



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

Monday, July 23, 2018

9:00 AM

Council Chambers  
Administration Building

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
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	3.2 Business Arising from the Minutes	
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#9	MEMBERS BUSINESS REPORTS	<ul style="list-style-type: none"> <li>Ward 2 Reeve Dale Gervais</li> <li>Ward 4 Councillor Shawn Acton</li> <li>Ward 5 Councillor Dale Smith</li> <li>Ward 6 Deputy Reeve Tom Burton</li> <li>Ward 7 Councillor Roxie Rutt</li> </ul>	225  226  227  228  229
#10	CORRESPONDENCE		
#11	IN CAMERA	11.1 Disclosure Harmful to Personal Privacy <i>(FOIPP; Section 17)</i>  11.2 Disclosure Harmful to Personal Privacy <i>(FOIPP; Section 17)</i>  11.3 Disclosure Harmful to Intergovernmental Relations <i>(FOIPP; Section 21)</i>	
#12	ADJOURNMENT		

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday, July 9, 2018

**# 1:** Reeve Dale Gervais called the meeting to order at 9:00 a.m.  
**CALL TO ORDER**

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton Shawn Acton Winston Delorme Roxie Rutt Bill Smith Dale Smith Les Urness
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<b>ATTENDING</b>	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Stacey Wabick Grant Gyurkovits Diane Carter Lianne Kruger
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**ABSENT**

**#2:** MOTION: 18.07.375. Moved by: COUNCILLOR SHAWN ACTON  
**AGENDA** That Council adopt the July 23<sup>rd</sup>, 2018 Regular Council Agenda as presented.  
CARRIED

**#3.1** MOTION: 18.07.376. Moved by: COUNCILLOR DALE SMITH  
**REGULAR COUNCIL** That Council adopt the minutes of the Regular Council Meeting held on Monday  
**MEETING MINUTES** July 9<sup>th</sup>, 2018 as presented.  
CARRIED

**SPECIAL COUNCIL** MOTION: 18.07.377. Moved by: DEPUTY REEVE TOM BURTON  
**MEETING MINUTES** That Council adopt the minutes of the Special Council Meeting held on Friday  
June 29<sup>th</sup>, 2018 as amended.  
CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING**  
**FROM MINUTES**

**#8** **8.0 NEW BUSINESS**  
**NEW BUSINESS**



### **8.1 BRIDGE FILE 75356**

**BRIDGE FILE 75356**

MOTION: 18.07.378. Moved by: DEPUTY REEVE TOM BURTON  
That Council authorize the transfer of \$770,305 from the Capital Infrastructure Reserve for the replacement of Bridge File 75356 located on Young's Point road.

CARRIED

### **8.2 QUOTES FOR GRAVEL PURCHASES**

**GRAVEL PURCHASE  
AWARD -  
TIMBER PRO**

MOTION: 18.07.379. Moved by: COUNCILLOR ROXIE RUTT  
That Council award the 2018 Aggregate supply for the Forestry Truck Road to Timber Pro of Clairmont, in the amount of \$595,000.00 between km 5 to km 35, with funding coming from the Operational Road Maintenance budget.

CARRIED

**GRAVEL PURCHASE  
AWARD -  
BUFFALO ROCK**

MOTION: 18.07.380. Moved by: COUNCILLOR WINSTON DELORME  
That Council award the 2018 Aggregate supply for the Ridgevalley area to Buffalo Rock Resources out of Bezanson, in the amount of \$595,000.00 with funding coming from of the Operational Road Maintenance budget.

CARRIED

### **8.3 GROVEDALE ENHANCED POLICING**

**ENHANCED  
POLICING**

MOTION: 18.07.381. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to notify the RCMP that the primary area of focus of the Grovedale Enhanced Policing Position be property crime.

CARRIED

### **8.4 GRANDE CACHE FIRE HALL AGREEMENT**

**FIRE HALL  
AGREEMENT**

MOTION: 18.07.382. Moved by: COUNCILLOR SHAWN ACTON  
That Council authorize Administration to enter into an agreement with the Town of Grande Cache for the construction of a fire hall facility, 50 percent up to 4 million dollars, with funds to come from Fire Facilities Reserves.

CARRIED

## **8.5 YELLOWHEAD COUNTY – SUPPORT TO WAIVE ICF REQUIREMENTS**

### **YELLOWHEAD COUNTY**

MOTION: 18.07.383. Moved by: COUNCILLOR ROXIE RUTT

That Council direct Administration to partner with Yellowhead County to seek Ministerial Approval, as per the Municipal Government Act, to exempt Greenview and Yellowhead County from the requirements of creating an Intermunicipal Collaboration Framework and an Intermunicipal Development Plan.

CARRIED

Reeve Gervais recessed the meeting at 9:54 a.m.

Reeve Gervais reconvened the meeting at 10:03 a.m.

### **#4 PUBLIC HEARING**

## **4.0 PUBLIC HEARING**

### **4.1 BYLAW 18-796 RE-DESIGNATE FROM AGRICULTURAL TWO DISTRICT TO INSTITUTIONAL DISTRICT**

### **BYLAW 18-796 PUBLIC HEARING**

Chair Dale Gervais opened the Public Hearing regarding Bylaw 18-796 at 10:03 a.m.

### **IN ATTENDANCE**

Development Officer

Price Leurebourg

### **INTRODUCTIONS**

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing.  
None were heard.

The Chair asked the applicants if there was any objection or concern with any members sitting on the Board.  
None in attendance.

### **REFERRAL AGENCY & ADJACENT LAND OWNER COMMENTS**

Development Officer, Price Leurebourg provided a summary of the responses from referral agencies.

### **QUESTIONS FROM COUNCIL**

The Chair called for any questions from Council.  
None were heard.

### **THOSE IN FAVOUR**

The Chair requested that anyone in favour of the application come forward.  
None in attendance.

**THOSE AGAINST** The Chair requested that anyone against the application come forward.  
None in attendance.

**QUESTIONS FROM COUNCIL** The Chair called for any questions from Council.  
None were heard.

**QUESTIONS FROM APPLICANT PRESENTER** The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments for Planning and Development, the referral agencies, or adjacent landowners.  
Applicant was not in attendance.

**FAIR & IMPARTIAL HEARING** The Chair asked the Applicant if they have had a fair and impartial hearing.  
Applicant was not in attendance.

**BYLAW 17-796 PUBLIC HEARING ADJOURNED** Chair Dale Gervais adjourned the Public Hearing regarding Bylaw 18-796 at 10:14 a.m.

**#6  
BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 18-796 RE-DESIGNATE FROM AGRICULTURAL TWO DISTRICT TO INSTITUTIONAL DISTRICT**

**BYLAW 18-796 SECOND READING** MOTION: 18.07.384. Moved by: COUNCILLOR DALE SMITH  
That Council give Second Reading to Bylaw No. 18-796, to re-designate a 3.59 hectare ± (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5.

CARRIED

**BYLAW 18-796 THIRD READING** MOTION: 18.07.385. Moved by: COUNCILLOR ROXIE RUTT  
That Council give Third Reading to Bylaw No. 18-796, to re-designate a 3.59 hectare ± (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5.

CARRIED

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

## **8.6 GREENVIEW COUNCIL BOARD & COMMITTEE REVIEW**

### **BOARD & COMMITTEE REVIEW**

MOTION: 18.07.386. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the report regarding Board and Committees in which Council sits on for information, as presented.

CARRIED

## **8.7 YOUTH SQUAD 2018-19**

### **2018-19 YOUTH SQUAD**

MOTION: 18.07.387. Moved by: DEPUTY REEVE TOM BURTON  
Council accept the 2018-19 Youth Squad Program outline for information.

CARRIED

## **8.8 GRANDE CACHE FCSS HOME SUPPORT – TRUCK REQUEST**

### **GRANDE CACHE FCSS HOME SUPPORT**

MOTION: 18.07.388. Moved by: COUNCILLOR WINSTON DELORME  
That Council accept the Administration Report regarding the provision of a Greenview vehicle for the Grande Cache area home support service program, as presented, for information.

CARRIED

### **ACCESS TO RIVERS FOR EMERGENCY PURPOSES**

MOTION: 18.07.389. Moved by: DEPUTY REEVE TOM BURTON  
That Council direct Administration to contact Alberta Environment and Parks regarding access for emergency purposes to rivers within Greenview.

CARRIED

### **#5 DELEGATIONS**

## **5.0 DELEGATIONS**

### **5.1 DRAINAGE PROJECT MANAGEMENT PRESENTATION**

### **DRAINAGE PROJECT MANAGEMENT**

MOTION: 18.07.390. Moved by: COUNCILLOR DALE SMITH  
That Council accept the Drainage Project Management presentation for information, as presented.

CARRIED

Reeve Gervais recessed the meeting at 12:02 p.m.  
Reeve Gervais reconvened the meeting at 1:04 p.m.

## 8.9 MANAGERS' REPORTS

### CAO/MANAGERS' REPORTS

MOTION: 18.07.391. Moved by: COUNCILLOR DALE SMITH  
That Council accept the Managers' Reports as information.

CARRIED

### #9 COUNCILLORS BUSINESS & REPORTS

## 9.1 COUNCILLORS' BUSINESS & REPORTS

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

### WARD 1

**COUNCILLOR WINSTON DELORME** submitted his update to Council on his recent activities, which include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
Meeting with Victor Lake

### WARD 2

**REEVE DALE GERVAIS** updated Council on his recent activities, which Include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area  
Met with PREMIER Peatmoss Approach Deficiencies  
Valleyview & District Medical Clinic Meeting  
Tri Municipal Industrial Partnership Meeting  
June 29<sup>th</sup>, 2018 Special Council Meeting  
Hillside Graduation Ceremonies  
Met with Nolan Crouse and CAO Mike Haugen

### WARD 3

**COUNCILLOR LES URNESS** submitted his update to Council on his recent activities, which include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
Valleyview & District Library Board Meeting  
Tri Municipal Industrial Partnership Meeting  
June 29<sup>th</sup>, 2018 Special Council Meeting via Teleconference

### WARD 4

**COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area  
Fox Creek Synergy Group Meeting

June 29<sup>th</sup>, 2018 Special Council Meeting

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on his recent activities, which Include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area  
Valleyview & District Medical Centre Meeting  
Agriculture Services Board Workshop  
June 29<sup>th</sup>, 2018 Special Council Meeting

**WARD 6**

**DEPUTY REEVE TOM BURTON** submitted his update to Council on his recent activities, which include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area  
Nitehawk AGM & Board Meeting  
DeBolt Library Board Meeting  
June 29<sup>th</sup>, 2018 Special Council Meeting via Teleconference

**WARD 7**

**COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;  
June 25<sup>th</sup>, 2018 Regular Council Meeting  
MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area  
P.A.C.E Board of Directors Meeting  
Grande Prairie Library Board Meeting  
Crooked Creek Recreation Club Meeting  
Tri Municipal Industrial Partnership Meeting

**WARD 8**

**COUNCILLOR BILL SMITH** updated Council on his recent activities, which Include;  
Tri Municipal Industrial Park Meeting  
June 29<sup>th</sup>, 2018 Special Council Meeting

MOTION: 18.07.392. Moved by: REEVE DALE GERVAIS  
That Council accept the Members Business for information.

CARRIED

#10  
CORRESPONDENCE

## 10.0 CORRESPONDENCE

MOTION: 18.07.393. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the correspondence for information, as presented.

CARRIED

#11 IN CAMERA

## 11.0 IN CAMERA

IN CAMERA

MOTION: 18.07.394. Moved by: COUNCILLOR LES URNESS  
That the meeting go to In-Camera, at 1:56 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

## 11.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS

OUT OF CAMERA

MOTION: 18.07.395. Moved by: COUNCILLOR ROXIE RUTT  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 3:10 p.m.

CARRIED

## 12.0 ADJOURNMENT

#12  
ADJOURNMENT

MOTION: 18.07.396. Moved by: COUNCILLOR BILL SMITH  
That this meeting adjourn at 3:14 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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REEVE



July 23, 2018  
Bylaw No. 18-789 Public Hearing  
Background Information

## PROPOSAL

The request to close a portion of unused undeveloped road allowance located on the north boundary of SW 29-70-24 W5M was received on October 23, 2017.

The undeveloped road allowance requested to be closed is approximately 80m in length. By closing this section of undeveloped road allowance would require Greenview to sell approximately 0.23 acres of the remainder of **Lot 1. Block 1 of Plan 102 5059** of SW 29-70-24 W5. The 0.23 of an acre is presently part of the Sturgeon Heights Water Point which would not impact any future upgrades to this site.

## BACKGROUND AND DISCUSSION

The applicant's current driveway crosses the westerly corner of Sturgeon Height's water point property and continues across the undeveloped road allowance onto private property. October 2011, a License of Occupation (LOC) agreement was signed between Greenview and the landowners that included a 20 year expiry date.

By this application moving forward will allow the resident to continue to keep their driveway access and approach where originally constructed.

## STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

On June 22 copy of the application was circulated to the following external referral agencies: Alberta Transportation; ATCO Electric; East Smoky Gas. No concerns were received.

On June 22, 2018, a copy of the application was circulated to adjacent landowners. No concerns were received.

Notification letters were sent to adjacent land owners, utility companies and Alberta Transportation. The Public Hearing was advertised July 9<sup>th</sup> and July 16<sup>th</sup> in the Daily Harold Tribune.

No objections have been received.

Referral Comments:

Utility Referrals

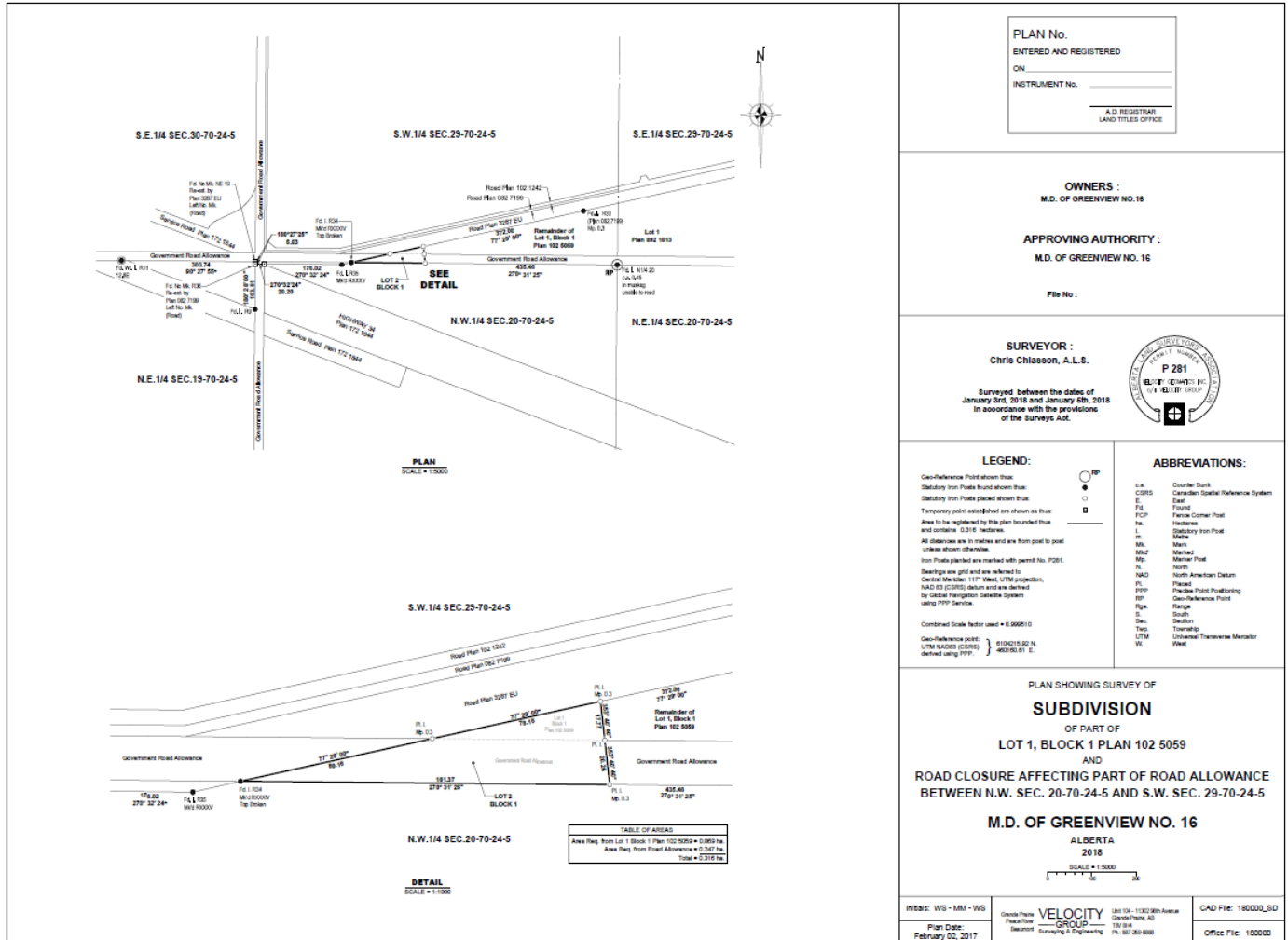
**Atco Electric-** No Response

**East Smoky Gas-** No Response

**Alberta Transportation-** No Concerns



Adjacent Landowners Referrals  
Clarke Darcy Paul & Patricia Alice- No objection



PLAN No.  
ENTERED AND REGISTERED  
ON \_\_\_\_\_  
INSTRUMENT No. \_\_\_\_\_  
A.S. REGISTRAR  
LAND TITLES OFFICE

OWNERS :  
M.D. OF GREENVIEW NO. 16

APPROVING AUTHORITY :  
M.D. OF GREENVIEW NO. 16

File No. :

SURVEYOR :  
Chris Chasson, A.L.S.

Surveyed between the dates of  
January 3rd, 2018 and January 8th, 2018  
in accordance with the provisions  
of the Survey Act.



**LEGEND:**

Geo-Reference Point shown thus:  
Statutory Iron Posts shown thus:  
Statutory Iron Posts placed shown thus:  
Temporary joint established are shown as thus:  
Area to be regulated by this plan bounded thus  
and contains 0.318 hectares.  
All distances are in metres and are from post to post  
unless shown otherwise.  
Iron Posts placed are marked with permit No. P281.  
Bearings are given and are referred to:  
Centre Meridian 117° West, UTM projection,  
NAD 83 (CGRS) datum and are defined  
by Global Navigation Satellite System  
using PPP Service.

Combined Scale Vector used = 0.999810  
Geo-Reference point:  
UTM 18QDS (CGRS)  
defined using PPP

**ABBREVIATIONS:**

C.A. Corner Stake  
CGRS Canadian Spatial Reference System  
E. East  
F.C.P. Fence Corner Post  
H.L. Hardware  
S.I.P. Statutory Iron Post  
M.P. Marker  
M.P. Marker Post  
N. North  
NAD North American Datum  
P.L. Pinned  
PPP Precise Point Positioning  
P.P. Pin-Reference Point  
R. Range  
S. Section  
T.M. Township  
UTM Universal Transverse Mercator  
V. Vial

**PLAN SHOWING SURVEY OF**

**SUBDIVISION**

OF PART OF  
LOT 1, BLOCK 1 PLAN 102 5059

AND  
ROAD CLOSURE AFFECTING PART OF ROAD ALLOWANCE  
BETWEEN N.W. SEC. 20-70-24-5 AND S.W. SEC. 29-70-24-5

**M.D. OF GREENVIEW NO. 16**

ALBERTA

2018

SCALE = 1:5000

Initials: WS - MM - WS

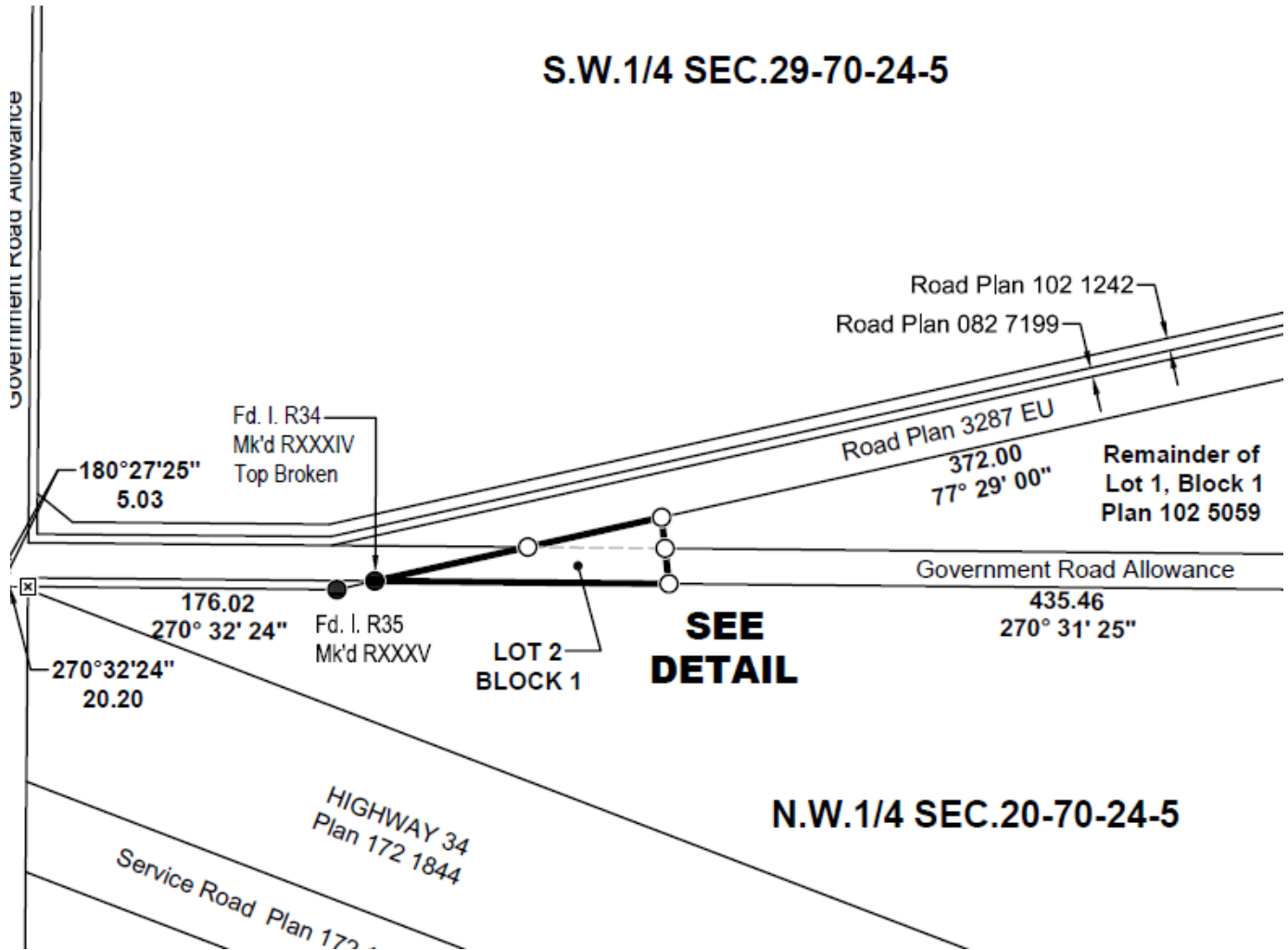
Plan Date:  
February 02, 2017

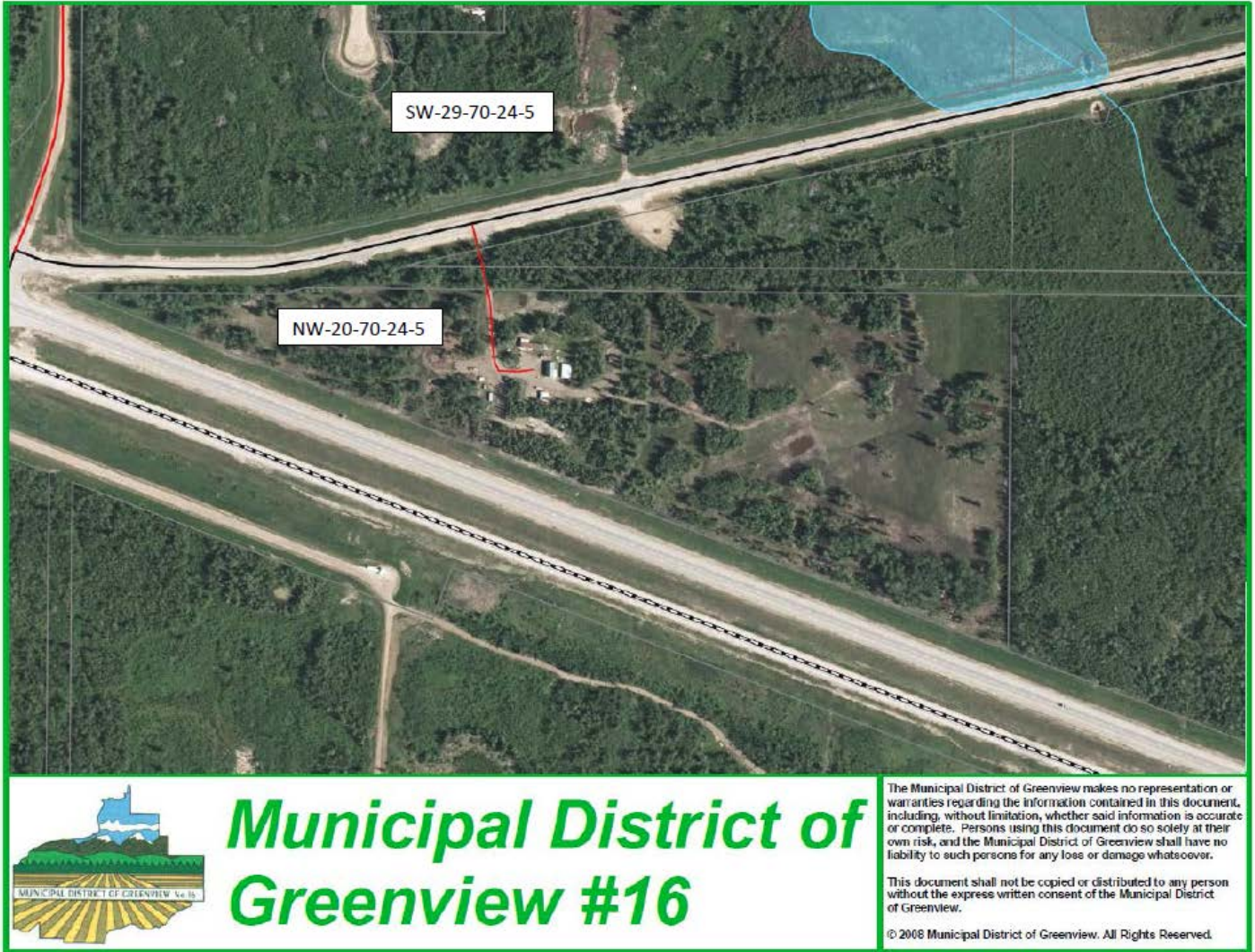
Drawn/Checked: VELOCITY GROUP  
Plan Date: 1/11/2018  
Surveyor: Chris Chasson, A.L.S.

CAD File: 180000\_SD

Office File: 180000

S.W.1/4 SEC.29-70-24-5







## July 23, 2018 Bylaw No. 18-794 Public Hearing Background Information

### **PROPOSAL**

The application for land use amendment A18-002 has been submitted by Dayle and Clark Turley and Kiven Lee Kettyle to re-designate a 26.0 hectare  $\pm$  (64.2 acre) area from Agricultural One (A-1) District to Agricultural One (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1, in the Grovedale area, Ward 8. The proposed rezoning would allow for a subsequent boundary adjustment.

### **BACKGROUND AND DISCUSSION**

As the proposed land use amendment area is within 450 meters of the Grovedale Landfill, subdivision or development of land for residential purposes is prohibited. The proposed rezoning would allow for a subsequent boundary adjustment to increase the pasture area for the existing first parcel out subdivision. No residential uses, other than what it already existing is allowed.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of Municipal Government Act, Municipal Development Plan and the Grovedale Area Structure Plan. Administration does not anticipate any negative development or land use impacts from the proposal and the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council give Second and Third Reading to Bylaw 18-794.

### **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

On May 17, 2018, a copy of the application was circulated to Greenview's internal departments. No concerns were received.


On May 18, 2018 copy of the application was circulated to the following external referral agencies: Alberta Culture and Tourism; Alberta Environment and Park; Alberta Transportation; Alberta Municipal Affairs; ATCO Electric; ATCO Gas; ATCO Pipelines; Peace Wapiti School Division and Telus Communications. No concerns were received.

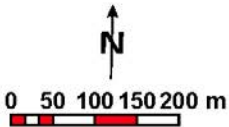
On June 26, 2018, a copy of the application was circulated to adjacent landowners within 804 metres of the property. No concerns were received



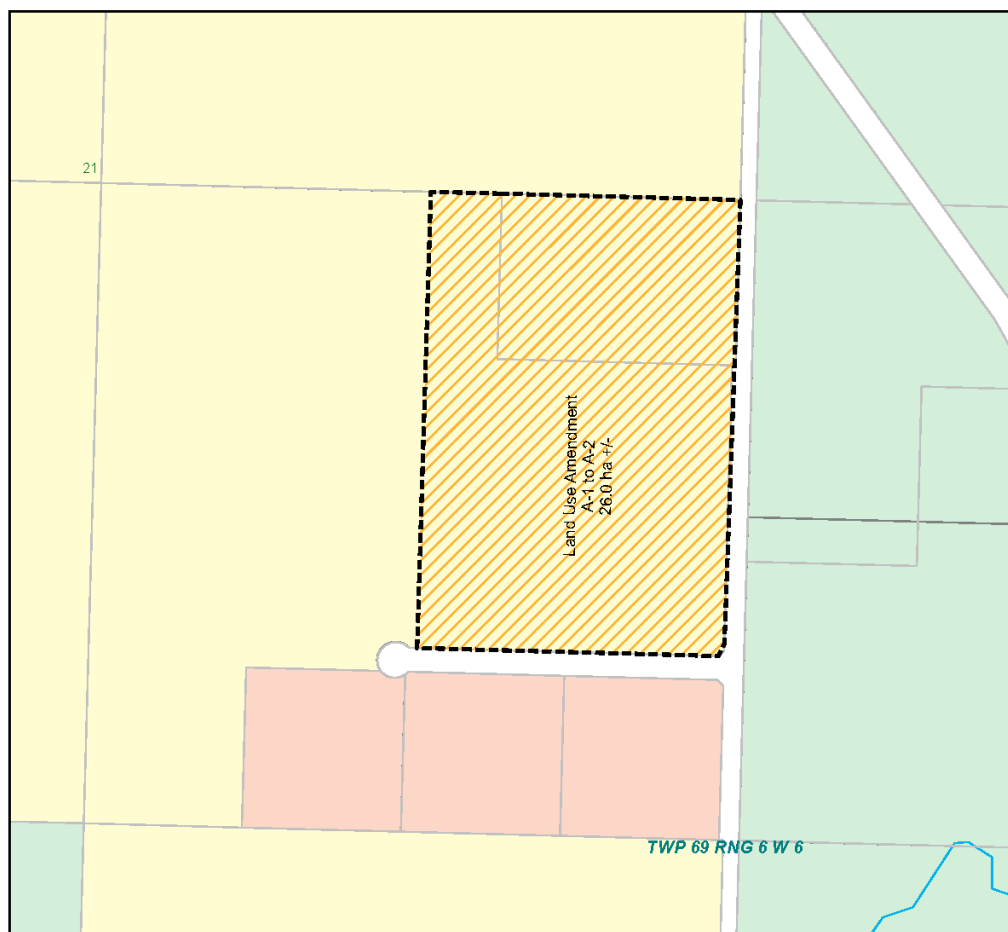
# Proposed Land Use Amendment SE-21-69-6-W6





















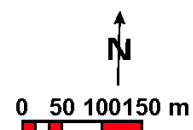
 Proposed Amendment



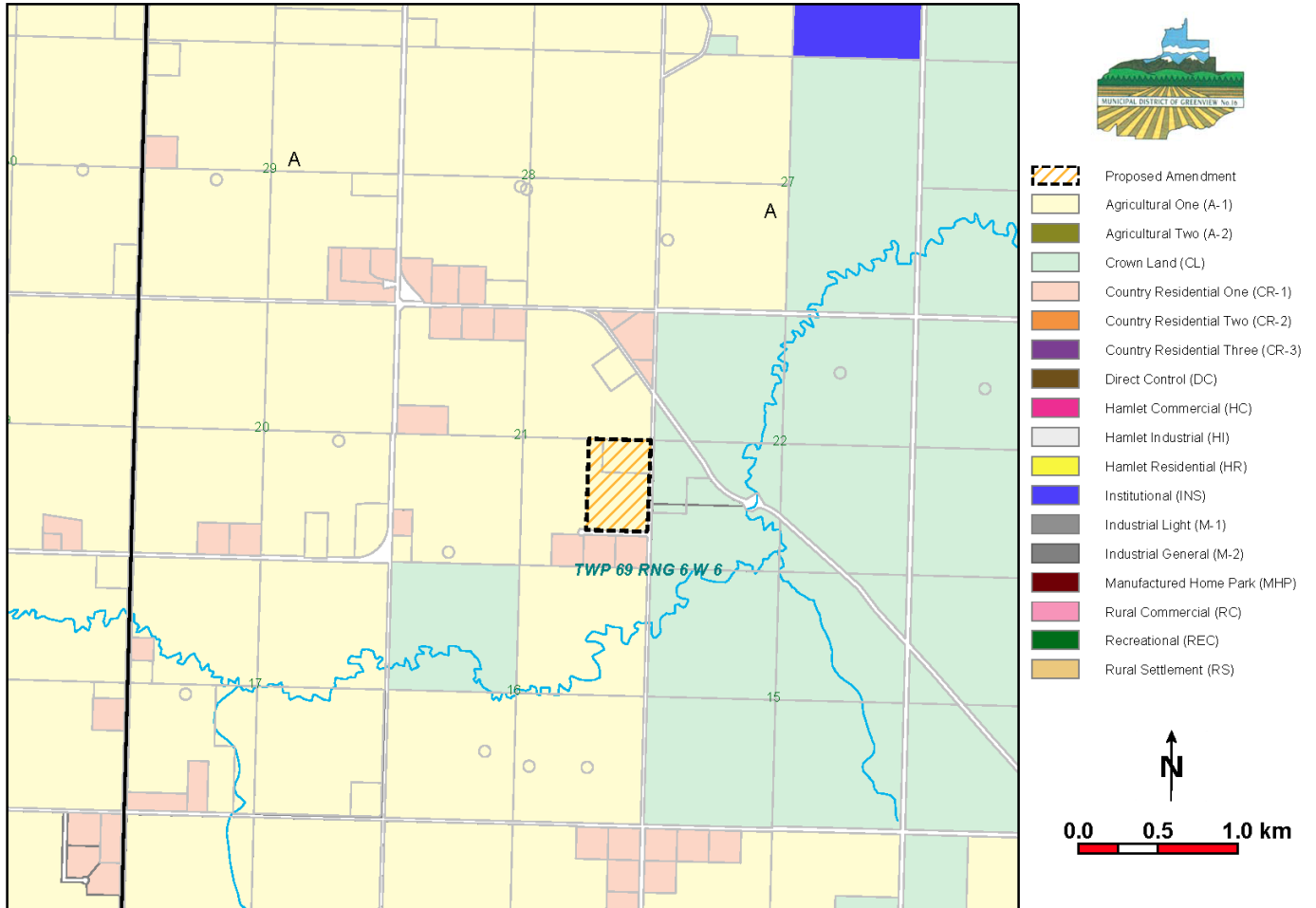
# Proposed Land Use Amendment SE-21-69-6-W6



-  Proposed Amendment
-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Crown Land (CL)
-  Country Residential One (CR-1)
-  Country Residential Two (CR-2)
-  Country Residential Three (CR-3)
-  Direct Control (DC)
-  Hamlet Commercial (HC)
-  Hamlet Industrial (HI)
-  Hamlet Residential (HR)
-  Institutional (INS)
-  Industrial Light (M-1)
-  Industrial General (M-2)
-  Manufactured Home Park (MHP)
-  Rural Commercial (RC)
-  Recreational (REC)
-  Rural Settlement (RS)



# Proposed Land Use Amendment SE-21-69-6-W6





July 23, 2018  
Bylaw No. 18-795 Public Hearing  
Background Information

**PROPOSAL**

The application for land use amendment A18-003 has been submitted by Lou and Judy Maffret and Curtis Ritchie to re-designate a 3.4-hectare  $\pm$  (8.5 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District area within NW-11-70-7-W6, in the Grovedale area, Ward 8. The proposed rezoning would allow for the subsequent subdivision of an existing residence and yard site.

**BACKGROUND AND DISCUSSION**

There is a small portion of land that is rated 29% south and west of the dugout. However, the definition of Better Agricultural Land may exclude any land which by reason of physical features, slope, configuration, surrounding land use, size and physical severance, may impair the ability of the land to be economically farmed. As there is an existing driveway and a small portion to the south of to accommodate the dugout, Administration has no concerns.

The driveway on the west side of the proposed land use amendment would be reconfigured to be located on the balance of the quarter. Requirements for access would be addressed during the subdivision process as a condition of subdivision.

**STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT**

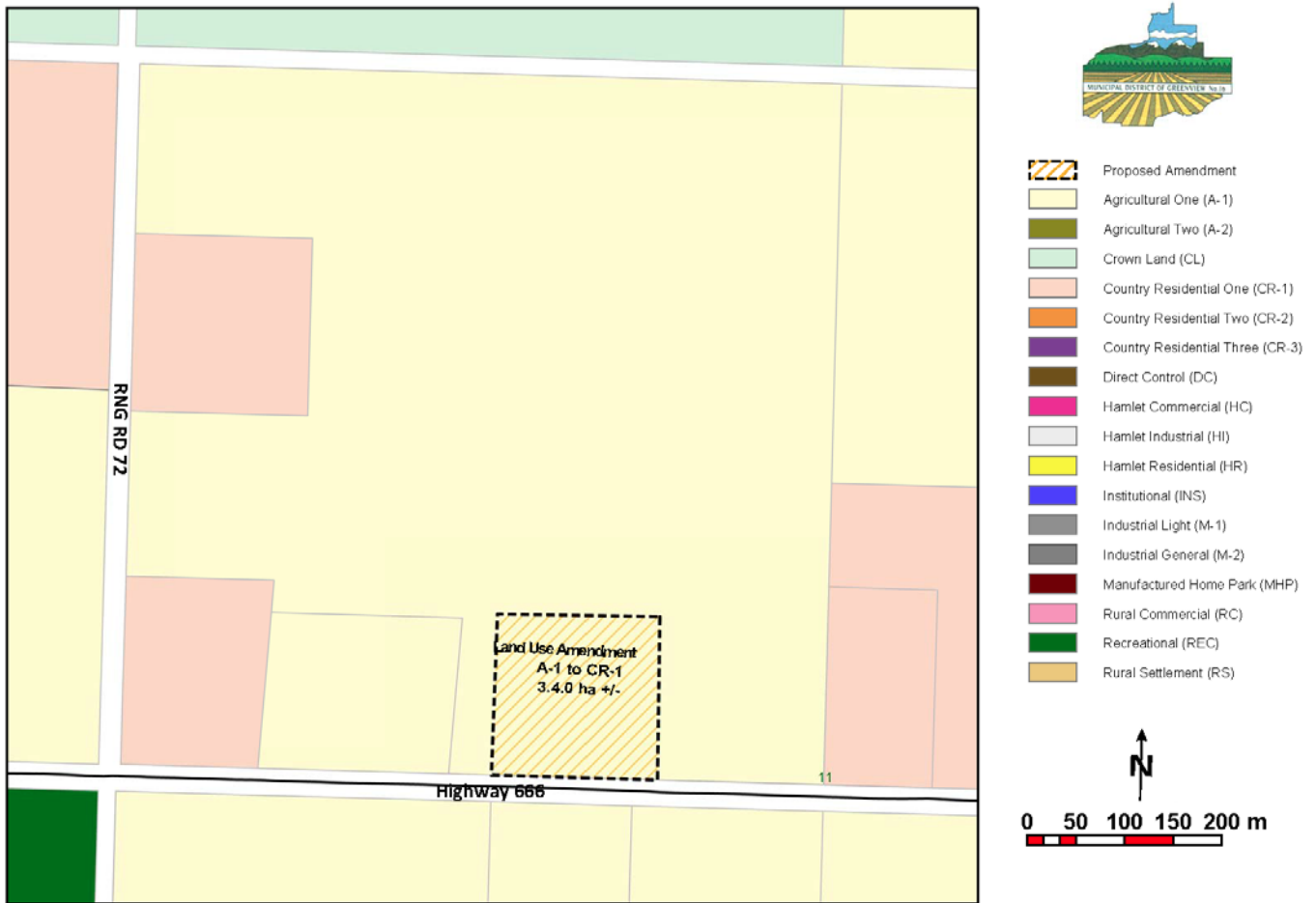
On May 18, 2018, a copy of the application was circulated to Greenview's internal departments. No concerns were received.

On May 18, 2018 copy of the application was circulated to the following external referral agencies: Alberta Culture and Tourism; Alberta Environment and Park; Alberta Transportation; Alberta Municipal Affairs; ATCO Electric; ATCO Gas; ATCO Pipelines; Peace Wapiti School Division and Telus Communications. No concerns were received.

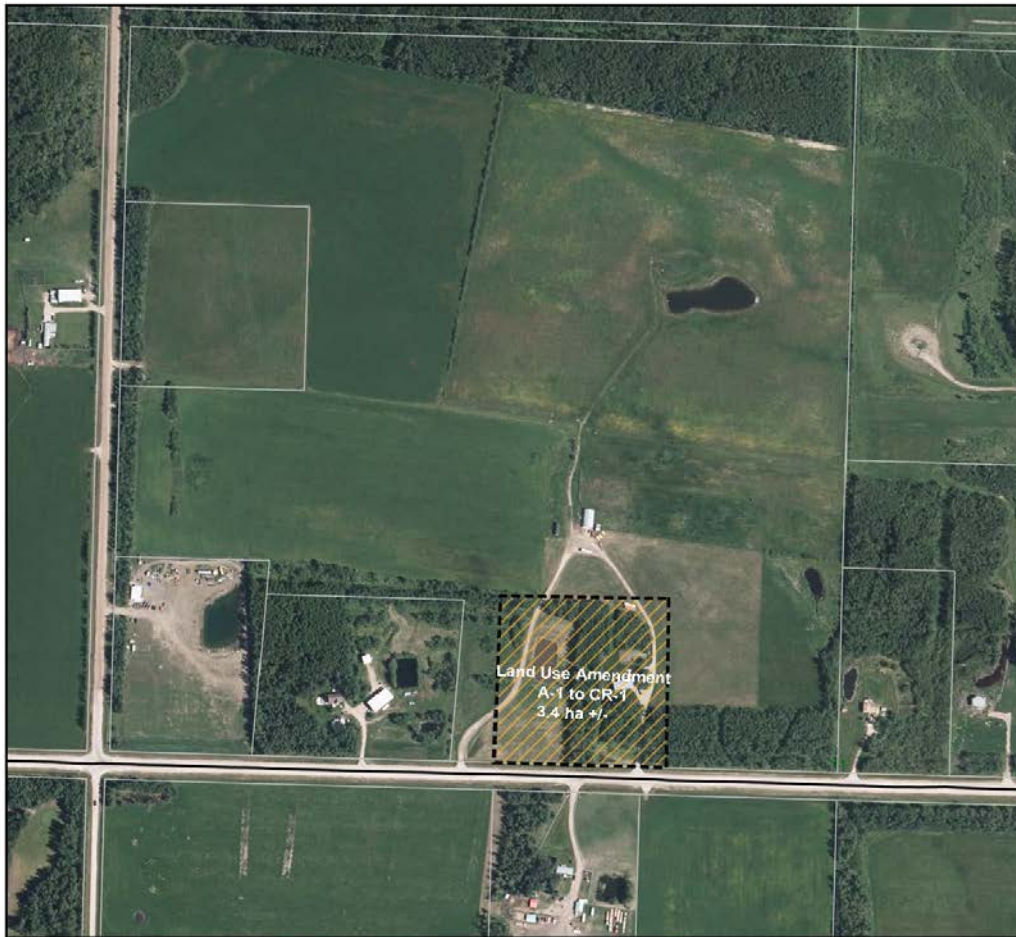
On June 26, 2018, a copy of the application was circulated to adjacent landowners within 804 metres of the property. No concerns were received



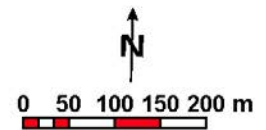
# Proposed Land Use Amendment NW-11-70-7-W6



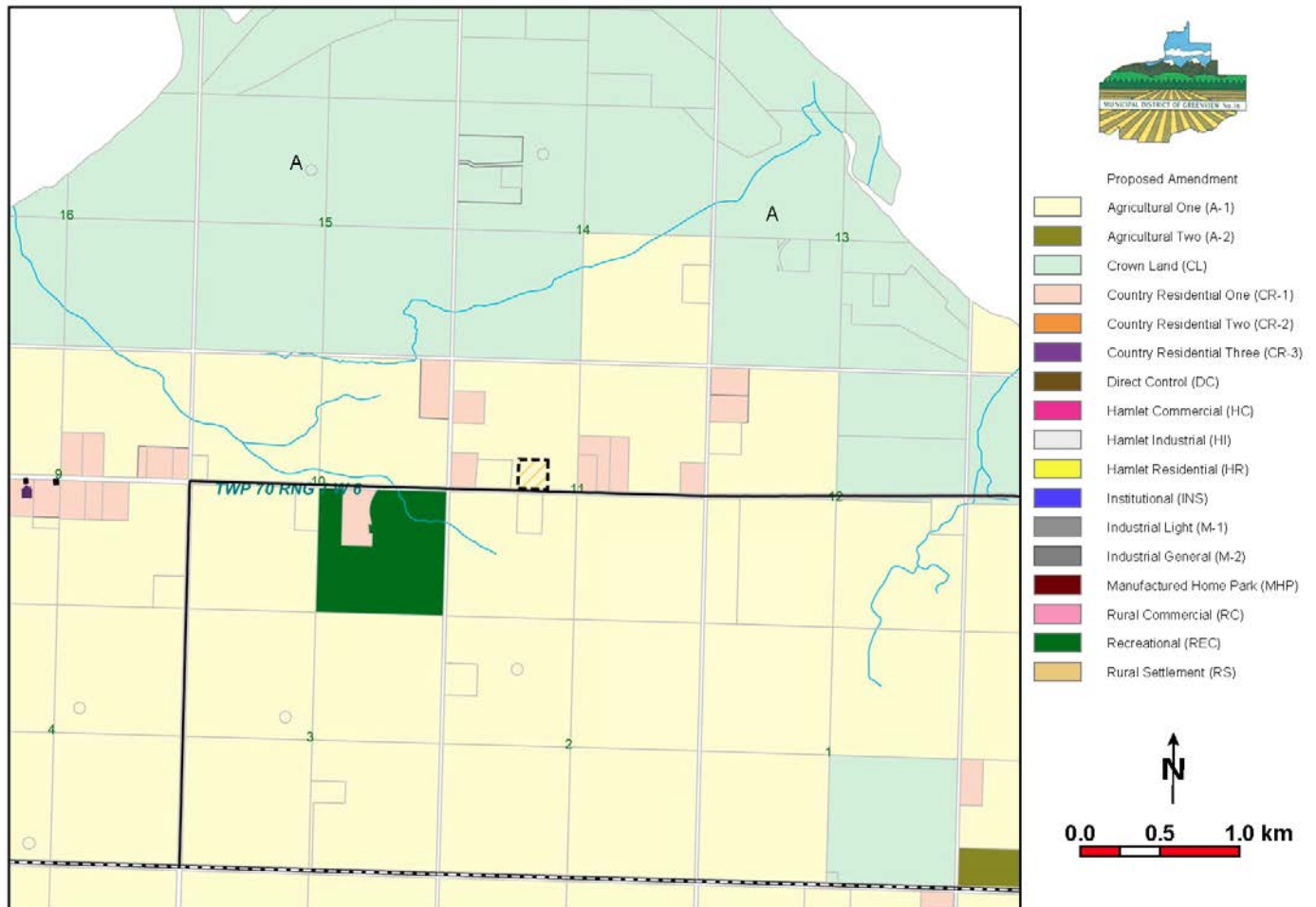
## Proposed Land Use Amendment NW-11-70-7-W6



Proposed Amendment



# Proposed Land Use Amendment NW-11-70-7-W6



FILE NO. A18-003

APPLICANT: LOU AND JUDY MAFFRET

LEGAL LOCATION: NW-11-70-07-W6

LANDOWNER: CURTIS RITCHIE



## Farmland Calculation Report

Year of General Assessment: 2017

<b>Roll:</b> 150816	<b>Alt. Key:</b>	GRANDE PRAIRIE	13 miles	96%
<b>Legal:</b> NW-11-70-7-6			Access:	100%
Agroclimatic Zone: 21 2H-PR	Photo: 70071	Type:	Net Location:	96%

<b>No: 1</b>	106.49 Acres	Soil: 80	Pasture	Dryland Pasture	%Fld	NPR	ICP
	10 Soil Group	62 GL		50 100%	0.0	0.0	
	51 Ap Texture	15 FSL-SL (avg)		50 100%	0.0	0.0	
	82 Improved	12 12 Ac/AU		50 100%	29.0	0.0	
					29.0	0.0	
	Group ID: 138037494		106.49 Acres x	350.0 Acres x	1.0000 x	29.0 %	=
<b>No: 2</b>	18.57 Acres	Soil: 80	Pasture	Dryland Pasture	%Fld	NPR	ICP
	81 Native	60 60 Ac/AU		50 100%	6.0	0.0	
	99 Description	9 Trees		50 100%	0.0	0.0	
					6.0	0.0	
	Group ID: 138037495		18.57 Acres x	350.0 Acres x	1.0000 x	6.0 %	=

Areas	Asmt Code	Areas
Parcel: 128.06	300 100%	Arable Dry: 0.00
@ F/L Rates: 125.06		Arable Irr: 0.00
		Pasture Dry: 125.06
		Pasture Irr: 0.00
		Waste: 0.00





# REQUEST FOR DECISION

SUBJECT: **TransCanada Pipelines Limited**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council accept the update from TransCanada Pipelines Limited for information, as presented.**

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## BACKGROUND/PROPOSAL:

TransCanada's wholly owned subsidiary, NOVA Gas Transmission Ltd. (NGTL), has a number of proposed and active projects and other activities within the Municipal District of Greenview which we would like to share information and collect feedback on with Council. NGTL would also like to share updates on their recently approved Peace River Mainline Abandonment Project, which they anticipate will have construction activities commencing in Q3, 2018.

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## BENEFITS OF THE RECOMMENDED ACTION: ...

1. The benefit of accepting the presentation is to confirm receipt of the Council update from TransCanada Pipelines Limited.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

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ATTACHMENT(S):

- TransCanada Projects





## MD of Greenview No. 16 - Projects Overview

July 23, 2018



# Forward-Looking Information

This presentation includes certain forward looking information to help current and potential investors understand management's assessment of our future plans and financial outlook, and our future prospects overall. Statements that are forward-looking are based on certain assumptions and on what we know and expect today and generally include words like anticipate, expect, believe, may, will, should, estimate or other similar words. Forward-looking statements do not guarantee future performance. Actual events and results could be significantly different because of assumptions, risks or uncertainties related to our business or events that happen after the date of this presentation. Our forward-looking information is based on the following key assumptions: planned monetization of our U.S. Northeast power assets and a minority interest in our Mexican natural gas pipeline business, inflation rates, commodity prices and capacity prices, timing of financings and hedging, regulatory decisions and outcomes, foreign exchange rates, interest rates, tax rates, planned and unplanned outages and the use of our pipeline and energy assets, integrity and reliability of our assets, access to capital markets, anticipated construction costs, schedules and completion dates, acquisitions and divestitures.

Our forward looking information is subject to risks and uncertainties, including but not limited to: our ability to successfully implement our strategic initiatives and whether they will yield the expected benefits including the expected benefits of the acquisition of Columbia, timing and execution of our planned asset sales, the operating performance of our pipeline and energy assets, economic and competitive conditions in North America and globally, the availability and price of energy commodities and changes in market commodity prices, the amount of capacity sold and rates achieved in our pipeline businesses, the amount of capacity payments and revenues we receive from our energy business, regulatory decisions and outcomes, outcomes of legal proceedings, including arbitration and insurance claims, performance of our counterparties, changes in the political environment, changes in environmental and other laws and regulations, construction and completion of capital projects, labour, equipment and material costs, access to capital markets, interest and foreign exchange rates, weather, cyber security and technological developments. You can read more about these risks and others in our most recently filed Quarterly Report to shareholders and the 2017 Annual Report filed with Canadian securities regulators and the U.S. Securities and Exchange Commission (SEC) and available at **TransCanada.com**.

As actual results could vary significantly from the forward-looking information, you should not put undue reliance on forward-looking information and should not use future-oriented information or financial outlooks for anything other than their intended purpose. We do not update our forward-looking statements due to new information or future events, unless we are required to by law.



# Our Mission, Vision and Values

## Our Mission

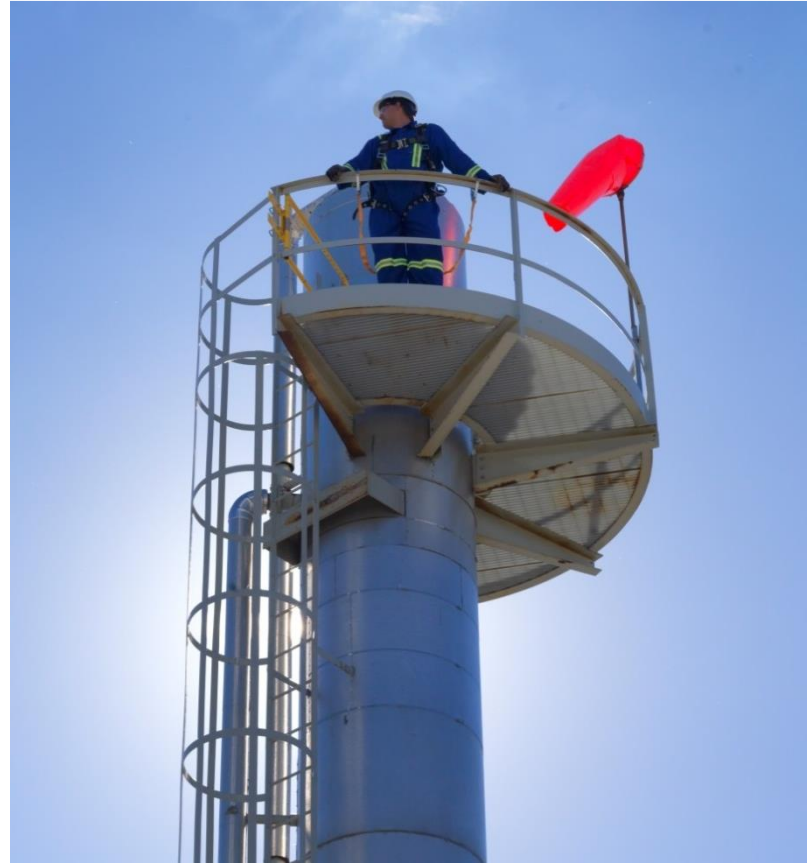
To provide reliable supplies of energy across the continent – safely and responsibly. We are proud that millions of North Americans can depend on us for the energy they need.

## Our Vision

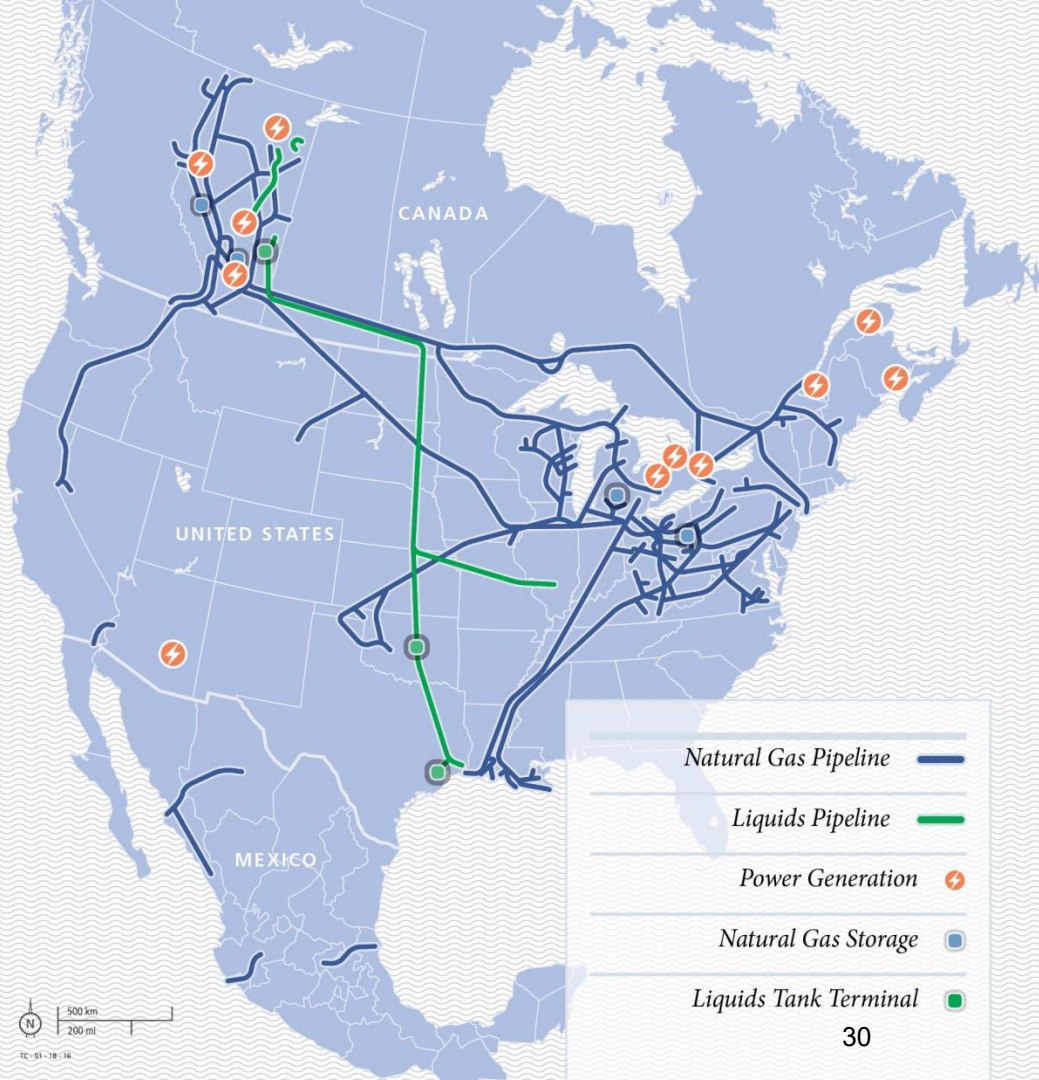
To be the leading energy infrastructure company in North America, focusing on pipeline and power generation opportunities in regions where we have, or can develop, a significant competitive advantage.

## Our Values

Safety | Integrity | Responsibility | Collaboration



# TransCanada Corporation (TSX/NYSE: TRP)



## One of North America's Largest Natural Gas Pipeline Networks

- Operate 91,900 km (57,100 miles) of pipelines
- Transport ~25 per cent of continental demand
- Over 650 Bcf of gas storage capacity
- \$88 billion of premium pipeline and energy assets

## One of Canada's Largest Private Sector Power Generators

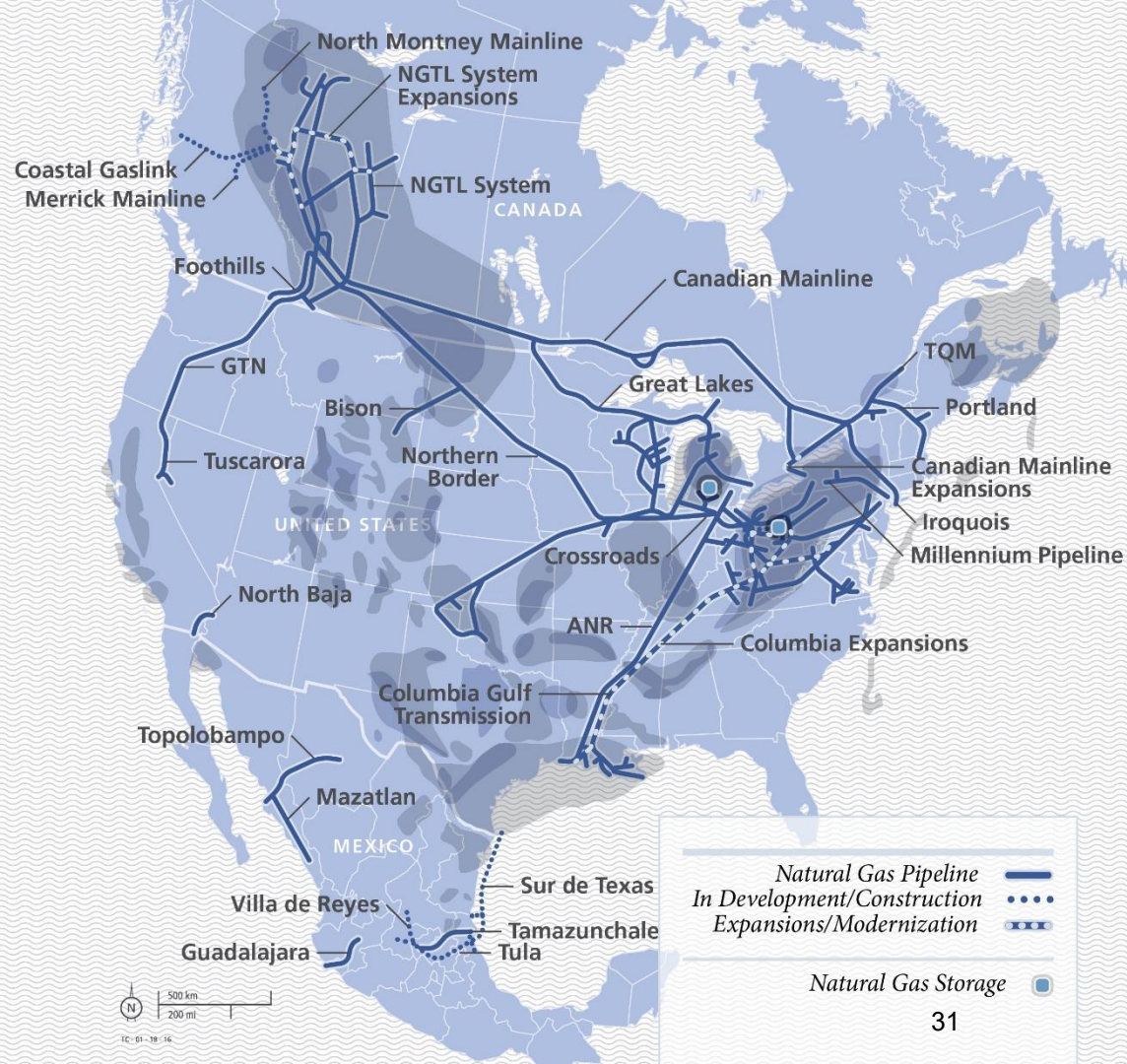
- 11 power facilities, approximately 6,100 MW
- Diversified portfolio, including wind, nuclear and natural gas

## Premier Liquids Pipeline System

- 4,900 km (3,000 miles)
- Keystone: Long-term contracts to ship 555,000 bbl/d

# Natural Gas Pipelines

- Well-positioned with access to traditional and emerging basins
- Strategically connects growing supply to key markets in Canada, the U.S. and Mexico
- More than 650 Bcf of working gas storage capacity





# TransCanada in Alberta



## Natural Gas Pipeline Infrastructure

NGTL, Foothills

Length of Pipeline (km)	24,983
Meter Stations	1,296
Compressor Stations	72

## Oil Pipeline Infrastructure

Keystone, Grand Rapids

Length of Pipeline (km)	587
Pump Stations	8

## Power Generation

Bear Creek, Carseland, Mackay River, Redwater

Total Nominal Generating Capacity	438 MW
Natural Gas Storage Capacity	118 Bcf

## Economic Impact (2016)

Property Taxes Paid	\$128.9 million
Community Investment	\$3.28 million
Number of Employees <sup>(1)</sup>	3037
Number of Landowners <sup>(2)</sup>	6554

(1) Includes full-time and part-time employees

(2) Landowners are private or public individuals/organizations who may have multiple land titles

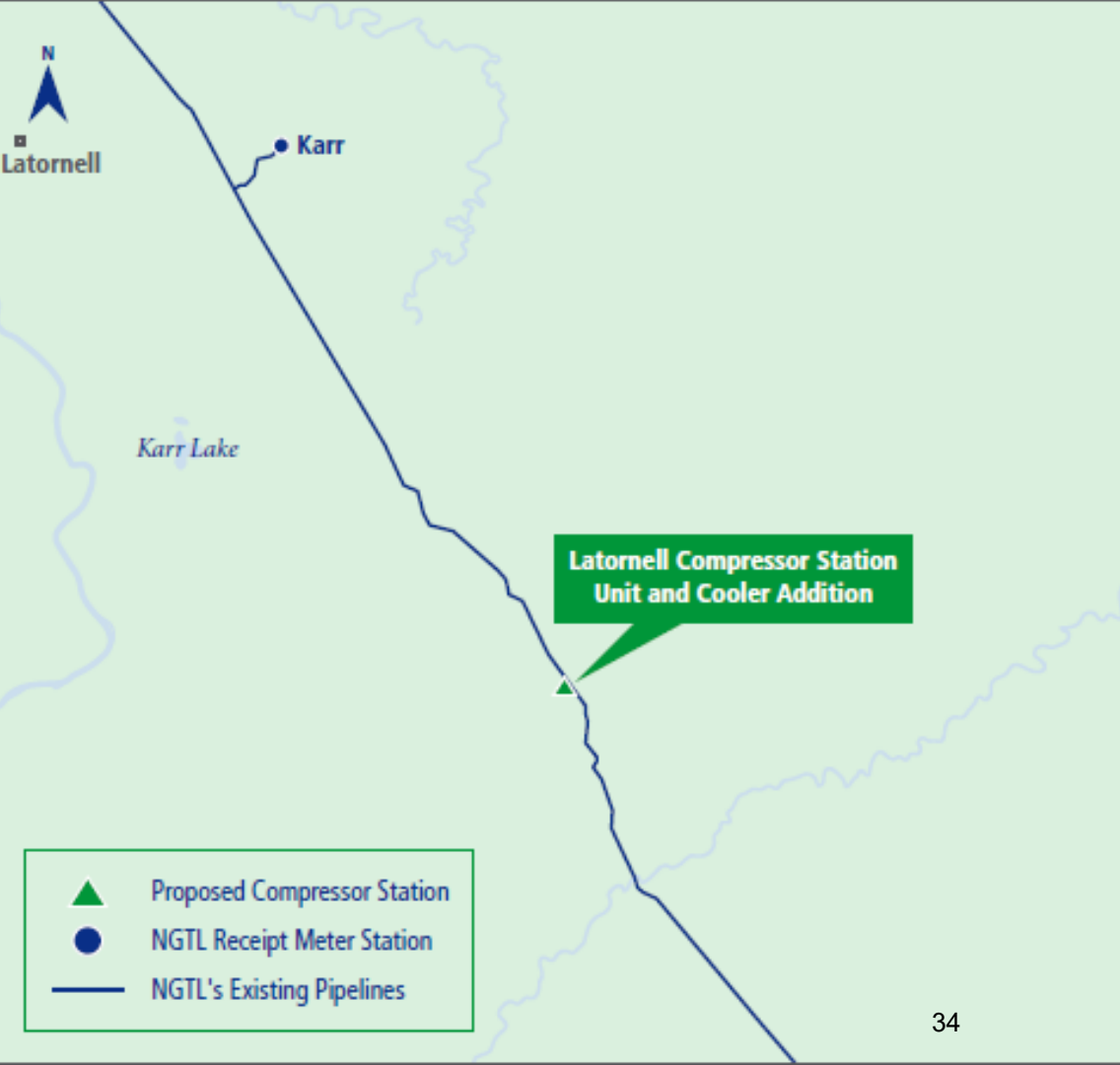
# Industry Leading Near-Term Capital Program



Project	Estimated Capital Cost*	Invested to Date	Expected In-Service Date*
Columbia	US 7.5	US 3.5	2017-2020
NGTL System	7.2	0.6	2017-2021+
Canadian Mainline	0.2	-	2017-2019
Tula	US 0.7	US 0.5	2018
Villa de Reyes	US 0.8	US 0.5	2018
Sur de Texas	US 1.3	US 1.0	2018
White Spruce	0.2		2018
Napanee	1.3	0.9	2018
Bruce Power Life Extension	0.9	0.3	Up to 2020+
Foreign Exchange Impact (1.34 exchange rate)	2.6	1.3	
<b>Total Canadian Equivalent</b>	<b>22.7</b>	<b>8.6</b>	

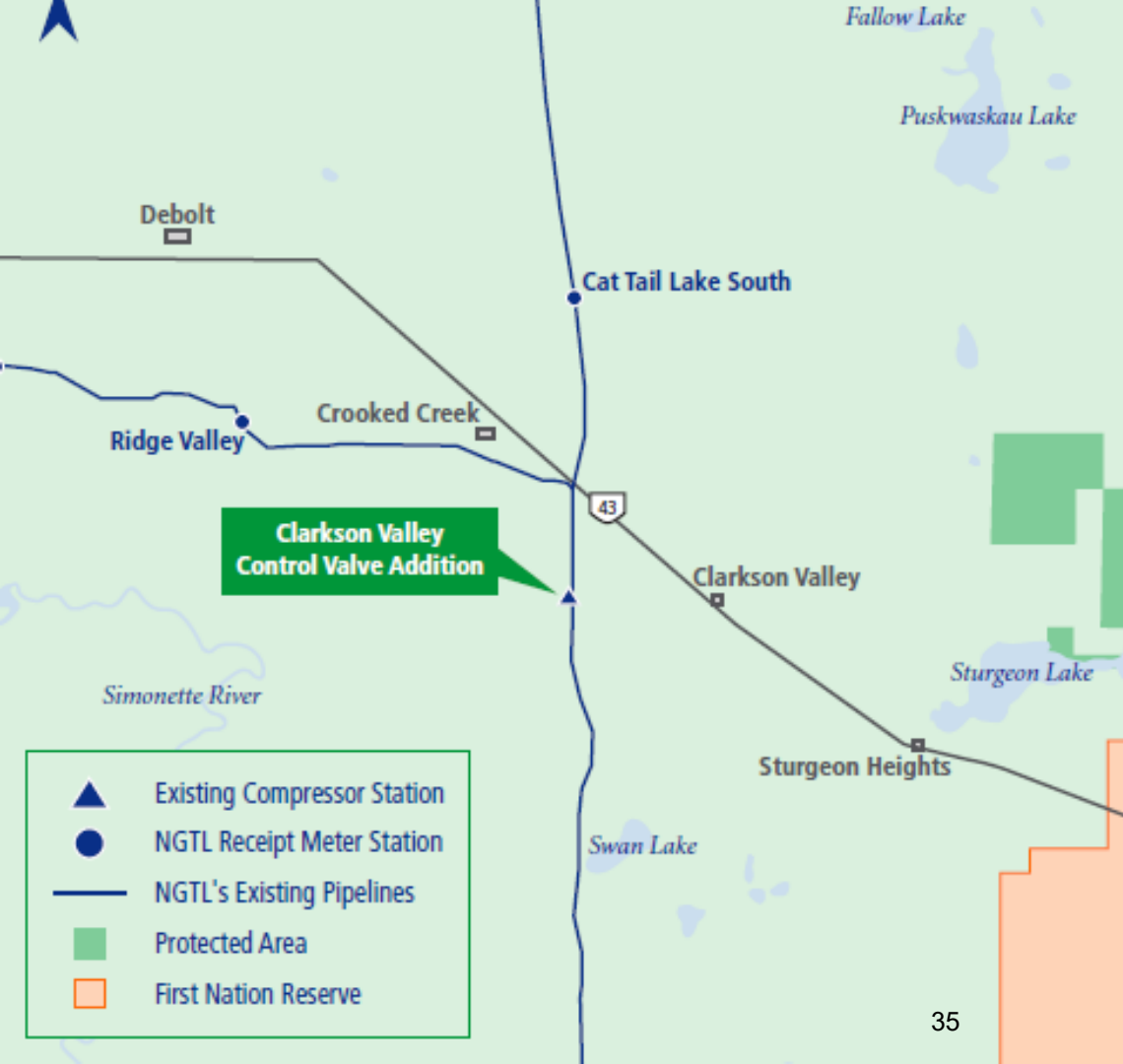
\* TransCanada share in billions of dollars. Certain projects are subject to various conditions including corporate and regulatory approvals.

# Saddle West Expansion Project



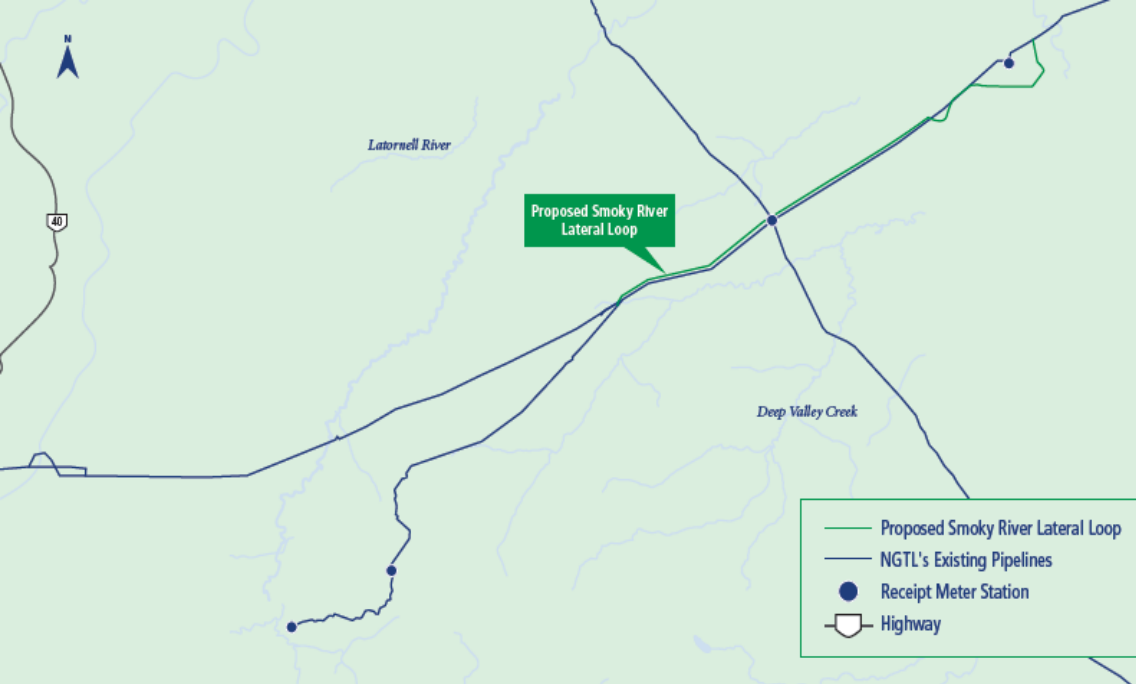
- 30 MW compressor unit and cooler additions at the existing Latornell Compressor Station site.
- NW 28-063-01 W6M
- 90 kilometres southeast of Grande Prairie
- The unit and coolers will be installed on the existing footprint of the site
- Approved by the National Energy Board on April 3, 2018
- In-service date forecast: Q2 2019

# Saddle West Expansion Project



- A Control Valve addition located on the existing Clarkson Valley compressor station site.
- NW 06-071-25 W5M
- 10 kilometres south of Edson
- The unit and coolers will be installed on the existing footprint of the site
- Approved by the National Energy Board on April 3, 2018
- In-service date forecast: Q2 2019

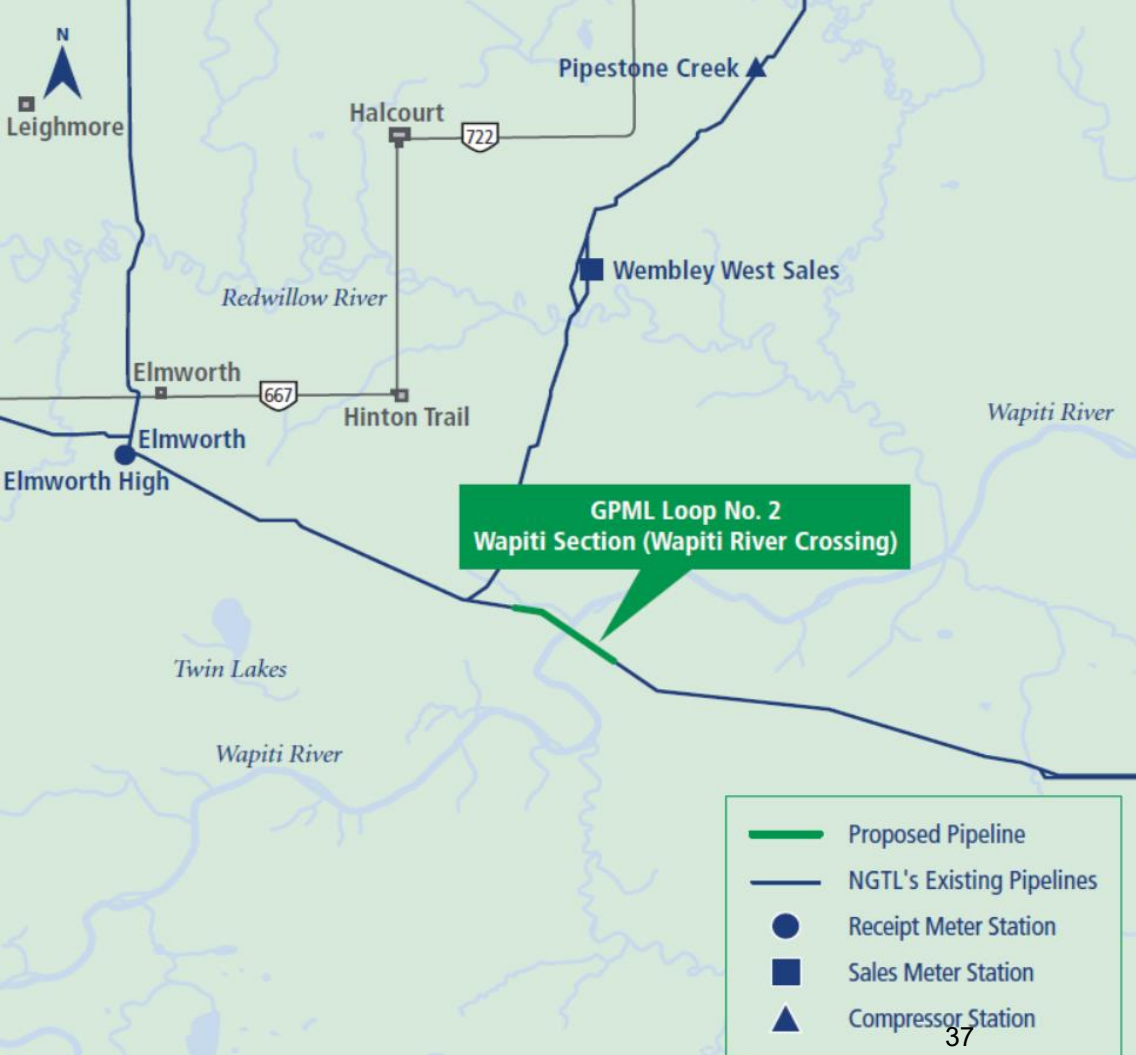
# Smoky River Lateral Loop



- ~28km of 24-inch diameter pipeline 100km NE of Grande Cache, AB and 105km south of Grande Prairie, AB
- Starts at SW 34-061-01 W6M and ends at SE 08-063-25 W5M
- An application was submitted in Q4 2017
- Approved by the National Energy Board on March 19, 2018
- In-service date forecast: Q2 2019



# Wapiti River Crossing Project



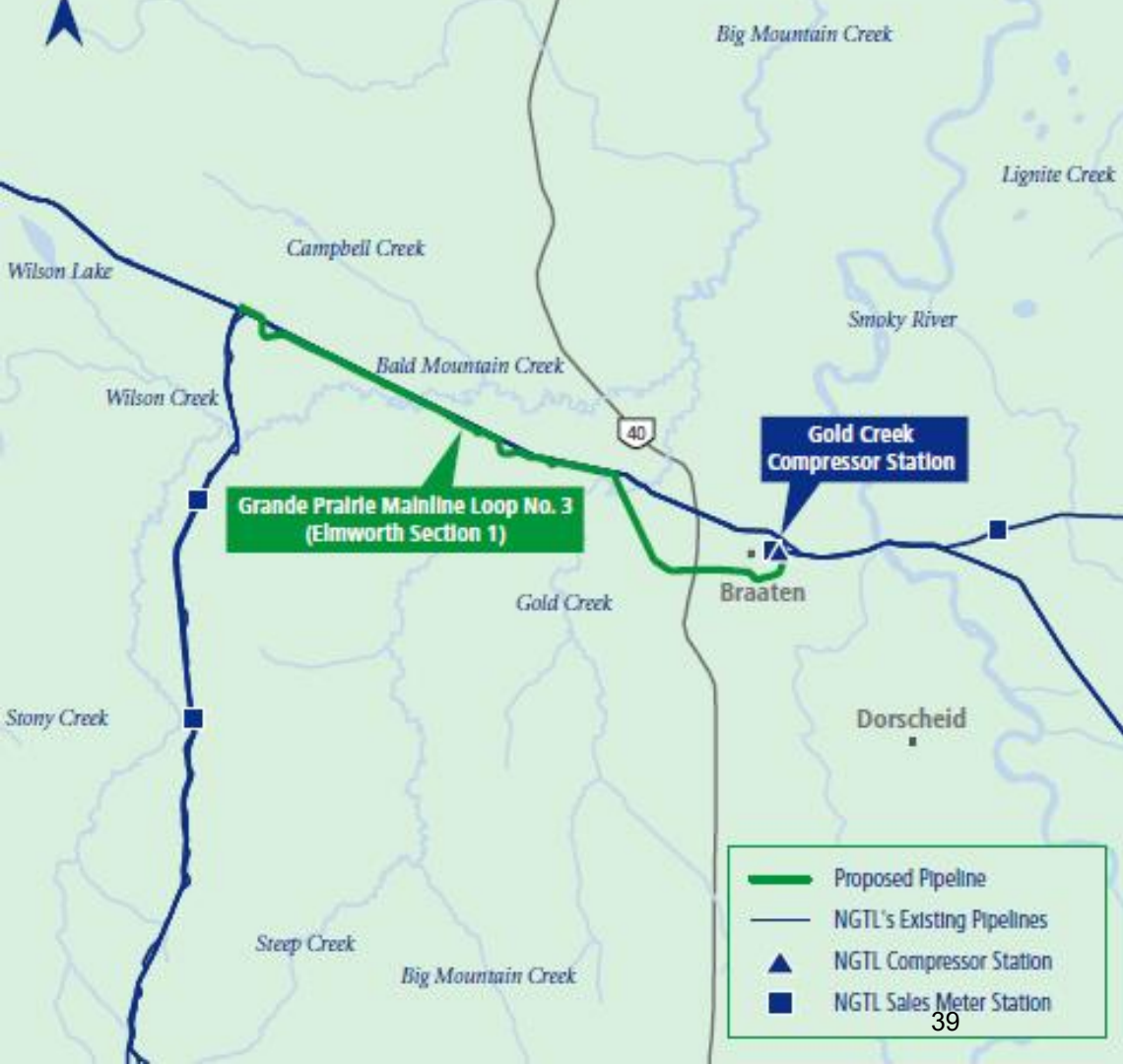
- ~1.8km of 36-inch diameter pipeline underneath the Wapiti River between the County of Grande Prairie and the MD of Greenview No. 16
- Sections 21, 28 and 29 within 069-10 W6M
- Application to the National Energy Board was filed February 28, 2018
- Construction expected in Q4 2018
- In-service date forecast: Q2 2019

# McLeod River North Project



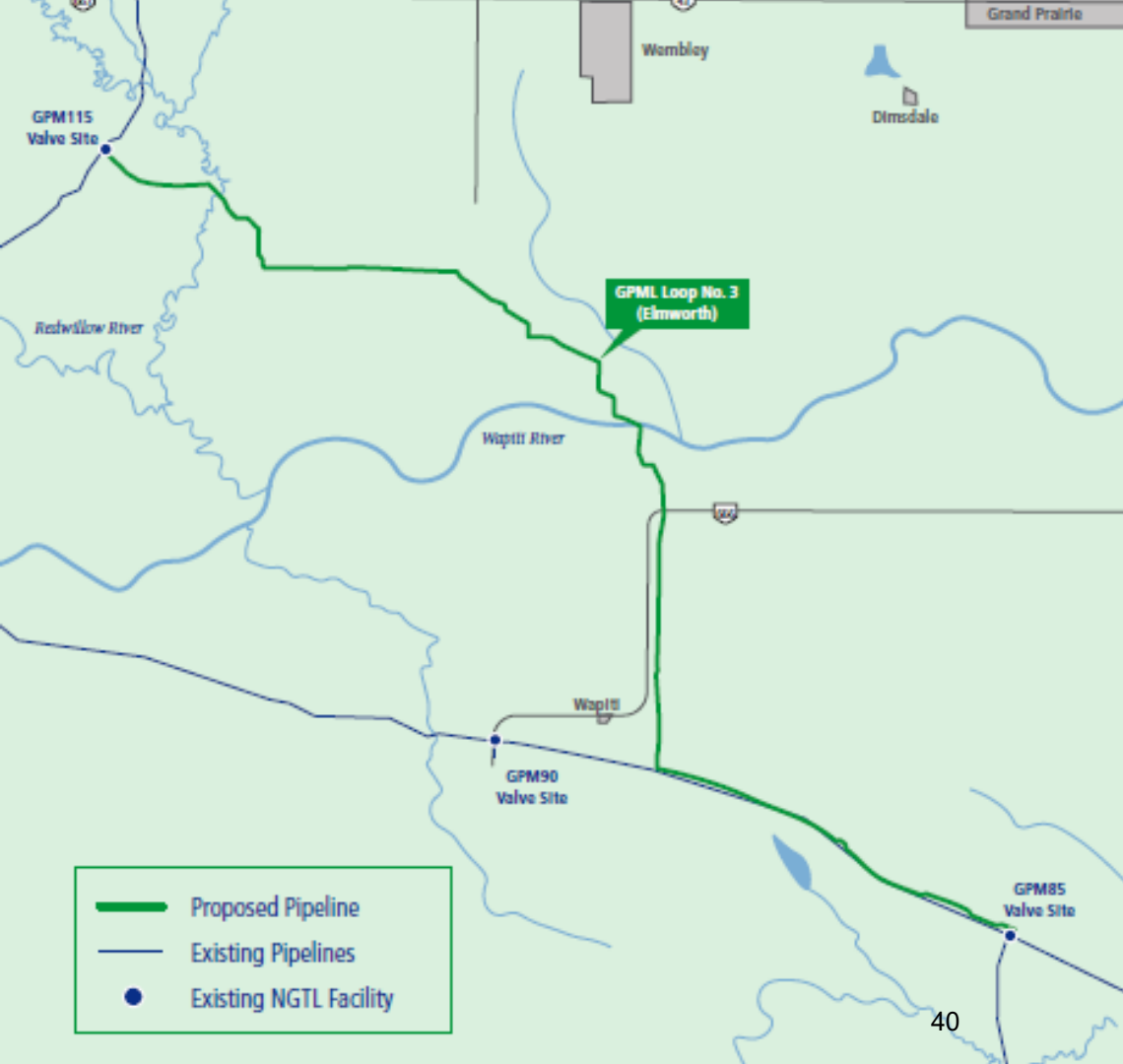
- Two 48-inch pipeline sections totaling 34 kilometres
  - Bronson Section – SW-01-058-23 W5M to SE-25-058-24 W5M
  - Hornbeck Section – NW-21-055-20 W5M to NW-01-057-22 W5M
- Pipeline sections start at our GPM 20 Valve Site located ~40 kilometres northwest of Edson
- Application to the National Energy Board was filed June 20, 2018
- In-service date forecast: Q2 2020

# Clearwater West Expansion Project



- Grande Prairie Mainline Loop No. 3 (Elmworth Section 1)
- ~24km of 48-inch diameter pipeline between NE 26-067-05 W6M and NW 24-068-07 W6M.
- 28 kilometres south of Grande Prairie
- Application to the National Energy Board was submitted June 5, 2018
- In-service date forecast: Q2 2020

# 2021 NGTL System Expansion Project



- Grande Prairie Mainline Loop No. 3 (Elmworth Section)
- Separate from Clearwater West Expansion Project (Elmworth Section 1)
- ~46.4km of 48-inch diameter pipeline beginning at NW 24-068-07 W6M and ending at SE 12-071-10 W6M
- In-service date forecast: Q2 2021

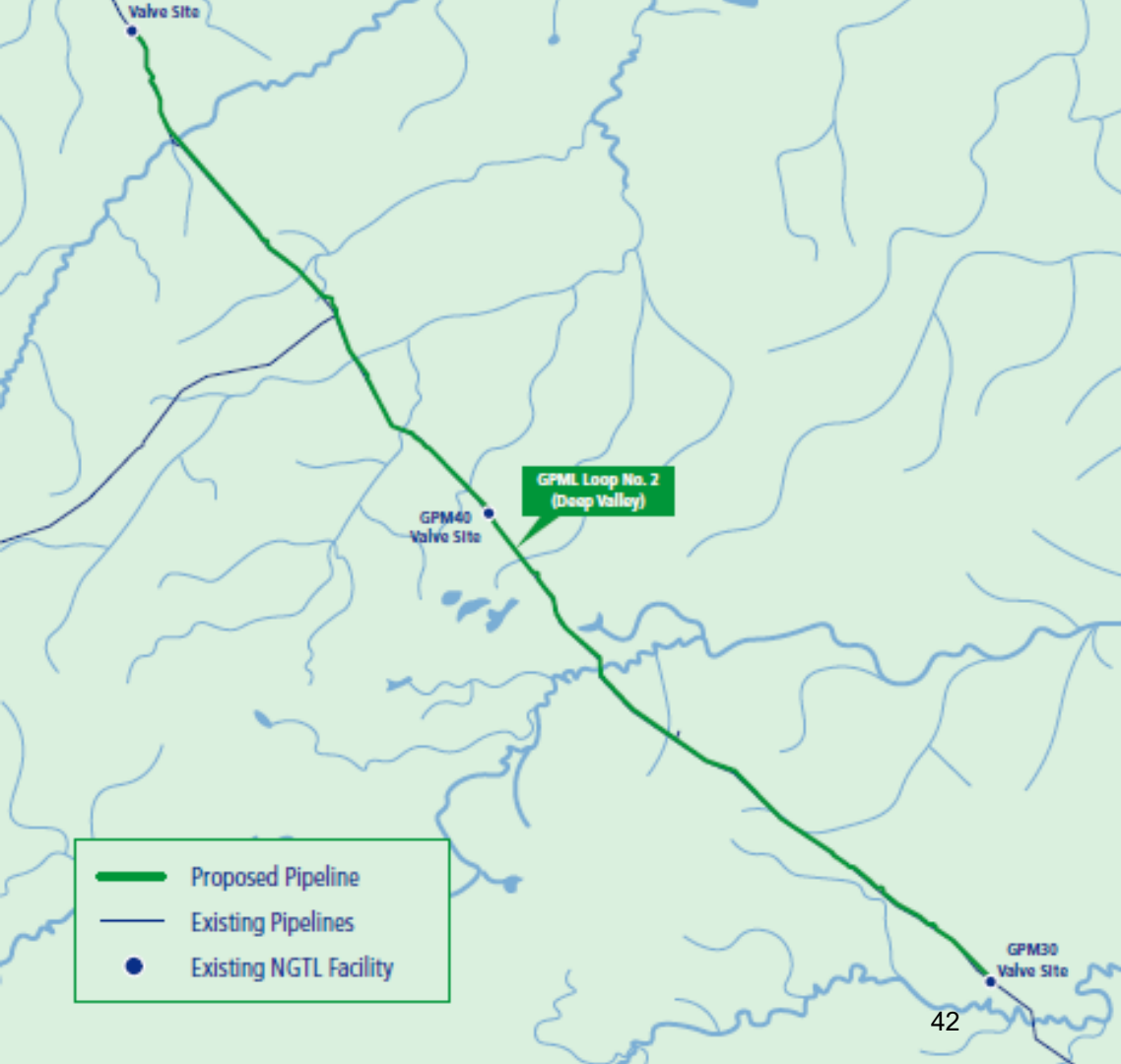
# 2021 NGTL System Expansion Project



- Grande Prairie Mainline Loop No. 2 (Karr Section)
- ~56.8km of 48-inch diameter pipeline beginning at NE 26-067-05 W6M and ending at NW 28-063-01 W6M
- In-service date forecast: Q2 2021

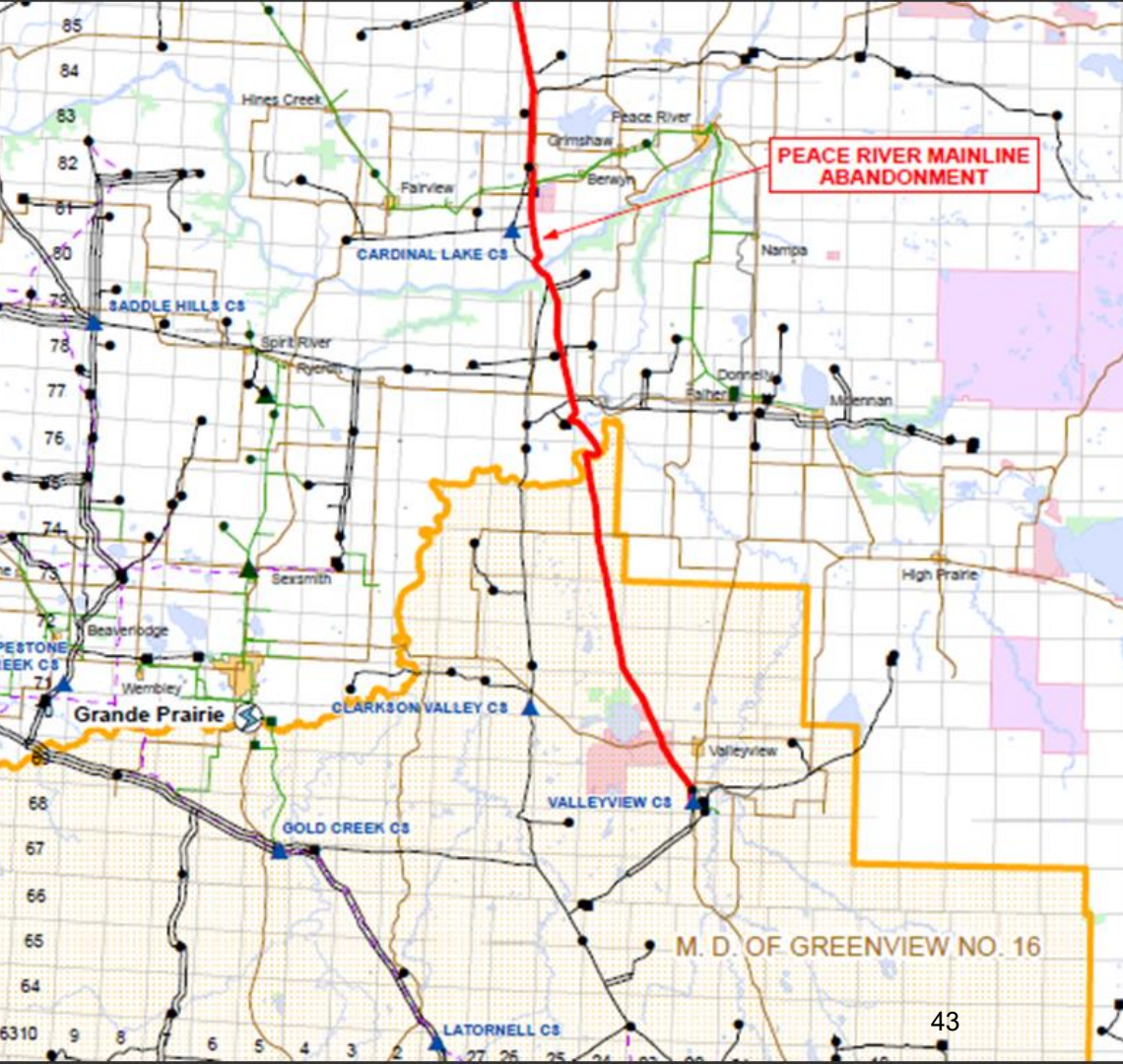
# 2021 NGTL System Expansion Project

- Grande Prairie Mainline Loop No. 2 (Deep Valley Section)
  - 15 kilometres of 48-inch pipeline
- ~69.1km of 48-inch diameter pipeline beginning at NW 28-063-01 W6M and ending at SE 25-058-24 W5M
- In-service date forecast: Q2 2021





# Peace River Mainline Abandonment Project



- 266km section of 20-inch diameter pipeline between Valleyview Compressor Station at 02-14-077-25 W5M and our Meikle River Compressor Station site at 15-260094-02 W6M.
- NEB approval was received March 14, 2018
- Work is set to commence on abandonment activities in August 2018
- Physical abandonment work is expected to be completed in Q4 2018

# Over \$20+ Billion of Commercially Secured Long-Term Projects\*



- Bruce Power Life Extension Agreement
  - First Major Component Replacement outage occurs in 2020
  - Expected investment of \$5.3 billion post 2020
  - Extends operating life of facility to 2064
- Large-scale pipeline projects
  - Keystone XL (US\$8 billion)
  - Coastal GasLink (\$4.8 billion)

\* TransCanada share in billions of dollars. Certain projects are subject to various conditions including corporate and regulatory approvals.



# Committed to Responsible Development



- Safely delivering energy to meet North American demand in an economically, environmentally and socially responsible manner
- Leader in the development of balanced and sustainable energy – invested more than \$5 billion in emission-less energy sources
- Consistently recognized for our sustainability performance by third-party investment rating agencies

# Safety is our Top Priority



- Top industry safety record
- Strive for zero safety incidents
- Invested more than \$20 million in 2016 in R&D to enhance safety and improve standards industry-wide
- More than 117 emergency drills and exercises completed in 2016 across our network



# Supporting Communities



- Regular contact with more than 95,000 landowners and 500 Indigenous communities
- In 2016 we:
  - Paid \$555 million in property taxes in local communities
  - Generated more than \$100 million in work for Indigenous businesses
  - Supported communities with direct investments of more than \$16 million

# Questions?





# REQUEST FOR DECISION

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SUBJECT: **Grande Prairie Regional Hospital Foundation Key to Care Capital Campaign Funding Request**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	July 23, 2018	CAO: MH                      MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: SW                      PRESENTER:
STRATEGIC PLAN:	Regional Cooperation	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council accept the Grande Prairie Regional Hospital Foundation presentation for the Key to Care Capital Campaign Funding Request as presented, for information.**

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## BACKGROUND/PROPOSAL:

The Grande Prairie Regional Hospital Foundation is a charitable organization whose primary goal is to enhance patient care for residents in Grande Prairie and the surrounding region. The foundation is currently undertaking the Key to Care Capital Campaign in which it is entrusted with fundraising for the Grande Prairie QEII Hospital and the new Grande Prairie Regional Hospital that is currently under construction.

The goal of the Key to Care Capital Campaign is to raise \$20,000,000.00 with a funding request submitted to Greenview for \$800,000.00, to be considered in the 2019 Budget. There are four individual key components of the campaign by which the funds can be allocated or the funds can be allocated to a combination of them. The four components include:

**Key Innovations** – This is the largest component of the campaign with a goal of up to \$9,000,000.00 and is intended to provide funds for the purchase of specialized medical equipment for the new Grande Prairie Regional Hospital and the existing QE II Hospital.

**Key Equipment for Life Legacy Fund** – This component has a financial goal of \$6,000,000.00 and is being created as an endowment fund that will be utilized to purchase specialized medical equipment using the annual financial returns of the fund. This component also has the potential for donations to be made over a period of time up to a maximum of ten (10) years.

Key to the Art of Healing – With a goal of \$3,000,000.00, the funds raised in this component will be used to beautify the hospital, its grounds and explore the emotional healing of music. The arts have been proven to be highly beneficial to patient recovery and emotional healing.

Key to Knowledge – This component has a goal of \$2,000,000.00 and is designed to purchase the health care Bedside Engagement System which is used to educate patients and families on healthcare while in the hospital and when they return to home.

Approximately \$10,000,000.00 has been secured to date under the Key to Care Capital Campaign. If Greenview were to accommodate the Grande Prairie Regional Hospital Foundation request, funds can be directed to one or multiple of the components described above as well as various naming opportunities can be further discussed.

Greenview has contributed \$200,000.00 to the Queen Elizabeth II Hospital Foundation to-date for the Capital Campaign.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommend motion is that Council will have an enhanced understanding of the opportunities available for funding the Grande Prairie QE II Hospital and the Grande Prairie Regional Hospital.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information and provide funding in the amount requested or an alternate amount.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.



**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion, however if Council does choose to provide funding to the Grande Prairie Regional Hospital Foundation, Administration will follow-up accordingly.

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**ATTACHMENT(S):**

- Bedside Engagement System PowerPoint
- Grande Prairie Regional Hospital Foundation Capital Campaign Synopsis
- AHS world ranking article
- Grande Prairie Regional Hospital Foundation Key to Care Capital Campaign Request
- Patient Beside Engagement System Information Sheet

# Bedside Engagement System

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Grande Prairie Regional Hospital Foundation



## What is a **Bedside Engagement System**?

An interactive patient care system to provide patient and families with information, training, entertainment and to communicate with healthcare professionals.

The Bedside Engagement System will assist healthcare providers in the delivery of the patient and family centered care model.

This system will work along side AHS Connect Care and Telehealth systems. A new model of healthcare across the province.



# Patient & Family Centered Care Model

What does this mean  
for patients and families?



# AHS Telehealth System



# AHS Connect Care

AHS recently was ranked number 2 in the world for integration of care. The integration of this system will bring together acute care, continuing care, homecare, public health, addictions and mental health, emergency medical services and cancer care.

Additionally, Primary Health Care Integration Care supports better integration of primary care with acute, emergency and specialty care. Meanwhile AHS Connect Care will enable greater integration of provincial electronic medical records and lab records.

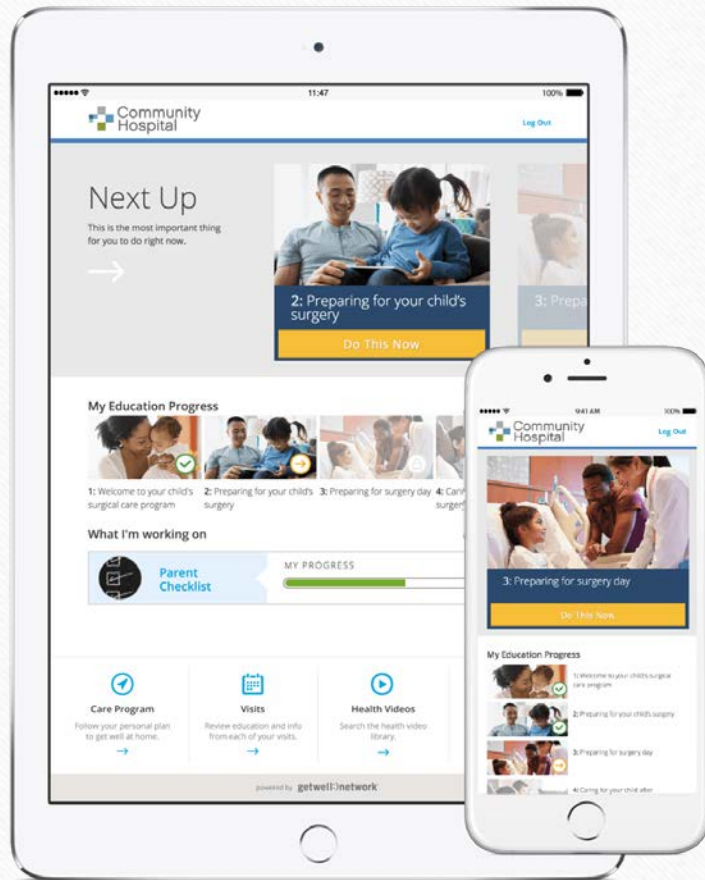


## AHS Connect Care, AHS Telehealth and Bedside Engagement System working together.

All three systems will be integrated into one seamless system of advanced health care for our region.

Connecting families and healthcare providers in our vast region.

Providing the knowledge and information that the patient and families require.



The bedside engagement system is Available through either a smart TV, Tablet or bedside TV.

Patients can access system through a keyboard, tablet, mobile devices, or pillow speaker which is voice activated.

All from the comfort of their hospital beds.





## Understanding Heart Failure

Patients and families  
will have access to over  
11,000 videos covering  
virtually every  
condition

## Falls Risk Awareness

[Home](#)

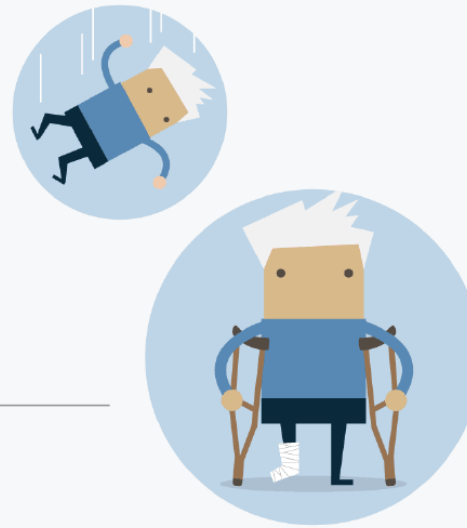
**A fall is serious.  
Do any of these apply to you?**

- Falling at home or in the hospital before
- Using a cane, walker, or crutches
- Getting dizzy or lightheaded when walking
- Getting up to use the bathroom often
- Taking medicines to fall asleep

---

**Learn how to stay safe while you are here.**

[Watch video](#)







Good Morning John

Fri, May 3 | 11:15:08 am

The Quality of Excellence. The Quality of Community.



Home

### My Team



**Doctor**  
Ester Nguyen  
M.D.



**Nurse**  
Vicky Wilson  
R.N.



**Technician**  
Jarret Barrios



Ask a Question

Hide

### My Day

Morning: MRI  
Afternoon: Lunch

#### Before I go home I need to...

Work on my Heart Failure  
Program



Hide

### About Me



#### My hope is to...

To see my daughter perform  
in her ballet recital next  
month. ...

5/2/13 2:15pm

Hi John,  
We stopped in but you were  
getting a test. We're waiting  
in the cafeteria and will ...



Write a Note

Hide

powered by  
getwell:)network

Room: 123 Unit: 2E Phone: (555) 555-5555

Community  
Hospital



# Pediatrics





When patients participate in their care they recover faster and experience better outcomes.

Until now healthcare providers and care managers lacked a reliable tool for obtaining consistent insight into factors influencing a patients capacity to engage.

The Peace Region can be on the leading edge of innovation with the Bedside Engagement System.



## Capital Campaign Synopsis

### About the Foundation

The primary purpose of the Grande Prairie Regional Hospital Foundation is to work with the community to raise and manage funds to enhance patient care and further education at the QE II Regional Hospital and the new Grande Prairie Regional Hospital. The Foundation plays a critical role in funding for essential specialized medical equipment, major projects, patient care programs and education.

The Foundation makes every effort to help our hospital meet the growing needs of our community as well as the needs of our regional residents. Donors who invest in our Hospital can be assured that the Foundation is dedicated solely to improving patient care and works directly with Alberta Health Services and the community to ensure the best quality health care is provided.

The Grande Prairie Regional Hospital Foundation is led by a 12 member volunteer Board of Trustees made up of community leaders that lend governance and direction to the needs of the organization, the hospital and this region. The Foundation is committed to raising funds for priority and specialized equipment and needs of our Regional Hospitals and is honored to work with our donors to make a real difference.

This Capital Campaign is supported by a Capital Campaign Cabinet of 20 community members all working to support the needs of the patients and engage with the community to meet campaign goals. 100% of your donation goes to the Key to Care Capital Campaign.

The Grande Prairie Regional Hospital Foundation is a Registered Canadian Charitable Organization, Charitable Number CRA 119107175RR0001. Donors will receive an official tax receipt for their charitable gifts. As an organization entrusted with the stewardship of donor contributions, we strive to match the wishes of our donors with the needs of our Hospital.

## Background of the Project

The Grande Prairie Regional Hospital project began several years ago with the help of local healthcare advocates, community involvement and provincial bodies working collectively together to meet the healthcare needs of our growing community. An announcement commemorating the project was made in 2012 shortly after the Grande Prairie Regional College partnered with Alberta Infrastructure offering 30 acres of donated land to the project. This innovative partnership not only introduced a new Hospital project, it also presented an opportunity for healthcare and post-secondary education advancement in our region. The new Grande Prairie Regional Hospital Project will include an educational campus component. The recent announcement by the Grande Prairie Regional College that they will be granting Degrees in the near future is also exciting news for our region.

This 1 Billion dollar project features a state-of-the-art facility that will handle the needs of today as well as allow for potential expansion opportunities. What makes this hospital different from the QE II Regional Hospital is the focus on Patient and Family Centered Care. This model of care encourages family involvement with patient care in addition to healthcare providers. Family involvement will not only enhance the patient experience it also allows families the opportunity to spend time with their loved ones.

By building on the principles of patient and family-centered care (dignity and respect, information sharing, participation, and collaboration), we will enable patients and families to navigate all clinical decisions, resulting in a better patient outcome. All 243 patient rooms are private rooms due to infection control standards and will allow the family member to stay overnight with their loved one. This approach has proven to show greater health outcomes, improved patient safety, reduced healthcare cost, reduced wait times, better communication, teamwork and overall satisfaction.

Aspects of Patient and Family Centered Care are reflected in the design of the Grande Prairie Regional Hospital. From the community consultations it was identified that patients and their families would like to see details that would make their stay more comfortable. These design features can be seen throughout the hospital and include but not limited to the ability to open a small window for fresh air, large bank of windows for sunlight benefitting patients and staff, and more seating in the walkways. Patient private rooms will be furnished with a couch that will convert into a bed, storage under the couch for family personal items, family members will have access to the shower and washroom in patient's room to make them comfortable during an overnight stay. Wi-Fi will be available and a desk will allow family members to keep in touch with work. Taking some of the stresses away during their stay.

## Project Facts

- The new acute care hospital is nearly 689,000 square feet (64,000 sq m), nearly twice the size of the current QE II Reginal Hospital with a foot print of approx. 2 football fields.
- Services that will be available include; out-patient services, specialized diagnostic procedures, respiratory services, surgical procedures, emergency care, rehabilitation, intensive care, cardiac care, obstetrics, neonatal intensive care, pediatric, youth mental health and adult mental health services.
- It will also include a state-of-the-art cancer centre with two new radiation vaults, bringing new radiation therapy services to Alberta northwest and BC northeast regions.
- The new hospital will have a Leeds Environmental Silver Certification when complete. This includes sourcing materials within an 800Km radius, must recycle and reuse products when possible, no products that contain formaldehyde and a focus on water efficiency.
- Each room will also have windows to the outside to embrace natural sunlight to promote healing. The view will either be overlooking the beautiful courtyards or the natural environment of Bear Creek.
- Air handling units. There are 27 air handling units and 26 draw 100% exterior air, never mixing with interior air. The air is exhausted outside, this means that the patient's air is never mixed.
- The Emergency Department is being built to serve more than 75,000 patients annually.
- The Obstetrics Department will have space for an anticipated 2,150 annual births in modern family centered care rooms.
- 10 state-of-the-art operating rooms (9 will be open in 2019 with 1 shelled in for future use as a Robotic suite).
- Plus an 1100 stall parking structure. This will also include a pedway to the second floor of the hospital making it the best parking solution in a concentrated space. Some surface parking will also be available around the Emergency Department and front doors.

Logistically, every inch of space is utilized and carefully planned for staff efficiencies allowing prompt care and easy access.

This facility will also include a health care training facility in partnership with the GPRC, which will help add skilled medical professionals and staff to the new facility. The GPRC health care training facility will include nearly 43,000 sq ft (4000 sq m) of learning space, administration and instructor space. Having this right in the hospital will encourage students near and far to gain expertise in a teaching hospital.

## Scope of Capital Campaign

Grande Prairie Regional Hospital Foundation has launched the Key to Care Capital Campaign aimed at raising 20 million. This campaign has a 4 prong approach outlined as follows:

1. **Key to Innovations (Specialized Medical Equipment) - \$9 million**
2. **Key Equipment for Life Legacy Fund (Endowment Fund) - \$6 million**
3. **Key to the Art of Healing - \$3 million**
4. **Key to Knowledge - \$2 million**

1. **Key to Innovations** encompasses the specialized equipment purchases that will help to provide specific care and services to our patients, which may not otherwise be available in this region. Specifically, the Foundation is looking at providing state-of-the-art equipment which will enable surgeons to perform procedures that require precision and noninvasive techniques. This specialized equipment will mean reduced patient's recovery time, fewer post surgical complications and greater overall comfort. In addition by reducing recovery times, wait times will improve. Specialized high-tech equipment will also encourage new surgeons to move to our community to start their own practice as training generally encompasses the use of this type of specialized equipment.

This is our opportunity to help offer our region a specialized service through the generosity of our donors.

2. **Key Equipment For Life Legacy Fund** offers the opportunity to donors to contribute towards a Legacy Fund that will be used to purchase specialized equipment for our local hospital in perpetuity. When donors contribute towards this fund, they are ensuring that the needs of the future are being met. Years from now, your family and friends could be benefitting from the funds you contributed to ensure that your hospital has the advanced equipment to enhance patient care. Essentially, you are leaving a legacy of care to your community and family that lasts lifetimes.



3. **Key to the Art of Healing** refers to the fine arts component for the hospital that will help healing and improve the overall experience of the hospital stay for patients and their families. This component will include things that beautify the new hospital such as courtyards, flower gardens, artwork, sculptures, murals, and other unique design features that help enhance the look and feel of the hospital. This may also include a musical healing component and other artistic expressions. Donors have an opportunity to help provide an artistic healing atmosphere for our patients and their families.
4. **Key to Knowledge** refers to Patient Bedside Engagement System. This is a point of care patient bedside interactive engagement system that will be in all patient rooms. This system will help the patient, family and healthcare providers to provide a higher level of care through knowledge. Patients can read books, watch movies, play games, phone home or Skype. Additionally the system can provide patient teaching videos and information, surveys, etc. Healthcare professionals can review patient charts, scans, test results, share information and educate patients on their care plan without ever leaving the hospital room. This system will utilize the most current technologies available to enhance all aspects of quality care delivery, improving efficiency, accuracy, reliability and safety.

## **Key to Care Capital Campaign**

### **Gift Plans**

#### **Key to the Future**

Gift Level: \$1,000,000  
Five Annual Gifts: \$200,000  
Ten Annual Gifts: \$100,000

#### **Key to the Dream**

Gift Level: \$500,000 - \$999,999  
Five Annual Gifts: \$100,000 - \$199,999  
Ten Annual Gifts: \$50,000 - \$99,999

#### **Key to Compassion**

Gift Level: \$200,000 - \$499,999  
Five Annual Gifts: \$40,000 - \$99,999

#### **Key to Healing**

Gift Level: \$100,000 - \$199,999  
Five Annual Gifts: \$20,000 - \$39,999

#### **Key to Innovation**

Gift Level: \$50,000 - \$99,999  
Five Annual Gifts: \$10,000 - \$19,999

#### **Key to Excellence**

Gift Level: \$25,000 - \$49,999  
Five Annual Gifts: \$5,000 - \$9,999

#### **Key to Hope**

Gift Level: \$10,000 - \$24,999  
Five Annual Gifts: \$2,000 - \$4,999

#### **Key to Your Community**

Gift Level: \$5,000 - \$9,999

#### **Key to Care**

Gift Level: \$1000 - \$4,999

Terms and Agreements to be discussed at length with contributors



Home > News & Advisories > News Releases

> AHS ranked among best in world for integration of care

# AHS ranked among best in world for integration of care

June 8, 2018

EDMONTON – Alberta Health Services (AHS) has been identified as being one of the top five most integrated health systems in the world.

The 18th International Congress on Integrated Care held in Utrecht, Netherlands, recently identified AHS as a global leader in the area from more than 200 submissions from around the world.

“That is great news for Albertans and an important achievement for Canada,” says Dr. Verna Yiu, AHS President and CEO. “We are doing exceptional work in this area — and although there is still more work to be done we are very proud of this recognition for AHS.”

The Congress, held May 23-25, brought together healthcare leaders from 43 countries and numerous health systems from within those countries.

“Congratulations to AHS and all of its hardworking staff for this outstanding achievement,” says Sarah Hoffman, Minister of Health. “Alberta is in a unique position to have one health authority that works collaboratively with its partners to support the health needs of all Albertans. We know there’s more work to do to build a truly integrated health-care system, but this recognition tells us we’re making significant progress and we should be proud of our accomplishments so far.”

Prior to the meeting, submissions on accomplishments related to health systems were requested from delegates. The Netherlands received the Integrated Care Prize for having the most integrated health system in the world, as chosen from a short list of five – which included Alberta.

“International delegates were very impressed with what’s happening in our province in terms of integration and ensuring all

**For media inquiries,  
contact:**

Bruce Conway  
Alberta Health Services  
403-943-1212

parts of the health system, and all teams, work together to provide seamless care for patients and families,” says Dr. Richard Lewanczuk, AHS Senior Medical Director of Primary Health Care, who attended the Congress and presented on behalf of AHS.

“We have lots to be proud of at AHS,” he adds. “During a real-time poll of delegates at the Congress, Alberta was ranked second in the world, just behind the world leader, Netherlands, as the national health system from which the most could be learned.”

Representatives from Australia, New Zealand, the Netherlands and Belgium all expressed interest in learning more about what’s being done in Alberta to integrate care.

Dr. Yiu says the interest from abroad is welcome. “I was pleased to hear of this but I was not entirely surprised because I have encountered similar reactions when I have travelled nationally and internationally to talk about the work of Alberta Health Services,” she says.

Alberta’s single healthcare system is unique in that it brings together acute care, continuing care, home care, public health, addictions and mental health, emergency medical services and cancer care under a single authority.

Additionally, the Primary Health Care Integration Network was launched just last year to support better integration of primary care with acute, emergency and specialty care as well as with social care organizations and other key services and programs.

Meanwhile, Connect Care, the provincial electronic medical records system, and the new provincialized lab model, will enable greater integration when they come on stream in the next few years.

Alberta Health Services is the provincial health authority responsible for planning and delivering health supports and services for more than four million adults and children living in Alberta. Its mission is to provide a patient-focused, quality health system that is accessible and sustainable for all Albertans.

- 30 -

June 6th, 2018

Municipal District of Greenview  
Box 1079  
Valleyview, Alberta T0H 3N0

Attention: Reeve and Councillors

Re: Key to Care Capital Campaign Funding Request

The Grande Prairie Regional Hospital Foundation is a charitable organization entrusted with fundraising for the QE II Hospital and the new Grande Prairie Regional Hospital that is currently under construction. Funds raised through individuals, organizations and business in the community provide a vital link to service thousands of individuals and their families in the region. In a city with a population of 68,000, and a regional outreach of nearly 300,000, medical needs of our patients continues to increase. By partnering, you will positively impact health care services for residents in the entire Peace Region.

Our Foundation is entrusted with the stewardship and management of donor funds with the primary goal of enhancing patient care for our residents in this region. Our 12 member volunteer Board of Trustees is made up of community leaders who work directly with Alberta Health Services and the community to bring highly specialized medical services and programs to our regional hospital. By doing so, we are able to bring new doctors, new services and new technologies to our hospital thereby reducing the need to travel to Edmonton and Calgary while improving patient health outcomes. This campaign not only looks at the health care needs of today, it also encompasses the opportunity to make a difference for the future. Being able to adapt to new innovations in technology and modern medical advancements is vital in providing a high quality health care system that would not normally be funded or accessible locally or within the region. Bringing these services here immediately impacts our population and ensures positive health outcomes.

Your donation does not go to operating costs, replacement of existing equipment or basic health care services already provided by Alberta Health Services. Your gift helps to initiate new and innovative medical advancements, new programs and educational supports that our region currently does not offer. In addition, 100% of every dollar donated will go to fund the Key to Care Capital Campaign with no administration costs associated.



**Funding Request Amount:** \$800,000.00

**What are the monies used for:**

Our Capital Campaign goal is to raise 20 Million. Your contribution can be allocated to any of the four components or multiple components of the Capital Campaign.

1. **Key Innovations (up to 9 Million)**
2. **Key Equipment for Life Legacy Fund – Naming Opportunities (6 Million)**
3. **The Key to the Art of Healing – Arts Component (3 Million)**
4. **The Key to Knowledge – Educational Component (2 Million)**

**Key Innovations** – this component of the campaign is the largest segment and will allow us to purchase specialized medical equipment for the new Grande Prairie Regional Hospital and the existing QE II Hospital. This lofty goal will provide funding for the purchase of new and exciting technological enhancements that health care in our Region has not seen before.

**Key Equipment for Life Legacy Fund** – this component is being created as an Endowment fund and will be utilized to purchase specialized medical equipment using the annual financial returns of the fund. This fund allows us to not only purchase specialized medical equipment today, it will allow us to purchase equipment for generations to come. This legacy fund truly commits to the long term needs of our community and will provide consistent financial opportunities for enhancing patient care for this community and region. Depending on the area selected, donations in this component can be made up to a maximum of 10 years.

**Key to the Art of Healing** – this component of the campaign enriches healing in ways outside of the medical technologies and supports. With funds raised in this component we plan to beautify the Hospital, the grounds and warm the hearts of our patients and their families. The funds will provide the opportunity to purchase art works, sculptures and designs. We will also be able to develop beautiful gardens and will even explore the emotional healing of music. The arts have been proven to be highly beneficial to patient recovery and emotional healing.

**Key to Knowledge** – this component is designed to purchase the health care bedside engagement system. This system will be used through-out all patient rooms and will be used to facilitate in the patient and family centered care model. This system provides a means to educate the patient and family on healthcare while in the hospital and when they return home. This is the future of the Patient & Family Centred Care Model.

**Who will benefit from this project?**

The most fantastic part about this project is that the funds raised **will help the entire population** of Grande Prairie and the Peace Country Region. This includes the babies who are born in our hospitals, the people who spend their last days in our hospital and all the health related experiences in-between. We serve the people who are most at risk and vulnerable to the most fortunate and wealthy.

### **Who is this important to in our community?**

Our hospital is the heart of our community and our health care system is critical to keeping our community healthy. By working with the Grande Prairie Regional Hospital Foundation you will be a part of advancing health care that will make an impact today. These include:

**Reduced Travel** – Patients and their families will not have to travel long distances for medical examinations and treatments.

**Alleviate Financial Burden** – With travel, families often have to take time off work while incurring expenses for lodging, fuel, meal costs and even additional child care costs. This can be very stressful in an already difficult time.

**Reduced Wait Times** – Patients will be able to receive services locally instead of waiting in the cue for hospitals in major city centres.

**Save Lives** – Having immediate access to life saving equipment and professionals improves patient health outcomes.

**Improved Patient Recovery** - It has been proven that patients heal better when supported by friends and family who can be near.

**Community Support** – Patients can be surrounded by a community they know and people who know them.

**Reliability** – Once the new service is part of our local hospital system, it is funded and supported by Alberta Health Services long term.

**Attracting New Professionals** – Bringing a new service to our hospital brings new medical professionals, ensuring local health care needs are always addressed.

**Teaching Hospital** – Integrating students locally to become health care professionals increase the likelihood these new professionals will stay in the Peace Region.

### **Introducing the Patient & Family Centered Care Model**

What makes this hospital different than the current QE II Hospital is the focus on patient and family centered care. This model of care encourages family involvement with patient care instead of relying on the healthcare system alone. The welcoming of family will not only enhance the patient experience, it will also ensure families get the opportunity to be with their loved ones. This approach has been proven to show greater health outcomes, improved patient safety, reduced healthcare costs, reduced wait times, improve communication, teamwork and overall patient satisfaction.

Due to improved infection control standards, each of the 240 in-patient rooms will be private stay with private washrooms. In Addition, with the focus on patient and family centered care, each room will contain furniture so a family member can stay with the patient overnight if desired.

### **Other Funding Information**

Approximately 10 Million has been secured to this date.

### **Recognition**

There are a multitude of naming opportunities under each of the components. The amount can be specific to one area or divided into all four components. We would be happy to personally discuss recognition opportunities with your organization. Here is some information:

**Key Innovations:** Signage outside the area of where the equipment is to be placed.

**Key Equipment for Life Legacy Fund:** Signage within a particular area or unit.

**Key to the Art of Healing:** Signage throughout the inside or outside of the Hospital – locations can be selected by the donor.

**Key to Knowledge:** Signage outside the area donated to.

As well as donor wall recognition (etched and digital), possibility of sculptures or other art pieces at certain levels, print media, public announcements, website, social media, digital and print signage.

We strive to create the best recognition package for the donor and would be happy to discuss further.

Thank you for taking the time to review our funding request and should you have any question please feel free to contact me at the numbers on the enclosed business card.

Sincerely yours,

Dawn Miller  
Senior Development Officer

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Grande Prairie Regional Hospital Foundation  
10409 98 Street  
Grande Prairie, AB T8V 2E8

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# Grande Prairie Regional Hospital Capital Project Submission

## Prepared for GPRH Foundation

### November 2015

#### 1. Patient Bedside Engagement System (total)

**Approx. price 2,500,000**

##### Quantity Required: 250 patient rooms

- Point of care patient bedside interactive engagement system
- Patients can read books, watch movies, play games, phone home, Skype. Additionally, system -can provide patient teaching videos and information, surveys, etc.
- Health care professionals can review patient charts, scans, test results, share information and educate patients on their care plan without ever leaving the hospital room
- Utilizes the most current technologies available to enhance all aspects of quality care delivery, improving efficiency, accuracy, reliability, and safety.
- Can be wall mounted or at the bedside







# REQUEST FOR DECISION

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SUBJECT: **Peace Library System Presentation**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council accept the presentation from the Peace Library System regarding the overview of services, funding sources and benefit to area libraries and residents, for information, as presented.

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## BACKGROUND/PROPOSAL:

The Peace Library System Director will be in attendance to provide Council with an overview of the services, funding sources and benefit provided to area libraries and residents.

The Peace Library System is included in the Community Service Budget in the amount of \$52,000.00 for the 2018 calendar year.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Council will be provided with an update regarding the Peace Library System.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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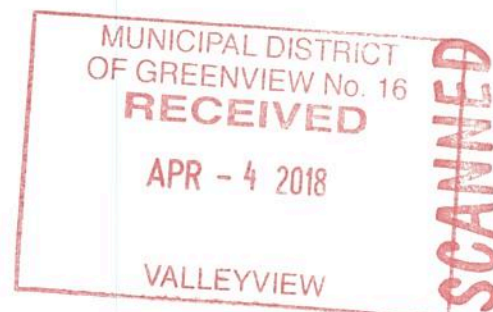
**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- Peace Library System – Presentation Request Letter
- Peace Library System Update - Handout



March 27, 2018

Dale Gervais, Reeve  
Municipal District of Greenview #16  
Box 1079  
VALLEYVIEW AB T0H 3N0

Dear Reeve Gervais:

I would appreciate the opportunity to meet with your Council to provide an update on Peace Library System (PLS) activities. This is part of our commitment to keep member municipalities up-to-date on regional and provincial library initiatives. For the benefit of newly elected councillors, it is also an opportune time to review PLS services provided to your residents and to your municipal library or library service points.

We would appreciate hearing from you, or your representative, in order to establish a convenient meeting date in 2018.

Please contact Alrene Dempster, Executive Assistant, at 1-800-422-6875 or 780-538-4656 or by email at [dempster@peacelibrarysystem.ab.ca](mailto:dempster@peacelibrarysystem.ab.ca) to confirm a meeting date. I look forward to meeting with your Council.

Sincerely,



Linda Duplessis  
Director

July 23, 2018  
80

# **PEACE LIBRARY SYSTEM FACT SHEET**

## **PEACE LIBRARY SYSTEM....Working With Communities to Make Libraries Stronger**

The goal of Peace Library System is to help municipalities meet the information, educational, and recreational needs of their residents in the most cost-effective and efficient way possible.

Peace Library System is committed to making municipal tax dollars go farther by providing library materials and services through cooperation and sharing.

Your representative on the Peace Library System Board shares in the decision-making process and keeps you informed.

Participating in a regional library system means that the size and geographical location of your local library does not determine the quality of services your library has to offer.

## **PEACE LIBRARY SYSTEM = FINANCIAL SAVINGS + ENHANCED LIBRARY SERVICES**

Library budgets go further because of pooled purchasing, so your residents have more print and digital resources to meet their needs.

Blocks of large print books and audio books on CD are shared among all System members and can supplement your local library collection. A large collection of eBooks is available to all patrons.

Your local residents can borrow library books throughout the province quickly and easily online or in person. They can place direct holds on materials in over 175 public libraries in The Regional Automation Consortium (TRAC), and visit TAL Online to borrow from other public, college and university libraries. If visiting libraries in person, their local card is recognized in most public libraries across the province or they can obtain an Alberta Library (TAL) card to borrow from university and college libraries.

Your library manager can spend more time helping and training patrons. This is possible because ordering, receiving, and cataloguing of materials are done centrally at System headquarters, thereby avoiding duplicate efforts and achieving economies of scale.

Peace Library System coordinates technology planning and software licensing for member libraries.

## **FROM BOOK COLLECTIONS TO A POWERFUL LIBRARY NETWORK**

Since 1986, Peace Library System has provided public and school libraries with materials needed for their patrons. There are now current, up-to-date collections in each library in the region.

Peace Library System has helped libraries in the region link people to the information they need. Libraries today provide information in many different formats -- books, CDs, DVDs, eBooks -- and are connected to a world of information resources through the Internet.

The System helps position libraries to be information centres for their communities. System membership means that your local library is part of the provincial public library network with access to millions of print and digital resources.

**Peace Library System Membership Results in Efficient  
and Cost-Effective Library Services for Your Residents.**

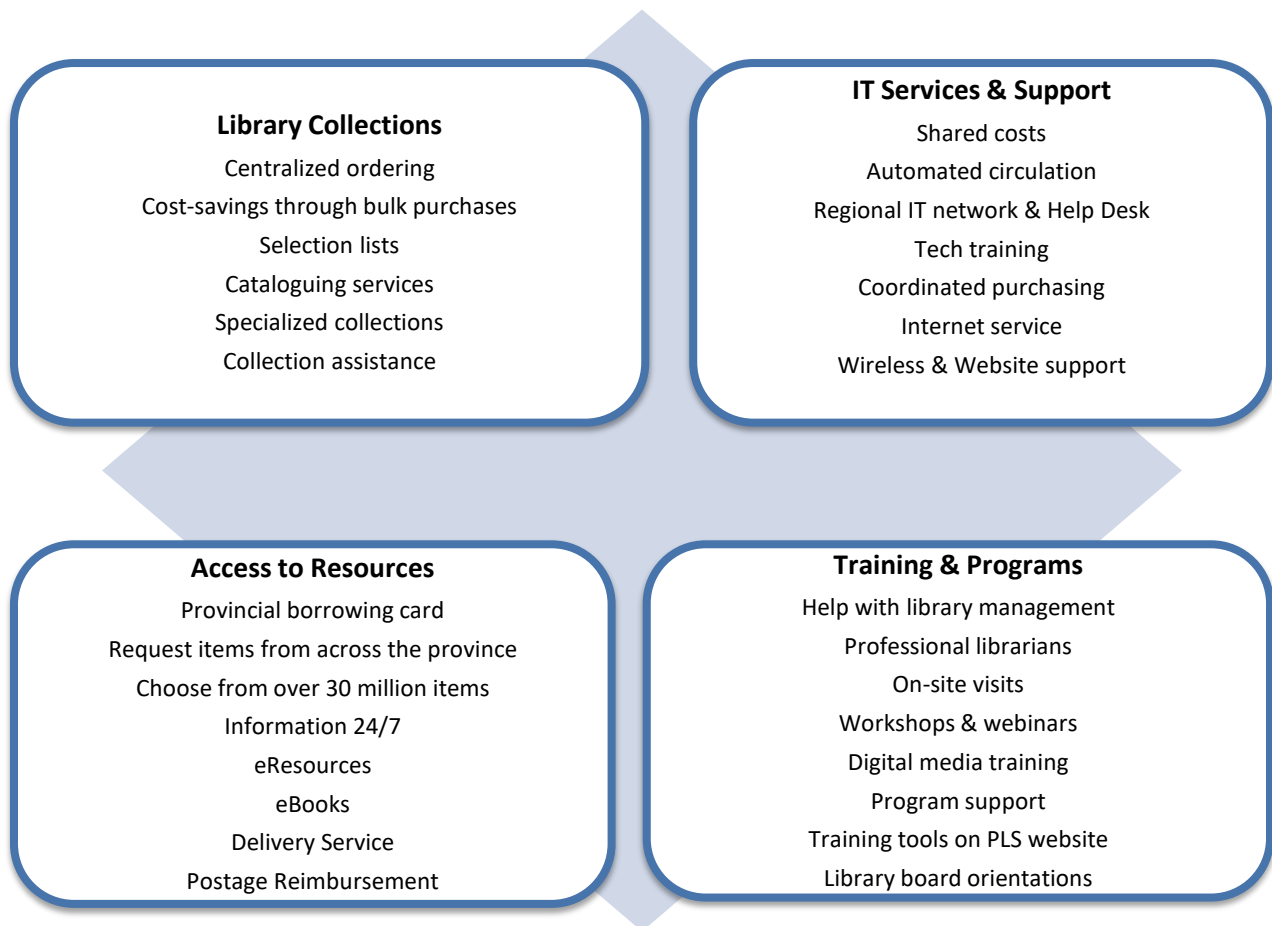
**PEACE LIBRARY SYSTEM UPDATE TO  
MD OF GREENVIEW  
JULY 23, 2018**

**Peace Library System** (PLS) is one of seven library systems in Alberta. Library systems are municipal partnerships created under the Alberta Libraries Act. PLS's 39 municipal members have signed a Master Agreement to work together to offer enhanced public library services to their residents.

Each municipality appoints a representative to the PLS Board of Directors. The Board, which meets four times per year, is responsible for regional library decision-making.

PLS at a Glance
<b>Established:</b> June, 1986
<b>Official Population:</b> 164,434
<b>Members:</b> 38 municipalities + 1 Métis Settlement
<b>Serving:</b> 45 public libraries
<b>Contracts:</b> 50 schools
<b>Headquarters:</b> Grande Prairie
<b>Staff:</b> 17 – with specialized training
<b>Chair:</b> Veronica Bliska, MD of Peace
<b>Director:</b> Linda Duplessis

**Peace Library System** provides a wide range of specialized library services. In addition to the core public library services listed below, PLS assists with marketing and advocacy activities, supports school library services, and coordinates outreach to Indigenous communities.



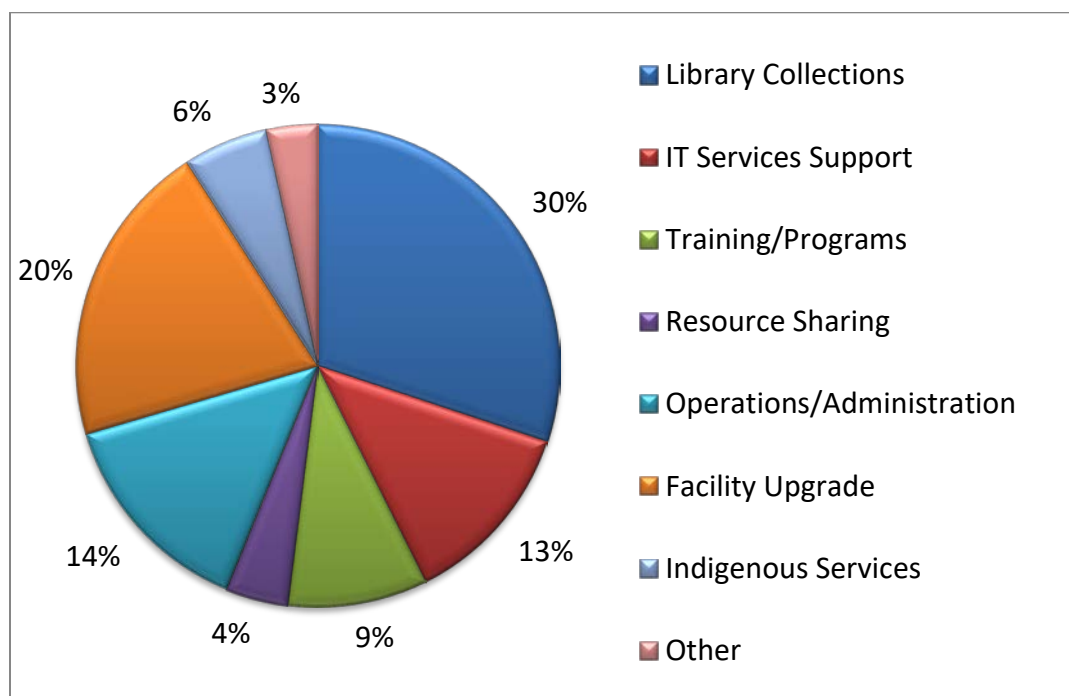


## Sources of 2018 Revenue

	Fee	Population	Revenue
<b>Municipal Levies</b>	\$6.37 per capita	164,434	\$1,047,445
<b>Library Boards - Allotments</b>	\$2.75 per capita	164,434	\$452,194
<b>Province – Operating Grant</b>	\$4.70 per capita (2016 pop.)	166,636	\$783,189
<b>Province – Indigenous Grant</b>	\$10.25 per capita	21,019	215,445
<b>Province – Infrastructure Grant</b>	ONE TIME	N/A	\$777,000
<b>School Contracts</b>	\$10-\$19 per student	11,641	\$126,227
<b>Other</b>			\$391,101
<b>TOTAL</b>			<b>\$3,792,601</b>

In 2018, the MD of Greenview will contribute **\$35,564** to regional library services and an additional **\$15,353** to ordering (allotment) accounts for the DeBolt, Valleyview and Grande Prairie libraries, with a small portion allocated to regional eResources.

## Planned 2018 Expenditures - \$3,792,601



Factoring out the one-time Facility Upgrade, 78% of all expenditures relate to direct or indirect services to libraries and residents, and 22% relate to headquarters operations and board activities.

## Benefits to Libraries & Communities: Summary

- Peace Library System helps libraries offer more than they could on their own.
- Residents have far more resources and up-to-date sources of information.
- Peace Library System connects member libraries to other libraries across the province.
- Being a Peace Library System member means your library is not alone; help is just a phone call or an e-mail away.



# REQUEST FOR DECISION

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**SUBJECT: Greenview Golf Resort Presentation**

**SUBMISSION TO: REGULAR COUNCIL MEETING**

**MEETING DATE: July 23, 2018**

**DEPARTMENT: CAO SERVICES**

**STRATEGIC PLAN: Level of Service**

**REVIEWED AND APPROVED FOR SUBMISSION**

**CAO: MH**

**GM:**

**MANAGER:**

**PRESENTER:**

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**RELEVANT LEGISLATION:**

**Provincial (cite) – N/A**

**Council Bylaw/Policy (cite) – N/A**

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**RECOMMENDED ACTION:**

**MOTION: That Council accept the presentation from the Greenview Golf Resort as information, as presented.**

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**BACKGROUND/PROPOSAL:**

Please see the attached presentation background provided by Earl Langenecker, Greenview Golf Resort.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the presentation from the Greenview Golf Resort.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation. .

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

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**ATTACHMENT(S):**

- Background provided by Mr. Langenecker

**Presentation Details:**

Will the presentation require PowerPoint facilities?	No _____
<p>The Presentation will address (provide a brief Summary):</p> <p>Change Subdivision road spec to gravel instead of paving</p> <p>Other subdivisions in the md on sturgeon lake are the same ie water trucks and tank trucks for sewer are not paved, Cosey Cove subdivision, Narrows subdivision, Eagle Bay.</p> <p>They have road bans and they are able to get water and sewer at part loads at 75% road ban As for snow removal the cleanup tractor goes to all subdivisions that are not paved and paved The subdivision that is paved Debolt Creeks crossing was paved with tax levy. Other paved roads have a residential pay in a tax levy later on if the community is in agreement with it. Dust control the subdivision road is 375 meters long it would cost the home owners if shared very little every 2 years with nine residential lots.</p> <p>Remove 36 rv. Sites The road construction will remove a minimum of 12 sites</p> <p>Removing 36 rv sites all at once does not work for us. we are one of two operating in the md a private campground with a golf course the other is in Grovedale. Gumby Ranch has had approval to expand camping to support the community. I have been told that camping is the largest revenue generator for the community. At Riverside Valleyview course with no camping to provide revenue to support there golfcoure is nearly impossible to operate without the generosity of others and the MD.</p> <p>Taking the usable campsites does not affect the density until the lot is sold and title issued. If title is issued and not sold it takes away from golf course revenue because the land use bylaw says that residential property cannot be used as a commercial enterprise therefore it is lost revenue for Greenview golf resort . While providing revenue in form of taxes to the MD. Of Greenview. If the lot is sold it is providing revenue to Greenview Golf Resort</p> <p>Rv sites are tied to residential. Greenview Golf Resort is recreational property 4 rv camp sites equal 1 residential property now that the bylaws have changed 4 does not equal 1</p>	



# REQUEST FOR DECISION

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SUBJECT: **Bylaw 18-789 Partial Road Allowance Closure SW 29-70-24 W5M**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 23, 2018 CAO: MH MANAGER:  
DEPARTMENT: INFRASTRUCTURE & PLANNING GM: GG PRESENTER: GG  
STRATEGIC PLAN: Infrastructure

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act Section 22(1): “No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.”

Municipal Government Act Section 188: “The previous readings of a proposed bylaw are rescinded if the proposed bylaw (a) does not receive third reading within 2 years after first reading, or...”

**Council Bylaw/Policy** (cite) – None.

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## RECOMMENDED ACTION:

**MOTION: That Council give First Reading to Bylaw 18-789, to close a portion of the undeveloped road allowance adjoining the south boundary of the southwest quarter of SW 29-70-24-W5M.**

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## BACKGROUND/PROPOSAL:

Administration consulted with Velocity Group (Survey Company) and Land Titles Office to verify the description of the proposed road closure was accurate. As a result Administration was provided a new description below:

### **Meridian 5 Range 24 Township 70**

**All that portion of the original government road allowance adjoining the South boundary of the southwest quarter of Sec. 29-70-24-5 which lies within block 1, lot 2, plan 182\_\_\_\_\_.**

Greenview received a road closure request from a Greenview landowner located at SW 29-70-24 W5M on October 23, 2017. The request is to close a portion of unused undeveloped road allowance located on the south boundary of SW 29-70-24 W5M.

By closing this section of the undeveloped road allowance would require Greenview to sell approximately 0.61 acres of the undeveloped road allowance. When the survey was completed it was agreed that the landowner would also purchase the 0.17 acres remaining from Lot 1 Block 1 Plan 102 5059 (Sturgeon Heights Water Point) from Greenview. The Environmental Services department agrees the sale of the 0.17 acres will not interfere with any future development of the site.



The applicant's current driveway crosses the westerly corner of Sturgeon Height's water point property and continues across the undeveloped road allowance onto private property. October 2011, a License of Occupation (LOC) agreement was signed between Greenview and the landowners that included a 20 year expiry date.

**The agreement stated the following:**

*"the landowner has the rights to use and occupy that portion of the road and the MD parcel necessary for purpose of construction and maintaining the access road to the landowner lands for placement of utilities. It also states, that the landowner will hold a \$2 million general liability to provide coverage to Greenview in respect of any loss, injury or damage arising or in connection with the use of the access road and any breach this obligation shall survive the expiration or termination of this agreement. The landowner is responsible for all road clearing and maintaining to Greenview standards."*

The liability insurance that was held in the landowners name was cancelled in June of 2014 without reason or notification to Greenview. There is an existing paved field approach 100 meters west of the current driveway approach not being utilized. If the road closure is rejected by Council, the landowners have the option to re-route their internal driveway to utilize the existing field approach. Though this option would still need a crossing agreement with possible liability insurance, as a small portion of the new driveway access would cross over Municipal road allowance.

Administration feels that the closure does not or will not handcuff the remainder of the existing road allowance further east, as Greenview would be able to create a new access point to the undeveloped road allowance east of the residents existing access. The west end of the undeveloped road allowance off Twp. 704 could only be used as an enter access point **only** off of Twp.704 onto the road allowance if ever developed. It would never be proposed or would it meet Alberta Transportation specification for an exit onto Twp.704 due to the intersecting angle of Twp.704 and the undeveloped road allowance.

On November 27<sup>th</sup>, 2017 Council passed the following motion: MOTION: 17.11.493

***That Council has no initial opposition to the partial closure of the undeveloped road allowance located on the north side of NW 20-70-24 W5M moving forward.***

On June 11<sup>th</sup>, 2018 Council passed the following motion: MOTION: 18.06.318

***That Council schedule a Public Hearing, to be held at 10:00 am on July 23rd 2018, for the partial closure of the undeveloped road allowance located on the north of NW 20-70-24 W5M.***

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefits of Council accepting the recommended motion would allow the resident to keep their driveway access as originally constructed.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the partial road closure at SW 29-70-24-W5M. This is not recommended as it would delay the road closure process.

---

FINANCIAL IMPLICATION:

As per the Schedule of Fees Bylaw the land was assessed by Accurate Assessment and determined to be of fair market value.

Sale of Undeveloped Road Allowance 0.61 acres in the amount of \$410.00 deemed payable by landowner  
Sale of remaining from Lot 1 Block 1 Plan 102 5059 (Sturgeon Heights Water Point) 0.17 acres in the amount of \$110.00 deemed payable by the landowner.

**Direct Costs:** N/A

**Ongoing / Future Costs:** N/A

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

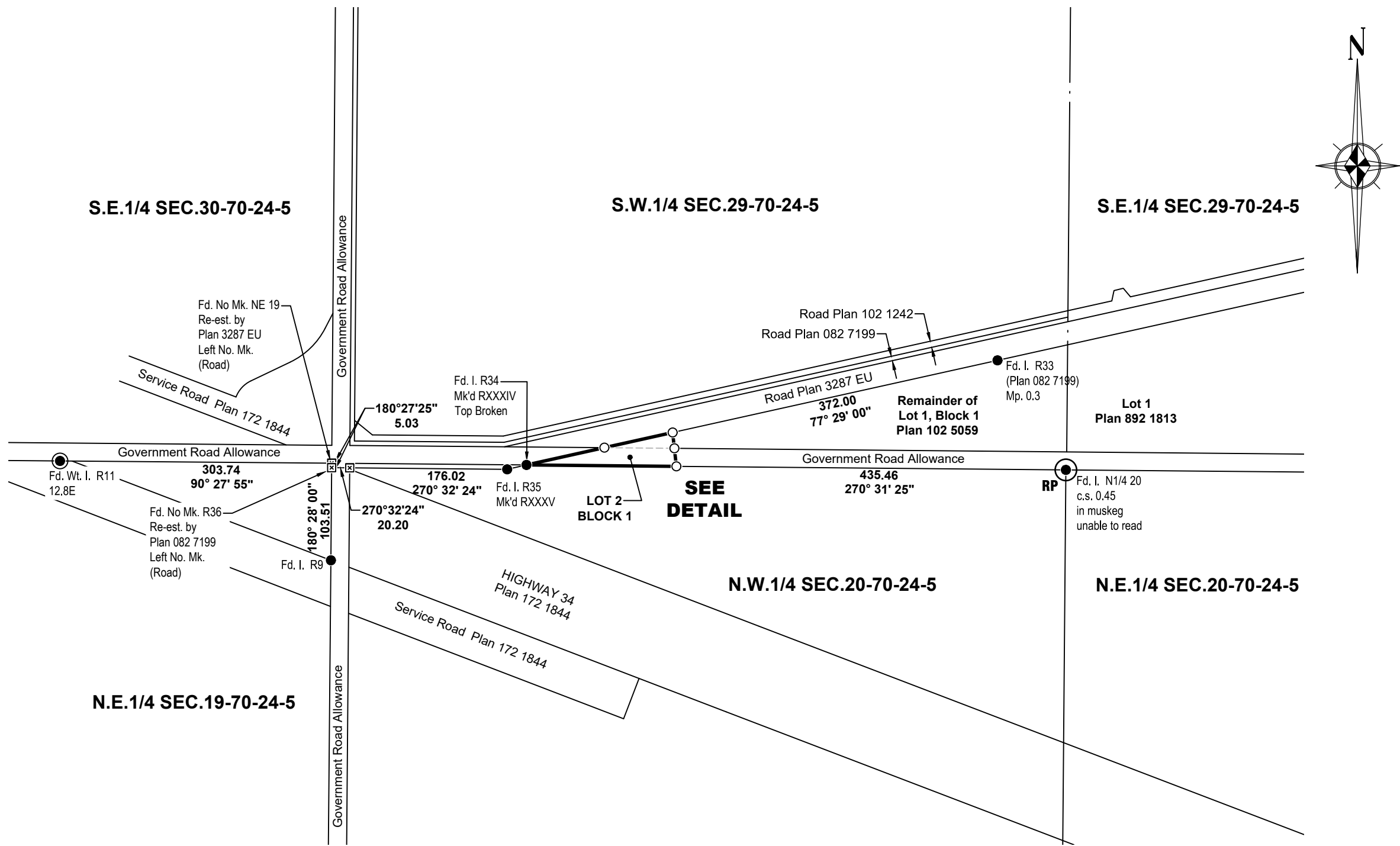
If Council passes 1<sup>st</sup> reading for the bylaw, it will be sent to the Minister of Alberta Transportation for signature.

If the Minister approves the bylaw to close the undeveloped road allowance, bylaw 18-789 will be brought back to Council for 2<sup>nd</sup> and 3<sup>rd</sup> reading for completion. Once second and third reading is given Administration will move forward with the road closure and land sales.

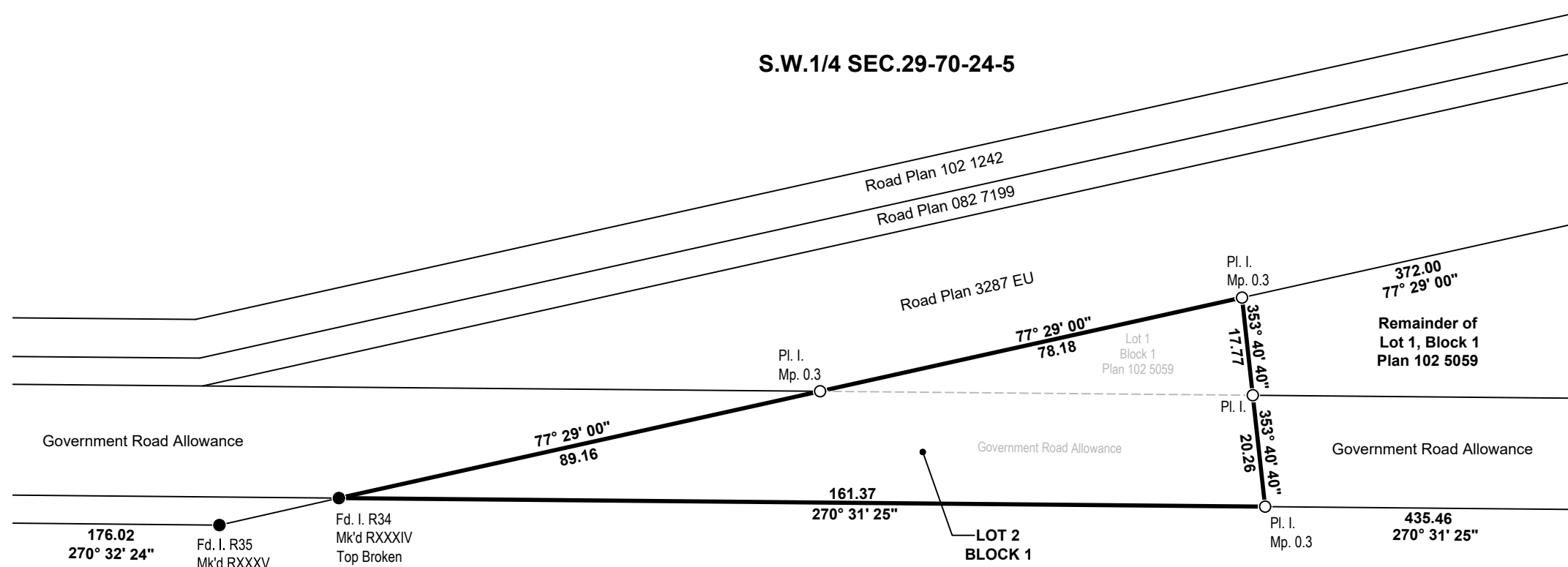
---

ATTACHMENT(S):

- Draft Bylaw 18-789
- Final Survey Plan and Map



**PLAN**  
SCALE = 1:5000



**DETAIL**  
SCALE = 1:1000

TABLE OF AREAS	
Area Req. from Lot 1 Block 1 Plan 102 5059 = 0.069 ha.	
Area Req. from Road Allowance = 0.247 ha.	
Total = 0.316 ha.	

PLAN No.

ENTERED AND REGISTERED

ON \_\_\_\_\_

INSTRUMENT No. \_\_\_\_\_

A.D. REGISTRAR  
LAND TITLES OFFICE

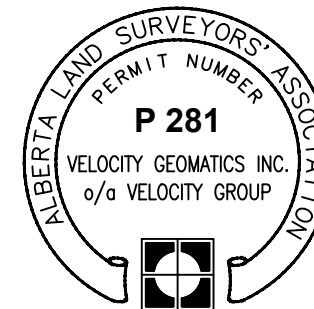
**OWNERS :**  
**M.D. OF GREENVIEW NO.16**

**APPROVING AUTHORITY :**  
**M.D. OF GREENVIEW NO. 16**





File No :

**SURVEYOR :**  
**Chris Chiasson, A.L.S.**

Surveyed between the dates of  
January 3rd, 2018 and January 5th, 2018  
in accordance with the provisions  
of the Surveys Act.



**LEGEND:**

Geo-Reference Point shown thus:   
Statutory Iron Posts found shown thus:   
Statutory Iron Posts placed shown thus:   
Temporary point established are shown as thus:   
Area to be registered by this plan bounded thus  
and contains 0.316 hectares.  
All distances are in metres and are from post to post  
unless shown otherwise.  
Iron Posts planted are marked with permit No. P281.  
Bearings are grid and are referred to  
Central Meridian 117° West, UTM projection,  
NAD 83 (CSRS) datum and are derived  
by Global Navigation Satellite System  
using PPP Service.  
Combined Scale factor used = 0.999510  
Geo-Reference point: } 6104215.92 N.  
UTM NAD83 (CSRS) } 460160.61 E.  
derived using PPP.

**ABBREVIATIONS:**

c.s.	Counter Sunk
CSRS	Canadian Spatial Reference System
E.	East
Fd.	Found
FCP	Fence Corner Post
ha.	Hectares
I.	Statutory Iron Post
m.	Metre
Mk.	Mark
Mkd'	Marked
Mp.	Marker Post
N.	North
NAD	North American Datum
Pl.	Placed
PPP	Precise Point Positioning
RP	Geo-Reference Point
Rge.	Range
S.	South
Sec.	Section
Twp.	Township
UTM	Universal Transverse Mercator
W.	West

PLAN SHOWING SURVEY OF

**SUBDIVISION**

OF PART OF

**LOT 1, BLOCK 1 PLAN 102 5059**

AND

**ROAD CLOSURE AFFECTING PART OF ROAD ALLOWANCE  
BETWEEN N.W. SEC. 20-70-24-5 AND S.W. SEC. 29-70-24-5**

**M.D. OF GREENVIEW NO. 16**

**ALBERTA  
2018**

SCALE = 1:5000  
0 100 200

Initials: WS - MM - WS

Plan Date:  
February 02, 2017

Grande Prairie  
Peace River  
Beaumont  
**VELOCITY  
GROUP**  
Surveying & Engineering

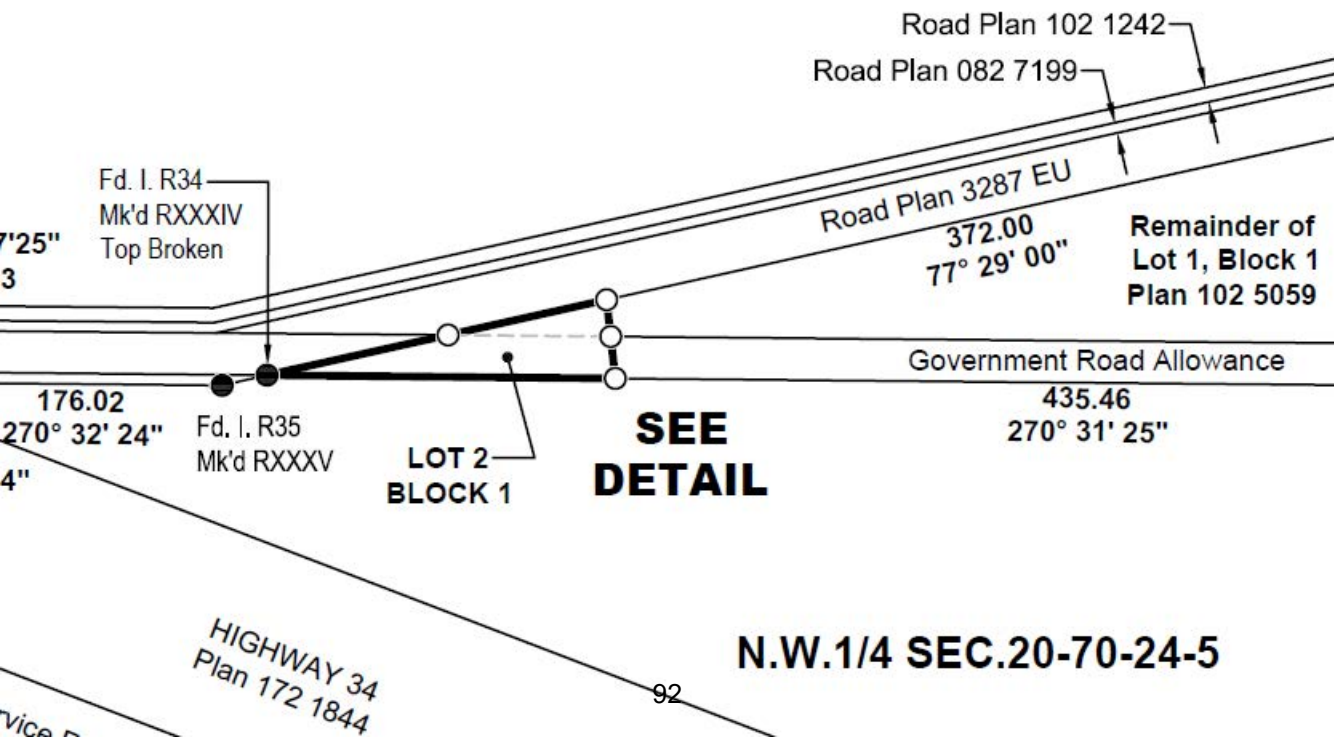
Unit 104 - 11302 98th Avenue  
Grande Prairie, AB  
T8V 8H4  
Ph.: 587-259-8888

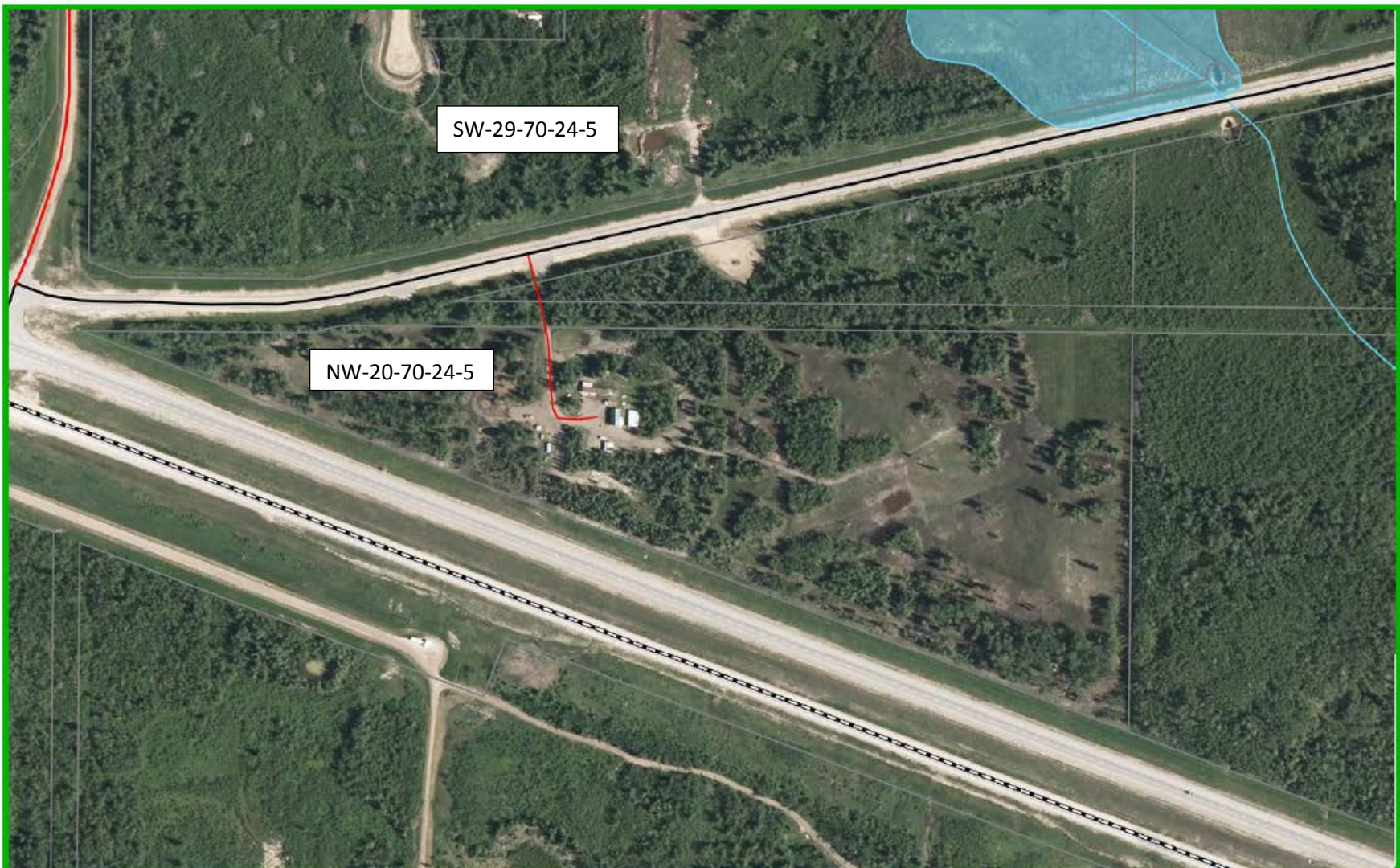
CAD File: 180000\_SD

Office File: 180000



**S.W.1/4 SEC.29-70-24-5**





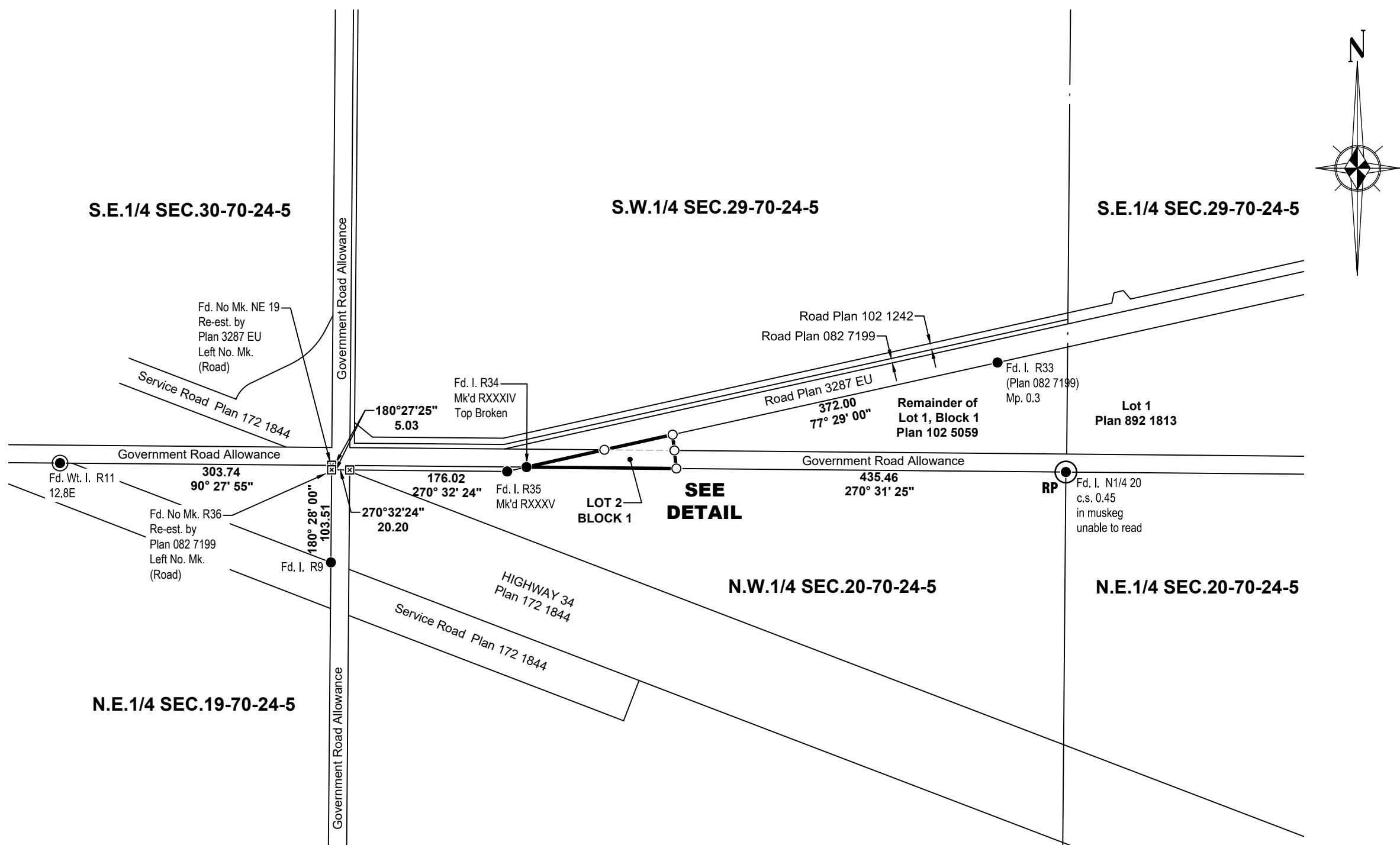
# ***Municipal District of Greenview #16***

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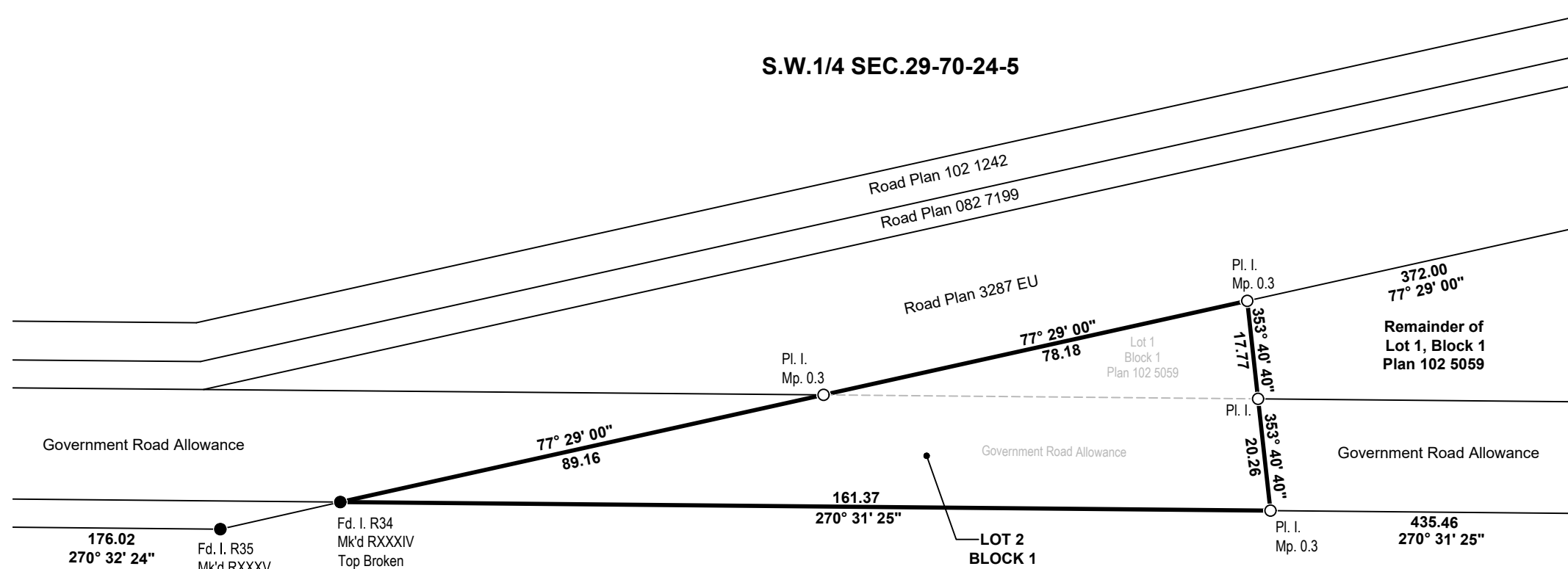
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**PLAN**  
SCALE = 1:5000



**DETAIL**  
SCALE = 1:1000

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ENTERED AND REGISTERED

ON \_\_\_\_\_

INSTRUMENT No. \_\_\_\_\_

A.D. REGISTRAR  
LAND TITLES OFFICE

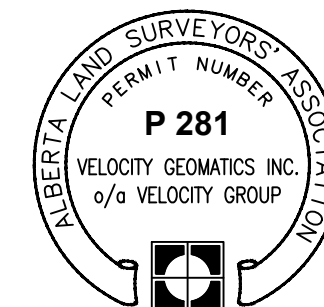
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**APPROVING AUTHORITY :**  
M.D. OF GREENVIEW NO. 16

File No :

**SURVEYOR :**  
Chris Chiasson, A.L.S.

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Combined Scale factor used = 0.999510

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UTM NAD83 (CSRS) } 6104215.92 N.  
derived using PPP. } 460160.61 E.

**ABBREVIATIONS:**

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Twp.	Township
UTM	Universal Transverse Mercator
W.	West

PLAN SHOWING SURVEY OF

**SUBDIVISION**

OF PART OF

**LOT 1, BLOCK 1 PLAN 102 5059**

AND

**ROAD CLOSURE AFFECTING PART OF ROAD ALLOWANCE  
BETWEEN N.W. SEC. 20-70-24-5 AND S.W. SEC. 29-70-24-5**

**M.D. OF GREENVIEW NO. 16**

**ALBERTA  
2018**

SCALE = 1:5000  
0 100 200

Initials: WS - MM - WS

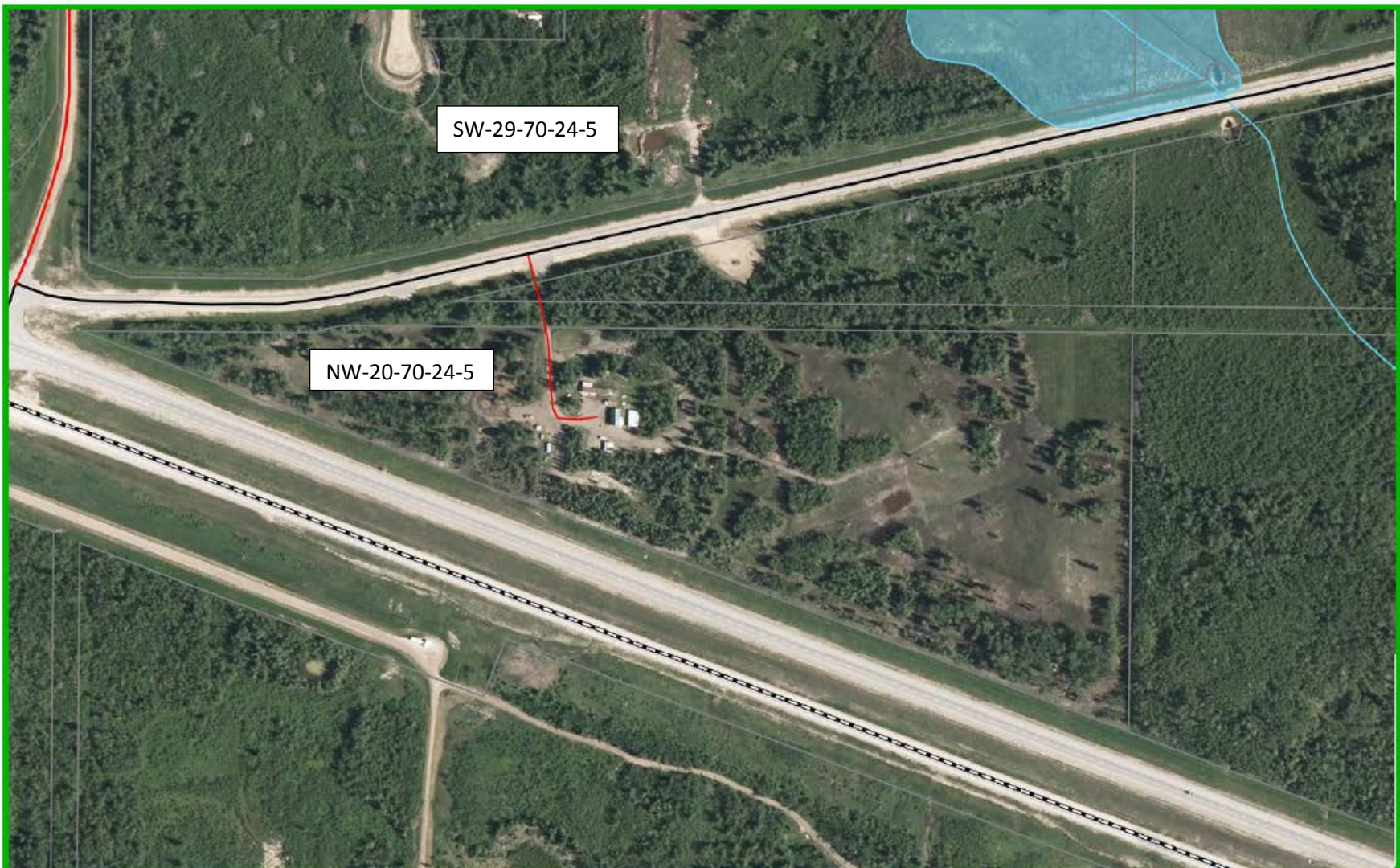
Plan Date:  
February 02, 2017

Grande Prairie  
Peace River  
Beaumont  
**VELOCITY  
GROUP**  
Surveying & Engineering

Unit 104 - 11302 98th Avenue  
Grande Prairie, AB  
T8V 8H4  
Ph: 587-259-8888

CAD File: 180000\_SD

Office File: 180000



# Municipal District of Greenview #16

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# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## BYLAW NO. 18-789

### of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of closing to public travel, and creating title to, Portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.**

**WHEREAS** the lands hereafter described are no longer required for public travel; and

**WHEREAS** application has been made to Council to have the roadway closed; and

**WHEREAS** the Council of the Municipal District of Greenview No. 16 deems it expedient to provide a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same; and

**WHEREAS**, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act; and

**WHEREAS**, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**THEREFORE BE IT RESOLVED** that the Council of the Municipal District of Greenview No. 16 in the Province of Alberta, duly assembled, does hereby close to public travel for the purpose of creating title to, the following described original government road allowance, subject to rights of access granted by other legislation:

#### **MERIDIAN 5 RANGE 24 TOWNSHIP 70**

**ALL THAT PORTION OF THE ORIGINAL GOVERNMENT ROAD ALLOWANCE ADJOINING THE SOUTH BOUNDARY OF THE SOUTH WEST QUARTER OF SECTION 29-70-24-5 WHICH LIES WITHING BLOCK 1, LOT 2, PLAN 182 \_\_\_\_\_.**

**EXCEPTING THEREOUT ALL MINES AND MINERALS.**

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	



This Bylaw shall come into force and effect upon the day of final passing.

Received first reading this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**REEVE**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**MINISTER OF TRANSPORTATION**

Received second reading this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Received third reading this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**REEVE**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**



# REQUEST FOR DECISION

---

**SUBJECT:** Bylaw No. 18-794 Re-designate from Agricultural One (A-1) District to Agricultural Two (A-2) District

**SUBMISSION TO:** REGULAR COUNCIL MEETING      **REVIEWED AND APPROVED FOR SUBMISSION**

**MEETING DATE:** July 23, 2018      **CAO:** MH      **MANAGER:**

**DEPARTMENT:** PLANNING & DEVELOPMENT      **GM:** GG      **PRESENTER:** LL

**STRATEGIC PLAN:** Development

---

**RELEVANT LEGISLATION:**

**Provincial (cite)** – Municipal Government Act, RSA 2000

**Council Bylaw/Policy (cite)** – Municipal Development Plan 15-742, Grovedale Area Structure Plan 04-432 and Land Use Bylaw 17-772.

---

**RECOMMENDED ACTION:**

**MOTION:** That Council give Second Reading to Bylaw No. 18-794, to re-designate a 26.0-hectare ± (64.2 acre) area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1.

**MOTION:** That Council give Third Reading to Bylaw No. 18-794, to re-designate a 26.0-hectare ± (64.2 acre) area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1.

---

**BACKGROUND/PROPOSAL:**

The application for land use amendment A18-002 has been submitted by Dayle and Clark Turley and Kiven Lee Kettyle to re-designate a 26.0 hectare ± (64.2 acre) area from Agricultural One (A-1) District to Agricultural One (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1, in the Grovedale area, Ward 8.

As the proposed land use amendment area is within 450 meters of the Grovedale Landfill, subdivision or development of land for residential purposes is prohibited. The proposed rezoning would allow for a subsequent boundary adjustment to increase the pasture area for the existing first parcel out subdivision. No residential uses, other than what it already existing is allowed.

ATCO Electric, ATCO GAS, Greenview Environmental Services and Construction and Maintenance have no concerns with the application.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of Municipal Government Act, Municipal Development Plan and the Grovedale Area Structure Plan. Administration does not anticipate any negative development or land use impacts from the proposal and the proposed

amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council give Second and Third Reading to Bylaw 18-794.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the Council accepting the recommended motion is that re-designation would increase and preserve agricultural uses in Greenview.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table Bylaw 18-794 for further discussion or information

**Alternative #2:** Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW UP ACTIONS:**

Administration will notify the landowner of the decision of Council and update the Land Use Bylaw.

---

---

ATTACHMENT(S):

- Proposed Land Use Amendment
- Bylaw No. 18-794



## Proposed Land Use Amendment SE-21-69-6-W6

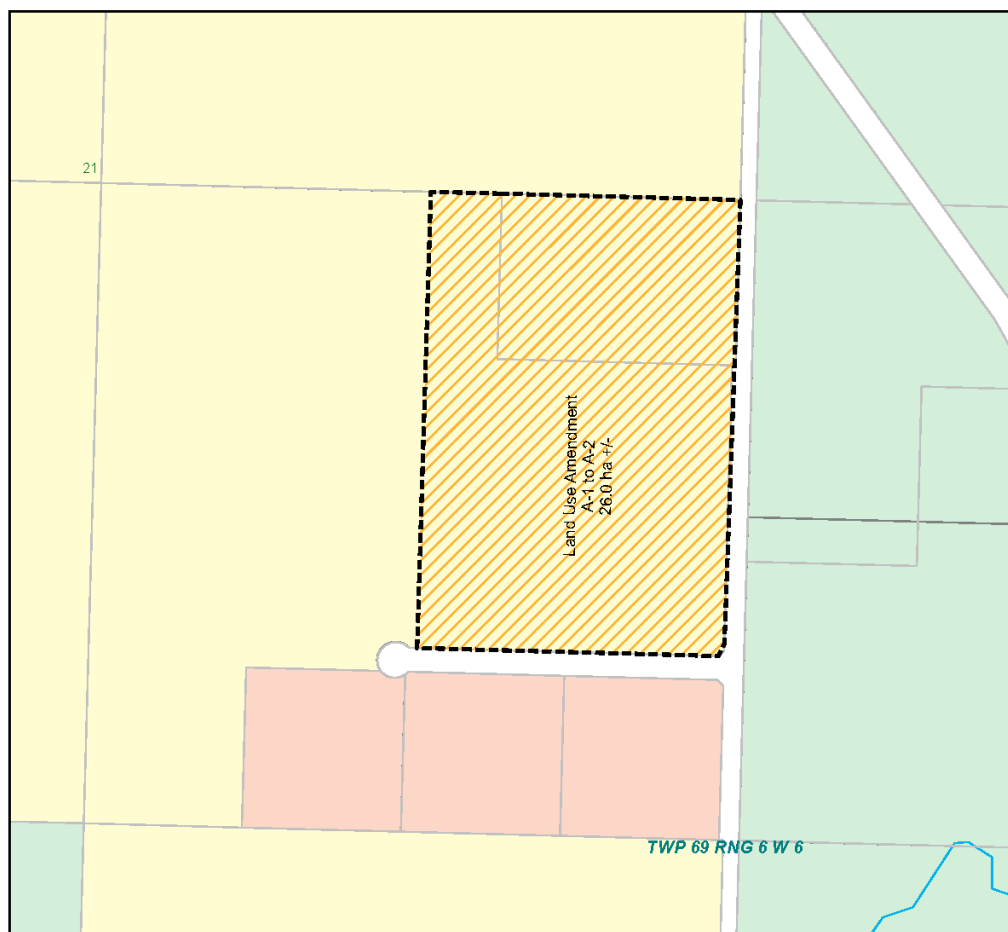




















Proposed Amendment

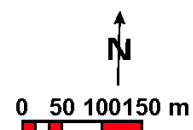


0 50 100 150 200 m

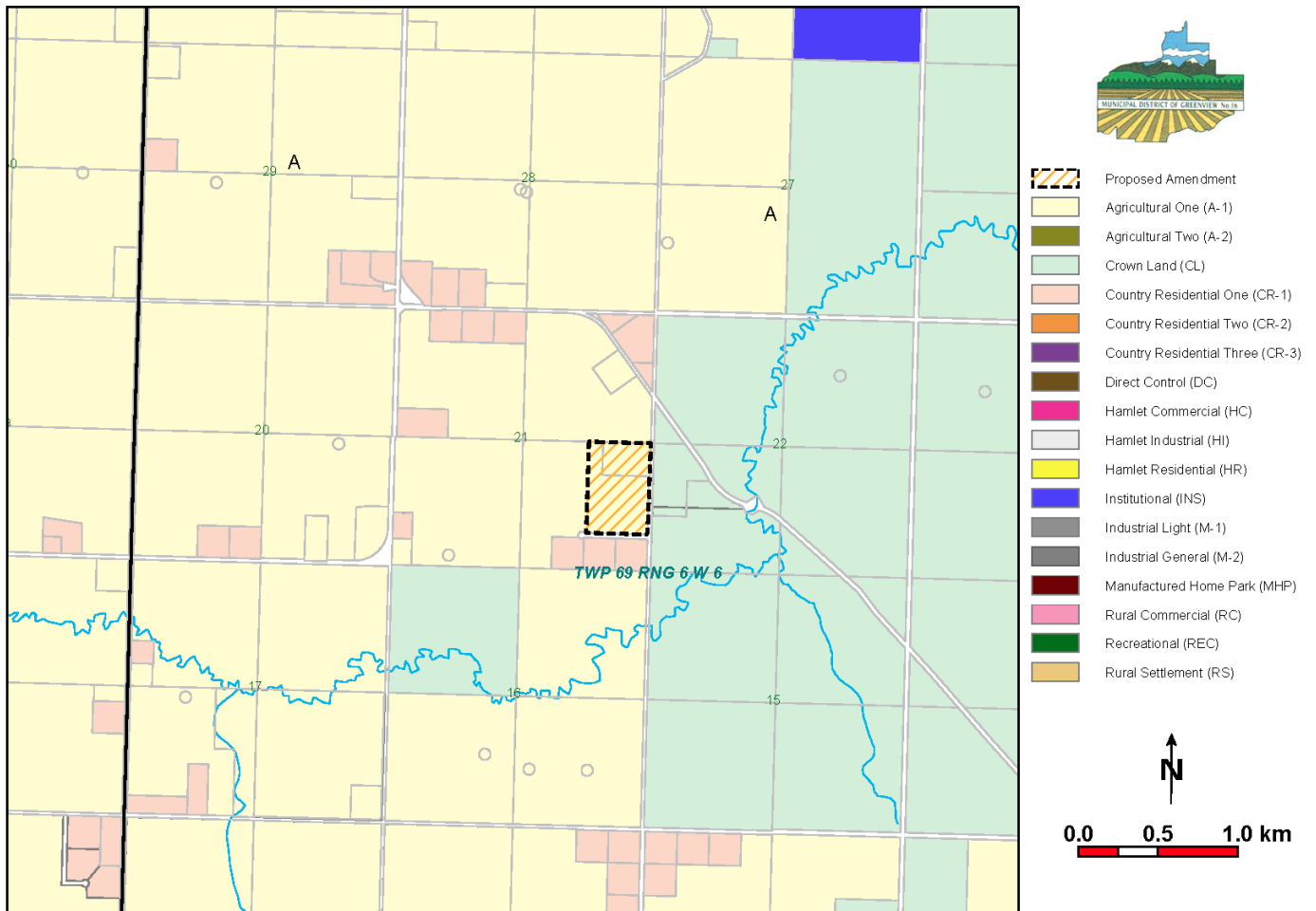
# Proposed Land Use Amendment SE-21-69-6-W6

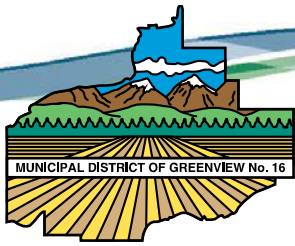


-  Proposed Amendment
-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Crown Land (CL)
-  Country Residential One (CR-1)
-  Country Residential Two (CR-2)
-  Country Residential Three (CR-3)
-  Direct Control (DC)
-  Hamlet Commercial (HC)
-  Hamlet Industrial (HI)
-  Hamlet Residential (HR)
-  Institutional (INS)
-  Industrial Light (M-1)
-  Industrial General (M-2)
-  Manufactured Home Park (MHP)
-  Rural Commercial (RC)
-  Recreational (REC)
-  Rural Settlement (RS)



# Proposed Land Use Amendment SE-21-69-6-W6





# BYLAW No. 18-794

## OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 17-779, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No.18 in the Land Use Bylaw, being Bylaw No. 17-779, be amended to reclassify the following area:

All that Portion of the  
Southeast (SE) Quarter of Section Twenty-One (21)  
Within Township Sixty-Nine (69)  
Range Six (6) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 25<sup>th</sup> day of June, A.D., 2018.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



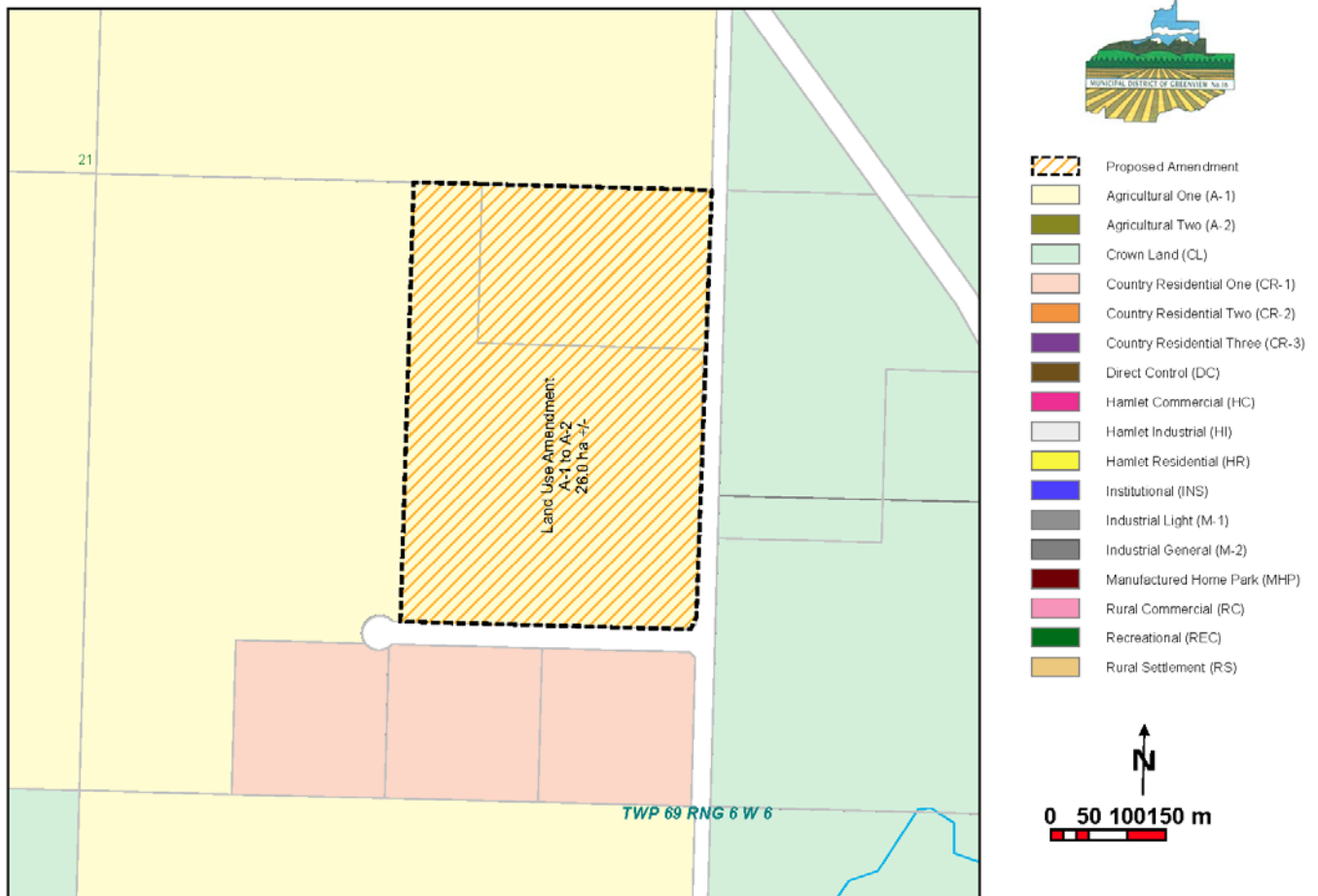
## SCHEDULE "A"

To Bylaw No. 18-794

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Southeast (SE) Quarter of Section Twenty-One (21)  
Within Township Sixty-Nine (69)  
Range Six (6) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:





# REQUEST FOR DECISION

---

**SUBJECT:** Bylaw No. 18-795 Re-designate from Agricultural One (A-1) District to Country Residential One (CR-1) District  
REGULAR COUNCIL MEETING

**MEETING DATE:** July 23, 2018

**DEPARTMENT:** PLANNING & DEVELOPMENT

**STRATEGIC PLAN:** Development

**REVIEWED AND APPROVED FOR SUBMISSION**  
CAO: MH  
GM:

**MANAGER:**  
**PRESENTER:** LL

---

**RELEVANT LEGISLATION:**

**Provincial (cite)** – Municipal Government Act, RSA 2000

**Council Bylaw/Policy (cite)** – Municipal Development Plan 15-742, Grovedale Area Structure Plan 04-432 and Land Use Bylaw 17-772.

---

**RECOMMENDED ACTION:**

**MOTION: That Council give Second Reading to Bylaw No. 18-795, to re-designate a 3.4-hectare ± (8.5 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NW-11-70-7-W6.**

**MOTION: That Council give Third Reading to Bylaw No. 18-795, to re-designate a 3.4-hectare ± (8.5 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NW-11-70-7-W6.**

---

**BACKGROUND/PROPOSAL:**

The application for land use amendment A18-003 has been submitted by Lou and Judy Maffret and Curtis Ritchie to re-designate a 3.4-hectare ± (8.5 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District area within NW-11-70-7-W6, in the Grovedale area, Ward 8.

The proposed rezoning would allow for the subsequent subdivision of an existing residence and yard site. The driveway on the west side of the proposed land use amendment would be reconfigured to be located on the balance of the quarter. Requirements for access would be addressed during the subdivision process as a condition of subdivision.

There is a small portion of land that is rated 29% south and west of the dugout. However, the definition of Better Agricultural Land may exclude any land which by reason of physical features, slope, configuration, surrounding land use, size and physical severance, may impair the ability of the land to be economically farmed. As there is an existing driveway and a small portion to the south of to accommodate the dugout, Administration has no concerns.

ATCO Electric, ATCO GAS, Greenview Environmental Services and Construction and Maintenance have no concerns with the application.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The application meets the requirements of Municipal Government Act, Municipal Development Plan and the Grovedale Area Structure Plan. Administration does not anticipate any negative development or land use impacts from the proposal and the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council give Second and Third Reading to Bylaw 18-795.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the Council accepting the recommended motion is that re-designation would allow the Landowner to increase the residential opportunities available in Greenview through a future subdivision.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table Bylaw 18-795 for further discussion or information

**Alternative #2:** Council has the alternative to deny the request completely and not allow the rezoning. The proposed amendment is contemplated by the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

### **PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

### **FOLLOW UP ACTIONS:**

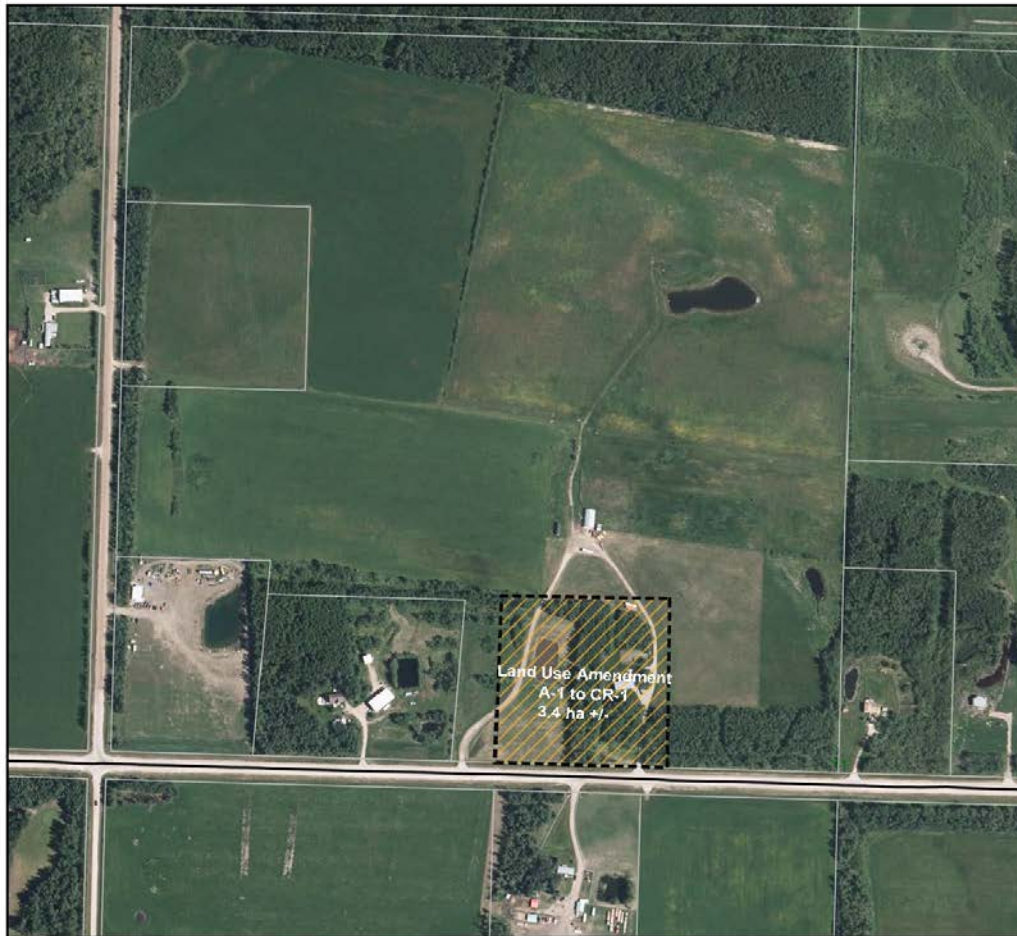
Administration will notify the landowner of the decision of Council and update the Land Use Bylaw

---

### **ATTACHMENT(S):**

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Farmland Rating
- Schedule 'C' – Bylaw No. 18-795

## Proposed Land Use Amendment NW-11-70-7-W6



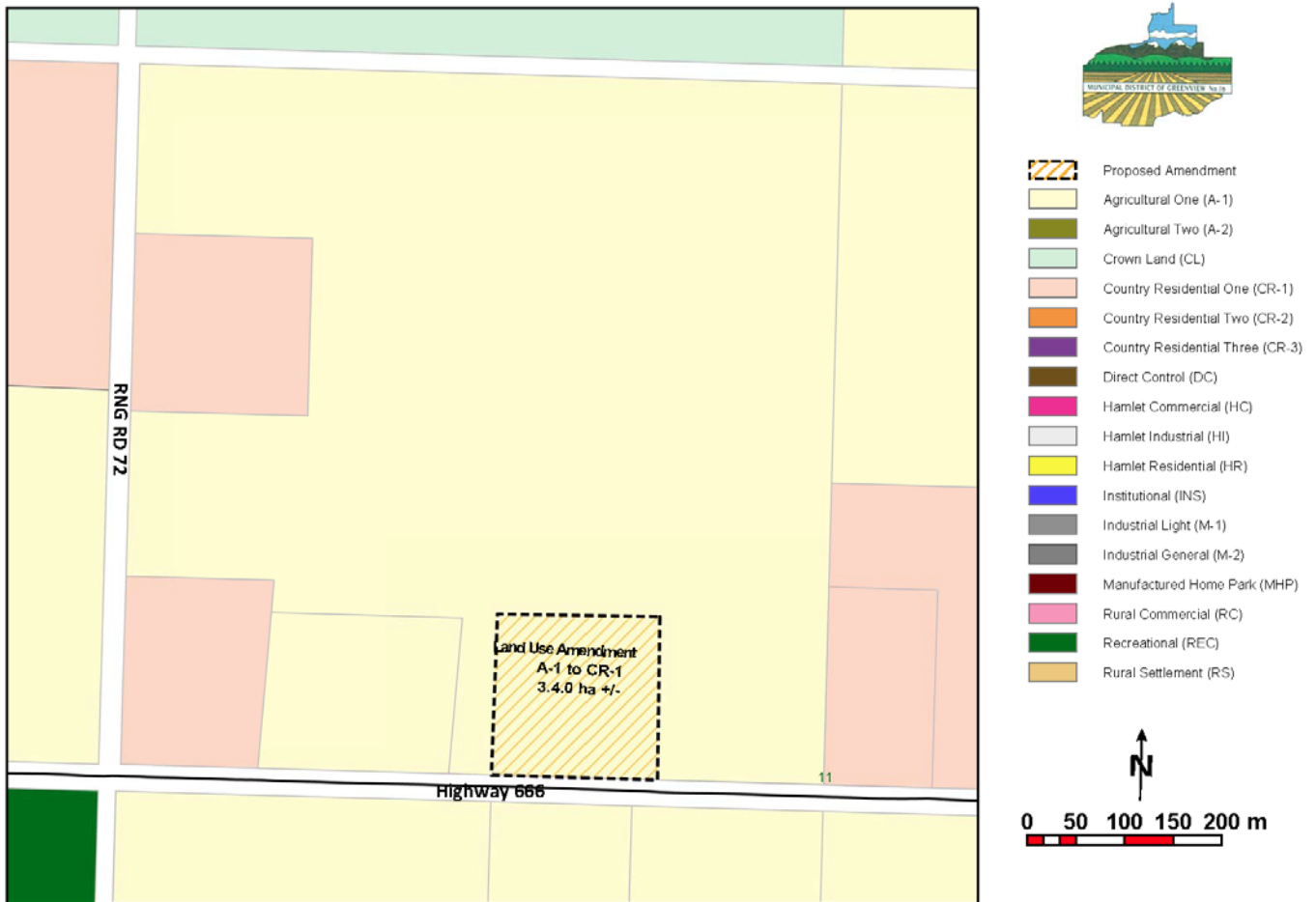
Proposed Amendment



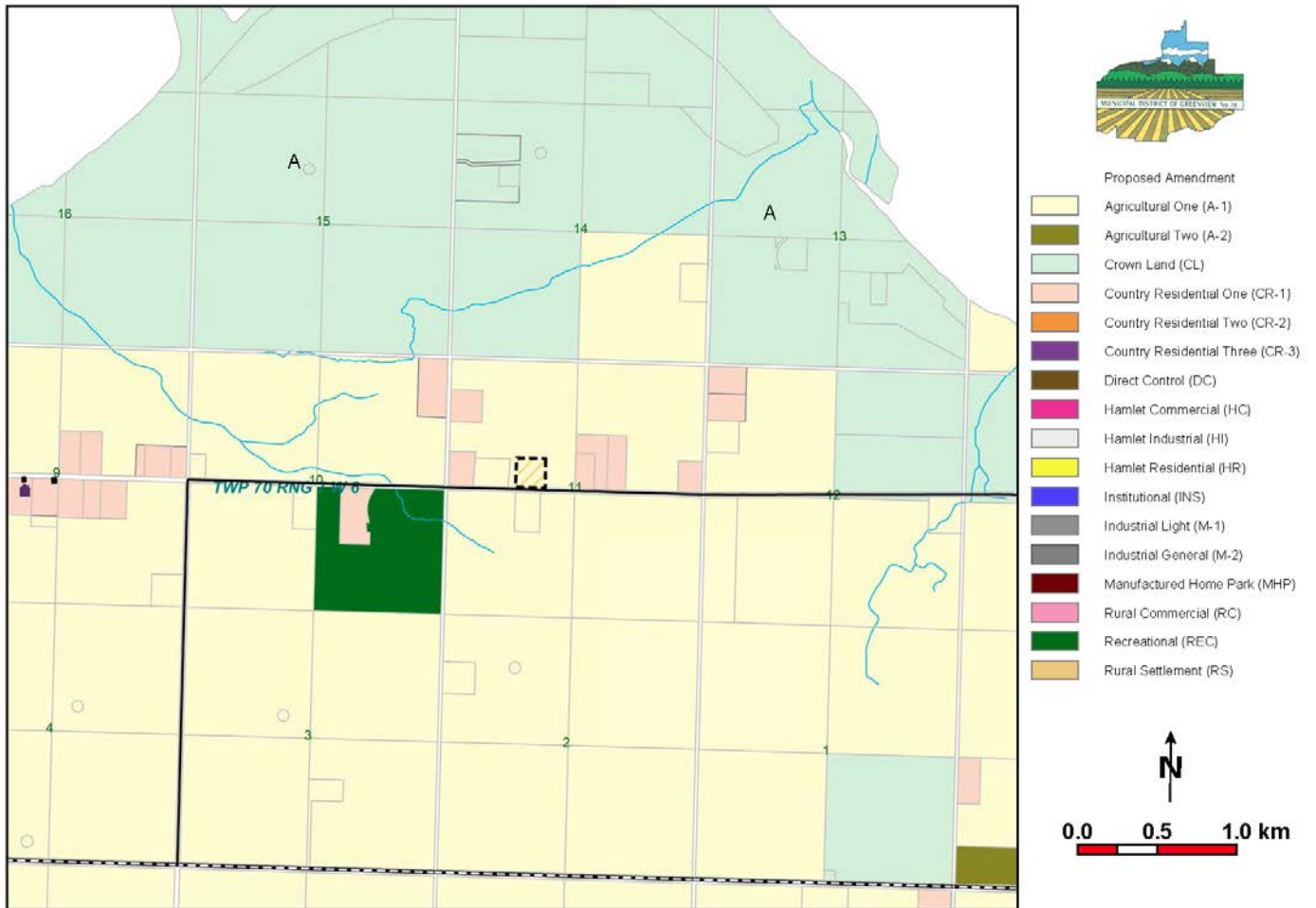
0 50 100 150 200 m



# Proposed Land Use Amendment NW-11-70-7-W6



# Proposed Land Use Amendment NW-11-70-7-W6



FILE NO. A18-003

APPLICANT: LOU AND JUDY MAFFRET

LEGAL LOCATION: NW-11-70-07-W6

LANDOWNER: CURTIS RITCHIE



## Farmland Calculation Report

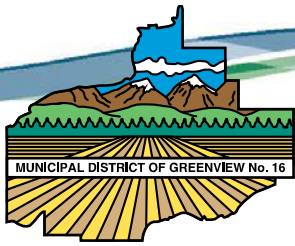
Year of General Assessment: 2017

<b>Roll:</b> 150816	<b>Alt. Key:</b>	GRANDE PRAIRIE	13 miles	96%
<b>Legal:</b> NW-11-70-7-6			Access:	100%
Agroclimatic Zone: 21 2H-PR	Photo: 70071	Type:	Net Location:	96%

<b>No: 1</b>	106.49 Acres	Soil: 80	Pasture	Dryland Pasture	%Fld	NPR	ICP
	10 Soil Group		62 GL		50 100%	0.0	0.0
	51 Ap Texture		15 FSL-SL (avg)		50 100%	0.0	0.0
	82 Improved		12 12 Ac/AU		50 100%	29.0	0.0
						29.0	0.0
	Group ID: 138037494		106.49 Acres x	350.0 Acres x	1.0000 x	29.0 %	=
<b>No: 2</b>	18.57 Acres	Soil: 80	Pasture	Dryland Pasture	%Fld	NPR	ICP
	81 Native		60 60 Ac/AU		50 100%	6.0	0.0
	99 Description		9 Trees		50 100%	0.0	0.0
						6.0	0.0
	Group ID: 138037495		18.57 Acres x	350.0 Acres x	1.0000 x	6.0 %	=

Areas	Asmt Code	Areas
Parcel: 128.06	300 100%	Arable Dry: 0.00
@ F/L Rates: 125.06		Arable Irr: 0.00
		Pasture Dry: 125.06
		Pasture Irr: 0.00
		Waste: 0.00





# BYLAW No. 18-795

## OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 17-779, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No.18 in the Land Use Bylaw, being Bylaw No. 17-779, be amended to reclassify the following area:

All that Portion of the  
Northwest (NW) Quarter of Section Eleven (11)  
Within Township Seventy (70)  
Range Seven (7) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this June 25<sup>th</sup> day of June, A.D., 2018.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

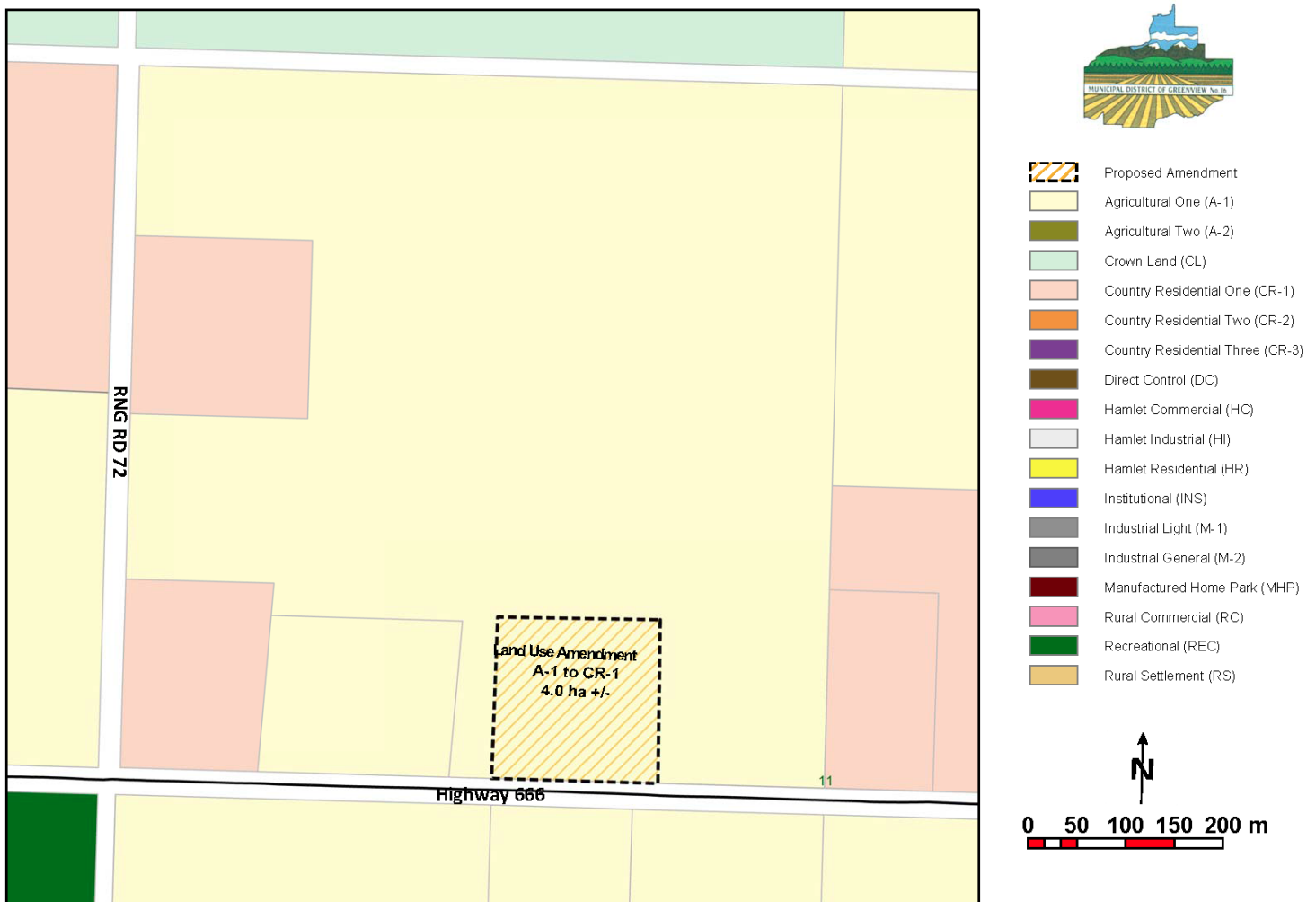
## SCHEDULE "A"

To Bylaw No. 18-795

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Northwest (NW) Quarter of Section Eleven (11)  
Within Township Seventy (70)  
Range Seven (7) West of the Sixth Meridian (W6M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:







# REQUEST FOR DECISION

---

SUBJECT: **Grovedale Area Structure Plan – Development Concept**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 23, 2018 CAO: MH MANAGER:  
DEPARTMENT: PLANNING & DEVELOPMENT GM: GG PRESENTER: LL  
STRATEGIC PLAN: Development

---

RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act, RSA 2000

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council direct administration on how to proceed with the Grovedale Area Structure Plan Development Concept, as well as the level, if any, of public consultation required.**

---

BACKGROUND/PROPOSAL:

At the Council meeting of June 26, 2018, Council tabled the Grovedale Area Structure Plan for further discussion. The Grovedale Area Structure Plan was tabled so that Administration could inquire about possible changes to the development concept within the Grovedale Area Structure Plan.

The following two changes have been proposed to the development concept:

1. Adding a section of agriculture area on NE-32-69-6-W6 to facilitate future residential development. The rest of the quarter would remain designated as a future light industrial area.
2. Adding a future light industrial area to NW-9-70-6-W6.

Administration has reviewed the proposed changes. It is best planning practice to group industrial uses so as to maximize their compatibility and minimize any negative impacts on nearby residential or other sensitive land uses. In addition, there has been an increase in conflict between residential and industrial uses in the Grovedale area over the past few years. For these reasons, Administration does not recommend the proposed changes.

There has been extensive consultation throughout the process, including public information sessions, open houses and surveys, as well as sessions involving Council and the Citizen's Panel that focused on identifying future development concepts, future roads, water and wastewater servicing, housing form and density, and park and open space dedications.

Administration is recommending that if any substantial changes are made to the development concept that members of the public be given the opportunity to comment on the proposed changes. Any substantial changes would also need to be circulated to external agencies, such as Alberta Transportation.

Administration is looking for direction from Council on how to proceed with the Grovedale Area Structure Plan Development Concept, as well as the level, if any, of public consultation required, should any changes be made. It should be noted that the Grovedale Area Structure Plan is a high-level concept plan, intended to help guide development. Any details regarding future subdivision and development will require additional studies and plans.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that the Administration will have a clear direction on how to proceed with the Grovedale Area Structure Plan.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative table Grovedale Area Structure Plan Development Concept for further discussion and revisions.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

Staff will be required to organize and attend public consultation sessions if substantial revisions are made.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

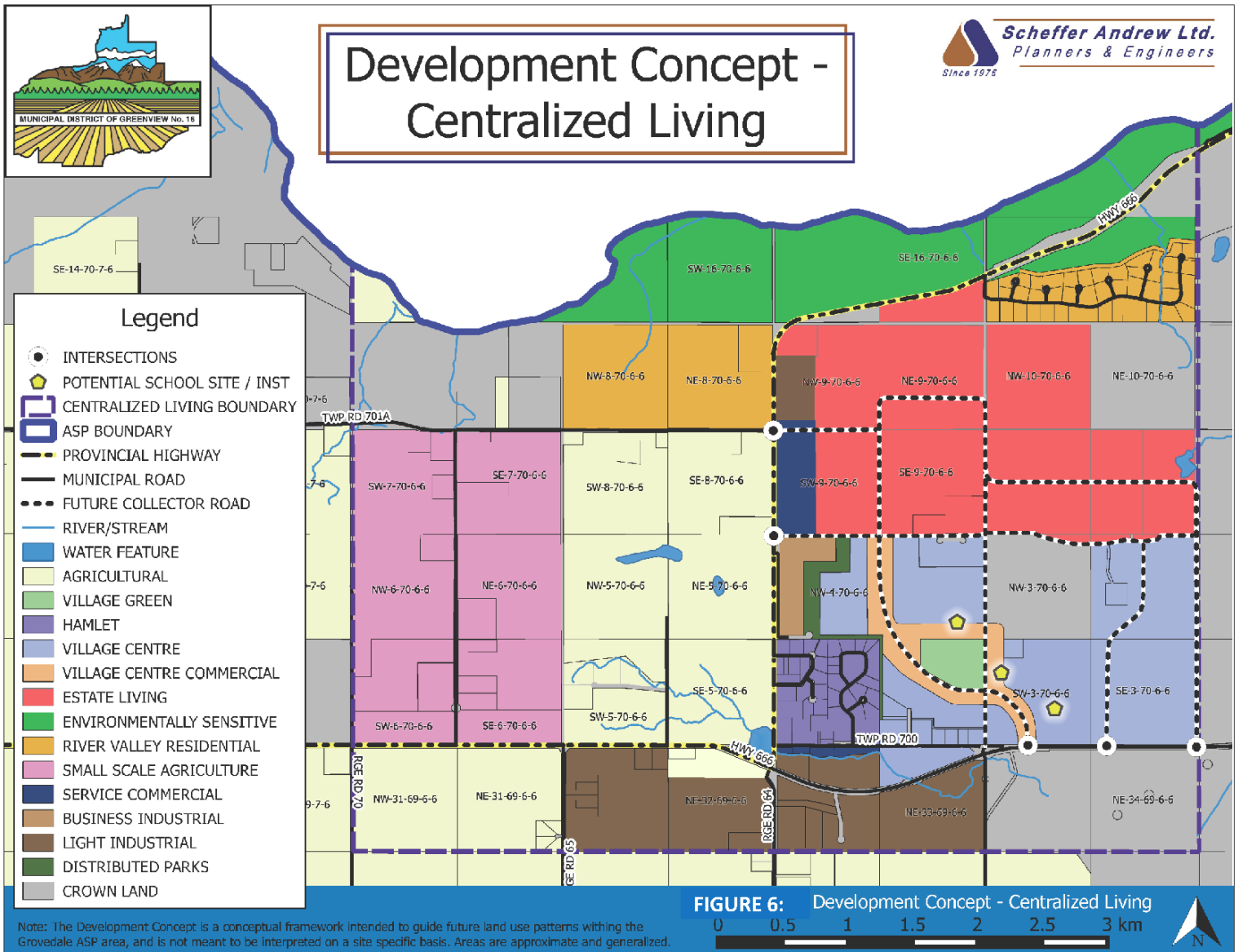
FOLLOW UP ACTIONS:

Administration will proceed with Council's direction in order to finalize the Grovedale Area Structure Plan.

---

ATTACHMENT(S):

- Schedule 'A' – Grovedale Area Structure Plan – Development Concept





# REQUEST FOR DECISION

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SUBJECT:	<b>Residential Access 60A</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 23, 2018	CAO: MH	MANAGER: KS
DEPARTMENT:	CONSTRUCTION & MAINTENANCE	GM: GG	PRESENTER: KS
STRATEGIC PLAN:	Infrastructure		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Policy 4001 Security Deposits for Residential Road Construction to Proposed Residential Developments.

---

## RECOMMENDED ACTION:

**MOTION:** That Council approve the application for a residential road realignment (**Option 1**) for 1.4 km's on Range Road 60A for a resident located at NE 2-69-6 W6M in the amount of \$500,000 to come from the 2018 Residential Access Roads Block Funding.

**MOTION:** That Council approve the transfer of \$300,000 from Local Road Block Funding to Residential Road Block Funding to complete the road realignment (**Option 1**) for 1.4 km's along Range Road 60A.

**MOTION:** That Council rescind Motion 17.07.298 That Council approve the residential road application with funds to come from the 2017 block funding, for the following land location: NE 2-69-6-W6 subject to the sale of necessary road right away.

---

## BACKGROUND/PROPOSAL:

On June 25<sup>th</sup>, 2018 Council tabled the Residential Access Application (Range Road 60A) and requested Administration bring back the cost of each option regarding the road realignment. Administration has also included additional options listed as option 5 & 6

This application has resulted in a realignment of Range Road 60A to relocate the road into the dedicated existing road allowance. An open house was held on March 15<sup>th</sup>, 2018 in Grovedale with an information session that provided area residents with 4 realignment options.

- **Option #1 – (\$800,000 project cost)** to construct a new road within the road allowance vs continuing building new road on private lands. The old road would be removed and the existing road that services 3 lots on the south end would be upgraded with a cul-de-sac turnaround. The existing approach on Township 690 would be eliminated. The old road right-of-way would be given back to any applicable



lot owner so that Greenview would not have to maintain a portion of their driveways. The new road would extend just past the road applicant's property with a cul-de-sac turnaround.

- Option #2 – **(\$1,000,000 project cost)** would be a continuation of Option #1 that Administration would bring forth to Council during budget for consideration. This would extend approximately 1.3 km from the cul-de-sac to Township Road 692 (Grovedale Connector). This was discussed at the open house and majority liked the idea of having another access/egress especially in case of emergency.
- Option #3 – **(\$600,000 project cost)** would utilize the existing access off of Township Road 690 with a 90 km/hr design posted 80 km/hr bringing road on to the unused existing road allowance just past the applicant's property with a cul-de-sac turnaround.
- Option #4 – **(\$600,000 project cost)** would utilize the existing access off of Township 690 with a 70 km/hr design posted 60 km/hr bring road on to the unused existing road allowance just past the applicants property with a cul-de-sac turnaround.
- Option #5 – **(\$300,000 project cost)** would take off existing road, from south quarter line of N/E 2-69-6-W6 for approximately 0.57 km's of new roadway which would bring it up into the road allowance at a design of 70 km/per hr posted at 60 km per/hr with a cul-de-sac.
- Option #6 – **(\$250,000 project cost)** would be a continuation of 0.26 km's of road from north lot boundary of Lot 2 Blk 1 with a cul-de sac. This option would include major electrical utility move, as well as private land acquisition. There are also numerous structures on the private land that would not meet the conditional set back requirements.

The survey conducted during the open house resulted in majority agreeing to option 2, with a couple residents that preferred no new road realignment but rather extend the existing roadway. Option two proposed road realignment on RR 60A connecting Township Road 690 to Township road 692.

Administration still suggests option 1 realignment to the existing road allowance is the preferred immediate action for this road request to alleviate any further future private land purchase for road extension. If Option 1 is approved by Council then Administration will also recommend in 2019 budget discussions that RR 60A be extended as a connector road to Twp. 692 (Option 2).

This Residential Road request was brought forward to Council in 2017 with **Motion 17.07.298** " That Council approve the residential road application with funds to come from the 2017 block funding, for the following land location: NE 2-69-6-W6 subject to the sale of necessary road right away"

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is Administration will be allowed to move forward with the construction of the requested residential accesses.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to deny the proposed application presented, however Administration does not recommend this course of action as the application meets Greenview's criteria for Residential Road Access.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: depended on option**

**Ongoing / Future Costs:**

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW UP ACTIONS:**

Once Council approves the applications, letters will be sent to the landowners informing them of Council's decision. Work will be scheduled for survey, clearing and construction.

---

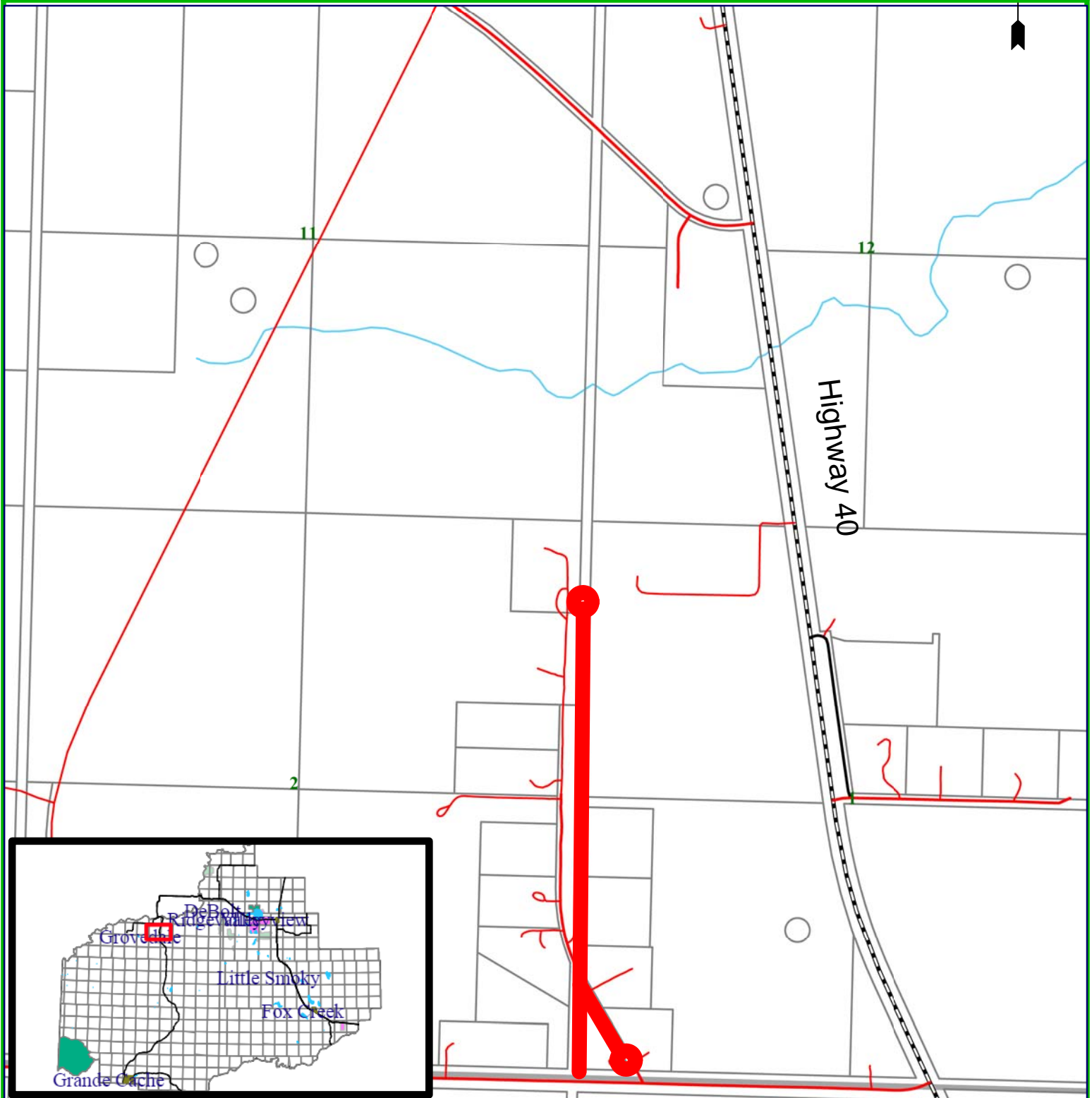
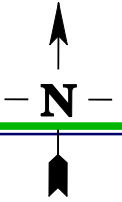
**ATTACHMENT(S):**

- Proposed Residential Access Map.
- Policy 4001
- Option 1-6 Maps



# *Municipal District of Greenview #16*

## Proposed Residential Access Road



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**Title: SECURITY DEPOSITS FOR RESIDENTIAL ROAD CONSTRUCTION TO PROPOSED RESIDENTIAL DEVELOPMENTS**

**Policy No: 4001**

**Effective Date: May 9, 2017**

**Motion Number: 17.05.176**

**Supersedes Policy No:  
4001/4001-01 (Nov 26/13),  
EES 01**



**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

*"A Great Place to Live, Work and Play"*

**Purpose:** To establish a process whereby security deposits are required from applicants for the construction of residential roads.

## DEFINITIONS

**Permanent Residency** means an approved permanent residence which is continuously occupied for more than six months.

## POLICY

1. Greenview is required to provide or ensure legal access to property but is not required to provide physical access. When Council authorizes a road to be constructed to provide physical access to a quarter section(s) or a parcel of land, the road shall be constructed under the following conditions:
  - 1.1 All new roads being constructed to a quarter section(s) or a parcel of land shall be constructed through the quarter section as per Greenview's Engineering Design & Construction Standards' cul-de-sac section.
  - 1.2 Residential roads will be constructed to the specifications as outlined in the Greenview Engineering Design & Construction Standards.
  - 1.3 When the quarter section line or property line lies within a low area, muskeg, creek or other physical barrier unsuitable to access the parcel, the road shall be constructed sufficiently past such barrier to surpass any hindrance.
  - 1.4 When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the issue will be brought to Council for review.
2. Upon Council approval for the construction of road access on a road allowance to unoccupied lands for the purpose of proposed residential development, the following conditions apply:

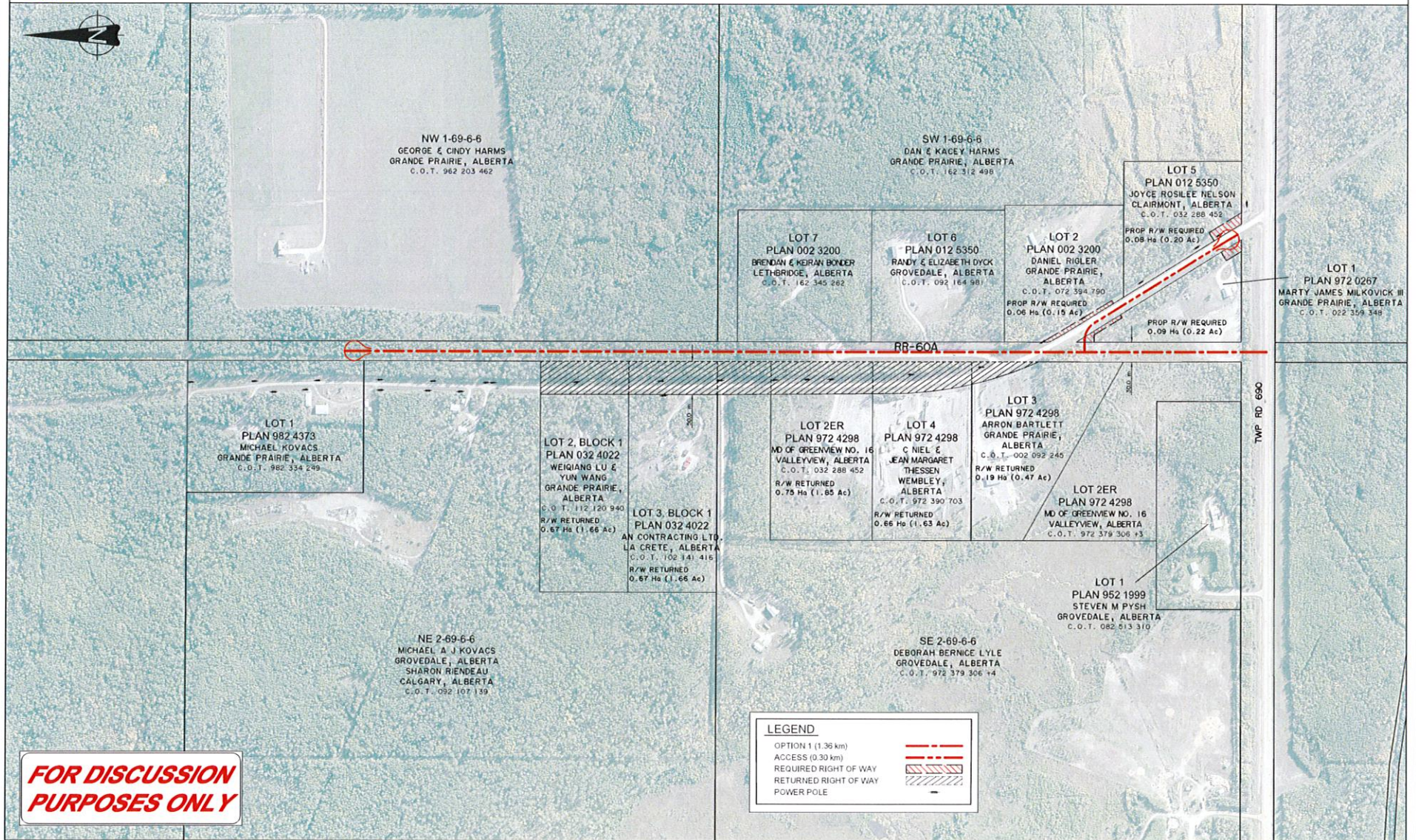
- 2.1 The applicant will provide an administration fee in the amount of \$2,500.00 in the form of cash or certified cheque to cover administration costs such as preliminary planning & design.
  - 2.2 If the applicant fails to move forward with the project after preliminary planning is initiated. Greenview will retain the administration fee.
  - 2.3 If the applicant proceeds with the project, the administration fee of \$2,500.00 becomes part of the total security deposit of \$5,000.00 required for construction by the applicant.
4. The security deposit will be returned or refunded to the applicant, without interest, if permanent residency is established within three years of the date of approval of residential road construction. Where this has not been met, or the property has been sold prior to the fulfillment of this condition, the security will be forfeited.
5. Construction of a residential road will not commence until the specified security has been provided by the applicant and an agreement outlining terms and conditions has been entered into by the applicant.
6. Dedication of road widening, as determined by the General Manager, Infrastructure & Planning, will be required on land owned by the applicant adjacent to or abutting the residential road construction project.
7. Payment of the security deposit must be received within ninety (90) days from Council approval to construct, and prior to the project proceeding.





RANGE ROAD 60A  
OPTION 1

wsp

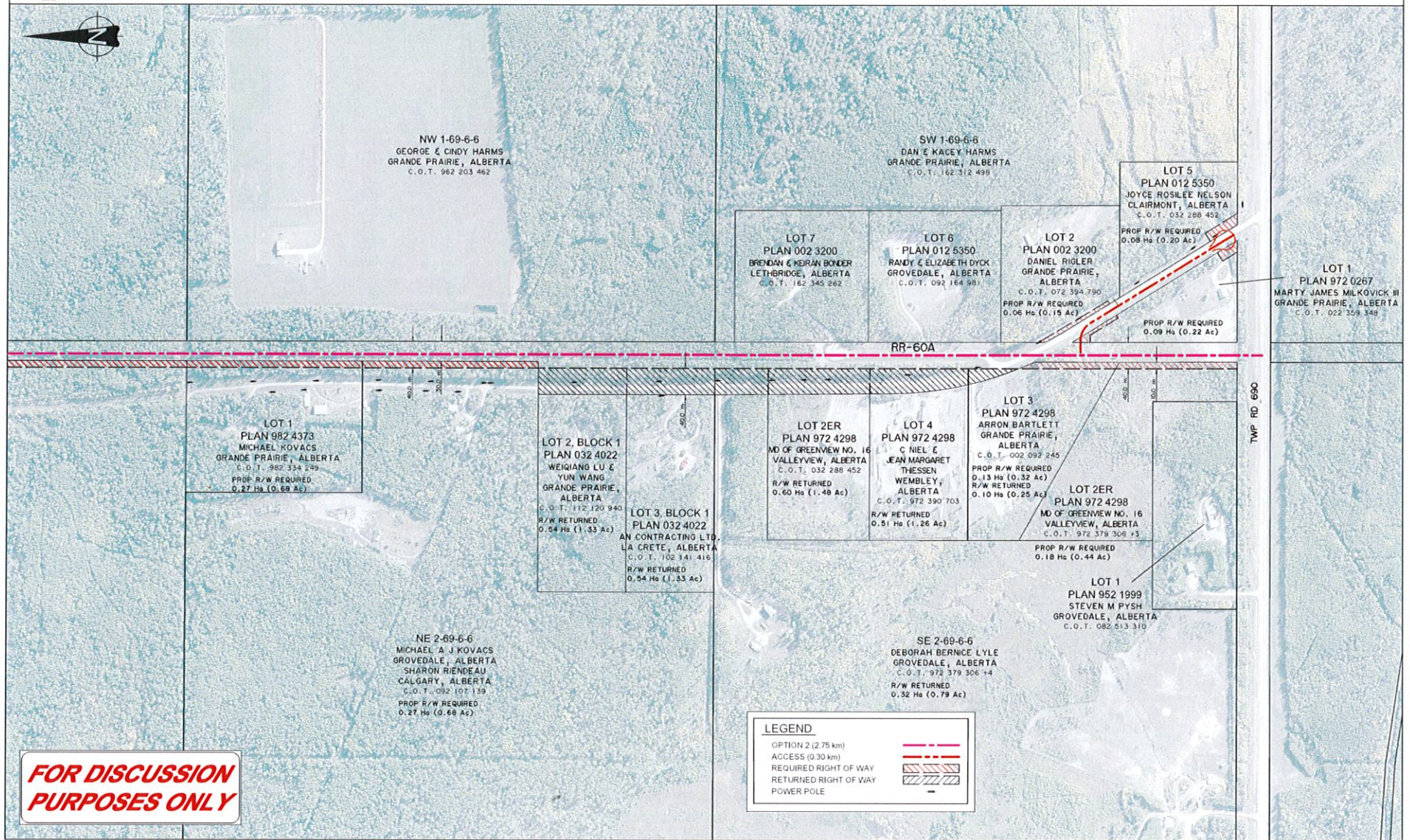






RANGE ROAD 60A  
OPTION 2 - SOUTH END (TWP RD 690)

wsp

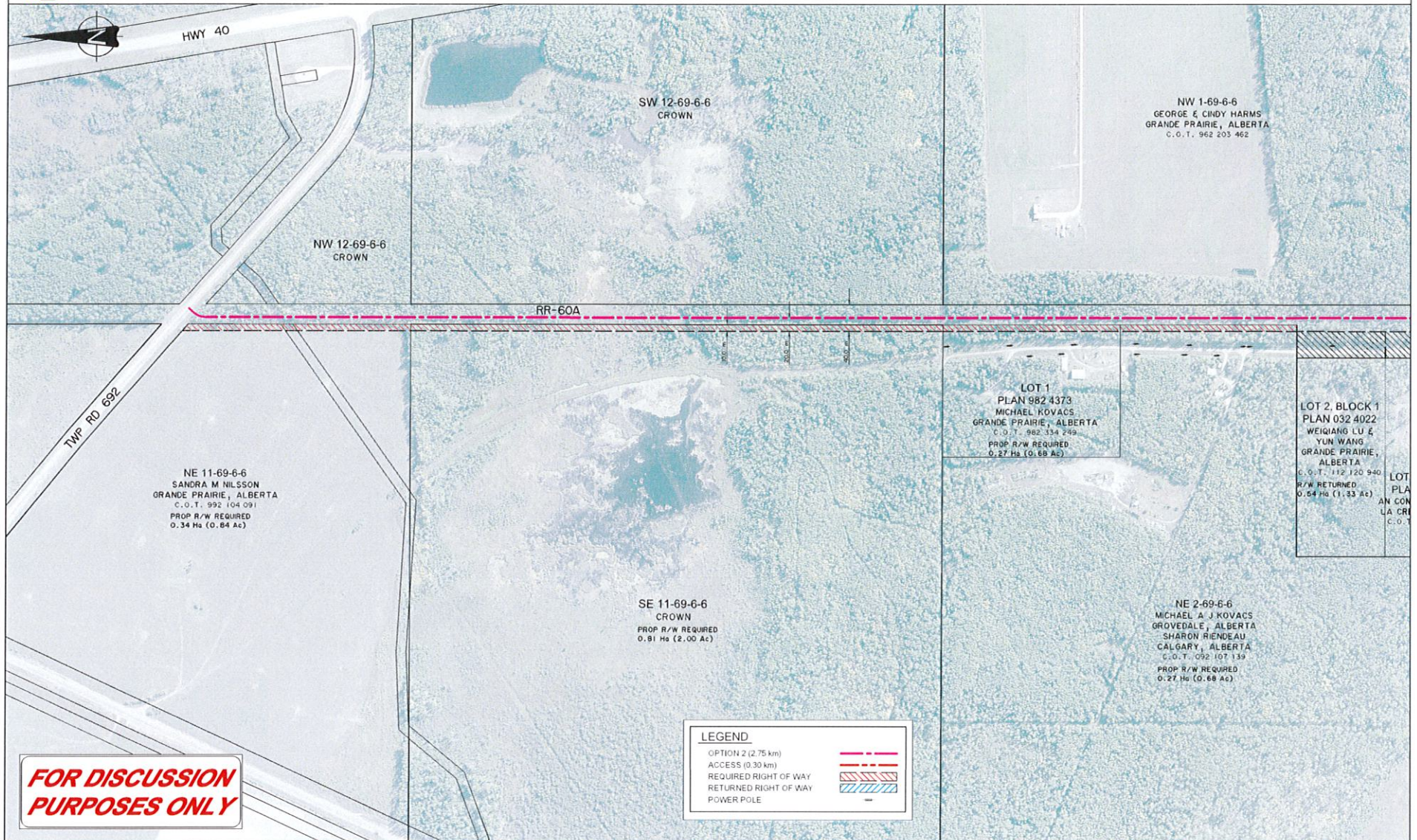






RANGE ROAD 60A  
OPTION 2 - NORTH END (TWP RD 692)

wsp

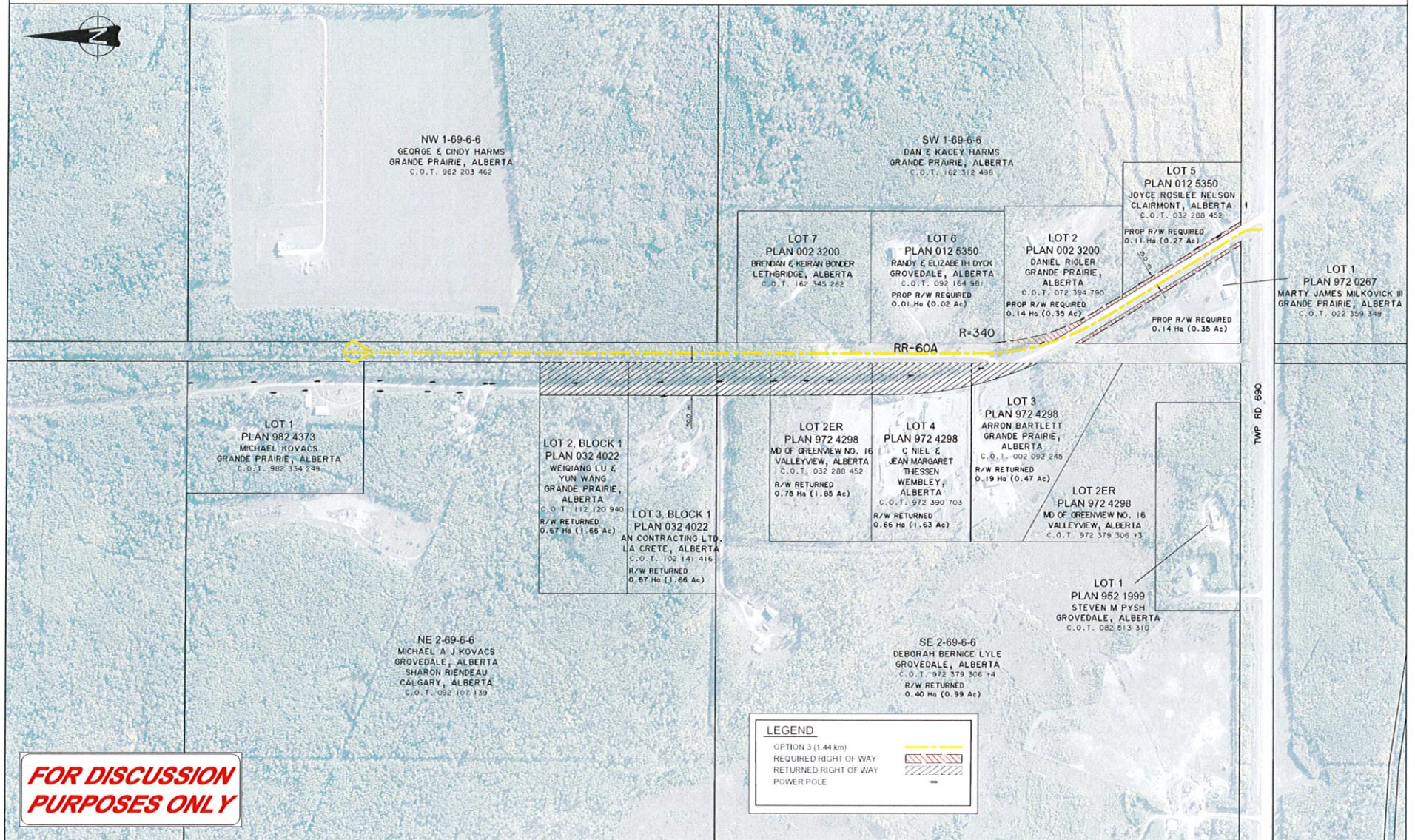






RANGE ROAD 60A  
90 km/hr DESIGN SPEED (POSTED SPEED 80 km/hr)  
OPTION 3

wsp

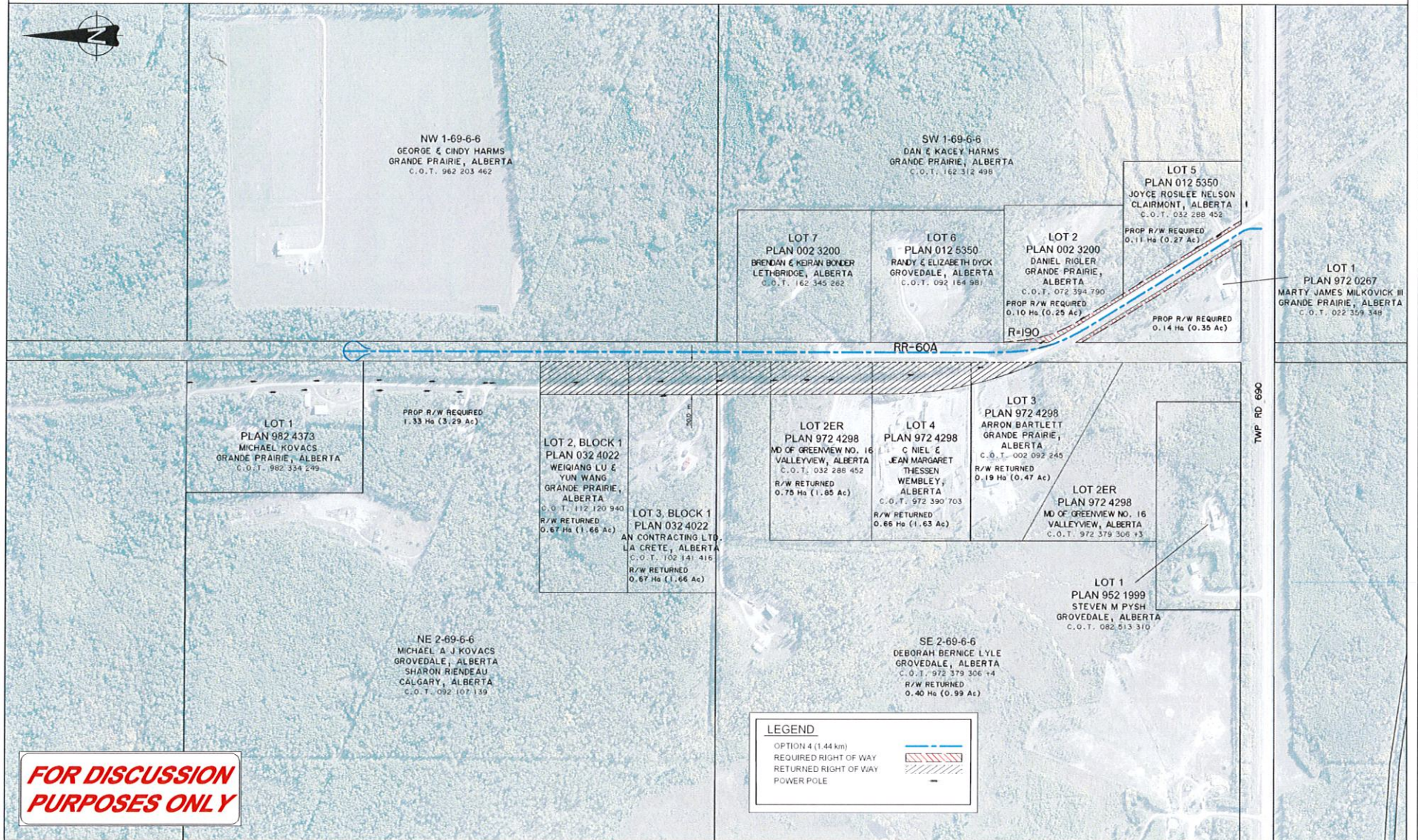






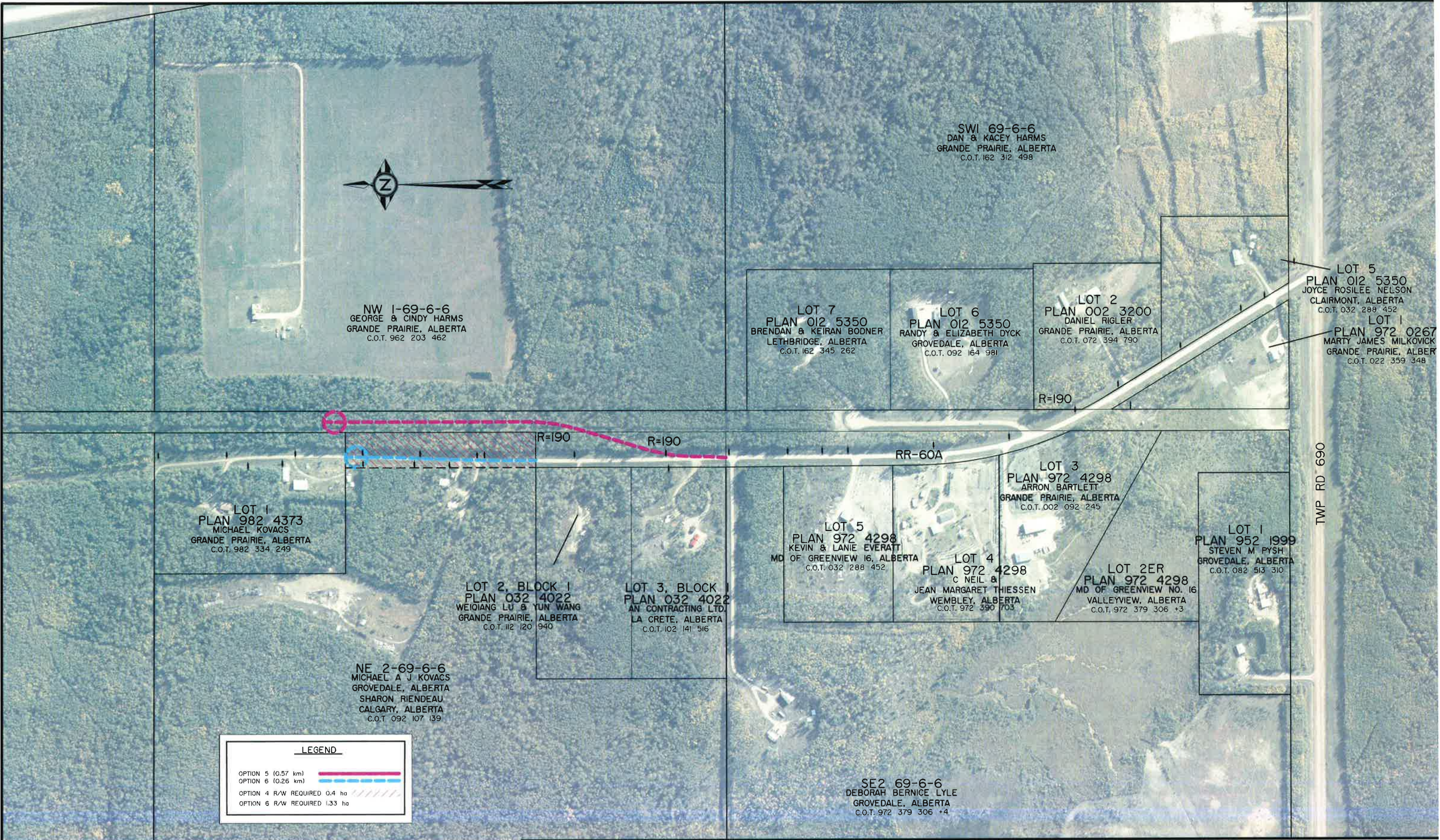
RANGE ROAD 60A  
70 km/hr DESIGN SPEED (POSTED SPEED 60 km/hr)  
OPTION 4

wsp





DRAWING  
HIGHWAY  
CONTRACT  
DESCRIPTION  
PHOTO  
DATE  
BY  
SURVEYED  
DEPARTMENT BAR CODE



**FOR DISCUSSION  
PURPOSES ONLY**



CONSULTANT  
**wsp**  
JOB No. 130

DESIGNER  
DATE

DATE

REV	DATE	REVISION	BY

M.D. OF GREENVIEW		
Range Road 60 A		
70 DESIGN POSTED 60 km		
CONTRACT	SHEET of	DRAWING 15941





# REQUEST FOR DECISION

---

SUBJECT:	<b>Testing of the Tangent Pit in Birch Hills County</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 23, 2018	CAO:	MANAGER: GM
DEPARTMENT:	OPERATIONS	GM: GG	PRESENTER: GM
STRATEGIC PLAN:	Infrastructure		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council allow administration to excavate for quantities of pit run at the Tangent Gravel Pit located at 30-78-23-W5 in Birch Hill County, currently owned by Wanham Trucking Ltd. for \$15,000 funded through the Gravel Exploration Services budget.

---

## BACKGROUND/PROPOSAL:

Normally, this item would not have gone to Council for approval. This location is outside the Municipal District of Greenview which needs Council approval. Currently the Gravel Exploration Services budget was approved in 2018 for \$100,000 which at this time remains untouched.

Wanham Trucking Ltd. holds the title to a 149.8 acre gravel pit located at 30-78-23-W5. The pit is situated on the Northwest bank of the Smoky River Northeast of Tangent, Alberta in the Birch Hills County. Access to the pit is by County of Birch Hills Municipal roadways off Highway 740.

The pit consists of extremely coarse pit run aggregate valued as a source of rip rap and armour rock. Recovery rate of the material from gabion to class 3 rip rap is at approximately 65% by volume. This pit is further enhanced by minimal overburden of approximately 30 cm (1 foot) thus eliminating expensive stripping operations. Furthermore, ground water is non-existent.

In January, 1992, an initial Alberta Transportation Utilities test revealed approximately 555,000 m<sup>3</sup> (905,760 tonnes) of gravel on a portion of the Northwest corner. Consistent quantities have been confirmed where exploration and exploitation of untested areas has occurred. Further excavation and test digs have found consistent aggregate sizing throughout the entire pit area.

Wanham Trucking Ltd. is presently asking \$2,150,000 for this property. Regardless of what quantity is determined to be onsite, the price remains the same.

The estimate to conduct this test properly will be approximately \$15,000 which can be funded through the Gravel Exploration Services budget.

If Council approves the testing, and the quantities prove to be substantial this would provide Greenview with three (3) locations with suitable rip rap sources, Athabasca, Grovedale and Tangent.

Birch Hills County has been contacted to see if they have any concerns with us purchasing the property as per attachment #1.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that it would provide Greenview with three (3) separate sources of rip rap. One (1) to the North, South and West.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: \$15,000.00**

**Ongoing / Future Costs: \$2,150,000.00 for purchase**

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council approves the motion Wanham Trucking Ltd. will be notified to ensure that the testing can be done in a timely manner.

---

ATTACHMENT(S):

- E-mail from Dion Hynes, Director of Public Works, Birch Hills County.



## Gord Meaney

---

**From:** Gord Meaney  
**Sent:** March-16-18 3:11 PM  
**To:** 'Dion Hynes'  
**Subject:** RE: Sinkevich pit, Wanham Trucking Pit

Thanks Dion.

**From:** Dion Hynes [mailto:dionh@birchhillscounty.com]  
**Sent:** March-16-18 12:14 PM  
**To:** Gord Meaney <Gord.Meaney@MDGreenview.ab.ca>  
**Subject:** Sinkevich pit, Wanham Trucking Pit

Hi Gord

At this time BHC has no plans to purchase this pit from the registered owners.

As mentioned we are experiencing delays in our gravel crush plans due to environmental permits. Wanham trucking has submitted an unplanned proposal to the County to sell us gravel out of this very pit. Council will be discussing this at the end of the month however I am recommending that we can't and don't accepted this proposal based on it going against our purchasing bylaw and policies.

At this point we have no reason to hinder our plans to possible purchase this gravel pit.

Hope this helps



# REQUEST FOR DECISION

---

SUBJECT: **Operations 2018 Budget Overruns**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: OPERATIONS  
STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH                      MANAGER: GM  
GM: GG                      PRESENTER: GM

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council direct Administration to transfer \$900,000 from the Forestry Trunk Road – Contractor Services GL account to the Graveling Program – Contractor Services GL account.**

---

BACKGROUND/PROPOSAL:

Several factors have dictated that Administration will have a cost overrun of two GL's this year. The first being GL 6-24-240-000-6109 General & Operating Supplies with the second being 6-24-245-000-6043 Contractor Services.

**Listed below is a description/explanation of the purchases under the two GL accounts discussed above:**

**GL 6043 - Graveling Program** budget under Contracted Services was approved for \$2,200,000. Administration under estimated the amount of gravel required on Greenview's local roads due to the cancellation of the 3 year graveling program, thus increasing the amount of material moved from the Athabasca SML to the Little Smoky and Valleyview stock pile locations to support the amount of material needed for the graveling program.

**GL 6043 - Graveling Program** another unforeseen expense to the Graveling Program budget saw an increase for the tonne per km rate from \$0.12 to \$0.17 per tonne km which created \$495,265 in unanticipated expenses. This amount is higher than originally estimated, due to the extra amount of material transferred to stock pile locations listed above.

Presently, administration has a cost overrun in the Graveling Program GL 6043 in the amount of \$1,300,000. Administration anticipates a surplus of \$900,000 in the **Forestry Trunk Road** Contractor Services GL account which could be transferred to the **Graveling Program GL 6043** Contractor Services thus reducing the overrun of \$1,300,000 to \$400,000 in the Graveling Program.

Administration recently submitted a DRP application under the Disaster Recovery Program in the amount of \$328,728 in hopes of being successful due to the 2018 flooding event. This application has been received and Greenview is currently waiting on confirmation of being successful.

If Greenview is successful with the DRP application, Administration would suggest to apply the DRP funding to the Gravelling Program GL 6043, further reducing the overrun from \$400,000 to approximately \$71,000.

All that said; to complete the Gravelling Program under GL 6043 Contracted Service, Administration estimates that the Gravelling Program for local roads will require an additional \$1.8 million if Council chooses to support the additional funding to complete. Administration will be requesting direction on Council's support in regards to the completion of the local roads gravelling program this year.

**GL 6109 - Roads Maintenance & Service** General & Operating Supplies was approved for \$425,000. Operations currently has an overrun of 43,000 with anticipated future expenditures of an additional \$150,000 totalling approximately \$193,000 over budget by years end.

**GL 6109** – contributions to the overrun include items such as additional traffic signage and rural address signage. Greenview has also encountered extra costs related to the increase in steel prices in the purchasing of blades, bits and culverts. Operations is anticipating having to purchase extra grader bits. Last year operations was required to purchase \$50,000 in bits for the contractors to finish out the year.

This GL account is used to purchase numerous items such as nuts & bolts (signage), ditch clean up supplies, pot hole patching supplies, etc. Canfor intersection signage on the FTR was improved at approximately \$6,000.00. Traffic radar units for Ridgevalley School zone for approximately \$33,000 also fall under this account. Both these areas were upgraded to support public safety.

Administration will keep Council apprised as operations receives information on the DRP approval and has a better idea on how much more budget is required for **GL 6109 Roads Maintenance & Service** General & Operating Supplies account to balance years end.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the overruns in the 2018 Operational Road Maintenance Budget.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: \$900,000**

**Ongoing / Future Costs:**

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Keep Council apprised on the GL overruns.

---

ATTACHMENT(S):

- N/A





# REQUEST FOR DECISION

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SUBJECT: **Census 2018 Preliminary Report**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER: DL

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council accept the presentation on the preliminary results of the 2018 Census for information, as presented.**

---

## BACKGROUND/PROPOSAL:

From April 30 to June 30 Greenview conducted a census of all usual residents. The census was conducted electronically through a program created and operated by the City of Airdrie. Residents were provided a PIN on a door hanger which allowed them to fill out the census online themselves. It also provided information on when door to door collection would be occurring as well as contact information of the census coordinator if the resident had any issues or questions. Ten enumerators were employed by Greenview to collect census information door-to-door from those that did not participate online themselves. Residents were asked three questions:

1. Total number of usual residents in the dwelling
2. Age of each resident
3. Gender of each resident

In summary, Greenview had a participation rate of 98.9%. 35.93% percent of responses were done online by the residents. The rest were collected by the enumerators visiting door-to-door, or over the phone to Administration and the census coordinator.

The total population count is 6044 residents. The ward break down is attached.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview has an updated population Count and will receive an increase in grant funding.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

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ALTERNATIVES CONSIDERED:

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will publish the census results in Meadows to Mountains and the website for public viewing.

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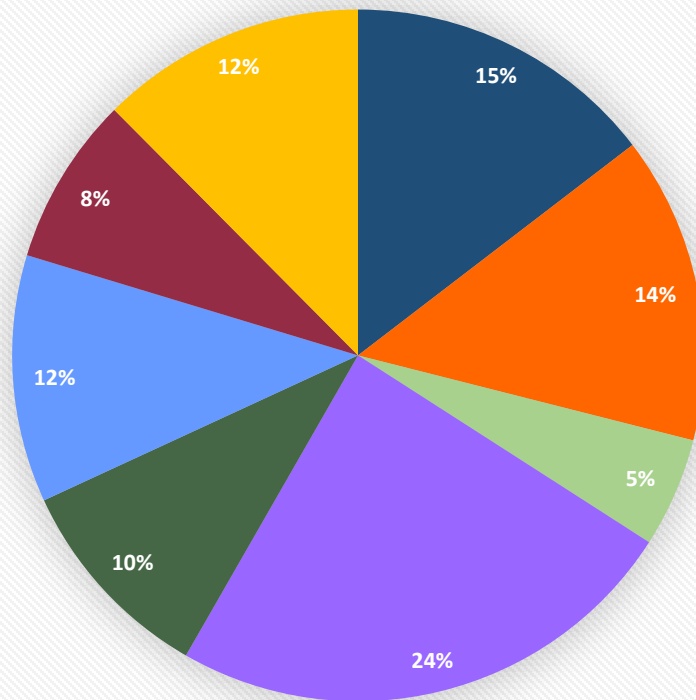
ATTACHMENT(S):

- Ward Breakdown
- Gender Breakdown
- Age Breakdown

## Ward Population Summary

Ward	Population	Percentage
Crooked Creek&Sturgeon Heights	882	14.59%
DeBolt & Puskwaskau	868	14.36%
Grande Cache	310	5.13%
Grovedale	1,463	24.20%
Little Smoky	594	9.83%
New Fish Creek	699	11.56%
Sunset House & Sweat House	476	7.88%
Valleyview	752	12.44%
<b>TOTAL</b>	<b>6,044</b>	<b>100%</b>

### Ward Breakdown



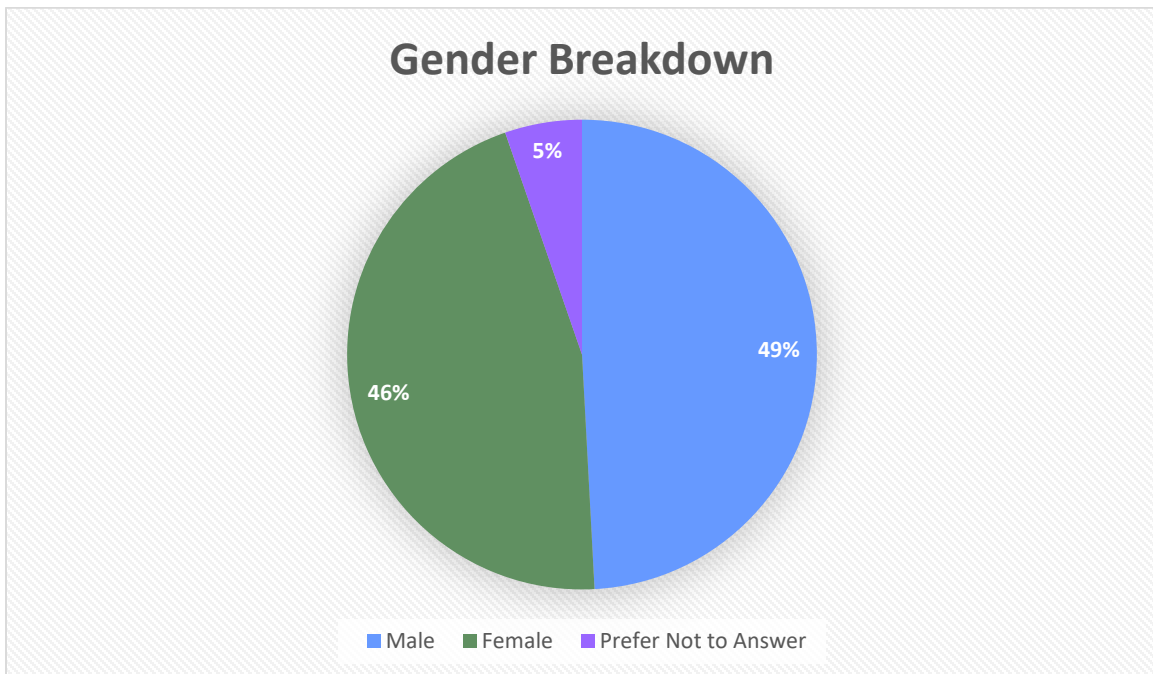
Crooked Creek & Sturgeon Heights
  DeBolt & Puskwaskau
  Grande Cache

Grovedale
  Little Smoky
  New Fish Creek

Sunset House & Sweat House
  Valleyview

## Gender Breakdown

Ward	Male	Female	Prefer not to Answer
Crooked Creek & Sturgeon Heights	385	367	130
DeBolt & Puskwaskau	445	411	12
Grande Cache	161	140	9
Grovedale	724	696	43
Little Smoky	319	243	32
New Fish Creek	339	313	47
Sunset House & Sweat House	223	211	42
Valleyview	372	371	9
<b>TOTAL</b>	<b>2968</b>	<b>2752</b>	<b>324</b>





## Age Summary

Ward	0-4	5-9	10-14	15-16	17-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	Prefer not to Answer	TOTAL
<b>Crooked Creek &amp; Sturgeon Heights</b>	53	60	47	19	21	40	29	46	54	39	46	50	46	65	68	40	41	118	<b>882</b>
<b>DeBolt &amp; Puskwaskau</b>	81	78	67	22	27	30	42	56	60	53	53	57	59	54	49	29	43	8	<b>868</b>
<b>Grande Cache</b>	15	34	32	6	13	15	23	26	19	21	23	30	11	12	7	3	12	8	<b>310</b>
<b>Grovedale</b>	82	127	114	38	40	33	74	103	105	124	93	109	137	91	84	37	45	27	<b>1463</b>
<b>Little Smoky</b>	25	38	47	12	36	26	32	29	33	37	36	39	50	41	40	20	21	32	<b>594</b>
<b>New Fish Creek</b>	41	55	40	22	26	30	47	37	30	51	32	57	52	39	41	23	32	44	<b>699</b>
<b>Sunset House &amp; Sweat House</b>	26	22	27	12	20	12	16	22	26	32	26	33	38	30	33	30	29	42	<b>476</b>
<b>Valleyview</b>	40	41	56	26	31	27	41	47	38	36	53	42	63	78	49	35	42	7	<b>752</b>
<b>TOTAL</b>	<b>363</b>	<b>455</b>	<b>430</b>	<b>157</b>	<b>214</b>	<b>213</b>	<b>304</b>	<b>366</b>	<b>365</b>	<b>393</b>	<b>362</b>	<b>417</b>	<b>456</b>	<b>410</b>	<b>371</b>	<b>217</b>	<b>265</b>	<b>286</b>	<b>6044</b>

Age	0-4	5-9	10-14	15-16	17-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75+	Prefer Not to Answer
Total	363	455	430	157	214	213	304	366	365	393	362	417	456	410	371	217	265	286
Percentage (%)	6.00	7.52	7.11	2.59	3.54	3.52	5.03	6.06	6.04	6.50	5.99	6.90	7.54	6.78	6.13	3.59	4.38	4.73



# REQUEST FOR DECISION

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SUBJECT:	<b>Post- Receivership Tax Debt - Payment</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 23, 2018	CAO: MH	MANAGER: DD
DEPARTMENT:	FINANCE	GM: RO	PRESENTER: MJ
STRATEGIC PLAN:	Level of Service		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – MGA s343 (1), s347 (1) and s348(c)

**Council Bylaw/Policy** (cite) – Bylaw 17-780

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## RECOMMENDED ACTION:

**MOTION:** As authorized by Section 347(c) of the Municipal Government Act, that Council direct Administration, upon written request from the Receiver, to defer all Pre- Receivership tax arrears and accrued penalties owing for Pre- Receivership tax arrears in situations where companies have gone into Receivership, until the earlier payment of all Post- Receivership taxes or the disposition of the property that is subject to the tax assessment, upon written request from the Receiver.

---

## BACKGROUND/PROPOSAL:

A Receiver is appointed by the Court to manage a company's business when it fails to pay its creditors and goes into Receivership. The Receiver will attempt to liquidate assets and/or restructure the company to prevent it from entering bankruptcy. When a company goes into Receivership, municipal property taxes are in jeopardy due to Court decisions not upholding section 348 of the Municipal Government Act.

Greenview has some industrial tax accounts that are held by companies under Receivership. While the company is under Receivership, the business is managed normally by the Receiver. The payables, including current year's taxes, from the date of Receivership, are expected to be covered. What this means is that, the Receiver is responsible to pay the payables, including property taxes that are incurred while the company is under their control.

There are two types of taxes in a Receivership: (1) Pre- Receivership taxes and (2) Post- Receivership taxes. Pre- Receivership taxes are those taxes that the debtor corporation failed to pay prior to the date of Receivership. Post- Receivership taxes are those taxes that accrue after the date of Receivership. The Receiver has taken the position, that at this time, it is only responsible for paying Post- Receivership taxes.

Reynolds Mirth Richards & Farmer LLP (RMRF), Greenview's legal team has reviewed this matter extensively since they have been receiving payments from the Receiver on Greenview's behalf. The legal team recommends that Council pass a resolution to defer the Pre- Receivership tax arrears until the earlier of payment of all Post- Receivership tax or the disposition of the property that is subject to the tax assessment.

By passing the motion, Greenview will maintain its claim in respect to the prior years' taxes as against the proceeds of the disposition of the property.

RMRF, Greenview's legal advisor, is concerned that if the resolution is not passed, the specific wording in the Municipal Government Act along with the Orders of the Court may allow the Receiver, other creditors or the debtor company, to double count payments towards arrears. This would result in a tax loss to the municipality. The unfairness of this result gives Greenview an opportunity to defer the Pre-Receiver'ship taxes.

RMRF, further states that this tax deferral is not granting the debtor corporation a tax break for the following reasons: (1) the Pre-Receiver'ship taxes are *already* deferred because the Court Order prevents Greenview from taking any action to collect those Pre-Receiver'ship outstanding amounts; and (2) those Pre-Receiver'ship taxes may be collected at a later date, for example, if land or improvements are sold. It is important to remember that not every company in arrears would be eligible for a tax deferral; only companies in Receiver'ship or Bankruptcy would receive the deferral so that Greenview can effectively deal with those legal processes.

Section 343 (1) of the MGA states "A tax payment must be applied first to tax arrears" while section 347(1) states that "If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property...(c) defer the collection of a tax".

Section 343 of the MGA states that all tax payments shall be made firstly to the tax arrears however in Section 347 it authorizes Council to defer any and all tax where it is equitable to do so by resolution. In order to ensure that the receiver payments are posted to the post-receiver'ship taxes, a Council resolution is required.

Assessment and tax rates change annually so the amounts owing will be different from year to year.

Penalties will continue to be assessed against pre-receiver taxes and any late payments on post-receiver tax amounts as required by our existing Tax Penalty Bylaw.

Section 348(c) of the MGA states that "taxes due to a municipality take priority over the claims of every person except the Crown" so the municipality may expect payment of any outstanding balance upon a sale of the assets, if an asset sale is successful and there are funds that can be distributed to Greenview after paying other higher priority creditors, for example, the Alberta Energy Regulator.

One of the Receivers involved with companies owing Greenview current year property taxes have submitted the payment in trust to RMRF for the current year's taxes. If Council does not pass the recommended motion, the property tax payment of \$69,801.03 that RMRF has in trust from Canada North will be returned to the Receiver.

The recommended motion deals with all companies that are or may be in receiver'ship. If Council passes the motion as is, Administration will proceed with applying payments from Receivers to current year's taxes instead of the prior year(s) taxes, based on written requests from the Receivers.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is to ensure that Greenview has an option to collect the arrears taxes and penalties upon the company becoming viable or the disposition of the property in question.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to defeat the recommended motion. However, this is not recommended by Administration due to our law firm being concerned that if the resolution is not passed, the specific wording in the Municipal Government Act along with the Orders of the Court may allow the Receiver, other creditors or the debtor company to double count payments towards arrears. This would result in a tax loss to the municipality. The unfairness of this result gives Greenview an opportunity to defer the Pre-Receivership taxes.

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**FINANCIAL IMPLICATION:**

Current implication is \$69,801.03

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes the recommended decision, Administration will ensure that all payments received from Appointed Receivers for companies in Receivership, will be posted to the Post-Receivership property taxes until they are paid in full.

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**ATTACHMENT(S):**



- Miller Thomson – Letter regarding current year’s tax payment
- Lodgistx Accommodations – Copy of cheque payment to RMRF in trust for Greenview
- RMRF – Canada North Receivership
- MGA Sections 343 (1), 347 (1) and 348 (c)



**MILLER THOMSON**  
AVOCATS | LAWYERS

MILLER THOMSON LLP  
COMMERCE PLACE  
10155 - 102 STREET, SUITE 2700  
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T 780.429.1751  
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MILLERTHOMSON.COM

June 29, 2018

**Delivered via Courier**

Reynolds Mirth Richards & Farmer LLP  
Suite 3200-10180 101 St NW  
Edmonton, AB T5J 3W8

**Stephanie A. Wanke**  
Direct Line: 780.429.9722  
swanke@millerthomson.com

File: 232509.1

Attention: Michael J. McCabe Q.C.

JUN 29 '18 PM 3:34

Dear Sir:

**Re: MD of Greenview No. 16 -  
D.J. Catering Ltd. ("DJs") 2018 Property Tax Payment**

Further to our earlier correspondence, we reiterate our position that D.J. Catering Ltd. is not liable for pre-CCAA property taxes by virtue of the vesting Order granted by Justice Hillier on March 20, 2018 in QB 1703 12327. DJs has made a number of efforts to arrange payment of the post-CCAA taxes (i.e. the 2018 taxes) with the MD, however the MD has advised that any payment received will be applied to the earlier taxes.

This has put DJs in the difficult position of being practically unable to pay the 2018 taxes as a result of your client's refusal to accept the payment.

Accordingly, please find enclosed a cheque in the amount of \$69,809.93 representing payment of DJs 2018 taxes as follows:

Roll 309622 - \$26,346.92

Roll 316532 - \$43,463.11

These funds are paid to you in trust on the strict trust condition that the funds be solely applied to the 2018 taxes.

Thank you for your assistance in this matter

Yours truly,

MILLER THOMSON LLP

Per:

  
Stephanie A. Wanke  
SAW/kep

Enclosure  
32385098.1

cc. Matt McCulloch, Monitor  
Darren Bieganek and Ryan Quinlan, Monitor's Counsel  
Client  
32385098.1



SEE REVERSE FOR LIST OF SECURITY FEATURES ON THIS STOCK



**LODGISTX ACCOMMODATIONS  
AND SERVICES INC.**  
16903 - 129 AVENUE NW  
EDMONTON, ALBERTA T5V 1L2  
PHONE: 780-488-3391  
FAX: 780-447-1933

**BMO** Bank of Montreal  
17504 - 100 AVENUE NW  
EDMONTON, AB T5S 2S2

100127

CHEQUE NO.

100127

DATE

2 9 0 6 2 0 1 8  
D D M M Y Y Y Y

PAY

\*\*Sixty Nine Thousand Eight Hundred Nine and 93/100

\$\*\*69,809.93

TO THE  
ORDER  
OF

Reynolds Mirth Richards & Farmer LLP, in trust

LODGISTX ACCOMMODATIONS  
AND SERVICES INC.

PER:

⑈ 100127 ⑈ ⑆ 25329 00 ⑆

1990 413 ⑈

LODGISTX ACCOMMODATIONS AND SERVICES INC.

Reynolds Mirth Richards & Farmer LLP, in trust

06/29/18

CHEQUE NO.

100127

100127

BMO CAD

GrView Prop Tax 2018..... 69,809.93

Total

69,809.93





BARRISTERS SOLICITORS

Reynolds  
Mirth  
Richards  
& Farmer LLP

WRITER'S EMAIL  
YOUR FILE

mmccabe@rmrf.com

WRITER'S DIRECT PHONE  
OUR FILE

(780) 497-3344  
80699-068-MJM

July 4, 2018

Via Email: [marilyn.jensen@mdgreenview.ab.ca](mailto:marilyn.jensen@mdgreenview.ab.ca)

Municipal District of Greenview No. 16

Attn: Marilyn Jensen

Box 1079

4806 36 St

Valleyview AB T0H 3N0

Dear Madam:

**Re: Canada North Group Inc.**

I received your voicemail on my return to work, Monday.

A letter from counsel for Canada North also came to my attention on Monday. A copy is attached. The two relate to the same thing.

The Municipality finds itself in a bit of a conundrum because of two competing statutes.

***Municipal Government Act***

S. 343(1) of the *Municipal Government Act* ("MGA") states that a tax payment must be applied first to tax arrears.

So, without more, your concern that the earlier taxes have to be paid, first, is quite valid.

But, there is more.

***Companies' Creditors Arrangement Act***

S. 36(6) of the *Companies' Creditors Arrangement Act* ("CCAA") provides:

***Assets may be disposed of free and clear***

**36(6)** *The court may authorize a sale or disposition free and clear of any security, charge or other restriction and, if it does, it shall also order that other assets of the company or the proceeds of the sale or disposition be subject to a security, charge or other restriction in favour of the creditor whose security, charge or other restriction is to be affected by the order.*

There is little authority on the topic, but what there is says a property may be sold to the purchaser free and clear of charges, liens and restrictions of any kind and that the interests of the secured creditor are protected by the requirement that the proceeds of sale or disposition are subject to the same charges.

The two camps that were in Greenview and subject to the tax claims have been sold. Paragraph 8 of the Order of April 30 provides:

8. *For the purposes of determining the nature and priority of Claims, the net proceeds from the sale of the Winterburn Property (to be held by the Monitor) shall stand in the place and stead of the Winterburn Property, and from and after the delivery of the Monitor's Certificate all Claims and Encumbrances shall attach to the net proceeds from the sale of the Winterburn Property with the same priority as they had with respect to the Winterburn Property immediately prior to the sale, as if the Winterburn Property had not been sold and remained in the possession or control of the person having that possession or control immediately prior to the sale.*

So the CCAA is effectively saying that the camps are sold free of your tax claim, but your claim continues to exist with respect to the proceeds of sale. That is your potential source of recovery.

But, s. 343 of the MGA says that the earlier tax is to be paid, first. That obviously conflicts with the intent of the CCAA.

There are two solutions to this conundrum and they both go the same way.

The legal solution is one based on constitutional law, and more particularly, the doctrine of paramouncy. That doctrine can be understood fairly simply. If a provincial law says “white”, but a federal law says “black”, it is impossible to comply with both of them. Where it is not possible to comply with both of them, the federal law is paramount.

An example that I was involved in years ago involved a combination of the *Bankruptcy Act* (a federal statute) and the *Workers' Compensation Act* (a provincial statute).

The provincial statute says that outstanding claims of the WCB are secured, but the federal statute says that such claims are preferred, only.

Parliament, in passing the *Bankruptcy Act* has intended that provincial statutory charges not be recognized where the entity would otherwise have such a charge specifically mentioned as a preferred claim. So, it is not possible to comply with both statutes. The bottom line is that, on bankruptcy, claims of the WCB are preferred.

The analogy to the facts you face is fairly clear. You simply cannot have a tax claim against the land removed by the federal statute and remain with respect to the provincial statute. The doctrine of paramouncy has arisen and the federal statute will prevail.

There is also a practical solution. This has arisen before in respect of the Canadian Oil & Gas International ("COGI") matter. I attach a copy of our letter with the recommended solution and reasons therefore as it pertained to certain payments being made by the Receiver of COGI.

The same analysis applies here. You want to maintain your claim in respect of the 2017 taxes as against the proceeds of the disposition of the camps. To do that, you must maintain the existence of the old tax debt and accept payment of the new tax debt. That can be done by a council resolution to that effect. See s. 347(1)(c) of the *MGA*. With such a resolution in place, there can be no argument to the effect that the old tax debt continues to exist as against the proceeds of sale. That will be subject to a priority dispute down the road.

If you are in agreement with the foregoing, please advise, otherwise I will have to reject Ms. Wanke's trust condition and return the money.

If you have any questions, please call.

Yours truly,

**REYNOLDS MIRTH RICHARDS & FARMER LLP**

PER:



**MICHAEL J. MCCABE, Q.C.**

MJM/lis

Enc.

c: Mike Haugen (via email)  
c: Donna Ducharme (via email)  
2113127.doc

## **Excerpts from Alberta Municipal Affairs, Municipal Government Act**

### **Application of tax payment**

**343(1)** A tax payment must be applied first to tax arrears.

### **Cancellation, reduction, refund or deferral of taxes**

**347(1)** If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

1994 cM-26.1 s347

### **Tax becomes debt to municipality**

**348** Taxes due to a municipality

- (d) are an amount owing to the municipality,
- (e) are recoverable as a debt due to the municipality,
- (f) take priority over the claims of every person except the Crown, and
- (g) are a special lien
  - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a local improvement tax or a community aggregate payment levy, or
  - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax imposed in respect of a designated manufactured home in a manufactured home community.

RSA 2000 cM-26 s348;2005 c14 s12





# REQUEST FOR DECISION

SUBJECT: **Grande Cache Ladder Truck MOU**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Regional Cooperation

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER: SW

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council authorize Administration to enter into a funding Memorandum of Understanding (MOU) with the Town of Grande Cache for the purchase of a Ladder Truck with a maximum amount of \$1,665,000.00 to be cost shared on a 1:1 ratio, with funds to come from the Protective Service Budget.

**MOTION:** That Council authorize Administration to transfer funds from the 2018 Operating Contingency Reserves to the 2018 Protective Service Budget.

---

## BACKGROUND/PROPOSAL:

On May 14<sup>th</sup> 2018, the Town of Grande Cache CAO proposed to Council the joint purchase of a Ladder Truck for the addition to the Town of Grande Cache Fire Department fleet. Council subsequently, authorized Administration to prepare a draft MOU for the joint purchase of a ladder truck with the Town of Grande Cache. Administration completed the draft MOU which specified that the Town of Grande Cache would be the lead administrative agency in acquiring the equipment and the purchase price of the ladder truck will be a maximum of \$1,600,000.00, with the Town of Grande Cache and Greenview each contributing an equal share.

As the lead agency, the Town of Grande Cache selected Pierce Manufacturing of Appleton Wisconsin, United States of America to build a heavy duty aerial platform apparatus Ladder Fire Truck to be supplied to the Town of Grande Cache Fire Department. The cost of the truck at the time of the initial inquiry made by the Town of Grande Cache was \$1,600,653.47.

From the time that the Town of Grande Cache proposed the ladder truck purchase to Council on May 14<sup>th</sup> 2018, until speaking with Pierce Manufacturing approximately one month later to formalize the purchase, an additional \$62,672.53 was added to the total cost. At that time, Pierce Manufacturing indicated that the additional cost was a result of the steel and aluminum tariffs recently imposed on Canada by the United States of America federal government.

As a result of the increase in price, Administration is recommending that Council approve the MOU for the purchase of a Ladder Truck with a maximum amount of \$1,665,000.00, to be cost shared with the Town of Grande Cache on a 1:1 ratio.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that Greenview and the Town of Grande Cache will complete the purchase of a Ladder Truck for the Grande Cache Fire Department which will serve the residents of Grande Cache and surrounding area.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of the recommended motion is that Greenview will incur an unforeseen cost to a maximum amount of \$832,500.00.
2. The disadvantage of the recommended motion is that Greenview will incur ongoing repair and maintenance costs for the Grande Cache Ladder Truck.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to accept, alter or deny the recommended motion.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** Greenview will contribute a maximum amount of \$832,500.00 for the Ladder Truck.

**Ongoing/Future Costs:** Ongoing/Future costs will be incurred by Greenview for the repair and maintenance of the Ladder Truck, however this amount is unknown at this time.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

If Council approves the recommended motion Administration will complete the MOU with the Town of Grande Cache.

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ATTACHMENT(S):

- Grande Cache Ladder Truck MOU

**MEMORANDUM OF UNDERSTANDING made this \_\_\_\_ day of \_\_\_\_\_, 2018**

between

**MUNICIPAL DISTRICT OF GREENVIEW**

(hereby known as "Greenview")

Box 1079

Valleyview, Alberta

TOH 3N0

and

**TOWN OF GRANDE CACHE**

(hereby known as the "Town")

Box 300, 10001 Hoppe Avenue

Grande Cache, Alberta

TOE 0Y0

**Re: Grande Cache Fire Apparatus Ladder Truck**

The Town and Greenview agree to the purchase of a Fire Apparatus Ladder Truck (**hereby known as "Equipment"**) which will aid in the service delivery for all residents in the Grande Cache area. The parties do hereby agree to the following terms:

1. The purchase price of the ladder truck will be a maximum of \$1,665,000.00, with the Town and Greenview each contributing an equal share, up to \$832,500.00.
2. Greenview will forward to the Town fifty percent (50%), (up to \$416,250.00) of its commitment upon the awarding of the successful proponent's proposal, with the remaining balance awarded upon the unit completion.
3. The Town and Greenview will jointly agree as to the basic specifications and design criteria of the ladder truck.
4. The Town and Greenview will jointly agree as to awarding the request for proposal successful proponent for the ladder truck.
5. The Town and Greenview will each have equal recognition on the Equipment.
6. The Town and Greenview shall retain equal ownership of the Equipment at a ratio of 1:1.
7. The Town will be the lead administrative agency in acquiring the Equipment.
8. This Memorandum of Understanding may be amended by mutual consent in writing by all parties hereto.

**IN WITNESS WHEREOF** the parties hereto have executed this Memorandum of Understanding on this day and year first above written.

**Municipal District of Greenview**

**Town of Grande Cache**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_





# REQUEST FOR DECISION

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SUBJECT: **Road Allowance Restrictions**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: INFRASTRUCTURE & PLANNING  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER: GG

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## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) EES 12 “Road Allowance Restrictions” Bylaw 16-771 License of Occupation Bylaw.

---

## RECOMMENDED ACTION:

**MOTION: That Council approve the “Road Allowance Restrictions” Policy as presented.**

**MOTION: That Council repeal Policy EES 12 “Road Allowance Restrictions.”**

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## BACKGROUND/PROPOSAL:

The policy described was initially presented to the Policy Review Committee on April 17th, 2018 where it was recommended for Council approval.

At the initial presentation to the committee, the policy was updated to our current standards. Revisions also included further details regarding the removal and/or replacement of trees, the installation of temporary approaches and requests to Council from adjacent landowners. A definition of Temporary Structures was added to provide increased clarity.

After consulting with legal counsel, Administration added a reference to By-law 16-771 establishing the enforcement authority. The definitions of Road Allowance and Road Allowance License were also added for additional clarity.

On May 28<sup>th</sup>, 2018 the Policy was presented to Council. At that meeting Council entered into discussions regarding grazing leases under Provision 4. Council raised concerns about having to come in to get special permission from the M.D to have gates across road allowances at grazing leases. The wording was changed from “Large areas, such as community grazing pastures or large grazing leases may be given special consideration due to the public nature of the enterprises” to “Community pastures or grazing leases will be given special consideration due to the public nature of the enterprises.”

Council also raised some questions regarding Provision 5 and Texas Gates. The wording was softened to state that Texas gates will “generally only be approved in exceptional circumstances” rather than “will be approved in exceptional circumstances.”

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. Greenview will have a policy to educate the public on permissible activities on municipal road allowances and the ability to enforce unauthorized action on municipal road allowances.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** PRC could choose not to recommend the policy to Council for approval but this will result in Policy EES 12 staying in place.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** Direct costs to the offending party

**Ongoing / Future Costs:** costs of enforcement

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**STAFFING IMPLICATION:**

Potential Staffing implication for staff time in enforcement or identification of offending parties.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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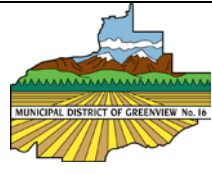
**FOLLOW UP ACTIONS:**

Once PRC recommends the Policy to Council for approval, administration will add it to the next Regular Council Meeting Agenda.

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**ATTACHMENT(S):**

- Policy EES 12
- Revised Road Allowance Restrictions Policy



***M. D. OF GREENVIEW NO. 16***  
***POLICY & PROCEDURES MANUAL***

Section:  
**ENGINEERING &  
ENVIRONMENTAL  
SERVICES**

**POLICY NUMBER: EES 12**

**POLICY TITLE: ROAD ALLOWANCE RESTRICTIONS**

**Page 1 of 2**

**Date Adopted by Council / Motion Number:**

**11.04.206**

**PURPOSE:**

To protect the public traveling on developed or undeveloped road allowances; to ensure access to all developed and undeveloped road allowances; and to provide a mechanism for leasing developed or undeveloped road allowances.

**POLICY:**

The Municipal District of Greenview Council acknowledges that all developed road allowances are for the use of the traveling public, and no private entity may block, fence or otherwise impede access unless special approval is granted by Council. Undeveloped road allowances may be fenced off when it is considered that doing so would be mutually beneficial for the adjacent landowner and the M.D. Approval for this activity must be granted by Council for each specific location on site.

1. A fence, gate or other obstruction upon road allowances will not be permitted unless specifically approved by Council.
2. Fences may be permitted across or along undeveloped road allowances only if the Municipal District issues a Road Allowance License to the landowner, and the landowner abides by all the conditions outlined in the License. Large areas, such as community pastures or large grazing leases, may be given special consideration due to the public nature of these enterprises.
3. As a matter of policy, the construction of Texas Gates on roadways or road allowances will not be permitted. Council may review and approve applications on a case-by-case basis and will be in exceptional circumstances..

The MD will take action if notified of any unauthorized blockages or obstructions on Municipal roads or road allowances, unless they are temporary in nature and circumstances.

4. The MD will attempt to determine responsibility for ownership or erection of the obstruction.
5. If the structures are not temporary in nature and circumstances, Administration will notify the offending party in writing and inform that the structures must be removed within fourteen (14) days. In the case of temporary structures such as electric fences, Administration will give verbal notification to the offending party that the structure must be removed within twenty-four (24) hours unless otherwise permitted by the MD. During the winter season the Director of Operations may extend the deadline date; however, the offending party will enter into a temporary agreement with the M.D. until the structures can be removed. The Agreement will indemnify and hold harmless the M.D. of Greenview No. 16, its employees and agents from any and all claims, demands, actions and costs whatsoever that may arise, directly or indirectly, out of any act or omission of the Municipal District, the offending party, or their employees, agents or representatives.

**POLICY TITLE: ROAD ALLOWANCE RESTRICTIONS**

**Page 2 of 2**

**Date Adopted by Council / Motion Number:**

**11.04.206**

6. An inspection by Municipal District staff will take place after the deadline date and if the blockage is still in place, it will be removed by Municipal District staff and costs invoiced to the responsible party.
7. The offending party will receive fourteen (14) days written notification for the removal of permanent structures and twenty-four (24) hours verbal notification for the removal of temporary structures prior to this action, indicating:
  - a) That the M.D. will not be held responsible for any damages or loss if livestock are set loose by the removal of these structures;
  - b) The exact date the structures will be removed;
  - c) The structures will be held by the M.D. and will become the property of the M.D. unless the costs of removal are paid by the offending party; and
  - d) That upon notification above, all liability will be the responsibility of the offending party.

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REEVE

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C.A.O.



**Title: Road Allowance Restrictions**

**Policy No: TBD**

**Effective Date: TBD**

**Motion Number: TBD**

**Supersedes Policy No: EES 12**

**Review Date:**



**Purpose:** The revised Road Allowance Restrictions Policy provides further guidelines for road allowance requests and restrictions.

## DEFINITIONS

**Temporary Structure** means a fence, gate or obstruction that remains in place for no longer than 24 hours.

## POLICY

Developed/undeveloped road allowances are for the use of the travelling public, and no private entity may block, fence or otherwise impede access unless special approval is granted by Council.

1. Greenview must receive a request from adjacent landowners of any changes intended to the road allowance including, but not limited to temporary approaches, fencing, cultivating, grading, plowing, ditching, removal or deposit of any soil, sand or gravel on to or off of the road allowance or otherwise changes to the contour of a road allowance
2. Greenview must receive a request from adjacent landowner for the removal of any trees and/or vegetation. If it is found that trees and/or vegetation have been removed prior to approval from Council, the responsible party will have to replant the trees or reclaim the road allowance to its original state, at the offending parties cost.
3. A fence, gate or other obstruction upon a road allowance will not be permitted unless specifically approved by Council. Undeveloped road allowances may be fenced off when it is considered that doing so would be mutually beneficial for the adjacent landowner and Greenview. Approved fences across road allowances must have gated access.
4. Fences may be permitted across or along undeveloped road allowances only if Greenview issues a Road Allowance License (RAL) to the landowner, and the landowner abides by all the conditions outlined in the License. Community Pastures or grazing leases, will be given special consideration due to the public nature of the enterprises.
5. The construction of Texas Gates on a roadway or road allowance will not be permitted. Council may review and approve applications on a case-by-case basis and will generally only be approved in exceptional circumstances.

6. Greenview will take action if notified of any unauthorized blockages or obstruction on Municipal roads or road allowances.
7. Greenview will attempt to determine responsibility for ownership or erection of the obstruction.

## **PROCEDURE**

1. The offending party will receive fourteen (14) days written notification for the removal of permanent structures and twenty-four (24) hours verbal notification for the removal of temporary structures prior to this action.
2. An inspection by Greenview staff will take place after the deadline date and if the blockage is still in place, it will be removed by Greenview staff and costs invoiced to the responsible party.

REVISED



# REQUEST FOR DECISION

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SUBJECT: **Scholarships Policy**  
SUBMISSION TO: COMMITTEE OF THE WHOLE  
MEETING DATE: July 16, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER: DL

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## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) –N/A

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## RECOMMENDED ACTION:

**MOTION: That Council provide direction regarding the draft “Scholarships” policy.**

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## BACKGROUND/PROPOSAL:

Council requested a review of Greenview’s process for providing scholarship funding for post-secondary students, this review occurred at the June 25<sup>th</sup> Council Meeting. Upon review, Council tabled the motion to approve the scholarships policy for further review.

In the past, Greenview has awarded bursary funds for doctors and veterinarians who come to Greenview following their post-secondary studies. Administration is recommending that these policies be repealed and replaced with the new scholarships policy.

The new “Scholarships” policy provides scholarship funding to all High Schools within Greenview, the three towns and Grande Prairie. The funding is dedicated to a Greenview resident who is enrolled in a college, university or apprenticeship program. Eligibility guidelines are outlined in the policy, but it is up to the school to select the scholarship recipient. The school will provide the name of the student to Greenview for Council recognition. Additionally, the student will be required to submit proof of payment of tuition in order to receive the scholarship. Schools that do not have an eligible student will not receive the scholarship funding.

The goal of the scholarships policy is to encourage Greenview residents to complete high school, pursue enhanced education, and to be involved in their communities.

The primary areas for discussion include:

- **Non-requirement to complete Grade 12**
  - Pro: reaches the students that might drop out of school at Grade 10 to attend trades programs
  - Con: Does not encourage students to graduate with a Grade 12 diploma

- **The schools to which the scholarship will be offered**
  - Do we offer the scholarship to all schools that Greenview students attend
    - Pro: reaches more M.D students that attend schools outside Greenview and the three towns.
    - Con: creates inequality between schools that have a higher percentage of Greenview residents attending, and schools that only have a couple.
- **Whether the policy differentiates between 4 year university/college programs and 2 year trades programs and total value of each**
  - Pro: recognizes that in general, a 4 year program is a greater financial commitment for students as they are in school longer and are not able to receive apprenticeship pay.
  - Con: creates inequality between Trades programs and university programs by placing different values on each.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended action is that Administration will be provided direction from Council regarding a draft scholarship policy.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

There are no perceived alternatives to be considered.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.



**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council provides direction, Administration will amend the draft policy and bring it back for Council approval.

---

**ATTACHMENT(S):**

- Draft Scholarships Policy

**Title: Scholarships**

**Policy No: TBD**

**Effective Date: TBD**

**Motion Number: TBD**

**Supersedes Policy No: (None)**

**Review Date:**



**Purpose:** Greenview Council wishes to recognize community involvement and academic achievement of students to enhance the future of individuals within Greenview and to encourage students from Greenview to pursue further education, thereby making meaningful contributions to their community.

## DEFINITIONS

**Eligible Student** means a student completing Grade 12 who meets the scholarship criteria established in the general principles for selection.

## POLICY

1. Greenview will provide scholarship funding to each High School within Greenview, the Towns of Valleyview, Fox Creek and Grande Cache, as well as the City of Grande Prairie in the amount of \$1000.00.
2. The scholarship must be awarded to a student in Grade 12 who is a resident of Greenview and who will be pursuing post-secondary studies at a college, university, or apprenticeship program.
3. Each individual High School will be responsible for the selection of the eligible student.
4. General Principles for selection:
  - a. The student is a resident of Greenview
  - b. The student is in good academic standing
  - c. The student is involved in the community or extra-curricular activities
  - d. The student demonstrates leadership abilities

## PROCEDURE

1. The Scholarship will be provided to the following schools:
  - a. Hillside Jr/Sr High School
  - b. Grande Cache Community High School
  - c. Fox Creek School
  - d. Ridgevalley School

- e. Grande Prairie Composite High School
  - f. St. Joseph Catholic High School
  - g. St. John Paul II School
  - h. Charles Spencer High School
  - i. Peace Wapiti Academy
2. Schools must submit the name of the scholarship recipients to Greenview Administration for Council recognition.
  3. The student must provide proof of enrollment to Greenview Administration to receive scholarship funding.

DRAFT



# REQUEST FOR DECISION

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SUBJECT: **Greenview Sponsorships Policy**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER: DC

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## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) –N/A

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## RECOMMENDED ACTION:

**MOTION: That Council approve the Greenview Sponsorships Policy as presented.**

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## BACKGROUND/PROPOSAL:

Greenview is a significant supporter of events, programs and projects in our communities and region. Annually, more than \$1.5 million in grant funding is provided through the Community Grants Program to organizations throughout the region. The Greenview Sponsorships Policy was crafted in order to manage recognition of municipal sponsorship to these organizations and events. The policy does not cover operating grants, funds for museums, halls, libraries and recreation facilities, or other programs which are part of the regular Community Services or other departmental budgets. It also does not apply to grants administered by other parties on behalf of the municipality, such as the Recreation Boards, Agriculture Services Board or Family and Community Support Services.

The policy provides guidelines and recognition expectations for municipal grant recipients. The policy creates a tiered system based on the amount of the sponsorship and outlines recognition expectations that accompany this funding for each level. Greater recognition expectations are placed on those organizations which receive larger amounts of municipal grant funding.

This policy was presented at the July 10<sup>th</sup> Policy Review Committee. The Committee recommended minor wording changes and reducing the recognition tier system from four categories to three.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. Grant recipients will have clear guidelines to follow for recognizing Greenview contributions to community events, programs and projects.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council could recommend alternative types of recognition for municipal funding or may suggest changes to the tiered framework.

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#### FINANCIAL IMPLICATION:

In recent years, printing sponsorship banners and promotional materials has been done through the annual operating funding for the Communications Department. The funds in the budget are intended for Greenview's advertising and promotion. Costs of providing banners and signs have been increasing with greater recognition and requests from the community. By implementing a clear policy outlining grant recipients' responsibilities for printing signs and marketing collateral it is anticipated that Greenview will realize a cost and time savings from not having to supply or print signs and banners.

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#### STAFFING IMPLICATION:

There will be increased staff time required to administer the policy, specifically in communicating with community groups, providing approval of marketing materials and arranging Council delegations and cheque presentation photos. This workload has increased in recent years with a greater emphasis being placed on grant recognition. It is anticipated that the policy and procedure will clarify Greenview's expectations of grant recipients and help to proceed in a more efficient manner.

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#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

#### FOLLOW UP ACTIONS:

Once Council approves the sponsorship policy, Administration will update the policy binder and will supply the Sponsorships Policy to grant recipients along with their applications so they can better understand the process.

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#### ATTACHMENT:

- Greenview Sponsorships Policy

**Title: Greenview Sponsorships**

**Policy No:**

**Effective Date:**

**Motion Number:**

**Supersedes Policy No: (None)**

**Review Date:**



## MUNICIPAL DISTRICT OF GREENVIEW NO. 16

**Purpose:** The purpose of this policy is to establish guidelines for recognition of grant funding received from Greenview for community events, initiatives and projects. Greenview Council is committed to building strong, vibrant communities that meet the needs of Greenview ratepayers.

### DEFINITIONS

**Communications Materials** means materials which are developed to support the communication and general awareness of a project, product or service such as, newsletters, literature, publications, websites, social media postings, press releases, public service announcements, or fact sheets.

**Promotional Materials (Promo)** means articles of merchandise that are branded with a logo used in marketing and communication programs. These items are donated to charitable groups or given away to the public to promote an organization.

**Marketing Collateral (Collateral)** means the collection of media used to support marketing campaigns to promote a program or service. Collateral helps promote to target audiences and includes brochures, rack cards, posters, print and web ads.

### POLICY

1. Grant recipients should acknowledge funding support from Greenview in all communications materials, media coverage, and verbal promotion pertaining to the event, program, or project being supported by the grant.
2. Grant recipients agree that all related communications materials and marketing collateral including signs, websites, posters, etc. will contain a visible, current and official Greenview logo. Official logo files are available through the Communications Department and must be used in accordance with Greenview's visual standards guidelines. The Greenview logo should only be used in reference to the event/program/project.
3. If grant funding is supporting an event a Greenview sponsorship banner must be prominently displayed during the event. The sponsorship banner may be borrowed from Greenview or grant recipients shall print the sponsor banner from approved design files depending on the funding level in accordance with Procedure 1.
4. Grant recipients are encouraged to tag the M.D. of Greenview in social media posts (Facebook, Instagram, Twitter, etc.) in recognition of grant support.
5. Unless the event or program has an established tiered sponsorship, the tiered guidelines for recognition in Procedure 1 shall apply, contingent on the level of Greenview funding.

6. If grant funding is supporting an event or program that involves tiered sponsorship, organizations should contact Greenview's Communications Department to outline the deliverables within their sponsorship recognition framework.
7. All costs of printing, advertising, signage and other promotional activities related to grant recognition are the responsibility of the recipient.
8. A presentation to Council and a Cheque photo are required for grants over \$5,000 and should be coordinated through Greenview Administration.
9. Grant recipients may not identify as agents of the M.D. of Greenview in any way.
10. Greenview reserves the right to use any information related to the organization and the grant assistance provided in its promotions and advertising. The use of such information will be at the discretion of Greenview and may be done so upon notification to the organization by Greenview Administration.
11. This Policy does not apply to operational grants.

## **PROCEDURE**

1. Greenview shall apply the following tiered sponsorship to program, event and project grants:

<b>Tier</b>	<b>Sponsorship Amount</b>	<b>Recognition Required</b>
<b>3</b>	Under \$5,000	<ul style="list-style-type: none"> <li>• Recognition in any print material</li> <li>• Recognition in media advertising (Optional)</li> <li>• Verbal recognition at event</li> <li>• Greenview Banner (may be supplied by Greenview)</li> </ul>
<b>2</b>	\$5,000-25,000	<ul style="list-style-type: none"> <li>• Recognition in print material and media advertising</li> <li>• Verbal recognition at event</li> <li>• Greenview Banner (printed by the event organizers at their own cost)</li> <li>• Delegate attendance (Optional)</li> <li>• Presentation to Council and Cheque photo</li> </ul>
<b>1</b>	Greater than \$25,000	<ul style="list-style-type: none"> <li>• Recognition in print material and media advertising</li> <li>• Verbal recognition</li> <li>• Greenview Banner (printed by the event organizers at their own cost)</li> <li>• Permanent signage paid for by the recipient</li> <li>• Delegate attendance</li> <li>• Presentation to Council and Cheque photo</li> </ul>

2. For all promotion, communications and acknowledgement of Greenview, the primary contact is the Communications Officer.
3. Council Meeting delegations must be arranged by contacting Greenview one month prior to the scheduled meeting date.
4. Promotional recognition must be coordinated at least one month prior to the scheduled event or as soon as funding has been awarded.



# REQUEST FOR DECISION

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SUBJECT: **Council Stakeholder Outreach Event 2018**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 23, 2018 CAO: MH MANAGER:  
DEPARTMENT: CAO SERVICES GM: PRESENTER: DC  
STRATEGIC PLAN: Intergovernmental Relations

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION: That Council host the 2018 Greenview Stakeholder Outreach Event at the Shot Shell Sporting Clay Range in Valleyview on October 25, 2018.**

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BACKGROUND/PROPOSAL:

Greenview has provided an annual public relations event in the form of a golf tournament since 2000. Originally the golf tournament began as a community event with staff and local volunteers. The emphasis then shifted to a fundraiser with invitations sent to all Greenview industrial and government stakeholders. In recent years, the golf tournament has had declining participation and donations. Each year, the event has rotated between Greenview's communities. Some locations may be difficult to travel to leading to the decreased numbers. In addition, there are many golf fundraisers which take place over the spring and summer months and this is a time when people are often busy with vacations, etc. It has been suggested that Greenview try another type of event and decrease the emphasis on fundraising. The goal of the stakeholder outreach event is to have meaningful conversations and connect with our industrial ratepayers and neighbours. A sporting clay shoot will provide a unique networking experience. Each year we also have people who choose to come just for the evening BBQ. The events in recent years have been by invitation only, but Council may choose to open the event to the public and include local advertising to increase participation. A silent auction or raffle could still be included as part of the event. The goal of registration fees is to provide cost recovery for the event.

Shot Shell Sporting Clay Range is located 15 minutes south of Valleyview on Range Road 225 in the Municipal District of Greenview and is owned by Colin Dixon. It is open from 9:00 a.m. to 9:00 p.m. seven days per week from April 20<sup>th</sup> to October 30<sup>th</sup>. The owners have experience hosting large tournaments and fundraisers including the Canadian National Sporting Clay Association.

The Shot Shell Sporting Clay Range has stations along a creek and field edge. RV parking (without hookups) is available. There will be changes to the layout adding new and interesting challenges over the course of the season to keep anyone shooting the course regularly on top of their game. The range features fully automated

16 station sporting clays course which includes tower and ground level presentations mimicking high flying geese or ducks, flushing partridge, pheasants and rabbits and are varied often. They also offer a 5-stand ("Duck Pond") equipped with long-range remote controllers to provide easier and better use. The Duck Pond is an amazing shoot with 5 stations and 8 different targets that will test any shooters ability.

Safety details and rules are outlined on the Shot Shell Website (see Attachment 1). Waivers must be signed by all competitors. If Council decides to proceed with the event, Administration will also request a waiver be drafted by our lawyers to address any liabilities or potential concerns for the organization.

All competitors must have a Possession and Acquisition Licence (PAL). There are also limits on the type of shotgun shells that may be used on the course. In groups there must be at least one person with a PAL per each team of five people. Gun rental is possible at the shooting range. If one person has a PAL, they will be able to rent a gun and then be the supervisor of the shotgun while on the course. A valid PAL license must be shown and recorded by staff when renting a shotgun prior to shooting. Additional guides or instructors who have their PAL may be hired for beginning shooters and groups that do not have their PAL.

There is ZERO tolerance for drinking and shooting. If a group books a shoot and BBQ function (minimum 15 people) and they bring a liquor license (which can be purchased at any liquor store) they can drink AFTER shooting with their catered meal. The course does not sell alcohol. Council may provide direction on whether they want Administration to acquire a liquor license for this event.

The proposed fees for the event are based on the costs of the recent "Shoot For the House" fundraiser for Ronald MacDonald Houses of Northern Alberta held at the course in 2017. The registration fees were \$120 per individual, \$75 for kids and \$600 for a team of five. Registration included lunch, 100 specialty targets, ammunition, beverages and prizes. Greenview will pay for the costs of prizes and a catered BBQ at the course to follow the event.

Tentative Schedule:   Registration 11:00 a.m.  
                                  Safety Meeting 11:30 a.m.  
                                  Shoot begins at noon  
                                  BBQ 6:00 p.m.

Sponsorships, silent auction prizes, and raffle donations will be accepted with funds going directly to the selected non-profit organization. Council may also choose to provide a financial donation directly to the charity as well or not include a fundraiser in this event. The proposed charity group for this event is the Lila's Angels Travel Foundation. Based in Little Smoky, Lila's Angels is a local organization that helps families with travel costs when they have to travel out of the local area for medical treatment.

As described on the Lila's Angels FaceBook page: "We are a Non-profit organization that was set up in 2010, we help families that have a loved one in the hospital and has to be transferred elsewhere for medical treatment, with some of their travel expenses. We do not pay for the patient, just the family so that they may stay by their loved ones side, and not have to worry about how they are going to pay for hotels, food, gas, and parking, these are added costs, that you as a family should not have to worry about. We are mostly used in an emergency, as people do not have time to process what is happening with their loved one, and definitely are worried about how they are going to get to wherever it is they need to be, we do not drive anywhere, we



just help with some of the costs. We have helped close to 50 families since our inception, and have given out close to \$54,000.00 to families in need.”

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview’s annual stakeholder outreach event is something that Greenview stakeholders look forward to and participate in each year. It is known to be a fun event that is non-competitive and welcoming. By hosting a new type of event in the fall we may attract new participants.
2. Hosting the stakeholder event provides an opportunity for Greenview Council and Staff to network with stakeholders and discuss upcoming projects while featuring different areas of the municipality and bringing awareness to local non-profits.

---

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the motion.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council may choose to hold the event on another date in September or October.

**Alternative #2:** Council may choose to provide another form of public relations event to engage with stakeholders. Other possibilities that have been suggested in the past include a snowmobile poker rally in the winter.

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#### FINANCIAL IMPLICATION:

**Direct Costs:** Funding for this event is provided in the 2018 Communications Budget to a maximum amount of \$20,000.

**Ongoing / Future Costs:** There are no additional financial implications to the recommended motion.

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#### STAFFING IMPLICATION:

The stakeholder outreach event requires dedicated staff support in the months leading up to it for invitations and registrations (2 staff), during the weeks prior to the event staff prepare the registration packages and silent auction prizes (4 staff). The week of the event and date of the event staff prepare the venue, greet and register guests, and oversee the event logistics. The day of the event requires 8 staff members. Hosting a successful tournament is one of the most labour intensive public relations projects that Greenview provides. Staff availability for other projects is limited prior to the event.

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#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council approves the motion, tournament planning will officially begin. We will confirm the course booking and charity involved. Invitations will be designed and sent by the end of August.

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**ATTACHMENT:**

- Shot Shell Safety Rules

# SHOT SHELL'S COURSE SAFETY RULES

## ONLY SHOTGUNS PERMITTED! - ALL SHOOTERS SHALL:

- Abide by the Firearms Act (Canada), its regulations and the Criminal Code of Canada
- Have a valid PAL, or be supervised at all times by a PAL holder
- If under the age of 18 years, be under the direct supervision of a responsible adult who possesses a valid [PAL license](#), and must be in the immediate vicinity of that adult at all times while on the course.
- All shotguns must be unloaded and action open at all times.
- The only time the shotgun may be loaded is when the shotgun is through the opening in the shooting stand and the shooter is ready to shoot
- The shotgun must be unloaded and the action open before the shotgun is withdrawn from the shooting stand opening
- Keep your finger off the trigger and out of the trigger guard until ready to shoot
- Break-action shotguns may be closed while in gun racks, gun cases or in carts, but must be unloaded
- All other shotguns in gun racks, gun cases or in carts must be unloaded and the action will remain open
- Eye and ear protection are mandatory for anyone on the course.
- All shotguns must have a barrel that is 26" or longer (Exceptions for youth and ladies shooters)
- Tactical shotguns are expressly prohibited. Only target shot shells are permitted to be used on the course.
- Shot sizes allowed are 7.5, 8 or 9. May not exceed 1 1/8 oz. loads, 2 3/4 length shells.
- HUNTING LOADS ARE NOT PERMITTED
- Maximum of 2 shells in the gun at any time.

## **RULES**

Free, disposable ear-plugs are available at the clubhouse. Prescription glasses or sunglasses provide adequate eye protection.

Immediately obey all range commands.

Any unsportsmanlike conduct or any behavior which may adversely impact the safety of any individual or the range may result in the immediate removal of the offender and their entire party from the property.

Any violation of these safety rules may result in the immediate removal of the violator and their entire party from the property.

All activity on Shot Shell's grounds is at YOUR own risk.

All shooters and visitors must sign a liability waiver acknowledging that live ammunition is being fired on the grounds and you are assuming full responsibility in the event of any accident, loss or injury.

A minor must have their parent or legal guardian co-sign their liability waiver. In the event that a parent or legal guardian is not accompanying the minor to the club then a "Waiver and Release" form signed by a parent or legal guardian must be provided by the minor at the time of arrival at the club. All shooters and visitors must sign a "waiver of liability" before going onto the course.

## **COURSE ETIQUETTE**

Please respect other shooters by standing well back and not talking loudly while they call targets.

Be aware of the shooting order and be ready when it is your turn.

Pick up empty hulls and place them in the bucket before leaving the stand.

Return the Long Range Controller to the holder.

Please don't exceed the posted speed limit of 15 km/h while on the course.

All dogs must be well managed and/or on a leash at all times. Please pick up their deposits and dispose in the garbage barrels.

Any person under the influence of alcohol and/or drugs is prohibited from handling firearms or ammunition, or being on the course.

Go to [www.shotshellssportingclays.com](http://www.shotshellssportingclays.com) for more information.



# REQUEST FOR DECISION

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SUBJECT: **Philip J. Currie – Fundraising Event**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: SW  
MANAGER:  
PRESENTER: SW

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council approve sponsorship in the amount of \$10,000.00 to the Philip J. Currie Dinosaur Museum for two corporate tables at the Night for the Museum event, August 25, 2018, with funds to come from the Community Service Miscellaneous Grant.**

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## BACKGROUND/PROPOSAL:

The Philip J. Currie Dinosaur Museum is hosting a premier fundraising event titled, A Night for the Museum on August 25, 2018 at the Pomeroy Hotel & Conference Centre in Grande Prairie.

The fundraising organizers are requesting Greenview to consider sponsoring the event at a cost of \$150.00 per person or \$5,000.00 per corporate table.

In 2017, Greenview sponsored two tables at a cost of \$5,000.00 each for the Philip J. Currie Dinosaur Ball. An operating grant in the amount of \$200,000.00 was provided to the Philip J. Currie Dinosaur Museum in the 2018 calendar year.

The Community Service Miscellaneous Grant has a balance of \$51,471.57 as of July 22, 2018.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of providing sponsorship to the Philip J. Currie Dinosaur Museum is that Greenview will provide further support to a regional facility that promotes culture and tourism.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The perceived disadvantage to the recommended motion is that Greenview will reduce the Community Service Miscellaneous Grant and therefore the potential to provide funding to other community group initiatives.



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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion or provide an alternate amount of sponsorship.

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FINANCIAL IMPLICATION:

**Direct Costs:** \$10,000.00

**Ongoing / Future Costs:** N/A

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will inform the Philip J. Currie fundraising organizer accordingly with Council's sponsorship decision.

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ATTACHMENT(S):

- Philip J. Currie Dinosaur Museum Sponsorship Request





## PHILIP J. CURRIE DINOSAUR MUSEUM

A Night for the Museum is the Philip J. Currie Dinosaur Museum's premier fundraising event. Join us for a night of fun as we celebrate your museum with an evening of live music, exciting games, rare and unique auction items, imaginative food and drink, and a few surprises!

DATE & TIME: 6:00pm, August 25, 2018

VENUE: Pomeroy Hotel &  
Conference Centre, Grande Prairie, AB

DRESS: Semi-formal

COST: \$150 per person,  
\$5,000 per corporate table

RSVP & SPONSORSHIPS:  
[dinoball@dinomuseum.ca](mailto:dinoball@dinomuseum.ca)

Dennis Mueller

MD of Greenview

Box 1079

Valleyview, AB T0H 3N0

RECEIVED  
OFFICE OF THE  
CITY CLERK  
JUN 25 2018

VALLEYVIEW

[dinomuseum.ca/party](http://dinomuseum.ca/party)



# REQUEST FOR DECISION

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SUBJECT: **TERRAPIN GEOTHERMIC INC. PROPOSAL**  
REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 23, 2018 CAO: MH MANAGER: KK  
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: SW

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RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

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RECOMMENDED ACTION:

**MOTION: That Council deny the Terrapin Geothermic Inc. partnership request with a 15% equity stake in the Greenview Geothermal Project Development.**

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BACKGROUND/PROPOSAL:

On May 14, 2018, Terrapin Geothermic Inc. made a presentation to Greenview Council advising of the submitted Emerging Renewables Power Program (ERPP) grant application, as well as requesting additional funding to continue research for the remainder of the 2018 calendar year.

The primary option presented by Terrapin was that Greenview provide \$20,000.00 per month of additional funding for the purpose of completing grant applications and to research additional funding opportunities for the potential geothermal project. Council accepted the presentation from Terrapin for information, as presented.

Terrapin recommends that there be no break in project development activities and is therefore proposing the continuation of the Terrapin and Greenview partnership. To accomplish this, Terrapin is proposing that they incur all project development expenses required for the remainder of the 2018 calendar year in return for confirmation as the official project developers of this project. In addition, Terrapin is requesting a 15% equity stake in the project.

The financial implications of Terrapin's recent proposal cannot be fully realized at this time. As a result, Administration is recommending that Council reject the equity position proposal and advise Terrapin that Council will not take additional action until the results of the ERPP grant application are known.

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BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will not be investing in a partnership prior to knowing the outcome of the ERPP grant application.
2. The benefit of the recommended motion is that Greenview will not be giving up a 15% equity stake in the project before all of the financial benefits or implications are fully realized.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Greenview may risk missing other opportunities to further the geothermal project, however Administration believes that the unknown financial implications of giving the 15% equity stake outweigh the potential missed opportunities.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to accept Terrapin's Geothermal Project Development Proposal.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:


Administration will advise Terrapin Geothermic Inc. of Council's decision via written correspondence.

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ATTACHMENT(S):

- Terrapin Geothermic Inc. proposal



	MD of Greenview
	Geothermal Project Development Recommendations

# Terrapin Geothermics Inc.

## Geothermal Project Development Recommendations

Prepared for:



EXPAND YOUR VISION  
**GREENVIEW**

## 1.0 Context

Over the past year, the Municipal District of Greenview and Terrapin Geothermics have been pursuing geothermal development opportunities in the region.

Based upon technical research and an increased knowledge of the geothermal resource in the region, it was decided by the MD of Greenview's council to pursue an application to the Emerging Renewables Power Program (ERPP). The ERPP Program is federally administered by NRCan and can provide up to 50% of project funds towards a commercial scale geothermal facility.

Through the project development process, Terrapin recommended the pursuit of an 8 MW geothermal electricity facility located within the boundaries of the Tri-Municipal Industrial Partnership (TMIP) area. This area possesses both a very strong geothermal resource, as well as the potential of long term heat and power loads in the region that would improve the geothermal project economics as more facilities develop in the region.

The final submission to ERPP was for a \$51 million project, with a formal request to NRCan for \$25.4 million in grant funding for the project. If the assumptions of the financial model built for this project hold true, it is expected that this project would generate over \$210 million in revenue over the life of the facility, with an additional \$80-100 million in revenue possible if a third-party heat off-taker were found for the residual heat once the geothermal brine has been used for power generation.

Based on knowledge from some of Terrapin's contacts, it is understood that seven applications from Alberta were submitted into the ERPP program, with the MD of Greenview's project being the only pure play geothermal project submitted in Alberta.

## 2.0 Project Updates

Since submission at the end of April, Terrapin has had no formal, on-going engagement to work with the MD of Greenview on further development of the TMIP Geothermal project, or any additional geothermal work. Despite no on-going contract, there have been numerous meetings, conversations and discussions with various stakeholders, investors, government officials and industry representatives who are quite keen to become involved in the project, or find ways to support now that it is the only active geothermal electricity project in development in Alberta.

Terrapin has also learned that a number of additional funding sources may be coming available over the remainder of 2018 and into 2019 including:

1. An expected \$60-80 million funding stream from Emissions Reduction Alberta specifically focusing on low-carbon electricity generation and geothermal
2. The Low Carbon Economy Fund with an additional \$50 million in funding expected in late 2018
3. Potential debt financing available through the Western Innovation Initiative of Western Economic Development
4. A developing loan guarantee program being developed by the provincial government

### 3.0 Project Development Requirement

Based upon the initial indicators of success and interest, the Terrapin Geothermics team is recommending aggressive project development to ensure the project would survive a due diligence exercise with NRCan should we be successfully selected as a recipient of the funding.

It is worth noting that even if the MD of Greenview is selected as a grant recipient, the Federal government will enact a rigorous due diligence and technical vetting process prior to disbursement of any of the \$25.4 million applied for. As part of this diligence process, NRCan will be finalizing agreements with the projects they believe have the highest likelihood of successful completion. Due to political factors, it is also expected that they will have a preference for projects closer to being shovel ready in order to receive the media and public relations benefit that will come from project ground breaking.

Because of the relatively short timelines in which the ERPP application, and the project specifics came together, there is currently no formal plan in place between the MD of Greenview and Terrapin on how to meaningfully develop the project both while we wait to hear back from the ERPP program, as well as opportunities to further develop the project even if no ERPP funding is secured.

A short overview of some of the work required to develop the TMIP project further is as follows:

1. **Regulatory:** An application will be required to the Alberta Energy Regulator for exploratory drilling permits. A preliminary conversation was had with AER as part of the ERPP application process, but left a number of major questions outstanding. Clarity on the status of AER permits and approvals to drill new geothermal production wells is expected to be a critical piece of any grant funding due diligence effort. It is also recommended that a formal application to the Alberta Utilities Commission be made.
2. **Financing:** Currently, the project submitted to ERPP assumes a 75% ownership stake for the MD of Greenview, with an expectation to sell 25% of the project to private entities or industry. It is Terrapin's belief that the MD of Greenview would be in a stronger negotiating position if they are able to get term sheets from debt finance groups to make up the remainder of the capital required. The MD of Greenview may also retain more equity if they are able to secure additional grants and subsidies on the project, for which Terrapin feels there are multiple streams open to the MD of Greenview. Between debt financing options and additional grants, this would put the MD of Greenview in the drivers seat for any additional equity negotiations.
3. **Grants:** As discussed above, the ERPP program is one of many programs out federally and provincially that are designed around kickstarting new renewable energy developments in Canada. Despite very little actual project development time put into this project, Terrapin has secured a disproportionately strong amount of funding and grant interest. Based on the momentum of the ERPP application, timing is ideal to pursue additional funding streams, grant programs and loan guarantees to ensure the MD of Greenview is attracting as much financial support as possible. As part of the ERPP application, Terrapin identified a total of 7 provincial and federal funding programs that might have relevancy for this project.
4. **Contracts:** Currently, no official power purchase agreement, or heat off-take agreement has been signed for the TMIP project. This is a major hole in the project from a debt financing and lending perspective as there is no guarantee at this point that even if the project is built, that

there will be a third party that will buy all of the electricity, and potentially residual heat from the project. Terrapin has developed signed heat-off take and power purchase agreements on other projects and strongly recommends active pursuit of heat and power off-take agreements.

5. **Stakeholder Engagement:** In total, Terrapin was able to secure twelve separate letters of support or endorsement as part of the ERPP application process. This included direct, formal support from the groups listed below.
  - Two of Alberta's most senior Cabinet Ministers (Shannon Phillips and Deron Bilous)
  - Two Conservative party Federal MP's who have strong track records of supporting geothermal development (Matt Jeneroux and Jim Eglinski)
  - Project stakeholders including ATCO, NAIT and construction firm ONEC Group
  - Indigenous engagement through a letter of support from the First Nations Power Authority
  - Environmental NGO engagement through a letter of support from the Pembina Institute and the Natural Step Canada

A number of additional stakeholders have been identified from the political, services, environmental and industry world's that could bring credibility, resources and expertise to bear on the project and it is strongly recommended to continue an active stakeholder engagement process. It is our belief that with the upcoming elections in Alberta, a relatively short window to secure additional provincial financial support exists, especially considering the high-profile nature of this project.

6. **Resource Assessment:** One of the initial pieces of feedback received was that some questions exist as to how well we understand the geothermal resource in the region. With no active geothermal exploration, no test-well drilling and no wireline testing of the resource having been completed, there is still significant technical risk as to the true quality of the geothermal resource in the TMIP region. Terrapin recommends additional resources assessment work including:
  - Mapping of water production history of existing conventional wells in the specific formations and locations recommended as part of the TMIP project
  - Securing and analyzing private 3-D seismic data on geological formations in the TMIP region
  - Development of formal research agreements with leading Alberta post-secondary institutions to provide in-depth research support for the project
  - Development of case studies of successful geothermal projects in other countries who have also utilized hot sedimentary aquifers (HSA'S) for geothermal development

## 4.0 Proposal

With Terrapin having lead the bulk of the efforts to this point, our team understands that we have a very in-depth view of the project, the stakeholders and the opportunity. Based on this insider, expert viewpoint, Terrapin is very strongly recommending aggressive project development to fill in some of the major gaps outlined above. It is our belief that if aggressive project development efforts are pursued, that we can significantly increase the likelihood of securing funding from ERPP and passing any due diligence efforts included as part of that granting process. It is also believed that an additional \$5-15 million in grants and subsidies could be secured for the project, putting the MD of Greenview in a very strong position financially. It is Terrapin's estimate that between \$100,000 and \$150,000 of project development work is needed between June 2018 and the end of the calendar year.

Terrapin understands that significant risks still exist on the project however, and that the MD of Greenview is hesitant to continue investing resources in a project that doesn't yet have any formal grants secured, no contracts are in place and there is still significant technical risk.

In the interests of becoming a true partner on the project, Terrapin Geothermics is keen to put our money where our mouth is and to cover off all project development expenses required for the remainder of 2018 in return for confirmation as the official project developers of this project, in addition to a 15% equity stake in the project.

Not only would this arrangement ensure the project is developed aggressively, it would also ensure that all incentives are perfectly aligned between Terrapin and the MD of Greenview. Terrapin has no interest in on-going consulting revenues as our driving interest is to be the developers of Alberta's first successfully built geothermal facility. It is based on this driving vision of seeing this project actually built that we strongly recommend that there be no break in project development activities. We believe in this project strongly enough that we are willing to invest our own capital in developing the project in order to become true project partners.

We look forward to the potential of pioneering Alberta's geothermal industry together.





# REQUEST FOR DECISION

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SUBJECT: **Van Horne Institute Funding Request**

REGULAR COUNCIL MEETING

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: July 23, 2018

CAO: MH

MANAGER: KK

DEPARTMENT: ECONOMIC DEVELOPMENT

GM: SW

PRESENTER: SW

STRATEGIC PLAN: Regional Cooperation

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RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

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RECOMMENDED ACTION:

**MOTION: That Council deny the requested funding proposal from the Van Horne Institute for the Peace Region Access to Container Transportation Study, as presented.**

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BACKGROUND/PROPOSAL:

The Van Horne Institute is a knowledge leader in transportation trade and infrastructure network who are in the process of acquiring funding for a \$188,600.00 study of a rail based inland container terminal in the Peace Country. The Van Horne Institute recently received a grant for \$90,300.00 for this study from the Government of Alberta under the Community and Regional Economic Support (CARES) program. The CARES program helps fund economic projects for Alberta municipalities, communities and regions to enhance local economic conditions and build local regional capacity suitable for sustainable economic development delivery.

As a result of this potential development, Greenview recently received a request from the Van Horne Institute to fund 40% (\$39,320.00) of the outstanding balance required to complete the study of the Peace Region Access to Container Transportation project.

The normal course of action when applying for a CARES grant is to secure required additional funding prior to the application being made. Upon review, Administration determined that the other municipalities in the Peace Region were also approached for funding of a rail based inland container terminal study, despite not being aware a CARES grant was applied for and awarded to Van Horne Institute.

Concurrent to this, a study for a rail based container terminal is already taken place through the Peace Regional Economic Development Alliance (PREDA) in which Greenview is a member. Administration estimates that PREDA is close to concluding a report on this topic and Greenview will have full access to its content.

Administration believes that there is value and local interest for growing rail infrastructure, however the Van Horne Institute proposal does not address potential locations for a proposed inland rail terminal or if it would even be located in Greenview. Considering this along with the upcoming PREDA report Administration does not believe supporting the Van Horne Institute would be beneficial to Greenview at this time.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that Greenview will not be fund a rail based inland container terminal study while a similar study is taking place through an already established partnership.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to approve or alter the recommended motion, however if Council chooses to fund the rail based inland container terminal study, efforts may be duplicated due to the concurrent PREDA study.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will advise Van Horne Institute of Council's decision via written correspondence.

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**ATTACHMENT(S):**

- Van Horne Institute Funding Request
- Peace Region Access to Container Transportation Study

**One correction to email sent earlier:**

**Lines in email below:**

County of Grande Prairie No. 1	40%	\$39,320
Municipal District of Greenview No. 16	20%	\$19,660

**Should have read:**

Municipal District of Greenview No. 16	40%	\$39,320
County of Grande Prairie No. 1	20%	\$19,660

**From:** Alexander Phillips

**Sent:** Wednesday, June 27, 2018 2:22 PM

**To:** 'Kevin.Keller@mdgreenview.ab.ca' <[Kevin.Keller@mdgreenview.ab.ca](mailto:Kevin.Keller@mdgreenview.ab.ca)>;

'Mike.Haugen@mdgreenview.ab.ca' <[Mike.Haugen@mdgreenview.ab.ca](mailto:Mike.Haugen@mdgreenview.ab.ca)>;

'Dale.Gervais@mdgreenview.ab.ca' <[Dale.Gervais@mdgreenview.ab.ca](mailto:Dale.Gervais@mdgreenview.ab.ca)>;

**Cc:** Taylor Alex Simpson <[tasimpso@ucalgary.ca](mailto:tasimpso@ucalgary.ca)>; 'Katherine Anez' <[katherine.anez@ucalgary.ca](mailto:katherine.anez@ucalgary.ca)>; 'DON BROWNIE' <[donbrownie@shaw.ca](mailto:donbrownie@shaw.ca)>; 'Don Dean' <[dpdean@shaw.ca](mailto:dpdean@shaw.ca)>; [chris@boldrealty.ca](mailto:chris@boldrealty.ca); 'Stephen Shepherdson' <[sshepherdson@shaw.ca](mailto:sshepherdson@shaw.ca)>

**Subject:** Van Horne Institute - Peace Region Access to Container Transportation Study Joint Funding Request - August 1st Reply Requested

**Dear Peace Region Stakeholders:**

On April 9, 2018, Alberta Minister of Economic Development, Deron Bilous announced a Government of Alberta CARES Program contribution of \$90,300 to the Van Horne Institute (VHI). (See press release: <https://www.alberta.ca/release.cfm?xID=55733B17CF380-9BA0-5BAB-576AF5E9E7A69E20>). These funds were awarded to partly fund a VHI research study proposal costing \$188,600 that was made to support the development of a rail-based inland container terminal in the Peace country by assessing shipment potential between the Peace Region and central Alberta.

The CARES program helps to fund economic projects for Alberta municipalities, communities, and regions (i.e. up to 50% of projects costs less travel costs) that will “enhance local economic conditions, *leverage regional economic development resources* and build local regional capacity suitable for sustainable economic development delivery.” It is important to note then that the above CARES grant funding of \$90,300 to the VHI is therefore both partial and conditional. Specifically, for the CARES funding of \$90,300 to be utilized by the VHI, local industry, municipality, and not-for-profit community entities in the Peace Region (i.e. who will benefit from the study) need to “leverage their regional resources” and also help to fund the balance of the \$188,600 cost of the Study (i.e. hopefully contribute \$98,300 in addition to the \$90,300 in CARES funding the VHI has received).

**I am therefor writing to ask the members of the Tri-Municipal Committee, together with PREDA (and perhaps the MD of Spirit River, Town of Spirit River and Village of Rycroft) to become contributing stakeholders by collectively funding the remaining \$98,300 for the Study to be undertaken by the VHI.** By doing so, your contributions will be leveraged by almost 50% from the \$90,300 in committed contingent CARES funding that has been awarded to VHI. In short, without this remaining funding being contributed by regional stakeholders, this study cannot be undertaken by the VHI and the \$90,300 in committed CARES funding must be returned to the Government.

I would ask that the members of your region's Tri Municipal Committee, along with PREDA, together with input from the respective Reeves, Mayor and Chief Administrative officers and decisions of Councils (as appropriate), consider the suggested breakdown of the needed remaining funding below and to **advise me if your organization can and will commit to this level of funding by August 1, 2018**. I should point out that this is very much a "three musketeers" type of request being made by the VHI out of necessity given how CARES funding is contingently awarded (i.e. it is an "all for one and one for all" funding request being made by the VHI in that if any of the local regional entities cannot collectively contribute, then it will by necessity fall to the others to consider making up their suggested share, otherwise there can be no study undertaken and the CARES funding will be returned). Also, I am requesting that this hoped for regional stakeholder funding be forwarded to the VHI for deposit to the project fund set up by the VHI (and which currently holds the CARES funding) before work on the Study can begin.

As such, the suggested shares for Peace Region stakeholders is as follows: (Note: feel free to collectively come up with your own apportionment as you see fit in the alternative):

1. County of Grande Prairie No. 1	40%	\$39,320
2. Municipal District of Greenview No. 16	20%	\$19,660
3. City of Grande Prairie	20%	\$19,660
4. PREDA (Peace Region Economic Development Alliance)	15%	\$14,745
5. MD Spirit River	3%	\$2,949
6. Town of Spirit River	1%	\$983
7. Village of Rycroft	1%	\$983
Total	100%	\$98,300

I have **attached a 3 page Benefits summary of the Study** for your review and consideration.

I have also **attached a list of the potential stakeholder contacts** to which this request is being sent.

The VHI study members on this list are prepared to travel to Grande Prairie to meet with you to answer any questions you may have.

Please let me know how you wish to proceed. Also, if you have any additional questions, please advise when it would be convenient to discuss them with you.

Thank you for your consideration,

Alex

***Dr. Alex Phillips***

President and CEO

Van Horne Institute

Suite 420, 715 -5<sup>th</sup> Ave SW

Calgary, Alberta T2P 2X6

T: 587-430-0293

Email: [aphillips@vanhorneinstitute.com](mailto:aphillips@vanhorneinstitute.com)

Website: <http://www.vanhorneinstitute.com/who-are-we/>

## **Peace Region Access to Container Transportation Study**

### **Benefits Summary**

#### **Purpose**

The Peace Region Access to Container Transportation Study is proposed by the Van Horne Institute and its research partner PROLOG Consultants Ltd to support economic growth in the Peace Region.

The Alberta Government has agreed to provide contingent part-funding for this Study in the amount of \$90,300 through its Community Regional Economic Support program (CARES).

The CARES program partly funds initiatives in Alberta municipalities, communities, and regions that will enhance local economic conditions, leverage regional economic development resources and build local regional capacity suitable for sustainable economic development delivery.

The CARES grant funding of \$90,300 is therefore both partial and conditional in that it requires local industry, municipality, and not-for-profit community entities in the Peace Region to 'leverage their regional resources' by funding the balance of the \$188,600 cost of the Study (i.e. \$98,300).

The Van Horne Institute as Study Manager is able to meet with potential local Peace Region stakeholders to discuss the Study and ask them to invest in and collectively contribute the remaining \$98,300 in funding required for the Study to be undertaken. By doing so, their investment will then be leveraged by almost 50% by the CARES funding that has been contingently awarded.

#### **Study Objective**

The objective of the Study is to determine if sufficient potential demand for container shipping exists in the Peace Region from the trans-continental rail corridor through central Alberta, to meet the threshold volumes required to justify development of a rail-based inland container terminal. If the results indicate that the threshold is sufficient, and or exceeds the required shipment volume, a location analysis for the most economic positioning of the facility will be



prepared. A business case with preliminary engineering design, site layout schematic, and a profitability analysis will also be completed.

The Study's aim is to improve economic development capacity throughout Alberta, and improve economic conditions within the Peace Region. The project will determine:

- The current and potential users of containerized transportation
- The current and potential providers of containerized transportation
- Compare the costs and service characteristics of truck, rail car, and container transport

### **Current Challenges in Alberta**

In Canada, the issue remains on how we fill the vast number of empty containers that are being returned to Asia and European manufacturing sources.

Currently the overland intermodal rail transportation system is managed and controlled by Canada's Class I railways (Canadian National and Canadian Pacific). Both CN and CP direct all empty and any loaded containers through or to large intermodal terminal hubs located on their networks at major cities.

Control of the empty containers includes the traditional practice of not releasing railway container (chassis) cars off the mainline. Instead, trucks are used to distribute and "feed" the containers to centralized rail terminals from remote areas and off the main lines. Within the Peace Region, the only logistics option for locally generated containers is to use trucks to transport these containers to CN and CP's mainlines.

Over the last 15 years, the Grande Prairie and Northern Alberta Regions have seen considerable growth as a result of horizontal drilling and well fracking in the oil and gas industry. The forest products industry is also growing in the Peace Region with a significant percentage of forest products destined to Asian markets.

### **Project Benefits to Regional Partners**

With the significant increase in economic activity shown in the Peace Region, the potential of building an inland intermodal rail facility will have direct benefits to the community and businesses including:

- Small and medium-sized enterprises supporting the volumes of the terminal's operations.
- Increased availability of container transportation will lower freight distribution costs which would enable smaller businesses to grow.

- Increased investment supported by the Government of Alberta and industry members and organizations will drive high-value job creation.
  - The Study and plan will provide a blueprint for investing in an inland intermodal terminal in the Peace Region which in turn will drive job creation for the inland terminal and the businesses that will support it.
- Enhances support for business and industry that encourages and facilitates diversification in the Peace Region
  - The investment in an inland terminal will provide diversified growth opportunities for the Western Canadian grain industry and the forest products industry. The logistics diversification to assist the transportation of agricultural and forest products will reduce Alberta's reliance on the oil and gas industry to support our provinces economic stability.
- Supporting future investments of an inland terminal will have sustainable economic growth with short and long term benefits to industry partners and organization's surrounding and in the Peace Region.
  - It will increase supply chain network efficiency and support Alberta and Canada's economic growth as a global trading partner
  - Access to new markets will also be available with lower transportation costs.

For the above Study to move forward, \$98,300 in funding is collectively required from those local municipal, industry and community leaders who see the value and benefits of undertaking this Study to determine the feasibility and to justify the development a new rail-based inland container terminal in the Peace Region.



# REQUEST FOR DECISION

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SUBJECT:	<b>Grande Cache Cooperatives &amp; Enterprises Cemetery Committee</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 23, 2018	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
STRATEGIC PLAN:	Level of Service		

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION:** That Council approve the Grande Cache Cooperatives and Enterprises Cemetery Committee Members as follows: Ronnie Moberly from Victor Lake Coop, Colin Moberly from Kamisak Development Corporation, Alfred Wanyandie from Wanyandie Flats, Denise Moberly from Joachim Enterprises, Josephine Leavitt from Muskeg Seepee, and Tara Moberly from Susa Creek Coop.

---

BACKGROUND/PROPOSAL:

In December 2017, Councillor Delorme requested permission to develop a Cemetery Committee for the Grande Cache Cooperatives and Enterprises to manage and maintain grave sites at all the surrounding communities. Council approved funding to contribute to this committee through their annual budgeting process, with additional funding approved at the June 25, 2018 Regular Council Meeting.

The Terms of Reference for the committee was approved by Greenview Council at the May 28, 2018 Regular Council Meeting.

In the Terms of Reference, it states that the committee shall consist of up to seven (7) members, including:

1. MD of Greenview Ward 1 Councillor
2. One (1) representative from Wanyandie Flats Cooperative
3. One (1) representative from Joachim Enterprises
4. One (1) representative from Victor Lake Cooperative
5. One (1) representative from Kamisak Development Corporation Ltd.
6. One (1) representative from Susa Creek Cooperative
7. One (1) representative from Muskeg Seepee Cooperative

Committee Members other than the Ward 1 Councillor, shall be appointed by their respective Cooperative or Enterprise, and approved by Greenview Council.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the Grande Cache Cemetery Committee will have appointed members to initiate their committee.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:****Alternative #1:**

Council has the alternative to not accept the recommended motion, however if that is the case, the Grande Cache Cemetery Committee will not be able to start up their committee and manage the funds set aside by Greenview Council for the surrounding grave sites.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** Funds for this have been approved in the 2018 Greenview Budget

**Ongoing / Future Costs:** Annual budgeted expense

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**STAFFING IMPLICATION:**

There are no staffing implications outside of regular duties to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Collaborate

**PUBLIC PARTICIPATION GOAL**

Collaborate - To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solutions.

**PROMISE TO THE PUBLIC**

Collaborate - We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.

---

**FOLLOW UP ACTIONS:**

Once approved, Administration will work with Councillor Delorme to set up the first committee meeting.

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**ATTACHMENT(S):**

- Approved Terms of Reference

## **Grande Cache Cooperatives & Enterprises**

### **CEMETERY COMMITTEE**

#### **Terms of Reference**

##### **MANDATE:**

The primary objective of the Grande Cache Cooperatives & Enterprises Cemetery Committee (*"Committee"*) is to manage rural cemeteries within the Cooperative and Enterprises in the Municipal District of Greenview (*"Greenview"*).

##### **COMMITTEE STRUCTURE:**

The Committee shall consist of up to seven (7) members:

- MD of Greenview Ward 1 Councillor
- One (1) representative from Wanyandie Flats Cooperative
- One (1) representative from Joachim Enterprises
- One (1) representative from Victor Lake Cooperative
- One (1) representative from Kamisak Development Corporation Ltd.
- One (1) representative from Susa Creek Cooperative
- One (1) representative from Muskeg Seepee Cooperative

Committee Members other than the Ward 1 Councillor, shall be appointed by their respective Cooperative or Enterprise, and approved by Greenview Council. The Members shall elect a Chair amongst themselves and designate a Recording Secretary.

##### **QUORUM AND VOTING:**

A majority of appointed Members constitute a quorum. All appointed Members of the Committee shall have one vote.

##### **TERM:**

Members are appointed by their respective Cooperative or Enterprise for four (4) years. Members missing three consecutive meetings without notification may be removed from the Committee. The Chair may ask the member to reconfirm their commitment to serve on the Committee. At the discretion of the Committee and in consultation with the member, a further absence of two (2) consecutive meetings may constitute the termination of the appointment. At such time the respective Cooperative and Enterprise may appoint a replacement member to the Committee, to be approved by Greenview Council.



**MEETING FREQUENCY:**

Meetings will be held monthly, or as determined by the Committee.

**DUTIES AND RESPONSIBILITIES:**

- a) The Members of the Committee are responsible for making decisions based on funding provided by Greenview regarding the operation and maintenance of all cemeteries within the Grande Cache Cooperatives and Enterprises;
- b) The Members of the Committee shall ensure compliance with the Province of Alberta's *Cemeteries Act*;
- c) The Members of the Committee shall ensure compliance with Greenview's bylaws and policies;
- d) All expenses incurred associated with the operation of the cemeteries must be within the annual budget. If the Committee wishes to request additional funding for major expenditures, a separate funding request must be made to Greenview Council prior to the municipality's annual budgeting process for the following year.
- e) The Committee shall identify methods to raise additional revenues and balance their budget;
- f) Assistance for the operation and maintenance of the Cemeteries may be provided by Greenview Staff, by request.
- g) Provide a year-end report, on an annual basis, to Greenview Council on all activities and expenditures throughout the year.

**AUTHORITY:**

The Committee has the authority to function within the parameters of their Terms of Reference.



# REQUEST FOR DECISION

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SUBJECT: **Appointment of Pest Inspectors**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 23, 2018  
DEPARTMENT: AGRICULTURE  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER: QFB  
PRESENTER: QFB

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Agricultural Pests Act Chapter A-8 RSA 2000

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council appoint: Sue LePage, Stephanie Williams, Logan Perron, Marlee Ratzlaff and Matthew Thomas as Pest inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment.

---

## BACKGROUND/PROPOSAL:

Greenview Council continues to appoint Pest Inspectors under the Agricultural Pests Act A-8 on an annual basis. The Pest Inspectors work from May to October, and will inspect for the species listed in the Pest and Nuisance Control Regulation AR/184 2001.

By Greenview appointing the Vegetation Management Technicians as Pest Inspectors, we can better utilize the man hours we have available when conditions are not conducive to herbicide applications. This will help the Agriculture Service Department with the target of the large scale Clubroot Inspections, which with the discovery of Clubroot within Greenview in 2018, will ensure that we have a better understanding and visualization of how widespread the crop disease is within our Municipality.

Section 10 of the Agricultural Pests Act provides as follows:

### **Municipal Inspectors**

**10(1)** The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality

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## BENEFITS OF THE RECOMMENDED ACTION:

1. To be compliant with the Agricultural Pests Act, Greenview is required to appoint a sufficient amount of individuals as pest Inspectors.

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## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to Council accepting the recommended motion

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Greenview Council may choose to not grant approval to the recommended motion. This would put Greenview in the situation of not having a sufficient number of pest inspectors appointed under the Agricultural Pests Act section 10.

**Alternative #2:** Greenview Council may choose to alter the recommended motion. This would also put Greenview in the situation of not having a sufficient number of pest inspectors appointed under the Agricultural Pests Act Section 10.

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**FINANCIAL IMPLICATION:**

There is no extra cost associated with appointing Agricultural Services Staff as inspectors under the Agricultural Pests Act. Funding for the inspector positions comes out of the 2018 Agriculture Services Department Operating Budget.

**Direct Costs:** Funding for the pest inspector positions are included in the 2018 Agriculture Services Operating Budget

**Ongoing / Future Costs:** N/A

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**STAFFING IMPLICATION:**

There will be no further costs to the pest inspector positions.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

Once council has approved the appointments, the employees will be able to start inspecting properties for agricultural pests.

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**ATTACHMENT(S):**

N/A



# REQUEST FOR DECISION

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SUBJECT: **Refund Payment of Tax Arrears and Defer Tax Arrears on Tax Roll 311273**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 23, 2018 CAO: MH MANAGER: DD  
DEPARTMENT: CORPORATE SERVICES GM: RO PRESENTER: MJ  
STRATEGIC PLAN: Level of Service

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## RELEVANT LEGISLATION:

**Provincial (cite)** – In accordance with Court Order 1710-07259 Pronounced on February 22, 2018 and Sections 347(1) and 348 of the Municipal Government Act

**Council Bylaw/Policy (cite)** – Bylaw 18

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## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to provide a refund in the amount of \$44,231.47 to Enercapita Energy Ltd, due to the company inadvertently making an overpayment on taxes owed by that company.**

**MOTION: That Council direct Administration to defer prior years' taxes, interest and penalties in favour of current and subsequent year's taxes for Roll #311273.**

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## BACKGROUND/PROPOSAL:

The previous owner of Tax Roll 311273 went into receivership, June 2017. The new owner purchased the property through the Courts, February 2018. Court Order File Number 1710-07259, clearly states that the new property owner of Tax Roll 311273, is not responsible for prior years' taxes or penalties. Greenview's Legal counsel noted that the standard form of order granted in a receivership has been ignoring and specifically overriding provisions in s. 348 of the MGA.

On July 9, 2018 Administration was contacted by the Tax Consultant of the new owner of Tax Roll 311273. He advised that as per his recommendation, the new owner paid the 2018 taxes and all of the prior years' taxes to avoid incurring any further penalties.

Due to the Court decision that the new property owners are not responsible for tax arrears, the Tax Consultant, acting on behalf of the current owner, is requesting that the tax arrears and related penalties, in the amount of \$44,231.47 be returned to the current owner.

Legal counsel recommends that Council refund the \$44,231.47 paid by Enercapita Energy Ltd, to ensure that Greenview abides with Court Order 1710-07259. Legal counsel is also recommending that Council defer the prior years' tax arrears and penalties on Tax Roll 311273. By deferring the prior years' taxes and penalties, Greenview will continue to have an opportunity to receive payment of these outstanding taxes, pending future Court decisions on related matters.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended action is that Council will have upheld Provincial Court Order 1710-07259.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to write off the prior years' taxes and penalties, this is not recommended by legal counsel or Administration.

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**FINANCIAL IMPLICATION:**

The financial implications for Greenview from the recommended motions will be \$44,231.47

**Direct Costs: 44,231.47**

**Ongoing / Future Costs:**

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will send a refund to Enercapita Energy Ltd., the current owner for the arrears and penalties they were forgiven by Court Order 1710-07259.

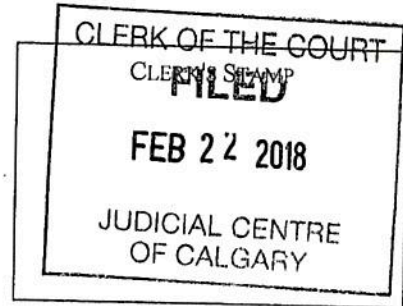
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ATTACHMENT(S):

- Court Order File Number 1710-07259
- MGA section 347(1)
- MGA section 348



COURT FILE NUMBER

1701-07259

COURT

COURT OF QUEEN'S BENCH OF ALBERTA

JUDICIAL CENTRE

CALGARY

PLAINTIFF

WESTERN UNION PETRO INTERNATIONAL  
CO. LTD.

DEFENDANT

ANTERRA ENERGY INC.

DOCUMENT

**SALE APPROVAL AND VESTING ORDER:**  
**ENERCAPITA ENERGY LTD.**  
**TRANSACTION**

ADDRESS FOR SERVICE AND  
CONTACT INFORMATION OF  
PARTY FILING THIS  
DOCUMENT

**BENNETT JONES LLP**  
Barristers and Solicitors  
4500 Bankers Hall East  
855 – 2<sup>nd</sup> Street SW  
Calgary, Alberta T2P 4K7

Attention: Kelsey Meyer  
Telephone No.: 403.298.3323  
Fax No.: 403.265.7219  
Client File No.: 11688.71

**DATE ON WHICH ORDER WAS  
PRONOUNCED:**

**Thursday, February 22, 2018**

**LOCATION OF HEARING OR TRIAL:** Calgary Courts Centre

**NAME OF JUSTICE  
WHO MADE THIS ORDER:**

**The Honourable Mr. Justice K.D. Yamauchi**

UPON the application of PricewaterhouseCoopers Inc., LIT, in its capacity as the Court-appointed receiver and manager (the "Receiver") of the Defendant Anterra Energy Inc. ("Anterra" or the "Debtor") for an order approving the sale transaction (the "Transaction")

contemplated by an agreement of purchase and sale (the “**Sale Agreement**”) between the Receiver and Enercapita Energy Ltd. (the “**Purchaser**”) dated January 18, 2018, a redacted version of which is appended to the Third Report of the Receiver dated February 12, 2018 (the “**Third Report**”), filed, and vesting in the Purchaser (or its nominee) the Debtor’s right, title and interest in and to the assets described in the Sale Agreement (the “**Purchased Assets**”); **AND UPON** having read the Application of the Receiver and the Third Report, filed, and the Confidential Supplement to the Third Report dated February 12, 2018, unfilled; **AND UPON** hearing from counsel for the Receiver, and from counsel for other interested parties;

**IT IS HEREBY ORDERED AND DECLARED THAT:**

**SERVICE**

1. Service of notice of this application and supporting materials is hereby declared to be good and sufficient, and no other person is required to have been served with notice of this application, and time for service of this application is abridged to that actually given.

**CAPITALIZED TERMS**

2. Capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Sale Agreement.

**APPROVAL OF THE SALE AGREEMENT AND THE TRANSACTION**

3. The Transaction and the Sale Agreement are commercially reasonable and in the best interests of Anterra and its stakeholders. The Transaction is hereby approved, and the execution of the Sale Agreement by the Receiver is hereby authorized and approved, with such minor amendments as the Receiver may deem necessary. The Receiver is hereby authorized and directed to take such additional steps and execute such additional documents as may be necessary or desirable for the completion of the Transaction or for the conveyance of the Purchased Assets to the Purchaser (or its nominee).

## VESTING OF PROPERTY

4. Upon the delivery of a Receiver's certificate to the Purchaser (or its nominee) substantially in the form set out in **Schedule "A"** hereto (the "**Receiver's Certificate**"), subject only to approval of the transfer of applicable licences, permits and approvals by the Alberta Energy Regulator ("**AER**") pursuant to the legislation administered by the AER, and to the permitted encumbrances, caveats, easements, and restrictive covenants listed on **Schedule "C"** (the "**Permitted Encumbrances**") all of the Debtor's right, title and interest in and to the Purchased Assets described in the Sale Agreement and listed on **Schedule "B"** hereto shall vest absolutely in the name of the Purchaser (or its nominee), free and clear of and from any and all security interests (whether contractual, statutory, or otherwise), hypothecs, caveats, interests, mortgages, trusts or deemed trusts (whether contractual, statutory, registered or otherwise), liens, executions, levies, charges, or other financial or monetary claims, assignments, actions, taxes, judgments, writs of execution, options, agreements, disputes, debts, debentures, easements, covenants, encumbrances or other rights, limitations or restrictions of any nature whatsoever including, without limitation, any rights or interests of any creditors of Anterra, whether or not they have attached or been perfected, registered or filed and whether secured, unsecured, registered or otherwise and whether by payment, set off or otherwise, whether liquidated, unliquidated or contingent (collectively, the "**Claims**") including, without limiting the generality of the foregoing:
- (a) any encumbrances or charges created by the Receivership Order;
  - (b) all charges, security interests or claims evidenced by registrations pursuant to (i) the *Personal Property Security Act* (Alberta) (the "**PPSA**"); (ii) the *Land Titles Act* (Alberta) (the "**LTA**"); (iii) the *Mines and Minerals Act* (Alberta) (the "**MMA**"); (iv) the *Builders' Lien Act* (Alberta); or (v) any other personal or real property registry system;
  - (c) any arrears owing by the Debtor prior to the date of the Receivership Order with respect to surface leases, gross-overriding royalties, freehold or Crown royalties; and



(d) all other claims other than the Permitted Encumbrances;

(all of which are collectively referred to as the “**Encumbrances**”). For greater certainty, this Court orders that all of the Encumbrances affecting or relating to the Purchased Assets and all charges, security interests or Claims evidenced by registrations pursuant to the PPSA, are hereby expunged, ordered removed and otherwise unconditionally discharged and terminated as against the Purchased Assets.

5. The Receiver is hereby authorized and directed to take all necessary steps and execute any and all documents to effect any and all discharges and the registrars and all other persons in control or otherwise supervising such offices of registration or recording shall forthwith remove and discharge all such registrations.
6. Subject to paragraph 4, no further authorization or approval or any other action by any authority or regulatory body exercising jurisdiction over the Purchased Assets shall be required for the closing and post-closing implementation of the Transactions contemplated in the Sale Agreement.
7. For further certainty, upon the delivery of the Receiver’s Certificate, and upon the filing of a certified copy of this Order, together with any applicable registration fees, the Registrar or Registrars under the *Land Titles Act* (Alberta), the Department of Energy and the Minister of Energy of Alberta and all other government ministries and authorities in Alberta, respectively, exercising jurisdiction with respect to or over the Purchased Assets (collectively, “**Governmental Authorities**”), as applicable, are hereby authorized, requested, and directed to (in each case, as applicable):
  - (a) enter the Purchaser as the owner, lessee, and/or licensee of the Purchased Assets;
  - (b) cancel the existing Certificates of Title to the Purchased Assets and issue new Certificates of Title for the Purchased Assets, in the name of the Purchaser;
  - (c) delete and expunge from the existing title documents concerning the Purchased Assets all Claims other than Permitted Encumbrances, and



- (d) register such transfers, interest authorizations, discharges, discharge statements or conveyances, as may be required to convey clear title to the Purchased Assets to the Purchaser (or its nominee), subject only to the Permitted Encumbrances listed on **Schedule "C"** hereto.
- 8. This Order shall be registered and the steps set out in paragraph 7 of this Order shall be carried out by the applicable Registrar and/or Governmental Authorities notwithstanding the requirements of the applicable federal and/or provincial legislation, including the LTA and MMA, and notwithstanding that the appeal period in respect of this Order has not elapsed, which appeal period is expressly waived.
- 9. Subject to the AER's discretion to approve or deny any license or permit transfers associated with or necessary for the operation of the Purchased Assets, the Purchaser shall not be required to acquire or assume any properties, permits, undertakings or other liabilities or assets of the Debtor that do not comprise part of the Purchased Assets, as a condition of or a prerequisite for the approval of the transfer of any licences or the transfer or assignment of any of the Purchased Assets to the Purchaser, and the Debtor, by and through the Receiver, shall not be required or responsible to make any deposits or provide any security required by the AER in relation to Purchaser's Liability Management Rating as a condition of or a prerequisite for the approval of the transfer of any licences or the transfer or assignment of any of the Purchased Assets to Purchaser.
- 10. For the purposes of determining the nature and priority of Claims, the net proceeds from the sale of the Purchased Assets (to be held in an interest bearing trust account by the Receiver) shall stand in the place and stead of the Purchased Assets, and from and after the delivery of the Receiver's Certificate all Claims and Encumbrances shall attach to the net proceeds from the sale of the Purchased Assets with the same priority as they had with respect to the Purchased Assets immediately prior to the sale, as if the Purchased Assets had not been sold and remained in the possession or control of the person having that possession or control immediately prior to the sale.

11. Except as provided for in the Sale Agreement, the Purchaser (and its nominee, if any) shall, by virtue of the completion of the Transaction, have no liability of any kind whatsoever in respect of any Claims against the Debtor.
12. The Debtor and all persons who claim by, through or under the Debtor in respect of the Purchased Assets, save and except for the persons entitled to the benefit of the Permitted Encumbrances, shall stand absolutely barred and foreclosed from all estate, right, title, interest, royalty, rental and equity of redemption of the Purchased Assets and, to the extent that any such persons remains in possession or control of any of the Purchased Assets, they shall forthwith deliver possession thereof to the Purchaser (or its nominee).
13. The Purchaser (or its nominee) shall be entitled to enter into and upon, hold and enjoy the Purchased Assets for its own use and benefit without any interference of or by the Debtor, or any person claiming by or through or against the Debtor.
14. Immediately after the closing of the Transaction, the holders of the Permitted Encumbrances shall have no claim whatsoever against the Receiver or the Debtor.
15. The Receiver is to file with the Court a copy of the Receiver's Certificate, forthwith after delivery thereof to the Purchaser (or its nominee).
16. Pursuant to clause 7(3)(c) of the *Canada Personal Information Protection and Electronic Documents Act* and section 20(e) of the *Alberta Personal Information Protection Act*, the Receiver is authorized and permitted to disclose and transfer to the Purchaser all human resources and payroll information in the Debtor's records pertaining to the Debtor's past and current employees, including personal information of those employees listed in the Sale Agreement. The Purchaser (or its nominee) shall maintain and protect the privacy of such information and shall be entitled to use the personal information provided to it in a manner which is in all material respects identical to the prior use of such information by the Debtor.
17. Notwithstanding:
  - (a) the pendency of these proceedings; and



(b) the assignment in bankruptcy made in respect of the Debtor;

the vesting of the Purchased Assets in the Purchaser (or its nominee) pursuant to this Order shall be binding on the trustee in bankruptcy appointed in respect of the Debtor and shall not be void or voidable by creditors of the Debtor, nor shall it constitute nor be deemed to be a settlement, fraudulent preference, assignment, fraudulent conveyance, transfer at undervalue, or other reviewable transaction under the *Bankruptcy and Insolvency Act* (Canada) or any other applicable federal or provincial legislation, nor shall it constitute oppressive or unfairly prejudicial conduct pursuant to any applicable federal or provincial legislation.

18. The Receiver, the Purchaser (or its nominee) and any other interested party, shall be at liberty to apply for further advice, assistance and directions as may be necessary in order to give full force and effect to the terms of this Order and to assist and aid the parties in closing the Transaction.

#### MISCELLANEOUS MATTERS

19. This Court hereby requests the aid and recognition of any court, tribunal, regulatory or administrative body having jurisdiction in Canada to give effect to this Order and to assist the Receiver and its agents in carrying out the terms of this Order. All courts, tribunals regulatory and administrative bodies are hereby respectfully requested to make such orders as to provide such assistance to the Receiver, as an officer of this Court, as may be necessary or desirable to give effect to this Order or to assist the Receiver and its agents in carrying out the terms of this Order.
20. This Order must be served only upon those interested parties attending or represented at the within application and service may be effected by facsimile, electronic mail, personal delivery or courier. Service is deemed to be effected the next business day following the transmission or delivery of such documents.

21. Service of this Order on any party not attending this application is hereby dispensed with.



Justice of the Court of Queen's Bench of Alberta

**SCHEDULE "A"**  
**FORM OF RECEIVER'S CERTIFICATE**

COURT FILE NUMBER	1701-07259
COURT	COURT OF QUEEN'S BENCH OF ALBERTA
JUDICIAL CENTRE	CALGARY
PLAINTIFF	WESTERN UNION PETRO INTERNATIONAL CO. LTD.
DEFENDANT	ANTERRA ENERGY INC.
DOCUMENT	<b>RECEIVER'S CERTIFICATE: ENERCAPITA ENERGY LTD. TRANSACTION</b>

Clerk's Stamp

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	<b>BENNETT JONES LLP</b> Barristers and Solicitors 4500 Bankers Hall East 855-2 <sup>nd</sup> Street SW Calgary, Alberta T2P 4K7
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Attention: Kelsey Meyer  
Telephone No.: 403-298-3323  
Fax No.: 403-265-7219  
Client File No.: 11866.71

**RECITALS**

- A. Pursuant to an Order of the Honourable Madam Justice G. A. Campbell of the Court of Queen's Bench of Alberta, Judicial District of Calgary (the "Court") dated June 7, 2017, PricewaterhouseCoopers Inc., LIT ("PwC") was appointed as the receiver (the "Receiver") of the undertaking, property and assets of Anterra Energy Inc. (the "Debtor").
- B. Pursuant to an Order of the Court dated February 22, 2018, the Court approved the agreement of purchase and sale made as of January 18, 2018 (the "Sale Agreement")



between the Receiver and Enercapita Energy Ltd. (the "**Purchaser**") and provided for the vesting in the Purchaser of the Debtor's right, title and interest in and to the Purchased Assets, which vesting is to be effective with respect to the Purchased Assets upon the delivery by the Receiver to the Purchaser of a certificate confirming (i) the payment by the Purchaser of the Purchase Price for the Purchased Assets; (ii) that the conditions to Closing as set out in sections 7.1 and 7.2 of the Sale Agreement have been satisfied or waived by the Receiver and the Purchaser; and (iii) the Transaction has been completed to the satisfaction of the Receiver.

- C. Unless otherwise indicated herein, terms with initial capitals have the meanings set out in the Sale Agreement.

**THE RECEIVER CERTIFIES** the following:

1. The Purchaser (or its nominee) has paid and the Receiver has received the Purchase Price for the Purchased Assets payable on the Closing Date pursuant to the Sale Agreement;
2. The conditions to Closing as set out in sections 7.1 and 7.2 of the Sale Agreement have been satisfied or waived by the Receiver and the Purchaser (or its nominee); and
3. The Transaction has been completed to the satisfaction of the Receiver.
4. This Certificate was delivered by the Receiver at [Time] on [Date].

**PRICEWATERHOUSECOOPERS INC.,  
LIT, in its capacity as Receiver of the  
undertaking, property and assets of  
Anterra Energy Inc., and not in its  
personal capacity.**

**Per:** \_\_\_\_\_

**Name: Jonathan Reimche**

**Title:**

## SCHEDULE "B" PURCHASED ASSETS

The Purchased Assets are comprised of the Assets as defined in the Sale Agreement. Schedules "A" and "B" to the Sale Agreement are reproduced here for ease of reference.

### Land Schedule

Vendor File No.	Title Document	Legal Description	Vendor Working Interest
M215	CR PNG Lease 0582050140	Twp. 65 Rge. 15 W5M Sec 1 & 6 PNG from surface to base ROCK CREEK	100%

### Wells, Pipelines and Facilities

#### Two Creek Well List

UWI	Location							Operator	Anterra WI%
	lsd	sec	twp	rge	mer				
100/06-06-065-15W5/0	100	06	08	065	15	5	0	Anterra	100%
100/01-01-065-16W5/0	100	01	01	065	16	5	0	Anterra	100%
100/03-01-065-16W5/0	100	03	01	065	16	5	0	Anterra	100%
100/05-01-065-16W5/0	100	05	01	065	16	5	0	Anterra	100%

#### \*\*\*Other Equipment:

Location	Equipment	Size	WI
102/05-01-65-16W5	Pump Jack - Legrand	320	100
100/13-36-64-16W5	Pump Jack - Ampscot	D320	100
100/01-02-65-16W5	Pump Jack - Ampscot	320	100
12-1-65-16W5	Pump Jack - Legrand	320	100

\*\*\* specifically excluding EFX S145 booster (with Cat driver) Rental Agreement #10804 dated July 25, 2012 agreement with Enerflex.

Lic# 33551

## Emulsion gathering lines

Line No	From Location	To Location	Status	Substance	Length (km)	Outside Diameter (mm)
3	01-01-065-16W5	03-01-065-16W5	Operating	Oil Well Effluent	0.590	88.90
4	03-01-065-16W5	03-01-65-16W5	Operating	Oil Well Effluent	0.030	88.90
8	03-01-065-16W5	12-08-065-15W5	Operating	Oil Well Effluent	5.300	168.30
19	02-01-065-16W5	03-01-065-16W5	Operating	Oil Well Effluent	0.370	88.90



## SCHEDULE "C" PERMITTED ENCUMBRANCES

Capitalized terms not otherwise defined herein shall have the meaning ascribed to them in the Sale Agreement between the Receiver and the Purchaser.

**"Permitted Encumbrances"** means, as of a particular time and in respect of the Purchaser from the Effective Date, any of the following:

- (i) easements, rights of way, servitudes, permits, licenses and other similar rights in land, including rights of way and servitudes for highways and other roads, railways, sewers, drains, gas and oil pipelines, gas and water mains, electric light, power, telephone, telegraph and cable television conduits, poles, wires and cable;
- (ii) the right reserved to or vested in any Government Authority by the terms of any Title and Operating Document, lease, license, franchise, grant or permit or by any Applicable Law, to terminate any such Title and Operating Document, lease, license, franchise, grant or permit or to require annual or other periodic payments as a condition of the continuance thereof, but excluding payments arising prior to the Effective Date;
- (iii) the right reserved to or vested in any Government Authority to levy taxes on Petroleum Substances or the income or revenue attributable thereto and governmental requirements and limitations of general application, but excluding any amounts that may be outstanding for such taxes on Petroleum Substances on income or revenue attributed thereto that arose prior to the Effective Date;
- (iv) rights reserved to or vested in any Government Authority to control or regulate any of the Assets in any manner;
- (v) liens granted in the ordinary course of business to a public utility or Government Authority in connection with operations on or in respect of the Lands but excluding any liens that arose or were asserted by such Government Authority in connection with operations or in respect of the Lands prior to the Effective Date;
- (vi) the express or implied reservations, limitations, provisos and conditions in any original grants from the Crown of any of the lands or interests therein and statutory exceptions to title;
- (vii) materialman's, mechanic's, repairman's, employee's, contractor's, operator's, and other similar liens or encumbrances arising in the ordinary course of business for payments not yet delinquent that are inchoate and have not been perfected pursuant to law or that are contained in joint operating agreements or similar agreements covering the Assets or if delinquent, that are being contested in good faith, but excluding any such liens or encumbrances that arose prior to the Effective Date;
- (viii) all royalties, overriding royalties, net profits interests, reversionary interests, carried interests, and other royalty burdens applicable in respect of the Lands but excluding any amounts outstanding for such royalties or interests applicable in respect of the Lands that arose prior to the Effective Date;

- (ix) all liens, adverse claims, penalties, conversions and other encumbrances identified in the Schedule "A" to the Sale Agreement, if any;
- (x) abandonment, plugging and surface restoration obligations but excluding any amounts that were claimed or asserted by any Government Authority prior to the Effective Date;
- (xi) the terms and conditions of the Leases and the Title and Operating Documents, including any depth limitations or similar limitations that may be set forth therein; and
- (xii) any encumbrances that are Permitted Encumbrances under the Vesting Order.



January 9<sup>th</sup>, 2018

**To: Whom it may concern,**

**Re: AUTHORIZATION OF PROPERTY TAX REPRESENTATIVE**

This letter is formal notification that Capital Assessment Services Inc. is hereby authorized to represent **Enercapita Energy Ltd.** ("the company") on all matters relating to the company's assessable assets, and the assessment of that property.

Specifically, Capital Assessment Services Inc., their officers, employees and/or agents are, on behalf of the company, authorized to:

1. Provide information in the form and manner requested by the Designated Assessor ("the assessor") about the company's property in accordance with the appropriate provincial legislation;
2. Request information and data that is in the assessor's possession about the company's property or the assessment of that property;
3. Discuss any matters with the assessor regarding the property assessment or information about the property; and
4. Discuss with the assessor any and all matters related to the company's property assessment complaint as filed.


This authorization is effective for the following assessment / taxation year only: 2017 / 2018, and notification will be provided if this authorization is revoked.

I understand that this authorization does not absolve the company from the responsibilities and obligations under the legislation and regulations.

Name: **Shawn Tomlinson**  
**VP, Finance**

(Please print or stamp)

Signature:



Title:

Phone: **403.263.0772**

## **Excerpts from Alberta Municipal Affairs, Municipal Government Act**

### **Application of tax payment**

**343(1)** A tax payment must be applied first to tax arrears.

### **Cancellation, reduction, refund or deferral of taxes**

**347(1)** If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

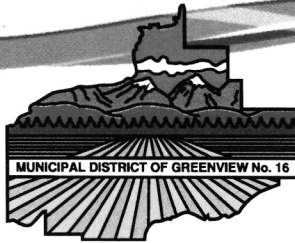
1994 cM-26.1 s347

### **Tax becomes debt to municipality**

**348** Taxes due to a municipality

- (d) are an amount owing to the municipality,
- (e) are recoverable as a debt due to the municipality,
- (f) take priority over the claims of every person except the Crown, and
- (g) are a special lien
  - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a local improvement tax or a community aggregate payment levy, or
  - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax imposed in respect of a designated manufactured home in a manufactured home community.

RSA 2000 cM-26 s348;2005 c14 s12



## BYLAW NO. 18-791 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2018 taxation year**

**Whereas**, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on December 11, 2017; and

**Whereas**, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2018 total \$ 155,744,948; and

**Whereas**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 53,420,624 and the balance of \$ 102,324,324 is to be raised by general municipal taxation; and

**Whereas**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	1,730,598
Non-residential	20,808,913
Opted Out School Boards	
Residential/Farm land	70,849
Non-residential	2,173
	<hr/>
Total School Requisitions	22,612,533
Requisition Allowance MGA(359(2))	100,000
Seniors Foundation	1,235,700

**Whereas**, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**Whereas**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

**Whereas**, the assessed value of all property in the Municipality of Alberta as shown on the assessment roll is:

	<u>Assessment</u>
Residential	672,469,690
Non-residential	5,994,292,890
Farm land	57,481,660
Machinery and equipment	<u>4,531,184,940</u>
	11,255,429,180

**THEREFORE** under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

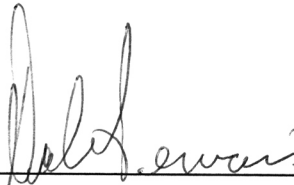
	<b>Tax Levy</b>	<b>Assessment</b>	<b>Tax Rate</b>
<b>General Municipal</b>			
<b>Residential/Farmland</b>	1,970,869	729,951,350	2.7000
<b>Non-Residential</b>	82,393,440	10,525,477,830	7.8280
<b>ASFF</b>			
<b>Residential/Farm land</b>	1,702,268	701,243,141	2.4275
<b>Non-residential</b>	19,860,488	5,942,517,468	3.3421
<b>Opted-Out School Boards</b>			
<b>Residential/Farm land</b>	69,689	28,708,209	2.4275
<b>Non-residential</b>	2,074	620,582	3.3421
<b>Requisition Allowance</b>	\$100,000	6,673,089,400	0.015
<b>Seniors Foundation</b>	1,235,700	11,255,429,180	0.1098
<b>Designated Industrial Properties</b>	350,955	10,268,450,880	0.034178

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
  - a) Non-Residential Municipal taxes are due and payable on June 30<sup>th</sup>
  - b) Residential/Farmland Municipal taxes are due and payable on November 15<sup>th</sup>.
3. In the event of any current taxes remaining unpaid for Non-Residential after June 30<sup>th</sup> of the current year, there shall be levied a penalty of 8%.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15<sup>th</sup> of the current year, there shall be levied a penalty of 8%.
  - a) In the event of any taxes of Non-Residential and Residential/Farmland after December 31<sup>st</sup>, in the current year, there shall be levied a penalty of 10% on January 1<sup>st</sup>
  - b) In the event of any arrears of taxes of Non-Residential and Residential/Farmland remaining unpaid after December 31<sup>st</sup>, in the succeeding year, there shall be levied a penalty of 18% on January 1<sup>st</sup>, and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid Portion must be severed and the remainder of the bylaw is deemed valid.
6. This Bylaw shall come into force and effect upon the day of the third and final reading.

Read a first time this 26<sup>th</sup> day of March, A.D., 2018.

Read a second time this 9<sup>th</sup> day of April, A.D., 2018.

Read a third time and passed this 9<sup>th</sup> day of April, A.D., 2018.

  
REEVE

  
CHIEF ADMINISTRATIVE OFFICER





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Reeve Dale Gervais		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
7/9/2018	Regular Council Meeting	
7/9/2018	Event	DeBolt Ratepayer BBQ
7/10/2018	Municipal Planning Commission	
7/10/2018	Policy Review Committee	
7/12/2018	Philip J Currie Dinosaur Museum	Board Meeting
7/13/2018	Other	Northern Alberta Elected Leaders Meeting held at the Greenview Multiplex
7/16/2018	Event	Grovedale Ratepayer BBQ
7/19/2018	Other	Meeting at 7Gen with Energir, Equitable Origin, Pembina Institute
7/16/2018	Event	2018 Summer Games Opening



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
7/9/2018	Regular Council Meeting	
7/10/2018	Municipal Planning Commission	
7/12/2018	Other	Sunset House Hall Meeting
7/16/2018	Other	Grovedale Ratepayers BBQ



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 5 Councillor Dale Smith		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
7/9/2018	Regular Council Meeting	
7/16/2018	Event	Grovedale Ratepayer BBQ
7/18/2018	Agriculture Service Board	
7/19/2018	Water North Coalition	



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Deputy Reeve Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
July 9, 2018	Regular Council Meeting	
July 9, 2018	Council and DeBolt Rate Payers BBQ	Excellent turn out for the BBQ, over 300 estimated, and no serious concerns. Some discuss on drainage issues experienced this spring and how can the MD work with Alberta Transportation to reduce some of the impacts.
July 10, 2018	Municipal Planning Commission	4 subdivisions 2 development permits
July 10, 2018	Policy Review Committee	Reviewed the; <ul style="list-style-type: none"> <li>- Revised Signing Authority Policy</li> <li>- Repealing of Policy AD 22 Signing Authority</li> <li>- Sponsorships Policy</li> <li>- Road Allowance Restrictions Policy</li> </ul> Also discussed the Bylaw 18-799 Animal Control
July 13 & 14, 2018	Community Planning Association of Alberta Strategic Planning Session	Reviewed the; <ul style="list-style-type: none"> <li>- current Mission, Vision and Values statement</li> <li>- policies, bylaws and terms of references for each sub committee</li> <li>- reviewed the feedback from the past conference, and discussed the next conference date and location</li> <li>- discussed what other source of revenue is out there and if CPAA could qualify for it</li> <li>- discussed the meet and greet dates and locations with the 3 universities we speak at</li> </ul>



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
7/9/2018	Regular Council Meeting	
7/9/2018	Ratepayers BBQ DeBolt	
7/10/2018	Municipal Planning Commission	
7/16/2018	BBQ Grovedale	
7/17/2018	Staff BBQ Challenge DeBolt	
7/18/2018		
7/18/2018	Crooked Creek Recreation Club	-hired new Caretakerd, reviewed contracts, policies -new plant expected Aug 8
7/19/2018	Opening Ceremonies AB Summer Games	