



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

Monday, September 10, 2018

9:00 AM

Council Chambers  
Administration Building

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	3
	3.1 Regular Council Meeting minutes held August 27, 2018 to be adopted.	
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
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	Ward 7 Councillor Roxie Rutt	400
#10	CORRESPONDENCE	
	<ul style="list-style-type: none"> <li>• Grande Cache Viability Review</li> <li>• Mountain Pine Beetle Summary Report</li> <li>• RCMP Retirement</li> <li>• Grande Prairie Festival of Trees Invitation</li> <li>• Municipal Wetland Education Workshop</li> <li>• Alberta Recreation and Parks Invitation</li> <li>• Fox Creek for the Children Fundraising Society</li> <li>• Correspondence received from Grande Prairie Chamber of Commerce</li> </ul>	
#11	IN CAMERA	
	11.1 Disclosure Harmful to Personal Privacy	
#12	ADJOURNMENT	

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday, August 27, 2018

**# 1:** Reeve Dale Gervais called the meeting to order at 9:01 a.m.  
**CALL TO ORDER**

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton Shawn Acton Winston Delorme Roxie Rutt Bill Smith Dale Smith Les Urness
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<b>ATTENDING</b>	General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Rosemary Offrey Stacey Wabick Grant Gyurkovits Diane Carter Lianne Kruger
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<b>ABSENT</b>	Chief Administrative Officer	Mike Haugen
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**#2:** MOTION: 18.08.457. Moved by: DEPUTY REEVE TOM BURTON  
**AGENDA** That Council adopt the August 27<sup>th</sup>, 2018 Regular Council Meeting Agenda as presented.

CARRIED

**#3.1** MOTION: 18.08.458. Moved by: DEPUTY REEVE TOM BURTON  
**REGULAR COUNCIL** That Council adopt the minutes of the Regular Council Meeting held on Monday  
**MEETING MINUTES** July 23<sup>rd</sup>, 2018 as presented.

CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING**  
**FROM MINUTES**

Council discussed the Grovedale Area Structure Plan. Administration informed Council that the item will be on the September 10, 2018 Regular Council Agenda.

Council discussed the 60A Access and when it will be built. Administration informed Council that the consultant is working on design and letters have been sent to affected ratepayers.

Council questioned Administration on information received from ratepayers that approaches are not being started in the Grovedale area due to lack of budget. Administration informed Council that there is a budget for approaches, however the Day Labour Supervisor is currently unavailable due to working on the Simmonette Hill. Approaches will be completed as time and weather allows.

**SPECIAL COUNCIL  
MEETING MINUTES**

**MOTION: 18.08.459.** Moved by: COUNCILLOR ROXIE RUTT  
That Council adopt the minutes of the Special Council Meeting held on Monday July 30<sup>th</sup>, 2018.

CARRIED

**SPECIAL COUNCIL  
MEETING MINUTES**

**MOTION: 18.08.460.** Moved by: COUNCILLOR DALE SMITH  
That Council adopt the minutes of the Special Council Meeting held on Friday August 17<sup>th</sup>, 2018 as presented.

CARRIED

**#4  
PUBLIC HEARING**

**4.0 PUBLIC HEARING**

There was no Public Hearing presented.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

There were no Delegations present.

**#6  
BYLAWS**

**6.0 BYLAWS**

There were no Bylaws presented.

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 CONTRACT AWARD FOR STURGEON HEIGHTS LAGOON EXPANSION**

**CONTRACT AWARD  
STURGEON  
HEIGHTS LAGOON**

**MOTION: 18.08.461.** Moved by: COUNCILLOR SHAWN ACTON  
That Council approve Administration to award the Sturgeon Heights Lagoon Expansion Project to Roughrider Civil Infrastructure Ltd. in the amount of \$658,617.00, with funds to come from the Environmental Services 2018 Capital Budget.

CARRIED



**ENGINEERING  
REPORT**

MOTION: 18.08.462. Moved by: REEVE DALE GERVAIS

That Council direct Administration to bring back a detailed report on engineering costs regarding the Sturgeon Heights Lagoon Expansion Project.

CARRIED

MOTION: 18.08.463. Moved by: REEVE DALE GERVAIS

That Council direct Administration provide a report to Council on the Sturgeon Heights Lagoon Expansion Project should the project go into contingency costs, including an explanation on why the project has carried into contingency funding.

CARRIED

**8.2 WAPITI RIVER SOURCE WATER PROTECTION PLAN**

**WAPITI RIVER  
SOURCE WATER  
PROTECTION PLAN**

MOTION: 18.08.464. Moved by: COUNCILLOR DALE SMITH

That Council approve the Manager of Environmental Services as representation for Greenview on the Wapiti River Source Water Protection Plan team.

CARRIED

**8.3 WATER POINT RESTRICTIONS**

**WATER POINT  
RESTRICTIONS**

MOTION: 18.08.465. Moved by: DEPUTY REEVE TOM BURTON

That Council accept the Water Point limit restriction report for information, as presented.

CARRIED

MOTION: 18.08.466. Moved by: DEPUTY REEVE TOM BURTON

That Council direct administration to bring back a usage report on all water points in Greenview, to include all possible recommendations on water allowable limits.

CARRIED

**8.4 RESIDENTIAL ACCESS APPLICATION**

**RESIDENTIAL  
ACCESS  
APPLICATION**

MOTION: 18.08.467. Moved by: COUNCILLOR SHAWN ACTON

That Council approve a residential road application located at NW-8-70-19-W5M on Township Road 702 for 575 metres in length for \$250,000 with funds to come from the Residential Road Block Funding in 2019.

MOTION: 18.08.468. Moved by: COUNCILLOR SHAWN ACTON  
That Council table motion 18.08.467. until further information can be brought forward.

DEFEATED

MOTION: 18.08.467. Moved by: COUNCILLOR SHAWN ACTON  
That Council approve a residential road application located at NW-8-70-19-W5M on Township Road 702 for 575 metres in length for \$250,000 with funds to come from the Residential Road Block Funding in 2019.

DEFEATED

### 8.5 DEBOLT COMMUNITY WALKING TRAILS

#### DEBOLT WALKING TRAILS

MOTION: 18.08.469. Moved by: DEPUTY REEVE TOM BURTON  
That Council approve additional funding of \$54,000.00 for the purpose of completing the DeBolt Community Walking Trail, with funds to come from Recreation Budget.

CARRIED

MOTION: 18.08.470. Moved by: DEPUTY REEVE TOM BURTON  
That Council approve the transfer of \$54,000.00 from Contingency Reserve to Recreation Budget.

CARRIED

### 8.6 MOODY'S CROSSING RECREATION AREA

#### MOODY'S CROSSING

MOTION: 18.08.471. Moved by: COUNCILLOR ROXIE RUTT  
That Council award Phase 1 of the Moody's Crossing Recreation Area Tender to Mainline Construction, Grande Prairie, Alberta in the amount of \$525,831.31, with funding to come from the Recreation Capital Budget.

CARRIED

### 8.7 BF 75356 TENDER RESULTS

#### BF 75356

MOTION: 18.08.472. Moved by: COUNCILLOR DALE SMITH  
That Council direct Administration to re-tender Bridge File 75356 in 2019.

CARRIED

### **8.8 ICF/IDP TIMELINE EXTENSION**

**ICF/IDP TIMELINE  
EXTENSION**

MOTION: 18.08.473. Moved by: COUNCILLOR ROXIE RUTT  
That Council direct Administration to send a letter to the MD of Smoky River in support of an Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Timeline Extension.

CARRIED

### **8.9 POLICY 1503 INVESTMENTS**

**POLICY 1503**

MOTION: 18.08.474. Moved by: COUNCILLOR DALE SMITH  
That Council approves the Revised Investments Policy 1503 as presented.

CARRIED

### **8.10 EDNA STEVENSON AND LAURA DEBOLT MANOR RELOCATION OPTION REPORT**

**DEBOLT MANOR  
RELOCATION  
OPTION REPORT**

MOTION: 18.08.475. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the Edna Stevenson and Laura DeBolt Manor Relocation Option Report as presented, for information.

CARRIED

**LAND PURCHASE**

MOTION: 18.08.476. Moved by: DEPUTY REEVE TOM BURTON  
That Council direct Administration to negotiate an offer to purchase on Roll 39386 NW 12-72-1 W6M.

CARRIED

### **8.11 I & P ASSISTANT GENERAL MANAGER POSITION**

**INFRASTRUCTURE  
& PLANNING  
GENERAL  
MANAGER**

MOTION: 18.08.477. Moved by: COUNCILLOR ROXIE RUTT  
That Council authorize Administration to create an Assistant General Manager, I & P position.

CARRIED

### **8.12 LITTLE SMOKY COMMUNITY HALL WORK**

**LITTLE SMOKY  
COMMUNITY HALL**

MOTION: 18.08.478. Moved by: REEVE DALE GERVAIS  
That Council direct Administration to utilize Greenview staff and equipment to conduct work regarding the existing parking and create positive surface drainage around the Little Smoky Community Hall.

DEFEATED

### **8.13 ROCKY MOUNTAIN FALL CLASSIC SLOW PITCH TOURNAMENT**

**ROCKY MOUNTAIN  
FALL CLASSIC SLOW  
PITCH  
TOURNAMENT**

MOTION: 18.08.479. Moved by: COUNCILLOR WINSTON DELORME  
That Council provide a donation in the amount of \$5,000.00 to the Louis Delorme Memorial Committee for the youth programs, with funds to come from the 2018 Miscellaneous Grant Fund.

CARRIED

### **8.14 TOWN OF SEXSMITH – LETTER OF SUPPORT FOR REGIONAL GROWTH STUDY**

**LETTER OF  
SUPPORT**

MOTION: 18.08.480. Moved by: COUNCILLOR DALE SMITH  
That Council authorize Administration to submit a Letter of Support in principle to the Town of Sexsmith for a Regional Growth Study.

CARRIED

### **8.15 BIG LAKES NEGOTIATION COMMITTEE**

**BIG LAKES  
NEGOTIATION  
COMMITTEE**

MOTION: 18.08.481. Moved by: COUNCILLOR BILL SMITH  
That Council Appoint Reeve Dale Gervais, and Councillors Shawn Acton and Dale Smith to the Big Lakes – Greenview ICF Negotiation Committee.

CARRIED

### **8.16 AUMA INVITATION**

**AUMA INVITATION**

MOTION: 18.08.482. Moved by: COUNCILLOR ROXIE RUTT  
That Council choose Reeve Dale Gervais, Councillor Shawn Acton, and Councillor Winston Delorme to attend the 2018 AUMA Convention as a guest of the towns, should invites be received.

CARRIED

**#9  
COUNCILLORS  
BUSINESS &  
REPORTS**

### **9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

**WARD 1**

**COUNCILLOR WINSTON DELORME** submitted his update to Council on his recent activities, which Include;  
July 23, 2018 Regular Council Meeting  
July 30, 2018 Special Council Meeting (teleconference)  
Death Race

Evergreens Foundation Meeting  
August 17, 2018 Special Council Meeting (teleconference)

**WARD 2**

**REEVE DALE GERVAIS** submitted his update to Council on his recent activities, which include;  
July 23, 2018 Regular Council Meeting  
July 30, 2018 Special Council Meeting  
Met with the County of Grande Prairie Reeve & CAO  
Tri Municipal Industrial Partnership Meeting  
Philip J Currie Dinosaur Museum Meeting  
Rural Municipalities of Alberta District 4 Zone Meeting  
ICF County of Big Lakes Meeting  
Big Lakes Golf Tournament  
August 17, 2018 Special Council Meeting

**WARD 3**

**COUNCILLOR LES URNESS** updated Council on his recent activities, which include;  
Tri Municipal Industrial Partnership Meeting  
July 30, 2018 Special Council Meeting  
August 17, 2018 Special Council Meeting

**WARD 4**

**COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;  
July 23, 2018 Regular Council Meeting  
July 30, 2018 Special Council Meeting  
Rural Municipalities of Alberta District 4 Meeting  
Valleyview & District Recreation Board Meeting  
August 17, 2018 Special Council Meeting

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on his recent activities, which include;  
July 23, 2018 Regular Council Meeting  
July 30, 2018 Special Council Meeting  
Heart River Housing Special Project Meeting  
Heart River Housing Interviews  
August 17, 2018 Special Council Meeting

**WARD 6**

**DEPUTY REEVE TOM BURTON** submitted his update to Council on his recent activities, which include;  
Grande Prairie Regional Tourism Meeting  
July 23, 2018 Regular Council Meeting  
July 30 Special Council Meeting

Rural Municipalities of Alberta District 4 Meeting  
Tri Municipal Industrial Development Meeting  
August 17, 2018 Special Council Meeting  
DeBolt Library Board Meeting  
Philip J Currie Fundraiser

**WARD 7**

**COUNCILLOR ROXIE RUTT** updated Council on her recent activities, which include;

July 23, 2018 Regular Council Meeting  
July 30, 2018 Special Council Meeting  
August 17, 2018 Special Council Meeting  
Mighty Peace Watershed Alliance Meeting  
Grande Spirit Foundation Meeting

**WARD 8**

**COUNCILLOR BILL SMITH** updated Council on his recent activities, which include;

Community Futures Meeting  
July 30, 2018 Special Council Meeting  
Tri Municipal Industrial Partnership Meeting  
August 17, 2018 Special Council Meeting

**MEMBERS  
BUSINESS**

MOTION: 18.08.483. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the Members Business for information.

CARRIED

**#10  
CORRESPONDENCE**

**10.0 CORRESPONDENCE**

MOTION: 18.08.484. Moved by: DEPUTY REEVE TOM BURTON  
That Council accept the correspondence for information, as presented.

CARRIED

**#11 IN CAMERA**

**11.0 IN CAMERA**

**12.0 ADJOURNMENT**

**#12  
ADJOURNMENT**

MOTION: 18.08.485. Moved by: COUNCILLOR DALE SMITH  
That this meeting adjourn at 2:32 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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REEVE



# REQUEST FOR DECISION

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SUBJECT: **Tolko Industries Ltd**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 10, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: RO  
GM: GG  
MANAGER:  
PRESENTER:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council accept the presentation from Tolko Industries Ltd regarding road use for information, as presented.

---

## BACKGROUND/PROPOSAL:

Tolko is requesting approval from Council to haul logs off private lands onto Greenview roads between Twp. 683 and 681 including associated range roads.

Administration entered into an agreement with Tolko to haul logs on Twp. Roads 683 and 681, including all connecting Range Roads, with the condition that Tolko maintain the roads to a safe and acceptable standard, which includes, reduced speed limits and supply dust control. Administration has informed Tolko that the agreement has been suspended due to the unusable condition left by the log hauling operation.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update from Tolko Industries Ltd.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- None





# REQUEST FOR DECISION

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SUBJECT: **Transitional Solutions Inc**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 10, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council accept the presentation from Transitional Solutions Inc (TSI) regarding Intermunicipal Collaborative Framework (ICF) for information, as presented.**

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## BACKGROUND/PROPOSAL:

TSI has been retained by Grande Prairie County to facilitate the completion of their mandatory ICF's. Because Grande Prairie County and MD of Greenview have a coterminous boundary, an ICF must be completed.

The purpose in requesting a meeting with Greenview Council is:

1. Introduce ourselves to Council
2. Provide an overview of the ICF Process (Process Map)
3. Obtain any feedback on issues/concerns relating to the ICF between MD of Greenview and Grande Prairie County
4. Inform Council on the subject matters that will require Council decisions

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation from TSI is that Council will be updated on the process that will be undertaken by Transitional Solutions Inc in regard to the County of Grande Prairie ICFs.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

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ATTACHMENT(S):

- Agenda
- Presentation
- Service Inventory Assessment
- Service Inventory Development Form

# **County of Grande Prairie/MD of Greenview Intermunicipal Collaboration Framework (ICF) MD of Greenview Council Meeting**

September 10, 2018  
1:00 p.m. – 2:00 p.m.  
MD of Greenview Office

## **AGENDA**

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**TSI Representatives:** Larry Kirkpatrick & Dave Dmytryshyn

1. Introductions
2. ICF Overview (MGA Part 17.2 & AR 191/2017 ICF Regulation)
  - MGA Part 17.2
  - Workbook
  - Process Map
3. ICF Negotiation Processes
  - Intermunicipal Negotiating Committee
  - Bilateral vs Multilateral
4. Service Inventory Review (MGA 708.29)
  - Mandatory services
  - Service Inventory Assessment (Detailed List)
  - Service Inventory Development (Opportunities)
5. Intermunicipal Service Delivery Requirements (MGA 708.29)
  - Establishment/Disestablishment of Service Agreements
  - Funding Methodology
  - Time frame for implementation
6. Existing Agreements Review (6)

7. Future Collaboration

- New areas for intermunicipal collaboration on services
- New Projects/Initiatives

8. Relationship to Intermunicipal Development Plan (IDP)

- MGA 631, 708.3

9. Dispute Resolution Process

- Facilitate Problem Solving
- Mediation
- Arbitration
- Costs
- Dispute Resolution Process Map

10. Other Issues/Concerns

- 
- 
- 
- 

11. Adjournment



**Municipal District of Greenview No. 16**

**ICF Presentation**

**September 10, 2018**

# AGENDA

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1. Introductions
2. ICF Overview
3. ICF Negotiation Processes
4. Service Inventory Review
5. Intermunicipal Service Delivery Requirements
6. Existing Agreements
7. Future Collaboration

# AGENDA, CONT.

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- 8. Relationship to IDP
- 9. Dispute Resolution Process
- 10. Other Issues/Concerns
- 11. Adjournment

# ICF OVERVIEW



# MGA – SPIRIT & INTENT

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From the Preamble of the MGA:

- WHEREAS the Government of Alberta recognizes the importance of working together with Alberta’s municipalities in a spirit of partnership to co-operatively and collaboratively advance the interests of Albertans generally; and
- WHEREAS the Government of Alberta recognizes that Alberta’s municipalities have varying interests and capacity levels that require flexible approaches to support local, intermunicipal and regional needs.

# MGA PART 17.2 – INTERMUNICIPAL COLLABORATION

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- Part 17.2 requires ICFs to be developed among 2 or more municipalities:
  - a) To provide for the integrated and strategic planning, delivery and funding of intermunicipal services.
  - b) To steward scarce resources efficiently in providing local services, and
  - c) To ensure municipalities contribute funding to services that benefit their residents
- All municipalities that share a common boundary must create an ICF

# OTHER RESOURCES

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- Intermunicipal Collaboration Framework Regulation AR 191/2017
- [AUMA/RMA \(AAMDC\) Intermunicipal Collaboration Framework Workbook](#)
- Ministerial Order no. MSL:047/18

# ICF Process Map





# ICF NEGOTIATION PROCESSES

# NEGOTIATION PROCESSES

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- Intermunicipal Negotiating Committees (INCs)
  - Appointment of Council Members to INC.



# BILATERAL VS. MULTILATERAL PROCESSES

BILATERAL ICF	
 PROS	 CONS
<p>Only two parties being involved may reduce the complexity in negotiations and create a more efficient process.</p> <p>Enables a focused discussion between two municipalities.</p> <p>Administratively the least complex to undertake.</p> <p>Potentially a preferred arrangement if service relationships are unique and demonstrably exclusive between two municipalities.</p>	<p>May overlook opportunities for larger collaboration that may potentially lead to larger economies of scale.</p> <p>For some rural municipalities, using only bilateral ICFs would increase the overall number of ICF processes and as a result require more effort to complete.</p>

AUMA/RMA ICF  
Workbook , Section 2.3



# BILATERAL VS. MULTILATERAL PROCESSES

MULTILATERAL ICF	
 PROS	 CONS
<p>May lead to more efficient and/or effective service delivery across a geographic area where a common economic trading area is shared (i.e., transit, servicing, economic development, GIS).</p> <p>May lead to more efficient use of land through the development of a more robust IDP that speaks to the interests of a region.</p> <p>Establishes a forum to address more complex service delivery affecting multiple jurisdictions.</p> <p>May be developed to action future multi-party work plans to improve service delivery.</p> <p>May be a more efficient process route for municipalities required to develop many ICF agreements.</p>	<p>May be administratively challenging (e.g., if an ICF bylaw needs to be amended, all participating municipal councils would need to agree to the amendment and would need to amend their ICF bylaws to reflect the change).</p> <p>A change to the parties involved would require all parties to agree and update their bylaws regardless of whether or not they are impacted.</p> <p>ICF negotiations and discussions may be longer in duration than a bilateral process.</p>



# SERVICE INVENTORY REVIEW

# MANDATORY SERVICES

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- Transportation
- Water and wastewater
- Solid waste
- Emergency services
- Recreation
- And any other services that benefit residents in more than one of the partner municipalities

MGA 708.29 (2)

# SERVICE INVENTORY - CURRENT

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An ICF must list the services at the time the framework is created:

1. being provided by each **municipality**
2. being shared on an **intermunicipal basis** by the municipalities, and
3. being provided by **third parties** by agreement with the municipality.

MGA, 708.29 (1a)

To support this, TSI has asked each municipality to develop a detailed list of services, referred to as the Service Inventory Assessment.

# SERVICE INVENTORY ASSESSMENT

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*Review Template and Example Form*

# SERVICE INVENTORY – GOING FORWARD

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An ICF must identify the services:

1. Best provided on a **municipal** basis
2. Best provided on an **intermunicipal** basis, and
3. Best provided by **third parties** by agreement with the municipalities.

MGA 708.29 (1b)

To support this, TSI has asked you to develop a Service Inventory Development Form.

# SERVICE INVENTORY DEVELOPMENT FORMS

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*Review Template and Example Form*

# INTERMUNICIPAL SERVICE DELIVERY REQUIREMENTS

# INTERMUNICIPAL SERVICE DELIVERY

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For each service being provided on an intermunicipal basis, an ICF must outline how each service will be:

1. Intermunicipally delivered, including which municipality will lead delivery of the service,
2. Intermunicipally funded, and
3. Discontinued by a municipality when replaced by an intermunicipal service.

MGA 708.29 (1c)



# INTERMUNICIPAL SERVICE DELIVERY - TIMELINE

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In addition to outlining the establishment/ discontinuance of services and the funding methodology, the ICF must also set out the time frame for implementing services being provided Intermunicipally.

MGA 708.29 (1d)

# CURRENT SERVICE AGREEMENTS

# SERVICE AGREEMENTS

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- Smoky River Cell Tower
- Tri-Municipal Partnership
- Animal Control
- Peace Officer Services
- Hazmat Services Agreement
- Mutual Aid Agreement
- Water Rescue Mutual Aid
- Regional Recreation Master Plan

# FUTURE COLLABORATION

# AREAS FOR FUTURE COLLABORATION

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Consider both:

1. New areas of intermunicipal collaboration on existing services
2. New projects / initiatives

# RELATIONSHIP TO IDP

# ICFS AND IDPS

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An ICF is not considered complete unless:

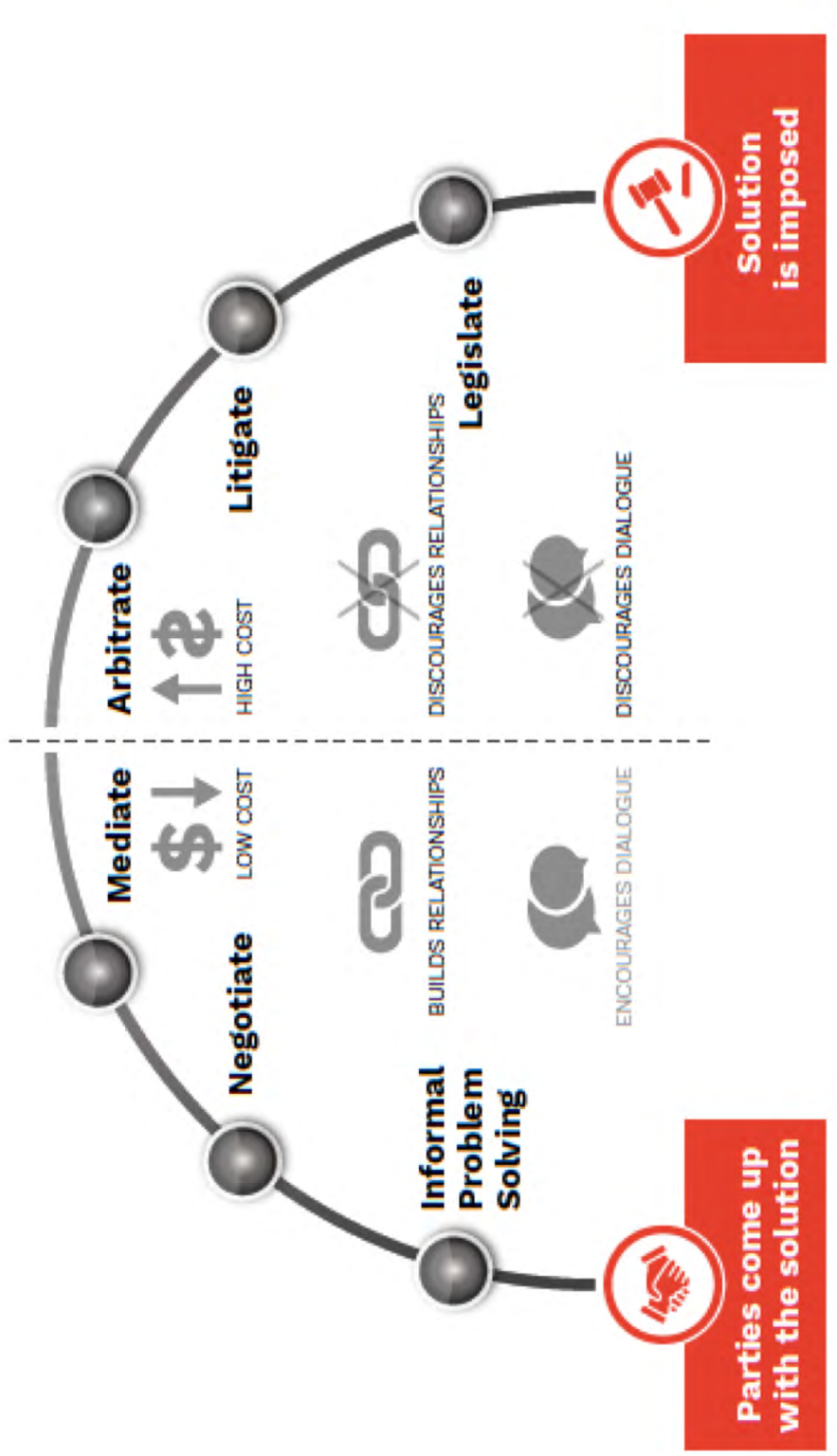
1. The Councils of the municipalities that are parties to the framework have also adopted an Intermunicipal Development Plan (IDP) under section 631 of the MGA
2. An IDP is included as an appendix to the ICF.

MGA 708.3

# DISPUTE RESOLUTION PROCESS



# CONFLICT RESOLUTION OPTIONS



# DISPUTE RESOLUTION IN ICF DEVELOPMENT

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## Arbitration Costs

- Subject to an order of the arbitrator or an agreement by the parties, the costs of formal arbitration are to be paid in proportion to each municipality's equalized assessment.

MGA 708.41

# DISPUTE RESOLUTION PROCESS IN AN ICF

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ICFs must contain a binding dispute resolution process that:

1. Meets the requirements of Part 2 of the ICF Regulation.
2. Addresses disputes with respect to:
  - a) The interpretation, implementation or application of the framework, and
  - b) Any contravention or alleged contravention of the framework.

## MGA 708.45

A sample Dispute Resolution Process has been provided in the Schedule to the ICF Regulation and in Appendix B of the ICF Workbook.

# OTHER ISSUES/CONCERNS

# ADJOURNMENT

## Service Inventory Assessment: Municipal District of Greenview No. 16

Transportation		
Municipal Service	Intermunicipal Agreement	Third Party Contract
<ul style="list-style-type: none"> <li>- Road Construction</li> <li>- Road Maintenance</li> </ul>	-	-

Emergency Services		
Municipal Service	Intermunicipal Agreement	Third Party Contract
<ul style="list-style-type: none"> <li>- Emergency Management</li> <li>- Enforcement Services</li> <li>- Fire Departments</li> <li>- RCMP-EMS Liaison Services</li> </ul>	<ul style="list-style-type: none"> <li>- Smoky River Cell Tower</li> <li>- Peace Officer Services</li> <li>- Hazmat Services Agreement</li> <li>- Fire Mutual Aid Agreement</li> <li>- Water Rescue Mutual Aid</li> </ul>	-

Recreation		
Municipal Service	Intermunicipal Agreement	Third Party Contract
<ul style="list-style-type: none"> <li>- Community Grants</li> <li>- Community Halls</li> </ul>	<ul style="list-style-type: none"> <li>- Regional Recreation Master Plan</li> </ul>	-

Water / Waste Water		
Municipal Service	Intermunicipal Agreement	Third Party Contract
<ul style="list-style-type: none"> <li>- Water Treatment &amp; Distribution</li> <li>- Bulk Water</li> <li>- Wastewater Collection &amp; Treatment</li> </ul>	-	-

Solid Waste

<b>Municipal Service</b>	<b>Intermunicipal Agreement</b>	<b>Third Party Contract</b>
<ul style="list-style-type: none"> <li>- Transfer stations</li> <li>- Landfill</li> <li>- Recycling</li> </ul>	-	<ul style="list-style-type: none"> <li>- Greenview Regional Waste Management Commission Landfill</li> </ul>

<b>Other</b>		
<b>Municipal Service</b>	<b>Intermunicipal Agreement</b>	<b>Third Party Contract</b>
<ul style="list-style-type: none"> <li>- Communications &amp; Engagement</li> <li>- Agricultural Services</li> <li>- Cemeteries</li> <li>- FCSS</li> <li>- Health and Safety</li> <li>- Finance &amp; Administration</li> <li>- Taxation &amp; Assessment</li> <li>- Human Resources</li> <li>- Information Technology</li> <li>- Infrastructure &amp; Planning</li> </ul>	<ul style="list-style-type: none"> <li>- Tri-Municipal Partnership</li> <li>- Animal Control</li> </ul>	

## ICF - Services Inventory Development

**PURPOSE:** For municipalities to individually inventory which services need to be discussed/negotiated.

Review which services need to be negotiated and determine what services your municipality would like to discuss/negotiate with your municipal neighbor, and what the rationale is for discussing it.

### Definitions:

**Intermunicipal** – is a service that is provided to two or more municipalities. This can be provided by one or more municipalities or by a third party such as a service commission, municipal controlled corporation, authority etc.

**Third Party** – is a service that is provided by another entity that is not a municipality.

Between:

**County of Grande Prairie No. 1**

and

**Municipal District of Greenview No. 16**

August 2018



Core Services:

SERVICES	ASSESS CURRENT STATE			LOOKING FORWARD				ACTION OR NEXT STEPS THAT NEED TO BE TAKEN WITH THIS SERVICE
	Municipal	Intermunicipal	Third party	Keep current agreement or arrangement	Slight adjustments need to be discussed or explored	Needs to be negotiated / discussed further	Major issues or disagreement	
<b>Transportation</b>								
Road Maintenance	x							
Dust Control		x						
Road Construction	x							
Road Construction	x							
Road Maintenance	x							
<b>Water</b>								
Water Treatment & Transmission			x					
Water Treatment & Distribution	x							
Bulk water	x							



## Other Current Intermunicipal Services



Tri-Municipal Partnership		x							
Animal Control		X							

Please list any NEW intermunicipal services your municipality would like to see, and the rationale for providing that service intermunicipally.

Service	Rationale

\*Worksheet modified from AUMA Intermunicipal Collaboration Framework Workbook 2018



# REQUEST FOR DECISION

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SUBJECT:	<b>Bylaw 18-799 “Animal Control Bylaw”</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 10, 2018	CAO: MH	MANAGER:
DEPARTMENT:	PROTECTIVE SERVICES	GM: SW	PRESENTER: DR
STRATEGIC PLAN:	Level of Service		

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act. RSA 2000. M-26. Part 2, Division 1, Section 7(h).

**Council Bylaw/Policy** (cite) –N/A

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## RECOMMENDED ACTION:

**MOTION: That Council Give First Reading to Bylaw 18-799 “Animal Control Bylaw.”**

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## BACKGROUND/PROPOSAL:

Greenview’s current Bylaw regulating animal control is from 2003 (Bylaw 03-408) and focuses solely on regulating dogs in the hamlets of the municipality. As this Bylaw has been in place for nearly 15 years, it is in need of review.

The current draft encompasses dogs, cats and other animals that may be running at large or causing a nuisance in Greenview. It establishes a fee schedule for offenses under the Bylaw. In its current state, the Bylaw is enforceable across the entire municipality.

Greenview currently contracts the County of Grande Prairie to supply animal control services. As such, Administration crafted the proposed Animal Control Bylaw based on the County’s current bylaw to align it as closely as possible with the County to ensure enforceability, while meeting the needs of Greenview residents.

The draft Bylaw was reviewed by Policy Review Committee Members for feedback. PRC members emphasized the need to address Dogs, Cats and other Animals in the Bylaw. They also determined that they wanted the Bylaw to apply to the entirety of Greenview and not just the hamlets.

The draft Bylaw was then sent to the County of Grande Prairie enforcement personnel for additional feedback. The primary focus of the feedback from the County involved the provisions including cats. The County acknowledged that cats running at large are a nuisance, but they stated that enforcement on cats is a challenge. The County Council determined that cats were not a priority for their municipality, so their Bylaw does not address these concerns. Enforcement personnel suggested that they can do enforcement on cats, but there is an additional fee attached for these services in impounding cats at County facilities.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that Greenview will have an updated Animal Control Bylaw that addresses the needs of Greenview ratepayers.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Based on feedback from the County of Grande Prairie, Council could decide to eliminate provisions for the control of cats and other animals in the municipality and focus on dogs.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** N/A

**Ongoing / Future Costs:** Additional costs for enforcement services for the control and impoundment of cats may be incurred.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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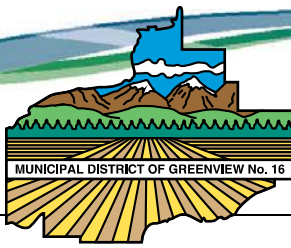
**FOLLOW UP ACTIONS:**

Once Council gives First Reading to the Animal Control Bylaw, Administration will make any desired changes and will bring the proposed Bylaw back for Second and Third Reading.

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**ATTACHMENT(S):**

- Proposed Bylaw 18-799 “Animal Control Bylaw”
- County of Grande Prairie Animal Control Bylaw (for reference)
- Bylaw 03-408 – Dog Control Bylaw



**BYLAW No. 18-799  
OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to provide for the regulation and control of Dogs, Cats and other Animals in the  
Animal Pound.**

**WHEREAS**, the *Municipal Government Act*, R.S.A 2000, c. M-26 of Alberta, authorizes a Municipality to pass bylaws respecting the safety, health and welfare of people and the protection of people and property and respecting domestic animals and activities relating to them;

**AND WHEREAS**, the *Municipal Government Act*, R.S.A 2000, c. M-26, authorizes a municipality to pass bylaws regulating and controlling dogs, cats, and other animals.

**THEREFORE** the Council of the Municipal District of Greenview No. 16, in the Province of Alberta, duly assembled, enacts as follows:

**1. Short Title**

- a. This Bylaw may be referred to as the “*Animal Control Bylaw*”.

**2. Definitions**

- a. **Animal** means any domestic Animal or small household pet including exotic pets, and shall not include domestic or wild birds, wildlife or Livestock.
- b. **Assistance Dog** means any professionally trained Dog that works in partnership with a person to increase their independence, safety or mobility.
- c. **Attack** means an assault resulting in bleeding, bone breakage, sprains, abrasions, bruising.
- d. **Barking** means howling, whining, whimpering, baying or barking.
- e. **Bite** means a wound to the skin causing an abrasion, bruising, puncture or break.
- f. **Cat** means either a male or female domestic Cat of any breed.
- g. **Controlled Confinement** means when an order under “Schedule B” or “Schedule C” is issued by a Peace Officer to confine or seize a dog in either a pound facility or at any other location as specified in the order and confined in a pen, cage, or building in a manner that will not allow the dog to bite or harm any person, Animal, or Livestock.
- h. **Day** means a continuous period of twenty-four (24) hours.
- i. **Dog** means either a male or female Dog of any breed.
- j. **Greenview** means the corporate entity of the Municipal District of Greenview No. 16.
- k. **Impounded** means a Dog, Cat or other Animal that has been apprehended, caught, trapped in a live trap, or is otherwise caused to come into the care and custody of the Peace Officer pursuant to an investigation or apparent breach of this Bylaw or other Federal or Provincial Legislation.
- l. **Leash** means any material that is less than two (2) metres in length capable of restraining the Dog on which it is being used.
- m. **Livestock** means alpacas, bison, cattle, donkeys, goats, horses, llamas, mules, sheep and swine.



- n. **Muzzle** means a device of sufficient strength that when placed over a Dog's mouth is capable of preventing it from biting.
- o. **Owner** means the Owner of the Dog, Cat or Animal and includes any person or group of people:
  - a. In possession or control of the Dog, Cat or Animal; or
  - b. In possession or control of the property where the Dog, Cat, or Animal appears to reside, either temporarily or permanently.
- p. **Peace Officer** means:
  - a. a member of the Royal Canadian Mounted Police;
  - b. a Peace Officer appointed under the Peace Officer Act;
  - c. a person appointed as a Bylaw Enforcement Officer; or
  - d. a Pound Keeper or their designate employed for the purpose of operating the Pound.
- q. **Playground Equipment** means an area containing play equipment, play structure(s) and protective surfacing that is intended for the use of children.
- r. **Posted Area** means an area posted by Greenview with a sign which prohibits dogs from being in the area.
- s. **Pound** means the designated location determined through an agreement between Greenview and the service provider for the confinement of impounded, captured or stray Dogs, Cats or other Animals.
- t. **Running at Large** means an Animal which is off the premises of its Owner and not on a Leash and under the control of a competent person.
- u. **Service Dog** means a Service Dog as defined under the *Service Dog Act*.
- v. **Vicious Dog** means any Dog, whatever its age, whether on public or private property, shows a propensity, disposition or potential to Attack without provocation or a Dog which has:
  - a. chased, injured or bitten another Animal, Livestock or human;
  - b. damaged or destroyed public or private property;
  - c. threatened or created reasonable apprehension of a threat or presents a threat of serious harm to any other Animal, Livestock, or human; or,
  - d. has previously been determined to be a Vicious Dog by any other jurisdiction.

If a Peace Officer determines that a Dog is a Vicious Dog, either through personal observation or, on the basis of facts, determined after an investigation initiated by a complaint, the Officer may declare the Dog to be a Vicious Dog.
- w. **Violation Ticket** means a Violation Ticket as defined by the *Provincial Offenses Procedure Act*.
- x. **Voluntary Payment** means payment pursuant to the *Provincial Offenses Procedure Act*.
- y. **Voluntary Penalty** means a penalty specified in this Bylaw for contravention of a provision of this Bylaw, which the amount may be paid by a person to whom a voluntary payment Violation Ticket was issued.

### 3. Keeping of Dogs

- 3.1 No Owner shall keep or allow to be kept more than four (4) dogs that have reached six (6) months of age, on a parcel of land ten (10) acres or less in size.

3.2 An Owner desiring to keep more than four (4) dogs may apply in writing to Greenview to be considered for an exemption.

#### **4. Nuisances**

##### **a. Excessive barking**

4.a.1 The owner shall ensure their dog does not bark in a manner that is reasonably likely to annoy or disturb the peace or quality of life of others.

4.a.2 When a Peace Officer determines whether the barking is reasonably likely to annoy or disturb the peace or quality of life of others, consideration may be given, but is not limited to:

- a. Proximity of the property where the dog resides;
- b. Duration of the barking;
- c. Time of day and day of the week;
- d. Nature and use of the surrounding area.

##### **b. General Domestic Animal Nuisances**

4.b.1 Other domestic Animals may be apprehended if they are determined, by a Peace Officer, to be causing a general nuisance.

#### **5 Defecation**

5.1 The Owner shall forthwith remove any defecation left by the Dog on public or private property other than that of the Owner.

5.2 The Owner shall ensure that the defecation left by the Dog on the property of the Owner does not accumulate to such an extent that it is reasonably likely to annoy any person by sight or smell.

#### **6 Running at Large**

6.1 No Owner shall permit a Dog or Cat to be Running at Large within Greenview or within specified areas.

6.2 A Dog unattended and tied to any object when off the property of the owner shall be deemed to be Running at Large.

#### **7 Motor Vehicles**

7.1 No Owner shall permit, or allow any Dog to ride on the outside of a moving vehicle where the Dog is not secured in a manner than prevents the Dog from jumping or falling out.

#### **8 Private Property**

8.1 No Owner shall permit a Dog to trespass on private property whether on or off Leash.

#### **9 Playgrounds/ Posted Areas**

9.1 An Owner shall not permit a Dog to be on any school property or play area, Playground or posted area.

#### **10 Scattering Garbage**

10.1 The Owner of a Dog or Cat shall ensure that it does not upset any waste receptacle or scatter garbage on public or private property not belonging to the Owner of the Animal.

## **11 Threatening Behaviours**

11.1 The Owner of a Dog shall ensure that the Dog does not:

- a. chase a person, Dog, Cat, Livestock, Animal or any type of vehicle.
- b. cause damage to property or Dogs, Cats, Livestock, or other Animals.
- c. Attack, Bite or threaten a person, Dog, Cat, Livestock, fowl or Animal.
- d. cause death to a Dog, Cat, Livestock or Animal.

11.2 A Peace Officer who believes an offence has been committed under section 11.1 may order Controlled Confinement of the Dog.

11.3 An Owner shall follow all conditions as stipulated in the Controlled Confinement order.

11.4 An Owner shall not use or direct a Dog to attack, chase or threaten a person, Dog, Cat or other domesticated Animal.

## **12 Dog or Cat in Heat**

12.1 Notwithstanding section 12.2, an Owner of a Dog or Cat in heat shall, during the entire period that the Dog or Cat is in heat, keep the Animal confined in a manner so as not to attract other Dogs or Cats.

12.2 Where a Dog or Cat in heat is confined such Animal shall be permitted out of confinement for the sole purpose of permitting such Animal to urinate or defecate.

## **13 Animal Control Operation- Authority**

13.1 A Peace Officer may capture, trap or impound any Dog or Cat found Running at Large.

13.2 A Peace Officer may enter onto any land in pursuit of a Dog or Cat Running at Large.

13.3 A Peace Officer, in any case where the Owner of a Dog or Cat can be identified, may return the Dog or Cat to the Owner where practicable instead of taking the Animal to the Pound.

13.4 A Peace Officer may use any humane method to capture the Dog or Cat. Should the Animal be hurt during the attempted capture, neither Greenview nor the Peace Officer shall be held liable for such injury.

13.5 A Peace officer may delegate their powers to any person for the purpose of assisting the Peace Officer in the capture of any Animal in contravention of this Bylaw. Any person delegated or assisting a Peace Officer shall not be held liable as per subsection 13.4.

13.6 A Peace Officer may seize any Dog that in the opinion of the Peace Officer poses a threat to the public. When the Dog is seized, the Peace Officer may issue a Controlled Confinement order to the Owner of the Dog as seen in "Schedule B."

## **14 Owner Identification**

14.1 An Owner of any Animal found in violation of any provisions of this Bylaw shall, upon demand, produce or provide suitable identification to the Peace Officer.

14.2 For the purpose of this Bylaw, suitable identification shall mean any document or documents, or verbal communication, verifying the name, date of birth and current address of the owner.

## **15 Obstruction**

15.1 No person shall:

- a. Interfere with or attempt to obstruct a Peace Officer who is attempting to capture or has captured an Animal, which is subject to being impounded or seized pursuant to the provisions of this Bylaw.
- b. Induce an Animal to enter a house or other place where it may be safe from capture or otherwise assist the Animal to escape capture.
- c. Unlock, unlatch or otherwise open a Peace Officer's vehicle to allow or attempt to allow an Animal to escape.
- d. Tamper with, unlock, unlatch, or otherwise open a kennel, humane live trap, or any other Animal control equipment.
- e. Fail, without lawful excuse, to follow any direction under this Bylaw given by a Peace Officer.

## **16 Negligence**

16.1 No person shall:

- a. untie, loosen or otherwise free an Animal which has been tied or otherwise restrained, or
- b. negligently or willfully open a gate, door or other opening in a fence or enclosure in which an Animal has been confined thereby allowing the Animal to Run at Large within Greenview.

## **17 Trapping an Animal**

17.1 A person who has humanely trapped an Dog, Cat or other Animal shall:

- a. take all reasonable precautions to keep any trapped Dog, Cat or other Animal safe from harm; and
- b. notify and surrender a trapped Animal to a Peace Officer, or where applicable, transport the trap and Animal to the Pound for surrender, and

## **18 Torment**

18.1 No person shall tease, torment, annoy or otherwise provoke any Dog, Cat or other Animal.


## **19 Vicious Dog**

19.1 If a Peace Officer determines that a Dog is a Vicious Dog, they may:

- a. give the Owner a verbal and/or written order as seen in "Schedule D" that the Dog has been determined to be a Vicious Dog;
- b. require the Owner keep the Dog in accordance with the provisions of section 20 of this Bylaw; and
- c. under this Bylaw, a Vicious Dog order continues to apply if the Vicious Dog is sold, given, or transferred to a new Owner.

## **20 Vicious Dog Requirements**

- 20.1 The Owner of a Vicious Dog shall take all necessary steps to ensure that the Dog does not bite, chase or attack any person, whether the person is on public or private property, or in a dwelling.
- 20.2 The Owner of a Vicious Dog shall take all necessary steps to ensure that the Dog does not bite, chase or attack any Dog, Cat, or other Animal, whether the Animal is on public or private property, or in a dwelling.
- 20.3 When a Vicious Dog is in the dwelling of its Owner, it shall be restrained or kept confined in such a manner as to prevent the escape of the Dog and to secure the public from harm.

- 
- 20.4 When a Vicious Dog is not in the dwelling of the Owner, it must be confined in a locked pen with a secure bottom effectively attached to the sides, or the sides shall be embedded into the ground to a minimum depth of thirty (30) centimetres. The pen must be located at a point no closer than 1.5 meters to the apparent boundary of the property and approved by a Peace Officer.
  - 20.5 When the Vicious Dog is off the premises of the Owner, it shall be securely Muzzled, on a Leash and controlled by the Owner or a competent person capable of controlling the Dog at all times.
  - 20.6 The Owner of a Vicious Dog shall notify a Peace Officer immediately if the Dog is Running at Large.

## **21 Impoundment**

- 21.1 A Dog, Cat, or other Animal that is impounded pursuant to this Bylaw may be taken to the Pound and held for a period of five (5) calendar days. Statutory holidays shall not be included in the computation of the five (5) calendar day period.
- 21.2 A Dog, Cat or Animal turned in to the Pound as a found or stray animal may be held for a period of five (5) calendar days. Statutory holidays shall not be included in the computation of the five (5) calendar day period.
- 21.3 A Dog, Cat or other Animal that is impounded or otherwise turned in to the Pound shall be subject to a mandatory reclaim fee plus an additional daily boarding cost as specified by the Pound.
- 21.4 At the end of the impoundment period, the Dog, Cat or other Animal shall become the property of Greenview unless the Owner complies with the following:
  - a. fills out the required reclaim forms fully, and
  - b. pays the required reclaim fees, and
  - c. pays the required daily boarding cost fees.
- 21.5 If all legal requirements have not been met under this Bylaw or any other provincial or federal animal legislation, the Peace Officer will not be required to release the Dog, Cat or other Animal for such a time as the Peace Officer deems necessary.
- 21.6 A Dog that is under a Controlled Confinement order pursuant to this Bylaw may be released back to its Owner upon conclusion of the Peace Officer's investigation provided all the requirements of this Bylaw have been met.
- 21.7 Reclaim and boarding fees may not be charged for a Controlled Confinement Dog.
- 21.8 If the Owner fails to reclaim a Dog that is under a Controlled Confinement order on the expiry of a 10 day period, or sooner under the direction of a Peace Officer, the Dog will revert to impound status and the provisions of section 21.1 will apply.

## **22 Fines and Penalties**

- 22.1 Any person who contravenes the provisions of this Bylaw, or direction given by a Peace Officer pursuant to this Bylaw, is guilty of an offense and may be issued a Violation Ticket.
- 22.2 A person who is guilty of an offense pursuant to this Bylaw is liable upon summary conviction to a fine in an amount not less than fifty (\$50) dollars and not exceeding ten thousand (\$10,000) dollars.
- 22.3 A Provincial Court Judge, Commissioner or Justice, may in addition to the penalties provided in this Bylaw, direct or order the Owner of a Dog to prevent such a Dog from doing

mischief or causing a disturbance or a nuisance complained of, or to have the Dog removed from Greenview or destroyed.

22.4 Providing no offense has reoccurred against an individual Dog within the previous twelve (12) months, an offense shall be considered to be a first offense unless it is in the public interest pursuant to section 27 of the Provincial Procedure Act.

22.5 The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in "Schedule A."

## **23 Exemptions**

23.1 This Bylaw does not apply to a service dog or assistance dog while it is in active service.

## **24 Severability**

24.1 Each Section of this Bylaw shall be read and construed as being separate and severable from each other Section. Furthermore, should any Section or Part of this Bylaw be found to have been improperly enacted for any reason, then such Section or Part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

## **25 Coming Into Force**

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D. 2018.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D. 2018.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D. 2018.

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**REEVE**

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**CHIEF ADMINISTRATIVE OFFICER**

## **Schedule A**



### Specified Penalties

<b>Section</b>	<b>Offense (Description)</b>	<b>1<sup>st</sup> Offense</b>	<b>2<sup>nd</sup> Offense</b>	<b>3<sup>rd</sup> Offense</b>
<b>3.2</b>	Keep More than 4 Dogs on land 10 acres or less	<b>200.00</b>	<b>400.00</b>	<b>COURT</b>
<b>4.1</b>	Dog barking disturbing the peace of any person	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>5.1</b>	Failure to remove defecation forthwith	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>5.2</b>	Failure to remove defecation from Owner's property	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>6.1</b>	Allow Dog or Cat to run at large	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>
<b>7.1</b>	Unsecured Dog on the outside of a vehicle	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>
<b>8.1</b>	Allow a Dog to trespass on private property while on or off Leash	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>
<b>6.2</b>	Unattended Dog left tied whole off property of the owner	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>
<b>9.1</b>	Allow Dog to be on any school property, playground or other posted area.	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>10.1</b>	Animal Scatter garbage	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>11.1</b>	Chase or bite a person, Dog, Cat, Animal or any vehicle	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>11.1</b>	Cause damage to property, Dog, Cat, Animal or Livestock	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>11.1</b>	Dog Attack or threaten	<b>200.00</b>	<b>400.00</b>	<b>COURT</b>
<b>11.1</b>	Dog cause death to Dog, Cat, Livestock, Animal or fowl.	<b>500.00</b>	<b>1000.00</b>	<b>COURT</b>
<b>11.3</b>	Owner fail to comply with Controlled Confinement order	<b>500.00</b>	<b>1000.00</b>	<b>COURT</b>
<b>11.4</b>	Owner uses or directs Dog to Attack, chase, threaten a person, Dog, Cat, or other Animal	<b>500.00</b>	<b>1000.00</b>	<b>COURT</b>
<b>12.1</b>	Fail to keep a female Dog or Cat confined while in heat	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>14.1</b>	Fail to provide suitable identification	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>15.1</b>	Interfere or obstruct a Peace Officer from capturing an Animal	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>15.1</b>	Induce the Animal to enter a house or other place to avoid capture or to allow an Animal to escape	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>15.1</b>	Unlock or unlatch Peace Officer's vehicle	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>15.1</b>	Tamper with, unlock, unlatch or otherwise open a kennel, humane live trap, or any other animal control equipment.	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>15.1</b>	Fail to comply with direction given by a Peace Officer	<b>300.00</b>	<b>600.00</b>	<b>COURT</b>
<b>16.1</b>	Untie, loosen or otherwise free an Animal that has been tied or restrained	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>

<b>16.1</b>	Open a gate, door or opening of any fence or enclosure where a Dog has been confined	<b>50.00</b>	<b>100.00</b>	<b>COURT</b>
<b>17.1</b>	Failure to keep trapped Animal safe from harm	<b>250.00</b>	<b>500.00</b>	<b>COURT</b>
<b>17.1</b>	Failure to notify or surrender a trapped Dog, Cat, or other Animal to a Peace Officer	<b>100.00</b>	<b>200.00</b>	<b>COURT</b>
<b>18.1</b>	Tease, torment, annoy, provoke an Animal	<b>200.00</b>	<b>400.00</b>	<b>COURT</b>





## Schedule B Controlled Confinement Order

Occurrence #: \_\_\_\_\_

Confinement Date: \_\_\_\_\_

Possible Release Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Date AHS Notified: \_\_\_\_\_

Previous History: YES/ NO

Owner Name: \_\_\_\_\_

Residence: \_\_\_\_\_

### Description of Dog

Name: \_\_\_\_\_

Breed: \_\_\_\_\_

Sex: \_\_\_\_\_

Age: \_\_\_\_\_

Colour: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Secondary Number: \_\_\_\_\_

### Instructions for Confinement:

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*Under the Municipal District of Greenview Bylaw 18- \_\_\_\_Section \_\_\_\_ a Peace Officer may seize any dog that, in the opinion of the Peace Officer, poses a threat to the public. The dog may be released back to the owner on conclusion of the Peace Officer's investigation provided all requirements have been met.*

*The owner will not be charged boarding or reclaim fees when a dog is under a controlled confinement order. If the owner fails to reclaim the dog upon the expiry of the release date, the dog will revert to impound status.*

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Peace Officer Signature: \_\_\_\_\_

*The personal information requested on this form is being collected due to the required Provincial and Municipal legislation, under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions about the collection or use of this information, please contact the FOIP Coordinator at 780-524-7600.*



## Schedule C Home Controlled Confinement Order

Occurrence #: \_\_\_\_\_

Confinement Date: \_\_\_\_\_

Possible Release Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Date AHS Notified: \_\_\_\_\_

Previous History: YES/ NO

Owner Name: \_\_\_\_\_

Residence: \_\_\_\_\_

### Description of Dog

Name: \_\_\_\_\_

Breed: \_\_\_\_\_

Sex: \_\_\_\_\_

Age: \_\_\_\_\_

Colour: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Secondary Number: \_\_\_\_\_

### Description of Incident:

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*Under the Municipal District of Greenview Bylaw 18- \_\_\_\_Section \_\_\_\_ a Peace Officer may seize any dog that, in the opinion of the Peace Officer, poses a threat to the public. Under specific circumstances, the dog may have a controlled home confinement. During the Peace Officer investigation where a dog is confined such dog shall be permitted outside the home for the sole purpose to urinate or defecate. The dog shall otherwise be restrained or confined in the dwelling of the owner to prevent the escape of the dog and to prevent public harm. Any person who contravenes this order or direction given by a Peace Officer is guilty of an offense and may be issued a violation ticket.*

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Peace Officer Signature: \_\_\_\_\_

*The personal information requested on this form is being collected due to the required Provincial and Municipal legislation, under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions about the collection or use of this information, please contact the FOIP Coordinator at 780-524-7600.*



## Schedule D Vicious Dog Order

Attention:

Re: Vicious Dog

As a result of an incident that occurred on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ concerning your dog, you are hereby advised that your dog is declared a vicious dog as provided by the M.D of Greenview Bylaw 18-\_\_\_\_\_. This order is effective forthwith and requires you to comply with the following provisions of the Bylaw:

### Description of Dog

Name: \_\_\_\_\_

Breed: \_\_\_\_\_

Sex: \_\_\_\_\_

Age: \_\_\_\_\_

Colour: \_\_\_\_\_

### Section 20

- The owner of a vicious dog shall take all necessary steps to ensure that the dog does not bite, chase or attack any person, whether the person is on public or private property, or in a dwelling.
- The owner of a vicious dog shall take all necessary steps to ensure that the dog does not bite, chase or attack any dog, cat, livestock or other animal, whether the animal is on public or private property, or in a dwelling.
- When a vicious dog is in the dwelling of its owner, it shall be restrained or kept confined in such a manner as to prevent the escape of the dog and to secure the public from harm.
- When a vicious dog is not in the dwelling of the owner, it must be confined in a locked pen with a secure bottom effectively attached to the sides, or the sides shall be embedded into the ground to a minimum depth of thirty (30) centimetres. The pen must be located at a point no closer than 1.5 meters to the apparent boundary of the property.
- When the vicious dog is off the premises of the owner, it shall be securely muzzled, on a leash and controlled by the owner or a competent person capable of controlling the dog at all times.
- The owner of a vicious dog shall notify a Peace Officer immediately if the dog is running at large.

**YOU MUST COMPLY WITH THIS ORDER ON OR BEFORE** \_\_\_\_\_

Please find attached a copy of the M.D of Greenview No. 16 Animal Control Bylaw 18- \_\_\_\_\_.

The fine for a vicious dog running at large is \_\_\_\_\_. A fine for vicious dog that bites, chases or attacks an animal is \_\_\_\_\_. A fine for a vicious dog that bites a person is \_\_\_\_\_.

**Peace Officer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The personal information requested on this form is being collected due to the required Provincial and Municipal legislation, under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions about the collection or use of this information, please contact the FOIP Coordinator at 780-524-7600.*

## BYLAW NO. 3032

### Animal Control Bylaw



A bylaw of the County of Grande Prairie No. 1 in the Province of Alberta, to provide for the licensing, regulation and control of Dogs and to establish regulation for Dogs, Cats, and other Animals in the Regional Animal Pound.

**WHEREAS**, the Municipal Government Act, R.S.A. 2000 c M-26 of Alberta, authorizes a Municipality to pass Bylaws respecting the safety, health and welfare of people and the protection of people and property and respecting domestic animals and activities relating to them; and

**WHEREAS**, the Municipal Government Act: R.S.A. 2000 c. M-26, authorizes a Municipality to pass a Bylaw regulating, licensing and controlling Dogs, Cats, and other Animals.

**NOW THEREFORE** the Council of the County of Grande Prairie No. 1 enacts as follows:

**1. This bylaw may be cited as the “Animal Control Bylaw”**

#### **2. DEFINITIONS**

- (a) “Animal” shall mean any domestic animal or small household pet including exotic pets, and shall not include domestic or wild Birds, Wildlife, or Livestock.
- (b) “Assistance Dog” means any professionally trained Dog that works in partnership with a person to increase his or her independence, safety and mobility.
- (c) “Attack” means an assault resulting in bleeding, bone breakage, sprains, abrasions, bruising.
- (d) “Barking” means howling, whining, whimpering, baying, or barking.
- (e) “Bite” means a wound to the skin causing an abrasion, bruising, puncture or break.
- (f) “Cat” means either a male or female domestic Cat of any breed.
- (g) “County” means the corporate entity of the County of Grande Prairie No. 1.
- (h) “Controlled Confinement” means when an order under Schedule “D” or Schedule “E” is issued by a Peace Officer to confine or seize a Dog in either the Regional Animal Pound or at any other location as specified in the order and confined in a pen, cage or building in a manner that will not allow the Dog to Bite or harm any person, Animal or Livestock.
- (i) “Day” means a continuous period of twenty-four (24) hours.
- (j) “Dog” means either a male or female Dog of any breed.
- (k) “Dog License” means a license application issued by the County pursuant to Schedule “B” of this Bylaw.





- (l) "Dog Tag" means the physical tag issued by the County for a Dog as a means of identification.
- (m) "Impounded" means a Dog, Cat or other Animal that has been apprehended, caught, trapped in a live trap, or is otherwise caused to come into the care and custody of a Peace Officer pursuant to an investigation or apparent breach of this Bylaw or other Federal or Provincial Legislation concerning Animals.
- (n) "Leash" means any material that is less than 2 meters in length capable of restraining the Dog on which it is being used.
- (o) "Livestock" means alpacas, bison, cattle, donkeys, goats, horses, llamas, mules, sheep and swine.
- (p) "Muzzle" means a device of sufficient strength that when placed over a Dog's mouth to prevent it from Biting.
- (q) "Owner" means the Owner of a Dog and includes any person or group of people:
  - (i) named as Owner on a Dog License application;
  - (ii) in possession or control of a Dog; or
  - (iii) in possession or control of the property where a Dog appears to reside, either temporarily or permanently.
- (r) "Peace Officer" means:
  - (i) a member of the Royal Canadian Mounted Police,
  - (ii) a Peace Officer appointed under the Peace Officer Act,
  - (iii) a person appointed as a Bylaw Enforcement Officer.
  - (iv) a Pound keeper or their designate employed for the purpose of operating the Pound.
- (s) "Playground Equipment" means an area containing play equipment, play structure(s) and protective surfacing that is intended for the use of children.
- (t) "Posted Area" means an area posted by the County with a sign which prohibits Dogs from being in that area.
- (u) "Pound" means the Regional Animal Pound established for the temporary holding of Impounded, captured, stray or other Dogs, Cats, and Animals.
- (v) "Recreation Areas" means any area within the County that is owned, leased, or operated or managed by the County and is intended for but not limited to the use of sporting events and only encompasses the area of the field intended for the activity.
- (w) "Running at Large" means a Dog which is off the premises of its Owner and is not on a Leash and under control of a competent person.



- (x) "Service Dog" means a service dog as defined in the Service Dog Act.
- (y) "Vicious Dog" means any Dog whatever its age, whether on public or private property, shows a propensity, disposition or potential to Attack without provocation or a Dog which has:
  - (i) chased, injured or Bitten any other Animal, Livestock or human,
  - (ii) damaged or destroyed any public or private property, or
  - (iii) threatened or created the reasonable apprehension of a threat to any other Animal, Livestock or human which presents a threat of serious harm to other Animal, Livestock or humans, or
  - (iv) has previously been determined to be a Vicious Dog by any other jurisdiction.

If a Peace Officer determines that a Dog is a Vicious Dog, either through personal observation or, on the basis of facts, determined after an investigation initiated by a complaint, the Officer may declare the Dog to be a Vicious Dog.

- (z) "Vicious Dog License" means a license issued by the County for a Vicious Dog pursuant to Schedule "C" of this Bylaw.
- (aa) "Violation Ticket" means a violation ticket as defined in the Provincial Offences Procedure Act.
- (bb) "Voluntary Payment" means payment pursuant to Section 26 or 36 of the Provincial Offences Procedure Act.
- (cc) "Voluntary Penalty" means a penalty specified in this Bylaw for a contravention of a provision of this Bylaw which amount may be paid by a person to whom a voluntary payment summons was issued.

### 3. DOG LICENSING

- (a) No Owner shall keep any Dog over the age of six (6) months within the County unless such Dog is licensed in accordance with this Bylaw.
- (b) The Owner applying for a Dog License must be at least eighteen (18) years of age.
- (c) The Owner shall ensure that the Dog wears the current Dog Tag issued for that Dog. The Dog Tag must be securely attached to the Dog.
- (d) A Dog License and a Dog Tag is specific to an individual Dog and may not be transferred to another Dog.
- (e) If a Dog Tag is lost, it is the responsibility of the Owner to notify the County and obtain a new Dog Tag.
- (f) No person shall provide false information on the Dog/Vicious Dog License Application Schedule "B" and Schedule "C"



#### **4. KEEPING OF DOGS**

- (a) No Owner shall keep or allow to be kept more than four (4) Dogs that have reached six (6) months in age, on a parcel of land ten (10) acres or less in size.
- (b) An Owner desiring to keep more than four (4) Dogs may apply in writing to the County to be considered for an exemption.

#### **5. NUISANCES**

##### EXCESSIVE BARKING

- (a) The Owner shall ensure their Dog does not Bark in a manner that is reasonably likely to annoy or disturb the peace or the quality of life for others.
- (b) When a Peace Officer is determining whether Barking is reasonably likely to annoy or disturb the peace or the quality of life for others consideration may be given to, but is not limited to:
  - (i) proximity of the property where the Dog resides;
  - (ii) duration of the Barking;
  - (iii) time of day and day of the week;
  - (iv) nature and use of the surrounding area.

#### **6. DEFECATION**

- (a) The Owner shall forthwith remove any defecation left by the Dog on public or private property other than that of the Owner.
- (b) The Owner shall ensure that defecation left by the Dog on the property of the Owner does not accumulate to such an extent that it is reasonably likely to annoy any person by sight or smell.

#### **7. RUNNING AT LARGE**

- (a) No Owner shall permit a Dog to be Running at Large within the County except at an approved and designated off-leash park.
- (b) No Owner shall permit their Dog to be unattended and tied to any object when off the property of the Owner. Such Dog shall be deemed to be Running at Large.

#### **8. MOTOR VEHICLES**

- (a) No Owner shall permit, or allow any Dog to ride on the outside of a moving vehicle where the Dog is not secured in a manner that prevents the Dog from jumping or falling out.





## **9. PRIVATE PROPERTY**

- (a) No Owner shall permit any Dog to trespass on private property whether on or off a Leash.

## **10. PLAYGROUNDS / POSTED AREAS**

- (a) An Owner shall not permit a Dog to be on any school property play area, Playground or Posted Area.
- (b) An Owner shall not allow a Dog to be on any Recreation Areas.

## **11. SCATTERING GARBAGE**

- (a) The Owner of a Dog shall ensure that it does not upset any waste receptacle or scatter garbage on public or private property not belonging to the Owner of the Dog.

## **12. THREATENING BEHAVIORS**

- (a) The Owner of a Dog shall ensure that such Dog shall not:
  - (i) chase or Bite a person, Dog, Cat, Livestock, Animal, or any type of vehicle.
  - (ii) cause damage to property or Dogs, Cats, Livestock or Animals.
  - (iii) Attack or threaten a person, Dog, Cat, Livestock, fowl or Animal.
  - (iv) cause death to a Dog, Cat, Livestock, fowl or Animal.
- (b) A Peace Officer, who believes an offence has been committed under subsection (a), may order Controlled Confinement of the Dog.
- (c) An Owner shall follow all conditions as stipulated in the Controlled Confinement order.
- (d) An owner shall not use or direct a Dog to Attack, chase, or threaten a person, Dog, Cat or Animal.

## **13. DOG IN HEAT**

- (a) Notwithstanding subsection (b), an Owner of a Dog in heat shall, during the entire period that such Dog is in heat, keep such Dog confined in a manner as not to attract other Dogs.
- (b) Where a Dog in heat is confined such Dog shall be permitted out of confinement for the sole purpose of permitting such Dog to urinate or defecate.





#### **14. ANIMAL CONTROL OPERATION – AUTHORITY**

- (a) A Peace Officer may capture, trap, or Impound any Dog found Running at Large.
- (b) A Peace Officer may enter onto any land in pursuit of a Dog which is Running at Large.
- (c) A Peace Officer, in any case where the Owner of a Dog can be identified through the County's records, may return the Dog to its Owner where practicable instead of taking the Dog to the Pound.
- (d) A Peace Officer may use any humane method to capture a Dog. Should the Dog be hurt during capture or attempted capture, neither the County nor the Peace Officer shall be held liable for such injury.
- (e) A Peace Officer may delegate his powers to any person for the purpose of assisting the Peace Officer in the capture of any Dog in contravention of this Bylaw. Any person delegated or assisting a Peace Officer shall not be held liable as per subsection (d).
- (f) A Peace Officer may seize any Dog that in the opinion of the Peace Officer poses a threat to the public. When the Dog is seized the Peace Officer may issue a Controlled Confinement order to the Owner of Dog as seen in Schedule "D" and Schedule "E".

#### **15. OWNER IDENTIFICATION**

- (a) An Owner of any Dog found in violation of any provisions of this Bylaw shall, on demand, produce or provide forthwith suitable identification to the Peace Officer.
- (b) For the purpose of this Bylaw, suitable identification shall mean any document or documents, or verbal communication, verifying the name, date of birth and current address of the Owner.

#### **16. OBSTRUCTION**

- (a) No person shall:
  - (i) interfere with or attempt to obstruct a Peace Officer who is attempting to capture or has captured a Dog which is subject to being Impounded or seized pursuant to the provisions of this Bylaw;
  - (ii) induce a Dog to enter a house or other place where it may be safe from capture or otherwise assist a Dog to escape capture;
  - (iii) unlock, unlatch or otherwise open the Peace Officer's vehicle to allow or to attempt to allow any Dog to escape.
  - (iv) tamper with, unlock, unlatch or otherwise open a kennel, humane live trap, or any other Animal control equipment.
  - (v) fail, without lawful excuse, to follow any direction under this Bylaw given by a Peace Officer.

## **17. NEGLIGENCE**

- (a) No person shall:
  - (i) untie, loosen or otherwise free a Dog which has been tied or otherwise restrained, or
  - (ii) negligently or willfully open a gate, door or other opening in a fence or enclosure in which a Dog has been confined thereby allowing a Dog to Run at Large within the County.

## **18. TRAPPING OF AN ANIMAL**

- (a) A person who has humanely trapped a Dog, Cat or other Animal shall:
  - (i) take all reasonable precautions to keep any trapped Dog, Cat, or other Animal safe from harm, and
  - (ii) notify and surrender a trapped Dog, Cat or other Animal to a Peace Officer, or where applicable transport the trap and Dog, Cat or other Animal to the Regional Animal Pound for surrender, and
  - (iii) abide by the terms and conditions of the Animal Trap Agreement as in Schedule "G".

## **19. TORMENT**

- (a) No person shall tease, torment, annoy, or otherwise provoke a Dog.

## **20. VICIOUS DOGS**

- (a) If a Peace Officer determines that a Dog is a Vicious Dog, he may:
  - (i) give the Owner a verbal and/or written order as seen in Schedule "F" that the Dog has been deemed to be a Vicious Dog, and
  - (ii) require the Owner to keep such Dog in accordance with the provisions of Section 21 of this Bylaw.
  - (iii) under this Bylaw a Vicious Dog order continues to apply if the Vicious Dog is sold, given or transferred to a new owner.

## **21. VICIOUS DOG REQUIREMENTS**

- (a) The Owner of a Vicious Dog shall within ten (10) days after the Dog has been declared a Vicious Dog obtain a Vicious Dog license from the County.
- (b) The Owner of a Vicious Dog shall take all necessary steps to ensure that the Dog does not Bite, chase or Attack any person whether the person is on public or private property or in a dwelling house.
- (c) The Owner of a Vicious Dog shall take all necessary steps to ensure that the Dog does not Bite, chase or Attack any Dog, Cat or other Animal whether the Dog, Cat or Animal is on public or private property or in a dwelling house.



- (d) When a Vicious Dog is in the dwelling house of its Owner, it shall be restrained or kept confined in such a manner as to prevent the escape of the Dog and to secure the public from harm.
- (e) When a Vicious Dog is not in a dwelling house it must be confined in a locked pen with a secure bottom effectively attached to the sides, or the sides shall be embedded in the ground to a minimum depth of thirty (30) centimeters. The pen must be located at a point no closer than 1.5 meters to the apparent boundary of the property.
- (f) When a Vicious Dog is off the premises of the Owner, it shall be securely Muzzled, on a Leash and controlled by the Owner or a competent person capable of controlling the Dog at all times.
- (g) Owner of a Vicious Dog shall notify a Peace Officer immediately if the Dog is Running at Large.
- (h) When the Owner of a Vicious Dog produces a certificate indicating that the Dog has passed the Canine Good Neighbor's Test, as administered by a qualified instructor, the County may grant an exemption for the Muzzling and secure pen requirements of this Section.

## 22. IMPOUNDMENT

- (a) A Dog, Cat, or other Animal that is Impounded pursuant to this Bylaw may be taken to the Pound and held for a period of 5 calendar days. Statutory Holidays shall not be included in the computation of the 5 calendar days period.
- (b) A Dog, Cat or other Animal turned in to the Pound as a found or stray animal may be held for a period of 5 calendar days. And Statutory Holidays shall not be included in the computation of the 5 calendar days period.
- (c) A Dog, Cat or other Animal that is Impounded or otherwise turned in to the Pound shall be subject to a mandatory reclaim fee plus additional daily boarding costs as specified in the County Schedule of Fees Bylaw.
- (d) At the end of the Impoundment period, the Dog, Cat or other Animal shall become the property of the County unless the Dog Owner complies with the following:
  - (i) fills out the required reclaim forms fully, and
  - (ii) pays the required reclaim fees, and
  - (iii) pays the required daily boarding cost fees.
- (e) If all legal requirements have not been met under this Bylaw, or other provincial or federal animal legislation, the Peace Officer will not be required to release the Dog, Cat or other Animal to the Owner and may continue to Impound the Dog, Cat, or other Animal for such further period of time as the Peace Officer deems necessary.



- (f) A Dog that is under a Controlled Confinement order pursuant to this Bylaw may be released back to the Owner on conclusion of the Peace Officers investigation provided all the requirements of this Bylaw have been met.
- (g) Reclaim and daily boarding cost fees may not be charged for a Controlled Confinement Dog.
- (h) If the Owner fails to reclaim a Dog that is under a Controlled Confinement order on the expiry of the 10 day period, or sooner under the direction of a Peace Officer, the Dog will revert to Impound status and the provisions of Section 22(a) will apply.

### **23. FINES AND PENALTIES**

- (a) Any person who contravenes the provisions of this Bylaw, or direction given by a Peace Officer pursuant to this Bylaw, is guilty of an offence and may be issued a Violation Ticket.
- (b) A person who is guilty of an offence pursuant to this Bylaw is liable upon summary conviction to a fine in an amount not less than one hundred dollars (\$100.00) and not exceeding ten thousand dollars (\$10,000.00).
- (c) A Provincial Court Judge, Commissioner or Justice, may in addition to the penalties provided in this Bylaw, direct or order the Owner of a Dog to prevent such Dog from doing mischief or causing a disturbance or a nuisance complained of or to have the Dog removed from the County of Grande Prairie No.1 or to have the Dog destroyed.
- (d) Providing no offence has reoccurred against an individual Dog within the previous twelve (12) months, an offence shall be considered to be a first offence unless it is in public interest pursuant to Section 27 of the Provincial Procedure Act.
- (e) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "A".

### **24. EXEMPTIONS**

- (a) This Bylaw does not apply to a Service Dog or Assistance Dog while it is in active service.
- (b) Service Dogs are exempt from Section 3 of this Bylaw.



## 25. SEVERABILITY

- (a) Each Section of this Bylaw shall be read and construed as being separate and severable from each other Section. Furthermore, should any Section or Part of this Bylaw be found to have been improperly enacted for any reason, then such Section or Part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

## 26. RESCIND BYLAW

Bylaws 2310, 2405 and 2801 are hereby rescinded.

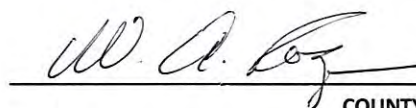
## 27. EFFECTIVE DATE

This Bylaw shall come into full force and effect on the third and final reading.

READ A FIRST AND SECOND TIME THIS 8<sup>TH</sup> DAY OF MAY, A.D 2017  
(DATE) (MONTH)



REEVE

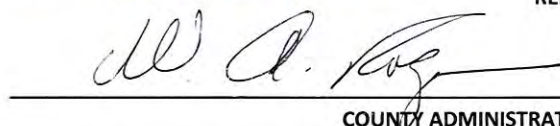


COUNTY ADMINISTRATOR

READ A THIRD AND FINAL TIME THIS 8<sup>TH</sup> DAY OF MAY, A.D 2017  
(DATE) (MONTH)



REEVE



COUNTY ADMINISTRATOR

## ATTACHMENTS:

- Schedule "A" – Specified Penalties
- Schedule "B" – Dog License Application Form
- Schedule "C" – Vicious Dog Licence Application Form
- Schedule "D" – Controlled Confinement Order
- Schedule "E" – Home Controlled Confinement Order
- Schedule "F" – Vicious Dog Order
- Schedule "G" – County of Grande Prairie Animal Trap Agreement



## SCHEDULE "A"

### SPECIFIED PENALTIES



Section	Offence (Description)	Specified Penalty		
		1 <sup>st</sup> offence	2 <sup>nd</sup> offence within 1 year	3 <sup>rd</sup> offence within 1 year
3(a)	Unlicensed dog	100.00	200.00	Court
3(c)	Dog not wearing dog tag	100.00	200.00	Court
3(f)	Provide false information on license application	200.00	300.00	Court
4(a)	Keep more than 4 dogs on land 10 acres or less	200.00	300.00	Court
5(a)	Dog barking disturbing the peace of any person	100.00	200.00	Court
6(a)	Fail to remove defecation forthwith	100.00	200.00	Court
6(b)	Fail to remove defecation from owners property	200.00	300.00	Court
7(a)	Allow dog to run at large	100.00	300.00	Court
7(b)	Unattended dog left tied while off the property of the owner	100.00	200.00	Court
8(a)	Unsecured dog on the outside of a vehicle	100.00	200.00	Court
9(a)	Allow dog to trespass on private property while on or off a leash	100.00	200.00	Court
10(a)	Allow dog to be on any school property, playground or other posted area	100.00	200.00	Court
10(b)	Allow dog on recreation area	100.00	200.00	Court
11(a)	Dog scatter garbage	200.00	300.00	Court
12(a)(i)	Chase or bite a person, dog, cat, livestock, animal or any vehicle	300.00	500.00	Court
12(a)(ii)	Cause damage to property, dog, cat, livestock or other animal	300.00	500.00	Court
12(a)(iii)	Dog attack or threaten	200.00	400.00	Court
12(a)(iv)	Dog cause death to dog, cat, livestock, fowl or animal	500.00	1,000.00	Court
12(c)	Owner fail to comply with controlled confinement order	500.00	1,000.00	Court
12(d)	An owner shall not use or direct a dog to attack, chase, or threaten a person, dog, or animal	500.00	1,000.00	Court
13(a)	Fail to keep a female dog confined while in heat	100.00	200.00	Court
15(a)	Fail to produce suitable identification	200.00	400.00	Court
16(a)(i)	Interfere or obstruct a Peace Officer who is attempting to capture a dog	500.00	1,000.00	Court
16(a)(ii)	Induce the dog to enter a house or other place to avoid capture or to allow a dog to escape	500.00	1,000.00	Court
16(a)(iii)	Unlock or unlatch Peace Officer's vehicle	500.00	1,000.00	Court
16(a)(iv)	Tamper with, unlock, unlatch or otherwise open a kennel, humane live trap, or any other animal control equipment	500.00	1,000.00	Court





16(a)(v)	Fail to comply with direction given by Peace Officer	500.00	1,000.00	Court
17(a)(i)	Untie, loosen, or otherwise free a dog that has been tied/restrained	100.00	200.00	Court
17(a)(ii)	Open a gate, door or other opening in a fence or enclosure	100.00	200.00	Court
18(a)(i)	Failure to keep trapped animal safe from harm	250.00	Court	Court
18(a)(ii)	Failure to notify or surrender a trapped dog, cat or other animal to a Peace Officer	250.00	500.00	Court
18(a)(iii)	Shall abide by the terms and conditions of the animal trap agreement	250.00	500.00	Court
19(a)	Tease/torment/annoy/provoke a dog	200.00	400.00	Court
21(a)	Fail to obtain vicious dog license	500.00	1,000.00	Court
21(b)	Vicious dog bite/chase/attack a person	1,500.00	Court	Court
21(c)	Vicious dog bite/chase/attack a dog/cat/animal	500.00	1,000.00	Court
21(d)	Fail to keep vicious dog confined in dwelling	500.00	1,000.00	Court
21(e)	Fail to keep vicious dog confined when not in dwelling house	500.00	1,000.00	Court
21(f)	Fail to keep a vicious dog muzzled or leashed properly	500.00	1,000.00	Court
21(g)	Owner of a vicious dog shall notify the Peace Officer immediately if the dog is running at large	500.00	1,000.00	Court
	Section not specified- any other section to which a fine has not been specified	100.00		



Schedule "B"

# DOG LICENSE APPLICATION FORM



PLEASE NOTE THAT **ALL** FIELDS MUST BE COMPLETE

TAG #: \_\_\_\_\_

REPLACES

TAG #: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Physical Address: (rural address or legal land description)

\_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Name of Dog: \_\_\_\_\_

Breed of Dog: \_\_\_\_\_ Sex of Dog: \_\_\_\_\_

Age of Dog: (weeks, months, or years) \_\_\_\_\_ Color of Dog: \_\_\_\_\_

Special Markings or Tattoos: \_\_\_\_\_

Has this Dog ever been declared as a Vicious Dog in any other jurisdiction ☐ YES ☐ NO

If **YES** you will be required to obtain a Vicious Dog License (Schedule "C")

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Staff Name: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

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Schedule "C"

**VICIOUS DOG  
LICENSE APPLICATION**



PLEASE NOTE THAT **ALL** FIELDS MUST BE COMPLETE

TAG #: \_\_\_\_\_  
REPLACES  
TAG #: \_\_\_\_\_  
  
FEE PAID: \$ \_\_\_\_\_  
  
RECEIPT#: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Physical Address(rural address or legal land description):  
\_\_\_\_\_  
\_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Name of Dog: \_\_\_\_\_

Breed of Dog: \_\_\_\_\_ Sex of Dog: \_\_\_\_\_

Age of Dog: \_\_\_\_\_ Color of Dog: \_\_\_\_\_

Special Markings or Tattoos: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Staff Name: \_\_\_\_\_ Staff Signature: \_\_\_\_\_

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## Schedule "D"

# CONTROLLED CONFINEMENT ORDER



Occurrence #: \_\_\_\_\_

Confinement Date: \_\_\_\_\_

Possible Release Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Place of Incident: \_\_\_\_\_

Date AHS Notified: \_\_\_\_\_

Previous History:      Yes/No

Owner Name: \_\_\_\_\_

Residence: \_\_\_\_\_

Instructions for Confinement:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Under the County of Grande Prairie Bylaw 3032 Section 14(f) a Peace Officer may seize any Dog that in the opinion of the Peace Officer poses a threat to the public. The Dog may be released back to the Owner on conclusion of the Peace Officers investigation provided all the requirements have been met.*

*The Owner will not be charged boarding or reclaim fees when the Dog is under the Controlled Confinement Order. If the Owner fails to reclaim a Dog on the expiry of the release date the dog will revert to Impound status.*

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Officer Signature: \_\_\_\_\_

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## Schedule "E"



# HOME CONTROLLED CONFINEMENT ORDER



Occurrence #: \_\_\_\_\_

Confinement Date: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Place of Incident: \_\_\_\_\_

Date AHS Notified: \_\_\_\_\_

Previous History:      Yes/No

Owner Name: \_\_\_\_\_

Residence: \_\_\_\_\_

### Description of the Dog

Name: \_\_\_\_\_

Breed: \_\_\_\_\_

Sex: \_\_\_\_\_

Age: \_\_\_\_\_

Colour: \_\_\_\_\_

License #: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Secondary Number: \_\_\_\_\_

Description of Incident:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Under the County of Grande Prairie Bylaw 3032 Section 14(f) a Peace Officer may serve a Controlled Confinement Order if the dog may pose a threat to the public. Under specific circumstances the Dog may have a Home Controlled Confinement. During the Peace Officer investigation where a Dog is confined such Dog shall be permitted for the sole purpose to urinate and defecate.*

*A Controlled Confined Dog shall be restrained or confined in the dwelling house of its Owner to prevent the escape of the Dog and to secure the public from harm. Any person who contravenes the provisions of this Order or direction given by a Peace Officer pursuant to the Bylaw, is guilty of an offence and may be issued a violation ticket.*

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Officer Signature: \_\_\_\_\_

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## Schedule "F"

# VICIOUS DOG ORDER



Occurrence No. \_\_\_\_\_

(Date)

(Name)

(Address)

Attention: \_\_\_\_\_

**RE: Vicious Dog**

**Name:** \_\_\_\_\_

**Breed:** \_\_\_\_\_

**Sex:** \_\_\_\_\_

**Colour:** \_\_\_\_\_

As a result of an incident that occurred on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ concerning your dog, you are hereby advised that your Dog is now declared a Vicious Dog as provided by the County of Grande Prairie Bylaw # 3032. This Order is effective forthwith and requires you to comply with, but are not limited to, the following provisions of the Bylaw:

### Section 21

- a) Owner shall obtain and keep in force a Vicious Dog license within ten (10) days
- b) Owner shall take all necessary steps to ensure that the Dog does not Bite, chase, or Attack any person whether the person is on public or private property or in a dwelling house
- c) Owner shall take all necessary steps to ensure the Dog does not Bite, chase or Attack any Dog, cat or other Animal whether the Dog, cat or Animal is on public or private property or in a dwelling house

- d) When a Vicious Dog is in the dwelling house of its Owner, it shall be restrained or kept confined in such a manner as to prevent the escape of the Dog and to secure the public from harm
- e) When a Vicious Dog is not in a dwelling house it must be confined in a locked pen with a secure bottom effectively attached to the sides, or the sides shall be embedded in the ground to a minimum depth of thirty (30) centimeters. The pen must be located at a point no closer than 1.5 meters to the apparent boundary of the property
- f) When a Vicious Dog is off the premises of the Owner, it shall be securely Muzzled, on a Leash and controlled by the Owner or a competent person capable of controlling the Dog at all times
- g) Owner of a Vicious Dog shall notify a Peace Officer immediately if the Dog is Running at Large

**YOU MUST COMPLY WITH THIS ORDER ON OR BEFORE \_\_\_\_\_**

Please find attached a copy of the County of Grande Prairie Vicious Dog Bylaw # 3032

**The fine for a Vicious Dog Running at Large is \$500.00 and a fine for a Vicious Dog that Bites, chases or Attacks an animal is \$500.00. The fine for a Vicious Dog that Bites, chases, or Attacks a person is \$1500.00.**

**DATED at Grande Prairie Alberta this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness

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10001 – 84<sup>th</sup> Avenue • Clairmont, AB • T0H 0W0 • Website: [www.countygp.ab.ca](http://www.countygp.ab.ca)  
Community Services Building 780-532-9727 • Fax: 780-567-5576  
Regional Enforcement email: [enforcementservices@countygp.ab.ca](mailto:enforcementservices@countygp.ab.ca) • Secured Fax: 1-888-779-5895





## Schedule "G"

# ANIMAL TRAP AGREEMENT



I \_\_\_\_\_ of \_\_\_\_\_, in the province of Alberta,  
request the County of Grande Prairie animal trap in order to catch stray dogs/cats on my  
premises and I hereby agree that:

- 1) I will be responsible for any damages to the animal trap if lost or stolen
- 2) I will indemnify and save the County of Grande Prairie harmless from any and all claims that may arise as a result of the use of the animal trap, detailed on this application where bodily injury, death, or property damage is caused. In the event that any claim is made or action taken against the County of Grande Prairie by reason of this request, I will reimburse the County of Grande Prairie for any costs or losses it may sustain.
- 3) I will check the trap regularly and no longer than one hour intervals
- 4) I will deactivate the trap any time they cannot be checked at regular intervals and before retiring for the night
- 5) The trap will be loaned out for a maximum of 5 days.
- 6) I will take all reasonable precautions to keep the trapped animal safe from harm
- 7) The trapped Dog, cat or other Animal must be surrendered forthwith to the Pound and/or notification made to the County
- 8) I will not tease, torment or annoy any trapped animal

Failure to comply with the provisions that are provided in this agreement is an offence and will result in a violation ticket

**DATED at Grande Prairie Alberta this** \_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

**DL #:** \_\_\_\_\_

**Date Returned:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_

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**BYLAW NUMBER 03-408**  
**of the Municipal District of Greenview No. 16,**  
**in the Province of Alberta, for the purpose of**  
**CONTROLLING, CONFINING AND**  
**REGULATING DOGS**

**PURSUANT TO** Section 7(h) of the Municipal Government Act, R.S.A. 2000, Chapter M-26.1 and amendments thereto, a Council may pass a bylaw for regulating and controlling animals; and

**WHEREAS** the Council for the Municipal District of Greenview No. 16 deems it desirable and in the best interest of the public to provide for the regulating, control and confinement of dogs within specified areas within the boundaries of the Municipal District;

**THEREFORE**, the Council for the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. This Bylaw may be cited as the “Dog Control Bylaw”.

**DEFINITIONS**

2. For the purposes of this Bylaw, the following definitions shall apply:
  - a) “Animal Control Officer” shall mean any person appointed by the Council of the Municipal District of Greenview or under contract by the Municipal District of Greenview to enforce the provisions of this Bylaw;
  - b) “Council” shall mean the Council of the Municipal District of Greenview No. 16;
  - c) “M.D.” shall mean the Municipal District of Greenview No. 16;
  - d) “Dog” shall mean any canine animal and shall include a bitch, spayed bitch, male or neutered male;
  - e) “Owner” shall mean and include any person or group of persons owning, possessing, having charge of or control over or harbouring any dog, either temporarily or permanently, or permitting any dog to remain about his property;
  - f) “Pound” shall be the place designated by the Council for the confinement and keeping of dogs impounded;
  - g) “Pound Keeper” shall mean the person or persons appointed by the M.D. to operate a respectable impound facility, or the authorized agent of a corporation or society with whom the M.D. has an agreement pound keeper;
  - h) “Running at Large” shall mean any dog that is off the property of its owner and is not on a leash or lead and under the effective control of its owner or someone acting with the authority of the owner;
  - i) “Specified Areas” shall mean the hamlets of DeBolt, Ridgevalley, Grovedale, Landry Heights and Little Smoky, and the subdivisions known as Sandy Bay, The Narrows, and Aspen Grove; all located within the boundaries of the M.D; and
  - j) “Vicious Dog” shall mean a dog which:
    - a) Shows a propensity, disposition or potential to attack or injure humans or other animals without provocation;
    - b) Attacks, bites, or injures any human or other animal without provocation; or
    - c) Represents a continuing threat of serious harm to human or other animals.
  - k) “Violation Ticket” shall mean a summons violation ticket issued under Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, Chapter P-34.

**GENERAL OFFENCES**

3. It shall be the responsibility of all Owners of dogs to ensure that:
  - a) The dog is not permitted to run at large within Specified Areas;
  - b) The dog is not permitted to bark or howl excessively or in such a manner so as to disturb the quiet of any person;
  - c) No dog is permitted to damage public or private property;
  - d) No dog is permitted to bite, attack or chase any person, other animal, bicycle, or motor vehicles;
  - e) No dog is permitted to upset any garbage receptacle or scatter the contents of any garbage receptacle;
  - f) During any period in which a bitch is in heat, the owner of the animal shall keep the bitch confined and housed the entire period it is in heat;

continued ...

- g) No dog that is suffering from a communicable disease is permitted to come in contact with other animals or humans, the owner of the animal shall keep the animal confined and housed;
  - h) No dog is allowed to defecate on any public property or private property other than the property of its owner. If a dog defecates on public or private property, the owner shall remove defecation immediately; and
  - i) No vicious dog is permitted or allowed on any public or private property other than the property of the owner unless the vicious dog is:
    - a) Muzzled;
    - b) On a leash adequate to restrain the dog; or
    - c) Under the effective control of the owner or someone acting with the authority of the owner.
4. No person may:
- a) Interfere with, obstruct or attempt to obstruct an Animal Control Officer or anyone assisting him/her while lawfully engaged in the pursuit or seizure of a dog at large;
  - b) Induce a dog to enter a house or other place where it may be safe from capture or otherwise assist the dog to escape capture;
  - c) Falsely represent him/herself as being in charge and control of a dog so as to establish the dog is not running at large;
  - d) Unlock or unlatch or otherwise open a vehicle in which dogs seized by an Animal Control Officer have been or are being placed;
  - e) Remove or attempt to remove a dog from the possession or control of the Pound Keeper; or
  - f) Untie, loosen or otherwise free a dog which has been tied or otherwise restrained.
5. A person who contravenes any provision of this Bylaw is guilty of an offence and shall be issued a Violation Ticket which is subject to a fine as specified in Schedule "A". Schedule "A" may be amended by resolution of Council.

## **ENFORCEMENT**

6. Council is hereby empowered and authorized to make such rules and regulations, as they consider necessary for the carrying out of this Bylaw, including but not limited to:
- a) Appointing one or more Animal Control Officers to carry out the provisions of this Bylaw; and
  - b) Establishing one or more Pounds for the impounding and keeping of dogs found running at large within the specified areas.
7. An Animal Control Officer, in order to enforce the provisions contained herein, may enter onto the land surrounding any dwelling in pursuit of any animal which has been in violation of the Bylaw. An Animal Control Officer may enter into any public or private property in pursuit of any dog that is or has been running at large irrespective of any "No Trespassing" signs posted on the premise, without the permission of the owner or occupant.
8. An Animal Control Officer may capture and impound any dog in respect which s/he believes an offence is being committed under this Bylaw
- a) An impounded dog may be kept at the Pound for a period of seventy-two (72) hours, not including Saturdays, Sundays and Statutory Holidays. During this period, the Owner may reclaim the dog by paying an infraction fee, set out in Schedule "A", and boarding fee as set out in Schedule "B" of this Bylaw, and by paying the Pound Keeper directly any Veterinarian fees incurred during the impoundment.
  - b) Any dog which has not been claimed within a period of seventy-two (72) hours after acknowledgement of notice by the Owner, or being impounded, not including Saturdays, Sundays and Statutory Holidays, where the Owner cannot be found, may be sold by the Pound Keeper, or the Animal Control Officer, for the best price obtainable and the monies derived from such sale shall be applied to the payment of the Pound Keeper.
  - c) Any dog which is impounded and cannot be sold, within a reasonable time, may be euthanized with no liability to the Owner for the said euthanized dog.

continued ...



9. It shall be the responsibility of any Animal Control Officer to attempt to the best of his/her ability to ascertain the name of the Owner of any dog impounded and, upon obtaining the name of said Owner, to serve said Owner with a Notice of Impoundment and/or Violation Ticket.
10. The Violation Ticket shall state:
- a) The name and address of the offender if ascertainable;
  - b) The offence;
  - c) The appropriate penalty for the offense as in Schedule “A” of this Bylaw; and
  - d) That the penalty shall be paid within 30 days of the issuance of a Violation Ticket.
11. A Notice of Impoundment and/or Violation Ticket shall be deemed to have been sufficiently served if:
- a) Served personally on the accused;
  - b) Served by registered mail to their last known address;
  - c) Upon retrieval of the Owner’s dog from the Pound; or
  - d) Left at the accused place of residence with an occupant which is at least sixteen (16) years of age.
12. When the Owner of a dog cannot be identified, a notice shall be posted of the door or gate of the pound, which shall set out the date of which the dog was impounded as well as a description of the dog and the date on which the said dog, if not redeemed, maybe euthanised. The noticed must be posted seventy-two (72) hours before the euthanasia may take place, which periods shall not include Saturdays, Sundays or Statutory Holidays.
13. When necessary, the Animal Control Officer may, in attempting to capture a dog found to be in contravention of this Bylaw, employ the use of bait or any device or other suitable means to apprehend the dog, provided that:
- a) It is not prohibited by law; and
  - b) It is employed with due respect for humaneness to the dog.

**PENALTIES**

14. Each violation of this Bylaw shall constitute a separate offence and is liable to a fine not in excess of TWO THOUSAND, FIVE HUNDRED DOLLARS (\$2,500.00).
15. In lieu of prosecution, a person who has contravened any provision of this Bylaw may, within thirty (30) days of the issuance of a Violation Ticket, elect to voluntarily pay a penalty as set out in Schedule “A” of this Bylaw.

**SEVERABILITY PROVISION**

16. Should any provision of this bylaw be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

Bylaw Number 02-372 is hereby rescinded.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2003

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2003

Read a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2003

\_\_\_\_\_  
**REEVE**

\_\_\_\_\_  
**MUNICIPAL MANAGER**



# REQUEST FOR DECISION

---

SUBJECT: **Land Use Bylaw 18-800**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 10, 2018  
DEPARTMENT: PLANNING & DEVELOPMENT  
STRATEGIC PLAN: Development

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: GG  
MANAGER: SAR  
PRESENTER: LL

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## RELEVANT LEGISLATION:

**Provincial** (cite) – *Municipal Government Act, RSA 2000, M-26 Sections 636 – 644.*

**Council Bylaw/Policy** (cite) – *N/A*

---

## RECOMMENDED ACTION:

**MOTION: That Council give First Reading to Land Use Bylaw 18-800.**

**MOTION: That Council schedule a Public Hearing for Land Use Bylaw 18-800 to be held on October 22, 2018, at 10:00 a.m.**

---

## BACKGROUND/PROPOSAL:

Land Use Bylaw 17-779 was adopted by Council on February 26, 2018. The intent of the Land Use Bylaw was to provide a "user-friendly" document that is easy to use, increases clarity and certainty for landowners. After using the Land Use Bylaw for several months, Administration has identified areas that could be refined to provide simple, easy to find information and to clarify requirements and expectations.

Administration has reviewed the Land Use Bylaw and is proposing the following changes:

- Added "The construction of temporary federal, provincial, or municipal work camps" to the list of developments that do not require a development permit.
- Added general regulations for Clustered Leisure Accommodation
- Changed Beekeeping to Backyard Beekeeping to differentiate between hobby beekeeping and commercial beekeeping, and clarify in the general regulations.
- Removed 'Medical Marijuana Cultivation' and 'Medical Marijuana Processing' and added 'Cannabis Production Facility' as a use to reflect new legislation.
- Removed 'Medical Marijuana Dispensary' and added liquor and cannabis sales under the 'Retail Sales' definition.

- Removed “A maximum of 8.1 ha (20 ac) can be subdivided out of a quarter Section of A-1 land” under A-1, and left the First Parcel Out: Minimum: 1.2 ha (3.0 ac) and Maximum: 8.1 ha (20.0 ac), to clarify that only one A-1 parcel may be taken out of an unsubdivided quarter section without rezoning.
- New use and definition for ‘Employee Accommodation’, ‘Coverall Building’, Cabin’, ‘Oilfield Service’, ‘Oilfield Waste Management Facility’, and ‘Cannabis Production Facility’
- Updated definitions for ‘Accessory Building’, ‘Dugout’, ‘First Parcel Out’ and ‘Retail Sales’
- Added definitions for ‘Change of Use’, ‘Farm Building’, ‘Public Use’, ‘Riparian Protection Area’, ‘Similar Use’, ‘Temporary’, ‘Unsubdivided Quarter Section’, and ‘Variance’
- Minor grammar and vocabulary revisions

Administration is confident that the revisions to the Land Use Bylaw will improve fairness and procedural clarification and continue to be a "user-friendly" document that is easy to use and increase clarity and certainty for landowners.

Administration is recommending that Council give First Reading to the Bylaw and schedule a Public Hearing for October 22, 2018.

---

#### BENEFITS OF THE RECOMMENDED ACTION:

- The benefit of the recommended motion is that by updating the Land Use Bylaw, the Land Use Bylaw will continue to respond to new land use and development trends, and remain a relevant planning document.

---

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to direct Administration to make additional amendments before giving First Reading to the Land Use Bylaw.

**Alternative #1:** Council has the alternative to deny the request and not make any changes to the Land Use Bylaw.

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#### FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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#### STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

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**FOLLOW UP ACTIONS:**

Once Council gives First Reading, Administration will schedule and advertising the Public Hearing date for October 22, 2018.

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**ATTACHMENT(S):**

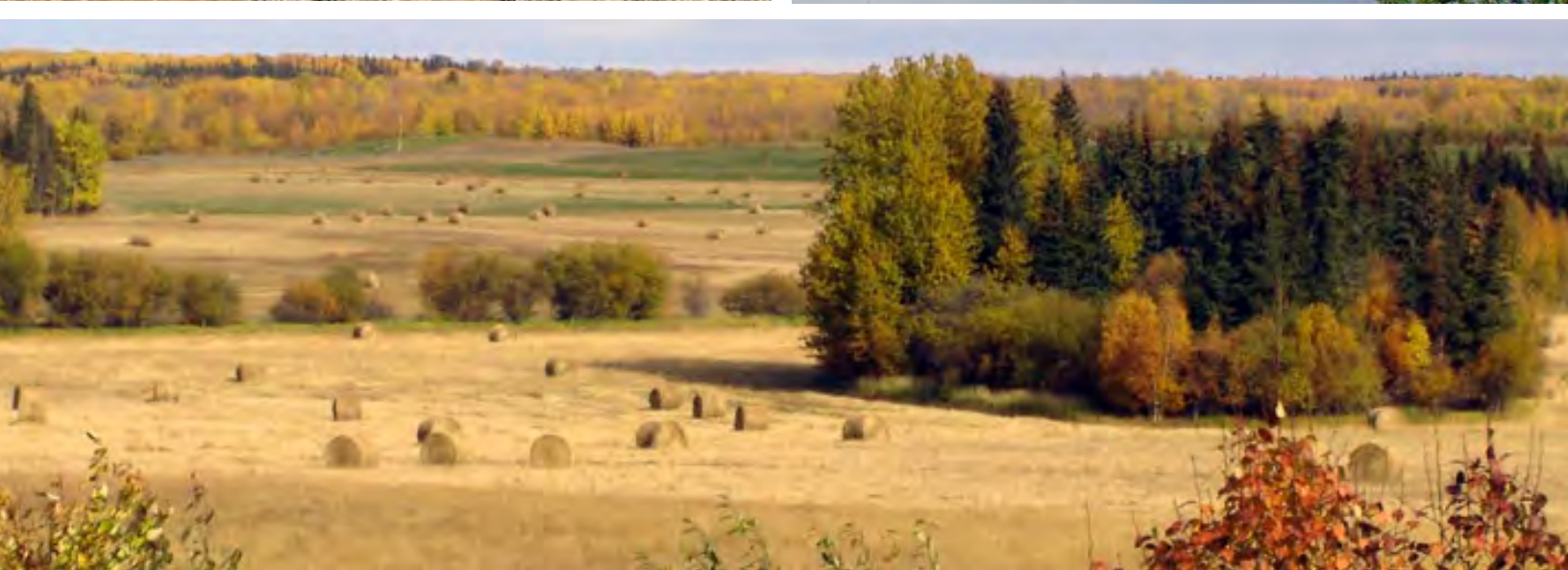
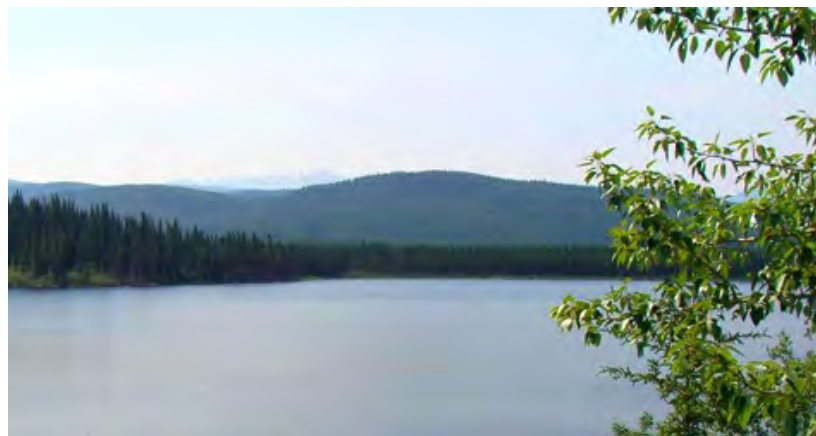
- Land Use Bylaw 18-800
- Bylaw 18-800



## Municipal District of Greenview No. 16

### Land Use Bylaw

No. ~~17-779~~ 18-80017, 2018



WHEREAS Council wishes to repeal Bylaw No. ~~17-779 03-396, 2003~~, “Municipal District of Greenview No. 16 Land Use Bylaw”, as amended and wishes to adopt a new land use bylaw pursuant to Section 692 of the *Municipal Government Act*.

AND WHEREAS Council has held a Public Hearing pursuant to Section 230 of the *Municipal Government Act*.

NOW THEREFORE Council of the Municipal District of Greenview No. 16, in open meeting, hereby enacts as follows:

1. This Bylaw may be cited as the “Municipal District of Greenview No. 16, Bylaw No. ~~18-800 17-779~~, 2018”.
2. The following schedules attached hereto are hereby made part of this Bylaw and adopted as the land use bylaw for the Municipal District of Greenview No. 16:
  - a) Schedule A (Land Use Bylaw Text)
  - b) Schedule B (Land Use Bylaw Maps)
3. The “Land Use Bylaw No. ~~18-800 17-779~~, 2018” is hereby adopted as the “Land Use Bylaw of the Municipal District of Greenview No. 16”. This Bylaw shall come into force and effect upon the date of final passing.

Read for a first time the

Read for a second time the

Read for the third time and passed on the

“Original Signed by Reeve”

“Original Signed by Chief Administrative Officer”

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## **SCHEDULE A**

### **Land Use Bylaw**



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## 1.0 GENERAL

### Purpose

- a) The purpose of this Bylaw is to regulate the use and development of land and buildings within the Municipal District of Greenview No. 16 (hereafter called "Greenview").

1.1

### Application of Bylaw

1.2

- b) Unless otherwise specified in this Bylaw or provincial legislation, the provisions of this Bylaw apply to all land and buildings within Greenview.

### Units of Measurement

1.3

- c) The standard of measurement used in this Bylaw is metric, and any reference to imperial measure is for convenience. Where measurements are stated in both metric and imperial units, and for any reason clarification is sought, the metric unit shall apply.

1.4

### Reference Material

- d) Materials found in brackets within this Bylaw are for reference only and do not form part of the bylaw.

1.5

### Applicable Regulations

1.6

- e) This Bylaw sets out the minimum regulations applicable to a situation.
- f) Where this Bylaw sets out two or more regulations that could apply to a situation, the most stringent regulation shall apply.

1.7

### Compliance with Other Legislation

- g) Compliance with this Bylaw does not exempt a person from complying with the requirements of any federal, provincial or municipal legislation and any easement, covenant, agreement or contract affecting development.

### Severability

- h) If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion must be severed and the decision that it is invalid shall not affect the validity of the remaining portion of this Bylaw.

## 2.0 ADMINISTRATION

### Development and Subdivision Authority

The position of the Development Authority is established in accordance with appropriate sections of the *Municipal Government Act*.

2.1

The Development Authority for Greenview shall perform duties in accordance with the *Municipal Government Act*, the Subdivision and Development Regulation and the Development Authority Bylaw.

2.1.1

2.1.2

For administration of this Bylaw, Council hereby delegates responsibility to:

2.1.3

- a) Any Greenview employee designated as the Development Authority; or,
- b) Any other person specifically delegated in writing as having the authority to make a decision on development permit applications.

2.1.4

The position of Subdivision Authority is established in accordance with appropriate sections of the *Municipal Government Act*.

2.1.5

The Municipal Planning Commission (MPC) of Greenview shall act as the Development Authority for those uses listed in Land Use Districts as Discretionary Uses.

2.1.6

The Development Authority of Greenview shall act as the Development Authority for those uses listed in Land Use Districts as Permitted Uses.

2.1.7

2.2

Any person applying for a development permit or affected by an order may appeal to the appropriate appeal body.

2.2.1

### Land Use Bylaw Amendment Applications

An application to amend this Land Use Bylaw may be made in writing to Greenview by:

2.2.2

- a) The owner of a parcel or site; or,
- b) The agent for the owner of a parcel or site.

2.2.3

The application shall be made on a form prescribed by Greenview, which shall be completed and accompanied by all required information, in accordance with Greenview's policies and procedures in this Bylaw.

A completed application shall require the following:



- a) A non-refundable processing fee as identified in Greenview's Schedule of Fees Bylaw;
- b) A copy of the Certificate of Title for the lands affected;
- c) Owner authorization and, where applicable, an applicant signature;
- d) A written statement to describe and justify the proposal;
- e) A map with dimensions indicating the affected site, and its relationship to existing land uses within an 804.0 m (2640 ft.) radius of the boundaries of the site;
- f) Advertising fees, if applicable;
- g) Any additional reports, drawings or studies that may be required, in order to prepare, evaluate and make a recommendation concerning the proposed amendment, including but not limited to: effects on land use, traffic, the environment, underground and above ground utilities such as telephone, cable, hydro, water, sewer, and other municipal services and facilities; and,
- h) Such additional information as the Development Authority may require.

## 2.2.4

The Development Authority may refuse to process a bylaw amendment application if:

- a) Information required for a completed application is not provided;
- b) The quality of the information provided is inadequate to properly evaluate the application;
- c) The Development Authority determines that the application does not conform to an applicable Statutory Plan – in this case, the applicant may be required to submit a complete application, fee and required plans to amend the applicable Statutory Plan prior to an application to amend this Bylaw being considered as complete; or,
- d) The Development Authority determines that an Area Structure Plan is required in accordance with the Municipal Development Plan or Greenview policy – in this case, the applicant may be required to submit an Area Structure Plan prepared in accordance with Greenview policy prior to considering the application to amend this Bylaw as complete.

## 2.2.5

## 2.2.6

Once an application is considered complete, the application shall be processed and an investigation and analysis of the potential effects and impacts of the proposal will be undertaken.

Upon receipt of a complete application, and in accordance with the *Municipal Government Act*, Municipal Development Plan, this Bylaw and other Greenview policies and procedures, the application:

- a) Shall be referred to the Greenview administration for drafting a proposed Land Use Bylaw Amendment; and
- b) Shall be referred to Council for first reading and to establish a date for a public hearing to be held prior to second reading.

The Development Authority may refer an amendment application to any agency in order to receive comment and advice.

- 2.2.7
- a) The Development Authority will give written notice of the application to the assessed owner(s) of the parcel and any adjacent landowners;
  - b) Where the affected land is within 3.2 km (2.0 miles) of a municipal boundary, the adjacent municipality will be notified of the proposed amendment; and,
  - c) Where the Development Authority determines that additional parcels may be affected by an application to amend this Bylaw, notices of the Public Hearing shall be mailed to the owner(s) of those parcels.

2.2.8

For an application to amend this Bylaw, a Notice of a Public Hearing shall be made in accordance with the *Municipal Government Act* and shall be published once a week for two consecutive weeks in at least one local newspaper circulating in Greenview. This notice will appear no less than (5) five business days before the date of the public hearing. This notice shall contain:

- a) The legal description of the land;
  - b) The purpose of the proposed amending bylaw;
  - c) The one or more places where a copy of the proposed amending bylaw may be inspected by the public during regular office hours;
  - d) The one or more dates, places, and times that Council will hold a public hearing on the proposed amending bylaw;
  - e) A map showing the location of any subject parcel to which the amendment application may apply; and,
  - f) An outline of the procedures to be followed by anyone wishing to file a petition in respect of the public hearing.
- 2.2.9

Where the Development Authority determines that additional parcels may be affected by an application to amend this Bylaw, notices of the Public Hearing shall be mailed to the owner(s) of those parcels.

Council, after considering any representations made at the Public Hearing, may:

- a) Pass the proposed amendment;
- b) Make such changes as it considers necessary to the proposed amendment if any, and proceed to pass the proposed amendment; or,
- c) Defeat the proposed amendment.

Council, on its own initiative, may proceed to undertake an amendment to this Bylaw.

When an amendment application has been refused pursuant to this Bylaw, the submission of another application for an amendment on the same parcel of land for the same or similar use shall not be accepted until (6) six months after the date of refusal.

## 3.0 DEVELOPMENT PERMITS

### Control of Development

- 3.1 Land, buildings, structures or signs in Greenview may only be developed or used in conformity with the uses in the applicable Land Use District and all the regulations in this Bylaw except for legal non-conforming buildings, uses or as approved by the Development Authority or the Subdivision and Development Appeal Board (SDAB).

3.1.1

No development or portion thereof shall be located on or over municipal lands, municipal road rights-of-way or municipal easements without the prior written consent of Greenview, which consent Greenview is not obligated to provide.

3.1.2

- 3.1.3 A person is responsible for complying with the requirements of other Greenview bylaws, policies, easements, covenants, conservation agreements, development agreements, or provincial or federal statutes or regulations.

### Permits Required

3.2

- 3.2.1 Except when a development permit is not required, no person shall commence, or carry on, or cause to allow to be carried on, any development or use unless a development permit has first been issued pursuant to this Bylaw, and the development or use is in accordance with the terms and conditions of the permit.

3.3

### 3.3.1 Permits Not Required

The following developments and uses shall not require a development permit provided they conform to all provisions of this Bylaw:

- a) Those uses or developments exempted by provincial or federal legislation;
- b) The completion of a building which was lawfully under construction at the date of the adoption of this Bylaw provided that the building is completed in accordance with the terms of any permit granted in respect of it and subject to the conditions to which such permit was granted;
- c) Utility services underground or in registered rights-of-way;
- d) The temporary use of a building, in relation with a federal, provincial or municipal election, referendum or census;

- e) Works of maintenance or repair of any building, provided that such works do not include structural alterations or renovations over 50% of the value of the building above its foundation;
- f) Internal alterations, external maintenance, or repair of any building provided that the use, intensity, height, or gross floor area of the building does not change;
- g) The construction and maintenance of gates, fences, walls or other means of enclosure less than 1.8 m (5.9 ft.) in height;
- h) A temporary building, the sole purpose of which is incidental to the erection or alteration of a permanent building, for which a development permit has been issued provided it is removed within thirty (30) days of project completion;
- i) Farm buildings for agricultural use on parcels in A-1 and A-2 Districts.
  - i. Development permits are required for dwelling units and related accessory buildings, as well as specific agricultural operations as defined in this Bylaw.
- j) Accessory buildings which have a floor area of no greater than 15.0 m<sup>2</sup> (161.5 ft<sup>2</sup>);
- k) Any signage for which approval from Alberta Transportation is required;
- l) On-site landscaping;
- m) Non-enclosed Decks which are less than 1.0 m (3.3 ft.) from ground level;
- n) Fences for the following purposes do not require a development permit:
  - i. Livestock windbreak fences less than or equal to 3.6 m (11.8 ft.) in height;
  - ii. Livestock confinement fences less than or equal to 3.6 m (11.8 ft.) in height;
  - iii. Fences for sports-related purposes less than or equal to 4.0 m (13.1 ft.) in height;and,
- o) One temporary on-site sign not exceeding 1.0 m<sup>2</sup> (10.8 ft<sup>2</sup>) in area or 1.5 m (4.9 ft.) in height and intended for:
  - i. Advertising the sale or lease of a dwelling unit or property;
  - ii. Identifying a construction or demolition project for which a development permit has been issued; or,

- iii. Identifying a political or charitable campaign.
- p) One permanent on-site sign intended for use as:
- i. A commemorative plaque of a non-advertising nature; or,
  - ii. The identification of a farm residence or the advertising of farm products.
- q) Accessory to residential uses:
- i. Minor development not exceeding 2.0 m (6.6 ft.) in height, where there is an existing dwelling unit. This includes, but is not limited to a barbeque, composting bin, garbage enclosure, lawn sculpture, privacy screen or bird feeder;
  - ii. Pergola;
  - iii. Satellite dish;
  - iv. Unenclosed steps, landings or stairs (at grade);
  - v. Sun shelters over a deck or a patio;
  - vi. Air conditioning unit;
  - vii. Solar collectors attached to a building;
  - viii. Light standard or flagpole when located on a parcel containing a single detached dwelling unit;
  - ix. Decorative pond or water feature less than 0.6 m (2.0 ft.) in depth
  - x. Private play structures; or
  - xi. Seasonal holiday decorations.
- r) Demolition of a building or structure;
- s) A change of tenancy within an existing premise in a Commercial or Industrial District where:
- i. The Development Authority is satisfied that the existing development permit is valid, current and the approval conditions are being fulfilled; and,
  - ii. The change in use is from a permitted or discretionary use to a permitted use within the applicable District.
- t) Clock towers, monuments, sculptures or federal, provincial or municipal flags and their support structures, as well as other similar aesthetic enhancements;

- u) A Wind Energy Conversion System, Minor where mounted to a roof or attached to an accessory building in accordance with the following provisions:
  - i. One Wind Energy Conversion System, Minor per parcel;
  - ii. The total height shall not project 3.0 m (9.8 ft.) beyond the top of the roofline of building or exceed the maximum height regulation of the applicable District; and,
  - iii. No nuisance shall extend beyond the property boundary.
- v) Shipping containers used for temporary storage for no longer than six (6) months during a renovation or moving process, provided it complies with this Bylaw;
- w) Shipping containers in A-1 and A-2 Districts;
- x) Temporary/transient sales which are located on a parcel within a Commercial District where there is a principal building. This includes but is not limited to food product sales, Christmas tree sales, flower sales, or windshield repair; and,
- y) Work camps established for oil and gas drilling rigs.

~~y/z)~~ The construction of temporary federal, provincial, or municipal work camps.

### 3.4

#### **Development Permit Application**

##### 3.4.1

An application for a development permit may be made in writing to Greenview by:

##### 3.4.2

- a) The owner of a parcel or site; or,
- b) The agent for the owner of a parcel or site.

##### 3.4.3

The application shall be made on a form prescribed by Greenview, which shall be completed and accompanied by all required information, in accordance with Greenview policies and procedures in this Bylaw.

A completed application shall require the following (where applicable):

- a) A non-refundable processing fee as identified in Greenview's Schedule of Fees Bylaw;
- b) A copy of the Certificate of Title for the lands affected;
- c) Owner authorization and, where applicable, an applicant signature;

- d) A dimensioned site plan showing:
  - i. Legal description of subject property and all abutting properties;
  - ii. Front, rear and side yards, if any;
  - iii. Any provisions for off-street loading, parking and access;
  - iv. Identification of all right-of-ways and easements within and abutting the subject property;
  - v. Identification of all abutting roads, highways and frontage roads, and any existing and/or proposed access to the site;
  - vi. Location of all existing and proposed services;
  - vii. Identification of all drainage courses and/or proposed storm drainage plans;
  - viii. Landscape plan in accordance with section 5.19;
  - ix. The extent of existing treed areas and an indication of which trees are proposed for removal; and
  - x. North arrow, scale and date of the drawing.
- e) A dimensioned floor plan and elevations;
- f) A written statement to describe and justify the proposal;
- g) For a new building larger than 47 m<sup>2</sup> (500 ft<sup>2</sup>) or an alteration to an existing building that will result in a building larger than 47 m<sup>2</sup> (500 ft<sup>2</sup>), confirmation in writing from the Alberta Energy Regulator (AER) of the location or absence of any abandoned wells within the parcel, unless such information was previously provided one year prior to the application date;
- h) The estimated commencement and completion dates;
- i) The estimated cost of the project or contract price;
- j) A non-refundable processing fee as set from time to time by resolution of Council;
- k) Any additional reports, drawings or studies that may be required, in order to prepare, evaluate and make a recommendation concerning the proposed development, including but not limited to: effects on land use, traffic, the environment, underground and above ground utilities such as telephone, cable, hydro, water, sewer, and other municipal services and facilities; and,
- l) Such additional information as the Development Authority may require.



**Complete Development Permit Application**

3.5 The Development Authority shall, within twenty (20) days after the receipt of an application for a development permit, determine whether the application is complete. This time period may be extended by an agreement in writing between the applicant and the Development Authority.

3.5.1 An application is complete if, in the opinion of the Development Authority, the application contains the documents and other information necessary to review the application.

3.5.2 If the Development Authority determines that the application is complete, the Development Authority shall, prior to the expiry of the twenty (20) day review period or extended review period, issue to the applicant a written acknowledgement that the application is complete, indicating:

- a) The date the application was received and deemed complete;
- b) Confirmation the Development Authority will begin processing the application; and
- c) The date the forty (40) days to process the application expires.

3.5.4 If the Development Authority determines that the application is incomplete, the Development Authority shall, prior to the expiry of the twenty (20) day review period or extended review period, issue to the applicant a written notice, indicating:

- a) The application is deemed incomplete;
- b) A detailed list of the outstanding documents and/or information required by the Development Authority in order for the application to be deemed complete;
- c) The date which the required outstanding documents and/or information must be

3.5.5 submitted to the Development Authority, as either set out in the notice or as agreed upon by the applicant and the Development Authority.

If the Development Authority determines that the information and documents required by the Development Authority pursuant to s. 3.5.4 are complete, the Development Authority shall, within the time prescribed by the Development Authority or as agreed upon by the applicant and the Development Authority, issue to the applicant an acknowledgement in writing that the application is complete, indicating:

- a) The date the application was received and deemed complete;
- b) Confirmation the Development Authority will begin processing the application; and

- c) The date the forty (40) days to process the application expires.

If the applicant fails to submit all the outstanding information and documents required by the Development Authority pursuant to s. 3.5.4 on or before the date prescribed by the Development Authority or as agreed upon by the applicant and the Development Authority, the application is deemed to be refused.

3.5.6

If an application is deemed to be refused under this s. 3.5, the Development Authority shall issue to the applicant a notice in writing that the application has been refused and the reason for the refusal.

3.5.7

Notwithstanding the Development Authority has issued an acknowledgement that the application is complete, the Development Authority may, in the course of reviewing the application, request additional information or documentation from the applicant that the Development Authority considers necessary to review the application.

3.5.8

3.5.9

If the Development Authority does not make a determination as to the completeness of an application within twenty (20) days, or within an alternative timeframe agreed upon between the applicant and the Development Authority, the application is deemed complete.

### 3.6 Development Permit Processing

3.6.1

Once an application is considered complete, the application shall be processed and an investigation and analysis of the potential effects and impacts of the proposal will be undertaken.

3.6.2

Upon receipt of a complete application, the Development Authority may refer the application to:

3.7

- a) Other Greenview departments for review and comments; and,

3.7.1

- b) Any agency in order to receive comment and advice.

### Development Authority Discretion

3.7.2

If a proposed use of land or a building is not listed as a "Permitted Use" or "Discretionary Use" in the Bylaw, the Development Authority has the discretion to determine that the proposed use is similar in character and purpose to a use listed under that Land Use District and may issue a development permit for the proposed use as a Discretionary Use.

In making a decision on an application for a use listed under the "Permitted Uses" column in a Land Use District, the Development Authority shall:

- a) Approve, with or without conditions, a development permit application where the proposed development conforms with this Bylaw; or,
- b) Refuse a development permit application if the proposed development does not conform to this Bylaw.

In making a decision on a development permit application for a use listed as a “Discretionary Use” in the subject Land Use District, the Development Authority:

- 3.7.3 a) Approve the application with or without conditions, either permanently or for a limited period of time; or,
- b) Refuse a development permit application if the proposed development does not conform to this Bylaw.

### **Variances**

- 3.8 The Development Authority may issue a development permit granting a variance of a requirement of this Bylaw provided the proposed development would not, in the opinion of the Development Authority

- a) Unduly interfere with the amenities of the neighbourhood; and,
- b) Materially interfere with or affect the use, enjoyment or value of neighbouring properties.

- 3.8.2 In the case of permitted uses, should an appropriate case be made, the Development Officer ~~Development Authority~~ may allow a variance not exceeding 10% to any regulations.

- 3.8.3 The Municipal Planning Commission may approve a variance of the regulations and standards stated in the Bylaw provided the intent of the Bylaw are met.

- 3.9 The Development Authority shall specify in its approval records the type and extent of any variance granted in a development permit approval.

3.9.1

### **Conditions**

The Development Authority shall require that as a condition of issuing a development permit, the applicant enter into a Development Agreement with Greenview in accordance with the *Act* to:

- a) Construct, or pay for the construction of a road required to provide access to the development;

- b) Install or pay for the installation of public utilities, other than telecommunications systems or works, that are necessary to serve the development;
- c) Pay for an off-site levy or development levy imposed by bylaw; and,
- d) Any other requirement the Development Authority deems necessary.

3.9.2 Greenview may register a caveat pursuant to the provisions of the *Act* and the *Land Titles Act* in respect of an agreement between the applicant and Greenview against the Certificate of Title for the land that is the subject of the development. The caveat shall be discharged when the agreement has been complied with.

### Notifications

- 3.10 A development permit for a Permitted Use without a variance is considered to have been issued on the Notice of Decision Date. All other development permits are considered to
- 3.10.1 have been issued when notice is first published in a newspaper as per the requirements of this Bylaw. All development permits come into effect twenty-one (21) days after the date of issuance unless appealed. Where an appeal has been filed with the SDAB, no development shall be commenced pursuant to the development permit until all appeals are finally determined and the issuance of the development permit has been upheld

### 3.11 Appeals

- 3.11.1 The Subdivision and Development Appeal Board (SDAB) shall perform such duties and
- 3.11.2 follow such procedures as specified in the Act and the SDAB Bylaw.

- 3.11.3 If the Development Authority issues a Discretionary Use, development permit, with or without conditions, or a Permitted Use development permit with a variance, the decision may be appealed to the SDAB by the applicant by serving the prescribed form of appeal with reasons for the appeal on the SDAB Secretary within twenty-one (21) days from the Notice of Decision Date as per the MGA and by an affected party by serving the prescribed form of appeal with reasons for the appeal on the SDAB Secretary within twenty-one (21) days from the date when notice is first published in a newspaper as per the requirements of this Bylaw.

When an Appeal Notice has been served on the SDAB Secretary with respect to a decision to approve an application for a development permit, the development permit shall not be effective until:

- a) The decision on the development permit has been sustained by the SDAB; or,

- b) The Secretary has received written notification from the appellant that the appeal has been withdrawn.

If the decision to approve a development permit application is reversed by the SDAB, the development permit shall be null and void.

3.11.4 No appeal may be made respecting the issuance of a development permit for a Permitted Use unless the provisions of this Bylaw were relaxed, varied or misinterpreted.

3.11.5 Applications for permission to appeal the decision of the SDAB shall be made to the Alberta Court of Appeal in accordance with MGA on a question of law or jurisdiction within  
3.11.6 thirty (30) days of the SDAB decision.

3.11.7 The SDAB shall give its decision in writing together with reasons for the decision within fifteen (15) days of concluding the hearing.

### **Enforcement**

3.12

If a development or use of land or buildings is not in accordance with:

3.12.1

- a) The Act or the Regulations;
- b) A development permit or subdivision approval; or
- c) The Municipal Development Plan, an Intermunicipal Development Plan, an Area Structure Plan, a Conceptual Scheme, the Land Use Bylaw or the Land Use Regulations,

the Development Authority may take such action as specified in this Bylaw and/or in the Municipal  
3.12.2 Government Act.

3.12.3 Nothing in this Bylaw diminishes or in any way affects the powers of a Development Authority to issue Orders for Compliance or in any way affects any person's rights to appeal a Development Authority's Order.

Penalties for offences under this Bylaw shall be:

- a) A specified penalty of \$250.00 for a first offence;
- b) A specified penalty of \$2,000.00 for a second offence and;
- c) A specified penalty of \$5,000.00 for each subsequent offence.

Any person who contravenes any provision of this Bylaw by doing any act or thing which the person is prohibited from doing or by failing to do any act or thing the person is required to do is guilty of an offence and is liable on Summary Conviction to a fine not exceeding \$10,000.00 and in default of payment of any fine imposed to a period of imprisonment not exceeding six months.

3.12.4

Nothing in this Bylaw diminishes or in any way affects the powers of a Development Authority to issue Orders for Compliance or in any way affects any person's rights to appeal a Development Authority's Order.

3.12.5

Nothing in this Bylaw diminishes or in any way affects the rights of Greenview pursuant to the Municipal Government Act, or at common law to seek an entry order, order for compliance, injunction or any other order to obtain compliance with this Bylaw.

3.12.6

The levying and payment of any fine or the imprisonment for any period provided in this Bylaw does not relieve a person from the necessity of paying any fees, charges or costs for which that person is liable under the provisions of this Bylaw, any other Bylaw or other enactment.

3.12.7

### 3.13 **Development Permit Lapses**

A development permit lapses and ceases to be valid if the development is not substantially commenced within twelve (12) months from the date of issuing the permit or within such extended period not exceeding three (3) months that may be approved by the Development Authority.

3.13.2

Construction of the external components of development should be completed within twenty-four (24) months of construction commencement. Any development without the external components complete shall request an extension from the Development Authority.

3.14

3.14.1

### **Notification of Permit Approval or Refusal of a Discretionary Use**

When a Discretionary Use - development permit application is approved, the Development Authority shall:

- a) Publish a notice in the local newspaper identifying the location and indicating the applicant's name, legal description of the property for which the application has been made, the nature of the approval, and the decision of the Development Authority;
- b) Mail a notice of decision to the applicant or their agent;

- c) At the discretion of the Development Authority, notify any adjacent property owners or occupants and any other parties deemed affected; and,
- d) At the discretion of the Development Authority, additional methods of notification may be used.

When a Discretionary Use - development permit application is refused; the Development Authority shall mail a Notice of Decision to the applicant or their agent stating the reasons for the refusal.

3.14.2 For the purposes of this Bylaw, the decision of the Development Authority is deemed to have been given on the date of issue on the Notice of Decision.

3.14.3 When a development permit application has been refused pursuant to this Bylaw or ultimately after appeal, the Development Authority shall not accept the submission of

3.14.4 another application for a development permit on the same parcel of land for the same or similar use until six (6) months after the date of refusal.

3.14.5 If in the opinion of the Development Authority, satisfactory arrangements have not been made by a developer for the supply of water, electrical power, sewage, or access, and the development is in a hamlet or intended for use by the public, the Development Authority shall refuse to issue a development permit.

3.15

#### **Notification of Permit Approval or Refusal of a Permitted Use**

3.15.1

When a Permitted Use - development permit application is approved, the Development Authority shall:

3.15.2

- a) Mail a notice of decision to the applicant or their agent.

3.15.3 If in the opinion of the Development Authority, satisfactory arrangements have not been made by a developer for the supply of water, electrical power, sewage, or access, and the development is in a hamlet or intended for use by the general public, the Development Authority shall refuse to issue a development permit.

When a Permitted Use - development permit application is refused, as it does not conform to the Bylaw, the Development Authority shall;

- a) Mail a notice of decision to the applicant or their agent, stating reasons for the refusal.

When a development permit application has been refused pursuant to this Bylaw or ultimately after appeal, the Development Authority shall not accept the submission of another application for a development permit on the same parcel of land for the same or similar use until six (6) months after the date of refusal.

3.15.4



## 4.0 SUBDIVISIONS

### Complete Subdivision Application

4.1 The Subdivision Authority shall, within twenty (20) days after the receipt of an application for a subdivision, determine whether the application is complete. This time period may be extended by an agreement in writing between the applicant and the Subdivision Authority.

4.1.1 An application is complete if, in the opinion of the Subdivision Authority, the application contains the documents and other information necessary to review the application.

4.1.2 If the Subdivision Authority determines that the application is complete, the Subdivision Authority shall, prior to the expiry of the twenty (20) day review period or extended review

4.1.3 period, issue to the applicant a written acknowledgement that the application is complete, indicating:

- a) The date the application was received and deemed complete;
- b) Confirmation the Subdivision Authority will begin processing the application; and
- c) The date the sixty (60) days to process the application expires.

4.1.4 If the Subdivision Authority determines that the application is incomplete, the Subdivision Authority shall, prior to the expiry of the twenty (20) day review period or extended review period, issue a written notice to the applicant, indicating:

- a) The application is incomplete;
- b) A detailed list of the outstanding documents and/or information required by the Subdivision Authority in order for the application to be deemed complete;
- c) The date which the required outstanding documents and/or information must be submitted to the Subdivision Authority, as either set out in the notice or as agreed upon on between the applicant and the Subdivision Authority.

4.1.5

If the Subdivision Authority determines that the information and documents required by the Subdivision Authority pursuant to s. 4.1.4 are complete, the Subdivision Authority shall, within the time prescribed by the Subdivision Authority or as agreed upon by the applicant and the Subdivision Authority, issue to the applicant an acknowledgement in writing that the application is complete, indicating:

- a) The date the application was received and deemed complete;

- b) Confirmation that the Subdivision Authority will begin processing the application; and
- c) The date the sixty (60) days to process the application expires.

If the applicant fails to submit all the outstanding information and documents on or before the date prescribed by the Subdivision Authority or as agreed upon by the applicant and the Subdivision Authority, the application is deemed to be refused.

4.1.6 If an application is deemed to be refused, the Subdivision Authority shall issue to the applicant a notice in writing that the application has been refused. A decision of a Subdivision Authority shall state:

4.1.7

- a) Whether an appeal lies to a Subdivision and Development Appeal Board or to the Municipal Government Board; and
- b) The reasons for the refusal.

4.1.8 Despite the Subdivision Authority having issued an acknowledgement that the application is complete, in the course of reviewing the application, the Subdivision Authority may request additional information or documentation from the applicant that the Subdivision Authority considers necessary to review the application.

4.1.9 If the Subdivision Authority does not make a determination as to the completeness of an application within twenty (20) days, or within the alternative timeframe agreed upon between the applicant and the Subdivision Authority, the application is deemed complete.

## 5.0 GENERAL REGULATIONS

### Applicability

Except as otherwise stated in this Bylaw, this section applies to all Districts established under this Bylaw.

5.1

### Non-Conforming Parcels

5.1.1

A parcel on the official records on file at the Land Title Office in Alberta on or before the day on which this Bylaw or a land use amendment bylaw comes into force that does not adhere to the parcel area and width requirements will be considered a legal non-conforming parcel and will be granted the uses as identified in this Bylaw.

5.2

5.2.1

Lawful non-conforming uses and buildings are subject to the provisions of the *Municipal Government Act*.

5.2.2

### Non-Conforming Uses and Buildings

5.3

5.3.1

If a development permit has been issued on or before the day on which this Bylaw or a land use amendment bylaw comes into force, and the Bylaw or a land use amendment bylaw would make the development in respect of which the permit was issued a non-conforming use or non-conforming building, the development permit continues in effect in spite of the coming into force of this Bylaw or a land use amendment bylaw.

5.3.2

5.3.3

A non-conforming use of land or a non-conforming use of a building may be continued, but if that use is discontinued for a period of six (6) consecutive months or more, any future use of the land or building shall conform to the provisions of this Bylaw.

5.3.4

A non-conforming use of part of a building may be extended throughout the building, but the building, whether or not it is a non-conforming building, shall not be enlarged or added to and no structural alterations shall be made to or in it.

5.3.5

A non-conforming use of part of a parcel shall not be extended or transferred in whole or in part to any other part of the parcel and no additional buildings shall be erected on the parcel while the non-conforming use continues.

A non-conforming building may continue to be used, but the building shall not be enlarged, added to, rebuilt or structurally altered, except:

- a) To make it a conforming building; and,

- b) For the routine maintenance of the building if the Development Authority considers it necessary.

If a non-conforming building is damaged or destroyed or to be renovated to the extent of more than 75% of the value of the building above its foundation, the building shall not be repaired or rebuilt except in accordance with this Bylaw.

- 5.3.6 The land use or the use of a building is not affected by a change of ownership or tenancy of the land or building.

#### 5.3.7 **Utility Structures**

- 5.4 Public utility facilities for the transmission of water, sewage, electrical power, telephone, natural gas, cable television, fiber optics and other similar services (but not including
- 5.4.1 sewage treatment plants or electrical substations) are permitted in all Districts and individual parcels, as the facilities are exempt from minimum parcel size requirements.

#### **Location and Siting**

- 5.5
- 5.5.1 No principal building shall be located in any required front, side or rear yard setback.
- 5.5.2 No accessory building or detached suite shall be located in any required front, side or rear yard setback, except as provided in the "Setback Exceptions" section of this Bylaw.

5.6

#### **Height Exceptions**

5.6.1

The maximum height regulations of this Bylaw do not apply to the following:

- a) Chimney stacks;
- b) Church spires;
- c) Cranes;
- d) Domes or cupolas;
- e) Elevator housings;
- f) Flagpoles;
- g) Floodlights;
- h) Grain elevators;
- i) Hose and fire alarm towers;
- j) Heating, Ventilation and Air Conditioning (HVAC) units;

- k) Masts and aerals;
- l) Roof stairway entrances;
- m) Skylights;
- n) Stadiums (including bleachers);
- o) Transmission towers;
- p) Utility poles;
- q) Warning devices;
- r) Water towers; and,
- s) Wind turbines.

5.6.2 In the HR and HC Districts, the roofline of the attached garage or carport may not exceed the maximum height of the rest of the principal building.

#### **Uses Permitted in Any District**

5.7

5.7.1 Except where specifically excluded, the following uses, buildings and structures are permitted in every District:

- a) Uses, buildings and structures which are accessory to a principal permitted use, building or structure on the same parcel;
- b) Underground telecommunication lines and cables, and telephone exchange buildings;
- c) Pipelines, telecommunication towers and wires, traffic control devices, clock towers and underground utility systems, except that transmission towers are not permitted within 150.0 m (492.1 ft.) of any Residential Districts or school sites;
- d) Parks, playgrounds and playing fields, hiking and bicycling paths, horse riding trails and ecological reserves;

5.8

5.8.1 e) Transportation rights-of-way established by a government or Crown corporation.

#### **Prohibited Uses**

The following uses are prohibited in every District:

- a) The disposal of hazardous or toxic waste; and,
- b) The occupancy of any recreational vehicle, or other vehicle as a permanent residence, unless otherwise allowed in this Bylaw.

### Number of Dwelling Units

In considering if an additional dwelling unit will be permitted on a parcel of land, the Development Authority must be satisfied that:

- 5.9 a) A suitable building site exists, preferably in the same yard as the first or principal residence;
- 5.9.1 b) Suitable access can be provided;
- c) Suitable services can be provided;
- d) The development will be compatible with existing and planned land uses in the vicinity; and,
- e) Other applicable provisions in the Land Use Bylaw and other Greenview bylaws can be met.

### Temporary Residence during Construction

- 5.10 The Development Authority may issue a Discretionary development permit for a dwelling unit, manufactured home or recreational vehicle as a temporary residence in a District in which a dwelling unit is a permitted use, providing that:
- 5.10.1 a) A development permit has been issued for a dwelling unit;
- b) An extension of the development permit shall not be issued unless the framing of the dwelling unit is complete and that construction has been proceeding with reasonable diligence during the term of the permit; and,
- c) The development permit contains a condition that requires the dwelling unit, manufactured home or recreational vehicle to be removed from the parcel within thirty (30) days of the first residential occupancy of the dwelling unit.
- 5.11
- 5.11.1

### Setbacks from Adjacent Roadways

All buildings and structures in any Land Use District must be setback from the parcel line of the adjacent roadway as follows:

- a) Provincial highway: 40.0 m (~~131.2~~ 134.5-ft.)
- b) Internal subdivision road: 7.5 m (24.6 ft.)
- c) Service road: 7.5 m (24.6 ft.)
- d) All other roads: 40.0 m (~~131.2~~ 134.5-ft.)
- e) Undeveloped road allowance 40.0 m (~~131.2~~ 134.5-ft.)

The setback from all Provincial highways and all other roads will be measured from the right of way boundary.

### Setback Exceptions

5.11.2 The front, side and rear yard setback regulations of this Bylaw do not apply to the following:

- 5.12
- 5.12.1
- a) Steps, eaves and gutters;
  - b) Cornices, sills, belt courses, bay windows, pop outs, chimneys or other similar features, provided such projections do not project more than 1.0 m (3.3 ft.) into a required front, side, or rear yard provided that the foundation or supports do not also project;
  - c) Non-enclosed or open patios, sundecks or terraces, provided that such projections do not exceed 35% of the width of a required front, side or rear yard;
  - d) Balconies and sun shades provided that such projections do not exceed 40% of the width of a required front, side or rear yard;
  - e) Fences, which must be located a minimum setback of 0.3 m (1 ft.) from the nearest parcel line of the roadway right-of-way;
  - f) Trees or other planting adjacent to a municipal road for a shelterbelt, hedge or similar purpose, which must be located a minimum setback of 8.0 m (26.2 ft.) from the nearest parcel line of the road right-of-way;
  - g) Uncovered permanent swimming pools, provided they are:
    - i. Not constructed, sited or placed in a front yard in any residential parcel less than 2.0 ha (5.0 ac) in size;
    - ii. At least 3.0 m (9.8 ft.) from any side or rear yard parcel line; and,
    - iii. Located within a fenced yard or surrounded by a fence.
  - h) Covered permanent swimming pools, provided they are:
    - i. Not constructed, sited or placed within a front yard in a HR District;
    - ii. At least 3.0 m (9.8 ft.) from any side or rear yard parcel line;
    - iii. Located within a fenced yard or surrounded by a fence; and,
    - iv. Constructed so that the roof or ridge of the pool cover is no greater than 4.0 m (13.1 ft.) above grade.
  - i) Public art;
  - j) Community information boards owned and operated by a government; and,



- k) Underground structures may be sited in any portion of a parcel provided that the top surface of such structure shall at no point extended above the average finished ground elevation.

### **Parcel Area and Width**

5.13 Except as otherwise permitted in this Bylaw, no parcel will be reduced in area, either by the conveyance or alienation of any portion thereof or otherwise, so that any of the provisions and regulations of this Bylaw are not complied with.

5.13.1 Minimum parcel size regulations do not apply where parcel lines are relocated to facilitate an existing development, provided that:

- 5.13.2 a) No additional parcels are created; and,  
b) All parcels are contiguous.

5.13.3 The minimum parcel size required by this Bylaw may be reduced by a maximum of 10% if part of the proposed parcel is required for the purpose of widening an existing highway or right of way.

5.13.4 The minimum parcel size required by this Bylaw may be reduced by a maximum of 10% under the following conditions:

- a) The minimum parcel width set out in this Bylaw, or set by the Development Authority, is attained;  
b) The minimum parcel area needs to be reduced in order to allow the length of the parcel to be reduced; or,  
c) The reduction in minimum parcel size (and resulting reduction in required length) is required in order to allow a subdivision to fit within an extension of the standard grid of streets in Greenview.
- 5.14
- 5.14.1

### **Site Elevation/Grade**

5.14.2 Each newly developed parcel in a hamlet or multi-parcel subdivision shall be graded so stormwater does not drain onto adjoining property.

The Development Authority may specify an elevation at which any new development is to be constructed in order to facilitate proper site drainage and connection to any existing or proposed sewer system.

**Access to a Parcel of Land**

The Development Authority, in consultation with the appropriate departments, may determine the most suitable access and egress point(s) onto a municipal road with regard to any application for development and/or subdivision.

5.15

5.15.1

As a condition of subdivision or development approval, the Development and Subdivision Authorities may require the construction of new approaches, upgrading to existing approaches and/or the removal of approaches to achieve desired access management

5.15.2

objectives. Where required, the cost of the adjustments to approaches shall be the responsibility of the applicant.

Prior to issuance of a development permit, any parcel within Greenview must have legal or physical access to a municipal road or provincial highway.

5.15.3

5.15.4

Any access location and/or ditch/curb crossing from a municipal road onto a parcel of land may, at the discretion of Greenview, require the approval of Greenview.

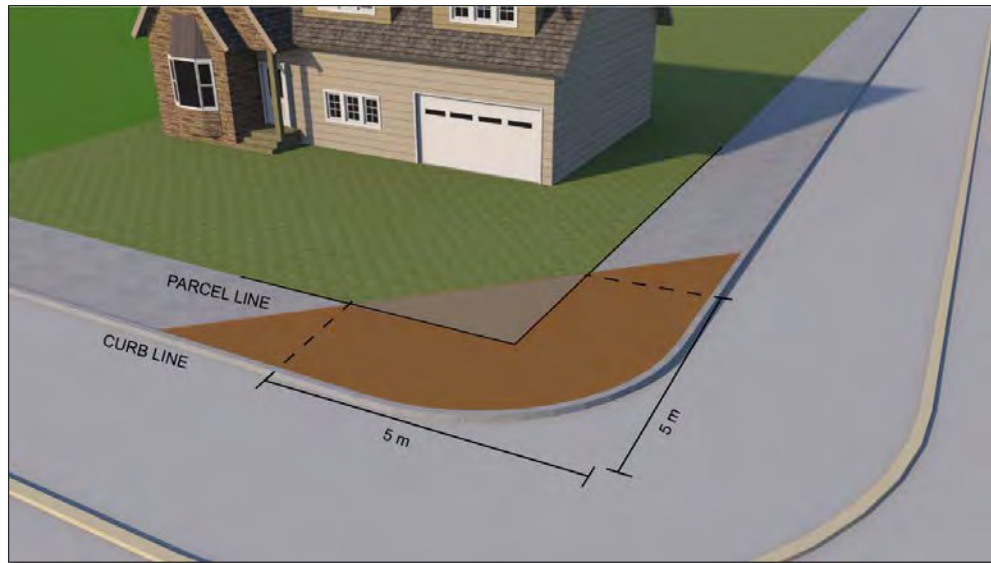
**Corner Parcels**

5.16

5.16.1

On a corner parcel in any HR District, no landscaping, screening, building or structure will be planted or erected to a height greater than 1.0 m (3.0 ft.) above the established grade of the municipal road within the shaded area (sight triangle) formed by the curb lines 5.0 m (16.4 ft.) from the point of intersection of the curb lines and joining perpendicular to the parcel lines and joining the parcel lines, as illustrated in Figure 5-1.

**Figure 5-1: Illustration of Corner Parcel Sight Triangle**



### Conversion of Building Use

- 5.17 Buildings may be converted, altered or remodelled for another use, provided the converted building conforms to all of the provisions and regulations prescribed for the District in which it is located, as well as any applicable provisions and regulations of the Alberta Building Code (Alberta Safety Codes Authority) and Greenview bylaws.
- 5.17.1

### 5.18 Fences and Shelterbelts

- 5.18.1 The height of a fence shall be measured as the vertical distance from the average finished ground level at the base of the fence to the highest point of the fence.
- 5.18.2
- 5.18.3 No barbed wire, single strand or high tensile wire fences are allowed in CR-2, CR-3 and HR Districts.
- 5.18.4 Fences along interior and rear yard parcel lines (where not adjacent to a highway) in Residential Districts shall not exceed a height of 2.0 m (6.6 ft.).
- 5.18.5 Fences in the front yard in the CR-1, CR-2, CR-3 and HR Districts shall not exceed a height of 1.2 m (3.9 ft.).
- 5.18.6 Fences on the exterior yard parcel line of a residential parcel may not exceed a height of 2.0 m (6.6 ft.).
- A fence located in an Industrial or Commercial District shall have a maximum height of 2.5 m (8.2 ft.) on any side or rear yard.

Open mesh and chain link fences erected for a cemetery, public works or utility, Industrial District, public playground, park or school must not exceed a height of 3.0 m (9.8 ft.).

At the intersections of local roads and highways, no fence, hedge, shelterbelt or other planting or growth shall unduly restrict the vision of approaching traffic.

5.18.7

### **Landscaping and Screening**

5.18.8

The Development Authority may require that a Landscaping Plan be provided in conjunction with, and addressed as part of, any development permit in Industrial and Commercial Districts except for an agricultural operation. The intent of site landscaping is to contribute to a reasonable standard of appearance for developments from the initial placement of landscaping through to its mature state, provide a positive overall image for Greenview, and encourage good environmental stewardship.

5.19

5.19.1

The following standards of landscaping shall be required for all multi-parcel residential developments, and all commercial and industrial developments, including all parts of the parcels not covered by buildings, driveways, parking, storage and display areas (except in A-1 and A-2 where landscaping is only required on land disturbed for the purposes of constructing a dwelling):

5.19.2

- a) Grade the site as required to direct stormwater off-site, without altering its effect on adjacent land;
- b) Retain in their natural state:
  - i. Bogs, fens, marshes, swamps, and shallow open water wetlands;
  - ii. Unstable land;
  - iii. Land subject to flooding by a 1: 100-year flood;
  - iv. Land with a natural gradient of 15% or greater; and,
  - v. A strip of land not less than 15.0 m (49.2 ft.) in width along any river, stream, creek or lake, such distance to be measured from the top of the bank unless the Development Authority considers a lesser distance to be sufficient.
- c) Conserve existing trees and shrubs to the maximum extent possible;
- d) Provide additional separation, or buffering, between adjacent land uses;
- e) The use of site furniture, site lighting and surface treatments to enhance the appearance of a proposed development;
- f) Enhance the site by planting of additional trees and shrubs:

- i. A minimum overall density of one (1) tree per 40.0 m<sup>2</sup> (430.56 ft.<sup>2</sup>) of the required setback area;
  - ii. A minimum overall density of four (4) shrubs per 100.0 m<sup>2</sup> (1076.39 ft.<sup>2</sup>) of the required setback areas;
  - iii. A minimum height of 1,1,000 mm (39.37 in.) for trees;
  - iv. A minimum height of 450 mm (17.72 in.) for deciduous shrubs; and,
  - v. A minimum height/spread of 450 mm (17.72 in.) for coniferous shrubs.
- g) All parts of a parcel not covered by buildings, driveways, parking areas, pedestrian circulation facilities, storage and display areas and not part of a minimum required landscaped area shall be seeded to grass, sodded, cultivated as a garden, xeriscape or left with its undisturbed natural grass and vegetative cover.

5.19.3 The Development Authority may restrict the area or portion of the parcel to be hard-surfaced. Hard landscaping shall not exceed 25% of the total parcel area.

5.19.4 Any landscaping or screening required by a development permit shall be carried out within one (1) year of the issuance of the Alberta Building Code - occupancy permit (Alberta Safety Codes Authority).

5.19.5 The Development Authority may require screening to be provided in order to visually separate uses that detract from the surrounding area or are incompatible with adjacent uses. Special attention shall be given to proposals, which, in the opinion of the Development Authority detract from the natural landscape or the view of the travelling public. Such screening shall be of a quality and dimension satisfactory to the Development Authority.

5.19.6

5.19.7 When considering a development permit application, the Development Authority may impose conditions requiring the use and maintenance of landscaping, berms, fencing, vegetation or other screening of a location, length, thickness, type, height and extent that is considered necessary to buffer the proposed development from adjacent or neighbouring land uses.

Additional landscaping to that proposed in a Landscaping Plan may be required, if in the opinion of the Development Authority:

- a) There is a likelihood that the proposed development will generate undesirable impacts on surrounding sites, such as appearance, excessive noise, light, odours, traffic, litter, or dust; or,

- b) There is a likelihood that undesirable impacts may be generated on the site, and cause conflicts with other businesses within the development.

Unless covered by the provisions of a Development Agreement, any landscaping area between the parcel line and the existing curb must be incorporated into the landscape plan and shall be landscaped concurrently with the development.

- 5.19.8 The owner of a property, or their successor or assignees, shall be responsible for landscaping and proper maintenance. If the required landscaping does not survive two (2) growing seasons, the applicant/owner must replace it with a similar type of species and
- 5.19.9 with a similar calliper width or height.

- 5.19.10 As a condition of a development permit, the applicant may be required to provide security in the form of cash or a letter of credit, the value of which shall be equal to the estimated cost of the required landscaping/planting to ensure that such landscaping/planting is completed with reasonable diligence. If the required landscaping/planting is not completed in accordance with this Bylaw and the development permit within one (1) growing season after the completion of the development, then the security shall be available to the Municipal District of Greenview for its use to complete the required landscaping/planting as per this Bylaw and the development permit.

## 5.20 **Objects Restricted in Residential Areas**

### 5.20.1

In the CR-2, CR-3, HR, and MHP Districts, no person shall:

- a) Travel upon any internal subdivision roads with any commercial vehicle at or in excess of 50% gross vehicle weight;
- b) Keep accumulated quantities of metal, wood or other materials which are visible from the front yard or internal subdivision road; or,
- 5.21 c) Keep any material or objects, which, by their nature, may be offensive due to odours, emissions, or potential for runoff or contamination of the subject property or adjacent
- 5.21.1 properties.

## **Relocation of Buildings**

Any person desiring to move or relocate a building greater than 15.0 m<sup>2</sup> (161.5 ft<sup>2</sup>) onto or within a parcel of land shall first apply for a development permit.

The Development Authority may determine the character and appearance of a building to be moved or relocated by means of recent photographs, drawings or other illustrative information required from the applicant or from an inspection of the building and site or both.

5.21.2 In considering an application to move a building onto a parcel of land or relocate a building within a parcel of land, the Development Authority may circulate the application to, property owners adjacent to the subject parcel.

5.21.3 The Development Authority may require certain alterations, repairs or maintenance of the building and preparation of the proposed site be carried out as conditions pursuant to issuing a development permit to move or relocate a building.

5.21.4

### **Accessory Buildings, Structures and Uses**

5.22 Accessory buildings and structures are permitted in all Districts provided they comply with the following regulations:

5.22.1

- a) An accessory building or structure must not be used as a Dwelling Unit, Accessory dwelling or sleeping unit, unless permitted as a suite or accessory dwelling unit;
- b) Accessory buildings, structures and uses are not permitted on any parcel unless the principal building to which the building, structure or use is accessory has been erected or will be erected simultaneously;
- c) Where an accessory building or structure is attached to the principal building, it will be considered part of the principal building and must comply in all respects with the requirements of this Bylaw applicable to principal buildings;
- d) When located in a multi-parcel subdivision on a parcel of less than 0.4 ha (1.0 ac), an accessory building or structure shall not be higher than the permitted height of the principal building;
- e) An accessory building should not be located in the front yard;
- f) On a corner parcel in all Districts, an accessory building or structure must meet the same exterior side parcel line setbacks as the principal building on the parcel;
- g) Where an accessory building or structure is not attached to the principal building, the accessory building or structure must be setback a minimum of 1.5 m (4.9 ft.) from the principal building;
- h) An accessory building shall not be located closer than 1.5 m (4.9 ft.) to another accessory building;



- i) Where a building or structure is attached to the principal building by a roof, an open or enclosed structure above grade, or passageway connecting the buildings, it is part of the principal building;
- j) In any Hamlet District, the accessory building or structure must not exceed the size of the principal building;
- k) Accessory buildings and structures shall not be constructed over an easement or utility right-of-way;
- l) A boathouse shall be located no closer than 6.0 m (19.7 ft.) from the boundary of the parcel which is coterminous with or is closest to the legal top of bank, unless otherwise approved by the Development Authority; and,
- m) Fabric covered structures larger than 15.0 m<sup>2</sup> (161.5 ft<sup>2</sup>) ~~are considered an accessory building~~ on any parcel of land shall be a discretionary use, except where specified in the Land Use District.

### Suites

5.23

5.23.1

Where permitted within a District, suites (attached and detached) must comply with the following regulations:

- a) Unless otherwise stated, a maximum of one (1) attached suite and one (1) detached suite is permitted as an accessory use to a single detached dwelling unit;
- b) Suites shall be accessory and subordinate to the principal single detached dwelling unit on the same parcel;
- c) A suite may be allowed within a single detached dwelling unit, within a building other than the principal dwelling unit, or as a detached suite;
- d) A suite must be serviced from the utilities servicing the principal single detached dwelling unit, and shall not be serviced independently;
- e) The principal single detached dwelling unit on the parcel containing the suite must be occupied by the owner of the principal single detached dwelling unit, with the exception of a caretaker residence;
- f) Suites must meet Alberta Building Code requirements;
- g) In Hamlet Districts, one (1) additional on-site parking space must be provided for the suite, in addition to any parking requirements for the single detached dwelling unit;

- h) The maximum allowable habitable floor area of a suite shall be determined based on all stories, including basements but excluding the garage area and common areas of egress:
  - i. 110.0 m<sup>2</sup> (1184.0 ft<sup>2</sup>) with a maximum of two (2) bedrooms for an attached suite;
  - ii. 110.0 m<sup>2</sup> (1184.0 ft<sup>2</sup>) with a maximum of two (2) bedrooms for a detached suite;  
or,
  - iii. 45% of the gross floor area of the principal single detached dwelling unit,  
whichever is less.
- i) A detached suite must:
  - i. Be constructed on a permanent foundation;
  - ii. Not exceed 5.5 m (18.0 ft.) in height; and
  - iii. Not contain a basement.
- j) An attached suite must:
  - i. Be considered part of the total building area; and,
  - ii. Not exceed 45% of the gross floor area of the single detached dwelling unit.

5.24

**Clustered Leisure Accommodation**

5.24.1

Where permitted within a District, clustered leisure accommodation must comply with the following regulations:

- i) Unless otherwise stated, a maximum of four (4) detached cabins are permitted on a parcel;
- j) The maximum allowable habitable floor area of a clustered leisure dwelling shall be 53.0m<sup>2</sup> (576.0 ft<sup>2</sup>).

5.25

5.25.1

- k) One (1) additional on-site parking space must be provided for each clustered leisure dwelling unit.

**Home Occupations**

Where permitted within a District, home occupations (minor and major) must comply with the following regulations:

- a) Home occupations must be clearly incidental and secondary to the use of the dwelling unit for residential purposes;
- b) Must not produce extensive noise between the hours of 10 p.m. and 7 a.m. in any Residential District;
- c) No offensive noise, vibration, smoke, dust, odour, heat, glare, electrical or radio disturbance detectable beyond the property boundary shall be produced by the business, at all times, the privacy and enjoyment of adjacent residences and land shall be preserved and the amenities of the neighbourhood preserved;
- d) Must not impact the privacy and enjoyment of adjacent residences;
- ~~e) A home occupation shall not result in traffic that exceeds the equivalent of five (5) full-time employees and eight (8) customers per day;~~
- ~~f) e) Lighting shall be designed, installed and operated in such a manner so as not to cause a disturbance to adjacent lands and/or interfere with the safe movement of traffic on nearby roads.~~

5.25.2 Where permitted within a District, Home Occupations (Minor) must comply with the following regulations:

- a) Must be carried out solely within a dwelling unit or within one accessory building;
- b) Must not result in any exterior alterations that are not consistent with the residential character of the buildings and property;
- ~~c) No more than two (2) people residing in the principal dwelling unit shall be permitted to work on-location in the Home Occupation, Minor;~~
- ~~d) Shall not result in traffic that exceeds eight (8) customers per day;~~
- ~~d) e) Must not produce any offensive noise, vibration, traffic, smoke, dust, odour, glare, heat or electrical interference with the residential nature of the area;~~
- ~~e) f) Will involve no external storage of materials, containers or finished products;~~
- ~~f) g) Is not permitted to use materials or processes that produce flammable or explosive vapours or gases; and~~

5.25.3

- ~~g) h) Home occupations (minor) involving community care for children, as regulated by the *Family Day Home Standards*, shall not accommodate more than six children.~~

Where permitted within a District, Home Occupations (Major) must comply with the following regulations:

- a) Must only be conducted within the principal dwelling unit and within up to one accessory building;
- b) Outside storage shall not exceed 10% of the parcel size or 1.0 ha (2.5 ac) whichever is less.
- c) Finished display products shall be located in a specified area as determined by the Development Authority.
- d) Any outdoor storage associated with the home occupation shall be adequately screened from neighbouring parcels and highways;
- e) Must have a minimum parcel size of 1.2 ha (3.0 ac), and
- f) Shall not result in traffic that exceeds the equivalent of five (5) full-time employees and eight (8) customers per day;

~~f)g)~~ A Home Occupation, Major shall not include:

- i. Wrecking yards; and/or,
- ii. Sand and gravel processing.

5.26

### **Bed and Breakfasts**

5.26.1

Where permitted within a District, a bed and breakfast operation must comply with the following regulations:

- a) A bed and breakfast must clearly be secondary or incidental to the use of the dwelling unit for residential purposes;
- b) A bed and breakfast must be conducted wholly within a single detached dwelling unit;
- c) The principal single detached dwelling unit on the parcel containing the bed and breakfast must be occupied by the owner of the principal single detached dwelling unit;
- d) The maximum number of guest rooms permitted in a bed and breakfast will be eight (8);
- e) One (1) additional off-street parking space must be provided for each bedroom used for bed and breakfast accommodation, in addition to any off-street parking requirements for the single detached dwelling unit;

5.27

5.27.1

- f) The maximum length of stay for any guest may not exceed thirty (30) consecutive days.

### **Manufactured Homes**

All manufactured homes shall be of sound construction and appearance to the satisfaction of the Development Authority.

Every manufactured home within Greenview must be placed on a permanent foundation and meet Alberta Building Codes (Alberta Safety Codes Authority).

If a manufactured home has been damaged or structurally altered, the manufactured home must be certified as safe by an accredited structural engineer.

5.27.2

Any renovations or additions to a manufactured home in a Residential District that are set out as conditions of the approval of a development permit must be completed within one (1) year of the issuance of the development permit.

5.27.3

5.27.4

Skirting must be installed within ninety (90) days from the date which the manufactured home is placed on the foundation.

5.27.5

The towing hitch and wheels must be removed within thirty (30) days from the date that the manufactured home is placed on the foundation.

5.27.6

All manufactured homes shall be serviced by a water supply, sewage system, and utilities to the satisfaction of the Development Authority.

5.27.7

### **Environmental Standards**

5.28

Stripping of vegetation or grading may require an erosion and sediment control plan and be done in a manner which will minimize soil erosion by ensuring the extent of the disturbed area and the duration of its exposure is minimized.

5.28.2

All developments must be designed to ensure the stormwater runoff to adjacent lands or watercourses does not exceed pre-development flows.

5.28.3

Developments shall not adversely affect groundwater resources or disturb natural drainage patterns or watercourses unless such measures are necessary to serve a proposed development and receive approval from Alberta Environment.

5.29

5.29.1

### **Slope Stability**

The distances set out in Table 5-1 from a steep slope are the required setback from the Municipal Top of Bank as illustrated in Figure 5.2.

**Table 5-1: Depth of Slope Setback Requirements**

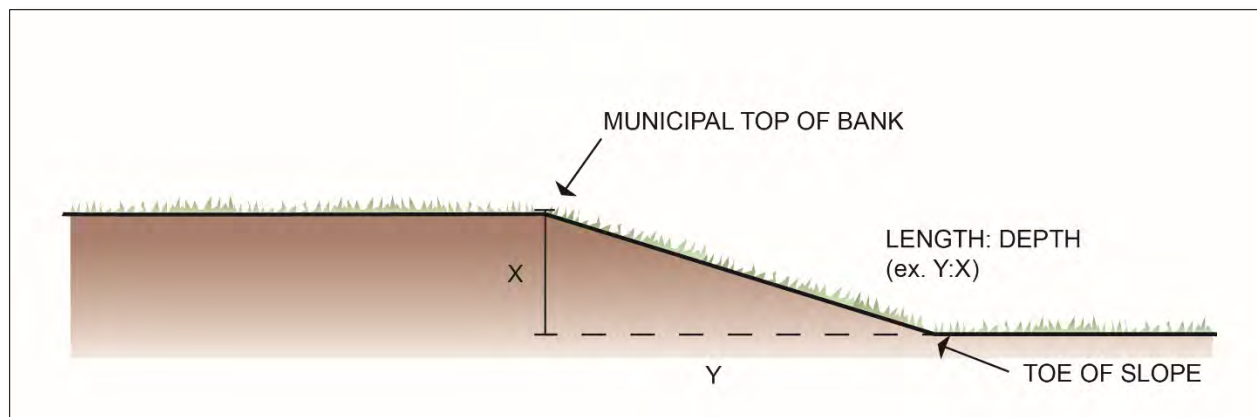
Depth of slope	Setback Requirement
Less than 7.5 m (24.6 ft.)	15.0 m (49.8 ft.)

Between 7.5 m (24.6 ft.) and 15.0 m (49.2 ft.)	23.0 m (75.5 ft.)
Between 15.0 m (49.2 ft.) and 30.0 m (98.4 ft.)	46.0 m (150.9 ft.)
More than 30.0 m (98.4 ft.)	61.0 m (200.1 ft.)

If it can be demonstrated (via the submission of a slope stability assessment) that the proposed development will not be placed at undue risk, the Development Authority may relax the suggested setback requirements at their discretion.

- 5.29.2 For slopes with a smooth and uninterrupted grade, the depth will be the vertical distance from the valley crest to the toe of the slope, as shown in Figure 5-2.

5.29.3 **Figure 5-2: Slope Depth**



- 5.29.4 For slopes which fall in a series of benches, the depth of the bank will be considered as the vertical distance between the valley crest to the toe of the slope of the next adjacent bench.

5.30

#### 5.30.1 **Site Reclamation**

Site reclamation shall be in accordance with the *Alberta Environmental Protection and Enhancement Act*, provincial Codes of Practice (e.g., for pits), the *Water Act*, and

- 5.30.2 Conservation and Reclamation regulations, and any other regulatory requirements which may be applicable.

Reclamation of specified land shall ensure that the specified land shall be returned to an equivalent land capability that allows for the developments of uses compatible with adjacent land uses.

Reclamation plans shall be required at the development permit stage if the development authority deems site contamination a likely long-term outcome and these plans shall include current and final land use (following reclamation).

### **Soil Remediation**

5.30.3

Soil remediation may be required on a parcel of land as a condition of subdivision or development approval where an environmental site assessment has established the presence of site contamination.

5.31

5.31.1

Remediation may include, but is not limited to, source removal, physical removal of contaminated groundwater and/or soil, natural attenuation, degradation by microorganisms or neutralization with chemicals that react with the contaminants to form benign substances.

5.31.2

5.31.3

The applicant, owner or the owner's representative, shall provide a certificate giving final approval of site remediation, by the appropriate registered professional in the Province of Alberta, prior to subdivision or development to the satisfaction of the Development Authority.

5.32

### **Riparian Protection Area**

5.32.1

The riparian protection area shall be measured from the municipal top of bank, as determined by a qualified environmental professional or professional land surveyor, with a minimum setback of 20.0 m (65.6 ft.).

5.32.2

5.32.3

Where an applicant disputes Greenview's determination of the riparian protection area, an applicant may apply for a development permit and submit a report prepared by a qualified professional, to Greenview's satisfaction.

5.32.4

If a development setback is required under other section(s) of the Land Use Bylaw that results in setback greater than the riparian protection area, that greater setback shall prevail.

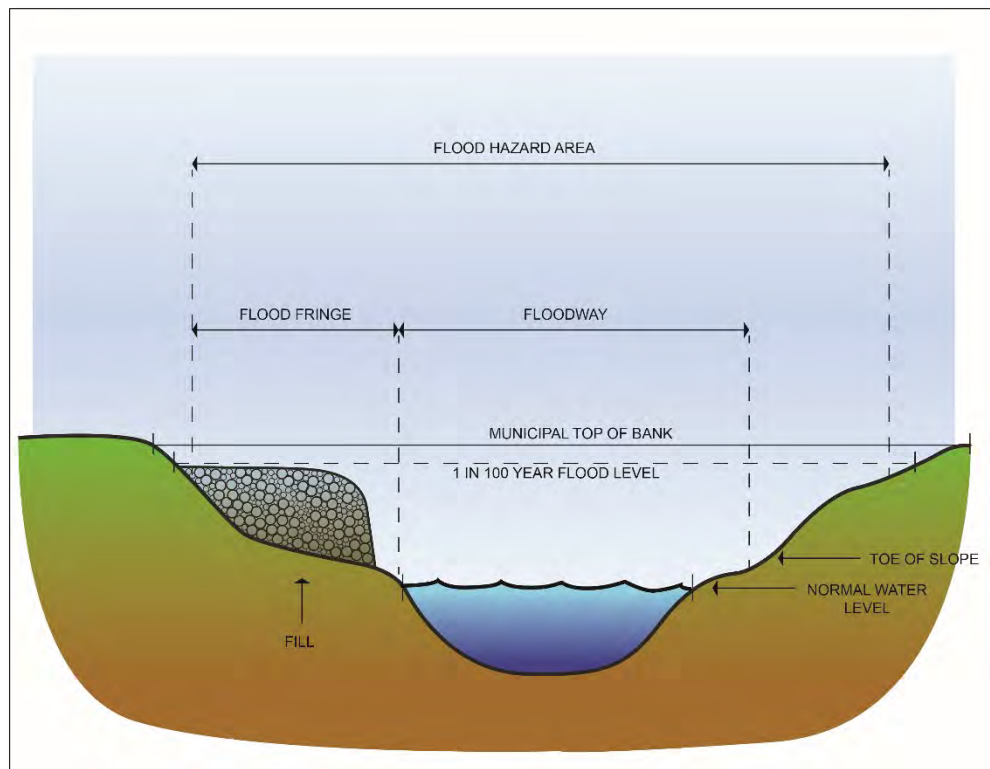
No development shall take place in the floodway as shown in Figure 5-3, except for the following uses:

- a) Agriculture, Extensive that does not include buildings, structures or any obstruction in the floodway;



- b) Roads, bridges, flood and erosion infrastructure as part of public works, services and utilities carried out on behalf of the Federal, Provincial or Municipal Authorities on land that is publicly owned or controlled;
- c) Pathways that are constructed level with the existing natural grades;
- d) Recreational uses provided there are no buildings, structures or any obstruction in the floodway; and,
- e) Replacement of an existing building not involving the construction or placement of fill material below the 1: 100-year design flood. Replacement or new basements are not included in this provision.

**Figure 5-3: Illustration of Flood Hazard Area**



5.32.5

5.32.6

Subdivision is prohibited on parcels completely within the floodway.

Development within the flood fringe (see Figure 5-3) shall:

- a) Demonstrate that floor level (including the construction system of the floor) is above the 1: 100-year flood design. A qualified professional Engineer accredited by the Associate of Professional Engineers and Geoscientists of Alberta (APEGA) shall provide a detailed site survey and cross section drawings in support of the application;

- b) Have no basements;
- c) Be flood-proofed. New mechanical, electrical services and equipment shall be designed and installed a minimum of 0.6 m (1.6 ft.) above the 1: 100-year design flood. New or replacement private sewer systems shall be designed and installed to be flood-proofed; and
- d) Shall not place fill materials within the 1: 100-year flood without obtaining prior provincial approvals.

Notwithstanding any other provision in this Land Use Bylaw, all development within the flood fringe is discretionary.

#### 5.32.7 Riparian Protection Regulations – Compliances & Variance

- 5.33 Any development which either has an issued development permit or was exempt from requiring a development permit pursuant to the Land Use Bylaw in place at the time of construction may be deemed to be in compliance with the provisions of this Section and shall not be considered as a non-conforming use or building.
- 5.33.1
- 5.33.2 Where land is situated adjacent to or includes the banks of any watercourse, and where the slope of the bank adjacent to any watercourse is greater than 15%, no building or other structure shall be permitted where the height of the bank is:
  - a) Less than 6.0 m (19.7 ft.), within 12.0 m (39.4 ft.) from the top of the bank;
  - b) Between 6.0 m (19.7 ft.) and 23.0 m (75.5 ft.), within a distance that is two times the height of bank, from the top of the bank; or,
  - 5.34 c) Greater than 23.0 m (75.5 ft.), within 46.0 m (150.9 ft.) from the top of the bank.

5.34.1

#### **Kennels**

5.34.2

A kennel shall not unduly interfere with the use and enjoyment of adjacent properties.

Unless a development permit has been issued for a kennel, the keeping of dogs is permitted in all Land Use Districts, provided the number of dogs does not exceed the following:

- a) Two (2) dogs over six months of age in HR, CR-2 and CR-3 Districts;
- b) Six (6) dogs over six months of age in all other Districts

- c) Greater than six (6) working dogs may be kept on a parcel 32.0 ha (79.0 ac) or greater if a development permit has been issued. In considering an application for working dogs the Development Authority may consider the following:
  - i. The number of working dogs requested;
  - ii. The size and scale of the livestock operation; and,
  - iii. Any additional information the Development Authority deems relevant.
- d) In granting a development permit for a kennel, conditions of approval shall:
  - i. Limit the term of the permit to a period not exceeding three (3) years;
  - ii. Require that all dogs be kept indoors from 10:00 p.m. and 7:00 a.m.; and,
  - iii. Require that any outside runs be enclosed with fences a minimum of 1.8 m (5.9 ft.) in height.

5.34.3

All buildings, enclosures and/or outdoor exercise areas associated with an approved kennel shall comply with the following regulations:

- a) No building or outdoor exercise area shall be located within 300.0 m (984.2 ft.) of any dwelling unit located on an adjacent parcel;
- b) Where applicable, all facilities, including buildings and outdoor exercise areas, shall be located behind the principal building;
- c) All facilities, including buildings and outdoor exercise areas, shall be screened from any existing dwelling units on an adjacent parcel;
- d) Exercise areas for animals shall be enclosed to the satisfaction of the Development Authority; and,
- e) Any animals placed within a quarantine area shall be located a minimum of 500.0 m (1640.4 ft.) of any dwelling unit located on an adjacent parcel.

5.35

5.35.1

### **Backyard Beekeeping**

Where permitted within a Land Use District, every person keeping backyard bees and the owner of any parcel of land on which backyard bees are kept must comply with the following regulations:

- a) Provide adequate water to prevent the bees from seeking water from other sources, such as neighbourhood swimming pools, birdbaths, ponds or other bodies of water;

- b) Take all reasonable measures to prevent swarming and aggressive behaviour by the bees;
- c) If the bees swarm or show signs of aggressive behaviour, ensure that the bees are re-queened;
- d) No more than two (2) colonies of bees are permitted on a parcel having an area less than 1,100.0 m<sup>2</sup> (11,840.3 ft<sup>2</sup>);
- e) No more than one (1) colony of bees are permitted on a parcel having an area of less than 600.0 m<sup>2</sup> (6,458.4 ft<sup>2</sup>);
- f) A beehive is not permitted within 6.5 m (21.3 ft.) of any parcel line except when:
  - i. The hive is situated 2.5 m (8.2 ft.) or more above the adjacent ground level; or
  - ii. The hive is situated less than 2.0 m (6.5 ft.) above adjacent ground level and behind a solid fence or hedge 2.0 m (6.5 ft.) or more in height running parallel to any parcel line and extending at least 6.0 m (19.7 ft.) beyond the hive in both directions.

5.35.2 A valid permit must be obtained through the Development Authority to operate a backyard beekeeping operation, with the exception of parcels in A-1 and A-2.

5.35.3 Backyard beekeeping must be for personal use only and products produced from backyard beekeeping shall not be sold in any commercial manner.

5.36

#### 5.36.1 **Backyard Hen Enclosures**

Where permitted within a Land Use District, a backyard hen enclosure must, unless otherwise indicated, comply with the following regulations:

- a) Backyard hen enclosures must be clearly incidental and secondary to the use of the dwelling unit for residential purposes, and must be conducted by a resident of the parcel;
- b) A maximum of six (6) hens per site may be kept for personal egg consumption;
- c) Backyard hen enclosures must be located in a backyard and the dwelling unit must be between the backyard hen enclosure and the front parcel line;
- d) A backyard hen enclosure must only use a pen and a coop as defined by this bylaw;
- e) The maximum size of a coop is 8.0 m<sup>2</sup> (86.1 ft<sup>2</sup>) in floor area and 2.5 m (8.2 ft.) in height;
- f) The coop and the pen must be placed at least 2.5 m (8.2 ft.) from the exterior side parcel line, the interior side parcel line and the rear parcel line.

Backyard hen enclosures are for personal use only and products produced from backyard hen enclosures shall not be sold in any commercial manner.

### Shipping Containers

5.36.2 The use of shipping containers on any parcel within Greenview shall require a development permit, with the exception of parcels in A-1 and A-2.

5.37

Depending on the use of the shipping container, a Building Permit may also be required.

5.37.1

Shipping containers shall be sited in accordance with individual District regulations for height, siting and setbacks of buildings and structures.

5.37.2

5.37.3

Shipping containers may only be stacked to a maximum of two (2) containers high and subject to the prior issuance of a Building Permit.

5.37.4

5.37.5

Shipping containers, as accessory buildings, should be free of advertising and should be painted a uniform colour.

5.37.6

Shipping containers must not occupy any required off-street parking spaces.

5.37.7

Shipping containers must not occupy any areas that are required for open space or landscaping.

5.37.8

Shipping containers must not be located on any street, sidewalk or trail, or in any location that blocks or interferes with vehicular and pedestrian movement.

5.38

#### 5.38.1 Employee Accommodation

5.38.2 Employee accommodation shall only be allowed when it is associated with an industrial or commercial use for which a development permit has been issued.

5.38.25.38.3 Employee accommodation shall be clearly secondary and accessory to the principal use on the same parcel, and shall be operated for the sole purpose of on-site housing of employees of the principal use of that parcel.

All parking must be provided on the lot and areas for parking developed to the satisfaction of the Development Authority.

**Work Camps - General**

A development permit for a work camp shall only be valid for a period of one (1) year from its date of issuance, at which time an application may be made for a continuance of the use.

5.39

5.39.1

All work camps or project-oriented work camps shall conform to the following:

5.39.2

- a) Consist of portable and mobile accommodation units or trailers, with or without kitchen facilities;
- b) Only work camp staff may be housed on a full-time, ongoing, or permanent basis;
- c) Have siting of and setbacks from accommodations to the satisfaction of the Development Authority and consider adjacent land uses and operations.

5.39.3

Reclamation of work campsites must be to a standard satisfactory to Greenview. The following standards shall apply to the reclamation of any type of work camp:

5.39.4

- a) All garbage, building materials and equipment must be removed from the site; and
- b) The site must be adequately levelled and re-contoured; and,
- c) The developers of a work camp site will be responsible for weed control on the site for the duration of the location of the camp and for as long a period as any weed infestation, attributable to the operator, remains uncontrolled; and,
- d) All disturbed areas must be seeded with a minimum of Certified #1 seed. Applicants are required to submit a Purity Analysis to the Agricultural Fieldman for Greenview. The Purity Analysis will be checked for the presence of undesirable weed species. This measure will help prevent future weed control problems on the site.

5.39.5

**Work Camps**

- a) These types of work camps are intended as a permanent, ongoing operation and shall conform to the following:
  - i. May operate as third-party rental accommodations to house workers on a temporary, part-time, or shift-by-shift basis.

**Work Camps - Project Oriented**

- a) These types of work camps include construction camps or work camps that are not designed to be on the site permanently. A project-oriented work camp shall:

- i. Be occupied by employees, staff or personnel directly related to or employed by the project for which the work camp was constructed;
- ii. Not be used as third-party rental accommodations; and,
- iii. Require temporary development permits that shall not be issued for a period greater than twelve (12) month duration, unless a new application for a development permit is made.

### Recreational Vehicles

- 5.40 The year-round placement of recreational vehicles for non-commercial use on a parcel in the A-1, A-2, CR-1, CR-2, CR-3 and HR Districts may be allowed without a development permit and are subject to the maximum recreation vehicle limit as defined in Table 5.2.
- 5.40.1
- 5.40.2 Habitation or use of a recreational vehicle exceeding the number allowed in Table 5.2 is not permitted to be used or located on a parcel for a period of time longer than fourteen (14) days a year.
- 5.40.3 A recreational vehicle cannot be placed outside the setbacks identified in Section 5.11, Setbacks from Adjacent Roads, and shall meet all other required setback regulations for the District.
- 5.40.4 A recreational vehicle may not be augmented by an attached canopy, deck, lean-to or any other attached accessory building. Detached accessory buildings over 15.0 m<sup>2</sup> (161.5 ft<sup>2</sup>) require a development permit.
- 5.40.5
- 5.40.6 Sewage and wastewater systems, including holding tanks and onsite treatment are subject to approval from an agency authorized by the Alberta Safety Codes Authority.
- Utility hookups are subject to approval from an agency authorized by the Alberta Safety Codes Authority.

**Table 5-2: Recreational Vehicle Regulations**

Land Use District	Parcel Size	Maximum Number of Recreational Vehicles
Agricultural One (A-1) District	Between 64.7 ha (160.00 ac) and 32. ha (79.1 ac)	5
Agricultural One (A-1) District	Between 32 ha (79.1 ac) and 8.1 ha (20 ac)	4



Agricultural One (A-1) District	Less than 8.1 ha (20 ac)	3
Agricultural Two (A-2) District	Between 32 ha (79.1 ac) and 8.1 ha (20 ac)	4
Country Residential One (CR-1) District <i>outside the Sturgeon Lake Area Structure Plan</i>	Between 8.1 ha (20 ac) and 1.2 ha (3 ac)	1
Country Residential One (CR-1) District <i>inside the Sturgeon Lake Area Structure Plan</i>	Between 8.1 ha (20 ac) and 1.0 ha (2.5 ac)	3
Country Residential Two (CR-2) District <i>outside the Sturgeon Lake Area Structure Plan</i>	Between 2.0 ha (5 ac) and 1.0 ha (2.5 ac)	1
Country Residential Two (CR-2) District <i>inside the Sturgeon Lake Area Structure Plan</i>	Between 1.0 ha (2.5 ac) and 0.39 ha (0.95 ac)	3
Country Residential Two (CR-2) District <i>inside the Sturgeon Lake Area Structure Plan</i>	Less than 0.39 ha (0.95 ac)	2
Country Residential Three (CR-3) District	Greater than 1.0 ha (2.5 ac)	4
Country Residential Three (CR-3) District	Between 1.0 ha (2.5 ac) and 0.39 ha (0.95 ac)	3
Country Residential Three (CR-3) District	Less than 0.39 ha (0.95 ac)	2
Hamlet Residential (HR) District	Greater than 465.0 m <sup>2</sup> (5,005.2 ft <sup>2</sup> )	1

5.41

**Campgrounds**

5.41.1

When considering an application for development of a campground whether consisting of campsites or recreational lots, the Development Authority shall have regard for the suitability of the site based on its physical attributes, accessibility, surrounding land uses and environmental sensitivity.

5.41.2

5.41.3

An application for a campground shall include a detailed plan showing natural contours and vegetation, vehicle and pedestrian circulation systems, common areas, utilities, buildings, service areas and proposed campsites to the satisfaction of the Development Authority

5.42

5.42.1

The addition or rearrangement of campsites, the construction or moving of buildings, the material change in use of portions of land, or the filling or clearing of land shall require a new development permit, and the developer shall submit, for approval, an amended plan incorporating the changes.

**Signage**

General

- a) The quality, aesthetic character, materials and finishing of sign construction shall be to the satisfaction of the Development Authority.
- b) All signs shall be kept in good repair and maintained in a manner satisfactory to the Development Authority.
- c) Off-site directional signage may be allowed on private property, wherein the case of major agricultural, commercial or industrial developments, in the opinion of the Development Authority, volumes of vehicular and pedestrian traffic frequenting such developments may warrant such signage.

#### Permanent Signage

5.42.2

- a) A permanent sign is a sign that:
  - i. Exceeds 1.0 m<sup>2</sup> (10.8 ft<sup>2</sup>) in area;
  - ii. Exceeds 1.5 m (4.9 ft.) in height;
  - iii. Is not for a Federal, Municipal or Provincial election; and,
  - iv. Is displayed for more than 21 consecutive days.
- b) An on-site sign that is displayed for less than twenty-one (21) consecutive days does not exceed 1.0 m<sup>2</sup> (10.8 ft<sup>2</sup>) in area or 1.5 m (4.9 ft.) in height and is intended for:
  - i. Advertising the sale or lease of a dwelling unit or property;
  - ii. Identifying a construction or demolition project which a development has been issued; or,
  - iii. Identifying a charitable campaign.
  - iv. Shall be considered a temporary sign and subject to the regulations in Section 5.11, Setbacks from Adjacent Roads.
- c) A permanent sign shall not be erected on land or affixed to any building or structure within 300.0 m (984.2 ft.) of a highway or within 800.0 m (2,624.7 ft.) of the intersection of a highway and public road unless approval is obtained from Alberta Transportation pursuant to the Public Highway Development Act;
- d) A permanent sign shall not be erected on land or affixed to any building or structure in any area of Greenview that is outside the setbacks identified in Section 5.11, Setbacks from Adjacent Roads unless a development permit approved by the Development Authority has been issued for the permanent sign;

- e) A development permit application for one or more permanent signs shall not be approved if, in the opinion of the Development Authority, the sign would:
- i. Unduly interfere with the amenities of the area;
  - ii. Be located within a right-of-way owned by Greenview;
  - iii. Materially interfere with or affect the use, enjoyment or value of neighbouring properties; or,
  - iv. Create a safety hazard to adjacent properties or to members of the travelling public by way of impairing sight lines.
- f) Permanent signage on private property shall be limited to two (2) permanent signs per parcel;
- g) Permanent signage on private property shall not advertise a business, activity or event that is not located on the parcel of land on which the sign is located;
- h) Permanent signage shall;
- i. Have maximum dimensions of 1.3 m (4.3 ft.) in length and 2.5 m (8.2 ft.) in width;
  - ii. Be constructed using 2.0 mm (0.1 in) high tensile flat aluminum, 19.00 mm (0.75 in) high-density plywood or 38.0 mm (1.5 in) solid wood;
  - iii. Have a finish consisting of high-density reflective finish or equivalent, with die-cut lettering or silk screen lettering;
  - iv. Have a minimum letter size of 10.0 cm (3.9 in), all uppercase and uniform letter style; and,
  - v. Conform to all regulations of the Land Use District in which the sign is located.

5.42.3

#### Temporary Signage

- a) A temporary sign shall not be:
- i. Greater than 1.0 m<sup>2</sup> (10.8 ft<sup>2</sup>) in area;
  - ii. Greater than 1.5 m (4.9 ft.) in height;
  - iii. Located on a parcel of land for more than twenty-one (21) days;
  - iv. For the commercial sale of goods or services; and,
  - v. For the advertising of a business, activity or event that is not on the parcel of land on which the sign is located.

- b) A temporary on-site sign intended for the uses identified in Section 5.40.2, Permanent Signage, must be removed no more than seven (7) days following the date any advertised event, project or sale concludes;
- c) Federal, Municipal or Provincial election signs shall not be erected until thirty (30) days before a Municipal election or before the date of election call for a Federal or Provincial election and shall be removed within seventy-two (72) hours of the closing of the polls.

#### Logo Signage

- a) A logo sign is a sign that:
  - 5.42.4 i. Exceeds 1.0 m<sup>2</sup> (10.8 ft<sup>2</sup>) in area;
  - ii. Exceeds 1.5 m (4.9 ft.) in height;
  - iii. Is placed within a highway or municipal road right-of-way; and,
  - iv. Is provided and erected by Greenview to display the logos and/or business names for local businesses or service providers.
- b) A logo sign shall not be erected on land or affixed to any building or structure within 300.0 m (984.3 ft.) of a highway or within 800.0 m (2,624.7 ft.) of the intersection of a highway and public road unless approval is obtained from Alberta Transportation pursuant to the Public Highway Development Act;
- c) A logo sign shall not be erected on land or affixed to any building or structure in any area of Greenview that is outside the setbacks identified in Section 5.40.4, Temporary Signage unless a development permit approved by the Development Authority has been issued for the permanent sign.

## 6.0 OFF-STREET PARKING REGULATIONS

### Parking and Storage

The Development Authority shall require all developments in all HC, HI, HR and CR-3 Districts to provide off-street parking and loading facilities in accordance with this Bylaw unless otherwise stated.

6.1

6.1.1 In the HR District, parking and storage shall be permitted outside of a dwelling unit as follows:

- 6.1.2
- a) Trucks, commercial vehicles or equipment temporarily required for the ongoing construction, repair and servicing or maintenance of the premises;
  - b) Any dismantled or wrecked automobile, truck, recreational vehicle, trailer, or construction equipment for a period of not more than fourteen (14) consecutive days;
  - c) One (1) boat or vessel unit not exceeding a centre line length of 11.0 m (36.1 ft.);
  - d) One (1) trailer not exceeding a body length of 12.2 m (40.0 ft.).

6.1.3 In the CR-1, CR-2 and CR-3 Districts, parking and storage shall be permitted outside of a dwelling unit as follows:

- a) Trucks, commercial vehicles or equipment temporarily required for the ongoing construction, repair and servicing or maintenance of the premises;
- b) Any dismantled or wrecked automobile, truck, recreational vehicle, trailer, or construction equipment for a period of not more than fourteen (14) consecutive days;
- c) Two (2) boats or vessel units not exceeding a centre line length of 11.0 m (36.1 ft.);
- d) Two (2) trailer not exceeding a body length of 12.2 m (40.0 ft.).

6.2

6.2.1

### Vehicle Storage

Except where specifically permitted, no HR, CR-1, CR-2 or CR-3 parcel may be used for:

- a) The keeping of detached parts of motor vehicles or recreational vehicles, unless the parts are completely enclosed in a permanent building;
- b) The storage of derelict, wrecked or dismantled motor vehicles or recreational vehicles for more than fourteen (14) consecutive days; and,

- c) The storing of unlicensed motor vehicles, recreational vehicles or detached parts of such on a vacant lot.

### **Parking Space Standards**

All parking or loading spaces must be graded and drained to properly dispose of all surface water and maintain positive drainage to not cause flooding.

6.3

The Development Authority may require that parking or loading spaces are surfaced with asphalt, concrete or similar pavement, or other hard surface such as interlocking paving stones, to provide a surface that is durable and dust free.

6.3.1

6.3.2

When a building requires parking or loading spaces, the owner of the building shall provide the required parking and loading spaces at or before the time of occupancy of the building.

6.3.3

6.3.4

Entrances and exits to and from all parking spaces must be by means of unobstructed manoeuvring aisles. The manoeuvring aisles must be not less than 7.0 m (23.0 ft.) wide for right angle parking and may be reduced to 4.5 m (14.8 ft.) for angle parking up to 45 degrees to the manoeuvring aisle.

6.3.5

Maneuvering aisles and fire lanes must be a minimum of 7.0 m (23.0 ft.) wide.

6.3.6

All parking and loading spaces required by this Bylaw shall be located on the same site as the use requiring them, subject to setback and yard requirements.

6.3.7

For parking areas with twenty-five (25) parking spaces or less, parking spaces must be a minimum of:

6.3.8

- a) 6.0 m (19.7 ft.) in length; and,
- b) 3.0 m (9.8 ft.) in width.

For parking areas with twenty-five (25) parking spaces or more, parking spaces must be a minimum of:

6.3.9

- a) 5.4 m (17.7 ft.) in length; and,
- b) 2.7 m (8.9 ft.) in width.

Driveway widths for residential front yard parking stalls shall not exceed 40% of the total lot width at the property line, and shall not be less than 3.0 m (9.8 ft.) wide.

### **Parking Spaces for Persons with Disabilities**

Where more than twenty (20) parking stalls are required, every off-street parking area must provide 1% of the required stalls, with a minimum of one (1) stall for the use of persons with disabilities. Each stall must be:

6.4

6.4.1

- a) At least 4.0 m (13.1 ft.) in width and at least 7.5 m (24.6 ft.) in length;
- b) Located as close as possible to a main accessible building entrance; and,
- c) Clearly identified for the exclusive use of persons with disabilities.

### **Parking Regulations**

6.5

6.5.1

The required number of off-street parking spaces for motor vehicles for any use is calculated according to Table 6-1 in which Column I classifies the types of uses and Column II sets out the number of required off-street parking spaces that are to be provided.

6.5.2

In respect of a use permitted under this Bylaw which is not specifically referred to in Column I of Table 6-1, the required number of off-street parking spaces is calculated based on the requirements for a similar use that is listed in the table, or at the discretion of the Development Authority.

6.5.3

For the purpose of computing the required number of off-street parking spaces, any fraction shall be rounded up to the nearest whole number.

6.5.4

6.5.5

Where more than one use is located on a parcel the required number of off-street parking spaces shall be the sum total of the requirements for each use.

6.5.6

Where more than one use is located in a building, the required number of off-street parking spaces may recognize the mixed-use and determine the number of spaces required based on the various portions of the building dedicated to each use.

Unless otherwise provided for in this Bylaw, the minimum number of off-street parking spaces that shall be required within Hamlets is as outlined in Table 6-1.



**Table 6-1: Off-Street Parking Regulations**

<b>Use of a Building or Parcel</b>	<b>Minimum Number of Required Off-Street Parking Spaces</b>
a) Bed and breakfast	1 space per bedroom available for rent, in addition to the spaces required for the dwelling unit, single detached
b) Commercial recreational facilities	1 space per 20.0 m <sup>2</sup> (215.3 ft <sup>2</sup> ) gross leasable area
c) Dwelling unit, single detached	2 spaces per unit
d) Campground and campsites	1 space per recreational vehicle stall
e) Dwelling unit, multiple	2 spaces per unit for 4 or fewer units 1.5 per unit for 5 or more units
f) Hotel and motels	1 space per guest room
g) Industrial	1 per 403 m <sup>2</sup> of gross leasable area
h) Office (Government, Professional, Trade)	2 spaces per 93.0 m <sup>2</sup> (1,001.0 ft <sup>2</sup> )
i) Places of public assembly	1 space per 4 seats
j) Restaurant	1 space per 4 seats
k) Retail uses	4 spaces per 93.0 m <sup>2</sup> (1,001.0 ft <sup>2</sup> )
l) School, elementary and middle	1 space per classroom
m) School, high school	3 spaces per classroom
n) Suites	1 space per suite
o) Warehouse, storage facility	1 space per 93.0 m <sup>2</sup> (1,001.0 ft <sup>2</sup> )
p) All other developments	As required by Development Authority

## 7.0 ESTABLISHMENT OF DISTRICTS

### District Classification

For the purpose of this Bylaw, lands within the boundaries of Greenview shall be divided into the Districts identified in Table 7-1.

7.1

**Table 7-1: Establishment of Districts**

7.1.1

District Name	District Abbreviation
Agricultural One	A-1
Agricultural Two	A-2
Rural Settlement	RS
Country Residential One	CR-1
Country Residential Two	CR-2
Country Residential Three	CR-3
Hamlet Residential	HR
Manufactured Home Park	MHP
Institutional	INS
Recreational	REC
Hamlet Commercial	HC
Rural Commercial	RC
Hamlet Industrial	HI
Industrial Light	M-1
Industrial General	M-2
Crown Land	CL

7.2

7.2.1

### Location of Districts

7.3

7.3.1

The location of each District is established in Schedule B, the land use maps of this Bylaw.

### Land Use District

7.3.2

Where a Land Use District boundary shown on Schedule B follows a highway, road right-of-way or watercourse, the centerline of such shall be the land use boundary.

Where the Land Use District boundary does not follow a legally defined line, the Land Use District boundary shall be determined by scaling from the land use maps.

## 8.0 LAND USE DISTRICTS

### Agricultural One (A-1) District

#### Purpose

- 8.1 a) The purpose of this District is to protect and preserve better agricultural lands. The uses allowed in this District are those which may be compatible with extensive agricultural operations, and which minimize the loss of agricultural lands to non-agricultural uses.
- 8.1.1

#### Uses

- 8.1.2 a) Table 8-1 identifies the permitted and discretionary uses within the A-1 District.

**Table 8-1: A-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. Agricultural Processing	2.a Airstrip
3. Agriculture, Horticulture	3.a Compressor <del>Station</del>
4. Animal Breeding Establishment	4.a <u>Coverall Building</u>
5. Apiary	5.a Craft Brewery and Distillery
6. Bed and Breakfast	6.a Home Occupation, Major
7. Boarding and Lodging	7.a Natural Resource Extraction
8. Borrow Pit	8.a Oil and Gas Facility
9. <u>Cabin</u>	9.a Recreation, Outdoor Motorized Vehicle
10. <u>Cannabis Production Facility</u>	10.a Recreation, Outdoor Passive
11. Dugout	11.a Recreational Vehicle Storage
12. Dwelling Unit, Accessory	12.a Solar Collector, Major
13. Dwelling Unit, Manufactured	13.a Utilities, Major
14. Dwelling Unit, Modular	14.a Wind Energy Conversion System, Major
15. Dwelling Unit, Single Detached	15.a Work Camp, Project Oriented
16. Greenhouse	
17. Home Occupation, Minor	
18. Housing Collective, Communal	
19. Kennel, Commercial	
20. Kennel, Hobby	
21. <del>Medical Marijuana Cultivation</del>	
22. Sign	
23. Solar Collector, Minor	
24. Storage, Outdoor	
25. Suite, Attached	
26. Suite, Detached	

## 27. Wind Energy Conversion System, Minor

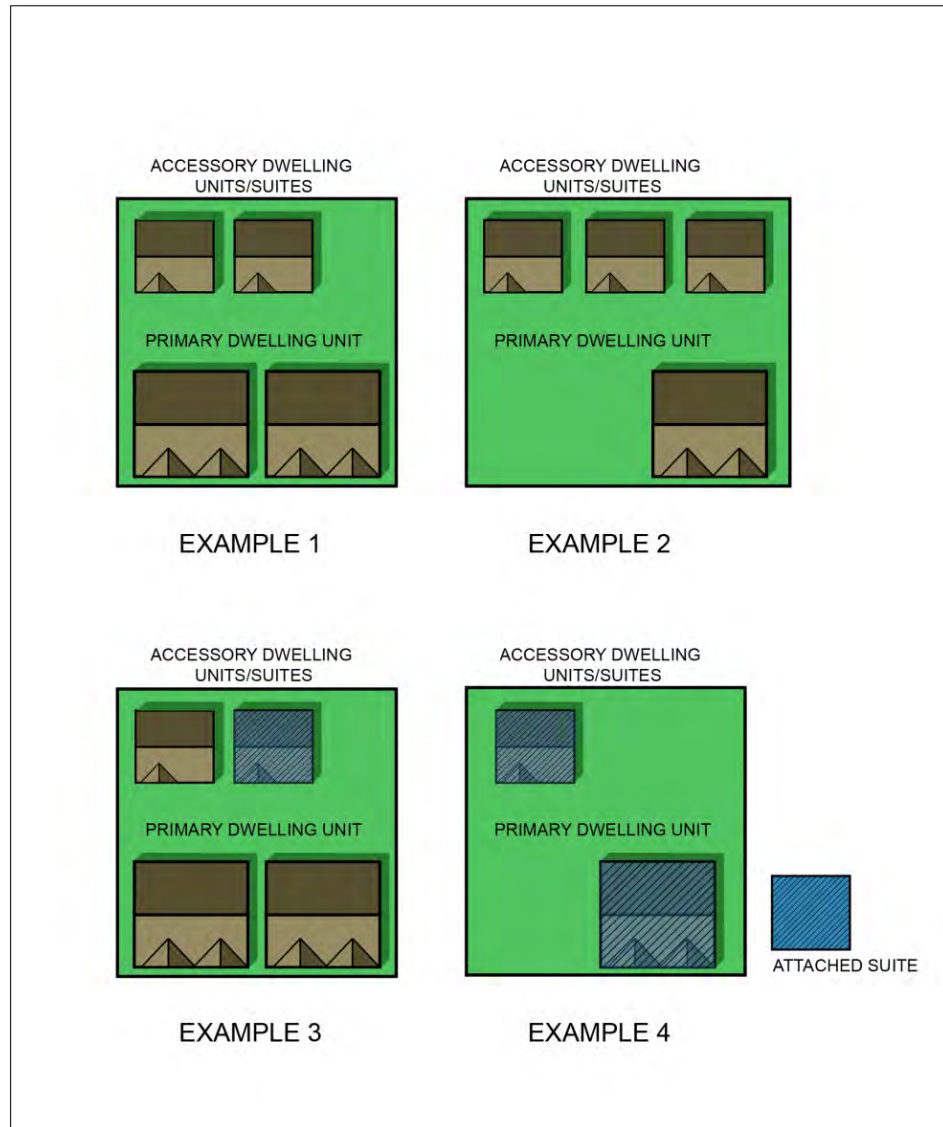
## Regulations

- a) On a parcel located in an A-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-2.

8.1.3

Table 8-2: A-1 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 4 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 2 primary dwelling units</li> <li>a maximum of 3 accessory dwelling units and/or suites</li> </ul>
.2 Minimum parcel size	1.2 ha (3 ac)
.3 Minimum parcel width	<del>185.0</del> 100 m ( <del>607.0</del> 328.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> 134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> 134.5 ft.) Undeveloped road allowance: 40.0 m ( <del>131.2</del> 134.5 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> 134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> 134.5 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	30 %

**Figure 8-1: Examples of A-1 Dwelling Unit Configurations**

### Other Regulations

- 8.1.4
- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the Agricultural Operation Practices Act;
  - ~~b) A maximum of 8.1 ha (20 ac) can be subdivided out of a quarter Section of A-1 land;~~
  - ~~e)b)~~ Work Camp, Project-Oriented – Only within 400.00 m (1,312.3 ft.) of highways;
  - ~~d)c)~~ First Parcel Out: Minimum: 1.2 ha (3.0 ac)  
Maximum: 8.1 ha (20.0 ac)
  - ~~e)d)~~ An application to create two titles based upon a fragmented parcel may be approved notwithstanding the size of parcels to be created on either side of the fragmentation line with the following conditions:
    - i. Minimum parcel sizes and other development considerations must be adhered to;
    - ii. Parcels fragmented by water bodies or ravines would still be subject to environmental reserve evaluation and dedication.
  - ~~f)e)~~ Agricultural parcels that are fragmented will be prorated by the size of the parcel to determine the number and size of parcels that are to qualify for subdivision from each fragmented portion as follows:
    - i. The amount of land that may be subdivided from a fragmented parcel will be directly proportionate to its percentage of the quarter section.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Agricultural Two (A-2) District

### Purpose

- 8.2 a) The purpose of this District is to protect and preserve better agricultural lands on smaller parcels. The uses allowed in this District are those which are compatible with smaller agricultural operations and are seen to have lower nuisance values.
- 8.2.1

### Uses

- a) Table 8-3 identifies the permitted and discretionary uses within the A-2 District.

8.2.2

**Table 8-3: A-2 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Agricultural Processing
2. Agriculture, Horticulture	2.a <u>Cannabis Production Facility</u>
3. Apiary	3.a <u>Coverall Building</u>
4. Bed and Breakfast	4.a Craft Brewery and Distillery
5. Boarding and Lodging	5.a Home Occupation, Major
6. Borrow Pit	6.a Kennel, Commercial
7. Dugout	7.a Recreation, Outdoor Passive
8. Dwelling Unit, Accessory	
9. Dwelling Unit, Manufactured	
10. Dwelling Unit, Modular	
11. Dwelling Unit, Single Detached	
12. Greenhouse	
13. Home Occupation, Minor	
14. Housing Collective, Communal	
15. Kennel, Hobby	
16. Sign	
17. Solar Collector, Minor	
18. Suite, Attached	
19. Suite, Detached	
20. Wind Energy Conversion System, Minor	



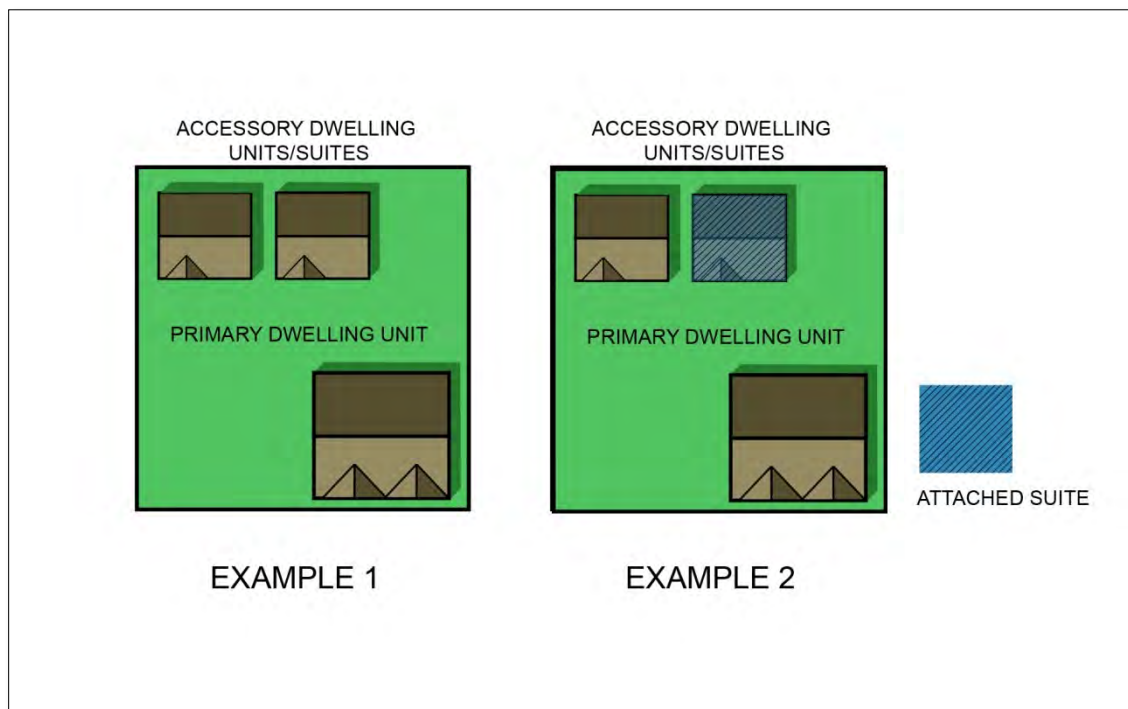
## Regulations

- a) On a parcel located in this District, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in Table 8-4.

8.2.3

**Table 8-4: A-2 District Regulations**

<b>Matter to Be Regulated</b>	<b>Regulation</b>
.1 Maximum density	A maximum of 3 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 1 primary dwelling unit</li> <li>a maximum of 2 accessory dwelling units and/or suites</li> </ul>
.2 Maximum parcel size	32.0 ha (79.1 ac)
.3 Minimum parcel size	8.1 ha (20 ac)
.4 Minimum parcel width	<del>100</del> 185.0 m ( <del>328.1</del> 607.0 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> 134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> 134.5 ft.) Undeveloped road allowance: 40.0 m ( <del>131.2</del> 134.5 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> 134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> 134.5 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.8 Maximum parcel coverage (all buildings)	30 %

**Figure 8-2: Examples of A-2 Dwelling Unit Configurations**

8.2.4

**Other Regulations:**

- All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the *Agricultural Operation Practices Act*;
- A maximum of 32.0 ha (79.1 ac) can be subdivided out of a quarter Section of land;

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Rural Settlement (RS) District

### Purpose

- 8.3 a) The purpose of this District is to provide for the development of lands that create a sustainable community in the rural settlements.

### 8.3.1 Uses

- a) Table 8-5 below identifies the permitted and discretionary uses within the RS District.

8.3.2 **Table 8-5: RS Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Campground
2. Agricultural Pursuit, Minor	2.a Convenience Store
3. <u>Backyard</u> Beekeeping	3.a <u>Coverall Building</u>
4. Backyard Hen Enclosure	4.a Greenhouse
5. Borrow Pit	5.a Home Occupation, Major
6. Dugout	6.a Natural Resource Extraction
7. Dwelling Unit, Accessory	7.a Recreation, Indoor
8. Dwelling Unit, Manufactured	8.a Recreation, Outdoor Passive
9. Dwelling Unit, Modular	9.a Solar Collector, Major
10. Dwelling Unit, Semi-Detached	10.a Storage, Outdoor
11. Dwelling Unit, Single Detached	11.a Work Camp, Project Oriented
12. Home Occupation, Minor	
13. Housing Collective, Communal	
14. Solar Collector, Minor	
15. Shipping Container	
16. Suite, Attached	
17. Suite, Detached	
8.3.18. Wind Energy Conversion System, Minor	

### Regulations

- a) On a parcel located in the RS District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-6.
- b) Uses listed within the Institutional District (INS) are to be considered Discretionary Uses in the RS District

**Table 8-6: RS District Regulations**

Matter to Be Regulated	Regulation
.1 Minimum parcel size	32.0 ha (79.1 ac)
.2 Minimum parcel width	<del>185.0 m (608.0 ft.)</del> <u>100 m (328.1 ft.)</u>
.3 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <u>134.5</u> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <u>134.5</u> ft.) Undeveloped road allowance: 40.0 m ( <del>131.2</del> <u>134.5</u> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.4 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <u>134.5</u> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <u>134.5</u> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.6 Maximum parcel coverage (all buildings)	35 %

8.3.4

**Additional Requirements**

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the *Agricultural Operation Practices Act*.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Country Residential One (CR-1) District

#### Purpose

- 8.4 a) The purpose of this District is to accommodate residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock.
- 8.4.1

#### Uses

- a) Table 8-7 identifies the permitted and discretionary uses within the CR-1 District:

8.4.2

**Table 8-7: CR-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Coverall Building</u>
2. Agricultural Pursuit, Minor	2.a Dwelling Unit, Manufactured
3. <u>Backyard</u> Beekeeping	3.a Home Occupations, Major
4. Backyard Hen Enclosure	4.a Sign
5. Bed and Breakfast	
6. Boarding and Lodging	
7. Dugout	
8. Dwelling Unit, Modular	
9. Dwelling Unit, Single Detached	
10. Home Occupation, Minor	
11. Kennel, Hobby	
12. Shipping Container	
13. Solar Collector, Minor	
14. Suite, Attached	
15. Suite, Detached	
16. Wind Energy Conversion System, Minor	

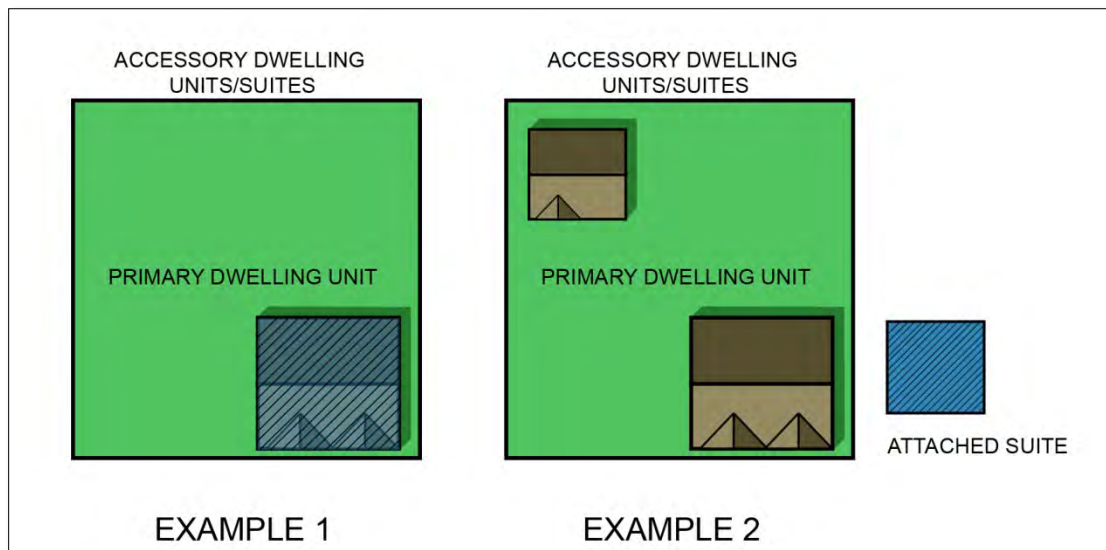
## Regulations

- a) On a parcel located in the CR-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-8.

8.4.3

**Table 8-8: CR-1 District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 2 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 1 primary dwelling unit</li> <li>a maximum of 1 suite</li> </ul>
.2 Minimum parcel size	1.2 ha (3.0 ac)
.3 Maximum parcel size	4.0 ha (9.9 ac)
.4 Minimum parcel width	30.0m (98.4 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 7.5 m (24.6 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 5.0 m (16.4 ft.) 5.0 m (16.4 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.8 Maximum parcel coverage (all buildings)	35 %

**Figure 8-3: Example of CR-1 Dwelling Unit Configuration**

#### Additional Regulations

8.4.4

- a) For this District, on-site servicing includes an approved wastewater disposal system and a piped or on-site water supply;
- b) Design guidelines for multi-parcel country residential development includes:
  - i. The provision of on-site parking; and,
  - ii. As a component of drainage management and as a water supply for fire protection, the provision of dugouts is encouraged where municipal water supplies are not available. The dugouts should be located along main access roads and should be bermed on all sides adjacent to roadways as a safety precaution.
- c) In this District, no person shall keep any livestock except in conformity with the following:
  - i. Livestock shall be limited to no more than one animal equivalency per ac or part thereof, to a maximum of three animal equivalents to be calculated in accordance with Table 8-9, which is used to determine the appropriate number of livestock.
  - ii. Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of animals and to reduce the impact of noise or visual presence on surrounding properties; and,
  - iii. Adequate measures to provide for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.



**Table 8-9: CR-1 Livestock Animal Equivalents**

<b>Type of Livestock</b>	<b># of Animals Equivalent</b>
Dairy (plus calf under 6 months)	1
Beef (plus calf under 6 months)	1
Bison (plus calf under 6 months)	1
Horse (plus foal under 6 months)	1
Sheep/Goats (plus lambs / kids under 6 months)	2
Pigs (plus offspring under 2 months)	2
Fowl	50
Rabbits	30
Exotic livestock animals: Alpacas / Llamas / Ostrich / Emus	2
Others	At the discretion of the Development Authority

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Country Residential Two (CR-2) District

### Purpose

- 8.5 a) The purpose of this District is to allow for higher-density residential uses on smaller to mid-sized parcels.

### 8.5.1 Uses

- a) Table 8-10 identifies the permitted and discretionary uses within the CR-2 District.

8.5.2 **Table 8-10: CR-2 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Coverall Building</u>
2. <u>Backyard</u> Beekeeping	2.a Dwelling Unit, Manufactured
3. Backyard Hen Enclosure	3.a Kennel, Hobby
4. Bed and Breakfast	
5. Boarding and Lodging	
6. Dugout	
7. Dwelling Unit, Modular	
8. Dwelling Unit, Single Detached	
9. Home Occupation, Minor	
10. Shipping Container	
11. Solar Collector, Minor	
12. Suite, Attached	
13. Suite, Detached	
14. Wind Energy Conversion System, Minor	

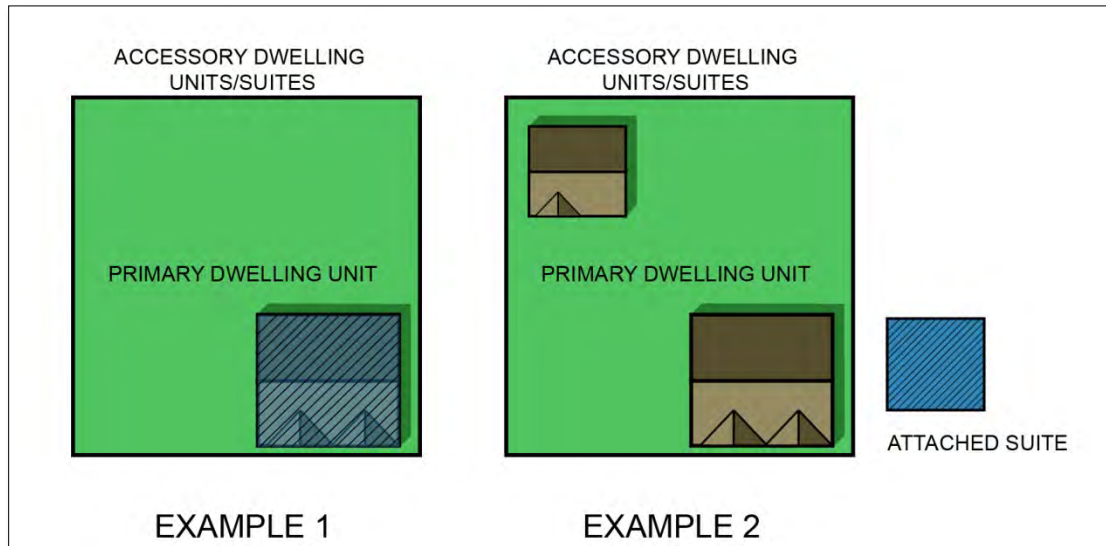
### 8.5.3

### Regulations

- a) On a parcel located in a CR-2 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-11.

**Table 8-11: CR-2 District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 2 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 1 primary dwelling unit</li> <li>a maximum of 1 suite</li> </ul>
.2 Minimum parcel size	0.2 ha (0.5 ac)
.3 Maximum parcel size	2.0 ha (5.0 ac)
.4 Minimum parcel width	18 m (59.1 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 3.0 m (9.8 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 1.5 m (4.9 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 5.0 m (16.5 ft.)
.8 Maximum parcel coverage (all buildings)	35 %

**Figure 8-4: Example of CR-2 Dwelling Unit Configurations**

8.5.4

**Regulations**

- a) For this District, municipal servicing includes on-site sewage holding tanks that will be disposed of in a municipal sewage lagoon by pipe or truck hauling, and an acceptable piped or on-site water supply;
- b) Design guidelines for multi-parcel country residential development includes:
  - i. The provision of on-site parking; and,
  - ii. As a component of drainage management and as a water supply for fire protection, the provision of dugouts is encouraged where municipal water supplies are not available. The dugouts should be located along main access roads and should be bermed on all sides adjacent to roadways as a safety precaution.
- c) The keeping of livestock is not permitted in this District.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Country Residential Three (CR-3) District

#### Purpose

- 8.6 a) The purpose of this district is to provide for specific areas where multi-lot country residential development may take place in proximity to lakes and rivers while allowing for the development of residential and recreational uses in areas where the provision of municipal and/or community-type services would support such development.
- 8.6.1

#### Uses

- 8.6.2 a) Table 8-12 identifies the permitted and discretionary uses within the CR-3 District.

**Table 8-12: CR-3 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Accommodation, Clustered Leisure
2. <u>Cabin</u>	2.a <u>Backyard</u> Beekeeping
3. Dwelling Unit, Modular	3.a Backyard Hen Enclosure
4. Dwelling Unit, Single Detached	4.a <u>Coverall Building</u>
5. Shipping Container	5.a Dwelling Unit, Manufactured
6. Solar Collector, Minor	
7. Wind Energy Conversion System, Minor	

8.6.3

#### Regulations

- a) On a parcel located in the CR-3 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-13.

**Table 8-13: CR-3 District Regulations**

Matter to be Regulated	Regulation
.1 Maximum density	A maximum of 1 dwelling unit per parcel.
.2 Minimum parcel size	0.2 ha (0.5 ac)
.3 Maximum parcel size	4.0 ha (9.9 ac)
.4 Minimum parcel width	18.0 m (59.1 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 3.0 m (9.8 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 1.5 m (4.9 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 8.0 m (26.2 ft.)
8.6.8 Maximum parcel coverage (all buildings)	40 %

#### Additional Regulations

- a) Additional setbacks for environmental protection may be required at the time of development.
- b) The keeping of livestock is not permitted in this District.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Hamlet Residential (HR) District

#### Purpose

- 8.7 a) The purpose of this District is to encourage smaller parcel development and increase density in community cores, where municipal-type water and sewer facilities are provided.

#### 8.7.1 Uses

- a) Table 8-14 below identifies the permitted and discretionary uses within the HR District.

8.7.2 **Table 8-14: HR Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Backyard</u> Beekeeping
2. Apartment	2.a Backyard Hen Enclosure
3. Dwelling Unit, Modular	3.a <u>Coverall Building</u>
4. Dwelling Unit, Multiplex	4.a Dwelling Unit, Manufactured
5. Dwelling Unit, Semi-Detached	
6. Dwelling Unit, Single Detached	
7. Dwelling Unit, Townhouse	
8. Home Occupation, Minor	
9. Shipping Container	
10. Solar Collector, Minor	
11. Suite, Attached	
12. Suite, Detached	
13. Wind Energy Conversion System, Minor	

#### 8.7.3

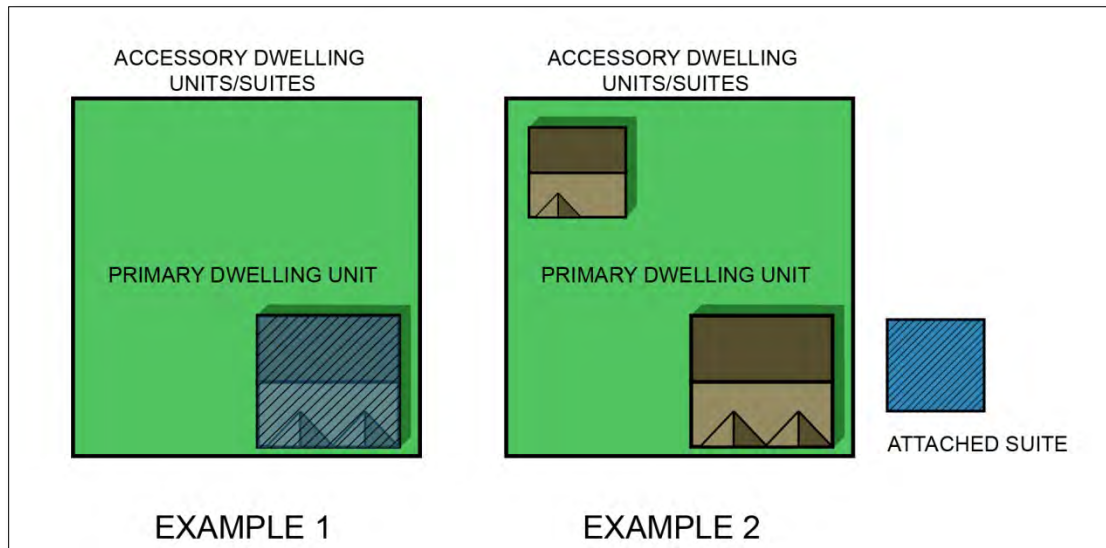
#### Regulations

- a) On a parcel located in the HR District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-15.



**Table 8-15: HR District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 2 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 1 primary dwelling unit</li> <li>a maximum of 1 suite</li> </ul>
.2 Minimum parcel size <ul style="list-style-type: none"> <li>Unserviced</li> <li>Serviced</li> <li>Municipal Water Only:</li> </ul>	1,860.0 m <sup>2</sup> (20,020.9 ft <sup>2</sup> ) 465.0 m <sup>2</sup> (5,005.2 ft <sup>2</sup> ) 1,395.0 m <sup>2</sup> (15,015.7 ft <sup>2</sup> ) 930.0 m <sup>2</sup> (10,010.4 ft <sup>2</sup> )
.3 Municipal Sewer Only:	
.4 Maximum parcel size	0.3 ha (0.7 ac)
.5 Minimum parcel width	15.0 m (49.2 ft.)
.6 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 1.5 m (4.9 ft.)
.7 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 1.5 m (4.9 ft.)
.8 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures 4 storeys</li> <li>Principal building and structures 3 storeys</li> <li>All other principal building and structures</li> <li>Accessory building</li> </ul>	16.0 m (52.5 ft.) 14.0 m (45.9 ft.) 10.0 m (32.8 ft.) 5.0 m (16.4 ft.)
.9 Maximum parcel coverage (all buildings)	40%

**Figure 8-5: Example of HR Dwelling Unit Configurations**

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Manufactured Home Park (MHP) District

#### Purpose

- 8.8 a) The purpose of this District is to provide for the development of Manufactured Home Parks on those sites where municipal-type water and sewer facilities are provided.

#### 8.8.1 Uses

- a) Table 8-16 identifies the permitted and discretionary uses within the MHP District.

8.8.2 **Table 8-16: MHP Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Backyard</u> Beekeeping
2. Convenience Store	2.a Backyard Hen Enclosure
3. Dugout	3.a <u>Coverall Building</u>
4. Dwelling Unit, Manufactured	4.a Personal Services Establishment
5. Home Occupation, Minor	
6. Manufactured Home Park Office	
7. Shipping Container	
8. Sign	
9. Solar Collector, Minor	
10. Wind Energy Conversion System, Minor	

#### 8.8.3

#### Regulations

- a) On a parcel located in the MHP District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-17.

**Table 8-17: MHP District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 1 dwelling unit per parcel
.2 Minimum parcel size	365 m <sup>2</sup> (3,928.8 ft <sup>2</sup> )
.3 Minimum parcel width	9.7 m (31.8 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line abutting residential</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) or 4.5 m (14.8 ft.) from adjacent unit 6.0 m (19.7 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line abutting residential</li> <li>Interior side parcel line abutting other</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 1.5 m (4.9 ft.) 7.5 m (24.6 ft.)
.6 Maximum building and structure height	10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

**Direct Control (DC) District****Purpose**

- 8.9 a) The purpose of this district is to provide for developments that, due to their unique characteristics and/or site conditions, require specific direction unavailable in conventional land use districts. This district is not intended to be used in substitution for any other land use district in this Bylaw that could be used to achieve the same result Uses.
- 8.9.1

**Use**

- 8.9.2 a) Table 8-18 identifies the permitted and discretionary uses within the DC District.

**Table 8-18: DC Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. None	1.a As determined by Council

8.9.3 **Regulations**

- a) The site provisions for developments in this District, including lot area, building setbacks, development density, parking, open space, and building height shall be determined by Council on a site-specific basis.
- b) All developments in this District shall conform to the provisions of any statutory plan that may be in effect in the area.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Institutional (INS) District

### Purpose

- 8.10 a) The purpose of this District is to accommodate lands that are used for, held or otherwise best suited for public and institutional uses, which service the governmental, educational, religious, cultural and recreational needs of the community.
- 8.10.1

### Uses

- a) Table 8-19 identifies the permitted and discretionary uses within the INS District.
- 8.10.2

**Table 8-19: INS Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <del>Coverall Building</del>
2. Borrow Pit	2.a Solar Collector, Major
3. Cemetery	3.a Wind Energy Conversion System, Major
4. Child Care, Facility	
5. Community Facility	
6. Corrections Services	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Educational Services	
10. Government Services	
11. Health Services	
12. <del>Medical Marijuana Dispensary</del>	
13. Place of Worship	
14. Protective Services	
15. Recreation, Indoor	
16. Recreation, Outdoor Passive	
17. Shipping Container	
18. Solar Collector, Minor	
19. Supportive Living Accommodation	
8.10.20. Utilities, Major	
21. Wind Energy Conversion System, Minor	

### Regulations

- a) On a parcel located in an INS District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table8-20.

**Table 8-20: INS District Regulations**

Matter to Be Regulated	Regulation
.1 Minimum parcel size	1.0 ha (2.5 ac)
.2 Maximum parcel size	4.0 ha (9.9 ac)
.3 Minimum parcel width	18.0 m (59.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.). 3.0 m (9.8 ft.) 7.5 m (24.6 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 2.0 m (6.6 ft.)
.6 Maximum building and structure height	10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Recreational (REC) District

### Purpose

- 8.11 a) The purpose of this District is to provide for the development of recreational facilities and uses for use on a temporary basis.

### 8.11.1 Uses

- a) Table 8-21 below identifies the permitted and discretionary uses within the REC District.

8.11.2 **Table 8-21: REC Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Coverall Building</u>
2. Accommodation, Clustered Leisure	2.a Recreation, Outdoor Motorized Vehicle
3. Borrow Pit	
4. Campground	
5. Campsite	
6. Concession Stand	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Hotel	
10. Marina	
11. Motel	
12. Recreation, Indoor	
13. Recreation, Outdoor Passive	
14. Resort	
15. Shipping Container	
16. Sign	
17. Solar Collector, Minor	
8.11.2 18. Wind Energy Conversion System, Minor	

### Regulations

- a) On a parcel located in the REC District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-22.



**Table 8-22: REC District Regulations**

Matter to Be Regulated	Regulation
.1 Minimum parcel size	1.0 ha (2.5 ac)
.2 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.3 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.4 Maximum building and structure height	10 m
.5 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

**Hamlet Commercial (HC) District****Purpose**

- 8.12 a) The purpose of this District is to provide for a variety of commercial and tourism-related developments within hamlets.

8.12.1 **Uses**

- a) Table 8-23 below identifies the permitted and discretionary uses within the HC District.

8.12.2 **Table 8-23: HC Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <del>Coverall Building</del>
2. Animal Care Service, Minor	2.a Craft Brewery and Distillery
3. Auto Sales and/or Service	
4. Building Supply	
5. Bus Depot	
6. Child Care, Facility	
7. Convenience Store	
8. Dwelling Unit, Accessory	
9. Health Services	
10. Hotel	
11. <del>Medical Marijuana Dispensary</del>	
12. Motel	
13. Office, Professional	
14. Personal Service Establishments	
15. Recreation, Indoor	
16. Restaurant	
17. Retail Sales	
18. Service Station	
19. Shipping Container	
20. Sign	
21. Solar Collector, Minor	
22. Truck Stop	
23. Vehicle Wash, Light Passenger	
24. Wind Energy Conversion System, Minor	

## Regulations

- a) On a parcel located in an HC District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-24.

8.12.3

Table 8-24: HC District Regulations

Matter to Be Regulated	Regulation
.1 Minimum parcel size	950.0 m <sup>2</sup> (10,225.7 ft <sup>2</sup> )
.2 Minimum parcel width	15.0 m (49.2 ft.)
.3 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line abutting residential</li> <li>Interior side parcel line abutting other uses</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.). 3.0 m (9.8 ft.) 1.5 m (4.9 ft.) 7.5 m (24.6 ft.)
.4 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line abutting residential</li> <li>Interior side parcel line abutting other uses</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal Subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 1.5 m (4.9 ft.) 7.5 m (24.6 ft.)
.5 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 5.0 m (16.4 ft.)
.6 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## Rural Commercial (RC) District

### Purpose

- 8.13 a) The purpose of this District is to provide for commercial uses located away from hamlets and rural settlements. Such developments may serve the travelling public or rural residents in the area and accommodate uses that require larger parcel sizes.
- 8.13.1

### Uses

- a) Table 8-25 identifies the permitted and discretionary uses within the RC District.

8.13.2

**Table 8-25: RC Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Bulk Fueling Station
2. Animal Care Service, Minor	2.a <u>Coverall Building</u>
3. Auto Sales and/or Service	3.a Craft Brewery and Distillery
4. Bus Depot	
5. Convenience Store	
6. Dwelling Unit, Accessory	
7. Hotel	
8. Motel	
9. Office, Professional	
10. Office, Trade	
11. Personal Services Establishment	
12. Protective Services	
13. Recreation, Indoor	
14. Recreational Vehicle Storage	
15. Restaurant	
16. Retail Sales	
17. Service Station	
18. Shipping Container	
19. Sign	
20. Solar Collector, Minor	
21. Truck Stop	
22. Vehicle Wash, Commercial	
23. Vehicle Wash, Light Passenger	
24. Wind Energy Conversion System, Minor	

## Regulations

## 8.13.3

- a) On a parcel located in an RC District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set

Table 8-26: RC District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 1 dwelling unit per parcel
.2 Minimum parcel size	465 m <sup>2</sup> (5,005.2 ft <sup>2</sup> )
.3 Minimum parcel width	18.0 m (59.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 5.0 m (16.4 ft.) 7.0 m (23.0 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 3.0 m (9.8 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	12.0 m (39.4 ft.) 5.0 m (16.4 ft.)
.7 Maximum parcel coverage (all buildings)	50 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Hamlet Industrial (HI) District

#### Purpose

- 8.14 a) The purpose of this District is to provide for a variety of industrial uses in hamlets, which are compatible with other hamlet Districts on serviced lands.

#### 8.14.1

#### Uses

- a) Table 8-27 identifies the permitted and discretionary uses within the HI District.

#### 8.14.2

**Table 8-27: HI Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Animal Care Service, Major
2. Animal Care Service, Minor	2.a <u>Coverall Building</u>
3. Auto Body and Paint Shop	3.a Trucking Operation
4. Auto Sales and/or Service	4.a Utilities, Major
5. Building Supply	
6. Dwelling Unit, Accessory	
7. Manufacturing Plant, Small Scale	
8. Office, Trade	
9. <u>Oilfield Service</u>	
10. Recreational Vehicle Storage	
11. Service Station	
12. Shipping Container	
13. Sign	
14. Solar Collector, Minor	
15. Storage, Outdoor	
16. Truck Stop	
17. Vehicle Wash, Commercial	
18. Vehicle Wash, Light Passenger	
19. Wind Energy Conversion System, Major	
20. Wind Energy Conversion System, Minor	

#### Regulations

- a) On a parcel located in an HI District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-28.

**Table 8-28: HI District Regulations**

Matter to Be Regulated	Regulation
.1 Minimum parcel size	0.2 ha (0.5 ac)
.2 Minimum parcel width	30.0 m (98.4 ft.)
.3 Minimum setback from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.)  3.0 m (9.8 ft.) 3.0 m (9.8 ft.)
.4 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 5.0 m (16.4 ft.)
.5 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Industrial Light (M-1) District

#### Purpose

- 8.15 a) The purpose of this District is to provide for light industrial uses that do not produce significant nuisances that project beyond the parcel.

#### 8.15.1 Uses

- a) Table 8-29 identifies the permitted and discretionary uses within the M-1 District.

8.15.2 **Table 8-29: M-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a <u>Accommodation, Employee</u>
2. Animal Care Service, Major	2.a Bulk Fueling Station
3. Animal Care Service, Minor	3.a <u>Coverall Building</u>
4. Auto Body and Paint Shop	4.a Trucking Operation
5. Borrow Pit	5.a Utilities, Major
6. Dugout	
7. Dwelling Unit, Accessory	
8. Manufacturing Plant, Small Scale	
9. Office, Trade	
10. <u>Oilfield Service</u>	
11. Shipping Container	
12. Sign	
13. Solar Collector, Minor	
14. Storage, Outdoor	
15. Storage, Temporary	
16. Wind Energy Conversion System, Minor	

8.15.3

#### Regulations

- a) On a parcel located in the M-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out Table 8-30.



**Table 8-30: M-1 District Regulations**

<b>Matter to Be Regulated</b>	<b>Regulation</b>
.1 Maximum density	A maximum of 1 accessory dwelling unit per parcel
.2 Minimum parcel size	1.0 ha (2.5 ac)
.3 Maximum parcel size	4.0 ha (9.9 ac)
.4 Minimum parcel width	20.0 m (65.6 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>• Front parcel and exterior side parcel lines</li> <li>• Interior side parcel line</li> <li>• Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 3.0 m (9.8 ft.) 7.5 m (24.6 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>• Front parcel and exterior side parcel lines</li> <li>• Interior side parcel line</li> <li>• Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 1.5 m (4.9 ft.) 2.0 m (6.6 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>• Principal building and structures</li> <li>• Accessory building</li> </ul>	10.0 m (32.8 ft.) 5.0 m (16.4 ft.)
.8 Maximum parcel coverage (all buildings)	40 %

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

**Industrial General (M-2) District****Purpose**

- 8.16 a) The purpose of this District is to provide for industrial uses that require relatively large tracts of unserviced land.

## 8.16.1

**Uses**

- a) Table 8-31 identifies the permitted and discretionary uses within the M-2 District.

## 8.16.2

**Table 8-31: M-2 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. <u>Accommodation, Employee</u>	2.a <u>Cannabis Production Facility</u>
3. Agricultural Processing	3.a <u>Coverall Building</u>
4. Animal Care Service, Major	4.a Landfill, Industrial
5. Auction Mart	5.a Manufacturing Plant, Large Scale
6. Borrow Pit	6.a <del>Medical Marijuana Processing</del>
7. Bulk Fueling Station	7.a Oil and Gas Facility
8. Cartage Terminal	8.a Salvage Yard
9. Compressor <del>Station</del>	9.a Utilities, Major
10. Dugout	10.a Work Camp
11. Dwelling Unit, Accessory	11.a Work Camp, Project Oriented
12. Greenhouse	
13. Manufacturing Plant, Small Scale	
14. Natural Resource Processing	
15. Office, Trade	
16. <u>Oilfield Service</u>	
17. Shipping Container	
18. Sign	
19. Solar Collector, Major	
20. Solar Collector, Minor	
21. Storage, Outdoor	
22. Storage, Temporary	
23. Truck Stop	
24. Trucking Operation	
25. Vehicle Wash, Commercial	
26. Wind Energy Conversion System, Major	
27. Wind Energy Conversion System, Minor	

## Regulations

- a) On a parcel located in an M-2 District, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in Table 8-32.

8.16.3

Table 8-32: M-2 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 1 accessory dwelling unit per parcel
.2 Minimum parcel size	1.0 ha (2.5 ac)
.3 Maximum parcel size	8.0 ha (19.8 ac)
.4 Minimum parcel width	20.0 m (65.6 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Undeveloped road allowance 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m ( <del>131.2</del> <del>134.5</del> ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
8.16.4 .7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 5.0 m (16.4 ft.)
.8 Maximum parcel coverage (all buildings)	40 %

## Additional Regulations

- a) Developers in this District may be required to demonstrate an adequate water supply exists to provide for firefighting needs. This may be demonstrated by means of pump tests on wells or through the provision of dugouts or other stored water supplies;

- b) Emergency response plans may be required where the development involves the production, storage, or use of materials that may be hazardous.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

### Crown Land (CL) District

#### Purpose

- 8.17 a) The purpose of this District is to provide for a variety of land uses on Crown Lands.

#### 8.17.1 Uses

- 8.17.2 a) Table 8-33 identifies the permitted and discretionary uses within the CL District.

**Table 8-33: CL Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	
2. Agriculture Processing	
3. Borrow Pit	
4. Cartage Terminal	
5. Compressor <del>Station</del>	
6. <u>Coverall Building</u>	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Kennel, Commercial	
10. Natural Resource Extraction	
11. Natural Resource Processing	
12. Oil and Gas Facility	
13. <u>Oilfield Waste Management Facility</u>	
14. Recreation, Outdoor Motorized Vehicle	
15. Recreation, Outdoor Passive	
16. Shipping Container	
17. <del>Sign</del>	
18. Storage, Outdoor	
19. Utilities, Major	
20. Work Camp	
21. Work Camp, Project Oriented	

#### Regulations

- a) On a parcel located in a CL District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations

## Additional Regulations

8.17.4

- a) The Development Authority may issue a development permit for proposed developments on Crown Land subject to the appropriate disposition (lease, license, disposition leading to a patent, etc.) being first obtained from the Public Lands Division. Proof of the required disposition must be provided to Greenview;
- b) In instances where privately owned lands are shown on the District Map in this District, those lands shall be considered as part of the A-1 District;
- c) Developments located adjacent to municipal roads must meet the setback requirements as laid out in the General Regulations;
- d) Developments located adjacent to titled land must meet the minimum setback of 15.0 m (49.2 ft.).

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## 9.0 DEFINITIONS

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### A

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**ABATTOIR** means the use of land or building in which animals are slaughtered and may include the packing, treating, storing and sale of the product.

**ACCESS or APPROACH** means any material within the road right-of-way used for the purpose of entering or exiting any road under the Greenview's or the Province of Alberta's jurisdiction.

**ACCESSORY BUILDING** means a building or structure separate and subordinate to the principle building and is located on the same parcel of land. An accessory building or structure means a garage, carport, shed, storage building, hobby greenhouse, gazebo, deck, patio, permanently installed swimming pool and similar buildings. Where a development is attached to the main building on a lot by a roof or an open or enclosed structure, except carports where vehicular access to the rear yard is not obstructed, said accessory development is part of the main building and not an accessory building and shall, unless otherwise specified in this Bylaw, adhere to the yard and other requirements for main buildings.

**ACCESSORY USE** means a use or development customarily subordinate to the principal use or building and located on the same parcel.

**ACCOMMODATION, EMPLOYEE** means a single or attached building or portion thereof consisting of one or more dwelling units or sleeper units operated for the sole purpose of on-site housing of employees of the principal use of that parcel, and may contain private or double occupancy sleeping units with washing and sanitary facilities and may contain common social, meal preparation and eating preparation areas.

**ACCOMMODATION, CLUSTERED LEISURE** means a recreation area with a maximum of four detached cabins or detached units intended for short-stay use on a private, seasonal basis and lacking certain components, conveniences or utilities commonly available as part of a year-round residence-

**ADDITION** means adding onto an existing building, provided that there are no structural changes to the existing building, no removal of the roof structure, and no removal of the exterior walls, other than that required to provide an opening for access from, and integration of, the existing building to the portion added thereto and there is a common structural connection from the existing building to the addition that includes a foundation, a roof, and is constructed to the minimum standards outlined in the Alberta Building Code.

**ADJACENT** means land that abuts a site and land that would abut if not for a road, lane, walkway, watercourse, utility parcel, pipeline right-of-way, power line, railway, or similar feature.

**AGRICULTURE, HORTICULTURE** means the primary and basic production and processing (i.e. cleaning, sorting, separating, grading or packing) of horticultural products such as vegetables, herbs and orchards,

for sale on or off-site. Typical uses include berry farms, tree farms, sod farms, plant nurseries and market garden operations.

**AGRICULTURAL PROCESSING** means a small-scale value-added agricultural operation that includes the use of land or a building for the upgrading of a product for distribution or for sale that is originally produced in an agricultural operation. These minor operations are intended to primarily use agricultural products, which are produced onsite, and minimal offsite impacts are anticipated. Examples include a grain elevator, seed cleaning, pelletizing plant, bulk storage tank, livestock holding station, meat processing facilities and similar uses.

**AGRICULTURAL PURSUIT, MINOR** means the rearing of a small number of livestock on a residential parcel.

**AIRSTRIP** means a small privately-owned runway from which small aircraft take off for uses subordinate to the primary use of the parcel, for example, crop dusting.

**ALTER OR ALTERATION** means any structural change to a building that results in an increase or decrease in the area or the volume of the building; any change in the area frontage, depth, or width of a lot that affects the required yard, landscaped open space, or parking requirements of this Bylaw. This includes a structural change to a sign or to discontinue or change the principal use of the site or building with a use distinct from the discontinued use.

**ANIMAL BREEDING ESTABLISHMENT** means development used for the breeding, boarding or training of small animals normally considered as household pets. This does not include large animal breeding establishments which fall under typical agricultural uses.

**ANIMAL CARE SERVICE, MAJOR** means development used for the care, treatment, boarding, breeding or training of animals and livestock on-site and includes the supplementary sale of associated products. This use includes veterinary hospitals, animal shelters, boarding and breeding kennels, and facilities for impounding and quarantining animals.

**ANIMAL CARE SERVICE, MINOR** means development for the on-site treatment or grooming of small animals such as household pets, where accommodation is provided off-site and where all care and confinement facilities are enclosed within a building. This use includes off-site treatment of animals or livestock of any size and the supplementary sale of associated products. Examples include pet grooming salons and veterinary offices.

**APARTMENT BUILDING** means a single residential building comprised of three or more dwelling units on a parcel, where each dwelling unit has its principal access from a common entrance or corridor with shared stairways.

**APIARY** means the use of land for the keeping of honey bees for the purpose of commercial honey production.

**APPLICANT** means the registered owner of the land or their representative or agent certified as such.

**AUCTION MART** means those developments specifically intended for the auctioning of goods, equipment, and livestock, including temporary storage of such goods and equipment; and penning of livestock.

**AUTO BODY AND PAINT SHOP** means a use where motor vehicle bodies or other vehicle bodies and metal machines, component or articles may be painted. Does not include auto repair service.

**AUTO SALES AND/OR SERVICE** means an enclosed building within which motor vehicles and parts are displayed for sale, and may include a new or used automobile sales lot, and may also include auto repair services, except for bodywork and painting.

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## B

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**BACKYARD BEEKEEPING** means the use of land for the keeping of honey bees for the purpose of non-commercial honey production.

**BACKYARD HEN ENCLOSURE** means the use of land for the keeping of domestic hens for egg laying purposes.

**BED AND BREAKFAST** means a private single detached dwelling unit occupied by the owner or operator offering room and providing a breakfast meal.

**BOARDING AND LODGING** means a building or portion thereof containing sleeping rooms without cooking facilities, where lodging and/or meals for three or more persons is provided for compensation but does not include a hotel, motel or bed and breakfast.

**BORROW PIT** refers to an area where material such as soil, gravel or sand has been dug for use at another location for construction.

**BUFFER** refers to a zone between two or more areas ensuring separation, typically put in place to prevent unwanted effects between uses or to protect environmentally valuable areas.

**BUILDING SUPPLY** means the supply of materials that are incorporated into the structure of a building including hardware, lumber, wall panelling, and carpet; but excluding furniture and appliances that are normally removed by the owner upon the sale of a building; and also excluding concrete mix plants and other manufacturing and processing plants.

**BULK FUELING STATION** means any building or land used or intended to be used for the sale of fuels or lubricants to commercial vehicles and industrial equipment, either through the use of keys, cards or service attendants, but will not include a service station.



**BUS DEPOT** means a facility providing for the departure and arrival of passengers and freight carried by bus.

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## C

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**CABIN** means a dwelling unit suitable for seasonal use and generally lacking in one or more of the components, conveniences or utilities required for year-round occupancy. A cabin can be a stick built detached building which is either moved-in or constructed on site.

**CANNABIS PRODUCTION FACILITY** means a premise used for growing, producing, testing, destroying, storing, or distribution of Cannabis, but does not include the retails sales of Cannabis.

**CAMPGROUND** means an area which has been planned and improved to be used and maintained for campers locating tents, recreational vehicles or both, within a defined area.

**CAMPSITE** means a specified area or site within a campground or other recreation area intended for occupancy by tents and recreational vehicles on a short-term basis. This does not include sites or parcels for a manufactured home, manufactured home (single-wide), park model trailer, cabin, motel, hotel, boarding or lodging house, or recreational vehicle storage.

**CARTAGE TERMINAL** means a processing node for freight. It is a building or property used as an origin or destination point for the loading, unloading, distribution, assembling, or transferring of goods or products transported by truck, or which provides containerized freight handling facilities or rail truck services, and where the local pick-up, delivery and transitory storage of goods incidental to the primary function of the motor freight shipment occurs.

**CEMETERY** means land set aside or used for the interment of human remains, which may include full burials, burial of cremated remains, columbaria, crematoria, mausoleums, or scattering gardens.

**CERTIFICATE OF TITLE** means a certificate issued by the Land Titles Office identifying the owner of a particular parcel of land.

**CHANGE OF USE** means changing an approved use of a building or lands to any other use.

**CHILD CARE, FACILITY** means the use of a building or portion thereof for the provision of care, instruction or supervision of more than 10 children by persons other than one related by blood or marriage, for periods not exceeding 24 consecutive hours and includes all day-care centres, early childhood services, nurseries and after-school or babysitting programs.

**CHILD CARE, FAMILY DAY HOME** see Home Occupation, Minor.

**COMMUNITY FACILITY** means any facility provided by the municipality or by another group or organization without profit or gain for such special purposes including but not limited to a community meeting room, community centre, drop-in centre, museum, art gallery, art studio or library.

**CONCESSION STAND** means a small store or kiosk where snacks and drinks are sold. Concession stands are typically found near some form of entertainment such as an amusement park, arena or rodeo.

**CONDOMINIUM, BARELAND** means a condominium development containing condominium units that assign ownership to units of land, created specifically through subdivision and registered as a condominium plan in accordance with the *Condominium Property Act*.

**CONDOMINIUM, UNIT** means:

- a) A space that is situated within a building and described as a unit in a condominium plan by reference to floors, walls and ceilings within the building; and,
- b) Land that is situated within a parcel and described as a unit in a condominium plan by reference to boundaries governed by monuments placed pursuant to the provisions of the *Surveys Act* respecting subdivision surveys.

**CONFINED FEEDING OPERATION** means confined feeding operation as defined in provincial legislation.

**CONVENIENCE STORE** means a small retail outlet selling goods and foodstuffs to area residents on a day-to-day basis from business premises.

**CORRECTIONAL SERVICES** means a facility for the purpose of holding or confining, and treating or rehabilitating persons. This includes but is not limited to prisons, jails, remand centres, and correctional facilities.

**COUNCIL** means the Council of the Municipal District of Greenview No. 16.

**COVERALL BUILDING** means a building designed and constructed with a rigid frame that supports an exterior fabric covering and may also include some rigid exterior wall panels containing windows and/or doors.

**CRAFT BREWERY AND DISTILLERY** means an establishment where beer, wine, or alcoholic spirits are produced on-site and are for retail sale. The facility must be appropriately licensed by the Alberta Liquor and Gaming Commission.

**CROWN LAND** means land of the Crown in right of Alberta that includes the bed and shores of all permanent and naturally occurring water bodies and watercourses.

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## D

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**DENSITY** means the ratio of the number of dwelling units to the lot area or, the maximum number of dwelling units per developable hectare.

**DEVELOPMENT** means:

- a) An excavation or stockpile and the creation of them; or,
- b) A building or an addition to or replacement or repair of a building and the construction or placing of any of them in, on, over or under land; or,
- c) A change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of the land or building; or,
- d) A change in the intensity of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building.

**DEVELOPMENT AUTHORITY** is a body that is appointed by council to enact development powers on behalf of the municipality. The Development Authority can include any combination of a designated Development Officer; the Municipal Planning Commission; or Council.

**DEVELOPMENT PERMIT** means a permit (which may include attachments) issued pursuant to this Bylaw authorizing a development or use.

**DUGOUT** means a site excavation of earth, rock, concrete or other natural material designed to capture and retain water for agricultural, commercial, industrial or fire prevention uses but does not include a lagoon for the purpose of processing wastewater. ~~This does not include a lagoon for the purpose of processing wastewater.~~ Anything designed for a depth shallower than 1.0 m (3.3 ft.) may be considered an ornamental pond for landscaping purposes.

**DWELLING UNIT** means a unit designed to be used as a residence and containing sleeping, cooking and sanitary facilities and with an independent entrance, either directly from outside the building or from a common hallway inside the building.

**DWELLING UNIT, ACCESSORY** means a dwelling unit that is secondary to the principal industrial, commercial, institutional or recreational use on the same parcel and is used for the purpose of providing living accommodation for the individual who is primarily responsible for the maintenance and security of the principal use on that parcel.

**DWELLING UNIT, MANUFACTURED** means a residential unit that may be constructed with a heavy transport chassis that allows for the permanent or temporary attachment of a hitch and wheel assembly to enable the relocation of the unit. A manufactured home may be a single structure (“single-wide”) or consist of two parts which are put together to comprise a complete dwelling unit (“double-wide”) but it excludes a modular home, travel trailers, recreational vehicle, park model recreational unit or industrial camp trailer.

**DWELLING UNIT, MODULAR** means a prefabricated or factory built frame or shell which comprises of the walls or siding of a single dwelling unit. A modular home has no chassis, running gear or wheels, but units may be stacked side by side or vertically and complete to form a dwelling unit. For the purpose of this Bylaw, a new “Ready to Move” (RTM) home is deemed to be a modular home, but it excludes a manufactured home, recreational vehicle or park model recreational unit.

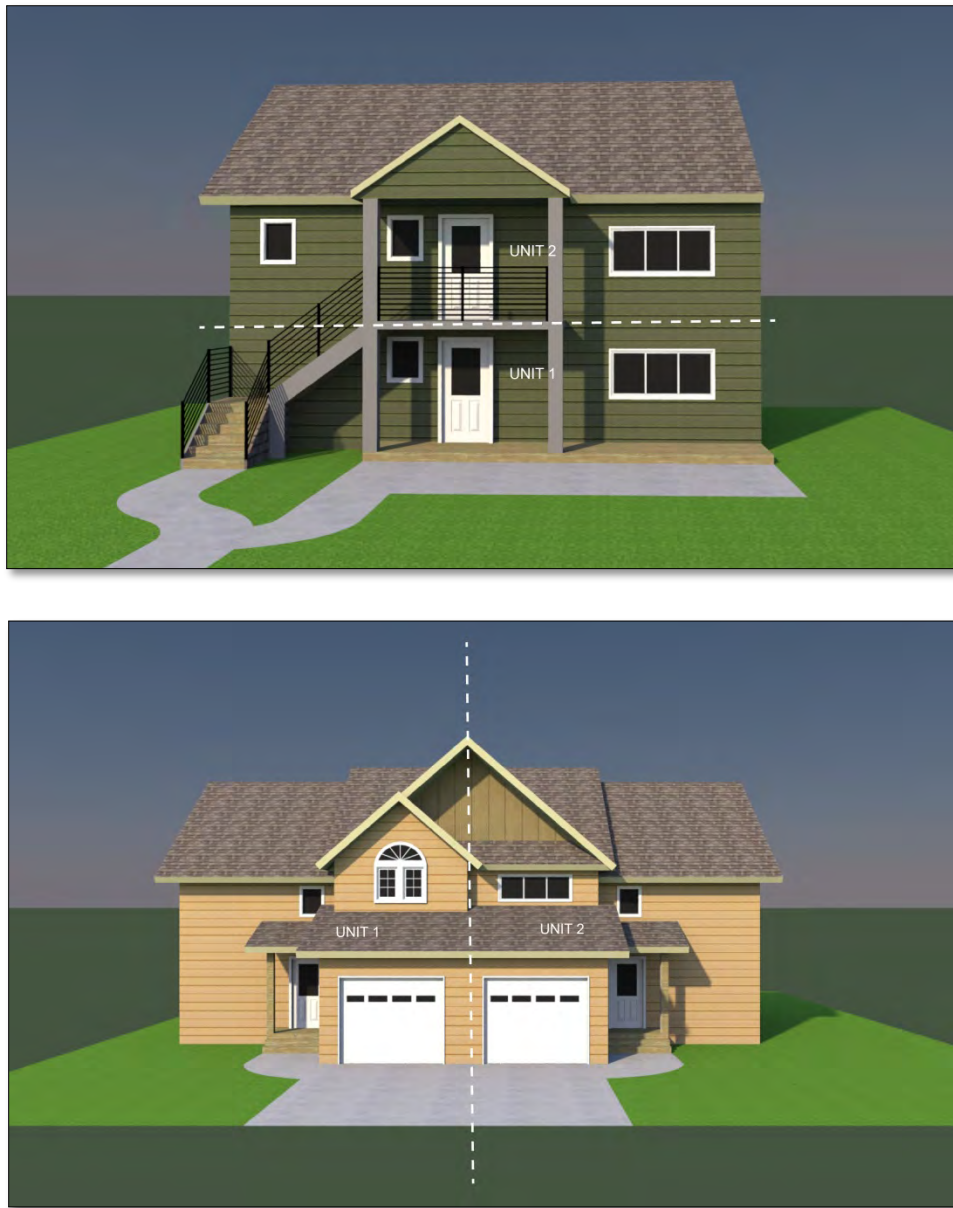
**DWELLING UNIT, MULTIPLEX** means a building containing three or more dwelling units located immediately adjacent to each other and sharing a common wall or with dwelling units placed over the others in whole, or in part and each having a separate entrance to grade and intended as a permanent residence, as shown in Figure 9-1.

**Figure 9-1: Illustration of Dwelling Unit – Multiplex**



**DWELLING UNIT, SEMI-DETACHED** means any building containing two dwelling units, with either one situated above the other, or side-by-side, each of which has an independent entrance either directly from outside the building or through a common vestibule, as shown in Figure 9-2.

**Figure 9-2: Illustration of Dwelling Unit – Semi-Detached**



**DWELLING UNIT, SINGLE DETACHED** means a building that contains only one dwelling unit and is completely separated by open space on all sides from any other structure, except its own garage or shed.

Where permitted, a single detached dwelling unit may contain an additional dwelling unit in the form of an attached suite.

**DWELLING UNIT, TOWNHOUSE** means a building containing a row of three or more dwelling units, each sharing a common wall extending from the first floor to the roof, at the side only with no dwelling unit being placed over another in whole or in part. Each dwelling unit shall have separate, individual, and direct access to the building at grade, as shown in Figure 9-3.

**Figure 9-3: Illustration of Dwelling Unit – Townhouse**




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## E

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**EASEMENT** means the right to use public or private land owned by another, generally for use by the public, a corporation or another person or entity.

**EDUCATIONAL SERVICES** means a development for instruction and education purposes, involving assembly for education, training or instruction purposes and includes administration offices, dormitory and accessory buildings. Typical facilities would include public and separate schools, private schools or seminaries, community colleges, universities, technical and vocational facilities

**EROSION AND SEDIMENT CONTROL PLAN** is a plan to be prepared by the design consultant and provided to the contractor for implementation to address erosion and sedimentation issues both through temporary measures during construction and permanent measures to address post-construction conditions.



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## F

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**FARM BUILDING** means a building located on agricultural land as defined in the Agricultural Operation Practices Act that is occupied for an agricultural operation as defined in the Agricultural Operation Practices Act, including, but not limited to,

- a) Housing livestock;
- b) Storing, sorting, grading or bulk packaging of agricultural products that have not undergone secondary processing; and
- c) Housing, storing or maintaining machinery that is undertaken in the building.

**FENCE** means a constructed or installed structure or barrier used to enclose or screen all or part of a parcel or site. As shown in Figure 9-4, fence height is the vertical distance between the natural ground level and the top of the fence at any given point.

**Figure 9-4: Illustration of Fence Height**



**FIRST PARCEL OUT** means the first parcel out of an un-subdivided quarter section, either containing an existing, dwelling unit and associated buildings and related improvements or with no substantial improvements. It does not encompass a physically severed parcel. A subdivision which has been registered on a quarter section for a public use and public utilities is not considered a first parcel out.

**FLOOD FRINGE** means the portion of the flood hazard area outside of the floodway. Water in the flood fringe is generally shallower and flows more slowly than in the floodway. New development in the flood fringe may be permitted in some communities and should be flood-proofed.

**FLOOD FRINGE AREA** means the flood hazard area is typically divided into floodway and flood fringe zones and may also include areas of overland flow.

**FLOODWAY** means the portion of the flood hazard area where flows are deepest, fastest and most destructive. The floodway typically includes the main channel of a stream and a portion of the adjacent overbank area. New development is discouraged in the floodway.

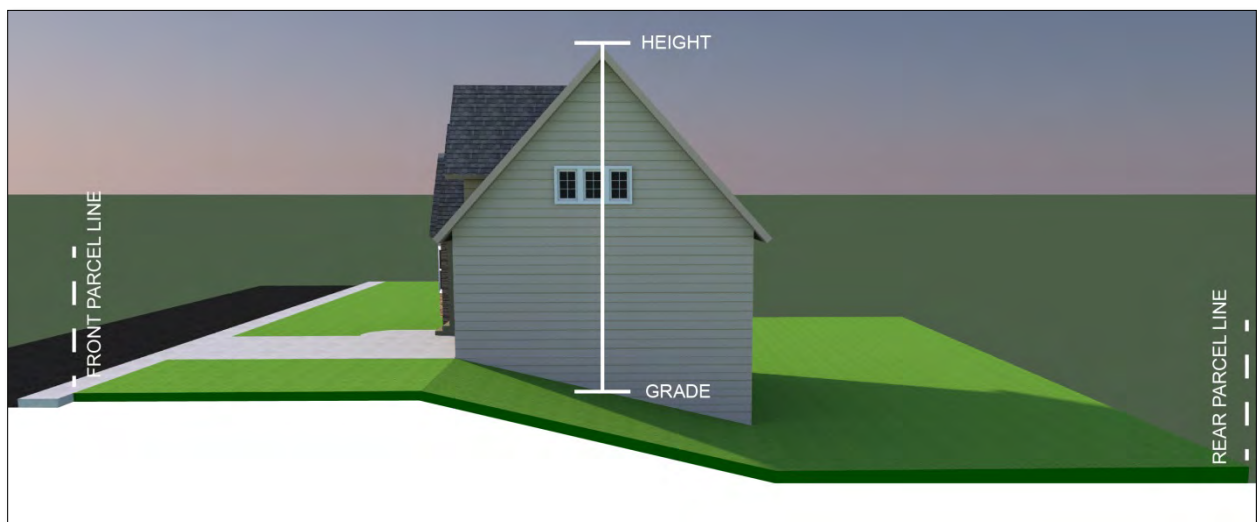
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## G

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**GRADE** means the average elevation of all finished or unfinished ground measured at the exterior perimeter of the building or structure (not including an attached garage). Areas such as vehicle or pedestrian entrances do not need to be considered in determining the grade. See Figure 9-5.

**Figure 9-5: Illustration of Grade**



**GOVERNMENT SERVICES** means a development providing for a crown corporation, municipal, provincial or federal government services directly to the public. This does not include protective and emergency



services, detention and correction services, minor utility services, major utility services, and public education.

**GREENHOUSE** means a building specially designed and used for the growing of vegetables, flowers or other plants for transplanting or sale.

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## H

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**HARD LANDSCAPING** means the use of non-vegetative material, other than monolithic concrete, asphalt or gravel, as part of a landscaped area.

**HEALTH SERVICES** means any development used for the provision of physical or mental health services. Services may be of a preventative, diagnostic, treatment, therapeutic, rehabilitative or counselling nature. Typical uses include, but are not limited to hospitals, medical and dental offices, chiropractors, massage therapists, acupuncture clinics, reflexology, health clinics and counselling services.

**HEIGHT** means the maximum vertical distance between grade and the highest point of the building or structure, as shown in Figures 9-5 and 9-6. Fence height is an exception and is not measured from grade.

**Figure 9-6: Illustration of Height**



**HOME OCCUPATION, MAJOR** means a development consisting of the use of part of a dwelling unit, backyard or ~~ancillary accessory~~-building by a permanent resident of the dwelling unit for an occupation, trade, profession, business or craft as a use secondary to the residential use of the parcel of land but which may involve increased traffic above and beyond that which is expected in a traditional residential neighbourhood. Outside storage area shall not exceed 10% of the parcel size or 1 ha (2.5 ac) whichever is less.

**HOME OCCUPATION, MINOR** means a development consisting of the use of part of the primary dwelling unit or ~~ancillary accessory~~-building by a resident of the dwelling unit for an occupation, profession, business or craft as a use secondary to the residential use of the parcel of land and shall be limited to the confines of the residence. Uses in this category include small businesses or a Group Family Child Care Program as laid out in provincial regulations.

**HOTEL** means an establishment with self-contained sleeping units that provides paid temporary lodging. Rooms have access to an enclosed common interior corridor and may be equipped with individual kitchen facilities. A hotel may include an office for hotel administration and may also include accessory uses such as parking facilities, restaurant or dining room, or public convention facilities and may hold a license for on-site consumption of alcoholic beverages.

**HOUSEHOLD** means:

- a) An individual or two (2) or more persons related by blood, marriage, or adoption sharing one (1) dwelling unit; or,
- b) Not more than five (5) unrelated persons sharing one (1) dwelling unit.

**HOUSING COLLECTIVE, COMMUNAL** means any arrangement of dwelling units as an integral part of an agricultural operation which is operated by an organized and recognized communal group such as a Hutterite Colony.

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I

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**INSTITUTIONAL USE** means any facility that houses public or private services, such as government offices, schools or churches.

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K

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**KENNEL, COMMERCIAL** means any building, structure, compound, group of pens or cages, or property in which, or where, four or more dogs are kept for any purpose and which must be licensed to operate as a business.

**KENNEL, HOBBY** means a kennel where no more than six dogs over the age of 6 months, are kept on the premises for breeding or showing purposes. The operator of the hobby kennel must reside on the parcel on which the hobby kennel is located.

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## L

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**LANDFILL, INDUSTRIAL** means a site used for the disposal of non-domestic or industrial solid waste which may not be disposed of at a sanitary landfill and is not intended for use by the public at large. For the purpose of this Bylaw, this includes contaminated soil remediation (land farm) operations.

**LANDOWNER** means the person or persons shown as the owner(s) of land on the title registered with the Alberta Land Titles Office.

**LANDSCAPING** means a vegetated area and/or garden, or a combination thereof, which has a mix of:

- a) Soft landscaping consisting of vegetation such as trees, shrubs, hedges, grass and other ground cover; and,
- b) Hard landscaping consisting of non-vegetative materials such as brick, stone, concrete, asphalt, tile and wood.

Landscaping excludes all areas utilized for roadways, driveways, and parking.

**LIVESTOCK** means livestock as defined in provincial legislation.

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## M

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**MANUFACTURED HOME PARK** means a development on a site under single ownership and managed by a park operator. It is designed to accommodate numerous manufactured homes on leased parcels in a community setting.

**MANUFACTURED HOME PARK OFFICE** means a facility providing for the administration, management or direction of the manufactured home park and may include supplementary retail convenience sales that specifically service the manufactured home park.

**MANUFACTURING PLANT, LARGE SCALE** means a large industrial facility built for the purpose of manufacturing goods. Manufacturing plants may have multiple buildings depending on the processes involved in creating its product. Manufacturing Plant, Large Scale uses may have some negative effect on the safety, use, amenity and enjoyment of adjacent or nearby sites due to appearance, noise, odour, emission of contaminants, fire or explosive hazards, or the presence of dangerous goods.

**MANUFACTURING PLANT, SMALL SCALE** means an industry engaged in the assembly, processing, manufacture, cleaning, testing, repairing, storage or distribution of various materials into a new product. Manufacturing Plant, Small Scale can be developed on smaller parcels or land and does not produce emissions which are obnoxious or hazardous.

**MARINA** means a facility that extends into or over an inland lake and provides service to the public, or members of a marina for docking, loading or other servicing of recreational watercraft.

~~**MEDICAL MARIJUANA CULTIVATION** means a facility for the producing and destroying of medical marijuana and must be licensed under the Health Canada Marijuana for Medical Purposes Regulations.~~

~~**MEDICAL MARIJUANA DISPENSARY** means a facility for the selling, providing, shipping, delivering, and destroying of medical marijuana and must be licensed under the Health Canada Marijuana for Medical Purposes Regulations.~~

~~**MEDICAL MARIJUANA PROCESSING** means a facility for the processing, testing, shipping, and destroying of medical marijuana and must be licensed under the Health Canada Marijuana for Medical Purposes Regulations.~~

**MOTEL** means providing rooms for temporary sleeping accommodation where each room has direct access to the parking lot and may be equipped with individual kitchen facilities. A motel may include an office for hotel administration.

**MUNICIPAL GOVERNMENT ACT (MGA)** is the legislative framework in which all municipalities and municipal entities across the Province of Alberta operate.

**MUNICIPALITY** means the Municipal District of Greenview No. 16.

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## N

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**NATURAL RESOURCE EXTRACTION** means the extraction of resources from the land but does not include processing.

**NATURAL RESOURCE PROCESSING** means those uses of land or buildings which are governed by the location of a natural resource and which involve the extraction or on-site processing and/or storage of a natural resource. Resource processing uses include the following:

- a) Cement and concrete batching plants;
- b) Sand and gravel operations; and,
- c) Logging and forestry operations, including sawmills.

**NON-CONFORMING PARCEL** means a parcel on the official records on file at the Land Title Office in Alberta before the adoption date of this Bylaw that does not adhere to the parcel area and width requirements. A legal non-conforming parcel will be granted the permitted uses as identified in this Bylaw.

**NUISANCE** means anything that in the opinion of the Development Authority may cause adverse effects to the amenities of the neighbourhood or interfere with the normal enjoyment of adjacent land or building. This could include that which creates or is liable to create:

- a) noise, vibration, smoke, dust, odour, heat, electrical interference, glare, light, fumes, fire, explosion, or any other hazard to health or safety; and
- b) unsightly or unsafe storage of goods, salvage, junk, waste or other materials.

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## O

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**OFFICE, PROFESSIONAL** means development to accommodate:

- a) professional, managerial and consulting services; or,
- b) service-related businesses such as travel agents, insurance brokers, real estate agents.

**OFFICE, TRADE** means offices that include trades, contractors, storage for trades, and related industries including, but not limited to, electrical, fabricating, flooring, heating, painting, plumbing, refrigeration, roofing, septic services and ventilation and air conditioning.

**OIL AND GAS FACILITY** means a facility used in extracting and processing oil and gas, including a gas processing plant for the extraction of hydrogen sulphide, natural gas liquids or other substances. Accessory uses may include pre and post-processing storage, parking, and administrative offices.

**OILFIELD SERVICE** means a development that provides cleaning, servicing, repairing or testing of materials, goods and equipment normally associated with the oil and gas industry and may include the storage or shipping of such materials, goods and equipment, including petrochemical products and supplies provided such storage is in accordance with all applicable provincial and federal statutes. This definition applies to oil and gas industry support operations and includes, but is not limited to, seismic and surveying, well servicing, pipeline contractors and welding operations.

**OILFIELD WASTE MANAGEMENT FACILITY** mean a facility to process, treat, dispose of, store or recycle oilfield waste.

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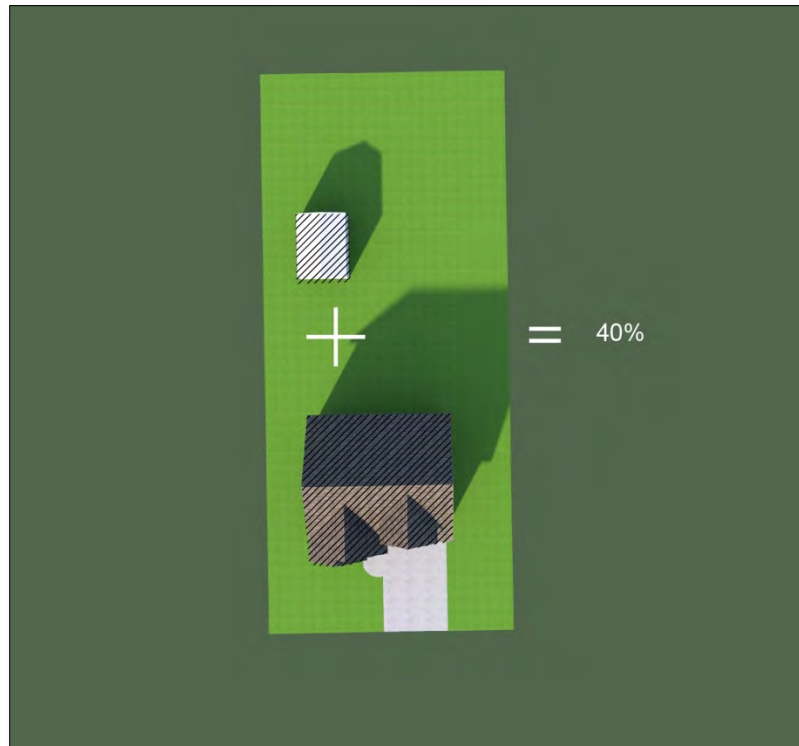
## P

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**PARCEL** means a piece of land being a Lot, Block, quarter section, legal subdivision, river lot, condominium unit, described lot or other quantifiable piece of Real Property contained within the legal description of a valid Certificate of Title registered at the Alberta Land Titles Office.

**PARCEL COVERAGE** means the sum of the areas of the building footprints of every building or structure on the parcel, as shown in Figure 9-7. Parcel coverage is expressed as a percentage of the parcel area, and in the case of a building or structure with no walls, the building footprint shall be the horizontal area within the drip line of the roof.

**Figure 9-7: Illustration of Parcel Coverage**

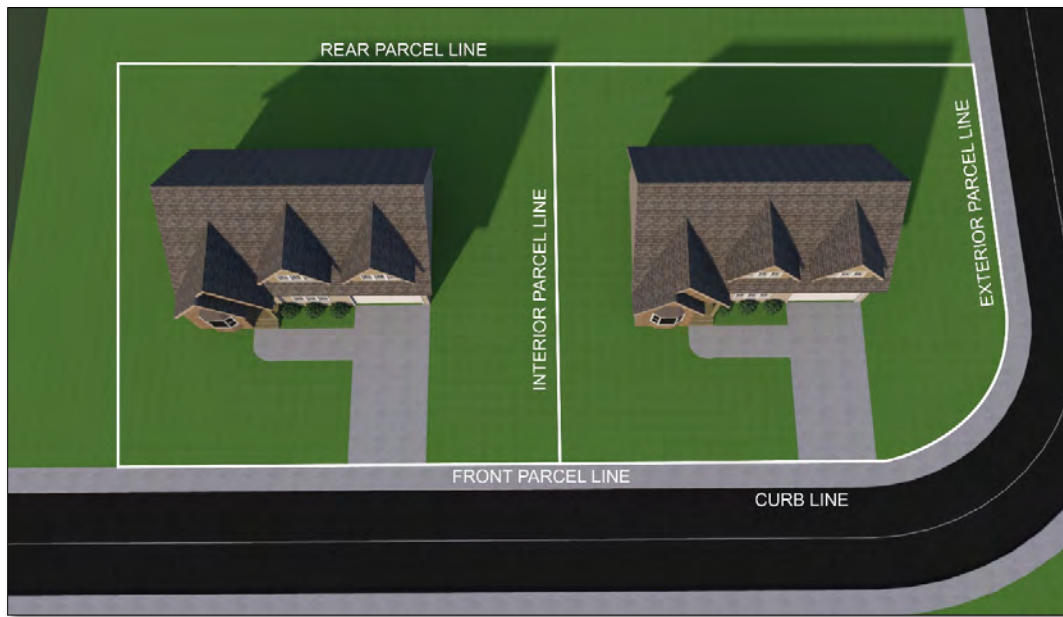


**PARCEL, FRAGMENTED** means a portion of a parcel that is physically severed from the balance of a quarter section by a road, railway, water body, watercourse, ravine or similar feature. A Quarter Section containing a physical severance is still wholly on one title for the quarter is still treated as if it were one (1) quarter section unless subdivided.

**PARCEL LINE** means the boundary of a parcel as shown in in Figure 9-8:

- a) **Exterior Side Parcel Line** means a side parcel line which abuts a district road on a corner parcel.
- b) **Front Parcel Line** means any parcel line common to a parcel and one district road. Where a parcel is contiguous to the intersection of two (2) district roads, the front parcel line is the shortest parcel line contiguous to a district road.
- c) **Interior Side Parcel Line** means a parcel boundary between two (2) or more parcels, other than a front or rear parcel line.
- d) **Rear Parcel Line** means the boundary of a parcel which lies the most opposite to and is not connected to the front parcel line.

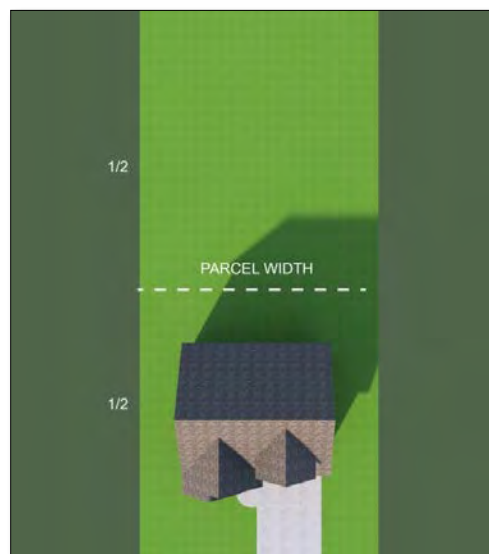
**Figure 9-8: Illustration of Parcel Lines**



**PARCEL SETBACK** means the distance requirement that a development must be located from a specified parcel line.

**PARCEL WIDTH** means the distance between the side parcel lines at a point midway between the front and rear of the parcel and parallel to the street line as shown in Figure 9-9.

**Figure 9-9: Illustration of Parcel Width**



**PERSONAL SERVICES ESTABLISHMENT** means a development used for the provision of services to an individual which are related to the care and appearance of the body, or the cleaning and repair of personal



effects. Typical services include but are not limited to barbershops, hairdressers, beauty salons, tailors, dressmakers, shoe repair shops, dry cleaners, and similar uses, but do not include health services.

**PLACE OF WORSHIP** means the use of a building, or portion thereof, for religious worship. Typical uses include but are not limited to churches, chapels, synagogues, monasteries, temples, and convents. It may also include an accessory dwelling unit for a caretaker, minister or someone of a similar position.

**PRINCIPAL BUILDING OR USE** means the main or primary use of land, buildings or structures which is provided for in the list of permitted uses in the Districts of this Bylaw.

**PROTECTIVE SERVICES** means a development which is required for the public protection of persons and property from injury, harm or damage together with the incidental storage of equipment and vehicles. Typical uses include police, ambulance and fire stations, and ancillary training facilities.

**PUBLIC USE** means a development which is publicly owned, supported or subsidized involving public assembly or use. Public uses typically may include the following and similar uses as public schools, parks, libraries, arenas, museums, art galleries, hospitals, places of worship, tennis courts, swimming pools and other indoor and outdoor recreational activities.

**PUBLIC UTILITY** means the right-of-way for one or more of the following:

- a) Telecommunications systems;
- b) Waterworks systems;
- c) Sewage systems;
- d) Heating systems;
- e) Systems for the distribution of gas, whether natural or artificial;
- f) Systems for the distribution of artificial light or electric power;
- g) Water management projects;
- h) Wind energy conversion systems; or,
- i) Solar energy systems.

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## Q

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**QUARTER SECTION** means a titled area containing 64.8 ha (160 ac) more or less, but excluding road widenings.

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## R

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**RECLAMATION PLAN** means a description of the procedures used to return the site to equivalent land capability (this may involve returning the site to conditions and land uses that are similar to the pre-development setting or, in some instances, to an approved alternate land use different than before). It is based on pre-disturbance site assessments of soil, landscape, vegetation, and land use.

**RECREATION, INDOOR** means facilities within an enclosed building for sports, active recreation, performing and cultural arts where patrons are predominantly participants. This includes but is not limited to arenas, athletic clubs, health and fitness clubs, gymnasiums, swimming pools, rifle and pistol ranges, bowling alleys, and racquet clubs. May include necessary uses such as cafeterias, pro-shop and amusement arcades exclusively servicing the users of the facility.

**RECREATION, MOTORIZED VEHICLE** means a facility for vehicular or motorized sports activities or both. This includes but is not limited to motorbikes, snowmobiles, motor vehicle racetracks and boating facilities.

**RECREATION, OUTDOOR PASSIVE** means facilities used for recreational activities, which utilize tracts of land and may require accessory facilities or structures. This includes but is not limited to cross-country ski trails, golf courses and driving ranges, ice rinks, playgrounds, ski hills, sports fields and paintball.

**RECREATIONAL VEHICLE** means an accommodation unit designed to be transported on its own wheels or by other means (including units permanently mounted or otherwise on trucks) designed or constructed in a manner that will permit its use for temporary dwelling accommodation for travel and recreation purposes only, but does not include a manufactured home as defined in this Bylaw.

**RECREATIONAL VEHICLE STORAGE** means a development which provides fenced or indoor, secure, on-site storage of 2 or more recreational vehicles.

**RESORT** means a commercial establishment featuring a range of accommodations, amenities, sports facilities, and other leisure attractions.

**RETAIL SALES** means a building where goods, wares, merchandise, substances, articles or things are offered or kept for sale at retail, including storage of limited quantities of such goods, wares, merchandise, substances, articles or things, sufficient only to service such a store. Retails sales can also include a retail store specializing in liquor sales and the legal sale of cannabis and cannabis related products.

**RESTAURANT** means a commercial establishment where food and beverage are sold to the public and may include dine-in, take-out and/or fast-food pick-up. It may include supplementary on or off-premises catering services.

**RIPARIAN PROTECTION AREA** means the lands adjacent to naturally occurring watercourses, which Greenview has deemed necessary to protect by limiting certain forms of development within this area.

The purpose and intent of the riparian protection area is to conserve and manage riparian lands. The riparian protection area is based on the Province of Alberta's "Stepping Back from the Water Guidelines: A Beneficial Management Practices Guide for New Development near Water Bodies in Alberta's Settled Region" as amended.

**ROAD, DISTRICT** means a road within Greenview, including the rights-of-way of all or any of the following:

- a) Developed or Undeveloped Road Allowance
- b) A Township road;
- c) A Range road;
- d) An internal subdivision road;
- e) A service road;
- f) A street;
- g) An avenue; and,
- h) A lane.

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## S

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**SALVAGE YARD** means development for purchasing, receiving or transporting of spent materials or substances which may generate a detrimental impact or nuisance beyond the boundaries of the parcel or parcel on which it is situated. It includes a site where dilapidated vehicles, damaged or inoperable or obsolete goods, machinery or equipment, building materials or other scrap metal are stored, dismantled or crushed.

**SCREENING** means the total or partial concealment of a building, equipment, structure or activity by a fence, earth berm, trees, hedge, or established shelterbelt.

**SERVICE STATION** means a premise or the portion thereof used or intended to be used for the servicing and minor repairing of motor vehicles and for the sale of fuel, lubricating oils and minor accessories for motor vehicles.

**SETBACK** means the measured distance from a lot line to a building or structure or any other feature specified by this Bylaw.

**SHIPPING CONTAINER** means a prefabricated shipping or cargo container specifically constructed for the transportation of good by rail, ship or truck.

**SIGN** means an object or device that is intended to promote anything or provide off-site directional information.

**SIGN, DIRECTIONAL** means a sign which regulates or denotes the distance, function and/or direction to various parts of a building, structure, or premises, including parking and traffic areas

**SIMILAR USE** means a specific use of land or of a building that is not expressly mentioned in this bylaw but which the Development Authority has determined to be similar in character and purpose to a use listed as a Permitted or Discretionary Use in the District in which the use is proposed.

**SOLAR COLLECTOR, MAJOR** means the use of land or buildings for the conversion of the sun's rays to thermal, electrical or mechanical energy from a generating unit with a total capacity of greater than 150 kW.

**SOLAR COLLECTOR, MINOR** means the use of land or buildings for the conversion of the sun's rays to thermal, electrical or mechanical energy from a generating unit with a total capacity of less than 150 kW.

**STORAGE, OUTDOOR** means the storing, stockpiling or accumulating of products, goods, equipment, vehicles, or material in an area that is open or exposed to the natural elements. This can include storage of raw materials, truck trailers, partially processed or finished goods, manufactured products, equipment, and recreational vehicles.

**STORAGE, TEMPORARY** means development used exclusively for temporary outside storage of goods and materials where such storage of goods and materials does not involve the erection of permanent structures or the material alteration of the existing state of the land. Typical uses include storage yards for construction vehicles, equipment and materials, pipes, mats or recreation vehicles.

**STRUCTURAL ALTERATION** means any change to the roof, foundation or exterior walls of a structure that results in the expansion of the usable floor area of a structure or reduces existing setback distances.

**SUBDIVISION AUTHORITY** is a body that exercises subdivision powers on behalf of the municipality. It is provided for by Council through a bylaw. The Subdivision Authority can include the following members: any or all members of Council, a designated officer, a Municipal Planning Commission, or any other person or organization.

**SUITE, ATTACHED** means a second self-contained living unit within the principal dwelling unit which is an accessory use. An attached suite has cooking, food preparation, sleeping and sanitary facilities.

**SUITE, DETACHED** means a dwelling unit located on the same parcel as the principal dwelling unit, but separate from it. A detached suite has cooking, food preparation, sleeping and sanitary facilities.

**SUPPORTIVE LIVING ACCOMMODATION** means a residential multi-unit building designed to provide long-term housing where residents are provided with any combination of meal services, housekeeping services and personal care assistance. Typical uses include seniors' lodges and nursing homes.

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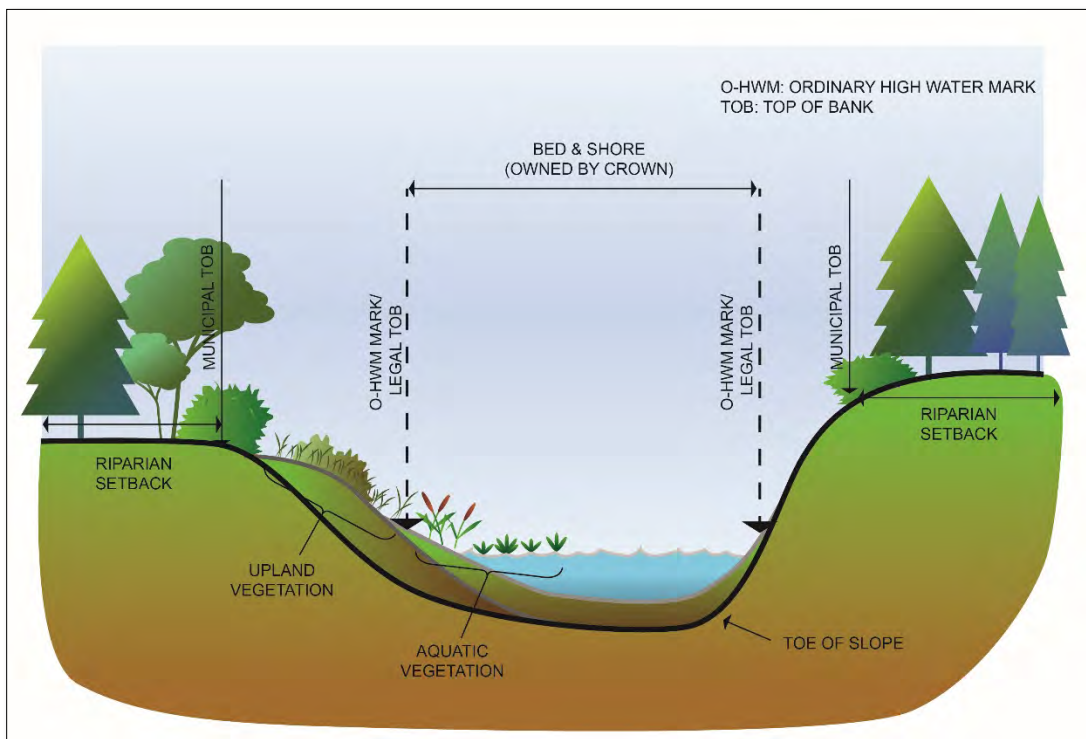
## T

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**TEMPORARY** means a use or building which occurs from the date of the development permit approval for a length of time as specified in the permit approval by the Development Authority.

**TOP OF BANK, LEGAL** means the points closest to the boundary of the active floodplain of a lake, stream, or other body of water where a break in slope of the land occurs such that the grade beyond the break is flatter than 3 (horizontal) to 1 (vertical) at any point for a minimum of 15 m (49.2 ft.) measured perpendicularly from the break. Where banks are not well defined (e.g. in the case of lakes, wetlands or ponds), the top of the bank is equivalent to the ordinary high water mark or flood hazard area, whichever is greater (see figure 9-10: Illustration of Typical Stream).

**Figure 9-10: Illustration of Typical Stream**



**TOP OF BANK, MUNICIPAL** means the points closest to the boundary of the flood hazard area of a lake, stream, or other body of water (see figure 9-10: Illustration of Typical Stream).

**TRUCK STOP** means the provision of facilities, including a service station and restaurant, for the parking of tractor/trailer units.

**TRUCKING OPERATION** means the use of land, buildings or structures for the purpose of storing, repairing, servicing or loading trucks or transportation trailers. This may include parking for trucks, not in use, logistics and administrative offices or service bays.

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## U

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**UTILITIES, MAJOR** means development which is necessary for the local distribution of a public utility but has larger land requirements, and may have impacts on adjacent land uses and includes sanitary landfill sites, waste transfer stations, sewage treatment plants, sewage lagoons, sludge disposal beds, waste recycling plants, maintenance and equipment storage yards, surface reservoirs, water and sewage storage tanks, and water treatment plants.

**UNSUBDIVIDED QUARTER SECTION** means a quarter section that has not been subdivided except for fragmented parcels, public uses, or public utilities.

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## V

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**VARIANCE** means an alteration or change to a standard prescribed by this Bylaw that is authorized by the Development Authority.

**VEHICLE WASH, COMMERCIAL** means a separate facility for washing vehicles that is intended and designed to accommodate vehicles with a licensed gross vehicle weight exceeding 4,500 kg.

**VEHICLE WASH, LIGHT PASSENGER** means a separate facility for washing vehicles that is intended and designed to accommodate cars and light trucks with a licensed gross vehicle weight not exceeding 4,500 kg. A separate light passenger vehicle car wash does not include a vehicle washing facility that forms part of an automobile, truck and recreational vehicle sales and repair facility, or a service station.

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## W

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**WIND ENERGY CONVERSION SYSTEM, MAJOR** means a single turbine or many turbines with a total capacity of 150 kW or more. This does not include windmills used for the aeration of dugouts.

**WIND ENERGY CONVERSION SYSTEM, MINOR** means a small-scale wind turbine with a total capacity of less than 150 kW. This does not include windmills used for the aeration of dugouts.

**WORK CAMP** means a temporary residential complex used to house workers, usually but not necessarily for a contracting firm or project. A work camp is usually made up of several buildings used to provide sleeping, eating, recreation and other basic living facilities. Buildings are designed to be dismantled and moved from location to location and from time to time but do not include manufactured homes or recreational vehicles.

**WORK CAMP, PROJECT-ORIENTED** means a temporary residential complex used to house workers, for a specific project, on a temporary basis of not more than twelve (12) months. A project-oriented work camp is usually several buildings used to provide sleeping, eating, recreation and other basic living facilities. Buildings are designed to be dismantled and moved from location to location and from time to time but do not include manufactured homes or recreational vehicles.

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Y

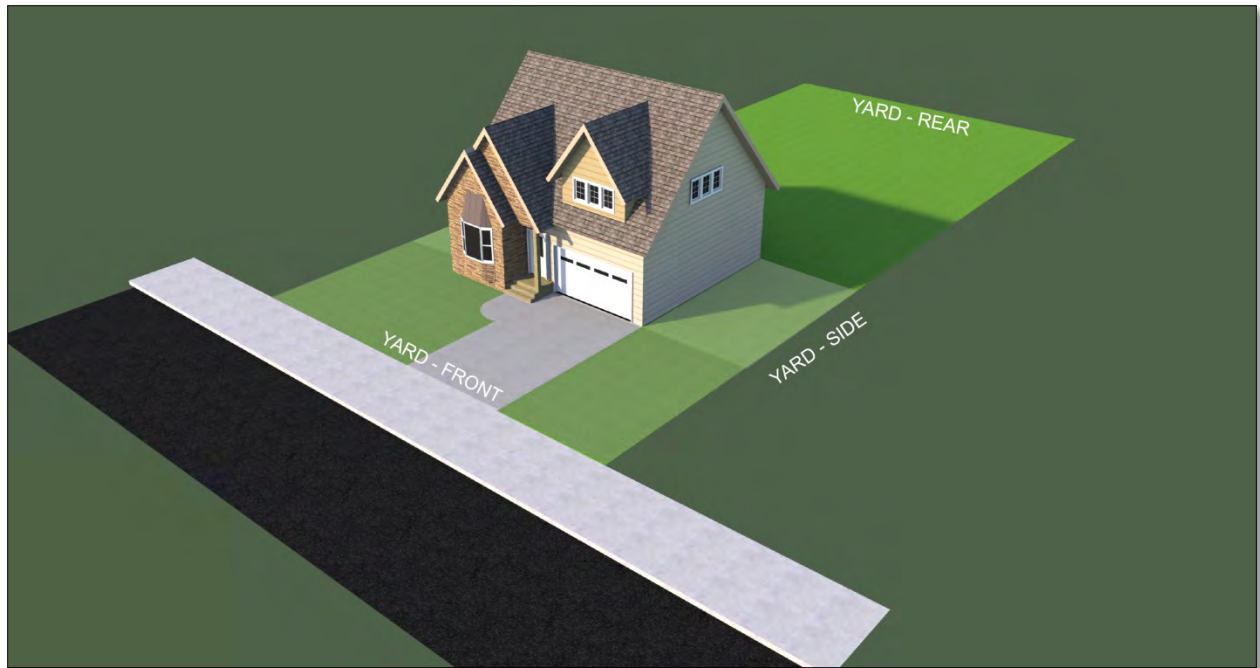
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**YARD, FRONT** means part of a parcel lying between the front parcel line and the front of the principal building and extended across the full width of the parcel, as shown in Figure 9-11.

**YARD, REAR** means part of a parcel lying between the rear parcel line and the rear of the principal building and extended across the full width of the parcel, as shown in Figure 9-11.

**YARD, SIDE** means part of a parcel extending from the front yard to the rear yard and lying between the side parcel line and the closest side of the principal building, as shown in Figure 9-11.

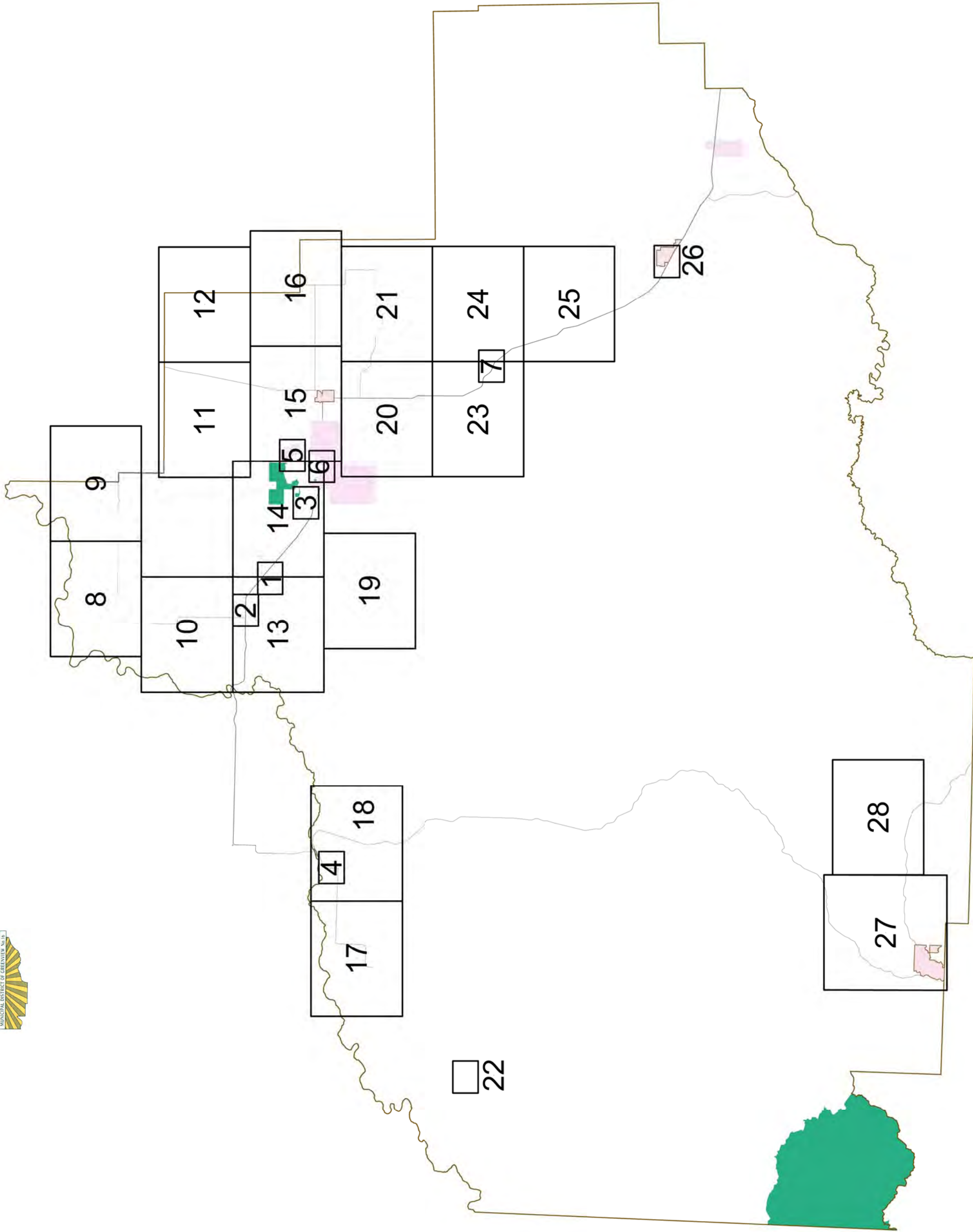
**Figure 9-11: Illustration of Yards**

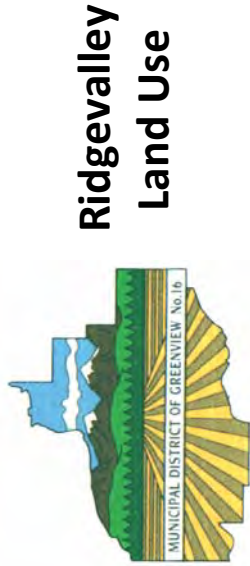
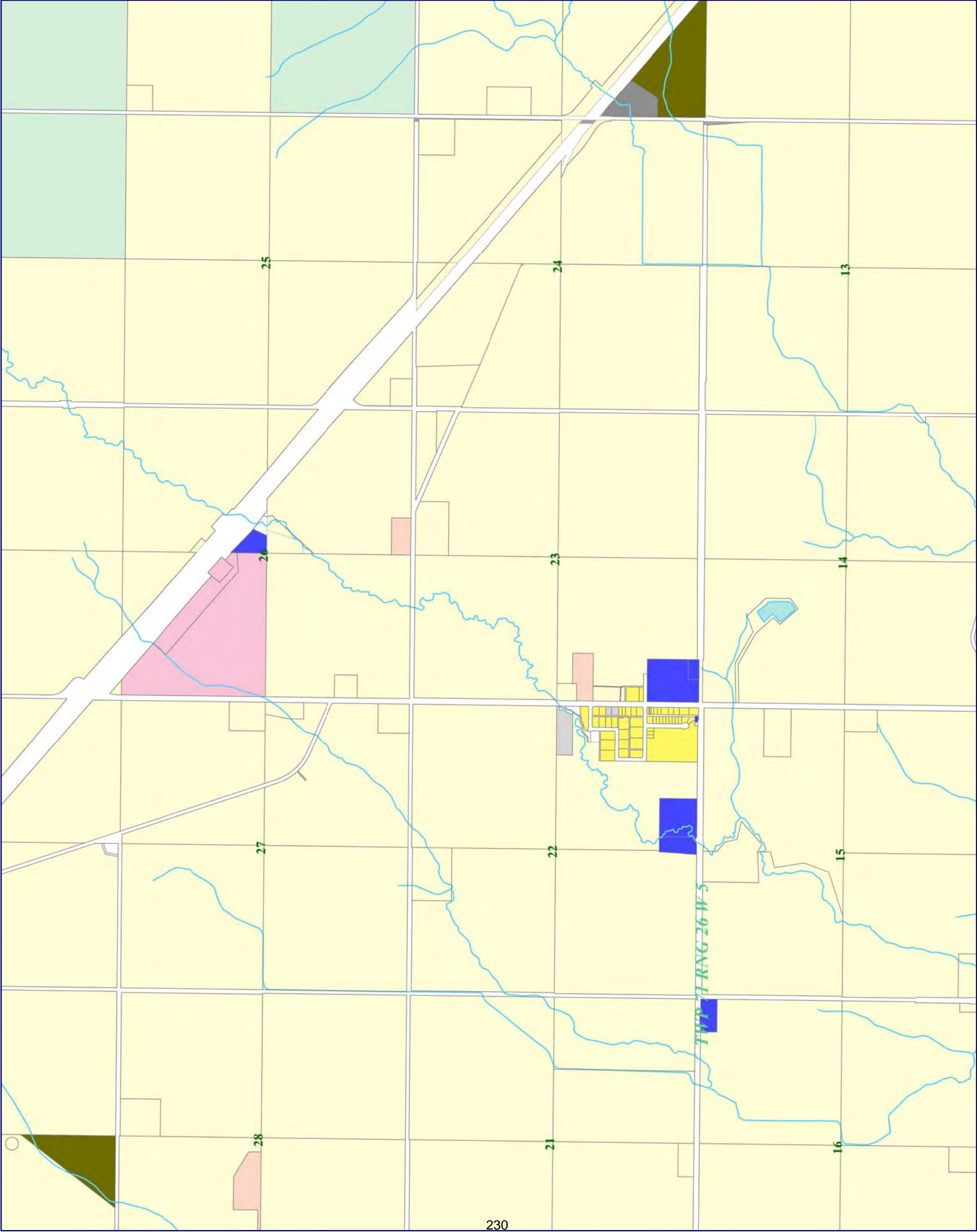






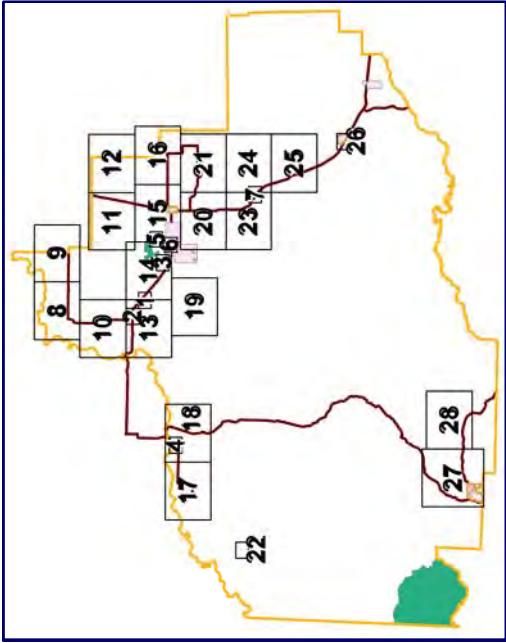
# Land Use Bylaw - Map Index



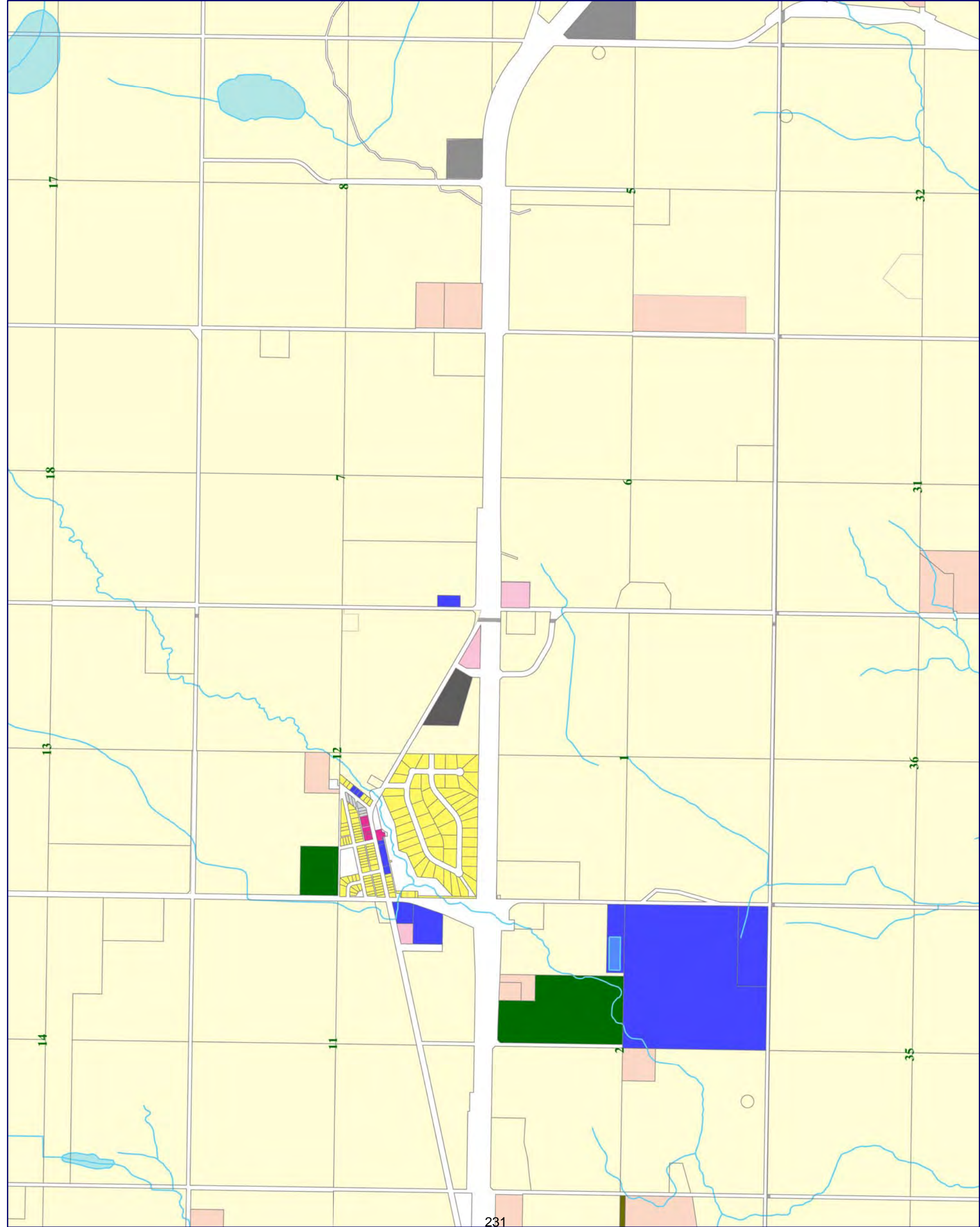


Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
- Institutional (INS)
- Industrial Light (M-1)
- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)

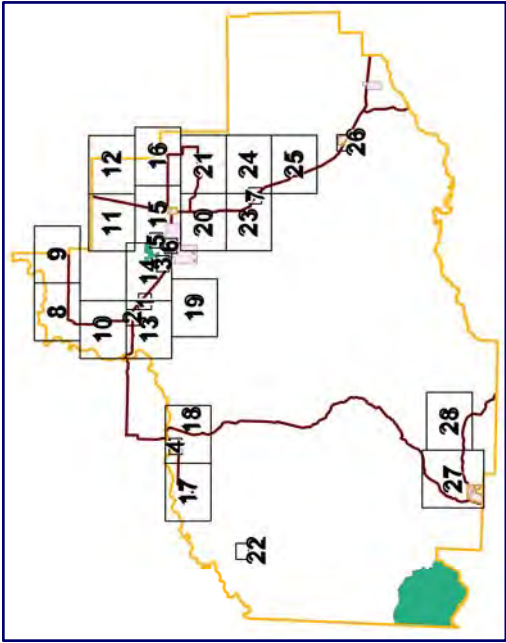




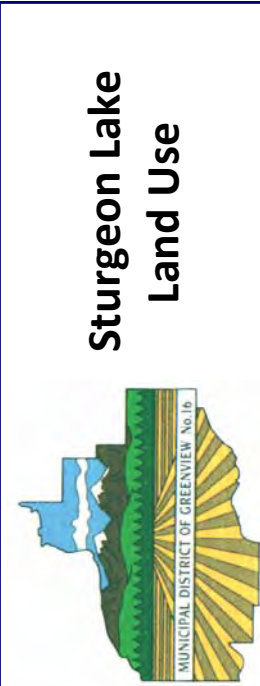
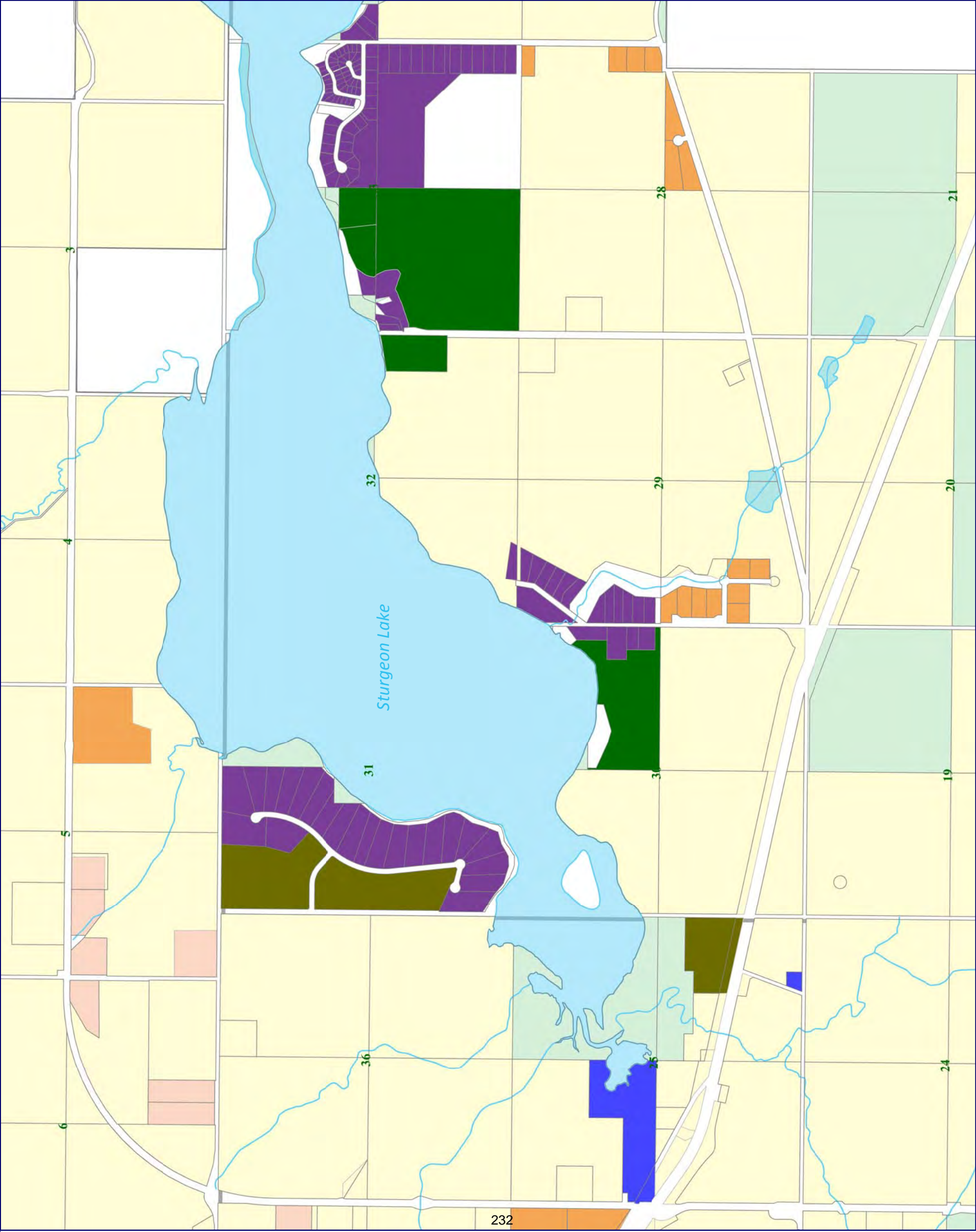


Legend

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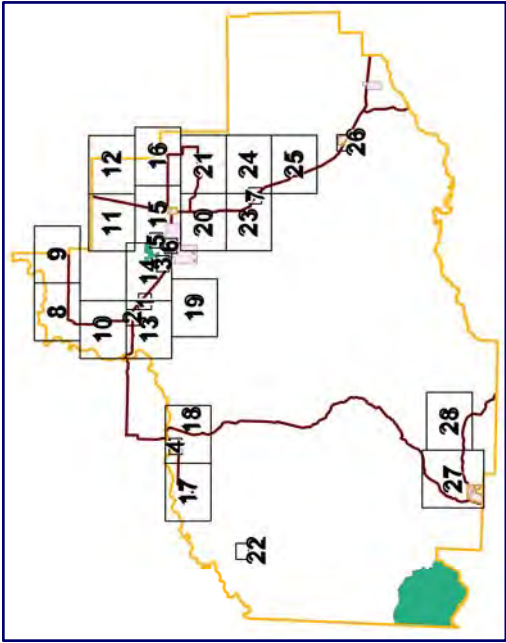






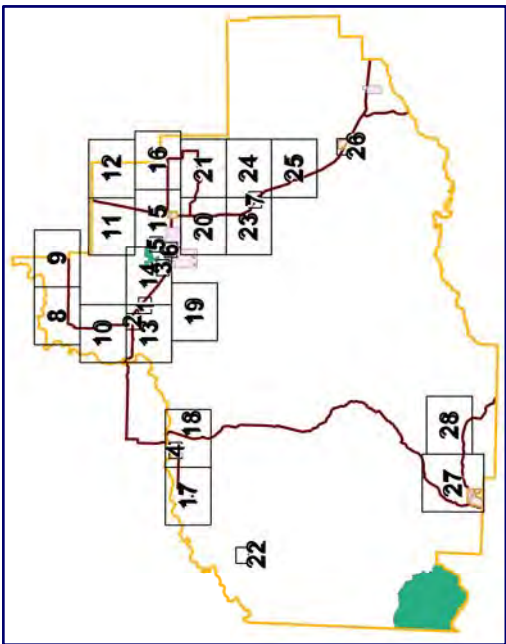
Legend

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- Rural Commercial (RC)
- Recreational (REC)
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Agricultural One (A-1)	Agricultural Two (A-2)	Crown Land (CL)	Country Residential One (CR-1)	Country Residential Two (CR-2)	Country Residential Three (CR-3)	Direct Control (DC)	Hamlet Commercial (HC)	Hamlet Industrial (HI)	Hamlet Residential (HR)	Institutional (INS)	Industrial Light (M-1)	Industrial General M-2	Manufactured Home Park (MHP)	Rural Commercial (RC)	Recreational (REC)	Rural Settlement (RS)
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PAGE 4

Projection: UTM Zone 11 NAD 83 Date: January 8, 2018

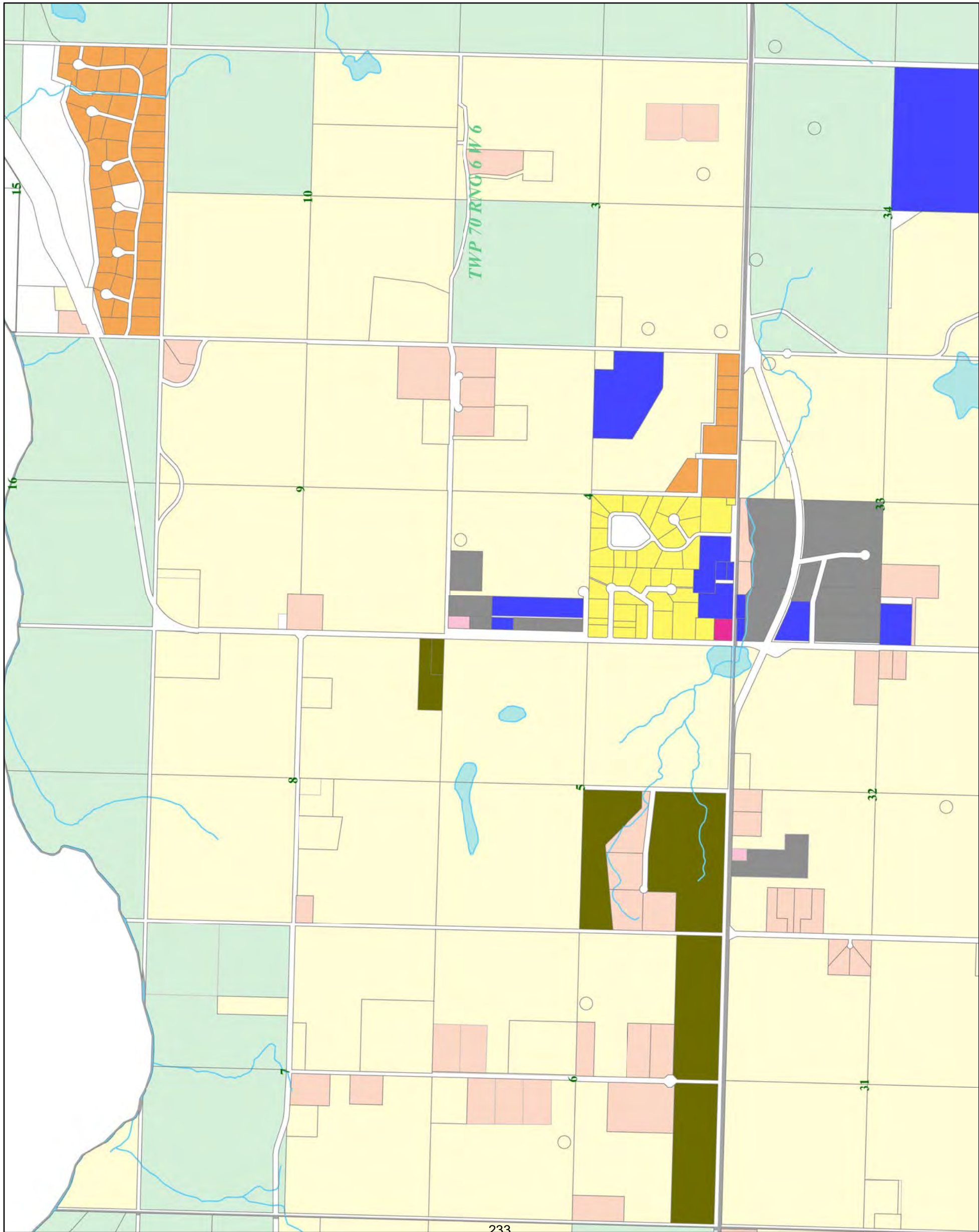
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Compiled from the Rural Cadastral Digital Base March 1, 2016, 1:20,000 Digital Base, and Ownership compiled from municipal tax data, March 1, 2016.

Building/Site/Feature information compiled from municipal assessment data, December 2015.

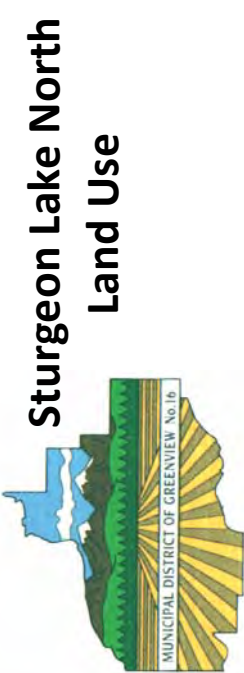
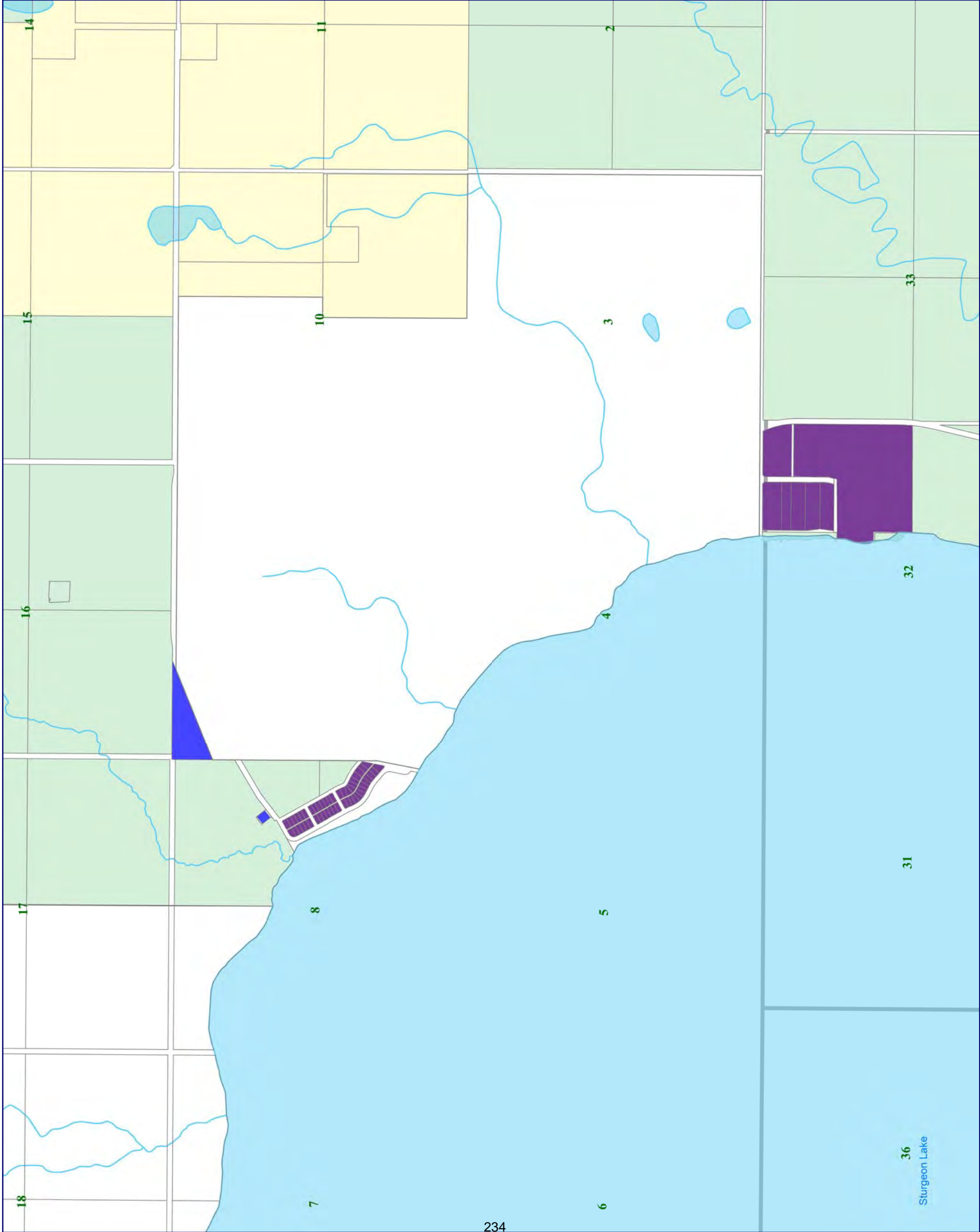
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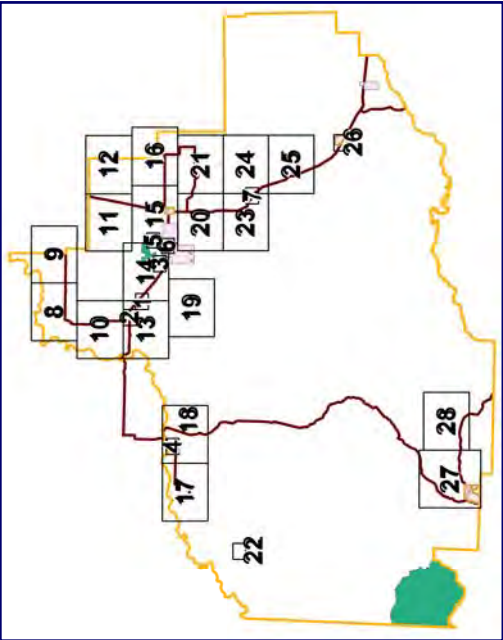
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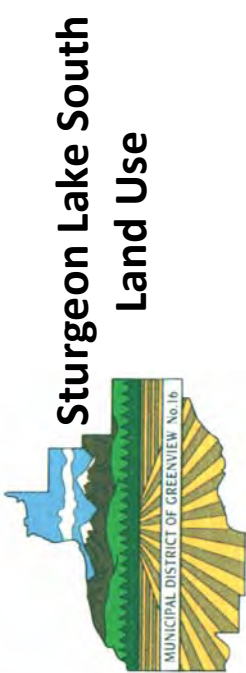
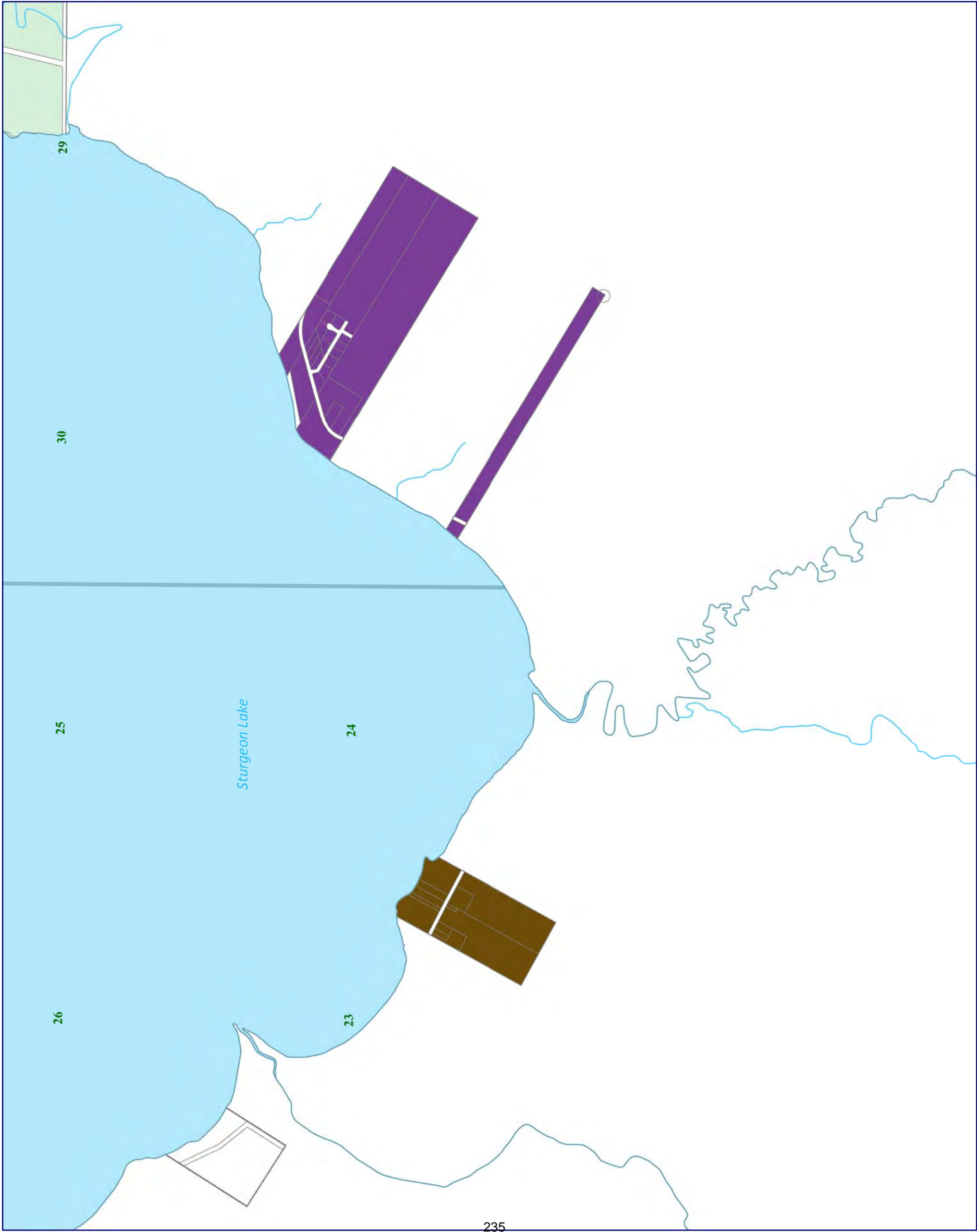




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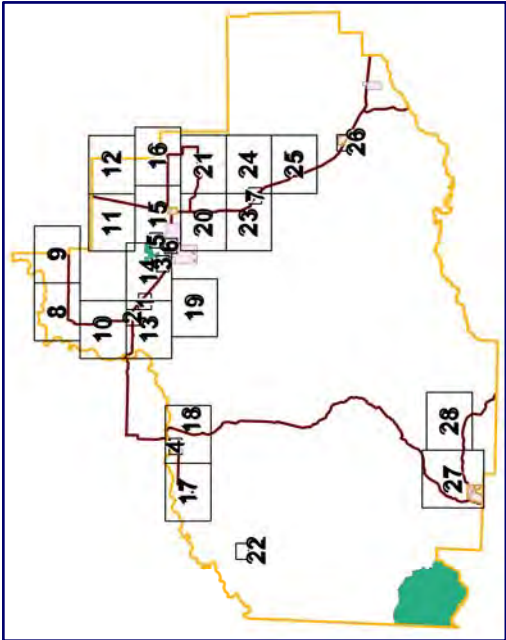
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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
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- Rural Commercial (RC)
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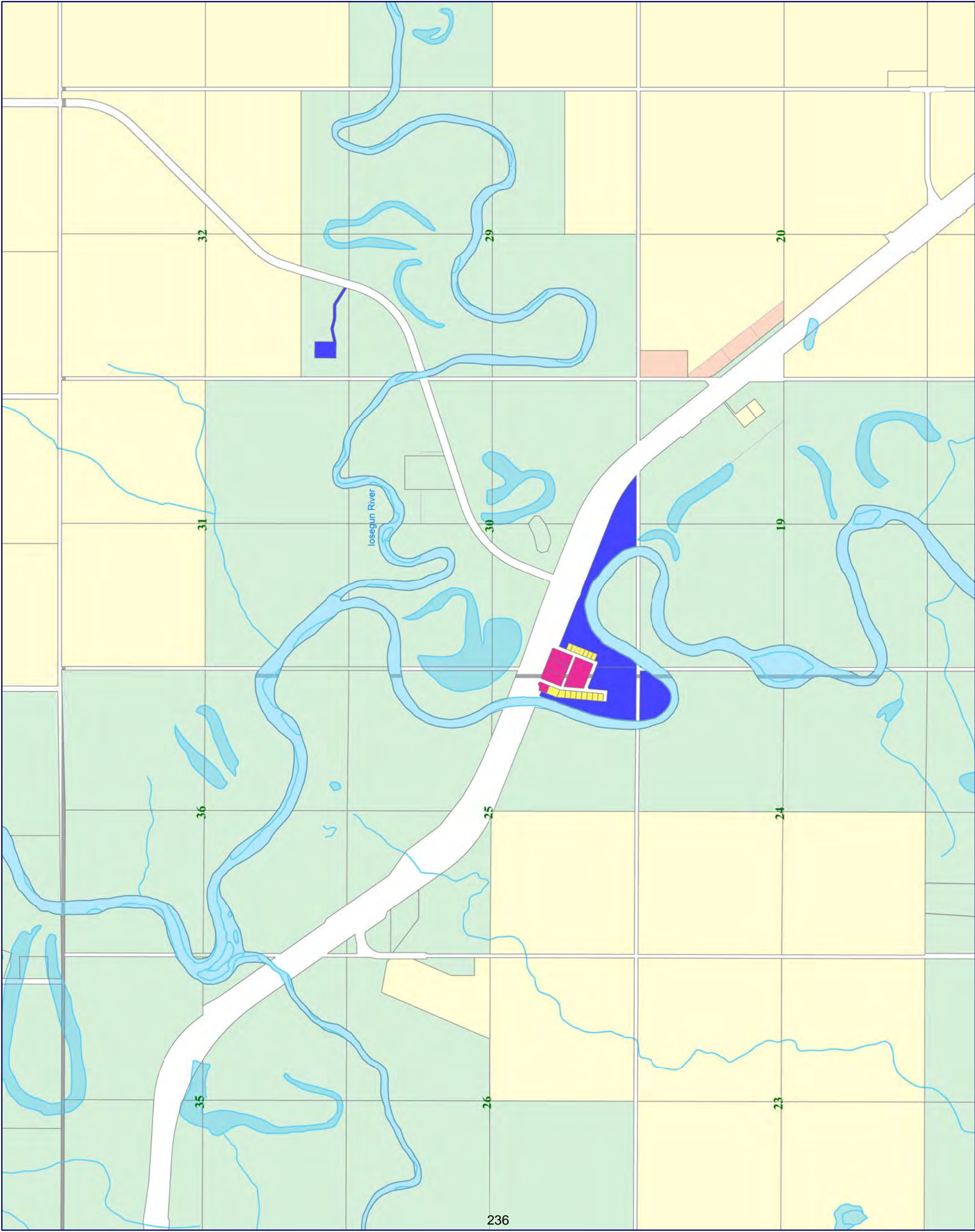


Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
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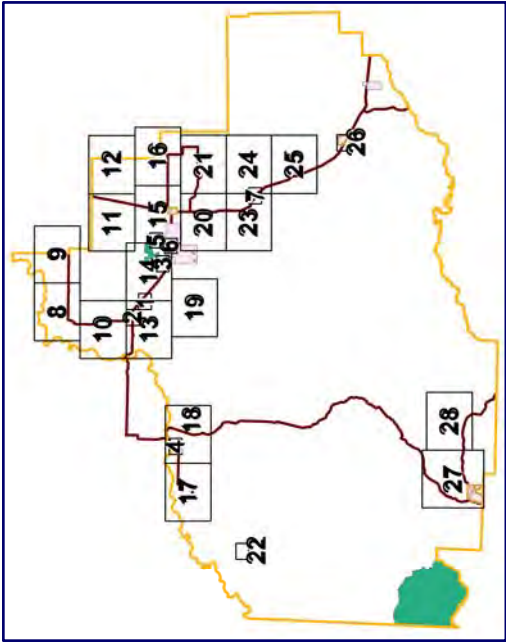




# Little Smoky Land Use

## Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
- Institutional (INS)
- Industrial Light (M-1)
- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)

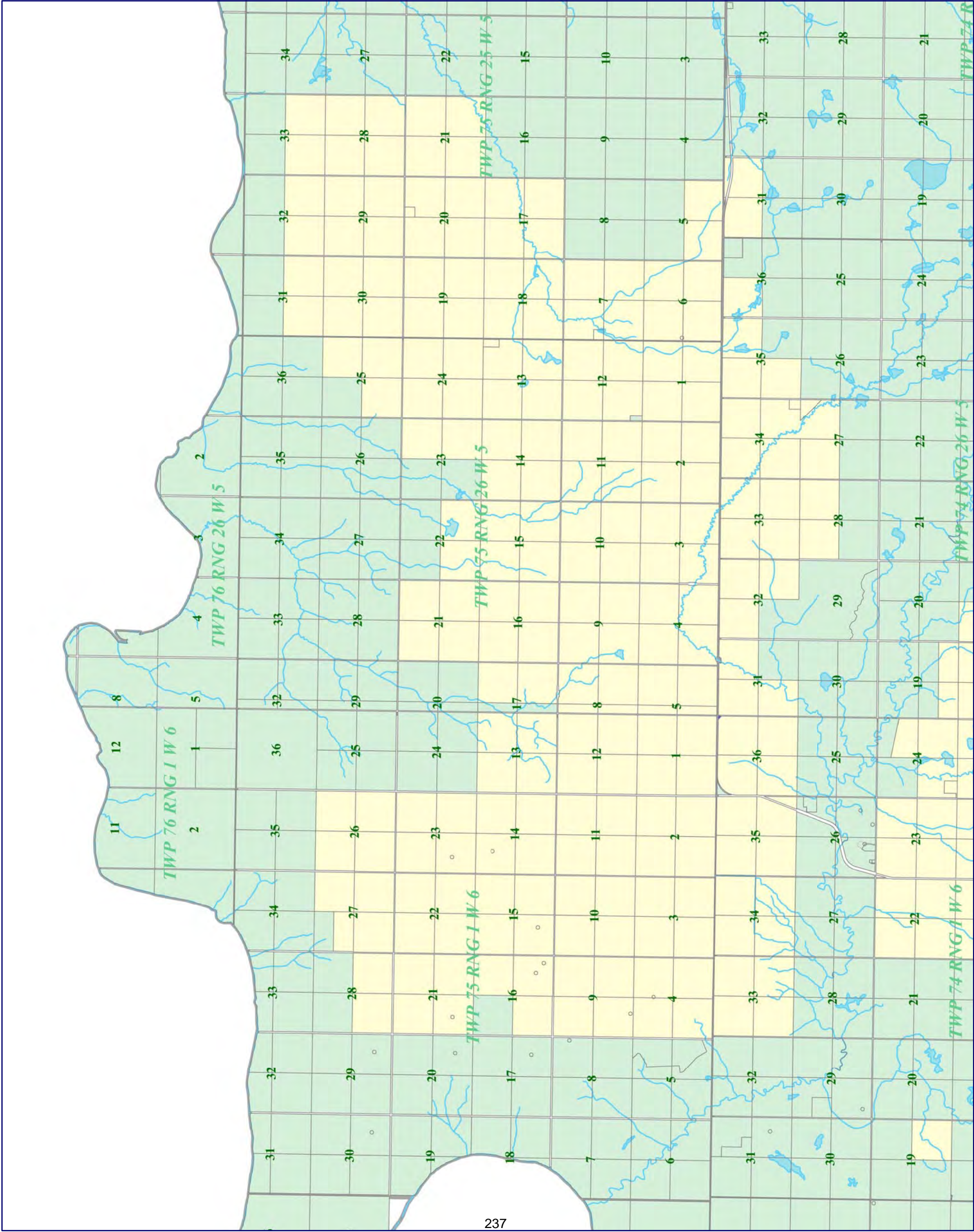


1 km

0


1 km





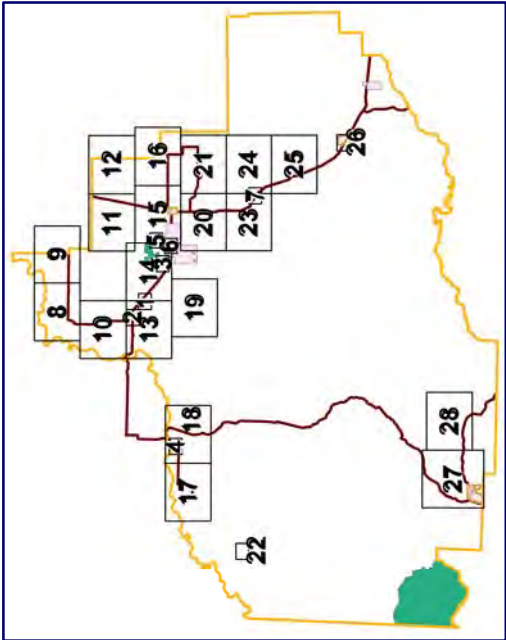
# Puskwaskau Area 1

## Land Use

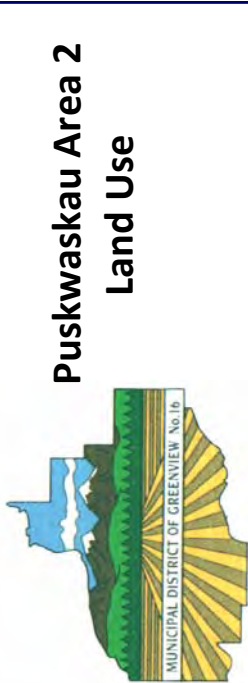
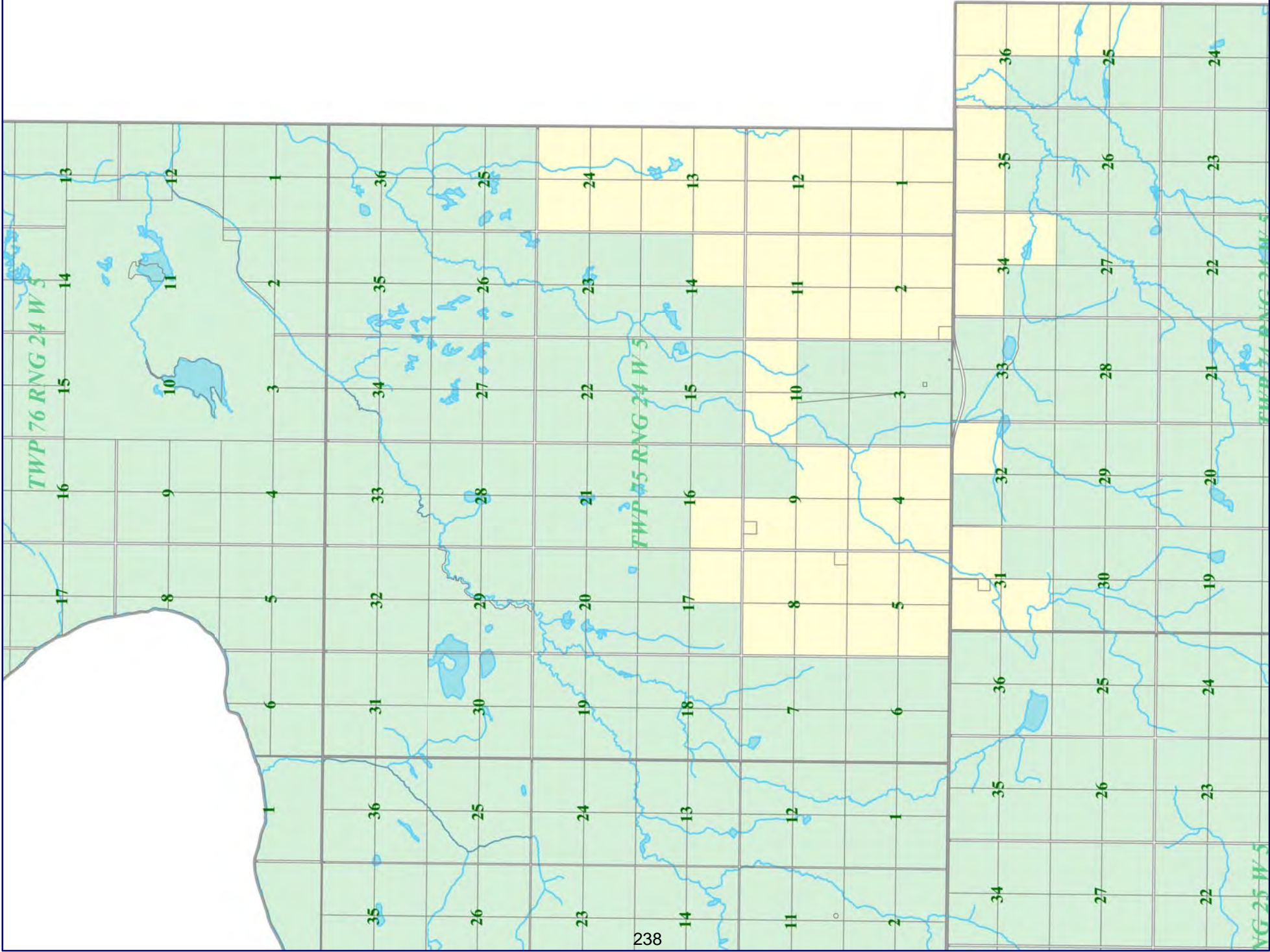


### Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
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- Hamlet Residential (HR)
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- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)





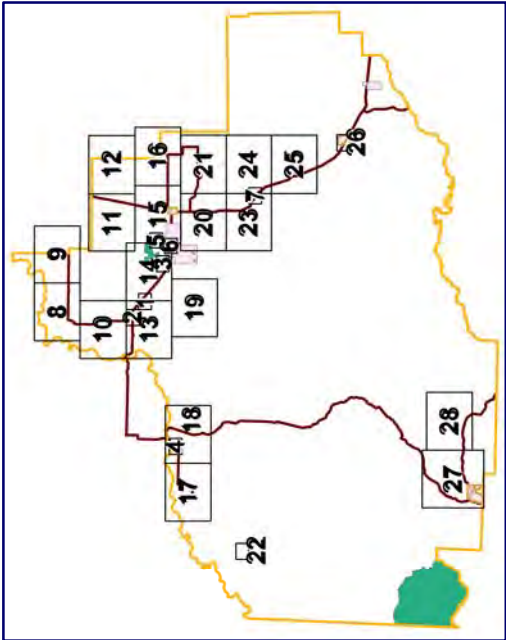


Puskwaskau Area 2

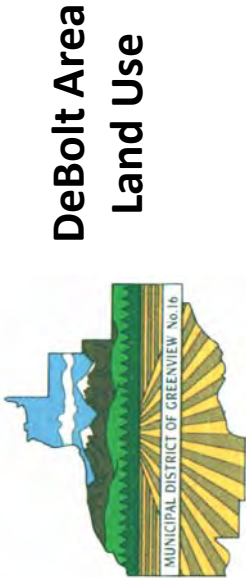
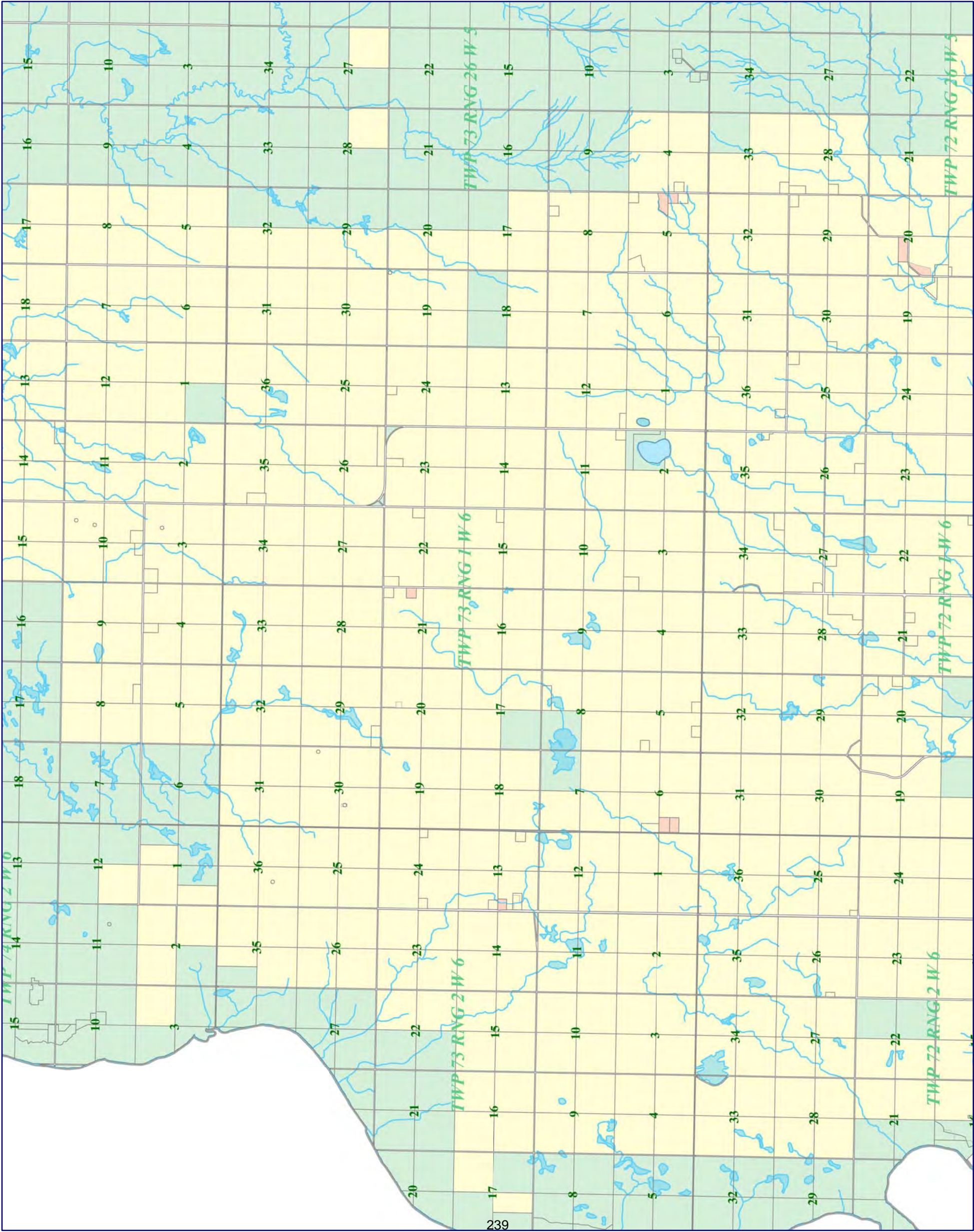
Land Use

Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
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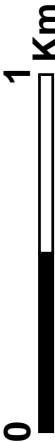
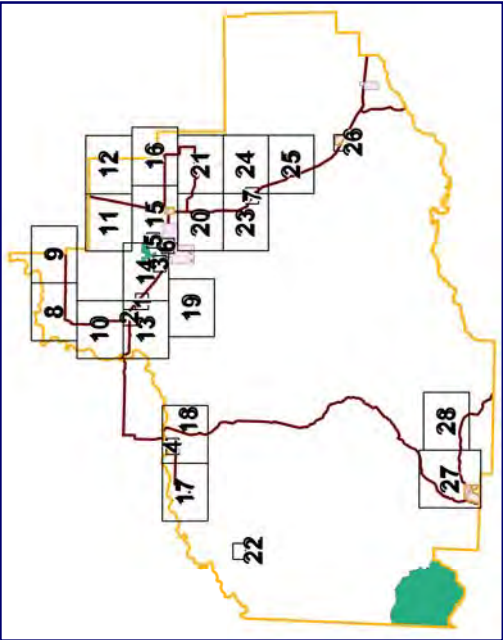




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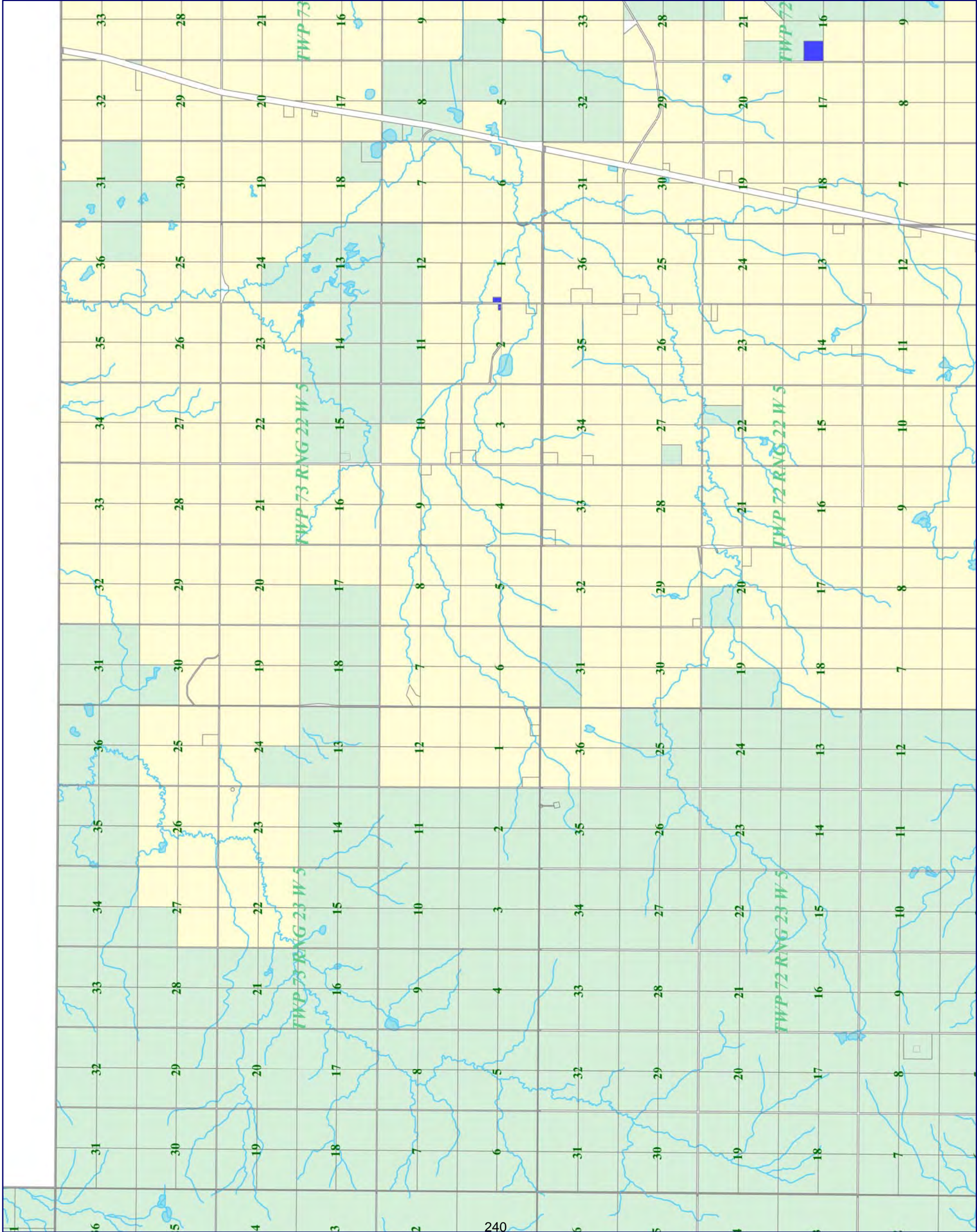
## Legend

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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
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- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
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1 km



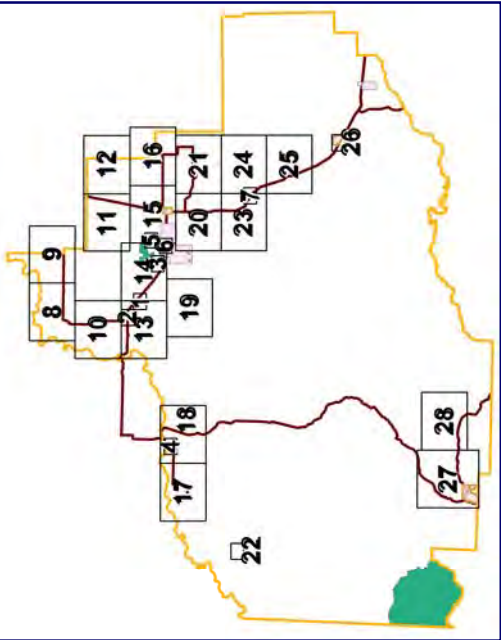


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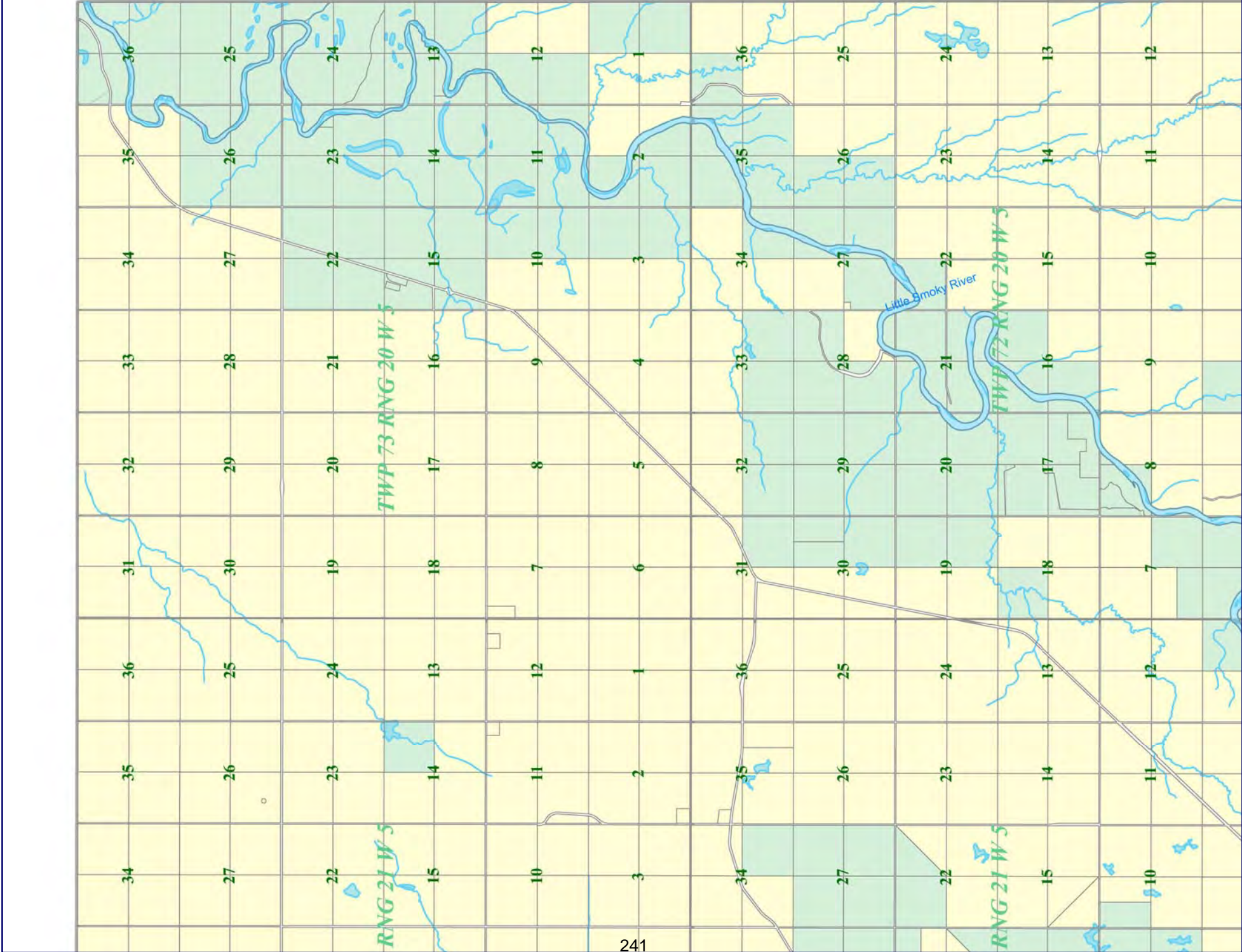
## Land Use



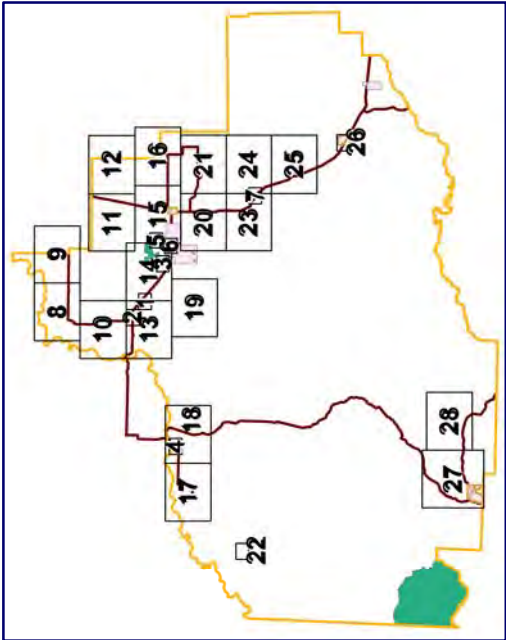
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  - Crown Land (CL)
  - Country Residential One (CR-1)
  - Country Residential Two (CR-2)
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  - Manufactured Home Park (MHP)
  - Rural Commercial (RC)
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  - Rural Settlement (RS)



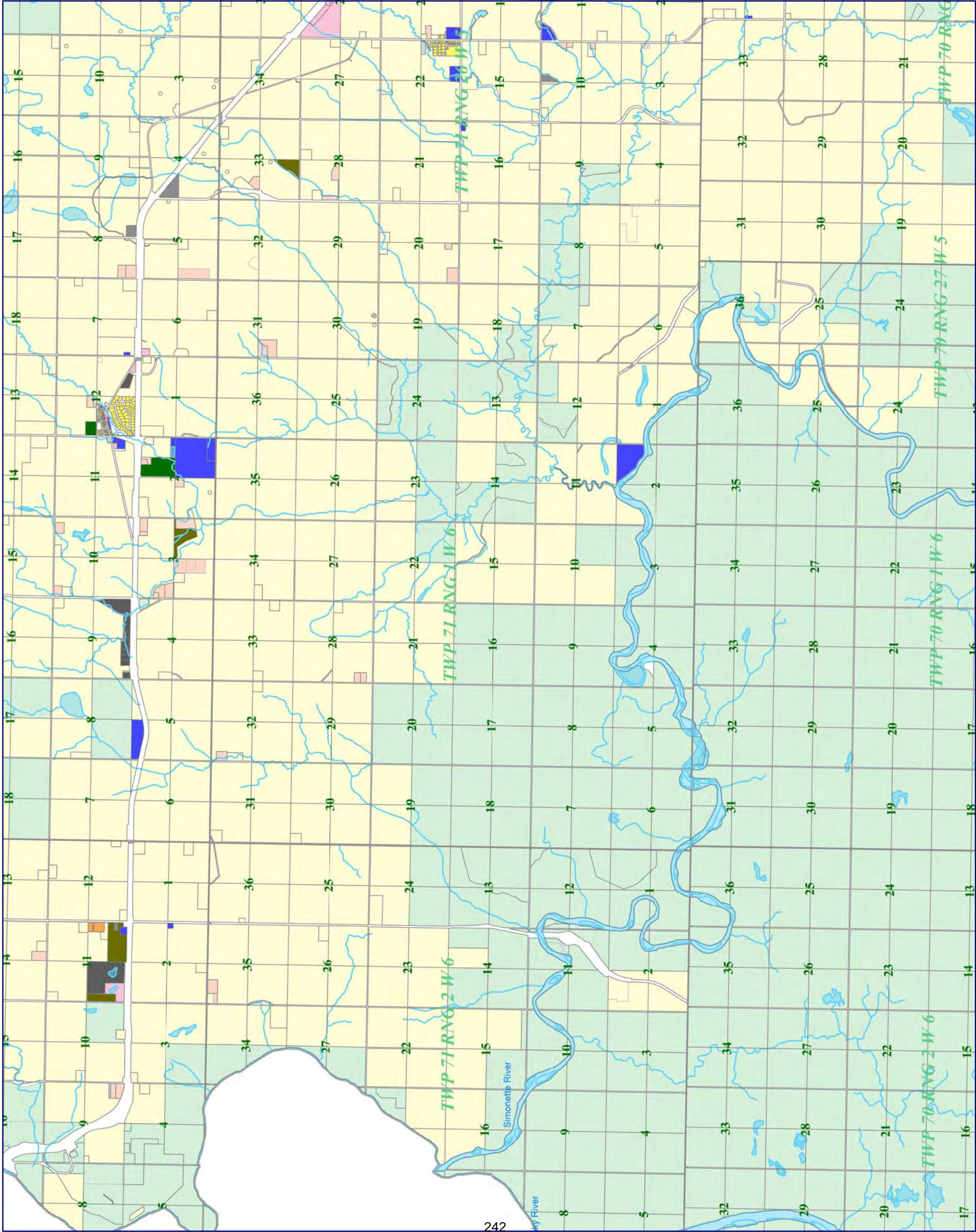




- Legend
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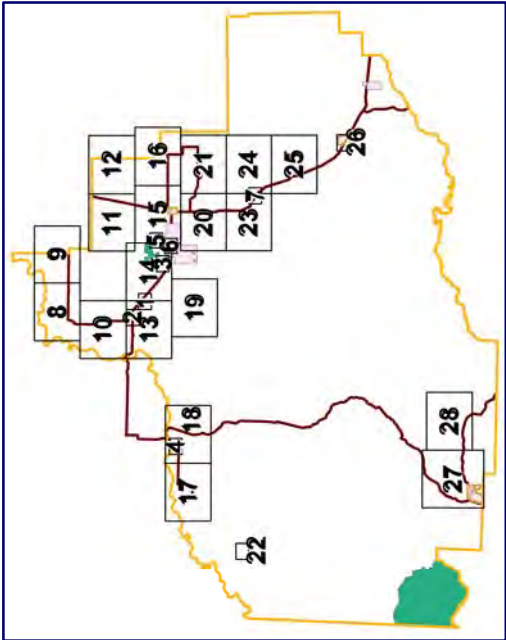




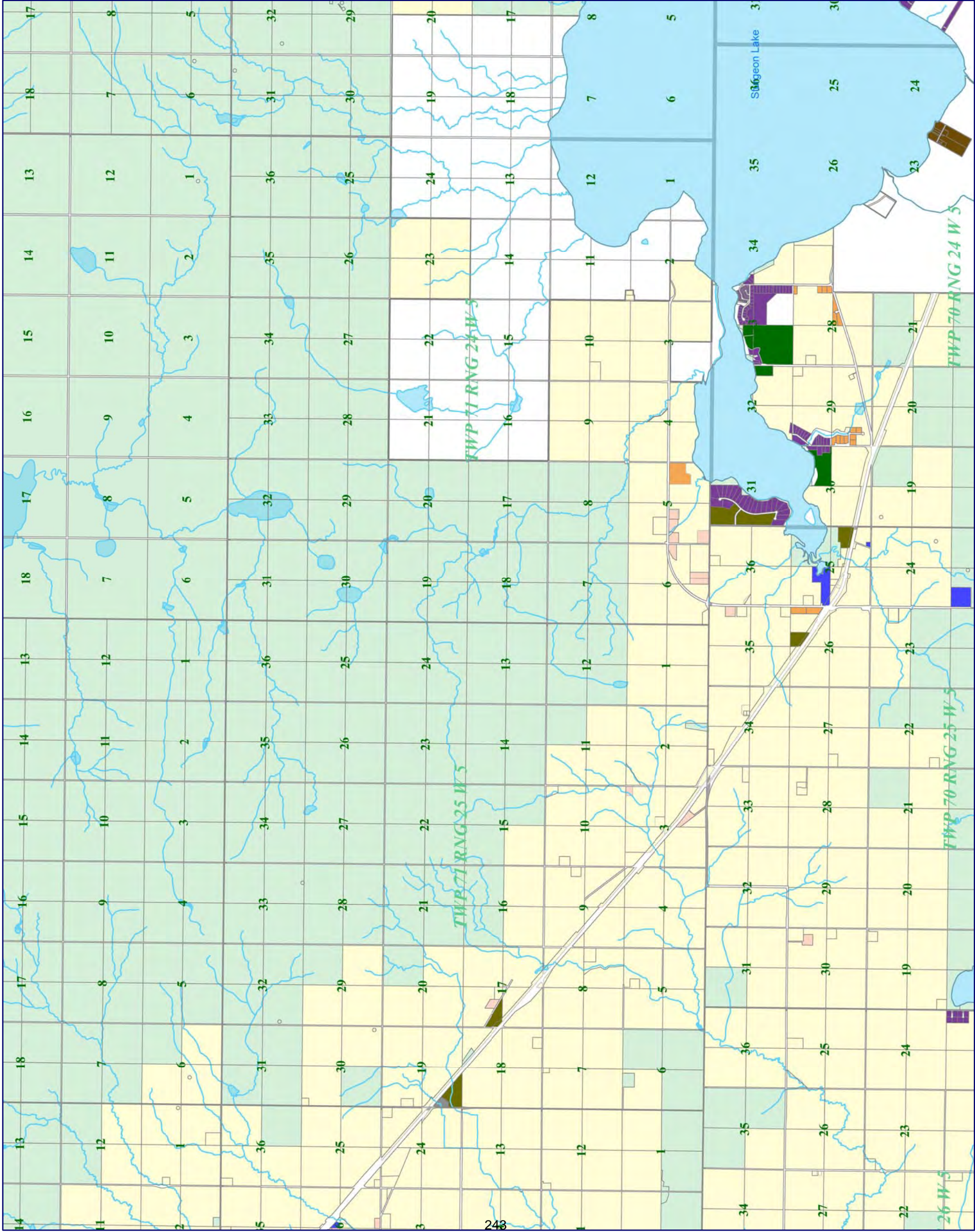
# Goodwin Area Land Use

## Legend

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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
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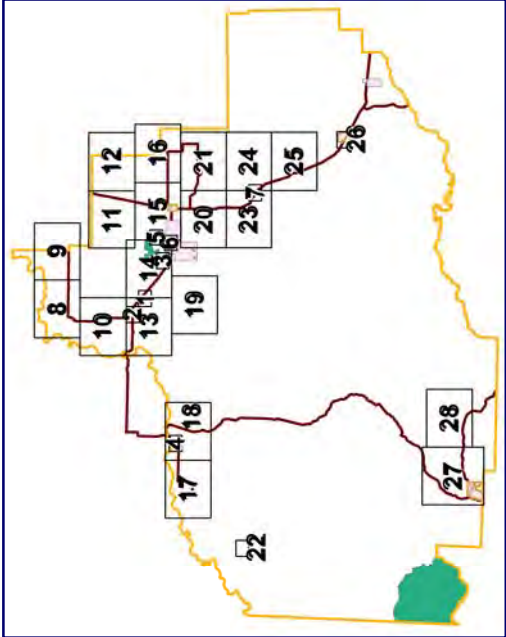






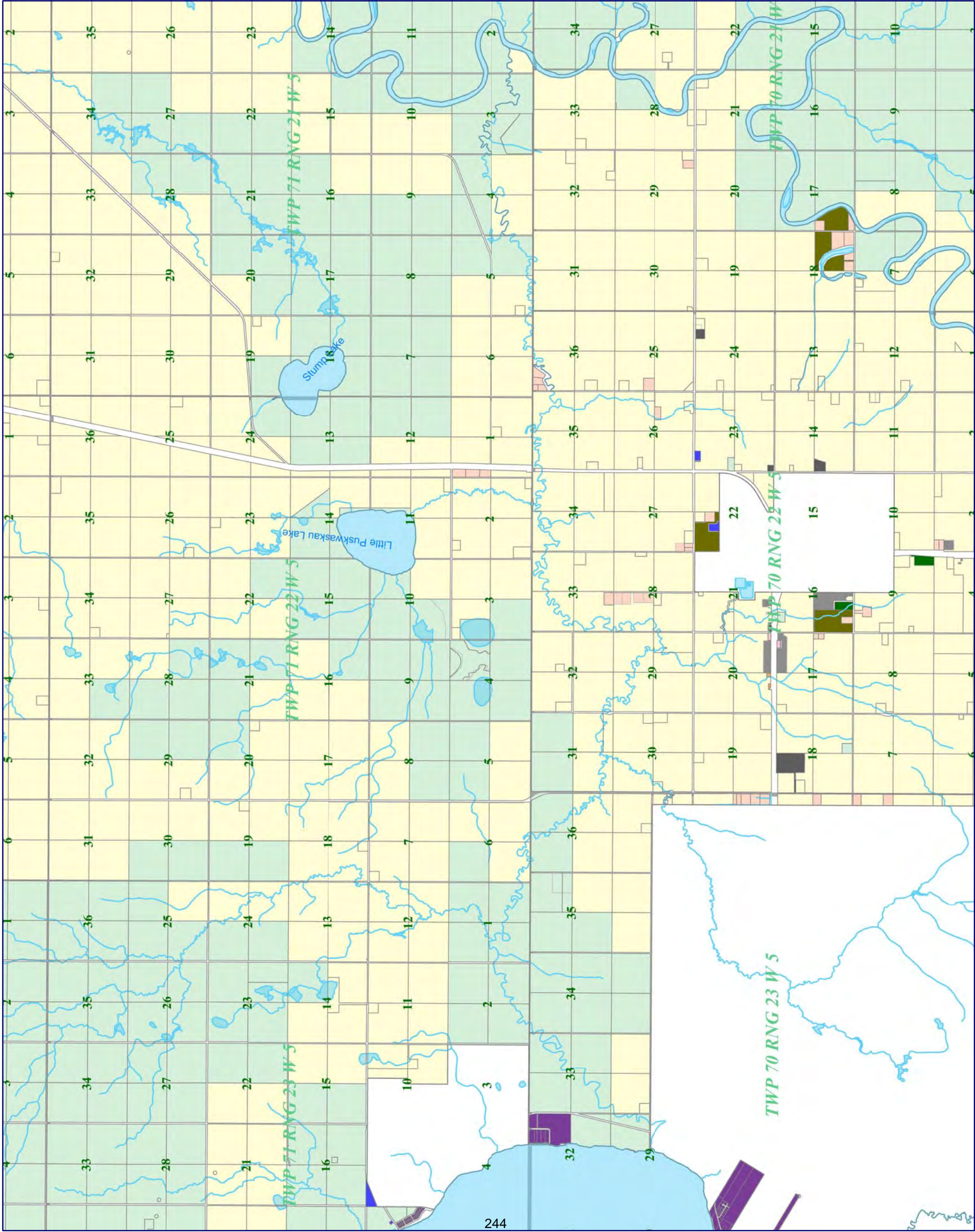
Legend

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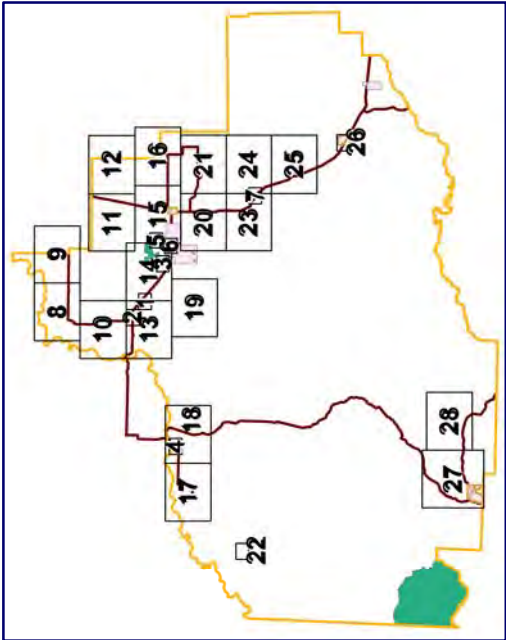


1 km

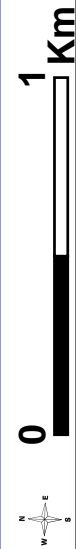
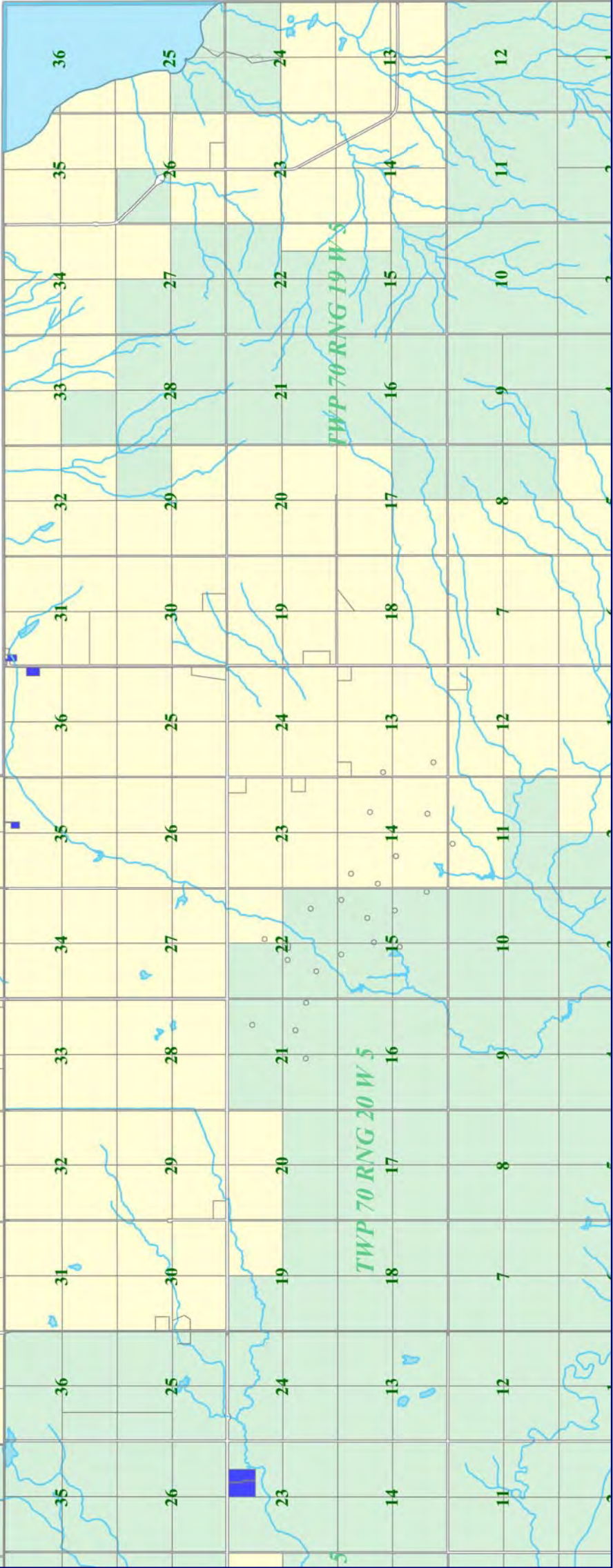
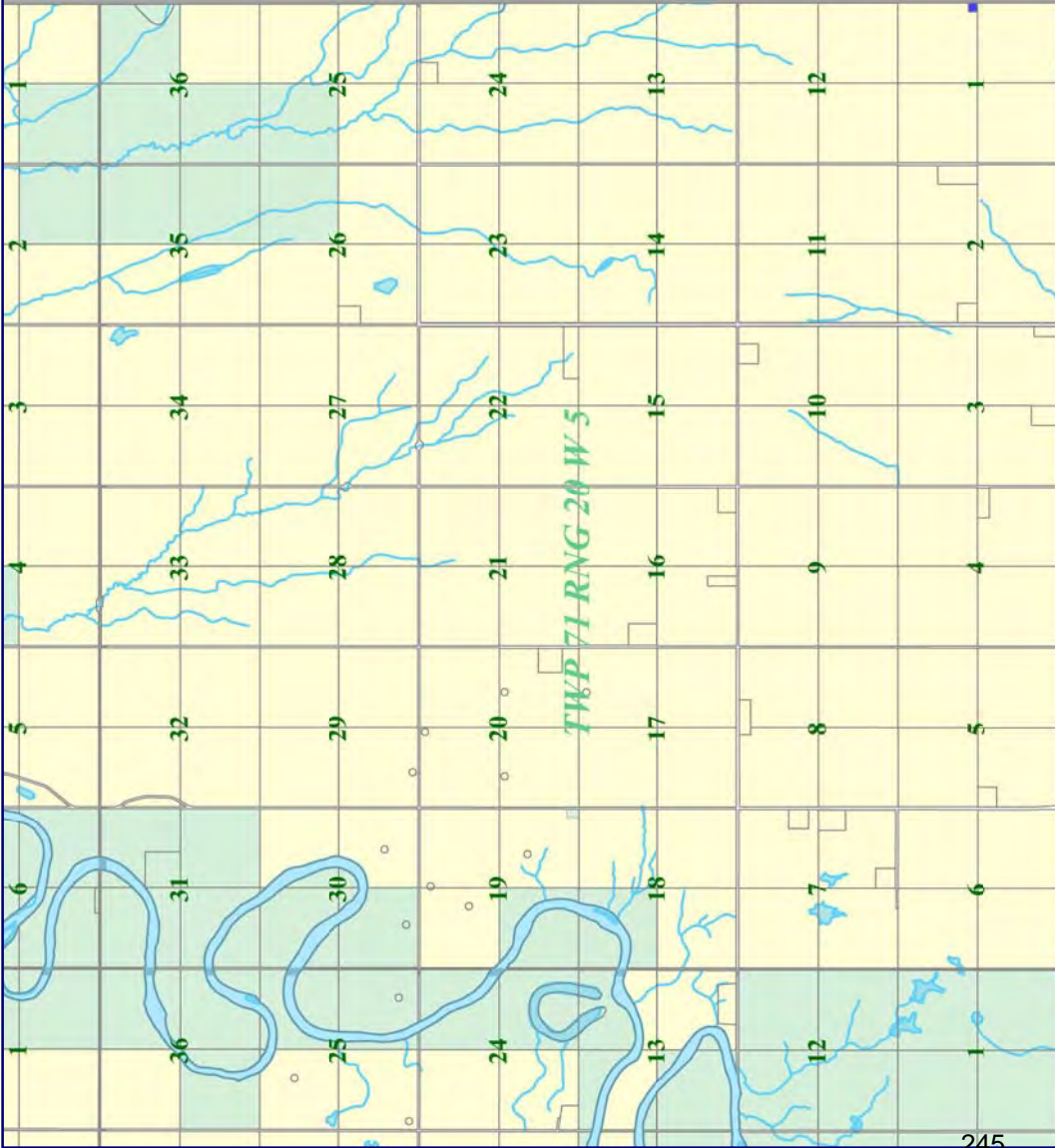




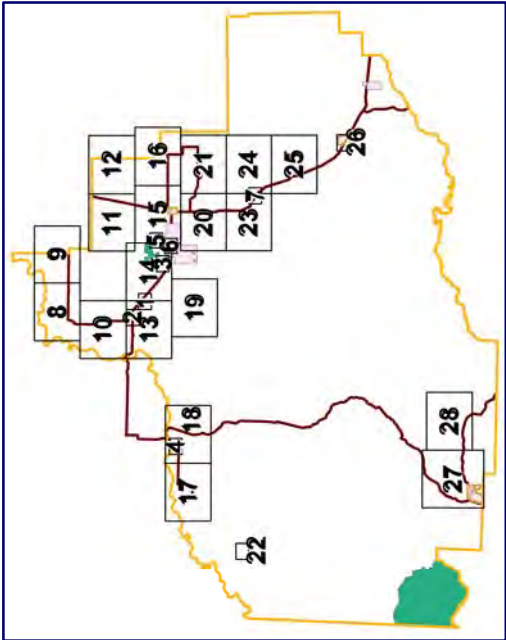
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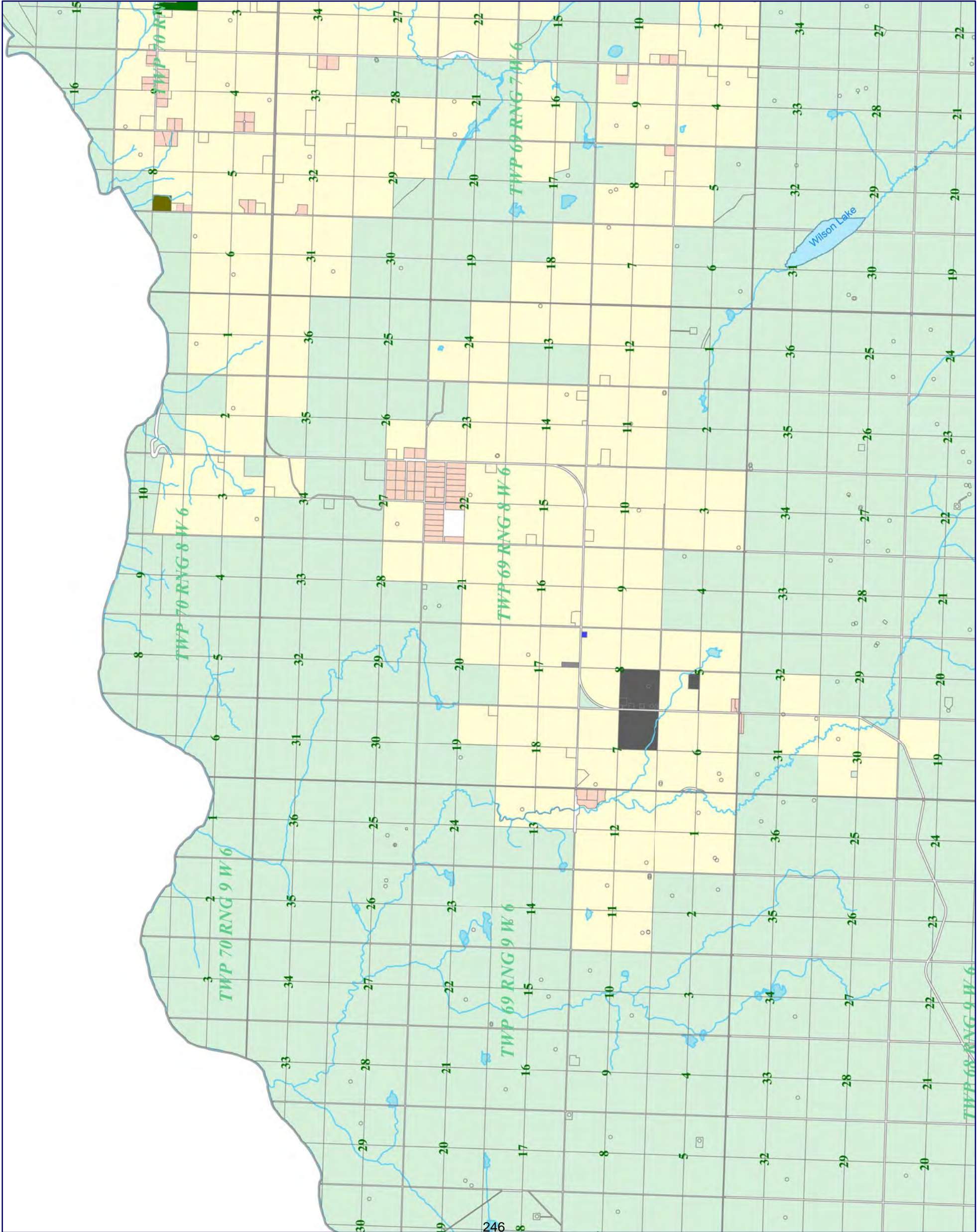




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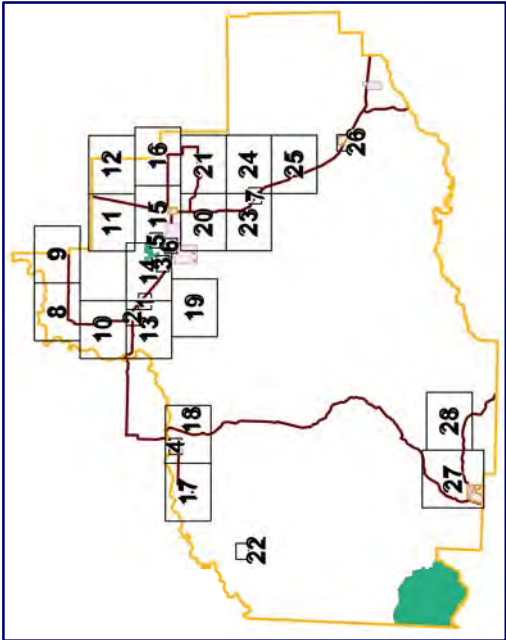




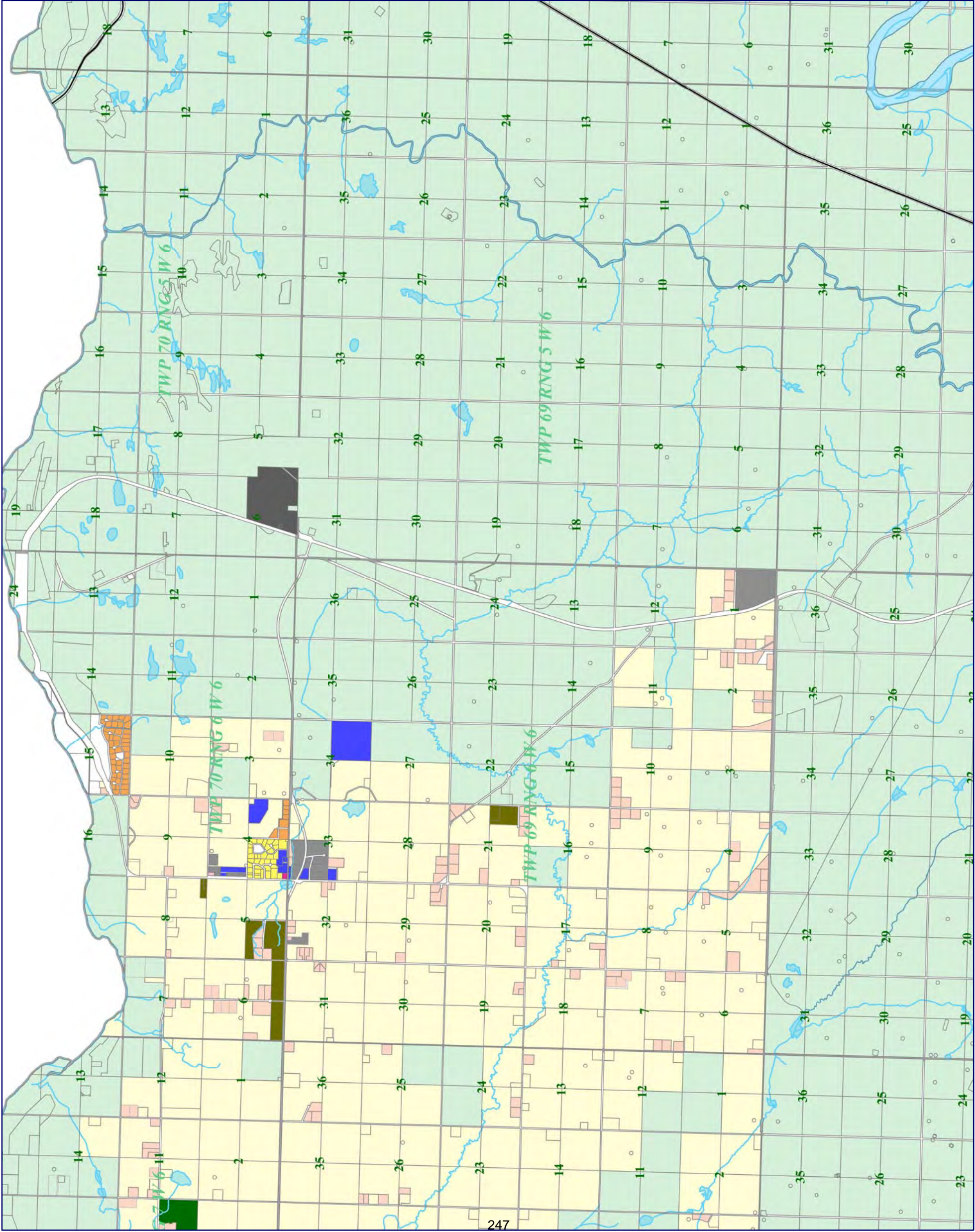


Legend

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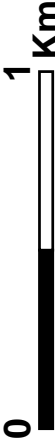
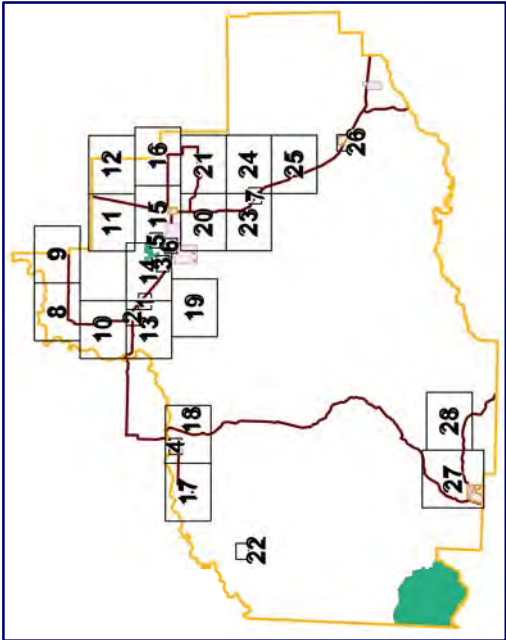






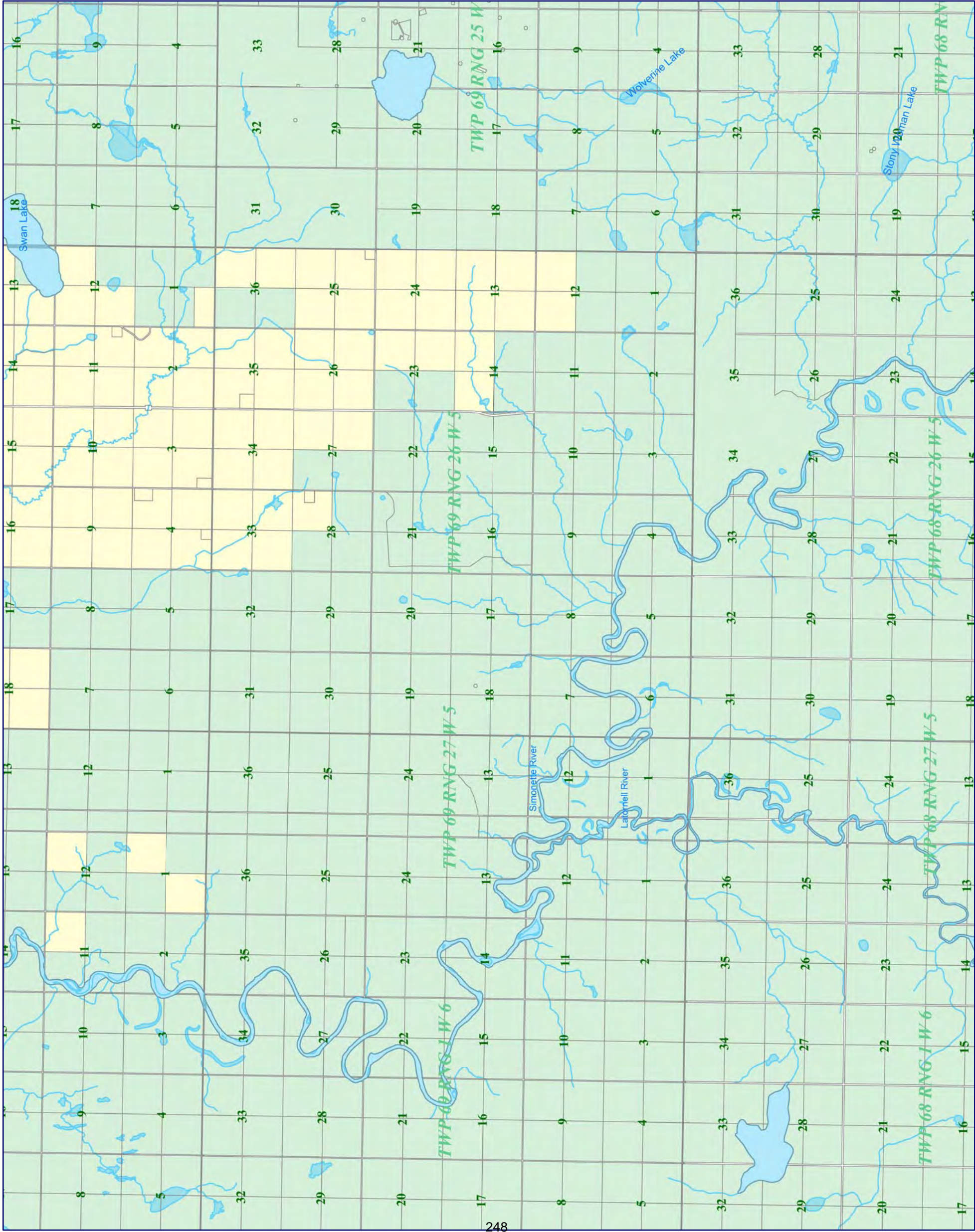
Legend

- Agricultural One (A-1)
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- Industrial General M-2
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- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)



1 km





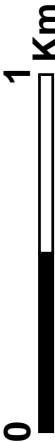
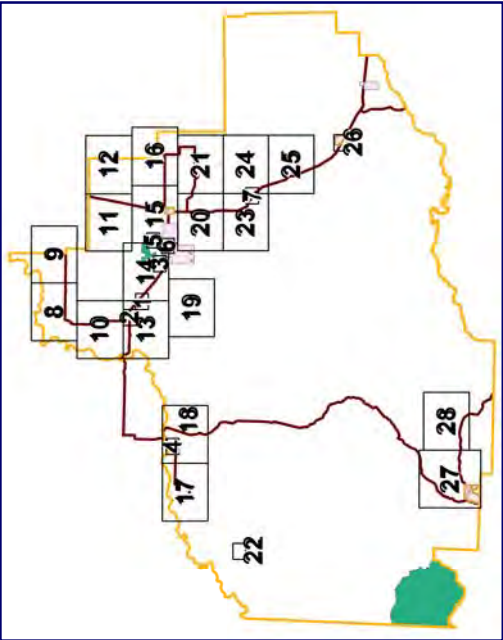
Sturgeon Heights

Area 2

Land Use

Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
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- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
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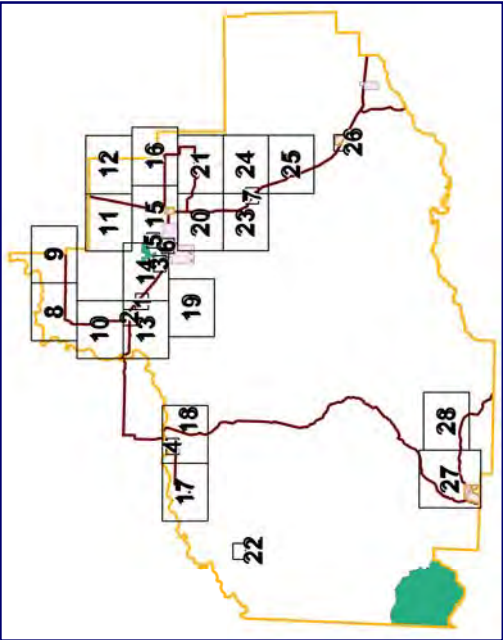




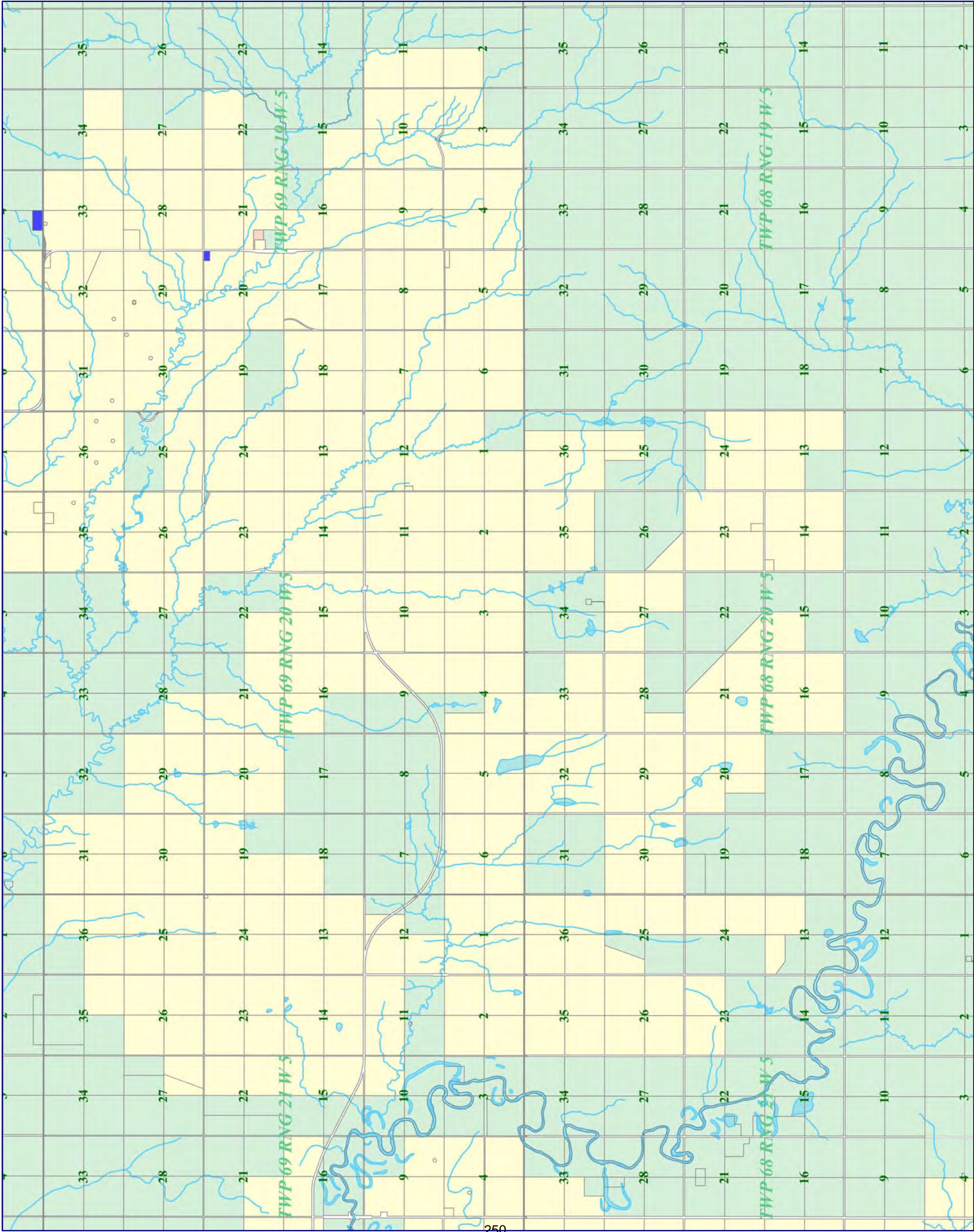
# Vallyview Area 2

## Land Use

- Legend
- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
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- Industrial Light (M-1)
- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)

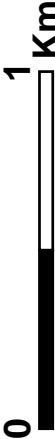
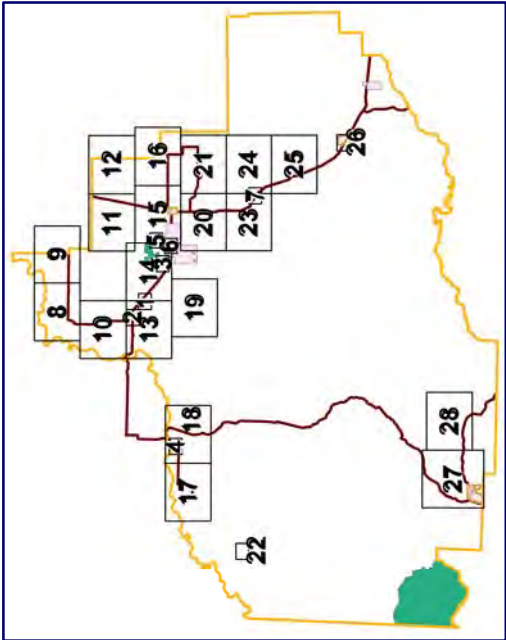




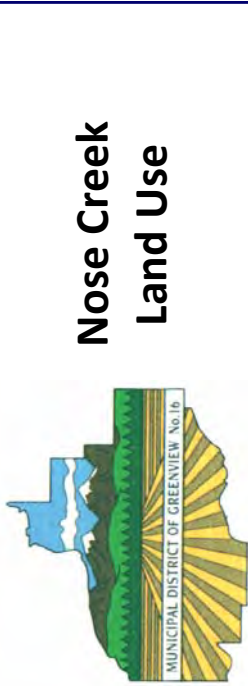


Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
- Institutional (INS)
- Industrial Light (M-1)
- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)

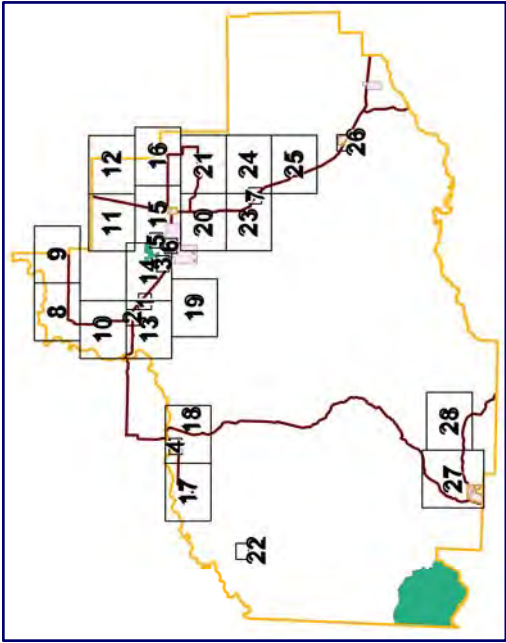




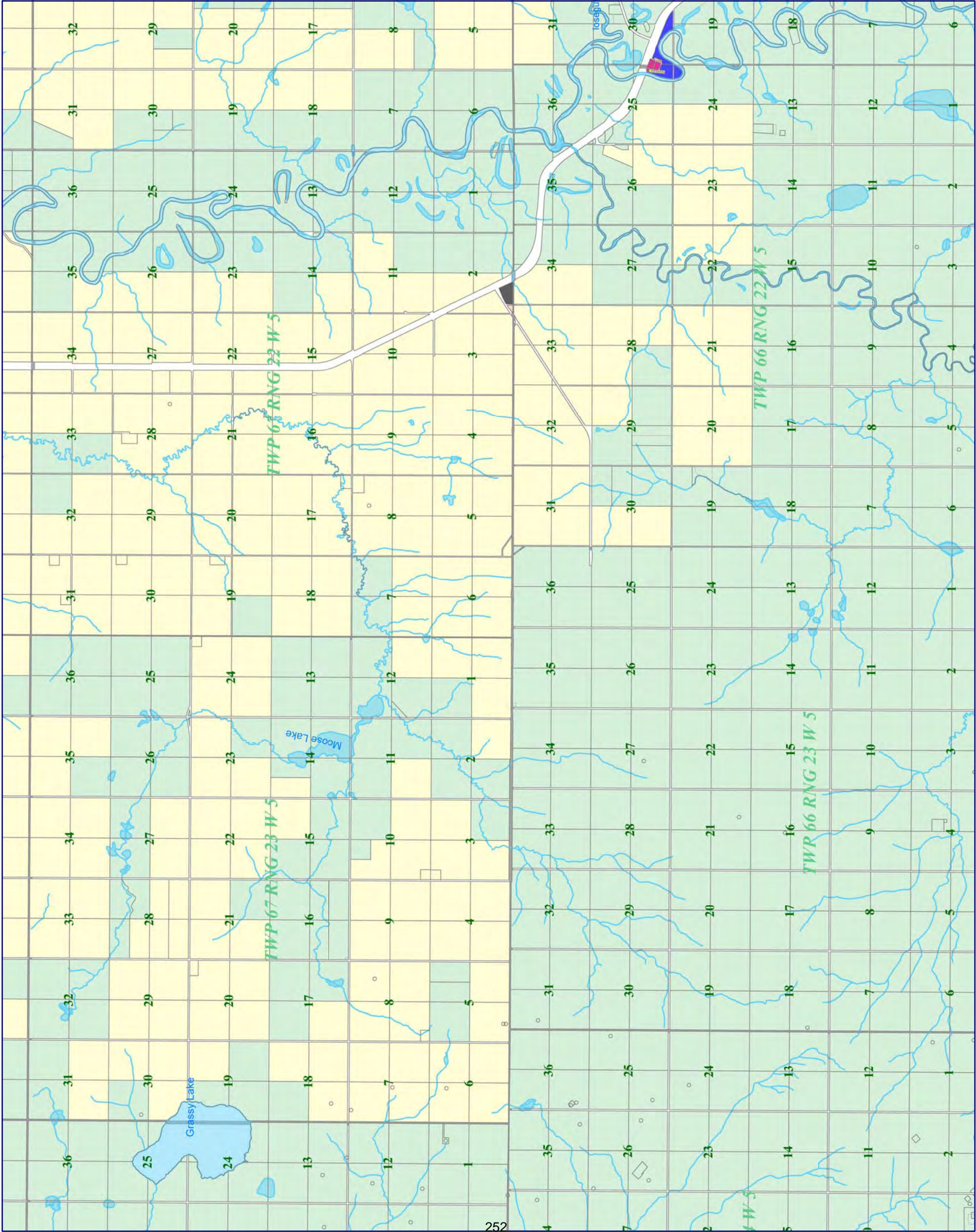


Legend

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- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
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- Recreational (REC)
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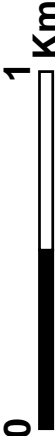
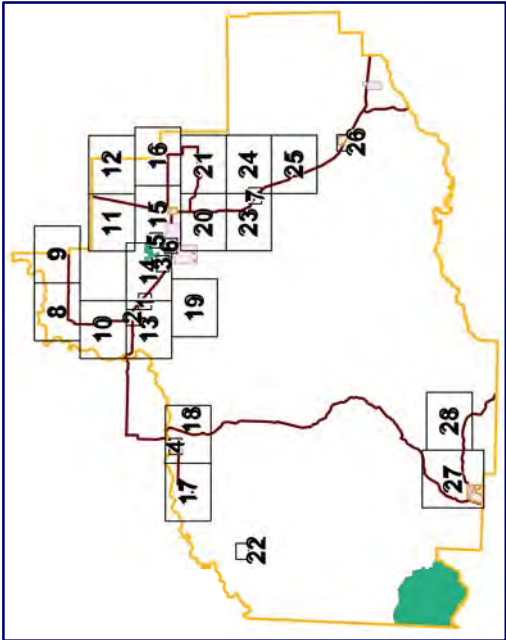




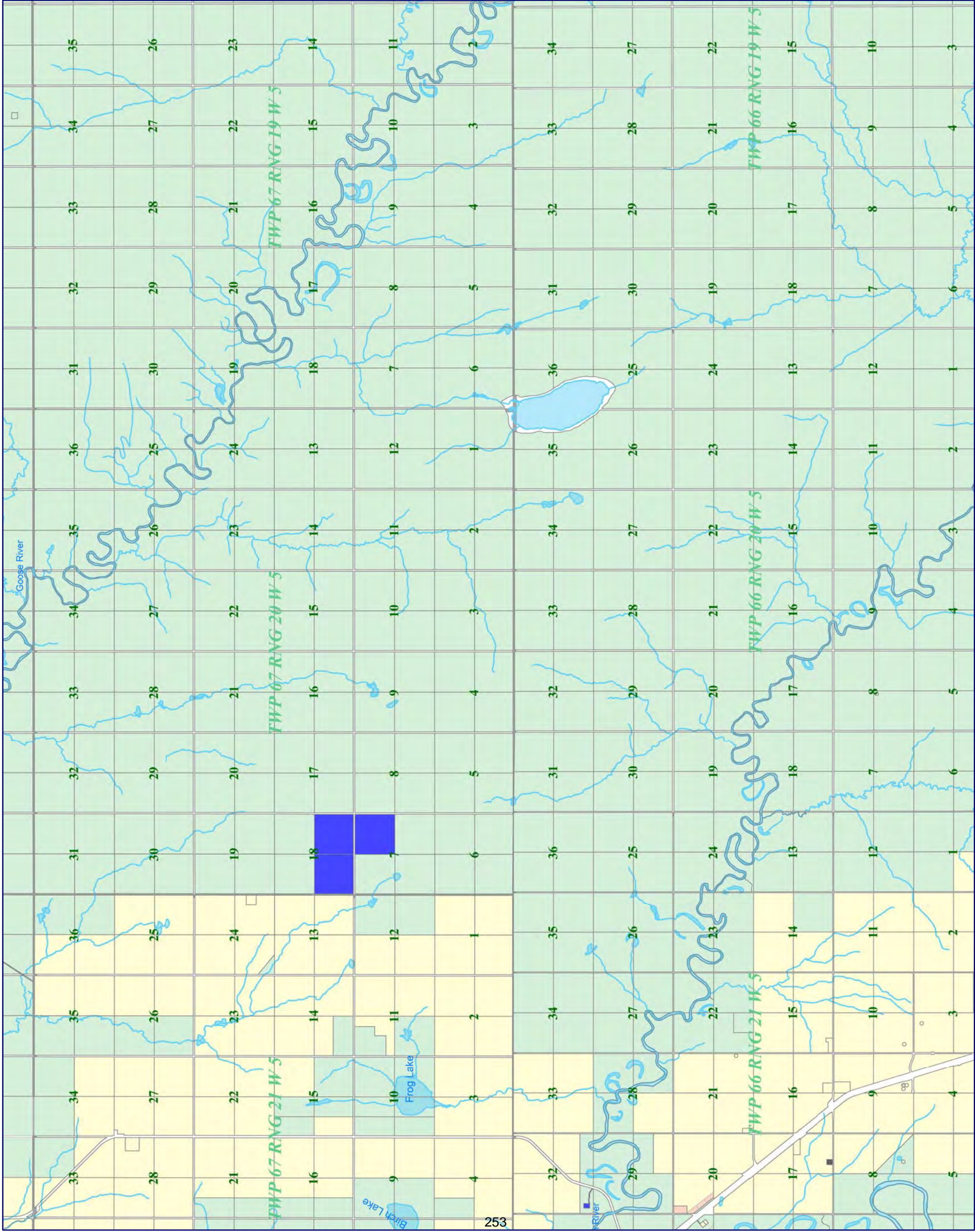


Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
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- Institutional (INS)
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- Rural Settlement (RS)





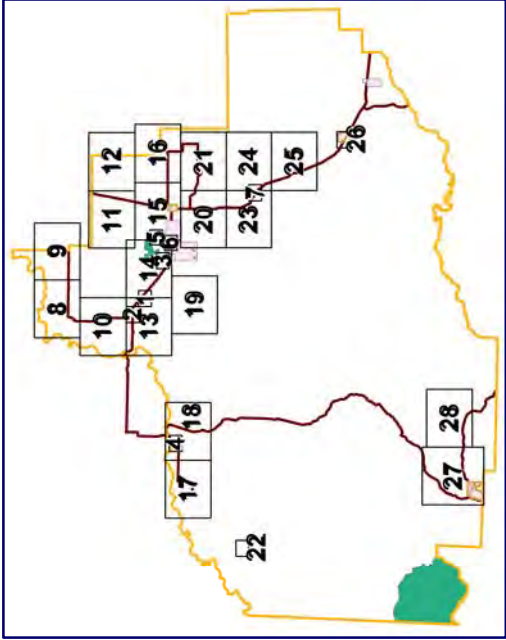


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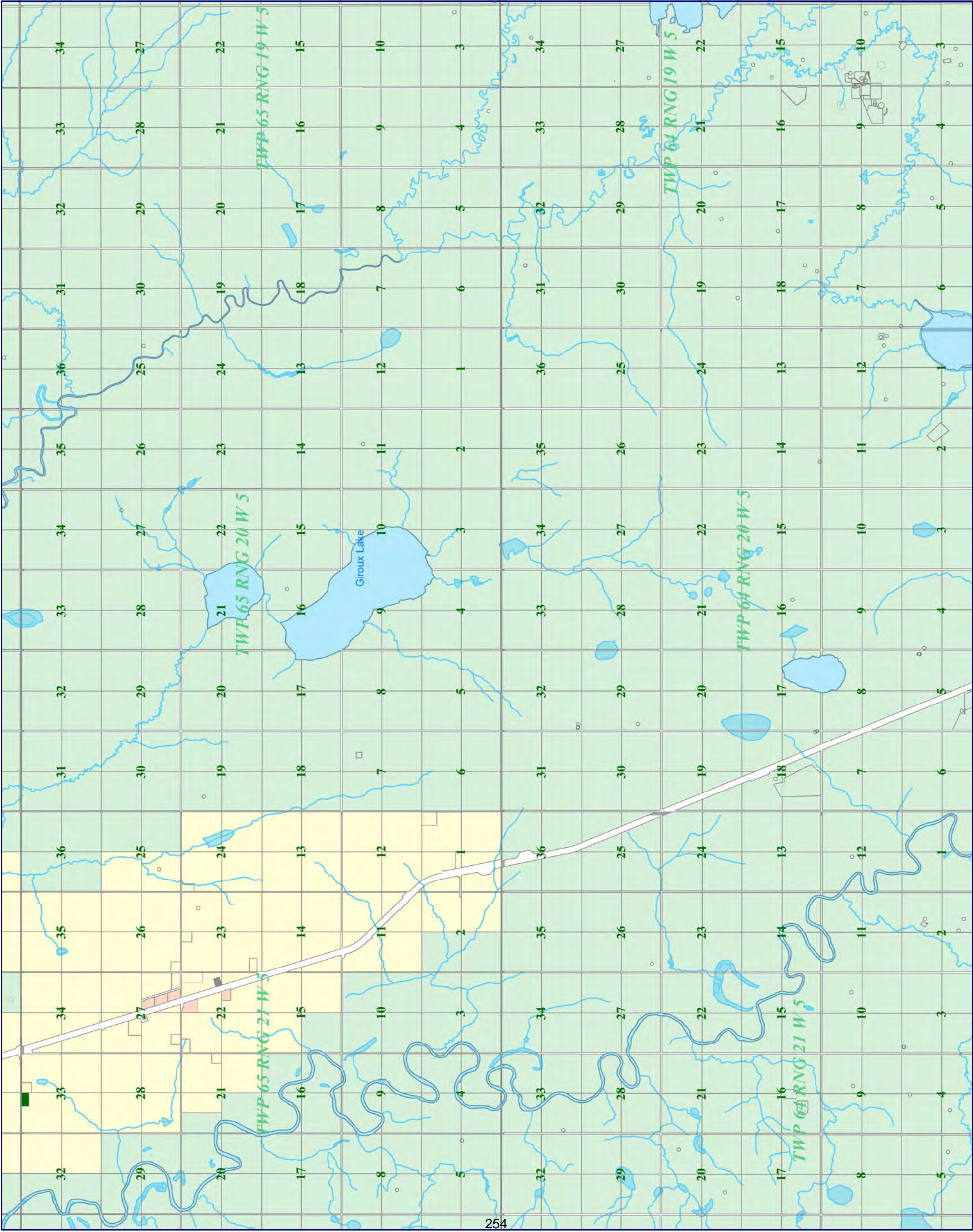
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### Legend

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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
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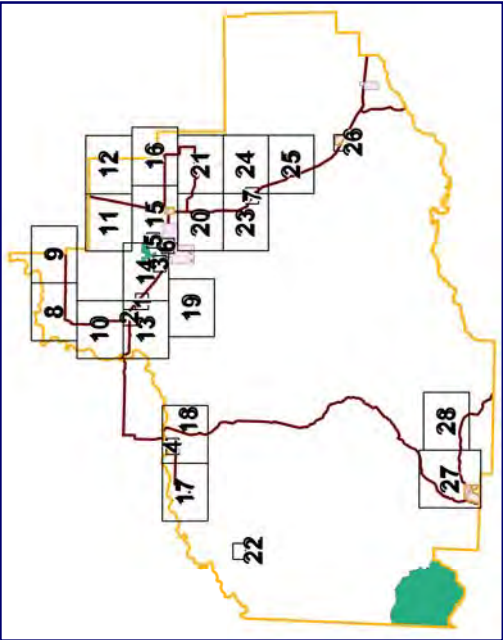


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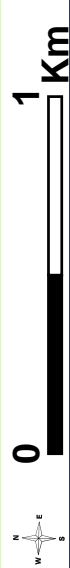
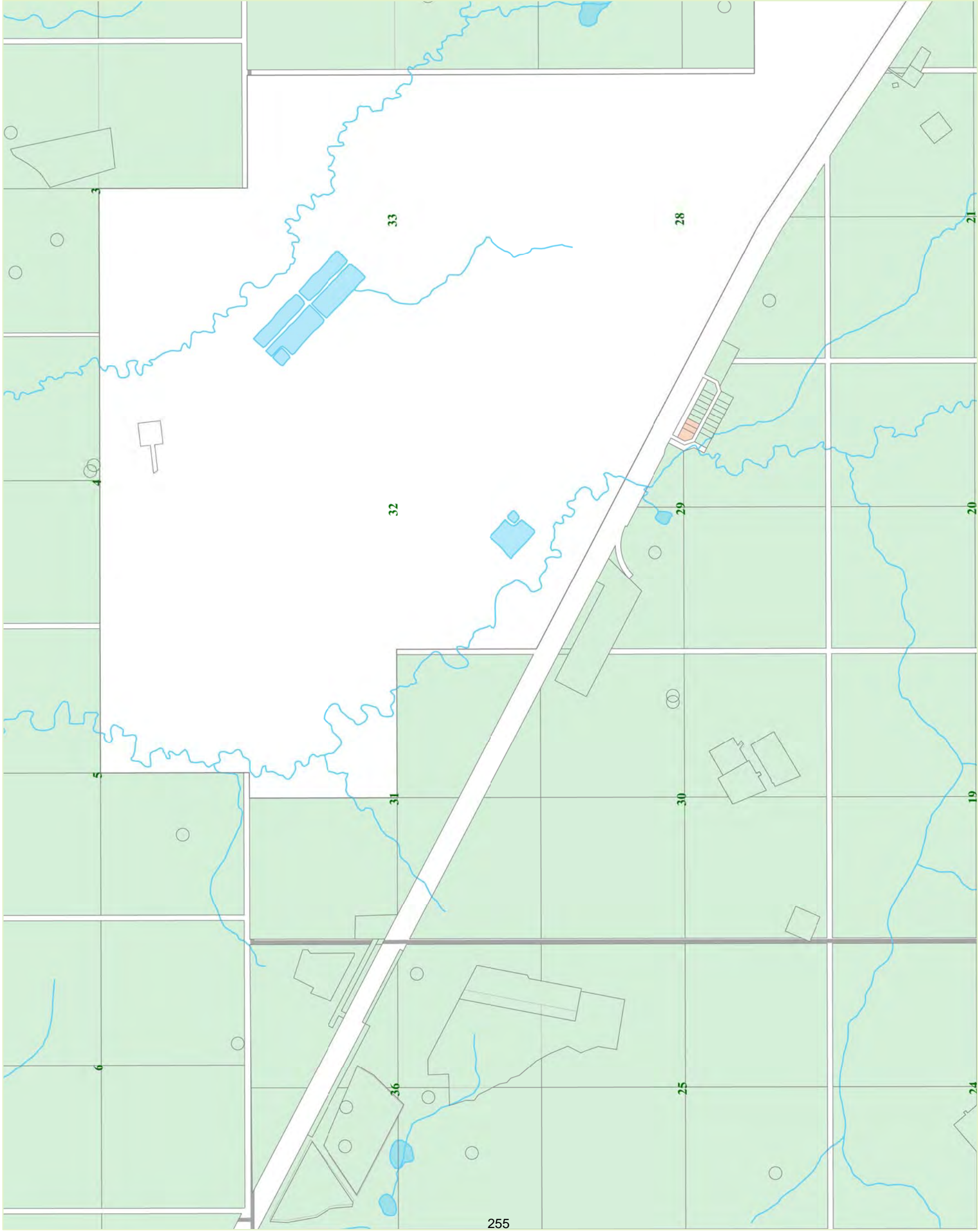
## Land Use

Legend

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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
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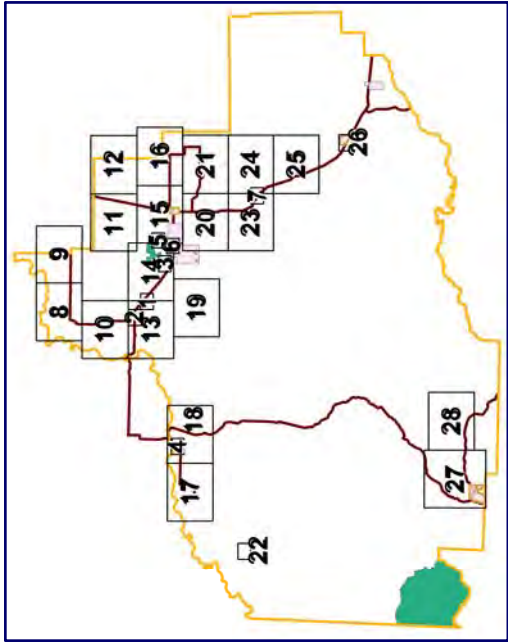




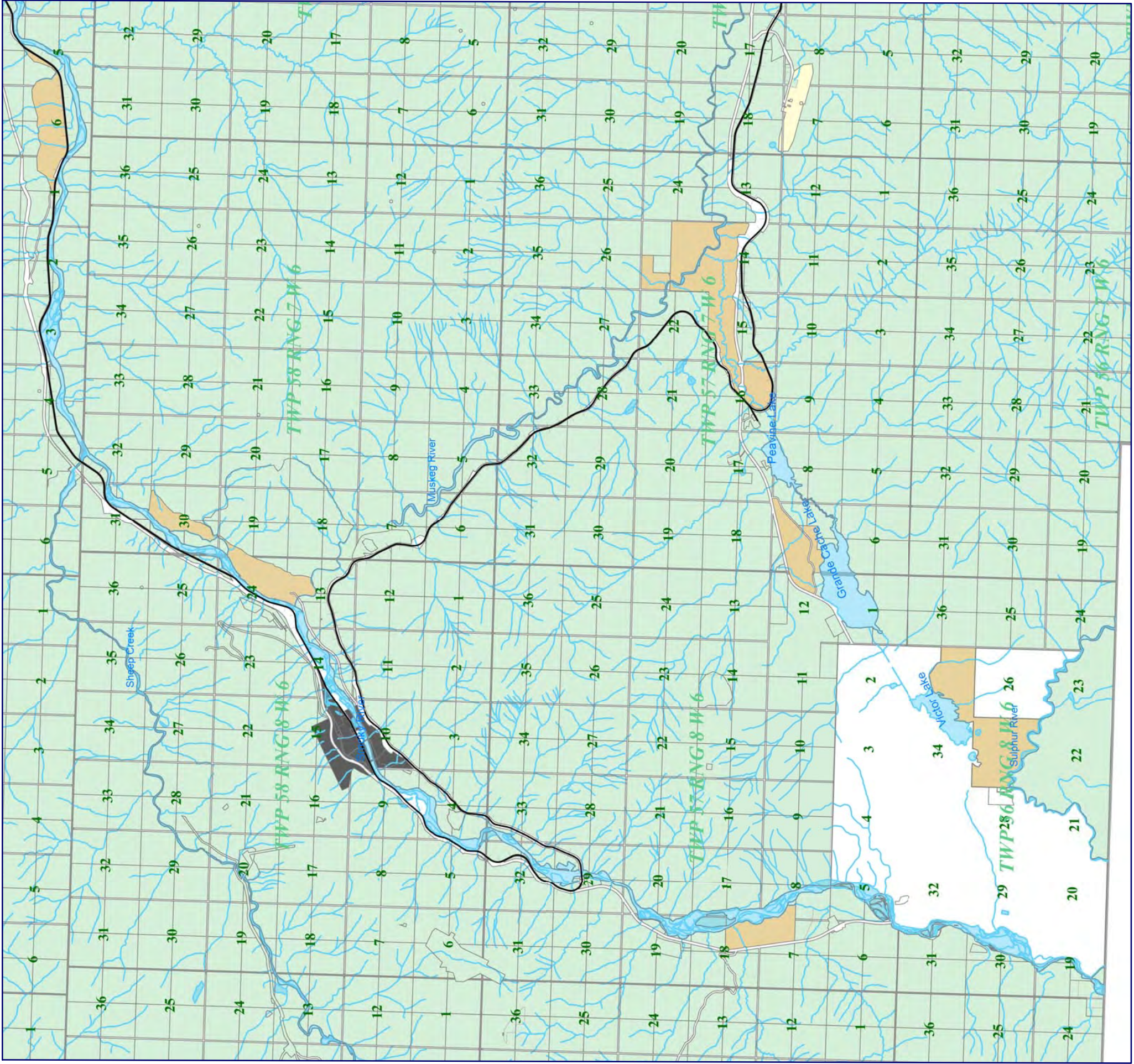
# Fox Creek Land Use

## Legend

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- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
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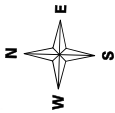
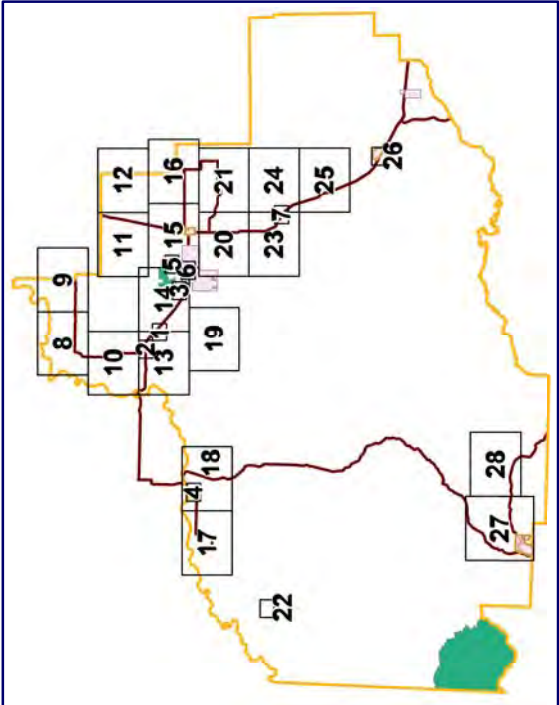




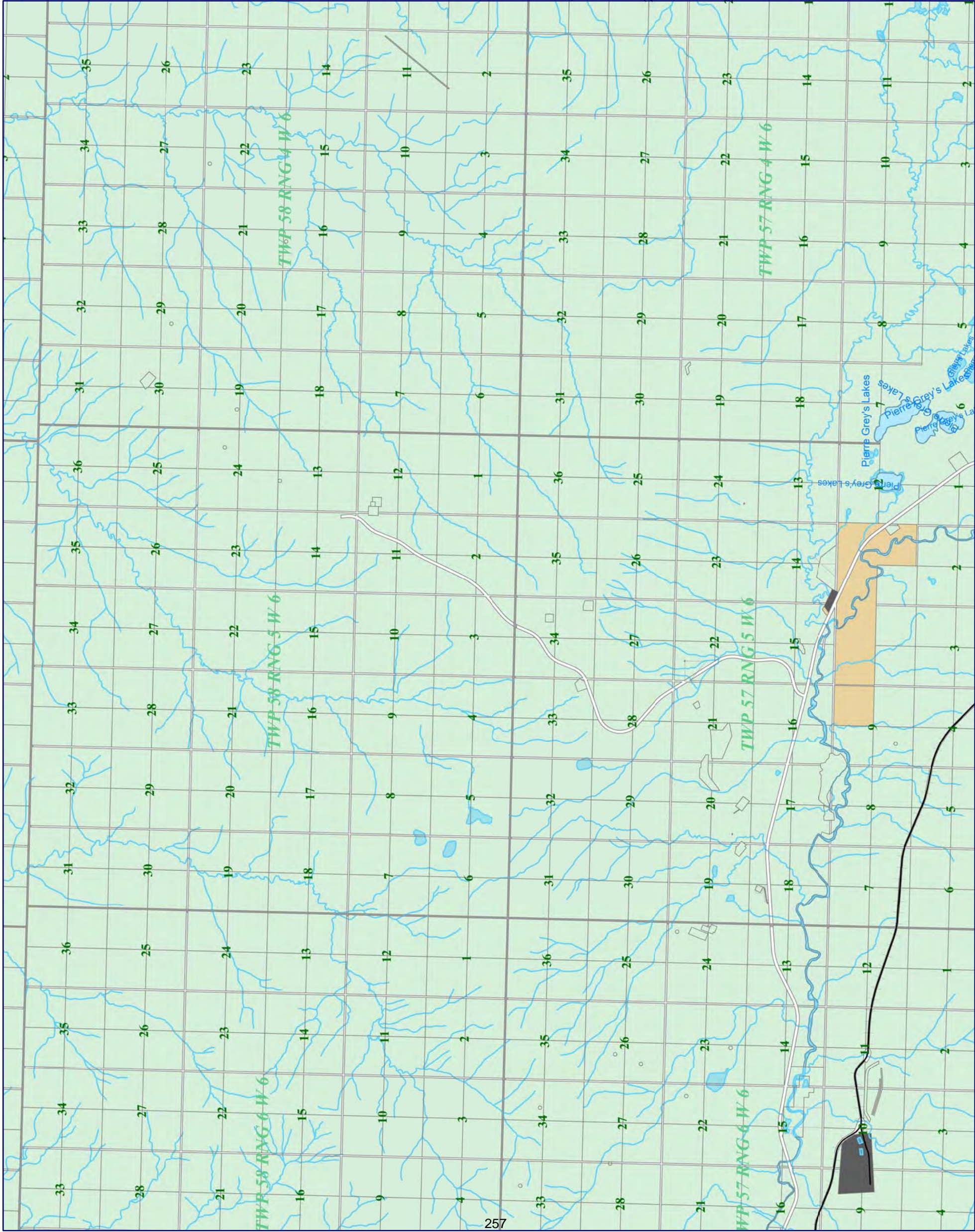
## Grande Cache Area 1 Land Use

### Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
- Institutional (INS)
- Industrial Light (M-1)
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- Manufactured Home Park (MHP)
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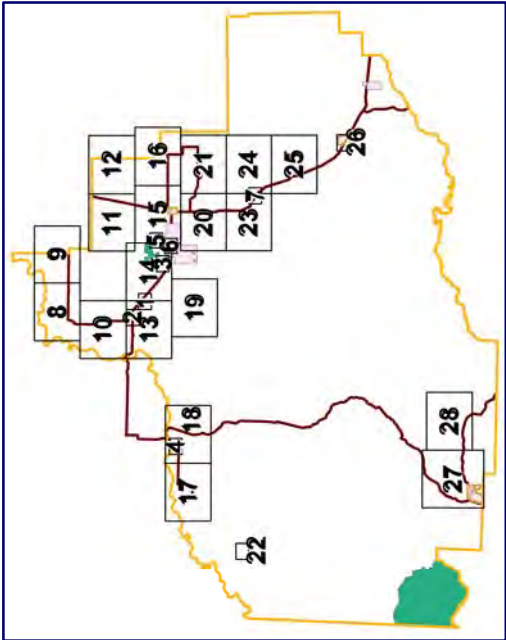


# Grande Cache Area 2

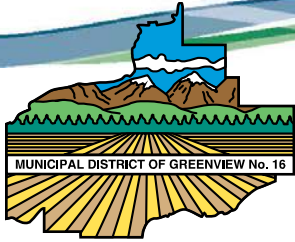
## Land Use

### Legend

- Agricultural One (A-1)
- Agricultural Two (A-2)
- Crown Land (CL)
- Country Residential One (CR-1)
- Country Residential Two (CR-2)
- Country Residential Three (CR-3)
- Direct Control (DC)
- Hamlet Commercial (HC)
- Hamlet Industrial (HI)
- Hamlet Residential (HR)
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- Industrial Light (M-1)
- Industrial General M-2
- Manufactured Home Park (MHP)
- Rural Commercial (RC)
- Recreational (REC)
- Rural Settlement (RS)







## BYLAW NO. 18-800 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for adopting Bylaw 18-800, being the Land Use Bylaw.**

**Whereas**, Council wishes to repeal Bylaw No. 17-779, “Land Use Bylaw” and wishes to adopt a new Land Use Bylaw pursuant to Section 692 of the Municipal Government Act.

**AND WHEREAS** Council has held a Public Hearing pursuant to Section 230 of the *Municipal Government Act*.

**NOW THEREFORE** Council of the Municipal District of Greenview No. 16, in open meeting, hereby enacts as follows:

1. This Bylaw may be cited as the “Municipal District of Greenview No. 16, Bylaw No. 18-800, 2018”.
2. The following schedules attached hereto are hereby made part of this Bylaw and adopted as the land use bylaw for the Municipal District of Greenview No. 16:
  - a) Schedule A (Land Use Bylaw Text)
  - b) Schedule B (Land Use Bylaw Maps)
3. The “Land Use Bylaw No. 18-800, 2018” is hereby adopted as the “Land Use Bylaw of the Municipal District of Greenview No. 16’. This Bylaw shall come into force and effect upon the date of final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_, A.D., 2018.

Read a second time this \_\_\_\_ day of \_\_\_\_, A.D., 2018.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_, A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# REQUEST FOR DECISION

---

SUBJECT: **Grovedale Area Structure Plan Bylaw 17-785**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MH MANAGER: SAR  
DEPARTMENT: PLANNING & DEVELOPMENT GM: GG PRESENTER: LL  
STRATEGIC PLAN: Development

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act, RSA 2000

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council give Third Reading to Bylaw 17-785, for the final adoption of the Grovedale Area Structure Plan.**

---

## BACKGROUND/PROPOSAL:

At the Council meeting of July 23, 2018, Council directed Administration to consult with the public regarding changes to the Grovedale Area Structure Plan Development Concept, before Third Reading.

The following two changes have been proposed to the development concept:

1. Adding a section of agriculture area on NE-32-69-6-W6 to facilitate future residential development.  
The rest of the quarter would remain designated as a future light industrial area.
2. Adding a future service commercial area to NW-9-70-6-W6.

Administration mailed out 143 letter to landowners within 1000 meters of the proposed changes. One objection letter was received, however the concern was regarding future walking trails, and did not address the proposed changes. Grovedale Area Structure Plan is a high-level concept plan to help guide development, and any details regarding future subdivision and development will require additional studies and plans.

Administration is confident that the revisions to the Grovedale Area Structure Plan have responded to the majority of the comments received by the landowners throughout the entire engagement process and is recommending that Council give Third Reading to the Bylaw.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that the Grovedale Area Structure Plan process will be finalized.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative table Grovedale Area Structure Plan for further discussion and revisions.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

Staff will be required to organize and attend public consultation sessions if substantial revisions are made.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will proceed with Council's direction in order to finalize the Grovedale Area Structure Plan.

---

ATTACHMENT(S):

- Adjacent Landowner Comments
- Grovedale Area Structure Plan
- Bylaw 17-785



### ***Adjacent Landowner Comments***

"Hello Sally,

I would like to have it formally noted in writing that I object to the proposed walking trail that will come up to my property. As there is a plan for a new road to the North the trail can follow this right of way if it absolutely needs to be built. My neighbours and I don't need strangers strolling behind our property and most likely raising the possibility of theft. I'm sure my opinion will not make a difference to this plan but I want a formal note of my objection on file for the inevitable rise in crime with this expansion of Grovedale.

Thank you"



## Grovedale Area Structure Plan



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## 1 Introduction

The Grovedale Area Structure Plan (ASP) lies in the northwestern portion of the Municipal District of Greenview (Greenview), and is located south of the Wapiti River and the County of Grande Prairie. *Figure 1: Key Map* defines the location of the Grovedale ASP in the broader provincial and regional context, while *Figure 2: Plan Context* defines the Grovedale ASP plan boundary and provides a local context. The Grovedale ASP consists of approximately 46,394 hectares of land with the Centralized Living area being approximately 2,977.9 hectares in size.

The plan area contains the Hamlets of Landry Heights and Grovedale and is approximately 8 km south of the City of Grande Prairie. See *Figure 1: Key Map* and *Figure 2: Plan Context* for further details.

The Grovedale plan area contains both titled and untitled lands, with a variety of natural and man-made features that create unique opportunities and constraints for future development. In response to these opportunities and constraints and the need to manage growth in a responsible fashion, Greenview identified the need to both guide future development and protect the natural amenities offered by the surrounding landscape.

The Grovedale Area Structure Plan (ASP) is intended to provide direction for future growth and development within the plan area, in conjunction with the goals, objectives and policies outlined within Greenview's Municipal Development Plan.

The Grovedale ASP provides a long-term framework for development with a 50-year vision while accommodating in excess of 50 years of growth.

The Grovedale ASP will act as a foundation for future plans and studies, such as Minor Area Structure Plans, municipal infrastructure reports, and off-site levies.

### 1.1 Conformance & Process

#### 1.1.1 Municipal Government Act

The Grovedale ASP has been prepared in accordance with Section 633(1) of the Municipal Government Act, which establishes the minimum requirements for Area Structure Plans in Alberta, and addresses other matters considered as necessary by the Greenview Council.

### 1.1.2

#### **Greenview Municipal Development Plan**

The Greenview Municipal Development Plan (MDP) was adopted September 21, 2016. The Grovedale ASP is in alignment with the objectives and policies of the Municipal Development Plan. The proposed Central Living area is in alignment with Section 5 of the MDP, which accommodates the future expansion of the Hamlets of Grovedale and Landry Heights and encourages commercial, industrial and institutional uses to locate in these centres by fostering sustainable growth and a desirable lifestyle in a livable, safe and walkable community environment.

### 1.1.3

#### **Upper Peace Regional Plan**

The boundary of the Upper Peace Regional Plan is based upon the major watershed in the region while being aligned to best fit with the boundaries of municipal districts and counties. This plan will include Greenview, as well as numerous other municipalities that fall within the watershed. This plan was prepared prior to the creation of the Upper Peace Regional Plan by the provincial government.

If any policies in this plan are in conflict with the policies of the Upper Peace Regional Plan, the latter shall take priority. This plan should be reviewed (and if necessary, amended) once the Upper Peace Regional Plan is approved by the Government of Alberta to ensure that it is consistent with the policies and concepts contained in the regional plan. As of January 2017, no work has commenced on the preparation of the Upper Peace Regional Plan.

### 1.1.4

#### **Historical Resources**

The plan area's proximity to the Wapiti River and the presence of significant natural areas increases the likelihood that it may be home to historical or archaeological resources, such as settlement structures, buried artefacts, and fossilized remains. Lands within the plan area are identified on the Provincial *Listing of Historic Resources* as prepared by Heritage Division of Alberta Culture and Tourism. Prior to further detailed planning and subdivision and development within the plan area, approvals must be sought from Alberta Culture and Tourism to ensure that, if present, these resources can be properly preserved and protected by qualified professionals.

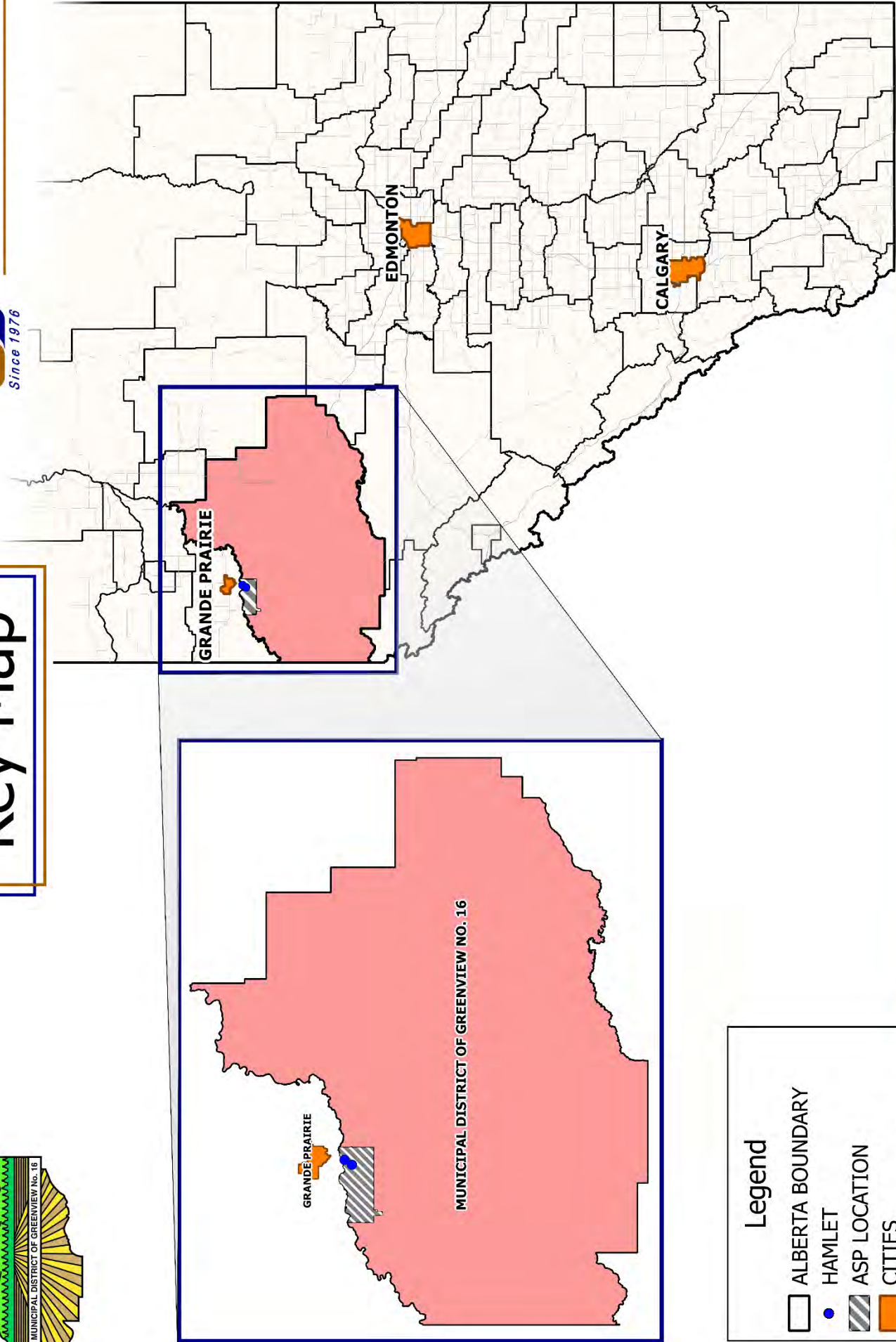
### 1.1.5

#### **Community Consultation**

Community outreach has played a significant role in the preparation of the Grovedale Area Structure Plan, with the intent of having members of the community help guide the development of the plan. Consultation has consisted of meetings with the public, online surveys, as well as the establishment of a Citizens' Advisory Panel.



# Key Map



## Legend

- ALBERTA BOUNDARY
- HAMLET
- ASP LOCATION
- CITIES
- MD OF GREENVIEW No.16
- RURAL MUNICIPALITY

**FIGURE 1: Key Map**





## 2 Existing Land Use

### 2.1.1 Green & White Areas

The plan area consists of settled (White Area) and unsettled (Green Area) lands which have been defined by the Crown. The White Area is the settled portions of the Province, while the Green Area is the unsettled (and largely forested) portion of the Province. The jurisdiction for the Green Area falls with the Crown, with all public lands being managed by the Province of Alberta.

A variety of activities occur within the Green Area, such as recreational activities; agricultural activities including livestock grazing; natural resource extraction (sand and gravel), oil and gas, forestry; and heavy industrial activities.

Adherence to Section 8 of the MDP will ensure that the interests of Greenview within the plan area are addressed.

### 2.1.2 Natural Resource Extraction

Within the plan area are several sites where natural resources are extracted, including oil and gas wells operated by private businesses (both on private and public land), and aggregate and mineral extraction facilities operated by both private and public entities. The extraction of natural resources is a provincially regulated industry, municipalities typically have little control over where these sites may be developed or how they may operate, particularly those operations related to the oil and gas sectors.

Existing oil and gas facilities are identified in *Figure 3: Existing Oil and Gas Facilities*.

The role of Greenview in planning for natural resource extraction activities in the plan area is to ensure that future developments, at a minimum, adhere to Alberta Energy Regulator's recommended setbacks from these activities, in order to limit land use conflicts in the future.





### 2.1.3

#### Residential

The single-family dwelling is the primary form of housing throughout the plan area, and is found in:

- Single-family residential parcels subdivided from an agricultural quarter section;
- Farmsteads;
- Aspen Grove Country Residential;
- Multi-lot Country Residential Subdivisions; and
- The Hamlets of Grovedale and Landry Heights.

The greatest concentration of housing is located in the Hamlets of Landry Heights and Grovedale.

### 2.1.4

#### Commercial & Industrial

Commercial development is limited to the Hamlet of Grovedale and currently consists of two general stores, which provide a variety of goods and services.

Industrial development is located throughout the plan area. Light industrial activities with minimal impacts on the surrounding land uses can be found within and adjacent to the Hamlet of Grovedale. Greenview's Grovedale Office [is located] within a light industrial area to the north of the Hamlet of Grovedale.

Heavy industrial activities are located along Highway 40 and consist of those industries related to the oil and gas sectors and the forestry sector. The largest single industrial activity within the plan area is directly related to the forestry sector and can be found on the east side of Highway 40 north of the intersection of Township Road 700 and Highway 40.

### 2.1.5

#### Recreational

A variety of recreational facilities exist within the plan area; these include O'Brien Provincial Park, Big Mountain Creek Provincial Recreation Area, Grovedale Fish Pond, as well as, Grovedale Golf & Country Club and the Nitehawk Year-Round Adventure Park, both of which are privately owned. Examples of recreational activities available (at select locations) are:

- Day use sites;
- Fishing;
- Gravity Mountain Biking Park;
- Hiking;
- Swimming;

- Snowboarding and Skiing (cross-country and downhill);



- Luge Track and Freestyle Water Ramp
- Snowshoeing;
- Off-Highway All-terrain Vehicle Riding;
- Snowmobiling;
- Recreational Vehicle camping; and
- Golfing.





# Plan Context

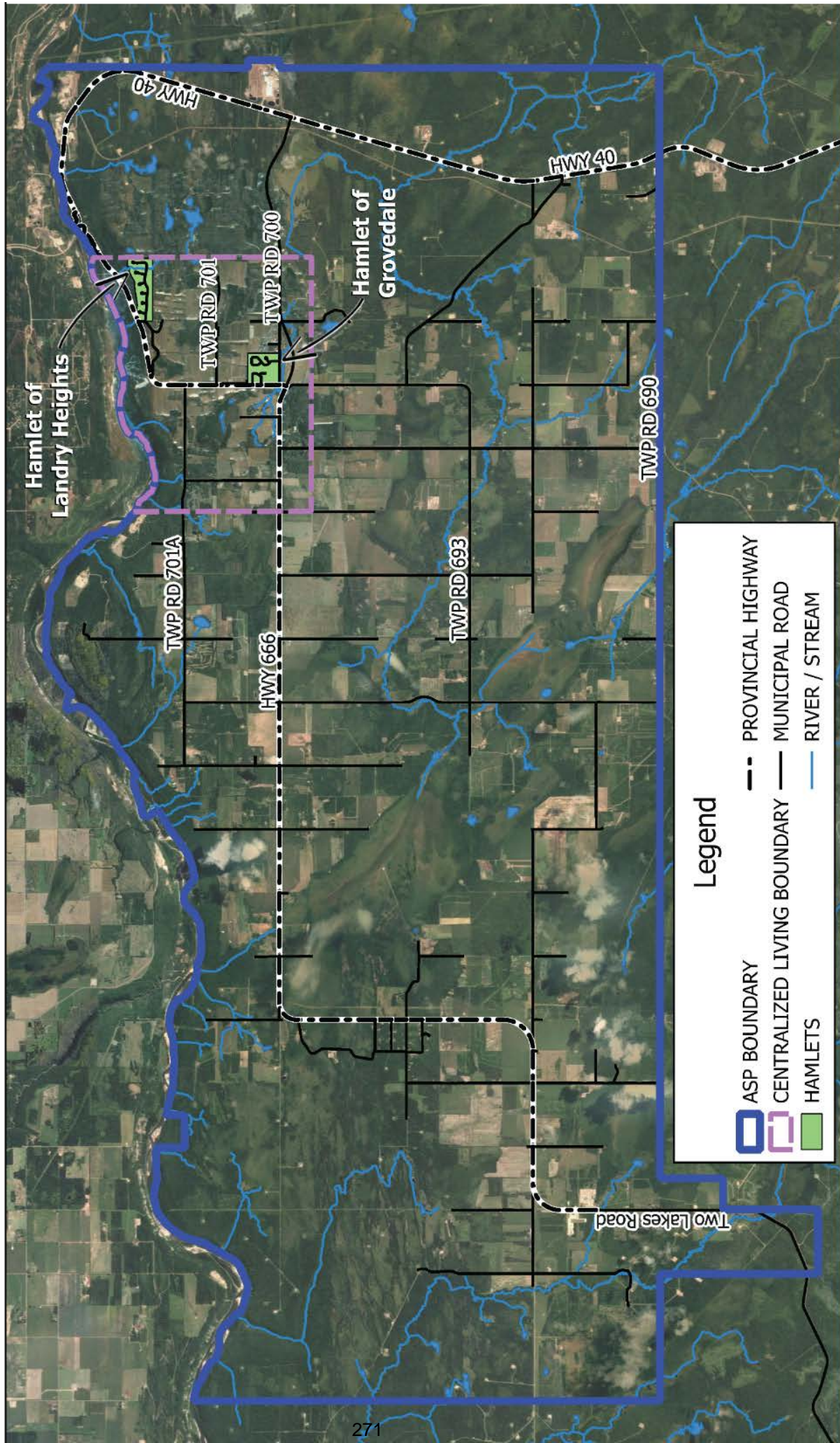
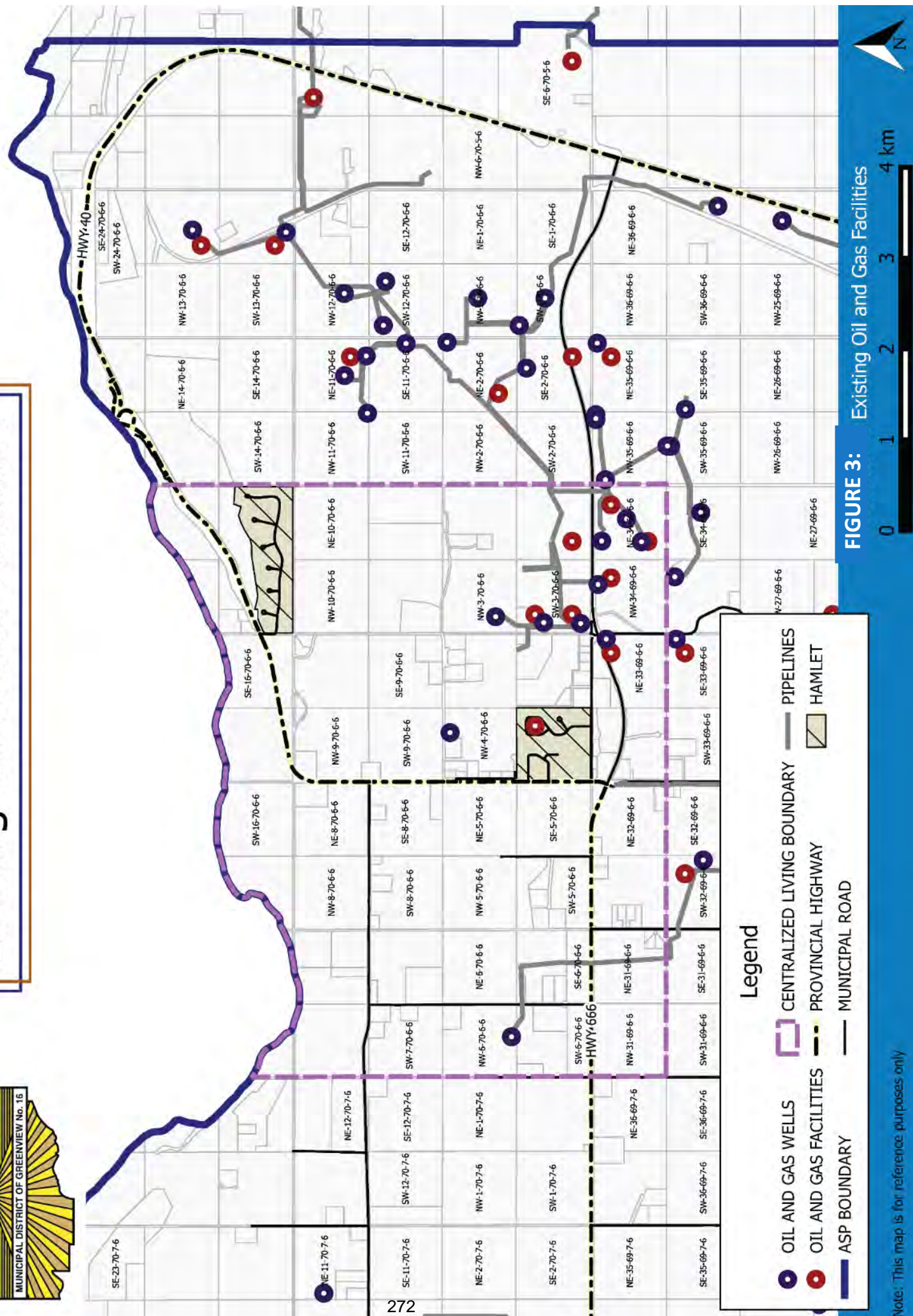


FIGURE 2: Plan Context





# Existing Oil & Gas Facilities



Note: This map is for reference purposes only



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## 2.2 Environmental Conditions

### 2.2.1 Wapiti River

The Wapiti River is the primary feature in the local landscape, with it and its tributaries being environmentally significant. The Wapiti River is a source of recreational and employment opportunities, along with the water supply for neighbouring communities such as the City of Grande Prairie.

The Wapiti River is navigable and can be used by motorized and non-motorized watercraft. The shores of the Wapiti River are used for a variety of recreational opportunities, with O'Brien Provincial Park providing day use sites for picnicking and opportunities for biking, cross-country skiing and snowshoeing.

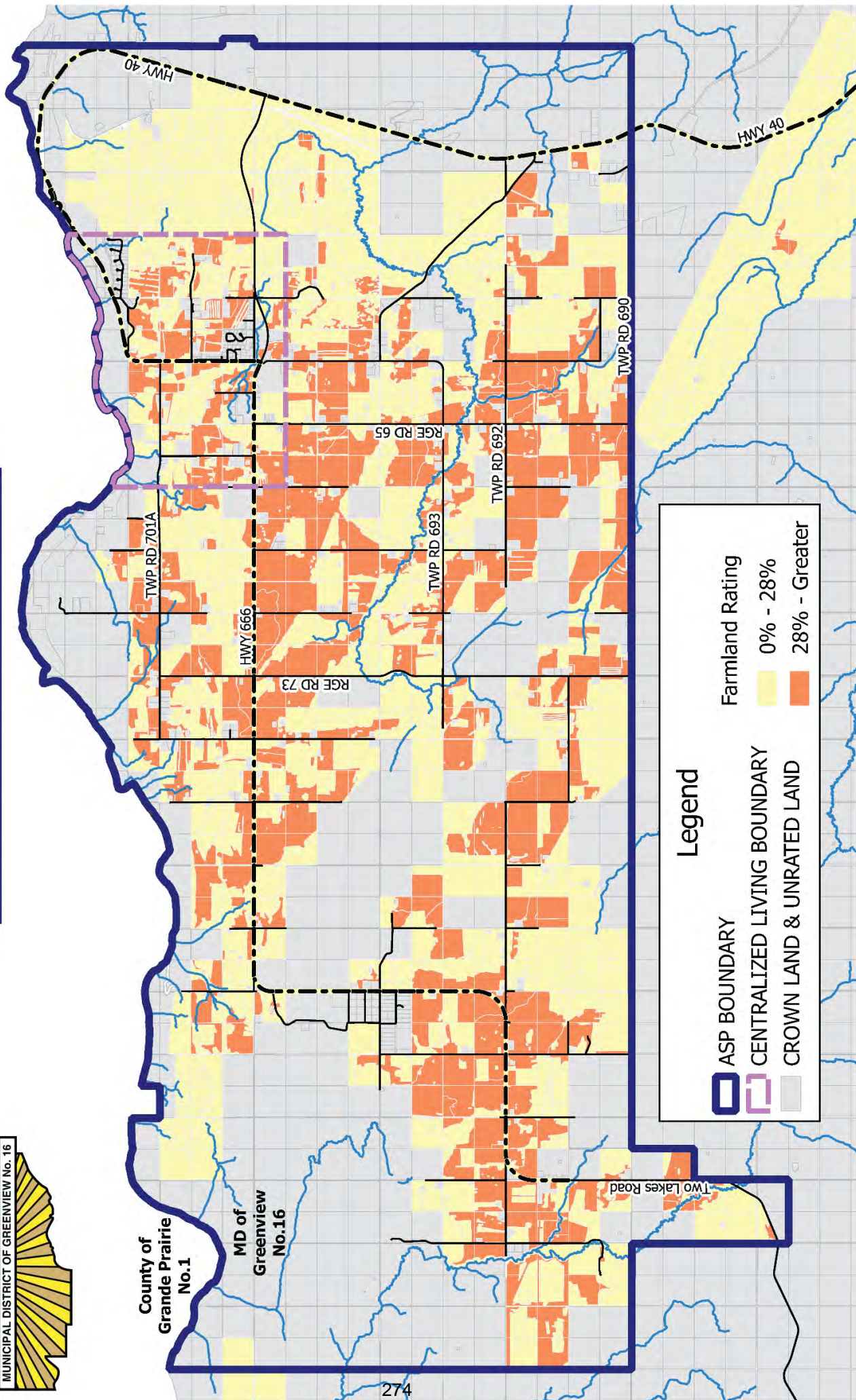
Aggregate resource extraction facilities are also located along the Wapiti River.

### 2.2.2 Farmland Rating

A detailed Farmland Assessment has been completed by Accurate Assessment on behalf of Greenview, for lands within the plan area, classifying lands into one (1) of two (2) categories based upon their capability to support agricultural activities. Lands with a Farmland Rating of 0% up to 28% are of lower quality and generally not as well suited for agricultural purposes, aside from pasture and grass, for a variety of reasons. Lands with a Farmland Assessment Rating of 28% or greater, are more suited for agricultural production and are considered Better Agricultural Land. Please see *Figure 4: Farmland Assessment* for further details.



# Farmland Rating



**FIGURE 4:** Farmland Assessment



Note: This map is for reference purposes only



### 3 Vision & Guiding Principles

Greenview has prepared this Area Structure Plan as a means of clarifying, communicating and protecting its vision for future development within the plan area.

A centralized growth area with a small town feel is envisioned, which will be the focus of 50 years of future growth and development for the community and will provide a variety of goods and services for the local and regional population. Long-term future growth and development of the plan area, and specifically the Centralized Living area, will promote a healthy, safe and pleasant community that is respectful of the local landscapes while being based upon a foundation of sound land use planning, policies and practices.

The Vision and Guiding principles found below provide a basis and direction for the policies found within the remainder of the plan.

#### 3.1 Vision & Guiding Principles

##### 3.1.1 Vision

The Grovedale Plan Area is a unique place enriched by a mixture of cultural and river valley landscapes. The Plan strives to protect and preserve the 'small town' character of the hamlet setting while minimizing the loss of the current agricultural heritage and environmentally significant land by fostering sustainable growth and a desirable lifestyle in a livable, safe and walkable community environment.



### 3.1.2 Guiding Principles

#### Environmental

The natural environment, with its natural Wapiti River Valley landscape, water bodies, wetlands and forest stands, forms part of the regional ecosystem that allows for recreational activities and employment opportunities. Care must be taken to ensure that impacts on the natural environment are minimized.

#### Cultural and Social

Area residents share a cultural identity that is characterized by the current rural lifestyle, which should be promoted and encouraged by preserving and enhancing areas of local and regional significance; while providing opportunities for social and community interaction to encourage a small town community atmosphere.

#### Economic

A strong and vibrant community is supported by a strong and diverse local and regional economy. Historically important sectors such as agriculture, forestry and oil/gas inclusive of heavy industrial activities, should be supported and encouraged to expand through the use of new and innovative practices; while new opportunities associated with tourism, value-added agriculture, green energy and manufacturing need to be fostered and nurtured in order to assist in creating a long-term sustainable local economy.

#### Housing and Infrastructure

The housing needs of the community will be met by encouraging a variety of development options while endeavouring to provide the supporting infrastructure for denser residential development that consists of an effective transportation network, a cost-efficient sanitary system, a stormwater management system and a municipal water supply system.

### 3.2 Going Green

Environmental sustainability and stewardship are to be key building blocks for future growth and development within the Grovedale Plan Area, and more specifically the core of the community as defined in *Figure 6: Development Concept – Centralized Living*. Moving forward it will be necessary to preserve and possibly enhance existing natural features such as wetlands and tree stands, as well as take measures to minimize the footprint of development on the environment through:

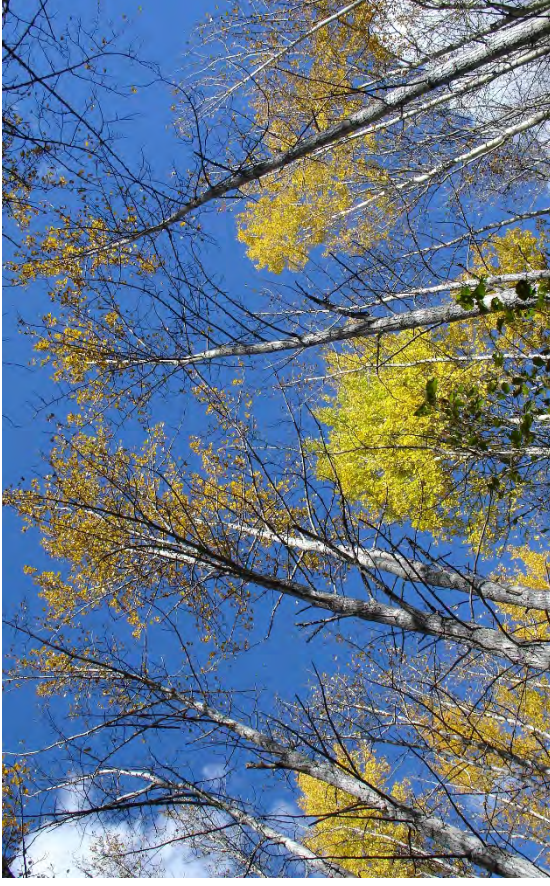
- managing water consumption;
- reducing waste;
- limiting the impact on local air quality;



- facilitating green energy initiatives; and
- managing water runoff.

### Policy

1. All future residential, commercial, industrial and institutional construction or renovations should utilize low-flow plumbing fixtures.
2. Xeriscaping or low maintenance landscaping should be incorporated into all future developments within the area designated as Centralized Living in order to reduce potable water consumption.
3. Rainwater harvesting renovations should be incorporated into all developments. Collected rainwater may be utilized for irrigation or other approved non-potable uses.
4. The transportation network renovations should be developed using Fused Grid and Complete Streets methods in order to create an environment that is both cyclist- and pedestrian-friendly, while discouraging the use of automobiles for local trips.
5. All residential, commercial, industrial and commercial developments should include electric car charging points for private or public use.
6. All future residential, commercial, industrial and institutional new construction or renovations should incorporate systems for generating renewable energy, such as solar panels, geothermal heating, or wind turbines.
7. Individual geothermal heating systems are encouraged for residential, commercial, industrial and institutional uses should a District Energy Sharing System not be developed in the Centralized Living Area or in areas where a District Energy Sharing System will not be developed.



8. Green roofs renovations should be incorporated into all new construction of commercial, industrial, institutional and multi-family residential developments.
9. The principles of Low Impact Development renovations should be incorporated into all developments throughout the plan area, particularly within the Centralized Living area, these are:
  - a. Preserve natural site features and utilize existing natural systems;
  - b. Focus on limiting and minimizing runoff;
  - c. Treat and control stormwater as close to the source as possible;
  - d. Create multifunctional landscapes that allow for the integration of stormwater management facilities into other elements of the development area; and
  - e. Implement public education and municipal maintenance programs, inclusive of pollution prevention strategies.
10. Low impact development techniques, such as erosion and sediment control, bioswales, rain gardens, permeable pavement and box planters, green roofs, and on-site bioretention renovations should be incorporated into all developments.

## 4 Grovedale & Neighbourhood Framework

### 4.1 Development Concept

The Development Concept reflects the Vision and the Guiding Principles identified in Section 3.1, along with the outcomes from consultation with Greenview Council, Administration, community members and the Citizens' Panel.

The Plan is made up of two distinct areas: the Centralized Living Area and the Rural Area. The Centralized Living Area is the focus for future residential and compatible non-residential growth, while the Rural Area addresses all the lands outside of the Centralized Living Area. See *Figure 5: Development Concept – Plan Area* and *Figure 6: Development Concept – Centralized Living* for further details. A summary of the details associated with the land use concept can be found below:

#### Agricultural

Agricultural activities continue to play an important role in the plan area, now and into the future, with activities ranging from cultivation of foraging crops, keeping of livestock, and maintenance of grazing pastures. In addition to agricultural operations, a limited amount of housing is also contemplated.

#### Aspen Grove Country Residential

The country residential community of Aspen Grove, located to the west of Highway 666, will continue to provide a community-oriented housing option on the west side of the plan area. Further expansion of this country residential area is not contemplated, while intensification of the currently developed area is a possibility.

#### Commercial

Commercial lands have been identified in locations that will support the local community as well as the travelling public and have situated in order to allow for easy access and visibility from the local and regional road network.

Commercial lands will consist of the Service Commercial area as well as the Village Commercial area along Main Street.

#### Crown Land

Crown Land falls under the jurisdiction of the Province of Alberta and may be utilized for a variety of activities, such as recreation, forestry, oil and gas activity, resource extraction, livestock grazing or other agricultural operations.

#### Educational Sites

New school sites have been identified to serve the future residential population within the plan area and region in addition to the existing Pension School. The conceptual, centrally located, school sites consist of two elementary (Kindergarten to Grade 9) schools and a high school.

### **Estate Residential**

Estate Residential land use is a large lot suburban form of development that balances rural living - primarily the need for space and privacy - with urban characteristics, such as municipal water and wastewater servicing.

### **Heavy Industrial**

Heavy Industrial development is a valuable contributor to both the local community and the regional economy and will continue to be supported in designated areas.

### **Light Industrial & Business Industrial**

Light industrial and business industrial development will play an important role in the community, acting as employment centres for future residents.

### **Parks & Open Space**

A centralized park has been identified within the Centralized Living Area to act as a focal point for the community and is anticipated to be intricately connected to development within the Village Centre; acting as an extension of the main street or village square.

A linear open space has been identified north of the Hamlet of Grovedale and will act as a buffer between business industrial activities and anticipated future residential uses.

### **River Valley Residential**

River Valley Residential lands have been identified to the north of Township Road 701A and will provide an

alternative to more compact development by accommodating large lot multi-lot country residential subdivisions that are privately serviced and accessed by an internal local road network. Future development will need to be sensitive to the natural environment given the proximity to the Wapiti River.

### **Small-Scale Agriculture**

Small-scale Agriculture land use is an opportunity for agricultural operations to be located in such a fashion so as to minimize the impact on agricultural lands while maximizing the use of impacted agricultural lands. A variety of small-scale agricultural operations, from the rearing of livestock, growing produce, apiaries and u-pick berry operations are encouraged.

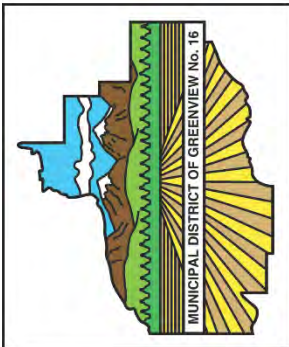
### **Trails**

The trail network will connect future development and parks/open spaces with existing community spaces within the plan area; while extending to O'Brien Provincial Park and the trail network proposed for the Wapiti River Valley.

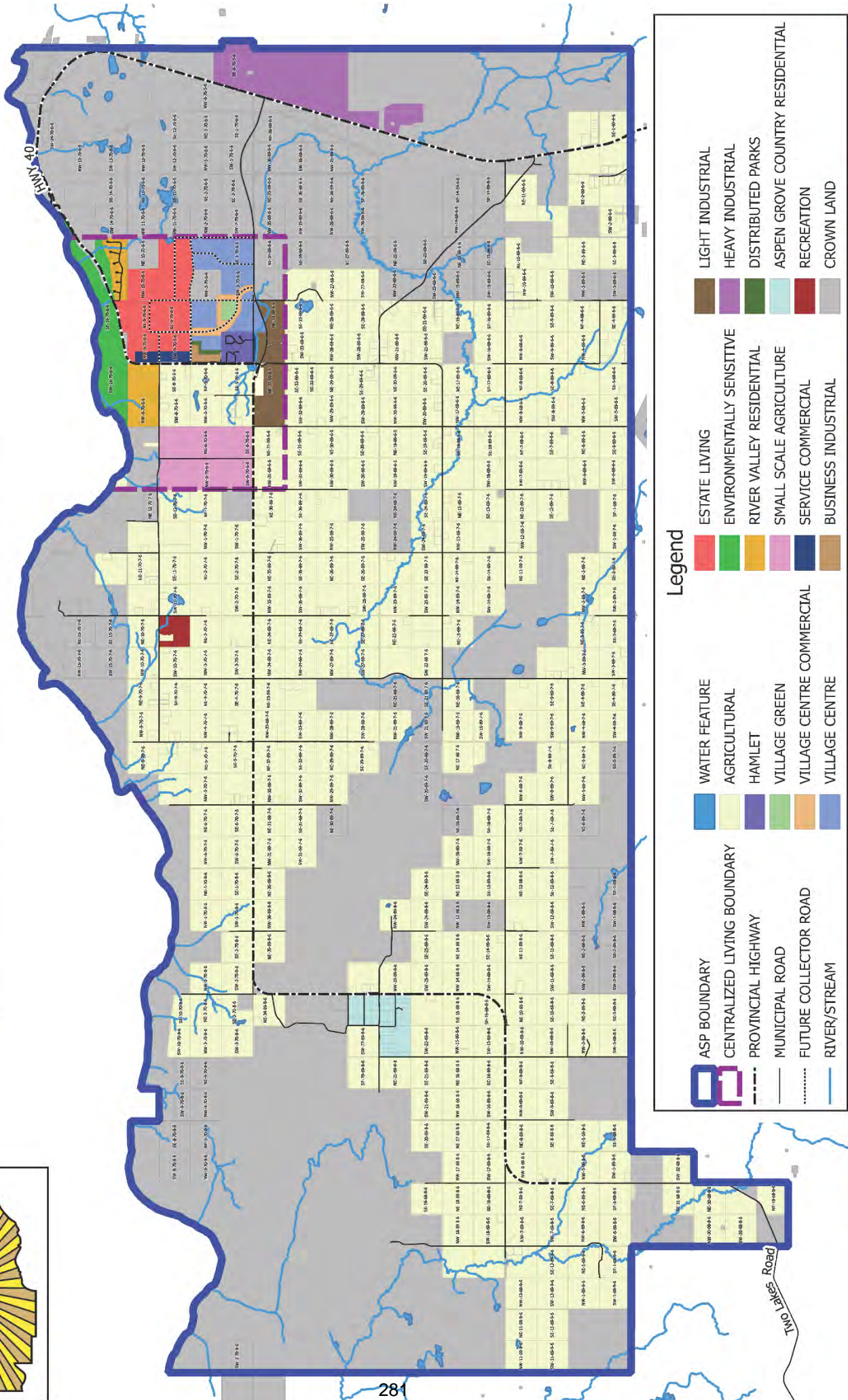
### **Village Centre**

The Village Centre will be the focus area of the Centralized Living Area and the Grovedale ASP plan area. It is intended to be vibrant and urban in nature, yet have a small town feel, with a main street/village square at its heart. The Village Centre will be mixed use in nature, pedestrian-oriented and will accommodate a variety of uses and activities.





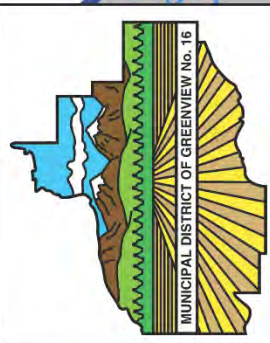
# Development Concept



**FIGURE 5: Development Concept**

Note: The Development Concept is a conceptual framework intended to guide future land use patterns within the Grovedale ASP area, and is not meant to be interpreted on a site specific basis. Areas are approximate and generalized.



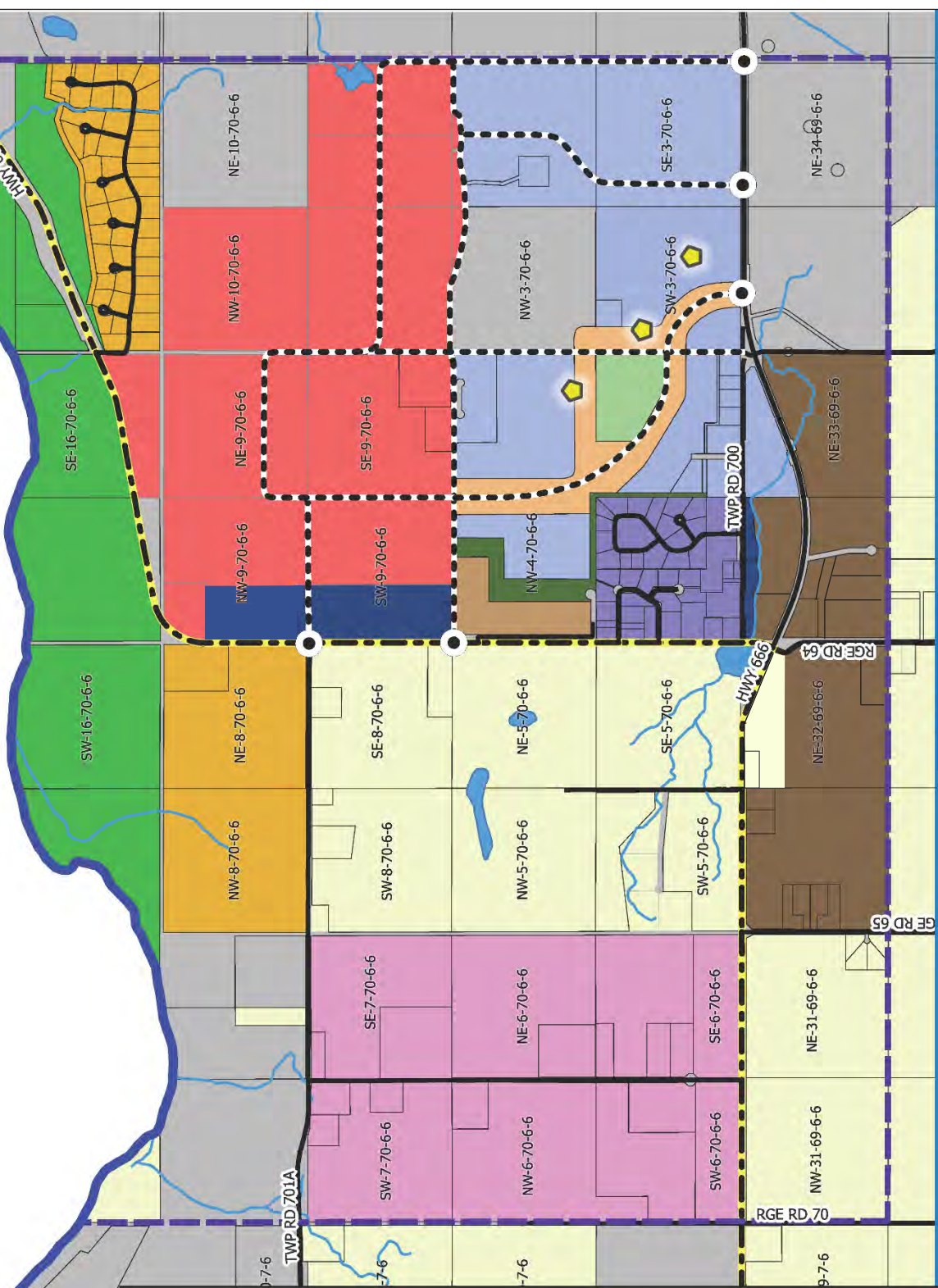


MUNICIPAL DISTRICT OF GREENVIEW No. 16

# Development Concept - Centralized Living

## Legend

- INTERSECTIONS
- POTENTIAL SCHOOL SITE / INST
- CENTRALIZED LIVING BOUNDARY
- ASP BOUNDARY
- PROVINCIAL HIGHWAY
- MUNICIPAL ROAD
- FUTURE COLLECTOR ROAD
- RIVER/STREAM
- WATER FEATURE
- AGRICULTURAL
- VILLAGE GREEN
- HAMLET
- VILLAGE CENTRE
- VILLAGE CENTRE COMMERCIAL
- ESTATE LIVING
- ENVIRONMENTALLY SENSITIVE
- RIVER VALLEY RESIDENTIAL
- SMALL SCALE AGRICULTURE
- SERVICE COMMERCIAL
- BUSINESS INDUSTRIAL
- LIGHT INDUSTRIAL
- DISTRIBUTED PARKS
- CROWN LAND



**FIGURE 6:** Development Concept - Centralized Living

Note: The Development Concept is a conceptual framework intended to guide future land use patterns within the Grovedale ASP area, and is not meant to be interpreted on a site specific basis. Areas are approximate and generalized.

0 0.5 1 1.5 2 2.5 3 km



## 4.2 Rural Life

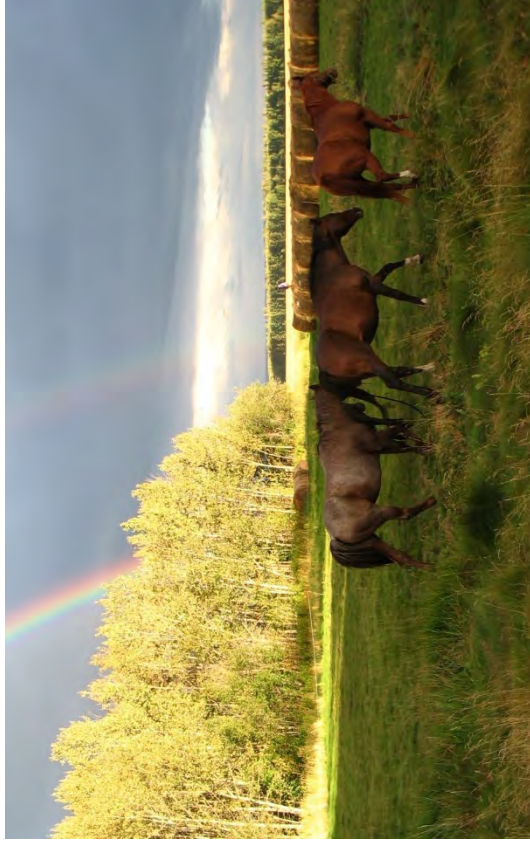
### 4.2.1 Farmsteads & Rural Living

#### Intent

Living in a rural setting is a popular choice for many individuals, whether you are a farmer that lives on and works the land or a non-farmer seeking to live in the tranquility of the countryside. Rural residential living, be it on a farmstead or not, will continue to be supported within the plan area, while ensuring that agricultural lands and operations are minimally impacted.

#### Policy

1. Non-agricultural/residential lots should be located so as to minimally impact agricultural operations.
2. Residential development on agricultural parcels should be located in such a manner so as to minimize the development's impact on agricultural operations.
3. A minimum sixty-one (61) metre setback shall be provided from the upper bank of the Wapiti River Valley to a new property boundary in order to assist in protecting the integrity of the river valley.



### 4.2.2 Aspen Grove Country Residential

#### Intent

The Aspen Grove Country Residential area will continue to play an important role in the western portion of the plan area as an established rural neighbourhood. Though expansion of Aspen Grove is not considered at this time, further intensification may be accommodated in order to capitalize on existing municipal road infrastructure.

#### Policy



1. Redevelopment and further subdivision of existing lots are encouraged where: minimum lot sizing can be achieved in accordance with the Greenview Land Use Bylaw, direct access to the internal/local road network can be provided and private water and wastewater systems can be accommodated.

### 4.3 Centralized Living

#### 4.3.1 Small-Scale Agriculture

##### Intent

The Small Scale Agriculture area is intended to facilitate the development of a variety of small-scale agricultural operations not requiring extensive amounts of land in a centralized area, so as to minimize the impacts on more traditional agricultural lands and operations. These small-scale agricultural operations can consist of anything from the rearing livestock, produce production, apiaries to u-pick operations, and are generally not the primary income source for the resident.

##### Policy

1. The nature and form of development is not compatible with confined feeding operations, as such, they are discouraged.
2. Individual lots within multi-lot subdivisions are to be privately serviced.
3. Access to lots within multi-lot subdivisions shall be from the internal subdivision roads.
4. A diverse range of agricultural operations is encouraged, provided that they do not adversely impact adjacent landowners.

#### 4.3.2 River Valley Residential

##### Intent

The River Valley Residential areas allow for the development of context-sensitive traditional country residential housing options consisting of large lot, multi-lot, privately serviced, residential subdivisions within close proximity to the Wapiti River Valley and urban services, while offering an alternative to more compact urban and suburban living found elsewhere within the Centralized Living Area. The River Valley Residential areas consist of undeveloped lands as well as the existing Hamlet of Landry Heights.

##### Policy



1. Subdivision design must have regard for the Wapiti River Valley and be context sensitive given the proximity of the Wapiti River and potential geotechnical constraints.
2. A setback with a minimum depth of sixty-one (61) metres shall be provided from the upper bank of the Wapiti River Valley in order to assist in protecting the integrity of the river valley and shall be defined during the preparation of Minor Area Structure Plans by a qualified professional. Where a Minor Area Structure Plan does not exist, the setback shall be defined as part of the subdivision and/or development permitting process, by a qualified professional.
3. Expansion of the Wapiti River trail system shall be provided as part of any multi-lot subdivision in order to ensure connectivity to the broader trail network.
4. Individual lots within multi-lot subdivisions are to be privately serviced; however, municipal water and wastewater systems may be considered at the discretion of Greenview for new development areas.
5. Future development/redevelopment within the Hamlet of Landry Heights should be context sensitive and limited to the development of low-density housing options compatible with the existing housing form, that can be adequately serviced using private water and wastewater systems or municipal water and wastewater systems.

#### 4.3.3

#### Estate Living

##### Intent

The Estate Living area will provide housing options that blend both rural and urban characteristics on larger suburban lots. Development within the area will balance the desire for privacy and space with urban features, such as a diversity in housing form and a municipal water and wastewater system.

##### Policy

1. A variety of housing styles may be considered, from semi-detached to stacked row housing, where it can be demonstrated that the housing form blends seamlessly with the surrounding single detached housing form.
2. Traditional suburban “cul-de-sac and loop” road networks are discouraged in favour of a curvilinear road network that balances accessibility and mobility with the need to discourage “thru traffic”, by the use of crescent streets, loop lanes and planting islands.
3. Expansion of a walking trail system shall be provided as part of any multi-lot subdivision in order to ensure connectivity to the broader trail network.
4. The intensification and redevelopment of lots within the Hamlet of Grovedale is encouraged should municipal water and wastewater services become available.



#### 4.3.4

#### Village Centre

##### Intent

The Village Centre will be the focus area of growth within the plan area and is to be vibrant and urban in nature, yet retain a community focused and small town feel. The Village Centre will be mixed use in nature, pedestrian-oriented and accommodate a variety of uses and activities in order to cater to a variety of individuals throughout their lives. A central feature of the Village Centre will be the Village Green and Main Street, providing opportunities for shopping and community gatherings.



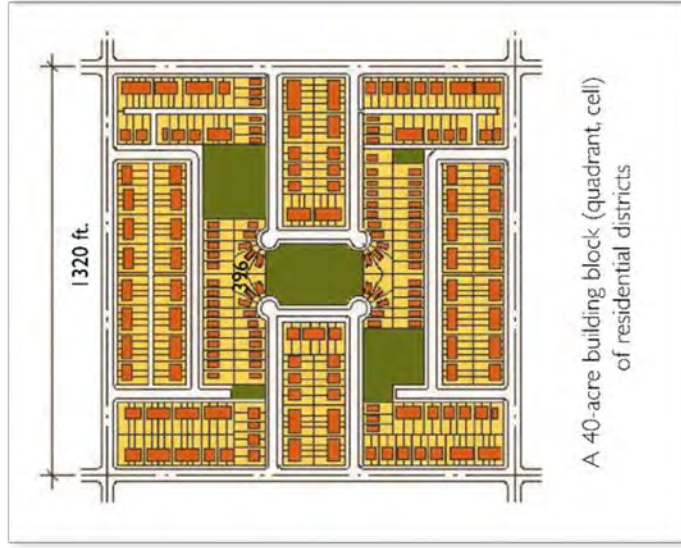
##### Policy

1. The development pattern shall reflect a Fused Grid Design in combination with a Main Street and Village Green, which will be the focal points of the Village Centre.
2. Development along the Main Street and surrounding the Village Green shall be higher density and mixed-use in nature, ranging from two to six storeys and consisting of a combination of ground-oriented commercial uses and residential uses on upper storeys.
3. Development along the main street and surrounding the Village Green shall be oriented toward the street and the Village Green, providing for a strong street edge; while also establishing a streetscape that promotes walkability and community interaction (such as wide sidewalks, benches, sidewalk cafes, planters, trees, bike racks, etc.).
4. Development within the Fused Grid quadrants shall consist of a variety of low and medium density housing options, with green spaces and walkways strategically located in order to ensure the walkability of the neighbourhood.
5. Local roads shall not traverse the entirety of a Fused Grid quadrant so as to discourage “thru traffic”.
6. Higher density, multi-storey developments should be located on the periphery of a Fused Grid quadrant along collector or arterial roadways, with lower density housing forms located towards the centre of the quadrant.
7. A system of green spaces and paths shall be designed to encourage walkability and connectivity within each Fused Grid quadrant and the community as a whole.



8. Development is to proceed in a contiguous and logical fashion with municipal infrastructure being extended in an efficient and cost-effective manner; leapfrog development is highly discouraged.

9. A variety of housing forms are encouraged throughout the Village Centre, including, single detached, semi-detached, row housing, cluster or courtyard based housing and multi-storey multi-family structures.



10. Structures within the Village Centre, excluding those along Main Street and surrounding the Village Green, should be limited to no more than four storeys in order to promote a sense of scale geared towards the pedestrian, while at the same time ensuring a sense of place is maintained.

11. A variety of housing forms and ownership models are encouraged in order to allow for individuals of varying ages and financial capabilities to reside within the community.

12. In order to promote a vibrant and active community, future schools and educational facilities shall be located within the Village Centre and in close proximity to the Village Green.

13. Development within the Village Centre shall be fully serviced with water, wastewater and stormwater infrastructure.

#### A Fused Grid Quadrant Design Example

Source: Canada Mortgage and Housing Corporation.  
*Residential Street Pattern Design. 2002*



#### 4.4 Land Use Statistics – Centralized Living Area

Land use statistics, as well as unit and population estimates for the Centralized Living Area, are detailed in *Table 1: Land Use Statistics – Centralized Living Area* and *Table 2: Unit & Population Estimates – Centralized Living Area* respectively. Land use areas are presented based upon a gross developable area, with unit and population estimates also being calculated based upon gross development areas.

It is anticipated that 1829.4 ha (4,518.6 ac) of land will be available for the development of residential and mixed commercial/residential purposes within the Centralized Living Area. Given the amount of potentially developable land within the Centralized Living Area, it is anticipated that a total of 10,994 residential units, ranging from single-family housing to row housing to apartment units, may be accommodated, resulting in a total residential population of 29,682.

<b>Grovedale Area Structure Plan</b>		
Land Use Statistics - Centralized Living Area		
	<b>Area (ha)</b>	<b>% GDA</b>
Gross Developable Area	2977.9	100%
Environmentally Sensitive	303.4	10%
Development Area	2674.5	90%
Existing Development Areas		
River Valley Residential (Landry Heights)	67.7	2%
Hamlet (Grovedale)	57.6	2%
Agricultural	541.8	18%
Crown & Untitled Land	380.4	13%
Business Industrial	18.4	1%
Light Industrial	30.6	1%
<b>Total</b>	<b>1096.5</b>	<b>37%</b>
Proposed Development Areas		
Village Centre	287.2	10%
Estate Living	443.4	15%
River Valley Residential	128.1	4%
Small Scale Agriculture	387.9	13%
Village Centre Commercial	54.0	2%
Service Commercial	31.2	1%
Light Industrial	190.6	6%
Village Green	16.5	1%
Distributed Parks	12.2	0%
<b>Total</b>	<b>1551.0</b>	<b>52%</b>
<b>Total Developable Area</b>	<b>2647.5</b>	<b>89%</b>

**Note:** Gross land areas are utilized in calculating the land use statistics and do not exclude wetlands, natural areas, etc.

Table 1: Land Use Statistics - Centralized Living Area

<b>Grovedale Area Structure Plan</b>						
Unit & Population Estimates - Centralized Living						
	Area (ha)	Units/h <sup>a</sup>	# of Units	People/ Unit	Projected Population	
Estate Living	443.4	6.00	2,660	2.7	7,183	
Village Centre & Village Centre Commercial	341.2	20.00	6,823	2.7	18,423	
River Valley Residential	128.1	1.00	128	2.7	346	
Small Scale Agriculture	387.9	0.50	194	2.7	524	
Agricultural	541.8	0.06	33	2.7	90	
<b>Total</b>	<b>1842.4</b>		<b>9,612</b>		<b>25,952</b>	
<i>Note: estimates are based on gross density (gross developable area).</i>						

Table 2: Unit &amp; Population Estimates - Centralized Living

## 4.5 Commerce & Industry

### 4.5.1 Agriculture

#### Intent

Agricultural activities have played a strong role in the history of the plan area and have historically contributed to the local economy and the livelihood of residents. Through the preservation of agricultural lands and the diversification of agricultural activities, the agricultural sector will continue to be a strong presence in the community and the plan area and will continue to play an ever important role in the expanding local economy.

#### Policy

1. Support the agricultural sector by supporting Right-to-Farm legislation.
2. Do not permit the use of agriculturally designated lands for non-agricultural related activities; such as, trucking operations, oilfield services, heavy equipment repair, etc., which would be more appropriately located in an industrial setting.
3. Discourage the subdivision and fragmentation of quarter sections; where the subdivision of an agricultural quarter section occurs, it shall be 80 acres in size (more or less) unless the portion of the lands to be subdivided are fragmented from the remainder of the quarter section via a natural or manmade feature, such as a watercourse, railway or municipal/provincial highway.
4. Support the development of agriculturally related industries.
5. Land uses that conflict with agricultural activities should not be permitted.
6. Limit the expansion of existing non-agricultural uses and do not permit the establishment of new non-agricultural uses. Where non-agricultural uses occur on agricultural lands, work with the landowner to relocate those uses to a more suitable location.



7. Support the creation of a home-based business that are small in scale and do not have a detrimental impact on surrounding lands.
8. Support the development and diversification of agri-businesses that are related to primary agricultural operations, such as, harvest festivals, farm-to-plate dinners, corn mazes, market gardens, farm stands, bed and breakfasts, value-added agricultural products and other uses that support the continued development of the agricultural sector.
9. Encourage the retention of the natural landscape, such as tree stands and wetlands, as they provide an ecological benefit to the plan area.
10. Greenview will encourage the opportunity of converting Crown Lands into titled agricultural land in order to facilitate the expansion of agricultural operations within and in close proximity to the plan area.



#### 4.5.2 Village Centre Commercial

##### Intent

The Village Centre is the heart of the community, with Main Street and the Village Green being the focus for a vibrant commercial district where the community can come to shop, eat and play. The Main Street and Village Green are intended to be mixed-use, balancing commercial and residential development so as to create a sense of place full of vibrancy and a unique sense of self, while also ensuring that the needs of the community and visitors are met.

##### Policy

1. Development along the Main Street and Village Green are to be human in scale and geared towards the pedestrian.
2. Commercial development is to range from two to six storeys with the ground floor being commercial in nature, while upper storeys may be either residential or commercial in nature.
3. A variety of commercial uses are encouraged, such as restaurants, speciality retail, professional offices, etc.
4. Large-scale and large format commercial uses are discouraged in their traditional big-box formats.
5. Off-street parking is discouraged along Main Street and the Village Green; where off-street parking is required, it shall be adequately screened to the satisfaction of Greenview.
6. Ground-oriented residential uses shall not be permitted along Main Street; however, they may be considered at the discretion of Greenview for the areas surrounding the Village Green.



7. Pedestrian access and connectivity to and from Main Street and the Village Green into the surrounding Village Centre shall be a priority.
8. Public spaces shall be incorporated along Main Street in order to encourage the congregation of people.
9. A commercial needs assessment shall be prepared prior to initiating any development or more detailed planning studies in order to further refine the amount of commercial development required along Main Street and the Village Green.
10. Urban design guidelines for Main Street and the Village Green may be prepared by Greenview to ensure a consistent design approach for the hub of the Village Centre.

#### 4.5.3 Service Commercial

##### Intent

Geared towards the travelling public and providing quick and accessible service to surrounding industry, the Service Commercial area is vehicle oriented in nature and focused on providing those services not typically suitable for a Main Street. The intent of the Service Commercial area is to augment and support the Village Centre Commercial area and not detract from it.

##### Policy

1. Commercial uses oriented to servicing the agricultural sector, oil and gas sector and the travelling public are to locate within the Service Commercial area.
2. Commercial activities will need to ensure adequate screening and buffering from adjacent residential lands, while at the same time provide opportunities for connectivity with surrounding land uses.
3. Development within the Service Commercial area shall not be mixed-use and no residential component will be permitted.
4. At the discretion of Greenview, alternative methods of addressing water, wastewater and stormwater needs and management may be accepted in order to facilitate development in the interim until such time as full municipal water, wastewater and stormwater infrastructure is available.





5. Future development within the Service Commercial area shall be designed in a comprehensive fashion so as to ensure that the overall commercial area is developed in a functional manner.
6. Future development shall be held to a high aesthetic standard as the Service Commercial area is strategically located at one of the primary access points into the community. Landscaping and building facades shall be finished to the satisfaction of Greenview and will complement adjacent development.
7. Access to the Service Commercial area shall not be from Highway 666 but from the local municipal road network.
8. A commercial needs assessment shall be prepared prior to initiating any development or more detailed planning studies in order to further refine the amount of commercial development required in the Service Commercial area.

#### **4.5.4 Business Industrial**

##### **Intent**

The Business Industrial area is geared towards accommodating industrial uses whose operations are primarily limited to within a building and require limited to no outdoor storage, providing a bridge for industrial uses that are not land intensive and require a higher level of servicing.

##### **Policy**

1. Residential uses shall not be permitted within the area designated for Business Industrial activities, in order to minimize land use conflicts.
2. Limited compatible non-industrial uses may be considered; however, commercial uses, such as retail, which rely heavily upon non-industrial traffic shall not be permitted within the Business Industrial area in order to minimize conflicts.



3. The Business Industrial area is located at one of the primary access points into the community and is highly visible; as such, development shall be held to a high aesthetic standard. Landscaping and building facades shall be finished to the satisfaction of Greenview and complement adjacent developments.
4. Development within the area shall be compatible with surrounding non-industrial development. Buffering of business industrial uses from surrounding non-industrial uses shall be achieved through a combination of berms, tree planting and other landscaping measures to the satisfaction of Greenview.
5. Industrial uses shall ensure that all operations and nuisances are limited to the interior of an enclosed building.
6. Limited outdoor storage shall be accommodated provided that it is ancillary to the primary use occurring on a site and is screened from adjacent roadways and other land uses to the satisfaction of Greenview.
9. At the discretion of Greenview, alternative methods of addressing water, wastewater and stormwater may be accepted in order to facilitate development in the interim until such time as full municipal water, wastewater and stormwater infrastructure is available. The use of green technology is encouraged.



#### 4.5.5

#### Light Industry

##### Intent

Light Industrial development servicing the agricultural, forestry and oil and gas sector is focused in future industrial parks along the Highway 666 and Township Road 695A corridor in order to provide a local employment opportunity for residents, easy access to the regional and provincial road networks, and to promote synergies between industrial users while minimizing the impact on non-industrial land uses.

##### Policy

1. Support the development of (an) industrial park(s) to address a variety of industrial activities whose operations occur both inside and outside of an industrial building.
2. Nuisances resulting from the industrial operations shall be limited to the industrial operations site and not impact adjacent properties or land uses.
3. At the discretion of Greenview, future industrial park(s) or development may be partially serviced with municipal water and wastewater infrastructure through a combination of “trickle water” and a low-pressure sanitary system. Alternatively, and at the discretion of Greenview, private water and wastewater servicing may be allowed on an interim basis until such time as municipal infrastructure is made available. Upon municipal infrastructure being made available, industrial users shall be required to connect to the municipal system.
4. The internal/local road network shall be designed so as to ensure the ease of access to and the visibility of industrial parcels.
5. All industrial parcels shall be accessed from the internal local road network. Direct access to provincial highways or township and range roads shall not be permitted.
6. Encourage a wide range of parcel sizes in order to support the needs of various industrial users while at the same time allowing for the flexibility to size industrial parcels as necessary to meet the varying needs of industrial users.
7. Landscaping and buffering to the satisfaction of Greenview shall be required for all industrial developments in order to create an aesthetically pleasing industrial streetscape.

8. Landscaping and buffering to the satisfaction of Greenview shall be required along the Highway 666 and Township Road 695A corridor in order to present a visually appealing entry into the community.
9. A trail and park system shall be developed within the industrial area in order to provide for recreation opportunities for employees, as well as to provide for pedestrian and cyclist connectivity to the trail network in other areas of the community.
10. A stormwater management system shall be developed so as to allow for stormwater management ponds to be utilized as a source of fire suppression water and green space.

#### 4.5.6

#### Heavy Industry

##### Intent

Heavy industrial activity in both the forestry and oil and gas sector will continue to play an important and valuable contribution in the local and regional economy; as such, existing and future heavy industrial areas need to be protected in order to manage land use conflicts between heavy industrial and non-industrial activities while facilitating the growth and expansion of the heavy industrial sector.

##### Policy

1. Promote the continued growth and expansion of the heavy industrial sector along Highway 40.
2. Limit land use conflicts with non-industrial land uses by working with industry to minimize any off-site nuisances that may impact adjacent lands.
3. Work with the Crown to encourage that future heavy industrial development be completed in an environmentally sensitive manner.
4. Encourage synergies between industrial users by encouraging the Crown to limit industrial users to the areas defined for heavy industrial use.





## 5 Trails & Open Space

### 5.1 Parks & Open Spaces

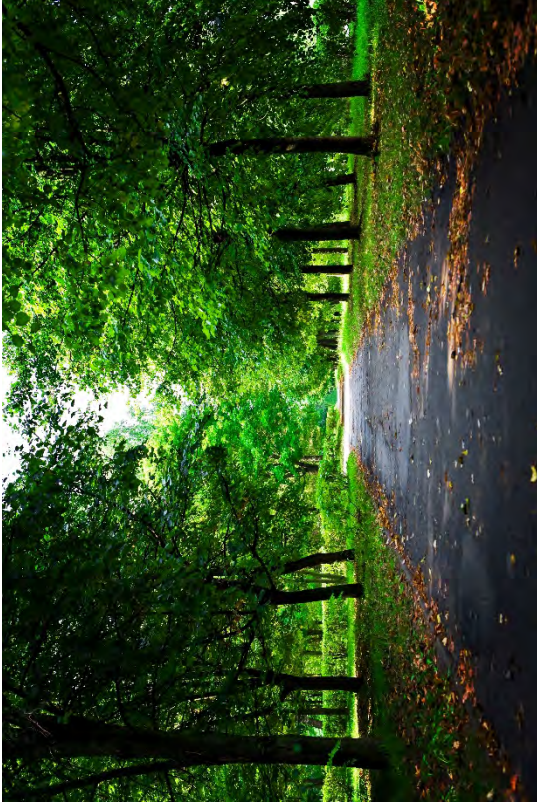
#### 5.1.1 Village Green

##### Intent

The Village Green is a central park and focal point for the community, acting as a hub for recreational and cultural activities. Along with commercial uses on its periphery, the possibilities for this space are endless. The Green will be intricately connected to the Village Centre, allowing for easy access to the Green, Main Street and beyond. It will not only act as an amenity space for residents but may also serve as a recreational space for future schools within the plan area.

##### Policy

1. Collaborate with provincial agencies in order to reclaim and repurpose the former wastewater lagoon for use as a public space.
2. Develop a long-term plan for the use of the Village Green as a hub for recreational and cultural activities. Uses such as camping and recreational vehicle camping should be discouraged along with formal recreational spaces such as baseball diamonds or soccer pitches.
3. The Village Green shall be designed in order to facilitate year-round outdoor activities celebrating all seasons.
4. A system of trails through the Village Green shall be developed in order to encourage connectivity between activities along Main Street and other developments on the periphery of the Village Green.
5. The Village Green shall not have dedicated on-site parking in the form of a traditional parking lot; however, parking along the periphery of the Village Green may be accommodated in order to provide ease of access and use of the Village Green.





6. Limited and select minor commercial activities are encouraged to locate within the Village Green, such as a café with outdoor seating.

### 5.1.2

#### Distributed Parks

##### Intent

A system of distributed parks shall be incorporated into future residential, commercial and industrial development in order to provide opportunities for residents to play in formal and informal spaces and to connect with one another, while at the same time providing opportunities to connect future developments with each other. The distributed park system will be a crucial component of the design of the Village Centre and the fused grid road network, acting as local hubs within the community, while contributing to the social, mental, and physical well being of community residents.

##### Policy

1. A system of distributed parks, greenways and open spaces shall be incorporated into each development in accordance with the principles of developing a fused grid road network.
2. The distributed parks shall provide for opportunities to connect one fused grid quadrant with another.
3. The distributed parks shall consist of a combination of formal and informal park spaces, with uses such as community gardens, play spaces for children, skate parks or other features included.
4. Distributed parks may include a system of linear parks, which may act as a buffer between non-compatible uses, such as the linear park buffering the Business Industrial area from the Village Centre.
5. Along Main Street, a series of pocket parks or small plazas are encouraged in order to provide opportunities to bring people together in an urban setting and facilitate such activities as farmers' markets or a variety of pop-up events.



6. The maximum amount of municipal reserve, in accordance with provincial legislation, shall be dedicated by developers in the form of land. An alternative combination of land and/or cash-in-lieu for non-residential areas may be considered by Greenview, at their discretion, in order to facilitate the development of reserve areas as required.

### 5.1.3 Green Spaces & Environmental Lands

#### Intent

Green spaces and environmental lands will constitute a critical component of the overall open space network in the community in conjunction with park spaces. Green spaces such as stormwater management facilities may act as features within the community, mimicking wetlands and providing opportunities to link together park spaces; while environmental features such as wetlands, watercourses or tree stands will continue to provide an ecological benefit to the plan area while also providing opportunities for improving connectivity within the community.

#### Policy

1. Where possible, stormwater management ponds and facilities should be developed to mimic a naturalized system while utilizing Low Impact Development techniques and principles.
2. Ensure that wetlands and other environmentally sensitive lands are protected and that development does not adversely impact their long-term viability or their stability. Integrate wetlands and environmentally sensitive lands with municipal stormwater management facilities by utilizing Low Impact Development best practices.
3. Incorporate and integrate stormwater management infrastructure, wetlands and environmentally sensitive lands with structured park development.



4. Context sensitive trails, developed utilizing Low Impact Development principles, may be strategically incorporated into or adjacent to environmentally sensitive lands at the discretion of Greenview.
5. Specialized studies, such as but not limited to, a biophysical assessment or wetland assessment shall be completed by a registered Biologist in support of all developments in order to define environmentally sensitive lands.
6. A geotechnical assessment, completed by a suitably certified engineer, shall be prepared in support of all developments in order to define areas not suitable for development purposes.
7. As required by Greenview, a slope stability study shall be completed for all developments in close proximity to or where steep slopes exist, Development within areas of steep slopes shall be limited and shall be at the discretion of Greenview.
8. Limit development within the Wapiti River corridor, with its steep and treed slopes, to uses such as trails which shall be designed in accordance with Low Impact Development standards and as per specialized supporting studies such as a geotechnical assessment.
9. At the discretion of Greenview, Nitehawk Year-Round Adventure Park may expand its operations if they are able to demonstrate that any proposed expansion shall be completed in an environmentally sensitive fashion and not adversely impact the local environment.
10. Low Impact Development (LID) techniques should be utilized in an effort to minimize the impact of development on the natural hydrology of the area by attempting to manage stormwater close to its source; these techniques may consist of, but are not limited to Rain Gardens, Bioswales, Permeable Pavement, Box Planters, Natural Drainage Ways, or Green Roofs.



## 5.2 Trails

### 5.2.1 Primary Network

#### Intent

The primary trail network, conceptually identified in *Figure 7: Existing and Future Trails* will act as the principal trail corridor within the area, connecting together such features as the proposed Village Green and Main Street, Grovedale Community Hall, O'Brien Provincial Park, the Wapiti River Valley and the Grovedale Fish Pond with future planned communities. The primary trail network will act as a spine serving a broad area to which the secondary trail network will connect; thereby, providing connectivity throughout the community and beyond.

#### Policy

1. The primary trail network shall be designed to discourage the use of motorized off-road vehicles such as All Terrain Vehicles (ATVs) and snowmobiles, so as to avoid conflicts with pedestrians and non-motorized vehicles.
2. The primary trail network has been conceptually identified within this document. Further detailed work is required in order to delineate the ultimate location of the primary trail network.
3. The trail network should be designed using Low Impact Development techniques in order to improve and potentially reduce stormwater runoff and assist in enhancing any environmental features within the plan area.
4. Where feasible, the trail network should run along the edge of environmental features, while taking steps to ensure impacts on the environmental features are minimized.
5. The trail network shall be integrated with the parks and open space system.





6. Where feasible, pocket parks shall be incorporated into the trail network so as to provide opportunities for trail users to passively enjoy significant environmental features such as wetlands or the Wapiti River.
7. At the discretion of Greenview and in accordance with Provincial legislation, trails may be incorporated within land designated as an environmental reserve.
8. The primary trail network shall be designed to primarily serve the Centralized Living Area, while also extending to other key recreational features in the plan area such as the Grovedale Fish Pond.

### 5.2.2 Secondary Network

#### Intent

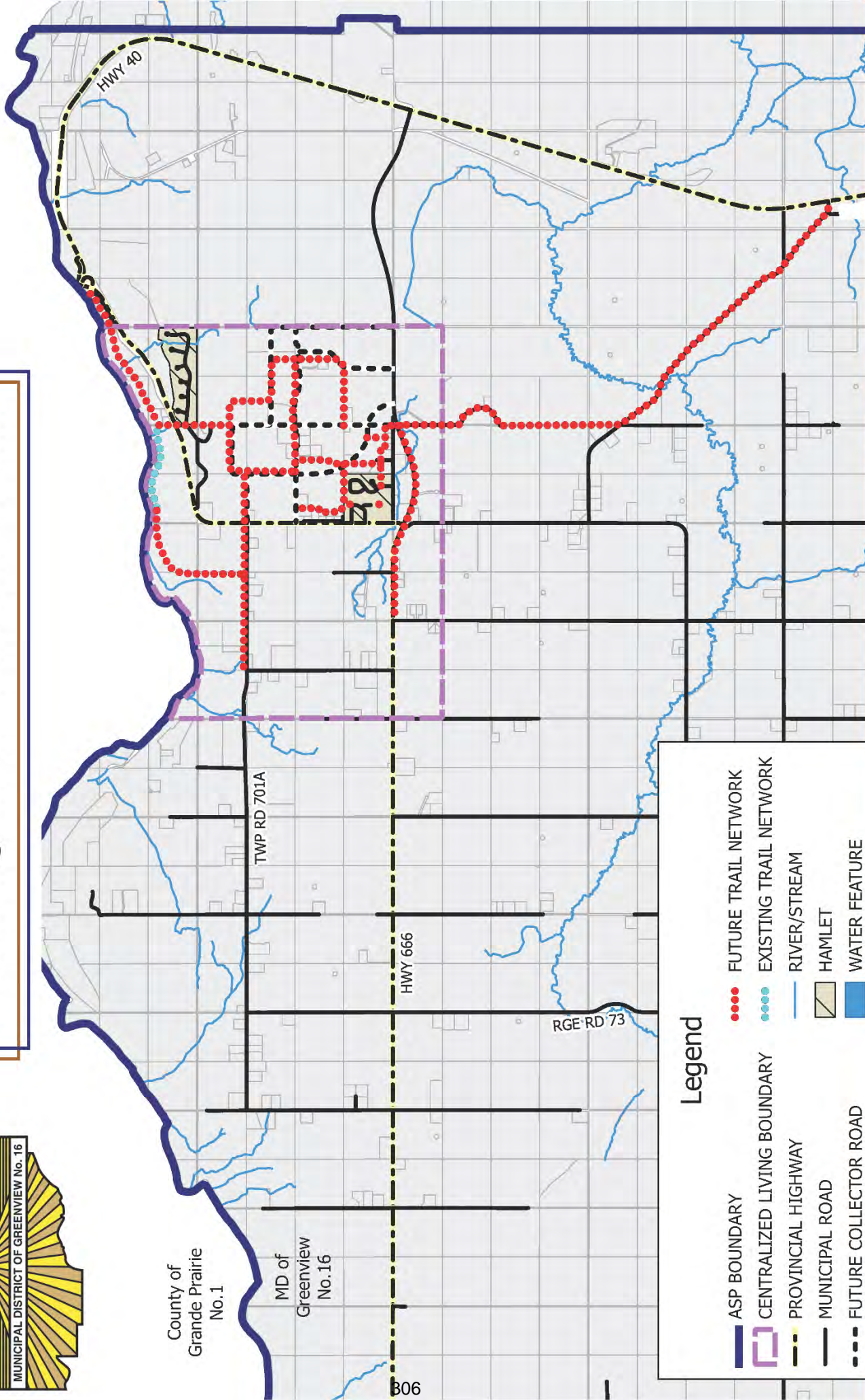
The secondary trail network will act as the local trail network specific to each planned development, providing opportunities for residents to recreate and easily connect with one another at a local level while being able to access the primary network in order to reach various parts of the community safely and efficiently.

#### Policy

1. Secondary trail networks shall be incorporated into planned developments in order to meet the objectives of a fused grid design.
2. Secondary trail networks shall be integrated with Distributed Parks so as to improve access to Distributed Parks and encourage greater connectivity throughout the community.
3. In an effort to improve connectivity, trails may be incorporated into stormwater management infrastructure such as Public Utility Lots (PUL's) utilized for drainage purposes.
4. Trails should be designed using Low Impact Development techniques so as to minimize surface drainage and assist in managing stormwater. Examples of Low Impact Development techniques are permeable pavement, bioswales along the trail corridor or selective placement of rain gardens.



# Existing and Future Trails



## Legend

- ASP BOUNDARY
- CENTRALIZED LIVING BOUNDARY
- PROVINCIAL HIGHWAY
- MUNICIPAL ROAD
- FUTURE COLLECTOR ROAD
- FUTURE TRAIL NETWORK
- EXISTING TRAIL NETWORK
- RIVER/STREAM
- HAMLET
- WATER FEATURE

**FIGURE 7:** Existing and Future Trails

Note: The map is for reference purposes only. The proposed trail alignment is conceptual and approximate, and is intended to guide future detailed trail design.





## 6 Getting Around

A functional and multi-modal transportation network that is safe and promotes a healthy and active lifestyle is an important component of any community. It forms the backbone of any community and allows its members to get where they need to either on foot, by bike or in a vehicle. It not only acts as a means to get you where you need to go; it helps define a sense of community and place. Given the nature of the plan area, we have three distinct transportation networks that serve various functions.

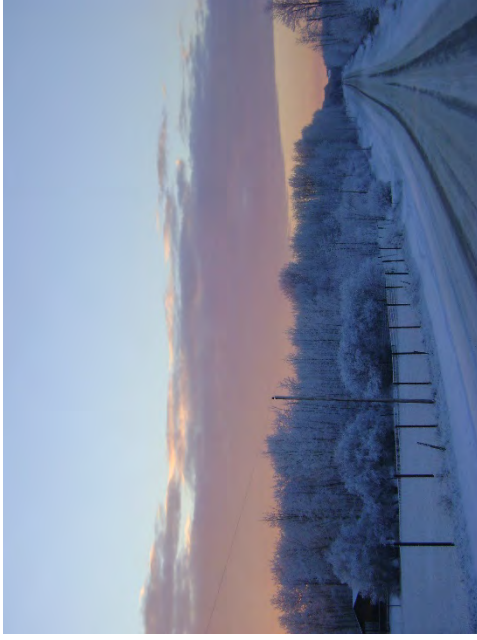
### 6.1 Rural

#### Intent

The rural transportation network has lower traffic volumes as it primarily serves agricultural lands and rural residences. Its primary focus is on the provision of access to farmland and getting the travelling public onto the provincial highway network while providing opportunities for rural residents living a rural lifestyle to safely utilize the road network as pedestrians and equestrians.

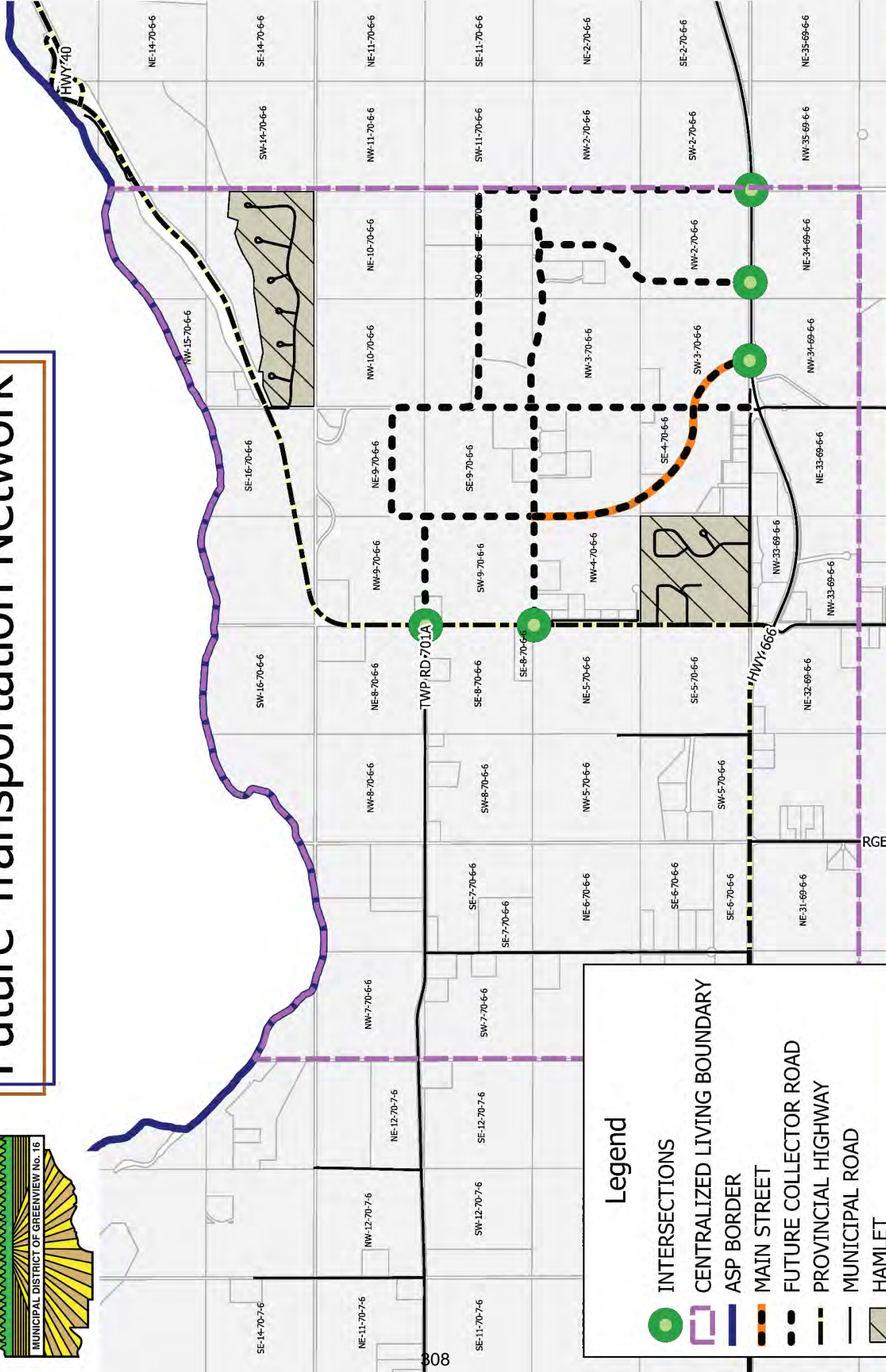
#### Policy

1. Limit the number of accesses onto the rural road network in order to minimize potential conflicts between vehicles travelling on the road and those accessing the road.
2. Rural subdivisions shall contribute to the upgrades and intersection improvements to the rural road network through a levy, yet to be established by Greenview.
3. Use of the rural road network by heavy truck traffic is discouraged in order to minimize the conflict between commercial and non-commercial vehicle traffic.
4. Separate pedestrian and equestrian traffic from vehicular traffic by encouraging and permitting the development of bridle paths along the outer edge of a rural road right-of-way for the use of pedestrians and equestrians.





# Future Transportation Network



**FIGURE 8:** Future Transportation Network

Note: The map is for references purposes only. The proposed road network is conceptual and approximate, and is intended to guide future transportation master planning and conceptual road design.

0 1 2 3 4 km



## 6.2 Estate Residential

### Intent

The Estate Residential area will have a suburban transportation network that blends rural and urban characteristics; which will regulate vehicular traffic, provide a sense of privacy and local “community” while at the same creating a permeable environment with a high level of connectivity for pedestrians, motorists and other non-motorists alike.

### Policy

1. Encourage developments to be designed using a curvilinear road network.
2. Discourage the use of conventional loops and cul-de-sacs in favour of crescent streets, eyebrow streets, loop lanes and planting islands in order to encourage greater connectivity.
3. Improve connectivity by limiting dead-ends and three-way intersections wherever possible.
4. Promote the use of smaller block lengths where feasible in order to improve connectivity.
5. Promote a high degree of pedestrian connectivity and permeability of the neighbourhood through the development of sidewalks and trails and the use of such techniques as paper streets, mid-block lanes or passageways.
6. Ensure local roads have, at a minimum, a sidewalk on one side of the street, with improved landscaping on the opposite side.
7. Ensure collector and arterial roads have sidewalks on both sides of the street.
8. Incorporate bike lanes on collector and arterial roads.
9. Trails, sidewalks and roadways shall be designed in such a way as to develop a single integrated network, allowing users to seamlessly utilize the system as a whole.

### 6.3 Village Centre

#### Intent

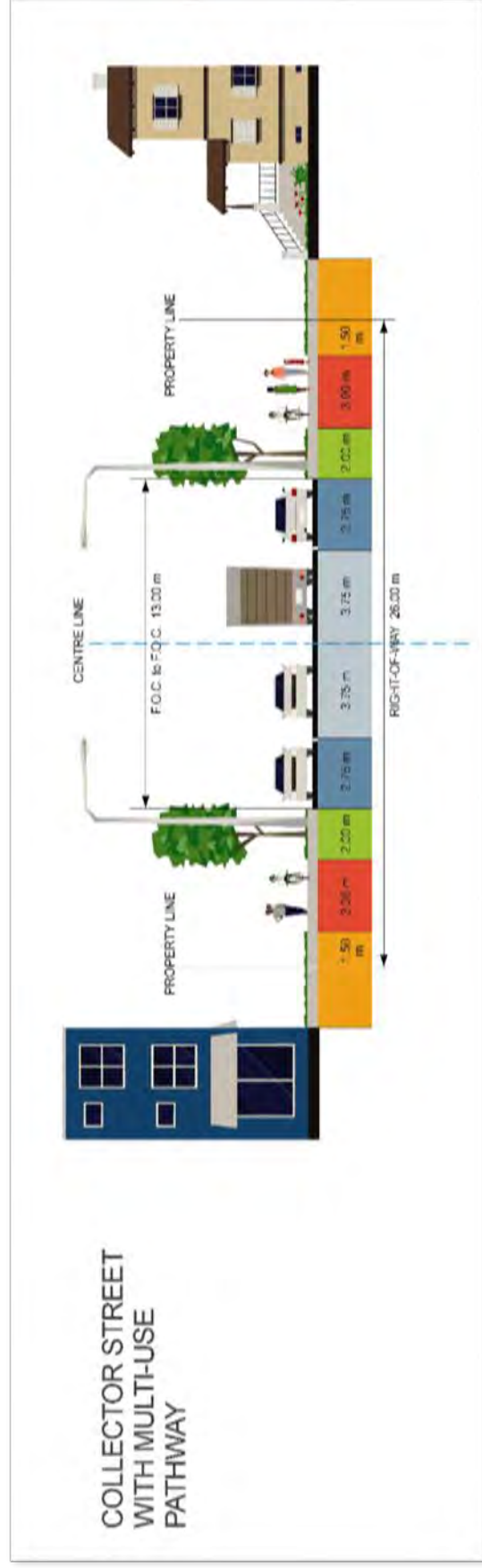
The Village Centre will have an urban transportation network that has a high degree of connectivity and permeability, prioritizing the pedestrian over the vehicle, in an effort to create safe and tranquil neighbourhoods, opportunities for increased social interaction and vibrant community spaces while at the same time allowing for ease of access and movement of vehicles.

#### Policy

1. The road network shall be developed using the Fused Grid model consisting of a quadrant that local roads do not traverse, with collectors and arterials being located along the periphery of the quadrant.
2. A quadrant shall be on average, 16 hectares (40 acres) in size.
3. Local roads shall not traverse the entire length or width of a quadrant in order to discourage "thru traffic".
4. Develop green spaces that are easily accessible and interconnected with one another so as to encourage walking and cycling within the community.
5. Promote a high degree of pedestrian connectivity and permeability within the neighbourhood through the development of sidewalks and trails and the use of such techniques as paper streets, mid-block lanes or passageways.
6. Ensure that local roads have sidewalks on both sides of the street and that these sidewalks form part of, and are connected to, the trail network.
7. Ensure that collector and arterial roads have sidewalks on both sides of the street.
8. Through the use of a Fused Grid system, the pedestrian is prioritized within the quadrant, with vehicular traffic (not local in nature) being pushed to the periphery of the quadrant along a series of collector and arterial roadways. *Figure 8: Future Transportation Network* conceptually outlines a series of major collector roadways.
9. Design streetscapes so that they are a welcome and safe space for the pedestrian and cyclist alike.
10. Incorporate bike lanes along collector and arterial roads and Main Street.

11. Develop a Main Street that is welcoming to the community and consists of a sufficiently wide right-of-way in order to facilitate landscaping, street furniture and features such as sidewalk cafes.
12. A Complete Streets approach should be taken to the development of all roadways within the Village Centre with a specific focus on the development of a pedestrian-friendly and vibrant Main Street.
13. Trails, sidewalks and roadways shall be designed in such a way as to develop a single integrated network allowing for users to seamlessly utilize the system as a whole.

### [Collector Street Complete Streets Cross-Section Sample](#)



## 7 Services & Infrastructure

The degree of water, wastewater and stormwater servicing will range throughout the plan area from locations, which are entirely privately serviced to those with full municipal servicing. The level of servicing will be directly related to the form of development and the ability to deliver services in a cost-effective and efficient manner. Servicing levels will vary between rural uses and urban uses with each of the areas below being serviced in a manner unique to themselves.

### 7.1 Water Servicing

#### Intent

The level of servicing for water will range throughout the plan area with the level of service being directly related to land use, in order to develop an efficient, safe, and cost-effective water servicing network. The level of servicing will range from a private water supply for rural developments to full municipal services in urban areas.

#### Policy

1. Rural residential subdivisions and agricultural properties shall be privately serviced using an on-site private water service such as a water well or a cistern.
2. Lands designated as Small Scale Agriculture or River Valley Residential shall be privately serviced. Greenview shall require the submission of a certified groundwater feasibility assessment prepared by a qualified professional for proposed multi-lot developments within the lands designated as Small Scale Agriculture or River Valley Residential.
3. A detailed water servicing plan shall be prepared by Greenview for the central portion of the plan area as conceptually identified in *Figure 9: Existing and Future Servicing Network* of this plan.
4. Development within the Estate Residential designation shall be ultimately serviced to a full municipal and urban standard. However, at the discretion of Greenview, a trickle system may be permitted in the interim until such time as full municipal services can be extended.
5. Lands designated as Village Centre, Commercial or Industrial Business shall be serviced with a water supply to a full urban standard, including satisfactory fire flows to support high-density urban development. At the discretion of Greenview, Industrial Business and Service Commercial lands may be serviced using alternative means on an interim basis until such time as an urban water supply become available.



6. Lands designated as Light Industrial, and located directly south of Highway 666, shall ultimately be serviced using a trickle water system; however, at the discretion of Greenview, these lands may be privately serviced until such time as water servicing becomes available.
7. Greenview shall require developers to submit a detailed water servicing report, prepared by qualified professionals in support of a Minor Area Structure Plan associated with a proposed development. This report must identify the proposed servicing concept, capacity requirements of the proposed development and any impacts the development may have on existing systems in close proximity to the proposed development.

## 7.2 Wastewater Servicing

### Intent

Wastewater servicing is to be provided in an efficient and cost-effective manner that is environmentally sensitive and effectively utilizes existing infrastructure within the plan area. The level of service will range from a private onsite wastewater treatment system for rural developments to full municipal wastewater collection and treatment systems in urban areas.

### Policy

1. Rural residential subdivisions and agricultural properties shall be privately serviced using an on-site private wastewater system; open discharge systems are discouraged.
2. Lands designated as Small Scale Agriculture or River Valley Residential shall be privately serviced; a communal wastewater treatment system may be considered at the discretion of Greenview.
3. A detailed wastewater servicing plan shall be prepared by Greenview for the central portion of the plan area as identified in *Figure 9: Existing and Future Servicing Network* of this plan.
4. Development within the Estate Residential designation shall be ultimately serviced to a full municipal and urban standard; however, at the discretion of Greenview, a low-pressure collection system may be permitted.
5. Lands designated as Village Centre, Commercial or Industrial Business shall be serviced with a wastewater system designed to a full urban standard. However, at the discretion of Greenview, Industrial Business and Service Commercial lands may be serviced via alternative means on an interim basis until such time as urban wastewater infrastructure becomes available.

6. Lands designated as Light Industrial, and located directly south of Highway 666, shall ultimately be privately serviced using an on-site private wastewater system.
7. Greenview shall require developers to submit a detailed wastewater servicing report prepared by qualified professionals in support of a Concept Plan or Minor Area Structure Plan associated with a proposed development. This report must identify the proposed servicing concept, capacity requirements of the proposed development and any impacts the development may have on existing systems in close proximity to the proposed development.

### 7.3 Stormwater Management

#### Intent

The stormwater management system will be developed in holistic and comprehensive fashion using Low Impact Development techniques wherever possible, in order to develop a stormwater management system that effectively and efficiently manages stormwater while at the same time preserving environmental features such as creeks, streams and wetlands.

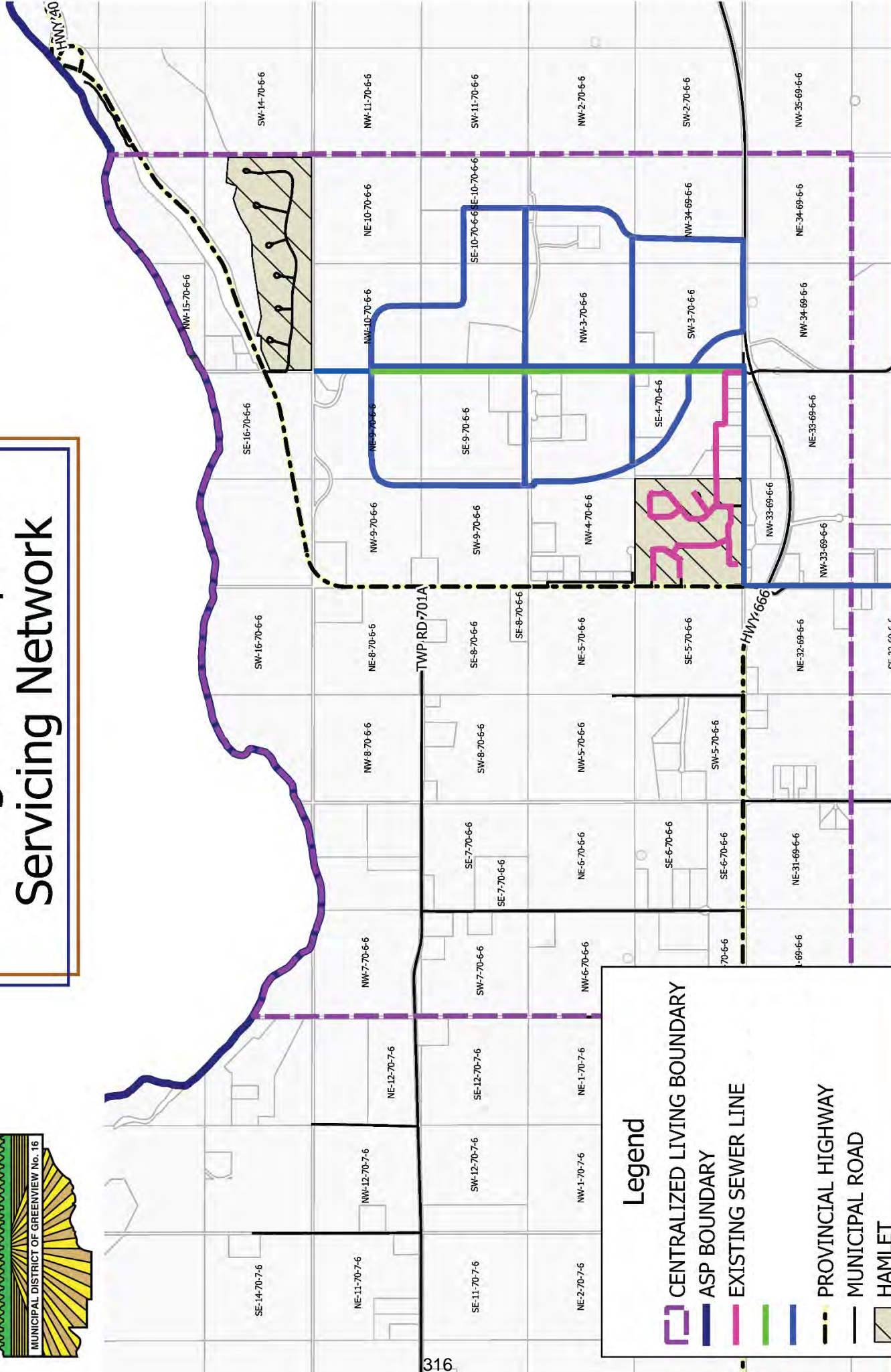
#### Policy

1. Greenview shall coordinate the preparation of a Master Stormwater Management Plan for the Centralized Living Area.
2. Stormwater management infrastructure, such as stormwater management ponds, are an important and prominent feature within a neighbourhood and shall be integrated into the overall open space and park network.
3. Low impact development techniques should be incorporated into all developments in order to assist in regulating stormwater runoff and improving its quality.
4. Stormwater management facilities shall be integrated with natural wetlands in the plan area so as to ensure the long-term viability of the wetlands.
5. Stormwater management facilities should be developed utilizing low impact development techniques.
6. Stormwater management facilities, such as stormwater management ponds, should be developed as constructed wetlands, excluding those stormwater management ponds that act as a source of fire suppression water.

7. At the discretion of Greenview, stormwater management ponds may be used as a source of fire suppression water for lands designated as River Valley Residential, Small Scale Agriculture, Estate Residential, Service Commercial, Business Industrial or Light Industrial.
8. Greenview shall require developers to submit a detailed stormwater management report prepared by qualified professionals in support of a Minor Area Structure Plan associated with a proposed development. This report must identify the proposed servicing concept, capacity requirements of the proposed development and any impacts the development may have on existing systems in close proximity to the proposed development.



# Existing and Proposed Servicing Network



**Legend**

- CENTRALIZED LIVING BOUNDARY
- ASP BOUNDARY
- EXISTING SEWER LINE
- PROVINCIAL HIGHWAY
- MUNICIPAL ROAD
- HAMLET

FIGURE 9: Existing and Proposed Servicing Network

Note: The map is for references purposes only. All alignments of water services are conceptual and approximate, and are intended to guide future master planning for water and wastewater services.



## 8 Implementation

In order to effectively implement this plan, it will be necessary to complete further planning and engineering related works such as Minor Area Structure Plan or Master Infrastructure Servicing Reports prior to accommodating further development within the plan area and more specifically the Centralized Living Area. Further clarity is provided below.

### 8.1 Implications for Other Plans & Bylaws

In order to facilitate development within the Centralized Living Area, it may be necessary to amend the Land Use Bylaw by creating new land use districts that can accommodate the proposed forms of development. The new land use districts will be created by the Greenview.

Rezoning shall only be considered for areas with an approved Minor Area Structure Plan or Concept Plan.

### 8.2 Further Studies & Works

Prior to the preparation of any further detailed planning by development proponents, it will be necessary for Greenview to complete more detailed planning and engineering work for the Growth Area. More specifically it will be necessary to:

- Prepare a Master Transportation Plan;
- Prepare Master Water and Wastewater Servicing Plans;
- Prepare a Master Stormwater Management Plan;
- Prepare a commercial/market needs assessment in order to assess the quantity, composition and form of future commercial development required to service the plan area as a whole;
- Investigate the feasibility of utilizing recycled water or grey water to recharge aquifers or as a source of irrigation or process water in lieu of potable water for multi-family residential developments, recreational facilities, parks & open spaces, commercial developments and industrial developments;
- Prepare a master plan identifying areas of natural and environmental significance;
- Reclaim the former sewage lagoon;

- Prepare detailed urban design guidelines reflective of a “small town” or “village” theme for all forms of development within the Centralized Living Area, in order to ensure, at a minimum, consistency in landscaping and building facades to a standard acceptable to Greenview;
- Prepare an Open Space Master Plan and a Trails Master Plan;
- Prepare a Concept Plan for the Main Street and confirm its alignment;
- Establish a levy bylaw in order to fund municipal infrastructure improvement;
- Prepare a waste management plan for the plan area and investigate the feasibility and associated timing of implementing curbside waste collection for the area designated as Centralized Living consisting of the separate collection of garbage, recycling and organics;
- Investigate the implementation of a local and regional public transit system to serve the Centralized Living area as future development proceeds;
- Investigate the feasibility of providing public vehicle charging stations as development proceeds within the Centralized Living area; and
- Investigate the feasibility of developing a District Energy Sharing System for the Centralized Living Area in order to supply heating and cooling to future residents and business.

## 8.3 Minor Area Structure Plans and Concept Plans

### 8.3.1 Minor Area Structure Plans

The preparation of Minor Area Structure Plans will be required prior to allowing the subdivision and development of lands contained within the Centralized Living Area. The Minor Area Structure Plans will be prepared and funded by the developer of future development and will provide a more detailed framework for development within the Centralized Living Area. Minor Area Structure Plans shall, at a minimum, provide detailed planning for the entirety of a quarter section and will need to address the following in greater detail:

- Environmental matters
- Water/Wastewater and Stormwater servicing

- Configuration of future developments
- Allocation of park space/open space
- Traffic generation and impacts
- Geotechnical concerns
- Market conditions
- Building and Landscaping Design Guidelines
- The interface with adjacent lands

In order to address the items referenced above, a variety of supporting studies are required, such as:

- Biophysical and Wetland Assessments
- Water, Wastewater and Stormwater Servicing Reports
- Geotechnical Reports
- Traffic Impact Assessments
- Commercial/Market Needs Assessments

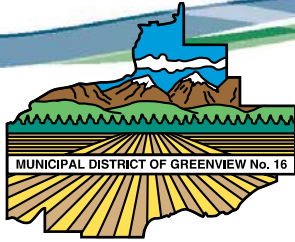
### 8.3.2 Concept Plans

Concept Plans may be used, at the discretion of Greenview, in lieu of a Minor Area Structure Plan within the Centralized Living Area for areas designated as Business Industrial and Hamlet, as well as the Service Commercial area located adjacent to Township Road 700. The Concept Plan shall apply to the entirety of the designated area and shall, at the discretion of Greenview address the following:

- Environmental matters
- Water/Wastewater and Stormwater servicing

- Configuration of future developments
- Allocation of park space/open space
- Traffic generation and impacts
- Geotechnical concerns
- Market conditions
- Building and Landscaping Design Guidelines
- The interface with adjacent lands





## BYLAW NO. 17-785 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for adopting Bylaw 17-785, being the Grovedale Area Structure Plan.**

**Whereas**, Council wishes to repeal Bylaw No. 04-432, "Grovedale Area Structure Plan", as amended and wishes to adopt a new area structure plan pursuant to Section 692 of the Municipal Government Act.

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts the following

1. That Bylaw 17-785 is to be cited as the "Grovedale Area Structure Plan".
2. That the Grovedale Area Structure Plan, attached hereto as Schedule A, is hereby adopted.
3. That Bylaw No. 04-432 is hereby repealed.
4. That this Bylaw shall come into effect upon the date of the final passage thereof.

Read a first time this 27 day of June, A.D., 2017.

Read a second time this 14 day of May, A.D., 2018.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_, A.D., 2018.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# REQUEST FOR DECISION

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SUBJECT: **Citizen Panel Appointment – Sturgeon Lake Area Structure Plan (SLASP)**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MH MANAGER: SAR  
DEPARTMENT: PLANNING & DEVELOPMENT GM: GG PRESENTER: LD  
STRATEGIC PLAN: Development

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council appoint the Citizens' Panel Members for the Sturgeon Lake Area Structure Plan review process as listed in Table 1 of the attached Schedule 'A'.**

---

## BACKGROUND/PROPOSAL:

A Citizens' Panel of eight (8) members was proposed as part of the Public Engagement process for the SLASP review, with one member to be from outside the existing SLASP boundary. An application was not received from anyone in that capacity.

A total of nineteen (19) applications were received showing broad interest in the review. The applications were reviewed carefully to obtain diverse and knowing input into the review based on the following criteria:

- (1) The general area in which they owned property;
- (2) Whether they were full or part-time residents;
- (3) The age group they fit within;
- (4) The general expertise and/or area of concern described in their application; and
- (5) Their gender.

Although there were many suitable applicants, the above benchmarks resulted in the members selected as listed in Table 1 of the attached Schedule 'A'.

The Citizens' Panel is only one aspect of public engagement and the eleven applicants not appointed to the panel will have a number of opportunities to have their voice heard and provide input, which include:

- (1) Through the selected panel members;
- (2) At the open house or similar engagement opportunities that will be scheduled and advertised throughout the review; and
- (3) Directly to administration.

One of the objectives of forming a Citizens' Panel is that the process provides an opportunity for the members to learn about the importance of municipal legislation, which policies are required by legislation

and how the policies are created. It is a method that allows for constructive feedback from citizens that have a working understanding of the plan and also allows knowledge gained to be shared in the community.

Schedule 'A' provides a list of individuals who have applied to be on the Citizen Panel to assist in the Public Consultation Process, with those recommended by Administration for appointment to the Citizen Panel for the SLASP included in Table 1, based on the above criteria.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the selected applicants create a varied group of members for the plan review considering the area, gender, age and background.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage that will result by following the recommended action is that not all applicants are selected, although the number of members on the list is in accordance with previously approved budget and advertised criteria.
2. The review will be delayed without a decision.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to substitute a name from Table 2 with someone listed on Table 1. This option may not provide the balance of members based on the selection criteria, being different areas around the lake, gender, age group, interests, their background and/or expertise.

---

**FINANCIAL IMPLICATION:**

Budget has been identified within the Planning & Development Budget.

**Direct Costs:** Planning Budget provides \$9,000.00 for the Citizens' Panel for the SLASP review.

**Ongoing / Future Costs:** Budget details for the public engagement and Citizens' Panel for the SLASP Review were established in the 2018-19 Planning Budget in the amount of \$9,000.00.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Involve

**PUBLIC PARTICIPATION GOAL**

Involve - To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

### **PROMISE TO THE PUBLIC**

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

---

### **FOLLOW UP ACTIONS:**

Letters will be sent out notifying all applicants of members selected to sit on the SLASP Citizens' Panel.

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### **ATTACHMENT(S):**

- Citizens' Panel Candidates **Schedule 'A'**
- Candidate Applications



**SCHEDULE 'A'**  
CITIZEN PANEL APPLICANTS FOR  
**STURGEON LAKE AREA STRUCTURE PLAN BYLAW**

**Table 1 - Proposed Citizens' Panel Members**

	<b>Name</b>	<b>Gender</b>	<b>Age Group</b>	<b>Area</b>		<b>General</b>
1	Bill Edgerton	M	61+	Narrows	F/T	ENV, DEV, RES BUS – GP
2	Lloyd Burnside	M	61+	Eastside	F/T	DEV, ENV BUS - VV
3	Dan Gorman	M	46-60	Eagle Bay	P/T	REC, DEV BUS - GP
4	Heather McKinnon	F	46-60	Eagle Bay	P/T-FT	RES, BUS – VV
5	Curtis Williamson	M	31-45	Narrows Area	F/T	BUS - VV
6	Laurena Newman	F	31-45	Narrows	P/T	REC, DEV Teacher
7	Amy Clarkson	F	31-45	Young's Point CR-1	P/T	ENV, DEV Conservation Biologist
8	Keegan Johnson	M	18-30	Young's Point Rural	F/T	DEV, REC, BUS-AG Parks Employee

**Table 2 - Applicants not selected to be on the Citizens' Panel**

	<b>Name</b>	<b>Gender</b>	<b>Age Group</b>	<b>Area</b>		<b>General</b>
1	Clara Wakeford	F	61+	Young's Point Rural	F/T	Previous SLASP ENV, ENF Ret AB Parks
2	Darryl Smith	M	61+	Young's Point Rural	F/T	Previous SLASP ENV, Ret Dentist
3	Gerry Shinn	M	61+	Eagle Bay	F/T	GP BUS Eagle Bay Rep
4	Jim Uhl	M	61+	Narrows	F/T	REC, ENV Consultant
5	Lorraine Gagnon	F	61+	Narrows	F/T	RES, Farmer
6	Rob Smith	M	61+	Eagle Bay	P/T	ENV, RES GP BUS
7	Clarence Lindblom	M	46-60	Eagle Bay	F/T	DEV, AG BUS - GP
8	Earl Langenecker	M	46-60	Narrows Area	F/T	REC, BUS-GGR
9	Pat Newman	M	46-60	Narrows	P/T	DEV, REC Oilfield Tech
10	Rhett Czaban	M	46-60	Narrows	P/T	ENV, REC Maintenance Sup
11	Bradley Major	M	31-45	Eagle Bay	P/T-F/T	BUS-GP / Civil Engineer

Legend:

- BUS – Business Owner
- DEV – Future Sustainable Development
- ENF - Enforcement
- ENV – Environmental Stewardship
- REC – Recreation / Tourism
- RES - Residential

# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Amy Clarkson [REDACTED]

Phone(s): [REDACTED] Email: [REDACTED]

### Which descriptions best define you?

- ☐ Business Owner  
☒ Environmental Stakeholder  
☒ Recreational User  
☐ SLASP Area Resident - Full-Time  
☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 - 30 years of age  
☒ 31 - 45 years of age  
☐ 46 - 60 years of age  
☐ 61 years of age and older  
☐ Gender: \_\_\_\_\_

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☒ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

My personal plans involve building and moving onto our property within the SLA. We chose our property because of it's proximity to recreational interests and the proximity to the city (our jobs). We believe that the land purchase was a good investment in the long term. I am interested in being on the Citizens panel to ensure that property values will increase in that time. My shorter term concerns are that good ag soil is being used for farming and marginal lands are allocated to recreational users or commercial use. I believe the "cottage crowd" has money to spend and the SLA can become a better hub of smart sustainable development. I would also like to ensure that the water quality is protected for all users (agricultural, recreational, subsistence).

### Briefly provide your educational background and/or work experience:

I have an honors diploma in Renewable Resources from NAIT, and a B.Sc. in conservation biology from the U of A. I currently work as an environmental consultant to oil and gas companies and understand their regulatory obligations as well as some of their driving factors behind abandonment (liability). I also volunteer for the Classroom Agriculture Program. In the past, I have been a weed inspector, and worked as an extension specialist to aid agricultural users in adopting more beneficial management practices and the Environmental Farm Plan Program. I am also a professional agrologist (P.Ag).

### Provide a description of your involvement and/or interest in the community:

Currently we use local producers to farm our land, and we try to shop as much as possible in Valleyview and Debolt for our seasonal needs. We purchase our beef from local producers. We have an interest in sending our kids (ages 6 and 10) to school in Ridgevalley and in the local hockey team.

### Provide any past experience as a board or panel member:

In another life, I sat on the board of directors for the Whitemud Equine Centre, and more recently was a board member of our local neighborhood association and the Grande Prairie Beekeepers Club.

Please submit your application by **August 21, 2018** to:  
 Sally Rosson, Manager of Planning and Development  
 Municipal District of Greenview  
 4802 - 36 Avenue, Box 1079, Valleyview, AB T0H 3N0  
[sally.rosson@mdgreenview.ab.ca](mailto:sally.rosson@mdgreenview.ab.ca)

For further information please go to [www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca) or call 780-524-7600.

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Barry James (Jim) Uhl

Phone(s): [REDACTED]

Email: [REDACTED]

### Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ **SLASP Area Resident – Full-Time**  
☐ SLASP Area Resident – Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☐ 46 – 60 years of age  
☒ **61 years of age and older**  
☐ Gender: male \_\_\_\_\_

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☒ **Word of Mouth**  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

As a fulltime resident of the Narrows at Sturgeon Lake, I have a strong interest in the use of the region, the opportunities for recreational and residential use, and the protection of the lake and local environment. I also believe my background and local knowledge would allow me not contribute positively to the process.

### Briefly provide your educational background and/or work experience:

My education (U of A extension, NAIT, Banff School of Management, etc) and work background (Alberta Transportation, M.D. of Greenview, Stewart, Weir Engineering, and ongoing consultancies) have given me a wide range of experiences, a wide range of contacts, and the other assets that should allow me to assist on this panel.

### Provide a description of your involvement and/or interest in the community:

I am an involved member of the Narrows community and the surrounding area. As a permanent resident and long time landowner in the M.D. of Greenview, I am interested in the future of both my local community and the M.D. as a whole.

### Provide any past experience as a board or panel member:

I have served on a School Board (High Prairie), various professional boards or working groups (CEA, CPWA, Recreational Groups) as well as serving the Board of Directors at Stewart Weir before the sale of the company.

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Bill Edgerton [REDACTED]

Phone(s): [REDACTED] Email: [REDACTED]

### Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ SLASP Area Resident - Full-Time  
☐ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 - 30 years of age  
☐ 31 - 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older  
☐ Gender: male

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☒ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

Want to be involved in process to provide for sustainable and sensible development in the Lake Area

Continued / enhanced / sensible protection of the lake shore and water shed areas

### Briefly provide your educational background and/or work experience:

Alberta Land Surveyor since 1987

Canada Land Surveyor since 1988

President / CEO of HIW Surveys 1990 to 2018

Extensive experience with Land and Resource based development projects

### Provide a description of your involvement and/or interest in the community:

We have owned our lot since 2004 and have moved out here full time since 2014.

The number of people moving into the area are indeed creating a community and this needs to be recognized.

### Provide any past experience as a board or panel member:

Alberta Land Surveyors Association - Discipline Committee - Practice Review Board - Boundary Panel

Association of Canada Land Surveyors - Complaints Committee member / Chair - Practice Review Board

Grande Prairie Minor Hockey - Executive

Metis Nation of Alberta - Kakwa Employment Center - President Board of Directors

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Bradley Major, [REDACTED]

Phone(s): [REDACTED]

Email: [REDACTED]

### Which descriptions best define you?

- ☒ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☐ SLASP Area Resident – Full-Time  
☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☒ 31 – 45 years of age  
☐ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: Male

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☒ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

Sturgeon Lake area is our plan for long term residency after the age of 55.

### Briefly provide your educational background and/or work experience:

Bachelor of Science in Engineering. 18 years working as a professional Civil/structural engineer in BC and Alberta

### Provide a description of your involvement and/or interest in the community:

Own a seasonal property on the West side of Sturgeon Lake (Eagle Bay) and have longer term plans of continued development so that the property can be full time residential.

### Provide any past experience as a board or panel member:

None

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Clara Wakeford

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

Which descriptions best define you?

- ☐ Business Owner  
☒ Environmental Stakeholder  
☒ Recreational User  
☒ SLASP Area Resident - Full-Time  
☐ SLASP Area Resident - Seasonal

Optional

- ☐ 18 - 30 years of age  
☐ 31 - 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older  
 o Gender: \_\_\_\_\_

How did you hear about this position?

- ☒ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

*Since original was drafted <sup>SLSP</sup> which I was on committee many changes have occurred in area. I live in area and have lived beside Sturgeon Lake all my life and would like to see a bigger footmark to protect the area and allow for enforcement.*

Briefly provide your educational background and/or work experience:

*Worked for 30 yrs with Alberta Parks doing various jobs and was on numerous committees over the years. Contact Sandra Sisco or Calvin McLeod 780-538-5350 for reference.*

Provide a description of your involvement and/or interest in the community:

*I have lived in Sturgeon Heights pretty much all my life and Sturgeon Lake, I believe needs to be protected. Although I was on SLASP previously, I now see as times change it needs to be updated.*

Provide any past experience as a board or panel member:

*I have been a member and director of The Sturgeon Heights Can. Club for the last 40 years. I was a panel member of the previous S.L. Area Structure Plan. Previously was board member & president of F.C.S.S. Also served on Valleyview Corp Board.*

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Clarence Lindblom

Phone(s):

Email:

### Which descriptions best define you?

- ☒ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☒ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: \_\_\_\_\_

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☒ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

I believe I can contribute to the this process of a development of a structural plan. Living in the sturgeon for the past 5 years. Now in the time to use my time to assist.

### Briefly provide your educational background and/or work experience:

30 Years of business knowledge and experience in Agriculture. Currently farming the past 5 years in the Sturgeon Heights area

Past member of ICD Institute of Corporate Directors.

Past member of Tec Canada

### Provide a description of your involvement and/or interest in the community:

Interested in helping by providing my time in developing a sustainable future for the sturgeon lake area for a generation to come.

### Provide any past experience as a board or panel member:

Panel member with Tec Canada group, Board member of Prairie Coast Equipment, Board member of Grande Prairie minor hockey.

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MUNICIPAL DISTRICT  
OF GREENVIEW No. 16  
**RECEIVED**

AUG 21 2018

# Citizens' Panel Application

Sturgeon Lake Area Structure Plan (SLASP)

Name & Address:

Curtis Williamson

Phone(s) **VA**

Email:

Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

Optional

- ☐ 18 – 30 years of age  
☒ 31 – 45 years of age  
☐ 46 - 60 years of age  
☐ 61 years of age and older

Gender: Male

How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☒ Word of Mouth  
☐ Twitter/Facebook

Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

To be involved in the Area planning

Briefly provide your educational background and/or work experience:

High School / Journeyman Electrician

Provide a description of your involvement and/or interest in the community:

Business Owner / Developer

Provide any past experience as a board or panel member:

Have not been involved in to much so far

Please submit your application by **August 21, 2018** to:  
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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Dan Gorman, [REDACTED]

Phone(s): [REDACTED]

Email: [REDACTED]

### Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☐ SLASP Area Resident – Full-Time  
☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☒ 46 - 60 years of age  
☐ 61 years of age and older

o Gender: \_\_\_\_\_

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

We have a cottage at Eagle Bay subdivision on Sturgeon Lake. We plan to spend more time there in the future.

Tiana and I have a love of Sturgeon Lake, as our family grew up using a cabin at Cozy Cove.

My mother-in-law has a cottage at Cozy Cove, Sister & cousins are at Boyd Lakeshore, Uncle is at Wiliamson.

Our family is strongly connected to Sturgeon Lake, and I feel I could add positive input to the panel and discussion

### Briefly provide your educational background and/or work experience:

I am currently the General Manager of Evergreen Park, outside of GP (Currently the home of many User Groups from N. AB)

Previously I owned & operated Auto Parts Stores in Northern Alberta & BC for 30 years

### Provide a description of your involvement and/or interest in the community:

I will include a fairly recent resume

I have coached sports for 25 years, and served on many groups and associations over the years in the community

(I will include a current resume)

### Provide any past experience as a board or panel member:

I will include my most recent resume

Please submit your application by **August 21, 2018** to:

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## **Dan Gorman – Bio**

### **Work Resume:**

- 04/2012-present                      **Evergreen Park - General Manager**
- 06/2009 - 03/2012                **Investors Group Grande Prairie, AB**  
**Financial Consultant**
  - Consultant - Investors Group ( Started in June, 2009 - Present)
- 09/2008 - 06/2009                **St Josephs High School (Calm) Grande Prairie, AB**  
**Instructor (Basic Finances- CALM Class))**
  - Taught "Basic Finances" to Grade 11 CALM Classes at St Josephs High School. All aspects of monthly budgeting, good debt vs bad debt, how to write cheques, Debit and Credit Cards, how to obtain best cell-phone plans, were covered.
- 03/1990 - 05/2008                **Pats Auto Supply/ Bumper to Bumper Grande Prairie, AB**  
**President And General Manager**
  - Was President & GM of Auto Parts Stores in Grande Prairie & Dawson Creek. (& owner from 1995 until 2008)
- 04/1980 - 03/1990                **Pats Auto Supply Grande Prairie, AB**  
**Partsperson & Store Manager**
  - Worked as a Counterperson, then as a Store Manager at Pats Auto.
- 09/1978 - 04/1980                **University**
  - Working towards my Education degree until my Mom passed away suddenly in May 30, 1980. My Dad asked me to move back home, and help manage the Auto Parts Store, and help with my 2 younger sisters.

### **Community Involvement & Achievements :**

---

#### **Served on the following Boards and Associations, Groups & Teams:**

- Uniselect National & Regional Advisory Boards (1988-1990; 1994-1997;2005-2007)
- PARDS Board- (Peace Area Riding for the Disabled) -1994-1998 – 2 years as Chair
- Served on the St Josephs Church Pastoral Council – 1989-1994 (served as Chair 3 yrs)

- Grande Prairie MINOR (Mini) Basketball Association Board (1995-1999) Last 2 years as Chair
- Served on Grande Prairie and District Mental Handicapped Association- served as Board Member for 3 years (2001-2004)
- On the Executive of the Clayton Shaw Senior Men's Basketball Association – 1984-1994 (Last 5 years as President)
- Head Coach – St Joseph Ceinahs High School Women's Volleyball Team– (2003-2006, & 2009-2013) Won 6 Zone championships, & 3 - 3A Provincial Volleyball Championships during that time. (Greatest achievement with these teams is the fact that many still keep in contact and in touch over the years)
- Head Coach – U16 Wolves Club Volleyball Team in 2011- & Won a Division 2 National Gold with this team
- Assistant Coach – Grande Prairie Regional College Women's Volleyball Team – 2006 & 2007
- Produced and performed in "Song of Mark", a Musical performed at the Douglas Cardinal Performing Arts Theatre (2002 & 2003)
- Sung & played guitar in the St Josephs Church Choir with his daughter Kayla ( as well as directed the choir for 2 years) from 1997-2007
- Dan Designed, Fundraised and Built the "Pat Gorman Park" at Crystal Lake Estates, which was completed in 2006.
- Served with Swan City Rotary Club from 2007-2009 (Took a leave because of Coaching)
- Dan designed, Fundraised and Built the Celtic Fitness & Training Centre at St Josephs High School, which opened in Sept 2011). At a surprise ceremony the following year, the School district re-named the Fitness Centre : "The Dan Gorman Fitness Centre".

## Accomplishments

---

- Have had the privilege of raising 3 wonderful children with my amazing wife Tiana (son Bradley, and daughters Jessica and Kayla)...( & now we are helping when possible with our 2 grandchildren). Our children have wonderful character, help in their communities, and treat all others with respect. We are proud of them and consider them our greatest accomplishment. Our son Bradley has Special Needs, and is a beloved member of our community. Most people know Bradley, as he has had up to 5 part-time jobs, and he just loves people. We learn from him all the time.
- Dan received the George Repka Community Volunteer Award for 2011, which was presented to him on behalf of City Council in 2012.
- He was awarded the Queen Elizabeth II Diamond Jubilee Medal in 2012, presented to him by Chris Warkentin & Bill Given

- Won "Pillar Awards" for each of the first two years at Investors Group, and in 2011 won the "Presidents Club" Award ( Awarded to the top 2 in the Country in the first 4 years at Investors.)
- Won 4 Senior Men's Provincial Basketball Championships as a player, (with Midas Top Guns and Truss Fab), as well as Senior Men's Slowpitch Provincial Championship
- Earned my NCCP Coaching Level 2 Volleyball Certification ( & Level 3 theory)
- Dan Earned his Black Belt in Karate in February, 2011, studying at the GP Shorinryu Karate Dojo.



# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Daniel R. Smith

Phone(s):

Email:

### Which descriptions best define you?

- ☐ Business Owner  
☒ Environmental Stakeholder  
☒ Recreational User  
☒ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older  
o Gender: Male

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☒ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

- Previous member SLASP Advisory Committee
- Advocate for environmental stewardship as part of responsible youth and development
- The watershed is a critical recreational and watershed used in the MD and Parkland

### Briefly provide your educational background and/or work experience:

- BSc and DDS (University of Alberta)
- 35 years in private dental practice in Valhalla, Alberta
- 10 years health policy adviser for Alberta Dental Association and College

### Provide a description of your involvement and/or interest in the community:

- Numerous public service initiatives as a volunteer in community related to youth, community and environment (Alberta Fish and Game, Conservation Education, Boy Scouts, Sturgeon Heights Community Club)
- Numerous Land and Water planning involvement: IRP (Sturgeon Watershed), SLASP, Plan Based Regulation RPA

### Provide any past experience as a board or panel member:

- Board member Sturgeon Lake Community Club
- Land Use and Water Planning (SLASP, AEL/AEP PBRP MD Land Use Rep)
- Executive and board member Alberta Fish and Game Association
- Past President and Board member: Alberta Dental Association and College, ~~Canada~~

Please submit your application by **August 21, 2018** to:

Sally Rosson, Manager of Planning and Development

Municipal District of Greenview

4802 – 36 Avenue, Box 1079, Valleyview, AB T0H 3N0

sally.rosson@mdgreenview.ab.ca

For further information please go to [www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca) or call 780-524-7600.

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MUNICIPAL DISTRICT  
OF GREENVIEW No. 16

RECEIVED

AUG 21 2018

## Citizens' Panel Application

Sturgeon Lake Area Structure Plan (SLASP)

Name &amp; Address: Earl &amp; Paulette Langenecker

Phone(s):

Email:

## Which descriptions best define you?

- ☒ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☐ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

## Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☒ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: \_\_\_\_\_

## How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☒ Word of Mouth  
☐ Twitter/Facebook

## Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

tourism is key for the. and a opportunity for sturgeon lake. a voice for recreation

## Briefly provide your educational background and/or work experience:

founding member of the fruit growers co-op established in 1985 member of the board for 3 years after  
 safety tec while employed at weyrhauser.  
 owner operator of greenview golf resort

## Provide a description of your involvement and/or interest in the community:

opportunity for tourizim is all ways good for the community providing work and play

## Provide any past experience as a board or panel member:

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EB.

# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Amy Shinn  
Phone(s): [REDACTED] Email: [REDACTED]

Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older  
o Gender: M

How did you hear about this position?

- ☐ Newspaper  
☒ Radio  
☐ Website  
☒ Word of Mouth  
☐ Twitter/Facebook

Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

We are the only full time resident of  
Eagle Bay Subdivision and feel that the subdivision  
should be represented

Briefly provide your educational background and/or work experience:

18 years owning Gey's Only and Marble Slab  
in Grand Prairie,

Provide a description of your involvement and/or interest in the community:

As stated above only full time resident of  
Eagle Bay

Provide any past experience as a board or panel member:

President of holding company for Royal Oak  
Strip Mall  
involved in all aspects of running the mall and dealing  
with tenants

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Heather McKinnon [REDACTED]  
 Phone(s): [REDACTED] Email: [REDACTED]

### Which descriptions best define you?

- ☒ Business Owner
- ☐ Environmental Stakeholder
- ☐ Recreational User
- ☐ SLASP Area Resident – Full-Time
- ☐ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age
- ☐ 31 – 45 years of age
- ☒ 46 - 60 years of age
- ☐ 61 years of age and older
- o Gender: female

### How did you hear about this position?

- ☐ Newspaper
- ☐ Radio
- ☒ Website
- ☐ Word of Mouth
- ☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

I am hoping to build on my property at eagle bay next year so would like to be more involved with the community I will be living in full time

### Briefly provide your educational background and/or work experience:

I have a Bachelor of Arts degree/phsyc major. I have also completed a wide range of conference/seminar training for management and business development skills.  
 I have also owned multiple businesses - including the Alberta Registries in Valleyview (sold it about 3 years ago),  
 the Fox Creek Home Hardware Building Center (sold about 3 years ago) and currently the Valleyview Home Hardware (since 2005).

### Provide a description of your involvement and/or interest in the community:

I donate to the community on an ongoing basis with the store. I am also a member of the Valleyview Enhancement Society.  
 I have been doing annual tree plants in the Valleyview area for the past few years (partnered with Tree Canada).  
 I am always interested in what is happening in the community and help out wherever I can.

### Provide any past experience as a board or panel member:

I have been the treasurer for the Valleyview Chamber of Commerce, I was the treasurer for the Valleyview Vipers Swim Club.  
 I have also been a board member for the Valleyview Enhancement Society.

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Keegan Johnson [Redacted]

Phone(s): [Redacted] Email: [Redacted]

### Which descriptions best define you?

- ☒ Business Owner
- ☐ Environmental Stakeholder
- ☒ Recreational User
- ☒ SLASP Area Resident - Full-Time
- ☐ SLASP Area Resident - Seasonal

### Optional

- ☒ 18 - 30 years of age
- ☐ 31 - 45 years of age
- ☐ 46 - 60 years of age
- ☐ 61 years of age and older
- ☐ Gender: Male

### How did you hear about this position?

- ☐ Newspaper
- ☐ Radio
- ☐ Website
- ☐ Word of Mouth
- ☒ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

- Born and raised on the North shore of Sturgeon lake. Actively farming, all of which is entirely in the Sturgeon Lake structure area.
- Over the years I have seen the landscape and usage change quite drastically, and want to be involved in future decisions with the area.
- There are less and less people living in my area who have spent as much of their lives in the area, and I would like to be part of the next steps involved.
- Many people have opinions on what they would like done, or rumours of what is going to be done. I would like a first hand account of all the information about this topic as I can.

### Briefly provide your educational background and/or work experience:

- Red Seal Certified (RSE) Heavy Equipment Technician with a valid Commercial Vehicle Inspection license.
- Deans List graduate of Lethbridge College Agricultural & Heavy Equipment Technician Diploma program.
- Employed by Government of Alberta in the 'Environment & Parks' ministry as a 'Maintenance Technologist'.
- Responsible for maintaining multiple campgrounds, Young's Point and Williamson Provincial Park being two.

### Provide a description of your involvement and/or interest in the community:

- As previously stated, I was born, raised and currently residing in the Sturgeon Lake area.
- Both my personal life (family and farming) and professional career are directly related to the Sturgeon Lake area.
- Second generation of my lineage who has made this area home.
- I know many of the local people on the North shore area (Young's Point) and communicate often with them.

### Provide any past experience as a board or panel member:

- Currently the President of the Crooked Creek Recreation Club. A non-profit group funded by the MD of Greenview to maintain the Ridgevalley Arena.
- A director for Hockey Alberta's Peace Zone Official's committee.

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Laurena Newman

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

### Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☐ SLASP Area Resident – Full-Time  
☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☒ 31 – 45 years of age  
☐ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: \_\_\_\_\_

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☒ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

As a landowner for several years, I have seen many changes in the character and usage of the area. I would like to be able to contribute this experience as planning and management of the area goes forward.

### Briefly provide your educational background and/or work experience:

I have a degree in Canadian History as well as an Education degree. This year, I will be beginning my 20<sup>th</sup> year of teaching grades 7-12. Recently, I have served as curriculum leader, counsellor, and inclusive education liaison.

### Provide a description of your involvement and/or interest in the community:

Much of my recent involvement in our community has been sports and recreation related, as this is an interest for my family. I hope to be able to provide input so that my family + others can continue to enjoy all this area has to offer.

### Provide any past experience as a board or panel member:

I served for seven years as vice-president and co-coordinator at Valleyview Minor Soccer. I also served Valleyview Minor Hockey for six years as Ways and Means director as well as secretary. Lastly, I also held the position of president of the preschool at O.A.P.

Please submit your application by **August 21, 2018** to:

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Municipal District of Greenview

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Lloyd Burnside

Phone(s):

Email:

### Which descriptions best define you?

- ☒ Business Owner  
☐ Environmental Stakeholder  
☐ Recreational User  
☒ SLASP Area Resident – Full-Time  
☐ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older  
☐ Gender: male

### How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

I am a property owned in the Sturgeon Lake area and am interested in protecting property and lake rights.

### Briefly provide your educational background and/or work experience:

Worked administration for ATCO for 30 years

Own own company for the last 20 years

### Provide a description of your involvement and/or interest in the community:

I am a director for a political party in Alberta.

### Provide any past experience as a board or panel member:

Inactive member on past boards.

Was involved in implementing political boards in Alberta.

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NARROWS

# Citizens' Panel Application

Sturgeon Lake Area Structure Plan (SLASP)

OF GREENVIEW N° 16

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AUG 21 2018

Name & Address: Lorraine Gagnon

Phone(s): [REDACTED]

Email: [REDACTED]

Which descriptions best define you?

- ☐ Business Owner  
☒ Environmental Stakeholder  
☒ Recreational User  
☒ SLASP Area Resident - Full-Time  
☐ SLASP Area Resident - Seasonal

Optional

- ☐ 18 - 30 years of age  
☐ 31 - 45 years of age  
☐ 46 - 60 years of age  
☒ 61 years of age and older

Gender: F

How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☒ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

My property will be affected by it.

I think it needs updating.

Briefly provide your educational background and/or work experience:

Secretarial Arts Certificate  
Mostly farmwife

Provide a description of your involvement and/or interest in the community:

I have been mostly involved with my church.  
I belonged to the Friends of the  
library for 3 years.

Provide any past experience as a board or panel member:

CWH secretary for 4 years.

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Pat Newman

Phone(s):

Email:

### Which descriptions best define you?

- ☐ Business Owner  
☐ Environmental Stakeholder  
☒ Recreational User  
☐ SLASP Area Resident – Full-Time  
☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☒ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: Male

### How did you hear about this position?

- ☐ Newspaper  
☒ Radio  
☒ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

Our family has been using the Sturgeon Lake area as a recreational area for 4 generations (our children are the 5th) and would like to see this carry on for future generations as well. Currently we own a property at the Narrows and visit the property as much as time permits and would like to be involved in any future development decision making relating to the Sturgeon Lake area.

### Briefly provide your educational background and/or work experience:

Graduated from Hillside High School in Valleyview in June of 1987. Graduated from S.A.I.T in Calgary with an Honors Diploma in Petroleum Technology in 1990. Have worked in the Valleyview area since 1990 with various oil companies. Currently I am employed by NAL Resources as a Team Lead/Field Technologist in the Sturgeon Lake field located 15 km south of the Young's Point turnoff on Highway 43 (14 years).

### Provide a description of your involvement and/or interest in the community:

I am an outdoor enthusiast and enjoy Fishing, Hunting, Quadding, and Skiing. The Sturgeon Lake area offers the opportunity to take part in all of these activities.

### Provide any past experience as a board or panel member:

Vice President of Red Willow Curling Club - 2001-2003

Vice President of Valleyview Minor Soccer Association - 2012 - 2016

Alternate Chairman Western Canadian Spill Services Area E - 2014 - present

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MUNICIPAL DISTRICT  
OF GREENVIEW No. 16

RECEIVED

AUG 20 2018

# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name &amp; Address:

Shelly Craban

Phone(s):

Email:

## Which descriptions best define you?

- ☐ Business Owner  
☒ Environmental Stakeholder  
☒ Recreational User  
☐ SLASP Area Resident – Full-Time  
☒ SLASP Area Resident - Seasonal

## Optional

- ☐ 18 – 30 years of age  
☐ 31 – 45 years of age  
☒ 46 - 60 years of age  
☐ 61 years of age and older  
 o Gender: on

## How did you hear about this position?

- ☐ Newspaper  
☐ Radio  
☐ Website  
☐ Word of Mouth  
☐ Twitter/Facebook

✗ Mail

## Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

We have owned a lot at the lake for about 25 years. My family has spent many summers and weekends enjoying our wonderful lake and all the activities it has to offer, from boating, fishing to swimming.

## Briefly provide your educational background and/or work experience:

Grade 12 diploma, Red seal journeyman carpenter.  
 10 years maintenance supervisor East Smoky, ORPS  
 22 years Director of Transportation Northern Gateway

## Provide a description of your involvement and/or interest in the community:

Valleyview Fire Department 25 years  
 Victim assistance board member, Rec board member  
 Valleyview minor hockey, Valleyview Soccer  
 Parent volunteer for three active children.

## Provide any past experience as a board or panel member:

Seven years as Fire Chief  
 Founding Board member victim assistance  
 Minor hockey president three years  
 Four years treasurer of student transportation association of

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Alberta

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# Citizens' Panel Application

## Sturgeon Lake Area Structure Plan (SLASP)

Name & Address: Rob Smith [REDACTED]  
Phone(s): [REDACTED] Email: [REDACTED]

### Which descriptions best define you?

- ☐ Business Owner
- ☐ Environmental Stakeholder
- ☐ Recreational User
- ☐ SLASP Area Resident – Full-Time
- ☒ SLASP Area Resident - Seasonal

### Optional

- ☐ 18 – 30 years of age
- ☐ 31 – 45 years of age
- ☐ 46 - 60 years of age
- ☒ 61 years of age and older
- o Gender: male

### How did you hear about this position?

- ☐ Newspaper
- ☐ Radio
- ☐ Website
- ☒ Word of Mouth
- ☐ Twitter/Facebook

### Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:

See attached

### Briefly provide your educational background and/or work experience:

See attached

### Provide a description of your involvement and/or interest in the community:

See attached

### Provide any past experience as a board or panel member:

See attached

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**Describe why you are interested in joining the SLASP Citizens' Panel and any related concerns:**

As a land owner who is planning to make Sturgeon Lake my permanent residence in retirement (which is coming quickly) I take great interest in the future of Sturgeon Lake and the surrounding area. I was one of the partners involved in the development of Eaglebay, and we still own land in the proximity of the lake. It is important to me that the integrity of the area is maintain while at the same time take great consideration as to what the future should look like surrounding the lake if a shift from the current plan is to happen. I am very interested and concerned about the environment and appreciate the natural setting of Sturgeon Lake.

**Briefly provide your educational background and/or work experience:**

I am a Social Worker with nearly 35yrs experience. For the last 25 yrs. I have been in private practice, which has included individual, family and couple counselling in addition to consulting with many not-for-profit organization and businesses around vision/mission statements as well as team building. I have also owned two retail buisnesses.

**Provide a description of your involvement and/or interest in the community:**

I have been an active volunteer in the Grande Prairie area for over 40yrs. .

**Provide any past experience as a board or panel member:**

I have been a board member on three different not-for -profit boards and for the past 6 years have been on the EMS Foundation as Treasurer.





# REQUEST FOR DECISION

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SUBJECT: **Pembina Pipelines Corporation - Letter of Support PFIP Application**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MH MANAGER: KK  
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK  
STRATEGIC PLAN: Development

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council authorize Administration to provide a Letter of Support to Pembina Pipeline Corporation for a grant application to the Alberta Petrochemical Feedstock Infrastructure Program for the development of plant investments at the Musreau and Duvernay locations.**

---

## BACKGROUND/PROPOSAL:

Alberta Energy is implementing an application based program to encourage private sector investments in Alberta's natural gas mid-stream sector. The program objective is to incent private sector investment in infrastructure to the extent that it will generate an ethane supply response sufficient to meet feedstock demands. The program encourages private sector investment through the provision of financial incentives to approved projects. The Alberta government has dedicated up to \$300 million in grants and \$200 million in other financial incentives for approved projects.

On August 31, 2018 Greenview Administration received a request from the Pembina Pipeline Corporation for Greenview to provide a Letter of Support for Pembina Pipeline Corporation's application to the Petrochemical Feedstock Infrastructure Program (PFIP) for the development of plant investments at Musreau and Duvernay locations.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview may assist Pembina Pipeline Corporation in securing financial resources for the development of plant investments at the Musreau and Duvernay locations.
2. The benefit of the recommended motion is that Greenview may assist Pembina Pipeline Corporation in the continuation of petrochemical resource diversification within Greenview, with potential to create job opportunities and an increased diversified tax base.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to deny the requested motion, however, Administration recommends that Council approve the Letter of Support to Pembina Pipeline Corporation.

---

FINANCIAL IMPLICATION:

**Direct Costs: N/A**

**Ongoing / Future Costs: N/A**

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will follow-up with Pembina Pipeline Corporation accordingly with Council's decision.

---

ATTACHMENT(S):

- Request for Letter of Support from Pembina Pipeline Corporation
- Overview handout of the Alberta Petrochemical Feedstock Infrastructure Program (PFIP)

**From:** Greg Stone <[Greg.Stone@pembina.com](mailto:Greg.Stone@pembina.com)>

**Date:** August 30, 2018 at 4:48:25 PM MDT

**To:** "[Dale.Gervais@mdgreenvview.ab.ca](mailto:Dale.Gervais@mdgreenvview.ab.ca)" <[Dale.Gervais@mdgreenvview.ab.ca](mailto:Dale.Gervais@mdgreenvview.ab.ca)>

**Subject:** Pembina - Potential Local Projects

Dear Reeve Gervais,

I work with Pembina Pipeline Corporation and haven't had a chance to meet you yet. My name is Greg Stone and I work for Pembina's Government Relations group, standing in for Tanis Fiss during her leave of absence.

As you know, Pembina is working on developing our plant investments at Musreau and Duvernay as part of a broader initiative to add further value to Alberta's petrochemical industry. We are applying to the Alberta Petrochemical Feedstock Infrastructure Program (PFIP) to support these investments.

I am writing to ask if you would be willing to provide a letter of support for Pembina's PFIP application to the Alberta Government. Pembina is proud to be a part of your community and we are very excited about the future of our facilities and our ongoing relationship. We appreciate your time in considering supporting our application with a letter. We will also be asking elected officials of other neighbouring municipalities for this support.

Attached you will find details on the project and the PFIP funding vehicle. We look forward to hearing from you.

If you have any questions, please feel free to contact me.

Sincerely,

Greg

**Greg Stone, DPhil.** – Government Relations | External Relations

[Pembina Pipeline Corporation](#) | 4000, 585 8<sup>th</sup> Avenue S.W. Calgary, AB T2P 1G1

T: 403.817.7131 | C: 403.992.1648 | E: [Greg.Stone@pembina.com](mailto:Greg.Stone@pembina.com)

<PFIP Municipality of Greenview Support Letter - Backgrounder- 2018-08-29.pdf>

# Petrochemical feedstock infrastructure

## Petrochemical feedstocks

Petrochemical feedstocks are components of natural gas. The majority of natural gas is methane, but also contains other components such as ethane and propane, commonly referred to as natural gas liquids.

An increase in the availability of natural gas liquids to be used as petrochemical feedstocks will encourage additional petrochemical processing and investment in Alberta.

## Why are they important

Methane and natural gas liquids are the ingredients for petrochemical processing to produce building blocks that enable modern life, such as: plastics, anti-freeze, fertilizers, fabrics, solar panels, children's toys, food preservatives, electronics, and many more products.

This program seeks to take advantage of the opportunity recommended by the [Energy Diversification Advisory Committee](#) to capitalize on Alberta's competitive feedstock advantage and reduce risk for investors further down the value chain. The Committee identified the expansion of Alberta's petrochemical sector as a key opportunity to take advantage of growing Asian demand for consumer products.

## How are feedstocks collected

Ethane and other components are separated or processed from natural gas in a variety of ways, often at a large-scale processing facility but it can also occur in smaller facilities located closer to the production site.

Straddle plants extract certain natural gas liquids, including ethane, from major natural gas transmission pipelines and then ship them to other processing or manufacturing plants.

## The market

The program would support the expansion of Alberta's petrochemical processing sector by incenting investments in infrastructure to recover natural gas liquids, with a focus on ethane. This includes field extraction, straddle plants, and fractionation plants.

According to the [Energy Diversification Advisory Committee](#) report, a concern for further downstream energy investment in Alberta is the lack of certainty for feedstock supply. With new infrastructure to extract incremental natural gas liquids, they will be available as feedstocks for processing and adding value, in Alberta as opposed to being exported.

A long-term, stable, and competitive supply of feedstocks is a major concern that industry must consider when making investments in petrochemical processing. Expanded supplies of natural gas liquids meet a necessary condition for industry to construct and operate world-class petrochemical processing facilities in Alberta.

## Program funding

A total of \$500 million in funding is available for the program: \$300 million in grants and \$200 million in loan guarantees.

## The relationship with PDP

This infrastructure program is complementary to the next round of the Petrochemicals Diversification Program (PDP) in that increased supplies of ethane and other raw components may be needed in order to supply the petrochemical manufacturing facilities being applied for under the PDP.

This program is intended to encourage natural gas midstream projects to support liquids extraction with a focus on ethane recovery.



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Published: March 2018

Alberta  
Government





# REQUEST FOR DECISION

---

SUBJECT:	<b>Northwest Alberta Road Safety Coalition</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	August 27, 2018	CAO: MH	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: SW	PRESENTER: KK
STRATEGIC PLAN:	Regional Cooperation		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council rescind Motion 18.05.253, which states that Council approve a \$10,000 contribution to the Northwest Alberta Road Safety Coalition as presented with funds to come from the Contingency Reserve.**

**MOTION: That Council authorize Administration to transfer \$10,000.00 from the Economic Development Budget to Contingency Reserve.**

---

## BACKGROUND/PROPOSAL:

Formed in April of 2017, the Northwest Alberta Road Safety Coalition (NARSC) is a new initiative spearheaded by regional leaders of the petrochemical industry, local government and community agencies. The primary focus of this coalition is to address the concerns around safety and traffic demands on Highway 40 south of Grande Prairie through Greenview. In an effort to support the NARSC and become a member, on May 14, 2018, Council approved funding to the NARSC in the amount of \$10,000 with funds to come from the Contingency Reserve.

Since its formation, the coalition has met on two different occasions and ensuing discussions of the Steering Committee identified that membership within the Coalition will be free to municipal governments. As a result of this, Administration recommends that the motion carried on May 14, 2018 that Council approve a \$10,000 contribution to the Northwest Alberta Road Safety Coalition with funds to come from the Contingency Reserve be rescinded. Administration has not yet completed payment of the funds to the NARSC and therefore will not require a refund from them.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that the funds will be returned to the Contingency Fund for utilization in other Greenview projects. Administration recommends supporting this action.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the stated motion.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to approve, alter or deny the requested motion.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will transfer funds in accordance with Council's direction.

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ATTACHMENT(S):

- N/A



# REQUEST FOR DECISION

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SUBJECT: **Sale of Greenview Tower Site**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 10, 2018  
DEPARTMENT: CORPORATE SERVICES  
STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: RO  
MANAGER:  
PRESENTER: SG

---

RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION: That Council authorize Administration to enter into an agreement with Keyera Energy Limited to sell a 3.75 Acre parcel of land located at NW-5-63-25-5 for the amount of \$40,000.00, with proceeds being transferred to Reserves.**

---

BACKGROUND/PROPOSAL:

Keyera Energy Limited contacted Administration regarding the possibility of acquiring the 3.75 Acre parcel of land located at NW-5-63-25-5 (Roll# 186834). This request was made as the company is looking to expand its operations in that area and sees the parcel as a viable site for expansion.

The 2017 assessed value of the property (land and buildings) is at \$39,040.00.

At present, the parcel has an inactive 200 foot communications tower and an equipment building located on site. There are no plans by Administration to use the existing tower for Greenview communications purposes in the future.

Should Greenview's communications needs change and require access to a communications tower, in that area, Keyera Energy has offered a solution of a long term guarantee of space on Keyera's radio tower at its Simonette Facility at no cost to the MD.

Other conditions of the sale agreement would include:

- 1) removal and disposal of tower to a location agreed upon within the MD of Greenview by both parties at Keyera's cost
- 2) removal of the existing foundations
- 3) assumption of environmental liability on the DML site (pending the results of a phase 1 environmental assessment).

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the location, including the tower structure will not require maintenance by Greenview.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to have Administration continue to maintain the parcel and tower structure. Administration does not recommend this course of action.

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**FINANCIAL IMPLICATION:**

There will be a reduction in maintenance costs for the site and tower structure.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision, Administration will inform Keyera Energy Limited of Council's decision.

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**ATTACHMENT(S):**

- Two (2) Aerial images of 3.75 Acre parcel located at NW-5-63-25-5
- Basic map of location of 3.75 Acre parcel in Greenview.

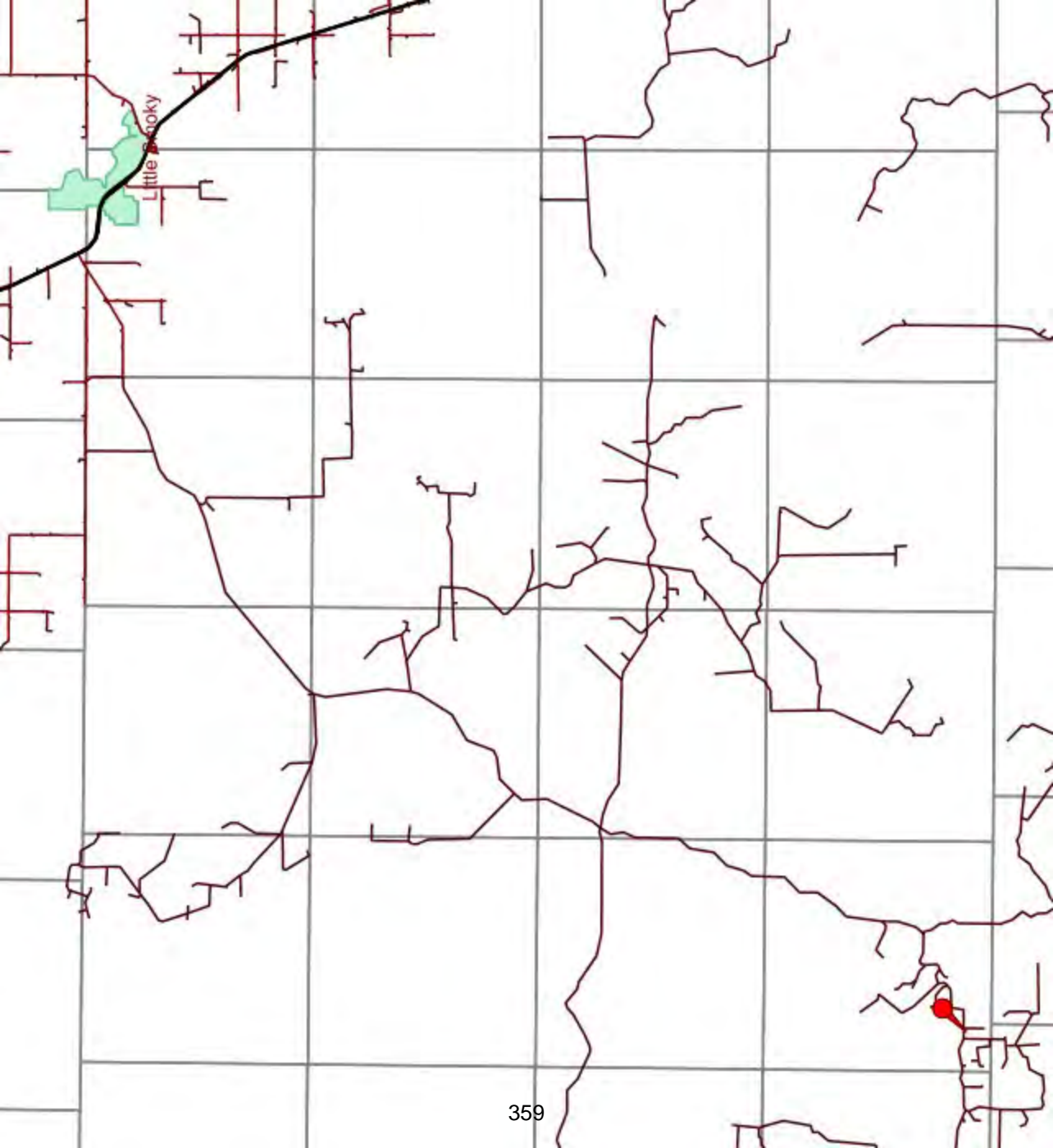


An aerial photograph of a rural area with various land parcels outlined in white. A green polygon highlights a specific area of dense trees in the center-left. A red pin with a white circle is placed within this green polygon. To the right of the pin, a black text box contains property information. Other features include a large pond in the upper right, several buildings and industrial structures in the lower right, and various smaller circular and polygonal outlines across the landscape.

Owner: Municipal District Of Greenview No.16  
Roll: 186834  
Rural Legal: NW-5-63-25-5  
Urban Legal: DML750090  
Address:



Owner: Keyera Energy Ltd  
Roll: 159796  
Rural Legal: SW-5-63-25-5  
Urban Legal: 1178TR OT  
Address:





# REQUEST FOR DECISION

SUBJECT: **Entrec Centre Sponsorship Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 10, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Regional Cooperation

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER: SW

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council accept the presentation of branding opportunities in the Entrec Centre at Evergreen Park in the County of Grande Prairie as presented, for information.**

---

## BACKGROUND/PROPOSAL:

Located in the County of Grande Prairie, Evergreen Park is the largest full featured exhibition facility north of Edmonton. The park attracts a broad representation of the Peace Country demographic with features that include the Gordon Badger Stadium and Racetrack, stabling and arenas, a campground, baseball fields and the Entrec Centre. The Entrec Centre is an 115,000 square foot convention and exhibition facility for hosting small or large events, including festivals, trade shows, expos, conferences, and company and group meetings.

Recently, a representative from Evergreen Park approached Administration to determine Greenview's potential interest in a variety of sponsorship/naming rights at the Entrec Centre where most events within the park are held. A brief summary of the options presented are as follows:

1. Sponsorship of the Main Hall which is the highest profile location in the Entrec Centre. The Main Hall is where the largest events take place such as car shows, concerts, petroleum shows, festivals, graduations etc. The cost of this sponsorship is \$20,000 per year with a minimum of a five year agreement and the sponsor is responsible for production costs of signage.
2. Sponsorship of the North Wing, which houses 4 meeting rooms and 3 salons. The sponsorship of this area includes the use of one of the meeting rooms 4 times per year, and can be used by Greenview or donated to a non-profit group. The cost of this sponsorship is \$8,500 per year and the sponsor is responsible for production costs of signage.



3. Sponsorship of 1 - 3 Salons which are rooms that hold approximately 300 people, or can be opened up to create one large room. This sponsorship also includes a presence on the five promotional screens at Evergreen Park. The cost of the sponsorship is \$5,500 per year for each salon with a three year agreement, or \$15,000 per year for all three salons and a 3 year agreement. The sponsor is responsible for production costs of the signage.
4. Sponsorship of a meeting room which are used on an almost daily basis. There are 2 meeting rooms available for sponsorship at a cost of \$5,000 per year with a three year agreement. The Sponsor is responsible for production costs of signage.

A more detailed explanation of the aforementioned sponsorship opportunities are outlined in the attached Sponsorship Naming Rights Opportunities document.

To date Greenview has provided Evergreen Park with \$310,000 and currently provides an annual grant of \$20,000.

The Community Service Miscellaneous Grant has a balance of \$36,471.57 as of September 9, 2018.

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that they will be informed of the current sponsorship opportunities at the Entrec Centre within Evergreen Park.

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#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the recommended motion of accepting the presentation of branding opportunities in the Entrec Centre at Evergreen Park in the County of Grande Prairie as presented, for information.

**Alternative #2:** Council has the alternative to provide sponsorship funding to the Entrec Centre by choosing one or more of the options presented.

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#### FINANCIAL IMPLICATION:

**Direct Costs:** N/A

**Ongoing / Future Costs:** There are no ongoing or future costs.

---

#### STAFFING IMPLICATION:

There are no staffing implications of the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will inform an Evergreen Park representative as to Councils decision regarding the motion or if any alternatives are decided upon.

---

ATTACHMENT(S):

- Sponsorship Naming Rights Opportunities



## GREENVIEW SALONS

Sponsoring one of the three salons in the ENTREC Centre is a great way to get your name in front of thousands of people year-round.

The facility features three salons – B, C and D – that are used for many events including weddings, banquets, meetings, car shows, RV shows, Christmas parties, trade shows home and garden shows and many other events.

Your signage would appear above the doors leading into the salon and a second large sign would be located in a prominent spot inside the salon. There would also be a smaller sign in the hallway extended from the wall.

Each salon holds 300 people and the three salons can be opened up to create one, large salon that holds upwards of 900 people.

We are looking for three-year agreements on each of the salons at \$5,500 annually for each salon or \$15,000 for all three (with triple the signage). Sponsorship also includes a presence on the five promotional screens at Evergreen Park. Sponsor is responsible for production costs of signage.



...experience it!  
363



## GREENVIEW NORTH WING

The **Greenview North Wing** of the ENTREC Centre is one of the highest-traffic areas of the facility on a regular basis.

Four meeting rooms – Chamber of Commerce Room A, Room B, Room C and the Kin Club Room D – are part of the **Greenview North Wing**. It also includes Salons B, C and D, which are used for weddings and other events year-round.



Besides your logo prominently, and large, displayed on a wall in the main concourse your logo will also appear, again prominently and large, above the entrance into the meeting rooms and hall area as well as on a wall facing the north entrance.

The **MD of Greenview** will also, as part of this package, receive use of one of the meeting rooms four times per year. You can use it yourself or donate to a non-profit group as a community warm and fuzzy.

You would also be promoted on our screens at the Park year-round and would receive a full page ad in the Peace Country Classic Agri-Show and The Horses At Evergreen Park programs to spread the **MD of Greenview** message.

We are looking for a five-year agreement at \$8,500 per year. Sponsor is responsible for production costs of signage.







## GREENVIEW MEETING ROOM

There are two meeting rooms available for sponsorship just waiting for **MD of Greenview** naming rights.

The North Wing includes four meeting rooms - directly across from the three Salons. The Grand Hallway is between the meeting rooms and Salons.

For your sponsorship, \$5,000 per year based on a minimum three-year agreement, **MD of Greenview** would appear on a sign extended out from the wall over the entrance to **Greenview Room**; another sign flush to the wall at the entrance; and a wall inside **Greenview Room** (top photo) for a mural promoting the **MD**.



The meeting rooms are used on an almost-daily basis for company and user group meetings and for various large productions like the Agri-Show, Growing The North, STARS Hanger Dance and many other events held in the ENTREC Centre at Evergreen Park. They are also full in November and December with Christmas parties.

The meeting rooms available for sponsorship are No. 2 and No. 3. Meeting Room 1 is sponsored by the Grande Prairie Chamber of Commerce and meeting Room 4 by the Kin Club. Sponsor is responsible for signage production.





## GREENVIEW HALL

Next to the building naming rights, **Greenview Hall** offers the highest profile at the ENTREC Centre at Evergreen Park.

**Greenview Hall** is where Stompede and other beer gardens are held as well as all of the car shows, concerts, trade shows (Agri-Show and Petroleum Show for two), Festival of Trees, graduations, home shows, powwows, RV shows, Big Hearts For Big Kids and other high-profile events take place - all of the well-attendance functions that attract thousands upon thousands of visitors each year.

Besides your logo on the entrance to **Greenview Hall**, as pictured above, your brand will also be very prominent on the inside of **Greenview Hall** on the east, south and west walls. And, we would erect a plaque outside the **Greenview Hall** that profiles the **MD of Greenview**: feature you on our promotional screens at the Park; place your logo on our website homepage with a link to your website: and include you in our foyer wayfinder package where the **MD of Greenview** would be promoted with videos, photos, website link and other promotional opportunities.

Cost for these naming rights is \$20,000 per year on a minimum five-year agreement. Sponsor is responsible for production cost of signage.





# REQUEST FOR DECISION

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SUBJECT: **Ridgevalley Seniors Home Grant Reallocation**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MH MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW  
STRATEGIC PLAN: Quality of Life

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council authorize the reallocation of funds provided to the Ridgevalley Seniors Home for the purchase of a new blood pressure monitor, a sidewalk, 2 therapeutic mattresses and new door mats.**

---

## BACKGROUND/PROPOSAL:

Located on the border of the Hamlet of Ridgevalley, the Ridgevalley Seniors Home is a designated supportive living facility that provides accommodation and support for people who require assistance with their healthcare needs. Service may include personal care, meals and housekeeping, linen and laundry service, recreation programs and 24-hour safety and emergency response services.

In January of 2018, Greenview Council approved a grant application from the Ridgevalley Seniors Home in the amount of \$57,644.63 for various upgrades to the facility. Among other items, included in the list of upgrades was the replacement of floors in 2 living units.

In August of 2018, the Ridgevalley Seniors Home notified Administration that the flooring in one of the living units was not replaced due to the tenant not wanting the work to be done. As a result of the original work plan being altered, the Ridgevalley Seniors Home has a balance of approximately \$6,000.00 of funding that no longer has a dedicated use as identified in the original grant application. Therefore, the Ridgevalley Seniors Home respectfully requests that Council allow the reallocation of these funds from the planned replacement of flooring to the purchase of other required items for the home. These items include, a blood pressure monitor, section of sidewalk to be replaced, 2 therapeutic mattresses and new door mats.

Administration has found the Ridgevalley Seniors Home to be a very responsible and consciences organization to work with and recommends that Council authorize the reallocation of the funds for the aforementioned purposes.

---

## BENEFITS OF THE RECOMMENDED ACTION

1. The benefit of Council accepting the recommended motion is that the Ridgevalley Seniors Home will be able to reallocate previously dedicated funds for alternative required items.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to alter or deny the recommended motion of reallocating funds provided to the Ridgevalley Seniors Home.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications of the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will provide the Ridgevalley Seniors Home with a letter outlining Council's decision.

---

ATTACHMENT(S):

- Proposed 2018 Greenview grant changes
- Greenview Grant Application letter



# Ridgevalley Seniors Home

RR 1, Site 1, Box 9

Crooked Creek, AB

TOH OYO

780-957-2372

Email – admin@ridgevalleyhome.ca

August 21, 2018

Re: Grant Funding received in the amount of \$57, 644.63 to cover the following items

Tub and Lift.....	\$34000.00
Yard light and pole.....	1037.63
Replace flooring in 2 units.....	12607.00
Yard work.....	10000.00
Total.....	57644.63

The items that are completed or nearly completed:

Tub and Lift.....	32313.62
Installation of Tub – estimate.....	500.00
Yard work.....	11331.72
To complete yard work – estimate.....	1000.00
Yard light and pole.....	1089.51
Flooring in 1 unit.....	5517.75
Total.....	51752.60

The reason there is about \$6000.00 not used in the proposed projects is because only 1 unit had flooring replaced instead of 2. This is because the current resident (who has been in this unit for several years) did not want the work and disruption of moving everything out to do the flooring and then back in again after the work was completed. So we decided to do that flooring some time in the future. Our proposal would be to request the transfer of the money for the second unit to several items recently purchased or proposed:

Blood Pressure Monitor.....	\$1153.95
Replace some sidewalk – estimate .....	3000.00
2 Therapeutic Mattresses.....	931.70
New Door Mats.....	964.86
Total.....	6050.51

The above items would complete the Grant money expenditures. Thanks for your consideration in this matter.

Louis Eidse

Ridgevalley Seniors Home Administrator



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

January 23, 2018

Ridgevalley Seniors Home  
RR 1, Site 1, Box 9  
Crooked Creek, AB T0H 0Y0

Attention: Louis Eidse, Administrator

**RE: 2018 Grant Application**

We are pleased to advise that Greenview has approved a capital grant in the amount of \$57,644.63 for the replacement items and yard project as specified in the grant application.

All grant recipients must provide proof of the financial activity and a written report on the activity to Greenview by October 15th, 2018, as absence of such a report may result in your organization being ineligible for future Greenview grant funding.

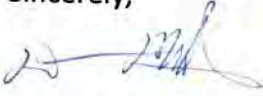
In recognition of the donation provided by Greenview, we will require official recognition by your organization. Contact Greenview's Communications Officer, Diane Carter, to coordinate your organization's recognition of Greenview's grant contribution. Ms. Carter may be reached at 780-524-7625 or [diane.carter@mdgreenview.ab.ca](mailto:diane.carter@mdgreenview.ab.ca). Please contact our Communications Department at least two months prior to your event or planned installation of signage to allow sufficient time for developing advertising concepts, design and approval of your grant recognition project.

The form of recognition will depend on the donation amount provided by Greenview and the specifics of each facility or event. Forms of recognition may include but are not limited to: signage, rink boards, plaques, advertising in event promotional materials such as posters and programs, on air radio mentions or ads, and website or video advertising. We may also arrange a cheque presentation photo with Council and your representatives from your organization. All use of the M.D. of Greenview logo requires authorization by our Communications Officer. A copy of the advertising or image of the signage should also be provided to the Communications Officer for our records.

Greenview remains very supportive of your organization's initiatives and anticipate your commitment to the specified obligations. Should you have any questions or concerns, please contact Teresa Marin,

Community Service Executive Assistant at 780.524.7347 or [teresa.marin@mdgreenview.ab.ca](mailto:teresa.marin@mdgreenview.ab.ca) who will be pleased to assist you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dennis Mueller', with a stylized flourish at the end.

Dennis Mueller  
General Manager, Community Services

DM/tm

cc: FOIP/Records Management  
Accounts Payable  
Communications Officer





# REQUEST FOR DECISION

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SUBJECT: **Grovedale Daycare Reserve Fund**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: August 30, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER: SW

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council approve the establishment of a Grovedale Daycare Society Funding Reserve.**

**MOTION: That Council authorize Administration to transfer \$440,000.00 from the Community Service Miscellaneous Grant Budget to the Grovedale Daycare Society Funding Reserve.**

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## BACKGROUND/PROPOSAL:

In 2017, a group of people in Grovedale and area formed the Grovedale Daycare Society. The purpose of the Society is to address the current need for a daycare facility in the area.

On December 11, 2017, the Grovedale Daycare Society made a presentation to Council to requesting funding for the establishment of a daycare facility in Grovedale. Subsequently, in January 2018, Council authorized Administration to provide a grant to the Grovedale Daycare Society in the amount of \$440,000.00 to be used to establish a building within which to operate. In addition, Council authorized Administration to enter into an agreement with the Grovedale Daycare Society for the establishment of the facility.

The Grovedale Daycare Society was made aware of the awarded grant funds and an agreement was submitted to the society for their review and endorsement in April of 2018. The agreement was not completed by the Grovedale Daycare Society and therefore a follow-up conversation between the Society representative and the Community Service General Manager occurred. At this time it was determined that the Grovedale Daycare Society had become undecided about the location for the daycare and would follow up with the Community Service Department once a suitable location was determined. To-date a suitable location has not been reported to Administration.

Administration recommends that a Grovedale Daycare Society Funding Reserve be established to move the \$440,000.00 grant fund until such time that the Grovedale Daycare Society has determined a suitable location for the daycare facility.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motions is that the grant funds allocated for the Grovedale Daycare Society to establish a building within which to operate will be securely reserved until such time that the Society has determined an appropriate location for the facility.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to deny the establishment of a Grovedale Daycare Facility Funding Reserve, however Administration may not have an alternative for reallocating the funds in 2019.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will move the funds accordingly with Council's decision.

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**ATTACHMENT(S):**

- N/A



# REQUEST FOR DECISION

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SUBJECT: **Sorrentino's Compassion House – Fundraising Event**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MH MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW  
STRATEGIC PLAN: Quality of Life

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – CO 20 Grants

---

RECOMMENDED ACTION:

**MOTION: That Council accept the Fashion with Compassion event sponsorship request for information, as presented.**

---

BACKGROUND/PROPOSAL:

Sorrentino's Compassion House located in Edmonton, is a haven for women battling cancer, with 14 comfortable guest suites, each with a television, phone, desk and private en-suite. The suites are designed so that guests have an opportunity to bring one adult companion. Guests have access to an elevator, laundry facilities, a fitness room and garden patio. The heart of the house is the huge, state-of-the-art kitchen and coffee bar, where guests gather to cook meals, socialize, and share their experiences. Amenities include complimentary parking, access to wifi, computer and printer, library, puzzles and games. A free shuttle ferries guests to and from the Cross Cancer Institute. Guests must live a minimum of 50 km outside of Edmonton and be booked with the Cross Cancer Institute for an appointment or treatments, however, patients whose cancer treatment includes radioactive materials that require being isolated from others will not be accommodated, as the house is a communal living facility. Guests will be charged an overnight fee of \$25/night, or \$35 with a companion.

An annual event presented by Syncrude titled "Fashion with Compassion" supports Sorrentino's Compassion House, helping ease the distress of the cancer journey for women. An invitation was extended to Greenview to sponsor and attend the event. There are two types of sponsorships available, lunch table sponsorship for 10 guests include: \$1,250 regular or \$2,500 VIP status. Gala Reception/Program table sponsorship for 10 guests include: \$2,950 regular or \$5,000 VIP status.

There is no record of past sponsorship support from Greenview for Sorrentino's Compassion House annual fundraising event. The Community Service Miscellaneous Grant has a balance of \$36,471.57 as of September 9, 2018.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that Council will be aware of the Fashion with Compassion fundraising event and the sponsorship opportunities presented.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information and provide sponsorship of this event, however, sponsorship has not been provided in the past for this event and may result in setting a precedent.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will inform the organizer requesting sponsorship accordingly with Council's decision.

---

**ATTACHMENT(S):**

- Sorrentino's Compassion House – Sponsorship Request



**Syncrude**

PRESENTS

# FASHION WITH COMPASSION



SORRENTINO'S  
compassion  
house

F11 100



Fashion and compassion come together.  
Experience the most powerful and  
inspiring event of the year.

Syncrude presents  
**FASHION WITH COMPASSION**

Please join us!

**October 25, 2018**  
**Shaw Conference Centre, Hall D**

Funds raised support Sorrentino's  
Compassion House, helping ease the  
distress of the cancer journey for women.



Lunch 11 a.m. – 2 p.m.  
\$125/ticket or \$1250/table of 10  
VIP \$250/ticket or \$2500/table of 10

Gala Reception 6 p.m. Program 7 p.m.  
\$295/ticket or \$2950/table of 10  
VIP \$500/ticket or \$5000/table of 10

Visit [fashioncompassion.ca](http://fashioncompassion.ca) to purchase  
tickets or for more information



\*\* T0H 9Z0 GRANDE PRAIRIE AB DCF  
xx(j) 6/14  
MD Of Greenview No. 16  
PO Box 1079  
Valleyview AB T0H 3N0

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POST	CANADA
	
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# REQUEST FOR DECISION

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SUBJECT: **Valleyview Victims Assistance Fundraising Event**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 10, 2018 CAO: MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW  
STRATEGIC PLAN: Quality of Life

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council provide sponsorship in the amount of \$840.00 to the Valleyview Victims Assistance Association for the Hollywood Extravaganza fundraising event at the Valleyview Memorial Hall, September 29, 2018, with funds to come from Community Services Miscellaneous Grant.**

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## BACKGROUND/PROPOSAL:

Valleyview Victims Assistance Association is an organization that contributes to maintaining services and developing programs for victims of crime and trauma in the Valleyview community. The focus of the association is to assist victims when they need it most, ensuring their safety, dignity, and well-being during and after a crime or tragedy and throughout any court proceedings.

The Valleyview Victims Assistance Association is hosting the Hollywood Extravaganza fundraising dinner event at the Valleyview Memorial Hall, September 29, 2018 and is extending an invitation to Council to provide sponsorship of this event. Sponsorship for this community event is \$60.00 per person or \$420.00 for a table of eight (8).

Greenview has previously provided a \$500.00 sponsorship to this event which last occurred in 2014. Additionally, Greenview has sponsored the Grande Prairie Victims Association fundraising events numerous times in the amount of \$1,000.00 for each event.

In consideration of the sponsorship provided to both the Valleyview and Grande Prairie Victims Assistance Associations in previous years, Administration recommends sponsorship of this event in the value of \$840.00.

The Community Service Miscellaneous Grant has a balance of \$36,471.57 as of September 9, 2018.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that Council will provide sponsorship of this event while remaining consistent with the sponsorships provided in the past.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to alter or deny sponsorship to the Valleyview Victim Assistance Association for their fundraising event.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** \$840.00

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will inform the fundraising representative regarding the sponsorship request in accordance with Council's decision.

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**ATTACHMENT(S):**

- Valleyview Victims Assistance Association Sponsorship Request

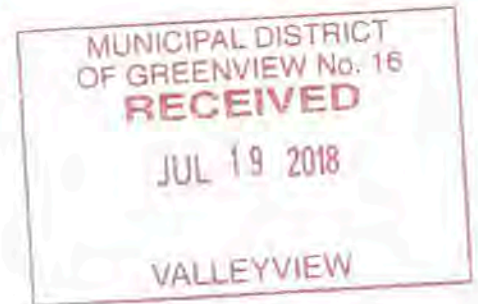
# Valleyview Victims Assistance Association

SCANNED

Presents



Extravaganza



June 15, 2018

Dear Friend and Community Member:

It's our pleasure to extend an invitation to attend our Hollywood Extravaganza on Saturday, September 29, 2018 at the Valleyview Memorial Hall. Since our last fundraiser four years ago, many in the community have continued their generous support, which has allowed us to maintain a high level of service to victims during the economic down turn, for which we are truly thankful.

We encourage you to join us for an enjoyable evening amongst friends, enjoying a fabulous dinner courtesy of one of our most celebrated caterers, Joyce Viker. This Hollywood themed, formal affair with our local RCMP Members joining us as our special guests, will be an evening of fun with Twilite Music from Edmonton providing entertainment and music, along with a Photo Booth for all to enjoy.

Proceeds raised at this event will go towards maintaining services and developing programs for victims of crime and trauma in our community. Your support allows Valleyview Victims Assistance to assist Victims when they need it most, ensuring their safety, dignity and wellbeing during and after a crime or tragedy and throughout any court process.

Our main fundraiser feature at our Hollywood Extravaganza will be the Celebrity Door Auction, sponsored by local community sponsors, with a live auction to see who will take home the prizes behind each door. Each celebrity door will be dedicated to a Hollywood Star, with the door sponsors name proudly displayed on a gold star.

Sponsorships or items for the Hollywood Celebrity Door Auction, donations or silent auction items may be dropped off at the Valleyview Victims Assistance office (VV RCMP Detachment) or mailed to the above address. Arrangements can also be made to pick up your contribution at your convenience.

Admission to this community event is \$60 per person or \$420 for a table of eight. Ticket are available at the Valleyview Victims Assistance office, from VSU Board and Advocate Members or by calling 780-524-3184.

We look forward to having you join us at our event and if you have any questions please call 780-524-3184.

Yours truly,

Lorraine Reed

President

Valleyview Victims Assistance Association

Box 1050, Valleyview, AB T0H 3N0





# Manager's Report

**Function:** Infrastructure & Planning

**Submitted by:** Grant Gyurkovits, General Manager Infrastructure & Planning

**Date:** 9/10/2018

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### **General Manager, Infrastructure & Planning, Grant Gyurkovits**

- Held interviews for the Survey Technician September 4<sup>th</sup>, 5<sup>th</sup> & 7<sup>th</sup>.
- Reviewing job descriptions for the Municipal Engineer, Manager- Construction & Engineering, and Assistant General Manager. Positions to be advertised the week of September 10<sup>th</sup>.
- Meeting with MPA to review bridge maintenance program scheduled for September 11<sup>th</sup>.
- Meeting with SamEng to review drainage channel maintenance program scheduled for September 11<sup>th</sup>.

### **Manager Construction & Maintenance (Acting-Grant Gyurkovits)**

- Prairie North Construction for the FTR Phase 4 project is proceeding on schedule to have all center line culverts installed prior to freeze up. Have moved approximately 240,000 m3 of material.
- Township Road 690 base pave completed, final inspection September 6<sup>th</sup>.
- Range Road 262 asphalt overlay completed.
- Township Road 721 A/DeBolt PSB Access base pave completed.
- Farmland access SW 12-72-26 W5 (Maile) is completed.
- Farmland access SW 1-72-25 W5 (Cauchie) in progress.
- Simmonette hill (FTR Km 9) side slope slough repaired.
- Economy Creek warranty work completed.
- Miscellaneous major asphalt repairs ongoing.
- Township Road 692 (Landfill connector road) approach onto Little Smoky Road will be completed by September 14<sup>th</sup> weather dependent.



## **Manager Operation, Gord Meaney**

### **East**

- Completed calcium program.
- Mowing crews mowed North end New Fish creek, South end Little Smoky, Young's Point, North-East Little Smoky, Clarkson Valley Road, Sunset House, Twp. 694, Snipe lake road, Ridgevalley.
- Brushing crews worked on Snipe Lake road and area, RR 210 North of 669.
- Ditching crews worked in New Fish Creek area, Twp. 694 West of Hwy. 747, Sunset House area.
- Gravelling Program, Valleyview, Ridgevalley, RR. 262 South of Ridgevalley, Twp. 683 West of Hwy. 43.
- Various culverts repaired/ replaced, rip rap installed around culverts affected by flooding.
- Gravel crushing in Athabasca.
- Install/ repair signs in multiple areas.

### **West**

- Completed FTR calcium program.
- Spot gravelling on FTR completed.
- Repaired deep washout km. 141 on FTR.
- Additional grader and water truck working North end of FTR.
- Brushing crews worked on DeBolt area, Grovedale area.
- Gravelled well access in Grovedale for Environmental services.
- Gravel haul for D road agreement with CNRL completed and paid in full.
- Gravelling in Grovedale area.
- Pothole repairs in DeBolt and Grovedale.
- Received new asphalt hotbox re-claimer and did repairs in Landry Heights.
- Crack sealing completed in DeBolt.
- Ditching on RR 22 North of Hwy. 43.
- Finished stripping land adjacent to Grovedale shop.
- Various culverts repaired/ replaced, rip rap work on going.
- Install/ repair signs multiple areas.
- New mechanic for Grovedale area started Aug 13.

### **Shop**

- Vector set up remaining trucks, grader and tractors.
- Prepare trucks to go to auction.
- Set up new mechanic in Grovedale and familiarized him with shop.

## **Manager Environmental Services, Gary Couch**

### **Water**

- Grovedale Water Treatment and Supply is still moving forward as scheduled. The Tender submission date was extended to September 18 to help bidders submit more complete packages as well as more potential applicants.
- Landry Heights water distribution, as well as Grovedale water distribution and wastewater collection designs nearing completion. Some land acquisitions have begun for utility right of ways.
- SCADA upgrades for both water and sewer expected to be completed in September with SCADA Master Plan to proceed after satisfactory inspection of the system.
- Waiting on install of the “Point of Sale “system in Grande Cache office prior to taking bottled water orders for Coop and Enterprise residents.
- Finalizing pre design for Sturgeon Heights Waterpoint upgrade.

### **Wastewater**

- Sturgeon Lagoon expansion EPEA registration was received and preconstruction meeting is taking place September 5<sup>th</sup>.
- Waiting on available land in Grovedale area for sludge application prior to proceeding with evaporative lagoon decommissioning.

### **Solid Waste**

- Preparing for GRWMC regular meeting, September 6th meeting postponed due to schedule conflicts.
- Busy construction season has hampered the start of Puskwaskau and Little Smoky Transfer Station upgrades.

## **Manager Planning & Development, Sally Rosson**

- Valleyview Inter-municipal Development Plan: Joint Council session has been scheduled for September 24, 2018. Draft Baseline Assessment Report and Growth Forecasts have been received from the contractor, V3, and are being reviewed by administration.
- Panel and general public to commence in late September/early October.
- Greenview Golf Resort Subdivision: All conditions of the Development Agreement have been met and construction commenced by the developer on August 31, 2018.
- Offsite Levy Bylaw: Initial research work has commenced to ensure we have outlined the necessary requirements to submit a Request for Proposal for the creation an Off-site Levy Bylaw.
- Administration received further complaints and inquiries in August regarding contraventions of the Land Use Bylaw. The following action occurred:
  - **Narrows Area:**

One notices was sent for the following contraventions to the Land Use Bylaw; removal of private boat dock from Greenview's Reserve-1 lot. The dock was removed by the landowner and a subsequent report of tires left in lake will be followed up on by administration.

- The following information provides a breakdown of the new applications received in the various development categories:

<b>Monthly Summary of Activity in August 2018</b>	
<b>TYPE OF PLANNING &amp; DEVELOPMENT ACTIVITY</b>	<b>NUMBER OF APPLICATIONS</b>
<b>BUSINESS LICENSES:</b>	1
<b>DEVELOPMENT PERMIT APPLICATIONS:</b>	23
<b>LEASE REFERRALS:</b>	4
<b>LAND USE AMENDMENTS (RE-DESIGNATION):</b>	0
<b>SUBDIVISION APPLICATIONS:</b>	3
<b>APPROACH APPLICATIONS:</b>	4

- Development permits received for major projects in August were:
  - Newalta Corp. – Waste Management Facility - \$8,000,000.00
  - Paramount Resources – Facility Expansion - \$85,162,000.
- **Signage**
  - Approximately 30 rural address signs will be ordered in early September and if received soon enough installation will be scheduled for this fall. As well, the large 'Eagle Ridge Estates' sign, lot signs and traffic signs for Earl Langenecker's subdivision will be placed on the same order.



# Manager's Report

**Function:** Community Services

**Submitted by:** Stacey Wabick, General Manager

**Date:** 9/10/2018

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### **General Manager Community Services, Stacey Wabick**

#### **Greenview Regional Multiplex**

Administration has been working with Scott Builders to have a final rough grade completed at the Greenview Regional Multiplex (GRM) and clean up some earthworks that overlapped onto the adjacent property. Administration has also met with the adjacent landowner on two different occasions to ensure any issues that may affect their property is properly addressed. In conjunction with this, the Agricultural Services Manager has been monitoring the property for weeds and will seed it once the aforementioned issues are addressed.

#### **DeBolt Seniors' Housing Relocation**

Administration reviewed land options within the boundaries of DeBolt for the relocation of the Edna Stevenson and Laura DeBolt Manor. A report of Administration's findings was presented to Council which resulted in the continuation of investigating suitable land for potential purchase.

#### **Valleyview & District Medical Clinic**

An additional doctor has recently relocated to Valleyview and has begun working out of the Valleyview & District Medical Clinic. Administration has been in regular correspondence with him to assist in making the transition as smooth as possible.

#### **Budgets**

Administration has completed extensive work in preparation for the 2019 Budget. During this process, Administration took the opportunity to review many existing and expired agreements in an effort to be able to better forecast upcoming work.

#### **Grande Cache Partnerships**

Administration worked with the Town of Grande Cache to establish agreements for the construction of a fire hall and the purchase of a ladder truck. In addition, a Memorandum of Understanding for



the Grande Cache Fire Hall land was drafted and endorsed as the subdivision of the Alberta Health land was underway though not complete for the securement of the Grande Cache Fire Hall land.

### **Northern Sunrise County**

Northern Sunrise County is interested in potentially pursuing recreation development along watercourses and has reached out to Greenview Administration to request information sharing. Administration has relayed some of the lessons and processes it has learned through the development of Johnson Park and through the ongoing development of Moody's Crossing and Highway 669.

### **Greenview Regional Multiplex – Signage Sponsor Invoicing**

Administration will complete sending invoicing instructions along with the Greenview Regional Multiplex sponsorship signage agreements for Greenview's Accounts Receivable Department to set up in the invoicing system. In addition, the signage sponsors will be notified of their applicable annual invoicing date.

### **Greenview Regional Multiplex - In Trust Account**

Administration will contact the Town of Valleyview Administration to acquire the status of setting up the "Greenview Regional Multiplex (GRM) In Trust Account" for the net fundraising surplus funds that will be utilized for future FF&E (furniture, fixtures and equipment) under the governance of the Greenview Regional Multiplex Board.

### **2019 Grant Advertisements**

Administration will contact various media sources within Greenview to input advertisements regarding the October 15<sup>th</sup> grant application deadline. The 2019 Grant Request advertisement has been published in the Summer 2018 Meadows to Mountains newsletter and included on the Greenview website to-date.

### **Agricultural Services Manager, Quentin Bochar**

#### **Vegetation Management**

Vegetation Management crews will be continuing the roadside spraying in the areas that were not completed in Ward 2, 6, and 7. These projected locations are highly weather specific, if the weather is not conducive to spraying then the crews will move on to alternate areas. Ward 1 spraying was completed and subsequent positive response including compliments and a request for sharing knowledge was received from some of the residents.

The Tansy Island project was completed on August 14, 2018, there were 63 volunteers and approximately 5000 lbs of tansy picked and burned.

### **Weed Inspectors**

The Weed Inspectors will cease weed inspection for the period of time that it takes to complete the club root inspections. Projecting to complete 200 - 220 field inspections while looking for this soil borne disease.

### **Rentals**

The rental program has been moderately busy, and the manure spreader in Grovedale is the only piece of equipment that is currently out of service awaiting parts for the repair.

### **Economic Development Officer, Kevin Keller**

#### **Grovedale Sign**

The Grovedale sign is operational and the first community organizations are beginning to request advertisement space on the board. Special thanks to Bill Duncan, Morgan Penny and Shane Goalder for assisting with the operations and maintenance of the sign.

#### **Geothermal Projects**

Administration is reviewing options on how to proceed with both the Grovedale and Fox Creek geothermal opportunities simultaneously. Consultations with Terrapin and other industry consultants will take place in September 2018 to define and strategize moving these projects forward through the 2018 and 2019 calendar years.

#### **Website Upgrades**

As part of the business retention and expansion activities, the Economic Development department is adding a number of new business and economic tools to the “Expand Your Vision” website. These tools will assist business and industry leaders in identifying opportunities within Greenview. The interactive tools are currently being developed, reviewed and refined. The anticipated rollout of the expanded site is early October 2018.

#### **Upcoming:**

- ATCO presentation to the TMIP Committee - September 13<sup>th</sup> 2018
- Northern Alberta Hemp Processing Initiative to Committee of the Whole - September 17<sup>th</sup>, 2018
- Grande Prairie Regional Innovation Network meeting – entering the final year of the 3 year commitment to this project, ongoing engagement to be reviewed in the spring of 2019.

### **Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford**

#### **Summer Day Camps**

Summer Day camps took place in Valleyview, DeBolt, Little Smoky and Grovedale, with 94 children in attendance. Survey results indicated the following:

- 88% of kids reported that they are more open to trying new things after summer day camps.
- 91% of kids said that after summer day camps they feel more confident about themselves.
- 88% of kids answered that they make friends more easily after coming to summer day camps.

Some quotes from the children’s surveys, which they filled out themselves, include:

When asked what was the most important thing you learned in summer camp?

- A camper wrote, “I have a hard time staying positive, but in camp I learned how to be happy and have fun”.
- “I learned to be confident”.
- A camper responded, “friendship, sportsmanship, and teamwork”.

### **HEART Team Meeting**

The HEART Team (Health, Education, & Action in Relationships Team) will meet on September 4<sup>th</sup> to discuss planning for the 2019 Domestic Violence Conference, scheduled May 1<sup>st</sup> & 2<sup>nd</sup>, as well as plan for Breakfast With the Guys, scheduled for November 1<sup>st</sup>.

### **Valleyview Registration Night**

FCSS will be represented at the Valleyview Registration Night held at the Memorial Hall on September 4<sup>th</sup>.

### **Alberta Emergency Management Association**

Alberta Emergency Management Association (AEMA) will be providing a 72 Hour Emergency Preparedness Train the Trainer session, as well as scribe course on September 5<sup>th</sup> at the Community Resource Centre.

### **Homelessness Estimation**

The training for the Homelessness Estimation, developed by Alberta Rural Development Network, will take place on September 6<sup>th</sup> at the Green View FCSS Community Resource Centre. Homelessness is often hidden in rural communities and rarely looks the same as it does in urban centres. Consequently, rural communities are often met with disbelief when they try to address the homelessness issue. Some of the reasons it is necessary to estimate homelessness include: tracking progress in reducing homelessness; directing public attention towards the homelessness issue; provide data for community and service providers; help secure funding to improve resources to help people that are homeless; and to help target interventions for particular subpopulations that are experiencing homelessness.

The actual estimation will occur between September 10<sup>th</sup> and October 12<sup>th</sup>. The estimation will be conducted through an anonymous, voluntary survey that will be available at various social service agencies in Greenview, the County of Grande Prairie and the City of Grande Prairie.

### **Family Community Support Services Association of Alberta (FCSSAA) Board Meeting**

FCSS Manager will resume duties on the FCSSAA Board, with regular monthly meetings beginning on September 7<sup>th</sup>.

### **Interagency Meeting**

Interagency meetings will resume at the Community Resource Centre on September 11<sup>th</sup>. The purpose of the interagency meetings are for all social service providers in our areas to gather and share information on the programs and services offered through their respective agencies.

### **Service Canada and Alberta Seniors and Housing**

On September 17<sup>th</sup>, representatives from Service Canada and Alberta Seniors and Housing will provide front line staff with overview/updates of the benefits available from the provincial and federal government.

### **FCSS Board Meeting Delegate**

The FCSS Board will meet for a regular meeting on September 19<sup>th</sup>. A Delegate from the Coops and Enterprises will update the Board on FCSS services in currently provided in them.

### **Event Schedule**

The FCSS Manager will attend the Stakeholder's Day scheduled on September 20<sup>th</sup>, Grey Matters Conference on Sep 24<sup>th</sup> – 26<sup>th</sup>, and the Directors Network Committee on September 27<sup>th</sup> – 28<sup>th</sup>.

### **Acting Protective Services Manager, Derian Rosario**

#### **Budget**

Administration met with the DeBolt and Grovedale Fire Departments to compile the 2019 Budget requirements in an effort to ensure their needs will be met for the upcoming year. No major projects will be undertaken in either of Greenview's Fire Department stations.

#### **Bylaw**

The draft Animal Control Bylaw has been approved by the Policy Review Committee and sent for review by the County Enforcement to ensure they find it enforceable prior to Administration presenting it to Council. One of the largest changes in the bylaw is that it will be enforceable not only within the hamlets, it will be enforceable throughout Greenview as a whole. The proposed Animal Control Bylaw is anticipated to be presented to Council for approval not later than the September 10<sup>th</sup> Council meeting.

### **County Enforcement**

County Enforcement is conducted an enforcement blitz at Swan Lake for the month of August. Enforcement is conducting public education and bylaw enforcement patrols at Swan Lake and while providing those patrols, they will be making their way through the hamlets of DeBolt and Ridgevalley, as well as the top end of the Forestry Trunk Road.

### **Grovedale Enhanced Officer**

Administration has met with the Grande Prairie Royal Canadian Mounted Police to relate Council's direction on the duties of the Grovedale Enhanced Police Officer. The Officer will be conducting general policing duties with a focus on property crime.



### Valleyview Type 5 Fire Engine

The capital project for the replacement of the Valleyview Type Five Fire Engine, is currently on time and on budget with delivery of the new unit expected at the end of October. Administration will be traveling with the Grande Cache Fire Department at the end of August to complete the preconstruction of the new ladder truck.

### Recreation Services Manager, Matthew Norburn

#### Ridgevalley Walking Trail

Work on the Ridgevalley Walking Trail was completed in August and Administration is already hearing positive reviews. The trail is approximately 1.5 kilometers in length and meanders through scenic forested areas with stopping point to rest along the way.



#### Moody's Crossing

Tenders were received for the Moody's Crossing project in July and Allnorth consulting prepared an award consideration letter for Greenview with their recommendation guidance for awarding the proposal. Council has recently approved the awarding of the tender and construction is set to begin during the first half of September.

#### Grande Cache Lake Day Use Area

The Grande Cache Lake Day Use Area had a playground inspection completed in July. The report identified several issues that need addressing. Currently, Gold Development Ltd. is preparing a quote for the recommended repairs as identified in the report.

Multiple fire pits were replaced at Grande Cache Lake as the old pits created a potential fire hazard due to their flawed design.

Vandalism was reported at Grande Cache Lake day use area. Administration arranged for repairs to be made and a police report was filed.



#### GPRRC Administrative Working Group

Administration attended a monthly meeting in July regarding working relationships with neighbouring communities on a unified approach to recreation. Topics included the development of shared funding responsibility based on the population of areas. There is a part time position generated from this project which is funded from all participating municipalities.

### **Swan Lake Campground**

Administration is currently reviewing options in regards to implementing registration at the Swan Lake recreation site. Registration implementation will allow both staff and law enforcement to more efficiently track users within the site. Additionally, effective enforcement of the bylaw will address the public safety concerns (i.e. fire).

New railings were installed on a dock located at Swan Lake to decrease the risk of safety hazards associated with its usage.

Administration was advised of a fish kill off at Swan Lake. Administration received an update from Alberta Conservation Association (ACA) regarding this circumstance. Approximately 123 trout were killed due to high algae production, high water temperatures and very low (anoxic) oxygen levels. ACA further determined that this was not a significant amount from the overall amount of fish in that lake.

### **DeBolt Walking Trail**

At the August 27<sup>th</sup> Council meeting, Council approved the additional funds to complete the DeBolt walking trail. As a result, work will begin immediately.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

# Manager's Report

**Function:** Corporate Services

**Submitted by:** Rosemary Offrey, General Manager Corporate Services

**Date:** 8/31/2018

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### **General Manager Corporate Services, Rosemary Offrey**

Administration received five (5) proposals in response to the RFP for Auditing Services. The Manager of Finance & Administration, Finance Reporting Officer, Finance Intern and I will review the contents of the proposals and complete the matrix to determine the best fit for Greenview. We plan to table a RFD at the September 24<sup>th</sup> meeting for Council approval to appoint the Auditing firm.

Greenview's Finance Intern has prepared a draft RFP for the Banking and Investment services. We will review and complete this document mid to late September and will post the item on Greenview's and the Central Purchasing Agency Websites.

The revised Vehicle Usage Policy will be included in the September 25<sup>th</sup>, Policy Review Committee agenda for review, discussion and input from the committee members. Due to me leaving for vacation on September 24<sup>th</sup> after Council meeting, our Human Resources Officer, Generalist will speak to this item at the PRC on my behalf.

The Assessment Review Board Hearing Policy will be tabled at the PRC meeting following the September 25<sup>th</sup> meeting.

I plan to release the consolidated 2019, 2020 and 2021 Operational and Capital Budgets the week of September 10<sup>th</sup>. Budget presentation to Council are scheduled to start on September 17<sup>th</sup>. As Council will recall the budget presentations (Departmental Operational and Capital) to Council this year will be spread out over seven (7) consecutive meeting, starting with the month of September and continuing to November 26<sup>th</sup>. Final consolidated budget presentation to Council for final approval will be presented at the December 10<sup>th</sup> Regular Council Meeting.

Greenview's Website has been updated with the 2013 to 2018 bylaws.

### **Finance & Administration Manager, Donna Ducharme**

Donna was on vacation for the first two (2) weeks of August. While she was away Monique Peltier spent two (2) weeks in Grande Cache covering for Ersula. Donna along with Asima completed interviews for the Grovedale Casual Admin Support position and has made an offer to a candidate.

Donna was busy preparing month end and catching up with staff and emails. She will be assisting with reviewing the external audit proposal over the next couple of weeks.

### **Human Resources (Recruitment), Asima Jabeen (Temporary)**

**Position filled:** Administrative Support, Reception, Valleyview (start date August 7<sup>th</sup>), Heavy Equipment Technician, Grovedale (start date August 13<sup>th</sup>), Stakeholder Liaison joined Greenview on August 13<sup>th</sup>, Administrative Support, I & P (Temp), joined Greenview on August 27<sup>th</sup>, and Agricultural Supervisor Trainee, (Temp) will start on September 4<sup>th</sup>.

**Open positions:** Survey Technician, Administrative Support (Casual) Grovedale all with ongoing recruitment, Equipment Operation, Grovedale, recruitment ongoing, Greenview Regional Waste Labourer, interviews completed, reference checks ongoing and Summer Groundskeeper Labourer – recruitment ongoing.

**Resignations:** Manager, Construction and Maintenance, as well as Greenview Regional Waste Labourer.

### **Information Systems, Shane Goalder**

Shane reached out to department managers to determine their IT needs in preparation of the 2019 to 2021 Operational and Capital Budget. He is looking at options to fix a 10 member Council into the existing Council Chamber space.

On behalf of Greenview, Shane has donated surplus computer equipment to The Knowledge Tree. Items included are one (1) printer, two (2) laptops and four (4) desktop computers.

Disaster Recovery Server has arrived and is set to be installed at the DeBolt Public Server Building by the end of September.

Council Chamber upgrade project is nearly completed. The following is outstanding; remote connection setup for Councillors not able to attend Council Meetings in person, streaming of video feed being sent to main projectors to remote device screen (to allow user to see minutes of meeting, presentations, etc.), Audio connection for councillors not present to be heard (separate to the audio conferencing already in place), ability to vote remotely and webcam for councillors not present to be seen by those in the room.

Until the project is completed, Administration is holding back 10% of the overall cost of the project which amounts to \$7,384.30. There have been considerable delays by the vendor in getting the last of this work



completed. It has been decided to set the vendor a complete by date, which is September 28<sup>th</sup>, 2018. Failure by the vendor to complete the work in the allotted timeframe will result in the remainder of the project being completed by an alternative vendor.



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 4 Councillor Shawn Acton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
8/27/2018	Regular Council Meeting	
8/29/2018	Event	Greenview BBQ Challenge



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Deputy Reeve Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
August 29, 2018	Grande Prairie Regional Tourism	Updates on: <ul style="list-style-type: none"> <li>- Recruiting a new accounting firm</li> <li>- Staffing</li> <li>- Inspection from OHS</li> <li>- Sponsorship of the Service Superstar Award during the 2018 Small Business Week</li> <li>- Reviewed the funding for the Cooperative Market and the Destination Marketing applications</li> <li>- Travel Alberta EQ Seminar October 9-10</li> <li>- Talked about the Itchiku Kubota exhibit (only other places it has been displayed is New York and Toronto)</li> </ul>
September 5, 2018	Greenview FRIP Funding Proposal	Met with staff and a consultant from FRIAA, to discuss potential funding opportunities for Greenview in the future. The FRIP funding is money that forest companies pay on behalf of their timber dues.
September 6, 2018	Stacey's Team BBQ Challenge	Excellent turn-out and great food and time



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
8/28/2018	Grande Spirit Foundation	Tree Planting at Lakeview and BBQ
9/4/2018	Cr Cr Rec Club Reg Meeting	<ul style="list-style-type: none"> <li>New plant is installed and running, ice in Sept 6</li> <li>Opening Celebration &amp; 50<sup>th</sup> yr of operating to be held October 13, 2018 all of Council invited.</li> <li>Looking into security cameras, WIFI will be necessary</li> </ul>
9/6/2018	Grande Prairie Library Board	<ul style="list-style-type: none"> <li>Teleconference call regarding the search for a new Library Director</li> </ul>
9/7/2018	NTAB	<ul style="list-style-type: none"> <li>Membership and Budget update will be presented</li> <li>Global Petroleum Show 2018 report</li> <li>CN Rail report, Thomas Smith</li> <li>G7G report</li> </ul>
9/9/2018	Other	Red Willow Lodge BBQ