



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, November 10, 2015

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	1
#3	MINUTES	
	3.1 Organizational Council Meeting minutes held October 27, 2015 – to be adopted.	3
	3.2 Regular Council Meeting minutes held October 27, 2015 – to be adopted.	15
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
	5.1 Grande Prairie Sport Council	24
	5.2 Grande Prairie Regional Innovation Network	25
#6	BYLAWS	
#7	OLD BUSINESS	
#8	NEW BUSINESS	
	8.1 2004 Backhoe	37
	8.2 Surplus Agriculture Department Equipment	39
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	8.4 Curling Canada Marketing	55

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	8.6 2016 Ratepayers Barbeques	68
	8.7 Citizen Panel Appointment – Grovedale Area Structure Plan Review	70
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	8.9 Managers’ Reports	79
#9	COUNCILLORS BUSINESS & REPORTS	
#10	CORRESPONDENCE	
	<ul style="list-style-type: none"> • Enforcement Services Department – 2015 Second Quarter Report • TransCanada Shady Oak North Receipt Meter Station • RCMP Statistical Comparison • Grande Cache – Muskeg Falls Access • Enforcement Services – October Report • Philip J. Currie Dinosaur Museum – Donation Thank You Letter • QEII Hospital – Invitation to the Annual Festival of Trees 	
#11	IN CAMERA	
	11.1 Disclosure Harmful to Personal Privacy (FOIPP; Section 17)	-
#12	ADJOURNMENT	

Minutes of a
ORGANIZATIONAL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, October 27, 2015

1:
CALL TO ORDER Chief Administrative Officer Mike Haugen called the meeting to order at 9:05 a.m.

PRESENT

Reeve	Dale Gervais
Deputy Reeve	Tom Burton
Councillors	George Delorme
	Dave Hay
	Bill Smith
	Dale Smith
	Les Urness
	Roxie Rutt

ATTENDING

Chief Administrative Officer	Mike Haugen
General Manager, Corporate Services	Rosemary Offrey
General Manager, Community Services	Dennis Mueller
General Manager, Infrastructure & Planning	Grant Gyurkovits
Communications Officer	Diane Carter
Recording Secretary	Lianne Kruger

ABSENT

#2:
NOMINATION FOR REEVE Chief Administrative Officer, Mike Haugen called for nominations for the election of Reeve.

Councillor Roxie Rutt nominated Councillor Dale Gervais.

Chief Administrative Officer, Mike Haugen called a second time for nominations for Reeve, None were heard.

Chief Administrative Officer, Mike Haugen called a third time for nominations for Reeve, None were heard.

NOMINATION FOR REEVE CEASE MOTION: 15.10.470. Moved by: COUNCILLOR DALE SMITH
That Council cease nominations for Reeve.

CARRIED

SELECTION OF REEVE Chief Administrative Officer, Mike Haugen declared Councillor Dale Gervais as the elected Reeve of the Municipal District of Greenview No. 16 Council until

the next Organizational Meeting and Reeve Dale Gervais assumed the chair. Chief Administrative Officer Mike Haugen passed the meeting to Reeve Dale Gervais.

**#3
NOMINATIONS
FOR DEPUTY REEVE**

Reeve Dale Gervais called for nominations for the election of Deputy Reeve. Councillor Les Urness nominated Councillor Rutt as Deputy Reeve

Reeve Dale Gervais called a second time for nominations for Deputy Reeve, Councillor Dave Hay nominated Councillor Tom Burton as Deputy Reeve

MOTION: 15.10.471. Moved by: COUNCILLOR TOM BURTON
That Council vote for position of Deputy Reeve by Secret Ballot.

CARRIED

Reeve Dale Gervais called a third time for nominations for Deputy Reeve, None were heard.

**#4 NOMINATIONS
FOR DEPUTY REEVE
CEASE**

MOTION: 15.10.472. Moved by: COUNCILLOR BILL SMITH
That Council cease nominations for Deputy Reeve.

CARRIED

MOTION: 15.10.473. Moved by: COUNCILLOR DAVE HAY
That Council direct administration to pull a voters card from the basket due to a tie vote.

CARRIED

Councillor Tom Burtons name was pulled from the basket by Chief Administrative Officer Mike Haugen.

Reeve Dale Gervais declared Councillor Tom Burton as the Deputy Reeve of the Municipal District of Greenview No. 16 Council until the next annual Organization Meeting.

**#5
MEETING DATES**

REGULAR MEETING DATES

5.1 REGULAR COUNCIL MEETING DATES

**REGULAR COUNCIL
MEETING DATES**

MOTION: 15.10.474. Moved by: COUNCILLOR DALE SMITH
That Council hold regular scheduled Council meeting on the second and fourth Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview, AB, and cancel the regular scheduled Council meeting:

August 9th, 2016

CARRIED

5.2 COMMITTEE OF THE WHOLE

COMMITTEE OF THE WHOLE

MOTION: 15.10.475. Moved by: DEPUTY REEVE TOM BURTON

That Council hold the Committee of the Whole meeting on the third Tuesday of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview, AB and cancel the following regular scheduled Committee of the Whole Meetings:

March 15, 2016

August 16, 2016

CARRIED

MOTION: 15.10.476. Moved by: DEPUTY REEVE TOM BURTON

That Council hold the June 21, 2016 Committee of the Whole meeting in Grande Cache and the July 19, 2016 Committee of the Whole Meeting in Grovedale.

CARRIED

5.3 MUNICIPAL PLANNING COMMISSION

MUNICIPAL PLANNING COMMISSION

MOTION: 15.10.477. Moved by: COUNCILLOR DALE SMITH

That Council hold the Municipal Planning Commission meeting on the Wednesday following the first Regular Council Meeting of each month, commencing at 9:00 a.m. in the Council Chambers, Administration Building, 4806-36th Avenue, Valleyview, AB, and cancel the regular scheduled Municipal Planning Commission meeting on August 10, 2016.

CARRIED

#6 BOARDS & COMMITTEES

BOARDS & COMMITTEES

6.1 AGRICULTURAL SERVICES BOARD

ASB -COUNCIL MEMBER

MOTION: 15.10.478. Moved by: COUNCILLOR ROXIE RUTT

That Council appoint Councillor Dale Smith and Councillor Bill Smith to the Agricultural Services Board.

CARRIED

ASB -MEMBERS AT LARGE

MOTION: 15.10.479. Moved by: COUNCILLOR DALE SMITH

That Council appoint Roland Cailliau, Jonas Ljunggren, Laurie Mitchell, Allen Perkins and Larry Smith as Members at Large to the Agricultural Services Board.

CARRIED

6.2 NORBOARD ENVIRONMENTAL

NORBOARD
ENVIRONMENTAL
-COUNCIL MEMBER

MOTION: 15.10.480. Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Bill Smith to the Norboard Environmental
Advisory Committee and Deputy Reeve Tom Burton as alternate.

CARRIED

6.3 ALBERTA CARE BOARD

ALBERTA CARE
-COUNCIL MEMBER

MOTION: 15.10.481. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Roxie Rutt to the Alberta Care Board.

CARRIED

6.4 AUDIT COMMITTEE

AUDIT COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.482. Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Roxie Rutt, Deputy Reeve Tom Burton and
Councillor Dave Hay to the Audit Committee.

CARRIED

AUDIT COMMITTEE
-ADMINISTRATION

MOTION: 15.10.483. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Chief Administrative Officer, General Manager, Corporate
Services, Manager, Finance & Administration and Manager, Financial Reporting
to the Audit Committee.

CARRIED

6.5 CANFOR FMA ADVISORY COMMITTEE

CANFOR FMA
-COUNCIL MEMBER

MOTION: 15.10.484. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Roxie Rutt to the Canfor F.M.A. Advisory
Committee and Deputy Reeve Tom Burton as an alternate.

CARRIED

6.6 VALLEYVIEW CEMETERY COMMITTEE

VV CEMETERY
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.485. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Les Urness to the Valleyview Cemetery
Committee.

CARRIED

6.7 COMMUNITY FUTURES GRANDE PRAIRIE & REGION

COMMUNITY
FUTURES GP &
REGION
-COUNCIL MEMBER

MOTION: 15.10.486. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Bill Smith to the Community Futures Grande
Prairie & Region Board and Deputy Reeve Tom Burton as an alternate.

CARRIED

6.8 COMMUNITY PLANNING ASSOCIATION OF ALBERTA

CPAA
-COUNCIL MEMBER

MOTION: 15.10.487. Moved by: COUNCILLOR DALE SMITH
That Council appoint Deputy Reeve Tom Burton to the Community Planning
Association of Alberta.

CARRIED

6.9 CROOKED CREEK RECREATION CLUB

CC REC CLUB
-COUNCIL MEMBER

MOTION: 15.10.488. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Roxie Rutt to the Crooked Creek Recreation
Club.

CARRIED

6.10 DISASTER SERVICES COMMITTEE

DISASTER SERVICES
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.489. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Reeve Dale Gervais, Dave Hay, George Delorme, and Bill
Smith to the Disaster Services Committee.

CARRIED

6.11 EAST SMOKY RECREATION BOARD

EAST SMOKY REC
BOARD
-COUNCIL MEMBER

MOTION: 15.10.490. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Deputy Reeve Tom Burton to the East Smoky Recreation
Board and Councillor Roxie Rutt as an alternate.

CARRIED

6.12 ENBRIDGE GATEWAY PIPELINE

ENBRIDGE
GATEWAY PIPELINE
-COUNCIL MEMBER

MOTION: 15.10.491. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Reeve Dale Gervais to the Enbridge Northern Gateway
Pipeline.

CARRIED

6.13 EVERGREENS FOUNDATION

EVERGREENS
FOUNDATION
-COUNCIL MEMBER

MOTION: 15.10.492. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor George Delorme to the Evergreens Foundations
Board and Reeve Dale Gervais as an alternate.

CARRIED

6.14 FOX CREEK RECREATION COMMITTEE

FC REC COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.493. Moved by: COUNCILLOR DALE SMITH
That Council appoint Deputy Reeve Tom Burton to the Fox Creek Recreational
Committee, and Reeve Dale Gervais as an alternate.

CARRIED

6.15 GOLDEN TRIANGLE CONSORTIUM

GOLDEN TRIANGLE
-COUNCIL MEMBER

MOTION: 15.10.494. Moved by: REEVE DALE GERVAIS
That Council appoint Reeve Dale Gervais to the Golden Triangle Consortium
and Councillor Dale Smith as an alternate.

CARRIED

6.16 GRANDE CACHE ELDERS COUNCIL

GC ELDERS
COUNCIL
-COUNCIL MEMBER

MOTION: 15.10.495. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor George Delorme to the Grande Cache Elders
Council.

CARRIED

6.17 GRANDE PRAIRIE TOURISM BOARD

GP TOURISM
BOARD

MOTION: 15.10.496. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Bill Smith and Lesley Vandemark as member to
the Grande Prairie Tourism Association and Reeve Dale Gervais as the
alternate.

CARRIED

6.18 GRANDE SPIRIT FOUNDATION

GRANDE SPIRIT
FOUNDATION
-COUNCIL MEMBER

MOTION: 15.10.497. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Roxie Rutt to the Grande Spirit Foundation and
Councillor Bill Smith as an alternate.

CARRIED

6.19 GREEN VIEW FAMILY & COMMUNITY SUPPORT SERVICES

FCSS
-COUNCIL MEMBER

MOTION: 15.10.498. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Roxie Rutt and Councillor Dale Smith to the FCSS Board and one Councillor Dave Hay as the alternate.

CARRIED

Reeve Gervais recessed the meeting at 10:11 a.m.
Reeve Gervais reconvened the meeting at 10:45 a.m.

FCSS
-MEMBERS AT
LARGE

MOTION: 15.10.501. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Robin McCullough, Trina Parker-Carroll and Roxanne Perron as Members at Large to the FCSS Board.

CARRIED

6.20 GREENVIEW REGIONAL PARTNERSHIP STEERING COMMITTEE

GREENVIEW
REGIONAL
PARTNERSHIP
-COUNCIL MEMBER

MOTION: 15.10.502. Moved by: COUNCILLOR DALE SMITH
That Council appoint Reeve Dale Gervais, Deputy Reeve Tom Burton, and Councillor Dave Hay to the Greenview Regional Partnership Committee.

CARRIED

6.21 GREENVIEW REGIONAL WASTE MANAGEMENT COMMISSION

GRWMC
-COUNCIL MEMBER

MOTION: 15.10.503. Moved by: COUNCILLOR DALE SMITH
That Council appoint Reeve Dale Gervais, and Councillor Les Urness as members to the Greenview Regional Waste Management Commission and Councillor Roxie Rutt as the alternate.

CARRIED

6.22 GROVEDALE / SOUTH WAPITI RECREATION BOARD

GD / SW REC
BOARD
-MEMBER AT
LARGE

MOTION: 15.10.504. Moved by: REEVE DALE GERVAIS
That Council appoint Councillor Bill Smith as a Member at Large to the Grovedale / South Wapiti Recreation Board.

CARRIED

6.23 HEART RIVER FOUNDATION

HEART RIVER
FOUNDATION
-COUNCIL MEMBER

MOTION: 15.10.505. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Dave Hay to the Heart River Foundation and
Councillor Dale Smith as the alternate.

CARRIED

6.24 JOINT TOWN / MD COMMITTEE

JOINT TOWN / MD
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.506. Moved by: COUNCILLOR DAVE HAY
That Council appoint the Greenview Council to the Joint Town / MD
Committee.

CARRIED

6.25 DEBOLT LIBRARY BOARD

DB LIBRARY BOARD
-COUNCIL MEMBER

MOTION: 15.10.507. Moved by: COUNCILLOR DAVE HAY
That Council appoint Deputy Reeve Tom Burton to the DeBolt Library Board.

CARRIED

6.26 FOX CREEK LIBRARY BOARD

FC LIBRARY BOARD
-COUNCIL MEMBER

MOTION: 15.10.508. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Dale Gervais to the Fox Creek Library Board.

CARRIED

6.27 GRANDE PRAIRIE LIBRARY BOARD

GP LIBRARY BOARD
-COUNCIL MEMBER

MOTION: 15.10.509. Moved by: COUNCILLOR BILL SMITH
That Council appoint Councillor Roxie Rutt to the Grande Prairie Library Board
and Councillor Bill Smith as the alternate.

CARRIED

6.28 GRANDE CACHE LIBRARY BOARD

GC LIBRARY BOARD
-COUNCIL MEMBER

MOTION: 15.10.510. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor George Delorme to the Grande Cache Library
Board.

CARRIED

6.29 PEACE LIBRARY SYSTEM BOARD

PEACE LIBRARY
SYSTEM BOARD
-COUNCIL MEMBER

MOTION: 15.10.511. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Roxie Rutt to the Peace Library System Board and Deputy Reeve Tom as an alternate.

CARRIED

6.30 VALLEYVIEW LIBRARY BOARD

VV LIBRARY BOARD
-COUNCIL MEMBER

MOTION: 15.10.512. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Les Urness and Dave Hay to the Valleyview Library Board and Judy Smith, Adam Norris and Shauna Roberts as Members at Large.

CARRIED

6.31 MILLAR WESTERN PUBLIC ADVISORY COMMITTEE

MILLAR WESTERN
PUBLIC ADVISORY
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.513. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Dale Smith to the Millar Western Public Advisory Committee and Deputy Reeve Tom Burton as an alternate.

CARRIED

6.32 MULTIPLEX DESIGN COMMITTEE

MULTIPLEX DESIGN
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.514. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Dave Hay, Reeve Dale Gervais and Councillor Les Urness and Councillor Dale Smith as an alternate to the Multiplex Design Committee.
Carried

6.33 NITEHAWK RECREATION BOARD

NITEHAWK
RECREATION
BOARD
-COUNCIL MEMBER

MOTION: 15.10.515. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Reeve Dale Gervais to the Nitehawk Ski Recreation Board and Deputy Reeve Tom Burton as an alternate.

CARRIED

6.34 PEACE REGION ECONOMIC DEVELOPMENT ALLIANCE

PEACE REGION
ECONOMIC
DEVELOPMENT
ALLIANCE
-COUNCIL MEMBER

MOTION: 15.10.516. Moved by: COUNCILLOR DALE SMITH
That Council appoint Councillor Roxie Rutt to the Peace Region Economic Development Alliance and Deputy Reeve Tom Burton as the alternate.

CARRIED

6.35 POLICY REVIEW COMMITTEE

PRC
-COUNCIL MEMBER

MOTION: 15.10.517. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Deputy Reeve Tom Burton, Councillor Dave Hay and Councillor Les Urness to the Policy Review Committee and Councillor Roxie Rutt and Councillor Dale Smith as the alternates.

CARRIED

6.36 GRANDE PRAIRIE HOSPITAL FOUNDATION

GP HOSPITAL
FOUNDATION
-COUNCIL MEMBER

MOTION: 15.10.518. Moved by: COUNCILLOR DALE SMITH
That Council appoint Reeve Gervais to the Grande Prairie Regional Hospital Foundation-Capital Campaign Committee and Councillor Roxie Rutt as the alternate.

CARRIED

6.37 REGIONAL FOREST ADVISORY COMMITTEE

REGIONAL FOREST
ADVISORY
-COUNCIL MEMBER

MOTION: 15.10.519. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Dave Hay to the Regional Forest Advisory Committee and Deputy Reeve Tom Burton as the alternate.

CARRIED

6.38 SMOKY APPLIED RESEARCH & DEMONSTRATION ASSOCIATION

SARDA
-COUNCIL MEMBER

MOTION: 15.10.520. Moved by: COUNCILLOR ROXIE RUTT
That Council appoint Councillor Dale Smith to the Smoky Applied Research & Demonstration Association (SARDA) and Councillor Les Urness as the alternate.

CARRIED

6.40 SOIL CONSERVATION APPEAL BOARD

SOIL
CONSERVATION
APPEAL BOARD
-MEMBERS AT
LARGE

MOTION: 15.10.521. Moved by: COUNCILLOR DALE SMITH
That Council appoint the current members of the Agricultural Services Board be appointed to the Soil Conservation Appeal Board.

CARRIED

6.41 SOUTH PEACE REGIONAL ARCHIVES

SOUTH PEACE
REGIONAL
ARCHIVES
-COUNCIL MEMBER

MOTION: 15.10.522. Moved by: COUNCILLOR BILL SMITH
That Council appoint Councillor Roxie Rutt to the South Peace Regional Archives and Councillor Dave Hay as the alternate.

CARRIED

6.43 SUBDIVISION & DEVELOPMENT APPEAL BOARD

SDAB
-MEMBERS AT
LARGE

MOTION: 15.10.523. Moved by: COUNCILLOR DALE SMITH
That Council appoint Bill Payne, Roxanne Perron, Gary Havell, Pat Cooke, and Ken Wilson to the Subdivision & Development Appeal Board.

CARRIED

6.44 VALLEYVIEW & DISTRICT MEDICAL CENTRE

VV & DISTRIC
MEDICAL CENTRE
-COUNCIL MEMBER

MOTION: 15.10.524. Moved by: COUNCILLOR LES URNESS
That Council appoint Councillor Dave Hay, Councillor Roxie Rutt and Reeve Dale Gervais to the Valleyview & District Medical Centre and Councillor Les Urness as the alternate.

CARRIED

6.45 VALLEYVIEW & DISTRICT RECREATION BOARD

VV & DISTRICT REC
BOARD
-COUNCIL MEMBER

MOTION: 15.10.525. Moved by: COUNCILLOR DAVE HAY
That Council appoint Councillor Dave Hay to the Valleyview & District Recreation Board and Wilma Marcotte, Kim Havell, and Hope Kristensen as Members at Large.

CARRIED

6.46 VALLEYVIEW CITIZENS ADVISORY COMMITTEE

VV CITIZENS
ADVISORY
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.526. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Les Urness to the Valleyview Citizens Advisory Committee and Councillor Dave Hay as the alternate.

CARRIED

6.47 VALLYVIEW SEED CLEANING PLANT

VV SEED CLEANING
PLANT
-COUNCIL MEMBER

MOTION: 15.10.527. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Dale Smith to the Valleyview Seed Cleaning Plant and Councillor Roxie Rutt as the alternate.

CARRIED

6.48 VETERINARY SERVICES INCORPORATED (VSI)

VSI
-COUNCIL MEMBER

MOTION: 15.10.528. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Dale Smith to the Veterinary Services
Incorporated (VSI) and Councillor Bill Smith as the alternate.

CARRIED

6.49 WEYERHAEUSER ADVISORY COMMITTEE

WEYERHAEUSER
ADVISORY
COMMITTEE
-COUNCIL MEMBER

MOTION: 15.10.529. Moved by: COUNCILLOR DALE SMITH
That Council appoint Deputy Reeve Tom Burton and Councillor Roxie Rutt as
the alternate to the Weyerhaeuser Advisory Committee.

CARRIED

WRMP
-COUNCIL MEMBER

MOTION: 15.10.530. Moved by: DEPUTY REEVE TOM BURTON
That Council appoint Councillor Bill Smith to the Wapiti River Management
Plan.

CARRIED

MOTION: 15.10.531. Moved by: DEPUTY REEVE TOM BURTON
That Council direct administration to bring forward information AG Pest Appeal
Committee, And the Weed Control Act Committee.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 15.10.532. Moved by: DEPUTY REEVE TOM BURTON
That this meeting adjourn at 11:57 a.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, October 27, 2015

1: Reeve Dale Gervais called the meeting to order at 10:12 a.m.
CALL TO ORDER

PRESENT	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton George Delorme Dave Hay Bill Smith Dale Smith Les Urness Roxie Rutt
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Officer Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Diane Carter Lianne Kruger
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ABSENT

#2: MOTION: 15.10.499. Moved by: COUNCILLOR DALE SMITH
AGENDA That the October 27, 2015 agenda be adopted with addition:

- 11.1 Disclosure Harmful to Business Interests of a Third Party

CARRIED

#3.1 MOTION: 15.10.500. Moved by: DEPUTY REEVE TOM BURTON
REGULAR COUNCIL That the Minutes of the Regular Council Meeting held on Tuesday, October 13,
MEETING MINUTES 2015 be adopted with changes to:

- Change time to come Out of Camera to 11:59 a.m.
- Change Councillor Roxie Rutts report from Ridge Recreation Club to Crooked Creek Recreation Club

CARRIED

#3.2 **3.2 BUSINESS ARISING FROM MINUTES:**
BUSINESS ARISING
FROM MINUTES

**#4 PUBLIC
HEARING**

4.0 PUBLIC HEARING

**4.1 BYLAW 15-753 RE-DESIGNATE FROM CROWN LAND (CL) DISTRICT TO
INDUSTRIAL (I) DISTRICT**

Chair Gervais opened the Public Hearing regarding Bylaw #15-753 at 10:15 a.m.

IN ATTENDANCE

Development Officer
Development Officer
Applicant

Leona Dixon
Demetri Prevatt
Alastair Graham
Vicki Manzo

**APPLICANT(S) &
PROPERTY
OWNER(S)**

Applicant(s)
Property Owner(s)

Secure Energy
Crown Lease

INTRODUCTIONS

The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing.
Each Members' reply was "No."

**PURPOSE OF THE
HEARING**

The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 15-753, being the bylaw of the MD of Greenview, is required for the re-designation 14.66 hectares (36.23 acres) within N1/2 32-63-20-W5M from Crown Land (CL) District to Industrial (I) District.

**QUESTIONS FROM
COUNCIL TO
APPLICANT**

The Chair called for any questions to the Applicant from Council.
Councillor Dale Smith questioned if the operations owned by Secure Energy which lies next to this parcel, is a different type of operation?

Mr. Graham responded that they are different operations but they are related.

Reeve Gervais asked what the source of the material will be.

Ms. Manzo responded that the primary material will be drill cuttings.

THOSE IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
None came forward.

THOSE AGAINST

The Chair requested that anyone not in favour of the application come forward.
None came forward.

**REFERRAL AGENCY
& ADJACENT
LANDOWNERS
COMMENTS**

The Planning & Development Coordinator provided a summary of the responses from the referral agencies.

**QUESTIONS FROM
COUNCIL**

The Chair called for any questions from Council.
None were heard.

**QUESTIONS FROM
APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoken in favour or against the application with regards to the comments from Planning & Development, the referral agencies, or adjacent landowners.
None were heard.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they have had a fair and impartial hearing.
They replied, "Yes."

**BYLAW 15-750
PUBLIC HEARING
ADJOURNED**

Chair Gervais adjourned the Public Hearing regarding Bylaw #15-753 at 10:33 a.m.

Reeve Dale Gervais recessed the meeting at 10:34 a.m.

Reeve Dale Gervais reconvened the meeting at 1:14 p.m.

MOTION: 15.10.533. Moved by: COUNCILLOR DALE SMITH

That Council direct administration to destroy the secret ballot votes from the Organizational meeting.

CARRIED

MOTION: 15.10.534. Moved by: DEPUTY REEVE TOM BURTON

That Council rescind motion 15.10.496.

CARRIED

MOTION: 15.10.535. Moved by: DEPUTY REEVE TOM BURTON

That Council appoint Councillor Bill Smith to the Grande Prairie Tourism and Lesley Vandemark as the alternate.

CARRIED

**#5
DELEGATIONS**

5.0 DELEGATIONS

There were no Delegations present.

#6 BYLAWS

6.0 BYLAWS

6.1 BYLAW 15-753 RE-DESIGNATE FROM CROWN LAND (CL) DISTRICT TO INDUSTRIAL (I) DISTRICT

BYLAW 15-753
SECOND READING

MOTION: 15.10.536. Moved by: COUNCILLOR LES URNESS
That Council give Second Reading to Bylaw No. 15-753 to re-designate 14.66 hectares ± (36.23 acres) within N ½-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'.

BYLAW 15-753
MOTION TABLED

MOTION: 15.10.537. Moved by: DEPUTY REEVE TOM BURTON
That Council table motion 15.10.536. until adjacent landowners are notified.
CARRIED

6.2 BYLAW 15-755 RE-DESIGNATE FROM AGRICULTURE (A) DISTRICT TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT

BYLAW 15-755
FIRST READING

MOTION: 15.10.538. Moved by: DEPUTY REEVE TOM BURTON
That Council give First Reading to Bylaw No. 15-755 to re-designate 8.08 hectare (19.97 acre) area within SW-27-72-1-W6 from Agriculture (A) District to Country Residential One (CR-1) District, as per attached Schedule 'E'.
CARRIED

BYLAW 15-755
PUBLIC HEARING

MOTION: 15.10.539. Moved by: DEPUTY REEVE TOM BURTON
That Council schedule a Public Hearing for Bylaw No. 15-755 to be held on November 24, 2015, at 10:00 a.m. for the re-designation of 8.08 hectare (19.97 acre) area within SW-27-72-1-W6 from Agriculture (A) District to Country Residential One (CR-1) District, as per attached Schedule 'E'.
CARRIED

6.3 BYLAW 15-756 RE-DESIGNATE FROM HAMLET COMMERCIAL (HC) DISTRICT TO HAMLET RESIDENTIAL (HR) DISTRICT

BYLAW 15-756
FIRST READING

MOTION: 15.10.540. Moved by: COUNCILLOR DAVE HAY
That Council give First Reading to Bylaw No. 15-756 to re-designate Lot 9 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District, as per attached Schedule 'E'.
CARRIED

BYLAW 15-756
PUBLIC HEARING

MOTION: 15.10.541. Moved by: COUNCILLOR DAVE HAY
That Council schedule a Public Hearing for Bylaw No. 15-756 to be held on November 24, 2015, at 10:00 a.m. for the re-designation of Lot 9 Block 3 Plan

1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District, as per attached Schedule 'E'.

CARRIED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There is no Old Business to report.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 CLOSURE OF RRD 902 1076 (BIG MOUNTAIN GROUP CAMP ROAD)

ROAD CLOSURE

MOTION: 15.10.542. Moved by: COUNCILLOR ROXIE RUTT
That Council request the closure of RRD 902 1076 pursuant to Section 38 of the Highways Development and Protection Act.

MOTION TABLED

MOTION: 15.10.543. Moved by: COUNCILLOR BILL SMITH
That Council table motion 15.10.542. until more information can be brought forward.

CARRIED

8.2 IOSEGUN LAKE ROAD INFORMATION

**IOSEGUN LAKE
ROAD**

MOTION: 15.10.544. Moved by: COUNCILLOR DALE SMITH
That Council directs administration to discuss the future of the Iosegun Lake Road with the Town of Fox Creek.

CARRIED

8.3 NITEHAWK RECREATION AREA – GRAVEL REQUEST

**NITEHAWK
RECREATION AREA**

MOTION: 15.10.545. Moved by: REEVE DALE GERVAIS
That Council deny the request from Nitehawk Recreation Area for the gravel request.

CARRIED

Reeve Gervais recessed the meeting at 2:18 p.m.
Reeve Gervais reconvened the meeting at 2:24 p.m.

8.4 TAX FORFEITURE PROPERTIES

TAX FORFEITURE

MOTION: 15.10.546. Moved by: DEPUTY REEVE TOM BURTON
That Council direct Administration to take freehold title of the following five (5) properties that have had tax forfeiture caveats registered on them by Greenview for 15 years. These properties are identified as follows: RL-2-70-24-W5 - Tax Roll 40492, SW-27-72-20W5 - Tax Roll 40499, SW-18-70-6-W6 - Tax Roll 40504, SW-12-72-1-W6 - Plan 1273HW Block 5 Lot 12 - Tax Roll 40530, and NE-19-70-23-W5 - Plan 725TR Block 2 Lot 8 - Tax Roll 147109.

CARRIED

MOTION: 15.10.547. Moved by: DEPUTY REEVE TOM BURTON
That Council directs Administration to keep the properties identified as SW-12-72-1-W6 - Tax Roll 40530 and SW-18-70-6-W6 - Tax Roll 40504, and SW 27-72-20 W5 - Tax Roll 40499.

CARRIED

MOTION: 15.10.548. Moved by: COUNCILLOR DALE SMITH
That Council directs Administration to sell the two (2) remaining lots at fair market value, these lots are identified as RL-2-70-24-W5 - Tax Roll 40492, and NE-19-70-23-W5 - Plan 725TR Block 2 Lot 8 - Tax Roll 147109.

CARRIED

#9 COUNCILLORS BUSINESS & REPORTS

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR GEORGE DELORME

Attended the Evergreens Foundation Meeting
Attended the Committee of the Whole
Attended the 10 Year Capital Plan

COUNCILLOR LES URNESS

Attended the Municipal Planning Commission Meeting
Attended the Forestry Trunk Road Tour
Attended the 10 Year Capital Plan
Attended the Committee of the Whole Meeting
Attended the Fox Creek Operators Open House

COUNCILLOR DAVE HAY

Attended the Valleyview & District Recreation Board Meeting
Attended the Municipal Planning Commission Meeting
Attended the Valleyview & District Medical Clinic Meeting
Attended the Forestry Trunk Road Tour
Attended the 10 Year Capital Plan
Attended the Committee of the Whole Meeting
Attended the FCSS Meeting
Attended the Harvesters Ball

DEPUTY REEVE TOM BURTON

Attended the Municipal Planning Commission Meeting
Attended the 10 Year Capital Plan Meeting
Attended the East Smoky Recreation Board Meeting
Attended the Committee of the Whole Meeting
Attended the Harvesters Ball

COUNCILLOR DALE SMITH

Attended the Municipal Planning Commission Meeting
Attended the Smoky Applied Research & Demonstration Association Meeting
Attended the Early Childhood Coalition Supper
Attended the Forestry Trunk Road Tour
Attended the 10 Year Capital Plan
Attended the Committee of the Whole Meeting
Attended the Fox Creek Operators Group Open House
Valleyview & District Chamber of Commerce Small Business Awards Night
Attended the Valleyview & District Agricultural Society Awards Night

COUNCILLOR ROXIE RUTT

Attended the Grande Prairie Library Board Meeting
Attended the Municipal Planning Commission Meeting
Attended the Valleyview & District Medical Clinic Meeting
Attended the Crooked Creek Recreation Club Meeting
Attended the Forestry Trunk Road Tour
Attended the 10 Year Capital Plan
Attended the Committee of the Whole Meeting
Attended the FCSS Meeting
Attended the Peace Library System Board Meeting
Attended the Supportive Housing Ribbon Cutting

COUNCILLOR BILL SMITH

Attended the Grovedale Shop Open House
Attended the 10 Year Capital Plan
Attended the Committee of the Whole

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Municipal Planning Commission Meeting
Attended the Valleyview Medical Clinic Meeting
Attended the Early Childhood Coalition Supper
Attended the Little Smoky Annual General Meeting
Attended the Forestry Trunk Road Tour
Attended the 10 Year Capital Plan
Attended the Committee of the Whole Meeting
Attended the Little Smoky Water Meeting
Attended the Fox Creek Operators Open House
Attended the Valleyview & District Chamber of Commerce Small Business Awards
Attended the Supporting Living Ribbon Cutting
Attended the Harvesters Ball

**#10
CORRESPONDENCE**

10.0 CORRESPONDENCE

MOTION: 15.10.549. Moved by: COUNCILLOR DALE SMITH
That Council accept for information the correspondence presented.

#11 IN CAMERA

11.0 IN CAMERA

IN CAMERA

MOTION: 15.10.550. Moved by: COUNCILLOR ROXIE RUTT
That the meeting go to In-Camera, at 3:10 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera.

CARRIED

**11.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(FOIPP; Section 16)**

MOTION: 15.10.551. Moved by: DEPUTY REEVE TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 3:26 p.m.

CARRIED

SHORELINE
ENERGY CORP.

MOTION: 15.10.552. Moved by: COUNCILLOR DAVE HAY
That Council accept the proposed offer of seventy percent of proven claims for taxes owing for Shoreline Energy Corp. and forego the remaining thirty percent that were to be received in the way of common shares of Highbridge Energy Inc.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 15.10.553. Moved by: COUNCILLOR ROXIE RUTT
That this meeting adjourn at 3:29 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Sport Council**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 10, 2015
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: INT
GM: INT PRESENTER: INT
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the presentation from the Grande Prairie Sport Council in regards to the 2018 Alberta Summer Games.

BACKGROUND / PROPOSAL:

Lionel Robins, 2018 Alberta Summer Games Bid Committee Chair and Karna Germsheid, Executive Director from the Grande Prairie Sport Council will be in attendance to provide information regarding their request for support to host the 2018 Alberta Summer Games Mountain Biking event at Nitehawk.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – N/A

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- 2018 Alberta Summer Games Committee Summary Report



REQUEST FOR DECISION

SUBJECT:	Grande Prairie Regional Innovation Network – GP- RIN		
SUBMISSION TO:	Regular Council Meeting	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 10, 2015	CAO: MH	MANAGER: INT
DEPARTMENT:	Community Services	GM: INT	PRESENTER: INT
FILE NO./LEGAL:	N/A		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept for information the presentation from the Grande Prairie Innovation Network.

BACKGROUND / PROPOSAL:

Alberta Innovates-Technology Futures (AITF) was established as an arm's length foundation from the Government of Alberta to address gaps in provincial support for science and engineering research. The organization helped drive Alberta's innovation capacity by establishing world-class research hubs, fuelling innovative companies and attracting creative, resourceful people who lead contributions to knowledge, policy, economy and global human development. Grande Prairie Regional Innovation Network (GP-RIN) is a partner organization with Alberta Innovates-Technology Futures (AITF) available to support business growth. Grande Prairie Regional Innovation Network's (GP-RIN) primary focus is towards commercialization of regional innovations. Through the RINs, businesses have access to the commercialization expertise and services required to address their unique needs. Member organizations in the Network offer a suite of geographically convenient services and programs including advisory services; technology and concept development; industry and academic funding programs; market and customer development; financing and investment attraction; and educational programs.

Grande Prairie Regional Innovation Network (GP-RIN) in result of recent impacts to provincial budget transitions has been charged with the task of establishing an independent funding model; one that will allow them to maintain a progressive standard of service delivery to the region while also maintaining local access to innovation networks and resource connections. Greenview, in addition to other regional municipal representatives including The City of Grande Prairie, and Grande Prairie County have been invited to become founding funding partners. This will involve an annual funding commitment in the amount of \$20,000 which will allow them the ability to sustain programming and standard operations.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the presentation as presented.

Benefits – N/A

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

N/A –

ATTACHMENT(S):

- Exhibit A: attachment A / Grande Prairie Regional Innovation Network Presentation to Council (GP-RIN)
- Exhibit B: attachment B / Letter of Request to Council as presented by GP-RIN
- Exhibit C: attachment C / Memorandum of Understanding
- Exhibit D: GP-RIN June 10, 2015 Meeting Minutes

COUNCIL VERSION

Presentation to MD Greenview No. 16 Council - October 2015

Presented by: Bruce Rutley PhD PAg Director, GPRC Centre for Research & Innovation on behalf of the Grande Prairie Regional Innovation Network.

Introduction

Thank-you for the opportunity to present. I want to update you on changes to regional innovation services.

As Director of GPRC Centre for Research & Innovation, I am here on behalf of the group of regional service providers who are working towards the formation of a new innovation service model for the region – a Grande Prairie Regional Innovation Network or GPRIN; and to encourage the MD Greenview to become a Funding Partner of GPRIN.

How we got here

In essence, a regional innovation network has been operating in Northwest Alberta since the Centre for Research & Innovation was established at GPRC in April 2007.

More specifically, research and innovation services have been delivered from Centre 2000 by GPRC Centre for Research & Innovation since September 2008. Those services were offered under the 'CRI Innovation Services' banner in an **informal** relationship with regional municipalities, chambers of commerce and business support organizations.

Under that model over 500 innovators and SMEs (small and medium sized enterprises); and another 120 individuals have either become clients and or have been referred to related service providers within and or external to the region. Over 300 Intellectual Property consultations have led to nearly 30 patents -filed and or awarded – from the region. Additionally, over 1000 people have attended workshops or innovation events helping to create a 'culture of innovation' within the region.

However, in December 2014, things began to change. The CRI Manager Innovation Services position became, and remains vacant, with service provided on an interim basis by a contracted Client Consultant. The situation changed further in April 2015 when Alberta Innovates Technology Futures (the provincial government funding agency and major funder), requested

COUNCIL VERSION

that business and economic services providers within the region come together under a more **formal** relationship to lead innovation service delivery. The new format being proposed is the Grande Prairie Regional Innovation Network (GP-RIN),

New Partnership Model:

A Draft Memorandum of Understanding has been developed with the following model proposal: GPRC-CRI as Lead and Administrative Agent; Founding Funding Partners would be GPRC-CRI, the County of Grande Prairie #1, the City of Grande Prairie, and the MD Greenview. Founding Participating Partners would be Community Futures Grande Prairie & Region, and the Grande Prairie & District Chamber of Commerce. AITF would be the Founding Sponsor.

Benefits of Partnership

The advantage of the proposed GPRIN model, will be more active partner engagement, both more and more stable funding for this critical economic development function

This would mean that regional innovators and entrepreneurs will be able to continue to obtain these important innovation services within the region. This is a key advantage because research has shown that when local businesses can obtain specialized innovation services within 2 hours of their place of business they tend to stay within the region.

.

The Request

So... on behalf of the emergent Grande Prairie Regional Innovation Network, we invite the MD Greenview to become a Founding Funding Partner. As currently proposed, that would mean a \$20,000 annual investment. Representation by the Economic Development Officer would be consistent with proposals from other partners.

I am available to answer any questions you might have as appropriate.

Summary Report

2018 AB Summer Games request for Funding

Meeting Date: November 10th, 2015

Presenters: Lionel Robins, 2018 AB Summer Games Bid Committee Chair
Karna Germsheid, GP Sport Council

Executive Summary

Requesting GIK and funding for 2018 AB Summer Games

Background

Alberta Games are the province's premier multi- sport events.

They provide many benefits to both the host community and to thousands of Albertans who participate at local, zone, and provincial levels.

The 2018 Bid Committee will be submitting a bid to host 3000 athletes, coaches and chaperones in our region. Participants of this event range in ages 11-17 years. It is a highly anticipated event for athletes and their families. The County of Grande Prairie and the City of Grande Prairie have put forward a letter of intent to jointly host the Games.

Mountain biking will be hosted at Nighthawk.

The committee is requesting GIK support for the use of Nitehawk to host mountain biking and funds in the amount of \$15,000 to help support the event.

The application is due November 13th.

October 27 2013

Reeve and Council, MD Greenview #16
Box 1079, 4806 - 36 Ave,
Valleyview, AB T0H 3N0

Re: Invitation to become a Funding Partner Grande Prairie Regional Innovation Network

As Director of GPRC Centre for Research & Innovation, I send this request on behalf of the group of regional service providers who are working towards the formation of a new innovation service model for the region – a Grande Prairie Regional Innovation Network (GPRIN); and to encourage the MD Greenview to become a Funding Partner of GPRIN on an ongoing basis.

A Draft Memorandum of Understanding has been developed with the following model proposal: GPRC-CRI as Lead and Administrative Agent; Alberta Innovates Technology Futures would be the Founding Sponsor (\$100,000+); Founding Funding Partners (\$20,000+) would be GPRC-CRI, the County of Grande Prairie #1, the City of Grande Prairie, and the MD Greenview; Founding Participating Partners (\$2500+) would be Community Futures Grande Prairie & Region, and the Grande Prairie & District Chamber of Commerce.

Specifically the GPRIN will work towards increasing the commercial impact of small and medium sized enterprises (SMEs) in the technology sector in the region through client innovation services and mutually identified projects. This may include (but not be limited to) hosting programs & services on facilitating entrepreneurship, boosting business start-ups & growth, commercializing new ideas to the marketplace and increasing the productivity of companies in the region.

So... on behalf of the emergent Grande Prairie Regional Innovation Network, we invite the MD Greenview to become a Founding Funding Partner. As currently proposed, that would mean a \$20,000 annual investment. Representation by the Economic Development Officer would be consistent with proposals from other partners.

Please feel free to contact me directly at 780-296-5808 or brutley@gprc.ab.ca.

Sincerely yours,



Bruce Rutley PhD PAg Director, Centre for Research & Innovation
Administrator, proposed Grande Prairie Regional Innovation Network

MEMORANDUM OF UNDERSTANDING

among

Grande Prairie Regional College

City of Grande Prairie

County of Grande Prairie No. 1

MD of Greenview No. 16

Grande Prairie and District Chamber of Commerce

Community Futures Grande Prairie & Region

Preamble:

The above named parties are mutually agreeable to enter into this Memorandum of Understanding (MOU) in order to participate and collaborate in the development and implementation of the Province of Alberta, Alberta Innovates Technology Futures sponsored Grande Prairie Regional Innovation Network (GPRIN).

The following outlines an understanding and agreement of the principles of collaboration in forming this regional business development and commercialization alliance consistent with the proposed GPRIN (see Executive Summary appended).

We mutually understand that a regional innovation network is defined as a consortium of business development stakeholders in the region collaborating to facilitate economic wealth creation through innovation in products & processes, companies and jobs.

Specifically the GPRIN will work towards increasing the commercial impact of small and medium sized enterprises (SMEs) in the technology sector in the region through client innovation services and mutually identified projects. This may include (but not be limited to) hosting programs & services on facilitating entrepreneurship, boosting business start-ups & growth, commercializing new ideas to the marketplace and increasing the productivity of companies in the region.

Geographic Footprint:

The geographical region made up by the GPRIN is expressed as primary and secondary. The primary region will encompass the combined geographical regions of the City of Grande Prairie, the County of Grande Prairie, and the MD of Greenview No. 16; while the secondary region will encompass the additional geographical region of Grande Prairie Regional College.

Membership:

Membership within GPRIN will be designated by the partners and will be consistent with the following membership categories based on annual funding contributions;

Sponsor – Alberta Innovates Technology Futures – Funding level \$100,000 or greater

Funding Partners – Funding level \$20,000 or greater

Participating Partners – Funding level of less than \$20,000 but more than \$2,500

Project Partners – Funding attached to each specific project

Member(s) at Large – Interested persons and organizations paying an annual membership fee of less than \$2500 but more than \$100, to be determined on a mutually agreeable individual basis.

Founding Partners and Representation within Partnership:

Founding Sponsor: Alberta Innovates Technology Futures (Regional Innovation Networks)

Founding Funding Partners: Grande Prairie Regional College (Centre for Research & Innovation), the City of Grande Prairie (Economic Development); the County of Grande Prairie No. 1 (Economic Development), and the MD of Greenview No. 16 (Chief Administrative Office).

Founding Participating Partners: Grande Prairie and District Chamber of Commerce, and the Community Futures Grande Prairie & Region.

Founding Members at Large: none.

Operations:

GPRC-CRI will serve as Administrative Agent and provide Secretariat Services and manage sponsor contract and funds.

Annual funds received by GPRIN from its sponsor(s), partners and members will be applied to core operations. Funding support for operations and annual projects will be approved as part of and included in the annual work plan agreement ratified by the Funding and Participating Partners in accordance with voting privileges.

Funds received from Project Partners for each distinct and specific project will become dedicated funds for the purpose of that specific project only with project residuals dispersed by mutual agreement of the Funding Partners for that project.

Voting Privileges:

Only Partners have the right to cast a vote. Allocation of votes will be as follows:

Sponsor – no voting privileges (funds directed consistent with sponsor contract)

Funding Partners – 2 votes

Participating Partners – 1 vote

Project Partners – voting privilege specific to each project
Member at Large – no voting privileges

Governance Structure

To be determined during Year One of operations.

Terms and Conditions:

1. The MOU shall be effective immediately after it is signed by all parties. It shall remain in effect until March 31 2020, subject to renewal by mutual agreement expressed in a written memorandum.
2. Withdrawal from the partnership will be enacted on written notice however, the withdrawing partner will fulfill its funding commitments for the annual operations and projects agreed to; however consideration for reimbursement of unexpended funds will be given if the reason for withdrawal is due to gross misconduct or failure to meet conditions of sponsor/funder contributions.
3. The MOU does not constitute a document that create legally binding obligations for the parties under the laws of Alberta.
4. Should a need for a legally binding agreement (e.g. contract) between the parties arise (e.g. annual funded work plans and specific projects requiring additional funds), the parties agree to negotiate in good faith in order to reach such an agreement, and commit to enabling successful completion of plans and projects.
5. In no way does this memorandum constitute or establish an employer-employee situation.

Grande Prairie Regional Innovation Network (GPRIN) Partners

Partner and Category:	Date /Signature
For Grande Prairie Regional College: <i>Funding Partner and Administrative Agent</i>	Date:
Name: Bruce Rutley PhD PAg Title: Director Center for Research & Innovation	Signature:
For the County of Grande Prairie No. 1 <i>Funding Partner</i>	Date:
Name: Chris King Title: Economic Development Manager	Signature:
For the City of Grande Prairie <i>Funding Partner</i>	Date:
Name: Brian Glavin Title: Manager – Economic Development & Strategic Services	Signature:
For the MD of Greenview No. 16 <i>Funding Partner</i>	Date:
Name: Mike Haugen CLGM Title: Chief Administrative Officer	Signature:
Grande Prairie & District Chamber of Commerce <i>Participating Partner</i>	Date:
Name: Dan Percy Title: Chief Executive Officer	Signature:
Community Futures Grande Prairie & Region <i>Participating Partner</i>	Date:
Name: Holly Sorgen Title: Executive Director	Signature:

GPRIN (GP Regional Innovation Network) Meeting Highlights

DATE	June 10, 2015	TIME	2:00 p.m. – 3:00 p.m.
CHAIR	Bruce Rutley, Director CRI	NOTE TAKER	Tracy Hudson
ATTENDEES	Bob Hall Bruce Rutley Heather Mathieson Janet Plante Christopher R. King Dan Percy Brian Glavin Holly Sorgen Mike Haugen	Technology Development Advisor – NW Alberta, AITF Director, Centre for Research & Innovation New Media Lead, Centre for Research & Innovation Innovation Client Consultant, Centre for Research & Innovation Economic Development Manager, County of Grande Prairie No. 1 CEO, GP and Chamber of Commerce Manager – Economic Development & Strategic Services Executive Director, Community Futures Chief Administrative Officer (Regrets)	
No.	Topic	Highlights	
1.	Meeting Called to Order	The meeting was called to order at 3 pm.	
2.	Approval of Agenda	No previous Agenda	
3.	Approval of Minutes	No previous minutes	
4.	Introductions & Overview	Introductions and overview were brief to accommodate scheduling conflicts	
6.	Work Plan – Go Forward	<p>AGREED: that the quick update Rutley provided suggesting that the proposal would act as the <i>defacto</i> work plan for the year (April 1 2015 to March 31 2016).</p> <p>ACTION: CRI to 1) implement work plan; 2 to find another location for office space as lease rate is too expensive; 3) secure contract from AITF;</p> <p>AGREED: Collaborative agreement will be with all new members rather than one newly created agency – a least for this year (see Governance below).</p> <p>ACTION: CRI to create an MOA with GPRIN member partners</p> <p>AGREED: CRI will act as administrative agent and will lead the review of all project request before starting projects.</p> <p>FYI: Bob, in role as TDA, is able to help make things happen</p> <p>AGREED: members need to come together to talk about financial commitments and implementing governance model.</p>	
7.	Budget and Funds	<p>Year 1 budget \$288,000 cash and in-kind.</p> <p>Funder commitments consistent with proposal were: Cash: AITF \$123,000; City GP \$20,000; County GP#1 \$20,000; MD Greenview \$20,000; NRC-IRAP \$12000; Clients \$10,000. GIK revenue: CRI \$50,000; City/County/MD \$4000;</p> <p>Note: CRI was able to use some of its current funds for RIN Activities for April thru June 2015.</p>	

GPRIN (GP Regional Innovation Network) Meeting Highlights

		<p>Hall: GPRIN gets involved in projects and can decide if other municipalities can join. Money will be given collectively.</p> <p>Sorgen: CCF represents 7 municipalities. Will consider \$2000-2500 cash as a funding partner</p> <p>Glavin: GPRIN will have to ask the City for the funds; Rutley and Glavin to share action; need to get Rutley on agenda for committee</p>
8.	Governance	<p>Possible Governance structure and membership was discussed:</p> <p>AGREED:</p> <p>Membership Categories</p> <ul style="list-style-type: none"> a) Funding Partner; \$20000 or greater b) Participating partner; less than \$20000 but more than \$2500 c) Member at Large: less than \$2500 but more than \$100 <p>Project Categories:</p> <ul style="list-style-type: none"> a) Funding partners (min \$2500) <p>MOTION: Glavin; S: Percy: CARRIED business conducted by consensus agreement with members having one (1) vote and a rotating chair.</p> <p>Notes:</p> <p>King: Admin fee needs to be factored into every project</p> <p>Rutley: One core project per a year and whatever else fits</p> <p>ACTION: Add to the next agenda discussion for whatever else fits</p>
9.	Operations	<p>AGREED: Principles: core operations of the RIN (including core projects) plus additional projects funded on an ad hoc basis</p> <p>AGREED: Projects to be approved based on a) fit, b) criteria, c) capacity to complete/fund</p> <p>Work plan to be launched in September's meeting</p> <p>Discussion Postponed</p>
10.	Next Steps	<p>Communications:</p> <p>Mathieson: need to form a meeting with all communication leads from each municipality. To be actioned at a later date.</p> <p>Memorandum:</p> <p>Hall will lead in drafting MOA;</p> <p>ACTION: Hall and Rutley to draft MOA end of next week</p> <p>ACTION: Hall and Rutley priority to finalize MOA by July 2nd</p> <p>Rutley: discussed AITF Template – Applied research, Building Capacity, Innovation clients as they come in door, Youth Activity, Micro space.</p>
11.	Next meeting	<p>AGREED: meetings to be aligned with the Growing the North</p> <p>ACTION: June 29th in the afternoon</p>
12.	Adjournment	3PM



REQUEST FOR DECISION

SUBJECT: **2004 JCB215 S Backhoe**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: October 27, 2015
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: File Number, Legal or N/A.
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: INT
GM: INT PRESENTER: INT
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council amend motion 15.09.418 to read; That Council direct administration to sell the L4 2004 JCB215 S Backhoe to the Grovedale Agricultural Society for the sum of one dollar.

BACKGROUND / PROPOSAL:

On September 22, 2015 Council made the motion: “That Council direct administration to sell the L4 2004 JCB215 S Backhoe to the Grovedale Recreation Department.”

The Motion, which was adopted in the minutes, does not list the proper entity and Administration is recommending to correct this. Additionally, Administration recommends that the selling price of \$1.00 be included in the motion for clarity.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to leave the original motion as is.

Benefits – The benefit of amending the motion is to clarify the selling price and the proper entity.

Disadvantages – The disadvantage of not amending is that it does not provide clear direction to administration.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Surplus Agriculture Department Equipment**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 10, 2015
DEPARTMENT: COMMUNITY SERVICES/AGRICULTURE
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: QFB
GM: DM PRESENTER: DB
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – AD 26 Surplus Assets & 4006 Equipment and Vehicle Replacement

RECOMMENDED ACTION:

MOTION: That Council direct administration to dispose of Greenview's Agriculture Department's surplus assets consisting of two Wheat Heart post pounders and one Case Tractor via the Ritchie Bros. public auction.

BACKGROUND / PROPOSAL:

Public auction (Ritchie Bros.) has proven to be a viable and reputable means of disposing of surplus assets for Greenview, previous pieces of surplus equipment that have gone for disposal at (Ritchie Bros.) auction have had a fair market value return.

Administration created the equipment list by following the criteria set out in Policy 4006 Equipment and Vehicle Replacement. Currently some of the equipment in the Agriculture Rental Fleet is not included on the list in the policy. Rental equipment like the post pounders receive heavy use and are subject to frequent repairs, therefore Agriculture Administration recommends a replacement interval of 5 years for this type of equipment.

The equipment listed below were identified for replacement in the approved 2015 Capital Budget, and thus the following pieces of equipment have been replaced and are considered surplus.

Make	Model	Unit No.	Year	Serial No.	Type
Wheat Heart	Heavy Hitter	POST 3123	2010	210574	Post Pounder
Wheat Heart	Heavy Hitter	POST 3124	2010	210565	Post Pounder
Case	MX120	T8	2002	JJA0104069	Tractor

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may elect to direct administration to sell through a public auction company or disperse via sealed public tender.

Benefits – The benefit of selling the surplus equipment is that it will be disposed of in a timely manner.

Disadvantages – There is no perceived disadvantage to selling the surplus equipment at the Ritchie Bros. auction.


COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

List all the supporting documents included for this RFD

- Policy AD 26 - Surplus Assets
- Policy 4006 - Equipment and Vehicle Replacement

	M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL	Section: ADMINISTRATION
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POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS	Page 1 of 2
Date Adopted by Council / Motion Number:	10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY TITLE: SURPLUS ASSETS

Page 2 of 2

Date Adopted by Council / Motion Number:

03.04.239

- 9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

(Original signed copy on file)
REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS

Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.
- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

(Original signed copy on file)
C.A.O.

Title: EQUIPMENT AND VEHICLE REPLACEMENT

Policy No: 4006

Approval: Council

Effective Date: February 24, 2015

Revision Date: January 28, 2015



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

Purpose: The purpose of the policy is to establish a capital reserve fund for the purpose of replacing capital equipment and vehicles for the Municipality's operations.

Principles:

1. Administration will recommend the type of equipment and vehicle(s) that will be required to be replaced on a regular basis, to ensure the services of the Municipality are provided as directed by Council.
2. Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
3. Equipment and Vehicle Reserve Replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
4. Interest earned from the vehicle and equipment reserve will be allocated to the reserve at year end.
5. Council shall authorize the transfer of funds to and from the reserve.

6. Vehicle and/or equipment will be evaluated for replacement based on the date of delivery to Greenview and the following criteria:

VEHICLE/EQUIPMENT TYPE	TIME IN SERVICE
Light/Medium Duty Vehicles	5 years / 150,000 kms
Medium Duty Diesel Vehicles	5 years / 300,000 kms
Heavy Duty Vehicles	10 years / 300,000 kms
Graders	5 years / 7,500 hours
Loaders	10 years / 10,000 hours
Backhoes	5 years / 5,000 hours
Track Excavators	6,000 hours
ATV's	10 years
Tractors	10,000 hours
Mowers	Condition
Fire Trucks	15 years
Rescue Vans	10 years
Water Tankers	15 years
Self-Contained Breathing Apparatus	15 years
Breathing Air Compressors	20 years
Thermal Imaging Cameras	10 years
Lift Stations	Condition
Water Pumps	Condition
UTV's	15 years

Approved: 15.02.094



REQUEST FOR DECISION

SUBJECT:	Fire Truck Donation	REVIEWED AND APPROVED FOR SUBMISSION
SUBMISSION TO:	REGULAR COUNCIL MEETING	ACAO: DM MANAGER: JF
MEETING DATE:	November 10, 2015	GM: DM PRESENTER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:
STRATEGIC PLAN:		

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw / Policy- AD-26, Surplus Assets, 4006- Vehicle and Equipment Replacement

RECOMMENDED ACTION:

MOTION: That Council donate Greenview Fire Engine Unit F-12 to the Swan City Rotary Club of Grande Prairie.

BACKGROUND / PROPOSAL:

Unit F-12 was DeBolt's primary Fire Engine until its replacement in 2014 by Unit F-39. This fire truck was replaced following Greenview's policies AD-26 and 4006, which states that fire trucks are to be replaced after 15 years of service.

A letter from the Swan City Rotary Club was received by Greenview asking if there were any fire trucks or fire equipment that could be donated or purchased for their "Highway to Mexico Project". The program that this organization promotes is very worthwhile and helps those communities which are less fortunate. Unit F-12 has reached its allowable life span for Greenview but could be used for many years to come by some less fortunate community in the Mazatlán area of Mexico.

In September of 2014 Greenview donated unit- F-14 to the Swan City Rotary Club of Grande Prairie and it was delivered to a community in Mexico and is now in service there.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny the donation of the Greenview Fire Engine Unit F-12 to the Swan City Rotary Club.

Benefits – The benefit of donating the Greenview Fire Engine Unit F-12 to the Swan City Rotary Club of Grande Prairie is that it would be donated to a less fortunate group.

Disadvantages – There is no perceived disadvantage of donating the Greenview Fire Engine Unit F-12 to the Swan City Rotary Club of Grande Prairie.

COSTS / SOURCE OF FUNDING:

The salvage value of the Greenview Fire Engine Unit F-12 would be approximately \$3,000.00 to \$5,000.00.

ATTACHMENT(S):

- Swan City Rotary Club Letter
- Policy AD-26- Surplus Assets
- Policy 4006 – Vehicle and Equipment Replacement



October 28, 2015

MD of Greenview

Jeff,

I am writing to you in regards to the possibility of locating Fire Trucks, School Busses, Handicap accessible vehicles or Ambulances that you may have today or in the future that you would be considering replacing and would sell or donate. We have made purchases as well as had donations from several Municipalities, MD's and Counties over the course of our project. The vehicles and equipment that we receive are repaired, recycled and re used in Mexico thus extending their usable life for many years to come. I would like you to consider selling or donating to our Rotary Club for our exciting "Highway to Mexico" project currently in its 14th year.

First you may be asking who is Rotary; well we are an international service club that has been in operation for 100 years with our motto being "Service Above Self". The Rotary Club of Grande Prairie Swan City was started 30 years ago and we help meet local and international needs.

In 2002, the Highway to Mexico Project was initiated. This project involves the delivery of vehicles and equipment to the region of Mazatlán, Mexico. Our Rotary Club along with the other 4 Grande Prairie Rotary Clubs, Fairview, Lethbridge and Edson have donated 72 vehicles (fire trucks, ambulances, handicap accessible vehicles and school buses) since the start of the project. Along with the vehicles we have delivered firefighting equipment, school supplies and medical equipment. Our emergency vehicle contributions have been delivered to the three Fire Departments in Mazatlán, along with the towns of Esquinapa, Novalato, Culiacan and Rosario to name just a few. The ambulances have gone to small community clinics while the buses have been delivered to a variety of schools and other organizations in need.

The Canadian Rotary Clubs involved with the Highway to Mexico Project work very closely with the Rotary Clubs of Mazatlán. The Rotary Clubs of Mazatlán determine the needs of the community and ensure that the contributions are sustainable. The Rotary Clubs of Mazatlán determine the destination of all

PO Box 1180, Grande Prairie, Alberta, Canada T8V 4B6

contributions from the Canadian Rotary Clubs. The Rotary Clubs of Mazatlán endeavor to reach out to all groups and communities.

Rotary members from all the mentioned clubs deliver all the vehicles to Mazatlán; which is a 5,000 kilometer journey. Each vehicle has two drivers and our cost per vehicle totals \$7,000 for expenses, paid for by our local Rotary clubs.

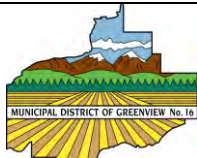
The vehicles meet a great need in the City of Mazatlán and surrounding communities. They are utilized for many years by the local citizens. I would like to ask if you would consider our Highway to Mexico project when making any changes to your fleet in the future.

We will be leaving on our 2016 journey on April 1st driving with 10 vehicles, 3 fire trucks, 4 ambulances and 2 school bus and a Handi Bus. This will bring our project total to 82 total vehicles since inception.

We would like to invite you to follow along with us through our Facebook account under "Highway to Mexico", as well look up Highway to Mexico 2015 on U-Tube that was made from our last trip.

If you would like to be part of this project and have vehicles; or knowledge of vehicles for sale or donation; or have fire gear, medical supplies etc. that or obsolete please do not hesitate to contact me at (Work) 780-538-8643, (Cell) 780-814-1757 or e-mail at: hiway2mexico@gmail.com with your questions or concerns. If you have vehicles for sale or are planning to put these vehicles to auction it can be advantageous for you to contact us first as we can save you the commissions on these sales and transport and travel costs to move the vehicles to the nearest auction site.

Rick Conrad
Highway to Mexico Project Co-coordinator

	M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL	Section: ADMINISTRATION
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POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS	Page 1 of 2
Date Adopted by Council / Motion Number:	10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

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POLICY TITLE: SURPLUS ASSETS

Page 2 of 2

Date Adopted by Council / Motion Number:

03.04.239

9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

(Original signed copy on file)
REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS

Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
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(Original signed copy on file)
C.A.O.

Title: EQUIPMENT AND VEHICLE REPLACEMENT

Policy No: 4006

Approval: Council

Effective Date: February 24, 2015

Revision Date: January 28, 2015



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

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ATV's	10 years
Tractors	10,000 hours
Mowers	Condition
Fire Trucks	15 years
Rescue Vans	10 years
Water Tankers	15 years
Self-Contained Breathing Apparatus	15 years
Breathing Air Compressors	20 years
Thermal Imaging Cameras	10 years
Lift Stations	Condition
Water Pumps	Condition
UTV's	15 years

Approved: 15.02.094



REQUEST FOR DECISION

SUBJECT: **Curling Canada Marketing**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 10, 2015
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: INT
GM: INT PRESENTER: DC
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION:

That Council direct Administration to provide funds to Curling Canada for rinkboards and hack signs in the amount of \$12,500 for the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts in Grande Prairie with funds to come from the 2015 Administration Advertising Budget.

BACKGROUND / PROPOSAL:

On June 9, 2015 Council approved Motion 15.06.294 “That Council approve a grant in the amount of \$25,000.00 to Curling Canada for the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts to be held at Revolution Place in Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grant.”

Advertising Benefits

Our sponsorship includes the following advertising benefits:

- Use of the term “Official Partner” and the event logos.
- Greenview’s logo is included in newspaper advertising, and event collateral (posters, brochures, tent cards).
- 15 second video ads to be played in rotation on each event website (as designed by Greenview).
- Corporate profile in one edition of each event newsletter.
- Daily ¼ page full colour ad in the Canada Cup “Morning Cup” and the Scotties “Heart Chart” newspapers.
- Spectator Guide and Souvenir Program Ads
- Sponsor recognition boards at venues, host hotels and event functions.
- Electronic display of logo in the Patch/HeartStop Lounge during the events.
- 200 sponsor pins for each event featuring the Greenview logo.

For \$12,500 Greenview may purchase additional signage sponsorship during the Canada Cup and Scotties Tournament of Hearts which will provide marketing benefits for our organization. These options will feature our logo in prominent locations. TSN will be providing full coverage of all draws of the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts on either TSN or TSN2, allowing our brand to be seen on TV coast to coast in Canada.

2015 Canada Cup of Curling: Full Event Rinkboards and Hack Signs

This signage sponsorship includes 2 rinkboards for the entire event – one on either side of the playing surface – and selective hack signage which will receive on-camera TV exposure on a rotating basis (30” wide x 24” high). Photos of each of these elements from the 2014 Home Hardware Canada Cup of Curling in Camrose are attached. Purchasing this marketing feature for the Canada Cup alone would be \$7,500.

There will be 42 hours of live TV coverage from Revolution Place December 2 – 6, 2015. The total cumulative audience on TSN (P 2+) from the 2014 Home Hardware Canada Cup of Curling in Camrose was 3.5 million viewers (only 39 hours of TV coverage in 2014). The women’s semi-final drew 434,000 viewers, women’s final drew 433,000 viewers, men’s semi-final drew 412,000 viewers, and the men’s final 234,000 viewers. This year’s Home Hardware Canada Cup of Curling will provide the men’s and women’s winners with the first direct entries into the Tim Horton’s Roar of the Rings (Canadian Men’s and Women’s Curling Trials) for the 2018 Olympics.

2016 Scotties Tournament of Hearts: Closing Weekend Rinkboards

The closing weekend rinkboards at the 2016 Scotties Tournament of Hearts will be put up after the final round robin draw on Friday, February 26, 2016. They will be in place for the 1 vs 2 page playoff game that evening and remain in place until the completion of the event for a total of 5 draws – page playoff 1 vs 2, page playoff 3 vs 4, semi-final, Bronze medal, and championship final. The boards will measure 10’ long x 30” high. These boards will be located in each of the two corners on the televised side of the arena. The attached photo from the 2015 Scotties Tournament of Hearts in Moose Jaw shows the positioning. The closing boards at the 2015 event were Chatters and Tommy Gun’s.

There will be 66 hours of TV coverage from Revolution Place February 20 – 28, 2016. On closing weekend there will be 15 hours of playoff and championship coverage. TV numbers from the 2015 Scotties Tournament of Hearts were record breaking. Audience numbers (P 2+) for the page playoff 1 vs 2 game were 782,000 viewers, page playoff 3 vs 4 were 859,000 viewers, semi-final was 869,000 viewers, bronze medal was 504,000 viewers and the final was 1,048,000 viewers.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may choose not to proceed with the additional marketing opportunities, or may choose to sponsor only the Canada Cup signage, at a rate of \$7,500.

Benefits – Signage sponsorship will help to boost Greenview’s marketing profile and reach a national television audience through TSN. Visitors from all across Canada will also be attending the games in person, increasing the exposure of our brand and helping to build interest in tourism and economic development.

Disadvantages – Providing additional signage sponsorship funding is a greater commitment than what Curling Canada originally requested. They indicate that these opportunities have come up last minute as a result of some of the larger sponsorships remaining unfilled. If we are interested in receiving more marketing benefits it would be advisable to consider a larger sponsorship package or budget for additional marketing costs at the project outset.

COSTS / SOURCE OF FUNDING:

Greenview has provided \$25,000 from the 2015 Community Service Miscellaneous Grant to Curling Canada as a Host Community Sponsor. Funds for the \$12,500 signage sponsorship can be taken from the 2015 Administration Advertising Budget.

ATTACHMENTS:

- 1) Canada Cup Rink Boards Image
- 2) Canada Cup Hack Signs Image
- 3) Scotties Tournament of Hearts Rink Boards Image

Label photos - rinkboard positions will either be where you see the John Deere or the Andrukow Group Solutions (to the left of Meridian) boards in the first photo.

The rinkboards are 10' long x 30" high.





MERIDIAN MERIDIAN PRESENTED BY MERIDIAN MERIDIAN

END	H	1	2	3	4	5	6	7	8	9	10	11	TOTAL

 THE HOME HARDWARE CANADA CUP 







CHATTERS
HAIR | BEAUTY | SALON

Tommy Gun's
original barbershop

Scotties

TSN

NEW 2015 F-150

ALL-NEW 2015 F-150

Ford Ford Ford Ford Ford

Scotties
TOURNAMENT
OF HEARTS

100
Curling Canada
Hockey Canada



REQUEST FOR DECISION

SUBJECT: **Curling Canada Sponsorship Benefits**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 10, 2015
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
ACAO: DM MANAGER: INT
GM: INT PRESENTER: DC
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A
Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to distribute the sponsorship benefits, including game tickets and jackets, by dividing them amongst interested Councillors.

BACKGROUND / PROPOSAL:

On June 9, 2015 Council approved Motion 15.06.294 “That Council approve a grant in the amount of \$25,000.00 to Curling Canada for the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts to be held at Revolution Place in Grande Prairie, Alberta, with funds to come from the Community Service Miscellaneous Grant.”

As a host community sponsor, Greenview will receive the following benefits:

- Four tickets to the Opening Banquets December 1, 2015 and February 19, 2016.
- Four full sets of tickets to all draws.
 - Canada Cup: 14 draws plus any tie-breakers for a total of 56 tickets
 - Scotties Tournament: 22 draws plus any tie-breakers for a total of 88 tickets.
 - Additional tickets are available for purchase, Canada Cup tickets range from \$20 for select round-robin draws to \$30 for championship finals. Scotties tickets will be released closer to the event date.
- Four full event Sponsor Lounge pass booklets for each event.
 - Individual tickets which correspond with draw tickets
 - Complimentary snacks and beverages.
- Two customized 2016 Scotties Tournament of Hearts Sponsor Clothing Items featuring our logo.
 - Additional jackets may be purchased at a cost of \$81.80 each plus taxes; 2XL add \$2.50 and 3XL add \$5.00. It is recommended that each Councillor pay for their own jackets if additional items are ordered.
 - If Councillors are interested in ordering additional jackets, the sizes and quantity of jackets must be confirmed today (order form attached).

Administration recommends the following philosophies for Council's consideration:

Some events are VIP networking opportunities (i.e. Opening Banquets) where attendees are conducting official business for the municipality. Administration can help identify these priority events to assist Council. It is encouraged that Councillors and targeted senior staff be tasked with attending these events to maximize the promotional opportunity for our organization. A selected official, typically the Reeve or Deputy Reeve, will be recognized at the banquets. Any attendees are participating on behalf of our organization and the event is a working opportunity to increase our public profile and network with stakeholders.

Sporting games may not have a significant networking or marketing component which benefits our organization. Administration wishes to bring the matter of how to fairly distribute these tickets to Council's attention to address any issues of public perception that may arise. Private industry will often use their sponsor tickets as hosting opportunities for clients, including games and meals in the sponsor's lounge. As a municipal government it is difficult to choose one ratepayer or stakeholder to invite over another so this type of hosting may not apply.

- One solution may be to state that attendance at these events is considered personal time rather than official business.
- Alternately, attendance at all events may be considered official business, however we have to be prepared that the public may raise some concerns in this regard.

Recognizing that the function of Council and Administration is service to the community and the public, individuals will conduct themselves professionally in a manner that promotes respect for our organization whether their attendance is personal or official business.

Curling Canada has provided an option to purchase additional tickets directly from them. It is recommended that any additional ticket purchases be funded directly by the individuals purchasing them. This option applies to Council, Staff and members of the public.

Staff have outlined the following options for Council's consideration, or Council may choose to propose an alternative. Direction provided by Council for the Curling Canada events will help to guide policy development regarding distribution of sponsorship benefits. Administration would like to develop a consistent policy to oversee how we approach these types of events in future. This will ensure we are dealing with our sponsorship benefits in a way that is fair and efficient.

1) Council has first choice to use the tickets.

- Council may choose to divide the tickets amongst themselves in whatever format they determine to be appropriate. It is recommended that the Reeve or Deputy Reeve attend any VIP networking events. Consideration may be given to which Councillors have attended recent events. Since there are two competitions, Councillors could take turns regarding who attends which games and split up the finals, etc. evenly. Councillors may consider purchasing additional tickets for spouses if available.

2) Draw Names

- All staff and Councillors who are interested in attending can enter their names into a draw for the tickets. Attendance at the event would be considered personal time. Staff would be required to take time off work if they wish to attend games during work hours.

3) **Donate tickets to community groups.**

- This is a good option to make use of tickets to games which are less popular. Early morning or daytime tickets can be under-utilized. By informing Curling Canada in advance that the tickets will be available they can match our tickets up with interested community groups and ensure they don't go to waste.
- Examples of community organizations that could utilize this benefit are children's and youth organizations such as Scouts Canada and the Special Olympics.
- Greenview will receive recognition from Curling Canada for the donation.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may choose to allocate the sponsorship benefits in the ways mentioned above or recommend another approach.

Benefits – Establishing Council's preferred method for allocating sponsorship benefits such as tickets will assist Staff in efficiently dealing with future benefits of this nature.

Disadvantages – In recent years, Greenview has begun to sponsor more major events. Without clear direction on Council's preference for allocating the sponsorship benefits we risk being inconsistent in our response, encouraging perception of unfairness by the public or internally. We also risk not making the most of the best marketing and networking opportunities that we receive as sponsors.

COSTS / SOURCE OF FUNDING:

Greenview has provided \$25,000 from the 2015 Community Service Miscellaneous Grant to Curling Canada as a Host Community Sponsor.

ATTACHMENT:

- 1) Scotties Tournament of Hearts Jacket Order Form

COMMUNITY PARTNER SPONSOR MANUAL

APPENDIX C – SPONSOR JACKET SIZING FORM

SPONSOR: _____

SPONSOR CONTACT: _____

Sizing samples will be available at the Event Office after the Sponsor Workshop until October 31, 2015. Deadline Date for Submission of this form is **November 6, 2015**.

Please list your logo/pantone colours: _____

Your company will receive **2 premium quality customized sponsor jackets**.

Men's Jacket	Quantity	Ladies Jacket	Quantity
S	_____	S	_____
M	_____	M	_____
L	_____	L	_____
XL	_____	XL	_____
XXL	_____	XXL	_____

Embroidery Options:

Our first choice in sponsor logo formats is to receive a jpg for colour/logo reference and an embroidery file with a .dst (Tajima) or .exp (Melco) extension.

If you do not have an embroidery file, you have two alternate options:

(PLEASE CIRCLE if applicable)

- Request to have your logo set up by the CCA merchandise licensee, EventMax Merchandising and Promotions for embroidery. There will be a setup charge of \$75.00 to \$150.00 depending on the number of stitches in your logo. The setup charge, if applicable, is charged to the sponsor directly and payable by credit card. EventMax will work directly with the sponsor to approve all artwork and thread colours via email prior to any actual production. Once completed and payment processed, the embroidery tape will be emailed to the sponsor for future use. The Event Office will provide the eps, ai or cdr logo format you have provided for our files.

- Request to have jackets produced with only the 2016 Scotties Tournament of Hearts logo as the design.

Print Name _____

Authorized Signature _____



North End

Pulse Textured Bonded Fleece Jacket

Ladies Sizes: XS, S, M, L, XL, XXL



Sponsor Jackets

- inside storm placket with chin guard
- centre front contrast reverse coil zipper
- stretch storm cuffs with thumb holes
- right chest and front lower pockets with contrast reverse coil zippers
- contrast coverstitch details
- audio port access through inside left pocket

Men's Sizes: S, M, L, XL, XXL, 3XL



FINDING YOUR PERFECT GARMENT SIZE IS EASY

HOW TO MEASURE:

IMPORTANT: For the most accuracy, follow the measuring instructions. See diagram at right.

CHEST: Measure just under the arms, across fullest part of chest, around shoulder blades holding tape firm and level.

WAIST: Measure around your natural waistline, keeping one finger between the tape and the waist.

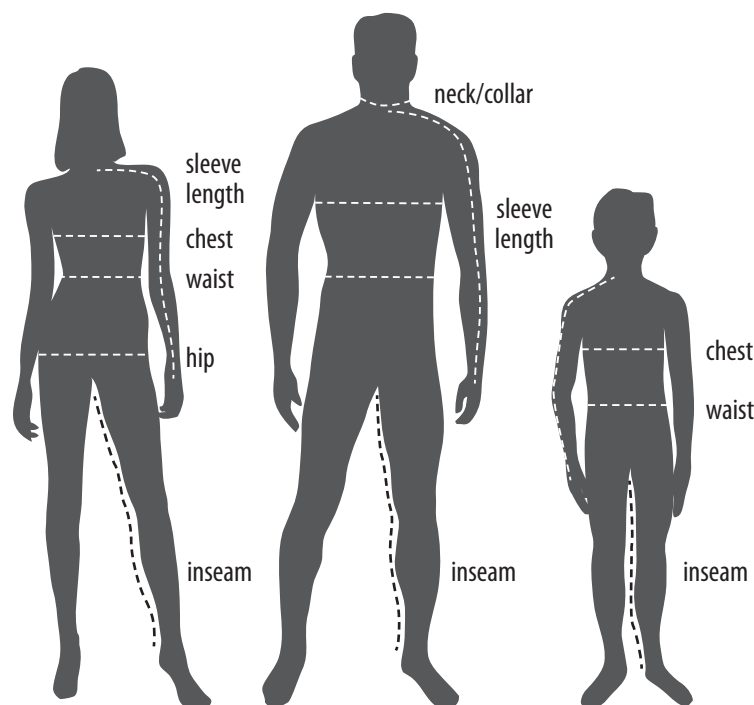
HIP: In standing position, measure around the fullest point of hips.

SLEEVE LENGTH: With arm relaxed at side and slightly bent, measure from centre back neck, over the shoulder, down to the outer wrist.

INSEAM: In standing position, measure from centre crotch to bottom of ankle bone. (Please refer to specific style for garment inseam length.)

SPECIAL SIZING:

TALL: Men's shirts are constructed with added length in the body and sleeves. Short sleeves are 1" longer, long sleeves and body length are 2" longer.



MEN'S GARMENT SIZE	XS	S	M	L	XL	XXL	3X	4X	5X
To fit Body Measurements Regular/Tall:									
• Neck/Collar Size	13.5" - 14"	14.5" - 15"	15.5" - 16"	16.5" - 17"	17.5" - 18"	18.5" - 19"	19.5" - 20"	20.5" - 21"	21.5" - 22"
• Chest	33" - 36"	37" - 40"	40" - 43"	43" - 46"	46" - 49"	49" - 52"	52" - 55"	55" - 58"	58" - 61"
• Waist	26" - 29"	29" - 32"	32" - 35"	35" - 38"	38" - 41"	41" - 44"	44" - 47"	47" - 50"	50" - 53"
• Sleeve Length (Regular)	32.5" - 33"	33" - 33.5"	34" - 34.5"	35" - 35.5"	36" - 36.5"	37" - 37.5"	38" - 38.5"	38.5" - 39"	39" - 39.5"
• Sleeve Length (Tall)				37" - 37.5"	38" - 38.5"	39" - 39.5"	40" - 40.5"	40.5" - 41"	41" - 41.5"
LADIES' GARMENT SIZE	XS	S	M	L	XL	XXL	3X		
Equivalent Ladies' Sizes	2-4	6-8	10-12	14-16	18	20	22		
To fit Body Measurements:									
• Chest	32" - 34"	34" - 36"	36" - 38"	38" - 41"	41" - 44"	44" - 47"	47" - 50"		
• Waist	23" - 25"	25" - 27"	27" - 29"	29" - 32"	32" - 35"	35" - 38"	38" - 41"		
• Hip	33" - 35"	35" - 37"	37" - 39"	39" - 42"	42" - 45"	45" - 48"	48" - 51"		
• Sleeve Length	30" - 30.5"	30.5" - 31"	31.5" - 32"	32.5" - 33"	33.5" - 34"	34.5" - 35"	35" - 35.5"		
YOUTH GARMENT SIZE	S (6-8)	M (8-10)	L (10-12)	XL (12-14)					
To fit Body Measurements:									
• Chest	26" - 28"	28" - 30"	30" - 32"	32" - 34"					
• Waist	23" - 24"	25" - 26"	27" - 28"	29" - 30"					
• Sleeve Length	25" - 26.5"	26.5" - 28"	28" - 29.5"	29.5" - 31"					



WHAT IS A MODERN FIT?

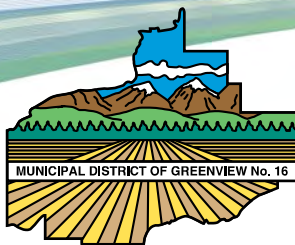
Garments with this icon feature a sleek, modern, athletic inspired shape. The body and sleeves are cut slightly trimmer and the armholes are built slightly higher. Use the above size chart to find your corresponding size for all our garments. By picking your appropriate size, you can expect a trimmer fit from North End Sport® products.

NORTH END SPORT

modern fit

traditional fit





Request for Decision

SUBJECT: **2016 Ratepayer Barbeques**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: November 10, 2015
DEPARTMENT: CAO Services
FILE NO./LEGAL: Policy CO 01
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION

CAO:	MH	MANAGER:	INT
GM:	INT	PRESENTER:	DC
		LEGAL/ POLICY REVIEW:	INT
		FINANCIAL REVIEW:	INT

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw / Policy – Policy CO 01 states that Council will hold annual Ratepayer Barbeques and will establish the dates, times, venues and locations for them.

RECOMMENDED ACTION:

MOTION: Council will host the Annual Ratepayer Barbeques in June and July 2016 with funding to come from the 2016 Communications Citizen Engagement Budget. The barbeques will be held from 5:00 p.m. to 7:00 p.m. as follows:


- in DeBolt at the new Public Services Building on June 13, 2016
- in Valleyview at the Greenview Administration/Operations Buildings on June 14, 2016
- in Grande Cache at Eagle's Nest Hall on June 21, 2016
- in Grovedale at the new Public Services Building on July 19, 2016

BACKGROUND / PROPOSAL:

Administration has recommended the same locations as last year for the barbeques in Valleyview and Grande Cache. One recommendation has been to move the Valleyview event next door to the parking lot in front of the Administration Building to encourage citizens to come into the building and provide more targeted educational programming. The construction of the new Public Services Buildings is anticipated to be complete by June, so the events in DeBolt and Grovedale will be hosted in the new buildings subject to their completion. The barbeques scheduled in Grande Cache and Grovedale coincide with the Committee of the Whole meetings in those communities. Administration will book the venues based on the dates decided by Council.

OPTIONS - BENEFITS / DISADVANTAGES:

Options - Although Administration has recommended the dates, times, venues and locations for the annual barbeques in the motion above, Council may choose different dates, times, venues or locations.



Benefits – By holding the barbeques on the same dates as the Committee of the Whole meetings, there is greater likelihood of community participation and the events are more convenient for Councillors and Staff who may need to travel to attend. By holding the majority of the events in June it is anticipated that we will have a good public turnout before people begin their summer vacations.

Disadvantages – The ratepayer barbeques are well attended Council public relations events. The Grovedale event is scheduled in July, outside of the recommended month of June, however by scheduling the event on the same date as the Committee of the Whole meeting, it is anticipated that we will still have good attendance.

COSTS / SOURCE OF FUNDING:

Funding for the Barbeques has been allocated in 2016 Communications Citizen Engagement Budget.

ATTACHMENT:

Policy CO 01.



REQUEST FOR DECISION

SUBJECT: **Citizen Panel Appointment – Grovedale Area Structure Plan (GASP) Review**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 10, 2015 CAO: MH MANAGER: SAR

DEPARTMENT: INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT GM: INT PRESENTER: INT

FILE NO./LEGAL: CO2 - GASP LEGAL/ POLICY REVIEW: INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint the nine (9) recommended Citizen Panel Members being: Stewart Bowen; David Cook; Tom Finch; Tam Smith; Troy Smith; Leslie Vandemark; Danny Williams; Dallas Frith; and Daniel Harms for the review of the Grovedale Area Structure Plan.

BACKGROUND / PROPOSAL:

In reviewing the Grovedale Area Structure Plan (GASP), public engagement is essential to ensure an open, inclusive and transparent governance review process. We have received a total of 12 applications with recommendation to have a maximum of 9 individuals sit on the GASP Panel, as follows:

Recommended Panel Members:		
1.	Stewart Bowen	Ward 8 – Grovedale
2.	David Cook	Ward 8 – Grovedale
3.	Tom Finch (Interested in Both Panels)	Ward 8 – Grovedale
4.	Tam Smith	Ward 8 – Grovedale
5.	Troy Smith (Interested in Both Panels)	Ward 8 – Grovedale
6.	Leslie Vandemark (Interested in Both Panels)	Ward 8 - Grovedale
7.	Danny Williams	Ward 8 – Grovedale
8.	Dallas Frith	Ward 8 – Grovedale
9.	Daniel Harms	Ward 8 – Grovedale

We had a total of 6 individuals from Grovedale Area who were interested in being members for both the Grovedale Area Structure Plan and the Land Use Bylaw. The following lists the 3 individuals who are recommended to be chosen from the Grovedale area to represent the Land Use Bylaw Panel:

Others Interested in Being on Both Panels:		
1.	Doug Vandemark	Ward 8 – Grovedale
2.	Warren Hillis	Ward 8 – Grovedale
3.	Pat Cooke	Ward 8 – Grovedale

Attached is the Project Schedule outlining the timelines for the Grovedale Area Structure Plan review process, for Council’s review.

OPTIONS – BENEFITS / DISADVANTAGES:

Options:

- 1. Council appoint the recommended 9 individuals to represent the Grovedale community.
- 2. Council may choose to appoint all those who are interested in being involved in both panels. However, this is not recommended due to budget constraints and coordination of scheduling becoming more problematic.

Benefits – To provide an equal opportunity for an open public engagement process.

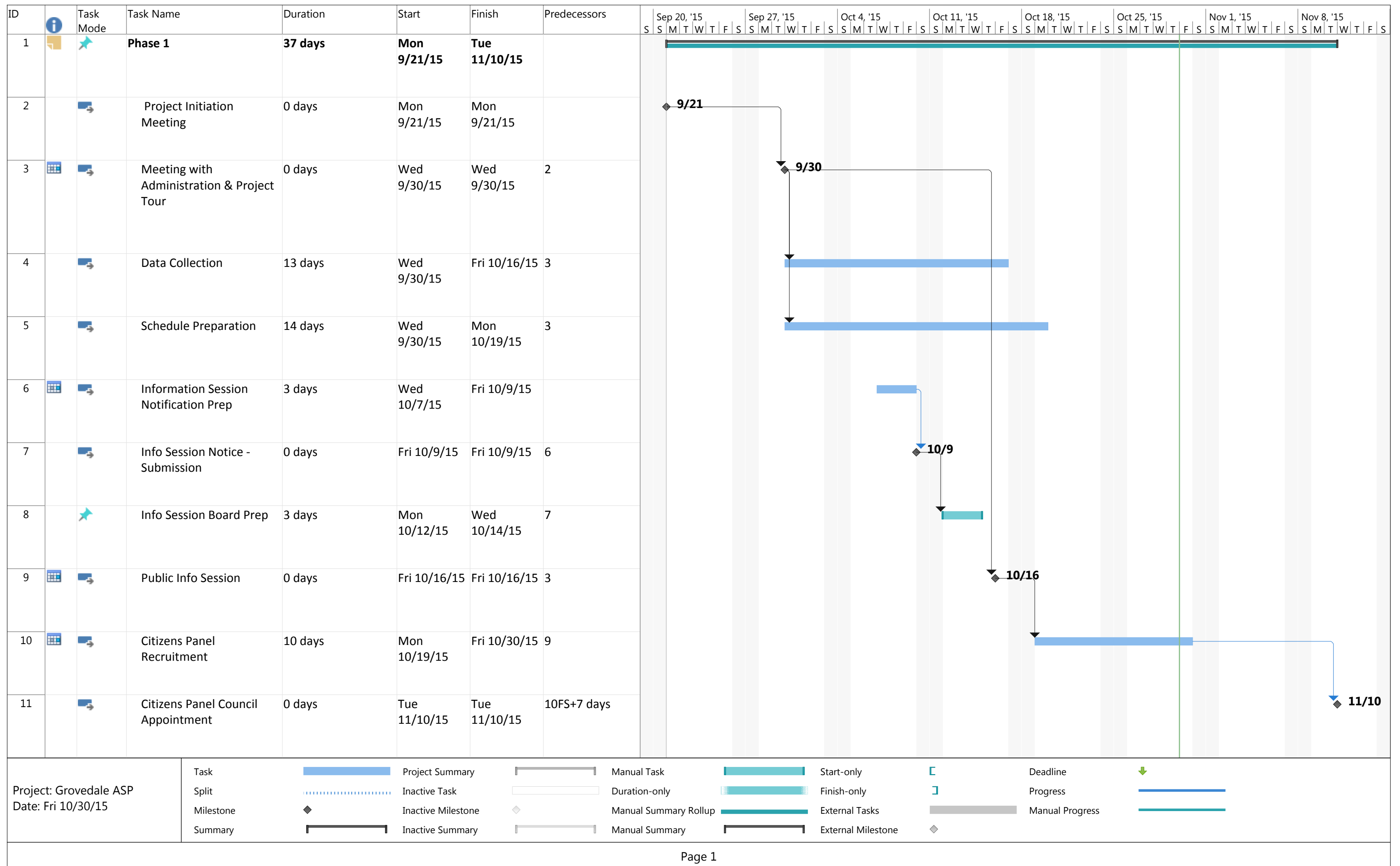
Disadvantages – We may not receive the broad representation that we were hoping to achieve.

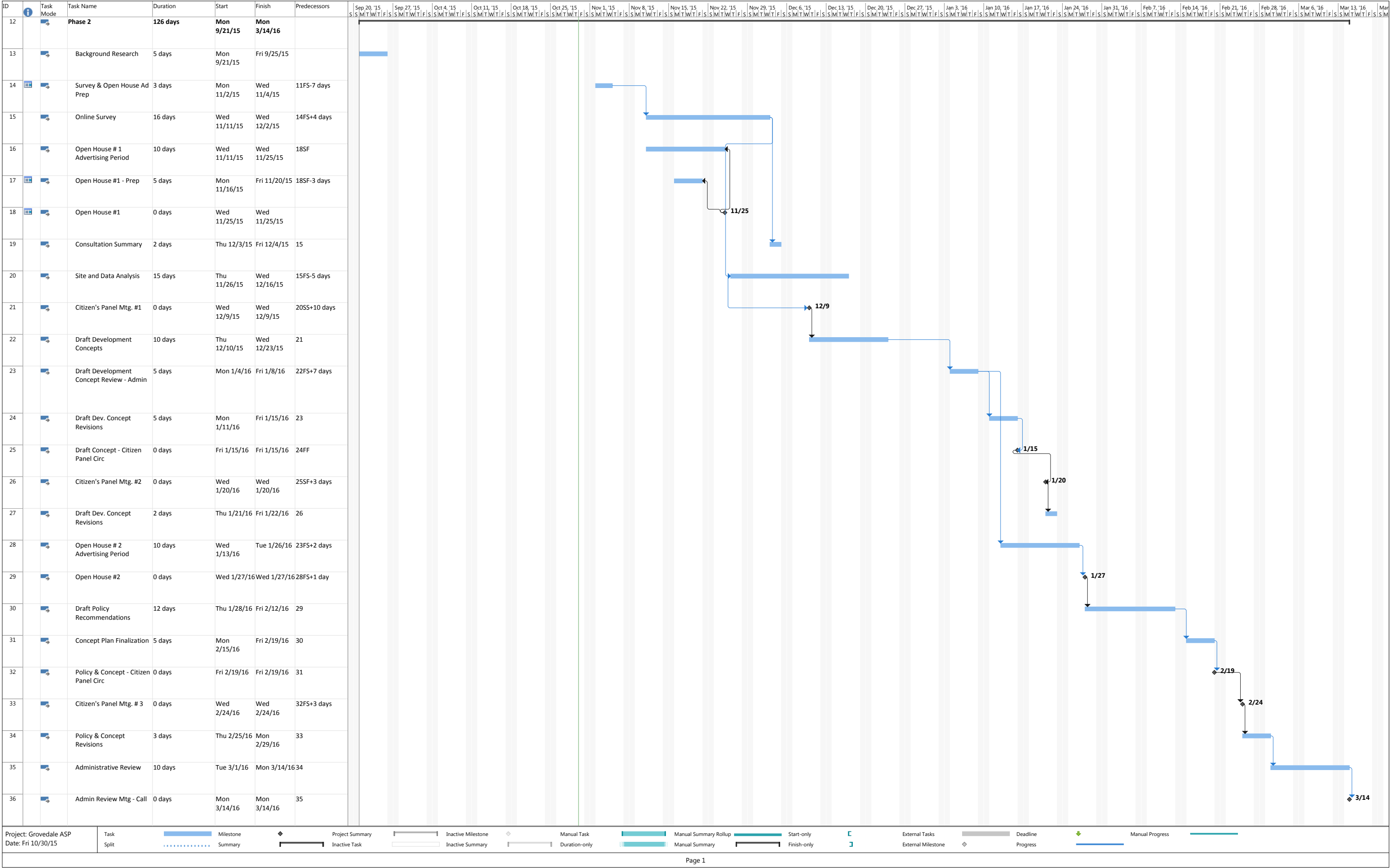
COSTS / SOURCE OF FUNDING:


































Planning & Development Budget

ATTACHMENT(S):

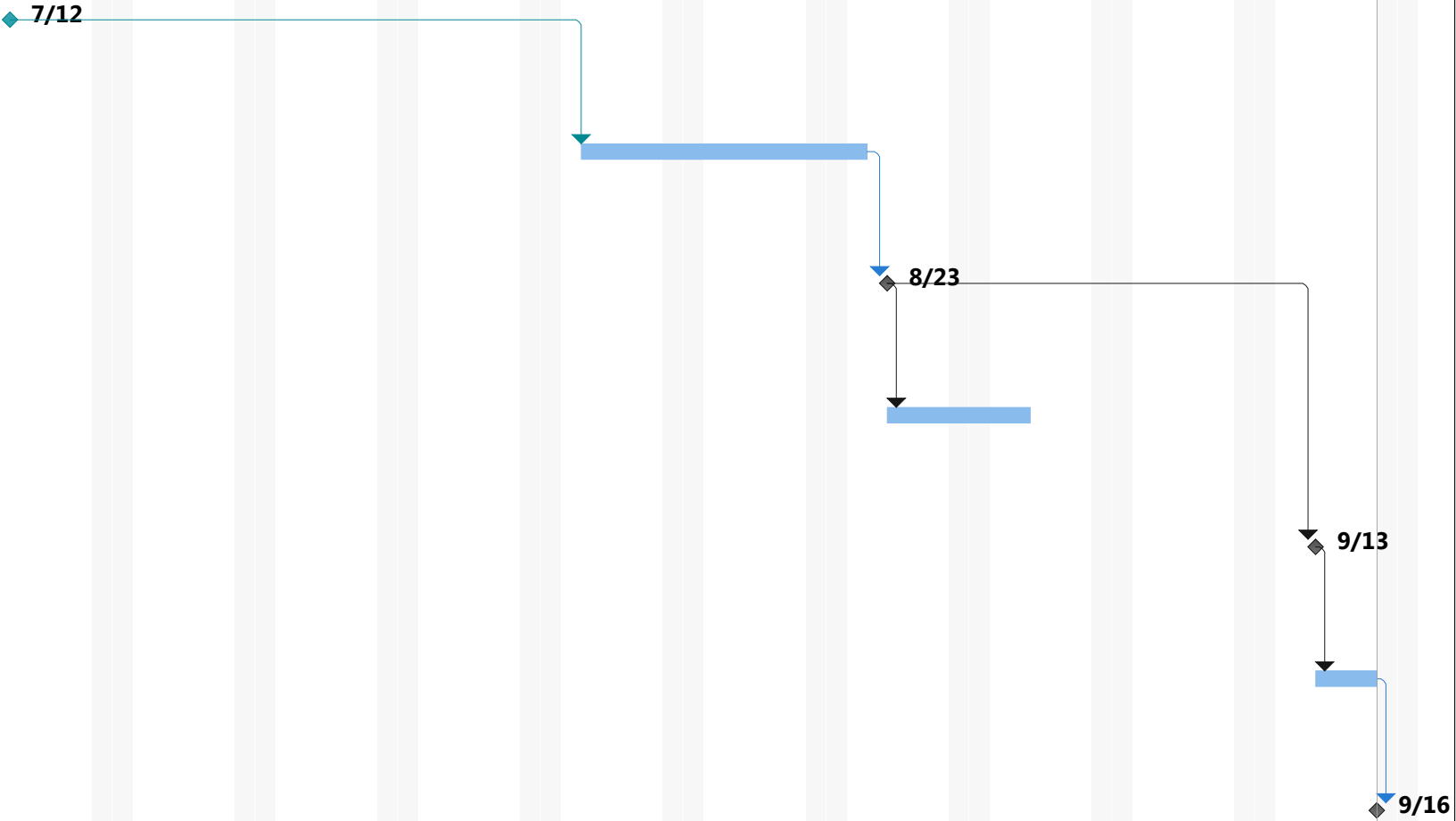
- Project Schedule





ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	ar 6, '16	Mar 13, '16	Mar 20, '16	Mar 27, '16	Apr 3, '16	Apr 10, '16	Apr 17, '16	Apr 24, '16	May 1, '16	May 8, '16	May 15, '16	May 22, '16	May 29, '16	Jun 5, '16	Jun 12, '16	Jun 19, '16	Jun 26, '16	Jul 3, '16	
37			Phase 3	83 days	Tue 3/8/16	Thu 6/30/16	35SS+5 days																			
38			Draft ASP Document	20 days	Tue 3/8/16	Mon 4/4/16																				
39			Draft ASP - Citizen Panel Circ	0 days	Mon 4/4/16	Mon 4/4/16	38																			
40			Citizen's Panel Mtg. # 4	0 days	Thu 4/14/16	Thu 4/14/16	39FS+8 days																			
41			Draft ASP Revisions	5 days	Fri 4/15/16	Thu 4/21/16	40																			
42			Draft ASP - Admin Review	10 days	Fri 4/22/16	Thu 5/5/16	41																			
43			Draft ASP Revisions	5 days	Fri 5/6/16	Thu 5/12/16	42																			
44			ASP General Circulation	30 days	Fri 5/13/16	Thu 6/23/16	43																			
45			Public Info Session Advertising Period	10 days	Thu 5/19/16	Wed 6/1/16	43FS+4 days																			
46			Public Info Session - ASP Review	0 days	Wed 6/1/16	Wed 6/1/16	45																			
47			Draft ASP Revisions	5 days	Fri 6/24/16	Thu 6/30/16	44,46																			
48			ASP Formal Submission	0 days	Thu 6/30/16	Thu 6/30/16	47																			
Project: Grovedale ASP Date: Fri 10/30/15		Task		Summary		Inactive Milestone		Duration-only		Start-only		Finish-only		External Milestone		Manual Progress										
		Split		Project Summary		Inactive Summary		Manual Summary Rollup		Finish-only		External Tasks		Progress												
		Milestone		Inactive Task		Manual Task		Manual Summary																		
Page 1																										

ID	<div><div></div><div>i</div></div> Task Mode	Task Name	Duration	Start	Finish	Predecessors	Jul 10, '16	Jul 17, '16	Jul 24, '16	Jul 31, '16	Aug 7, '16	Aug 14, '16	Aug 21, '16	Aug 28, '16	Sep 4, '16	Sep 11, '16	Sep 18, '16
49	<div><div></div><div></div></div>	Phase 4	49 days	Tue 7/12/16	Fri 9/16/16												
50	<div><div></div><div></div></div>	First Reading - Council	0 days	Tue 7/12/16	Tue 7/12/16												
51	<div><div></div><div></div></div>	Public Hearing Advertising	10 days	Tue 8/9/16	Mon 8/22/16	50FS+20 days											
52	<div><div></div><div></div></div>	Public Hearing	0 days	Tue 8/23/16	Tue 8/23/16	51FS+1 day											
53	<div><div></div><div></div></div>	ASP Revision Recommendations	5 days	Wed 8/24/16	Tue 8/30/16	52											
54	<div><div></div><div></div></div>	Second & Third Reading	0 days	Tue 9/13/16	Tue 9/13/16	52FS+15 days											
55	<div><div></div><div></div></div>	ASP Finalized	3 days	Wed 9/14/16	Fri 9/16/16	54											
56	<div><div></div><div></div></div>	Final ASP Pkg Submitted	0 days	Fri 9/16/16	Fri 9/16/16	55											



Project: Grovedale ASP
Date: Fri 10/30/15

Task

Split

Milestone

Summary

Project Summary

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

Page 1



REQUEST FOR DECISION

SUBJECT: **Citizen Panel Appointment – Land Use Bylaw Review**

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: November 10, 2015 CAO: MH MANAGER: SAR

DEPARTMENT: INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT GM: INT PRESENTER: INT

FILE NO./LEGAL: CO-1 - LUB LEGAL/ POLICY REVIEW: INT

STRATEGIC PLAN: FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint the nine (9) recommended Citizen Panel Members to the Land Use Bylaw Panel membership being: Jake Drozda; Hope Kristensen; Roxanne Perron; Kevin Anderson; Darlene Levesque; Mark Vetsch; Pat Cooke; Doug Vandemark; and Warren Hillis.

BACKGROUND / PROPOSAL:

Public engagement is essential to ensure an open, inclusive and transparent governance process in the review of Greenview's Land Use Bylaw. It is recommended that there be equal representation from all areas of the municipality.

The following list provides all the individuals who have expressed interest in being on the Citizen Panel to assist in the Public Consultation Process with only those nine (9) individuals recommended by Administration for appointment to the Citizen Panel for the Land Use Bylaw review.

Recommended Panel Members:		
1.	Jake Drozda	Ward 2 – Little Smoky
2.	Hope Kristensen	Ward 2 – Little Smoky
3.	Roxanne Perron	Ward 2 – Little Smoky
4.	Kevin Anderson	Ward 3 - Valleyview
5.	Darlene Levesque	Ward 4 – Sweathouse
6.	Mark Vetsch	Ward 5 – New Fish Creek
7.	Pat Cooke (Interested in Both Panels)	Ward 8 – Grovedale
8.	Doug Vandemark (Interested in Both Panels)	Ward 8 – Grovedale
9.	Warren Hillis (Interested in Both Panels)	Ward 8 – Grovedale

Six (6) individuals from the Grovedale area expressed interest in both Panels for the Land Use Bylaw and the Grovedale Area Structure Plan. Three (3) were selected to sit on each Panel to ensure equal representation from the community.

Others Interested in Being on Both Panels:		
1.	Tom Finch	Ward 8 – Grovedale
2.	Troy Smith	Ward 8 – Grovedale
3.	Leslie Vandemark	Ward 8 – Grovedale

OPTIONS – BENEFITS / DISADVANTAGES:

Options:

1. That Council appoint an equal amount of representation for all areas of the municipality.
2. Council may choose to appoint all those who are interested in being involved in both panels. However, this is not recommended due to unbalanced representation.

Benefits – To provide an equal opportunity for an open public engagement process.

Disadvantages – Membership must be selected from those who have expressed interest and many times the same volunteers are available to represent the community within limited man hours.

COSTS / SOURCE OF FUNDING:

Planning & Development Budget

ATTACHMENT(S):

- N/A



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Community Services

Submitted by: Dennis Mueller, General Manager Community Services

Date: 11/3/2015

General Manager Community Services, Dennis Mueller

- A Multiplex Meeting was held on November 3, 2015 to discuss the cost saving strategies achieved. The Multiplex Committee authorized Administration to enter into an agreement with Scott Builders Inc. for the construction of the Multiplex, within the proposed scope of the approved budget.
- Met with Willmore Wilderness representatives in Grande Cache to discuss a marketing strategy partnership. A report will be presented during the 2016 Budget Presentation.
- The agreement for the Grande Prairie Museum was prepared as part of the funding commitment to provide them with annual operating funds in the amount of \$15,000.00.

Agricultural Services Manager, Quentin Bochar

- The "*2015 Federal Livestock Tax Deferral Program – Prescribed Regions*" were announced in July of 2015, Greenview was not included in this listing. Staff from Agriculture and Agri-Food Canada (AAFC) indicated that after harvest when the next evaluation is completed, they will determine Greenview's inclusion. Subsequently following staff's inquiry, a ratepayer contacted Agriculture Administration complaining that nothing has been done for them. Agriculture Administration have spoken with Mr. Todd Loewen, the local area MLA to explain the situation and Mr. Loewen expressed his will to help in any manner required. In addition, Agriculture Administration have made Mr. Warkentin's office aware of the current status of the "*2015 Federal Livestock Tax Deferral Program – Prescribed Regions*". Agriculture Administration have also spoke with an individual from AAFC in Saskatchewan regarding the process and received information that currently the Minister of Agriculture is not appointed, therefore the program sits in limbo, once

an individual is appointed then the evaluation process will proceed, whereby at that time it may be determined Greenview's inclusion to the prescribed regions.

- ASB Workshops and Events:
 - Upcoming Working Wells Workshop in DeBolt scheduled for November 5, 2015 at 18:30 hrs. has been **cancelled** due to the low number of registrants.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

- Green View FCSS hosted the 3rd Annual Older Adult Information Day at the Community Resource Center on October 14th. Over 40 residents participated in the information sessions that included: housing options, cardiac health, pensions and benefits and the variety of programs that FCSS delivers directly.
- An Older Adult Information Day is scheduled in Grovedale on November 18th.
- The Youth Coordinator position has been filled and the new staff member begins duties on Monday November 2nd.
- The Provincial FCSS Association (FCSSAA) has awarded Roxanne Perron, Green View FCSS Board Chair, an achievement award. The Award of Merit recognizes individuals for their spirit, imagination and dedication to strengthening the social fabric of the community through a demonstrated commitment to improving preventative social programs and services. Ms. Perron will be recognized at the 2015 FCSSAA conference in November.
- November is Family Violence Awareness month. FCSS promotes awareness of this issue through the Red Silhouette Campaign. The project includes placing red wooden silhouettes in prominent places around Greenview to visually represent the numbers of local citizens enduring family violence. This project is coordinated by Green View FCSS in partnership with the community.
- The provincial government announced that funding to FCSS programs will increase by 25 million total per year.
- The next regularly scheduled Green View FCSS Board meeting is November 18, 2015.

Protective Services Manager, Jeff Francis

- As per the 2015 Protective Services Capital budget the Livestock Emergency Response Trailers have arrived and decals are being installed. Quotes are going out to suppliers for the equipment that is required in each trailer. These trailers are proposed to be put into service by the end of November.
- Construction work continues on both the DeBolt and Grovedale Public Services Buildings. Grovedale's facility should be at the lockup stage near the middle of November and DeBolt at that stage sometime prior to Christmas.

- Working on the 2016 Operating and Capital Proposed Budgets for presentation to Council.
- Alberta Emergency Management Agency (AEMA) will be conducting a provincial emergency exercise on February 15th & 16th, 2016. Greenview has been asked to participate in this exercise which will build on the 2015 widespread ice storm exercise. I will be travelling to Edmonton for a planning meeting which is being held at the Provincial Operations Centre on November 4th & 5th.
- The 2016 Safety Action Plan is scheduled with the Health and Safety Committee in November. Additional action plans are being developed in February in an effort to increase the department's understanding of individual targets that will benefit all of Greenview. The 2015 internal certificate of recognition (COR) audit took place in October with positive results reflecting staff's efforts of continuously improving Greenview's safety systems. Successful participation in the COR program also benefits Greenview by reducing the Worker's Compensation Board fees. Greenview participates annually in the AMHSA (Alberta Municipal Health and Safety Audit) program. As part of the audit protocol, every third year an external AMHSA auditor conducts the COR audit.

Recreation Services Coordinator, Adam Esch

- **Johnson Park Update**
One of the three First Nations that are involved in the First Nations Consultations for Johnson Park have informally replied by email indicating they intend to supply Greenview with a letter of no objection.
- **Dollar Lakes Aeration**
The Alberta Conservation Association has indicated that they intend to continue the aeration of East Dollar Lake over the winter of 2015 and 2016.

Swan Lake Aeration

The Alberta Conservation Association does not plan to aerate Swan Lake over the winter of 2015-2016. Administration will be providing a recommendation to Council regarding the aeration of Swan Lake.

- **Outdoor Adventure Tourism**
The owner of Dreamcatcher Tours contacted Greenview's Economic Development Officer in regards to potentially establishing an outdoor adventure tourism business within Greenview. After initial conversations, the owner was put into contact with Greenview Recreation Services, as the site considered is along a river with access to trails. Following the conversation, the owner agreed to view some of the areas that were identified in the discussions.
- **Grovedale Fish Pond Bathroom Repairs discussed at the Tradeshow Conference**
The bathroom repairs at the Grovedale Fish Pond facility was informally highlighted by Parkworks at the 2015 Alberta Recreation & Parks Association (ARPA) Conference & Energize

Workshop. A major highlight of this was the superb repair job our maintenance staff completed and the relative ease of the repairs.

Economic Development Officer,

- The month of October was primarily dedicated towards planning for budget presentations and background research and information gathering.
- Attended the Collaboration Vision Quest Northwest meeting on October 8, 2015 facilitated by Alberta Entrepreneurship & Regional Development. The meeting brought together regional economic development organization representatives to explore potential partnership opportunities and to address challenges in moving key priority areas forward.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Corporate Services

Submitted by: Rosemary Offrey, General Manager, Corporate Services

Date: October 31, 2015

General Manager Corporate Services

ERP (Financial Software System) update; all functional areas are now live. The Bellamy's financial information from 2010 to 2015 has been uploaded into the MD Live System, the Finance and Administration Manager checked the information and we are posting the transactions that has taken place over the last 6 months. When we have finished posting these transactions we will be able to provide a complete financial report.


In the meantime, we thought we had found a way to get project expenditures out of the Diamond system with the assistance of the suppliers technicians, unfortunately it wasn't quite right. We continue to try to get reports but so far each time we think we have what we need Manager, Financial Reporting says we not quite there.

We are continuing the configuration of the WorkTech Modules for Fixed Assets, this should be completed by the mid November. We had to change the schedule for this to spend extra time on the Diamond system.

Corporate Services staff continue to configure the Questica Budgeting module. Human Resources Payroll and Benefits Coordinator provided the input for the payroll side and our EA provided the information for the remainder of the organization based on the General Ledger set up. When the configuration has been completed in early 2016 we will start to copy the 2016 to 2018 budget information into the Questica system. This will be completed by our Corporate Services Executive Assistant.

We are currently working with the consultants configuring the Paramount System (Purchase Order System). The configuration will take until end of November. IT is creating another Server to host the Paramount Purchase Order System and the Virtual City Hall Module. These modules will go live early January 2016. With that in mind there will be training provided to all affected staff members.

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	



As Council is aware, Administration has been busy developing the 2016 to 2018 Proposed Operational Budgets as well as the 2016 to 2025 Proposed Capital Plans/Budgets. Council has reviewed the detail regarding the Proposed Capital Budgets for the upcoming three years during the presentations on October 19, 20 and 28.

On behalf of Administration, I will be preparing a RFD for the November 24th Council Meeting with hopes that Council will approve the proposed Capital Plan/Budgets especially for the next 3 years. Based on Council's input Administration will be able to prepare, not just for the upcoming 2016 capital projects, but also the 2017 projects as well. Planning for these capital projects is an important aspect of ensuring that we have a successful project.

Finance & Administration Manager, Donna Ducharme

Greenview's Finance & Administration manager has been heavily involved in the WorkTech and Diamond configuration, reviewing general ledger information and training as well as insuring new vehicles and equipment. She has been checking many receipt and accounts receivable batches in preparation for being able to post them in the new ERP system. End of October!

Finance Reporting Manager, Bill Yusep

Greenview's reporting manager has completed the WorkTech Fixed Asset data base structure Spreadsheets for the configuration of the WorkTech system. This includes (Group IDs, Type IDs, Class IDs, Profile IDs, etc.). He completed the WorkTech Fixed Asset audit and balance to transfer files for download from Bellamy into WorkTech database. Participated in Management Reporter training in Dynamics Great Plains and financial report development workshops with onsite Diamond consultant. He participated in the Fixed Assets training provided by WorkTech.

Human Resources, Sandra Rorbak

The following positions have been filled since last month's report: FCSS Coordinator, Youth.

Open competitions include Equipment Operator/Truck Driver – Grovedale Area, Admin Support, Casual – Grande Cache, Admin Support, Casual – Grovedale, as well as Utilities Operator (2) positions).

Executive Search – AGM Infrastructure & Planning – (interviews in progress) – coordination of events by HR Officer, Recruitment.

Other – Grovedale – Equipment Operator/Truck Driver on STD – currently recruiting for temporary replacement.

No resignations since the last report.



Information Systems, Shane Goalder

Our IT Technician completed the installation of a new printer at the Grovedale Shop. He also organized PCIT desktop support start-up for the Valleyview & District Medical Centre and set up new employees in Environmental Services and FCSS.

Shane worked on the 2016 Operating and Capital budgets for Information Systems. He also coordinated the donation of surplus IT equipment to non-charitable organization.



Manager's Report

Function: Infrastructure & Planning

Submitted by: Grant Gyurkovits, General Manager Infrastructure & Planning

Date: 11/10/2015

General Manager, Infrastructure & Planning, Grant Gyurkovits

- Attended Forestry Truck Road Tour.
- Capital budget presentations.
- I & P Managers Meeting.
- Attended meeting with Operations Manager and Ledcor, regarding highway maintenance.
- Attended interview for Assistance General Manager, Infrastructure & Planning.
- Met with Associated Engineering to discuss Environmental projects.

Manager Construction & Maintenance, Kevin Sklapsky

- Huckleberry Tower Road – Staff will visit the site to investigate fall upgrades. Weather and day labour scheduling has not allowed any work to be completed thus far. With the completion of other Greenview projects we will have a day labor Forman available in early November.
- Range Road 230 – Contractor has completed the road top, gravelled and continues to work on final trimming and cleanup. Weather has delayed the completion of the remaining work in October and early November.
- Old High Prairie Road – Will continue negotiations with landowners on Phase 1. Once the budget is approved we will be scheduling an open house to discuss all 3 phases in early 2016. This will allow Greenview staff to discuss the project with the landowners and gauge the interest in the road upgrades before any preliminary work begins.
- Township. 690 – The final inspection was held on November 2, 2015 and the contractor will be working on some deficiencies. A roadside turnout including garbage bins have been constructed along this project.
- Road Requests
 - Township 672 – This residential road construction has been completed with the exception of the installation of signs that will be installed.

- Range Road 255 – The residential project will not be completed until an agreement has been reached on the land acquisition. The agreement is currently being reviewed by legal. This road will be constructed in 2016 only if an agreement can be reached.
- Gordey Drainage – The contractor is working on final cleanup and trimming. We have been in contact with the concerned residents and are awaiting on list of conditions prior to any additional work being completed.
- FTR Improvement
 - KM 50-70 work on the stabilization and grade widening is in winter shutdown and will resume in 2016 as soon as weather permits.
 - Km 9 Simonette hill improvement – The work on this site is gone into winter shutdown and we are currently completing erosion protection work with operations re-graveling the road. There has been a back slope slide on the east side. Further investigation found water running in a ravine further up the hill that was discharging and saturating the sloughed area which caused the slide. We are looking into receiving approvals to clean the ravine out which will keep the water in the ravine until the water reaches the bottom of the hill which would help prevent any future slides. The future roadside turnouts will also be prepared for winter so they can be used under FROZEN conditions and will be closed closer to spring as they will need to be conditioned prior to being opened permanently.
 - Km 20 Economy Creek hill slide – We will be doing the road realignment work here within the 2016 budget year.
- Budget – Working on final budget updates.

Supervisor, Facility Maintenance, Alfred Lindl

- Maintaining Campgrounds.
- Admin Building - Completed pavement repair on the north (back) parking area and one patch in south (front) parking area.
- We had Pro West completed the yearly service on our heating equipment, Boiler- Geothermic Boiler and heating pumps, all valves – duct damper motors and sensors. We started to install a silencer duct for the council Chamber room, to keep the noise down when the heating starts.
- Completed office move, still waiting for the second office door, door was damage by Grimshaw Trucking during shipping. We assembled Furniture for both offices.
- FSO - Generator installation is still in progress, the Reno of old Chemical Shed is still in progress and 80% completed.
- New Grovedale Shop A: we finished plywood sheeting and painting around mezzanine walls, we painted mezzanine floor, IT room, water filter room, cabinets installed for safety equipment and janitorial supplies. Completed programming of remote controls of all overhead doors. We assisted in preparing for the grand opening of the new Grovedale Shop.
- Pro West completed yearly heating service on our Vet-Clinic, Medical Clinic and Operation.
- Completed a Health and Safety Inspector on a rental house, mold issues found in the Basement. Report being completed.
- Medical Clinic: moved furniture out of the fourth Doctors Office and Exam rooms, installed the Exam chairs and instruments, did a cleanup and is ready for the doctor to use.
- DeBolt: landscaping along the new curbed boulevards north side Alberta Ave. and east side of 1st. Street.

- FCSS: assembled office furniture for Greenview staff.

Manager Operation, Gord Meaney

East Sector

- The road stabilization/dust control product purchased from Verdechem and has been applied to a section of road on Range Road 221. An analysis of its performance will be made in the near future.
- Our mowing operation has ended for 2015.
- The crew is working on miscellaneous requests in various areas such as approaches, culvert installations and ditching concerns.
- Rural address signs for new sub-divisions are being installed as well as road sign replacements.
- The graders are preparing the gravel roads for winter maintenance.
- Trucks, graders and tractors are ready for the winter maintenance program.
- The crew has installed a beaver proof device on Township Road 680 and the department is continuously working on beaver drainage issues.

Shop

- Repairs and maintenance of various trucks and pieces of equipment to ensure continuous service to Greenview ratepayers for the upcoming winter maintenance program.
- Ordered hoist for the new Grovedale Shop.
- Ordered tools for the new Grovedale Shop.
- Presently getting quotes for an overhead crane for the new Grovedale Shop.
- Ordered a diagnostic system for our light trucks and equipment.

West Sector

- The pickling of the sand and salt is complete.
- Working on drainage, culvert and sign issues.
- Graders are preparing roads for winter maintenance.
- Stockpiling pit run in the Airth Pit for future crushing contracts.
- Re-gravelling the Simonette Hill on the FTR.
- Grader, trucks and tractors being prepped for the winter maintenance program.
- Grand Opening for the new Grovedale Shop.

Manager Environmental Services, Gary Couch

Water and Water Distribution

- Scheduled meeting with Alberta Environment to review our approvals and codes of practice for all our water, wastewater and sewer systems to ensure we are meeting all conditions. We will be reviewing solid waste management as well.
- The hamlet of DeBolt, Ridgevalley and the rural water distribution systems have now been flushed.
- We are now creating continuous leak reports for all metered accounts and making contact regularly with each customer that has an internal leak on their property.

- One water distribution pump in Ridgevalley is being removed and repaired to ensure we have minimal water disruptions.
- Continue working on the Ridgevalley and Grovedale water well and exploration for the new water treatment systems.

Wastewater

- The water plant operators are now scheduled for regularly attending each water point, water plant, wastewater lagoon, wastewater lift stations and other infrastructure.
- We have notified Alberta Environment and have tested, sampled and having the effluent analysed prior to releasing all wastewater storage cells.
- Geotechnical work has started for the industrial septage lagoon project. It is looking like site 2 (eastside of Hwy 43) will be the best location so far according to the preliminary soil conditions.
- I have made contact with a fracking contractor in regards to purchasing the treated wastewater effluent in Grovedale.

Solid Waste

- The take it or leave it sheds are under construction at DeBolt and Sunset House Transfer Stations.
- Applying for tire marshalling grant funding for the Sturgeon Heights Transfer Stations as part of its 2016 upgrade.

Manager Planning & Development, Sally Rosson

- Contractor is working on the installation of signage for Grande Cache Rural Addressing to all the residents of the Cooperatives/Enterprise. The majority of the smaller house and directional signs are in place. The contractor advised that the large 4 foot by 8 foot signs may need to wait until Spring of 2016 due to frost conditions.
- **November 12 to 14, 2015** Land Use Bylaw Re-fresh: Planning & Development Staff will be working with Urban Systems for Public engagement sessions during this time period. **November 12** Tall Timber Coffee Shop – Valleyview & Noelle’s Coffee Shop – Grande Cache from noon to 2 pm and then later at Eagle’s Nest Grande Cache and Valleyview Memorial Hall from 2 to 8 pm. **November 13** Blue Apple Café – DeBolt from noon to 2 pm and Grovedale School from 8 to 9 am and then 2:30 to 8 pm at the Grovedale Community Hall. **November 14** Memorial Hall during the Christmas Farmer’s Market from 11 am to 6 pm. Listen for radio announcements, check-out Twitter and Facebook, and our Greenview Website for further details.
- Grovedale Area Structure Plan working with the Scheffer Andrew to finalize scheduling for the next several months.
- There would be several new single lot subdivision applications to be considered in the future by the Municipal Planning Commission.