



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, June 14, 2016

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	3
	3.1 Regular Council Meeting minutes held May 24, 2016 – to be adopted.	
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	11
	5.1 100 th Annual Teepee Creek Stampede	
#6	BYLAWS	
#7	OLD BUSINESS	
#8	NEW BUSINESS	36
	8.1 Iosegun Lake Base Pave Project	
	8.2 Access Request	41
	8.3 Development Permit D16-119	46
	8.4 Update on Sign Management Regulations	52
	8.5 Riparian Area Alteration on Sturgeon Lake	60
	8.6 Grande Cache Medical Clinic	74
	8.7 Cranberry Lake Rodeo Association	78

8.8 Grande Prairie River Rats Association	81
8.9 Subdivision & Development Appeal Board Appointment	94
8.10 Little Smoky Cemetery Committee Appointment	98
8.11 Northern Gateway Pipeline – Letter of Support	101
8.12 CAO / Managers’ Report	115

#9 COUNCILLORS BUSINESS & REPORTS

#10 CORRESPONDENCE

- Peace Library Council Board Highlights
- Source Water Protection Plan
- 2015 Annual Peace Library System Annual Report
- Access Request
- Proposed Boulder Creek South Lateral Project
- Town of Valleyview Golf Tournament
- Blackbird Energy Multi Well Battery Site
- Canadian Natural Resources Request
- Seniors Week
- 2016 Alberta Recreation & Parks Association Annual Conference
- Medical Clinic
- Valleyview & District Recreation Department
- Water North Coalition Action List
- Water North Coalition Draft Minutes
- MGA & Bill 21
- Gas Tax Fund
- MSI Initiative

#11 IN CAMERA

#12 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, May 24, 2016

1: Reeve Dale Gervais called the meeting to order at 9:03 a.m.
CALL TO ORDER

PRESENT	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton George Delorme Dave Hay Roxie Rutt Dale Smith Les Urness
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services Acting Chief Administrative Officer General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Diane Carter Lianne Kruger
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ABSENT	Councillor	Bill Smith
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#2: MOTION: 16.05.185. Moved by: COUNCILLOR DALE SMITH
AGENDA That the May 24, 2016 agenda be adopted as presented.

CARRIED

#3.1 MOTION: 16.05.186. Moved by: DEPUTY REEVE TOM BURTON
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, May 10,
MEETING MINUTES 2016 be adopted as amended.

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#5 **5.0 DELEGATIONS**
DELEGATIONS

5.1 I WANT WIRELESS

Glenn Moore updated Council on the process of the Connecting Canadians Program.

**CONNECTING
CANADIANS**

MOTION: 16.05.187. Moved by: DEPUTY REEVE TOM BURTON
That Council accept the presentation from I Want Wireless regarding the
Connecting Canadians Program, as information.

CARRIED

**#6
BYLAWS**

6.0 BYLAWS

6.3 BYLAW 12-673 SCHEDULE OF FEES

**BYLAW 12-673
SCHEDULE OF FEES**

MOTION: 16.05.188. Moved by: COUNCILLOR ROXIE RUTT
That Council adopt the revised 2016 Schedule of Fee's.

CARRIED

Reeve Dale Gervais recessed the meeting at 9:56 a.m.
Reeve Dale Gervais reconvened the meeting at 10:06 a.m.

**#4
PUBLIC HEARINGS**

4.0 PUBLIC HEARINGS

4.1 BYLAW 15-742 2016 MUNICIPAL DEVELOPMENT PLAN

Chair Gervais opened the Public Hearing regarding Bylaw #15-742 at 10:07 a.m.

IN ATTENDANCE

Manager, Planning and Development
Land Use Planning Manager
ISL Engineering Land Services Ltd.

Sally Rosson
Dave McRae

INTRODUCTIONS

The Chair requested each Council Member and Staff member to introduce
themselves and asked Council Members if there were any reasons that they
should be disqualified from the hearing.
Each Members' reply was "No."

The Chair asked the applicant(s) if there was any objection or concern with any
members sitting on the Board.
The answer was "No."

**PURPOSE FOR THE
HEARING**

The purpose of the hearing is to hear submissions for and opposed to proposed
Bylaw 15-742, being the bylaw of the MD of Greenview, is to review and update
the Draft Municipal Development Plan, to clarify current policies, insure
consistency with the Land Use Framework & Stewardship Act, to strengthen the
Groundwater and Wetland Policies, Reinforce Policies regarding Agriculture and
clarify Country Residential, Commercial and Industrial Policy.

**QUESTIONS FROM
COUNCIL**

The Chair called for any questions from Council.

Deputy Reeve Tom Burton requested that there be a change of wording in the draft from County to Municipal when referring to Greenview.

Reeve Dale Gervais stated that item 2.7.8 Historical Sites – Does it accomplish anything as it is written.

Mr. McRae replied that that is a carryover from the previous Municipal Development Plan and that they can play with the wording.

THOSE IN FAVOUR

The Chair requested that anyone in favour of the application come forward. None came forward.

THOSE AGAINST

The Chair requested that anyone not in favour of the application come forward. Mr. Marvin Moore voiced concerns regarding the wording with item 3.6.1 Confined Feeding Operations, Intensive Livestock Operations, Land Use within the Hamlet of DeBolt changing from Industrial to Commercial.

CLOSING REMARKS

The Chair asked Planning & Development Department for comments and closing remarks.

**QUESTIONS FROM
COUNCIL**

The Chair opened the floor to questions from Council.

Chair Gervais adjourned the Public Hearing regarding Bylaw #15-742 at 10:44 a.m.

4.2 BYLAW 16-762 LITTLE SMOKY UTILITY INSTALLATION

Chair Gervais opened the Public Hearing regarding Bylaw #16-762 at 10:45 a.m.

IN ATTENDANCE

Manager, Environmental Services

Gary Couch

INTRODUCTIONS

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing. Each Members' reply was "No."

**PURPOSE FOR THE
HEARING**

The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 16-762, being the bylaw of the MD of Greenview, is required to allow the Municipal District of Greenview to install service lines on private property in the Hamlet of Little Smoky.

REFERRAL AGENCY & ADJACENT LANDOWNERS COMMENTS	General Manager, Infrastructure and Planning, Grant Gyurkovits provided a summary of the legislative requirements, including advertising and notifications.
QUESTIONS FROM COUNCIL	The Chair called for any questions from Council. None was heard.
THOSE IN FAVOUR	The Chair requested that anyone in favour of the application come forward. None came forward.
THOSE AGAINST	The Chair requested that anyone not in favour of the application come forward. None came forward.
	Chair Gervais adjourned the Public Hearing regarding Bylaw #16-762 at 10:48 a.m.

6.1 BYLAW 15-742 2016 MUNICIPAL DEVELOPMENT PLAN

BYLAW 15-742 MUNICIPAL DEVELOPMENT PLAN	MOTION: 16.05.189. Moved by: DEPUTY REEVE TOM BURTON That Council accept the material provided for the 2016 Draft Municipal Development Plan, as information.	CARRIED
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6.2 BYLAW 16-762 LITTLE SMOKY UTILITY INSTALLATION BYLAW

BYLAW 16-762 SECOND READING	MOTION: 16.05.190. Moved by: COUNCILLOR DALE SMITH That Council give Second Reading to Bylaw 16-762, Little Smoky Utility Installation Bylaw, for the purpose of the installation of service lines as an incentive for the residents of the Hamlet of Little Smoky to connect to the new water distribution system being constructed in 2016.	CARRIED
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BYLAW 16-762 THIRD READING	MOTION: 16.05.191. Moved by: COUNCILLOR LES URNESS That Council give Third Reading to Bylaw 16-762, Little Smoky Utility Installation Bylaw, for the purpose of the installation of service lines as an incentive for the residents of the Hamlet of Little Smoky to connect to the new water distribution system being constructed in 2016.	CARRIED
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6.4 BYLAW 16-764 BORROWING BYLAW

**BYLAW 16-764
THIRD READING**

MOTION: 16.05.192. Moved by: COUNCILLOR DALE SMITH
That Council give Third Reading of Bylaw 16 - 764 the 2016 Operating Line of Credit Borrowing Bylaw.

CARRIED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There was no Old Business to report.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 APPOINTMENT OF PEST INSPECTORS

PEST INSPECTORS

MOTION: 16.05.193. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint the following individuals: Sean Allen, Dennis Haglund, Maureen Bly, Hazel Edwards, Amy Cymbaluk, Jennifer Hammel, Jesslyn Alguire, and Hayden Grotkowski as Pest inspectors for the Municipal District of Greenview No. 16 under Section 10 of the Agricultural Pests Act A-8 for the term of their employment.

CARRIED

8.2 APPOINTMENT OF WEED INSPECTORS

WEED INSPECTORS

MOTION: 16.05.194. Moved by: COUNCILLOR DALE SMITH
That Council appoint the following individuals: Sean Allen, Dennis Haglund, Maureen Bly, Hazel Edwards, Amy Cymbaluk, Jennifer Hammel, Jesslyn Alguire, and Hayden Grotkowski as Weed inspectors for the Municipal District of Greenview No. 16 under Section 7 of the Weed Control Act W-5.1 for the term of their employment.

CARRIED

**#9
COUNCILLORS
BUSINESS &
REPORTS**

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR ROXIE RUTT

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Municipal Planning Commission Meeting

Attended the Alberta Energy Regulator Meeting with the Town of Fox Creek
Attended the Wheelchair Awareness Day
Attended the Peace Library Board Basic Workshop
Attended the Committee of the Whole Meeting
Attended the FCSS Regional Conference

COUNCILLOR DALE SMITH

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Municipal Planning Commission Meeting
Attended the Alberta Energy Regulator Meeting with the Town of Fox Creek
Attended the Committee of the Whole Meeting
Attended the FCSS Regional Meeting

DEPUTY REEVE TOM BURTON

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Municipal Planning Commission Meeting
Attended the Whitecourt Regional Forestry Advisory Committee Meeting
Attended the Alberta Energy Regulator Meeting with the Town of Fox Creek
Attended the Committee of the Whole Meeting
Attended the Ridgevalley Grad Ceremonies

COUNCILLOR DAVE HAY

Attended the Alberta Energy Regulator Meeting with the Town of Fox Creek
Attended the Committee of the Whole Meeting

COUNCILLOR LES URNESS

Attended the Municipal Planning Commission Meeting
Attended the Alberta Energy Regulator Meeting with the Town of Fox Creek
Attended the Committee of the Whole Meeting
Attended the Valleyview Library Board Meeting

COUNCILLOR GEORGE DELORME

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Municipal Planning Commission Meeting

COUNCILLOR BILL SMITH

Not in attendance.

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS

Attended the Joint Council Meeting with the Town of Fox Creek
Attended the Municipal Planning Commission Meeting
Attended the Grande Prairie Hospital Foundation Meeting
Attended the Committee of the Whole Meeting
Attended the FCSS Regional Conference
Attended the Nitehawk Recreation Board Meeting

#10
CORRESPONDENCE

10.0 CORRESPONDENCE

MOTION: 16.05.195. Moved by: COUNCILLOR DALE SMITH
That Council accept for information the correspondence presented.

CARRIED

#11 IN CAMERA

11.0 IN CAMERA

IN CAMERA

MOTION: 16.05.196. Moved by: DEPUTY REEVE TOM BURTON
That the meeting go to In-Camera, at 11:12 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

11.1 ADVICE FROM OFFICIALS

(FOIPP; Section 24)

Reeve Dale Gervais recessed the meeting at 12:05 p.m.
Reeve Dale Gervais reconvened the meeting at 1:13 p.m.

11.2 INTERGOVERNMENTAL RELATIONS

(FOIPP; Section 21(1))

OUT OF CAMERA

MOTION: 16.05.197. Moved by: COUNCILLOR DALE SMITH
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 2:27 p.m.

CARRIED

MOTION: 16.05.198. Moved by: DEPUTY REEVE TOM BURTON
That Council recommend to the Town of Grande Cache, as per the
correspondence letter dated May 12, 2016, to initiate a viability review study
and possible dissolution.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 16.05.199. Moved by: COUNCILLOR ROXIE RUTT
That this meeting adjourn at 2:29 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT:	Teepee Creek Stampede Association – 100th Annual Teepee Creek Stampede		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2016	CAO: MH	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER:
FILE NO./LEGAL:		LEGAL/ POLICY REVIEW:	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the presentation from the Teepee Creek Stampede Association.

BACKGROUND / PROPOSAL:

The Teepee Creek Stampede Association will be hosting the 100th Annual Teepee Creek Stampede. Mack Erno and Dustin Hollingworth will be in attendance to make a presentation about the event.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – N/A

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Teepee Creek PowerPoint Presentation

Teepee Creek Stampede Association TP

June 14, 2016

Dustin Hollingworth

President

Mack Erno

Past-President

AG Events Centre Committee



www.tpstampede.ca

TP

Teepee Creek Stampede Association

Here today for 2 reasons:

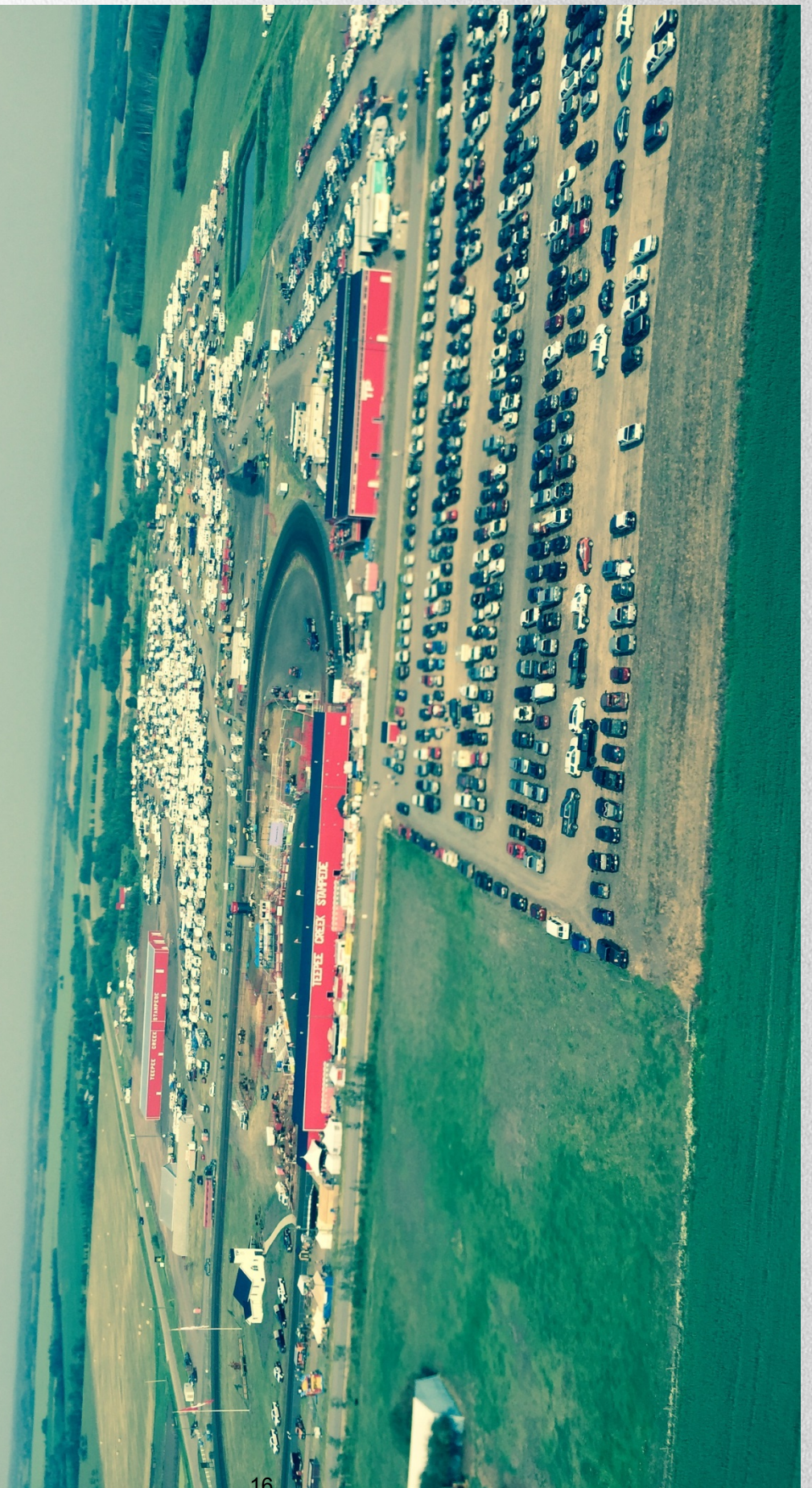
- 1.) To tell you about the 100th Annual Teepee Creek Stampede
- 2.) Update council on the Teepee Creek Ag Events Centre project

100th Annual Teepee Creek Stampede

- July 14-17, 2016
- Rodeo and Chuckwagons
- Headliner music – David Lee Murphy, Tim Hicks, Montgomery Gentry
- More than 20,000 people through our gates and we expect the number to be even higher for the 100th
- Family Day – Thursday
- Pro Rodeo Canada Rodeo
 - TP is 2 time Pro Rodeo Canada Rodeo Committee of the year

FP





Teepee Creek Stampede Association

- More than just the Stampede
- Main Community Association in our area
 - Community Hall
 - Skating Rink
 - Rodeo Grounds
 - *NEW* TP Ag Events Centre
- Support our local community
 - School Playground
 - School Trips
 - Family Dances
- Stampede Association Board





TP



TP Ag Events Centre

- Exciting Project – 5+ years in the making
 - New group of volunteers
- Principally an Agricultural Events Centre
- Year Round Events Opportunity
- Total Budget & Phases



Teepee Creek Ag Events Centre



- Grand Opening was September 2015
- World class facility of this type
 - Largest north of Edmonton – 40,000 sq ft
 - Research prior to building
- Had a very successful first winter season
- Quickly becoming known as a regional centre for the north
- Phase 1 Construction complete – Phase 2 next

Teepee Creek Ag Events Centre



- Events:
 - 4-H
 - Gymkhana
 - Clinics
 - Bull sales
 - Jackpots
 - Regional Assoc. Finals
 - Looking at a possible bullarama in 2017
 - And so much more
-















TP Ag Events Centre Funding

- This project has been made possible by:
 - Government Support
 - County of Grande Prairie
 - Province of Alberta
 - NEW: Saddle Hills County!
 - Community Fundraiser efforts
 - Corporate Sponsors
-

Some of our TP Ag Events Centre Corporate Sponsors:

- Silver Sponsors (\$100,000):
 - Redwood Inn & Suites
 - Rentco Equipment Rentals
- Bronze Sponsors (\$50,000):
 - UFA
 - Canadian Natural Resources (CNRL)
 - IPAC Services Corp.
 - Advantage North
- Copper Sponsors (\$25,000):
 - Alliance Pipeline
 - Compass Access Solutions
 - Magnum Electric
 - Country Pump Out
 - Kenco Equipment Rentals
- Nickle Sponsors (\$10,000):
 - Farm Credit Canada
 - Peavey Mart
 - Bear Creek Animal Clinic

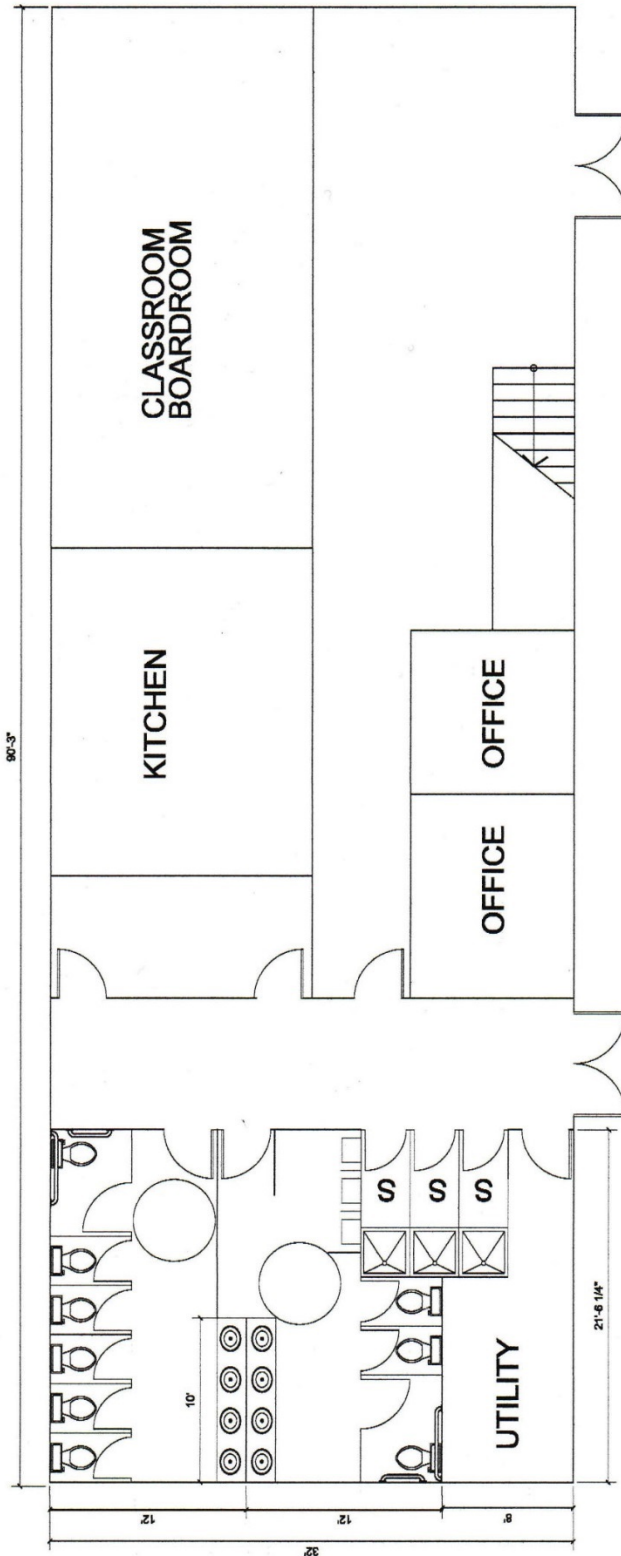
Just to name a few (this is not the complete list but gives you an idea).

Project Timeline

- Original Plan – Spring 2013 – held off
- Research – Arena Tours
 - Visited 30 plus facilities
 - Very worthwhile and informative
 - Will help us build a better, more functional facility
- Actively researched everything from interior setup to dust control to heating methods

Where are we at today?

- Phase 1 almost complete
 - Canopies
 - Security/access System
 - Financials
- Phase 2 – moving forward
 - Completion of north end of building
 - Lobby, washrooms, lunchroom, classroom, office
 - Upstairs viewing area, sound room, announcers room



FLOOR PLAN
SCALE: 1/4"=1'-0"

Conclusion

- We invite the MD of Greenview to get involved in any of our projects that you see value in supporting:
 - 100th Year of the TP Stampede
 - TP Ag Events Centre – a regional facility
 - Or, any other ideas you might have

Questions???

Hope to see you out for The 100th Stampede July 14 -17!



Dustin Hollingworth, President
Teepee Creek Stampede Association
Cell 780-897-7818, info@tpstampede.ca

Mack Erno, Past President
Teepee Creek Stampede Association
Cell 780-897-8048, mack@jadecash.com





REQUEST FOR DECISION

SUBJECT:	Iosegun Lake Road Base Pave Project	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH MANAGER:
MEETING DATE:	June 14, 2016	GM: GG PRESENTER: GG
DEPARTMENT:	INFRASTRUCTURE & PLANNING/OPERATIONS	LEGAL/ POLICY REVIEW:
FILE NO./LEGAL:		FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite)

Council Bylaw / Policy (cite)

RECOMMENDED ACTION:

MOTION: That Council accept the recommendation from amec foster wheeler to award Iosegun Lake Road base paving project to Knelsen Sand & Gravel Ltd and that Council transfer \$2,946,584.39 from Road Infrastructure Reserves and forward the said amount to the Town of Fox Creek as a onetime lump sum payment.

BACKGROUND / PROPOSAL:

For Council's information, the increased project amount of \$396,584.39 was contributed to higher bid items such as asphalt and granular materials. Original estimation brought forward to Council was \$2,550,000.00. If the 10% contingency and anti-strip are not utilized, then the project estimated costs could total \$2,678,359.85 equalling a difference of \$128,359.85 over the original estimated budget.

As part of the signed agreement between Greenview and the Town of Fox Creek, The Town of Fox Creek will return to Greenview any unused bid items or quantity underruns as well as any unused project funding, including contingency amounts as per the final summary report by amec foster wheeler and that both parties agree that no additional works are to be completed outside of the original scope of work for this project.

Contractors estimated start date of this project is July 4, 2016 with a scheduled completion date of August 19, 2016.

Three sealed tenders were received by closing date June 02, 2016 @ 11:01am.

Contractor	Bid Price	Non- Compliant
Knelsen Sand & Gravel Ltd.	\$2,497,045.45	n/a
Central City Asphalt Ltd.	\$2,666,989.50	n/a
E Construction Ltd.	\$2,796,936.02	n/a

The lowest tender was submitted by Knelsen Sand & Gravel Ltd. with a bid of \$2,423,045.45 which includes 40 days for site occupancy of \$74,000.00. The tendered amount **minus** the site occupancy is \$2,243,045.45.

<u>Construction Costs:</u>	
Construction	\$2,243,045.45
10% Contingency	\$242,304.54
Potential Site Occupancy Bonus (2 days @ \$1,850.00 per day)	\$3,700.00
Penitential Bonus (Density, ACP Content, Gradation)	\$16,000.00
Anti-Strip Additive	\$25,920.00
Engineering	\$235,614.40
Total	\$2,946,584.39

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council could postpone the project and retender in early 2017 in hopes with keeping the project costs in align with the original estimated amount of \$2,550,000 but there will be additional tendering costs with possible increases to construction and material bid prices.

Benefits – Awarding would see this project completed in 2016.

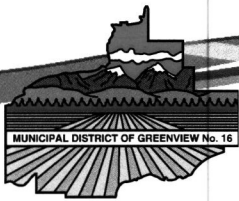
Disadvantages – The disadvantages are higher overall costs to the entire project do to timing of the tender advertisement and that the Town of Fox Creek continues to have mud and dust concerns.

COSTS / SOURCE OF FUNDING:

Funds in the amount of \$2,946,584.39 be transferred from Road Infrastructure Reserves.

ATTACHMENT(S):

- Greenview and Town of Fox Creek Iosegun Lake Road base pave agreement.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

April 12, 2016

Iosegun Lake Road Base Pave Agreement

The following agreement is between the Municipal District of Greenview No.16 and Town of Fox Creek.

1. Greenview has agreed to fully fund 3.0 kilometers of base pave construction along Iosegun Lake road to the northern Town of Fox Creek Boundary.
2. Greenview agrees to have this portion of constructed roadway upgraded to meet Alberta Transportation construction and safety standards for and industrial road.
3. Greenview and Town of Fox Creek agree to use Amec Foster Wheeler as the consultant for all aspects of this construction project.
4. Greenview and Town of Fox Creek agree that the Town of Fox Creek take sole responsibility as administrator of the project during the construction period and act as a Prime Contractor or delegate Prime Contractor appropriately as per Occupational Health & Safety.
5. Greenview and Town of Fox Creek agree to have Amec Foster Wheeler publicly advertise on Alberta Purchasing Connection and Alberta Roadbuilders & Heavy Construction Association (ARHCA).
6. Greenview and Town of Fox Creek agree that Amec Foster Wheeler submit tender recommendation to Greenview administration for review, with administration to present to Greenview Council for consideration to award plus any adjusted engineering due to site occupancy.
7. Greenview and Town of Fox Creek agree that Greenview will forward to the Town of Fox Creek a one-time lump sum payment to cover all project costs.
8. Any unused bid items or quantity underruns as well as any unused project funding, including contingency amounts, reported by Amec Foster Wheeler will be refunded to Greenview by the Town of Fox Creek.
9. Greenview and Town of Fox Creek agree that Amec Foster Wheeler will send Greenview project updates and any scope of work changes will need to be approved by Greenview prior to proceeding with construction.
10. Greenview and Town of Fox Creek agree that no additional works are to be completed outside the original scope of works for this project.

11. Greenview and Town of Fox Creek agree that Greenview will arrange for this section of Iosegun Lake road in the Town of Fox Creek limits be registered and transferred to the Town of Fox Creek.

INDEMNITY

The Town of Fox Creek shall indemnify and save harmless Greenview from any and all losses, costs, damages, actions, causes of action, suits, claims and demands, including solicitor and client costs, resulting from anything done or omitted to be done by the Developer, its representatives, employees, contractors and subcontractors in pursuance or purported pursuance of this Agreement.

IN WITNESS WHEREOF the Parties hereto have caused their corporate seals to be hereunto affixed the day and year first above, written.

Municipal District of Greenview No. 16

Per: _____

Chief Administrative Officer

(c/s)

Town of Fox Creek

Per: _____

Chief Administrative Officer

(c/s)

TOWN OF Fox Creek



MUNICIPAL DISTRICT
OF GREENVIEW No. 16
RECEIVED

APR 26 2016

VALLEYVIEW

April 18th, 2016

Municipal District of Greenview #16
4806 -36th Avenue
P.O. Box 1079
Valleyview, AB
T0H 3N0

Attention: Grant Gyurkovits, General Manager, Infrastructure and Planning

Re; Iosegun Lake Road Paving Agreement

Please find enclosed one executed copy of the above noted agreement. The Town of Fox Creek has retained one executed copy for our records.

We would like to thank the MD Reeve and Council and Staff for working with the Town of Fox Creek and making this project a much needed reality.

Respectfully,

Roy F.W.Dell
Chief Administrative Officer
Town of Fox Creek

Cc: Mayor and Council



REQUEST FOR DECISION

SUBJECT: **Access Request**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: June 14, 2016

DEPARTMENT: INFRASTRUCTURE & PLANNING/PLANNING &
DEVELOPMENT

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER:

GM: GG PRESENTER: GG

FILE NO./LEGAL:

LEGAL/ POLICY REVIEW:

STRATEGIC PLAN:

FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – Road Construction and Surfacing Priority (3 year) (Policy No. EES 19)

RECOMMENDED ACTION:

MOTION: That Council decline the second request to provide physical access to NW 16-71-2-W6 & SW 21-71-2-W6.

BACKGROUND / PROPOSAL:

Greenview received a second letter addressed to Reeve and Council dated May 16, 2016 requesting access to NW 16-71-2-W6 & SW 21-71-2-W6 owned by Mrs. Claudette Everitt.

Administration sent out a response letter to Mrs. Everitt dated February 23, 2016 regarding Council's Motion: 16.02.64 *"That Council decline the request to provide physical access to NW 16-71-2-W6 & SW 21-71-2-W6"*. Soon after the GM of I&P received a phone call from Mrs. Everitt asking for clarification behind Council's decision to provide access. Mrs. Everitt was pleasant and understanding during our conversation but did mention that she would be investigating Council's response and that we should expect to hear from her again.

For Council's recollection, I have provided the RFD background that administration presented to Council on February 23, 2016. Administration remains confident that the access and related costs to provide physical access will be extremely unrealistic for the purpose of private development.

RFD Back Ground from February 23, 2016:

Please find attached a letter addressed to Reeve and Councillors, dated January 14, 2016 from Claudette Everitt seeking Greenview's assistance in providing legal access to NW 16-71-2-W6 & SW 21-71-2-W6.

The Everitt's property has been assessed for potential aggregate exploration. The Simonette River runs through NW 16 and continues by the SW of 21 before emptying into the Smoky River, leaving both parcels of land physically inaccessible from the south/west. The two parcels of land in question border privately owned land with no road

allowances to gain access from the north/east. The only surveyed undeveloped road allowance capable of servicing these two parcels would require two major bridge structures on the Simonette River to be constructed as public access.

Administration met with the Everitt's on June 21, 2013 to discuss their concerns on access to their land. After meeting with the Everitt's, administration presented Everitt's concern to Council which administration believes was in 2014. Administration has searched and found no documentation, RFD or related motions made by Council based on the information presented to Council. However council may recall the map that administration created to identify the two parcels of land and the surrounding owners with their relevant geographical location and the challenges to gain access.

Administration believes that Everitt's concern was brought to Council and presented as information and it is believed that Council agreed that Greenview was not responsible to supply physical access and the relevant costs would exceed realistic expectations.

Policy No. EES 001 states that ***"The MD is required to provide or ensure legal access to property but is not required to provide physical access."*** Greenview has provided legal access through the surveyed undeveloped road allowance.

Policy No. EES 001 subsection 3.0 states ***"When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the issue will be brought to Council for review"***. The physical barrier mentioned above presents itself in two locations, both locations would require major bridge structures to cross the Simonette River to provide access to the general public and to support commercial vehicle traffic.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council could have administration review the estimated cost of two major bridge structures to provide access along the surveyed undeveloped government road allowance.

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

ATTACHMENT(S):

- Greenview Response Letter to Mrs. Claudette Everitt
- Road Construction and Surfacing Priority (3 year) (Policy No. EES 19)
- Location Map

Grant / Council

MUNICIPAL DISTRICT
OF GREENVIEW No. 16

RECEIVED

MAY 25 2016

VALLEYVIEW

SCANNED

May 16, 2016

Claudette Everitt
450 Crestview Drive
Coldstream British Columbia
V1B 2X6

Reeve and Council
Greenview Alberta

Dear Sir:

I want to thank you and your council for a response to my communication seeking access to my property. It is the first time that I have received acknowledgement although the response was very disappointing

I also had the opportunity to speak with your Manager, Mr. Grant Gyurkovits. He shared some information on why there was a negative response to my request. He was courteous and professional.

I am re-submitting my request for the access. When one sees that my property is totally surrounded by Head property. It is evident the municipality will not be getting a flood of requests from surrounding properties. I am simply requesting a reasonable, empathetic . visionary positive response to a long term taxpayer.

Our family includes two grandsons and their families impacted by the Fort McMurray fire. As the elder in my family I am charged with assisting in any possible way. The sale of the land would alleviate medical and financial issues.

I will look forward to a positive review with thanks

Sincerely yours



Claudette Everitt (Mrs)



MUNICIPAL DISTRICT OF GREENVIEW No. 16

February 23, 2016

Claudette Everitt
450 Crestview Drive
Coldstream, British Columbia V1B 2X6

COPY

Dear Ms. Everitt;

RE: Road Construction Request

Thank you for submitting your letter to Council dated January 14th, 2016 requesting access to NW 16-71-2 W6M and SW 21-71-2 W6M. It was by careful consideration with Council that determined your request will not be undertaken at this time according to the motion made in February 23rd Council meeting.

MOTION: 16.02.64. Moved by: COUNCILLOR ROXIE RUTT

That Council decline the request to provide physical access to NW 16-71-2 W6 & SW 21-71-2 W6

This request did not meet the criteria according to Policy EES 19 of the MD of Greenview Policy & Procedures. Please be advised that Greenview will require new submissions for any road construction, paving, farmland access, or residential access requests yearly for future deliberation.

Please don't hesitate to call the Infrastructure & Planning department if you have any questions or concerns at 780-524-7600.

Sincerely,

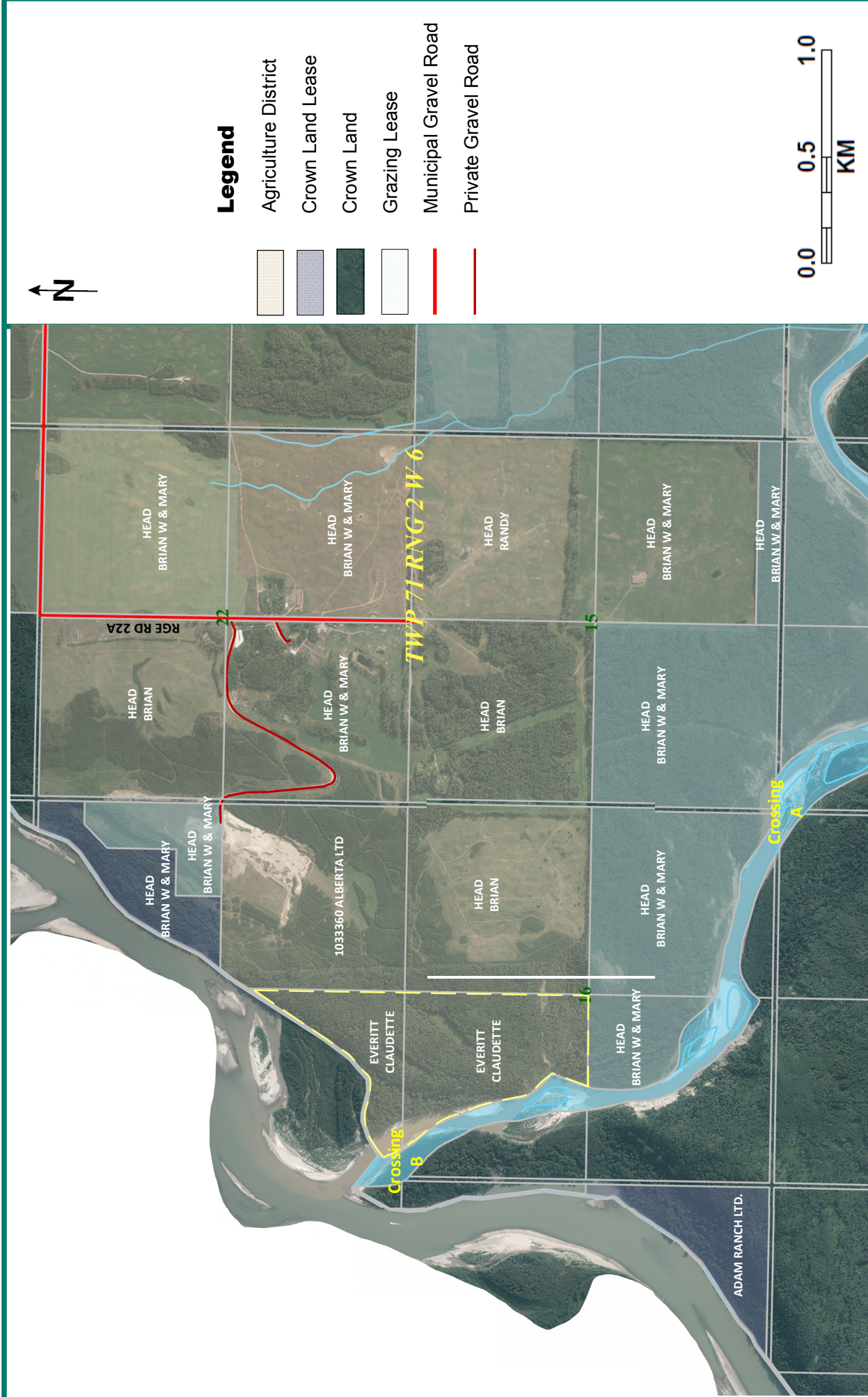
Grant Gyurkovits
General Manager, Infrastructure & Planning

GG/lt

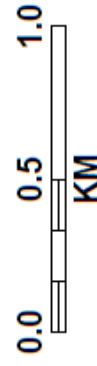
cc: Filing

November 27 15

Greenview, Alberta 1



Legend



SW-16-71-2-W6

Municipal District of Greenview #16



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REQUEST FOR DECISION

SUBJECT:	Development Permit D16-119 for Shop in the Direct Control District		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2016	CAO: MH	MANAGER: SAR
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT	GM: INT	PRESENTER: DP
FILE NO./LEGAL:	D16-119 / NE-19-70-23-W5	LEGAL/ POLICY REVIEW: INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act, RSA 2000, c M s. 618(1), s. 641(2-3) and s. 642(3-4).*

S. 618(1) – Non-Application of This Part

This Part and the regulations and bylaws under this Part do not apply when a development or a subdivision is effected only for the purpose of:

- (a) A highway or road,
- (b) A well or battery within the meaning of the *Oil and Gas Conservation Act*, or
- (c) A pipeline or an installation or structure incidental to the operation of a pipeline.

S. 641 – Designation of Direct Control Districts

(2) If a direct control district is designated in a land use bylaw, the council may, subject to any applicable statutory plan, regulate and control the use or development of land or buildings in the district in any manner it considers necessary.

(3) In respect of a direct control district, the council may decide on a development permit application or may delegate the decision to a development authority with direction that it considers appropriate.

(4) Despite section 685, if a decision with respect to a development permit application in respect of a direct control district

- (a) Is made by a council, there is no appeal to the subdivision and development appeal boards, or
- (b) Is made by a development authority, the appeal is limited to whether the development authority followed the direction of council, and if the subdivision and development appeal board finds that the development authority did not follow the direction it may, in accordance with the directions, substitute its decision for the development authority's decision.

S. 642 – Permitted and Discretionary Uses

(3) A decision of a development authority on an application for a development permit must be in writing, and a copy of it must be given to the applicant.

(4) If a development authority refuses an application for a development permit, the decision must include the reasons for the refusal.

Council Bylaw / Policy (cite) – *Land Use Bylaw 03-396, s. 2 and s. 11.13.*

S. 2 – Definitions

“ACCESSORY BUILDING OR USE” means a building or use which, in the opinion of the Development Authority, is incidental, subordinate and exclusively devoted to the principal use or building and located on the same site.

S. 11.13 – Direct Control District

(11.13.1) Purpose – The purpose of this District is to provide for the direct control of development in an area of the Municipal District that has unique characteristics, opportunities and/or constraints:

Permitted Uses: None

Discretionary Uses: As determined by Council

(11.13.2) Site Provisions – In addition to the General Regulations contained in Section 9, the following standards shall apply to every development in this District:

- (a) The site provisions for developments in this District, including lot area, building setbacks, development density, parking, open space, and building height shall be determined by Council on a site-specific basis.
- (b) All developments in this District shall conform to the provisions of any statutory plan that may be in effect in the area.

Council Bylaw / Policy (cite) – *Sturgeon Lake Area Structure Plan 01-344, s. 2.1 and s. 4.1.*

S. 2.1 – Plan Goals

- (a) To accommodate a wide variety of land uses in a compatible fashion.
- (b) To minimize the impact of development on the water quality of Sturgeon Lake.
- (c) To promote a spirit of cooperation between all the various jurisdictional interests around Sturgeon Lake.

S. 4.1 – Introduction

Like most recreational lakes, Sturgeon Lake has attracted a wide range of land uses including permanent and seasonal residences, campgrounds, and Provincial Parks. One of the main land use planning concerns is to accommodate future demand for various residential and recreational uses without affecting the lake environment.

To address this concern, the Plan establishes “Development Areas” within the Primary Zone, which are intended to concentrate residential and recreational development so that other areas can remain in their natural state.

Although a certain level of development is anticipated in the future, it is also important that development not adversely affect the lake environment. The Plan also accommodates limited commercial development, and with the exception of oil and gas extraction, industrial uses are discouraged in the Plan area.

RECOMMENDED ACTION:

MOTION: That Council **APPROVE** Development Permit application D16-119 for a 40 ft. by 30 ft. Shop on NE-19-70-23-W5, as per the conditions of approval attached hereto as Schedule 'A'.

BACKGROUND / PROPOSAL:

Development Permit application D16-119 has been submitted by Merv and Roxanne Mosionier (Applicant & Landowner). The application is a request to construct a 40 ft. by 30 ft. Shop on a parcel located at NE-19-70-23-W5 within the Sturgeon Lake area of Ward 3. The proposed development site is a 0.42 hectare ± (1.05 acre) lot that is classified as Direct Control (DC) District and currently being used as a Residence.

In terms of development, the development that the Applicant proposes would consist of a steel garage. As such, the proposed use of the site would be considered a Discretionary Use. According to the Site Plans submitted by the Applicant (Schedule 'C'), the proposed development meets the General Regulations of the Land Use Bylaw. As the development would be taking place in a Direct Control (DC) District, the District Regulations and Site Provisions are determined by Council on a site-specific basis.

OPTIONS – BENEFITS / DISADVANTAGES:

Option #1 – Council can **APPROVE** Development Permit application D16-119 subject to the condition recommended by Administration.

Option #2 – Council can **REFUSE** Development Permit application D16-119.

Options #3 – Council can **TABLE** Development Permit application D16-119.

Benefits – The benefits are that approving this application would allow the Landowner to add an amenity to their property thereby enhancing its enjoyment and economic value.

Disadvantages – The disadvantages are that approving this application would increase the opportunity for conflicts between land uses in Greenview.

COSTS / SOURCE OF FUNDING:

The \$50.00 Development Permit application fee has been paid.

ATTACHMENT(S):

- Schedule 'A' – Recommended Conditions of Approval
- Schedule 'B' – Development Permit Application D16-119
- Schedule 'C' – Site Plan & Proposed Development



Schedule 'A' – Recommended Conditions of Approval

1. The owner/developer must abide by all the applicable conditions in the Land Use Bylaw.
2. The owner/developer must contact an accredited agency to obtain all required permit(s) on behalf of Alberta Municipal Affairs, including but not limited to the following:
 - a) Building Permit;
 - b) Electrical Permit;
 - c) Gas Inspection Permit; and
 - d) Provincial Plumbing Permit.
3. No further development or construction is allowed without an approved development permit from M.D. of Greenview No. 16.
4. Accessory buildings are for personal use only. A business shall not be operated without an additional development permit and business license from Greenview.
5. The owner/developer is responsible for weed control. (Contact M.D. 16 Agricultural Fieldman, at (780) 524-7602 for further information).

Schedule 'B' – Development Permit Application D15-253



DEVELOPMENT PERMIT APPLICATION – FORM A

Municipal District of Greenview No. 16
4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

FOR ADMINISTRATIVE USE	
APPLICATION NO.	2116-119
DATE RECEIVED	May 5, 2016
ROLL #	147111

I / We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A "completed" application includes the forms completely filled out, signatures, site plan, fees and any other information the development authority deems necessary to make an informed decision.

APPLICANT INFORMATION		COMPLETE IF DIFFERENT FROM APPLICANT	
NAME OF APPLICANT MERV MOSIONIER / Roxanne Mosionier		NAME OF REGISTERED LANDOWNER OR LEASEHOLDER MERV	
ADDRESS 9433-92 St Grande Prairie AB		ADDRESS	
POSTAL CODE T8V 6W5	TELEPHONE (Res.) (Bus.) 780-524-8877 780-524-6611	POSTAL CODE	TELEPHONE (Res.) (Bus.)
E-MAIL: mosioniera@		E-MAIL:	

LAND INFORMATION	
Legal description of proposed development site:	
QTR / L.S. SEC. TWP. RG. M. NE 19 26 23 8 5	OR REGISTERED PLAN BLK LOT OR *MILL/MSL/LEASE NO.* 725TR 2 6
Size of the proposed development:	
LENGTH <input checked="" type="checkbox"/> ft <input type="checkbox"/> m 40	WIDTH <input checked="" type="checkbox"/> ft <input type="checkbox"/> m 30
Number of: ACRES OR HECTARES 1	
Description of the existing use of the land: residential	

DEVELOPMENT INFORMATION	
Describe the proposed development on the land: Garage	
Check (x) any proposed development(s) not identified above:	
<input type="checkbox"/> Signs	<input type="checkbox"/> Culvert(s)/Road access point(s)
<input type="checkbox"/> Dwelling unit(s)	<input type="checkbox"/> Accessory structure(s) / use(s)
<input type="checkbox"/> Home occupation(s)	<input type="checkbox"/> Commercial or industrial structure(s) / use(s)
Indicate the proposed setback from the property line:	
FRONT YARD <input type="checkbox"/> ft <input checked="" type="checkbox"/> m 48	REAR YARD <input type="checkbox"/> ft <input checked="" type="checkbox"/> m 4
SIDE YARD (1) <input type="checkbox"/> ft <input checked="" type="checkbox"/> m 27	SIDE YARD (2) <input type="checkbox"/> ft <input checked="" type="checkbox"/> m 27
The land is adjacent to: <input type="checkbox"/> A Highway <input checked="" type="checkbox"/> A District Road <input type="checkbox"/> LOC #	
Estimate the project:	
A. COMMENCEMENT DATE 30/06/2016 D/M/Y	B. COMPLETION DATE 30/08/2016 D/M/Y
C. COMPLETED PROJECT COST \$ 90000.00	
Attached is: (a) SITE PLAN: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) FLOOR PLAN: <input type="checkbox"/> Yes <input type="checkbox"/> No (c) CROWN LAND ACCESS MAP: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If located in Crown Land area, Road Access Map must be provided.	

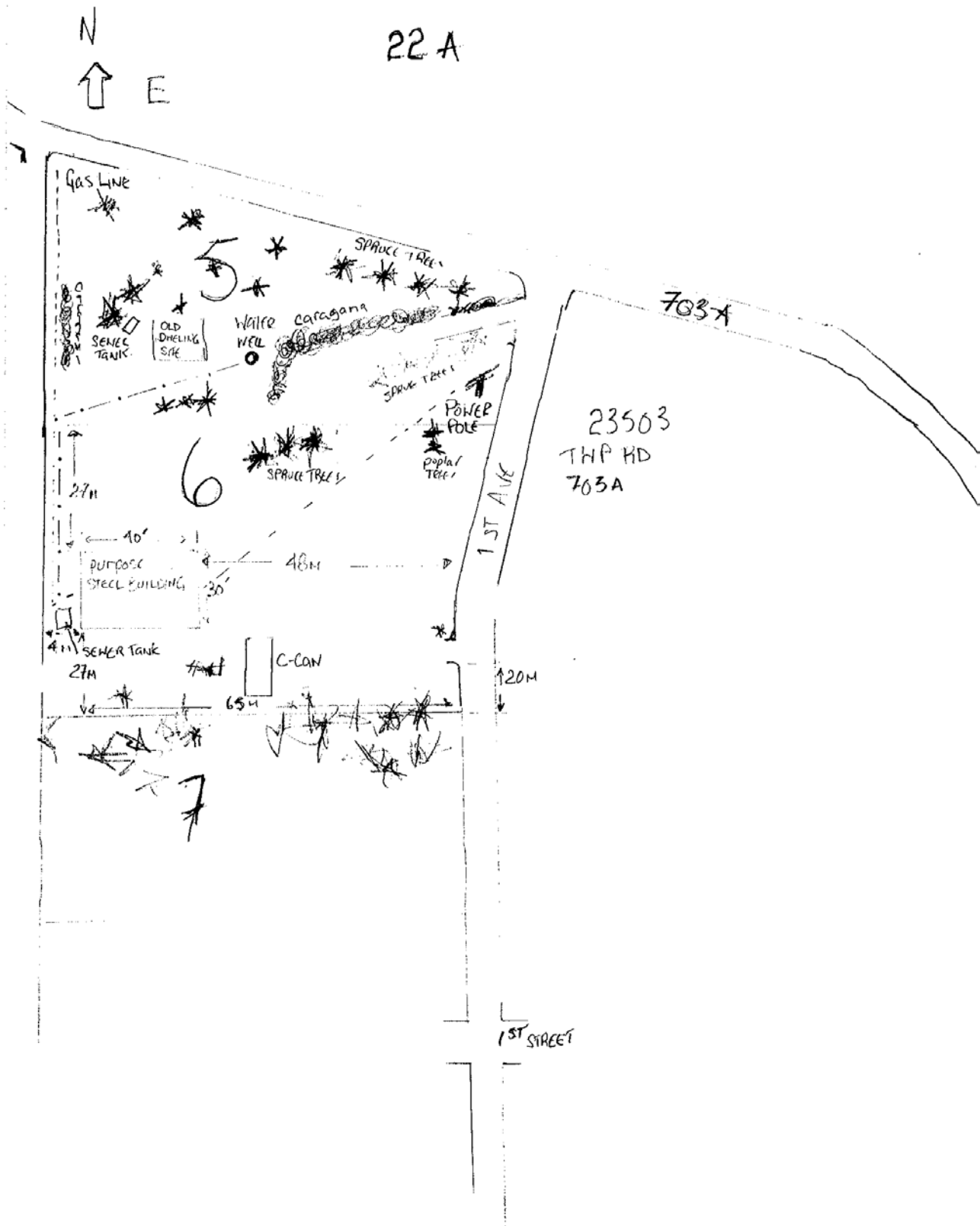
RURAL ADDRESS SIGNAGE	
DO YOU HAVE A RURAL ADDRESS?: <input checked="" type="checkbox"/> YES ADDRESS: 23525 Township R 703A <input type="checkbox"/> NO	<input type="checkbox"/> \$50.00 FEE
A \$50.00 RURAL ADDRESS SIGNAGE FEE IS REQUIRED FOR NEW RESIDENTIAL DEVELOPMENT.	

DECLARATION	
I/WE HEREBY DECLARE THAT THE ABOVE INFORMATION IS, TO THE BEST OF MY/OUR KNOWLEDGE, FACTUAL AND CORRECT.	
NOTE: If the applicant is not the registered Landowner, then the Landowner(s) signature is required. All Landowners MUST sign the application.	<p>Signature of Applicant: <u>[Signature]</u> Date: <u>May 7/16</u></p> <p>Signature of Registered Land Owner / Leaseholder: _____ Date: _____</p>

FOR ADMINISTRATIVE USE	
LAND USE CLASSIFICATION: Direct Control	FEE ENCLOSED: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AMOUNT: \$ 50.00 RECEIPT NO. 219289

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

Schedule 'C' - Site Diagram





REQUEST FOR DECISION

SUBJECT: **Update On Sign Management Regulations**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: SAR
GM: INT PRESENTER: DP
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*

S. 7 – General Jurisdiction To Pass Bylaws

A council may pass bylaws for municipal purposes respecting the following matters:

- (a) The safety, health and welfare of people and the protection of people and property;
- (b) People, activities and things in, on or near a public place or place that is open to the public;
- (c) Nuisances, including unsightly property;
- (d) Transport and transportation systems.

S. 8 – Powers Under Bylaws

- (a) Regulate or prohibit.

Council Bylaw / Policy (cite) – *Municipal Development Plan*

S. 1.2 – Goals Of The Plan

1.2.1 It is intended that this Plan achieve the following goals:

- (d) Minimize the possibility of conflicts between potentially incompatible land uses;
- (g) Ensure that the natural environment is protected and that significant environmental features are preserved.

RECOMMENDED ACTION:

MOTION: That Council accept the update on the progress that Administration has made with regards to Sign Management regulations for Greenview as information and direct Administration to place the proposed Sign Management regulations in the Land Use Bylaw and forgo the creation of a Sign Management Bylaw and Strategy.

BACKGROUND / PROPOSAL:

At the 8 December 2015 regular meeting of Council, Administration was directed by Council to draft a Sign Management Strategy & Bylaw. A strategy and bylaw were deemed necessary to fill a policy gap created by the lack of an overarching strategy guiding the placement of signs in Greenview. Recognizing the fact that signs can provide local businesses with an inexpensive form of advertisement but can also contribute to visual pollution, which was stated in the *Sign Management Strategies In Other Localities* report, Council instructed Administration to take a moderate approach when drafting the sign management regulations.

Administration has followed the instructions provide by Council and created a set of Sign Management regulations that strike a delicate balance between accommodating economic development within Greenview and protecting our treasured natural environment. When producing the Sign Management regulations that are being presented to Council here today (See: Schedule A), Administration was able to keep the number of regulations and the complexity of these regulations to a minimum. As such, Administration believes that the proposed Sign Management Regulations do not need to be placed within a new standalone Sign Management Bylaw.

The ongoing review of the Greenview Land Use Bylaw (LUB) provides a convenient opportunity and location for Greenview to adopt the Sign Management regulations as they are proposed by Administration. In their current format, the proposed regulations would seamlessly fit into a Sign Management section of the new LUB and provide a sufficient amount of direction thereby negating the need for a customized Sign Management Strategy. Nevertheless, it should be noted that Administration's Sign Management regulations require the utilization of Logo Signage (See: Schedule B).

It is the belief of Administration that Logo Signage is a form of advertisement that provides local businesses with an opportunity to advertise their goods and/or services in a controlled fashion that does not result in visual pollution. As such, the utilization of Logo Signage is central to the applicability regulations proposed by Administration.

OPTIONS – BENEFITS / DISADVANTAGES:

Option #1 – Council can accept Administration's update for information and direct Administration to place the proposed Sign Management regulations in the Land Use Bylaw.

Option #2 – Council can accept Administration's update for information and direction Administration further pursue the creation of a Sign Management Strategy and Bylaw.

Benefits – By directing Administration to place the proposed Sign Management regulations in the Land Use Bylaw, Council would ensure that local businesses are able to inexpensively advertise their goods and services without diminishing the quality of our outstanding natural environment.

Disadvantages - By directing Administration to place the proposed Sign Management regulations in the Land Use Bylaw, Council would prolong the process of filling the gap in local Sign Management policy.

COSTS / SOURCE OF FUNDING:

The cost of adopting the proposed Sign Management regulations would be absorbed into the Land Use Bylaw Refresh project that is already funded.

ATTACHMENT(S):

- Logo Signs Information Brief
- Proposed Sign Management Regulations

7.0 SIGNAGE

7.1 General Regulations

- 7.1.1 The quality, aesthetic character, materials and finishing of sign construction shall be to the satisfaction of the Development Authority.
- 7.1.2 All signs shall be kept in good repair and maintained in a manner satisfactory to the Development Authority.

7.2 Permanent Signage

- 7.2.1 A permanent sign is a sign that:
 - a) Exceeds 1 m² (11 ft.²) in area;
 - b) Exceeds 1.5 m (5 ft.) in height;
 - c) Is not for a Federal, Municipal or Provincial election; or
 - d) Is displayed for more than twenty-one (21) consecutive days.
- 7.2.2 Notwithstanding Section 7.2.1, an **on-site** sign that is displayed for more than twenty-one (21) consecutive days shall be considered a temporary sign and subject to the regulations in Section 7.3 if the sign does not exceed 1 m² (11 ft.²) in area or 1.5 m in height and is intended for:
 - a) Advertising the sale or lease of a dwelling or property;
 - b) Identifying a construction or demolition project which a development has been issued; or
 - c) Identifying a charitable campaign.
- 7.2.3 A permanent sign shall not be erected on land or affixed to any building or structure within 300 m (984 ft.) of a highway or within 800 m (1/2 mile) of the intersection of a highway and public road unless approval is obtained from Alberta Transportation pursuant to the Public Highway Development Act.
- 7.2.4 A permanent sign shall not be erected on land or affixed to any building or structure in any area of Greenview that is outside the setbacks identified in Section 7.2 unless a Development Permit approved by the Development Authority has been issued for the permanent sign.
- 7.2.5 Notwithstanding Section 7.2.4, approval from the Development Authority is not required for a permanent sign that is intended for use as:
 - a) A commemorative plaque of a non-advertising nature; or
 - b) The identification of a farm residence or the advertising of farm products.

- 7.2.6 A Development Permit application for one or more permanent signs shall not be approved if, in the opinion of the Development Authority, the sign would:
- a) Unduly interfere with the amenities of the area;
 - b) Be located within a Right-of-Way owned by Greenview;
 - c) Materially interfere with or affect the use, enjoyment or value of neighbouring properties; or
 - d) Create a safety hazard to adjacent properties or to members of the travelling public by way of impairing sight lines.
- 7.2.7 Permanent signage on private property shall be limited to two (2) permanent signs per lot.
- 7.2.8 Permanent signage on private property shall not advertise a business, activity or event that is not located on the parcel of land on which the sign is located.
- 7.2.9 Notwithstanding Section 7.2.8, off-site directional signage may be allowed on private property, where in the case of major agricultural, commercial or industrial developments, in the opinion of the Development Authority, volumes of vehicular and pedestrian traffic frequenting such developments may warrant such signage.
- 7.2.10 Permanent signage shall:
- a) Have maximum dimensions of 1.25 m (4.10 ft.) in length and 2.5 m (8.20 ft.) in width;
 - b) Be constructed using 2.00 mm (0.08 in.) high tensile flat aluminum, 19.00 mm (0.75 in.) high density plywood or 38.00 mm (1.49 in.) solid wood;
 - c) Have a finish consisting of high density reflective finish or equivalent, with die cut lettering or silk screen lettering;
 - d) Have a minimum letter size of 10.00 cm (3.93 in.), all upper case and uniform letter style; and
 - e) Conform to all regulations of the land use District in which the sign is located.

7.3 Temporary Signage

- 7.3.1 A temporary sign shall not be:
- a) Greater than 1 m² (11 ft.²) in area;
 - b) Greater than 1.5 m (5 ft.) in height;
 - c) Located on a parcel of land for more than twenty-one (21) days;
 - d) For the commercial sale of goods or services; and
 - e) For the advertising of a business, activity or event that is not on the parcel of land on which the sign is located.
- 7.3.2 Notwithstanding Section 7.3.1, a temporary on-site sign can be displayed for more than twenty-one (21) consecutive days if the sign is intended for:
- a) Advertising the sale or lease of a dwelling or property;

- b) Identifying a construction or demolition project which a development has been issued; or
- c) Identifying a charitable campaign.

7.3.2 A temporary on-site sign intended for the uses identified in Section 7.2.2 must be removed no more than one (1) week following the date any advertised event, project or sale concludes.

7.3.3 Federal, Municipal or Provincial election signs shall not be erected until 30 days before a Municipal election or before the date of election call for a Federal or Provincial election and shall be removed within 72 hours of the closing of the polls.

7.4 Logo Signage

7.4.1 A logo sign is a sign that:

- a) Exceeds 1 m² (11 ft.²) in area;
- b) Exceeds 1.5 m (5 ft.) in height;
- c) Is placed within a highway or municipal road right-of-way; and
- d) Is provided and erected by Greenview to display the logos and/or business names for local businesses or a service providers.

7.4.2 A logo sign shall not be erected on land or affixed to any building or structure within 300 m (984 ft.) of a highway or within 800 m (1/2 mile) of the intersection of a highway and public road unless approval is obtained from Alberta Transportation pursuant to the Public Highway Development Act.

7.4.3 A logo sign shall not be erected on land or affixed to any building or structure in any area of Greenview that is outside the setbacks identified in Section 7.2 unless a Development Permit approved by the Development Authority has been issued for the permanent sign.

3.0 DEFINITIONS

“Sign” means an object or device that is intended to promote anything or provide off-site directional information.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Logo Signs

1 June 2016

Introduction

The *Sign Management Strategies In Other Localities* report stated that any Sign Management Strategy created for Greenview will need to balance the desire to assist local businesses flourish with the desire to protect our natural environment. In an attempt to create a set of Sign Management regulations that achieves the aforementioned balance, Administration has proposed the use of Logo Signs in Greenview. This information brief will provide a short overview of what Logo Signs are and how Administration proposes to use these signs.

What Are Logo Signs

Logo Signs are a form of highway signs used by the Province to inform travelers about the services and tourism operations that are available in local communities along the highway. The operator of Logo Signs in Alberta, Sign Up Alberta, describes the signs as follows:

“Logo Signs are used to identify essential motorist services along the highway or within a community where motorists can stop for gas, food and lodging. The signs use company logos or business names to indicate upcoming services along the highway or within a community. Logo Signs are an important part of communicating these essential services to the travelling public.”





Logo Signs In Greenview

Administration proposes the use of signs that would be designed in a similar fashion to Logo Signs as this would provide local businesses with an opportunity to safely and sensitively advertise their business at various locations within Greenview. The Greenview Logo Signs would be installed by the municipality at locations where the signs would be highly visible to large portions of local businesses' target market (e.g. Simonette Road and Highway 666) but not generate visual pollution or interfere with highway maintenance and safety.

The Logo Sign Program

As Greenview would be responsible for creating and installing the Logo Signs, Administration would have to administer a program similar to Sign Up Alberta. The program would work with local businesses to inform them of the opportunity being provided by Greenview while also taking care of Logo Sign maintenance.



REQUEST FOR DECISION

SUBJECT:	Riparian Area Alteration on Sturgeon Lake	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH MANAGER: SAR
MEETING DATE:	June 14, 2016	GM: INT PRESENTER: LD
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	Plan 0021903 Lot 1 (SW-34-70-24-W5)	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (Cite) – Municipal Government Act (MGA), RSA 200, c M s.

Council Bylaw / Policy (Cite) – Sturgeon Lake Area Structure Plan (Bylaw 01-344).

RECOMMENDED ACTION:

MOTION: That Council accept the Riparian Area Alteration on Sturgeon Lake as information.

BACKGROUND / PROPOSAL:

Further to written complaints and photographic evidence forwarded to Council and to staff reporting tree removal on the above lands which are located on the lakeshore in the Primary Zone of the Sturgeon Lake Area Structure Plan (SLASP), staff made contact with Alberta Environment and Parks (AEP) to ascertain whether there was a bed and shore issue. AEP have advised that they will not be doing any enforcement under the Public Lands Act 'as the bed and shore was not affected', and enforcement would be the responsibility of Greenview.

Greenview's SLASP, Clause 6.2.12, states: "In the Primary Zone, a treed/vegetated buffer shall be maintained between the lakeshore and any structural developments. Where possible this buffer shall be 61 meters (200 feet) in width on the main body of the lake and along watercourses feeding the lake, and 91 meters (300 feet) on the West Bay as defined on Map 3." (Schedule "D")

Development Permit D04-158 issued for the cabin, granted a variance of the setback from Sturgeon Lake to 40 meters. The requirement to maintain the treed/vegetated buffer between the cabin and lakeshore was not noted in the development permit approval.

Approximately 550 meters of the property frontage in the vicinity of the development has no Municipal Reserve (MR) or restriction on title. The lake frontage to the north a distance of 450 meters by a depth of 80 meters +/- remains Crown Land.

Section 545(1) and (2) of the MGA grants authority to Greenview to issue an Order to enforce the SLASP, requiring the person responsible for the contravention to remedy it if the circumstances so require.

Further, Section 547(1), states that a person who receives a written order under section 545(1) ***“may by written notice request council to review the order within 14 days after the date the order is received, or any longer period as specified by bylaw”***, and 547(2) reads ***“After reviewing the order, the council may confirm, vary, substitute or cancel the order.”*** The person affected by the decision of a council under section 547, “may appeal to the Court of Queen’s Bench if a) the procedure required to be followed by this Act is not followed, or b) the decision is patently unreasonable.”

Existing ‘grandfathered’ development within 61 meter (200 feet) of the lakeshore of Sturgeon Lake is Boyd’s Lakeshore located adjacent and to the south of this development, and the east portion of the Narrows, located approximately one half mile north. On NE 32-70-23-W5, while the structure (residence) is beyond the required buffer, the treed/vegetated buffer has been cleared. Sturgeon Lake Dev Co. Ltd. lots have development and/or treed/vegetated buffer removed within the buffer area.

Previous enforcement of the treed/vegetated buffer include two instances, one in Eagle Bay where trees were removed in Greenview’s Municipal Reserve (MR), and remedial planting was enforced. The second was at the Narrows, and affected the bed and shore of the lake and remediation was enforced by Public Lands.

A locked gate barred Administration’s site inspection. Administration will be issuing an Order to remedy the contravention in accordance with Greenview’s planning legislation. A recommendation from Greenview’s Manager, Agricultural Services, as to the kind of trees and/or vegetation as well as the appropriate distance to be planted will be considered when determining the remedial action required.

The above information is being presented because issuance of an Order to remedy the contravention could result in Council receiving a written notice from the landowner requesting Council to review the Order and confirm, vary, substitute or cancel the Order in accordance with Section 547 as quoted above.

COSTS / SOURCE OF FUNDING:

No funding is required.

ATTACHMENT(S):

- Schedule ‘A’ – Copy of emails received reporting tree removal at Sturgeon Lake, and photo
- Schedule ‘B’ – Municipal Government Act, Sections 545 - 547
- Schedule ‘C’ – Sturgeon Lake Area Structure Plan, Clause 6.2.12 & Map 3
- Schedule ‘D’ - D04-158 for the Log Cabin
- Schedule ‘E’ - Copy of 2012 aerial photo

Schedule 'A'

Leona Dixon

From: Sally Rosson
Sent: May-19-16 3:51 PM
To: Leona Dixon
Cc: Lindsey Lemieux; Demetri Prevatt
Subject: FW: Land Use Issue at Sturgeon Lake
Attachments: IMG_2595.JPG

Leona;

Please contact Public Lands for bed and shoreline issues and then we will need to further investigate and do whatever enforcement that's required.

If you require additional information regarding the above please contact the undersigned.
Sally

From: [REDACTED]
Sent: Thursday, May 19, 2016 12:09 PM
To: Sally Rosson <Sally@mdgreenview.ab.ca>
Subject: Land Use Issue at Sturgeon Lake

Ms. Rosson, I was visiting the beautiful Sturgeon Lake to camp and fish this past week and wanted to bring to your attention an land use issue that I think the MD of Greenvview needs to become more actively involved. I know the MD is very interested and active and tourism and recreation, and has invested time and dollars into enhancing recreation for it's residents and for economic diversity.

Sturgeon Lake is a very important recreation lake in north western Alberta, and we cannot sit by and let development destroy the valued resource we all enjoy. Although the attached photo looks harmless to some, it is the cumulative effects of these individual land clearing activities that have harmed so many lakes in the south and east of the province. Why are we repeating history instead of learning?

There is 2 to 4 days of rain predicted this week, and I am afraid this site will be an erosion mess, with a lot of soil going into the lake. The cottage in question is just west of the Boyd's subdivision, so is in the SW portion of the lake.

In the situation below we need to preserve a vegetation buffer to the lake, preferably natural, with bushes and trees. Some clearing for a view and access to the lake must be accommodated, but it needs to be done in a manner that keeps, I would suggest, 70% natural at least on the slope. Can not the County influence the land clearing in a development permit? At the least, this landowner should be given a clean up order to stabilize the near shore with textile matting, and made to replant vegetation in a 20 to 30 foot buffer.

No municipal government seems to like enforcing land use but it is imperative to set some restrictions and stand by them to protect this valued recreation site. Along with this, is the need to get the cottage community to adopt good standards, and to facilitate education and stewardship to do things right for the lake. I think the MD could get this going, and it sure is a more acceptable approach then to much enforcement.

I hope you can approach this situation with the land owner and make some restoration actions a reality.

Schedule 'A'



Leona Dixon

Subject: FW: Riparian area alteration Sturgeon Lake

-----Original Message-----

From: Sally Rosson

Sent: May-19-16 3:55 PM

To: Leona Dixon <Leona.Dixon@MDGreenview.ab.ca>; Lindsey Lemieux <Lindsey.Lemieux@MDGreenview.ab.ca>;

Demetri Prevatt <Demetri.Prevatt@MDGreenview.ab.ca>

Subject: FW: Riparian area alteration Sturgeon Lake

More info. . .

If you require additional information regarding the above please contact the undersigned.

Sally

-----Original Message-----

From: Dale Gervais

Sent: Thursday, May 19, 2016 11:19 AM

To: [REDACTED]

Cc: Dave Hay <Dave.Hay@MDGreenview.ab.ca>; Roxie.Rutt@mdgreenview.ca; Councillors

<Councillors@MDGreenview.ab.ca>; Mike Haugen <Mike.Haugen@mdgreenview.ab.ca>; Sally Rosson

<Sally@mdgreenview.ab.ca>; Grant Gyurkovits <Grant.Gyurkovits@MDGreenview.ab.ca>

Subject: Re: Riparian area alteration Sturgeon Lake

I have forwarded every thing to our administration and will follow up on it and keep you informed.

Thanks

Dale

Sent from my iPhone

> On May 19, 2016, at 11:05 AM, wrote:

>

> Hello Dale, Dave and Roxie, A friend who was at Sturgeon Lake fishing the last several days sent me this picture. Believe is immediately west of Boyd Properties. The creep of development into the riparian area along the shores of Sturgeon Lake is an ongoing concern. Whether it would be allowed from a regulatory standpoint is unknown. From purely a lake stewardship perspective the cumulative effects from such development has the potential to lead to a similar situation as at Pigeon Lake south west of Edmonton. The Sturgeon Lake Area Structure Plan identified that riparian areas and steep slopes should be protected. Even if this development is not subject to the Sturgeon Lake Area Structure Plan, best practice would call for at a minimum placement of silt barriers, erosion control practices and voluntary buffers. Additionally from the photograph there appears to be vegetation pushed into the lake. Hoping the MD will look into this issue to ensure our ongoing environmental stewardship obligations. [REDACTED]

>

Schedule 'B' – MGA Section 545 - 547

Section 544	MUNICIPAL GOVERNMENT ACT	RSA 2000 Chapter M-26
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- (a) refuses to allow or interferes with the entry, inspection, enforcement or action referred to in section 542, or
- (b) refuses to produce anything to assist in the inspection, remedy, enforcement or action referred to in section 542,

the municipality may apply to the Court of Queen's Bench for an order under subsection (2).

(2) The Court may issue an order

- (a) restraining a person from preventing or interfering with the entry, inspection, enforcement or action, or
- (b) requiring the production of anything to assist in the inspection, remedy, enforcement or action.

(3) A copy of the application and a copy of each affidavit in support must be served at least 3 days before the day named in the application for the hearing.

(4) In an emergency or in extraordinary circumstances, the Court may hear the application without notice to any person.

RSA 2000 cM 26 s543;2009 c53 s119

Inspecting meters

544(1) If a designated officer of a municipality believes that a meter that measures a public utility has been tampered with, the designated officer may apply to a judge of the Provincial Court for an order authorizing one or more employees of the municipality

- (a) to enter on any land or structure in which the meter is located, and
- (b) to inspect and test the meter.

(2) The judge of the Provincial Court may issue the order on being satisfied by evidence of the designated officer under oath that there are reasonable grounds to believe the meter has been tampered with.

(3) The judge of the Provincial Court may hear the application without notice to any person.

RSA 2000 cM 26 s544;2008 c52 s21

Order to remedy contraventions

545(1) If a designated officer finds that a person is contravening this or any other enactment that the municipality is authorized to enforce or a bylaw, the designated officer may, by written order, require the person responsible for the contravention to remedy it if the circumstances so require.

(2) The order may

- (a) direct a person to stop doing something, or to change the way in which the person is doing it;
- (b) direct a person to take any action or measures necessary to remedy the contravention of the enactment or bylaw, including the removal or demolition of a structure that has been erected or placed in contravention of a bylaw, and, if necessary, to prevent a re-occurrence of the contravention;
- (c) state a time within which the person must comply with the directions;
- (d) state that if the person does not comply with the directions within a specified time, the municipality will take the action or measure at the expense of the person.

1994 cM 26.1 s545

Order to remedy dangers and unsightly property

546(0.1) In this section,

- (a) “detrimental to the surrounding area” includes causing the decline of the market value of property in the surrounding area;
- (b) “unsightly condition”,
 - (i) in respect of a structure, includes a structure whose exterior shows signs of significant physical deterioration, and
 - (ii) in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep.

(1) If, in the opinion of a designated officer, a structure, excavation or hole is dangerous to public safety or property, because of its unsightly condition, is detrimental to the surrounding area, the designated officer may by written order

- (a) require the owner of the structure to
 - (i) eliminate the danger to public safety in the manner specified, or
 - (ii) remove or demolish the structure and level the site;
- (b) require the owner of the land that contains the excavation or hole to
 - (i) eliminate the danger to public safety in the manner specified, or

- (ii) fill in the excavation or hole and level the site;
- (c) require the owner of the property that is in an unsightly condition to
 - (i) improve the appearance of the property in the manner specified, or
 - (ii) if the property is a structure, remove or demolish the structure and level the site.
- (2) The order may
 - (a) state a time within which the person must comply with the order;
 - (b) state that if the person does not comply with the order within a specified time, the municipality will take the action or measure at the expense of the person.

1994 cM 26.1 s346;1999 c11 s31

Caveat

546.1(1) A municipality may register a caveat under the *Land Titles Act* in respect of an order made under section 545 or 546 dealing with a dangerous structure, excavation or hole or unsightly property against the certificate of title for the land that is the subject of the order.

(2) If a municipality registers a caveat under subsection (1), the municipality must discharge the caveat when the order has been complied with or when the municipality has performed the actions or measures referred to in the order.

1999 c11 s32

Review by council

547(1) A person who receives a written order under section 545 or 546 may by written notice request council to review the order within

- (a) 14 days after the date the order is received, in the case of an order under section 545, and
- (b) 7 days after the date the order is received, in the case of an order under section 546,

or any longer period as specified by bylaw.

(2) After reviewing the order, the council may confirm, vary, substitute or cancel the order.

1994 cM 26.1 s347;1999 c11 s33

Appeal to Court of Queen's Bench

548(1) A person affected by the decision of a council under section 547 may appeal to the Court of Queen's Bench if

- (a) the procedure required to be followed by this Act is not followed, or
- (b) the decision is patently unreasonable.

(1.1) The appeal must be made,

- (a) in the case of an appeal of an order under section 545, within 30 days after the date the decision under section 547 is served on the person affected by the decision, and
- (b) in the case of an appeal of an order under section 546, within 15 days after the date the decision under section 547 is served on the person affected by the decision.

(2) The application for the appeal must state the reasons for the appeal.

(3) The Court may

- (a) confirm the decision, or
- (b) declare the decision invalid and send the matter back to the council with directions.


1994 cM 26.1 s548;1999 c11 s34

Municipality remedying contraventions

549(1) A municipality may take whatever action or measures are necessary to remedy a contravention of this Act, an enactment that the municipality is authorized to enforce or a bylaw or to prevent a re-occurrence of the contravention if

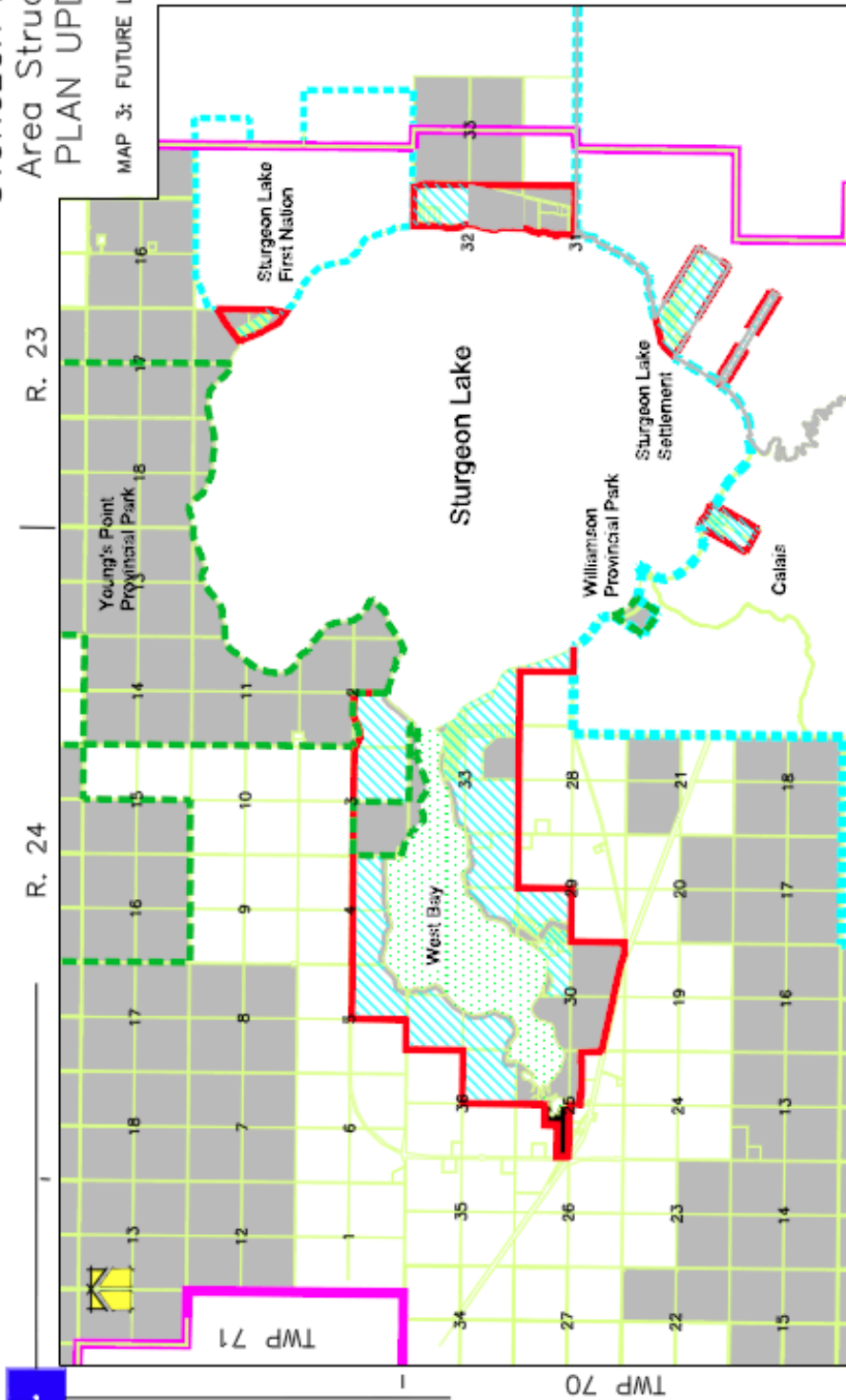
- (a) the municipality has given a written order under section 545,
- (b) the order contains a statement referred to in section 545(2)(d),
- (c) the person to whom the order is directed has not complied with the order within the time specified in the order, and
- (d) the appeal periods respecting the order have passed or, if an appeal has been made, the appeal has been decided and it allows the municipality to take the action or measures.

Schedule 'C' – SLASP Section 6.2.12

- 6.2.12 In the Primary Zone, a treed/vegetated buffer shall be maintained between the lakeshore and any structural developments. Where possible this buffer shall be 61 m (200 ft) in width on the main body of the lake and along watercourses feeding the lake, and 91 m (300 ft) on the West Bay as defined on Map 3. 
- 6.2.13 Notwithstanding any other provision in this Plan or the Land Use Bylaw, developments in the Secondary Zone shall be set back a minimum of 30.5 m (100 ft) from the top of bank of any permanent watercourse.
- 6.2.14 Based on input from Alberta Community Development, the developer may be required to prepare a historical resources impact assessment prior to the approval of future subdivisions.

STURGEON LAKE
Area Structure
PLAN UPDATE
MAP 3: FUTURE LAND USE

SQ June 19, 2002 K:\10400\10422-Sturgeon Lake ASP\Open House May\Map3.dwg



Legend:

- | | | | |
|--|---|--|--|
| | Plan Boundary / Secondary Zone Boundary | | Public Land / Environmental Protection |
| | Primary Zone Boundary | | Agriculture |
| | Provincial Park Boundary | | Public Use |
| | Development Area | | West Bay |
| | | | Sturgeon Lake First Nation |

ISL
Infrastructure Systems Ltd.

June 2002

Schedule 'D'



MD of Greenview No. 16

Notice of Decision

4707-50 Street
Valleyview, AB
T0H 3N0
Ph: 780 524-7600
Fax: 780 524-4307

Development Permit Applicant(s):

CRUBISICH, KEN
RR3, SITE 3, BOX 30

GRANDE PRAIRIE, AB T8V5N3

Legal Description: SW-34-70-24-W5

Plan 21903, Lot 1

Development: LOG CABIN
Area: Sturgeon Heights

Development Permit Application #: **D04-156** has been APPROVED, subject to the following conditions:

1. The owner/developer must contact an accredited agency to obtain all required permit(s) on behalf of Alberta Municipal Affairs, including but not limited to the following:
 - a) Provincial Plumbing Permit
 - b) Gas Inspection Permit
 - c) Building Permit
 - d) Electrical Permit
2. Access to be provided by the owner/developer at an approved location and to the standards of the Superintendent of Public Works of the M.D. of Greenview No. 16 at the owner/developer's expense.
3. No further development or construction is allowed without an approved development permit from M.D. of Greenview No. 16.
4. The developer/owner is responsible for weed control. (Contact Norm Boulet, M.D. 16 Agricultural Fieldman, at (780) 524-7601 for further information).
5. Must install a holding tank for sewage disposal. (All developments within SLASP located on less than 10 acres and Boyd Lakeshore Property).
6. The developer must meet the minimum setback requirements of:
 - 134 feet (41 meters) from the right-of-way of the district road
 - 50 feet (15 meters) from any other property line; and
 - a relaxation be granted to 40 meters from Sturgeon Lake.

Note: It is the responsibility of the Applicant to meet the conditions of approval and to obtain any necessary permits from any approval agency listed above.

November 2, 2004

Date of Decision:

November 2, 2004

Date of issue of Notice of Decision


Signature of Development Officer

DEVELOPMENT PERMIT

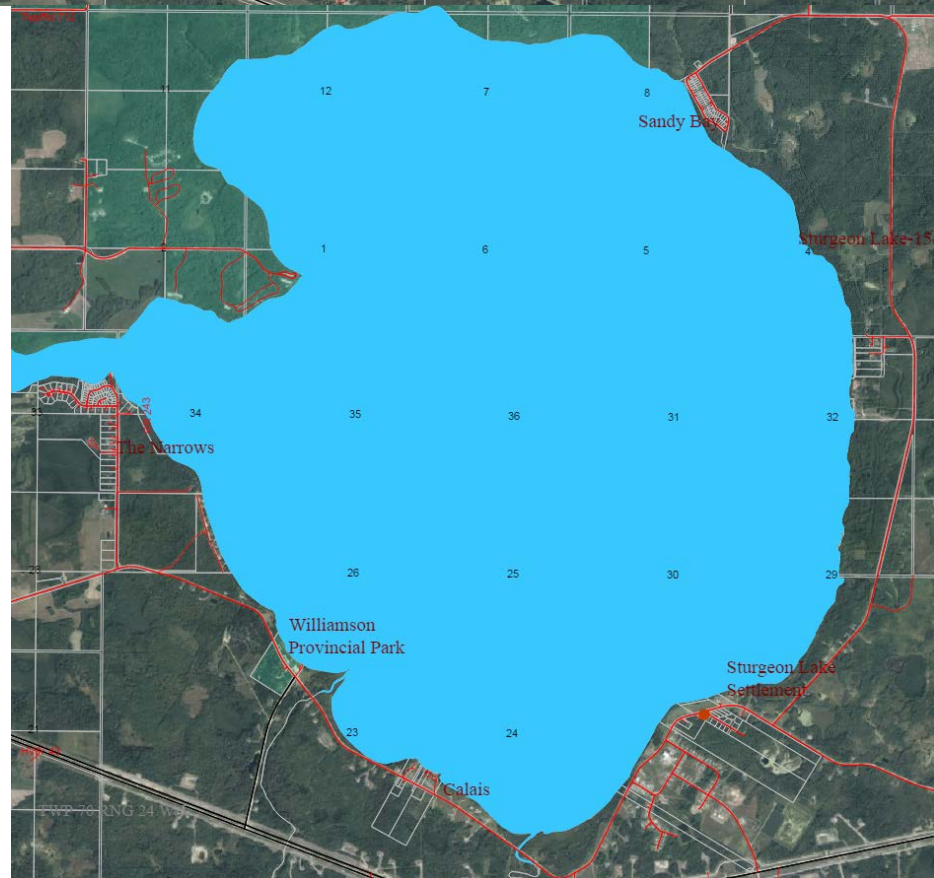
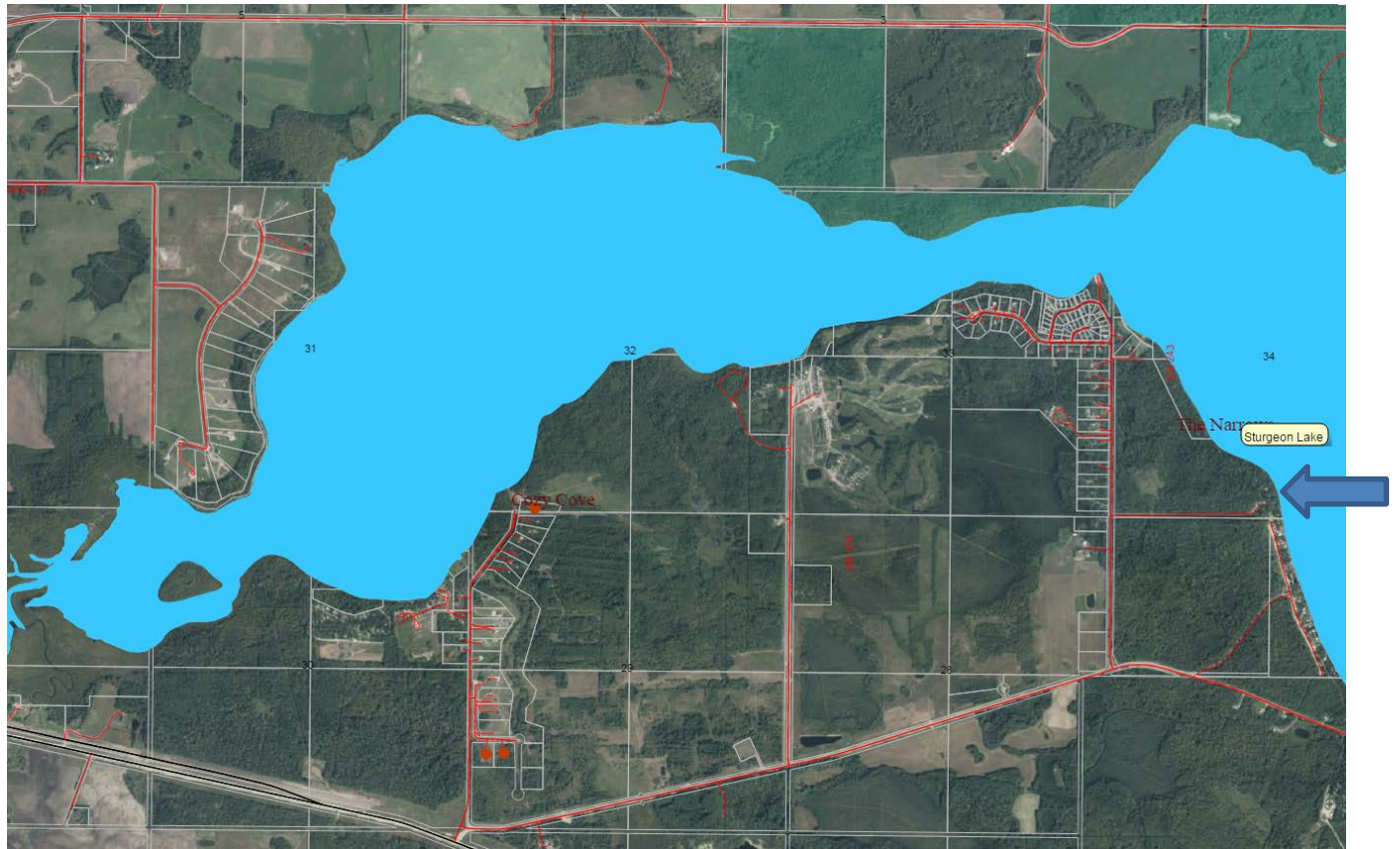
This permit is issued subject to the following conditions:

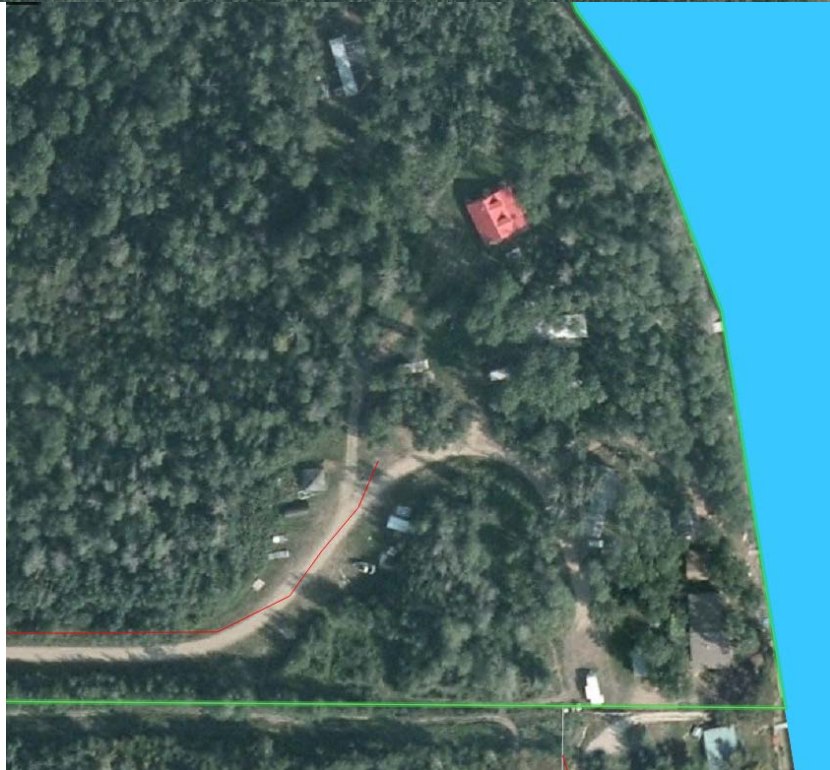
- (a) That the development or construction of the said land (s) will not begin until 14 days after the Date of Issue of Notice of Decision.
- (b) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (c) That the development or construction will be carried out in accordance with the approved plans and applications.
- (d) That this permit shall be invalid should an appeal be made against the decision. Should the Subdivision and Development Appeal Board approve the issue of this permit, this permit shall be valid from the date of decision in accordance with the conditions of the Subdivision and Development Appeal Board.
- (e) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not commenced or carried out without reasonable diligence this permit shall be invalid.

Dated: **Wednesday, November 03, 2004**

Sally Ann Rosson
Development Officer

Schedule 'E'







REQUEST FOR DECISION

SUBJECT: **Grande Cache Medical Clinic**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: COMMUNITY SERVICES
FILE NO./LEGAL:
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to inform the Town of Grande Cache that Greenview will not render a funding decision regarding the proposed new Grande Cache Medical Clinic pending procurement of additional information.

BACKGROUND / PROPOSAL:

Greenview received correspondence dated May 30, 2016 from the Town of Grande Cache requesting a funding commitment of a minimum of \$1,000,000.00 towards the construction of a new Grande Cache Medical Clinic, with a request for a response by June 15, 2016. The Town of Grande Cache to-date has committed \$1,000,000.00 to the Medical Clinic project and the physicians forming the Grande Cache Medical Centre have committed \$250,000.00 for the long term maintenance of the facility. The physicians do not intend to renew the existing lease of the Grande Cache Medical Centre scheduled to expire May 31, 2017.

Administration has identified areas of potential concerns for Council's consideration.

- The Municipal Government Act is currently under review and the impacts to Greenview may need to be considered.
- The Town of Grande Cache's future sustainability may be uncertain at this time.
- Greenview has received no detailed plans or dialogue with the stakeholders to-date in regards to the proposed construction and operation of the Grande Cache Medical Clinic.
- The proposed timeline: June 15, 2016, as requested by the Town of Grande Cache for Greenview's decision on this matter may be impractical due to the lack of detailed information.
- Administration is uncertain at this time if Alberta Health Services has been consulted regarding the future plans for medical service delivery within the Town of Grande Cache.

Administration is recommending that Council inform the Town of Grande Cache that no decision on this matter will be made until further information and negotiations occur with Greenview.

Greenview currently owns a portion of the medical clinic in Valleyview and contributes yearly funding to the clinics in Fox Creek and Grande Cache. Administration believes that funding a portion of the clinic in Grande Cache would be in alignment with the levels of services offered in other communities but is recommending that Council decline funding at this point until additional information about the project and the long-term operations of the clinic are known.

Should Council proceed now or in the future with providing funding to the Grande Cache Medical Clinic as requested, Administration recommends that funding parameters include an ownership share (as per Council policy) and that municipal expenses from the Clinic be fully reimbursed through a monthly rent collected from the physicians.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to approve, alter or deny Administration’s recommendation to inform the Town of Grande Cache that Greenview is not prepared to provide a funding commitment response regarding the proposed Medical Clinic pending procurement of additional information.

Benefits – The benefit of not committing funding for the Grande Cache Medical Clinic at this time is that Greenview may be able to obtain the pertinent information regarding this matter prior to making a funding commitment.

Disadvantages – By not committing funding as requested, the project may be delayed. Administration feels that this disadvantage is outweighed by the requirement for more information/input to ensure Greenview’s funds (if given) are used in the interests of Greenview’s taxpayers.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Town of Grande Cache Letter – Re: New Medical Clinic Funding Request

May 30, 2016

email: Dale.Gervais@mdgreenvview.ab.ca

Reeve Dale Gervais
Municipal District of Greenview No. 16
P. O. Box 1079
Valleyview, AB T0H 3N0

Dear Reeve Gervais:

RE: Medical Clinic

The Grande Cache Medical Centre (the Medical Clinic) has been in its current location for the past 19 years. Their lease expires March 31, 2017. As the Medical Clinic does not intend to renew their lease, another location must be found to ensure the Medical Clinic continues to operate.

The doctors in Grande Cache operate the Medical Clinic. Over the years they have not received any financial assistance to maintain their operations – they have carried the total operating costs. They have gone through several severe doctor shortages during which two physicians have covered the operating costs of the Medical Clinic. These doctor shortages have been resolved through the doctor's recruitment efforts.

The doctors involved in the Grande Cache Medical Centre believe it is imperative to establish a dedicated Medical Centre Building in Grande Cache. Due to the nature of their services, the Medical Clinic needs to be close to the hospital. Their proposal is to have a new Medical Clinic built on the present hospital site.

Without a Medical Centre Building, if the current doctors leave the community, it will be very difficult to recruit new physicians to Grande Cache. A dedicated medical centre Building in Grande is a valuable recruitment and retention tool. However, the Grande Cache Medical Centre doctors are not prepared to continue providing this service without financial support from the Town of Grande Cache and the Municipal District of Greenview No. 16.

Council for the Town of Grande Cache recognizes the importance of a medical clinic in Grande Cache and have committed \$1 million dollars to this project. The doctors forming the Grande Cache Medical Centre have committed \$250,000 for the long term maintenance of the new Municipal Clinic. Council and the Grande Cache Medical Centre respectfully request that the Municipal District of Greenview No. 16 contribute at least a million dollars to this project.

Because the Grande Cache Medical Centre's lease expires March 31, 2017, it is imperative that a decision on this funding request be made as quickly as possible. With this in mind, Council would appreciate your decision by June 15, 2016.

Sincerely,

A handwritten signature in black ink, appearing to read 'Herb Castle', written in a cursive style.

Herb Castle
Mayor

cc: The Grande Cache Medical Centre
Eric Rosendahl, MLA
The Honorable Sarah Hoffman, Minister of Health



REQUEST FOR DECISION

SUBJECT: **Cranberry Lake Rodeo Association**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: COMMUNITY SERVICES
FILE NO./LEGAL:
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize the Cranberry Lake Rodeo Association to reallocate unused 2016 community grant funds for the purchase of a 50 hp tractor.

BACKGROUND / PROPOSAL:

The Cranberry Rodeo Association has received 2016 Greenview community grants in the amount of \$25,000.00 operating and \$45,000.00 capital funding. The association through other grants and fundraising were able to complete their capital projects without utilizing all of Greenview's grant funding allocation. The request to Greenview is that the remaining funds of approximately \$15,000.00 be utilized in purchasing a 50 hp tractor so as to assist the association in maintaining their grounds.

Administration recommends that the remaining funds be reallocated for the purpose of purchasing the 50 hp tractor.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to approve or deny the request from Cranberry Lake Rodeo Association to reallocate unused 2016 community grant funds to purchase a 50 hp tractor.

Benefits – The benefit of reallocating the 2016 community grant funds for the Cranberry Lake Rodeo Association is that the association will have a tractor to maintain their grounds.

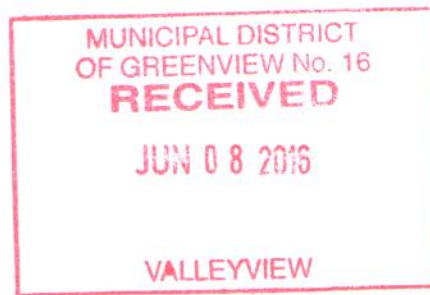
Disadvantages – There are no perceived disadvantages to authorizing the Cranberry Lake Rodeo Association to reallocate the unused 2016 community grant funds.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Request letter from the Cranberry Lake Rodeo Association



CRANBERRY LAKE RODEO

Box 500

Debolt A.B.

T0H-1B0

Dennis Mueller

M.D. 16 Greenview

Regards

Further to our phone conversation on June 3. 1st of thankyou for the grant monies we received in March, for maintenance and facility up grades [bleachers and building].

At this time we are looking at purchasing a 50 horsepower tractor with leftover funds. I would like to know if this purchase falls under the guide line usage of these funds.

Please inform me at your earliest convenience.

Thank you for your time

Terry D. Adolf

President



REQUEST FOR DECISION

SUBJECT: **Grande Prairie River Rats Association**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: COMMUNITY SERVICES
FILE NO./LEGAL:
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Title Race Sponsorship in the amount of \$5,000.00 to the Grande Prairie River Rats Association for the 2016 Capstan Hauling Rat 200 Jet River Race in Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

The Grande Prairie River Rats Association recently submitted a grant application for Title Race Sponsorship in the amount of \$5,000.00 for the 2016 Capstan Hauling Rat 200 Jet River Race. Title Race Sponsorship will entitle a company decal on every registered boat, a headliner on all posters, advertising leading up to and including the race and a full page ad in the race program.

The three day event hosted by the Grande Prairie River Rat Association will commence with technical inspection, registration and a show and shine on June 17th at the Centre 2000 building in Grande Prairie. The race will be conducted at Smoky Flats, O'Brien Park and Wapiti Gardens, with awards presentation held at Nitehawk Ski Chalet.

Other sponsorship opportunities include: Class Sponsor - \$2,500.00, Gold Sponsor - \$2,000.00, Silver Sponsor - \$1,400.00, Bronze Sponsor - \$700.00, Leg Fast Time Sponsor - \$500.00, Business Card - \$400.00, Leg Fast Time Sponsor - \$500.00, Friends of "The Rat 200" - \$150.00.

The balance in the Community Services Miscellaneous Grants Budget as of June 13, 2016 is \$178,763.29.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to approve, alter or deny the sponsorship funding to the Grande Prairie River Rats Association for the 2016 Capstan Hauling Rat 200 Jet River Race.

Benefits – The benefit of approving the sponsorship to the Grande Prairie River Rats Association for the 2016 Capstan Hauling Rat 200 Jet River Race is that it may assist them with the funding requirements for hosting the event and will showcase some of Greenview sites.

Disadvantages – There are no perceived disadvantages to approving sponsorship funding to the Grande Prairie River Rats Association for the 2016 Capstan Hauling Rat 200 Jet River Race.

COSTS / SOURCE OF FUNDING:

The Title Race Sponsorship in the amount of \$5,000.00 to the Grande Prairie River Rats Association for the 2016 Capstan Hauling Rat 200 Jet River Race will come from the Community Service Miscellaneous Grant.

ATTACHMENT(S):

- Grande Prairie River Rats Association Grant Application



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600

GRANT APPLICATION

Organization Information:

Name of Organization: Grande Prairie River Rats Association

Address of Organization: Box 1371, Grande Prairie

Contact Name and Phone Number: Penny 780-532-0097

Position of Contact Person: Organiser

Purpose of organization:
The River Rats promote our beautiful rivers, family and keeping the rivers clean & safe .
Also in a yearly event we bring Jet Boat race Teams in to compete and entertain the crowds

What act are you registered under? Grande Prairie River Rats Assoc Registration No. 500058953

Grant Information:

Total Amount Requested 5,000.00

Operating _____ Capital _____

Proposed Project: _____

See the 2016 Sponsors Package Opportunities

Operating costs are the costs of day-to-day operations.

Capital costs are costs more than \$2,500, which is not consumed in one year and/or those costs, which add value to property owned and operated by the organization.

FORM A **must** be filled out with **all** grant applications. Fill out FORM B for any capital requests.



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600

Additional Information:

Have you previously applied for grant from the M. D. of Greenview?

Yes ☒ No ☐

List the last two grants your organization has received from the M.D. of Greenview

1. Amount \$ 25000 Year 2015

Purpose: Marketing for our 2015 World Jet Boat Championship

2. Amount \$ _____ Year _____

Purpose: _____

Have you provided the M.D. of Greenview with a final completion report for grant funds received?

Yes ☒ No ☐

If no, why has the report not been filed?

Have you applied for grant funds from sources **other** than the M.D. of Greenview?

Yes ☒ No ☐

Have you received grant funds from sources **other** than the M.D. of Greenview?

If yes; who, purpose and amount?

City of Grande Prairie \$1000.00 marketing

Have you performed any **other** fund raising projects? If yes; what and how much was raised?

Coupon for restaurants \$1200.00



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600

By signing this application, I/we concur with the following statements:

- The organization applying for the grants is registered with Corporate Registries or under the Societies Act;
- The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".
- The grant shall be used for only those purposes for which the application was made;
- If the original grant application or purposes for which the grant requested have been varied by the M.D. of Greenview Council, the grant will be used for those varied purposes only;
- The organization will provide a written report to the M.D. of Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: Penny Batt

Signature: _____

Address: 6475-701A TWP, Grovedale, AB T0H 1X0 (Box 198)

Telephone Number: 780-532-0097

Date: June 2.2016



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600

APPLICATION FOR GRANT
FORM A - OPERATING

See attached financial report.

REVENUE		Previous Year Actual 20	Current Year Estimates 20	Next Year Proposal 20
1.	Fees			
2.	Memberships			
3.	Other income (please list)			
4.	Grants (please list)			
5.	Donations (please list)			
6.	Interest Earned			
7.	Miscellaneous Income			
	TOTAL REVENUE			
	(add up items 1-7)			
EXPENSES				
8.	Honourariums/Wages/Benefits			
9.	Travel Expenses			
10.	Professional Development			
11.	Conferences			
12.	Cleaning & Maintenance			
13.	Licensing Fees			
14.	Office Supplies			
15.	Utilities (phone, power, etc.)			
16.	Rent			
17.	Bank/Accounting Charges			
18.	Advertising			
19.	Miscellaneous			
20.	Capital Purchases (please list)			
	TOTAL EXPENSES			
	(add up lines 8-20)			
	NET BALANCE			
	(subtract Total Expenses from Total Revenue)			

Cash on Hand \$ _____
Current Account Balance \$ _____
Savings Account Balance \$ _____

Operating Loans \$ _____
Other Loans \$ _____
Accounts Payable \$ _____

Accounts Receivable \$ _____
Inventory to Dec 31, 20__ \$ _____
Buildings \$ _____
Furniture/Fixtures \$ _____
Land \$ _____
Equipment \$ _____

*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600

APPLICATION FOR GRANT FORM B - CAPITAL

Purpose for Grant (please provide full description and detailed project budget);

The Rat 200 Jet Boat Championship is a yearly event held on the Smokey & Wapiti Rivers.
Race teams will start arriving on Friday June 17th for the Registration and Show and Shine.
This is truly an opportunity to showcase the MD of Greenview #16 with an exciting event.
A budget of \$50,000 to host the Race in the MD of Greenview # 16.
There are Marketing and advertising opportunities to promote the host community of the M
#16 bring awareness to the sport and to attract spectators, racers.

Estimated Completion Date: _____

Quotes for Project (minimum of three quotes if available. Attach additional quotes if required):

1. _____
Amount \$ _____
2. _____
Amount \$ _____
3. _____
Amount \$ _____

*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application.

MD OF GREENVIEW # 16

2016

Rat 200 JET BOAT CHAMPIONSHIP

MARKETING SUPPORT REQUEST



*2015 WORLD Champions
Rick & Jodi Hollingsworth
Valleyview, AB*

PREPARED BY

Penny Batt

MARKETING & MEDIA REPRESENTATIVE

Grande Prairie River Rat Association

NON PROFIT CHARITABLE ORGANIZATION REGISTERED IN ALBERTA
Corporation Access Number 500058953

The Grande Prairie River Rat Association, (Box 1371 Grande Prairie T8V 5N3) is pleased to announce the

2016 Rat 200 Jet Boat Championship

Dates: June 17 – June 19, 2016
Race Chairman: Craig Sparkes
Countries competing: Canada / United States

The Rat 200 Jet Boat Championship is a yearly event held on the Smokey & Wapiti Rivers. Race teams will start arriving on Friday June 17th for the Registration and Show and Shine. This is truly an opportunity to showcase the MD of Greenview #16 with an exciting event. A budget of \$50,000 to host the Race in the MD of Greenview #16. There are Marketing and advertising opportunities to promote the host community of the MD of Greenview #16 bring awareness to the sport and to attract spectators, racers and sponsors include:

Newspaper	Grande Prairie Daily Herald Tribune
Radio	2 stations in each town: Rock and Country Grande Prairie, Peace River, Fort St John, Whitecourt
Social Media	Facebook Twitter
Billboards	Grande Prairie Area
Programs	Complimentary programs (20-30 pages: 1000 copies)

REQUEST FOR MARKETING SUPPORT

As the host community for the start of the **2016 Rat 200 Jet Boat Championship** we would like to request support for marketing and promotion from the **MD of Greenview # 16** in the amount of **\$5,000.00**.

A complete marketing and advertising report will be filed back with the **MD of Greenview # 16** by November 30, 2016 with copies of marketing and advertising materials to promote this World Class Event.

Thank you for your consideration, as a non-profit volunteer organization, we will make every effort to leverage every advertising and marketing opportunity available to make with **2016 Rat 200 Jet Boat Championship** a source of pride for the **MD of Greenview # 16**

Respectfully Submitted
Penny Batt
Marketing and Media Representative

2016 Capstan Hauling Rat 200 Jet River Race

2016 Sponsors Package Opportunities

"The Capstan Hauling Rat 200" is a 3-day Jet River Race hosted by The Grande Prairie River Rat Association a non-profit group.

Grande Prairie's race is approximately 200 miles on some of the most challenging Race Rivers the world has to offer. This is the 1st of 4 races in the Canadian Jet River Championship with racers competing for the title of "Canadian Champion", with the sanctioning body CBF.

For the Canadian Championship we enjoy watching boats from Canada, USA & sometimes New Zealand & Mexico.
Some local racers to watch for are; Barry Fenton, Craig Sparkes, Tim Greber, Mark Rodacker, Travis Hodges, Darin Cage, Tim Wilmot, Rick Hollingworth, Don Hodges & Kelly Locke.

Race schedule for this year's race is as follows:

Day 1

Technical Inspection, Registration and Show & Shine

Date June 17th

Time 5:00pm to 8:00pm

Place Center 2000 located across from Tony Romas

Day 2

Date June 18th

Smoky Flats to O'Brien Park

Circuit Racing at O'Brien Park

Day 3

Date June 19th

Wapiti Gardens to O'Brien Park

Circuit Racing at O'Brien Park

Awards presentation will be held at the Nitehawk Ski Chalet at approximately 5:00 pm,

All sponsors are encouraged to attend to participate in the awards ceremony.

2016 Capstan Hauling Rat 200 Jet River Race

Sponsorship Opportunities

Title Race Sponsor, \$5,000

- Your company decal on every registered boat.
- Headliner on all posters and advertising leading up to and including race.
- Full-page ad in race program.

Class Sponsor, 6 available \$2500

- Unlimited, Spec Jet, A, CX, & FX
- Your company decal on all boats in class sponsored.
- Recognized on all posters and advertising leading up to and including race.
- ½ page ad in the program.

Gold Sponsor, \$2000

- Recognized on all posters and advertising leading up to and including race.
- Full page ad in program
- Name on Poster

Silver Sponsor, \$1400

- ½ page ad in the program.

Bronze Sponsor, \$700

- ¼ Page ad in the program

Leg Fast Time Sponsor, \$500 each

- Business card size ad in the program

Business Card \$400.00

- Business card size ad in the program

Leg Fast Time Sponsor, \$500 each

- Business card size ad in the program

Friends of “The Rat 200” \$150.00

- Name listing

All sponsors will also be verbally acknowledged as awards are presented.

2016 Capstan Hauling Rat 200 Jet River Race

We truly thank you for your consideration of sponsoring this exciting event. Please join us at the show & Shine and get an opportunity to meet the racers and coordinators at the center 2000. Autographs & memorabilia will be available, vote for your favorite boat to get the best in show award. If you want to become involved we would be happy to talk to you there.

And of course please do come out and cheer on the racers, they love the fans.

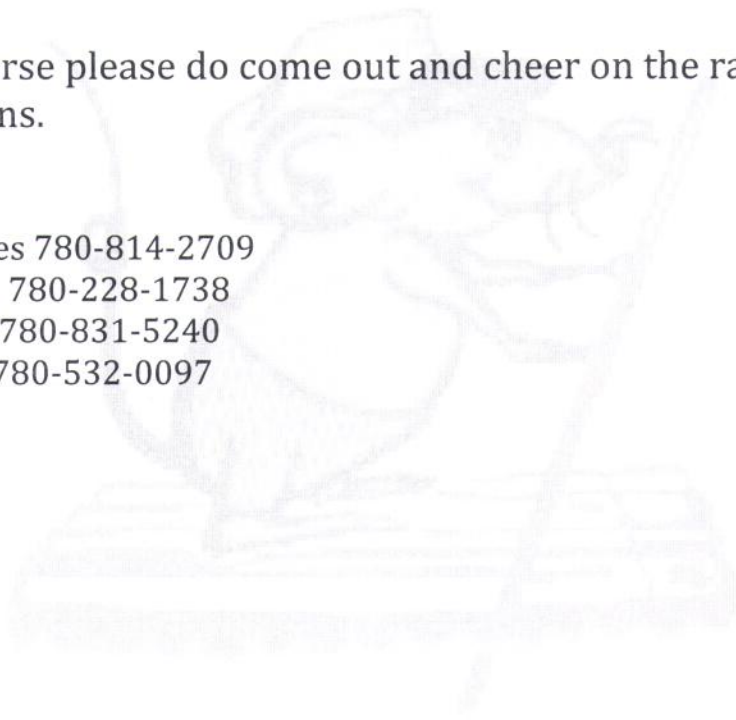
CONTACTS:

Craig Sparkes 780-814-2709

Don Hodges 780-228-1738

Tim Greber 780-831-5240

Penny Batt 780-532-0097



Grande Prairie

**RIVER RATS
ASSOCIATION**

Western Zone Racing Association
 RR3, Site 3, Box 45
 Grande Prairie, AB T8V 5N3

2015 World Jet Boat Championships

Advertising & Race Promotion

Magazines & Publications

R.G. Strategies		\$ 614.25
Koocanusa Publications		\$ 3,500.70
Koocanusa Publications		\$ 598.50
Mighty Peace Country		\$ 1,575.00
Travel Alberta		\$ 525.00

Banners, Rack Cards, Road Billboards, Decals

Postcard Portables		\$ 1,260.00
MT Actions		\$ 3,631.45
MT Actions		\$ 2,150.40
Allrite Signs		\$ 1,231.27

Newspapers

Sun Media		\$ 4,499.25
Sun Media		\$ 194.25

Race Program

UPS Store Program		\$ 27,153.00
Tammie Diesel (Program)		\$ 2,000.00

Radio

Dew-Line Enterprises	Q99, YL Country, Kix FM	\$ 8,400.00
	Moose FM, Peace FM	
Rogers Broadcasting Ltd.	Rock 97.7	\$ 1,575.00
NewsCap Radio	The Rig	\$ 1,039.50
Bell Media Radio	The Bear	\$ 1,041.60
CFCW	CFCW	\$ 2,047.50
Fabmar Communications	XM105	\$ 1,036.25
Big Country 93.1 FM	93.1 FM	\$ 1,050.00

Race Video

Velocity Video	Deposit - \$8400.00	\$ 32,464.69
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Total as of September 15/15

\$ 97,587.61



Lois McGregor

Secretary Treasurer

780-513-0930



REQUEST FOR DECISION

SUBJECT:	Subdivision & Development Appeal Board (SDAB) Appointment		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 14, 2016	CAO: MH	MANAGER:
DEPARTMENT:	CAO SERVICES	GM:	PRESENTER:
FILE NO./LEGAL:			LEGAL/ POLICY REVIEW:
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Mr. Marvin Moore to sit on the Subdivision & Development Appeal Board.

BACKGROUND / PROPOSAL:

Administration received a letter of resignation from Mr. Bill Payne for his seat on the SDAB on June 2nd, 2016. The vacancy was then advertised on the MD website.

A staff member spoke with Mr. Moore asking if he would be interested in the vacant seat on the SDAB. Mr. Moore then advanced his resume onto administration.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the recommended action to appoint Mr. Marvin Moore to the SDAB.

Benefits – The benefit of Council appointing Mr. Moore to the SDAB is that the board will have full seats.

Disadvantages – There are no perceived disadvantages.

COSTS / SOURCE OF FUNDING:

There are no extra costs associated with the recommended action.

ATTACHMENT(S):

- Resume from Mr. Moore



Marvin Moore
KLB Bison Ranch Inc.
Box 447 DeBolt Alberta Canada
T0H 1B0
Phone 780 957 3957 Fax 780 957 2934
Cell 780 505 0551 E Mail klbbisonranch@gmail.com

*Liane,
I was talking with Marv Moore
& asked him if he was interested
Sally.*

Fax Transmission Sheet

Date: June 5 2016

To; Sally Ann Rosson

From; Marvin Moore

Number of pages inc. this one = 22

Subject - MPC Appeal Board

Hi Sally

You asked if I would send you a resume and consider accepting a position on the subdivision appeal Board. I understand that there are not that many meetings, so I can certainly be available with some notice. When I was down there last week I had great difficulty hearing when sitting in the back of the room. Hopefully something will be done to improve the acoustics. I have attached a resume for your use.

Thanks

Marv
Marv Moore

Resume: Marvin E. Moore

Marvin Moore, a rancher and businessman is currently President of KLB Bison Ranch Inc., a bison ranch operation located at DeBolt, Alberta, 60 kilometers east of Grande Prairie in the Southern part of the Peace River Region. He was born in Grande Prairie, Alberta in 1938 and received his early education in DeBolt and graduated from Grande Prairie High School in 1955.

Marv and his wife, Fran, have three grown children: Kerry, Lonny & Bernice, and nine grandchildren and six great-grandchildren.

In his early years Marv worked on the farm, in construction and in the oil fields, before beginning a career in business and farming. He and his wife Fran built the Esso Service Station at DeBolt in 1959 and operated it until 1969. During these years he served in various capacities in local community organizations and in Municipal Government and operated a grain and forage seed farm.

He was elected to the Alberta Legislature as M.L.A. for Smoky River in August of 1971 and helped form the first Progressive Conservative Government in Alberta. Mr. Moore served in five different cabinet positions from 1975 to 1989 including: Agriculture, Municipal Affairs, Transportation, Hospitals and Medical Care, and Solicitor general. He was also Minister responsible for Public Safety Services. During his years as a member of the Alberta Cabinet, he served on Cabinet Committees of Rural Development, Economic Planning, Social Planning, Finance and Priorities, and the Treasury Board.

After serving the Smoky River Constituency in the Legislature for 18 years he decided not to seek re-election in 1989.

In 1993 Mr. Moore was appointed Chairman of the Alberta Cancer Board, a position in which he served until 1999.

In January of 1993 Marvin was appointed by Premier Ralph Klein to be Provincial Campaign Manager for the Progressive Conservative Party of Alberta. He managed four election campaigns at the Provincial Level for Mr. Klein.

In 2001 Marvin was elected to the Mistahia Regional Health Authority and served as Chairman until amalgamation with two other Peace Country Regions resulting in formation of "Peace Country Health". Marvin continued to serve as Chairman of the Board of Governors of Peace Country Health and a member of the Health Boards of Alberta until the province dissolved the Regional Health Authorities and formed Alberta Health Services.

Marvin continues to be active in volunteer work in the community, and has served as a Director of the Peace Country Classic Agri-show and has served as member and President of the DeBolt & District Agriculture Society. He also served as trustee of the Alberta Heritage Foundation for Science and Engineering Research.

Most recently has served as Chairman of the Bison Producers of Alberta, and International Director of the National Bison Association in Denver, Colorado.

Marv and his wife, Fran, still live on their farm at DeBolt and are actively involved in Bison Ranching. Ph: 780 957-3957, Cell: 780 505-0551,

PO Box 447 DeBolt, AB T0H 1B0 email: kbbbisonranch@gmail.com



REQUEST FOR DECISION

SUBJECT: **Little Smoky Cemetery Committee Appointment**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL:
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: PRESENTER:
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Mr. Rene Fournier to sit on the Little Smoky Cemetery Committee until the 2016 Organizational Meeting.

BACKGROUND / PROPOSAL:

The Little Smoky Cemetery Committee has three vacancies at this time. Mr. Fournier sent administration an email stating his interest in sitting on the committee.

The cemetery committees carry a three year term which ends October 2016. Mr. Fournier will be filling the seat until this time, but has the option to resubmit his name for the following term.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the recommended action to appoint Mr. Rene Fournier to the Little Smoky Cemetery Committee.

Benefits – The benefit of Council appointing Mr. Fournier to the committee is that there will be one less vacancy.

Disadvantages – There are no perceived disadvantages to the recommended action.

COSTS / SOURCE OF FUNDING:

There are no extra costs associated with the recommended action.

ATTACHMENT(S):

-
- Mr. Fournier email request.

Lianne Kruger

From: anita Blanke <anita4js@gmail.com>
Sent: Thursday, June 09, 2016 8:40 AM
To: Lianne Kruger
Subject: Cemetery maintenance

Hello Lianne Rene Fournier here! Letting you know I would be interested in sitting on the board for Little Smoky area please! 780-622-7675 or you may use this email address too!



REQUEST FOR DECISION

SUBJECT: **Northern Gateway Pipeline – Letter of Support**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 14, 2016
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL:
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER:
GM: PRESENTER: MH
LEGAL/ POLICY REVIEW:
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – NA

Council Bylaw / Policy (cite) – NA

RECOMMENDED ACTION:

MOTION: That Council direct Administration to send a letter to the National Energy Board advocating support of the extension application submitted by Northern Gateway Pipeline Inc. for the Northern Gateway Pipeline project.

BACKGROUND / PROPOSAL:

Please see the attached correspondence from Northern Gateway Pipeline Inc. (NGP).

Approximately 258 kilometres of the proposed Northern Gateway Pipeline would be located within Greenview. The Smoky River Pump Station would also be located within our municipal boundaries. The project would be subject to municipal taxes just like any project of this nature.



Image Source: <http://www.gatewayfacts.ca/About-The-Project/Project-Overview.aspx> June 10th, 2016

Approval of the Northern Gateway Pipeline was granted with 209 conditions. The second of those conditions states:
“Unless the [National Energy Board] otherwise directs prior to 31 December 2016, the certificate will expire on 31 December 2016 unless construction of the pipeline or the Kitimat Terminal has commenced by that date.”

NGP is applying for the above sunset clause to be extended for a period of three years in order to allow them to continue clarifying legal issues and further engage First Nations and Metis Communities.

Based on the economic benefit of the project to the Municipal District of Greenview and our local industry, Administration is recommending that Council direct Staff to prepare and send a letter of support for the extension to the National Energy Board.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may choose not to submit a letter of support.

Benefits – The Northern Gateway Pipeline will generate significant revenue for Greenview through taxation. Local industry will also benefit from the project through construction, maintenance, access to markets, etc.

Disadvantages – There are many opponents to the Northern Gateway Pipeline project that will view Greenview's support of the project negatively. The project has already received approval and Administration believes that the benefits outweigh the disadvantages.

COSTS / SOURCE OF FUNDING:

The only cost associated with the recommendation is Staff time.

ATTACHMENT(S):

- Correspondence Letters from Northern Gateway Pipeline Inc. (2)



May 5, 2016

Ms. Sheri Young
Secretary of the Board
National Energy Board
517 - 10th Avenue SW
Calgary AB T2R 0A8

Dear Ms. Young:

**RE: Northern Gateway Pipelines Inc. ("Northern Gateway")
NEB File No.: OF-Fac-Oil-N304-2010-01 03
Northern Gateway Project ("Project")
Certificates OC-60 and OC-61 ("Certificates") issued June 18, 2014
Condition 2 Compliance Filing**

This letter is filed jointly by Northern Gateway and the four Stewards who represent the 31 First Nations and Métis owners of Northern Gateway. These First Nations and Métis owners are collectively known as the Aboriginal Equity Partners. As a matter of condition compliance pursuant to Condition 2 of the Certificates, we request that the National Energy Board ("NEB" or "Board") exercise its discretion to extend the time for commencement of construction from December 31, 2016 to December 31, 2019.

Prior Decisions Extending Time for Commencement of Construction

The Board has routinely extended the time for commencing construction set out in its orders and certificates. The common language used in such conditions makes the prescribed time subject to the prior direction of the Board, as is the case with Condition 2 of the Certificates which states:

Unless the NEB otherwise directs prior to 31 December 2016, the certificate will expire on 31 December 2016 unless construction of the pipeline or the Kitimat Terminal has commenced by that date.

This extension request is made as part of condition compliance and is not an application by Northern Gateway under section 21 of the *National Energy Board Act*. The Governor-in-Council has expressly given the Board the power to extend the date of the sunset clause on its own determination through a direction to Northern Gateway. Variation of the Certificates is not needed for this purpose.¹

¹ See NEB Letter Decision and amending Order AO-1-EC-III-26 dated July 2, 2009 approving an extension to Certificate EC-III-26 requested by Sea Breeze Victoria Converter Corporation ("Sea Breeze") for the Juan de Fuca Cable Project (NEB Filing No. A1K4G9). The recitals to this amending Order do not reference any Governor-in-Council approval having been sought for the extension. A search of the Canada Gazette and orders

Reasons justifying extensions directed by the Board have included: delay in obtaining approvals from other regulators;² judicial challenges to required approvals;³ and changes in market conditions affecting commercial arrangements.⁴ Northern Gateway and its Aboriginal Equity Partners have been confronted by all of these issues which have impacted their ability to commence construction by the end of 2016.

Delay in Obtaining Approvals from Other Regulators

In applying to the Board and obtaining the Certificates, Northern Gateway proceeded on the basis that an Environmental Assessment Certificate ("EAC") pursuant to the British Columbia *Environmental Assessment Act*⁵ was not required for the Project. In a recent decision of the British Columbia Supreme Court,⁶ a portion of the Equivalency Agreement between the Environmental Assessment Office of British Columbia ("BCEAO") and the NEB was declared to be invalid and was set aside to the extent that it purported to remove the need for an EAC.⁷ The Court held, however, that British Columbia must issue an EAC to Northern Gateway,⁸ but may be able to impose further environmental conditions in addition to those already included in the Certificates.⁹

Section 8(1) of the British Columbia *Environmental Assessment Act* prevents Northern Gateway from commencing construction until it receives its EAC from British Columbia. The BCEAO has ordered that Northern Gateway may not proceed with the Project without an environmental assessment certificate.¹⁰ In determining what if any conditions to include in Northern Gateway's EAC, the BCEAO will need to consult with potentially impacted Aboriginal groups in British Columbia. Northern Gateway and the Aboriginal Equity Partners expect that the consultation process and other required steps for issuing the EAC will not be completed until some point after December 31, 2016. In order to accommodate this unanticipated regulatory process and reconcile British Columbia's regulatory requirements with the Certificates, Northern Gateway requires a direction from the NEB extending the time for commencement of construction under the Certificates.

Judicial Challenges to the Certificates

The validity of the Certificates is being challenged in proceedings before the Federal Court of Appeal. All parties to those proceedings worked cooperatively to have these challenges heard in an efficient and relatively expeditious manner. These challenges were heard last October, and a decision from the Court of Appeal is still pending. We anticipate that one or more of the parties to the litigation might want to take the issue of the validity of the Certificates to the Supreme Court of Canada. If leave to appeal is granted, a decision from the Supreme Court of Canada would not likely be released until well after the expiration of the sunset date in Condition 2. In order to allow for a final resolution of these legal challenges, a direction from the NEB extending the time for commencement of construction under the Certificates is required.

in council for the period between Sea Breeze's request to the Board and the amending Order confirm that Governor-in-Council approval was not required by the Board for this extension.

² For example see NEB Filing Nos. A1J6Y7 and A1K4G9; A1E6U1 and A1F5Z2; A1I3L5, A1I3L6 and A1J2H6.

³ For example see NEB Filing Nos. A1Q8D3, A1Q8D4 and A1S1F7.

⁴ For example see NEB Filing Nos. A1I7D8, A1I9Q0 and A1I9Q1; A1R5A2 and A1R9X0; A1Y7I7 and A1Z8Q7.

⁵ SBC 2002, c 43.

⁶ *Coastal First Nations v British Columbia (Environment)*, 2016 BCSC 34.

⁷ *Ibid* at para 68.

⁸ *Ibid* at para 55.

⁹ *Ibid* at para 71.

¹⁰ BCEAO Order dated April 8, 2016, *Environmental Assessment Act*, SBC 2002, c 43, s 10(1)(c) at p 2.

Impact of Market Uncertainty

The most common reason for the Board directing extensions of time for commencement of construction has been market uncertainty that has arisen following the issuance of pipeline approvals. In the case of Northern Gateway, shippers are entitled to know the outcome of any judicial challenges to the Certificates and the nature and extent of any provincial EAC conditions before making final commercial commitments through the execution of Transportation Service Agreements. Challenges to the validity of the Certificates create market uncertainty and warrant a direction from the NEB of further time for the commencement of construction.

Market uncertainty was also created by the federal government's recent proposal to implement some form of moratorium on crude oil tanker traffic off the north coast of British Columbia. The federal government has committed to undertake consultation with affected parties before proceeding with any such moratorium. Northern Gateway and the Aboriginal Equity Partners anticipate that this consultation will extend beyond the time for commencement of construction currently prescribed in Condition 2 of the Certificates. Before commencing construction, Northern Gateway, the Aboriginal Equity Partners and the shippers need to know whether the federal government will proceed with any moratorium, and if so, the nature and extent of such moratorium in order to assess its potential impact on the commercial viability of the Project. For this reason as well, Northern Gateway requires a direction from the NEB extending the time for commencement of construction under the Certificates.

First Nations and Métis Partnerships

Since the issuance of the Certificates, Northern Gateway's primary focus has been to build trust, engage in respectful dialogues and build meaningful partnerships with First Nations and Métis communities. First Nations and Métis people and communities are playing an important and increasingly central leadership role in the Project. The number of Aboriginal Equity Partner communities has grown from 26 to 31, and we continue to work towards further increasing First Nations and Métis ownership and governance of the Project. With First Nations and Métis ownership and direct input through the Aboriginal Equity Partners and other First Nations and Métis groups, Northern Gateway is improving and changing key aspects of the Project to address their concerns regarding environmental protection and long-term economic prosperity for generations of First Nations and Métis people.

Northern Gateway has made considerable progress over the past two years; however we have further work to do in building relationships with First Nations and Métis communities. Going forward, Northern Gateway, in conjunction with its Aboriginal Equity Partners and other First Nations and Métis communities, will continue to work in a collaborative manner regarding environmental stewardship and to significantly increase First Nations and Métis ownership and governance in, and economic benefits from, the Project. Through our dialogues with First Nations and Métis communities we have determined that we will be able to significantly increase the amount of economic benefits to be delivered to First Nations and Métis communities: from our earlier estimate of \$1 billion, we now expect that the total amount of First Nations and Métis economic benefits will equal \$2 billion.

The Continuing Need for Northern Gateway

The Project was found to be needed and in the public interest after one of the longest and most extensive science-based environmental and regulatory reviews in Canadian history that was initiated in 2005 and concluded in 2014 with the issuance of the Certificates. The review process was essentially unaffected by the 2012 changes to federal environmental legislation, including those to the *Canadian Environmental*

Assessment Act, which made significant changes to the project scoping and assessment process. Participation in the review process by the public and Aboriginal peoples was facilitated to enable them to convey their views on the Project to the Joint Review Panel ("JRP") by various means. In the oral public hearing process, several options were made available to anyone wishing to participate, including letters of comment, oral statements, intervenor status and government participant status. The review process included 180 days of oral hearings before the JRP, which included both community hearings (for oral evidence and oral statements) in locations along the proposed pipeline route, in the vicinity of the proposed Kitimat Terminal and along the marine transportation routes; and final hearings (for oral cross-examination and final arguments) in Edmonton, Alberta, Prince George, Prince Rupert, and Terrace, British Columbia.¹¹

The need for Northern Gateway has not diminished with the passage of time. In fact, it has grown since the issuance of the Certificates. At that time, restricted market access and reliance on the United States as Canada's only market was contributing to significant price discounting of western Canadian crude oil. This price discounting has persisted with no prospect of abatement without high volume pipeline capacity to tidewater off the west coast of Canada.

When Northern Gateway was approved, it was assumed that price discounting would, in part, be alleviated through the construction of the Keystone XL project, with a capacity of approximately 870,000 bbls/d. Following the rejection of the Keystone XL project by the United States, it is uncertain how much additional pipeline capacity to the United States will be afforded to Canadian oil producers. Since then, a 40-year-old ban on exporting United States crude oil was lifted. This afforded producers in the United States the opportunity to freely export crude oil overseas, just weeks after lifting the ban, using pipeline infrastructure constructed during that country's shale oil drilling boom.

The recent dramatic drop in oil prices has further compounded the need for the Project in at least two ways. First, the absolute value of discounting has remained relatively constant through the decline of oil prices, resulting in the price of Western Canadian Select crude oil being even more substantially discounted over the past several months. Price discounting is leaving Canadian producers with netbacks that in some cases may not cover production costs. This is not only affecting future production, but it jeopardizes existing Canadian oil production, and impacts federal and provincial tax revenues.

The second reason the need for Northern Gateway has increased is that the sharp drop in oil prices has significantly impacted investment and employment across Canada and particularly in western Canada. The Project represents a three-year multibillion dollar private infrastructure investment which will proceed once the commercial and legal uncertainties described above are addressed.

As was stated during the regulatory review, the value of the Project is not that it creates incremental pipeline capacity for western Canadian crude oil supply, rather that it would enable western Canadian crude oil to reach new markets, maximizing pricing benefits to western Canadian oil producers and governments. This value has not diminished as indicated by the continued strong support of the market opportunity to be provided by the Project.

¹¹ For more information about public and Aboriginal participation in the review process, see *Considerations, Report of the Joint Review Panel for the Enbridge Northern Gateway Project*, Volume 2 at pp 22-23, 400-402, and 411-416 (19 December 2013), online NEB <<https://docs.neb-one.gc.ca/ll-eng/llisapi.dll?func=ll&objId=2396699&objAction=browse>>.

Project Support

Northern Gateway continues to have strong support from its industry funding participants who remain committed to the Project. To date, approximately \$630 million has been spent advancing the Project. Since Project approval, over \$100 million has been spent on condition compliance and building support from First Nations and Métis groups. Northern Gateway has the support of over 70% of the First Nations and Métis groups along the right-of-way, constituting over 80% of the potentially affected Aboriginal population along the right-of-way. Northern Gateway earned this support by offering First Nations and Métis groups opportunities to not only own the Project, but also to participate in its governance, construction and operation. Northern Gateway's approach to providing these opportunities was characterized by the JRP as ground breaking.

Condition Compliance

Northern Gateway is in compliance with all relevant conditions in its approval.¹² The 209 Conditions imposed by the Board, and the list of Project commitments that currently stands at 456,¹³ ensure that the Certificates will remain current. In addition to 26 conditions that are overarching in nature, there are 104 pre-construction conditions that must be satisfied prior to commencing construction. Many of these conditions relate to environmental and socio-economic matters, and will provide the NEB with updated information prior to construction. Northern Gateway has also committed to conduct additional pre-construction environmental studies (e.g. heritage field studies, harvest studies, wetland surveys, marine habitat surveys, and marine mammal density surveys) which will further augment the information provided to the NEB. There have been no changes in environmental conditions or circumstances that need to be addressed as the result of extending the time for commencement of construction. Through meeting its conditions and commitments, Northern Gateway will ensure that the environmental assessment undertaken for the Project will remain current, not only through construction, but for the life of Project operations.

Conclusions

Northern Gateway and its Aboriginal Equity Partners submit that an extension to the time for commencement of construction is warranted. The Project now requires an approval from the Province of British Columbia that was not anticipated at the time of issuance of the Certificates. Further, despite the best efforts of all parties, judicial determination of the validity of the Certificates remains outstanding and could be the subject of one further and final appeal to the Supreme Court of Canada. The potential existence, nature and extent of a tanker moratorium needs to be resolved so that the shippers can evaluate its potential impact on the commercial viability of the Project. Commercial certainty is required to facilitate commencement of construction, but cannot be achieved pending resolution of these outstanding issues.

The Aboriginal Equity Partners and other groups are bringing significant changes to the approach being taken to environmental protection and Aboriginal ownership and management of the Project. Should an extension be granted, this time will be used to continue the development of a new and unprecedented level of Aboriginal participation in the Project, which will result in shared ownership, control, and governance of the Project between the Aboriginal Equity Partners, Northern Gateway, and the shippers.

¹² For all of Northern Gateway's compliance filings and related correspondence, see online: NEB <<https://docs.neb-one.gc.ca/ll-eng/llisapi.dll?func=ll&objId=2398286&objAction=browse&viewType=1>>.

¹³ NEB Filing Nos. A4D0J9 and A4D0K0.

We intend to proceed with the Project as soon as possible following the resolution of the above noted legal and commercial uncertainties. We do not expect these issues to be fully resolved until well after the expiration of the time for commencement of construction currently prescribed in Condition 2 of the Certificates. Once these issues are resolved, we will need to satisfy the pre-construction conditions and to advance detailed engineering studies. Taking all of these factors into account, we submit that a three year extension is justified by the circumstances.

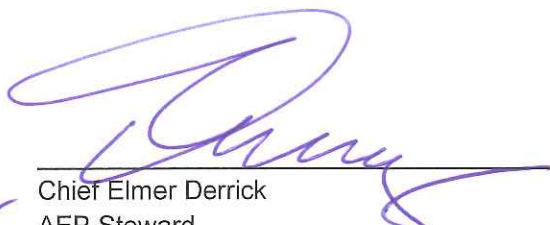
Yours truly,

NORTHERN GATEWAY PIPELINES INC.





 John Carruthers
 President


ABORIGINAL EQUITY PARTNERS

per 

 Chief Elmer Derrick
 AEP Steward
 Gitxsan Nation Hereditary Chief



 President David MacPhee
 AEP Steward
 Aseniwuche Winewak Nation


 President Bruce Dumont
 AEP Steward
 Métis Nation British Columbia


 Councillor Elmer Ghostkeeper, B.A., M.A.
 AEP Steward
 Buffalo Lake Métis Settlement



File OF-Fac-Oil-N304-2010-01 03
25 May 2016

Mr. John Carruthers
President
Northern Gateway Pipelines Inc.
3000, 425 – 1st Street SW
Calgary, AB T2P 3L8
Facsimile 403-367-2186

Dear Mr. Carruthers:

**Northern Gateway Pipelines Inc. (Northern Gateway)
and Aboriginal Equity Partners (AEP)
Enbridge Northern Gateway Project (Project)
Sunset Clause Extension Request for Certificates OC-060 and OC-061 (Certificates)**

The National Energy Board (NEB or Board) is in receipt of the request from Northern Gateway and the AEP dated 6 May 2016 for a three-year extension of the sunset clauses in Northern Gateway's Certificates authorizing the Project. If the request were approved, the Certificates would expire on 31 December 2019, unless construction of the project had commenced by that date.

Northern Gateway and AEP made their request as part of condition compliance and not as an application under section 21 of the *National Energy Board Act* (NEB Act) to vary the Certificates. If the Board were to consider the request in this manner, Governor in Council (GIC) approval would not be required. The Board is not persuaded to consider this request under the condition compliance process.

Condition 2 of each of the Certificates states "Unless the Board otherwise directs prior to 31 December 2016, the Certificate will expire on 31 December 2016, unless construction of the pipeline or the Kitimat Terminal has commenced by that date." The length of the requested extensions is not minor and there is adequate time to consider it and allow the variance that the Board may approve, if any, to be referred to GIC for approval.

In view of the above, the Board will consider the request as an application to vary the Certificates pursuant to section 21 of the NEB Act. If the Board grants the variance requested, it will not be effective until approved by GIC.

.../2

Prior to making any decisions on the request, the Board has decided to solicit public comments on the following question:

What issues and information should the Board consider in deciding on the request?

Northern Gateway and AEP have provided reasons for making the request. The Board would be interested in hearing comments on those reasons, whether other issues should also be considered, and if additional information should be required. Interested parties are encouraged to provide any information that they recommend the Board consider in deciding on the request.

The Joint Review Panel for the project found that the Project is in the public interest after the OH-4-2011 hearing. The Board does not intend to rehear issues that the Joint Review Panel already has decided.

The Board will accept public comments until **27 June 2016**. The Board will allow Northern Gateway and AEP to submit reply comments by **18 July 2016**.

No application to participate is required. Comments may be submitted by electronic submission (e-file), fax, or mail. Email is not a valid method of submitting comments to the Board. Please note that the Board will not accept late submissions or form letters.

To e-file a submission, follow the e-file link on NEB Project webpage, which is accessible from the main NEB website (www.neb-one.gc.ca).

Mail or fax letters to:

Secretary to the Board
National Energy Board
517 Tenth Avenue S.W.
Calgary, Alberta T2R 0A8

Fax: 403-292-5503 or toll free fax at 1-877-288-8803.

The Board directs Northern Gateway use reasonable efforts to provide a copy of this letter, by email or other means, to all those who have expressed an interest in being informed about the project on an ongoing basis, including all Intervenor from the OH-4-2011 proceeding. The Board further directs Northern Gateway to file a list of the persons and groups that have been contacted to the NEB e-filing system by 17 June 2016.

The Board further directs Northern Gateway to publish this Notice for Comment in the following publications:

- Edmonton Journal
- Prince George Citizen
- The Northern Connector
- Vancouver Sun
- Le Franco (in French)
- La Source (in French)
- Windspeaker

Yours truly,

Original signed by L. George for

Sheri Young
Secretary of the Board

WE NEED YOUR SUPPORT.

On May 25th, the National Energy Board provided Northern Gateway the procedural direction for which they will consider our sunset extension request.

**The Board will accept public comments
until June 27th, 2016.**

HOW TO SUBMIT

Comments may be submitted by electronic submission (e-file), fax, or mail. Email and form letters are not a valid method of submitting comments to the Board.

TO LEARN MORE AND E-FILE A SUBMISSION:

Go to **www.gatewayfacts.ca/support** for information on how to e-file a submission through the National Energy Board.

MAIL OR FAX LETTERS TO:

**Secretary to the Board
National Energy Board**
517 Tenth Avenue S.W.
Calgary, Alberta T2R 0A8
Toll free fax: 1-877-288-8803

Why we need your support.

WHY NORTHERN GATEWAY NEEDS MORE TIME

- Clarity on legal issues
- Market uncertainty
- More time to build true partnerships with First Nations and Métis communities

WHY NORTHERN GATEWAY IS CRITICAL FOR CANADA

- 4000 construction jobs and 1000 long term jobs
- Contribute \$98 billion in total tax revenue to local, provincial, and federal governments over the economic life of the project
- Access new markets for Canadian resources

BENEFITS TO LOCAL NORTHERN COMMUNITIES

- Spend \$2 billion in local communities on procurement
- Estimated additional \$3 million in sustainable local community investment per year
- Up to 1/3 ownership for First Nations and Métis partners



Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits, General Manager Infrastructure & Planning

Date: 6/14/2016

General Manager, Infrastructure & Planning, Grant Gyurkovits

- Meeting with WSP on economy creek slide and KM 9 Simonette hill.
- Staff breakfast in Grovedale & Valleyview
- By-weekly I&P manager's meetings.
- Developer discussions regarding approaches and access roads with planning
- GP-Optics meeting for fiber optic internet in Grovedale.
- Oil Industry agreements.
- Performance review meeting with Moody contracting
- Manager discussions regarding ongoing capital projects

Manager Construction & Maintenance, Kevin Sklapsky

- Work resumed on the Forestry Trunk Road Improvements, at km 9 Simonette Hill after May long weekend.
- Waiting for final design for km 20, Economy Creek Slide Realignment project.
- FTR improvements between km 50 -70 are scheduled to commence the week of June 6th.
- Preliminary work has begun on the Twp. 672 Landfill Connector Road. Environmental applications have been submitted and we are expecting design options with budgets to review by June 8th.
- Bridgeman Services continue work on Bridge Maintenance Contract #72012-16.
- Completed work at seven of the bridge locations and now waiting for fish restriction period to end on July 15th to finish the remaining work.

- Held preconstruction meeting with Wapiti Gravel Suppliers for the Twp.713 Ridgevalley Connector road base/pave project, with work scheduled to commence on June 6th.
- Built approach from the DeBolt community services building site onto SH 736 for Protective Services.
- The Young's Point road chip sealing project was inspected and there are numerous areas where the chips did not adhere properly so the contractor is scheduled to return to do the repairs on July 15th. There is a two year warranty on this project.
- A letter was sent out to all residences of Cozy Cove effected by the cancellation of the base paving project. Any right of way acquired for road widening i.e. roadway caveat will be removed for the landowner's title, in the near future.

Supervisor, Facility Maintenance, Alfred Lindl

- General Maintenance on Maintenance Task List.
- Monthly inspection on our Facilities.
- Check extinguishers, check eye wash stations and first aid kits.
- The generator inspection and maintenance contract with Cummins Western Canada has been reduced to a semi-annual and annual inspection by Cummins.
- Facilities Maintenance generator trained staff will accumulate 20 hrs per month.
- At Cummins expense, Cummins educated Greenview staff on the general inspection and light maintenance of the Greenview's 10 existing generators.
- Duct and Furnace cleaning on all MD Facilities.
- Service and repair on all AC units.
- All summer staff started May 02/2016. They are completing seasonal grass cutting and landscaping.

Admin Building

- Completed air balanced the Council Chamber Room.

Lift Station

- We did concrete work around the building at DeBolt and Creeks Crossing, because the building base was being undermined by storm water.

DeBolt

- Wheel chair ramp was altered at Seniors Pioneer housing, due to storm water running onto private property.
- Hauled top soil from new Public Service Building to Well Head #1 for future Landscaping.
- FSO: truck exhaust system is complete.
- Normal maintenance on all Facilities.

Future Projects

- Grovedale Lagoon: backup curb stop for the Vac-trucks will need to be repaired.
- Admin Building: Install privacy fence around patio on south side.
- Water leak at the backside of admin building entering the electrical room will be repaired.
- Grande Cache and FCSS: furniture set up.

Manager Operation, Gord Meaney

Tenders and Quotes

Crack Sealing/Line Painting Tender

COMPANY	CRACK SEALING PRICE	LINE PAINTING PRICE	TOTAL PRICE	COMMENTS
AAA Striping & Seal Coating Service	\$93,748.20	\$90,844.00	\$184,592.20	-
R & N Maintenance	\$95,914.00	\$109,702.00	\$205,616.00	-
Line West Ltd.	\$127,627.50	\$92,417.00	\$220,044.50	-

This tender was awarded to AAA Striping & Seal Coating Service.

Three Aggregate Supply Contracts were awarded to the following companies:

- Wapiti Gravel Suppliers – SML 980081 Grovedale Pit 33 – 140,000 tonnes - **\$1,253,000.00**.
- Murtron Hauling – Deeded Land – Goodwin Pit – 100,000 tonnes - **\$1,132,000.00**
- Buffalo Gravel Corporation – SML 060083 – Adam Ranch Pit – 100,000 tonnes - **\$1,050,000.00**

Other companies that quoted prices for aggregate supply were:

- Perron Ventures Ltd.
- Mainline Construction (2014) Limited
- M.I.R.M. Enterprises Ltd. Knelson Sand and Gravel Ltd.
- Eben Rock Products Ltd.

Airth Pit Crushing Tender

CONTRACTOR	TENDER PRICE	COMMENTS
Sage Management	\$523,630.00	Awarded June 3, 2016
D. Ray Construction	\$574,640.00	-
Wapiti Gravel Suppliers	\$666,624.60	-

This contract is for 150,000 tonnes of crushed aggregate. The total contract price including engineering - \$27,329.00 and 10% contingency - \$52,363.00 comes to **\$603,322.00**.

SML 060085 – Fox Creek

CONTRACTOR	TENDER PRICE	COMMENTS
Sage Management	\$554,400.00	Awarded June 3, 2016
Associated Aggregates	\$641,520.00	-
Wapiti Gravel Suppliers	\$672,783.03	-

This contract is for 100,000 tonnes of crushed aggregate. The total contract price including engineering - \$30,498.00 and 10% contingency - \$55,400.00 comes to **\$640,338.00**.

East Sector

- Graveling program has begun.
- Dust control program has begun.
- Culvert repair and installation is ongoing.
- Mowing program is ongoing.
- Brushing program is ongoing.
- Sign repairs are ongoing.
- Regular road maintenance with graders.

West Sector

- Graveling program has begun.
- Dust control program has begun.
- Culvert repair and installation is ongoing.
- Sign repairs are ongoing.
- Fallen trees are being removed.
- Regular road maintenance with graders.

Shop

- Continue with video training on new Snap-On Diagnostics System.
- Working with Finning on a tire issue on one grader.
- Met with Gord and AAMDC rep to discuss pricing from suppliers.
- Set up Ford Electronic Shop Manual.
- Regular maintenance and repair on all vehicles and equipment.

Manager Environmental Services, Gary Couch

Water and Distribution

- Construction has started in the Hamlet of Little Smoky, installing the water distribution system. The contractor has agreed to install the service lines below the estimated costs we had anticipated.
- The Reverse Osmosis pilot plant is running well and should be completed in the next week.
- Waiting on results of the Grovedale test well aquifer recovery prior to next step for water treatment plant.
- Water main flushing is expected to start soon in the hamlets. Some higher priority tasks have delayed the process a few weeks.
- Valleyview Rural Waterline study is finalized and will be presented to Council at an upcoming meeting.
- Waterpoint survey has been sent out to all potentially affected residents (636).
- Updating utility by-laws for department.
- Completed the Drinking Water Safety Plan, as required by Alberta Environment, for all our current water systems.

Wastewater

- Added a camera to the Sturgeon Heights Lagoon to assist with monitoring and enforcement.
- Adding Enzymes to wastewater as part of our maintenance program for the warmer months.
- Consultants working on design for installation of septage receiving station for Grovedale Lagoon and turn around area.
- Updated the Schedule of Fees for sewer rates and included septage dumping charges. Notified all lagoon users of the July 1 introduction of tipping fees.

Solid Waste

- Initiating an education and awareness campaign to reduce, and eliminate where possible, loose garbage deposited at the transfer stations and landfills.
- Repairing fencing where snow load brought trees down.
- Large amount of trees and branches showing up at sites. Chipped trees are diverted to Regional when possible.
- Litter picks by area non-profit groups have been delayed due to wet and muddy conditions.

Manager Planning & Development, Sally Rosson

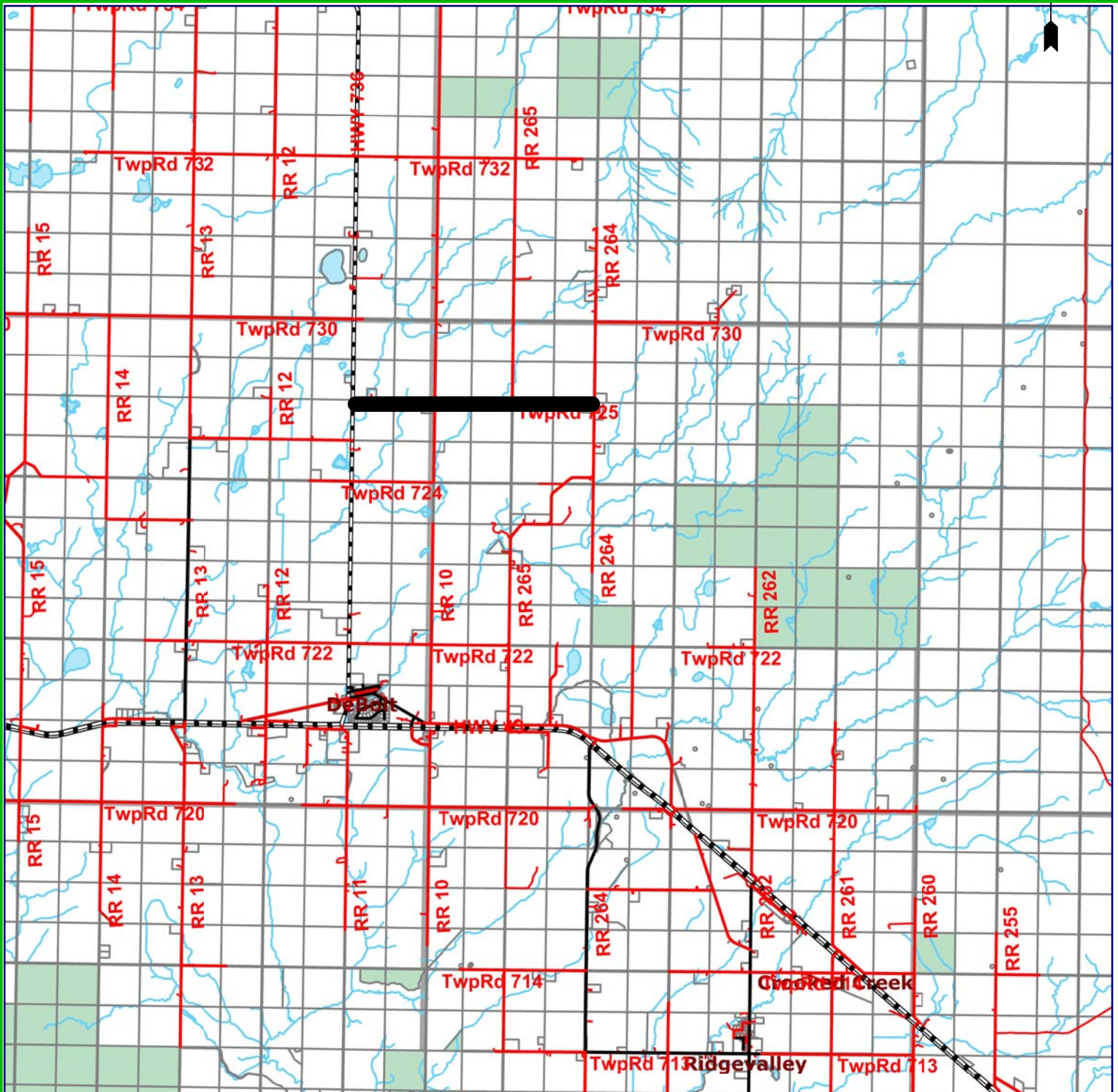
- Draft Grovedale Area Structure (ASP) Plan has been received. Planning & Development Staff are working with the contractor, Scheffer Andrew Ltd to ensure that we receive the product that we expect and therefore we are slowing down the process to develop a quality product. Therefore, the Citizen Panel Meeting scheduled for June 1st was postponed to ensure the Draft ASP is updated to meet our expectations.
- We have received a resignation from a Subdivision & Development Appeal Board Member, Bill Payne. Advertising will take place at a future date on Greenview's Webpage and Municipal Newsletter requesting public participation for a replacement board member.
- Since our last report that was submitted to Council as of May 31, 2016, we have received new applications including: 2 Business Licenses; 22 Development Permit Applications; 11 Lease Referrals; 3 Subdivision Applications and no additional Land Use Amendments.
- Development activity has not seen a slowdown. We continue to receive a number of calls and inquiries regarding development and subdivision activity throughout Greenview regarding approach installations, fencing requirements, along with overall general subdivision and development questions.
- There were three Grovedale ratepayers that have been issued enforcement letters regarding their trucking businesses operating without authorization. Two enforcements have been resolved with only one outstanding.
- It is recommended that public call ahead to schedule an appointment with Planning staff as staff may not always be available.



Municipal District of Greenview #16

2016 Additional Calcium
Mountain Springs Road
RR 264 to SH 736

5 km



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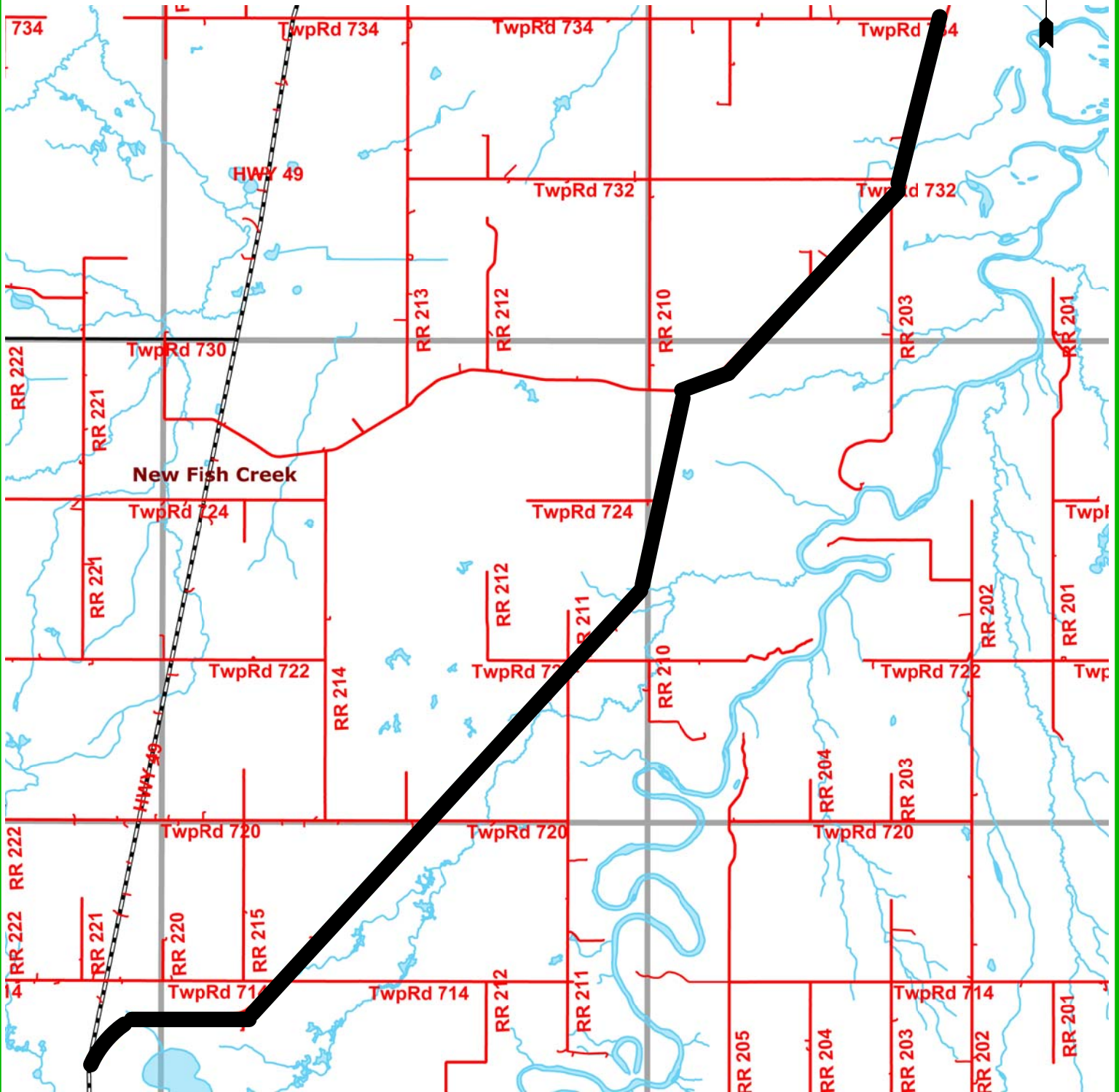
Municipal District of Greenview #16

2016 Additional Calcium

Old High Prairie Road

Hwy 49 to Alderidge Road (Twp Rd 734)

26 km – N –



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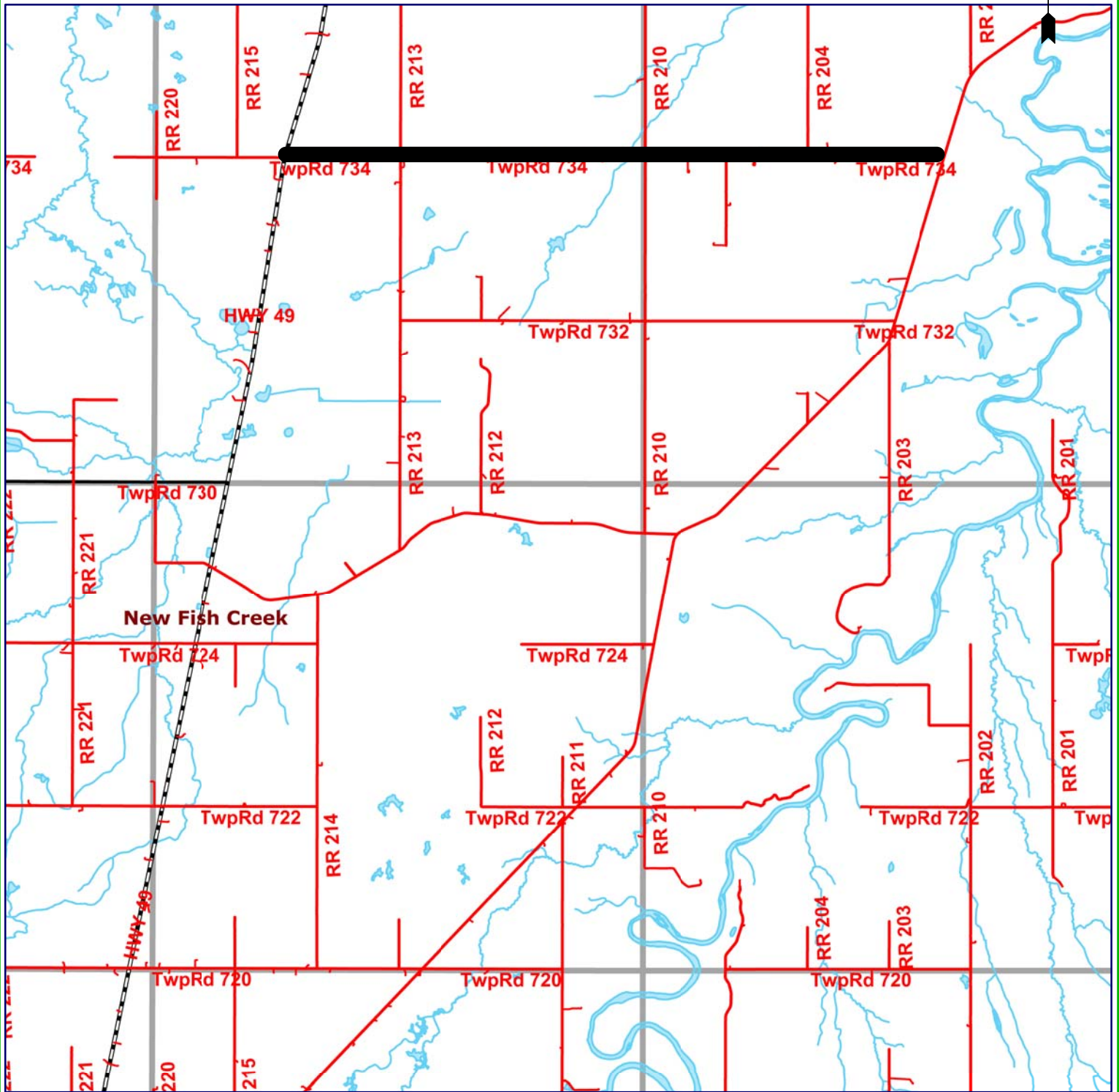
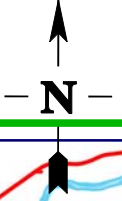
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2016 Additional Calcium

Alderidge Road

Old High Prairie Road to Hwy 49

13 km



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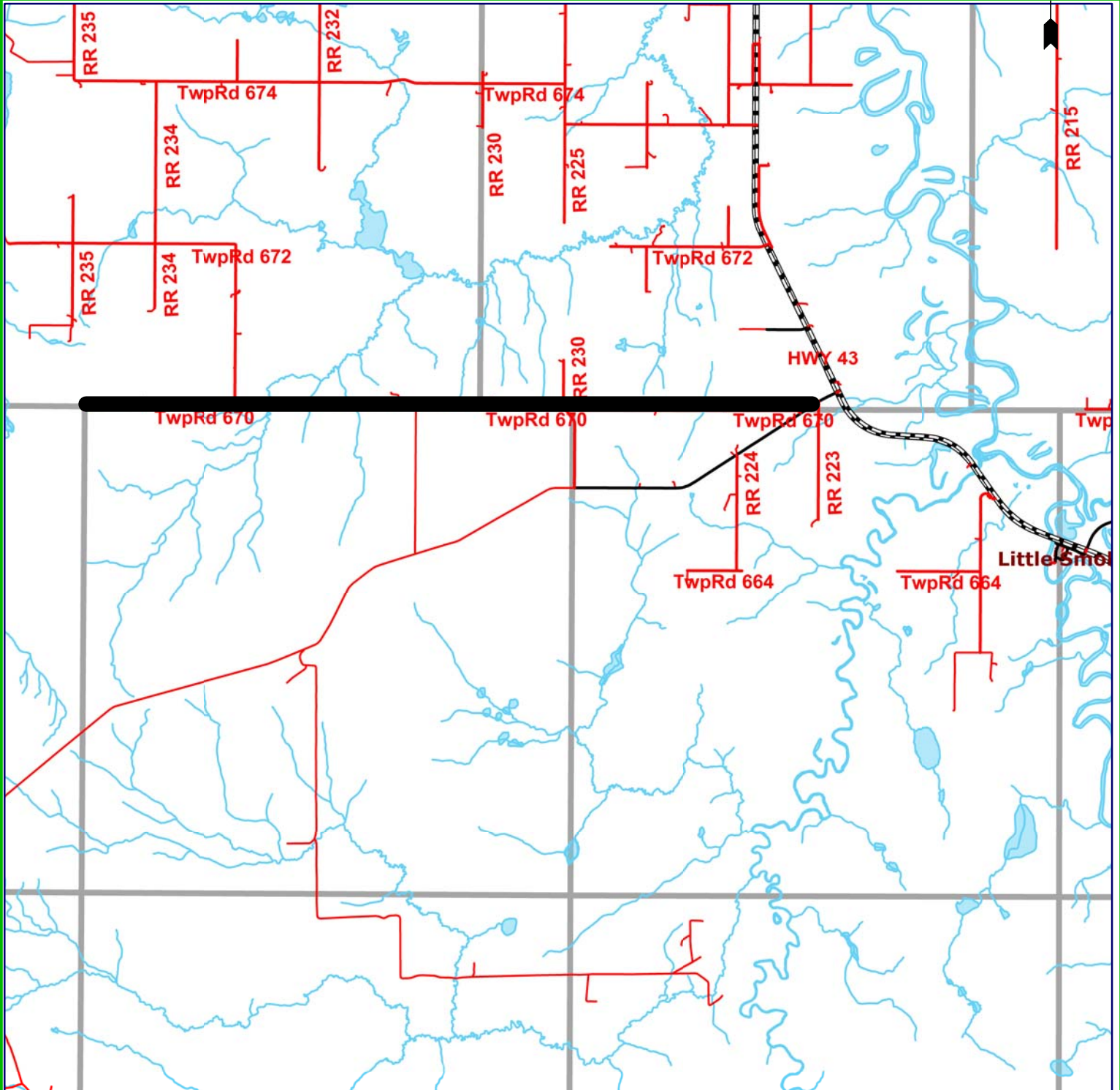
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2016 Additional Calcium

Twp 670

Simonette Rd to RR 233

11 km



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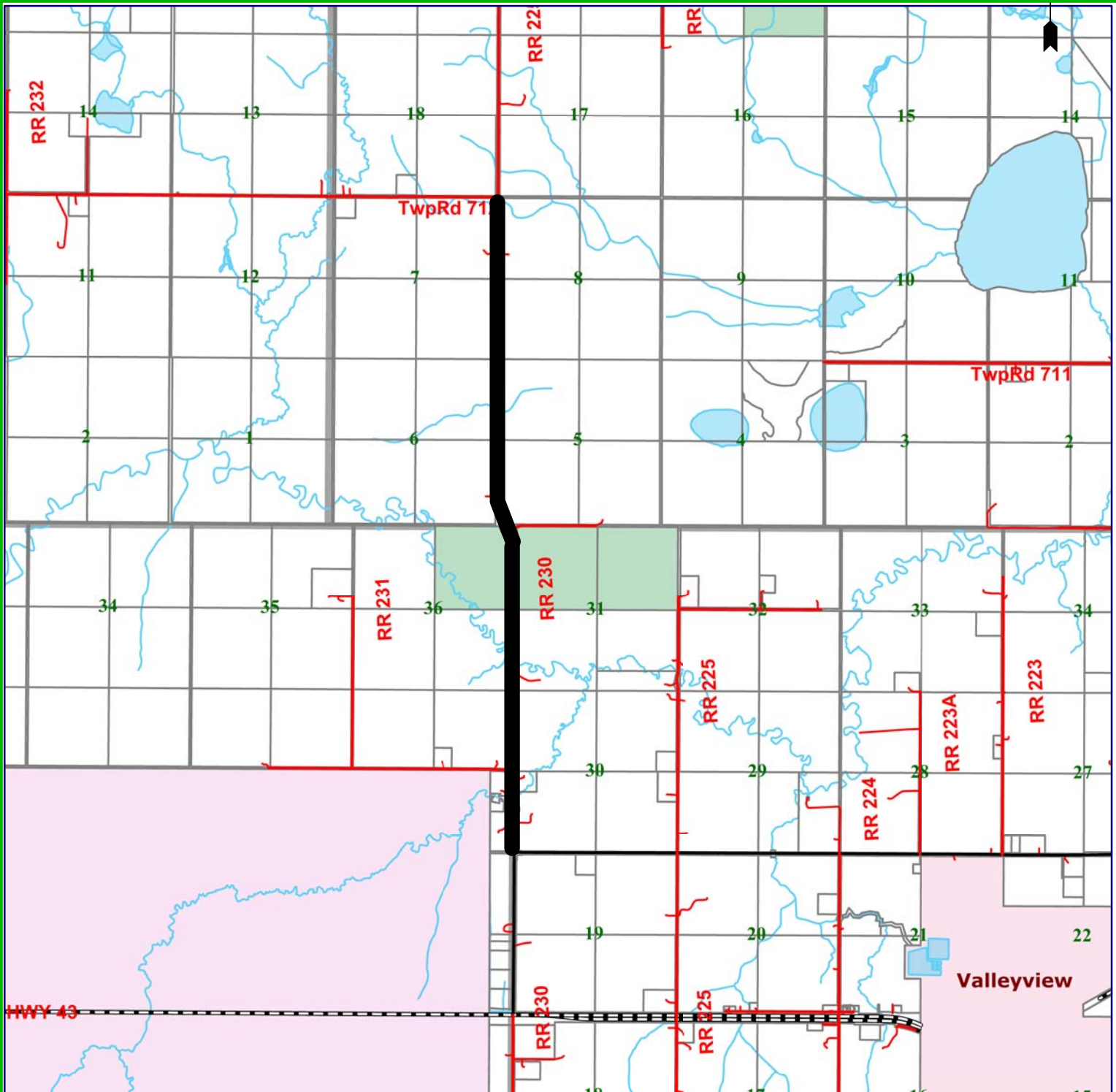
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2016 Additional Calcium

Range Road 230

Twp Rd 704 to Twp Rd 712

6.5 km



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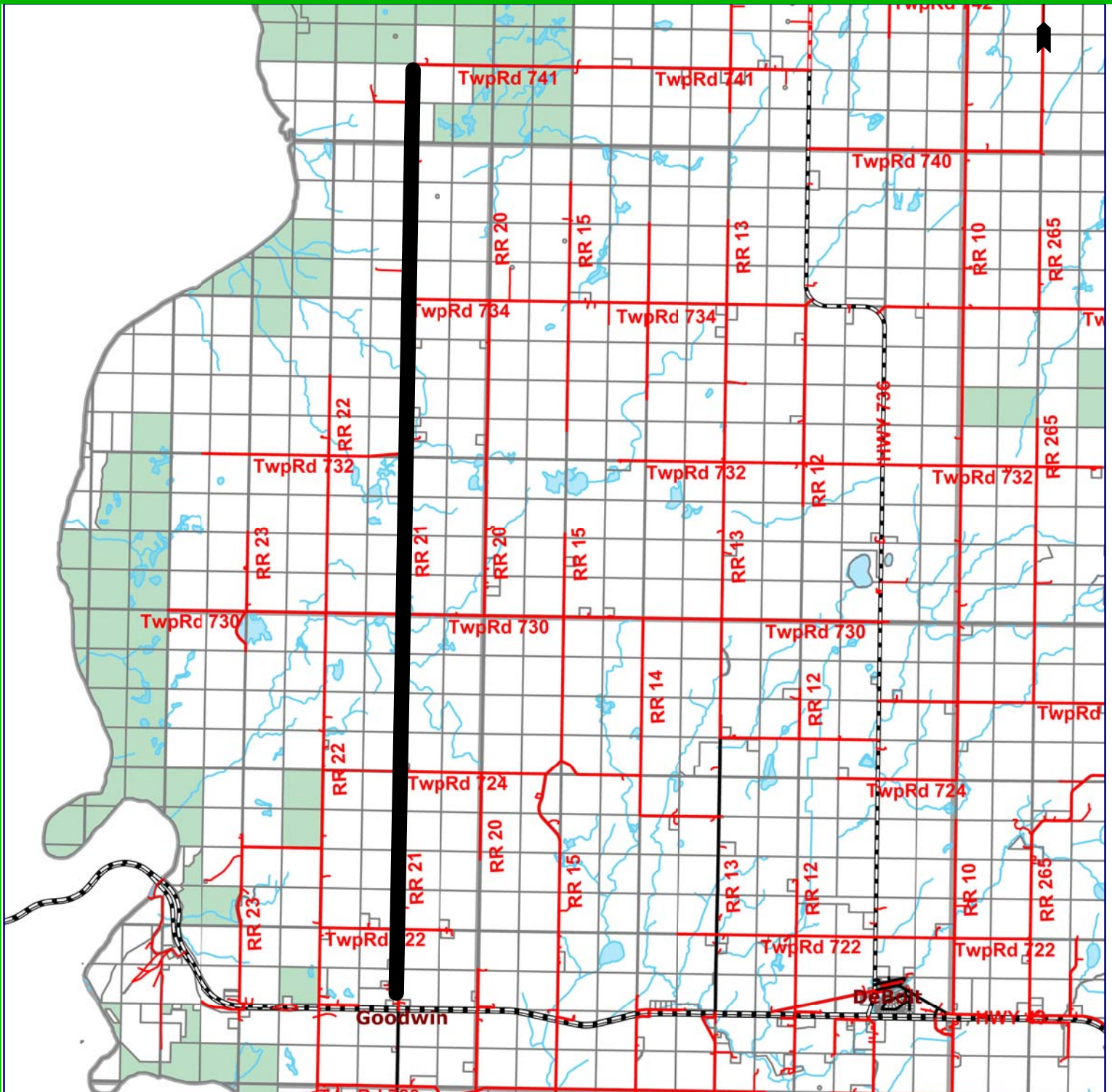
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2016 Additional Calcium

RR 21 - Goodwin

Hwy 43 to Twp Rd 741

19 km



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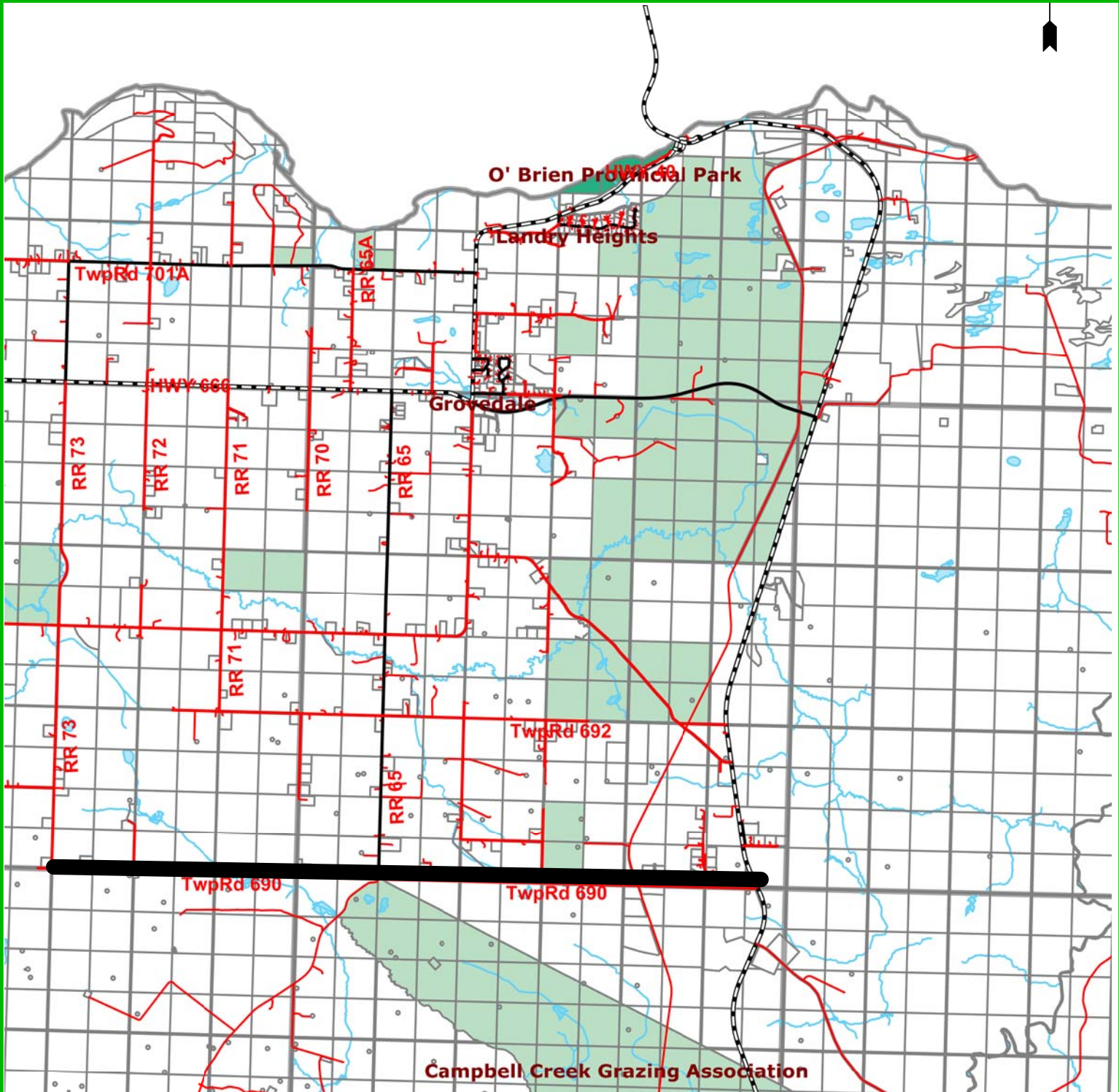
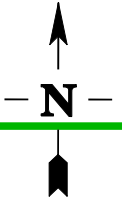
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2016 Additional Calcium

Twp Rd 690

Hwy 40 to RR 73

14.5 km



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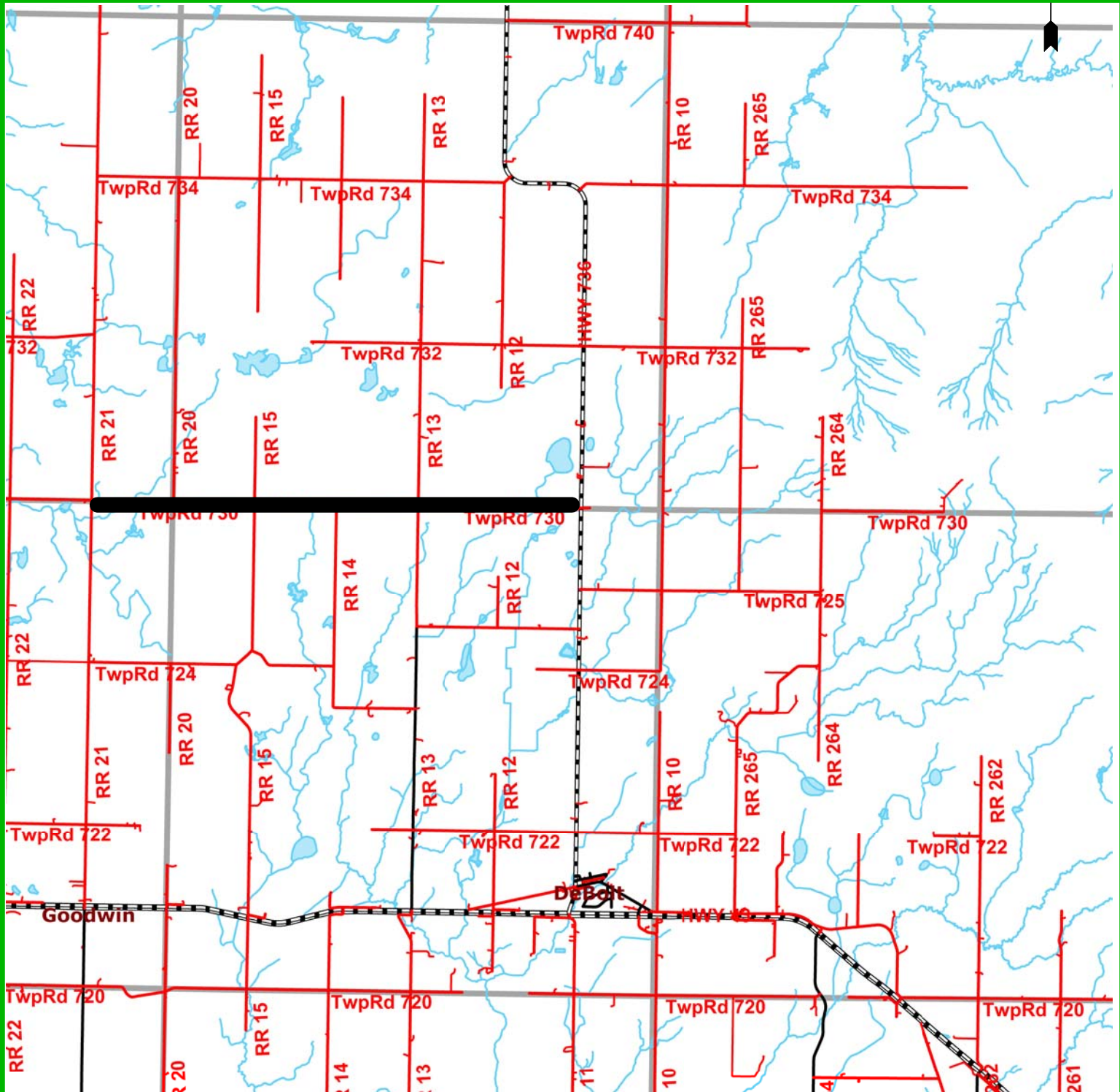
Municipal District of Greenview #16

2016 Additional Calcium

Twp Rd 730

SH 736 to RR 21

10 km



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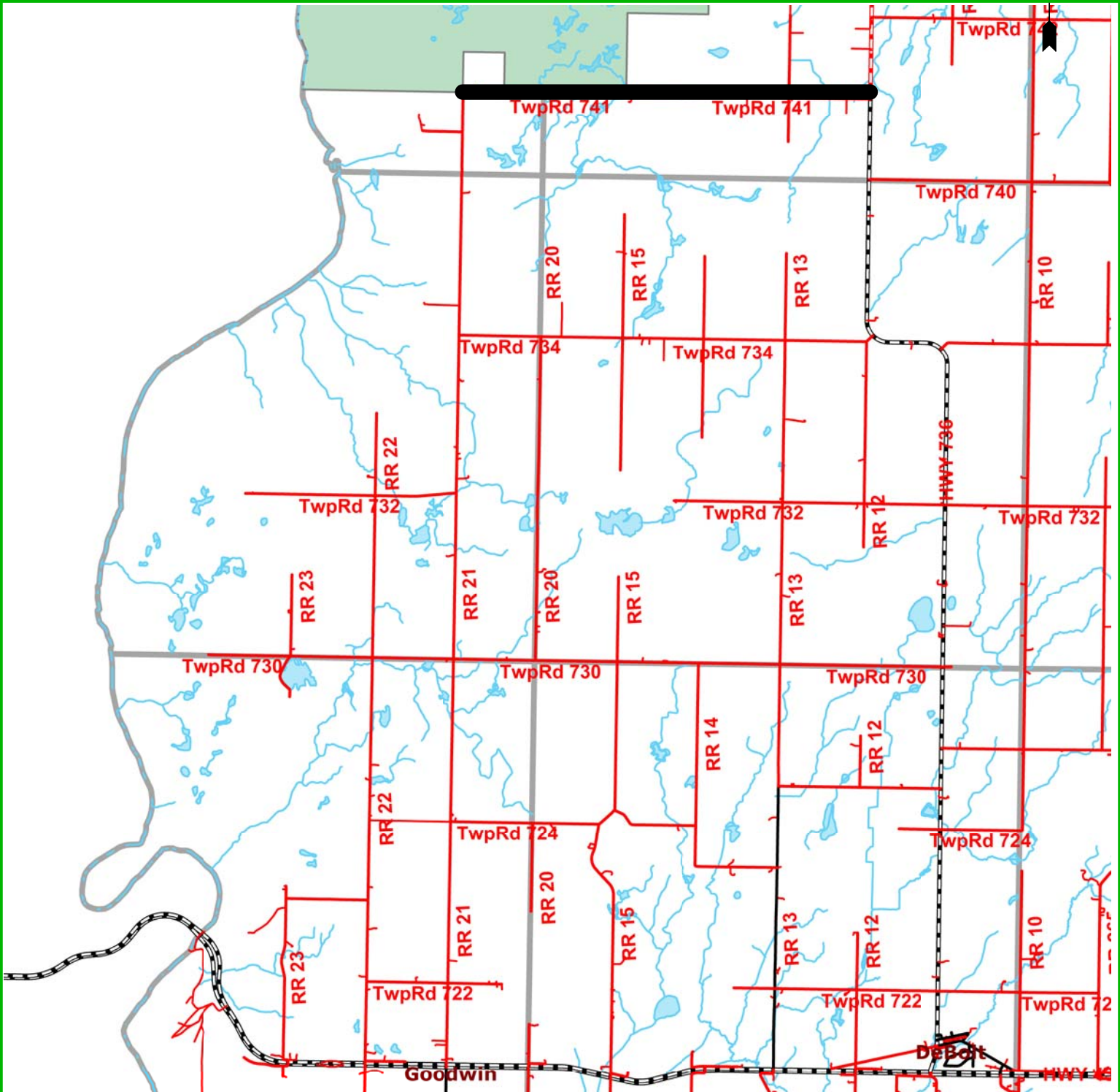
Municipal District of Greenview #16

2016 Additional Calcium

Twp Rd 741

SH 736 to RR 21

8 km



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MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Community Services

Submitted by: Dennis Mueller, General Manager Community Services

Date: 6/7/2016

General Manager Community Services, Dennis Mueller

- A meeting was held with Nitehawk representatives on Friday, May 27th to verify the Nitehawk 2015 expenditures.
- A Multiplex Committee Meeting was held on May 25th to review sponsorship package options and provide updates on the current status of the Multiplex construction. The committee has authorized Administration to work with RC Strategies in developing a multiplex associated logo to be utilized for operational and marketing purposes.
- Greenview participated in the "Seniors' Week Opening Ceremony Celebration" at the Red Willow Lodge on Monday, June 6th with Greenview donating a flowering plant arrangement.
- Met with Rebekah Seidel, Community Recruitment Consultant for the Alberta Rural Physician Action Plan on May 12th. The Alberta Rural Physician Action Plan supports Alberta's rural practitioners, their families and communities in improving the quality of rural health care through integrated initiatives to enhance rural medical services, education, attraction, recruitment and retention. Administration will be providing further information to the Valleyview Medical Clinic Committee as to future course of action.

Agricultural Services Manager, Quentin Bochar

Problem Wildlife Officer and Pest Program

- The Problem Wildlife Officer commenced employment at the beginning of May, since that time he has been busy familiarizing himself with the settled areas of the MD in relation to where past predator concerns were noted. The Problem Wildlife Officer has also been working in partnership with the Investigations Unit, Alberta Agriculture and Forestry regarding wild boar operations and fencing regulations in Greenview. This initiative has formed the beginning of a working relationship with Alberta Agriculture and Forestry, and with Alberta Solicitor General (Fish and Wildlife Officers) in regards to problem wild life situations. The Problem Wildlife Officer has also been developing data information materials for use by Greenview public regarding different species, the problems they can cause and management methods.

Capital Expenditures 2016

- To ensure transparency in the supply of a goose neck trailer for the Vegetation Management Program, Request for Quotations (RFQ) were sent out to three vendors who supply this type of equipment. The RFQ contained specifications on the type of trailer requested. These companies are listed below:
 - Quapp Trailers (Grande Prairie, AB)
 - Fosters Covered Wagons (Grande Prairie, AB)
 - SWS Truck Box & Hoist Ltd. (Westlock, AB)

In order to compare the quotations from each of the companies, a quotation comparison matrix was utilized, from this it was determined that SWS Truck and Hoist Ltd. had the quotation that met most of the requirements for the price of \$13,078.00 + GST.

For the three units that were conformant, the SWS unit is more ruggedly built (12" vs. 10" Hi Tensile I beam frame) and would be better able to withstand the rigors of vegetation management transportation needs.

Manufacturer	Price	Compliant
SWS Truck & Hoist Ltd.	\$13,078.00 + GST	compliant
Foster Covered Wagons - Bid 1	\$14,510.00 + GST	compliant
Foster Covered Wagons – Bid 2	\$15,622.00 + GST	compliant
Quapp Trailers	no bid	non-compliant

- To ensure transparency in the supply of a flat deck trailer for the Recreation Maintenance Program, Request for Quotations (RFQ) were sent out to three vendors who supply this type of equipment. The RFQ contained specifications on the type of trailer requested. These companies are listed below:
 - Quapp Trailers (Grande Prairie, AB)
 - Fosters Covered Wagons (Grande Prairie, AB)
 - SWS Truck Box & Hoist Ltd. (Westlock, AB)

In order to compare the quotations from each of the companies, a quotation comparison matrix was utilized, from this it was determined that SWS Truck and Hoist Ltd., had the quotation that met most of the requirements, for the price of \$9,316.00 + GST.

For the three units that were conformant, the SWS unit is ruggedly built (10" I beam frame and 3" channel cross members) and would be able to withstand the rigors of recreation maintenance transportation needs.

Manufacturer	Price	Compliant
SWS Truck & Hoist Ltd.	\$9,316.00 + GST	compliant
Foster Covered Wagons – Bid 1	\$11,110.00 + GST	compliant
Foster Covered Wagons – Bid 2	\$15,090.00 + GST	compliant
Quapp Trailers	no bid	non-compliant

- To ensure transparency in the supply of a flat deck (car hauler) trailer for the Rental Equipment Program, Request for Quotations (RFQ) were sent out to three vendors who supply this type of equipment. The RFQ contained specifications on the type of trailer requested. These companies are listed below:
 - Quapp Trailers (Grande Prairie, AB)
 - Fosters Covered Wagons (Grande Prairie, AB)
 - SWS Truck Box & Hoist Ltd. (Westlock, AB)

In order to compare the quotations from each of the companies, a quotation comparison matrix would normally be utilized. However, since only one bid was received, it was determined that the quotation from SWS Truck and Hoist Ltd., met most of the requirements, for the price of \$3,521.00 + GST.

This trailer will have the Agricultural Plastic Bag Roller attached to it, for use in the Greenview Agriculture Equipment Rental Fleet.

Manufacturer	Price	Compliant
SWS Truck & Hoist Ltd.	\$3,521.00 + GST	compliant
Foster Covered Wagons	no bid	non-compliant
Quapp Trailers	no bid	non-compliant

Outdoor Recreational Facility Maintenance Program

- The program has been in full operation for the month of May and has drawn rave reviews from users of the facilities. People are happy that the washrooms are being cleaned, the garbage is being taken away and that general maintenance activities are happening at their favourite sites.
 - The four sites that are currently being managed at this time are:
 - Swan Lake
 - Grovedale Fish Pond
 - Kakwa River Campground
 - Southview Rest Area
 - One item that has to be reviewed is the enforcement of regulations. Administration is receiving concerns from users regarding the lack of rules and enforcement at some of the recreational sites. Administration has drafted a bylaw for Council's consideration in an effort to alleviate concerns.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

- May 18th and 19th Green View FCSS hosted the Northwest Spring Regional meeting with over 50 delegates attending. Participants included staff, board members, as well as FCSS representatives from the Ministry of Human Services. Green View FCSS programs and services were highlighted with an emphasis on how our programming aligns with the four provincial priorities including mental health, poverty reduction, homelessness and domestic violence. The comments from participants were highly favourable, and Ken Dropko, the provincial representative for FCSS, stated this was the best regional conference he has attended. He was so impressed with the conference theme, guest speakers and range of programs that Green View FCSS has been invited to highlight how this FCSS in particular is addressing the provincial priorities at the 2016 annual conference in November, where over 600 delegates are present.

- Seventy-six residents were evacuated due to the fires south of the hamlet of Little Smoky on May 15th and 16th. Thirty-five residents went to Fox Creek, and the remainder came to Valleyview where a reception center was set up in the Paradise Inn. Every individual, or family unit was contacted after the event to determine their experience and to identify areas of improvement. The vast majority of residents were very pleased to receive a follow up call and stated the reception centre service was excellent. Four concerns/questions were documented, and will be reviewed during debriefing of the incident. Communication and planning with other municipalities must continue to ensure a seamless experience for those residents who choose to access services outside of Green View FCSS reception centers. An Agricultural Society member and the team from the Valleyview Agricultural Society was extremely helpful in organizing livestock pens, feed for animals, horse trailers, cattle liners and other possible land for large herds of livestock. Fifteen horses and twenty-seven cattle were housed on the grounds. The Agricultural Society should be commended and recognized for their immediate and organized response.
- Summer Day Camp dates have been set. The schedule is as follows:
 - Grovedale Community Hall - July 5, 6, 7
 - DeBolt Centre - July 12, 13, 14
 - Valleyview (Swanson Room) - July 19, 20, 21
 - New Fish Creek Hall - July 26, 27, 28
 - Little Smoky Hall - August 2, 3, 4
 - Sunset House Hall - August 9, 10, 11
 - Young Picasso-FCSS Building - August 16, 17, 18
 - Media through the Eyes of Art-FCSS Building - August 22nd – 26th
- The HEART Initiative continues to meet on a monthly basis to collaborate on addressing domestic violence. Representatives include RCMP, Victims Assistance, Child and Family Services, Green View FCSS, and Sturgeon Lake. The 2nd HEART conference dates are set for September 13th and 14th. Conference topics will include gender stereotypes, hyper masculinity, engaging men and boys, best practices and other assessment tools. Keynote speakers include Michael Kaufman, Lana Wells, and Cecil Sveinson. Funding for this conference comes from the Family and Community Safety grant.

Protective Services Manager, Jeff Francis

Grovedale Public Service Building

- Paving was to start on May 15th, however due to rain it will be starting by mid-June. The inside of the building is nearing completion and commissioning of the building will be conducted mid to end of June.

DeBolt Public Service Building

- This building is approximately 4 weeks behind the Grovedale Building. Paving was to begin mid to end of May, however start has been delayed due to rain until end of June.
- A debriefing meeting on the wildfire south of Little Smoky was held on Tuesday June 7th. A report will be issued shortly.
- On May 27th, Emergency Social Services collected feedback from the evacuees to assist in improving services in the future. The following is the analysis of the data collected:

Evacuated To	Excellent Service	No Response	Concerns	Total
Valleyview	18	0	2	20
Fox Creek and Area	10	4	2	15
Total Number:	28	4	4	35

Twenty-eight of the thirty-five residents were asked about evacuation services. They reported receiving excellent notification and support. Four out of thirty-five residents were unable to be reached via phone contact on May 27th. Four out of thirty-five evacuees reported concerns regarding the evacuation which are included below. In total, seventy-six evacuees (includes spouses and children) were assisted during the fire evacuation on May 15th and 16th.

Concerns included:

1. Evacuation notification should be handled with more care. One resident reported panic upon being notified of the evacuation.
2. The Fire Department asked that additional heavy equipment be provided as needed to maintain the fire, however follow through was not provided on keeping the volunteers notified, a better system for volunteer assistance is required.
3. What is the capacity of Greenview to access and provide emergency water services in rural areas?
4. There are fire pumps located at the Hamlet of Little Smoky however residents are uncertain about the use of this equipment. Who can use these pumps in an emergency situation?

Suggestions for improvements included:

1. Signage should be placed in the hotel lobby to verify evacuee rescue location.
 2. Clarification required regarding registration of evacuees to reduce confusion.
 3. RCMP on alert to patrol the evacuated residents' properties during the evacuation.
 4. Smaller firetruck should be sent to residents homes to notify the evacuees. Individuals felt that sending the larger firetruck to resident's homes was a waste of resources and was difficult to maneuver in some residential driveways.
 5. An announcement should have been made to notify that the evacuation notice was lifted.
 6. Volunteers should be updated on required services, as necessary.
- A new water tender was advertised on Alberta Purchasing Connection for the replacement of the Grovedale Water Tender F-18. The new unit has been awarded to Fort Garry Fire Trucks based in Winnipeg, Manitoba. The reply to Greenview request for tender met all the specifications including build time and budget. A budget of \$450,000 was set and pricing for the unit when complete is \$429,900. Greenview also specified a 300-day build and Fort Garry agreed to comply with the requested schedule. Rocky Mountain Phoenix Rosebauer was non-compliant as the package was not complete to include all the requirements specified in the request and the delivery time specified was not within the required timeline. Dependable Emergency Vehicles was non-compliant with an over budget bid and the specified delivery time was not within the required timeline.

SUPPLIER	MAKE	TENDER PRICE	DELIVERY DATE	COMMENTS
Fort Garry Fire Trucks	Freightliner M112 w/Custom Body	\$429,900.00	300 Days	Awarded
Rocky Mountain Phoenix Rosebauer	Freightliner M112 w/ Custom Body	\$428,892.00	355 Days	Non-compliant
Dependable Emergency Vehicles	Freightliner M112 w/Custom Body	\$454,600.00	365 Days	Non-compliant

- The new water tender for the Grande Cache area arrived on June 1st with Rocky Mountain Phoenix delivering the new 3000-gallon water tender to the Grande Cache Fire Department. Additionally, the firefighters were instructed on the operation and basic truck inspection requirements. This water tender will be available for Council's review at the ratepayers' barbeque in Grande Cache on June 21st.

Recreation Services Coordinator, Adam Esch

Community Walking Trails

- Administration continues to meet with community stakeholders in Valleyview, DeBolt, Ridgevalley and Grovedale.

Small Recreation Developments

- Administration is continuing stakeholder meetings surrounding potential small recreation developments. An RFD and recommendation will come forward to Council for specific project approval prior to undertaking development initiatives.

Johnson Park Update

- The application for lease has been reviewed. Administration is working with the Province on any required amendments to the application.

Grande Cache lake Day Use Area

- The Grande Cache Lake Day Use Area lease is formally being transitioned from the Town of Grande Cache to Greenview. The Town of Grande Cache is acting as the interim caretaker for the site as well as the Southview Recreation Area, until a formal maintenance contract is awarded for the Day Use areas.

Grande Cache Dinosaur Tracks

- Greenview Administration attended a meeting with the Town of Grande Cache, Grande Cache Coal and other stakeholders to discuss the future potential development of the Grande Cache Dinosaur tracks.

Parks and Recreation Bylaw

- Administration has prepared a Parks & Recreation Bylaw which will be brought forward to Council in the near future. This bylaw will govern recreational activities in all parks, recreation areas, municipal and environmental reserves.

Economic Development Officer, Kevin Keller

May 2016 Activities:

Re-established Greenview involvement with the following initiatives.

- Greenview's Economic Development Officer has been making contact with key stakeholders solidifying partnerships with the various organizations:
 - PREDA
 - Grande Prairie Regional Innovation Network
 - Growing the North
 - Valleyview Chamber of Commerce
 - Fox Creek Chamber of Commerce
 - Grande Prairie Chamber of Commerce

Additional Contact Meetings:

- Travel Alberta to discuss co-operative branding and messaging for future Greenview Tourism projects.
- Town of Fox Creek CAO.
- Fox Creek Operators Group. This group will be making a presentation to Council in July.

Branding and Image Building

- A draft RFP has been created for a new branding and visual continuity program as per the approved 2016 Budget for Economic Development. This will form the groundwork for a specific travel, business and investment attraction website (late 2016) and the common message /theme on all collateral and hard print materials. The anticipated awarding of the RFP is July 2016 with public, Council and Administrative consultative inputs gathered prior to the final presentation of a new brand with messaging to Council and Administration for approval in the autumn of 2016.

Industrial Area Project

- Economic Development Officer has maintained contact with stakeholders regarding the potential private development of land along Hwy 40 (Big Mountain) for a large industrial site. In pursuing this opportunity, communication with Ministry of Entrepreneurship and Regional Development has been conducted.
- Economic Development Officer has reached out to Keyera, following a news release regarding a possible major investment in the Hwy 40 / Grovedale area.

Future Projects

- Ratepayers BBQ's
- Continue Industrial Area Project
- Fox Creek Residential and Industrial Site reviews with Senior Administration.
- Award Branding RFP.
- Development of Tourism and Investment Attraction website RFP.
- Grande Cache events and initial plans with Grande Cache Coordinator regarding economic opportunities in the area.
 - energy, dinosaur tracks, tourism and business attraction



Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey, General Manager Corporate Services

Date: 6/14/2016

General Manager Corporate Services, Rosemary Offrey

Following many interviews, I am very pleased to advise that Wanda Fox is my new executive assistant. We have also hired our new Finance Officer, Financial Reporting who started on June 6th. Tisha will bring him by at the beginning of the Council meeting for introductions. We estimate that he should be able to produce the 2016 Second Quarter Report in time for the July Committee of the Whole meeting after training in Diamond, WorkTech, and Questica.

I assisted with the Little Smoky/Fox Creek area wildfire emergency situation the week of May 16th. I must commend the staff who participated in the event. From our Manager of Protective Services, to Communications to the Scribe (Community Services Executive Assistant), as well as our Reception and Admin Support staff, the willingness to help and take care of whatever was needed at a moment's notice was greatly appreciated. The Valleyview Agriculture Society provided great assistance during the event by housing 42 animals. The Chairperson for the Society advised that their support was completely voluntary and many of the local farmers supported the society's efforts. They did identify a few needs that the society has during the event, such as lighting, fencing, etc.

I attended the Government Finance Officers Association 2016 Conference at the end of May in delightful Banff. The conference was well attended by municipal staff across Alberta. Both Donna and I came away renewed and uplifted by Jean Jacques Joseph (JJ) Brun, who is a Human Behaviour and Communications Specialist and Michael "Pinball" Clemons a motivational speaker. Both of these speakers focused on teamwork and understanding/working with each team member to build effective teams in spite of our differences.

I attended Infrastructure & Planning's BBQ challenge on June 3rd, it was well attended and the food was outstanding. Great team effort displayed before and during the event. The Corporate Services BBQ will go ahead on August 11th during the lunch hour.

Finance & Administration Manager, Donna Ducharme

After some time away for personal reasons, the Manager of Finance and Administration is keeping busy with catching up on some of the day to day tasks. Insurance for Greenview's equipment, trucks and other items that need insuring.

Donna attended the GFOA Conference in Banff from May 29th to June 1st, returning to the office the morning of June 2nd. The first department BBQ challenge was held on Friday June the 3rd, at the Field Services Office, showing great Team Greenview spirit, she also took time to attend. Her continued assistance working with the auditors is ongoing and greatly appreciated.

Human Resources - Recruitment, Sandra Rorbak

Positions filled since last report: 1) Executive Assistant, Corporate Services; 2) Finance Officer, Financial Reporting; 3) FCSS Support Coordinator; 4) Grande Cache Community Coordinator

Positions at offer stage: Grader Operator/Equipment Operator (Valleyview).

The open positions include: 1) Administrative Support – Agricultural Services, Health & Safety and Fleet 2) Administrative Support, Reception 3) Roads Coordinator East 4) Roads Supervisor East 5) Transfer Station Attendant (South Wapiti) 6) transfer Station Attendant, Casual Relief (South Wapiti)

Open Seasonal Positions 2016: 1) Fire Technician

Last but not least, no employee resignations or terminations received since last report.


Information Systems, Shane Goalder

The "Greenview Layer 2 Network" was brought online at Grande Cache in May, which enabled staff direct access to Greenview's W: drive files and applications from Valleyview without having to use firewall devices and external service providers, that were, at best, unreliable for the area. Network speed for the location is now 10 mbps.

Shane has also saved Greenview money by reorganizing the cellular phone supplier, the average cell phone bill since Greenview moved to the new cell phone plan with **Bell Mobility** is now down approximately \$22.00 per phone per month. The previous cell phone plan was charging approximately \$57.00 per phone per month. This is a savings of around \$35.00 per phone each month. This nets us a saving of \$3700/month. Way to go Shane!

He created a number of new user accounts for different positions; Recreation Inventory Assistant, Equipment Operator/Truck Driver, Community Coordinator (Grande Cache), Finance Officer, Financial Reporting, Communications Assistant and FCSS Coordinator.

Shane supplied IT support for Greenview's All Staff Day at the Memorial Hall on May 9th, 2016; as well as for the Emergency Operations Center (Fox Creek Wildfire – May 15, 2016).



He oversaw the setup of IT Equipment at Grande Cache for the Layer 2 Greenview Network, as well as preparing IT Equipment for the seasonal staff.

Shane worked with PCIT to roll out all desktop computers with single operating system image, saving time in configuring the equipment. He installed new office printers, laptop computers and desktop computers for a number of staff and as always, any and all other IT support tasks as required.



A GREAT PLACE TO LIVE, WORK AND PLAY

CAO's Report

Function: CAO

Date: June 14, 2016

Submitted by: Mike Haugen

Town Infrastructure Audit

I have now received data from the Towns of Fox Creek and Grande Cache. Once I have reviewed and amalgamated the information, the final draft of the Request for Proposals can be completed.

I will be making contact with the Province to explore potential funding sources that may be available.

Grande Cache Viability Review

The Town of Grande Cache has formally requested that the Province conduct a viability review of the Town. A response from the Province has not been received as of the time of writing this report.

A viability review is a long process and at this early stage a final result has not been determined.

Financial Assistance for Achievement

Through Council Policy, \$2000.00 was granted to Hillside Highschool to assist with a contingent of 24 athletes attending the Alberta Schools Athletic Association Track and Field Provincials.

Bill 21 – Modernized MGA

I am still going through the proposed changes to the Municipal Government Act. On the surface it does not appear that any changes will present an unreasonable burden on Greenview, although a significant amount of Staff time will be required to implement the changes if they go through.

One area of possible concern will be the details of the mandatory Inter-collaboration Frameworks. Depending upon the requirements of these documents they may or may not represent an issue. At this time it is unknown. To this end, Administration is recommending that these be the focus of Greenview's messaging during the consultation period. I will continue to go through the document.

Council has also been distributed a consultation guide from the AAMD&C which should be viewed as a good resource. The AAMD&C is hosting a session on June 20th in St. Isadore to assist members in preparing for the Provincial Consultation Meetings.

Grande Cache Community Coordinator

The GC Community Coordinator has started and already has become busy. Mrs. Zeller has made contact with many local groups and stakeholders, though is still arranging things with AWN. Various departments in Greenview are also quickly making use of the additional MD presence in Grande Cache:

Recreation / Community Services:

Grande Cache Lake:

- Meeting with the Town of Grande Cache Recreation Manager Tuesday morning to go over GC Lake Agreement.
- Lease transfer for GC Lake is in the process

Dinosaur Tracks:

- Met with the Town and went over what they've been working on in regards to the Dinosaur Tracks. They are planning to make a presentation to the Greenview Council on June 21 as well as request formal support from Greenview to proceed with tourism development of the area.
- Grande Cache Coal is willing to organize a tour for Council on June 21 – however they recommend approximately 3 hours, and I'm not sure if there is enough time to fit this in?
- The Town is planning to organize a formal tour of the track site the first week of August with a paleontologist, AB Minister of Culture and Tourism, MLA, etc. The Greenview Council be invited to attend this tour. It may be worthwhile to wait until this time in order to both meet with the Minister and MLA, as well as to have a more educated tour of the site with the paleontologist.

FCSS:

- Met with the Town's FCSS Manager to discuss programs offered to the Coops and Aboriginal families

Willmore Wilderness Foundation:

- Attended a meeting and presentation on May 31, 2016 with the Willmore Wilderness Foundation regarding the Grande Cache Archeological Dig at Grande Cache Lake. Joined them on site at Grande Cache Lake as the Willmore was filming an interview with the archeologists.



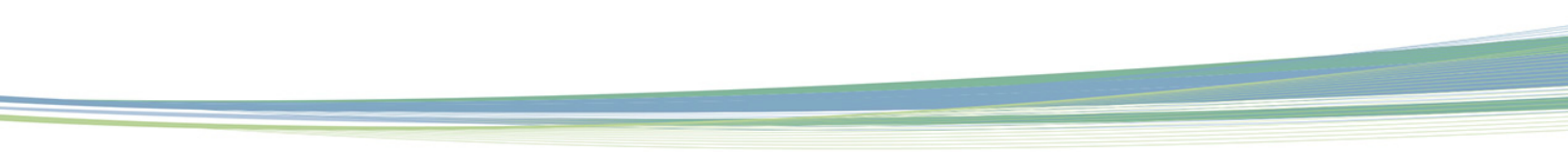
- Meeting with the Willmore Wilderness Foundation next week to go over other projects they are working on.

Environment:

- Starting to collect information on the Sewer/Water/Solid Waste processes within the MD
- Have been in discussions with the Town of Grande Cache, some local hauling companies, and some residents
- Will create a report for Gary regarding Sewer/Water/Solid Waste processes with Coops (goal to have completed by end of June)
- Attending the Town of Grande Cache Source Water Protection Plan meeting June 15, 2016

Upcoming Dates:

June 14 th	Valleyview Community BBQ
June 20 th	AAMDC MGA Consultation Session
June 21 st	Grande Cache Community BBQ
June 22 nd	Greenview Golf Tournament



June 23 rd	MGA Provincial Consultation Session
July 19 th	Grovedale Community BBQ
July 22 nd	DeBolt Community BBQ