



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

Tuesday, July 25, 2017

9:00 AM

Council Chambers  
Administration Building

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.1 Regular Council Meeting minutes held June 11, 2017 – to be adopted.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
	4.1 Bylaw 17-777 Re-designate from Recreation (R) District to Country Residential Two (CR-2) District	8
	4.2 Bylaw 17-782 Greenview Golf Resort Area Structure Plan	34
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 17-777 Re-designate from Recreation (R) District to Country Residential Two (CR-2) District	8
	6.2 Bylaw 17-782 Greenview Golf Resort Area Structure Plan	34
	6.3 Bylaw 17-784 Schedule of Fees	82
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Dragos Energy Corp: Waste Management Facility – Adjacent Landowner Request for Baseline Water Testing	87
	8.2 Greenview Canada 150 Grant Requests	91
	8.3 AWN Criminal Activity Concerns	185

8.4 Private Sewage Issues Within the Grande Cache Coops and Enterprises	187
8.5 Development Guidelines & Municipal Servicing Standards	189
8.6 Farmland Access Applicants	192
8.7 Residential Access Applicants	197
8.8 New Asphalt Approach	204
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8.11 CAO Report	221

#9 COUNCILLORS  
BUSINESS & REPORTS

#10 CORRESPONDENCE

#11 IN CAMERA

#12 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, July 11<sup>th</sup>, 2017

**# 1:** Reeve Dale Gervais called the meeting to order at 9:00 a.m.  
**CALL TO ORDER**

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Roxie Rutt Tom Burton George Delorme(9:05 a.m.) Dave Hay Les Urness Bill Smith Dale Smith
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<b>ATTENDING</b>	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Specialist Recording Secretary Executive Assistant, Town of Fox Creek	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Adrian Petrilli Lianne Kruger Emily Cuthbertson
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<b>ABSENT</b>	Communications Officer	Diane Carter
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**#2:** MOTION: 17.07.270. Moved by: COUNCILLOR TOM BURTON  
**AGENDA** That Council adopt the July 11<sup>th</sup>, 2017 Regular Council Agenda as presented.  
CARRIED

**#3.1** MOTION: 17.07.271. Moved by: COUNCILLOR DALE SMITH  
**REGULAR COUNCIL** That Council adopt the Minutes of the Regular Council Meeting held on Tuesday,  
**MEETING MINUTES** June 27<sup>rd</sup>, 2017 as presented.  
CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING**  
**FROM MINUTES**

**#4** **4.0 PUBLIC HEARING**  
**PUBLIC HEARING**

There was no Public Hearing presented.

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

There were no Delegations presented.

**#6  
BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 17-784 SCHEDULE OF FEES**

MOTION: 17.07.272. Moved by: COUNCILLOR DAVE HAY  
That Council give second reading to Bylaw 17-784 Schedule of Fees Bylaw.  
CARRIED

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 GROVEDALE FISHPOND UPGRADES**

**GROVEDALE  
FISHPOND**

MOTION: 17.07.273. Moved by: COUNCILLOR BILL SMITH  
That Council direct Administration to add \$154,039.24 to the 2017 Capital Budget to cover the purchases under Job ID RE16005 - Grovedale Fish Pond Upgrades, with funds to come from the Project Carry Forward Reserve.  
CARRIED

**8.2 DRAFT STRATEGIC PLAN**

**STRATEGIC PLAN**

MOTION: 17.07.274. Moved by: DEPUTY REEVE ROXIE RUTT  
That Council adopt the 2017 Strategic Plan as presented.

CARRIED

**8.3 TOWN OF GRANDE CACHE FUNDING REQUEST – RE DOCTORS**

**TOWN OF GRANDE  
CACHE FUNDING  
REQUEST**

MOTION: 17.07.275. Moved by: COUNCILLOR TOM BURTON  
That Council direct Administration to work with the Town of Grande Cache towards the creation of an agreement regarding medical clinic operations in the Town of Grande Cache.

CARRIED



**TOWN OF GRANDE  
CACHE JOINT  
MEETING**

**MOTION: 17.07.276. Moved by: REEVE DALE GERVAIS**

That Council direct Administration to contact the Town of Grande Cache to arrange a Joint Council meeting while Greenview Council is attending the Committee of the Whole meeting in Grande Cache at a mutually agreed upon time.

**CARRIED**

Reeve Gervais recessed the meeting at 9:57 a.m.  
Reeve Gervais reconvened the meeting at 10:11 a.m.

**8.4 STURGEON AREA WATER POINT POTENTIAL LOCATION**

**STURGEON  
HEIGHTS WATER  
POINT**

**MOTION: 17.07.277. Moved by: DEPUTY REEVE ROXIE RUTT**

That Council approve the exploration of an alternative location for a proposed water point in the Sturgeon Heights area, and direct staff to hold preliminary negotiations with landowners in the area if necessary to secure new location. Reeve Dale Gervais requested a recorded vote.

For: Councillor Les Urness

Councillor Dale Smith

Councillor Tom Burton

Against: Councillor George Delorme

Councillor Dave Hay

Reeve Dale Gervais

Councillor Roxie Rutt

Councillor Bill Smith

**DEFEATED**

**STURGEON  
HEIGHTS WATER  
POINT OPTIONS**

**MOTION: 17.0.278. Moved by: REEVE DALE GERVAIS**

That Council direct Administration to investigate the cost of building a water point with a Reverse Osmosis system compared to a water storage point and trucking water.

**CARRIED**

**8.5 CAO/MANAGERS' REPORTS**

**CAO/MANAGERS'  
REPORTS**

**MOTION: 17.0.279. Moved by: COUNCILLOR DAVE HAY**

That Council accept for information the CAO/Managers' Reports.

**CARRIED**

**#9  
COUNCILLORS  
BUSINESS &  
REPORTS**

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events attended, including the following:

**WARD 8**                    **COUNCILLOR BILL SMITH** updated Council on his recent activities, which include:  
Agriculture Services Board

**WARD 6**                    **COUNCILLOR TOM BURTON** updated Council on his recent activities, which include:  
Met with Minister of Municipal Affairs, Shaye Anderson  
Met with Minister of Agriculture and Forestry, Oneil Carlier  
Fox Creek Multiplex Tour  
Greenview Multiplex Tour

**WARD 5**                    **COUNCILLOR DALE SMITH** updated Council on his recent activities, which include:  
Agricultural Services Board Meeting  
Smoky Applied Research & Demonstration Association Meeting  
Greenview Multiplex Tour

**WARD 7**                    **DEPUTY REEVE ROXIE RUTT** updated Council on her recent activities, which include:  
Pace Meeting  
State of County Address  
Met with Minister of Municipal Affairs, Shaye Anderson  
Greenview Multiplex Tour  
DeBolt Senior Housing Meeting

**WARD 4**                    **COUNCILLOR DAVE HAY**  
No meetings to report.

**WARD 3**                    **COUNCILLOR LES URNESS** updated Council on his recent activities, which include:  
Greenview Multiplex Tour

**WARD 1**                    **COUNCILLOR GEORGE DELORME**  
No meetings to report.

**REEVE'S REPORT**        **9.1 REEVE'S REPORT:**

**WARD 2**                    **REEVE DALE GERVAIS** updated Council on his recent activities, which include:  
Sponsorship Spots for Greenview Multiplex  
State of County Address

Met with Minister of Municipal Affairs, Shaye Anderson  
Greenview Multiplex Tour

#11 IN CAMERA

**11.0 IN CAMERA**

IN CAMERA

MOTION: 17.07.280. Moved by: COUNCILLOR DALE SMITH  
That the meeting go to In-Camera, at 11:52 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

**11.1 PERSONNEL**

OUT OF CAMERA

MOTION: 17.07.281. Moved by: COUNCILLOR LES URNESS  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 12:11 p.m.

CARRIED

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

MOTION: 17.07.282. Moved by: COUNCILLOR DALE SMITH  
That Council accept the correspondence for information, as presented.

CARRIED

**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 17.07.283. Moved by: DEPUTY REEVE ROXIE RUTT  
That this meeting adjourn at 12:16 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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REEVE



# REQUEST FOR DECISION

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SUBJECT:	<b>Bylaw No. 17-777 / A17-008 / W½-33-70-24-W5</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2017	CAO: MH	MANAGER:
DEPARTMENT:	PLANNING & DEVELOPMENT	GM: GG	PRESENTER: LD

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## RELEVANT LEGISLATION:

**Provincial** – Municipal Government Act, RSA 2000, s. 633 and 692(1) – (9)

**Council Bylaw/Policy** – Municipal Development Plan 15-742, s. 4.3.2-5, s. 9.3.2, s. 9.4, s. 10.3, s. 10.4.2(a) and s. 10.4.3; Sturgeon Lake Area Structure Plan 01-344, s. 4.2.2(a), s. 4.2.6, s. 4.2.7, s. 6.2.12 and s. 7.2.2; and Land Use Bylaw 03-396, s. 11.3

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## RECOMMENDED ACTION:

**MOTION:** That Council give Second Reading to Bylaw No. 17-777, to re-designate a 3.81 hectare ± (9.41 acre) area within W½-33-70-24-W5 from Recreation (R) District to Country Residential Two (CR-2) District, to develop a maximum of eleven (11) lots requiring the reversion of 44 recreational sites at a 4:1 ratio in accordance with the Sturgeon Lake Area Structure Plan.

**MOTION:** That Council give Third Reading to Bylaw No. 17-777, to re-designate a 3.81 hectare ± (9.41 acre) area within W½-33-70-24-W5 from Recreation (R) District to Country Residential Two (CR-2) District, to develop a maximum of eleven (11) lots requiring the reversion of 44 recreational sites at a 4:1 ratio in accordance with the Sturgeon Lake Area Structure Plan.

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## BACKGROUND/PROPOSAL:

The application for Land Use Amendment A16-007 has been submitted by Chris Chiasson (Velocity Group), Applicant, on behalf of Greenview Golf Resort (Earl Langenecker, Landowner) to re-designate a 3.81 hectare ± (9.41 acre) area from Recreation (R) District to Country Residential Two (CR-2) District within W½-33-70-24-W5 in the Sturgeon Lake Area, Ward 7. The acreage has been reduced from the original application due to the removal of one lot between the district road and clubhouse to accommodate a future parking lot. Environmental Reserve (ER) totalling 2.78 ha (6.88 acre) will be required to be dedicated to protect the existing shoreline and woodlands between the lake and the proposed development. Municipal Reserve (MR) of 10% of the area being subdivided will be required by Greenview, deferred or taken as cash in lieu at the subdivision approval stage.

This rezoning would allow for subsequent subdivision of eleven (11) residential lots which pursuant to Greenview's legislation would require the reduction of the recreational sites at a 4:1 ratio in accordance with the density requirements of the current Sturgeon Lake Area Structure Plan (SLASP). A brief recap of the calculation of the current maximum density allowed on W½-33 would be as follows: 12 units (24 recreation

sites) plus 17 units (68 recreation sites), totalling 92 recreation sites. A letter from Greenview to Langenecker advised that the total density allotment was 94 recreation sites. The existing development consists of 1 residence (4 recreation sites) and 91 recreation sites (90 recreation sites and 1 resort cabin), totalling 95 recreation sites.

The Sturgeon Lake Area Structure Plan (SLASP) is a statutory plan that was adopted in accordance with the provisions set out in the Municipal Government Act. The purpose of the Plan is to provide a framework for future subdivision and development in close proximity to Sturgeon Lake and the lake's broader environmentally sensitive watershed. Preparation of the SLASP, a version of which has been in place since the 1980's, was prepared on the basis of an extensive consultation process including a working committee of local residents, government agencies and Council to ensure that a diversity of all community perspectives contributed to the plan process. Any amendments to the SLASP must include and ensure that all interested parties, stakeholders and the general public are consulted as part of a broader review process. A review of the SLASP has been included in Greenview's budget in 2018-19.

The proposal is located in the Primary Zone of the SLASP and within the Development Area of the West Bay. The minimum lot size allowed is 0.2 ha (0.5 ac), with no more than half of the natural vegetation to be cleared from any residential lot (s. 4.2.6). Public shoreline is accessible via a right of way from the internal subdivision road. A vegetated buffer of 91 meters (300 feet) from the lake shore as per Policy 6.2.12 can be accommodated on all but two of the lots, being those located nearest to the existing CR-1 lots. The proposal complies with the requirement of the MDP that clustered rather than linear development be encouraged.

Access to the proposed development is proposed via an internal subdivision road connecting from Range Road 244 requiring approaches to all lots, including the two (2) existing CR-1 lots. The landowner will be required to construct the access to meet Greenview standards. According to comments received from Manager, Construction and Maintenance, the applicant would be required to provide engineered profile drawings with a drainage plan for review prior to construction- . Greenview's Environmental Services responded with 'no concerns'.

Referral comments were received from James Proudfoot, Water Management Technologist with Alberta Environment, commented that there appears to be a significant slope to the lake which looks like it will affect those properties in that area. The slope could be subject to erosion caused by storm runoff water emanating from rooftops and driveways, and to a lesser extent, yards. This could be damaging to the local environment and result in silt problems in the lake. Further, if the slope are sufficiently large and composed of the types of materials prone to failure under certain conditions, the infrastructure on site could be at risk to damage or destruction when saturated ground slumps. A geotechnical investigation would be advisable and the necessary precautions taken if this is the case. Mr. Proudfoot further recommended that a biophysical assessment and noted that if wetlands were affected, a Qualified Wetland Science Practitioner should assess the area as the Water Act must be followed.

Further referral comments were received from East Smoky Gas Co-op commenting that the gas line will need to be relocated and any cost to do so must be borne by the developer. ATCO Electric advised they would be approaching the landowner for the purpose of acquiring a power line right of way on all facilities directly affected by the subdivision, and will register a caveat.

The application was circulated to landowners within an 804.7 metre radius of the proposed development for comment. Landowner letters were received (Schedule 'C') supporting the development of country residential lots as well as additional recreational sites.

A minor Area Structure Plan (Bylaw No. 17-782) was prepared in accordance with Section 10.3.4 of Greenview's MDP to address conformity with Greenview's plans and related development issues. Third Reading of Bylaw No. 17-782 - Greenview Golf Resort Area Structure Plan, must be passed before Third Reading is given to this Bylaw 17-777.

Administration has reviewed the land use amendment application, and the proposal meets the requirements of the Municipal Government Act, Municipal Development Plan and Sturgeon Lake Area Structure Plan. Administration is satisfied that the proposal addresses all requirements for re-designation and subsequent subdivision, and is recommending that the application be given Second and Third Reading.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit is that an Area Structure Plan will ensure that development proceeds in an orderly and economic manner, and that proposed developments will not have negative implications for the municipality, the environment, adjacent landowners or future residents.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. In order to meet the density allowances existing within the SLASP, the Developer would be required to revert some existing sites.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to pass a motion to give Second and Third Readings to Bylaw No. 17-777, as presented.

**Alternative #2:** Council has the alternative to pass a motion to give Second Reading to Bylaw No. 17-777, with amendments.

**Alternative #3:** Council has the alternative to pass a motion to table Bylaw No. 17-777 for further discussion or information.

**Alternative #4:** Council has the alternative to defeat Second Reading of Bylaw No. 17-777.

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**FINANCIAL IMPLICATION:**

The Land Use Amendment application fees of \$800.00 have been paid by the landowner for the rezoning application only. Future additional costs for the review of the SLASP is estimated to be substantially greater.

**Direct Costs:** NA

**Ongoing / Future Costs:** NA

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**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of Staff's normal anticipated duties.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

Administration will notify the landowner of the Council decision.

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**ATTACHMENT(S):**

- Schedule 'A' – Application & Sketch
- Schedule 'B' – Owner Location Map
- Schedule 'C' – Adjacent Landowner Responses
- Schedule 'D' – Municipal Government Act, s. 633 Area Structure Plans and s. 692(1) – (9) Planning Bylaws
- Schedule 'E' – Municipal Development Plan 15-742, s. 4.3-5 Country Residential Policies, s. 9.3.2 Road Access, s. 9.4 Municipal Services, s. 10.3 Subdivision and Development Requirements, s. 10.4.2(a) Municipal Reserve Dedication and s. 10.4.3 Cash-in-Lieu Values
- Schedule 'F' – Sturgeon Lake Area Structure Plan 01-344, s. 4.2.2(a), 4.2.6, 4.2.7 Residential Development Policies, s. 6.2.12 Environmental Protection Policies and s. 7.2.2 Infrastructure Servicing
- Schedule 'G' – Land Use Bylaw 03-396, s. 11.3 Country Residential Two (CR-2) District
- Schedule 'H' – Bylaw No. 17-777

## Schedule 'A' – Application and Sketch



### LAND USE AMENDMENT APPLICATION – FORM A

Municipal District of Greenview  
4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

REC'D  
OCT 17, 2016

#### FOR ADMINISTRATIVE USE

LUB MAP NO. <u>85</u>	BYLAW NO.
APPLICATION NO. <u>A16-007</u>	
RECEIPT NO. <u>222518</u>	
ROLL NO. <u>38525</u>	
RFLA RATING <u>NA</u>	

NAME OF APPLICANT(S) <u>Chris Chiasson</u>

NAME OF REGISTERED LANDOWNER(S) <u>EARL LANGENECKER 804183 AB LTD</u>

Complete if Different from Applicant

#### Legal description of the land affected by the proposed amendment

QTR./L.S. <u>W 42</u>	SEC. <u>33</u>	TWP. <u>70</u>	RG. <u>24</u>	M. <u>5</u>	OR	REGISTRATION PLAN NO.	BLOCK	LOT
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#### Land Use Classification for Amendment Proposed:

FROM: <u>R - Recreation</u>	TO: <u>CR-2</u>
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#### Reasons Supporting Proposed Amendment:

<u>Proposed Subdivision</u>
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#### Physical Characteristics:

Describe Topography: <u>Rolling</u>	Vegetation: <u>Bush</u>	Soil: <u>Loam</u>
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#### Water Services:

Existing Source:	Proposed Water Source:
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#### Sewage Services:

Existing Disposal: <u>NA</u>	Proposed Disposal:
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#### Approach(es) Information:

Existing:	Proposed:
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☒ I / We have enclosed the required Application Fee of \$ 800.00.

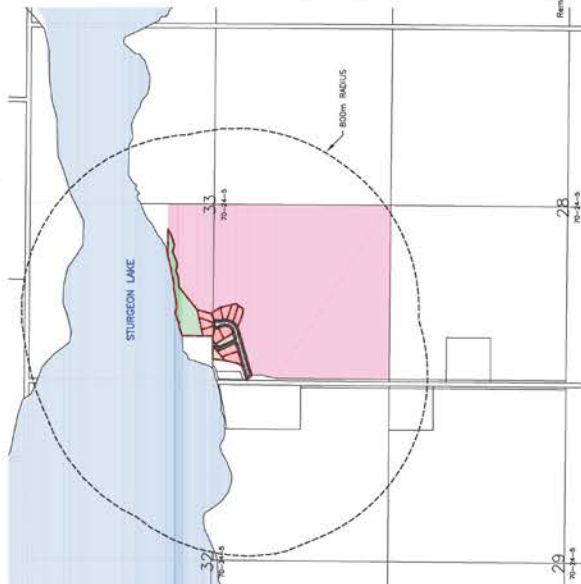
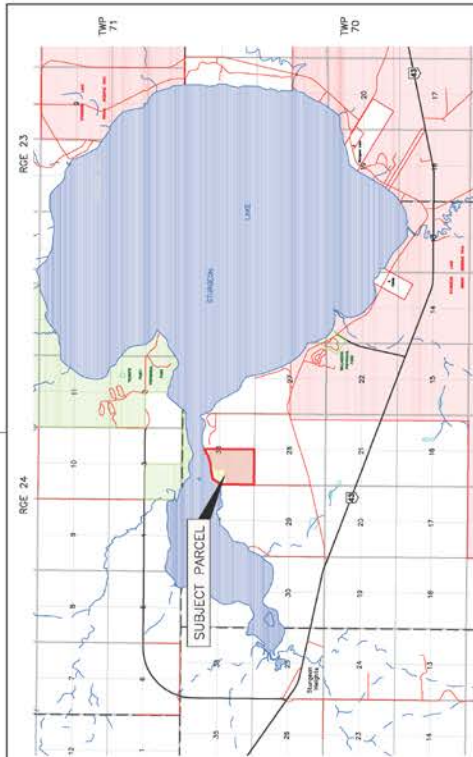
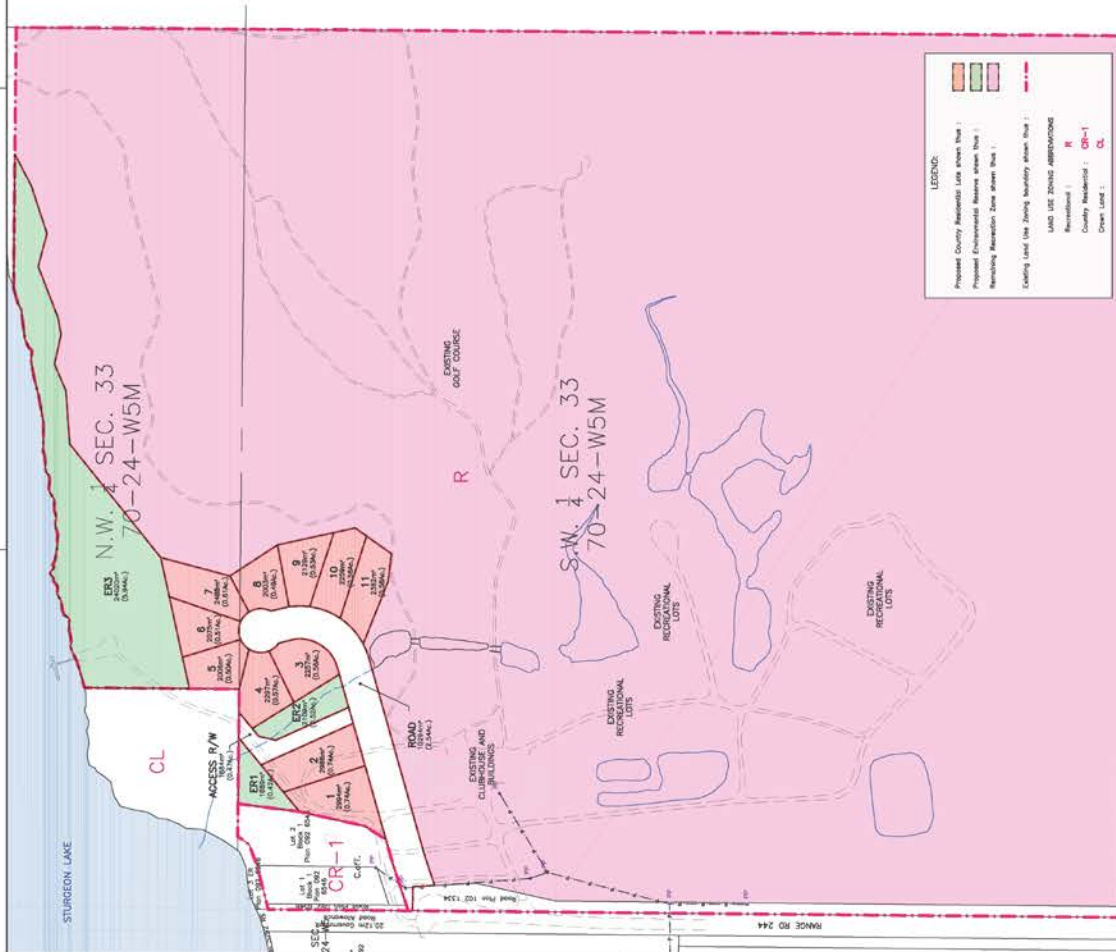
Date: 17/10/16 Applicant(s): Chris Chiasson

Date: 17/10/16 Registered Landowner(s): [Signature]

**NOTE: Registered Landowner(s) Signatures required if different from Applicant.**

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.





THERE ARE NO OPERATING WASTEWATER TREATMENT PLANTS WITHIN 3000' OF THIS PROPOSED SUBDIVISION.

THERE ARE NO SURFACE LANDFILLS, MODIFIED SANITARY LANDFILLS, HAZARDOUS WASTE MANAGEMENT UNITS, OR OTHER WASTE FACILITIES WITHIN 4300' OF THIS PROPOSED SUBDIVISION.

THERE ARE NO WELL SITES WITHIN 8000' OF THIS PROPOSED SUBDIVISION.

THE PROPOSED SUBDIVISION IS WITHIN 1500' OF A US PROPOSED SUBDIVISION.

**AREA REQUIRED:**  
County Res. Lots: 2.50 Ac (6.40 AC)  
Environmental Reserve: 2.78 Ac (6.88 AC)  
Remaining (Recreation): 0.32 Ac (0.79 AC)

**APPLICANT:**  
GREENVIEW GOLF RESORT

FILE NO.	160448
PROJECT NO.	160448-D
SHEET NO.	01
DATE	01

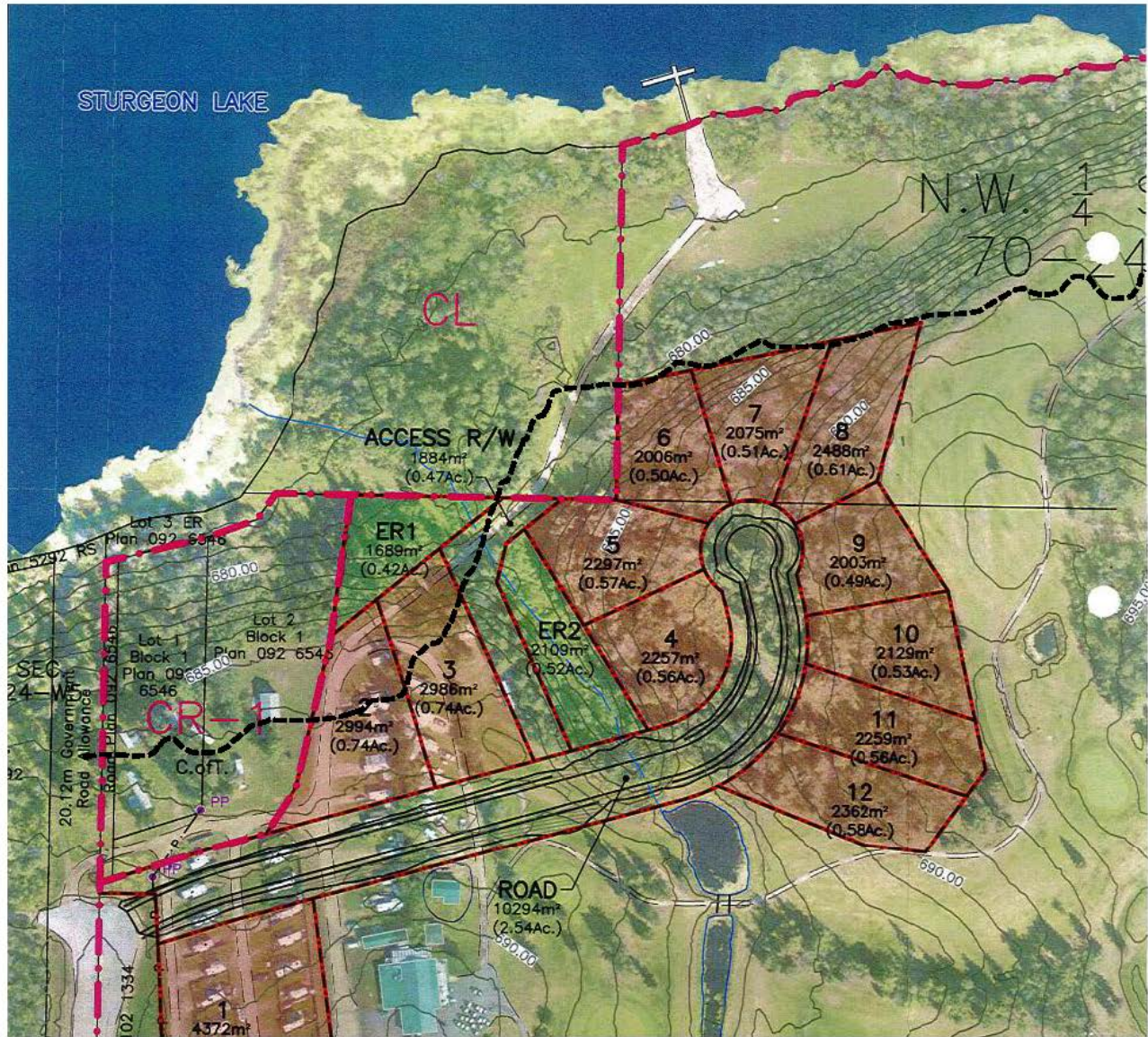
CLIENT:	GREENVIEW GOLF RESORT
PROJECT:	PROPOSED DEVELOPMENT OVERALL PLAN
W 1/2 SEC. 33 TWP. 70 RGE. 24 W. 5 MER.	

**VELOCITY GROUP**  
Surrey & Engineering  
10000 100th Ave. S. Suite 100  
Edmonton, Alberta T6A 1K3  
Phone: (780) 443-1000  
Fax: (780) 443-1001  
Email: info@velocitygroup.ca  
Website: www.velocitygroup.ca

DESIGN:	
CHECKED:	
DATE:	
BENCHMARK:	10000
SCALE:	1:5000

NO.	REVISION	DATE
1	Revised lot previously named Lot 1 and added ERS	2017/07/28
2	Revised lot previously named Lot 1 and added ERS	2017/07/28
3	Revised lot previously named Lot 1 and added ERS	2017/07/28
4	Revised lot previously named Lot 1 and added ERS	2017/07/28
5	Revised lot previously named Lot 1 and added ERS	2017/07/28
6	Revised lot previously named Lot 1 and added ERS	2017/07/28
7	Revised lot previously named Lot 1 and added ERS	2017/07/28
8	Revised lot previously named Lot 1 and added ERS	2017/07/28
9	Revised lot previously named Lot 1 and added ERS	2017/07/28
10	Revised lot previously named Lot 1 and added ERS	2017/07/28
11	Revised lot previously named Lot 1 and added ERS	2017/07/28





# Schedule 'B' – Owner Location Map

FILE NO. A16-007

APPLICANT: CHRIS CHIASSON, VELOCITY GROUP

LEGAL LOCATION: W½-33-70-24-W5

LANDOWNER: 804183 ALBERTA LTD.

O/A GREENVIEW GOLF RESORT

Township 70, Range 24

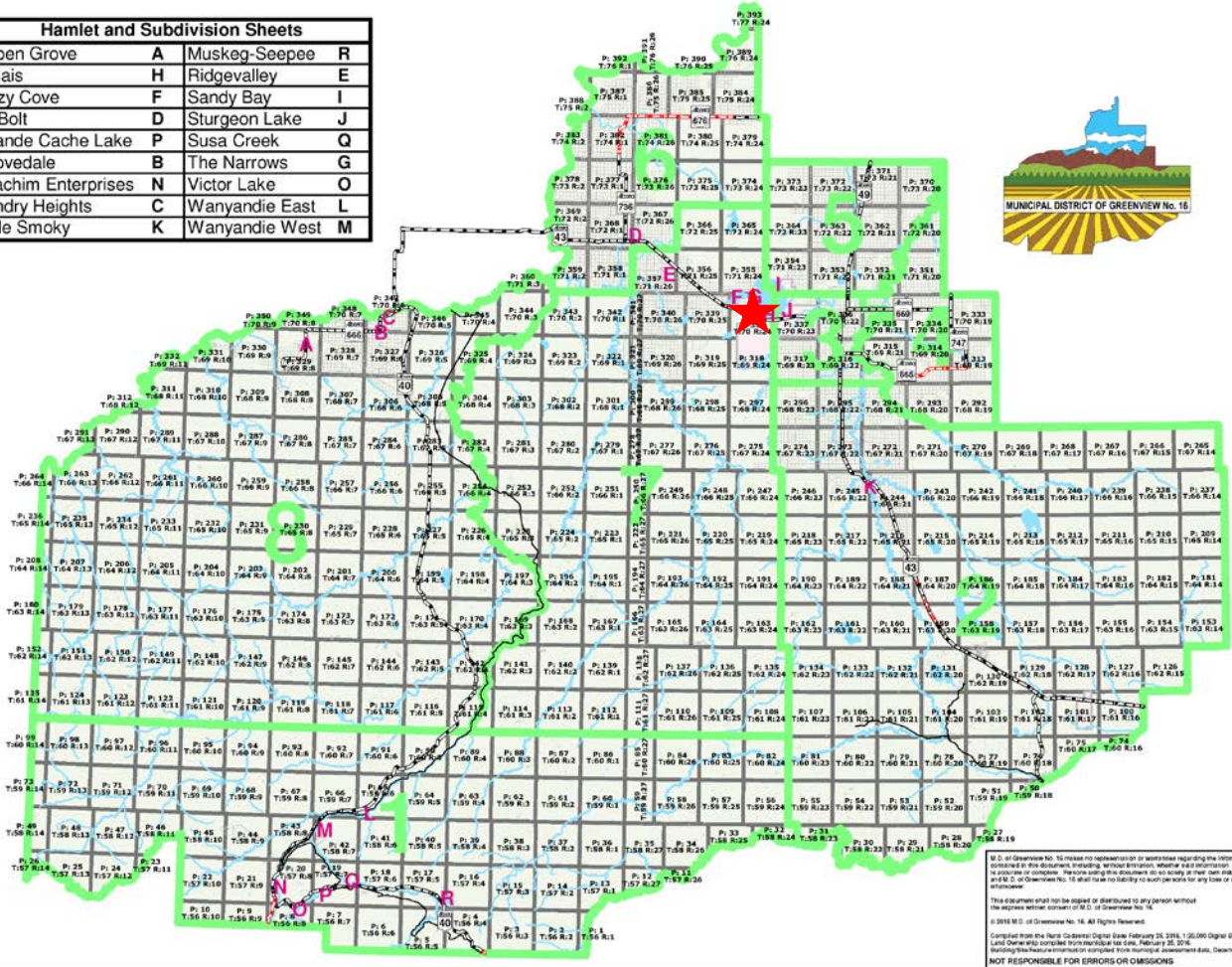


## M.D. of Greenview No. 16





Hamlet and Subdivision Sheets		
Aspen Grove	A	Muskeg-Seepie R
Calais	H	Ridgevalley E
Cozy Cove	F	Sandy Bay I
DeBolt	D	Sturgeon Lake J
Grande Cache Lake	P	Susa Creek Q
Grovedale	B	The Narrows G
Joachim Enterprises	N	Victor Lake O
Landry Heights	C	Wanyandie East L
Little Smoky	K	Wanyandie West M



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Complaint from the Rural Co-ordinator Digital Date February 28, 2016, 1:00:00 Digital Date.

Land Ownership provided from the Municipal District of Greenview No. 16, February 28, 2016.

including this map information is compiled from municipal assessment data, December 31, 2015.

**NOT RESPONSIBLE FOR ERRORS OR OMISSIONS**

## **Schedule 'C' – Adjacent Landowner Responses**

July 11, 2017

Sally Rosson, Planning and Development Manager, Municipal District of  
Greenview #16

Re: Land Use Amendment Application A16-007  
Greenview Golf Resort Area Structure Plan  
Bylaws 17-777 and 17-782

Please have this letter placed on the record at the July 25, 2017 meeting.

To whom it may concern:

Thank you for the opportunity to respond to this application for development. While I hope to be in attendance at the meeting, I do want to insure that this is on the record.

As a resident of the Narrows (Lot 103), I have a real interest in this development and the potential for improvements to the development area, to the general Sturgeon Lake area, and to residential areas like the Narrows. I believe that the M.D. has the opportunity to address the issues of access to a recreational area (the lake), viability of a local business development that does not require municipal support (the golf facility), and the lack of camping spots which is having a spillover effect on neighboring communities like the Narrows. This would be good land use.

In reading the Greenview publications, this seems to be the exact intent of the municipality.

My concern with this plan is the reduction of camping spots to permit this development.

This is a condition that would serve to minimize the benefits of the development. It would reduce access to the lake, reduce the viability of the golf facility, and could serve to increase the issues of campers in residential areas in the surrounding communities. This does not seem to be the mandate of the municipality and I would certainly hope that this can be addressed at this time.

Over time, the Narrows has evolved to the point where there are at least 13 permanent residences and it has become a wonderful year-round community. An issue that has been identified is the use of residential lots for multiple recreational vehicles on a somewhat permanent basis. This has been taking place and expanding over time. With the community moving towards more year round residences, this is seen as a potential concern by some in the development.

The elimination of camping spots at the golf resort could easily exacerbate this issue as there is nowhere else to go while having access to Sturgeon Lake and the related facilities like the golf course.

The elimination of over 30 camping spots could also have a significant detrimental effect on the viability and use of the golf course and related facilities.

As the infrastructure (paved roads, water and sewer, etc) are in place and have additional capacity, it does not seem to be a good use of resources and investments to reduce their use.

**While I fully support this initiative, I would strongly suggest that Council can approve this in a way that does not have negative unintended consequences.**

Development approval with the condition that the number of camping spots **MUST** be maintained (or, even better, must be increased) would benefit the Owner, the lake community, the municipality, and the local area recreational users at the same time. All while meeting the mandate of the M.D. of Greenview.

In my experience, there are not many opportunities for a win\win\win scenario and I hope that Council will take it upon itself to look at the bigger picture and make such a decision.

Respectfully submitted,'

Jim Uhl,



**Leona Dixon**

---

**From:** Bill Edgerton [REDACTED]  
**Sent:** July-11-17 9:48 AM  
**To:** Leona Dixon  
**Subject:** Written Submission Land Use Bylaw 17-777 and ASP 17-782

A long held concern of mine with respect to development in the Narrows / Sturgeon Lake West Bay area is due to density issues. I really don't have a dog in this race, however I believe that the enforcement of what appear to be rather arbitrary density rules established many years ago will be a disservice to the entire locality. Land development should take place in a way that does not cause undue disturbance to existing neighbours and ends up enhancing the area to the benefit of many, and not the few.

Reviewing the material provided it is clear that the creation of residential lots will result in a corresponding loss of recreational campsites at a ratio of 4 to 1.

The proposed development in it's entirety could result in 11 residential lots and a corresponding loss of 44 campsites. It appears that the initial phase may only be for 5 CR lots and a loss of 21 existing campsites, although this is not 100% clear.

Currently there is a shortage of both residential and recreational seasonal campsite property in the Sturgeon Lake area. The effect on that has raised land values and created competition for both categories. Clearly the demand is real and has led to situations that were never intended by any planning documents or other such plans either in the past or at the current time. The situation exists where residential properties are being used for recreational campsite purposes.

Several CR lots in the Narrows subdivision feature many RV's, 1 has had as many as 6 RV's on it (likely still does) and a few others will have 2 or 3 or 4 on them at any time. I believe this is contrary to the land-use bylaw provisions for CR property, however there is no enforcement of those provisions. Why is this happening? People want to be close to the lake, have amenities, infrastructure, recreational opportunities, security, etc.

The Greenview Golf Resort property is the **ideal place** for development of **both** Country residential and seasonal campsite type properties. Land is available. Infrastructure is either in place, or very close. The addition of Residential property in the area will enhance opportunities for those looking for something more permanent and near the lake. Rather than removing seasonal campsites, they should be required to replace any that are disturbed by the new development. I am not saying that it should be a free for all, but rather that the addition of up to 11 new CR properties should not displace 44 seasonal campsites and create situations where people are forced into situations as described above. Clearly the land base and facilities in place at the golf course are sufficient to handle both numbers. More importantly, it provides the elements that people are looking for. **Can anyone think of a better place to do this?**

To close I believe the MD should be taking the opportunity to enhance CR living spaces along the lake, along with enhance seasonal campsite availability, ensure the long term viability of the golf course, of which the latter is perhaps the most important goal of all. **Approving the addition of the new CR development, along with maintaining at least the status quo in terms of recreational campsites is the right thing to do.** I believe that council has wide discretion in this matter and would encourage them to use their discretion accordingly.

Many Thanks,

Bill Edgerton  
[REDACTED]

## **Schedule 'D' – Municipal Government Act**

### **Area Structure Plans**

#### **Area structure plan**

**633(1)** For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw adopt an area structure plan.

**(2)** An area structure plan

(a) must describe

- (i) the sequence of development proposed for the area,
- (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
- (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
- (iv) the general location of major transportation routes and public utilities,

and

- (b) may contain any other matters the council considers necessary.

1995 c24 s95



### **Planning bylaws**

**692(1)** Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

**(2)** Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

**(3)** Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

**(4)** In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
  - (i) the municipal address, if any, and the legal address of the parcel of land, and
  - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

**(5)** If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

**(6)** Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

**(6.1)** Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

**(7)** In this section,

- (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes
  - (i) land that would be contiguous if not for a highway, road, river or stream, and
  - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;
- (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.

**(8)** If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must

- (a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and
- (b) decide whether or not to proceed with consultation.

**(9)** If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

## **Schedule 'E' – Municipal Development Plan**

<b><i>Parcel Size</i></b>	4.3.2	Proposed country residential parcels shall be in accordance with the requirements of the LUB. Country residential parcels of a size in excess of that permitted under the LUB shall only be considered if, in the opinion of Greenview the additional lands are warranted by site-specific topographic or geographic constraints, or the location of existing buildings, shelterbelts and other improvements.
<b><i>Proximity to Intensive Agriculture</i></b>	4.3.3	Proposals for country residential subdivisions shall not be supported in proximity to existing CFOs and other intensive agricultural uses.
<b><i>Cluster Development</i></b>	4.3.4	In order to protect environmentally sensitive areas and to preserve agricultural land for agricultural use, Greenview shall encourage applicants for subdivision to incorporate cluster design as a means of minimizing potential impacts and promoting efficiency of development.
<b><i>Restrictions on Location</i></b>	4.3.5	<p>Greenview shall direct the development of multi-lot country residential subdivisions away from:</p> <ul style="list-style-type: none"><li>(a) Urban fringe areas except where allowed in an IDP;</li><li>(b) Waste transfer stations and active, abandoned or un-reclaimed sanitary landfills;</li><li>(c) Environmentally sensitive lands;</li></ul>
<b><i>Road Access</i></b>	9.3.2	All subdivision and development proposals shall have access to developed roads. The construction of roads within a proposed subdivision and approaches to individual developments are the sole responsibility of the developer. In addition, all road improvements that are required as a result of proposed subdivision or development shall be constructed in accordance with MD standards.

## 9.4 MUNICIPAL SERVICES

<b><i>Private Water and Sewer Services</i></b>	9.4.1	With the exception of development located within the serviced area of a hamlet or in proximity to municipal or regional water or sewer lines pursuant to Policy 9.4.6 ("Connection to Municipal Systems"), all developments in Greenview are required to provide private water and sewer services in accordance with provincial standards.
<b><i>On-Site Sewage Systems</i></b>	9.4.2	As part of the development permit approval process, Greenview shall require that developers submit a location plan for any proposed sewage disposal system. Greenview may require that soil percolation tests be undertaken by the developer to determine that the soils are suitable to accommodate on-site sewage disposal systems.
<b><i>Communal Sewage Systems</i></b>	9.4.3	Greenview may allow developments to be serviced with central (communal) sewage collection, provided that such systems are constructed and maintained by the developer in accordance with provincial standards.
<b><i>Proof of Water Supply</i></b>	9.4.4	Greenview shall, for all industrial, highway commercial, and multiple parcel country residential developments, require that the developer demonstrate that a sufficient and suitable groundwater supply is available to service the proposal.

### 10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS

#### ***Evaluation of Applications***

10.3.1 All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:

- (a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect;
- (b) Adequacy of road access and off-site traffic impacts generated by the proposed development;
- (c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application;
- (d) Compatibility with adjacent land uses, including the potential impact on agricultural operations;
- (e) Site suitability in terms of soils, topography, and size;
- (f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and
- (g) The quality of agricultural land, and the fragmentation and loss of agricultural lands.

#### ***Area Structure Plans and Concept Plans Prepared by Developer***

10.3.2 Greenview shall require the adoption of an ASP, prepared in accordance with Section 633 of the Act and Area Structure Plan and Concept Plan Policy 6001, or a Concept Plan prepared in accordance with Area Structure Plan and Concept Plan Policy 6001, prior to the approval of:

- (a) An industrial or commercial subdivision exceeding one (1) lot;
- (b) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
- (c) Any multi-lot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
- (d) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

A plan prepared under this policy may be referred to as a "Minor" ASP.

**Area Structure Plan  
and Concept Plan  
Content**

- 10.3.4 The preparation of a Minor ASP or Concept Plan required under Policy 10.3.2 ("Area Structure Plans Prepared by Developer") shall be the responsibility of the developer, based on Terms of Reference prepared by Greenview in accordance with Area Structure Plan and Concept Plan Policy 6001, and should address the following matters to the satisfaction of Greenview:
- (a) Conformity with this MDP, other Statutory Plans, other non-statutory documents and the LUB;
  - (b) Proposed land uses, population and employment projections for those land uses;
  - (c) Proposed lot layout and phasing;
  - (d) Impacts on adjacent uses, environmentally sensitive areas, and recreational uses, including provision for buffers and development setbacks;
  - (e) Proposed methods of water supply, stormwater management and sewage disposal, supported by report requirements contained in Policy 10.3.5 ("Supporting Technical Reports");
  - (f) Access point(s) and internal circulation network and impacts on the external existing transportation network;
  - (g) Allocation of MR and ER;
  - (h) Suitability of the site for development in terms of soil stability, groundwater level, and drainage;
  - (i) Confirmation of the location and geographic extent of any environmentally significant areas, environmentally sensitive areas, riparian areas, surface water bodies, forests, wildlife corridors, hazard lands, and historic or archaeological sites. Any detailed scientific or engineering analysis that may be required by Greenview shall be undertaken by qualified technical Professionals with all costs borne by the developer;
  - (j) Integration of natural areas into the design of developments to form part of a future linked and integrated parks and open space system, including the retention of forests, wildlife corridors, wetland areas, and the provision of stormwater ponds and parks to form continuous open spaces; and
  - (k) Any other matters identified by Greenview.

**Supporting  
Technical Reports**

- 10.3.5 All ASPs, Concept Plans, and applications for rezoning and multi-lot subdivisions shall be accompanied by the necessary professional technical reports including but not limited to Engineering Servicing Design Reports, Geotechnical Reports, Hydrogeological Reports, and Environmental Impact Assessments as determined by Greenview.

***Municipal Reserve  
Dedication***

10.4.2

Greenview shall require that MR be dedicated as cash-in-lieu in all cases except as follows:

(a) Where the subdivision results in the creation of a multi-parcel

country residential development, all or a portion of MR owing may be dedicated in parcel form if required for community open space;

***Cash-in-Lieu Value***

10.4.3

If the applicant for a subdivision and Greenview cannot agree on a land value to determine the amount of cash-in-lieu of land for MR dedication, the applicant shall provide a market value appraisal certified by a qualified appraiser, pursuant to the Act. Alternatively, the rate of payment may be based on the assessed value of the subject land as determined by Greenview's assessors.



## **Schedule 'F' – Sturgeon Lake Area Structure Plan (SLASP)**

- 4.2.2 (a) The development capacity for lands contained in the Development Areas shall be based on a density of 13 units per quarter section as listed in Appendix A. A quarter section is hereby defined as 64.7 ha (160 acres). A unit is hereby defined as 1 residence or 4 recreation sites.

For the purpose of this section, a recreation site is defined as a campsite, a resort cabin, or a recreational vehicle stall. A resort cabin is a residential unit with a maximum floor area of 53 m<sup>2</sup> (576 ft<sup>2</sup>), is part of a recreational resort development, and is available for rental on a short-term basis.

- 4.2.6 No more than half of the natural vegetation should be cleared from any residential lot.

- 4.2.7 New residential subdivisions should be designed in accordance with the following:

- a) That cluster rather than linear development be encouraged unless site relief or topography makes it impractical;
- b) That vegetated buffer strips be retained between clusters and the lake shore as per Policy 6.2.12; and
- c) That the provision of common docking and boat launching facilities (subject to approval from Alberta Sustainable Resource Development) be encouraged.

The above guidelines are intended to maximize public shoreline access as well as to minimize environmental impacts and servicing costs.

- 6.2.12 In the Primary Zone, a treed/vegetated buffer shall be maintained between the lakeshore and any structural developments. Where possible this buffer shall be 61 m (200 ft) in width on the main body of the lake and along watercourses feeding the lake, and 91 m (300 ft) on the West Bay as defined on Map 3.

- 7.2.2 The Municipal District will require developments to provide a holding tank for sewage disposal if the development involves a:

- a) subdivision in the Primary Zone; or
- b) new development if the proposed sewage system is located within 91 m (300 ft) of the lake; or
- c) new development if the proposed sewage system is located within 91 m (300 ft) of any watercourse draining into the lake.

It is intended that these tanks be pumped out regularly and trucked to the Sturgeon Heights lagoon for disposal. Surface discharges and other systems may be permitted elsewhere in the Plan area provided that they conform to Provincial standards.

## **Schedule 'G' – Land Use bylaw 03-396**

### **11.3 COUNTRY RESIDENTIAL TWO (CR-2) DISTRICT**

#### **11.3.1 PURPOSE**

The purpose of this District is to accommodate a higher density of multiple lot country residential development in the Municipal District at select sites where the provision of municipal and/or community-type services would in turn support such developments.

##### **Permitted Uses**

Accessory Buildings and Uses  
Public Uses  
Public Utilities  
Single Family Dwellings

##### **Discretionary Uses**

Garden Suites  
Home Occupations (Minor)  
Manufactured Homes  
Recreation (Extensive)  
Signs  
Solar Collectors\*<sup>1</sup>

#### **11.3.2 SITE PROVISIONS**

In addition to the General Regulations contained in Section 9, the following standards shall apply to every development in this District.

a) Lot Area:

- i) Country Residential with on-site servicing:
  - Minimum: 1.2 ha (3.0 ac)
  - Maximum: 4 ha (10 ac)

- ii) Country Residential with municipal servicing:
  - Minimum: 0.2 ha (0.5 ac)
  - Maximum: 2 ha (5 ac)

- iii) All Other Uses: At the discretion of the Development Authority

b) Front Yard (min): See Section 9.1

c) Side Yard (min):

- i) Interior: 3 m (10 ft) for lots less than 0.14 ha (15,000 ft<sup>2</sup>)  
7.6 m (25 ft) for all other cases
- ii) Exterior: See Section 9.1

d) Rear Yard (min): 7.6 m (25 ft)

- |                           |                      |                           |
|---------------------------|----------------------|---------------------------|
| e) Lot Density (max):     | On-site Servicing:   | 8 lots plus the balance.  |
|                           | Municipal Servicing: | 26 lots plus the balance. |
| f) Building Height (max): | 10 m (33 ft)         |                           |

### 11.3.3 ADDITIONAL REQUIREMENTS

- a) For the purpose of this District, municipal servicing includes on-site sewage holding tanks that will be disposed of in a municipal sewage lagoon by pipe or truck hauling, and an acceptable municipal or on-site water supply;
- b) Design guidelines for multiple lot country residential development includes:
  - i) The provision of on-site parking,
  - ii) Road dedication shall be allocated and designed to satisfy the needs of the proposed development, although kept to a minimum. The Municipal District will not accept unused and unnecessary roads and as such double frontage lots will not be allowed,
  - iii) Access to lots may be shared where possible, via common driveways located at common property lines,
  - iv) As a component of drainage management and as a water supply for fire protection, the provision of dugouts is encouraged where municipal water supplies are not available. The dugouts should be located along main access roads, and should be bermed on all sides adjacent to roadways as a safety precaution;
- c) Objects restricted in this District are in accordance with Section 9.12 of this Bylaw.
- d) The keeping of livestock is not permitted in this District.
- e) Fencing Standards – no barbed wire, single strand or high tensile wire fences are allowed in this district.

**Schedule 'H' – Bylaw No. 17-777**



**BYLAW No. 17-777**  
**OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**PURSUANT TO** Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 85 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the Northwest (NW) and  
Southwest (SW) Quarter of Section Thirty-Three (33)  
Within Township Seventy (70)  
Range Twenty-Four (24) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 14th day of March, A.D., 2017.

Read a second time this \_\_\_ day of \_\_\_\_\_, A.D., 2017.

Read a third time and passed this \_\_\_ day of \_\_\_\_\_, A.D., 2017.

\_\_\_\_\_  
**REEVE**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

Bylaw

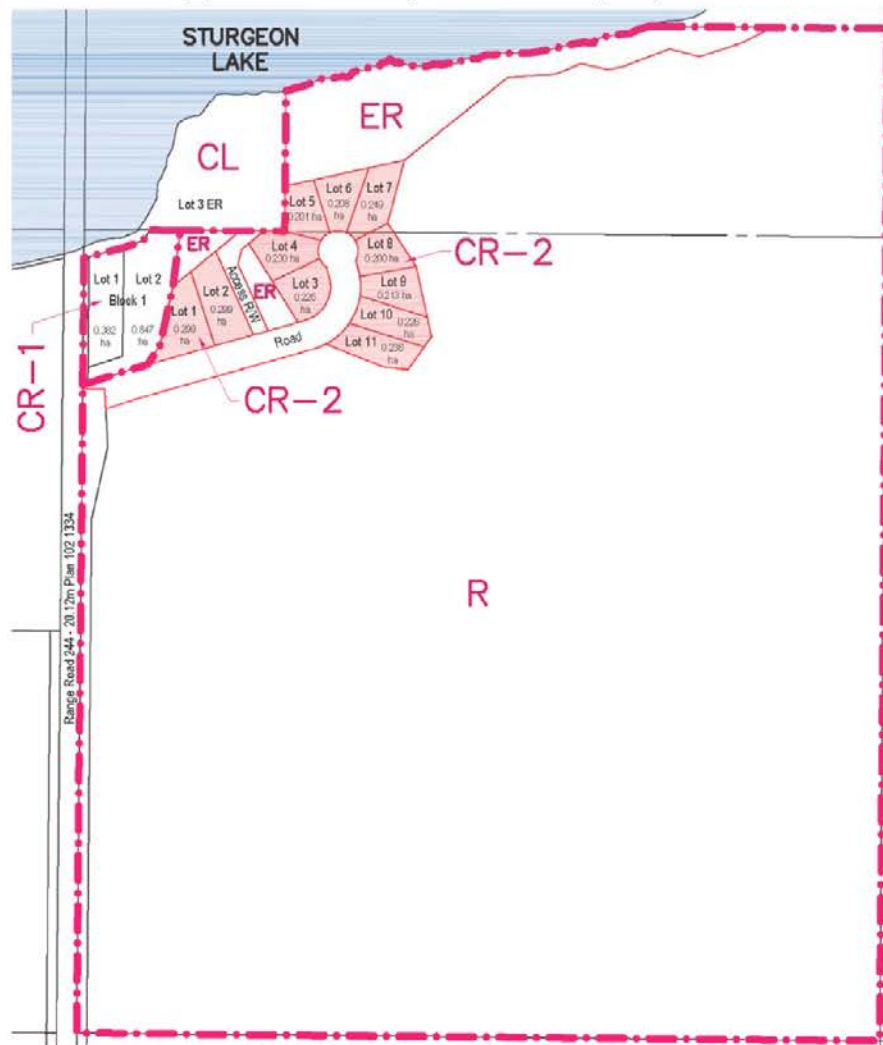
## SCHEDULE "A"

To Bylaw No. 17-777

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the Northwest (NW) and  
Southwest (SW) Quarter of Section Thirty-Three (33)  
Within Township Seventy (70)  
Range Twenty-Four (24) West of the Fifth Meridian (W5M)

Is reclassified from Recreation (R) District to Country Residential Two (CR-2) District as identified below:





# REQUEST FOR DECISION

---

SUBJECT: **Bylaw No. 17-782 / A17-008 / W½-33-70-24-W5 / Area Structure Plan**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 25, 2017 CAO: MH MANAGER:  
DEPARTMENT: PLANNING & DEVELOPMENT GM: GG PRESENTER: LD

---

## RELEVANT LEGISLATION:

**Provincial** – *Municipal Government Act, RSA 2000, c M s. 633 and 692 (1) – (9)*

**Council Bylaw/Policy** – *Municipal Development Plan 15-742, s. 10.3.2 and s. 10.3.4; Sturgeon Lake Area Structure Plan 01-344, s. 4.2.2(a), s. 4.2.7, s. 6.2.12 and s. 7.2.2.*

---

## RECOMMENDED ACTION:

**MOTION: That Council give Second Reading to Bylaw No. 17-782, for the Greenview Golf Resort Area Structure Plan.**

**MOTION: That Council give Third Reading to Bylaw No. 17-782, for the Greenview Golf Resort Area Structure Plan.**

---

## BACKGROUND/PROPOSAL:

Administration has received an Area Structure Plan for the Greenview Golf Resort from ISL Engineering and Land Services, on behalf of the Applicant, as part of a requirement for land use application A16-007. The land use amendment application proposes to re-designate a 3.81 hectares +/- (9.41 acre) area from Recreation (R) District to Country Residential Two (CR-2) District within W ½ 33-70-24-W5, in the Sturgeon Lake Area, Ward 8.

An Area Structure Plan provides a framework for the subsequent subdivision and development of an area of land within a municipality. An ASP further describes the sequence of development anticipated for the lands, the land uses proposed for the area, and the general locations of transportation routes and public utilities. An ASP contains land use and development guidance for the general public, developers, landowners, Municipal Planning Commission members and Council. Amendments made since First Reading was given are highlighted in yellow.

No comments were received from referral agencies or internal departments. The Greenview Golf Resort Area Structure Plan (GGRASP) was circulated to landowners within an 805 metre radius of the proposed development for comment. Landowner letters of support were received (Schedule B).

The Area Structure Plan is being brought forward to Council for Second and Third Reading. Third Reading of Bylaw No. 16-782 must be passed before Third Reading is given to Bylaw 17-777, to re-designate the 3.81

hectares +/- (9.41 acres) area from Recreation (R) District to Country Residential Two (CR-2) District. If required, further amendments to the GGRASP can be made before the Bylaw if given Third Reading.

Administration has reviewed the GGRASP, and the Plan meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration is satisfied that the Plan as revised addresses policies for utilities and servicing, transportation networks and the development of country residential lots.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit are that an Area Structure Plan will ensure that development proceeds in an orderly and economic manner, and that proposed developments will not have negative implications for the municipality, the environment, adjacent landowners or future residents.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. In order to meet the density allowances existing within the SLASP, the Developer would be required to revert some existing sites.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** That Council pass a motion to give Second and Third Readings to Bylaw No. 17-782, as presented.

**Alternative #2:** That Council pass a motion to give Second Reading to Bylaw No. 17-782, with amendments.

**Alternative #3:** That Council pass a motion to table Bylaw No. 17-782 for further discussion or information.

**Alternative #4:** That Council defeat Second "Reading of Bylaw No. 17-782.

---

**FINANCIAL IMPLICATION:**

The Land Use Amendment application fees of \$800.00 have been paid by the landowner for the rezoning application only. Future additional costs for the review of the SLASP is estimated to be substantially greater.

**Direct Costs:** NA

**Ongoing / Future Costs:** NA

---

**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of Staff's normal anticipated duties.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

### **FOLLOW UP ACTIONS:**

Administration will notify the landowner of the Council decision.

---

### **ATTACHMENT(S):**

- Schedule 'A' – Greenview Golf Resort Area Structure Plan (changes since First Reading are shown in yellow).
- Schedule 'B' – Adjacent Landowner Responses
- Schedule 'C' – Municipal Government Act, s. 633 Area Structure Plans and s. 692 (1)-(9) Planning Bylaws
- Schedule 'D' - Municipal Development Plan 15-742, s. 10.3.2 Area Structure and Concept Plan Content and s. 10.3.4 Area Structure Plan Content
- Schedule 'E' – Sturgeon Lake Area Structure Plan 01-344, s. 4.2.2(a) Residential Development Policies, s. 4.2.7 Residential Development Policies, s. 6.2.12 Environmental Protection Policies and s. 7.2.2 Infrastructure – Servicing.
- Schedule 'F' – Bylaw No. 17-782 – Greenview Golf Resort Area Structure Plan



**Schedule 'A' – Greenview Golf Resort Area Structure Plan**

**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

**GREENVIEW GOLF RESORT AREA STRUCTURE PLAN**

**(DRAFT)**

**Prepared for:**

**804183 Alberta Ltd.**

**Prepared by:**



Inspiring sustainable thinking

**July 2017**

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2	Land Use Summary .....	3

## **1.0 INTRODUCTION**

### **1.1 Purpose of Plan**

This Area Structure Plan (“Plan”) has been prepared on behalf of the owners of W½ 33-70-24-W6M. This Plan is required to facilitate the future subdivision and development of the subject site for country residential and recreation purposes.

The primary objective of this Plan is to provide a framework for the development the subject lands for country residential and recreation purposes in a manner that is consistent with the goals, objectives and policies of the Municipal District of Greenview No. 16 (Greenview), including the Sturgeon Lake Area Structure Plan. This Plan establishes the future land use and circulation patterns proposed for the site.

### **1.2 Plan Area Location**

The land affected by this Plan is located 20 km (13 miles) northwest of the Town of Valleyview, and 2.4 km (1.5 miles) north of Highway 43 adjacent to Sturgeon Lake as shown on Map 1.

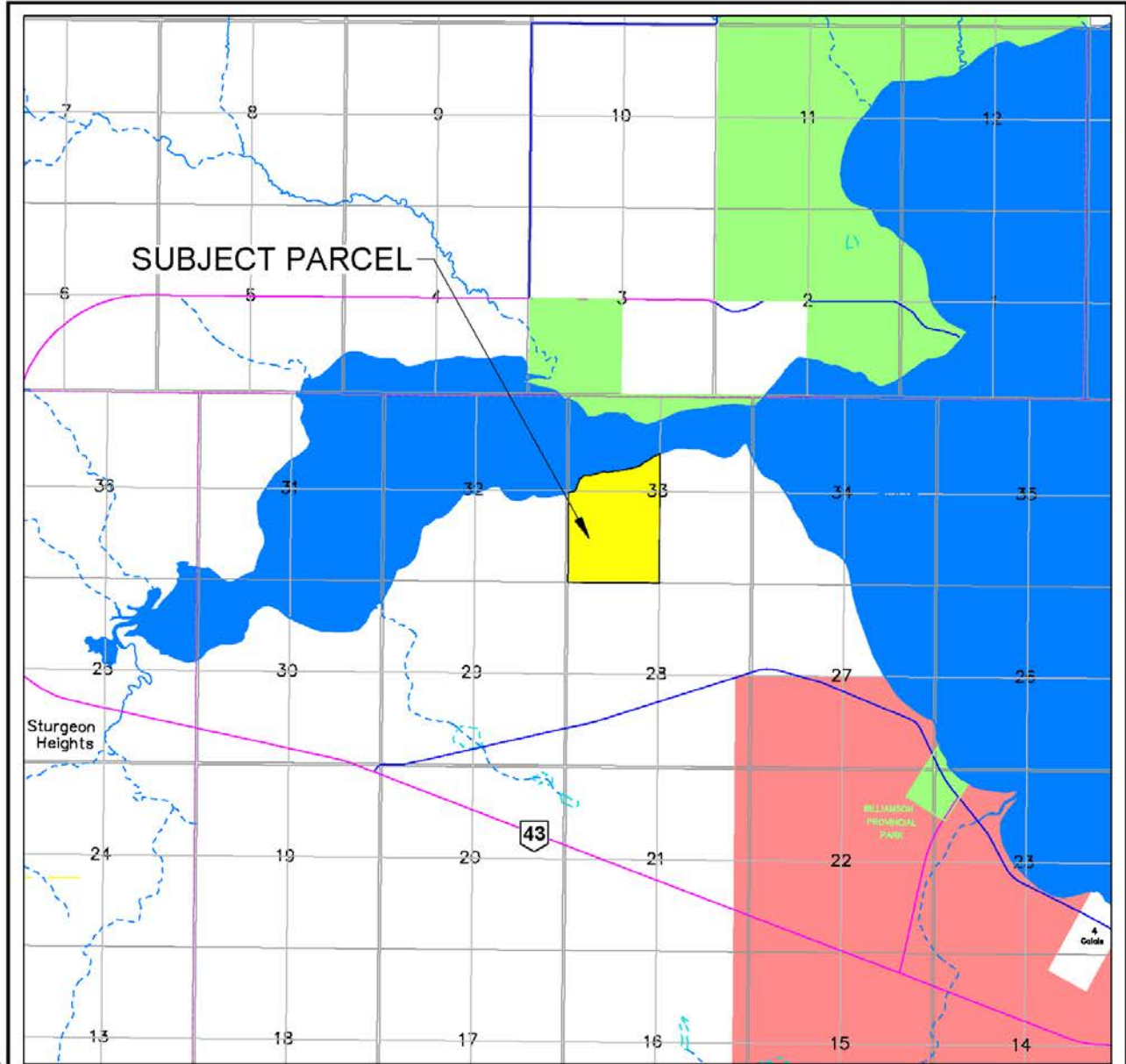
This Plan applies to approximately 88 ha (217 ac) of land, legally described as W½ 33-70-24-W5M. Sturgeon Lake’s West Bay bounds the Plan area to the north and Range Road 244 abuts the Plan area to the west as illustrated on Map 2.

### **1.3 Ownership and Dispositions**

The majority of the subject land is under the ownership of 804183 Alberta Ltd. The SW 33 was previously subdivided to create two country residential lots (Lots 1 and 2, Block 1, Plan 0926546 and associated environmental reserve), and for the widening of Range Road 244. No encumbrances are present on title that negatively affect the future development of the subject lands.

*Table 1 – Plan Area Composition*

<b>Legal</b>	<b>Owner</b>	<b>Area (ha)</b>
Pt. NW 33-70-24-W5M	Government of Alberta	2.98
Pt. NW 33-70-24-W5M	804183 Alberta Ltd.	12.50
SW 33-70-24-W5M	804183 Alberta Ltd.	62.35
Lot 1, Block 1, Plan 0926546	Private	0.38
Lot 2, Block 1, Plan 0926546	Private	0.65
Lot 3ER, Block 1, Plan 0926546	MD of Greenview No. 16	0.08
Plan 1021334 (Road)	MD of Greenview No. 16	0.78
Plan 0926546 (Road)	MD of Greenview No. 16	0.06



# GREENVIEW GOLF RESORT AREA STRUCTURE PLAN MUNICIPAL DISTRICT OF GREENVIEW NO.16

## Map 1 Location Plan

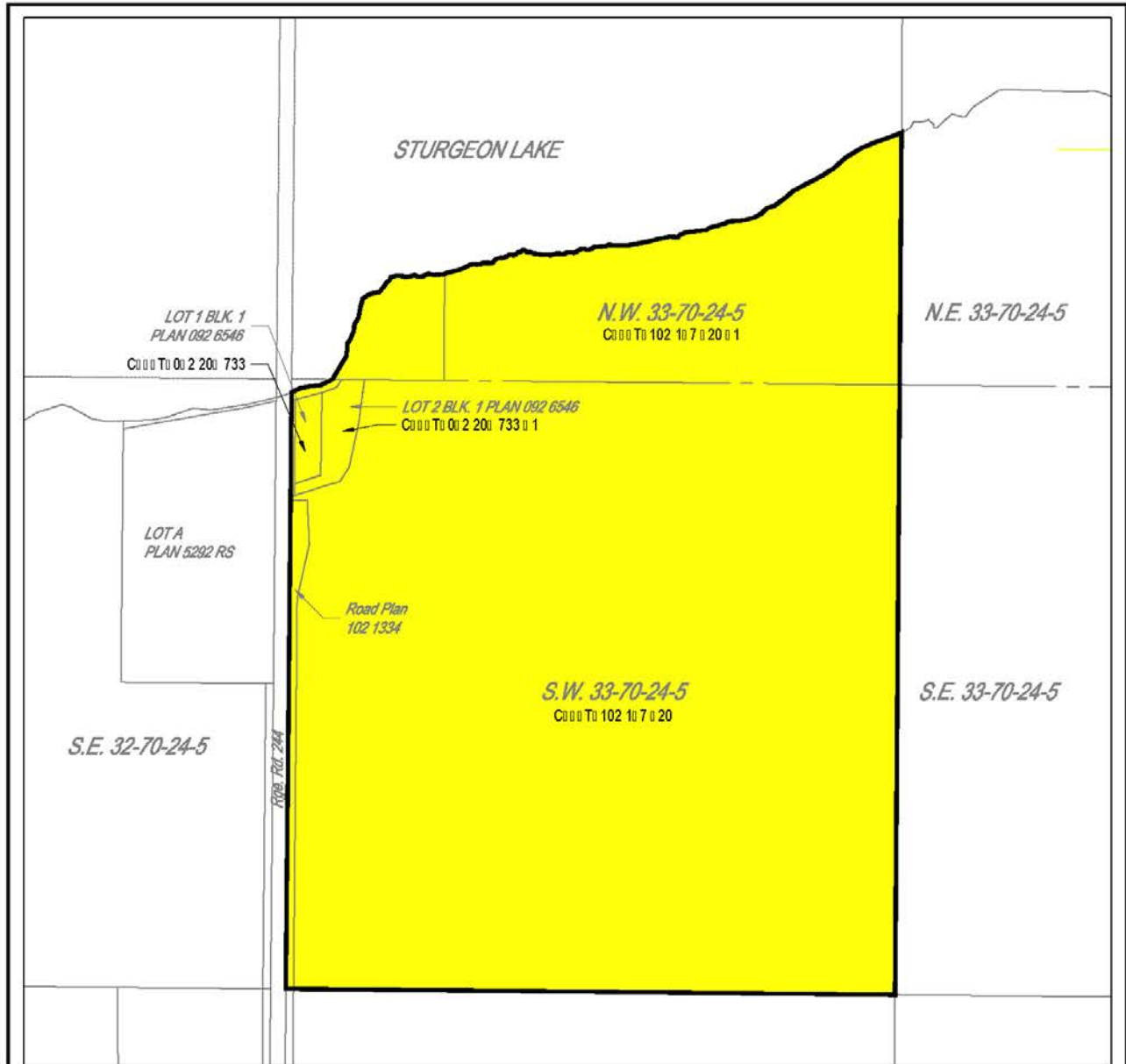
SCALE 1 : 50,000

**LEGEND**  
— ASP Boundary

**ISL Engineering  
and Land Services**



JUNE 22, 2017



# GREENVIEW GOLF RESORT AREA STRUCTURE PLAN MUNICIPAL DISTRICT OF GREENVIEW NO.16

## Map 2 Plan Area

SCALE 1 : 7,500

### LEGEND

— ASP Boundary



JUNE 22, 2017

#### 1.4 Site Characteristics

As illustrated on Map 3, the predominant use in the Plan area is the Greenview Golf Resort. The resort consists of a forested nine-hole golf course on the north half of the site (with land partially cleared for an additional nine holes to the south), and associated improvements such as a clubhouse, maintenance and storage buildings, and a dwelling unit that serves as a caretaker's residence. A recreational vehicle camping area of approximately 90 stalls is located on the west and southwest portions of the site.

Two developed country residential lots are located in the northwest corner of the Plan area.

An intermittent drainage course is located in the northwest portion of the Plan area that drains into Sturgeon Lake from the golf course.

As shown on Map 4, site elevations range from 700 m on the south side of the Plan area to 680 m at the lake shore, representing an average slope of 2.5%. Although the site generally drains naturally toward the lake, a series of irrigation ponds on the golf course also serve a role in stormwater management and retention.

#### 1.5 Historical Resources

A search of Alberta Culture records indicates that there is no historic resource potential for the lands in the Plan area.

#### 1.6 Wells and Pipelines

A review of provincial records indicates that there are no active or abandoned oil wells, gas wells or pipelines located within or adjacent to the Plan area.

#### 1.7 Policy and Regulatory Context

##### 1.7.1 Provincial Legislation

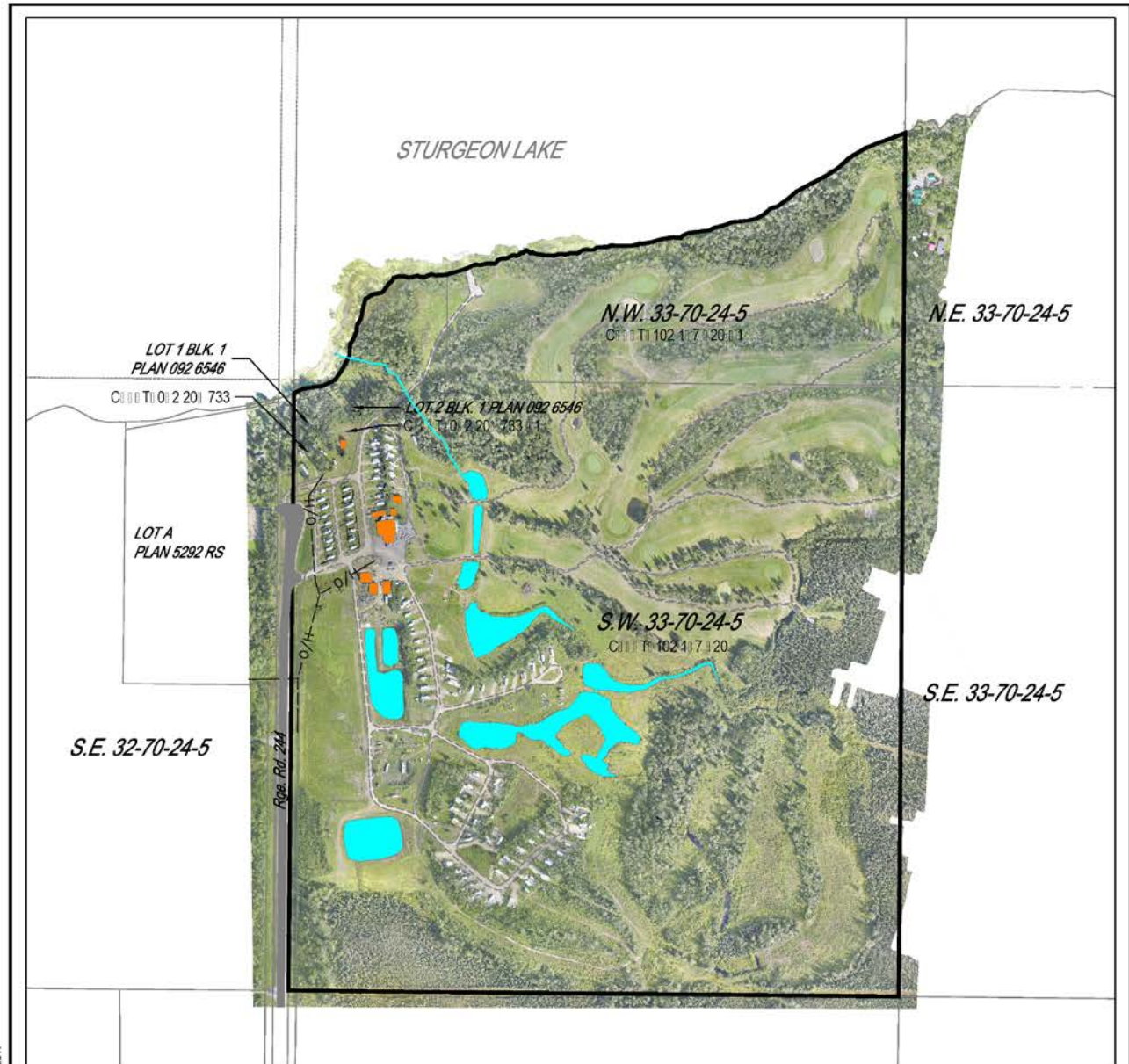
This Plan meets the statutory requirements of the Municipal Government Act.

Located within the proposed Upper Peace Region, there is not yet a Regional Plan in place to guide the preparation of other statutory plans.

##### 1.7.2 Municipal Development Plan

This Plan has also been prepared in accordance with Greenview's Municipal Development Plan (MDP). The applicable MDP policies are as follows:

*1.4.1(b) Greenview shall accommodate growth ... (iv) By promoting and accommodating developments which contribute to a diversification of the area's economy including tourism.*



GREENVIEW GOLF RESORT  
AREA STRUCTURE PLAN  
MUNICIPAL DISTRICT OF GREENVIEW NO.16  
Map 3  
Existing Conditions

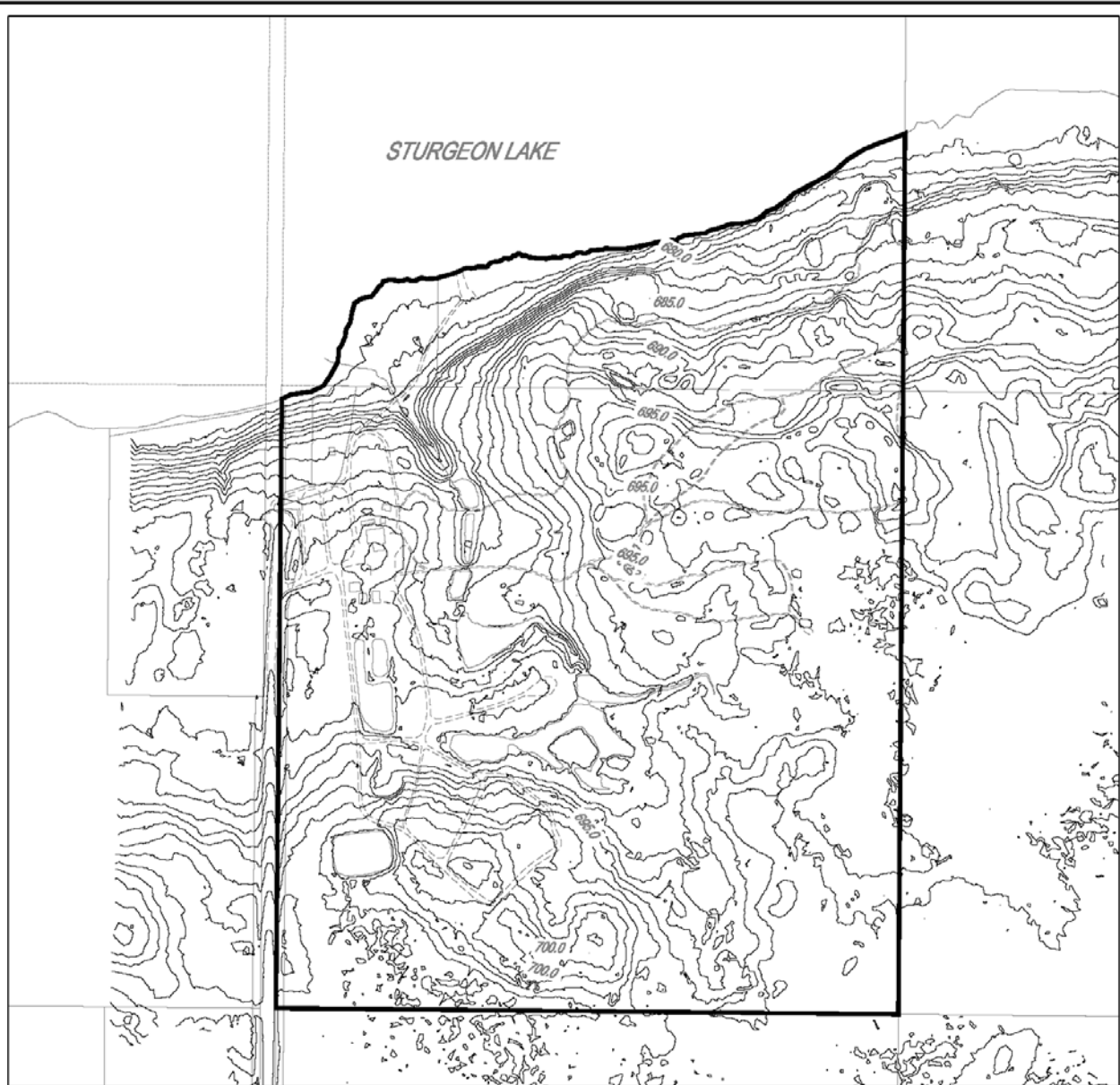
SCALE 1 : 7,500







JUNE 22, 2017



J:\1460714934\_Greenview\_Golf\_Resort\_ASP\02\_CAD\020\_Drafting\021\_dwg\14594-map3.dwg / June 22, 2017



#### LEGEND

-  ASP Boundary
-  BUILDING
-  WATER
-  GRAVEL ROAD/ TRAIL

## GREENVIEW GOLF RESORT AREA STRUCTURE PLAN MUNICIPAL DISTRICT OF GREENVIEW NO.16

Map 4  
Topographic

SCALE 1 : 7,500



JUNE 22, 2017



- 2.7.3 *The establishment of privately owned commercial recreation and tourism facilities is encouraged.*
- 4.3.4 *In order to protect environmentally sensitive areas ... Greenview shall encourage applicants for subdivision to incorporate cluster design as a means of minimizing potential impacts and promoting efficiency of development.*
- 4.3.5 *Greenview shall direct the development of multi-lot country residential subdivisions away from ... (c) Environmentally sensitive lands.*
- 4.3.6 *Multi-lot country residential subdivisions shall only be supported if the following conditions are met ... (b) The proposed subdivision is contiguous to other country residential development to encourage cluster development unless it cannot be supported due to environmental constraints ... (g) Significant recreational or environmental areas are not to be negatively impacted.*

This Plan meets the intent of these MDP policies, as it promotes economic growth through enhanced tourism opportunities, and facilitates country residential development in an environmentally responsible fashion. This Plan also qualifies as a “Minor ASP” in accordance with Policy 10.3.2 of the MDP.

### 1.7.3 Sturgeon Lake Area Structure Plan

This Plan is also required to be in accordance with the Sturgeon Lake Area Structure Plan (SLASP) approved in 2002 (Bylaw 01-344). The SLASP establishes a framework for future recreational and residential development in proximity to Sturgeon Lake through the establishment of prescribed density limits within defined Development Areas around the lake. The applicable ASP provisions are as follows:

*Map 3 W ½ 33 is identified as Development Area within the Primary Zone*

- 4.2.2(a) *The development capacity for lands contained in the Development Areas shall be based on a density of 13 units per quarter section as listed in Appendix A [W½ 33 has an allocated density of 19 new units] ... A unit is hereby defined as 1 residence or 4 recreation sites. For the purpose of this section, a recreation site is defined as a campsite, a resort cabin, or recreational vehicle stall.*
- 4.2.7 *New residential subdivisions should be designed in accordance with the following: (a) That cluster rather than linear development be encouraged unless site relief or topography makes it impractical; (b) That vegetated buffer strips be retained between clusters and the lakeshore as per Policy 6.2.12....*

6.2.1 *In the Plan area, the Municipal District shall require at the time of subdivision that a strip of land with a minimum width of 6 m (20 ft) along the lakeshore and permanent watercourses be dedicated as environmental reserve. This environmental reserve may be increased to a maximum of ... (b) 91 m (300 ft) for subdivisions located on the West Bay as defined on Map 3.*

- 6.2.12 *In the Primary Zone, a treed/vegetated buffer shall be maintained between the lakeshore and any structural developments. Where possible this buffer shall be 61 m (200 ft) in width on the main body of the lake and long watercourses feeding the lake, and 91 m (300 ft) on the West Bay as defined on Map 3.*
- 7.2.2 *The Municipal District will require developments to provide a holding tank for sewage disposal if the development involves a: (a) subdivision in the Primary Zone; or (b) new development if the proposed sewage system is located within 91 m (300 ft) of the lake; or (c) new development if the proposed sewage system is located within 91 m (300 ft) of any watercourse draining into the lake.*

The development form proposed in this Plan meets the design criteria outlined in the SLASP. Any new development in the Plan area will be required to meet the density allocation specified in the SLASP.

#### **1.7.4 Land Use Bylaw**

The subject lands are currently designated as Recreation (R) District in the Municipal District of Greenview No. 16 Land Use Bylaw, with the exception of two lots zoned as Country Residential 1 (CR-1) adjacent to Range Road 244. In order to facilitate the future development of additional residential lots, the northwest portion of the Plan area is to be rezoned to Country Residential 2 (CR-2).

#### **1.8 Community Engagement**

As part of the approval process, Greenview will circulate this Plan to stakeholder agencies and neighbouring landowners for comment. The general public will also be afforded an opportunity to comment on the Plan at the public hearing conducted by Council in advance of a decision to approve the Plan.

## 2.0 DEVELOPMENT CONCEPT

### 2.1 Plan Goals

The goals of this Plan are as follows:

- a) To provide for recreational and country residential development opportunities in proximity to Sturgeon Lake in an environmentally responsible fashion.
- b) To facilitate future development in accordance with the density and environmental protection provisions of the Sturgeon Lake ASP.

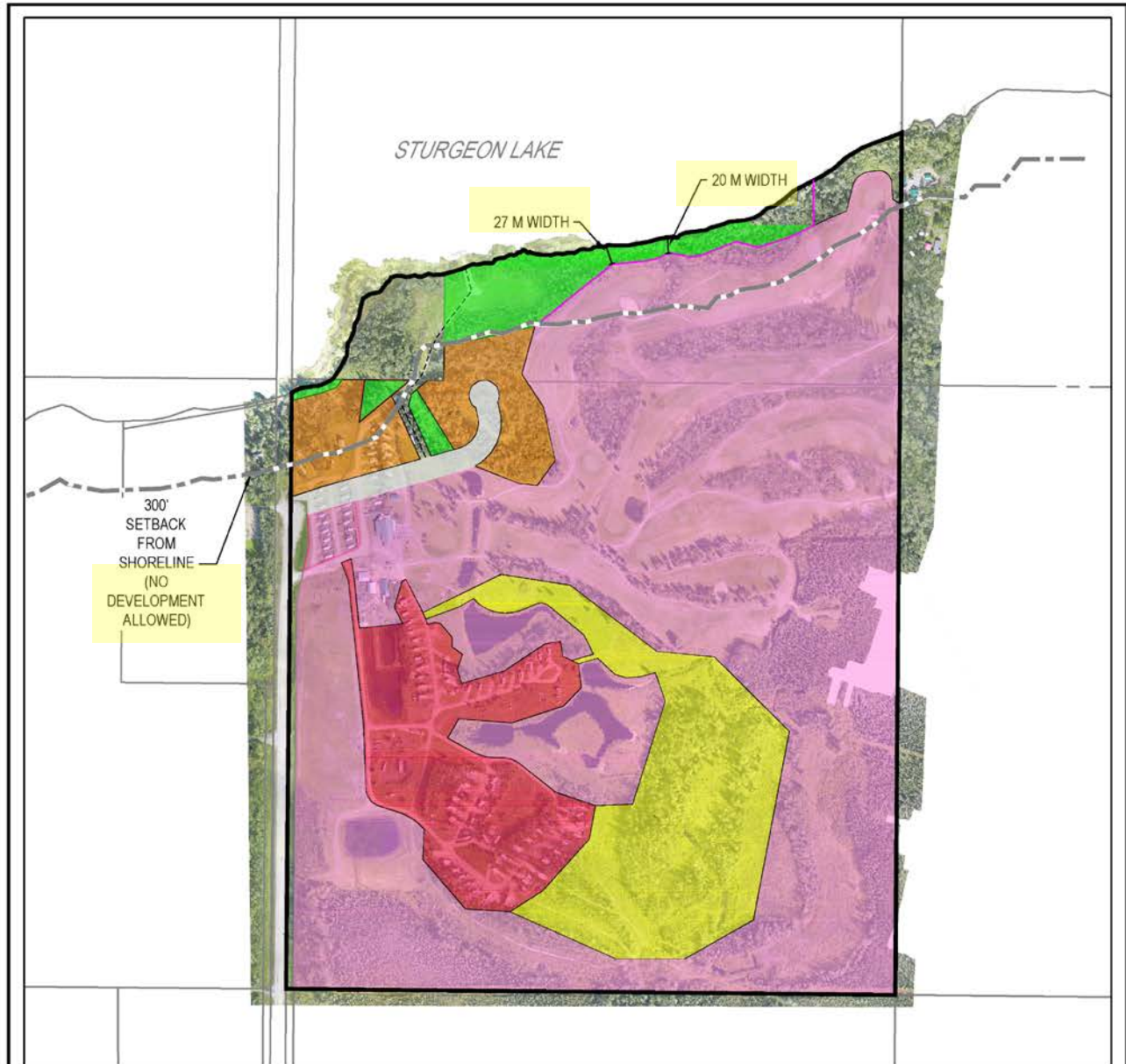
### 2.2 Land Use

- 2.2.1 Map 5 illustrates the proposed land use concept for this Plan, and a summary of land uses is provided in Table 2. The estimated net developable area is 73.1 ha.

*Table 2 – Land Use Summary*

Land Use	Area (ha)	Percent
<b>Gross Area</b>	<b>79.80</b>	
Less Environmental Reserve	2.87	
Less Road Widening	0.84	
Less Crown Land	2.98	
<b>Net Developable Area</b>	<b>73.11</b>	<b>100.0</b>
Recreation (Golf Course)	51.37	70.3
Recreation Lot Area	7.57	10.4
Recreation Lot Expansion Area	9.28	12.7
Existing Country Residential (CR1)	1.03	1.4
Future Country Residential (CR2)	2.64	3.6
Public Road	1.03	1.4
Access Right-of-Way	0.19	0.2

- 2.2.2 The predominant use in the Plan area is the Greenview Golf Resort golf course, totaling approximately 51.4 ha. Country residential use and recreational lot development is proposed for the balance of the Plan area.
- 2.2.3 Country Residential development totaling approximately 3.7 ha is proposed for the northwest portion of the Plan area. This consists of two existing country residential lots created in 2009, and potential maximum of 11 additional lots. No new country residential lots will be approved that would result in development that exceeds the density allocation for the Plan area. Approval would only be considered if:
- a) There is a corresponding reduction in the number of recreation lots at the time of subdivision approval; and/or



#### LEGEND

- ASP Boundary
- Access Road
- Country Residential
- Recreational (Golf Course)
- Recreational Lot
- Recreational Lot Expansion
- Environmental Reserve



## GREENVIEW GOLF RESORT AREA STRUCTURE PLAN MUNICIPAL DISTRICT OF GREENVIEW NO.16 Map 5 Development Concept

SCALE 1 : 7,500



JUNE 22, 2017

- b) The proposed development of a parking lot for the golf course results in the removal of existing Recreation Lots<sup>1</sup>; and/or
- c) A future review and update of the SLASP results in an increased density allotment for the Plan area.

Based on a review of existing conditions, two of the proposed new Country Residential lots and a portion of the internal road are located on the site of 21 existing Recreation Lots. Elimination of these 21 Recreation Lots due to the proposed subdivision would allow for five new Country Residential lots at the 4:1 ratio under the current SLASP.

- 2.2.4 Recreational Lot development totaling approximately 7.6 ha is located in the westerly portion of the Plan area. Development in this area consists of individual recreational vehicle stalls that are available for seasonal rental. At present, there are 57 Recreation Lots located in this area.
- 2.2.5 The development of additional Recreation Lots may be allowed subject to an increase in density allotment for the Plan area that may result from a future review of the SLASP. In the event that such a density increase is approved, it is proposed that the additional density be directed to the Recreation Lot Expansion Area as illustrated on Map 4.
- 2.2.6 Municipal Reserve (MR) totaling 10% of the net developable area is required by Greenview in accordance with the Municipal Government Act to address open space needs in the Plan area. Any MR owing as a result of future country residential subdivision will be determined by Greenview's Subdivision Authority at the time of subdivision approval.
- 2.2.7 Environmental Reserve (ER) has been allocated in accordance with the SLASP in order to protect the bed and shore of Sturgeon Lake, as well as other natural areas, from encroachment. ER in the Plan area consists of:
  - a) An existing parcel (Lot 3ER, Block 1, Plan 0926546) located adjacent to the lake shore north of the existing CR1 lots;
  - b) A new buffer strip ranging from 20 m to 90 m in width adjacent to the lake shore adjacent to the golf course; and
  - c) Two lots totaling 0.38 ha to protect the drainage course and other woodland area adjacent to Crown land.
- 2.2.8 A portion of the ER identified in 2.1.7(b) is occupied by a boat dock and associated access road, as well as a day use area that is no longer in its natural state. It is proposed that an easement be entered into with Greenview and registered on the ER lands to allow these existing activities to continue.

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<sup>1</sup> The development of a parking lot at the entrance of the golf course would result in the elimination or reallocation of 12 Recreation Lots.

### **3.0 INFRASTRUCTURE AND SERVICING**

#### **3.1 Road Network**

- 3.1.1 An internal private road network that connects to Range Road 244 provides access to the Plan area. This network is to be retained to serve the Recreation Lot area.
- 3.1.2 A new internal subdivision road is proposed to serve the new country residential lots discussed in Section 2.1. This access road is to be surveyed out as a public roadway and constructed to Greenview's standards at the time of subdivision.
- 3.1.3 A realigned private right-of-way, required to maintain access to an existing boat dock, will connect at the midpoint of the new public road as illustrated in Map 6. An existing easement across abutting Crown land to the north is to be retained.
- 3.1.4 The proposed alignment of the proposed internal subdivision road and realigned boat dock access will require crossing of the intermittent creek at two locations<sup>2</sup>. Alberta Environment approval of these crossings will be secured by the developer as part of the design and construction of these roads.
- 3.1.5 Road widening for Range Road 244 was surveyed in 2010 (Plan 1021334). No additional road widening is required as a result of new development in the Plan area.

#### **3.2 Servicing**

- 3.2.1 No municipal services are proposed in the Plan area. All development in the Plan area is to be serviced by on-site water supply and sewage disposal facilities by individual landowners in accordance with provincial standards and the servicing provisions of the SLASP.
- 3.2.2 Stormwater management for the site is to be accommodated by way of ditch storage within the right-of-way of the internal subdivision road, as well as existing ponds that have been developed for the golf course.
- 3.2.3 The owner has a license from Alberta Environment under the Water Act to extract water from the lake to supply the golf course. Rights-of-way or easements required to accommodate access to the lake shall be secured through the subdivision process.

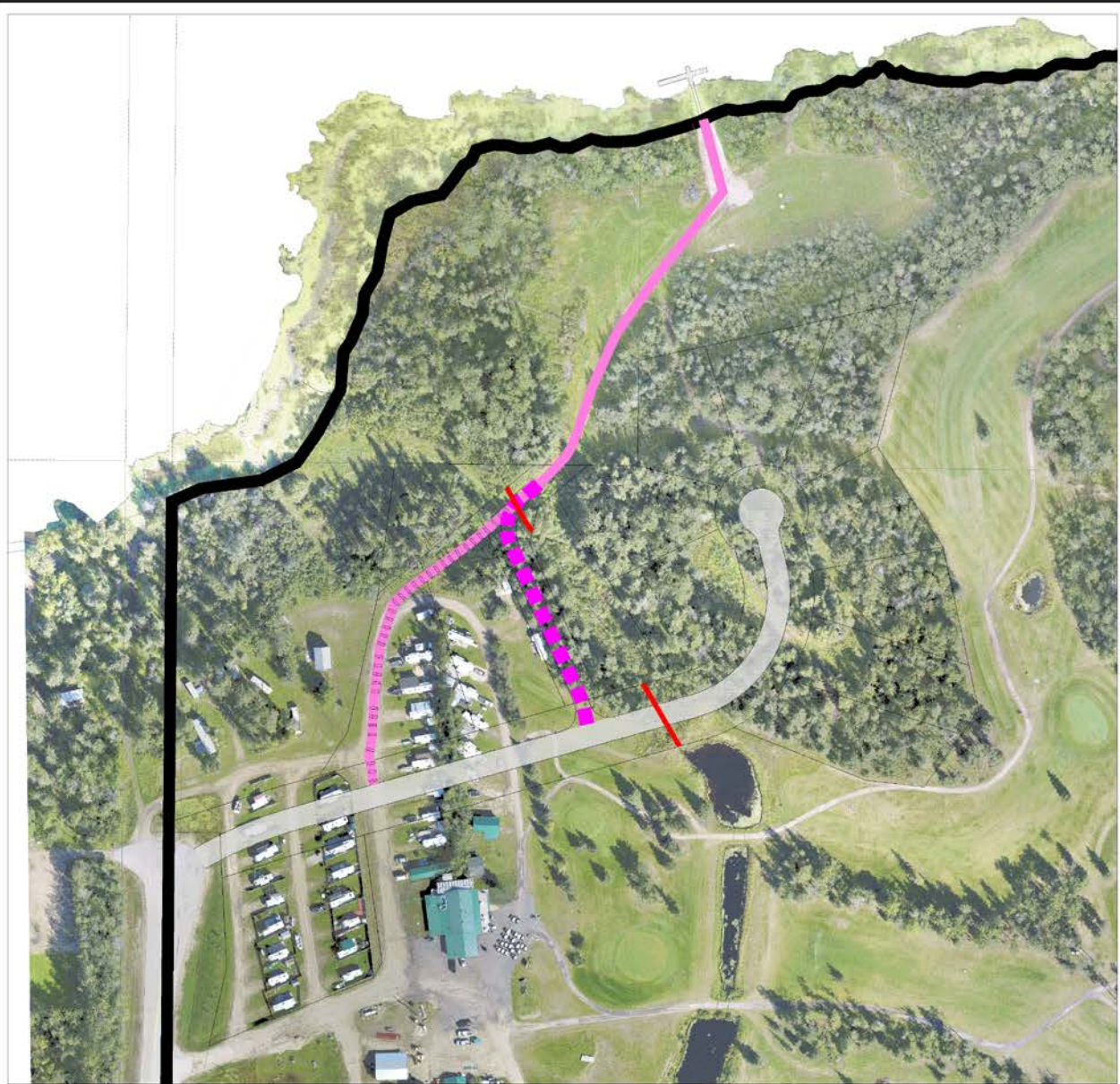
#### **3.3 Shallow Utilities**

All shallow utilities (natural gas, power, communications) are to be extended into the Plan area by the individual franchise holders in accordance with the MD's servicing standards.

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<sup>2</sup> The alignment of the internal subdivision road will require a new crossing of the creek. The realigned boat dock access road will continue to utilize the existing crossing. Site topography does not allow the development of a road alignment that limits creek crossings to a single location.





# GREENVIEW GOLF RESORT AREA STRUCTURE PLAN

MUNICIPAL DISTRICT OF GREENVIEW NO.16

Map 6

Circulation

SCALE 1 : 2,500

## LEGEND

- ASP Boundary
- Internal Subdivision Road
- Existing Boat Dock Access
- Existing Boat Dock Access to be Closed
- Proposed Boat Dock Access
- Cree Crossing



JUNE 22, 2017

### **3.0 IMPLEMENTATION**

#### **3.1 Phasing**

It is intended that development be concentrated in the existing developed areas located on the west side of the Plan area. Intensification in these areas will enable the developer to optimize existing roadways and other available infrastructure.

#### **3.2 Zoning**

Zoning for the Plan area is a combination of Recreation (R), Country Residential 1 (CR-1), and Country Residential 2 (CR-2) under the MD's Land Use Bylaw. Applications to rezone the subject lands will be submitted to the MD prior to subdivision approval as required.

#### **3.3 Technical Reports**

Supporting technical documentation, as determined by the MD, including but not limited to geotechnical assessments, wetland assessments and hydrogeological reports will be submitted with subdivision and/or development permit applications.

#### **3.4 Development Agreements**

Development agreements shall be entered into with the MD to address such matters as internal road construction and the installation of other improvements as a condition of subdivision and/or development permit approval.



## **Schedule 'B' – Adjacent Landowner Letters**

July 11, 2017

Sally Rosson, Planning and Development Manager, Municipal District of  
Greenview #16

Re: Land Use Amendment Application A16-007  
Greenview Golf Resort Area Structure Plan  
Bylaws 17-777 and 17-782

Please have this letter placed on the record at the July 25, 2017 meeting.

To whom it may concern:

Thank you for the opportunity to respond to this application for development. While I hope to be in attendance at the meeting, I do want to insure that this is on the record.

As a resident of the Narrows (Lot 103), I have a real interest in this development and the potential for improvements to the development area, to the general Sturgeon Lake area, and to residential areas like the Narrows. I believe that the M.D. has the opportunity to address the issues of access to a recreational area (the lake), viability of a local business development that does not require municipal support (the golf facility), and the lack of camping spots which is having a spillover effect on neighboring communities like the Narrows. This would be good land use.

In reading the Greenview publications, this seems to be the exact intent of the municipality.

My concern with this plan is the reduction of camping spots to permit this development.

This is a condition that would serve to minimize the benefits of the development. It would reduce access to the lake, reduce the viability of the golf facility, and could serve to increase the issues of campers in residential areas in the surrounding communities. This does not seem to be the mandate of the municipality and I would certainly hope that this can be addressed at this time.

Over time, the Narrows has evolved to the point where there are at least 13 permanent residences and it has become a wonderful year-round community. An issue that has been identified is the use of residential lots for multiple recreational vehicles on a somewhat permanent basis. This has been taking place and expanding over time. With the community moving towards more year round residences, this is seen as a potential concern by some in the development.

The elimination of camping spots at the golf resort could easily exacerbate this issue as there is nowhere else to go while having access to Sturgeon Lake and the related facilities like the golf course.

The elimination of over 30 camping spots could also have a significant detrimental effect on the viability and use of the golf course and related facilities.

As the infrastructure (paved roads, water and sewer, etc) are in place and have additional capacity, it does not seem to be a good use of resources and investments to reduce their use.

**While I fully support this initiative, I would strongly suggest that Council can approve this in a way that does not have negative unintended consequences.**

Development approval with the condition that the number of camping spots **MUST** be maintained (or, even better, must be increased) would benefit the Owner, the lake community, the municipality, and the local area recreational users at the same time. All while meeting the mandate of the M.D. of Greenview.

In my experience, there are not many opportunities for a win\win\win scenario and I hope that Council will take it upon itself to look at the bigger picture and make such a decision.

Respectfully submitted,'

Jim Uhl, #1103, The Narrows (780-518-7606, juhl@telus.net)

**Leona Dixon**

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**From:** Bill Edgerton <billedgehiw@gmail.com>  
**Sent:** July-11-17 9:48 AM  
**To:** Leona Dixon  
**Subject:** Written Submission Land Use Bylaw 17-777 and ASP 17-782

A long held concern of mine with respect to development in the Narrows / Sturgeon Lake West Bay area is due to density issues. I really don't have a dog in this race, however I believe that the enforcement of what appear to be rather arbitrary density rules established many years ago will be a disservice to the entire locality. Land development should take place in a way that does not cause undue disturbance to existing neighbours and ends up enhancing the area to the benefit of many, and not the few.

Reviewing the material provided it is clear that the creation of residential lots will result in a corresponding loss of recreational campsites at a ratio of 4 to 1.

The proposed development in it's entirety could result in 11 residential lots and a corresponding loss of 44 campsites. It appears that the initial phase may only be for 5 CR lots and a loss of 21 existing campsites, although this is not 100% clear.

Currently there is a shortage of both residential and recreational seasonal campsite property in the Sturgeon Lake area. The effect on that has raised land values and created competition for both categories. Clearly the demand is real and has led to situations that were never intended by any planning documents or other such plans either in the past or at the current time. The situation exists where residential properties are being used for recreational campsite purposes.

Several CR lots in the Narrows subdivision feature many RV's, 1 has had as many as 6 RV's on it (likely still does) and a few others will have 2 or 3 or 4 on them at any time. I believe this is contrary to the land-use bylaw provisions for CR property, however there is no enforcement of those provisions. Why is this happening? People want to be close to the lake, have amenities, infrastructure, recreational opportunities, security, etc.

The Greenview Golf Resort property is the **ideal place** for development of **both** Country residential and seasonal campsite type properties. Land is available. Infrastructure is either in place, or very close. The addition of Residential property in the area will enhance opportunities for those looking for something more permanent and near the lake. Rather than removing seasonal campsites, they should be required to replace any that are disturbed by the new development. I am not saying that it should be a free for all, but rather that the addition of up to 11 new CR properties should not displace 44 seasonal campsites and create situations where people are forced into situations as described above. Clearly the land base and facilities in place at the golf course are sufficient to handle both numbers. More importantly, it provides the elements that people are looking for. **Can anyone think of a better place to do this?**

To close I believe the MD should be taking the opportunity to enhance CR living spaces along the lake, along with enhance seasonal campsite availability, ensure the long term viability of the golf course, of which the latter is perhaps the most important goal of all. **Approving the addition of the new CR development, along with maintaining at least the status quo in terms of recreational campsites is the right thing to do.** I believe that council has wide discretion in this matter and would encourage them to use their discretion accordingly.

Many Thanks,

Bill Edgerton

## **Schedule 'C' – Municipal Government Act**

### **Area Structure Plans**

#### **Area structure plan**

**633(1)** For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw adopt an area structure plan.

**(2)** An area structure plan

(a) must describe

- (i) the sequence of development proposed for the area,
- (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
- (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
- (iv) the general location of major transportation routes and public utilities,

and

- (b) may contain any other matters the council considers necessary.

1995 c24 s95

### **Planning bylaws**

**692(1)** Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

**(2)** Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

**(3)** Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

**(4)** In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
  - (i) the municipal address, if any, and the legal address of the parcel of land, and
  - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

**(5)** If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

**(6)** Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

**(6.1)** Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

**(7)** In this section,

- (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes
  - (i) land that would be contiguous if not for a highway, road, river or stream, and
  - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;
- (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.

**(8)** If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must

- (a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and
- (b) decide whether or not to proceed with consultation.

**(9)** If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

## **Schedule 'D' – Municipal Development Plan 15-742**

***Area Structure Plans  
and Concept Plans  
Prepared by  
Developer***

- 10.3.2      Greenview shall require the adoption of an ASP, prepared in accordance with Section 633 of the Act and Area Structure Plan and Concept Plan Policy 6001, or a Concept Plan prepared in accordance with Area Structure Plan and Concept Plan Policy 6001, prior to the approval of:
- (a) An industrial or commercial subdivision exceeding one (1) lot;
  - (b) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
  - (c) Any multi-lot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
  - (d) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

A plan prepared under this policy may be referred to as a "Minor" ASP.



**Area Structure Plan  
and Concept Plan  
Content**

- 10.3.4 The preparation of a Minor ASP or Concept Plan required under Policy 10.3.2 ("Area Structure Plans Prepared by Developer") shall be the responsibility of the developer, based on Terms of Reference prepared by Greenview in accordance with Area Structure Plan and Concept Plan Policy 6001, and should address the following matters to the satisfaction of Greenview:
- (a) Conformity with this MDP, other Statutory Plans, other non-statutory documents and the LUB;
  - (b) Proposed land uses, population and employment projections for those land uses;
  - (c) Proposed lot layout and phasing;
  - (d) Impacts on adjacent uses, environmentally sensitive areas, and recreational uses, including provision for buffers and development setbacks;
  - (e) Proposed methods of water supply, stormwater management and sewage disposal, supported by report requirements contained in Policy 10.3.5 ("Supporting Technical Reports");
  - (f) Access point(s) and internal circulation network and impacts on the external existing transportation network;
  - (g) Allocation of MR and ER;
  - (h) Suitability of the site for development in terms of soil stability, groundwater level, and drainage;
  - (i) Confirmation of the location and geographic extent of any environmentally significant areas, environmentally sensitive areas, riparian areas, surface water bodies, forests, wildlife corridors, hazard lands, and historic or archaeological sites. Any detailed scientific or engineering analysis that may be required by Greenview shall be undertaken by qualified technical Professionals with all costs borne by the developer;
  - (j) Integration of natural areas into the design of developments to form part of a future linked and integrated parks and open space system, including the retention of forests, wildlife corridors, wetland areas, and the provision of stormwater ponds and parks to form continuous open spaces; and
  - (k) Any other matters identified by Greenview.

## **Schedule 'E' – Sturgeon Lake Structure Plan 01-344**

- 4.2.2 (a) The development capacity for lands contained in the Development Areas shall be based on a density of 13 units per quarter section as listed in Appendix A. A quarter section is hereby defined as 64.7 ha (160 acres). A unit is hereby defined as 1 residence or 4 recreation sites.

For the purpose of this section, a recreation site is defined as a campsite, a resort cabin, or a recreational vehicle stall. A resort cabin is a residential unit with a maximum floor area of 53 m<sup>2</sup> (576 ft<sup>2</sup>), is part of a recreational resort development, and is available for rental on a short-term basis.

- 4.2.7 New residential subdivisions should be designed in accordance with the following:

- a) That cluster rather than linear development be encouraged unless site relief or topography makes it impractical;
- b) That vegetated buffer strips be retained between clusters and the lake shore as per Policy 6.2.12; and
- c) That the provision of common docking and boat launching facilities (subject to approval from Alberta Sustainable Resource Development) be encouraged.

The above guidelines are intended to maximize public shoreline access as well as to minimize environmental impacts and servicing costs.

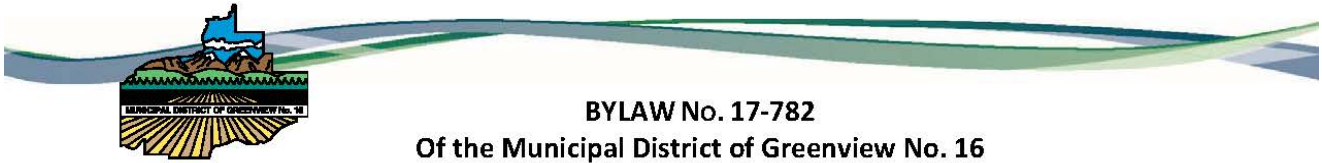
- 6.2.12 In the Primary Zone, a treed/vegetated buffer shall be maintained between the lakeshore and any structural developments. Where possible this buffer shall be 61 m (200 ft) in width on the main body of the lake and along watercourses feeding the lake, and 91 m (300 ft) on the West Bay as defined on Map 3.

- 7.2.2 The Municipal District will require developments to provide a holding tank for sewage disposal if the development involves a:

- a) subdivision in the Primary Zone; or
- b) new development if the proposed sewage system is located within 91 m (300 ft) of the lake; or
- c) new development if the proposed sewage system is located within 91 m (300 ft) of any watercourse draining into the lake.

It is intended that these tanks be pumped out regularly and trucked to the Sturgeon Heights lagoon for disposal. Surface discharges and other systems may be permitted elsewhere in the Plan area provided that they conform to Provincial standards.

## Schedule 'F' – Bylaw No. 17-782 – Greenview Golf Resort Area Structure Plan



**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for adopting Bylaw 17-782, being the Greenview Golf Resort Area Structure Plan.**

**Whereas**, it is deemed advisable to adopt the Greenview Golf Resort Area Structure Plan;

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts the following:

1. That Bylaw 17-782 is to be cited as the 'Greenview Golf Resort Area Structure Plan'.
2. That the Greenview Golf Resort Area Structure Plan, attached hereto as Schedule A, is hereby adopted.
3. That this Bylaw shall come into effect up the date of the final passage thereof.

Read a first time this 13th day of June, A.D., 2017.

Read a second time this \_\_\_\_ day of \_\_\_\_, A.D., 2017.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_, A.D., 2017.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

**Amended:**

The amount which the Municipal District of Greenview No. 16 may charge for the supply of information, goods and services, shall be the amounts set out opposite the section number and/or description below, plus Goods and Services Tax where applicable:

SECTION		DESCRIPTION	FEE IN \$
1 (a)	E	Tax certificate to registered landowner	N/C
1 (b)	E	Tax certificate to others per roll number	\$ 50.00
1 (c)	E	Tax Search to others per roll number	\$ 50.00
1 (d)	E	Online Tax Certificate to others	\$ 25.00
1 (e)	E	Online Tax Search	\$ 15.00
2 (a)	E	Assessment record to landowner per roll number	\$ 5.00
2 (b)	E	Assessment record to others per roll number	\$ 10.00
<b>3</b>		<b>Planning &amp; Development:</b>	
3 (a)	E	Certificate of Compliance	\$ 100.00
3 (b)	E	Development Permit Applications, \$50 per \$100,000 or portion thereof	\$ 50.00
3 (c)	E	Development Appeal Fee (refundable if successful)	\$ 500.00
3 (d)	E	Land Use Bylaw Amendment Application	\$ 800.00
3 (e)	E	Subdivision Applications, first parcel out	\$ 450.00
3 (f)	E	- each additional parcel created	\$ 150.00
3 (g)	E	Subdivision Endorsement Fees, per Title Created	\$ 150.00
3 (h)	E	Subdivision Appeal Fee (refundable if successful)	\$ 500.00
3 (i)	E	Business License Fee - new application	\$ 20.00
3 (j)	E	Business License Fee - annual renewal	\$ 10.00
		<i>Development Permit Fees (Section 3 (k) to 3 (s): If construction commences before obtaining a Development Permit the following fees shall be applied:</i>	
3 (k)	E	Single Family Dwellings/Manufactured Homes & accessory buildings or structures. Floor Area: Equal to or greater than 1076 sq. ft. (Per Permit)	\$ 1,000.00
3 (l)	E	Multiple Residential (Per Unit)	\$ 1,000.00
3 (m)	E	Minor Home Occupations (Per Permit)	\$ 200.00
3 (n)	E	Major Home Occupations (Per Permit)	\$ 5,000.00
3 (o)	E	Commercial (Per Permit)	\$ 5,000.00
3 (p)	E	Industrial (Per Permit)	\$ 5,000.00
3 (q)	E	Signs (Per Permit)	\$ 500.00
3 (r)	E	Accessory Buildings, detached garages & structures Floor Area: Less Than: 225 sq. ft. (Per Permit)	\$ 100.00
3 (s)	E	Accessory Buildings, detached garages & structures Floor Area: Greater Than: 225 sq. ft. (Per Permit)	\$ 1,000.00

E= Exempt from Goods & Services Tax.

T = Tax Applicable; charge G.S.T. over and above the price shown.

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

**Amended:**

3 (s)	E	Rural Addressing Signage New/ Replacement ( Per Sign)	\$ 50.00
3 (t)	E	Individual Lot Sign (Per Sign)	\$ 50.00
3 (u)	E	Large Address Sign with address Tab for Subdivisions of 4 lots or greater ( Per Sign)	\$ 800.00
4 (a)	E	Tax Notification Charges	\$ 75.00
5		Photocopying	
5 (a)	T	Tax, Utilities, and other documents, per page	0.50
5 (b)	T	Minutes or Bylaws, per page	\$ 1.00
6	T	Documents:	
6 (a)	T	Planning or otherwise, any size	\$ 10.00
6 (b)	T	Faxed Copies, per page (incoming/outgoing)	\$ 1.00
6 (c)	T	Access to Information (FOIP), Research - per hour	\$ 25.00
7 (a)	E	N.S.F. cheques or closed account cheques	\$ 50.00
8		Maps and Photos:	
8(a)	T	- Ortho Printing and Plotting - refer to Schedule "A" attached	
8(b)	E	- GIS Maps - refer to Schedule "B" attached	
8(c)	T	- Cadastral Maps - refer to Schedule "C" attached	
	T	Picnic Tables:	
8(d)	T	- Non-profit organizations - community event	no charge
8(e)		- Private affair, non-public event - <del>\$100 per day, up to</del> maximum of <u>10 days</u>	\$100.00/day
8(f)	E	- Delivery charge, per loaded kilometer	\$ 2.00/km
		Barbecue:	
8 (g)		- Non-profit organizations - community event	no charge
8 (h)		- Private affair, non-public event - <del>\$100 per day, up to</del> maximum of <u>5 days</u>	\$100.00 / day
8 (i)		Deposit (all organizations) (Motion #04.08.278)	\$ 200.00
8 (j)		Delivery charge, per loaded kilometer	\$ 2.00
9		Road Allowance <del>Permit</del> License	
9 (a)	E	Road Allowance License, application fee	\$ 100.00
		plus advertising costs, plus per quarter section or portion thereof, per year:	\$ 10.00
10		Road Closure	
10 (a)		Application Fee	\$ 1,500.00
10 (b)		Sale of Road Allowance for the purpose of road closure. As determined by Accurate Assessment.	Fair Market Value

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

Amended:

11		Snowplowing Signs;	
11(a)	T	Any driveway beyond 400 meters shall be invoiced <del>\$530.00</del> plus \$100.00 per hour for time over the first ½ hour.	<del>\$30.00</del> \$50.00
11(b)	T	Lost or replacement signs, each	\$ 30.00
12	T	Culverts - used or salvaged	
12(a)		- 500 mm or less, per meter	\$ 13.00
12(b)		- 600 mm, per meter	\$ 15.00
12(c)		- 700 mm, per meter	\$ 16.00
12(d)		- 800 mm, per meter	\$ 25.00
12(e)		- 900 mm, per meter	\$ 28.00
12(f)		- 1000 mm, per meter	\$ 29.00
12(g)		- 1200 mm or greater, per meter	\$ 30.00
13	T	Grader blades, used, each	\$ 5.00
14		Dust Control	
14(a)	E	Dust Control (set annually), per application of calcium product – for <b>residents and landowners</b> / per 200 meters / plus \$5.35/m sections over 200 m	\$ 150.00 /200m
14(b)		Dust Control (set annually), per application of calcium product – for <b>multi-parcel subdivisions</b> :	\$ 100.00/ 100m
14(c)	E	Dust Control (set annually), per application of calcium product – for <b>industrial and road use agreement holders</b> per 300 meters/ plus \$5.50 /m sections over 300 m	\$ 1605.00 /300 m
		(up to April 15 <sup>th</sup> each year)	
15		Approaches	
15(a)	E	<del>Private Approach Construction</del> Application Request fee (non-refundable)	<del>\$175.00</del> <del>\$100.00</del> /per approach
		<del>Subdivision Approach Security Deposit(s) will be established by the approach installation estimate. Any unused security deposit will be refunded back to the applicant within 30 days of last dated invoice.</del>	
15(b)		Gravel Approach	\$2,000.00
			<del>\$ 8,000.00</del>
15(c)		Gravel Approach Relocation/Upgrade (additional)	\$500.00
15(ed)		Asphalt Approach	<del>\$ 12,000.00</del>
			\$5,000.00
15(de)15		Asphalt Relocation/Upgrade (additional)	\$500.00
16		Inspections	
16(a)	E	Seismic pre-inspections, per occurrence	\$ 100.00
16(b)	E	Seismic post-inspections, per occurrence	\$ 100.00
16(c)	E	Seismic non-compliance, per inspection	\$ 100.00

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

Amended:

17		Road Ban	
17 (a)	E	Overload Road Ban Fees (non-refundable payment)	\$1,125.00/km
17(b)		<b>Plus</b> Security Deposit (refundable subject to final inspections)	\$6,375.00/km
17(c)		Fixed Fee for the TRAVIS MJ Permitting System	\$ 15.00 per permit
18		Haying or Pasturing Permits	
18(a)		Application fee	\$ 100.00
18(b)		plus per acre charge (per year)	+ \$ 15.00
19		Community Aggregate	
19(a)	E	Community Aggregate Payment Levy, per tonne	0.25
20		Agricultural Rental Equipment - as per attached Schedule "D" / Rental Equipment Listing	
20(a)	T	Weeds of the West Book	\$ 32.79
20(a)	T	Guide to Crop Protection - Chemical/Cultural	\$ 12.00
20(b)	T	Weed Seedling Guide	\$ 10.00
20(c)	T	Nutrition and Feeding Management for Horse Owners	\$ 20.00
20(d)	T	Horse Health	\$ 15.00
21	T	Land Acquisition	
21(a)	T	Right of Way from properties up to 40 acres – See Schedule "E"	
21(b)	T	Right of Way from properties over 40 acres	<del>1,800.00</del> \$2,400 /acre
21(c)	T	Right - of-Way: from properties minimum payment, per occurrence	\$ 150.00
21(d)		On parcels more than 40 acres, where an existing residence is on the property, for up to 50 meters each side of the residential driveway	\$ 3,000/acre
21(e)	T	Borrow Pit Acquisition	\$ 1.00/ m <sup>3</sup>
22	T	Fencing:	
22(a)	T	Removal of old fence by landowner	\$ 2,000/mile (1,250/km)
22(b)	T	Removal of old fence by M.D. without replacement	\$ 1,000/mile (625/km)
22(c)	T	Replacement of old fence by landowner with MD supplying material	\$ 4,000/mile (2,500/km)
22(d)	T	Replacement of old fence by landowner including labour and materials	\$ 8,000/mile (5,000/km)
22(e)	T	Replacement of old fence by M.D.	No Compensation
23		Home Support	

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

<b>Amended:</b>			
23(a)	E	<i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>	\$ 20.00 *
24	E	Adult Wolf Carcass	\$ 300.00
25		Spray Exemption Signs	
25(a)	T	Spray Exemption Signs (One-time fee only)	Free
25(b)	T	Lost or Replacement Signs, each	\$ 30.00

2017 DRAFT

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

Amended:

**SCHEDULE "A"**  
**ORTHO PRINTING & PLOTTING PRICING**

Based on size and quality of paper, image and graphics.

Standard Laser, Black & White - Letter size

8 ½" x 11" graphics	\$ 3 residents, \$5 non-residential
8 ½" x 11" photo	\$ 3 residents, \$ 5 non-residential
8 ½" x 11" photo and graphics	\$ 3 residents, \$ 5 non-residential

Color Laser - Letter size

8 ½" x 11" colour graphics	\$ 5 residents, \$10 non-residential
8 ½" x 11" photo	\$ 5 residents, \$10 non-residential
8 ½" x 11" photo, colour graphics	\$ 5 residents, \$10 non-residential

Plotter on High Quality Paper - Letter size (ANSI A)

8 ½" x 11" colour graphics	\$ 5 residence, \$10 non-residence
8 ½" x 11" photo, B/W	\$ 5 residence, \$10 non-residence
8 ½" x 11" photo, colour graphics	\$10 residence, \$15 non-residence
includes names, land parcels, rivers, lakes, streams, roads, contours	

Plotter on High Quality Paper - Ledger Paper (ANSI B)

11" x 17" colour graphics	\$15 residence, \$20 non-residence
11" x 17" photo	\$15 residence, \$20 non-residence
11" x 17" photo colour graphics	\$20 residence, \$25 non-residence

Plotter on High Quality Paper - Small Plot (ANSI C)

17" x 22" colour graphics	\$15 residence, \$20 non-residence
17" x 22" photo	\$20 residence, \$25 non-residence
17" x 22" photo colour graphics	\$25 residence, \$35 non-residence

Plotter on High Quality Paper - Medium Plot (ANSI D)

22" x 34" colour graphics	\$20 residence, \$30 non-residence
22" x 34" photo	\$25 residence, \$30 non-residence
22" x 34" photo colour graphics	\$35 residence, \$45 non-residence

Plotter on High Quality Paper - Medium Plot (ANSI E)

22" x 34" colour graphics	\$20 residence, \$30 non-residence
22" x 34" photo	\$25 residence, \$30 non-residence
22" x 34" photo colour graphics	\$35 residence, \$45 non-residence

Plotter on High Quality Paper - Medium Plot (ANSI F)

28" x 40" colour graphics	\$35 residence, \$45 non-residence
28" x 40" photo	\$45 residence, \$65 non-residence
28" x 40" photo colour graphics	\$55 residence, \$85 non-residence

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

Amended:

**SCHEDULE "B"**

**GIS MAP PRICING**

	<i>Per Township</i>	<i>AltaLIS License</i>	<i>Per Layer</i>
Photo	End User License from Municipality/Tarin Ortho Imagery (Air Photos)		\$ 400.00
AltaLIS	End user License from AltaLIS Cadastre	\$ 200.00	\$ 250
1:5K	ATS Grid (Township, Range & Sections Grids)	\$ 16	\$ 30
1:20 K	Hydrography (rivers, lakes)	\$ 16	\$ 30
	Transportation (roads)	\$ 16	\$ 30
	Geo-Administrative (Town boundaries, etc.)	\$ 16	\$ 350
	Contours (elevations)	\$ 20	\$ 35
Muni	End User License from Municipality		
	Farmland Polygons		\$ 50
	Improvement Points		\$ 40
	Industrial Data		\$ 40
	Digital Pictures of Improvements		\$ 30
EUB	End user License from Insight		
	Wells		\$ 40
	Well Production		\$ 40
	Pipeline		\$ 50
	Facilities (Gas Plants)		\$ 30
Lease	End user License from Municipality		
	Disposition (land Leased from Crown)		\$ 800
	TOTALS Per Township		\$ 1,925

There will be a processing charge of \$75.00

Above prices include G.S.T.

E= Exempt from Goods & Services Tax.

T = Tax Applicable; charge G.S.T. over and above the price shown.

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)

Amended:

**SCHEDULE "C"**

**CADASTRAL MAP PRICING**

<b>Base Maps</b>		Legal / Roads / Lakes / Rivers / Subdivisions / Contours			
Format		Single License	Key Map	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 20	\$ 75
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 20	\$ 150
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 30	\$ 200

<b>Ownership Maps</b>		Legal / Roads / Lakes / Rivers / Subdivisions / Parcels / Owner Names / Map Points (Residences, schools, etc.)			
Format		Single License	Key Map	Per Sheet	Bundle (4)
Hardcopy			\$ 25	\$ 20	\$ 90
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 30	\$ 100
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 50	\$ 150

<b>Oil and Gas Wells</b>		Legal / Roads / Lakes / Rivers / Subdivisions / Parcels / Well and Facility Location / Status / Operator			
Format		Single License	Key Map	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 50	\$ 300
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 70	\$ 400
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 100	\$ 600

<b>Oil and Gas Wells / Pipeline</b>		Legal / Roads / Lakes / Rivers / Subdivisions / Parcels / Well, Facility & Pipeline Location / Status / Operator			
Format		Single License	Key Map	Per Sheet	Bundle (8)
Hardcopy			\$ 25	\$ 300	\$ 1,000
Digital (Pdf)	No printing privileges	View Only	\$ 30	\$ 350	\$ 1,200
Digital (Pdf)	With printing privileges	View Only	\$ 50	\$ 500	\$ 1,500

E= Exempt from Goods & Services Tax.

T = Tax Applicable; charge G.S.T. over and above the price shown.

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**SCHEDULE "D"**  
**RENTAL EQUIPMENT PRICING**

Equipment Type	Location	2016 Schedule of Fees	Other Regulations
<b>WEED &amp; INSECT CONTROL EQUIPMENT</b>			
<b>FIELD SPRAYER</b> c/w GPS	All Location	\$ 50.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>BOOMLESS SPRAYERS</b>	Valleyview	\$ 20.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>WATER TANK ON TRAILER (FOR SPRAYING)</b>	Valleyview Grovedale	\$ 25.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>ESTATE SPRAYER-(PULL TYPE)</b>	All Locations	\$ 20.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>ESTATE SPRAYER (3 POINT HITCH)</b>	Valleyview	\$ 20.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>QUAD WICK APPLICATOR</b>	All Locations	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>QUAD MOUNT SPRAYER</b>	All Locations	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>BACKPACK SPRAYER</b> 15 Liter	All Locations	\$ 5.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>HAND WICK APPLICATOR</b> Holds 600 ml.	All Locations	Free First 3 Days, \$ 5.00 + G.S.T. Each Additional Day. (3 Days Maximum if Lineup)	
<b>GRANULAR PESTICIDE BAIT APPLICATOR</b> Holds 135 lbs. Bran	Valleyview	\$ 30.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>SPREADERS</b>			
<b>MANURE SPREADER</b>	Valleyview Grovedale	\$ 200.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>FERTILIZER SPREADER</b>	Valleyview	\$ 100.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**SCHEDULE "D"**

Equipment Type	Location	2016 Schedule of Fees	Other Regulations
<b>EARTH MOVING EQUIPMENT</b>			
<b>1000 EARTH MOVER</b>	Valleyview Crooked Creek	\$ 200.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>900 EARTH MOVER</b>	Grovedale	\$ 150.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>425 EARTH MOVER</b>	Grovedale	\$ 100.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>12' PULL-TYPE BLADE</b>	Valleyview	\$ 50.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>VEE DITCHER</b>	Valleyview	\$ 50.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>POST POUNDERS</b>			
<b>POST POUNDER</b>	All Location	\$ 125.00 + G.S.T. Each Day (3 Days Maximum if Lineup) (1/2 Day Rental Available)	
<b>BIN CRANE</b>			
<b>BIN CRANE</b>	Valleyview Grovedale	\$ 100.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>CATTLE EQUIPMENT</b>			
<b>CATTLE SQUEEZE</b>	All Locations	\$ 25.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>LOADING CHUTE</b>	All Locations	\$ 25.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>PANEL TRAILER</b>	Valleyview Grovedale	\$ 25.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>SPARE PANELS</b>	Crooked Creek Grovedale	Free First 3 Days, \$ 5.00 + G.S.T. Each Additional Day	
<b>DEHORERS                      GOUGERS</b>	Valleyview	Free First 3 Days, \$ 5.00 + G.S.T. Each Additional Day	
<b>BURDIZZO CLAMPS</b>			
<b>TAG READER</b>	Valleyview	Free, \$ 100 Deposit Required. (3 Days Maximum if Lineup)	

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**SCHEDULE "D"**

Equipment Type	Location	2016 Schedule of Fees	Other Regulations
<b>CONSERVATION EQUIPMENT</b>			
<b>50' HEAVY HARROW WITH GRANULAR APPLICATOR</b>	Valleyview	\$ 150.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>33' HEAVY HARROW WITH GRANULAR APPLICATOR</b>	Grovedale	\$ 150.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>30' LAND ROLLER</b>	Valleyview Grovedale	\$ 200.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>14' DISC</b>	Grovedale	\$ 400.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>BROADCAST SEEDERS</b>			
<b>TRUCK MOUNT SEEDER</b>	Valleyview	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>QUAD MOUNT SEEDER</b>	Valleyview	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>HAND SEEDER</b>	Valleyview	Free First 3 Days, \$5.00 + G.S.T. Each Additional Day	
<b>WATER PUMPING EQUIPMENT</b>			
<b>WATER PUMP AND PIPE TRAILER - AB. Agriculture Unit</b>	Valleyview	\$ 250.00 + G.S.T Each Day (3 Days Maximum if Lineup)	
<b>MISCELLANEOUS EQUIPMENT</b>			
<b>BAG ROLLER</b>	Valleyview	\$ 125.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>SURVEY EQUIPMENT</b>	Valleyview	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>METAL DETECTOR</b>	Valleyview	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup)	
<b>HAY SAMPLER, MEASURING WHEEL, BIN PROBE, SOIL SAMPLER</b>	Valleyview	Free First 3 Days, \$ 5.00 + G.S.T. Each Additional Day	
<b>SCARE CANNONS</b>	Valleyview	Free First 3 Days, \$ 5.00 + G.S.T. Each Additional Day	
<b>RODENT TRAPS (TWO STYLES)</b>	Valleyview	\$ 10.00 + G.S.T. Each Day (3 Days Maximum if Lineup) (\$ 100.00 DEPOSIT REQUIRED)	
<b>No Till Drill</b>	Valleyview	\$150.00 + G.S.T. Each Day (3 day max if lineup)	

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

Grain Vacuum	Valleyview	\$50.00 + G.S.T. Each Day (3 day max if lineup)
Bale Wagon	Valleyview	\$150.00 + G.S.T. Each Day (3 day max if lineup)

**SCHEDULE "D"**

Equipment Type	Location	2016 Schedule of Fees	Other Regulations
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<b><u>RECOVERY OF A.S.B. EQUIPMENT</u></b>			
MINIMUM ONE HOUR CHARGE FOR RECOVERY OF EQUIPMENT			
RECOVERY OF RENTAL EQUIPMENT REQUIRING 1-TON MIN. FOR TRANSPORT		\$ 100.00 /hr + G.S.T.	
RECOVERY OF RENTAL EQUIPMENT REQUIRING VEHICLE UNDER 1-TON FOR TRANSPORT		\$ 75.00 /hr + G.S.T.	
CLEANING (WHEN EQUIPMENT IS RETURNED UNCLEAN)		\$ 60.00 /hr + G.S.T.	

All decisions being at the Agricultural Fieldsman's discretion

**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**SCHEDULE "E"**

**VALLEYVIEW AREA**

Owner Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 24,000-30,000	\$ 22,000-22,600	\$ 16,000-16,600	\$ 13,000-13,600	\$ 12,000-12,600
1-3	\$ 12,000-12,600	\$ 11,400-12,000	\$ 8,150-8,750	\$ 6,750-7,350	\$ 6,675-7,275
3-5	\$ 8,300-8,900	\$ 8,000-8,600	\$ 5,700-6,300	\$ 4,700-5,300	\$ 4,650-5,250
5-10	\$ 5,500-6,100	\$ 5,250-5,850	\$ 3,750-4,350	\$ 3,100-3,700	\$ 3,050-3,650
10-20	\$ 3,300-3,900	\$ 3,200-3,900	\$ 2,250-2,850	\$ 2,100-2,700	\$ 2,000-2,600
20-30	\$ 2,200-2,800	\$ 2,150-2,750	\$ 2,100-2,700	\$ 2,000-2,600	\$ 1,950-2,550
30-40	\$ 1,900-2,500	\$ 1,900-2,500	\$ 1,900-2,500	\$ 1,900-2,500	\$ 1,900-2,500
40+	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400

Commented [LT1]: Updated all amounts increased by \$600.00

**DEBOLT AREA**

Owner Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 40,000-40,600	\$ 36,000-36,600	\$ 32,000-32,600	\$ 24,000-24,600	\$ 16,000-16,600
1-3	\$ 20,000-20,600	\$ 18,000-18,600	\$ 15,800-16,400	\$ 12,000-12,600	\$ 8,000-8,600
3-5	\$ 14,150-14,750	\$ 12,650-13,250	\$ 11,000-11,600	\$ 8,450-9,050	\$ 5,600-6,200
5-10	\$ 9,300-9,900	\$ 8,300-8,900	\$ 7,250-7,850	\$ 5,550-6,150	\$ 3,650-4,250
10-20	\$ 5,650-6,250	\$ 5,050-5,650	\$ 4,400-5,000	\$ 3,350-3,950	\$ 2,250-2,850
20-30	\$ 3,750-3,810	\$ 3,350-3,950	\$ 2,950-3,550	\$ 2,250-2,850	\$ 2,100-2,700
30-40	\$ 2,850-3,450	\$ 2,550-3,150	\$ 2,200-2,800	\$ 1,900-2,500	\$ 1,900-2,500
40+	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400

**GROVEDALE AREA**

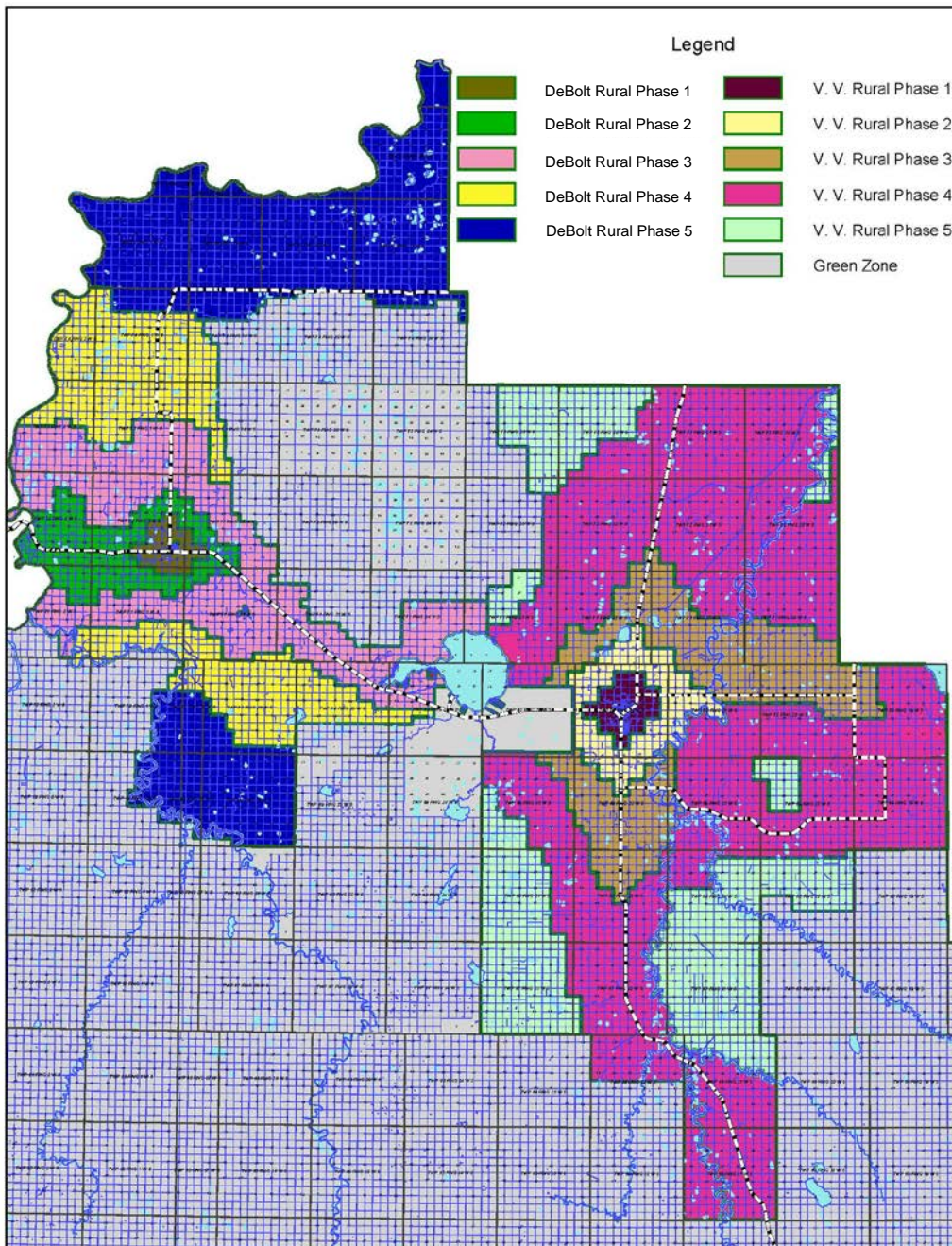
Owner Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,000-55,600	\$ 43,000-43,600	\$ 23,000-23,600	\$ 49,000-49,000	\$ 47,000-47,600	\$ 30,000-30,600	\$ 28,500-29,100	\$ 26,000-26,600	\$ 25,000-25,600
1-3	\$ 27,300-27,900	\$ 21,600-22,200	\$ 11,800-12,400	\$ 24,500-25,100	\$ 23,500-24,100	\$ 14,800-15,400	\$ 14,300-14,900	\$ 13,100-13,700	\$ 12,650-13,250
3-5	\$ 19,150-19,750	\$ 15,150-15,750	\$ 8,300-8,900	\$ 17,150-17,750	\$ 16,500-17,100	\$ 10,350-10,950	\$ 10,000-10,600	\$ 9,200-9,800	\$ 8,850-9,450
5-10	\$ 12,550-13,150	\$ 9,950-10,550	\$ 5,450-6,050	\$ 11,250-11,850	\$ 10,850-11,450	\$ 6,800-7,400	\$ 6,600-7,200	\$ 6,050-6,650	\$ 5,850-6,450
10-20	\$ 7,650-8,250	\$ 6,050-6,650	\$ 3,300-3,900	\$ 6,850-7,450	\$ 6,600-7,200	\$ 4,150-4,750	\$ 4,000-4,600	\$ 3,650-4,250	\$ 3,500-4,100
20-30	\$ 5,100-5,700	\$ 4,000-4,600	\$ 2,200-2,800	\$ 4,600-5,200	\$ 4,400-5,000	\$ 2,800-3,400	\$ 2,700-3,300	\$ 2,450-3,050	\$ 2,350-2,950
30-40	\$ 4,000-4,600	\$ 3,000-3,600	\$ 1,900-2,500	\$ 3,450-4,050	\$ 3,300-3,900	\$ 2,100-2,700	\$ 2,000-2,600	\$ 1,900-2,500	\$ 1,900-2,500
40+	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400	\$ 1,800-2,400



**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

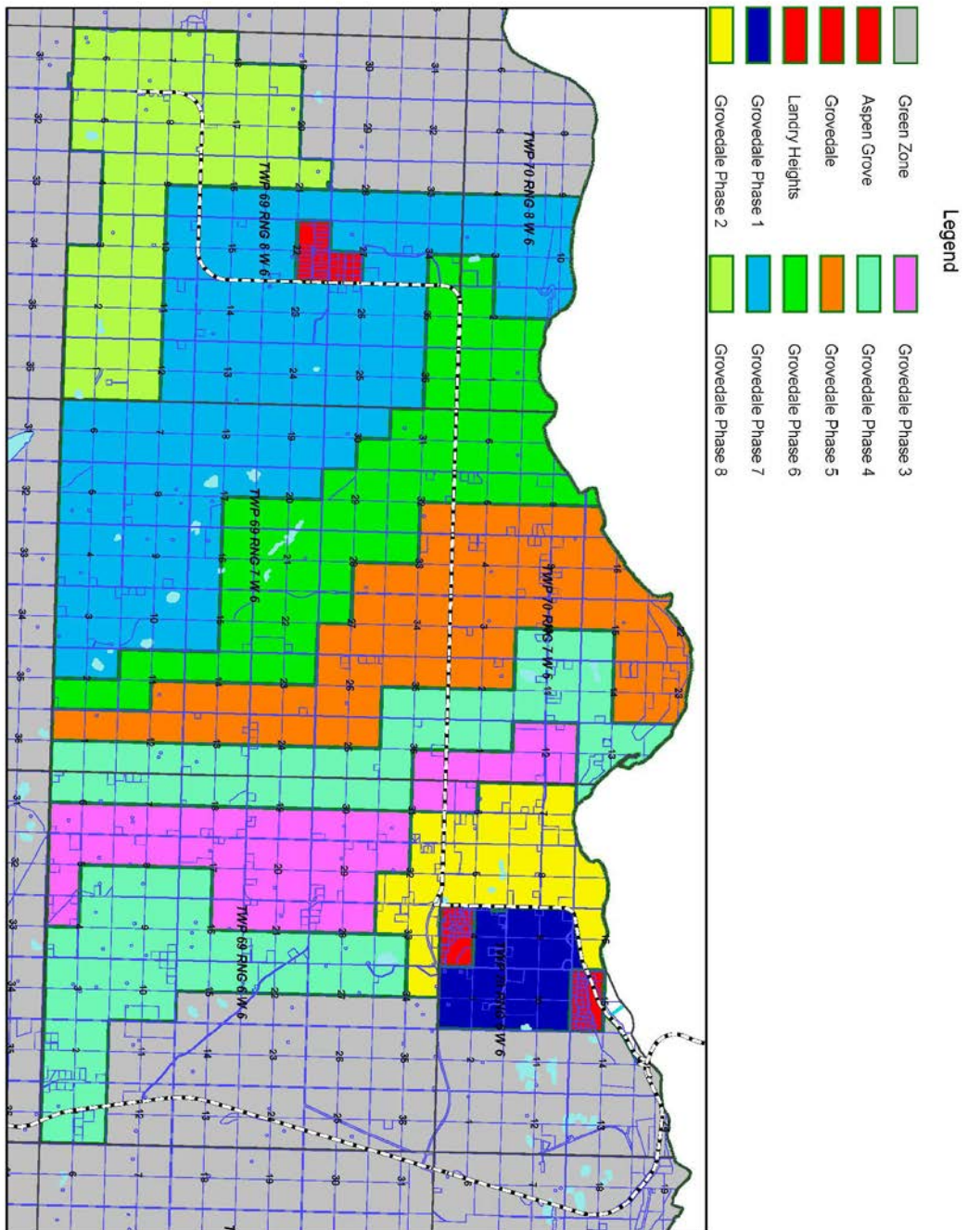
**Schedule "E"**



**SCHEDULE OF FEES**  
 (IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**Schedule "E"**



**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**SCHEDULE "F"**

**WATER CONSUMPTION FEES FOR ALL M.D. OF GREENVIEW WATER DISTRIBUTION SYSTEMS**

*All fees are effective as of January 1<sup>st</sup>, 2015.*

**Utility Accounts Late Fee Penalty**

Accounts for metered services and bulk accounts 1.5% Penalty/monthly  
if not paid within 30 days of the billing date will  
incurred a 1.5% penalty monthly.

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**Work Done at Cost**

Where work is done at cost, the cost will include 1.5% Penalty/monthly  
the amount expended by Greenview for all  
expenditures incurred doing the work, including  
administration. All invoices will be paid within 30  
days of billing. If not paid within 30 of billing, are  
subject to interest.

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**Requested Turn on/Shut off of Service Curb Stop**

Regular Hours \$20.00 Flat Rate  
After Hours \$80.00/per hour

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**Hamlet Water Distribution Systems (DeBolt & Ridgevalley)**

Residential Users Rate \$ 3.50 per m3  
(0 - 30 m3/month)  
Residential Rate (Over 30m3/month) \$ 4.00  
Non Residential Users Rate \$ 4.00 per m3  
Installation Fee \$ 8,000.00 deposit (based on actual invoice)  
Connection Fee \$ 500.00 per service  
Utilities Account Deposit \$ 100.00

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**Hamlet Water Distribution System (Little Smoky)**

Residential Rate (0-30 m3/month) \$ 3.50 per m3  
Residential Rate (Over 30m3/month) \$ 4.00 per m3  
Non Residential Rate \$ 4.00 per m3  
Connection Fee \$ 12,500.00  
Utilities Account Deposit \$ 100.00

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**Rural Water Distribution System (Valleyview)**

~~Valleyview Rural Water Line Users~~  
Residential Rate (0-30 m3/month) \$ 3.50 per m3  
Residential Rate (Over 30m3/month) \$ 10.00 per m3  
Non Residential Rate \$ 10.00 per m3  
Connection Fee \$ 12,500.00 connection fee/per service  
Utilities Account Deposit \$ 100.00  
Water Meter Damage (Owner Responsibility) based on actual replacement costs

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Amended:

**Rural Water Distribution System (Crooked Creek)**

Residential Rate (0-30 m3/month)	\$ 3.50 per m3
Residential Rate (Over 30m3/month)	\$ 10.00 per m3
Non Residential Rate	\$ 10.00 per m3
Connection Fee	\$ 12,500.00
Utilities Account Deposit	\$ 100.00

**Rural Water Distribution System (Ridgevalley)**

Residential Rate (0-30 m3/month)	\$ 3.50 per m3
Residential Rate (Over 30m3/month)	\$ 10.00
Non Residential Rate	\$ 10.00 per m3
Connection Fee	\$ 12,500.00
Utilities Account Deposit	\$ 100.00

**Water Point Facilities**

Potable Water Points Residential/Agriculture	\$ 3.50 cubic meter
Potable Water Points Commercial	\$ 8.50 cubic meter
Non-Potable Water Points	\$ 2.00 cubic meter

**Gravity Wastewater Collection System (DeBolt & Ridgevalley)**

Sanitary Service Installation Fee	\$ 8,000.00 deposit (based on actual invoice)
Connection Fee	\$ 500.00 per service

**Low Pressure Wastewater Collection System (Little Smoky & Grovedale & Ridgevalley)**

Sanitary Service Installation Fee	\$ 8,000.00 deposit (based on actual invoice)
Connection Fee	\$ 500.00 per service

**Supersede By-law 94-025 Sewer Service Charges – All Hamlets**

**Septage Classification \$ Per Month**

Residential – Single Family Dwelling	\$ 24.00
Residential – Duplex (per dwelling unit)	\$ 24.00
Residential – Multi Family Dwelling (per self-contained dwelling unit)	\$ 24.00
Commercial – General Store	\$ 36.00
Commercial – Laundromat	\$ 56.00
Commercial – Hotels (rooms & beer parlor)	\$ 80.00
Commercial – Cafes	\$ 48.00
Commercial – Garages	\$ 48.00
Commercial – Office	\$ 36.00
Commercial – Not elsewhere classified	\$ 36.00
Community Halls & Other Recreation	\$ 48.00
Facilities	
Churches	\$ 24.00
Schools (per classroom)	\$ 24.00

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**SCHEDULE OF FEES**  
(IMPOSED BY BYLAW NO. 12-673)  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

**Amended:**

Royal Canadian Legion Hall	\$ 24.00
Senior Citizen's Drop-In Centre	\$ 24.00

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**Wastewater Lagoon**

Commercial/Industrial Tipping Rate	\$ 7.50 per m3
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**Lagoon Keys**

Initial Key	\$ 150.00
Replacement Keys	\$ 50.00

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# REQUEST FOR DECISION

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SUBJECT:	<b>Schedule of Fees Bylaw</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER:
MEETING DATE:	July 25, 2017	GM: GG	PRESENTER: GG
DEPARTMENT:	INFRASTRUCTURE & PLANNING		

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Schedule of Fees Bylaw 17-784

---

## RECOMMENDED ACTION:

**MOTION: That Council give third reading to Bylaw 17-784 Schedule of Fees Bylaw.**

---

## BACKGROUND/PROPOSAL:

Administration has made the necessary changes and revised the Schedule of Fees as per Council's request.

At the regular scheduled Council meeting on July 2, 2017 Council gave second reading to Bylaw 17-784 Schedule of Fees.

At the regular scheduled Council meeting on June 13, 2017 Council gave first reading to Bylaw 17-784 Schedule of Fees.

At the regular scheduled Council meeting on May 23<sup>rd</sup> Council tabled this RFD with **MOTION: 17.05.203. That Council table the revised 2017 Schedule of Fees Bylaw 12-673 until the June 13th, 2017 Council Meeting.**

**Agriculture Services** has provided additional rental equipment in **Schedule "D"** of the Schedule of Fees for Council's review.

Listed below are Infrastructure & Planning's suggested modifications and additions to the schedule of Fees. These changes are also provided for Council's review within the attached document.

### Approaches

**Section 15(a) Approach Application fee (non-refundable).** The rationale to increase the application fee will help offset the cost of creating the estimate for the applicant.

**Section 15(b) Gravel Approach.** \$2,000.00

**Section 15(c) Paved Approach.** \$5,000.00

**Section 15(d) Relocation/Upgrade.** \$2,500.00 relocation and upgrades are new approaches that have an extra \$500.00 attached for additional time spent onsite by the contractor to decommission the old approach for relocation and/or remove existing to upgrade.

### Land Acquisition

**Section 21(b) Right-of-Way from properties over 40 acres.** The rationale to increase the price per acre for properties over 40 acres will help negotiations while requesting to purchase Right of Way for needed road widening. **The suggested increase will change all related parcel sizes within Schedule (E).** Upward of \$600.00 per acre.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council adopting the revised 2017 Schedule of Fees Bylaw 17-784 is that it will allow Administration to implement the suggested additions to the Schedule of Fees Bylaw.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council adopting the revised 2017 Schedule of Fees Bylaw 17-784 is that the Schedule of Fees may need to come back for Councils approval for any additional suggested changes from Planning & Development.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table the Motion until Planning & Development has introduced their modifications to the Bylaw, however Administration needs to be able to utilize the changes approved by Council.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** No direct costs associated from the recommendation.

**Ongoing / Future Costs:** No ongoing or future costs associated from the recommendation.

---

**STAFFING IMPLICATION:**

No additional staffing from the recommendation.

---

**PUBLIC ENGAGEMENT LEVEL:**

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will advertise the revised Schedule of Fees Bylaw where applicable.

---

**ATTACHMENT(S):**

- Schedule of Fees Bylaw 17-784





## **BYLAW No. 17-784 Of the Municipal District of Greenview No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of adopting a revised Schedule of Fees, as attached to this bylaw.**

**Whereas**, the Council of the Municipal District of Greenview No. 16, duly assembled, deems it expedient from time to time to revise the Schedule of Fees for the municipality.

**Therefore**, be it resolved that in accordance with the Municipal Government Act, Chapter M-26, R.S.A. and amendments thereto; the Planning Act, Chapter P-9, R.S.A. and amendments thereto; and the Municipal Taxation Act, Chapter M-31, R.S.A. and amendments thereto; that Council adopts the Schedule of Fees, attached to and forming of this bylaw.

Municipal District of Greenview Bylaw Number 12-673 is hereby repealed.

This bylaw shall come into force and effect upon the passing of third and final reading.

Read a first time this 13<sup>th</sup> day of June A.D., 2017.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2017.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2017.

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**REEVE**

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**CHIEF ADMINISTRATIVE OFFICER**





# REQUEST FOR DECISION

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SUBJECT: **D17-209 Dragos Energy Corp: Waste Management Facility – Adjacent Landowner Request for Baseline Water Testing**

SUBMISSION TO: REGULAR COUNCIL MEETING      REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: July 25, 2017      CAO: MH      MANAGER: SAR

DEPARTMENT: PLANNING & DEVELOPMENT      GM: GG      PRESENTER: LD

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – *Municipal Development Plan 15-742, s. 2.5.2*

---

RECOMMENDED ACTION:

**MOTION: That Council deny the request for Greenview to pay for baseline water testing associated with the Dragos Energy Corp development.**

---

BACKGROUND/PROPOSAL:

On June 13, 2017, Council gave Third Reading to Bylaw No.17-781 to re-designate a 1.44 hectare ± (3.56 acre) lease by Dragos Energy Corp. ('Dragos') from Agriculture (A) District to Industrial (I) District within SE-17-66-21-W5.

On July 12, 2017, the Municipal Planning Commission approved permit D17-209 for a Waste Management Facility within 02-17-66-21-W5, subject to review of the Hydrogeological and Geotechnical reports by a qualified third party and receipt of satisfactory comments confirming the reports support the development of the Waste Management Facility.

Subsequently, on July 13, 2017, an email was received from Laurie Mohan requesting that Greenview pay for baseline water testing as a result of the approved injection well. Citing section 2.5.2 of Greenview's Municipal Development Plan, Protection of Water; the ratepayer states the municipality has a mandate to protect groundwater and surface water, and [believes] the baseline testing is necessary to [uphold] this mandate. The cost of the testing is stated as \$530.00 per well or dugout tested.

Section 2.5.2 (b) of Greenview's MDP specifies a hydrogeological assessment prepared by a qualified engineer must demonstrate that surface water bodies and groundwater will not be negatively affected. Dragos Energy Corp. provided Hydrogeology and Geotechnical reports and they have been forwarded for review by a qualified third party. The review of the Hydrogeology Report received from Associated Environmental ('Associated') on July 19, 2017 mentions there are some discrepancies and contradictions in the Hydrogeology Report provided, as well as recommends a well monitoring plan for the life of the project.

Administration is requesting that Dragos respond to concerns raised by Associated, as well as their recommendation to test the current and future adjacent landowner wells for groundwater quality and quantity. The application will be returned to MPC to determine the suitability of the hydrogeological report.

Administration recommends that Council deny the request to pay for baseline testing and not set this precedent.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council denying the request to pay for baseline water testing is that it is not Greenview's mandate to pay for water well testing on behalf of landowners.
2. The recommendation prevents a precedent or expectation from being set.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council denying the request is that ratepayers will be required to pay for it themselves if they wish to have their water tested.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to approve the request to pay for baseline water testing; however, doing so would set a precedent for subsequent development in the municipality.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** No direct costs associated from the recommendation.

**Ongoing / Future Costs:** No ongoing or future costs associated from the recommendation.

---

**STAFFING IMPLICATION:**

No additional staffing from the recommendation.

---

**PUBLIC ENGAGEMENT LEVEL:**

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will notify the ratepayer as to Council's decision.

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ATTACHMENT(S):

- Schedule “A” – Email from Laurie Mohan

## **Schedule "A" – Email from Laurie Mohan**

Dear Reeve Gervais, Leona Dixon, Sally Rosson:

According to Schedule "G" - Municipal Development Plan 15-742, Section 2.5.2 Protection of Water, the municipality of Greenview has a mandate to protect the groundwater and surface water, and "shall not approve development that will negatively affect surface water bodies and groundwater quality and quantity." Several recent developments in the Little Smoky area, including the approval of the Dragos application for an injection well, tank "farm" and run-off pond; and fracking occurring near to farmland and residences, have made a number of Little Smoky residents nervous that this mandate is not being properly upheld. Because of this, a number of us, including myself, would like to have baseline water testing done to ensure that if the approved activities are not as safe as supposed and our wells and dug out water is affected, we will have something to fall back on as proof of the state of our water before the activity occurred.

Since the necessary water testing is costly and it is within the municipality's jurisdiction to protect our ground and surface water, I am requesting that the Municipality of Greenview #16 pick up the costs of these base line tests, which must include 1) a routine water package (Alkalinity, Conductivity, Ion Balance, Ion sum, Dissolved metals, Chloride, Sulphate, Nitrate, Nitrite, Nitrate+Nitrite, pH, Hardness, Total dissolved solids) \$130/sample, 2) a Hydrocarbon package (BTEX, F1-F2) \$205/sample, 3) Dissolved gases in water package (methane, ethane, ethene, propane, propylene, acetylene) \$195/sample. These prices are from Maxxam, a reputable environmental lab in the city, whose tests will stand up in court, should it come to that. The total cost for each well and dugout tested is \$530, but a discount would be available if the number of tests was 50-100.

Given the present state of the economy and that fact that some of the people in this area are on fixed incomes, this cost may be a hardship to some but at the same time may be the best investment ever made. For this reason I make the request that the MD of Greenview pick up the tab for whoever wants it done or that the MD of Greenview consider allowing those who test their water to use the amount as a credit against taxes owing to the municipality. Considering possible costs should our water go bad, this would be a small investment in the future.

Thanks for your consideration of this request. I look forward to hearing from you soon.

Respectfully,

Laurie Mohan



# REQUEST FOR DECISION

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SUBJECT:	<b>Greenview Canada 150 Grant Requests</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2017	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER: MH

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – NA

**Council Bylaw/Policy** (cite) – Policy CO 20 - Grants

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## RECOMMENDED ACTION:

**MOTION: That council approves the Greenview Canada 150 Grant applications as follows:**

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## BACKGROUND/PROPOSAL:

Canada celebrated its 150th anniversary of Confederation on July 1, 2017. At the February 14, 2017 regular meeting, Council approved \$150,000 towards a special municipal Canada 150 Grant Program. There were two intakes for applications, with \$100,000 available for the April 10, 2017 deadline and \$50,000 available for the July 10, 2017 deadline.

The goal for this special grant program is to create opportunities for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada.

Greenview will support activities that:

1. Provide Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian.
2. Encourage participation in community initiatives, activities and events to mark the 150th anniversary of Confederation.
3. Recognize and promote exceptional Canadian people, places, and events that shape our communities, Greenview, and our country.
4. Build vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.

On April 25, 2017, council approved \$62,600 of the \$100,000 available towards four Greenview applications, and carried forward the remaining \$37,400 to the July 2017 intake. A total of \$87,400 of the funds remain to be used for the last set of applications that were due July 10, 2017.

Greenview received seven applications for this last intake of the grant. The amount requested exceeds the amount of money remaining in the fund. All applications support the Canada 150 goals approved by Council, however one event has already occurred (in June 2017), and one application is submitted by a Community Volunteer Group, not a registered society (which is listed in the applicant qualifications).

A summary of the grant requests have been put together in a spreadsheet for Council's review.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. Awarding the grant applications will provide financial resources to various groups and organizations within Greenview supporting their celebration of Canada's 150<sup>th</sup> Anniversary.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council may modify or deny any of the grant funding requests prior to recommending approval.

**Alternative #2:** Council may choose to top up the amount of money available for this grant program to cover all qualified applications.

**Alternate #3:** Council may choose to award whatever funds are remaining (within the \$87,400 budget) to Project #1: The Grande Cache Griffith Trail Revitalization Project - as they have requested a specific amount or "any amount available from this fund".

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**FINANCIAL IMPLICATION:**

At the February 14, 2017 regular meeting, Council approved to allocate \$150,000 towards a special municipal Canada 150 Grant Program, with funds coming from the 2017 Community Grant Budget. On April 25, 2017, council granted \$62,600, leaving \$87,400 remaining in the budget to be distributed.

The total amount requested through the last intake of the grant is \$111,000.

**Direct Costs: \$87,400 - \$111,000**

**Ongoing / Future Costs: n/a**

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**STAFFING IMPLICATION:**

Many of the applications are for events occurring between August 1-11, 2017, therefore administration will have to ensure follow up letters and cheques are completed as soon as possible after Council's decision. This will be done as part of Staff's normal activities.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.



**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once Council decides how the remaining funds will be allocated, administration will send letters to all the applicants informing them of Council's decision along with cheques, if applicable. Many of the applications are for events occurring from August 1 – 11, 2017, therefore a quick turnaround will be required by administration to distribute cheques.

The Greenview Canada 150 Grant application forms have been removed from Greenview's website, with a generic disclaimer informing the public that the grant process has closed.

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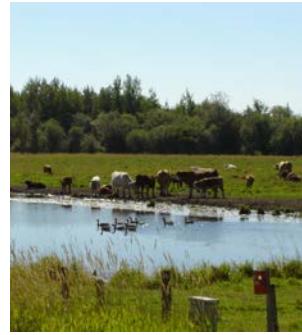
**ATTACHMENT(S):**

- Grant Request Spreadsheet
- Grande Cache Griffith Trail Revitalization Committee Application
- Grovedale Community & Agricultural Society
- Pioneers of Grovedale Area Museum
- Sunset House Community Hall Society
- Valleyview & District Agricultural Society Application
- Valleyview Municipal Library & Valleyview Well-Being Coalition Application
- Willmore Wilderness Preservation & Historical Foundation Application
- Greenview Canada 150 Grant Fact Sheet



# GREENVIEW CANADA 150 COMMUNITY GRANT

*Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada*



*Canada's 150<sup>th</sup> anniversary of Confederation in 2017 is a historic moment with the power to bring people and places together as we dream big about our communities and our country.*

*It's a chance to encourage all Canadians to contribute to their communities in a way that will foster a greater sense of belonging, support meaningful reconciliation and leave a lasting legacy now and for future generations. It allows us to connect with our past, celebrate who we are, honour our exceptional achievements, and build a legacy for tomorrow.*

## WE WILL SUPPORT ACTIVITIES THAT ALIGN WITH ONE OF THE FOLLOWING OBJECTIVES:

1. Provides Greenview residents with **OPPORTUNITIES** to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian.
2. Encourages **PARTICIPATION** in community initiatives, activities and events to mark the 150<sup>th</sup> anniversary of Confederation.
3. **RECOGNIZES** and **PROMOTES** exceptional Canadian people, places, and events that shape our communities, Greenview, and our country.
4. **BUILDS** vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, official language minorities, and youth.

### Timelines:

*There will be 2 intakes for applications:*

- First intake: April 10, 2017 (\$100,000 available)
- Second Intake: July 10, 2017 (\$50,000 available)
- Funding notifications will be provided within 3 weeks of monthly deadline application submitted
- Greenview Canada 150 projects must be completed before December 31, 2017

### Funding Available:

A total of \$150,000 will be available to eligible groups and organizations within Greenview (including the Towns of Valleyview, Fox Creek, and Grande Cache).

### Eligible projects:

- Projects must support at least one of the four objectives
- Celebratory or commemorative activities and events
- Community building activities and events
- Sport and active-living activities and events
- Plaques, monuments, and permanent installations
- Ceremonies for site dedications
- Interpretive programming and tours
- Learning materials and activities
- Large-scale artwork projects
- New Canada 150 fairs and festivals
- Specific Canada 150 programming added to regular or recurrent fairs and festivals
- Project eligibility will be based on the standards set out in the Grant Application Instructions

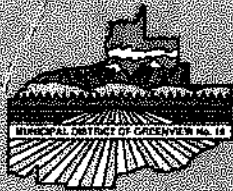
### Ineligible projects:

- Projects that do not demonstrate any of the four objectives
- Ongoing projects
- Infrastructure projects
- Projects designed as fundraising purposes, or that generate a profit
- Any activity taking place outside of Greenview
- Ineligible projects as listed in the Grant Application Instructions

**Canada 150 presents a unique opportunity for Greenview to join all Canadians as we recognize this national milestone**

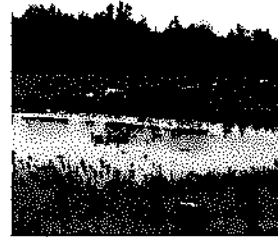
### For More Information or To Apply:

Greenview Canada 150 Grant Program ATT: Tara Zeller, Grande Cache Community Coordinator, Grande Cache Sub Office  
Phone: 780-524-6092 Email: tara.zeller@mdgreenview.ab.ca [www.greenview.ab.ca](http://www.greenview.ab.ca)



## GREENVIEW CANADA 150 COMMUNITY GRANT

*Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada*



### GRANT APPLICATION FORM

*Please carefully review the Grant Application Instructions prior to completing the application.*

#### Application Information:

Name of Organization: The Grande Cache Griffith Trail Revitalization Committee

Address of Organization: Box 300 | Grande Cache, AB. | T0E 0Y0

Are you a registered society? ☐ Yes ☒ No We are a Community Volunteer Committee.

If Yes, what act are you registered under? \_\_\_\_\_ Registration No. \_\_\_\_\_

#### Contact Information:

Name: Anton Hauck

Title/Position: Chair of Committee

Phone: 780-827-1474

Email: a\_hauck@telus.net

#### Purpose of Organization:

The purpose of the committee is to make improvements and redefine sections of the Griffith's Trail that have been neglected or destroyed over time to the the Griffiths Trail to a "Stroller Friendly" standard for use by all groups within the community. Also to increase the value of Grande Cache as seen by visiting tourists. This project will promote the overall satisfaction and health of the entire community. Just another reason to stay or come to Grande Cache.

Accomplishments to date (Please see attached "More Information")

**Additional Information:**Have you previously applied for a grant from Greenview? ☐ Yes ☒ No

List the last two grants your organization has received from Greenview

Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose: \_\_\_\_\_

Amount \$ \_\_\_\_\_ Year \_\_\_\_\_

Purpose: \_\_\_\_\_

Have you provided Greenview with a final completion report for grant funds received?

☐ Yes ☐ No If no, why has the report not been filed?*FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

**Applicant Information:**

Name: Anton Hauck

Signature: 

Address: Box 300 | Grande Cache | T0E 0Y0

Telephone Number: 780-827-1474

Date: June 20/17

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)

## **Greenview Canada 159 Community Grant**

### **The Grande Cache Griffith Trail Revitalization Committee more information:**

#### **Purpose of Organization continued:**

##### **Accomplishments to date:**

- 1 ) Planned route using GPS to circumnavigate town. 8.4 kms mapped out from the top of Shand Ave to the top of Hoppe Ave. Multiple access points provided along the way.
- 2) Developed a plan for signage
  - a) Trailhead signs with history of Grande Cache & Griffiths Trail & Map
  - b) Educational/informational signs every 500 meters to explain local flora and fauna. Some locally developed while other information is forth coming from two Shell Canada geologists who will provide information on four select points of interest in the area which will include: Why dinosaurs tracks are here. Why Mountains are here. Why coal is here. Explanation of folding and faulting.
  - c) Directional signs made by GCCHS
  - d) Trail designation signage for respectful and types of use available.
  - e) Bird & bat house for local species with pictures and information about each species.
  - f) Frames & posts to be made by the generous donation by the GCCHS Elite Program for cost of materials.
  - g) GCCC will provide tables and benches proposed vantage points around the trail.

#### **What do you want to do with the funds continued:**

We began this volunteer community project about 5 years ago with the idea that we wanted more people to take advantage of our fantastic outdoors and feel safe and comfortable while doing so. The term we use to describe what we wish to create is a "stroller friendly" trail system that is not far from the edge of housing with multiple access and exit possibilities. This would create an important avenue for all age groups to be able advantage of what our beautiful surrounding area has to offer. It is felt that the trail system would in turn help to improve the health and wellness of all residents and visitors alike.

In keeping with the Town of Grande Cache multi-purpose user policy, we will continue to focus our efforts on developing signage both directional and educational, which are relevant to the local history, geography, flora and fauna. Along the trail completed, we have included benches, bat houses and picnic tables for added enjoyment of this system that have been placed strategically around the trail system and we will continue to do this along the rest of the trail development. Most importantly, the foundation and creation of the trail bed itself needs to be completed. This requires a huge undertaking to rid the trails of any standing water by inputting culverts at appropriate places along the trail,

The social and economic benefits resulting from a trail system are many. Those using the trails will stimulate tourism and recreational spending. Direct benefits to hotels, restaurants, gas stations and a host of other businesses will be felt. Finishing this trail will also help create a healthy community and create a lasting legacy for all of us and for future generations. To see first hand what has been accomplished to date, we invite you to quad, walk, run, bike, motor bike or horseback on the completed sections of the trail.

## Tara Zeller

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**From:** Krista Morrow <kristamorrow@hotmail.com>  
**Sent:** Tuesday, June 20, 2017 2:37 PM  
**To:** Tara Zeller  
**Subject:** Re: Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

And they have created community partnerships such as the high school in helping create the directional signage, frames and posts and the correctional facility GCCC that helped provide picnic tables and benches and helping to cut the new section of trail. Wally McNeil has also donated his companies service free of charge to help develop the first 3 km of trails such as culverts, steep hills have been cut down to make the trail less arduous, landscaping cloth and plastic mesh have also been provided by Greg McDonald.

Krista

Sent from my iPhone

On Jun 20, 2017, at 2:30 PM, Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)> wrote:

K thanks!

**From:** Krista Morrow [<mailto:kristamorrow@hotmail.com>]  
**Sent:** Tuesday, June 20, 2017 2:30 PM  
**To:** Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)>  
**Subject:** Re: Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

Sure. I put an insert beside the spot where it asks if they are a registered society that they are a volunteer community committee.

Thanks.

Krista

Sent from my iPhone

On Jun 20, 2017, at 2:22 PM, Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)> wrote:

Thanks. Is this info in the application? IF not – mind if I add it? I think it's important...

**From:** Krista Morrow [<mailto:kristamorrow@hotmail.com>]  
**Sent:** Tuesday, June 20, 2017 2:20 PM  
**To:** Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)>  
**Subject:** Re: Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

After some investigation, they are a community volunteer committee. They are not a registered society and they are not a sub committee of Council. It is purely a groups of interested and passionate individuals who volunteer their time and resources to improve the trails around the town for the love of their community. The Town does help them by providing them with resources if they



request it and if resources, such as manpower or equipment if available. I know they have accomplished a lot in the last 5 years and hope those individuals continue to be passionate. That is the only history I know.

Thanks.  
Krista

Sent from my iPhone

On Jun 20, 2017, at 2:08 PM, Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)> wrote:

I have received 2 emails (application, financial statement, and trail map).

Thank you!

What was Anton's response to the society – or being a part of the town?

**From:** Krista Morrow [<mailto:kristamorrow@hotmail.com>]  
**Sent:** Tuesday, June 20, 2017 2:04 PM  
**To:** Tara Zeller <[Tara.Zeller@MDGreenview.ab.ca](mailto:Tara.Zeller@MDGreenview.ab.ca)>  
**Cc:** Anotn <[A\\_HAUCK@TELUS.NET](mailto:A_HAUCK@TELUS.NET)>  
**Subject:** Re: Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

Hi,

The email bounced back again, so I have made the Trail Map into a JPG so that it would send. Let me know if you receive this 2nd email.

Thanks.  
Krista

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**From:** Krista Morrow <[kristamorrow@hotmail.com](mailto:kristamorrow@hotmail.com)>  
**Sent:** June 20, 2017 1:52 PM  
**To:** [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)  
**Cc:** Anotn  
**Subject:** Fw: Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

Hi,



The email bounced back so I have tried to reduce the size of the Trail Map. Let me know if you receive this 2nd email.

Thanks.  
Krista

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**From:** Krista Morrow <[kristamorrow@hotmail.com](mailto:kristamorrow@hotmail.com)>  
**Sent:** June 20, 2017 1:43 PM  
**To:** [tara.zeller@mdgreenvview.ab.ca](mailto:tara.zeller@mdgreenvview.ab.ca)  
**Cc:** Anotn  
**Subject:** Greenview Canada 150 Community Grant - The Grande Cache Griffith Trail Revitalization Committee (Email 2 of 2)

Hi Tara,

Please confirm that you have received the 2 emails. I had the file all combined into one PDF but it was too large to email.

Thanks.  
Krista

TOWN OF GRANDE CACHE  
TRAIL PROJECT  
March 14, 2017

**REVENUES**

May 3, 2013 Alberta Health Services	Thrive on Wellness	10,000.00
July 2, 2013 ARPA	Seed Funding	10,000.00
December 31, 2013 Trans Canada Pipelines LTD	Donation	2,000.00
July 2, 2014 ARPA	Choose Well	2,000.00
June 16, 2016 Summitview		400.00
<b>TOTAL FUNDING</b>		<b>\$ 24,400.00</b>

**EXPENSES**

September 5, 2013 Nates Slickline Serv.	<b>TOTAL 2013</b>	<b>325.00</b>
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October 20, 2014 GC Community High	<b>TOTAL 2014</b>	<b>280.00</b>
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April 29, 2015 GC Mountaineer -trail ad	145.64
August 27, 2015 Trailer dump	934.00
November 30, 2015 Reimburse mileage to APRA	287.33
November 30, 2015 Signs by Laura - signage	506.00
November 30, 2015 Misc supplies to A Hauck	171.44
<b>TOTAL 2015</b>	<b>2,044.41</b>

April 30, 2016 Anton Hauck	paint, brushes, rags, stain	142.39
May 31, 2016 Asenwuche		4,407.50
June 30, 2016 Tony Haas	HH, chain, rod, nuts & bolts	272.20
July 31, 2016 Anton Hauck	poly clr/safety pins/trailer b	637.83
September 14, 2016 Aseniwuche	rebar	482.35
September 15, 2016 Tony Haas	HH, wood paint	199.88
September 20, 2016 Signs by Laura	20 hwy vehicles probited	700.00
September 28, 2016 Signs by Laura	signs	913.70
October 5, 2016 Anton Hauck, Clasik	Cement	254.70
October 5, 2016 Clasik Hardware	Cement	254.70
October 31, 2016 Clasik	Stain & brushes	43.71
November 17, 2016 Anton Hauck, GI	Coupler	27.18
November 29, 2016 Anton Hauck, GI	Trailer ball	11.16
October 5, 2016 Clasik Hardware	Cement	254.70
<b>TOTAL 2016</b>		<b>8,602.00</b>

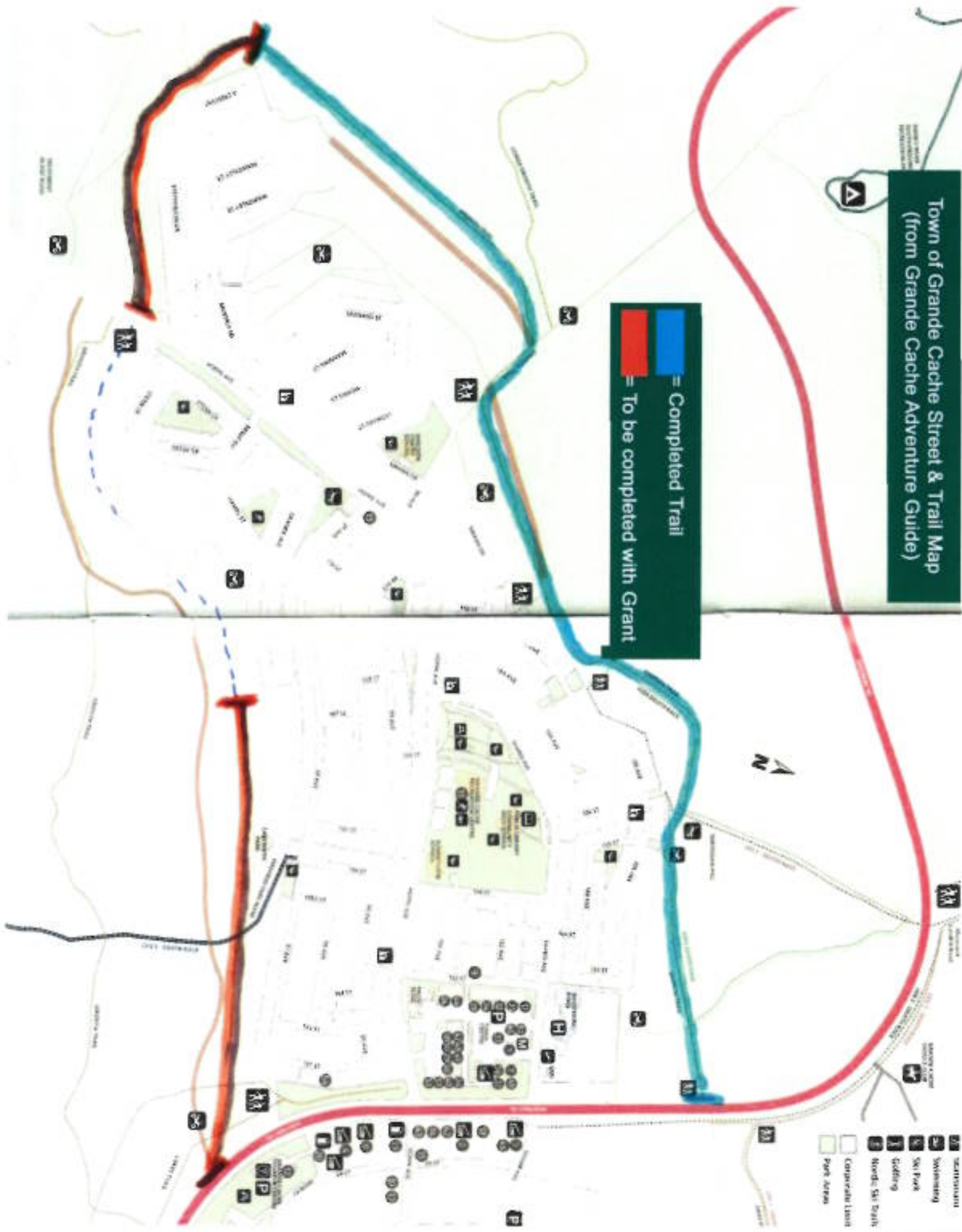
<b>TOTAL EXPENSES</b>	<b>\$ 11,251.41</b>
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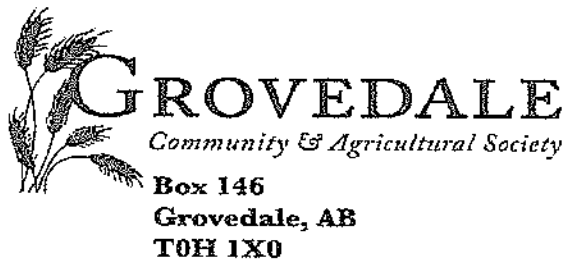
<b>REMAINING FUNDING AVAILABLE</b>	<b>\$ 13,148.59</b>
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2017-03-14

# Town of Grande Cache Street & Trail Map (from Grande Cache Adventure Guide)

■ = Completed Trail  
■ = To be completed with Grant





MD of Greenview #16  
4806 – 36 Avenue, Box 1079  
Valleyview, Alberta T0H 3N0

June 19, 2017

RE: 150 Year Canada Celebration Grant Request

Dear Council,

Grovedale Community Club & Agriculture Society is requesting funds for our 37<sup>th</sup> Annual Grovedale Fair event which is being held August 18-19, 2017. We are requesting the following money:

\$9,000.00	Pig Roast	\$8100.00 if paid by August 1, 2017 a 10% discount.
\$1,500.00	Kids/Parent Games	This is an estimated amount for prizes and equipment of games. Giving tickets for the winners then having a store where the kids can purchase items with their tickets
\$1,000.00	Candy/Icys	Candy is distribute for the Mutton Busting, Calf Scramble events and Icys for reward for finding the tokens in the sand pit
\$2,000.00	Fireworks	Estimated cost
\$13,500.00	TOTAL Request	

The Grovedale Community Club & Agriculture Society will be charging in combination with the supper \$10.00 a person, \$5.00 for Seniors and Kids under 12 of age for the dance and Midnight lunch; \$1,500.00 for Singer/DJ and \$500.00 for the midnight lunch.

We appreciate the amount granted to us for our "Fair".

Thank you,

Cheryl Ryan

Fair Director  
Grovedale Community Club & Ag Society  
780-882-9205



**37<sup>TH</sup>**  
**ANNUAL**

# GROVEDALE FAIR

AUGUST  
18-20  
2017

19



CELEBRATING



**150** 1867-2017  
YEARS





## GREENVIEW CANADA 150 COMMUNITY GRANT

Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada



### GRANT APPLICATION FORM

Please carefully review the Grant Application Instructions prior to completing the application.

#### Application Information:

Name of Organization:

Grovedale Community & Agricultural Society

Address of Organization:

Box 146 Grovedale, AB T0H 1X0

Are you a registered society? ☒ Yes ☐ No

If Yes, what act are you registered under? Ag Society Registration No. 5914285795

#### Contact Information:

Name: Cheryl Ryan

Title/Position: Fair Director

Phone: 780-882-9205

Email: Kelley1710@yahoo.com (lowercase)

Purpose of Organization:

For the Community of Grovedale, 37<sup>th</sup> Annual Grovedale Fair and 150 year Canada Celebration

**Project Information:**

Project Name:

Grovedale Fair

Which objective(s) does your project support?

- ☒ Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian.
- ☒ Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation.
- ☒ Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country.
- ☒ Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.

**Project Overview:**

Total amount requested?

\$13,500.00

What do you want to do with the funds?

\$9,000 - Pig Roast Supper (\$8100. - if paid to Vendor by Aug 1<sup>st</sup>, 2017)  
1,500 - Kids/Parent Games - Prizes & Equipment  
1,000 - Candy/keys - To be distribute - Mutton Busting/  
Calf Scramble, keys for Sand pit  
2,000 - Fireworks  
\$13,500. -

How does your project align with the objective(s) you selected above?

Events at the Fair for 150 year Celebration

How many people do you estimate will benefit from this grant?

300 people

What is the anticipated start date of your project?

August 1, 2017

What is your project completion date:

(projects must be completed by December 31, 2017)

August 20, 2017

Additional Information:	
Have you previously applied for a grant from Greenview? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
List the last two grants your organization has received from Greenview	
Amount \$ <u>93,600-</u>	Year <u>2015</u>
Purpose: <u>Flooring for the hall</u>	
Amount \$ <u>73,600</u>	Year <u>2015</u>
Purpose: <u>New kitchen for hall</u>	
Have you provided Greenview with a final completion report for grant funds received?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If no, why has the report not been filed?

FORM A must be filled out with all grant applications

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: Grovedale Com Club & Ag Society Cheryl Ryan Fair Director

Signature: Cheryl Ryan

Address: PO Box 146 Grovedale, AB T0H 1X0

Telephone Number: 780-882-9205

Date: June 19, 2017

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)



Anticipated Project Expenses - (detailed list of all expenses)	
Expense Item:	Total Cost:
Bouncy Castle	3000.00
Clown	1500.00
? unknown in progress	
Total Project Funding:	?

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## Profit &amp; Loss by Class

October 2015 through September 2016

	Fair	TOTAL
Ordinary Income/Expense		
Income		
Donation Income	4,971.30	4,971.30
Fair		
Bar & Supper & Dance .	7,025.00	7,025.00
Breakfast	796.00	796.00
Concession	1,435.52	1,435.52
Horseshoe Tournament	480.00	480.00
Raffle	1,050.00	1,050.00
Silent/Live Auction	4,586.75	4,586.75
Fair - Other - Team Penning Entry Fees.	325.00	325.00
Total Fair	15,698.27	15,698.27
Total Income	20,669.57	20,669.57
Gross Profit	20,669.57	20,669.57
Expense		
Donation - Income - Hillbilly Hawlin'	-100.59	-100.59
Fair Expenses		
Band	1,500.00	1,500.00
Concession & Catering Expenses	4,699.51	4,699.51
Entertainment	3,199.98	3,199.98
Fair Judges	235.00	235.00
Kids Carnival	3,782.40	3,782.40
Prize Money/Prizes	2,211.30	2,211.30
Ribbons & trophies	268.59	268.59
Silent/Live Auction	721.31	721.31
Fair Expenses - Other	855.65	855.65
Total Fair Expenses	17,473.74	17,473.74
Hall Expenses		
Janitorial	150.00	150.00
Total Hall Expenses	150.00	150.00
Total Expense	17,523.15	17,523.15
Net Ordinary Income	3,146.42	3,146.42
Net Income	3,146.42	3,146.42

## Meats:

\*denotes available only for groups of 100 or less

**Savory Beef Brisket:** Slow smoked for 14 plus hours using our bold beef rub that excites & teases the taste buds.

**Traditional Pulled Pork:** Juicy and seasoned to perfection, these shoulders hit the smoker low & slow for 10 to 12 hours to get the optimal tenderness mixed with the caramelized bark everyone desires.

**California Style Smoked Beef Tri Tip:** A leaner cut of beef usually smoked to a medium rare that gives the juiciness of a great steak mixed with the great flavor of a bigger cut of premium beef.

**Alabama Smoked Pulled Chicken:** Whole chicken's seasoned with an eclectic mix of spices then smoked, dipped in our "Ivory Heaven" BBQ sauce, smoked again, hand pulled & tossed in more of our white sauce to create a chicken that will leave you wanting more.

**Creole Butter Smoked Pulled Turkey:** Whole grade 'a' turkeys injected with our savory & (mildly) spicy house made creole butter. They are smoked with a hickory/cherry wood blend to give you the juiciest turkey you may ever have had!

**½ Rack Pork Baby Back Ribs:** A lot of care and attention goes into these beauties before they even hit the smoker. We start by peeling off the "silver skin" from the back side of the ribs so nothing can stop our sweet & savory rib dust from getting deep into the meat. They are then pampered in the smoker by getting routine spritzes & mopping to maximize the juiciness that will be reflected with every bite you take.

**Beef Ribs:** Possibly the trickiest to master but definitely worth the effort. We take great pride in pulling the 'silver skin' & trimming just the right amount of fat to leave you with a tender & flavorful meaty beef rib.

**\*Andouille Sausage:** Housemade with fresh ground pork, red wine & a variety of herbs & spices. Unlike any other sausage here in the great white north.

**\*Fatty:** a kicked up version of your mama's meatloaf! Pork Chorizo & Ground beef mixed, stuffed with sweet peppers & cheese that then get's rolled in a bacon weave & smoked.

**Bourbon Injected Pork Belly:** Bacon in it's simplest form. High quality bourbon is deep injected into the whole pork belly then seasoned & double smoked.

**Prime Rib:** The premium of beef cuts seasoned & smoked to the doneness of your choice.

Whole Hg. + 3 side. \$30 includes water & Sweet Tea

discount \$27 paid in adv.

300 ppl



**JOE SEMACK**  
Pitmaster to the Gods

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Grande Prairie,  
AB T8V 2N2

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- Retail
- All Catering
- Sauce/Rubs
- BBQ School
- Competition BBQ

**GCC**  
**Balance Sheet**  
 As of March 31, 2017

	Mar 31, 17
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Casino Acct	11,625.38
Chequing Acct	
Allocated Funds	
Arena Building	17,614.51
Fire Pit/Gazebo	50,000.00
Total Allocated Funds	67,614.51
Chequing Acct - Other	101,259.73
Total Chequing Acct	168,874.24
Clearing/ Expense Reimb Account	9.41
UFA Equity	254.26
Total Chequing/Savings	180,763.29
Accounts Receivable	
Accounts Receivable	4,866.19
Total Accounts Receivable	4,866.19
Other Current Assets	
Undeposited Funds	3,275.66
Total Other Current Assets	3,275.66
Total Current Assets	188,905.14
<b>TOTAL ASSETS</b>	<b>188,905.14</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	8,027.46
Total Accounts Payable	8,027.46
Other Current Liabilities	
Accrued Liabilities	2,500.00
Deposit on Hall Rental	1,575.00
GST/HST Payable	94.26
Payroll Liabilities	1,668.50
Prepaid Memberships	240.00
Unearned Grant Revenue	19,695.00
Total Other Current Liabilities	25,772.76
Total Current Liabilities	33,800.22
Total Liabilities	33,800.22
Equity	
Retained Earnings	126,894.42
Net Income	28,210.50
Total Equity	155,104.92
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>188,905.14</b>

## Profit &amp; Loss

Accrual Basis

October 2016 through March 2017

	Oct '16 - Mar 17
Ordinary Income/Expense	
Income	
Arena	
Puck Board Advertising	1,302.38
Arena - Other	63,987.00
Total Arena	65,289.38
Catering	949.77
Concession Income	
Arena Concession Income	857.15
Total Concession Income	857.15
Donation Income	1,928.63
Functions	
Ladies Night	2,295.24
Functions - Other	320.00
Total Functions	2,615.24
Grants	
Operating	
MD	103,000.00
Total Operating	103,000.00
Total Grants	103,000.00
Hall	
Kitchen Rentals	500.00
Rentals	2,993.01
Hall - Other	4,097.75
Total Hall	7,590.76
Interest Incomes	
ATB Interest	27.11
Dividend	43.38
Total Interest Incomes	70.49
Membership	1,812.67
Total Income	184,114.09
Gross Profit	184,114.09
Expense	
Arena Expense	
Caretaker	
Janitorial	2,005.86
Total Caretaker	2,005.86
Casual Labour	165.00
Repairs & Maintenance	
Propane	968.81
Repairs & Maintenance - Other	9,828.07
Total Repairs & Maintenance	10,796.88
Telephone	383.92
Utilities	25,022.96
Total Arena Expense	39,374.62

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GCC

04/24/17

## Profit &amp; Loss

Accrual Basis

October 2016 through March 2017

	Oct '16 - Mar 17
Bank Service Charges	
Interest charged	2.75
Bank Service Charges - Other	95.60
Total Bank Service Charges	98.35
Board/Executive Expenses	8,486.18
Bookkeeping / Accounting	
Professional Fees	3,250.00
Bookkeeping / Accounting - Other	6,611.63
Total Bookkeeping / Accounting	9,861.63
Donation	1,979.90
Fair Expenses	
Concession & Catering Expenses	450.00
Total Fair Expenses	450.00
Hall Expenses	
Janitorial	1,141.15
Repairs & Maintenance	29,214.02
Telephone	1,093.18
Utilities	6,051.26
Total Hall Expenses	37,499.61
Hall Function Expenses	
Alarm System	345.89
Catering & Bartending	6,431.58
Dance Lessons	120.00
Equipment & Supplies	719.94
Function	
Ball Tournament	195.00
Kids Carnival	308.10
Ladies Night	861.00
MD BBQ	225.00
Total Function	1,569.10
St. Patrick's Day	785.71
Total Hall Function Expenses	9,992.22
Insurance	1,435.82
Licenses and Permits	134.79
Memberships	104.00
Office Supplies	
Postage and Delivery	85.00
Printing and Reproduction	12.20
Office Supplies - Other	422.90
Total Office Supplies	520.10
Payroll Expenses	42,364.09
WCB Expense	1,207.04
Yard Maintenance/ Improvements	
Garbage Disposal	1,820.24
General Yard Maintenance	575.00
Total Yard Maintenance/ Improvements	2,395.24
Total Expense	155,903.59
Net Ordinary Income	28,210.50
Net Income	28,210.50

# Profit & Loss Prev Year Comparison

Accrual Basis

March 2017

	Mar 17	Mar 16	\$ Change	% Change
Ordinary Income/Expense				
Income				
Arena	10,275.00	10,813.68	-538.68	-5.0%
Catering	549.77	0.00	549.77	100.0%
Concession Income	142.86	600.00	-457.14	-76.2%
Grants	103,000.00	101,000.00	2,000.00	2.0%
Hall	1,366.67	13,250.00	-11,883.33	-89.7%
Interest Incomes	3.15	9.20	-6.05	-65.8%
Membership	867.15	95.24	771.91	810.5%
Total Income	116,204.60	125,768.12	-9,563.52	-7.6%
Gross Profit	116,204.60	125,768.12	-9,563.52	-7.6%
Expense				
Arena Expense	5,519.94	5,191.81	328.13	6.3%
Bank Service Charges	19.20	26.08	-6.88	-26.4%
Board/Executive Expenses	0.00	0.00	0.00	0.0%
Bookkeeping / Accounting	740.99	801.78	-60.79	-7.6%
Community Services	0.00	413.98	-413.98	-100.0%
Fair Expenses	0.00	81.75	-81.75	-100.0%
Hall Expenses	1,189.21	35,246.72	-34,057.51	-96.6%
Hall Function Expenses	3,692.92	0.00	3,692.92	100.0%
Licenses and Permits	50.00	0.00	50.00	100.0%
Office Supplies	21.88	443.19	-421.31	-95.1%
Payroll Expenses	6,694.75	7,834.54	-1,139.79	-14.8%
WCB Expense	323.54	0.00	323.54	100.0%
Yard Maintenance/ Improvements	350.00	350.00	0.00	0.0%
Total Expense	18,602.43	50,389.85	-31,787.42	-63.1%
Net Ordinary Income	97,602.17	75,378.27	22,223.90	29.5%
Net Income	97,602.17	75,378.27	22,223.90	29.5%



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04/24/17

Accrual Basis

# GCC Profit & Loss by Class October 2016 through March 2017

	Admin	AG Community and Grounds	Arena	Bait Journey	Catering	Community Services	Concessions
Ordinary Income/Expense							
Income							
Arena	0.00	0.00	65,289.38	0.00	0.00	0.00	0.00
Catering	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Concession Income	0.00	0.00	142.86	0.00	0.00	0.00	714.29
Donation Income	1,163.63	0.00	0.00	0.00	0.00	0.00	0.00
Functions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants	0.00	0.00	103,000.00	0.00	0.00	0.00	0.00
Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Incomes	43.36	0.00	0.00	0.00	0.00	0.00	0.00
Membership	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	1,207.01	0.00	168,432.24	0.00	0.00	0.00	714.29
Gross Profit	1,207.01	0.00	168,432.24	0.00	0.00	0.00	714.29
Expense							
Arena Expense	0.00	0.00	38,374.82	0.00	0.00	0.00	0.00
Bank Service Charges	2.76	0.00	0.00	0.00	0.00	0.00	0.00
Board/Executive Expenses	8,486.18	0.00	0.00	0.00	0.00	0.00	0.00
Bookkeeping / Accounting	9,861.63	0.00	0.00	0.00	0.00	0.00	0.00
Donation	0.00	0.00	0.00	0.00	0.00	1,349.90	0.00
Fair Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hall Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hall Function Expenses	0.00	0.00	0.00	195.00	3,501.00	0.00	0.00
Insurance	0.00	0.00	62.83	0.00	0.00	0.00	0.00
Licenses and Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	505.43	0.00	14.67	0.00	0.00	0.00	0.00
Payroll Expenses	0.00	0.00	42,364.09	0.00	0.00	0.00	0.00
WCB Expense	0.00	0.00	1,207.04	0.00	0.00	0.00	0.00
Yard Maintenance/Improvements	0.00	2,395.24	0.00	0.00	0.00	0.00	0.00
Total Expense	18,855.99	2,395.24	83,023.25	195.00	3,501.00	1,349.90	0.00
Net Ordinary Income	-17,648.98	-2,395.24	85,408.99	-195.00	-3,501.00	-1,349.90	714.29
Net Income	-17,648.98	-2,395.24	85,408.99	-195.00	-3,501.00	-1,349.90	714.29



10:19 AM

04/24/17

Accrual Basis

# GCC

## Profit & Loss by Class

### October 2016 through March 2017

	Fair	Hall	Ladies Night	MD BBQ	Memberships	St. Patrick's Day Dance	TOTAL
Ordinary Income/Expense							
Income							
Arena	0.00	0.00	0.00	0.00	0.00	0.00	65,289.38
Catering	0.00	949.77	0.00	0.00	0.00	0.00	949.77
Concession Income	0.00	0.00	0.00	0.00	0.00	0.00	857.15
Donation Income	545.00	220.00	0.00	0.00	0.00	0.00	1,028.53
Functions	0.00	320.00	2,295.24	0.00	0.00	0.00	2,615.24
Grants	0.00	0.00	0.00	0.00	0.00	0.00	103,000.00
Hall	0.00	5,295.52	1,100.00	0.00	0.00	1,195.24	7,590.76
Interest Incomes	0.00	0.00	0.00	0.00	27.11	0.00	70.49
Membership	0.00	-125.92	0.00	0.00	1,938.59	0.00	1,812.67
Total Income	545.00	6,659.37	3,395.24	0.00	1,965.70	1,195.24	184,114.09
Gross Profit	545.00	6,659.37	3,395.24	0.00	1,965.70	1,195.24	184,114.09
Expense							
Arena Expense	0.00	0.00	0.00	0.00	0.00	0.00	39,374.62
Bank Service Charges	0.00	0.00	0.00	0.00	95.60	0.00	95.60
Board/Executive Expenses	0.00	0.00	0.00	0.00	0.00	0.00	8,486.18
Bookkeeping / Accounting	0.00	0.00	0.00	0.00	0.00	0.00	9,851.63
Donation	330.00	300.00	0.00	0.00	0.00	0.00	1,978.90
Fair Expenses	450.00	0.00	0.00	0.00	0.00	0.00	450.00
Hall Expenses	0.00	37,499.61	0.00	0.00	0.00	0.00	37,499.61
Hall Function Expenses	0.00	2,984.11	1,386.93	225.00	0.00	1,700.18	9,992.22
Insurance	0.00	1,372.99	0.00	0.00	0.00	0.00	1,435.82
Licenses and Permits	0.00	134.79	0.00	0.00	0.00	0.00	134.79
Memberships	0.00	0.00	0.00	0.00	104.00	0.00	104.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	520.10
Payroll Expenses	0.00	0.00	0.00	0.00	0.00	0.00	42,364.09
WCB Expense	0.00	0.00	0.00	0.00	0.00	0.00	1,207.04
Yard Maintenance/ Improvements	0.00	0.00	0.00	0.00	0.00	0.00	2,395.24
Total Expense	780.00	42,291.50	1,386.93	225.00	199.60	1,700.18	155,903.59
Net Ordinary Income	-235.00	-35,632.13	2,008.31	-225.00	1,766.10	-504.94	28,210.50
Net Income	-235.00	-35,632.13	2,008.31	-225.00	1,766.10	-504.94	28,210.50

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GCC

04/24/17

# A/R Aging Summary

As of March 31, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
grovedale Minor Hockey	918.75	0.00	1,176.00	0.00	0.00	2,094.75
Hockey League-Crown & Anchor Chiefs	247.05	0.00	0.00	0.00	0.00	247.05
Hockey League-Nick Hansen Hockey	357.27	0.00	0.00	0.00	0.00	357.27
Hockey League-Stars	2,113.13	0.00	0.00	0.00	0.00	2,113.13
Jodie Johnson	0.00	193.99	0.00	0.00	0.00	193.99
Steph Drysdale	0.00	180.00	0.00	0.00	0.00	180.00
Warren Hillis	0.00	0.00	0.00	-320.00	0.00	-320.00
<b>TOTAL</b>	<b>3,636.20</b>	<b>373.99</b>	<b>1,176.00</b>	<b>-320.00</b>	<b>0.00</b>	<b>4,866.19</b>

## A/P Aging Summary

As of March 31, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Alliance Disposal	367.50	0.00	0.00	0.00	0.00	367.50
Business Innovation Group	778.04	0.00	0.00	0.00	0.00	778.04
Direct Energy-Arena Electricity-663	878.26	0.00	0.00	0.00	0.00	878.26
Direct Energy-Arena Gas-327	0.00	1,107.22	0.00	0.00	0.00	1,107.22
Direct Energy-Hall Electricity-384	515.57	0.00	0.00	0.00	0.00	515.57
Direct Energy-Hall Electricity-533	96.56	0.00	0.00	0.00	0.00	96.56
Direct Energy-Hall Gas-073	0.00	376.30	0.00	0.00	0.00	376.30
Direct Energy - Arena Electricity-158	2,534.36	0.00	0.00	0.00	0.00	2,534.36
Midpoint Mechanical	0.00	976.50	0.00	0.00	0.00	976.50
New Horizon Co-operative Ltd.	65.93	101.89	0.00	0.00	0.00	167.82
Peace Fuel Dist. (2012)	229.33	0.00	0.00	0.00	0.00	229.33
<b>TOTAL</b>	<b>5,465.55</b>	<b>2,561.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,027.46</b>

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GCC

04/24/17

**A/P Aging Summary**

As of April 24, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Direct Energy-Arena Electricity-663	0.00	878.26	0.00	0.00	0.00	878.26
Direct Energy-Arena Gas-327	0.00	1,107.22	0.00	0.00	0.00	1,107.22
Direct Energy-Hall Electricity-384	0.00	515.57	0.00	0.00	0.00	515.57
Direct Energy-Hall Electricity-533	0.00	96.56	0.00	0.00	0.00	96.56
Direct Energy-Hall Gas-073	0.00	376.30	0.00	0.00	0.00	376.30
Direct Energy - Arena Electricity-158	0.00	2,534.36	0.00	0.00	0.00	2,534.36
<b>TOTAL</b>	<b>0.00</b>	<b>5,508.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,508.27</b>

**GCC**  
**Deposit Detail**  
**March 2017**

Type	Num	Date	Name	Account	Amount
Deposit		03/03/2017		Chequing Acct	475.17
			Government of Canada	Payroll Expenses	-255.17
Sales Receipt	021517	02/15/2017	Dance Lessons	Clearing/ Expense ...	100.00
				Undeposited Funds	-320.00
TOTAL					-475.17
Deposit		03/03/2017		Chequing Acct	9,647.62
Payment	241662	02/16/2017	Hockey League-Crown & Anchor Chiefs	Undeposited Funds	-300.00
Payment	561	02/07/2017	Jennifer Boxshall	Undeposited Funds	-362.25
Sales Receipt	241660	02/08/2017	Deanne Sauve	Undeposited Funds	-73.50
Payment	330	02/11/2017	Hockey League-Sharks	Undeposited Funds	-905.62
Payment	570	02/22/2017	grovedale Minor Hockey	Undeposited Funds	-1,065.75
Payment	82	02/22/2017	Hockey League-Stars	Undeposited Funds	-1,449.00
Payment	562	02/28/2017	Jennifer Boxshall	Undeposited Funds	-483.00
Payment	2009	02/28/2017	Grovedale Figure Skating	Undeposited Funds	-2,866.50
Sales Receipt	241670	03/02/2017	Deanne Sauve	Undeposited Funds	-147.00
Payment	9258	03/02/2017	Grande Prairie Minor Hockey	Undeposited Funds	-1,995.00
TOTAL					-9,647.62
Deposit		03/30/2017		Chequing Acct	103,000.00
			Municipal District of Greenview #16	MD	-88,000.00
			Municipal District of Greenview #16	MD	-15,000.00
TOTAL					-103,000.00
Deposit		03/30/2017		Chequing Acct	12,743.16
Sales Receipt	241675	03/19/2017	Grande Prairie Minor Hockey	Undeposited Funds	-99.75
Sales Receipt	March	03/31/2017	Concession Arena	Undeposited Funds	-150.00
Payment	179	02/19/2017	Jodie Johnson	Undeposited Funds	-1,189.91
Payment	331	03/04/2017	Hockey League-Sharks	Undeposited Funds	-724.50
Payment	152	03/09/2017	Hockey League-Fifty Plus Hockey Team	Undeposited Funds	-1,449.00
Payment	153	03/09/2017	Hockey League-Fifty Plus Hockey Team	Undeposited Funds	-1,449.00
Payment	2625	03/13/2017	Penson School	Undeposited Funds	-1,102.50
Payment	532	03/17/2017	Hockey League-Grovedale Vipers	Undeposited Funds	-241.50
Sales Receipt	Deposit	03/21/2017	Sandra Haugland	Undeposited Funds	-500.00
Payment	154	03/23/2017	Hockey League-Fifty Plus Hockey Team	Undeposited Funds	-1,449.00
Payment	420	03/24/2017	Hockey League-Sharks	Undeposited Funds	-724.50
Sales Receipt	241678	03/29/2017	Grovedale Figure Skating	Undeposited Funds	-650.00
Payment	2025	03/29/2017	Grovedale Figure Skating	Undeposited Funds	-3,013.50
TOTAL					-12,743.16
Deposit		03/31/2017		Casino Acct	0.99
				ATB Interest	-0.99
TOTAL					-0.99
Deposit		03/31/2017		Chequing Acct	2.16
				ATB Interest	-2.16
TOTAL					-2.16

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GCC  
Cheque Detail

March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Cheque		03/06/2017	Direct Energy-Arena Gas-327		Chequing Acct		-1,418.73
Bill	JAN13-FEB13	02/16/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-1,351.17 -67.56	1,351.17 67.56
TOTAL						-1,418.73	1,418.73
Cheque		03/31/2017			Chequing Acct		-19.20
TOTAL					Bank Service Char	-19.20	19.20
						-19.20	19.20
Bill Pmt -Cheque	AP	03/06/2017	Direct Energy-Arena Electricit...		Chequing Acct		-923.63
Bill	JAN15-FEB12	02/17/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-879.85 -43.58	879.85 43.58
TOTAL						-923.63	923.63
Bill Pmt -Cheque	AP	03/06/2017	Direct Energy-Hall Electricity...		Chequing Acct		-345.71
Bill	JAN15-FEB12	02/17/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-329.26 -16.46	329.26 16.46
TOTAL						-345.71	345.71
Bill Pmt -Cheque	AP	03/06/2017	Direct Energy-Hall Electricity...		Chequing Acct		-84.51
Bill	JAN15-FEB12	02/17/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-80.49 -4.02	80.49 4.02
TOTAL						-84.51	84.51
Bill Pmt -Cheque	AP	03/06/2017	Direct Energy - Arena Electricit...		Chequing Acct		-2,536.86
Bill	JAN15-FEB12	02/17/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-2,416.06 -120.80	2,416.06 120.80
TOTAL						-2,536.86	2,536.86
Bill Pmt -Cheque	AP	03/06/2017	Direct Energy-Hall Gas-073		Chequing Acct		-560.96
Bill	JAN13-FEB13	02/16/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Utilities GST/HST Payable	-534.26 -26.71	534.26 26.71
TOTAL						-560.96	560.96
Pay Cheque	346	03/01/2017	Barry W Williams		Chequing Acct		-1,021.23
					Payroll Expenses	-1,115.40	1,115.40
					Payroll Expenses	-64.36	64.36
					Payroll Expenses	-53.39	53.39
					Payroll Liabilities	53.39	-53.39
					Payroll Liabilities	53.39	-53.39
					Payroll Expenses	-27.94	27.94
					Payroll Liabilities	27.94	-27.94
					Payroll Liabilities	19.96	-19.96
					Payroll Liabilities	129.80	-129.80
					Payroll Expenses	-44.62	44.62
TOTAL						-1,021.23	1,021.23
Pay Cheque	363	03/01/2017	Robert W Hooper		Chequing Acct		-1,650.32
					Payroll Expenses	-1,802.66	1,802.66
					Payroll Expenses	-196.29	196.29
					Payroll Expenses	-95.31	95.31
					Payroll Liabilities	95.31	-95.31
					Payroll Liabilities	95.31	-95.31
					Payroll Expenses	-47.26	47.26
					Payroll Liabilities	47.26	-47.26
					Payroll Liabilities	33.76	-33.76
					Payroll Liabilities	291.98	-291.98
					Payroll Expenses	-72.12	72.12
TOTAL						-1,650.32	1,650.32

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GCC  
Cheque Detail

March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Cheque	436	03/02/2017	Apex Security Inc		Chequing Acct		-30.98
Bill	8198	02/01/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Alarm System GST/HST Payable	-29.50 -1.48	29.50 1.48
TOTAL						-30.98	30.98
Bill Pmt -Cheque	437	03/02/2017	Business Innovation Group		Chequing Acct		-757.51
Bill	204	02/28/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Bookkeeping / Acc.. GST/HST Payable	-721.44 -36.07	721.44 36.07
TOTAL						-757.51	757.51
Bill Pmt -Cheque	438	03/02/2017	Tejus		Chequing Acct		-155.32
Bill		02/20/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Telephone GST/HST Payable	-147.94 -7.38	147.94 7.38
TOTAL						-155.32	155.32
Bill Pmt -Cheque	439	03/03/2017	Alliance Disposal		Chequing Acct		-294.00
Bill	20968	02/28/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Garbage Disposal GST/HST Payable	-280.00 -14.00	280.00 14.00
TOTAL						-294.00	294.00
Bill Pmt -Cheque	440	03/03/2017	Midpoint Mechanical		Chequing Acct		-1,312.50
Bill	20170527	02/23/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Repairs & Mainten.. GST/HST Payable	-1,250.00 -62.50	1,250.00 62.50
TOTAL						-1,312.50	1,312.50
Bill Pmt -Cheque	442	03/06/2017	Tam Smith		Chequing Acct		-1,530.22
Bill	168552	11/30/2016	Receiver General	GST (1) On Purchase (GST On Purcha...	Repairs & Mainten.. GST/HST Payable	-727.71 -36.39	727.71 36.39
Bill	168553	01/25/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Repairs & Mainten.. GST/HST Payable	-729.64 -36.48	729.64 36.48
TOTAL						-1,530.22	1,530.22
Liability Cheque	443	03/15/2017	Receiver General		Chequing Acct		-1,967.72
					Payroll Liabilities	-330.25	330.25
					Payroll Liabilities	-330.25	330.25
					Payroll Liabilities	-165.58	165.58
					Payroll Liabilities	-118.28	118.28
					Payroll Liabilities	-1,023.40	1,023.40
TOTAL						-1,967.72	1,967.72
Pay Cheque	444	03/15/2017	Robert W Hooper		Chequing Acct		-1,588.42
					Payroll Expenses	-2,008.52	2,008.52
					Payroll Expenses	-43.62	43.62
					Payroll Expenses	-98.24	98.24
					Payroll Liabilities	-98.24	-98.24
					Payroll Liabilities	-98.24	-98.24
					Payroll Expenses	-48.62	48.62
					Payroll Liabilities	-48.62	-48.62
					Payroll Liabilities	-34.73	-34.73
					Payroll Liabilities	-309.01	-309.01
					Payroll Expenses	-80.28	80.28
TOTAL						-1,588.42	1,588.42
Bill Pmt -Cheque	446	03/08/2017	Distributors North Inc.		Chequing Acct		-70.27
Bill	28279	03/17/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Janitorial GST/HST Payable	-66.92 -3.35	66.92 3.35
TOTAL						-70.27	70.27
Bill Pmt -Cheque	447	03/08/2017	Tejus		Chequing Acct		-155.32
Bill		03/20/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Telephones GST/HST Payable	-147.94 -7.38	147.94 7.38
TOTAL						-155.32	155.32

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Cheque Detail

March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Cheque	448	03/08/2017	WCB		Chequing Acct		-323.54
Bill	21954285	03/08/2017			WCB Expense	-323.54	323.54
TOTAL						-323.54	323.54
Pay Cheque	454	03/15/2017	Barry W Williams		Chequing Acct		-921.45
					Payroll Expenses	-844.20	844.20
					Payroll Expenses	-192.00	192.00
					Payroll Expenses	-12.00	12.00
					Payroll Expenses	-46.34	46.34
					Payroll Liabilities	46.34	-46.34
					Payroll Liabilities	46.34	-46.34
					Payroll Expenses	-24.70	24.70
					Payroll Liabilities	24.70	-24.70
					Payroll Liabilities	17.64	-17.64
					Payroll Liabilities	96.54	-96.54
					Payroll Expenses	-33.77	33.77
TOTAL						-921.45	921.45
Bill Pmt -Cheque	455	03/17/2017	Distributors North Inc.		Chequing Acct		-299.26
Bill	29022	02/28/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Jarstorial GST/HST Payable	-284.06 -14.20	284.06 14.20
TOTAL						-299.26	299.26
Bill Pmt -Cheque	456	03/17/2017	First Choice Electrical Supply		Chequing Acct		-43.85
Bill	57761	03/02/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Repairs & Mainten. GST/HST Payable	-41.76 -2.09	41.76 2.09
TOTAL						-43.85	43.85
Bill Pmt -Cheque	457	03/17/2017	Kenny Long		Chequing Acct		-1,343.54
Bill	40	02/22/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Repairs & Mainten. GST/HST Payable	-1,279.56 -63.98	1,279.56 63.98
TOTAL						-1,343.54	1,343.54
Bill Pmt -Cheque	458	03/17/2017	Municipal District of Greenvie...		Chequing Acct		-48.00
Bill	Feb1-28, 2017	02/28/2017			Utilities Utilities	-24.00 -24.00	24.00 24.00
TOTAL						-48.00	48.00
Bill Pmt -Cheque	459	03/17/2017	New Horizon Co-operative Ltd.		Chequing Acct		-160.80
Bill	Feb1-28, 2017	02/28/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten. GST/HST Payable	-160.70 -0.10	160.70 0.10
TOTAL						-160.80	160.80
Bill Pmt -Cheque	460	03/17/2017	Peace Fuel Dist. (2012)		Chequing Acct		-150.34
Bill	219237	02/23/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	Propane GST/HST Payable	-143.18 -7.16	143.18 7.16
TOTAL						-150.34	150.34
Cheque	465-JB	03/17/2017	Costco		Cleaning/ Expens...		-96.57
					Catering & Barten.	-96.57	96.57
TOTAL						-96.57	96.57
Cheque	469-JB	03/21/2017	Costco		Cleaning/ Expens...		-194.02
					Catering & Barten.	-194.02	194.02
TOTAL						-194.02	194.02
Cheque	57774	03/07/2017	Alberta Gaming and Liquor C...		Chequing Acct		-50.00
					Licenses and Per.	-50.00	50.00
TOTAL						-50.00	50.00



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Cheque Detail

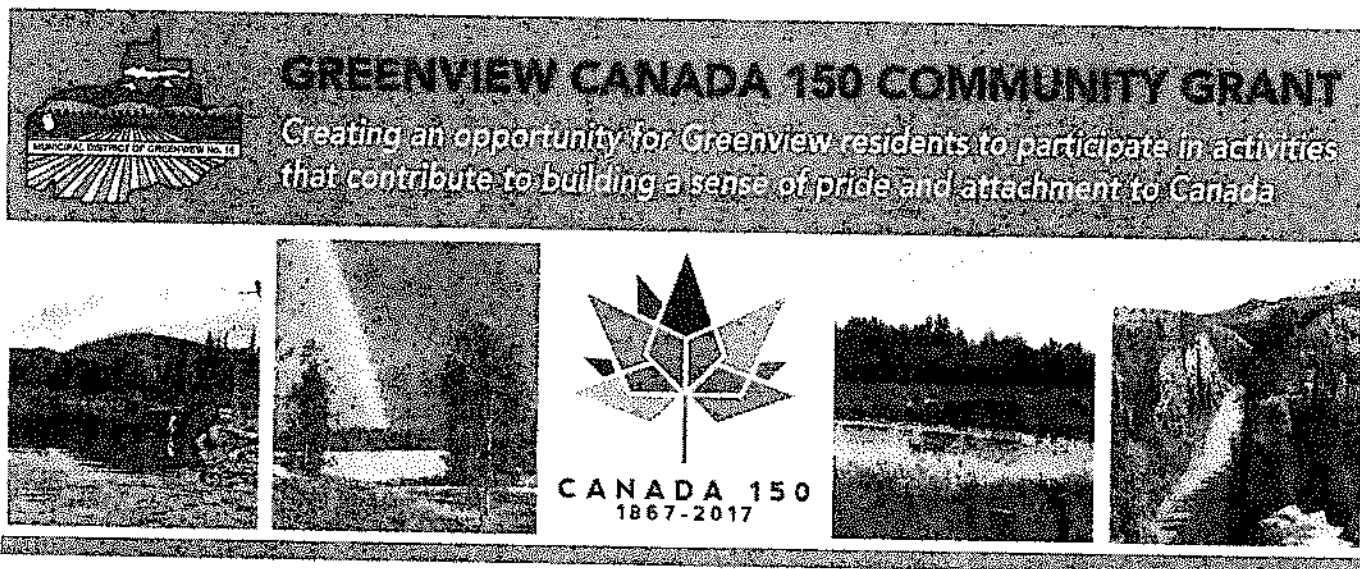
March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Cheque	57775-SH	03/06/2017	Shannon Hinks-Shreehan		Chequing Acct		-22.97
					Clearing/ Expense ...	-22.97	22.97
TOTAL						-22.97	22.97
Cheque	57775-SH	03/06/2017	New Horizon Co-operative Ltd.		Clearing/ Expense...		-10.16
			Receiver General	GST (1) On Purchase (GST On Purcha...	Office Supplies	-9.68	9.68
					GST/HST Payable	-0.48	0.48
TOTAL						-10.16	10.16
Cheque	57775-SH	03/06/2017	New Horizon Co-operative Ltd.		Clearing/ Expense...		-12.81
			Receiver General	GST (1) On Purchase (GST On Purcha ...	Printing and Repro...	-12.20	12.20
					GST/HST Payable	-0.61	0.61
TOTAL						-12.81	12.81
Cheque	57775-JB	03/06/2017	Joanne Bremner		Chequing Acct		-193.99
					Clearing/ Expense ...	-193.99	193.99
TOTAL						-193.99	193.99
Cheque	57777	03/22/2017	Hockey League-Wapiti Crushers...		Chequing Acct		-184.10
Payment	72121	10/22/2016	Hockey League-Wapiti Crushers		Accounts Receiva...	-184.10	-4,350.00
TOTAL						-184.10	-4,350.00
Bill Print -Cheque	57801	03/08/2017	Cloud 10 Music Service		Chequing Acct		-200.00
Bill	170012	03/01/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	St. Patrick's Day	-190.48	785.71
					GST/HST Payable	-9.52	39.29
TOTAL						-200.00	825.00
Bill Print -Cheque	57802	03/17/2017	Cloud 10 Music Service		Chequing Acct		-825.00
Bill	170012	03/01/2017	Receiver General	GST (1) On Purchase (GST On Purcha...	St. Patrick's Day	-595.23	785.71
					GST/HST Payable	-29.77	39.29
TOTAL						-825.00	825.00
Cheque	57803	03/11/2017	David Laboucan		Chequing Acct		-125.00
					Catering & Barten...	-125.00	125.00
TOTAL						-125.00	125.00
Cheque	57804	03/11/2017	Kali Robinson		Chequing Acct		-125.00
					Catering & Barten...	-125.00	125.00
TOTAL						-125.00	125.00
Cheque	57805	03/08/2017	Grovedale's General Store		Chequing Acct		-67.02
					Catering & Barten...	-67.02	67.02
TOTAL						-67.02	67.02
Cheque	57806-RH	03/01/2017	Costco		Clearing/ Expense...		-61.06
			Receiver General	GST (1) On Purchase (GST On Purcha...	Janitorial	-58.15	58.15
					GST/HST Payable	-2.91	2.91
TOTAL						-61.06	61.06
Cheque	57806-RH	03/03/2017	Liquorstore		Clearing/ Expense...		-98.55
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-92.90	93.90
					GST/HST Payable	-4.65	4.65
TOTAL						-98.55	98.55

GCC  
Cheque Detail

March 2017

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Cheque	57805-RM	03/08/2017	Costco		Clearing/ Expense...		-68.20
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-64.95	64.95
TOTAL					GST/HST Payable	-3.25	3.25
						-68.20	68.20
Cheque	57806-RM	03/08/2017	Liquorstore		Clearing/ Expense...		-74.70
					Catering & Barten...	-74.70	74.70
TOTAL						-74.70	74.70
Cheque	57806-RM	03/08/2017	Walmart		Clearing/ Expense...		-121.05
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-115.95	115.95
TOTAL					GST/HST Payable	-5.19	5.19
						-121.05	121.05
Cheque	57805-RM	03/18/2017	Robin McCullough		Chequing Acct		-428.04
					Clearing/ Expense ..	-428.04	428.04
TOTAL						-428.04	428.04
Cheque	57807	03/16/2017	Vintage Wine and Spirits		Chequing Acct		-1,142.54
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-1,058.23	1,058.23
TOTAL					GST/HST Payable	-54.41	54.41
						-1,142.54	1,142.54
Cheque	57805-JB	03/15/2017	Joanne Bremner		Chequing Acct		-300.00
					Clearing/ Expense ..	-300.00	300.00
TOTAL						-300.00	300.00
Cheque	57809-JB	03/19/2017	Joanne Bremner		Chequing Acct		-243.81
					Clearing/ Expense ..	-243.81	243.81
TOTAL						-243.81	243.81
Cheque	57808-JB	03/19/2017	Costco		Clearing/ Expense...		-243.81
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-243.16	243.16
TOTAL					GST/HST Payable	-0.65	0.65
						-243.81	243.81
Cheque	57810	03/16/2017	Karen Copley		Chequing Acct		-125.00
					Catering & Barten...	-125.00	125.00
TOTAL						-125.00	125.00
Cheque	57811	03/16/2017	Cheryl Kotscherofski		Chequing Acct		-125.00
					Catering & Barten...	-125.00	125.00
TOTAL						-125.00	125.00
Cheque	57812	03/16/2017	Nitehawk		Chequing Acct		-180.05
			Receiver General	GST (1) On Purchase (GST On Purcha...	Catering & Barten...	-171.48	171.48
TOTAL					GST/HST Payable	-8.57	8.57
						-180.05	180.05



## GRANT APPLICATION FORM

Please carefully review the Grant Application Instructions prior to completing the application.

<b>Application Information:</b>	
Name of Organization: Pioneers of Grovedale Area Museum	
Address of Organization: Box 63 Grovedale, Ab T0H 1X0	
Are you a registered society? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, what act are you registered under? Registered Charity Registration No. 832226322	
<b>Contact Information:</b>	
Name: Fred McAusland	Title/Position: President
Phone: 780 814 4626	Email: ellenfre@telus.net
Purpose of Organization: Collect and display artifacts and stories of our area for the purpose of education	

**Project Information:**

Project Name:

Which objective(s) does your project support?

- ☒ Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian.
- ☒ Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation.
- ☐ Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country.
- ☐ Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.

**Project Overview:**

Total amount requested?

\$3200

What do you want to do with the funds?

We are holding a free old time music festival to celebrate music from the past. It will be for 3 days. This amount would cover of costs for food for the concession and booth and a supper on Saturday night as well as cost to rent sound equipment.

How does your project align with the objective(s) you selected above?

We are holding our event as close to the original "Farmer's Day" of our past. The whole purpose of the holiday was to get together with neighbours to visit. Music always brings back memories for people as well as brings us all together. We all share memories of the great picnics of the past so we hope to bring back those days by providing a free event for young and old.

How many people do you estimate will benefit from this grant?

We hope to have between 400-500 people attend

What is the anticipated start date of your project?

June 9, 10 and 11th

What is your project completion date:

(projects must be completed by December 31, 2017)

<b>Additional Information:</b>	
Have you previously applied for a grant from Greenview? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
List the last two grants your organization has received from Greenview	
Amount \$ <u>15000.00</u>	Year <u>2017</u>
Purpose: <u>annual operating</u>	
Amount \$ <u>15000.00</u>	Year <u>2016</u>
Purpose: <u>annual operating</u>	
Have you provided Greenview with a final completion report for grant funds received?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, why has the report not been filed?	

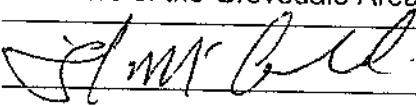
*FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: Pioneers of the Grovedale Area Museum

Signature: 

Address: Box 63 Grovedale Ab T0H 1X0

Telephone Number: 780 532 4136 or 780 814 4626

Date: May 3, 2017

**Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)**

**FORM A – Project Funding Details**

<b>Project Funding Details - (list all funding sources for this project)</b>			
	Confirmed Amount	Pending Amount	Total Amount:
Greenview Canada 150 Grant Request		3200.00	3200.00
Organization's Cash Contribution	3200.00		
Other Funding Sources (please list):			
Dontated-In-Kind (labour, equipment, materials)			27050.00
25 hours of live music	25000.00		
66 man hours for concession @\$10/hr	660.00		
25 hours each for sound man and MC @	750.00		
4 hrs for 5 people for set up @ \$10/hour	200.00		
4 hour for 5 people for clean up \$10/hour	200.00		
8 people for food prep for 3 hours @ 10/h	240.00		
<b>Total Project Funding:</b>			<b>30250.00</b>

Anticipated Project Expenses - (detailed list of all expenses)	
Expense Item:	Total Cost:
Meat for concession and supper	1100.00
Pop/water and other food costs	1740.00
bakery	250.00
sound equipment rental	110.00

\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.



OTTAWA ON K1A 0L5

Museum for the Pioneers of the  
Grovedale Area Society  
BOX 63  
GROVEDALE AB T0H 1X0

Date issued  
2017-03-17  
Notice number  
01  
BN/registration number  
83226 3222 RR 0001

Thank you for filing or amending the charity's financial information on Form T3010, *Registered Charity Information Return*, for the fiscal period ending 2016-12-31.

**Please check the information in this summary carefully.**

### Important message

You did not make any changes on Form TF725, Registered Charity Basic Information Sheet.

### Financial information

We have processed the charity's financial information as submitted. This information may be subject to further review. It is the charity's responsibility to verify the information. If there is a discrepancy between the declared and recalculated amounts below, submit a Form T1240, *Registered Charity Adjustment Request*. To get this form go to [www.cra.gc.ca/charities](http://www.cra.gc.ca/charities), and select "Charities-related forms and publications" at the bottom of the page.

Declared	Total assets	Recalculated
319,593		319,593

Declared	Total revenue	Recalculated
159,366		159,366

Declared	Total liabilities	Recalculated
166,529		166,957

Declared	Total expenditures	Recalculated
20,040		20,038

Submit the completed form or any questions:

**By mail:** Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5

**By fax:** 613-957-8925

For information, go to [www.cra.gc.ca/charities](http://www.cra.gc.ca/charities) and select "Operating a registered charity".

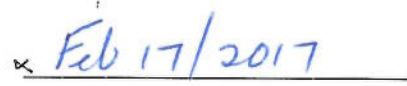
Director General, Charities Directorate

To the Members of the  
Museum of the Pioneers of the  
Grovedale Area Society

#### AUDIT STATEMENT

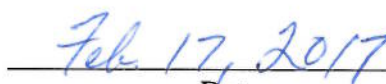
We have been appointed by the board of directors to audit the books for the Society for the fiscal year ending December 31, 2016. After examination of the books and records, we are reporting that the annexed financial statements present fairly the revenue, expenditures, and financial position of the Society for the period indicated.

  
\_\_\_\_\_

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

  
\_\_\_\_\_

Date



**MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY**

**Financial Statements**

**Year Ended December 31, 2016**

*(Unaudited - See Notice To Reader)*

**MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY**

**Index to Financial Statements**

**Year Ended December 31, 2016**

*(Unaudited - See Notice To Reader)*

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Statement of Financial Position	2
Statement of Changes in Net Assets	3
Statement of Revenues and Expenditures	4
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### NOTICE TO READER

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On the basis of information provided by management, I have compiled the statement of financial position of Museum for the Pioneers of the Grovedale Area Society as at December 31, 2016 and the statements of revenues and expenditures and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Grande Prairie, Alberta  
February 3, 2017



C Powell Professional Corporation  
Chartered Professional Accountant

**MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY**

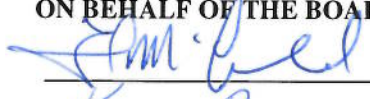
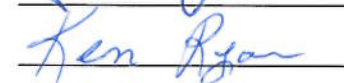
**Statement of Financial Position**

**December 31, 2016**

*(Unaudited - See Notice To Reader)*

	2016	2015
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 13,384	\$ 4,211
Accounts receivable	288	583
Prepaid expenses	1,087	1,161
	<u>14,759</u>	<u>5,955</u>
<b>PROPERTY, PLANT AND EQUIPMENT (Note 3)</b>	<u>304,834</u>	<u>188,393</u>
	<u>\$ 319,593</u>	<u>\$ 194,348</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 428	\$ 435
<b>DEFERRED GRANTS (Note 4)</b>	<u>166,529</u>	<u>180,603</u>
	<u>166,957</u>	<u>181,038</u>
<b>NET ASSETS</b>		
Non restricted	<u>152,636</u>	<u>13,310</u>
	<u>\$ 319,593</u>	<u>\$ 194,348</u>

**ON BEHALF OF THE BOARD**

 Director  
 Director

See notes to financial statements

**MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY**

**Statement of Changes in Net Assets**

**Year Ended December 31, 2016**

*(Unaudited - See Notice To Reader)*

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	2016	2015
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 13,310</b>	<b>\$ 10,594</b>
Excess of revenue over expenditures	<u>139,326</u>	<u>2,716</u>
<b>NET ASSETS - END OF YEAR</b>	<b><u>\$ 152,636</u></b>	<b><u>\$ 13,310</u></b>

See notes to financial statements

**MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY**

**Statement of Revenues and Expenditures**

**For the Year Ended December 31, 2016**

*(Unaudited - See Notice To Reader)*

	2016	2015
<b>REVENUE</b>		
Grants - MD of Greenview	\$ 15,000	\$ 15,000
Donations	121,769	645
Fund raising	8,520	6,845
Amortization of deferred grants	14,074	14,375
Interest	3	4
	<u>159,366</u>	<u>36,869</u>
<b>EXPENDITURES</b>		
Amortization	758	8,036
Fund raising costs	5,848	5,845
Insurance	1,440	1,423
Interest and bank charges	2	3
Office	60	-
Professional fees	1,734	-
Repairs and maintenance	6,600	8,607
Sub-contracts	-	4,540
Utilities	3,598	5,699
	<u>20,040</u>	<u>34,153</u>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<u>\$ 139,326</u>	<u>\$ 2,716</u>

See notes to financial statements

# MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY

## Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited - See Notice To Reader)

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### 1. DESCRIPTION OF BUSINESS

Museum for the Pioneers of the Grovedale Area Society was incorporated under the Societies Act of Alberta August 5, 2008. The Society's principal activity is the operation of a local museum in the Grovedale Alberta.

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Property, plant and equipment

Property, plant and equipment is stated at cost or deemed cost less accumulated amortization. Property, plant and equipment is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Buildings	4%	declining balance method
Equipment	20%	declining balance method

The company regularly reviews its property, plant and equipment to eliminate obsolete items.

Government grants related to the construction or purchase of property, plant and equipment are disclosed separately on the statement of financial position and are amortized using the same basis as the related property, plant and equipment.

Property, plant and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

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### 3. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Land	\$ 117,650	\$ -	\$ 117,650	\$ 450
Buildings	234,246	48,623	185,623	185,991
Equipment	5,578	4,017	1,561	1,952
	<u>\$ 357,474</u>	<u>\$ 52,640</u>	<u>\$ 304,834</u>	<u>\$ 188,393</u>

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# MUSEUM FOR THE PIONEERS OF THE GROVEDALE AREA SOCIETY

## Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited - See Notice To Reader)

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### 4. DEFERRED GRANTS

	2016	2015
Grants related to property, plant and equipment	\$ 228,984	\$ 228,984
Accumulated amortization	(62,455)	(48,381)
	<u>\$ 166,529</u>	<u>\$ 180,603</u>

Revenue derived from the government grants and other contracts for services is initially recorded as deferred revenue on the statement of financial position.

Grants received for the purchase of property, plant and equipment are included in revenue and expenditures on the same basis as the property, plant and equipment.

Amounts received towards a specific expenditure are included in income on the same basis as the related expenditure.

Amounts received for support over a period of time are included in revenue and expenditures over that period of time.

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### 5. INCOME TAXES

The society is a registered charity under the Income Tax Act of Canada. It does not pay taxes.

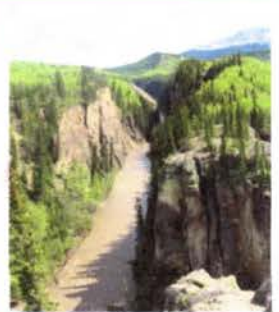
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## GREENVIEW CANADA 150 COMMUNITY GRANT

*Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada*



### GRANT APPLICATION FORM

*Please carefully review the Grant Application Instructions prior to completing the application.*

#### Application Information:

Name of Organization: Sunset House Community Hall Society

Address of Organization: Box 26 Sunset House T0h3H0

Are you a registered society? ☒ Yes ☐ No

If Yes, what act are you registered under? \_\_\_\_\_ Registration No. \_\_\_\_\_

#### Contact Information:

Name: John Vinette

Title/Position: President

Phone: 780-623-1416

Email: john@grandevview.ca

Purpose of Organization: To provide community events and activities to the Sunset House area.

Project Information:	
Project Name: Sunset House Community Reunion "In Memory of the Homesteaders"	
Which objective(s) does your project support?	
<input checked="" type="checkbox"/> Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian. <input checked="" type="checkbox"/> Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation. <input type="checkbox"/> Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country. <input type="checkbox"/> Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.	
Project Overview:	
Total amount requested? <b>\$8700</b>	
What do you want to do with the funds? Purchase 12 outdoor picnic tables Purchase fireworks	
How does your project align with the objective(s) you selected above? Our Event will be in remembrance of the homesteaders that settled and opened this area. There are not to many of them left and we are encouraging their children and families to attend and bring memories and photographs from that time. There will be wagon rides and a sawmill demonstration. We will be celebrating Canada's rural roots and the people that helped to develop it.	
How many people do you estimate will benefit from this grant? We are planning on 300-400 people attending.	
What is the anticipated start date of your project? The Event is August 4,5 and 6.	What is your project completion date: (projects must be completed by December 31, 2017) <b>August 6, 2017</b>

**Additional Information:**

Have you previously applied for a grant from Greenview? ☒ Yes ☐ No

List the last two grants your organization has received from Greenview

Amount \$ 7223 Year 2015

Purpose: purchase tables for Hall

Amount \$ 10185 Year 2015

Purpose: Purchase coolers for Hall

Have you provided Greenview with a final completion report for grant funds received?

☒ Yes ☐ No If no, why has the report not been filed?


*FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: John Vinette

Signature: 

Address: Box 13 Sunset House

Telephone Number: 780-623-1416

Date: July 9/2017

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)

## FORM A – Project Funding Details

Project Funding Details - (list all funding sources for this project)			
	Confirmed Amount	Pending Amount	Total Amount:
Greenview Canada 150 Grant Request		\$8700	\$8700.-
Organization's Cash Contribution	\$5200		\$5200.-
Other Funding Sources (please list):			
Dontated-In-Kind (labour, equipment, materials)			
Total Project Funding:			\$13900.-

Anticipated Project Expenses - (detailed list of all expenses)	
Expense Item:	Total Cost:
Food	2500.-
Wagon ride's	750.-
Band	1500.-
License	100.-
Decorating	350.-
Fire works	1500.-
Picnic table's	7200.-
Total Project Funding: 13900	

\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.



Sunset House Community Hall Society  
Income Statement 01/01/2016 to 12/31/2016

*[Signature]*  
President

*[Signature]*  
ANDREA VINETTE  
Director

REVENUE

REVENUE

Facility Rentals	3,250.00
Grants	41,500.00
Donations	0.00
Bank Interest	0.00
Bar Service (Margin after Lq Exp)	1,513.00
Community Activities	10,620.35
Miscellaneous Revenue	500.00

<b>TOTAL REVENUE</b>	<u>57,383.35</u>
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<b>TOTAL REVENUE</b>	<u>57,383.35</u>
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EXPENSE

EXPENSES

Telephone - Telus	653.31
Utility - Propane	0.00
Utility - Power [Centre]	10,572.10
Utility - Power [Rink]	0.00
Utility - Power [Ball Park]	1,294.62
Utility - Natural Gas [Centre]	3,243.47
Insurance	494.40
Activity Expenses	8,213.68
Advertising	869.47
Janitorial & Yard Maintenance	6,225.52
Repair & Maintenance	16,903.11
Recreation Expenses	98.62
Office Supplies	307.20
Bank Charges	9.00
Sunshine Committee	0.00
Capital Purchases	0.00
Kitchen Supplies [ex-paper towels]	1,220.90
Kitchen Supplies [Food/Beverag...]	7,482.80
Water (from MD)	81.98

<b>TOTAL EXPENSES</b>	<u>57,670.18</u>
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<b>TOTAL EXPENSE</b>	<u>57,670.18</u>
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<b>NET INCOME</b>	<u><u>-286.83</u></u>
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Sunset House Community Hall Society  
Balance Sheet As at 12/31/2016

*M. V. St.*  
President

*Andrea Vinella*  
ANDREA VINELLE  
Director

ASSET

CURRENT ASSETS

Bank Of Montreal #80000000	69,025.75
Float (Wednesday Coffee)	0.00
Cash On Hand	71.82
Cash On Hand "Float"	300.00
Accounts Receivable [postable]	0.00

TOTAL CURRENT ASSETS 69,397.57

OTHER ASSETS

Kitchen Equipment ( Com. Centre)	14,472.14
Com. Centre Tables Chairs & Etc	14,507.98
Ball park Bldg contents	754.93
Ball park & Playground Equip	715.44
Rec. Eqpt.(Ski's, Snowmobile Etc)	1,479.38
JD Tractor, Mower and Snow blower	5,794.72
Bar & kitchen Inv.	383.52

TOTAL OF OTHER ASSETS 38,108.11

TOTAL ASSET 107,505.68

LIABILITY

CURRENT LIABILITIES

Accounts Payable (postable)	0.00
Damage Deposits	0.00

TOTAL CURRENT LIABILITIES 0.00

TOTAL LIABILITY 0.00

EQUITY

EARNINGS

Retained earnings	79,501.49
Current Earnings	-286.83
Opening book balances	28,291.02
Holding Acct. [always 0]	0.00

TOTAL EARNINGS 107,505.68

TOTAL EQUITY 107,505.68

LIABILITIES AND EQUITY 107,505.68



## GREENVIEW CANADA 150 COMMUNITY GRANT

Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada



### GRANT APPLICATION FORM

Please carefully review the Grant Application Instructions prior to completing the application.

#### Application Information:

Name of Organization: Valleyview & Districts Agricultural Society

Address of Organization: 4202 40th Avenue. Box 1226, Valleyview, Alberta

Are you a registered society? ☒ Yes ☐ No

If Yes, what act are you registered under? Agricultural Societies Act Registration No. 5914286926

#### Contact Information:

Name: JoAnn Clarke

Title/Position: Secretary

Phone: 780 524-3473

Email: valleyviewagsociety@gmail.com

Purpose of Organization: To encourage and support improvement in agriculture and the quality of life of rural and urban families living in the community by developing programs, services and facilities based on needs in the community. Develop facilities and programs that provide opportunities for families in our rural and urban communities to experience and understand our cultural heritage, by having fun, promoting agriculture, entertainment and recreation to enjoy a healthy lifestyle. To be aware of changing needs in our community and to adjust our programs to accommodate change. To support and cooperate with other community groups involved in programs for the betterment of the community.

**Project Information:**

Project Name:

Annual Fair and Rodeo

Which objective(s) does your project support?

- ☒ Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian.
- ☒ Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation.
- ☐ Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country.
- ☒ Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.

**Project Overview:**

Total amount requested?

**15,000.00**

What do you want to do with the funds?

A celebration of culture and heritage is our goal for the weekend. We would like to enhance our event and make it an old time country fair with all kinds of fun activities for people of all ages, a cultural event and rodeo to celebrate Canada's 150 Anniversary. Enhance our Friday evening activities to include a cowboy challenge, have some western entertainment both local and out of town. Add to the cultural event with native crafts or dance. Encourage people to dress in period clothing with prizes for those who participate. On Sunday we would like to get some educational activities (demos) in the hall along with some entertainment all Canadian or heritage themed. The best part of all is we would like to declare Sunday family day to celebrate and have no admission if we receive funding. Imagine everyone's excitement from seniors to youth and people who have never attended or have large families can come and enjoy the day and celebrate. The people who volunteer to work at the gate on Sunday will now have the day off to enjoy all the festivities. Of course the M.D will be recognized as sponsoring family day. We are going to hire a photographer to capture all the activities that are going on during the weekend.

How does your project align with the objective(s) you selected above?

We are celebrating western heritage and cultural heritage. We will showcase cultures and food from different countries. We would like the whole weekend to be educational and entertaining, just enhance the whole weekend and make it the best Fair & Rodeo ever. It will encourage people of all cultures to attend and participate and celebrate together. This will bring our community together for a vibrant and healthy community.

How many people do you estimate will benefit from this grant?

2000+ Last year we had record attendance and with having Sunday as family day we expect it will be way up from last year.

What is the anticipated start date of your project?

August 11,12,13, 2017

What is your project completion date:

(projects must be completed by December 31, 2017)

**August 14, 2017**



**Additional Information:**Have you previously applied for a grant from Greenview? ☒ Yes ☐ No

List the last two grants your organization has received from Greenview

Amount \$ 29,500.00 Year 2016Purpose: 2 shelters, stage, wash stand and porta potties, operational grant & sponsor of eventsAmount \$ 40,000.00 Year 2017Purpose: Construct a multi purpose building.

Have you provided Greenview with a final completion report for grant funds received?

☐ Yes ☒ No If no, why has the report not been filed?**2016 report completed, 2017 project not complete until Oct. 1, 2017***FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

**Applicant Information:**Name: JoAnn ClarkeSignature: Address: Box 1226, Valleyview, AlbertaTelephone Number: 780 524-3473

Date: \_\_\_\_\_

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)

## FORM A – Project Funding Details

Project Funding Details - (list all funding sources for this project)			
	Confirmed Amount	Pending Amount	Total Amount:
Greenview Canada 150 Grant Request		15,000	15,000
Organization's Cash Contribution			
Other Funding Sources (please list):			
Sponsors		15000	15,000
gate income for one day(based on 2017 gate)- free pass second day		6,500	6,500
entry fees		7,000	7,000
dance		9500.00	9,500.00
fundraising activities for fair- concessions, BBQ's etc.			1,500
Donated-In-Kind (labour, equipment, materials)			
labour & equipment donations valued @ \$10/hr	12,950		12,950
Total Project Funding:			67,450

Anticipated Project Expenses - (detailed list of all expenses)	
Expense Item:	Total Cost:
rodeo approval & attendance to WRA committee meeting	240
wristbands	340
prizes, buckles, judges, Friday competition cowboy challenge, fair judges, fair payout, prizes, printing fair book	8,500
Announcer	1000
WRA Prize Money & local payout, fair payout	18,000
Stock Contractor & stock for local events	11,500
hotel rooms, tent rentals, porta pottie cleaning	1500
promotional materials, entertainment, specialty acts, security & volunteer t-shirts	5,500
paid help	200
Kids activities, bouncy castles, clown, face painting, entertainment, petting zoo	7000
advertising, signage & thank yous, posters, photographer	4500
Misc. supplies, Hay for stock, ribbons, parade, cowboy challenge obstacles	1,670
Dance expense - liquor, taxi service, bar supplies, liquor license, band	7,500
Total Project Funding:	67,450

\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.

**VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY**

**Financial Statements**

**Year Ended September 30, 2016**

*(Unaudited)*



**DEVERDENNE  
DAVIS CYR LLP**

Chartered Professional Accountants

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## REVIEW ENGAGEMENT REPORT

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To the Members of Valleyview and District Agricultural Society

We have reviewed the statement of financial position of Valleyview and District Agricultural Society as at September 30, 2016 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the Society.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

As with many non-profit organizations, the Society derives revenues from donations and fundraising events, the completeness of which is not susceptible to review procedures. Accordingly, our review of these revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenses and net assets.

Except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to complete our review of revenue, as described in the preceding paragraph, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Grande Prairie, AB  
December 5, 2016

*Deverdenne Davis Cyr LLP*

CHARTERED PROFESSIONAL ACCOUNTANTS

# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Statement of Financial Position

September 30, 2016

(Unaudited)

	2016	2015
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 99,238	\$ 54,473
Term deposits	49,915	49,099
Accounts receivable (Note 3)	2,815	6,495
Prepaid expenses	1,918	-
	153,886	110,067
<b>PROPERTY AND EQUIPMENT (Note 4)</b>	439,356	436,537
	\$ 593,242	\$ 546,604
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 2,194	\$ 1,932
Deferred revenue	35,800	-
	37,994	1,932
<b>NET ASSETS</b>		
Unrestricted	115,892	108,135
Investment in property and equipment	439,356	436,537
	555,248	544,672
	\$ 593,242	\$ 546,604

ON BEHALF OF THE BOARD

Melodine MacFarlane Director

Cheryl Norris Director

See notes to financial statements



# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Statement of Changes in Net Assets

Year Ended September 30, 2016

(Unaudited)

	Unrestricted	Investment in property and equipment	2016	2015
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 108,135	\$ 436,537	\$ 544,672	\$ 517,411
Excess of revenue over expenses	39,021	(28,445)	10,576	27,261
Purchase of equipment	(31,264)	31,264	-	-
<b>NET ASSETS - END OF YEAR</b>	\$ 115,892	\$ 439,356	\$ 555,248	\$ 544,672

See notes to financial statements

# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Statement of Revenues and Expenditures

Year Ended September 30, 2016

(Unaudited)

	2016	2015
<b>REVENUE</b>		
Fundraising Activities (Schedule 1)	\$ 120,623	\$ 173,018
Building Operations (Schedule 2)	99,585	89,761
	<b>220,208</b>	<b>262,779</b>
<b>DIRECT EXPENSES</b>		
Fundraising Activities (Schedule 1)	92,910	111,904
Building Operations (Schedule 2)	52,912	62,207
	<b>145,822</b>	<b>174,111</b>
<b>CONTRIBUTION MARGIN (34%; 2015 - 34%)</b>	<b>74,386</b>	<b>88,668</b>
<b>EXPENSES</b>		
Advertising and promotion	1,580	1,679
Amortization	28,445	26,414
Donations and gifts	750	111
Fuel and oil	1,322	1,087
Interest and bank charges	477	155
Licences	434	371
Office	3,735	4,793
Professional fees	2,150	2,000
Sub-contracts	22,384	21,300
Telephone	1,737	1,801
Travel	1,612	2,872
	<b>64,626</b>	<b>62,583</b>
<b>EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS</b>	<b>9,760</b>	<b>26,085</b>
<b>OTHER INCOME</b>		
Interest income	816	1,176
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ 10,576</b>	<b>\$ 27,261</b>

# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Statement of Cash Flows

Year Ended September 30, 2016

(Unaudited)

	2016	2015
<b>OPERATING ACTIVITIES</b>		
Cash receipts from customers	\$ 259,688	\$ 263,889
Cash paid to suppliers and employees	(183,182)	(210,520)
Interest received	816	1,176
Interest paid	(477)	(152)
Cash flow from operating activities	76,845	54,393
<b>INVESTING ACTIVITY</b>		
Purchase of equipment	(31,264)	(57,042)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	45,581	(2,649)
Cash - beginning of year	103,572	106,221
<b>CASH - END OF YEAR</b>	\$ 149,153	\$ 103,572
<b>CASH CONSISTS OF:</b>		
Cash	\$ 99,238	\$ 54,473
Term deposits	49,915	49,099
	\$ 149,153	\$ 103,572

See notes to financial statements



# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Notes to Financial Statements

Year Ended September 30, 2016

(Unaudited)

### 1. PURPOSE OF THE SOCIETY

Valleyview and District Agricultural Society (Society) is a local organization whose purpose is to promote agricultural activity in Valleyview and surrounding areas. It is incorporated under the Societies Act of Alberta as a not-for-profit organization and as such is not subject to income tax.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations. The precise determination of many assets and liabilities is dependent on future events. As a result, the preparation of financial statements for a period involves the use of estimates and approximations. The financial statements have in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below:

#### Property and equipment

Property and equipment are stated at cost less accumulated amortization. Property and equipment are amortized over their estimated useful lives at the following rates and methods:

Fences	4%	declining balance method
Buildings	5%	declining balance method
Equipment	10%	declining balance method
Motor vehicles	30%	declining balance method
Computer equipment	55%	declining balance method

In the year of acquisition, amortization is applied at half of normal rates. When property and equipment are disposed, the cost of the asset and the related accumulated amortization are removed from the accounts and any resulting gain or loss on disposal is reflected in income. No amortization is recorded in the year of disposition.

#### Contributed materials and services

Contributed services are of a voluntary nature and are not recorded in the financial statements as fair value is not readily determinable. Contributed materials are only recorded in the financial statements to the extent that they represent property and equipment.

#### Revenue recognition

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

### 3. ACCOUNTS RECEIVABLE

Included in accounts receivable is Goods and Services Tax of \$837 (2015 - \$3,887).

# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Notes to Financial Statements

Year Ended September 30, 2016

(Unaudited)

### 4. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Land	\$ 72,814	\$ -	\$ 72,814	\$ 72,814
Fences	58,028	32,303	25,725	23,786
Buildings	547,705	370,871	176,834	182,446
Equipment	280,813	121,080	159,733	152,794
Motor vehicles	32,875	29,587	3,288	4,697
Computer equipment	1,327	365	962	-
	\$ 993,562	\$ 554,206	\$ 439,356	\$ 436,537

### 5. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of September 30, 2016.

#### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from customers. The Society has a significant number of customers which minimizes concentration of credit risk.

### 6. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

# VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Fundraising Activities (Schedule 1)

Year Ended September 30, 2016

(Unaudited)

	2016	2015
<b>REVENUE</b>		
Agricultural fair	\$ 6,166	\$ 9,659
Awards night	30	-
Casino	-	42,003
Clinics	5,018	11,771
Donations	385	592
Lawn Mower Racing	2,871	632
Horse show	11,541	12,792
Memberships	10,358	8,496
Motor Sports	26,823	31,362
Rodeo	57,431	55,711
	<b>120,623</b>	<b>173,018</b>
<b>EXPENSES</b>		
Agricultural fair	5,307	8,729
Awards night	1,508	471
Casino	-	3,658
Clinics	4,918	10,071
Horse show	10,867	13,025
Motor Sports	24,702	30,134
Lawn Mower Racing	4,717	27
Rodeo	39,495	45,321
Scholarships and programs	1,396	468
	<b>92,910</b>	<b>111,904</b>
<b>EXCESS OF REVENUE OVER EXPENSES (23%; 2015 - 35%)</b>	<b>\$ 27,713</b>	<b>\$ 61,114</b>

## VALLEYVIEW AND DISTRICT AGRICULTURAL SOCIETY

## Building Operations (Schedule 2)

Year Ended September 30, 2016

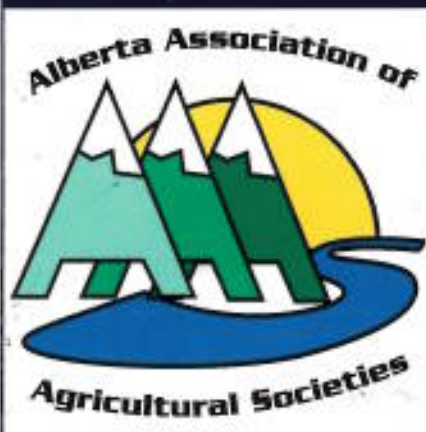
(Unaudited)

	2016	2015
<b>REVENUE</b>		
Grants - operation of facility	\$ 77,744	\$ 72,090
Hall rental	4,262	2,792
Rental - Ag-Plex	17,579	14,879
	<b>99,585</b>	<b>89,761</b>
<b>EXPENSES</b>		
Insurance	8,772	10,357
Janitorial - labour and supplies	12,041	7,233
Property taxes	868	854
Repairs and maintenance - Ag-Plex	12,410	26,206
Repairs and maintenance - equipment	287	335
Repairs and maintenance - grounds	6,307	5,209
Utilities	12,227	12,013
	<b>52,912</b>	<b>62,207</b>
<b>EXCESS (DEFICIENCY) OF EXPENSES OVER REVENUE (47%;</b>		
<b>2015 - 31%)</b>	<b>\$ 46,673</b>	<b>\$ 27,554</b>

# Alberta Agricultural Societies



*Encouraging improvement  
in agriculture and  
enhancing quality of life....*







## By The Numbers

- 293 AGRICULTURAL SOCIETIES IN ALBERTA  
2 MAJORS, 7 REGIONALS, 284 PRIMARY
- 65,000+ VOLUNTEERS CONTRIBUTING OVER  
640,000 HOURS ANNUALLY IN PRIMARY AG  
SOCIETIES (OVER 3500 AT A BOARD LEVEL)
- OVER 700 FACILITIES OWNED AND/OR OPER-  
ATED BY AG SOCIETIES IN ALBERTA
- OVER \$1.47 BILLION REPLACEMENT VALUE  
FOR FACILITIES OWNED AND/OR OPERATED  
BY AG SOCIETIES NOT INC. THE LAND VALUE  
*(this does not include replacement values for  
Edmonton Northlands or Calgary Stampede).*
- OVER 20 AGRICULTURAL SOCIETIES INCORPO-  
RATED OVER A CENTURY AGO & STILL IN  
OPERATION

*EDMONTON NORTHLANDS IS THE  
OLDEST AGRICULTURAL SOCIETY IN  
ALBERTA AND WAS FORMED IN 1879—  
BEFORE ALBERTA BECAME A PROVINCE*



## Focused on Community...

Agricultural Societies are volunteer driven, not-for-profit organizations whose mandate and diversity make them invaluable in the communities that they serve.

### MANDATE OF ALBERTA AGRICULTURAL SOCIETIES

(as per the Bill 14 Agricultural Societies Amendment Act, 2015)

*"The object of a society is to encourage improvement in agriculture and enhanced quality of life for persons living in the community by developing educational programs, events, services and facilities based on the needs of the community"*

## Education...

Many of the Ag Society programs and facilities are utilized by schools to augment the education system which has become a cost effective and integrated part of curriculum and student development.

### Agricultural Awareness

- Local and International Marketing
- Production, Genetics, Technology
- Ag Education—where your food comes from

### Safety Training

- Farm Safety
- ATV, Firearms Training, etc.
- First Aid

### Leadership Development

- Scholarship Investment
- Mentorship
- Skills Development & Training

## Services and Programs...

Agricultural Societies often provide the space needed for community services and other groups to operate in, in addition to creating their own programs and services for the community.

- Day Cares
- Summer Programs
- Seniors Events
- Libraries
- Museums
- Fitness Centers
- Community Enhancement/Beautification

Communities in Bloom

Playgrounds

Skateboard Parks



*"Agricultural Societies provide a very important pivot point for not just economic development in rural areas but also social and community development...Some communities are rapidly losing their population, but at the same time it's very important that they don't lose those social and community structures that can help to gain back and create a nucleus for growth in the future for communities around the province..."*

*Mr. David Eggen  
MLA for Edmonton-Calder*

Primary Agricultural Societies reported attendance of more than 1.6 million at events stage by them in 2006, with an additional 2.1 million attending events staged at Ag Society facilities but hosted by other organizations



## Facilities...

Active living creates a healthier Society. The facilities owned and operated by Agricultural Societies allow access for Albertan's to pursue their passions in sport and recreation increasing physical and mental health.

### **Enables other community groups to operate**

- Minor Sports (Hockey, Figure Skating, Ball, Soccer, etc.)
- 4-H
- Family Community Support Services
- Recreation enthusiasts (Adult recreation, Gymkhana's, Equine events)

### **Emergency Response**

- Ag Society facilities act as emergency relief centers & staging areas for emergency services—The Southern Alberta Floods, and Slave Lake Fires are examples, however many municipalities have the Ag Society facilities listed in their local Emergency Response Plan

### **Hub of the Community**

- Agricultural Society facilities are often the social gathering place in the community for sports, community events, weddings, etc.

### **Support Small Business**

- Sponsor and Host over 50% of the Approved Farmers Markets in Alberta
- Support and Promote local food producers
- Creates small business and entrepreneurial opportunities

## Events...

Agricultural Societies provide affordable, accessible family entertainment, education, and economic development through their communities

### **Economic Drivers**

- Tourism
- Business connectors & promoters (tradeshows, local spending, etc)

### **Social Drivers**

- Social gathering place
- Public infrastructure
- Community pride & Community support
- History, Heritage, Arts & Culture

### **Employment & Mentorship**

- Skills development and training
- Youth employment & work experience



## Vision...

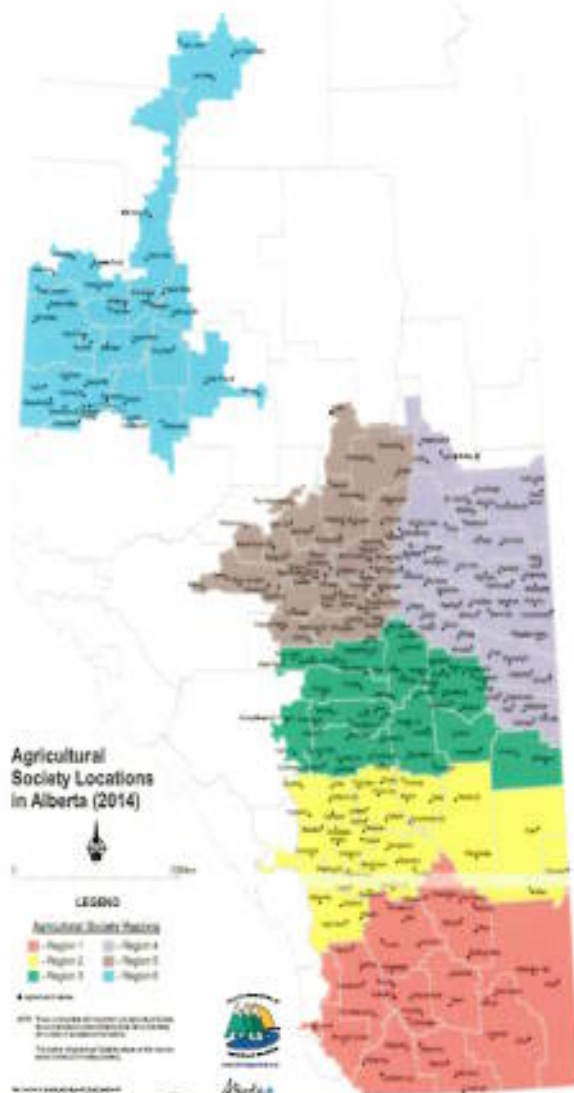
AAAS inspires vibrancy in Alberta Communities

## Mission...

Through education, facilitation and collaboration  
AAAS empowers people to be leaders in high  
quality communities

## Defining Values...

- Excellence in direction and execution
- Success through collaboration
- Motivation through education and engagement
- Advocacy through example
- Dedicated to strengthen Agricultural Societies and their communities



## Alberta Association of Agricultural Societies

100a, J.G. O'Donoghue Bldg  
7000—113th Street  
Edmonton, AB T6H 5T6  
Ph 780.427.2174  
Fax: 780.427.2861

Email: [aaas@gov.ab.ca](mailto:aaas@gov.ab.ca)  
[www.albertaagsocieties.com](http://www.albertaagsocieties.com)

Check out our AAAS App !!



<http://admin.myeventapps.com/aaas/downloads>



[//www.facebook.com/albertaagsocieties](https://www.facebook.com/albertaagsocieties)



@abagsocieties





## frequently asked QUESTIONS

Rm 100a, 7000 – 113<sup>th</sup> Street  
Edmonton, AB T6H 5T6  
Ph 780-427-2174  
[www.albertaagsocieties.ca](http://www.albertaagsocieties.ca)

### **Is AAAS Government?**

*No, AAAS is a not-for-profit, non-governmental, provincial organization incorporated under the Societies Act and governed by a volunteer Board of Directors elected by our membership.*

### **Are there a lot of new Agricultural Societies that have been formed in Alberta in recent years?**

*No, there has only been 1 new Ag Society incorporated in Alberta since 1990 (Berry Creek Ag Society in Pollockville). In fact there have been 2 that have officially dissolved since 2012. There are currently 293 Agricultural Societies in AB.*

### **Why do some areas have so many Agricultural Societies so close together?**

*Agricultural Societies were formed where communities already existed. In the early 70's there was a push to increase recreational infrastructure in rural communities, and Agricultural Societies were chosen as a method to accomplish this due to their unique legislation and mandate.*

### **Why don't all communities have an Agricultural Society?**

*The application process to become an Agricultural Society required a significant connection to agricultural producers. Some communities were unable to meet these criteria when the majority of Agricultural Societies were formed in the 70's and 80's. Today the challenge is both the connection to agricultural producers, and the minimum distance from an existing Agricultural Society requirement (in the Act) for new Agricultural Societies to be formed.*

### **Are all approved Alberta Agricultural Societies incorporated?**

*Yes – under the Agricultural Societies Act (this is different than other non-profits which are typically incorporated under the Societies Act)*

### **How are Ag Societies regulated?**

*Agricultural Societies in Alberta are incorporated under the Agricultural Societies Act. The Ministry of Agriculture is responsible for administering the Ag Society program and ensuring Ag Societies follow the legislation. Agricultural Societies are also required to have bylaws for the organization that have been approved by both their membership and the Ministry of Agriculture.*

### **Are Ag Societies charitable organizations that can issue charitable receipts?**

*No, in order to issue charitable receipts, your organization must have applied to Canada Revenue Agency (CRA) and be approved for registration as a charity. This is a separate process and reporting body in addition to when you were incorporated as a not-profit organization under the Alberta Agricultural Societies Act. Many AB Ag Societies have taken the extra steps and have been approved to have charitable status as well and as a result they are allowed to issue charitable tax receipts on qualified donations.*

### **If we dissolve as an Ag Society can we re-form again when we want to?**

*No. It is very difficult to become an Agricultural Society now and there would need to be no other Agricultural Societies within a 80km radius of your community to even be eligible to apply (in accordance to the new changes brought forward in Bill 14 Agricultural Societies Amendment Act) All Agricultural Societies currently incorporated are grandfathered from that requirement but if you dissolve then the distance requirement would apply to you.*

**....Continued on Next Page**

**Are there a lot of Ag Societies in the Province with little to no activity?**

*No. Agricultural Societies have minimum criteria levels to meet in order to remain in good standing. Each Agricultural Society has a unique role in their community.*

**Are Ag Societies less relevant and/or dying in communities?**

*Agricultural Societies and other community organizations (non-profits) in general struggle with remaining relevant and recognized for their contributions in their community. As the organizations evolve, the engagement varies with volunteers and relationships.*

**Are the Majors (Calgary and Northlands) & the Regionals (Camrose, Grande Prairie, Olds, Lethbridge, Lloydminster, Medicine Hat, Red Deer) part of the Ag Society Grants that we receive?**

*No. There are 3 separate programs running to support the entire Ag Society portfolio which is managed by the Ministry of Agriculture. Each level has different funding and reporting requirements and has no impact or bearing on the funding of the other levels.*

**Does an Ag Society have to support 4-H in order to get their grants?**

*No it is not a mandatory requirement. Agricultural Societies are required to hold or host and least 1 agricultural activity per year in order to receive their funding. Many Ag Societies have chosen to support 4-H due to their connection to agriculture and youth development.*

**Why has our grant dollars we get from the Ag Society program decreased in the past several years?**

*The total grant dollars available to Primary Agricultural Societies has not changed in more than a decade (both the Regionals and Majors have been subject to decreases in their funding). Due to the continued increase in the total amount of eligible expenses being claimed by primary Ag Societies the pre-rated percentages that you receive have either decreased or remained static as a result. (There have been occasional times when a certain category has additional funds to allocate then a typical year but this is based on either 1 time funding the program received or if some Ag Societies are not in good standing and don't receive their base funding)*

**Are most Ag Society Board members old?**

*We are seeing the succession of Board Members steadily increasing. Many experienced members remain, however new members are entering the Board level each year with many of them in the 20-40 year age bracket.*

**Is an Ag Society only allowed to do events, activities and run facilities that are Ag related?**

*No. The mandate or objective of an Agricultural Society is included in the Act which highlights the 2 key areas Ag Societies can focus in.... "to promote agriculture" and "enhance the quality of life for person living in the community" The Ag Society provides facilities, events and services based on the needs in their community.*

**Why are Ag Societies important to a community?**

*Due to the Act that Agricultural Societies are incorporated under, and the objectives/mandate they are given, Agricultural Societies fill a unique role in their own community. By providing programs, events and facilities they impact social and economic growth in their areas. The ability to enable people to come together to pursue their own passions is vital to healthy, productive communities.*

**What are challenges other Ag Societies are dealing with?**

*Some of the challenges we see Agricultural Societies dealing with are maintaining relevance in their community, lack of volunteers, financial stability, and direction.*





## GREENVIEW CANADA 150 COMMUNITY GRANT

Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada



### GRANT APPLICATION FORM

Please carefully review the Grant Application Instructions prior to completing the application.

#### Application Information:

Name of Organization: Valleyview Municipal Library & Valleyview Well-being Coalition

Address of Organization: Box 897, Valleyview, AB T0H 3N0

Are you a registered society? ☐ Yes ☒ No

If Yes, what act are you registered under? **Libraries Act** Registration No. \_\_\_\_\_

#### Contact Information:

Name: Kerri Danner

Title/Position: Library Manager

Phone: 780-524-3033

Email: librarian@valleyviewlibrary.ab.ca

#### Purpose of Organization:

The Valleyview Municipal Library has been operating since October 1970. Our mission is to provide opportunities for all community residents to access information, resources for literacy and learning, and provide opportunities for personal enrichment, cultural awareness and entertainment.

The Valleyview Well-being Coalition, founded in fall of 2016, is a new and innovative group of individuals supported by the Town of Valleyview to promote a well-being initiative committed to identifying, understanding and measuring the well-being or quality of life for people who choose to call Valleyview and area home.



<b>Project Information:</b>	
Project Name: Canada 150 Local History Preservation Project and Canada 150 Street Dance	
Which objective(s) does your project support?	
<input checked="" type="checkbox"/> Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian. <input checked="" type="checkbox"/> Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation. <input checked="" type="checkbox"/> Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country. <input checked="" type="checkbox"/> Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.	
<b>Project Overview:</b>	
Total amount requested? \$22,250.00 - \$1,400 from Town = \$20,850 <i>JK</i>	
What do you want to do with the funds? The Valleyview Municipal Library would like to preserve our collection of local history books and photographs and begin collecting oral histories to be enjoyed by current and future generations by purchasing digitization and recording equipment as well as a computer to store and view/listen to digital files. Once this equipment is in place, we would like to hold an Open House and have presenters/speakers on researching genealogy, preserving local history, and recording oral histories.  The Valleyview Municipal Library would partner with the Valleyview Well-being Coalition (VWC) for a Community Canada 150 Street Dance to be held on Main Street in Valleyview on August 11, 2017.	
How does your project align with the objective(s) you selected above? The Digitization Project will recognize and promote the exceptional people and events which have shaped our community, from the Indigenous people who lived in the area in the beginning, to the homesteaders and entrepreneurs who followed.  The Street Dance will accomplish several outcomes; that citizens from all cultures from Valleyview and surrounding communities will build and strengthen relationships and trust to create a strong sense of belonging and inclusion in our community.	
How many people do you estimate will benefit from this grant? The digitization project has the potential to benefit over 5,000 people in our community as the local history will be available to view online through the library website and be available for future generations once the physical books/photographs are no longer available in print format.  The anticipated direct impact of the Street Dance will be on a crowd size of approximately 600. By coming together, people will get to know and interact with others living in Valleyview and the surrounding communities to build relationships and create a sense of belonging; making the far-reaching impact of this activity immeasurable. The Street Dance objectives coincide with the Greenview Canada 150 Grant application objective to build vibrant and healthy communities across generations and cultures.	
What is the anticipated start date of your project? August 1, 2017	What is your project completion date: (projects must be completed by December 31, 2017)  <small>Street Dance - August 11/2017/Digitization Project - Equipment by August 2017, Open House to be held prior to Dec. 31, 2017</small>

<b>Additional Information:</b>	
Have you previously applied for a grant from Greenview? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
List the last two grants your organization has received from Greenview	
Amount \$ _____	Year _____
Purpose: _____	
Amount \$ _____	Year _____
Purpose: _____	
Have you provided Greenview with a final completion report for grant funds received?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	If no, why has the report not been filed?

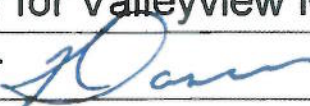
*FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

**Applicant Information:**

Name: Kerri Danner for Valleyview Municipal Library

Signature: Kerri Danner 

Address: Box 897, Valleyview, AB T0H 3N0

Telephone Number: 780-524-3033

Date: June 14, 2017

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)

**FORM A – Project Funding Details**

<b>Project Funding Details - (list all funding sources for this project)</b>			
	<b>Confirmed Amount</b>	<b>Pending Amount</b>	<b>Total Amount:</b>
Greenview Canada 150 Grant Request			20,850.00
Organization's Cash Contribution			
Other Funding Sources (please list):			
Town of Valleyview	1,400.00		1,400.00
Dontated-In-Kind (labour, equipment, materials)			
Set-up and take-down of stage etc. by Valleyview Volunteer Fire Dept. (4 hrs x \$20/hr)			80.00
Security by Town Bylaw and RCMP (8 hrs x \$20/hr)			160.00
Rent stage from VVW Ag. Society			500.00
Power for bands from Tall Timber and VVW Building Supplies			150.00
Barcade Streets/garbage removal Town of VVW Public Works (2 hrs x \$20/hr)			40.00
<b>Total Project Funding:</b>			<b>22,680.00</b>

<b>Anticipated Project Expenses - (detailed list of all expenses)</b>	
<b>Expense Item:</b>	<b>Total Cost:</b>
Digitization Project Expenses:	
Knowledge Imaging Center (KIC) Click Mini Station	10,050.00
Shipping, brokerage and customs	1,000.00
Tascom D-100 Mark II portable digital recorder	500.00
Computer station for storing/viewing/listening to digital files for staff and public to use	1,000.00
250 USB memory sticks for distribution to the public	1,000.00
Hire temporary staff to scan documents and create a searchable database (40 hrs/wk x 6 weeks @ \$15/hr)	3,600.00
Street Dance Expenses:	
Fees to hire local bands Pontiac Moon & Weekend Warriors to play live music	3,000.00
Purchase 600 water bottles with labels to give out to dance attendees	1,350.00
Rental for portable toilets	300.00
Advertising and 2, 30" x 72" banners	450.00
<b>Total Project Funding:</b>	<b>22,250.00</b>

\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.



# SYLVAIN & COMPANY

## Chartered Professional Accountants

Michel A Sylvain, CPA, CGA\*  
Jean R Sylvain, CPA, CGA\*  
Karen D Lambert, CPA, CGA\*

PO Box 5, 006 Central Ave NE  
Falher, Alberta T0H 1M0  
Telephone: (780) 837-2401  
Facsimile: (780) 837-3434  
Email: [sylvainco@telus.net](mailto:sylvainco@telus.net)

### INDEPENDENT AUDITORS' REPORT

#### To the VALLEYVIEW MUNICIPAL LIBRARY BOARD

##### Report on Library Statement of Receipts and Disbursements

We have audited the accompanying statement of receipts and disbursements of the VALLEYVIEW MUNICIPAL LIBRARY BOARD for the year ended December 31, 2016.

##### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting practices prescribed by the Alberta Municipal Affairs Public Library Services Branch, and for such internal control as management determines is necessary to enable the preparation of the financial statement which is free from material misstatement, whether due to fraud or error.

##### Auditors' Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the municipal financial information return. The procedures selected depend on the auditor's judgement, including the assessment of the risk of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

##### Opinion

In our opinion, this statement of receipts and disbursements presents fairly, in all material respects, the results of the VALLEYVIEW MUNICIPAL LIBRARY's operations for the year ended December 31, 2016 in accordance with accounting practices prescribed by the Alberta Municipal Affairs Public Library Services Branch.

Falher, Alberta  
February 13, 2017

  
CHARTERED PROFESSIONAL ACCOUNTANT

**2016 Statement of Receipts and Disbursements  
For The Valleyview Municipal Library Board**

<b>RECEIPTS FOR YEAR</b>		<b>Reporting period 2016</b>	<b>Previous Year Actual</b>
<b>Cash balance at beginning of year, January 1</b>			
01	Cash on hand		
02	Total in current bank accounts		
03	Total in savings accounts		
04	Term deposits		
05	Other committed funds (e.g. trust funds and bequests)		
06	<b>TOTAL OPENING CASH ON HAND</b> (add lines 01 to 05)		
<b>Government contributions</b>			
07	Local appropriation (contribution of municipal council to the operation of library)	100,598	80,274
08	Provincial library operating grant	18,162	16,650
<b>Other government contributions</b>			
09	Directly from Municipal District (County)		
10	Directly from ID/Summer Village	13,698	13,698
11	Cash transfer from Municipal District (County) library board	100,598	80,274
12	Cash transfer from library system (do not include system book allotment account)		
13	School board, FCSS		
14	Employment programs		
15	Other grants (CFEP, CIP) please list		
15a			
15b			
15c			
<b>Other revenue</b>			
16	Book sales	11	399
17	Fundraising (donations and other fundraising activities)	1,331	1,517
18	Fees and fines (card fees, fines, non-resident deposits)		
18a	Fees		
18b	Fines	3,933	4,662
19	Room rentals		
20	Other service revenue (e.g. photocopier, equipment rentals, contracts)	1,748	1,747
21	Interest		
22	Transfers from reserve accounts		
23	Other income (please list)		
23a	Special Projects		
23b	Miscellaneous receipts including postage rebate	10,719	1,584
23c			
24	<b>TOTAL CASH RECEIPTS</b> (add lines 07 to 23)	<b>250,798</b>	<b>200,805</b>
25	<b>TOTAL CASH TO BE ACCOUNTED FOR</b> (add lines 06 and 24)	<b>250,798</b>	<b>200,805</b>



2016 Statement of Receipts and Disbursements  
For The Valleyview Municipal Library Board

CASH DISBURSEMENTS FOR YEAR		Reporting period 2016	Previous Year Actual
<b>Staff</b>			
26	Salaries and benefits	151,499	131,139
27	Honoraria (volunteers)	1,550	2,352
28	Moving expenses		
29	Course or conference fees	3,617	942
30	Travel and hospitality (staff)	2,508	1,884
31	<b>TOTAL STAFF EXPENSES</b> (add lines 26 to 30)	<b>159,174</b>	<b>136,317</b>
<b>Library resources</b>			
32	Books (include freight and purchased cataloguing; do not include money you transfer to your library system for book purchases, that info goes on Line 56)	2,537	1,281
33	Periodicals and newspapers		
34	Audio-visual materials		
35	Digital and electronic resources		
36	<b>TOTAL LIBRARY RESOURCES</b> (add lines 32 to 35)	<b>2,537</b>	<b>1,281</b>
<b>Administration</b>			
37	Audit and/or financial review	900	885
38	Board expenses (incl. honoraria, travel, course and conference fees)	1,008	1,316
39	Equipment rentals and maintenance	2,053	2,515
40	Legal fees, bank charges, refunds and deposits (incl. GST)		
41	Library supplies (incl. binding & repair)	4,227	4,674
42	Association memberships (do <u>not</u> include transfer payments to your library system)	427	537
43	Postage and box rental	1,762	900
44	Program expense (incl. publicity/advertising, equipment rental, volunteer appreciation, artist's fees)	451	335
45	Stationery, printing and copier supplies	10,392	5,950
46	Telephone and telecommunications, incl. internet connections	3,454	4,030
47	Other materials and supplies		
48	Other expenses		
49	<b>TOTAL ADMINISTRATION EXPENSE</b> (add lines 37 to 48)	<b>24,673</b>	<b>21,142</b>

**2016 Statement of Receipts and Disbursements  
For The Valleyview Municipal Library Board**

<b>CASH DISBURSEMENTS FOR YEAR (cont'd)</b>		<b>Reporting period 2016</b>	<b>Previous Year Actual</b>
<b>Building costs</b>			
50	Insurance	1,335	2,450
51	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	11,199	13,120
52	Utilities	10,498	10,407
53	Occupancy costs (to municipality)		
54	Rent (to private landlord)		
55	<b>TOTAL BUILDING EXPENSE</b> (add lines 50 to 54)	<b>23,031</b>	<b>25,977</b>
<b>Transfer payments</b>			
56	Transfer to other library boards (please specify boards: may include municipal or library system boards)		
56a			
56b	Peace Library system-Special Projects	5,423	5,596
56c			
57	Contract payment for library service (e.g., payment to library societies)		
57a			
57b			
58	<b>TOTAL TRANSFER PAYMENTS</b> (add lines 56 and 57)	<b>5,423</b>	<b>5,596</b>
59	<b>TOTAL OPERATING EXPENDITURE</b> (add lines 31, 36, 49, 55, and	<b>214,838</b>	<b>190,313</b>
60	Loan interest and payments		
61	Transfer to other accounts (i.e., capital, operating reserves)		
<b>Capital expenditures</b>			
62	Building repairs and renovations (e.g., roof, carpet, partitions)	16,155	
63	Furniture and equipment	19,804	10,492
64	Other (please specify)		
64a			
64b			
65	<b>TOTAL CAPITAL EXPENDITURE</b> (add lines 62 to 64)	<b>35,959</b>	<b>10,492</b>
66	<b>TOTAL CASH DISBURSEMENTS</b> (add lines 59, 60, 61, 65)	<b>250,798</b>	<b>200,805</b>
<b>Cash balance at end of reporting year</b>			
67	Cash on hand		
68	Total in current bank accounts		
69	Total in savings accounts		
70	Term deposits		
71	Other committed funds (e.g. trusts and bequests, reserves, capital)		
72	<b>TOTAL CLOSING CASH ON HAND</b> (add lines 67 to 71)		
73	<b>TOTAL CASH ACCOUNTED FOR</b> (add lines 66 and 72)	<b>250,798</b>	<b>200,805</b>

2016 Statement of Receipts and Disbursements  
For The Valleyview Municipal Library Board

**Summary of cash receipts and disbursements statement**

For the year ended, December 31, 2016

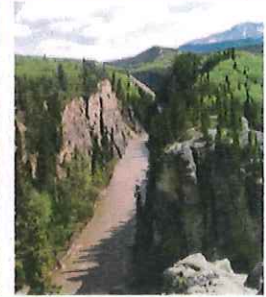
	Reporting period 2016	Previous Year Actual
Total cash receipts for the year (from line 24)	250,798	200,805
<b>SUBTRACT</b> Total cash disbursements for the year (from line 66)	250,798	200,805
Net cash increase or (decrease) from operations		
<b>ADD</b> Total opening cash on hand and in bank (from line 6)		
<b>TOTAL CLOSING CASH ON HAND IN BANK</b> (from line 72)		

Please continue on to Page 7 if your Municipality made any payments on behalf of the  
Library Board.



## GREENVIEW CANADA 150 COMMUNITY GRANT

*Creating an opportunity for Greenview residents to participate in activities that contribute to building a sense of pride and attachment to Canada*



### GRANT APPLICATION FORM

*Please carefully review the Grant Application Instructions prior to completing the application.*

#### Application Information:

Name of Organization: Willmore Wilderness Preservation & Historical Foundation

Address of Organization: Box 93 - 4600 Pine Plaza  
Grande Cache, Alberta T0E 0Y0

Are you a registered society? ☒ Yes ☐ No

If Yes, what act are you registered under? Alberta Societies Act Registration No. 5010217213

#### Contact Information:

Name: Susan Feddema-Leonard

Title/Position: Executive Director

Phone: 780-827-2696

Email: [info@willmorewilderness.com](mailto:info@willmorewilderness.com)

Purpose of Organization: The Willmore Wilderness Preservation & Historical Foundation is a non-profit society registered under the Alberta Societies Act in 2002. The Foundation became a Registered Charitable Organization in 2003.

The Foundation preserves the history of the area; focuses on the advancement of education of the park; restores historical packtrails and sites; and enhances the use of Willmore Wilderness Park for Albertans and visitors alike.

<b>Project Information:</b>	
Project Name: Historical Photo Exhibit, Film Festival and Dinner Theatre	
Which objective(s) does your project support?	
<input checked="" type="checkbox"/> Provides Greenview residents with opportunities to actively participate and/or celebrate together, promoting and building a deeper understanding of Canada, its people, and what it means to be Canadian. <input checked="" type="checkbox"/> Encourages participation in community initiatives, activities and events to mark the 150th anniversary of Confederation. <input checked="" type="checkbox"/> Recognizes and promotes exceptional Canadian people, places, and events that shape our communities, Greenview, and our country. <input checked="" type="checkbox"/> Builds vibrant and healthy communities with the broadest possible engagement of all Canadians, including indigenous peoples, groups that reflect our pluralism, official language minorities, and youth.	
<b>Project Overview:</b>	
Total amount requested? \$4,750 - a 50/50 split with the Willmore Wilderness Foundation/MD of Greenview	
What do you want to do with the funds? The Willmore Wilderness Foundation would like to hold a week long Historical Photo Exhibit, Film Festival and Dinner Theatre to promote the history of the Canadian Rockies. The event will be held at the newly renovated Willmore Wilderness Multi Media Room and Theatre, and would be open to the public.  It would feature a Historical Photo Exhibit. The Exhibit will showcase important people and places in the Canadian Rockies. There will also be multiple showings of documentaries from the Canadian Rockies Series. Vignettes of archival footage from the 1930's of early outfitters will be shown with a lecture on the background of the footage. On the closing night a dinner theatre will feature the newest People & Peaks Productions documentary "Trails & Tribulations of Old Trail Men."  We hope to bring the community together to celebrate the exceptional people and places that makes the Canadian Rockies so special.	
How does your project align with the objective(s) you selected above? 1. We will be providing Greenview residents a space to celebrate the areas rich culture and history. The exhibit and documentaries provide a great understanding of Canada, its people, and what it means to be Canadian.  2. We are encouraging participation in community activities to mark the 150th anniversary of Confederation by sharing the story of the fur trade, which is the story of Canada. We are celebrating the history of the Canadian Rockies.  3. The Film Festival and Exhibit will promote exceptional Canadian people, places, and events that shape our communities.  4. All public will be invited to the event.	
How many people do you estimate will benefit from this grant? Thousands of people will benefit from this grant, as the images and footage will be shared on Vimeo and social media sites.	
What is the anticipated start date of your project? December 11th, 2017	What is your project completion date: (project must be completed by December 31, 2017) December 16th, 2017

<b>Additional Information:</b>	
Have you previously applied for a grant from Greenview? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
List the last two grants your organization has received from Greenview	
Amount \$ <u>100,000</u>	Year <u>2016</u>
Purpose: <u>Wilmore Wilderness Foundation – Marketing Agreement</u>	
Amount \$ <u>50,000</u>	Year <u>2016</u>
Purpose: <u>Willmore Wilderness Foundation - Operations Agreement</u>	
Have you provided Greenview with a final completion report for grant funds received?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No      If no, why has the report not been filed?	

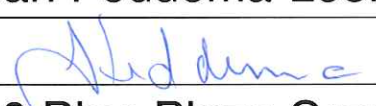
*FORM A must be filled out with all grant applications*

By signing this application, I/we concur with the following statements:

- 1) The organization applying for the grants is registered with Corporate Registries or under the Societies Act.
- 2) The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), and project budget or completed Form "A".
- 3) The grant shall be used for only those purposes for which the application was made.
- 4) If the original grant application or purposes for which the grant requested have been varied by Greenview Council, the grant will be used for those varied purposes only.
- 5) The organization will provide a written report to Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified.
- 6) The organization agrees to submit to an evaluation of the project related to the grant, and
- 7) The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: Susan Feddema-Leonard

Signature: 

Address: 4600 Pine Plaza Grande Cache, Alberta

Telephone Number: 780-827-2696

Date: \_\_\_\_\_

Application forms and supporting documentation can be emailed to [tara.zeller@mdgreenview.ab.ca](mailto:tara.zeller@mdgreenview.ab.ca)



**FORM A – Project Funding Details**

<b>Project Funding Details - (list all funding sources for this project)</b>			
	Confirmed Amount	Pending Amount	Total Amount:
Greenview Canada 150 Grant Request		4750	4750
Organization's Cash Contribution		1750	1750
Other Funding Sources (please list):			
Dontated-In-Kind (labour, equipment, materials)			
Facility Rental 6 days at @ \$250/day	1500		1500
Social Media and Promotion	500		500
Administration and volunteer support	500		500
Rental of multi-media equipment @ \$50/day	300		300
Janitorial	200		200
<b>Total Project Funding:</b>			<b>\$9,500</b>

<b>Anticipated Project Expenses - (detailed list of all expenses)</b>	
Expense Item:	Total Cost:
6 photos at \$250/photo	1500
Dinner expenses	1500
Archival footage vignette production	1000
Historical image mounting, framing and display	1500
Musician Laura Vinson and Dave Martineau for live entertainment	800
Musician meals and hotel room	200
Facility Rental 6 days at @ \$250/day	1500
Social Media and Promotion	500
Administration and volunteer support	500
Rental of multi-media equipment @ \$50/day	300
Janitorial	200
<b>Total Project Funding:</b>	<b>\$9,500</b>

\*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.



WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015

WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION  
BALANCE SHEET  
AS AT DECEMBER 31, 2015

	2015 \$	2014 \$
<b>ASSETS</b>		
Current		
Cash	0.00	109,315.15
Accounts Receivable	930.48	16,527.96
Security Deposits	200.00	200.00
	<u>1,130.48</u>	<u>126,043.11</u>
Capital Assets		
Building	287,000.00	287,000.00
Equipment	13,855.19	13,855.19
Office Equipment	3,984.20	3,484.94
Camera, Video & Film Equipment	64,371.22	64,371.22
Computer	50,167.75	50,167.75
Furniture & Fixtures	14,427.26	14,427.26
	<u>433,805.62</u>	<u>433,306.36</u>
Less: Accumulated Amortization	<u>105,265.24</u>	<u>92,670.67</u>
	<u>328,540.38</u>	<u>340,635.70</u>
	<u>329,670.86</u>	<u>466,678.81</u>
<b>LIABILITIES &amp; EQUITY</b>		
Current Liabilities		
Bank Overdraft	19,669.38	0.00
Accounts Payable	56,754.93	43,906.95
	<u>76,424.31</u>	<u>43,906.95</u>
Long Term Liabilities		
ATB Mortgage Payable	<u>0.00</u>	<u>111,395.36</u>
	76,424.31	155,302.31
Equity		
Retained Earnings	<u>253,246.55</u>	<u>311,376.50</u>
	<u>329,670.86</u>	<u>466,678.81</u>

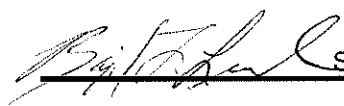

WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION  
STATEMENT OF EARNINGS  
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015 \$	2014 \$
REVENUE		
General Sales	80.00	350.00
Grants	200,773.51	270,140.73
Memberships	2,046.96	3,847.25
Book Sales	12,159.72	24,851.63
DVD Sales	632.50	748.19
Donations	12,565.00	3,469.70
Training & Clinics	0.00	3,150.00
Fundraising Proceeds	0.00	9,893.83
Interest	40.70	90.39
	<u>228,298.39</u>	<u>316,541.72</u>
OPERATING EXPENSES		
Accounting & Consulting	4,310.62	3,073.65
Advertising & Promotion	9,824.63	15,409.95
Donations	135.00	0.00
Amortization	12,594.57	17,866.14
Fundraising Costs	0.00	10,415.48
Bank/Credit Card Charges & Fees	4,226.04	3,026.78
Insurance	2,233.00	3,969.00
License, Fees & Permits	1,610.70	929.90
Loan/Mortgage Interest	1,219.06	5,366.79
Supplies	4,395.33	6,768.03
Conventions, Banquets & Meetings	2,834.83	402.00
Training & Clinics	13,989.50	19,490.43
Office	19,018.30	24,845.48
Utilities	4,177.01	5,724.78
Property Taxes	1,205.81	7,839.47
Book & Film Production Costs	26,443.82	38,294.49
Telephone & Fax	2,844.00	3,593.31
Maintenance & Repairs	149.08	261.52
Travel	7,180.78	20,090.73
Wages & Benefits	91,517.41	73,129.58
Contract Services	76,518.85	85,824.93
	<u>286,428.34</u>	<u>346,322.44</u>
EARNINGS (LOSS) FROM OPERATIONS	<u>-58,129.95</u>	<u>-29,780.72</u>

Prepared May 23, 2016  
Y L Services  
Yvonne Lambert

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Financial statements reviewed & approved by:

Title	<u>President</u>	Title	<u>Director</u>
Signature	<u></u>	Signature	<u></u>
	Basil Leonard		Gord Leonard



**MUNICIPAL DISTRICT OF GREENVIEW 16**  
**2017 PROPOSED CANADA 150 GRANT REQUESTS**  
**COUNCIL MEETING - JULY 25, 2017**

ORGANIZATION	REQUEST	PURPOSE	OBJECTIVES SUPPORTED	PREVIOUS (TWO) GREENVIEW GRANTS	FINANCIAL REPORTING RECEIVED	ADMINISTRATIVE RECOMMENDATION
1 The Grande Cache Griffith Trail Revitalization Committee	\$45,000 (or any amount available from this fund)	To assist with completing 4km of trail as a part of their overall trail rebuilding plan, including future plans to connect with Canada's National Trail System. This section of trail would be marked in recognition of Canada's 150th Anniversary.	2. Encourage Participation 3. Recognizes and promotes exceptional Canadian places that shape our communities	No	n/a	Not a registered society - can by a community volunteer committee. Administration recommends approving all or a portion of this request.
2 Grovevale Community & Agricultural Society	\$ 13,500.00	Grovevale Fair: Pig Roast, Games, Candy, Fireworks for 37th Annual Grovevale Fair & Canada's 150th Celebration (August 1, 2017)	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation 3. Recognizes and promotes exceptional Canadian places and events that shape our communities 4. Builds Vibrant and Healthy Communities	Yes: \$93,600 in 2015 for flooring in the hall and \$73,600 in 2015 for a new kitchen for the hall	yes	Administration recommends supporting this funding request.
3 Pioneers of Grovevale Area Museum	\$ 3,200.00	Free old-time mugs festival - June 9-11, 2017 - for the reimbursement of costs for food and equipment rentals.	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation	Yes: \$15,000 in 2017 for operating; \$15,000 in 2016 for operating	yes	This event has already occurred - Council would be reimbursing expenses already paid. Administration does not recommend reimbursing this project.
4 Sunset House Community Hall Society	\$ 8,700.00	Fireworks and picnic tables for the Sunset House Community Reunion "In Memory of the Homeesteaders" (August 4-6, 2017)	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation	Yes: \$7,223 in 2015 for tables for the hall and \$10,185 in 2015 for coolers for the hall	Yes	Fireworks: \$1,500 Picnic Tables: \$7,200 Administration recommends approving all or a portion of this request.
5 Valleyview & District Agricultural Society	\$ 15,000.00	Annual Fair & Rodeo (August 11-13, 2017): A celebration of culture and heritage by enhancing annual fair into an "old-time country fair" - celebrating Canada's 150th. If funding received, they would have a Free Family Day on the Sunday with no admission to the event.	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation 3. Recognizes and promotes exceptional Canadian places and events that shape our communities 4. Builds Vibrant and Healthy Communities	Yes: \$29,500.00 in 2016 for shelters, stage, porta potties, and operations; \$40,000 in 2017 to construct multi-purpose building	2016 report completed; 2017 not completed until October 2017.	Administration recommends approving this application.
6 Valleyview Municipal Library & Valleyview Well-Being Coalition	\$ 20,850.00	Preserve collection of local history books and photos; begin collecting oral histories by purchasing digitization and recording equipment and a computer. Also would like to partner with Well-Being Coalition for a community Canada 150 Street Dance on August 11, 2017.	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation 3. Recognizes and promotes exceptional Canadian places and events that shape our communities 4. Builds Vibrant and Healthy Communities	No	n/a	\$17,150 for Digitization Project \$5,100 for Community Street Dance Administration recommends supporting all or a portion of this funding request.
7 Willmore Wilderness Preservation & Historical Society	\$ 4,750.00	Hold a week-long Historical Photo Exhibit, Film Festival, and Dinner Theatre to promote the history of the Canadian Rockies. (December 2017)	1. Provide Opportunities to participate and/or celebrate 2. Encourage Participation 3. Recognizes and promotes exceptional Canadian places and events that shape our communities 4. Builds Vibrant and Healthy Communities	Yes: \$100,000 in 2016 for Greenview marketing agreement, and \$50,000 in 2016 for operations	yes	Willmore is also working with Greenview in 2017: \$50,000 Operating + \$50,000 Recreation Inventory Agreements (not mentioned in application). Administration recommends supporting this funding request.
<b>Total Grants \$ 111,000.00</b>						
<b>Funds Available for July 2017 \$87,400.00</b>						
<b>Funds short -\$23,600.00</b>						

Note:  
The Greenview 150 Canada Grant Budget is \$150,000.00  
\$62,600 was allocated in July 2017



# REQUEST FOR DECISION

SUBJECT: **AWN Criminal Activity Concerns**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: January 1, 2017  
DEPARTMENT: CAO SERVICES

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM:  
MANAGER:  
PRESENTER:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION:** That Council direct Administration to enter into discussion with the Grande Cache RCMP and the Aseniwuche Winewak Nation (AWN) to find solutions on the criminal activities within the Grande Cache Coops and Enterprises.

---

BACKGROUND/PROPOSAL:

At the July 18<sup>th</sup>, 2017 Committee of the Whole meeting representatives from AWN presented to Council their concerns on the criminal activities on the Coops and Enterprises.

Committee of the whole put forward the following motion;

*That Committee of the Whole recommend to Council that Greenview Administration have discussions with Grande Cache RCMP and Aseniwuche Winewak Nation on finding solutions on the criminal activities at the Grande Cache Coops and Enterprises.*

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council following the recommended motion is that Administration can work with AWN and the Grande Cache RCMP in finding a solution to alleviate the criminal activity within that community.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the recommended motion and have the Grande Cache RCMP look after the issue.

---

FINANCIAL IMPLICATION:

There are no costs associated with the recommended motion at this time.

---

---

**STAFFING IMPLICATION:**

Staff will undertake this initiative as part of normal staff activities.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW UP ACTIONS:**

Staff will work with AWN and the Coops and Enterprises and the RCMP to find a solution to cutting down on criminal activities.

---

**ATTACHMENT(S):**

- None





# REQUEST FOR DECISION

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SUBJECT: **Private Sewage Issues within the Grande Cache Coops and Enterprises**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 25, 2017 CAO: MH MANAGER:  
DEPARTMENT: CAO SERVICES GM: PRESENTER:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council direct Administration to investigate the private sewage concerns around the Grande Cache Coops and Enterprises.**

---

BACKGROUND/PROPOSAL:

AWN made a presentation to Council requesting assistance in finding solutions regarding private sewage system concerns with the Coops and Enterprises.

At the July 18<sup>th</sup>, 2017, Committee of the Whole made the following motion;

*That Committee of the Whole recommend to Council that Greenview pursue a partnership with the Grande Cache Coops and Enterprises regarding private sewage issues.*

---

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Administration can educate Council on the environmental and health issues the sewer problems may cause in the future.
- 

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the recommended motion, however Administration does not recommend this because environmental issues may arise within watersheds such as, lakes, rivers and/or wells.

---

FINANCIAL IMPLICATION:

There are no direct or ongoing costs to the recommended motion.

---

STAFFING IMPLICATION:

Staff will undertake this initiative as part of normal staff activities.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW UP ACTIONS:**

Administration will arrange for informal discussions with the Coops and Enterprises to see where the problems arise, and find out how Greenview and the Coops and Enterprises can work together to solve the issue.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

SUBJECT: **Development Guidelines and Municipal Servicing Standards**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 25, 2017 CAO: MH MANAGER:  
DEPARTMENT: INFRASTRUCTURE & PLANNING GM: GG PRESENTER: GG

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council adopt the Development Guidelines and Municipal Servicing Standards as presented.**

---

BACKGROUND/PROPOSAL:

The first version of the document was created in 2009 with the permission from Parkland County who supplied the bulk of the information. Since then, revisions of Greenview's document have reflected influence from Sturgeon County, County of Wetaskiwin, County of Grande Prairie, Red Deer County and the Regional Municipality of Wood Buffalo.

This document has been improved in all aspects. Greenview contacted and visited many neighbouring counties and municipalities and gathered information, which helped develop the revised design standards. These standards were designed to meet all regulatory requirements and provide a strong foundation to help provide clarity and guide developers through the development process while keeping in line with the MGA and Alberta Transportation regulatory guidelines.

Following the Development Guidelines and Municipal Servicing Standards document will provide sustainable infrastructure built to the quality that the general public can rely and depend on. This is a standard practice in municipalities and Greenview's proposed document is in line with that of other municipalities. This was done so as to enable Council to meet their MGA requirements of acting in the best interests of the community, while not placing undue burdens upon developers. That is, developers will not face development constraints in Greenview that they do not face in other municipalities as well. This practice also ensures that all developers play by the same rules and are treated equally.

Administration brought forward the draft version of the 2017 Development Guidelines and Municipal Servicing Standards for review at the Regular Council Meeting held on February 14<sup>th</sup>, 2017 with the motion to table the draft 2017 version of the Development Guidelines and Municipal Servicing Standards to provide time for Council to review the document and bring forward their concerns.

Administration, Glen Pitt (TeckEra Engineering) and Council members including Councillor Rutt, Councillor Dale Smith, Councillor Urness, Councillor Hay and Councillor Bill Smith met on June 12<sup>th</sup>, 2017 at the DeBolt Public Service building to review the whole Development Guidelines and Municipal Servicing Standards document. There were numerous changes that were brought forward including name updates including the following:

- Alberta Environment name change throughout the document
- Updating Municipal District of Greenview to read Greenview
- Spelling errors and formatting
- Added specific documents that Greenview require during the Approval Process Flowchart stating all 4 approvals and agreements to be in place prior to moving to the construction stage
- Updated Table 7.1 Roadway – Basic Design Parameters with finished surface widths (m)
- Updated Drawing 9.5 with 30 year rating barbed wire, modifications to fence to be approved by GM or designate in writing, and all fencing to be 0.3m or greater onto private property
- Updated Drawing 10.1 with updated approach widths, any modifications to approach widths are to be approved by GM in writing

Administration received the final document from TeckEra on July 13<sup>th</sup>, Administration has reviewed the final document and have ensured all changes have been made from the meeting on June 12<sup>th</sup> and are confident the document is updated to the satisfaction of the Greenview development procedures, ensuring the guidance to developers, developer's consultants, Greenview, or any other agencies working for Greenview.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. Administration would be approved to promote the standards presented.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to request additional time to review the Development Guidelines and Municipal Servicing Standards, however Administration feels that the special meeting held in DeBolt to review the document captured Council's desired changes.

---

**FINANCIAL IMPLICATION:**

N/A

**Direct Costs:**

**Ongoing / Future Costs:**

---

**STAFFING IMPLICATION:**

N/A

---

**PUBLIC ENGAGEMENT LEVEL:**

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will advertise the revised document.

---

**ATTACHMENT(S):**

- Development Guidelines and Municipal Servicing Standards (paper copy provided).



# REQUEST FOR DECISION

SUBJECT: **Farmland Access Applicants**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 25, 2017  
DEPARTMENT: INFRASTRUCTURE & PLANNING

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: GG  
MANAGER: KS  
PRESENTER: KS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** (cite) – Policy 4002 Farmland Access Roads.

---

## RECOMMENDED ACTION:

**MOTION:** That Council approve to construct two Farmland Road applications for the following legal land locations; NE 16-70-25-W5 and N ½ 11&12-73-22-W5 with funds to come from the 2017 Farmland Accesses block funding.

---

## BACKGROUND/PROPOSAL:

Currently the Farmland Bock Funding 2017 Budget has \$300,000.00

- NE 16-70-25-W5, This application is for approximately 0.25 km of road upgrades on Range Road 253 South of Township 703 right of way. The applicant has been going across the neighbor's field to access his Grazing Lease (GRL 960037) when it was wet. This application has a rating of 7.45 and is in the Clarkson Valley area. Estimated cost of construction \$23,750.00
- N ½ 11&12-73-22-W5, This application is for approximately 0.85 km of road on Range Road 221 just north of Township Road 731. The applicant just took over the Grazing Lease (GRL980044) in 2016 and requires access to the grazing lease for their cattle. This application has a rating of 4.9 and is in the New Fish Creek area. Estimated cost of construction \$68,750.00

There is one other road request on file that needs to be clarified with land owner if they are requesting a residential or farmland access road. There is one application that a renter has applied for a farmland access road that needs to be reviewed and confirmed with landowner.

---

## BENEFITS OF THE RECOMMENDED ACTION:

The Benefit of the recommendation will see these application for a farmland access be approved and constructed in 2017.

## DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages for the recommended action

---

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny one or more of the proposed applications presented, however Administration does not recommend this course of action as the application meets Greenview's criteria for farm land access.

---

FINANCIAL IMPLICATION:

**Direct Costs:** \$92,500.00

**Ongoing / Future Costs:** Regular road maintenance

---

STAFFING IMPLICATION:

Projects will be undertaken as part of normal staff activities.

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Letters will be sent to the applicants informing them of Council's decision.

Work will be scheduled for survey, clearing, and then construction.

---

ATTACHMENT(S):

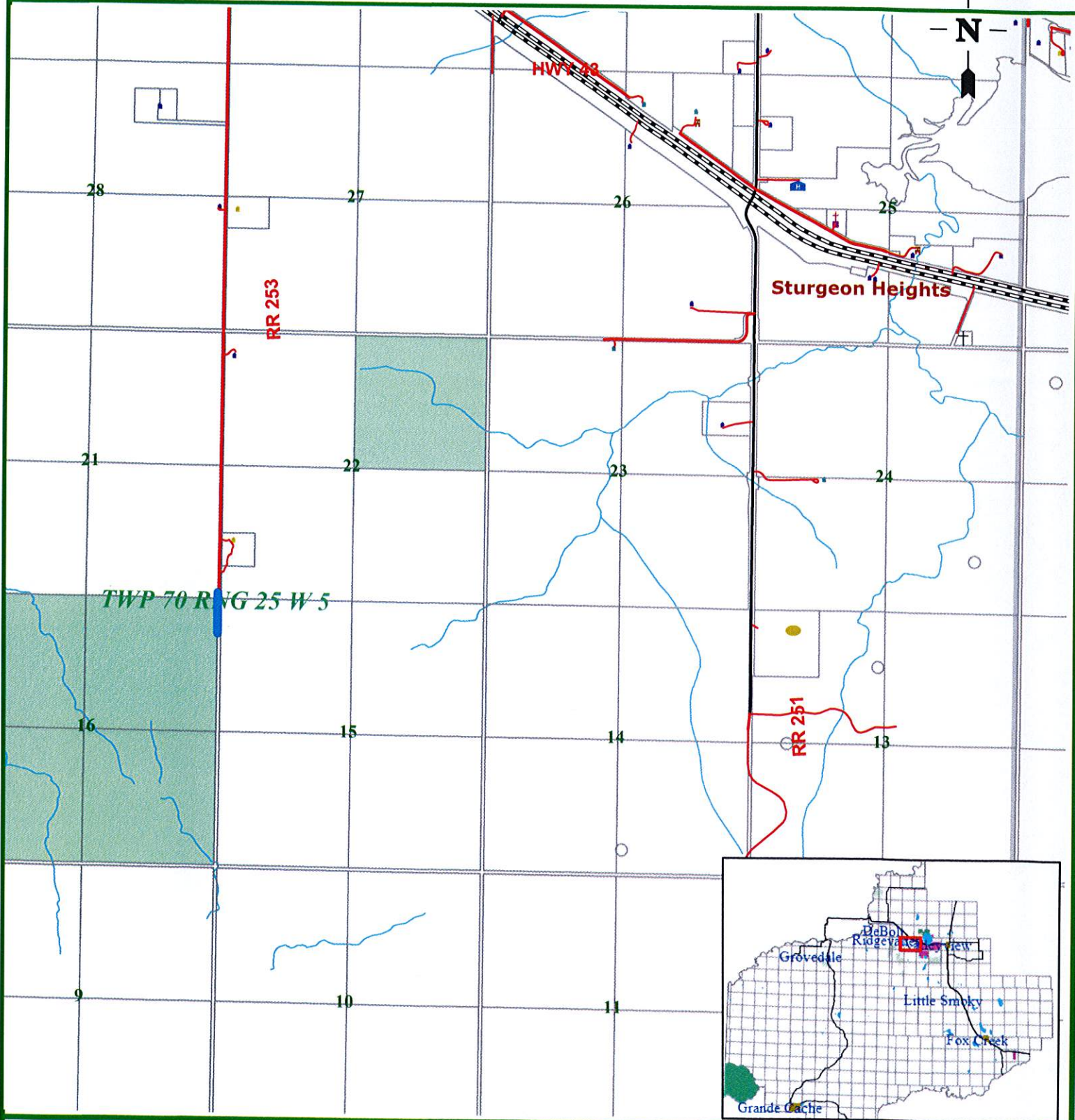
- Maps
- Policy 4002





# Municipal District of Greenview #16

## Farmland Access Request NE 16-70-25 W5M



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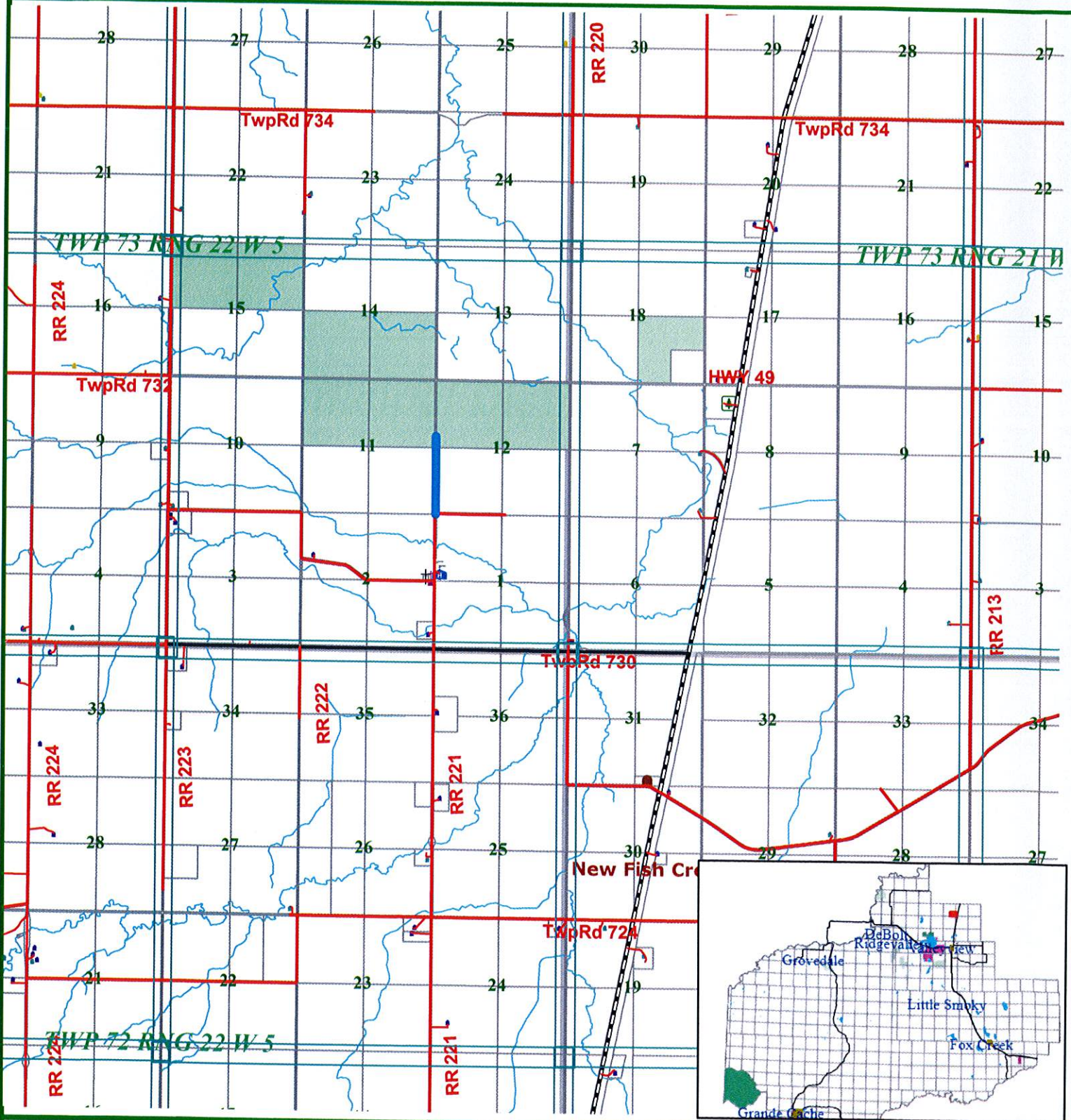
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# Municipal District of Greenview #16

## Farmland Access Request N1/2 11,12-73-22 W5M



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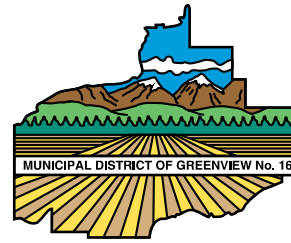
**Title: Farmland Access Roads**

**Policy No: 4002**

**Approval: Council**

**Effective Date: February 25, 2014**

**Supersedes Policy No: (None)**



## MUNICIPAL DISTRICT OF GREENVIEW NO. 16

*"A Great Place to Live, Work and Play"*

**Policy Statement:** The Municipal District of Greenview No. 16 (Greenview) will construct farmland access roads to give access to any cultivated lands, which includes land cleared for grazing, which have no accessible access through a developed/undeveloped Road Allowance(s) and/or any applicant owned adjoining lands.

**Purpose:** The purpose of the Policy is to provide physical access to cultivated land(s) having no accessibility.

### Principles:

1. Greenview will provide an economical form of farmland access for agricultural purposes.
2. Under this policy, Greenview staff will review the submitted application and bring forward a recommendation utilizing a rating system approved by Council.
3. Council will annually consider allocating funds for farmland access roads.
4. In determining a recommendation for Council on which farmland access roads, if any to construct, Greenview staff will review criteria based upon the current application(s).
5. Notwithstanding any recommendation from Greenview staff, Council at all times maintain the authority to determine which roads, if any are to be constructed and in which order.
6. In determining the most economical route for a potential farmland access road, Greenview staff will consider a number of factors including, but not limited to, physical land barriers such as hills, swamps and water bodies, soil conditions and any other man-made constraints such as pipelines, power lines, building and other structures.
7. No farmland access roads will be constructed where there is currently adequate access to the parcel whether through an existing road way or through the applicant's immediately adjacent parcel.
8. If any applications are received after August 1, Council may decide to accept the application in the current year or defer to the following year.
9. Despite anything in this policy, it is recognized and understood that this policy does not replace the necessity to look at individual access circumstances and challenges which must be considered on an individual basis.

**Approved: 14.02.97**





# REQUEST FOR DECISION

SUBJECT: **Residential Access Applicants**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 25, 2017  
DEPARTMENT: INFRASTRUCTURE & PLANNING

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: GG  
MANAGER: KS  
PRESENTER: KS

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Policy 4001 Security Deposits for Residential Road Construction to Proposed Residential Developments

---

RECOMMENDED ACTION:

**MOTION:** That Council approve three residential road applications with funds to come from the 2017 block funding, for the following legal land locations: NE 20-66-33-W5, NE 2-69-6-W6, and NE 17-71-22-W5.

---

BACKGROUND/PROPOSAL:

Currently the Residential Access Roads Block Funding 2017 Budget has \$500,000.00

- NE 20-66-33-W5, This application is for approximately 0.22 km of road upgrades on Range Road 224 just south of Township road 664. The land owner has come to Council previously as a delegation with the request and has been currently using an existing oilfield road on surveyed Range Road 224 right of way. This application currently has a rating of 4.7 and is in the Little Smoky area. In the fall of 2016 Council requested that the road be upgraded for improved all weather access until the road can be designed and constructed in 2017. The estimated cost of construction is \$65,000.00.
- NE 2-69-6-W6, This application is for approximately 0.60 km of road upgrades on Range Road 60A on the north side of Township 690. There are joint owners and one wants to sell property so the land owner farthest north will need permanent access prior to the sale. This application currently has a rating of 7.5 and is in the Grovedale area. The estimated cost of construction is \$160,000.00.
- NE 17-71-22-W5, This application is for approximately 0.2km of road on RR224 South of Township 714. The land owner has plans to develop a residence once the road is constructed. This application currently has a rating of 7.5 and is in the New Fish Creek area. The estimated cost of construction is \$60,000.00.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

The benefits of the recommendation will see these application for a residential access be approved and constructed in 2017

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

There are no perceived disadvantages from the recommended action.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to deny one or more of the proposed applications presented, however Administration does not recommend this course of action as the application meets Greenview's criteria for Residential Road Access.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:** \$285,000.00

**Ongoing / Future Costs:** Regular road maintenance

---

**STAFFING IMPLICATION:**

Projects will be undertaken as part of normal staff activities.

---

**PUBLIC ENGAGEMENT LEVEL:****INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Letters will be sent to the applicants informing them of Council's decision.

Design work and construction will be scheduled.

---

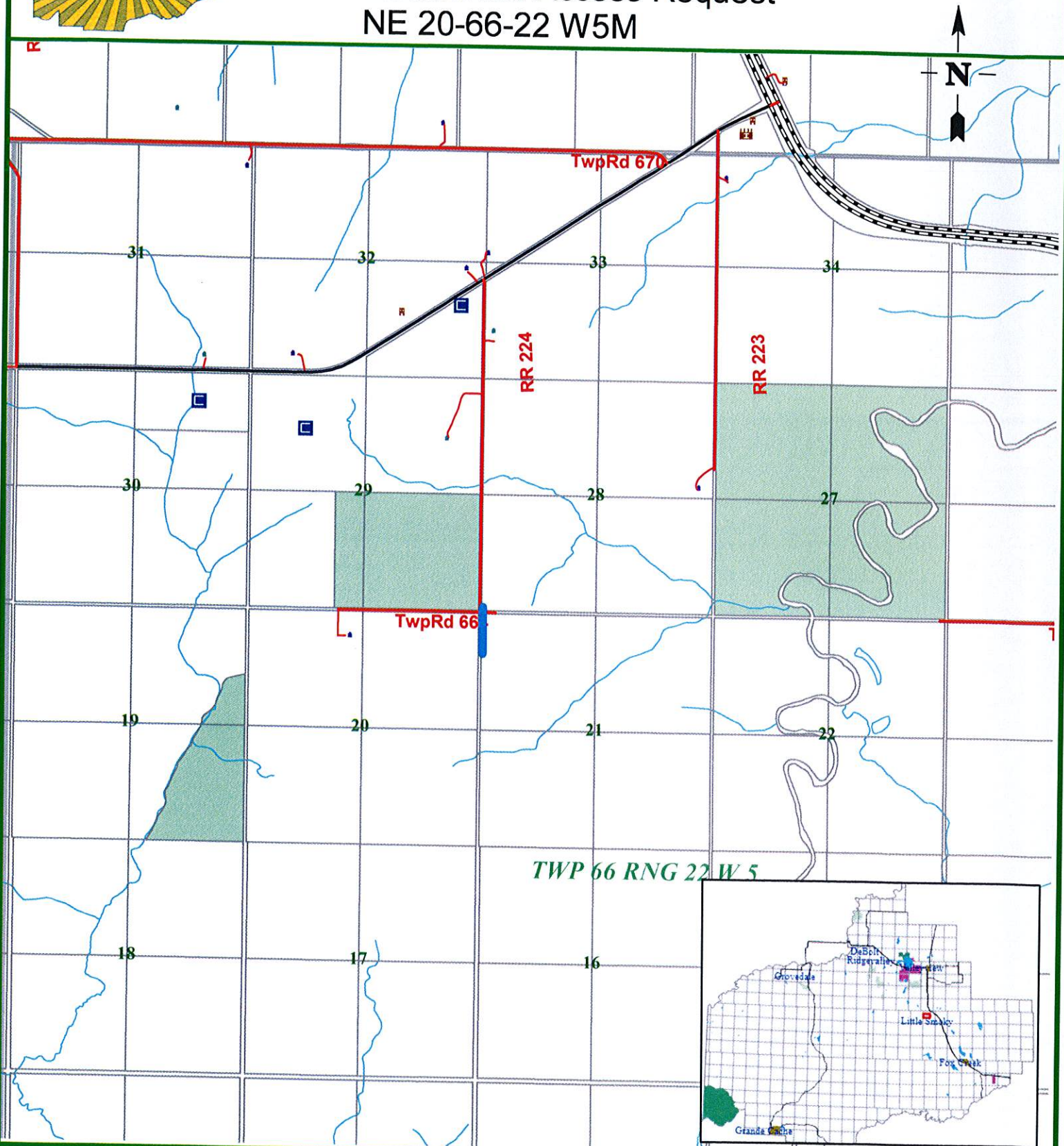
**ATTACHMENT(S):**

- Maps
- Policy 4001



# Municipal District of Greenview #16

## Residential Access Request NE 20-66-22 W5M



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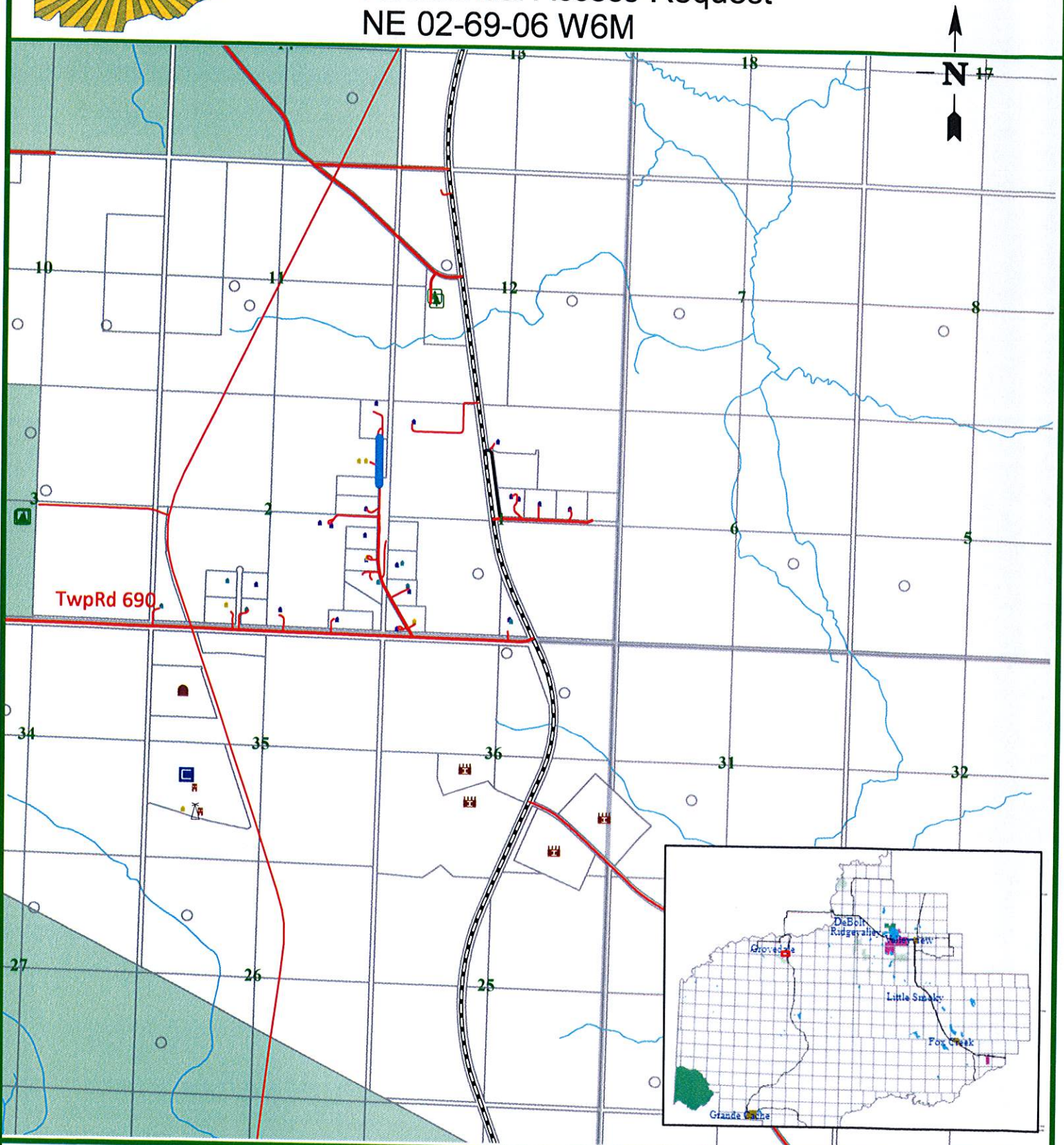
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# Municipal District of Greenview #16

Residential Access Request  
NE 02-69-06 W6M



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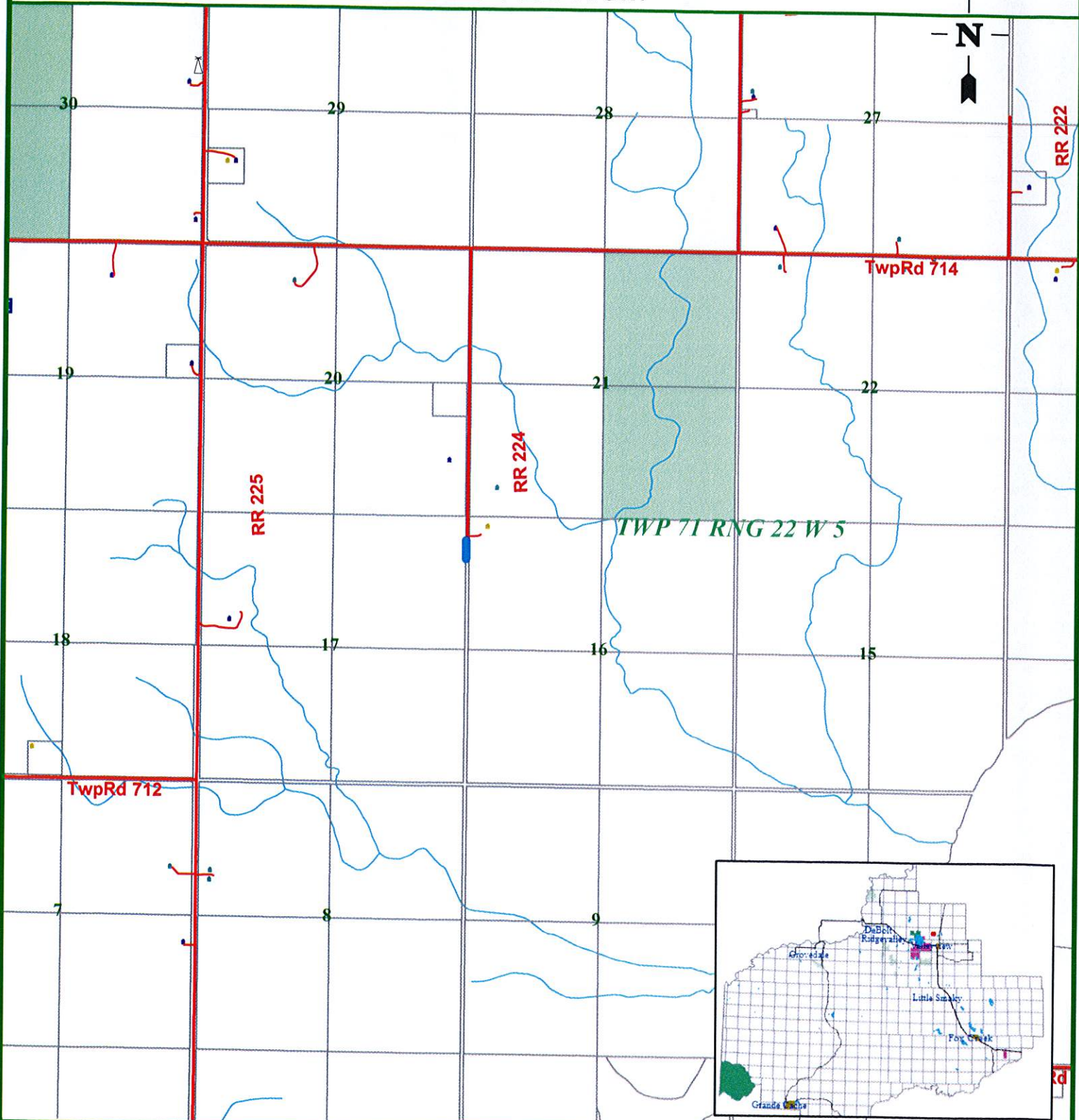




# Municipal District of Greenview #16

## Residential Access Request

NE 17-71-22 W5M



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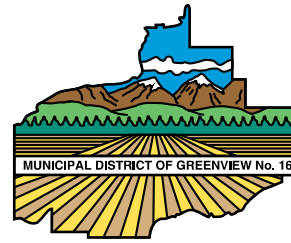
**Title: SECURITY DEPOSITS FOR RESIDENTIAL ROAD CONSTRUCTION TO PROPOSED RESIDENTIAL DEVELOPMENTS**

**Policy No: 4001**

**Effective Date: May 9, 2017**

**Motion Number: 17.05.176**

**Supersedes Policy No:  
4001/4001-01 (Nov 26/13),  
EES 01**



**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

*"A Great Place to Live, Work and Play"*

**Purpose:** To establish a process whereby security deposits are required from applicants for the construction of residential roads.

## DEFINITIONS

**Permanent Residency** means an approved permanent residence which is continuously occupied for more than six months.

## POLICY

1. Greenview is required to provide or ensure legal access to property but is not required to provide physical access. When Council authorizes a road to be constructed to provide physical access to a quarter section(s) or a parcel of land, the road shall be constructed under the following conditions:
  - 1.1 All new roads being constructed to a quarter section(s) or a parcel of land shall be constructed through the quarter section as per Greenview's Engineering Design & Construction Standards' cul-de-sac section.
  - 1.2 Residential roads will be constructed to the specifications as outlined in the Greenview Engineering Design & Construction Standards.
  - 1.3 When the quarter section line or property line lies within a low area, muskeg, creek or other physical barrier unsuitable to access the parcel, the road shall be constructed sufficiently past such barrier to surpass any hindrance.
  - 1.4 When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the issue will be brought to Council for review.
2. Upon Council approval for the construction of road access on a road allowance to unoccupied lands for the purpose of proposed residential development, the following conditions apply:

- 2.1 The applicant will provide an administration fee in the amount of \$2,500.00 in the form of cash or certified cheque to cover administration costs such as preliminary planning & design.
  - 2.2 If the applicant fails to move forward with the project after preliminary planning is initiated. Greenview will retain the administration fee.
  - 2.3 If the applicant proceeds with the project, the administration fee of \$2,500.00 becomes part of the total security deposit of \$5,000.00 required for construction by the applicant.
4. The security deposit will be returned or refunded to the applicant, without interest, if permanent residency is established within three years of the date of approval of residential road construction. Where this has not been met, or the property has been sold prior to the fulfillment of this condition, the security will be forfeited.
5. Construction of a residential road will not commence until the specified security has been provided by the applicant and an agreement outlining terms and conditions has been entered into by the applicant.
6. Dedication of road widening, as determined by the General Manager, Infrastructure & Planning, will be required on land owned by the applicant adjacent to or abutting the residential road construction project.
7. Payment of the security deposit must be received within ninety (90) days from Council approval to construct, and prior to the project proceeding.



# REQUEST FOR DECISION

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SUBJECT: **New Asphalt Approach**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: July 25, 2017  
DEPARTMENT: INFRASTRUCTURE & PLANNING

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH  
GM: GG  
MANAGER:  
PRESENTER: GG

---

## RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to complete the base course and asphalt paving works associated with the approach located at SW-5-71-24-W5 before October 31, 2017, with funds to come from the Local Road Construction Block Funding.**

---

## BACKGROUND/PROPOSAL:

On June 21<sup>st</sup> 2017 Councillor Dale Smith received an e-mail addressed to all Council from Adolph & Shirley Weiss regarding a paved approach. The approach was to be installed as part of the Subdivision Approval File # S16--0141 Location SW-5-71-24-W5 Dated September 14, 2016.

The private approach application was received with the Subdivision application on June 27, 2016 as per the receipt of payment. In accordance to the subdivision approval, a paved approach is required to the subdivided lot.

The applicant signed an agreement with Helix Engineering to act as Weiss's consultant on June 9, 2017 with the hired contractor starting works on the approach June 12, 2017 as per the letter submitted on June 21, 2017.

June 13, 2017 Council passed MOTION: 17.06.220: **That Council direct Administration to charge \$2,000.00 for gravel approach, \$5,000.00 for asphalt approach, non-refundable \$175.00 application fee, relocation/upgrade to any approach is an additional \$500.00, No Till Drill \$150.00 plus GST three day maximum, Grain Vacuum \$50.00 plus GST three day maximum, Bale Wagon \$150.00 plus GST each day three day maximum.**

May 23, 2017 Council passed MOTION: 17.05.201. **That Council accept the Approach Application and Installation Process with the modification of \$2000.00 fixed rate for gravelled approach, \$5000.00 fixed rate for paved approach and a \$175.00 non-refundable application fee, to be constructed by contractor or Day Labour forces.**

Administration's original recommendation on May 23, 2017 Council meeting was,  
**That Council accept the Approach Application and Installation process as presented, for information.**

Administration has taken 12 gravel approach applications, that have not been started and that were submitted prior to the June 13<sup>th</sup> Motion by Council that had paid the \$100.00 application fee under the old policy and moved them under the new approach policy, with no additional application fee required. These 12 approaches will now be built by Greenview's approved contractor or Day Labour forces.

Weiss's approach has been constructed and sits as a gravel approach with no asphalt. Greenview to date has not received the test results and is waiting to hear back from Helix Engineering to schedule a final inspection and review the test results. The approach requires asphalt to meet the conditions of the Subdivision Approval.

The construction of Weiss's approach was started and almost completed to a gravel state prior to the June 13<sup>th</sup> Motion by Council. The approach was slated to be completed under the old Approach Policy. If it had not have been started administration would have moved this approach under the new policy as well.

If council agrees with the recommendation, Greenview would complete the approach with the intended asphalt surfacing. Administration suggests that the asphalt surfacing will only be completed when the gravel structure has been approved and any deficiencies have been rectified prior to asphalt. Administration recommends that no refund for any of the works completed prior to Council's decision on July 25, 2017 be considered. In summary, the recommendation is to not reimburse Mr. and Mrs. Weiss for costs already incurred, but to complete the asphalt for them.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommendation will provide the ratepayer with a portion of the construction of the approach under guidelines of the new policy.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages of the recommendation

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to refund all monies spent by the ratepayer on this approach and charge the new policy rate for a paved approach of \$5,000, however Council's decision to change the policy was completed after the start of construction on the approach.

**Alternative #2:** Council could choose to not refund any funds and continue to have the ratepayer finish off their approach under the old policy as that is when it was started. However administration has moved approximately 12 applications that had not start construction under the new approach Policy.

---

**FINANCIAL IMPLICATION:**

The estimated cost of completion for the 8.0 meter wide residential approach for asphalt surfacing is \$15,000.00 which includes base course gravel and asphalt surfacing.

**Direct Costs:** Local Road Block Funding (estimate \$15,000.00).

**Ongoing / Future Costs:** N/A

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**STAFFING IMPLICATION:**

No staffing implications.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

A follow-up letter to the Ratepayer on Council's decision.

---

**ATTACHMENT(S):**

- No attachments



**From:** Shirley Weiss <[shirleyaweiss@gmail.com](mailto:shirleyaweiss@gmail.com)>  
**Date:** June 21, 2017 at 4:22:02 PM MDT  
**To:** [Dale.Smith@mdgreenview.ab.ca](mailto:Dale.Smith@mdgreenview.ab.ca)  
**Subject:** Approach

Dear Councillors,

We are in the process of subdividing an acreage out of our home quarter. Our application was approved September 14, 2016. We have one year from that date to have it registered or we have to apply for an extension.

We received quotes from many engineers and contractors, trying to find the most reasonably priced ones. Quotes from engineers ranged from \$2500-\$3000 to over \$16,000. Contractors from \$8,000 to \$30,000, not including paving.

Last week, we learned that a policy change has taken place, whereby the M.D. will charge the landowner a fixed rate of \$5000.00 for a paved approach and \$2000.00 for a gravelled approach. This is quite a savings from what we have to pay. Our "Town & Country" newspaper came out on June 14, 2017, stating these changes.

We signed our agreement with Helix Engineering from Grande Prairie, on June 9, 2017, for \$2500 - \$3000. Our contractor, Ron's Trenching, began work on Monday, June 12, 2017. His quote was approximately \$12,000.00, without paving. At this point, we could not cancel our agreements to go with the M.D. 's rates, and so are caught in the middle.

Since these changes were already in place before, or at the same time, we began work, we are asking for your consideration in reviewing our predicament to see if anything can be done to refund us a portion, or cover the cost of paving the approach.

There is construction work that has to be done on Young's Point road at some time, and maybe our approach could be worked in at the same time. Any help would be greatly appreciated.

We are hoping to have this parcel registered before the expiry date of September 14, 2017.

Thank you for your consideration,

Adolph & Shirley Weiss

Sent from my iPhone





# REQUEST FOR DECISION

---

SUBJECT: **Designated Industrial Property Assessment**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: July 25, 2017 CAO: MH MANAGER:  
DEPARTMENT: CORPORATE SERVICES GM: PRESENTER: DD

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council accept for information received from Municipal Affairs and the Technical Advisory Committee regarding changes to the Designated Industrial property assessment process.**

---

BACKGROUND/PROPOSAL:

The Modernized Municipal Government Act (MMGA) received Royal Assent on December 9<sup>th</sup>, 2016. As a result, effective January 1<sup>st</sup>, 2018 the assessment responsibilities of properties defined as Designated Industrial Properties will be transferred from the municipalities to the provincial assessor. The transition around this change is expected to occur over a three year period and will involve the use of a hybrid delivery model that will entail some municipalities maintaining the assessment function for DI Properties under the guidance of the Provincial Assessor. During this period and as things progress Municipal Affairs will evaluate and make the necessary adjustments as needed. Although the processes have not been finalized, municipalities are being asked to respond to whether they are interested in continuing to provide the property assessment function for Designated Industrial properties under this hybrid approach. Under the hybrid delivery model, the Provincial Assessor will enter into an agreement with the municipality authorizing them along with their in-house or contract assessment service provider to complete the assessment of the Designated Industrial properties.

In speaking with Ray Fortin, assessor working with the Technical Advisory Committee and Industrial Assessment Specialist for Accurate Assessment Group Ltd, he advised that although Municipal Affairs is working diligently to get assessors hired to handle the new responsibilities, the province, private contractors and municipalities are all struggling to find qualified individuals for the job.

In order to maintain our current level of assessment services for Designated Industrial properties in our municipality, Administration has responded to Municipal Affairs request and advised, that we wish to continue providing Designated Industrial property assessment services utilizing our current provider (Accurate Assessment Group Ltd), under the hybrid model. This is consistent with Council's stated concerns regarding centralized assessment.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended action is to keep Council informed of the current stage of transition that Municipal Affairs is in the transfer of the assessment of Designated Industrial properties from the municipality to the provincial assessor.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended action.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council may opt to select a different method for the provision of assessment regarding Designated Industrial Properties. If this was done, Administration would notify the Province accordingly.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to this recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

---

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

---

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:**

Administration will continue to provide information as requested by Municipal Affairs.

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**ATTACHMENT(S):**

- Letter dated June 28<sup>th</sup>, 2017 from Municipal Affairs

- Letter dated June 30<sup>th</sup>, 2017 from Municipal Affairs
- Correspondence from Technical Advisory Committee

June 28, 2017

Mr. Mike Haugen, Chief Administrative Officer  
Municipal District of Greenview  
PO Box 1079  
Valleyview, AB T0H 3N0

Dear Mr. Haugen:

**Re: Required Assessment Roll Information from the Municipalities**

The *Modernized Municipal Government Act (MMGA)* received Royal Assent on December 9, 2016. Effective January 1, 2018, responsibility for the assessment of properties defined as Designated Industrial properties (DI properties) will be transferred from municipalities to the provincial assessor (PA).

Municipalities remain responsible for the preparation of the property assessment for all properties (excluding linear) applying the same rules to prepare the 2017 roll. However, starting January 1, 2018, distribution of the assessment roll and notices for properties defined as DI properties will be the responsibility of the PA. We have been working in consultation with industry, municipalities, and assessors to develop the strategy to effectively manage this transition. The purpose of this letter is to ask for your assistance in making this change and to ensure your 2018 assessment roll is as complete and accurate as possible.

To assist in identifying which properties will fall under the definition of DI properties we are asking for your assistance by providing us with an electronic copy of your up-to-date 2017 property assessment roll (the entire roll). We will review your roll and identify the properties that need to be transferred from your assessment roll to the provincial assessment roll for 2018. We will provide you this information and work with you to ensure all properties are appropriately identified. Your municipality will be able to use this information to make changes to your systems to ensure those identified DI properties do not appear on your 2018 property assessment roll or your assessment notices.

To begin the process of creating a DI property assessment roll, the PA requires:

1. An electronic copy of your current 2016 assessment roll for taxation in 2017 in a format that will allow us to work with the information, such as Excel or CSV (comma separated value). Please provide the name of your financial (assessment/tax roll and notice) system that creates the necessary documents.
2. A data dictionary identifying and describing each electronic attribute field on the roll that has been submitted.

As guidance when exporting your roll, a typical assessment roll data file would include:

.../2



Approximate Column Heading	Description
Municipal Code	Municipal Affairs Identification Number
Municipal Name	Official name of the municipality
AsmntYr	Assessment Year
Vintage	When the assessment was prepared i.e. the annual (first assessment of the year); Amended assessment by the assessor using the MGA section 305.
AsselD	Identification number of assessed person - may not exist
Name	Name of assessed person(s)
Address	Address of assessed person - may require multiple lines
Property Class	From MMGA section 297(1)
Liability Code	Taxation code
Roll number	Assigned by the municipality
Legal (LSD, ATS)	Legal land Description LSD –Quarter – Section – Township –Range - Meridian
Subdivision	Plan_Blk_Lot
AER No	Alberta Energy Regulator's permit or licence number
Municipal Address	Municipal Address of the property
Parcel Size	The parcel size
Zoning	The municipal zoning code or description
Property Type	Farm land, Building, Land, M&E, etc.
School Support	Public, Separate, Undeclared
Build & Structure Total Assessment	Total assessment of the building and structures under this account number <b>including Assessment Code</b>
Land Total Assessment	Total assessment of the land under this account number <b>including Assessment Code</b>
Machinery and Equipment Total Assessment	Total assessment of the machinery and equipment under this account number <b>including Assessment Code</b>
Farmland Total Assessment	Total assessment of the farmland under this account number <b>including Assessment Code</b>
Taxable Total Assessment	The total taxable assessment value – if it exists
Exempt Total Assessment	The total exempt assessment value – if it exists
Grant in Lieu Total Assessment	The total Grant in Lieu assessment value – if it exists

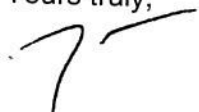
Please provide the above information by **July 31, 2017** to:

Michael Tautchin, Operations Manager  
 Centralized Industrial Assessment, ASB  
 24<sup>th</sup> Floor, 10155 102 Street  
 Edmonton, Alberta T5J 4L4  
 Email: [ma.asbcia.asmt@gov.ab.ca](mailto:ma.asbcia.asmt@gov.ab.ca)  
 Office: 780 644 8933

In December 2017, we will request an electronic copy of the 2017 assessment roll for 2018 taxation to be sent to the PA on or before January 22, 2018. This will assist the PA in creating and mailing the DI property assessment notices and roll in 2018. As mentioned before, Municipal Affairs has been working in consultation with municipalities, industry, and assessors to develop the strategy to effectively manage the transition.

If you have any questions, please feel free to contact Michael Tautchin.

Yours truly,



Steve White  
 Provincial Assessor

June 30, 2017

Mr. Mike Haugen, Chief Administrative Officer  
Municipal District of Greenview  
PO Box 1079  
Valleyview, AB T0H 3N0

Dear Mr. Haugen:

**Re: Designated Industrial Property Assessment**

The *Modernized Municipal Government Act (MMGA)* received Royal Assent on December 9, 2016. Effective January 1, 2018 the responsibility for the assessment of properties defined as Designated Industrial Properties (DI properties) will be transferred from municipalities to the provincial assessor (PA).

Work is currently underway in consultation with affected stakeholders to develop the detailed plan and long term vision for the delivery of property assessment for designated industrial properties to municipalities and their taxpayers.

Municipal Affairs has been working in consultation with industry, municipalities, and assessors to develop the strategy to effectively manage the transition. The transition is expected to occur over a three year period and will entail a hybrid delivery model that involves some municipalities maintaining the assessment function for DI properties under the guidance of the PA. As we progress through the transition we will evaluate the effectiveness of delivery and make adjustments as required. Although the details have not been finalized, we would like to determine if your municipality would be interested in continuing to provide the property assessment function for DI properties under this hybrid approach.

Please also indicate in your response how many staff or full time equivalent positions your municipality employs or contracts to complete your annual industrial property assessment.

If you have any questions on this matter please feel free to contact Chris Risling, Project Director, Centralized Industrial Assessment, at 780 422 8414 or [chris.risling@gov.ab.ca](mailto:chris.risling@gov.ab.ca).

Yours truly,



Steve White  
Provincial Assessor

## **MUNICIPAL COST OF SERVICE CONSIDERATIONS RE: DIP ASSESSMENT**

Good afternoon,

We understand that your municipality has recently received 2 letters from Alberta Municipal Affairs:

1. **Required Assessment Roll Information from the Municipalities (Letter dated June 28, 2017)**
2. **Designated Industrial Property Assessment (Letter dated June 30, 2017)**

It is important that you understand what these letters mean to your municipality so you may arrive at the appropriate option for your municipality through this transition.

### **Regarding Letter #1, dated June 28, 2017.**

The options for complying with this request are either via the tax system provider or the CAMA system provider. It is important municipalities understand the volume and complexity of the data required to respond to this request.

Properties may have multiple owners, assessment classes (some taxable, some exempt), addresses, land-use codes (zoning), etc. Tax and CAMA systems are 'databases' designed to handle these 'one-to-many' relationships; singular spreadsheets are not. It is likely multiple files will be required to comply with this request. In addition, most municipalities maintain their own code tables independent of the codes used by Municipal Affairs – cross-reference tables will likely also be required as part of the submission for this data request.

The provision of this data is a service not typically contemplated in existing Tax and/or CAMA system support agreements. We suggest a municipality should expect to pay a fee for their assistance in compiling this data. At this time the cost of this fee is unknown. It is also unknown if reimbursement of this fee will be provided to municipalities by Municipal Affairs as a cost of the preparing the 2017 Designated Industrial [DI] property assessment.

Please note, DI properties include those regulated by the AER, AUC, NEB, railway and those properties designated as Major Plants by the Minister. Secondly, the basis for defining a Major Plant is unclear at this time, as such, we do not know how this data will be used by Municipal Affairs to identify any potential Major Plants in your municipality.

### **Regarding Letter #2, dated June 30, 2017.**

Currently, there are five assessors working on the Technical Advisory Committee (TAC) to consult with Municipal Affairs and help aid the transition to Centralized Industrial Assessment. The "hybrid delivery model" referred to in the letter involves some municipalities maintaining the assessment function for DI



properties under the guidance of the Provincial Assessor [PA]. Under the hybrid delivery model, the PA will authorize a municipality along with their in-house or contract assessment services provider to complete the assessments of DI properties.

This letter asks your municipality its preference as to who will complete the assessment of Designated Industrial properties during the transitional period:

- The Provincial Assessor, or
- Existing in-house/contract Assessor(s)

This means that through the three-year transition period, if you choose, and the PA agrees, your existing assessor may continue to provide assessment services for Designated Industrial properties at the discretion of the Provincial Assessor.

What if you retain a contract service provider whose contract is expiring during the transition period? With mutual consent of both parties; the contract may be amended to help best protect your municipality through this time of transition. Should you have any questions or concerns regarding your current contract for assessment services and the term, expiry, etc. please do not hesitate to contact them.

Please note, as stated in the letter “As we progress through the transition we will evaluate the effectiveness of delivery and make adjustments as required. Although details have not been finalized...” A municipality’s assessor must possess the appropriate qualifications and/or a degree of experience in order to prepare DI property assessments on behalf of the Provincial Assessor. These qualifications/degree of experience are unknown at this time.

There are also a number of unknowns regarding the preparation of the DI property assessments by the PA staff, including:

- The expertise of the assessors
- The communication plans to advise you of information needed for budgeting, and to keep you informed of potential assessment impacts from complaints
- Whether a municipality will be able to return to providing their own assessments
- Whether the PA will be able to provide the scope of services you are currently receiving from your staff or contract assessor.

A response back to the Provincial Assessor is requested in the letter. In order to maintain a current level of assessment services for Designated Industrial properties in your municipality a response may be suggested as **“Yes, our municipality most certainly wishes to continue providing Designated Industrial property assessment services utilizing our current provider, under the hybrid delivery model”**.

The PA’s letter also stipulates you should “indicate in your response how many staff or full time equivalent positions your municipality employs or contracts to complete your annual industrial property

assessment”. With regards to this question, it is important to understand that the scope of the Industrial Assessment process and its annual completion does not simply fall on individual assessors. It is the collaborative effort of your municipal services team (assessors, clerks, technicians, and other municipal staff). You may want to consider the following items in your resource analysis:

- # of and time dedicated by Full Time Assessors,
- # of and time dedicated by Assessment Sub-Contractors (including legal support, specialty consultant such as engineering, etc.),
- # of and time dedicated by Administration / Clerical Staff Members including those in your Tax Department,
- # of and time dedicated by other providers (e.g. IT, GIS services, etc),
- Costs over and above direct wages such as Health & Safety program, RRSP/Pension, Health and Benefit Program, Training/Professional Development programs,
  - Equipment/resource costs such as Vehicle/Travel expenses, computer hardware/software, Personal Protective Equipment, Communication devices, (e.g. Service Alberta charges including corporate searches or LTO charges)
- Miscellaneous operating expenses such as licensing/membership fees,

Other topics you may wish to discuss with your staff prior to replying to Municipal Affairs:

- How will the authority be delegated to the municipality and it’s chosen assessment service provider by the PA?
- What consideration should be given to future unknowns such as significant capital projects, assessment complaints/appeals, additional DI property assessment obligations not yet contemplated (performance measures, audit, etc.), inflationary pressure on service provision, etc.?
- If the DI property assessment remains with the municipality:
  - How will reimbursement for the cost of preparing DI property assessments be determined?
    - Actual cost or based on province wide formula?
    - If it is actual costs, will that include management and coordination staff (Finance, IT, etc.) in addition to assessment staff?
  - Will the municipality be allowed to choose the software used to calculate these assessments?
    - If yes;
      - Who pays the licensing fees (municipality or province)?
      - Where will the system reside and who will have access (municipality or province)?
      - Will it be included in the existing CAMA system or a separate system?
      - How will existing processes be affected? ASSET loads/assessment rolls?
        - Who is responsible for the re-tooling costs of existing systems?
    - If no;

- What system will we be required to use?
  - How/who will our staff receive training from and at whose cost?
  - What issues are anticipated regarding data conversion from one system to another?
  - How will existing processes be affected? ASSET loads/assessment rolls?
    - Who is responsible for the re-tooling costs of existing systems?
- What kind of guidance will the PA be offering to assessors who are authorized to prepare these assessments?
  - During this time of transition, the Legislation is dynamic, will training for our DI property assessment provider will be available? From whom and for how much?
- If the DI property assessment does not remain with the municipality:
  - Who will prepare the DI property assessments?
    - What will their qualifications and experience be?
      - Who will provide ongoing training?
    - Will the Province have sufficient capacity to fairly and accurately deliver our roll?
  - How will reimbursement for the cost of preparing DI property assessments be determined?
    - Actual cost or based on province wide formula?
    - If it is actual costs, will that include management and coordination staff (Finance, IT, etc) in addition to assessment staff?
  - Will the municipality be allowed to choose the software used to calculate these assessments?
    - If yes;
      - Who pays the licensing fees (municipality or province)?
      - Where will the system reside and who will have access (municipality or province)?
      - Will it be included in the existing CAMA system or a separate system?
      - How will existing processes be affected? ASSET loads/assessment rolls?
        - Who is responsible for the re-tooling costs of existing systems?
    - If no;
      - What system will we be required to use?
      - How/who will our staff receive training from and at whose cost?
      - What issues are anticipated regarding data conversion from one system to another?
      - How will existing processes be affected? ASSET loads/assessment rolls?
        - Who is responsible for the re-tooling costs of existing systems?
      - Will this system be able to communicate with municipal financial systems?
        - Who is responsible for the re-tooling costs of existing systems?

- Who will have access to this system?
- What if we are unhappy with the quality of the DI property assessment provided by the province?

When responding to the Provincial Assessor please feel free to use the information provided above to enhance your understanding of the entire scope that Designated Industrial properties entail.

We understand that you may have additional questions. We encourage dialogue with your municipal colleagues, municipal assessment team, administration, finance and other municipal team members in determining the best option for your municipality.

Sincerely,

Technical Advisory Committee (TAC), municipal members.



# REQUEST FOR DECISION

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SUBJECT:	<b>AAMDC Resolution</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2017	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council direct Administration to develop a resolution asking the Provincial Government to consider an industry led approach to reducing methane emissions for submission to the August 11<sup>th</sup>, 2017 AAMDC Zone Meeting.

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## BACKGROUND/PROPOSAL:

Reeve Dale Gervais attended a meeting that was hosted by the Grande Prairie Chamber of Commerce and featured a presentation by a major oil and gas producer on the proposed new regulations for methane venting. The summary of the presentation was that the new regulations will cause increased costs and layoffs of oil and gas personnel along with the shutting in of many marginal wells.

During the presentation it was pointed out that this producer had achieved a 37% reduction in methane emissions since 2014 and could reach the 45% requirement by 2025 as set out in the Alberta Climate Leadership Plan without the overly prescriptive requirements that are being proposed.

From the municipal side any shutting in of wells will have a negative effect on our Linear and Machinery and Equipment assessments. If small producers have to shut in their wells there is a good possibility of even more wells being added to the Orphan Well List.

With this information Reeve Gervais is asking that Council support a motion to develop a resolution in support of the oil and gas industry to be presented at the Zone 4 meeting on August 11<sup>th</sup>, 2017.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to the recommended motion is that Council will have the opportunity to submit a resolution to AAMDC asking the Provincial Government to consider an industry led approach to reducing methane emissions.

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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the request to direct Administration to develop a resolution asking the Provincial Government to consider an industry led approach to reducing methane emissions for submission to the August 11<sup>th</sup>, 2017 AAMDC Zone Meeting.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will prepare a resolution to go to the AAMDC Zone meeting on August 11<sup>th</sup>, 2017.

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ATTACHMENT(S):

- None



# CAO's Report

**Function:** CAO

**Date:** July 25<sup>th</sup>, 2017

**Submitted by:** Mike Haugen

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### **Alberta Summer Games**

Special Project Coordinator Craig Barry has completed an assessment of Greenview's ability to host the Alberta Summer Games. In summary, Greenview would hard pressed to host the games and doing so would require significant investment and development of facilities. Logistically, this would also be difficult in supplying enough space to house both athletes and visitors.

### **Tri-Municipal Industrial Park (TMIP) Initiative Open House**

In response to comments received at the Grovedale Ratepayers' BBQ, and after discussions with some members of Council, Administration is organizing an Open House regarding the TMIP for the Grovedale Community. This will be an evening meeting in which Greenview is able to answer questions regarding the potential development.

It should be noted that this public engagement is not being conducted to assess the Community's support of the initiative, but more so to answer questions and address concerns regarding a development that Greenview is moving forward with. This has been slated for August 3<sup>rd</sup> and further details are being worked out.

### **Financial Assistance for Achievement Grant**

As per Council policy for the provision and reporting of grants dispersed for athletic achievement, Elizabeth Duff has been granted \$300.00 to assist with her participation in the World Dwarf Games in Guelph, Ontario.

### **Fox Creek Annexation**

We have received formal notice from the Municipal Government Board that Fox Creek has applied for annexation. This application was discussed between the Town and Greenview. On April 26<sup>th</sup>, 2016 Council passed a motion endorsing the proposed annexation. The Town is not annexing the full four quarter sections that were discussed. The application is for two full quarter sections and for parts of the remaining two.



## **Vacation**

As a reminder to Council I will be away on vacation from August 10<sup>th</sup> – August 18<sup>th</sup>. This is excepting August 11<sup>th</sup> when I will be joining Council at the AAMDC Zone Meeting in Fort Vermilion.

## **Council Orientation**

As previously reported, Greenview is hosting a single day Council Orientation session for the region. In looking at the agenda, this session is different from the Muni 101 offerings being held by AAMDC/AUMA and I believe the two will be complimentary. This was advertised to area municipalities last week and including the Greenview delegation, more than 50 spots have already been reserved.

## **Council Code of Conduct and CAO Covenant**

Municipal Intern Danie Lagemaat has starting compiling information for the development of a Council Code of Conduct (as required by the Modernized Municipal Government Act) and the Council – CAO covenant. I will be working with Ms. Lagemaat on developing these for input from, and presentation to, Council.

## **Legal**

Administration is following up on a couple of broad legal issues going on in the province that may have an impact on Greenview. Both are related to industrial/linear property and deal with the assessment and collection of taxes. Administration will be putting together further details and providing Council with that information. It is likely that the municipal parties involved may seek the support of Greenview regarding these processes.

## **Upcoming Dates:**

TMIP Open House	August 3, 2017
AAMDC Zone Meeting	August 11, 2017