



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, October 25, 2016

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.1 Regular Council Meeting minutes held October 11, 2016 – to be adopted.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 2016 3 rd Quarter Financial – Budget to Actual Report	8
	8.2 Days of Operation at Puskwaskau Landfill Site	130
	8.3 Tender Award Ridgevalley Water Treatment Plant Project	135
	8.4 Sellors SDAB Court Decision	150
	8.5 Town of Valleyview Electronic Sign	162
	8.6 Youth Engagement Program	167
	8.7 Skid Steer Attachment Purchase	182



#9 COUNCILLORS
BUSINESS & REPORTS

#10 CORRESPONDENCE

#11 IN CAMERA

11.1 Disclosure Harmful to Intergovernmental Relations
(FOIPP; Section 21)

#12 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, October 11, 2016

1: Reeve Dale Gervais called the meeting to order at 9:00 a.m.
CALL TO ORDER

PRESENT

Reeve	Dale Gervais
Deputy Reeve	Tom Burton
Councillors	Dave Hay
	Roxie Rutt
	Bill Smith
	Les Urness

ATTENDING

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Dennis Mueller
General Manager, Infrastructure & Planning	Grant Gyurkovits
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

ABSENT

Councillor	Dale Smith
Councillor	George Delorme

#2: MOTION: 16.10.390. Moved by: COUNCILLOR DAVE HAY
AGENDA That the October 11, 2016 agenda be adopted as presented.

CARRIED

#3.1 MOTION: 16.10.391. Moved by: COUNCILLOR ROXIE RUTT
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, September
MEETING MINUTES 27, 2016 be adopted as presented.

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#4 **4.0 PUBLIC HEARING**
PUBLIC HEARING

There was no Public Hearing scheduled.

#5 **5.1 FOX CREEK RCMP PRESENTATION**
DELEGATIONS

Sergeant Warren Wright proposed to Council an Enhanced Policing Position within the Town of Fox Creek.

FC RCMP

MOTION: 16.10.392. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the presentation from the Fox Creek RCMP, as information.
CARRIED

5.2 VALLEYVIEW MUNICIPAL LIBRARY BOARD PRESENTATION

Mr. Adam Norris presented to Council the Valleyview Municipal Library Boards 2017 Operating Budget.

VV MUNICIPAL
LIBRARY BOARD

MOTION: 16.10.393. Moved by: COUNCILLOR ROXIE RUTT
That Council accept for information the presentation from the Valleyview Library Board.
CARRIED

5.3 555 DESIGN STUDIO PRESENTATION

Mr. Claus Wauer presented to Council the Operational Assessment and Space Programming for Greenview.

555 DESIGN
STUDIO

MOTION: 16.10.394. Moved by: COUNCILLOR LES URNESS
That Council accept for information the presentation from 555 Design Studio.
CARRIED

Reeve Dale Gervais recessed the meeting at 10:00 a.m.
Reeve Dale Gervais reconvened the meeting at 10:09 a.m.

6.1 BYLAW 16-768 ROAD BAN BYLAW

BYLAW 16-768
SECOND READING

MOTION: 16.10.395. Moved by: COUNCILLOR ROXIE RUTT
That Council give Second Reading to Bylaw 16-768 Road Ban Bylaw.

Reeve Dale Gervais requested a recorded vote.

For: Councillor Dave Hay

Opposed: Councillor Bill Smith, Councillor Roxie Rutt, Deputy Reeve Tom Burton, Reeve Dale Gervais, Councillor Les Urness

DEFEATED

6.2 BYLAW 16-771 LICENSE OF OCCUPATION

BYLAW 16-771
SECOND READING

MOTION: 16.10.396. Moved by: COUNCILLOR ROXIE RUTT
That Council give Second Reading to the Licence of Occupation Bylaw 16-771.
CARRIED

BYLAW 16-771
THIRD READING

MOTION: 16.10.397. Moved by: COUNCILLOR LES URNESS
That Council give Third and Final Reading to the Licence of Occupation Bylaw
16-771.

CARRIED

6.3 BYLAW 16-722 LAPP

BYLAW 16-722
THIRD READING

MOTION: 16.10.398. Moved by: COUNCILLOR BILL SMITH
That Council gives third reading to Bylaw No. 16-772 Local Authorities Pension
Plan (LAPP) as presented.

CARRIED

#7
OLD BUSINESS

7.0 OLD BUSINESS

There was no Old Business to report.

#8
NEW BUSINESS

8.0 NEW BUSINESS

8.1 ROAD CONSTRUCTION REQUEST

ROAD
CONSTRUCTION
REQUEST

MOTION: 16.10.399. Moved by: COUNCILLOR ROXIE RUTT
That Council reject the road construction request of August 9, 2016 from
Amanda Gladue and Russell Standingribbon.

CARRIED

8.2 COUNTY OF GRANDE PRAIRIE TECHNICAL RESCUE & DANGEROUS GOODS SERVICE AGREEMENT

TECHNICAL RESCUE
& DANGEROUS
GOODS SERVICE
AGREEMENT

MOTION: 16.10.400. Moved by: COUNCILLOR DAVE HAY
That Council directs administration to enter into an Agreement with the County
of Grande Prairie to provide technical rescue and dangerous goods services
within Greenview.

CARRIED

8.3 CAO / MANAGERS' REPORT

#9
COUNCILLORS
BUSINESS &
REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events
both attended and upcoming, including the following:

COUNCILLOR LES URNESS

Met with Alberta Energy Regulators & Industry Stakeholders
Attended the Alberta Urban Municipalities Association Conference

COUNCILLOR DAVE HAY

Attended the Geothermal Workshop
Attended the Alberta Seniors Community Housing Meeting

CAO REPORT

MOTION: 16.10.401. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the CAO / Managers' Report as presented.

CARRIED

DEPUTY REEVE TOM BURTON

Attended the DeBolt Library Board Meeting
Attended the Municipal Planning Commission Meeting
Attended the Fox Creek Multiplex Design Committee Meeting
Attended the Policy Review Committee Meeting
Attended the Committee of the Whole Meeting
Attended the Joint Meeting with the Town of Fox Creek
Attended the 10 Year Capital Plan
Attended the Community Planning Association of Alberta Meeting
Attended the Nitehawk Recreation Area Meeting
Attended the Greenview Master Recreation Plan Committee Meeting

COUNCILLOR ROXIE RUTT

Attended the Geothermal Workshop

COUNCILLOR BILL SMITH

Attended the Wapiti River Management Plan Meeting
Attended the Grovedale Community Club Meeting

COUNCILLOR GEORGE DELORME

Not in attendance.

COUNCILLOR DALE SMITH

Not in attendance.

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS

Attended the Paradise Inn Open House
Met with the Minister of Economic Development

Attended the Alberta Urban Municipalities Association Conference

#10
CORRESPONDENCE

10.0 CORRESPONDENCE

#11 IN CAMERA

11.0 IN CAMERA

IN CAMERA

MOTION: 16.10.402. Moved by: COUNCILLOR DAVE HAY

That the meeting go to In-Camera, at 11:23 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

11.1 PERSONNEL

OUT OF CAMERA

MOTION: 16.10.403. Moved by: COUNCILLOR DAVE HAY

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 11:30 a.m.

CARRIED

SOUTH PEACE
REGIONAL
ARCHIVES

MOTION: 16.10.404. Moved by: COUNCILLOR ROXIE RUTT

That Council make a donation of \$800.00 to the South Peace Regional Archives funds to come from the Community Services Miscellaneous Grant.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 16.10.405. Moved by: COUNCILLOR ROXIE RUTT

That this meeting adjourn at 11:38 a.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: **2016 3RD QUARTER FINANCIAL – BUDGET TO ACTUAL REPORT**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: October 25, 2016 CAO: MH MANAGER:
DEPARTMENT: CORPORATE SERVICES/FINANCE GM: PRESENTER: BD
FILE NO./LEGAL: LEGAL/POLICY REVIEW:
STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial – Section 208(1) (k) *“the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as the council directs;”*

Council Bylaw/Policy – Bylaw No. 07-548 – Section 4(4.3) (g) *“monitor and report on the operating and capital budgets periodically, as determined by Council;”*

RECOMMENDED ACTION:

MOTION: That Council accept the 2016 3rd Quarter Budget to Actual Financial Report as information.

BACKGROUND/PROPOSAL:

Attached as information for Council is the 2016 3rd Quarter Actual to Budget Financial Report.

The Year-to-Date Revenue and Expenditure recorded actuals are in comparison to the Council Approved Operational and Capital Budgets for the 2016 Fiscal Year.

Continued on following page . . .

SUMMARY OF ALL DEPARTMENTS

Revenues To the end of the 3rd Quarter, the summary of all recorded MD Revenues totals **\$113,852,700** and is **\$1,157,453 above forecast** (101.0% of forecast). The 3rd Quarter Revenues have increased \$1,386,669 over the 2nd Quarter.

The following items focus on the major sources of Revenue:

	Over / (Under) Forecast	
	\$	%
Linear Property Tax is short of forecast by	(3,800,000.)	(6.0 %)
Machinery & Equipment Tax exceeds forecast by	4,000,000.	16.8 %
Residential & Non-Residential Taxes tops forecast by	489,000.	4.4 %
Aggregate Levy is short of forecast by	(664,700.)	(73.9 %)
Well Drilling Tax is short of forecast by	(4,100,000.)	(45.7 %)
MPC Permit Fees are short of forecast by	(314,100.)	(78.5 %)
Return on Investment currently short of forecast by	(892,800.)	(35.7 %) **
Other Minor Revenue Items short of forecast by	<u>(192,500.)</u>	(15.5 %)
Sub-total	(5,475,100.)	
Grants Received	6,319,600.	
Other Minor Revenue Items	<u>312,900.</u>	
TOTAL	1,157,400.	

** Due to a correction of a \$920,158 entry originated March 01, 2016. The March 01st entry was a duplication of a 2015 entry made December 31, 2015.

Expenses To the end of the 3rd Quarter, the summary of all recorded MD Expenses totals \$57,450,700 and is below budget by \$29,492,000. The expenses are running at 66.1% of budget. Close enough to the 75% mark to be considered not unreasonable. The winter season is approaching, and some departments will expend more so during this time of year.

COUNCIL DEPARTMENT

Revenues There is no revenue stream.

Expenses Advertising Services and General & Operating Supplies exceeded budget by a total of \$4,595. Items are the result of incorrect account distribution and will be corrected. Otherwise, expenses are running at 58% of budget. There are no other items in particular attracting attention.

ADMINISTRATIVE GENERAL DEPARTMENT

- Revenues** There is no revenue stream.
- Expenses** Total expenses are running at 66.6% of budget. Cash Management Fees is \$33,000 over budget due to increased short and long term investment activity. Some Promotional Marketing items were purchased and distributed to the CAO & Corporate Services. These items will be absorbed by Communications. Insurance Premiums will be disbursed during the 4th Quarter. There are no other items in particular attracting attention.

INFRASTRUCTURE & PLANNING DEPARTMENT

- Revenues** Revenues, generally speaking, have been covered under the summary of all departments.
- Expenses** Currently, total expenses are running at 53.4% of budget. There are no items in particular attracting attention.

PLANNING & DEVELOPMENT DEPARTMENT

- Revenues** Revenues, generally speaking, have been covered under the summary of all departments.
- Expenses** Currently, total expenses are running at 55.3% of budget. Fall mapping has now been completed, which along with other surveys during the year has put the Geophysical Surveying & Mapping expense into an over-budget position. There are no other items in particular attracting attention.

ENVIRONMENTAL SERVICES DEPARTMENT

- Revenues** At this date, revenues are flowing at 64.1% of forecast. Management Fees invoiced to the GRWMC will be completed during the 4th Quarter. Revenues for Rural Water is nearing 50.0% over forecast.
- Expenses** Total expenses are running at 46.1% of budget. Some expense items such as Other Engineering Works/Maintenance, Personal Protection Equipment, and Other Repair & Maintenance have expended only a small portion of their individual budgets. There are no other items in particular attracting attention.

OPERATIONS DEPARTMENT

- Revenues** At this date, total revenues are flowing at 39.2% of forecast. A single revenue item, Road Maintenance 5-5213, is exceeding budget by \$68,800, as the funds were miscoded, they will be adjusted to 5-5214. The Revenues were received from Government of Alberta – Transportation regarding permits issued.
- Expenses** Currently, total expenses are running at 54.9% of budget. Otherwise, there are no items in particular attracting attention.

ROAD MAINTENANCE DEPARTMENT

- Revenues** There is no revenue stream.
- Expenses** Currently, total expenses are running at 66.6% of budget. Contractor Services under the Gravelling Program is 29.4% over-budget, or \$1,250,350. The Manager of Operations is examining these expenses to see if any may belong to Gravel, which is well under-budget.

FACILITY MAINTENANCE DEPARTMENT

Revenues There is no revenue stream.

Expenses Total expenses are 45.9% of budget. Building Maintenance looks like it is over-budget by \$27,825 however this is not the case. The budget dollars are sitting in one GL and the expenses are being coded to a different GL. Administration will make corrections to deal with this error. There are no other items in particular attracting attention.

COMMUNITY SERVICES ADMINISTRATION DEPARTMENT

Revenues Building Rental is the only revenue stream, and is flowing at 66.3% of forecast.

Expenses Total expenses are running at 65.3% of budget with no item in particular attracting attention.

ECONOMIC DEVELOPMENT DEPARTMENT

Revenues There is no revenue stream.

Expenses Grant Agreements, which has a budget of \$8,400,500, is 93.9% disbursed. The group of expense items pertaining to Promotion and Marketing have been pushed back to later in year and into 2017. There are no other items in particular attracting attention.

COMMUNITY SERVICES GRANT PROGRAM DEPARTMENT

Revenues There is no revenue stream.

Expenses Expenses are running at 66.9% of budget. The balance of the budgeted grants will be disbursed during the 4th Quarter. No other items in particular are attracting attention.

CULTURAL AND HISTORICAL BUILDINGS DEPARTMENT

Revenues There is no revenue stream.

Expenses Grants and Shared Funding are running at 56.3% of budget with no item in particular attracting attention. The balance of budgeted grants will be disbursed during the 4th Quarter. No other items in particular are attracting attention.

RECREATION ENHANCEMENT DEPARTMENT

Revenues Revenue of \$20,000 was received from Canfor regarding the operations and maintenance of the Swan Lake Recreation Area.

Expenses Currently, total expenses are running at 40.3% of budget, with Payroll costs running at 40.7% of budget, which is below where the Actuals should be at this point in the year. No other items in particular are attracting attention.

PROTECTIVE SERVICES DEPARTMENT

Revenues At this date, total revenues are flowing at 57.4% of forecast.

Expenses Currently, total expenses are running at 60.2% of budget, with Payroll Cost of Services on track at 65.8% of budget. The 2015 disbursements to Grande Cache for Honorariums and Emergency Response Services was issued during February 2016. These late disbursements have put these two line items over-budget. There is one item of concern. During the

production of the 2016 Proposed Budget an error was made, which left Protective Services with an **overspend** of **233.33%** or **\$60,000** for **Honorariums**. The 2016 Budget originated and presented to Council for approval did not contain \$30,000 Honorariums for each of the DeBolt and the Grovedale Fire Services. This oversight happened due to links within the Excel spreadsheets being dropped during the final preparation for Council. At present, Protective Services overall budget usage is below the 50% mark, and as such, Administration proposes waiting to see if there is a need to add extra funds to the department's budget before submitting a RFD to Council to request a transfer of funds from the 2016 Contingency Budget into the Protective Services Budget.

The disbursements against Maintenance Contracts for the Fire Halls have been distributed to the Facilities Maintenance Department and therefore shows no expense against the budget. This will be investigated during October 2016.

FAMILY & COMMUNITY SUPPORT SERVICES DEPARTMENT

Revenues Revenues, generally speaking, have been covered under the summary of all departments.

Expenses Currently, total expenses are running at 53.6% of budget, with PCOS (Payroll Cost of Services) on track at 65.7% of budget.

The disbursements against Maintenance have been distributed to the Facilities Maintenance Department and therefore shows no expense against the budget. This will be investigated during October 2016. There are no other items in particular attracting attention.

AGRICULTURAL SERVICES DEPARTMENT

Revenues At this date, total revenues are flowing at 86.8% of forecast.

Expenses Currently, expenses are running at 68.4% of budget. The largest contributors to the expenses budget of Agricultural Services are Payroll costs which is running at 73.1%; Operating Costs for Motor Vehicles & Equipment which is running at 29.6%; Chemicals which is running at 94.7%; and Grants to Organizations 90.8%. No other items in particular are attracting attention.

OPTIONS/BENEFITS/DISADVANTAGES:

BENEFITS – The Benefit to Council of receiving this information is that Council is updated and knowledgeable of the Financial Status of the 2016 Operational and Capital Budget.

DISADVANTAGES – None

COSTS/SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- 2016 3rd Quarter Report



**MD of Greenview
Actual to Budget
Council Office
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Honorariums	\$229,945.05	\$303,020.00	75.88%	\$73,074.95
Employer Contributions	0.00	50,000.00	0.00%	50,000.00
Non Cash Awards & Incentives	4,551.60	35,925.00	12.67%	31,373.40
Accommodation & Subsistence	39,818.10	60,500.00	65.82%	20,681.90
Transportation Expenses	59,859.81	95,000.00	63.01%	35,140.19
Memberships Seminars Conferences	16,300.57	55,170.00	29.55%	38,869.43
Advertising Services	1,590.00	0.00	0.00%	(1,590.00)
Publishing Services	250.00	0.00	0.00%	(250.00)
Hospitality	51,148.20	49,550.00	103.23%	(1,598.20)
Mobile Communication Services	3,617.11	15,000.00	24.11%	11,382.89
Professional Services	0.00	40,000.00	0.00%	40,000.00
General & Operating Supplies	3,904.60	900.00	433.84%	(3,004.60)
Rental of Residential Building	1,359.36	3,000.00	45.31%	1,640.64
	<u>412,344.40</u>	<u>708,065.00</u>	<u>58.24%</u>	<u>295,720.60</u>



MD of Greenview
Actual to Budget
Municipal Elections
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$0.00	\$500.00	0.00%	\$500.00
6-6012	0.00	1,000.00	0.00%	1,000.00
	0.00	1,500.00	0.00%	1,500.00

Expenses
 Accommodation & Subsistence
 Transportation Expenses



**MD of Greenview
Actual to Budget
Administrative Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5206	\$425.00	\$500.00	85.00%	\$75.00
5-5208	7,787.60	9,000.00	86.53%	1,212.40
5-5210	117.20	0.00	0.00%	(117.20)
5-5300	(8,543.76)	5,150.00	(165.90%)	13,693.76
5-5302	50.00	0.00	0.00%	(50.00)
5-5311	9,005.00	10,000.00	90.05%	995.00
5-5313	0.05	0.00	0.00%	(0.05)
	<u>8,841.09</u>	<u>24,650.00</u>	<u>35.87%</u>	<u>15,808.91</u>

Revenues
 GIS & Plotting Service
 Municipal Maps & Photos
 Photocopies
 Administrative Fees & Other Cha
 Fees - Assessment Complaint
 Fees - Tax Certificate
 Rounding GL



**MD of Greenview
Actual to Budget
Property Taxes
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Revenues				
Linear Property Tax	\$59,801,660.73	\$63,599,389.78	94.03%	\$3,797,729.05
Farmland Tax	289,610.98	297,610.00	97.31%	7,999.02
Machinery & Equipment Tax	28,103,025.29	24,067,661.00	116.77%	(4,035,364.29)
Non Residential Tax	7,948,473.19	7,860,071.00	101.12%	(88,402.19)
Residential Tax	3,526,214.28	3,125,807.00	112.81%	(400,407.28)
Min Prop Tax Levy	4,360.43	0.00	0.00%	(4,360.43)
	<u>99,673,344.90</u>	<u>98,950,538.78</u>	<u>100.73%</u>	<u>(722,806.12)</u>



**MD of Greenview
Actual to Budget
Other Revenue From Own Sources
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Revenues				
Miscellaneous Fees	\$89,147.91	\$35,000.00	254.71%	(\$54,147.91)
Sale of Assets	62,039.00	0.00	0.00%	(62,039.00)
Penalties on Receivables	84,936.78	100,000.00	84.94%	15,063.22
Penalty & Costs on Taxes	69,954.87	150,000.00	46.64%	80,045.13
Non-sufficient Funds Fee	100.00	0.00	0.00%	(100.00)
Claim Refund	36,402.00	5,000.00	728.04%	(31,402.00)
Return on Investment	1,607,177.92	2,500,000.00	64.29%	892,822.08
WCB Refund	4,346.87	0.00	0.00%	(4,346.87)
	<u>1,954,105.35</u>	<u>2,790,000.00</u>	<u>70.04%</u>	<u>835,894.65</u>



MD of Greenview
Actual to Budget
Other Taxes
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$92,164.50	\$0.00	0.00%	(\$92,164.50)
	4,890,628.44	9,000,000.00	54.34%	4,109,371.56
	4,982,792.94	9,000,000.00	55.36%	4,017,207.06

5-5102
5-5104

Revenues
 Local Improvement Charge
 Well Drilling Tax



MD of Greenview
Actual to Budget
CAO & Corporate Services
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Grant from Provincial Government:				
Provincial Grant - Administration--Administration-	193,586.00	0.00	0.00%	(193,586.00)
	193,586.00	0.00	0.00%	(193,586.00)
Total Grant from Provincial Government				



**MD of Greenview
Actual to Budget
CAO & Corporate Services
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$1,276,000.91	\$2,189,908.00	58.27%	\$913,907.09
Employer Contributions	316,271.55	670,873.00	47.14%	354,601.45
Non Cash Awards & Incentives	3,269.07	9,000.00	36.32%	5,730.93
Employee Relocation	3,038.30	37,500.00	8.10%	34,461.70
Wellness Program	62.05	5,000.00	1.24%	4,937.95
Accommodation & Subsistence	55,337.25	226,743.00	24.41%	171,405.75
Transportation Expenses	22,032.07	122,378.00	18.00%	100,345.93
Training & Education	60,197.80	95,700.00	62.90%	35,502.20
Memberships Seminars Conferences	10,178.14	48,215.00	21.11%	38,036.86
Promotional Marketing	9,464.57	0.00	0.00%	(9,464.57)
Postage and Parcel Post	28,521.69	40,000.00	71.30%	11,478.31
Freight & Courier Services	2,042.27	5,000.00	40.85%	2,957.73
Telecommunication Services	85,281.45	222,100.00	38.40%	136,818.55
Professional Services	130,620.88	180,000.00	72.57%	49,379.12
Auditing & Accounting Services	75,337.06	75,000.00	100.45%	(37.06)
Legal Services	32,539.15	80,000.00	40.67%	47,460.85
Office Supplies	49,652.83	70,000.00	70.93%	20,347.17
Petroleum & Antifreeze Products	157.25	0.00	0.00%	(157.25)
General & Operating Supplies	11,695.99	36,000.00	32.49%	24,304.01
Power Supply Service	41,351.93	73,000.00	56.65%	31,648.07
Natural Gas Service	6,756.59	18,200.00	37.12%	11,443.41
Other Utilities Rates	3,476.54	7,700.00	45.15%	4,223.46
Rental of Residential Building	2,273.96	6,500.00	34.98%	4,226.04
Rental of Office Equipment	54,333.26	98,800.00	54.99%	44,466.74
Bank Service Charges	94,151.51	145,000.00	64.93%	50,848.49
Cash Management Charges	55,158.37	22,000.00	250.72%	(33,158.37)
Insurance Premium & Deductible	817.90	400,000.00	0.20%	399,182.10
Property Taxes	12,081.38	13,000.00	92.93%	918.62
	<u>2,442,101.72</u>	<u>4,897,617.00</u>	<u>49.86%</u>	<u>2,455,515.28</u>



**MD of Greenview
Actual to Budget
Assessment
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$2,206.31	\$0.00	0.00%	(\$2,206.31)
6-6011	892.37	0.00	0.00%	(892.37)
6-6012	690.00	0.00	0.00%	(690.00)
6-6013	(180.00)	0.00	0.00%	180.00
6-6040	402,503.57	725,000.00	55.52%	322,496.43
	<u>406,112.25</u>	<u>725,000.00</u>	<u>56.02%</u>	<u>318,887.75</u>

Expenses

- Honorariums
- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Professional Services



MD of Greenview
Actual to Budget
Contingencies
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6211	\$95,000.00	\$2,051,976.00	4.63%	\$1,956,976.00
	<u>95,000.00</u>	<u>2,051,976.00</u>	<u>4.63%</u>	<u>1,956,976.00</u>

Expenses
 Contingency Reallocation



MD of Greenview
Actual to Budget
Education Requisitions
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6205	\$17,266,876.58	\$22,374,396.00	77.17%	\$5,107,519.42
	<u>17,266,876.58</u>	<u>22,374,396.00</u>	<u>77.17%</u>	<u>5,107,519.42</u>

Expenses
 Education Requisitions



**MD of Greenview
Actual to Budget
Communications
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6021	\$82,093.66	\$150,000.00	54.73%	\$67,906.34
6-6022	33,265.16	106,500.00	31.23%	73,234.84
6-6024	2,434.60	0.00	0.00%	(2,434.60)
6-6025	12,580.45	80,000.00	15.73%	67,419.55
6-6027	2,145.00	0.00	0.00%	(2,145.00)
6-6028	10,864.18	50,000.00	21.73%	39,135.82
6-6040	0.00	10,000.00	0.00%	10,000.00
6-6109	3,135.66	33,500.00	9.36%	30,364.34
	<u>146,518.71</u>	<u>430,000.00</u>	<u>34.07%</u>	<u>283,481.29</u>

Expenses
 Advertising Services
 Publishing Services
 Subscriptions to Publications
 Promotional Marketing
 Hospitality
 Branding & Image Building
 Professional Services
 General & Operating Supplies



**MD of Greenview
Actual to Budget
Information Systems Management
For the 9 Months Ending 9/30/2016**

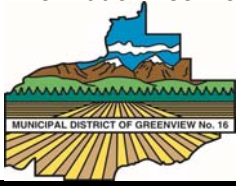
	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6036	\$19,496.80	\$102,700.00	18.98%	\$83,203.20
6-6065	189,363.00	223,668.00	84.66%	34,305.00
6-6067	38,566.91	165,970.00	23.24%	127,403.09
6-6071	78,573.12	171,660.00	45.77%	93,086.88
6-6121	2,551.84	6,000.00	42.53%	3,448.16
6-6133	215,290.46	233,510.00	92.20%	18,219.54
6-6134	38,377.02	37,950.00	101.13%	(427.02)
6-6144	4,400.00	11,600.00	37.93%	7,200.00
	<u>586,619.15</u>	<u>953,058.00</u>	<u>61.55%</u>	<u>366,438.85</u>

Expenses

- Mobile Communication Services
- Geophysical Surveying & Mapping
- Information Technology Services
- Contracted Maintenance Service
- Power Supply Service
- IT Hardware Purchase
- IT Software Purchase
- Rental of IT & Communication Eq

Quarterly Budget to Actual_Capital Projects

Information Technology



**MD of Greenview
Budget to Actual
Information Technology
Report for the 3rd Quarter ending September 30, 2016**

INFORMATION TECHNOLOGY September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
IT15003	Equipment & Machinery - IT Hardware & Software	50,192.00	45,096.25	89.85%	5,096.00	10.15%
IT15007	Aerial Photography (3Yr)	310,000.00	34,900.00	11.26%	275,100.00	88.74%
IT16001	Electronic Filing Software & Server	350,000.00	0.00	0.00%	350,000.00	100.00%
IT16002	Two Way Radio Communication Equipment	75,000.00	0.00	0.00%	75,000.00	100.00%
IT16003	Equipment & Machinery - IT Hardware & Software	156,000.00	148,650.00	95.29%	7,350.00	4.71%
IT16004	Equipment & Machinery - IT Hardware & Software	240,000.00	240,000.00	100.00%	0.00	0.00%
IT16005	Offsite Data Backup Solution	12,000.00	12,000.00	100.00%	0.00	0.00%
IT16006	Firewall Equipment Replacement	16,000.00	0.00	0.00%	16,000.00	100.00%
IT16007	Network switch Replacement	6,000.00	0.00	0.00%	6,000.00	100.00%
TOTALS		1,215,192.00	480,646.25	39.55%	734,546.00	60.45%



MD of Greenview
Actual to Budget
Roadways
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$5,519,417.00	\$0.00	0.00%	(\$5,519,417.00)
<u>5,519,417.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(5,519,417.00)</u>

5-5706

Revenues
Grant from Provincial Government

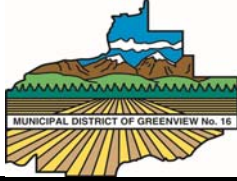


**MD of Greenview
Actual to Budget
Infrastructure & Planning Admin
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$454,732.55	\$791,249.00	57.47%	\$336,516.45
Employer Contributions	121,767.83	249,882.66	48.73%	128,114.83
Accommodation & Subsistence	2,352.08	12,000.00	19.60%	9,647.92
Transportation Expenses	0.00	5,000.00	0.00%	5,000.00
Training & Education	4,826.00	15,000.00	32.17%	10,174.00
Memberships Seminars Conferences	1,124.00	7,000.00	16.06%	5,876.00
Advertising Services	0.00	1,000.00	0.00%	1,000.00
Freight & Courier Services	549.36	1,500.00	36.62%	950.64
Telecommunication Services	3,003.18	7,000.00	42.90%	3,996.82
Professional Services	36,690.19	100,000.00	36.69%	63,309.81
Personal Protection Equipment &	0.00	1,000.00	0.00%	1,000.00
Petroleum & Antifreeze Products	5,820.17	0.00	0.00%	(5,820.17)
General & Operating Supplies	9,996.07	10,000.00	99.96%	3.93
	<u>640,861.43</u>	<u>1,200,631.66</u>	<u>53.38%</u>	<u>559,770.23</u>

Quarterly Budget to Actual_Capital Projects

Road Construction and Surfacing

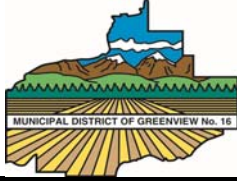


**MD of Greenview
Budget to Actual
Road Construction and Surfacing
Report for the 3rd Quarter ending September 30, 2016**

ROAD CONSTRUCTION AND SURFACING September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
ROAD CONSTRUCTION						
RD15005	Goodwin Road (Rge Rd 21 and Twp Rd 741) Ph2	308,987.00	12,834.14	4.15%	296,153.00	95.85%
RD15009	Old High Prairie RD (Twp Rd 720 - Twp Rd 725A) Ph2	330,750.00	0.00	0.00%	330,750.00	100.00%
RD15011D	Office Renovations (CAO / CAO EA Area)		3,289.60	-	(3,290.00)	-
RD16001A	Connector Road Construction	1,500,000.00	88,874.68	5.92%	1,411,125.00	94.08%
RD16002	Farmland Access	300,000.00	0.00	0.00%	300,000.00	100.00%
RD16003	Forestry Trunk Road Improvements					
RD16003	RD15003 Forestry Road Trunk Improvements	1,450,000.00	0.00	0.00%	1,450,000.00	100.00%
RD16003	RD15003A Economy Creek Slide	1,000,000.00	66,569.70	6.66%	933,430.00	93.34%
RD16003	RD15003B Forestry Trunk Road 50 - 70 Km	1,500,000.00	1,464,096.65	97.61%	35,903.00	2.39%
RD16003	RD15003D Forestry Trunk Road Km 9 1/2 Hill	1,000,000.00	1,470,318.23	147.03%	(470,318.00)	-47.03%
RD16003	16003A Purchase of Disc	50,000.00	49,140.00	-	860.00	-
Totals for RD16003		5,000,000.00	3,050,124.58	61.00%	1,949,875.00	39.00%
RD16004	Forestry Trunk Road Master Plan	50,000.00	11,935.50	23.87%	38,065.00	76.13%

Quarterly Budget to Actual_Capital Projects

Road Construction and Surfacing

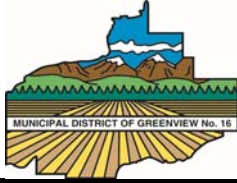


**MD of Greenview
Budget to Actual
Road Construction and Surfacing
Report for the 3rd Quarter ending September 30, 2016**

ROAD CONSTRUCTION AND SURFACING September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
ROAD CONSTRUCTION						
RD16005	Local Road Construction					
RD16005	Local Road Construction	920,000.00	1,976.00	0.21%	918,024.00	99.79%
RD16005	RD16005A Twp Rd 714 & Rge Rd 215 - Verch Request	10,000.00	5,502.29	55.02%	4,498.00	44.98%
RD16005	RD16005B DeBolt Fire Hall Access Road to Twp Rd 721A	350,000.00	3,213.05	0.92%	346,787.00	99.08%
RD16005	RD16005C Grovedale Fire Hall Access Road to Rge Rd 64	350,000.00	3,213.05	0.92%	346,787.00	99.08%
RD16005	RD16005D Survey Equipment	65,000.00	0.00	0.00%	65,000.00	100.00%
RD16005	RD16005E Washout Repair Range Road 251	60,000.00	70,430.71	117.38%	(10,431.00)	-17.39%
RD16005	RD16005F Culvert Replacement Range Road 225	60,000.00	27,762.17	46.27%	32,238.00	53.73%
RD16005	RD16005G Ridgevalley Asphalt Repairs	85,000.00	0.00	0.00%	85,000.00	100.00%
RD16005	RD16005H Culvert Replacement and Slide Repair RR 220	100,000.00	12,896.06	12.90%	87,104.00	87.10%
Totals for RD16005		2,000,000.00	124,993.33	6.25%	1,875,007.00	93.75%
RD16006	Old High Prairie Road (Twp Rd 725A to Twp Rd 734) Ph3	330,750.00	0.00	0.00%	330,750.00	100.00%

Quarterly Budget to Actual_Capital Projects

Road Construction and Surfacing



**MD of Greenview
Budget to Actual
Road Construction and Surfacing
Report for the 3rd Quarter ending September 30, 2016**

ROAD CONSTRUCTION AND SURFACING September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
ROAD CONSTRUCTION						
RD16007	Unscheduled Works, Projects, & Studies					
RD16007	Unscheduled works, projects, studies & reports	161,710.00	1,585.50	0.98%	160,125.00	99.02%
RD16007	PV15002A Youngs Point Road	10,000.00	798.44	7.98%	9,202.00	92.02%
RD16007	RD15008 Old High Prairie Road (Hwy 49 to Twp Rd 720)	10,000.00	119.05	1.19%	9,881.00	98.81%
RD16007	RD15011D Office Renovations (CAO/EA Area)	3,290.00	3,289.60	99.99%	0.00	0.00%
RD16007	RD15013 Range Road 230 (Twp Rd 704 to 712)	100,000.00	30,006.00	30.01%	69,994.00	69.99%
RD16007	RD15014 Township Road (690 Baseline Rd)	10,000.00	11,495.82	114.96%	(1,496.00)	-14.96%
RD16007	RD16007A Goodwin Road - Phase I	50,000.00	35,733.00	71.47%	14,267.00	28.53%
RD16007	RD16007B Urban Infrastructure Assessment	600,000.00	0.00	0.00%	600,000.00	100.00%
RD16007	RD16007C Iosegun Lake Road	5,000.00	1,635.94	32.72%	3,364.00	67.28%
Totals for RD16007		345,000.00	83,027.41	24.07%	261,973.00	75.93%
RD16008	Residential Access Roads	500,000.00	0.00	0.00%	500,000.00	100.00%
RD16008	RD15011C Range Road 255 Pat Rehn	-	0.00	-	0.00	-
RD16008A	Residential Access Roads	-	9,356.36	-	(9,356.00)	-
ROAD CONSTRUCTION TOTALS		10,665,487.00	3,384,435.60	31.73%	7,281,051.00	68.27%
SURFACING						
PV16001	Township Road East/Rge Rd 261 (Ridgevalley Connector)	2,600,000.00	2,178,058.24	83.77%	421,942.00	16.23%
PV16002	Iosegun Lake Road (Council Motion_not included in Surfacing Totals)	-	2,946,584.39	-	-	-
SURFACING TOTALS		2,600,000.00	2,178,058.24	83.77%	421,942.00	16.23%
ROAD CONSTRUCTION & SURFACING TOTALS		13,265,487.00	5,562,493.84	41.93%	7,702,993.00	58.07%

Quarterly Budget to Actual__Capital Projects

Infrastructure and Planning

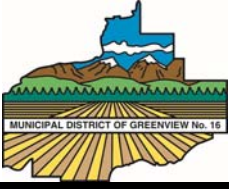


**MD of Greenview
Budget to Actual
Infrastructure and Planning
Report for the 3rd Quarter ending September 30, 2016**

INFRASTRUCTURE AND PLANNING September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
BRIDGES						
BF74433	Tributary to Cornwall Creek (RR261)	1,023,000.00	4,980.00	0.49%	1,018,020.00	99.51%
BF77070	Sweathouse Creek	1,500,000.00	5,475.00	0.37%	1,494,525.00	99.64%
BF77756	Tributary to Sweathouse Creek	20,000.00	0.00	0.00%	20,000.00	100.00%
BF78679	Located on Old High Prairie Road	19,000.00	0.00	0.00%	19,000.00	100.00%
BF79561	Located on Old High Prairie Road	18,000.00	0.00	0.00%	18,000.00	100.00%
BF99999 Bridge Construction Planning						
BF99999	Bridge Construction Planning	288,600.00	0.00	0.00%	288,600.00	100.00%
BF99999A	BF82111 Bridge Construction Planning	700.00	590.00	84.29%	110.00	15.71%
BF99999B	BF86085 Bridge Construction Planning	700.00	590.00	84.29%	110.00	15.71%
BF99999CPG	BF77027 Bridge Construction Planning	10,000.00	5,496.48	54.96%	4,504.00	45.04%
Totals for BF99999		300,000.00	6,676.48	2.23%	293,324.00	97.77%
BRIDGES TOTALS		2,880,000.00	17,131.48	0.59%	2,862,869.00	99.41%

Quarterly Budget to Actual_Capital Projects

Infrastructure and Planning



**MD of Greenview
Budget to Actual
Infrastructure and Planning
Report for the 3rd Quarter ending September 30, 2016**

INFRASTRUCTURE AND PLANNING September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
DRAINAGE						
DR16001 Preliminary Drainage Engineering						
DR16001	WIP - Drainage	310,000.00	0.00	0.00%	310,000.00	100.00%
DR15001	DR15001 WIP - Drainage	100,000.00	48,274.30	48.27%	51,726.00	51.73%
DR16001A	WIP - Drainage	80,000.00	63,341.11	79.18%	16,659.00	20.82%
DR16001B	WIP - Drainage	10,000.00	5,102.30	51.02%	4,898.00	48.98%
Totals for DR16001		500,000.00	116,717.71	23.34%	383,282.00	76.66%
DRAINAGE TOTALS		500,000.00	116,717.71	23.34%	383,282.00	76.66%
INFRASTRUCTURE AND PLANNING TOTALS		3,380,000.00	133,849.19	3.96%	3,246,151.00	96.04%



**MD of Greenview
Actual to Budget
Planning & Development Services Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5305	\$510.00	\$300.00	170.00%	(\$210.00)
5-5306	400.00	100.00	400.00%	(300.00)
5-5309	85,900.00	400,000.00	21.48%	314,100.00
5-5310	18,250.00	30,000.00	60.83%	11,750.00
5-5415	23,075.00	30,000.00	76.92%	6,925.00
5-5505	2,400.00	6,000.00	40.00%	3,600.00
	<u>130,535.00</u>	<u>466,400.00</u>	<u>27.99%</u>	<u>335,865.00</u>

Revenues
 Fees - Business License
 Fees - Certificate of Compliance
 Fees - MPC Permit
 Fees - Planning & Development
 Other Fees
 Sale of Land



**MD of Greenview
Actual to Budget
Planning & Development Administ
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$328,406.16	\$499,602.00	65.73%	\$171,195.84
Employer Contributions	86,169.30	159,872.76	53.90%	73,703.46
Accommodation & Subsistence	5,077.58	11,000.00	46.16%	5,922.42
Transportation Expenses	791.11	1,800.00	43.95%	1,008.89
Training & Education	3,731.75	15,000.00	24.88%	11,268.25
Memberships Seminars Conferences	8,300.00	6,000.00	138.33%	(2,300.00)
Advertising Services	496.04	2,500.00	19.84%	2,003.96
Mobile Communication Services	1,816.90	4,700.00	38.66%	2,883.10
Professional Services	103,583.84	285,000.00	36.35%	181,416.16
Repair/Maintenance of Motor Ve	0.00	10,000.00	0.00%	10,000.00
Personal Protection Equipment &	0.00	2,000.00	0.00%	2,000.00
Petroleum & Antifreeze Products	4,152.94	15,000.00	27.69%	10,847.06
General & Operating Supplies	564.70	2,500.00	22.59%	1,935.30
Donations & Sponsorships	0.00	2,500.00	0.00%	2,500.00
	543,090.32	1,017,474.76	53.38%	474,384.44



**MD of Greenview
Actual to Budget
Municipal Planning Commission
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$15,839.93	\$25,000.00	63.36%	\$9,160.07
6-6004	0.00	2,500.00	0.00%	2,500.00
6-6011	2,824.60	5,500.00	51.36%	2,675.40
6-6012	5,170.48	5,500.00	94.01%	329.52
6-6015	4,450.00	12,500.00	35.60%	8,050.00
6-6021	10,448.44	18,000.00	58.05%	7,551.56
6-6029	0.00	1,600.00	0.00%	1,600.00
6-6032	848.41	5,000.00	16.97%	4,151.59
6-6109	0.00	2,000.00	0.00%	2,000.00
6-6143	0.00	3,000.00	0.00%	3,000.00
	<u>39,581.86</u>	<u>80,600.00</u>	<u>49.11%</u>	<u>41,018.14</u>

Expenses

- Honorariums
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Memberships Seminars Conferences
- Advertising Services
- Other Information Services
- Freight & Courier Services
- General & Operating Supplies
- Rental of Residential Building



**MD of Greenview
Actual to Budget
Subdivision and Appeal Board
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$3,066.14	\$10,000.00	30.66%	\$6,933.86
6-6004	0.00	500.00	0.00%	500.00
6-6011	1,152.23	1,200.00	96.02%	47.77
6-6012	1,165.41	2,000.00	58.27%	834.59
6-6015	3,908.33	3,000.00	130.28%	(908.33)
	<u>9,292.11</u>	<u>16,700.00</u>	<u>55.64%</u>	<u>7,407.89</u>

Expenses

- Honorariums
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Memberships Seminars Conferences



MD of Greenview
Actual to Budget
Intergovernmental Development P
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6065	\$86,405.67	\$75,000.00	115.21%	(\$11,405.67)
6-6549	36,038.50	40,000.00	90.10%	3,961.50
	<u>122,444.17</u>	<u>115,000.00</u>	<u>106.47%</u>	<u>(7,444.17)</u>

Expenses
 Geophysical Surveying & Mapping
 Land



MD of Greenview
Actual to Budget
Citizen Panel
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$8,302.00	\$50,000.00	16.60%	\$41,698.00
6-6004	0.00	5,000.00	0.00%	5,000.00
6-6011	525.50	7,000.00	7.51%	6,474.50
6-6012	2,187.68	13,000.00	16.83%	10,812.32
6-6015	300.00	14,000.00	2.14%	13,700.00
	<u>11,315.18</u>	<u>89,000.00</u>	<u>12.71%</u>	<u>77,684.82</u>

Expenses

- Honorariums
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Memberships Seminars Conferences



**MD of Greenview
Actual to Budget
Environmental Services Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5408	\$17,540.00	\$22,500.00	77.96%	\$4,960.00
5-5410	54,758.49	93,000.00	58.88%	38,241.51
5-5411	33,767.07	43,050.00	78.44%	9,282.93
5-5412	45,200.50	31,000.00	145.81%	(14,200.50)
5-5506	2,851.88	11,000.00	25.93%	8,148.12
5-5809	0.00	40,000.00	0.00%	40,000.00
	<u>154,117.94</u>	<u>240,550.00</u>	<u>64.07%</u>	<u>86,432.06</u>

Revenues
 Wastewater Collection
 Water Distribution
 Water Point Fees
 Water Rural
 Sale of Assets to Other Governm
 Other Revenue



MD of Greenview
Actual to Budget
Wastewater Collection & Disposa
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$425,610.00	\$0.00	0.00%	(\$425,610.00)
<u>425,610.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(425,610.00)</u>

5-5706

Revenues
Grant from Provincial Government



**MD of Greenview
Actual to Budget
Environmental Services Administ
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$349,663.61	\$648,048.00	53.96%	\$298,384.39
Employer Contributions	80,007.51	207,375.18	38.58%	127,367.67
Accommodation & Subsistence	3,357.47	15,000.00	22.38%	11,642.53
Transportation Expenses	353.28	1,000.00	35.33%	646.72
Training & Education	2,987.86	20,000.00	14.94%	17,012.14
Memberships Seminars Conferences	2,685.00	12,000.00	22.38%	9,315.00
Advertising Services	0.00	4,000.00	0.00%	4,000.00
Freight & Courier Services	1,589.42	3,000.00	52.98%	1,410.58
Telecommunication Services	13,162.72	30,000.00	43.88%	16,837.28
Professional Services	1,077.34	70,000.00	1.54%	68,922.66
Personal Protection Equipment &	70.00	10,000.00	0.70%	9,930.00
Petroleum & Antifreeze Products	29,226.88	60,000.00	48.71%	30,773.12
General & Operating Supplies	2,816.32	7,000.00	40.23%	4,183.68
	<u>486,997.41</u>	<u>1,087,423.18</u>	<u>44.78%</u>	<u>600,425.77</u>



**MD of Greenview
Actual to Budget
Water Supply
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Telecommunication Services	\$7,474.78	\$8,000.00	93.43%	\$525.22
Professional Services	42,430.48	55,000.00	77.15%	12,569.52
Contracted Maintenance Service	5,506.03	50,000.00	11.01%	44,493.97
General & Operating Supplies	9,108.11	40,000.00	22.77%	30,891.89
Chemicals	14,834.53	30,000.00	49.45%	15,165.47
Other Repair & Maintenance Supp	2,423.78	40,000.00	6.06%	37,576.22
Power Supply Service	37,937.00	55,000.00	68.98%	17,063.00
Natural Gas Service	6,828.20	20,000.00	34.14%	13,171.80
Direct Energy Utilities	14,485.13	40,000.00	36.21%	25,514.87
Debenture Principal	15,528.43	15,529.00	100.00%	0.57
Loan Interest	29,580.76	29,581.00	100.00%	0.24
SCADA System	16,315.46	30,000.00	54.38%	13,684.54
	<u>202,452.69</u>	<u>413,110.00</u>	<u>49.01%</u>	<u>210,657.31</u>



**MD of Greenview
Actual to Budget
Wastewater Collection & Disposa
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6033	\$2,074.91	\$3,000.00	69.16%	\$925.09
6-6036	10.89	0.00	0.00%	(10.89)
6-6040	14,491.04	90,000.00	16.10%	75,508.96
6-6079	1,580.20	50,000.00	3.16%	48,419.80
6-6109	3,658.89	10,000.00	36.59%	6,341.11
6-6110	3,069.00	4,000.00	76.73%	931.00
6-6121	7,630.96	20,000.00	38.15%	12,369.04
6-6313	15,528.43	15,529.00	100.00%	0.57
6-6315	29,580.76	29,581.00	100.00%	0.24
6-6571	0.00	25,000.00	0.00%	25,000.00
	<u>77,625.08</u>	<u>247,110.00</u>	<u>31.41%</u>	<u>169,484.92</u>

Expenses

- Telecommunication Services
- Mobile Communication Services
- Professional Services
- Other Engineering Works/ Mainte
- General & Operating Supplies
- Chemicals
- Power Supply Service
- Debenature Principal
- Loan Interest
- SCADA System



**MD of Greenview
Actual to Budget
Solid Waste Collection & Dispos
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$305,506.56	\$582,789.00	52.42%	\$277,282.44
Employer Contributions	69,938.08	136,303.00	51.31%	66,364.92
Accommodation & Subsistence	981.03	10,000.00	9.81%	9,018.97
Transportation Expenses	10,712.25	20,000.00	53.56%	9,287.75
Mobile Communication Services	3,336.81	8,500.00	39.26%	5,163.19
Professional Services	86,140.82	170,000.00	50.67%	83,859.18
Harvest & Cleanup Incentives	4,060.00	8,000.00	50.75%	3,940.00
Contracted Maintenance Service	27,658.27	80,000.00	34.57%	52,341.73
Personal Protection Equipment &	0.00	5,000.00	0.00%	5,000.00
Petroleum & Antifreeze Products	34,027.78	62,000.00	54.88%	27,972.22
General & Operating Supplies	3,016.92	14,000.00	21.55%	10,983.08
Other Repair & Maintenance Supp	1,366.73	30,000.00	4.56%	28,633.27
Power Supply Service	369.27	1,000.00	36.93%	630.73
Rental of Environmental Control	23,616.06	60,000.00	39.36%	36,383.94
	<u>570,730.58</u>	<u>1,187,592.00</u>	<u>48.06%</u>	<u>616,861.42</u>

Quarterly Budget to Actual_Capital Projects

Environmental Services

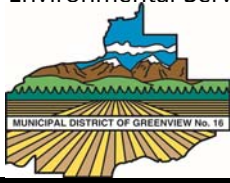


**MD of Greenview
Budget to Actual
Environmental Services
Report for the 3rd Quarter ending September 30, 2016**

ENVIRONMENTAL SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
SOLID WASTE MANAGEMENT						
SW15001	Transfer Station Concrete Pads	\$74,250	20,850.00	28.08%	53,400.00	71.92%
SW15003	Sunset House Inert Waste Cell Construction	\$40,000	0.00	0.00%	40,000.00	100.00%
SW15004	Electronics Recycling Sheds	\$64,700	0.00	0.00%	64,700.00	100.00%
SW16001	Transfer Station Fencing	300,000.00	8,561.86	2.85%	291,438.00	97.15%
SW16002	Sturgeon Heights Transfer Station	700,000.00	13,205.00	1.89%	686,795.00	98.11%
SW16003	Grande Cache Transfer Station	50,000.00	0.00	0.00%	50,000.00	100.00%
SW16004	Transfer Station Bin Railing	50,000.00	19,203.99	38.41%	30,796.00	61.59%
SW16005	Puskwaskau Inert Waste Cell Construction	30,000.00	0.00	0.00%	30,000.00	100.00%
SOLID WASTE MANAGEMENT TOTALS		1,308,950.00	61,820.85	4.72%	1,247,129.00	95.28%
WATER TREATMENT PLANT						
WD15001	Ridgevalley WTP Upgrade	3,400,000.00	497,660.38	14.64%	2,902,340.00	85.36%
WD15002	Grovedale Water Treatment Plant Upgrade	4,980,863.00	4,564.38	0.09%	4,976,299.00	99.91%
WD15003	Drinking Water Safety Plans L/S SSH SH NFC	59,550.00	3,335.65	5.60%	56,214.00	94.40%
WD15005	Ultrasonic Water Level Sensors	165,868.00	102,066.55	61.53%	63,801.00	38.46%
WD16001	DeBolt 2nd Reverse Osmosis System	650,000.00	116,959.66	17.99%	533,040.00	82.01%
WATER TREATMENT PLANT TOTALS		9,256,281.00	724,586.62	7.83%	8,531,694.00	92.17%

Quarterly Budget to Actual_Capital Projects

Environmental Services

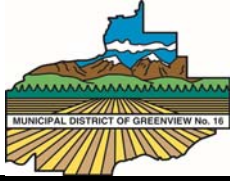


**MD of Greenview
Budget to Actual
Environmental Services
Report for the 3rd Quarter ending September 30, 2016**

ENVIRONMENTAL SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
WATER POINTS						
WD15006	Crooked Creek Water Distribution	1,300,000.00	431,100.27	33.16%	868,900.00	66.84%
WD15007	Water Point Viability Report	71,368.00	19,729.15	27.64%	51,639.00	72.36%
WD16002	Grande Cache Area Water Point	100,000.00	0.00	0.00%	100,000.00	100.00%
WATER POINTS TOTALS		1,471,368.00	450,829.42	30.64%	1,020,539.00	69.36%
WATER DISTRIBUTION						
WD15011	Little Smoky Water Distribution System	1,200,000.00	490,770.41	40.90%	709,230.00	59.10%
WD15012	Valleyview Rural Water Line Study	71,864.00	30,117.59	41.91%	41,746.00	58.09%
WD15021	Grovedale/Landry Heights Hydrology Report	250,000.00	175,959.98	70.38%	74,040.00	29.62%
WD16003	Valleyview Rural Water Line extents	180,000.00	0.00	0.00%	180,000.00	100.00%
WD16004	Landry Heights Water Distribution S	260,000.00	0.00	0.00%	260,000.00	100.00%
WD16005	DeBolt Water Distribution Upgrade	250,000.00	0.00	0.00%	250,000.00	100.00%
WD16006	Purchase - Fleet Environmental Services	100,000.00	82,147.50	82.15%	17,853.00	17.85%
WATER DISTRIBUTION TOTALS		2,311,864.00	778,995.48	33.70%	1,532,869.00	66.30%

Quarterly Budget to Actual_Capital Projects

Environmental Services



**MD of Greenview
Budget to Actual
Environmental Services
Report for the 3rd Quarter ending September 30, 2016**

ENVIRONMENTAL SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
WASTEWATER SYSTEMS						
WW15001	Industrial Lagoon Report	277,114.00	89,234.37	32.20%	187,880.00	67.80%
WW15002	Septage Receiving Station	1,100,000.00	110,863.18	10.08%	989,137.00	89.92%
WW15004	Ridgevalley Collection System Rehab	290,526.00	0.00	0.00%	290,526.00	100.00%
WW16001	Industrial Lagoon Construction	5,500,000.00	132,957.13	2.42%	5,367,043.00	97.58%
WASTEWATER SYSTEMS TOTALS		7,167,640.00	333,054.68	4.65%	6,834,586.00	95.35%
ENVIRONMENTAL SERVICES TOTALS		21,516,103.00	2,349,287.05	10.92%	19,166,817.00	89.08%



MD of Greenview
Actual to Budget
Greenview Regional Waste Manage
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6001	\$21,791.88	\$0.00	0.00%	(\$21,791.88)
6-6004	(6,999.04)	0.00	0.00%	6,999.04
	<u>14,792.84</u>	<u>0.00</u>	<u>0.00%</u>	<u>(14,792.84)</u>

Expenses

Salaries
Employer Contributions



**MD of Greenview
Actual to Budget
Operations Services Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5101	\$235,259.06	\$900,000.00	26.14%	\$664,740.94
5-5204	84,145.00	85,000.00	98.99%	855.00
5-5213	68,787.03	0.00	0.00%	(68,787.03)
5-5214	7,355.00	25,000.00	29.42%	17,645.00
5-5404	2,200.00	5,000.00	44.00%	2,800.00
5-5406	1,300.00	2,000.00	65.00%	700.00
	399,046.09	1,017,000.00	39.24%	617,953.91

Revenues

- Aggregate Levy
- Dust Control
- Road Maintenance
- Road Services
- Road Permits & Fees
- Rural Address Sign Fee



**MD of Greenview
Actual to Budget
Operations Administrative
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$1,720,919.81	\$3,008,069.00	57.21%	\$1,287,149.19
Employer Contributions	396,605.10	876,811.00	45.23%	480,205.90
Accommodation & Subsistence	130.21	5,000.00	2.60%	4,869.79
Transportation Expenses	824.56	1,000.00	82.46%	175.44
Training & Education	3,421.00	10,000.00	34.21%	6,579.00
Memberships Seminars Conferences	531.79	1,000.00	53.18%	468.21
Advertising Services	17,801.40	30,000.00	59.34%	12,198.60
Freight & Courier Services	29.55	0.00	0.00%	(29.55)
Telecommunication Services	20,552.85	30,000.00	68.51%	9,447.15
Personal Protection Equipment &	159.99	500.00	32.00%	340.01
Petroleum & Antifreeze Products	389.35	0.00	0.00%	(389.35)
General & Operating Supplies	2,258.66	4,500.00	50.19%	2,241.34
Power Supply Service	18,619.48	35,000.00	53.20%	16,380.52
Natural Gas Service	6,623.06	19,000.00	34.86%	12,376.94
Other Utilities Rates	5,227.83	8,500.00	61.50%	3,272.17
	<u>2,194,094.64</u>	<u>4,029,380.00</u>	<u>54.45%</u>	<u>1,835,285.36</u>



**MD of Greenview
Actual to Budget
Fleet & Shop Administrative
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Accommodation & Subsistence	\$3.70	\$1,000.00	0.37%	\$996.30
Training & Education	0.00	15,000.00	0.00%	15,000.00
Memberships Seminars Conferences	0.00	500.00	0.00%	500.00
Freight & Courier Services	6,422.41	15,000.00	42.82%	8,577.59
Mobile Communication Services	83,319.37	100,000.00	83.32%	16,680.63
Contracted Services and Repairs	52,730.90	115,000.00	45.85%	62,269.10
Contracted Maintenance Service	(1,176.30)	0.00	0.00%	1,176.30
Repair/Maintenance of Motor Ve	16.12	0.00	0.00%	(16.12)
Licence & Permit Fees	562.67	2,250.00	25.01%	1,687.33
Personal Protection Equipment &	9.85	500.00	1.97%	490.15
Petroleum & Antifreeze Products	325,733.61	600,000.00	54.29%	274,266.39
Shop & Service Truck Tools	2,508.51	5,000.00	50.17%	2,491.49
Consumable Tools & Supplies	53,238.88	75,000.00	70.99%	21,761.12
General & Operating Supplies	995.84	0.00	0.00%	(995.84)
Insurance Premium & Deductible	0.00	15,000.00	0.00%	15,000.00
Vehicle Components and Parts	52,771.20	105,000.00	50.26%	52,228.80
Vehicle Accessories	41,384.18	90,000.00	45.98%	48,615.82
	<u>618,520.94</u>	<u>1,139,250.00</u>	<u>54.29%</u>	<u>520,729.06</u>



**MD of Greenview
Actual to Budget
Operations Grovedale
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Accommodation & Subsistence	\$3,174.72	\$2,500.00	126.99%	(\$674.72)
Telecommunication Services	6,397.07	4,500.00	142.16%	(1,897.07)
Contracted Services and Repairs	7,061.52	10,000.00	70.62%	2,938.48
Office Supplies	801.80	3,000.00	26.73%	2,198.20
Personal Protection Equipment &	0.00	500.00	0.00%	500.00
General & Operating Supplies	3,452.62	5,000.00	69.05%	1,547.38
Power Supply Service	6,615.17	10,000.00	66.15%	3,384.83
Natural Gas Service	332.48	0.00	0.00%	(332.48)
Other Utilities Rates	200.00	4,000.00	5.00%	3,800.00
	<u>28,035.38</u>	<u>39,500.00</u>	<u>70.98%</u>	<u>11,464.62</u>



MD of Greenview
Actual to Budget
Airport Agreements
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$40,308.79	\$42,500.00	94.84%	\$2,191.21
	<u>40,308.79</u>	<u>42,500.00</u>	<u>94.84%</u>	<u>2,191.21</u>

6-6203

Expenses
 Grant Agreements



MD of Greenview
Actual to Budget
Street Lights
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$19,377.52	\$32,500.00	59.62%	\$13,122.48
	<u>19,377.52</u>	<u>32,500.00</u>	<u>59.62%</u>	<u>13,122.48</u>

6-6121

Expenses
Power Supply Service



MD of Greenview
Actual to Budget
Road Maintenance & Inspection A
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$0.00	\$2,000.00	0.00%	\$2,000.00
6-6071	2,498,580.23	4,000,000.00	62.46%	1,501,419.77
6-6109	376,180.50	380,000.00	98.99%	3,819.50
6-6852	220,132.89	250,000.00	88.05%	29,867.11
	<u>3,094,893.62</u>	<u>4,632,000.00</u>	<u>66.82%</u>	<u>1,537,106.38</u>

Expenses

Accommodation & Subsistence
 Contracted Maintenance Service
 General & Operating Supplies
 Salt & Sand



MD of Greenview
Actual to Budget
Bridge Maintenance & Inspection
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$210.00	\$30,000.00	0.70%	\$29,790.00
	288,637.41	600,000.00	48.11%	311,362.59
	380.00	30,000.00	1.27%	29,620.00
	<u>289,227.41</u>	<u>660,000.00</u>	<u>43.82%</u>	<u>370,772.59</u>

Expenses

Engineering Consultants
 Tendered Contractor/Management
 Other Engineering Works/Mainte

6-6044
 6-6047
 6-6079



MD of Greenview
Actual to Budget
Brushing Program
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$0.00	\$2,000.00	0.00%	\$2,000.00
6-6071	451,193.45	325,000.00	138.83%	(126,193.45)
6-6104	0.00	500.00	0.00%	500.00
6-6109	2,935.67	2,500.00	117.43%	(435.67)
	<u>454,129.12</u>	<u>330,000.00</u>	<u>137.61%</u>	<u>(124,129.12)</u>

Expenses

Accommodation & Subsistence
 Contracted Maintenance Service
 Personal Protection Equipment &
 General & Operating Supplies



MD of Greenview
Actual to Budget
Mowing Program
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$6,027.90	\$13,000.00	46.37%	\$6,972.10
6-6043	470.00	1,000.00	47.00%	530.00
6-6104	0.00	500.00	0.00%	500.00
6-6109	28,659.27	30,000.00	95.53%	1,340.73
	<u>35,157.17</u>	<u>44,500.00</u>	<u>79.00%</u>	<u>9,342.83</u>

Expenses

Accommodation & Subsistence
 Contractor Services
 Personal Protection Equipment &
 General & Operating Supplies



**MD of Greenview
Actual to Budget
Gravelling Program
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$12,422.38	\$5,000.00	248.45%	(\$7,422.38)
6-6043	5,500,348.65	4,250,000.00	129.42%	(1,250,348.65)
6-6060	12,800.51	500,000.00	2.56%	487,199.49
6-6065	2,723.24	100,000.00	2.72%	97,276.76
6-6109	5,362.02	5,000.00	107.24%	(362.02)
6-6112	982,997.41	5,500,000.00	17.87%	4,517,002.59
	<u>6,516,654.21</u>	<u>10,360,000.00</u>	<u>62.90%</u>	<u>3,843,345.79</u>

Expenses

- Accommodation & Subsistence
- Contractor Services
- Contracted Services and Repairs
- Geophysical Surveying & Mapping
- General & Operating Supplies
- Gravel



**MD of Greenview
Actual to Budget
Road Services
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6040	\$1,880,588.82	\$2,400,000.00	78.36%	\$519,411.18
6-6043	1,110.00	35,000.00	3.17%	33,890.00
6-6061	7,852.50	30,000.00	26.18%	22,147.50
6-6066	30,000.00	30,000.00	100.00%	0.00
6-6109	1,004.20	5,000.00	20.08%	3,995.80
6-6110	1,147,742.78	1,104,725.00	103.89%	(43,017.78)
6-6145	9,849.13	650,000.00	1.52%	640,150.87
	<u>3,078,147.43</u>	<u>4,254,725.00</u>	<u>72.35%</u>	<u>1,176,577.57</u>

Expenses

- Professional Services
- Contractor Services
- Animal Control Services
- Harvest & Cleanup Incentives
- General & Operating Supplies
- Chemicals
- Rental of Equipment & Machinery



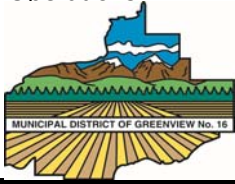
MD of Greenview
Actual to Budget
Pit Reclamation
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6043	\$68,668.69	\$50,000.00	137.34%	(\$18,668.69)
	<u>68,668.69</u>	<u>50,000.00</u>	<u>137.34%</u>	<u>(18,668.69)</u>

Expenses
 Contractor Services

Quarterly Budget to Actual_Capital Projects

Operations



**MD of Greenview
Budget to Actual
Operations**

Report for the 3rd Quarter ending September 30, 2016

OPERATIONS September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
VEHICLE FLEET						
OP15004	Pick Up Truck 3/4 Ton Crew Cab (Unit A106)	50,000.00	41,073.75	0.00%	8,926.00	0.00%
OP16001	Pick Up Truck 3/4 Ton Crew Cab 4 x 4 (Unit A119)	50,000.00	0.00		50,000.00	
OP16002	Pick Up Truck 1 Ton Crew Cab** (Unit A76)	65,000.00	0.00		65,000.00	
VEHICLE FLEET TOTALS		165,000.00	41,073.75	24.89%	123,926.00	75.11%
EQUIPMENT FLEET						
OP15013	Brush Chipper (Unit C2)	55,000.00	56,000.00	101.82%	(1,000.00)	-1.82%
OP15019	Backhoe (Unit L9)	145,000.00	150,400.00	103.72%	(5,400.00)	-3.72%
OP16003	Plow Truck (Unit A104)	299,000.00	274,968.25	91.96%	24,032.00	8.04%
OP16004	Mower with Rotary Cutter	30,000.00	26,700.00	89.00%	3,300.00	11.00%
OP16005	Road Sweeper	185,000.00	0.00	0.00%	185,000.00	100.00%
OP16006	JCB tractor/backhoe	145,000.00	150,400.00	103.72%	(5,400.00)	-3.72%
OP16007	Skid Steer	130,000.00	107,684.00	82.83%	22,316.00	17.17%
EQUIPMENT FLEET TOTALS		989,000.00	766,152.25	77.47%	222,848.00	22.53%
OPERATIONS TOTALS		1,154,000.00	807,226.00	69.95%	346,774.00	30.05%



**MD of Greenview
Actual to Budget
Facility Maintenance Administra
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$452,468.17	\$768,378.00	58.89%	\$315,909.83
Employer Contributions	103,421.90	217,847.00	47.47%	114,425.10
Accommodation & Subsistence	897.02	5,000.00	17.94%	4,102.98
Training & Education	0.00	8,000.00	0.00%	8,000.00
Mobile Communication Services	2,667.01	9,000.00	29.63%	6,332.99
Contracted Maintenance Service	404,484.74	533,000.00	75.89%	128,515.26
Cleaning/ Janitorial Supplies	8,930.53	18,000.00	49.61%	9,069.47
Personal Protection Equipment &	45.06	3,500.00	1.29%	3,454.94
Petroleum & Antifreeze Products	32,741.18	230,000.00	14.24%	197,258.82
General & Operating Supplies	68,331.20	185,000.00	36.94%	116,668.80
Landscaping Equipment & Supplie	5,024.13	25,000.00	20.10%	19,975.87
	<u>1,079,010.94</u>	<u>2,002,725.00</u>	<u>53.88%</u>	<u>923,714.06</u>



MD of Greenview
Actual to Budget
Building Maintenance
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6068	\$30,487.00	\$0.00	0.00%	(\$30,487.00)
6-6109	16,587.83	0.00	0.00%	(16,587.83)
	<u>47,074.83</u>	<u>0.00</u>	<u>0.00%</u>	<u>(47,074.83)</u>

Expenses
 Maintenance
 General & Operating Supplies



MD of Greenview
Actual to Budget
Recreational Site Maintenance
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$ 1,974.33	\$ 0.00	0.00%	(\$ 1,974.33)
<u>1,974.33</u>	<u>0.00</u>	<u>0.00%</u>	<u>(1,974.33)</u>

6-6069

Expenses
 Maintenance Contract - Public S



MD of Greenview
Actual to Budget
W.D. Stevenson Building
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6068	\$89.85	\$4,000.00	2.25%	\$3,910.15
	<u>89.85</u>	<u>4,000.00</u>	<u>2.25%</u>	<u>3,910.15</u>

Expenses
 Maintenance



MD of Greenview
Actual to Budget
Community Resource Centre
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Maintenance:				
Maintenance - Community Resource Centre	1,050.54	0.00	0.00%	(1,050.54)
Total Maintenance	1,050.54	0.00	0.00%	(1,050.54)



MD of Greenview
Actual to Budget
Veterinary Clinic
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6068	\$200.00	\$0.00	0.00%	(\$200.00)
	<u>200.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(200.00)</u>

Expenses
 Maintenance

Quarterly Budget to Actual_Capital Projects

Facilities Maintenance



**MD of Greenview
Budget to Actual
Facilities Maintenance
Report for the 3rd Quarter ending September 30, 2016**

FACILITIES MAINTENANCE September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
ADMINISTRATION						
FM15002	Administration Building Expansion	200,000.00	8,600.00	4.30%	191,400.00	95.70%
FM15009	OPS Back Sidewalk and Electrical Posts		2,282.84	-	(2,283.00)	-
FM15019	Generator and Transfer Switch for Valleyview Fire Hall	97,909.00	61,470.00	62.78%	36,439.00	37.22%
FM15021	Sunset House Hall Repairs	68,473.00	60,244.96	87.98%	8,228.00	12.02%
FM16001	FSO - Generator/ Transfer Switch	10,000.00	0.00	0.00%	10,000.00	100.00%
FM16002	Broom for John Deere Tractor 1025R	6,500.00	0.00	0.00%	6,500.00	100.00%
FM16003	Truck replacements Unit 108,109,116 & 121	200,000.00	0.00	0.00%	200,000.00	100.00%
FM16004	Equipment & Machinery - Facilities	16,000.00	10,670.00	66.69%	5,330.00	33.31%
FM16005	OPS - Furnace and Hot Water Tank	14,000.00	0.00	0.00%	14,000.00	100.00%
FM16006	OPS - paving of parking lots and 2 aprons at sand & salt shed	225,000.00	0.00	0.00%	225,000.00	100.00%
FM16007	OPS - Install SE and SW yard lights and pedestals	33,000.00	0.00	0.00%	33,000.00	100.00%
FM16008	OPS - Fencing south parking lot	40,000.00	0.00	0.00%	40,000.00	100.00%
FM16009	Grande Cache Office - Install AC unit	38,000.00	15,150.00	39.87%	22,850.00	60.13%
FM16010	Card reader installation	130,000.00	0.00	0.00%	130,000.00	100.00%
FM16011	OPS - Truck exhaust ventilator system	20,000.00	21,439.66	107.20%	(1,440.00)	-7.20%
FM16012	John Deere zero turn Z445 (Unit T14)	10,000.00	5,008.00	50.08%	4,992.00	49.92%
FM16013	Heat existing facilities building located behind FSO	18,000.00	2,586.46	14.37%	15,414.00	85.63%
FM16014	FSO & OPS Security camera replacement	26,000.00	0.00	0.00%	26,000.00	100.00%
FM16015	Exhaust ventilation for sand & salt shed in Grovedale and Valleyview	70,000.00	0.00	0.00%	70,000.00	100.00%
FACILITIES MAINTENANCE TOTALS		1,222,882.00	187,451.92	15.33%	1,035,430.00	84.67%



MD of Greenview
Actual to Budget
Community Services Revenues
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$51,724.54	\$78,000.00	66.31%	\$26,275.46
	<u>51,724.54</u>	<u>78,000.00</u>	<u>66.31%</u>	<u>26,275.46</u>

5-5304

Revenues
 Building Rental



**MD of Greenview
Actual to Budget
Community Services Administrati
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6001	\$209,293.27	\$340,235.00	61.51%	\$130,941.73
6-6004	42,776.30	108,876.00	39.29%	66,099.70
6-6011	2,183.86	3,000.00	72.80%	816.14
6-6012	107.15	3,000.00	3.57%	2,892.85
6-6013	747.00	6,000.00	12.45%	5,253.00
6-6036	979.92	0.00	0.00%	(979.92)
6-6040	134.09	0.00	0.00%	(134.09)
6-6109	422.82	3,000.00	14.09%	2,577.18
	<u>256,644.41</u>	<u>464,111.00</u>	<u>55.30%</u>	<u>207,466.59</u>

Expenses

- Salaries
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Mobile Communication Services
- Professional Services
- General & Operating Supplies

check out these entries.....



**MD of Greenview
Actual to Budget
Valleyview Medical Clinic
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Accommodation & Subsistence	\$8,957.88	\$15,000.00	59.72%	\$6,042.12
Advertising Services	463.57	500.00	92.71%	36.43
Hospitality	0.00	2,000.00	0.00%	2,000.00
Telecommunication Services	750.73	1,200.00	62.56%	449.27
Professional Services	3,694.45	6,500.00	56.84%	2,805.55
Maintenance	14,575.14	35,500.00	41.06%	20,924.86
Cleaning/ Janitorial Supplies	20,100.00	35,500.00	56.62%	15,400.00
General & Operating Supplies	703.61	5,000.00	14.07%	4,296.39
Power Supply Service	13,278.85	25,000.00	53.12%	11,721.15
Natural Gas Service	2,842.61	10,000.00	28.43%	7,157.39
Direct Energy Utilities	1,396.49	3,000.00	46.55%	1,603.51
Insurance Premium & Deductible	0.00	4,000.00	0.00%	4,000.00
	66,763.33	143,200.00	46.62%	76,436.67



MD of Greenview
Actual to Budget
Fox Creek Medical Clinic
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$0.00	\$12,000.00	0.00%	\$12,000.00
<u>0.00</u>	<u>12,000.00</u>	<u>0.00%</u>	<u>12,000.00</u>

6-6203

Expenses
Grant Agreements



MD of Greenview
Actual to Budget
Seniors Programs
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$37,825.00	\$51,500.00	73.45%	\$13,675.00
6-6203	10,000.00	10,000.00	100.00%	0.00
6-6223	1,500.00	1,500.00	100.00%	0.00
	<u>49,325.00</u>	<u>63,000.00</u>	<u>78.29%</u>	<u>13,675.00</u>

Expenses

Grants to Organizations
 Grant Agreements
 Red Willow Lodge - Grant



MD of Greenview
Actual to Budget
Seniors Foundation
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$1,089,584.14	\$1,509,800.00	72.17%	\$420,215.86
<u>1,089,584.14</u>	<u>1,509,800.00</u>	<u>72.17%</u>	<u>420,215.86</u>

6-6207

Expenses
Shared Funding



**MD of Greenview
Actual to Budget
Other Buildings
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6033	\$779.53	\$500.00	155.91%	(\$279.53)
6-6068	0.00	50,000.00	0.00%	50,000.00
6-6121	2,673.83	500.00	534.77%	(2,173.83)
6-6122	147.87	500.00	29.57%	352.13
6-6129	0.00	500.00	0.00%	500.00
	<u>3,601.23</u>	<u>52,000.00</u>	<u>6.93%</u>	<u>48,398.77</u>

Expenses

- Telecommunication Services
- Maintenance
- Power Supply Service
- Natural Gas Service
- Other Utilities Rates



**MD of Greenview
Actual to Budget
Economic Development Program
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget	
6-6011	\$249.01	\$6,000.00	4.15%	\$5,750.99	Numbers are low this year as position was not filled for first half of 2016. Anticipate an additio...
6-6012	0.00	5,000.00	0.00%	5,000.00	This account no longer used as Ec. Dev. Officer utilizes MD vehicle.
6-6013	0.00	2,000.00	0.00%	2,000.00	Training costs will be captured in last quarter of the year.
6-6015	34,432.70	36,200.00	95.12%	1,767.30	
6-6021	0.00	10,000.00	0.00%	10,000.00	Anticipate \$2000.00 in costs in last quarter of the year. Most advertising is being held off until...
6-6025	364.80	125,000.00	0.29%	124,635.20	New Website and supporting promotional material costs have been moved until 2017
6-6028	0.00	100,000.00	0.00%	100,000.00	Project will be concluded by December 31, 2016.
6-6036	482.96	0.00	0.00%	(482.96)	
6-6040	771.00	40,000.00	1.93%	39,229.00	MD did no co-host or have costs associated with promotion of a major event (2015- Tour of...
6-6057	12,702.54	77,550.00	16.38%	64,847.46	Events for first six months were delayed until 2017. Awaiting new branding and promotional...
6-6058	2,850.42	124,000.00	2.30%	121,149.58	These activities have been moved to 2017 / 2018
6-6074	0.00	5,000.00	0.00%	5,000.00	No expenses as of end of 3rd quarter
6-6105	0.00	5,000.00	0.00%	5,000.00	
6-6220	92,877.39	111,000.00	83.67%	18,122.61	
6-6221	0.00	42,000.00	0.00%	42,000.00	Programs being developed but no costs planned until 2017
	<u>144,730.82</u>	<u>688,750.00</u>	<u>21.01%</u>	<u>544,019.18</u>	

Expenses

- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Memberships Seminars Conferences
- Advertising Services
- Promotional Marketing
- Branding & Image Building
- Mobile Communication Services
- Professional Services
- Tradeshows and Fairs
- Investment Readiness & Attract
- Repair of Equipment & Machinery
- Petroleum & Antifreeze Products
- Tourism Partnerships
- Bus. Retent Expansion & Invest



MD of Greenview
Actual to Budget
Community Development Agreement
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$7,884,934.11	\$8,400,471.42	93.86%	\$515,537.31
<u>7,884,934.11</u>	<u>8,400,471.42</u>	<u>93.86%</u>	<u>515,537.31</u>

6-6203

Expenses
 Grant Agreements



MD of Greenview
Actual to Budget
Recreation Boards
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$159,750.00	\$608,250.00	26.26%	\$448,500.00
6-6203	0.00	102,000.00	0.00%	102,000.00
	<u>159,750.00</u>	<u>710,250.00</u>	<u>22.49%</u>	<u>550,500.00</u>

Expenses
 Grants to Organizations
 Grant Agreements



**MD of Greenview
Actual to Budget
Community Services Grants
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$1,388,167.66	\$1,500,000.00	92.54%	\$111,832.34
6-6209	8,700.00	32,000.00	27.19%	23,300.00
6-6222	50,000.00	50,000.00	100.00%	0.00
	<u>1,446,867.66</u>	<u>1,582,000.00</u>	<u>91.46%</u>	<u>135,132.34</u>

Expenses
 Grants to Organizations
 Bursaries & Scholarships
 Women's Shelters



MD of Greenview
Actual to Budget
Valleyview Recreation Grants
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$0.00	\$159,000.00	0.00%	\$159,000.00
6-6203	0.00	76,000.00	0.00%	76,000.00
6-6206	0.00	50,000.00	0.00%	50,000.00
	<u>0.00</u>	<u>285,000.00</u>	<u>0.00%</u>	<u>285,000.00</u>

Expenses

- Grants to Organizations
- Grant Agreements
- Grant for Recreation Project



MD of Greenview
Actual to Budget
Multipurpose Facility Grants
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$20,000.00	\$20,000.00	100.00%	\$0.00
6-6203	337,882.00	412,882.00	81.84%	75,000.00
6-6206	0.00	4,000.00	0.00%	4,000.00
	<u>357,882.00</u>	<u>436,882.00</u>	<u>81.92%</u>	<u>79,000.00</u>

Expenses

- Grants to Organizations
- Grant Agreements
- Grant for Recreation Project



MD of Greenview
Actual to Budget
Agricultural Societies
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$156,500.00	\$156,500.00	100.00%	\$0.00
<u>156,500.00</u>	<u>156,500.00</u>	<u>100.00%</u>	<u>0.00</u>

6-6202

Expenses

Grants to Organizations



MD of Greenview
Actual to Budget
Cultural & Historical Buildings
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$40,000.00	\$270,000.00	14.81%	\$230,000.00
6-6203	82,502.15	81,500.00	101.23%	(1,002.15)
	<u>122,502.15</u>	<u>351,500.00</u>	<u>34.85%</u>	<u>228,997.85</u>

Expenses
 Grants to Organizations
 Grant Agreements



MD of Greenview
Actual to Budget
Community Halls
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$135,168.47	\$163,500.00	82.67%	\$28,331.53
<u>135,168.47</u>	<u>163,500.00</u>	<u>82.67%</u>	<u>28,331.53</u>

6-6202

Expenses

Grants to Organizations



**MD of Greenview
Actual to Budget
Museums
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$45,000.00	\$45,000.00	100.00%	\$0.00
6-6203	35,000.00	35,000.00	100.00%	0.00
6-6207	30,500.00	31,000.00	98.39%	500.00
	<u>110,500.00</u>	<u>111,000.00</u>	<u>99.55%</u>	<u>500.00</u>

Expenses
 Grants to Organizations
 Grant Agreements
 Shared Funding



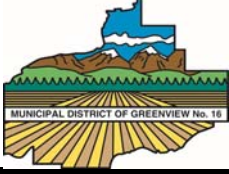
MD of Greenview
Actual to Budget
Cemeteries
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6207	\$6,000.00	\$39,000.00	15.38%	\$33,000.00
	<u>6,000.00</u>	<u>39,000.00</u>	<u>15.38%</u>	<u>33,000.00</u>

Expenses
 Shared Funding

Quarterly Budget to Actual_Capital Projects

Community Services



**MD of Greenview
Budget to Actual
Community Services
Report for the 3rd Quarter ending September 30, 2016**

COMMUNITY SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
FAMILY & COMMUNITY SUPPORT SERVICES						
FC16001	Vehicle Replacement Unit A112	50,000.00	0.00	0.00%	50,000.00	100.00%
FAMILY & COMMUNITY SUPPORT TOTALS		50,000.00	0.00	0.00%	50,000.00	100.00%
ECONOMIC DEVELOPMENT						
ED16001	Grovedale Sign	220,000.00	0.00	0.00%	220,000.00	100.00%
	Economic Development Vehicle Replacement	5,000.00	0.00	0.00%	5,000.00	100.00%
ECONOMIC DEVELOPMENT TOTALS		225,000.00	0.00	0.00%	225,000.00	100.00%
COMMUNITY SERVICES TOTALS		275,000.00	0.00	0.00%	275,000.00	100.00%



**MD of Greenview
Actual to Budget
Recreation Enhancement Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5200	\$20,000.00	\$0.00	0.00%	(\$20,000.00)
	20,000.00	0.00	0.00%	(20,000.00)

the budget number is missing

Revenues
Sales of Goods & Services



**MD of Greenview
Actual to Budget
REP Administrative
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$131,992.04	\$317,610.00	41.56%	\$185,617.96
Employer Contributions	33,788.50	89,940.00	37.57%	56,151.50
Accommodation & Subsistence	2,970.00	17,300.00	17.17%	14,330.00
Transportation Expenses	0.00	1,000.00	0.00%	1,000.00
Training & Education	1,976.42	17,600.00	11.23%	15,623.58
Advertising Services	0.00	2,000.00	0.00%	2,000.00
Mobile Communication Services	0.00	4,800.00	0.00%	4,800.00
Professional Services	400.00	15,600.00	2.56%	15,200.00
Contracted Services and Repairs	0.00	100,000.00	0.00%	100,000.00
Repair of Equipment & Machinery	5,488.33	15,000.00	36.59%	9,511.67
Petroleum & Antifreeze Products	9,841.84	19,500.00	50.47%	9,658.16
General & Operating Supplies	20,918.37	43,806.00	47.75%	22,887.63
	<u>207,375.50</u>	<u>644,156.00</u>	<u>32.19%</u>	<u>436,780.50</u>



**MD of Greenview
Actual to Budget
Recreation Facilities Op&Maint
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6036	\$1,232.28	\$1,700.00	72.49%	\$467.72
6-6059	24,902.94	154,550.00	16.11%	129,647.06
6-6076	291.30	15,000.00	1.94%	14,708.70
6-6104	267.34	300.00	89.11%	32.66
6-6105	7,520.76	9,000.00	83.56%	1,479.24
6-6108	344.94	2,000.00	17.25%	1,655.06
6-6109	8,667.91	15,000.00	57.79%	6,332.09
	<u>43,227.47</u>	<u>197,550.00</u>	<u>21.88%</u>	<u>154,322.53</u>

Expenses

- Mobile Communication Services
- Site Operations & Maintenance
- Repair/Maintenance of Motor Ve
- Personal Protection Equipment &
- Petroleum & Antifreeze Products
- Consumable Tools & Supplies
- General & Operating Supplies



MD of Greenview
Actual to Budget
Recreation and Tourism Partner
For the 9 Months Ending 9/30/2016

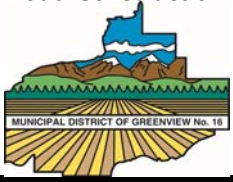
Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$178,660.05	\$222,500.00	80.30%	\$43,839.95
<u>178,660.05</u>	<u>222,500.00</u>	<u>80.30%</u>	<u>43,839.95</u>

6-6207

Expenses
 Shared Funding

Quarterly Budget to Actual_Capital Projects

Road Construction and Surfacing



**MD of Greenview
Budget to Actual
Recreation Enhancement
Report for the 3rd Quarter ending September 30, 2016**

RECREATION ENHANCEMENT September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
MULTIPURPOSE FACILITIES						
RE15001	Valleyview Multiplex (80%)	16,683,350.00	10,516,162.13	63.03%	6,167,188.00	36.97%
RE15013	Equipment & Machinery - Recreation		0.00	-	0.00	-
RE16001	Fox Creek Multiplex (50%)	7,000,000.00	0.00	0.00%	7,000,000.00	100.00%
MULTIPURPOSE FACILITIES TOTALS		23,683,350.00	10,516,162.13	44.40%	13,167,188.00	55.60%
RECREATIONAL SITES						
RE16002	Kakwa River Campground Upgrades	29,000.00	3,766.64	12.99%	25,233.00	87.01%
RE16003	Southview Campground Upgrades	15,000.00	3,766.64	25.11%	11,233.00	74.89%
RE16004	Swan Lake Campground Upgrades	27,000.00	3,766.64	13.95%	23,233.00	86.05%
RE16005	Grovedale Fish Pond Upgrades	171,000.00	9,832.03	5.75%	161,168.00	94.25%
RE16006	Grande Cache Lake Upgrades	58,000.00	43,226.71	74.53%	14,773.00	25.47%
RE16007	Johnson Park Development	350,000.00	18,146.52	5.18%	331,853.00	94.82%
RE16008	Small Projects Development	150,000.00	8,960.76	5.97%	141,039.00	94.03%
RECREATIONAL SITES TOTALS		800,000.00	91,465.94	11.43%	708,532.00	88.57%
RECREATION ENHANCEMENT TOTALS		24,483,350.00	10,607,628.07	43.33%	13,875,720.00	56.67%



MD of Greenview
Actual to Budget
Protective Services Revenues
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$5,842.50	\$0.00	0.00%	(\$5,842.50)
	25,692.89	55,000.00	46.71%	29,307.11
	<u>31,535.39</u>	<u>55,000.00</u>	<u>57.34%</u>	<u>23,464.61</u>

Revenues
 Emergency Response Services
 Bylaw Enforcement

5-5230
5-5601



MD of Greenview
Actual to Budget
Protective Services Administrat
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$3,000.00	\$0.00	0.00%	(\$3,000.00)
<u>3,000.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(3,000.00)</u>

5-5705

Revenues
Grant from Other Governments



**MD of Greenview
Actual to Budget
Protective Services Administrat
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$241,964.32	\$362,631.42	66.72%	\$120,667.10
Employer Contributions	69,288.82	112,369.32	61.66%	43,080.50
Accommodation & Subsistence	9,099.86	13,000.00	70.00%	3,900.14
Transportation Expenses	1,580.45	0.00	0.00%	(1,580.45)
Training & Education	9,264.98	20,000.00	46.32%	10,735.02
Memberships Seminars Conferences	225.34	3,500.00	6.44%	3,274.66
Advertising Services	1,526.00	3,500.00	43.60%	1,974.00
Freight & Courier Services	180.88	1,000.00	18.09%	819.12
Mobile Communication Services	1,176.59	3,840.00	30.64%	2,663.41
Professional Services	0.00	42,325.00	0.00%	42,325.00
Volunteer Appreciation	12,500.00	12,500.00	100.00%	0.00
Animal Control Services	2,161.58	11,000.00	19.65%	8,838.42
Enforcement Services	110,040.95	145,000.00	75.89%	34,959.05
Repair/Maintenance of Motor Ve	1,635.00	15,000.00	10.90%	13,365.00
Personal Protection Equipment &	8,393.00	10,000.00	83.93%	1,607.00
Petroleum & Antifreeze Products	8,027.18	14,500.00	55.36%	6,472.82
General & Operating Supplies	6,913.33	10,000.00	69.13%	3,086.67
Grants to Organizations	244,993.50	265,000.00	92.45%	20,006.50
	<u>728,971.78</u>	<u>1,045,165.74</u>	<u>69.75%</u>	<u>316,193.96</u>



**MD of Greenview
Actual to Budget
Fire Protection Valleyview
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Honorariums	\$0.00	\$15,000.00	0.00%	\$15,000.00
Mobile Communication Services	0.00	1,000.00	0.00%	1,000.00
Professional Services	1,351.64	1,000.00	135.16%	(351.64)
Maintenance Contract - Public S	0.00	31,000.00	0.00%	31,000.00
Repair/Maintenance of Motor Ve	3,334.68	5,000.00	66.69%	1,665.32
Fire Services Agreements	0.00	75,000.00	0.00%	75,000.00
General & Operating Supplies	0.00	15,000.00	0.00%	15,000.00
Power Supply Service	4,645.20	6,000.00	77.42%	1,354.80
Natural Gas Service	1,900.00	4,500.00	42.22%	2,600.00
Direct Energy Utilities	1,428.85	2,000.00	71.44%	571.15
	<u>12,660.37</u>	<u>155,500.00</u>	<u>8.14%</u>	<u>142,839.63</u>



MD of Greenview
Actual to Budget
Fire Protection Grande Cache
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$30,000.00	\$15,000.00	200.00%	(\$15,000.00)
6-6013	0.00	9,750.00	0.00%	9,750.00
6-6032	0.00	825.00	0.00%	825.00
6-6033	0.00	1,000.00	0.00%	1,000.00
6-6036	794.55	2,400.00	33.11%	1,605.45
6-6040	0.00	5,000.00	0.00%	5,000.00
6-6063	25,000.00	5,700.00	438.60%	(19,300.00)
6-6076	2,422.70	5,500.00	44.05%	3,077.30
6-6078	25,000.00	25,000.00	100.00%	0.00
6-6109	38,372.53	35,400.00	108.40%	(2,972.53)
	<u>121,589.78</u>	<u>105,575.00</u>	<u>115.17%</u>	<u>(16,014.78)</u>

Expenses

- Honorariums
- Training & Education
- Freight & Courier Services
- Telecommunication Services
- Mobile Communication Services
- Professional Services
- Emergency Response Services
- Repair/Maintenance of Motor Ve
- Fire Services Agreements
- General & Operating Supplies



**MD of Greenview
Actual to Budget
Fire Protection DeBolt
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Honorariums	\$30,000.00	\$0.00	0.00%	(\$30,000.00)
Accommodation & Subsistence	24.74	2,500.00	0.99%	2,475.26
Transportation Expenses	1,743.87	2,500.00	69.75%	756.13
Training & Education	16,036.52	25,000.00	64.15%	8,963.48
Memberships Seminars Conferences	0.00	2,000.00	0.00%	2,000.00
Freight & Courier Services	751.67	800.00	93.96%	48.33
Telecommunication Services	2,594.60	6,500.00	39.92%	3,905.40
Mobile Communication Services	827.46	22,000.00	3.76%	21,172.54
Professional Services	1,392.88	6,000.00	23.21%	4,607.12
Emergency Response Services	8,325.77	9,000.00	92.51%	674.23
Maintenance Contract - Public S	0.00	31,000.00	0.00%	31,000.00
Contracted Maintenance Service	4,500.00	6,500.00	69.23%	2,000.00
Repair of Equipment & Machinery	1,078.69	5,000.00	21.57%	3,921.31
Repair/Maintenance of Motor Ve	2,807.67	7,500.00	37.44%	4,692.33
Personal Protection Equipment &	7,558.84	20,000.00	37.79%	12,441.16
Petroleum & Antifreeze Products	1,742.08	4,500.00	38.71%	2,757.92
Shop & Service Truck Tools	727.56	1,500.00	48.50%	772.44
General & Operating Supplies	16,700.26	41,500.00	40.24%	24,799.74
Chemicals	0.00	1,000.00	0.00%	1,000.00
Power Supply Service	2,208.55	4,800.00	46.01%	2,591.45
Natural Gas Service	5,840.83	4,800.00	121.68%	(1,040.83)
	<u>104,861.99</u>	<u>204,400.00</u>	<u>51.30%</u>	<u>99,538.01</u>



**MD of Greenview
Actual to Budget
Fire Protection Grovedale
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Honorariums	\$30,000.00	\$0.00	0.00%	(\$30,000.00)
Accommodation & Subsistence	0.00	2,000.00	0.00%	2,000.00
Transportation Expenses	0.00	500.00	0.00%	500.00
Training & Education	380.00	35,000.00	1.09%	34,620.00
Memberships Seminars Conferences	0.00	1,000.00	0.00%	1,000.00
Freight & Courier Services	74.71	500.00	14.94%	425.29
Telecommunication Services	1,641.79	6,500.00	25.26%	4,858.21
Mobile Communication Services	2,922.86	26,200.00	11.16%	23,277.14
Professional Services	912.11	5,000.00	18.24%	4,087.89
Emergency Response Services	8,325.76	9,000.00	92.51%	674.24
Maintenance Contract - Public S	0.00	80,000.00	0.00%	80,000.00
Contracted Maintenance Service	1,500.00	0.00	0.00%	(1,500.00)
Repair of Equipment & Machinery	3,808.33	5,000.00	76.17%	1,191.67
Repair/Maintenance of Motor Ve	13,538.44	7,500.00	180.51%	(6,038.44)
Personal Protection Equipment &	6,886.47	37,000.00	18.07%	30,313.53
Petroleum & Antifreeze Products	2,683.70	15,000.00	17.89%	12,316.30
Shop & Service Truck Tools	1,318.42	1,000.00	131.84%	(318.42)
General & Operating Supplies	3,230.27	39,000.00	8.28%	35,769.73
Chemicals	0.00	1,500.00	0.00%	1,500.00
Power Supply Service	4,831.79	7,000.00	69.03%	2,168.21
Natural Gas Service	1,602.79	4,800.00	33.39%	3,197.21
Grants and Contributions	3,000.00	6,500.00	46.15%	3,500.00
	<u>86,457.44</u>	<u>290,000.00</u>	<u>29.81%</u>	<u>203,542.56</u>



**MD of Greenview
Actual to Budget
Disaster Control Services
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6001 Salaries	\$1,199.25	\$0.00	0.00%	(\$1,199.25)
6-6011 Accommodation & Subsistence	696.43	3,000.00	23.21%	2,303.57
6-6012 Transportation Expenses	270.17	2,500.00	10.81%	2,229.83
6-6013 Training & Education	525.00	15,000.00	3.50%	14,475.00
6-6033 Telecommunication Services	13,878.05	21,000.00	66.09%	7,121.95
6-6040 Professional Services	15,172.07	20,000.00	75.86%	4,827.93
6-6109 General & Operating Supplies	772.20	12,500.00	6.18%	11,727.80
	<u>32,513.17</u>	<u>74,000.00</u>	<u>43.94%</u>	<u>41,486.83</u>

Expenses

- Salaries
- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Telecommunication Services
- Professional Services
- General & Operating Supplies



MD of Greenview
Actual to Budget
Ambulance Services
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6069	\$0.00	\$8,000.00	0.00%	\$8,000.00
6-6109	0.00	8,000.00	0.00%	8,000.00
6-6121	(262.64)	0.00	0.00%	262.64
6-6122	(1.16)	0.00	0.00%	1.16
	<u>(263.80)</u>	<u>16,000.00</u>	<u>(1.65%)</u>	<u>16,263.80</u>

Expenses

Maintenance Contract - Public S
 General & Operating Supplies
 Power Supply Service
 Natural Gas Service



**MD of Greenview
Actual to Budget
Health & Safety
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6007	\$0.00	\$2,000.00	0.00%	\$2,000.00
6-6011	974.27	5,500.00	17.71%	4,525.73
6-6013	44,301.39	64,450.00	68.74%	20,148.61
6-6015	0.00	1,865.00	0.00%	1,865.00
6-6024	169.00	2,000.00	8.45%	1,831.00
6-6040	27,187.35	43,600.00	62.36%	16,412.65
6-6109	43,916.75	79,100.00	55.52%	35,183.25
	<u>116,548.76</u>	<u>198,515.00</u>	<u>58.71%</u>	<u>81,966.24</u>

Expenses

- Non Cash Awards & Incentives
- Accommodation & Subsistence
- Training & Education
- Memberships Seminars Conferences
- Subscriptions to Publications
- Professional Services
- General & Operating Supplies



**MD of Greenview
Actual to Budget
Fire Protection Fox Creek
For the 9 Months Ending 9/30/2016**

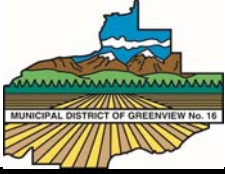
	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$15,000.00	\$15,000.00	100.00%	\$0.00
6-6013	10,863.25	10,500.00	103.46%	(363.25)
6-6032	530.00	500.00	106.00%	(30.00)
6-6033	0.00	1,000.00	0.00%	1,000.00
6-6036	3,307.80	5,000.00	66.16%	1,692.20
6-6040	12,400.00	12,000.00	103.33%	(400.00)
6-6076	18,852.47	7,000.00	269.32%	(11,852.47)
6-6078	24,000.00	24,000.00	100.00%	0.00
6-6109	24,175.75	16,000.00	151.10%	(8,175.75)
	<u>109,129.27</u>	<u>91,000.00</u>	<u>119.92%</u>	<u>(18,129.27)</u>

Expenses

- Honorariums
- Training & Education
- Freight & Courier Services
- Telecommunication Services
- Mobile Communication Services
- Professional Services
- Repair/Maintenance of Motor Ve
- Fire Services Agreements
- General & Operating Supplies

Quarterly Budget to Actual_Capital Projects

Protective Services

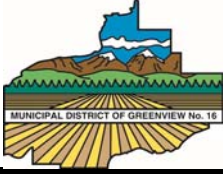


**MD of Greenview
Budget to Actual
Protective Services
Report for the 3rd Quarter ending September 30, 2016**

PROTECTIVE SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
FIRE HALLS						
PS15001						
PS15001	DeBolt Fire Hall		4,278.00			
PS15001	DeBolt Fire Hall		3,615,410.89			
PS15001	DeBolt Fire Hall		305,971.00			
TOTAL PS15001		4,468,138.00	3,925,659.89	87.86%	542,478.00	12.14%
PS15002						
PS15002	Grovedale Fire Hall		4,278.00			
PS15002	Grovedale Fire Hall		2,916,735.18			
PS15002	Grovedale Fire Hall		429,498.10			
TOTAL PS15002		4,648,245.00	3,350,511.28	72.08%	1,297,734.00	27.92%
PS16001	New Fox Creek Fire Hall - Greenview 50% Share	3,500,000.00	0.00	0.00%	3,500,000.00	100.00%
PS16002	DeBolt & Grovedale Paving	500,000.00	77,797.29	15.56%	422,203.00	84.44%
FIRE HALLS TOTALS		13,116,383.00	7,353,968.46	56.07%	5,762,415.00	43.93%

Quarterly Budget to Actual_Capital Projects

Protective Services

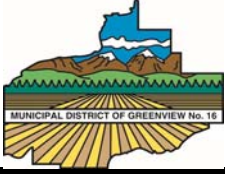


**MD of Greenview
Budget to Actual
Protective Services
Report for the 3rd Quarter ending September 30, 2016**

PROTECTIVE SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
PROTECTIVE SERVICES EQUIPMENT						
PS15003	Compressor for Grovedale	40,000.00	30,877.83	77.19%	9,122.00	22.81%
PS15005	Livestock Emergency Response Trailers - 2 Units		1,930.64	-	(1,931.00)	-
PS16007	Grovedale Firehall IT Equipment	35,000.00	10,841.00	30.97%	24,159.00	69.03%
PS16008	Grovedale Gear Dryer	9,000.00	8,659.76	96.22%	340.00	3.78%
PS16009	Grovedale Furniture	22,000.00	0.00	0.00%	22,000.00	100.00%
PS16010	Draeger Fire Extingusher Trainer	9,000.00	9,116.00	101.29%	(116.00)	-1.29%
PS16011	Draeger Fit Tester	15,500.00	14,506.10	93.59%	994.00	6.41%
PS16012	DeBolt IT Equipment	35,000.00	10,841.00	30.97%	24,159.00	69.03%
PS16013	DeBolt Gear Dryer	9,000.00	8,659.76	96.22%	340.00	3.78%
PS16014	DeBolt Furniture	22,000.00	0.00	0.00%	22,000.00	100.00%
PS16015						
PS16015	Health & Safety Computer Program [IT15008]		25,590.00			
PS16015	Health & Safety Computer Program [IT15008]		31,993.50			
PS16015 TOTALS		62,000.00	57,583.50	92.88%	4,417.00	7.12%
PS16016	Grovedale Lifting Bags	12,000.00	11,955.00	99.63%	45.00	0.38%
PS16017	Grovedale Began Satelite System	11,000.00	11,490.64	104.46%	(491.00)	-4.46%
PROTECTIVE SERVICES EQUIPMENT TOTALS		281,500.00	176,461.23	62.69%	105,038.00	37.31%

Quarterly Budget to Actual_Capital Projects

Protective Services



**MD of Greenview
Budget to Actual
Protective Services
Report for the 3rd Quarter ending September 30, 2016**

PROTECTIVE SERVICES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
PROTECTIVE SERVICES VEHICLES						
PS15006	Fire Engine (F17) Replacement - Fox Creek	334,444.00	335,811.75	100.41%	(1,368.00)	-0.41%
PS15007	Water Tender (F10) Replacement - Grande Cache	359,897.00	368,975.49	102.52%	(9,078.00)	-2.52%
PS16003	Personnel Vehicle - DeBolt (2014 C/O)	70,000.00	64,710.09	92.44%	5,290.00	7.56%
PS16004	Tender (F18) - Grovedale	450,000.00	0.00	0.00%	450,000.00	100.00%
PS16005	UTV - DeBolt (2014 C/O)	25,000.00	25,192.00	100.77%	(192.00)	-0.77%
PS16006	UTV Trailer - DeBolt (2014 C/O)	25,000.00	25,020.00	100.08%	(20.00)	-0.08%
PROTECTIVE SERVICES VEHICLES TOTALS		1,264,341.00	819,709.33	64.83%	444,632.00	35.17%
PROTECTIVE SERVICES TOTALS		14,662,224.00	8,350,139.02	56.95%	6,312,085.00	43.05%



MD of Greenview
Actual to Budget
FCSS Administrative
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
	\$1,680.00	\$0.00	0.00%	(\$1,680.00)
	176,315.00	0.00	0.00%	(176,315.00)
	<u>177,995.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(177,995.00)</u>

5-5705
5-5706

Revenues

Grant from Other Governments
Grant from Provincial Government



MD of Greenview
Actual to Budget
FCSS Services Revenues
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
5-5200	\$27,091.00	\$0.00	0.00%	(\$27,091.00)
5-5299	33,650.00	0.00	0.00%	(33,650.00)
5-5809	2,850.00	0.00	0.00%	(2,850.00)
	<u>63,591.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>(63,591.00)</u>

Revenues
 Sales of Goods & Services
 Other Services
 Other Revenue



**MD of Greenview
Actual to Budget
FCSS Administrative
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6001	\$389,071.35	\$583,706.00	66.66%	\$194,634.65
6-6004	98,368.45	158,328.00	62.13%	59,959.55
6-6011	2,112.17	4,000.00	52.80%	1,887.83
6-6012	1,637.66	3,500.00	46.79%	1,862.34
6-6015	1,618.20	6,200.00	26.10%	4,581.80
6-6032	0.00	300.00	0.00%	300.00
6-6033	2,259.94	3,500.00	64.57%	1,240.06
6-6041	1,000.00	2,500.00	40.00%	1,500.00
	<u>496,067.77</u>	<u>762,034.00</u>	<u>65.10%</u>	<u>265,966.23</u>

Expenses

- Salaries
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Memberships Seminars Conferences
- Freight & Courier Services
- Telecommunication Services
- Auditing & Accounting Services



MD of Greenview
Actual to Budget
FCSS Board
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6003	\$8,819.00	\$34,000.00	25.94%	\$25,181.00
6-6004	0.00	3,000.00	0.00%	3,000.00
6-6011	1,748.00	6,000.00	29.13%	4,252.00
6-6012	2,070.27	3,000.00	69.01%	929.73
6-6015	0.00	4,000.00	0.00%	4,000.00
	<u>12,637.27</u>	<u>50,000.00</u>	<u>25.27%</u>	<u>37,362.73</u>

Expenses

- Honorariums
- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Memberships Seminars Conferences



**MD of Greenview
Actual to Budget
FCSS Programs
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$324.36	\$2,000.00	16.22%	\$1,675.64
6-6012	984.23	1,800.00	54.68%	815.77
6-6013	742.48	2,000.00	37.12%	1,257.52
6-6021	760.50	1,500.00	50.70%	739.50
6-6040	628.14	13,000.00	4.83%	12,371.86
6-6109	24,626.00	23,000.00	107.07%	(1,626.00)
6-6143	830.00	1,200.00	69.17%	370.00
	<u>28,895.71</u>	<u>44,500.00</u>	<u>64.93%</u>	<u>15,604.29</u>

lisa will look at this to determine if something went to the wrong GL.

Expenses
 Accommodation & Subsistence
 Transportation Expenses
 Training & Education
 Advertising Services
 Professional Services
 General & Operating Supplies
 Rental of Residential Building



**MD of Greenview
Actual to Budget
Community Resource Centre
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6004	\$1,736.81	\$0.00	0.00%	(\$1,736.81)
6-6011	51.22	700.00	7.32%	648.78
6-6012	0.00	500.00	0.00%	500.00
6-6013	828.20	800.00	103.53%	(28.20)
6-6033	2,827.50	5,000.00	56.55%	2,172.50
6-6068	0.00	70,000.00	0.00%	70,000.00
6-6076	0.00	5,000.00	0.00%	5,000.00
6-6105	1,124.78	5,000.00	22.50%	3,875.22
6-6109	245.05	31,000.00	0.79%	30,754.95
6-6143	0.00	37,200.00	0.00%	37,200.00
	6,813.56	155,200.00	4.39%	148,386.44

Expenses

- Employer Contributions
- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Telecommunication Services
- Maintenance
- Repair/Maintenance of Motor Ve
- Petroleum & Antifreeze Products
- General & Operating Supplies
- Rental of Residential Building

this needs to be moved to FCSS Admin



MD of Greenview
Actual to Budget
Home Support
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$706.26	\$2,000.00	35.31%	\$1,293.74
6-6012	37,872.76	63,000.00	60.12%	25,127.24
6-6013	857.12	2,000.00	42.86%	1,142.88
6-6036	3,292.52	8,000.00	41.16%	4,707.48
	<u>42,728.66</u>	<u>75,000.00</u>	<u>56.97%</u>	<u>32,271.34</u>

Expenses
 Accommodation & Subsistence
 Transportation Expenses
 Training & Education
 Mobile Communication Services



MD of Greenview
Actual to Budget
Liaison Workers
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$45,000.00	\$54,100.00	83.18%	\$9,100.00
<u>45,000.00</u>	<u>54,100.00</u>	<u>83.18%</u>	<u>9,100.00</u>

6-6202

Expenses

Grants to Organizations



MD of Greenview
Actual to Budget
Grants to External Agencies
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6202	\$23,600.00	\$65,000.00	36.31%	\$41,400.00
	<u>23,600.00</u>	<u>65,000.00</u>	<u>36.31%</u>	<u>41,400.00</u>

Expenses
 Grants to Organizations



MD of Greenview
Actual to Budget
Grande Cache Pilot Project
For the 9 Months Ending 9/30/2016

Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
\$29,165.00	\$70,000.00	41.66%	\$40,835.00
<u>29,165.00</u>	<u>70,000.00</u>	<u>41.66%</u>	<u>40,835.00</u>

6-6203

Expenses
 Grant Agreements



MD of Greenview
Actual to Budget
Support Coordinator Program
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$261.73	\$1,000.00	26.17%	\$738.27
6-6012	0.00	1,000.00	0.00%	1,000.00
6-6013	399.62	1,500.00	26.64%	1,100.38
	<u>661.35</u>	<u>3,500.00</u>	<u>18.90%</u>	<u>2,838.65</u>

Expenses
 Accommodation & Subsistence
 Transportation Expenses
 Training & Education



**MD of Greenview
Actual to Budget
Agricultural Services Revenues
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Revenues				
ASB Seminars & Courses	\$50.00	\$800.00	6.25%	\$750.00
ASB Services	35.00	150.00	23.33%	115.00
Maintenance & Repair Services	934.82	1,200.00	77.90%	265.18
Vegetation Management	0.00	7,500.00	0.00%	7,500.00
Other Services	0.00	2,000.00	0.00%	2,000.00
Fees - ASB Equipment Rental	34,456.50	25,000.00	137.83%	(9,456.50)
Building Rental	28,023.08	36,000.00	77.84%	7,976.92
Weed Enforcement	0.00	500.00	0.00%	500.00
	63,499.40	73,150.00	86.81%	9,650.60



**MD of Greenview
Actual to Budget
Agricultural Services Administr
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$525,831.55	\$695,679.00	75.59%	\$169,847.45
Employer Contributions	97,686.67	161,774.00	60.38%	64,087.33
Accommodation & Subsistence	6,960.33	14,300.00	48.67%	7,339.67
Transportation Expenses	2,114.85	1,200.00	176.24%	(914.85)
Training & Education	1,897.41	6,100.00	31.11%	4,202.59
Memberships Seminars Conferences	5,014.50	9,400.00	53.35%	4,385.50
Advertising Services	2,540.87	2,000.00	127.04%	(540.87)
Other Information Services	0.00	500.00	0.00%	500.00
Freight & Courier Services	209.85	250.00	83.94%	40.15
Professional Services	36.19	1,750.00	2.07%	1,713.81
Personal Protection Equipment &	109.99	800.00	13.75%	690.01
General & Operating Supplies	3,207.93	2,300.00	139.48%	(907.93)
	<u>645,610.14</u>	<u>896,053.00</u>	<u>72.05%</u>	<u>250,442.86</u>



MD of Greenview
Actual to Budget
Agriculture Service Board
For the 9 Months Ending 9/30/2016

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
Expenses				
Salaries	\$32.02	\$0.00	0.00%	(\$32.02)
Honorariums	16,106.53	57,350.00	28.08%	41,243.47
Employer Contributions	4,019.75	600.00	669.96%	(3,419.75)
Accommodation & Subsistence	4,128.83	23,500.00	17.57%	19,371.17
Transportation Expenses	5,698.68	7,000.00	81.41%	1,301.32
Memberships Seminars Conferences	2,970.00	10,350.00	28.70%	7,380.00
Advertising Services	0.00	1,000.00	0.00%	1,000.00
Freight & Courier Services	32.60	150.00	21.73%	117.40
Mobile Communication Services	1,117.66	0.00	0.00%	(1,117.66)
Professional Services	0.00	1,000.00	0.00%	1,000.00
General & Operating Supplies	97.34	500.00	19.47%	402.66
	<u>34,203.41</u>	<u>101,450.00</u>	<u>33.71%</u>	<u>67,246.59</u>



**MD of Greenview
Actual to Budget
ASB Rental Equipment Program
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$14.21	\$250.00	5.68%	\$235.79
6-6032	122.94	700.00	17.56%	577.06
6-6036	0.00	1,440.00	0.00%	1,440.00
6-6040	5,724.94	12,000.00	47.71%	6,275.06
6-6104	0.00	100.00	0.00%	100.00
6-6105	1,078.44	4,000.00	26.96%	2,921.56
6-6107	8,500.74	15,000.00	56.67%	6,499.26
6-6108	1,402.38	5,000.00	28.05%	3,597.62
6-6109	4,964.61	6,900.00	71.95%	1,935.39
	<u>21,808.26</u>	<u>45,390.00</u>	<u>48.05%</u>	<u>23,581.74</u>

Expenses

- Accommodation & Subsistence
- Freight & Courier Services
- Mobile Communication Services
- Professional Services
- Personal Protection Equipment &
- Petroleum & Antifreeze Products
- Parts for Motor Vehicle & Other
- Consumable Tools & Supplies
- General & Operating Supplies



**MD of Greenview
Actual to Budget
ASB Vegetation Management
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$4,135.38	\$6,500.00	63.62%	\$2,364.62
6-6012	0.00	1,000.00	0.00%	1,000.00
6-6013	1,695.24	8,000.00	21.19%	6,304.76
6-6029	0.00	6,000.00	0.00%	6,000.00
6-6036	4,475.81	12,000.00	37.30%	7,524.19
6-6040	19,244.86	29,000.00	66.36%	9,755.14
6-6104	2,419.33	800.00	302.42%	(1,619.33)
6-6105	31,238.95	80,000.00	39.05%	48,761.05
6-6107	29,868.97	130,000.00	22.98%	100,131.03
6-6108	1,574.36	1,000.00	157.44%	(574.36)
6-6109	12,871.15	12,500.00	102.97%	(371.15)
6-6110	313,993.45	331,485.00	94.72%	17,491.55
6-6202	0.00	1,500.00	0.00%	1,500.00
	<u>421,517.50</u>	<u>619,785.00</u>	<u>68.01%</u>	<u>198,267.50</u>

Expenses

- Accommodation & Subsistence
- Transportation Expenses
- Training & Education
- Other Information Services
- Mobile Communication Services
- Professional Services
- Personal Protection Equipment &
- Petroleum & Antifreeze Products
- Parts for Motor Vehicle & Other
- Consumable Tools & Supplies
- General & Operating Supplies
- Chemicals
- Grants to Organizations



**MD of Greenview
Actual to Budget
ASB Pest Control
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6036	\$0.00	\$1,560.00	0.00%	\$1,560.00
6-6040	217.50	1,500.00	14.50%	1,282.50
6-6066	36,450.00	36,000.00	101.25%	(450.00)
6-6104	267.34	1,000.00	26.73%	732.66
6-6105	7,270.45	24,000.00	30.29%	16,729.55
6-6107	1,434.03	15,000.00	9.56%	13,565.97
6-6108	415.02	2,500.00	16.60%	2,084.98
6-6109	10,145.54	5,000.00	202.91%	(5,145.54)
	<u>56,199.88</u>	<u>86,560.00</u>	<u>64.93%</u>	<u>30,360.12</u>

Expenses

- Mobile Communication Services
- Professional Services
- Harvest & Cleanup Incentives
- Personal Protection Equipment & Petroleum & Antifreeze Products
- Parts for Motor Vehicle & Other Consumable Tools & Supplies
- General & Operating Supplies



**MD of Greenview
Actual to Budget
Extension and Outreach
For the 9 Months Ending 9/30/2016**

	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6011	\$0.00	\$1,800.00	0.00%	\$1,800.00
6-6021	0.00	10,000.00	0.00%	10,000.00
6-6040	0.00	3,000.00	0.00%	3,000.00
6-6109	843.03	1,500.00	56.20%	656.97
6-6143	0.00	1,500.00	0.00%	1,500.00
6-6202	113,840.50	127,000.00	89.64%	13,159.50
	<u>114,683.53</u>	<u>144,800.00</u>	<u>79.20%</u>	<u>30,116.47</u>

Expenses
 Accommodation & Subsistence
 Advertising Services
 Professional Services
 General & Operating Supplies
 Rental of Residential Building
 Grants to Organizations



MD of Greenview
Actual to Budget
Veterinary Clinic
For the 9 Months Ending 9/30/2016

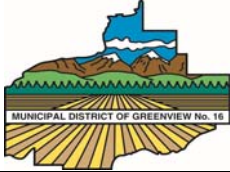
	Actual Y-T-D 2016	Approved Budget 2016	% Used Budget	\$ Unused Budget
6-6068	\$550.00	\$12,000.00	4.58%	\$11,450.00
6-6085	0.00	5,000.00	0.00%	5,000.00
6-6109	0.00	8,000.00	0.00%	8,000.00
6-6121	5,450.16	6,500.00	83.85%	1,049.84
6-6122	726.86	10,500.00	6.92%	9,773.14
6-6125	1,220.02	1,500.00	81.33%	279.98
6-6202	89,300.00	95,200.00	93.80%	5,900.00
	<u>97,247.04</u>	<u>138,700.00</u>	<u>70.11%</u>	<u>41,452.96</u>

Expenses

- Maintenance
- Other Govern Fees (1st Call)
- General & Operating Supplies
- Power Supply Service
- Natural Gas Service
- Direct Energy Utilities
- Grants to Organizations

Quarterly Budget to Actual_Capital Projects

Agricultural Facilities



**MD of Greenview
Budget to Actual
Agricultural Facilities
Report for the 3rd Quarter ending September 30, 2016**

AGRICULTURAL FACILITIES September 30, 2016						
JOBID	Job Description	Budget for 2016	Year-to-Date Costs	% Budget Expended	2016 Budget Remaining	% Budget Remaining
AGRICULTURAL BUILDINGS						
AG16014	Chemical Jug Recycling Bin for Grovedale	11,500.00	0.00	0.00%	11,500.00	100.00%
BUILDINGS TOTALS		11,500.00	0.00	0.00%	11,500.00	100.00%
AGRICULTURAL VEHICLES & EQUIPMENT						
AG16001	Medium Duty Deck Truck 2 ton new	75,000.00	65,977.87	87.97%	9,022.00	12.03%
AG16002	Goose Neck Trailer 25 ft. new	20,000.00	13,114.00	65.57%	6,886.00	34.43%
AG16003	Snowmobile	14,000.00	12,600.00	90.00%	1,400.00	10.00%
AG16004	Pick Up Truck (A115) Replacement	50,000.00	0.00	0.00%	50,000.00	100.00%
AG16005	Pick Up Truck (A120) Replacement	50,000.00	0.00	0.00%	50,000.00	100.00%
AG16006	Pick up Problem Wildlife new	50,000.00	47,390.45	94.78%	2,610.00	5.22%
AG16009	3Pt Hitch Cultivation Attachments new	10,600.00	10,210.34	96.32%	390.00	3.68%
AG16010	UTV Tracks new	6,500.00	6,000.00	92.31%	500.00	7.69%
AG16011	Pick Up Truck Rec Maintenance new	50,000.00	47,390.45	94.78%	2,610.00	5.22%
AG16012	Front Mount Cab Mower with sweeper attach. New	35,000.00	39,003.64	111.44%	(4,004.00)	-11.44%
AG16013	Trailer new	10,000.00	9,344.00	93.44%	656.00	6.56%
VEHICLES & EQUIPMENT TOTALS		371,100.00	251,030.75	67.65%	120,070.00	32.36%
AGRICULTURAL EQUIPMENT RENTAL						
AG16007	Field Sprayer 500 gallon (Unit SPRY3122)	28,000.00	30,500.00	108.93%	(2,500.00)	-8.93%
AG16008	Agriculture Plastics Bag Roller new	30,000.00	14,391.00	47.97%	15,609.00	52.03%
EQUIPMENT RENTAL TOTALS		58,000.00	44,891.00	77.40%	13,109.00	22.60%
AGRICULTURAL FACILITIES TOTALS		440,600.00	295,921.75	67.16%	144,679.00	32.84%



REQUEST FOR DECISION

SUBJECT: Days of Operation at Puskwaskau Landfill Site

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: October 25, 2016 CAO: MH MANAGER: GC

DEPARTMENT: INFRASTRUCTURE & GM: GG PRESENTER: GC
PLANNING/ENVIRONMENTAL
SERVICES

FILE NO./LEGAL: LEGAL/POLICY REVIEW:

STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That council approve the requested day of operation for the Puskwaskau landfill to be changed to one day (Saturday) per week.

BACKGROUND/PROPOSAL:

Currently the Puskwaskau Landfill operational hours are Thursday and Saturday from 11:00 am to 6:00 pm. Information documented shows that the landfill has on average a very low usage for the years of 2014 & 2015 recorded data shows that the average amount of users on a Thursday is 3 and on a Saturday is 5, with an annual total not exceeding 450 visits for each of these years. The documented usage for 2016 shows an annual total of 252 with the daily average that is consistent with the previous years. Attendants have reported that it is not uncommon to have no customers during a day of operation, especially during the winter months.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Other options for Council's consideration are that Council could agree to leave the days of operations as is for the Puskwaskau landfill.

BENEFITS: The benefit of the recommended motion is by changing the operating days to one day per/wk Greenview would still be offering this service to area residents but will be making practical changes to operational costs. The operating costs saved by changing the operational hours can be spent in a more

efficient manner within the Solid Waste Department. The employee that now operates Puskwaskau would be utilized in the weekly operations of Solid Waste assisting in daily site maintenance throughout the department, maximizing the new employee's talents.

DISADVANTAGES: The disadvantage(s) of the recommended motion is that Puskwaskau site will only be open for residents one day per week instead of two.

COSTS/SOURCE OF FUNDING:

No Funds required.

ATTACHMENT(S):

- N/A

MUNICIPAL DISTRICT OF GREENVIEW # 16
ANNUAL REPORT FORM MONTHLY TOTALS

SOLID WASTE FACILITY Puskwaskau

FOR THE YEAR OF 2014

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL FOR MONTH
JANUARY				15		16		31
FEBRUARY				5		12		17
MARCH				8		13		21
APRIL				11		18		29
MAY				12		14		26
JUNE				14		26		40
JULY				11		18		29
AUGUST				11		20		31
SEPTEMBER				14		19		33
OCTOBER				14		17		31
NOVEMBER				12		11		23
DECEMBER				15		11		26
TOTALS				142		195		337
AVERAGE				11.8		16.3		28.1
DAILY AVERAGE				3.0		4.0		0.8

AT MONTH END INSERT NUMBER OF USERS IN COLUMN FOR EACH DAY FOR THE MONTH

Julie Zenner
OPERATOR

MUNICIPAL DISTRICT OF GREENVIEW # 16
ANNUAL REPORT FORM MONTHLY TOTALS

SOLID WASTE FACILITY Puskwaskau

FOR THE YEAR OF 2015

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL FOR MONTH
JANUARY				13		19		32
FEBRUARY				13		14		27
MARCH				7		15		22
APRIL				12		26		38
MAY				16		21		37
JUNE				19		23		42
JULY				26		23		49
AUGUST				19		25		44
SEPTEMBER				15		26		41
OCTOBER				20		31		51
NOVEMBER				12		19		31
DECEMBER				11		11		22
TOTALS				183		253		436
AVERAGE				15.2		21.1		36.3
DAILY AVERAGE				3		5		1

AT MONTH END INSERT NUMBER OF USERS IN COLUMN FOR EACH DAY FOR THE MONTH

Julie Zenner
OPERATOR

MUNICIPAL DISTRICT OF GREENVIEW # 16
ANNUAL REPORT FORM MONTHLY TOTALS

SOLID WASTE FACILITY Puskwaskau

FOR THE YEAR OF 2016

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL FOR MONTH
JANUARY				10		20		30
FEBRUARY				7		21		28
MARCH				9		15		24
APRIL				13		30		43
MAY				14		22		36
JUNE				14		15		29
JULY				11		23		34
AUGUST				10		18		28
SEPTEMBER								0
OCTOBER								0
NOVEMBER								0
DECEMBER								0
TOTALS				88		164		252
AVERAGE				11		20.5		31.5
DAILY AVERAGE				3		5		1

AT MONTH END INSERT NUMBER OF USERS IN COLUMN FOR EACH DAY FOR THE MONTH

Julie Zenner/Zach Sarling
OPERATOR



REQUEST FOR DECISION

SUBJECT: Tender Award Ridgevalley Water Treatment Plant Project
SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**
MEETING DATE: October 25, 2016 **CAO: MH** **MANAGER: GC**
DEPARTMENT: INFRASTRUCTURE & **GM: GG** **PRESENTER: GC**
PLANNING/ENVIRONMENTAL SERVICES
FILE NO./LEGAL: **LEGAL/POLICY REVIEW:**
STRATEGIC PLAN: **FINANCIAL REVIEW:**

RELEVANT LEGISLATION:

Provincial (cite) – New West Partnership Trade Agreement

Council Bylaw/Policy (cite) – Expenditure and Disbursement Policy - 1018

RECOMMENDED ACTION:

MOTION: That Council approve an additional \$801,746 in the 2017 Environmental Services Capital Budget for the upgrade of the Ridgevalley Water Treatment Plant project.

MOTION: That Council award the Ridgevalley Water Treatment Plant Upgrade project tender to AGS Mechanical Contractors Ltd. from Peace River for \$3,217,246.00 funds to come from the 2016/17 Environmental Services Capital Budget.

BACKGROUND/PROPOSAL:

The 2016 approved Environmental Services Capital budget included the Ridgevalley Water Treatment Plant Upgrade in the amount of \$3,400,000.00. The estimated cost of the project was \$3,600,000.00. The budget number was an error by Administration.

Given the tender price received, the overall project funding is portrayed in the following table;

Construction	
Ridgevalley WTP Upgrade	\$ 3,123,696
Crooked Creek Mechanical Upgrade	\$ 93,550
Sub-Total	\$ 3,217,246
Contract Administration and Contingency	

Contract Administration	\$ 602,500
Contingency	\$ 382,000
Sub-Total	\$ 4,201,746
Funding	
AMWWP	\$ 2,182,125
Greenview Contributions	\$ 2,019,621

There are a few contributing factors leading to why the tender came in higher than originally anticipated;

1. Greenview removed a Bid Item from the Crooked Creek Water Distribution tender and included it in the Ridgevalley Water Treatment Plant project. This item made more sense to be part of the mechanical upgrade within the Ridgevalley Water Treatment Plant tender.
2. Environmental Services purchased a brand new generator, ordered November 5, 2013 which was intended for Ridgevalley Water Treatment Plant upgrade. Due to the design change in 2016 and the need for increased power to run the water treatment plant, the original generator was too small for Ridgevalley but was the right size for the needs of the Field Services Office in Valleyview.
3. Atco powerline and pole relocation was altered by Atco. The resulting cost was higher than originally estimated.
4. Greenview completed a second water well to supply the cubic meters needed to support the 25 year projections. The original well slated for this task was insufficient.
5. Administration, during the 2016 budget process, in error, failed to recognize and shorted the consultants projected estimate of 3,600,000 by \$200,000.

Related costs generated by explanations above:

Additional Bid Item	\$ 50,000
Generator Purchase	\$ 135,000
Atco Power Relocation	\$ 50,000
Secondary Water Well	\$ 200,000
Increased Contract Cost	\$ 166,746
Administrative Budget error	\$200,000
Total	\$ 801,746

Greenview received a Grant from Alberta Municipal Water/Wastewater Partnership (AMWWP) in the amount of \$2,182,125.00 supporting the Ridgevalley Water Treatment Plant project. Administration has re-issued the latest revised tendered contract costs in hopes that the supporting Grant will be increased due to the project increase.

Administration notes that changes to the Little Smoky distribution and the Crooked Creek water line projects were made. Combining these two projects resulted in significant savings to Greenview of approximately \$1,300,000.00.

The publicly advertised Ridgevalley Water Treatment Plant project received three (3) bids and opened at the Associated Engineering Edmonton office at 2:00 p.m., on September 15, 2016.

The overall results are shown in Table 1 below:

Bid	Description	Cost
1	AGS Mechanical Contractors	\$3,217,246.00
2	Maple Reinders	\$3,318,246.00
3	Wildstone	\$3,358,073.00

The three bidders were compliant, the lowest compliant bid was submitted by AGS Mechanical Contractors Ltd. (AGS) in the amount of \$3,217,246.00. AGS’s schedule indicates that they intend to meet Substantial Performance by the end of September 2017, as required by the Contract. As such, Associated Engineering recommends award of this contract to AGS Mechanical Contractors Ltd.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Other options for Council’s consideration are that Council may choose not to award the project

BENEFITS: The benefit(s) of the recommended motion is that Environmental Services is able to proceed with the construction of a new Water reservoir, Reverse Osmosis treatment systems, and provide the hamlet of Ridgevalley and the Crooked Creek Waterpoint with high quality potable water.

DISADVANTAGES: The disadvantage(s) of the recommended motion is that additional monies will be expended.

COSTS/SOURCE OF FUNDING:

Funding is to come from Environmental Services Capital Budget for Ridgevalley WTP Upgrade.

ATTACHMENT(S):

- Expenditure and Disbursement Policy - 1018

September 29, 2016

File: 2015-3389.00.C.01.03

Gary Couch
Manager, Environmental Services
M.D. of Greenview No. 16
4806 - 36 Avenue
Box 1079
Valleyview, AB T0H 3N0

Re: RIDGEVALLEY WATER TREATMENT PLANT UPGRADES - BID EVALUATION

Dear Mr. Couch:

Three (3) bids were received for the project and opened at the Associated Engineering's Edmonton office at 2:00 p.m., on September 15, 2016. The overall prices are shown in Table 1 below:

Table 1: Bids Received (Excluding GST)

Item	Description	Cost
1	AGS Mechanical Contractors	\$3,217,246.00
2	Maple Reinders	\$3,318,526.00
3	Wildstone	\$3,358,073.00

The following documents are enclosed for further detailed analysis of the bids submitted:

- Overall Bid Prices
- Compliancy Checklist
- Reference Checks

The lowest compliant bid was submitted by AGS Mechanical Contractors Ltd. (AGS) for their corrected bid amount of \$3,217,246.00. AGS's schedule indicates that they intend to meet Substantial Performance by the end of September 2017, as required by the Contract. AGS plans to complete all works by using their own forces, with the exception of civil, electrical, instrumentation and controls. For the civil work, AGS plans to subcontract to Western Municipal Contracting Ltd, operating out of St Albert. For the electrical, instrumentation and controls, AGS plans to subcontract to Main-Way Electrical & Instrumentation Ltd., operating out of Peace River. No equipment substitutions were listed; and as such, AGS appears to be using the suppliers and vendors listed in the Contract Documents. Having recognized the above, we recommend award of this contract to AGS Mechanical Contractors Ltd.



Associated
Engineering

GLOBAL PERSPECTIVE.
LOCAL FOCUS.

September 29, 2016
Gary Couch
M.D. of Greenview No. 16
- 2 -

For your convenience, we have enclosed a draft Notice of Award, to be delivered on your letterhead to the Contractor, with a copy to us for our files.

Please contact the undersigned at 780-451-7666, if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to read 'Ryan Wirsz', written over a horizontal line.

Ryan Wirsz, P.Eng.
Project Manager.

Enclosure(s)



M.D. OF GREENVIEW NO. 16
RIDGEVALLEY WATER TREATMENT PLANT UPGRADES
BID PRICES & CHECK LIST

	AGS MECHANICAL CONTRACTORS	MAPLE REINDERS	WILDSTONE
RIDGEVALLEY WATER TREATMENT PLANT TOTAL	\$ 2,605,150.00	\$ 3,204,376.00	\$ 2,806,978.00
CROOKED CREEK TRUCKFILL TOTAL	\$ 93,550.00	\$ 156,604.00	\$ 121,549.00
CASH ALLOWANCE - ADDITIONAL TESTING BY AE	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
CASH ALLOWANCE - RO EQUIPMENT SUPPLY (CONTRACT 1)	\$ 359,546.00	\$ 359,546.00	\$ 359,546.00
CASH ALLOWANCE - UTILITY RELOCATION	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
PRICE ADJUSTMENT	\$ 93,450.00	\$ (472,000.00)	\$ -
TOTAL CONSTRUCTION	\$ 3,221,696.00	\$ 3,318,526.00	\$ 3,358,073.00
Bid Form Signed and Sealed	YES	YES	YES
Addendum Acknowledgement	YES	YES	YES
Bid Bond	YES	YES	YES
Consent of Surety	YES	YES	YES
Substitution List	NO	NO	NO
Subcontract List	YES	YES	YES
Force Account Rate	YES	YES	YES
Bidder's Qualifications	YES	YES	YES
Certificate of Recognition	YES	YES	YES
48 hours After Notifications			
Equipment Suppliers List	YES	YES	NO
Construction Schedule	YES	YES	NO



**M.D. OF GREENVIEW NO. 16
RIDGEVALLEY WATER TREATMENT PLANT UPGRADES
REFERENCE CHECKS**

Reference Table		
Contractor	AGS Mechanical Ltd.	Western Municipal Contracting Ltd
Discipline	General, Mechanical & Civil	Structural
Contractor Projects	Peace River WWTP Worsely Pumphouse Hotchkiss Truck Fill	Chappelle Gardens Sanitary Lift Station Hotchkiss Water Reservoir Town of Whitecourt Lift Station West Park Reservoir Expansion
Superintendent	Ron Juniper	Roger Uhrich
Superintendent Years with Firm	10+ Years	3 Years
Reference Responses	Satisfactory to Preferred Contractor	Good to Preferred Contractor
		Electrical, Instrumentation & Controls Aquatera Lift Station Falher WTP - PLC Upgrade Peace River WTP Cadotte Lake WTP Wayne Landry 2.5 Years Satisfactory to Preferred Contractor

Reference Response Legend

- Preferred Contractor
- Good
- Satisfactory
- Poor
- Not Recommended

Title: Expenditure and Disbursement Policy

Policy No: 1018

Effective Date: July 28, 2015

Motion Number: 15.07.347

Supersedes Policy No: AD-12



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

“A Great Place to Live, Work and Play”

Purpose: To establish expenditure control guidelines by identifying processes for the efficient procurement and payment of goods and services for the municipality in support of effective operations based on the following principles:

- Council recognizes the need for the prompt payment of accounts and delegates the authority to disperse funds for all budget-approved operational expenditures to the Chief Administrative Officer and/or designates.
- The Municipal District of Greenview No. 16 (Greenview) is subject to two trade agreements, the New West Partnership Trade Agreement (NWPTA) and the Agreement on Internal Trade (AIT). These two agreement must be adhered to for all expenditures that occur within their respective limits.

The MD of Greenview will not consider purchasing or procuring goods or services from any contractor or supplier who has initiated a litigation process against the Municipality. No consideration will be given for a period of five years from the conclusion of the litigation unless otherwise directed by Council.

DEFINITIONS

Expenditure Officer has the authority to sign contracts, purchase orders and invoices for payment. Typically an expenditure officer will be the Chief Administrative Officer, General Manager, Manager or Assistant Manager responsible for a department, who is accountable for the department’s budget control and administration.

Associated Expenditure Officers are identified by the respective department’s General Manager or Manager. These officers are delegated a limited amount of expenditure on behalf of the responsible department budget manager. The Chief Administrative Officer or any General Manager or Manager providing this delegation to their staff is responsible to provide, in writing, to the Finance and Administration Manager; the name, the expenditure limit for the employee, as well as a copy of the employees’ signature.

Accounting Officer is a member of the finance team, such as the Manager of Finance and Administration, Manager of Financial Reporting, Staff Accountant and General Manager of Corporate Services and any version of these titles.

Capital means items identified in the Capital Budget as approved by Council.

Department's Budget Manager is the manager who is ultimately responsible for the department's budget. The individual who creates and presents the department's proposed budget to Council.

Employee ID is the Employee Self Service ID that has been provided from Human Resources.

Emergencies when the lack of immediate action would jeopardize operations or equipment, disrupt critical public services or involve public or staff safety.

Goods means a manufactured item.

Litigation means the filing of an action in a court of law.

Nepotism the practice among those with power or influence of favouring relatives or friends.

Purchase Cards includes Greenview issued gas or credit cards.

Quote means the price bid obtained in writing or by phone, from a supplier of goods or services, but does not include a tender.

Service means any work or duties performed, including any materials provided.

POLICY

1. The Municipal District of Greenview No. 16 (Greenview) Council recognizes the annually approved operating and capital budgets as their primary expenditure control document and that all expenditure not so authorized must be presented to Council by Administration for approval prior to the expenditure being incurred. Council realizes that they have a responsibility to its ratepayers to maximize the value of the tax revenue when purchasing municipal goods and services and when providing grant funding.
2. The overall responsibility for implementing and monitoring the annual budget rests with the Chief Administrative Officer. The General Manager of Corporate Services has the overall responsibility for budget reporting and to ensure that all expenditures are a legitimate claim against Greenview; are within established authorities; have been either authorized in the annual budget or approved by resolution of Council.

PROCEDURE

1. Responsibilities

1.1. **Expenditure Officers responsibilities include:**

- 1.1.1. Authorizing a proposed expenditure or disbursement.
- 1.1.2. Ensuring that a purchase order is issued for all expenditures over \$1,500.00, other than those specifically identified in Section 7, Subsection 2 of this policy.
- 1.1.3. Abiding by the NWPTA and AIT when conducting tender calls, request for proposals or request for quotes.
- 1.1.4. Certifying that the amount of a proposed expenditure or disbursement is fair and just; and within applicable policies.
- 1.1.5. Initiating a disbursement that is consistent with the purpose for which the money is available.

- 1.1.6. Managing program or service delivery within Greenview Council approved budget allocation.
 - 1.1.7. Verifying that the goods and services have been received or the work has been performed satisfactorily.
 - 1.1.8. Verifying that a request for cheque is supported by adequate documentation.
 - 1.1.9. Verifying the accurate coding of invoices related to their financial budget responsibility.
 - 1.1.10. Verifying that procurement card (credit and gas) procedures are followed.
 - 1.1.11. Verifying all invoices and/or receipts are submitted to Accounts Payables.
 - 1.1.12. Delegate limited expenditure approval to their department's staff, as the department's budget manager sees fit, ensure all related documentation is submitted to Finance.
- 1.2. ***Associated Expenditure Officers responsibilities include:***
- 1.2.1. Staying within the expenditure limit delegated by their manager.
 - 1.2.2. Signing and receiving a copy of every invoice for the items they have purchased on behalf of Greenview.
 - 1.2.3. Ensure invoices are authorized, signed and goods or services are received.
- 1.3. ***Accounting Officers responsibilities include:***
- 1.3.1. Creating and verifying that adequate processes and controls are in place to safeguard against any material accounting misstatement and follow the guidelines outlined within this policy.
 - 1.3.2. Verifying that a proposed expenditure or disbursement has been properly authorized by an expenditure officer.
 - 1.3.3. Verifying that a proposed expenditure or disbursement is for the purpose authorized by the approved municipal budget, and/or it is consistent with the purpose for which the money is available.
 - 1.3.4. Verifying that the expenditure is recorded in the appropriate fiscal and reporting period.
 - 1.3.5. Verifying that the required supporting documentation is readily available.
 - 1.3.6. Verifying that the expenditure is charged to the appropriate general ledger account.
 - 1.3.7. Verifying the proposed expenditure or disbursement does not contravene any applicable policy and other legislative authority.
 - 1.3.8. Arranging pre-authorized payments to be made directly from Greenview's bank account with authorization from the General Manager of Corporate Services.
 - 1.3.9. Arranging direct deposits to be made to Greenview's bank account with the authorization from the General Manager of Corporate Services.
 - 1.3.10. Ensuring that the General Manager of Corporate Services and any applicable staff are made aware of any budget to actual concerns that the accounting officer may become aware of during their daily duties.
 - 1.3.11. Ensuring that the accounting practices are acceptable under the Generally Accepted Accounting Principles.
 - 1.3.12. Preparing monthly department budget to actual reports.
 - 1.3.13. Preparing and presenting to Council the organizational quarterly budget to actual report.

2. General Provisions

- 2.1. Greenview's expenditure officers may make an expenditure that is included in the approved operating and capital budgets or as otherwise approved by resolution of Council.
- 2.2. Council authorizes the Expenditure Officers as defined under Section 1 to commit the municipality for all purchases related to the operation of Greenview's programs and services that have been approved in the annual budget as follows:
 - 2.2.1. Chief Administrative Officer to the maximum budget allocation;
 - 2.2.2. General Managers, Assistant General Managers or delegate or as designated by the Chief Administrative Officer up to \$500,000.00;
 - 2.2.3. Department Managers, Assistant Managers or as designated by the Chief Administrative Officer up to \$200,000.00;
 - 2.2.4. Other staff as delegated in writing by the Expenditure Officers.
- 2.3. Operating Expenditures that exceed the Council approved operating budget by less than \$10,000.00 but still remain within the overall department budget may be approved by the Chief Administrative Officer or designate. If the over expenditure does not remain within the total department budget, the expenditure shall be presented to Council for approval.
- 2.4. Any operational expenditure approved by Council in budget or by resolution may be awarded and/or actioned by Administration, excepting Request for Proposals, which must be awarded by Council.
- 2.5. Any capital expenditure approved by Council in budget or by resolution may be awarded and/or actioned by Administration to a maximum of \$2,000,000.00, excepting Requests for Proposals, which must be awarded by Council.
- 2.6. Any capital expenditures awarded or actioned by Administration will be reported to Council via the monthly manager's reports and will include: Budgeted amount, Company name and values of compliant bids received, the name of the successful bidder, a list of bidders submitting non-compliant bids
- 2.7. Any capital expenditure for equipment or vehicles that exceeds Council's approved budget by less than \$10,000.00 or 10% and will remain within the department's overall capital budget, may be approved by the Chief Administrative Officer.
- 2.8. Staff will not engage in nepotism and will make any conflict of interest (actual or perceived) known to the Chief Administrative Officer. If the staff person in question is the Chief Administrative Officer, they will make any conflict of interest known to Council.
- 2.9. Expenditure officers may not normally authorize an expenditure or disbursement where they are directly involved in the transaction, except in the case of attending training, conferences, travel and accommodations associated with work. The expenditure claim or credit card receipt/invoice should clearly state the reason for the expenditure or claim.
- 2.10. The authority of the expenditure officers shall be limited to specific budgetary allocations and will not be general in nature. All expenditures must be authorized in the detailed annual budget or otherwise approved by resolution of Council.

- 2.11. Expenditure authority may be delegated in the absence of the responsible expenditure officer. The General Manager of Corporate Services and Manager, Finance and Administration must be notified in writing prior to the delegation of the Expenditure authority.
- 2.12. A current listing of approved expenditure or associated expenditure officers, with specimen signature and applicable expenditure authority shall be maintained by the Manager, Finance and Administration and copied to Accounts Payable.
- 2.13. Due to reasons of standardizations, economies of scale, vendor familiarity or required expertise, the following types of expenditures are coordinated on behalf of the organization:
 - 2.13.1. Stationery and office supplies by Administration Office Reception;
 - 2.13.2. Office furnishings by Facility Maintenance;
 - 2.13.3. Office equipment by Information Technology;
 - 2.13.4. All electronic equipment and software purchases for use in conjunction with the municipality's Network Infrastructure must first be reviewed by Information Systems Staff for compatibility and compliance with information Technology Standards employed throughout the organization;
 - 2.13.5. Vehicles (non-emergency) and heavy equipment by the Manager of Operations with input from Fleet and receiving department's manager;
 - 2.13.6. Emergency vehicles by the Manager of Protective Services;
 - 2.13.7. All Greenview insurance.
 - 2.13.8. Requisitions, purchases or contracts may not be divided in order to avoid the requirements of the NWPTA and the AIT spending limits.

3. Marketing and Media Placement

- 3.1. Advertising, signage, print and marketing materials must be approved by the Communications Officer.

4. Emergency Expenditures

- 4.1. Unbudgeted expenditures may be undertaken in the event of an emergency situation where the Expenditure Officer must make purchase decisions efficiently to bring the emergency situation under control.
 - 4.1.1. May be authorized by the Chief Administrative Officer or designates.
 - 4.1.2. All such expenditures shall be reported to Greenview Council at the next available opportunity.
 - 4.1.3. Proper documentation of purchases is required.

5. Contracts

- 5.1. Written contracts other than direct purchase orders should be used in situations where there is a need to specify in writing the requirements for supply or continuing supply of goods and or services, and the need to identify each party's degree of responsibility and or liability in the case of damage, default or loss.

- 5.1.1. The expenditure officer must ensure that the necessary holdback percentage is withheld from progress payments where there is a holdback charge to compensate for potential defective work or claims from third parties. Progress payment or invoices related to contracts should be approved only after the person responsible for the contract certifies performance of services or receipt of goods or confirmed the percentage of work completed. Generally this performance certificate is supplied by an engineering firm or project contract manager.
- 5.1.2. A statutory declaration and WCB declaration must be obtained from the contractor and the third parties where required to discharge all claims and obligations against the municipality before payment is made and before any holdback or deposit is released. All defects must be corrected before the final payment is approved and security deposits are returned.

6. Purchase Orders

- 6.1. Purchases over \$1,500.00 must be initiated by either a purchase order or by way of written agreement prior to acquisition.
- 6.2. Purchase orders are not required for the following:
 - 6.2.1. Purchases under \$1,500.00;
 - 6.2.2. Petty cash;
 - 6.2.3. Personal expense claims;
 - 6.2.4. Progress payments (these are covered by signed agreements);
 - 6.2.5. Utility invoices;
 - 6.2.6. Other services such as legal and municipal insurance;
 - 6.2.7. Long-term contracts or service agreements;
 - 6.2.8. Lease agreements;
 - 6.2.9. Credit card purchases.

7. Cheque Requisitions

- 7.1. Are required for all grant expenditures.
- 7.2. Are required for that do not have an invoice such as the School Requisitions, etc., except for personal expense claims, these will be paid based on the personal expense claim and the manager's approval of the claim.

8. Invoice Approval

- 8.1. The Acting Chief Administrative Officer (ACAO) may sign up to the Chief Administrative Officers limit while serving as the designated Acting Chief Administrative Officer. When the Acting Chief Administrative Officer signs in the absence of the Chief Administrative Officer, they should include ACAO after signature to indicate to the Accounts Payables department their authority to sign higher expenditure limits.
- 8.2. To avoid penalty charges the Chief Administrative Officer, Manager, Finance and Administration or General Manager, Corporate Services may approve an invoice related to ongoing operations, such as gas, electric or utility invoices, with a copy being shared with the responsible expenditure officer.

9. Purchasing Methods

- 9.1. Direct purchases from a supplier paid by credit card must comply with the provisions of this policy. Employees who occupy positions with delegated low dollar value purchasing authority may be eligible for purchasing cards upon approval by the Chief Administrative Officer. Every card holder shall be informed of and must agree to the responsibilities and restrictions regarding the use of the purchasing card. Purchasing cards include gas cards and credit cards.
- 9.2. Greenview's expenditure officers may sole source items that are equal to or less than \$10,000.00 if it is beneficial to the organization to do so.
- 9.3. Purchases between \$10,000.00 and \$74,999.99:
 - 9.3.1. Expenditure Officers must attempt to obtain a minimum of three (3) formal written price quotes signed by an authorized agent of the supplier. Quotes must be documented and include the date, name of the supplier and contact person, total cost of quote, and must be signed by the individual requesting the quote. Purchase must be initiated by purchase order or contract. In the event that the vendor provides a unique good, service, or software not readily available on the open market this must be noted in the purchase order or contract.
 - 9.3.2. The use of Day Labour from service providers who have responded to Greenview's advertisement for Day Labour services and are included in Greenview's Day Labour Source Book, are considered to meet this requirement.
- 9.4. Purchases over \$75,000.00:
 - 9.4.1. Expenditure Officers must abide by the NWPTA and AIT (see table in Section 12 (1)) as required for purchases over \$75,000.00 but under NWTPA and AIT thresholds the Expenditure Officer must attempt to obtain a minimum of three (3) formal written price quotes signed by an authorized agent of the supplier. Quotes must be documented and include the date, name of the supplier and contact person, total cost of quote, and must be signed by the individual requesting the quote. A contract must be signed for all purchases over this limit. The signed contract may be a sales agreement for vehicle and equipment purchases. All contracts shall clearly indicate each party's responsibilities, date, duration of contract, and have the supplier's authorized agent's signature as well as the appropriate Greenview signatures.

10. Tendering/ Requests for Proposals

- 10.1. Tenders or Request for Proposals must be issued in compliance with the New West Partnership Trade Agreement (NWPTA), an accord between the Governments of Alberta, British Columbia and Saskatchewan; as well as the Agreement on Internal Trade (AIT, 2015, Annex 502.4) an agreement between all Canadian Governments. Tender or Request for Proposals must be issued using the NWPTA and AIT thresholds unless they fall under the excluded procurements as defined by the agreements.

Type	NWPTA	AIT
Goods	\$75,000.00	\$100,000.00
Services	\$75,000.00	\$100,000.00
Construction	\$200,000.00	\$250,000.00

- 10.2. All tender or request for proposal notices must be posted on the Alberta Purchasing Connection Website www.purchasingconnection.ca. Additional means of tendering notices may also be used.
- 10.3. The lowest bid meeting the tender or request for proposal requirements and/or specifications will normally be accepted. Justification in writing along with recommendation must be submitted if the lowest bidder is not selected. Normally the only acceptable reasons for selecting any but the lowest bidder would be:
 - 10.3.1. Low bidder does not meet specifications;
 - 10.3.2. Low bidder cannot deliver within the required time;
 - 10.3.3. The quality of performance of previous contracts or services may be in question;
 - 10.3.4. The acceptance of the low bid would result in higher overall end costs (such as operating or life cycle costs);
 - 10.3.5. The ability, capacity, experience and efficiency of the bidder.
- 11. The opening of tenders or requests for proposal must be completed in a public setting.



REQUEST FOR DECISION

SUBJECT: Sellors SDAB Court Decision

SUBMISSION TO:

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: October 25, 2016

CAO: MH **MANAGER:**

DEPARTMENT: CAO SERVICES

GM: **PRESENTER:** MH

FILE NO./LEGAL: Appeal No. 1603-0122AC

LEGAL/POLICY REVIEW:

STRATEGIC PLAN:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – Appeal No. 1603-0122AC

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council accept the following information concerning the Sellors SDAB Court Decision for information.

MOTION: That Council seeks costs of approximately \$3000 from Sellors, as per Greenview’s entitlement under the Rule of Costs.

BACKGROUND/PROPOSAL:

On October 13, 2016, the Court of Appeal heard an *Application for Permission to Appeal* to establish whether Greenview’s SDAB erred in law on March 30, 2016, when it upheld the MPC’s February 10, 2016, decision to deny Sellors’ Development Appeal (D16-001) due to their Trucking Operation not satisfying the *Permitted or Discretionary Use* definitions of a *Small Scale Industrial Pursuit* on an Agriculturally zoned piece of property in the Grovedale area.

Upon hearing the testimonies of Sellors’ and Greenview’s respective Counsel, Justice Jack Watson reserved judgement until October 17, 2016, when he ruled that the SDAB had not erred in law and dismissed Sellors’ *Application for Permission to Appeal*. Additionally, Justice Watson’s judgement noted “the issues here were relatively straightforward” and that the SDAB’s decision and rationale had not “diverted into irrelevant or prejudicial considerations.”

Greenview has spent almost \$15,000 on legal representation for this matter and is entitled to approximately \$3000 in costs from Sellors.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Greenview may choose to seek or not seek costs from Sellors

BENEFITS: The benefits of the recommended motion are that Greenview will recover some costs associated with this court action brought on by Sellors and that it will set a precedent for future legal matters.

DISADVANTAGES: There are no perceived disadvantages to the recommended motion.

COSTS/SOURCE OF FUNDING:

All costs associated with legal counsel are covered in the Corporate Services budget.

ATTACHMENT(S):

- Court Decision Appeal No. 1603-0122AC (Sellors vs Greenview et al.)

Registrar's Office
TransCanada Pipelines Tower
2600, 450 - 1st ST SW
Calgary AB T2P 5H1

TEL: (403) 297-2206
FAX: (403) 297-5294



COURT OF APPEAL OF ALBERTA

Registrar's Office
Law Courts Building
1A Sir Winston Churchill Square
Edmonton AB T5J 0R2

TEL: (780) 422-2416
FAX: (780) 422-4127

Deputy Registrar: I. Moore

<https://albertacourts.ca>

October 14, 2016

E.B. Compton
KMSC Law LLP
Fax No. 1-780-532-1158

K.L. Becker Brookes
Reynolds, Mirth, Richard & Farmer LLP
Fax No. 780-429-3044

Deputy Registrar: D.L. Umrysh

<https://albertacourts.ca>

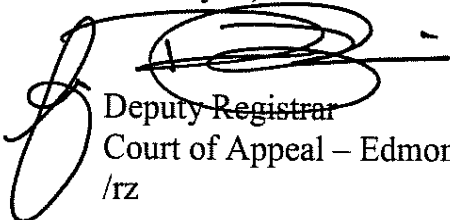
Re: *Jeremy Sellors and Stephanie Sellors v. Municipal District of Greenview*
No.16 and others
Appeal No. 1603-0122AC

This is to advise that the reserved judgment in the above named case will be released the morning of **Monday, October 17, 2016**. On that day, **between 9:30 a.m. and 10:00 a.m.**, a copy of the judgment will be sent to you as set out above.

That same day, the judgment will also be sent to the Canadian Legal Information Institute (CanLII) at 10:00 a.m. for publishing to its website, which may occur that same day. Any concerns with on-line judgments should be raised directly with CanLII.

If you have any concerns about the judgment being sent to you as set out above, please contact our office as soon as possible to make alternate delivery arrangements.

Thank you,


Deputy Registrar
Court of Appeal – Edmonton
/rz

Date: October 17, 2016

As indicated above, attached is the judgment which was released today.

Thank you.

In the Court of Appeal of Alberta

Citation: Sellors v Greenview (Municipal District No. 16), 2016 ABCA 312

Date: 20161017
Docket: 1603-0122-AC
Registry: Edmonton

Between:

Jeremy Sellors and Stephanie Sellors

Applicants
(Appellants)

- and -

**Municipal District of Greenview No. 16 Subdivision and Development Appeal Board
and Municipal District of Greenview No. 16**

Respondents
(Respondents)

- and -

Miriam Stewart

Respondent

- and -

Gwen Thetrault

Respondent

**Reasons for Decision of
The Honourable Mr. Justice Jack Watson**

Application for Permission to Appeal

**Reasons for Decision of
The Honourable Mr. Justice Jack Watson**

I Introduction

[1] The applicants seek permission to appeal to this Court from a decision of the Municipal District of Greenview No 16 Subdivision and Development Appeal Board (“SDAB”) dated March 30, 2016. The SDAB rejected their appeal from a decision of the Municipal Planning Commission (“MPC”) to refuse Development Permit No D16-001 for the operation of a trucking business on a 37.82 acre parcel in an Agricultural (A) District near Grovedale under the Greenview Municipal District (“Greenview”) Land Use Bylaw No 03-396. There is a Grovedale Area Structure Plan. The specific grounds for permission are discussed in Part II below.

[2] The applicants had commenced their trucking operations without a permit. They sought the permit when faced with enforcement action. In speaking to the MPC on February 10, 2016, the Development Officer said that there was a dwelling unit and two accessory buildings on the site as well as ten logging trucks and other miscellaneous equipment. Adjacent landowners from within 800 metres also made representations to the MPC. They raised concerns about noise, traffic level, the incapacity of Range Road 64A to handle industrial vehicles (particularly when school buses might be on the road), implications for a local creek from vehicle washing and so forth.

[3] In this regard, it can be noted parenthetically that in attendance at the motion was a named respondent, Miriam Stewart, who had no counsel and filed no brief because she did not get the full period of notice that the Rules contemplate. Nonetheless, it was apparent from brief comments that she made to me that she was essentially standing on her materials as presented below. Accordingly, her position did not need elaboration in writing or orally before me. Under the circumstances, I was also persuaded to condone the deficiency in service of notice which was admitted by counsel for the applicants.

[4] Returning to the merits of the motion for permission before me, I note that Mr. Sellors had asserted to the MPC in February, 2016 that, prior to his acquisition of the parcel, his realtor had been left to understand that this enterprise would receive favourable treatment by Greenview. Sections 3.2.1 and 9.9.1 of the Land Use Bylaw No 03-396 includes a “Small Scale Industrial Pursuit” as a discretionary use under certain circumstances and subject to limitations including that there be no more than 10 employees and that the use occur on a parcel of land not exceeding four ha (10 ac) in size. They alleged that the Development Officer had made suggestions to their realtor that led them to purchase the parcel on September 28, 2015, for the purpose of their business and thus to begin work. Mr. Sellors also suggested that there were similar businesses in the vicinity.

[5] Again parenthetically, I observe that, on the materials and during the submissions for the applicants, there was a description of those allegedly similar businesses. It is evident that any distinctions between those businesses and the trucking business of the applicants are factual in

nature and that the factual differences were of sufficient significance that the SDAB could reasonably come to a different conclusion about whether the others as described fit the definition of "Small Scale Industrial Pursuit".

[6] Returning to the background of the motion: according to the MPC Minutes, the Development Officer made submissions to it on February 10, 2016, about her prior conversation with the realtor, notably about the possibility of a "Small Scale Industrial Pursuit" and the possibility that they might have to seek re-zoning of the property from the Municipal Council if it did not fit within that definition. On November 20, 2015, Greenview took the position that the enterprise did not comply with the Bylaw and was neither a discretionary nor permitted use. Hence the applicants went to the MPC.

[7] Ultimately on February 10, 2016, the MPC refused the Permit on the basis that the proposed use was neither a permitted nor a discretionary use for the Agricultural (A) District, adding that the lands were located in a predominantly residential area and noting the various concerns raised. The applicants promptly appealed to the SDAB.

II Issues

[8] The applicants submit that the SDAB hearing was unfair for several reasons. First, they contend that Greenview was obliged to disclose its records concerning contact between the Development Officer and the realtor. Greenview refused to provide this material on confidentiality grounds. Second, they complain that the SDAB hearing was initially booked for April 11, 2016 and was abruptly moved forward to March 30, 2016, which, they said, did not give them enough time to prepare. Third, they complain that a Report was handed to their counsel minutes before the SDAB hearing started on March 30, 2016, and that six letters of objection from other concerned parties were read into the record without notice. The applicants say that the SDAB did not address these concerns, and, counter-factually, the Minutes of the SDAB have the Chair purporting to note the concerns but there being no adjournment.

[9] The same day as the hearing, the SDAB dismissed the appeal and upheld the decision of the MPC. The applicants also contend that the reasons of the SDAB failed to come to grips with the fairness issues and failed to address let alone remedy them. The applicants say that the remedies were essentially conclusory and that they must have taken into account irrelevant considerations.

[10] In their supporting brief, the applicants argue that the questions before the SDAB were: (a) whether the proposed development should be considered a "Small Scale Industrial Pursuit"; (b) whether, as a discretionary use, there were any variations, relaxations or restrictions that were appropriate to allow the business to carry on; (c) whether the proposed development was consistent with the Grovedale Area Structure Plan and (d) whether the proposed development adversely affected neighbouring amenities or property values.

[11] In effect, the SDAB's reasons provide answers in the negative as to (a) to (c) and in the affirmative as to (d). The applicants fold in their disagreement as to the SDAB outcome of those questions into a broader contention that the SDAB's reasons are inadequate, conclusory and unsupportable and non-compliant with s 687(2) of the *Municipal Government Act* RSA 2000, c M-26. In particular, they say that, as to question (d) concerning amenities, the SDAB's reasons provide no basis for its conclusion.

[12] As noted, the applicants also say that the SDAB approach to what is a "Small Scale Industrial Pursuit" was flawed, particularly when other neighbours had similar businesses. They suggest that the SDAB decision was "a breach of the legitimate expectations of the Applicants". On this latter point, the applicants' counsel conceded that there was no specific submission to the SDAB to the effect that any sort of legitimate expectations argument should have dominated the proper interpretation of the concept "Small Scale Industrial Pursuit".

[13] The grounds on which permission to appeal is sought, however, are as follows:

- (1) that the SDAB denied procedural fairness and natural justice by "providing inadequate notice" in the run up to the hearing (as described in para [8] above) and in not granting an adjournment in light of the short notice;
- (2) that the SDAB denied procedural fairness and natural justice in the way it dealt with evidence, notably as to not properly addressing their assertions as to the contact between the Development Officer and their realtor and in not requiring production of any Greenview records concerning that subject; and
- (3) that the SDAB provided inadequate reasons (as discussed above).

III Discussion

[14] The standard of review is superintended by s 688(3) of the *Municipal Government Act* which requires that an application for permission be on question[s] of law of sufficient importance for a panel of the Court and with a reasonable prospect of success: *Seabolt Watershed Association v Yellowhead (County)*, 2002 ABCA 124 at para 9, 303 AR 347. Sufficient importance can sometimes arise as to the disposition of the specific case if the handling of that case by the SDAB raises serious concerns about a denial of justice or if there are serious adverse implications to the public interest that the record indicates: *Carleo Investments Ltd v Strathcona (County)*, 2014 ABCA 302 at paras 7-10; *Beaverford v Thorhild (County No. 7)*, 2013 ABCA 6 at paras 13-22, 539 AR 373; *Schiltroth v. Parkland (County)*, 2015 ABCA 231 at paras 2-5.

[15] Questions of law include interpretation of Bylaws: *Rau v Edmonton (City)*, 2015 ABCA 5 at para 13. Nonetheless, some deference is due to an SDAB about specific issues of fact which are the underpinnings of the interpretation for application purposes of a Bylaw. Similarly, some deference is due where the SDAB is applying a form of cognizable expertise about development

and about the balancing of public needs and/or private rights under the relevant local circumstances: see *Lor-Al Springs Ltd v Ponoka (County)*, 2000 ABCA 299 at paras 6-9, 271 AR 149; *Goodrich v Flagstaff*, 2002 ABCA 293 at para 8; *Maduke v Leduc (County No. 25)*, 2010 ABCA 331 at paras 5-6; *Cameron Corporation v Edmonton (City)*, 2012 ABCA 254 at paras 3-8; *McCauley Community League v Edmonton (City) SDAB*, 2012 ABCA 86 at para 18, 522 AR 98; *Lafarge Canada Inc. v. Lac Ste. Anne (County)*, 2016 ABCA 50 at para 8. Further, what looks like a question of jurisdiction at the permission phase may on closer examination not be a question of jurisdiction: *Rau v Edmonton (City)*, 2015 ABCA 136, 600 AR 12.

[16] An anterior objection raised by the respondent Greenview is to the effect that an affidavit from Mr. Sellors offered in support of the application for permission should not be considered as the contents go past the narrow framework of permissible evidence relating to the grounds for a permission application. Greenview cites *Bergstrom v Beaumont (Town)*, 2016 ABCA 221 at paras 30-39. There is also *Maduke* at para 16: "Section 689 of the MGA precludes receipt of this evidence on the hearing of the appeal. This is a statutory appeal on the record only. Moreover, this additional evidence does not fall within any exception to the provision, for example an argument on procedural fairness." While re-affirming the principles in *Bergstrom* and *Maduke* as to the logical limitations on evidence on a motion like this, I would characterize the content of the affidavit more charitably than Greenview does and would consider such of it as conforms with the allowable exceptions to be admissible before me, and ignore anything not properly here.

[17] As for the merits of the grounds, the fairness of a proceeding before a decider or tribunal is assessed in the context of what the ordinary practices and legislative framework of the decider or tribunal: see eg *Baker v Canada*, [1999] 2 SCR 817 at para 20; *Canada v Mavi*, 2011 SCC 30 at para 42, [2011] 2 SCR 504 ("The duty of fairness is not a one-size-fits-all doctrine"). As set out in *FortisAlberta v Alberta (Utilities Commission)*, 2015 ABCA 295 at paras 180-181, 389 DLR (4th) 1, leave denied (2016) [2015] SCCA No 474 (QL) (SCC Nos 36728, 36730):

180 The purpose of the duty of fairness is to "provide a meaningful opportunity for those interested to bring evidence and arguments that are relevant to the decision to be made to the attention of the decision maker". Issues of procedural fairness are not subject to a standard of review in the *Dunsmuir* sense; the question is not whether the tribunal's decision was correct, but rather whether the procedure chosen was fair given all the circumstances. Those circumstances can include the nature of the decision, the nature of the statutory scheme, the importance of the decision, the legitimate expectations of the parties, and the procedural choices made by the agency, particularly where its legislation gives it the power to develop its own procedures: *Baker v Canada (Minister of Citizenship and Immigration)*, [1999] 2 SCR 817, 174 DLR (4th) 193. As was noted by the Supreme Court of Canada in *Canada (Attorney General) v Mavi*, 2011 SCC 30, [2011] 2 SCR 504 at para 42: "The simple overarching requirement is fairness"; a "central notion of the 'just exercise of power'".

181 The Commission has the statutory authority to choose its own procedures
43. [.....] [FN 43 refers to the *Alberta Utilities Commission Act*, c A-37.2,
s 76(1)(e).]

[18] Accordingly, it is relevant here that the legislation calls for rather brisk movement of such proceedings, a consequence no doubt of their impact on commercial activity of various kinds: see s 686(2) of the *Municipal Government Act*; *Grand Central Properties Inc v Cochrane (Town)*, 2013 ABCA 69 at paras 16-18.

[19] In the context of process concerns about timing, the SDAB was expected to hold the appeal within 30 days of the filing of the appeal, and the notice of hearing had to be given to the applicants at least five days before the hearing. The appellants were given 20 days of notice -- albeit it was shorter than a longer period they might have earlier expected. The receipt of crucial and unanticipated documentation to be considered by the SDAB at the time of the hearing might, in a given case, amount to fundamental unfairness. But even from the applicants' submissions, it is apparent that there was no real surprise in there being letters of objection from neighbours. That, plus the information received and amount of time given counsel for the applicants, was not so taken aback as to demand an adjournment. After all, the applicants were the appellants.

[20] There was no doubt by the SDAB hearing that the applicants were facing a changed situation from that which embodied any "expectation" derived from conversations between the development officer and -- according to counsel for the applicants before me -- one of the applicants. (To the MPC, the development officer believed she spoke to a realtor.). This new context -- no such expectation being accepted -- was now a wall for them to get over.

[21] Put another way, whatever else might be said about the matter in legal terms, the issue of whether the applicants were improperly caused a loss arising from alleged representations of the Development Officer was not front and centre to the role to be played by the SDAB in applying the Bylaw, the Structure Plan, and the *Municipal Government Act*. Accordingly, it is not surprising that the applicants' counsel concluded it was necessary to grasp the nettle and counsel did not strenuously press for an adjournment of the hearing. The applicants have not shown now what difference an adjournment would have made: see the late Prof. Laux, *Planning Law and Practice in Alberta*, 3rd Ed., at p 10-32; *Grand Central Properties*, paras 18-20.

[22] It is to be recalled that the decision to be made by the SDAB did not encompass a ruling as to whether Greenview had breached any duty to the applicants or otherwise acted improperly or unlawfully towards them. The SDAB function was, in essence, to decide if the proposed use of the property by the applicants was a permitted or discretionary use. Absent fairness complaints that were such as to have distorted the ability of the SDAB to address its assignment and duties under the *Municipal Government Act*, the Bylaw and the Structure Plan -- namely to determine if the proposed use was within the definition of "Small Scale Industrial Pursuit" -- even an arguable contention about lack of fairness by Greenview towards the applicants would not likely be such as

could transform that assignment or those duties of the SDAB, nor empower the SDAB with a remedial capacity not contemplated by the law.

[23] A relevant denial of fairness such as might sustain intervention by this Court is not made out. This was not a mere simulacrum of a fair proceeding.

[24] The applicant's submission as to inadequate reasons is not unfamiliar in cases of local government bodies such as this. Such emanates of local government are often populated by persons without legal training. Rather, they are usually local persons with a variety of other valuable skills and backgrounds representative of the community in its broadest sense. Consequently, their reasons may be of brief compass and appear to be conclusory. Such brevity does not necessarily reveal error.

[25] This Court must not look with eagle eyes to fix on what is said to be incompleteness of reasons as a ground for reversal if the reasons and the outcome, viewed in the round, reflect a considered determination of the relevant issues and the outcome is within a range of possible, acceptable outcomes which are defensible in respect of the facts and law: see *Newfoundland and Labrador Nurses' Union v. Newfoundland and Labrador (Treasury Board)*, 2011 SCC 62 at paras 11-15, [2011] 3 SCR 708. Review of reasons given for the purposes of a permission motion is not a search and destroy mission.

[26] As for the SDAB relying on irrelevant considerations, it is suggested that some of the material in opposition to the applicants contained (a) disputed allegations of fact (such as related to the distance of a septic pump-out) and (b) disputed allegations of inadequately pro-social attitude on the part of the applicants or their employees and (c) disputed allegations about the perspective of Alberta Transportation which should not have been before the SDAB and would have prejudiced their outlook. I am not persuaded that the reasons of the SDAB show that it diverted into irrelevant or prejudicial considerations. It is true that an SDAB should do its best to draw from material before it only truly pertinent considerations and to assess those realistically and fairly. But as said the core issues here were as to permitted or discretionary use, and particularly as to whether the proposed development fit the concept "Small Scale Industrial Pursuit". As it was found by the SDAB that it did not, evidence related to local amenities or the discretionary variance provision of the *Municipal Government Act* was not a matter the SDAB needed to decide.

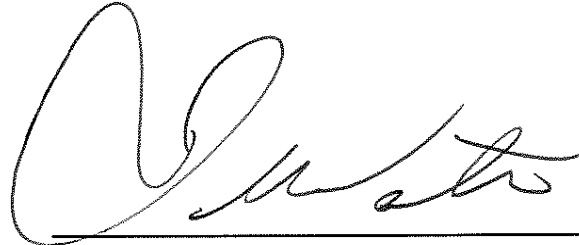
[27] The issues here were relatively straightforward. It cannot be said that either the applicants or this Court would be unable to interpret the reasons addressing those issues. As indicated above, the fairness objections do not succeed and in that light the contention about reasons largely falls away.

IV Conclusion

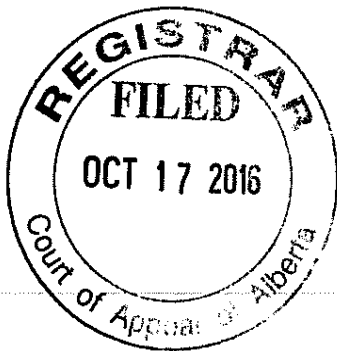
[28] The application for permission to appeal must be and is dismissed.

Application heard on October 13, 2016

Reasons filed at Edmonton, Alberta
this 17th day of October, 2016



Watson J.A.



Appearances:

E.B. Compton
for the Applicants

Respondent Municipal District of Greenview No. 16 Subdivision and Development Appeal Board
(no appearance)

K.L. Becker Brookes
for the Respondent Municipal District of Greenview No. 16

Respondent Miriam Stewart in Person

Respondent Gwen Thetrault (no appearance)



REQUEST FOR DECISION

SUBJECT:	Town of Valleyview Electronic Sign		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER:
FILE NO./LEGAL:			LEGAL/POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council decline the request from the Town of Valleyview to fund the purchase of a new electronic sign.

BACKGROUND/PROPOSAL:

The Town of Valleyview is requesting that the Town and Greenview enter into a partnership regarding the purchase of a new electronic sign located beside the Fields building on the NW corner of 50th Avenue and 50th Street in downtown Valleyview. The existing electronic sign that serves the community is presently non-operational.

The Valleyview Multiplex Committee determined that an electronic sign would not be placed at the new multiplex facility at this time due to budget restraints. It should be noted that all the required infrastructure for an electronic sign will be installed as part of the overall multiplex project.

The Towns view is that a downtown electronic sign would provide an opportunity to be able to advertise community events as well as profile events that will be taking place in the new Regional Multiplex.

The Town of Valleyview has received a quote of \$51,460.08 for the purchase and installation of the proposed electronic sign.

Administration's recommendation is to deny the request. At times when Greenview wishes to utilize the sign, Greenview would purchase time from the Town accordingly and if available.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Council may choose to provide funding or not. If Council chooses to provide funding, a portion of the display time should be designated for Greenview communications.

BENEFITS: Greenview may still be able to utilize the sign on a cost per instance basis. This would be easier to manage for both parties.

DISADVANTAGES: Advertising may or may not be available on the sign.

COSTS/SOURCE OF FUNDING:

There are no costs to the recommended motion.

ATTACHMENT(S):

- Town of Valleyview Letter – October 3rd
- Cost Estimate
- Sample Sign Display Sheet



BOX 270
VALLEYVIEW, ALBERTA
T0H 3N0
PHONE: (780) 524-5150
FAX: (780) 524-2727

October 3, 2016

Mr. Dennis Mueller

MD of Greenview

Box 1079

Valleyview, AB

T0H3N0

Dear Dennis:

The Town of Valleyview would like to request that the MD of Greenview partner with us to provide a state of the art message center, that would be located beside the Fields building on the northwest corner of 50 avenue and 50 street in downtown Valleyview.

All of the necessary services are currently in place to make this an easy install, we had received quotes in the spring of 2016, I have attached a copy for your review. We would also add a static display recognizing that the message center was provided by a partnership between the two municipalities.

We see this as an opportunity to be able to advertise community events to all ratepayers as well as a great opportunity to profile all the events that will be taking place in the new Regional Multiplex. This would be a great asset as the large pylon sign that was originally designed for the multiplex was removed from the budget to ensure that the project could move forward.

Thank you for your consideration on this request.

Respectfully Submitted

Pat Brothers

Director of Parks, Recreation & Facilities

Estimate

Entered by: 7

Customer	
Name	Town Of Valley View
Address	4802-50 Street
City	Valley View Province: Alberta
Contact	Pat Brothers Telephone: 780.524.5158

Misc	
Date	March 29 2016
Order No.	
Rep	Brian McGale
FOB	

quantity	Description	Unit Price	TOTAL
	SUPPLY and INSTALL IN Valley View:		
1	Galaxy Outdoor Electronic Message Center GS6 Series Cabinet 5'9" Hx 14'7" Wide x 0'5" D Active area: 5'3" Hx 14'4" W LED Color: RGB-281 Trillion Colors with Painted Aluminum Frame *with Installation Assurance Plus - advanced onsite Support of equipment installation **with P1G5-Platinum Service	\$ 44,069.60	\$ 44,069.60
1	Removal of existing message board and Installation of new message board <i>** Please note Town of Valley View will require a sign permit. Hi Signs charges a permit application for a fee of \$350.00. Actual permit is an additional cost- Total cost to be determined by the Town of Valley View.</i> ** ELECTRICAL CONNECTION OTHERS **All prices based on production ready artwork provided and site survey HiSigns is a COR Certified Company 3M Certified Fabricator	\$ 4,940.00	\$ 4,940.00
		SubTotal	\$ 49,009.60
		Shipping	
		G.S.T. 5.00%	\$ 2,450.48
		TOTAL	\$ 51,460.08

Payment	Other
Comments	
Name	
CC #	
Expires	30 Days

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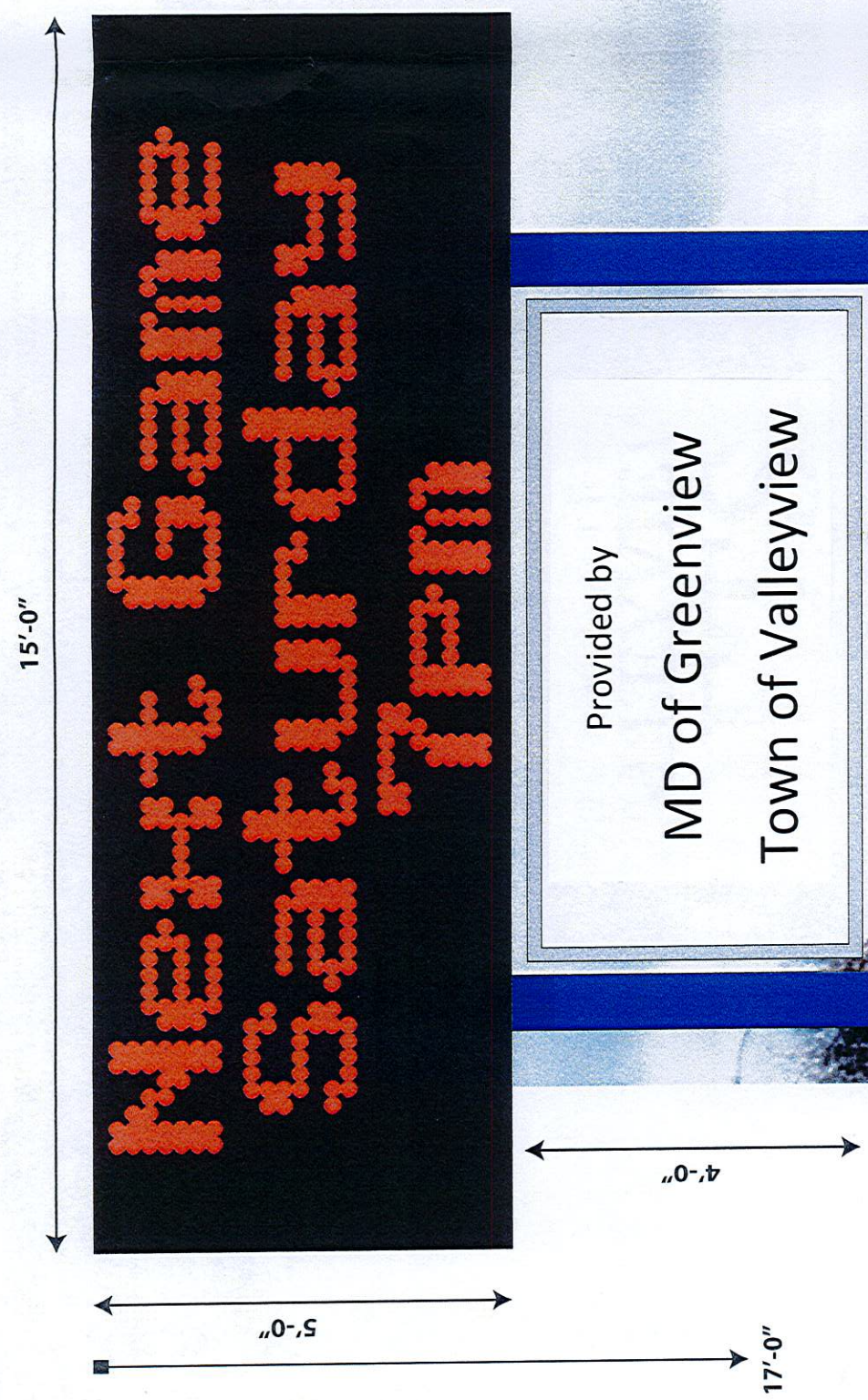
Quote is valid for 30 days any questions please contact BRIAN MCGALE.

Available Single Face LED display relocated and installed on new steel structure.

Trans Lux LED Message Centre: 5'-0"H. x 15'-0"W.
Matrix: 24x72

Illuminated Cabinet: 4'-0"H. x 8'-0"W.
Graphics to be confirmed

Support Steel: 8"x8" square steel
Concrete Bases: 30" diameter x 10'-0" deep



PROJECT NAME
Town of Valleyview

LOCATION
Valleyview

SALES REP.
Rob Odegard

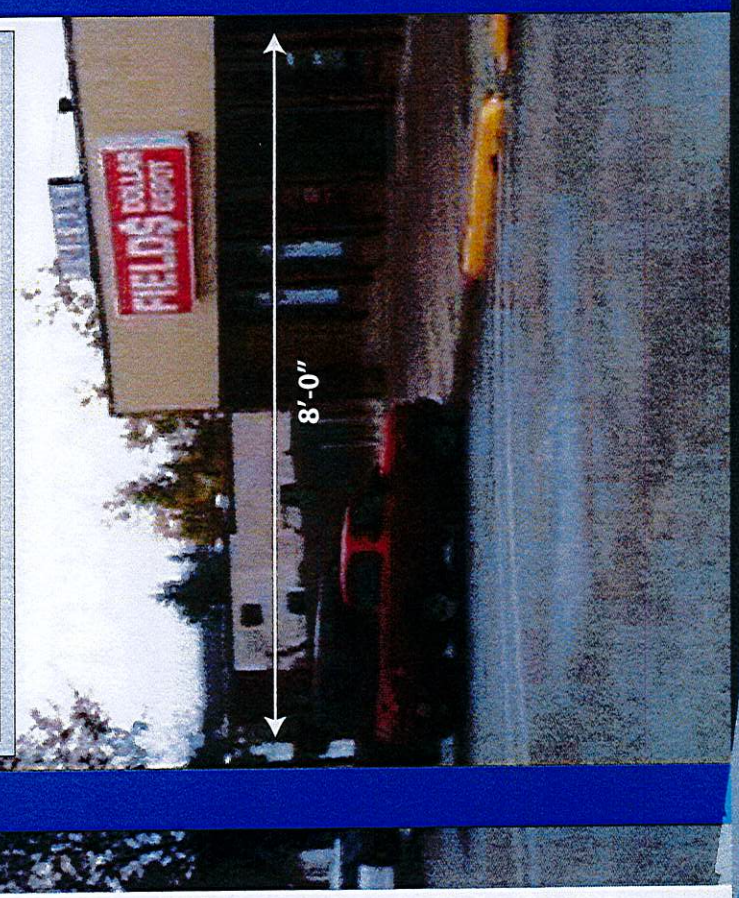
DESIGNER
Rob

SCALE
1/2" = 1'-0"

DESIGN #
12-11-

DATE
November 1

REVISIONS



CUSTOMER APPROVAL

DATE

THE DESIGN DEPICTED HEREIN IS THE SOLE PROPERTY OF BLANCHETT NEON AND MAY NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT THE PERMISSION OF THAT COMPANY.

ACTUAL COLOURS MAY VARY SLIGHTLY DUE TO THE TRANSLUCENCY OF ACRYLIC PLASTICS AND PAINTS.

DUE TO PRINTING LIMITATIONS, THE COLOURS SHOWN HERE MAY VARY SLIGHTLY FROM THE ACTUAL HUE.



Blanchett-Neon
Illuminated Sign Manufacturer Since 1947





REQUEST FOR DECISION

SUBJECT:	Youth Engagement Program	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO:	MH
MEETING DATE:	October 25, 2016	MANAGER:	DC
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			DC
STRATEGIC PLAN:			LEGAL/POLICY REVIEW:
			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: Council approve the 2016-17 Youth Engagement Program facilitated by Greenview Staff and Me to We with funds to be allocated from the 2016 and 2017 Communications Citizen Engagement Budgets.

BACKGROUND/PROPOSAL:

The Communications Department and Green View Family and Community Support Services (FCSS) are working together to develop a youth engagement program on behalf of Council. The program will engage teams of students aged 10 to 12 (grades 5 to 6) throughout the municipality. Each of the elementary schools in Greenview will be invited to provide a team of four students and an adult project champion to form their Youth Squad (Y Squad). The Y Squads will inspire change within their schools and communities as they develop their leadership skills.

This age group has been selected because the project complements the Grade 6 social studies curriculum and leadership skill development is a key component of elementary education. Information packages will be provided to all of the elementary schools in Greenview and we will ask each school principal to identify who will participate in their youth squad and as the project champion. Staff will also follow up with the schools directly and offer an in person meeting to promote the program and answer any questions in detail.

Participants

Community	Students	Project Champions
Ridgevalley School (DeBolt, Crooked Creek, Ridgevalley)	4	1
Penson School (Grovedale/Landry Heights)	4	1
Susa Creek & Grande Cache Elementary Schools	4	1
Harry Grey & St. Stephen's Schools (Valleyview area)	8	2
Peace Wapiti Virtual Academy (Home School)	4	1
Total	24	6

On December 8 to 9, 2016 the project will begin with a two day conference facilitated by Me to We in Grovedale. Me to We is a well-recognized youth leadership organization that has developed the We Day Movement across Canada. They have worked with the City of Grande Prairie to train their Youth Council and with school boards in the Grande Prairie region to develop Mighty Peace Day. Me to We specializes in programs that meet communities' unique needs and focus on the issues they are passionate about to create tangible, measurable impacts. They will be developing a custom program for Greenview that focuses on municipal government and local communities. If Council is interested, there will be an opportunity to join part of the youth conference and discuss municipal government with them.

During the Y Squad Conference students will learn about youth leadership, identify a common theme that they wish to address in their communities, and begin their project plans. An important part of the leadership development process will take place as the youth go through guided workshops to identify the issues in their communities that are of greatest importance to them and what their personal strengths are as leaders. Some examples of local themes could be the environment, building healthy relationships, bullying prevention and addressing local hunger/poverty. Students will work with their project champion to implement the projects over a five month period. Youth will develop skills in communication, critical thinking, fundraising and public speaking. By the end of the program youth will know they are part of a community and have the power to create positive change.

Each team will be provided with \$250.00 as seed money for their project. Teams will be responsible for raising additional funds to support their projects if necessary. Conference costs including facilitation, accommodation and meals will be funded by Greenview. Youth teams will be responsible for covering their own transportation costs. This funding model is recommended to ensure success in the project's first year and enable youth from across Greenview to participate equally without financial barriers.

Greenview Communications Staff and the FCSS Youth Worker will be available for check-ins throughout the project to help the Y Squads stay on track. The project champion will be a teacher or trusted member of the school staff who will help coach and mentor the youth. The teams may also remain in contact with each other through social media throughout the duration of the project (e.g. FaceBook group, Google Hangouts).

In Spring 2017, the Y Squad will meet again in Valleyview to wrap up their projects, celebrate their accomplishments as a team and report back to Council regarding their work. Youth will provide presentations to Council at the Regular Council Meeting and we will host a project wrap up lunch.

Project Timelines:

- October 2016 – RFD presented for Council approval.
 - November 1, 2016 - Information Packages sent to Principals & Grade 5 & 6 teachers.
 - November 21, 2016 – Deadline for schools to select Y Squad Teams & Project Champions.
 - November 28, 2016 – Deadline for parent permission forms to be provided to Greenview.
 - December 8-9, 2016 – Youth Conference with Me to We in Grovedale.
 - January to Spring 2017 – Y Squads working in their communities.
 - May 2017 – Y Squad Project Wrap Up & Presentation to Council.
-

Budget

	Cost	Quantity	Total
Me to We Two Day Facilitator & Program Development Fee	\$7,009	1	\$7,009
Accommodations in Grande Prairie Dec. 2016	\$150	18	\$2,700
Food & Incidentals Dec. 2016*	\$3,750	1	\$3,750
Y Squad Project Incubator Funds	\$250	6	\$1,500
Registration Packages Dec. 2016	\$50	30	\$1,500
Accommodations in Valleyview Spring 2017	\$150	12	\$1,800
Food Spring 2017*	\$2,850	1	\$2,850
Council Project Wrap Up Banquet Spring 2017	\$25	50	\$1,250
Youth Team Recognition Awards Spring 2017	\$50	30	\$1,500
Total 2016 (Part 1)			\$16,459
Total 2017 (Part 2)			\$7,400

*Meal cost estimates are based on 40 people.

December 2016 includes two lunches, one breakfast and supper in December 2016.

May 2017 includes lunch, breakfast, and supper.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Council may choose not to move forward with this project. The project was a part of the 2016 approved Budget.

BENEFITS: Given Greenview's large size and diverse communities a two part project focusing on work in local communities with in person sessions at the beginning and end has been identified as having the greatest likelihood of participation from youth across the municipality when compared to a traditional "Youth Council" model that has been adopted in other towns and cities.

There would also be an opportunity to bring Me to We in for additional seminar(s) at the middle and/or end of the project, or expand the training to three days. The cost for the program would increase accordingly. Total costs would be \$14,000 for two sessions lasting two days (four days total) or \$29,000 for three sessions lasting three days (nine days total).

DISADVANTAGES: There are no perceived disadvantages to the recommended motion. In future years Council may wish to expand the program or adjust it based on lessons learned. Council may also wish to charge a registration fee or set a fundraising goal for youth in order to participate. Youth engagement is a very popular area for municipal governments to invest in and the project goals align well with Green View FCSS' priorities.

COSTS/SOURCE OF FUNDING:

The costs of the December 2016 events will come from the 2016 Communications Citizen Engagement Budget. Annual funding in the amount of \$25,000 will be requested in Budget 2017-19 for a two part youth engagement project based on the proposed model.

ATTACHMENT:

- Me to We Proposal



WE Community Leadership Program

Municipal District of Greenview No. 16



ME to WE Leadership Programs are customizable learning workshops for young people that empower participants to discover their potential, explore social issues, build transferable skills and create positive social change.

ME to WE



Our Learning Framework

- ▶ Though each of our programs varies in theme, focus, and structure, participants involved in any of our programs will follow a common path. This process is defined in our Theory of Change, and it applies three key focal points to guide participants in the exploration of leadership development, social justice education, and civic duty.



The connection to WE makes ME to WE Leadership Programs stand out. Beyond our workshops, WE provides extensive resources to support educators in empowering young people to make positive choices at home, at school, at work and in their daily lives.

Our facilitators are experts on the many ways young people and educators alike can get further involved with WE and can offer guidance as you begin your journey.



WE

[WE.org](https://www.we.org)





Program Outline

Taking action locally is an integral part of ME to WE's programming. Whether it is collecting canned goods for a local food bank, establishing a community garden, setting up community revitalization projects or simply committing a good deed, WE wants to empower youth to be agents of change in their community.

The following program framework is designed as a 6 month leadership experience for youth in the Greenview Municipality that will result in measurable community impacts.

Program Framework

1 two day leadership summits (Fall 2016)

Each summit will focus on:

- Issues Education – Day 1
- Skill Development & Action Planning – Day 2





Program Outline

	Leadership Summit 1
Issues Education	Issues Discovery 101
Skill Development	Skills Self Assessment
Action Planning	Passion + Issues = Change



Program Quote

Program	Cost Breakdown	Total
WE Community Leadership Program	<ul style="list-style-type: none"> 2 day leadership summit Program design and administration 	\$4,200.00
Expenses	Travel, accommodations and per diems <ul style="list-style-type: none"> Travel from Toronto, ON to Greenview, AB Per diems for 2 staff Accommodation for 2 staff Travel from Greenview, AB to Toronto, ON 	\$2,569.50
SUB-TOTAL:		\$6,769.50
TAX (5%)**:		\$210.00
TOTAL ***:		\$6,979.50

**Tax is only applicable to program fees

**Quote is valid until November 30th, 2016 and is subject to change



Next Steps

1 | Confirm your program

- ▶ Like what you see? Contact us to confirm your program
- ▶ Still have questions? Give us a call and we can discuss adjustments or customizations

2 | Contract and Invoice

- ▶ Pick a date, time and location – we'll take care of the rest!

3 | Change the world

- ▶ Watch your workshop come to life and learn more about the WE Movement at we.org



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About WE

WE is a movement that brings people together and gives them the tools to change the world. Our unique family of organizations, WE Charity and ME to WE social enterprise, empower people at home and around the world.



CHARITY

With WE Charity, we empower change with resources that create sustainable impact. We do this through domestic programs like WE Schools and internationally through WE Villages. Our WE Schools program is active in over 10,000 schools in the United States, Canada and the UK, engaging over 2.4 million students in service learning. Our WE Villages program is active in 8 developing countries, creating a sustainable model of international development.



With ME to WE, a social enterprise, we create products and experiences that allow people to do good through their everyday choices. Half of all ME to WE profits are donated to support WE Charity, while the other half is reinvested to grow the mission of the social enterprise.

Join the WE Movement: take the pledge at [WE.org](https://www.wemovement.org)



EZ PUSH UTILITY
SNOW PUSHER



QUICK SWEEP POWER
ANGLE BROOM



REQUEST FOR DECISION

SUBJECT: Skid Steer Attachment Purchase

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: October 25, 2016

**DEPARTMENT: INFRASTRUCTURE &
PLANNING/CONSTRUCTION &
MAINTENANCE**

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER:

GM: GG PRESENTER: GG GG

FILE NO./LEGAL:

STRATEGIC PLAN:

LEGAL/POLICY REVIEW:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) –

Council Bylaw/Policy (cite) –

RECOMMENDED ACTION:

MOTION: That Council direct Administration to include \$15,000 in the 2017 Facility Maintenance Capital Budget for the purchase of an angle rotary broom and a snow bucket for snow removal at the Public Services Building in Grovedale.

BACKGROUND/PROPOSAL:

During the capital budget presentations, a skid steer with angle broom and snow bucket attachments had been requested for the new Grovedale Public Services Building. During the 2017 Capital Budget presentation, it was decided that the operations department in Grovedale had a skid steer that would be used by Facility Maintenance.

Facility Maintenance confirmed with the operations department in Grovedale that there was no angle broom or snow bucket available for this skid steer. The request for these two 8 foot wide skid steer attachments by Facility Maintenance is for snow removal maintenance on the sidewalks, parking lots and Heli pad at the Public Services building.

OPTIONS/BENEFITS/DISADVANTAGES:

OPTIONS: Other options for Council’s consideration are to contract the snow removal service out or rent the needed attachments.

BENEFITS: The benefit(s) of the recommended motion will provide the proper tools to be efficient, while receiving better quality service as required.

DISADVANTAGES: There are no perceived disadvantages to the recommended motion other than the cost of purchasing the attachments.

COSTS/SOURCE OF FUNDING:

Funding would come from the 2017 Capital Budget.

ATTACHMENT(S):

- Picture of the attachments