



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

Tuesday, December 08, 2015

9:00 AM

Council Chambers  
Administration Building

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	3
	3.2 Regular Council Meeting minutes held November 24, 2015 – to be adopted.	
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 Interim Operating & Capital Budget	13
	8.2 Legal Opinion Regarding Hwy 666	16
	8.3 Review of Sign Management in other Localities	18
	8.4 2014 & 2015 Water Retention Ponds & Burrow Pits	
	8.5 Disposal of Old Recycle Bins	28
	8.6 Little Smoky Water Distribution System	30
	8.7 Grande Cache Community Christmas Dinner	33

	8.8 Community Future – 9 <sup>th</sup> Annual Women in the North Conference	38
	8.9 State of Agricultural Disaster Criteria	42
	8.10 2016 Ratepayer Barbeques	46
	8.11 2016 Greenview Golf Tournament	49
	8.12 2016 Christmas Statutory Holidays & Office Closure	51
	8.13 Alberta's Continued Support of the Forest Industry	53
	8.14 Managers' Report	57
#9	COUNCILLORS BUSINESS & REPORTS	
#10	CORRESPONDENCE	
	<ul style="list-style-type: none"> <li>• Alberta Forest Product Association</li> <li>• Forestry Mayors Meeting</li> <li>• Northern Lakes College Community Education Committee</li> <li>• Wayne Drysdale, MLA Christmas Open House Invitation</li> <li>• Caribou Child &amp; Youth Centre Celebration Invitation</li> <li>• Philip J. Currie Letter</li> <li>• Philip J. Currie Dinosaur Museum Education Update Report</li> <li>• Past Issues of NewsAsaur</li> <li>• TransCanada Proposed Boulder Creek South Lateral Project</li> <li>• Wapiti River Water Management Plan Public Survey</li> <li>• Statement from Brazeau County re: Concerns over Bill 6</li> </ul>	
#11	IN CAMERA	
	11.1 Information That Is Or Will Be Available To The Public (FOIPP; Section 29;1) (Verbal)	-
#12	ADJOURNMENT	

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building,  
Valleyview, Alberta, on Tuesday, November 24, 2015

**# 1:** Reeve Dale Gervais called the meeting to order at 9:01 a.m.  
**CALL TO ORDER**

<b>PRESENT</b>	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton George Delorme(9:05 a.m.) Bill Smith Dale Smith Les Urness(1:09 p.m.) Roxie Rutt
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<b>ATTENDING</b>	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Intern Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Smriti Shakargaye Lianne Kruger
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<b>ABSENT</b>	Councillor	Dave Hay
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**#2:** MOTION: 15.11.576. Moved by: COUNCILLOR ROXIE RUTT  
**AGENDA** That the November 24, 2015 agenda be adopted with the addition:

- 8.5 Environmental Grant Funding Request

CARRIED

**#3.1** MOTION: 15.11.577. Moved by: COUNCILLOR DALE SMITH  
**REGULAR COUNCIL** That the Minutes of the Regular Council Meeting held on Tuesday, November  
**MEETING MINUTES** 10, 2015 be adopted as presented.

CARRIED

**#3.2** **3.2 BUSINESS ARISING FROM MINUTES:**  
**BUSINESS ARISING**  
**FROM MINUTES**

#6 BYLAWS

**6.0 BYLAWS**

**6.3 BYLAW 15-746 ROAD CLOSURE REQUEST**

BYLAW 15-746  
SECOND READING

MOTION: 15.11.578. Moved by: DEPUTY REEVE TOM BURTON  
That Council approve second reading of Bylaw 15-746 closing the original government road allowance adjoining the West boundary of the SW 35-71-2 W6M as per Section 22 of the Municipal Government Act.

CARRIED

BYLAW 15-746  
THIRD READING

MOTION: 15.11.579. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve third reading of Bylaw 15-746 closing the original government road allowance adjoining the West boundary of the SW 35-71-2 W6M as per Section 22 of the Municipal Government Act.

CARRIED

**6.4 BYLAW 15-753 RE-DESIGNATE FROM CROWN LAND (CL) DISTRICT TO INDUSTRIAL (I) DISTRICT**

BYLAW 15-753  
SECOND READING

MOTION: 15.11.580. Moved by: COUNCILLOR DALE SMITH  
That Council give Second Reading to Bylaw No. 15-753 to re-designate 14.66 hectares  $\pm$  (36.23 acres) within N ½-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'.

CARRIED

BYLAW 15-753  
THIRD READING

MOTION: 15.11.581. Moved by: COUNCILLOR ROXIE RUTT  
That Council give Third Reading to Bylaw No. 15-753 to re-designate 14.66 hectares  $\pm$  (36.23 acres) within N ½-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'.

CARRIED

**6.5 BYLAW 15-758 RE-DESIGNATE FROM RURAL COMMERCIAL (RC) DISTRICT TO AGRICULTURE (A) DISTRICT**

BYLAW 15-758  
FIRST READING

MOTION: 15.11.582. Moved by: DEPUTY REEVE TOM BURTON  
That Council give First Reading to Bylaw No. 15-758 to re-designate a portion of NE-20-70-24-W5 from Rural Commercial (RC) District to Agriculture (A) District, as per attached Schedule 'E'.

CARRIED

**BYLAW 15-758  
PUBLIC HEARING**

**MOTION: 15.11.583.** Moved by: DEPUTY REEVE TOM BURTON  
That Council schedule a Public Hearing for Bylaw No. 15-758 to be held on January 12, 2016, at 10:00 a.m. for the re-designation portion of NE-20-70-24-W5 from Rural Commercial (RC) District to Agriculture (A) District, as per attached Schedule 'E'.

CARRIED

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There is no Old Business to report.

**#8  
NEW BUSINESS**

**8.1 MAINTENANCE OF SECONDARY HIGHWAY 666**

**SECONDARY HWY  
MAINTENANCE**

**MOTION: 15.11.584.** Moved by: COUNCILLOR ROXIE RUTT  
That Council authorize administration to enter into an agreement with Ledcor Alberta Ltd. as per the Letter of Agreement for Snow Removal Services on Highway 666 between Ledcor Alberta Limited and the Municipal District of Greenview No. 16.

CARRIED

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

**5.1 HYDROGEOLOGICAL STUDY WITHIN THE GROVEDALE AREA**

**HCL PRESENTATION**

Ben Gilham presented information to Council regarding the hydrogeological study within the Grovedale area.

**MOTION: 15.11.585.** Moved by: DEPUTY REEVE TOM BURTON  
That Council accept for information the presentation from Hydrogeological Consultants Ltd. in regards to the Hydrogeological Study within the Grovedale area.

CARRIED

Reeve Gervais recessed the meeting at 10:09 a.m.  
Reeve Gervais reconvened the meeting at 10:20 a.m.

**#4 PUBLIC  
HEARING**

**4.0 PUBLIC HEARINGS**

**4.1 Bylaw 15-755 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO  
COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT**

Chair Gervais opened the Public Hearing regarding Bylaw #15-755 at 10:20 a.m.

**IN ATTENDANCE**

Development Officer  
Applicant

Leona Dixon  
Gerald Gunby  
Dale Venning

**APPLICANT(S) &  
PROPERTY  
OWNER(S)**

Applicant(s)  
Property Owner(s)

ALVA East Ltd.  
Gerald Gunby

**INTRODUCTIONS**

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing.  
Each Members' reply was "No."

**PURPOSE OF THE  
HEARING**

The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 15-753, being the bylaw of the MD of Greenview, is required to re-designate the proposed 8.08 hectares (19.97 acre) area within SW 27-72-01 W6M from Agriculture (A) District to Country Residential One (CR-1) District.

**QUESTIONS FROM  
COUNCIL TO  
APPLICANT**

The Chair called for any questions to the Applicant from Council.

Councillor Dale Smith asked which way the drainage flows from the parcel in question?

Mr. Venning answered that the drainage flow is to the south west to the west side of property.

Councillor Dale Smith asked if this was a defined water course.

Mr. Gunby replied that there is an area of muskeg in which the water drains from.

Councillor Roxie Rutt asked if the west side of the quarter will continue to be farmed.

Mr. Venning replied, yes, that is the reason they chose the applied area for a home site.

THOSE IN FAVOUR	The Chair requested that anyone in favour of the application come forward. None came forward.
THOSE AGAINST	The Chair requested that anyone not in favour of the application come forward. None came forward.
REFERRAL AGENCY & ADJACENT LANDOWNERS COMMENTS	The Planning & Development Coordinator provided a summary of the responses from the referral agencies.
QUESTIONS FROM COUNCIL	The Chair called for any questions from Council. None were heard.
QUESTIONS FROM APPLICANT OR PRESENTER	The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners. None were heard.
FAIR & IMPARTIAL HEARING	The Chair asked the Applicant if they have had a fair and impartial hearing. They replied, "Yes."
BYLAW 15-755 PUBLIC HEARING ADJOURNED	Chair Gervais adjourned the Public Hearing regarding Bylaw #15-755 at 10:35 a.m.

#### **4.2 Bylaw 15-756 RE-DESIGNATE FROM HAMLET COMMERCIAL (HC) DISTRICT TO HAMLET RESIDENTIAL (HR) DISTRICT**

Chair Gervais opened the Public Hearing regarding Bylaw #15-756 at 10:36 a.m.

IN ATTENDANCE	Development Officer	Leona Dixon
	Applicant	Not in attendance
APPLICANT(S) & PROPERTY OWNER(S)	Applicant(s)	Chester Wathen
	Property Owner(s)	Chester Wathen

INTRODUCTIONS	The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing. Each Members' reply was "No."
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PURPOSE OF THE HEARING	The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 15-753, being the bylaw of the MD of Greenview, is required to rezone the 7500 square foot ± (696.77 square metre) lot from Hamlet Commercial (HC) District to Hamlet Residential (HR) District as per attached Schedule 'A', to allow for future residential development.
QUESTIONS FROM COUNCIL TO APPLICANT	The Chair called for any questions to the Applicant from Council. None were heard.
THOSE IN FAVOUR	The Chair requested that anyone in favour of the application come forward. None came forward.
THOSE AGAINST	The Chair requested that anyone not in favour of the application come forward. None came forward.
REFERRAL AGENCY & ADJACENT LANDOWNERS COMMENTS	The Planning & Development Coordinator provided a summary of the responses from the referral agencies.
QUESTIONS FROM COUNCIL	The Chair called for any questions from Council. None were heard.
QUESTIONS FROM APPLICANT OR PRESENTER	The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners. None were heard.
FAIR & IMPARTIAL HEARING	The Chair asked the Applicant if they have had a fair and impartial hearing. Applicant was not in attendance.
BYLAW 15-756 PUBLIC HEARING ADJOURNED	Chair Gervais adjourned the Public Hearing regarding Bylaw #15-756 at 10:39 a.m.

## **5.2 GRANDE PRAIRIE LIBRARY BOARD**

Lynne Coulter and Maureen Curry made a brief presentation to Council regarding proposed revisions of the Joint Operational Agreement.

## **5.3 GRANDE PRAIRIE HOSPICE AND PALLIATIVE CARE SOCIETY**

Heather Manarey shared with Council the importance of the Grande Prairie Hospice and Palliative Care Society.



**GP HOSPICE &  
PALLIATIVE CARE**

**MOTION: 15.11.586.** Moved by: DEPUTY REEVE TOM BURTON  
That Council accept for information the presentation from the Grande Prairie Palliative Care Society.

CARRIED

**GP LIBRARY BOARD**

**MOTION: 15.11.587.** Moved by: DEPUTY REEVE TOM BURTON  
That Council accept for information the presentation from the Grande Prairie Public Library Board.

CARRIED

**#6 BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 15-755 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO  
COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT**

**BYLAW 15-755  
SECOND READING**

**MOTION: 15.11.588.** Moved by: DEPUTY REEVE TOM BURTON  
That Council give Second Reading to Bylaw No. 15-755, to re-designate the proposed 8.08 hectare ± (19.97 acre) area within SW-27-72-1-W6 from Agriculture (A) District to Country Residential One (CR-1) District.

CARRIED

**BYLAW 15-755  
THIRD READING**

**MOTION: 15.11.589.** Moved by: DEPUTY REEVE TOM BURTON  
That Council give Third Reading to Bylaw No. 15-755, to re-designate the proposed 8.08 hectare ± (19.97 acre) area within SW-27-72-1-W6 from Agriculture (A) District to Country Residential One (CR-1) District.

CARRIED

**6.2 BYLAW 15-756 RE-DESIGNATE FROM HAMLET COMMERCIAL (HC) DISTRICT  
TO HAMLET RESIDENTIAL (HR) DISTRICT**

**BYLAW 15-756  
SECOND READING**

**MOTION: 15.11.590.** Moved by: COUNCILLOR ROXIE RUTT  
That Council give Second Reading to Bylaw No. 15-756, to re-designate Lot 9 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District.

CARRIED

**BYLAW 15-756  
THIRD READING**

**MOTION: 15.11.591.** Moved by: COUNCILLOR ROXIE RUTT  
That Council give Third Reading to Bylaw No. 15-756, to re-designate Lot 9 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District.

CARRIED

## **8.2 LITTLE SMOKY DISTRIBUTION SYSTEM**

Councillor George Delorme vacated the meeting at 11:42 a.m.  
Councillor George Delorme re-entered the meeting at 11:43 a.m.

### **LITTLE SMOKY DISTRIBUTION SYSTEM**

MOTION: 15.11.592. Moved by: DEPUTY REEVE TOM BURTON  
That Council direct administration to bring forward information regarding connection fees on the Little Smoky Water Distribution System.

CARRIED

Reeve Gervais recessed the meeting at 12:05 p.m.  
Reeve Gervais reconvened the meeting at 1:09 p.m.

Councillor Les Urness joined the meeting at 1:09 p.m.

## **8.3 GREENVIEW VETERINARY CLINIC LEASE**

### **GREENVIEW VETERINARY CLINIC**

MOTION: 15.11.593. Moved by: DEPUTY REEVE TOM BURTON  
That Council direct Administration to negotiate the Memorandum of Lease agreement for the Greenview Veterinary Clinic with Peace River Veterinary Clinic Ltd. for a five year term, as per the current terms of the lease.

CARRIED

## **8.4 3 & 10 YEAR CAPITAL PLAN**

### **CAPITAL PLAN**

MOTION: 15.11.594. Moved by: COUNCILLOR BILL SMITH  
That Council receive for information the 2016, 2017 and 2018 Capital Budget as presented.

CARRIED

## **8.5 ENVIRONMENTAL GRANT FUNDING REQUEST**

### **GRANT FUNDING REQUEST**

MOTION: 15.11.595. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve the grant funding application under the Alberta Municipal Water Waste Water Partnership Program for the design and construction of the Ridgevalley Water Treatment Plant upgrade and Septage Receiving Stations.

CARRIED

#9  
COUNCILLORS  
BUSINESS &  
REPORTS

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided an update on activities and events both attended and upcoming, including the following:

**COUNCILLOR GEORGE DELORME**

Attended the 10 Year Capital Plan

**COUNCILLOR LES URNESS**

Attended the 10 Year Capital Plan

Attended the Valleyview Cemetery Meeting

**DEPUTY REEVE TOM BURTON**

Attended the 10 Year Capital Plan

Attended the Alberta Association of Municipal District & Counties (AAAMDC) Fall Convention

Attended the Community Planning Association of Alberta (CPAA) Meeting

Attended the Valleyview Enhancement Society Christmas Gala

**COUNCILLOR DALE SMITH**

Attended the 10 Year Capital Plan

Attended the Alberta Association of Municipal District & Counties (AAMDC) Fall Convention

**COUNCILLOR ROXIE RUTT**

Attended the 10 Year Capital Plan

Attended the Grande Prairie Library Meeting

Attended the Land Use Bylaw (LUB) Development Meeting

Attended the Alberta Association of Municipal District & Counties (AAMDC) Fall Convention

Attended the Valleyview Enhancement Society Christmas Gala

Attended the FCSS Organizational Meeting

Attended the FCSS Regular Meeting

**COUNCILLOR BILL SMITH**

Attended the 10 Year Capital Plan

Attended the Community Futures Meeting

Attended the Alberta Association of Municipal District & Counties (AAMDC) Fall Convention

**COUNCILLOR DAVE HAY**

Not in attendance.

**9.1 REEVE'S REPORT:**

**REEVE DALE GERVAIS**

Nothing to report.

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

MOTION: 15.11.596. Moved by: COUNCILLOR DALE SMITH  
That Council accept for information the correspondence presented.

CARRIED

#11 IN CAMERA

**11.0 IN CAMERA**

There was no In Camera presented.

#12  
ADJOURNMENT

**12.0 ADJOURNMENT**

MOTION: 15.11.597. Moved by: COUNCILLOR ROXIE RUTT  
That this meeting adjourn at 2:18 p.m.

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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REEVE



## REQUEST FOR DECISION

SUBJECT: **Interim Operating & Capital Budget**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: December 8, 2015  
DEPARTMENT: CORPORATE SERVICES/FINANCE  
FILE NO./LEGAL: File Number, Legal or N/A.  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
ACAO: INT MANAGER: INT  
GM: RO PRESENTER: RO  
LEGAL/ POLICY REVIEW: INT  
FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – *MGA Section 242 (1) Each Council must adopt an operating budget for each calendar year. (2) A Council may adopt an interim operating budget for part of a calendar year. (3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.*

*Section 248 (1) a municipality may only make an expenditure that is (a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by Council.*

**Council Bylaw / Policy** (cite) – *None*

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### RECOMMENDED ACTION:

**MOTION:** That Council adopt the 2015 Operating Budget as the 2016 Interim Operating Budget until such time as the 2016 Operating and Capital Budget is approved.

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### BACKGROUND / PROPOSAL:

The 2016 Operating and Capital Budget will be presented at the January 12, 2016 Regular Council meeting for Council adoption.

Due to MGA requirements noted in Section 248 (1) above, and to ensure that Administration has authority to spend Greenview funds, in the intervening weeks, Administration would require Councils to approve the 2015 Operating Budget as the 2016 Interim Operating Budget.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council may decide to not approve the 2015 Operating Budget as the 2016 Interim Operating Budget. This is not recommended by Administration.

**Benefits** – The benefits of Council approving the recommended motion is it ensures that Administration has authority to purchase operating supplies during the early stage of 2016.

**Disadvantages** – The disadvantage of Council not approving the recommended motion is that Administration will not have authority to purchase operating supplies such as fuel.

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**COSTS / SOURCE OF FUNDING:**

Future 2016 Operating and Capital Budget.

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**ATTACHMENT(S):**

2015 Overall Budget Summary



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

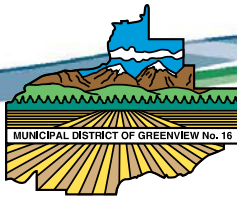
## GREENVIEW BUDGET SUMMARY

2015 - 2016 - 2017

	2014 BUDGET	2014 ACTUAL PROJECTION	PROPOSED 2015 BUDGET	PROPOSED 2016 BUDGET	PROPOSED 2017 BUDGET
<b>REVENUES</b>					
TOTAL TAX, GRANT & GENERAL REVENUE	(\$109,576,245)	(\$114,511,688)	(\$114,649,999)	(\$120,027,094)	(\$125,475,735)
LESS REQUISITIONS - NON MUNICIPAL	\$20,140,573	\$20,140,573	\$20,752,067	\$21,735,669	\$22,765,969
<b>TOTAL REVENUES</b>	<b>(\$89,435,672)</b>	<b>(\$94,371,115)</b>	<b>(\$93,897,932)</b>	<b>(\$98,291,425)</b>	<b>(\$102,709,766)</b>
<b>OPERATIONAL EXPENDITURES</b>					
TOTAL COUNCIL	\$781,500	\$715,795	\$1,011,955	\$1,064,345	\$1,096,440
TOTAL CAO & CORPORATE SERVICES	\$5,816,044	\$5,279,297	\$6,600,535	\$5,944,037	\$6,027,590
TOTAL COMMUNITY SERVICES	\$13,189,175	\$13,701,482	\$17,429,633	\$18,850,062	\$20,372,209
TOTAL INFRASTRUCTURE & PLANNING	\$25,056,292	\$20,549,056	\$25,260,088	\$24,907,127	\$24,014,365
<b>TOTAL OPERATIONAL EXPENDITURES</b>	<b>\$44,843,011</b>	<b>\$40,245,630</b>	<b>\$50,302,211</b>	<b>\$50,765,571</b>	<b>\$51,510,604</b>
<b>CONTINGENCY 2% of Operational Budget**</b>	<b>\$2,488,985</b>	<b>\$2,488,985</b>	<b>\$1,461,044</b>	<b>\$3,848,193</b>	<b>\$1,398,594</b>
<b>OPERATING SURPLUS</b>	<b>(\$42,103,676)</b>	<b>(\$51,636,500)</b>	<b>(\$42,134,676)</b>	<b>(\$43,677,660)</b>	<b>(\$49,800,568)</b>
<b>CAPITAL EXPENDITURES</b>					
TOTAL CAO & CORPORATE SERVICES	\$176,074	\$162,345	\$802,442	\$580,000	\$380,000
TOTAL COMMUNITY SERVICES	\$28,114,792	\$4,063,541	\$25,359,737	\$27,157,000	\$9,807,000
TOTAL INFRASTRUCTURE & PLANNING	\$61,663,306	\$50,355,921	\$46,788,013	\$43,112,500	\$56,658,375
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$89,954,172</b>	<b>\$54,581,807</b>	<b>\$72,950,192</b>	<b>\$70,849,500</b>	<b>\$66,845,375</b>
<b>CONTRIBUTIONS FROM RESERVES</b>					
	2014 Capital Project Carryover Reserve		\$27,136,538	\$5,465,240	\$4,536,112
	Capital Infrastructure Reserve		\$3,678,978	\$21,706,600	\$12,508,695
	<b>Total from Reserves</b>		<b>\$30,815,516</b>	<b>\$27,171,840</b>	<b>\$17,044,807</b>

\*\*Note: Contingency includes:

2% of Operational expense plus for 2015 \$455,000 (Nite Hawk) and 2016 includes \$332,882 (Nite Hawk) and \$2,500,000 (Heart River housing) and 2017 has 2% of Operational Budget plus \$368,382 for Nite Hawk



# REQUEST FOR DECISION

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SUBJECT:	<b>Legal Opinion Regarding Hwy 666</b>	REVIEWED AND APPROVED FOR		
SUBMISSION TO:	REGULAR COUNCIL MEETING	SUBMISSION		
MEETING DATE:	December 8, 2015	ACAO: DM	MANAGER:	GM
DEPARTMENT:	INFRASTRUCTURE & PLANNING/OPERATIONS	GM: GG	PRESENTER:	GM
FILE NO./LEGAL:	File Number, Legal or N/A.		LEGAL/ POLICY	INT
			REVIEW:	
STRATEGIC PLAN:			FINANCIAL REVIEW:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council accept the legal advice regarding Highway 666 agreement between Ledcor and Greenview as information.

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## BACKGROUND / PROPOSAL:

Administration has solicited an opinion from Reynolds Mirth Richards and Farmer LLP legal firm regarding the Hwy. 666 agreement. The attached correspondence reflects their opinion. Although approval has not been received for this contract from Alberta Transportation every effort is being made by Greenview to speed up the process.

The Agreement is clear that the MD is only to clear the road when requested to do so by Ledcor. As a result, if the MD clears the road without the consent of Ledcor, several things could occur:

1. *Ledcor will almost certainly not pay the MD for Services not authorized by Ledcor;*
2. *The Agreement includes an indemnity by the MD in favor of Ledcor and, to the extent that the MD's actions cause Ledcor any loss, the MD would be liable under that indemnity to Ledcor;*
3. *If there are any maintenance issues with the road going forward, Ledcor may argue that they were caused by the MD's actions and seek damages from the MD or demand that the MD pay for the resulting repairs;*
4. *If there is an accident or other incident on the road the MD could face a claim from parties involved that the road was not cleared or maintained properly; and*
5. *Ledcor could take the position that the MD's unauthorized clearing of the road is a breach of the Agreement and terminate the Agreement on 15 days' notice.*



*"Some of the risks outlined above apply even if the MD is clearing the road with Ledcor's approval, but unauthorized clearing definitely increases the associated risks and clearing the road in direct contravention to Ledcor's instructions to not do so increase the risks even further.*

*The Municipal Government Act provides that so long as councilors, employees, etc. are performing their duties in good faith all liability belongs to the MD. In this situation, there is a potential risk that the person who makes the decision to breach the Agreement and clear the roads without authorization is acting in bad faith. However, I expect that no one would direct anyone to clear the roads if there was not a perceived safety issue, which would be a strong defence to any allegation of bad faith."*

Administration recommends that Greenview adheres to the agreement as written and be observed as honoring the agreement in good faith. In keeping the lines of communication open with Ledcor during the remainder of the 2015/16 winter months the personal and/or organizational liability risks may be reduced.

Alberta Transportation has not endorsed the agreement to date, however administration will make every effort as to get timely action.

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**OPTIONS – BENEFITS / DISADVANTAGES:**

**Options – N/A**

**Benefits – N/A**

**Disadvantages – N/A**

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**COSTS / SOURCE OF FUNDING:**

N/A

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**ATTACHMENT(S):**

N/A



## REQUEST FOR DECISION

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SUBJECT:	<b>Review Of Sign Management In Other Localities</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER: SAR
MEETING DATE:	December 8, 2015	GM: INT	PRESENTER: DP
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT		
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW: INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

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### RELEVANT LEGISLATION:

**Provincial** (cite) – *Municipal Government Act*

#### S. 7 – General Jurisdiction To Pass Bylaws

A council may pass bylaws for municipal purposes respecting the following matters:

- (a) The safety, health and welfare of people and the protection of people and property;
- (b) People, activities and things in, on or near a public place or place that is open to the public;
- (c) Nuisances, including unsightly property;
- (d) Transport and transportation systems.

#### S. 8 – Powers Under Bylaws

- (a) Regulate or prohibit.

**Council Bylaw / Policy** (cite) – *Municipal Development Plan*

#### S. 1.2 – Goals Of The Plan

1.2.1 It is intended that this Plan achieve the following goals:

- (d) Minimize the possibility of conflicts between potentially incompatible land uses;
- (g) Ensure that the natural environment is protected and that significant environmental features are preserved.

---

### RECOMMENDED ACTION:

**MOTION:** That Council accept the Sign Management Strategies In Other Localities report for information as presented and provide Administration with the direction that it should take in creating a Sign Management Strategy and Bylaw for the Municipal District of Greenview No. 16.

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## BACKGROUND / PROPOSAL:

At the 9 September 2015 meeting of the Municipal Planning Commission (MPC), MPC was informed that the Municipal District of Greenview No. 16 (Greenview) does not have an overarching plan or strategy guiding the placement of signs in the municipality. After a brief discussion of how Sign Management is handled in other municipalities, MPC directed administration to review the sign management strategies of other jurisdictions and report to Council with the findings of the review. As per the instructions of MPC, Planning & Development has researched Sign Management strategies that have been adopted in other municipalities within the Province of Alberta, as well as, some of the best practices in Sign Management that are being used by jurisdictions in other parts of Canada and the World.

The findings of the research completed by Planning & Development are summarised in the attached report titled “Sign Management Strategies In Other Localities”. The report is strictly informative in nature and is intended to provide members of Council with information on how Sign Management can be approached in Greenview rather than how it should be approached. Administration strongly recommends that Council commits to adopting a Sign Management Strategy and would like to request direction from Council in order to proceed.

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## OPTIONS – BENEFITS / DISADVANTAGES:

**Option #1** – Council can accept the Sign Management Strategies In Other Localities report for information and direct Administration to create a Sign Management Strategy and Bylaw.

**Option #2** – Council can accept the Sign Management Strategies In Other Localities report for information.

**Benefits** – By directing Administration to create a Sign Management Strategy and Bylaw, Council will provide Greenview with a statutory policy regarding signage that could conveniently be utilized and referred to during matters of sign control, placement and management.

**Disadvantages** - By not directing Administration to create a Sign Management Strategy and Bylaw, Council would be leaving Greenview in a position that would wrought with uncertainty when it came to matters of sign control, placement and management.

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## COSTS / SOURCE OF FUNDING:

Costs were not incurred during the production of the report.

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## ATTACHMENT(S):

- Sign Management In Other Municipalities



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## Sign Management Strategies In Other Localities

7 October 2015

### Introduction

After receiving an enquiry about the credentials of the businesses using signs along Simonette Road to advertise their products and services, the Planning & Development Department launched an investigation to determine if the signs were placed with the approval of the Municipal District of Greenview (Greenview) via Development Permits. The investigation revealed that none of the signs located along or adjacent to Simonette Road were approved to be placed in the right-of-way or on neighbouring properties. In response to the findings of the investigation, the Planning & Development Department contacted the various businesses using signs to advertise and notified them that they would need to obtain a Development Permit in order to avoid the removal of their sign(s).

At the 9 September 2015 meeting of the Municipal Planning Commission (MPC), multiple Development Permit applications requesting permission to maintain the placement of numerous signs located along Simonette Road were presented to the committee. After being informed that there was no overarching plan or strategy guiding the placement of signs in Greenview and considering the usefulness of well-placed signage to local businesses, the members of the MPC directed administration to review Greenview's policies regarding signs and the practices being used in other municipalities. This report has been produced to inform Council of the various practices being used for Sign Management and the reasoning behind these approaches.

### Signs & Environments

Signs are a relatively cheap yet effective means of conveying information to the public. In locations where a company believes signs will be highly visible to potential clients, signs are an attractive option for advertising the company's products and/or services. As Simonette Road is heavily used by people involved in the Oil & Gas Industry, it provides a captive audience of potential clients for businesses providing oilfield products and/or services. Consequently, Greenview owned land in the right-of-way along Simonette Road near the junction with Highway 43 has become an extremely popular spot for oilfield support businesses to place signs advertising their services to a captive audience made up of their target market.

In terms of marketing effectiveness, the right-of-ways along roads heavily used by members of the Oil & Gas Industry (e.g. Simonette Road and Highway 666) are too good of an opportunity for oilfield support businesses to ignore. However, the efforts made by businesses to capitalize on these convenient and effective locations for signs in our community has led to a proliferation of signs that can be classified as visual pollution. The outstanding natural beauty of Greenview is a valued feature of our community that we attempt to promote and protect. Unfortunately, the visual

blight produced through the uncontrolled placement of signs has created a situation where our goal of creating a business-friendly environment is at odds with our goal of protecting the amenity provided by our natural environment.

## Obtaining A Balance

Any Sign Management Strategy created for Greenview will need to balance the desire to assist local businesses with the desire to protect our natural environment. As the actions taken to achieve the aforementioned goals are contradictory (i.e. allowing the placement of signs versus restricting the placement of signs), a Sign Management Strategy will occupy a position on a spectrum that provides a high level of freedom in the placement of signs at one end and very little to no freedom at the other.

## Strict Strategy

A strict Sign Management Strategy would promote regulations that would severely limit where signs could be placed in Greenview. While it would hamper the ability of local businesses to advertise their products and services, a strict strategy would provide the highest level of protection for the natural environment. If Greenview were to pursue a Sign Management Strategy with the intention of preserving our naturally occurring environment, it would be best served by adopting a strict strategy that prohibited the placement of any signs.

When Gilberto Kassab, the former mayor of São Paulo, felt that pollution in his city was reaching a critical level, he focused his attention on the form of the most visible form of pollution; visual pollution. In 2006, the City of São Paulo adopted their famous 'Clean City Law' that almost completely banned outdoor advertising. By simply not allowing outdoor advertisements, São Paulo curtailed the negative effects of signs, successfully reduced visual clutter, and exposed the beauty of the city's built and natural environment. It is important to note that although São Paulo adopted a strict piece of sign management policy, the city did not enact an outright ban of all signs.

## Zero Tolerance On Signs In Right-Of-Ways

- Lac La Biche
- Woodlands
- Yellowhead

## Middle Ground

In the first year after the Clean City Law was enacted, over 15,000 billboards were removed from São Paulo. However, the 15,000 signs did not include fascia signs and the advertisements that adorned the sides of busses and walls of metro stations in São Paulo. Sign Management Strategies located in the middle of the spectrum described above attempt to manage the placement of signs in a controlled manner. While the Sign Management Strategy used in Rocky View County is limiting, it is an example of regulation over prohibition.

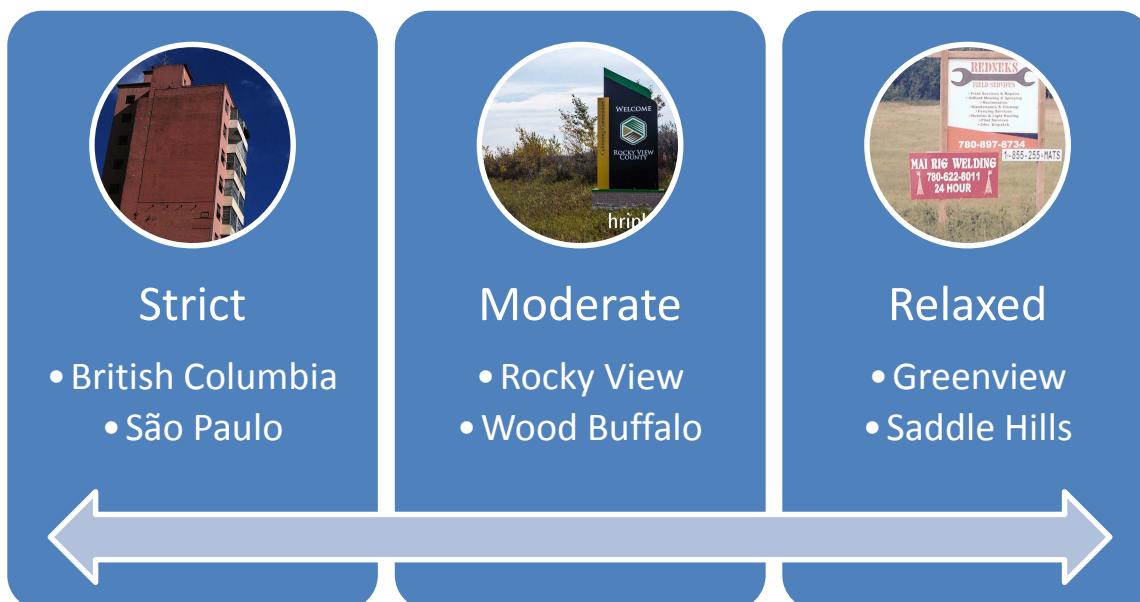
In Rocky View, permanent signs are regulated by the sign regulations found within the County’s Land Use Bylaw. The relatively brief two and a half pages of straightforward regulations describe the types of signs allowed and how they need to be managed once erected. Additionally, they also limit sign frequency and require non-directional signs to be directly-related to the parcels on which they are located. Regulations regarding the amount of signs allowed on a parcel and the relationship between the business being advertised on a sign and the activities taking place on the lot where a sign is located can be relaxed without a municipality relinquishing control over signs. Moderately relaxed sign management regulations can provide businesses with more opportunities to advertise but in a manner that is sensitive to the natural and surrounding built environment.

### Complete Freedom

Although Saddle Hills County has a Land Use Bylaw that contains regulations regarding the placement of signs, the county has taken a relaxed approach toward the management of signs advertising oilfield support businesses. Rather than require any business that wishes to advertise their oilfield-related goods and/or services to obtain a Development Permit, as required by their Land Use Bylaw, Saddle Hills County chooses to enforce their sign management regulations only once a complaint has been made. Their relaxed Sign Management Strategy provides oilfield support businesses with nearly unlimited opportunities to advertise in the county.

Oilfield support businesses operating in Saddle Hills have not squandered the opportunity that has been given to them and signs have been located on roads leading to active Oil & Gas Extraction areas in the county with great intensity. Due to the high concentration of signs the county would be placed in a difficult position if it were to receive just a single complaint about one sign as the enforcement measure(s) then required would have to be equitable and applied to each and every sign that has been placed without approval.

## Spectrum of Regulations



## Conclusion

São Paulo, Saddle Hills, Smoky Lake, Rocky View and Wood Buffalo have chosen varying Sign Management Strategies but there is at least one constant between each strategy; regulations. Whether or not a municipality decides to enforce exhaustive or simple sign regulations, regulations are a valuable tool on which to fall back when complications inevitably arise. The enforcement of sign regulations that have been adopted by a municipality enables the municipality to control the placement of signs within its boundaries and it is generally done when a municipality values the appearance of its built and natural environment over providing the maximum level of freedom for parties interested in sign-based advertisements.

Sign regulations that are enforced can further restrict the aforementioned level of freedom if they are strict and limit the types of signs that can be placed and where they can be located. Alternatively, regulations can provide advertisers the freedom to place signs of various dimensions and typologies in a variety of private and/or public locations. The stringency of sign regulations depends on how intensely a municipality wishes to protect its built and natural environment. If a municipality is rather keen on avoiding visual pollution and would like to closely monitor the situation, it will be more likely to have strict sign regulations and avoid allowing signs that may reduce the area's amenity. As the intensity of a municipality's efforts to reduce visual blight drops, there is a reduction in the stringency of local sign regulations.

### Sign Management In Various Localities

Locality	Regulations	Enforcement	Stringency
British Columbia	Yes	Constant	Strict
Greenview	Yes	Complaint-Based	Relaxed
Rocky View	Yes	Constant	Moderate
Saddle Hills	Yes	Complaint-Based	Relaxed
São Paulo	Yes	Constant	Strict
Wood Buffalo	Yes	Constant	Moderate



## REQUEST FOR DECISION

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SUBJECT:	<b>2014 &amp; 2015 Water Retention Ponds &amp; Burrow Pits</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 8, 2015	CAO: MH	MANAGER: SAR
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT	GM: GG	PRESENTER: SAR
FILE NO./LEGAL:	File Number, Legal or N/A.	LEGAL/ POLICY REVIEW: INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

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### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION: That Council accept 2014 & 2015 Water Retention Ponds & Burrow Pits listing as information.**

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### BACKGROUND / PROPOSAL:

The Municipal Planning Commission requested that administration provide an inventory of the surface water data for Council's review.

The Planning & Development Department prepared a summary of the Water Retention Ponds and Burrow Pits located within the municipality by collecting data from the Crown Land - Surface Lease Referrals and the Development Permits issued and reviewed by the Municipal Planning Commission.

Based on the development activity, we prepared a 2014 & 2015 Water Retention Pond and Burrow Pit Listing for Council's Review.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

#### Options:

1. Council accept the report for information.
2. Council direct Administration to continue to track and monitor the development activity for water usage.

**Benefits** – With ongoing monitoring, this will provide an important detailed inventory listing for future groundwater surface monitoring.



**Disadvantages** – There may be some inaccuracies of storage ponds being constructed without provincial or municipal authorization.

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COSTS / SOURCE OF FUNDING:

N/A

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ATTACHMENT(S):

- 2014 & 2015 Water Retention Pond & Burrow Pit Listing

2014 & 2015 Water Retention Pond

Lease Holder Name	Applicant Name	Permit #	Location	Electoral District
XTO Energy Canada ULC	XTO Energy Canada ULC	D15-311	15-7-60-18-W5	Ward 2-Little Smoky
Shell Canada Limited	Shell Canada Limited	D15-267	SW-14-63-20-W5	Ward 2-Little Smoky
Tourmaline Oil Corp.	Scott Land & Lease Ltd.	D15-240	NW-28-57-27-W5	Ward 1-Grand Cache
Secure Energy Services Inc.	Canada West Land Services Ltd.	D15-225	NW-32-63-20-W5	Ward 2-Little Smoky
Trilogy Resources Ltd.	Trilogy Resources Ltd.	D15-118	SE-9-64-21-W5	Ward 2-Little Smoky
Trilogy Resources Ltd.	Trilogy Resources Ltd.	D15-117	NE-26-63-21-W5	Ward 2-Little Smoky
Trilogy Resources Ltd.	Trilogy Resources Ltd.	D15-069	W1/2-1-61-20-W5	Ward 2-Little Smoky
Apache Canada Corporation Ltd.	Apache Canada Corporation Ltd.	D14-277	NE-7-67-7-W6	Ward 8-Grovedale
Lease Holder Name	Applicant Name	Lease #	Location	Electoral District
PEACE COUNTRY LAND	Apache Canada Ltd.	L15-041	NE-29-60-20-W5	KAYBOB SOUTH
ROY NORTHERN LAND SERVICE LTD.	Harvest Operations Corp	L15-088	SE-33-61-6-W6	KAKWA
PEACE COUNTRY LAND	Apache Canada Ltd.	L15-166	SW-35-60-20-W5	KAYBOB SOUTH
			NE-1-62-25-W5	
PETRO-J LAND SERVICES GROUP	EnCana Corporation	L15-183	NW-6-62-24-W5	KAYBOB SOUTH

### Is & Burrow Pits Listing

Size of Pit	Volume	AER	Water Source
700m X 600m	15,000 m3	PIL910017	Water Retention Pond
30 ACRES	300,000 m3	TFA 154841	Surrounding Borrow Pits water will be piped to the main Pit. Source 2: Isogun Lake Source 3: Not identified as of yet.
100m x 67m	17,000 m3		Water Well on Site and River subject to approval.
			Borrow Pit only
7 metres Deep	250,000 m3		Not yet Constructed
7 metres Deep	250,000 m3		Not yet Constructed
			Borrow Pit only
			(Project Put On Hold Until Further Notice)
Size of Pit	Volume	AER	Water Source
		SML140076	BORROW PIT ONLY
		SML150013	BORROW PIT ONLY
		SML140079	BORROW PIT ONLY
			WATER RESERVOIR - SOURCE 1 - DEEP ROUND WATER WELL SOURCE 2: OMERS WATER RESERVOIR SE-5-63-25-W5 SOURCE 3 LITTLE SMOKY RIVER NE-19-63-20-W5
Surface Water size: 64	499,000 M3	SML150026	



# REQUEST FOR DECISION

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SUBJECT:	<b>Disposal of Old Recycle Bins</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER: GC
MEETING DATE:	December 8, 2015	GM: INT	PRESENTER: INT
DEPARTMENT:	INFRASTRUCTURE & PLANNING/ENVIRONMENTAL SERVICES		
FILE NO./LEGAL:	File Number, Legal or N/A.	LEGAL/ POLICY REVIEW: INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A.

**Council Bylaw / Policy** (cite) – N/A.

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## RECOMMENDED ACTION:

**MOTION:** That Council approve the disposal/ donating of obsolete recycle bins at various Transfer Stations.

---

## BACKGROUND / PROPOSAL:

The Recycle bins were previously handled by a contractor, Recycle Plus. The bins are no longer useable by any recycle contractors that we are aware of. The contractors now use front load bins for all our recycling needs. There has been inquiries from interested residents and the local S.P.C.A. for donating as animal shelters.

---

## OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council could choose not to dispose or donate recycle bins and keep the bins on site.

**Benefits** – Tidiness and site appearance would be improved.

**Disadvantages** – Unusable equipment on site.

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## COSTS / SOURCE OF FUNDING:

Bins were purchased approximately 15+ years ago and where used solely by Recycle Plus.

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## ATTACHMENT(S):

- Picture of Bins







## REQUEST FOR DECISION

SUBJECT: **Little Smoky Water Distribution System**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: December 8, 2015  
DEPARTMENT: INFRASTRUCTURE &  
PLANNING/ENVIRONMENTAL SERVICES  
FILE NO./LEGAL: File Number, Legal or N/A.  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH MANAGER: GC

GM: GG PRESENTER: GC

LEGAL/ POLICY REVIEW: INT

FINANCIAL REVIEW:

---

### RELEVANT LEGISLATION:

**Provincial** (cite) –

**Council Bylaw / Policy** (cite) –

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### RECOMMENDED ACTION:

**MOTION: That Council accept the Little Smoky Distribution options as information.**

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### BACKGROUND / PROPOSAL:

In September 2015, Council passed a motion directing Administration to prepare a Local Improvement Tax Plan and Bylaw for the Hamlet of Little Smoky Water Distribution System Project with the charge of \$12,500.00 per metered account.

Administration brought to the Council meeting held November 24<sup>th</sup> information regarding the Little Smoky Water Distribution System. Council requested more information regarding the options that allows Greenview to present to the residents of Little Smoky.

With the new information and research obtained, Administration has brought three options for Council's review. The variety of construction and financing options available are listed below for discussion on which options would be best suited for the project.

#### **Option 1**

##### Local Improvement

- Taxes will be imposed on all parcels of land within the area of the local improvement.
- The tax rate will be based on each parcel of land.
- The tax rate will be spread over a period of 20 years.

## Option 2

### Special Taxes

- Taxes will be imposed on only the parcels of land within the purposed area that are desiring to connect to the distribution line.
- An annual review and renewal of the tax by-law will be required by Council.
- The tax rate will be spread over a determined time set by Council.

## Option 3

### Connection Fee

- Costs only apply to the properties that desire to be connected to the Little Smoky Distribution System.
- Financing is available through a legal contract (i.e. Valleyview Rural Waterline Connection Agreement. This agreement is currently used to finance the connection fees of the Valleyview Rural Waterline).

The legality/legitimacy of the Valleyview Rural Waterline Connection Agreement was verified with legal counsel for Greenview after the November 24<sup>th</sup> meeting. The agreement is the appropriate contract to use for financing residents who hook onto the main line for their connection fee. RMRF has also confirmed that they drafted the original Valleyview Rural Waterline Connection Agreement document.

Within the options to finance the private service lines to each residential home, Greenview can finance the distribution line for the residents and offer an incentive to connect to the distribution line, **i.e.** that Greenview will construct and connect the service line to their home at no cost to the residents. Or, you can build the Little Smoky Water Distribution System as a local improvement and then offer the incentive that Greenview will construct and connect the service line to their home at no cost to the residents. Those whom chose not to connect at the time of construction would be responsible under MGA subsection (37) Service Connections – owner.

Greenview can offer the construction of the private service line to the resident's home as a onetime free incentive. Before the X date there will be no charge to the customer. After this date the customer will be responsible for the cost and construction on their property. This would happen after the deadline date as the default bylaw stated in the MGA.

Cost estimate for installing the private service line to a residential home is as follows:

- Approximately \$40.00 per meter to bore (\$2,400.00 per property based on 60 meters)
- Approximately \$1,200.00 for excavator per residential connection
- Average estimated installation cost per property is \$5,000.00

OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – N/A

**Benefits** – N/A

**Disadvantages** – N/A

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COSTS / SOURCE OF FUNDING:

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ATTACHMENT(S):





## REQUEST FOR DECISION

SUBJECT: **Grande Cache Community Christmas Dinner**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: December 8, 2015  
DEPARTMENT: COMMUNITY SERVICES  
FILE NO./LEGAL: N/A  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH MANAGER: INT  
GM: DM PRESENTER: DM  
LEGAL/ POLICY REVIEW: INT  
FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION:** That Council accept for information the sponsorship request to support the Grande Cache Christmas Dinner from the Grande Cache Community Christmas Dinner Committee.

---

### BACKGROUND / PROPOSAL:

The Grande Cache Community Christmas Dinner Committee submitted an email request for sponsorship of the December 14, 2015 Grande Cache Community Christmas Dinner. The dinner has been held annually since 2011 for the less fortunate of Grande Cache, the local community and the local Metis Cooperatives. The Grande Cache Community Christmas Dinner is organized through the collective work of the Grande Cache ministerial in collaboration with the Town of Grande Cache and the local Royal Canadian Legion. At the 2014 event, 600 people were in attendance and an additional 100 meals was delivered to local First Nations people that had no means of transportation available. The Grande Cache Community Christmas Dinner Committee is anticipating a large impact upon the citizens of Grande Cache due to the closure of the mine and the local downturn of the economy.

Administration is recommending that Council accept the sponsorship request for information so that a precedent is not set for providing funding for other events of this nature.

As of December 7, 2015 there was \$58,524.36 remaining in the Community Service Miscellaneous Grant Budget.

---

### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to accept the sponsorship request for information or provide sponsorship to the Grande Cache Community Christmas Dinner Committee for their event.

**Benefits** – The benefit of accepting the recommendation as presented is that Greenview will not be setting a precedent to provide funding for other events of this nature.

**Disadvantages** – There is no perceived disadvantage to accepting the sponsorship request for information.

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**COSTS / SOURCE OF FUNDING:**

Should Council choose to provide sponsorship funds for this event, the funds will come from the Community Service Miscellaneous Grant.

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**ATTACHMENT(S):**

- Grande Cache Community Christmas Dinner Committee Email
- Grande Cache Community Christmas Dinner Committee Sponsorship Request Letter

## **Teresa Marin**

---

**From:** Dennis Mueller  
**Sent:** Wednesday, November 25, 2015 2:27 PM  
**To:** Teresa Marin  
**Subject:** FW: Grande Cache Community Christmas Dinner - 2015  
**Attachments:** Community Christmas Dinner Sponsorship Letter - MD Greenview 001.jpg

**Dennis Mueller**  
General Manager, Community Services



Municipal District of Greenview No.16  
Box 1079, 4806-36 Avenue  
Valleyview, Alberta T0H 3N0  
**Tel:** 780.524.7600 or 1.888.524.7601 | **Fax:** 780.524.4307  
**Direct:** 780.524.7343 | **Cell:** 780.558.9325  
**Email:** [dennis.mueller@mdgreenview.ab.ca](mailto:dennis.mueller@mdgreenview.ab.ca)  
**Visit our Website at:** [www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

" A Great Place to Live, Work & Play"

 Please consider the environment before printing this e-mail

**From:** Bill and Dulce McCormick [mailto:[dulcebil@telusplanet.net](mailto:dulcebil@telusplanet.net)]  
**Sent:** Friday, November 13, 2015 1:21 PM  
**To:** Dennis Mueller  
**Cc:** Ersula Damant; maria.mccormick@csc-scc.gc.ca; [dulcebil@telusplanet.net](mailto:dulcebil@telusplanet.net)  
**Subject:** Grande Cache Community Christmas Dinner - 2015

Good day sir,

My name is Bill McCormick and I am the Committee Chairperson for the Grande Cache Community Christmas Dinner. The Community Christmas Dinner is scheduled to be held on December 14th, with the first sitting at 5:30 pm. The dinner brings together many of the less fortunate in the local community of Grande Cache, as well as bringing together members from our local Métis Cooperatives. Given the current corporate environment in Grande Cache, the closure of the local mine, the local mill struggling to acquire logs to keep their business viable and the downturn in the oil and gas industry, the impact upon the citizens of Grande Cache is expected to be substantial. That being said, the Community Christmas Dinner partnered with the local Food Bank in 2014 and any additional funds, not required to fulfill the financial obligations of the event, will be placed into the Food Bank account at the local Super A Foods; to ensure the Food Bank Shelves remain stocked for those who will need some assistance.

Attached is a letter respectfully requesting the MD's involvement with this event. Any support that you may provide would be greatly appreciated by the organizing committee, the citizens of Grande Cache, the local Métis Cooperatives and most importantly by those who will need assistance from the local Food Bank.

If you have any questions regarding the event, please feel free to contact me directly on my BlackBerry @ 780-827-6448, or at my home @ 780-827-4177. You may contact Mrs. Ersula Damant who is the Chair of the Food Bank in Grande Cache and is also a member of the Community Christmas Dinner Organizing Committee.

Note – Please be advised that I have copied my home email account, as well as my wife's work account; my wife, Mrs. Dulce McCormick, also sits on the Community Christmas Dinner Organizing Committee.

With Respect,

Bill McCormick  
Chairperson

Grande Cache Community Christmas Dinner Committee

William McCormick  
P.O. Box 1668  
Hm. 780-827-4177  
Cel. 780-827-6448

2015-11-09  
Dennis Mueller  
Municipal District Greenview  
Box 1079  
Valleyview, AB

Dear Dennis,

My name is Bill McCormick and I am the Chairperson for the Grande Cache Community Christmas Dinner Organizing Committee, on behalf of the Grande Cache Ministerial. The Grande Cache Community Christmas Dinner is organized through the collective work of the Grande Cache Ministerial, in collaboration with the Town of Grande Cache and the local Royal Canadian Legion and the Dinner has become a significant event for the local community. The first annual Community Christmas Dinner was held in 2011 and the event grew in 2014 to over 600 participants who attended the event itself and another 100 meals delivered to local First Nation individuals and families who had no means of transportation to attend the dinner.

The Grande Cache Community Christmas Dinner provides a much needed meal and companionship for many less fortunate in the community of Grande Cache and for those who reside in the local Métis Cooperatives, at a time of year that can be difficult for some, especially this year given the current corporate environment. Further, the Grande Cache Community Christmas Dinner Committee joined with the Grande Cache Food Bank Committee in 2014; any extra funds acquired continues to help keep the Food Bank Shelves full, providing ongoing assistance to those less fortunate in Grande Cache and the local Métis Cooperatives.

It is recognized by the local community of Grande Cache that without the generous support of our sponsors over the last four years, the success of the Community Christmas Dinner would not have been possible. The Community Christmas Dinner is scheduled for December 14, 2015 and will be held at the Royal Canadian Legion. It is with great respect that we humbly request your support of this local event. The event will be advertised in the local newspaper with full page and half page advertisements, with the sponsors' names clearly identified. Also, upon completion of the event the Grande Cache Community Christmas Dinner Committee ensures that our sponsors are recognized in the local newspaper for their generous support.

On behalf of the Grande Cache ministerial we would like to thank you for any support that you may provide this year, and again we recognize that without the generous donations of our corporate sponsors the Community Christmas Dinner would not be possible. Any donation that you can make certainly demonstrates to the citizens of Grande Cache your intrinsic connection to the community and the people who call Grande Cache and surrounding Métis Cooperatives their home; your generosity will be appreciated by all! Please feel free to contact me at home, or on my BlackBerry.

Respectfully,



William McCormick  
Chairperson - Grande Cache Community Christmas Dinner





## REQUEST FOR DECISION

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SUBJECT:	<b>Community Future – 9<sup>th</sup> Annual Women in the North Conference</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 8, 2015	CAO: MH	MANAGER: INT
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
FILE NO./LEGAL:	N/A	LEGAL/ POLICY REVIEW: INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:	

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### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION:** That Council approve Friends of WIN Sponsorship in the amount of \$500.00 to Community Futures Peace Country for the 2016 Women in the North Conference scheduled April 13, 2016 in Peace River, Alberta, with funds to come from the Community Service Miscellaneous Grant.

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### BACKGROUND / PROPOSAL:

Community Futures Peace Country is requesting sponsorship from Greenview for the 9<sup>th</sup> Annual Women in the North Conference that will take place on April 13, 2016 in Peace River, Alberta. The 2016 Women in the North Conference is a day-long event full of dynamic and motivational keynote speakers and educational breakout sessions that focuses on providing excellent business training. It will highlight local women in business and feature local entertainment to round out the day. The goal of the conference is to build the capacity of local women entrepreneurs and offer them information pertinent to cash flow management, effective online advertising and dressing for success. Additional information regarding the event may be accessed at the following website link: [www.womeninthenorth.com](http://www.womeninthenorth.com). There are various sponsorship opportunities available, please view the WIN 2015 Sponsorship Opportunities sheet.

In the past Greenview has provided sponsorship in the amount of \$300.00 in 2012, \$250.00 in 2011 and \$250.00 in 2010.

As of December 7, 2015 there was \$58,524.36 remaining in the Community Service Miscellaneous Grant Budget.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to approve, alter or deny the sponsorship for the 2016 Women in the North Conference.

**Benefits** – The benefit of approving sponsorship for the 2016 Women in the North Conference is that it may assist Community Futures Peace River with having sufficient funds to host the event.

**Disadvantages** – The disadvantage of providing funds to the 2016 Women in the North Conference is that it may set a precedent for providing sponsorship to other conferences of this nature.

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**COSTS / SOURCE OF FUNDING:**

The \$500.00 sponsorship funds will come from the Community Service Miscellaneous Grant.

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**ATTACHMENT(S):**

- Community Futures Peace River Sponsorship Request Letter

November 26, 2015

**Municipal District of Greenview #16**

*Sponsorship Opportunity: Women in the North Conference 2016*

Dear Reeve Gervais and Councilors,

The 9<sup>th</sup> Annual Women in the North Conference will take place on April 13, 2016 in Peace River, Alberta. Every year this event inspires, motivates and educates the women in our region. Last year we once again had a high attendance and excellent feedback from our delegates, thanks in large part to our sponsors. We are committed to providing relevant topics and training to ensure this conference remains strong and therefore we are looking to you to be an important partner in this successful day.

The 2016 WIN conference is a day-long event packed full of dynamic and motivational keynote speakers and educational breakout sessions that focus on providing *excellent business training*. It will highlight local women in business and features local entertainment to round out the day. We are currently in the process of securing our top notch speakers to bring relevant messages to our delegates.

The conference focuses on building the capacity of our local women entrepreneurs and we strive to offer them information pertinent to their needs. Therefore, we are offering breakout sessions that include cash flow management, effective online advertising and dressing for success. *Delegates come from the entire Peace region* and continually rate this event very high and this year we built our program based on data we gathered from the evaluation forms.

The steering committee consists of Community Futures Peace Country, Community Futures Grande Prairie & Region along with Alberta Women Entrepreneurs and Alberta Agriculture and we have been very grateful for past contributions, and we ask for your continued support as the Conference goes into its *ninth* year. Our new website will also be revealed in the coming days and you can look for more information there soon at [www.womeninthenorth.com](http://www.womeninthenorth.com).

I welcome the opportunity to discuss this event with you further and have attached an information sheet about available sponsorship opportunities.

Thank you for your time and consideration.

Please contact Randy Hodgkinson at (780) 624-1161 or via email [randy@cfpeacecountry.com](mailto:randy@cfpeacecountry.com) or Sherry Crawford, Projects Coordinator at [events@cfpeacecountry.com](mailto:events@cfpeacecountry.com) for further information or discussion.

Respectfully;

Randy Hodgkinson  
General Manager  
Community Futures Peace Country



## WIN 2015: Sponsorship Opportunities

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### **Platinum Keynote Speaker Sponsorship (2 available): \$5,000.00 plus**

As Platinum - Keynote Speaker Sponsor your company will have the option of making a brief speech to delegates about your service and opportunity for partnership during the introduction of the keynote. Your company logo will be prominently displayed in all marketing material before and during the conference. In addition, your company will be provided with a tabletop exhibit which offers the opportunity to display your services in a prominent place and discuss it with attendees, as well as 4 complimentary delegate registrations.

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### **Gold: \$2,500.00 - \$4,999.00**

Our Gold Sponsorship package grants your company prominent positions in marketing material and at the conference itself, display space in the conference room and 2 complimentary delegate registrations.

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### **Silver: \$1,500.00 - \$2,499.00**

The Silver Sponsorship package grants your company prominent positions in marketing material and at the conference itself, display space in the conference room and 1 complimentary delegate registration.

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### **Bronze: to \$1,499.00**

The Bronze Sponsorship package provides prominent positions in marketing material at the conference itself, and display space in the conference room.

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### **Health Sponsor (2 available): \$1,000.00**

As a health sponsor (covering breaks and lunch), your company will be prominently displayed and acknowledged before and during the meal.

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### **Friends of WIN Sponsor: \$500.00**

As a friend of Women in the North, your company will be displayed during the break time.

- Please note that all sponsors will receive recognition on the WIN website, Facebook page, agenda package and related materials regardless of sponsorship amount.

Thank you and we look forward to hearing from you!



## REQUEST FOR DECISION

SUBJECT: **State of Agricultural Disaster Criteria**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: December 8, 2015  
DEPARTMENT: COMMUNITY SERVICES/AGRICULTURE  
FILE NO./LEGAL: N/A  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MH MANAGER: INT  
GM: DM PRESENTER: QB  
LEGAL/ POLICY REVIEW: INT  
FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION:** That Council direct Administration to forward to the Alberta Association of Municipal Districts and Counties (AAMDC) Greenview's 2015 State of Agricultural Disaster Criteria.

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### BACKGROUND / PROPOSAL:

In 2015 Greenview declared a State of Agricultural Disaster. The Alberta Association of Municipal Districts and Counties (AAMDC) is requesting the members to provide the top three to five discussion items or criteria that the municipality utilized in making the decision to declare the State of Agricultural Disaster. This information will aid the AAMDC in gaining a better understanding of the process used at the local level and will assist in preparing for discussions with the Agriculture Financial Services (AFSC) regarding future events.

Greenview's criteria utilized for declaring a State of Agricultural Disaster was based upon the following:

1. What type of agricultural operations were affected by the drought conditions?
2. What was the severity of lost production as a result of the drought conditions?
3. What was the financial impact on the agricultural industry as a result of the drought conditions?
4. What was the geographic area that was affected by the drought conditions?
5. Did the drought conditions lead to a prevalence of other factors such as insects contributing to lost production?

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – Council has the option to accept or deny the recommendation to direct Administration to forward the Alberta Association of Municipal Districts and Counties with Greenview's State of Agricultural Disaster.

**Benefits** – The benefit of providing the AAMDC with the criteria Greenview utilized to determine the 2015 State of Agricultural Disaster is that it will aid with understanding the factors considered when declaring a disaster.

**Disadvantages** – There is no perceived disadvantage to providing the Alberta Association of Municipal Districts and Counties with Greenview’s 2015 State of Agricultural Disaster criteria.

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COSTS / SOURCE OF FUNDING:

N/A

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ATTACHMENT(S):

- AAMDC Email Request – Member Input regarding Declaration of Agricultural State of Disaster

## Teresa Marin

**Subject:**

FW: Member Input Request: Declaring State of Agricultural Disaster  
image001.png; image002.jpg; image003.jpg; image004.jpg

**Attachments:**

**From:** Tasha Blumenthal <Tasha@aamdc.com>

**Date:** November 30, 2015 at 8:39:28 AM MST

**To:** "blair.painter@crowsnestpass.com" <blair.painter@crowsnestpass.com>, "bill@mackenziecounty.com" <bill@mackenziecounty.com>, "roxanne.carr@strathcona.ca" <roxanne.carr@strathcona.ca>, "melissa.blake@woodbuffalo.ab.ca" <melissa.blake@woodbuffalo.ab.ca>, "councillor.rafa@mdacadia.ab.ca" <councillor.rafa@mdacadia.ab.ca>, "dsplane@athabascacounty.com" <dsplane@athabascacounty.com>, "info@countybarrhead.ab.ca" <info@countybarrhead.ab.ca>, "cindy@beaver.ab.ca" <cindy@beaver.ab.ca>, "biglakes@mdbiglakes.ca" <biglakes@mdbiglakes.ca>, "dene.cooper@mdbighorn.ca" <dene.cooper@mdbighorn.ca>, "marvind@birchhillscounty.com" <marvind@birchhillscounty.com>, "erondeau@md.bonnyville.ab.ca" <erondeau@md.bonnyville.ab.ca>, "bguyon@brazeau.ab.ca" <bguyon@brazeau.ab.ca>, "dgregorwich@county.camrose.ab.ca" <dgregorwich@county.camrose.ab.ca>, "Fred.lacey@cardstoncounty.com" <Fred.lacey@cardstoncounty.com>, "palexander@clearwatercounty.ca" <palexander@clearwatercounty.ca>, "douhen@cypress.ab.ca" <douhen@cypress.ab.ca>, "ernieward5-6@mdfairview.ab.ca" <ernieward5-6@mdfairview.ab.ca>, "gkuefler@flagstaff.ab.ca" <gkuefler@flagstaff.ab.ca>, "larry.spilak@mdfoothills.com" <larry.spilak@mdfoothills.com>, "bryne.lengyel@fortymile.ab.ca" <bryne.lengyel@fortymile.ab.ca>, "lbeaupre@countypg.ab.ca" <lbeaupre@countypg.ab.ca>, "dale.gervais@mdgreenview.ab.ca" <dale.gervais@mdgreenview.ab.ca>, "blong@kneehillcounty.com" <blong@kneehillcounty.com>, "main.office@laclabichcounty.com" <main.office@laclabichcounty.com>, "bhegy@lsac.ca" <bhegy@lsac.ca>, "plaw@lacombecounty.com" <plaw@lacombecounty.com>, "wayne.w@lamontcounty.ca" <wayne.w@lamontcounty.ca>, "johnw@leduc-county.com" <johnw@leduc-county.com>, "md124@md124.ca" <md124@md124.ca>, "lhikey@lethcounty.ca" <lhikey@lethcounty.ca>, "info@minburncounty.ab.ca" <info@minburncounty.ab.ca>, "bbeattie@mvcounty.com" <bbeattie@mvcounty.com>, "administration@newellmail.ca" <administration@newellmail.ca>, "andersonc@countyofnorthernlights.com" <andersonc@countyofnorthernlights.com>, "gtomlinson@northernsunrise.net" <gtomlinson@northernsunrise.net>, "paul.sinclair@mdopportunity.ab.ca" <paul.sinclair@mdopportunity.ab.ca>, "bhepp@countypaintearth.ca" <bhepp@countypaintearth.ca>, "rshaigec@parklandcounty.com" <rshaigec@parklandcounty.com>, "vbliska@telus.net" <vbliska@telus.net>, "bhammond@mdpincercreek.ab.ca" <bhammond@mdpincercreek.ab.ca>, "paulmclauchlin@ponokacounty.com" <paulmclauchlin@ponokacounty.com>, "mdprovost@mdprovost.ca" <mdprovost@mdprovost.ca>, "cao@ranchland66.com" <cao@ranchland66.com>, "mayor@rdcounty.ca" <mayor@rdcounty.ca>, "mbahcheli@rockyview.ca" <mbahcheli@rockyview.ca>, "ahubert@saddlehills.ab.ca" <ahubert@saddlehills.ab.ca>, "rbobocel@smokylakecounty.ab.ca" <rbobocel@smokylakecounty.ab.ca>, "md130adm@mdsmokyriver.com" <md130adm@mdsmokyriver.com>, "mdsr133@mdspiritrivier.ab.ca" <mdsr133@mdspiritrivier.ab.ca>, "supham@county.stpaul.ab.ca" <supham@county.stpaul.ab.ca>, "bhoover@starlandcounty.com" <bhoover@starlandcounty.com>, "wnixon@stettlercounty.ca" <wnixon@stettlercounty.ca>, "tflynn@sturgeoncounty.ca" <tflynn@sturgeoncounty.ca>, "bbrewin@mdtaber.ab.ca" <bbrewin@mdtaber.ab.ca>, "keeshapoop@yahoo.ca" <keeshapoop@yahoo.ca>, "asayler@thcounty.ab.ca" <asayler@thcounty.ab.ca>, "county24@telusplanet.net" <county24@telusplanet.net>, "bbarss@mdwainwright.ca" <bbarss@mdwainwright.ca>, "rford@warnercounty.ca" <rford@warnercounty.ca>, "bmassey@westlockcounty.com" <bmassey@westlockcounty.com>, "krooyakkers@county.wetaskiwin.ab.ca" <krooyakkers@county.wetaskiwin.ab.ca>, "Glenn.Koester@wheatlandcounty.ca" <Glenn.Koester@wheatlandcounty.ca>, "cindy@mdwillowcreek.com" <cindy@mdwillowcreek.com>, "jim.rennie@woodlands.ab.ca" <jim.rennie@woodlands.ab.ca>, "gsoroka@yellowheadcounty.ab.ca" <gsoroka@yellowheadcounty.ab.ca>, "Jordon.Christianson@specialareas.ab.ca" <Jordon.Christianson@specialareas.ab.ca>

**Cc:** Al Kemmere <akemmere@aamdc.com>

**Subject:** Member Input Request: Declaring State of Agricultural Disaster



Dear Mayors and Reeves,

This past growing season was a challenging one resulting in the majority of rural municipalities across Alberta declaring states of agricultural disaster. To better understand the process used for making this declaration, the AAMDC and AFSC will be meeting later this month to discuss criteria used for making this declaration to prepare for future events.

In advance of this meeting, President Kemmere has requested that I contact all members to advise us of the top three-five discussion items or criteria used at your municipality in making the decision to declare a state of agricultural disaster. Please email this information to me by **4:30 on Thursday, December 10, 2015**.

This information will aid us in gaining an understanding of the processes used at the local level and better prepare us when discussing this item with AFSC. Your input into this discussion is extremely valuable and we thank you in advance for your involvement in this process.

Regards,

**Tasha Blumenthal**

Policy Analyst

Advocacy Division

AAMDC - Alberta Association of Municipal Districts and Counties

2510 Sparrow Drive, Nisku, AB T9E 8N5

P: 780.955.4094

[tasha@aamdc.com](mailto:tasha@aamdc.com) | <http://aamdc.com>





## Request for Decision

SUBJECT: **2016 Ratepayer Barbeques**  
SUBMISSION TO: Regular Council Meeting  
MEETING DATE: December 8, 2015  
DEPARTMENT: CAO Services  
FILE NO./LEGAL: Policy CO 01  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH      MANAGER:  
GM:              PRESENTER: DC  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** – n/a.

**Council Bylaw / Policy** – Policy CO 01 states that Council will hold annual Ratepayer Barbeques and will establish the dates, times, venues and locations for them.

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### RECOMMENDED ACTION:

**MOTION:** Council will host the Annual Ratepayer Barbeques in June and July 2016 with funding to come from the 2016 Communications Citizen Engagement Budget. The barbeques will be held from 5:00 p.m. to 7:00 p.m. as follows:

- in Valleyview at the Greenview Administration/Operations Buildings on June 14, 2016
- in Grande Cache at Eagle's Nest Hall on June 21, 2016
- in Grovedale at the new Community Services Building on July 19, 2016
- in DeBolt at the new Community Services Building on July 26, 2016.

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### BACKGROUND / PROPOSAL:

Administration has recommended the same locations as last year for the barbeques in Valleyview and Grande Cache. One recommendation has been to move the Valleyview event next door to the parking lot in front of the Administration Building to encourage citizens to come into the building and provide more targeted educational programming. The construction of the new Community Services Buildings (fire stations) is anticipated to be completed by mid-July; the events in DeBolt and Grovedale will be hosted in the new buildings subject to their completion. The barbeques scheduled in Grande Cache and Grovedale coincide with the Committee of the Whole meetings in those communities. Administration will book the venues based on the dates decided by Council.

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### OPTIONS - BENEFITS / DISADVANTAGES:

**Options** - Although Administration has recommended the dates, times, venues and locations for the annual barbeques in the motion above, Council may choose different dates, times, venues or locations.



**Benefits** – By holding the barbeques on the same dates as the Committee of the Whole meetings, there is greater likelihood of community participation and the events are more convenient for Councillors and Staff who may need to travel to attend. By holding the majority of the events in June it is anticipated that we will have a good public turnout before people begin their summer vacations.

**Disadvantages** – The ratepayer barbeques are well attended Council public relations events. The Grovedale event is scheduled in July, outside of the recommended month of June, however by scheduling the event on the same date as the Committee of the Whole meeting, it is anticipated that we will still have good attendance.

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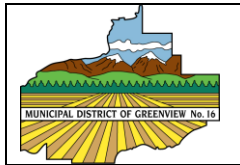
**COSTS / SOURCE OF FUNDING:**

Funding for the Barbeques has been allocated in 2016 Communications Citizen Engagement Budget.

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**ATTACHMENT:**

Policy CO 01.



***M. D. OF GREENVIEW NO. 16***  
***POLICY & PROCEDURES MANUAL***

Section:  
**COUNCIL**

**POLICY NUMBER: CO 01**

**POLICY TITLE: ANNUAL RATEPAYER BARBECUES**

**Page 1 of 1**

**Date Adopted by Council / Motion Number:**

**11.05.292**

**PURPOSE:**

To provide an opportunity to present information to the M.D. ratepayers, to provide ratepayers an opportunity to voice concerns, and to foster good rapport with M.D. ratepayers.

**POLICY:**

Council will hold on an annual basis ratepayer barbecues at Valleyview, DeBolt, Grovedale and Grande Cache, preferably in June.

**PROCEDURE:**

1. Council will set dates, times, venues and locations for annual ratepayer barbecues.
2. These annual barbecues will be advertised.
3. The current approved Audited Financial Statements will be available at the annual barbecues for ratepayers.

\_\_\_\_\_  
(Original signed copy on file)  
REEVE

\_\_\_\_\_  
C.A.O.





# Request for Decision

SUBJECT: **2016 Greenview Golf Tournament**  
SUBMISSION TO: Regular Council Meeting  
MEETING DATE: November 10, 2015  
DEPARTMENT: CAO Services  
FILE NO./LEGAL: N/A  
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MH      MANAGER:  
GM:              PRESENTER: DC  
LEGAL/ POLICY REVIEW:  
FINANCIAL REVIEW:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council host the 2016 Greenview Memorial Golf Tournament at Grande Cache Golf & Country Club on Friday July 22, 2016 with fundraising proceeds to be donated to the Grande Cache Food Bank.**

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## BACKGROUND / PROPOSAL:

Greenview has held a memorial golf tournament for the past fifteen years. In the golf tournament held at Grovedale last year, Greenview charged a registration fee of \$80. The invitation list included industry, vendors and targeted stakeholders. There were 54 Golfers, including 2 Greenview Councillors and 6 Greenview Staff ambassadors, participating in the tournament.

At the October 21, 2014 Committee of the Whole meeting Council held a discussion regarding the intent of the golf tournament, and provided direction to Administration that Greenview rotate through all usable golf courses in the municipality to share the benefits of the fundraising with the local communities. Administration recommends the 2016 tournament be held in Grande Cache as a part of this rotation. The Grande Cache Golf & Country Club is a 9-hole Golf Course and measures 3004 yards from the longest tees. The course features 2 sets of tees for different skill levels. Registration costs will be similar to last year, although there will be additional costs for bringing in extra carts and catering costs may be higher in Grande Cache. A registration fee will be charged in 2016 and the funds will again be donated directly to charity.

We would like to reach the target of 45 invited participants and 9 Council and staff ambassadors to have a Greenview representative in each team. The Grande Cache Golf & Country Club has committed to bring in rental golf carts to accommodate the Greenview Golf Tournament. The picturesque scenes will be a perfect location for our vendors and stakeholders to visit and hopefully become repeat tourists for the region. A late spring or summer event is ideal in Grande Cache. Due to its location in the mountains there can be snow in early June or late summer. Administration will also be proposing a separate tourism related event for guests who are non-golfers.

### Proposed Tournament Dates

**1) Friday July 22, 2016**

The golf tournament has typically been held on a Friday. Scheduling the event in July will allow for the best possible summer weather.

**2) Wednesday, June 22, 2016:**

This will be the day following the Committee of the Whole meeting in Grande Cache which may be convenient for Council and Staff to attend the event.

**3) Wednesday July 20, 2016:**

Council will attend the Committee of the Whole meeting in Grovedale on July 19, 2016. Council may travel to Grande Cache following the Grovedale events.

Administration will book the venue after the Council has made a decision.

The proposed charity group for this event is the Grande Cache Food Bank. The Food Bank works for the residents of Grande Cache and engages Albertan groups, organizations, business, governments and individuals in strategies to ensure secure access to adequate amounts of safe, nutritious, culturally appropriate food for everyone. They also work to ensure food is produced in an environmentally sustainable way and provided in a manner that promotes human dignity. The Food Bank has provided consistent and reliable service to the residents of the co-operatives and enterprises and the greater Grande Cache population when they are in need and thus it is a good choice of charity.

---

### OPTIONS - BENEFITS / DISADVANTAGES:

**Options** – Council may select another date. If a different date is selected, it will be necessary to ensure that the Golf Course is available on the date chosen. Council has provided direction to host a non-golf event in conjunction with the tournament. Further details will be provided when they are confirmed.

**Benefits** – This tournament will be an exemplary platform to promote tourism at Grande Cache by bringing in stakeholders, vendors, media, various golf enthusiasts and other Greenview residents.

**Disadvantages** – It may be challenging to get participants to drive into Grande Cache. The cost of the event will be higher because of the location. For this purpose, additional funds have been requested in the 2016 budget.

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### COSTS / SOURCE OF FUNDING:

Funding to cover this event will be requested in the 2016 Council Budget.

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### ATTACHMENT:

None



## REQUEST FOR DECISION

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SUBJECT:	<b>2016 CHRISTMAS STATUTORY HOLIDAYS AND OFFICE CLOSURE</b>			
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND	APPROVED FOR SUBMISSION	
MEETING DATE:	December 8, 2015	ACAO:	DM	MANAGER: INT
DEPARTMENT:	CORPORATE SERVICES/HUMAN RESOURCES	GM:	RO	PRESENTER: RO
FILE NO./LEGAL:	File Number, Legal or N/A.			LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:				FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – *None*

**Council Bylaw / Policy** (cite) – *None*

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### RECOMMENDED ACTION:

**MOTION:** That Council approve Wednesday December 28, 2016 as the 2016 Staff Christmas Floater Holiday with all Greenview Offices being closed.

**MOTION:** That Council approve Friday December 30, 2016 as the statutory holiday in lieu of January 1, 2017 with all Greenview Offices being closed.

**MOTION:** That Council approve closing all Greenview Offices on Thursday December 29, 2016.

---

### BACKGROUND / PROPOSAL:

Based on the current staff agreement, article 17.1.13 "Floating Holiday to be taken in conjunction with Christmas (exact day to be determined yearly by Greenview) Administration is seeking Council's approval to choose December 28, 2016 as the 2016 Floating Holiday.

In 2016 Christmas Day falls on Sunday, which means that Greenview staff will have Monday - December 26 off in lieu of Christmas day and Tuesday - December 27 off in lieu of Boxing Day.

Due to January 1, 2017 being a Sunday staff is entitled to a statutory holiday on either Friday December 30<sup>th</sup> or Monday January 2, 2017.

Based on historical information, Greenview residents have minimal administrative service requirements during the Christmas week. As such, Administration is requesting that Council consider closing all Greenview offices on December 29, 2016.

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### OPTIONS – BENEFITS / DISADVANTAGES:

**Options** – 1) Council has the option to choose either Friday December 29<sup>th</sup> or Monday January 2<sup>nd</sup> as in lieu of January 1<sup>st</sup>, 2017.

2) Council has the option to choose either to keep Greenview offices open with minimal staff or close Greenview offices for the week ending December 30<sup>th</sup> 2016.

**Benefits** – The benefit of Council approving the above motions is that staff would receive an extended break.

**Disadvantages** – Closing Greenview offices on Thursday December 29<sup>th</sup>, 2016 will result in a paid day off.

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**COSTS / SOURCE OF FUNDING:**

The annual operating budget.

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**ATTACHMENT(S):**

2016 STATUTORY HOLIDAYS	DATE
New Year's Day	January 1,
Family Day	February 15
Good Friday	March 25
Easter Monday	March 28
Victoria Day	May 23
Canada Day	July 1
Civic Holiday	August 1
Labour Day	September 5
Thanksgiving Day	October 10
Remembrance Day	November 11
In Lieu of Christmas Day	December 27
Boxing Day	December 26
Christmas Floater	December 28 (?)



## REQUEST FOR DECISION

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SUBJECT:	<b>Alberta's Continued Support of the Forest Industry</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 8, 2015	ACAO: DM	MANAGER: INT
DEPARTMENT:		GM: INT	PRESENTER: INT
FILE NO./LEGAL:	File Number, Legal or N/A.		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw / Policy** (cite) – N/A

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### RECOMMENDED ACTION:

**MOTION:** That Council direct administration to prepare correspondence and forward to the Alberta Ministers and MLAs requesting that the Alberta Government continue to support the Forest Industry.

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### BACKGROUND / PROPOSAL:

The Town of Whitecourt Mayor, Mary Ann Chichak, has requested Council endorse the attached letter, to be sent to Alberta Ministers and MLAs regarding Forestry Support. In that statements within the letter may need to be verified, administration is recommending that Greenview prepare and forward its own correspondence.

The correspondence may include some key messages:

Forestry is a vital economic industry that is important to both Alberta's and Greenview's economic growth.

The Soft Wood Lumber Agreement is an important part of Canadian economy, contributing to thousands of jobs both directly and indirectly.

Mountain Pine Beetle funding and control programs must continue to be maintained as to minimize the economic impact to the forestry industry.

Caribou Range Planning must not only be cognisant of the caribou habitat but of the economic impacts to the overall forest industry. The forestry industry as well as the resource industries provide a lot of revenue to Greenview and the Province.

---

**OPTIONS – BENEFITS / DISADVANTAGES:**

**Options** – Council has the option to send or not send a letter encouraging the Provincial Government to continue supporting the Forestry Industry.

**Benefits** – The benefit of sending the letter is that Greenview will be encouraging the Provincial Government to continue to provide support to the Forest Industry.

**Disadvantages** – N/A

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**COSTS / SOURCE OF FUNDING:**

None

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**ATTACHMENT(S):**

- Forestry Support Letter
- Revised Forestry Support Letter

November 25, 2015

«Title» «First\_Name» «Last\_Name»  
«Riding\_Name»  
«Address\_Line1»  
«Address\_Line2»  
«City» «Province» «Postal\_Code»

Dear «Title\_2» «Last\_Name»:

**Re: Alberta's continued support of the Forest industry**

One of the Province's key industries is forestry. Although typically seen as a rural trade, forestry's economic impact can be felt throughout the entire province; it plays an integral role in the diversification of our economy, and our province's ongoing prosperity. I am writing to urge the Government of Alberta to take the lead role on forestry related issues for the long term sustainability and health of the entire province.

I realize that the Province values the importance of forestry, which is why the government named it specifically in a cabinet portfolio. However, I feel the Province needs to continue to dedicate resources to ensuring that the forest industry has the same voice that we see in the Energy and Environment ministries. Advocating for forestry will ensure that our resources and the industry remain viable, and will allow the industry to further diversify and continue to stabilize Alberta's economy during economic downturns. Currently, the industry is facing several key challenges which have the potential to affect lives throughout Alberta:

1. Soft Wood Lumber Agreement:

The Province of Alberta must insist that the federal government negotiate a new Soft Wood Lumber Agreement to ensure the continued prosperity of the industry within Alberta and across Canada. The United States is one of the most significant markets for our lumber producers, and we must ensure access is maintained.

2. Mountain Pine Beetle:

The Mountain Pine Beetle is expected to continue to spread west. While control efforts are managing to slow the spread, the area impacted by the beetle continues to rise. **As a community located on the leading edge of the spread,** I urge the Government of Alberta to continue to allocate funds to control efforts to minimize its threat to our economic and social well-being; and, to encourage the federal government to put measures in place to prevent its spread further into Alberta and rest of Canada.

### 3. Caribou Range Planning:

One of the reasons the forest sector has been able to be such a strong and stable contributor to the provincial economy is its access to fibre. As discussions progress on the establishment of caribou habitat areas, the negative impact on timber supply is growing to critical levels for forest product companies. Forestry is one of the few industries that demonstrate exemplary land stewardship and land use planning, with range plans prepared for 120 years in the future. It is felt that the industry's voice, and related planning expertise, is being overshadowed in these panel discussions by the non-government organizations and energy industry. If a balanced plan that takes forestry's needs into consideration is not enacted, the industry will not survive. Through consultation with industry, municipalities are willing to support no more than a 10% loss to the annual allowable cut within the West-Central forest region for caribou range planning.

Forestry plays a critical role in the environmental, social, and economic health of my community. The past, present, and future of Whitecourt is closely linked to the forest industry, and we count on its continued progress and development to support our own. In the West-Central Alberta region, which includes Whitecourt (2013 data used):

- 8,493 full time positions are directly employed by the industry, along with 25,000 that are indirectly employed in forestry and forest related jobs.
- The economic output directly generated by the forestry is \$1.1 billion; with \$2 billion generated in total direct, indirect and induced gross economic output.
- Forestry generates approximately \$212 million in tax revenues for the federal, provincial, and municipal governments.

As one of the many communities that rely on the positive economic and social benefits of forestry, I ask for the Government of Alberta's continued commitment and endorsement of the forest industry. Forestry will not be able to thrive and be sustainable unless the Province of Alberta takes the lead on forest-related policy development.

If you would further information, please feel free to contact me directly.

Sincerely,





# Manager's Report

**Function:** Infrastructure & Planning

**Submitted by:** Grant Gyurkovits, General Manager Infrastructure & Planning

**Date:** 12/8/2015

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### **General Manager, Infrastructure & Planning, Grant Gyurkovits**

- Reviewing Developers process with Planning & Development.
- Meeting with landowners in Grovedale.
- Working with staff on Performance Appraisals.
- Environmental Project review with Associated Engineering.
- Held conference call with Ledcor to discuss highway maintenance.
- Continued work on developing Little Smoky Water Distribution costs.

### **Manager Construction & Maintenance, Kevin Sklapsky**

- Huckleberry Tower Road – Staff visited the site on Nov 10<sup>th</sup> and found it was covered with approximately 8 inches of snow. The work will have to be postponed until 2016. We have asked our consultants to investigate possible solutions and ESRD and Environment regulations to attempt direct the creek channel flows back to under the bridge, and if the work can be done during the winter when there is no water flowing.
- RR 230 – Contractor has received a Conditional Construction Completion Certificate (CCCC) on November 25<sup>th</sup>.
- Twp. 690 – Contractor has received a Construction Completion Certificate (CCC) on November 3<sup>rd</sup>.
- Gordey Drainage – The contractor completed final cleanup and trimming in October. Greenview has yet to verify the completed works and is awaiting weekly reports from the contractor to confirm. An inspection will take place after spring runoff, as the cleanup work since completion has been covered with snow. We will be working with the consultant to draft a letter to the contractor asking for an extended warranty on work completed. On Nov 28<sup>th</sup> we received a letter outlining a list of conditions from a concerned landowner. We will schedule a meeting with the landowner to review the conditions to come to an agreement.

- FTR Improvements – KM 50-70 work on the stabilization and grade widening is in winter shutdown and will resume in 2016, as soon as weather permits. With the unseasonably warm temperatures there has been some rutting on the last stretch of road that was completed that got lots of rain and wet snow during construction, but there are graders working on it and keeping it bladed until it freezes up.
- Km 9 Simonette Hill Improvement – We have installed some erosion protection material in the ditches required for the spring runoff. On November 19<sup>th</sup> we have received a Temporary Field Authorization (TFA) to clear out drainage ravine on top of the hill to make sure water stays within the channel and does not run down the back slope of the road. Water running down the back slope would be a major contributing factor to the sloughing in the future, the work is currently underway. We will be assessing whether the truck turn outs will be temporarily open under frozen conditions.
- Budget – Working on budgets.

#### **Supervisor, Facility Maintenance, Alfred Lindl**

- General Maintenance, complete tasks on Maintenance Task List.
- Monthly check on Generators, Floor drains, Filter's, Sumps.
- Snow removal and Ice care at our Facilities.
- Admin Building: Finished the installation of a silencer for our council room to help keep the noise down. Replaced a sump pump at our Elevator Sump. Craftsmen Contractors installed the new card reader for Dianne's Office. We are still waiting for the door for the new office in CAO office. We have started Christmas decorating. There was a Natural Gas leak at the Admin building. The Town of Valleyview had to replace the regulator.
- FSO: Generator installation is still in progress, the renovations of old Chemical Shed is 90% complete.
- Grovedale Shop A: Abtec installed the Truck exhaust system at our new Shop.
- Vet-Clinic: we replaced one laundry washer and Dryer.
- Sunset House School/Community Hall: we started the project to replace five furnaces and upgrade the electric, project 60% done, schedule is to have the furnaces running by Dec 08/2015.

#### **Manager Operation, Gord Meaney**

##### East Sector

- Crew is working on winter maintenance – ice blading, snow plowing and salt and sanding as required.
- Working on signs in various locations.
- Installed barriers at Swan Lake for the Recreation Department.
- Organized culverts in the yard to make more room.

## Shop

- A diagnostic system was purchased for the Valleyview mechanical shop to better serve our needs for servicing all fleet vehicles and equipment.
- Finish up tools/ invoices, clean out most of office for floor repairs
- Grovedale Volvo loader seat replaced.
- Placed inspection stickers on oil tanks.
- Prepared and parked summer operations trucks for winter.

## West Sector

- Crew is working on winter maintenance – ice blading, snow plowing and salt and sanding as required.
- The light truck hoist was purchased and installed in the new shop.
- Tools were purchased and placed in new cabinets at the new shop.
- Stockpiling of the pit run at the Airth Pit has been completed.
- Graveling on the Simonette Hill has been completed.
- Waiting on Ledcor to finalize the contract for winter maintenance on Hwy. 666 with Alberta Transportation.
- Sign repairs
- Rural address sign installations
- Installation of centreline culverts and ditching
- Clean up downed trees due to heavy winds

## **Manager Environmental Services, Gary Couch**

### Water and Distribution

- Applications for funding for Ridgevalley Water Treatment Plant and Grovedale septage receiving Station have been submitted to the Alberta Government for approval.
- The phase converters for Newfish Creek and Sunset House have now been installed.
- We are working on procedures for delinquent utility accounts to clarify the process.
- We are in discussions in transferring the approval documents for the Valleyview Rural Waterline from the Town of Valleyview to Greenview.

### Wastewater

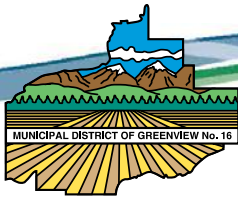
- Exploring new sewer charges for hamlet residents as well as establishing charges for commercial sewage haulers.
- We are excavating a sewage issue, which has been investigated throughout the summer, in the Hamlet of Ridgevalley this week and we believe it is a private connection that has failed.
- We have installed a camera box and post at Grovedale Lagoon and will install a few more at other lagoons, to monitor usage and any possible abuse.

## Solid Waste

- Started discussions with the Co-ops and Enterprises in the Grande Cache area as well as the Town of Grande Cache to find an agreeable and equitable means for dealing with the Solid Waste needs of our residents in that area.
- The new E-waste sheds and “Take it or Leave It” Buildings are completed and are now at each designated Transfer Station.
- Preparing agenda, budget, and information for the upcoming Greenview Regional Waste Management Commission meeting.

## Manager Planning & Development, Sally Rosson

- Land Use Bylaw & Grovedale Area Structure Plan: First Citizen Panel Meetings to be held in the evenings on December 8 Land Use Bylaw at the Greenview Administration Office and December 9 for Grovedale Area Structure Plan at the Grovedale Community Hall.
- Municipal Planning Commission Agenda preparation for the December 9, 2015 meeting.
- Working with Infrastructure & Planning Department to review of the Planning Processes for: Land Use Amendment; Development Permit; Subdivision Applications including legislated requirements. This review process has included site visits to several other rural municipalities by the Development Officers and including other departmental meetings. By January 30, 2016, a detailed report will be prepared by the Development Officers including findings and recommended changes to update the Planning & Review Processes for Management’s review.
- New Applications to December 1, 2015: 6 Subdivisions, 3 Land Use Amendments and 10 Development Permit Applications.
- RFD’s: Water Bylaw; Signage Report; Water Retention Pond Data Reports on Council Agenda for December 8, 2015.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

# Manager's Report

**Function:** Corporate Services

**Submitted by:** Rosemary Offrey, General Manager, Corporate Services

**Date:** December 8, 2015

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### General Manager Corporate Services

One of the many focuses of the Corporate Services Executive Assistant and me during the past few months has been with coordinating the 2016 Operational and Capital Budget.

Corporate Services staff continue to configure the Questica Budgeting module. Human Resources Payroll and Benefits Coordinator provided the input for the payroll side and our EA provided the information for the remainder of the organization based on the General Ledger set up. When the configuration has been completed in early 2016 we will start to copy the 2016 to 2018 budget information into the Questica system. This will be initially completed by our Corporate Services Executive Assistant. With training for all managers later in 2016 prior to the start of the 2017 budget development process.

With the assistance of the supplier's consultant, I have completed the configuration of the Paramount System (Purchase Order System). December 11, there will be initial training for the Train the Trainor team with the Corporate Services EA being the lead. I have arranged follow up training for the management and supervisor team which is scheduled for January 5, 6 & 8. IT is creating another Server to host the Paramount Purchase Order System and the Virtual City Hall Module. These modules will go live early January 2016.

### Finance & Administration Manager, Donna Ducharme

Greenview's Finance & Administration manager attended the Capital and Operational budget presentations. Worked with the Audit team on the pre-audit checks. She is working on catching up with the many adjusting journal entries, batch postings and finalizing the bank reconciliations that has accumulated since May 2015. Sitting down with the support team for Performance Appraisals. As well as the normal day to day things that come up.

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			<a href="http://www.mdgreenview.ab.ca">www.mdgreenview.ab.ca</a>	



## **Human Resources, Sandra Rorbak**

Positions filled since last month's report: Administrative Support (Casual) - Grovedale and Equipment Operator/Truck Driver – Grovedale. Open competitions include: Admin Support, Casual – Grande Cache, Economic Development Officer, Finance Officer- Financial Reporting; as well as Utilities Operator (2) positions and a Utility Operator Trainee position. Executive Search – AGM Infrastructure & Planning – (interviews in progress) – coordination of events by HR Officer, Recruitment. Resignations/Terminations since last report: Manager - Financial Reporting and Economic Development Officer.

## **Information Systems, Shane Goalder**

This past month the IT Technician has been occupied with setting up new employees with Greenview electronic access and equipment. He finalized the Information Systems Operational budget and oversaw the installation of the new Mitel Phone System in all of the Greenview - Valleyview buildings. Completed the installation of the new Cisco Meraki Internet Firewall at the Administration Building. Assisted with setting up the Paramount System and all other IT support request as required.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

# Manager's Report

**Function:** Community Services

**Submitted by:** Dennis Mueller, General Manager Community Services

**Date:** 12/2/2015

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### **General Manager Community Services, Dennis Mueller**

- Scott Builders Inc. has signed the construction contract and are presently working at the Valleyview Recreation Facility site.
- The ground breaking ceremony for the Valleyview Recreation Facility will be held on December 15th. Invitations have been sent to the Town of Valleyview and Greenview Council members, Facility Project Manager, ATB Architects, Scott Builders and the Multiplex Fundraising Committee Chair.
- The 2016 grant applications will be presented at the December 15<sup>th</sup> Committee of the Whole Meeting.
- The 2015 Community Development Initiative funding has been released with the receipt of the 2014 Community Development Initiative Funding accounting reports obtained from the Towns of Fox Creek, Grande Cache and Valleyview.
- Working with the Multiplex Fundraising Committee Chairman to develop a fundraising strategy and launch in the New Year.

### **Agricultural Services Manager, Quentin Bochar**

- The Agriculture Department has been working in partnership with Protective Services to stock the livestock emergency trailers prior to the New Year with the appropriate equipment and supplies in preparation for active service.

- Agriculture Services will be working in partnership with the Recreation Department to prepare Swan Lake for winter aeration. The project includes fencing off the open ice area and clearly identifying hazard areas with warning signage posted for the public's safety.
- There are currently no Agriculture Service Board workshops and events scheduled at this time.

#### **Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford**

- Eleven participants attended the 3<sup>rd</sup> Annual Older Adult Information Day in Grovedale on November 18<sup>th</sup>.
- A mental health therapist from Alberta Health Services will be providing counselling services out of the Community Resource Center every Tuesday morning. This partnership was created in response to the lengthy wait times and the difficulty clients encounter accessing mental health services in Valleyview. This service is provided with no cost presented to the clients or Green View FCSS.
- Board members and administration attended the Family and Community Support Services Association of Alberta (FCSSAA) Conference in Edmonton, November 25-27.
- The Home Support pilot project in Grande Cache began in November. Four clients are utilizing the program and it is anticipated that more will sign on as awareness of this new service spreads throughout the communities.
- The next regularly scheduled Green View Family and Community Support Services Board meeting is on December 16, 2015.

#### **Protective Services Manager, Jeff Francis**

- The purchased Livestock Emergency Response Trailers as per the approved Protective Services Capital Budget has arrived. Protective Services and Agricultural Services are working together to stock these trailers with the required equipment.
- Work is continuing on both the DeBolt and Grovedale Public Services Buildings. Southwest Design & Construction was requested to provide firm completion dates, as a result of this request, they have identified a completion date for Grovedale as June 24, 2016 and July 15, 2016 for DeBolt.
- During the summer of 2015 High Level experienced several wildfires threatening their community. Greenview sent the Structural Protection Trailer to the Town of High Level to support them with their efforts in controlling the wildfires. It was found that an agreement between municipalities for the employment or deployment of emergency resources would ease the process of providing these resources. Greenview has taken a leadership position in the development of an Emergency Resources Agreement that sets out a framework for resource requests that includes an acceptable fee schedule and a delegation of authority to permit emergency specialists to work on behalf of a municipality.

After the initial development of the internal agreement a number of local Fire Chiefs and Managers were asked to become a part of the committee to provide feedback and make adjustments to the draft document. The Alberta Emergency Management Agency has reviewed the agreement and are satisfied with the content. The next steps are



to release the agreement to the member partners of the Peace Regional Fire Chiefs Association for review prior to presenting the agreement to the municipalities at the next Northern Alberta Leaders meeting.

- Safety plans are being prepared for the Swan Lake aeration project. External training has been scheduled for December 10-11, 2015 and internal training will be established to ensure staff are proficient in emergency plans, hazards and work plans. A safety standard has been developed through an Ice Cover Work Operations Policy that was recently approved by the Health and Safety Committee. The Ice Cover Work Operations Policy will be presented to the Policy Review Committee and Council for their approval in December.
- Job hazard assessments (JHA) and hazard training are currently under review to meet the requirement of legislation and the COR (Certificate of Recognition) program. Job hazard assessments are in place for all job titles and continue to be developed for equipment usage and critical tasks. Job hazard assessments consist of 4 main elements that identify hazards, their controls, staff participation and training documentation. The deadline for the job hazard assessment review has been set for January 22, 2016. Participation in job hazard assessment reviews directly impacts the annual COR (certificate of recognition) audit results. Our goal for 2016 will be to complete 100% of all job hazard assessment reviews.

#### **Recreation Services Coordinator, Adam Esch**

- **Johnson Park Update**

Greenview is currently in the final stages of the First Nation consultation process, once complete a record of the consultation is sent to each first nation. Upon receiving the record, each First Nation will be permitted five Government of Alberta working days to respond. The First Nation Consultation record will then be submitted to the Government of Alberta for approval. An ecological impact review process will then take place. Government of Alberta field staff taking part in the ecological impact study are aware of the proposed development.

- **Swan Lake Aeration**

The entire Community Services team has been greatly involved with Greenview's undertaking of the Swan Lake Aeration in regards to staff safety, planning and operating of the aeration system over the 2015-2016 winter. The Operations Department has also aided greatly in the endeavour. Fences and barriers are scheduled to be installed around the aerated area on December 8<sup>th</sup> and 9<sup>th</sup>.

#### **Economic Development Officer,**

- The vacant Economic Development Officer position is currently advertised to invite applications.