



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

Monday November 27, 2017

9:00 AM

Council Chambers  
Administration Building

---

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.1 (a) Regular Council Meeting minutes held October 10, 2017 to be adopted.	4
	3.1 (b) Organizational Meeting minutes held October 24, 2017 to be adopted.	10
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
	4.1 Land Use Amendment Bylaw 17-786	26
#5	DELEGATION	
	5.1 SemCAMS Presentation	44
#6	BYLAWS	
	6.1 Bylaw 17-786 Re-designate from Agriculture (A) District to Country Residential One (CR-1) District	66
	6.2 Bylaw 17-787 Re-designate from Rural Commercial (RC) District to Industrial (I) District	73
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Planning & Development Council Orientation	96
	8.2 2017 3 <sup>rd</sup> Quarter Actual to Budget Financial Report	98
	8.3 Hamlet of Landry Heights Public Consultation Request	242

8.4 Sturgeon Heights Waterpoint	245
8.5 Grande Cache Coop and Enterprise Private Sewer Concerns	249
8.6 Assessment Services Agreement	252
8.7 Audit Review Committee – Staff Appointees	272
8.8 Grande Cache Regional Dinosaur Tracks Society – Site Feasibility Plan	274
8.9 Partial Road Allowance Closure Request	277
8.10 Draft Little Smoky Recreation Area Governance Board Agreement	285
8.11 Fox Creek School – Tour Funding Request	292
8.12 Grande Prairie Regional Tourism Association – Funding Increase and CARES Grant	295
8.13 Grande Cache Christmas Land – Sponsorship Request	302
8.14 Alberta High School Rodeo – Sponsorship Request	308
8.15 Grande Cache Community Christmas Dinner	311
8.16 Greenview Canada 150 Grant Carry-Over Requests	314
8.17 Mighty Peace Watershed Alliance	318
8.18 Existing Engineering Contract Extension	320
8.19 MD of Smoky River Bridge Funding Request	323
8.20 Crooked Creek Recreation Club – Funding Request	328
8.21 Grovedale Senior Housing Land	331
8.22 Mobile Cellular Phone Booster – Ward 1 Councillor	341
8.23 Council Policy Priorities	346
8.24 Tri Municipal Industrial Partnership Appointment	348
8.25 Past Councillor Appreciation	350

#9 COUNCILLORS  
BUSINESS & REPORTS

#10 CORRESPONDENCE

- Wapiti Recreation Area Management Plan Invitation
- Monthly Peace Officer Services Report
- Municipal Sustainability Initiative
- Chevron Canada Kaybob Duvernay Project
- Local Government Leadership Workshop
- NOVA Gas Transmission Information Package
- Peace Country Historical Society Invitation
- Client Appreciation Evening – Beairsto & Associates

#11 IN CAMERA

11.1 Disclosure Harmful to Intergovernmental Relations  
(*FOIPP; Section 21*)

#12 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, October 10<sup>th</sup>, 2017

**# 1:** Reeve Dale Gervais called the meeting to order at 9:00 a.m.  
**CALL TO ORDER**

**PRESENT**

Reeve	Dale Gervais
Deputy Reeve	Roxie Rutt
Councillors	Tom Burton
	Dave Hay
	Bill Smith
	Dale Smith

**ATTENDING**

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Dennis Mueller
General Manager, Infrastructure & Planning	Grant Gyurkovits
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

**ABSENT**

Councillor	Les Urness
Councillor	George Delorme

**#2:** MOTION: 17.10.381. Moved by: DEPUTY REEVE ROXIE RUTT  
**AGENDA** That Council adopt the October 10<sup>th</sup>, 2017 Regular Council Agenda as presented.  
CARRIED

**#3.1** MOTION: 17.10.382. Moved by: COUNCILLOR DALE SMITH  
**REGULAR COUNCIL** That Council adopt the minutes of the Regular Council Meeting held on Tuesday  
**MEETING MINUTES** September 26<sup>th</sup>, 2017 as presented.  
CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING**  
**FROM MINUTES**

**#4** **4.0 PUBLIC HEARING**  
**PUBLIC HEARING**

There were no Public Hearings presented.

**#5** **5.0 DELEGATIONS**  
**DELEGATIONS**



## 5.1 JEREMY SELLORS DELEGATION

### SELLORS PRESENTATION

MOTION: 17.10.383. Moved by: COUNCILLOR TOM BURTON  
That Council accept the presentation from Jeremy Sellors as information, as presented.

CARRIED

MOTION: 17.10.384. Moved by: COUNCILLOR DALE SMITH  
That Council direct Administration to continue monitoring compliance on the Sellors property as allowed by court order number 1604 00973 for the purposes of ensuring that a trucking business is not in operation.

CARRIED

MOTION: 17.10.385. Moved by: COUNCILLOR DAVE HAY  
That Greenview advise Mr. Sellors to apply for a development permit for the illegal Cover All Building currently on site.

CARRIED

Reeve Gervais recessed the meeting at 10:04 a.m.  
Reeve Gervais reconvened the meeting at 10:18 a.m.

### #6 BYLAWS

## 6.0 BYLAWS

### 6.1 BYLAW 17-786 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT

MOTION: 17.10.386. Moved by: COUNCILLOR TOM BURTON  
That Council give First Reading to Bylaw No. 17-786, to re-designate a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District, within SW-20-72-26-W5, as per attached Schedule 'H'.

CARRIED

MOTION: 17.10.387. Moved by: COUNCILLOR DALE SMITH  
That Council schedule a Public Hearing for Bylaw No. 17-786 to be held on November 28th, 2017, at 10:00 a.m. for the re-designation of a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District, within SW-20-72-26-W5, as per attached Schedule 'H'.

CARRIED

#7  
OLD BUSINESS

**7.0 OLD BUSINESS**

There was no Old Business presented.

#8  
NEW BUSINESS

**8.0 NEW BUSINESS**

**8.1 SOUTH PEACE REGIONAL ARCHIVES FUNDRAISER**

SOUTH PEACE  
REGIONAL  
ARCHIVES  
FUNDRAISER

MOTION: 17.10.388. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council sponsor the South Peace Regional Archives Fundraiser by purchasing five additional tickets at a cost of \$100.00 each with funds to come from the Miscellaneous Grants.

CARRIED

**8.2 WE DAY FUNDRAISING**

WE DAY

MOTION: 17.10.389. Moved by: COUNCILLOR DAVE HAY  
That Council provide funding to the Harry Gray Elementary School and Hillside High School Leadership Groups to attend WE Day in Calgary on November 1, 2017 in the amount of \$400 total with funds to come from the Communications Department's 2017 Youth Squad Program Budget.

CARRIED

**8.3 CAO/MANAGERS' REPORTS**

CAO REPORTS

MOTION: 17.10.390. Moved by: COUNCILLOR TOM BURTON  
That Council accept the CAO Report for information, as presented.

CARRIED

#9  
COUNCILLORS  
BUSINESS &  
REPORTS

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events attended, including the following:

WARD 8

**COUNCILLOR BILL SMITH** updated Council on his recent activities, which include:  
Greenview Capital Budget Presentation  
Grovedale Candidate Forum

MOTION: 17.10.391. Moved by: COUNCILLOR BILL SMITH

That Council direct administration to return the damage deposit and waive the deficiencies list on the McAusland Development.

DEFEATED

WARD 6

**COUNCILLOR TOM BURTON** updated Council on his recent activities, which include:

DeBolt Library Board Meeting  
Municipal Planning Commission Meeting  
Joint Council Meeting with the Town of Fox Creek  
Fox Creek Multiplex Tour  
East Smoky Recreation Board Meeting  
DeBolt Senior's Facility Meeting  
Town of Fox Creek 50<sup>th</sup> Anniversary Celebration  
Tri Municipal Industrial Partnership Meeting  
Community Planning Association of Alberta Meeting  
Philip J Currie – Night at the Museum Fundraiser

WARD 5

**COUNCILLOR DALE SMITH** update to Council on his recent activities, which include:

Greenview Capital Budget Presentation

WARD 7

**DEPUTY REEVE ROXIE RUTT** updated Council on her recent activities, which include:

Greenview Capital Budget Presentation  
Tri Municipal Industrial Committee Meeting  
Philip J Currie – Night at the Museum Fundraiser  
Vital Signs Report  
FCSS Meeting  
PACE Meeting  
Community Education Committee - Northern Lakes College Meeting

WARD 4

**COUNCILLOR DAVE HAY** updated Council on his recent activities, which include:

Greenview Capital Budget Presentation  
Heart River Housing Meeting  
Philip J Currie – Night at the Museum Fundraiser

WARD 3

**COUNCILLOR LES URNESS** was not available to give his report.

WARD 1

**COUNCILLOR GEORGE DELORME** was not available to give a report.

**REEVE'S REPORT**

**9.1 REEVE'S REPORT:**

**WARD 2**

**REEVE DALE GERVAIS** updated Council on his recent activities, which include:  
Greenview Capital Budget  
Tri Municipal Industrial Committee Meeting  
Philip J Currie – Night at the Museum Fundraiser  
Vital Signs Meeting  
Evergreens Foundation Strategic Plan

**#10  
CORRESPONDENCE**

**10.0 CORRESPONDENCE**

MOTION: 17.10.392. Moved by: COUNCILLOR TOM BURTON  
That Council accept the correspondence for information, as presented.

CARRIED

**#11 IN CAMERA**

**11.0 IN CAMERA**

MOTION: 17.10.393. Moved by: DEPUTY REEVE ROXIE RUTT  
That the meeting go to In-Camera, at 11:51 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

**11.1 PERSONNEL**

MOTION: 17.10.394. Moved by: COUNCILLOR TOM BURTON  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 12:07 p.m.

CARRIED

Reeve Gervais recessed the meeting at 12:07 p.m.  
Reeve Gervais reconvened the meeting at 1:05 p.m.  
Councillor Burton did not return to the meeting following the recess.

MOTION: 17.10.395. Moved by: DEPUTY REEVE ROXIE RUTT

That the meeting go to In-Camera, at 1:06 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

MOTION: 17.10.396. Moved by: COUNCILLOR DALE SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 1:22 p.m.

CARRIED

## 12.0 ADJOURNMENT

#12  
ADJOURNMENT

MOTION: 17.10.397. Moved by: DEPUTY REEVE ROXIE RUTT

That this meeting adjourn at 1:29 p.m.

CARRIED

---

CHIEF ADMINISTRATIVE OFFICER

---

REEVE

Minutes of a  
**ORGANIZATIONAL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, October 24, 2017

**# 1:**  
**CALL TO ORDER** Chief Administrative Officer Mike Haugen called the meeting to order at 9:03 a.m.

**PRESENT** Councillors Dale Gervais  
Tom Burton  
Shawn Acton  
Winston Delorme  
Bill Smith  
Roxie Rutt  
Les Urness

**ATTENDING** Chief Administrative Officer Mike Haugen  
General Manager, Corporate Services Rosemary Offrey  
General Manager, Community Services Dennis Mueller  
General Manager, Infrastructure & Planning Grant Gyurkovits  
Communications Officer Diane Carter  
Recording Secretary Lianne Kruger

**ABSENT** Councillor Dale Smith

**MOTION: 17.10.398.** Moved by: DEPUTY REEVE TOM BURTON

That Council accept the October 24<sup>th</sup>, 2017 Organizational Meeting agenda with the amendments:

- Remove Cemetery Committees as they are three year terms
- Add Philip J Currie Museum Committee

**CARRIED**

**#2:**  
**NOMINATION FOR REEVE** Chief Administrative Officer, Mike Haugen called for nominations for the election of Reeve.

Councillor Les Urness nominated Councillor Dale Gervais.

Chief Administrative Officer, Mike Haugen called a second time for nominations for Reeve.

None were heard.

Chief Administrative Officer, Mike Haugen called a third time for nominations for Reeve.

None were heard.

**SELECTION OF  
REEVE**

Mike Haugen declared Councillor Dale Gervais as the elected Reeve of the Municipal District of Greenview No. 16 Council until the next Organizational Meeting and Reeve Dale Gervais assumed the chair. Chief Administrative Officer Mike Haugen passed the meeting to Reeve Dale Gervais.

**#3  
NOMINATIONS  
FOR DEPUTY REEVE**

Reeve Dale Gervais called for nominations for the election of Deputy Reeve. Councillor Les Urness nominated Councillor Roxie Rutt as Deputy Reeve

Reeve Dale Gervais called a second time for nominations for Deputy Reeve, Councillor Bill Smith nominated Councillor Tom Burton.

Reeve Dale Gervais called a third time for nominations for Deputy Reeve, None were heard.

**#4 NOMINATIONS  
FOR DEPUTY REEVE  
CEASE**

MOTION: 17.10.399. Moved by: DEPUTY REEVE TOM BURTON  
That Council request the Chief Administrative Officer to destroy all ballots.  
CARRIED

Reeve Dale Gervais declared Councillor Tom Burton as the Deputy Reeve of the Municipal District of Greenview No. 16 Council until the next annual Organization Meeting.

**#5  
MEETING DATES**

**REGULAR MEETING DATES**

**5.1 REGULAR COUNCIL MEETING DATES**

**REGULAR COUNCIL  
MEETING DATES**

MOTION: 17.10.400. Moved by: COUNCILLOR WINSTON DELORME  
That Council hold the regular scheduled Council Meetings on the second and fourth Monday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806 -36th Avenue, Valleyview, and cancel the following Regular Council Meetings:

August 13th, 2018 for Council Break  
December 24th, 2018 for Christmas

CARRIED

## 5.2 COMMITTEE OF THE WHOLE

### COMMITTEE OF THE WHOLE

MOTION: 17.10.401. Moved by: COUNCILLOR ROXIE RUTT

That Council hold the Committee of the Whole meeting on the third Tuesday of the following months, commencing at 9:00 a.m. within the following locations within Greenview.

February 20th, 2018 DeBolt Public Services Building  
April 17th, 2018 Grovedale Public Services Building  
May 15<sup>th</sup>, 2018 Administration Building, Valleyview  
June 19th, 2018 Eagles Nest Hall, Grande Cache  
July 17th, 2018, Grovedale Public Services Building  
September 18th, 2018 DeBolt Public Services Building  
October 16th, 2018 Eagles Nest Hall, Grande Cache  
December 18th, 2018 Administration Building, Valleyview

MOTION: 17.10.402. Moved by: DEPUTY REEVE TOM BURTON

That Council table motion 17.10.401. until later in the meeting when Administration can bring more information forward.

CARRIED

## 5.3 MUNICIPAL PLANNING COMMISSION

### MUNICIPAL PLANNING COMMISSION

MOTION: 17.10.403. Moved by: COUNCILLOR BILL SMITH

That Council move the Municipal Planning Commission Agenda Item until later in the meeting.

CARRIED

## 5.4 GREENVIEW RATEPAYER BBQ'S

MOTION: 17.10.404. Moved by: COUNCILLOR BILL SMITH

That Council move the Ratepayer Barbeques Agenda Item until later in the meeting.

CARRIED

Reeve Gervais recessed the meeting at 10:10 a.m.

Reeve Gervais reconvened the meeting at 10:28 a.m.



#6  
BOARDS &  
COMMITTEES

**BOARDS & COMMITTEES**

**6.1 AGRICULTURAL SERVICES BOARD**

MOTION: 17.10.405. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Dale Smith and Councillor Bill Smith to the  
Agriculture Services Board.

CARRIED

MOTION: 17.10.406. Moved by: COUNCILLOR ROXIE RUTT  
That Council appoint Larry Smith, Warren Wohlgemuth, Richard Brochu,  
Stephen Lewis and Allen Perkins to the Agriculture Services Board.

CARRIED

**6.2 AGRICULTURAL APPEAL COMMITTEE**

MOTION: 17.10.407. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Doug Vandemark and Hope Kristensen as Members at  
Large to the Agriculture Appeal Committee.

CARRIED

**6.3 ALBERTA CARE**

MOTION: 17.10.408. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Roxie Rutt to the Alberta Care Board.

CARRIED

**6.4 AUDIT COMMITTEE**

MOTION: 17.10.409. Moved by: COUNCILLOR SHAWN ACTON  
That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton, Councillor  
Shawn Acton, Chief Administrative Officer, General Manager, Corporate  
Services, Manager, Finance and Administration and the Finance Recording  
Officer to the Audit Committee.

CARRIED

**6.5 CANFOR FMA ADVISORY COMMITTEE**

MOTION: 17.10.410. Moved by: COUNCILLOR ROXIE RUTT  
That Council appoint Councillor Roxie Rutt to the Canfor FMA Advisory  
Committee and Deputy Reeve Burton as the alternate.

CARRIED

#### **6.6 GROVEDALE CEMETERY COMMITTEE**

MOTION: 17.10.411. Moved by: REEVE DALE GERVAIS  
That Council appoint Councillor Bill Smith to the Grovedale Cemetery Committee.

CARRIED

#### **6.7 LITTLE SMOKY CEMETERY COMMITTEE**

MOTION: 17.10.412. Moved by: COUNCILLOR ROXIE RUTT  
That Council appoint Councillor Dale Gervais to the Little Smoky Cemetery Committee.

CARRIED

#### **6.8 NEW FISH CREEK CEMETERY COMMITTEE**

MOTION: 17.10.413. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Dale Smith to the New Fish Creek Cemetery Committee.

CARRIED

#### **6.9 SUNSET HOUSE CEMETERY COMMITTEE**

MOTION: 17.10.414. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Shawn Acton to the Sunset House Cemetery Committee.

CARRIED

#### **6.10 VALLEYVIEW CEMETERY COMMITTEE**

MOTION: 17.10.415. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Les Urness to the Valleyview Cemetery Committee.

CARRIED

#### **6.11 NORTHERN LAKES COLLEGE COMMUNITY EDUCATION COMMITTEE (CEC)**

MOTION: 17.10.416. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Roxie Rutt to the Northern Lakes College Community Education Committee.

CARRIED

## **6.12 COMMUNITY FUTURES GRANDE PRAIRIE & REGION**

MOTION: 17.10.417. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Bill Smith to the Community Futures Grande Prairie & Region and Deputy Reeve Tom Burton as an alternate.

CARRIED

## **6.13 CROOKED CREEK RECREATION CLUB**

MOTION: 17.10.418. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Roxie Rutt to the Crooked Creek Recreation Board and Deputy Reeve Tom Burton as the alternate.

CARRIED

## **6.14 EAST SMOKY RECREATION BOARD**

MOTION: 17.10.419. Moved by: COUNCILLOR ROXIE RUTT  
That Council appoint Deputy Reeve Tom Burton to the East Smoky Recreation Board, and Councillor Roxie Rutt as the alternate.

CARRIED

## **6.15 EMERGENCY MANAGEMENT COMMITTEE**

MOTION: 17.10.420. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Reeve Dale Gervais, Councillor Shawn Acton, Councillor Bill Smith and Councillor Winston Delorme to the Emergency Management Committee.

CARRIED

## **6.16 ENBRIDGE NORTHERN GATEWAY PIPELINE**

MOTION: 16.10.421. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Reeve Dale Gervais to the Enbridge Northern Gateway Pipeline.

CARRIED

## **6.17 EVERGREENS FOUNDATIONS**

MOTION: 17.10.422. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Winston Delorme to the Evergreens Foundations Board and Reeve Dale Gervais as the alternate.

CARRIED

**6.18 FOX CREEK RECREATION COMMITTEE**

MOTION: 17.10.423. Moved by: REEVE DALE GERVAIS  
That Council appoint Reeve Dale Gervais to the Fox Creek Recreation Board,  
and Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.19 GOLDEN TRIANGLE CONSORTIUM**

MOTION: 17.10.424. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Shawn Acton to the Golden Triangle  
Consortium.

CARRIED

**6.20 GRANDE CACHE ELDERS COUNCIL**

MOTION: 17.10.425. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Winston Delorme to the Grande Cache Elders  
Council.

CARRIED

**6.21 GRANDE PRAIRIE REGIONAL HOSPITAL FOUNDATION**

MOTION: 17.10.426. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Reeve Dale Gervais to the Grande Prairie Hospital  
Foundation and Councillor Roxie Rutt as the alternate.

CARRIED

**6.22 GRANDE PRAIRIE TOURISM ASSOCIATION**

MOTION: 17.10.427. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Bill Smith to the Grande Prairie Tourism  
Association and Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.23 GRANDE SPIRIT FOUNDATIONS**

MOTION: 17.10.428. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Roxie Rutt to the Grande Spirit Foundation and  
Councillor Bill Smith as the alternate.

CARRIED

#### **6.24 GREEN VIEW FAMILY & COMMUNITY SERVICES (FCSS)**

MOTION: 17.10.429. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Roxie Rutt and Councillor Shawn Acton to the Green View Family & Community Services Board, and Councillor Les Urness as the alternate.

CARRIED

MOTION: 17.10.430. Moved by: COUNCILLOR LES URNESS  
That Council appoint Roxanne, Trina Parker-Carroll, & Tammy Day as Members at Large to the Green View Family & Community Services Board.

CARRIED

#### **6.25 GREENVIEW REGIONAL MULTIPLEX BOARD**

MOTION: 17.10.431. Moved by: COUNCILLOR LES URNESS  
That Council appoint Reeve Dale Gervais, Councillor Les Urness and Councillor Shawn Acton as the alternate to the Greenview Regional Multiplex Board and as Mary Wilson and Judy Smith as Members at Large.

CARRIED

#### **6.26 GREENVIEW REGIONAL PARTNERSHIP STEERING COMMITTEE**

MOTION: 17.10.432. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton and Councillor Shawn Acton to the Greenview Regional Partnership Steering Committee.

CARRIED

#### **6.27 GREENVIEW REGIONAL WASTE MANAGEMENT COMMISSION (GRWMC)**

MOTION: 17.10.433. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Shawn Acton and Councillor Les Urness to the Greenview Regional Waste Management Commission and Reeve Dale Gervais as the alternate

CARRIED

MOTION: 17.10.434. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Hope Kristensen to the Greenview Regional Waste Management Commission.

CARRIED

**6.28 GROVEDALE / SOUTH WAPITI RECREATION BOARD**

MOTION: 17.10.435. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Bill Smith to the Grovedale/South Wapiti Recreation Board.

CARRIED

**6.29 HEART RIVER FOUNDATION**

MOTION: 17.10.436. Moved by: COUNCILLOR SHAWN ACTON  
That Council appoint Councillor Dale Smith to the Heart River Housing Foundation and Councillor Shawn Acton as the alternate.

CARRIED

**6.30 HIGH PRAIRIE RESOURCE ADVISORY COMMITTEE**

MOTION: 17.10.437. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Dale Smith to the High Prairie Advisory Council and Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.31 JOINT TOWN OF VALLEYVIEW / MD OF GREENVIEW COMMITTEE**

MOTION: 17.10.438. Moved by: DEPUTY REEVE TOM BURTON  
That Council receive for information the Joint Town of Valleyview/MD of Greenview Committee.

CARRIED

**6.32 DEBOLT LIBRARY BOARD**

MOTION: 17.10.439. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Deputy Reeve Tom Burton to the DeBolt Library Board and Councillor Roxie Rutt as the alternate.

CARRIED

**6.33 FOX CREEK LIBRARY BOARD**

MOTION: 17.10.440. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Reeve Dale Gervais to the Fox Creek Library Board and Councillor Les Urness as the alternate.

CARRIED

#### **6.34 GRANDE CACHE LIBRARY BOARD**

MOTION: 17.10.441. Moved by: COUNCILLOR LES URNESS  
That Council appoint Councillor Winston Delorme to the Grande Cache Library Board and Councillor Bill Smith as the alternate.

CARRIED

#### **6.35 VALLEYVIEW LIBRARY BOARD**

MOTION: 17.10.442. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Les Urness to the Valleyview Library Board and Councillor Shawn Acton as the alternate.

CARRIED

MOTION: 17.10.443. Moved by: COUNCILLOR LES URNESS  
That Council appoint Taylor Perron, Adam Norris, Marilyn Frostad as Members at Large to the Valleyview Library Board.

CARRIED

#### **6.36 MIGHTY PEACE WATERSHED ALLIANCE**

MOTION: 17.10.444. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Roxie Rutt to the Mighty Peace Watershed Alliance and Councillor Shawn Acton as the alternate.

CARRIED

#### **6.37 MILLAR WESTERN PUBLIC ADVISORY COMMITTEE**

MOTION: 17.10.445. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Shawn Acton to the Millar Western Public Advisory Committee and Reeve Dale Gervais as the alternate.

CARRIED

#### **6.38 MUNICIPAL PLANNING COMMISSION**

MOTION: 17.10.446. Moved by: COUNCILLOR ROXIE RUTT  
That Council accept the Municipal Planning Commission members listing, as information.

CARRIED

**6.39 NITEHAWK SKI RECREATION BOARD**

MOTION: 17.10.447. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Reeve Dale Gervais to the Nitehawk Ski Recreation Board and Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.40 NORBORD ENVIRONMENTAL COMMITTEE**

MOTION: 17.10.448. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Shawn Acton to the Norbord Environmental Committee and Councillor Bill Smith as the alternate.

CARRIED

**6.41 PACE BOARD OF DIRECTORS APPOINTMENT**

MOTION: 17.10.449. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Councillor Roxie Rutt to the P.A.C.E. Board of Directors.

CARRIED

**6.42 PEACE LIBRARY SYSTEM BOARD**

MOTION: 17.10.450. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Roxie Rutt to the Peace Library System Board and Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.43 PEACE REGION ECONOMIC DEVELOPMENT ALLIANCE (PREDA)**

MOTION: 17.10.451. Moved by: COUNCILLOR SHAWN ACTON  
That Council appoint Councillor Roxie Rutt to the Peace Region Economic Development Alliance and one Deputy Reeve Tom Burton as the alternate.

CARRIED

**6.44 POLICY REVIEW COMMITTEE**

MOTION: 17.10.452. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton, Councillor Les Urness to the Policy Review Committee and Councillor Dale Smith and Councillor Roxie Rutt as alternates.

CARRIED



**6.45 SMOKY APPLIED RESEARCH & DEMONSTRATION ASSOCIATION (SARDA)**

MOTION: 17.10.453. Moved by: COUNCILLOR BILL SMITH

That Council appoint Councillor Dale Smith to the Smoky Applied Research & Demonstration Association and Councillor Les Urness as the alternate.

CARRIED

**6.46 SOIL CONSERVATION APPEAL BOARD**

MOTION: 17.10.454. Moved by: COUNCILLOR ROXIE RUTT

That Council accept the Soil Conservation appeal Board member listing as information.

CARRIED

**6.47 SOUTH PEACE REGIONAL ARCHIVES**

MOTION: 17.10.455. Moved by: DEPUTY REEVE TOM BURTON

That Council appoint Reeve Dale Gervais to the South Peace Regional Archives and Councillor Roxie Rutt as the alternate.

CARRIED

Reeve Gervais recessed the meeting at 12:00 p.m.

Reeve Gervais reconvened the meeting at 1:11 p.m.

**6.48 SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB)**

MOTION: 17.10.456. Moved by: DEPUTY REEVE ROXIE RUTT

That Council appoint Gary Havell, Pat Cooke, Hope Kristensen, Roxanne Perron and Ken Wilson to the Subdivision & Development Appeal Board.

CARRIED

**6.49 VALLEYVIEW & DISTRICT MEDICAL CENTRE**

MOTION: 17.10.457. Moved by: COUNCILLOR LES URNESS

That Council appoint Reeve Dale Gervais, Councillor Roxie Rutt, Councillor Dale Smith to the Valleyview & District Medical Centre and Councillor Shawn Acton as the alternate.

CARRIED

#### **6.50 VALLEYVIEW & DISTRICT RECREATION BOARD**

MOTION: 17.10.458. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Shawn Acton and Councillor Les Urness to the Valleyview & District Recreation Board.

CARRIED

MOTION: 17.10.459. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Kim Havell, Wilma Marcotte and Hope Kristensen as Members at Large to the Valleyview & District Recreation Board.

CARRIED

#### **6.51 VALLEYVIEW CITIZENS ADVISORY COMMITTEE**

MOTION: 17.10.460. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Shawn Acton to the Valleyview Citizens Advisory Committee and Councillor Les Urness as the alternate.

CARRIED

#### **6.52 VALLEYVIEW SEED CLEANING PLANT**

MOTION: 17.10.461. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Councillor Dale Smith to the Valleyview Seed Cleaning Plant and Reeve Dale Gervais as the alternate.

CARRIED

#### **6.53 VETERINARY SERVICES INCORPORATED (VSI)**

MOTION: 17.10.462. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Dale Smith to the Veterinary Services Incorporated Board of Directors and Councillor Bill Smith as the alternate.

CARRIED

#### **6.54 WAPITI RIVER MANAGEMENT PLAN COMMITTEE**

MOTION: 17.10.463. Moved by: COUNCILLOR SHAWN ACTON  
That Council appoint Councillor Bill Smith to the Wapiti River Management Plan Committee and Deputy Reeve Tom Burton as the alternate.

CARRIED

#### **6.55 WEYERHAEUSER ADVISORY COMMITTEE**

MOTION: 17.10.464. Moved by: COUNCILLOR WINSTON DELORME  
That Council appoint Deputy Reeve Tom Burton to the Weyerhaeuser Advisory Committee and Councillor Bill Smith as the alternate.

CARRIED

#### **6.56 GRANDE PRAIRIE LIBRARY BOARD**

MOTION: 17.10.465. Moved by: COUNCILLOR BILL SMITH  
That Council appoint Councillor Roxie Rutt to the Grande Prairie Library Board, and Deputy Reeve Tom Burton as the alternate.

CARRIED

#### **6.57 PHILIP J CURRIE MUSEUM BOARD**

MOTION: 17.10.466. Moved by: DEPUTY REEVE TOM BURTON  
That Council appoint Reeve Dale Gervais to the Philip J Currie Dinosaur Museum Board and Councillor Roxie Rutt as the alternate.

CARRIED

MOTION: 17.10.467. Moved by: COUNCILLOR BILL SMITH  
That Council hold the regular scheduled Council Meetings on the second and fourth Monday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806 -36<sup>th</sup> Avenue, Valleyview, and cancel the following Regular Council Meetings:  
August 13th, 2018 for Council Break  
December 24th, 2018 for Christmas  
And further, that any Regular Scheduled Council Meetings that fall on a statutory holiday will be held on the Tuesday immediately following that holiday.

CARRIED

MOTION: 17.10.468 Moved by: DEPUTY REEVE TOM BURTON  
That Council rescind motion 17.10.400., regarding Regular Council Meeting Dates.

CARRIED

MOTION: 17.10.401. Moved by: COUNCILLOR ROXIE RUTT

That Council hold the Committee of the Whole meeting on the third Monday of each month, commencing at 10:00 a.m. at the following locations within Greenview.

December 18th, 2017 Administration Building Valleyview

January 15th, 2018 Administration Building Valleyview

February 20th, 2018 DeBolt Public Services Building

April 16th, 2018 Grovedale Public Services Building

May 22nd, 2018, DeBolt Public Services Building

June 18th, 2018 Eagles Nest Hall, Grande Cache

July 16th, 2018, Grovedale Public Services Building

September 17th, 2018 DeBolt Public Services Building

October 15th, 2018 Eagles Nest Hall, Grande Cache

And further, that any Committee of the Whole Meetings that fall on a statutory holiday will be held on the Tuesday immediately following that holiday.

And further, that the Committee of the Whole Meeting for the months of March and November be cancelled due to AADMC Convention.

CARRIED

MOTION: 17.10.469. Moved by: DEPUTY REEVE TOM BURTON

That Council hold the Municipal Planning Commission meetings on the following dates commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview, AB,:

November 1th, 2017

December 12th, 2017

January 9th, 2018

February 13th, 2018

March 13th, 2018

April 10th, 2018

May 15th, 2018

June 12th, 2018

July 10th, 2018

September 11th, 2018

October 10th, 2018

And further that Council cancel the November 8<sup>th</sup>, 2017 and August 14th, 2018.

CARRIED

MOTION: 17.10.470. Moved by: COUNCILLOR BILL SMITH

That Council host the Annual Ratepayer Barbeques between 5:00 p.m. and 7:00 p.m. on the following dates, with funding to come from the 2018 Communications Citizens Engagement Budget;

June 11th, 2018 Greenview Operations Building, Valleyview

June 18th, 2018 Eagles Nest Hall, Grande Cache

July 10th, 2018 DeBolt Public Services Building, DeBolt

July 16th, 2018 Grovedale Community Hall, Grovedale

MOTION: 17.10.471. Moved by: REEVE DALE GERVAIS

That Council amend motion 17.10.469. to hold the BBQ at Grovedale Public Services Building.

CARRIED

MOTION: 17.10.470. Moved by: COUNCILLOR BILL SMITH

That Council host the Annual Ratepayer Barbeques between 5:00 p.m. and 7:00 p.m. on the following dates, with funding to come from the 2018 Communications Citizens Engagement Budget;

June 11th, 2018 Greenview Operations Building, Valleyview

June 18th, 2018 Eagles Nest Hall, Grande Cache

July 9th, 2018 DeBolt Public Services Building, DeBolt

July 16th, 2018 Public Services Building, Grovedale

CARRIED

#12  
ADJOURNMENT

## 12.0 ADJOURNMENT

MOTION: 17.10.472. Moved by: COUNCILLOR ROXIE RUTT

That this meeting adjourn at 1:51 p.m.

CARRIED

---

CHIEF ADMINISTRATIVE OFFICER

---

REEVE



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

# SPECIAL COUNCIL MEETING PUBLIC HEARING AGENDA

Monday, November 27, 2017

10:00 a.m.

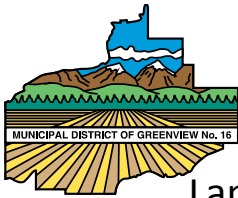
Administration Building  
Valleyview, AB

---

#1 CALL TO ORDER

#2 PUBLIC HEARING                      Bylaw 17-786

#3 ADJOURNMENT



## Schedule A Land Use Amendment Bylaw No. 17-786 Background Information

### **PROPOSAL**

The application for Land Use Amendment A17-003 has been submitted by the resident land owners to re-designate a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District within SW-20-72-26-W5, in the DeBolt area, Ward 6.

The proposed rezoning would allow for subsequent subdivision of the existing residential development including the approach and driveway. At the subdivision stage, the landowner proposes to move the sewer pump out to the treed area south of the residence to meet the required setback from property lines.

### **SITE CHARACTERISTICS**

An existing approach from Range Road 265 will provide access to the proposed parcel, and access to the balance has been applied for from Range Road 265 along the north boundary of the quarter.

### **STATUTORY PLAN COMPLIANCE**

Because of the existing development and treed areas, the lands within the proposed lot are not considered 'Better Agricultural Land' in accordance with the Municipal Development Plan.

Due to the arrangement of the existing driveway and building site, the lot boundaries cannot be configured to meet the maximum 4.04 hectares  $\pm$  (10.0 acre) size required of a Country Residential One (CR-1) District parcel set out in the Land Use Bylaw, necessitating variance of the parcel size.

Although the landowner prefers to retain the treed area north of the proposal because of the benefit the buffer offers to his development from the adjacent road and natural elements, removal would reduce the parcel by approximately 1.01 hectare  $\pm$  (2.50 acre). The Municipal Planning Commission's motion was to recommend approval of this application to rezone the 5.89 hectare  $\pm$  (14.55 acre) parcel.

### **REFERRALS**

On July 26, 2017 a copy of the application was circulated to Greenview's internal departments. According to comments received from Construction and Maintenance Manager, road widening of 5.03 meters will be required along Range Road 265 at the subdivision stage.

On July 26, 2017 copy of the application was circulated to the following external referral agencies: Alberta Culture and Tourism; Alberta Environment and Park; Alberta Transportation; Alberta Municipal Affairs; ATCO Electric; East Smoky Gas Coop; Peace Wapiti School Division and Telus Communications. No concerns were received.

On October 25, 2017 a copy of the application was circulated to adjacent landowners within 800 metres of the property. No concerns were received.

## Schedule 'A' – Application and Sketch



### LAND USE AMENDMENT APPLICATION – FORM A

**Municipal District of Greenview**  
 4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

FOR ADMINISTRATIVE USE

LUB MAP NO.	BYLAW NO.
APPLICATION NO. <u>A17-003</u>	
RECEIPT NO. <u>229404</u>	
ROLL NO. <u>39071</u>	
RFLA RATING <u>2b+1-</u>	

NAME OF APPLICANT(S) <u>Brian Moore - Cheryl Haugland</u> [Redacted Address] EMAIL		Complete if Different from Applicant NAME OF REGISTERED LANDOWNER(S) ADDRESS POSTAL CODE TELEPHONE (Res.) (Bus.) EMAIL	
---	--	--	--

**Legal description of the land affected by the proposed amendment**

QTR./L.S.	SEC	TWP.	RG.	M.	OR	REGISTRATION PLAN NO.	BLOCK	LOT
<u>SW</u>	<u>20</u>	<u>72</u>	<u>26</u>	<u>5</u>				

**Land Use Classification for Amendment Proposed:**

FROM: <u>Agriculture</u>	TO: <u>C.R.1</u>
--------------------------	------------------

**Reasons Supporting Proposed Amendment:**

<u>Subdivision of Existing Residence</u>
--

**Physical Characteristics:**

Describe Topography: <u>Flat</u>	Vegetation: <u>Evergreen, Poplar</u>	Soil: <u>Mixed</u>
----------------------------------	--------------------------------------	--------------------

**Water Services:**

Existing Source: <u>Well</u>	Proposed Water Source:
------------------------------	------------------------

**Sewage Services:**

Existing Disposal: <u>Pump out</u>	Proposed Disposal: <u>pump out or mound</u>
------------------------------------	---

**Approach(s) Information:**

Existing: <u>one</u>	Proposed: <u>one</u>
----------------------	----------------------

☒ I / We have enclosed the required Application Fee of \$ 800.00.

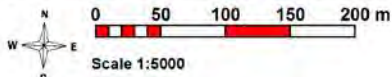
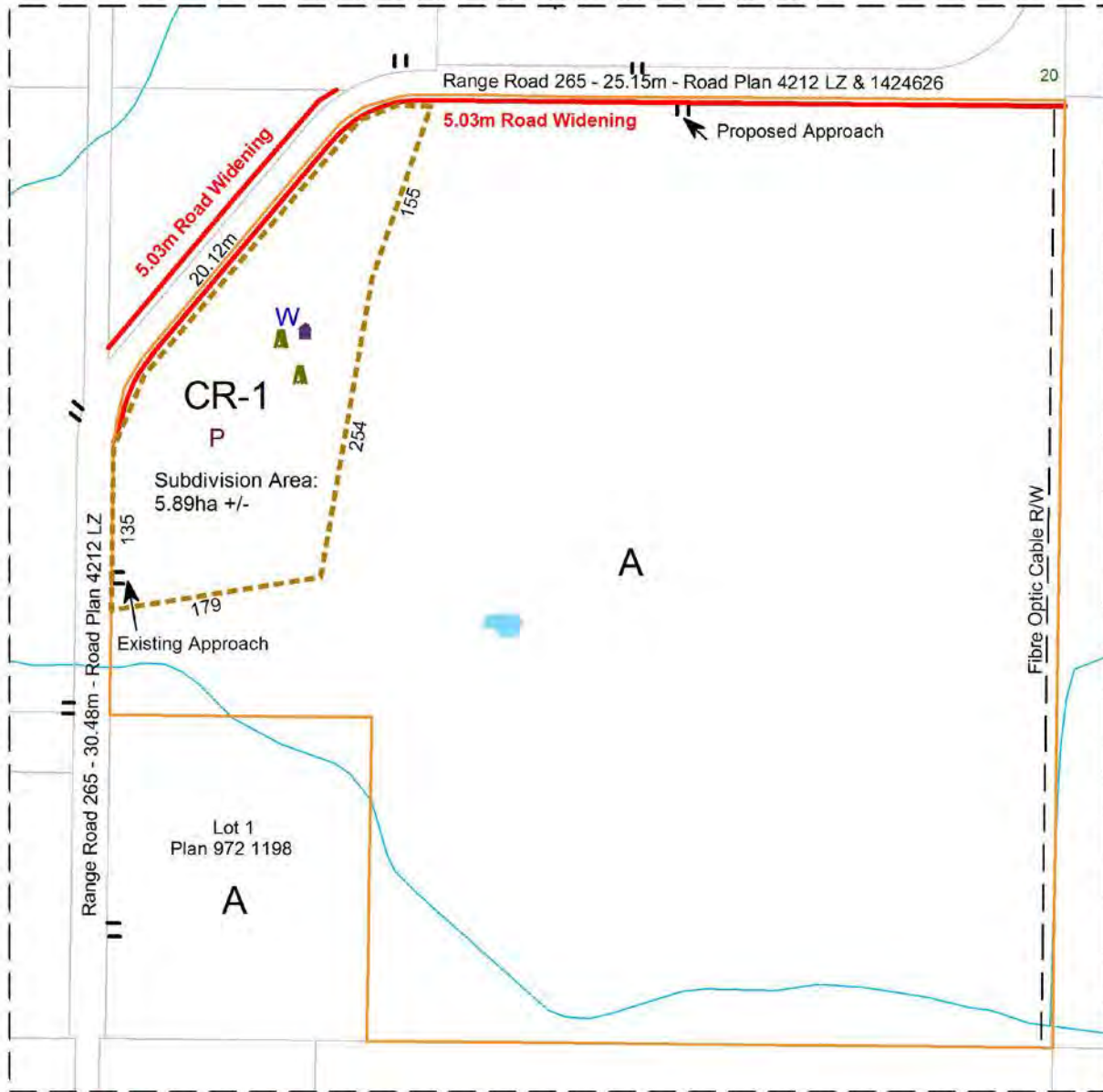
Date: <u>June 26, 2017</u>	Applicant(s) <u>Brian Moore</u> <u>Cheryl Haugland</u>	<div style="border: 2px solid red; padding: 5px; color: red;">                         MUNICIPAL DISTRICT OF GREENVIEW No. 16  <b>RECEIVED</b>                          JUN 26 2017                          VALLEYVIEW                     </div>
Date: _____	Registered Landowner(s): _____	

**NOTE: Registered Landowner(s) Signatures required if different from Applicant.**

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.



# Land Use Amendment - Municipal District of Greenview No. 16 SW SEC 20 - TWP 72 - RNG 26 - W5M



## Legend

	Land Use Amendment
	Lot Number
	Block Number
	Plan Number
	Rivers / Creeks
	Water Bodies
	Cadastral
	Municipal Boundary
	A Agriculture
	CR-1 Country Residential One

NOTE:  
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.

## LAND USE BYLAW MAP 250

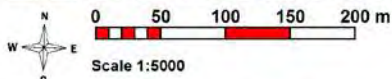
Municipal District of Greenview No.16

Bylaw No.

Adopted by Council the \_\_\_ day of October, 2017



# Land Use Amendment - Municipal District of Greenview No. 16 SW SEC 20 - TWP 72 - RNG 26 - W5M



## Legend

- |  |                              |
|--|------------------------------|
|  | Land Use Amendment           |
|  | Lot Number                   |
|  | Block Number                 |
|  | Plan Number                  |
|  | Rivers / Creeks              |
|  | Water Bodies                 |
|  | Cadastral                    |
|  | Municipal Boundary           |
|  | A Agriculture                |
|  | CR-1 Country Residential One |

NOTE:  
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.

LAND USE BYLAW MAP 250

Municipal District of Greenview No.16

Bylaw No.

Adopted by Council the \_\_\_ day of October, 2017

OWNER: I / WE hereby certify the above sketch accurately represents the measurements of the proposed subdivision.  
(Please have all Landowners sign this sketch & return it to the M.D. Office)

Date: \_\_\_\_\_

Landowner Sign: \_\_\_\_\_





# Schedule 'B' – Owner Location Map

FILE NO. A17-003

APPLICANT: BRIAN MOORE/CHERYL HAUGLAND

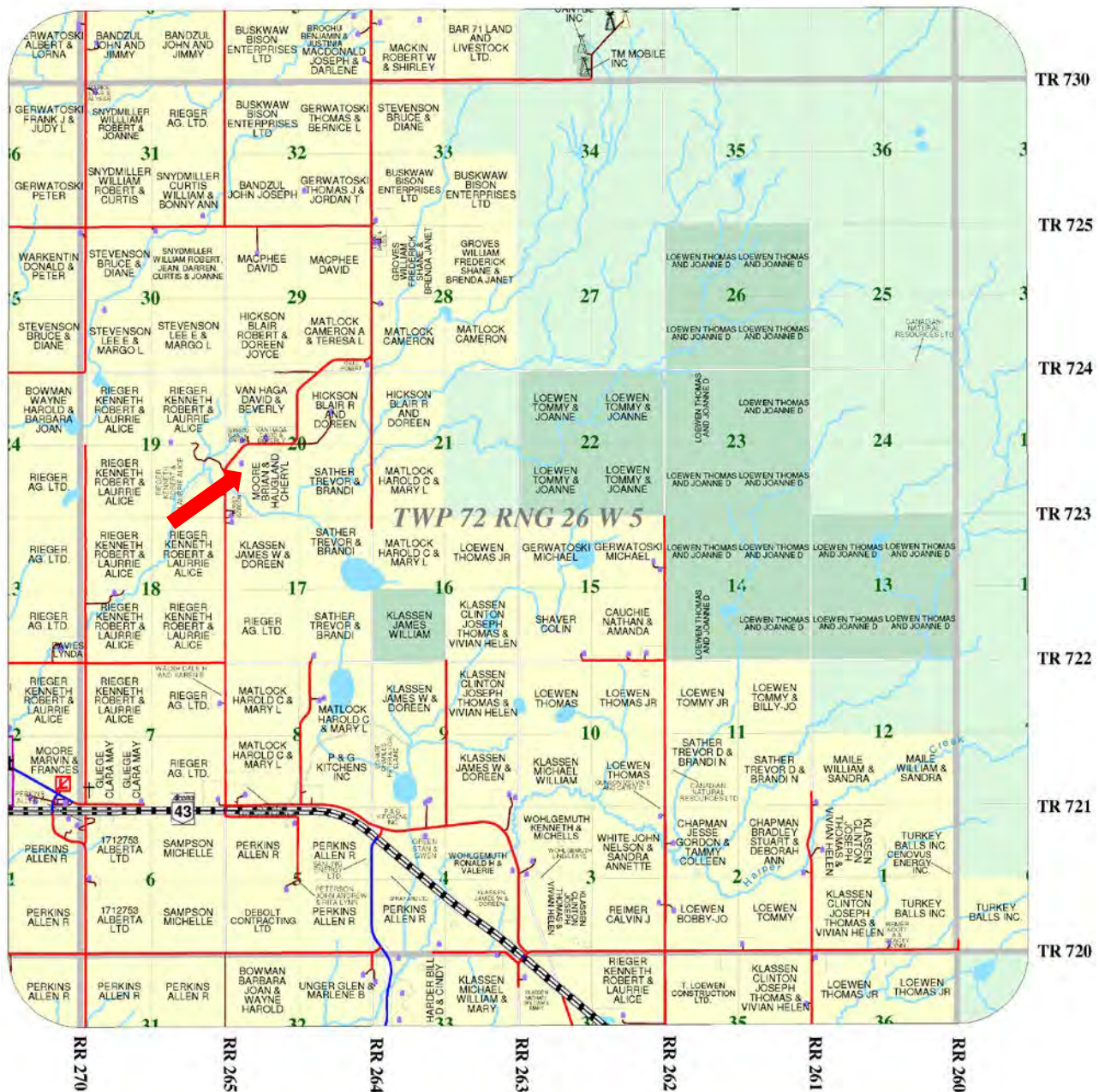
LEGAL LOCATION: SW-20-72-26-W5

LANDOWNER: BRIAN MOORE/CHERYL HAUGLAND

Township 72, Range 26

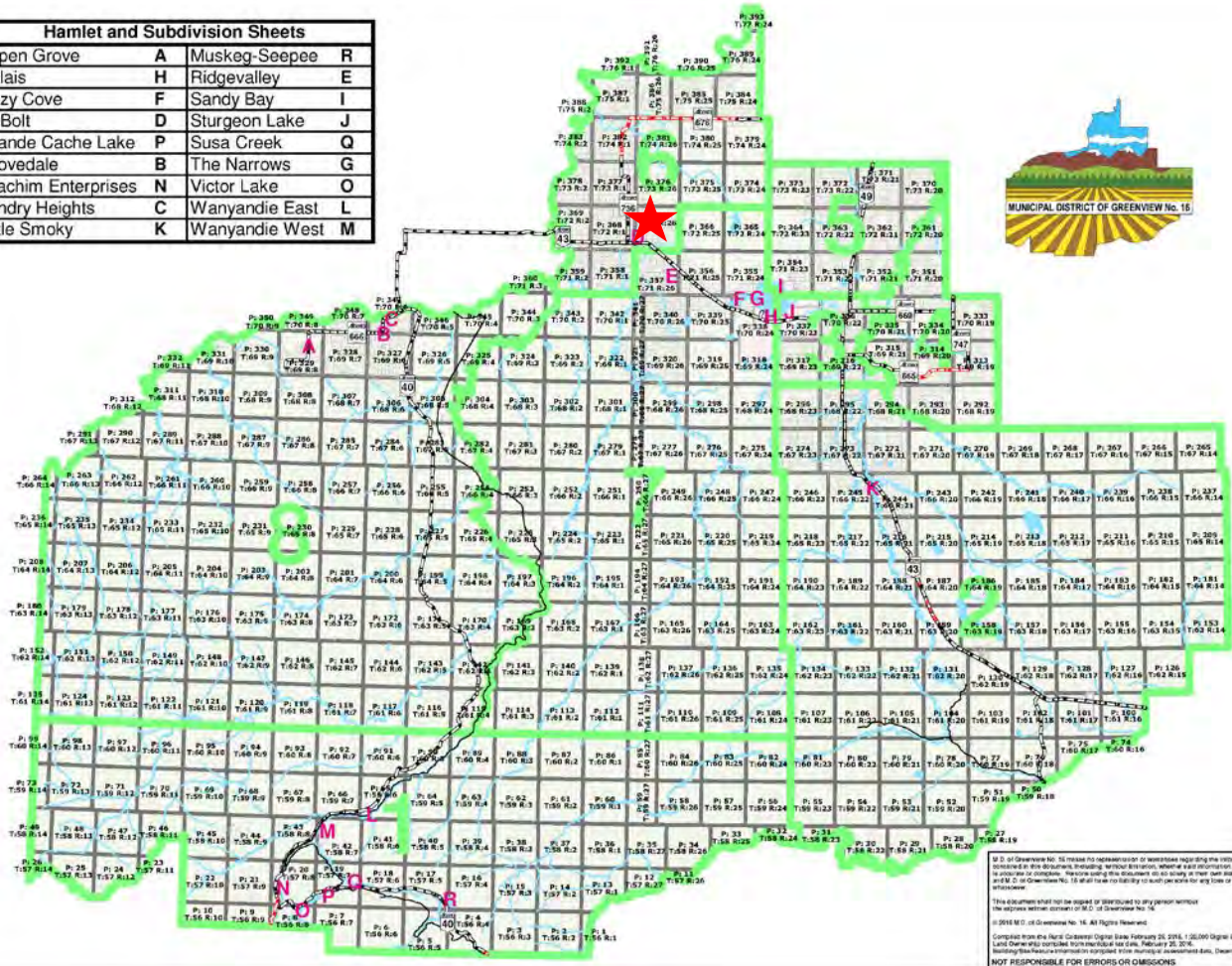


## M.D. of Greenview No. 16





Hamlet and Subdivision Sheets		
Aspen Grove	A	Muskog-Sespee R
Calais	H	Ridgevalley E
Cozy Cove	F	Sandy Bay I
DeBolt	D	Sturgeon Lake J
Grande Cache Lake	P	Susa Creek Q
Grovedale	B	The Narrows G
Joachim Enterprises	N	Victor Lake O
Landry Heights	C	Wanyandie East L
Little Smoky	K	Wanyandie West M



M.D. of Greenview No. 16 makes no representation or warranty regarding the information contained in this document, including, without limitation, whether the information is accurate or complete. Persons using this document do so at their own risk, and M.D. of Greenview No. 16 shall have no liability in any event for any loss or damage whatsoever.

This document shall not be subject to copyright or any patent without the express written consent of M.D. of Greenview No. 16.

© 2016 M.D. of Greenview No. 16. All Rights Reserved.

Compared from the Rural Cadastre Original Data February 26, 2016, 1:50,000 Original Scale.

Land Ownership verified from the Rural Cadastre Original Data, February 26, 2016.

According to the Rural Cadastre Original Data, the Rural Cadastre Original Data, December 31, 2015.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS.

## Schedule 'C' – Farmland Report and Map

FILE NO. A17-003

LEGAL LOCATION: SW-20-72-26-W5

APPLICANT: BRIAN MOORE/ CHERYL HAUGLAND

LANDOWNER: BRIAN MOORE/CHERYL HAUGLAND



### Farmland Calculation Report

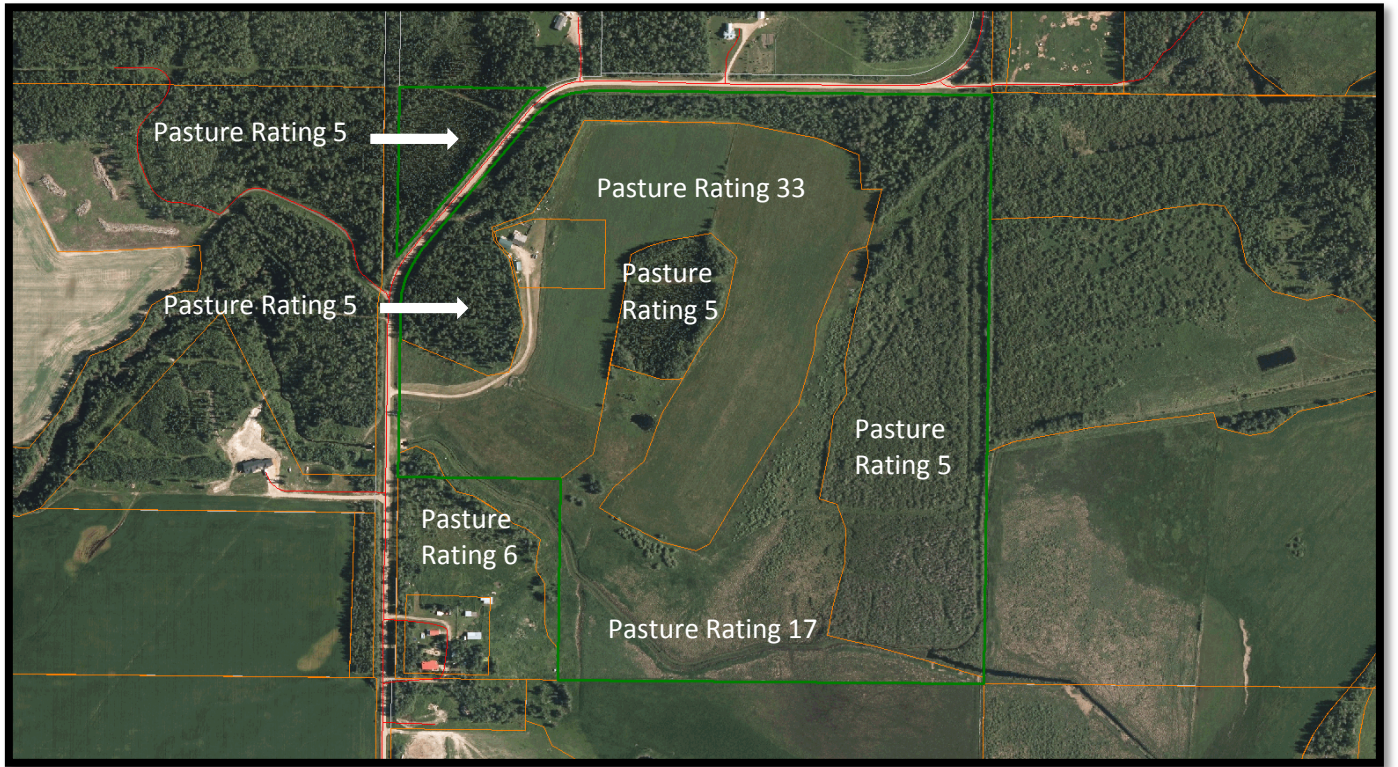
Year of General Assessment: 2016

<b>Roll: 39071</b>	<b>Alt. Key:</b>	GRANDE PRAIRIE	38 miles	86%
<b>Legal: SW-20-72-26-5</b>			Access:	100%
Agroclimatic Zone: 21 2H-PR	Photo: 72264	Type:	Net Location:	86%

No: 1	45.43 Acres	Soil: 80	Pasture	Dryland Pasture				
					%Fld	NPR	ICP	
	10 Soil Group		62 GL		50 100%	0.0	0.0	
	82 Improved		11 10-12 Ac/AU		50 100%	33.0	0.0	
	99 Description		22 Obstacles/Size		50 100%	0.0	0.0	
						33.0	0.0	
	Group ID: 138032156		45.43 Acres	x	350.0 Acres	x	1.0000	x 33.0 % =
No: 2	31.55 Acres	Soil: 80	Pasture	Dryland Pasture				
					%Fld	NPR	ICP	
	10 Soil Group		72 MS		50 100%	0.0	0.0	
	81 Native		28 28 Ac/AU		50 100%	17.0	0.0	
						17.0	0.0	
	Group ID: 138032157		31.55 Acres	x	350.0 Acres	x	1.0000	x 17.0 % =
No: 3	62.19 Acres	Soil: 80	Pasture	Dryland Pasture				
					%Fld	NPR	ICP	
	81 Native		70 70 Ac/AU		50 100%	5.0	0.0	
	99 Description		9 Trees		50 100%	0.0	0.0	
						5.0	0.0	
	Group ID: 138032158		62.19 Acres	x	350.0 Acres	x	1.0000	x 5.0 % =

Areas	Asmt Code	Areas
Parcel: 142.17	300 100%	Arable Dry: 0.00
@ F/L Rates: 139.17		Arable Irr: 0.00
		Pasture Dry: 139.17
		Pasture Irr: 0.00
		Waste: 0.00





## **Schedule 'D' – Municipal Government Act**

### **Public Hearings**

#### **When to hold public hearing**

**230(1)** When this or another enactment requires council to hold a public hearing on a proposed bylaw or resolution, the public hearing must be held, unless another enactment specifies otherwise,

- (a) before second reading of the bylaw, or
- (b) before council votes on the resolution.

**(2)** If a public hearing is held on a proposed bylaw or resolution, council must conduct the public hearing during a regular or special council meeting.

**(3)** A council may by bylaw establish procedures for public hearings.

**(4)** In the public hearing, council

- (a) must hear any person, group of persons, or person representing them, who claims to be affected by the proposed bylaw or resolution and who has complied with the procedures outlined by the council, and
- (b) may hear any other person who wishes to make representations and whom the council agrees to hear.

**(5)** After considering the representations made to it about a proposed bylaw or resolution at a public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,
- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
- (c) defeat the bylaw or resolution.

**(6)** The minutes of the council meeting during which a public hearing is held must record the public hearing to the extent directed by the council.

1994 cM-26.1 s230

### **Planning bylaws**

**692(1)** Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

**(2)** Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

**(3)** Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.



**(4)** In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
  - (i) the municipal address, if any, and the legal address of the parcel of land, and
  - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

**(5)** If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

**(6)** Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

**(6.1)** Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

**(7)** In this section,

- (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes
  - (i) land that would be contiguous if not for a highway, road, river or stream, and
  - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;
- (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.

## Schedule 'E' – Municipal Development Plan 15-742

<b>Parcel Size</b>	4.3.2	Proposed country residential parcels shall be in accordance with the requirements of the LUB. Country residential parcels of a size in excess of that permitted under the LUB shall only be considered if, in the opinion of Greenview the additional lands are warranted by site-specific topographic or geographic constraints, or the location of existing buildings, shelterbelts and other improvements.
<b>Cluster Development</b>	4.3.4	In order to protect environmentally sensitive areas and to preserve agricultural land for agricultural use, Greenview shall encourage applicants for subdivision to incorporate cluster design as a means of minimizing potential impacts and promoting efficiency of development.
<b>Evaluation of Residential Subdivision Proposals</b>	4.3.6	<p>Multi-lot country residential subdivisions shall only be supported if the following conditions are met:</p> <ul style="list-style-type: none"><li>(a) The proposal complies with Policy 4.3.1 ("Better Agricultural Land");</li><li>(b) The proposed subdivision is contiguous to other country residential development to encourage cluster development unless it cannot be supported due to environmental constraints;</li><li>(c) The land has a demonstrated ability to accommodate on-site water services, unless the proposed subdivision is to be served by a municipal water supply. For any proposal that proposes to utilize wells or groundwater-fed dugouts for water supply, the applicant shall submit to Greenview a hydrogeological assessment prepared by a qualified professional engineer that determines the availability of an onsite water supply that does not negatively impact neighbouring licensed wells and is adequate for domestic purposes in accordance with guidelines from Alberta Environment and Parks ("AEP");</li><li>(d) The land has a demonstrated ability to accommodate on-site sewer services, unless the proposed subdivision is to be served by a municipal sewer system. For any proposal that proposes to utilize on-site sewage disposal systems, the applicant shall submit to Greenview soils tests prepared by a qualified professional engineer that demonstrates the presence of suitable soil conditions in accordance with the requirements of Alberta Municipal Affairs;</li><li>(e) The proposal does not conflict with existing surrounding agricultural uses;</li><li>(f) The subject lots contain a suitable building site;</li><li>(g) Significant recreational or environmental areas are not be negatively impacted;</li><li>(h) The site has legal and physical access to the satisfaction of Greenview; and</li></ul>

- (i) The proposed development does not unduly hinder the future extraction of known natural resources.

<b>Road Widening</b>	9.3.7	Road widening for municipal roads shall be dedicated at the time of subdivision in accordance with MD operational requirements and engineering standards. Road widening shall be provided by caveat or plan of survey at the discretion of Greenview along the frontage of both the subdivision and the balance of the quarter section.
----------------------	-------	---

<b>Private Water and Sewer Services</b>	9.4.1	With the exception of development located within the serviced area of a hamlet or in proximity to municipal or regional water or sewer lines pursuant to Policy 9.4.6 ("Connection to Municipal Systems"), all developments in Greenview are required to provide private water and sewer services in accordance with provincial standards.
---	-------	--

### **10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS**

<b>Evaluation of Applications</b>	10.3.1	<p>All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:</p> <ul style="list-style-type: none"><li>(a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect;</li><li>(b) Adequacy of road access and off-site traffic impacts generated by the proposed development;</li><li>(c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application;</li><li>(d) Compatibility with adjacent land uses, including the potential impact on agricultural operations;</li><li>(e) Site suitability in terms of soils, topography, and size;</li><li>(f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and</li><li>(g) The quality of agricultural land, and the fragmentation and loss of agricultural lands.</li></ul>
-----------------------------------	--------	---

## **Schedule 'F' – Land Use Bylaw 03-396**

### **11.2 COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT**

#### **11.2.1 PURPOSE**

The purpose of this District is to accommodate country residential development that is compatible with the agricultural community. The development will be of a low density and will allow the keeping of limited numbers of livestock (farm animals and other animals not normally recognized as pets).

##### **Permitted Uses**

Accessory Buildings and Uses  
Manufactured Homes  
Public Uses  
Public Utilities  
Single Family Dwellings

##### **Discretionary Uses**

Garden Suites  
Home Occupations (major)  
Home Occupations (minor)  
Minor Agricultural Pursuits  
Signs  
Solar Collectors\*<sup>2</sup>  
Wind Energy Conversion Systems (Category 1 or 2)\*<sup>2</sup>

#### **11.2.2 SITE PROVISIONS**

In addition to the General Regulations contained in Section 9, the following standards shall apply to every development in this District:

a) Lot Area:

- |                         |  |
|-------------------------|--|
| i) Country Residential: | Minimum: 1.2 ha (3 ac)                         |
|                         | Maximum: 4.0 ha (10 ac)                        |
| ii) All Other Uses:     | At the discretion of the Development Authority |

b) Front Yard: See Section 9.1

c) Side Yard (min):

- |              |                 |
|--------------|-----------------|
| i) Interior  | 15 m (50 ft)    |
| ii) Exterior | See Section 9.1 |

d) Rear Yard (min): 15 m (50 ft)

e) Lot Density (max): 4 lots plus the balance of the quarter of an unsubdivided quarter section or fragmented parcel.\*<sup>1</sup>

f) Building Height (max): 10 m (33 ft)

### 11.2.3 ADDITIONAL REQUIREMENTS: MINOR AGRICULTURAL PURSUITS

In this District, no person shall keep any livestock except in conformity with the following:

- a) Livestock shall be limited to no more than one (1) animal unit per acre or part thereof, to a maximum of three (3) animal units to be calculated in accordance with the following chart which is used to determine the appropriate number of livestock:

Type of Livestock	# of Animals Equivalent
Dairy Cow (plus calf under 6 months)	1
Beef Cow (plus calf under 6 months)	1
Bison (plus calf under 6 months)	1
Horse (plus foal under 6 months)	1
Sheep/Goats (plus lambs / kids under 6 months)	2
Pigs (plus offspring under 2 months)	2
Fowl	50
Rabbits	30
Exotic livestock animals: Alpacas / Llamas	2
Ostrich / Emus	2
Others	At the discretion of the Development Authority.

- b) Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of animals and to reduce the impact of noise or visual presence on surrounding properties, and;
- c) Adequate measures to provide for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.

## Schedule 'G'



**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 250 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 10th day of October, A.D., 2017.

Read a second time this \_\_\_ day of November, A.D., 2017.

Read a third time and passed this \_\_\_ day of \_\_\_\_\_, A.D., 2017.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

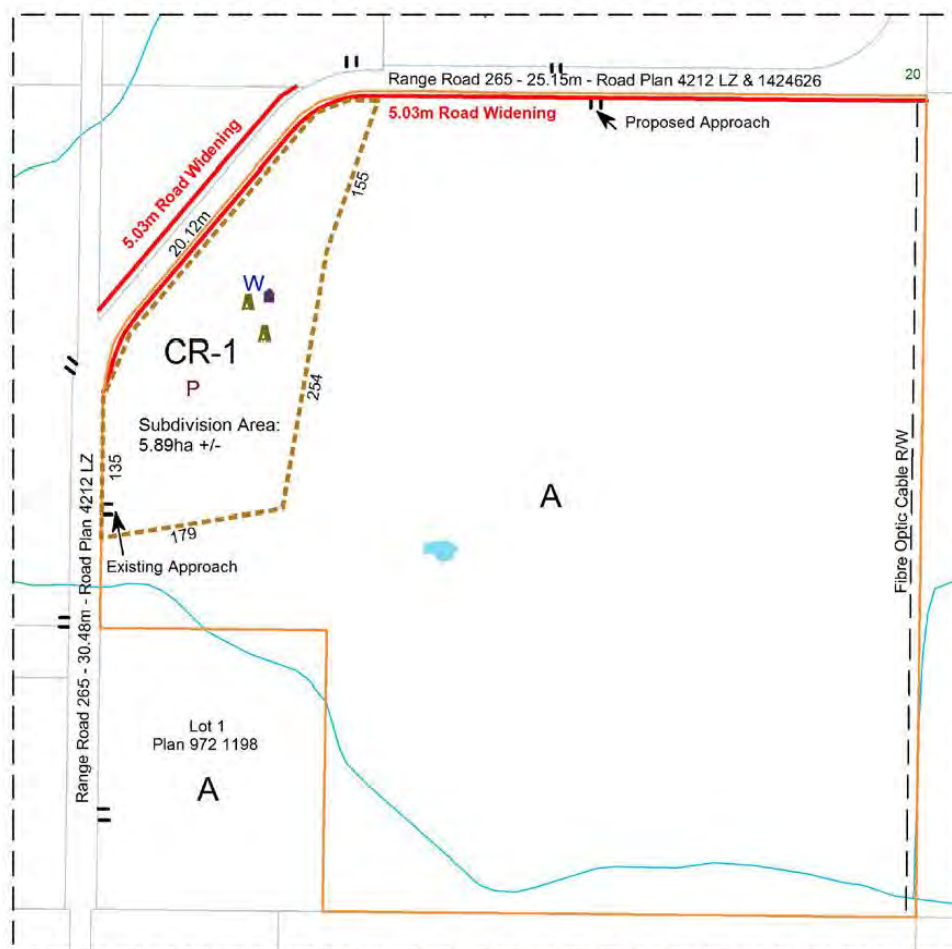
## SCHEDULE "A"

To Bylaw No. 17-786

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

Is reclassified from Agriculture (A) District to Country Residential One (CR-1) District as identified below:





# REQUEST FOR DECISION

---

SUBJECT: **SemCAMS Presentation**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council accept the presentation from SemCAMS for information as presented.**

---

BACKGROUND/PROPOSAL:

SemCAMS will update Council on their third sour gas plant in the Wapiti Area, south of Grovedale.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the Wapiti Sour Gas Plant.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---



---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- Pipestone Project Update
- PowerPoint Presentation will be included in the Drop Box version and the printed copy of the agenda package.

# PIPESTONE PROJECT UPDATE

## A reliable, long-term egress solution

SemCAMS is one of the largest licensed sour gas processors in Alberta. We draw on 40 years of experience to build the world class Pipestone Central Facility and Pipeline System, in support of safe and responsible development of the Montney resources.

### ▶ ABOUT SEMCAMS

SemCAMS is a subsidiary of SemGroup Corporation (NYSE SEMG), a publicly traded midstream company that specializes in moving energy. SemGroup owns, operates, and develops a diversified portfolio of midstream energy assets in the United States, Canada, Mexico, and the United Kingdom.

In Alberta, SemCAMS currently operates two sour gas and two sweet gas processing plants, along with a network of pipelines strategically positioned to process and transport production out of the Montney. These plants have a combined licensed capacity of 1.5 billion cubic feet of gas per day.

SemCAMS is currently constructing a third sour gas plant in the Wapiti Area, south of Grovedale: the Wapiti Sour Gas Plant. This plant will add an additional 200 million cubic feet of gas processing capability and 20,000 barrels of hydrocarbon liquids production per day.

The proposed Pipestone Central Facility and pipeline system is an important link in the SemCAMS network of egress solutions for Montney produced natural gas and hydrocarbon liquids.

### ▶ PROJECT UPDATE

SemCAMS is proposing the construction of a sour gas plant capable of processing up to 280 million cubic feet of natural gas per day.

Both the D056 licence application and Environmental Protection and Enhancement Act (EPEA) application have been submitted to the AER for review and approval of the proposed Pipestone Central Facility. The corresponding D056 and EPEA applications for the Pipestone pipeline system will be submitted in December 2017. SemCAMS is proposing a total of five pipelines and associated segments that will be installed in a common right-of-way. This pipeline system will connect to existing liquid and natural gas pipelines in the Grovedale area, and continue to the SemCAMS Wapiti and Kaybob K3 sour gas plants.

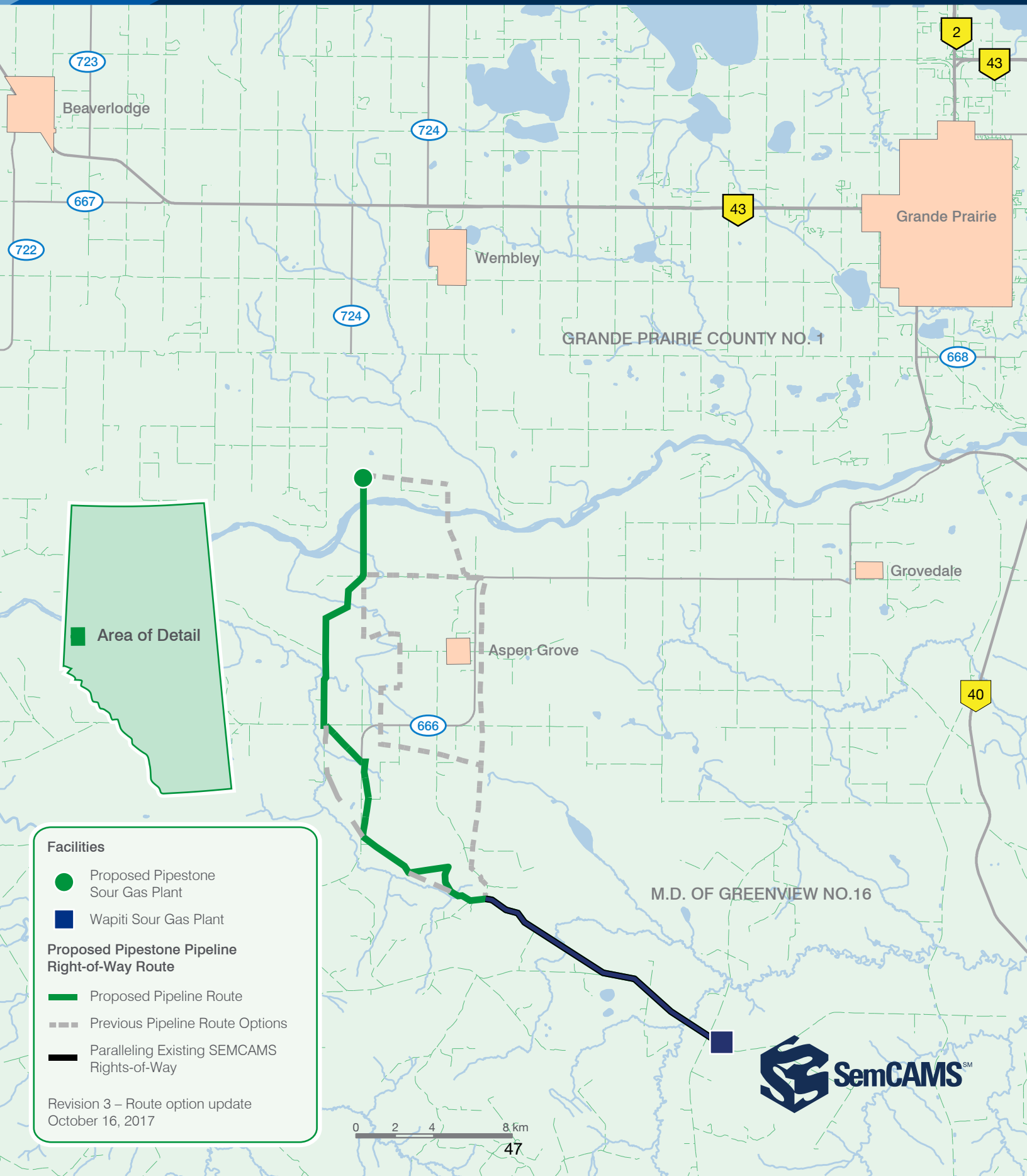
In October 2017, SemCAMS hosted two open houses in the communities of Wembley and Grovedale in support of the proposed Pipestone projects. As the applications and approvals for these projects continue to proceed SemCAMS will continue to provide ongoing updates to the stakeholders in the area.

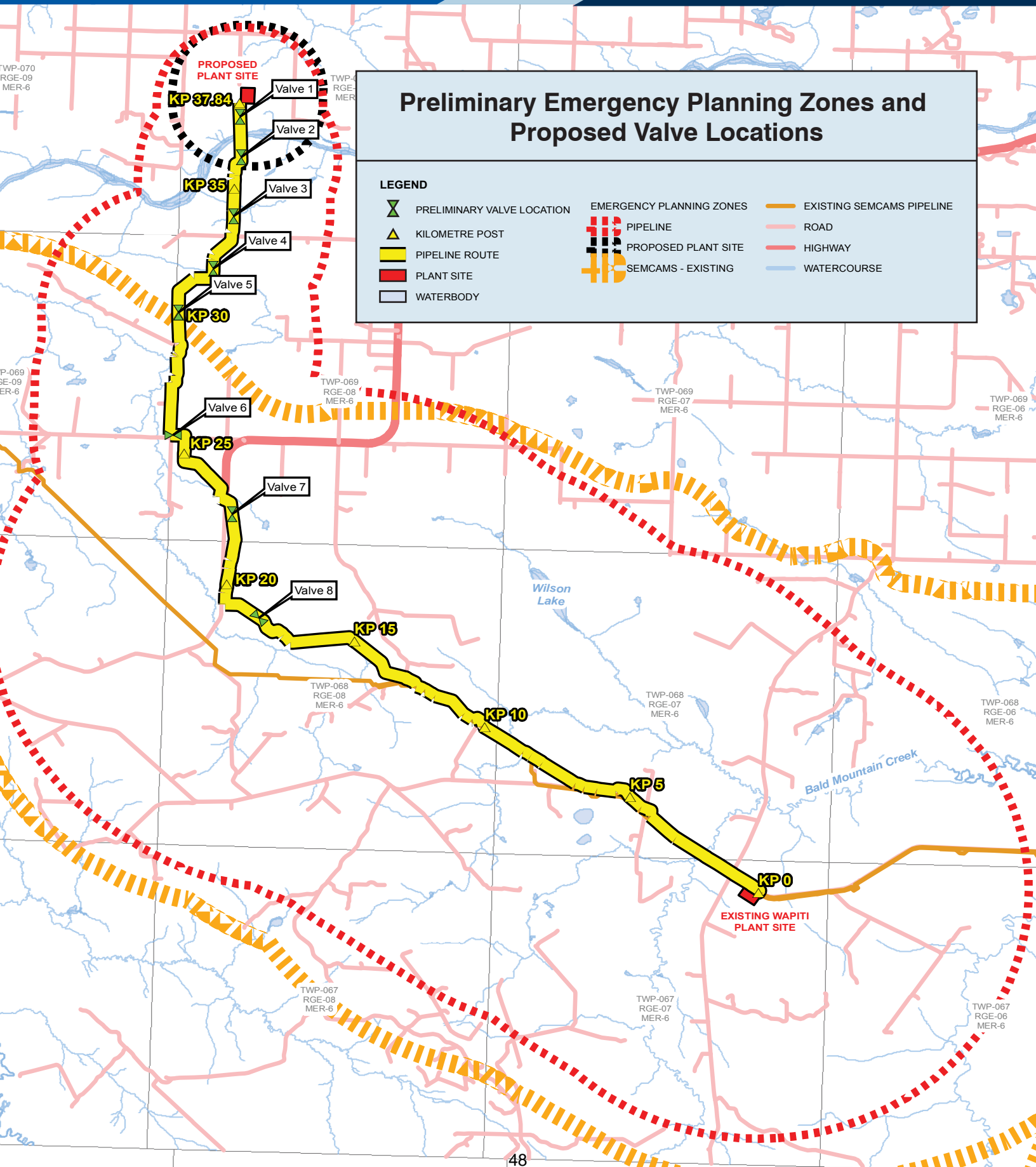
**CONTACT US** We invite you to visit our website for more information about the Pipestone Central Facility and Pipeline System. If you have any questions or concerns, please don't hesitate to contact us.

**PIPESTONE PROJECT**  
Suite 700, 520 – 3<sup>rd</sup> Avenue SW  
Calgary, AB T2P 0R3 | 403.536.3000  
pipestone@semgroupcorp.com  
www.semcamspipestone.com



# REGIONAL LOCATION OF THE PIPESTONE PROJECT

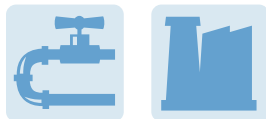
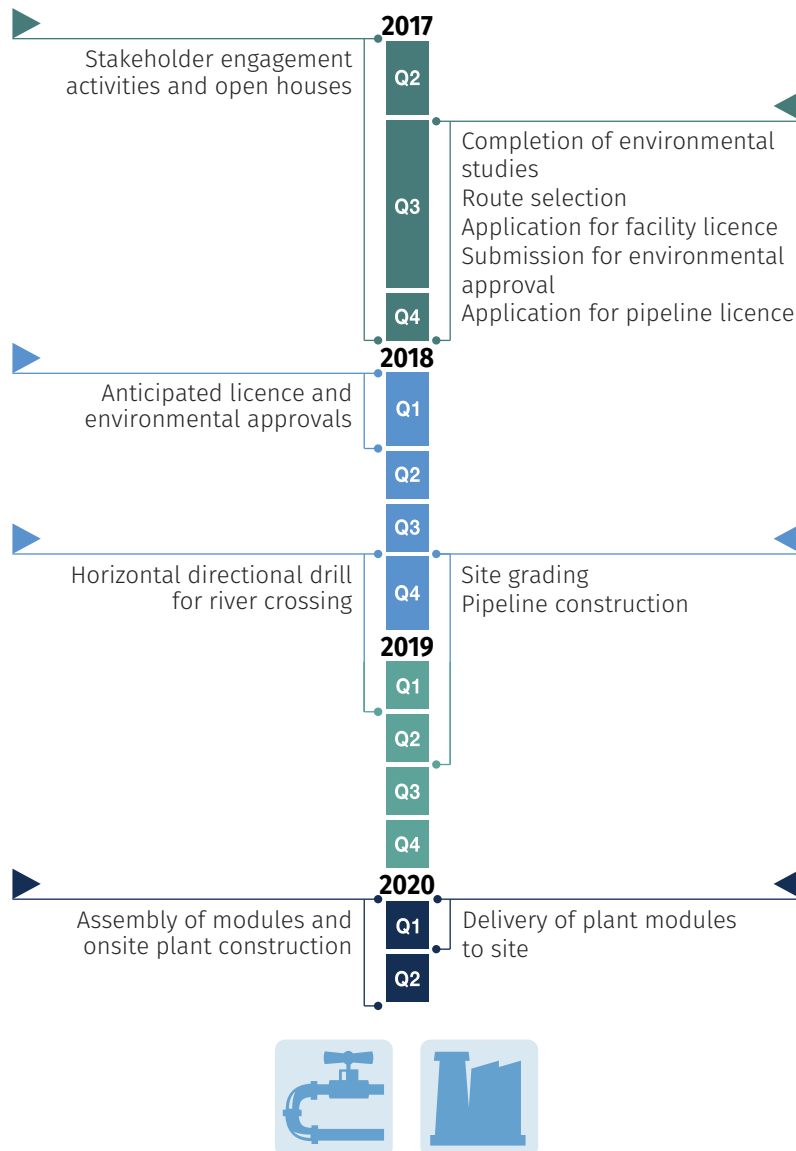




## ► PROPOSED TIMELINE

Construction of the Pipestone Central Facility is targeted to begin in late 2018 following regulatory approval, and is expected to be fully online by mid 2020.

We appreciate the diverse priorities of the communities in which we operate and are proud to promote economic benefits through employment, utilizing local businesses and sponsoring community initiatives.



## 2020 FACILITY AND PIPELINE START UP

## ► SAFETY

Safety is a fundamental responsibility and top priority of every person on our team. Success at achieving world-class performance starts with promoting solutions that minimize risk and ensure the health and safety of our employees and the communities in which we live and work.

## ► COMMUNITY AND INDIGENOUS ENGAGEMENT

It's our priority to build and maintain meaningful relationships with our neighbouring communities.

We continue to work hard to do this by:

- Sharing project information and updates in a timely manner - updates were provided in June and October 2017; open houses were held on October 18 and 19
- Meeting with stakeholders directly to understand concerns and seek solutions
- Maintaining open and honest communication and dialogue

## ► ENVIRONMENT

SemCAMS appreciates that we share Alberta's vast natural areas with our neighbouring communities. It is with this mutual respect that we approach our project developments and daily operations. After extensive review of possible route and plant site scenarios, SemCAMS has finalized these locations, based on engineering and design considerations, stakeholder feedback, and environmental, historical resource, and indigenous use investigations.

SemCAMS submitted the EPEA Application for the plant site on October 5, 2017 and will be submitting the pipeline EPEA in December 2017.

## ► ENGAGE WITH US

We want to continue to share information and gather your input early and throughout the development of our projects. We look forward to hearing your feedback and responding to your questions as part of the project licensing and approval planning process. Our desire is to work together to ensure that we understand what's important to you as neighbors. Please contact us if you would like more information or to set up a meeting and a member of our team will get back to you in a timely manner.



## PIPESTONE PROJECT

Suite 700, 520 – 3<sup>rd</sup> Avenue SW  
Calgary, AB T2P 0R3 | 403.536.3000  
pipestone@semgroupcorp.com  
www.semcamspipestone.com





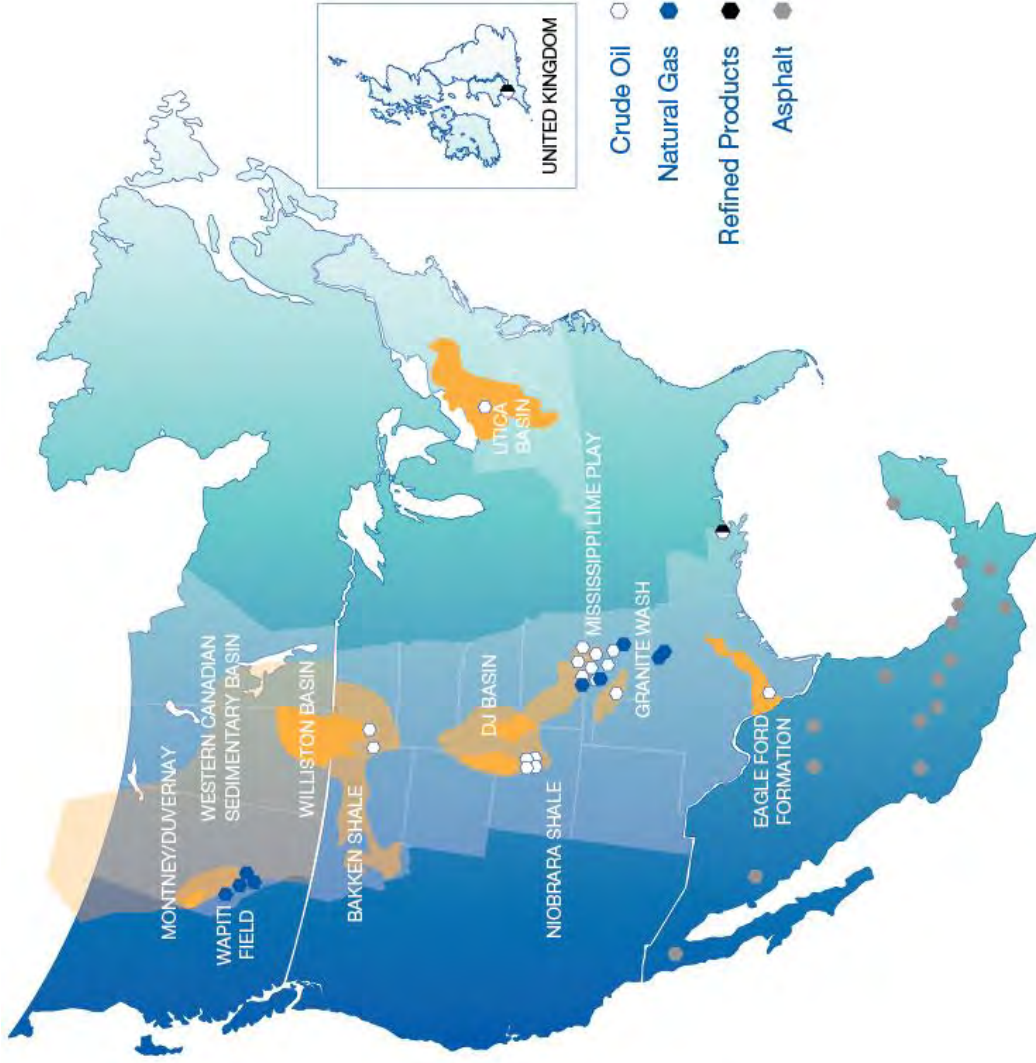
# SemCAMs WAPITI and PIPESTONE PROJECTS UPDATE

MD of GREENVIEW

November 21, 2017



# SemGroup



## Crude Oil

- 2,900 kms of crude oil pipelines
- 9 million barrels of crude oil storage capacity
- Over 270 crude oil trucks and trailers
- Maurepas Pipeline

## Natural Gas

- 8 natural gas processing plants
- > 2,500 kms of natural gas gathering pipeline
- ~1.3 bcf/d of total processing capacity

## Additional Assets

- 8.7 million barrels of multi-product storage in the U.K.
- 14 asphalt terminals in Mexico
- ~12% ownership in GP of NGL Energy Partners

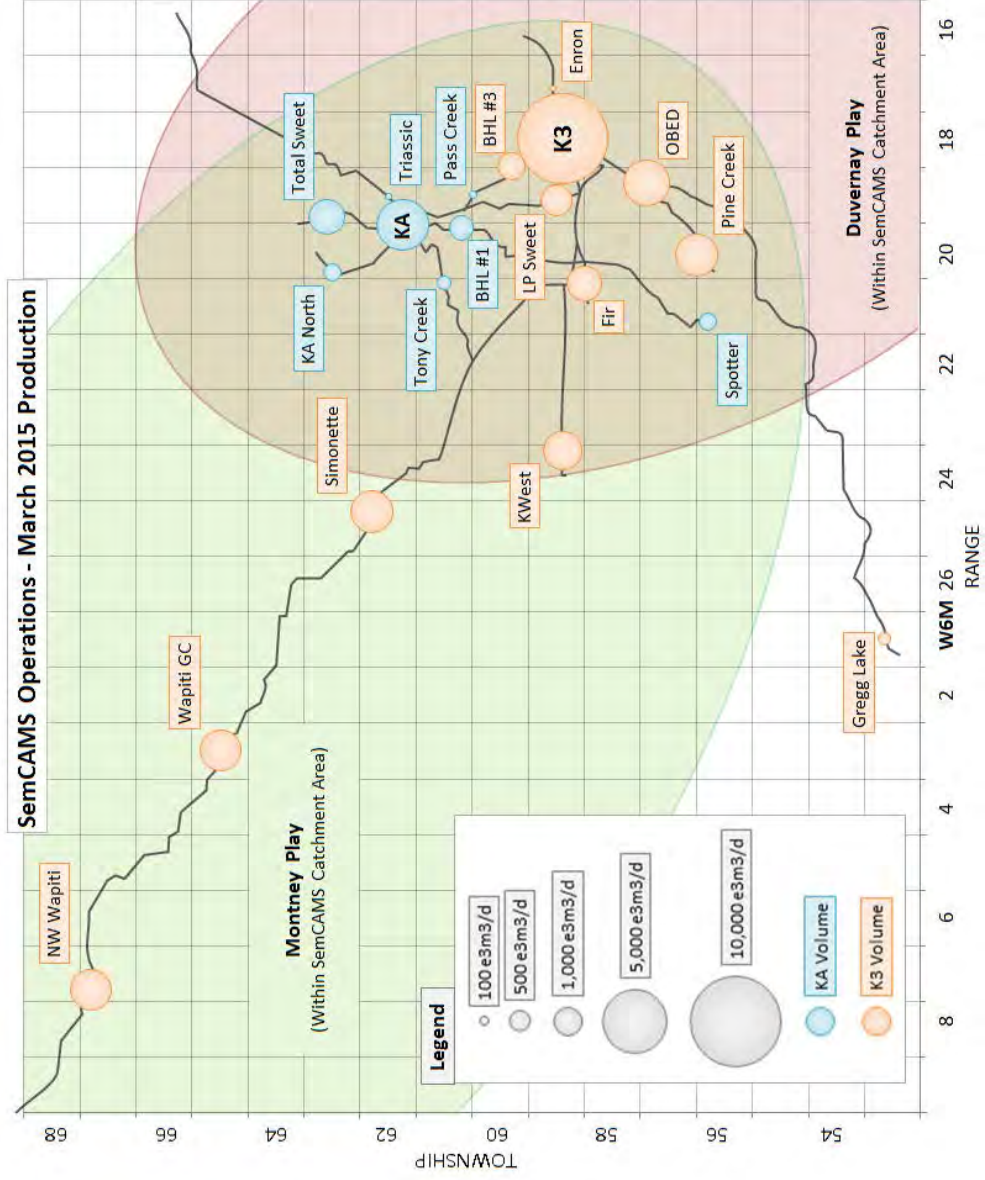
# SemCAMS

SemCAMS is strategically positioned as one of the largest licensed sour gas processors in Alberta, drawing on 40 years of experience to build the world class Wapiti Gas Plant to support the safe and responsible development of the Montney resource

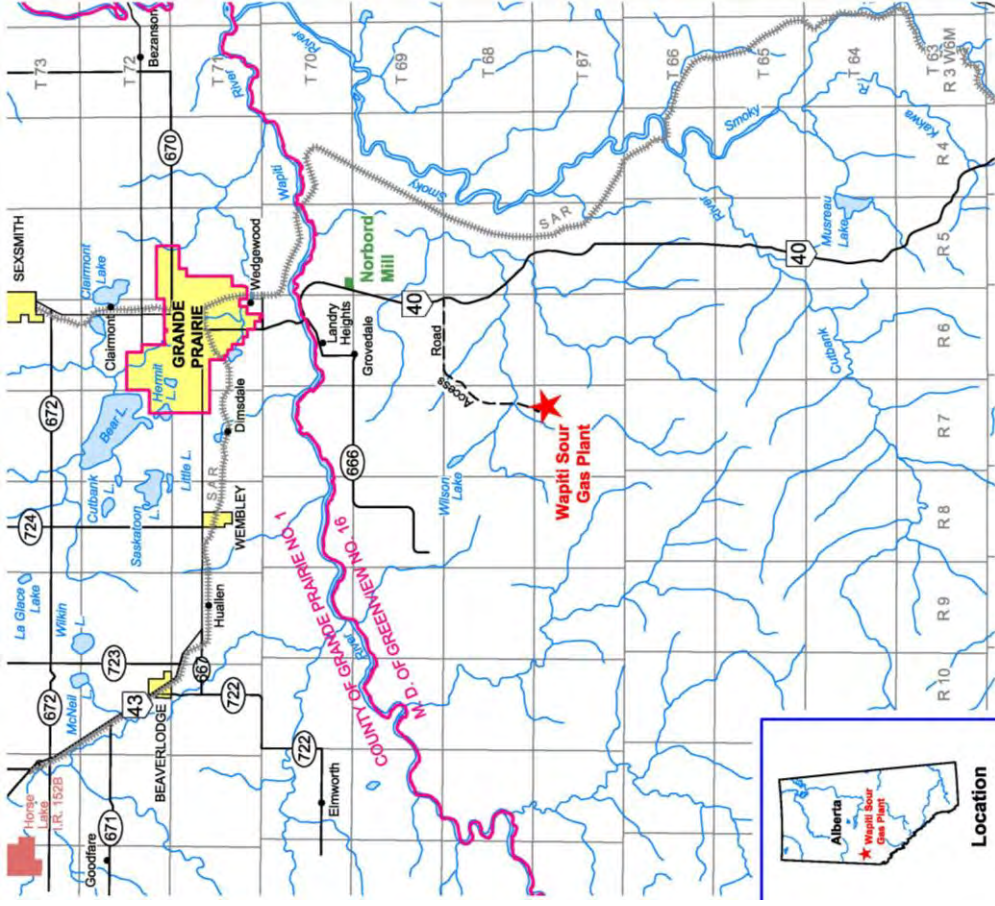




# SemCAMS Operations



# SemCAMS Wapiti Project





# Wapiti Plant Site Model



# Wapiti Plant Highlights

- Site is 21.5 ha in size
- Required infrastructure to support the very active Montney drilling area
- Capable of processing 200 MMcf/d of natural gas and 20,000 bbls of condensate
- H<sub>2</sub>S and CO<sub>2</sub> are compressed and transferred to K3 for processing
- Recovered liquids and gas will be shipped directly from the Wapiti site via existing Pembina and TransCanada pipelines

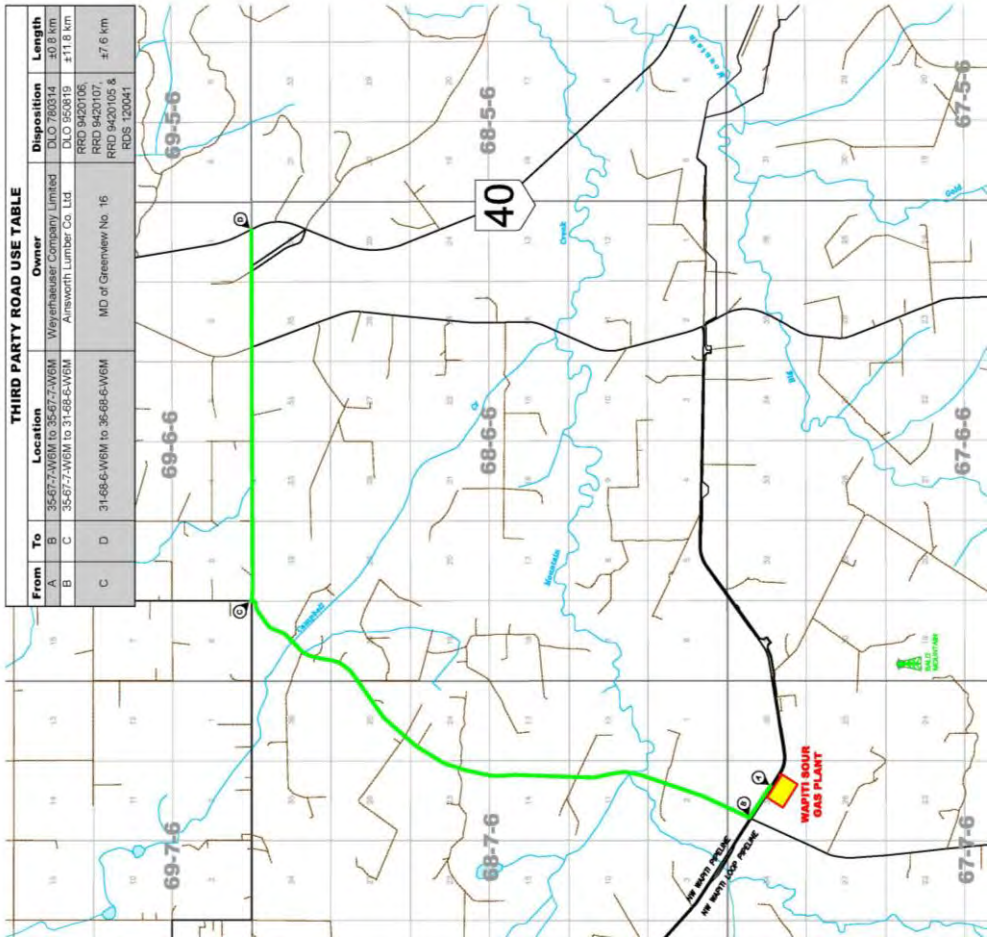


## Wapiti Update

- Local spend ~\$50mm
- Recent Open House held in Grovedale
- Progress to date:
  - Clearing completed
  - Grading completed
  - Driving piles 13% complete
  - Warehouse 70% complete
- What's next:
  - More piles
  - Equipment (modules) start to arrive in January



# Wapiti Project Access



## Module Delivery - Timing

- Starting in January 2, 2018
- Loads will be occurring on a daily basis until March 15
- Loads will resume in June on a more sporadic basis until mid August
- 690/Bald Mtn Rd route will be used
- Will haul when we can (outside of road bans)
- Night hauling is feasible during bans
- Trailer weights is 220,000 pounds
- Logistics plan is due on Nov 30
- Will work with MD Transportation Coordinator

## Module Delivery – Route and Traffic Considerations

---

- ▶ All contractors will be bussed from GP
- ▶ No onsite camp
- ▶ Avoiding school bus times
- ▶ 690 construction/paving timing





# Pipestone Plant Site Model



# Pipestone Central Facility Highlights

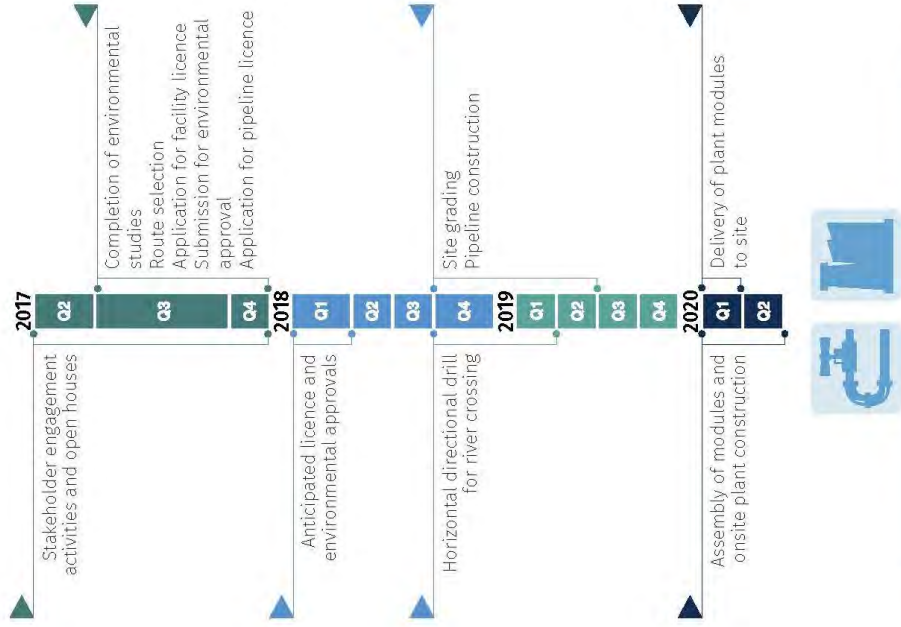
- Site is 21.5 ha in size
- Located on Private Land
- Open House held in Wembley on October 17, 2017
- Required infrastructure to support the very active Montney drilling area
- Capable of processing 280 MMcf/d of natural gas and 20,000 bbls of condensate
- H<sub>2</sub>S and CO<sub>2</sub> are compressed and transferred to K3 for processing via the proposed Pipestone Pipeline System

# Pipestone Pipeline Highlights

- Recovered liquids and gas will be shipped via the Pipestone Pipeline to existing Pembina and TransCanada pipelines
- Upto 5 pipes
  - Sweet Sales Gas
  - Sweet Sales Liquids Line
  - Acid Gas Transfer Line
  - Fresh Water Line
  - Fuel Gas Line
- Approximately 38 kms in total length
- Will use a common right of way
- HDD bore to cross under the Wapiti River



# Pipestone Project Considerations – Timing



**2020 FACILITY AND PIPELINE START UP**



# Thank You

Please connect with us

Project Website:  
[www.Semcamswapiti.com](http://www.Semcamswapiti.com)

Ryan Cameron, Manager  
Stakeholder Relations

Main: 403-536-3000

Direct: 403-536-3063

Email: [wapiti@semgroupcorp.com](mailto:wapiti@semgroupcorp.com)



# REQUEST FOR DECISION

---

SUBJECT:	<b>Bylaw No. 17-786 / A17-003 / SW-20-72-26-W5</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER: SAR
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: GG	PRESENTER: LD
STRATEGIC PLAN:	Development		

---

## RELEVANT LEGISLATION:

**Provincial** – Municipal Government Act, RSA 2000, s. 230 and s. 692(1)–(9)

**Council Bylaw/Policy** – Municipal Development Plan 15-742, s. 4.3.2; s. 4.3.4; 4.3.6 (a)–(i), s. 9.3.7, s. 9.4.1 and s. 10.3.1 (a)–(g); and Land Use Bylaw 03-396, s. 11.2

---

## RECOMMENDED ACTION:

**MOTION:** That Council give Second Reading to Bylaw No. 17-786, to re-designate a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District, within SW-20-72-26-W5, as per attached Schedule 'G'.

**MOTION:** That Council give Third Reading to Bylaw No. 17-786, to re-designate a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District, within SW-20-72-26-W5, as per attached Schedule 'G'.

---

## BACKGROUND/PROPOSAL:

The application for Land Use Amendment A17-003 has been submitted by the resident land owners to re-designate a 5.89 hectare  $\pm$  (14.55 acre) area from Agriculture (A) District to Country Residential One (CR-1) District within SW-20-72-26-W5, in the DeBolt area, Ward 6.

The proposed rezoning would allow for subsequent subdivision of the existing residential development including the approach and driveway. At the subdivision stage, the landowner proposes to move the sewer pump out to the treed area south of the residence to meet the required setback from property lines.

Because of the existing development and treed areas, the lands within the proposed lot are not considered 'Better Agricultural Land' in accordance with the Municipal Development Plan. Due to the arrangement of the existing driveway and building site, the lot boundaries cannot be configured to meet the maximum 4.04 hectares  $\pm$  (10.0 acre) size required of a Country Residential One (CR-1) District parcel set out in the Land Use Bylaw, necessitating variance of the parcel size. Although the landowner prefers to retain the treed area north of the proposal because of the benefit the buffer offers to his development from the adjacent road and natural elements, removal would reduce the parcel by approximately 1.01 hectare  $\pm$  (2.50 acre). The Municipal Planning Commission's motion was to recommend approval of this application to rezone the 5.89 hectare  $\pm$  (14.55 acre) parcel.

An existing approach from Range Road 265 will provide access to the proposed parcel, and access to the balance has been applied for from Range Road 265 along the north boundary of the quarter. According to comments received from Construction and Maintenance Manager, road widening of 5.03 meters will be required along Range Road 265 at the subdivision stage. ATCO Electric, East Smoky Gas and Greenview Environmental Services have no concerns with the application.

Administration has reviewed the land use amendment application, and is satisfied that the proposal meets the requirements of the Municipal Government Act, Municipal Development Plan and Land Use Bylaw (subject to variance of parcel size required as a result of existing development).

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that re-designation would allow the Landowner to increase the residential opportunities available to Greenview through a future subdivision.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantages of the recommended motion are that rural residential is an unsustainable method of housing when Council considers costs of servicing, servicing levels, as well as service delivery.

---

**ALTERNATIVES CONSIDERED:**

**Alternative:** Council has the alternative to deny the request completely and not allow the rezoning. The proposed zoning is contemplated within the existing legislation subject to variance of the parcel size for a CR-1 lot due to existing development, and does not, in and of itself, represent an issue from Administrations perspective.

---

**FINANCIAL IMPLICATION:**

The Land Use Amendment application fees of \$800.00 have been paid by the landowner for the rezoning application.

---

**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will notify the landowner of the decision of Council.

---

**ATTACHMENT(S):**

- Schedule 'G' – Bylaw No. 17-786



## Schedule 'G'



**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 250 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 10th day of October, A.D., 2017.

Read a second time this \_\_\_\_ day of November, A.D., 2017.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2017.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

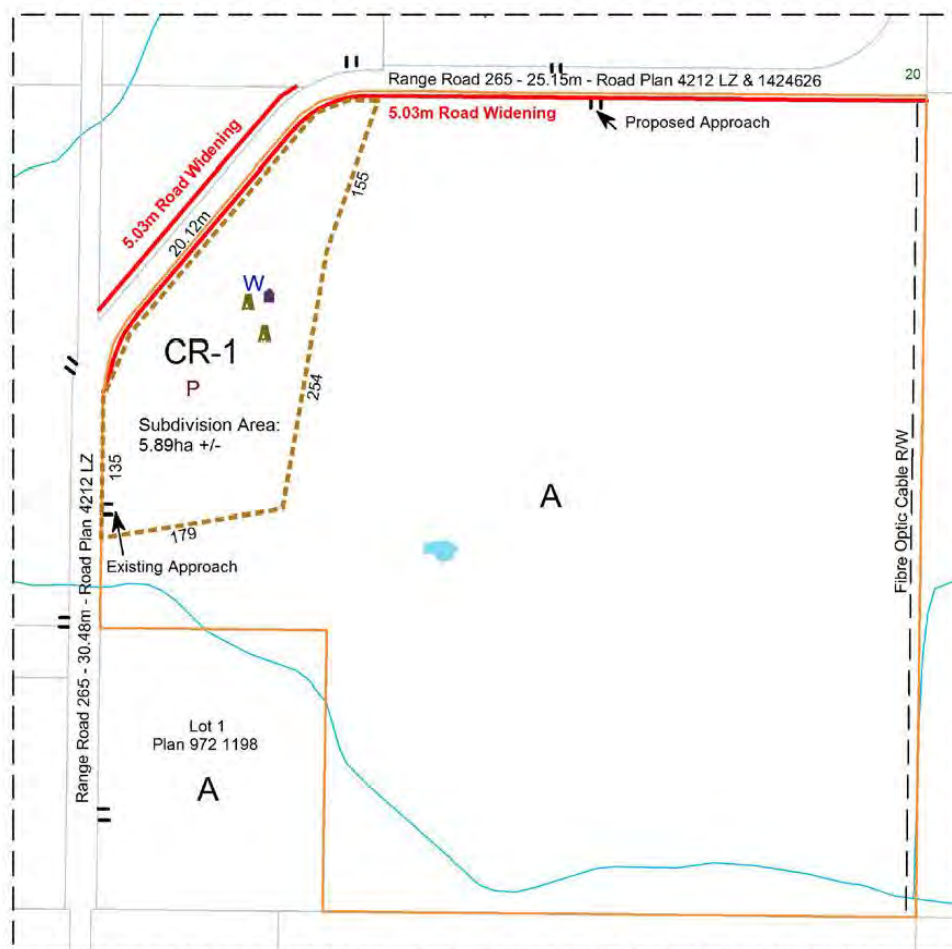
## SCHEDULE "A"

To Bylaw No. 17-786

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

Is reclassified from Agriculture (A) District to Country Residential One (CR-1) District as identified below:





# BYLAW No. 17-786

## OF THE MUNICIPAL DISTISTRICT OF GREENVIEW No. 16

---

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 250 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 10th day of October , A.D., 2017.

Read a second time this \_\_\_\_ day of November , A.D., 2017 .

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_ , A.D., 2017 .

---

**REEVE**

---

**CHIEF ADMINISTRATIVE OFFICER**

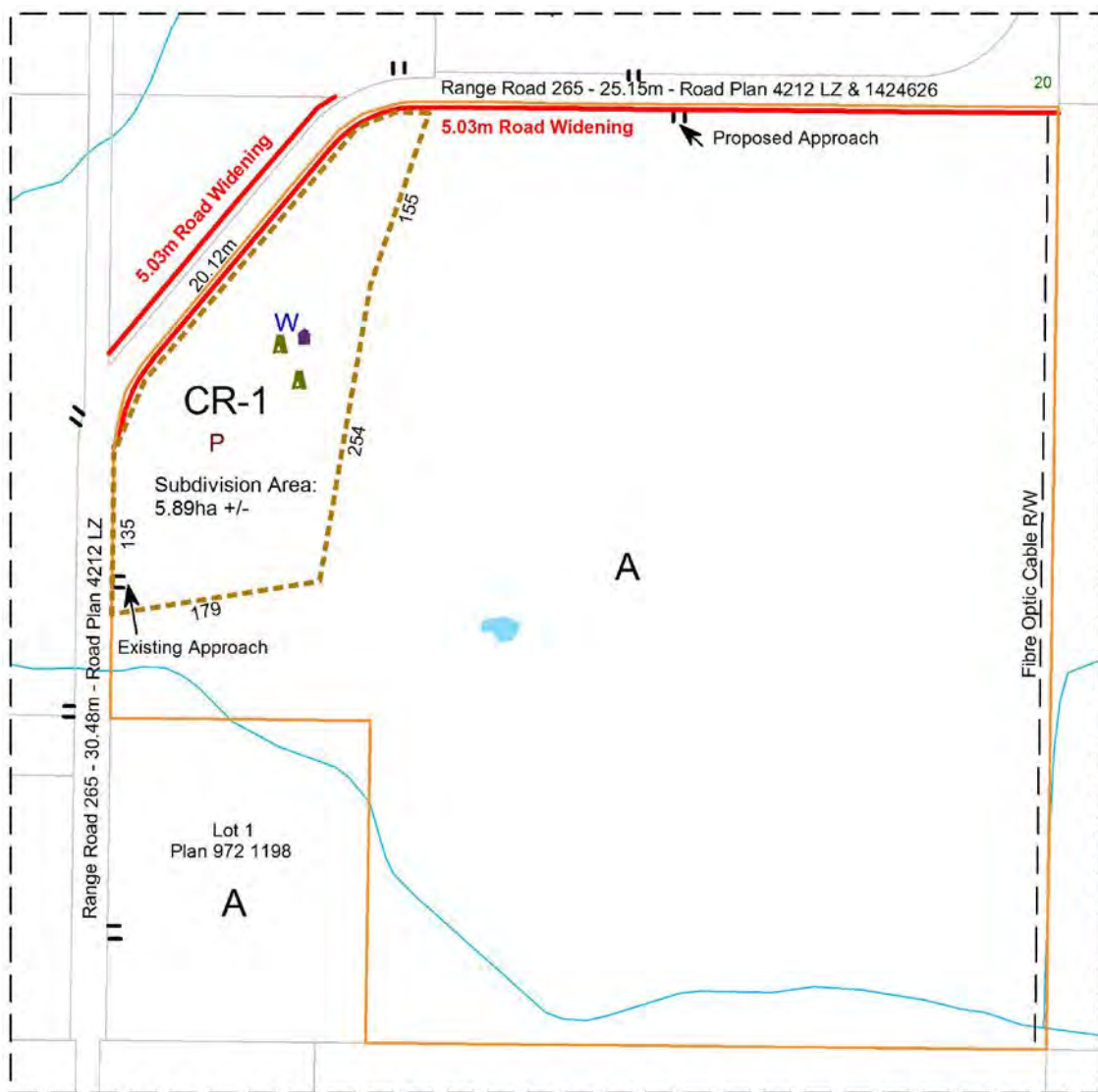
## SCHEDULE "A"

To Bylaw No. 17-786

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Southwest (SW) Quarter of Section Twenty (20)  
Within Township Seventy-Two (72)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

Is reclassified from Agriculture (A) District to Country Residential One (CR-1) District as identified below:





# REQUEST FOR DECISION

---

**SUBJECT:** Bylaw No. 17-787 Re-designate from Rural Commercial (RC) District to Industrial (I) District

**SUBMISSION TO:** REGULAR COUNCIL MEETING      **REVIEWED AND APPROVED FOR SUBMISSION**

**MEETING DATE:** November 27, 2017      **CAO:** MH      **MANAGER:** SAR

**DEPARTMENT:** PLANNING & DEVELOPMENT      **GM:** GG      **PRESENTER:** LL

**STRATEGIC PLAN:** Development

---

**RELEVANT LEGISLATION:**

**Provincial** (cite) – Municipal Government Act, RSA 2000.

**Council Bylaw/Policy** (cite) – Municipal Development Plan 15-742, Grovedale Area Structure Plan 04-432 and Land Use Bylaw 03-396.

---

**RECOMMENDED ACTION:**

**MOTION:** That Council give First Reading to Bylaw No. 17-787, to re-designate a 5.44 hectare ± (13.44 acre) parcel from Rural Commercial (RC) District to Industrial (I) District within NW-33-69-6-W6, Plan 162 1185, Block 2, Lot 2.

**MOTION:** That Council schedule a Public Hearing for Bylaw No. 17-787, to be held on January 8, 2018, at 10:00 a.m. for the re-designation of a 5.44 hectare ± (13.44 acre) parcel from Rural Commercial (RC) District to Industrial (I) District within NW-33-69-6-W6, Plan 162 1185, Block 2, Lot 2.

---

**BACKGROUND/PROPOSAL:**

The application for Land Use Amendment A17-005 has been submitted by Beirsto & Associates Engineering Ltd., on behalf of 563588 Alberta Ltd., to re-designate a 5.44 hectare ± (13.44 acre) parcel from Rural Commercial (RC) District to Industrial (I) District within NW-33-69-6-W6, Plan 162 1185, Block 2, Lot 2, in the Grovedale area, Ward 8. The proposed rezoning would allow for the subsequent development of a trucking operation upon obtaining a development permit.

ATCO Electric, ATCO Pipelines, East Smoky Gas and Greenview Environmental Services and Construction and Maintenance have no concerns with the application.

Administration has reviewed the land use amendment application, and the proposal meets the requirements of the Municipal Government Act, Municipal Development Plan and the Grovedale Area Structure Plan. Administration is satisfied that the proposal addresses all requirements for re-designation, and is recommending that Council give First Reading to Bylaw 17-787.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that this development is located in an area suitable for industrial development and poses minimal conflicts with surrounding land uses. The draft Grovedale Area Structure Plan outlines this area as suitable for future light industry.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that industrial development may conflict with surrounding land uses. This is not believed to be a large concern in this instance.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table Bylaw 17-787 for further discussion or information.

**Alternative #2:** Council has the alternative to deny the request completely and not allow the rezoning. The proposed zoning is contemplated within the existing legislation and does not, in and of itself, represent an issue from Administrations perspective.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of staff's normal anticipated duties.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will notify the landowner of the decision of Council and send an advertisement for the Public Hearing.


---

**ATTACHMENT(S):**

- Schedule 'A' – Application and Sketch
- Schedule 'B' – Owner Location Map
- Schedule 'C' – Farmland Report and Map
- Schedule 'D' – Municipal Government Act, RSA 2000, s. 230 Public Hearings and s. 692(1)–(9) Planning Bylaws
- Schedule 'E' – Municipal Development Plan 15-742, s. 6.0 Industry and Commerce and s. 10.3.1 (a)-(g) Evaluation of Applications
- Schedule 'F' – Grovedale Area Structure Plan 04-432, s. 2.5 Rural Industrial
- Schedule 'G' – Land Use Bylaw 03-396, s. 11.5 Industrial (I) District
- Schedule 'H' – Bylaw No. 17-787



## Schedule 'A' – Application and Sketch



**LAND USE AMENDMENT APPLICATION – FORM A**  
**MUNICIPAL DISTRICT OF GREENVIEW**  
**RECEIVED**  
**AUG 11 2017**

**Municipal District of Greenview**  
4805-38 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

FOR ADMINISTRATIVE USE	
LUB MAP NO.	BYLAW NO.
APPLICATION NO. <b>A17-005</b>	
RECEIPT NO. <b>230652</b>	
ROLL NO. <b>318204</b>	
RFLA RATING <b>N/A</b>	

<p><b>NAME OF APPLICANT(S)</b> <b>BRUCE C.E. TATNIE, A.L.S.</b></p> <p><b>ADDRESS</b> <b>10940 92 AVENUE</b></p> <p style="text-align: center;"><b>GRANDE PRAIRIE, AB.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; font-size: x-small;">POSTAL CODE</td> <td style="width: 33%; font-size: x-small;">TELEPHONE (Res.)</td> <td style="width: 33%; font-size: x-small;">(Bus.)</td> </tr> <tr> <td><b>T8V 6B5</b></td> <td><b>780-532-4919</b></td> <td></td> </tr> </table> <p><b>EMAIL</b> <b>brucet@baseng.ca</b></p>	POSTAL CODE	TELEPHONE (Res.)	(Bus.)	<b>T8V 6B5</b>	<b>780-532-4919</b>		<p style="text-align: center; font-size: small;">Complete if Different from Applicant</p> <p><b>NAME OF REGISTERED LANDOWNER(S)</b>  <b>563588 ALBERTA LTD.</b></p> <div style="background-color: black; height: 100px; width: 100%;"></div>
POSTAL CODE	TELEPHONE (Res.)	(Bus.)					
<b>T8V 6B5</b>	<b>780-532-4919</b>						

**Legal description of the land affected by the proposed amendment**

QTR./L.S.	SEC	TWP.	RG.	M.	OR	REGISTRATION PLAN NO.	BLOCK	LOT
<b>NW</b>	<b>33</b>	<b>69</b>	<b>6</b>	<b>6</b>		<b>1621185</b>	<b>2</b>	<b>2</b>

**Land Use Classification for Amendment Proposed:**

<b>FROM:</b> <b>RC</b>	<b>TO:</b> <b>I</b>
------------------------	---------------------

*ABANDONED WELL SEARCH SEP 1/17*

**Reasons Supporting Proposed Amendment:**

<b>TO ACCOMMODATE THE PROPOSED USE</b>
--

**Physical Characteristics:**

Describe Topography: <b>FLAT</b>	Vegetation: <b>OPEN FIELD</b>	Soil: <b>LOAM AND CLAY</b>
----------------------------------	-------------------------------	----------------------------

**Water Services:**

Existing Source: <b>WELL</b>	Proposed Water Source:
------------------------------	------------------------

**Sewage Services:**

Existing Disposal: <b>CONTAINMENT</b>	Proposed Disposal:
---------------------------------------	--------------------

**Approach(s) Information:**

Existing: <b>YES</b>	Proposed:
----------------------	-----------

☒ I / We have enclosed the required Application Fee of \$ 800.00.

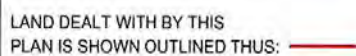
**Date:** AUGUST 1, 2017 **Applicant(s):** *[Signature]*

**Date:** August 1 / 2017 **Registered Landowner(s):** *[Signature]*

**NOTE: Registered Landowner(s) Signatures required if different from Applicant.**

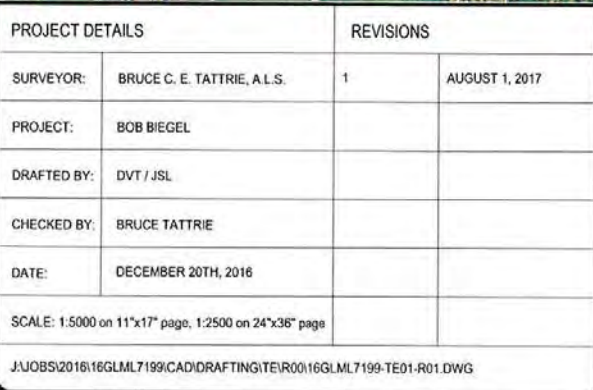
Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.





\*NO FIELD SURVEY WAS UNDERTAKEN TO PRODUCE THIS PLAN

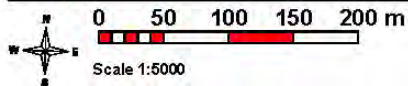
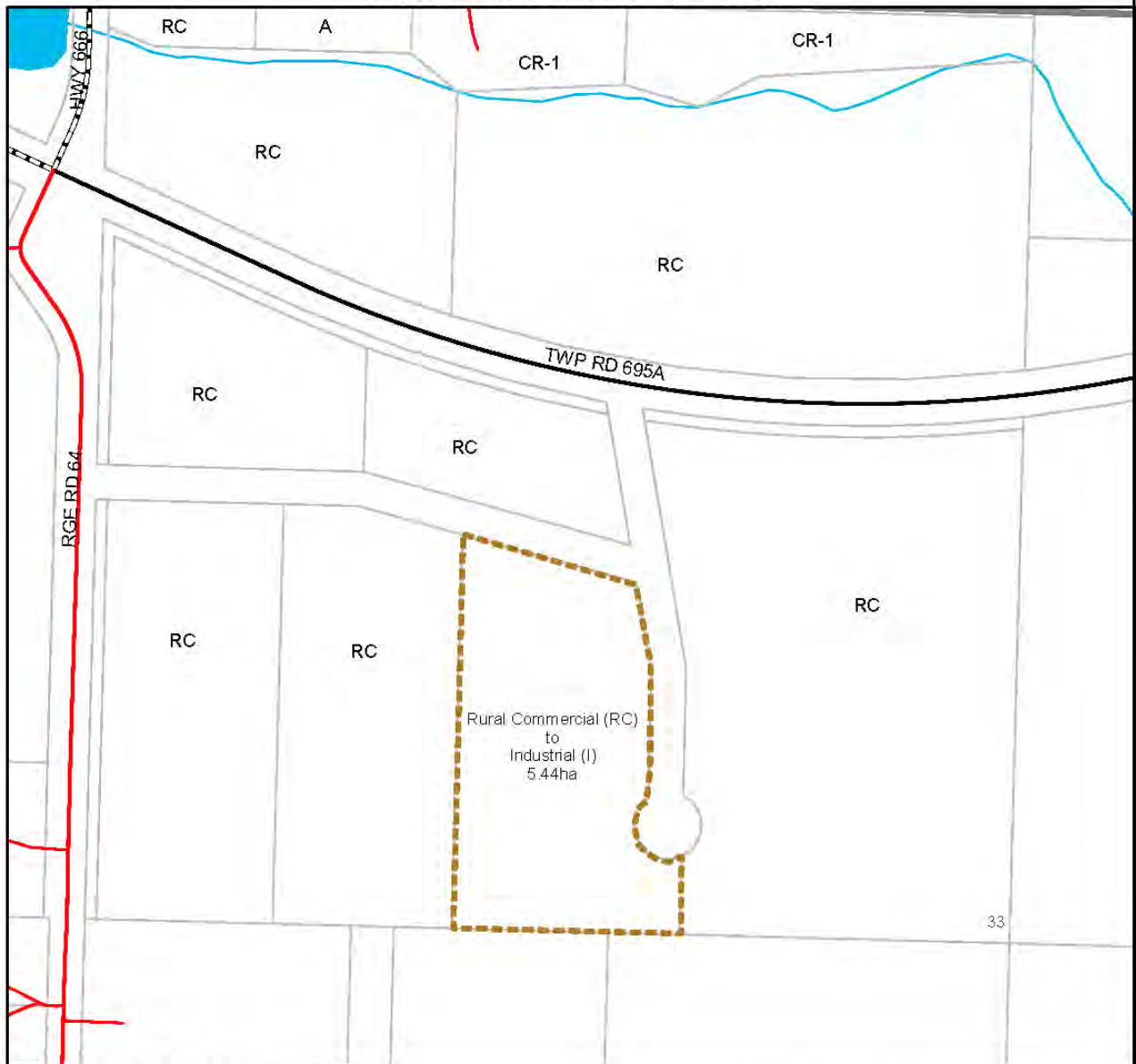






# Land Use Amendment - Municipal District of Greenview No. 16

## NW SEC 33 TWP 69 RGE 6 W6M



### Legend

	Land Use Amendment	A	Agriculture
	Lot Number	CR-1	Country Residential One
	Block Number	I	Industrial
	Plan Number	RC	Rural Commercial
	Rivers / Creeks		
	Water Bodies		
	Cadastral		
	Municipal Boundary		

### LAND USE BYLAW MAP 114

Municipal District of Greenview No.16

Bylaw No.

Adopted by Council the xxth Day of Month, 201x

NOTE:  
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.



## Schedule 'B' – Owner Location Map

**FILE NO. A17-005**

**LEGAL LOCATION: NW-33-69-6-W6, PLAN 162 1185, BLOCK 2, LOT 2**

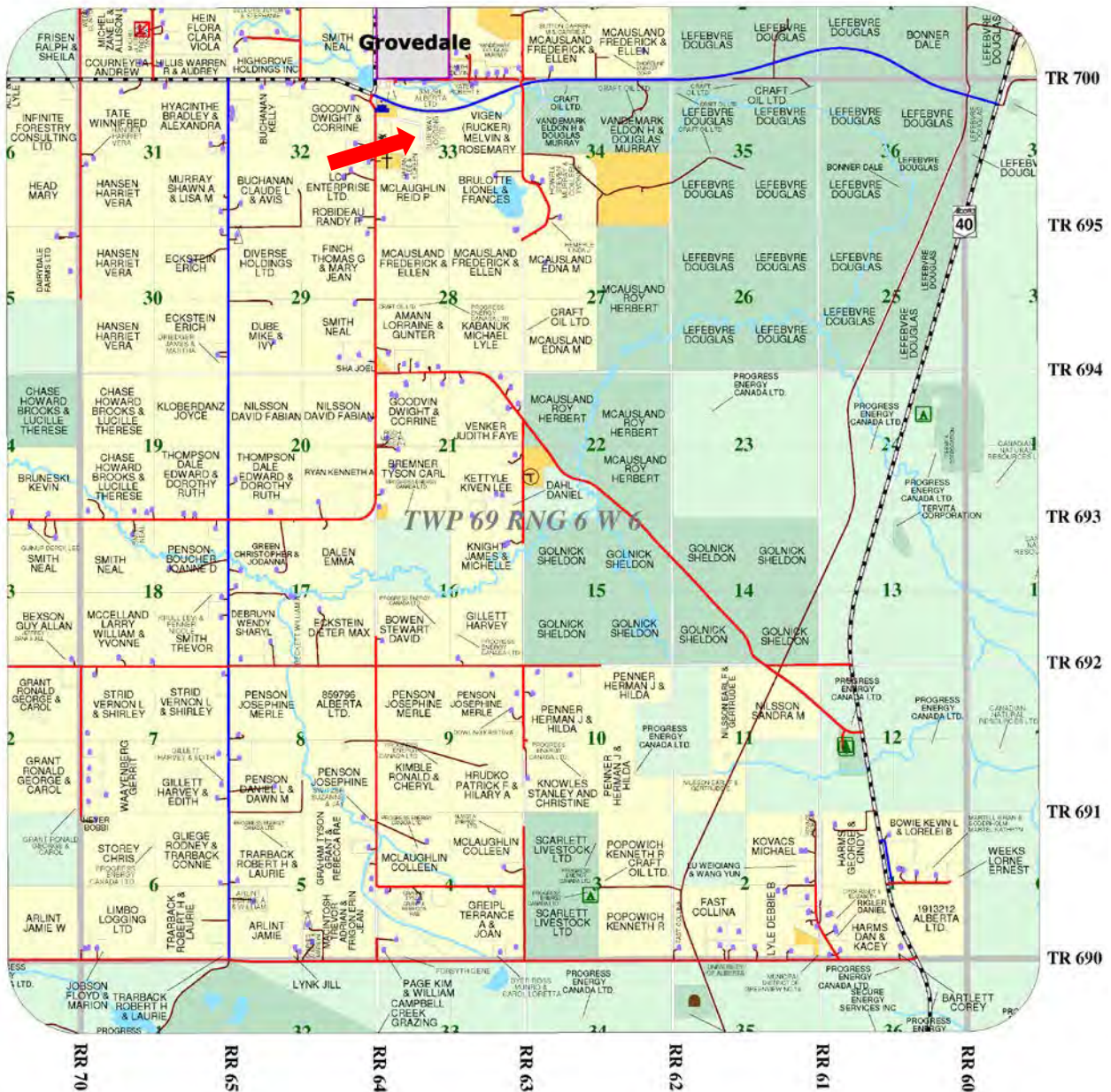
**APPLICANT: BRUCE TATTRIE, A.L.S. (BEIRSTO & ASSOC.)**

**LANDOWNER: 563588 ALBERTA LTD.**

Township 69, Range 6



***M.D. of Greenview  
No. 16***





Hamlet and Subdivision Sheets			
Aspen Grove	A	Muskeg-Seepee	R
Calais	H	Ridgevalley	E
Cozy Cove	F	Sandy Bay	I
DeBolt	D	Sturgeon Lake	J
Grande Cache Lake	P	Susa Creek	Q
Grovedale	B	The Narrows	G
Joachim Enterprises	N	Victor Lake	O
Landry Heights	C	Wanyandie East	L
Little Smoky	K	Wanyandie West	M



## Schedule 'C' – Farmland Report and Map

FILE NO. A17-005

LEGAL LOCATION: NW-33-69-6-W6, PLAN 162 1185, BLOCK 2, LOT 2

APPLICANT: BRUCE TATTRIE, A.L.S. (BEAIRSTO & ASSOC.)

LANDOWNER: 563588 ALBERTA LTD.



### Farmland Calculation Report

Year of General Assessment: 2016

<b>Roll:</b> 318204	<b>Alt. Key:</b>	GRANDE PRAIRIE	12 miles	96%
<b>Legal:</b> 1621185 2 2 NW-33-69-6-6			<b>Access:</b>	100%
Agroclimatic Zone: 21 2H-PR	Photo: 69065	Type:	<b>Net Location:</b>	96%

<b>No: 1</b>	13.42 Acres	Soil: 80	Pasture	Dryland Pasture	%Fld	NPR	ICP
10	Soil Group	62	GL	50	100%	0.0	0.0
82	Improved	11	10-12 Ac/AU	50	100%	33.0	0.0
99	Description	22	Obstacles/Size	50	100%	0.0	0.0
						33.0	0.0
						1.0000	33.0 %
							=

Group ID: 138043346

13.42 Acres x 350.0 Acres x 1.0000 x 33.0 % =

Areas	Asmt Code	Areas
Parcel: 13.42 Acres	300 100%	Arable Dry: 0.00
@ F/L Rates: 13.42		Arable Irr: 0.00
		Pasture Dry: 13.42
		Pasture Irr: 0.00
		Waste: 0.00



## Schedule 'D' – Municipal Government Act, RSA 2000

### Public Hearings

#### When to hold public hearing

**230(1)** When this or another enactment requires council to hold a public hearing on a proposed bylaw or resolution, the public hearing must be held, unless another enactment specifies otherwise,

- (a) before second reading of the bylaw, or
- (b) before council votes on the resolution.

**(2)** If a public hearing is held on a proposed bylaw or resolution, council must conduct the public hearing during a regular or special council meeting.

**(3)** A council may by bylaw establish procedures for public hearings.

**(4)** In the public hearing, council

- (a) must hear any person, group of persons, or person representing them, who claims to be affected by the proposed bylaw or resolution and who has complied with the procedures outlined by the council, and
- (b) may hear any other person who wishes to make representations and whom the council agrees to hear.

**(5)** After considering the representations made to it about a proposed bylaw or resolution at a public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,
- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
- (c) defeat the bylaw or resolution.



(6) The minutes of the council meeting during which a public hearing is held must record the public hearing to the extent directed by the council.

1994 cM-26.1 s230

## **Division 12**

### **Bylaws, Regulations**

#### **Planning bylaws**

**692(1)** Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

**(2)** Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

**(3)** Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

**(4)** In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
  - (i) the municipal address, if any, and the legal address of the parcel of land, and
  - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

**(5)** If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

**(6)** Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

**(6.1)** Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

**(7)** In this section,

- (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes

- (i) land that would be contiguous if not for a highway, road, river or stream, and
  - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;
  - (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.
- (8)** If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must
- (a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and
  - (b) decide whether or not to proceed with consultation.
- (9)** If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

## Schedule 'E' –Municipal Development Plan 15-742

Municipal District of Greenview No. 16  
Municipal Development Plan Bylaw No. 15-742

### SECTION 6 INDUSTRY AND COMMERCE

#### 6.1 INTRODUCTION

Industrial and commercial development in Greenview ranges in scope from major industries to home-based businesses. Local industrial development has grown and diversified to serve several resource sectors, including agriculture, forestry, mining, and oil and gas. The majority of this activity, including recreation and tourism, is based on provincial Crown Lands.

Commercial development in Greenview is more limited, with some located adjacent to primary highways, as well as in hamlets. Home-based businesses, of both an industrial and commercial nature, are commonplace throughout Greenview.

#### 6.2 OBJECTIVES

- (a) To promote and accommodate the development of industrial and commercial uses at appropriate locations.
- (b) To accommodate the growth and development of home-based business.

#### 6.3 INDUSTRIAL DEVELOPMENT

##### **Industrial Uses Supported**

- 6.3.1 The types of industry which may be supported in Greenview include those that:
- (a) Cater to the needs of agriculture, forestry, or natural resource extraction;
  - (b) Have comparatively large land requirements;
  - (c) Are not suited to an urban area;
  - (d) Do not conflict with adjacent land uses in terms of appearance, emissions, noise, or traffic generation, unless suitable buffers are provided;
  - (e) Are located on sites that are suitable for the proposed development in terms of soil stability, groundwater level, and drainage; and
  - (f) Have minimal servicing requirements.

##### **Location of Development**

- 6.3.2
- (a) With the exception of farm-based industries or major home occupations, industrial development proposals should wherever possible locate in an industrial park setting, or in proximity to other industrial uses where feasible to minimize impacts on potentially incompatible uses such as agricultural operations and country residential development.
  - (b) Greenview may permit the establishment of industrial uses in agricultural areas if the proposed development:

- (i) is a small scale industrial pursuit as defined in the LUB; or
- (ii) is associated with an existing or planned agricultural operation; or
- (iii) is not located on Better Agricultural Land unless the development is dependent on a specific site for its operations;
- (iv) is compatible with existing or planned land uses on adjacent lands;
- (v) does not impact a wetland or other environmentally sensitive feature;
- (vi) is located on a high grade road and does not negatively impact the integrity of Greenview's road network;
- (vii) does not negatively impact the quantity of flow and quality of water to adjacent lands; and
- (viii) is located on a site on which private water and sewer services can be provided in accordance with provincial standards and guidelines.

***Evaluation of  
Industrial  
Development  
Proposals***

- 6.3.3 All industrial development proposals will be evaluated according to the following:
- (a) Potential impact on quality and quantity of water supplies and water courses and conformity with guidelines, policies and conditions as required by the applicable provincial departments or agencies;
  - (b) Proximity to residential, recreational, and public uses, and environmentally sensitive areas;
  - (c) The proposal does not interfere with agricultural operations;
  - (d) Impacts on the local road network;
  - (e) Provision for stormwater management and control of surface runoff;
  - (f) Sufficiency of on-site water storage for fire protection purposes in accordance with National Fire Protection Association guidelines (NFPA 1142 or successor documents) and Alberta Safety Code requirements; and
  - (g) Conformity with relevant Statutory Plans and the LUB.

***Oil and Gas Facilities***

- 6.3.4 When reviewing subdivision and/or development applications, Greenview shall apply setback regulations and guidelines provided by the Alberta Energy Regulator to all applications in close proximity to sour gas and other oil and gas facilities, including pipelines.

***Dangerous Goods***

- 6.3.5 Greenview may support the storage and processing of dangerous goods subject to the following:
- (a) The proposed location is isolated in nature and located away from residential, institutional or recreational development;



## SECTION 10 IMPLEMENTATION

### 10.1 INTRODUCTION

The purpose of this Section is to outline the mechanisms to be used in the implementation of the policies contained in this MDP.

### 10.2 LAND USE BYLAW

- |                                  |        |  |
|----------------------------------|--------|--|
| <b>Land Use Bylaw Amendments</b> | 10.2.1 | <ul style="list-style-type: none"><li>(a) All amendments to the LUB shall be consistent with this MDP. If a proposed amendment is contrary to this MDP, but is deemed desirable by Council, this MDP shall be amended as required to ensure that consistency is maintained.</li><li>(b) If an amendment to the LUB is required to accommodate a proposed subdivision, the amendment shall receive third reading from Council prior to subdivision approval taking place.</li></ul> |
|----------------------------------|--------|--|

### 10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS

- |                                   |        |   |
|-----------------------------------|--------|---|
| <b>Evaluation of Applications</b> | 10.3.1 | <p>All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:</p> <ul style="list-style-type: none"><li>(a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect;</li><li>(b) Adequacy of road access and off-site traffic impacts generated by the proposed development;</li><li>(c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application;</li><li>(d) Compatibility with adjacent land uses, including the potential impact on agricultural operations;</li><li>(e) Site suitability in terms of soils, topography, and size;</li><li>(f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and</li><li>(g) The quality of agricultural land, and the fragmentation and loss of agricultural lands.</li></ul> |
|-----------------------------------|--------|---|

## Schedule 'F' – Grovedale Area Structure Plan 04-432

### 2.5 RURAL INDUSTRIAL

- (a) The Municipal District recognizes that some industrial uses are appropriate in rural areas based on such factors as the nature of the operation and land requirements. As a result, the types of industrial uses that may be considered in the Plan area include the following:
  - natural resource extraction industries;
  - oil and gas processing plants and related operations;
  - agricultural industries;
  - storage yards;
  - small scale industrial pursuits;
  - major home occupations.
- (b) Industrial activities shall not be located where they would conflict with other land uses through unsightly appearance, generation of high traffic volumes, or similar disturbances.
- (c) Rural industrial uses are encouraged to locate in an industrial park. Subject to the approval from the applicable Provincial authorities and current leaseholders, the Municipal District supports the development of a rural industrial park in the area identified as the Industrial Development Area in Map 3.
- (d) Rural industrial uses may be considered in the Agricultural area, providing the criteria outlined in Policy 2.5(e) are followed.
- (e) The establishment of a rural industrial park shall be based on the following criteria:
  - accessibility to a highway to the satisfaction of Alberta Transportation or to a municipal road to the satisfaction of the Municipal District of Greenview No. 16;
  - located on lands that have a low capability for agricultural use and are suitable for development;
  - adequate provision for water supply, sewage disposal, and fire protection.

## Schedule 'G' – Land Use Bylaw 03-396

### 11.5 INDUSTRIAL (I) DISTRICT

#### 11.5.1 PURPOSE

The purpose of this District is to provide for industrial uses that require relatively large tracts of unserviced land and are related to natural resource or industrial development.

##### Permitted Uses

Accessory Buildings and Uses  
Agriculture (Extensive)  
Public Uses  
Public Utilities

##### Discretionary Uses

Agricultural Industries  
Auto Body and Paint Shops  
Auto Wreckers and Salvage Yards  
Dwelling unit if occupied by business operator or caretaker  
Fuel Depots including Services Stations and Card Locks  
Industrial Landfills  
Large Scale Manufacturing Plants  
Oil and Gas Processing Plants  
Oil field waste disposal such as but not limited to land farms, deep well disposal systems  
Open Camps<sup>2</sup>  
Open or covered storage of goods, equipment, vehicles or machinery  
Petrochemical Processing Plants  
Rail Yards  
Sand and gravel stockpiling and processing  
Sawmills  
Signs  
Solar Collectors<sup>1</sup>  
Storage, processing or production of dangerous goods  
Trucking Operations or Terminals  
Wind Energy Conversion Systems (Category 3)<sup>1</sup>  
Work Camps<sup>2</sup>

#### 11.5.2 SITE PROVISIONS

In addition to the General Regulations contained in Section 9, the following standards shall apply to every development in this District:

- |                      |   |
|----------------------|---|
| a) Lot Area (min):   | At the discretion of the Development Authority, based on the minimum amount required to accommodate the proposed use. |
| b) Front Yard (min): | See Section 9.1   |

<sup>1</sup> Added by Bylaw No.10-628 December 15, 2010

<sup>2</sup> Added by Bylaw No.13-700 February 11, 2014

- c) Side Yard (min): 15 m (50 ft). If adjacent to a roadway, Section 9.1 shall apply.
- d) Rear Yard (min): 15 m (50 ft)

### **11.5.3 ADDITIONAL REQUIREMENTS**

- a) Developers in this District may be required to demonstrate an adequate water supply exists to provide for firefighting needs. This may be demonstrated by means of pump tests on wells or through the provision of dugouts or other stored water supplies;
- b) Emergency response plans may be required where the development involves the production, storage, or use of materials that may be hazardous.



# BYLAW No. 17-787

## OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

### **A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No.114 in the Land Use Bylaw, being Bylaw No. 17-787, be added to reclassify the following area:

All that Portion of the  
Northwest (NW) Quarter of Section Thirty-Three (33)  
Within Township Sixty-Nine (69)  
Range Six (6) West of the Sixth Meridian (W6M)  
Plan 162 1185, Block 2, Lot 2

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

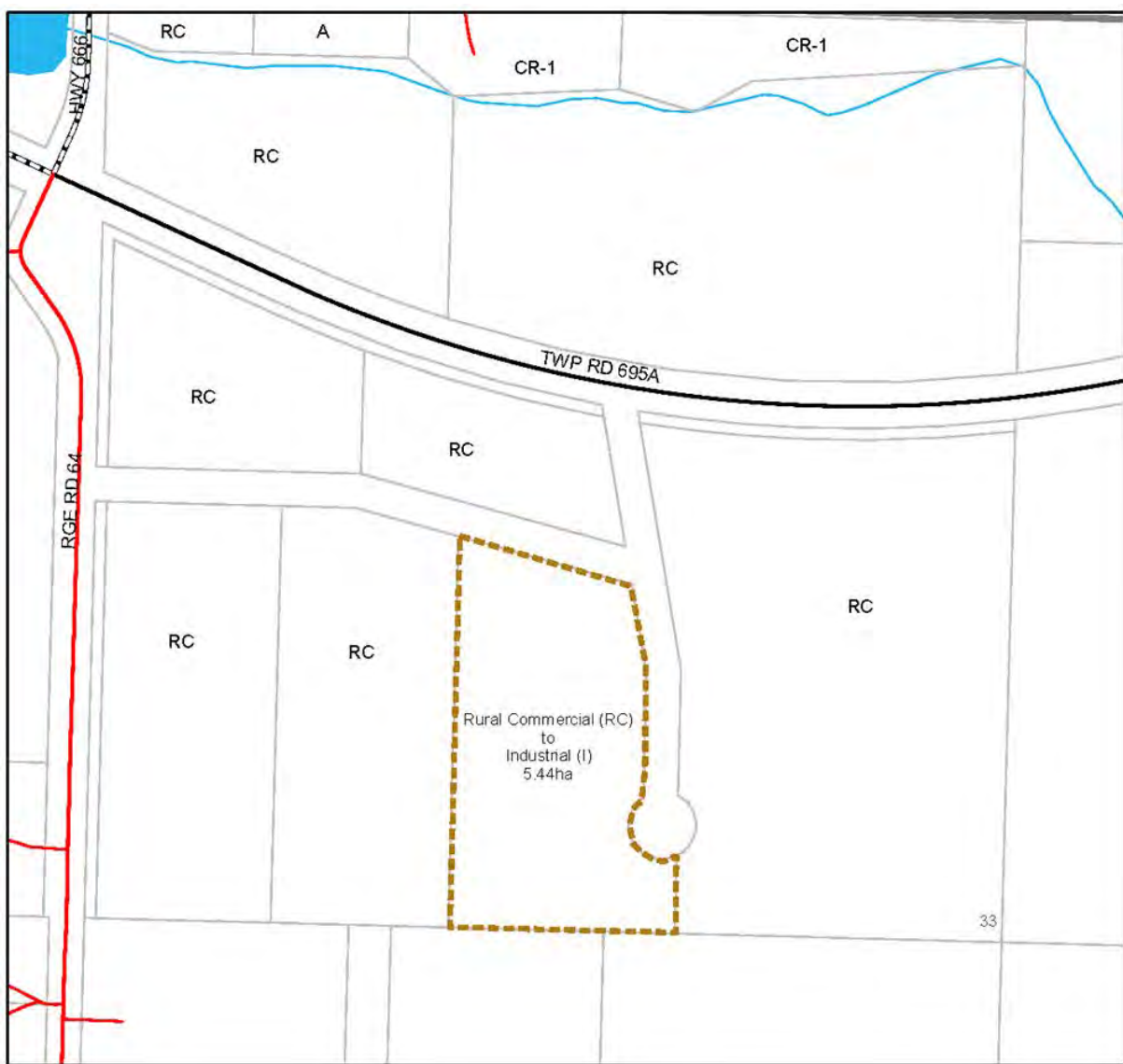
## SCHEDULE "A"

### Bylaw 17-787

#### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Northwest (NW) Quarter of Section Thirty-Three (33)  
Within Township Sixty-Nine (69)  
Range Six (6) West of the Sixth Meridian (W6M)  
Plan 162 1185, Block 2, Lot 2

Is reclassified from Rural Commercial (RC) District to Industrial (I) District as identified below:







# REQUEST FOR DECISION

---

SUBJECT:	<b>Planning &amp; Development Council Orientation</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO:	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & PLANNING	GM:	PRESENTER:
STRATEGIC PLAN:	Level of Service		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council accept the Planning & Development Council Orientation presentation, as information.

---

## BACKGROUND/PROPOSAL:

Manager, Planning & Development will be in attendance to provide Council with an overview of the functions within the department.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be informed of the Planning & Development Department.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

There are no follow up actions to the recommended motion.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

SUBJECT: **2017 3<sup>rd</sup> Quarter Actual to Budget Financial Report**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: October 24, 2017 CAO: MH MANAGER: DD  
DEPARTMENT: FINANCE GM: RO PRESENTER: BD

---

RELEVANT LEGISLATION:

**Provincial** (cite) – Section 2018 (1) 9k)

**Council Bylaw/Policy** (cite) – Bylaw No. 07-548 – Section 4(4.3) (g)

---

RECOMMENDED ACTION:

**MOTION: That Council accept the 2017 Third Quarter Actual to Budget Financial Report as information.**

---

BACKGROUND/PROPOSAL:

Operationally, the overall revenues are up by approximately 7% over the projected budget. This is mostly due to an increase in the number of non-residential properties since 2016 and an increase in the Well Drilling Equipment tax.

The expenditures are low for this time of the year, however, in some areas the funds are expended later vs earlier in the year.

Within the Capital Budget, project FM17003 (purchase and install Security Cameras at 9 Water Points), is over budget. The manager will bring a RFD to Council to advise Council why this happened and to request extra budgeted funds from Council to ensure that the expenditures are within the Council approved budget. Some of the budgeted capital projects have not started as of the September report thus the expenditures are low compared to budget. A few of the smaller project were over budget by less than 10%, these will be signed off by the CAO as per Council's Expenditure Policy.

For detailed comments please check the attached report.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the 2017 Third Quarter Actual to Budget Financial Report for information is that Council will be updated as to the overall 2017 Actual to Budget Status.
- 

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to accepting the 2017 Third Quarter Actual to Budget Financial Report for information.
- 

ALTERNATIVES CONSIDERED:

N/A

---

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, the alternatives, the opportunities, and/or the solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**REQUEST FOR DECISION**

...continued from Page 2

---

**FOLLOW UP ACTIONS:**

N/A

---

**ATTACHMENT(S):**

- The 2017 3<sup>rd</sup> Quarter Actual to Budget Report for Operational Expenditures and Capital Expenditures.



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMENTS to the 2017 3<sup>rd</sup> QUARTER ACTUAL compared to BUDGET DEPARTMENT REVENUES, OPERATIONAL and CAPITAL EXPENDITURES

### ALL UNITS

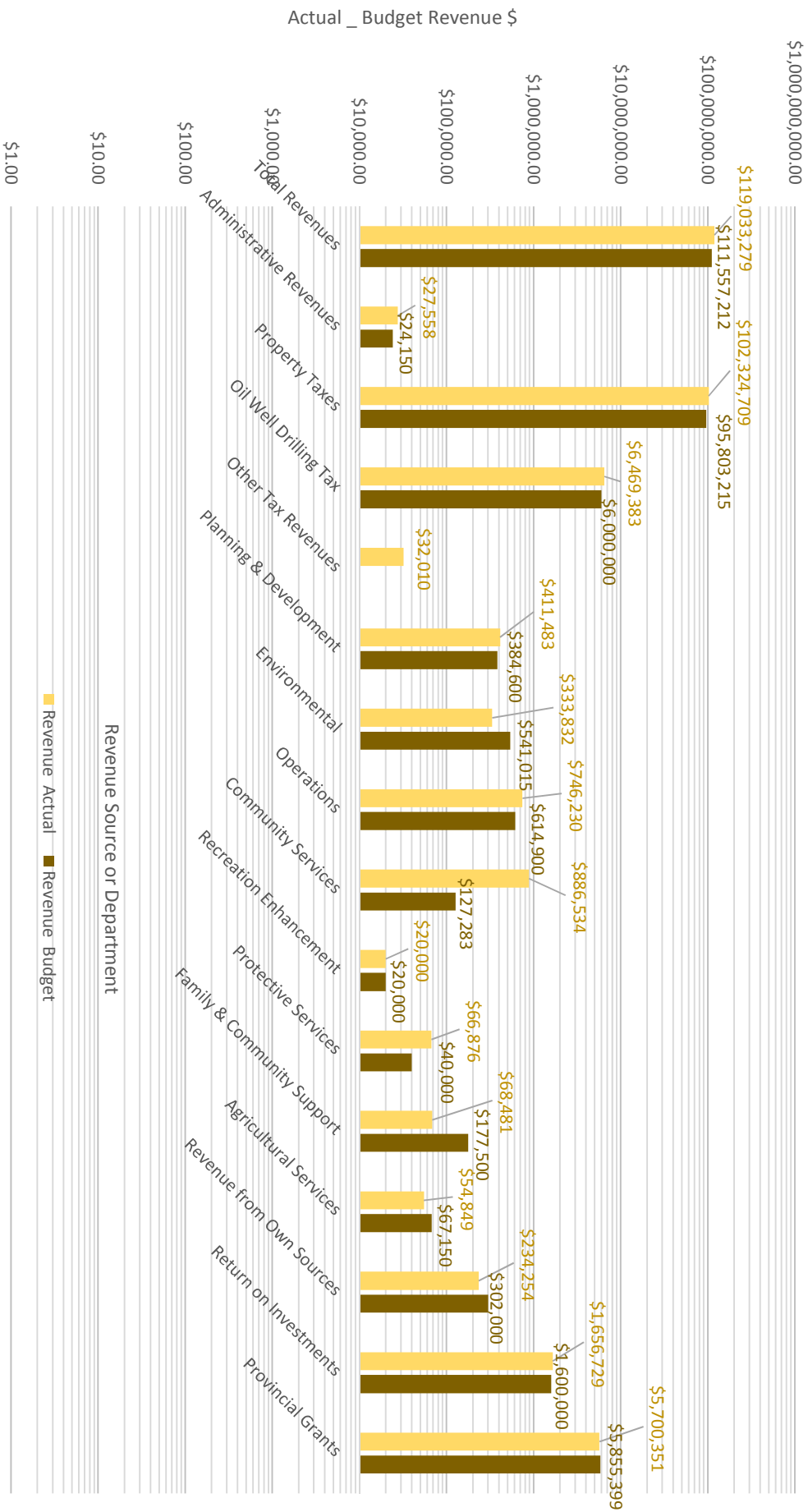
#### Revenues

The total of all MD Revenues to the end of the 3<sup>rd</sup> Quarter is \$119,033,300 which is 106.7% of the Approved Budget. This is an increase over the 2<sup>nd</sup> Quarter Revenues of 8.2%, or an amount of \$9,049,900. The sources of this increase are Provincial Grants \$5,535,200; Oil Well Drilling Tax \$1,024,500; Return on Investments \$924,100; Multiplex Sponsorships/Donations \$812,800; Operations Aggregate Levy and Road Use Bonds \$302,000; Environmental Services \$158,100; Miscellaneous Fees and Penalties \$137,800; Planning & Development Fees \$133,800; Other Sources \$21,600.

Department or Source	Actual Revenue	Budgeted Revenue	% of Budget
Administrative Revenues	\$ 27,558	\$ 24,150	114.1%
Property Taxes	102,324,709	95,803,215	106.8%
Oil Well Drilling Tax	6,469,383	6,000,000	107.8%
Other Tax Revenues	32,010	0	-
Planning & Development	411,483	384,600	107.0%
Environmental	333,832	541,015	61.7%
Operations	746,230	614,900	121.4%
Community Services	886,534	127,283	696.5%
Recreation Enhancement	20,000	20,000	100.0%
Protective Services	66,876	40,000	167.2%
Family & Community Support Services	68,481	177,500	38.6%
Agricultural Services	54,849	67,150	81.7%
Revenue from Own Sources	234,254	302,000	77.6%
Return on Investments	1,656,729	1,600,000	103.5%
Provincial Grants	5,700,351	5,855,399	97.3%
<b>TOTAL</b>	<b>\$ 119,033,279</b>	<b>\$ 111,557,212</b>	<b>106.7%</b>



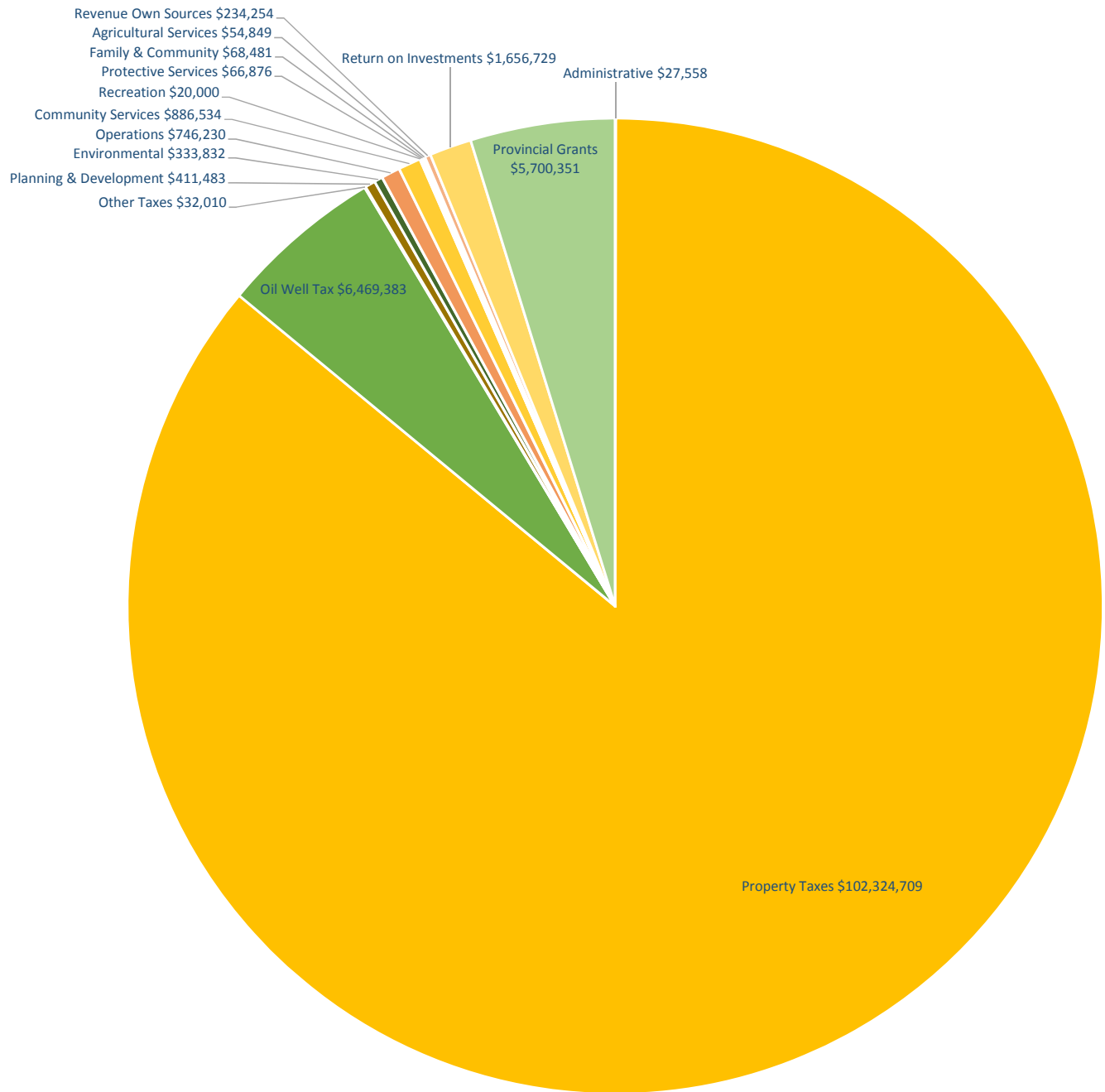
## Actual Revenues Compared to Budget by Department for the 9 month period ending September 30, 2017







### Actual Revenues by Source or Department for the 9 month period ending September 30, 2017



- |                            |                         |                              |                         |
|----------------------------|-------------------------|------------------------------|-------------------------|
| ■ Administrative Revenues  | ■ Property Taxes        | ■ Oil Well Drilling Tax      | ■ Other Tax Revenues    |
| ■ Planning & Development   | ■ Environmental         | ■ Operations                 | ■ Community Services    |
| ■ Recreation Enhancement   | ■ Protective Services   | ■ Family & Community Support | ■ Agricultural Services |
| ■ Revenue from Own Sources | ■ Return on Investments | ■ Provincial Grants          |                         |



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## ALL UNITS

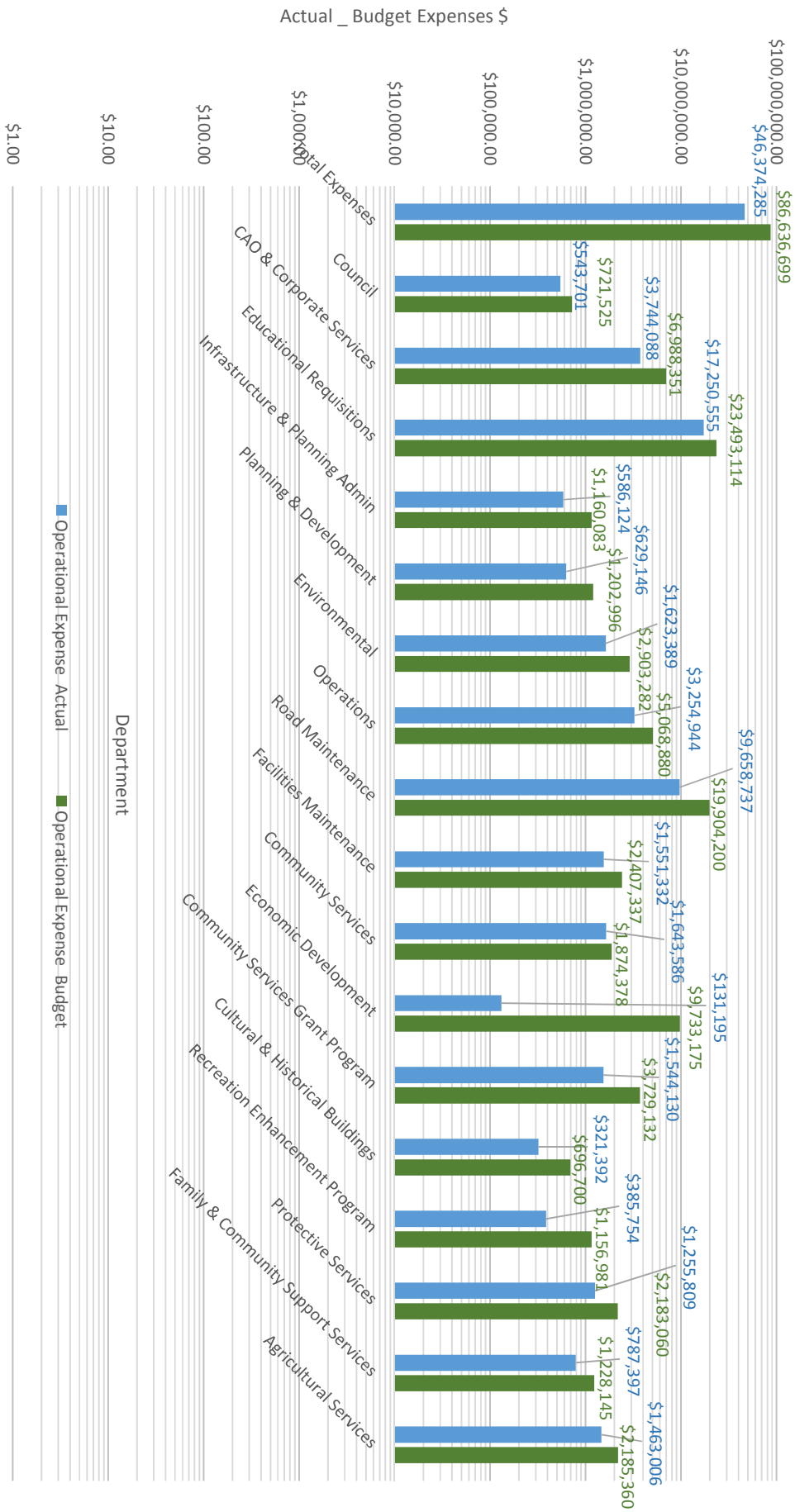
### Expenses

The total of all MD Expenses is \$46,374,300. This amount is 53.5% of the Approved Budget. MD's Expenses have increased by an amount of \$17,923,000 during the 3<sup>rd</sup> Quarter which is equivalent to 20.7% of the Annual Budget, and an increase of 63.0% over the first 2 Quarters of Actual Expenses.

Department	Actual Expenses	Budgeted Expenses	% of Budget
Council	\$ 543,701	721,525	75.4%
CAO & Corporate Services	3,744,088	\$ 6,988,351	53.6%
Educational Requisitions	17,250,555	23,493,114	73.4%
Infrastructure & Planning Admin	586,124	1,160,083	50.5%
Planning & Development	629,146	1,202,996	52.3%
Environmental	1,623,389	2,903,282	55.9%
Operations	3,254,944	5,068,880	64.2%
Road Maintenance	9,658,737	19,904,200	48.5%
Facilities Maintenance	1,551,332	2,407,337	64.4%
Community Services	1,643,586	1,874,378	87.7%
Economic Development	131,195	9,733,175	1.4%
Community Services Grant Program	1,544,130	3,729,132	41.4%
Cultural & Historical Buildings	321,392	696,700	46.1%
Recreational Enhancement Program	385,754	1,156,981	33.3%
Protective Services	1,255,809	2,183,060	57.5%
Family & Community Support Services	787,397	1,228,145	64.1%
Agricultural Services	<u>1,463,006</u>	<u>2,185,360</u>	<u>66.9%</u>
TOTAL	\$ 46,374,285	\$ 86,636,699	53.5%

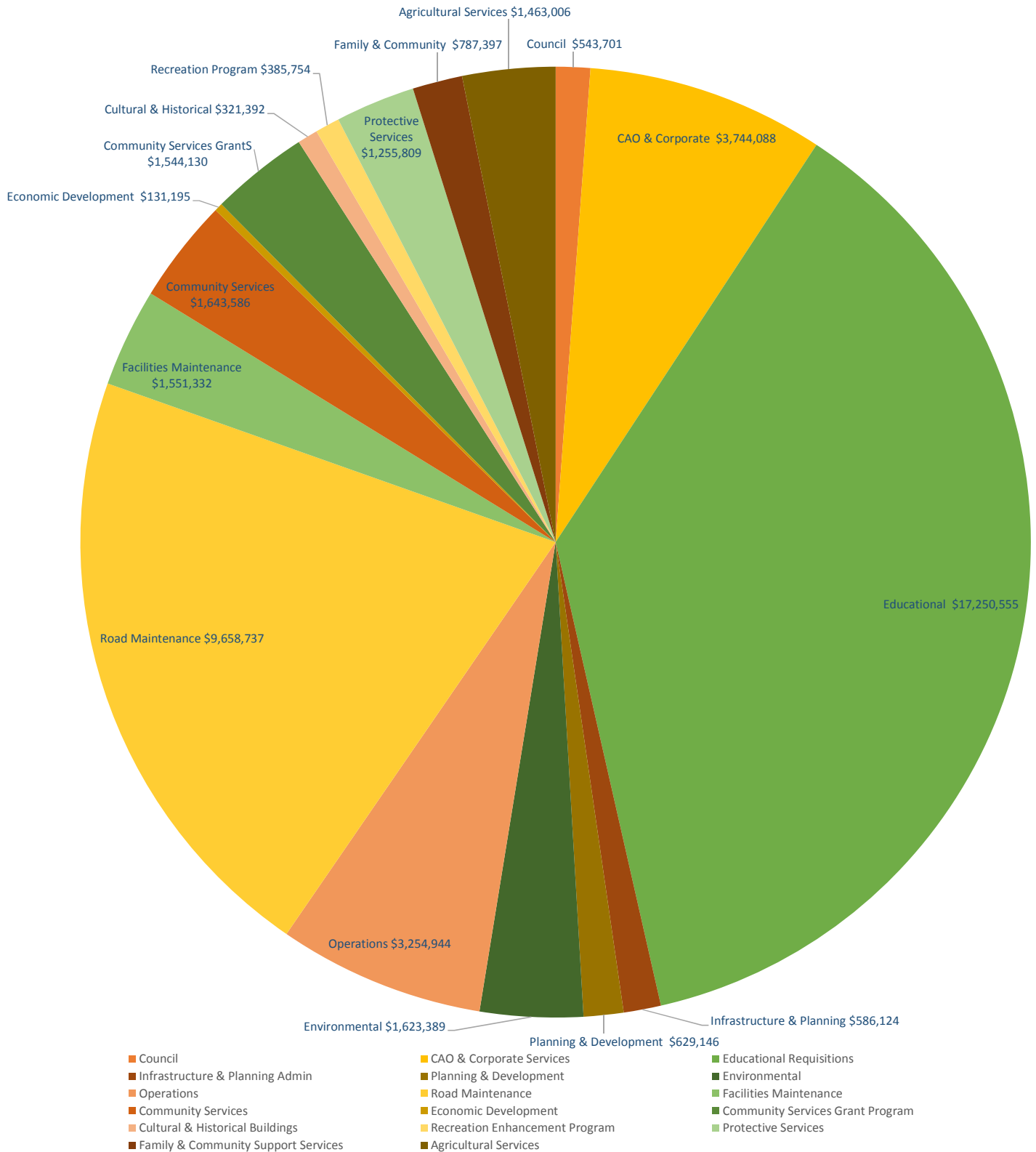


## Actual Expenses by Department Compared to Budget for the 9 month period ending September 30, 2017





# Actual Expenses by Department for the 9 month period ending September 30, 2017





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COUNCIL

### Revenues

N/A

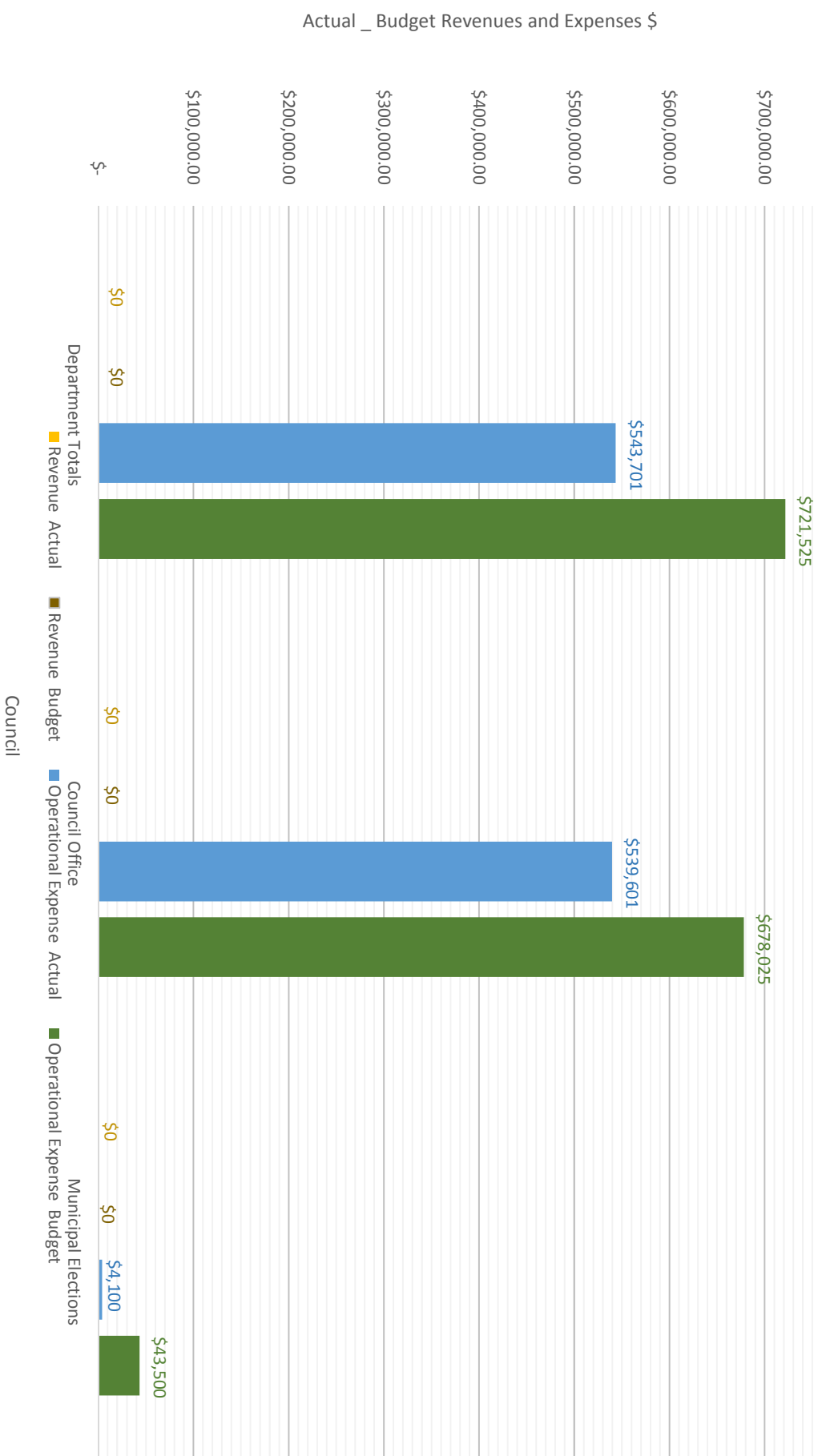
### Expenses

Total Expenses for Council are under-budget, and basically running on track. Although within the mix, the total cost of Honorariums and Employer Contributions combined is currently 121.1% of the respective combined budgets for the 9 month period. The overages in honorariums and employer contributions are due to the retroactive honorariums for 2014 to 2016 as per Council Remuneration Policy. Returning members of Council will recall that the Cost of Living increases for Council members were missed for these three (3) years, and subsequently paid in 2017, when the oversight was discovered.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.



## Council Actual Expenses Compared to Budget for the 9 month period ending September 30, 2017





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## **ADMINISTRATIVE GENERAL**

### **CAO AND CORPORATE SERVICES**

**Revenues** Taxation Revenues are \$102,324,700 to the end of the 3rd Quarter. Taxation Revenues have exceeded Budget by 6.8%, this increase is due to addition of new industrial properties that became taxable during 2017.

Oil Well Drilling Tax Revenue is \$6,469,400 year-to-date which is 107.8% of Budget. This item is difficult for Administration to predict due to Administration not having an accurate way of predicting this revenue.

Other Tax and Admin Revenues total \$27,500 versus a Budget of \$24,100.  
No other comments to the end of the 3<sup>rd</sup> Quarter.

**Expenses** Total Expenses for CAO and Corporate Services is under-budget, and basically running on track. The respective Budgets for Bank Service Charges (6321) and Cash Management Charges (6322) was corrected during the 3<sup>rd</sup> Quarter.  
Property Taxes requisitioned by the Town of Valleyview have exceeded Budget by \$1,850.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### **COMMUNICATIONS**

**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### **ASSESSMENT**

**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### **EDUCATION REQUISITIONS**

**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### **INFORMATION SYSTEMS MANAGEMENT**

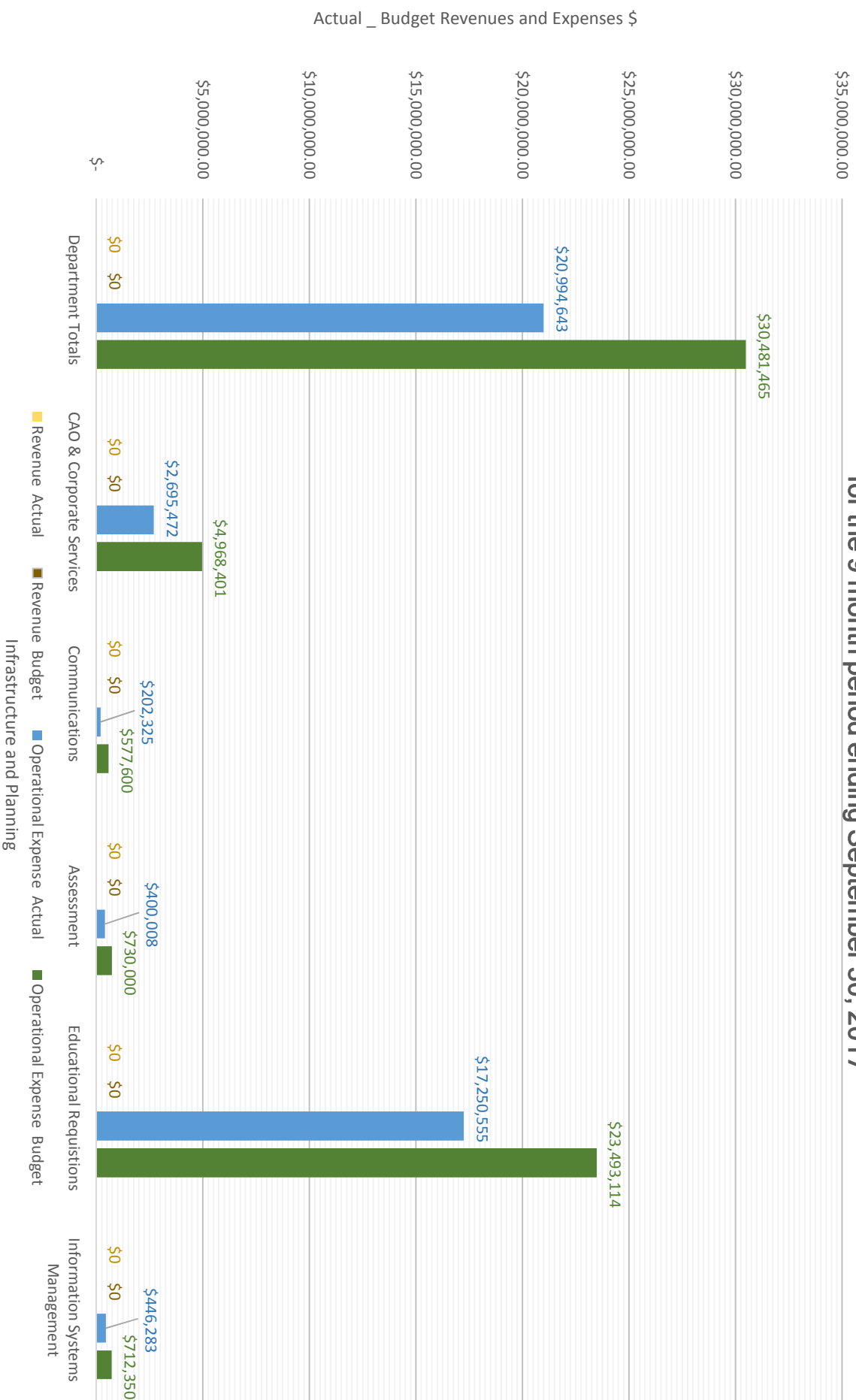
**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.





## Administrative General Expenses Compared to Budget for the 9 month period ending September 30, 2017





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## INFRASTRUCTURE & PLANNING

### INFRASTRUCTURE & PLANNING

**Revenues** Total Revenues for Infrastructure & Planning to the end of the 3<sup>rd</sup> Quarter are \$1,491,500 which is 96.8% of Budget.

Breaking this down, the Revenues are as follows:

Sub-Department	Actual	% of Dep't
	<u>Revenue</u>	<u>Budget</u>
Planning & Development	411,500	107.0%
Environmental Services	333,800	61.7%
Operations	746,200	121.4%

**Expenses** Total Expenses for Infrastructure & Planning to the end of the 3<sup>rd</sup> Quarter are \$17,303,700 which are 53.0% of Budget.

Breaking this down, the Expenses are as follows:

Sub-Department	Actual	% of Dep't
	<u>Expense</u>	<u>Budget</u>
Infrastructure and Planning Administration	586,100	50.5%
Planning & Development	629,200	52.3%
Environmental Services	1,623,400	55.9%
Operations	3,255,000	64.2%
Road Maintenance	9,658,700	48.5%
Facilities Maintenance	1,551,300	64.4%

### PLANNING & DEVELOPMENT

**Revenues** Revenues to the completion of the 3<sup>rd</sup> Quarter are \$411,500 which is 107.0% of Budget.

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### ENVIRONMENTAL SERVICES

**Revenues** Revenues to the completion of the 3<sup>rd</sup> Quarter are \$333,800 which is 61.7% of the Budget.

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### OPERATIONS

**Revenues** Revenues reported to the completion of the 3<sup>rd</sup> Quarter are \$746,200 which is 121.4% of Budget. Revenue from Dust Control (5204) exceeded Budget by \$9,575 or 11.3%. Revenue from Road Permits & Fees (5406) has exceeded Budget to-date by \$48,325 or 1933.0%. Revenue from Road-Use Bonds received year-to-date 2017 is \$252,854. A 2017 Budget was not set for Road-Use Bonds.

**Expenses** Power Supply Service (6121) for the Grovedale Shop is at 391.8% of Budget due to a catch-up of Altagas unbilled costs during the post-construction phase of the new Grovedale Shop. This



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

item has been reported to Council in the comments to the 2017 1<sup>st</sup> Quarter Results and to the 2017 2<sup>nd</sup> Quarter results respectively. Natural Gas Service (6122) for the Grovedale Shop is also in an over-budget position to the end of the 2017 3<sup>rd</sup> Quarter by 36.4%. Actual cost inexperience may be responsible for a low budget.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### ROAD MAINTENANCE

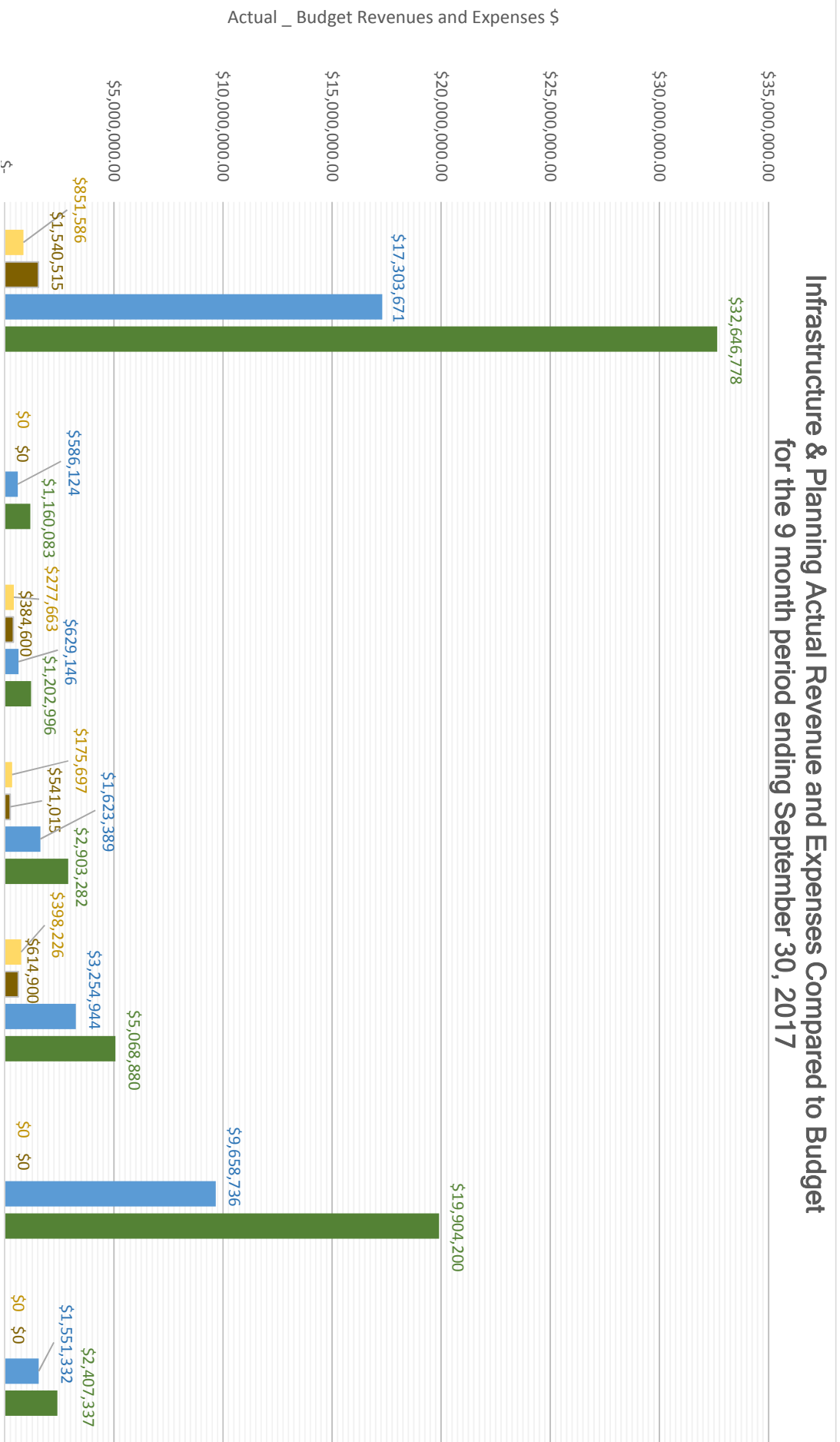
**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

### FACILITIES MAINTENANCE

**Revenues** N/A

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMUNITY SERVICES

### SUMMARY OF COMMUNITY SERVICES REVENUES

**Revenues** Total Revenues for Community Services amounts to \$1,096,700 to the end of the 3<sup>rd</sup> Quarter. The revenues have exceeded Budget by 153.9% of Budget. This is due to the \$812,800 of sponsorship/donations for the Valleyview Multiplex received by the Community Services sub-department. This is a new 2017 revenue item and a 2017 revenue budget was not set for this item.

A break-down of the Revenues are as follows:

Sub-Department	Actual	% of Dep't
	<u>Revenue</u>	<u>Budget</u>
Community Services	886,500	696.5%
Economic Development	N/A	
Community Services Grant Program	N/A	
Cultural and Historical Buildings	N/A	
Recreation and Enhancement Program	20,000	100.0%
Protective Services	66,900	167.2%
Family and Community Support Services	68,500	79.2%
FCSS Town of Valleyview Shared Funding	0	0.0%
Agricultural Services	54,800	81.7%

No other comments or concerns at this point to the end of the 3<sup>rd</sup> Quarter.

## COMMUNITY SERVICES

### SUMMARY OF COMMUNITY SERVICES EXPENSES

**Expenses** The Total Expenses for Community Services to the end of the 3<sup>rd</sup> Quarter is \$7,532,300 which is 33.6% of Budget.

Breaking this down, the Expenses are as follows:

Sub-Department	Actual	% of Dep't
	<u>Expense</u>	<u>Budget</u>
Community Services	1,643,600	87.7%
Economic Development	131,200	1.4%
Community Services Grant Program	1,544,100	41.4%
Cultural and Historical Buildings	321,400	46.1%
Recreation and Enhancement Program	385,800	33.3%
Protective Services	1,255,800	57.5%
Family and Community Support Services	787,400	64.1%
FCSS Town of Valleyview Shared Funding	N/A	
Agricultural Services	1,463,000	66.9%

No comments or concerns at this point to the end of the 3<sup>rd</sup> Quarter.



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMUNITY SERVICES - ADMINISTRATION

**Revenues** Community Services Revenues have exceeded Budget by \$759,200 or 596.5%. This is due to the \$812,800 of sponsorship/donations for the Valleyview Multiplex received. This is a new 2017 revenue item and a 2017 revenue budget was not set for this item.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.

**Expenses** Seniors' Foundations Annual Requisitions are \$37,800 over Budget. As a percentage, the actual cost has exceeded Budget by 3.7%. Returning members of Council will be aware, that Greenview has no control over the amount that the senior's foundations requisitions.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.

## ECONOMIC DEVELOPMENT

**Revenues** N/A

**Expenses** No concerns to the end of the 3<sup>rd</sup> Quarter. While the area expenditure are low at the end of the 3<sup>rd</sup> quarter, the Community Development Initiative funds budgeted at \$9M will be prepared in October thus bringing the expenditures in this area in line with budget.

## COMMUNITY SERVICES GRANT PROGRAMS

**Revenues** N/A

**Expenses** The 2016 Grant for the Valleyview Municipal Pool (6203) was accrued for \$78,000 at December 31, 2016. The actual amount of the Grant paid in April 2017 was \$58,235, leaving an unused Budget of \$17,765. When combined with the current year unused budget amount, the total unused Budget amount is \$93,765.  
The 2016 Grant for the Valleyview Recreation Project (6026) was accrued for \$50,000 at December 31, 2016. The actual amount of the Grant paid in April 2017 was \$14,226, leaving an unused Budget amount of \$35,774. When combined with the current year unused budget amount, the total unused Budget amount is \$85,774.  
The 2016 Miscellaneous Recreation Grant for Valleyview (6224) was accrued for \$5,000 at December 31, 2016. The actual amount of the Grant paid in April 2017 was \$1,560, leaving an unused Budget amount of \$3,440.

No other comments or concerns to the end of the 3<sup>rd</sup> Quarter.

## CULTURAL AND HISTORICAL BUILDINGS

**Revenues** N/A

**Expenses** No concerns to the end of the 3<sup>rd</sup> Quarter. All grants issued by Greenview, require recipient organizations to submit an accounting for the use of the grant funds. When these reports are received, Administration will release grant payments to the applicable organizations.





# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## RECREATION ENHANCEMENT PROGRAM

**Revenues** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

**Expenses** No comments to the end of the 3<sup>rd</sup> Quarter.

## PROTECTIVE SERVICES

**Revenues** Revenues for Protective Services are showing as over budget, however, this is not the case. Greenview Administration provides admin assistance to the Grovedale and DeBolt Fire Departments by invoicing and collecting revenue that the departments create in providing emergency response service to the province for vehicle accidents on highways 40 & 43. These funds once collected are rerouted to the Grovedale (\$64,900.00) and or DeBolt (\$28,900.00) Fire Departments, which has been Greenview's practice. Currently, there is no review of the Fire Departments disbursements conducted by Greenview. In summation, there is no reporting or accountability to Greenview by the fire departments for the usage of the funds routed through Greenview. 2018 onward, Administration will budget the revenues for the Grovedale and DeBolt Fire Departments based on history. To ensure transparency and accountability, the departments should be required to provide a report to Greenview regarding their expenditures in relation to the funds routed through Greenview.

No other comments or concerns for the 3<sup>rd</sup> Quarter.

**Expenses** The 2016 Fire Service Agreement with the Valleyview Fire Department (6078) was accrued for \$75,000 at December 31, 2016. The actual amount of the agreement paid during February 2017 was \$73,597, leaving an unused budget amount of \$1,403. When combined with the current year unused budget amount, the total unused budget amount is \$76,403.

Concerning the utilities servicing the Valleyview Fire Hall (6121, 6122, and 6125) which are currently in an over-budget position, the Town of Valleyview will be invoiced 50% of the cost at December 31, 2017.

No other comments or concerns for the 3<sup>rd</sup> Quarter.

## FAMILY & COMMUNITY SUPPORT SERVICES

**Revenues** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

**Expenses** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

## AGRICULTURAL SERVICES

**Revenues** No comments or concerns to the end of the 3<sup>rd</sup> Quarter.

**Expenses** Although there are GLs that have been over expensed in this area, the overall department budget is within a reasonable percentage range for the 3<sup>rd</sup> Quarter report.

Administration - Advertising Services (6021) has exceeded Budget by the amount of \$2,000. The cost of radio media advertising for 'Spray Exemption' has increased due to either the frequency of advertisements, or the market rate.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

Agricultural Service Board - Salaries (6001) HR as discovered 'why' Salaries have been distributed to the board and the amounts will be redistributed to the proper GL Accounts.

Agricultural Services Board - Professional Services (6040) has exceeded budget by \$9,800 due to costs incurred concerning the close of the Valleyview Seed Cleaning Cooperative. Also General Operating Supplies (6109) has exceeded budget due to a procurement of MD of Greenview 'No-Spray' signs; an unforeseen requirement.

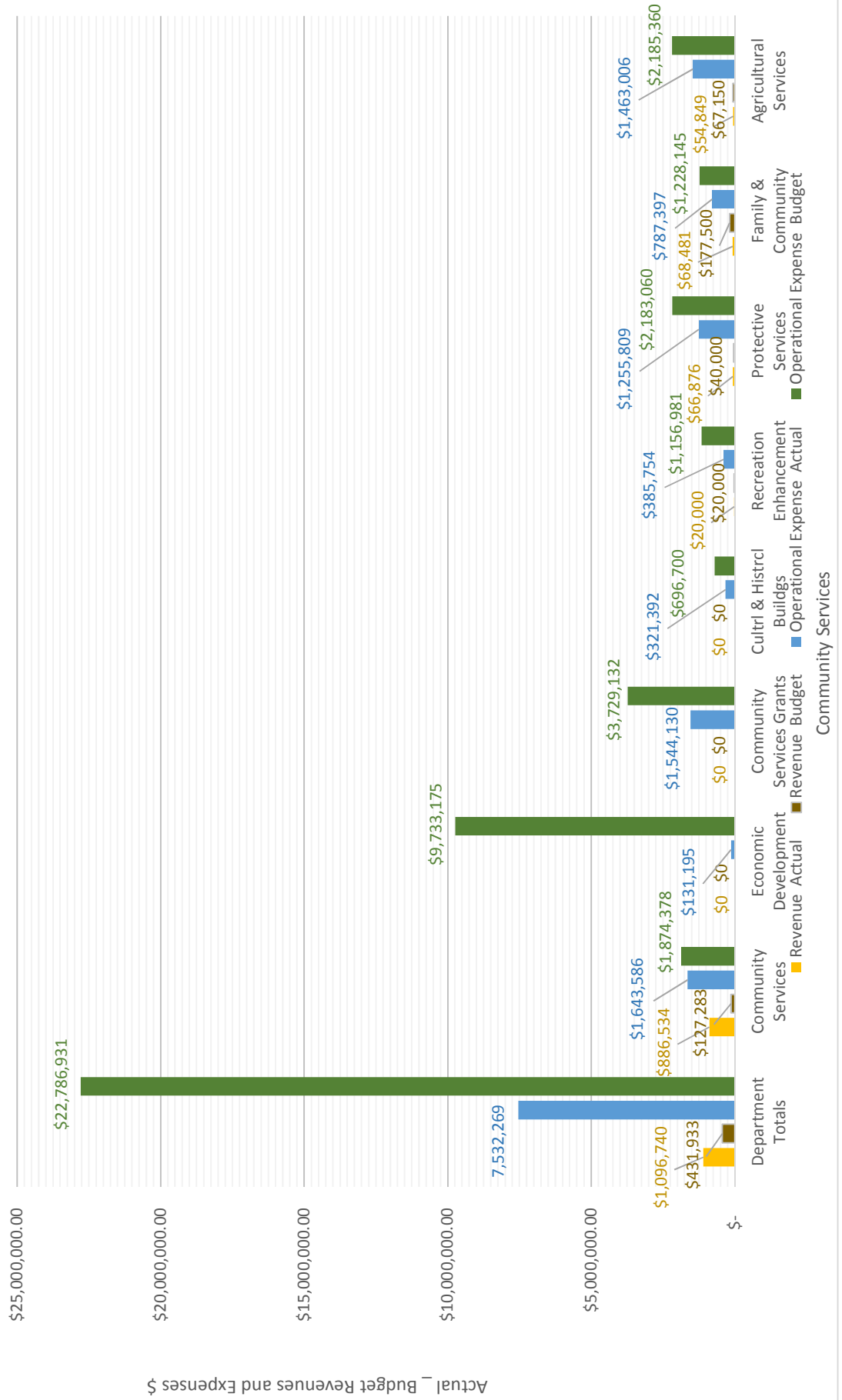
ASB Vegetation Management - Accommodation & Subsistence (6011) has exceeded budget \$8,900 or 136.7%. This is due to the annual work program in the Grande Cache area which was under-budgeted. Also Consumable Tools & Supplies is over-budget do to an incorrectly coded expense item. This expense will be redistributed to the proper area during the 4<sup>th</sup> Quarter.

Veterinary Clinic - Grants to Organizations (6202) has exceeded budget by \$10,800 due solely to the 2017 Requisition disbursed to VSI Services.

No other comments or concerns for the 3<sup>rd</sup> Quarter.



## Community Services Actual Revenue and Expenses Compared to Budget for the 9 month period ending September 30, 2017





**MD of Greenview**  
**Actual to Budget**  
**Summary of All Units**  
**For the 9 Months Ending 9/30/2017**

**Revenues**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unsed Budget
5-5001 Linear Property Tax	\$58,109,822.25	\$60,419,420.00	96.18%	\$2,309,597.75
5-5002 Farmland Tax	295,653.84	290,170.00	101.89%	(5,483.84)
5-5003 Machinery & Equipment Tax	31,346,890.60	24,067,661.00	130.24%	(7,279,229.60)
5-5004 Non Residential Tax	9,231,426.11	7,900,157.00	116.85%	(1,331,269.11)
5-5005 Residential Tax	3,340,530.19	3,125,807.00	106.87%	(214,723.19)
5-5006 Min Prop Tax Levy	385.84	0.00	0.00%	(385.84)
5-5101 Aggregate Levy	314,878.57	450,000.00	69.97%	135,121.43
5-5103 Tax Recovery Land Sale	31,483.23	0.00	0.00%	(31,483.23)
5-5104 Well Drilling Tax	6,469,382.95	6,000,000.00	107.82%	(469,382.95)
5-5200 Sales of Goods & Services	29,731.00	42,000.00	70.79%	12,269.00
5-5201 ASB Seminars & Courses	80.00	800.00	10.00%	720.00
5-5202 ASB Services	12.00	150.00	8.00%	138.00
5-5204 Dust Control	94,575.00	85,000.00	111.26%	(9,575.00)
5-5206 GIS & Plotting Service	210.00	500.00	42.00%	290.00
5-5207 Maintenance & Repair Services	85.00	1,200.00	7.08%	1,115.00
5-5208 Municipal Maps & Photos	5,810.00	8,500.00	68.35%	2,690.00
5-5212 Swan Lake Campground	20,000.00	20,000.00	100.00%	0.00
5-5213 Road Maintenance	17,821.92	0.00	0.00%	(17,821.92)
5-5214 Road Services	13,575.00	76,000.00	17.86%	62,425.00
5-5215 Vegetation Management	0.00	7,500.00	0.00%	7,500.00
5-5230 Emergency Response Services	32,900.00	0.00	0.00%	(32,900.00)
5-5231 Mutual Aid Agreement Funds	3,000.00	0.00	0.00%	(3,000.00)
5-5299 Other Services	38,750.00	45,000.00	86.11%	6,250.00
5-5300 Administrative Fees & Other Cha	14,633.63	5,150.00	284.15%	(9,483.63)
5-5301 Fees - ASB Equipment Rental	33,579.25	25,000.00	134.32%	(8,579.25)
5-5304 Building Rental	94,844.25	141,365.00	67.09%	46,520.75
5-5305 Fees - Business License	430.00	300.00	143.33%	(130.00)
5-5306 Fees - Certificate of Complianc	400.00	300.00	133.33%	(100.00)
5-5309 Fees - MPC Permit	377,002.50	350,000.00	107.72%	(27,002.50)
5-5310 Fees - Planning & Development	15,950.00	30,000.00	53.17%	14,050.00
5-5311 Fees - Tax Certificate	8,245.00	10,000.00	82.45%	1,755.00
5-5313 Rounding GL	(0.17)	0.00	0.00%	0.17
5-5404 Road Permits & Fees	50,825.00	2,500.00	2033.00%	(48,325.00)





**MD of Greenview  
Actual to Budget  
Summary of All Units  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
Rural Address Sign Fee	1,700.00	1,400.00	121.43%	(300.00)
Wastewater Collection	39,716.00	48,000.00	82.74%	8,284.00
Water Distribution	41,828.47	128,000.00	32.68%	86,171.53
Water Point Fees	35,281.14	72,700.00	48.53%	37,418.86
Water Rural	11,931.00	46,500.00	25.66%	34,569.00
Other Fees	14,100.00	0.00	0.00%	(14,100.00)
Miscellaneous Fees	104,968.73	35,000.00	299.91%	(69,968.73)
Lagoon Tipping Fees	102,539.03	96,650.00	106.09%	(5,889.03)
Sale of Assets	0.00	12,000.00	0.00%	12,000.00
Sale of Land	3,600.00	4,000.00	90.00%	400.00
Sale of Recycling Material	9,031.71	12,000.00	75.26%	2,968.29
Bylaw Enforcement	30,976.00	40,000.00	77.44%	9,024.00
Penalties on Receivables	43,602.37	100,000.00	43.60%	56,397.63
Penalty & Costs on Taxes	86,209.93	150,000.00	57.47%	63,790.07
Weed Enforcement	0.00	500.00	0.00%	500.00
Grant from Provincial Government	5,700,351.00	5,855,399.00	97.35%	155,048.00
Shared Funding	0.00	106,918.00	0.00%	106,918.00
Sponsorship/Donations VVW Multi-Plex	812,783.00	0.00	0.00%	(812,783.00)
Claim Refund	0.00	5,000.00	0.00%	5,000.00
Return on Investment	1,573,322.47	1,500,000.00	104.89%	(73,322.47)
Interest Income-Other	83,406.94	100,000.00	83.41%	16,593.06
WW Creeks Crossing-Debenture	46,082.50	46,083.00	100.00%	0.50
Water Creeks Crossing-Debenture	46,082.00	46,082.00	100.00%	0.00
Road Use Bond	252,854.32	0.00	0.00%	(252,854.32)
Other Revenue	0.00	46,500.00	0.00%	46,500.00
	<u>119,033,279.57</u>	<u>111,557,212.00</u>	<u>106.70%</u>	<u>(7,476,067.57)</u>
<b>Expenses</b>				
Salaries	7,035,460.23	11,154,141.00	63.07%	4,118,680.77
Wages	0.00	15,000.00	0.00%	15,000.00
Honorariums	487,584.37	549,550.00	88.72%	61,965.63
Employer Contributions	1,835,976.34	3,209,192.00	57.21%	1,373,215.66
Non Cash Awards & Incentives	5,927.82	40,425.00	14.66%	34,497.18
Employee Relocation	17,472.93	37,500.00	46.59%	20,027.07
Wellness Program	0.00	5,000.00	0.00%	5,000.00



**MD of Greenview**  
**Actual to Budget**  
**Summary of All Units**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011 Accommodation & Subsistence	212,891.90	391,075.00	54.44%	178,183.10
6-6012 Transportation Expenses	173,927.83	290,850.00	59.80%	116,922.17
6-6013 Training & Education	141,085.47	385,500.00	36.60%	244,414.53
6-6015 Memberships Seminars Conferences	85,410.49	223,525.00	38.21%	138,114.51
6-6021 Advertising Services	145,456.11	276,900.00	52.53%	131,443.89
6-6022 Publishing Services	39,993.54	87,000.00	45.97%	47,006.46
6-6024 Subscriptions to Publications	0.00	2,950.00	0.00%	2,950.00
6-6025 Promotional Marketing	74,229.93	289,800.00	25.61%	215,570.07
6-6027 Hospitality	10,204.76	63,000.00	16.20%	52,795.24
6-6028 Branding & Image Building	13,067.85	125,000.00	10.45%	111,932.15
6-6029 Other Information Services	1,413.08	6,700.00	21.09%	5,286.92
6-6031 Postage and Parcel Post	25,590.32	35,000.00	73.12%	9,409.68
6-6032 Freight & Courier Services	14,204.04	31,050.00	45.75%	16,845.96
6-6033 Telecommunication Services	185,153.96	291,075.00	63.61%	105,921.04
6-6036 Mobile Communication Services	139,065.48	301,032.00	46.20%	161,966.52
6-6040 Professional Services	2,153,523.85	4,384,700.00	49.11%	2,231,176.15
6-6041 Auditing & Accounting Services	65,388.66	76,000.00	86.04%	10,611.34
6-6043 Contractor Services	2,545,852.40	4,611,500.00	55.21%	2,065,647.60
6-6044 Engineering Consultants	36,255.49	50,000.00	72.51%	13,744.51
6-6046 Legal Services	45,991.83	60,000.00	76.65%	14,008.17
6-6047 Tendered Contractor/Management	100,476.90	300,000.00	33.49%	199,523.10
6-6055 Volunteer Appreciation	2,500.00	12,500.00	20.00%	10,000.00
6-6057 Tradeshows and Fairs	28,943.75	78,050.00	37.08%	49,106.25
6-6058 Investment Readiness & Attract	330.00	0.00	0.00%	(330.00)
6-6059 Site Operations & Maintenance	61,774.69	162,900.00	37.92%	101,125.31
6-6060 Contracted Services and Repairs	144,886.90	441,500.00	32.82%	296,613.10
6-6061 Animal Control Services	2,916.01	11,000.00	26.51%	8,083.99
6-6063 Emergency Response Services	17,583.47	28,700.00	61.27%	11,116.53
6-6064 Enforcement Services	82,078.02	258,000.00	31.81%	175,921.98
6-6065 Geophysical Surveying & Mapping	231,512.21	326,220.00	70.97%	94,707.79
6-6066 Harvest & Cleanup Incentives	62,893.73	73,500.00	85.57%	10,606.27
6-6067 Information Technology Services	23,148.49	89,970.00	25.73%	66,821.51
6-6068 Maintenance	86,248.24	163,500.00	52.75%	77,251.76
6-6069 Maintenance - PS Bldgs	117,278.58	187,000.00	62.72%	69,721.42
6-6071 Contracted Maintenance Service	3,301,097.40	5,329,000.00	61.95%	2,027,902.60





**MD of Greenview  
Actual to Budget  
Summary of All Units  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
Repair of Equipment & Machinery	11,515.32	33,500.00	34.37%	21,984.68
Repair/Maintenance of Motor Ve	54,231.91	217,000.00	24.99%	162,768.09
Fire Services Agreements	(1,402.91)	124,000.00	(1.13%)	125,402.91
Other Engineering Works/ Mainte	578.07	50,000.00	1.16%	49,421.93
Licence & Permit Fees	738.99	1,500.00	49.27%	761.01
Tipping Fees	85,803.25	130,000.00	66.00%	44,196.75
Other Govern Fees (1st Call)	0.00	5,000.00	0.00%	5,000.00
Office Supplies	55,988.56	80,000.00	69.99%	24,011.44
Cleaning/ Janitorial Supplies	39,963.30	55,500.00	72.01%	15,536.70
Personal Protection Equipment &	54,663.87	120,150.00	45.50%	65,486.13
Petroleum & Antifreeze Products	514,668.30	876,700.00	58.71%	362,031.70
Shop & Service Truck Tools	8,009.63	12,500.00	64.08%	4,490.37
Parts for Motor Vehicle & Other	29,361.45	160,000.00	18.35%	130,638.55
Consumable Tools & Supplies	93,045.29	100,200.00	92.86%	7,154.71
General & Operating Supplies	913,271.48	1,163,300.00	78.51%	250,028.52
Chemicals	755,658.12	1,639,560.00	46.09%	883,901.88
Gravel	1,493,225.23	4,550,000.00	32.82%	3,056,774.77
Landscaping Equipment & Supplie	15,085.41	25,000.00	60.34%	9,914.59
Gravel Exploration Services	0.00	30,000.00	0.00%	30,000.00
Other Repair & Maintenance Supp	17,601.87	50,000.00	35.20%	32,398.13
Power Supply Service	277,989.23	300,960.00	92.37%	22,970.77
Natural Gas Service	58,169.63	121,300.00	47.96%	63,130.37
Direct Energy Utilities	21,048.81	30,500.00	69.01%	9,451.19
Other Utilities Rates	10,215.99	16,950.00	60.27%	6,734.01
IT Hardware Purchase	89,616.16	111,800.00	80.16%	22,183.84
IT Software Purchase	40,781.76	55,300.00	73.75%	14,518.24
Expenses, Road Allowance Clearing	0.00	300,000.00	0.00%	300,000.00
Rental of Residential Building	3,344.38	46,400.00	7.21%	43,055.62
Rental of IT & Communication Eq	5,400.00	6,600.00	81.82%	1,200.00
Rental of Equipment & Machinery	211,851.11	650,000.00	32.59%	438,148.89
Rental of Environmental Control	33,046.61	40,000.00	82.62%	6,953.39
Rental of Office Equipment	67,291.60	100,000.00	67.29%	32,708.40
Grants to Organizations	1,883,203.52	3,811,350.00	49.41%	1,928,146.48
Grant Agreements	577,048.10	9,795,332.00	5.89%	9,218,283.90
Education Requisitions	17,250,555.13	23,493,114.00	73.43%	6,242,558.87



**MD of Greenview  
Actual to Budget  
Summary of All Units  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6206 Grant for Recreation Project	(31,773.80)	54,000.00	(58.84%)	85,773.80
6-6207 Shared Funding	1,350,991.62	2,147,658.00	62.91%	796,666.38
6-6208 Donations & Sponsorships	3,265.00	5,000.00	65.30%	1,735.00
6-6209 Bursaries & Scholarships	8,800.00	32,000.00	27.50%	23,200.00
6-6220 Tourism Partnerships	22,506.63	112,000.00	20.10%	89,493.37
6-6221 Bus. Retent Expansion & Invest	881.35	147,000.00	0.60%	146,118.65
6-6222 Women's Shelters	50,000.00	50,000.00	100.00%	0.00
6-6223 Red Willow Lodge - Grant	1,500.00	1,500.00	100.00%	0.00
6-6224 Misc Recreation Grant	(3,440.00)	5,000.00	(68.80%)	8,440.00
6-6313 Debuture Principal	32,617.66	32,618.00	100.00%	0.34
6-6315 Loan Interest	57,600.72	57,602.00	100.00%	1.28
6-6321 Bank Service Charges	9,514.85	25,000.00	38.06%	15,485.15
6-6322 Cash Management Charges	150,523.21	200,000.00	75.26%	49,476.79
6-6331 Insurance Premium & Deductible	5,101.46	444,000.00	1.15%	438,898.54
6-6360 Property Taxes	15,348.02	13,500.00	113.69%	(1,848.02)
6-6519 Vehicle Components and Parts	66,252.68	105,000.00	63.10%	38,747.32
6-6520 Vehicle Accessories	51,935.06	81,000.00	64.12%	29,064.94
6-6549 Land	21,018.71	60,000.00	35.03%	38,981.29
6-6571 SCADA System	15,115.11	40,000.00	37.79%	24,884.89
6-6852 Salt & Sand	120,160.35	265,000.00	45.34%	144,839.65
	46,374,284.87	86,636,699.00	53.53%	40,262,414.13



**MD of Greenview  
Actual to Budget  
Revenue  
For the 9 Months Ending 9/30/2017**

**Revenues**

5-5001	Linear Property Tax	\$58,109,822.25	\$60,419,420.00	96.18%	\$2,309,597.75
5-5002	Farmland Tax	295,653.84	290,170.00	101.89%	(5,483.84)
5-5003	Machinery & Equipment Tax	31,346,890.60	24,067,661.00	130.24%	(7,279,229.60)
5-5004	Non Residential Tax	9,231,426.11	7,900,157.00	116.85%	(1,331,269.11)
5-5005	Residential Tax	3,340,530.19	3,125,807.00	106.87%	(214,723.19)
5-5006	Min Prop Tax Levy	385.84	0.00	0.00%	(385.84)
5-5103	Tax Recovery Land Sale	31,483.23	0.00	0.00%	(31,483.23)
5-5104	Well Drilling Tax	6,469,382.95	6,000,000.00	107.82%	(469,382.95)
5-5206	GIS & Plotting Service	210.00	500.00	42.00%	290.00
5-5208	Municipal Maps & Photos	5,810.00	8,500.00	68.35%	2,690.00
5-5300	Administrative Fees & Other Cha	13,293.13	5,150.00	258.12%	(8,143.13)
5-5311	Fees - Tax Certificate	8,245.00	10,000.00	82.45%	1,755.00
5-5313	Rounding GL	(0.17)	0.00	0.00%	0.17
5-5603	Penalty & Costs on Taxes	526.92	0.00	0.00%	(526.92)
		<u>108,853,659.89</u>	<u>101,827,365.00</u>	<u>106.90%</u>	<u>(7,026,294.89)</u>



**MD of Greenview  
Actual to Budget  
Administrative Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

GIS & Plotting Service  
Municipal Maps & Photos  
Administrative Fees & Other Cha  
Fees - Tax Certificate  
Rounding GL

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5206	\$210.00	\$500.00	42.00%	\$290.00
5-5208	5,810.00	8,500.00	68.35%	2,690.00
5-5300	13,293.13	5,150.00	258.12%	(8,143.13)
5-5311	8,245.00	10,000.00	82.45%	1,755.00
5-5313	(0.17)	0.00	0.00%	0.17
	27,557.96	24,150.00	114.11%	(3,407.96)





**MD of Greenview  
Actual to Budget  
Property Taxes  
For the 9 Months Ending 9/30/2017**

**Revenues**

Linear Property Tax  
Farmland Tax  
Machinery & Equipment Tax  
Non Residential Tax  
Residential Tax  
Min Prop Tax Levy

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5001	\$58,109,822.25	\$60,419,420.00	96.18%	\$2,309,597.75
5-5002	295,653.84	290,170.00	101.89%	(5,483.84)
5-5003	31,346,890.60	24,067,661.00	130.24%	(7,279,229.60)
5-5004	9,231,426.11	7,900,157.00	116.85%	(1,331,269.11)
5-5005	3,340,530.19	3,125,807.00	106.87%	(214,723.19)
5-5006	385.84	0.00	0.00%	(385.84)
	<u>102,324,708.83</u>	<u>95,803,215.00</u>	<u>106.81%</u>	<u>(6,521,493.83)</u>



**MD of Greenview  
Actual to Budget  
Other Taxes  
For the 9 Months Ending 9/30/2017**

**Revenues**

Tax Recovery Land Sale  
Well Drilling Tax  
Penalty & Costs on Taxes

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5103	\$31,483.23	\$0.00	0.00%	(\$31,483.23)
5-5104	6,469,382.95	6,000,000.00	107.82%	(469,382.95)
5-5603	526.92	0.00	0.00%	(526.92)
	<u>6,501,393.10</u>	<u>6,000,000.00</u>	<u>108.36%</u>	<u>(501,393.10)</u>





**MD of Greenview  
Actual to Budget  
Other Revenue From Own Sources  
For the 9 Months Ending 9/30/2017**

**Revenues**

Miscellaneous Fees  
Sale of Assets  
Penalties on Receivables  
Penalty & Costs on Taxes  
Claim Refund  
Return on Investment  
Interest Income-Other

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5419	\$104,968.73	\$35,000.00	299.91%	(\$69,968.73)
5-5500	0.00	12,000.00	0.00%	12,000.00
5-5602	43,602.37	100,000.00	43.60%	56,397.63
5-5603	85,683.01	150,000.00	57.12%	64,316.99
5-5801	0.00	5,000.00	0.00%	5,000.00
5-5802	1,573,322.47	1,500,000.00	104.89%	(73,322.47)
5-5803	83,406.94	100,000.00	83.41%	16,593.06
	<u>1,890,983.52</u>	<u>1,902,000.00</u>	<u>99.42%</u>	<u>11,016.48</u>



**MD of Greenview  
Actual to Budget  
CAO & Corporate Services  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$251,050.00	\$198,406.00	126.53%	(\$52,644.00)
	<u>251,050.00</u>	<u>198,406.00</u>	<u>126.53%</u>	<u>(\$52,644.00)</u>

**Revenues**

Grant from Provincial Government

5-5706



**MD of Greenview  
Actual to Budget  
Roadways  
For the 9 Months Ending 9/30/2017**

**Revenues**  
Grant from Provincial Government

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5706	\$5,272,985.00	\$5,295,993.00	99.57%	\$23,008.00
	<u>5,272,985.00</u>	<u>5,295,993.00</u>	<u>99.57%</u>	<u>23,008.00</u>



**MD of Greenview  
Actual to Budget  
FCSS Administrative  
For the 9 Months Ending 9/30/2017**

**Revenues**

Grant from Provincial Government

5-5706

Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
\$176,316.00	\$211,000.00	83.56%	\$34,684.00
<u>176,316.00</u>	<u>211,000.00</u>	<u>83.56%</u>	<u>34,684.00</u>



**MD of Greenview  
Actual to Budget  
ASB Rental Equipment Program  
For the 9 Months Ending 9/30/2017**

Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
\$0.00	\$150,000.00	0.00%	\$150,000.00
0.00	150,000.00	0.00%	150,000.00

**Revenues**

Grant from Provincial Government

5-5706



**MD of Greenview  
Actual to Budget  
Council Office  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums	6-6003	\$325,261.71			
Employer Contributions	6-6004	60,105.88	\$303,200.00	107.28%	(\$22,061.71)
Non Cash Awards & Incentives	6-6007	5,825.46	50,000.00	120.21%	(10,105.88)
Accommodation & Subsistence	6-6011	43,982.60	35,925.00	16.22%	30,099.54
Transportation Expenses	6-6012	78,873.86	60,500.00	72.70%	16,517.40
Memberships Seminars Conferences	6-6015	10,458.98	95,000.00	83.03%	16,126.14
Publishing Services	6-6022	51.95	57,400.00	18.22%	46,941.02
Hospitality	6-6027	11,479.76	0.00	0.00%	(51.95)
Mobile Communication Services	6-6036	2,520.72	61,000.00	18.82%	49,520.24
Professional Services	6-6040	1,000.00	6,000.00	42.01%	3,479.28
General & Operating Supplies	6-6109	39.98	0.00	0.00%	(1,000.00)
Rental of Residential Building	6-6143	0.00	6,000.00	0.67%	5,960.02
			3,000.00	0.00%	3,000.00
		539,600.90	678,025.00	79.58%	138,424.10





**MD of Greenview  
Actual to Budget  
Municipal Elections  
For the 9 Months Ending 9/30/2017**

**Expenses**

Wages  
Accommodation & Subsistence  
Transportation Expenses  
Training & Education  
Advertising Services  
Professional Services  
General & Operating Supplies  
Rental of Residential Building

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6002	\$0.00	\$15,000.00	0.00%	\$15,000.00
6-6011	0.00	1,000.00	0.00%	1,000.00
6-6012	0.00	1,500.00	0.00%	1,500.00
6-6013	0.00	1,000.00	0.00%	1,000.00
6-6021	4,100.02	16,500.00	24.85%	12,399.98
6-6040	0.00	5,000.00	0.00%	5,000.00
6-6109	0.00	2,500.00	0.00%	2,500.00
6-6143	0.00	1,000.00	0.00%	1,000.00
	<u>4,100.02</u>	<u>43,500.00</u>	<u>9.43%</u>	<u>39,399.98</u>



**MD of Greenview**  
**Actual to Budget**  
**CAO & Corporate Services**  
**For the 9 Months Ending 9/30/2017**

**Expenses**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6001 Salaries	\$1,499,516.05	\$2,272,019.00	66.00%	\$772,502.95
6-6004 Employer Contributions	395,242.15	695,982.00	56.79%	300,739.85
6-6007 Non Cash Awards & Incentives	57.96	2,500.00	2.32%	2,442.04
6-6008 Employee Relocation	17,472.93	37,500.00	46.59%	20,027.07
6-6009 Wellness Program	0.00	5,000.00	0.00%	5,000.00
6-6011 Accommodation & Subsistence	78,391.97	108,525.00	72.23%	30,133.03
6-6012 Transportation Expenses	18,820.57	51,750.00	36.37%	32,929.43
6-6013 Training & Education	20,068.45	91,000.00	22.05%	70,931.55
6-6015 Memberships Seminars Conferences	13,637.65	23,700.00	57.54%	10,062.35
6-6021 Advertising Services	15,795.36	50,000.00	31.59%	34,204.64
6-6025 Promotional Marketing	4,003.38	29,800.00	13.43%	25,796.62
6-6031 Postage and Parcel Post	25,590.32	35,000.00	73.12%	9,409.68
6-6032 Freight & Courier Services	1,883.32	5,000.00	37.67%	3,116.68
6-6033 Telecommunication Services	88,266.56	143,925.00	61.33%	55,658.44
6-6036 Mobile Communication Services	1,866.41	101,600.00	1.84%	99,733.59
6-6040 Professional Services	22,473.62	191,500.00	11.74%	169,026.38
6-6041 Auditing & Accounting Services	64,388.66	75,000.00	85.85%	10,611.34
6-6046 Legal Services	45,991.83	60,000.00	76.65%	14,008.17
6-6102 Office Supplies	55,912.39	80,000.00	69.89%	24,087.61
6-6109 General & Operating Supplies	14,157.99	36,600.00	38.68%	22,442.01
6-6121 Power Supply Service	52,048.10	78,000.00	66.73%	25,951.90
6-6122 Natural Gas Service	7,006.74	20,300.00	34.52%	13,293.26
6-6129 Other Utilities Rates	4,256.54	7,700.00	55.28%	3,443.46
6-6143 Rental of Residential Building	1,844.38	2,500.00	73.78%	655.62
6-6148 Rental of Office Equipment	67,291.60	100,000.00	67.29%	32,708.40
6-6321 Bank Service Charges	9,514.85	25,000.00	38.06%	15,485.15
6-6322 Cash Management Charges	150,523.21	200,000.00	75.26%	49,476.79
6-6331 Insurance Premium & Deductible	4,101.46	425,000.00	0.97%	420,898.54
6-6360 Property Taxes	15,348.02	13,500.00	113.69%	(1,848.02)
	<u>2,695,472.47</u>	<u>4,968,401.00</u>	<u>54.25%</u>	<u>2,272,928.53</u>



**MD of Greenview  
Actual to Budget  
Communications  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence	6-6011	\$3,476.71	\$12,000.00	28.97%	\$8,523.29
Transportation Expenses	6-6012	954.65	18,000.00	5.30%	17,045.35
Training & Education	6-6013	1,620.00	3,000.00	54.00%	1,380.00
Memberships Seminars Conferences	6-6015	4,002.15	10,100.00	39.63%	6,097.85
Advertising Services	6-6021	72,493.97	125,000.00	58.00%	52,506.03
Publishing Services	6-6022	39,941.59	87,000.00	45.91%	47,058.41
Promotional Marketing	6-6025	50,811.88	120,000.00	42.34%	69,188.12
Hospitality	6-6027	(1,275.00)	0.00	0.00%	1,275.00
Branding & Image Building	6-6028	13,067.85	125,000.00	10.45%	111,932.15
Professional Services	6-6040	0.00	41,000.00	0.00%	41,000.00
General & Operating Supplies	6-6109	17,231.32	36,500.00	47.21%	19,268.68
		<u>202,325.12</u>	<u>577,600.00</u>	<u>35.03%</u>	<u>375,274.88</u>



**MD of Greenview  
Actual to Budget  
Assessment  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003	\$192.52	\$0.00	0.00%	(\$192.52)
6-6004	9.63	0.00	0.00%	(9.63)
6-6040	399,805.99	730,000.00	54.77%	330,194.01
	<u>400,008.14</u>	<u>730,000.00</u>	<u>54.80%</u>	<u>329,991.86</u>

**Expenses**

Honorariums  
Employer Contributions  
Professional Services



**MD of Greenview  
Actual to Budget  
Education Requisitions  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6205	\$17,250,555.13	\$23,493,114.00	73.43%	\$6,242,558.87
	<u>17,250,555.13</u>	<u>23,493,114.00</u>	<u>73.43%</u>	<u>6,242,558.87</u>

**Expenses**  
Education Requisitions





**MD of Greenview  
Actual to Budget  
Information Systems Management  
For the 9 Months Ending 9/30/2017**

**Expenses**

Mobile Communication Services  
Geophysical Surveying & Mapping  
Information Technology Services  
Contracted Maintenance Service  
Power Supply Service  
IT Hardware Purchase  
IT Software Purchase  
Rental of IT & Communication Eq

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6036	\$6,901.85	\$10,800.00	63.91%	\$3,898.15
6-6065	182,550.40	231,220.00	78.95%	48,669.60
6-6067	23,148.49	89,970.00	25.73%	66,821.51
6-6071	85,094.76	184,000.00	46.25%	98,905.24
6-6121	12,789.28	22,660.00	56.44%	9,870.72
6-6133	89,616.16	111,800.00	80.16%	22,183.84
6-6134	40,781.76	55,300.00	73.75%	14,518.24
6-6144	5,400.00	6,600.00	81.82%	1,200.00
	<u>446,282.70</u>	<u>712,350.00</u>	<u>62.65%</u>	<u>266,067.30</u>





**MD of Greenview  
Actual to Budget  
Infrastructure & Planning Admin  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$436,471.16	\$752,918.00	57.97%	\$316,446.84
Employer Contributions	6-6004	112,594.27	230,165.00	48.92%	117,570.73
Accommodation & Subsistence	6-6011	3,175.50	8,000.00	39.69%	4,824.50
Transportation Expenses	6-6012	0.00	3,000.00	0.00%	3,000.00
Training & Education	6-6013	6,534.26	12,000.00	54.45%	5,465.74
Memberships Seminars Conferences	6-6015	800.00	4,500.00	17.78%	3,700.00
Advertising Services	6-6021	609.00	0.00	0.00%	(609.00)
Freight & Courier Services	6-6032	710.08	1,500.00	47.34%	789.92
Telecommunication Services	6-6033	2,128.41	5,000.00	42.57%	2,871.59
Mobile Communication Services	6-6036	33.89	0.00	0.00%	(33.89)
Professional Services	6-6040	15,729.50	100,000.00	15.73%	84,270.50
Repair/Maintenance of Motor Ve	6-6076	159.00	6,000.00	2.65%	5,841.00
Office Supplies	6-6102	21.90	0.00	0.00%	(21.90)
Personal Protection Equipment &	6-6104	377.31	1,000.00	37.73%	622.69
Petroleum & Antifreeze Products	6-6105	5,832.43	30,000.00	19.44%	24,167.57
General & Operating Supplies	6-6109	947.42	6,000.00	15.79%	5,052.58
		<u>586,124.13</u>	<u>1,160,083.00</u>	<u>50.52%</u>	<u>573,958.87</u>



**MD of Greenview  
Actual to Budget  
Planning & Development Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

Fees - Business License  
Fees - Certificate of Compliance  
Fees - MPC Permit  
Fees - Planning & Development  
Other Fees  
Sale of Land

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5305	\$430.00	\$300.00	143.33%	(\$130.00)
5-5306	400.00	300.00	133.33%	(100.00)
5-5309	377,002.50	350,000.00	107.72%	(27,002.50)
5-5310	15,950.00	30,000.00	53.17%	14,050.00
5-5415	14,100.00	0.00	0.00%	(14,100.00)
5-5505	3,600.00	4,000.00	90.00%	400.00
	411,482.50	384,600.00	106.99%	(26,882.50)



**MD of Greenview  
Actual to Budget  
Planning & Development Administ  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$352,368.22	\$519,998.00	67.76%	\$167,629.78
Employer Contributions	6-6004	93,941.87	161,198.00	58.28%	67,256.13
Accommodation & Subsistence	6-6011	4,915.06	11,000.00	44.68%	6,084.94
Transportation Expenses	6-6012	649.98	1,800.00	36.11%	1,150.02
Training & Education	6-6013	2,802.21	18,000.00	15.57%	15,197.79
Memberships Seminars Conferences	6-6015	5,595.00	28,000.00	19.98%	22,405.00
Advertising Services	6-6021	1,365.70	1,500.00	91.05%	134.30
Freight & Courier Services	6-6032	0.00	1,500.00	0.00%	1,500.00
Mobile Communication Services	6-6036	2,386.96	2,500.00	95.48%	113.04
Professional Services	6-6040	28,303.97	155,000.00	18.26%	126,696.03
Repair/Maintenance of Motor Ve	6-6076	100.00	10,000.00	1.00%	9,900.00
Personal Protection Equipment &	6-6104	425.02	1,500.00	28.33%	1,074.98
Petroleum & Antifreeze Products	6-6105	3,734.15	15,000.00	24.89%	11,265.85
General & Operating Supplies	6-6109	328.90	1,000.00	32.89%	671.10
Donations & Sponsorships	6-6208	3,265.00	5,000.00	65.30%	1,735.00
		500,182.04	932,996.00	53.61%	432,813.96



**MD of Greenview  
Actual to Budget  
Municipal Planning Commission  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums	6-6003				
Employer Contributions	6-6004	\$21,549.15	\$25,000.00		\$3,450.85
Accommodation & Subsistence	6-6011	4,639.93	2,500.00	86.20%	(2,139.93)
Transportation Expenses	6-6012	1,645.89	5,500.00	185.60%	3,854.11
Memberships Seminars Conferences	6-6015	6,416.16	10,000.00	29.93%	3,583.84
Advertising Services	6-6021	3,600.00	6,000.00	64.16%	2,400.00
Freight & Courier Services	6-6032	13,577.77	18,000.00	60.00%	4,422.23
General & Operating Supplies	6-6109	431.83	0.00	75.43%	(431.83)
		0.00	2,000.00	0.00%	2,000.00
		51,860.73	69,000.00	75.16%	17,139.27



**MD of Greenview  
Actual to Budget  
Subdivision and Appeal Board  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums  
Employer Contributions  
Accommodation & Subsistence  
Transportation Expenses  
Training & Education  
Memberships Seminars Conferences

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003	\$5,474.34			
6-6004	767.39	\$5,000.00	109.49%	(\$474.34)
6-6011	535.12	500.00	153.48%	(267.39)
6-6012	1,006.02	1,500.00	35.67%	964.88
6-6013	0.00	2,000.00	50.30%	993.98
6-6015	2,400.00	5,000.00	0.00%	5,000.00
		4,000.00	60.00%	1,600.00
	10,182.87	18,000.00	56.57%	7,817.13



**MD of Greenview  
Actual to Budget  
Intergovernmental Development P  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6065	\$43,845.05	\$95,000.00	46.15%	\$51,154.95
6-6549	21,018.71	60,000.00	35.03%	38,981.29
	64,863.76	155,000.00	41.85%	90,136.24

**Expenses**

Geophysical Surveying & Mapping  
Land





**MD of Greenview  
Actual to Budget  
Citizen Panel  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003	\$1,633.85	\$20,000.00	8.17%	\$18,366.15
6-6004	112.67	2,000.00	5.63%	1,887.33
6-6011	52.15	3,000.00	1.74%	2,947.85
6-6012	258.06	3,000.00	8.60%	2,741.94
	<u>2,056.73</u>	<u>28,000.00</u>	<u>7.35%</u>	<u>25,943.27</u>

**Expenses**

Honorariums  
Employer Contributions  
Accommodation & Subsistence  
Transportation Expenses



**MD of Greenview  
Actual to Budget  
Environmental Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5300 Administrative Fees & Other Cha	\$1,340.50	\$0.00	0.00%	(\$1,340.50)
5-5408 Wastewater Collection	39,716.00	48,000.00	82.74%	8,284.00
5-5410 Water Distribution	41,828.47	128,000.00	32.68%	86,171.53
5-5411 Water Point Fees	35,281.14	72,700.00	48.53%	37,418.86
5-5412 Water Rural	11,931.00	46,500.00	25.66%	34,569.00
5-5420 Lagoon Tipping Fees	102,539.03	96,650.00	106.09%	(5,889.03)
5-5506 Sale of Recycling Material	9,031.71	12,000.00	75.26%	2,968.29
5-5805 WW Creeks Crossing-Debenture	46,082.50	46,083.00	100.00%	0.50
5-5806 Water Creeks Crossing-Debenture	46,082.00	46,082.00	100.00%	0.00
5-5809 Other Revenue	0.00	45,000.00	0.00%	45,000.00
	<u>333,832.35</u>	<u>541,015.00</u>	<u>61.70%</u>	<u>207,182.65</u>



**MD of Greenview  
Actual to Budget  
Environmental Services Administ  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$400,989.69			
Employer Contributions	6-6004	110,903.51	\$641,538.00	62.50%	\$240,548.31
Accommodation & Subsistence	6-6011	6,680.72	198,877.00	55.76%	87,973.49
Transportation Expenses	6-6012	57.96	10,000.00	66.81%	3,319.28
Training & Education	6-6013	4,203.06	1,000.00	5.80%	942.04
Memberships Seminars Conferences	6-6015	1,036.14	15,000.00	28.02%	10,796.94
Advertising Services	6-6021	2,006.89	10,000.00	10.36%	8,963.86
Freight & Courier Services	6-6032	2,253.63	2,500.00	80.28%	493.11
Telecommunication Services	6-6033	16,105.18	3,000.00	75.12%	746.37
Professional Services	6-6040	38,259.80	30,000.00	53.68%	13,894.82
Repair/Maintenance of Motor Ve	6-6076	6,783.46	40,000.00	95.65%	1,740.20
Personal Protection Equipment &	6-6104	2,228.17	50,000.00	13.57%	43,216.54
Petroleum & Antifreeze Products	6-6105	32,871.07	13,000.00	17.14%	10,771.83
General & Operating Supplies	6-6109	4,580.59	63,000.00	52.18%	30,128.93
		628,959.87	6,000.00	76.34%	1,419.41
			1,083,915.00	58.03%	454,955.13



**MD of Greenview  
Actual to Budget  
Water Supply  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Telecommunication Services	\$7,514.77	\$12,000.00	62.62%	\$4,485.23
Mobile Communication Services	12.84	0.00	0.00%	(12.84)
Professional Services	42,381.28	55,000.00	77.06%	12,618.72
Contracted Maintenance Service	21,381.45	25,000.00	85.53%	3,618.55
General & Operating Supplies	6,729.48	20,000.00	33.65%	13,270.52
Chemicals	16,215.78	35,000.00	46.33%	18,784.22
Other Repair & Maintenance Supp	13,545.88	30,000.00	45.15%	16,454.12
Power Supply Service	56,971.39	65,000.00	87.65%	8,028.61
Natural Gas Service	13,398.79	20,000.00	66.99%	6,601.21
Direct Energy Utilities	15,575.58	25,000.00	62.30%	9,424.42
Debuture Principal	16,308.83	16,309.00	100.00%	0.17
Loan Interest	28,800.36	28,801.00	100.00%	0.64
SCADA System	13,675.11	25,000.00	54.70%	11,324.89
	<b>252,511.54</b>	<b>357,110.00</b>	<b>70.71%</b>	<b>104,598.46</b>



**MD of Greenview  
Actual to Budget  
Wastewater Collection & Disposa  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Telecommunication Services				
6-6033	\$2,240.97	\$3,200.00	70.03%	\$959.03
Professional Services				
6-6040	15,759.88	100,000.00	15.76%	84,240.12
Other Engineering Works/ Mainte				
6-6079	578.07	50,000.00	1.16%	49,421.93
General & Operating Supplies				
6-6109	1,438.63	8,000.00	17.98%	6,561.37
Chemicals				
6-6110	3,360.22	4,000.00	84.01%	639.78
Other Repair & Maintenance Supp				
6-6119	65.81	0.00	0.00%	(65.81)
Power Supply Service				
6-6121	14,235.64	15,000.00	94.90%	764.36
Debenture Principal				
6-6313	16,308.83	16,309.00	100.00%	0.17
Loan Interest				
6-6315	28,800.36	28,801.00	100.00%	0.64
SCADA System				
6-6571	1,440.00	15,000.00	9.60%	13,560.00
	<u>84,228.41</u>	<u>240,310.00</u>	<u>35.05%</u>	<u>156,081.59</u>





**MD of Greenview**  
**Actual to Budget**  
**Solid Waste Collection & Dispos**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Salaries	\$325,456.78	\$596,562.00	54.56%	\$271,105.22
Employer Contributions	73,324.92	133,085.00	55.10%	59,760.08
Accommodation & Subsistence	516.48	5,000.00	10.33%	4,483.52
Transportation Expenses	6,368.70	15,000.00	42.46%	8,631.30
Mobile Communication Services	2,572.78	6,000.00	42.88%	3,427.22
Professional Services	61,183.16	120,000.00	50.99%	58,816.84
Harvest & Cleanup Incentives	4,573.87	6,500.00	70.37%	1,926.13
Contracted Maintenance Service	15,383.00	50,000.00	30.77%	34,617.00
Repair/Maintenance of Motor Ve	2,189.98	20,000.00	10.95%	17,810.02
Tipping Fees	85,803.25	130,000.00	66.00%	44,196.75
Personal Protection Equipment &	1,920.57	4,000.00	48.01%	2,079.43
Petroleum & Antifreeze Products	29,967.77	55,000.00	54.49%	25,032.23
General & Operating Supplies	10,965.16	20,000.00	54.83%	9,034.84
Other Repair & Maintenance Supp	3,990.18	20,000.00	19.95%	16,009.82
Power Supply Service	426.04	800.00	53.26%	373.96
Rental of Environmental Control	33,046.61	40,000.00	82.62%	6,953.39
	<u>657,689.25</u>	<u>1,221,947.00</u>	<u>53.82%</u>	<u>564,257.75</u>





**MD of Greenview  
Actual to Budget  
Operations Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

Aggregate Levy  
Dust Control  
Road Maintenance  
Road Services  
Road Permits & Fees  
Rural Address Sign Fee  
Road Use Bond

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5101	\$314,878.57	\$450,000.00	69.97%	\$135,121.43
5-5204	94,575.00	85,000.00	111.26%	(9,575.00)
5-5213	17,821.92	0.00	0.00%	(17,821.92)
5-5214	13,575.00	76,000.00	17.86%	62,425.00
5-5404	50,825.00	2,500.00	2033.00%	(48,325.00)
5-5406	1,700.00	1,400.00	121.43%	(300.00)
5-5808	252,854.32	0.00	0.00%	(252,854.32)
	746,229.81	614,900.00	121.36%	(131,329.81)



**MD of Greenview  
Actual to Budget  
Operations Administrative  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$1,874,551.16	\$2,982,742.00	62.85%	\$1,108,190.84
Employer Contributions	6-6004	460,790.60	839,388.00	54.90%	378,597.40
Accommodation & Subsistence	6-6011	2,061.13	5,000.00	41.22%	2,938.87
Transportation Expenses	6-6012	1,131.60	1,000.00	113.16%	(131.60)
Training & Education	6-6013	3,150.50	10,000.00	31.51%	6,849.50
Memberships Seminars Conferences	6-6015	735.00	1,000.00	73.50%	265.00
Advertising Services	6-6021	23,949.75	32,500.00	73.69%	8,550.25
Freight & Courier Services	6-6032	136.65	0.00	0.00%	(136.65)
Telecommunication Services	6-6033	22,365.06	32,500.00	68.82%	10,134.94
Mobile Communication Services	6-6036	3,429.44	0.00	0.00%	(3,429.44)
Personal Protection Equipment &	6-6104	1,532.16	500.00	306.43%	(1,032.16)
Petroleum & Antifreeze Products	6-6105	5,286.41	0.00	0.00%	(5,286.41)
General & Operating Supplies	6-6109	3,134.85	2,750.00	113.99%	(384.85)
Power Supply Service	6-6121	26,924.99	30,000.00	89.75%	3,075.01
Natural Gas Service	6-6122	8,282.02	30,000.00	27.61%	21,717.98
Other Utilities Rates	6-6129	5,713.47	8,750.00	65.30%	3,036.53
		<u>2,443,174.79</u>	<u>3,976,130.00</u>	<u>61.45%</u>	<u>1,532,955.21</u>



**MD of Greenview  
Actual to Budget  
Fleet & Shop Administrative  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence	6-6011	\$54.73	\$1,000.00	5.47%	\$945.27
Training & Education	6-6013	1,644.60	15,000.00	10.96%	13,355.40
Memberships Seminars Conferences	6-6015	89.01	500.00	17.80%	410.99
Freight & Courier Services	6-6032	7,288.55	15,000.00	48.59%	7,711.45
Mobile Communication Services	6-6036	89,065.70	115,000.00	77.45%	25,934.30
Contracted Services and Repairs	6-6060	71,442.65	110,000.00	64.95%	38,557.35
Contracted Maintenance Service	6-6071	225.00	0.00	0.00%	(225.00)
Repair/Maintenance of Motor Ve	6-6076	3,544.74	0.00	0.00%	(3,544.74)
Licence & Permit Fees	6-6082	738.99	1,500.00	49.27%	761.01
Personal Protection Equipment &	6-6104	7,542.05	15,000.00	50.28%	7,457.95
Petroleum & Antifreeze Products	6-6105	329,031.87	450,000.00	73.12%	120,968.13
Shop & Service Truck Tools	6-6106	8,009.63	12,500.00	64.08%	4,490.37
Parts for Motor Vehicle & Other	6-6107	(38.68)	0.00	0.00%	38.68
Consumable Tools & Supplies	6-6108	86,653.55	90,000.00	96.28%	3,346.45
General & Operating Supplies	6-6109	403.29	0.00	0.00%	(403.29)
Insurance Premium & Deductible	6-6331	1,000.00	15,000.00	6.67%	14,000.00
Vehicle Components and Parts	6-6519	66,252.68	105,000.00	63.10%	38,747.32
Vehicle Accessories	6-6520	47,552.32	70,000.00	67.93%	22,447.68
		<u>720,500.68</u>	<u>1,015,500.00</u>	<u>70.95%</u>	<u>294,999.32</u>



**MD of Greenview  
Actual to Budget  
Operations Grovedale  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Accommodation & Subsistence	6-6011	\$537.41		\$2,462.59
Telecommunication Services	6-6033	7,507.54	17.91%	2,242.46
Contracted Services and Repairs	6-6060	4,671.18	77.00%	6,828.82
Office Supplies	6-6102	54.27	40.62%	(54.27)
Personal Protection Equipment &	6-6104	2,497.17	0.00%	(1,997.17)
General & Operating Supplies	6-6109	3,326.61	499.43%	4,173.39
Power Supply Service	6-6121	39,176.80	44.35%	(29,176.80)
Natural Gas Service	6-6122	10,909.59	391.77%	(2,909.59)
		8,000.00	136.37%	
	68,680.57	50,250.00	136.68%	(18,430.57)



**MD of Greenview  
Actual to Budget  
Street Lights  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6121	\$21,902.36	\$27,000.00	81.12%	\$5,097.64
6-6125	685.81	0.00	0.00%	(685.81)
	<u>22,588.17</u>	<u>27,000.00</u>	<u>83.66%</u>	<u>4,411.83</u>

**Expenses**  
Power Supply Service  
Direct Energy Utilities



**MD of Greenview  
Actual to Budget  
Road Maintenance & Inspection A  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$1,755.60	\$5,000.00	35.11%	\$3,244.40
6-6071	2,148,786.23	4,000,000.00	53.72%	1,851,213.77
6-6109	456,155.51	435,000.00	104.86%	(21,155.51)
6-6852	120,160.35	265,000.00	45.34%	144,839.65
	<u>2,726,857.69</u>	<u>4,705,000.00</u>	<u>57.96%</u>	<u>1,978,142.31</u>

**Expenses**

Accommodation & Subsistence  
Contracted Maintenance Service  
General & Operating Supplies  
Salt & Sand





**MD of Greenview  
Actual to Budget  
Bridge Maintenance & Inspection  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6044	\$36,255.49	\$50,000.00	72.51%	\$13,744.51
6-6047	100,476.90	300,000.00	33.49%	199,523.10
	136,732.39	350,000.00	39.07%	213,267.61

**Expenses**

Engineering Consultants  
Tendered Contractor/Management



**MD of Greenview  
Actual to Budget  
Brushing Program  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$0.00	\$2,000.00	0.00%	\$2,000.00
6-6071	574,846.56	600,000.00	95.81%	25,153.44
6-6104	0.00	500.00	0.00%	500.00
6-6109	1,425.95	2,700.00	52.81%	1,274.05
	<u>576,272.51</u>	<u>605,200.00</u>	<u>95.22%</u>	<u>28,927.49</u>

**Expenses**

Accommodation & Subsistence  
Contracted Maintenance Service  
Personal Protection Equipment &  
General & Operating Supplies



**MD of Greenview  
Actual to Budget  
Mowing Program  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$3,723.60	\$11,000.00	33.85%	\$7,276.40
6-6043	0.00	1,500.00	0.00%	1,500.00
6-6104	0.00	500.00	0.00%	500.00
6-6109	10,172.90	32,500.00	31.30%	22,327.10
	<u>13,896.50</u>	<u>45,500.00</u>	<u>30.54%</u>	<u>31,603.50</u>

**Expenses**

Accommodation & Subsistence  
Contractor Services  
Personal Protection Equipment &  
General & Operating Supplies



**MD of Greenview  
Actual to Budget  
Gravelling Program  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence	6-6011				
Contractor Services	6-6043	\$0.00	\$5,000.00	0.00%	\$5,000.00
Contracted Services and Repairs	6-6060	2,520,852.40	4,500,000.00	56.02%	1,979,147.60
Geophysical Surveying & Mapping	6-6065	66,173.07	300,000.00	22.06%	233,826.93
General & Operating Supplies	6-6109	5,116.76	0.00	0.00%	(5,116.76)
Gravel	6-6112	2,264.08	2,500.00	90.56%	235.92
Gravel Exploration Services	6-6115	1,493,225.23	4,550,000.00	32.82%	3,056,774.77
		0.00	30,000.00	0.00%	30,000.00
		<u>4,087,631.54</u>	<u>9,387,500.00</u>	<u>43.54%</u>	<u>5,299,868.46</u>



**MD of Greenview  
Actual to Budget  
Road Services  
For the 9 Months Ending 9/30/2017**

**Expenses**

Professional Services					
Contractor Services	6-6040	\$1,468,226.21	\$2,500,000.00	58.73%	\$1,031,773.79
Harvest & Cleanup Incentives	6-6043	2,500.00	0.00	0.00%	(2,500.00)
General & Operating Supplies	6-6066	28,319.86	31,000.00	91.35%	2,680.14
Chemicals	6-6109	1,968.64	5,000.00	39.37%	3,031.36
Expenses, Road Allowance Clearing	6-6110	404,480.01	1,250,000.00	32.36%	845,519.99
Rental of Equipment & Machinery	6-6142	0.00	300,000.00	0.00%	300,000.00
	6-6145	211,851.11	650,000.00	32.59%	438,148.89
		<u>2,117,345.83</u>	<u>4,736,000.00</u>	<u>44.71%</u>	<u>2,618,654.17</u>



**MD of Greenview**  
**Actual to Budget**  
**Pit Reclamation**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6043	\$0.00	\$75,000.00	0.00%	\$75,000.00
	0.00	75,000.00	0.00%	75,000.00

**Expenses**  
 Contractor Services





**MD of Greenview  
Actual to Budget  
Facility Maintenance Administra  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$529,094.86	\$1,001,490.00	52.83%	\$472,395.14
Employer Contributions	6-6004	124,574.07	271,347.00	45.91%	146,772.93
Accommodation & Subsistence	6-6011	4,286.74	3,000.00	142.89%	(1,286.74)
Training & Education	6-6013	651.22	5,000.00	13.02%	4,348.78
Mobile Communication Services	6-6036	3,535.46	9,000.00	39.28%	5,464.54
Contracted Maintenance Service	6-6071	455,380.40	470,000.00	96.89%	14,619.60
Repair/Maintenance of Motor Ve	6-6076	9,785.78	70,000.00	13.98%	60,214.22
Cleaning/ Janitorial Supplies	6-6103	17,163.30	20,000.00	85.82%	2,836.70
Personal Protection Equipment &	6-6104	888.76	5,000.00	17.78%	4,111.24
Petroleum & Antifreeze Products	6-6105	41,223.61	80,000.00	51.53%	38,776.39
General & Operating Supplies	6-6109	171,122.51	135,000.00	126.76%	(36,122.51)
Landscaping Equipment & Supplie	6-6114	15,085.41	25,000.00	60.34%	9,914.59
Power Supply Service	6-6121	(224.85)	0.00	0.00%	224.85
		<u>1,372,567.27</u>	<u>2,094,837.00</u>	<u>65.52%</u>	<u>722,269.73</u>



**MD of Greenview**  
**Actual to Budget**  
**Building Maintenance**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6068	\$42,451.06	\$70,000.00	60.64%	\$27,548.94
6-6109	3,421.04	10,000.00	34.21%	6,578.96
	<u>45,872.10</u>	<u>80,000.00</u>	<u>57.34%</u>	<u>34,127.90</u>

**Expenses**

Maintenance  
 General & Operating Supplies



**MD of Greenview  
Actual to Budget  
Grovedale Public Service Building  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6069	\$54,534.59	\$101,000.00	53.99%	\$46,465.41
6-6109	2,844.00	8,500.00	33.46%	5,656.00
	<u>57,378.59</u>	<u>109,500.00</u>	<u>52.40%</u>	<u>52,121.41</u>

**Expenses**  
Maintenance - PS Bldgs  
General & Operating Supplies



**MD of Greenview  
Actual to Budget  
DeBolt Public Service Building  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6069	\$40,891.19	\$46,000.00	<b>88.89%</b>	\$5,108.81
6-6109	6,468.58	8,500.00	<b>76.10%</b>	2,031.42
	<u>47,359.77</u>	<u>54,500.00</u>	<u><b>86.90%</b></u>	<u>7,140.23</u>

**Expenses**

Maintenance - PS Bldgs  
General & Operating Supplies



**MD of Greenview**  
**Actual to Budget**  
**W.D. Stevenson Building**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6068	(\$59.90)	\$0.00	0.00%	\$59.90
	(59.90)	0.00	0.00%	59.90

**Expenses**  
 Maintenance



**MD of Greenview  
Actual to Budget  
Maintenance Valleyview Firehall  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6069	\$2,606.09	\$15,000.00	17.37%	\$12,393.91
6-6109	0.00	5,000.00	0.00%	5,000.00
	<u>2,606.09</u>	<u>20,000.00</u>	<u>13.03%</u>	<u>17,393.91</u>

**Expenses**

Maintenance - PS Bldgs  
General & Operating Supplies





**MD of Greenview  
Actual to Budget  
Maintenance Valleyview Ambulance  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$2,408.65	\$5,000.00	48.17%	\$2,591.35
	0.00	2,500.00	0.00%	2,500.00
	<u>2,408.65</u>	<u>7,500.00</u>	<u>32.12%</u>	<u>5,091.35</u>

**Expenses**

Maintenance - PS Bldgs  
General & Operating Supplies

6-6069  
6-6109



**MD of Greenview**  
**Actual to Budget**  
**Maintenance Valleyview Vet Clinic**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6068	\$6,181.47	\$8,000.00	77.27%	\$1,818.53
6-6109	179.41	3,000.00	5.98%	2,820.59
	<u>6,360.88</u>	<u>11,000.00</u>	<u>57.83%</u>	<u>4,639.12</u>

**Expenses**  
 Maintenance  
 General & Operating Supplies



**MD of Greenview**  
**Actual to Budget**  
**Maintenance Grovedale Fire Hall**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6069	\$3,893.41	\$10,000.00	38.93%	\$6,106.59
6-6109	0.00	5,000.00	0.00%	5,000.00
	<u>3,893.41</u>	<u>15,000.00</u>	<u>25.96%</u>	<u>11,106.59</u>

**Expenses**  
 Maintenance - PS Bldgs  
 General & Operating Supplies



**MD of Greenview  
Actual to Budget  
Maintenance DeBolt Fire Hall  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6069	\$12,944.65	\$10,000.00	129.45%	(\$2,944.65)
6-6109	0.00	5,000.00	0.00%	5,000.00
	<u>12,944.65</u>	<u>15,000.00</u>	<u>86.30%</u>	<u>2,055.35</u>

**Expenses**  
Maintenance - PS Bldgs  
General & Operating Supplies



**MD of Greenview  
Actual to Budget  
Community Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

Building Rental  
Shared Funding  
Sponsorship/Donations VVW Multi-Plex

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5304	\$73,751.25	\$111,365.00	66.22%	\$37,613.75
5-5709	0.00	15,918.00	0.00%	15,918.00
5-5710	812,783.00	0.00	0.00%	(812,783.00)
	<u>886,534.25</u>	<u>127,283.00</u>	<u>696.51%</u>	<u>(759,251.25)</u>



**MD of Greenview  
Actual to Budget  
Community Services Administrati  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries  
Employer Contributions  
Accommodation & Subsistence  
Transportation Expenses  
Training & Education  
Mobile Communication Services  
General & Operating Supplies

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6001	\$245,949.05	\$340,397.00	72.25%	\$94,447.95
6-6004	67,134.51	105,523.00	63.62%	38,388.49
6-6011	1,697.45	3,000.00	56.58%	1,302.55
6-6012	1,055.70	3,000.00	35.19%	1,944.30
6-6013	249.00	6,000.00	4.15%	5,751.00
6-6036	376.31	0.00	0.00%	(376.31)
6-6109	3,126.57	3,000.00	104.22%	(126.57)
	<u>319,588.59</u>	<u>460,920.00</u>	<u>69.34%</u>	<u>141,331.41</u>





**MD of Greenview  
Actual to Budget  
Valleyview Medical Clinic  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence	6-6011	\$2,644.96	\$15,000.00	17.63%	\$12,355.04
Advertising Services	6-6021	0.00	500.00	0.00%	500.00
Hospitality	6-6027	0.00	2,000.00	0.00%	2,000.00
Telecommunication Services	6-6033	849.69	1,200.00	70.81%	350.31
Professional Services	6-6040	3,159.52	6,500.00	48.61%	3,340.48
Maintenance	6-6068	10,546.43	35,500.00	29.71%	24,953.57
Cleaning/ Janitorial Supplies	6-6103	22,800.00	35,500.00	64.23%	12,700.00
General & Operating Supplies	6-6109	2,389.91	5,000.00	47.80%	2,610.09
Power Supply Service	6-6121	17,323.56	25,000.00	69.29%	7,676.44
Natural Gas Service	6-6122	4,452.32	10,000.00	44.52%	5,547.68
Direct Energy Utilities	6-6125	1,453.98	3,000.00	48.47%	1,546.02
Insurance Premium & Deductible	6-6331	0.00	4,000.00	0.00%	4,000.00
		<u>65,620.37</u>	<u>143,200.00</u>	<u>45.82%</u>	<u>77,579.63</u>



**MD of Greenview**  
**Actual to Budget**  
**Fox Creek Medical Clinic**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6203	\$0.00	\$12,000.00	0.00%	\$12,000.00
	0.00	12,000.00	0.00%	12,000.00

**Expenses**  
 Grant Agreements



**MD of Greenview  
Actual to Budget  
Seniors Programs  
For the 9 Months Ending 9/30/2017**

**Expenses**  
Contractor Services  
Grants to Organizations  
Grant Agreements  
Red Willow Lodge - Grant

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6043	\$22,500.00	\$35,000.00	64.29%	\$12,500.00
6-6202	14,500.00	14,500.00	100.00%	0.00
6-6203	10,000.00	10,000.00	100.00%	0.00
6-6223	1,500.00	1,500.00	100.00%	0.00
	<u>48,500.00</u>	<u>61,000.00</u>	<u>79.51%</u>	<u>12,500.00</u>



**MD of Greenview**  
**Actual to Budget**  
**Seniors Foundation**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$1,160,573.88	\$1,122,758.00	103.37%	(\$37,815.88)
	<u>1,160,573.88</u>	<u>1,122,758.00</u>	<u>103.37%</u>	<u>(37,815.88)</u>

**Expenses**  
 Shared Funding

6-6207



**MD of Greenview  
Actual to Budget  
Other Buildings  
For the 9 Months Ending 9/30/2017**

**Expenses**  
Telecommunication Services  
Maintenance  
Power Supply Service  
Natural Gas Service  
Other Utilities Rates

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6033	\$882.09	\$500.00	176.42%	(\$382.09)
6-6068	27,129.18	50,000.00	54.26%	22,870.82
6-6121	908.85	500.00	181.77%	(408.85)
6-6122	185.04	500.00	37.01%	314.96
6-6129	198.15	500.00	39.63%	301.85
	<u>29,303.31</u>	<u>52,000.00</u>	<u>56.35%</u>	<u>22,696.69</u>



**MD of Greenview  
Actual to Budget  
Airport Agreements  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$0.00	\$2,500.00	0.00%	\$2,500.00
	20,000.00	20,000.00	100.00%	0.00
	20,000.00	22,500.00	88.89%	2,500.00

**Expenses**

General & Operating Supplies  
Grant Agreements

6-6109  
6-6203





**MD of Greenview  
Actual to Budget  
Economic Development Program  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Accommodation & Subsistence				
Transportation Expenses	\$2,547.51	\$8,000.00	31.84%	\$5,452.49
Training & Education	103.34	0.00	0.00%	(103.34)
Memberships Seminars Conferences	2,346.75	5,000.00	46.94%	2,653.25
Advertising Services	35,409.40	40,175.00	88.14%	4,765.60
Promotional Marketing	899.00	10,000.00	8.99%	9,101.00
Mobile Communication Services	19,414.67	140,000.00	13.87%	120,585.33
Professional Services	432.43	0.00	0.00%	(432.43)
Tradeshows and Fairs	5,073.62	65,000.00	7.81%	59,926.38
Investment Readiness & Attract	28,943.75	78,050.00	37.08%	49,106.25
Repair of Equipment & Machinery	330.00	0.00	0.00%	(330.00)
Petroleum & Antifreeze Products	1,941.51	5,000.00	38.83%	3,058.49
Grants to Organizations	364.79	6,000.00	6.08%	5,635.21
Tourism Partnerships	10,000.00	10,000.00	100.00%	0.00
Bus. Retent Expansion & Invest	22,506.63	112,000.00	20.10%	89,493.37
	881.35	147,000.00	0.60%	146,118.65
	<u>131,194.75</u>	<u>626,225.00</u>	<u>20.95%</u>	<u>495,030.25</u>



**MD of Greenview**  
**Actual to Budget**  
**Community Development Agreement**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6203	\$0.00	\$9,106,950.00	0.00%	\$9,106,950.00
	0.00	9,106,950.00	0.00%	9,106,950.00

**Expenses**  
 Grant Agreements



**MD of Greenview  
Actual to Budget  
Recreation Boards  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	(\$171,867.79)	\$721,250.00	(23.83%)	\$893,117.79
	<u>(171,867.79)</u>	<u>721,250.00</u>	<u>(23.83%)</u>	<u>893,117.79</u>

**Expenses**

Grants to Organizations

6-6202



**MD of Greenview  
Actual to Budget  
Community Services Grants  
For the 9 Months Ending 9/30/2017**

**Expenses**  
Grants to Organizations  
Bursaries & Scholarships  
Women's Shelters

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$1,065,883.41	\$1,500,000.00	71.06%	\$434,116.59
6-6209	8,800.00	32,000.00	27.50%	23,200.00
6-6222	50,000.00	50,000.00	100.00%	0.00
	<u>1,124,683.41</u>	<u>1,582,000.00</u>	<u>71.09%</u>	<u>457,316.59</u>



**MD of Greenview  
Actual to Budget  
Valleyview Recreation Grants  
For the 9 Months Ending 9/30/2017**

**Expenses**  
Grants to Organizations  
Grant Agreements  
Grant for Recreation Project  
Shared Funding  
Misc Recreation Grant

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$22,410.96	\$164,000.00	13.67%	\$141,589.04
6-6203	(17,764.88)	76,000.00	(23.37%)	93,764.88
6-6206	(35,773.80)	50,000.00	(71.55%)	85,773.80
6-6207	0.00	500,000.00	0.00%	500,000.00
6-6224	(3,440.00)	5,000.00	(68.80%)	8,440.00
	<u>(34,567.72)</u>	<u>795,000.00</u>	<u>(4.35%)</u>	<u>829,567.72</u>



**MD of Greenview  
Actual to Budget  
Multipurpose Facility Grants  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$20,000.00	\$20,000.00	100.00%	\$0.00
6-6203	443,382.00	448,382.00	98.88%	5,000.00
6-6206	4,000.00	4,000.00	100.00%	0.00
	<u>467,382.00</u>	<u>472,382.00</u>	<u>98.94%</u>	<u>5,000.00</u>

**Expenses**

Grants to Organizations  
Grant Agreements  
Grant for Recreation Project





**MD of Greenview**  
**Actual to Budget**  
**Agricultural Societies**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$158,500.00	\$158,500.00	100.00%	\$0.00
	158,500.00	158,500.00	100.00%	0.00

**Expenses**  
 Grants to Organizations

6-6202



**MD of Greenview  
Actual to Budget  
Cultural & Historical Buildings  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$24,097.93	\$278,800.00	8.64%	\$254,702.07
6-6203	86,430.98	86,000.00	100.50%	(430.98)
	<u>110,528.91</u>	<u>364,800.00</u>	<u>30.30%</u>	<u>254,271.09</u>

**Expenses**

Grants to Organizations  
Grant Agreements



**MD of Greenview**  
**Actual to Budget**  
**Community Halls**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$111,129.76	\$161,000.00	69.02%	\$49,870.24
	<u>111,129.76</u>	<u>161,000.00</u>	<u>69.02%</u>	<u>49,870.24</u>

**Expenses**  
 Grants to Organizations

6-6202



**MD of Greenview  
Actual to Budget  
Museums  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$30,000.00	\$45,000.00	66.67%	\$15,000.00
6-6203	35,000.00	36,000.00	97.22%	1,000.00
6-6207	30,500.00	50,400.00	60.52%	19,900.00
	95,500.00	131,400.00	72.68%	35,900.00

**Expenses**

Grants to Organizations  
Grant Agreements  
Shared Funding



**MD of Greenwood**  
**Actual to Budget**  
**Cemeteries**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$4,233.72	\$39,500.00	10.72%	\$35,266.28
	<u>4,233.72</u>	<u>39,500.00</u>	<u>10.72%</u>	<u>35,266.28</u>

6-6207

**Expenses**  
 Shared Funding



**MD of Greenview  
Actual to Budget  
Recreation Enhancement Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**  
Swan Lake Campground

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5212	\$20,000.00	\$20,000.00	100.00%	\$0.00
	<u>20,000.00</u>	<u>20,000.00</u>	<u>100.00%</u>	<u>0.00</u>





**MD of Greenview  
Actual to Budget  
REP Administrative  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$108,221.67	\$305,820.00		
Employer Contributions	6-6004	30,144.46	81,461.00	35.39%	\$197,598.33
Accommodation & Subsistence	6-6011	2,119.09	17,400.00	37.00%	51,316.54
Transportation Expenses	6-6012	0.00	1,000.00	12.18%	15,280.91
Training & Education	6-6013	4,216.57	17,600.00	0.00%	1,000.00
Advertising Services	6-6021	364.60	2,200.00	23.96%	13,383.43
Mobile Communication Services	6-6036	0.00	4,800.00	16.57%	1,835.40
Professional Services	6-6040	132.00	8,100.00	0.00%	4,800.00
Contracted Services and Repairs	6-6060	2,600.00	20,000.00	1.63%	7,968.00
Repair of Equipment & Machinery	6-6074	2,009.19	18,500.00	13.00%	17,400.00
Petroleum & Antifreeze Products	6-6105	6,700.17	20,500.00	10.86%	16,490.81
General & Operating Supplies	6-6109	2,541.88	15,500.00	32.68%	13,799.83
		159,049.63	512,881.00	16.40%	12,958.12
				<b>31.01%</b>	<b>353,831.37</b>



**MD of Greenview  
Actual to Budget  
Recreation Facilities Op&Maint  
For the 9 Months Ending 9/30/2017**

**Expenses**

Mobile Communication Services  
Site Operations & Maintenance  
Repair/Maintenance of Motor Ve  
Personal Protection Equipment &  
Petroleum & Antifreeze Products  
Consumable Tools & Supplies  
General & Operating Supplies

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6036	\$3,661.26	\$1,800.00	203.40%	(\$1,861.26)
6-6059	61,774.69	162,900.00	37.92%	101,125.31
6-6076	0.00	16,000.00	0.00%	16,000.00
6-6104	174.95	400.00	43.74%	225.05
6-6105	0.00	10,000.00	0.00%	10,000.00
6-6108	0.00	2,000.00	0.00%	2,000.00
6-6109	5,408.94	16,000.00	33.81%	10,591.06
	71,019.84	209,100.00	33.96%	138,080.16



**MD of Greenview  
Actual to Budget  
Recreation and Tourism Partner  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6207	\$155,684.02	\$435,000.00	35.79%	\$279,315.98
	<u>155,684.02</u>	<u>435,000.00</u>	<u>35.79%</u>	<u>279,315.98</u>

**Expenses**  
Shared Funding



**MD of Greenview  
Actual to Budget  
Protective Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

Emergency Response Services  
Mutual Aid Agreement Funds  
Bylaw Enforcement

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5230	\$32,900.00	\$0.00	0.00%	(\$32,900.00)
5-5231	3,000.00	0.00	0.00%	(3,000.00)
5-5601	30,976.00	40,000.00	77.44%	9,024.00
	<u>66,876.00</u>	<u>40,000.00</u>	<u>167.19%</u>	<u>(26,876.00)</u>



**MD of Greenview  
Actual to Budget  
Protective Services Administrat  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$262,037.49	\$357,313.00	73.34%	\$95,275.51
Employer Contributions	6-6004	71,742.79	110,767.00	64.77%	39,024.21
Accommodation & Subsistence	6-6011	7,026.10	12,000.00	58.55%	4,973.90
Transportation Expenses	6-6012	75.90	0.00	0.00%	(75.90)
Training & Education	6-6013	15,967.51	20,000.00	79.84%	4,032.49
Memberships Seminars Conferences	6-6015	1,486.20	3,500.00	42.46%	2,013.80
Advertising Services	6-6021	0.00	3,500.00	0.00%	3,500.00
Freight & Courier Services	6-6032	544.86	1,000.00	54.49%	455.14
Mobile Communication Services	6-6036	1,909.75	2,380.00	80.24%	470.25
Professional Services	6-6040	7,488.85	92,350.00	8.11%	84,861.15
Volunteer Appreciation	6-6055	2,500.00	12,500.00	20.00%	10,000.00
Animal Control Services	6-6061	2,916.01	11,000.00	26.51%	8,083.99
Enforcement Services	6-6064	82,078.02	258,000.00	31.81%	175,921.98
Repair/Maintenance of Motor Ve	6-6076	2,893.40	7,500.00	38.58%	4,606.60
Personal Protection Equipment &	6-6104	501.73	10,000.00	5.02%	9,498.27
Petroleum & Antifreeze Products	6-6105	8,006.60	14,500.00	55.22%	6,493.40
General & Operating Supplies	6-6109	6,909.88	10,000.00	69.10%	3,090.12
Grants to Organizations	6-6202	264,000.00	265,000.00	99.62%	1,000.00
		738,085.09	1,191,310.00	61.96%	453,224.91



**MD of Greenview  
Actual to Budget  
Fire Protection Valleyview  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums	6-6003	\$15,000.00	\$15,000.00	100.00%	\$0.00
Mobile Communication Services	6-6036	0.00	1,000.00	0.00%	1,000.00
Professional Services	6-6040	976.72	1,000.00	97.67%	23.28
Emergency Response Services	6-6063	265.88	0.00	0.00%	(265.88)
Repair/Maintenance of Motor Ve	6-6076	2,927.49	5,000.00	58.55%	2,072.51
Fire Services Agreements	6-6078	(1,402.91)	75,000.00	(1.87%)	76,402.91
General & Operating Supplies	6-6109	1,599.70	7,500.00	21.33%	5,900.30
Power Supply Service	6-6121	6,143.89	2,500.00	245.76%	(3,643.89)
Natural Gas Service	6-6122	2,718.31	2,000.00	135.92%	(718.31)
Direct Energy Utilities	6-6125	1,424.95	1,000.00	142.50%	(424.95)
		<u>29,654.03</u>	<u>110,000.00</u>	<u>26.96%</u>	<u>80,345.97</u>





**MD of Greenview  
Actual to Budget  
Fire Protection Grande Cache  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums  
Training & Education  
Freight & Courier Services  
Telecommunication Services  
Mobile Communication Services  
Professional Services  
Emergency Response Services  
Repair/Maintenance of Motor Ve  
Fire Services Agreements  
General & Operating Supplies

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003	\$15,000.00	\$15,000.00	100.00%	\$0.00
6-6013	3,224.69	9,750.00	33.07%	6,525.31
6-6032	146.99	850.00	17.29%	703.01
6-6033	0.00	1,000.00	0.00%	1,000.00
6-6036	804.92	2,400.00	33.54%	1,595.08
6-6040	2,680.37	5,000.00	53.61%	2,319.63
6-6063	0.00	5,700.00	0.00%	5,700.00
6-6076	1,729.32	5,500.00	31.44%	3,770.68
6-6078	0.00	25,000.00	0.00%	25,000.00
6-6109	13,730.38	43,000.00	31.93%	29,269.62
	37,316.67	113,200.00	32.97%	75,883.33



**MD of Greenview  
Actual to Budget  
Fire Protection DeBolt  
For the 9 Months Ending 9/30/2017**

**Expenses**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003 Honorariums	\$30,000.00	\$30,000.00	100.00%	\$0.00
6-6004 Employer Contributions	0.00	400.00	0.00%	400.00
6-6011 Accommodation & Subsistence	287.70	2,600.00	11.07%	2,312.30
6-6012 Transportation Expenses	325.87	2,500.00	13.03%	2,174.13
6-6013 Training & Education	26,128.80	25,000.00	104.52%	(1,128.80)
6-6015 Memberships Seminars Conferences	0.00	2,000.00	0.00%	2,000.00
6-6032 Freight & Courier Services	74.99	800.00	9.37%	725.01
6-6033 Telecommunication Services	10,613.49	11,000.00	96.49%	386.51
6-6036 Mobile Communication Services	2,850.70	5,000.00	57.01%	2,149.30
6-6040 Professional Services	1,985.56	6,000.00	33.09%	4,014.44
6-6063 Emergency Response Services	8,658.80	9,000.00	96.21%	341.20
6-6074 Repair of Equipment & Machinery	1,588.85	5,000.00	31.78%	3,411.15
6-6076 Repair/Maintenance of Motor Ve	4,019.83	7,500.00	53.60%	3,480.17
6-6104 Personal Protection Equipment &	19,617.72	20,000.00	98.09%	382.28
6-6105 Petroleum & Antifreeze Products	4,567.16	4,500.00	101.49%	(67.16)
6-6109 General & Operating Supplies	34,240.41	46,600.00	73.48%	12,359.59
6-6110 Chemicals	0.00	1,000.00	0.00%	1,000.00
6-6121 Power Supply Service	8,689.09	9,000.00	96.55%	310.91
6-6122 Natural Gas Service	5,360.40	10,000.00	53.60%	4,639.60
6-6520 Vehicle Accessories	0.00	6,000.00	0.00%	6,000.00
	<u>159,009.37</u>	<u>203,900.00</u>	<u>77.98%</u>	<u>44,890.63</u>



**MD of Greenview  
Actual to Budget  
Fire Protection Grovedale  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums	6-6003	\$30,000.00	\$30,000.00	100.00%	\$0.00
Employer Contributions	6-6004	0.00	400.00	0.00%	400.00
Accommodation & Subsistence	6-6011	1,143.16	2,000.00	57.16%	856.84
Transportation Expenses	6-6012	0.00	500.00	0.00%	500.00
Training & Education	6-6013	5,669.52	35,000.00	16.20%	29,330.48
Memberships Seminars Conferences	6-6015	0.00	1,000.00	0.00%	1,000.00
Freight & Courier Services	6-6032	535.32	500.00	107.06%	(35.32)
Telecommunication Services	6-6033	8,209.77	11,000.00	74.63%	2,790.23
Mobile Communication Services	6-6036	6,717.41	10,400.00	64.59%	3,682.59
Professional Services	6-6040	3,840.65	5,000.00	76.81%	1,159.35
Emergency Response Services	6-6063	8,658.79	9,000.00	96.21%	341.21
Repair of Equipment & Machinery	6-6074	5,975.77	5,000.00	119.52%	(975.77)
Repair/Maintenance of Motor Ve	6-6076	17,134.07	7,500.00	228.45%	(9,634.07)
Personal Protection Equipment &	6-6104	11,672.52	30,000.00	38.91%	18,327.48
Petroleum & Antifreeze Products	6-6105	7,342.32	15,000.00	48.95%	7,657.68
General & Operating Supplies	6-6109	26,963.43	57,300.00	47.06%	30,336.57
Chemicals	6-6110	0.00	1,500.00	0.00%	1,500.00
Power Supply Service	6-6121	15,236.24	9,000.00	169.29%	(6,236.24)
Natural Gas Service	6-6122	4,596.97	10,000.00	45.97%	5,403.03
Vehicle Accessories	6-6520	4,382.74	5,000.00	87.65%	617.26
		<u>158,078.68</u>	<u>245,100.00</u>	<u>64.50%</u>	<u>87,021.32</u>



**MD of Greenview  
Actual to Budget  
Disaster Control Services  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Accommodation & Subsistence				
Transportation Expenses	\$2,599.54	\$3,000.00	86.65%	\$400.46
Training & Education	0.00	2,500.00	0.00%	2,500.00
Telecommunication Services	614.12	15,000.00	4.09%	14,385.88
Professional Services	13,869.75	21,000.00	66.05%	7,130.25
General & Operating Supplies	1,103.30	20,000.00	5.52%	18,896.70
	3,818.70	12,500.00	30.55%	8,681.30
	22,005.41	74,000.00	29.74%	51,994.59



**MD of Greenview  
Actual to Budget  
Ambulance Services  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6121	(\$905.75)	\$0.00	0.00%	\$905.75
6-6122	15.40	0.00	0.00%	(15.40)
6-6129	47.83	0.00	0.00%	(47.83)
	<u>(842.52)</u>	<u>0.00</u>	<u>0.00%</u>	<u>842.52</u>

**Expenses**

Power Supply Service  
Natural Gas Service  
Other Utilities Rates





**MD of Greenview  
Actual to Budget  
Health & Safety  
For the 9 Months Ending 9/30/2017**

**Expenses**

Non Cash Awards & Incentives	6-6007				
Accommodation & Subsistence	6-6011	\$44.40	\$2,000.00	2.22%	\$1,955.60
Training & Education	6-6013	365.86	6,000.00	6.10%	5,634.14
Memberships Seminars Conferences	6-6015	32,230.71	42,750.00	75.39%	10,519.29
Subscriptions to Publications	6-6024	854.50	1,900.00	44.97%	1,045.50
Professional Services	6-6040	0.00	2,950.00	0.00%	2,950.00
General & Operating Supplies	6-6109	16,099.53	58,600.00	27.47%	42,500.47
		35,640.95	35,350.00	100.82%	(290.95)
		85,235.95	149,550.00	56.99%	64,314.05





**MD of Greenview  
Actual to Budget  
Fire Protection Fox Creek  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums	6-6003	\$15,000.00				
Training & Education	6-6013	2,546.04				\$0.00
Freight & Courier Services	6-6032	0.00				7,953.96
Telecommunication Services	6-6033	0.00				500.00
Mobile Communication Services	6-6036	315.00				1,000.00
Professional Services	6-6040	120.31				4,685.00
Emergency Response Services	6-6063	0.00				11,879.69
Repair/Maintenance of Motor Ve	6-6076	2,964.84				5,000.00
Fire Services Agreements	6-6078	0.00				4,035.16
General & Operating Supplies	6-6109	6,320.26				24,000.00
		27,266.45				9,679.74
						68,733.55



**MD of Greenview  
Actual to Budget  
FCSS Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**  
Sales of Goods & Services  
Other Services  
Other Revenue

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5200	\$29,731.00	\$42,000.00	70.79%	\$12,269.00
5-5299	38,750.00	43,000.00	90.12%	4,250.00
5-5809	0.00	1,500.00	0.00%	1,500.00
	<u>68,481.00</u>	<u>86,500.00</u>	<u>79.17%</u>	<u>18,019.00</u>



**MD of Greenview**  
**Actual to Budget**  
**FCSS Town Valleyview Shared Funding**  
**For the 9 Months Ending 9/30/2017**

**Revenues**  
 Shared Funding

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5709	\$0.00	\$91,000.00	0.00%	\$91,000.00
	0.00	91,000.00	0.00%	91,000.00



**MD of Greenview  
Actual to Budget  
FCSS Administrative  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$428,153.59			
Employer Contributions	6-6004	106,246.79	\$590,125.00	72.55%	\$161,971.41
Accommodation & Subsistence	6-6011	2,166.84	153,920.00	69.03%	47,673.21
Transportation Expenses	6-6012	1,435.05	4,000.00	54.17%	1,833.16
Memberships Seminars Conferences	6-6015	2,425.00	3,500.00	41.00%	2,064.95
Freight & Courier Services	6-6032	0.00	6,000.00	40.42%	3,575.00
Telecommunication Services	6-6033	1,112.21	300.00	0.00%	300.00
Auditing & Accounting Services	6-6041	1,000.00	3,000.00	37.07%	1,887.79
			1,000.00	100.00%	0.00
		<u>542,539.48</u>	<u>761,845.00</u>	<u>71.21%</u>	<u>219,305.52</u>



**MD of Greenview  
Actual to Budget  
FCSS Board  
For the 9 Months Ending 9/30/2017**

**Expenses**

Honorariums  
Employer Contributions  
Accommodation & Subsistence  
Transportation Expenses  
Memberships Seminars Conferences

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6003	\$13,867.63	\$34,000.00	40.79%	\$20,132.37
6-6004	1,383.73	3,000.00	46.12%	1,616.27
6-6011	2,101.37	5,000.00	42.03%	2,898.63
6-6012	3,337.77	3,000.00	111.26%	(337.77)
6-6015	585.00	4,000.00	14.63%	3,415.00
	<u>21,275.50</u>	<u>49,000.00</u>	<u>43.42%</u>	<u>27,724.50</u>



**MD of Greenview  
Actual to Budget  
FCSS Programs  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence  
Transportation Expenses  
Training & Education  
Advertising Services  
Professional Services  
General & Operating Supplies  
Rental of Residential Building  
Grants to Organizations

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$2,171.76	\$2,000.00	108.59%	(\$171.76)
6-6012	2,202.06	1,800.00	122.34%	(402.06)
6-6013	893.99	2,000.00	44.70%	1,106.01
6-6021	303.55	1,500.00	20.24%	1,196.45
6-6040	1,585.16	15,600.00	10.16%	14,014.84
6-6109	22,016.98	28,500.00	77.25%	6,483.02
6-6143	900.00	1,200.00	75.00%	300.00
6-6202	6,391.50	0.00	0.00%	(6,391.50)
	36,465.00	52,600.00	69.33%	16,135.00





**MD of Greenview  
Actual to Budget  
Community Resource Centre  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Accommodation & Subsistence				
Transportation Expenses	\$620.50	\$700.00	88.64%	\$79.50
Training & Education	0.00	300.00	0.00%	300.00
Telecommunication Services	750.00	800.00	93.75%	50.00
Repair/Maintenance of Motor Ve	3,488.47	5,000.00	69.77%	1,511.53
Petroleum & Antifreeze Products	0.00	5,000.00	0.00%	5,000.00
General & Operating Supplies	1,562.90	5,000.00	31.26%	3,437.10
Rental of Residential Building	12,226.08	18,000.00	67.92%	5,773.92
	70.00	37,200.00	0.19%	37,130.00
	<u>18,717.95</u>	<u>72,000.00</u>	<u>26.00%</u>	<u>53,282.05</u>



**MD of Greenview  
Actual to Budget  
Home Support  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence  
Transportation Expenses  
Training & Education  
Mobile Communication Services  
Personal Protection Equipment &

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$1,165.57	\$2,000.00	58.28%	\$834.43
6-6012	45,259.04	60,000.00	75.43%	14,740.96
6-6013	1,265.00	2,000.00	63.25%	735.00
6-6036	1,807.10	6,000.00	30.12%	4,192.90
6-6104	30.00	1,100.00	2.73%	1,070.00
	<u>49,526.71</u>	<u>71,100.00</u>	<u>69.66%</u>	<u>21,573.29</u>



**MD of Greenview**  
**Actual to Budget**  
**Liaison Workers**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
	\$0.00	\$54,100.00	0.00%	\$54,100.00
	0.00	54,100.00	0.00%	54,100.00

**Expenses**  
 Grants to Organizations

6-6202



**MD of Greenview  
Actual to Budget  
Grants to External Agencies  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$85,727.25	\$95,000.00	90.24%	\$9,272.75
	<u>85,727.25</u>	<u>95,000.00</u>	<u>90.24%</u>	<u>9,272.75</u>

**Expenses**  
Grants to Organizations



**MD of Greenview**  
**Actual to Budget**  
**Grande Cache Home Support Program**  
**For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6202	\$31,930.50	\$70,000.00	45.62%	\$38,069.50
	<u>31,930.50</u>	<u>70,000.00</u>	<u>45.62%</u>	<u>38,069.50</u>

**Expenses**  
Grants to Organizations



**MD of Greenview  
Actual to Budget  
Support Coordinator Program  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$738.24	\$1,000.00	73.82%	\$261.76
6-6012	411.24	500.00	82.25%	88.76
6-6013	65.00	1,000.00	6.50%	935.00
	<u>1,214.48</u>	<u>2,500.00</u>	<u>48.58%</u>	<u>1,285.52</u>

**Expenses**

Accommodation & Subsistence  
Transportation Expenses  
Training & Education





**MD of Greenview  
Actual to Budget  
Agricultural Services Revenues  
For the 9 Months Ending 9/30/2017**

**Revenues**

ASB Seminars & Courses  
ASB Services  
Maintenance & Repair Services  
Vegetation Management  
Other Services  
Fees - ASB Equipment Rental  
Building Rental  
Weed Enforcement

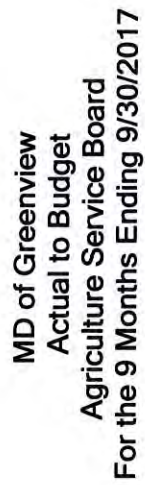
	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
5-5201	\$80.00	\$800.00	10.00%	\$720.00
5-5202	12.00	150.00	8.00%	138.00
5-5207	85.00	1,200.00	7.08%	1,115.00
5-5215	0.00	7,500.00	0.00%	7,500.00
5-5299	0.00	2,000.00	0.00%	2,000.00
5-5301	33,579.25	25,000.00	134.32%	(8,579.25)
5-5304	21,093.00	30,000.00	70.31%	8,907.00
5-5604	0.00	500.00	0.00%	500.00
	<u>54,849.25</u>	<u>67,150.00</u>	<u>81.68%</u>	<u>12,300.75</u>



**MD of Greenview  
Actual to Budget  
Agricultural Services Administr  
For the 9 Months Ending 9/30/2017**

**Expenses**

Salaries	6-6001	\$560,004.86	\$793,219.00	70.60%	\$233,214.14
Employer Contributions	6-6004	121,640.54	168,079.00	72.37%	46,438.46
Accommodation & Subsistence	6-6011	7,823.30	14,300.00	54.71%	6,476.70
Transportation Expenses	6-6012	724.50	1,200.00	60.38%	475.50
Training & Education	6-6013	2,118.47	9,600.00	22.07%	7,481.53
Memberships Seminars Conferences	6-6015	1,740.23	9,400.00	18.51%	7,659.77
Advertising Services	6-6021	4,252.12	2,200.00	193.28%	(2,052.12)
Other Information Services	6-6029	729.00	700.00	104.14%	(29.00)
Freight & Courier Services	6-6032	197.82	250.00	79.13%	52.18
Professional Services	6-6040	588.91	1,750.00	33.65%	1,161.09
Personal Protection Equipment &	6-6104	264.26	800.00	33.03%	535.74
General & Operating Supplies	6-6109	1,555.65	2,500.00	62.23%	944.35
		<u>701,639.66</u>	<u>1,003,998.00</u>	<u>69.88%</u>	<u>302,358.34</u>



Salaries	6-6001
Honorariums	6-6003
Employer Contributions	6-6004
Accommodation & Subsistence	6-6011
Transportation Expenses	6-6012
Memberships Seminars Conferences	6-6015
Advertising Services	6-6021
Freight & Courier Services	6-6032
Mobile Communication Services	6-6036
Professional Services	6-6040
General & Operating Supplies	6-6109

219



**MD of Greenview  
Actual to Budget  
ASB Rental Equipment Program  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Accommodation & Subsistence	\$0.00	\$250.00	0.00%	\$250.00
Freight & Courier Services	0.00	700.00	0.00%	700.00
Mobile Communication Services	162.44	648.00	25.07%	485.56
Professional Services	764.17	12,500.00	6.11%	11,735.83
Personal Protection Equipment &	211.99	100.00	211.99%	(111.99)
Petroleum & Antifreeze Products	999.24	4,200.00	23.79%	3,200.76
Parts for Motor Vehicle & Other	6,980.29	15,000.00	46.54%	8,019.71
Consumable Tools & Supplies	1,115.68	4,000.00	27.89%	2,884.32
General & Operating Supplies	1,168.74	7,000.00	16.70%	5,831.26
	<u>11,402.55</u>	<u>44,398.00</u>	<u>25.68%</u>	<u>32,995.45</u>



**MD of Greenview  
Actual to Budget  
ASB Vegetation Management  
For the 9 Months Ending 9/30/2017**

**Expenses**

Accommodation & Subsistence	6-6011				
Transportation Expenses	6-6012	\$15,387.67	\$6,500.00	236.73%	(\$8,887.67)
Training & Education	6-6013	0.00	1,000.00	0.00%	1,000.00
Other Information Services	6-6029	2,125.00	8,500.00	25.00%	6,375.00
Mobile Communication Services	6-6036	684.08	6,000.00	11.40%	5,315.92
Professional Services	6-6040	7,365.44	9,504.00	77.50%	2,138.56
Personal Protection Equipment &	6-6104	3,952.39	29,000.00	13.63%	25,047.61
Petroleum & Antifreeze Products	6-6105	4,359.52	15,250.00	28.59%	10,890.48
Parts for Motor Vehicle & Other	6-6107	28,997.76	80,000.00	36.25%	51,002.24
Consumable Tools & Supplies	6-6108	21,647.98	130,000.00	16.65%	108,352.02
General & Operating Supplies	6-6109	4,643.70	1,200.00	386.98%	(3,443.70)
Chemicals	6-6110	4,928.59	13,000.00	37.91%	8,071.41
Grants to Organizations	6-6202	331,602.11	348,060.00	95.27%	16,457.89
		0.00	2,000.00	0.00%	2,000.00
		<u>425,694.24</u>	<u>650,014.00</u>	<u>65.49%</u>	<u>224,319.76</u>





**MD of Greenview  
Actual to Budget  
ASB Pest Control  
For the 9 Months Ending 9/30/2017**

**Expenses**

Mobile Communication Services	6-6036				
Professional Services	6-6040	\$176.54	\$1,200.00	14.71%	\$1,023.46
Harvest & Cleanup Incentives	6-6066	0.00	4,800.00	0.00%	4,800.00
Personal Protection Equipment &	6-6104	30,000.00	36,000.00	83.33%	6,000.00
Petroleum & Antifreeze Products	6-6105	419.97	1,000.00	42.00%	580.03
Parts for Motor Vehicle & Other	6-6107	8,180.05	24,000.00	34.08%	15,819.95
Consumable Tools & Supplies	6-6108	771.86	15,000.00	5.15%	14,228.14
General & Operating Supplies	6-6109	632.36	3,000.00	21.08%	2,367.64
		6,830.24	7,000.00	97.57%	169.76
		47,011.02	92,000.00	51.10%	44,988.98





**MD of Greenview  
Actual to Budget  
Extension and Outreach  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
6-6011	\$170.34	\$1,800.00	9.46%	\$1,629.66
6-6021	5,539.84	10,000.00	55.40%	4,460.16
6-6040	0.00	3,000.00	0.00%	3,000.00
6-6109	1,564.39	1,500.00	104.29%	(64.39)
6-6143	530.00	1,500.00	35.33%	970.00
6-6202	104,500.00	157,000.00	66.56%	52,500.00
	<u>112,304.57</u>	<u>174,800.00</u>	<u>64.25%</u>	<u>62,495.43</u>

**Expenses**

Accommodation & Subsistence  
Advertising Services  
Professional Services  
General & Operating Supplies  
Rental of Residential Building  
Grants to Organizations



**MD of Greenview  
Actual to Budget  
Veterinary Clinic  
For the 9 Months Ending 9/30/2017**

	Actual Y-T-D 2017	Approved Budget 2017	% Used Budget	\$ Unused Budget
<b>Expenses</b>				
Other Govern Fees (1st Call)	\$0.00	\$5,000.00	0.00%	\$5,000.00
Power Supply Service	6,343.60	6,500.00	97.59%	156.40
Natural Gas Service	1,244.05	10,500.00	11.85%	9,255.95
Direct Energy Utilities	1,908.49	1,500.00	127.23%	(408.49)
Grants to Organizations	106,000.00	95,200.00	111.34%	(10,800.00)
	<u>115,496.14</u>	<u>118,700.00</u>	<u>97.30%</u>	<u>3,203.86</u>

**COMMENTS to the  
2017 3<sup>rd</sup> QUARTER ACTUAL compared to BUDGET  
CAPITAL EXPENDITURES**

**ALL DEPARTMENTS CAPITAL EXPENDITURES**

The total of all MD Departments' Capital Expenditures is \$40,176,732. This amount is 51.2% of the Approved Budgets (as detailed below).

<b>Department</b>	<b>Actual Expenses</b>	<b>Budgeted Expenses</b>	<b>% of Budget</b>
<b>CAO &amp; Corporate Services</b>	\$	\$	
Communications	-0-	20,000	0.0%
Information Technology	311,480	350,000	89.0%
<b>Infrastructure &amp; Planning</b>			
Road Construction & Surfacing	7,547,339	18,881,700	40.0%
Bridges & Drainage	410,312	1,666,000	24.6%
Environmental Services	4,813,987	24,577,798	19.6%
Operations	2,027,063	2,340,000	86.6%
Facilities Maintenance	383,887	521,000	73.7%
<b>Community Services</b>			
Multi-Purpose Facilities	22,262,050	24,148,293	92.2%
Recreation Enhancement	252,465	965,039	26.1%
Protective Services	1,846,600	4,580,276	40.3%
Agricultural Services	323,970	394,000	82.2%
<b>TOTAL DEPARTMENTS</b>	<b>\$ 40,179,153</b>	<b>\$ 78,444,106</b>	<b>51.2%</b>

One of the reasons for the under-spend at the ¾ mark of the current year is the Job IDs that have no spend to-date, and therefore may not start before the end of 2017, and may be carried forward to the 2018 Fiscal Year. By Department the Approved Budgets that may be carried forward, but are susceptible to change during the 4<sup>th</sup> Quarter are as follows:

<b>Department</b>	<b>Budgeted Expenditure</b>
<b>CAO &amp; Corporate Services</b>	\$
Communications	20,000
<b>Infrastructure &amp; Planning</b>	
Road Construction & Surfacing	1,885,700
Bridges & Drainage	559,000
Environmental Services	2,757,000
Facilities Maintenance	103,000
<b>Community Services</b>	
Protective Services	120,000
Agricultural Services	49,500
<b>TOTAL DEPARTMENTS</b>	<b>\$ 5,494,200</b>

The 2nd reason for the under-spend at the ¾ mark of the current year is the number of Job IDs that have incurred very little spend to-date, and are certain to be carried forward to the 2018 Fiscal Year. This could change significantly during the 4<sup>th</sup> quarter as a result of a push by department managers to obtain a job complete percentage considerably higher than the current progressive rate.

**Comments to Job IDs that are currently in an Over-Spend position:**

A Facilities Maintenance Job ID that is considerably over-budget is **FM17003 – ‘Installation of 2 security Cameras at the (9) Water Points Stations’**. The job is \$32,125 over-spent, 166.92% of Budget. The manager will present a RFD to Council to explain the situation and to request additional funds or request Council’s permission to move unused funds from other projects to cover the overage on this project.

Multi-Purpose Facilities Job ID **RE15001 ‘Valleyview Multiplex’** is marginally over-budget. Per the General Manager, the Job is not complete at this point-in-time, and the Town of Valleyview has yet to submit their share of the Job Cost.

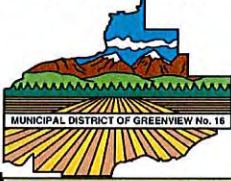
Agricultural Facilities Job IDs **AG17007 – ‘Bale Hauler Wagon’**, and **AG17010 – ‘Manure Spreader’**, have been addressed to Council prior to the 3<sup>rd</sup> Quarter.

Operations Job IDs **OP17003** and **OP17006**, each Job for the purchase of a **Pick-up Truck 1 Ton Crew Cab 4WD**, are 9.7% and 9.9% over-budget respectively. These overages are within the 10% range and will be signed off by the CAO as per Greenview’s Expenditure and Disbursement Policy. All Operations Capital Expenditures are 100% Complete, and the Department in-total is 1.2% Under-budget.

Environmental Services Job ID **WD17008 – 2 Pick-up Trucks ½ Ton 4WD** is 5.6% over-budget. These overages are within the 10% range and will be signed off by the CAO as per Greenview’s Expenditure and Disbursement Policy. The Environmental Services Jobs which are considered 100% Complete are **SW16003**, **SW17003**, **SW17004**, and **WD17006** are an aggregate \$57,338 or 8.9% Under-Budget.

# Quarterly Budget to Actual\_Capital Projects

CAO & Corporate Services - Communications



MD of Greenview

Budget to Actual

Communications

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>EQUIPMENT</b>					
CM17001	Parade Float with Trailer	\$ 20,000.00	\$ -	0.00%	\$ 20,000.00
<b>COMMUNICATIONS TOTALS</b>		<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>0.00%</b>	<b>20,000.00</b>

# Quarterly Budget to Actual\_Capital Projects

CAO & Corporate Services - Information Technology

MD of Greenview

Budget to Actual

Information Technology

Report for the 9 Month Period Ending September 30, 2017



JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>ADMINISTRATION</b>					
IT16001	Electronic Records Management System (ERMS)	\$ 350,000.00	\$ 143,565.30	41.02%	\$ 206,435.00
IT17001	Replacement and Upgrade to Host Server and SAN Cluster	\$ 300,000.00	\$ 294,740.99	98.25%	\$ 5,259.00
IT17002	Upgrade to Council Chamber A/V Equipment w/ Acoustic Panel Install	\$ 50,000.00	\$ 11,739.00	23.48%	\$ 38,261.00
<b>INFORMATION TECHNOLOGY TOTALS</b>		<b>\$ 350,000.00</b>	<b>311,479.99</b>	<b>88.99%</b>	<b>249,955.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Road Construction and Surfacing



MD of Greenview

Budget to Actual

Road Construction and Surfacing

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>ROAD CONSTRUCTION</b>					
RD15005	Goodwin Road (Rge Rd 21 and Twp Rd 741) Ph2	\$ 296,000.00	\$ 9,286.65	3.14%	\$ 286,713.00
RD15008	Old High Prairie RD (Hwy 49 to Twp Rd 720) Ph1	\$ 1,200,000.00	\$ 7,337.00	0.61%	\$ 1,192,663.00
RD15009	Old High Prairie RD (Twp Rd 720 - Twp Rd 725A) Ph2	\$ 330,750.00	\$ -	0.00%	\$ 330,750.00
RD16006	Old High Prairie RD (Twp Rd 725A - Twp Rd 734) Ph2	\$ 330,750.00	\$ -	0.00%	\$ 330,750.00
RD17006	Range Road 230 (S of 43 to Twp Rd 700)	\$ 137,200.00	\$ -	0.00%	\$ 137,200.00
RD17009	Township Road 670 (Rge Rd 232 to Rge Rd 240)	\$ 182,000.00	\$ -	0.00%	\$ 182,000.00
RD17010	Township Road 681 - Warren Road (Hwy 43 to Rge Rd 225)	\$ 105,000.00	\$ -	0.00%	\$ 105,000.00
RD17011	Economy Creek (Slide Realignment - FTR Km 20 - RD15003A)	\$ 2,500,000.00	\$ 993,198.63	39.73%	\$ 1,506,801.00
RD17001	Connector Road Construction	\$ 2,100,000.00	\$ 1,656,060.77	78.86%	\$ 443,939.00
RD17002	Farmland Access	\$ 300,000.00	\$ -	0.00%	\$ 300,000.00
RD17003	Forestry Trunk Road Improvements	\$ 3,000,000.00	\$ 1,399,211.30	46.64%	\$ 1,600,789.00
RD17004	Forestry Trunk Road Master Plan	\$ 50,000.00	\$ 50,268.60	100.54%	\$ (269.00)
RD17005	Local Road Construction	\$ 1,500,000.00	\$ 245,695.54	16.38%	\$ 1,254,304.00
RD17007	Unscheduled Works, Projects, Studies, and Reports	\$ 750,000.00	\$ 132,925.50	17.72%	\$ 617,075.00
RD17008	Residential Access Roads	\$ 500,000.00	\$ -	0.00%	\$ 500,000.00
<b>ROAD CONSTRUCTION TOTALS</b>		<b>\$ 13,281,700.00</b>	<b>\$ 4,493,983.99</b>	<b>33.84%</b>	<b>\$ 8,537,715.00</b>
<b>SURFACING</b>					
PV17001	Range Road 230 (Twp Road 704 North to Twp Road 712)	\$ 5,900,000.00	\$ 3,053,355.00	51.75%	\$ 2,846,645.00
<b>SURFACING TOTALS</b>		<b>\$ 5,900,000.00</b>	<b>\$ 3,053,355.00</b>	<b>51.75%</b>	<b>\$ 2,846,645.00</b>
<b>ROAD CONSTRUCTION &amp; SURFACING TOTALS</b>		<b>\$ 19,181,700.00</b>	<b>\$ 7,547,338.99</b>	<b>39.35%</b>	<b>\$ 11,384,360.00</b>

# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Road Construction and Surfacing



MD of Greenview

Budget to Actual

Road Construction and Surfacing

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
RD17003	Forestry Trunk Road Improvements	\$ 3,000,000.00	\$ 1,399,211.30	46.64%	\$ 1,600,789.00
RD17004	Forestry Trunk Road Master Plan	\$ 50,000.00	\$ 50,268.60	100.54%	\$ (269.00)
RD17005	Local Road Construction	\$ 1,500,000.00	\$ 243,274.26	16.22%	\$ 1,256,726.00
RD17007	Unscheduled Works, Projects, Studies, and Reports	\$ 750,000.00	\$ 132,925.50	17.72%	\$ 617,075.00
RD17008	Residential Access Roads	\$ 500,000.00	\$ -	0.00%	\$ 500,000.00
<b>ROAD CONSTRUCTION TOTALS</b>		<b>\$ 12,981,700.00</b>	<b>\$ 4,491,562.71</b>	<b>34.60%</b>	<b>\$ 8,490,137.00</b>
<b>SURFACING</b>					
PV17001	Range Road 230 (Twp Road 704 North to Twp Road 712)	\$ 5,900,000.00	\$ 3,053,355.00	51.75%	\$ 2,846,645.00
<b>SURFACING TOTALS</b>		<b>\$ 5,900,000.00</b>	<b>\$ 3,053,355.00</b>	<b>51.75%</b>	<b>\$ 2,846,645.00</b>
<b>ROAD CONSTRUCTION &amp; SURFACING TOTALS</b>		<b>\$ 18,881,700.00</b>	<b>\$ 7,544,917.71</b>	<b>39.96%</b>	<b>\$ 11,336,782.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Bridges and Drainage



MD of Greenview  
Budget to Actual  
Bridges and Drainage

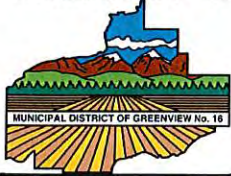
Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>BRIDGES</b>					
BF71666 Preliminary	Carrying Old High Prairie Road over Tributary to Little Smoky	\$ 23,000.00	\$ -	0.00%	\$ 23,000.00
BF71667 Preliminary	Carrying Old High Prairie Road over Tributary to Little Smoky	\$ 25,000.00	\$ -	0.00%	\$ 25,000.00
BF74433	Carrying RR263 over Tributary to Cornwall Cr SW of Ridgevalley	\$ 250,000.00	\$ 152,641.61	61.06%	\$ 97,358.00
BF75354	Carrying RR261 over Tributary to Cornwall Cr North of Crooked Creek	\$ 490,000.00	\$ -	0.00%	\$ 490,000.00
BF76902 Preliminary	Carrying Township Road 724 over Tributary to Clouston Creek	\$ 21,000.00	\$ -	0.00%	\$ 21,000.00
BF77070	Carrying RR200 over Sweathouse Cr NW of Sweathouse Community Hall	\$ 350,000.00	\$ 102,047.67	29.16%	\$ 247,952.00
BF77756 Preliminary	Carrying Range Road 200 over Tributary to Sweathouse Creek	\$ 20,000.00	\$ 19,188.00	95.94%	\$ 812.00
BF78286	Carrying Huckleberry Tower Road over Little Smoky River	\$ 250,000.00	\$ 75,357.76	30.14%	\$ 174,642.00
BF78679 Preliminary	Located on Old High Prairie Road (NE of Valleyview)	\$ 19,000.00	\$ 19,000.00	100.00%	\$ -
BF79561 Preliminary	Located on Old High Prairie Road (NE of Valleyview)	\$ 18,000.00	\$ 18,000.00	100.00%	\$ -
<b>BRIDGES TOTALS</b>		<b>\$ 1,466,000.00</b>	<b>386,235.04</b>	<b>26.35%</b>	<b>1,079,765.00</b>
<b>DRAINAGE</b>					
DR17001	Preliminary Drainage Engineering	\$ 200,000.00	\$ 24,077.00	12.04%	\$ 175,923.00
<b>DRAINAGE TOTALS</b>		<b>\$ 200,000.00</b>	<b>\$ 24,077.00</b>	<b>12.04%</b>	<b>\$ 175,923.00</b>
<b>INFRASTRUCTURE AND PLANNING TOTALS</b>		<b>\$ 1,666,000.00</b>	<b>\$ 410,312.04</b>	<b>24.63%</b>	<b>\$ 1,255,688.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Environmental Services



### MD of Greenview Budget to Actual Environmental Services

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>SOLID WASTE MANAGEMENT</b>					
SW15001	Transfer Station Concrete Pads	\$ 30,000.00	\$ -	0.00%	\$ 30,000.00
SW15003	Sunset House Inert Waste Cell Construction	\$ 40,000.00	\$ -	0.00%	\$ 40,000.00
SW16001	Transfer Station Fencing (Grovedale, S Wapati, NF Creek, & Little Smoky)	\$ 234,920.00	\$ 70,200.00	29.88%	\$ 164,720.00
SW16002	Sturgeon Heights Transfer Station	\$ 574,023.00	\$ 46,061.13	8.02%	\$ 527,962.00
SW16003	Grande Cache Truck and Bins (formerly GC Transfer Station)	\$ 400,000.00	\$ 380,199.00	95.05%	\$ 19,801.00
SW16004	Transfer Station Bin Railing	\$ 22,000.00	\$ -	0.00%	\$ 22,000.00
SW16005	Puskwaskau Inert Waste Cell Construction	\$ 30,000.00	\$ -	0.00%	\$ 30,000.00
SW17001	Hook Bin Truck (Replacement of Hook Bin Truck A140)	\$ 250,000.00	\$ -	0.00%	\$ 250,000.00
SW17002	Take-It or Leave-It Recycle Sheds (Grovedale and Little Smoky)	\$ 60,000.00	\$ 43,106.13	71.84%	\$ 16,894.00
SW17003	Recycle Sheds (Grovedale and Sunset House)	\$ 20,000.00	\$ 15,000.00	75.00%	\$ 5,000.00
SW17004	Skid Steer w/ Attachments, 2 Roll-Off Bins, and Trailer	\$ 120,000.00	\$ 107,643.50	89.70%	\$ 12,357.00
<b>SOLID WASTE MANAGEMENT TOTALS</b>		<b>\$ 1,780,943.00</b>	<b>\$ 662,209.76</b>	<b>37.18%</b>	<b>\$ 1,118,734.00</b>

# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Environmental Services



MD of Greenview  
Budget to Actual  
Environmental Services

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>WATER TREATMENT PLANT</b>					
WD15001	Ridgevalley Water Treatment Plant Upgrade	\$ 3,994,833.00	\$ 2,095,807.27	52.46%	\$ 1,899,026.00
WD15002	Grovedale Water Treatment Plant Upgrade	\$ 8,600,000.00	\$ 189,001.33	2.20%	\$ 8,410,999.00
WD15005	Ultrasonic Water Level Sensors	\$ 73,000.00	\$ 26,041.28	35.67%	\$ 46,959.00
WD16001	DeBolt 2nd Reverse Osmosis System	\$ 450,000.00	\$ 119,767.74	26.62%	\$ 330,232.00
WD17001	DeBolt Water Treatment Plant Upgrade	\$ 200,000.00	\$ 46,420.55	23.21%	\$ 153,579.00
WD17002	SCADA Upgrade to Water Treatment Plants and Water Points	\$ 160,000.00	\$ -	0.00%	\$ 160,000.00
<b>WATER TREATMENT PLANT TOTALS</b>		<b>\$ 13,477,833.00</b>	<b>\$ 2,477,038.17</b>	<b>18.38%</b>	<b>\$ 11,000,795.00</b>
<b>WATER POINTS</b>					
WD16002	Grande Cache Area Water Point	\$ 100,000.00	\$ -	0.00%	\$ 100,000.00
WD17003	Puskwaskau Water Point Upgrade	\$ 250,000.00	\$ -	0.00%	\$ 250,000.00
WD17004	Water Meter Reader (Replaces Radio Type Meter Reader)	\$ 15,000.00	\$ -	0.00%	\$ 15,000.00
WD17005	Sturgeon Heights Water Point Upgrade	\$ 250,000.00	\$ -	0.00%	\$ 250,000.00
WD17006	Water Points Software / Hardware Upgrade (for all 9 WP Stns)	\$ 100,000.00	\$ 80,000.00	80.00%	\$ 20,000.00
WD17007	Well Reclamation in Grande Cache	\$ 200,000.00	\$ 2,589.44	1.29%	\$ 197,411.00
<b>WATER POINTS TOTALS</b>		<b>\$ 915,000.00</b>	<b>\$ 82,589.44</b>	<b>9.03%</b>	<b>\$ 832,411.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Environmental Services



### MD of Greenview Budget to Actual Environmental Services

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>WATER DISTRIBUTION</b>					
WD15021	Grovedale / Landry Heights Hydrology Report	\$ 250,000.00	\$ -	0.00%	\$ 250,000.00
WD16004	Landry Heights Water Distribution System	\$ 260,000.00	\$ -	0.00%	\$ 260,000.00
WD16005	DeBolt Asbestos Cement Line Replacement	\$ 250,000.00	\$ 27,555.00	11.02%	\$ 222,445.00
WD17008	(2) 1/2 Ton Pickup Trucks (Replacements)	\$ 100,000.00	\$ 105,624.33	105.62%	\$ (5,624.00)
WD17009	Design of Grovedale Water Distribution System	\$ 400,000.00	\$ -	0.00%	\$ 400,000.00
<b>WATER DISTRIBUTION TOTALS</b>		<b>\$ 1,260,000.00</b>	<b>\$ 133,179.33</b>	<b>10.57%</b>	<b>\$ 1,126,821.00</b>
<b>WASTEWATER SYSTEMS</b>					
WW15002	Septage Receiving Station	\$ 154,979.00	\$ 76,809.43	49.56%	\$ 78,170.00
WW16001	Industrial Lagoon Construction	\$ 5,369,043.00	\$ 1,311,230.31	24.42%	\$ 4,057,813.00
WW17001	Design of Grovedale Wastewater Collection System	\$ 500,000.00	\$ -	0.00%	\$ 500,000.00
WW17002	Preliminary Work of Grovedale Lagoon Decommissioning	\$ 30,000.00	\$ 1,127.52	3.76%	\$ 28,872.00
WW17003	Preliminary Work of Sturgeon Heights Lagoon Expansion	\$ 90,000.00	\$ 2,734.56	3.04%	\$ 87,265.00
WW17004	Industrial Lagoon Septage Receiving Station (Little Smoky)	\$ 800,000.00	\$ 67,068.78	8.38%	\$ 732,931.00
WW17005	Upgrade / Rehabilitate Ridgevalley Wastewater Collection System	\$ 200,000.00	\$ -	0.00%	\$ 200,000.00
<b>WASTEWATER SYSTEMS TOTALS</b>		<b>\$ 7,144,022.00</b>	<b>\$ 1,458,970.60</b>	<b>20.42%</b>	<b>\$ 5,685,051.00</b>
<b>ENVIRONMENTAL SERVICES TOTALS</b>		<b>\$ 24,577,798.00</b>	<b>\$ 4,813,987.30</b>	<b>19.59%</b>	<b>\$ 19,763,812.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Operations



MD of Greenview

Budget to Actual

Operations

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>VEHICLE FLEET</b>					
OP17001	Pick Up Truck, 3/4 Ton, Crew Cab - (Unit A106)	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
OP17002	Pick Up Truck, 3/4 Ton, 4 X 4, Crew Cab - (Unit A119)	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
OP17003	Pick Up Truck, 1 Ton, Crew Cab - (Unit A76)	\$ 55,000.00	\$ 60,337.18	109.70%	\$ (5,337.00)
OP17004	Pick Up Truck, 3/4 Ton, Extended Cab - (Unit A90)	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
OP17005	Pick Up Truck, 3/4 Ton - (Unit A88) for Facilities Maintenance	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
OP17006	Pick Up Truck, 1 Ton, 4 X 4, Crew Cab - (Unit A113)	\$ 55,000.00	\$ 60,436.18	109.88%	\$ (5,436.00)
OP17007	Pick Up Truck, 550 (5 Ton), Extended Cab (Unit A103)	\$ 150,000.00	\$ 135,040.61	90.03%	\$ 14,959.00
<b>VEHICLE FLEET TOTALS</b>		<b>\$ 460,000.00</b>	<b>\$ 454,297.37</b>	<b>98.76%</b>	<b>\$ 5,702.00</b>

# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Operations



### MD of Greenview Budget to Actual Operations

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>EQUIPMENT FLEET</b>					
OP17008	Elgin Road Sweeper	\$ 225,000.00	\$ 219,347.00	97.49%	\$ 5,653.00
OP17009	Loader, Upsized to 966, Replace Unit L7 (Grovedale)	\$ 550,000.00	\$ 429,552.00	78.10%	\$ 120,448.00
OP17010	Loader, Upsized to 966, Replace Unit L8 (Valleyview)	\$ 550,000.00	\$ 429,552.00	78.10%	\$ 120,448.00
OP17011	Rotary Mower with Rotary Cutter	\$ 32,500.00	\$ 27,300.00	84.00%	\$ 5,200.00
OP17012	Rotary Mower with Rotary Cutter	\$ 32,500.00	\$ 27,300.00	84.00%	\$ 5,200.00
OP17013	Handy Hitch Box Wobbly (Grovedale)	\$ 27,500.00	\$ 19,757.93	71.85%	\$ 7,742.00
OP17014	Handy Hitch Box Wobbly (Grovedale)	\$ 27,500.00	\$ 19,757.93	71.85%	\$ 7,742.00
OP17015	Handy Hitch Box Wobbly (Valleyview)	\$ 27,500.00	\$ 19,757.93	71.85%	\$ 7,742.00
OP17016	Handy Hitch Box Wobbly (Valleyview)	\$ 27,500.00	\$ 19,757.93	71.85%	\$ 7,742.00
OP17017	Plow Truck (Grovedale)	\$ 280,000.00	\$ 266,650.25	95.23%	\$ 13,350.00
OP17018	Water Storage Tank 800 BBL (Forestry Trunk Road)	\$ 50,000.00	\$ 47,020.68	94.04%	\$ 2,979.00
OP17019	Water Storage Tank 800 BBL (Forestry Trunk Road)	\$ 50,000.00	\$ 47,011.94	94.02%	\$ 2,988.00
<b>EQUIPMENT FLEET TOTALS</b>		<b>\$ 1,880,000.00</b>	<b>\$ 1,572,765.59</b>	<b>83.66%</b>	<b>\$ 307,234.00</b>
<b>OPERATIONS TOTALS</b>					
		<b>\$ 2,340,000.00</b>	<b>\$ 2,027,062.96</b>	<b>86.63%</b>	<b>\$ 312,936.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Infrastructure - Facilities Maintenance



### MD of Greenview Budget to Actual Facilities Maintenance

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>ADMINISTRATION</b>					
FM17001	Pickup Trucks (2) - Replacements for Units A108 and A109	\$ 100,000.00	\$ 99,241.70	99.24%	\$ 758.00
FM17002	OPS Furnace/Hot Water/Boiler Replacement and Install of ATS	\$ 61,000.00	\$ 26,391.64	43.26%	\$ 34,608.00
FM17003	Installation of 2 Security Cameras at each of the (9) Water Points Stations	\$ 48,000.00	\$ 80,121.69	166.92%	\$ (32,122.00)
FM17004	Epoxy Coating of Floors at DeBolt Water Treatment Plant	\$ 36,000.00	\$ -	0.00%	\$ 36,000.00
FM17005	Pickup Truck - New for Grovedale Maintenance	\$ 50,000.00	\$ 45,287.15	90.57%	\$ 4,713.00
FM17006	FSO Building - Replace Gutters and Down Spouts on East Side	\$ 17,000.00	\$ -	0.00%	\$ 17,000.00
FM17007	John Deere 2032R Compact Utility Tractor w/ HD Rotary Broom	\$ 39,000.00	\$ 34,000.00	87.18%	\$ 5,000.00
FM17008	Skid Steer w/ Angle Broom, and 100" Snow Bucket	\$ 105,000.00	\$ 87,816.39	83.63%	\$ 17,184.00
FM17009	Renovation of FCSS Reception Area (for ergonomic and safety reasons)	\$ 50,000.00	\$ -	0.00%	\$ 50,000.00
FM17010	Angle Rotary Broom and Snow Bucket (Grovedale PSB Skid Steer)	\$ 15,000.00	\$ 8,545.19	56.97%	\$ 6,455.00
<b>FACILITIES MAINTENANCE TOTALS</b>		<b>\$ 521,000.00</b>	<b>\$ 383,886.84</b>	<b>73.68%</b>	<b>\$ 137,113.00</b>

# Quarterly Budget to Actual\_Capital Projects

## Community Services - Multipurpose Facilities



MD of Greenview

Budget to Actual

Multipurpose Facilities

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>MULTIPURPOSE FACILITIES</b>					
RE15001	Valleyview Multiplex ( 80% Equity)	\$ 9,898,293.00	\$ 10,012,049.97	101.15%	\$ (113,757.00)
RE16001	Fox Creek Multiplex ( 50% Equity)	\$ 14,250,000.00	\$ 12,250,000.00	85.96%	\$ 2,000,000.00
<b>MULTIPURPOSE FACILITIES TOTALS</b>					
		24,148,293.00	22,262,049.97	92.19%	1,886,243.00



# Quarterly Budget to Actual\_Capital Projects

## Community Services - Recreation Enhancement



MD of Greenview

Budget to Actual

Recreation Enhancement

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>RECREATIONAL SITES</b>					
RE16005	Grovedale Fish Pond Upgrades	154,039.00	154,039.24	0.00%	0.00
RE16006	Grande Cache Lake Upgrades	111,000.00	73,843.34	66.53%	37,157.00
RE16007	Johnson Park Development	500,000.00	4,623.90	0.92%	495,376.00
RE17001	Ridgevalley Community Walking Trails	100,000.00	15,886.50	15.89%	84,114.00
RE17002	Smoky River Recreation Area	100,000.00	4,072.50	4.07%	95,928.00
<b>RECREATIONAL SITES TOTALS</b>		<b>965,039.00</b>	<b>252,465.48</b>	<b>26.16%</b>	<b>712,575.00</b>
<b>RECREATION ENHANCEMENT TOTALS</b>					
		<b>965,039.00</b>	<b>252,465.48</b>	<b>26.16%</b>	<b>712,575.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Community Services - Protective Services



MD of Greenview  
Budget to Actual  
Protective Services

Report for the 9 Month Period Ending September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>FIRE HALLS</b>					
PS15001	DeBolt Fire Hall	398,000.00	112,848.09	28.35%	285,152.00
PS15002	Grovedale Fire Hall	282,000.00	27,756.41	9.84%	254,244.00
PS16001	Fox Creek Fire Hall - Greenview 50% Share	2,250,000.00	1,000,000.00	44.44%	1,250,000.00
PS16002	Paving DeBolt & Grovedale Fire Halls	411,776.00	3,294.25	0.80%	408,482.00
<b>FIRE HALLS TOTALS</b>		<b>3,341,776.00</b>	<b>1,143,898.75</b>	<b>34.23%</b>	<b>2,197,878.00</b>
<b>PROTECTIVE SERVICES EQUIPMENT</b>					
PS17001	Draeger System 64 Live Fire Training Simulator	127,500.00	124,514.00	97.66%	2,986.00
PS17002	Holmatro GCT511 Combination for DeBolt Fire and Rescue	15,000.00	13,950.00	93.00%	1,050.00
PS17003	Rope Rescue Training Facility for DeBolt Fire and Rescue	30,000.00	0.00	0.00%	30,000.00
PS17004	Rope Rescue Training Facility for Grovedale Fire and Rescue	30,000.00	0.00	0.00%	30,000.00
PS17005	UTV Track System for DeBolt (UTV Unit 49) Fire and Rescue	6,000.00	5,886.50	98.11%	114.00
PS17006	'Marshall' Safety Computer Program Upgrade	10,000.00	0.00	0.00%	10,000.00
<b>PROTECTIVE SERVICES EQUIPMENT TOTALS</b>		<b>218,500.00</b>	<b>144,350.50</b>	<b>66.06%</b>	<b>74,150.00</b>
<b>PROTECTIVE SERVICES VEHICLES</b>					
PS16004	Water Tender Replacement for Grovedale Fire and Rescue	450,000.00	445,533.00	99.01%	4,467.00
PS17007	Fire Tender Replacement for Fox Creek Fire and Rescue	450,000.00	44,695.90	9.93%	405,304.00
PS17008	Personnel Vehicle 4WD SUV Replacement for Grovedale Fire	70,000.00	68,122.07	97.32%	1,878.00
PS17009	Pickup Truck 3/4 Ton 4WD (Replacement for A133)	50,000.00	0.00	0.00%	50,000.00
<b>PROTECTIVE SERVICES VEHICLES TOTALS</b>		<b>1,020,000.00</b>	<b>558,350.97</b>	<b>54.74%</b>	<b>461,649.00</b>
<b>PROTECTIVE SERVICES TOTALS</b>		<b>4,580,276.00</b>	<b>1,846,600.22</b>	<b>40.32%</b>	<b>2,733,677.00</b>



# Quarterly Budget to Actual\_Capital Projects

## Community Services - Agricultural Facilities



MD of Greenview  
Budget to Actual  
Agricultural Facilities

Report for the 9 Month Period September 30, 2017

JOBID	Job Description	2017 Approved Budget	2017 Actual Costs	% Budget Expended	2017 Unused Budget
<b>AGRICULTURAL VEHICLES &amp; EQUIPMENT</b>					
AG17001	Explosive Storage Magazine Type 9 and Constructed Security Fence	\$ 43,000.00	\$ -	0.00%	\$ 43,000.00
AG17002	Explosive Storage Magazine Type 6 - Transportable	\$ 6,500.00	\$ -	0.00%	\$ 6,500.00
AG17003	Pick Up Truck (Replacement for A134)	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
AG17004	Pick Up Truck - Replacement for ASB Weed Inspection	\$ 50,000.00	\$ 49,620.85	99.24%	\$ 379.00
AG17005	3 Point Hitch Rototiller Attachment	\$ 11,500.00	\$ 11,207.06	97.45%	\$ 293.00
AG17006	Grain Vacuum (for Equipment Rental Fleet)	\$ 35,000.00	\$ 24,250.00	69.29%	\$ 10,750.00
AG17007	Bale Hauler Wagon (for Equipment Rental Fleet)	\$ 26,000.00	\$ 36,980.00	142.23%	\$ (10,980.00)
AG17008	No-Till Drill (for Equipment Rental Fleet)	\$ 80,000.00	\$ 68,224.44	85.28%	\$ 11,776.00
AG17009	Bin Crane (Replacement for Rental Unit CRAN2123)	\$ 40,000.00	\$ 29,850.00	74.63%	\$ 10,150.00
AG17010	Manure Spreader (Replacement for Rental Unit MANU3209)	\$ 52,000.00	\$ 54,217.00	104.26%	\$ (2,217.00)
<b>AGRICULTURAL VEHICLES &amp; EQUIPT TOTALS</b>		<b>\$ 394,000.00</b>	<b>\$ 323,970.20</b>	<b>82.23%</b>	<b>\$ 70,030.00</b>
<b>AGRICULTURAL FACILITIES TOTALS</b>					
		<b>\$ 394,000.00</b>	<b>\$ 323,970.20</b>	<b>82.23%</b>	<b>\$ 70,030.00</b>



# REQUEST FOR DECISION

---

SUBJECT: **Hamlet of Landry Heights Public Consultation Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER: SAR  
DEPARTMENT: PLANNING & DEVELOPMENT GM: GG PRESENTER: LL  
STRATEGIC PLAN: Quality of Life

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to arrange consultation with the residents of the Hamlet of Landry Heights to discuss water servicing to the Hamlet, in the form of an open house at the Public Services Building in Grovedale and via a mail survey.**

---

## BACKGROUND/PROPOSAL:

A Public Hearing for the Grovedale Area Structure Plan was held on August 21, 2017. As a result of the Public Hearing, Administration is recommending that the concept area for Landry Heights be changed from Estate Living to River Valley Residential in the draft Grovedale Area Structure Plan. Subsequently, Landry Heights will need to be changed from Hamlet Residential (HR) back to Country Residential Two (CR-2) in the draft Land Use Bylaw so that both documents are consistent.

Letters received from residents of Landry Heights and representation made at the Public Hearing for the Grovedale Area Structure Plan indicated that a number of residents were opposed to additional development and subdivision within the Hamlet, and would prefer if the Hamlet remain as is.

In the Land Use Bylaw, Country Residential Two (CR-2) District allows for smaller acreage lots, if municipal water servicing is available. While the installation of the water line would provide a more steady and consistent water source to residents in Landry Heights, it would allow them to further intensify should they wish. The challenge with providing water servicing within the Country Residential Two (CR-2) District, is that theoretically, it could open up development in Landry Heights to development that is more intensive than what is currently there.

Administration is proposing that residents of Landry Heights make a decision on whether or not a water line should be constructed to the Hamlet. If the residents want a water line, it will come with the assumption

that a water line could open up development in the future. If the residents of Landry Heights want the Hamlet to remain in its current state, then a water line should not be constructed to the Hamlet.

Administration is proposing that an open house be scheduled with the residents of Landry Heights to discuss water servicing to the Hamlet, along with a discussion on the pros and cons of providing a water line to Landry Heights. A survey would be mailed to Landry Heights residents following the presentation, seeking resident input on the proposed waterline.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the residents of Landry Heights will be provided with an opportunity to make a decision that will direct the future of their Hamlet. Obtaining such involvement will allow Council to make decisions that are responsive to the needs and wants of the residents and will increase communication, transparency and accountability to the public.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that it may be difficult to achieve consensus among the residents of Landry Heights, and the needs and wants of the residents might not align with Council's vision for Landry Heights.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to direct Administration to not proceed with any further consultation with the residents of Landry Heights regarding water servicing to the Hamlet.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

**INCREASING LEVEL OF PUBLIC IMPACT**

Empower

**PUBLIC PARTICIPATION GOAL**

Empower - To place final decision-making in the hands of the public.

**PROMISE TO THE PUBLIC**

Empower - We will implement what you decide.

---

**FOLLOW UP ACTIONS:**

Once an open house date is set, letters to be sent out to all residents of Landry Heights and advertising will be in the Daily Herald Tribune and on Greenview's website.

---

**ATTACHMENT(S):**

There are no attachments.



# REQUEST FOR DECISION

---

SUBJECT: **Sturgeon Heights Waterpoint**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: ENVIRONMENTAL SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH                      MANAGER: GC  
GM: GG                      PRESENTER: GC

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION:** That Council accept the report on the Sturgeon Heights Waterpoint as presented, for information.

---

BACKGROUND/PROPOSAL:

During the July 11<sup>th</sup> regular scheduled Council meeting the following motion was made.

**MOTION:** 17.0.278. *That Council direct Administration investigate the cost of building a water point with a Reverse Osmosis system compared to a water storage point and trucking water.*

The existing Sturgeon Heights Waterpoint truck fill currently does not meet the Canadian Guidelines for Drinking Water Standards, is of very poor quality, and produces an inadequate amount of water volume to meet the requirements needed.

In 2016 a water feasibility study was conducted, whereby it was determined that a waterpoint would service approximately 250 permanent residents and 382 seasonal residents consuming between 20 m<sup>3</sup> to 100 m<sup>3</sup> per day.

As this scenario was reviewed, it was found that a high level estimate of \$8 million would be used to build a new waterpoint truck fill fitted with a reverse osmosis (RO) water filtrated treatment system with a water storage capacity of +/- 100m<sup>3</sup>, with an annual operating cost of approximately \$60,000 that did not include depreciation of the treatment system.

The location of a new RO facility and well would need to be relocated from the existing waterpoint, as the existing well cannot produce the quantity needed as per the feasibility study. The RO facility “could” stay at the existing location, but with the unknown location of a new well provides an unknown cost of piping the raw water to the RO facility. If built, this system would provide residents with quality potable drinking water comparable to Greenview’s other RO treatment facilities.

Administration has researched a lower cost alternative in providing water to the Sturgeon Heights residents. The alternative would be to design a facility, whereby potable water would be transported to onsite holding tanks in the facility, then made available for distribution by truck fill operation.

The capital cost of this project would be approximately \$1.5 million, using some of the existing infrastructure on the existing site and with an annual operating cost that would be dependent on whether Greenview contracted the water hauling or provided the service in-house.

In consulting with local water haulers it was determined that depending on the volume of water required, the operational costs to supply water to the facility would be approximately \$12,000 - \$33,000 monthly.

It should be noted that Greenview has had prior difficulty in obtaining a water hauling contractor to commit to providing services daily.

Administration has investigated the feasibility of Greenview purchasing their own water tanker versus having a contractor provide this level of service. A water tanker has an estimated capital cost of approximately \$350,000 with an annual operating cost of approximately \$70,000 dependent on the amount of water required to supply the waterpoint.

The annual operating costs to operate the waterpoint facility whereby water is transported in would be approximately \$25,000.00 annually for a total operation cost of \$95,000.00. It has been determined that no additional staffing resources would be required as existing Environmental Services staff would be able to absorb the additional function at this time.

After reviewing the various feasibility options in providing a waterpoint in the Sturgeon Heights area, Administration has determined that a waterpoint truck fill facility, whereby water is transported to the site by Greenview resources would be the most efficient and economical way in providing this level of service to the Sturgeon Heights residents.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of accepting the report is to confirm receipt of the Council update on the Sturgeon Heights Waterpoint.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---



---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

No follow up actions at this time.

---

ATTACHMENT(S):

- Sturgeon Heights Waterpoint Map









# REQUEST FOR DECISION

---

SUBJECT: **Grande Cache Coop and Enterprise Private Sewer Concerns**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER: GC  
DEPARTMENT: ENVIRONMENTAL SERVICES GM: GG PRESENTER: GC  
STRATEGIC PLAN: Level of Service

---

RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) - N/A

---

RECOMMENDED ACTION:

**MOTION: That Council accept the report on the Grande Cache Coop and Enterprise private sewage concerns for information, as presented.**

---

BACKGROUND/PROPOSAL:

Administration has researched private sewage concerns in the Co-ops and Enterprises surrounding the Grande Cache area as per the following **Motion: 17.07.290** *That Council direct Administration to investigate the private sewage concerns around the Grande Cache Coops and Enterprises.*

The discussion of concerns via Co-ops & AWN were the high cost of sanitary disposal services in the Grande Cache area with rising concern that people are disposing their raw sanitary waste elsewhere, rather than paying to have it hauled out.

Administration does not have the means to verify claims of improper and/or unauthorized sewage disposal practices of residents. This would be a public health or development bylaw issue that would need investigating by the regulating agency.

Administration has canvassed various companies in the Valleyview, Grovedale, and Grande Cache areas to determine pricing for the hauling of private septic waste and the following was determined.

In the Grande Cache area the rates charged were determined to be as follows:

SNB Steamers	charge a \$300 flat rate – no matter where you live, how big your tank is, etc.
Rockwater	charges \$250 trucking fee plus \$15.00/m <sup>3</sup> tipping fee
Troyer	charges \$320 trucking fee plus \$10.00/m <sup>3</sup> Disposal Rate
MacVac	they would only do cash transactions or charge \$375.00 to Greenview

One company expressed some concerns with access to septic tanks in the winter as some cannot be pumped due to snow cover.

All co-op area residents who submit tipping fee charge receipts are reimbursed by Greenview. Currently, The Town of Grande Cache charges a tipping fee of \$10.50 per m<sup>3</sup> to use their waste water disposal facilities.

In 2016 Greenview paid out 37 claims to 19 co-op residents averaging \$129.00 per load, totaling \$4,800.00. In 2017 the claims will have increased by at least 25%. In 2017 to date, we have reimbursed 36 claims to 26 residents averaging \$164.00 totaling over \$6,000.

Comparably, the Valleyview and Grovedale area rates for sewage disposal charged to residents were determined to be the following:

Country Pumpout	\$236.25 Valleyview or Grovedale area if scheduled (no tipping fee)
	\$346 in Grande prairie (area includes tipping fee)
Hillbilly Hauling	\$250.00 flat fee in Grovedale area (no tipping fee)
Mighty Archer	\$200.00 plus tax in VV area, \$200.00 per hour elsewhere
Perron Ventures Ltd	\$200.00 per hour, no flat fees. Average 2 hours per resident

Once these rates were compared it was determined that rates for hauling private raw sanitary waste for the Co-ops and Enterprise residents are in line with other areas.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

N/A

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

N/A

---

**ALTERNATIVES CONSIDERED:**

N/A

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

N/A

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

SUBJECT: **Assessment Services Agreement**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: CORPORATE SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MANAGER: DD  
GM: RO PRESENTER: DD

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – MGA –Revised Statutes of Alberta 2000, Chapter M-26, January 1, 2017 – Section 284.2(1).

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to extend the Assessment Services Agreement with Accurate Assessment Group for a three (3) year term.**

---

## BACKGROUND/PROPOSAL:

Greenview has a contract Accurate Assessment Group to provide assessment services. The company has provided Greenview with exemplary services. The current contract has an extension clause that allows the extension of the contract at Greenview's discretion.

The Municipal Government Act, Section 284.2(1) states that Greenview must appoint an accredited municipal assessor. The Municipal Assessor Regulations, Section 1 (a) "Accredited Municipal Assessor of Alberta" means a person whose name is entered in the register of Accredited Municipal Assessors of Alberta. As per these requirements, Troy Brittles of the Accurate Assessment Group was appointed by Council in 2014 as Greenview's Municipal Assessor.

As per Bill 21, Municipal Affairs has been tasked with the responsibility of the "designated industrial assessments". However, the formal plan has not been ratified and as such Administration is recommending that Greenview extend the current contract with Accurate Assessment Group for a period of three (3) years. The proposed extension of three (3) years will provide Municipal Affairs with ample opportunity to complete their planning process to take on the responsibility of the "designated industrial assessments".

The new contract has a provision clause to adjust the level of service and the related cost provided by Accurate Assessment Group Ltd., upon notification from Municipal Affairs that they have procedures in place to provide "Designated Industrial Assessment" services to Greenview.



The cost for the assessment services will increase by approximately \$30,000.00/year. The majority of this cost is due to the anticipated increase in the number of non-residential properties and speciality plants within Greenview's boundaries.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the assessment services will continue with the same level of professionalism and confidence that Greenview has come to expect.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Administration considered completing a tender call for assessment services. However, due to Municipal Affairs and the pending implementation of Bill 21, Administration thought it prudent to continue with the current contractor.

---

**FINANCIAL IMPLICATION:**

The cost for this service has been calculated into the 2018 through 2020 operational budgets.

**Direct Costs:** 2018 - \$471,715.00

**Ongoing / Future Costs:** 2019 - \$501,416.00 and 2020 - \$531,416.00

\* The annual cost for the assessment services will change as soon as Municipal Affairs has implemented the Designated Industrial Properties (DIP) plan.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Following Council's decision, Administration will advise Accurate Assessment Group of Council's decision and take the necessary steps to ensure that Administration is following Council's directive.

---

**ATTACHMENT(S):**

- Copy of the proposed contract with Accurate Assessment Group
- Copy of section MGA



## ASSESSMENT SERVICES AGREEMENT

**BETWEEN:**                    **MD of Greenview**  
a municipal corporation incorporated pursuant to the laws of the  
Province of Alberta, having an address at:  
**Box 1079, 4707 – 50 Avenue, Valleyview, AB T0H 3N0**  
  
(hereinafter referred to as the “**Client Partner**”)

### OF THE FIRST PART

- and -

**ACCURATE ASSESSMENT GROUP LTD.,**  
a body corporate duly incorporated under the laws of the  
Province of Alberta, having an address at:  
171 Pembina Road, Sherwood Park, Alberta T8H 2W8  
  
(hereinafter referred to as “**AAG**”)

### OF THE SECOND PART

(collectively referred to hereinafter as the “**Parties**”)

WHEREAS the Client Partner wishes to enter into an Agreement with AAG for the Services as that term is hereinafter defined; and

WHEREAS AAG has agreed, subject to the terms and provisions of this Agreement, to provide the Services;

THEREFORE the parties to this Agreement, in consideration of the mutual promises hereinafter contained, agree as follows:

1.     Definition:
  - a)     **Services**        means to provide the Client Partner with three (3) years annual assessment, being years 2018 thru to 2020, with an option to renew for another three (3) years term (for the 2021 thru 2023 years) and assume all duties and responsibilities required by any and all statutes in existence from time to time, and as specified within this Agreement and in **Schedule “A”**, attached hereto. Please refer to **Schedule “A”** for a full Scope of Services
2.     The Client Partner appoints the **Chief Administrative Officer**, or such other person as the Client Partner may from time to time designate in writing, as its authorized representative to communicate with AAG under this Agreement.
3.     AAG appoints the **President** of AAG, or such other person as AAG may from time to time designate in writing, as its authorized representative to communicate with the Client Partner under this Agreement.



4. The consideration payable to AAG by the Client Partner, for the proper performance and provision of the Services shall be as follows:

(a) **2018 Assessment for the 2019 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Fifteen Dollars and Fifty Cents (\$15.50) plus GST** per the 2017 Assessment parcel count to be determined March 1, 2018.

**Machinery & Equipment (Industrial)** Facility costs are **Three Hundred Thousand (\$300,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Five Thousand Two Hundred (\$5,200.00) Dollars plus GST** per the 2017 Specialty Plant Assessment parcel count to be determined March 1, 2018.

(b) **2019 Assessment for the 2020 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Sixteen (\$16.00) Dollars plus GST** per the 2018 Assessment parcel count, to be determined March 1, 2019.

**Machinery & Equipment (Industrial)** Facility costs are **Three Hundred and Twenty Five Thousand (\$325,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Five Thousand Four Hundred (\$5,400.00) Dollars plus GST** per the 2018 Specialty Plant Assessment parcel count, to be determined March 1, 2019.

(c) **2020 Assessment for the 2021 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Sixteen Dollars and Fifty Cents (\$16.50) plus GST** per the 2019 Assessment parcel count, to be determined March 1, 2020.

**Machinery & Equipment (Industrial)** Facility costs are **Three Hundred Fifty Thousand (\$350,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Five Thousand Six Hundred (\$5,600.00) Dollars plus GST** per the 2019 Specialty Plant Assessment parcel count, to be determined March 1, 2020.



And if the Client Partner, in its unfettered discretion, elects to extend the contract for three (3) more years:

(d) **2021 Assessment for the 2022 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Seventeen (\$17.00) Dollars plus GST** per the 2020 Assessment parcel count, to be determined March 1, 2021.

**Machinery & Equipment (Industrial)** Facility costs are **Three Hundred Seventy Five Thousand (\$375,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Five Thousand Eight Hundred (\$5,800.00) Dollars plus GST** per the 2020 Specialty Plant Assessment parcel count, to be determined March 1, 2021.

(e) **2022 Assessment for the 2023 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Seventeen Dollars and Fifty Cents (\$17.50) plus GST** per the 2021 Assessment parcel count, to be determined March 1, 2022.

**Machinery & Equipment (Industrial)** Facility costs are **Four Hundred Thousand (\$400,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Six Thousand (\$6,000.00) Dollars plus GST** per the 2021 Specialty Plant Assessment parcel count, to be determined March 1, 2022.

(f) **2023 Assessment for the 2024 Taxation Year:**

**Residential/Non-Residential/Farmland** Assessment costs are **Eighteen (\$18.00) Dollars plus GST** per the 2022 Assessment parcel count, to be determined March 1, 2023.

**Machinery & Equipment (Industrial)** Facility costs are **Four Hundred Twenty Five Thousand (\$425,000.00) Dollars plus GST**.

**Specialty Plant** costs are **Six Thousand Two Hundred (\$6,200.00) Dollars plus GST** per the 2022 Specialty Plant Assessment parcel count, to be determined March 1, 2023.



5. AAG will submit monthly invoices as per **Schedule "B"**, to the Client Partner for the term of the contract. The Client Partner will pay the invoice(s) within thirty (30) days of receipt of the invoice if the services billed have been performed to the satisfaction of the Client Partner and in accordance with the contract.
6. AAG shall comply with the provisions of:
  - (a) any Act of the Legislature of the Province of Alberta and of the Parliament of Canada now in force or enacted hereafter; and
  - (b) any regulations in force from time to time under any of the acts referred to in Clause 6(a); and
  - (c) any applicable Minister's Guidelines; and
  - (d) any existing bylaws or policies that affect the performance of the services by AAG, and that any new bylaws, resolutions or policies that affect the performance of the Services within a reasonable time after the same have been passed or established.
7. All assessment data must be filed, inputted, verified and adopted in accordance with legislative requirements and the Municipal Government Act for each year. The Client Partner in consultation with AAG is responsible for the preparation of the assessment and tax roll.
8. AAG shall cause the Services to be performed efficiently and in a good and reasonable manner.
9. AAG agrees as follows:
  - (a) that all assessment related data files, including "hard copy" and "electronic" data files, shall remain the property of the Client Partner and in the event of termination or expiry of this agreement, AAG shall upon receipt of demand therefore return all of the said "hard copy" and "electronic" data files forthwith to the Client Partner; and
  - (b) that AAG, its authorized agents, employees or representatives, will not disclose or make known to any person at any time while this Agreement is in effect or at any time thereafter, any privileged matter or thing which comes to knowledge or is disclosed to AAG by reason of this Agreement, and shall retain all such knowledge as confidential in accordance with FOIP, unless AAG is expressly authorized by the Client Partner, in writing, to disclose or make known the knowledge.
10. Except as otherwise provided for in this agreement, AAG shall be solely responsible for all costs relating to the provision of the Services, including but not limited to:
  - (a) all mileage and automobile expenses.
  - (b) all accommodation, meals and related living expenses.
  - (c) any and all office and related equipment requirements, clerical support, and telephone charges.





11. The Client Partner agrees that:

- (a) the Client Partner shall provide notice either directly or indirectly to all ratepayers affected that AAG has been retained to perform the Services;
- (b) the Client Partner shall be responsible for costs that may be incurred by the Client Partner as a result of ratepayer information brochures, requests for information, newspaper advertisements, or other information released by the Client Partner; and
- (c) the Client Partner is responsible for all costs involved in providing assessment related GIS workflows, which includes the following GIS layers: parcels, roads, building locations, utilities, DiD's, AER, orthorectified aerial images and any other layer required by AAG to perform the Services;
  - (i.) where the Client Partner subscribes to MuniSight Ltd., the Client Partner authorizes MuniSight Ltd. to share all information held that pertains to related GIS layers with AAG and the Client Partner authorizes AAG to provide MuniSight Ltd. with assessment related GIS layers that may be used for the benefit of the Client Partners GIS system; and
  - (ii.) where the Client Partner does not subscribe to MuniSight Ltd., the Client Partner shall be responsible for all costs incurred by AAG to perform the additional work AAG is required to perform to acquire the assessment related GIS workflows and layers. The rate for such services will be **One Hundred Twenty Five (\$125.00) Dollars** per hour, not to exceed **a maximum of Ten Thousand (\$10,000.00) Dollars**.
- (d) the Client Partner shall be responsible for all costs incurred at Land Titles Office, Spin II Registries, and Corporate Registry associated with the performance of this Agreement, provided that AAG shall, as much as is practical, utilize existing information and files in the possession of the Client Partner.
- (e) the Client Partner will be responsible for all costs relating to the Assessment Software available through Compass Municipal Services (which are estimated at \$1 per assessment account, annually).
- (f) the Client Partner will be responsible for any costs relating to the data creation/coding for ASSET purposes, not forming part of requested reporting.
- (g) the Client Partner will be responsible for costs associated with:
  - (i.) Inspecting and preparing assessments of Industrial or Specialty Plant expansions or new installations that exceed **Seven Million (\$7,000,000) Dollars** in construction costs per parcel.
  - (ii.) supporting/defending previous years assessments.

The rate for such services will be at **One Hundred Twenty Five (\$125.00) Dollars** per hour, plus vehicle mileage charges at a rate of **Sixty (\$0.60) Cents** per kilometer, and additional expenses at cost.

12. The Parties agree that the defense of all classes of assessments except linear to the Local Assessment Review Board (LARB) and/or Composite Assessment Review Board (CARB) Hearings are included in this Agreement with the following exceptions:



- (a) any abnormal depreciation complaints relating to economical and/or functional obsolescence on industrial properties.
  - (b) any complaints relating to the interpretation of the wording in the Municipal Government Act, Regulations or Minister Guidelines.
  - (c) these complaints will be performed by AAG, subject to the advance written consent of the Client Partner and at the Client Partner's request, at **One Hundred Twenty Five (\$125.00) Dollars** per hour, plus vehicle mileage charges at the rate of **Sixty (\$0.60) Cents** per kilometer and additional expenses at cost.
13. The parties agree that nothing in this Agreement shall create an employment relationship between AAG and the Client Partner or authorize or permit AAG to make any contract, agreement, warranty or representation on the Client Partner's behalf or to incur any other obligation in the Client Partner's name and at all times AAG, in the execution of this Agreement, shall be considered an independent contractor.
14. AAG will comply with the Workers' Compensation Act when the Act applies and shall, upon demand by the Client Partner, deliver to the Client Partner a certification from the Workers' Compensation Board showing that AAG is registered and is in good standing with the Board, or notwithstanding the foregoing, a voluntary industry.
15. AAG shall indemnify and save harmless the Client Partner, its officers, employees, and agents from any and all claims, demands, actions and costs, to the extent that such claims, demands, actions and costs are attributable to a negligent act or omission of AAG, its officers, employees or agents in the performance by AAG of this Agreement. In the event that any such claim or demand is made, the Client Partner shall:
  - (a) promptly notify AAG.
  - (b) permit AAG, if requested, to conduct and control at AAG's own expense, the defense of such claim or demand and any related settlement negotiations; and
  - (c) provide all reasonable assistance to AAG, and make no prejudicial admission in respect of the defense of any such claim or demand.

Such indemnification shall survive termination or expiry of this Agreement for a period of three (3) years from the said termination or expiry.
16. The Client Partner shall indemnify and save harmless AAG, its officers, employees, and agents from any and all claims, demands, actions and costs, to the extent that such claims, demands, actions and costs are attributable to a negligent act or omission of the Client Partner, its officers, employees or agents in the performance by the Client Partner of this Agreement. In the event that any such claim or demand is made, AAG shall:
  - (a) promptly notify the Client Partner.
  - (b) permit the Client Partner, if requested, to conduct and control at the Client Partner's own expense, the defense of such claim or demand and any related settlement negotiations; and
  - (c) provide all reasonable assistance to the Client Partner, and make no prejudicial



admission in respect of the defense of any such claim or demand.

Such indemnification shall survive termination or expiry of this Agreement for a period of three years from the said termination or expiry.

17. AAG shall, without limiting its obligations or liabilities herein, at its own expense provide and maintain the following insurance in a form acceptable to the Client Partner with an insurer licensed in Alberta:
  - (a) Comprehensive General Liability Insurance in the amount of not less than Five Million (\$5,000,000) Dollars, inclusive per occurrence, against bodily injury, death and property damage, including loss of use thereof. Such insurance shall include:
    - (i) Premises, Property and Operations Liability;
    - (ii) Products and Completed Operations Liability;
    - (iii) Owner's and Contractor's Protective Liability;
    - (iv) Blanket Written Contractual Liability;
    - (v) Contingent Employer's Liability;
    - (vi) Personal Injury Liability; and
    - (vii) Liability With Respect to Non-Owned Vehicles.

Commercial General Liability policy meeting these conditions is acceptable provided that its annual aggregate is at least Five Million (\$5,000,000) Dollars.
  - (b) Automobile Liability Insurance on all vehicles owned, operated or licensed, in the name of AAG, in the amount of Two Million (\$2,000,000) Dollars.
  - (c) Professional Liability/ Errors and Omissions insurance with limits not less than Two Million (\$2,000,000) Dollars inclusive per occurrence.
  - (d) AAG shall provide the Client Partner with acceptable evidence of appropriate insurance prior to the commencement of the work. All required insurance shall be endorsed to provide the Client Partner with Thirty (30) days advance notice of material change or cancellation.
18. Nothing in any Agreement shall be construed to obligate AAG to prepare for or appear in litigation on behalf of the Client Partner, excluding any assessment matters directly related to the scope of this contract, unless AAG is compensated for such services at an hourly rate of **One Hundred Twenty Five (\$125.00) Dollars**, plus vehicle mileage charges at the rate of **SIXTY (\$0.60) Cents** per kilometer and additional expenses at cost.
19. The Parties to this Agreement may add to, delete, vary or amend any provision of this Agreement by mutual agreement in writing and any changes that are mutually agreed upon by the said Parties shall be included in and form part of this Agreement.



20. This Agreement may be terminated:

(1) Upon notice;

- (a) This agreement may be terminated at any time by the Client Partner by giving sixty (60) days written notice to AAG, and AAG's right to consideration shall be limited to payment for the Services performed and not previously paid for. AAG specifically agrees that the notice and consideration set forth in this paragraph constitutes reasonable, fair and equitable notice and compensation for damages, if any that may be suffered by AAG as a result of the termination of this Agreement.
- (b) If such notice is given, AAG shall perform the Services up to and including the effective date of termination specified in the notice and shall, upon request, provide the Client Partner with a written report on the Services rendered to the time of termination.
- (c) Except for any such report, AAG shall not perform any further Services subsequent to the effective date of termination.

(2) Upon Default;

- a. The Client Partner may terminate this Agreement by providing written notice of termination to AAG, without prejudice to any other right or remedy the Client Partner may have, if AAG at any time:
  - i. fails to comply with any of the terms or conditions of this agreement within thirty (30) days of receiving written notice to so comply.
  - ii. breaches any of the warranties and representations given herein to the Client Partner; or
  - iii. is adjudged or otherwise becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, if a receiver is appointed for the property of AAG, or if AAG ceases to carry on business in the normal course.

such termination to be effective on the date such notice of termination is received.

- b. AAG shall be liable to the Client Partner for any damages arising out of its default, including but not limited to the costs of the Client Partner having to advertise, locate and arrange for a replacement service provider.
  - c. The Client Partner shall, in the event of termination of this Agreement pay to AAG all amounts for completed work due to AAG in accordance with this Agreement, less any amounts which may be owing by AAG to the Client Partner. The Client Partner shall have no further liability of any nature whatsoever to AAG for any losses or damages suffered or sustained, either directly or indirectly, by AAG including, without limitation, loss of profit, as a result of the termination of this Agreement.
- (3) Notwithstanding the expiration or termination of this Agreement for any cause, the provisions of this Agreement regarding payment obligations, indemnities confidentiality obligations and proprietary rights, and those provisions which are expressly or impliedly intended to survive, shall survive any such expiration or termination and shall remain in force.



- (4) Automatically in the event that the Alberta Legislature brings into effect legislation that is fundamentally incompatible with the premises of this Agreement, or any relationship between the parties implied by the Agreement.

21. Frustration Clause

This Agreement or portions and individual clauses thereof may be frustrated where there exists a change in circumstances, after the Agreement was made, including but not limited to the centralizing of any portion or all of the assessment services under contract by Provincial Government, which is not the fault of either of the parties and which renders the Agreement either impossible to perform or deprives the Agreement of its commercial purpose. Where this Agreement is found to be frustrated, each party is discharged from future obligations only insofar as to the extent of the frustration and neither party may sue for breach of those affected clauses notwithstanding that the remainder of the Agreement may continue under its terms.

Where this Agreement is found to be frustrated, all money payable up to the date of frustration remains payable and any money already paid for the contracted services or benefits conferred may not be recovered. The Parties agree to amend the payment schedules or terms of the Agreement insofar as to reflect the frustration and changes to the payment structure for the remaining and lasting benefits under Agreement.

22. This Agreement shall be from April 1, 2018 to December 31, 2021, unless;

- (a) the Client Partner elects the 3-year extension through to December 31, 2024, on or before March 1<sup>st</sup>, 2021, or
- (b) the Agreement is earlier terminated in accordance with the terms of the Agreement, or unless extended with the mutual written consent of the parties for such term and for such consideration as mutually agreed to by the parties in writing.

23. Except as otherwise provided by this Agreement, if the Parties agree to an extension or renewal of this Agreement, the extension or renewal shall be subject to the terms and conditions that the Parties may prescribe to, including the considerations payable during any extension or renewal.

24. In the event of termination pursuant to Clause (20) of this Agreement, AAG shall be entitled to compensation as provided in the Agreement for the full value of the Services actually performed up to the effective date of termination of this Agreement. AAG shall be required to submit in writing, to the Client Partner, outlining in detail, what services have been completed.



25. Any notice required or permitted to be given under this Agreement shall be in writing and shall be delivered, mailed by prepaid registered mail, or sent by facsimile transmission addressed to the party to whom it is to be given at the address shown below, or such other address notified by the other party in writing:

If to the <b>Client Partner</b> at:	MD of Greenview Box 1079, 4707 – 50 Avenue Valleyview, AB T0H 3N0
To the attention of:	Rosemary Offrey, Manager of Corporate Services
Facsimile #:	780-524-4307
If to <b>AAG</b> at:	Accurate Assessment Group Ltd. 171 Pembina Road Sherwood Park, Alberta T8H 2W8
To the attention of:	Greg Berger, President
Facsimile #:	780-417-8714

Any notice shall:

- 1) If **delivered**, be deemed to have been given and received at the place of receipt on the date of delivery.
- 2) If transmitted by **facsimile** transmission, then it is deemed to have been given and received at the place of receipt on the next business day following the day of sending.
- 3) If mailed, be deemed to have been given and received at the place of receipt at the expiration of seven (7) business days after the mailing thereof. If the event of a postal disruption, such notices must either be delivered personally or sent by facsimile transmission.





**IN WITNESS WHEREOF** the MD of Greenview has affixed its seal under the hands of its officers authorized in that behalf this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MD of Greenview  
Dale Gervais, Reeve

(Seal)

\_\_\_\_\_  
Mike Haugen  
Chief Administrative Officer

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
(Print Name and Title)

**IN WITNESS WHEREOF** AAG has affixed its seal under the hands of its officer authorized in that behalf this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
ACCURATE ASSESSMENT GROUP LTD.  
Greg Berger, President

(Seal)

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRINT



## SCHEDULE “A”

### SCOPE OF SERVICES

AAG’s Assessment and Geographic Information Systems (GIS) experience has enabled us to become familiar with Client Partner information and to understand the issues and challenges they face. We are continually coming up with innovative ways to increase the efficiency and effectiveness of our assessment procedures.

#### Assessment Procedures

- ✓ Utilize industry best practices and the latest technologies to conduct/prepare assessments in an accurate and efficient manner.
- ✓ During new construction we will use building plans to obtain preliminary construction information, as well as reviewing in the field and annual visits.
- ✓ Create assessments on all newly subdivided properties, including adjustments for road acquisitions (Client Partner & Alberta Transportation).
- ✓ Provide adjusted assessments for properties where there has been a change in the permitted use prescribed by the Client Partner’s Land Use Bylaw.
- ✓ Review Non-Profit organizations
- ✓ Leave a call back card with our toll-free phone number where required.
- ✓ Display company identification on vehicles as well as providing picture identification.
- ✓ We are very proficient with CAMA!ot software:
  - Recording all assessment data, including digital photographs and digital diagrams, record latitude/longitude of all improvements (improvement points, market land points and map points)
  - Provide remote access for viewing and printing
  - Creation of tables and code structures that will maximize consistency and accuracy
  - Provide information in nearly any electronic format or by hardcopy
  - Allow information to be exported for use in a Client Partner’s GIS
  - Work closely with Compass Municipal Services to enhance the functionality of CAMA!ot
- ✓ We will work closely with the Client Partner’s Administration;
  - As required, including but not limited to the budgetary process
  - Provide conclusions of the market activity for the purpose of market value assessments including assessment base and tax shift analysis reports after each valuation year
- ✓ Completely review all forms of previous and current market transactions, utilizing land titles information as well as local real estate agents, appraisers and ratepayers.



- ✓ Ensure all assessments have proper municipal assessment codes and comply with all reporting for the Assessment Shared Services Environment (**ASSET**) system meeting the legislated requirements and time lines.
- ✓ All assessment records for the Client Partner in the possession of AAG remain the property of the Client Partner.
- ✓ We understand the different assessment needs that arise throughout the year, and therefore when required, we will provide representative(s) to be present for the following;
  - After assessment notices are mailed out (Open House)
  - Council meetings
  - Administration meetings
  - Public meetings
  - Written opinions of value on tax recovery properties and road allowances
  - Written opinions of value for Client Partner and/or School reserves
- ✓ In an advisory capacity, AAG will attend seminars, conference and educational courses relating to the assessment needs and requirements for the Client Partner. We will then advise administration and council about any changes in current assessment issues.

We will prepare annual assessments in accordance with the valuation standards and timelines prescribed in the Municipal Government Act and the regulations passed pursuant to Section 322 of the Municipal Government Act (the "Legislation"). AAG utilizes various tools in property valuation. These are:

- ✓ Market Modified Cost Approach
- ✓ Multiple Regression Analysis
- ✓ Direct Comparison Approach
- ✓ Income Approach
- ✓ Alberta Farmland Assessment Manual
- ✓ Alberta Construction Cost Reporting Guide (CCRG)

As outlined in the Municipal Government Act property type definitions are as follows:

### **Residential (20% Re-inspection cycle)**

#### *Part 9 Division 1 section 297*

- (4) *In this section,*  
 (c) *"residential", in respect of property, means property that is not classed by the assessor as farm land, machinery and equipment or non-residential as well as matters relating assessment and taxation regulation.*

- ✓ Valuation standard for residential properties is Market Value.
- ✓ Value properties using a market-modified cost approach.
- ✓ Visually inspect identified properties, checking additions or deletions and verifying current assessment information.
- ✓ Provide adjusted assessments for all removed or demolished improvements.
- ✓ Provide adjusted assessments relating to designated manufactured homes moved in and out of the jurisdiction, if applicable.



- ✓ Verify and document, annually, all sales information including interior inspection or interviews of property owners.
- ✓ Physical data is collected in the field and analyzed using mass appraisal techniques.
- ✓ Properties that fall into this category are typically single family dwellings, residential condo's, manufactured homes, etc.

### **Non-Residential (20% Re-inspection cycle)**

#### *Part 9 Division 1 section 297*

##### *(4) In this section,*

*(b) "non-residential", in respect of property, means linear property, components of manufacturing or processing facilities that are used for the cogeneration of power or other property on which industry, commerce or another use takes place or is permitted to take place under a land use bylaw passed by a council, but does not include farm land or land that is used or intended to be used for permanent living accommodation;*

- ✓ Valuation standard for non-residential properties is Market Value.
- ✓ Value properties using all three accepted approaches to value (Direct Sales, Income, Cost using Marshall and Swift).
- ✓ Properties that fall into this category are typically retail, office, warehouse, golf courses, and multi-family (rental) properties, etc.
- ✓ Visually inspect identified properties, looking for signs of change including tenant/improvement changes, additions, deletions, and conduct interior inspections as required and verifying current assessment information.
- ✓ Annually request and review all income information relating to income producing properties.
- ✓ Provide adjusted assessments for all removed or demolished improvements.
- ✓ Verify and document, annually, all sales information including interior inspection or interviews of property owners.

### **Farmland**

#### *Part 9 Division 1 section 297*

##### *(4) In this section,*

*(a) "farm land" means land used for farming operations as defined in the regulations;*

- ✓ Valuation standard for farmland properties is Agricultural Use Value.
- ✓ Value properties using the Alberta Farmland Assessment Manual.
- ✓ Review farmland properties that experience change of ownership, subdivisions or any property that has been brought to our attention.
- ✓ Properties will be examined for status changes, brushing, clearing or any other physical change to the land.



---

## **Machinery & Equipment (Industrial) (20% Re-inspection cycle)**

*Part 9 Division 1 section 297*

*(4) In this section,*

*(a.1) “machinery and equipment” does not include*

*(i) anything that falls within the definition of linear property as set out in section 284(1)(k), or*

*(ii) any component of a manufacturing or processing facility that is used for the cogeneration of power;*

- ✓ Valuation standard for machinery and equipment is calculated in accordance with the procedures set out in the Alberta Machinery and Equipment Assessment Minister’s Guidelines established and maintained by the Department of Municipal Affairs, as amended from time to time.
- ✓ Machinery and equipment properties are the components or equipment within commercial and industrial properties where manufacturing or processing takes place including:
  - Refineries
  - Chemical plants
  - Pulp and paper plants
  - Upgraders
  - Food processing facilities
  - Grain and fertilizer handling facilities
  - Bakeries and meat processing plants

## **Specialty Plants (Re-inspection when applicable)**

- ✓ Conduct all assessments in accordance to the Minister’s guidelines, Municipal Government Act and Construction Cost reporting Guide.
- ✓ Review all Specialty Plants within the jurisdiction on a yearly basis to ensure the accuracy of assessed values.
- ✓ Consult with the tax representative checking for any assessment related changes including additions and deletions of plant machinery and equipment and/or buildings and structures.



## ASSESSMENT COSTS 2018 – 2023

Assessment costs are dependent on the number of parcels in the previous year. For example; 2018 Assessment year costs are calculated using the 2017 Assessment year parcel count.

Contract Clause	Assessment Year	Residential, Non-Residential, Farmland							Industrial Facilities		Speciality Plant					Contract Total
		Re-Inspection Cycle		Rate/ Parcel	x	# of Parcels	=	Sub Total	Re- Inspection Cycle	Sub Total	Rate/ Plant	x	# of Plants	=	Sub Total	
		Residential	Non- Residential													
4 (a)	2018	20%	20%	15.50	x		=		20%	\$300,000.00	5,200	x		=		
4 (b)	2019	20%	20%	16.00	x		=		20%	\$325,000.00	5,400	x		=		
4 (c)	2020	20%	20%	16.50	x		=		20%	\$350,000.00	5,600	x		=		
4 (d)	2021 - Optional	20%	20%	17.00	x		=		20%	\$375,000.00	5,800	x		=		
4 (e)	2022 - Optional	20%	20%	17.50	x		=		20%	\$400,000.00	6,000	x		=		
4 (f)	2023 - Optional	20%	20%	18.00	x		=		20%	\$425,000.00	6,200	x		=		

**\*\*Plus GST\*\***

### Schedule "B" Assessment Payment Schedule

Month	Amount
April 2018	\$0.00
May 2018	\$0.00
June 2018	\$0.00
July 2018	\$0.00
August 2018	\$0.00
September 2018	\$0.00
October 2018	\$0.00
November 2018	\$0.00
December 2018	\$0.00
January 2019	\$0.00
February 2019	\$0.00
March 2019	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**\*Plus GST\***

\*Assessment payment schedule follows the assessment cycle



- (x) “year” means a 12-month period beginning on January 1 and ending on the next December 31.

(2) In this Part and Parts 10, 11 and 12, a reference to a parcel of land that is held under a lease, licence or permit from the Crown in right of Alberta or Canada includes a part of the parcel.

(3) For the purposes of this Part and Parts 10, 11 and 12, any document, including an assessment notice and a tax notice, that is required to be sent to a person is deemed to be sent on the day the document is mailed or otherwise delivered to that person.

RSA 2000 cM-26 s284; 2007 cA-37.2 s82(17);  
2007 c42 s3; 2009 c29 s2; 2015 c8 s41; 2016 c24 ss21, 140

#### **Provincial assessor**

**284.1(1)** The Minister must designate a person having the qualifications set out in the regulations as the provincial assessor to carry out the functions, duties and powers of the provincial assessor under this Act.

(2) Subject to the regulations, the provincial assessor may delegate to any person any power or duty conferred or imposed on the provincial assessor by this Act.

(3) The provincial assessor is not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of the provincial assessor's functions, duties or powers under this Act or any other enactment.

2016 c24 s22

#### **Municipal assessor**

**284.2(1)** A municipality must appoint a person having the qualifications set out in the regulations to the position of designated officer to carry out the functions, duties and powers of a municipal assessor under this Act.

(2) Subject to the regulations, a municipal assessor may delegate to any person any power or duty conferred or imposed on the municipal assessor by this Act.

(3) A municipal assessor is not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of the municipal assessor's functions, duties or powers under this Act or any other enactment.

2016 c24 s22



# REQUEST FOR DECISION

---

SUBJECT: **Audit Review Committee - Staff Appointees**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER: DD  
DEPARTMENT: FINANCE GM: RO PRESENTER: RO  
STRATEGIC PLAN:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council remove from the Audit Review Committee, the following positions: the Chief Administrative Officer, General Manager – Corporate Services, Manager - Finance and Administration and the Finance Officer – Financial Reporting.

---

## BACKGROUND/PROPOSAL:

Based on Greenview's practice, Council at the October 24<sup>th</sup> Organizational meeting appointed the four (4) staff positions noted above to the Audit Review Committee. At the Council Orientation training provided by Mr. George Cuff, Council was advised that the Audit Review Committee should not have any staff members appointed to this committee. As such, Administration is recommending that Council remove all staff members from the Audit Review Committee.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is to follow best practice as per advice from a well-known expert in Municipal Governance.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Administration considered recommending Council to continue with the Audit Review Committee members as is, however, in an effort to follow recommended best practices Administration has chosen to recommend that Council remove all staff from the Audit Review Committee.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will advise the auditing firm of the change in the Audit Review Committee members.

---

ATTACHMENT(S):

- None



# REQUEST FOR DECISION

---

SUBJECT: **Grande Cache Regional Dinosaur Tracks Society – Site Feasibility Plan**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER: KK  
DEPARTMENT: ECONOMIC DEVELOPMENT GM: DM PRESENTER: KK  
STRATEGIC PLAN: Regional Cooperation

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council authorize a \$5,000.00 contribution to the Grande Cache Regional Dinosaur Tracks Society for a Site Feasibility Plan, with funds to come from the 2018 Economic Development Budget.**

---

BACKGROUND/PROPOSAL:

The Grande Cache dinosaur tracks were designated a Provincial Heritage Site in April 2006, proving their geological and paleontological significance. The heritage value lies not only in the representation of information about dinosaur biology and behaviour, but also in the abundance of fossilized plant material preserved at the sites.

Over the past 20 years a number of parties have considered the potential of developing the site to become a tourist/educational site for public access, due in part to the site being located within an active mine these efforts were not pursued fully to an end goal.

As possible future patrons travel to the dinosaur track sites, they get to view an abundance of sceneries trekking through the spectacular foothills of the Canadian Rocky Mountains, bordering the amazing Willmore Wilderness Park, including direct views of historic coal mining, geology, geography, wildlife, and simply nature at its finest.

Greenview has been approached by the Grande Cache Regional Dinosaur Tracks Society to partner with the Town of Grande Cache and Community Futures West Yellowhead for the submission of a Cares grant application to conduct a tourism initiative feasibility study of the dinosaur track. The feasibility study will look at market analysis, financial viability and operational issues with developing the track site into a tourist destination.

The feasibility study will be conducted by an independent contractor for an estimated cost of \$30,000.00. Greenview in conjunction with the partners will apply for a Cares grant of \$15,000.00 with the three (3) partners providing equal portions of the matching fund (Greenview's contribution will be \$5,000.00). If the CARES grant is unsuccessful the project will not be initiated and no funds will be committed.

Administration believes that the feasibility study is a key component of an overall destination marketing strategy for the dinosaur tracks in the Grande Cache region.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is this information will ultimately provide all interested parties with a definitive answer to whether the site has any economic viability as an attraction and therefore as part of a destination strategy for the Grande Cache region of Greenview.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to deny the recommended motion, however Administration believes that commitment to the feasibility study contributes to the overall strength of Greenview's destination marketing strategy.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** The direct cost of the feasibility study will be a Greenview contribution of \$5,000.00.

**Ongoing / Future Costs:** If the study proves to be favorable there may be future project development and initiative costs.

---

**STAFFING IMPLICATION:**

There are no additional staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council authorizes proceeding with contributing to the site feasibility plan the corresponding CARES grant application will be submitted prior to November 30, 2017.

---

**ATTACHMENT(S):**

- N/A





# REQUEST FOR DECISION

---

SUBJECT: **Partial Road Allowance Closure Request NW 20-70-24 W5M**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: INFRASTRUCTURE & PLANNING GM: GG PRESENTER: GG  
STRATEGIC PLAN: Infrastructure

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act Section 22(1): “No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.”

Municipal Government Act Section 188: “The previous readings of a proposed bylaw are rescinded if the proposed bylaw (a) does not receive third reading within 2 years after first reading, or...”

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council has no initial opposition to the partial closure of the undeveloped road allowance located on the north side of NW 20-70-24 W5M moving forward.**

---

## BACKGROUND/PROPOSAL:

Greenview received a road closure request from a Greenview landowner located at NW 20-70-24 W5M on October 23, 2017. The request is to close a portion of unused undeveloped road allowance located on the north boundary of NW 20-70-24 W5M.

The undeveloped road allowance requesting to be closed is approximately 80m in length and runs in behind the sturgeon heights water point located on Twp.704 at SW 29-70-24 W5. Closing this section of undeveloped road allowance would require Greenview to sell approximately 0.23 acres on the west side of SW 29-70-24 W5 allowing the resident to continue to keep their driveway access and approach where originally constructed

The landowner’s current driveway crosses the westerly corner of Greenview’s Sturgeon Height’s waterpoint property and continues across the undeveloped road allowance into private property. In October of 2011, a License of Occupation (LOC) agreement was signed between Greenview and the landowners that included a 20 year expiry date.

## The agreement stated the following:

*“the landowner has the rights to use and occupy that portion of the road and the MD parcel necessary for purpose of construction and maintaining the access road to the landowner lands for placement of utilities. It also states, that the landowner will hold a \$2 million general liability to provide coverage to Greenview in*

*respect of any loss, injury or damage arising or in connection with the use of the access road and any breach this obligation shall survive the expiration or termination of this agreement. The landowner is responsible for all road clearing and maintaining to Greenview standards.”*

The liability insurance that was held in the landowners name was cancelled in June of 2014 without reason or notification to Greenview. There is an existing paved field approach 100 meters west of the current driveway approach not being utilized. If the road closure is rejected by Council, the landowners have the option to re-route their internal driveway to utilize the existing field approach. Though this option would still need a crossing agreement with possible liability insurance, as a small portion of the new driveway access would cross over Municipal road allowance.

Administration feels that the closure does not or will not hand cuff the remainder of the existing road allowance further east, as Greenview would be able to create a new access point to the undeveloped road allowance east of the residents existing access. The west end of the undeveloped road allowance off Twp. 704 could only be used as an enter access point **only** off of Twp.704 onto the road allowance if ever developed. It would never be proposed or would it meet Alberta Transportation specification for an exit onto Twp.704 due to the intersecting angle of Twp.704 and the undeveloped road allowance.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefits of the recommended action will allow the road closure process to proceed

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:**

---

**FINANCIAL IMPLICATION:**

Application fee of \$1,500.00 deemed payable by the landowner.

Survey fee approx. \$15,000.00 deemed payable by the landowner.

Sale of the road allowance for the purpose of road closure, as determined by Accurate Assessment would be fair market value. Deemed payable by the landowner.

**Direct Costs:** N/A

**Ongoing / Future Costs:** N/A

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

FOLLOW UP ACTIONS:

Council will give direction and a notice of decision, notification of the decision will be sent to the road closure applicant.

The surrounding landowner's would be notified by letter and given the chance to agree or disagree to the applicant's request.

A public hearing will be prepared and advertised. Public hearing will be held and the information will be sent to Alberta Transportation for their comments and if they agree to the bylaw to close the road allowance, the road closure request may return back to Council for 2<sup>nd</sup> and 3<sup>rd</sup> reading to complete the bylaw.

---

ATTACHMENT(S):

- Miscellaneous Work Request
- Map



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## MISCELLANEOUS WORK REQUESTS

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch, on the Next Page, must be completed.

Name: FRANK & GWEN RETZLER Telephone No. 780-957-0425  
Address: Box 544, Valleyview AB, T0H 3N0

### Location of Work to be Done

Lsd NW in Sec 20 Twp 70 Rge 24 W 5 M  
Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan No. \_\_\_\_\_ Ward \_\_\_\_\_

### Please select type of work being requested

\*A separate form must be filled out for each type of request\*

- ☐ **APPROACH** New Installation: Residence ☐ Field ☐ (First approach to quarter only)  
Field Upgrade/Repairs: Residence ☐ Field ☐
- ☐ **DRAINAGE/ DITCHING** (Along Municipal Roads) ☐ **BRUSHING** (Along Municipal Roads)
- ☐ **GRAVELLING** ☒ **OTHER**

### Description of work:

Applying for OLD Road Allowance Closure and purchase.  
Also the purchase of partial Section of Municipal District  
of Greenview #16 property starting from just East of  
our Driveway going West to the point of property.

Should the space be insufficient please attach a list of additional information



**Note:** The location sketch below must be completed for all request types.  
Please indicate details such as low areas, muskegs, drainage ditches, bridges, culverts, pipelines,  
power lines, existing or proposed buildings, and current access.

RANGE 24 W. OF 5. MERIDIAN



TOWNSHIP

70

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

Oct 23 / 2017

Date

Lucren Retzler Frank Retzler  
Signature of Applicant

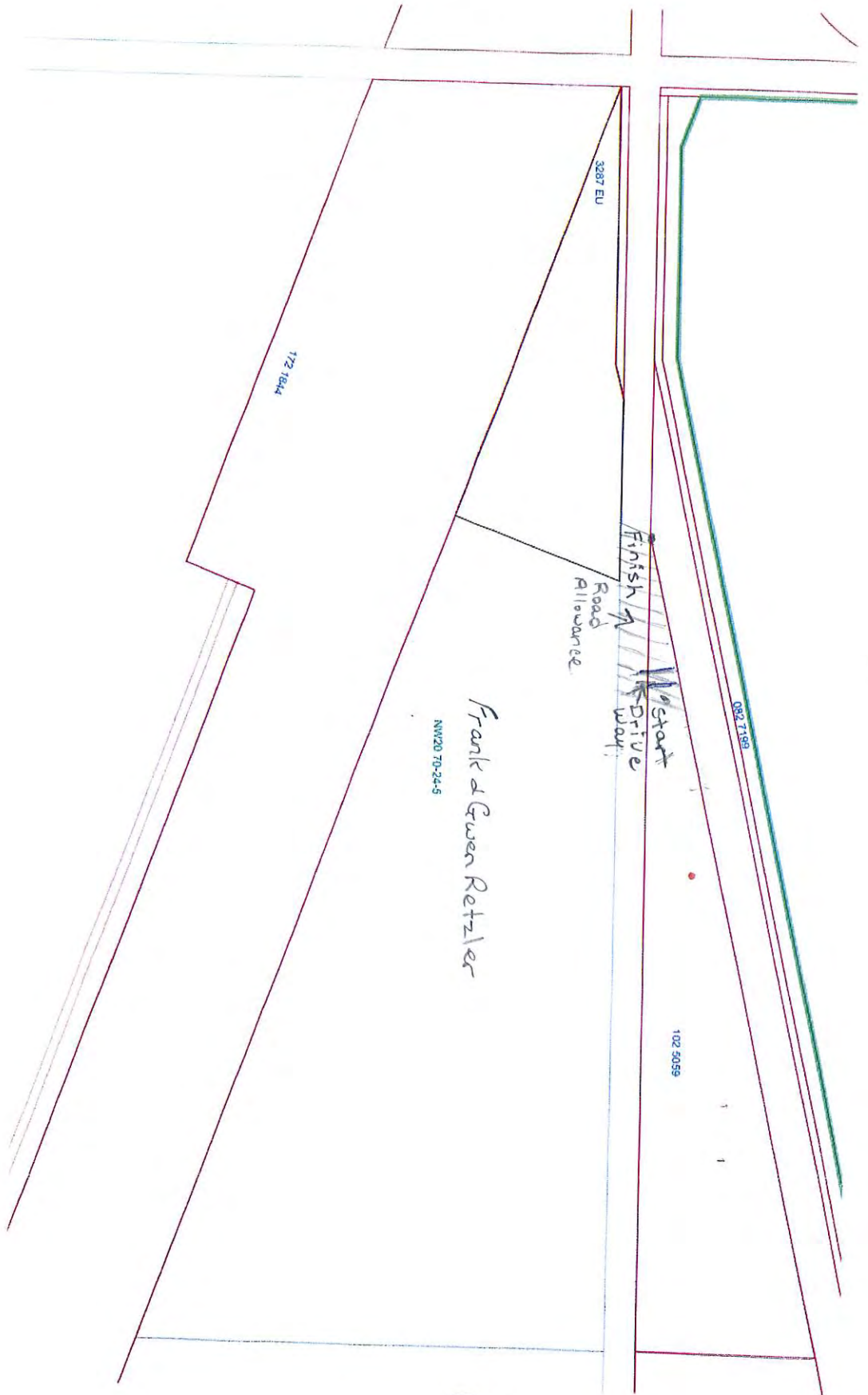
Copies to: Manager, Operations ☐

Roads Supervisor

East ☐

West ☐

(N)



(W)

(E)

(S)





The Municipal District of Greenview makes no representation or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the Municipal District of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the Municipal District of Greenview.

© 2008 Municipal District of Greenview. All Rights Reserved.

# Municipal District of Greenview #16







The Municipal District of Greenview makes no representation or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the Municipal District of Greenview shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the Municipal District of Greenview.

© 2008 Municipal District of Greenview. All Rights Reserved.

# Municipal District of Greenview #16







# REQUEST FOR DECISION

---

SUBJECT: **Draft Little Smoky Recreation Area Governance Board Agreement**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: CAO SERVICES GM: PRESENTER: DL  
STRATEGIC PLAN: Regional Cooperation

---

## RELEVANT LEGISLATION:

**Provincial N/A**

**Council Bylaw/Policy N/A**

---

## RECOMMENDED ACTION:

**MOTION: That Council agree in principle to contribute up one-third (1/3) of the net operating and capital deficit of the Little Smoky Recreation Area pending the partner municipalities entering into a signed agreement.**

---

## BACKGROUND/PROPOSAL:

The Draft Little Smoky Recreation Area Agreement introduces a governance board for all matters related to the policy and governance of the Little Smoky Recreation Area. This board is constructed of two elected officials from each municipality as voting members. The agreement outlines the responsibilities of the board and the reporting requirements. The Agreement, as it is drafted, incorporates a cost sharing formula that roughly mimics current contributions from Greenview, M.D of Smoky River and Big Lakes County.

On November 15, 2017 members of Greenview Council met with Council Members and administrative representatives of Big Lakes County and the M.D of Smoky River to discuss the Draft Little Smoky Recreation Area. At the meeting, the Draft agreement was presented by Greenview staff for discussion and comment by the parties to the agreement. The main concerns were focused on the funding formula and the elected members of the Board. It was determined that the information presented would be taken back to the respective Councils for further discussion and to address Council positions on the issues raised.

Council had previously adopted the positing that Greenview would be willing to contribute up to 30% of the net operating and capital deficit for the Area.

---

## BENEFITS OF THE RECOMMENDED ACTION:

The Benefit of the recommended action is that Council would formally establish a clear position regarding the Area's funding.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

---

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion. Greenview currently contributes \$75,000.00 per year. This would increase once an agreement is entered into.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Council concerns will be addressed in deliberations of next steps regarding the agreement.

---

**ATTACHMENT(S):**

- Draft Little Smoky Recreation Area Governance Board Agreement



## Little Smoky Recreation Area Governance Board Agreement (The Board)

WHEREAS the Signatories to this Agreement are committed to the provision of a quality recreational amenity, by ensuring that the programs and services of the Little Smoky Recreation Area are effectively, efficiently, and economically delivered.

AND WHEREAS the Signatories therefore commit to promoting, fostering and embodying cooperation, collaboration, coordination and communication in their relationships with each other.

NOW THEREFORE THIS AGREEMENT BEARS WITNESS that the Signatories agree as follows:

### 1.0 Purpose

The Purpose of this Agreement is to establish a joint municipal governance board for the Little Smoky Recreation Area (the Area). This Board will act as the governing board for all matters pertaining to policy and governance related to the Little Smoky Recreation Area.

### 2.0 Signatories

**2.1** The Signatories to this Agreement are:

- a. Municipal District of Smoky River
- b. Big Lakes County
- c. Municipal District of Greenview

**2.2** Subsequent Signatories: The Board may determine if this Agreement should be open to other municipalities. Should this determination be made, other municipalities may join this cost-sharing arrangement based on the same principles reflected in this Agreement.

### 3.0 Membership

**3.1** The Board shall be comprised of the following voting members:

- a. Two elected officials from the M.D of Smoky River;
- b. Two elected officials from Big Lakes County; and,
- c. Two elected officials from the M.D of Greenview.

**3.2** The Board shall also include the following individuals as non-voting members:

- a. The Chief Administrative Officer from the M.D of Smoky River;
- b. The Chief Administrative Officer from Big Lakes County; and,

- c. The Chief Administrative Officer from the M.D of Greenview.
- d. Other administrative personnel, such as a recording secretary and facility manager, as required.

**3.3** Each of the Signatories shall appoint an elected official to serve as an alternate Board Member.

#### **4.0 Stakeholders**

**4.1** Representatives of stakeholder groups are encouraged to attend meetings, make recommendations and provide input to the Board regarding the Little Smoky Recreation Area.

#### **5.0 Cost Sharing**

**5.1** The Signatories hereby agree that they will share in the net deficit for operating and capital costs associated with the Little Smoky Recreation Area.

**5.2** The Signatories agree to the following funding formula:

- a. Municipal District of Smoky River- 75 %
- b. Big Lakes County- 5 %
- c. Municipal District of Greenview- 20 %

**5.3** Within 60 days of signing this agreement, the Signatories shall supply their share of the initial operating cost to the M.D of Smoky River.

**5.4** In the subsequent years this agreement is in effect, the Signatories shall forward 50% of their estimated share to the M.D of Smoky River by March 1<sup>st</sup> of each year. The M.D. of Smoky River shall provide year-end invoicing for the remaining funding to the Signatories by January 31<sup>st</sup> each year.

#### **6.0 Structure**

**6.1** The Chairperson and Vice Chairperson of the Board shall be selected at the Board's annual organizational meeting.

**6.2** Quorum shall consist of a majority of voting members, which must include at least one voting member from each of the Signatories.

**6.3** Meetings shall be held at the call of the Board Chairperson.

#### **7.0 Responsibilities of the Board**

**7.1** The Board shall have the following responsibilities:

- a. Recommending to the respective Councils a three (3) year operating budget on an annual basis.
- b. Recommending to the respective Councils a five (5) year capital plan on an annual basis.
- c. Both the operating budget and the capital plan shall be provided to the respective Councils by the end of October each year.
- d. Creating and updating a strategic plan to be presented to the Councils.
- e. The Board shall establish and review policies regarding the philosophies, values, and governance of the Little Smoky Recreation Area, in accordance with the directions established by the respective Councils of the Signatories.



- f. The Little Smoky Recreation Area Governance Board shall not be involved in the day to day operations of the Area and will not be responsible for staffing or the delivery of project programs related to the Area.

## 8.0 Reporting

- 8.1 Minutes of the Board shall be recorded and submitted to the respective municipalities in a timely manner.
- 8.2 The Board shall provide a written annual Area activity report to the respective municipalities, outlining the following:
  - a. User numbers, by municipal region on an annual basis.
  - b. Financial reporting by calendar year.

## 9.0 Amendment and Termination

- 9.1 **Term.** The initial term of this Agreement shall be 5 years from the date of signing. It will be automatically renewed for subsequent 3 year terms unless there is a replacement agreement in place or it has been terminated.
- 9.2 **Amendment.** Signatories may request renegotiation of all or part of this Agreement by providing a written request to the other Signatories a minimum of one year prior to the expiry of the initial 5 year term or one year prior to the 3 year anniversaries thereafter. Other changes may be made upon agreement, in writing, of all the signatories.
- 9.3 **Termination.** Recognizing that this Agreement helps to define the relationship between signatory municipalities and that they wish to provide predictability, stability, and certainty across municipal budget cycles, while balancing their right to terminate the agreement if necessary, Signatories may terminate by providing notice in writing to that effect to the other Signatories. Any notice of termination must be submitted in writing by November 30<sup>th</sup> of any given year. Said termination will not take effect until 11:59 p.m. of December 31<sup>st</sup> of the following year.

## 10.0 Dispute Resolution

- 10.1 In the event of a dispute between Signatories about the interpretation or application of any of the terms, covenants, or conditions contained within this Agreement, the Signatories shall follow the following dispute resolution steps in the order listed:
  - a. Negotiation between the parties.
  - b. Mediation and/or facilitation.
  - c. Arbitration.
  - d. Binding arbitration utilizing a third party that has been mutually agreed upon by the Signatories.

## 11.0 Ownership

- 11.1 The Signatories understand that all parties have an ownership interest in the Area according to the funding formula established in s. 5.2. Any proceeds derived from the sale or disposal of assets will be

used to fund approved operating or capital projects of the Area or will be shared with the Signatories on the same basis as the funding model.

**11.2** Should the M.D of Smoky River wish to terminate the agreement, they shall negotiate with the other Signatories a compensation for investments made.

**11.3** Should Big Lakes or Greenview terminate their involvement in the agreement, they will be forfeiting their share of assets.

## **12.0 General Provisions**

**12.1 Administration.** The M.D. of Smoky River will be the lead agency regarding the administration of the operations, facilities, and programs of the Little Smoky Recreation Area.

**12.2 Autonomy.** No Signatory has the authority to financially or otherwise commit another Signatory to a liability or course of action outside of the established Board process.

**12.3 Indemnification.** Subject to any limitations set out in this Agreement, the Signatories agree to indemnify and save harmless the other Signatories to this agreement against any and all liabilities. No action of any Signatory has the ability to make another Signatory liable.

**12.4 Assignment of Agreement.** No Signatory will assign its interest in this Agreement, or any part thereof, in any manner whatsoever without having first received written consent from all other Signatories.

**12.5 Notices.** Any notice required to be given hereunder by any Signatory will be deemed to have been well and sufficiently given if it is delivered personally or mailed by pre-paid registered mail to the address of the party for whom it is intended. A notice or other document sent by registered mail will be deemed to be sent at the time when it was deposited in a post office or public letter box and will be deemed to have been received on the fourth day after it was postmarked.

**12.6 Entire Agreement.** The Agreement constitutes the entire agreement between the Signatories relating to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Signatories in relation to the subject matter hereof. There are no warranties, representations or other agreements among the Signatories in connection with the subject matter hereof except as specifically set forth herein.

**12.7 Unenforceable Terms.** If any term, covenant or condition of this Agreement or the application thereof to any Signatory or circumstance will be invalid or unenforceable to any extent, the remainder of this Agreement or application of such term, covenant or condition to a Signatory or circumstance other than those to which it is held invalid or unenforceable, will not be affected thereby and each remaining term, covenant or condition of this Agreement will be valid and enforceable to the fullest extent permitted by law.

**12.8 Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta.

**IN WITNESS WHEREOF** the Signatories have hereunto executed this Agreement under their respective corporate seals and by the hands of their proper officers duly authorized in that regard.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2017 in \_\_\_\_\_, Alberta.

**MUNICIPAL DISTRICT OF SMOKY RIVER**

Per: \_\_\_\_\_  
Reeve Robert Brochu

Per: \_\_\_\_\_  
CAO Rita Therriault

**BIG LAKES COUNTY**

Per: \_\_\_\_\_  
Reeve Ken Matthews

Per: \_\_\_\_\_  
CAO Roy Brideau

**MUNICIPAL DISTRICT OF GREENVIEW**

Per: \_\_\_\_\_  
Reeve Dale Gervais

Per: \_\_\_\_\_  
CAO Mike Haugen



# REQUEST FOR DECISION

---

SUBJECT: **Fox Creek School – Tour Funding Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: DM PRESENTER: DM  
STRATEGIC PLAN:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council accept the funding request from the Fox Creek School for information as presented.**

---

## BACKGROUND/PROPOSAL:

The Fox Creek School is requesting \$1,200.00 in financial support from Greenview in order to take a group of approximately 30 students on a school division bus to explore career opportunities at the University of Alberta and NAIT.

The school's promotion of the success and further education of students is considered very important and they wish to expand the career exploration opportunities to cover a broad band of abilities, passions and interests. The Fox Creek High School has a population of approximately 70 students living in the Town of Fox Creek or the area of Little Smoky.

Administration is very cognisant of the Fox Creek School's request, however if the request is granted a precedent may be set whereby other school's within the Greenview region may make similar funding requests. Council may have to determine if they wish to fund school activities of this or similar nature.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be made aware of the request for funding from the Fox Creek School.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to award funding to the Fox Creek School in the amount requested, or an alternate amount, however, precedence may be set whereby other schools will request funding of a similar nature.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will inform the Fox Creek School accordingly with Council's decision.

---

**ATTACHMENT(S):**

- Fox Creek School's – Tour Funding Request





November 17, 2017

Municipal District of Greenview  
Box 1079  
Valleyview, Alberta  
T0H 3N0

Dear Council Members:

On behalf of Fox Creek School, I wish to request financial support from the Municipal District of Greenview in order to support the career exploration opportunities of the high school students. This support of our students would be greatly appreciated and invaluable to continuing offering quality education in our community.

Fox Creek School has a high school population of approximately seventy students, all living in the town of Fox Creek or the area of Little Smoky. We are constantly restricted by small budgets as to the opportunities that we may expose our students to. The school has been very resourceful in using provincial and community supports in expanding career education. We have developed excellent dual credit programs and have a thriving Registered Apprenticeship Program and Work Experience Program. Students are often part of career fairs both here in our school and in Whitecourt. However, it has been noticed that these opportunities are very focused on the trades. Students who may be interested in furthering their education in fields that require University education have a more difficult time accessing this information. However, budget restrictions make it difficult to create and offer affordable opportunities to students. A school division bus that will take a group of approximately 30 students to Edmonton to access the University of Alberta and NAIT would cost approximately \$1200. We are asking for support from the Municipal District to help offset these costs to students.

The promotion of the success and further education of our students here at Fox Creek is very important and we wish to expand the career exploration opportunities to cover a broad band of abilities, passions, and interests. Your support in this endeavor would be greatly appreciated.

Yours truly,

Mr. Ian Baxter  
Principal

Mrs. Mary Ann Hodges  
Academic Counselor



# REQUEST FOR DECISION

---

SUBJECT:	<b>Grande Prairie Regional Tourism Association – Funding Increase and CARES Grant</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER: KK
DEPARTMENT:	ECONOMIC DEVELOPMENT	GM: DM	PRESENTER: KK
STRATEGIC PLAN:	Regional Cooperation		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council accept for information the request for an increase in per capita payment from the Grande Prairie Regional Tourism Association, as presented.**

**MOTION: That Council authorize Administration to counter propose to the Grande Prairie Regional Tourism Association an eighty cent (\$0.80) per capita funding increase, effective 2018 for all active members.**

**MOTION: That Council approve a \$10,000.00 contribution to the Grande Prairie Regional Tourism Association for a Regional Tourism Strategy Plan initiative, with funds to come from the Economic Development Budget.**

---

## BACKGROUND/PROPOSAL:

The Grande Prairie Regional Tourism Association is a regional association of municipalities and not-for-profits that promotes tourism and recreational opportunities in the greater Grande Prairie region. Greenview is an active member of the Grande Prairie Regional Tourism Association (GPRTA) relying on its mandate to advertise and promote tourism and recreational opportunities within Greenview and the region to a domestic audience.

The Grande Prairie Regional Tourism Association Board of Directors is requesting support for an increase in funding levels to offset the loss of income from annual reliable sources. In April, without prior notice, Travel Alberta announced administration revenue in the amount of \$25,000.00 for the Travel Alberta Co-op Marketing proposals that GPRTA submits on behalf of local organizations and festivals would no longer be provided, this was an annual revenue source for over 6 years. In August, the Grande Prairie Destination Marketing Fund (DMF) had two hotel properties withdraw from their membership, a third property will be out next year, as it is under the same ownership. They withdrew under the belief that not charging the 2%

DMF fee will make them more competitive. The impact of the loss of these funds will be significant with 90% of the marketing campaigns for the region and \$30,000.00 for Administrative Services being affected. In late September, a third unforeseen decision was made by Alberta Tourism & Culture to reduce funding for Visitor Information Centre's (VIC) in Alberta for the next fiscal year. No exact amount has been announced, however it has been discussed that the VIC Travel Alberta Contract funding could be cut in half. This could amount to over \$30,000.00 being taken from the GPRTA Annual Budget.

In order to provide the current level of services, the GPRTA is seeking support with the following considerations:

- An increase in per capita funding by \$0.50 for 2018, with an additional \$0.50 in 2020.
- An additional \$5,000.00 towards Visitor Information Services, to help off-set the \$30,000 loss in government funding.
- An additional one time contribution of \$10,000.00 to be invested in a Regional Tourism Strategy Plan with an estimated cost of \$60,000.00. GPRTA has determined that it is important to the success of our region in attracting visitors and encouraging those that do visit to stay for greater lengths of time. GPRTA is currently applying for a matching grant through the Community and Regional Economic Support Program (C.A.R.E.S) for this initiative, and is asking all the municipal partners for equal contributions.

Currently Greenview provides GPRTA with a per capita annual payment amount equal to \$1.20 per resident, resulting in \$6,624.00 per year. Greenview currently contributes annual funding to the Town of Valleyview Information Centre (\$13,500.00) and the Grande Cache Tourist Information Centre (\$99,000.00).

Administration is recommending to Council not to support the proposed funding model and alternatively support Administration's recommendation that the GPRTA revise its funding request with an increase of eighty cents (\$0.80) per capita for all active members. This will negate the need for an ongoing annual blanket payment of \$5000.00 for operations of the Visitor Information Services. The eighty cents (\$0.80) recommendation will result in a savings to Greenview of \$3,350.00 per year versus the proposed GPRTA model. The eighty cents (\$0.80) per capita increase would ensure equitable representation of the funds within the organization based on the applicable population.

Administration is recommending to Council to support the \$10,000.00 investment in a Regional Tourism Strategy Plan with the application of a matching grant through the Community Regional Economic Support Program (C.A.R.E.S.) for this initiative. All municipal partners are asked to provide equal contribution to this initiative and if the C.A.R.E.S. grant is not received no funding will be required.

The proposed model places a high proportion of the operating costs on Greenview without any guarantee that the increased level of funding will translate into new or improved levels of service that will promote Greenview opportunities.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of counter proposing an eighty cent (\$0.80) increase is that Greenview will maintain representation in regional tourism initiatives and will ensure equitable representation within the organization based on population.
2. The benefit of supporting the \$10,000.00 contribution to the C.A.R.E.S. grant for a Regional Tourism Strategy Plan is that it may provide the organization with an updated action list and strategy to provide better marketing services to its members.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motions.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to accept the Grande Prairie Regional Tourism funding increase as requested or alter the amount of funding increase, however Administration recommends the alternative proposal of an eighty cent (\$0.80) increase will ensure equitable representation of the funds within the organization based on the applicable population.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** The direct cost of the recommended motion will be an eighty cent (\$0.80) per capita increase for Greenview resulting in an increase of \$4,406.00 annually and a \$10,000.00 contribution to the CARES Grant partnership in 2018.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

---

**FOLLOW UP ACTIONS:**

Administration will contact the Grande Prairie Regional Tourism Association with the result of Council's decision.

---

**ATTACHMENT(S):**

- Grande Prairie Regional Tourism Association – Funding Increase Request and CARES Grant
- Grande Prairie Regional Tourism Association Budget





Phone: 780-539-7688  
Fax: 780-539-0905  
Toll Free: 1-866-202-2202  
[www.gptourism.ca](http://www.gptourism.ca)

#114, 11330 – 106 Street, Grande Prairie, AB T8V 7X9

Nov 12, 2017

Kevin Keller  
Economic Development officer  
MD of Greenview

**Dear Kevin:**

On behalf of the Grande Prairie Regional Tourism Association Board of Directors, I am contacting you with a matter of great concern. Since April and most recently September 2017, several Provincial Funding and Local Marketing Dollar cutbacks have impacted the GPRTA's current operations and future ability to market and advocate for our Region.

In April, Travel Alberta announced GPRTA would no longer be receiving the administration revenue for the Travel Alberta Co-op Marketing proposals that GPRTA submits on behalf of local organizations and festivals. This was brought to our attention with no notice, after being a defined source of revenue for over 6 years. It has greatly impacted our budget with a revenue loss of \$25,000.00.

In August, the Grande Prairie Destination Marketing Fund (DMF) had two hotel properties withdraw from their membership. These contracts would have been up for renewal in 2018. A third property will be out next year, as it is under the same ownership. GPRTA facilitates the marketing initiatives and strategies on behalf of the DMF Partners and sends them reservation referrals through our direct to visitor travel counselling. Due to large occupancy from out of town workers, these properties were unable to accommodate the majority of Tourism based bookings GPRTA referred. There is some belief that not charging the 2% DMF Fee makes them more competitive. Plus, Alberta Culture & Tourism is already mandating a 4% Tourism levy; funds which go straight into Government of Alberta General Revenue, the majority of which does not come back to our region. The impact of the loss of these funds on GPRTA is significant, with 90% of the marketing campaigns for the region and \$30,000.00 for Administrative Services being affected. As a side note there have been discussions of Destination Marketing Funds being replaced by "City Charters", until decisions are made GPRTA is at a loss.

In late September, a third unforeseen decision was made by Alberta Tourism & Culture to reduce funding for Visitor Information Centre's (VIC) in Alberta for the next fiscal year. No exact amount has been announced, however it has been discussed that our VIC Travel Alberta Contract funding could be cut in half. This could amount to over \$30,000 being taken from the GPRTA annual budget.

One change to our funding that could have a significant impact to our future success in providing service to our Region could come from our Municipal Partners. GPRTA has not had a per capita increase in over ten years. We are one of the lowest per capita funded Destination Marketing Organization's (DMO) in the province. Similar Communities are at much higher support- Red Deer receives \$2.42 per capita 242,000 from the City, 40,000 from the county and 37,000 from membership. Lethbridge receives (3.39) per capita 325,000 from the city and get paid extra to deliver services such as the SW Vacation guide, Lethbridge Guide, Mini map, Dining Guide etc. are part of two other consortiums that bring them up to a 926, 370,000 budget. Medicine Hat receives 350,000 from the city for fees for service. Fort McMurray receives 1.8 million.

In light of the challenges mentioned above GPRTA continues to cross train employees, maintain moderate pay rates comparative to other DMO's, and utilizes the skills & knowledge of our Volunteer Board of Directors. At this moment





Phone: 780-539-7688  
Fax: 780-539-0905  
Toll Free: 1-866-202-2202  
[www.gptourism.ca](http://www.gptourism.ca)

#114, 11330 – 106 Street, Grande Prairie, AB T8V 7X9

GPRTA does not have a sustainable funding model and without alternative resources, will not be able to deliver on our current level of services and mission of being “a champion for regional tourism that will engage in marketing, advocacy and educational activities”.

GPRTA is seeking your support with the following considerations:

- An increase in our per capita funding by \$0.50 for 2018, with an additional \$0.50 in 2020.
- Asking for 5,000 towards Visitor Information Services, to help off-set the \$30,000 loss in government funding.
- \$10,000.00 to be invested in a Regional Tourism Strategy Plan that GPRTA feels is important to the success of our Region in attracting visitors and encouraging those that do visit to stay for greater lengths of time. GPRTA is currently applying for a matching grant through the Community And Regional Economic Support Program (C.A.R.E.S) for this initiative, and is asking all our municipal partners for equal contributions.

**I have attached more information showing current budgets and projections for 2018, as well as wage requirements to be effective and hope that you will take this information into consideration. Should you have any questions or would like to discuss this GPRTA request, myself and or our board chair Johnathan Clarkson are available at your convenience.**

Sincerely,

A handwritten signature in black ink that reads "Louise Cote".

**Louise Cote**  
**Executive Director,**  
**Grande Prairie Regional Tourism Association**



Expenses	2016	2017	2018	2019
Payroll	\$ 255,390.00	\$ 230,000.00	\$ 284,000.00	
Administration	\$ 82,442.63	\$ 64,000.00	\$ 70,000.00	
Gift shop	\$ 16,603.22	\$ 8,000.00	\$ 8,000.00	
Advertising and marketing	\$ 161,737.50	\$ 201,000.00	\$ 80,000.00	
Accounting fees	\$ 11,970.00	\$ 7,000.00	\$ 8,000.00	
Grant Expenses	\$ 113,340.00	\$ 50,000.00	\$ -	
<b>Total Expenses</b>	<b>\$ 641,483.35</b>	<b>\$ 560,000.00</b>	<b>\$ 450,000.00</b>	
<b>Income</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Membership	\$ 131,554.67	\$ 152,000.00	\$ 152,000.00	\$ 152,000.00
Travel AB	\$ 16,412.70	\$ 16,000.00	\$ 15,000.00	\$ 20,000.00
Visitor Guide	\$ 58,625.00	\$ 61,091.21	\$ 48,000.00	\$ 48,000.00
Gift shop	\$ 22,772.05	\$ 18,000.00	\$ 12,000.00	\$ 12,000.00
VIC city contract	\$ 55,970.00	\$ 55,970.00	\$ 55,970.00	\$ 55,970.00
VIC Culture & Tourism	\$ 57,000.00	\$ 57,000.00	\$ 30,000.00	\$ 30,000.00
Misc /reception contract	\$ 14,445.00	\$ 8,100.00	\$ 8,100.00	\$ 8,100.00
DMF administration	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -
Advertising marketing	\$ 104,499.67	\$ 109,000.00	\$ 80,000.00	\$ -
Grant Revenue	\$ 125,000.00	\$ 50,000.00		
<b>Gross Income</b>	<b>\$ 616,279.09</b>	<b>\$ 557,161.21</b>	<b>\$ 431,070.00</b>	<b>\$ 326,070.00</b>
<b>Net Revenue/Loss</b>	<b>-\$ 25,204.26</b>	<b>-\$ 2,838.79</b>	<b>-\$ 18,930.00</b>	

?

?

?

no midway passes 2017 on

?

Wages Needed to be Effective		
Position	Required Going Forward	Existing
Executive Director	\$ 70,000.00	\$ 58,000.00
Bookkeeper/ office manager	\$ 48,000.00	\$ 46,000.00
VIC Front Desk Manager	\$ 45,000.00	\$ 41,000.00
Full-time Marketing/Communications Person	\$ 50,000.00	\$ 14,000.00
Summer VIC Staff	\$ 34,000.00	\$ 34,000.00
Weekend VIC Staff	\$ 7,000.00	\$ 7,000.00
CPP, EI, WCB, Vacation Pay	\$ 30,000.00	\$ 30,000.00
	<b>\$ 284,000.00</b>	<b>\$ 230,000.00</b>

currently part time



# REQUEST FOR DECISION

---

SUBJECT: **Grande Cache Christmas Land – Sponsorship Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: January 1, 2017 CAO: MH MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: DM PRESENTER: DM  
STRATEGIC PLAN:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council approve sponsorship in the amount of \$2,000.00 for the 2017 Christmas Land event, Grande Cache, Alberta, with funds to come from Community Service Miscellaneous Grant.**

---

BACKGROUND/PROPOSAL:

A group of organizers is planning to host the first Annual Christmas Land event in Grande Cache. The event organizers will assign a camp stall at the Grande Cache Municipal Campground to each interested group(s) or businesses to decorate. The resulting magical Christmas Land will be open to the general public for viewing.

The organizer is requesting support for this event from Greenview, Town of Grande Cache, Grande Cache Fire Department, Gienger Creek Ranch and various businesses and groups in the form of monetary donations, donated items, and with setting up a display. Donated items for the event will remain the property of the purchaser with the hope of them reusing the items from year to year.

Administration is recommending that a monetary donation be provided rather than donating items to set up as there is currently no Greenview storage area available in Grande Cache for the purchased items.

The Community Service Miscellaneous Grant Fund has a balance of \$270,085.81, as of November 26, 2017.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of providing sponsorship for the 2017 Christmas Land event is that Greenview will be supporting a community gathering event.
- 

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that this may be precedent setting as requests of a similar nature from other communities could be forthcoming.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to deny sponsoring the Christmas Land event or provide an alternate amount of funding for the event.

---

FINANCIAL IMPLICATION:

**Direct Costs:** The direct cost for sponsorship of the Christmas Land event will be \$2,000.00.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will inform the Christmas Land organizer and the Grande Cache staff with Council's decision.

---

ATTACHMENT(S):

- Grande Cache Christmas Land – Sponsorship Request



GRANDE CACHE, ALBERTA

# CHRISTMAS LAND

DEC 2017 FIRST ANNUAL

## RE: Municipal District of Greenview No.16

Hi Tara, I would like to invite the District of Greenview No.16 to take part in our First Annual Christmas Land Experience.

This event is open to all companies and groups. How it will work; A camp stall at the Grande Cache Municipal Campground will be assigned to a group to decorate. The general public will be invited to take a tour of this magical Christmas Land. This event is to gather all our groups and business to create an experience like no other.

My request from Greenview is to partner with us on this event along side the Town of Grande Cache, The Grande Cache Fire Department, Gienger Creek Ranch, and various businesses and other groups. Your Partnership would help to design the show and bring this positive event to our community.

I sincerely feel that during these times in our community, a little bit of hope will go along way. This event will put smiles on so many and even a few tears of joy. I hope we will be able to count on you for some support. Support can come in a few different way.

1. Donation to the event it's self. ( Monetary donations are always appreciated to off set the costs of hosting this event.)
2. purchase and donate items such as light , Inflatables, decorations and more.
3. Along with any of the above options, we would like to see a display set up in Christmas Land from Greenview.

All donated Item remain the property of Greenview with the hope they will reuse them from year to year

Tara, I would really like to see Greenview participate in this event, I am using this holiday season as the opportunity of showing the great community we live in. I think it goes with out mention that Greenview plays a big part in bridging our town and co-op communities together. Thank you in advance for any support you and the municipal District of Greenview can help out to make this a magical Christmas Experience come to life for all of our community.

James Miles  
Event Organizer  
Jamesmiles16@hotmail.com



GRANDE CACHE, ALBERTA

# CHRISTMAS LAND

DEC 2017 FIRST ANNUAL

## What is Christmas Land?

Christmas Land is a place for all to enjoy. This beautiful creation of lights, sounds, and the taste of Christmas is designed to take us all away from the daily grind. I personally feel, that we have all in one way or another been affected by the tough times in Grande Cache, over the past while, I think we all could use the magical memories that Christmas Land can bring to all of our families. I really feel that these memories will stay in our minds and hearts for years to come. I am certain that it will help take any glum that may be in our minds away for a brief moment. With YOUR help Christmas Land can give us all reason to gather and celebrate this special time of the year to give thanks for what we have, for our friends, for our families, and for this beautiful wonderland we call home.

Christmas Land is a collaboration of businesses, churches, groups, organizations and residents displaying the joys of Christmas in a large scale walk through experience. Listening to the sounds of Christmas and enjoy the lights of the holidays season, and get a taste of Christmas throughout the month of December.



## You're invited to join in our First Annual Christmas Land Experience:

Each group will be assigned an area where they can add their personal touch of their spirit of Christmas that represent them. Don't forget signage for you group, company, or family that represents your display. This event is designed for the entire community.

Christmas land will run through the month of December.

Our plan is to have a different event or entertainment every weekend. If you have a group that is doing some fundraising this holiday, or a group that would like to share some Christmas Cheer please contact me. :)



GRANDE CACHE, ALBERTA

# CHRISTMAS LAND

DEC 2017 FIRST ANNUAL

## Christmas Land Application:

Name:

Name of Business or Group:

Phone Number:

Cell Number:

E-Mail:

## Community Pride:

Working together to create Christmas memories that will last a life time.

Bring together many smaller and larger groups working together to make one large community event to brighten our days and witness the real Grande Cache community spirit.

Event Organizer : James Miles  
The G.C Canteen 780-827-8086  
Jamesmiles16@hotmail.com  
Follow Us On Facebook  
Facebook@

## **Teresa Marin**

---

**From:** James Miles <jamesmiles16@hotmail.com>  
**Sent:** Thursday, November 09, 2017 1:44 PM  
**To:** Teresa Marin  
**Subject:** Re: Christmas Land Event

Thank you for the response.

Lol this is the part I am not good at. So this size of an event is a very big challenge, However, the support of this has been so great.

With any funds that Greenview does support will go towards lights and marketing to the Co-op to have a total community involvement. At this point, I have two companies from the Co-op taking part.

With events like this I would like to encourage the senior population and to see our two community gather would be truly a magical Christmas.

My dream amount would be \$2000.00 however, whatever your council could assist with would be so appreciated. The only way to truly build community spirit is to have community gathering.

I really hope you are able to help support this Grande Cache event, I know you have so many other communities and that you have helped us so much in the past. But I feel this event is what we need at this time.

Thanks again

James Miles

---

**From:** Teresa Marin <Teresa.Marin@MDGreenview.ab.ca>  
**Sent:** Wednesday, November 8, 2017 11:26 AM  
**To:** jamesmiles16@hotmail.com  
**Subject:** Christmas Land Event

Good Morning,

Greenview has received your request for support of the 1<sup>st</sup> Annual Christmas Land event. We will be preparing a Request for Decision document for Council's consideration. If Greenview were to provide a donation to the event what monetary value would you consider sufficient (example: \$500)?

Kind regards,  
Teresa Marin



# REQUEST FOR DECISION

---

SUBJECT:	<b>Alberta High School Rodeo – Sponsorship Request</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
STRATEGIC PLAN:	Quality of Life		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council approve season leader awards for district three (3) in the amount of \$500.00 to the Alberta Junior High School Rodeo Association, with funds to come from Community Service Miscellaneous Grant.**

---

## BACKGROUND/PROPOSAL:

Alberta Junior High School Rodeo Association (AJHSRA) facilitates family bonding and emphasizes the importance of education and school work. Each student must present a satisfactory report card including attendance in school before competing at all rodeos. The youth also must present a letter from their principal confirming they are a student in good standing.

The Western Heritage teaches youth the values of hard work, responsibility for their animals and respect for their fellow competitors.

The Alberta Junior High School Rodeo Association members are extending Greenview with an opportunity to participate in the upcoming year's season leader awards for district three (3) by way of a \$500.00 sponsorship.

The Community Service Miscellaneous Grant Fund has a balance of \$270,085.81, as of November 26, 2017.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting the Alberta Junior High School Rodeo Association with recognizing season leaders.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the sponsorship request or provide an alternate amount.

---

FINANCIAL IMPLICATION:

**Direct Costs: The direct cost for sponsorship will be \$500.00.**

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will contact the Alberta High School Rodeo Association to inform them of Council's decision.

---

ATTACHMENT(S):

- Alberta High School Rodeo Associate – Sponsorship Request



## ADVERTISING / SPONSORSHIP OPPORTUNITY



The Alberta Junior High School Rodeo members would like to offer you an opportunity to participate in the upcoming years Season Leader Awards for District #3. Single Event Sponsorship is \$500.00. Also available is All Around Cowboy & Cowgirl as well as Rookie Cowboy & Cowgirl, these are a \$250.00 sponsorship opportunity each. But as we offer you these great opportunities, we would appreciate any contribution amount for our young athletes.

For your sponsorship, you will receive;

- Advertising at all District #3 Rodeos which are held in Northern Alberta, from Barrhead to Hinton & Manning with many places in between. We conduct 10 rodeos in our season; 5 rodeos in the fall and 5 rodeos in the spring.
- Sponsorship Flag or Banner (supplied by sponsor) which will be flown or displayed at all District #3 rodeos.
- We would like you to attend (if possible) to our year end Awards night to present the awards you have donated where we can get pictures with the winners that we can supply you as a thank-you.

For new potential sponsors that are not familiar with Alberta Junior High School Rodeo, this is what its all about.

AJHSRA facilitates family bonding, and in Junior High School Rodeo there is emphasis on education and school work. Each student must present a satisfactory report card including attendance in school before competing at ALL rodeos. The kids must also present a letter from their principal confirming they are a student in good standing.

The Western Heritage teaches children the values of hard work, responsibility for their animals, and respect for their fellow competitors.

Your sponsorship is Greatly Appreciated.

Thank you for taking the time to review, and if you have any further questions or would like to contribute, please contact anyone of us.

Dee Parke

(780) 523-8888(cell), [deeparke75@gmail.com](mailto:deeparke75@gmail.com)

Wendy Mulligan

(780) 524-7446, [barmkranch@gmail.com](mailto:barmkranch@gmail.com)

Penny Patton

[Patton0781@yahoo.com](mailto:Patton0781@yahoo.com)



Please make cheque out to: D3 Junior High School Rodeo





# REQUEST FOR DECISION

---

SUBJECT: **Grande Cache Community Christmas Dinner**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: COMMUNITY SERVICES GM: DM PRESENTER: DM  
STRATEGIC PLAN:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Greenview Council provide funding in the amount of \$5,000.00 to the Grande Cache Community Christmas Organizing Committee for their Annual Christmas Dinner, with funds to come from Community Service Miscellaneous Grant.**

---

BACKGROUND/PROPOSAL:

The Grande Cache Community Christmas Organizing Committee on behalf of the Grande Cache Ministerial is requesting financial support to host the Annual Community Christmas Dinner December 18th, 2017.

The first Annual Community Christmas Dinner was held in 2011 and the event grew in 2016 to over 600 participants who attended the event itself and another 100 meals were delivered to local First Nation individuals and families who had no means of transportation to attend the dinner.

It is recognized by the local community of Grande Cache that without the generous support of the sponsors over the last six years, the success of the Community Christmas Dinner would not have been possible. Upon completion of the event the Grande Cache Community Christmas Dinner Committee ensures that the sponsors will be recognized in the local newspaper for their generous support.

Greenview has previously provided support in the amount \$5,000.00 in 2016 and 2017.

The Community Service Miscellaneous Grant Fund has a balance of \$270,085.81, as of November 26, 2017.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of providing funding to the Grande Cache Community Christmas Organizing Committee is that Greenview will be providing support to an engaged community event.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of providing support is that this may be precedent setting whereby other similar organizations may request future funding.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the funding request or alter the amount of funding provided. Council may have to determine if their overall philosophy is to continue to support non-profit organizations for these types of activities.

---

FINANCIAL IMPLICATION:

**Direct Costs: \$5,000.00**

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will notify the Grande Cache Community Christmas Organizing Committee as to Council's decision.

---

ATTACHMENT(S):

- Grande Cache Community Christmas Organizing Committee Funding Request

William McCormick  
P.O. Box 1668  
Hm. 780-827-4177  
Cel. 780-978-0834

2017-10-14  
Dennis Mueller  
Municipal District Greenview  
Box 1079  
Valleyview, AB

Dear Dennis,

My name is Bill McCormick and I am the Chairperson for the Grande Cache Community Christmas Dinner Organizing Committee, on behalf of the Grande Cache Ministerial. The Grande Cache Community Christmas Dinner is organized through the collective work of the Grande Cache Ministerial, in collaboration with the Town of Grande Cache and the Royal Canadian Legion and the Dinner has become a significant event for the local community. The first annual Community Christmas Dinner was held in 2011 and the event grew in 2016 to over 600 participants who attended the event itself and another 100 meals delivered to local First Nation individuals and families who had no means of transportation to attend the dinner.

The Grande Cache Community Christmas Dinner provides a much needed meal and companionship for many less fortunate in the community of Grande Cache and for those who reside in the local Métis Cooperatives, at a time of year that can be difficult for some, especially this year given the current corporate environment. Further, the Grande Cache Community Christmas Dinner Committee joined with the Grande Cache Food Bank Committee in 2014; any extra funds acquired continues to help keep the Food Bank Shelves full, providing ongoing assistance to those less fortunate in Grande Cache and the local Métis Cooperatives.

It is recognized by the local community of Grande Cache that without the generous support of our sponsors over the last six years, the success of the Community Christmas Dinner would not have been possible. The Community Christmas Dinner is scheduled for December 18, 2017 and will be held at the Royal Canadian Legion. It is with great respect that we humbly request your support of this annual event that means so much to so many. The Community Christmas Dinner will be advertised in the local newspaper with full page and half page advertisements, with the sponsors names clearly identified. Also, upon completion of the event the Grande Cache Community Christmas Dinner Committee ensures that our sponsors are recognized in the local newspaper for their generous support.

On behalf of the Grande Cache ministerial we would like to thank you for any support that you may provide this year, and again we recognize that without the generous donations of our corporate sponsors the Community Christmas Dinner would not be possible. Any donation that you can make certainly demonstrates to the citizens of Grande Cache your intrinsic connection to the community and the people who call Grande Cache and surrounding Métis Cooperatives their home; your generosity will be appreciated by all! Please feel free to contact me at home, or on my BlackBerry.

Respectfully,



William McCormick  
Chairperson - Grande Cache Community Christmas Dinner



# REQUEST FOR DECISION

---

SUBJECT: **Greenview Canada 150 Grant Carry-Over Requests**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: CAO SERVICES GM: PRESENTER:  
STRATEGIC PLAN: Quality of Life

---

RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) – *Policy CO 20 - Grants*

---

RECOMMENDED ACTION:

**MOTION:** That council approve \$1,635.08 of the remaining funds from the Grovedale Community Club & Agricultural Society's Canada 150 Grant allocation to be used towards family/public skating throughout the 2017/2018 winter season.

**MOTION:** That council allow the Grande Cache Griffith Trail Revitalization Committee to carry over the \$21,400.00 Canada 150 Grant allocation to be used in the spring of 2018.

---

BACKGROUND/PROPOSAL:

At the February 14, 2017 regular meeting, Council approved to allocate \$150,000 towards a special municipal Canada 150 Grant Program. Stipulations of the grant included:

1. The grant shall be used for only those purposes for which the application was made.
2. Projects to be completed by December 31, 2017
3. The organization will return any unused portion of the grant funds to Greenview or to request approval from the Municipality to use the funds for an optional project.

At the July 17, 2017 regular meeting, council approved \$13,500 to the Grovedale Community & Agricultural Society. In their final report, they have noted that they have \$1,635.08 that was unused during their celebrations, and have requested that this extra money be used towards family/public skating throughout the skating season (October 2017 – March 31, 2018). (Letter of request attached)

At the July 17, 2017 regular meeting, council approved \$21,400.00 to the Grande Cache Griffith Trail Revitalization Committee. The committee was unable to complete the planned work for this season, and they are requesting from council that this money be carried over into 2018 to complete their trail work. (Letter of request attached).

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motions is that the community groups mentioned will be able utilize the entire funds received from Greenview through the Canada 150 Grant even though their anticipated work plans did not accommodate.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motions.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to deny one or both requests from the community groups, however these funds were already allocated through the Canada 150 Grant Program.

---

**FINANCIAL IMPLICATION:**

There are no new financial implications to the recommended motions as the funding has already been approved and allocated to both community groups through the Greenview Canada 150 Grant Program.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motions.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council makes a decision, Administration will directly follow up with each community group.

---

**ATTACHMENT(S):**

- Letter of Request from the Grovedale Community Club & Agricultural Society
- Email Request from Grande Cache Griffith Trail Revitalization Committee



**From:** [a\\_hauck@telus.net](mailto:a_hauck@telus.net)  
**To:** [Tara Zeller](#)  
**Subject:** Extension for Canada 150 Grant spending  
**Date:** Wednesday, November 01, 2017 9:46:52 AM

---

Good Morning Members of Greenview MD,

1st of all I would like to thank you once again for the Canada 150 grant which you provided to our volunteer organization to help improve the quality of life for our fantastic community.

The Griffiths Trail Revitalization Project has progressed to date largely due to the generosity of labour, equipment and resources from our generous local businesses. When I first volunteered a few years ago to spearhead this community enhancing project, I had naively thought it would be a hands on, pick and shovel activity using volunteers. How wrong I was!

Being involve with this project has opened my eyes to such a process. To date we have blazed a cat trail, placed culverts at necessary locations, packed the trails with a roller pull packer as well as laid a solid foundation of gravel on the crowned trail. In addition, we have placed professionally manufactured, permanent educational signs informing all who use the trail about local history and geology, wildlife and flora of the area.

We have successfully completed approxiametley 6 Kms of trail to date. These trails are getting tremendous volumes of useage by hikers, strollers, bikers, ATVs etc. The benches and picnic tables placed throughout the system are being used regularly. To that end we have had numerous compliments and thank yous from our local citizens and some from visitors too.

We received the grant money about 6 weeks ago and were already engaged in finishing another 2 km section of trail with gravel. I had left to visit family in Kelowna and came back to Grande Cache were I fell plague to the worst cold I have ever had. My wife still calls it a "man cold". This left us no time to complete seasonal work.

It started snowing yesterday which basically will put an end to our ability to continue. Trail building is seasonal and we just ran out of the right season to work on these trails. This is a volunteer project, therefore does not move along as quickly as a well oiled business would. To that end we implore you to reconsider the deadline imposed on this grant so as to allow us to actually make use of this money in a timely fashion.

We have plans laid out for the next sections which will require a bridge and numerous rig matts in order to span some difficult areas of the next proposed sections of the trail. We will definitely need the money to accomplish this in the spring or maybe even get some done after freeze up. We are constantly working with local businesses in order to move forward and will continue to lobby them as best we can.

On behalf of the Grande Cache Revitalization Committee, thank you for supporting this valuable, community enhancing project. And thank you to Tara Zeller for being so helpful and supportive.

Respectfully,  
Anton Hauck for the Grande Cache Revitalization Project

PS. Do you have any spare packers to donate because ours was stolen a week ago from the trails. We are experiencing an incredible spike in thefts of machery and equipment of late. I found a stolen side by side belonging to a Telus crew just the other day...one of a multitude that have gone missing.

Grovedale Community Club & Agricultural Society  
PO Box 146  
Grovedale, AB  
T0H 1X0

Tara Zeller, Grande Cache Community Coordinitor  
MD of Greenview, Grande Cache Sub Office  
Box 214  
Grande Cache, AB T0E 0Y0

RE: 37<sup>th</sup> Annual Grovedale Fair & Canada 150<sup>th</sup> Birthday Celebration

To Tara Zeller,

Please find attached financials for our 37<sup>th</sup> Annual Grovedale Fair & Canada 150<sup>th</sup> Birthday Celebration. We had kids' games with lots of parents' involvement during the day, with a pig roast supper and fireworks to end the night. There were approximately 280 people served for the pig roast and families came and went throughout the day. Attached is list of activities during our fair, the volunteers and excel spreadsheet of financials.

We have \$1,635.08 remaining of the \$13,500.00 Grant that we are hoping to use for Family/Public skating throughout the this skating season Oct 2, 2017 - March 31, 2018. Please advise if this is acceptable.

---

Sue Switzer  
Treasurer



---

Nicki Smith  
Vice-President



# REQUEST FOR DECISION

---

SUBJECT: **Might Peace Watershed Alliance**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: January 1, 2017  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council rescind motion 17.10.444 regarding the Mighty Peace Watershed Alliance.**

---

## BACKGROUND/PROPOSAL:

Administration spoke with the Mighty Peace Watershed Alliance regarding Greenview appointing a representative to the alliance, after discussions occurred questioning the appointment.

Mr. Dave Hay sat on this board as a Member at Large, not as a representative of Greenview. Municipalities do not appoint a representative for this alliance, a representative for municipalities are appointed at the AAMDC conference. As of this time Mr. Hay does retain a seat on the Mighty Peace Watershed Alliance.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the Mighty Peace Watershed Alliance.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

---

ATTACHMENT(S):

None



# REQUEST FOR DECISION

---

SUBJECT: **Existing Engineering Contract Extension**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: INFRASTRUCTURE & PLANNING GM: GG PRESENTER: GG  
STRATEGIC PLAN: Infrastructure

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council extend Associated Engineering's existing engineering contract for all ongoing existing capital projects in environmental services department, until completed.**

**MOTION: That Council extend Amec Foster Wheeler's existing engineering contract to for a period of one year ending December 31, 2018.**

---

BACKGROUND/PROPOSAL:

Greenview's current 3 year engineering contracts with Associated Engineering (AE) and AMEC Foster Wheeler will be expiring December 31, 2017. AE is the consultant for all water & wastewater projects and AMEC Foster Wheeler is the consultant on all base pave contracts i.e. asphalt pavement.

The Environmental Services department was given Council's approval to develop a plan to deliver quality potable water through a distribution system to the hamlet of Grovedale and Laundry Heights subdivision.

Environmental Services to date has established two proven water wells capable of servicing the projected future population growth within the Hamlet of Grovedale and Laundry Heights subdivision. With AE currently working on the design criteria for the water treatment plant, truck fill water point, water distribution system and sanitary collection system, Administration feels that it would make good business sense to continue using Associated Engineering on these large projects that are scheduled for completion by the end of 2019.

Amec has proven to Greenview during the duration of their 3 year contract that when working for Greenview, Amec brought their "A" Team to Greenview's road surfacing projects. Administration is recommending a one year extension to Amec Foster Wheeler's current contract due to the amount of project data collected and contract preparation completed to date for Twp.690, Twp. 721A (DeBolt Public Service Building) and Ridgevalley overlay in 2018.

Twp. 690 contract is ready for advertisement. The other base pave projects are very close to being ready for advertisement upon Council's approval of the 2018 capital budget. By advertising all projects early,



Administration believes that this will give the contractor guaranteed locked in scheduled work and better pricing for Greenview.

If given the opportunity for a one year extension, Amec has offered to hold their 3 year contract rates for 2018.

Associated Engineering and Amec Foster Wheeler will not be granted any new capital projects in 2018 by default and would be subject to the same competition requirements as any other firm on new projects.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommendations will provide project cost savings and consistent project quality.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

**Alternative #2:** Council has the alternative to choose only one of the recommended motions.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** Council's approved 2018 capital budget and carry-overs in 2018

**Ongoing / Future Costs:** future infrastructure maintenance

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration to follow-up with the consultants on Council decision based on the recommended motions.

---

ATTACHMENT(S): N/A



# REQUEST FOR DECISION

---

SUBJECT: **MD of Smoky River Bridge Funding Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:

MANAGER:  
PRESENTER: MH

---

RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

---

RECOMMENDED ACTION:

**MOTION:** That Greenview decline to participate in the Old High Prairie Road Bridge upgrade project located within the Municipal District of Smoky River No. 130 as requested by the Municipal District of Smoky River No. 130.

---

BACKGROUND/PROPOSAL:

Please see the attached correspondence from the Municipal District of Smoky River No. 130.

The MD of Smoky River is requesting funding assistance from Greenview, Big Lakes, and AB Transportation for an evaluation of the Old High Prairie Road Bridge located within their municipality. They are also requesting agreement in principle to help fund the actual bridge work. The cost of the bridge work will not be known until the completion of the evaluation.

The bridge in question is a single lane bridge from 1925 and is in need of significant work. It is located just north of Greenview's boundaries.



The diagonal white line in the bottom left corner is Greenview's border.

Smoky River is asking each party to share in the costs of the evaluation in the amount of 25%. The estimated cost of the evaluation is \$53,000.00, so a 25% share equates to \$13,250.00.

Greenview is in the process of upgrading the Old High Prairie Road and this bridge provides a link to the Town of High Prairie along that route. As such, it is travelled by residents of Greenview.

Administration has concerns about providing funding for this project as the bridge is a piece of core infrastructure and is within the boundaries of a neighbouring jurisdiction. Administration's concern is related to setting a precedent that the MD will contribute to core infrastructure upgrades within other areas and that other jurisdictions will make additional requests.

Council's Urban Funding Requests Policy applies to requests from the Town's of Fox Creek, Valleyview, and Grande Cache only. It does not speak to other jurisdictions. In the case of the three Towns, this request would be denied under the aforementioned policy as it states that Greenview does not directly fund core infrastructure.

Big Lakes County has committed to sharing in 25% of the evaluation. It is possible that the MD of Smoky River will not be able to fund the construction portion of this project without external assistance.

---

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council would maintain Greenview's position that it does not directly fund core infrastructure in neighbouring municipalities.

---

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that the bridge is in need to replacement/repair and is utilized by residents of Greenview.

---

#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to provide funding for the evaluation. Should Council chose to participate in this project, Administration recommends the following motion: *That Council provide the Municipal District of Smoky River No. 130 the amount of \$13,250.00 to be used to conduct an evaluation on the Old High Prairie Road Bridge with funding to come from the Operating Reserve.*

**Alternative #2:** Council has the alternative to provide funding for both the evaluation and, in principle, the future bridge works (replacement, repair, rehabilitation, etc.). Administration strongly recommends against this option as the cost of the works is unknown; however, it is anticipated that the works will be significant.

---

#### FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

#### STAFFING IMPLICATION:

There are no staffing implications associated with the recommended motion.

---

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will inform the Municipal District of Smoky River and Big Lakes County of Council's decision.

---

**ATTACHMENT(S):**

- Correspondence from the Municipal District of Smoky River



# Municipal District of Smoky River No. 130

P.O. Box 210 FALHER, ALBERTA T0H 1M0

Phone: (780) 837-2221

Fax: (780) 837-2453

October 11, 2017

Municipal District of Greenview No. 16

P.O. Box 1079

Valleyview, AB T0H 3N0

Attention: Reeve Dale Gervais

**RE: OLD HIGH PRAIRIE ROAD BF 71663  
REQUEST FOR FUNDING PARTNERSHIP  
PHASE 1: ENGINEERING ASSESSMENT**

Dear Reeve Gervais:

We are writing to request your financial assistance with upgrading of a major bridge that serves the Municipal District of Greenview, The Municipal District of Smoky River, Big Lakes County and Alberta Transportation. Smoky River has recently begun investigating potential improvements for the Old High Prairie Road Bridge located on the Alder Ridge Road. It is also known as BF 71663 in the Alberta Transportation Bridge Information System (BIM).

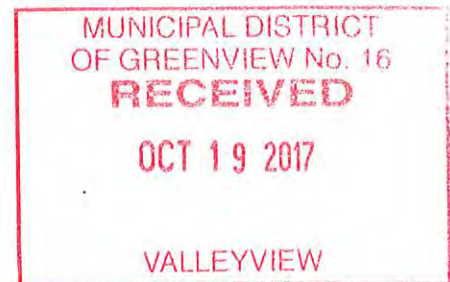
## **Background:**

The Old High Prairie Road Bridge is a 92 year old structure constructed in 1925 and repaired a number of times since then. The attached map shows the location of this single lane structure. In 2012 a structural assessment of the bridge was completed by Alberta Transportation and AMEC Consulting. A number of serious deficiencies were identified. Ongoing deck and miscellaneous repairs have been done by Smoky River over the past decades but there is a need to carry out a major evaluation of the bridge.

## **Present Status and Concern:**

In 2017 informal discussions took place with our neighboring municipalities and Alberta Transportation regarding the future of this bridge. There was a general consensus that a more thorough evaluation of all aspects of this important connector structure should be done.

A request for proposals was therefore sent out and after a careful review, the best proposal was determined to be from OPUS International. A copy of the executive summary and cost for their work is attached.



**SCANNED**



**Consideration Requested:**

Our Municipal Council would like to proceed with the proposed evaluation. We are asking for your support in this endeavor. We are suggesting that a 25% share of the OPUS Assessment Proposal, by the four partners would be a reasonable way to proceed with the work.

Depending upon the outcome of the study, any major rehabilitation or construction would be a significant challenge for a municipality of our size. We would also like to have support in principle for a four-way partnership for recommended improvements, subject to each authorities approval at each phase of the project.

Your assistance is appreciated and thank you for consideration of this request.

Sincerely,



Robert Brochu  
Reeve

Cc: Reeve Ken Matthews, Big Lakes County  
Ryan Konowalyk, Regional Director for Alberta Transportation  
Honourable Margaret McCuaig-Boyd, MLA

Attachments



# REQUEST FOR DECISION

---

SUBJECT:	<b>Crooked Creek Recreation Club – Funding Request</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
STRATEGIC PLAN:	Level of Service		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council provide funding in the amount of \$60,000.00 to the Crooked Creek Recreation Club for repairs to the Ridgevalley Arena ice plant system, with funds to come from the 2017 Miscellaneous Grants.

---

## BACKGROUND/PROPOSAL:

The Crooked Creek Recreation Club owns and operates the Ridgevalley Arena. The recreation club is one of three recreation organizations located in Greenview and is provided an annual operating grant. Recently the recreation club has experienced a breakdown of their ice plant system whereby the chiller was found to be inoperable and beyond repair. The club has inquired into renting a chiller for approximately six months for a total cost of approximately \$60,000.00 as to continue operating through the winter season. The group has submitted a 2018 grant request in the amount of \$585,000.00 to Greenview regarding the replacement of a new ice plant system to be installed in 2018.

This unfortunate breakdown has left the Crooked Creek Recreation Club in the position to either rent a chiller as to get through the winter season or else cancel all recreation activities at the Ridgevalley Arena. The club presently does not have the financial resources to cover the cost of the equipment rental.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be forwarding funding to an active recreation club that provides valuable recreation activities.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion, however the Crooked Creek Recreation Club would not be able to provide recreational activities out of the Ridgevalley Arena for the 2017/2018 season.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: \$60,000.00**

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will inform the Crooked Creek Recreation Club as to Council's decision.

---

**ATTACHMENT(S):**

- Request for funding

**From:** [Dennis Mueller](#)  
**To:** [Lianne Kruger](#)  
**Subject:** FW: Crooked Creek Community Recreation Club - Emergency Fund  
**Date:** Wednesday, November 22, 2017 4:13:17 PM

---

**From:** Danny and Jennifer Scott [mailto:dasco2314@netscape.net]  
**Sent:** Wednesday, November 22, 2017 9:36 AM  
**To:** Dennis Mueller <Dennis.Mueller@MDGreenview.ab.ca>  
**Subject:** Crooked Creek Community Recreation Club - Emergency Fund

Good Morning Dennis,

On behalf of the Crooked Creek Community Recreation Club I would like to request emergency funds of \$60,000.00 to finish out our season at the Ridgevalley Arena.

I have submitted a Capital Grant of \$585,000.00 for a whole new Ice Plant system for the spring. However, the plant didn't hold up for us one more season. The Chiller has developed a leak and with out it the system is inoperable.

Our only option to stay running this season is to rent a portable Chiller for the duration of the season, which would be \$60,000.00.

I appreciate your attention to this matter, look forward to hearing from you.

Thank you,  
Jennifer Scott  
780-518-7580



# REQUEST FOR DECISION

---

SUBJECT:	<b>Grovedale Senior Housing Land</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
STRATEGIC PLAN:	Level of Service		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council approve the Grovedale Seniors' Housing Committee's request for Greenview to purchase land Lot 1A, Block 1, Plan 032 4934 within Grovedale for the sum of \$150,000.00 for future seniors' housing with the land to be held in a trust for five years with funds, including sale costs, to come from Community Services Miscellaneous Grant Funding.

**MOTION:** That Council direct Administration to enter into a Memorandum of Understanding with the Grovedale Seniors' Housing Committee regarding the proposed land held in trust.

---

## BACKGROUND/PROPOSAL:

The Grovedale Seniors' Housing Committee has requested that Greenview purchase land within Grovedale for proposed future Seniors' Housing. The request was brought forth by Administration to the Committee of the Whole Meeting on November 20, 2017.

Administration had made the following recommendations to the Committee of the Whole:

- *That Greenview not purchase the land in question at this time. (The type of facility required would have to be assessed (independent living, senior community, or lodge) in order to determine the appropriate location).*
- *That Greenview Administration offer to liaison with the committee in order to facilitate the best course of action if any in pursuing seniors' housing within Grovedale. (Various possible stakeholders should be consulted i.e. Grande Spirit Foundation and private developers as to seek opportunities and possible business models).*
- *The Grovedale community should be consulted regarding all options and proposed business models in order to have community support.*

The Committee of the Whole made the following motion:

*MOTION: 17.11. Moved by: Councillor Bill Smith*

*That Committee of the Whole recommend that Council approve the Grovedale Seniors' Housing Committee's request for Greenview to purchase land within Grovedale for seniors' housing with the land to be held in a trust for five years.*

The Community Service Miscellaneous Grant Fund has a balance of \$270,085.81, as of November 26, 2017.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that Greenview would possibly be aiding the Grovedale Seniors Committee in providing a solution to future senior housing requirements within Grovedale, however it should be noted that Seniors housing is not a required municipal service.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that Council may be setting a precedent for other similar groups to request funding of this nature.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not accept the recommended motion to purchase land in Grovedale for senior housing.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: \$150,000.00**

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.



**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will notify Grovedale Senior Housing Committee as to Council's decision.

---

**ATTACHMENT(S):**

- Grovedale Senior Housing Request
- Grovedale Senior Housing Land Acquisition

Grovedale Seniors' Housing  
c/o Tammy Day, Chair  
Box 90  
Grovedale, AB T0H 1X0

October 27, 2017

Municipal District of Greenview No. 16  
4806 – 36 Avenue  
Box 1079  
Valleyview, AB T0H 3N0

To Reeve and Council, MD of Greenview No. 16:

Re: Purchase Request  
NW 33-069-06-W6  
Lot 1A, Block 1, Plan 032 4934

---

It was recognized by the community of Grovedale that there is a need for a seniors' residence within the hamlet of Grovedale. Thus a committee was formed to investigate possible options for locating this facility, which type of facility is best suited to our needs, and a survey of all Grovedale residents was conducted.

To date we have toured a variety of seniors complexes within the Grande Prairie area and have met with Stephen Madden, CAO, Grande Spirit Foundation to educate ourselves on how to proceed with our project and to gain advice so that we can build the most appropriate facility for Grovedale.

Part of this initial planning process was to locate a prime parcel of land suitable for this purpose and we have found one! The reason we feel this is the perfect spot for us to build is due to the fact of its close proximity to all existing services within the hamlet, as can be easily seen by the attached aerial photograph. This property has electrical and gas service, a well, and is connected to municipal sewage disposal. These utilities and the location of the lot make it the best choice for providing the convenience for our seniors to be in the midst of our community.

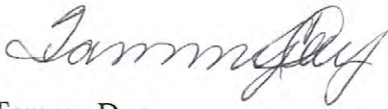
Our objective for writing to you is to request that the MD of Greenview purchase this lot on our committee's behalf. Attached is the offer to sell this property from the current owner. As referenced in the letter, there is an urgency by the owner to complete the sale of the land prior to December 31, 2017. Therefore, we ask that this action be a priority for council's consideration.

We have included our councilor Bill Smith in our meetings and are relying on him to be our liaison with the MD in relaying the importance of your support to our project. We trust that council will agree that our community's need is evident and we count on you to help us realize our goal by purchasing this parcel of land.

Of course we understand this is a significant request for financial support and that there will be further need by this committee and our community for the MD's continuing assistance and expertise. We expect that you will agree that this is a project that warrants your support!

If you have any further questions, I can be reached at (780) 831-8575.

Yours truly,

A handwritten signature in cursive script, appearing to read "Tammy Day".

Tammy Day  
Chair  
Grovedale Seniors' Housing Committee





NW-33-69-6-46 1A





331294 Alberta Ltd.  
P.O. Box 78  
Silver Valley, AB T0H 3E0

October 26, 2017

Grovedale Senior Housing  
c/o Tammy Day, Chair  
P.O. Box 90  
Grovedale, AB  
T0H 1X0

**RE: Offer to Sell**  
Grovedale, AB Property  
Municipal District of Greenview No.16  
NW 33- 69-6-W6M (3.2 Acres – more or less)  
Lot 1A, Block 1, Plan 032 4934

To Whom It May Concern,

Please accept this letter as an offer to sell the above noted legal property, located in the hamlet of Grovedale, Alberta. This offer is open solely to the Grovedale Senior Housing.

• **Purchase Value:**      \$150,000

There is an **URGENCY** to sell this property prior to December 31, 2017, therefore your prompt attention to this matter would be greatly appreciated. Should you have any further questions, please do not hesitate to contact Ron Ritchie via cell (780) 864-0047.

Thank you. I look forward to your response as soon as possible.

Sincerely,



Ronald G. Ritchie  
President

## Grovedale Senior's Housing Meeting Minutes

October 25, 2017

Attendees: Tammy Day, Diane Lofstrom, Sherry Lofstrom, Pat Cooke, Aleta Vandemark, Cheryl Ryan, Bill Smith, Sheila Edwards

In the past three weeks, Tammy and Diane have toured The Gardens in Grande Prairie, Hythe Pioneer Home and the new Lakeview facility in Clairmont. Dalvin Napen, the CAO of the Hythe facility, was awesome! He spent two hours touring us around his facility and was a wealth of information. He highly encouraged us to meet with Stephen Madden, the new General Manager of the Grande Spirit Foundation. Tammy set up an appointment with Stephen and Diane and Tammy were able to meet with him this afternoon.

Stephen identified some items that need to be considered. How will we obtain funding? Who will own the building? Who will manage the property? If we do it ourselves using volunteers, then we will have to form a society. He said the Grande Spirit Foundation can be used to whatever capacity we need – maintenance, placements etc. (The GSF does not take on the role of Construction Manager though so we would need to find someone to look after this role.) If the MD owns the building, then we may be able to use the MD staff for maintaining it.

Stephen explained the process.

1. A needs analysis of our community. This has already been completed and deemed necessary based on the survey conducted by the MD of Greenview.
2. Our committee must have the support from the MD and be onboard with our project. Completed.
3. Our committee needs to put together a Business Plan. Cheryl Ryan has had experience writing Business Plans so will begin working on this.

Estimated cost to build a facility would be \$200K per unit. He also gave us rate sheets that we can use to calculate income when writing our business plan.

Tammy and Diane talked to Stephen about our community's concern having the GSF manage the placements. Even though Julie, the placement coordinator, was regimented as to how placements were scored, Stephen assured us that this can be worked out if we chose to have the GSF manage our facility in whatever capacity we need.

Tammy received a phone call from Ron and Laura Ritchie regarding their property that would be a perfect spot for the Grovedale Seniors housing facility. Ron will sell this land to us for



\$150,000.00 which is what he paid for it. The request was he would like to receive payment for this property prior to Dec 31, 2017.

Bill Smith did not feel this would be possible as the first meeting with the MD Council wouldn't take place until Nov 27. He said we need to submit a letter of request to the MD as soon as possible.

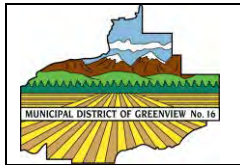
Tammy will call Ron and Laura Ritchie and have them send her an offer to sell letter.

Pat Cooke made a motion that the Board approach the MD of Greenview to proceed with procuring the available land (Lot 1A, Block 1, Plan 032 4934) for the Grovedale Senior housing project. Seconded by Cheryl Ryan. Carried.

Tammy and Diane will meet on Friday to write a letter to the MD and will send this via email off to Bill.

Bill Smith shared a picture of the Cleardale Senior housing facility. It's brand new and our committee decided we'd like to visit it, too. Tammy will call them and see when we can make a road trip. Information regarding this will be emailed out. Hope to have a few more committee members available to go. Tammy suggested we stop in at Sexsmith and tour the new facility there as well. The man who built this facility owns and manages it – Brian Molendyk. He may be someone we consider for our Construction Manager

Next meeting to be held on November 22 at 7:00 p.m. in the Grovedale Seniors room.



***M. D. OF GREENVIEW NO. 16***  
***POLICY & PROCEDURES MANUAL***

Section:  
**ADMINISTRATION**

**POLICY NUMBER: AD 18**

**POLICY TITLE: LAND ACQUISITION – OTHER THAN  
RIGHT-OF-WAYS**

**Page 1 of 1**

**Date Adopted by Council / Motion Number:**

**10.03.824**

**PURPOSE:**

To establish a formal process by which to organize, manage, and approve non-right-of-way land acquisition within the Municipal District.

**POLICY:**

The C.A.O. will be authorized to purchase land as necessary as directed by Council.

- 1.0 Council will identify and determine the need for non-right-of-way land purchases on behalf of the Municipality.
- 2.0 Upon Council's approval and identification of the lands to be purchased, the C.A.O. or his/her designate will have the authority to negotiate the purchase.
- 3.0 Values for land acquisitions will be established by an independent evaluator, and such value will be reviewed by Council prior to purchase. Any variance from the land value must be approved by Council. Council may approve the purchase at the value recommended by the independent evaluator or any other value deemed appropriate by Council using the recommendation and any other pertinent factors as a guideline.
- 4.0 Release of final payment will not occur until the acquired interest is secured on the Title to the land, or a registerable transfer has been obtained.

(Original signed copy on file)  
REEVE

\_\_\_\_\_  
C.A.O.



# REQUEST FOR DECISION

---

SUBJECT: **Mobile Cellular Phone Booster – Ward 1 Councillor**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2017 CAO: MH MANAGER:  
DEPARTMENT: CORPORATE SERVICES GM: RO PRESENTER: SG  
STRATEGIC PLAN: Level of Service

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – 1019 – Issuance of Digital Communications Tools: Council and Employees.

---

## RECOMMENDED ACTION:

**MOTION: That Council approve the purchase of a mobile cellular phone booster to be used by Ward 1 Councillor, Winston Delorme.**

---

## BACKGROUND/PROPOSAL:

Administration has received a request from Greenview's Ward 1 Councillor for a mobile cell phone booster, which will be installed in his vehicle. Councillor Delorme's reasoning for requesting a mobile cell phone booster is due to his job requiring him to travel through remote areas. The mobile cell phone booster will enable Councillor Delorme to connect with his constituents while he is in these remote areas. The approximate cost of the equipment \$750.00.

Policy 1019, Procedure No. 11, states that: "When required, Councillors shall be issued one (1) cell phone booster for their Greenview residence." However since Councillor Delorme is requesting a mobile cell phone booster that is primarily used in vehicles, instead of the residential cell phone booster and this provision is not included in Policy 1019, Administration must bring this request to Council.

According to Policy 1019, Councillor Delorme is within his right to request the purchase of the equipment from Council, Policy bullet No. 6 states that; "Councillors requiring higher performance Digital Communications Tools shall request the discretionary consideration of their fellow Councillors." As such Administration is seeking Council's permission to provide a mobile cell phone booster to Councillor Delorme.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Councillor Delorme will be in a position to better serve his constituents in an area where cell phone coverage is limited.
-

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the request.

---

FINANCIAL IMPLICATION:

**Direct Cost:** \$750.00

**Ongoing / Future Costs:** N/A

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Following Council's decision, Administration will advise Councillor Delorme and take the necessary steps to ensure that Administration is following Council's directive.

---

ATTACHMENT(S):

- Copy of Policy 1019 - Issuance of Digital Communications Tools: Council and Employees.

**Title: Issuance of Digital Communications Tools: Council and Employees**

**Policy No: 1019**

**Effective Date: July 28, 2015**

**Motion Number: 15.07.344**

**Supersedes Policy No: 1017**



**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

*"A Great Place to Live, Work and Play"*

**Purpose:** To establish policy and procedures pertaining to Greenview's Information Systems Department (IS) purchase and issuance of Digital Communication Tools (DCT) to/for Councillors and Employees to enable them to efficiently perform their job duties in the office and/or the field.

## DEFINITIONS

**Digital Communication Tools (DCT)** include but not limited to: cellphones, tablets, laptops, cell phone boosters, cellular data, and residential internet plans, installation, servicing, repair and replacement costs, and other digital equipment as required or authorized by the supervisors or the Chief Administrative Officer.

**Employees** include paid staff and contractors of Greenview.

**User Authorization Agreement** an agreement between Greenview's Information System Functional Area and Councillors and/or Employees which requires Digital Communication Tools. All users must follow federal and provincial law as well as Greenview based terms, conditions, plan limitations, policy and procedures pertaining to Digital Communication Tools usage; violation shall be investigated and could result in disciplinary action, termination and/or criminal prosecution.

## POLICY

1. Information Systems Technician shall purchase and issue Digital Communication Tools to Councillors and Employees so they may efficiently perform their job duties.
2. Information Systems Technician shall propose Digital Communication Tools lifecycles and establish minimum specifications to be purchased and issued to Councillors and Employees.
3. Councillors shall be issued, at the commencement of their term and within recommended Digital Communication Tools lifecycles, a cellphone, and a choice of a laptop OR a tablet.
4. Councillors and Employees shall be issued, at the commencement of their position and within the recommended Digital Communication Tools lifecycles, with any Digital Communication Tools required for their position to perform their job duties efficiently in the office or the field as approved by Council, their supervisor or the Chief Administrative Officer.
5. Employees requiring higher performance Digital Communication Tools shall request the discretionary consideration of their supervisor or the Chief Administrative Officer.



6. Councillors requiring higher performance Digital Communication Tools shall request the discretionary consideration of their fellow Councillors.
7. Digital Communication Tools issued to Councillors and or Employees are the property of Greenview and shall be returned to the Information Systems Technician upon termination of the individual's position, (except as noted in paragraph 2 of this Section) or at any time, when requested, for the purposes of upgrading, repair or replacement.

That Councillors may purchase the Greenview digital communication tools they have been assigned at 75% of the purchase price within the first year of service, or 10% of the purchase price after the first year of service. The cell phone number that has been assigned to the Councillor's Greenview phone will be removed from Greenview's list of phone numbers, upon the retirement of the Councillor. All digital communication tools will be returned to Greenview's IT Department to be wiped of all Greenview information before transfer of ownership.

8. Greenview shall pay/reimburse Councillors and Employees for work-related expenses incurred and related to Digital Communication Tools when authorized by the Chief Administrative Officer.
9. Councillors and Employees are required to use Digital Communication Tools in accordance with User Authorization Agreements.
10. Employees may be held responsible at the discretion of the Chief Administrative Officer, for the cost of lost, stolen or damaged Digital Communication Tools while in their care.
11. Expired, surplus Digital Communication Tools shall be listed and presented to Council for approval to be donated, sold or otherwise disposed of.

## **PROCEDURE**

1. Councillors and Employees shall sign the User Authorization Agreement prior to being issued Digital Communication Tools.
2. Digital Communication Tools are to be used solely by the Councillor or Employee it is issued to.
3. Councillors and Employees shall consult the Information Systems Technician when planning to purchase enhanced accessories to ensure compatibility with Greenview's Digital Communication Tools.
4. Information Systems Technician will not provide technical support for any software that is not work-related.
5. Councillors and Employees shall notify the Information Systems Technician, their supervisor and/or the Chief Administrative Officer of any work-related or any other international travel plans whereby they will be using Greenview's Digital Communication Tools.
6. The Information Systems Technician shall record all issuances of Digital Communication Tools and monitor usage in accordance with User Authorization Agreements.

7. The Information Systems Technician shall review monthly billings to identify any Digital Communication Tool usage concerns, relaying concerns to the appropriate supervisor and/or the Chief Administrative Officer.
8. Lost, stolen or damaged Digital Communication Tools shall be immediately reported to the Information Systems Technician and the Employee's supervisor.
  - a) The Information Systems Technician shall respond to these situations in accordance with direction received from the Employee's supervisor.
  - b) Greenview reserves the right to garnish an Employee's wages for the replacement cost of lost, stolen or damaged Digital Communication Tools.
9. Any personal identification or information associated with the Digital Communication Tools shall be removed and applicable passwords provided to the Information Systems Technician to ensure that the Digital Communication Tools may be properly reset.
10. Councillors and Employees may purchase items such as computers, tablets, printers through the Corporate Services Department, with the assistance of the Information Systems Technician upon entering into a repayment agreement with Greenview.
11. When required, Councillors shall be issued one (1) cell booster for their Greenview residence.

**Revisions approved:**



# REQUEST FOR DECISION

---

SUBJECT: **Council Policy Priorities**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER: MH

---

RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – NA

---

RECOMMENDED ACTION:

**MOTION: That Council direct that Administration place a priority on the review of the following policies:**

---

BACKGROUND/PROPOSAL:

Administration outlined the new policy review process being put in place for Greenview at the Committee of the Whole Meeting of November 20<sup>th</sup>, 2017.

Beyond this, individual Councillors have expressed the desire to have several specific policies reviewed. Council as a body has not provided direction through formal resolution as to the priorities of Council. Administration has placed this item on the Council Agenda so as to ascertain which policies Council is placing review priority on.

Administration will assess the policies chosen by Council and inform Council of the review timelines. The ability to bring them forward will depend upon the level and complexity of the review required as well as the overall number of policies that Council is choosing to give priority to.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The recommendation will provide clear and concise direction to Administration.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council could choose to not place a priority on any policy.

---

FINANCIAL IMPLICATION:

**Direct Costs:** NA

**Ongoing / Future Costs:** NA

---

---

**STAFFING IMPLICATION:**

Staff time will be required to conduct the necessary reviews. This will be worked in to normal staff functions and may result in other projects being pushed back.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will provide a review timeline to Council.

Administration will initiate the review process on the selected policies.

---

**ATTACHMENT(S):**

None



# REQUEST FOR DECISION

---

SUBJECT:	<b>Tri-Municipal Industrial Partnership</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2017	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER: DM
STRATEGIC PLAN:	Level of Service		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint four (4) Councillors and one (1) alternate to the Tri Municipal Industrial Partnership Committee.**

---

## BACKGROUND/PROPOSAL:

On January 10, 2017 Greenview Council placed Reeve Dale Gervais, Councillor Bill Smith, Deputy Reeve Tom Burton and Councillor Les Urness on the Tri Municipal Industrial Partnership, with Councillor Roxie Rutt as the alternate.

This partnership was missed when preparing the Boards and Committee listings for the 2017 Organizational Meeting. As this committee is still continuing, Greenview should appoint members to it.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will have representatives on the Tri Municipal Industrial Partnership Committee.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not accept the recommended motion for information.

---

## FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---



---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will contact the Tri Municipal Industrial Partnership Committee to inform them on who will be sitting on the committee.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

SUBJECT: **Past Councillor Appreciation**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: November 27, 2017  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER: MH

---

RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – Policy CO 13 (attached)

---

RECOMMENDED ACTION:

**MOTION: That Council direct Administration to organize an event recognizing the service of past Councillors.**

---

BACKGROUND/PROPOSAL:

Councillor Rutt has requested that this item be placed on the Agenda.

As per Policy CO 13 (attached) Council years of service are recognized in three year increments and Council receives a gift. These are generally presented at the Christmas Party held by Greenview. In 2016 seven of the eight members of Council were recognized and received gifts (Councillors G. Delorme; B. Smith; D. Smith; D. Gervais; T. Burton; D. Hay; and R. Rutt). Given the timeline, it has not been planned to recognize any members of Council as this is not an anniversary for any member.

Council has previously discussed altering Council recognition to be based on terms, rather than years. This brief discussion was a result of election cycles being changed from every three to every four years. Accordingly, a new policy is currently being drafted for review.

Past practice has been to invite Councillors that were not re-elected to the Christmas Party.

For Council's consideration, Administration suggests that rather than invite past Councillors to the Christmas Party, Council may wish to hold a different event at some point in the year that recognizes all past Councillors. This could take the form of a tea or luncheon and would be focused solely on service as a Councillor, rather than be lumped in with another event.

---

BENEFITS OF THE RECOMMENDED ACTION:

1. This recommendation would provide clear and concise direction to Administration.
2. A separate event recognizing past Councillors may place for focus on that service and recognition.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommendation.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council may choose to recognize past Councillors in a different manner or not at all.

---

FINANCIAL IMPLICATION:

**Direct Costs:** A direct cost has not been determined and would depend on the number of attendees.

---

STAFFING IMPLICATION:

This could be done within the scope of current staff work plans.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

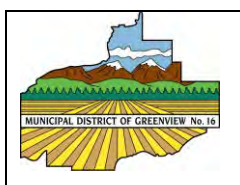
FOLLOW UP ACTIONS:

Administration will make plans for an even accordingly.

---

ATTACHMENT(S):

- Policy CO 13



***M. D. OF GREENVIEW NO. 16***  
***POLICY & PROCEDURES MANUAL***

Section:  
**COUNCIL**

**POLICY NUMBER: CO 13**

**POLICY TITLE: YEARS OF SERVICE AWARD PROGRAM /  
EMPLOYEES AND COUNCILLORS**

**Page 1 of 1**

**Date Adopted by Council / Motion Number:**

**11.04.206**

**POLICY:**

To give recognition for years of service received from staff and Councillors for their dedication and commitment to the Municipality.

This policy applies to all staff (wage or salary) and Councillors.

1. Recipients of the "Years of Service Award Program" will be presented with a gift for the appropriate year, and will receive a gift of appreciation in the value identified as follows:

3 Years	\$ 100 value gift	18 Years	\$ 350 value gift
6 Years	\$ 150 value gift	21 Years	\$ 400 value gift
9 Years	\$ 200 value gift	24 Years	\$ 500 value gift
12 Years	\$ 250 value gift	27 Years	\$ 750 value gift
15 Years	\$ 300 value gift	30 Years	\$1,000 value gift

Should a retirement/resignation occur between the years listed above, Council has the option of giving recognition as they deem appropriate.

2. The Years of Service Awards will be presented to the individuals receiving the awards at the annual summer or winter municipal event.
3. A record is to be kept on all employees and Councillors to indicate the number of complete years of service.
4. For Employees, awards will be issued only after the completion of the years of service.
5. The "Years of Service Award Program/Employees and Councillors" recognizes seasonal employees based on hours of employment equating to one year of service.

(Original signed copy on file)  
REEVE

\_\_\_\_\_  
C.A.O.



# CAO's Report

**Function:** CAO

**Date:** November 27<sup>th</sup>, 2017

**Submitted by:** Mike Haugen

---

### **Community and Regional Economic Support (CARES) Grant Announcement**

Greenview, on behalf of the Tri-Municipal Industrial Area (TMIP) has been awarded a CARES grant in the amount of \$210,000.00. This funding will be used to further the TMIP project in 2018.

Communications looked after media preparations for the Economic Development TMIP announcement on Nov. 23, 2017.

### **International Association for Public Participation (IAP2) Training**

Communications hosted 18 participants for IAP2 training. Of these, thirteen were from Greenview and five were from external organizations. Council and senior managers will have an Executive's IAP2 workshop on January 31 from 8:30 a.m. to 12:00 p.m. at the DeBolt Services building.

IAP2 is the international best practice for citizen engagement. The IAP2 spectrum has been adopted by Greenview and will form part of Greenview's public consultation policy when said policy is drafted as per requirements of the Modernized Municipal Government Act.

### **Photo Contest Winners' Lunch**

Photo Contest Winner's lunch is taking place on Nov. 27. Communications has been working on logistics, finalizing the calendar, and publication.

### **Grande Cache Community Plans**

Grande Cache Community Coordinator Tara Zeller is working on creating an engagement process for the Co-ops and Enterprises that would result in a type of Community Plan for each community. Once a process and more specifics are identified, Administration will come back to Council for endorsement of the process.

The end goal of this project would be to identify the future needs and wants of the Co-ops and Enterprises and identify what role Greenview would play in achieving those objectives. It is envisioned that this is a process that would be conducted with each community independently.



## Modernized Municipal Government Act (MMGA)

The MMGA was given Proclamation on October 26, 2017. While further regulations are still being developed, there are a number of changes that will affect Greenview and require works to be done.

Item	Status	Legislative Timeline
Councillor Orientation	In Progress	Within 90 Days
Public Participation Policy	In Progress	July-23-18
	First Administrative Draft	
Code of Conduct for Elected Officials	Completed	July-23-18
SDAB Training Requirements	Ongoing	April-01-19
Transparency of Non-Statutory Planning Documents	Not started	January-01-19
Municipal Corporate Planning	Completed	2019
Intermunicipal Collaboration Framework	Started	April-01-20
Municipal Development Plans	Completed (Admin will review)	April-01-21
Collaboration with Indigenous Communities	Ongoing	October-26-17
Council Meetings	Ongoing	October-26-17
Streamlining Bylaw Revisions	Ongoing	October-26-17
Petitioning Process	Ongoing	October-26-17
Public Notification Methods	Ongoing - Potential Bylaw	October-26-17
	First Administrative Draft	
Roles and Responsibilities of Council and Administration	Completed	October-26-17
Parental Leave	Ongoing - Potential Bylaw	October-26-17
Municipal Amalgamation	Ongoing	October-26-17
Conservation Reserve	Ongoing	October-26-17
Off-Site Levies - Expanded Scope	Proposed in Budget	October-26-17
Provincial Transportation Referrals	Ongoing	October-26-17
Off-Site Levies - Intermunicipal	Not started	October-26-17
Land-Use Policies	Ongoing	October-26-17
Hierarchy and Relationship of Plans	Ongoing	October-26-17
Impartiality of Appeal Boards	Completed	January-01-18
Access to Information for Assessors and Property Owners	Ongoing	January-01-18
Corrections to Assessments Under Complaint	Ongoing	January-01-18
Linking Residential and Non-Residential Tax Rates	Ongoing - Completed	May-31-16
Splitting the Non-Residential Property Classes	Ongoing	January-01-18
Centralization of Industrial Property Assessment	Ongoing	January-01-18
Assessment and Taxation of Farm Buildings	No change	January-01-18
Assessment of Farmland Intended for Development	Ongoing	January-01-18
Notice of Assessment Date	Ongoing	January-01-18
Tax Receipts	Ongoing	January-01-18
Municipally Controlled Corporations	Not yet in force	
Joint Use and Planning Agreements	Not yet in force	
Compliance with Linked Tax Rate Ratio	Not yet in force	
Community Organization Property Tax Exemptions	Not yet in force	
Tax Exemptions for Community Organizations	Not yet in force	

### **Grande Cache Eagle's Nest Hall**

Councillor Delorme has requested that this item be placed on an upcoming Agenda for discussion. Staff are working to gather some broad information and anticipate this item being on the December 11<sup>th</sup> Agenda.

### **Budget Presentations**

Staff have been working to prepare the budget and budget presentations. These will be on November 30<sup>th</sup>.

### **Alberta Association of Municipal Districts and Counties (AAMDC)**

I recently attended the AAMDC Fall Convention with Council. The Convention offered opportunity to meet with a number of different groups including service providers and other municipalities.

### **Big Mountain Development**

We have been in contact with the Developers of the Big Mountain area south of Grovedale regarding Greenview's meeting with AB Transportation staff. The developer is thankful and optimistic about the outcomes from that meeting.

### **George Cuff Session**

Greenview has continued to receive thanks for organizing and hosting the George Cuff session in Valleyview. The session was well attended and went well, despite some small glitches.

### **Forms**

During December, Administration will be working on a number of forms for use by Council that will aid in tracking Council requests and enhance decision-making frameworks. As part of the update of the Procedural Bylaw, Administration may be recommending some minor changes to meeting structures for Council's consideration.

### **Upcoming Dates:**

Budget Presentations	November 30 <sup>th</sup> & December 1 <sup>st</sup>
IAP2 Training	January 31 <sup>st</sup>
AAMDC Spring Convention	March 19 <sup>th</sup> - 21 <sup>st</sup>