



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## ORGANIZATINAL MEETING AGENDA

Tuesday, October 25, 2016

9:00 AM


Council Chambers  
Administration Building

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## ADJOURNMENT



## REQUEST FOR DECISION

SUBJECT: **Appointment of Reeve**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – *MGA Section 150(2), 152, 156, and 185.1*

**Council Bylaw / Policy** (cite) – *N/A*

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### RECOMMENDED ACTION:

**MOTION:** See below for voting options

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### BACKGROUND / PROPOSAL:

Under Section 150(2) the Council of a Municipal District is to select a Chief Elected Official (Reeve) from amongst its membership. Voting may be secret ballot.

Before selecting the Chief Elected Official (Reeve), Council will need to first determine the manner in which they intend to vote on the selection of Chief Elected Official. Section 185.1 of the MGA provides that voting is to be by secret ballot **if any council member present requests same**; otherwise, voting will be by show of hands. If a secret ballot is used then the appointment must be confirmed by a resolution of Council.

Once a winner has been declared by the CAO then the selected member will complete the requisite Oath of Office for Reeve. Following this, the Reeve will assume the chair.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

COSTS / SOURCE OF FUNDING:

There are no perceived costs.

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ATTACHMENT(S):

- None



## REQUEST FOR DECISION

SUBJECT: **Appointment of Deputy Reeve**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – *MGA Section 150(2), 152, 156*

**Council Bylaw / Policy** (cite) – *N/A*

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### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_ as the Deputy Reeve of the Municipal District of Greenview No. 16 Council until the next annual Organizational Meeting.

**MOTION:** That Council request the Chief Administrative Officer to destroy the ballots used for the appointment of Reeve and Deputy Reeve.

---

### BACKGROUND / PROPOSAL:

Under Section 152 of the Municipal Government Act, the Council of the Municipal District is to select a Deputy Chief Elected Official (Deputy Reeve) from amongst its membership.

Voting on a member will be in accordance with the method selected by Council prior to this item. Once a winner has been declared by the Reeve then the selected member will complete the requisite Oath of Office for Deputy Reeve. A motion will then be required to destroy the ballots.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

COSTS / SOURCE OF FUNDING:

There are no perceived costs.

---

ATTACHMENT(S):

- None





## REQUEST FOR DECISION

SUBJECT: **Regular Scheduled Council Meetings**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – *MGA; Section 193(1)*

**Council Bylaw / Policy** (cite) – *N/A*

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### RECOMMENDED ACTION:

**MOTION:** That Council hold regular scheduled Council Meetings on the second and fourth Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36<sup>th</sup> Avenue, Valleyview, and cancel the following Regular Council Meetings:

**August 8<sup>th</sup>, 2017 for Council Break**

**November 14<sup>th</sup>, 2017 for AAMDC Fall Convention**

**December 26<sup>th</sup>, 2017 for Christmas Break**

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### BACKGROUND / PROPOSAL:

Section 193(1) of the MGA cites; Council may decide at a Council Meeting at which all the Councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to choose different dates, start times and frequency for its Regular Council Meeting.

**Benefits** – *N/A*

**Disadvantages** – *N/A*

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### COSTS / SOURCE OF FUNDING:

There are no perceived costs.

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ATTACHMENT(S):

- None



## REQUEST FOR DECISION

SUBJECT: **Committee of the Whole**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:            PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – *MGA; Section 193(1)*

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION:** That Council hold the Committee of the Whole meeting on the third Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806 – 36<sup>th</sup> Avenue, Valleyview, and cancel the following regular scheduled Committee of the Whole Meetings:

March 21<sup>st</sup>, 2017 for AAMDC Spring Convention

August 15<sup>th</sup>, 2017 for Council Break

**MOTION:** That Council hold the June 20<sup>th</sup>, 2017 Committee of the Whole in Grovedale and the July 18<sup>th</sup>, 2017 Committee of the Whole in Grovedale in Grande Cache.

---

### BACKGROUND / PROPOSAL:

Committee of the Whole meetings are an opportunity for Council to discuss such matters as policies, bylaws, agreements and programs/projects which are still in the planning, draft or development stage. Council may choose different dates, start time and frequency for these meetings if it so chooses. Any meeting dates cancelled by Council will be advertised so that the public is aware of the change.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option follow Administrations recommendation or to change meeting dates.

**Benefits** – N/A

**Disadvantages** – N/A

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### COSTS / SOURCE OF FUNDING:

There are no perceived costs to the recommended motion.

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ATTACHMENT(S):

- None



## REQUEST FOR DECISION

SUBJECT: **Municipal Planning Commission (MPC)**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:            PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial (cite) – N/A**

**Council Bylaw / Policy (cite) – N/A**

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### RECOMMENDED ACTION:

**MOTION:** That Council hold the Municipal Planning Commission meetings on the Wednesday following the first Regular Council Meeting of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36<sup>th</sup> Avenue, Valleyview, AB, and cancel the regular scheduled Municipal Planning Commission meeting on August 9<sup>th</sup>, 2017.

---

### BACKGROUND / PROPOSAL:

The MPC meeting is usually the first Wednesday after the first Regular Council meeting.  
The August 9<sup>th</sup>, 2017 meeting falls during Council Break.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to choose alternate dates for the Municipal Planning Commission Meeting.

**Benefits** – N/A

**Disadvantages** – N/A

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### COSTS / SOURCE OF FUNDING:

There are no perceived costs to the recommended motion.

---

### ATTACHMENT(S):

- None



## REQUEST FOR DECISION

SUBJECT: **Greenview Ratepayer BBQ's**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – Policy CO 01 states that Council will hold annual Ratepayer Barbeques and will establish the dates, times, venues and locations for them.

---

### RECOMMENDED ACTION:

**MOTION:** That Council host the Annual Ratepayer Barbeques in June and July 2017 with funding to come from the 2017 Communications Citizens Engagement Budget. The Barbeques will be held from 5:00 p.m. to 7:00 p.m. as follows:

- In Valleyview at the Greenview Administration Building/Operations Buildings on June 13, 2017
- In Grovedale at the Grovedale Community Hall on June 20, 2017
- In DeBolt at the Public Services Building on July 11, 2017
- In Grande Cache at Eagles Nest Hall on July 20, 2017

---

### BACKGROUND / PROPOSAL:

Administration has recommended the same locations as last year for the barbeques in Valleyview, Grovedale and Grande Cache. One recommendation has been to move the Valleyview event next door to the parking lot in front of the Administration Building to encourage citizens to come into the building and provide more targeted educational programming. The construction of the new Public Services Buildings is anticipated to be completed so the event in DeBolt will be hosted there. The barbeques scheduled in Grande Cache and Grovedale coincide with the Committee of the Whole meetings in those communities. Administration will book the venues based on the dates decided by Council.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change dates or venues of the Annual Ratepayer Barbeques.

**Benefits** – By holding the barbeques on the same dates as the Committee of the Whole meetings, there is greater likelihood of community participation and the events are more convenient for Councillors and Staff who may need to travel to attend.

**Disadvantages** – There are no perceived disadvantages.

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**COSTS / SOURCE OF FUNDING:**

Funding for the Barbeques has been allocated in 2017 Communications Citizen Engagement Budget.

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**ATTACHMENT:**

None



# REQUEST FOR DECISION

SUBJECT: **Agricultural Appeal Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council appoint three members to sit on the Agricultural Appeal Committee.**

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## BACKGROUND / PROPOSAL:

The Agricultural Appeal Committee was created by combining the Agricultural Pests Act Appeal Committee, and the Weed Control Act Appeal Committee into one independent committee consisting of three members at large to hear the appeals for notices issued under both Provincial Statutes.

Currently Mr. Clarence Lindblom and Mr. Doug Vandemark sit on this board with interest in remaining.

Chrystal Norris and Hope Kristensen have expressed interest in sitting on the Agricultural Appeal Committee.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

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## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



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ATTACHMENT(S):

- Letters from interested parties.

## Lianne Kruger

---

**From:** chrystalnorris1@gmail.com  
**Sent:** Tuesday, July 12, 2016 6:29 AM  
**To:** Lianne Kruger  
**Subject:** Committee Vacancies

Good Morning!

I would be interested in knowing more information on both of the following if I could, Please

- Subdivision & Development Appeal Board
  - Agriculture Appeal Committee.
- Chrystal Norris

Thank you,

Sent from my iPad

## **Lianne Kruger**

---

**From:** clindblo@telusplanet.net  
**Sent:** Monday, October 17, 2016 10:07 AM  
**To:** Lianne Kruger  
**Subject:** Committee

Hi Lianne

This email is to confirm I wish to serve on the agriculture committee

Thank you

Clarence Lindblom  
780-512-6396

## Lianne Kruger

---

**From:** doug vandemark <ausdingodawg@hotmail.com>  
**Sent:** Thursday, August 04, 2016 11:38 AM  
**To:** Lianne Kruger  
**Subject:** Subdivision and development appeal board

Hi Lianne

Doug Vandemark from Grovedale. I would like to be on the Subdivision and Development Appeal board. Thank you for considering my application for this position.

Any questions or concerns please feel free to contact me.

Doug Vandemark  
Box 154  
Grande Prairie, AB  
T8V 3A4  
780-814-1235 cell  
780-539-5436 home

Thank you.

Doug Vandemark

Sent from my iPad

## Lianne Kruger

---

**From:** Hope Kristensen <hopelight7@gmail.com>  
**Sent:** Monday, October 03, 2016 8:14 AM  
**To:** Lianne Kruger  
**Subject:** Re: Board positions

I would be interested in letting my name stand for both of those positions please.

Sent from my iPhone

> On Oct 3, 2016, at 8:00 AM, Lianne Kruger <Lianne.Kruger@MDGreenview.ab.ca> wrote:  
>  
> Good morning,  
>  
> I will add your name to the Recreation Board listing for Council's consideration. As for the Agricultural Appeal Board only meets when necessary and the Agricultural Services Board meets monthly, date and time to be decided.  
>  
> Should you have any questions or concerns please do not hesitate to contact the undersigned.  
>  
> Respectfully,  
>  
>  
> -----Original Message-----  
> From: Hope Kristensen [mailto:hopelight7@gmail.com]  
> Sent: Tuesday, September 20, 2016 7:42 AM  
> To: Lianne Kruger <Lianne.Kruger@MDGreenview.ab.ca>  
> Subject: Board positions  
>  
> Hiya! I would like to let my name stand on the Recreation board, and am interested in the Agricultural appeal board as well as the Ag Services board. I would love some information about meeting days and time for the latter 2 positions please! Thank you, Hope Kristensen.  
>  
> Sent from my iPhone



## REQUEST FOR DECISION

---

SUBJECT: **Agricultural Services Board (ASB)**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) –

**Council Bylaw / Policy** (cite) – *Bylaw 97-224, Policy AG02*

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### RECOMMENDED ACTION:

**MOTION: That Council appoint two Councillors and five Members at Large to the Agricultural Services Board.**

---

### BACKGROUND / PROPOSAL:

Comprised of seven members who hold office for a one year period. The ASB consists of two members from Council and five Members at Large who must be rate payers of Greenview.

The ASB meets monthly, usually the Wednesday following the second Regular Council meeting of the month, and attends at least two conferences annually.

Currently Councillor Bill Smith and Councillor Dale Smith along with Roland Cailliau, Larry Smith, Allen Perkins, Laurie Mitchell and Jonas Ljunggren sit on the Agricultural Services Board.

Larry Smith, Allen Perkins, and Laurie Mitchell have expressed interest in remaining on the ASB. Administration has received interest from Hope Kristensen and Warren Wohlgemuth to sit on the ASB.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council members and Members at Large that now sit on the ASB.

**Benefits** – N/A

**Disadvantages** – N/A

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COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Emails from interested parties.

## Lianne Kruger

---

**From:** Allen Perkins <arp@iwantwireless.ca>  
**Sent:** Tuesday, October 18, 2016 11:11 AM  
**To:** Lianne Kruger  
**Subject:** asb member at large debolt

I am interested in serving another season on asb .-----Allen Perkins



## Lianne Kruger

---

**From:** Hope Kristensen <hopelight7@gmail.com>  
**Sent:** Tuesday, September 20, 2016 7:42 AM  
**To:** Lianne Kruger  
**Subject:** Board positions

Hiya! I would like to let my name stand on the Recreation board, and am interested in the Agricultural appeal board as well as the Ag Services board. I would love some information about meeting days and time for the latter 2 positions please! Thank you, Hope Kristensen.

Sent from my iPhone

October 11/16

Lianne Kruger

I am interested in  
serving another year on  
the Agri Service Board

Larry Smith  
Box 335 Grovedale AB.  
TOH 1X0

780-518-0602  
lsmith2c@gmail.com

## Lianne Kruger

---

**From:** Laurie Mitchell <lauriemitchell82@yahoo.ca>  
**Sent:** Wednesday, September 21, 2016 8:37 AM  
**To:** Lianne Kruger  
**Subject:** Agricultural Service Board

Lianne,

I have enjoyed serving on the ASB for the past few years and am glad to be able to contribute to my community in this capacity. I feel I have learned a lot, both about agriculture and government policies. So I would be willing to serve another term on the Agriculture service board and the Soil Conservation Appeal board.

Thank you, Laurie Mitchell

## Lianne Kruger

---

**From:** Warren <warrenoutwelding@yahoo.ca>  
**Sent:** Friday, October 21, 2016 1:46 PM  
**To:** Lianne Kruger  
**Subject:** Re: Agricultural Services Board

Hello Lianne

Yes I am interested in sitting on the Agricultural Services Board. Please send me any info I need or if you need anything more from me please let me know.

You can contact me at 780-512-3727

or email

Thank you

Warren Wohlgemuth

On Oct 21, 2016, at 10:40 AM, Lianne Kruger <[Lianne.Kruger@MDGreenview.ab.ca](mailto:Lianne.Kruger@MDGreenview.ab.ca)> wrote:

Good morning,

Councillor Dale Smith requested that I send you an email regarding the Agricultural Services Board. If you are interested in sitting on this board please reply to this email with your request.

Thank you,

Should you have any questions or concerns please do not hesitate to contact the undersigned.

Respectfully,

---

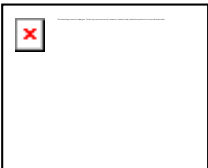
## Lianne Kruger

Executive Assistant Chief Administrative Officer

Municipal District of Greenview No. 16 | 4806-36 Avenue Box 1079 Valleyview, Alberta T0H 3N0

Tel: [780-524-7600](tel:780-524-7600) | Fax: [780-524-4432](tel:780-524-4432) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [888-524-7608](tel:888-524-7608) | Direct: [1-780-524-7627](tel:1-780-524-7627)

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Thank you.



## REQUEST FOR DECISION

SUBJECT: **Alberta Care Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Alberta Care Board.**

---

### BACKGROUND / PROPOSAL:

Currently Councillor Roxie Rutt sits on this board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council member that currently sits on the Alberta Care Board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

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### ATTACHMENT(S):

None



# REQUEST FOR DECISION

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SUBJECT: **Assessment Review Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
                    LEGAL/ POLICY REVIEW:  
                    FINANCIAL REVIEW:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council appoint Mr. Rene Cauche, Mr. Randy Ehman and Mr. Don Gourlay to the Assessment Review Board.**

---

BACKGROUND / PROPOSAL:

To be eligible to be appointed by the Assessment Review Board Clerk, all Public Members must successfully complete training as prescribed by the Minister. Members of Council are not eligible to sit on the Assessment Review Board.

---

OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

---

COSTS / SOURCE OF FUNDING:

N/A

---

ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Audit Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint three Council Members and four Administration to the Audit Committee.**

---

## BACKGROUND / PROPOSAL:

Currently Reeve Dale Gervais, Deputy Reeve Tom Burton and Councillor Dale Smith sit on the committee for Council and CAO Mike Haugen, General Manager, Corporate Services, Rosemary Offrey, Manager Finance & Administration Donna Ducharme sit on the committee for administration.

The Audit committee works with the Council appointed auditors to help guide the yearly financial audit of the municipality.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council and/or administration that now sit on the board.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

ATTACHMENT(S):

None





## REQUEST FOR DECISION

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SUBJECT: **Canfor FMA Advisory Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Canfor F.M.A. Advisory Committee and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

Canfor establishes this Committee with one representative from Council. The Committee's role is to act as a sounding board for issues that affect Canfor's management of their Forest Management Area. Canfor's FMA includes the area east of the Smoky River south to Grande Cache and east to the Little Smoky River. Meetings are held monthly.

Currently Councillor Roxie Rutt retains a seat on this committee with Deputy Reeve Tom Burton as alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Grovedale Cemetery Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – *Bylaw 97-218*

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_, Stewart Bowen, David Dibb, and Judy Maffret to the Grovedale Cemetery Committee for a term of three years.

---

### BACKGROUND / PROPOSAL:

The Grovedale Cemetery is one of four cemeteries within Greenview. Council has established a bylaw appointing five community members to the committee as well as one Councillor.

Currently Councillor Bill Smith sits on this committee with Stewart Bowen, David Dibb, Gwen Smith and Margaret Basnett.

Stewart Bowen, David Dibb and Judy Maffret have expressed interest in remaining on the committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

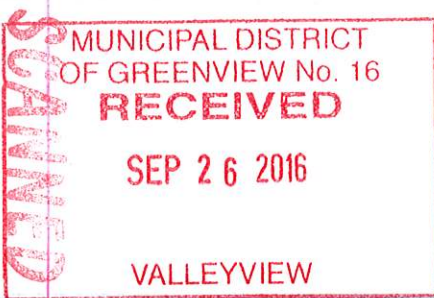
### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Emails from interested parties.



Lianne

Sept 21 2016.

Lianne Kruger.

R.E. Groulx Cemetery Committee

Yes I would be interested in another term  
if approved.

I still have property and a interest in Groulx  
community even though I don't live here at the  
present time.

Thank you.

David J. Dill.

6117-95 ST.

Gr Pr Ath T&W-209

## Lianne Kruger

---

**From:** Teresa Marin  
**Sent:** Thursday, September 22, 2016 9:23 AM  
**To:** Lianne Kruger  
**Cc:** Mike Haugen; Teresa Marin  
**Subject:** Grovedale Cemetery Committee

Hi Lianne,

Judy Maffret called regarding putting her name forward as a member for the Grovedale Cemetery Committee. She will be forwarding a letter to me next week.

Kind regards,  
Teresa

## Teresa Marin

Community Services, Executive Assistant

Municipal District of Greenview No. 16 | 4806 36 Ave. Box 1079 Valleyview, Alberta T0H 3N0

Tel: [780-524-7600](tel:780-524-7600) | Fax: [1-780-524-4307](tel:1-780-524-4307) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch: [888-524-7608](tel:888-524-7608) | Direct: [1-780-524-7347](tel:1-780-524-7347)

[mdgreenview.ab.ca](http://mdgreenview.ab.ca) | Follow us on Twitter [@mdgreenview16](https://twitter.com/mdgreenview16)



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Thank you.



Lianne

DEAR MS KRUGER

I, STEWART BOWEN, WILL SUBMIT MY NAME TO COUNCIL FOR  
ANOTHER THREE YEAR TERM ON THE GROVEDALE CEMETERY COMMITTEE,

SINCERELY

Stewart Bowen

KRISTENE

CAN YOU FORWARD THIS ON FOR ME? IF NOT GIVE ME A CALL @ 780-532-6759  
AND I'LL POST IT. *Stewart*

MUNICIPAL DISTRICT  
OF GREENVIEW No. 16  
**RECEIVED**

SEP 28 2016

VALLEYVIEW



## REQUEST FOR DECISION

SUBJECT: **Little Smoky Cemetery Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – *Bylaw 97-218*

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_ and Joe Arnault, Connie Amundson, Rene Fournier and Roxanne Perron to the Little Smoky Cemetery Committee for a term of three years.

---

### BACKGROUND / PROPOSAL:

Little Smoky Cemetery is one of four cemeteries within Greenview. Council has established a bylaw appointing five community members to the committee as well as one Councillor.

Currently Councillor Dale Gervais sits on this committee with Joe Arnault, Connie Amundson, Rene Fournier and Gail Koleba.

Joe Arnault, Connie Amundson, Roxanne Perron and Rene Fournier have expressed interest in sitting on the committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



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ATTACHMENT(S):

- Emails from interested parties.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

August 29, 2016

Ms. Connie Amundson  
Box 75  
Little Smoky, AB T0H 3Z0

MUNICIPAL DISTRICT  
OF GREENVIEW No. 16  
**RECEIVED**

SEP 01 2016

VALLEYVIEW

RE: Little Smoky Cemetery Committee

*I will stay on committee  
Connie Amundson*

On behalf of Council for the MD of Greenview, thank you for your participation on the Little Smoky Cemetery Committee. Your commitment to the committee has been greatly appreciated.

As you may be aware, the Little Smoky Cemetery Committee appointment is for a three year term commencing at the Annual Organizational meeting which is held in October. If you have an interest in serving another term please forward a letter to myself at the address below before October 1<sup>st</sup>, 2016.

Should you be interested, Council will consider your appointment at the next Organizational Meeting. Please be aware that Council has the option of appointing you or another interested party.

MD Greenview  
c/o Lianne Kruger  
PO Box 1079  
Valleyview, AB T0H 3N0  
Or you may email me at [Lianne.Kruger@mdgreenview.ab.ca](mailto:Lianne.Kruger@mdgreenview.ab.ca)

Respectfully,

Lianne Kruger  
Executive Assistant, Chief Administrative Officer & Council

cc: File

## Lianne Kruger

---

**From:** joearnault <joearnault@gmail.com>  
**Sent:** Tuesday, October 11, 2016 1:26 PM  
**To:** Lianne Kruger  
**Subject:** Cemetery

I wish to let my name stand on committee. Joe Arnault.

Sent from my Samsung device

## Lianne Kruger

---

**From:** anita Blanke <anita4js@gmail.com>  
**Sent:** Thursday, June 09, 2016 8:40 AM  
**To:** Lianne Kruger  
**Subject:** Cemetery maintenance

Hello Lianne Rene Fournier here! Letting you know I would be interested in sitting on the board for Little Smoky area please! 780-622-7675 or you may use this email address too!

## Lianne Kruger

---

**From:** Roxanne Perron <roxanneperron@gmail.com>  
**Sent:** Tuesday, August 30, 2016 10:08 AM  
**To:** Lianne Kruger  
**Subject:** Little Smoky Cemetery Committee

Good morning Lianne.

Re: Little Smoky Cemetery Committee

I'm interested in serving on this committee.

Sincerely,  
Roxanne

Roxanne Perron  
Box 77  
Little Smoky, AB T0H 3Z0  
780-524-8954  
[roxanneperron@gmail.com](mailto:roxanneperron@gmail.com)



## REQUEST FOR DECISION

SUBJECT: **New Fish Creek Cemetery Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – *Bylaw 97-218*

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_, Wilma Marcotte and Sherry Perron to the New Fish Creek Cemetery Committee for a term of three years.

---

### BACKGROUND / PROPOSAL:

New Fish Creek Cemetery is one of four cemeteries within Greenview. Council has established a bylaw appointing five community members to the committee as well as one Councillor.

Currently Councillor Dale Smith sits on this committee with Sherry Perron and Wilma Marcotte.

Sherry Perron and Wilma Marcotte have expressed interest in remaining on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Emails from interested parties.

## Lianne Kruger

---

**From:** Sherry Perron <perron@telusplanet.net>  
**Sent:** Friday, September 09, 2016 8:50 AM  
**To:** Lianne Kruger  
**Subject:** New Fish Creek Cemetery Committee

Good morning Lianne,

I am willing to continue serving for another term on the New Fish Creek Cemetery Committee.

Thanks,  
Mrs. Sherry Perron



M.D. 16 Greenview  
Box 1079  
Valleyview AB.  
T8H-3N0

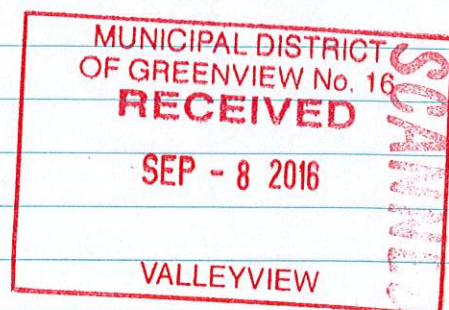
Box 596  
Valleyview AB.  
T8H-3N0  
Sept. 6, 2016

Dear Lianne Kruger,

In reply to your Aug. 29, 2016 letter  
I am interested in staying on the  
New Fish Creek Cemetery Committee.

Yours truly

Wilma Marcotte.





## REQUEST FOR DECISION

SUBJECT: **Sunset House Cemetery Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – *Bylaw 97-218*

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_, Kevin Petryshen, Lori King, Gloria Whiting, and Susan Sperling to the Sunset House Cemetery Committee for a term of three years.

---

### BACKGROUND / PROPOSAL:

The Sunset House Cemetery is one of four cemeteries within Greenview. Council has established a bylaw appointing five community members to the committee as well as one Councillor.

Currently Councillor Dave Hay sits on this committee with Kevin Petryshen, Lori King, and Gloria Whiting.

Kevin Petryshen, Lori King, Gloria Whiting and Susan Sperling have expressed interest in sitting on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Emails from interested parties.

## Lianne Kruger

---

**From:** Susan Sperling <SSperling@pembina.com>  
**Sent:** Thursday, September 08, 2016 10:45 AM  
**To:** Lianne Kruger  
**Subject:** RE: Sunset House Cemetery Committee - Interested in filling vacancy

Hi Lianne,

My contact information is as follows:

Susan Sperling  
Box 2362 Valleyview AB T0H 3N0

Home# 780-524-5778  
Cell# 780-552-6655  
Office#780-552-2805

Is this what you are looking for?

**Susan Sperling** - Warehouseman, Valleyview  
[Pembina Pipeline Corporation](#) | 4807-36 Avenue Valleyview, AB T0H 3N0  
Tel: (780) 524-2040 | Cell: (780) 552-6655 | Fax: (780)524-2571 | <mailto:ssperling@pembina.com>

The best way to predict the future is to create it. ~ Abraham Lincoln

**From:** Lianne Kruger [<mailto:Lianne.Kruger@MDGreenview.ab.ca>]  
**Sent:** Tuesday, September 06, 2016 2:50 PM  
**To:** Susan Sperling <SSperling@pembina.com>  
**Subject:** RE: Sunset House Cemetery Committee - Interested in filling vacancy

Good afternoon Susan,

At the August 23<sup>rd</sup>, 2016 Council Meeting, Council made the motion;

*That Council appoint Susan Sperling to the Sunset House Cemetery Committee.*

Please forward to me your contact information so that I may add it to the listing.

Should you have any questions or concerns please do not hesitate to contact the undersigned.

Respectfully,

**From:** Susan Sperling [<mailto:SSperling@pembina.com>]  
**Sent:** Monday, July 25, 2016 10:47 AM  
**To:** Lianne Kruger <[Lianne.Kruger@MDGreenview.ab.ca](mailto:Lianne.Kruger@MDGreenview.ab.ca)>  
**Subject:** Sunset House Cemetery Committee - Interested in filling vacancy

Hi Lianne,

I sending this email as a request to consider my application to serve on the Sunset House Cemetery Committee. I would be willing to fill the vacancy until October and then would like to be considered to keep the position for the next term as well.

If you require any other information please don't hesitate to contact me.

Thanks and have a great day!

**Susan Sperling** - Warehouseman, Valleyview  
[Pembina Pipeline Corporation](#) | 4807-36 Avenue Valleyview, AB  
T0H 3N0  
Tel: **(780) 524-2040** | Cell: **(780) 552-6655** | Fax: **(780) 524-2571** | [ssperling@pembina.com](mailto:ssperling@pembina.com)

The best way to predict the future is to create it. ~ Abraham Lincoln

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## Lianne Kruger

---

**From:** Lori King <eggy69\_78@hotmail.com>  
**Sent:** Tuesday, September 13, 2016 7:55 PM  
**To:** Lianne Kruger  
**Subject:** Sunset house cemetery committee

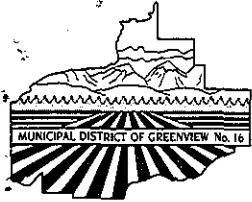
Sent from my iPhone. Hi Lianne Please add my name,Lori King and also my mother s ,Glori Whiting to serve another term on the above committee . Thank you

## **Lianne Kruger**

---

**From:** kpetryshen <kpetryshen@hotmail.com>  
**Sent:** Wednesday, September 07, 2016 9:51 AM  
**To:** Lianne Kruger  
**Subject:** Cemetery Committee

I will serve another term on the Sunset House cemetery committee. Kevin Petryshen



## BYLAW NO. 97-218

### of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of establishing control of cemetery operations, and hereby known as the 'Cemetery Bylaw'.**

**WHEREAS**, the Municipal District of Greenview No. 16 is recognized as the owner of cemeteries, as defined in the *Cemeteries Act*, Chapter C-2;

**THEREFORE**, the Council for the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

#### **1. PURPOSE:**

- 1.1 The purpose of this bylaw is to establish a bylaw to control the operations of cemeteries owned by the Municipal District of Greenview No. 16.

#### **2. DEFINITIONS:**

- 2.1 **Caretaker** means the person placed in charge of the cemetery by resolution of Committee.
- 2.2 **Cemetery** means land that is set apart or used as a place for the burial of dead human bodies or other human remains, or in which dead human bodies or other human remains are buried, owned by the Municipal District of Greenview.
- 2.3 **Committee** means an Advisory Committee that may be formed to advise and recommend to the Council on matters required in the performance of this Bylaw.
- 2.4 **Fees** means a Schedule of Fees and Charges as established by the Committee.
- 2.5 **Lot** means a single grave site.
- 2.6 **Maintenance** means both short and long term care of the cemetery.
- 2.7 **Memorial Fund** is moneys donated for the purpose of maintenance or beautification of the cemetery. This money is to be transferred to the trust fund unless specified for a certain project by the donor.
- 2.8 **Monument**; for the purpose of this Bylaw, a monument shall be understood to be any permanent memorial structure.
- 2.9 **Municipality** means the Municipal District of Greenview No. 16.
- 2.10 **Plot** means two or more lots shown on a plan and officially recorded with the Committee.
- 2.11 **Trust Fund** is moneys from the Memorial Fund that are placed in a term deposit or other savings to generate interest for the maintenance and beautification of the cemetery.

#### **3. CONTROL:**

- 3.1 The municipality may delegate its authority to the Committee with respect to the control and maintenance of the cemetery.
- 3.3 The Committee shall supervise all sales of lots and plots.
- 3.4 The Committee shall keep a correct account of all revenues and expenditures made in connection with the cemetery.



- 3.5 Two copies of all burial records (sales of lots or plots) and reservations shall be maintained. One copy of all records shall be forwarded to the municipality prior to June 30th in each year.

#### **4. SALES AND RESERVATIONS:**

- 4.1 The Committee shall from time to time review and recommend to the municipality the prices for all lot and plot sales, the charges for opening and closing of lots, and the maintenance fees.
- 4.2 Lots in the cemetery shall be sold by the Committee. Should financial hardship be proven, the Committee may make arrangements with the purchaser of a lot as it sees fit.
- 4.3 Reservation for one or more lot or plot may be made. However, if after 180 days the lots or plots are not paid for, they will be forfeited.
- 4.4 If approved by the Committee, lots and plots may be transferred for no more than the original purchase cost set by the Committee.
- 4.5 It is a condition of every sale that the purchaser expressly waives any claim arising by reason of any error or mis-description of any burial plot. The Committee undertakes that it will attempt, insofar as it is reasonably possible, to avoid such errors but its liability shall only extend to refund in case of error, any money paid to the Committee for a lot or lots and it undertakes to make an equivalent quality of lot or lots available.
- 4.6 Application for interment should be made 36 hours prior to the time established for burial from May to October inclusive, and 48 hours during the months of November to April inclusive, not including weekends.

#### **5. MONUMENTS:**

- 5.1 The owner of each lot shall have the right to erect thereon a monument or headstone subject to the provisions of the Committee on cemetery monuments.
- 5.2 The caretaker is to approve any headstone or monument prior to placement on the grave.
- 5.3 It is the lot owner's responsibility to maintain the monument in a manner acceptable to the caretaker.
- 5.4 No person shall place upon any monument the name of a dealer, supplier or manufacturer.
- 5.5 Vertical monuments, tombstones or markers placed above the level of the ground will be allowed.
- 5.6 All memorials must be of granite, marble, limestone or bronze unless approved in writing by the Caretaker. No fixtures of any type such as pictures or ornaments made of breakable materials may be attached or affixed in any manner whatsoever to any part of a memorial.
- 5.7 The outside back of any monument on any adult grave, whether it be upright or flat, must be placed exactly sixteen inches from the boundary at the head of the lot. On a child's grave, the outside back of any monument must be placed exactly twelve inches from the boundary at the head of the lot.
- 5.8 The Committee may allow full length grave covers if they are constructed of granite, marble, limestone or bronze and are no more than six inches above ground level.
- 5.9 All foundations for erecting memorials shall be made of concrete and must extend not less than six inches around the complete base of the memorial and must be level with the surface of the ground.
- 5.10 No monument work except markers shall be delivered to a cemetery until the foundation is completed and until the contractor is ready to proceed with the work of erection.
- 5.11 The behavior of all workmen employed by others upon cemetery property shall be subject to the control of the Caretaker. Contractors, masons, and stone cutters shall lay planks on the lots and paths over which heavy materials are to be moved in order to protect them from injury.

**6. CARE OF LOTS:**

- 6.1 The owner of each lot shall have the right to improve his lot at his convenience subject to the provisions of this bylaw.
- 6.2 To ensure neatness, and to preserve the beauty of the cemetery, the caretaker shall approve the placement and removal of:
  - a) wreaths, flowers and other removable mementos.
  - b) flowers, shrubs, weeds and grass growing upon graves.
- 6.3 Any lot owner shall be allowed to place monuments, plant flower beds, or make any improvements on the lot(s), providing such work is in accordance with this Bylaw, in an area extending five (5) feet from the head of the lot and the full width of the lot less six (6) inches from the boundary on each side (on child's grave - forty (40) inches from the head of the lot and the full width of the lot less six (6) inches from the boundary on each side). They may, however, use the entire lot for a period of not longer than 180 days from the date of interment, after which time the Caretaker may level and landscape to Committee standards.
- 6.4 No person or lot owner shall plant any tree or shrub or any other plant that will attain a height of 18 inches or over in accordance with No. 6.1 above.
- 6.5 No person other than the Caretaker shall remove any growing plants, flowers, slips, or cuttings from anywhere in the cemetery.
- 6.6 The Caretaker may remove, after a period of thirty (30) days, from any lot any weeds, grass, funeral design, or floral pieces which may become wilted, or any other article or thing which is in his opinion unsightly.

**7. MISCELLANEOUS PROVISIONS:**

- 7.1 The cemetery shall not be used for any purpose other than burial grounds for dead human bodies and human cremated remains.
- 7.2 All burials are to be made within the confines of a single lot. There must be a minimum of twelve (12) inches of earth between remains buried in adjoining lots. There shall not be more than two burials in a single adult grave space and there shall be a minimum of three (3) feet of earth above the outer shell. Double burial in one lot must be indicated at the time of sale of the lot.
- 7.3 There shall not be more than six (6) containers of cremated remains permitted per single lot. There must be a minimum of two and one half (2 1/2) feet of earth placed over each container.
- 7.4 Provisions may be made to inter more than one stillborn body within the confines of one lot. There must be a minimum of one (1) foot of earth between remains buried in such communal graves, with at least three feet of soil over the uppermost casket.
- 7.5 No person shall drive a vehicle in the cemetery except at a moderate rate and then only upon the roadway provided for the purpose thereof. The caretaker may at his discretion prohibit the entrance of vehicles into the cemetery when the roads are not fit for vehicles. The owner of any motor vehicle shall be responsible for any damages done by such a vehicle within the boundaries of the cemetery.
- 7.6 No person shall disturb the quiet and good order of the cemetery by noise or any other improper conduct.
- 7.7 Any person who willfully damages or destroys or removes any tomb, monument, gravestone or any other structure placed in the cemetery or any railing or other work for the protection or ornamentation of the cemetery or burial lot, or willfully damages or destroys any tree, shrub or plant in the cemetery, or any person who in the cemetery discharges firearms (save at military funerals) or commits a nuisance, shall be prosecuted to the fullest extent of the law.

**8. MEMORIAL FUND AND TRUST FUND:**

- 8.1 Two separate accounts are to be set up by the Committee including a Memorial Fund and Trust Fund, and operated by the Committee as per this bylaw and any pertinent policy thereto.

- 8.2 The Committee shall maintain a record of expenditures and revenues relating to all operations of the cemetery, and shall, prior to March 31st of each year, provide to the municipality a financial statement of such expenditures and revenues, signed by two Committee members in good standing.

**9. ROLE OF COMMITTEE:**

- 9.1 There is hereby established a Committee which shall consist of: five members at large from the municipality or who may have a vested interest in the cemetery, one of which shall serve as Caretaker; plus one municipal Councilor for the area served, as appointed by resolution of Council from time to time.
- 9.2 The Committee members term of office shall be for three years, to run concurrently with the municipal election year.
- 9.3 The positions of Chairman and Treasurer of the Committee shall be elected from within for a one year term.
- 9.4 The Committee shall operate, maintain and manage the cemetery.
- 9.5 Subject to the provisions of this bylaw and any policy thereto, the Committee may determine all rules of procedure for the conduct of its meetings, policies, procedures, and the setting of a fee schedule to cover costs for operating and maintaining the cemetery, subject to final approval from the municipality.

**10. GENERAL:**

- 10.1 The municipality may enter into agreement with another party for the performance of this bylaw if a Committee is not established.
- 10.2 This Bylaw may be amended by resolution of Council
- 10.3 This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of August, A.D., 1997.

Read a second time this 12th day of November, A.D., 1997.

Read a third time and finally passed this 12th day of November, A.D., 1997.

K. P. Muligan  
REEVE

Coordonfrent  
MUNICIPAL MANAGER



## REQUEST FOR DECISION

---

SUBJECT:	<b>Northern Lakes College Community Education Committee (CEC)</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council accept the Northern Lakes College Community Education Committee member list, for information.

---

### BACKGROUND / PROPOSAL:

The CEC is comprised of members of Student Council, First Nations, Metis, Municipalities, Chambers of Commerce, and community groups. With these groups they work to identify programs services and needs for their communities and will assist the college with marketing and recruitment activities.

This committee is on a two year term ending in 2018.

Currently Councillor Roxie Rutt sits on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

N/A



## REQUEST FOR DECISION

SUBJECT: **Community Futures Grande Prairie & Region**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Community Futures Grande Prairie & Region Board and one Councillor as an alternate.**

---

### BACKGROUND / PROPOSAL:

The Board's role is to help to guide and plan Community Futures operations, sit on Investment Review Committee and make investments decisions to approve or decline loan applications, report back to respective communities and organizations regarding Community Futures activities, projects and events and to act as a liaison to respective communities and organizations. One member of Greenview is appointed to the board. The Community Futures Board meets monthly.

Currently Councillor Bill Smith sits on this board with Deputy Reeve Tom Burton as alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

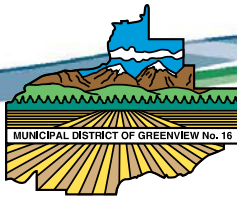
---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT: **Community Planning Association of Alberta**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Community Planning Association of Alberta.**

---

### BACKGROUND / PROPOSAL:

The Community Planning Association of Alberta is an organization dedicated to the promotion of community planning in the Province of Alberta. The Association provides a forum for the discussion of community planning-related concepts, ideas and issues with a view towards solutions.

Currently Deputy Reeve Tom Burton sits on this board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):



None



## REQUEST FOR DECISION

SUBJECT: **Crooked Creek Recreation Club**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Crooked Creek Recreation Club.**

---

### BACKGROUND / PROPOSAL:

The Crooked Creek Recreation Club operates the Crooked Creek arena, which is owned by Greenview. It is felt there is a need to have a Councillor on this Committee to ensure the Crooked Creek Recreation Club stays financially sustainable.

Currently Councillor Roxie Rutt sits on this club.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Disaster Services Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint four Councillors to the Disaster Services Committee.**

---

## BACKGROUND / PROPOSAL:

The Disaster Services Committee is responsible for overseeing the Emergency Operations Plan and actions that will be initiated in the event of an emergency.

This committee is comprised of four members of Council. The role of the committee is to advise on the development of emergency plans and programs.

Currently Reeve Dale Gervais, Councillor Dave Hay, Councillor Bill Smith and Councillor George Delorme sits on this committee.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council members which sit on the Disaster Services Committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

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SUBJECT: **East Smoky Recreation Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the East Smoky Recreation Board and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

Consisting of eleven members from the communities of Goodwin, Puskwaskau, DeBolt, Crooked Creek, Clarkson Valley, Sturgeon Heights and one member from Council. The boards mandate is to provide recreation services for these areas. The board meets monthly to provide direction on issues of funding, program needs and facility enhancement and operation.

Currently Deputy Reeve Tom Burton holds this seat with Councillor Roxie Rutt as alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change current Council members which sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Enbridge Northern Gateway Pipeline**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Enbridge Northern Gateway Pipeline.**

---

## BACKGROUND / PROPOSAL:

Currently Reeve Dale Gervais holds this seat.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which holds this seat.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None





# REQUEST FOR DECISION

SUBJECT: **Evergreen Foundations**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:            PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Evergreens Foundations Board and one Councillor as an alternate.

---

## BACKGROUND / PROPOSAL:

Evergreens Foundation is a board established under the Alberta Housing Act. This board is one of three within Greenview and is comprised of member municipalities, including the MD of Yellowhead #94, the Towns of Grande Cache, Hinton, Evansburg and Edson, and the MD of Greenview. Their mandate is to deal with issues regarding the senior's lodge, apartments, and low income housing in the respective municipalities. The Evergreens Foundation meets monthly in Edson.

Currently Councillor George Delorme holds this seat with Councillor Dave Hay as Alternate.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

**COSTS / SOURCE OF FUNDING:**

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

**ATTACHMENT(S):**

None



# REQUEST FOR DECISION

SUBJECT: **Fox Creek Recreation Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Fox Creek Recreational Committee, and one Councillor as an alternate.

---

## BACKGROUND / PROPOSAL:

Currently Deputy Reeve Tom Burton sits on this committee with Reeve Dale Gervais as the alternate.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which currently sits on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None



## REQUEST FOR DECISION

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SUBJECT: **Golden Triangle Consortium**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Golden Triangle Consortium.**

---

### BACKGROUND / PROPOSAL:

As per Council's direction administration entered into an agreement with the Golden Triangle Consortium for a three year term. The Golden Triangle Consortium partners include, Town of Whitecourt, Fox Creek, Swan Hills and Woodlands County. These partners each contribute to keep the Golden Triangle Trails open and maintained.

Currently Reeve Dale Gervais holds a seat on the Consortium.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council member on the board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Grande Cache Elders Council**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Grande Cache Elders Council.**

---

## BACKGROUND / PROPOSAL:

Currently Councillor George Delorme sits on this council.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Grande Prairie Regional Hospital Foundation**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one member of Council to the Grande Prairie Hospital Foundation Committee.**

---

### BACKGROUND / PROPOSAL:

The primary purpose of the Grande Prairie Regional Hospital Foundation is to enhance the quality of health care in the community by raising money for needs of the QE II Regional Hospital and the Grande Prairie Regional Hospital. The Foundation plays a critical role in funding for essential specialized equipment, major projects, education and patient care programs for which there is no other funding.

Reeve Dale Gervais sits on this committee with Councillor Roxie Rutt as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

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None





## REQUEST FOR DECISION

SUBJECT: **Grande Prairie Tourism Association**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one member to the Grande Prairie Tourism Association.**

---

### BACKGROUND / PROPOSAL:

Currently Councillor Bill Smith sits on this board with Ms. Leslie Vandemark as alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the member which currently sits on this association.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Grande Spirit Foundations**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Grande Spirit Foundation and one Councillor as an alternate.**

---

### BACKGROUND / PROPOSAL:

This is the second foundation of three, and is comprised of member representatives from the municipalities quoted for the Grande Prairie Ambulance, plus MD 19, MD 20, the Village of Rycroft and the Town of Spirit River. Their mandate is to deal with issues regarding the senior's lodge, apartments, and low income housing in the respective municipalities. The foundation meets monthly.

Currently Councillor Roxie Rutt holds this seat with Councillor Dave Hay as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this foundation.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Green View Family & Community Services (FCSS)**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – *FCSS Act*

**Council Bylaw / Policy** (cite) – *N/A*

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint Councillor \_\_\_\_\_, Councillor \_\_\_\_\_ to the FCSS Board and appoint Councillor \_\_\_\_\_ as the alternate to the Green View FCSS Board.

**MOTION:** That Council appoint Robin McCullough, Roxanne Perron and Trina Parker-Carroll as Members at Large to the Green View FCSS Board.

---

### BACKGROUND / PROPOSAL:

The Green View FCSS Board is comprised of seven members; one from the Town of Valleyview Council, one Town of Valleyview resident, two from Councillors from Greenview and three Greenview residents – all appointed by their respective Councils. The role of the committee is to promote Community Support Services and Programs within the Town and MD under a joint agreement. Their mandate is to provide programs that must be preventive in nature and enhance the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity. The Board meets on the Wednesday following Committee of the Whole every month.

Currently Councillor Roxie Rutt and Councillor Dale Smith sit on this board with Councillor Dave Hay as the alternate.

Robin McCullough, Roxanne Perron and Trina Parker-Carroll sit on this board as Members at Large and have expressed interest in remaining on the board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillors and Members which sit on the FCSS Board.

**Benefits** – *N/A*

**Disadvantages – N/A**

---

**COSTS / SOURCE OF FUNDING:**

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

**ATTACHMENT(S):**

- Emails from interested parties.

## Lianne Kruger

---

**From:** robin mccullough <robin.mccullough@hotmail.ca>  
**Sent:** Thursday, September 29, 2016 10:34 PM  
**To:** Lianne Kruger  
**Subject:** FCSS Board

Hello Lianne,

I would like to submit my name for consideration, to the council for another term on the FCSS Board.

Thank you

Robin McCullough  
780-882-7485

## Lianne Kruger

---

**From:** Roxanne Perron <roxanneperron@gmail.com>  
**Sent:** Thursday, September 29, 2016 1:44 PM  
**To:** Lianne Kruger  
**Subject:** Re: FCSS board

Hi Lianne,

Re: Green View Family & Community Services Board

I am interested in continuing to serve on the FCSS Board.

I've enjoyed working with past & present board members & Greenview staff to provide excellent prevention programming in our communities.

Sincerely,

Roxanne Perron

Box 77

Little Smoky, AB T0H 3Z0

780-524-8954

roxanneperron@gmail.com



Trina Parker-Carroll

Box 300  
Valleyview, AB  
T0H 3N0  
(780) 524-6500  
trinaparkercarroll@gmail.com

Box 1079 Valleyview, AB T0H 3N0  
Municipal District of Greenview Council

10/3/2016

Dear Council Members,

This letter is to inform you of my interest in continuing being a FCSS Board Member. I strongly feel that I have been a positive asset to the board this last year. FCSS continues to be an organization that holds a special place in my heart and I'm still very passionate about it.

As I am already very familiar with the FCSS provincial mandate, as well as the funding partnerships through the municipalities and the role of the board itself, continuing to be a member of the board will be a natural fit. In my capacity as a board member, I feel I can contribute positively to an atmosphere of community involvement and collaboration while maintaining a sense of transparency and accountability. I well know the value and importance of not only partnerships at the community level but also the benefits to expanding those partnerships beyond those boundaries. I continue to be very involved in many aspects of the community, and as a parent of a young family, it is important to me to invest in the future growth of our community. It is my continued belief that a successful FCSS board is comprised of a cross-section of people who represent the various ages and stages of the communities we serve and I welcome the opportunity to continue to be a part of that.

Thank you for your time and consideration in this matter, should you have any questions or require any further information, please do not hesitate to contact me. I look forward to hearing from you.

Respectfully submitted,

Trina Parker-Carroll





## REQUEST FOR DECISION

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SUBJECT:	<b>Greenview Regional Partnership Steering Committee</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint two Councillors to the Greenview Regional Partnership Steering Committee.**

---

### BACKGROUND / PROPOSAL:

The Greenview Regional Partnership Steering Committee is an advisory committee to the member municipal councils, being the Town of Valleyview, the Town of Fox Creek, the Town of Grande Cache and Greenview, which will provide recommendations to the respective Councils on partnership projects. The committee will consist of the Mayor/Reeve from each of the municipalities, plus two additional Councillors from Greenview.

Currently Reeve Dale Gervais, Deputy Reeve Tom Burton and Councillor Dave Hay sit on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – With the exception of the Reeve, Council has the option to change the Council members which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

ATTACHMENT(S):

None



# REQUEST FOR DECISION

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SUBJECT:	<b>Greenview Regional Waste Management Commission (GRWMC)</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council appoint two Councillors, one Councillor as an alternate and one Member at Large to the Greenview Waste Management Commission.

---

## BACKGROUND / PROPOSAL:

Currently Reeve Dale Gervais and Councillor Les Urness sit on the GRWMC, with Councillor Roxie Rutt as the alternate.

Mr. Gordon Vivian currently sits as a member at large on the commission and has stated his interest in remaining on the board. Mr. Vivian has stated his concerns with being out of country for six months of the year and is willing to give up his seat if there are other interested parties.

Brian Gallivan and Amber Peters have stated their interest in sitting on the GRWMC.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor and/or members which now sit on the commission.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Emails from interested parties.

## Lianne Kruger

---

**From:** Amber Peters (Verdechem) <APeters@Verdechem.com>  
**Sent:** Tuesday, October 11, 2016 1:21 PM  
**To:** Lianne Kruger  
**Subject:** Interest in Committee & Board Member Opportunities

Good afternoon Lianne,

I am interested in becoming a committee member for the Greenview Regional Waste Management Committee. Please let me know if you require any further information from me.

Thank you,

Amber Peters  
Field Services Representative  
VerdeChem Technologies Inc.  
Cell: 1-780-512-1844  
[apeters@verdechem.com](mailto:apeters@verdechem.com)

October 14, 2016

Lianne Kruger  
MD of Greenview  
4806-36 Avenue  
Box 1079  
Valleyview, AB  
T0H 3N0

Dear Lianne:

I would like to express my interest in becoming a board member for the Greenview Regional Waste Commission.

My contact information is as follows:

Brian Gallivan  
Box 1257  
Valleyview, AB  
T0H 3N0  
(780)524-8759

If you have any questions please feel free to contact me.

Sincerely,



Brian Gallivan

## Lianne Kruger

---

**From:** gvivian <gvivian@telus.net>  
**Sent:** Saturday, October 01, 2016 10:33 AM  
**To:** Lianne Kruger  
**Subject:** GRWMC

Hi Lianne, Am following up to your letter of Aug 2016 requesting my reply should I be interested in keeping my name on the list for participation on GRWMC. I would be interested should I be eligible to participate however knowing I will be unavailable October 15 thru April 15 of each year. (Snow Birding) Should it be decided others have a more consistent attendance, I would be good with that decision.

Thanks,

Gordon N Vivian  
7805248181



## REQUEST FOR DECISION

SUBJECT: **Grovedale / South Wapiti Recreation Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor as a Member at Large to the Grovedale/South Wapiti Recreation Board.

---

### BACKGROUND / PROPOSAL:

This board was established to provide recreational services to the Grovedale/South Wapiti area. The recreation board meets monthly.

Currently Councillor Bill Smith sits on the Grovedale/South Wapiti Recreation Board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which now sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



---

ATTACHMENT(S):

None.



## REQUEST FOR DECISION

SUBJECT: **Heart River Foundation**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Heart River Foundation and one Councillor as an alternate.**

---

### BACKGROUND / PROPOSAL:

The last of the three foundations that consist of the municipalities to the north east of Greenview. Their mandate is to deal with issues regarding the senior's lodge, apartments, and low income housing in the respective municipalities. The foundation meets monthly.

Currently Councillor Dave Hay sits on this foundation with Councillor Dale Smith as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this foundation.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **High Prairie Resource Advisory Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the High Prairie Resource Advisory Committee.**

---

## BACKGROUND / PROPOSAL:

Currently Councillor Dale Smith sits on this committee.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change Councillor which sits on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT:	<b>Joint Town of Valleyview / MD of Greenview Committee</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint Council as a whole to the Joint Town of Valleyview / MD of Greenview Committee.**

---

### BACKGROUND / PROPOSAL:

This committee consists of both the Town of Valleyview Council and Greenview Council. This is an ad-hoc committee that reviews proposals and issues that jointly affect the Town and Greenview.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

None

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT: **DeBolt Library Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the DeBolt Library Board.**

---

### BACKGROUND / PROPOSAL:

The DeBolt Library Board meetings are held monthly to discuss issues of concern regarding the library.

Currently Deputy Reeve Tom Burton holds this seat.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Fox Creek Library Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Fox Creek Library Board.**

---

### BACKGROUND / PROPOSAL:

Greenview has recently entered into an agreement with the Fox Creek Library Board. As per that agreement Greenview shall have a minimum of one appointed member on the board.

Currently Reeve Dale Gervais sits on this board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT: **Grande Cache Library Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Grande Cache Library Board.**

---

BACKGROUND / PROPOSAL:

Greenview has recently entered into an agreement with the Grande Cache Library Board. As per that agreement Greenview shall have a minimum of one appointed member on the board.

Councillor George Delorme currently sits on this board.

---

OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillor which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None





## REQUEST FOR DECISION

---

SUBJECT: **Mighty Peace Watershed Alliance**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Mighty Peace Watershed Alliance.**

---

### BACKGROUND / PROPOSAL:

Currently Councillor Dave Hay sits on the Mighty Peace Watershed Alliance.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has some options to change the Councillor which sits on the Mighty Peace Watershed Alliance.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

- None



## REQUEST FOR DECISION

SUBJECT: **Millar Western Public Advisory Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Millar Western Public Advisory Committee and one Councillor as the alternate.

---

### BACKGROUND / PROPOSAL:

Currently Councillor Dale Smith holds this seat with Deputy Reeve Tom Burton as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillors which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

- None



# REQUEST FOR DECISION

---

SUBJECT: **Multiplex Design Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

RECOMMENDED ACTION:

**MOTION:** That Council appoint three members of Council to the Multiplex Design Committee and one Councillor as the alternate.

---

BACKGROUND / PROPOSAL:

Currently Reeve Dale Gervais, Councillor Les Urness and Councillor Dave Hay sit on this committee with Councillor Dale Smith as the alternate.

---

OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council members which sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Municipal Planning Commission**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – *Bylaw 13-708*

---

### RECOMMENDED ACTION:

**MOTION:** That Council accept the Municipal Planning Commission member listing, as information.

---

### BACKGROUND / PROPOSAL:

Bylaw 13-708 states “The Municipal Planning Commission shall consist of all members of the Municipal District of Greenview No. 16 Council.”

The role of the M.P.C. is to make decisions on all development permits of discretionary use under the Land Use Bylaw. The M.P.C. also is the Subdivision Authority for the M.D. The M.P.C. meets monthly for about three to four hours on the Tuesday following the first Regular Council Meeting of each month. Members of the M.P.C. cannot be members of the Subdivision and Development Appeal Board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Nitehawk Ski Recreation Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:            PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Council member to the Nitehawk Ski Recreation Board and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

Currently Reeve Dale Gervais sits on this board with Deputy Reeve Tom Burton as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT: **Norboard Environmental Committee**  
SUBMISSION TO: Organizational Committee  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Norbord Environmental Committee and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

Currently Councillor Bill Smith sits on this committee with Deputy Reeve Tom Burton as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the council member which sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Pace Board of Directors Appointment**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Pace Board of Directors.**

---

## BACKGROUND / PROPOSAL:

Pace is an organization that provides a variety of services in the Grande Prairie community and area, including crisis intervention, family support, educational workshops, and counselling services involving sexual abuse, sexual assault, child abuse and trauma.

Pace meets once a month at the Grande Prairie Pace Office.

Currently Councillor Roxie Rutt sits on the Pace Board.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Peace Library System Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Council member to sit on the Peace Library System Board and one Councillor as the alternate.**

---

### BACKGROUND / PROPOSAL:

The goal of the Peace Library System Board is to help municipalities meet the information, educational and cultural needs of their residents in the most cost effective and efficient way. It provides a regional network of 30 public and 52 school libraries in an effective way of connecting residents and a way for member libraries to share resources and expertise, serving all of northwestern Alberta.

Currently Councillor Roxie Rutt sits on this board with Deputy Reeve Tom Burton as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the council member which currently sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT:	<b>Peace Region Economic Development Alliance (PREDA)</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one member of Council to the Peace Regional Economic Development Alliance and one council member as an alternate.**

---

### BACKGROUND / PROPOSAL:

This Alliance is a consortium of municipalities, businesses and business groups across northwest Alberta having an interest in designing and managing a regional economic development strategy for the area. PREDA believes that by creating the conditions in which investment thrives, the evolution of new business developments will naturally follow. It focuses its initiatives on improving technological capabilities, identifying new sources of capital, improving entrepreneurship, and developing human resources.

Currently Councillor Roxie Rutt sits on this board with Deputy Reeve Tom Burton as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the council members which sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Policy Review Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint three members of Council to the Policy Review Committee and two Councillors as alternates.

---

### BACKGROUND / PROPOSAL:

Administration is reviewing all Policies for any changes needed to bring the Policies up-to-date. The Policy Review Committee is given copies of the updated policies for review and concerns. Meetings are bi-monthly or as needed at the Greenview Administration Building.

Currently Deputy Reeve Tom Burton, Councillor Dave Hay, and Councillor Les Urness sit on this committee with Councillor Roxie Rutt and Councillor Dale Smith as alternates.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the members of council that sit on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

None

ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT:	<b>Smoky Applied Research &amp; Demonstration Association (SARDA)</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Smoky Applied Research & Demonstration Association and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

SARDA is a non-profit organization which conducts research related to agriculture. It is one of the six applied research associations across the province (one in every agricultural region). The main goal of SARDA is to facilitate the transfer of new technology and sound production practices from research institution and industry to local producers by establishing farm demonstrations and applied research trials in the South East Peace Region.

Currently Councillor Dale Smith sits on this association with Councillor Les Urness as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council member which currently sits on this association.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):



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None



## REQUEST FOR DECISION

SUBJECT: **Soil Conservation Appeal Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – *Soil Conservation Act Section 14*

**Council Bylaw / Policy** (cite) – *N/A*

---

### RECOMMENDED ACTION:

**MOTION:** That Council accept the Soil Conservation Appeal Board member listing as information.

---

### BACKGROUND / PROPOSAL:

As per Section 14(a) of the Soil Conservation Act; *an appeal committee shall consist of; in the case of a municipal district, the Board, or, if there is no Board at the discretion of the council;* the Agricultural Services Board will also serve as the Soil Conservation Appeal Board.

In the Act the definition of *the Board* is the Agricultural Services Board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **South Peace Regional Archives**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the South Peace Regional Archives and one Councillor as the alternate.

---

### BACKGROUND / PROPOSAL:

Currently Councillor Roxie Rutt sits on this board with Councillor Dave Hay as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

---

SUBJECT:	<b>Subdivision and Development Appeal Board (SDAB)</b>		
SUBMISSION TO:	Organizational Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	October 25, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint five members to the Subdivision & Development Appeal Board.**

---

### BACKGROUND / PROPOSAL:

The SDAB was established by the Municipal Government Act and consists of five members at large. The SDAB hears appeals lodged against all development permits and those subdivisions that are defined within the Act. The SDAB meets on an as-needed basis, approximately six times per year, but this can vary. Members of the SDAB cannot be members of the Municipal Planning Commission.

Currently Roxanne Perron, Gary Havell, Ken Wilson, Pat Cooke and Marvin Moore are members on this board.

The members that have expressed interest in remaining on the board are:

Roxanne Perron, Gary Havell, Ken Wilson and Pat Cooke.

Doug Vandemark and Amber Peters have also expressed interest in sitting on the SDAB.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the members which currently sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

---

COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Letters from interested parties.

## Lianne Kruger

---

**From:** Roxanne Perron <roxanneperron@gmail.com>  
**Sent:** Thursday, September 29, 2016 2:01 PM  
**To:** Lianne Kruger  
**Subject:** Re: SDAB

Hi Lianne,

Re: Subdivision & Development Appeal Board

I am interested in continuing to serve on the SDAB.

I've enjoyed working with past & present board members & Greenview staff in providing an excellent subdivision & appeal process to the ratepayers of the MD of Greenview.

Sincerely,

Roxanne Perron

Box 77

Little Smoky, AB T0H 3Z0

780-524-8954

roxanneperron@gmail.com

## **Lianne Kruger**

---

**From:** Pat Cooke <palcwkc@gmail.com>  
**Sent:** Tuesday, September 27, 2016 3:42 PM  
**To:** Lianne Kruger  
**Subject:** Subdivision & Development Appeal Board

Lianne - please accept this notification as to my willingness to have my name stand for the above noted position for the upcoming year.

Thank you for notifying me of the upcoming appointment opportunity by council.

--

Pat Cooke



## Lianne Kruger

---

**From:** Mary Wilson <mk\_wilson@ymail.com>  
**Sent:** Monday, September 19, 2016 9:57 PM  
**To:** Lianne Kruger  
**Subject:** SDAB appointment

I will let my name stand for another year. Thank you

Sent from my iPhone

## Lianne Kruger

---

**From:** Gary Havell <kghavell@telus.net>  
**Sent:** Tuesday, October 04, 2016 2:16 PM  
**To:** Lianne Kruger  
**Subject:** Sdab and rec boards

Good afternoon Lianne

I Gary Havell would stay on subdivision appeal board and Kim Havell will stay on rec board for another term.

Thank you

Gary Havell

Sent from my iPhone

## Lianne Kruger

---

**From:** doug vandemark <ausdingodawg@hotmail.com>  
**Sent:** Thursday, August 04, 2016 11:38 AM  
**To:** Lianne Kruger  
**Subject:** Subdivision and development appeal board

Hi Lianne

Doug Vandemark from Grovedale. I would like to be on the Subdivision and Development Appeal board. Thank you for considering my application for this position.

Any questions or concerns please feel free to contact me.

Doug Vandemark  
Box 154  
Grande Prairie, AB  
T8V 3A4  
780-814-1235 cell  
780-539-5436 home

Thank you.

Doug Vandemark

Sent from my iPad

## Lianne Kruger

---

**From:** chrystalnorris1@gmail.com  
**Sent:** Tuesday, July 12, 2016 6:29 AM  
**To:** Lianne Kruger  
**Subject:** Committee Vacancies

Good Morning!

I would be interested in knowing more information on both of the following if I could, Please

- Subdivision & Development Appeal Board
  - Agriculture Appeal Committee.
- Chrystal Norris

Thank you,

Sent from my iPad

## Lianne Kruger

---

**From:** Amber Peters (Verdechem) <APeters@Verdechem.com>  
**Sent:** Tuesday, October 11, 2016 1:22 PM  
**To:** Lianne Kruger  
**Subject:** Interest in Committee & Board Member Opportunities

Good afternoon Lianne,

I am interested in becoming a board member for the Subdivision and Development Board. Please let me know if you have any questions or require further information.

Thank you,

Amber Peters  
Field Services Representative  
VerdeChem Technologies Inc.  
Cell: 1-780-512-1844  
[apeters@verdechem.com](mailto:apeters@verdechem.com)



## REQUEST FOR DECISION

---

SUBJECT: **Valleyview & District Medical Centre**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint three members of Council to the Valleyview & District Medical Centre and one Councillor as the alternate.

---

### BACKGROUND / PROPOSAL:

Representatives from the Town of Valleyview and Greenview meet on an as-needed basis to discuss operations.

Currently Councillor Roxie Rutt, Councillor Dave Hay and Reeve Dale Gervais sit on this board with Councillor Les Urness as an alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council members which currently sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Valleyview & District Recreation Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one member of Council and three members at large to the Valleyview & District Recreation Board.**

---

### BACKGROUND / PROPOSAL:

Under the agreement with the Town of Valleyview, Greenview has a Councillor appointed to this Board. The purpose of the Recreation Board is to develop policies and implement programs, which are carried out by the Recreation Director. The board meets monthly.

Currently Councillor Dave Hay sits on this board.

Wilma Marcotte, Hope Kristensen and Kim Havell have expressed interest in remaining on this board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the member of Council and/or members at large on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.



---

ATTACHMENT(S):

- Emails from interested parties.

## Lianne Kruger

---

**From:** Hope Kristensen <hopelight7@gmail.com>  
**Sent:** Tuesday, September 20, 2016 7:42 AM  
**To:** Lianne Kruger  
**Subject:** Board positions

Hiya! I would like to let my name stand on the Recreation board, and am interested in the Agricultural appeal board as well as the Ag Services board. I would love some information about meeting days and time for the latter 2 positions please! Thank you, Hope Kristensen.

Sent from my iPhone

## Lianne Kruger

---

**From:** Gary Havell <kghavell@telus.net>  
**Sent:** Tuesday, October 04, 2016 2:16 PM  
**To:** Lianne Kruger  
**Subject:** Sdab and rec boards

Good afternoon Lianne

I Gary Havell would stay on subdivision appeal board and Kim Havell will stay on rec board for another term.

Thank you

Gary Havell

Sent from my iPhone

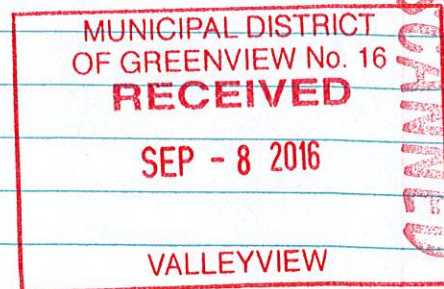
M.D. 16 Greenviue  
Lianne Kruger  
Box 1879  
Valleyview AB.  
T8H-3N0

Box 596  
Valleyview AB.  
T8H-3N0  
Sept. 6, 2016

Dear Lianne Kruger,

In reply to your letter of Aug. 29, 2016  
I am interested in staying on the  
Valleyview + District Recreation Board for  
the New Fish Creek Area.

yours truly  
Wilma Marcotte





## REQUEST FOR DECISION

---

SUBJECT: **Valleyview Cemetery Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to the Valleyview Cemetery Committee.**

---

### BACKGROUND / PROPOSAL:

This committee was set up to look after the operations, maintenance, and policies of the Valleyview Cemetery. The committee meets on an as needed basis.

Currently Councillor Les Urness sits on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the member of Council on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Valleyview Citizens Advisory Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:          PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Valleyview Citizens Advisory Committee and one Councillor as the alternate.

---

### BACKGROUND / PROPOSAL:

The Valleyview Citizens Advisory Committee consists of members from the Town of Valleyview, Greenview, and the RCMP. The purpose of this committee is to advise the local RCMP, Social Services and other government agencies of any issues that may come up. The committee meets infrequently, approximately four times per year.

Currently Councillor Les Urness sits on this board with Councillor Dave Hay as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current Council members which sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Valleyview Library Board**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Valleyview Library Board and one Councillor as an alternate.

**MOTION:** That Council appoint Adam Norris, Marilyn Frostad, and Kelli Reimer as Members at Large on the Valleyview Library Board.

---

### BACKGROUND / PROPOSAL:

The board's main role is to operate and maintain the library and provide library services to their area residents in conjunction with the Peace Library System. The Valleyview Library Board is a joint provision between the Town of Valleyview and Greenview and meets monthly.

Currently Councillor Les Urness sits on the board with Councillor Dave Hay as the alternate.

Adam Norris, Marilyn Frostad and Kelli Reimer have expressed interest in the Valleyview Library Board.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Councillors and/or the members at large.

**Benefits** – N/A

**Disadvantages** – N/A



COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

ATTACHMENT(S):

- Letters from interested parties.

**Lianne Kruger**

---

**Subject:** FW: Recreation Board

From: Adam P. Norris [mailto:[adam@norris.ca](mailto:adam@norris.ca)]  
Sent: Monday, September 19, 2016 11:10 AM  
To: Lianne Kruger <[Lianne.Kruger@MDGreenview.ab.ca](mailto:Lianne.Kruger@MDGreenview.ab.ca)>  
Subject: Re: Recreation Board

Hi Lianne, I would like to continue on the Library Board.

Thank you,  
Adam

## Lianne Kruger

---

**From:** Kelli Reimer <Kelli.Reimer@albertahealthservices.ca>  
**Sent:** Wednesday, September 07, 2016 11:35 AM  
**To:** Lianne Kruger  
**Subject:** [SPAM] Prospective Library Board Member

Hi Lianne,

My name is Kelli Reimer. I have been a rural member (MD of Greenview) of the Valleyview and area community for 10 years. Years ago I was a member of the Valleyview Library Board. I also had the privilege of being a casual staff member for a time.

For the last five years I held a job that required shift work that made community commitment difficult.

In May, I gained employment in a "regular" day job. Now that life has settled back into a sense of normalcy I would like to increase my community involvement once again.

**I would like to submit my name to stand as a future Valleyview Library Board Member.**

I would welcome this opportunity to give back to my community.

I will wait for your reply regarding this matter.

Thank you for your consideration,

**Kelli Reimer**  
**Health Information Management Clerk III**  
**Valleyview Public Health Centre**  
**(780) 524-3338 (8:30-4:30)**

**Unit Clerk/Pharmacy Assistant**  
**Valleyview Health Centre**  
**(780) 524-3356**

---

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## Lianne Kruger

---

**From:** Marilyn Frostad <MFrostad@pembina.com>  
**Sent:** Thursday, October 06, 2016 2:29 PM  
**To:** Lianne Kruger  
**Subject:** Valleyview and District Library Board

Good Afternoon Lianne,

Regarding the letter forwarded for the Library Board Appointment  
Please accept this as my interest in serving another term on the Board.

Regards,

**Marilyn Frostad - Field Clerk, Valleyview**  
[Pembina Pipeline Corporation](#) | 4807 - 36th Avenue(Box360),  
Valleyview, AB T0H 3N0  
Tel: (780)552-2801 | Fax: (780)524-4676 | [mfrostad@pembina.com](mailto:mfrostad@pembina.com)

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# REQUEST FOR DECISION

SUBJECT: **Valleyview Seed Cleaning Plant**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Valleyview Seed Cleaning Plant and one Councillor as the alternate.

---

## BACKGROUND / PROPOSAL:

The Valleyview Seed Cleaning Plant meets approximately three times a year.

Currently Councillor Dale Smith sits on this board with Councillor Roxie Rutt as the alternate.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the Council members which sits on the Valleyview Seed Cleaning Plant.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Veterinary Services Incorporated (VSI)**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION: That Council appoint one Councillor to Veterinary Services Incorporated Board of Directors.**

---

### BACKGROUND / PROPOSAL:

VSI is a program that provides a cost-shared service to the livestock producers within our municipality. A yearly meeting is held in December to discuss fee schedules and services provided by VSI.

Currently Councillor Dale Smith sits on this board with Councillor Bill Smith as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current council member which sits on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



## REQUEST FOR DECISION

SUBJECT: **Wapiti River Management Plan Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:            PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one Councillor to the Wapiti River Management Plan Committee, and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

Currently Councillor Bill Smith sits on this committee.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the member of Council which sits on this committee.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None



# REQUEST FOR DECISION

SUBJECT: **Water North Coalition**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Water North Coalition, and one Councillor as an alternate.

---

## BACKGROUND / PROPOSAL:

Currently Councillor Dave Hay sits on this board with Councillor Dale Smith as the alternate.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the member of Council that sits on the coalition.

**Benefits** – N/A

**Disadvantages** – N/A

---

## COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

## ATTACHMENT(S):

None





## REQUEST FOR DECISION

SUBJECT: **Weyerhaeuser Advisory Committee**  
SUBMISSION TO: Organizational Meeting  
MEETING DATE: October 25, 2016  
DEPARTMENT: CAO SERVICES  
FILE NO./LEGAL:  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH      MANAGER:  
GM:           PRESENTER:  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

---

### RECOMMENDED ACTION:

**MOTION:** That Council appoint one member of Council to the Weyerhaeuser Advisory Committee, and one Councillor as an alternate.

---

### BACKGROUND / PROPOSAL:

This Committee was established by Weyerhaeuser, and is comprised of stakeholders who have an interest in their Forest Management Area. The Committee meets monthly to discuss issues and concerns raised about Weyerhaeuser's F.M.A. practices.

Currently Deputy Reeve Tom Burton sits on this committee with Councillor Roxie Rutt as the alternate.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to change the current members which sit on this board.

**Benefits** – N/A

**Disadvantages** – N/A

---

### COSTS / SOURCE OF FUNDING:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

---

### ATTACHMENT(S):

None