOTION: 13.10.649. Moved by: LES URNESS That Council table the Council – Chief Administrative Officer Covenant until a permanent Chief Administrative Officer is obtained. Carried	CAO Services	Complete