



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, March 22, 2016

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.2 Regular Council Meeting minutes held March 8, 2016 – to be adopted.	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
	5.1 Jessica Keppal Presentation	13
	5.2 Encana Presentation	14
	5.3 Accurate Assessment Group Ltd.	37
#6	BYLAWS	
	6.1 Bylaw 16-761 2016 Tax Rate Bylaw	75
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Annual Mutual Aid Fire Control Plan - 2016	81
	8.2 Fox Creek Firefit Sponsorship	102
	8.3 Alberta Transportation Motor Vehicle Incident (MVI) Funding Report	105
	8.4 Community Peace Officer Statutes Report	118



8.5 Canada Day Fireworks – Valleyview	133
8.6 Request for Proposal: Information Technology Support Services	136
8.7 DeBolt Organ Donation Sign	138
8.8 Road Allowance License Application	141
8.7 CAO Report	

#9 COUNCILLORS
BUSINESS & REPORTS

- #10 CORRESPONDENCE
- Monthly Report for Peace Officer Services
 - Alberta Health Review
 - Wolf Treatment
 - Cutbank River Lateral Loop No. 2 & Musreau Lake North Receipt Meter Station
 - Municipal Sustainability Initiative
 - Simonette Lateral Loop & East Receipt Meter Station

#11 IN CAMERA

#12 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, March 08, 2016

1: Reeve Dale Gervais called the meeting to order at 9:01 a.m.
CALL TO ORDER

PRESENT

Reeve	Dale Gervais
Councillors	George Delorme
	Dave Hay
	Roxie Rutt
	Bill Smith
	Dale Smith
	Les Urness

ATTENDING

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Dennis Mueller
General Manager, Infrastructure & Planning	Grant Gyurkovits
Recording Secretary	Lianne Kruger

ABSENT Deputy Reeve Tom Burton

#2: MOTION: 16.03.78. Moved by: COUNCILLOR ROXIE RUTT
AGENDA That the March 8, 2016 agenda be adopted with additions;
• 8.17 Peyto Exploration & Development Letter

CARRIED

#3.1 MOTION: 16.03.79. Moved by: COUNCILLOR DALE SMITH
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, February 23,
MEETING MINUTES 2016 be adopted as presented.

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

#6
BYLAWS

6.0 BYLAWS

6.2 BYLAW 15-742 GREENVIEW'S 2016 DRAFT MUNICIPAL DEVELOPMENT PLAN

BYLAW 15-742
PUBLIC HEARING

MOTION: 16.03.80. Moved by: COUNCILLOR ROXIE RUTT
That Council schedule a Public Hearing for Bylaw No. 15-742 to be held on May 24, 2016, at 10:00 a.m. to provide public review of the draft Municipal Development Plan.

CARRIED

6.3 BYLAW 15-757 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT

BYLAW 15-757
FIRST READING

MOTION: 16.03.81. Moved by: COUNCILLOR DAVE HAY
That Council give First Reading to Bylaw No. 15-757, to re-designate a 5.85 hectare ± (14.7 acre) area within SE-7-71-20-W5 from Agriculture (A) District to Country Residential One (CR-1) District, as per attached Schedule 'E'.

CARRIED

BYLAW 15-757
PUBLIC HEARING

MOTION: 16.03.82. Moved by: COUNCILLOR DAVE HAY
That Council schedule a Public Hearing for Bylaw No. 15-757 to be held on 12 April 2016 at 10:00 a.m. for the re-designation of a 5.95 hectare ± (14.7 acre) area within SE-7-71-20-W5 from Agriculture (A) District to Country Residential One (CR-1) District, as per attached Schedule 'E'.

CARRIED

#8
NEW BUSINESS

8.0 NEW BUSINESS

8.1 GRANDE CACHE LAKE DAY USE AREA

GRANDE CACHE
LAKE

MOTION: 16.03.83. Moved by: COUNCILLOR DAVE HAY
That Council direct Administration to proceed with Greenview assuming the Provincial Lease from the Province of Alberta for the Grande Cache Lake Day Use Area.

CARRIED

8.2 MUTUAL AID AGREEMENTS

MUTUAL AID
AGREEMENT

MOTION: 16.03.84. Moved by: COUNCILLOR ROXIE RUTT
That Council direct administration to enter into Fire Mutual Aid Agreements with the MD of Smoky River, Big Lakes County, Birch Hills County, Yellowhead

County and Woodlands County and authorize the Chief Administrative Officer to execute said agreements.

CARRIED

8.3 ANIMAL CONTROL SERVICES AGREEMENT

ANIMAL CONTROL SERVICES AGREEMENT

MOTION: 16.03.85. Moved by: COUNCILLOR DAVE HAY
That Council authorize Administration to enter into an Agreement with the County of Grande Prairie Regional Enforcement Services for Animal Control Services.

CARRIED

8.4 PEACE OFFICER SERVICE AGREEMENT

PEACE OFFICER SERVICE AGREEMENT

MOTION: 16.03.86. Moved by: COUNCILLOR ROXIE RUTT
That Council authorize Administration to enter into an Agreement with the County of Grande Prairie Regional Enforcement Services for Community Peace Officers.

CARRIED

Reeve Dale Gervais recessed the meeting at 10:04 a.m.
Reeve Dale Gervais reconvened the meeting at 10:14 a.m.

#4 PUBLIC HEARINGS

4.0 PUBLIC HEARINGS

4.1 BYLAW 16-759 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO INDUSTRIAL (I) DISTRICT

Chair Gervais opened the Public Hearing regarding Bylaw #16-759 at 10:14 a.m.

IN ATTENDANCE

Development Officer
Applicant

Lindsey Lemieux
Dan Harms

APPLICANT(S) & PROPERTY OWNER(S)

Applicant(s)
Property Owner(s)

Dan Harms
Dan Harms

INTRODUCTIONS

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing.
Each Members' reply was "No."

PURPOSE OF THE HEARING The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 16-759, being the bylaw of the MD of Greenview, is required to re-designate the proposed 3.87 hectares (9.56 acres) within SW-1-69-6-W6 from Agriculture (A) District to Industrial (I) District.

QUESTIONS FROM COUNCIL TO APPLICANT The Chair called for any questions to the Applicant from Council.
None was heard.

Councillor Dale Smith inquired on the size of the shop to be erected.
Mr. Harms responded 80 x 132 foot shop.

Councillor Bill Smith inquired on the height of the shop.
Mr. Harms responded, to the peak approximately 25 feet.

Councillor Bill Smith inquired if there would need to be a water source on site in case of fire.
Development Officer Lindsey Lemieux responded, yes the applicant would require a water source and that will be on the development permit.

THOSE IN FAVOUR The Chair requested that anyone in favour of the application come forward.
None came forward.

THOSE AGAINST The Chair requested that anyone not in favour of the application come forward.
Mr. Randy Dyck came forward with crime rate, and noise concerns.

REFERRAL AGENCY & ADJACENT LANDOWNERS COMMENTS The Planning & Development Coordinator provided a summary of the responses from the referral agencies.

QUESTIONS FROM COUNCIL The Chair called for any questions from Council.
Councillor Dave Hay commented on subdividing for Country Residential instead of Industrial.
Mr. Harms commented that that would be a possibility.

Councillor Dale Smith asked Mr. Dyck if he could hear backup beepers from where he lives.
Mr. Dyck responded yes.

Councillor Roxie Rutt inquired if there were areas in the Grovedale Area Structure Plan for industrial development.
Development Officer Lindsey Lemieux responded that in the current structure plan there is nothing in this area. Going forward the Planning Department would like to see development along highway 40.

**QUESTIONS FROM
APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners. Mr. Harms commented that should the application go forward he would abide to any stipulations put on the development permit.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they have had a fair and impartial hearing. Applicant replied, yes.

**BYLAW 16-759
PUBLIC HEARING
ADJOURNED**

Chair Gervais adjourned the Public Hearing regarding Bylaw #16-759 at 10:34 a.m.

**#5
DELEGATIONS**

5.0 DELEGATIONS

5.1 TECKERA PRESENTATION

Mr. Glenn Pitt, with TeckEra, made a presentation to Council regarding engineering costs.

**TECKERA
PRESENTATION**

MOTION: 16.03.87. Moved by: COUNCILLOR DALE SMITH
That Council accept the presentation from Glenn Pitt of TeckEra Consulting Ltd as information as presented.

CARRIED

**6.1 BYLAW 16-759 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO
INDUSTRIAL (I) DISTRICT**

**BYLAW 16-759
SECOND READING**

MOTION: 16.03.88. Moved by: COUNCILLOR DAVE HAY
That Council give Second Reading to Bylaw No. 16-759, to re-designate a 3.87 hectare ± (9.56 acre) area within SW-1-69-6-W6 from Agriculture (A) District to Industrial (I) District, as per attached Schedule 'E'.

DEFEATED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There was no Old Business presented.

8.5 FIRE GUARDIAN APPOINTMENT 2016

**FIRE GUARDIAN
APPOINTMENT
2016**

MOTION: 16.03.89. Moved by: COUNCILLOR DAVE HAY
That Council appoint Jeff Francis, Greenview Protective Service Manager and Derian Rosario, Greenview Fire Service Coordinator as Greenview's Fire Guardians for 2016.

CARRIED

Reeve Dale Gervais recessed the meeting at 11:48 a.m.
Reeve Dale Gervais reconvened the meeting at 12:54 p.m.

8.6 GRANDE PRAIRIE HIGH SCHOOL RODEO ASSOCIATION – GRANT REQUEST

GRANT REQUEST

MOTION: 16.03.90. Moved by: COUNCILLOR LES URNESS
That Council approve grant funding in the amount of \$15,000.00 to the Grande Prairie High School Rodeo Association to host the Alberta Provincial Finals at Evergreen Park, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

8.7 NORTH WEST REGIONAL SKILLS CANADA COMPETITION 2016 – SPONSORSHIP REQUEST

**SPONSORSHIP
REQUEST**

MOTION: 16.03.91. Moved by: COUNCILLOR ROXIE RUTT
That Council approve Silver Sponsorship in the amount of \$3,000.00 to the Grande Prairie Regional College, Fairview Campus for the North West Regional Skills Competition, with funds to come from the Community Service Miscellaneous Grant.

CARRIED

8.8 TIANNA TAKACS - BURSARY REQUEST

BURSARY REQUEST

MOTION: 16.03.92. Moved by: COUNCILLOR LES URNESS
That Council approve bursary funding in the amount of \$7,000.00 to Tianna Takacs for her academic studies in the Animal Health Technology Program at the Grande Prairie Regional College Fairview Campus, with the condition that the applicant commits to reside and perform veterinarian work within the boundaries of Greenview, with funds to come from Community Service Scholarships and Bursaries Budget.

DEFEATED

8.9 18TH ANNUAL SWAN FESTIVAL – REQUEST FOR SPONSORSHIP

SPONSORSHIP
REQUEST

MOTION: 16.03.93. Moved by: COUNCILLOR BILL SMITH
That Council accept the request for sponsorship of the 18th Annual Swan
Festival from Alberta Parks and Friends of Saskatoon Island for information.

CARRIED

8.10 VALLEYVIEW LIBRARY BOARD APPOINTMENT

VV LIBRARY BOARD
APPOINTMENT

MOTION: 16.03.94. Moved by: COUNCILLOR LES URNESS
That Council appoint Marilyn Frostad as a member of the Valleyview Library
Board.

CARRIED

8.11 NORTHWEST TRANSPORTATION ADVISORY COUNCIL

NORTHWEST
TRANSPORTATION
ADVISORY
COUNCIL

MOTION: 16.03.95. Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Roxie Rutt to the Northwest Transportation
Advisory Council.

CARRIED

8.12 14' WISHEK OFFSET DISC PURCHASE

OFFSET DISC
PURCHASE

MOTION: 16.03.96. Moved by: COUNCILLOR DAVE HAY
That Council approve the purchase of one Wishek Offset 14 foot disc by
Infrastructure & Planning department with an upset limit of \$50,000 to be
funded through the Forestry Trunk Road Improvements Capital Budget.

CARRIED

8.13 RIDGEVALLEY CONNECTOR PROJECT

RIDGEVALLEY
CONNECTOR
PROJECT

MOTION: 16.03.97. Moved by: COUNCILLOR ROXIE RUTT
That Council award Ridgevalley Connector base paving project to Wapiti Gravel
Suppliers for an upset limit of \$2,005,235.51 to come from the 2016 Capital
Budget.

CARRIED

8.14 SML'S 060086, 070062 & 070064

ATHABASCA SML'S

MOTION: 16.03.98. Moved by: COUNCILLOR DALE SMITH
That Council accept the Administration report regarding SMLs 060086, 070062,
and 070064 as information.

CARRIED

8.15 TWP. 672

TWP RD 672

MOTION: 16.03.99. Moved by: COUNCILLOR DALE SMITH
That Council accept the report on Township Road 672 as information.

CARRIED

Reeve Dale Gervais recessed the meeting at 2:21 p.m.
Reeve Dale Gervais reconvened the meeting at 2:38 p.m.

8.16 CAO / MANAGERS' REPORT

CAO REPORT

MOTION: 16.03.100. Moved by: COUNCILLOR DALE SMITH
That Council accept for information the CAO and Managers' reports.

CARRIED

8.17 PEYTO EXPLORATION & DEVELOPMENT REQUEST LETTER

POLICY EES 15

MOTION: 16.03.101. Moved by: REEVE DALE GERVAIS
That Council direct administration to amend Policy #EES 15 waiving the non-refundable portion of the overload security for the 2016 year.

CARRIED

#9
COUNCILLORS
BUSINESS &
REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR BILL SMITH

Attended the Municipal Planning Commission Meeting
Attended the Community Futures Meeting
Attended the Committee of the Whole Meeting
Attended the Beef Congress Conference
Attended the Grovedale Cemetery Meeting

COUNCILLOR ROXIE RUTT

Attended the Reynolds Mirth Richards Farmer Law Seminar
Attended the East Smoky Skate Club Fundraiser
Attended the Scotties Tournament of Hearts
Attended the Greenview Strategic Planning Session
Attended the Community Education Committee Meeting

COUNCILLOR DALE SMITH

Attended the Agricultural Service Board Meeting
Attended the Smoky Applied Research and Demonstration Association
Attended the Reynolds Mirth Richards Farmer Law Seminar
Attended the Greenview Strategic Planning Session

COUNCILLOR DAVE HAY

Attended the Reynolds Mirth Richards Farmer Law Seminar
Attended the Greenview Strategic Planning Session

COUNCILLOR LES URNESS

Attended the Reynolds Mirth Richard Farmer Law Seminar
Attended the Greenview Strategic Planning Session
Attended the Greenview Regional Waste Management Commission Meeting

COUNCILLOR GEORGE DELORME

Attended the Greenview Strategic Planning Session

DEPUTY REEVE TOM BURTON

Not in attendance.

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS

Attended the Reynold Mirth Richards Farmer Law Seminar
Attended the Greenview Strategic Planning Session
Attended the Greenview Regional Waste Management Commission Meeting
Attended the Northern Alberta Elected Leaders Meeting
Attended a meeting with Canadian Natural Resources Ltd.

#10
CORRESPONDENCE

10.0 CORRESPONDENCE

MOTION: 16.03.102. Moved by: COUNCILLOR ROXIE RUTT
That Council accept for information the correspondence presented.

CARRIED

#11 IN CAMERA

11.0 IN CAMERA

IN CAMERA

MOTION: 16.03.103. Moved by: COUNCILLOR DALE SMITH
That the meeting go to In-Camera, at 3:11 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy

Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

11.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(FOIPP; Section 21)

11.2 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(FOIPP; Section 21)

OUT OF CAMERA

MOTION: 16.02.104. Moved by: COUNCILLOR DALE SMITH
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 3:32 p.m.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 16.03.105. Moved by: COUNCILLOR ROXIE RUTT
That this meeting adjourn at 3:35 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: **Jessica Kappel Presentation**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: March 22, 2016
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: File Number, Legal or N/A.
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: INT
GM: INT PRESENTER: INT
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the presentation by Jessica Kappel.

BACKGROUND / PROPOSAL:

Jessica is looking for financial support for a TV show that will air both nationally and internationally.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – N/A

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

Administration perceives no costs at this time.

ATTACHMENT(S):

None.



REQUEST FOR DECISION

SUBJECT:	Encana Presentation	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: INT
MEETING DATE:	March 22, 2016	GM: INT PRESENTER: INT
DEPARTMENT:	CAO SERVICES	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	File Number, Legal or N/A.	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the presentation from Encana.

BACKGROUND / PROPOSAL:

Encana requested a delegation with Greenview Council as to provide an update on Encana's future development activities.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – N/A

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

There are no perceived costs.

ATTACHMENT(S):

Encana PowerPoint

Encana Corporation Development Update for MD of Greenview

March 22, 2016



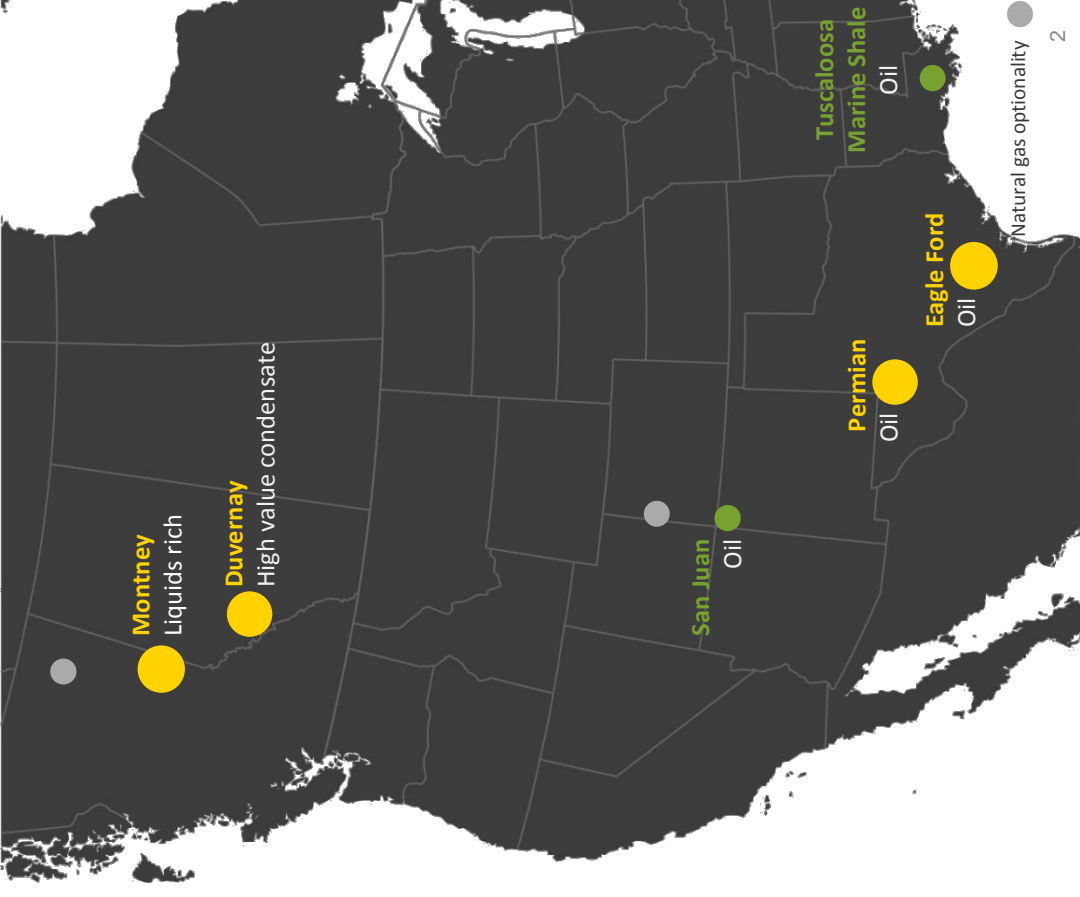
High Quality Asset Base

Focused on Core Four Assets

Encana

- Leading North American energy producer focused on growing a strong portfolio of diverse resource plays producing natural gas, oil, natural gas liquids
- Focusing majority of capital investment on four strategic areas, which offer highest margins:

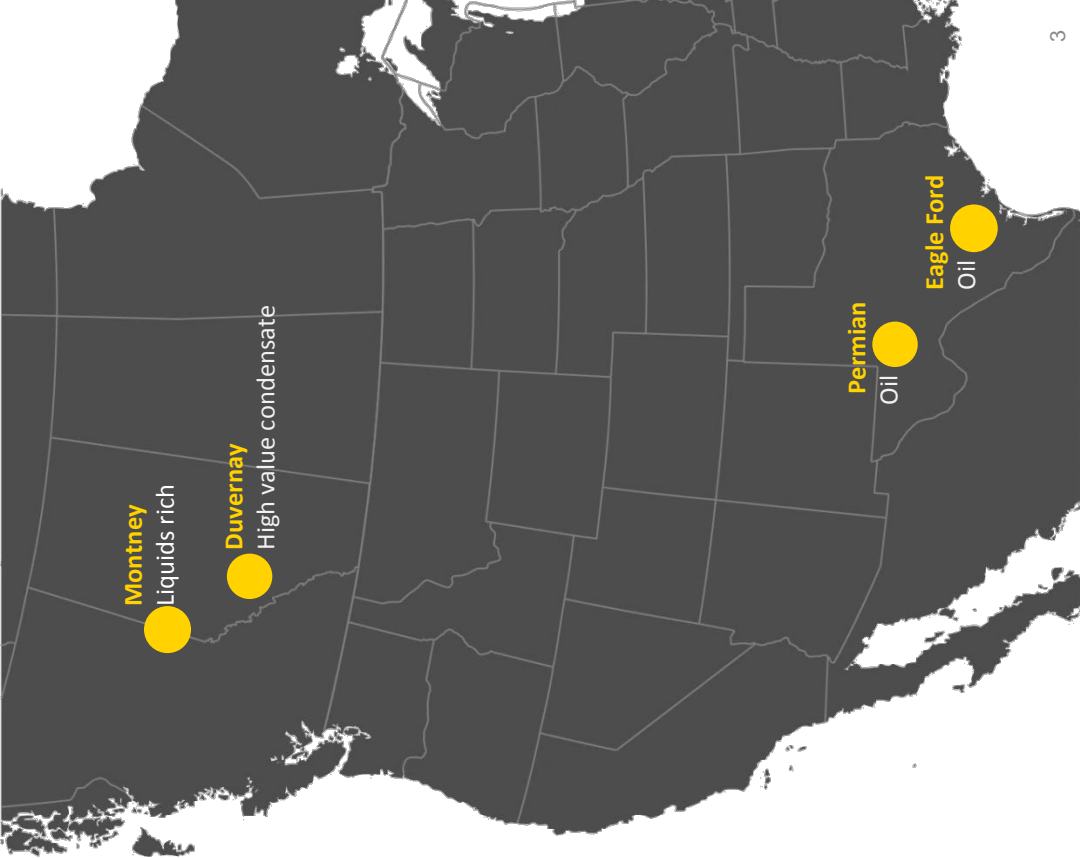
- Montney (AB/BC)
- Duvernay
- Eagle Ford
- Permian



2016 Strategic Objective

Disciplined Focus on Profitable Growth

- Significant flexibility to adjust capital in 2016
 - 55% Reduction to 2016 Capital Program
- Continuing to drive efficiencies across portfolio
- Generating margin expansion and quality corporate returns
- Continued cash flow growth at low prices
- Proactively managing the balance sheet



Challenging Times Ahead

Prices have declined since 2014

Challenging investment climate

- Canada is a high cost operator
- Prolonged low commodity prices are more detrimental in Canada

Economic Context

- Prolonged low price environment
- Operating margins

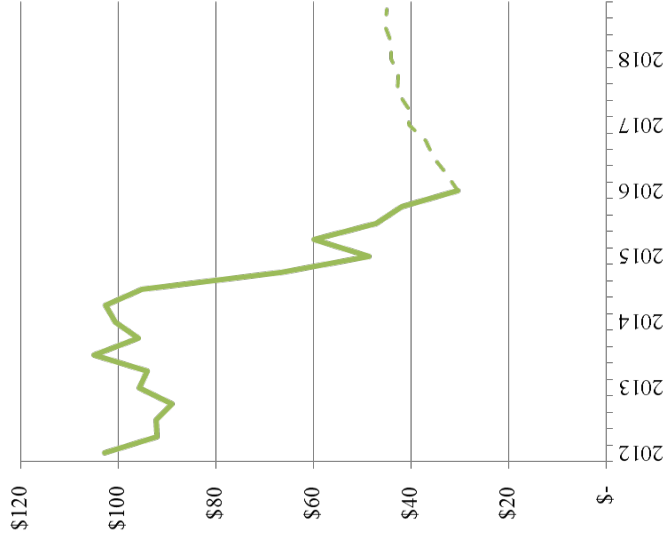
Role of local companies

- Opportunities to create competitiveness
- Promote local investment

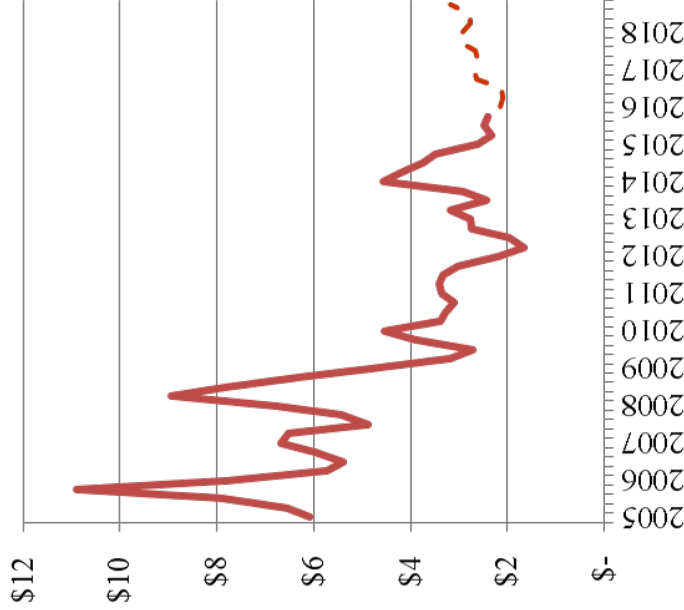
Challenge to address escalating property tax burden

- Commitment to renew focus on collaboration

CRUDE OIL WTI NYMEX COMMODITIES FUTURES PRICES (\$US per Barrel)



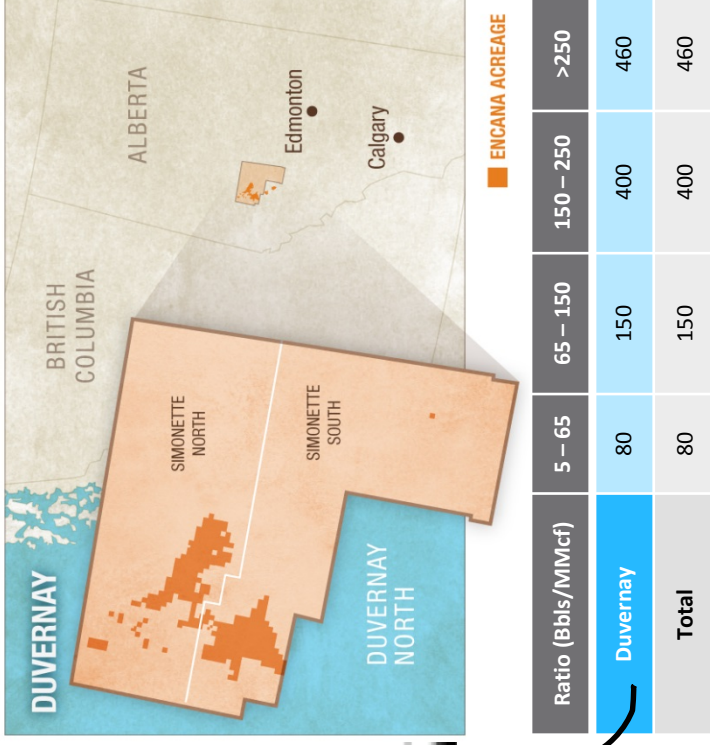
NATURAL GAS NYMEX COMMODITIES FUTURES PRICES (\$CDN/mcf)



Duvernay

Premier Position in World Class Reservoir

- Encana holds 1/3 of high-graded liquids fairway in the play
 - Core fairway in Simonette
 - Some of the highest EUR wells in North America*
- Liquids-rich gas and condensate resource play
 - >1,000 horizontal well inventory
- PetroChina JV reduces Encana's capital, leverages economics
- Takeaway solution in place
 - Long-term Rich Gas Premium (RGP) agreement with Aux Sable
 - Condensate transported on Pembina's Peace Pipeline



Duverney

2016 Development Plan – Well Capital

Lease

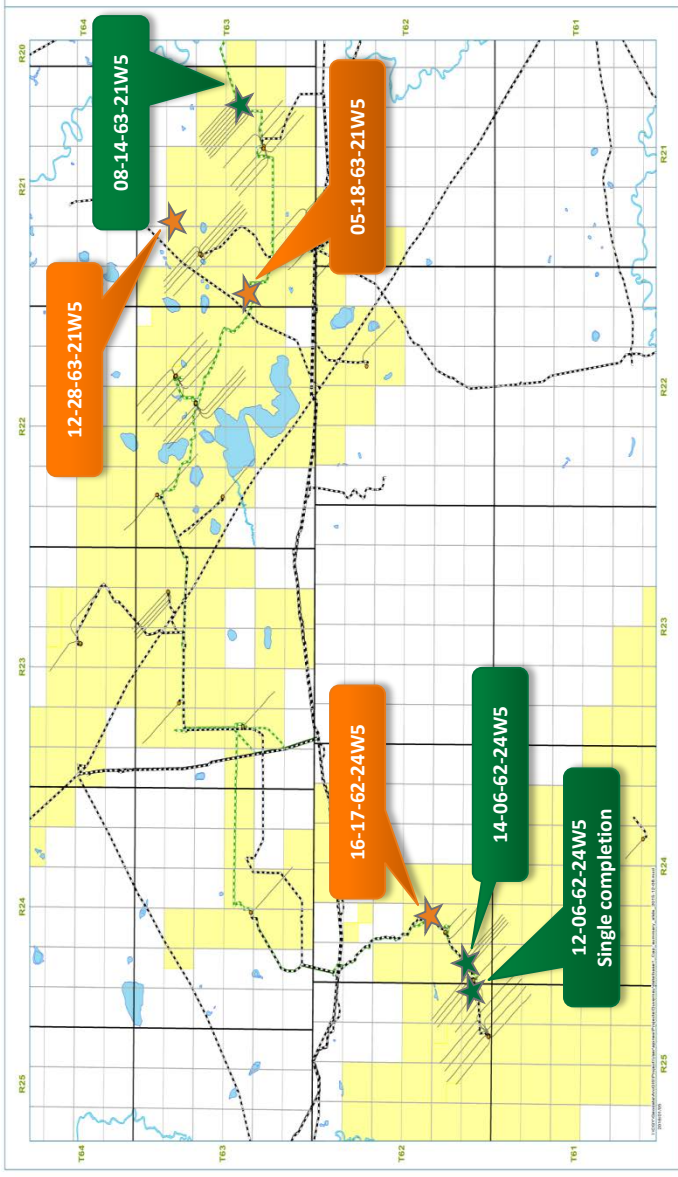
- Focus on multi well pads
- 4 – 6 Pads

Completion

- 35 Completions

Wellsite Facility / Pipeline

- Tie-in 5 new pads



2016 Carry over

2016 New Pad

Duverney

2016 Development Plan – Non Well Capital

Facilities

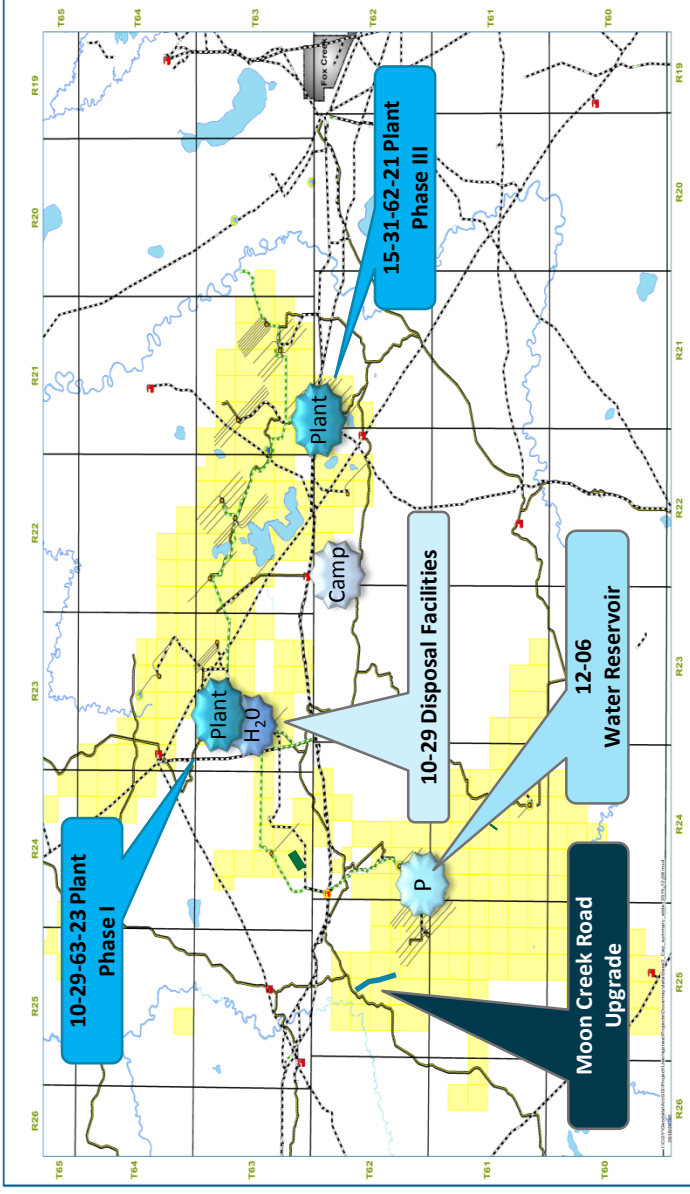
- 10-29 Phase 1 - April 2016
- 15-31 Phase 3 – deferred

Water

- permanent water pipelines
- infrastructure
- source wells
- water reservoirs

Roads

- Moon Creek upgrade
- maintenance and repair



Encana's Water Management Strategy

Responsible Water Management is critical to the success our development

Encana's Water Management Strategy demonstrates a strong commitment to responsible water use

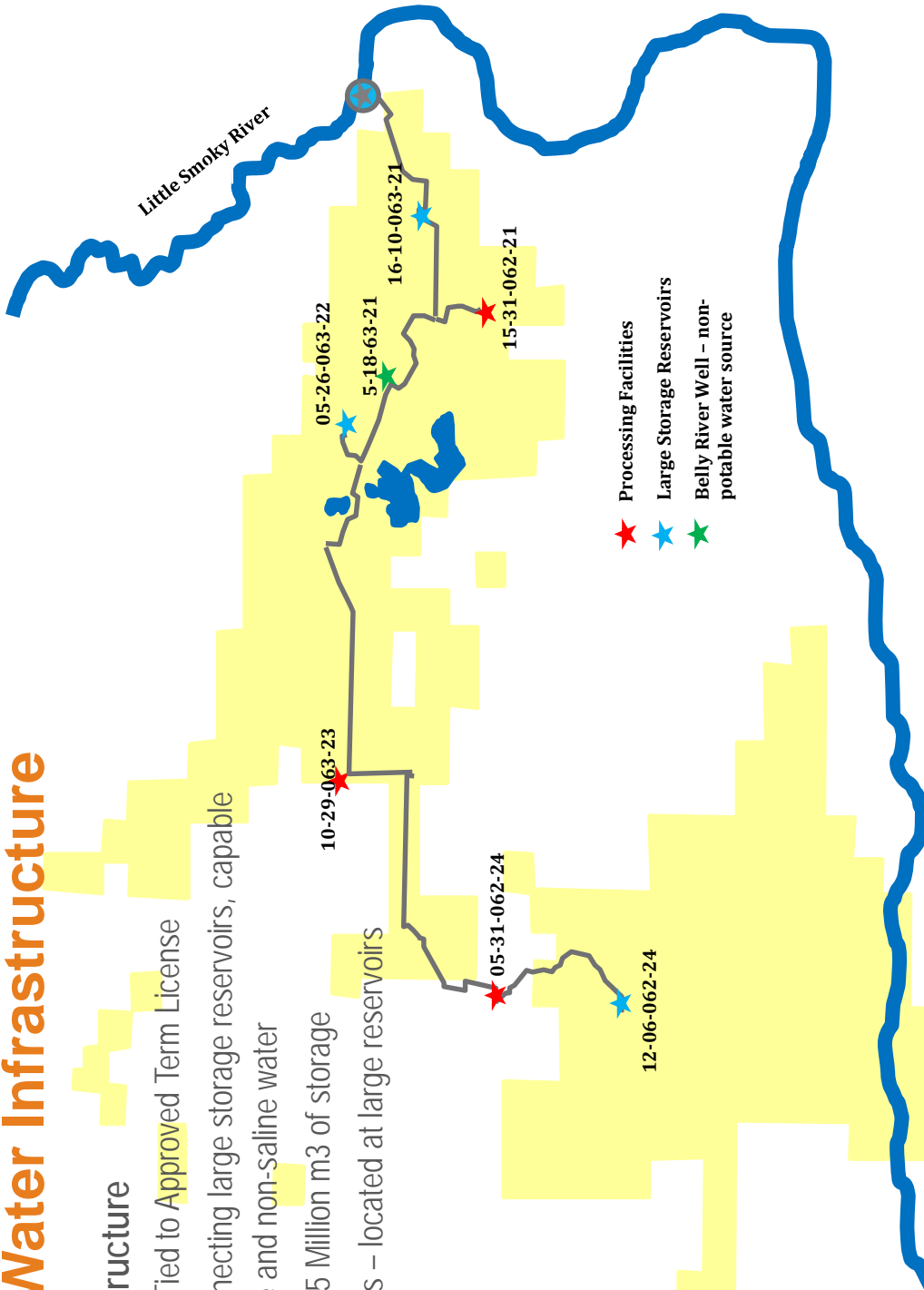
- Reducing fresh water use
- Actively exploring alternate sources
- Maximizing water recycling and reuse
- Collaborating with industry



Encana's Water Infrastructure

Major Water Infrastructure

- Water Intake – Tied to Approved Term License
- Pipelines – Connecting large storage reservoirs, capable of moving saline and non-saline water
- Reservoirs - ~1.5 Million m3 of storage
- Transfer Stations – located at large reservoirs



- ★ Processing Facilities
- ★ Large Storage Reservoirs
- ★ Belly River Well – non-potable water source

Belly River Water Source Well

Encana is investing significant effort in alternate water sourcing

Current well details

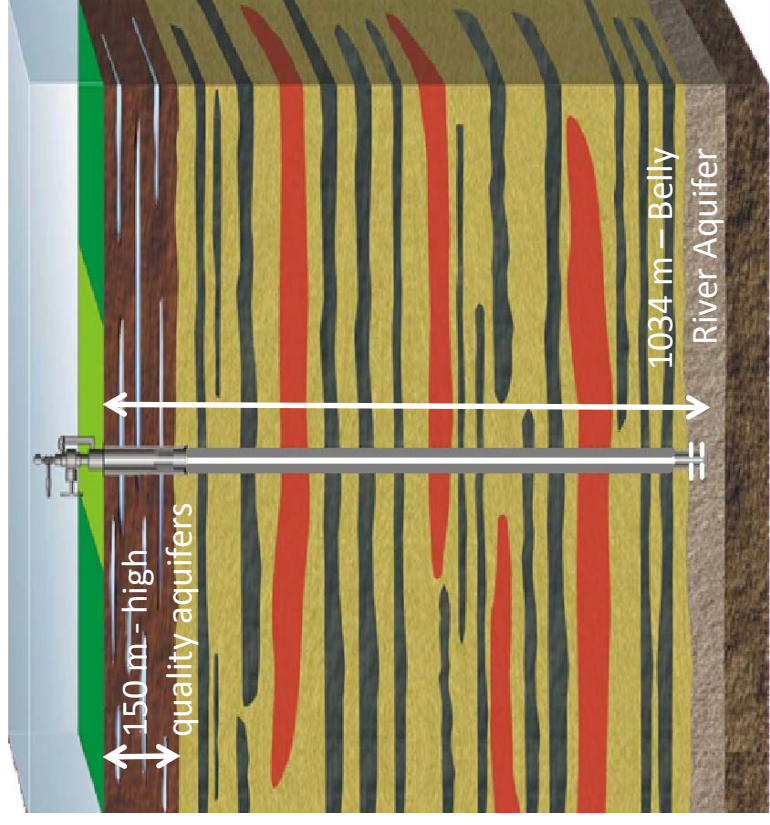
- 20km NW of Fox Creek
- > 1000m deep
- 2 sets of casing run to surface

Water details

- >2000 mg/L TDS,
- Not suitable for domestic use –500 mg/L TDS for Municipal Water

Future plans

- Well Planned for early next year, exploring a horizontal well
- Discussions with other producers to joint venture on Belly River development



Little Smoky Term Licence

Encana water strategy is to limit the fresh water required by using alternative sources and optimizing completions

Term Licence issued February 2016

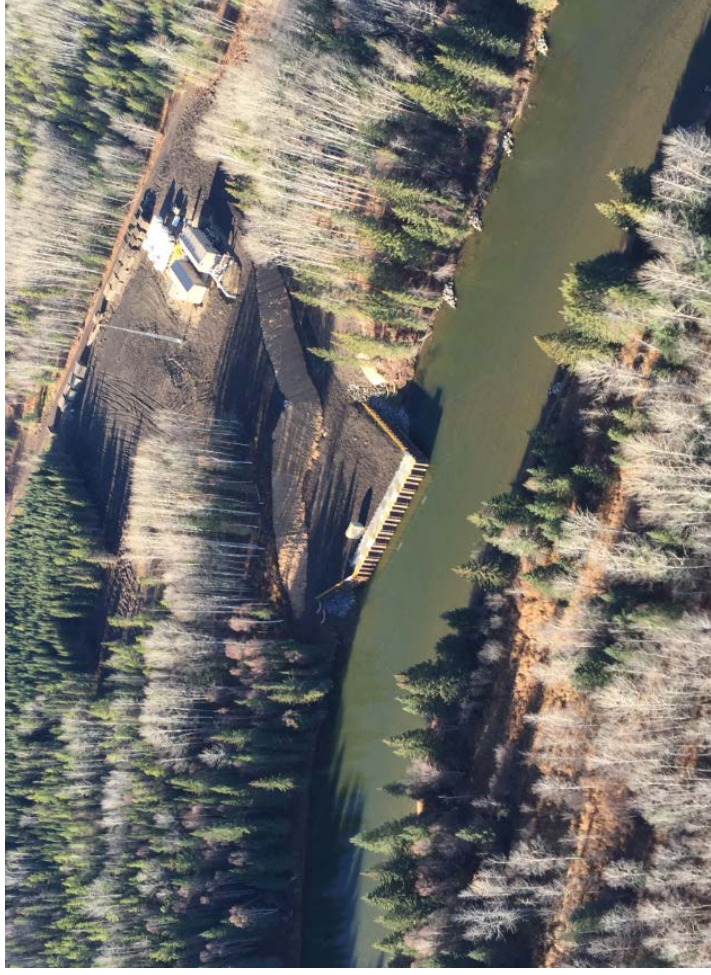
- Water intake constructed in early 2015

Temporary diversion licences used until this time

- No plans to apply for any temporary diversion licences in the future

Water Distribution Strategy

- Storage planned to maximize withdrawals during the high flow season, minimize during low flow
- Water sources connected to usage points through system of permanent / temporary infrastructure



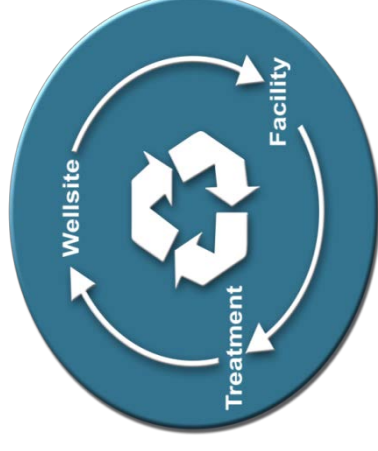
Goal to maximize water reuse in the Duvernay

Continuing to develop risk assessments for spills, hydrocarbon removal and monitoring

- Safety and compatibility are main concerns
- Working with government to address transportation/storage limitations and concerns

Flowback Water Reuse

- Successfully piloted flowback water reuse on pads in 2015
- Both trucking and pipeline water transfer
- Flowback water reuse is planned and evaluated for every well pad in the future



Produced Water Pilot Planned in 2016

- Success will allow Encana to significantly increase our reuse volumes in the future
- Encana will utilize existing infrastructure to maximize water reuse and limit trucking

Emphasis on Strong EH&S Performance

We have developed many tools to improve awareness and knowledge to help us lower our incident rates. Throughout 2016, we will expect and support our staff, contractors and service providers to work smart and make the best decisions in the field and on location.



Stakeholder Engagement

Program Objectives:

- Create understanding
- Build positive stakeholder relations and reputation
- Gain community support
- Manage and minimize our operational impacts

Core Program Areas:

- Outreach
- Communication
- Courtesy Matters
- Community Investment
- Aboriginal Engagement



Stakeholder Engagement

Fox Creek local outreach

- Annual meeting with local leaders
- Fox Creek Operators Group
- Local business community outreach
- Tour of operations
- Community events



Aboriginal Engagement

Encana's Aboriginal Engagement is grounded in the following principles:

- Aboriginal people have unique interests and rights
- We seek mutual benefits realized through a collaborative approach
- Developing and maintaining positive relationships is key
- Early engagement during planning stages of development

Focused approach to:

- Outreach
- Enhance community wellness
- Provide community investment opportunities
- Support local economic development
- Building capacity



Community Investment

Encana contributes to community wellbeing through its community investment program.

- Apple 4 Kids program
- Community Resource Centre
- Go girl
- Fox Creek Curling Club
- Fox Creek Fire Department
- Fox Creek Nordic and Trail Club
- Fox Creek Scouts
- Friends of Fox Creek Hospital
- Food bank Christmas Hampers
- Fox Creek Municipal Library
- Fox Creek School
- Inside Education initiatives
- SLCN Pow Wow
- SLCN Rec. Coordinator
- SLCN - Skills and Employment Training
- Stars
- Valleyview Seniors Association
- Wellsprings outreach "Hands are not for Hitting"
- Whitecourt Family Day Celebration
- World Snowmobile Invasion



Courtesy Matters

Courtesy Matters is focused on respectful behaviour throughout all stages of our development and ongoing operations and is designed to:

- Empower our staff, contractors and service providers to positively impact the communities where we live and work
- Minimize the everyday disturbances that can come along with our activity
- Sustain long-term working relationships with communities and area landowners
- 2016 marks 10 year milestone – key to our sustainable development approach

COURTESY[®]
MATTERS



Supporting Local and Aboriginal Communities

Build sustainable long-term relationships & ensure our long-term development

- Support community capacity through Community Investment
 - Education, leadership, training programs
- Create economic benefits in communities where we work and live
- Proactive communication with local leaders, Chamber of Commerce, Business Support Network
- Explore opportunities for local and Aboriginal Communities to expand business ventures
- Promote awareness internally
 - First Nation business and key joint venture partnerships
 - Local businesses, service providers
- Promote understanding of Encana's service provider process

Support Local

A variety of services have been sourced out of First Nations communities, local and or surrounding communities :

- Fox Creek
- Sturgeon Lake Cree Nation
- Valleyview
- Whitecourt
- Debolt

Our top priorities remain safety, cost competitiveness and quality service.

Questions / Contacts

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Lead - Community Relations

patrice.vik@encana.com

403-645-2340

Jon Remmer

Manager – Infrastructure & Planning

jon.remmer@encana.com

403-645-3988

Courtesy Matters Hotline

courtesymatters@encana.com

1-888-568-6322

COURTESY
MATTERS



ADVISORY ON FUTURE ORIENTED INFORMATION AND OIL AND GAS INFORMATION

This presentation contains certain forward-looking statements or information (collectively, "forward-looking statements") within the meaning of applicable securities legislation. FLS include:

- Encana's 2016 capital program, including the amount allocated to its core four assets
- anticipated operating margins and returns
- sustainability of cost efficiencies
- expected cash flow
- managing the balance sheet

Readers are cautioned upon unduly relying on forward-looking statements as there can be no assurance that the plans, intentions or expectations upon which they are based will occur. By their nature, these statements involve numerous assumptions, known and unknown risks and uncertainties and other factors, which can contribute to the possibility that such statements will not occur or which may cause the actual performance and financial results of the Company to differ materially from those expressed or implied by such statements. These assumptions include:

- effectiveness of the Company's resource play hub model to drive productivity and efficiencies
- access to transportation and processing facilities where Encana operates
- the expectation that counterparties will successfully fulfill their obligations under gathering and midstream commitments

- 2016 development plans in the Duvernay
- anticipated programs and stakeholder engagement in the Duvernay
- repeatable performance of the Company's resource play hub model
- expectations and projections made in light of, and generally consistent with, Encana's historical experience and its perception of historical trends, including with respect to the pace of technological development, the benefits achieved and general industry expectation

Risks and uncertainties that may affect these business outcomes include: effect of a downgrade in credit rating, including below an investment-grade credit rating, and its impact on access to capital markets and other sources of liquidity; the ability to generate sufficient cash flow to meet the Company's obligations; risks inherent to closing announced divestitures on a timely basis or at all and adjustments that may reduce the expected proceeds and value to Encana; commodity price volatility; ability to secure adequate product transportation and potential pipeline curtailments; variability of dividends to be paid; timing and costs of well, facilities and pipeline construction; business interruption and casualty losses or unexpected technical difficulties; counterparty and credit risk associated with hedging contracts; assumptions based upon the Company's 2016 corporate guidance; failure to achieve anticipated results from cost and efficiency initiatives; risks inherent in marketing operations; risks associated with technology; the Company's ability to acquire or find additional reserves; imprecision of reserves estimates and estimates of recoverable quantities of natural gas and liquids from resource plays and other sources not currently classified as proved, probable or possible reserves or economic contingent resources, including future net revenue estimates; risks associated with past and future divestitures of certain assets or other transactions or receive amounts contemplated under the transaction agreements (such transactions may include third-party capital investments, farm-outs or partnerships, which Encana may refer to from time to time as "partnerships" or "joint ventures" and the funds received in respect thereof which Encana may refer to from time to time as "proceeds", "deferred purchase price" and/or "carry capital", regardless of the legal form) as a result of various conditions not being met; and other risks and uncertainties impacting Encana's business, as described in its most recent MD&A, financial statements, Annual Information Form and Form 40-F, as filed on SEDAR and EDGAR.

Although Encana believes the expectations represented by such FLS are reasonable, there can be no assurance that such expectations will prove to be correct. Readers are cautioned that the assumptions, risks and uncertainties referenced above are not exhaustive. FLS are made as of the date of this document and, except as required by law, Encana undertakes no obligation to update publicly or revise any FLS. The FLS contained in this document are expressly qualified by these cautionary statements.

As used by Encana, estimated ultimate recovery ("EUR") has the meaning set out jointly by the Society of Petroleum Engineers and World Petroleum Congress in the year 2000, being those quantities of petroleum which are estimated, on a given date, to be potentially recoverable from an accumulation, plus those quantities already produced therefrom. In this presentation, Encana has provided information with respect to certain of its plays and emerging opportunities which is "analogous information" as defined in NI 51-101. This analogous information includes estimates of PIP, NGIP, COIP or EUR, all as defined in the COGEP or by the SPE-PRMS, and production type curves. This analogous information is presented on a basin, sub-basin or area basis utilizing data derived from Encana's internal sources, as well as from a variety of publicly available information sources which are predominantly independent in nature. Production type curves are based on a methodology of analog, empirical and theoretical assessments and workflow with consideration of the specific asset, and as depicted in this presentation, is representative of Encana's current program. Some of this data may not have been prepared by qualified reserves evaluators or auditors, may have been prepared based on internal estimates (including PIP and EUR), and the preparation of any estimates may not be in strict accordance with COGEP. Estimates by engineering and geo-technical practitioners may vary and the differences may be significant. Encana believes that the provision of this analogous information is relevant to Encana's oil and gas activities, given its acreage position and operations (either ongoing or planned) in the areas in question, and such information has been updated as of the date hereof unless otherwise specified. Due to the early life nature of the various emerging plays discussed in this document, PIP is the most relevant specific assignable category of estimated resources. There is no certainty that any portion of the resources will be discovered. There is no certainty that it will be commercially viable to produce any portion of the estimated PIP, NGIP, COIP or EUR.

SUPPLEMENTAL

One. Agile. Driven.
A culture of success



REQUEST FOR DECISION

SUBJECT:	Accurate Assessment Group Ltd. – 2016 Assessment Presentation	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: DD
MEETING DATE:	March 22, 2016	GM: RO PRESENTER: TB
DEPARTMENT:	CORPORATE SERVICES/FINANCE	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	File Number, Legal or N/A.	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial - None

Council Bylaw / Policy - None

RECOMMENDED ACTION:

MOTION: That Council accept the Accurate Assessment Group’s annual Greenview Property Assessment report for information.

BACKGROUND / PROPOSAL:

Accurate Assessment Group is contracted for a three year term by Greenview to provide assessment services on all properties within Greenview.

Accurate Assessment Group representatives will be in attendance to elaborate on their Greenview Property Assessment report.

Council members may wish to prepare questions in relation to the attached presentation to ensure clarity for Council.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the presentation as information.

Benefits – The benefit of accepting the report as information is to keep Council informed about the changes in Greenview’s property assessments from one year to the next. Council will have an opportunity to dialogue with the Accurate Assessment Group.

Disadvantages – There are no perceived disadvantages.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Accurate Assessment Group Ltd - PowerPoint Presentation.





Agenda

- 1 Accurate Assessment Group Ltd.
- 2 Highlights of the Municipality's Assessment
- 3 Moving Forward

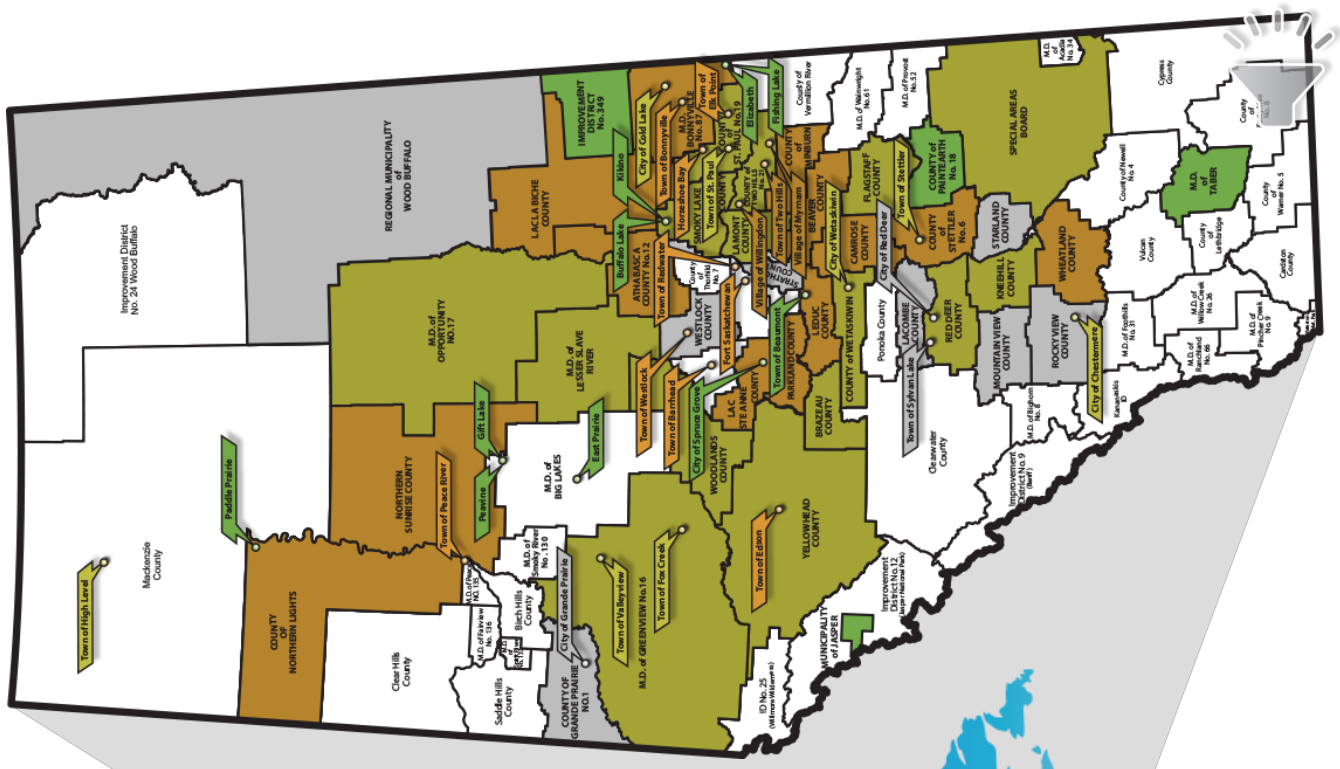




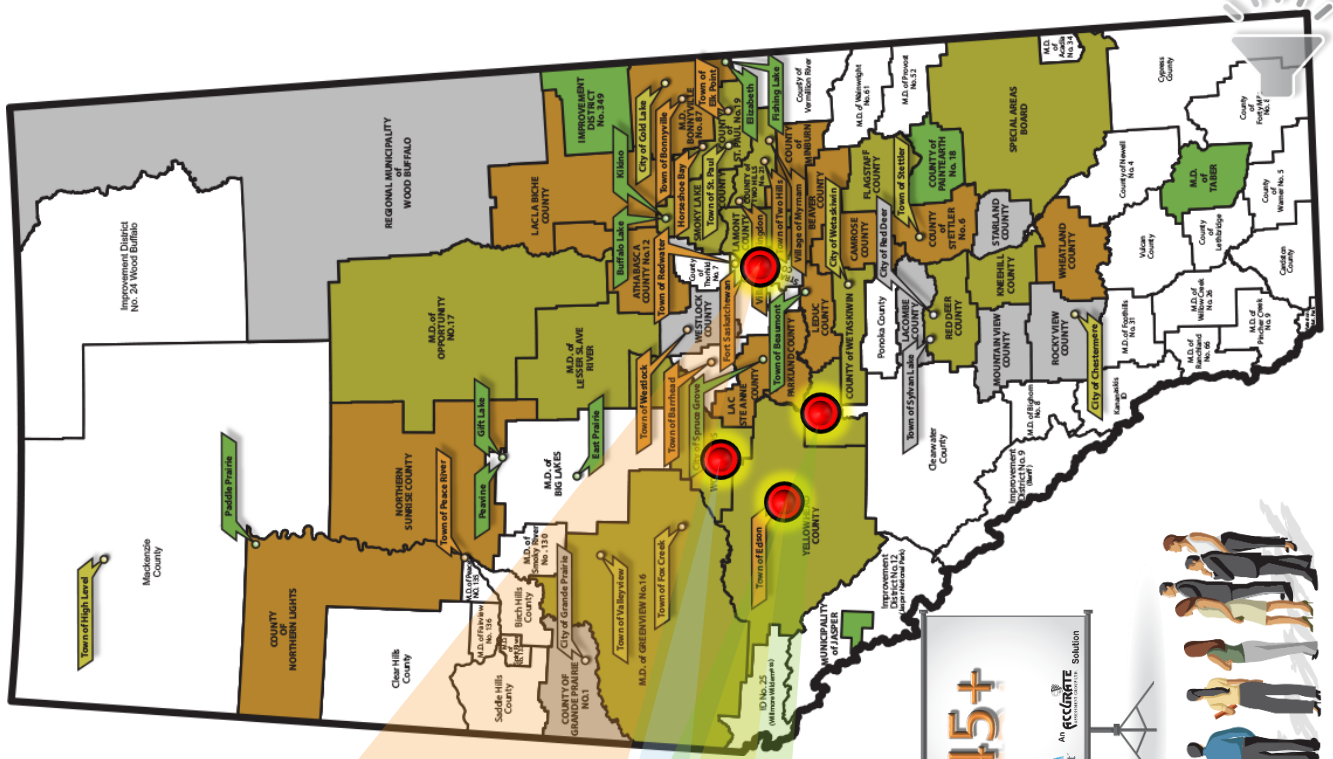
FCCGRATE

ASSESSMENT GROUP LTD.

FOUNDED IN 1997



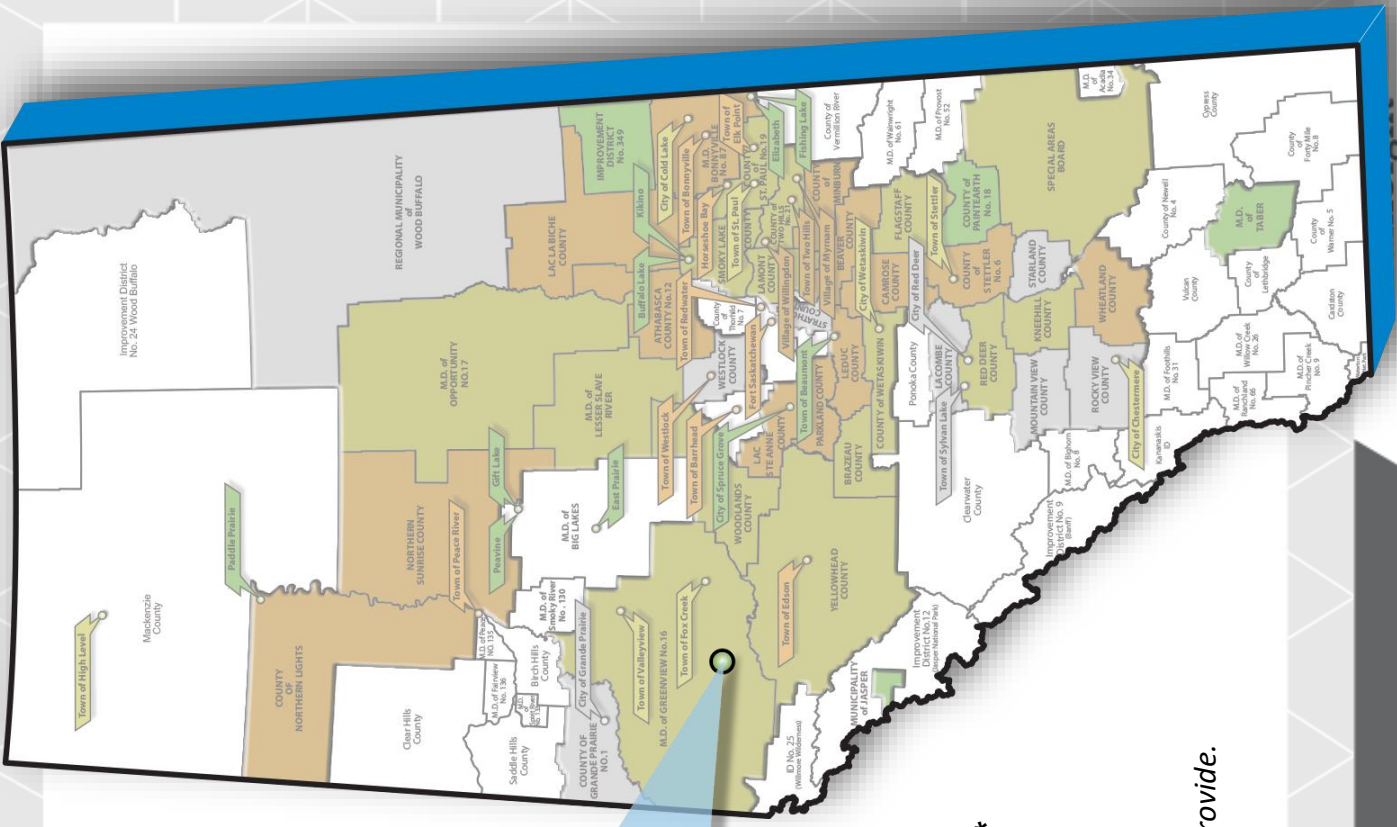
Where We are Located







TEAM MEMBERS



AAG's Client Partners

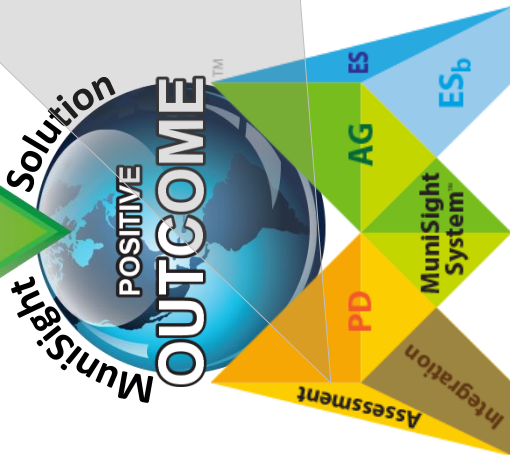


-  **Assessment Services**
-  **Assessment & MuniSight Services***
-  **MuniSight Services***
-  **Completed Projects**

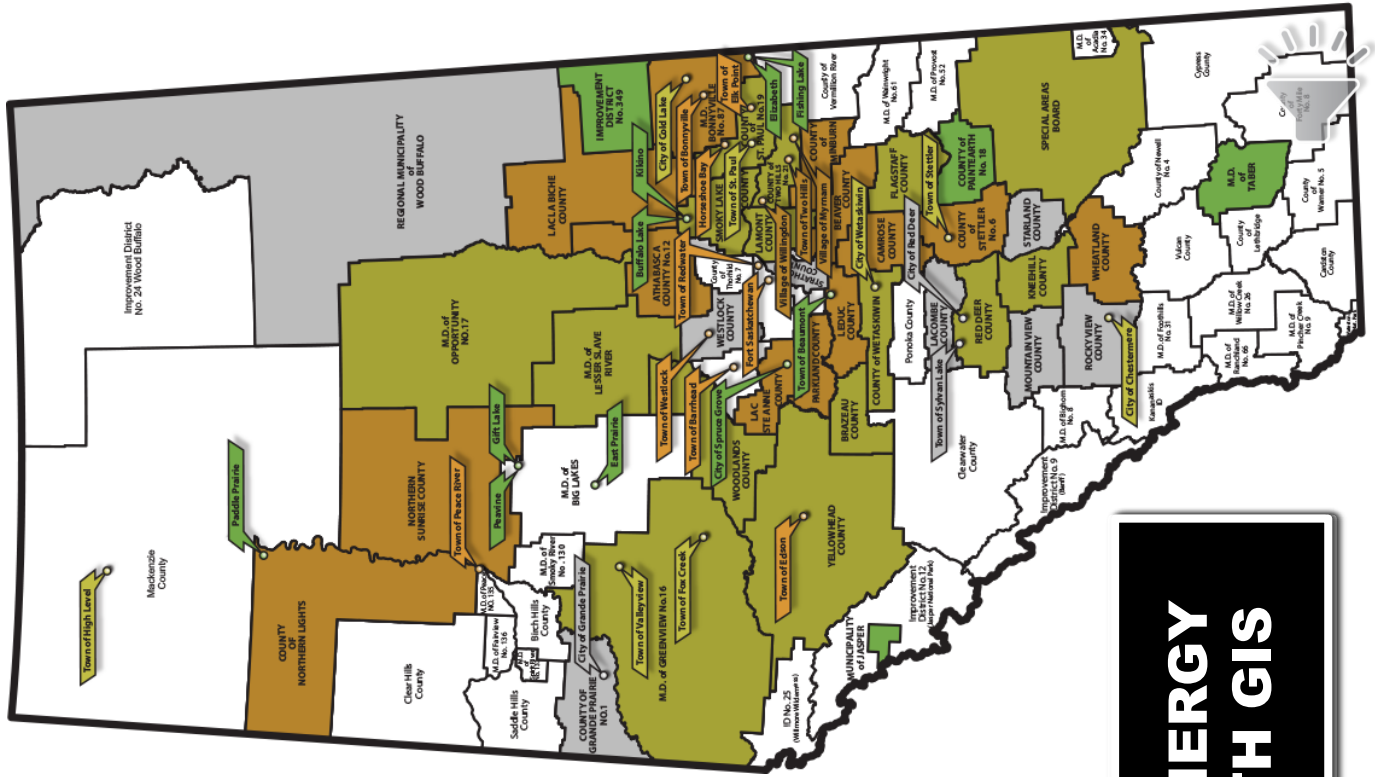
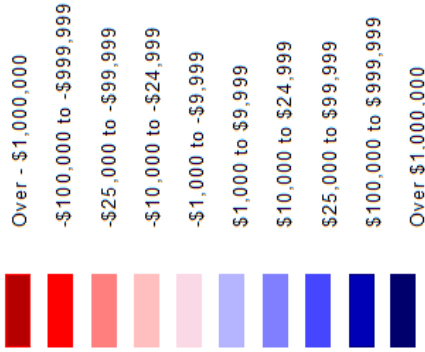
* MuniSight Services include ES, PD, AG and any other GIS Services we provide.

ASSESSMENT

In addition to complying with the MGA, our **Bi-Directional Integration of Assessment Information & GIS Technology** enhances the Municipal User Experience.

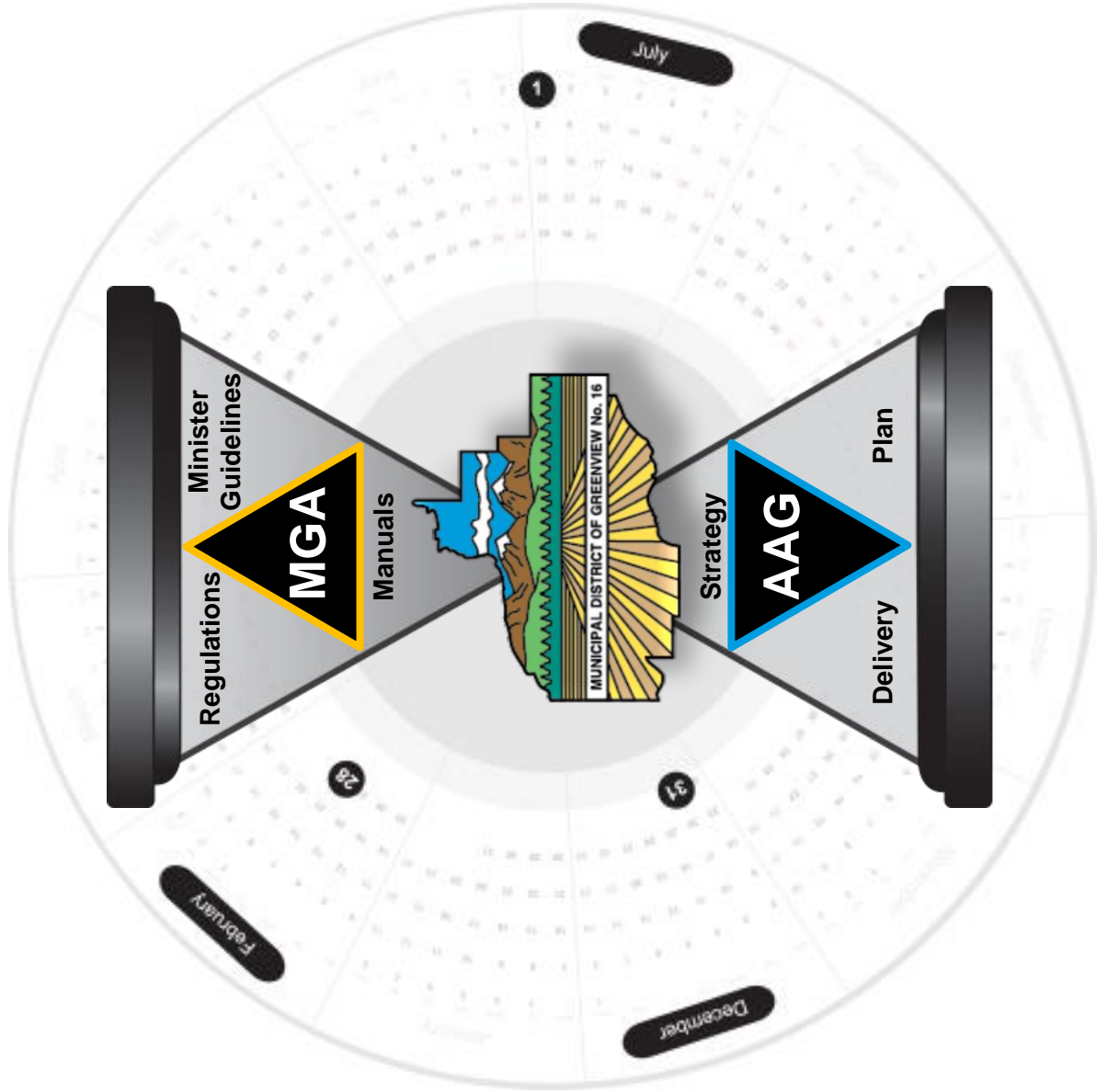


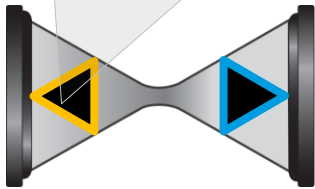
Changes in Assessment \$



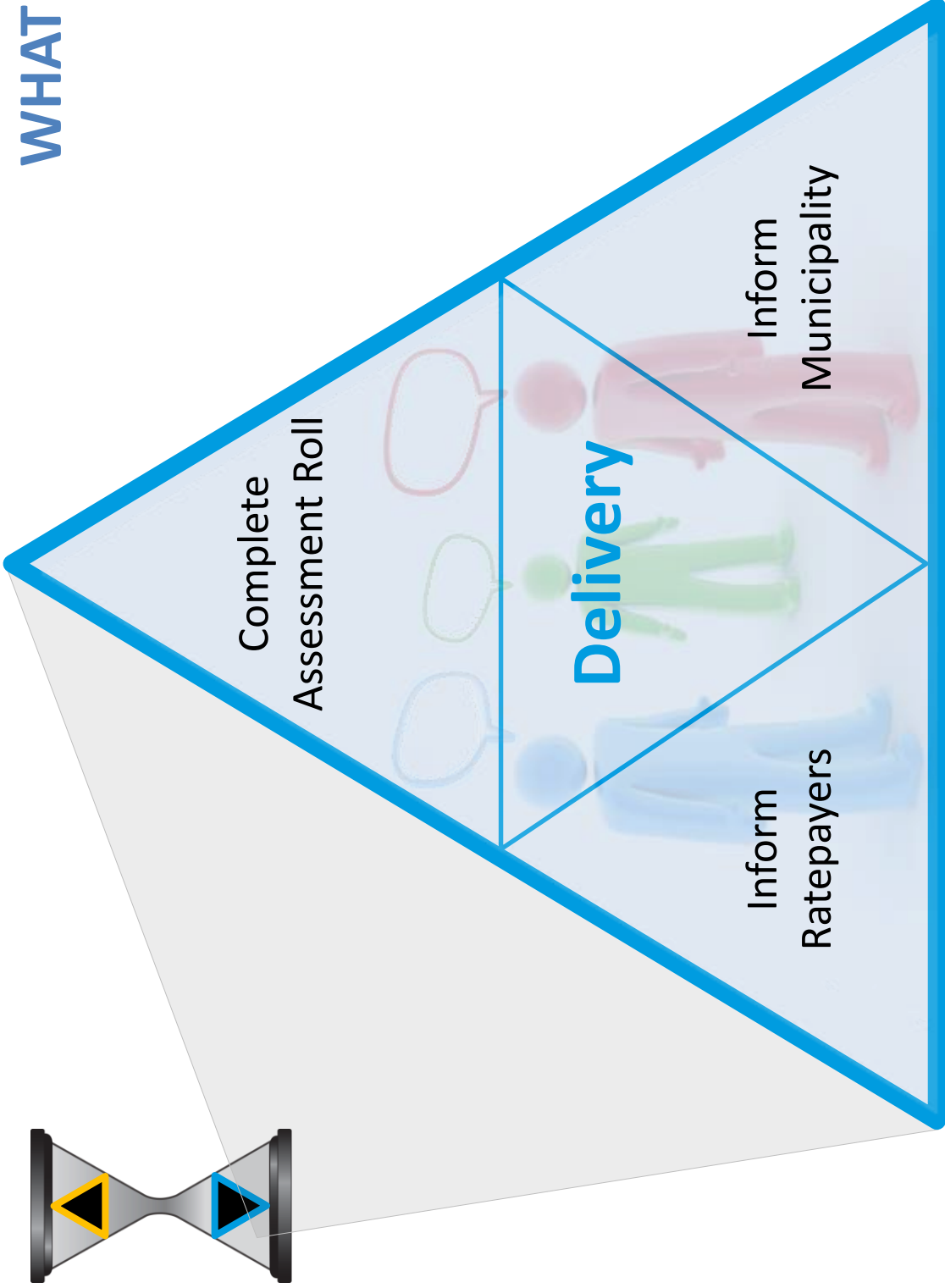
SYNERGY WITH GIS







WHAT we do





Residential

Troy Birtles, AMAA

Kris Meadows, AMAA

Sean Cosens

Bob Daudelin, AMAA

Alison Reid, AMAA

Josh McMillan

Jesse Nelson

Cory Allen

Deanne Coish



Non-Residential

Assessment Specialist

Residential Assessor

Farmland Assessment Specialist

Assessment Specialist

Residential Assessor

Residential Assessor

Residential Assessor

Residential Assessor

Residential Assessor



Farmland



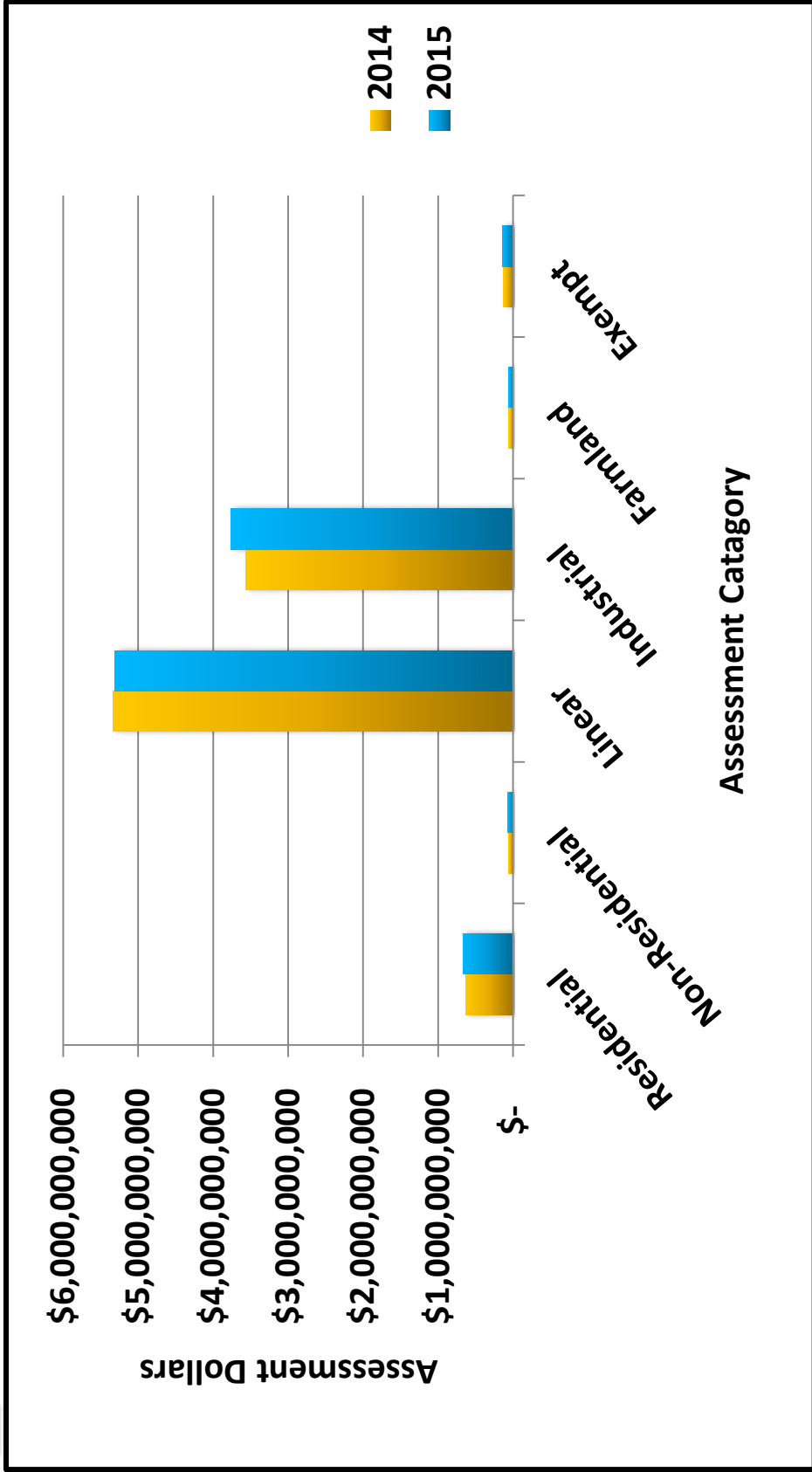


2014 Compared to 2015 Assessment

	2014		2015		Difference	
	Totals		Totals		\$	%
Residential	\$627,661,090		\$669,476,100		\$41,815,010	107%
Non-Residential	\$62,665,490		\$71,368,380		\$8,702,890	114%
Industrial	\$3,569,161,950		\$3,760,310,050		\$191,148,100	105%
Linear	\$5,338,179,610		\$5,310,257,690		(\$27,921,920)	99%
Farmland	\$55,744,540		\$55,720,730		(\$23,810)	100%
Exempt	\$131,840,600		\$144,091,640		\$12,251,040	109%
Grand Total:	\$9,785,253,280		\$10,011,224,590		\$225,971,310	102%

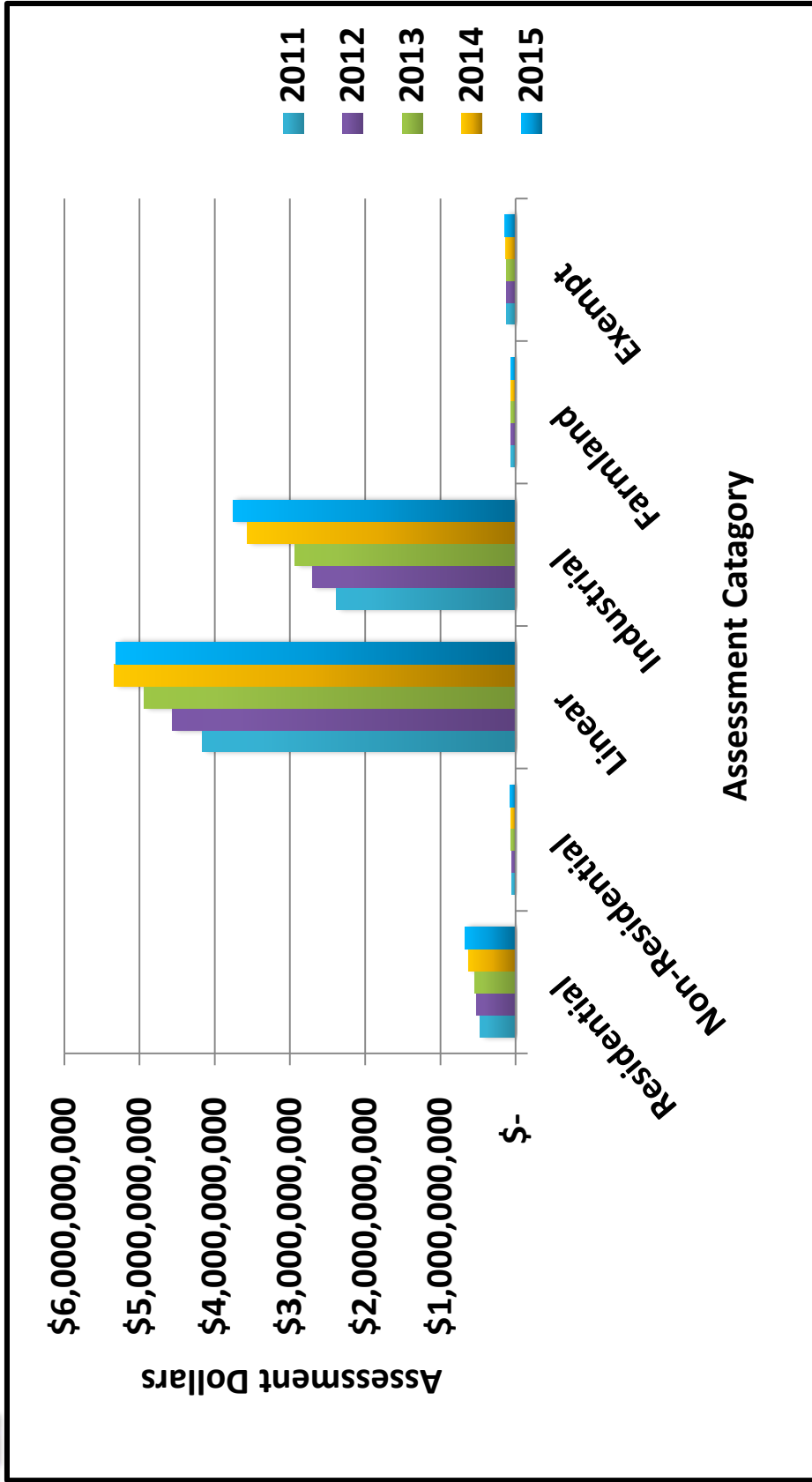


2014 vs 2015 Assessment Class Compare



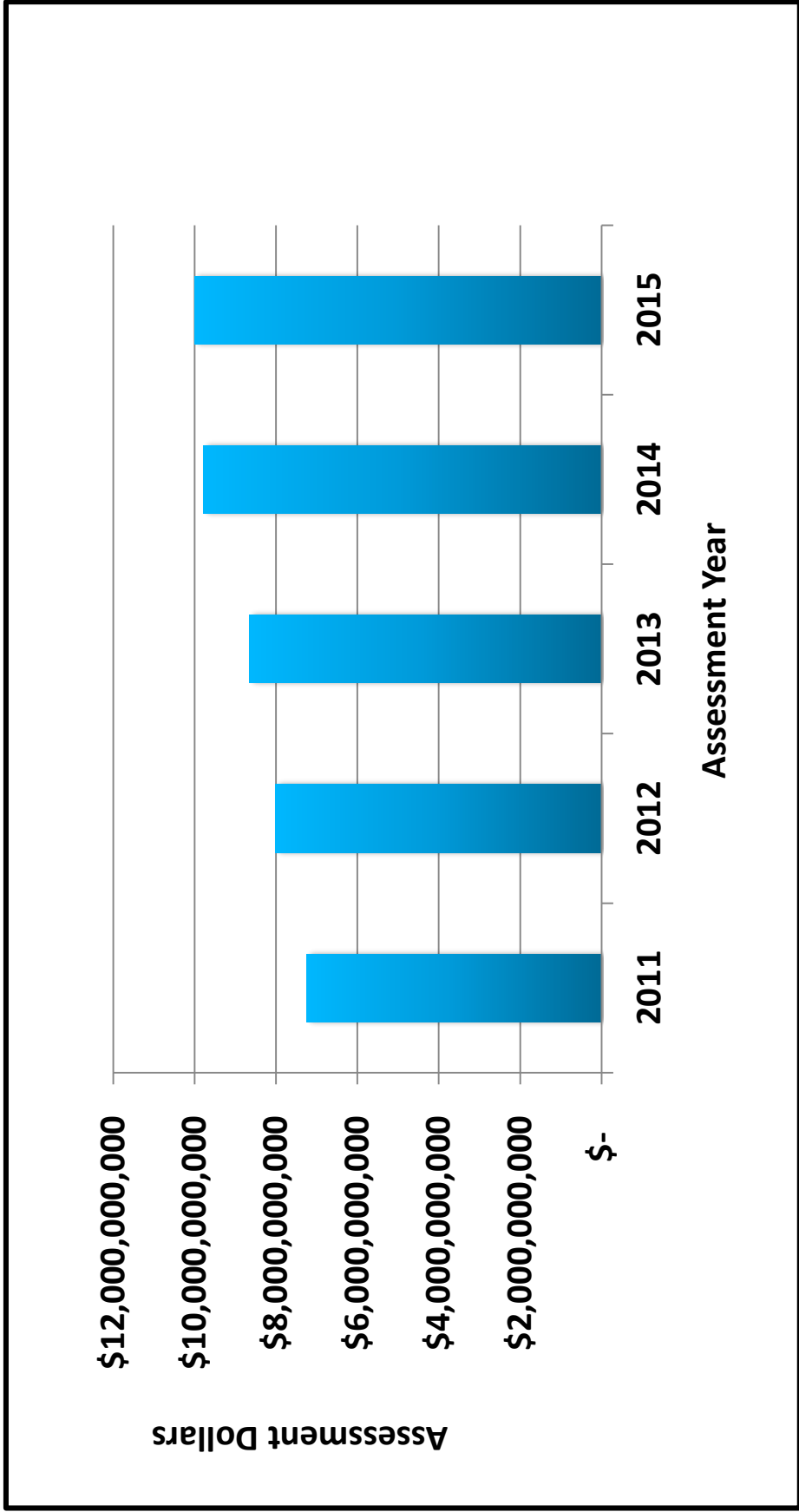


Assessment History Comparison





Assessment Total History Compare





Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	402	2.9%
-10% to -25%	221	1.6%
-1% to -10%	3,375	24.3%
No Change	6,070	43.7%
1% to 10%	2,475	17.8%
10% to 25%	328	2.4%
25% to 100%	294	2.1%
Over 100%	48	0.3%
New Roll #'s	527	3.8%
Inactive Roll #'s	145	1.0%
Total Properties	13,885	100%





Taxable Assessment Change Compare by \$

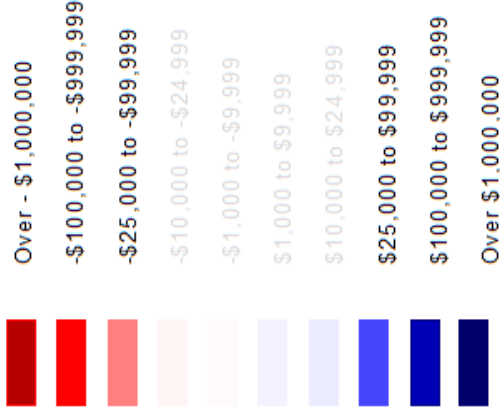
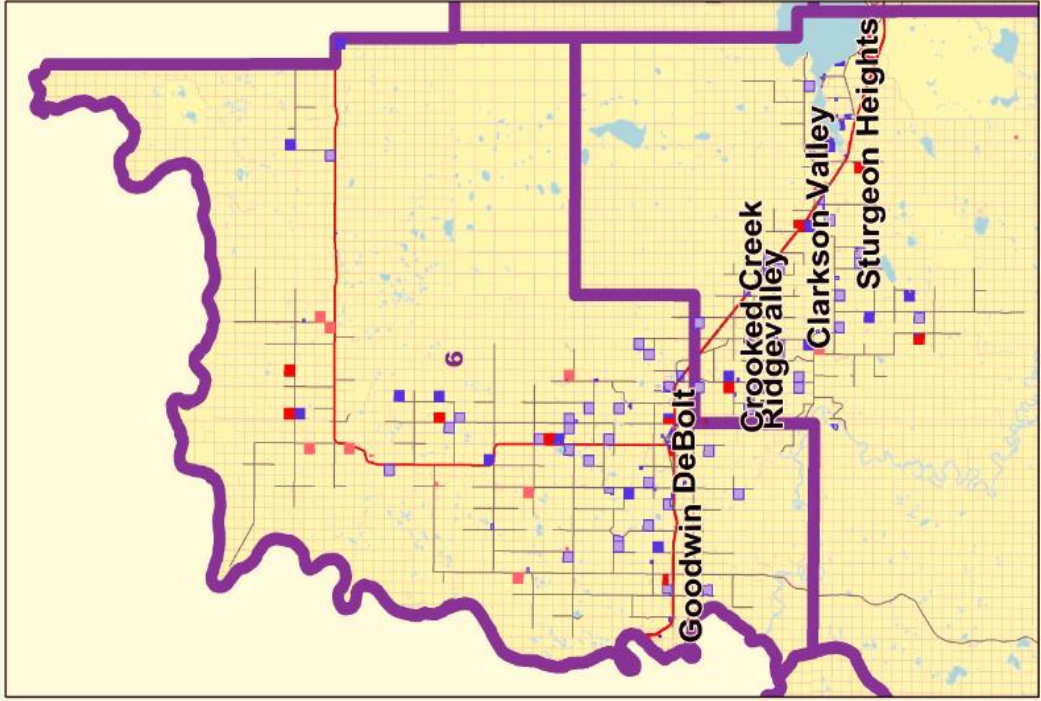
Range	Properties	%
Over - \$1,000,000	57	0.4%
-\$100,000 to -\$999,999	307	2.2%
-\$25,000 to -\$99,999	390	2.8%
-\$10,000 to -\$24,999	596	4.3%
-\$1,000 to -\$9,999	2,516	18.1%
-\$999 to \$999	6,001	43.2%
\$1,000 to \$9,999	1,879	13.5%
\$10,000 to \$24,999	719	5.2%
\$25,000 to \$99,999	508	3.7%
\$100,000 to \$999,999	174	1.3%
Over \$1,000,000	66	0.5%
New Roll #'s	527	3.8%
Inactive Roll #'s	145	1.0%
Total Properties	13,885	100%

84%



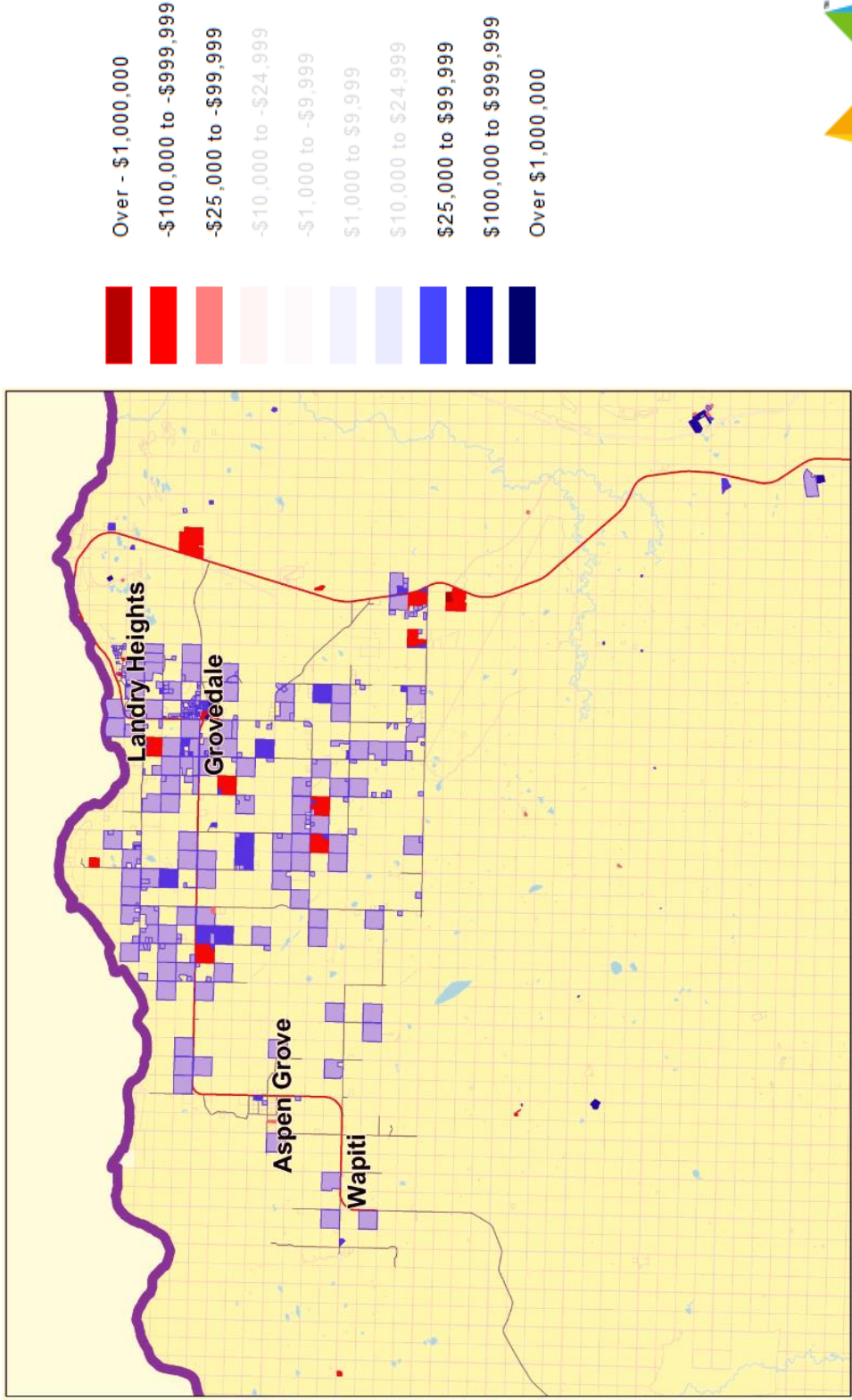


Residential / Non- Residential Taxable Assessment Change Compare by \$



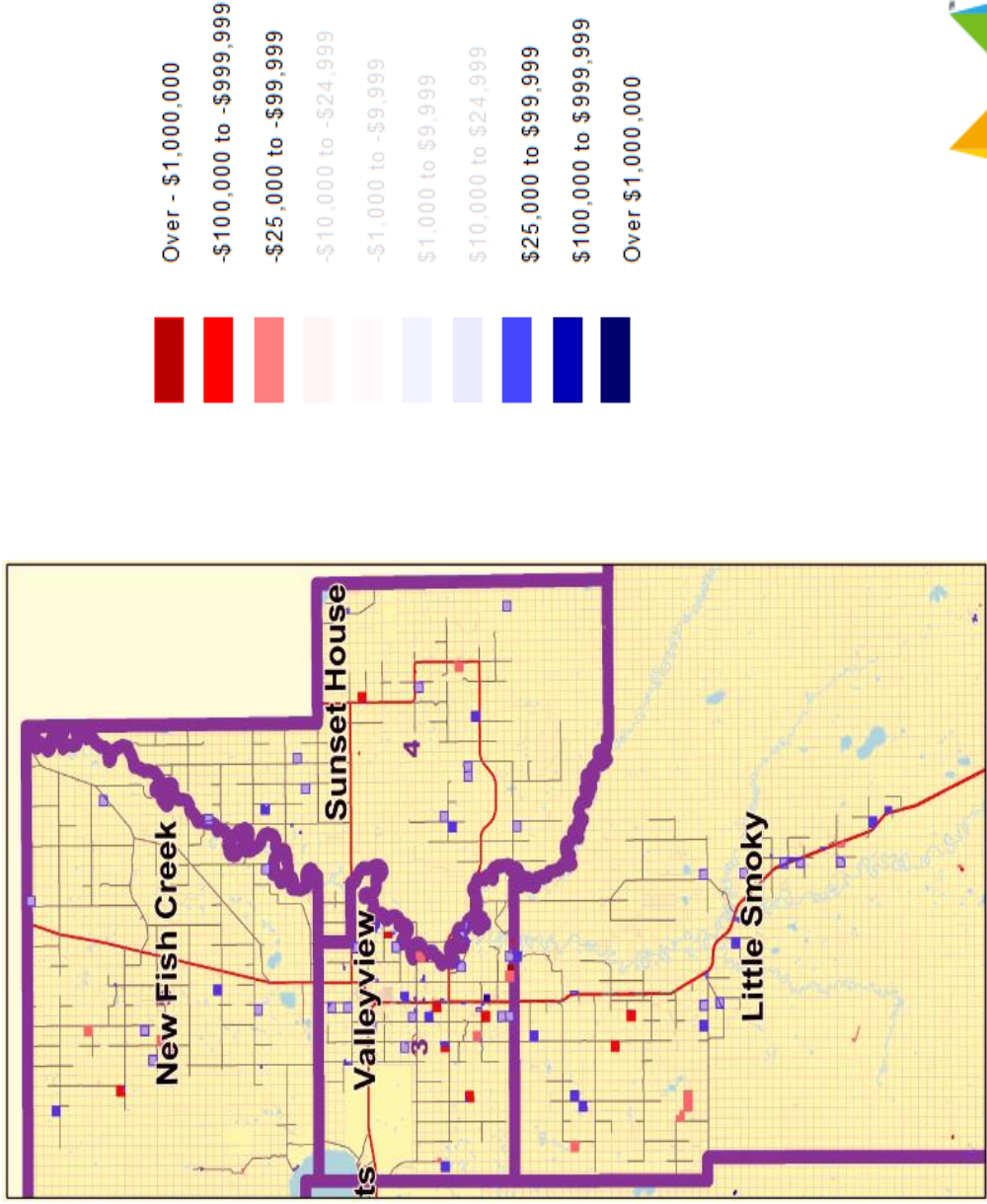


Residential / Non- Residential Taxable Assessment Change Compare by \$





Residential / Non- Residential Taxable Assessment Change Compare by \$





New Roll #'s & Permit Comparison

New Roll #'s Summary

	2011	2012	2013	2014	2015
Residential/Non-Res	113	62	93	130	159

Development Permit

	2011	2012	2013	2014	2015
Development Permits	221	212	306	357	377



Overview

(NOT including Industrial or Linear)

Residential (Rural)	
Valleyview	4.9% Increase
DeBolt	6.0% Increase
Grovedale	7.8% Increase





Overview

(NOT including Industrial or Linear)

New Residential Growth Assessment:

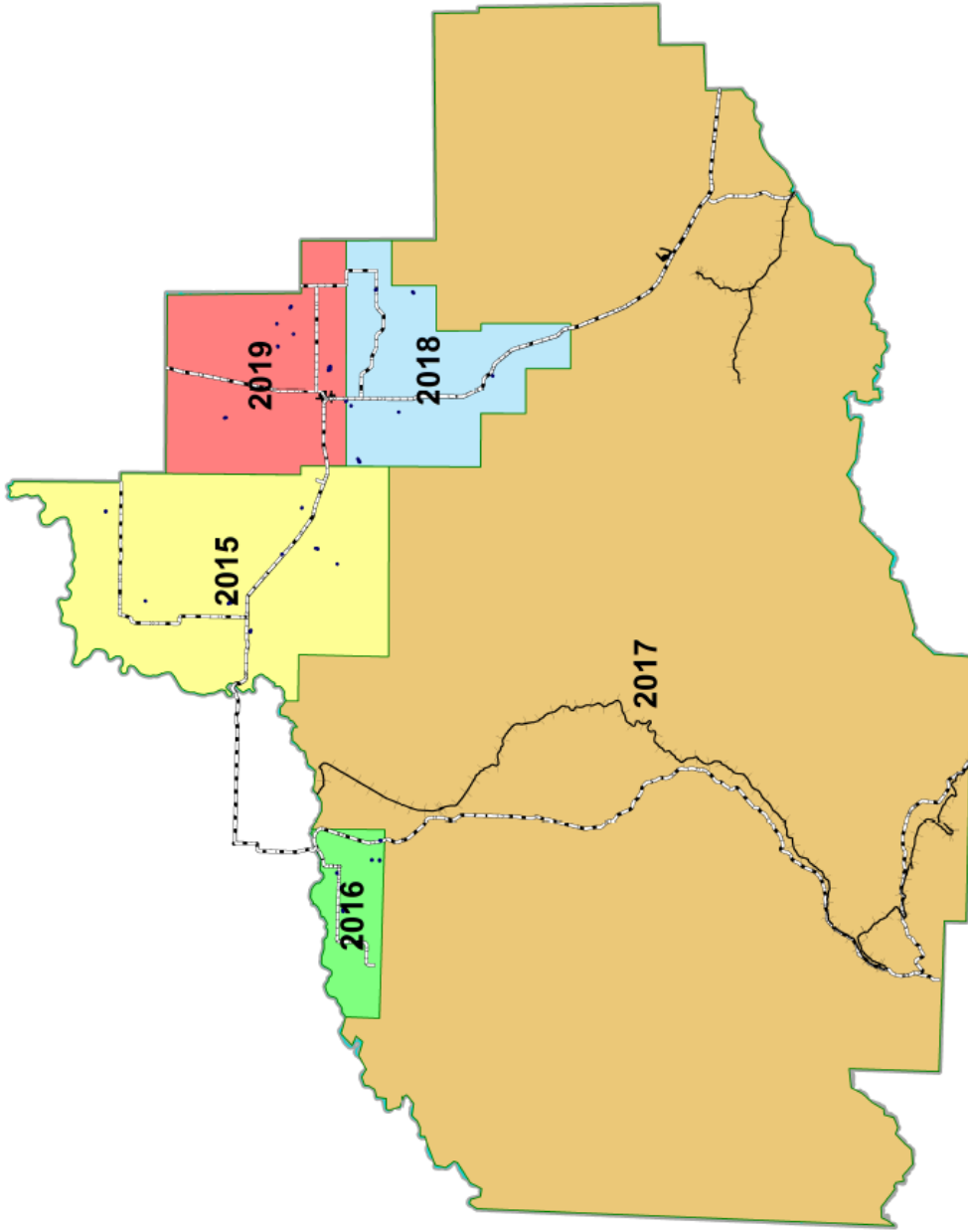
	2013	2014	2015
New Construction	\$14.8M (2.9%)	\$17.3M (3.2%)	\$16.8M (2.4%)

Residential Inflation

	2013	2014	2015
Market Change	\$9.9M (1.9%)	\$71.7M (13.3%)	\$24.4M (3.5%)



Residential Re-inspection Cycle





Moving Forward - Residential

- **Open House to Inform Rate Payers, I will be in the Greenview office periodically**
- **2016 Assessment Cycle will be concentrated on the Grovdale area**
- **The drop in Oil Price has resulted in a moderate down turn in the economy, this may translate into lower sale prices and consequently lower assessed values**



Industrial Assessment Team

Ray Fortin, AMAA	Industrial Specialist
Sean Barrett, AMAA	Assessment Coordinator
Kent Smith	Industrial Assessor
Chad Nelson	Industrial Assessor
Steve Sawatsky	Industrial Assessor
Chris Smith	Industrial Assessor
<i>Harry Schmidt, AMAA</i>	<i>Specialty Assessment Services</i>

In the Field

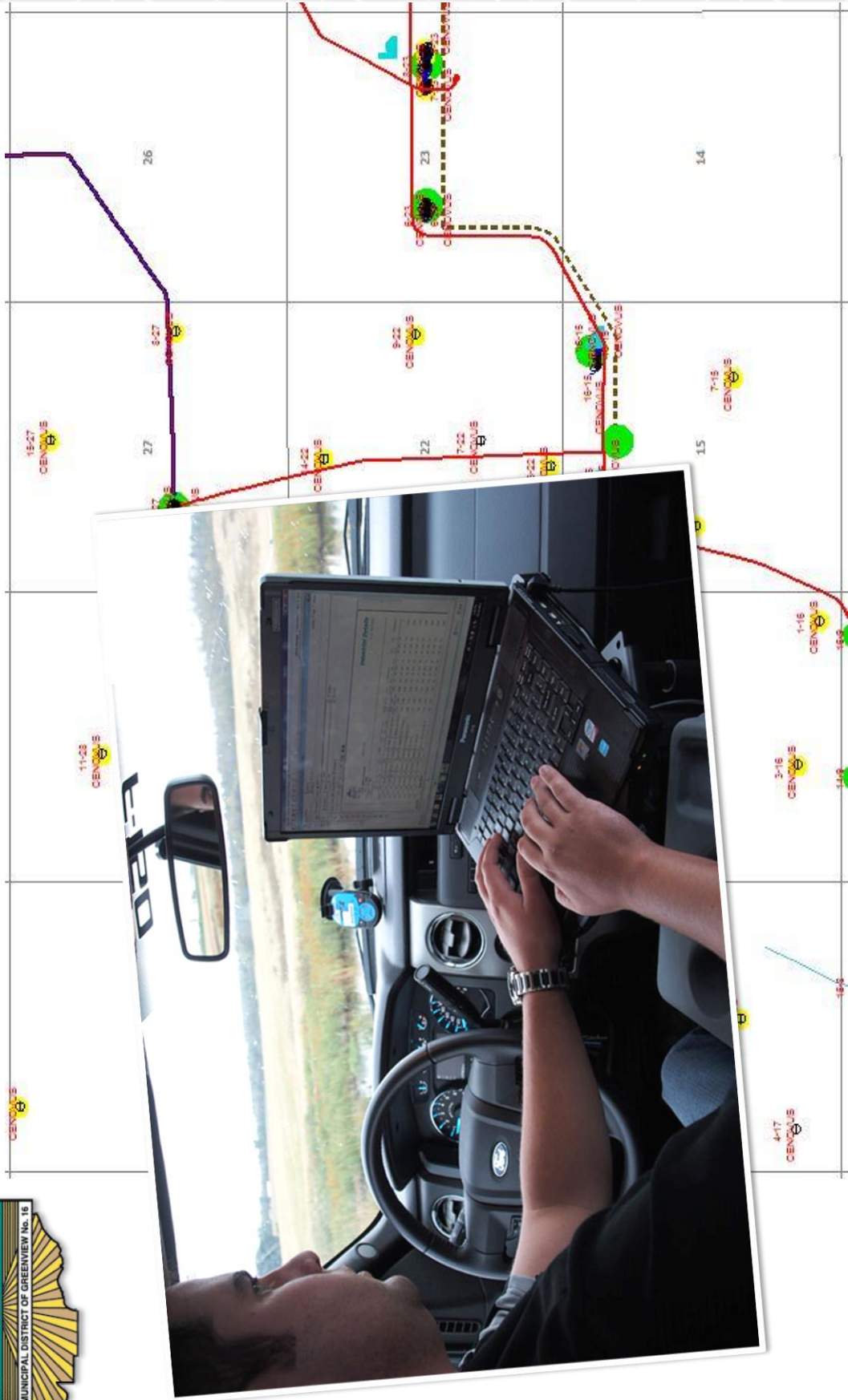








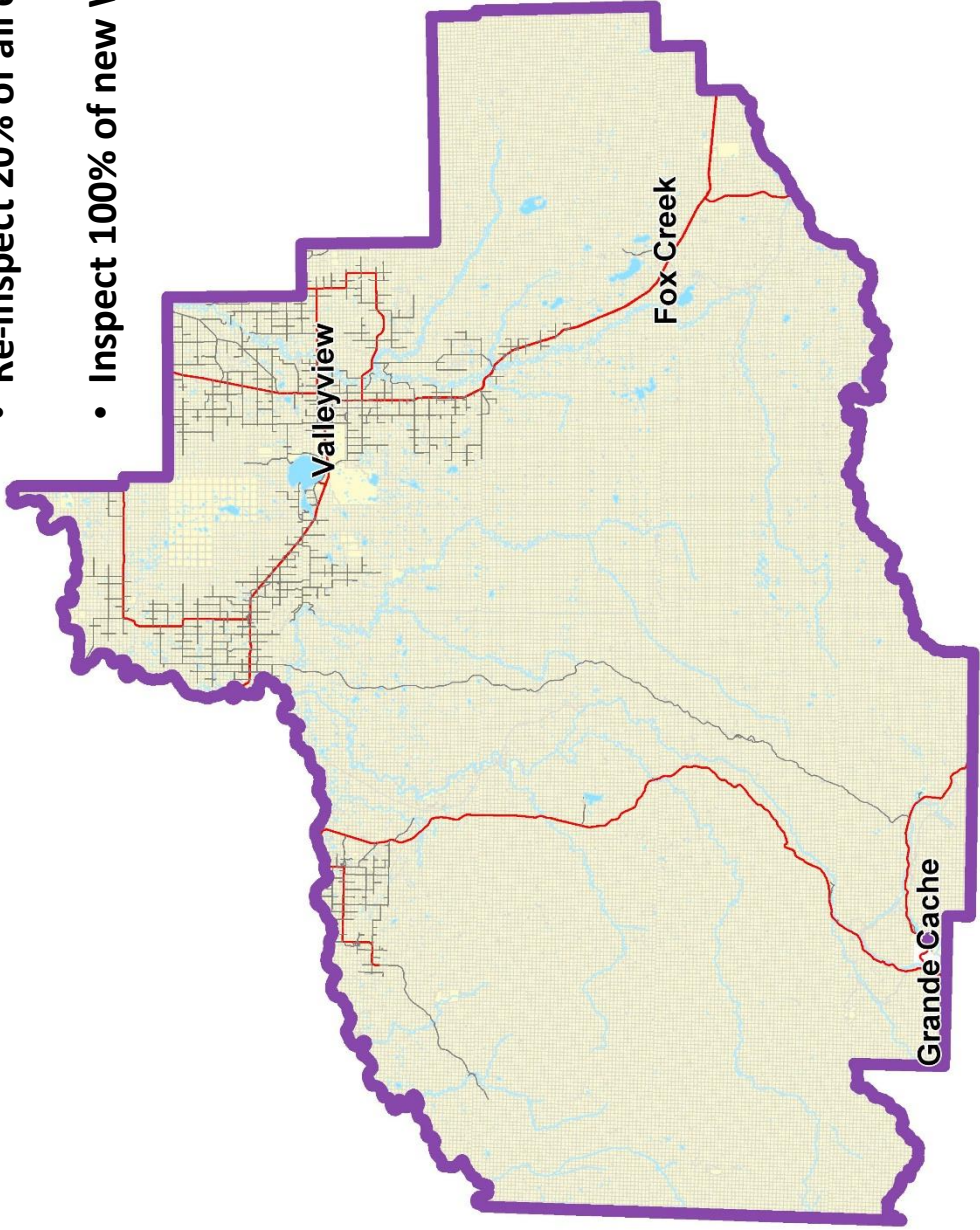
Industrial GIS





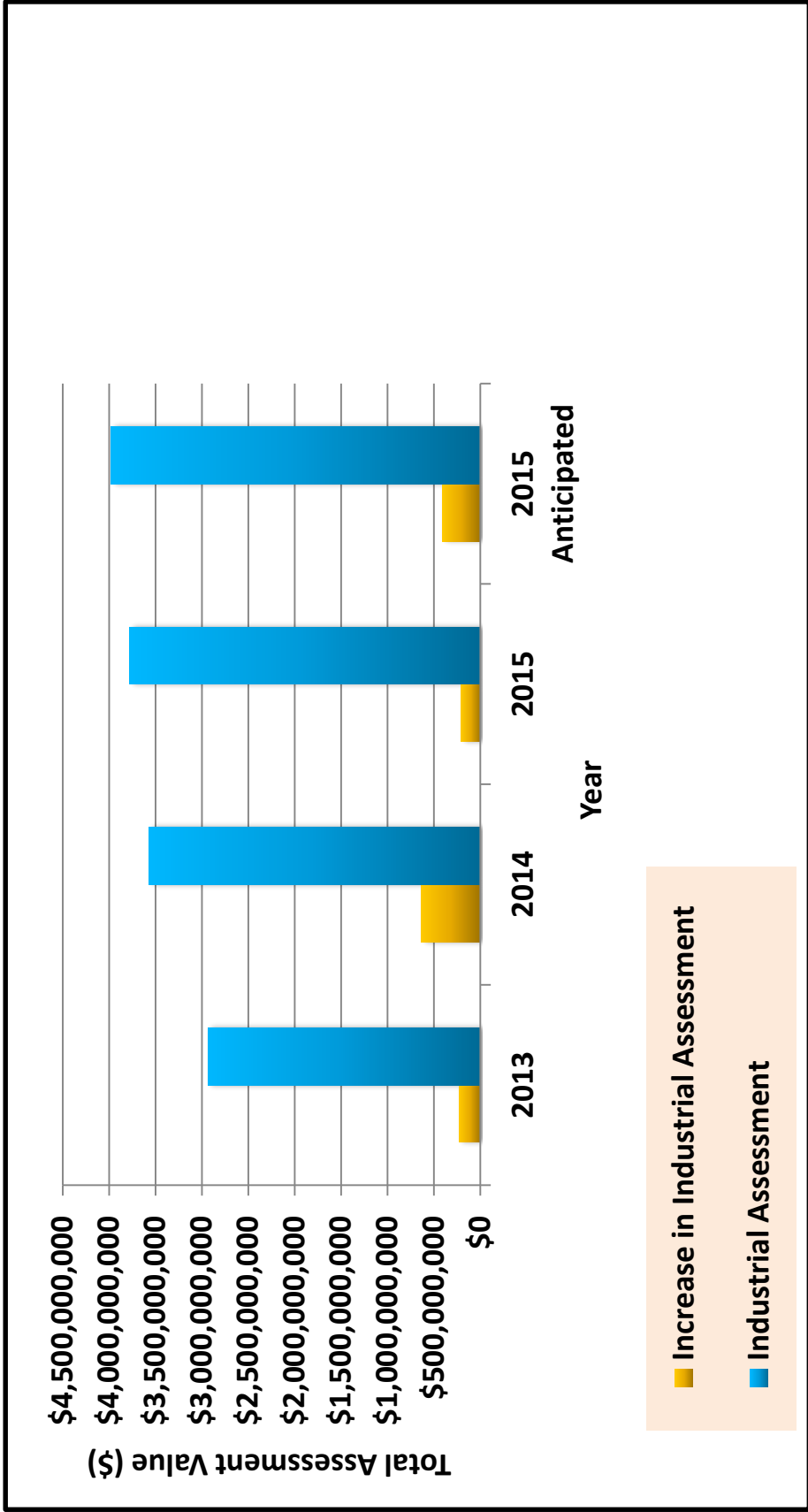
Industrial Re-Inspection Cycle

- Re-inspect 20% of all existing Industrial parcels
- Inspect 100% of new Well sites and Facilities



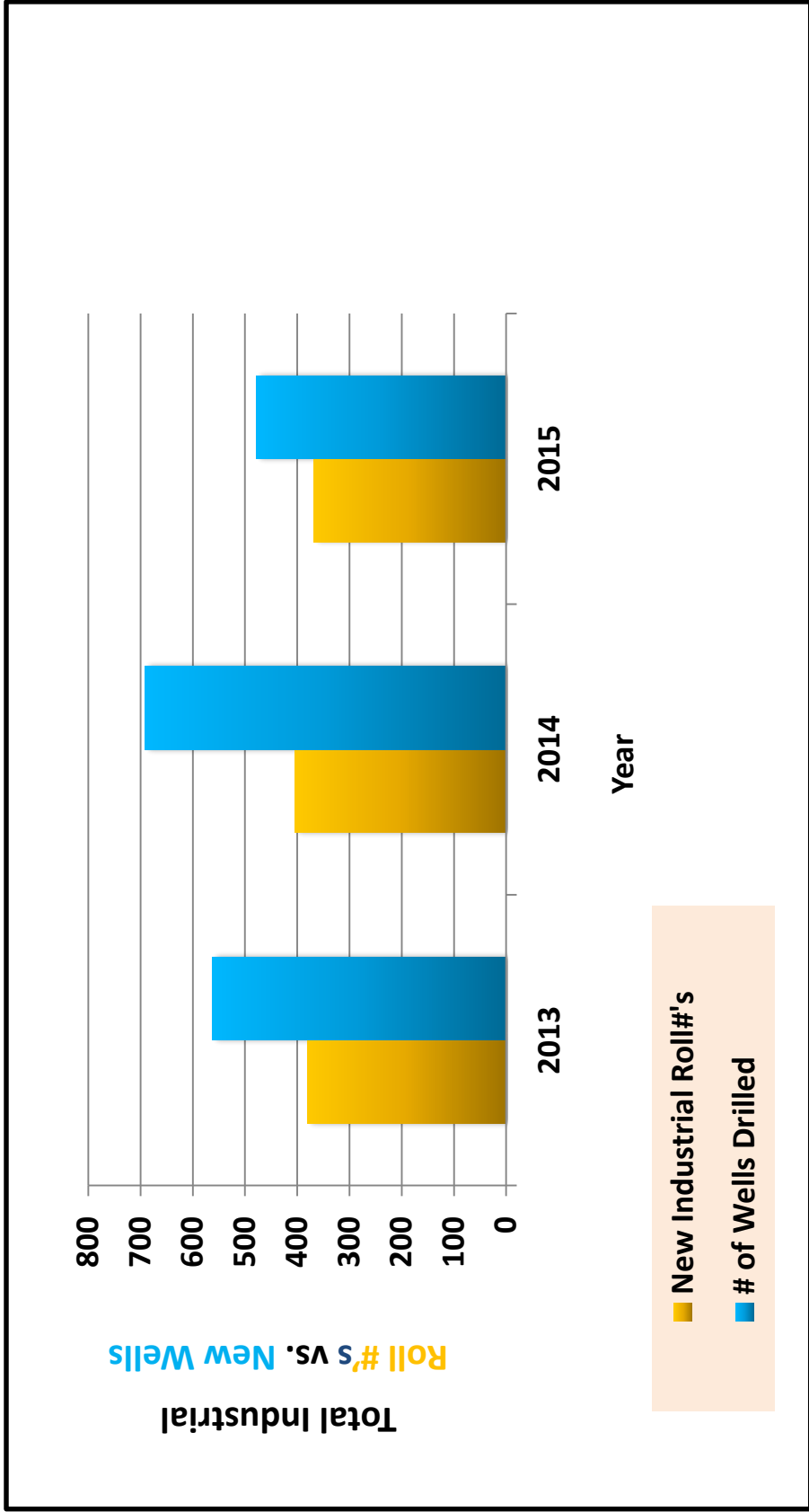


Historical Industrial Assessment Comparison



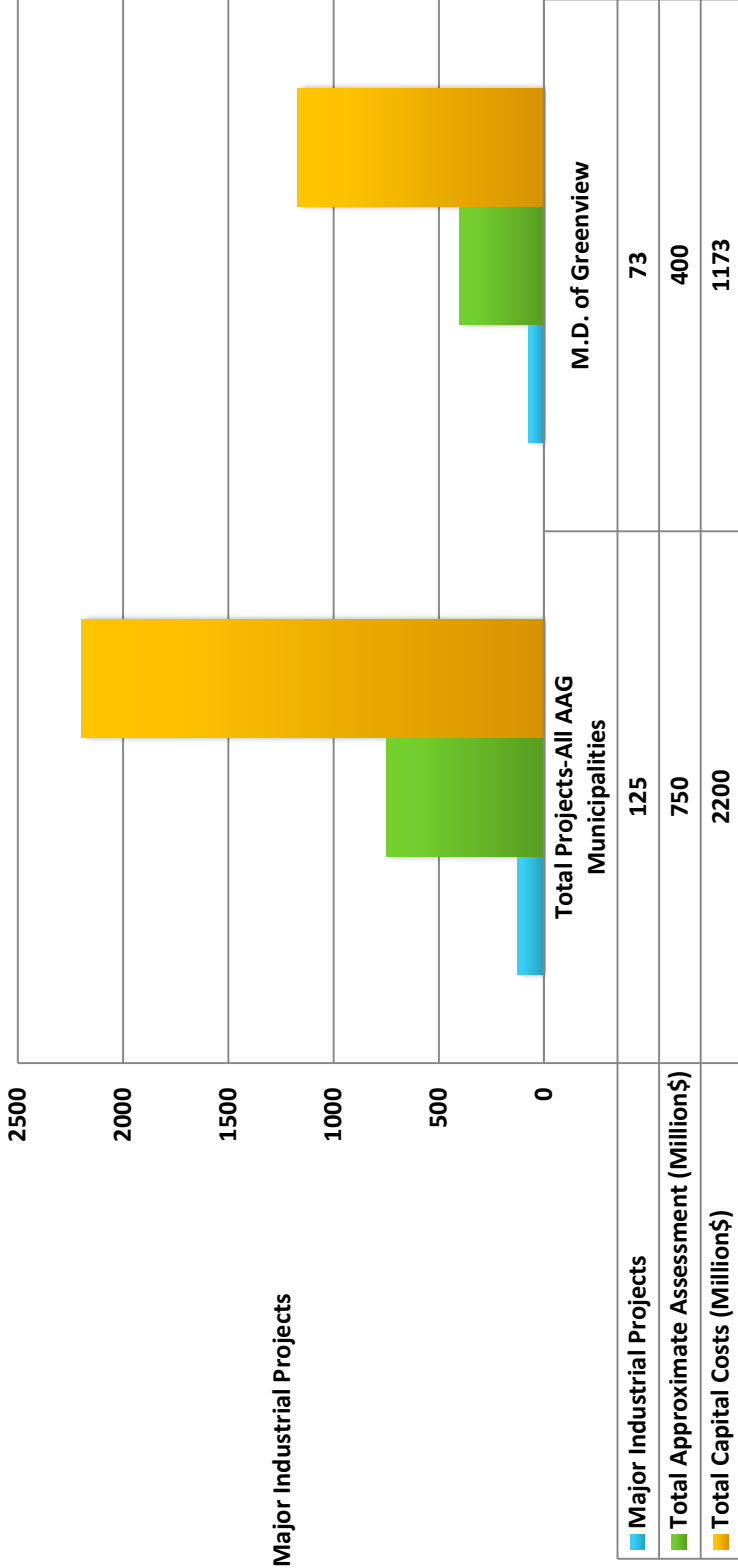


New Industrial Roll #'s vs. New Wells Drilled





AAG Major Industrial Projects



Note: 2015 Industrial Assessment included **73** major capital projects.
Approximately \$400 Million new Assessment for 2016 taxation.





Industrial Assessment Statistics - 2015

	Alberta	AAG Client Partners	Percentage	MD of Greenview	Percentage
Licensed Facilities	38,688	14,925	39%	3,113	8%
Licensed Gas Plants	602	277	46%	62	10%
New Wells Drilled	4,023	1,424	35%	478	12%
Producing Wells	188,150	58,757	31%	7,853	4%





High Growth Areas and Future Projects

- ✓ **Future Growth Expected by Oil & Gas Companies**
- ✓ **Seven Generations Energy:**
 - Cutbank Gas Plant
 - Karr Condensate Stabilization Project (Phase II)
- ✓ **Canadian International Oil Operating Corp.**
 - Patterson Creek Gas Plant
- ✓ **Encana Corporation:**
 - 10-29 North Simonette Gas Plant
- ✓ **Secure Energy Services:**
 - Kakwa Full Service Terminal
- ✓ **Pembina Gas Services:**
 - Musreau III Gas Plant
 - Resthaven Compression Addition
- ✓ **Modern Resources:**
 - Route Gas Plant



Moving Forward - Industrial

- **Physically monitor Oil & Gas assets**
- **Verify Well site equipment and Facility status**
- **Re-inspect 20% of all existing Industrial parcels**
- **Inspect 100% of new Well sites and Facilities**



REQUEST FOR DECISION

SUBJECT:	2016 Tax Rate Bylaw 16-761				
SUBMISSION TO:	REGULAR COUNCIL MEETING			REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2016	CAO:	INT	MANAGER:	DD
DEPARTMENT:	CORPORATE SERVICES/FINANCE	GM:	RO	PRESENTER:	DD
FILE NO./LEGAL:	File Number, Legal or N/A.			LEGAL/ POLICY REVIEW:	INT
STRATEGIC PLAN:				FINANCIAL REVIEW:	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act of Alberta, Section 353(1-2) require Council to pass an Annual Property Tax Bylaw. The Property Tax Bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of (a) expenditures and transfers set out in the budget of the municipality, and (b) the requisitions.*

Council Bylaw / Policy (cite) – *None*

RECOMMENDED ACTION:

MOTION: That Council give first reading to the 2016 Tax Rate (Property Tax) Bylaw 16-761 as presented by Administration.

BACKGROUND / PROPOSAL:

The Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26, Section 353; requires Council to pass an Annual Property Tax Bylaw. The bylaw authorizes Council to impose an annual property tax.

Administration has included the following table summarizing the Greenview 2016 Approved Budget.

2016 Council Approved Budget - January 12, 2016	Revenue	Expenditures
Estimated Gross Revenue	\$ 119,073,253.00	
2015 Capital Project Funds Carryover	\$ 27,579,656.00	
2016 Capital Reserves Transfer to balance budget	\$ 22,592,119.00	
School & Senior Lodge Requisitions		\$ 23,396,850.00
Estimated Operational Expenditures		\$ 61,576,364.00
2016 Capital Project Expenditures		\$ 82,219,838.00
2016 Contingency Budget		\$ 2,051,976.00
Balanced Budget	\$ 169,245,028.00	\$ 169,245,028.00

Accurate Assessment Group has provided the new Greenview assessment figures which realizes a property tax assessment increase of \$702,301,580.00. Residential and Farmland assessment has increased by \$40,418,970.00, whereas, Non-residential assessment has increased by \$661,882,610.00. The assessment roll has increased by 29 new assessments and the 2015 Greenview’s assessment figures were impacted by 73 major industrial capital projects.

Although the overall property tax assessment increased since the last assessment numbers, Administration is cognizant that the 2016 budget increased by \$23,779,514.00; and is proposing that Council continue with the 2015 Property Tax Mil Rate for 2016. This will enable Council to collect the amount of taxes necessary along with the approved transfer from reserves to fulfill the 2016 Greenview approved budget requirements.

If Greenview were to keep its 2016 Property Tax Mil Rate the same as 2015, there still is the possibility, that due to the increase in assessment, some rate payers may realize increases in their 2016 property taxes bill.

Based on the revised Alberta Well Drilling Equipment Tax Rate Regulations, Administration is expecting to see a significant drop in the revenue generated for this area. The table below shows an example of the impact to revenue that the change from 2015 to 2016 will cause due to the revision in the 2016 Well Drilling Tax Formula.

Example: Calculations for a well drilled at a total depth of 6,100 metres, revenue will be reduced by \$49,763.00 in this example.

Well Drilling Equipment Tax 2015 Formula			
Depth of Well	2015 Formula		Tax Amount
6100 m	6100m-4800m	1300m	
	1x38000		\$ 38,000.00
	1300mx26.11		\$ 33,943.00
	Total tax		\$ 71,943.00

Well Drilling Equipment Tax 2016 Formula			
Depth of Well	2016 Formula		Tax Amount
6100m	6100m-1000m	5000m	
	1x1780		\$ 1,780.00
	5100X4.00		\$ 20,400.00
	Total tax		\$ 22,180.00

The 2015 estimated Greenview reserves are \$128,336,359.00, this amount does not include the 2015 depreciation contributions. The final reserve balance will not be available until the 2015 Greenview audit is completed.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny Administration’s recommendation.

Benefits – The benefit to Council proceeding with first reading of Bylaw 16-761 is that administration may prepare for Council’s consideration the second and third reading of Bylaw 16-761.

Disadvantages – There are no perceived disadvantages to Council proceeding with the recommendation.

COSTS / SOURCE OF FUNDING:

There are no costs perceived.

ATTACHMENT(S):

- 2016 Tax Rate Bylaw Draft
- Well Drilling Equipment Tax Rate Regulation

Calculation of tax for 2016

2 The tax under Division 6 of Part 10 of the *Municipal Government Act* must be calculated in 2016 as follows:

- (a) if the depth of the well is less than or equal to 500 metres, the minimum tax is \$780;
- (b) if the depth of the well is more than 500 metres but not more than 1000 metres, \$780 plus \$2.00 for each metre of depth exceeding 500 metres;
- (c) if the depth of the well is more than 1000 metres, \$1780 plus \$4.00 for each metre of depth exceeding 1000 metres.

Calculation of tax for 2017

3 The tax under Division 6 of Part 10 of the *Municipal Government Act* must be calculated in 2017 as follows:

- (a) if the depth of the well is less than or equal to 500 metres, the minimum tax is \$798;
- (b) if the depth of the well is more than 500 metres but not more than 1000 metres, \$798 plus \$2.05 for each metre of depth exceeding 500 metres;
- (c) if the depth of the well is more than 1000 metres, \$1820 plus \$4.09 for each metre of depth exceeding 1000 metres.

Calculation of tax for 2018

4 The tax under Division 6 of Part 10 of the *Municipal Government Act* must be calculated in 2018 as follows:

- (a) if the depth of the well is less than or equal to 500 metres, the minimum tax is \$816;
- (b) if the depth of the well is more than 500 metres but not more than 1000 metres, \$816 plus \$2.09 for each metre of depth exceeding 500 metres;
- (c) if the depth of the well is more than 1000 metres, \$1862 plus \$4.19 for each metre of depth exceeding 1000 metres.

Calculation of tax for 2019

5 The tax under Division 6 of Part 10 of the *Municipal Government Act* must be calculated in 2019 as follows:

- (a) if the depth of the well is less than or equal to 500 metres, the minimum tax is \$835;
- (b) if the depth of the well is more than 500 metres but not more than 1000 metres, \$835 plus \$2.14 for each metre of depth exceeding 500 metres;
- (c) if the depth of the well is more than 1000 metres, \$1905 plus \$4.28 for each metre of depth exceeding 1000 metres.

Expiry

6 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be re-passed in its present or an amended form following a review, this Regulation expires on December 31, 2019.

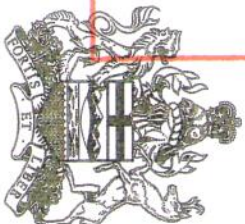
Coming into force

7 This Regulation comes into force on January 1, 2015

MUNICIPAL DISTRICT
OF GREENVIEW NO. 16
RECEIVED

MAR 04 2016

VALLEYVIEW



Province of Alberta

MUNICIPAL GOVERNMENT ACT

**WELL DRILLING EQUIPMENT TAX
RATE REGULATION**

Alberta Regulation 218/2014

Extract

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(no amend)

**ALBERTA REGULATION 218/2014
Municipal Government Act**

WELL DRILLING EQUIPMENT TAX RATE REGULATION

Table of Contents

- 1 Calculation of tax for 2015
- 2 Calculation of tax for 2016
- 3 Calculation of tax for 2017
- 4 Calculation of tax for 2018
- 5 Calculation of tax for 2019
- 6 Expiry
- 7 Coming into force

Calculation of tax for 2015

- 1 The tax under Division 6 of Part 10 of the *Municipal Government Act* must be calculated in 2015 as follows:
 - (a) if the depth of the well is 900 metres or less, \$0.44 per metre of depth, with the minimum tax being \$290;
 - (b) if the depth of the well is more than 900 metres but not more than 1500 metres, \$435 plus \$0.87 for each metre of depth exceeding 900;
 - (c) if the depth of the well is more than 1500 metres but not more than 1800 metres, \$957 plus \$1.02 for each metre of depth exceeding 1500;
 - (d) if the depth of the well is more than 1800 metres but not more than 2400 metres, \$1450 plus \$2.18 for each metre of depth exceeding 1800;
 - (e) if the depth of the well is more than 2400 metres but not more than 3000 metres, \$2900 plus \$5.22 for each metre of depth exceeding 2400;
 - (f) if the depth of the well is more than 3000 metres but not more than 3600 metres, \$6382 plus \$8.27 for each metre of depth exceeding 3000;
 - (g) if the depth of the well is more than 3600 metres but not more than 4200 metres, \$11 893 plus \$17.40 for each metre of depth exceeding 3600;
 - (h) if the depth of the well is more than 4200 metres but not more than 4800 metres, \$23 496 plus \$21.76 for each metre of depth exceeding 4200;
 - (i) if the depth of the well is more than 4800 metres, \$38 000 plus \$26.11 for each metre of depth exceeding 4800.

Tax Jurisdiction: 0481 Municipal District of Greenview No. 16

BA Code: A1ME0

Name: Cequence Energy Ltd. - 181619
 3100-525 8 AVE SW
 CALGARY, AB T2P 1G1

Well Licence	Common Well ID	Surface Location	Well Name	Finished Drilling Date	Total Depth (m)	Well Drilling Equipment Tax Calculation *	Calculated Amount (\$)
0477331	00/16-33-061-27W5/0	11-26-061-27W5	CEQUENCE 12-26 HZ SMOKY 16-33-61-27	15-Dec-2015	6,100.00	((6100.00 - 4800.00) x 26.11 + 38000.00)	71,943.00
Total:							71,943.00

2015 pricing
 6100 - 4800 = 1300.00
 1 x 38,000 = 38,000.00
 1300 x 26.11 = 33,943.00
 71,943.00

2016 pricing
 6100 - 1000 = 5100
 1 x 1780 = 1780.00
 5100 x 460 = 20460.00
 21,180.00
 diff \$ 49,763.00

AER means Alberta Energy Regulator.
 Common Well ID is in the form LE LSD SEC TWP RGE MER ES.
 Surface Location is in the form LSD SEC TWP RGE MER.
 This report includes all new well licences with the first finished drilling date as reported to the AER since the previous Well Drilling Activity Report was produced.

This report is not a tax notice and is provided for informational purposes only.
 This report applies to Division 6 of the Municipal Regulation (Alberta Regulation 218/2014).
 *For formula description refer to the Well Licence Manual (Alberta Regulation 218/2014).



REQUEST FOR DECISION

SUBJECT:	Annual Mutual Aid Fire Control Plan -2016	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: JF
MEETING DATE:	March 22, 2016	GM: DM PRESENTER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	LEGAL/ POLICY INT
FILE NO./LEGAL:	N/A	REVIEW:
STRATEGIC PLAN:		FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – *N/A*

Council Bylaw / Policy (cite) – *N/A*

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into a 2016 Mutual Aid Fire Control Plan Agreement between the Department of Agriculture, Forestry and Greenview.

BACKGROUND / PROPOSAL:

The purpose of the Mutual Aid Fire Control Plan Agreement is to define operating procedures, costs and clarify responsibilities of both parties in regards to wildfire protection within the forest protection area and its boundaries.

The plan identifies authorized representatives from Greenview which may request the services of the Department of Agriculture and Forestry in the event of a wildfire situation requiring extended resources. Conversely, the plan identifies those authorized personnel from the Department of Agriculture and Forestry that may request municipal assistance.

Greenview has entered into a mutual aid fire control plan agreement annually.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to deny or accept entering into the Annual Mutual Aid Fire Control Plan agreement.

Benefits – The benefit of entering into the Annual Mutual Aid Fire Control Plan agreement is that it defines the costs and processes with either party requesting resources in the event of a wildfire.

Disadvantages – There are no perceived disadvantages with entering into the Annual Mutual Aid Fire Control Plan Agreement.

COSTS / SOURCE OF FUNDING:

There are no costs associated with entering into the agreement.

ATTACHMENT(S):

- Annual Mutual Aid Fire Control Plan- 2016

Annual Mutual Aid Fire Control Plan – 2016

This Mutual Aid Fire Control Plan is entered into by the Department of Agriculture and Forestry, Forestry Division, hereinafter called the Division, and the **Municipal District of Greenview No. 16**, hereinafter called the Municipality, under the Mutual Aid Fire Control Agreement between the Division and the Municipality dated April 30, 2013.

A. ADMINISTRATION

1. PURPOSE:

The purpose of this Annual Mutual Aid Fire Control Plan is to define operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement.

MUNICIPALITY:

Name: *Municipal District of Greenview No. 16*
Address: Box 1079
Valleyview, Alberta, T0H 3N0
Phone: 780-524-7600
Fax: 780-524-4307

DIVISION:

Name: *Agriculture and Forestry*
Address: 10811-84th Avenue, Grande Prairie, Alberta, T8V 3J2
Phone: 780-538-5560
Fax: 780-538-5522

2. MUTUAL AID ZONES:

The attached maps, Appendix A, which are made part of the Annual Mutual Aid Fire Control Plan, outline the mutual aid zones. Requests for mutual aid within each zone will be dealt with according to the following criteria.

ZONE 1:

Wildfire suppression within the Forest Protection Area (Zone 1) is the responsibility of the Division. Structural and facility fire is the responsibility of the Municipality. The discovering agency shall report the fire to the responsible agency immediately and will provide mutual aid assistance based on available resources and priorities within their sphere of interest.

ZONE 2:

Wildfire and structural fire suppression within Zone 2 (cities, towns, villages, and summer villages and all areas of the county outside of the protection area) is the responsibility of the Municipality. The Division will deal with requests for mutual aid assistance based on the Mutual Aid Fire Control Agreement and available resources and priorities within their sphere of interest.

3. CONTACTS:

Names, addresses, and phone numbers of contact personnel for the Division and Municipality are included in Appendix B – MOBILIZATION DIRECTORY.

4. MUTUAL AID REQUEST PROCEDURE:

Requests for mutual aid will be made by the following personnel:

Division

Forest Area Manager:	Owen Spencer
Wildfire Operations Officer:	Forrest Barrett
Wildfire Prevention Officer:	Mike Kingsbury
WF Prevention Technologist:	Gavin Hojka
WF Operations Technologist:	Mark Mill
WF Operations Technologist:	Emile Desnoyers
WF Operations Technologist:	Rick Hoddinott
Duty Officer:	as assigned

Edson Wildfire Management Area
Duty Officer: as assigned

Whitecourt Wildfire Management Area
Duty Officer: as assigned

Municipality

CAO	Mike Haugen
General Manager, Community Services	Dennis Mueller
Manager of Protective Services	Jeff Francis
Fire Service Coordinator	Derian Rosario
Debolt F.D. Chief	Tom Burton
Debolt, Deputy Chief	Ross Wiebe
Valleyview F.D. Chief	Danny McCallum
Valleyview F.D.	Les Serediak
Grovedale F.D. Chief	Bill Parsons
Grovedale, Deputy	Shawn Clarke
Grande Cache, F.D. Chief	Brian Lott
Grande Cache, Deputy	Len McLeod
Fox Creek, F.D. Chief	Les Paul
Fox Creek, Deputy	Brian Davidson

The request shall be made in writing on the Mutual Aid Request form (Appendix C). A request will be evaluated by the receiving agency based on available resources and ongoing priorities within their sphere of interest. The mutual aid request will be acknowledged in writing on the Mutual Aid Request form

5. COST RECOVERY AND INVOICING:

All costs associated with mutual aid will be borne directly by the requesting agency or will be billed from the providing agency to the requesting agency. Every effort will be made by both agencies to submit a completed billing package by December 1. Where this is not possible, the providing agency will provide the most current available cost estimate to the requesting agency, to ensure a timely accrual can occur.

All reimbursements made under the provisions of this Plan shall be in accordance with the Forest and Prairie Protection Act, Wildfire Management Branch policy, and the terms of the following:

1. This Agreement incorporates by reference the Mutual Aid Fire Control Agreement between the Division and the Municipality.
2. Reimbursement to the Municipality shall be at the rates and terms established in the current printing of the Wildfire Management Branch Equipment Rates Schedule 2. The use of any specialized Municipal equipment will be reimbursed at the rates and terms included in Appendix D.
3. Reimbursement to the Division shall be at the rates and terms established in the current printing of the Wildfire Management Branch Equipment Rates Schedule 2.

The use of any specialized equipment will be reimbursed at the rates and terms included in Appendix D.

To create a ‘**one window**’ approach for the Municipality concerning cost recovery, the following will apply: Mutual Aid Request fires from the Municipality that occur within the Edson and Whitecourt Wildfire Management Areas will be actioned by the respective agencies, within their respective area boundaries. Costs will be compiled by the appropriate agency and forwarded on to the Grande Prairie Forest Area for cost recovery concerning the Municipality.

6. MEETINGS:

The Division and the Municipality agree to participate in annual organizational meetings (Partners-in-Protection) to ensure that the contents of the Mutual Aid Fire Control Agreement and Annual Mutual Aid Fire Control Plan are current and to discuss matters pertaining to administration, prevention and detection, presuppression, wildfire operations, and training.

B. PREVENTION AND DETECTION

1. FIRE PERMIT ISSUANCE:

The Division is responsible for issuing fire permits on all lands within the Forest Protection Area. Permits will be issued by qualified Forest Officers and the Fire Guardians (Patrolman) from the Division.

The Municipal District of Greenview No. 16 does not issue fire permits, however there is an MD bylaw that requires notification of any burning. Upon request both the MD and the Division will supply fire permit or notification information to each other (subject to the limitations of the **FOIP Act**).

2. FIRE CONTROL ORDERS:

Fire control orders will be requested by the Division, with input from the Municipality’s Manager of Protective Services or Fire Services Coordinator. The Division will take the lead role in advertisement and enforcement of the fire control order on lands within the Forest Protection Area.

The Municipality will initiate fire control orders within the Municipalities Non-Forest Protection Area and may request input from the Division. The Municipality will take the lead role in advertisement and enforcement of the fire control order on these lands.

A Fire Control Order may be requested by the Minister, in consultation with the Municipality, for Municipal lands outside the Forest Protection Area.

Information regarding the status of Fire bans within the province can be found at:

<http://www.albertafirebans.ca>

3. COOPERATIVE PREVENTION OPPORTUNITIES:

The Municipality and the Division agree to participate in an effort to optimize cooperative prevention opportunities.

4. COOPERATIVE DETECTION SHARING:

All fires discovered by the Division within the Municipalities sphere of interest will be reported to the local fire chief through 9-1-1.

All fires discovered by the Municipality within the Divisions sphere of interest will be reported to the:

Grande Prairie Fire Center: 780-538-8094
Whitecourt Fire Center: 780-778-7265
Edson Fire Center: 780-723-8361

As a last resort you can call 310-FIRE (3473).

5. PRESCRIBED BURNING:

The Division will be the lead agency for all prescribed burning on lands within the Forest Protection Area. Municipal Fire Departments may be included in these prescribed fires to assist with operations and to serve as a cross-training exercise.

The Municipality is the lead agency for all prescribed fires within the Municipalities Non-Forest Protection Area. The Division may be included in these prescribed fires to assist with planning, operations, and to serve as a cross-training exercise.

6. WILDLAND/URBAN INTERFACE:

The Municipality agrees to address wildland/urban interface issues within the Municipality through the application of the seven disciplines of FireSmart:

1. Public Education
2. Legislation
3. Development
4. Vegetation Management

5. Emergency Planning
6. Interagency Cooperation
7. Cross Training

The Division agrees to assist the Municipality with wildland/urban interface issues through provision of resource materials and training on the wildland/urban interface disciplines and options to minimize hazards within the Municipality.

C. PRESUPPRESSION

1. COOPERATIVE PRESUPPRESSION ACTIVITIES:

The Division agrees to supply fire equipment to the Municipality on a short-term loan basis during periods of high or extreme hazard within the Municipality. The amount of equipment provided will be based on the request from the Municipality and the degree of hazard within the area at the time of the request. The Municipality agrees to return the equipment within 24 hours of notice from the Division.

The Division will provide a list of wildfire crew contact names and numbers to the Municipality upon request. The Division will also assist the Municipality in obtaining wildfire crews for wildfire suppression in the Municipality.

Upon request, the Municipality may make the use of fire hall facilities available to the Division as required during periods of high and extreme hazard.

2. HAZARD AND RESOURCE INFORMATION SHARING:

The Division will provide the following information to the Municipality, upon request, from March 1 to October 31 when available.

- Fire Weather Indices and drought code outlooks
- Weather forecast
- Pre-suppression resources
- Fire situation Report

The information provided will be for the Forest Protection Area therefore, the Municipality must consider this when relying on the data provided. Weather forecast information for zones within the Forest Protection Area can be obtained at

<http://wildfire.alberta.ca/>

The Municipality will provide the following information to the Division upon request.

- Pre-suppression resources available

D. WILDFIRE OPERATIONS

1. PROVISION OF MANPOWER AND EQUIPMENT FOR MUTUAL AID:

The Division and the Municipality will provide mutual aid equipment and manpower as per the terms of this Plan and the Mutual Aid Request Form. This section describes the operational procedures for cooperative use of resources by both agencies during a wildfire, prescribed fire, or structural fire.

- a) When one agency requests assistance from another, the sending agency shall dispatch only personnel who meet or exceed the minimum requirements for qualification and certification by that agency.
- b) At the time of the request for assistance during a wildfire, the assisting agency shall endeavor to dispatch the nearest available resources to the incident.
- c) At the time of the request, each party shall assign a task force leader that supervises the activities of his/her agencies resources.
- d) It shall be policy for the requesting agency to release the assisting agency from emergency duties as soon as practicable and mutually desired.
- e) The Division will take charge of all wildland fires within the Forest Protection Area upon arrival. The Municipality will take charge of all structural fires upon arrival.
- f) The provision of firefighting services contemplated herein and provided by the Municipality and the Division as the case may be are solely and absolutely in the discretion of the respective agency and the said agency may, without rendering the agency liable for any claims, penalty, damage or losses whatsoever to the other party or to any third party, direct any of the following:
 - That there be no response whatsoever to the call for firefighting services by the respective agency regardless of the type of fire to be responded to; or
 - That there be dispatched in response to the call, resources as the respective agency may request; or
 - That there be dispatched in response to the call such lesser resources that, in the judgment of the respective Fire Chief or Forest Officer, may be prudently available.
- g) Upon request the Division will provide a contact list of private manpower and equipment providers to the Municipality by March 1 of each year.

- h) If initial attack is done by an agency outside their area of jurisdiction, that agency will immediately attempt to preserve evidence pertaining to the fire cause.
- i) The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party from and against all losses, costs, damages, injury or expense to persons or property of every nature or kind whatsoever, arising out of, or in any way attributed to, the provision of emergency services contemplated hereunder, except where such loss, damage, injury or expense is caused by the negligence or willful act of any employee or agent of the party responding.
- j) The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from damage or loss to its vehicles or equipment which is directly attributable to the provision of service contemplated hereunder, provided that there shall be no such indemnity if such loss or damage is the result of any negligent or willful act of an employee or agent of the party responding.

2. COMMUNICATIONS:

- a) The mutual-aid response radio frequency will be **156.855** MHz.

Industry Canada has set aside a simplex frequency for the province of Alberta to be used for coordinating emergency/ disaster response efforts. The use of this frequency is for scene management when more than one agency is involved, i.e.: FPD and a Municipality fire department. Licensing is restricted to mobiles only (hand held and vehicular radios) and does not include any base radios. A letter to Industry Canada requesting its use along with an application and number of radios to be licensed is required.

- b) **RADIOS:** By the terms of this Agreement, each party agrees to permit the others to utilize radio frequencies for emergency purposes.
- c) **COMPUTERS:** By the terms of this Agreement, each party agrees to permit the others to utilize computer systems.
- d) **TELEPHONES and CELL PHONES:** By the terms of this Agreement, each party agrees to keep their phone and cell phone numbers updated in the Mobilization Directory.
- e) **MAPPING:** By the terms of this plan, each party agrees to permit the other to utilize existing photos and mapping information.

3. ESTABLISHED PROTOCOL FOR “TURN-OVER” OF RESPONSIBILITY:

As per the responsibilities outlined in Sections A.2 and D.1.d, the Municipality and Division agree to complete the “turn-over” of responsibility for fire suppression to the responsible agency as quickly and efficiently as possible.

Upon arrival at a fire, the incident commander for the responsible agency will meet with the present incident commander to obtain a briefing on present suppression tactics and to discuss a schedule for “turn-over” of responsibility. It is agreed that resources from the assisting agency will be released as soon as possible based on fire suppression success.

4. ESTABLISHED PROTOCOL FOR “FORMATION” OF UNIFIED COMMAND

As per the responsibilities outlined in Sections A.2 and D.1.e, the Municipality and Division agree to form unified incident command in accordance within the provisions of Incident Command System.

E. TRAINING

The Division and the Municipality agree to exchange training opportunities, including trainers, trainees, and materials. All local training that is multi-agency in nature and sponsored by one of the parties will be coordinated and made available to the other party.

Formalized training may be sponsored by the Division upon review by the Forest Area Manager.

1. CERTIFICATION TRAINING OPPORTUNITIES.

A complete schedule of wildfire training courses offered at the Hinton Training Centre is available at:

<https://extranet.gov.ab.ca/srd/htc/>

2. INFORMAL TRAINING OPPORTUNITIES.

Upon request from the Municipality, the Division will provide wildland/urban interface training opportunities for Municipal staff and elected officials when available.

3. JOINT MOCK-DISASTER EXERCISES.

The Division and the Municipality may develop and implement a mock wildfire response exercise to help fire managers identify strengths and weaknesses in the present agreements, to act as a cross-training exercise for Municipal and wildland firefighters, and to act as a public education tool for residents, Municipal and Provincial government administration, and elected officials.

4. ON THE JOB TRAINING OPPORTUNITIES.

The Municipality and the Division agree to provide training assistance as necessary while working on mutual aid fire suppression.

F. EFFECTIVE DATES

This Annual Mutual Aid Fire Control Plan is in effect from March 01, 2016 to February 28, 2017.

IN WITNESS WHEREOF the parties hereunto have affixed their signatures and corporate seals on the day and year first written.

Owen Spencer
Forest Area Manager

Date: _____

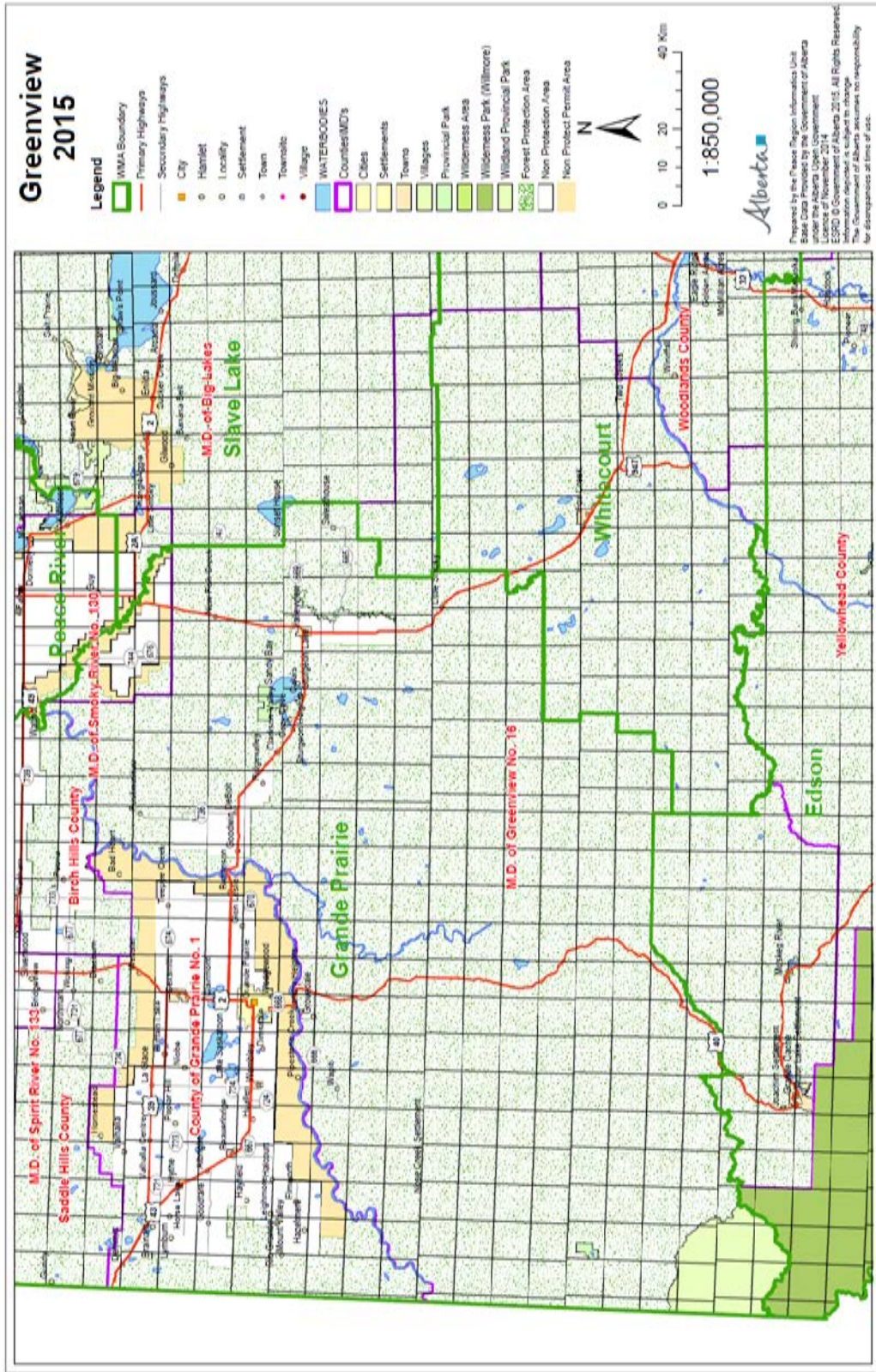
Dale Gervais
Reeve
M.D. Greenview No. 16

Date: _____

Mike Haugen
Chief Administrative Officer
M.D. Greenview No. 16

Date: _____

APPENDIX A – MUTUAL ASSISTANCE ZONE MAPS



APPENDIX B – MOBILIZATION DIRECTORY

Agriculture and Forestry

Forestry Division

Grande Prairie Forest Area

Grande Prairie Fire Center:

10811-84th Avenue, Grande Prairie, Alberta, T8V 3J2

Dispatch: 780-538-8094
Duty Officer: 780-538-8093; Cell 780-518-6696 (24hour)
Duty Room Fax: 780-532-3654

Edson Forest Area
Duty Officer: 780-723-8361; Cell 780-712-0114 (24hour)

Whitecourt Forest Area
Duty Officer: 780-778-7265; Cell 780-778-4689 (24hour)

Forest Area Manager

Owen Spencer
Phone: 780-538-8983
Cell: 780-524-8719
Fax: 780-538-5522
Email: Owen.Spencer@gov.ab.ca

Wildfire Operations Officer

Forrest Barrett
Phone: 780-538-6210
Cell: 780-933-0830
Fax: 780-538-5522
Email: Forrest.Barrett@gov.ab.ca

MD Greenview No. 16
Telephone List

Municipality: *denotes authorized to sign Mutual Aid requests

Mike Haugen*

CAO
Municipal District of Greenview, No. 16
Phone: 780-524-7650
Cell: 780-524-8335
Email: mike.haugen@mdgreenview.ab.ca

Jeff Francis*

Manager of Protective Services
Municipal District of Greenview, No. 16
Phone: 780-524-7628
Cell: 780-524-9502
Email: jeff.francis@mdgreenview.ab.ca

Dennis Mueller*

General Manager - Community Services
Phone: 780-524-7631
Cell: 780-558-9325
Email: dennis.mueller@mdgreenview.ab.ca

Derian Rosario*

Fire Service Coordinator
Phone: 780-524-6079
Cell: 780-558-9306
Email: derian.rosario@mdgreenview.ab.ca

Fire Hall Locations:

1. **Valleyview**
2. **Grande Cache**
3. **Fox Creek**
4. **Grovedale**
5. **Debolt**

All Emergency Services

Police, Fire, Ambulance
Dial 9-1-1

1. Danny McCallum*

Valleyview FD Chief
Phone: 780-524-6819
780-524-7552
Email: vvfd@valleyview.ca

Les Serediak*

Valleyview FD Deputy Chief
Phone: 780-524-5009
780-552-6776

2. Brian Lott*

Grande Cache FD Chief
Phone: 780-827-3610
780-827-3933
780-827-6023
Home: 780-827-4607
Email: Brian.lott@grandecache.ca

Len McLeod*

Grande Cache FD Deputy Chief
Cell: 780-827-6080
Home: 780-827-2423

3. Les Paul*

Fox Creek FD Chief
Phone: 780-622-8031
Home: 780-622-3982
Email: Les.Paul@SemCams.com

Brian Davidson*

Fox Creek FD Deputy Chief
Phone: 780-622-7036

4. Bill Parsons*

Grovedale FD Chief
Phone: 780-538-1725
Home: 780-518-3859

Shawn Clarke*

Grovedale FD Deputy Chief
Cell: 780-402-4253
Home: 780-833-1405

5. Tom Burton*

Debolt FD Chief
Phone: 780-831-9326
Cell: 780-512-1558
Home: 780-957-3601
Email: ATBurton@iwantwireless.ca

Ross Wiebe*

Debolt FD Deputy Chief
Cell: 780-518-7403
Home: 780-957-2984

MD of Greenview Office: 780-524-7600
MD Emergency Number: 1-866-524-7608

Alberta Emergency Management Agency

Brice Daly

Field Officer – Northwest Alberta

Phone: 780-538-5295

Fax: 780-833-4326

Cell: 780-876-2930

Email: Brice.daly@gov.ab.ca

ATCO Electric

1-800-668-5506

ATCO Gas

1-800-511-3447

Central Peace Gas Co-op

780-864-3873

East Smoky Gas Co-op

780-957-3792

780-831-2024 (after hour emergency's)

**Emergency Contact Information
Parks Division
2016**

NW Region Provincial Parks

Calvin McLeod

Director

Phone: 780-538-8010

Cell: 780-518-6422

Home: 780-830-0409

Margot Hervieux

Operations Manager

Phone: 780-538-5603

Cell: 780-814-3925

Home: 780-539-6102

Andrew Goldberg

District Team Leader, Grande Prairie district

Phone: 780-538-8035

Cell: 780-512-3235

Reg Arbuckle

Parks Ecologist

Phone: 780-538-5393

Cell: 780-518-5554

CO 24-hour line – 780-833-4369

Saskatoon Island / O'Brien / Musreau / Two Lakes / Kakwa

Conservation Officer

Phone: 780-766-2378

Cell: 780-832-1887

Robin Bielecki

Maintenance Foreman

Shop: 780-766-3921

Cell: 780-832-1390

Home: 780-605-0100

Seasonal Residence Saskatoon Island

Phone: 780-766-2421

Marcel Lamoreux

Musreau Lake Maintenance On-site

Cell: 780-830-8595

Young's Point / Williamson / Simonette / Waskihegan

Carly Greaves
Conservation Officer
Phone: 780-957-2699
Cell: 780-518-4226

Seasonal Residence Young's Point
Home: 780-957-2949

Fish & Wildlife

F & W Control (24 hrs)

1-800-642-3800

1.1 FIRE SUPPRESSION WITHIN PARKS

1.1.1 Forestry Division - Forest Fires

Even though it is the mandate of the Agriculture and Forestry, Forestry Division to detect, control and suppress all fires within the Forest Protection Area, Park staff will take initial suppression action on fires within or adjacent to provincial parks and provincial recreation areas whenever possible and practical. Staff may also receive and request assistance from Forestry when so needed.

Forestry will be notified immediately of all fires and the suppression action taken by park staff. Forestry will determine what further action is required.

When Forestry takes over a fire within park lands, the control of such fires lies entirely with them. Park staff will assist in whatever way possible, under direction of the Forestry Incident Commander.

1.2 FIRE BANS

Those provincial parks within the Forest Protection Area will impose fire and travel bans in conjunction with Forestry.

Those parks outside the Forest Protection Areas will impose fire bans on individual parks needs, upon approval of the Regional Director.

APPENDIX C – MUTUAL AID REQUEST FORM

FROM: Name
 Municipality or ESRD Area
 Phone
 Fax

TO: Name
 Municipality or ESRD Area
 Phone
 Fax

SUBJECT: MUTUAL AID REQUEST _____
 LOCATION _____

As per the Mutual Aid Fire Control Agreement, mutual aid fire suppression is requested for the above fire.

The following resources are requested:

Manpower: _____

Airtankers: _____

Helicopters: _____

Equipment: _____

All costs associated with this mutual aid will be borne by the requesting agency as per the rates specified in the current Annual Mutual Aid Fire Control Plan.

Please respond to this request by **time and date**.

Signature _____

Position _____

Your request for mutual aid assistance is approved/not approved as per this request and the terms of the Mutual Aid Fire Control Agreement.

Signature _____

Position _____

Date and Time _____

APPENDIX D – ESTIMATED REIMBURSEMENT RATES 2015
2016 Rates to follow

Wildfire Management:

<i>Resource</i>	<i>Rate</i>
Airtanker Group: (includes AAO and aircraft)	
CV580	\$2,250.00 per hour plus fuel and retardant
CL215 T with 201-204	\$1,990.00 per hour plus fuel and retardant
Air Tractors (wheeled)	\$870.00 per hour plus fuel and retardant
Air Tractors (amphib)	\$1,770.00 per hour plus fuel and retardant
L188	\$4,400.00 per hour plus fuel and retardant
Birddog Aircraft	
Turbo Commander 690	\$1,400.00 per hour fuel included
Cessna Caravan C208	\$1,010.00 per hour fuel included
Helicopters:	
Contract Rappel	\$1,337.00 per hour plus fuel
Casual	Government rate plus fuel
Contract Intermediate	\$1,360.00 to \$1,998.00 per hour plus fuel
Contract Medium	\$2,310.00 to \$2,600.00 per hour fuel included
Manpower:*	
RAP Crew (7 man)	Cost Estimate \$21.05-\$25.95/hour/person
HAC Crew (4 or 8 man)	Cost Estimate \$21.05-\$25.95/hour/person
UNIT Crew (20 man)	Cost Estimate \$21.05-\$25.95/hour/person
Firetack Emergency (8 man)	Cost Estimate \$15.29-\$20.13/hour/person
Firetack Base and Secondary (8 man)	Cost Estimate \$27.07/hour/person
Firetack Zero Day (8 man)	Cost Estimate \$21.77/hour/person
Air Attack Officer (contract)	Actual Cost Estimate \$900.00/day/person
Specialized Equipment:	
Helitorch	Government Rate
Compressed Air Foam Unit	Contract Rate

*Manpower will be billed at actual cost. Estimated rates above do not include overtime rates, accommodations or meals.

Municipality:

<i>Resource</i>	<i>Rate</i>
Manpower:	
Firefighter	\$30.00 per hour
Class A Foam	\$95.00/20 litre pail
Specialized Equipment:	
Rescue Unit c/w 2 man crew	\$615.00 per hour as per Alberta Transportation
Tender c/w 2 man crew	\$615.00 per hour as per Alberta Transportation
Municipal Fire Truck c/w 5 man crew	\$615.00 per hour as per Alberta Transportation
Fire Pumper Fire Truck c/w 3 man crew	\$615.00 per hour as per Alberta Transportation
Light Command Vehicle	\$180.00 per hour as per Alberta Transportation
Mobile Command Post	\$1,500.00 per day
Jet Boat	\$400.00 per hour
Structural Protection Unit	\$400.00 per day

*Manpower costs do not include accommodations or meals.

For additional information please refer to the following links:

The Forest and Prairie Protection Regulations, Part 1:

http://www.qp.alberta.ca/574.cfm?page=1972_135.cfm&leg_type=Regs&isbncln=9780779730612

The Forest and Prairie Protection Regulations, Part 2:

http://www.qp.alberta.ca/574.cfm?page=1972_310.cfm&leg_type=Regs&isbncln=9780779728282

Forest and Prairie Protection Act:

http://www.qp.alberta.ca/574.cfm?page=F19.cfm&leg_type=Acts&isbncln=9780779726554

FOREST PROTECTION (PAYMENT FOR SERVICES,
VEHICLES AND EQUIPMENT) REGULATION:

http://www.qp.alberta.ca/574.cfm?page=2006_046.cfm&leg_type=Regs&isbncln=9780779740680

General access to legislation:

http://www.qp.gov.ab.ca/documents/Regs/2006_046.cfm?frm_isbn=0779744357

DEFINITIONS

For the purpose of this Fire Control Plan:

HAZARD RATING	FWI	FFMC	DMC	DC	ISI	BUI
Low	0-4	0-63	0-21	0-79	0-2	0-24
Moderate	5-10	64-84	22-27	80-189	3-5	25-40
High	11-18	85-88	28-40	190-299	6-9	41-60
Very High	19-29	89-91	41-60	300-424	10-15	61-89
Extreme	30+	92+	61+	425+	16+	90+

FWI (Fire Weather Index) – indicates general fire intensity rating

FFMC (Fine Fuel Moisture Content) – rates the moisture content of the loose fuels on the ground (i.e. grass)

DMC (Duff Moisture Content) – rates the moisture content of the loose organic layers in the soil (i.e. branches)

DC (Drought Code) – rates the moisture content of the deep organic layers in the soil (i.e. logs)

ISI (Initial Spread Index) – indicates the expected rate of fire spread using wind speed

BUI (Build up Index) – indicates the amount of combustible fuel



REQUEST FOR DECISION

SUBJECT:	Fox Creek Firefit Sponsorship	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: INT MANAGER: JF
MEETING DATE:	March 22, 2016	GM: DM PRESENTER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite) – *N/A*

Council Bylaw / Policy (cite) – *N/A*

RECOMMENDED ACTION:

MOTION: That Council approve Bronze Sponsorship in the amount of \$1500.00 for the Scott Safety Firefit Championship in Fox Creek, with funds to come from the 2016 Protective Services Operating Budget.

BACKGROUND / PROPOSAL:

The Fox Creek Fire Department is hosting the Scott Safety Firefit Championships on June 17th - 19th, 2016 and are requesting sponsorship.

The Scott Safety Firefit Championships is a competition based on firefighting tasks commonly performed in emergency situations. There are many different levels of competitors, from the seasoned 10 year veteran to the first time rookies. Competitors will come from all over the Western Alberta Region, including members of the Fox Creek Fire Department.

Administration is recommending a Bronze Sponsorship for \$1,500.00 which includes 8X3 Banner on bleachers, and company website posted on Scott Fire Fit Site.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept, deny or alter the sponsorship to the Scott Safety Firefit Championship.

Benefits – The benefit of providing sponsorship shows support to the Fox Creek Fire Department by Greenview.

Disadvantages – There are no perceived disadvantages to sponsoring the Scott Safety Firefit Championship.

COSTS / SOURCE OF FUNDING:

The Bronze Sponsorship of \$1500.00 to come from the 2016 Protective Services Operating Budget

ATTACHMENT(S):

- Firefit Sponsorship Letter



Fox Creek Fire Department
Box 1018 Fox Creek, Alberta
T0H-1P0

The Fox Creek Fire Department is extremely excited to be bringing the Scott Safety Firefit Championships to Fox Creek.

The Fox Creek Fire Service was established in 1967. Our service deals with fire fighting, fire prevention, training, highway accidents, youth fire programs, community events and some rescue operations. The Fox Creek Fire Department plays a vital role in the everyday safety of industry as well as the citizens in the area.

The Fox Creek Fire Department would like to take this opportunity to send you this letter providing sponsorship opportunities for the Competition being held on June 17, 18 and 19, 2016! We need to rely on local businesses and industry to make this event a success while providing a focus on Fire Safety and Esprit de Corps amongst the Fire services in the region. Your generous donations and sponsorship is greatly appreciated.

There are various forms of advertising available.

Gold Sponsorship: \$4500- 8x3 Banner on tower, Company website posted on Scott Fire Fit Site

Silver Sponsorship: \$3000- 8x3 Banner at the end of the course, Company website posted on Scott Fire Fit Site

Bronze Sponsorship: \$1500- 8x3 Banner on bleachers, Company website posted on Scott Fire Fit Site

Any questions regarding this letter please contact:

Brett Lamb (780) 622-8455 or Brett@rivaltrucking.ca

Sincerely,

Fox Creek Fire Department



REQUEST FOR DECISION

SUBJECT:	Alberta Transportation Motor Vehicle Incident (MVI) Funding Report		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 22, 2016	ACAO: INT	MANAGER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	GM: DM	PRESENTER: JF
FILE NO./LEGAL:	N/A		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – *N/A*

Council Bylaw / Policy (cite) – *N/A*

RECOMMENDED ACTION:

MOTION: That Council receive for information the Alberta Transportation Motor Vehicle Incident (MVI) Funding Report on emergency calls implemented by the DeBolt and Grovedale Fire Departments.

BACKGROUND / PROPOSAL:

At the regular Council meeting of February 9, 2016 Council directed administration to bring back a report on highway funding received by Grovedale and DeBolt Fire Departments. Greenview's present agreement with the fire departments dated August 21, 2002 and amended February 7, 2007 stipulates that any funds received from Alberta Transportation for motor vehicle incidents is forwarded to the applicable fire district, either the DeBolt or Grovedale Fire Department. Alberta Transportation funding Greenview receives is for motor vehicle incidents on two and three digit highways within Greenview. Greenview also provides each fire department with a \$30,000.00 honorarium annually for volunteer fire service with no specified conditions.

Funds forwarded to the DeBolt Fire Department in 2014 - \$91,325.00 and 2015 - \$25,772.50

Funds forwarded to the Grovedale Fire Department in 2014 - \$54,837.50 and 2015 - \$79,725.00

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the Alberta Transportation Motor Vehicle Incident (MVI) Funding Report on funds received by Grovedale and DeBolt Fire Departments.

Benefits – The benefit of receiving the report for information is that Greenview Council will have an understanding of the funds received by the Grovedale and DeBolt Fire Departments.

Disadvantages – There are no perceived disadvantages of accepting the Alberta Transportation Motor Vehicle Incident (MVI) Funding Report on highway funding received by Grovedale and DeBolt Fire Departments.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- DeBolt Fire & Rescue Fee for Service Agreement
- Grovedale Fire Rescue Fee for Service Agreement

FEE FOR SERVICE AGREEMENT

Between the

DEBOLT VOLUNTEER FIRE AND RESCUE SOCIETY

P. O. Box 536
DeBolt, Alberta
T0H 1B0

and the

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

P. O. Box 1079
Valleyview, Alberta
T0H 3N0

MEMORANDUM OF AGREEMENT

BETWEEN: THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P. O. Box 1079, Valleyview, Alberta T0H 3N0
(hereinafter referred to as the "Municipal District")
OF THE FIRST PART

- and -

THE DEBOLT VOLUNTEER FIRE AND RESCUE SOCIETY
P. O. Box 536, DeBolt, Alberta T0H 1B0
(hereinafter referred to as the "Society")
OF THE SECOND PART

RE: "FEE FOR SERVICE AGREEMENT"

WHEREAS the Municipal District and the Society wish to enter into an agreement for the provision of fees for services;

THEREFORE, the Parties to this Agreement, in consideration of the mutual promises and covenants hereinafter contained, agree as follows:

*amend. agreement 46 11-07
TWENTY THOUSAND*

1. *(8,200.00)* The Municipal District shall annually pay the Society the sum of ~~TWELVE~~ **THOUSAND DOLLARS (\$12,000.00)** for fire fighting and rescue services provided within the Municipal District.
2. The Municipal District shall forward payments received from the Alberta Government for any service provided by the Society within the Provincial Highways system. Payment shall be made minus any material costs associated with the service.
3. The Municipal District shall annually pay the Society the sum of **THREE THOUSAND DOLLARS (\$3,000.00)** for the cleaning of the fire hall and fire fighting equipment.
4. This Agreement may be amended by mutual consent of the Parties hereto.
5. This Agreement may be terminated by any party to the Agreement giving one (1) year's notice in writing to the other party of the intention to terminate the Agreement.

6. For the purposes of giving notice under this Agreement, the address shall be:

of the Municipal District

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P. O. Box 1079
Valleyview, Alberta
T0H 3N0


of the Society

DEBOLT VOLUNTEER FIRE & RESCUE SOCIETY
P. O. Box 536
DeBolt, Alberta T0H 1B0


- 7. This agreement shall come in effect on January 1, 2002 and upon all parties signing, and shall remain in effect until terminated or amended by the parties to the agreement.
- 8. The Municipal District shall make payment to the Society prior to January 31st in the year that payment is due.


IN WITNESS WHEREOF the Parties hereto have affixed their hands and/or corporate

seals this 21st day of August, 2002.


DeBolt Fire Chief


Reeve, M.D. of Greenview


DeBolt Deputy Fire Chief


Manager, M.D. of Greenview



MUNICIPAL DISTRICT OF GREENVIEW No. 16

February 20, 2007

DeBolt Volunteer Fire and Rescue Society
P.O. Box 536
DeBolt, AB T0H 1B0

ATT: DEBOLT FIRE CHIEF

RE: AMENDING FEE FOR SERVICE AGREEMENT – DeBolt Fire & Rescue

Enclosed please find an amending agreement for the above-noted service.

I trust you will find this satisfactory, and ask that you return one signed copy for our files.

Sincerely,

Lori Jean
Executive Secretary

/lj

AMENDING AGREEMENT

BETWEEN: **THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16**
P.O. Box 1079, Valleyview, Alberta T0H 3N0
hereinafter referred to as the "Municipal District"

- and -

DeBOLT VOLUNTEER FIRE AND RESCUE SOCIETY
P. O. Box 536 DeBolt, AB T0H 1B0
hereinafter referred to as the "Society"

RE: **"FEE FOR SERVICE AGREEMENT"**

WHEREAS an Agreement was signed on the 21st day of August 2002 between the Municipal District and the Society for the provision of **fees for services**; and

WHEREAS both parties herein agree to amend that agreement;


THEREFORE both parties herein agree to the following:

1. That **Clause 1** is hereby amended to read "...sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)** for fire fighting and rescue services provided within the Municipal District."

Signed and agreed to by the participating parties on this 22 day of FEB, 2007.



DeBOLT FIRE CHIEF



**MUNICIPAL MANAGER,
M.D. OF GREENVIEW**



DeBOLT DEPUTY FIRE CHIEF



REEVE, M.D. OF GREENVIEW



MUNICIPAL DISTRICT OF GREENVIEW No. 16

August 14, 2002

Our File: 2314-02 GD

Grovedale Fire Rescue
General Delivery
Grovedale, AB T0H 1X0

RE: FEE FOR SERVICE AGREEMENT

Thank you for returning the above-noted agreement in a prompt manner. We apologize for erring in the naming of your organization.

Enclosed is payment for this current year. I have also enclosed a corrected copy of the agreement for re-signing. Please return both copies for completion on our end.

Thank you again for your cooperation.

Yours truly


GORDON FRANK, CLGM
Municipal Manager

vmw

Encs. = 2

cc Rick Reiger
Protective Services Coordinator

FEE FOR SERVICE AGREEMENT

Between the

LB
GROVEDALE VOLUNTEER FIRE AND RESCUE SOCIETY
LB
General Delivery
Grovedale, Alberta
T0H 1X0
LB

and the

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P. O. Box 1079
Valleyview, Alberta
T0H 3N0

MEMORANDUM OF AGREEMENT

BETWEEN:

THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P. O. Box 1079, Valleyview, Alberta T0H 3N0
(hereinafter referred to as the "Municipal District")
OF THE FIRST PART

- and -

ye ye
**THE GROVEDALE VOLUNTEER FIRE AND
RESCUE SOCIETY**
General Delivery, Grovedale, Alberta T0H 1X0
(hereinafter referred to as the "Society")
OF THE SECOND PART

RE:

"FEE FOR SERVICE AGREEMENT"

WHEREAS the Municipal District and the Society wish to enter into an agreement for the provision of fees for services;

THEREFORE, the Parties to this Agreement, in consideration of the mutual promises and covenants hereinafter contained, agree as follows: *as per amend AG # R-07*

1. The Municipal District shall annually pay the Society the sum of ~~TWELVE~~ *TWENTY THOUSAND* ~~THOUSAND DOLLARS (\$12,000.00)~~ *20,000.00* for fire fighting and rescue services provided within the Municipal District. *20,000.00*
2. The Municipal District shall forward payments received from the Alberta Government for any service provided by the Society within the Provincial Highways system. Payment shall be made minus any material costs associated with the service.
3. The Municipal District shall annually pay the Society the sum of **THREE THOUSAND DOLLARS (\$3,000.00)** for the cleaning of the fire hall and fire fighting equipment.
4. This Agreement may be amended by mutual consent of the Parties hereto.
5. This Agreement may be terminated by any party to the Agreement giving one (1) year's notice in writing to the other party of the intention to terminate the Agreement.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

February 20, 2007

Grovedale Fire Rescue
General Delivery
Grovedale, AB T0H 1X0

ATT: GROVEDALE FIRE CHIEF

RE: AMENDING FEE FOR SERVICE AGREEMENT – Grovedale Fire Rescue

Enclosed please find an amending agreement for the above-noted service.

I trust you will find this satisfactory, and ask that you return one signed copy for our files.

Sincerely,

Lori Jean
Executive Secretary

/lj

ADMINISTRATION OFFICE:

Box 1079, 4707 - 50 Street, Valleyview, AB T0H 3N0 . Phone: (780) 524-7600 Fax: (780) 524-4307 Email: mdgreenview.ab.ca

FIELD SERVICES OFFICE:

2310-02-GD

Exp = N/A ?

File: 2310-02-

AGMT # 10-07

Xc accs pay.
Rick
07/03/07

AMENDING AGREEMENT

BETWEEN: THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P.O. Box 1079, Valleyview, Alberta T0H 3N0
hereinafter referred to as the "Municipal District"

- and -

THE GROVEDALE FIRE RESCUE
General Delivery, Grovedale, AB T0H 1X0
hereinafter referred to as the "Society"

RE: "FEE FOR SERVICE AGREEMENT"

WHEREAS an Agreement was signed on the 10th day of September 2002 between the Municipal District and the Society for the provision of **fees for services**; and

WHEREAS both parties herein agree to amend that agreement;

THEREFORE both parties herein agree to the following:

1. That **Clause 1** is hereby amended to read "...sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)** for fire fighting and rescue services provided within the Municipal District."

Signed and agreed to by the participating parties on this 23 day of Feb, 2007.



GROVEDALE FIRE CHIEF



**MUNICIPAL MANAGER,
M.D. OF GREENVIEW**

GROVEDALE DEPUTY FIRE CHIEF



REEVE, M.D. OF GREENVIEW

6. For the purposes of giving notice under this Agreement, the address shall be:

of the Municipal District

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
P. O. Box 1079
Valleyview, Alberta
T0H 3N0

of the Society

²⁸ ²⁰ ²⁰
GROVEDALE ~~VOLUNTEER~~ FIRE & RESCUE SOCIETY
General Delivery
Grovedale, Alberta T0H 1X0

7. This agreement shall come in effect on January 1, 2002 and upon all parties signing, and shall remain in effect until terminated or amended by the parties to the agreement.

8. The Municipal District shall make payment to the Society prior to January 31st in the year that payment is due.


IN WITNESS WHEREOF the Parties hereto have affixed their hands and/or corporate

seals this _____ day of _____, _____.



Grovedale Fire Chief

Reeve, M.D. of Greenview



Grovedale Deputy Fire Chief

Manager, M.D. of Greenview



REQUEST FOR DECISION

SUBJECT:	Community Peace Officer Statutes Report	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: INT MANAGER: JF
MEETING DATE:	March 22, 2016	GM: DM PRESENTER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite) – *N/A*

Council Bylaw / Policy (cite) – *N/A*

RECOMMENDED ACTION:

MOTION: That Council accept for information the report on Community Peace Officer Statutes.

BACKGROUND / PROPOSAL:

Administration has been requested to prepare a report on the Community Peace Officer Statutes.

Community Peace Officers employed by a County and have been appointed by the Alberta Solicitor General and Public Security have jurisdiction to enforce the following within the boundaries of the province of Alberta;

- The Traffic Safety Act and Regulations; the Gaming and Liquor Act and Regulations; the Animal Protection Act; the Dangerous Dogs Act; the Petty Trespass Act; the Environmental Protection and Enhancement Act Part 9, Division 2; the Provincial Offences Procedures Act and Regulation; and the Highways Development and Protection Act (hereinafter referred to as the “Provincial Legislation”);
- Level 2 Peace Officers do not enforce moving traffic, gaming and liquor, or have arrest or emergency response provisions allowed.

Community Peace Officers also may enforce select regulatory municipal bylaws of a municipality within the boundaries of the municipality that are compatible with the Peace Officer’s provincial appointment as per the Alberta Peace Officer Act, Regulations and provincial Justice and Solicitor General policy.

Greenview currently has a contract with the County of Grande Prairie Regional Enforcement Services for Community Peace Officer Services.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the report on Community Peace Officer statutes.

Benefits – The benefit of accepting the report is that Greenview Council may have a clear understanding of the Community Peace Officer statutes.

Disadvantages – There are no perceived disadvantages to accepting the report on Community Peace Officer statutes.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Peace Officer Services Agreement
- Definitions

MEMORANDUM OF AGREEMENT ENTERED INTO THIS __ day of _____, 2016.

BETWEEN:

THE COUNTY OF GRANDE PRAIRIE NO. 1
a Municipal Corporation in the Province of Alberta
(the "County")

OF THE FIRST PART

-and-

THE MUNICIPAL DISTRICT OF GREENVIEW
a Municipal Corporation in the Province of Alberta
(the "M.D.")

OF THE SECOND PART

PEACE OFFICER SERVICES AGREEMENT

WHEREAS the County employs Community Peace Officers Level 1 ("Peace Officer") and Level 2 ("Bylaw Officer") to supply enforcement services to the County;

AND WHEREAS the Peace Officers employed by the County have been appointed by the Alberta Solicitor General and Public Security as having jurisdiction to enforce the following within the boundaries of the province of Alberta;

- The Traffic Safety Act and Regulations; the Gaming and Liquor Act and Regulations; the Animal Protection Act; the Dangerous Dogs Act; the Petty Trespass Act; the Environmental Protection and Enhancement Act Part 9, Division 2; the Provincial Offences Procedures Act and Regulation; and the Highways Development And Protection Act; (hereinafter referred to as the "Provincial Legislation");
- Level 2 Peace Officers do not enforce moving traffic, gaming and liquor, or have arrest or emergency response provisions allowed.

AND WHEREAS the Alberta Peace Officer's Act, Revised Statutes of Alberta 2000, Chapter P-3.5, requires that an agreement be entered into between the County and the M.D. respecting the provision of Peace Officer Services.

Memorandum of Agreement between
The County of Grande Prairie and The Municipal District of Greenview
Peace Officer Services Agreement 2016 - 2020

NOW THEREFORE this Agreement witnesses that in consideration of the terms and conditions contained in this Agreement, the County and the M.D. agree as follows:

1. The term of this Agreement shall commence on January 1st 2016, and shall terminate upon the expiry date of December 31st 2020, if no intention to renew is communicated by either the County or the M.D.
2. The County agrees to supply to the M.D. Peace Officer Services through the Peace Officer's employed by the County. The Peace Officer Services provided to the M.D. shall mean:
 - a) enforcement of select regulatory municipal bylaws of the M.D. within the boundaries of the M.D. that are compatible with the Peace Officer's provincial appointment as per the Alberta Peace Officer Act, Regulations and provincial Justice and Solicitor General policy.
 - b) enforcement of the above listed Provincial Legislation, as amended from time to time, within the boundaries of the M.D.;
 - c) fulfilment of the above will occur as follows:
 - i) in accordance with the County Regional Enforcement Services Department Policy and Procedures Manual, as amended from time to time; the Alberta Justice and Solicitor General Peace Officer Program Policy and Procedures Manual as amended from time to time; and the Alberta Peace Officer's Act and Regulations.
 - ii) to a level of service similar to that provided by the Peace Officers to the County.
3. Subject to the following, the County agrees to supply forty (40) hours of Peace Officer Services per month, and
 - a) any time spent during the performance of court duties or administration therein; any disciplinary or investigative proceedings stemming from any Peace Officer services in or on behalf of the M.D.; any time spent travelling to the M.D. or to a specific area of concern on the M.D.'s behalf; and any time spent on clerical duties (minimum of (1) hour per month) as a result of Peace Officer services delivery in or on behalf of the M.D. shall be included in the calculation of the 40 hours; and

Memorandum of Agreement between
The County of Grande Prairie and The Municipal District of Greenview
Peace Officer Services Agreement 2016 - 2020

- b) at any time period when the Peace Officers are not operating at their fully authorized strength for any period exceeding 30 days duration, with written advance notice to the M.D. of the full circumstances and upon joint consultation between the M.D. and County, the contracted hours above *may* be reduced by 5.0 hours per month per Peace Officer absent. Such service shortages will be returned to normal and the M.D. immediately notified when the Peace Officers are again at fully authorized strength.
4. It is understood that the Peace Officer Services will be scheduled to be provided during the County Regional Enforcement Services regularly scheduled shift hours. If a matter requires Peace Officer services outside a regularly scheduled time, then such services shall be classified as Overtime Services. Where Overtime Services are provided:
- a) the services shall be considered to have taken two times the actual time incurred;
 - b) if the hours provided exceed 40 hours in any month, then, the excess hours shall be subtracted from the hours to be provided for in the following month, unless otherwise agreed by the County Administrator and the M.D. Administrator;
 - c) the travel time to and from the M.D. shall be included in the calculation of time for Overtime Services, although there shall be no mileage charge assessed for travel;
 - d) all overtime services shall be approved by the M.D. prior to any Peace Officer action.
5. The M.D. agrees to pay to the County the sum of One-Hundred-and-Four-Dollars-and-Fifty-Cents (\$104.50) per hour during the 2016 calendar year for Peace Officer Services supplied.

The M.D. agrees to pay to the County the sum of One-Hundred-and-Eight Dollars-and-Sixteen-Cents (\$108.16) per hour during the 2017 calendar year for Peace Officer Services supplied.

The M.D. agrees to pay to the County the sum of One-Hundred-and-Eleven Dollars-and-Ninety-Five-Cents (\$111.95) per hour during the 2018 calendar year for Peace Officer Services supplied.

Memorandum of Agreement between
The County of Grande Prairie and The Municipal District of Greenview
Peace Officer Services Agreement 2016 - 2020

The M.D. agrees to pay to the County the sum of One-Hundred-and-Fifteen Dollars-and-Eighty-Seven-Cents (\$115.87) per hour during the 2019 calendar year for Peace Officer Services supplied.

The M.D. agrees to pay to the County the sum of One-Hundred-and-Nineteen Dollars-and-Ninety-Three-Cents (\$119.93) per hour during the 2020 calendar year for Peace Officer Services supplied.

Peace Officer Services shall be billed by the County's Accounts Receivable Department at their billing frequency following the month in which services were provided. The M.D. shall pay the billed amount within thirty days of the billing date.

This agreement is all inclusive in the hourly rate at no further cost to the M.D. with the exception of fees for the prosecution of any municipal bylaw offences laid on behalf of the M.D.

Peace Officer Services called in or acting in an emergency situation in the M.D., or pursuant to the activation of the M.D.s Emergency Management Plan, or pursuant to activation of the Regional Emergency Plan, *may* not be subject to hourly billing at the discretion of County Council.

6. The County shall add the M.D. as a named insured under the County's general liability insurance policy, for the purposes of the services provided under this Agreement. This insurance coverage shall be maintained by the County in full force and effect throughout the currency of this Agreement.
7. The County Regional Enforcement Services Department shall provide the M.D. with monthly reports on all Peace Officer Services supplied by the Peace Officers to the M.D. These monthly reports shall include the date and time spent in the M.D., the number and type of calls for service/complaints/occurrences received and the number and type of tickets written. The M.D. will also supply, to the County Regional Enforcement Services Department, their list of priorities for enforcement actions and educational activities. The priorities will also be reported on during the reporting process. (See attached Schedule "B").
8. The M.D. acknowledges that any complaint received by it with respect to the provision of Peace Officer Services by Peace Officers pursuant to this Agreement shall be immediately forwarded to the Manager of Regional Enforcement Services, or his designate, and not entertained or commented upon further. Any disciplinary action taken against the Peace Officer as a result of these complaints shall be administered by the County in confidence. (See attached Schedule "A").

Memorandum of Agreement between
The County of Grande Prairie and The Municipal District of Greenview
Peace Officer Services Agreement 2016 - 2020

- 9. If the appointments of the Peace Officers from the Alberta Justice and Solicitor General Department for the jurisdiction of the M.D. are terminated, then this Agreement will similarly immediately be terminated.
- 10. Should the Provincial Government of Alberta refuse to allow fine revenue generated through this Memorandum of Agreement to be paid to the M.D., the M.D. reserves the right to renegotiate this agreement within 30 days of receiving such notice.
- 11. Either party may terminate this Agreement by giving the other party ninety (90) days' notice in writing of its intention to terminate this Agreement whereupon this Agreement shall terminate at the end of the ninety (90) day period.

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement, as of the aforementioned day and year.

COUNTY OF GRANDE PRAIRIE NO. 1

MUNICIPAL DISTRICT OF GREENVIEW

Per: _____

Per:  _____

Per: _____

Per:  _____





SCHEDULE "B"
MONTHLY REPORT TO THE M.D. of Greenview
FOR PEACE OFFICER SERVICES

1. Dates and times spent: (attached)
2. Number of Tickets issued: _____
3. Type of Tickets issued:
 - Traffic Safety: _____
 - Gaming and Liquor: _____
 - Other Provincial Statutes: _____
 - Municipal Bylaw: _____
4. Number of Complaints/Occurrences: _____
5. Type of Complaints/Occurrences:
 - Traffic Safety: _____
 - Warrants: _____
 - 24-hour Suspension: _____
 - Criminal Code: _____
 - Commercial Vehicle: _____
 - Parking: _____
 - Off-highway Vehicle: _____
 - Bylaws: _____
 - Unsightly Premises: _____
 - Other: _____
6. M.D. Priorities:
 - a) _____
 - b) _____
 - c) _____
 - d) _____

SCHEDULE "A"

COUNTY OF GRANDE PRAIRIE NO. 1 POLICY MANUAL

Legal References: Alberta Peace Officers Act & Regulations Alberta Municipal Government Act Bylaw # 2690	Department: Regional Enforcement Services
Cross References: Alberta Solicitor General Peace Officer Policy County of Grande Prairie No. 1 Discipline and Dismissal Policy	Number: J2
Adoption Date: May 1, 2007 Amended April 23 rd , 2012	Policy Title: Public Complaints Process

POLICY PURPOSE:

To outline the public complaints process for the Regional Enforcement Services Department.

1. COMPLAINTS

Complaints against a Peace Officer shall follow the format as found in the Alberta Solicitor General's Department Suggested Model for Handling Public Complaints and Administration of Discipline for Peace Officers. (see below)

Complaints against a Bylaw Enforcement Officer shall follow the format as found in the County of Grande Prairie No. 1 Bylaw Enforcement Officer's Bylaw No. 2690

Internal or personnel complaints of a non-enforcement nature shall follow the procedures and format as found in County of Grande Prairie No. 1 Policy Manual.

Reports of all public complaints shall be forwarded as required by each piece of legislation or policy.

2. COMPLAINTS PROCESS FOR PEACE OFFICERS

- a. A written complaint is received by the County of Grande Prairie No. 1, Regional Enforcement Services Department.



COUNTY OF GRANDE PRAIRIE NO. 1
Regional Enforcement Services Department

- b. The County of Grande Prairie must, within 30 days, and in writing acknowledge receipt of the complaint to the complainant.
- c. The County of Grande Prairie will notify the Peace Officer involved of the complaint if appropriate
- d. On a monthly basis, the County of Grande Prairie No. 1 must submit details of complaints made to the Public Security Division.
- e. The County of Grande Prairie will investigate the allegations of the complaint by interviewing the complainant, any witnesses, the Peace Officer(s) involved, if they so consent, and any other person who may have knowledge relevant to the occurrence.
- f. The County of Grande Prairie will review any relevant documents in existence pertaining to the occurrence including, but not limited to:
 - i. Occurrence reports
 - ii. Dispatch logs
 - iii. Peace officer notebooks(s)
 - iv. Court reports
 - v. Legal documents
 - vi. In car video recordings
 - vii. AVL gps recordings
 - viii. Witness statements, audio, video and photographs
- g. The County of Grande Prairie No. 1 will exercise Section 15(2)(b) of the Alberta Peace Officer Act if this is applicable or appropriate given the overall nature of the complaint.
- h. The County of Grande Prairie will notify the complainant, the Peace Officer involved, if appropriate, and the Director as to the status of the investigation at least once every 45 days.
- i. Upon conclusion of the investigation, the County of Grande Prairie must notify the complainant, the Peace Officer involved, and the Director of the disposition of the complaint using wording found in Section 22 of the POMR, which reads as follows:
 - "the complaint is unfounded". This means that on the basis of a thorough investigation, no reasonable belief exists that the complaint has merit or basis.



COUNTY OF GRANDE PRAIRIE NO. 1
Regional Enforcement Services Department

- "the complaint is unsubstantiated". This means that on the basis of a thorough investigation, there is insufficient evidence to determine the facts of the complaint and that it may or may not have occurred.
 - "the complaint is found to have merit in whole or in part". This means that on the basis of a thorough investigation that:
 - i. "in whole", a reasonable belief exists that the Peace Officer has engaged in misconduct in regards to the entirety of the complaint, or;
 - ii. "in part", a reasonable belief exists that the Peace Officer has engaged in misconduct in regards to a portion(s) of the complaint, but not in its entirety.
 - "the complaint is frivolous, vexatious or made in bad faith". This disposition will be used when The County of Grande Prairie chooses not to investigate a complaint as per Section 15(2) of the Act which allows no investigation to occur when the complaint is deemed to be frivolous, vexatious, or made in bad faith.
- j. In the event a complaint is found to have merit, in whole or in part, the County of Grande Prairie must state what disciplinary action has been taken and it must be in accordance with the County of Grande Prairie No. 1 disciplinary policy that has been filed with the Director.
- k. The conclusion letter issued to the complaint must contain the following closing paragraph which communicates to the complainant that appeals of the decision reached by the County of Grande Prairie No. 1 must be addressed to the Director as required in Section 15 of the Act.

"Please be advised that you have the right to appeal these findings to the Directory of Law Enforcement for the Province of Alberta pursuant to Section 15(4) of the Peace Officer Act. An appeal must be in writing and initiated within 30 days of receipt of this decision, and any decision reached by the Director of Law Enforcement on appeal is final."

Correspondence to the Director must be sent to:
Director of Law Enforcement
10th Floor, 10365 – 97 Street
Edmonton, AB
T5J 3W7



COUNTY OF GRANDE PRAIRIE NO. 1
Regional Enforcement Services Department

COUNTY OF GRANDE PRAIRIE NO. 1 POLICY MANUAL

Legal References: Alberta Peace Officers Act & Regulations	Department: Regional Enforcement Services
Gross References: Alberta Solicitor General Peace Officer Policy	Number: J3
Adoption Date: May 1, 2007 Amended April 23 rd , 2012	Policy Title: Code of Conduct for Peace Officers

CODE OF CONDUCT FOR PEACE OFFICERS

A Peace Officer shall:

- i. comply with the terms and conditions of the County of Grande Prairie No. 1's authorization from the Solicitors General's Department to employ Peace Officers.
- ii. comply with the terms of the Peace Officer's appointment.
- iii. comply with the County of Grande Prairie No. 1's code of conduct for Peace Officers whether they are on duty or off duty.
- iv. not engage in disorderly or inappropriate conduct, or act in a way that would be harmful to the discipline of Peace Officers or that is likely to discredit the office of Peace Officer which includes but is not limited to:
 - contravening an Act of the Parliament of Canada;
 - contravening an Act of the Legislature of Alberta;
 - contravening any regulation made pursuant to either an Act of Parliament or Legislature;
 - using oppressive or tyrannical conduct to a co-worker or subordinate;
 - using profane, abusive, or insulting language to a co-worker or member of the general public;
 - wilfully or negligently making a false complaint or statement;



COUNTY OF GRANDE PRAIRIE NO. 1
Regional Enforcement Services Department

- abetting in or knowingly being an accessory to suppressing information, complaints, or reports about any other peace officer;
 - differentially applying the law or exercising authority on the basis of race, colour, religion, sex, physical disability, mental disability, marital status, age, ancestry, or place of origin;
 - doing anything prejudicial to discipline or likely to bring discredit on the reputation of the Authorized Employer;
 - being insubordinate to a supervisor by word or action;
 - omitting or neglecting, without adequate reason, to carry out a lawful order, directive, rule, procedure or policy of the employer;
 - neglecting, without lawful excuse, to promptly and diligently perform duties of a Peace Officer;
 - failing to work in accordance with orders or leaving an area, detail or other place of duty without permission or sufficient cause;
 - permitting a prisoner to escape on account of the Peace Officer being careless or negligent;
 - failing to report anything a Peace Officer knows concerning a criminal or any other charge;
 - applying inappropriate force in circumstance in which force is used.
- v. not withhold or suppress information, complaints or reports about any other Peace Officer.
- vi. promptly and diligently perform the Peace Officer's duties and responsibilities.
- vii. not make or sign false, misleading or inaccurate statements.
- viii. not, without lawful excuse destroy, mutilate or conceal records or property, or alter or erase an entry in a record.
- ix. respect when confidentiality must be maintained.
- x. properly account for or return money or property that the Peace Officer receives in the Peace Officer's capacity as a Peace Officer.
- xi. not engage in activities that may or will result in a conflict of interest or an apprehension of or a lack of integrity in the office of Peace Officer.



COUNTY OF GRANDE PRAIRIE NO. 1
Regional Enforcement Services Department

- xii. not use the Peace Officer's position for the Peace Officers own advantage or another person's advantage.
- xiii. not exercise the Peace Officer's authority as Peace Officer when it is unnecessary to do so.
- xiv. not consume alcohol while on duty, except in the performance of the Peace Officer's duties.
- xv. not consume controlled drugs and controlled substances under the Controlled Drugs and Substance Act (Canada).
- xvi. except in the performance of the Peace Officer's duties, prohibit from possessing controlled drugs and controlled substances, the possession of which is prohibited by law.
- xvii. Not enter into licensed premises or licensed gaming facilities (casinos) while on duty unless required to do so in the lawful execution of that duty, or to partake in a meal break only.



Peace Officer Definitions

- Traffic Safety Act; means all moving violations on roads, dimensions and loads and licensing.
- Gaming and Liquor Act; activities involving liquor.
- Animal Protection Act; complaints of animals in distress.
- Dangerous Dog Act; complaints against vicious dogs or a person has been bitten.
- Petty Trespass Act; investigate and enforce this act.
- Environmental Protection and Enhancement Act Part 9, Division 2; unsightly premises and littering.
- Provincial Offences Procedures Act and Regulation; process that Peace Officers follow for writing violation tickets and court procedures.
- Highways Development and Protection Act; development of highways and roads; and damage to highways and roads.



REQUEST FOR DECISION

SUBJECT: **Canada Day Fireworks – Valleyview**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: March 22, 2016
DEPARTMENT: COMMUNITY SERVICES
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: INT
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the Valleyview and District Recreation Department financial support request letter for fireworks at the Canada Day event.

BACKGROUND / PROPOSAL:

A letter was received from the Valleyview and District Recreation Department requesting funding for fireworks at the 2016 Canada Day festivities.

A list of donors will be displayed at the Canada Day festivities and all donors will be thanked in the Valleyview Town & Country newspaper following the event.

The following funds were provided to the Valleyview and District Recreation Department for Canada Day fireworks:

- 2015 - \$1,000.00
- 2014 - \$1,000.00
- 2013 - \$1,000.00

Greenview has not been requested to provide funds to any other Greenview Town or Hamlet for fireworks in previous years outside of Valleyview. Greenview and the Town of Valleyview have a signed recreation agreement to operate and maintain the Town of Valleyview recreation facilities and provide funds for recreational programming within Greenview. The agreement includes annual funding from Greenview in the amount of fifty percent (50%) of the previous years' operating deficit with Greenview's 2015 commitment being \$321,446.70.

Administration is suggesting that the fireworks funding request could be included as part of the recreational funding provided to the Town of Valleyview. Council may want to consider if providing the funding will be setting a precedent for other requests of a similar nature.

Currently, as of March 21, 2016 Greenview has a balance of \$194,653.29 in the Community Service Miscellaneous Grant.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept the funding request letter for information or provide grant funding.

Benefits – The benefit of accepting the funding request for information is that funding provision is already committed in the joint agreement established to promote, foster, create and operate recreational programs and services in the Town of Valleyview and within the boundaries of Greenview.

Disadvantages – There are no perceived disadvantages to accepting for information the Valleyview and District Recreation Department financial support request letter for fireworks at the Canada Day event.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Funding request letter from the Valleyview and District Recreation Department



VALLEYVIEW AND DISTRICT RECREATION DEPARTMENT

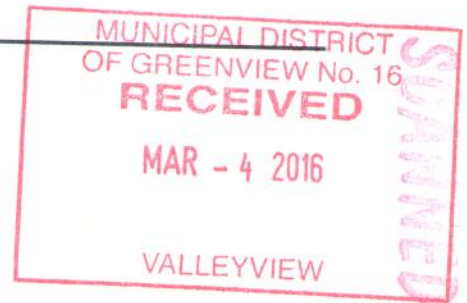
**Box 270
Valleyview, Alberta
T0H 3N0**

Phone: 524-5158

Fax: 524-3831

E-mail: valprog@telus.net

March 2, 2016



Dear Local Businesses and Organizations:

With Canada Day only a few months away, the Valleyview Recreation Department is starting its campaign to raise money for the fireworks display, known to be one of the best in the area. Along with a wide variety of organized activities on July 1st, we hope to continue the tradition of spectacular evening fireworks to conclude our 2016 Canada Day festivities.

At this time, I would like to ask for your financial support to keep these fireworks going. Any donation at all would be greatly appreciated. A list of donors will be displayed at the Canada Day festivities on July 1st and all will be thanked in the Valleyview Town & County newspaper following the event.

Donations can be mailed to:

Town of Valleyview
"Fireworks"
Box 270
Valleyview, Alberta
T0H 3N0

Thank you for your time and consideration of this request. Should you have any questions, please contact myself or Pat Brothers at 780-524-5158.

Sincerely,

Michelle Richardson
Program Coordinator
Valleyview Recreation Department

SERVING THE COMMUNITIES OF
Hamlet of Little Smoky – Town of Valleyview
Communities of Sunset House, Sweathouse & New Fish Creek



REQUEST FOR DECISION

SUBJECT:	Request for Proposal: Information Technology Support Services	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: RO
MEETING DATE:	March 22, 2016	GM: RO PRESENTER: SG
DEPARTMENT:	CORPORATE SERVICES	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	File Number, Legal or N/A.	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – *Policy No. 1018 Expenditure and Disbursement Policy*

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into a five (5) year contract with PCIT Services Ltd., from Grande Prairie, for the Greenview Information Technology Support Services at an annual cost of \$107,052.00, with funds to come from the Information Systems Annual Operational Budget.

BACKGROUND / PROPOSAL:

Greenview's network and desktop IT support has been provided by PCIT Services Ltd for the past three years.

Due to the agreement expiring, a Request for Proposal (RFP) for the Information Technology Support Services was developed. The RFP was posted on the Alberta Purchasing Connection and Greenview's websites to allow interested parties to provide a detailed proposal for these services.

Eight proposals were received and were ranked by Administration on a weighted matrix to determine the best proposal available to Greenview. Although the recommended proposal provided the third lowest proposal price, this proposal was the highest ranking and the only proposal that met all of the specifications set out in the comparison matrix.

The lowest proposal price proponents did not meet certain specifications set out in the comparison matrix. Specifically in Approach, Methodology and Proposed Service. The second lowest proposal price proponents also failed to meet all of the specifications set out in the comparison matrix.

Administration recommends that PCIT Services Ltd which submitted the best overall rating proposal is awarded the Information Technology Support Services for a period of five years as per the response from the request for proposals.

**Municipal District of Greenview No. 16
Proposal Comparison Matrix**

	Proposal 1	Proposal 2	Proposal 3	Proposal 4	Proposal 5	Proposal 6	Proposal 7	Proposal 8
Name of Supplier	Dell Canada Inc.	Avocette	HiTech Business Systems	PCIT	IT Partners	Uniserve	The Digital Doctor	QFLAN Systems Group Inc.
Costing Per Year	\$ 144,482.40	\$ 30,000.00	\$ 105,768.00	\$ 107,052.00	\$ 110,232.00	\$ 183,360.00	\$ 154,560.00	\$ 951,000.00
Resource Budget and Price Considerations (40)	31	40	40	40	39	23	29	0
Approach and Methodology (20)	12	20	12	20	20	0	0	4
Experience (20)	11	11	19	20	15	7	16	10
Proposed Service (20)	6	9	12	20	18	4	3	8
Total Score	60	80	83	100	92	34	48	22

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the recommended proposal.

Benefits – The benefit of authorizing administration to enter into a contract with PCIT Services Ltd is that a reliable firm will be providing Greenview with quality IT support.

Disadvantages – There are no perceived disadvantages.

COSTS / SOURCE OF FUNDING:

Funds to come from the Information Systems Operational Budget, with \$107,052.00 being the total amount budgeted per year and fixed for the next five years.

ATTACHMENT(S)

None



REQUEST FOR DECISION

SUBJECT: **DeBolt Organ Donation Sign**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: March 22, 2016

DEPARTMENT: COMMUNITY SERVICES
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACA DM MANAGER: INT
O:
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – *Bylaw #03-396*

RECOMMENDED ACTION:

MOTION: That Council accept for information the request for authorization to install an organ donation sign on Greenview property located within the hamlet of DeBolt.

BACKGROUND / PROPOSAL:

Administration has been contacted regarding a request for authorization to install an organ donation sign on Greenview property located within the hamlet of DeBolt. Greenview would not be required to make any financial commitment regarding the project undertaking. The applicable requesting party would be responsible for all the associated costs (fabrication, installation and maintenance) associated with the sign project. Other communities within the region i.e. Sexsmith, Manning, Fairview etc. have approved the sign installation in their applicable jurisdictions. The sign project would be required to comply with Greenview's Land Use Bylaw #03-396 and permit application requirements.

Administration is requesting Council to accept the request for information, as signs of this nature may be contentious and precedent setting for other organizations to request sign applications of a similar nature on Greenview property.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept for information the request for authorization to install an organ donation sign on Greenview property located within the hamlet of DeBolt or approve the request with or without content restrictions and pending compliance with Greenview's development permit requirements and Bylaw specifications.

Benefits – The benefit of accepting the organ donation sign for information is that Greenview may not be supporting the installation of various contentious signs of this nature on Greenview's property.

Disadvantages – There are no perceived disadvantages to accepting for information the request for authorization to install an organ donation sign on Greenview property located within the hamlet of DeBolt.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Applicable section of the Land Use Bylaw

9.9 SMALL SCALE INDUSTRIAL PURSUITS

9.9.1 Small scale industrial pursuits shall be no more than supplementary to the use of a parcel of land for agricultural purposes and shall not:

- a) Take place on a parcel of land or portion of a quarter section greater than 4 ha (10 ac) in size;
- b) Take place on a parcel used for residential purposes;
- c) Employ in excess of ten persons;
- d) Create a nuisance by way of dust, noise, smell, smoke or traffic generation.

9.10 SIGN CONTROL

9.10.1 No sign shall be erected on land or affixed to any building or structure unless approved by the Development Authority.

9.10.2 No sign shall be placed within 300 m (984 ft) of a highway or within 800 m (1/2 mile) of the intersection of a highway and public road unless approval is obtained from Alberta Transportation pursuant to the Public Highway Development Act.

9.10.3 An application for one or more signs shall not be approved if, in the opinion of the Development Authority, the sign would:

- a) Unduly interfere with the amenities of the area;
- b) Materially interfere with or affect the use, enjoyment or value of neighboring properties, or;
- c) Create a safety hazard to adjacent properties or to members of the traveling public by way of impairing sight lines.

9.10.4 All signs shall be kept in good repair and maintained in a manner satisfactory to the Development Authority.

9.10.5 The quality, aesthetic character, materials, and finishing of sign construction shall be to the satisfaction of the Development Authority.

9.10.6 Development Permit applications for signs shall include:

- (a) drawings that provide the dimensions, area, material, finishes, colours, size of lettering, wording and graphics, method of illumination, and mounting or erection details;
- (b) drawings or photos which show the location and separation distances between all existing and proposed signs.



REQUEST FOR DECISION

SUBJECT:	Road Allowance License Application SE 26-66-22 W5M	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: INT
MEETING DATE:	March 22, 2016	GM: INT PRESENTER: INT
DEPARTMENT:	INFRASTRUCTURE & PLANNING/CONSTRUCTION & MAINTENANCE	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	File Number, Legal or N/A.	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial (cite) – *If the RFD is following Provincial Legislation, place the corresponding information here.*

Council Bylaw / Policy (cite) – *Road Allowance Licensing Policy EES 07.*

RECOMMENDED ACTION:

MOTION: That Council accept the Road Allowance License Application report on Twp. 664 as information.

BACKGROUND / PROPOSAL:

On February 11th 2016 administration received a Road Allowance License Application to request the closure of Twp. 664 between SW 26-66-22 W5M, SE 26-66-22 W5M and NW 23-66-22 W5M, NE 23-66-22 W5M which is a developed road allowance (Township 664) west of Range Road 221, northwest of Little Smoky.

Road Allowances Licenses are intended to provide the ratepayer the opportunity to close and utilize developed or undeveloped road allowances for agricultural purposes.

According to Greenview policy, the application will only be considered if the applicant owns or has a 3 year lease on the land adjacent to the road allowance. At this time the applicant does not own or lease the land on both sides of the road allowance, with adjacent lands owned by Crown and other related family members.

After reviewing the application and discovering that the applicant did not meet the criteria within the Policy. Administration's current process is to inform the applicant that the application has been turned down as per Greenview's Policy. At the request of the applicant, administration agreed to bring forward the application to Council as Information only, in hopes that the application may be considered for approval.

The applicant paid a non-refundable fee of \$100.00 at time of submission of the application, as per the schedule of fees bylaw.

OPTIONS – BENEFITS / DISADVANTAGES:

Options: N/A

Benefits: N/A

Disadvantages: N/A

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- The original Road Allowance Application
- Map
- EES 07 – Road Allowance Licensing



MUNICIPAL DISTRICT OF GREENVIEW No. 16

RECEIVED
FEB 11 2016

ROAD ALLOWANCE LICENSE APPLICATION

The personal information on this form is being collected in accordance with Section 33 (c) of the *Freedom of Information and Protection of Privacy Act* and is being collected for the purpose of *obtaining agreement to remove earth from a borrow area for road construction*. If you have any questions about the collection, contact the Municipal District FOIP Assistant at 780-524-7600.

I/We Glen Iggulden of Box 1389 Valleyview - 780 524-2527
Name(s) Mailing address & Phone #

hereby apply for a license to temporarily occupy the following road allowance(s) under the regulations in accordance with the Traffic Safety Act, Chapter H-7, Revised Status of Alberta, 1980, Section 13.

The road allowance(s) or portion thereof which I/we wish to occupy is marked on the diagram below.

The facts regarding the manner in which adjacent land owners, or the traveling public generally, will be affected by the temporary occupying of the road allowance(s) are as follows:

I/ We are applying for a Road Allowance License adjacent to the following land:
SE-26-66-22-WSM - Ryan Iggulden + Dinah King

I/We own or occupy the following land:
NE 22-66-22-WSM, NE 23-66-22-WSM GRL 36919
SE 22-66-22-WSM, NW 24-66-22-WSM
NW 23-66-22-WSM

I/We understand that upon 3rd and final reading by the Council of Municipal District of Greenview No. 16 and the advertising in the local paper for two (2) issues that I/we agree to pay to the M.D. the rate of Ten Dollars (\$10.00) per half mile or portion thereof per year for a term of three (3) years, plus advertising costs associated with this road allowance license application. **A one-time non-refundable application fee of \$100.00 must accompany the application.**

Signature of Applicant

Glen Iggulden
Signature of Applicant

Date

Date

Please highlight the road allowance location on the map below:

Twp. ___ Range ___ West of the ___TH Meridian Twp. ___ Range ___ West of the ___TH Meridian

31	32	33	34	35	36	31	32	33	34	35	36
30	29	28	27	26	25	30	29	28	27	26	25
19	20	21	22	23	24	19	20	21	22	23	24
18	17	16	15	14	13	18	17	16	15	14	13
7	8	9	10	11	12	7	8	9	10	11	12
6	5	4	3	2	1	6	5	4	3	2	1

Approved As To Form & Content

General Manager, Infrastructure & Planning

Date



MD of Greenview
 4806 - 36 Avenue
 P.O. Box 1079
 Valleyview Alberta T0H 3N0
 Telephone: (780) 524-7600

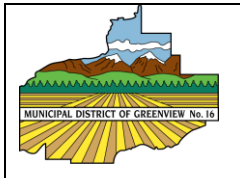
RECEIPT OF PAYMENT

Page 1

IGGULDEN JOYCE
 BOX 1389
 VALLEYVIEW, AB T0H 3N0
 CANADA

Receipt Number: 216550
 Tax Number: 136866761 RT0001
 Date: February 11, 2016
 Initials: AK

Type	Account / Ref. #	Description	Quantity	Amount Paid	Balance Remaining
General	GL	Road Permits & Fees	N/A	\$100.00	N/A
Cheque Number: 729			Subtotal:	\$100.00	
			Taxes:	\$0.00	
			Total Receipt:	\$100.00	
			Cheque:	\$100.00	
Total Amount Received:				\$100.00	
Rounding:				\$0.00	
Amount Returned:				\$0.00	



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**ENGINEERING &
ENVIRONMENTAL
SERVICES**

POLICY NUMBER: EES 07

POLICY TITLE: ROAD ALLOWANCE LICENSING

Page 1 of 2

Date Adopted by Council / Motion Number:

10.04.940

PURPOSE:

To allow ratepayers the opportunity to utilize developed or undeveloped road allowances for agricultural purposes.

POLICY:

The Municipality will consider applications for licensing developed or undeveloped road allowances to adjacent landowners, if the road allowance is not an integral part of the Municipality's road network. Applications will only be considered if the applicant owns or has a 3 year lease on the land adjacent to both sides of the road allowance and if there is no obstruction of existing public vehicle passage.

- 1.0 Administration will receive applications for licensing developed or undeveloped road allowances in accordance with the Traffic Safety Act, and the Municipal Government Act.
- 2.0 The Administration will prepare a proposed bylaw allowing the Municipality to license the applicant to use the developed or undeveloped road allowance only if the applicant is the registered owner or has a 3 year lease on the adjacent properties, and is in good standing with the Municipality and the road is not required for public vehicle passage.
- 3.0 Council will consider first reading of the bylaw and, if in order, will advertise the bylaw for public notice a minimum of two times, two weeks apart, and establish a date and time to hear any person who claims to be affected by the bylaw.
- 4.0 After consideration of the hearing, Council may proceed or withdraw the bylaw in accordance with the Municipal Government Act.
- 5.0 Transfer of licenses does not have to be advertised.
- 6.0 Council will annually establish a fee for the licensing of the road allowances in accordance with the Schedule of Fees. The one-time fee, as established by Council, will be non-refundable to offset administrative costs. In addition to the fee, applicants are responsible for all advertising costs.
- 7.0 If a bylaw for licensing of a road allowance is approved by Council, Administration will issue a license to the applicant for a three year term.
- 8.0 If a license is granted for less than a three year term, the license fee will be prorated to the expiry date of all other road allowance licenses.

POLICY TITLE: ROAD ALLOWANCE LICENSING	Page 2 of 2
Date Adopted by Council / Motion Number:	10.04.940

- 9.0 At the end of the initial license period, the license may be extended, if all conditions are still being met.
- 10.0 The Municipal District Council may cancel all or any portion of a road allowance licensed under bylaw at any time.
- 11.0 If the Licensee cancels or defaults the license, Administration may hold the license in abeyance for a future application. An adjacent landowner may apply for the same license and Administration may award the license without going to Council, if the applicant meets all criteria.
- 12.0 If Council cancels a road allowance license bylaw, it will be done in accordance with the Municipal Government Act, including advertising.

(Original signed copy on file)

REEVE

C.A.O.

