



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, April 11, 2017

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		1
#3	MINUTES	3.1 Regular Council Meeting minutes held March 28, 2017 – to be adopted.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING		
#5	DELEGATION	9:00 a.m. 5.1 Fibre Optic Infrastructure Presentation	12
		10:00 a.m. 5.2 Grande Prairie Regional Hospital Foundation	30
		10:30 a.m. 5.3 Keyera Presentation	32
#6	BYLAWS	6.1 Bylaw 17-781 Re-designate from Agriculture (A) District to Industrial (I) District	48
		6.2 Bylaw 17-780 Tax Rate	74
#7	OLD BUSINESS		
#8	NEW BUSINESS	8.1 Grande Prairie Regional College	79
		8.2 DeBolt Senior Housing	85
		8.3 Policy 4004 Revision	88



	8.4 Municipal Excellence Awards	97
	8.5 CAO / Managers' Report	99
#9	COUNCILLORS BUSINESS & REPORTS	
#10	CORRESPONDENCE	<ul style="list-style-type: none">• Greenview Search & Rescue Thank You Letter• TransCanada Update• Peace Library System Board Meeting Highlights• TRIA-Net AGM Invitation• Monthly Peace Officer Report• Valleyview Peewee Icebears Thank You• Grande Prairie Regional College – Convocation 2017• Letter from the Town of Fox Creek• Amendments to the MGA – Municipal Affairs• Plains Midstream Canada – Annual Report to Stakeholders and Communities
#11	IN CAMERA	11.1 Privileged Information <i>(FOIPP; Section 27(1))</i>
#12	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, March 28, 2017

1: Reeve Dale Gervais called the meeting to order at 9:00 a.m.
CALL TO ORDER

PRESENT

Reeve Deputy Reeve Councillors	Dale Gervais Roxie Rutt Tom Burton George Delorme(9:05 a.m.) Dave Hay Bill Smith Les Urness(9:10 a.m.)	
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ATTENDING

	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Diane Carter Lianne Kruger
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ABSENT Councillor Dale Smith

#2: MOTION: 17.03.103. Moved by: DEPUTY REEVE ROXIE RUTT
AGENDA That Council adopt the March 28, 2017 agenda with additions.

- 8.15 Little Smoky Road Drainage

CARRIED

#3.1 MOTION: 17.03.104. Moved by: COUNCILLOR TOM BURTON
REGULAR COUNCIL That Council adopt the Minutes of the Regular Council Meeting held on Tuesday,
MEETING MINUTES March 14, 2017 with changes:
 8.2 Change Moved By to Deputy Reeve Roxie Rutt
 8.3 (b) Remove "Table" and motion number

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#4 **4.0 PUBLIC HEARING**
PUBLIC HEARING

There were no Public Hearings presented.

#5
DELEGATIONS

5.0 DELEGATIONS

5.1 ENCANA PRESENTATION

ENCANA
PRESENTATION

MOTION: 17.03.105. Moved by: DEPUTY REEVE ROXIE RUTT
That Council accept the presentation from Encana for information, as presented.
CARRIED

Reeve Gervais recessed the meeting at 9:44 a.m.
Reeve Gervais reconvened the meeting at 9:57 a.m.

#6
BYLAWS

6.0 BYLAWS

6.1 BYLAW 17-778 ROAD CLOSURE

BYLAW 17-778
FIRST READING

MOTION: 17.03.106. Moved by: COUNCILLOR DAVE HAY
That Council give First Reading to Bylaw 17-778, to close a portion of the “original government road allowance” adjoining the east boundary of the South East Quarter of Section 23, Township 69, Range 22, West of the 5th Meridian.

MOTION: 17.03.107. Moved by: COUNCILLOR TOM BURTON
That Council table motion 17.03.106., until corrections can be made.
CARRIED

6.2 BYLAW 17-780 TAX RATE

DRAFT LAND USE
BYLAW 2017

MOTION: 17.03.108. Moved by: COUNCILLOR TOM BURTON
That Council give first reading to the 2017 Tax Rate (Property Tax) Bylaw 17-780.
CARRIED

#7
OLD BUSINESS

7.0 OLD BUSINESS

There was no Old Business presented.

#8
NEW BUSINESS

8.0 NEW BUSINESS

8.1 GRANDE CACHE SITE IDENTIFICATION STUDY

GRANDE CACHE
SITE
IDENTIFICATION
STUDY

MOTION: 17.03.109. Moved by: COUNCILLOR TOM BURTON
That Council award the Grande Cache Site Identification Study to EDS Group Inc. of Spruce Grove, Alberta in the amount of \$85,890.00.

MOTION: 17.03.110. Moved by: DEPUTY REEVE ROXIE RUTT
That Council table motion 17.03.109. until after the Grande Cache Viability Review.

CARRIED

8.2 SOLID WASTE TRUCK AND BIN SERVICE CONTRACT FOR GRANDE CACHE COOPERATIVES AND ENTERPRISES

SOLID WASTE
TRUCK AND BIN
SERVICE CONTRACT

MOTION: 17.03.111. Moved by: COUNCILLOR BILL SMITH
That Council approve the Solid Waste Bin Service Contract between the Municipal District of Greenview and the Town of Grande Cache as amended.

CARRIED

8.3 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP BOUNDARY REVISION

TRI-MUNICIPAL
INDUSTRIAL
PARTNERSHIP
BOUNDARY
REVISION

MOTION: 17.03.112. Moved by: COUNCILLOR BILL SMITH
That Council approve the Tri-Municipal Industrial Partnership revised boundaries as amended.

CARRIED

8.4 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP TERMS OF REFERENCE

TRI-MUNICIPAL
INDUSTRIAL
PARTNERSHIP
TERMS OF
REFERENCE

MOTION: 17.03.113. Moved by: DEPUTY REEVE ROXIE RUTT
That Council adopt the Tri-Municipal Industrial Partnership revised Terms of Reference as amended.

CARRIED

8.5 MUTUAL AID FIRE CONTROL PLAN 2017-2020

2017-220 MUTUAL
AID FIRE CONTROL

MOTION: 17.03.114. Moved by: COUNCILLOR TOM BURTON
That Council authorize Administration to enter into a Mutual Aid Fire Control Plan for a three-year term (2017 – 2020) between the Department of Agriculture and Forestry and Greenview.

CARRIED

8.6 LIVE INTERNET STREAMING OF PUBLIC MEETINGS

LIVE INTERNET
STREAMING

MOTION: 17.03.115. Moved by: COUNCILLOR DAVE HAY
That Greenview continue to provide live internet video & audio streaming of all public meetings held in Council Chambers.

DEFEATED

8.7 POLICY 1009 – RECOMMENDED REVISIONS

POLICY 1009

MOTION: 17.03.116. Moved by: DEPUTY REEVE ROXIE RUTT
That Council approved Policy No. 1009, “Internet Services for Members of Council”, with the recommended revisions of the Policy Review Committee and Administration.

CARRIED

8.8 POLICY 1019 – RECOMMENDED REVISIONS

POLICY 1019

MOTION: 17.03.117. Moved by: COUNCILLOR TOM BURTON
That Council approve Policy No. 1019, “Issuance of Digital Communication Tools: Council and Employees”, with the recommended revisions of the Policy Review Committee.

CARRIED

8.9 2017 GREENVIEW GOLF TOURNAMENT

2017 GREENVIEW
GOLF
TOURNAMENT

MOTION: 17.03.118. Moved by: COUNCILLOR BILL SMITH
That Council host the 2017 Greenview Golf Tournament at the Silver Birch Golf Club in Fox Creek on August 24th, or August 25th, 2017 with funds being raised for the Fox Creek Food Bank.

CARRIED

8.10 ART GALLERY OF GRANDE PRAIRIE EVENT

ART GALLERY OF
GRANDE PRAIRIE

MOTION: 17.03.119. Moved by: DEPUTY REEVE ROXIE RUTT
That Council accept for information the 37th Annual Art Auction invitation from the Grande Prairie Art Gallery.

CARRIED

8.11 VALLEYVIEW CANADA DAY FIREWORKS

VALLEYVIEW
CANADA DAY
FIREWORKS

MOTION: 17.03.120. Moved by: COUNCILLOR TOM BURTON
That Council accept for information the financial support request for Canada Day fireworks from the Valleyview Recreation Department.

CARRIED

8.12 LITTLE SMOKY SKI HILL BOARD

LITTLE SMOKY SKI
HILL BOARD

MOTION: 17.03.121. Moved by: COUNCILLOR DAVE HAY
That Council support the creation of a board, comprised of Council Members from the MD of Smoky River, Big Lakes County and the MD of Greenview, to provide governance to the Little Smoky Ski Hill.

CARRIED

8.13 LETTER OF SUPPORT – LITTLE SMOKY SKI HILL

LITTLE SMOKY SKI
HILL – LETTER OF
SUPPORT

MOTION: 17.03.122. Moved by: DEPUTY REEVE ROXIE RUTT
That Council authorize Administration to request a letter of support from Wayne Drysdale, MLA for Grande Prairie-Wapiti, Todd Loewen, MLA for Grande Prairie-Smoky, Danielle Larivee, MLA for Lesser Slave Lake, Debbie Jabbour, MLA for Peace River and Margaret McCuaig-Boyd, MLA for Dunvegan-Central Peace-Notley, for the Little Smoky Ski Hill Water Source and Storage System Upgrade.

CARRIED

8.14 ASSESSMENT REVIEW BOARD (ARB) CLERK APPOINTMENT

ARB CLERK
APPOINTMENT

MOTION: 17.03.123. Moved by: REEVE DALE GERVAIS
That Council appoint Wanda Fox and Lianne Kruger as Clerks for the Assessment Review Board.

CARRIED

8.15 LITTLE SMOKY ROAD DRAINAGE

MOTION: 17.03.124. Moved by: REEVE DALE GERVAIS
That Council direct administration to rectify the drainage on the Little Smoky Road south of Twp Rd 674.

CARRIED

MOTION: 17.03.106. Moved by: COUNCILLOR DAVE HAY

That Council give First Reading to Bylaw 17-778, to close a portion of the West boundary of the "original government road allowance" adjoining the east boundary of the South East Quarter of Section 23, Township 69, Range 22, West of the 5th Meridian.

CARRIED

BYLAW 17-778
PUBLIC HEARING

MOTION: 17.03.125. Moved by: DEPUTY REEVE ROXIE RUTT

That Council schedule a Public Hearing for Bylaw 17-778 to be held on April 25, 2017, at 10:00 a.m. to close a portion of the West boundary of the "original government road allowance" adjoining the east boundary of the South East Quarter of Section 23, Township 69, Range 22 West of the 5th Meridian.

CARRIED

Reeve Dale Gervais recessed the meeting at 11:47 a.m.

Reeve Dale Gervais reconvened the meeting at 1:07 p.m.

#9
COUNCILLORS
BUSINESS &
REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events attended, including the following:

WARD 8

COUNCILLOR BILL SMITH updated Council on his recent activities, which include:
Reynolds Mirth Richard Farmer Law Seminar
Municipal Planning Commission Meeting
Tri Municipal Industrial Development Meeting
Alberta Association of Municipal Districts & Counties 2017 Spring Convention

MOTION: 17.03.126. Moved by: COUNCILLOR BILL SMITH

That Council direct Administration to investigate having the speed limit reduced to 80 km on the west end of Township Road 700 and Highway 666 for three quarters of a mile.

CARRIED

WARD 6

COUNCILLOR TOM BURTON updated Council on his recent activities, which include:

MD of Greenview Recreation Advisory Committee Meeting
Municipal Planning Commission Meeting
Tri Municipal Industrial Development Meeting
DeBolt Library Board Meeting
Community Planning Association of Alberta Meeting (teleconference)

Alberta Association of Municipal Districts & Counties 2017 Spring Convention
DeBolt Outdoor Recreation Society Meeting

WARD 7 **DEPUTY REEVE ROXIE RUTT** updated Council on her recent activities, which include:

Grande Prairie Public Library Board Meeting
FCSS Meeting
Tri Municipal Industrial Development Meeting
Crooked Creek Recreation Club Meeting
Grande Spirit Foundation Meeting
Alberta Association of Municipal Districts & Counties 2017 Spring Convention
Peace Library Systems Meeting

WARD 4 **COUNCILLOR DAVE HAY** updated Council on his recent activities, which include:

Valleyview Recreation Board Meeting
Municipal Planning Association Meeting
Sunset House Annual General Meeting
Alberta Association of Municipal Districts & Counties 2017 Spring Convention
Alberta Seniors Housing Authority Conference

WARD 3 **COUNCILLOR LES URNESS** updated Council on his recent activities, which include:

Area Based Regulation Advisory Council Meeting
Alberta Association of Municipal Districts & Counties 2017 Spring Convention

WARD 1 **COUNCILLOR GEORGE DELORME** updated Council on his recent activities, which include:

Municipal Planning Commission Meeting
Alberta Association of Municipal Districts & Counties 2017 Spring Convention

WARD 5 **COUNCILLOR DALE SMITH**

Not in attendance.

9.1 REEVE'S REPORT:

WARD 2 **REEVE DALE GERVAIS** updated Council on his recent activities, which include:

Municipal Planning Commission Meeting
Tri Municipal Industrial Development Meeting
Evergreen Seniors Foundation CAO Interviews
Alberta Association of Municipal Districts & Counties 2017 Spring Conference

8.16 CAO REPORT

CAO REPORT MOTION: 17.03.127. Moved by: DEPUTY REEVE ROXIE RUTT
That Council accept for information the CAO Report.

CARRIED

#10 CORRESPONDENCE 10.0 CORRESPONDENCE

MOTION: 17.03.128. Moved by: COUNCILLOR TOM BURTON
That Council accept the correspondence as presented.

CARRIED

#11 IN CAMERA 11.0 IN CAMERA

IN CAMERA MOTION: 17.03.129. Moved by: COUNCILLOR TOM BURTON
That the meeting go to In-Camera, at 1:33 p.m., pursuant to Section 197 of the
Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and
Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act,
Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to
discuss Privileged Information with regards to the In Camera.

CARRIED

11.1 INTERGOVERNMENTAL RELATIONS (FOIPP; Section 21(1))

OUT OF CAMERA MOTION: 17.03.130. Moved by: DEPUTY REEVE ROXIE RUTT
That, in compliance with Section 197(2) of the Municipal Government Act, this
meeting come Out of Camera at 1:59 p.m.

CARRIED

MOTION: 17.03.131. Moved by: COUNCILLOR LES URNESS
That Council adopt the Greenview Regional Multiplex Revised Terms of
Reference.

CARRIED

MOTION: 17.03.132. Moved by: REEVE DALE GERVAIS
That Council direct Administration to provide a report regarding traffic counts on
the Forestry Trunk Road.

CARRIED

MOTION: 17.03.133. Moved by: COUNCILLOR BILL SMITH
That Council direct Administration to investigate the No Truck Route sign on Range Road 65A and report back to Council with a recommendation regarding the sign.

CARRIED

12.0 ADJOURNMENT

#12
ADJOURNMENT

MOTION: 17.03.134. Moved by: DEPUTY REEVE ROXIE RUTT
That this meeting adjourn at 2:18 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

UNADOPTED



REQUEST FOR DECISION

SUBJECT: **Fibre Optic Infrastructure Presentation**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2017 CAO: MH MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from GPOptix, as information.

BACKGROUND/PROPOSAL:

GPOptix would like to present to Council the benefits of their high speed internet within the Grovedale area.

BENEFITS OF THE RECOMMENDED ACTION:

1. N/A
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. N/A
-

ALTERNATIVES CONSIDERED:

Alternative #1: N/A

FINANCIAL IMPLICATION:

Direct Costs: There are no direct or future costs to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- GPOptix Presentation



MD of Greenview

Grovedale – Landry Heights and surrounding area



Fiber Optics in MD of Greenview

Company Overview

First 100% Ready TCP/IP Building that will support any "internet of things" without additional cabling – 100% fiber optic building.

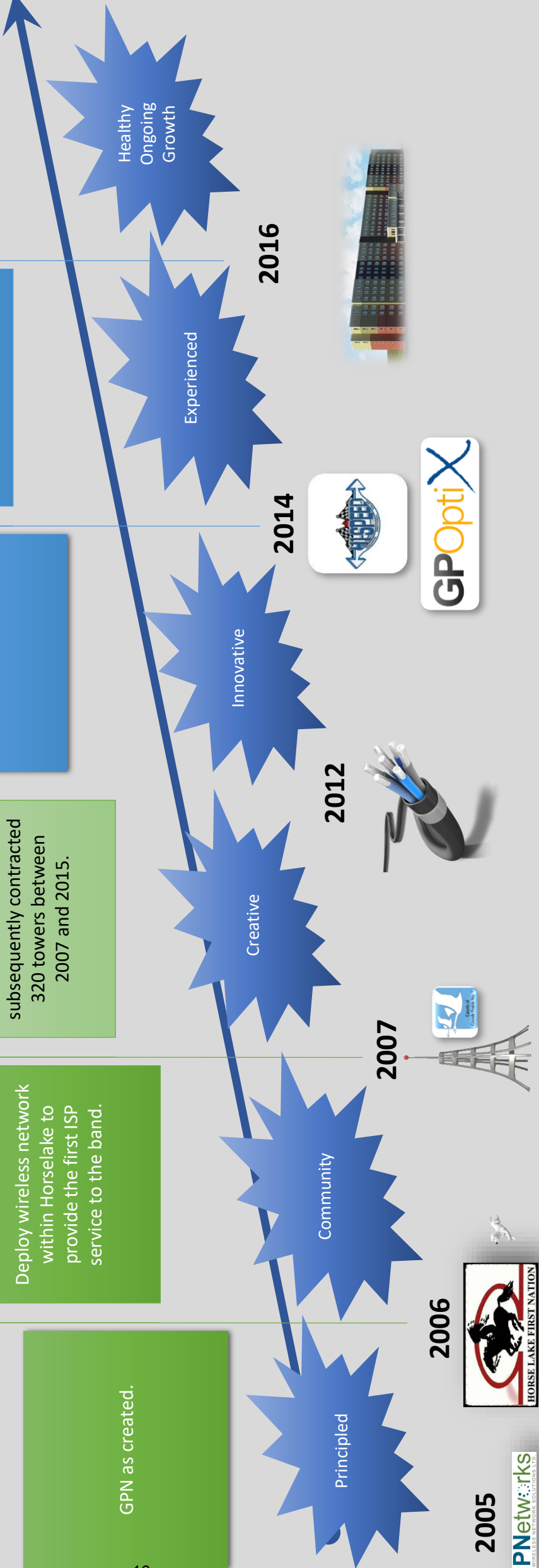
Formation of Fiber Optic company
23 Residential Industry and Commercial.

Started with first two fiber optic projects in the county.

Undertook tower program and subsequently contracted 320 towers between 2007 and 2015.

Deploy wireless network within Horselake to provide the first ISP service to the band.

GPN as created.

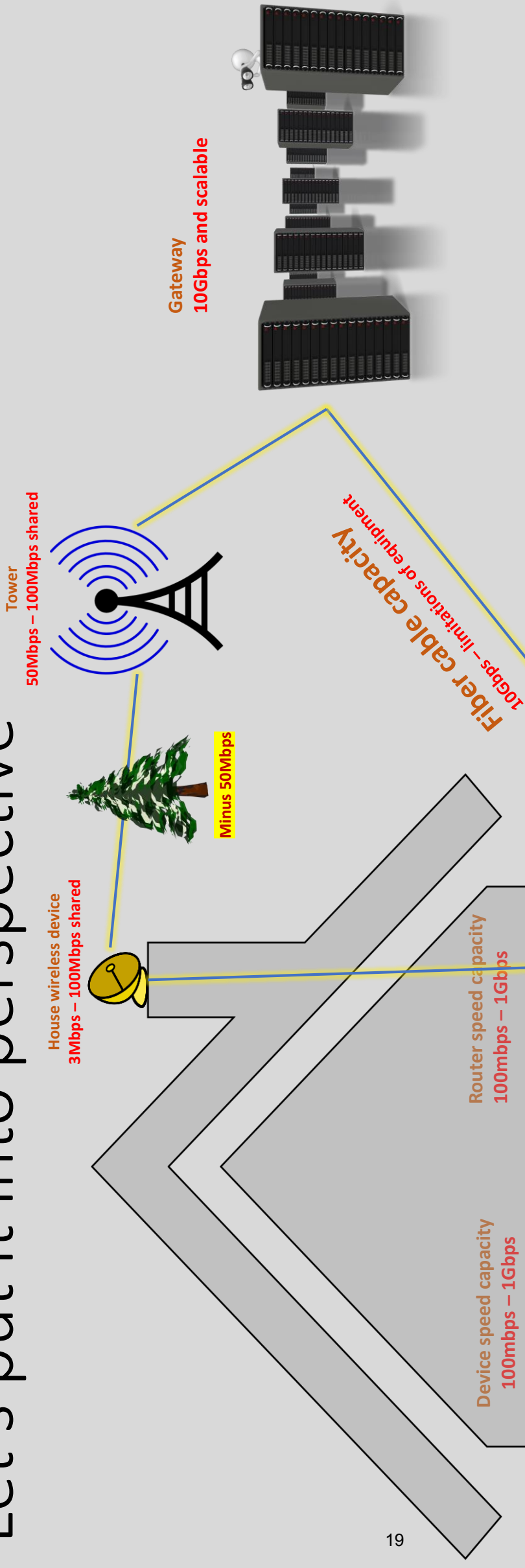


Background (Our path to fiber optics)

- ✓ GPNetworks was established in 2005, starting as a WISP serving the County of GP No.1., and the MD of Greenview.
- ✓ Successfully executed the tower program between 2007 and 2015, constructing 320 towers for the County.
- ✓ GPN partnered up with construction company in 2014 to form GPOptiX with the sole purpose to deploy fiber optic infrastructure.
- ✓ First fiber optic project started in Nov 2012, and since connected 23 residential areas with FTTH.
- ✓ Our fiber optic infrastructure expands over 300km
- ✓ Fiber Optic also extend to some of our infrastructure towers, improving the services of our wireless subscribers as well.
- ✓ Services delivered includes Internet, VoIP, and IPTV.
- ✓ We are currently running fiber optic infrastructure into buildings to create 100% “fiber optic building” supporting all TCP/IP services.
- ✓ GPN employs 15 to 20 people.
- ✓ GPO is self-funding and have no long-term debt.
- ✓ GPN and partners owns its construction equipment and have a vast network of suppliers making us very competitive.
- ✓ We invest back into the community sponsoring events like the Stampedes, and by making donations to organizations in need.

The Technology

Let's put it into perspective



“Earlier this year, global telecoms company Alcatel-Lucent claims to have set a new fiber optic world record with an impressive 31 Tbit/s data transfer over a single fiber cable, overtaking the previous record of 26 Tbit/s set by The Karlsruhe Institute of Technology (KIT) in May 2011, by a team of German, UK and Swiss scientists. (7200km)”

Fiber Optic

High Bandwidth Over Long Distances

Data Security

Minimal Latency

High Reliability

Cost (Vs. Copper)

Dielectric benefits

Speed

Fiber in Review

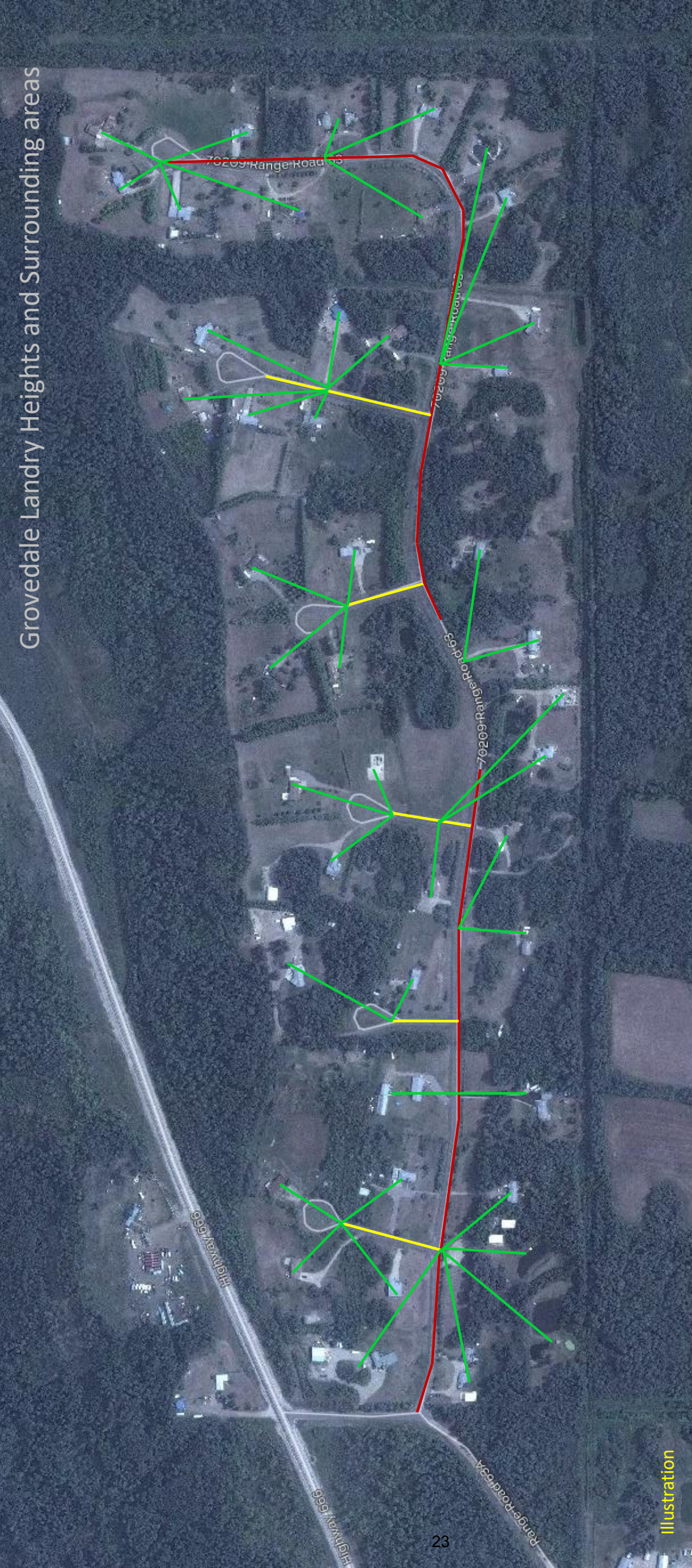
Developing the MD

FTH

Current Wireless Infrastructure

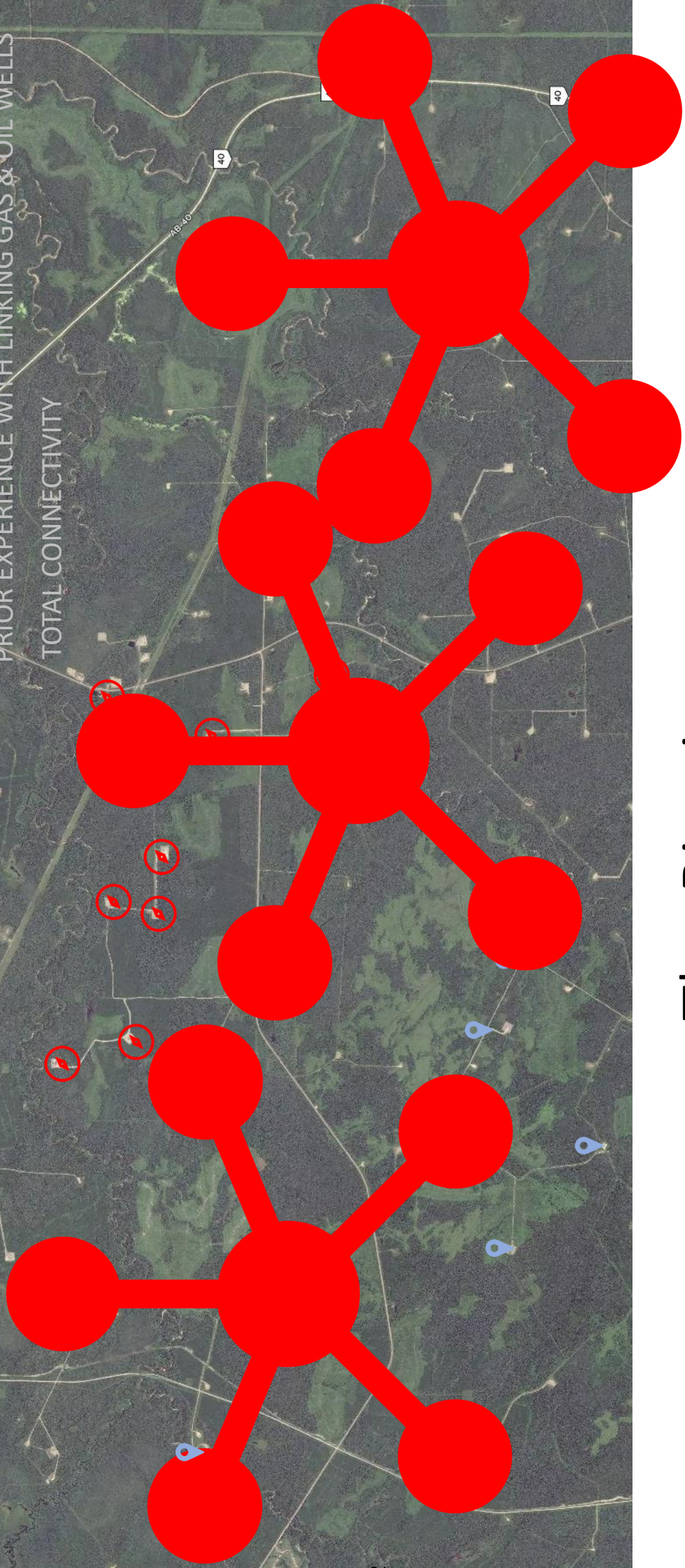
- 5Mbps speeds
- Frequency congestions
- Distance and trees
- Technology
- Pocket loss
- Technology
- Limited capacity with “the internet of things”





Illustration

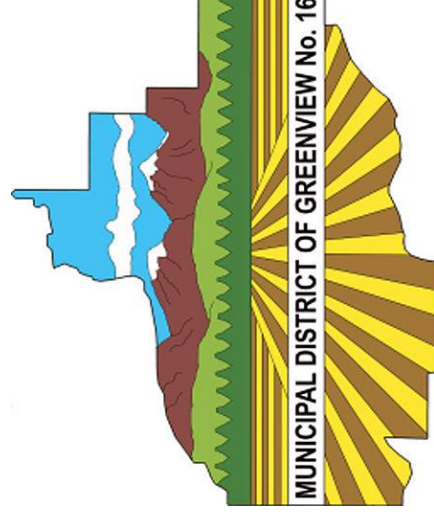
STARTED WITH R & D PROJECT IN ENERGY FIELD
PRIOR EXPERIENCE WITH LINKING GAS & OIL WELLS
TOTAL CONNECTIVITY



The Big picture

Community Benefits

- More competitive business environment.
- Telecom options and more services (IPTV and OTT).
- Connecting essential and anchor institutions.
- Support projects and initiatives like the **Tri-Municipal Partnership** agreement
- Make area a preferred area for Energy Sector



Investments (Contributions)



INVESTMENTS

MD of Greenview
12%

\$250k

\$300k

GPOptix
13%

\$\$\$?

Federal Government
75%

WHAT DO WE
GIVE BACK!!!

**Technology to support the future.
Keeping technology out of the way
of progress, by letting us focus on
the stuff that makes us a better
community.**



**Keep the kids out of trouble over
the long winter months.....by
helping with on-line access to their
homework of course**



This document and the information in it are provided in confidence, for the sole purpose of exploring business opportunities between the disclosing party and the receiving party concerning GPNetworks / GPOptix fiber optic strategies, infrastructure and project, and may not be disclosed to any third party or used for any other purpose without the express written permission of the disclosing party



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Regional Hospital Foundation**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2017 CAO: MH MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from the Grande Prairie Regional Hospital Foundation for information as presented.

BACKGROUND/PROPOSAL:

The Grande Prairie Regional Hospital Foundation would like to acknowledge the donation from Greenview in the amount of \$100,000.00 for new and innovative medical advancements, new programs, and educational supports.

The Hospital Foundation would also like to take this opportunity for a photo op with Council.

BENEFITS OF THE RECOMMENDED ACTION:

1. N/A
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. N/A
-

ALTERNATIVES CONSIDERED:

Alternative #1: N/A

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs or future costs associated with the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications with the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions with the recommended motion.

ATTACHMENT(S):

- None



REQUEST FOR DECISION

SUBJECT: **Keyera Presentation**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 11, 2017
DEPARTMENT: CAO SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM:

MANAGER:
PRESENTER:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from Keyera for information as presented.

BACKGROUND/PROPOSAL:

Keyera would like to update Council on upcoming activities, particularly the Wapiti Development Project.

BENEFITS OF THE RECOMMENDED ACTION:

1. N/A

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. N/A

ALTERNATIVES CONSIDERED:

Alternative #1: N/A

FINANCIAL IMPLICATION:

Direct Costs: There are no direct or future costs to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

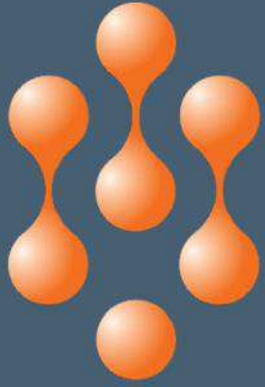
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Keyera Presentation



KEYERA

Wapiti Development

April 11, 2017

Keyera Corp.

17
gas plants &
gathering
systems

NGL
fractionation
& cavern
storage

Alberta-based
with ~1000
employees

Industry
leading
condensate
system

Alberta
EnviroFuels
iso-octane
business

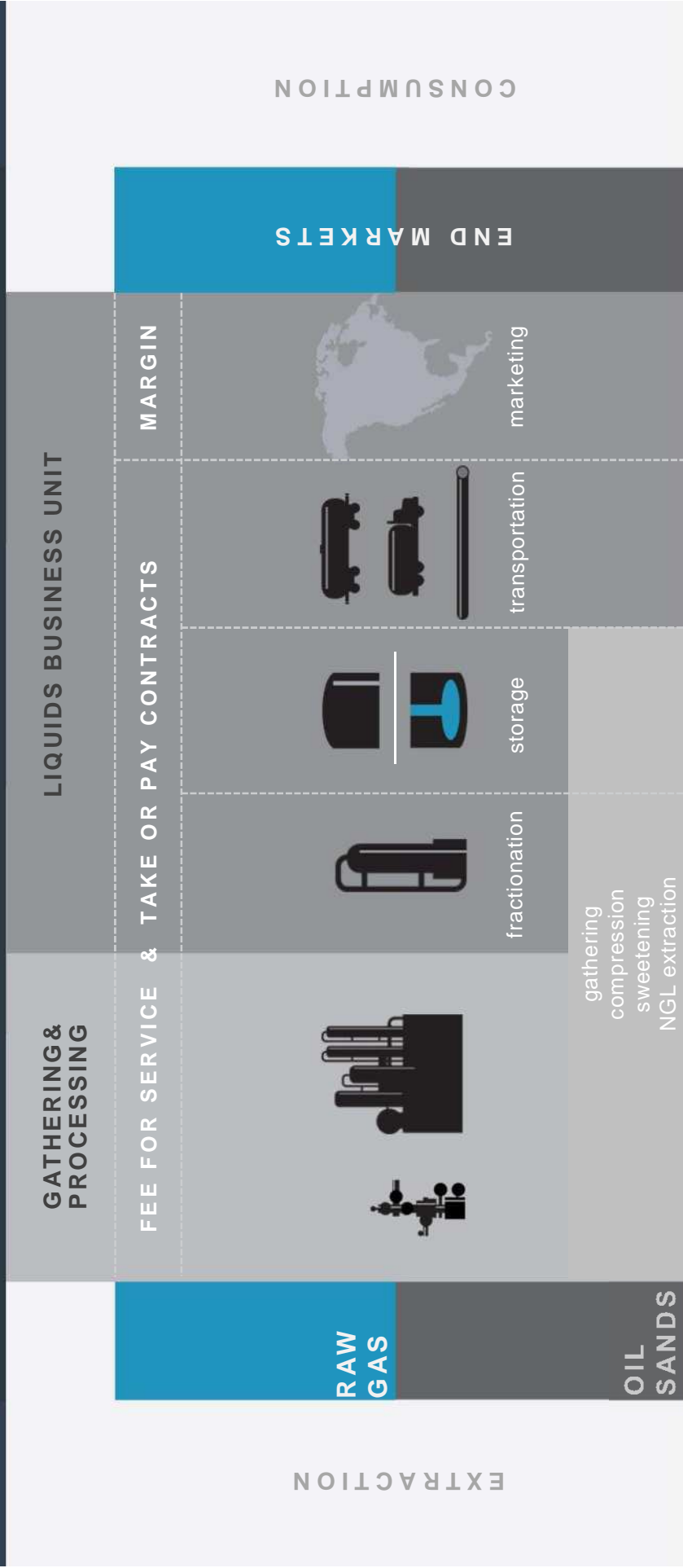
TSX:KEY
~\$8.9B
Enterprise
Value

Track
record of
financial &
operational
excellence

One of the largest midstream companies in Canada ²



An Integrated Value Chain



Core Infrastructure

Extensive, reliable and flexible network of assets

- 14 gas plants with ~2.1 Bcf/d gross licensed capacity¹
- Expertise to handle sour gas and complete periodic maintenance turnarounds; critical mass to minimize flow-through operating costs

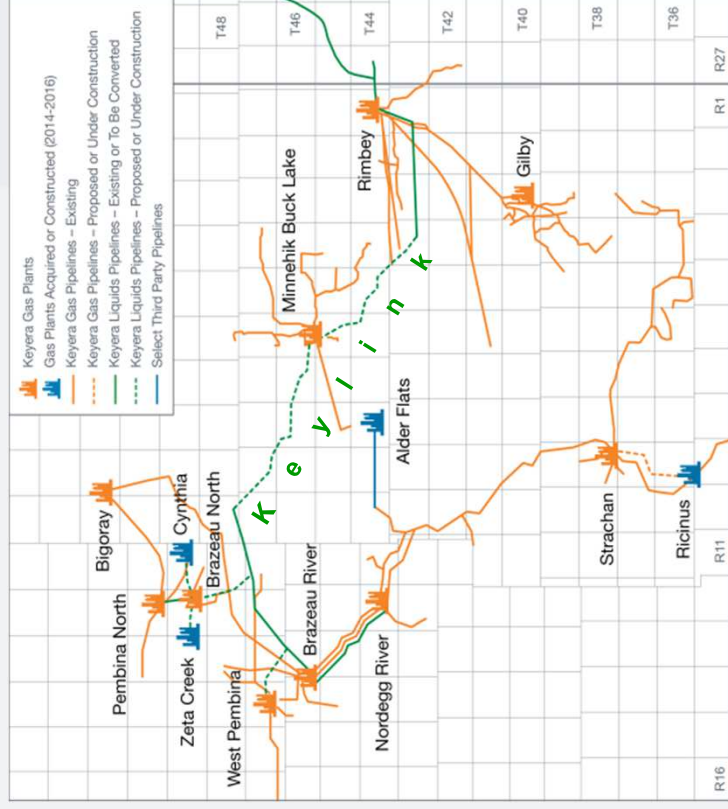
Recently expanded key facilities

- Rimbey turbo expander, fractionator debottlenecking and truck offload expansion
- Twin Rivers pipeline network optimization project

Additional gas plants constructed and acquired:

- Alder Flats (70% non-op owner)² construction completed in 2015
- Zeta Creek (60% op owner)³ construction completed in 2015
- Cynthia gas plant (93% op owner) acquired in 2014
- Ricinus gas plant (71% op owner) acquired in 2014

Proposed Keylink NGL gathering pipeline system will connect eight gas plants to fractionation at Rimbey and Keyera Fort Saskatchewan



¹. Licensed capacity is not equivalent to actual operating capacity. Actual operating capacity can be lower as it depends on operating conditions and capabilities of functional units at each plant. ². Phase I of the Alder Flats gas plant came on stream in May 2015 and provides 110 mmcf/d of licensed capacity. Phase II with an additional 120 mmcf/d of licensed capacity is expected to be completed in 1H18. In August 2016, Keyera acquired an additional 35% ownership interest in the Alder Flats gas plant and the associated gathering system. ³. The Zeta Creek gas plant came on stream in September 2015 and provides 54 mmcf/d of licensed capacity.



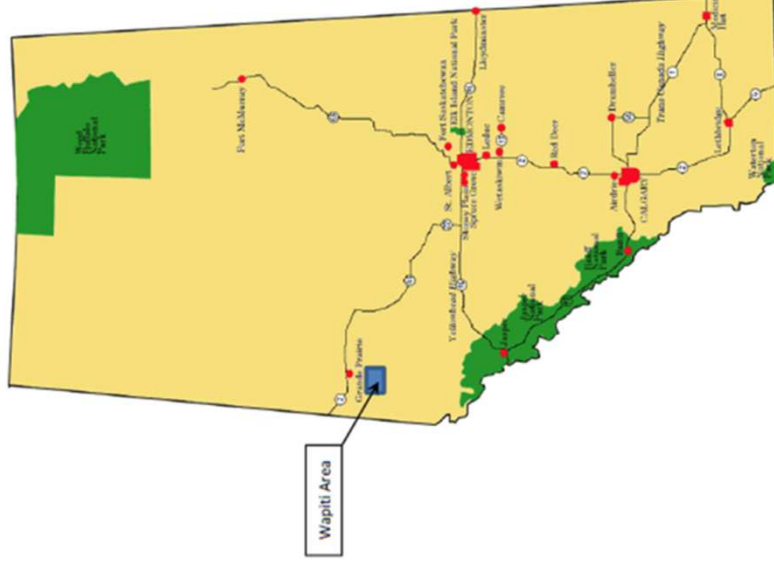
Wapiti Development Project

Project Description:

The key driver for this development is to provide needed infrastructure to support the sour gas condensate rich Montney Formation resource play.

- Located within the MD of Greenview (south of the hamlet of Grovedale, and West of Hwy #40)
- The Wapiti Development Project comprises the following components:
 1. Gold Creek Compressor Station
 2. Elmworth Compressor Station (Future)
 3. A new pipeline gathering system and associated infrastructure
 4. A gas processing facility (“Plant”) with liquid handling capabilities
 5. Acid gas injection disposal infrastructure
 6. Area road upgrades

Gas production from the Wapiti area presents a significant need and opportunity to develop a new sour gas processing facility and gathering infrastructure.



Wapiti Development Project

Development Permits will be required for the following project components:

Current – April 12 MPC meeting:

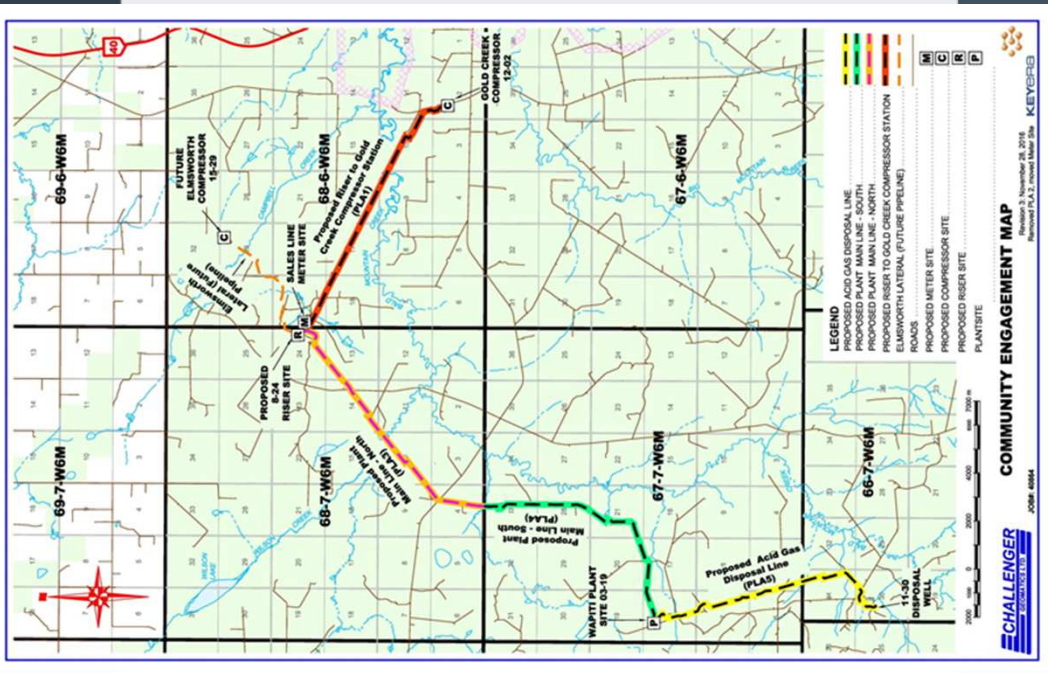
- Plant: LSD 03-19-67-07 W6M
- Gold Creek Compressor Station: LSD 12-02-068-06 W6M
- Radio Towers (5)
- Borrow pits to support road upgrades to the Plant

To be submitted at a future date:

- Temporary Construction Camp: Location TBD
- Permanent Operations (Staff) Camp: Location TBD
- Elmworth Compressor Station
- Additional compressor

Project Schedule

Q1 2017	<ul style="list-style-type: none"> • Plant Tree Clearing
Q1 2017	<ul style="list-style-type: none"> • Gold Creek Tree Clearing
Q1 2017	<ul style="list-style-type: none"> • Borrow Pits Tree Clearing
Q3 2017	<ul style="list-style-type: none"> • Radio Towers
Q4 2017	<ul style="list-style-type: none"> • Camp (2) Construction Start
Q4 2017	<ul style="list-style-type: none"> • Pipelines Gathering System Construction Start
Q2 2019	<ul style="list-style-type: none"> • Project Startup



Impacts to the MD of Greenview

Keyera is committing to working with the local government to ensure the Wapiti Development is successful for everyone:

- All necessary development permits, building permits, road use agreements and consents will be obtained in a timely manner
- Wapiti Development will have medical personnel on site during construction and will be registered with STARS
- Camp housing and crew transportation will be provided for construction staff
- Camp housing will be provided for operations staff
- Committed to working with the MD of Greenview to address any concerns or issues proactively
- Committed to working with MD of Greenview to maintain road standards during construction
- Keyera welcomes opportunities to discuss progress of the Wapiti Development and provide site tours



Economic Influence to Local Area

Project:

- Wapiti Development Project estimated at over \$600 million with engineering, labour and materials
- Construction estimated to take 2 ½ years for initial development
- First Nations and contracts and procurement opportunities
- Up to 500 contractors onsite during peak construction phase between Plant, Gold Creek & Pipelines

Operations:

- Property taxes estimated at \$1.8 million at projected start up for 2019 (using the 2016 mil rate)
- Annual area operating budget of \$9.8 million projected for 2020
- Wapiti plant will employ an estimated 17 full-time personnel (8 plant operators, 2 field operators, 2 managers, 4 maintenance personnel and one plant administrator).
- Annual maintenance costs of approximately \$3.0 million/year. Local companies will be given the opportunity to bid on contracts
- Plant turnarounds will occur every 4 years, with an estimated budget of \$10 million

Overall:

- Buying local: support various local and regional businesses through procurement opportunities:
 - Engineering, contracting and construction firms
 - Oilfield service and equipment suppliers
 - Local equipment rental companies
 - Environmental service companies
- Full time jobs requiring highly skilled, educated personnel



Community Investment Highlights

In your community:

- Keyera currently operates the Simonette Gas Plant in the MD of Greenview, employing 45 people, 16 of which live full time in the region
- Keyera joined Wapiti Area Synergy Group (WASP) in 2016, and will become more active as the project development proceeds
- Keyera already contributes to local community initiatives within the MD of Greenview. In 2016 Keyera provided support to the following organizations:
 - Valleyview Petroleum Association
 - Sturgeon Lake Cree Nation
 - Town of Valleyview
 - Valleyview & District 4-H Council
 - Valleyview Volunteer Fire Department
 - Red Willow Lodge
 - Long term care at the Valleyview Hospital
 - Valleyview Food Bank



As our presence in the area increases our commitment to the community will stay strong and continue to grow!



Responsible Environmental Management

Keyera recognizes that environmental protection, social responsibility and economic growth are all essential to the success of our business.

- Do the right thing, the right way, every time
- Committed to environmental protection, mitigation, and restoration
- Committed to reducing the impact of our operations on the environment.

Performance Spotlight:

Currently at 3 Keyera facilities there are Acid Gas Injection (AGI) schemes where waste CO₂ and H₂S are injected into a depleted production reservoir.

From 1994 to 2014 Keyera sequestered 638,805 tonnes of CO₂. That is equivalent to the annual emissions of 135,000 cars off the road.

The proposed Wapiti facility will utilize an AGI injection scheme minimizing emissions.



Keyera is committed to minimizing environmental impacts ¹⁰



Social Responsibility

Keyera's philosophy is to build relationships for the long term through:

- community engagement & investment
- Aboriginal relations
- educational and workplace scholarship programs
- supported employee volunteering
- external stakeholder relations programs
- bursary programs

Keyera allocated \$850,000 for community investment in 2016.

- Of which \$225,000 is in multi-year commitments to organizations and agencies across Alberta.



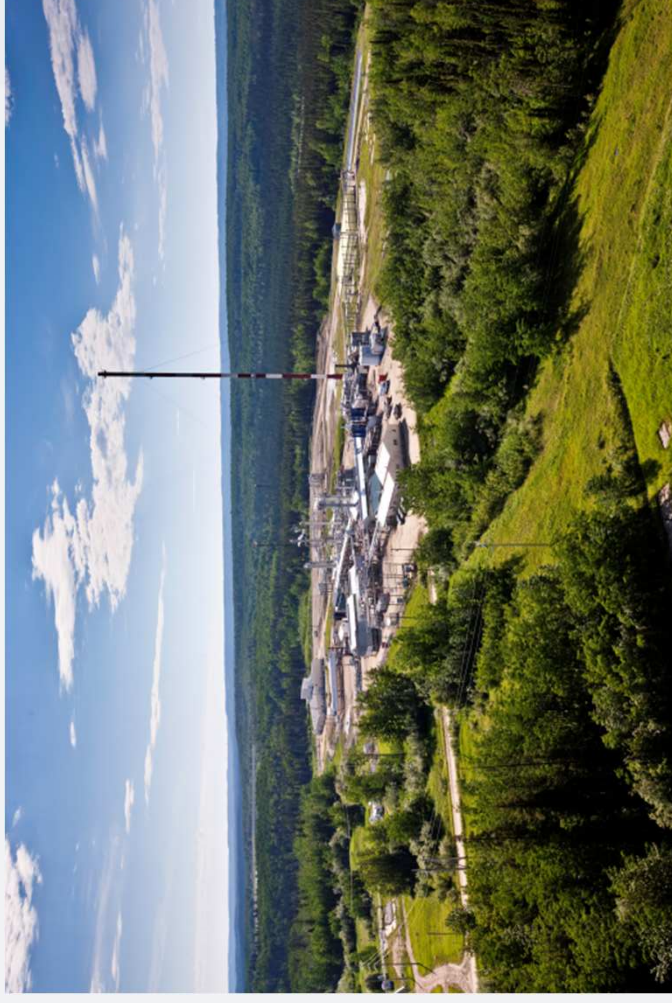
Committed to safe, thriving, vibrant communities



11

Safety and Integrity

- Keyera has over 5,000 kms of pipelines in Alberta and British Columbia, and we work hard every day to ensure that they are operating safely.
- Safety is included as a part of all business decisions.
- Committed to conducting operations in a manner that protects of the health and safety of the public and the people who work at our facilities.
- A comprehensive Emergency Response Plan (ERP) will be developed to ensure compliance with Directive 71 for the safe operation of the Wapiti development area.
- Keyera will be registered within the Area T Coop area for WCSS.



We believe every job can be done safely



12

Operational Excellence

Keyera is implementing a new management system aimed at mitigating risk and improving reliability at each of our facilities.

It is a plan to achieve world-class safety and performance at all Keyera offices and facilities, and reduce high-consequence incidents.

Our vision to be the *North American Leader in Midstream Energy Solutions* means managing our facilities and people the best way we can. As we continue to grow our company, recognized the need to create consistent operational practices and identify potential risks to our people and equipment.



Contact Information

Ron Moyes

*General Manager Business Development
Gathering & Processing*

Jamie Urquhart

VP Operations Gathering & Processing

1-888-699-4853

consultation@keyera.com

Keyera Corp.

144 4 Avenue SW
Suite 200 - West Tower
Calgary, Alberta
T2P 3N4

www.keyera.com





REQUEST FOR DECISION

SUBJECT: **Bylaw No. 17-781 / A17-001 / SE-17-66-21-W5**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2017 CAO: MANAGER:
DEPARTMENT: PLANNING & DEVELOPMENT GM: PRESENTER: LD

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, s. 230 When to Hold a Public Hearing; and s. 692 (1)-(9) Planning Bylaws

Council Bylaw/Policy (cite) – Municipal Development Plan 15-742, s. 2.5.2. Protection of Water, s. 6.3.1 Industrial Uses, s. 6.3.2 Location of Development, and s. 6.3.3 Evaluation of Industrial Development Proposals; Land Use Bylaw 03-396, s. 11.5.1 Industrial (I) District

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 17-781, to re-designate a 1.44 hectare ± (3.56 acre) parcel from Agriculture (A) District to Industrial (I) District within SE-17-66-21-W5, as per Schedule 'D' attached.

MOTION: That Council schedule a Public Hearing for Bylaw No. 17-781 to be held on May 23, 2017, at 10:00 a.m. to re-designate a 1.44 hectare ± (3.56 acre) parcel from Agriculture (A) District to Industrial (I) District within SE-17-66-21-W5, as per Schedule 'D' attached.

BACKGROUND/PROPOSAL:

The application for Land Use Amendment A17-001 has been submitted by Dragos Energy Corp. ('Dragos') to re-designate a 1.44 hectare ± (3.56 acre) area from Agriculture (A) District to Industrial (I) District within SE-17-66-21-W5, in the Little Smoky Area, Ward 2. The proposed area is currently a well site lease on an agricultural-zoned quarter.

The proposed rezoning would allow for the expansion of the development on the existing well site of a tank farm with deep disposal well. Dave Schooley, representative of Dragos, advised at the Municipal Planning Commission meeting held on March 15, 2017, that the existing vertical non-producing well located on site at 2800 meter below the surface would be converted to an injection well, subject to approval and conditions of Alberta Energy and Parks and Alberta Energy Regulator, to take in Class II produced water. A tank farm consisting of (4) – 750 gallon barrel tanks and 100 HP injection pump and a tank farm containment fence would also be located on site.

Dragos Energy Corp. expected truck traffic would involve 12-15 trucks per day. Application had been submitted to ATCO Electric for service to the lease with a distance across SE-16-66-21-W5 required to be

underground. As well, Dragos Energy Corp. proposed to line the lease boundaries with trees to assist in minimizing the noise impact to adjacent landowners. Other disposal wells in the area consisted of Secure Energy north of Fox Creek and Tervita Corporation or Newalta Corporation located approximately six miles south of Valleyview.

An existing approach from Township Road 662 will provide access to the lease and Dragos has applied to install a second approach to the site. Both the existing and proposed approach would need to meet Greenview's industrial standards. Referral comments were received from Greenview's Manager, Construction and Maintenance that road widening of 5.03 meters on Township Road 662 and Range Road 245, as well as a 10 meter corner cut, was required to allow the applicant to upgrade the local road for industrial use from the lease to Highway 43, an approximate distance of 1.2kms. At the development permit stage, a design plan for the local road and the development site would have to be submitted for comments by Greenview before any development occurred. Road widening could only occur in this instance if the landowner agrees to sell the land to Greenview as no future subdivision will occur at this time.

Alberta Transportation had no concerns regarding the proposal but stated, "The municipality should be aware that the future development must not negatively impact the safe and efficient operation of Provincial Highway 43 when traffic associated with the development uses their road network to access the highway. A Traffic Impact Assessment (TIA) must be considered to assess the impact of development on their local road network and Provincial Highway 43."

ATCO Electric, East Smoky Gas Co-op Ltd. and Greenview's Environmental Services have no concerns with the application and the applicant will be asked to provide a Traffic Impact Assessment approved by Alberta Transportation prior to the Public Hearing.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that rezoning would allow for an increase in industrial opportunities available in Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantages of the recommended action is that industrial development may conflict with adjacent land uses and increase traffic on the local road.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the request completely and not allow the rezoning. The proposed zoning is contemplated within the existing legislation and does not, in and of itself, represent an issue from Administration's perspective.

FINANCIAL IMPLICATION:

The Land Use Amendment application fees of \$800.00 have been paid by the landowner for the rezoning application only.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of Staff's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will notify the landowner of the Council decision.

ATTACHMENT(S):

- Schedule 'A' – Application and Sketch
- Schedule 'B' – Owner Location Map
- Schedule 'C' – Farmland Report and Map
- Schedule 'D' – Relevant Legislation – Municipal Government Act, s. 230 When to Hold a Public Hearing; and s. 692 (1)-(9) Planning Bylaws
- Schedule 'E' – Relevant Legislation – Municipal Development Plan 15-742, s. 2.5.2 Protection of Water, s. 6.3.1 Industrial Uses, s. 6.3.2 Location of Development, and s. 6.3.3 Evaluation of Industrial Development Proposals
- Schedule 'F' – Relevant Legislation – Land Use Bylaw 03-396, s. 11.5.1 Industrial (I) District
- Schedule 'G' – Bylaw 17-781

Schedule 'A' – Application and Sketch

Rec'd Jan. 11, 2017



LAND USE AMENDMENT APPLICATION – FORM A
 Municipal District of Greenview
 4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

FOR ADMINISTRATIVE USE	
LUB MAP NO.	BYLAW NO.
APPLICATION NO.	917-061
RECEIPT NO.	225235
ROLL NO.	117542
RFLA RATING	15 4

NAME OF APPLICANT(S) Drago Energy Corp.	Complete if Different from Applicant NAME OF REGISTERED LANDOWNER(S) Richard G. Ritter
--	--

Legal description of the land affected by the proposed amendment C. of T. 102 241 992

QTR./L.S.	SEC	TWP.	RG.	M.	OR	REGISTRATION PLAN NO.	BLOCK	LOT
2	17	66	21	5				

Land Use Classification for Amendment Proposed: Abandoned Well Search Jan 24/17.

FROM: Agricultural	TO: Industrial.
--------------------	-----------------

Reasons Supporting Proposed Amendment:
Considering developing site to accept additional tanker truck traffic and will be offloading produced water and drilling fluids for disposal.

Physical Characteristics:

Describe Topography: Existing Oilfield	Vegetation: None	Soil: Topsoil Removed.
--	------------------	------------------------

Water Services:

Existing Source: None	Proposed Water Source: None. (Trucked In)
-----------------------	---

Sewage Services:

Existing Disposal: None	Proposed Disposal: None.
-------------------------	--------------------------

Approach(es) Information:

Existing: One	Proposed: Two.
---------------	----------------

We have enclosed the required Application Fee of \$ 800.00.

Date: Dec 21, 2016 Applicant(s): D. Schulz
Dave Schooley VP Operations & COO

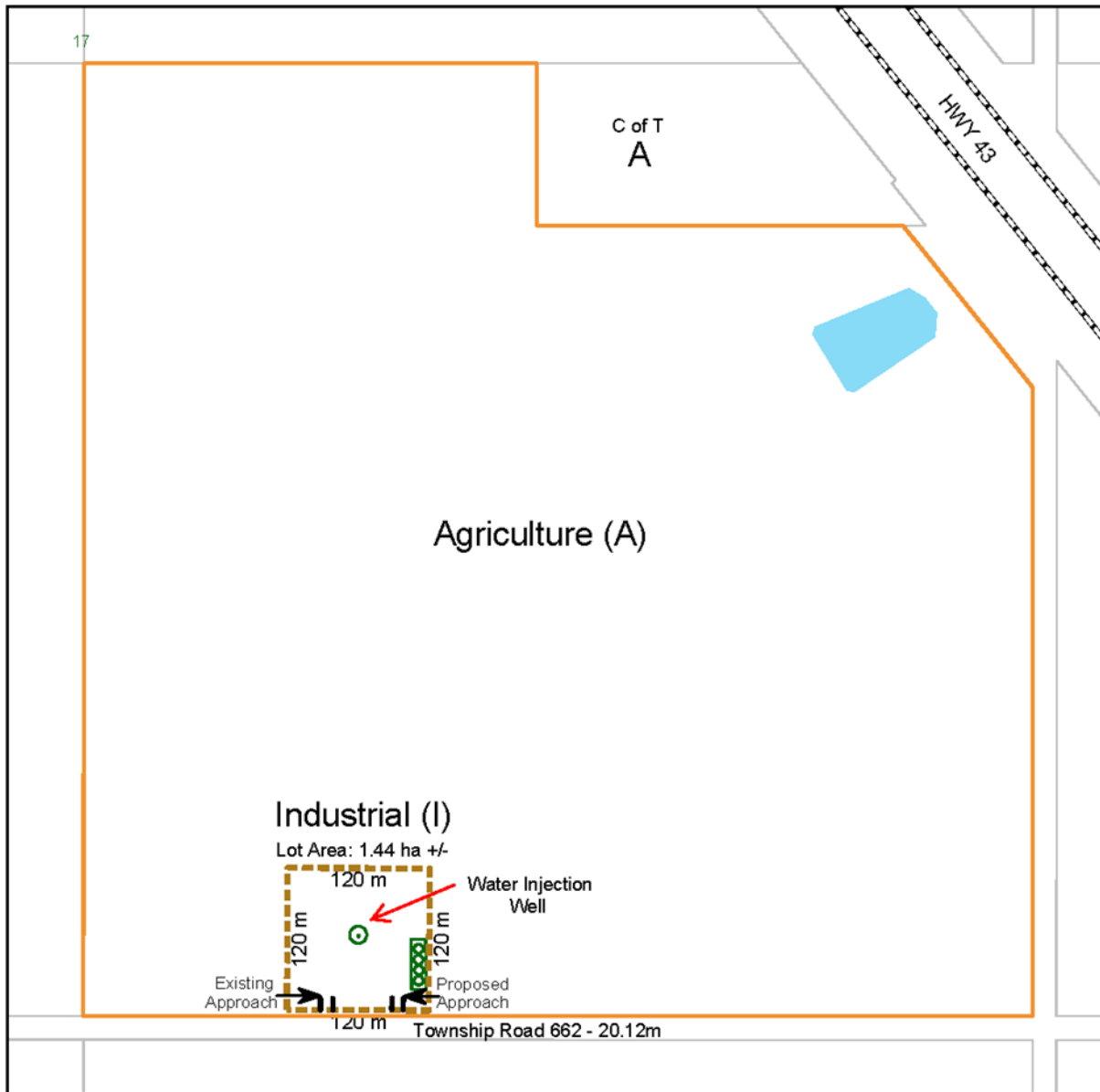
Date: DEC 21, 2016 Registered Landowner(s): RICHARD RITTER

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

Land Use Amendment - Municipal District of Greenview No. 16

SE SEC 17 - TWP 66 - RNG 21 - W5M



<u>Legend</u>	
	Land Use Amendment
	Lot Number
	Block Number
	Plan Number
	Rivers / Creeks
	Water Bodies
	Cadastre
	Municipal Boundary
	I Industrial
	A Agriculture

LAND USE BYLAW MAP 249

Municipal District of Greenview No.16

Bylaw No.

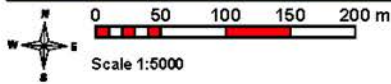
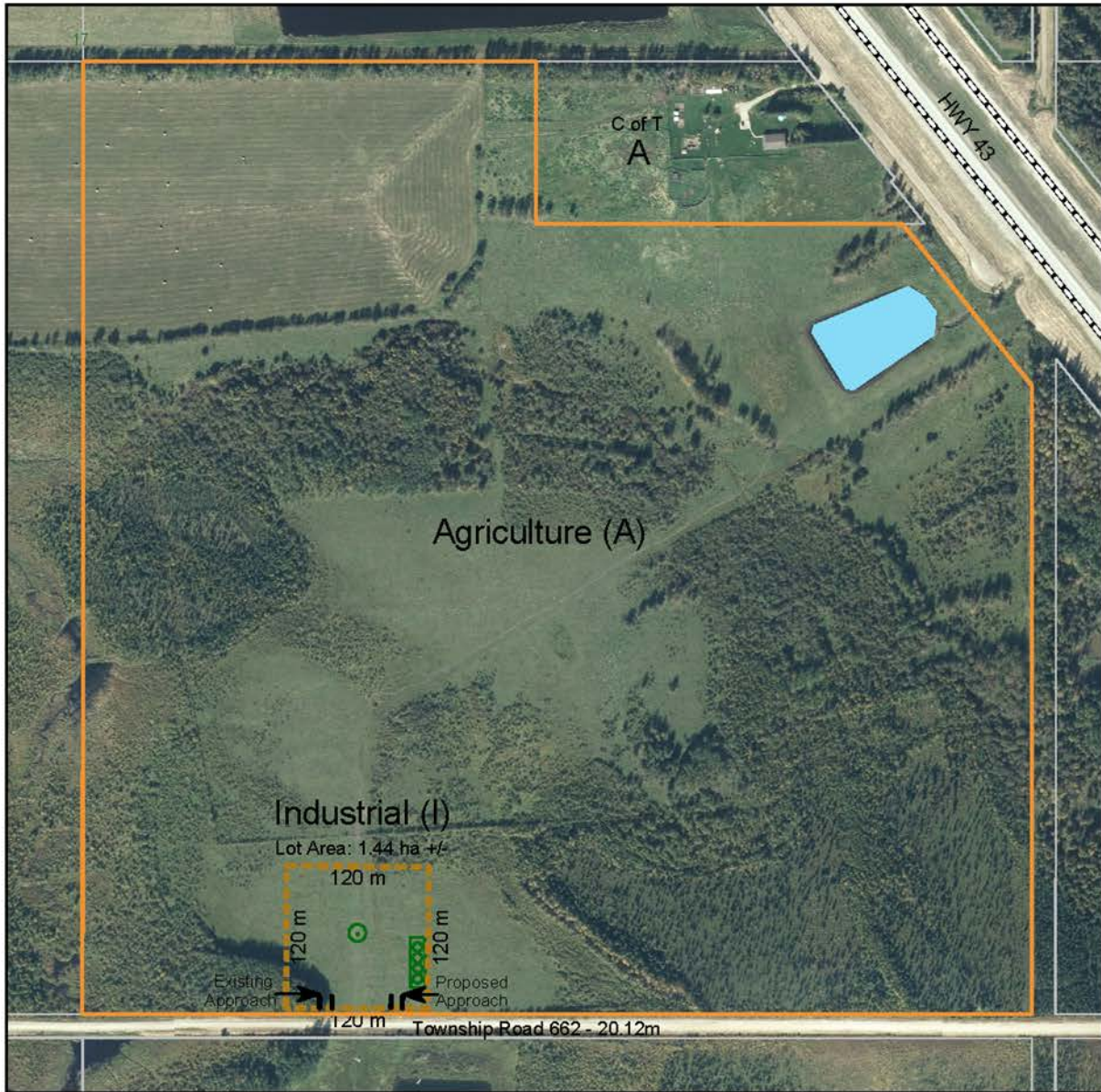
Adopted by Council the xxth Day of Month, 2017

NOTE:
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.











Land Use Amendment - Municipal District of Greenview No. 16

SE SEC 17 - TWP 66 - RNG 21 - W5M



Legend

	Land Use Amendment	I	Industrial
	Lot Number	A	Agriculture
	Block Number		
	Plan Number		
	Rivers / Creeks		
	Water Bodies		
	Cadastre		
	Municipal Boundary		

LAND USE BYLAW MAP 249

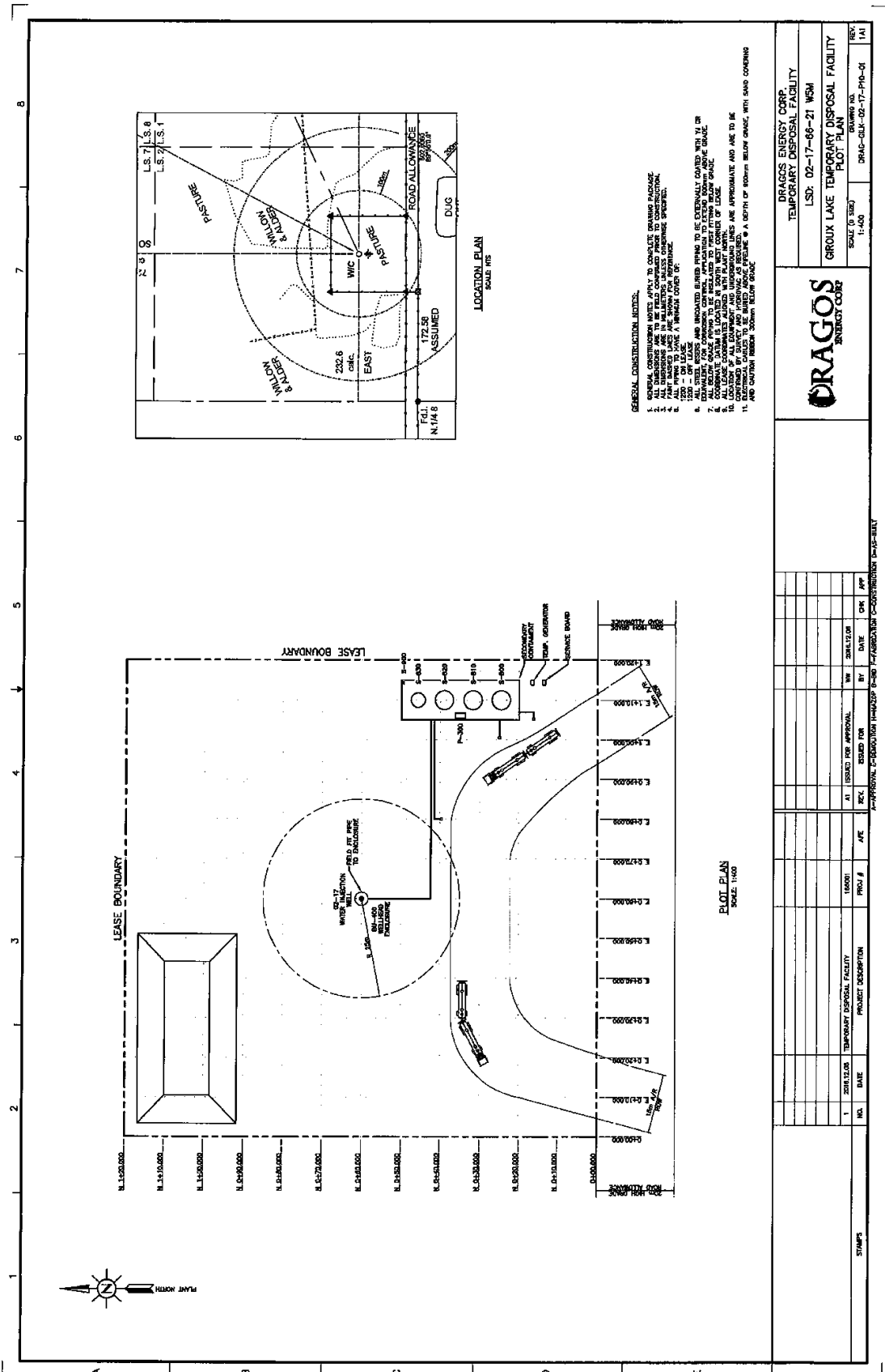
Municipal District of Greenview No.16

Bylaw No.

Adopted by Council the xxth Day of Month, 2017

NOTE:
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.





GENERAL CONSTRUCTION NOTES:

1. GENERAL CONSTRUCTION NOTES APPLY TO COMPLETE REMAIN PACKAGE
2. ALL DIMENSIONS ARE TO BE FIELD COVERED PRIOR TO CONSTRUCTION
3. ALL DIMENSIONS ARE TO BE FIELD COVERED PRIOR TO CONSTRUCTION
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11. ALL DIMENSIONS ARE TO BE FIELD COVERED PRIOR TO CONSTRUCTION

DRAGOS ENERGY CORP. TEMPORARY DISPOSAL FACILITY	
LSD: 02-17-06-21 WSM	
CROUX LAKE TEMPORARY DISPOSAL FACILITY PLOT PLAN	
SCALE: 1"=400'	DRAWING NO. DRAC-02-17-06-01
REV. 1	DATE 02-17-06
REV. 2	DATE 02-17-06

DRAGOS ENERGY CORP. TEMPORARY DISPOSAL FACILITY	
LSD: 02-17-06-21 WSM	
CROUX LAKE TEMPORARY DISPOSAL FACILITY PLOT PLAN	
SCALE: 1"=400'	DRAWING NO. DRAC-02-17-06-01
REV. 1	DATE 02-17-06
REV. 2	DATE 02-17-06

NO.	DATE	PROJECT DESCRIPTION	PROJ #	REC'D FOR APPROVAL	ISSUED FOR APPROVAL	BY	DATE	CHK	APP
1	02/17/06	TEMPORARY DISPOSAL FACILITY	16000						

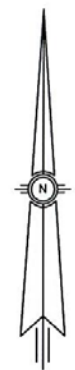
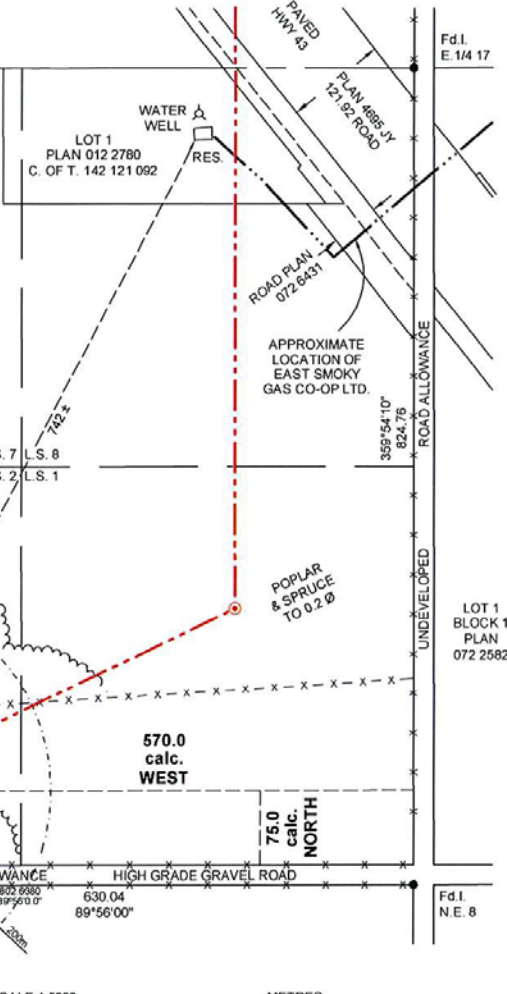
APPROVAL CONSTRUCTION TEMPORARY DISPOSAL FACILITY CONSTRUCTION 02-17-06									
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STAMPS									
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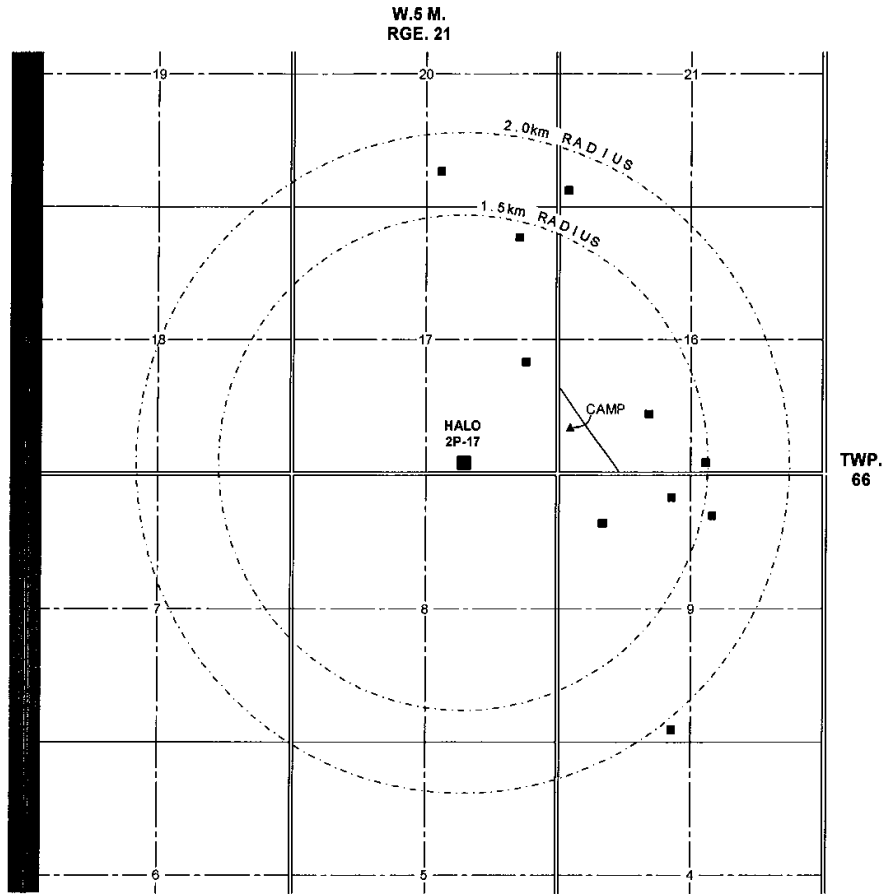
17

66-21-5

S.E. 1/4 17 IS SUBJECT TO CAVEAT 132 418 765 ATCO ELECTRIC LTD.



HALO PAD SITE 2P-17-66-21 (W.5 M.)



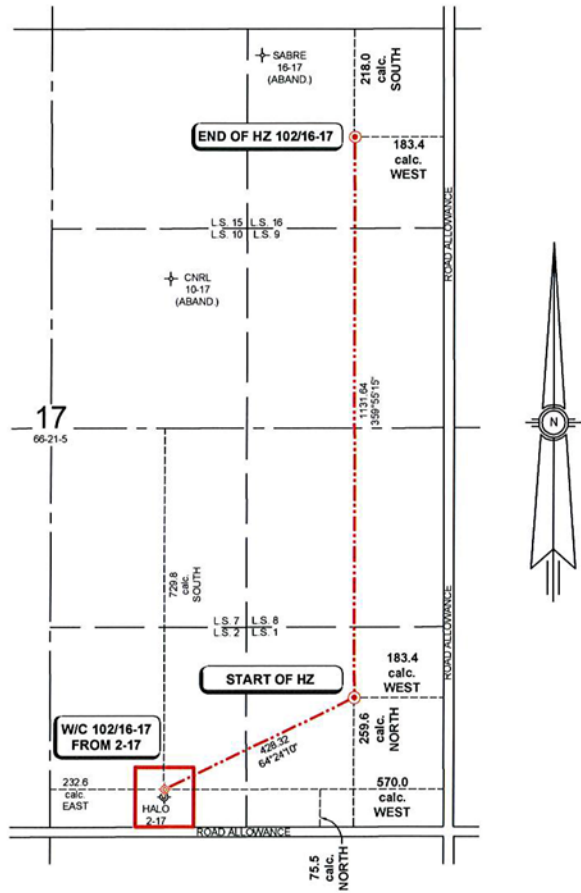
SURFACE DEVELOPMENT SKETCH SCALE 1:30 000

ONLY SURFACE DEVELOPMENTS WITHIN 2km OF W/C ARE SHOWN		
Occupied residences shown thus:	■	
Unoccupied residences shown thus:	□	
Other surface developments shown thus:	▲	
NEAREST SURFACE DEVELOPMENT(S)		
	DIRECTION	DISTANCE (±km)
EDGE OF CAMP CLEARING	NE	0.65
RESIDENCE	NE	0.74
NEAREST URBAN CENTRE(S)		
	DIRECTION	DISTANCE (±km)
FOX CREEK	SE	38.8
VALLEYVIEW	NW	38.8



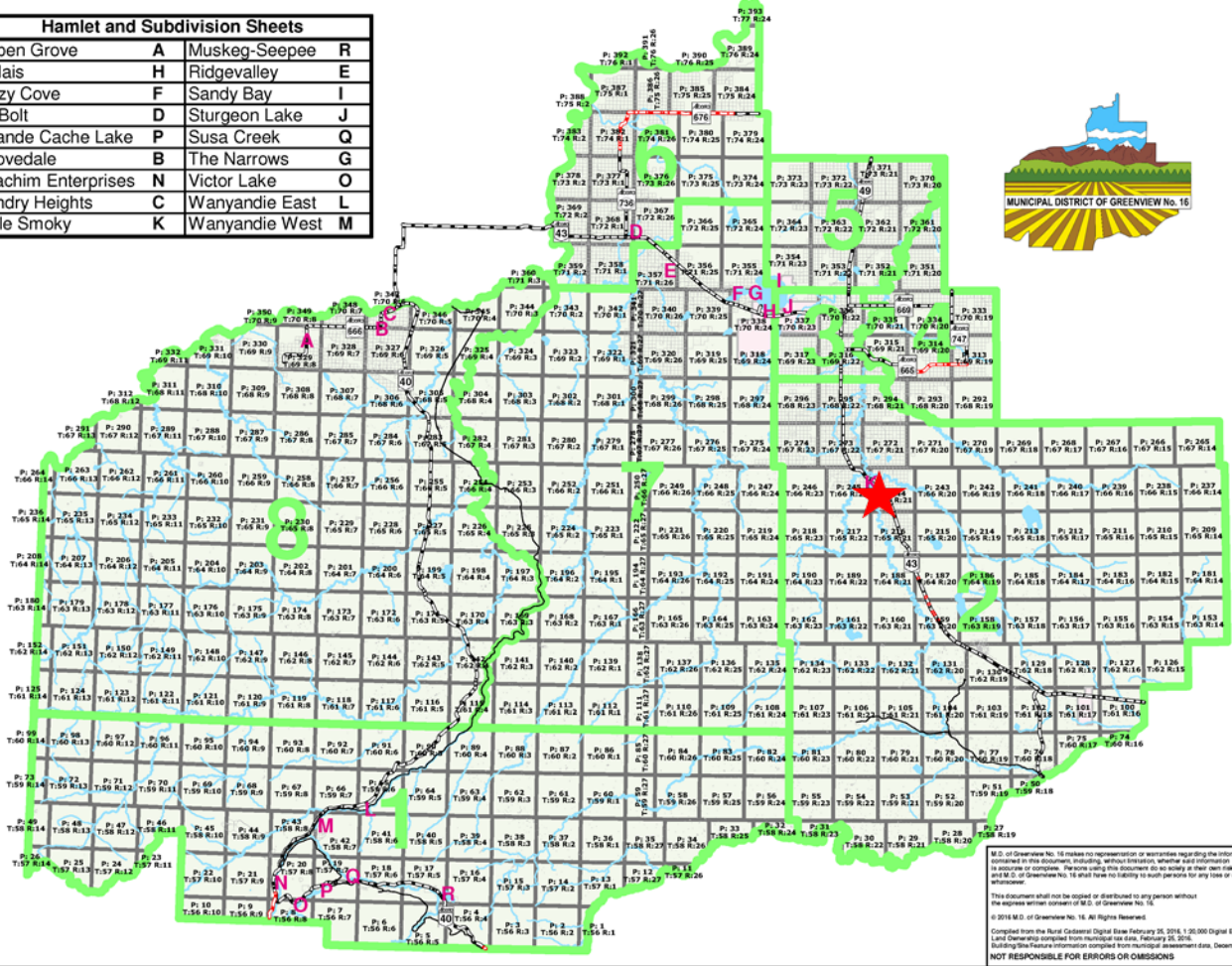
HALO 102 HZ GIROUX LAKE 16-17-66-21 **GROUND ELEVATION : 705.0m**

COORDINATES	LOCAL	GEOGRAPHIC (NAD 83 ATS VER. 4.1)	GEOGRAPHIC (NAD 27 ATS VER. 2.6)	UTM (NAD 83 ATS VER. 4.1)	UTM (NAD 27 ATS VER. 2.6)
SURFACE	75.5 N. of S. 570.0 W. of E.) BDY. SEC.17	LAT : 54.708007* LONG : -117.135747*	LAT : 54.705994* LONG : -117.134517*	6 062 085.4 N. 491 253.1 E.	6 061 868.2 N. 491 332.0 E.
START OF HORIZONTAL	259.6 N. of S. 183.4 W. of E.) BDY. SEC.17	LAT : 54.707667* LONG : -117.129751*	LAT : 54.707654* LONG : -117.128521*	6 062 269.4 N. 491 639.8 E.	6 062 052.2 N. 491 718.7 E.
END OF HORIZONTAL	218.0 S. of N. 183.4 W. of E.) BDY. SEC.17	LAT : 54.717829* LONG : -117.129777*	LAT : 54.717817* LONG : -117.128541*	6 063 400.2 N. 491 640.2 E.	6 063 183.1 N. 491 719.5 E.



102/16-17 HORIZONTAL DETAIL SCALE 1:10 000

Hamlet and Subdivision Sheets			
Aspen Grove	A	Muskeg-Seepee	R
Calais	H	Ridgevalley	E
Cozy Cove	F	Sandy Bay	I
DeBolt	D	Sturgeon Lake	J
Grande Cache Lake	P	Susa Creek	Q
Grovedale	B	The Narrows	G
Joachim Enterprises	N	Victor Lake	O
Landry Heights	C	Wanyandie East	L
Little Smoky	K	Wanyandie West	M



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Compiled from the Rural Cadastre Digital Base February 25, 2016, 1:20,000 Digital Base. Land Ownership compiled from Municipal Tax Base, February 26, 2016. Building Data/Facure information compiled from Municipal Assessment data, December 31, 2015.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS

Schedule 'C' – Farmland Report and Map

FILE NO. A17-001

APPLICANT: DRAGOS ENERGY CORP

LEGAL LOCATION: SE-17-66-21-W5

LANDOWNER: RICHARD RITTER



Farmland Calculation Report

Year of General Assessment: 2015

Roll: 117542	Alt. Key:	VALLEYVIEW	28 miles	84%
Legal: SE-17-66-21-5			Access:	100%
Agroclimatic Zone: 22 3H-PR	Photo:66213	Type:	Net Location:	84%

No: 1	34.00 Acres	Soil: 80	Pasture	Dryland Pasture			
				%Fld	NPR	ICP	
	10 Soil Group		42 DG	50 80%	0.0	0.0	
	10 Soil Group		72 MS	50 20%	0.0	0.0	
	82 Improved		10 10 Ac/AU	50 100%	35.0	0.0	
	99 Description		22 Obstacles/Size	50 100%	0.0	0.0	
					35.0	0.0	
	Group ID: 138035967		34.00 Acres x	350.0 Acres x	1.0000 x	35.0 % =	4,165

No: 2	36.00 Acres	Soil: 80	Pasture	Dryland Pasture			
				%Fld	NPR	ICP	
	10 Soil Group		72 MS	50 100%	0.0	0.0	
	81 Native		24 24 Ac/AU	50 100%	19.0	0.0	
	99 Description		18 Peat Spots	50 100%	0.0	0.0	
					19.0	0.0	
	Group ID: 138035968		36.00 Acres x	350.0 Acres x	1.0000 x	19.0 % =	2,394

No: 3	45.90 Acres	Soil: 80	Pasture	Dryland Pasture			
				%Fld	NPR	ICP	
	81 Native		60 60 Ac/AU	50 100%	6.0	0.0	
	99 Description		9 Trees	50 100%	0.0	0.0	
					6.0	0.0	
	Group ID: 138035969		45.90 Acres x	350.0 Acres x	1.0000 x	6.0 % =	964

No: 4	28.00 Acres	Soil: 80	Pasture	Dryland Pasture			
				%Fld	NPR	ICP	
	81 Native		99 100+ Ac/AU	50 100%	1.5	0.0	
	99 Description		4 Muskeg	50 100%	0.0	0.0	
					1.5	0.0	
	Group ID: 138035970		28.00 Acres x	350.0 Acres x	1.0000 x	1.5 % =	147

Areas	Asmt Code	Areas	A.U.V.	Total:	A.U.V.	
Parcel: 143.90	300 100%	Arable Dry:	0.00	0	x	84%
@ F/L Rates: 143.90		Arable Irr:	0.00	0		
		Pasture Dry:	143.90	7,670	F.A.V.	6,440
		Pasture Irr:	0.00	0		
		Waste:	0.00	0		



Schedule 'D' – Municipal Government Act

Public Hearings

When to hold public hearing

230(1) When this or another enactment requires council to hold a public hearing on a proposed bylaw or resolution, the public hearing must be held, unless another enactment specifies otherwise,

- (a) before second reading of the bylaw, or
- (b) before council votes on the resolution.

(2) If a public hearing is held on a proposed bylaw or resolution, council must conduct the public hearing during a regular or special council meeting.

(3) A council may by bylaw establish procedures for public hearings.

(4) In the public hearing, council

- (a) must hear any person, group of persons, or person representing them, who claims to be affected by the

proposed bylaw or resolution and who has complied with the procedures outlined by the council, and

- (b) may hear any other person who wishes to make representations and whom the council agrees to hear.

(5) After considering the representations made to it about a proposed bylaw or resolution at a public hearing and after considering any other matter it considers appropriate, the council may

- (a) pass the bylaw or resolution,
- (b) make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing, or
- (c) defeat the bylaw or resolution.

(6) The minutes of the council meeting during which a public hearing is held must record the public hearing to the extent directed by the council.

1994 cM-26.1 s230

Planning bylaws

692(1) Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

(2) Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

(3) Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

(4) In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
 - (i) the municipal address, if any, and the legal address of the parcel of land, and
 - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

(5) If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

(6) Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

(6.1) Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

(7) In this section,

- (a) “adjacent land” means land that is contiguous to the parcel of land that is being redesignated and includes
 - (i) land that would be contiguous if not for a highway, road, river or stream, and
 - (ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;
- (b) “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.

(8) If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must

- (a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and
- (b) decide whether or not to proceed with consultation.

(9) If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

Schedule 'E' – Municipal Development Plan 15-742

- Protection of Water** 2.5.2 Greenview shall not approve development that will negatively affect surface water bodies and groundwater quality and quantity. In order to ensure the protection of surface water, groundwater and alluvial aquifers, the following provisions shall apply:
- (a) Sand and gravel operations shall be required to submit, prior to an application being considered for approval, a hydrogeological assessment prepared by a qualified engineer to confirm the depth of the aquifer and identify mitigative measures that will be undertaken to ensure that the integrity of the alluvial aquifer will not be compromised by pit activities;
 - (b) Industrial development that has the potential to impact surface water quality or groundwater quality or supply shall not be allowed unless a hydrogeological assessment prepared by a qualified engineer demonstrates that surface water bodies and groundwater will not be negatively affected.
- Industrial Uses Supported** 6.3.1 The types of industry which may be supported in Greenview include those that:
- (a) Cater to the needs of agriculture, forestry, or natural resource extraction;
 - (b) Have comparatively large land requirements;
 - (c) Are not suited to an urban area;
 - (d) Do not conflict with adjacent land uses in terms of appearance, emissions, noise, or traffic generation, unless suitable buffers are provided;
 - (e) Are located on sites that are suitable for the proposed development in terms of soil stability, groundwater level, and drainage; and
 - (f) Have minimal servicing requirements.
- Location of Development** 6.3.2 (a) With the exception of farm-based industries or major home occupations, industrial development proposals should wherever possible locate in an industrial park setting, or in proximity to other industrial uses where feasible to minimize impacts on potentially incompatible uses such as agricultural operations and country residential development.
- (b) Greenview may permit the establishment of industrial uses in agricultural areas if the proposed development:

- (i) is a small scale industrial pursuit as defined in the LUB; or
- (ii) is associated with an existing or planned agricultural operation; or
- (iii) is not located on Better Agricultural Land unless the development is dependent on a specific site for its operations;
- (iv) is compatible with existing or planned land uses on adjacent lands;
- (v) does not impact a wetland or other environmentally sensitive feature;
- (vi) is located on a high grade road and does not negatively impact the integrity of Greenview's road network;
- (vii) does not negatively impact the quantity of flow and quality of water to adjacent lands; and
- (viii) is located on a site on which private water and sewer services can be provided in accordance with provincial standards and guidelines.

Evaluation of Industrial Development Proposals

- 6.3.3 All industrial development proposals will be evaluated according to the following:
- (a) Potential impact on quality and quantity of water supplies and water courses and conformity with guidelines, policies and conditions as required by the applicable provincial departments or agencies;
 - (b) Proximity to residential, recreational, and public uses, and environmentally sensitive areas;
 - (c) The proposal does not interfere with agricultural operations;
 - (d) Impacts on the local road network;
 - (e) Provision for stormwater management and control of surface runoff;
 - (f) Sufficiency of on-site water storage for fire protection purposes in accordance with National Fire Protection Association guidelines (NFPA 1142 or successor documents) and Alberta Safety Code requirements; and
 - (g) Conformity with relevant Statutory Plans and the LUB.

Schedule 'F' – Land Use Bylaw 03-396

11.5 INDUSTRIAL (I) DISTRICT

11.5.1 PURPOSE

The purpose of this District is to provide for industrial uses that require relatively large tracts of unserved land and are related to natural resource or industrial development.

"INDUSTRIAL LANDFILL" means a site used for the disposal of non-domestic or industrial solid wastes which may not be disposed of at a sanitary landfill and is not intended for use of the public at large. For the purpose of this Bylaw this includes contaminated soil remediation (land farm) operations.

*An Industrial Landfill is a Discretionary Use in the Industrial (I) District.



BYLAW No. 17-781
OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 249 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Seventeen (17)
Within Township Sixty-Six (66)
Range Twenty-One (21) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ___ day of April, A.D., 2017.

Read a second time this ___ day of _____, A.D., 2017.

Read a third time and passed this ___ day of _____, A.D., 2017.

REEVE

CHIEF ADMINISTRATIVE OFFICER

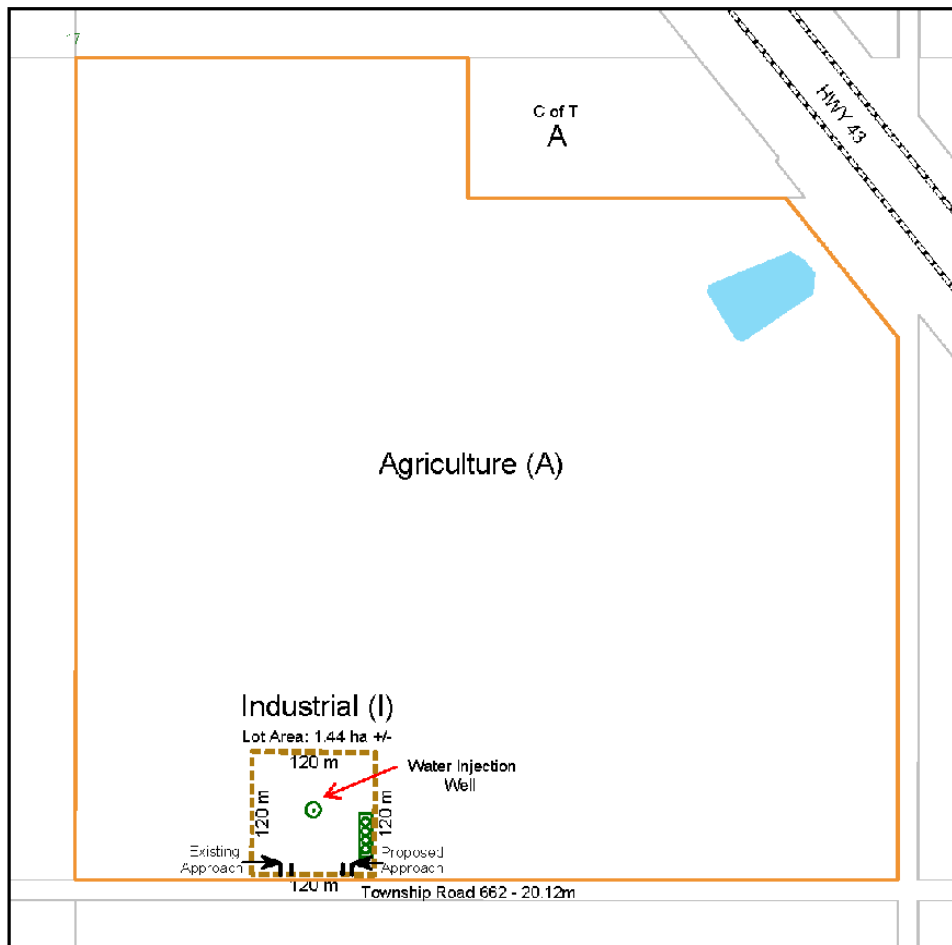
SCHEDULE "A"

To Bylaw No. 17-781

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Seventeen (17)
Within Township Sixty-Six (66)
Range Twenty-One (21) West of the Fifth Meridian (W5M)

Is reclassified from Agriculture (A) District to Industrial (I) District as identified below:





BYLAW No. 17-781

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Read a third time and passed this ___ day of _____, A.D., 2017.

REEVE

CHIEF ADMINISTRATIVE OFFICER

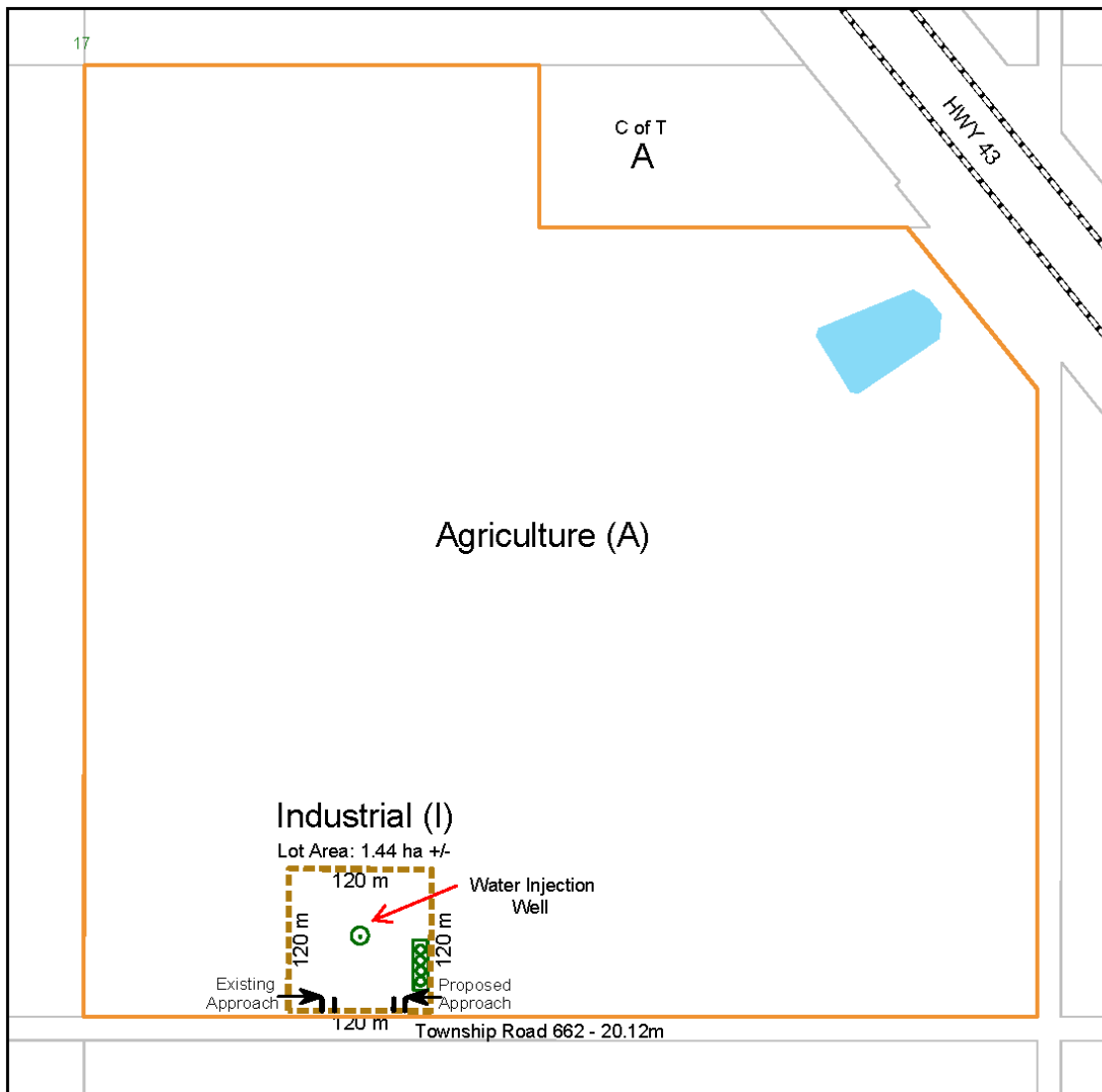
SCHEDULE "A"

To Bylaw No. 17-781

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Seventeen (17)
Within Township Sixty-Six (66)
Range Twenty-One (21) West of the Fifth Meridian (W5M)

Is reclassified from Agriculture (A) District to Industrial (I) District as identified below:





REQUEST FOR DECISION

SUBJECT:	2017 Tax Rate Bylaw 17-780	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH MANAGER: DD
MEETING DATE:	April 11, 2017	GM: RMO PRESENTER: DD
DEPARTMENT:	FINANCE	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act of Alberta, Sections 353 to 359 inclusive.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to the 2017 Tax Rate (Property Tax) Bylaw 17-780.

MOTION: That Council give third reading to the 2017 Tax Rate (Property Tax) Bylaw 17-780.

BACKGROUND/PROPOSAL:

The Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, (January 1, 2017); Section 353 requires Council to pass an Annual Property Tax Bylaw. The bylaw authorizes Council to impose an annual property tax to ensure that the funds collected provide sufficient revenue to cover the budgeted expenditures of the municipality.

As Council is aware, the first reading of the 2017 Tax Rate Bylaw passed at the March 28th meeting. At this meeting, Administration recommended that Council approve the 2017 Tax Rate Bylaw based on the 2016 mil rates.

Due to current assessments and the reduction in the 2017 budget, maintaining the 2016 mil rates of 2.7000 (Residential/Farmland) and 7.8280 (Non-Residential) will enable Greenview to generate sufficient revenue to support the 2017 approved budget.

Greenview's Administration would appreciate Council's approval of the 2017 Tax Rate Bylaw at the April 11th meeting thus enabling our Finance Coordinator, Taxation & Assessment to prepare and distribute the tax and assessment notices by May 1st.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that it will provide Administration with the opportunity to prepare and distribute the 2017 tax and assessment notices in a timely manner.
2. The benefit of the recommended action is that it will ensure Greenview's mil rates are within the maximum tax ratio of 5:1 noted in Section 358.1 of the MGA.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages as a result of following the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to increase the 2017 mil rate. This alternative is not recommended by Administration due to the current economic conditions as well as the fact that Greenview is able to balance the 2017 budget without increasing the mil rate.

Alternative #2: Council has the alternative to decrease the 2017 mil rate. This alternative is not recommended by Administration since the decreased mil rate would require funding from other sources.

FINANCIAL IMPLICATION:

The 2017 Consolidated Approved Budget, is a balanced budget, comprised of revenues and expenditures totalling \$161,322,650.00.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

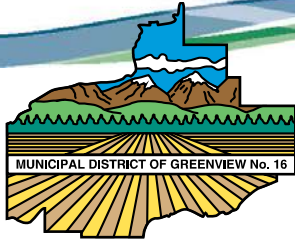
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration's follow up action will be to prepare and distribute the 2017 tax and assessment notices by May 1st, 2017.

ATTACHMENT(S):

- 2017 Proposed Tax Rate Bylaw 17-780



BYLAW NO. 17-780 of the Municipal District of Greenview No. 16

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16 FOR THE 2017 TAXATION YEAR

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on December 13, 2016 ; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipal District of Greenview No.16 for 2017 total \$ 161,322,650; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$65,519,435 and the balance of \$95,803,215 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farm land	1,611,889
Non-residential	22,640,659
Opted Out School Boards	
Residential/Farm land	61,185
Non-residential	<u>2,977</u>
Total School Requisitions	24,316,710
Requisition Allowance MGA(359(2))	100,000
Seniors Foundation	1,122,875

Whereas, the Council of the Municipal District of Greenview No.16 is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No.16 as shown on the assessment roll is:

	<u>Assessment</u>
Residential	640,457,400
Non-residential	5,567,591,680
Farm land	56,650,180
Machinery and equipment	<u>3,752,027,650</u>
	10,016,726,910

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the Municipal District of Greenview No. 16, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No.16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	1,882,191	697,107,580	2.7000
Non-Residential	72,953,980	9,319,619,330	7.8280
ASFF			
Residential/Farm land	1,611,889	672,292,499	2.3976
Non-residential	22,640,659	5,367,247,289	4.2183
Opted-Out School Boards			
Residential/Farm land	61,185	25,519,440	2.3976
Non-residential	2,977	705,648	4.2183
Requisition Allowance	100,000	6,177,636,460	0.0162
Seniors Foundation	1,122,875	10,016,726,910	0.1121

2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
 - a) Non-Residential Municipal taxes are due and payable on June 30th.
 - b) Residential/Farmland Municipal taxes are due and payable on November 15th.
3. In the event of any current taxes remaining unpaid for Non-Residential after June 30th of the current year, there shall be levied a penalty of 8%.
4. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th of the current year, there shall be levied a penalty of 8%.
 - a) In the event of any of taxes of Non-Residential and Residential/Farmland remaining unpaid after December 31st, in the current year there shall be levied a penalty of 10% on January 1st
 - b) In the event of any arrears of taxes of Non-Residential and Residential/Farmland remaining unpaid after December 31st, in the succeeding year, there shall be levied a penalty of 18% on January 1st, and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

6. That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this 28 day of March, 2017.

Read a second time on this _____ day of _____, 2017.

Read a third time and passed on this _____ day of _____, 2017.

Municipal District of Greenview No. 16

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Regional College – Sponsorship**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2017 CAO: MH MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: DM PRESENTER: DM

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the Grande Prairie Regional College 2017 College Classic sponsorship request.

BACKGROUND/PROPOSAL:

Greenview's philosophy has been to provide funding support to non-profit and community organizations, however various considerations are taken into account that may impact the support level (funding utilization, benefit to the community, precedence setting etc.)

The Grande Prairie Regional College is requesting sponsorship for their 2017 College Golf Classic event. The College Classic is a very popular event within the community and provides various sponsorship opportunities as a way of supporting programming and student supports. The Grande Prairie Regional College has been committed to serving the vital needs of post-secondary access and opportunity in the Northern Alberta region. Greenview has not provided sponsorship for this event previously.

The Community Service Miscellaneous Grant has a balance of \$330,535.81 as of April 10, 2017.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting for information the Grande Prairie Regional College 2017 College Classic sponsorship request is that Council will be aware of the event.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide funding support for the Grande Prairie Regional College 2017 Golf Classic, however similar requests for this type of sponsorship may be forthcoming.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs associated with the recommended motion.

Ongoing / Future Costs: There are no ongoing/future costs associated with the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications associated with the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the Grande Prairie Regional College of Council's decision.

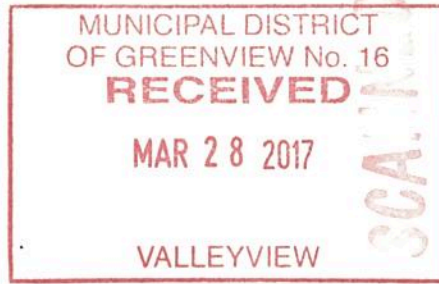
ATTACHMENT(S):

- Grande Prairie Regional College Sponsorship Request

Demis



Presented by
Fletcher Mudryk & Co. LLP



March 20, 2017

Ms. Lianne Kruger
Municipal District of Greenview #16
Box 1079
Valleyview, AB T0H 3N0

Dear Lianne,

The 2016-17 academic year marks an important milestone in the history of GPRC, and we offer you the opportunity to share in the celebrations in a meaningful way. As we celebrate 50 years through various events and activities, we would be very pleased to have you join us with a commitment to one of our most significant annual fundraising endeavours.

GPRC's College Classic is a hugely popular event in our community, and sponsorship opportunities are limited. We invite you consider your support of this fantastic initiative which guarantees not only a great day of golfing, networking, auctions, and more, but provides for our region through student supports as well as programming which meets its changing needs.

GPRC has been committed to serving the vital needs of post-secondary access and opportunity in the Northern Alberta region for five decades, and we look forward to the next five... and beyond. Please join us as we continue to support our students, our College, our industry, and our region.

Enclosed for your consideration are available sponsorship opportunities for the 2017 GPRC College Classic. For more information on sponsorships, donations, or other ways to support GPRC, please contact Heidi.

On behalf of our Chair, Serge Martin, and the organizing committee, we look forward to hosting you at the 30th annual GPRC College Classic.

With warm regards,

Heidi Arbeau-Wood
Campaign/Development Officer
780-539-2835
harbeauwood@gprc.ab.ca

Cari Foster
Sr. Manager, Events Services
780-539-2902
cfoster@gprc.ab.ca








2017 College Classic

Presented By  Friday, June 2nd, 2017




Sponsorship Opportunities

Sponsorship Level	Package	Commitment	Recognition and Benefits	Registrations included
TITLE	Title Sponsor SOLD	\$15,000	<ul style="list-style-type: none"> ✓ Company Name/Logo to appear as "Presented By" ✓ Company Logo on: <ul style="list-style-type: none"> - All Hole Signs - Giveaway items ✓ Company Name/Logo on: <ul style="list-style-type: none"> - Print advertising - Club house signage - GPRC Webpage - College Classic Thank you ad in publication ✓ Company to receive one full page advertisement in <i>GPRC publication</i> ✓ Introduction at Banquet ✓ 4 Additional Banquet Tickets 	4
GOLD	Gold Sponsor	\$5,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on: <ul style="list-style-type: none"> - Club house signage - Power carts - GPRC Webpage - College Classic Thank you ad in publication ✓ Company to receive ½ page advertisement in GPRC publication ✓ Recognition in Emcee Script at Banquet 	4
SILVER	Tailgate Party Sponsor SOLD	\$3,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Welcome Tent signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Lunch Sponsor Recognition ✓ Opportunity to Host Luncheon & interact with target market ✓ 20x20 tent included 	2
	Entertainment Hole Sponsor 	\$3,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Designated Tee Box signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Opportunity to provide your own staff at the designated hole to interact with target market, (1 event staff will be provided) ✓ Choice of food provided by tournament for each golfer at your hole 	2
	Hole-In-One Sponsor 	\$3,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Designated Tee Box signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Exclusive Hole ✓ Insurance policy included in the package – to a maximum of \$25,000 value - any additional is a sole cost to sponsor ✓ Opportunity to display prize and signage, display provided by sponsor 	2
	Reverse Draw Sponsor SOLD	\$3,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Draw station signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Opportunity to interact with guests ✓ Participate in the final draw at banquet ✓ Prize secured by the tournament 	2
	Shoot-Out Sponsor  SOLD	\$3,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Shoot-Out signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Opportunity to interact with guests prior to shoot-out ✓ Present prize at banquet (if shoot-out is made) ✓ Insurance policy included in the package- to a maximum of \$250,000 - any additional is a sole cost to sponsor 	2

For inquiries, please contact:

Heidi Arbeau-Wood

HArbeauWood@GPRC.ab.ca | 780-539-2835

Sponsorship Level	Package	Commitment	Recognition and Benefits	Registrations included
	Photo Booth Sponsor SOLD	\$2,500	<ul style="list-style-type: none"> ✓ Company Name/Logo on Photo Booth signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication ✓ Company Name featured as "Compliments of" on custom souvenir photo folder, gifted to each participant 	2
	Exclusive Team Wine Sponsor SOLD	\$1,500	<ul style="list-style-type: none"> ✓ As each team comes off the course at the end of their round they would be provided with a customized gift certificate for a bottle of red or white wine, that they can redeem once they enter the banquet. The customized gift certificate would highlight your company name and logo as "wine sponsored by". ✓ Your company name would also receive a thank you in the event program for the team wine sponsorship. ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication 	1
BRONZE	Hole Sponsor	\$1,250	<ul style="list-style-type: none"> ✓ Shared recognition ✓ Company Name/Logo on Tee Box signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication 	1
	 limited sponsorships available	\$2,500	<i>Don't want to share.....</i> <ul style="list-style-type: none"> ✓ Upgrade for Exclusivity and an extra registration 	2
	Putting Green Sponsor SOLD	\$1,250	<ul style="list-style-type: none"> ✓ Shared recognition ✓ Company Name/Logo on Putting Green signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication 	1
	 limited sponsorships available	\$2,500	<i>Don't want to share.....</i> <ul style="list-style-type: none"> ✓ Upgrade for Exclusivity and an extra registration 	2
	Driving Range Sponsor	\$1,250	<ul style="list-style-type: none"> ✓ Shared recognition ✓ Company Name/Logo on Driving Range signage ✓ Company Name on: <ul style="list-style-type: none"> - GPRC Webpage - College Classic Thank you ad in publication 	1
	 limited sponsorships available	\$2,500	<i>Don't want to share.....</i> <ul style="list-style-type: none"> ✓ Upgrade for Exclusivity and an extra registration 	2

**Please note: HOLE IN ONE & SHOOT OUT SPONSORS - Any additional insurance above maximum included must be purchased by sponsor and submitted to the GPRC 2 weeks prior to the event (before May 20, 2016)*

AUCTION/ EVENT SUPPORTER	Gift-In-Kind, Prize or Auction Items	<ul style="list-style-type: none"> ✓ Company name on sponsored item (auction/prize) ✓ Recognition on auction display ✓ Program acknowledgement on auction item ✓ Additional Benefit may be added based on value
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Want to see your Company LOGO on a Green of your choice every year at the College Classic?

Ask about our **limited three-year sponsorship packages** and we will put your logo on a custom Hole Flag!



Check out the packages "Flagged" above!



For inquiries, please contact:
Heidi Arbeau-Wood



2017 GPRC College Classic

Presented by



Friday, June 2, 2017

Sponsorship Registration Form

Sponsor Information			
Company			
Contact Name		Title	
Mailing Address		City	
Postal Code		Phone No.	
Email		Fax	

Sponsorship Level	Package	Commitment	Tournament Registrations Included		Please Check <input checked="" type="checkbox"/>
TITLE	Title Sponsor	\$15,000	Includes 4 tournament registrations		
GOLD	Gold Sponsor	\$5,500	Includes 4 tournament registrations		
SILVER	Tailgate Party Sponsor	\$3,500	Includes 2 tournament registrations		
	Entertainment Hole Sponsor	\$3,500	Includes 2 tournament registrations		
	Shoot-Out Sponsor	\$3,500	Includes 2 tournament registrations		
	Reverse Draw Sponsor	\$3,500	Includes 2 tournament registrations		
	Hole-in-one Sponsor	\$3,500	Includes 2 tournament registrations		
	Photo Booth Sponsor	\$3,500	Includes 2 tournament registrations		
BRONZE*	Team Wine Sponsor	\$1,500	Includes 1 tournament registration		
	Hole Sponsor	\$1,250	1 reg.	Upgrade \$2,500	2 registrations
	Putting Green Sponsor	\$1,250	1 reg.	Upgrade \$2,500	2 registrations
	Driving Range Sponsor	\$1,250	1 reg.	Upgrade \$2,500	2 registrations

**Please note: SPONSORS - Insurance policies to a maximum of \$25,000 are included in the price of sponsorship.
Any additional insurance must be purchased by the sponsor and submitted to the GPRC two weeks prior to the event (before May 20, 2017)*

EVENT/AUCTION	Gift-In-Kind, Prize or Auction Items		
	Item Description:		
	Sponsorship Value:		

Additional	No.	Cost per person	Total
Tournament Registration (includes Golf & Banquet)		\$300.00	
Banquet Only Ticket		\$50.00	

Payment Information			
<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Please Invoice Us			
Card #		Expiry	
Cardholder Name		CVS	
Signature:			
Payment Note:			

Please return completed form to:

Heidi Arbeau-Wood

HArbeauWood@gprc.ab.ca • 780.539.2835

10726 106 Ave Grande Prairie AB T8V 4C4



REQUEST FOR DECISION

SUBJECT: **DeBolt Senior Housing**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 11, 2017
DEPARTMENT: COMMUNITY SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM: DM

MANAGER:
PRESENTER: DM

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to send correspondence to the Grande Spirit Foundation supporting the restoration and continued sustainability of the DeBolt Senior Housing units.

BACKGROUND/PROPOSAL:

In the summer of 2016 erosion occurred adjacent to the eight (8) senior housing units (constructed in 1981) in DeBolt resulting in bank destabilization and the ultimate closing of the facilities. The Grande Spirit Foundation operates the housing units, however the Province of Alberta holds the land title to the applicable property. The Foundation has explored the possibility of bank erosion restoration as well as upgrading the housing facilities, and determined that the associated costs would be considerable.

Greenview has recently met with the DeBolt community (approximately 100 participants) to discuss senior housing requirements within the community. Greenview Administration shared with the group the results of the Senior Housing Survey as well a presentation was made by Grande Spirit Foundation regarding their current facilities. The community members were very engaged in the discussions regarding future senior housing requirements and possible alternatives.

The following course of action resulted:

- That Greenview be requested to encourage Grande Spirit Foundation to make all the necessary repairs in order for the DeBolt senior housing to be re-opened (slumping/erosion repair and lodging re-modernization).
- That a community committee be formed (DeBolt Senior Housing Committee) as to explore future housing options within the community.
- That Greenview Administration provide administrative assistance to the DeBolt Senior Housing Committee.

The community members clearly outlined their desire to keep the current senior housing units open within DeBolt and continue to explore all options in regards to future senior housing requirements.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of directing Administration to send correspondence to Grande Spirit Foundation indicating Greenview's support for the restoration and continued sustainability of the DeBolt Senior Housing is that the Grande Spirit Foundation will be informed of Greenview's support for ongoing senior housing initiatives.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to sending correspondence to Grande Spirit Foundation supporting the restoration and continued sustainability of the DeBolt Senior Housing.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not authorize sending correspondence to Grande Spirit Foundation with regards to supporting the restoration and continued sustainability of the DeBolt Senior Housing.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs associated with the recommended motion.

Ongoing / Future Costs: There are no ongoing/future costs associated with the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications in regards to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will submit correspondence to Grande Spirit Foundation if Council approves of Administration's recommendation.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT:	Policy 4004 Revision		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2017	CAO: MH	MANAGER: GM
DEPARTMENT:	OPERATIONS	GM: GG	PRESENTER: GM

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 4004 Equipment Contractors Registry.

RECOMMENDED ACTION:

MOTION: That Council approved the revision(s) to Policy 4004 Equipment Contractors Registry as presented.

BACKGROUND/PROPOSAL:

The current Policy 4004 governs, among other things, the rates paid to contractors used for day labour works. The current policy reads that the rates used would be a percentage of the rates found in the previous fiscal year's Alberta Road Builders and Heavy Construction Association's (ARHCA) Equipment Rate Guide. The current rate is 89% for equipment excepting graders, which is 75%.

The Equipment Contractors Registry (EOI Book) is advertised and completed prior to the release of the current ARHCA Rate Guide, which is why the Policy states to use the previous fiscal year in setting the rates.

After reviewing the current 2016 ARHCA Rate Guide, it has been discovered that the rates have decreased substantially in all categories. If the percentages are applied as per policy, this will mean a reduction in the rates that Greenview pays local contractors. Administration believes that the current rate is fair to both contractors and ratepayers and is requesting that Greenview keep the rates that reflect the 2015 ARHCA Guide.

To accomplish this, Administration is requesting a revision to Policy 4004 which would tie the rates to the 2015 ARHCA guide. By linking the rates to a specific year, Greenview will provide a more stable rate year over year as it would not be subject to fluctuations in the Guide. The actual rate would still be reviewed annually and the policy does give the CAO the ability to increase the rate up to 100% of the guide if finding equipment is proving problematic. The Policy would still undergo regular review and revision at which point the annual guide being linked to (currently 2015) could be updated.

Listed below are the actual examples from the 2015/16 ARHCA Rate Guide which are indicative of the larger pattern.

Equipment	2015 ARHCA Rate	2016 ARHCA Rate	Rate Difference
Tandem axle dump truck c/w tandem axle pup	\$165 per/hr	\$149 per/hr	\$16 per/hr
Cat track excavator 329 DL	\$198 per/hr	\$188 per/hr	\$10 per/hr
Dozer D6T	\$216 per/hr	\$205 per/hr	\$11 per/hr

BENEFITS OF THE RECOMMENDED ACTION:

1. The revision gives Greenview more of an advantage to hire local equipment by sustaining rates in the 2015 ARHCA Rate Guide.
2. The 2017 EOI Book is currently active as of April 1st, 2017, allowing any invoices after April 1st to be coded for payment without any rate decreases.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The current Policy 4004 suggests that the rates would decrease as per the 2016 ARHCA Rate Guide.

ALTERNATIVES CONSIDERED:

Alternative #1: Council could maintain the current policy and the rates could be decreased as per that policy. Administration does not recommend this option as it is believed that this will decrease Greenview’s ability to hire equipment and potentially damage relationships with local contractors.

Alternative #2: Council could direct Administration to increase the rates. Administration does not recommend this option as Greenview is able to hire equipment at our current rates. Given this, raising the rate unnecessarily would place additional tax burdens on ratepayers.

FINANCIAL IMPLICATION:

Direct Costs: There are no additional direct costs associated to the recommendation.

Ongoing / There are no additional ongoing costs associated to the recommendation.

STAFFING IMPLICATION:

There are no staffing implications to the recommendation.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the public that rates have not changed.

ATTACHMENT(S):

- Current Policy 4004
- Revised Policy 4004

Title: Equipment Contractors Registry

Policy No: 4004

Effective Date: July 28, 2015

Motion Number: 15.07.345

Supersedes Policy No: OP 07 & PW 10



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: For the Municipal District of Greenview (Greenview) to compile a Registry of interested Equipment Contractors, Gravel Haulers, Operators and Labourers (Equipment Contractors) available for casual work with Greenview at the rates specified by Greenview.

DEFINITIONS

ARHCA – Alberta Road Builders and Heavy Construction Association’s Equipment Rental Rates Guide & Membership Roster

Current – as per ARCHA, defines a model which was or is available as a new machine in the current or previous three (3) year(s)

Non-Current – as per ARCHA, is a model which is no longer current, but is commonly found on sites in Alberta doing production work

Previous – as per ARCHA, is older equipment that is generally no longer used for high production work

POLICY

1. All equipment related definitions and rates can be found in the **2015 ARHCA Rate Guide**.
2. Greenview will compile an annual list of Equipment Contractors with Current and Non-Current equipment who are interested in performing work for and within Greenview.
3. Greenview will have the option to accept and include Expressions of Interest for Previous equipment, if and when required.
4. When logistically and financially sound to do so, Equipment Contractors based within Greenview will be given preference with respect to hiring practices.
5. Equipment attachments will be paid, when in use, at the rates specified in the **2015 ARHCA Rate Guide** based on the equipment percentage rates set in this policy.
6. Equipment Contractors will submit completed Expression of Interest packages, agreeing to the financial and working terms and conditions set forth by Greenview.

7. Greenview Administration will review and adjust all Gravel Haul rates, as needed, subject to Council’s approval, to reflect regional prices.
8. Administration will be permitted to adjust rates, as needed for high-demand equipment up to the full ARCHA rate, with CAO approval.

PROCEDURE

1. Greenview Administration will review and adjust all Current and Non-Current equipment and truck rates, as needed, subject to Council’s approval, to reflect a percentage of the 2015 ARHCA Rate Guide.
2. As per the 2015 ARHCA Rate Guide definitions and rates, Greenview will advertise in a variety of local media for all “Current” and “Non-Current” equipment required at a rate of 89%, except for maintenance motor graders, which will be 75%.
3. Greenview will have the option to accept and include Expressions of Interest for Previous equipment if and when required.
4. Interested Equipment Contractors will be instructed to contact Greenview regarding when, where and how they can pick up and submit their Expression of Interest packages which will specify the aforementioned rates as well as outline the financial and working terms and conditions set forth by Greenview.
5. Submissions must be sealed and post marked prior to the advertised Expression of Interest closing date.
6. Greenview reserves the right to disqualify incomplete Expressions of Interest.
7. The following considerations will be applied when hiring Equipment Contractors:
 - future availability, past work history with Greenview along with the cooperative record of the Equipment Contractors making equipment available to Greenview in times of need or difficult situations;
 - the experience of the operator as well as the suitability and condition of equipment;
 - the amount of hourly work the Equipment Contractors has received or is expected to receive from Greenview;
 - the location of the equipment in relation to the work site.
8. Upon opening of Expressions of Interest, Greenview will ensure that all Equipment Contractors have:
 - a) Supplied proof of a minimum \$2,000,000.00 in liability insurance;
 - b) Supplied proof of Workers Compensation Coverage; and
 - c) Signed a Contractor’s Safety Rule Book.
9. Equipment Contractors are expected to prioritize the scheduling of their workloads in the best interest of Greenview.
10. Equipment Contractors are required to complete a Mandatory Greenview Safety Orientation as well as a Site Hazard Assessment prior to starting the project.
11. All Safety-related Incidents must be reported to the Greenview Project Supervisor.

12. Greenview reserves the right to terminate Equipment Contractors from projects for poor performance as well as non-compliance with any policies and/or legislation set forth in the Expression of Interest package.
13. Greenview reserves the right to remove a contractor from the registry based on past performance or conduct of the Equipment Contractor.

Title: Equipment Contractors Registry

Policy No: 4004

Effective Date: July 28, 2015

Motion Number: 15.07.345

Supersedes Policy No: OP 07 & PW 10



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

“A Great Place to Live, Work and Play”

Purpose: For the Municipal District of Greenview (Greenview) to compile a Registry of interested Equipment Contractors, Gravel Haulers, Operators and Labourers (Equipment Contractors) available for casual work with Greenview at the rates specified by Greenview.

DEFINITIONS

ARHCA – Alberta Road Builders and Heavy Construction Association’s Equipment Rental Rates Guide & Membership Roster

Current – as per ARCHA, defines a model which was or is available as a new machine in the current or previous three (3) year(s)

Non-Current – as per ARCHA, is a model which is no longer current, but is commonly found on sites in Alberta doing production work

Previous – as per ARCHA, is older equipment that is generally no longer used for high production work

POLICY

1. All equipment related definitions and rates can be found in the previous fiscal year’s ARHCA.
2. Greenview will compile an annual list of Equipment Contractors with Current and Non-Current equipment who are interested in performing work for and within Greenview.
3. Greenview will have the option to accept and include Expressions of Interest for Previous equipment, if and when required.
4. When logistically and financially sound to do so, Equipment Contractors based within Greenview will be given preference with respect to hiring practices.
5. Equipment attachments will be paid, when in use, at the rates specified in the previous fiscal year’s ARCHA based on the equipment percentage rates set in this policy.
6. Equipment Contractors will submit completed Expression of Interest packages, agreeing to the financial and working terms and conditions set forth by Greenview.

7. Greenview Administration will review and adjust all Gravel Haul rates, as needed, subject to Council’s approval, to reflect regional prices.
8. Administration will be permitted to adjust rates, as needed for high-demand equipment up to the full ARCHA rate, with CAO approval.

PROCEDURE

1. Greenview Administration will review and adjust all Current and Non-Current equipment and truck rates, as needed, subject to Council’s approval, to reflect a percentage of the previous fiscal year’s ARHCA.
2. As per the previous fiscal year’s ARHCA definitions and rates, Greenview will advertise in a variety of local media for all “Current” and “Non-Current” equipment required at a rate of 89%, except for motor graders, which will be 75%.
3. Greenview will have the option to accept and include Expressions of Interest for Previous equipment if and when required.
4. Interested Equipment Contractors will be instructed to contact Greenview regarding when, where and how they can pick up and submit their Expression of Interest packages which will specify the aforementioned rates as well as outline the financial and working terms and conditions set forth by Greenview.
5. Submissions must be sealed and post marked prior to the advertised Expression of Interest closing date.
6. Greenview reserves the right to disqualify incomplete Expressions of Interest.
7. The following considerations will be applied when hiring Equipment Contractors:
 - future availability, past work history with Greenview along with the cooperative record of the Equipment Contractors making equipment available to Greenview in times of need or difficult situations;
 - the experience of the operator as well as the suitability and condition of equipment;
 - the amount of hourly work the Equipment Contractors has received or is expected to receive from Greenview;
 - the location of the equipment in relation to the work site.
8. Upon opening of Expressions of Interest, Greenview will ensure that all Equipment Contractors have:
 - a) Supplied proof of a minimum \$2,000,000.00 in liability insurance;
 - b) Supplied proof of Workers Compensation Coverage; and
 - c) Signed a Contractor’s Safety Rule Book.
9. Equipment Contractors are expected to prioritize the scheduling of their workloads in the best interest of Greenview.
10. Equipment Contractors are required to complete a Mandatory Greenview Safety Orientation as well as a Site Hazard Assessment prior to starting the project.
11. All Safety-related Incidents must be reported to the Greenview Project Supervisor.

12. Greenview reserves the right to terminate Equipment Contractors from projects for poor performance as well as non-compliance with any policies and/or legislation set forth in the Expression of Interest package.
13. Greenview reserves the right to remove a contractor from the registry based on past performance or conduct of the Equipment Contractor.



REQUEST FOR DECISION

SUBJECT: Municipal Excellence Awards
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 11, 2017
DEPARTMENT: CAO SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH
GM:
MANAGER:
PRESENTER:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council endorse a letter to the Town of Grande Cache in response to their decision to not take part in the Municipal Excellence Awards Application.

BACKGROUND/PROPOSAL:

Reeve Dale Gervais would like to send a letter to the Town of Grande Cache regarding the Town's decision to not take part in the Municipal Excellence Awards Application. Reeve Gervais has written the letter and will submit it to Grande Cache at the April 11th, 2017 Council Meeting if approved by Council.

Reeve Gervais will provide copies of the letter to Council at the meeting.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to the recommended motion is that the Town of Grande Cache may reconsider their position regarding the Municipal Excellence Award Application under the partnership category.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Submission of a letter may have a negative impact on the relationship between Greenview and the Town. It is not known if this outcome will occur or to what intensity the impact may have.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not endorse the letter written by Reeve Gervais.

Alternative #2: Council has the alternative to alter the letter written by Reeve Gervais.

FINANCIAL IMPLICATION:

There are no direct or future costs to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

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PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- None



Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits, General Manager Infrastructure & Planning

Date: 4/11/2017

General Manager, Infrastructure & Planning, Grant Gyurkovits

- Municipal Engineer interviews
- Engineering Technician Interviews
- Emergency Tabletop Exercise

Manager Construction & Maintenance, Kevin Sklapsky

- Reviewing job applications and resumes for the Municipal Engineer position and held interviews. Greenview has made an offer that was accepted with an expected start date of April 24, 2017.
- Reviewing job applications and resumes for the Engineering Technician position and will be holding interviews in first week of April.
- The Bridge Maintenance Contract 74433-16 work has been completed with the contractor to return once the frost is out to repack the bridge abutments and do final cleanup of the sites.
- The Economy Creek Slide Repair and realignment contract has been awarded to MCL Group Ltd. for a bid of \$1,573,030.20. Day Labour crews cleared the new right of way.
- Working with consultants to prepare for construction of the Twp. 672 Landfill Connector road as a Day Labour project.

Supervisor, Facility Maintenance, Alfred Lindl

- Council requested information on the Geothermal heating system installed within the Administration building. The Administration building has a total of 24,000 square feet with Geothermal producing heat during winter temperatures and cooler air during the summer season. Facility Maintenance has ironed out any of the conflicting bugs within the system and are very happy with the geothermal performance.

The Geothermal system runs the administration building infloor heating and cooling system with additional cooling through the diffuser system within the force air duct work. The additional heat needed for the administration building is produced by a natural gas boiler system through the forced air duct work. The FCSS building is 7,000 square and has high efficiency natural gas furnaces installed. The FCSS building runs approximately 25 to 30 percent higher cost than the Administration building.

- Facilities Maintenance department installed a NO/CO2 monitoring system in 2016 as there were safety concerns at the FSO shop.
 - With the installation of the Noxious/CO2 system it has become apparent there is a NO/CO2 safety issue due to the high level of NO/CO2 inside of the FSO shop during the operation of vehicles and equipment. FSO is the last facility without makeup air installed. Facilities did not include this in the 2017 budget preparation as it was unknown of direction of the assessment. Facilities will have quotes prepared for the costs of the installation of the make-up air unit. Once this is provided administration will bring forward to Council for a decision.
- The Skid Steer Tender was closed on March 3, 2017 **“All prices include two skid steers plus warranty.”**
 - All suppliers warranty packages only cover power train **not** labour or service and expire after three or five years where additional warranty from a third party is required for an additional cost and does not include parts and labour.

Supplier	Notes	Warranty	Rank	Compliant	Bid
GP Kubota	No Roll Over Program	24m/2000hrs within 90 days \$ 2,900 per/yr	1	Yes	\$132,000
Strongco	No Roll Over Program	60m/5000hrs \$19,958 per/yr	2	Yes	\$134,650
New Holland	No Roll Over Program	60m/5000hrs \$6,569 per/yr	3	Yes	\$139,800
Brandt	Municipal Roll Over Program	60m/5000hrs \$10,000 per/yr	3	Yes	\$139,800
Bobcat	Municipal Roll Over Program	36m/3000hrs \$8,551.00 per/yr 60m/5000hrs \$14,023 per/yr	4	yes	\$142,543.64
Finning	No Roll Over Program	24m/2000hrs \$3,840 per/yr 36m/3000hrs	8	Yes	\$177,740

		\$7,570 per/yr 60m/3000hrs \$9,160 per/yr			
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- After full review of the tender packages and weighing out the original purchase price, warranty, cost of additional warranty and 25% to 30% retail value of skid steer replacement over a 10 year Life Cycle and with the consideration of the Rollover Program. Administration concludes that either Bobcat or Brandt would be the best financial choice.
 - Bobcat and Brandt had a difference of \$1,194 between the two suppliers.
 - After reviewing with the Chief mechanic Bobcat and Brandt have one of the best accessibilities to the batteries, filters etc.
 - Bobcat and Brandt provide a Municipal Roll over program which includes a new skid steer every 12 months for a skid steer replacement price of \$5,000 that includes the exchange of the original tracks and bucket and will also retain full manufactured warranty that includes warranty, parts and labour every year.
 - The only down time with this program is the replacement time for delivery of the skid steer while Greenview’s is being repaired. The only additional cost during the year for Greenview is the maintenance of oil changes, oil filters etc.
 - **Bobcat is the choice made by the both departments due to the following reasons;** tracks are larger, larger interior cab space, overall handling, and tremendous noise reduction in the cab over Brandt and Bobcat had the stronger overall undercarriage/suspension and the overall sightlines of the attachments in front of the operator were without blind spots.
- PSB-Grovedale: still working on warranty deficiencies with Southwest and Fields Engineering.
 - PSB-DeBolt: still working on warranty deficiencies with Southwest and Fields Engineering.
 - Grande Cache: the emergency boiler repair is completed with CCSI software.
 - Installation of security cameras, security system and card readers on following water points are being completed as per the 2017 capital budget, New Fish Creek, Sunset House, Sweathouse, Goodwin, Crooked Creek, Little Smoky, DeBolt, Grovedale and South Wapiti.
 - All fire pumps are in place except Nose Creek and Grande Cache, which are scheduled for end of the week.
 - The annual fire extinguishers, first aid kits and eye wash stations inspections are completed for 2017.

Manager Operation, Gord Meaney

The following tenders listed below were approved through the 2017 Operations / Capital Budgets.

Tenders

The Crack sealing/Line painting tender was posted on the APC and the results are as listed below. AAA Striping & Seal Coating Service was awarded the tender. There was no set funding for this tender as the funding comes out of the Operations Budget, not the Capital Budget.

COMPANY	PRICE FOR CRACK SEALING	PRICE FOR LINE PAINTING	TOTAL COST	COMMENTS
AAA Striping & Seal Coating Service	\$92,665.30	\$87,029.60	\$179,694.90	Awarded
Federal Joint Sealing Company	\$93,284.10	\$87,568.02	\$180,852.12	-
Alberta Parking Lot Services	\$143,097.50	\$124,830.00	\$267,927.50	-
ACP Applied Pro	\$343,434.00	\$116,194.60	\$459,628.60	-

Other tenders that were posted on the APC were the Wheel Loaders and the Light Trucks. These results will be in the next Managers Report.

West Sector

- Winter maintenance being done on the 666 when requested by Ledcor.
- Brushing was performed in the Hamlet of DeBolt to aid in drainage by the church.
- Culvert steaming started on the FTR, Grovedale, DeBolt and Puskwaskau.
- Road bans have been put in place. Currently 75% on the FTR and all local gravel roads except 50% on Twp. 670
- Back to full staff with the return of Eric Schlief.

East Sector

- Complete gravel haul to the Valleyview stockpile site.
- Gravelling portions of the Old High Prairie Road and Twp. 704A.
- Start to steam culverts.
- Monitoring Twp. 670 for damages due to heavy traffic.

Shop

- The Terex skid steer has been completely overhauled at the FSO and is working well.
- Did several vehicle services at the Grovedale Shop.

Manager Environmental Services, Gary Couch

Water and Distribution

- The New Ridgevalley Water Treatment plant is going very well, thanks in part to a great winter and an enthusiastic contractor. This week the Alberta Municipal Water and Wastewater Program has provided an advance of \$1,000,000.00 from the program. Completion is expected in early September.
- We have started design work on Grovedale water treatment plant and also researching the best location for the new water plant.
- Grovedale Test Well #2 pump tests were positive. We are applying for a licence from AEP to withdraw our expected 25 year demand from well #1 and well #2 combined.
- Electrical upgrades continue at the DeBolt water plant.
- The hardware for the dispensing system in all water points were upgraded in February and on budget.
- We will be upgrading the Puskwaskau water point with a new building and basic treatment to provide a more consistent water source and more user friendly system.
- We are working on providing a water point at Sturgeon Heights that is higher quality water and practical for residents in the area.

Wastewater

- We are starting preliminary work on the expansion to the Sturgeon Heights lagoon as well as the decommissioning of the Old Grovedale Lagoon. These will not be completed until 2018.
- The industrial Lagoon clearing contract is complete. Construction on site expected in July. ATCO has been to site for our electrical requirements.

Solid Waste

- A solid waste hook truck, for hauling bins, is being tendered soon as the existing truck is getting close to mileage limits.
- The grant application for the tire marshalling area at the Little Smoky Transfer Station was approved for \$30,000.00 from Alberta Recycle. As we had not budgeted for upgrades until 2018, we will ask for an extension on the grant to the following year.
- We will be completing the Sturgeon Heights Transfer station upgrades as soon as the ground dries up.
- Two new "Take It or Leave It" buildings are being purchased. One will be at New Fish Creek and the other to Grovedale transfer station.
- The 2017 capital budgets for the construction of landfill waste cells at Puskwaskau and Sunset house will no longer be needed. Greenview will no longer be using landfills once the existing cells are full.
- The annual reports for our existing landfills as well as the Regional Landfill will be submitted to Alberta Environment and Parks within the week.

Manager Planning & Development, Sally Rosson

- Finalizing the **Draft Grovedale Area Structure Plan**. The Citizen Panel Group will have an opportunity to review the Plan prior to Council's examination of it.
In accordance with Section 633(1), an Area Structure Plan must describe:


- a) The sequence of development proposed for the area;
- b) The land uses proposed for the area, either generally or with respect to specific parts of the area;
- c) The density of population proposed for the area either generally or with respect to specific parts of the area; and
- d) The general location of major transportation routes and public utilities; and
- e) May contain any other matters the Council considers necessary.

- **The Draft Land Use Bylaw** has been provided to Council to ensure Council has sufficient time to review the entire Bylaw prior to Administration continuing with finalizing the adoption process. On April 26, 2017, Urban Systems will present the changes to the Land Use Bylaw.

The Bylaw will need to be reviewed by the referral agencies, adjacent municipalities and the public prior to hosting a Public Hearing and giving final adoption of the Bylaw. The Bylaw is considered to be a very important statutory plan governing development within Greenview. The Land Use Bylaw (LUB) may prohibit or regulate and control the use and development of land and buildings. The LUB categorizes Land Use Districts (zones) and determines development standards for each District, defines appropriate permitted and discretionary uses for the Land Use Districts, formulates the development permit process and outlines the Land Use Bylaw amendment redistricting process. By establishing decision making methods for development permits and regulating land use in accordance with Section 640 of the Municipal Government Act assists the Planning Authority to make decisions dealing with various planning matters.

- A 'Request for Decision' will be forthcoming from Administration for rescheduling November's Municipal Planning Commission meeting to November 8th rather than the regularly scheduled date of November 15, 2017 due to a scheduling conflict.
- Received a call from Grovedale resident looking for detailed information questioning the location of the Industrial Heartland.
- Planning & Development Staff conversed with Greenview Golf Resort to update Mr. Langenecker on the Council motion and outline the necessary requirements of the detailed Area Structure Plan prior to finalizing the re-designation of a portion of the property from Recreation to Country Residential Two (CR-2) District.
- The Landownership maps were updated prior to the April 1, 2017 release date. The Land Title information effecting the Owner names from the municipal tax data were current as of: March 19, 2017 and the cadastre data (showing new subdivisions and boundary layer information) is effective as of: March 18, 2017. The landownership maps are updated in accordance with our contract with Accurate Assessment Group Ltd twice per year being April and October.
- The following new Applications were received in the various categories for the month of January 2017:

Business Licenses:	One
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Development Permit Applications:	Thirty-five
Lease Referrals	Nine
Land Use Amendments (re-designation):	None
Subdivision Applications:	Five



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Community Services

Submitted by: Dennis Mueller, General Manager Community Services

Date: 4/11/2017

General Manager Community Services, Dennis Mueller

Two Senior Housing Meetings were recently held, with approximate attendance of 100 people in DeBolt, and 50 people in Grovedale. The meetings were very productive, both committees are interested in exploring housing requirements for their respective communities.

The Greenview Regional Multiplex sponsorship initiative will commence shortly after the sponsorship package has been finalized.

Agricultural Services Manager, Quentin Bochar

Administration

A Seed Cleaning Plant Shareholders Meeting was held in early January, members present made the decision to proceed with dissolution. A motion was passed to enter into an agreement with Greenview to facilitate the dissolution process. Agriculture Services Administration is currently waiting for some pertinent financial information to present for Council's consideration.

Pest Control Program

The Problem Wildlife Officer provides predator assistance to the residents of Greenview. There were 6 new calls for assistance, and 5 five calls regarding continuing problems. The Problem Wildlife Officer also provides beaver problem assistance to the residents of Greenview, 4 calls resulted due to flooding concerns that resulted from beaver activities. The Wolf Harvest Incentive Program has had 67 wolves registered for the first quarter of 2017.

The Problem Wildlife Officer created two workshops for predator assistance. A snaring clinic and a coyote calling clinic was planned for coyote predation to be presented to livestock producers. The snaring workshop had to be cancelled due to a mechanical problem at the hall, Administration will reschedule the event after the repair is complete, as there were 13 people pre-registered for the workshop. The coyote clinic had 6 people pre-registered, but only 2 showed up, nevertheless, the workshop was put on and was well received by the people who attended.

Vegetation Management Program

Agriculture Services Administration has a second meeting scheduled with the Grande Cache area Coops and Enterprises regarding invasive species control and traditional use plants. The department also has scheduled a meeting with Alberta Parks regarding an action plan for invasive species problems in Willmore Wilderness Park and the Sulphur Gates staging area.

Miscellaneous

The Manager of Agriculture Services attended an Ecosystem Services and Biodiversity Network meeting in Nisku on March 7, 2017. This is an initiative being led by Alberta Innovates to research methods farmers and ranchers can be compensated for providing ecological goods and services. The group was interested in acquiring the best methods to disseminate this information to municipal Councils. The result was a suggestion to communicate through the AAMDC and AUMA conventions.

Economic Development Officer, Kevin Keller

STAR Fabrication

Economic Development Administration in coordination with Alberta Innovates was successful in assisting Star Fabrications of Ridgevalley with attaining \$14,000.00 for a prototype oilfield equipment development to be developed and commercialized locally. This was the first time that a Greenview business applied for grant funding through the Grande Prairie Regional Innovation Network (GPRIN) initiative. Greenview is a proud partner in the Grande Prairie Regional Innovation Network.

Economic Developer Association of Alberta Conference

Economic Development Administration attended the 2017 Economic Developer Association of Alberta Conference. Approximately 150 elected officials from across Alberta were in attendance in addition to 240 Economic Development Officers representing all levels of government across Alberta. Greenview Council members may want to give consideration to attending this interesting conference in the future.

Calgary Outdoor Adventure and Travel Show

The Calgary Outdoor Adventure and Trade Show is the largest outdoor adventure show in Western Canada and highlighted activities within Alberta and BC. Greenview hosted a booth at the annual show which targeted individuals who seek travel and adventure opportunities. The promoter estimated that in excess of 15,000 people were in attendance, the actual numbers will be released by mid-April. Greenview used this show to test the tourism and recreation initiatives planned for 2017 and it was well received.

Energize the North

Energize the North was a great conference put on by the Northern Alberta Development Council in Peace River on March 30, 2017. The focus of the session was to consider options and opportunities for municipalities in addition to agricultural, commercial and residential energy consumers to convert or supplement energy usages with renewable sources such as solar, wind and geothermal. Additionally, the current government grant and funding initiatives were discussed. The attending municipalities had a blend of Economic Development Officers and elected officials in attendance.

Upcoming

Fox Creek Business Support Network

The Fox Creek Business Support Network is comprised of businesses, organizations and government representatives that meet monthly to identify and address business needs. Greenview Economic Development Administration has represented Greenview in attending these events. Greenview will be sponsoring the April 18th luncheon and guest speaker, Todd Hirsch, Economist for Alberta Treasury Branch. Mr. Hirsch will discuss the Alberta current and future economic standing.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

The HEART team, (Health, Education and Action in Relationships Team) has been notified that we are eligible for another \$27,000.00 from the provincial Family and Community Safety Grant program. These additional grant monies will be used to host a community education event called the Blanket Exercise scheduled at the Memorial Hall on May 29th. This three hour interactive workshop, guides participants through a summarized version of the historic events surrounding the indigenous people in Canada from the pre-contact era to colonization, and colonialism as it continues today. The HEART Team encourages Council members from the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation to attend this exercise. This grant will also fund the second, "Breakfast with the Guys" event, scheduled for Wednesday November 1st, 2017.

Family and Community Support Services annually recognizes and celebrates the significant contribution that volunteers make toward improving the quality of life in Greenview. Appreciation dinners will be held at the Memorial Hall in Valleyview on April 26th and at the Grovedale Hall on April 27th. Nomination forms are available at the Green View Family and Community Support Services office and at the Grovedale Greenview Sub-Office.

Protective Services Manager, Jeff Francis

Emergency Management

An Emergency Management Scribe course was held at the Memorial Hall in Valleyview on Monday, March 20th. The one-day workshop was well attended by staff from the Town of Valleyview, Town of Fox Creek, Big Lakes County, and Greenview. During an emergency, the role of a scribe is to capture valuable information that will provide a timeline of events for action reports, details on costs, lessons learned during the event, and additionally utilized to support decisions made during enquiries and legal proceedings that may result from the event.

Greenview has received a grant of \$10,000 from the Forest Resource Improvement Association of Alberta (FRIIAA) to organize and host an Emergency Tabletop Exercise. The purpose of the simulated emergency situation exercise is to have all parties discuss the actions they would take in a particular fire emergency and test our emergency plans. This exercise has been designed by Palisade Consulting and will be held at the new Public Services Building in Grovedale on Tuesday, April 5th with 44 confirmed attendees from the Alberta Emergency Management Agency (AEMA), Alberta Forestry, County of Grande Prairie and City of Grande Prairie, as well as staff from Pembina, Weyerhaeuser, CNRL and Greenview.

Health & Safety

The “Greenview All Staff Day” event is scheduled for May 8, 2017, Human Resource and Safety Administration are assessing schedules and content for the upcoming event. Michael Kerr, a guest speaker renowned for his presentations titled, “Workplace Energizer” is scheduled for the event.

Safety courses are regularly scheduled during the first two weeks in May to ensure new staff and existing staff with expiring certificates are scheduled together to fill the classes and ensure staff are appropriately and adequately trained. Safety Administration is arranging to secure the training providers required for the May 2017 event. Greenview requires all staff to maintain a minimum, current First Aid, Fire Extinguisher and WHMIS. Safety courses are also made available throughout the year as required and assessed.

Staff are utilizing and implementing the new Marshal online safety program. Joe Software has been contacted to make some adjustments to the Marshal program to better serve Greenview and staff needs. Security, accessibility issues, reports and form designs will be assessed to increase user friendliness and efficiency. The follow-up tracking component included in the Marshal system is proving to be a useful, collaborative tool to ensure corrective actions are established, utilized and effective. The planned Marshal Program expansion components will continue in 2017 in accordance with the approved budget.

Greenview continues to improve proactive strategies for ergonomics and equipment training. Staff are recognizing ergonomic hazards prior to injury and implementing preventative controls. Workstation assessments remain consistent and aid to impact injury prevention. Safety Administration is scheduling training for the Operation Department operators that utilize specific equipment, this is being arranged at the request of the Operation Department. The Operation Department is actively participating in inspections, hazard assessments and recognizing operating and legislative requirements.

Recreation Services Manager, Stacey Wabick

Recreation Coordinator

The position of Recreation Coordinator in the Recreation Services Department has been filled. The successful candidate will start on April 18, 2017.

Sasquatch & Partners Initiative



Greenview has formally entered into the Sasquatch & Partners Initiative through a Memorandum of Understanding between Greenview and Clearwater County.

Clearwater County began this initiative in 2013, which focuses on educating outdoor recreation enthusiasts through the use of positive messaging related to good land stewardship practices. This is primarily accomplished through strategically placed signage and awareness campaigns. The next step in moving this initiative forward is to complete a review of the recreation inventory data. This review will assist in determining the areas experiencing high recreation use, as well as corresponding locations that are suitable for the placement of signage.

Recreation Master Plan

The Recreation Master Plan Advisory Committee met in the month of March to review and discuss the “Phase 2 Summary Report” that has been prepared to date. Some of the topics in the report that were discussed included community profiles and survey outcomes, facility inventory, financial analysis, needs summary, strategic direction and recommendations. As a result of the review, the committee suggested several editorial changes. The Recreation Master Plan consultant McElhanney is now in the process of implementing the recommendations and a revised report will be available in the coming months for the committee to once again review.

Grovedale Fish Pond

In the 2016 capital budget, the Grovedale Fish Pond was identified to have a cookhouse/shelter built to enhance the sites amenities and user experience, however, due to manufacturer constraints this enhancement was delayed. This building is now 90% complete with some finishing work yet to be completed. The anticipated timeline for completion is prior to the commencement of the spring fishing season.

Alberta Environment & Parks Memorandum of Understanding

Administration has begun a series of discussions to examine the benefit of entering into a Memorandum of Understanding (MoU) with Alberta Environment & Parks. The proposed intent of the Memorandum of Understanding is to share land-use data that will result in a more collaborative approach in identifying potential outdoor recreational opportunities, additionally, identifying the outdoor recreation areas with poor land stewardship. If successful, this will assist both organizations in the identification and streamlining of outdoor recreation projects as well as indicating potential economic development projects.

Ridgevalley Walking Trails

The concept plan, design and survey have been completed for the Ridgevalley Walking Trail. As proposed, the walking trail will be crossing the land owned by 4 different landowners. Administration has met with all 4 landowners and is currently awaiting the acceptance of the plan from them.

Moody's Crossing Enhancement Project (Hwy 43 Bridge over the Smoky River)



Administration has begun the process to develop a day use area, campground and boat launch on the Smoky River where highway 43 crosses the river between DeBolt and Bezanson. To begin, Administration completed a series of site visits to collect data that will be utilized to create a concept plan and formal sketch of the proposed development.

A formal sketch has been completed with a corresponding management plan and an application for a Department Miscellaneous Lease submitted to the Province of Alberta through the Alberta Electronic Disposition System. Administration is now awaiting direction from the Province for First Nations Consultation, management plan amendments and any other

concerns that may need to be addressed. Administration is being proactive in this regard by currently addressing a significant number of protective and consultative notations that exists on the same landbase.

A separate lease will need to be obtained in order to formalize a boat launch on the site. Administration will initially concentrate on lease approval for the day use and camping areas. As this lease progresses, the lease for the boat launch will be transitioned in.

Johnson Park

Opus Stewart Weir has completed a required survey for Johnson Park under the lease process and it has been submitted to the Government of Alberta. Once the survey is reviewed and accepted, Greenview will hold the lease title on Johnson Park.

Grande Cache Lake Day Use Area & Southview Provincial Recreation Area

Greenview is currently seeking an individual(s) to fulfill the summer maintenance program at the Grande Cache Lake Day Use Area and Southview Provincial Recreation Area. Recreation Services is advertising a tender for the completion of this work which includes general site up-keep through grass mowing, garbage removal, and bathroom cleaning etc. The tender specifies the maintenance program will be from mid-May to the end of September.

Little Smoky Recreation Area (Ski Hill)

Greenview has agreed to provide support to the Little Smoky Recreation Area by having recreation staff research and report on potential options for a campground at this location. Administration has been in contact with the Municipal District of Smoky River to request an information package. Information requested includes air photos, available GIS data and existing lease information. Once this information is received, a series of field visits will be completed in an effort to collect data for the creation of a concept proposal plan. A timeline for this work has not yet been established.



Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey, General Manager Corporate Services

Date: 3/31/2017

General Manager Corporate Services, Rosemary Offrey

As indicated in the February managers' report, the finance team is still occupied with searching out answers to the audit questions for the 2016 audit. Administration intends to have the 2016 Financial Statements ready for presentation to Council at the April 25th Council meeting.

The 2017 Consolidated Budget book was sent to the printers about two weeks ago, the expected delivery date is April 7th.

Finance Officer, Financial Reporting has been reviewing a number of invoices and gravel haul cards to determine the value that should have been charged to maintenance operations vs the construction projects. We will update Council on this when he has a final number. This will be forthcoming before the final 2016 audit numbers.

Along with the Manager, Finance and Administration; I have been working on the 2017 Tax Rate Bylaw. The RFD for 2nd and 3rd readings is included in the April 11th Council meeting package.

The new HR Recruitment Officer started with Greenview on April 3rd, we are pleased to have onsite help in this regard. As such, our contracted HR, Recruitment Officer's last day was April 2nd. I will take this time to publically thank Ms. Rorbak for her awesome service to Greenview this past 4 years.

Finance & Administration Manager, Donna Ducharme

It's that time of year again when Donna's concentration is all on audit, then of course, any issues concerning insurance and all other duties required every month. I am pleased to report that Donna has been off for a much needed and well deserved vacation. I am happy to report that she is due back on April 10th.

Human Resources – Recruitment & Retention, Sandra Rorbak

Positions filled since last report: 1) Municipal Engineer, Roads & Drainage, 2) Seasonal Recreation Assistant, 3) Seasonal Weed Inspector (Grovedale), 4) Transfer Station Attendant (South Wapiti), 5) Recreation Coordinator. Positions at interview stage: 1) Engineering Technologist. Positions at offer stage: 1) Summer Groundskeeper Labourer, (2 seasonal positions).

Open competitions are as follows: 1) Administrative Support, Corporate Services, 2) Maintenance Technician, Grovedale, 3) Outdoor Recreation Facility Maintenance – reposted (new hire accepted another position in Greenview as Recreation Assistant).

There have been no resignations or terminations since last report. There has been one competition cancelled for the position of Winter Seasonal Operator (DeBolt).

Information Systems, Shane Goalder

A Request for Tender has been submitted for a Host Server and Hard Drive Storage Cluster solution on Alberta Connection titled, Nutanix Hyperconverged Infrastructure. Received one bid at closing of tender from Ironclad TEK Inc. on March 16, 2017 for \$249,431.85 ex GST (with 5 year support) Decision was made to accept this bid after reviewing positive references for both Ironclad TEK Inc. and Nutanix Software. Equipment is budgeted under Capital Expenditure for 2017 – Project Code IT17001.

The purchase of IT equipment as per the 2017 spending budget is complete and the installation of said equipment is underway.

This past month Shane assisted with revisions to two IT policies and presented the Policies to Council. He also setup new users and issued digital communications tools for the Human Resources Officer, Recruitment and the Wapiti Transfer Station Attendant.

He Installed computer equipment and new leased photocopier at the DeBolt Public Service Building for the DeBolt Fire Hall personnel. Worked with Facilities Maintenance department to set up new access cards and FOBs for buildings that have new access card system installed. As well as, all other IT support tasks required and requested.



CAO's Report

Function: CAO

Date: April 11th, 2017

Submitted by: Mike Haugen

Municipal Wetlands

The Grande Cache Community Coordinator is investigating the arrangement that the County of Vermilion River has regarding wetlands. A report will be coming forward to Council.

Grande Cache Medical Clinic

The Town of Grande Cache has accepted Greenview's proposal that the Administrations work with the doctors and the landlord of their current space to determine if the space can be modified to meet the doctors' needs. The Grande Cache Community Coordinator is working with the Town's CAO on this project.

Tri-Municipal Industrial Initiative

Work continues on this project. In addition to directives from the committee, the Administrations will be organizing admin-level meetings to ensure that all parties are coordinated and working with the same information.

Grovedale

The Senior Leadership team and some managers attended a staff breakfast in Grovedale. This informal event provides an opportunity for interaction with staff based on the western side of Greenview. Following the meeting I was able to work from the Grovedale Public Service Building without issue.

Emergency Table Top Exercise

An emergency table top exercise was held in Grovedale at the Public Service Building and simulated an interface fire (a wildland fire burning into a populated area). Many different agencies and organizations were presented. The Greenview delegation included members of the Grovedale Fire Department as a key part of the exercise.

Overall the exercise was done well and provided a great learning experience. Some staff have not previously had exposure to events of this type and the exercise allowed them to observe/take part in an event at a high level. Further work and more specific training will continue.

Financial Assistance Achievement Recognition

As per Council policy funding has been provided to the Valleyview PeeWee IceBears for assistance to attend Provincials.

Upcoming Dates:

Federation of Canadian Municipalities	June 1 st - 4 th
Ratepayer BBQ – Valleyview	June 13 th
Ratepayer BBQ - Grovedale	June 20 th
Ratepayer BBQ - DeBolt	July 11 th
Ratepayer BBQ - Grande Cache	September 19 th