



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday, July 9, 2018

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.1 (a) Regular Council Meeting minutes held June 25, 2018 to be adopted	3
	3.1 (b) Special Council Meeting minutes held June 29, 2018 to be adopted.	12
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
	4.1 Bylaw 18-796 Re-designate from Agricultural Two District to Institutional District	14
#5	DELEGATION	
	5.1 Drainage Project Management Presentation	19
#6	BYLAWS	
	6.1 Bylaw 18-796 Re-Designate from Agricultural Two District to Institutional District	37
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Bridge File 75356	56
	8.2 Quotes for Gravel Purchases	60
	8.3 Grovedale Enhanced Policing	63
	8.4 Grande Cache Fire Hall Agreement	73
	8.5 Yellowhead County – Support to Waive ICF Requirements	84

	8.6 Greenview Council Board & Committee Review	87
	8.7 Youth Squad 2018-19	97
	8.8 Grande Cache FCSS Home Support – Truck Request	101
	8.9 Managers’ Reports	109
#9	MEMBERS BUSINESS REPORTS	
	• Councillor Winston Delorme	122
	• Reeve Dale Gervais	123
	• Councillor Les Urness	124
	• Councillor Shawn Acton	125
	• Deputy Reeve Tom Burton	126
	• Councillor Roxie Rutt	127
#10	CORRESPONDENCE	
	• Community Foundation of Northwestern Alberta	
	• Grande Spirit Foundation 2017 Annual Report	
	• Peace Library 2017 Annual Report	
	• Royal Canadian Legion Branch No. 54 1 st Annual Responder’s Appreciation Day Banquet	
	• TransCanada Information Package	
	• Municipal Affairs – Viability Discussions	
	• Heart River Housing Board Meeting Minutes	
	• RCMP – Follow Up Questions/Answers	
	• Mental Health Association – Thank You	
	• Municipal Affairs – Tansy Island Weed Control	
	• Pembina Proposed Two Lakes Sour gas Processing Facility & Proposed Two Lakes Pipelines Project Information	
#11	IN CAMERA	
	11.1 Disclosure Harmful to Intergovernmental Relations (FOIPP; Section 21)	
#12	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, June 25, 2018

1: Reeve Dale Gervais called the meeting to order at 9:02 a.m.
CALL TO ORDER

PRESENT	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton Shawn Acton Winston Delorme Roxie Rutt Bill Smith Dale Smith Les Urness
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Stacey Wabick Dennis Mueller Grant Gyurkovits Diane Carter Lianne Kruger
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ABSENT

#2: MOTION: 18.06.338. Moved by: DEPUTY REEVE TOM BURTON
AGENDA That Council adopt the June 25th, 2018 Regular Council Agenda as amended.
CARRIED

#3.1 MOTION: 18.06.339. Moved by: COUNCILLOR ROXIE RUTT
REGULAR COUNCIL That Council adopt the minutes of the Regular Council Meeting held on Monday
MEETING MINUTES June 11th, 2018 as presented.
CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#4 **4.0 PUBLIC HEARING**
PUBLIC HEARING

There were no Public Hearings presented.

6.1 BYLAW 18-797 COUNCIL CODE OF CONDUCT

**BYLAW 18-797
SECOND READING**

MOTION: 18.06.340. Moved by: COUNCILLOR WINSTON DELORME
That Council give Second Reading to Bylaw 18-797 Council Code of Conduct.
CARRIED

**BYLAW 18-797
THIRD READING**

MOTION: 18.06.341. Moved by: COUNCILLOR ROXIE RUTT
That Council give Third Reading to Bylaw 18-797 Council Code of Conduct as amended.
CARRIED

**#5
DELEGATIONS**

5.0 DELEGATIONS

Councillor Dale Smith joined the meeting at 9:43 a.m.

5.1 RCMP UPDATE

RCMP UPDATE

MOTION: 18.06.342. Moved by: COUNCILLOR DALE SMITH
That Council accept the update from Staff Sergeant Carolin Respet for information, as presented.
CARRIED

Reeve Gervais recessed the meeting at 10:06 a.m.
Reeve Gervais reconvened the meeting at 10:25 a.m.

5.2 CORRINE GOODVIN

**CORRINE GOODVIN
PRESENTATION**

MOTION: 18.06.343. Moved by: COUNCILLOR SHAWN ACTON
That Council accept the presentation from Corrine Goodvin regarding the Grovedale Area Structure Plan for information, as presented.
CARRIED

**#6
BYLAWS**

6.0 BYLAWS

6.2 BYLAW 18-794 RE-DESIGNATE FROM AGRICULTURE ONE (A-1) DISTRICT TO AGRICULTURAL TWO (A-2) DISTRICT

**BYLAW 18-794
FIRST READING**

MOTION: 18.06.344. Moved by: COUNCILLOR WINSTON DELORME
That Council give First Reading to Bylaw No. 18-794, to re-designate a 26.0-hectare ± (64.2 acre) area from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1.
CARRIED

**BYLAW 18-794
PUBLIC HEARING**

MOTION: 18.06.345. Moved by: COUNCILLOR BILL SMITH
That Council schedule a Public Hearing for Bylaw No. 18-794, to be held on July 23, 2018, at 10:00 a.m. for the re-designation of a 26.0 hectare \pm (64.2 acre) parcel from Agricultural One (A-1) District to Agricultural Two (A-2) District within SE-21-69-6-W6 and Plan 0525741, Block 1, Lot 1.

CARRIED

**6.3 BYLAW 18-795 RE-DESIGNATE FROM AGRICULTURAL ONE (A-1) DISTRICT
TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT**

**BYLAW 18-795
FIRST READING**

MOTION: 18.06.346. Moved by: DEPUTY REEVE TOM BURTON
That Council give First Reading to Bylaw No. 18-795, to re-designate a 4.0-hectare \pm (10.0 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NW-11-70-7-W6.

CARRIED

**BYLAW 18-795
PUBLIC HEARING**

MOTION: 18.06.347. Moved by: DEPUTY REEVE TOM BURTON
That Council schedule a Public Hearing for Bylaw No. 18-795, to be held on July 23, 2018, at 10:30 a.m. for the re-designation of a 4.0 hectare \pm (10.0 acre) area from Agricultural One (A-1) District to Country Residential One (CR-1) District within NW-11-70-7-W6.

CARRIED

6.4 BYLAW 17-785 GROVEDALE AREA STRUCTURE PLAN

**BYLAW 17-785
THIRD READING**

MOTION: 18.06.348. Moved by: COUNCILLOR BILL SMITH
That Council give Third Reading to Bylaw 17-785, for the Grovedale Area Structure Plan.

**BYLAW 17-785
TABLED**

MOTION: 18.06.349. Moved by: DEPUTY REEVE TOM BURTON
That Council table motion 18.06.348. for further discussion on Bylaw 17-785.

CARRIED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There was no Old Business presented.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 CONNECTOR ROAD CONSTRUCTION – TOWNSHIP 710 & RANGE ROAD 202

CONNECTOR ROAD CONSTRUCTION

MOTION: 18.06.350. Moved by: COUNCILLOR SHAWN ACTON

That Council approve the application to construct 1.7km's of roadway on Range Road 201 heading north connecting to Twp. Road 710 with funds to come from the 2018 Connector Road Block Funding.

CARRIED

8.2 FARMLAND ACCESS APPLICANTS

FARMLAND ACCESS

MOTION: 18.06.351. Moved by: COUNCILLOR ROXIE RUTT

That Council approve to construct 3 Farmland Access Roads at the following legal land locations; SE 17-71-22 W5M, SW 1-71-25 W5M & SW 12-72-26-W5M with funds to come from the 2018 Farmland Access Road Block funding.

CARRIED

FARMLAND ACCESS TRANSFER OF FUNDS

MOTION: 18.06.352. Moved by: DEPUTY REEVE TOM BURTON

That Council authorize Administration to transfer \$90,000.00 from Local Road Block Funding to the Farmland Access Roads Block funding within the 2018 Capital Budget.

CARRIED

8.3 RESIDENTIAL ACCESS APPLICATIONS

RESIDENTIAL ACCESS

MOTION: 18.06.353. Moved by: COUNCILLOR WINSTON DELORME

That Council approve the application for a residential road realignment (Option 1) for 1.4 km's on Range Road 60A for a resident located at NE 2-69-6 W6M with funds to come from the 2018 Residential Access Roads Block Funding.

RESIDENTIAL ACCESS TABLED

MOTION: 18.06.354. Moved by: COUNCILLOR DALE SMITH

That Council table motion 18.06.353. until Administration can bring back the cost of each option regarding residential road realignment.

CARRIED

8.5 SCHOLARSHIPS POLICY

SCHOLARSHIP POLICY

MOTION: 18.06.355. Moved by: COUNCILLOR ROXIE RUTT

That Council approve the proposed "Scholarships" Policy as presented.

Reeve Gervais recessed the meeting at 12:10 p.m.

Reeve Gervais reconvened the meeting at 12:57 p.m.

**SCHOLARSHIP
POLICY TABLED**

MOTION: 18.06.356. Moved by: COUNCILLOR LES URNESS
That Council table motion 18.06.355. for further review from the Policy Review Committee

CARRIED

8.6 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP – REVISED AREA STRUCTURE PLAN BOUNDARY

**TMIP REVISED
AREA STRUCTURE
PLAN**

MOTION: 18.06.357. Moved by: COUNCILLOR SHAWN ACTON
That Council authorize the expansion of the Tri-Municipal Industrial Partnership Area Structure Plan boundaries as recommended by the Tri- Municipal Industrial Partnership Committee.

DEFEATED

8.4 REPEAL OF POLICIES CO 18 AND CO 19

**POLICY CO 18 &
POLICY CO 19
TABLED**

MOTION: 18.06.358. Moved by: DEPUTY REEVE TOM BURTON
That Council table Policies CO 18 “Sponsoring for a Veterinarian Bursary” and CO 19 “Sponsoring for a Computer Technician Bursary until the next Policy Review Committee.

CARRIED

8.7 LITTLE SMOKY RECREATION AREA MOWING

**LITTLE SMOKY
RECREATION AREA
MOWING**

MOTION: 18.06.359. Moved by: COUNCILLOR DALE SMITH
That Council direct Administration to provide mowing at the Little Smoky Recreation Area once per year.

DEFEATED

8.8 RIDGEVALLEY WALKING TRAIL

**RIDGEVALLEY
WALKING TRAIL
INFORMATION**

MOTION: 18.06.360. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the revised Ridgevalley Walking Trail Plan for information, as presented.

CARRIED

**RIDGEVALLEY
WALKING TRAIL
LAND**

MOTION: 18.06.361. Moved by: DEPUTY REEVE TOM BURTON
That Council authorize Administration to exchange 0.76 acres of Greenview Municipal Reserve, located at Lot 7MR, Block 5, Plan 0625581 in the Hamlet of Ridgevalley for 0.76 acres of land from William and Rhonda Toews located at the trailhead of the Ridgevalley walking trail SE 22-71-26W5M for the purpose of establishing a trailhead staging area.

CARRIED

**RIDGEVALLEY
WALKING TRAIL
LAND**

MOTION: 18.06.362. Moved by: COUNCILLOR SHAWN ACTON
That Council approve the purchase of 0.43 acres of land located at SE 22-71-26W5M from William and Rhonda Toews, for a cost of \$1032.00 for the purpose of establishing a trailhead on the Ridgevalley Walking Trail.

CARRIED

**RIDGEVALLEY
WALKING TRAIL**

MOTION: 18.06.363. Moved by: DEPUTY REEVE TOM BURTON
That Council authorize Administration to transfer \$6032.00 (\$1032.00 land and \$5,000.00 legal fees) from Contingency Reserves to the Recreation Services Budget.

CARRIED

8.9 2ND MEMORIAL ROUND DANCE - SPONSORSHIP

**2ND MEMORIAL
ROUND DANCE**

MOTION: 18.06.364. Moved by: COUNCILLOR WINSTON DELORME
That Council approve the sponsorship of up to \$8000.00 to the 2nd Memorial Round Dance with funds to come from the Community Service Miscellaneous Grant contingent upon condition of budget and receipts.

CARRIED

8.10 SOLID WASTE CLEAN UP INCENTIVE BUDGET INCREASE

**SOLID WASTE
CLEAN UP**

MOTION: 18.06.365. Moved by: DEPUTY REEVE TOM BURTON
That Council authorize Administration to transfer \$10,500.00 from Utility Reserve to the Solid Waste Collection & Disposal Operational Budget.

CARRIED

8.11 VALLEYVIEW AND DISTRICT GUN CLUB GRAVEL REQUEST

**VALLEYVIEW &
DISTRICT GUN
CLUB**

MOTION: 18.06.366. Moved by: COUNCILLOR SHAWN ACTON
That Council approve the provision of 125 tonnes of Greenview aggregate valued at \$3,566.25, delivery excluded, to the Valleyview and District Gun Club, with funds to come from Community Services Miscellaneous Grants.

DEFEATED

#9
COUNCILLORS
BUSINESS &
REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

COUNCILLOR WINSTON DELORME submitted his update to Council on his recent activities, which include;
Committee of the Whole Meeting
Grande Cache Ratepayer BBQ

WARD 2

REEVE DALE GERVAIS updated Council on his recent activities, which Include;
Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Teleconference with Alberta Environment & Parks
Grande Cache Ratepayer BBQ
Committee of the Whole Meeting
Tri Municipal Industrial Partnership Meeting
Greenview Regional Multiplex Board Meeting

WARD 3

COUNCILLOR LES URNESS submitted his update to Council on his recent activities, which include;
Tri Municipal Industrial Partnership

WARD 4

COUNCILLOR SHAWN ACTON
Nothing to report.

WARD 5

COUNCILLOR DALE SMITH updated Council on his recent activities, which Include;
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Grovedale Area Structure Plan Review
Heart River Housing Meeting

WARD 6

DEPUTY REEVE TOM BURTON submitted his update to Council on his recent activities, which include;
Valleyview Ratepayers BBQ
Municipal Planning Commission Meeting

Grovedale Area Structure Plan Review
Municipal Governments Day
Committee of the Whole Meeting
East Smoky Recreation Board Meeting
Tri Municipal Industrial Partnership Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
Regular Council Meeting
Valleyview Ratepayer BBQ
Municipal Planning Commission Meeting
Grovedale Area Structure Plan Review
Grande Prairie Art Gallery "Walking with Our Sisters"
City of Grande Prairie's Municipal Governments Day Celebrations
Grande Prairie Library Board Meeting
Committee of the Whole Meeting
Grande Cache Ratepayer BBQ
FCSS Meeting
Grande Prairie Library Board Meeting
Grande Spirit Foundation Meeting
Crooked Creek Recreation Club Meeting

WARD 8

COUNCILLOR BILL SMITH submitted his update to Council on his recent activities, which include;
Municipal Planning Commission Meeting
Grovedale Area Structure Plan Review
Grovedale Area Water Line Open House
Committee of the Whole Meeting

**MEMBERS
BUSINESS**

MOTION: 18.06.367. Moved by: COUNCILLOR DALE SMITH
That Council accept the Members Business Reports for information, as presented.

CARRIED

**#10
CORRESPONDENCE**

10.0 CORRESPONDENCE

MOTION: 18.06.368. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the correspondence for information, as presented.

CARRIED

#11 IN CAMERA

11.0 IN CAMERA

There was no In Camera presented.

12.0 ADJOURNMENT

**#12
ADJOURNMENT**

MOTION: 18.06.369. Moved by: COUNCILLOR BILL SMITH
That this meeting adjourn at 2:02 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

Minutes of a
SPECIAL COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday, June 29, 2018

1: Reeve Dale Gervais called the meeting to order at 9:01 a.m.
CALL TO ORDER

PRESENT

Reeve	Dale Gervais
Deputy Reeve	Tom Burton(Teleconference)
Councillors	Shawn Acton
	Winston Delorme(Teleconference)
	Roxie Rutt
	Bill Smith(Teleconference)
	Dale Smith
	Les Urness

ATTENDING

Chief Administrative Officer	Mike Haugen
Recording Secretary	Lianne Kruger

ABSENT

#2: MOTION: 18.06.370. Moved by: COUNCILLOR DALE SMITH
AGENDA That Council adopt the June 29th, 2018 Special Council Agenda as presented.
CARRIED

#11 IN CAMERA **11.0 IN CAMERA**

MOTION: 18.06.371. Moved by: COUNCILLOR ROXIE RUTT
That the meeting go to In-Camera, at 9:03 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.
CARRIED

11.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY

MOTION: 18.06.372. Moved by: COUNCILLOR DALE SMITH
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 9:50 a.m.
CARRIED

MOTION: 18.06.373. Moved by: COUNCILLOR LES URNESS

That Council authorizes the retention of a third party to investigate Administration's handling of a personnel matter.

CARRIED

12.0 ADJOURNMENT

#12
ADJOURNMENT

MOTION: 18.06.374. Moved by: COUNCILLOR ROXIE RUTT

That this meeting adjourn at 9:52 a.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



July 9, 2018 Bylaw No. 18-796 Public Hearing Background Information

PROPOSAL

The application for land use amendment A18-001 has been submitted by Brian and Joanne Gordon to re-designate a 3.59 hectare \pm (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5, in the Valleyview area, Ward 3. The proposed rezoning would allow for the subsequent subdivision of an institutional parcel to accommodate a K-12 school.

BACKGROUND AND DISCUSSION

The proposed land use amendment area is located just north of the boundary separating Greenview from the Town of Valleyview. Access to the school will be provided from 56 Ave., requiring the parcel to be consolidated with the subdivided parcel located in the Town of Valleyview.

The amendment is proposing to change the designation from Agricultural Two (A-2) District to Institutional (INS). Following the re-designation, the parcel is to be subdivided to accommodate a K-12 school.

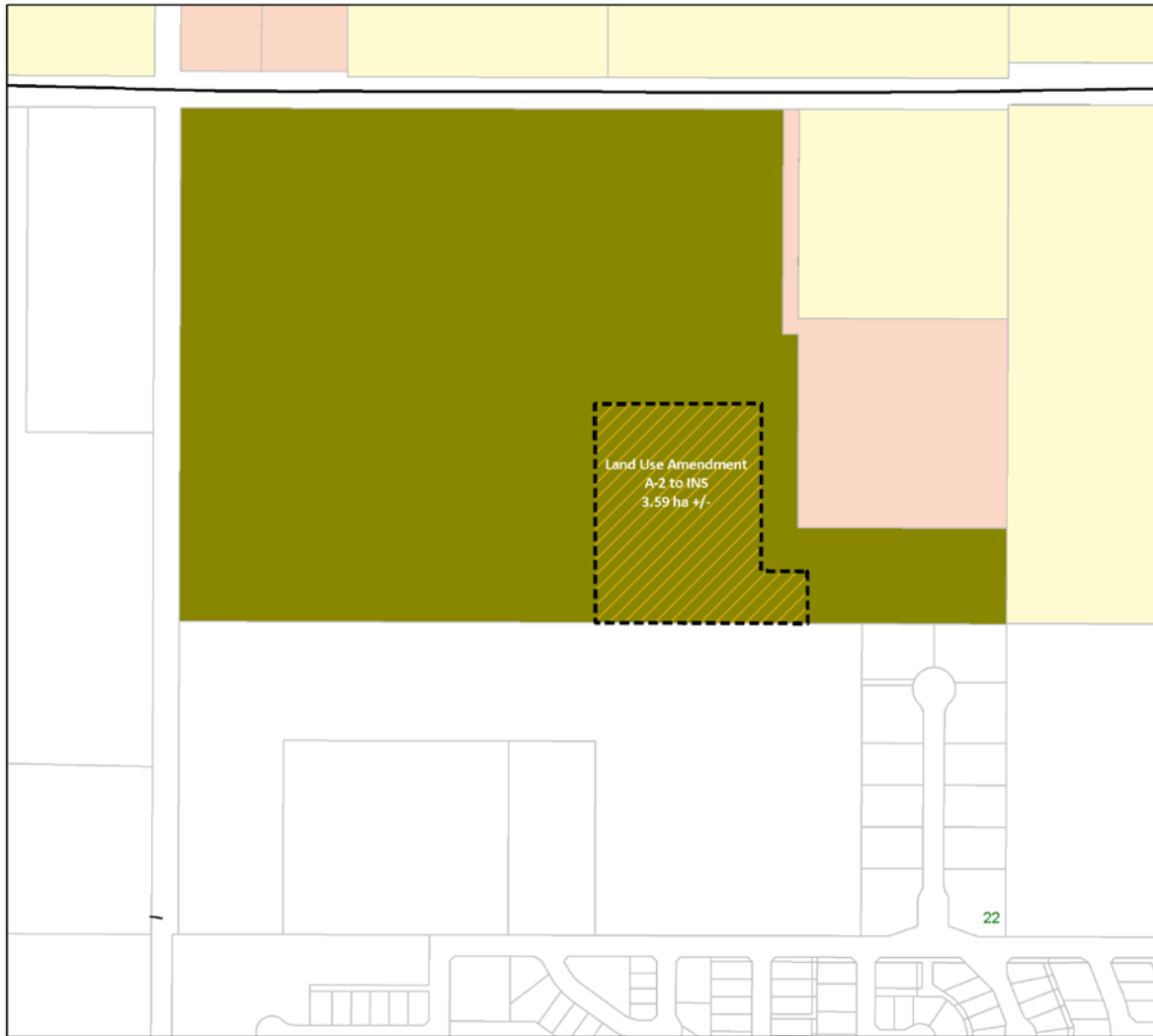
STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT









On May 8, 2018, a copy of the application was circulated to Greenview's internal departments. No concerns were received.

On May 8, 2018, a copy of the application was circulated to the following external referral agencies: Alberta Culture and Tourism; Alberta Environment and Park; Alberta Municipal Affairs; ATCO Electric; East Smoky Gas Co-op; Northern Gateway Public Schools and the Town of Valleyview. No concerns were received.

On April 5, 2018, a copy of the application was circulated to adjacent landowners within 800 metres of the property. No concerns were received.

Proposed Land Use Amendment NW-22-70-22-W5



-  Proposed Amendment
-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Crown Land (CL)
-  Country Residential One (CR-1)
-  Country Residential Two (CR-2)
-  Country Residential Three (CR-3)
-  Direct Control (DC)
-  Hamlet Commercial (HC)
-  Hamlet Industrial (HI)
-  Hamlet Residential (HR)
-  Institutional (INS)
-  Industrial Light (M-1)
-  Industrial General (M-2)
-  Manufactured Home Park (MHP)
-  Rural Commercial (RC)
-  Recreational (REC)
-  Rural Settlement (RS)



Proposed Land Use Amendment NW-22-70-22-W5

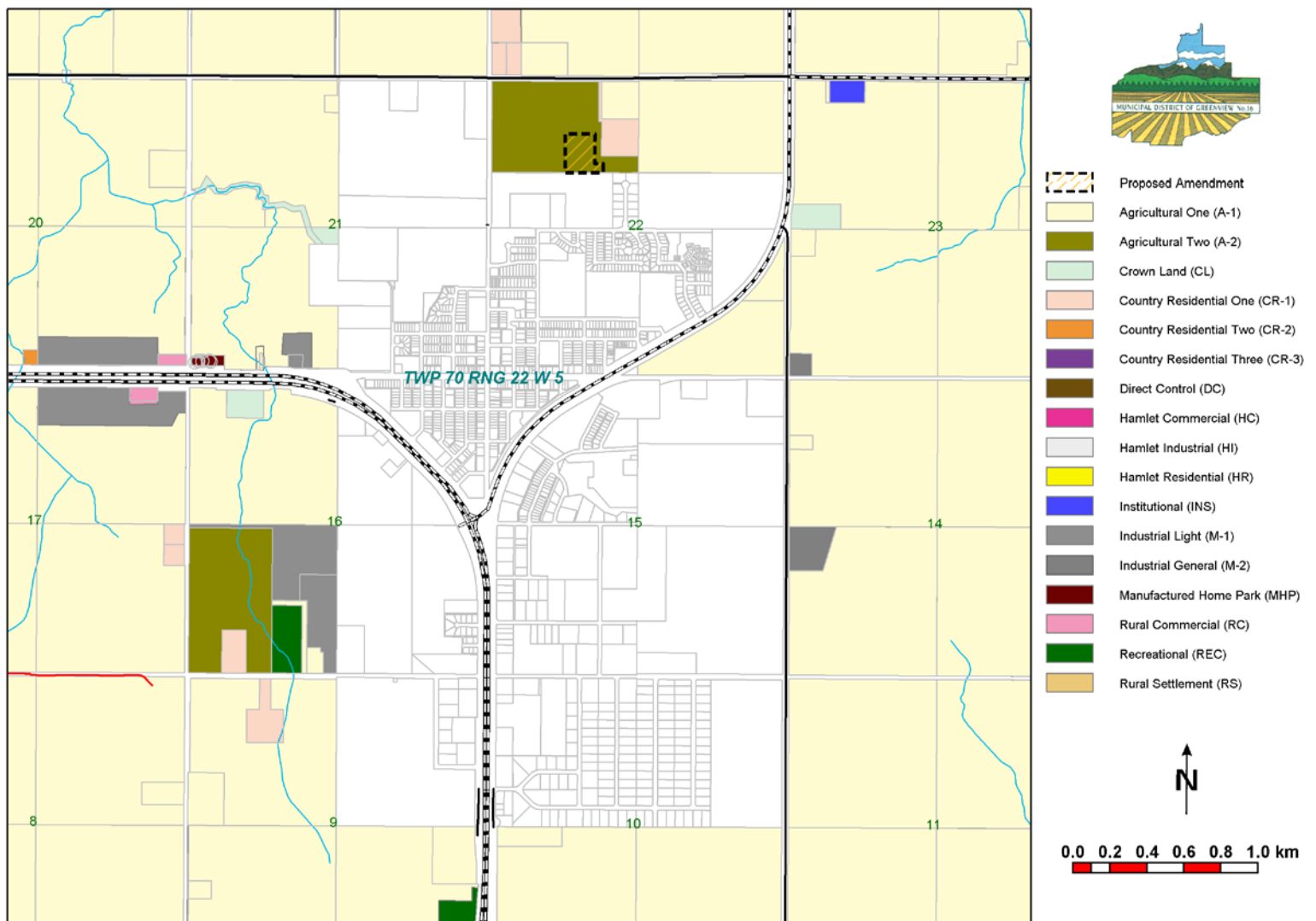


 Proposed Amendment



0 40 80 120 160 200 m

Proposed Land Use Amendment NW-22-70-22-W5



Schedule 'B' – Owner Location Map

Township 70, Range 22



M.D. of Greenview No. 16





REQUEST FOR DECISION

SUBJECT: **Drainage Project Management Presentation**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 9, 2018 CAO: MH MANAGER:
DEPARTMENT: INFRASTRUCTURE & PLANNING GM: PRESENTER: GG
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Drainage Project Management presentation for information, as presented.

BACKGROUND/PROPOSAL:

Greenview has developed an inventory of 17 active drainage projects to be included in their maintenance program. Field assessments of the 17 projects were undertaken in 2017/2018. Project assessment reports were completed summarizing the condition of the projects and providing recommendations for necessary maintenance and/or repairs.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on Drainage Projects throughout Greenview.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion for information.

FINANCIAL IMPLICATION:

The funding for the inventory, repair and maintenance of the drainage projects will come from the Construction & Maintenance Operational Budget. There is currently \$200,000.00 in Professional Services and \$50,000.00 in General & Operating Supplies.

Direct Costs: \$18,087.16

Ongoing / Future Costs: Ongoing repair and maintenance costs of the new 17 structures.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The Construction & Maintenance department will move forward with the priority repairs and maintenance as indicated within the report.

ATTACHMENT(S):

- Drainage Project Management Presentation from Sameng.

Municipal District of Greenview Drainage Projects

Project				Water Act		
Name	Location	Purpose	Year	Authorization	File	Expiry
Chapman Drainage East	Twp 071-26 W5M	Drainage	1968	Authorized	12475	01/01/2019
Chapman Drainage West	Twp 071-26 W5M	Drainage	1968	Authorized	12475	01/01/2019
DeBolt Drainage	Twp 072-26 W5M	Drainage	1968	Authorized	12474	01/01/2019
DeBolt North	Twp 072-01 W6M	Flood Control	1979-1988	Authorized	44002	indefinite
East Grove Estates	SW 04-070-06 W6M	Drainage	1990	Authorized	49094	indefinite
Gordey Drainage	Twp 070-20 W5M	Drainage	1969/1982	Authorized	12762	indefinite
Little Smoky Drainage	Twp 068-21 W5M	Drainage	2011	Authorized	00286444	12/31/2021
Little Smoky Phase II East	Twp 067-23 W5M	Drainage	1970	?	12925	N/A
Little Smoky Phase II West	Twp 067-23 W5M	Drainage	1970	?	12925	N/A
New Fish Creek Lines 1, 1c	Twp 072-21 W5M	Flood Control	1976/77	Authorized	15546	01/01/2019
New Fish Creek Line 2	Twp 072-21 W5M	Flood Control	1976/77	Authorized	15546	01/01/2019
New Fish Creek Line 4	Twp 073-22 W5M	Flood Control	1985/86	Authorized	15546	indefinite
Puskwaskau East	Twp 075-26 W5M	Flood Control	1987	Authorized	44344	indefinite
Sunset House	Twp 070-20 W5M	Flood Control	1978-1989	Authorized	16387	01/01/2019
Sweathouse	Twp 069-21 W5M	Erosion Control	1992	Authorized	49405	01/01/2019
Valleyview South	Twp 069-22 W5M	Erosion Control	1986	Authorized	44679	indefinite
Wilson Drainage	SW 22-069-20 W5M	Drainage	2004/05	Authorized	00201362	11/3/2005

? No documentation available to confirm authorization



What is a Drainage Project



What is a Drainage Project



 sameng inc.
better water | better world

What is a Drainage Project



 sameng inc.
better water | better world

What is a Drainage Project



 sameng inc.
better water | better world

Water Resources Act

- Most of MD's projects authorized under the *Water Resources Act*.
- Dates back to 1908.
- Primarily used to allocate water
- Required authorization to undertake any works within the bed and banks of any watercourse or waterbody
- Authorization included an Interim License to construct works – usually valid for 1 year.
- Upon completion of construction a License to operate works and/or use water – no expiry date.

 sameng inc.
better water | better world

Water Act

- Proclaimed January 1, 1999
- Purpose: to support and promote the conservation and management of water
- Requires authorization to undertake any works within the bed and banks of any watercourse or waterbody, unless exempted and/or addressed by Code of Practice e.g. Watercourse Crossings
- Authorizations include approvals and licenses:
 - Approvals to construct and operate works
 - Licenses only to allocate water for diversion and use



Water Act

- All *Water Act* Approvals have expiry dates
- Unless specifically addressed in existing *Water Resources Act* authorizations, approvals under the *Water Act* are required for any project maintenance and/or rehabilitation
- Acknowledges authorizations issued under the *Water Resources Act*:
 - Interim License = Deemed approval with a January 1, 2019 expiry date;
 - License = Deemed approval with no expiry date



Expiring Project Authorizations

Project			Water Act		
Name	Location	Year	Authorization	File	Expiry
Chapman Drainage East	Twp 071-26 W5M	1968	Authorized	12475	01/01/2019
Chapman Drainage West	Twp 071-26 W5M	1968	Authorized	12475	01/01/2019
DeBolt Drainage	Twp 072-26 W5M	1968	Authorized	12474	01/01/2019
Little Smoky Drainage	Twp 068-21 W5M	2011	Authorized	00286444	12/31/2021
Little Smoky Phase II East	Twp 067-23 W5M	1970	?	12925	N/A
Little Smoky Phase II West	Twp 067-23 W5M	1970	?	12925	N/A
New Fish Creek Lines 1, 1c	Twp 072-21 W5M	1976/77	Authorized	15546	01/01/2019
New Fish Creek Line 2	Twp 072-21 W5M	1976/77	Authorized	15546	01/01/2019
Sunset House	Twp 070-20 W5M	1978-1989	Authorized	16387	01/01/2019
Sweathouse	Twp 069-21 W5M	1992	Authorized	49405	01/01/2019
Wilson Drainage	SW 22-069-20 W5M	2004/05	Authorized	00201362	11/3/2005



Alberta Water Management and Erosion Control (AWMEC) Program

- Most of the MD's drainage projects were implemented under AWMEC Program or predecessor programs (Position Paper 5).
- Was available to Municipal Districts, Counties, Cities, Towns, Villages, Summer Villages, Métis Settlements, Irrigation Districts, Drainage Districts, Improvement Districts, Special Areas, Regional Service Commissions and Regional Health Authorities.
- Provided grants covering up to 65% of the eligible engineering and construction costs for approved projects. The maximum assistance available was \$275,000 per project. Project maintenance not eligible.
- Program is still 'on the books' but has not been funded.



Northern Alberta Erosion Control (NAEC) Program

- Special Policy under the AWMEC Program to address water erosion in northern Alberta
- Effective April 1, 1978.
- All projects implemented prior to April 1, 1978 eligible for rehabilitation at 100% Alberta Government cost, to address erosion potential.
- Gordey Drainage Project may have been the last eligible project funded under NAEC Program.
- Program is still 'on the books' but has not been funded.



Alberta Wetland Policy

- Purpose to minimize the loss and degradation of wetlands
- Wetlands of the highest value are protected
- Wetlands and their benefits are conserved and restored in areas where losses have been high
- Wetlands are managed by avoiding, minimizing, and if necessary, replacing lost wetland value
- Wetland management considers regional context
- Policy will affect potential rehabilitation of projects.



Project Easements

- Easement required to permit entry on lands for the construction and maintenance of the project. Alberta Environment would not implement project without registered easements.
- Responsibility of municipality; not eligible for funding under AWMEC or NAEC Programs.
- Legal agreement, required prior to project implementation.
- Registered against affected lands at Land Titles Office.
- Current project easements may be registered to Alberta Municipal Affairs; should be transferred to MD.



Project Easements

- Easement agreement typically includes:
 - Usual indemnify and hold harmless clauses
 - Temporary construction easement – no more than 30 metres from centreline of channel, on each side.
 - Permanent maintenance easement – 15 metres from centreline of channel, on each side.
 - Specific conditions from landowner regarding use of easement lands e.g. type and location of culvert crossing
 - Specific conditions from MD regarding landowner's use of easement lands e.g. no buildings, structures on easement



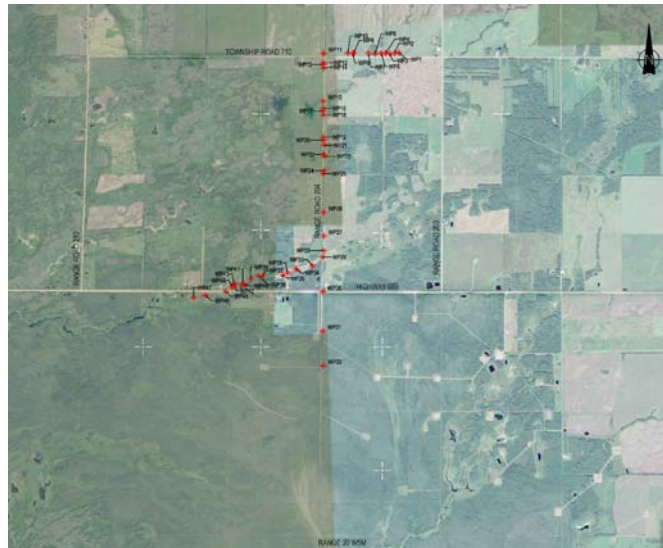
Project Condition and Maintenance Requirements

Project		Maintenance	
Name	Condition	Work Required	Costs
Chapman Drainage East	good	brushing, replace culvert bin drop structure, reconstruct 2 ditch inlets	\$181,000.00
Chapman Drainage West	poor to good	brushing, channel rehabilitation (SE 16) including 2 erosion control structures and 2 farm crossings, channel rehabilitation (NW 27) including 1 road crossing, replace 3 wood drop structures	\$1,820,000.00
DeBolt Drainage	fair	brushing, channel rehabilitation	\$273,000.00
DeBolt North	poor to good	brushing, channel rehabilitation (SW 15), replace farm crossing, repair gabion drop structure	\$300,000.00
East Grove Estates	good	brushing, rock armouring at outlet	\$30,000.00
Gordey Drainage	good to excellent	slumping sideslopes (geotechnical), gabion basket, rock armouring at weir	\$50,000.00
Little Smoky Drainage	good	erosion repair	\$20,000.00
Little Smoky Phase II East	fair	brushing, beaver control, channel rehabilitation, replace road crossing	\$394,000.00
Little Smoky Phase II West	fair	brushing, replace 1 road and 2 farm crossings	\$240,000.00
New Fish Creek Lines 1, 1c	poor	project rehabilitation	\$1,210,000.00
New Fish Creek Line 2	poor	project rehabilitation	\$2,140,000.00
New Fish Creek Line 4	good	brushing, replace farm approach	\$150,000.00
Puskaskau East	fair to good	brushing, replace 2 road crossings, replace 4 farm crossings including 3 with erosion control structures, replace 4 erosion control structures	\$1,420,000.00
Sunset House	poor to good	brushing, channel rehabilitation (SW 29) including 2 erosion control structures, replace 2 road crossings and farm crossings, replace 2 erosion control structures	\$1,300,000.00
Sweathouse	good	brushing, replace road crossing, reconstruct farm crossing, repair culvert drop structure *	\$204,000.00
Valleyview South	good	brushing, replace 1 road crossing	\$107,000.00
Wilson Drainage	poor	project rehabilitation including 2 erosion control structures	\$573,000.00
Total estimated maintenance cost:			\$10,412,000.00

* Erosion along Range Road 211 east road allowance



Sunset House Flood Control



Sunset House Flood Control

Description	Unit	Unit Rate	Quantity	Cost
Brushing	ha	\$9,500.00	22	\$209,000.00
Reconstruct failed reach on SE 29 (WP36)	Lump Sum	\$400,000.00	1	\$400,000.00
Township Road 710 culvert crossing (WP1)	Lump Sum	\$80,000.00	1	\$80,000.00
Range Road 204 culvert crossing (WP17)	Lump Sum	\$50,000.00	1	\$50,000.00
Removal of ditch block (WP16)	Lump Sum	\$2,500.00	1	\$2,500.00
Farm crossings	Lump Sum	\$50,000.00	2	\$100,000.00
Gabion drop structures	Lump Sum	\$120,000.00	2	\$240,000.00
Gabion drop structure repairs (WP 27 and WP42)	Lump Sum	\$1,000.00	1	\$1,000.00
Sub-total				\$1,082,500.00
Contingencies (20%)				\$216,500.00
Total				\$1,299,000.00



Sunset House Flood Control



Sunset House Flood Control



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New Fish Creek Line 1,1c



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New Fish Creek Line 1,1c

Description	Unit	Unit Rate	Quantity	Cost
Mobilization	Lump Sum	\$150,000.00	1	\$150,000.00
Care of water	Lump Sum	\$50,000.00	1	\$50,000.00
Brushing	ha	\$9,500.00	12	\$114,000.00
Channel excavation	m ³	\$15.00	9800	\$147,000.00
New Fish Creek East Road crossing	Lump Sum	\$80,000.00	1	\$80,000.00
Farm crossing	Lump Sum	\$50,000.00	2	\$100,000.00
Gabion drop structure	Lump Sum	\$120,000.00	1	\$120,000.00
Ditch inlets	Lump Sum	\$12,500.00	5	\$62,500.00
Site Clean-up, seeding & reclamation	Lump Sum	\$125,000.00	1	\$125,000.00
Fencing	kilometre	\$10,500.00	6	\$63,000.00
Sub-total				\$1,011,500.00
Contingencies (20%)				\$202,300.00
Total				\$1,213,800.00



New Fish Creek Line 1,1c



New Fish Creek Line 1,1c



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Chapman Drainage East



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Chapman Drainage East

Description	Unit	Unit Rate	Quantity	Cost
Brushing	hectare	\$9,500.00	0.57	\$5,415.00
Replace rock (WP4)	m ³	\$340.00	1	\$340.00
Replace gabion lid (WP17)	Lump sum	\$320.00	1	\$320.00
Replace outlet structure (WP7/WP12)	Lump sum	\$120,000.00	1	\$120,000.00
Reconstruct ditch inlets (WP23 and WP24)	Lump sum	\$12,500.00	2	\$25,000.00
Sub-total				\$151,075.00
Contingencies (20%)				\$30,215.00
Total				\$181,290.00



Chapman Drainage East

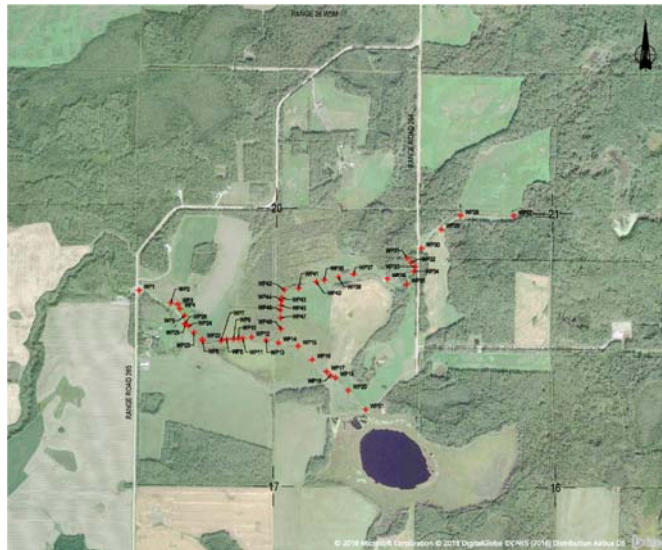


Chapman Drainage East



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Debolt Drainage



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Debolt Drainage

Description	Unit	Unit Rate	Quantity	Cost
Brushing Line 2	hectare	\$9,500.00	2	\$19,000.00
Line 1 channel rehabilitation	m ³	\$15.00	4300	\$64,500.00
Line 2 channel rehabilitation	m ³	\$15.00	3900	\$58,500.00
Farm crossing (WP27) scour repair	Lump sum	\$2,000.00	1	\$2,000.00
Additional armouring at farm crossing (WP29)	m ³	\$205.00	2	\$410.00
Clean silt out of farm crossing (WP29) culverts	Lump sum	\$2,500.00	1	\$2,500.00
Additional armouring at Range Road 264	m ³	\$205.00	2	\$410.00
Construct new farm crossing on SE 20 (WP42) *	Lump sum	\$80,000.00	1	\$80,000.00
Sub-total				\$227,320.00
Contingencies (20%)				\$45,464.00
Total				\$272,784.00
* if required				



Debolt Drainage



Debolt Drainage



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Maintenance Program

Key components to an effective maintenance program include:

- Annual inspections after spring runoff and extreme summer rainfall events.
 - Documenting maintenance requirements and urgency, with estimated costs.
- Annual mowing/brushing of project; noxious weeds.
- Scheduling sufficient budget and resources to undertake necessary maintenance when required.

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REQUEST FOR DECISION

SUBJECT: Bylaw No. 18-796 Re-designate from Agricultural Two (A-2) District to Institutional (INS) District

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 9, 2018	CAO: MH	MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: GG	PRESENTER: PL
STRATEGIC PLAN:	Development		

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan 15-742, Valleyview Intermunicipal Development Plan 09-587 and Land Use Bylaw 17-772.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw No. 18-796, to re-designate a 3.59 hectare \pm (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5.

MOTION: That Council give Third Reading to Bylaw No. 18-796, to re-designate a 3.59 hectare \pm (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5.

BACKGROUND/PROPOSAL:

The application for land use amendment A18-001 has been submitted by Brian and Joanne Gordon to re-designate a 3.59 hectare \pm (8.87 acre) parcel from Agricultural Two (A-2) District to Institutional (INS) District within NW-22-70-22-W5, in the Valleyview area, Ward 3. The proposed rezoning would allow for a subsequent subdivision of an institutional parcel to accommodate a K-12 school.

Access to the school will be provided from 56 Ave., requiring the parcel to be consolidated with the subdivided parcel located in the Town of Valleyview.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within Institutional (INS) District. The application meets the requirements of Municipal Government Act, Municipal Development Plan and the Valleyview IDP.

Administration does not anticipate any negative development or land use impacts from the proposal and the proposed amendment will be compatible with existing surrounding residential developments. Administration is recommending that Council give Second and Third Readings to Bylaw 18-796.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Council accepting the recommended motion is that re-designation would allow for the future subdivision of an institutional to accommodate a K-12 school.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of the recommended motion for Greenvue.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw 18-796 for further discussion or information.

Alternative #2: Council has the option to deny the request for rezoning. The proposed amendment does not represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenvue has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

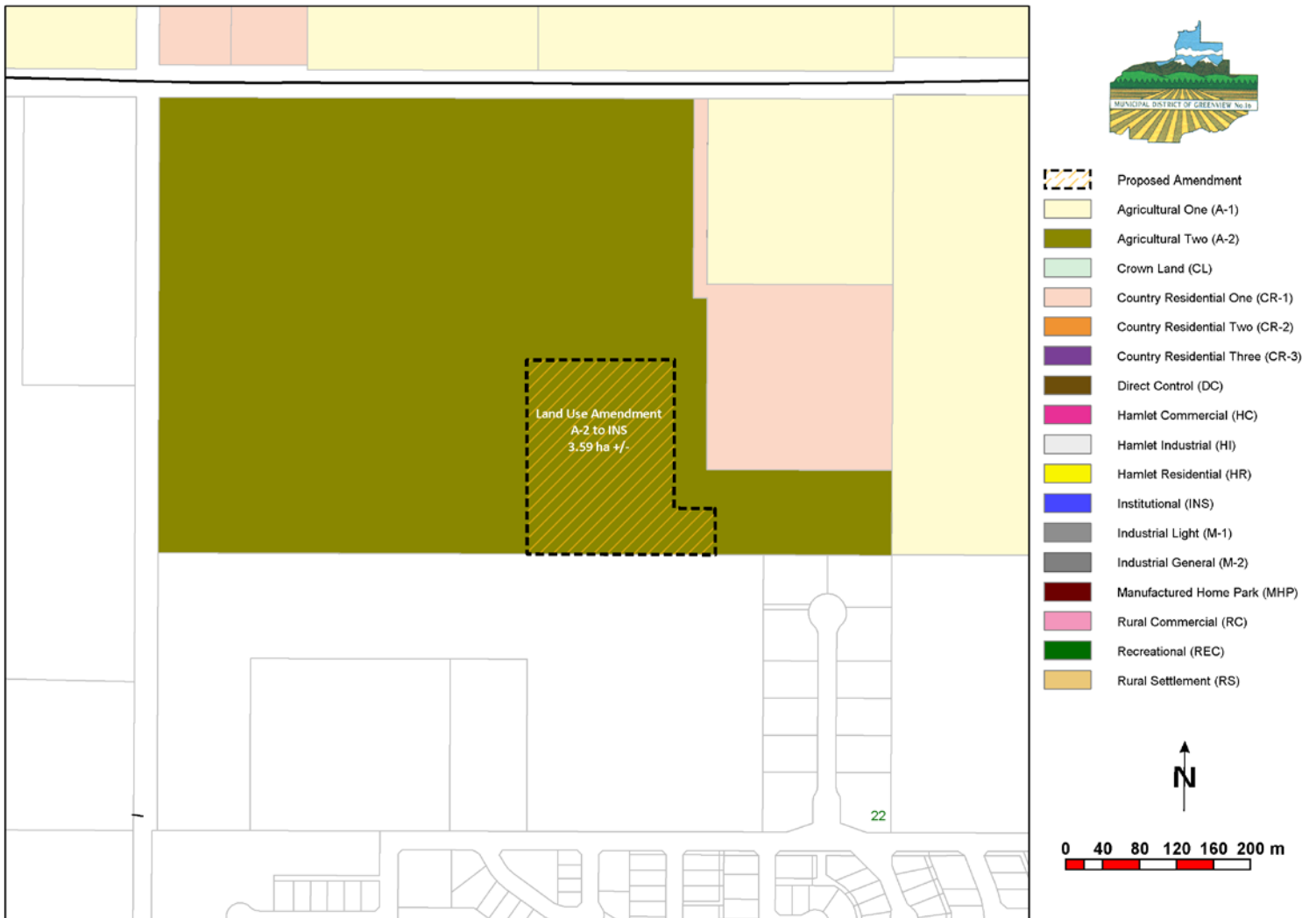
Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.

ATTACHMENT(S):

- Schedule 'A' – Proposed Land Use Amendment
- Schedule 'B' – Owner Location Map
- Schedule 'C' – Farmland Report and Map
- Schedule 'D' – Municipal Government Act, RSA 2000, s. 230 Public Hearings and s. 692(1)–(9) Planning Bylaws
- Schedule 'E' –Municipal Development Plan 15-742, s. 3.4.1 (e) Land Use on Better Agricultural Land
- Schedule 'F' – Land Use Bylaw 17-779, s. 8.10 Institutional (INS) District
- Schedule 'G' – Valleyview Intermunicipal Development Plan 09-587, s. 8.0 Public Uses

Schedule 'A' – Proposed Land Use Amendment

Proposed Land Use Amendment NW-22-70-22-W5



Proposed Land Use Amendment NW-22-70-22-W5



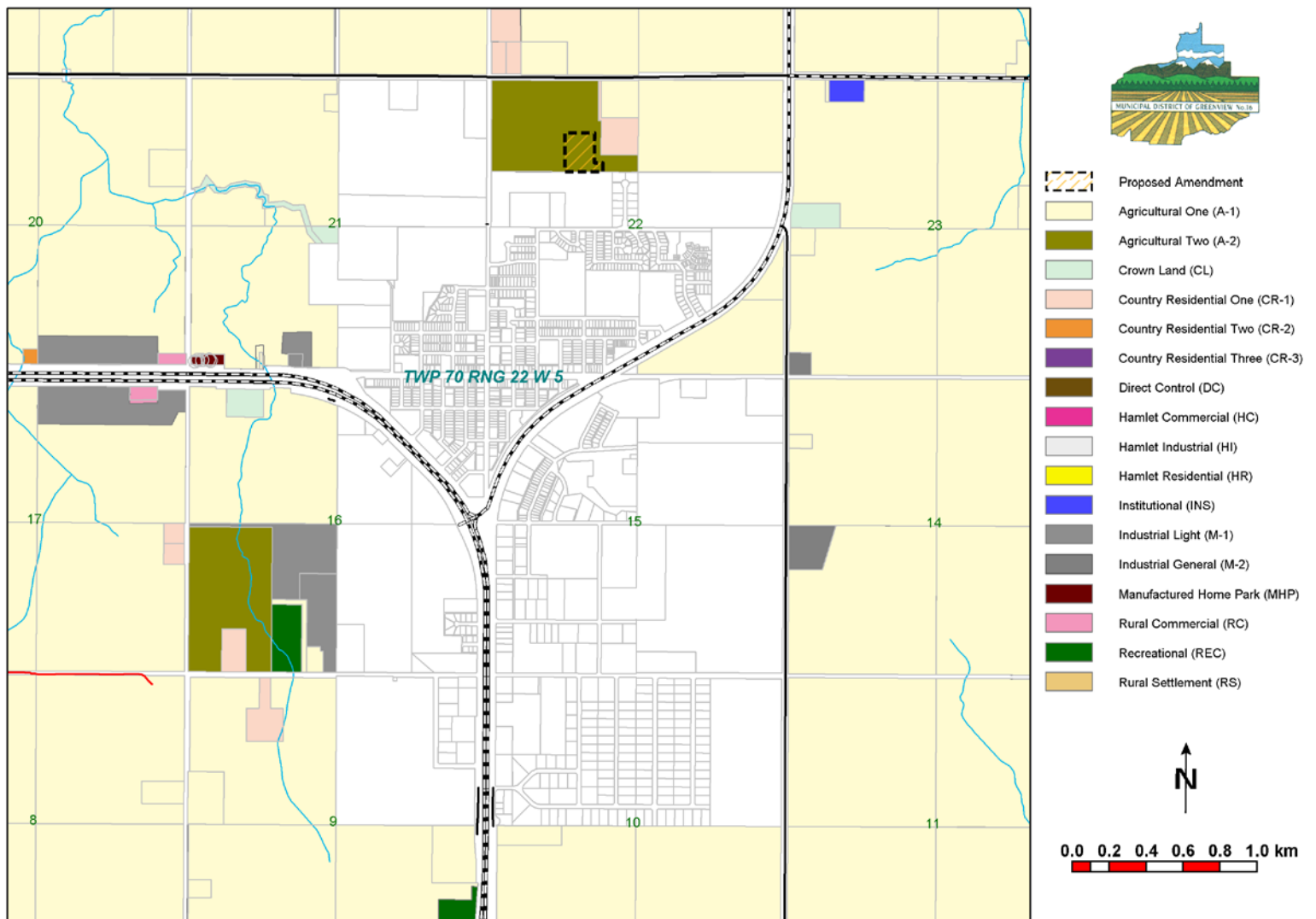
 Proposed Amendment



0 40 80 120 160 200 m



Proposed Land Use Amendment NW-22-70-22-W5



Schedule 'B' – Owner Location Map

FILE NO. A18-001

LEGAL LOCATION: NW-22-70-22-W5

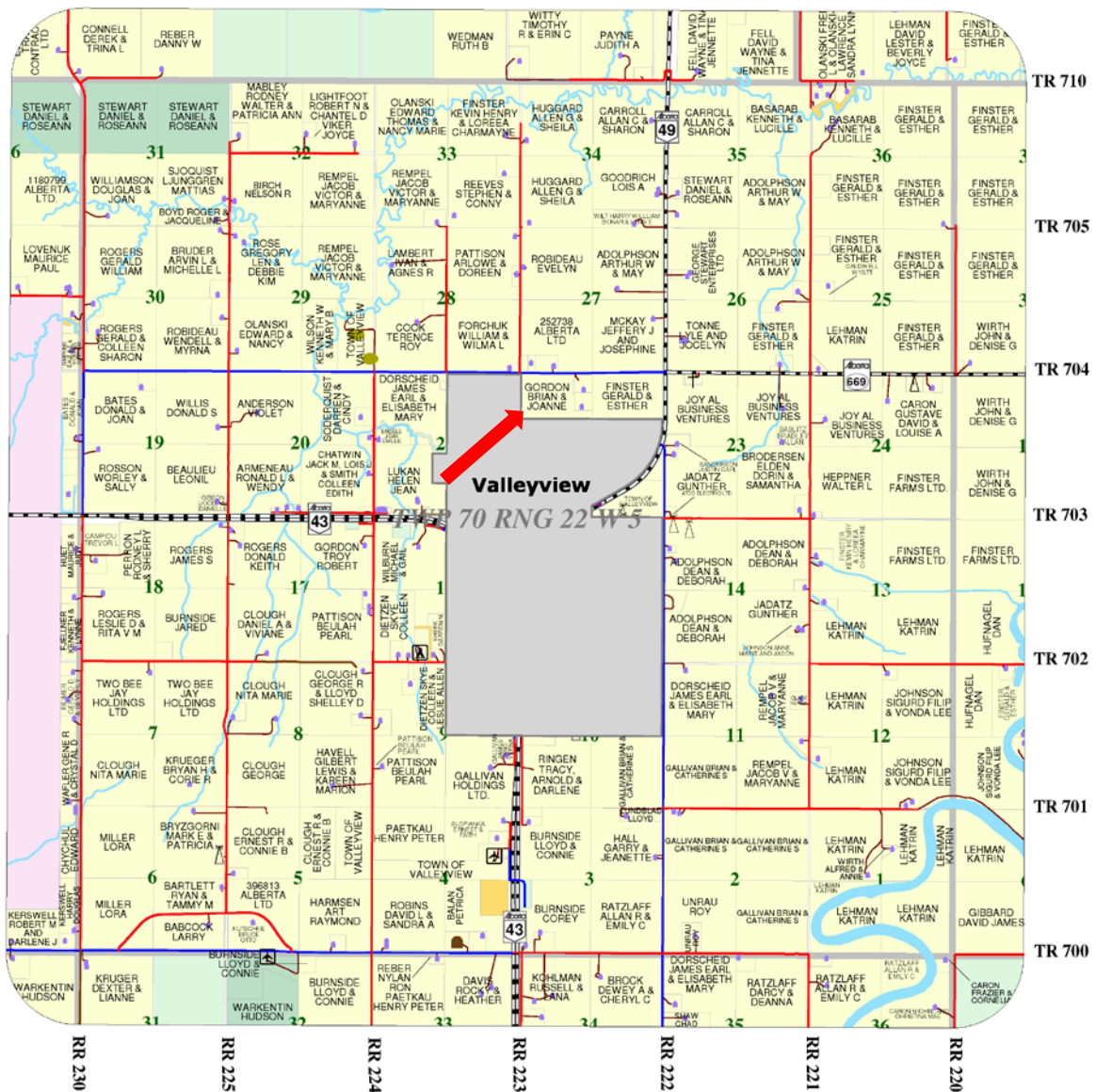
APPLICANT: BRIAN AND JOANNE GORDON

LANDOWNER: BRIAN AND JOANNE GORDON

Township 70, Range 22



M.D. of Greenview No. 16



Schedule 'C' – Farmland Report and Map

FILE NO. A18-001

APPLICANT: BRIAN AND JOANNE GORDON

LEGAL LOCATION: NW-22-70-22-W5

LANDOWNER: BRIAN AND JOANNE GORDON



Farmland Calculation Report

Year of General Assessment: 2017

Roll: 37823		Alt. Key:		VALLEYVIEW		1 miles	94%
Legal: NW-22-70-22-5		Photo: 70224		Type:		Access:	100%
Aeroclimatic Zone: 21 2H-PR						Net Location:	94%
No: 1		13.80 Acres	Soil: 42 DG	Dryland Arable		Adjusted Rating: 50.0%	
%Fld				Group	Surface	Subsoil	Texture NPR
50	VW	12 VALLEYVIEW DG	DG 70	AP0-1	-2	HC	-15 SIL-L -2 51.0
50	VW	33 VALLEYVIEW DG	DG 70	AP1-2	-6	HC	-15 SIL 0 49.0
						Adjusted Rating: 50.0	
				%Fld	NPR	ICP	
64	Flooding	1 FD1	50	100%	-3.0	0.0	
71	Topography	5 GU-U	50	100%	0.0	-0.5	
72	Stone Cover	21 SO-S1 (avg)	50	100%	0.0	-1.5	
						-3.0	-2.0
No: 2		20.70 Acres	Soil: 3 Bk t-	13.80 Acres x	350.0 Acres x	1.0000 x	45.0 % =
%Fld				Group	Surface	Subsoil	Texture NPR
60	RYFT-	11 RYCROFT Bkt-	Bk 70	AP0-1	-1	HC	-15 SIL 0 54.0
40	RYFT-	31 RYCROFT Bkt-	Bk 70	AP1-2	-6	HC	-15 SIL 0 49.0
						Adjusted Rating: 52.0	
				%Fld	NPR	ICP	
44	Poorly Drained	1 P0-P1 (avg)	50	40%	-1.6	0.0	
44	Poorly Drained	2 P1	50	12%	-1.0	0.0	
64	Flooding	1 FD1	50	60%	-1.8	0.0	
64	Flooding	2 FD2	50	40%	-2.4	0.0	
71	Topography	3 L-GU	50	40%	0.0	0.0	
71	Topography	4 GU	50	60%	0.0	0.0	
72	Stone Cover	20 SO	50	100%	0.0	0.0	
						-6.8	0.0
						45.2 % =	
						45.1 %	
No: 3		32.35 Acres	Soil: 42 DG	Dryland Arable		Adjusted Rating: 50.1%	
%Fld				Group	Surface	Subsoil	Texture NPR
55	VW	12 VALLEYVIEW DG	DG 70	AP0-1	-2	HC	-15 SIL-L -2 51.0
45	VW	33 VALLEYVIEW DG	DG 70	AP1-2	-6	HC	-15 SIL 0 49.0
						Adjusted Rating: 50.1	
				%Fld	NPR	ICP	
71	Topography	6 U	50	45%	0.0	-0.4	
71	Topography	7 U-GR	50	55%	0.0	-1.9	
72	Stone Cover	21 SO-S1 (avg)	50	100%	0.0	-1.5	
						0.0	-3.9
						46.2 % =	
No: 4		3.60 Acres	Soil: 3 Bk t-	32.35 Acres x	350.0 Acres x	1.0000 x	54.8 % =
%Fld				Group	Surface	Subsoil	Texture NPR
55	LADT-	11 LANDRY Bkt-	Bk 70	AP0-1	-1	HC	-12 SIL 0 57.0
45	LADT-	32 LANDRY Bkt-	Bk 70	AP1-2	-6	HC	-12 SILCL 0 52.0
						Adjusted Rating: 54.8	
				%Fld	NPR	ICP	
64	Flooding	1 FD1	50	100%	-3.0	0.0	
71	Topography	5 GU-U	50	100%	0.0	-0.5	
72	Stone Cover	21 SO-S1 (avg)	50	100%	0.0	-1.5	
						-3.0	-2.0
						49.8 % =	
						46.6 %	
No: 5		5.74 Acres	Soil: 80 Pasture	Dryland Pasture			
				%Fld	NPR	ICP	
81	Native	60 60 Ac/AU	50	100%	6.0	0.0	
99	Description	9 Trees	50	100%	0.0	0.0	
						6.0	0.0
						6.0 % =	



Farmland Calculation Report

Year of General Assessment: 2017

Areas	Asmt Code	Areas
Parcel: 76.19 Acres	300 100%	Arable Dry: 70.45
@ F/L Rates: 76.19		Arable Irr: 0.00
		Pasture Dry: 5.74
		Pasture Irr: 0.00
		Waste: 0.00



Schedule 'D' - Municipal Government Act, RSA 2000

Public Hearings

When to hold public hearing

230(1) When this or another enactment requires council to hold a public hearing on a proposed bylaw or resolution, the public hearing must be held, unless another enactment specifies otherwise,

- (a) before second reading of the bylaw, or
- (b) before council votes on the resolution.

(2) When this or another enactment requires a public hearing to be held on a proposed bylaw or resolution, council must

- (a) give notice of the public hearing in accordance with section 606, and
- (b) conduct the public hearing during a regular or special council meeting.

(3) A council may by bylaw establish procedures for public hearings.

(4) In the public hearing, council

- (a) must hear any person, group of persons, or person representing them, who claims to be affected by the proposed bylaw or resolution and who has complied with the procedures outlined by the council, and
- (b) may hear any other person who wishes to make representations and whom the council agrees to hear.

(5) After considering the representations made to it about a proposed bylaw or resolution at the public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,
- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
- (c) defeat the bylaw or resolution.

(6) The minutes of the council meeting during which the public hearing is held must record the public hearing to the extent directed by the council.

RSA 2000 cM-26 s230;2015 c8 s31

Division 12

Bylaws, Regulations

Planning bylaws

692(1) Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

(2) Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

(3) Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and

- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.
- (4) In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),
 - (a) include in the notice described in section 606(2)
 - (i) the municipal address, if any, and the legal address of the parcel of land, and
 - (ii) a map showing the location of the parcel of land,
 - (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
 - (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.
- (5) If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.
- (6) Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.
- (6.1) Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.
- (7) In this section,
 - (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes
 - (i) land that would be contiguous if not for a highway, road, river or stream, and
 - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;

- (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.
- (8)** If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must
 - (a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and
 - (b) decide whether or not to proceed with consultation.
- (9)** If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

Schedule 'E' –Municipal Development Plan 15-742

3.4 BETTER AGRICULTURAL LAND

Land Use on Better Agricultural Land

- 3.4.1 The development of non-agricultural uses on better agricultural lands will not be permitted, except where Greenview determines that:
- (e) the proposed development promotes the efficiency of local servicing and transportation networks.

Schedule 'F' – Land Use Bylaw 17-779

Municipal District of Greenview No. 16

Land Use Bylaw No. 17-779, 2018

8.10 Institutional (INS) District

8.10.1 Purpose

- a) The purpose of this District is to accommodate lands that are used for, held or otherwise best suited for public and institutional uses, which service the governmental, educational, religious, cultural and recreational needs of the community.

8.10.2 Uses

- a) Table 8-19 identifies the permitted and discretionary uses within the INS District.

Table 8-19: INS Permitted and Discretionary Uses

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Solar Collector, Major
2. Borrow Pit	2.a Wind Energy Conversion System, Major
3. Cemetery	
4. Child Care, Facility	
5. Community Facility	
6. Corrections Services	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Educational Services	
10. Government Services	
11. Health Services	
12. Medical Marijuana Dispensary	
13. Place of Worship	
14. Protective Services	
15. Recreation, Indoor	
16. Recreation, Outdoor Passive	
17. Shipping Container	
18. Solar Collector, Minor	
19. Supportive Living Accommodation	
20. Utilities, Major	
21. Wind Energy Conversion System, Minor	

8.10.3 Regulations

- a) On a parcel located in an INS District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-20.

Table 8-20: INS District Regulations

Matter to Be Regulated	Regulation
.1 Minimum parcel size	1.0 ha (2.5 ac)
.2 Maximum parcel size	4.0 ha (9.9 ac)
.3 Minimum parcel width	18.0 m (59.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (134.5 ft.) Undeveloped road allowance 40.0 m (134.5 ft.) 3.0 m (9.8 ft.) 7.5 m (24.6 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (134.5 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (134.5 ft.) 1.5 m (4.9 ft.) 2.0 m (6.6 ft.)
.6 Maximum building and structure height	10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	40 %

*** See the General Regulations (Section 5.0) for additional regulations and exceptions. ***

Schedule 'G' – Valleyview Intermunicipal Development Plan 09-587

8.0 Public Uses

The term "public uses" is intended to cover all of those land uses which are considered to be public or quasi-public in nature and which are required for the benefit of the community. Normally, public uses include, but are not limited to, community halls, ball fields, cemeteries, churches, parks, schools, government office buildings and tourist information centres among others.

- 8.1 Subdivision and development of land for public uses will be allowed in the Plan area.
- 8.2 Where the subdivision of a public use is requested in a Residential Reserve, Industrial Reserve or Commercial Reserve area, the location of the subdivision should be such that it does not interfere with the future development of the land for urban purposes.



BYLAW No. 18-796

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-796, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw No. 18-796, be amended to reclassify the following area:

All that Portion of the
Northwest (NW) Quarter of Section Twenty-Two (22)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

As identified on Schedule “A” attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 11th day of June, A.D., 2018.

Read a second time this 9th day of July, A.D., 2018.

Read a third time and passed this 9th day of July, A.D., 2018.

REEVE

CHIEF ADMINISTRATIVE OFFICER

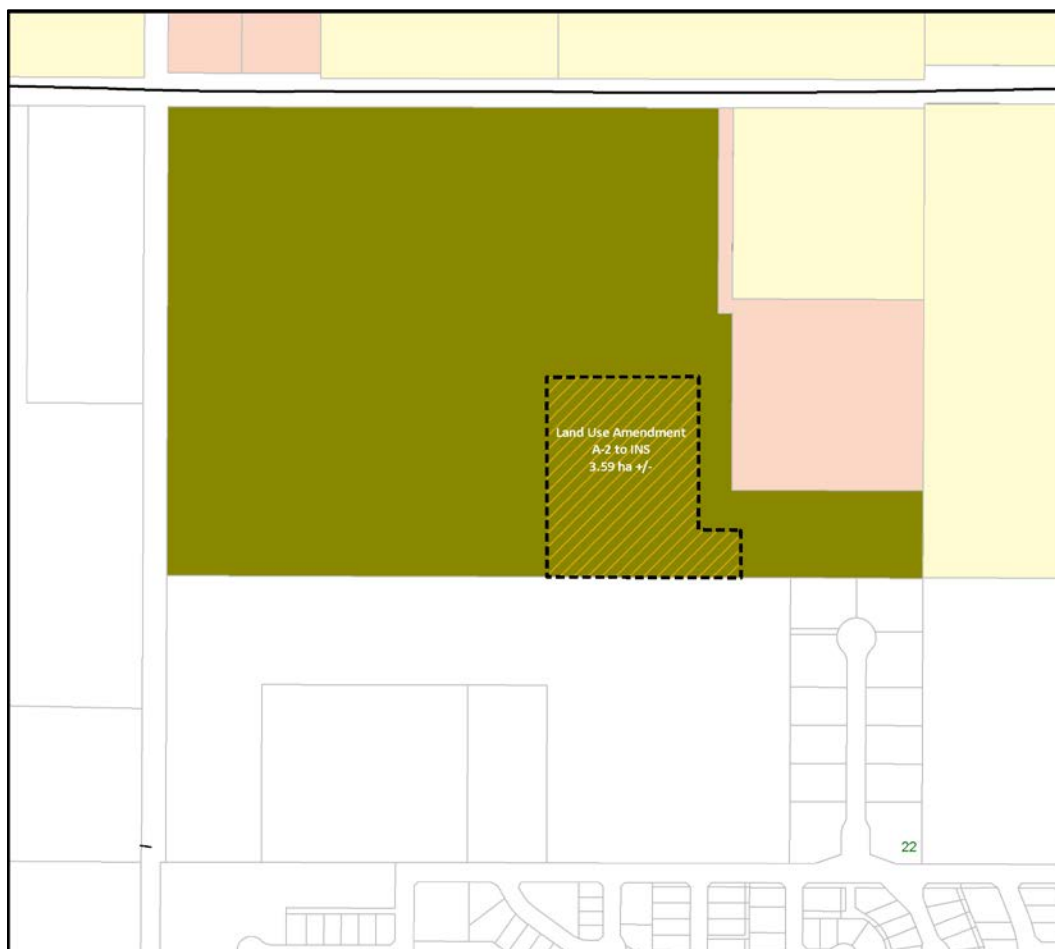
SCHEDULE "A"

To Bylaw No. 18-796

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Northwest (NW) Quarter of Section Twenty-Two (22)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural Two (A-2) District to Institutional (INS) District as identified below:





REQUEST FOR DECISION

SUBJECT:	Bridge File 75356		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 9, 2018	CAO: MH	MANAGER: KS
DEPARTMENT:	CONSTRUCTION & MAINTENANCE	GM: GG	PRESENTER: KS
STRATEGIC PLAN:	Infrastructure		

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) N/A

RECOMMENDED ACTION:

MOTION: That Council authorize the transfer of \$770,305 from the Capital Infrastructure Reserve for the replacement of Bridge File 75356 located on Young's Point road.

BACKGROUND/PROPOSAL:

Through the regular BIM Inspection in early spring of 2017 Greenview received a low rating advisory. This low rating triggered a level 1 assessment completed on December 2017 and was identified that BF75356 was in need of replacement due to deterioration and failure along the inlet invert of the culvert showing signs of settlement at the surface.

Bridge File 75356 is a tributary to Sturgeon Creek and is located at the SE 4-71-24-W5M, a large diameter centreline culvert under Young's Point road. The existing 2.7m wide X 34m long corrugated steel culvert was built in 1988.

The new design installation was to change the skew of the culvert to better accommodate the directional tributary flow. In order to complete this design Greenview needed to purchase additional land on either side for the replacement 3.36m wide X 37.1m long multi plate culvert.

During the spring 2017 the water flows eroded the invert and dropped the inlet of the culvert causing the road side slope failure affecting the asphalt roadway.

Administration has one agreement in place with one of two registered landowners. The second landowner has recently deceased leaving Greenview with no option to purchase the needed additional land for the bridge file replacement.

Due to the urgency of the culvert replacement in a Class "C" water course with a restricted fish activity period from April 16th to July 15th and the Bird nesting period ending August 31th, administration has no option due

to the lengthy estate probate process, coupled with the urgency to complete this project in 2018 to reinstall the new culvert in the existing Right of Way where the extra land could not be acquired.

Administration is recommending that Council move forward with the replacement of the structure for the fall construction of 2018. Administration and local residents are concerned if not completed this year that waiting until fall of 2019 could result in complete road failure leaving no entry or exit along this no exit road.

Administration, with Councils approval will advertise and tender this project on APC, tender results been brought back to Council for recommendation to award.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommendation will allow the bridge file replacement before any further road failure.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Disadvantages to the recommendation are that the extra ROW cannot be acquired to place the culvert in the recommended location, although the adjusted location will accommodate the flows and protect the roadway.

ALTERNATIVES CONSIDERED:

Alternative #1: that Council wait until the additional land can be purchased.

FINANCIAL IMPLICATION:

Direct Costs: \$ 770,305

Ongoing / Future Costs: Possible land acquisition for addition outlet ditching and armouring if required.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will tender and bring back to Council for award.

ATTACHMENT(S):

- Picture of recent erosion



06/19/2018



REQUEST FOR DECISION

SUBJECT: **Quotes for Gravel Purchases**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 9, 2018
DEPARTMENT: OPERATIONS
STRATEGIC PLAN: Infrastructure

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: GM
GM: GG PRESENTER: GM

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council award the 2018 Aggregate supply for the Forestry Truck Road to Timber Pro of Clairmont, in the amount of \$595,000.00 with funding coming from the Operational Road Maintenance budget.

MOTION: That council award the 2018 Aggregate supply for the Ridgevalley area to Buffalo Rock Resources out of Bezanson, in the amount of \$595,000.00 with funding coming from of the Operational Road Maintenance budget.

BACKGROUND/PROPOSAL:

Historically, Greenview has purchased materials from both suppliers. The material size and quantities purchased for the FTR were 25,000 tonnes of 2:25 at \$11.95/tonne and 25,000 tonnes of 2:40 at \$11.85/tonne. This material is planned to be used for construction purposes between km 5 & 40 with the remainder being transferred to the Lignite stockpile site for road maintenance on the FTR.

The material requested for purchase from Buffalo Rock Resources was 35,000 tonnes of 2:25 and 15,000 tonnes of 2:40 both priced at \$11.90/tonne. This material will typically be used in the Ridgevalley area for road maintenance purposes.

Request for Quotes (RFQ) were publicly advertised on Alberta Purchasing Connection (APC) with only the listed two companies responding to the RFQ.

FTR km. 5-35:

Company	25,000 T of 2:25	25,000 T of 2:40	Price	Comments
TimberPro	\$11.95/tonne	\$11.85/tonne	\$595,000.00	Awarded upon Council approval

Buffalo Rock Resources	\$12.50/tonne	\$12.50/tonne	\$625,000.00	-
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Ridgevalley Area:

Company	35,000 T of 2:25	15,000 T of 2:40	Price	Comments
Buffalo Rock Resources	\$11.90/Tonne	\$11.90/tonne	\$595,000.00	Awarded upon Council approval

BENEFITS OF THE RECOMMENDED ACTION:

The benefits of these recommendation will allow the Operations department to maintain a crushed aggregate reserve on hand for Greenview's annual gravelling program and any needed gravel for the road stabilization project on the FTR.

All quotes received were within the approved 2018 Operational Road Maintenance budget.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no disadvantages to these recommendations.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to delay or reject the recommended motion, however Administration does not recommend this as it will directly affect our gravelling program.

FINANCIAL IMPLICATION:

Direct Costs: For the two (2) quotes the total cost of \$1,190,000.00 is to come from the approved 2018 Operational Road Maintenance Budget.

Ongoing / Future Costs: Distribution of the aggregate to the required areas and roads.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration to follow up and award to the low bidders upon Councils decision.

ATTACHMENT(S):

None.



REQUEST FOR DECISION

SUBJECT: **Grovedale Enhanced Policing**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 9, 2018
DEPARTMENT: PROTECTIVE SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM: SW
MANAGER:
PRESENTER: SW

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council provide Administration with direction regarding the primary areas of focus for the Grovedale Enhanced Policing Position.

BACKGROUND/PROPOSAL:

In November of 2017, Greenview made a formal request to enter into an agreement for a long term enhanced policing position in the Grovedale Area. This position has recently been granted and is now filled with the Officer currently becoming familiar with the area.

The Memorandum of Understanding for this position that was signed in November of 2017 indicates a broad level of primary services the RCMP Member can offer Greenview, however Administration recommends that the Officer's area of focus be narrowed to better serve the immediate needs of the community and surrounding area.

The duties that Administration recommends to meet the community's needs include the following: rural crime prevention through an enhanced presence and public safety programs in the community, enforcement of environmental protection issues such as illegal dumping and traffic related enforcement.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that the Grovedale Enhanced Policing position will have clear direction for areas of focus that will help ensure Greenview's needs are efficiently met.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that by determining predetermined areas of focus other enforcement related issues in the area may not receive timely attention.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to determine other areas of primary focus for the RCMP Enhanced Policing position.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council provides areas of focus Administration will meet with the RCMP Enhanced Policing Member to relay the directives.

ATTACHMENT(S):

- Memorandum of Understanding – Grovedale Enhanced Policing Position

Memorandum of Understanding

THIS ARRANGEMENT, made in duplicate as of the 16st day of December 2016.

BETWEEN

THE ROYAL CANADIAN MOUNTED POLICE
(Hereinafter referred to as the "**RCMP**")

AND

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
as represented by the Reeve
(Hereinafter referred to as the "**Municipal District**")

Collectively referred to as the "Participants".

BACKGROUND:

WHEREAS the Municipal District wishes to provide an enhanced level of provincial policing service and the Province of Alberta, Minister of Justice and Solicitor General has entered into such an Agreement with the Municipal District pursuant to Section 22(1) of the *Police Act* R.S.A. 2000, c.P-17; and,

WHEREAS the Municipal District shall enter into a Memorandum of Understanding (MOU) with the RCMP "K" Division to determine the duties and responsibilities of the RCMP Member employed by the said Agreement; and,

WHEREAS it is acknowledged and agreed that, notwithstanding anything contained herein, the MOU does not create any enforceable legal or equitable rights or any obligations, but merely serves to document the parameters and understanding in principle which have been reached and in respect to the duties and responsibilities of the RCMP Member providing services under this said Agreement.

NOW THEREFORE THE PARTICIPANTS INTEND AS FOLLOWS:

1.0 DEFINITIONS:

- 1.1 In this Memorandum of Understanding (MOU) the following terms, in singular or plural form according to the context, are defined as follows:
- i. "RCMP" means the Royal Canadian Mounted Police;
 - ii. "MOU" means Memorandum of Understanding;
 - iii. "Agreement" means Memorandum of Understanding;
 - iv. "Arrangement" means Memorandum of Understanding;
 - v. "WAD" means Western Alberta District of the RCMP;
 - vi. "Detachment Commander" means Non-Commissioned Officer in Charge;
 - vii. "OIC" means Officer in Charge;
 - viii. "Member" means police officer employed by the RCMP and assigned to the enhanced position; and,
 - ix. "RCMP Detachment" means the Grande Prairie RCMP detachment.

2.0 PURPOSE AND SCOPE:

- 2.1 This Agreement shall commence on August 1, 2016 and expire on August 31, 2019 and will provide the terms of reference for the RCMP Member, RCMP Detachment, and the Municipal District in relation to the Option 1 Enhanced Policing Agreement between the Municipal District and the Minister of Justice, Solicitor General of Alberta dated 26th day of July, 2016.
- 2.2 This MOU sets out the general duties and responsibilities of the RCMP Member providing services to the Municipal District.
- 2.3 This MOU does not form a contractually binding Agreement and the Participants acknowledge their mutual intention to resolve all matters arising from this MOU in a fair and amicable way.

3.0 DUTIES AND RESPONSIBILITIES OF THE RCMP MEMBER:

- 3.1 The role of the RCMP Member under this MOU will be to provide an enhanced level of policing, focused on the prevention of crime, pursuant to the duties and responsibilities under the Provincial Police Service Agreement between the Government of Canada and the Government of the Province of Alberta. The RCMP Member shall not be required to perform any duties or provide any services which are not appropriate to the effective and efficient delivery of police services in the Province.
- 3.2 The primary function of the RCMP Member under this MOU will be to provide selective enforcement duties and responsibilities, including, but not limited to:
- General duty policing services in accordance with the Provincial Police Service Agreement.
 - Traffic Enforcement, under the Traffic Safety Act of Alberta.
 - Enforcement of the Gaming and Liquor Act of Alberta.
 - Enforcement of the Environmental Protection and Enhancement Act of Alberta (Illegal Dumping, etc.).
- 3.3 Additionally, the RCMP Member may participate and offer other public safety programs which may include:
- Bring awareness to the community with respect to:
 - Domestic Violence
 - Vandalism
 - Bullying
 - Crime Reduction/Prevention Strategies
 - Impaired Driving / Drug Use
 - Delivering education and training to schools within the Detachment boundaries relating to the Drug Abuse Resistance Education (D.A.R.E.).
 - Perform the duties and responsibilities of a school resource officer.
 - Attend meetings with local council as required to report on programs and issues and the steps being taken on those programs and issues.
- 3.4 The role of the RCMP Member assigned to the Municipal District will be to provide an enhanced level of policing. The RCMP Member will not provide assistance or service in regulatory control or licenses of by-laws (for example: by laws relating to animals and building inspections).

4.0 OBLIGATIONS OF THE RCMP:

- 4.1 The RCMP Member position will be maintained as a permanent posting in the Municipal District; however, the RCMP will not be held liable for any vacancy should such occur.
- 4.2 The Detachment Commander will have sole responsibility for determining the appropriate operational and administrative use of the enhanced policing RCMP Member providing services to the Municipal District.
- 4.3 The RCMP Member will assist other RCMP detachment / unit locations during emergencies with the understanding that the RCMP will return services to the Municipal District in an amount equal to the time utilized by other detachment / unit locations.
- 4.4 The RCMP Member is an employee of the RCMP and as such, the RCMP has exclusive responsibility for investigating public / internal complaints involving the RCMP Member and for administering any discipline against the RCMP Member in accordance with the RCMP Act and applicable RCMP Policies / Directives.
- 4.5 The Detachment Commander will continue to provide the Municipal District's Chief Administrator with the Mayor's Report and the Municipal District of Greenview No. 16 Person Hour Tracking Report.

5.0 OBLIGATIONS OF MUNICIPAL DISTRICT OF GREEVIEW NO. 16:

- 5.1 The Municipal District intends to participate in ongoing communication with the Detachment Commander with regards to feedback and priorities concerning the enhanced policing position.
- 5.2 To ensure that all articles contained within the Option 1 Enhanced Policing Agreement between the Municipal District and the Minister of Justice, Solicitor General of Alberta dated 26th day of July, 2016 are upheld and kept current / in good standing.

6.0 JOINT OBLIGATIONS OF BOTH PARTICIPANTS:

- 6.1 The Municipal District may provide input on the staffing selection process to fill the enhanced RCMP Member position. The RCMP will have exclusive authority to determine the appropriate and successful candidate for the position.
- 6.2 The RCMP agrees to provide the RCMP Member providing services under this

MOU with a suitable work station in the Grande Prairie RCMP Detachment. Should it be agreed upon that an alternative work site to the RCMP Detachment is required, the Municipal District agrees to provide such alternate work site at no cost to the RCMP. Further the Municipal District agrees to ensure that any such alternative work site selected meets all RCMP security standards and protocols and any cost associated with the Municipal District meeting such security standards and protocol will not be transferred to the RCMP and financially assumed exclusively by the Municipal District.

6.3 The RCMP will be responsible for providing basic equipment and training for the enhanced policing RCMP Member in order that he or she may perform those services directly related to enforcement of all Federal and Provincial Statutes and the Criminal Code of Canada. The Municipal District will provide for any specialized training or equipment needs which may be required by the RCMP Member to perform services directly related to the Municipal District by-laws pertinent to public safety, traffic law enforcement and protection of Municipal District and public infrastructures.

6.4 As required by either the Municipal District or the RCMP, any unresolved issues between the Municipal District and the RCMP shall be referred to the representatives for resolution pursuant to Article 10.0.

7.0 FINANCIAL ARRANGEMENTS:

7.1 The Municipal District shall be charged as per Sections 5 to 8 inclusive, as outlined in the Enhanced Policing Agreement between the Province of Alberta and the Municipal District made the 26th day of July, 2016.

8.0 TERM:

8.1 Notwithstanding the date on which this MOU is signed by each of the Participants, this MOU shall come into effect on the 1st day of August 2016 and will expire on 31st day of August 2019. This agreement may be renewed or extended upon such terms as may be mutually agreed to at that time.

9.0 DEPARTMENTAL REPRESENTATIVES:

9.1 The following officials are designated as the departmental representatives for purposes of this Arrangement and any notices required under this Arrangement

will be delivered as follows:

For the RCMP: OIC Grande Prairie Detachment 10202 - 99th Street Grande Prairie, AB T8V 2H4 780-830-5701	For the Municipal District: Manager, Protective Services 4806 – 36 Avenue Valleyview, AB T0H 3N0 780-524-7600
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10.0 DISPUTE RESOLUTION:

- 10.1 In the event of a dispute arising from the interpretation or operation of this Arrangement, it will be referred to the Participants' representatives set out in Article 9.0, above, who will use their best efforts to resolve the matter amicably. If such negotiation fails, the Participants intend to refer the matter to the below noted senior parties for resolution:

For the RCMP: District Commander Western Alberta District 10605 West Side Drive Grande Prairie, AB T8V 8E6	For Municipal District: Chief Administrative Officer 4806 – 36 Avenue Valleyview, AB T0H 3N0
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11.0 LIABILITY:

- 11.1 Each Participant will be responsible for any damages caused by the conduct of its employees or agents in carrying out the terms of this Arrangement.

12.0 MONITORING:

- 12.1 The Participants will meet on an annual basis to review and assess the operation and effectiveness of this Arrangement or as requested to discuss matters of mutual interest.
- 12.2 The Detachment Commander or designate will meet with the Municipal District Reeve, or designate, at least once every quarter to discuss matters of mutual interest or concern.

- 12.3 The District Commander for WAD may meet with the Municipal District Reeve, or designate, on a yearly basis, or as requested to discuss matters of mutual interest concerning this MOU.


13.0 TERMINATION:

- 13.1 This Arrangement may be terminated by either Participant at any time, without cause, upon one calendar year's written notice (365 days) to the other.
- 13.2 Termination does not release a Participant from any obligations which accrued while the Arrangement was in force.

14.0 AMENDMENT TO THE ARRANGEMENT:

- 14.1 Amendment to this Arrangement may be negotiated by either Participant and may only be amended by the written consent of all the Participants.
- 14.2 This Arrangement shall not be varied by an oral agreement or representation or otherwise than by an instrument in writing of concurrent or subsequent date hereto duly executed by the Participants.

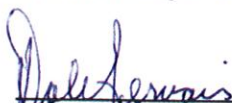
Recommended by:


K. J. PALFY 46297 FOR
Supt Don McKenna
Detachment Commander
OIC NCO i/c Grande Prairie RCMP Detachment
25

Date: 2017/11/23


Signed by the authorized officers of the Participants:

For Municipal District of Greenview No. 16:


Mr. Dale Gervais
Reeve
Municipal District of Greenview No.16

Date: Mar 27 / 2014

For the RCMP:


C/Supt. Raj GILL
T.G. (Todd) Shean, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

Date: 2018-01-18



REQUEST FOR DECISION

SUBJECT: **Grande Cache Fire Hall Agreement**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 9, 2018
DEPARTMENT: PROTECTIVE SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM: SW
MANAGER:
PRESENTER: SW

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into an agreement with the Town of Grande Cache for the construction of a fire hall facility, with funds to come from Fire Facilities Reserves.

BACKGROUND/PROPOSAL:

The Town of Grande Cache is requesting that Greenview enter into a partnership for the construction of a new fire hall facility located in Grande Cache. The proposed facility will be financed using a Construction Funding Model of a 1:1 ratio, of which Greenview will provide fifty percent of the total project cost to a maximum of \$4,000,000.00 and the other fifty percent to be provided by the Town of Grande Cache. The upset limit of the project will be \$8,000,000.00.

The Greenview payment schedule will commence with 50% (\$2,000,000.00) at the onset of construction, 25% (\$1,000,000.00) at 50% completion, and the remainder upon receipt of the construction completion financial statement. If the actual construction costs are below the estimated upset limit of \$8,000,000.00, the Parties' respective funding contributions shall be reduced in accordance with the Construction Funding Model.

The facility shall be jointly owned on the basis of a 1:1 ratio with the exception of furniture, fixtures and equipment (FF&E) in which Administration is recommending that Greenview not supply.

If accepted, the conditions of the agreement being proposed for the Grande Cache fire hall by Administration will be identical to the Fox Creek Fire Hall agreement executed in 2016, therefore maintaining consistency among the communities receiving similar services.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will enter into an agreement with Grande Cache for the fire hall facility having commitments and terms of the partnership clearly defined.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion of entering into an agreement with the Town of Grande Cache.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to approve, alter or deny the Grande Cache fire hall agreement, however the Town of Grande Cache has deemed a new fire hall to be a necessary facility to achieve the desired level of service for residents in the town and surrounding area.

FINANCIAL IMPLICATION:

Direct Costs: \$4,000,000.00

Ongoing / Future Costs: If the agreement is executed, Greenview would be committed to fifty percent of the building maintenance.

STAFFING IMPLICATION:

If Council approves the agreement, staff time will be required to complete the agreement.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council approves the agreement as presented, Administration will proceed with executing of the agreement.

ATTACHMENT(S):

- Draft Grande Cache Fire Hall Agreement

THIS AGREEMENT made effective this 7th day of June, 2018

BETWEEN:

THE TOWN OF GRANDE CACHE

a municipal corporation duly incorporated
under the laws of the Province of Alberta
(the "Town")

- and -

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

a municipal corporation duly incorporated
under the laws of the Province of Alberta
("Greenview")

(collectively "the Parties")

WHEREAS:

- A. The Town and Greenview wish to cooperate in the development and construction of a Fire Hall facility (the "Facility") as a key component for the mutual benefit of the Parties and their respective constituents;
- B. The Parties intend to construct the Facility on land situated in the Town, owned by the Town and Greenview, and legally described as:

LOT: #2

BLOCK: 10

PLAN: (To be determined once subdivided – AHS Lands)

(the "Land")
- C. It is the intention of the Parties that the costs of development and constructing the Facility will be borne by the Parties in accordance with this Agreement;
- D. The Facility will be for the equal benefit and use of both the Town and Greenview constituents; and
- E. The Parties agree to work together cooperatively and in a unified manner to develop and construct the Facility.

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements herein contained, the Parties agree to partner as follows:

1. DEFINITIONS

- 1.1. "Business Day" means a day other than a Saturday, Sunday, statutory holiday, or statutory vacation day that is observed in the Province of Alberta.
- 1.2. "Construction Costs" has the meaning given to such term in section 6.1.
- 1.3. "Construction Funding Model" has the meaning given to such term in section 6.3.
- 1.4. "Default" has the meaning given to such term in section 12.1.
- 1.5. "Defaulting Party" has the meaning given to such term in section 12.1.
- 1.6. "Facility" has the meaning given to such term in Preamble A.
- 1.7. "Force Majeure" means any event or circumstance that prevents or delays a Party from performing any of its obligations under the Agreement within the time required for the performance of such obligation, but only to the extent that (i) the event is not reasonably within the control of the Party (insufficiency of funds not being beyond the reasonable control of a Party) and (ii) despite the exercise of reasonable efforts, the event cannot be prevented, avoided or stopped by that Party, it being acknowledged that events of Force Majeure may include the following: acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, terrorism, sabotage, wars (declared or undeclared), blockades, insurrections, riots, diseases or epidemics, landslides, lightning, fire, earthquakes, storms, subsidence, floods, high waters, washouts, drought, low waters, orders or acts of civil or military authorities, civil disturbances, or any other causes, whether of the kind herein enumerated or otherwise; provided that the settlement of strikes, lockouts and other industrial disturbances shall be entirely within the discretion of the particular Party involved therein and such Party may make settlement thereof in such time and on such terms and conditions as it may deem to be advisable and no delay in making such settlement shall deprive such Party of the benefits of this Agreement with respect to an event of Force Majeure;
- 1.8. "Land" has the meaning given to such term in Preamble B.
- 1.9. "Non-defaulting Party" has the meaning given to such term in section 12.1.
- 1.10. "Notice of Default" has the meaning given to such term in section 13.1.

2. INTERPRETATION

2.1. In this Agreement, including the Schedules, and in any amendments thereto, except as otherwise expressly provided, or unless the context otherwise requires, the following words and phrases have the following meanings:

- a) all references in the Agreement or in any Schedule to “articles”, “sections” or other designated subdivisions are to the designated subdivisions of the Agreement or the applicable Schedule, as the case may be;
- b) the words “herein” and “hereunder” and words of similar import refer to this Agreement as a whole including the Schedules and not to any particular section or other subdivision;
- c) the headings and subheadings inserted in this Agreement are designed for convenience only and do not form a part of this Agreement nor are they intended to interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof;
- d) the word “including”, when following any general statement, term or matter, shall not be construed to limit such general statement, term or matter to the specific items or matters set forth immediately following such word or to similar items or matters, whether or not non-limiting language (such as “without limitation” or “but not limited to” or words of similar import) is used with reference thereto but rather shall be deemed to refer to all other items or matters that could reasonably fall within the broadest possible scope of such general statement, term or matter;
- e) any reference to an entity shall include and be deemed to be a reference to an entity that is a successor, assign or successor in title to such entity, including any entity which assumes by agreement, by operation of law or otherwise, the rights and/or obligations of the entity;
- f) words that have well-known technical or trade meanings and that are not specifically defined in the Agreement are used in the Agreement in accordance with their recognized meanings;
- g) any reference to “approval”, “authorization” or “consent” or any other similar word implying an exercise of discretion on the part of any person, including any Party, means the written approval, written authorization or written consent of such person and such exercise of discretion shall be exercised in an objectively reasonable manner;
- h) where a word or phrase is specifically defined, other grammatical forms of that word or phrase have corresponding meanings; and
- i) words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa, and words importing individuals shall include firms and corporations, and vice versa.

3. NOTICE

- 3.1. Any notice required or permitted to be given under this Agreement shall be in writing and addressed to the appropriate Party at the address or facsimile number below:

To the Town:
P.O. Box 300, 10001 Hoppe Avenue
Grande Cache, AB
T0E 0Y0
Telephone: 780.827.3362
Fax: 780.827.2406

To Greenview:
Box 1079
Valleyview, AB
T0H 3N0
Telephone: 780.524.7600
Fax: 780.524.4307

or to such other address or facsimile number of which notice has been given as provided in this Agreement. Any notice that is delivered is to be considered to have been given on the first Business Day after it is dispatched for delivery. Any notice which is sent by fax transmission is to be considered to have been given on the first Business Day after it is sent, provided that the sender obtains an electronic confirmation of receipt. If a Party changes its address or facsimile number, or both, it shall promptly give notice of its new address or facsimile number, or both, to the other Party.

4. TERMINATION

- 4.1. This Agreement shall automatically terminate should either party restructure (dissolve or otherwise alter incorporation status, etc.) or in Greenview's case be subjected to a significant financial restructuring (linear pooling, etc.).
- 4.2. In the event of a Default under Article 13 of this Agreement that is not cured by the Defaulting Party in accordance with this Agreement, the Non-Defaulting Party may terminate this Agreement in accordance with the section 14.2 and shall be entitled to recover from the Defaulting Party any damages or losses (including legal fees on a solicitor and his own client full indemnity basis) that arise from or are directly related or attributable to such termination.

5. OWNERSHIP

- 5.1. The Facility and land shall be jointly owned on the basis of a 1:1 ratio with the exception of furniture, fixtures and equipment (FF&E).
- 5.2. Greenview shall be consulted to obtain final written approval of the design of the Facility prior to proceeding with construction.

- 5.3. Greenview's funding contribution must be publicly recognized and advertised, as per negotiation with Greenview.

6. CONSTRUCTION FUNDING

- 6.1. The Parties agree that the Facility will have a total maximum budget of \$8,000,000.00 including, but not limited to, all site servicing, design, construction, development and landscaping costs (collectively, "Construction Costs") with the exception of furniture, fixtures and equipment (FF&E).
- 6.2. Greenview's funding contribution shall be utilized for the associated construction costs of the fire hall, as per the approved facility design in accordance with section 5.2, any additional cost of the facility for the town's sole purpose shall be the town's undertaking.
- 6.3. The Parties will contribute to Construction Costs on the following basis:
- a) Greenview will contribute a maximum total of 50% up to \$4,000,000.00.
 - b) The Greenview payment schedule will commence with 50% (\$2,000,000.00) at the onset of construction, 25% (\$1,000,000.00) at 50% completion, and the remainder upon receipt of the construction completion financial statement;
 - c) The Town will contribute a total of 50% up to \$4,000,000.00;
 - d) Notwithstanding the estimated amounts described in a) and b) above, the Parties agree that it is their intention that their respective contributions to the ultimate Construction Costs are to be allocated on the basis of a 1:1 ratio (the "Construction Funding Model").
- 6.4. If the actual Construction Costs are below the estimated \$8,000,000.00 the Parties' respective funding contributions shall be reduced in accordance with the Construction Funding Model.
- 6.5. The Town shall be responsible for the municipal development and building permits. Any costs associated with applicable third party building permits shall be allocated at a 1:1 ratio.

7. CONSTRUCTION

- 7.1. The Town will be responsible for overseeing the management of construction of the Facility and managing all finances related to construction of the Facility in accordance with all applicable Federal, Provincial and municipal laws, regulations and ordinances, and in a competent and professional manner using commercially reasonable efforts, and in an effective and efficient manner.
- 7.2. The costs of any litigation arising from the construction of the Facility shall be shared by the Parties on a 1:1 ratio.

8. RESERVES

- 8.1. The Town and Greenview will establish an appropriate fund for the purpose of replacing the Facility at the end of its lifecycle. The establishment of this reserve does not commit either Party to replacement of the Facility or to the respective contribution levels outlined in this Agreement and does not prohibit other methods of financing a replacement Facility (such as borrowing).

9. FORCE MAJEURE

- 9.1. If either Party is rendered wholly or partially unable to perform its obligations under this Agreement because of a Force Majeure event, that Party shall be excused from whatever performance is affected by the Force Majeure event to the extent so affected, provided that the non-performing party provides written notice to the other Party within seven (7) Business Days detailing the particulars of the Force Majeure and that the non-performing Party will exercise reasonable efforts to remedy its inability to perform.
- 9.2. Upon the termination of the Force Majeure event the Parties respective obligations shall resume in accordance with the terms of this Agreement.
- 9.3. In the event that the Parties are unable in good faith to agree that a Force Majeure has occurred, the Parties shall submit the dispute for dispute resolution in accordance with the terms of this Agreement.

10. INSURANCE

- 10.1. The Parties shall maintain general liability and full replacement insurance on the Facility as appropriate, during both the construction and operation of the Facility.
- 10.2. All insurance policies shall include a provision whereby the insurance provider will notify both Parties thirty (30) days in advance of any material change to, cancellation or termination of the insurance policies.

11. INDEMNITY

- 11.1. Each of the Parties shall indemnify and save harmless the other Party for any damages, losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the negligent or wrongful acts or omissions of their respective employees, servants or agents which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement, provided that such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying Party, its employees, servants or agents are at fault or

otherwise held responsible in law. This indemnification shall survive the termination of this Agreement.

12. DEFAULT

12.1. A Party shall be deemed to be in default hereunder if any of the following events occur (the "Default"), the Party in default to be referred to as the "Defaulting Party" and the Party not in default to be referred to as the "Non-defaulting Party":

- a) a Party fails to make a payment as required by any provision of this Agreement, or
- b) a Party fails to perform any other material obligation imposed upon such Party under this Agreement.

13. NOTICE OF DEFAULT

13.1. If a Party claims that there has been a Default under this Agreement by the other Party, the Non-defaulting Party shall give to the Defaulting Party a notice providing particulars of the Default (the "Notice of Default").

13.2. The Defaulting Party shall have a period of thirty (30) days after receipt of the Notice of Default to cure the Default. If the Default is a performance Default under section 12.1(b) and the performance Default cannot be reasonably cured within thirty (30) days after receipt of the Notice of Default, the Defaulting Party shall have a reasonable period of time to cure the Default provided that the Defaulting Party promptly commences and diligently continues thereafter to cure the Default. If the Default is a payment Default under section 12.1(a), the Defaulting Party must cure the payment Default within thirty (30) days after receipt of the Notice of Default.

13.3. If the Defaulting Party disputes the Default, the Defaulting Party shall, within ten (10) days after receipt of the Notice of Default, (i) give the other Party notice that Default is in dispute (including providing reasons therefore in reasonable detail) and (ii) shall submit the dispute for dispute resolution in accordance with the terms of this Agreement.

14. REMEDIES ON DEFAULT

14.1. If a Notice of Default has been given and the Party alleged to be in default does not cure or remedy the Default in the manner contemplated by section 13.2 or where the Party determined by the dispute resolution process under this Agreement to have a requirement to remedy a Default fails to remedy the Default as directed, the Non-defaulting Party shall have the rights and remedies set out in section 14.2.

14.2. In the case of an event of Default that is not cured by the Defaulting Party in accordance with this Agreement, the Non-defaulting Party shall have the following rights and remedies:

- a) To charge the Defaulting Party interest with respect to any unpaid amount until it is paid, at the rate of 1.5% per annum, calculated daily;
- b) Suspend performance of its obligations under this agreement;
- c) To set-off against the unpaid amount any sums due or accruing to the Defaulting Party by the Non-defaulting Party in accordance with this Agreement;
- d) To perform the obligations of the Defaulting Party which are the subject of the Notice of Default and charge the Defaulting Party the reasonable costs of performing such obligations on behalf of the Defaulting Party; and/or
- e) To terminate this Agreement.

14.3. A Non-defaulting Party may, at its discretion, exercise the remedies referenced in section 14.2 applicable to it in the alternative, concurrently or cumulatively, except where inconsistent with the express provisions contained in this Agreement and provided that in the case of a payment Default the concurrent or cumulative exercise of remedies shall not result in duplication or a recovery on the part of the Non-defaulting Party based on an amount (excluding interest) in excess of the payment Default. No delay or omission by a Non-defaulting Party in exercising its rights or remedies hereunder shall operate as a waiver of those rights or remedies or of any other right or remedy and no single or partial exercise thereof shall preclude any other or future exercise thereof or the exercise of any other right or remedy.

15. DISPUTE RESOLUTION

15.1. Where a dispute arises over interpretation, application, operation or administration of the Agreement, Greenview and the Town will attempt to resolve the issue through a joint meeting of the two Councils. The two Councils may meet as often as necessary to attempt to resolve the dispute or appoint a Committee of Councils to attempt to resolve the dispute. If the above actions fail to resolve the issue, a mediator may be engaged to assist in the dispute resolution.

16. GENERAL

16.1. This Agreement is not assignable by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

16.2. This Agreement is binding up and shall enure to the benefit of the Parties and their successors and permitted assigns.

16.3. The Parties acknowledge and agree that this Agreement does not create and shall not be construed as creating any relationship of agency, partnership or joint venture between the Parties. The Parties enter this Agreement as, and shall remain, independent parties.

16.4. If any term, covenant or condition of this Agreement, or the application thereof to any person or circumstance, is to any extent held or rendered invalid, unenforceable or illegal, then that term, covenant or condition: (i) is deemed to be independent of the remainder

of this Agreement and to be severable and divisible therefrom, and its invalidity, unenforceability or illegally does not affect, impair or invalidate the remainder to the Agreement or any part thereof; and (ii) continues to be applicable to and enforceable to the fullest extent permitted by law against any person and circumstances other than those as to which it has been held or rendered invalid, unenforceable or illegal.

16.5. This Agreement sets forth all covenants, promises, representations, agreement, conditions and understanding between the Town and Greenview concerning the matters referenced herein and there are no other covenants, promises, representations, agreements, conditions, or understandings, either oral or written, between them. No alteration or amendment to this Agreement will be binding upon the Town or Greenview unless in writing and signed by the Town and Greenview.

16.6. The expiry or termination of this Agreement shall not relieve any Party of any rights, liabilities or obligations that by their nature survive expiry or termination, including warranties, remedies, indemnities, or that arose prior to the expiry or termination of this Agreement.

16.7. If either Party shall overlook, excuse, condone or permit any default, breach, non-observance, improper compliance or non-compliance by the other of any obligation herein, this shall not operate as a waiver of such obligation in respect of any continuing or subsequent default, breach or non-observance, and no such waiver shall be implied but shall only be effective if expressed in writing.

16.8. This Agreement shall be construed in accordance with and governed by the laws of the Province of Alberta.

IN WITNESS WHEREOF, and as evidence of their Agreement to be bound by the terms hereof, the Parties have caused this Agreement to be executed and delivered by their authorized signatories with effect as of the date set out on page one above.

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TOWN OF GRANDE CACHE

Per:



Per:



GREENVIEW

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MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Per: _____

Per: _____



REQUEST FOR DECISION

SUBJECT: **Yellowhead County – Support to Waive ICF Requirement**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 9, 2018 CAO: MH MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER: MH
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Part 17.2

Council Bylaw/Policy (cite) – NA

RECOMMENDED ACTION:

MOTION: That Council direct Administration to partner with Yellowhead County to seek Ministerial Approval, as per the Municipal Government Act, to exempt Greenview and Yellowhead County from the requirements of creating an Intermunicipal Collaboration Framework and an Intermunicipal Development Plan.

BACKGROUND/PROPOSAL:

Please see that attached letter from Yellowhead County.

In the opinion of Administration, the letter correctly points out that the border shared by the municipalities is Crown land. Further, there are no shared services currently existing or planned. As such, seeking exemption from the Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) would allow resources to be used elsewhere – such as in the creation of other required ICFs and IDPs.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion will be to potentially prevent the unnecessary use of Greenview resources.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may opt to not support the request from Yellowhead County and to respond that Greenview wishes to move forward with the creation of an ICF and IDP.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will respond to Yellowhead County with Council's decision.

ATTACHMENT(S):

- June 25th, 2018 Letter from Yellowhead County



June 25, 2018

Municipal District of Greenview
Box 1079
Valleyview, AB. T0H 3N0

Attention: Mike Haugen, Chief Administrative Officer

RE: INTERMUNICIPAL COLLABORATION FRAMEWORKS/INTERMUNICIPAL DEVELOPMENT PLANS

As you are aware, effective April 1, 2018, the Province has enacted legislation requiring municipalities to enter into Inter-municipal Collaboration Framework Agreements and Intermunicipal Development Plans with their municipal neighbours.

As Yellowhead and Greenview do share a common boarder, the provisions of the Act apply unless we seek a Ministerial exemption.

As the land mass between our respective municipalities is green zone, Yellowhead is of the opinion that to produce an ICF and an IDP would be a pointless waste of valuable resources. Having met recently with some of our major industrial tax payers, it is this very kind of wasteful exercise that is causing them frustrations relative to the use of their tax dollars while they are trying to find savings and competitive advantages.

As such, we are seeking your Council's support to gain Ministerial approval per section 708.28(4)(b) in which the Minister may by order exempt one or more municipalities from the requirement to create an ICF, and similarly, section 631(1.1) exempting the municipalities from creating an IDP.

Thank you for your consideration of this request, and please get back to me at your earliest convenience either supporting this request or advising you wish to move forward with the creation of an ICF and IDP.

Sincerely



Jack Ramme, CLGM
Chief Administrative Officer



REQUEST FOR DECISION

SUBJECT: **Greenview Council Board & Committee Review**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 9, 2018 CAO: MH MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER: MH
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the report regarding Board and Committees in which Council sits on for information, as presented.

BACKGROUND/PROPOSAL:

Councillor Rutt has requested that Administration bring forth a report on the Boards and Committees in which individual Council members sits. Please see the attached documents.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the Board and Committee listing.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion for information.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Individual Board & Committee Listings in order of Ward



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 1 Councillor Winston Delorme		
	BOARD/COMMITTEE	
	Emergency Management Committee	
	Evergreens Foundation	
	Grande Cache Cooperatives & Enterprises Cemetery Committee	
	Grande Cache Elders Council	
	Joint Town/MD Committee	
	Grande Cache Library Board	
	Municipal Planning Commission	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 2 Reeve Dale Gervais		
	BOARD/COMMITTEE	
	Audit Committee	
	Little Smoky Cemetery Committee	
	Emergency Management Committee	
	Enbridge Northern Gateway Pipeline	
	Evergreens Foundation	Alternate
	Fox Creek Area Synergy Group	Alternate
	Fox Creek Recreational Committee	
	Grande Prairie Hospital Foundation	
	Greenview Regional Multiplex Board	
	Greenview Regional Partnership Steering Committee	
	Greenview Regional Waste Management Commission	Alternate
	Joint Town/MD Committee	
	Millar Western Public Advisory Committee	Alternate
	Fox Creek Library Board	
	Municipal Planning Commission Meeting	
	Nitehawk Ski Recreation Board	
	Philip J. Currie Dinosaur Museum	
	Policy Review Committee	
	South Peace Regional Archives	
	Tri-Municipal Industrial Partnership	
	Valleyview & District Medical Clinic	
	Valleyview Seed Cleaning Plant	Alternate



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 3 Councillor Les Urness		
	BOARD/COMMITTEE	
	Valleyview Cemetery Committee	
	FCSS	Alternate
	Greenview Regional Multiplex Board	
	Greenview Regional Waste Management Commission	
	Joint Town/MD Committee	
	Fox Creek Library Board	
	Valleyview Library Board	
	Municipal Planning Commission	
	Policy Review Committee	
	Smoky Applied Research & Demonstration Association	Alternate
	Tri-Municipal Industrial Partnership	
	Valleyview & District Recreation Board	
	Valleyview Citizens Advisory Committee	Alternate



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 4 Councillor Shawn Acton		
	BOARD/COMMITTEE	
	Audit Committee	
	Sunset House Cemetery Committee	
	Emergency Management Committee	
	Fox Creek Synergy Group	
	Golden Triangle Consortium	
	FCSS	
	Greenview Regional Multiplex Board	Alternate
	Greenview Regional Partnership Steering Committee	
	Greenview Regional Waste Management Commission	
	Heart River Housing Foundation	Alternate
	Joint Town/MD Committee	
	Millar Western Public Advisory Committee	
	Valleyview Library Board	Alternate
	Municipal Planning Commission	
	Norboard Environmental Committee	
	Valleyview & District Medical Clinic	Alternate
	Valleyview & District Recreation Board	
	Valleyview Citizen Advisory Committee	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 5 Councillor Dale Smith		
	BOARD/COMMITTEE	
	Agriculture Service Board	
	New Fish Creek Cemetery Committee	
	Heart River Housing Foundation	
	High Prairie Resource Advisory Council	
	Joint Town/MD Committee	
	Municipal Planning Commission	
	Policy Review Committee	Alternate
	Smoky Applied Research & Demonstration Association	
	Soil Conservation Appeal Board	
	Valleyview & District Medical Clinic	
	Valleyview Seed Cleaning Plant	
	Veterinary Services Incorporated	
	Water North Coalition	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 6 Deputy Reeve Tom Burton		
	BOARD/COMMITTEE	
	Audit Committee	
	Canfor FMA Advisory Committee	Alternate
	Community Futures Grande Prairie & Region	Alternate
	Crooked Creek Recreation Club	Alternate
	East Smoky Recreation Board	
	Fox Creek Recreation Committee	Alternate
	Grande Prairie Regional Recreation Committee	
	Grande Prairie Tourism Association	Alternate
	Greenview Regional Partnership Steering Committee	
	High Prairie Resource Advisory Council	Alternate
	Joint Town/MD Committee	
	DeBolt Library Board	
	Grande Prairie Library Board	Alternate
	Municipal Planning Commission	
	Nitehawk Ski Recreation Board	Alternate
	Peace Library System	Alternate
	Peace Region Economic Development Alliance	Alternate
	Policy Review Committee	
	Tri-Municipal Industrial Partnership	
	Wapiti River Management Plan Committee	Alternate
	Water North Coalition	Alternate
	Weyerhaeuser Advisory Committee	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 7 Councillor Roxie Rutt		
	BOARD/COMMITTEE	
	Canfor FMA Advisory Committee	
	Community Education Committee	
	Crooked Creek Recreation Club	
	East Smoky Recreation Board	Alternate
	Grande Prairie Hospital Foundation	Alternate
	Grande Spirit Foundation	
	FCSS	
	Joint Town/MD Committee	
	DeBolt Library Board	Alternate
	Municipal Planning Commission	
	Grande Prairie Library Board	
	P.A.C.E Board of Directors	
	Peace Library Systems	
	Peace Region Economic Development Alliance	
	Philip J Currie Dinosaur Museum	Alternate
	Policy Review Committee	Alternate
	South Peace Regional Archives	Alternate
	Tri-Municipal Industrial Partnership	Alternate
	Valleyview & District Medical Clinic	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Board & Committee Listing

Ward 8 Councillor Bill Smith		
	BOARD/COMMITTEE	
	Agriculture Services Board	
	Grovedale Cemetery Committee	
	Community Futures Grande Prairie	
	Emergency Management Committee	
	Grande Prairie Tourism Association	
	Grande Spirit Foundation	Alternate
	Grovedale/South Wapiti Recreation Board	
	Joint Town /MD Committee	
	Grande Cache Library Board	Alternate
	Municipal Planning Commission	
	Norboard Environmental Committee	Alternate
	Soil Conservation Appeal Board	
	Tri-Municipal Industrial Partnership	
	Veterinary Services Incorporated	Alternate
	Wapiti River Management Planning Committee	
	Weyerhaeuser Advisory Committee	Alternate



REQUEST FOR DECISION

SUBJECT: **Youth Squad 2018-19**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 9, 2018
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Quality of Life

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM:
MANAGER:
PRESENTER: DC

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Public Participation

RECOMMENDED ACTION:

MOTION: Council accept the 2018-19 Youth Squad Program outline for information.

BACKGROUND/PROPOSAL:

In 2016-17 Greenview launched the Youth Squad program with Grade 6 students from across the municipality. Three schools had teams (Y Squads) participate in the program: Harry Gray Elementary in Valleyview, Ridgevalley School, and Penson School in Grovedale.

By participating in the Y Squad students will learn about youth leadership, identify a common theme that they wish to address in their communities, and begin their project plans. An important part of the leadership development process will take place as the youth go through guided workshops to identify the issues in their communities that are of greatest importance to them and what their personal strengths are as leaders. Some examples of local themes could be the environment, building healthy relationships, bullying prevention and addressing local hunger/poverty. Students will work with their project champion to implement the projects over a five month period. Youth will develop skills in communication, critical thinking, fundraising and public speaking. By the end of the program youth will know they are part of a community and have the power to create positive change.

In December 2016, the first group of Y Squads participated in a two day conference hosted in Grovedale and at the Currie Museum. Facilitators from ME to WE provided the training and led the workshops. All of the groups chose to focus on bullying prevention and building healthy relationships. Greenview provided each group of students with \$250 in seed money to start their community projects. The Y Squads had six months to work on their projects and returned for a two day conference hosted in the Council Chambers in June. They learned more information about local government, held a mock Council meeting, and participated in a tour of our buildings and Q & A with Senior Leadership. They presented their final project reports to Council and participated in program evaluation to determine lessons learned (see attachment).

Based on feedback received regarding the first year of the Y Squad program, we took time to redevelop the program in the 2017-18 school year. Many of the schools in Greenview were unable to participate due to the distance and costs involved in travelling to conferences away from their communities. In Budget 2018 it was proposed that we would offer an in school Y Squad program for grade six students (Y Squad Jr.) that could be held in a workshop format on location in the classrooms of the schools that chose to participate. This will allow the leadership experience to be offered to larger groups of students in a cost effective way. An expression of interest for individuals with current Alberta Teaching Certificates who would be willing to administer the series of Y Squad workshops in the schools will be issued in August 2018. The selected teachers will receive training and a curriculum guide outlining the workshop process and implement the Y Squad program directly in the schools from October to April of the 2018-19 school year. A final presentation and field trip for Y Squads who are able to travel to Valleyview will be scheduled in May 2019. Groups unable to travel will also have the opportunity to provide their team's presentation to Council when we are at Committee of the Whole Meetings in DeBolt, Grovedale, and Grande Cache.

A second program will also be provided to older students (Y Squad Sr.) Many of the participating students and schools expressed interest in keeping the momentum growing as the students get older and are able to take on more responsibility. Formal Youth Councils are a popular method of involving youth in municipal government and may undertake research or leadership projects in their communities and provide suggestions to Council for making communities more youth friendly.

Greenview staff participated in a two day facilitator training and planning session in May 2018. A trainer from ME to WE, the organization that provided facilitation in the initial program, led staff through the process of youth workshop development, setting action plans and evaluating. At the planning session staff recommended that a one day summit be held in Fall 2018 to teach the Y Squad Sr. group the skills that they would need to form a Youth Council that with representatives from across Greenview. Students will be gathered together in teams of up to five participants for each area of the municipality (Valleyview area, Ridgevalley/DeBolt area, Grovedale and Grande Cache area). They will participate in monthly meetings by phone/Skype with Greenview staff. At the end of the school year they will provide a report to Council. The students who are planning to participate in the 2019-20 Youth Squad will participate in a leadership camp in Summer 2019 to be held at Hideway Camp in the Grande Cache area. An app will be developed to help the youth stay in contact and share information regarding their leadership efforts throughout the year.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Youth in Greenview will be well informed regarding the role of local government and develop their leadership skills.
2. Greenview will improve public awareness of our programs and services, and develop a positive public reputation by working with youth to foster community.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion for information.

Alternative #2: Council may choose to not offer the Youth Squad Program in 2018-19, however this is not recommended as the program provides positive community relations and helps youth to understand local government and future opportunities in leadership and employment.

FINANCIAL IMPLICATION:

Direct Costs: Funds have been approved for this project in the 2018 Budget in the amount of \$14,000 for half of the school year.

Ongoing / Future Costs:

It is estimated that \$27,000 will be requested on an annual basis to run the program. If there is additional interest, costs may increase depending on the number of participants.

STAFFING IMPLICATION:

Staff from CAO Services will need to dedicate time to developing and administering the Youth Squad program. It is anticipated that this program can be accommodated within existing staff with support from other departments.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Involve

PUBLIC PARTICIPATION GOAL

Involve - To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

PROMISE TO THE PUBLIC

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

FOLLOW UP ACTIONS:

Staff will begin preparing advertising, curriculum and logistics for the 2018-19 Y Squad program.

ATTACHMENT(S):

- Lessons Learned Document drafted by 2016-17 participants.

Youth Squad 2016-17 Lessons Learned

Our main goal when we joined the Youth Squad project was to develop leadership as individuals and our schools.

When the Youth Squad started, I wanted to know more about leadership skills and I wondered how effective our project would be.

Along the way here are some of the important things we learned:

Through the Youth Squad I learned about leadership and how to be a better person.

What is leadership? It means taking the lead, working together and cooperating.

What is a community? Community is living and working together for the betterment of all.

What is municipal government? It is our local government that provides leadership and meets our basic needs.

Most importantly, youth felt special and believed they could lead and make change.

Here is what we are able to teach to others:

We would like adults to know how to be fun! 😊

Our advice to the next Youth Squad is:

Be a Leader, Be Brave, Know the commitment it takes and try your best.

After the Youth Squad we will continue on with all we have learned and use our leadership skills to help the community.



REQUEST FOR DECISION

SUBJECT: **Grande Cache FCSS Home Support – Truck Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 9, 2018 CAO: MANAGER:
DEPARTMENT: FCSS GM: SW PRESENTER: SW
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Administration Report regarding the provision of a Greenview vehicle for the Grande Cache area home support service program, as presented, for information.

BACKGROUND/PROPOSAL:

In February of 2018, Greenview and the Town of Grande Cache entered into a Home Support Service Agreement whereby Greenview provides \$80,000.00 to Grande Cache Family Community and Support Services (FCSS) for home support services to Greenview residents. Home support services include but are not limited to handyman home support, light housekeeping, meal preparation, parental substitute to assist overburdened families, supplemental seniors' care and all other services as provided by the Green View (FCSS) current Home Support Program. In an effort to assist with the handyman component, the Green View FCSS board agreed to purchase a chainsaw and log splitter as selected by the Grande Cache FCSS personnel assigned to use this equipment during their duties. The purpose of the equipment is to enable the gathering of wood within the boundaries of the client's property.

Over the course of this past winter and spring, concerns have been brought forward by a Grande Cache FCSS staff member regarding the suitability of their van to transport the log splitter and chain saw as well as gaining access to the client's residences. Specifically, the concerns include loading and unloading the log splitter into the back of a van, carrying fuel inside the cab of the vehicle and suitability of road conditions for a van. The current structure of both Green View and Grande Cache FCSS is that staff members are to use their own vehicles for providing home support services and are compensated through a standard rate on a per kilometer basis.

As a result of these concerns, the possibility of Greenview providing a vehicle for the delivery of the home support program in the Grande Cache area has been raised. Therefore, Administration has reviewed the current vehicle policy and found that because the person(s) in question are not a Greenview employee they are not eligible for the use of a Greenview corporate vehicle. Greenview policy only addresses eligibility and appropriate use of corporate vehicles for Greenview staff members and does not speak to third party users.

If Greenview were to supply a vehicle for the Grande Cache area home support service, a number of factors must be considered, such as the home base for the vehicle, maintenance, fuel, the daily administration of the use of the vehicle and potential Canadian Revenue Agency factors.

Administration requests that Council consider all of the aforementioned mitigating factors regarding the potential provision of a Greenview vehicle as well as the potential precedent set that may have a cumulative effect on other FCSS home support staff.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that there will be a better understanding of the challenges faced with providing a vehicle for the delivery of the Grande Cache Home Support program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to accepting the recommended motion for information, as presented.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter the recommended motion by providing a vehicle for the Grande Cache FCSS Home Support program for Greenview residents, however, Council may have to determine if this will set a precedent with similar requests from other home support service staff as well as the associated logistics with administering and maintaining the vehicle.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion, however, Administration will adjust accordingly as per Council direction.

ATTACHMENT(S):

- Vehicle Usage Policy No: 1003
- Vehicle Usage Procedure No: 1003 - 01

Title: VEHICLE USAGE

Policy No: 1003

Approval: Council

Effective Date: March 12, 2013

Supersedes Policy No: AD 29



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: Greenview will provide staff with reasonable access to the use of corporate vehicles in order to efficiently and effectively carry-out their duties. In doing so it is recognized that these vehicles are public assets and must be used appropriately by staff and where personal benefit occurs the requirements of the Canada Revenue Agency must be followed.

Purpose: To establish terms and conditions in which company vehicle usage will be provided to staff.

Principles:

1. It is fiscally effective for staff in certain positions to be provided with continuous use of a Greenview fleet vehicle.
2. Staff using Greenview fleet vehicles on a continuous basis will be allowed reasonable personal use of that vehicle provided that such personal use is recorded and that a taxable benefit is applied where applicable. At all times the primary use of any Greenview fleet vehicle shall be for work-related purposes.
3. Staff attending to Greenview business away from their usual work location will make use of fleet vehicles whenever possible.
4. Staff using Greenview fleet vehicles are required to be legally qualified to operate that vehicle.

Approved: 13.03.172



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Procedure Title: VEHICLE USAGE

Procedure No: 1003-01

Approval: CAO

Effective Date: March 12, 2013

Supersedes Procedure No: AD 29

1. Definitions

1.1. None.

2. Responsibilities

2.1. Chief Administrative Officer, or designate, to:

2.1.1. Decide on requests from staff travelling outside of the municipality whether or not to approve family members and/or adult interdependent partner to accompany that staff member (see schedule A).

2.1.2. Provide memorandums of authorization to staff members who qualify for continuous use of a Greenview fleet vehicle.

2.1.3. Approve requests from employees for permission to take a Greenview vehicle home and to issue approval on a per-request basis, or on a continuing basis.

2.2. Chief Financial Officer to:

2.2.1. Ensure that a taxable benefit is applied where required for staff using fleet vehicles on a continuous basis.

2.3 Manager Responsible for Fleet Vehicle Management to:

2.3.1 Report any instances of damage or abuse which come to his or her attention to the supervisor of the employee who last used the vehicle in question.

2.4 Human Resources to:

- 2.4.1 Collect and maintain all staff records, in strict confidence, with respect vehicle use including driver's abstracts, disciplinary records for vehicle misuse, a record of any traffic violations incurred by a staff member using a Greenview vehicle, memorandums of authorization for use of Greenview vehicles on a continuous basis, copies of drivers licences, and records of physical examinations of employees with Class 1 and Class 4 licenses.
- 2.5 Supervisors to:
 - 2.5.1 Determine whether or not to allow seasonal or temporary staff to utilize Greenview fleet vehicles.
 - 2.5.2 At their discretion, assign to an employee non-driving duties while an investigation is made when an employee's driver's license is suspended, revoked, cancelled or disqualified.
 - 2.5.3 Assign non-driving related duties, where available, to employees who are prescribed medications which prohibit them from driving.
- 2.6 Vehicle Users to:
 - 2.6.1 Ensure that, when in possession of a Greenview fleet vehicle, no misuse or abuse of that vehicle occurs and to report any damage or abuse which they become aware of that has been done to a fleet vehicle.
 - 2.6.2 Obtain authorization from the Chief Administrative Officer prior to allowing a family member or adult interdependent partner to accompany them in the vehicle.
 - 2.6.3 Obtain approval from their supervisor prior to using a personal vehicle for Greenview purposes and possess appropriate insurance when using their own personal vehicle to conduct Greenview business.
 - 2.6.4 Pay for any traffic violation ticket issued when using a Greenview fleet vehicle.
 - 2.6.5 Properly securing and signing (where required) for any load in a vehicle which the employee is operating.
 - 2.6.6 Obtain permission from the Chief Administrative Officer prior to taking a vehicle home.
 - 2.6.7 Be legally qualified to operate a vehicle with respect to alcohol and drug consumption when in care and control of a Greenview fleet vehicle.
 - 2.6.8 Sign an Alberta Driver's Abstract Consent form annually to authorize the municipality to obtain a driver's abstract, and to annually provide a valid driver's license to Human Resources. The license possessed by the vehicle operator must meet the legal requirement for operation of the vehicle used by that operator.
 - 2.6.9 Obtain an Alberta license within 90 days of moving to Alberta from out-of

province and to provide proof of the issuance of same to Human Resources.

- 2.6.10 Notify their supervisor immediately of any suspension, revocation, cancellation or disqualification of their driver's license. Failure to do so may result in immediate termination.
- 2.6.11 Follow all rules of the road including, but not limited to, speed limits and the distracted driving laws. Staff shall utilize hands-free mobile phone equipment when operating a vehicle.
- 2.6.12 Perform a vehicle inspection prior to operating the vehicle in accordance with the requirements of Greenview's Health and Safety manual.
- 2.6.13 Ensure that equipment is fully stocked and in good operating condition.
- 2.6.14 Vehicle users shall strive to keep the vehicles assigned to them, whether for temporary or long term use, neat, clean and tidy at all times. Vehicles shall have a thorough cleaning at minimum once per week.
- 2.6.15 Notify the Manager responsible for fleet vehicles immediately of any required repair and not to have a repair made to a vehicle by outside forces without obtaining prior approval from the Manager responsible for fleet vehicles, except in emergency situations.
- 2.6.16 Present the vehicle to the Manager responsible for fleet vehicles for routine maintenance inspections every 5,000 kilometres, and major maintenance inspections every 30,000 kilometres.

3. General Terms of Vehicle Use

- 3.1 Council members and Committee/Board members may use Greenview Fleet Vehicles when they are available.
- 3.2 If a staff member is found to have used a Greenview vehicle in an abusive or inappropriate manner, this may result in disciplinary action being taken which could include such measures as removing access to the use of Greenview Vehicles, or termination of employment with cause.
- 3.3 Greenview will pay for the cost of physical examinations necessary for workers and volunteer fire fighters to secure Class 1 or 4 operator's licenses where same is required for work purposes or for volunteer fire-fighting.
- 3.4 Greenview will pay for the cost of employees and volunteer firefighters obtaining and retaining Class 1, 3 or 4 licenses and air brake endorsements when same are required for the performance of their duties.
- 3.5 Greenview fleet vehicles are to be equipped, when possible, with an AVL monitoring system which will provide for the speed and location of the vehicle at all times.
- 3.6 Designated positions, due to their on-call duties, may be assigned by offer of employment

or memorandum by the CAO full-time use of a Greenview fleet vehicle which the operator is authorized to use to travel to and from work (subject taxable benefits and Greenview vehicle log procedures).

3.7 The loss of a driver's license required to operate a vehicle may result in termination of employment if the loss of license prevents the employee from performing the essential duties of his or her position and the duties of the position cannot be modified without substantial impact on municipal operations.

3.8 Due to health and safety concerns, no pets are permitted in Greenview vehicles.

4. **End of Procedure**

Approved: **13.03.172**



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits, General Manager Infrastructure & Planning

Date: 7/9/2018

General Manager, Infrastructure & Planning, Grant Gyurkovits

- Met with Associated Engineering to review Environmental Services projects.
- Attended Budget kick off meeting with Corporate Services.
- Met with the Town of Fox Creek regarding the potential of a truck turn out on the Iosegun Lake Road.
- Established a revision of the Municipal Standards Guide for the deposits required for developers.

Manager Construction & Maintenance, Kevin Sklapsky

- Pre-Construction meeting with Prairie North Construction for the FTR Phase 4 project. Sounds like they may get started with the clearing by Friday.
- Have the last remaining landowner signed up now for the Goodwin Phase 2 project.
- Going to send Alberta Transportation the release and settlement agreement for the Gordey Drainage project so that AEP can give Greenview project completion and sign it over to Greenview.

Manager Operation, Gord Meaney

Tenders

The Line Painting tender was posted on the APC and awarded to Federal Joint Sealing Company of Canada out of Calgary, AB.

Company	Price	Comments
Federal Joint Sealing Company of Canada	\$125,792.41	Awarded
Alberta Parking Lot Services	\$208,700.00	-
AAA Striping	-	Late submission

The Crack Sealing tender was posted on the APC and awarded to Federal Joint Sealing Company of Canada out of Calgary, AB.

Company	Price	Comments
Federal Joint Sealing Company of Canada	\$93,930.20	Awarded
Alberta Parking Lot Services	\$146,890.00	-
AAA striping	-	Late submission

Both tender amounts will come out of the 2018 approved Operations Budget.

Quotes

Quotes were requested for the purchase of one Pintle Hitch Trailer and was awarded to Fort Gary Industries out of Clairmont, AB.

Company	Price	Comments
Fort Gary Industries	\$40,000.00	Awarded
Hayworth Equipment	\$41,900.00	-
Hayworth Equipment	\$43,990.00	-
Flaman Trailer Division	\$45,480.00	-
Diamond International Trucks	\$48,969.75	-
Hayworth Equipment	\$50,500.00	-

The 2018 budget for the Pintle Hitch Trailer was \$40,000.00 and came out of the 2018 approved Operations Capital Budget.

Quotes were requested for the purchase of one Infra-red Asphalt Recycler and was awarded to Industrial Machine Inc. out of Acheson, AB.

Company	Price	Comments
Industrial Machine Inc.	\$67,525.00	Awarded
Ray Riddell APM	\$79,000.00	-
Marathon Equipment Inc.	-	Did not supply a quote

The 2018 budget for the Infra-red Asphalt Recycler was \$80,000.00 and came out of the 2018 approved Operations Capital Budget.

Quotes were requested for the purchase of aggregates to be utilized in the Ridgevalley area as well as Km. 5-35 on the FTR. This was posted on the APC.

FTR km. 5-35

Company	25,000 T of 2:25	25,000 T of 2:40	Price	Comments
TimberPro	11.95/tonne	11.85/tonne	\$595,000.00	Awarded
Buffalo Rock Resources	12.50/tonne	12.50/tonne	\$625,000.00	-

Ridgevalley

Company	35,000 T of 2:25	15,000 T of 2:40	Price	Comments
Buffalo Rock Resources	11.90/Tonne	11.90/tonne	\$595,000.00	Awarded

EAST

- The mowing crew has cleaned up deadfalls, prepped equipment for start-up and has Mowed Cranberry Road for the rodeo, Valleyview North and South, New Fish Creek and the Little Smoky area.
- The brushing crew has worked on Twp. 700, New Fish Creek, Sunset House, Sweat House transfer station, Twp. 694 as well as cleaning up deadfalls in multiple areas.
- Spot gravelling was done for preparation of calcium chloride in Valleyview North, New Fish Creek, Little Smoky, Sunset House, Valleyview area, Twp. 683, Sweat House and Ridgevalley.
- Ditch cleaning has been done in the New Fish Creek area as well as the North Valleyview area.
- Gravelled the Regional Landfill Site road.
- Sweeping was done on RR 222 and the Little Smoky road.
- Dust control was applied in the Little Smoky area, Sunset House/Sweathouse, Ridgevalley, New Fish Creek, North Valleyview and Valleyview.
- Beaver dams were cleaned up on Twp. 694.
- Install/repair signs in multiple areas.

WEST

- Spot gravelling has been completed in Grovedale, DeBolt, Puskwaskau and on the Forestry Trunk Road.
- Calcium chloride has been completed in Grovedale, Puskwaskau, DeBolt, Grande Cache and the FTR will be completed in the first week of July.
- Sweeping has been completed in Grovedale, DeBolt and the Grovedale Public Service Building.
- Flashing stop signs and warning signs were installed on the Canfor intersection on the FTR.
- Ditching cleaning was done on RR 11 North of Twp. 742.
- Culvert installations were done at Km. 158 on the Forestry Trunk Road, Twp. 730 East of RR 265, Twp. 730 East of RR 265, Twp. 734 between RR 15 and 20, RR 22 South of Twp. 730 and RR 13 South of Twp. 714.
- Brushing has been done on Twp. 714 and is on-going at the DeBolt Transfer site.
- Guardrail at the Wanyandie East Co-op has been repaired.

- A wind sock has been installed at the DeBolt Airport.
- Install/repair signs in multiple locations.

SHOP

- Major repairs to the Valleyview Volvo loader.
- G30 grader is having the transmission replaced but it is under warranty.
- 7 new ½ ton crew cabs have been delivered to date.

Manager Environmental Services, Gary Couch

- Upgrades to the Goodwin Water Point are now complete.
- SCADA upgrades are 80% complete.
- Manager is away on holidays this week.
- Clean up of old sandy bay landfill site is complete. The remaining wood on site will be burnt on site during winter.

Manager Planning & Development, Sally Rosson

- Administration attended the Open House in Grovedale for Water and Sewer Servicing on June 13, 2018.
- Valleyview Inter-municipal Development Plan initial project meeting was held on June 14, 2018, with V3 and Administration from the Town of Valleyview. V3 will be conducting baseline research, which involves reviewing the current IDP to analyze strengths, weaknesses and opportunities. Joint Council sessions are scheduled for August and September.
- Administration has received several complaints and inquiries in June regarding development and unsightly properties. The following actions were done in response to those complaints and inquiries:
 - **Grovedale Area:**
Four notices were sent for the following contraventions to the Land Use Bylaw; prohibited use – storage site; excessive vehicle storage; and dwelling unit density exceeded on a parcel.
 - **Valleyview Area:**
One notice was sent for contraventions to the Unsightly Property Bylaw.
One notice was sent for contraventions to the Land Use Bylaw for failing to obtain a development permit.
 - **Little Smoky Area:**
One notice was sent for contraventions to the Unsightly Property Bylaw.
Three notices were sent for contraventions to the Land Use Bylaw for failing to obtain a development permit.
- The following information provides a breakdown of the new applications received in the various development categories:

Monthly Summary of Activity in March 2018	
TYPE OF PLANNING & DEVELOPMENT ACTIVITY	NUMBER OF APPLICATIONS
BUSINESS LICENSES:	0
DEVELOPMENT PERMIT APPLICATIONS:	27
LEASE REFERRALS:	0
LAND USE AMENDMENTS (RE-DESIGNATION):	0
SUBDIVISION APPLICATIONS:	1
APPROACH APPLICATIONS:	7

- Development permits received for major projects in June were:
 - Keyera Energy Ltd. – Gas Plant Additions, \$43,000,000
 - Seven Generations Energy Ltd. – 6685 HP Compressor, \$15,500,000
 - Seven Generations Energy Ltd. – Oil and Gas Facility, \$12,000,000



Manager's Report

Function: Community Services

Submitted by: Stacey Wabick, General Manager

Date: 7/9/2018

General Manager Community Services, Stacey Wabick

Landry Heights – Municipal Reserve

Administration will be working with the community of Landry Heights regarding the upkeep and future plans of the municipal reserve area within the subdivision. Topics of discussion will include the existing playground, future recreation development and general maintenance.

Sturgeon Heights Community Club Request

Administration will be reviewing a request from Sturgeon Heights Community Club becoming involved in the Sturgeon Heights Cemetery.

DeBolt Seniors Housing – Review Potential Lot

Administration will be reviewing the dimensions of a lot in DeBolt that may be suitable for the relocation of seniors housing.

Agricultural Services Manager, Quentin Bochar

Riparian Areas Workshop

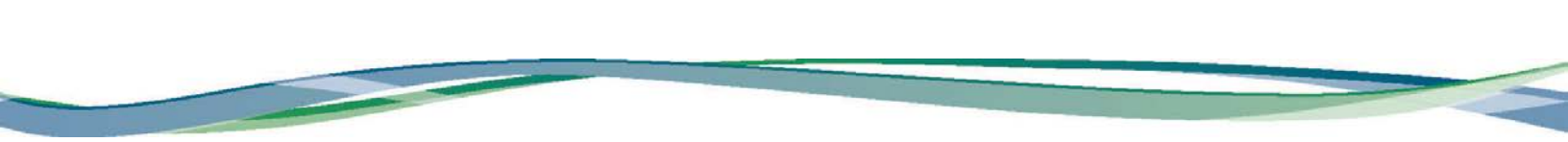
The Agricultural Services Department facilitated a Riparian Areas Workshop on June 26th, 2018 in Valleyview with PCBFA (Peace Country Beef & Forage Association) and Cows & Fish (Alberta Riparian Habitat Management Society). Presentations included riparian habitat, drainage of land, and a site visit to an off-site watering station.

Equipment Cleaning Seminar

Agricultural Services held a Clubroot/Invasive Species Equipment Cleaning Seminar with ATCO Electric staff from the Valleyview office, June 28th, 2018.

Vegetation Management

Vegetation Management crews have almost completed the tasks at the Transfer Station sites located throughout Greenview. Roadside shoulder spraying to control grass on the edge of the road has



started throughout Greenview. The Operations Department has created a list of locations to be sprayed by the Agricultural Services Department, further communications regarding the addition of new sites is continuing. The Roadside Spraying Program started west of Valleyview and south of the Highway 43 area. These projected locations are highly weather specific, if the weather is not conducive to spraying then the crews will move on to alternate areas.

Weed Inspections

Weed inspections are ongoing in the Sunset House, Sweathouse, Little Smoky and Grovedale Areas in the White Zones; and Fox Creek southwest, Fox Creek northeast, North Sturgeon, Simonette, and Nose Mountain areas in the Green Zone. These projected locations are highly weather specific, if the weather is bad then they will move on to alternate areas.

Problem Wildlife

The Problem Wildlife Officer has been busy working with assisting the Operations Department to protect Greenview Infrastructure, which has resulted in 70 beavers being removed to date from approximately 40 different sites. The PWO (Problem Wildlife Officer) has been working closely with the Operations Department to try and prevent issues from occurring. There have also been numerous calls with confirmation of wolf predation issues in Grovedale and requests for assistance with regards to skunks, foxes and magpies.

Economic Development Officer, Kevin Keller

Tri-Municipal Industrial Partnership (TMIP)

A teleconference with the TMIP chair, vice-chairs, administration and the Ministry of Alberta Environment and Parks was held on June 14th, 2018 to review a presentation from Alberta Environment and Parks regarding options for acquiring the TMIP lands from the Province.

- Following this presentation, an additional TMIP meeting was called for the committee on June 19th to discuss this topic as well as the awarding of the TMIP Area Structure Plan contract.
- An additional full TMIP Committee Meeting will be held June 28th.

Fox Creek Operations Group (FCOG)

As part of Greenview's commitment to engage with industrial ratepayers throughout Greenview, Administration presented at the June 18th FCOG Meeting on the activities in the greater Fox Creek area, and put forward an invitation that the FCOG provide a presentation to Council in the autumn of 2018.

Little Smoky Area

Attended a meeting with the organizers of Lila's Angel Medieval Faire. Greenview's focus with the organizers was their ability to leverage contacts and Travel Alberta interest for the September 2018 event.

Valleyview Area

As part of the Business /Community Retention and Expansion Workshops, a Minute Taking Workshop was held at the Greenview Regional Multiplex on June 18th. The workshop was very well attended, with excellent feedback received regarding the event. Future workshops throughout Greenview will resume in September.

Meetings/Events Attended

Attended –Committee of the Whole Meeting in Grande Cache and both Ratepayer’s Barbecues in June.

Grovedale Sign

Economic Development, Communications Department and Information Technology staff attended training for utilizing the sign software. Notices and events are now being publicized on the Grovedale Community Engagement sign.

Grande Cache

A meeting was held June 29th with a local ranch operator/outfitter to discuss opportunities for growing his tourism business through advertising strategies.

Travel Alberta, Town of Grande Cache and the Greenview Grande Cache Coordinator will be working together to develop tourism inventory and marketing materials without duplication of efforts.

Geothermal Projects

Administration represented Greenview at the Ministry of Alberta Energy Geothermal Stakeholders Workshop on June 25th, 2018. The Greenview project was highlighted in a number of presentations and some critical new relationships were formed with developers and regulatory officials. Additionally, investor opportunities was raised as interest in the Greenview geothermal potential project(s).

Greenview will prepare a proposal, subject to federal and provincial funding, to build a demonstration geothermal plant in the Tri-Municipal Industrial Partnership designated area south of Grovedale.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Summer Day Camp Schedule

The Summer Day Camps are being held for children aged 6-12 throughout Greenview starting July 10th and finishing August 23rd, the registration fee is \$40.00. The Summer Day Camp schedule is as follows:

- July 10th- 12th in Grovedale
- July 17th- 19th in New Fish Creek

- 
- July 24th- 26th in DeBolt
 - July 31st- August 2nd in Little Smoky
 - August 7th- 9th in Valleyview
 - August 14th- 16th in Valleyview #2
 - August 21st- 23rd in Grovedale #2

Fire Services Coordinator, Derian Rosario

Grovedale Primary Fire Engine

The primary fire engine in Grovedale has had serious issue with the pump and has been out of service for approximately one month. The engine is at a repair facility in Edmonton and is estimated to be returned back into service by the third week of June. The repair and maintenance budget for the Grovedale Fire Department will be pushed into a deficit as the repair estimate provided was \$12,000.00. It was found that the pump was calcified internally and a number of parts were impacted, a procedure to ensure similar issues are not duplicated is being developed.

All parts have been received for the repair, after repair the pump will be tested to ensure factory performance ratings and pre-delivery Underwriter Laboratories of Canada testing requirements are met. The vendor repairing the unit estimates the engine will be available for pick up and return approximately July 6th, 2018.

Recreation Coordinator, Deborah Wood

Johnson Park

Johnson Park is now fully furnished and open to the public. The site boasts a bathroom facility, large picnic area overlooking the river, a beach, secluded picnic sites and garbage facilities. A public ribbon cutting ceremony is tentatively planned to take place on July 23rd at 5:00 p.m.

Moody's Crossing Campground

The tender package for Moody's Crossing Campground has been finalized and posted to the Alberta Purchasing Connection (APC) with a closing date of July 16th at 2:00 p.m. Construction is anticipated to begin as soon as feasible following the award of the contract.

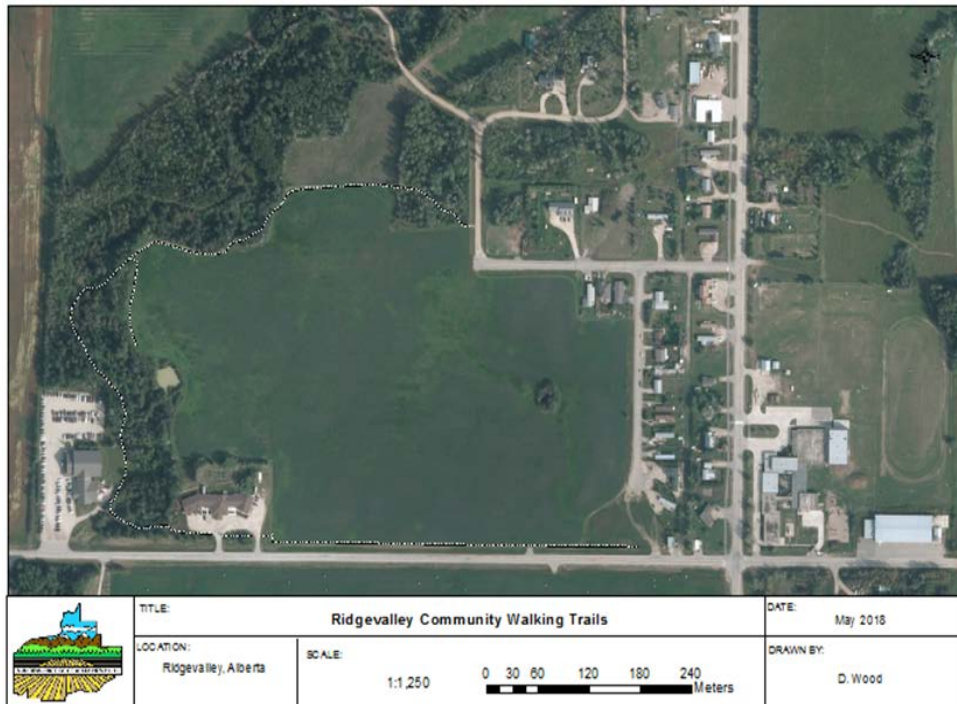
Grovedale Fish Pond

Landscaping improvements have been completed at the Grovedale Fish Pond in order to touch-up the upgrades that were completed in previous years. Additionally, fire pits and grills have been installed in the cook-house.



Ridgevalley Walking Trails

After receiving multiple quotes, Administration has awarded a contract for the Ridgevalley Walking Trails. Construction is anticipated to begin in early July, weather dependant.





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey, General Manager Corporate Services

Date: 6/30/2018

General Manager Corporate Services, Rosemary Offrey

I attended the Ratepayer's BBQ in Grande Cache on June 18th along with a number of Corporate Services team members. The Corporate Services group met with Grande Cache's Director of Finance on June 19th, we were simply there to get an understanding of their challenges.

I along with other finance staff went to an Asset management course offered by Municipal Affairs in Grande Prairie on June 15th.


Seven members of the Administration team met and discussed the strengths and weakness of the past budget process and came up with a different Administration process that we think will improve the timeliness of the budget information to Corporate Services. From these discussions, we decided to produce a "Budget Procedures Manual".

I personally invited the CAO, GMs, Managers, Supervisors, and Admin Support Staff who participate in the budget development and process to a budget kick off meeting. On June 27 & 28, I met with those available and provided them with a copy of the budget procedure manual and I gave them a Questica orientation which they reported to have been helpful. For those managers who were not available on June 27 or 28, I will set up one more session to help them with the process.

Wanda is currently working diligently to create the reports in Questica that will be used to export the information from Questica (budgeting software) to CaseWare (budget book software).

Administration – Finance – Assessment and Taxation, held an Assessment Concerns - Open House in Grovedale on June 14th from 10 am to 3pm, at the Public Services Building. Attendance was very low.

Unfortunately, at the end of June, one of the Corporate Services team members resigned to follow her spouse to Calgary. Thus leaving us short at the Reception Counter. Monique Peltier will be covering the reception desk until we find a replacement for Nikki.



Carey, is currently on a three week vacation, her duties are being covered by Tracy, who we are certain will do a splendid job covering for Carey. That being said, I'm sure Tracy will be very pleased to turn the responsibilities back to Carey when her vacation time is up.

Due to Donna May, HR Officer, Recruitment obtaining a full time position with the City of Red Deer and leaving with such short notice, we have reached out to an employment support group who have found us a temporary employee for the next four months, until Erin returns in October. Asima Jabeen, HR Officer, Recruitment, will start with Greenview on July 12th.

Finance & Administration Manager, Donna Ducharme

Donna has been ensuring that any new vehicles and equipment purchased are added to Greenview's insurance list. She along with Marilyn Jensen attended the Valleyview Ratepayer's BBQ, which she thought went very well in spite of the gale force winds.

Donna participated in the review of the RFP for Auditing services which was created by Faraja. Administration's goal is to have the RFP on the Central Purchasing Website by July 30th.

She attended the revised budget process meeting on June 12th and received a work plan for the 2019 budget process.

Donna participated in the Grande Cache Ratepayer's BBQ on June 18th and also participated in the conversation with Grande Cache's Director of Finance on June 19th. The conversation was limited to what the town has now by way of employees, assets, financial software, etc.

Other things that will be coming from Finance in the near future are: RFPs for Banking and Investment Services.

Human Resources (Recruitment), Donna May

Position filled: I&P- Assistant Manager, Operations (started on June 25th), FCSS Youth Coordinator (started on June 18th) General Manager, Community Services (started on June 4th). Operations – Equipment Operator – 2 positions (started June 25th), Relief - Solid Waste Labourer (started June 18th), Executive Assistant – I & P – filled internally.

Open positions: Heavy Equipment Technician – Grovedale – recruitment is ongoing; Utilities Operator – recruitment is ongoing and Apprentice Mechanic – recruitment is ongoing. Agriculture Supervisor Trainee - recruitment is ongoing, Admin Support (Casual) Grovedale - recruitment is ongoing, Survey Technician - recruitment is ongoing, and Admin Support – I & P – Internal posting, Admin Support - Agriculture Services/Fleet/Health and Safety – internal posting, Stakeholder Liaison recruitment is ongoing.

Resignations: I & P- Administrative Support, Operations and Community Services – Administrative Support, Protective Services & Recreation. I & P - Municipal Engineer, and Corporate Services – Admin Support Reception (Valleyview Office).



Information Systems, Shane Goalder

Shane attended the MISA Conference in Red Deer during the month of May. The meeting was well attended by IT professional across the province. A wide number of topics were discussed such as cybersecurity and cloud services.

He has been working diligently with the contractor to upgrade the Council Chambers IT equipment. Although the contract work has been frustrating at times, we are pleased to report that the Council Chambers upgrades should be completed before the next Council meeting on July 9th.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 1 Councillor Winston Delorme		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/25/2018	Regular Council Meeting	
6/25/2018	Joint Council Meeting	Meeting with Victor Lake



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Reeve Dale Gervais		
DATE	BOARD/COMMITTEE	RELEVENT INFORMATION
6/25/2018	Other	Little Smoky Ski Hill
6/26/2018	Other	Met with PRIEMIER Peatmoss approach deficiencies
6/27/2018	Valleyview & District Medical Clinic	
6/28/2018	Tri Municipal Industrial Partnership	
6/29/2018	Special Council Meeting	
6/29/2018	Event	Hillside Graduation Ceremony
7/3/2018	Other	Met with Nolan Crouse and CAO Mike Haugen



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 3 Councillor Les Urness		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/25/2018	Regular Council Meeting	
6/27/2018	Valleyview & District Library Board	Had the AGM and the old executive was re-elected. No major issues except the water issues with the old building
6/28/2018	Tri Municipal Industrial Partnership	Presentation from Nauticol energy CEO. Awarding of the area structure plan and discussion involving buying v.s leasing developable land from AEP
6/29/2018	Other	Special Council Meeting



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 4 Councillor Shawn Acton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/25/2018	Regular Council Meeting	
6/25/2018	Other	Little smoky ski hill
6/27/2018	Other	Synergy. The MD was praised lots by the town of fox creek for all the help and support it gets
6/29/2018	Other	Special council meeting



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Deputy Reeve Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
June 25, 2018	Regular Council Meeting	
June 25, 2018	MD of Smoky River, Big Lakes County, MD of Greenview Meeting Little Smoky Ski Hill Recreation Area	Discussed the joint funding arrangement Reviewed the year-ending usage statistics Reviewed the Expansion Area Study and whether campgrounds should be a part of the expansion area and agreement of funding them Financial statements will be available in July sometime
June 27, 2018	Nitehawk AGM & Board Meeting	Attempted to attend this meeting, location in the invite, wasn't where the meeting was being held. By the time I got a hold of someone, the meeting would have been basically over. Went back to DeBolt and attended a different meeting.
June 27, 2018	DeBolt Library Board Meeting	Received updates on the current programs and usage of the library, everything is moving upwards Losing two members off of the board, they're moving away, recruiting new members is underway Going to adjust the hours of operation for Mondays – need to open an hour sooner – being asked by the public – try it for the summer Being requested to have a summer junior high book club – looking into how many participants there potentially could be
June 29, 2018	Special Council Meeting	Discussed an “in-camera” item - Disclosure Harmful to Person Privacy (<i>FOIPP; Section 17</i>)



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/25/2018	Other	Regular Council Meeting
6/25/2018	Other	Little Smoky Rec Area Meeting
6/26/2018	P.A.C.E. Board of Directors	<ul style="list-style-type: none"> * Annual General Meeting & election of board members * Review of the Annual Report * Financial report presented and approved * Working on Strategic Plan
6/27/2018	Grande Prairie Library Board	<ul style="list-style-type: none"> • HR Meeting – hiring of new director, chose the hiring contractor
6/27/2018	Crooked Creek Recreation Club	<ul style="list-style-type: none"> • Held Interviews for Caretaker and Concession positions
6/28/2018	Tri Municipal Industrial Partnership	<ul style="list-style-type: none"> • TMIP Meeting in Grande Prairie