



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Tuesday, September 22, 2015

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held September 8, 2015 – to be adopted.	2
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 15-750 Re-designation from Hamlet Commercial (HC) District to Hamlet Residential (HR) District	25
		4.2 Bylaw 15-754 Re- designation from Agriculture (A) District to Industrial (I) District	39
#5	DELEGATION	5.1 Fox Creek ATV Club	10
#6	BYLAWS	6.1 Bylaw 15-750 Re-designation from Hamlet Commercial (HC) District to Hamlet Residential (HR) District	25
		6.2 Bylaw 15-754 Re- designation from Agriculture (A) District to Industrial (I) District	39
		6.3 Bylaw 15-753 Re-designation from Crown Land (CL) District to Industrial (I) District	55
#7	OLD BUSINESS		
#8	NEW BUSINESS	8.1 Wapiti Gravel Aggregate Purchase	70

	8.2 Sale of Surplus Equipment	72
	8.3 Enforcement Services	79
	8.4 Land Survey for Dollar Lakes	83
	8.5 Grande Prairie Museum Agreement	89
	8.6 Valleyview & District Chamber of Commerce – Small Business Awards	111
	8.7 Annual Harvester’s Ball – DeBolt & District Agricultural Society	114
	8.8 Policy 1006 – Employee/Consultant Temporary Housing	117
	8.9 Policy 2006 – Employee Apprenticeship Training	123
	8.10 Weight Increase on the Forestry Trunk Road	131
	8.11 CAO Report	153
#9	COUNCILLORS BUSINESS & REPORTS	
#10	CORRESPONDENCE	
#11	IN CAMERA	11.1 Advice From Officials (FOIPP; Section 24)
#12	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building,
Valleyview, Alberta, on Tuesday, September 08, 2015

1:
CALL TO ORDER Reeve Dale Gervais called the meeting to order at 9:00 a.m.

PRESENT	Reeve Deputy Reeve Councillors	Dale Gervais Tom Burton Dave Hay Bill Smith Dale Smith Roxie Rutt Les Urness
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ATTENDING	Chief Administrative Officer General Manager, Corporate Services General Manager, Community Services General Manager, Infrastructure & Planning Communications Intern Recording Secretary	Mike Haugen Rosemary Offrey Dennis Mueller Grant Gyurkovits Smriti Shakargaye Lianne Kruger
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ABSENT	Councillor Communications Officer	George Delorme Diane Carter
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#2:
AGENDA MOTION: 15.09.390. Moved by: DEPUTY REEVE TOM BURTON
That the September 8, 2015 agenda be adopted with correction to the land
location on Bylaw 14-717.

CARRIED

#3.1
REGULAR COUNCIL
MEETING MINUTES MOTION: 15.09.391. Moved by: COUNCILLOR ROXIE RUTT
That the Minutes of the Regular Council Meeting held on Tuesday, August 25,
2015 be adopted with corrections to In Camera stating Proprietary Information.

CARRIED

#3.2
BUSINESS ARISING
FROM MINUTES **3.2 BUSINESS ARISING FROM MINUTES:**
Reeve Dale Gervais requested information regarding the Grande Prairie
Museum Financial Statement and if it has reached to administration.

Human Resources Officer, Generalist, Pilani Mathanda introduced the new Communications Intern Smriti Shakargaye to Council.

**#5
DELEGATIONS**

5.0 DELEGATIONS

5.1 SWAN CITY SNOWMOBILE CLUB

Lou Maffret and Keith Black presented to Council information regarding the Swan City Snowmobile Club trail system.

**SWAN CITY
SNOWMOBILE
CLUB**

MOTION: 15.09.392. Moved by: DEPUTY REEVE TOM BURTON
That Council accept for information the presentation from the Swan City Snowmobile Club as information.

CARRIED

Reeve Gervais recessed the meeting at 9:58 a.m.
Reeve Gervais reconvened the meeting at 10:08 a.m.

5.2 EAST/WEST DOLLAR LAKE PRESENTATION

John Van Dijk, Paul Hvengaard and Ed Klamchuck from the Alberta Conservation Association presented to Council information regarding East and West Dollar Lake.

**DOLLAR LAKES
PRESENTATION**

MOTION: 15.09.393. Moved by: COUNCILLOR ROXIE RUTT
That Council accept the presentation from the Alberta Conservation Association regarding East/West Dollar Lake as information.

CARRIED

**#4 PUBLIC
HEARING**

4.0 PUBLIC HEARING

4.1 BYLAW 14-717 ROAD CLOSURE

Chair Gervais opened the Public Hearing regarding Bylaw #14-717 at 10:32 a.m.

IN ATTENDANCE

Manager, Planning & Development
Applicant

Sally Rosson
None in attendance

**APPLICANT(S) &
PROPERTY
OWNER(S)**

Applicant(s)
Property Owner(s)

None in attendance
None in attendance

INTRODUCTIONS	The Chair requested each Council Member and Staff member to introduce themselves and asked Council Members if there were any reasons that they should be disqualified from the hearing. Each Members' reply was "No."
PURPOSE OF THE HEARING	The purpose of the hearing is to hear submissions for and opposed to proposed Bylaw 14-717, being the bylaw of the MD of Greenview for the purposed road closure on the SE 15-69-21-W5M.
BYLAW 15-754 PUBLIC HEARING ADJOURNED	Chair Gervais adjourned the Public Hearing regarding Bylaw #14-717 at 10:36 a.m.
#6 BYLAWS	6.0 BYLAWS 6.1 BYLAW 15-751 RE-DESIGNATE CROWN LAND (CL) DISTRICT TO INDUSTRIAL (I) DISTRICT
BYLAW 15-751 FIRST READING	MOTION: 15.09.394. Moved by: DEPUTY REEVE TOM BURTON That Council give First Reading to Bylaw No. 15-751 to re-designate 6.00 hectares \pm (14.82 acres) within E-5-64-5-W6 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'. CARRIED
BYLAW 15-751 PUBLIC HEARING	MOTION: 15.09.395. Moved by: COUNCILLOR DALE SMITH That Council schedule a Public Hearing for Bylaw No. 15-751 to be held on October 13, 2015, at 10:00 a.m. for the re-designation of 6.00 hectares \pm (14.82 acres) within E ½ 5-64-5-W6 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'. CARRIED
	6.2 BYLAW 15-752 RE-DESIGNATE FROM INDUSTRIAL (I) DISTRICT TO RURAL COMMERCIAL (RC) DISTRICT
BYLAW 15-752 FIRST READING	MOTION: 15.09.396. Moved by: COUNCILLOR ROXIE RUTT That Council give First Reading to Bylaw 15-752 to re-designate the proposed 10.59 hectare \pm (26.16 acre) area within SW 11-72-2-W6 from Industrial (I) District to Rural Commercial (RC) District, as per attached Schedule 'E'. CARRIED
BYLAW 15-752 PUBLIC HEARING	MOTION: 15.09.397. Moved by: DEPUTY REEVE TOM BURTON That Council schedule a Public Hearing for Bylaw 15-752 to be held on October 13, 2015 at 10:00 a.m. for the re-designation of the proposed 10.59 hectare \pm

(26.16 acre) area within SW-11-72-2-W6 from Industrial (I) District to Rural Commercial (RC) District, as per attached Schedule 'E'.

CARRIED

6.3 BYLAW 14-717 ROAD CLOSURE

**BYLAW 14-717
SECOND READING**

MOTION: 15.09.398. Moved by: COUNCILLOR DALE SMITH
That Council approve 2nd reading of bylaw 14-717 for a Road Closure at SE 15-69-21 W5M, and that Council approve the amendment to Bylaw 14-717 from Plan 132_____ to Plan 152_____.

CARRIED

**BYLAW 14-717
THIRD READING**

MOTION: 15.09.399. Moved by: COUNCILLOR LES URNESS
That Council approve 3rd reading of bylaw 14-717 for a Road Closure at SE 15-69-21 W5M.

CARRIED

**#7
OLD BUSINESS**

7.0 OLD BUSINESS

There is no Old Business to report.

**#8
NEW BUSINESS**

8.0 NEW BUSINESS

8.1 SELECTION OF GROVEDALE AREA STRUCTURE PLAN PROPOSAL

**GROVEDALE AREA
STRUCTURE PLAN**

MOTION: 15.09.400. Moved by: COUNCILLOR ROXIE RUTT
That Council approve Scheffer Andrew Ltd. to undertake the Grovedale Area Structure Plan Review as outlined in the Grovedale Area Structure Plan – Terms of Reference to a maximum of \$100,000.00.

CARRIED

8.2 V.S.I. SERVICES LTD. ADDITIONAL FUNDING REQUISITION

VSI SERVICES

MOTION: 15.09.401. Moved by: COUNCILLOR BILL SMITH
That Council authorizes the supplemental requisition to V.S.I. Services (1980) Ltd. in the amount of \$10,000.00, with funds to come from Agriculture Services Operating Budget.

CARRIED

MOTION: 15.09.402. Moved by: COUNCILLOR DALE SMITH
That Council authorize Administration to transfer \$10,000.00 from the 2015 Contingency Budget to the 2015 Agriculture Services Operating Budget.

CARRIED

8.3 AGRICULTURAL DISASTER AREA DECLARATION

**DISASTER AREA
DECLARATION**

MOTION: 15.09.403. Moved by: COUNCILLOR DALE SMITH
That Council declare the MD of Greenview No. 16 as an Agricultural Disaster Area for the calendar year 2015 and request that Greenview be added to the Federal Tax Deferral Program.

CARRIED

8.4 PARDS – LETTER OF SUPPORT

PARDS

MOTION: 15.09.404. Moved by: DEPUTY REEVE TOM BURTON
That Council direct Administration to provide a letter of support to PARDS (Peace Area Riding for the Disabled Society) in support of applying for grants to complete the relocated expansion of the therapeutic riding centre.

CARRIED

8.5 GRANDE CACHE GRADER DISPOSAL

**GRANDE CACHE
GRADER**

MOTION: 15.09.405. Moved by: COUNCILLOR DAVE HAY
That Council direct Administration to inform the Town of Grande Cache that the Town may dispose of the grader previously gifted to the Town through auction or sealed bid, with any proceeds going to the Town.

CARRIED

Councillor Bill Smith vacated the meeting at 11:22 a.m.

8.6 LITTLE SMOKY WATER DISTRIBUTION LINE – LOCAL IMPROVEMENT TAX PROCESS

**LOCAL
IMPROVEMENT
TAX – DISCUSSION**

MOTION: 15.09.406. Moved by: COUNCILLOR DAVE HAY
That Council accept the Local Improvement Tax process provided by Administration for discussion.

Councillor Bill Smith re-entered the meeting at 11:23 a.m.

CARRIED

Reeve Gervais recessed the meeting at 12:07 p.m.
Reeve Gervais reconvened the meeting at 1:16 p.m.

**LOCAL
IMPROVEMENT
TAX PLAN**

MOTION: 15.09.407. Moved by: REEVE DALE GERVAIS
That Council directs Administration to prepare a Local Improvement Tax Plan and Bylaw for the Hamlet of Little Smoky Water Distribution System Project with a charge of \$12,500.00 per metered account.

CARRIED

**#9
COUNCILLORS
BUSINESS &
REPORTS**

9.1 COUNCILLORS' BUSINESS & REPORTS

9.2 MEMBERS' REPORT: Council provided an update on activities and events both attended and upcoming, including the following:

COUNCILLOR BILL SMITH

Attended the Grovedale Cemetery Meeting
Attended the Peace Country Forage Association Meeting

COUNCILLOR ROXIE RUTT

Attended the GP Chamber of Commerce BBQ
Attended the Grand Spirit Foundation Meeting
Attended the Tour of Alberta

COUNCILLOR DALE SMITH

Attended the Tour of Alberta

DEPUTY REEVE TOM BURTON

Attended the East Smoky Recreation Board Meeting
Attended the DeBolt Library Board Meeting
Attended the Nitehawk Meeting
Attended the Tour of Alberta

MOTION: 15.09.409. Moved by: DEPUTY REEVE TOM BURTON

That Council sponsor the Grande Prairie Rural Crime Watch AGM on November 3rd, 2015 to a maximum of \$1,000.00.

CARRIED

COUNCILLOR DAVE HAY

Attended the Tour of Alberta
Attended the Valleyview & District Recreation Board Meeting

COUNCILLOR LES URNESS

Attended the Tour of Alberta

COUNCILLOR GEORGE DELORME

Not in attendance

9.1 REEVE'S REPORT:

REEVE DALE GERVAIS:

Attended the Chamber of Commerce Centennial Celebration

Attended the Tour of Alberta

Attended the Golden Triangle Meeting

8.7 CAO / MANAGER REPORT

CAO REPORT

MOTION: 15.09.408. Moved by: COUNCILLOR DAVE HAY
That Council accept the CAO / Managers' Report as presented.
CARRIED

#11 IN CAMERA

11.0 IN CAMERA

IN CAMERA

MOTION: 15.09.410. Moved by: COUNCILLOR BILL SMITH
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting go In Camera at 2:40 p.m.

CARRIED

**11.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(FOIPP; SECTION 16)**

OUT OF CAMERA

MOTION: 15.09.411. Moved by: DEPUTY REEVE TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come Out of Camera at 4:25 p.m.

CARRIED

MOTION: 15.09.412. Moved by: COUNCILLOR BILL SMITH
That Council remove condition 1C on the hydrology study within the development permit S15-016 in exchange for a two year warranty period.

CARRIED

#12
ADJOURNMENT

12.0 ADJOURNMENT

MOTION: 15.09.413. Moved by: COUNCILLOR LES URNESS
That this meeting adjourn at 4:30 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

UNADOPTED



REQUEST FOR DECISION

SUBJECT: **Fox Creek ATV Club**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 22, 2015
DEPARTMENT: CAO SERVICES
FILE NO./LEGAL: File Number, Legal or N/A.
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: INT
GM: INT PRESENTER: INT
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation by the Fox Creek ATV Club for information as presented.

BACKGROUND / PROPOSAL:

The Fox Creek ATV Club registered as a Non Profit Club June 1, 2015 and has 20 plus members to date.

The club has spoken with Alberta Environment & Parks (AEP), which are supportive of the project and working with the club. The club is also hoping to team up with The Golden Triangle. They will be starting to clear and join trails in the spring of 2016.

Administration is helping the ATV Club with information regarding applying for various grants.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – N/A

Benefits – The benefit of Council hearing the presentation is that they will have a better understanding on what the club is wanting to achieve.

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

None

ATTACHMENT(S):

- Fox Creek ATV Club Presentation

CORPORATE ACCESS NUMBER: 5019013969

**Government
of Alberta ■**

SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**FOX CREEK A.T.V. CLUB
WAS INCORPORATED IN ALBERTA ON 2015/06/01.**



Notice of Address for Societies or
Notice of Change of Address for Societies

(Section 24(2))

This information is being collected for the purposes of corporate registry records in accordance with the *Societies Act*. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, 780-427-7013.

Corporate Access Number:	
Name of Society: <u>Fox creek A.T.V club</u>	
Address of Registered Office (Street Address): <u>609 Hammond Dr. Fox creek AB</u>	Postal Code: <u>T0H1P0</u>
Legal Land Description:	
Address for Service by Mail, if different from Address of Register Office: (Post Office Box) <u>Box 755 Fox creek AB T0H1P0</u>	

I, Jason Kuit, certify that the information I have provided is true and correct to the best of my knowledge and that I am authorized to file this form on behalf of the Society

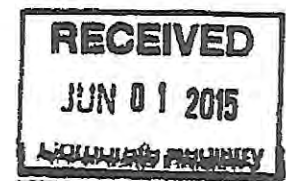
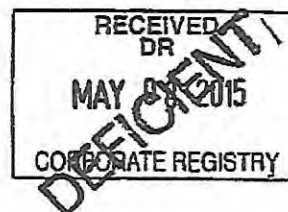
Dated this March 31~~st~~ day of 31, 20 15

780-622-5377
Telephone Number:

Jason Kuit
Name of Authorized Representative (print name):

President.
Relationship to Society:

[Signature]
Signature



Attachment

Attachment Type	Microfilm Bar Code	Date Recorded
Bylaws	10000007124453727	2015/06/01
Notice of Address	10000407124453725	2015/06/01
Application	10000207124453726	2015/06/01
Nuans	10000807124453728	2015/06/01

Registration Authorized By: JASON KUIT
PRESIDENT

This information is being collected for the purposes of corporate registry records in accordance with the *Societies Act*. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for the Alberta Government, Box 3140, Edmonton, Alberta T5J 2G7, 780-427-7013.

We, the undersigned, hereby declare that we desire to form a Society under the *Societies Act*, and that:

1. The name of the Society is:	RECEIVED DR MAY 08 2015 CORPORATE REGISTRY
FOX creek A.T.V. Club	
2. The object(s) of the Society is/are	
To bring people together	

We certify that the information we have provided is true and correct to the best of our knowledge

Dated this March 28 day of 31st, 20 15

Applicant

Jason Arden Donald Knit ✓ Full Name	780-622-5377 Telephone Number
Box 755 Foxcreek Ab. T0H-1P0 Mailing Address	<i>[Signature]</i> Applicant Signature
Tanya Montgomery ✓ Full Name	780-622-9733 Telephone Number
Box 755 FoxCreek AB T0H-1P0 Mailing Address	<i>[Signature]</i> Applicant Signature
Andrew Maclean ✓ Full Name	780-622-7817 Telephone Number
PO Box 462 FoxCreek AB T0H 1P0 Mailing Address	<i>[Signature]</i> Applicant Signature
MELVIN PINEAULT ✓ Full Name	780/995/ 6023 Telephone Number
PO Box 1352 FOX CREEK AB T0H-1P0 Mailing Address	<i>[Signature]</i> Applicant Signature
James Henry Pang Dao ✓ Full Name	780-622-3289 Telephone Number
PO. BOX - 462 Fox Creek Ab. T0H-1P0 Mailing Address	<i>[Signature]</i> Applicant Signature
Dustin Earl Ritchie Full Name	1-506-323-1461 Telephone Number
PO Box 944 401 7th Ave Fox creek Mailing Address	<i>[Signature]</i> Applicant Signature
T0H1P0	

MEETINGS

13. This society shall hold an annual meeting on or before April 15 (month & day) in each year, of which notice in writing to the last known address of each member shall be delivered in the mail 15 (number) days prior to the date of the meeting. At this meeting there shall be elected a President, Vice-President, Secretary, Treasurer, (or Secretary/Treasurer), and three directors. The officers and directors so elected shall form a Board, and shall serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting, provided it is so stated in the notice calling such meeting. Any member in good standing shall be eligible to any office in the society.
14. General meetings of the society may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing to the last known address of each member, delivered in the mail eight days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter to the last known address of each member, delivered in the mail eight days prior to the meeting.
15. 5 (fraction, percentage or number) members in good standing shall constitute a quorum at any meeting.

VOTING

16. Any member who has not withdrawn from membership nor has been suspended nor expelled shall have the right to vote at any meeting of the society. Such votes must be made in person and not by proxy or otherwise.

REMUNERATION

17. Unless authorized at any meeting and after notice for same shall have been given, no officer, director, or member of the society shall receive any remuneration for his/her services.

BORROWING POWERS

18. For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

BYLAWS

19. The Bylaws may be rescinded, altered or added to by a "Special Resolution"

Date: March 31 15

Signature: <u>[Signature]</u>	Address <u>609 Hammond Dr.</u>	Apartment
Print Name: <u>Jason Knit</u>	City/Town <u>FC</u> Province <u>AB</u>	Postal Code <u>T0H 1P0</u>
Signature: <u>[Signature]</u>	Address	Apartment
Print Name: <u>Tanya Montgomery</u>	City/Town <u>Fox Creek</u> Province <u>AB</u>	Postal Code <u>T0H-1P0</u>
Signature: <u>[Signature]</u>	Address	Apartment
Print Name: <u>Andrew Maclean</u>	City/Town <u>Fox Creek</u> Province <u>AB</u>	Postal Code <u>T0H 1P0</u>
Signature: <u>[Signature]</u>	Address <u>FOX-CREEK</u>	Apartment
Print Name: <u>MELVIN PINEAULT</u>	City/Town Province <u>AB</u>	Postal Code <u>T0H-1P0</u>
Signature: <u>[Signature]</u>	Address <u>FOX CREEK</u>	Apartment
Print Name: <u>JAMES HAUGILL</u>	City/Town Province <u>AB</u>	Postal Code <u>T0H 1P0</u>
WITNESS Signature: <u>[Signature]</u>	Address	Apartment
Print Name: <u>Dustin Ritchie</u>	City/Town <u>Fox Creek</u> Province <u>AB</u>	Postal Code <u>T0H 1P0</u>

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Witness

Erica Dawn Grant

Witness Full Name

P.O Box 944 Fox Creek, AB T0H 1P0

Mailing Address

Erica 
Witness Signature

TERMS AND CONDITIONS

Definitions:

'Customer' refers to a person, firm or other entity who receives a NUANS Report directly or indirectly from HP pursuant to a written agreement with HP, or who relies on such Report without the benefit of any written agreement with HP.

"HP" shall at all times refer to Hewlett-Packard (Canada) Co.

(a) There are no representations or warranties, expressed or implied, oral or written in fact or by operation of law or otherwise, except as herein expressly stated. In no event shall HP be liable for any indirect, special or consequential damages for any reason whatsoever including any damages arising out of Customer's access to or use of services, data or reports provided under the Agreement between the Customer and HP, including responsibility or liability resulting from the inaccuracy and/or omissions of NUANS Reports or NUANS Database Pre Searches.

(b) HP'S liability for direct damages resulting from HP'S negligence or breach of contract in the execution of services (including delivery of data and reports) under its Agreement with the Customer shall be limited to the total charge for the services giving rise to the loss or damage.

(c) Where a Customer is required to re-order a NUANS Report because the Customer did not receive the first report or because of a demonstrable omission or inaccuracy therein, HP'S sole liability in the case of non-receipt by Customer shall be to waive all charges with respect thereto, provided that in all such cases HP shall not be liable for any failure in the case of an Act of God, riots, insurrection or any other event beyond HP'S direct control and provided in all cases that the Customer provide HP with satisfactory evidence of one of the above-mentioned failures within fifteen (15) days of the alleged date of such failure.

(d) The Customer agrees to indemnify HP and to hold it harmless from any loss or liability to the Customer, or to any third parties for any injuries or damages not caused by HP'S negligence which result from the Customer's access to or use of any such report or data and operation of any machines in the control of HP, from the Customer's use of HP'S premises or premises which HP is authorized to use, or from any error or inaccuracy in the preparation and formulation of a request for a NUANS Report.

(e) The Customer acknowledges that HP is subject to certain time and other restrictions in compiling its data base for purposes of delivering a NUANS Report or a NUANS Database Pre-Search and the Customer shall so advise any third party to whom it disseminates such Report or Pre-Search. HP shall not be held liable by the Customer or by any third party for the failure of a NUANS Report or a NUANS Database Pre-Search to disclose any name with prior rights HP expressly excludes all liability and damages resulting from the inaccuracy or incompleteness of, or omissions from, any NUANS Report.

CONDITIONS GÉNÉRALES

Définitions

On entend par « client » une personne, une entreprise ou toute autre entité qui reçoit directement ou indirectement de HP un rapport NUANS en conformité avec une entente écrite avec HP, ou qui compte sur un tel rapport sans avoir conclu d'entente écrite avec HP.

Le terme « HP » fait toujours référence à Hewlett-Packard (Canada) Cie

(a) Sauf mention contraire dans le présent contrat, HP ne reconnaît aucune représentation ni garantie expresse ou implicite, verbale ou écrite, dans les faits ou par l'effet de la loi ou de toute autre disposition. HP ne peut en aucun cas être tenue responsable de dommages spéciaux, indirects ou accessoires, dont les dommages résultant de l'obtention ou de l'utilisation par le client des données, rapports ou services fournis en vertu des présentes y compris toute responsabilité découlant d'inexactitudes ou d'omissions dans les rapports NUANS ou dans les rapports de recherche préliminaire NUANS.

(b) La responsabilité de HP pour tout dommage direct résultant de la négligence de HP ou de la violation du contrat dans l'exécution des services (y compris la fourniture de données et de rapports) en vertu des présentes sera limitée au montant total des frais exigés pour les services qui ont donné lieu à la perte ou au dommage.

(c) Si le client est obligé de redemander un rapport NUANS parce que HP a omis de produire le premier rapport selon ses obligations, la seule responsabilité de HP consistera à renoncer à tous les frais associés à cette demande, à condition que HP soit exemptée de toute responsabilité si le manquement est dû à un cas de force majeure, à des émeutes, à des insurrections ou à toute autre cause indépendante de la volonté de HP; par ailleurs, le client sera aussi tenu de fournir à HP des pièces justificatives satisfaisantes d'un tel manquement dans un délai de quinze (15) jours suivant la date prétendue de chaque manquement.

(d) Le client convient d'indemniser HP et de le dégager de toute responsabilité découlant d'une perte ou d'une obligation pour le client ou une tierce partie en raison de blessures ou de dommages qui ne résultent pas de la négligence de HP mais plutôt du fait que le client a obtenu et utilisé le rapport ou les données et a fait fonctionner de l'équipement sous le contrôle de HP, qu'il a utilisé les locaux de HP ou des locaux que HP est autorisée à utiliser, ou qu'une erreur ou une inexactitude s'est produite dans la préparation ou la formulation d'une demande de rapport NUANS.

(e) Le client reconnaît que HP est soumise à certaines restrictions liées au temps et à d'autres facteurs lorsqu'elle compile sa base de données en vue de produire un rapport NUANS ou un rapport de recherche préliminaire NUANS et il devra donc en prévenir toute tierce partie à qui il transmet le rapport NUANS ou le rapport de recherche préliminaire NUANS. HP ne peut être tenue responsable par le client ou toute tierce partie en cas d'omission de divulgation dans le rapport NUANS ou le rapport de recherche préliminaire NUANS de toute dénomination et remarque de commerce avec droit prioritaire. HP décline expressément toute responsabilité découlant d'inexactitudes ou d'omissions dans le rapport NUANS.

Abbreviation/Abréviation	English Term	Terme français	Abbreviation/Abréviation	English Term	Terme français
	Company Name	Nom de l'entreprise		Trade-mark	Marque de commerce
Jur	Jurisdiction Code	Code de juridiction	App No./No app	Application Number	Numéro d'application
No.	Company Number	Numéro de l'entreprise	Reg No./No enr	Registration Number	Numéro d'enregistrement
Date	Incorporation Date	Date d'incorporation	Reg.Date/Date enr	Registration Date	Date d'enregistrement
	City	Ville		Status	Statut
EP	Extra-Provincial Code	Code extra-provincial		Owner name	Propriétaire
Type	Company Type	Type de l'entreprise	Classes	Nice Class Codes	Codes des classes Nice
Status/Statut	Legal Status	Statut légal	Goods/Produits	Goods and Services	Produits et services
Stat Date/Date eff	Status Date	Date effective			
Bus./Act.	Line of Business	Secteur d'activité			

Latest NUANS update dates / Dernière mise à jour de NUANS

AB Bus. 2015Ma04 AB Corp. 2015Ma04 CD 2015Ma06 OSFI 2011Oc21

TM Update/Mise à jour des MC 015Ma05 App. No./No. App. 1726100 Filed/Déposée 015A/29



RECEIVED
DR
MAY 08 2015
CORPORATE REGISTRY

Society Bylaws

Name of Society

Fox creek A.T.V club

FILED 110

JUN 01 2015

Registrar of Corporations
Province of Alberta

MEMBERSHIP

1. Membership fee, if any, in the society shall be determined, from time to time, by the members at a general meeting. Any person residing in Alberta, and being of the full age of 18 years, may become a member by a favourable vote passed by a majority of the members at a regular meeting of the society, and upon payment of the fee. Such voting shall be by ballot, unless the meeting by resolution otherwise decides. Any person under the age of 18 years may in the same manner become a member upon payment of half of the said fee.
2. Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through its Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the society until reinstated. Any member upon a majority vote of all members of the society in good standing may be expelled from membership for any cause which the society may deem reasonable.

BOARD OF DIRECTORS

3. Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the society.
4. The Board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the society, and meetings of the Board shall be held as often as may be required, but at least once every three months, and shall be called by the President. A special meeting may be called on the instructions of any two members provided they request the President in writing to call such meetings, and state the business to be brought before the meeting. Meetings of the Board shall be called by 10 days notice in writing mailed to each member or by three days notice by fax or telephone. Any four members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.
5. A person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected, and did not refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as director before the appointment or election, or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election.

6. Any director or officer, upon a majority vote of all members in good standing, may be removed from office or any cause which the society may deem reasonable.

PRESIDENT

7. The President shall be ex-officio a member of all Committees. He/she shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

SECRETARY

8. It shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. He/she shall have charge of the Seal of the society which whenever used shall be authenticated by the signature of the Secretary and the President, or, in the case of the death or inability of either to act, by the Vice-President. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the President and the Board.
9. The Secretary shall also keep a record of all the members of the society and their addresses, send all notices of the various meetings as required, and collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for deposit in a Bank, Trust Company, Credit Union or Treasury Branch as required.

TREASURER

10. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide.

AUDITING

11. The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year end of the society in each year shall be April 1 (month & day).
12. The books and records of the society may be inspected by any member of the society at the Annual Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have access to such books and records.

INCORPORATE SOCIETY - Registration Statement

Alberta Registration Date: 2015/06/01

Corporate Access Number: 5019013969

Service Request Number: 23434810
Society Name Type: Named Society Name
Society Name: FOX CREEK A.T.V. CLUB

REGISTERED ADDRESS

Street: 609 HAMMOND DR.
Legal Description:
City: FOX CREEK
Province: ALBERTA
Postal Code: T0H 1P0

RECORDS ADDRESS

Street:
Legal Description:
City:
Province:
Postal Code:

ADDRESS FOR SERVICE BY MAIL

Post Office Box: BOX 755
City: FOX CREEK
Province: ALBERTA
Postal Code: T0H 1P0
Internet Mail ID:

Fiscal Year End: 04/01
CAN of Entity Providing Undertaking:
Undertaking Date:

Future Dating Required:
Registration Date: 2015/06/01

Fox Creek ATV Trail System Proposal

Fox Creek ATV Club

To the Municipal District of Greenview

From Jason Kuit – Fox Creek ATV Club President

609 Hammond Drive

Fox Creek AB

T0H1P0

This project will be good for tourism around Fox Creek and Northern Alberta as a whole. This project will be excellent for families/people of all ages and for riders of all skills, it will also make hunting, fishing and bow hunting accessible for people as well. The ATV club wants to help make Fox Creek a better place for all to live and visit

As of now we have 20 plus members ready to work and get our trail system under way. Production reports can be available at the end of each month if requested. Once the trail system is completed we will be having memberships/trails passes available to the community and surrounding areas, this will help with the up keep of the trails

The Fox Creek ATV Club is asking for 170,750.00. I know this sounds like a lot but please remember we are just starting out and have basically nothing besides man power to work with. This money will buy the club house with a garage to store all the machines and supplies, it will also be the base of operations plus a meeting place to discuss all details about the trail system for all the club members and a place with office space where all paperwork and production reports will be documented. The garage will also be a place to work on all machines and will allow us to do regular maintenance on all equipment.

If you have any more questions feel free to call me at 780-622-5377 or send an email to jasonkuit@live.com

Thank you

Sincerely;

Jason Kuit-Fox Creek ATV president

Listed is the equipment and supplies our club will need to start and to continue to build and maintain the trail system in and around Fox Creek

Polaris RZR 1000 4 seater	- 35,000.00
Polaris 6x6	- 30,000.00
2 Trailers (1 tetrapod 1 dump)	- 10,000.00
2 Stihl chain saws	- 1400.00
Fuel & oil	- 5000.00
2 brush saws	- 3500.00
Club house with garage	- 70,000.00
Hard hats	- 1000.00
Gloves	- 400.00
High vis vests	- 500.00
2 hand cutters	- 150.00
Safety glasses	- 400.00
4 handheld gps	- 2000.00
Spare tires	- 1500.00
Misc	- 5000.00

Time Line For The Fox Creek ATV Club

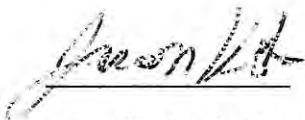
We will be starting the trails in the spring of 2016. We will be doing 2 trips out monthly on weekends with 1 to 2 teams of 3 to 6 people per team. In that time we want to be trying to clear/join 5-15km of trail per weekend with the help of the maps from the sizemic trails. We plan on connecting them and making a system of trails plus adding to connecting trail systems.

We would like to connect to other towns such as Whitecourt, Edson, Grande Cache, Hinton and Valleyview. I have been in contact with other clubs in the area and will be working with them to make a better system of trails for the Fox Creek Snowmobile Club and the Whitecourt ATV Club. We plan on having fundraisers of different sorts as well. We would like to purchase a piece of land in Fox Creek that has access to trails from town and a garage on it to store all the tools and machines. There is a rental unit on the property which will make for a steady income for the club to use for more supplies and materials.

I know the amount of money we are asking for seems like a lot at this time but our plan is to not ask for any more for atleast 4 years, the money we will be asking for at that time will be to build bridges and such for the trails. At the end of our 4 year plan we are hoping for 1000km of mapped and useable trails and spots to stop for a break, examples such as pick-nick spots with tables and some with cabins for all to use. If you have any more questions feel free to call me at 780-622-5377 or email me at jasonkuit@live.com

Thank you

Sincerely;

A handwritten signature in black ink, appearing to read 'Jason Kuit', written over a horizontal line.

Jason Kuit – President of Fox Creek ATV Club



REQUEST FOR DECISION

SUBJECT:	Bylaw 15-750 on Plan 1273HW Block 3 Lot 10			
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND	APPROVED FOR SUBMISSION	
MEETING DATE:	September 22, 2015	CAO:	MH	MANAGER: SAR
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT	GM:	INT	PRESENTER: LJD
FILE NO./LEGAL:	A15-007 – Plan 1273HW Block 3 Lot 10	LEGAL/ POLICY REVIEW:	INT	
STRATEGIC PLAN:		FINANCIAL REVIEW:		

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, Division 12, Bylaws, Regulations, Planning Bylaws 692 (1) - (9). In accordance with Section 692 of the Municipal Government Act (MGA), prior to giving Second Reading to a Bylaw, Council must hold a Public Hearing. Section 606 of MGA outlines the requirements for advertising, stating the Notice of the Bylaw must be published at least once a week for two consecutive weeks in at least one newspaper other publication circulating in the area to which the proposed bylaw relates and at least five days prior to the meeting, or mailed or delivered to every residence in the area to which the proposed Bylaw is to be held.

Council Bylaw / Policy (cite) – *Municipal Development Plan Bylaw No. 03-397 December, 2003 (cite), Section 1, 1.2 Goals of the Plan, Section 5 – Settlements 5.2.4 (a) and (b), and 5.2.5.*

MD of Greenview No. 16, Land Use Bylaw 03-397, December, 2003 (cite), Section 8, Amending this Bylaw, 8.1 Contents of Amendment Application, and 8.2 The Amendment Process.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw No. 15-750, to re-designate Lot 10 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District.

MOTION: That Council give Third Reading to Bylaw No. 15-750, to re-designate Lot 10 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District.

PURPOSE:

Bylaw 15-750 is required for the re-designation of Lot 10 Block 3 Plan 1273HW from Hamlet Commercial (HC) District to Hamlet Residential (HR) District.

BACKGROUND / PROPOSAL:

The application was received from Chester Wathen, who is the landowner of the vacant Lot 10 Block 3 Plan 1273HW, which is located in the Hamlet of DeBolt, Ward 6. Mr. Wathen proposes to rezone the lot from Hamlet Commercial (HC) District to Hamlet Residential (HR) District as per attached Schedule 'A', to locate a manufactured home (16 x 68 feet) there. The owner location map is attached as Schedule 'B' and the Farmland Report and Map as Schedule 'C'.

The Blue Apple Café is located to the west of this lot. Both water and sewer lines exist along the lot frontage. A shared access with Lot 9 is installed as per our Road Foreman's advice. The lane at the back of the lot is a utility easement, not a back alley. Referral Responses are attached as Schedule 'D', showing there were no concerns.

The landowner also owns the adjacent Lot 9 Block 3 Plan 1273HW, which he has made recent application to rezone from Hamlet Commercial (HC) District to Hamlet Residential (HC) District.

The Municipal Development Plan (MDP) - Section 5 – Settlements of the MD's MDP supports further residential:

"5.2.4 Within hamlets the following types of development shall be encouraged by the Municipal District:

- (a) residential uses, including single family dwellings and manufactured homes;*
- (b) local and convenience commercial uses.*

5.2.5 In order to ensure that future hamlet development is compatible with existing uses, the Municipal District shall ensure that adequate distance separations or buffers are provided between residential and non-residential uses."

The legislative requirements for the Public Hearing have been fulfilled with notifications sent to the adjacent landowners and referral agencies, along with advertising taking place on the MD's website and in the Daily Herald Tribune in the September 2 and September 9, 2015 issues of their publication.

Therefore as outlined above, the current municipal legislation would permit the industrial use at the proposed location.

OPTIONS – BENEFITS / DISADVANTAGES:

Option 1 – That Council consider the information from the Public Hearing and grant Second and Third Readings by Bylaw No. 15-750.

Option 2 – That Council table Bylaw No. 15-750 for further discussion and/or information.

Option 3 – That Council consider the information from the Public Hearing and defeat Second Reading to Bylaw No. 15-750.

Benefits – Additional residential opportunities to rate payers within the municipality and offers economic options for the municipality to continue to prosper with a steady growth.

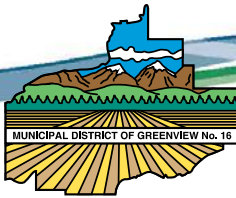
Disadvantages – Increased opportunity for conflicts with surrounding land uses.

COSTS / SOURCE OF FUNDING:

The application has been endorsed by the applicant and the appropriate fees have been received as required.

ATTACHMENT(S):

- Schedule 'A' – Application and Sketch
- Schedule 'B' – Location Map
- Schedule 'C' – Farmland Report
- Schedule 'D' – Referral Responses
- Schedule 'E' – Bylaw 15-750



Schedule 'A' – Application and Sketch



LAND USE AMENDMENT APPLICATION – FORM A

Municipal District of Greenview

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

www.mdgreenview.ab.ca

Rec'd
May 1, 2015

FOR ADMINISTRATIVE USE

LUB MAP NO.	BYLAW NO.
6	
APPLICATION NO.	
115-007	
RECEIPT NO.	0132175
ROLL NO.	40512
RFLA RATING	NA.

NAME OF APPLICANT(S) Chester WATHER		
ADDRESS RR 1 Debolt.		
POSTAL CODE T0H1B0	TELEPHONE (Res.) 780518 3119.	(Bus.)

NAME OF REGISTERED LANDOWNER(S) Same		
ADDRESS		
POSTAL CODE		
TELEPHONE (Res.) (Bus.)		

Complete if Different from Applicant

Legal description of the land affected by the proposed amendment

C.O.T. 152 065 569

QTR./L.S. SW	SEC 12	TWP 72	RG. 1	M 6	OR	REGISTRATION PLAN NO. 1273 HW	BLOCK 3	LOT 10
-----------------	-----------	-----------	----------	--------	----	----------------------------------	------------	-----------

Land Use Classification for Amendment Proposed:

FROM: HAMLET COMMERCIAL	TO: HAMLET RESIDENTIAL
----------------------------	---------------------------

Reasons Supporting Proposed Amendment:

Residential Development for Modular Home
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Physical Characteristics:

Describe Topography: Vacant lot.	Vegetation: Grass/weeds.	Soil:
----------------------------------	--------------------------	-------

Water Services:

Existing Source:	Proposed Water Source:
------------------	------------------------

Sewage Services:

Existing Disposal:	Proposed Disposal:
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Approach(s) Information:

Existing: urban.	Proposed:
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☒ I/We have enclosed the required Application Fee of \$ 800.00.

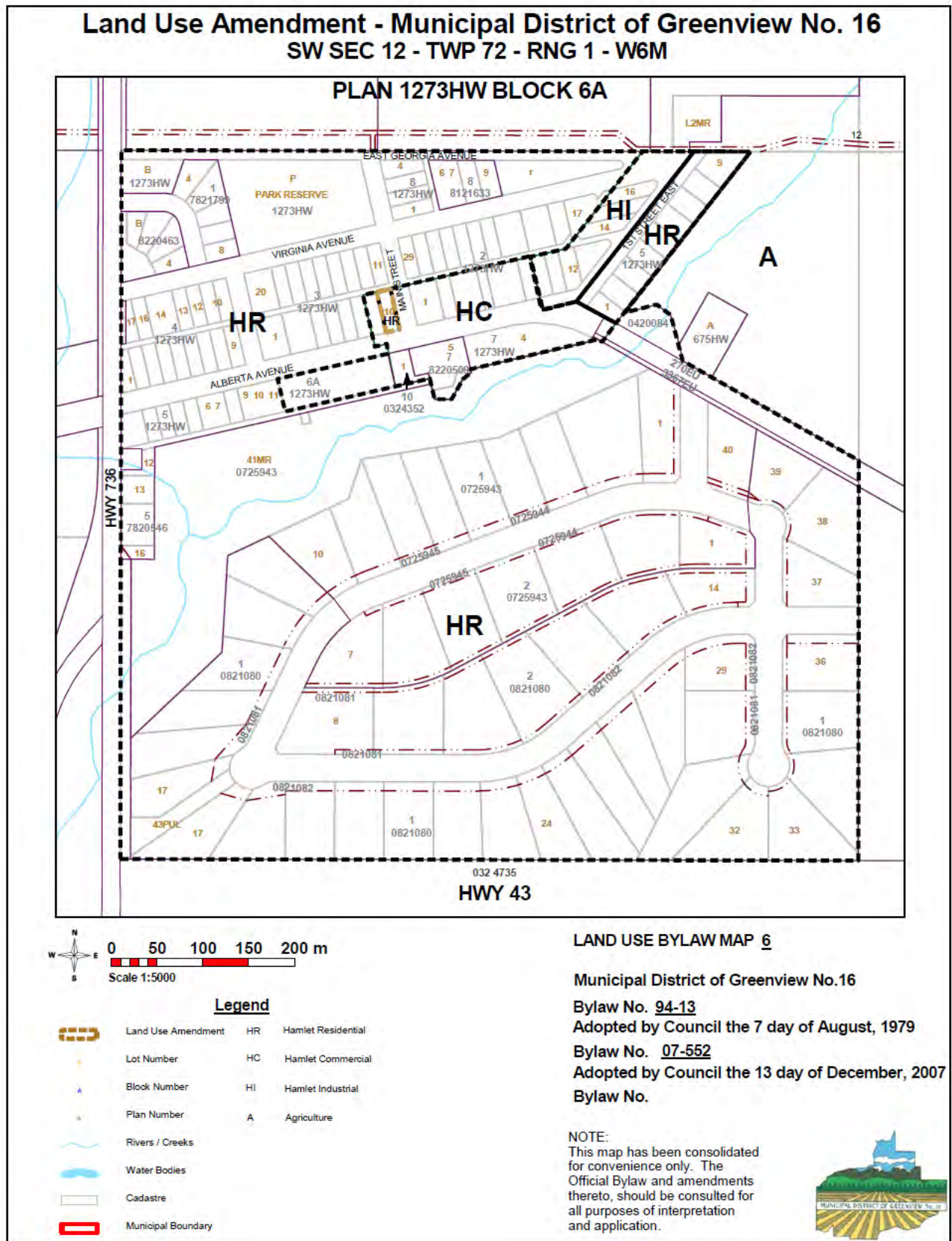
Date: May 01 2015 Applicant(s): Chester Wather

Date: May 01 2015 Registered Landowner(s): Chester Wather

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

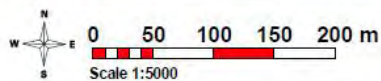
Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

Schedule 'A' – Application and Sketch



Schedule 'A' – Application and Sketch

Land Use Amendment - Municipal District of Greenview No. 16 SW SEC 12 - TWP 72 - RNG 1 - W6M



Legend

	Land Use Amendment	HR	Hamlet Residential
	Lot Number	HC	Hamlet Commercial
	Block Number	HI	Hamlet Industrial
	Plan Number	A	Agriculture
	Rivers / Creeks		
	Water Bodies		
	Cadastre		
	Municipal Boundary		

LAND USE BYLAW MAP 6

Municipal District of Greenview No.16

Bylaw No. 94-13

Adopted by Council the 7 day of August, 1979

Bylaw No. 07-552

Adopted by Council the 13 day of December, 2007

Bylaw No.

NOTE:

This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.



Schedule 'B' – Owner Location Map

FILE NO. A15-007

APPLICANT: CHESTER WATHEN

PROPOSED LAND USE AMENDMENT

LEGAL LOCATION: SW-12-72-1-W6

PLAN 1273HW, BLOCK 3, LOT 10

LANDOWNER: CHESTER WATHEN

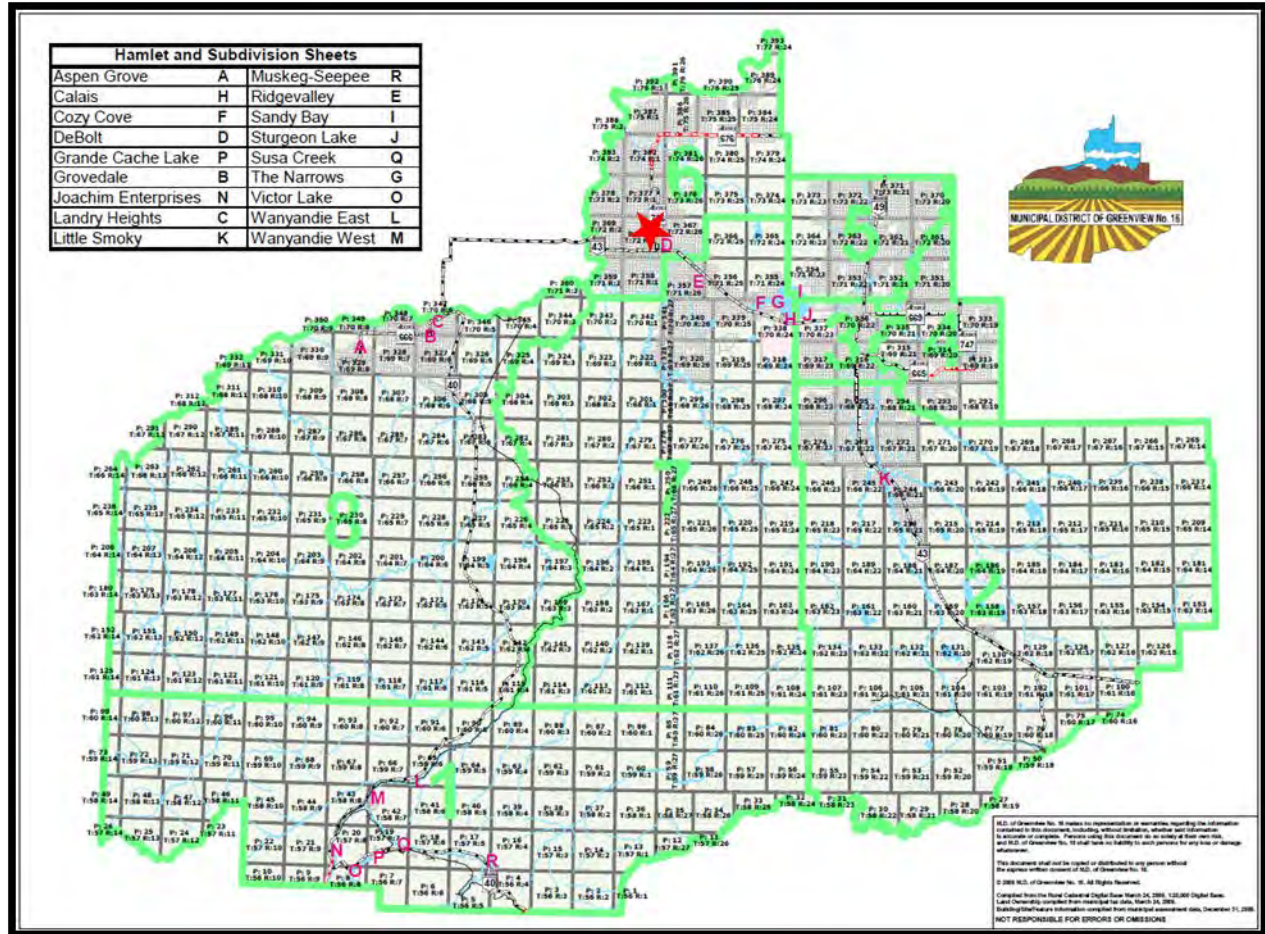
Township 72, Range 1



M.D. of Greenview No. 16



Schedule 'B' – Owner Location Map



Schedule 'C' – Farmland Report and Map

PROPOSED LAND USE AMENDMENT

FILE NO. A15-007

LEGAL LOCATION: SW-12-72-1-W6

APPLICANT: CHESTER WATHEN

PLAN 1273HW, BLOCK 3, LOT 10

LANDOWNER: CHESTER WATHEN

FARMLAND REPORT NOT APPLICABLE FOR THIS PARCEL



Schedule 'D' – Referral Responses



Room 1401, 10320 - 99 St
Grande Prairie, AB T8V 6J4
Phone: (780) 538-5310
Fax: (780) 538-5384

June 29, 2015

Our Ref: 72-1-6

Municipal District of Greenview No. 16
Box 1079, 4806 – 36 Ave
Valleyview, Alberta
T0H 3N0

**Proposed Land Use Amendment Hamlet Commercial to Hamlet Residential
Lot 10, Block 3, Plan 1273HW within the SW 12-72-1-W6M
Highway 43, Hamlet of Debolt
Wathen**

File: A15-007

Thank you for referring the proposed land use amendment to Alberta Transportation for review and comment.

Alberta Transportation has no particular concerns with the proposed Land Use Amendment Hamlet Commercial to Hamlet Residential (HC toHR).

Yours truly,

A handwritten signature in blue ink that reads "Gerry Benoit".

Gerry Benoit
Development and Planning Technologist

Schedule 'D' – Referral Responses

From: LandInquiries@atcoelectric.com
To: [Jenny Cornelsen](#)
Subject: AEL2015-0779 - A15-007 Notice to Referral Agencies
Date: June 12, 2015 8:47:16 AM

Good Morning Jenny,

ATCO Electric has no comments or concerns with this application.

Thank you.

Rita Klasson

Land Administrator/Land Administration

ATCO Electric | Distribution | Forest & Lands Management

18th Floor CWB | 10303 Jasper Avenue, Edmonton, AB T5J 5C3
Phone: (780) 508-4688

Mailing Address:

ATCO Electric Ltd. 10035 – 105 Street, Edmonton, AB T5J 2V6

Attn: Rita Klasson - 18CWB



Please consider the environment before printing this e-mail

Schedule 'D' – Referral Responses



5-06-11 00:23 EASTSMOKYGASCOOP

1780957254 >>

780 524-4307

P 1/1



MUNICIPAL DISTRICT OF GREENVIEW No. 16

NOTICE TO REFERRAL AGENCIES

Emailed/Faxed: June 08, 2015 **File No.:** A15-007
Legal Description: SW-12-72-1-W6 Lot 10, Block 3, Plan 1273HW
Applicant: CHESTER WATHEN

PROPOSED LAND USE AMENDMENT: Hamlet Commercial - HC to Hamlet Residential - HR

Please provide your comments on the **PROPOSED LAND USE AMENDMENT AND SUBSEQUENT SUBDIVISION** in the space provided below or attach any additional comments on a separate sheet. If you have any questions regarding the attached, please contact our office. Deadline for your written comments: NOON, July 15, 2015 insofar as your agency is concerned. See Sketch attached. **If no comment is received by the above-specified date, it will be deemed as 'no objection'.**

If you have any questions regarding the attached, please contact Sally Ann Rosson, Manager Planning and Development, at the number provided.

COMMENTS:

No Comments

NAME (PLEASE PRINT)

Bill Harder

SIGNATURE

[Signature]

Please check box for corresponding referral agency

Circulated to:

- ☐ AESRD - Marsha Trites-Russel: marsha.trites-russel@gov.ab.ca;
- ☐ Alberta Culture - Rebecca Traquair: historical.lup@gov.ab.ca;
- ☐ Alberta Environment and Sustainable Resources Development - James Proudfoot: James.Proudfoot@gov.ab.ca;
- ☐ Alberta Environment and Sustainable Resources Development - Jack McNaughton: Jack.McNaughton@gov.ab.ca;
- ☐ Alberta Municipal Affairs - Tony Winia: Tony.winia@gov.ab.ca; (780) 833-4326
- ☐ Alberta Transportation - Gerry Benoit: Gerry.Benoit@gov.ab.ca;
- ☐ ATCO Electric - Rita Klasson: LandInquiries@atcoelectric.com;
- ☐ East Smoky Gas Co-op - Bill Harder: bill@esgas.ca; (780) 957-2544
- ☐ M.D. Agricultural Services - Quentin Bochar: quentin.bochar@mdgreenview.ab.ca; (780) 524-5237 **NEW**
- ☐ M.D. Construction and Maintenance Manager - Kevin Sklapsky: kevin.sklapsky@mdgreenview.ab.ca;
- ☐ M.D. Road Manager - Dennis Loewen: Dennis.Loewen@mdgreenview.ab.ca; (780) 539-7711
- ☐ Peace Wapiti School Division - : PWSPlan@pwsd76.ab.ca; (780) 532-4234

JUL 12 2015

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 10/9, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728785, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143

Toll Free: 1.888.924.7601

www.mdgreenview.ab.ca



Schedule 'E'

BYLAW No. 15-750

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 6 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of Lot 10 Block 3 Plan 1273HW
Within the Southwest (SW) Quarter of Section Twelve (12)
Within Township Seventy-Two (72)
Range One (1) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 25 day of August, A.D., 2015.

Read a second time this ____ day of _____, A.D., 2015.

Read a third time and passed this ____ day of _____, A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER

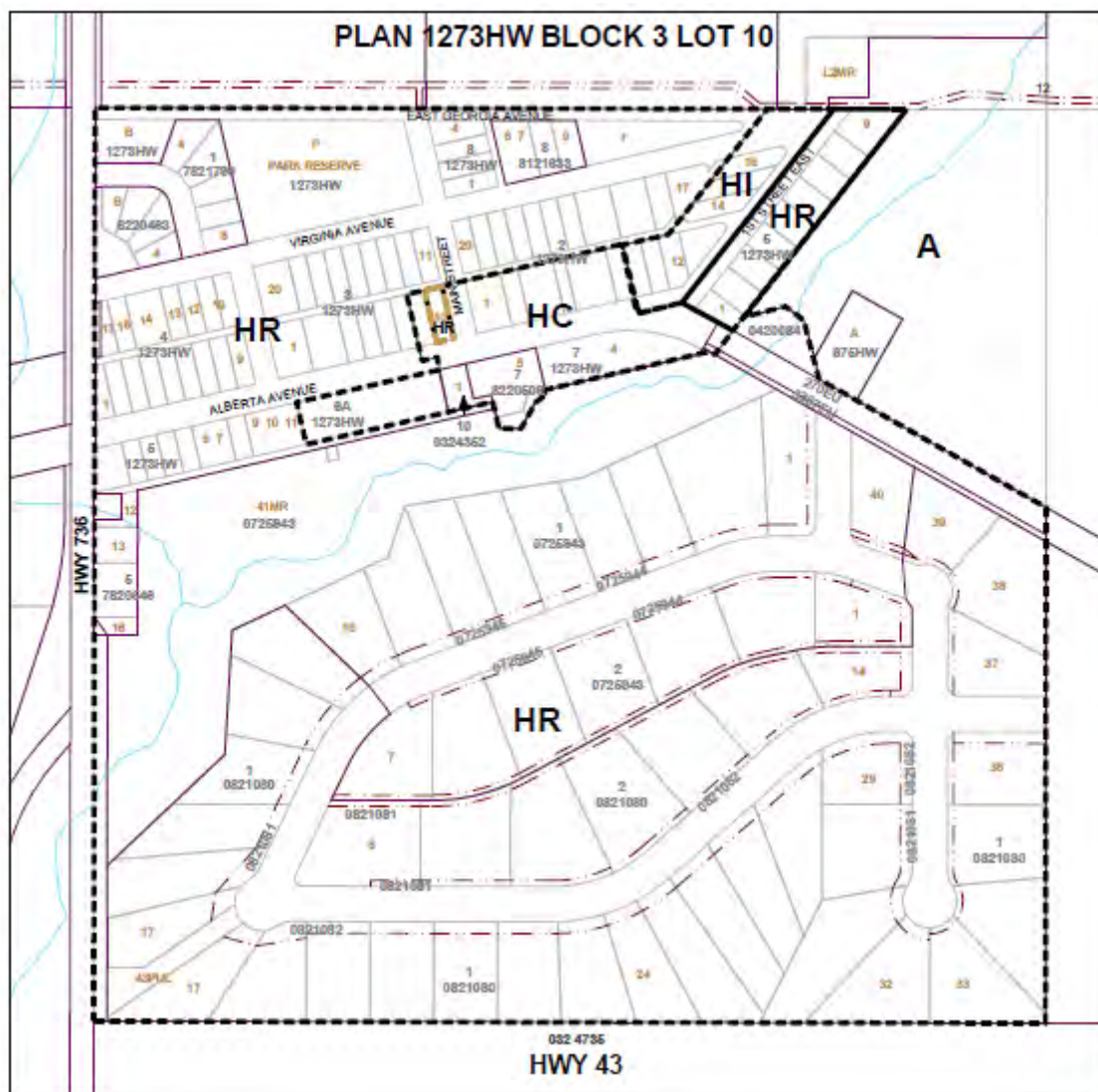
SCHEDULE "A"

To Bylaw No. 15-750

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of Lot 10 Block 3 Plan 1273HW
Within the Southwest (SW) Quarter of Section Twelve (12)
Within Township Seventy-Two (72)
Range One (1) West of the Sixth Meridian (W6M)

Is reclassified from Hamlet Commercial (HC) District to Hamlet Residential (HR) District as identified below:





REQUEST FOR DECISION

SUBJECT:	Bylaw 15-754 on SW-9-72-1-W6		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 22, 2015	CAO: MH	MANAGER: SAR
DEPARTMENT:	INFRASTRUCTURE & PLANNING/PLANNING & DEVELOPMENT	GM: INT	PRESENTER: LJD
FILE NO./LEGAL:	A15-001 – SW-9-72-1-W6	LEGAL/ POLICY REVIEW:	INT
STRATEGIC PLAN:		FINANCIAL REVIEW:	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, Division 12, Bylaws, Regulations, Planning Bylaws 692 (1) - (9). In accordance with Section 692 of the Municipal Government Act (MGA), prior to giving Second Reading to a Bylaw, Council must hold a Public Hearing. Section 606 of MGA outlines the requirements for advertising, stating the Notice of the Bylaw must be published at least once a week for two consecutive weeks in at least one newspaper other publication circulating in the area to which the proposed bylaw relates and at least five days prior to the meeting, or mailed or delivered to every residence in the area to which the proposed Bylaw is to be held.

Council Bylaw / Policy (cite) – *Municipal Development Plan Bylaw No. 03-397 December, 2003 (cite)*, Section 1, 1.2 Goals of the Plan, Section 3 Agriculture, 3.3 Better Agricultural Lands, and Section 6.2 Industrial Development.

MD of Greenview No. 16, Land Use Bylaw 03-397, December, 2003 (cite), Section 8, Amending this Bylaw, 8.1 Contents of Amendment Application, and 8.2 The Amendment Process.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw No. 15-754, to re-designate the proposed 2.02 hectare ± (4.99 acre) area within SW-9-72-1-W6 from Agriculture (A) District to Industrial (I) District.

MOTION: That Council give Third Reading to Bylaw No. 15-754, to re-designate the proposed 2.02 hectare ± (4.99 acre) area within SW-9-72-1-W6 from Agriculture (A) District to Industrial (I) District.

PURPOSE:

Bylaw 15-754 is required for the re-designation of a proposed 2.02 hectare ± (4.99 acre) area within SW-9-72-1-W6 from Agriculture (A) District to Industrial (I) District.

BACKGROUND / PROPOSAL:

The application was received from the landowner, Gary Klassen, to rezone a 2.02 hectare ± (4.99 acre) area located near DeBolt, in Ward 6. The proposal would allow for the future subdivision of an industrial lot, with no description

of any proposed development currently known. The proposal was located adjacent to five (5) existing industrial lots, which were rezoned under Bylaw 06-478, and are shown on Land Use Bylaw Map No. 142, attached as Schedule 'E'.

The Application received First Reading on August 25, 2015. The initial referrals were circulated as per Schedule 'C' attached on February 13, 2015, and for the Public Hearing again on August 28, 2015, with comments received from Alberta Transportation, East Smoky Gas Coop, ATCO Electric and the MD Agricultural Services, with no concerns expressed other than those noted below for Alberta Transportation.

Alberta Transportation commented that the increased traffic at the intersection of Range Road 14 and Highway 43 may require the municipality to do a Traffic Impact Assessment. Further, the applicant may be required to provide Alberta Transportation with an acceptable Area Structure Plan for all of the industrial lots at the subdivision stage of this lot. The approach to the lot would need to be upgraded to meet the MD's industrial standards.

The Municipal Development Plan (MDP) identifies future land use and growth patterns and the need for industry to locate adjacent to primary highways and caters to the needs of agriculture, forestry, or natural resource extraction on comparatively large land bases with consideration given for access, impacts on the local road network, and site suitability.

Section 6.2 of the MD's MDP supports industry:

- a) With comparatively large land requirements;
- b) That are not suited to an urban area;
- c) That do not conflict with adjacent land use in terms of appearance, emissions, noise or traffic generation, unless suitable buffers are provided; and
- d) That have minimal service requirements, which is the case of this application.

The legislative requirements for the Public Hearing have been fulfilled with notifications sent to the adjacent landowners and referral agencies, along with advertising taking place on the MD's website and in the Daily Herald Tribune in the September 2 and September 9, 2015 issues of their publication.

Therefore as outlined above, the current municipal legislation would permit the industrial use at the proposed location.

OPTIONS – BENEFITS / DISADVANTAGES:

Option 1 – That Council consider the information from the Public Hearing and grant Second and Third Readings by Bylaw No. 15-754.

Option 2 – That Council table Bylaw No. 15-754 for further discussion and/or information.

Option 3 – That Council consider the information from the Public Hearing and defeat Second Reading to Bylaw No. 15-754.

Benefits – A further industrial business in the vicinity of the five existing industrial lots will provide economic development and increased employment opportunities as well sustained growth in the surrounding rural area and nearby hamlet.

Disadvantages – Increased opportunity for conflicts with surrounding land uses.

COSTS / SOURCE OF FUNDING:


The application has been endorsed by the applicant and the appropriate fees have been received as required.

ATTACHMENT(S):

- Schedule 'A' – Application and Sketch
- Schedule 'B' – Location Map
- Schedule 'C' – Farmland Report
- Schedule 'D' – Referral Responses
- Schedule 'E' – Previous Bylaw 06-478 and Map 142
- Schedule 'F' – Bylaw 15-754



Schedule 'A' Application and Sketch

Municipal District of Greenview		FOR ADMINISTRATIVE USE	
 LAND USE AMENDMENT APPLICATION – FORM A Municipal District of Greenview 4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608 www.mdgreenview.ab.ca		RECEIVED JAN 27 2015 VALLEYVIEW	
		LUB MAP NO.	BYLAW NO.
		142	
		APPLICATION NO.	A15-001
		RECEIPT NO.	0129749
		ROLL NO.	39375
		RFLA RATING	

NAME OF APPLICANT(S)				NAME OF REGISTERED LANDOWNER(S)			
GARY KLASSEN				GARY KLASSEN			
ADDRESS 303 RD 17 OLIVER, BC				ADDRESS 303 RD 17 OLIVER, BC			
				GARY@DOROCO.COM			
POSTAL CODE	TELEPHONE (Res.)	(Bus.)		POSTAL CODE	TELEPHONE (Res.)	(Bus.)	
V0H 1T1	250-485-7408			V0H 1T1	250-485-7408		

Complete if Different from Applicant

Legal description of the land affected by the proposed amendment

QTR./L.S.	SEC	TWP.	RG.	M.	OR	REGISTRATION PLAN NO.	BLOCK	LOT
SW	9	72	1	W6				

Land Use Classification for Amendment Proposed:

FROM:	TO:
AGRICULTURE A DISTRICT	INDUSTRIAL I DISTRICT

Reasons Supporting Proposed Amendment:

2.02 ha / 4.99 ac ±

FOR INDUSTRIAL PURPOSES

Physical Characteristics:

Describe Topography:	Vegetation:	Soil:
GENTLY ROLLING/FLAT	TREES, GRASS	GRAY WOODED

Water Services:

Existing Source:	Proposed Water Source:
NONE	

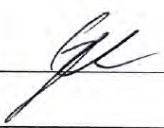
Sewage Services:

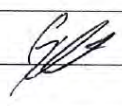
Existing Disposal:	Proposed Disposal:
NONE	

Approach(s) Information:

Existing:	Proposed:
TWO EXISTING APPROACHES FROM RANGE RD 14.	

☒ I / We have enclosed the required Application Fee of \$ 800.00.

Date: December 15, 2014 Applicant(s): 

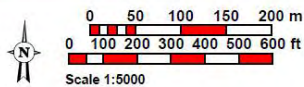
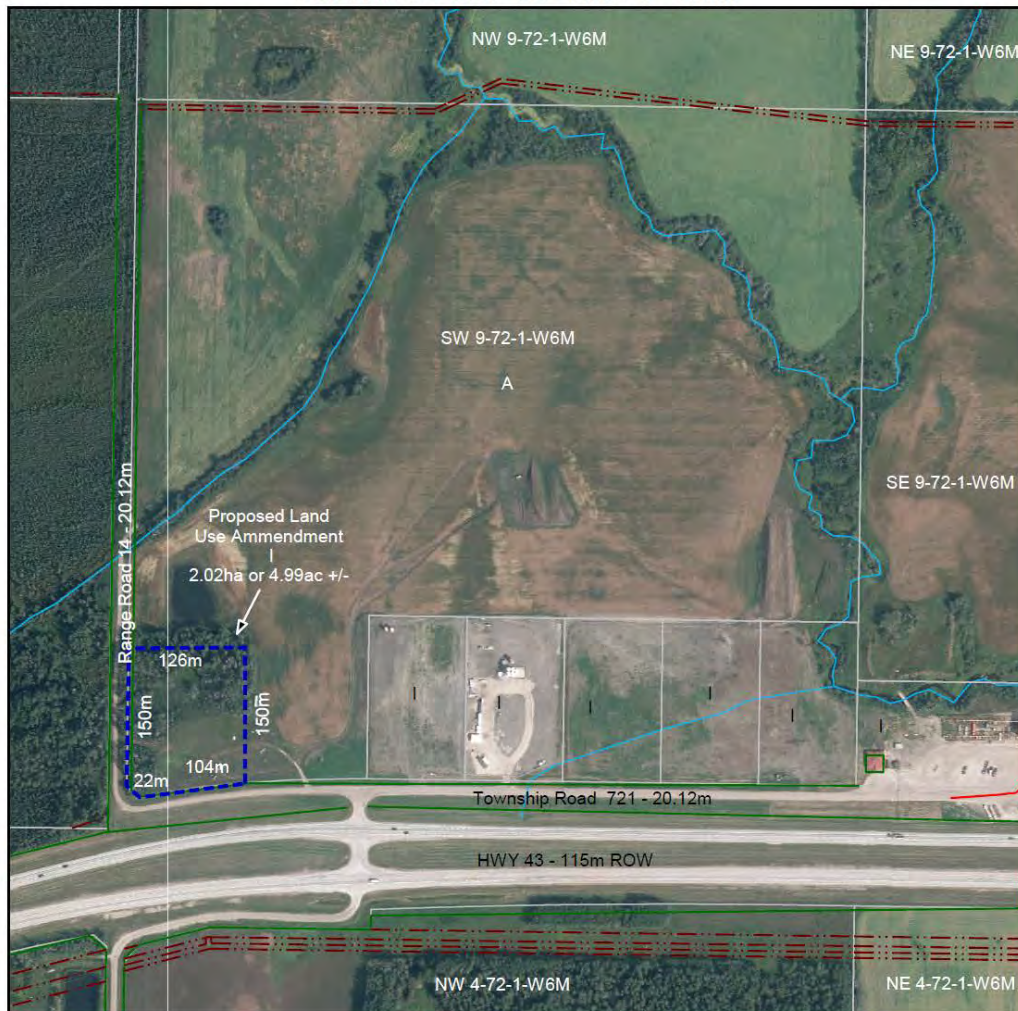
Date: December 15, 2014 Registered Landowner(s): 

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

Schedule 'A'
Application and Sketch

Land Use Amendment - Municipal District of Greenview No. 16
SW SEC 9 - TWP 72 - RNG 1 - W6M



Legend

	Land Use Amendment		Industrial
	Lot Number		Agricultural
	Block Number		
	Plan Number		
	Rivers / Creeks		
	Water Bodies		
	Cadastral		
	Municipal Boundary		

LAND USE BYLAW MAP 142

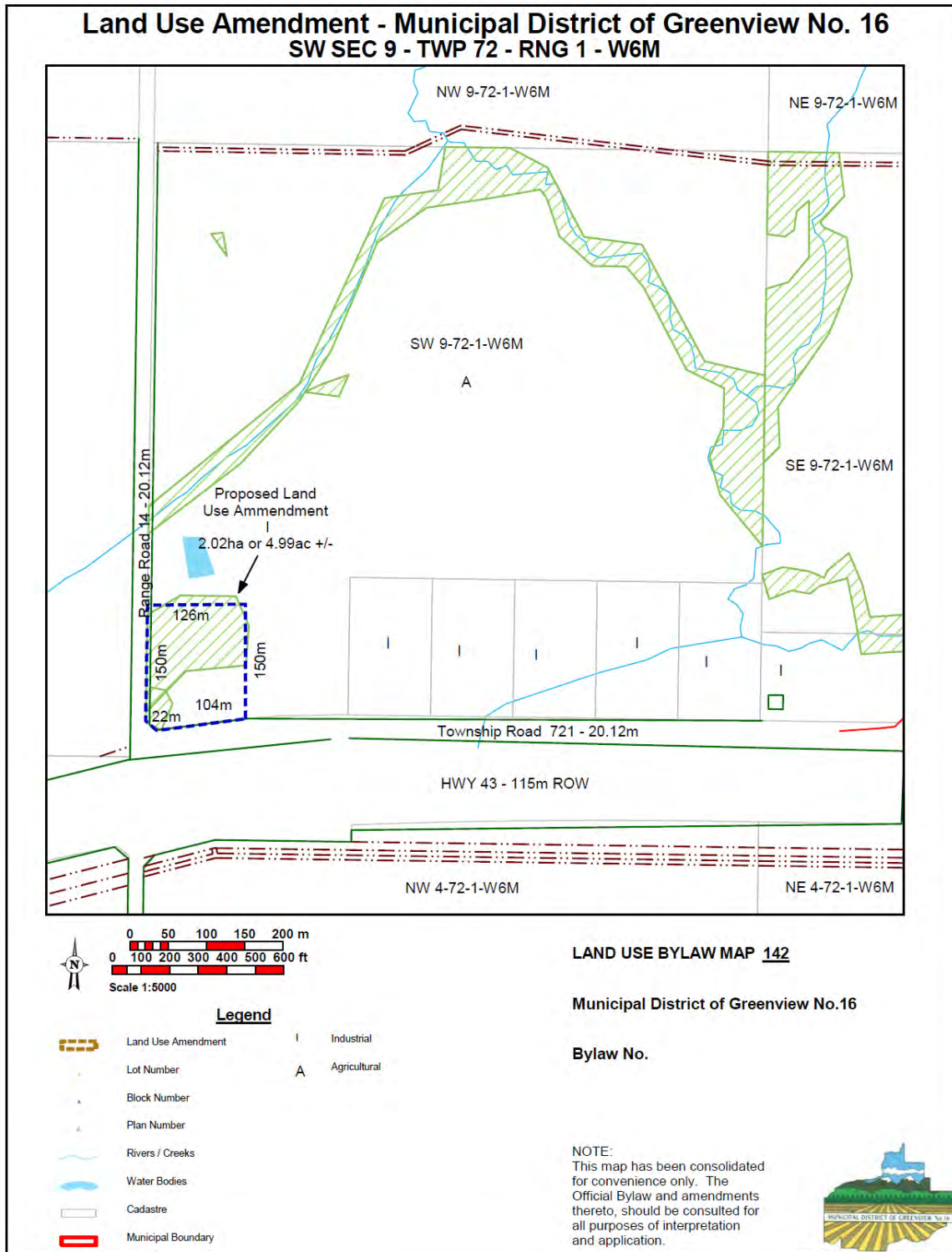
Municipal District of Greenview No.16

Bylaw No.

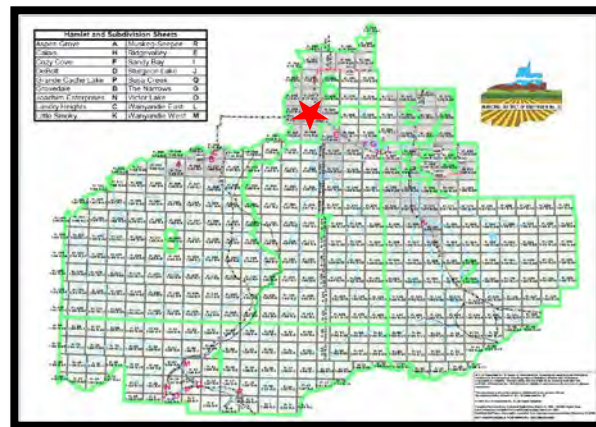
NOTE:
This map has been consolidated for convenience only. The Official Bylaw and amendments thereto, should be consulted for all purposes of interpretation and application.



Schedule 'A' Application and Sketch



Schedule 'B' Location Map



PROPOSED LAND USE AMENDMENT FROM AGRICULTURE (A) TO INDUSTRIAL (I)

FILE NO. A15-001

APPLICANT: GARY KLASSEN

LEGAL LOCATION: SW-9-72-1-W6

LANDOWNER: GARY KLASSEN

Township 72, Range 1



M.D. of Greenview No. 16



Schedule 'C' Farmland Report and Map

PROPOSED LAND USE AMENDMENT

FILE NO. A15-001
APPLICANT: GARY KLASSEN

LEGAL LOCATION: SW-9-72-1-W6
LANDOWNER: GARY KLASSEN

Farmland Calculation Report

Year of General Assessment: 2013

Not: 33375	Alt. Key:	ORANGE PRAIRIE		21 miles	82%
Legal: SW-9-72-1-W6				Acres:	100%
Administrative Zone: 21 2HPR	Photo: T2012			Net Location:	98%
No 1	26.40 Acres	Soil: 52 GL	Dryland Arable		
	%F/L		Surface	Subsoil	Texture
	100	D80	22 DEBOLT GL	GL 55	AP1
	71	Topography	6 U	50	100%
	72	Stone Cover	21 SO-S1 (avg)	50	100%
	73	Miscellaneous	2 Intg / D80	1	100%

Schedule 'D'
Referral Responses

Jenny Cornelsen

From: Quentin Bochar
Sent: February 17, 2015 8:22 AM
To: Jenny Cornelsen
Subject: RE: Notice to Referral Agencies A15-001

Good Morning:

No concerns from an AG perspective

Quentin Bochar CERM CMIP

Manager, Agriculture Services

MD Greenview No. 16 | PO Box 1079 | 4802 - 36 Avenue | Valleyview, AB | T0H 3N0³

Tel: 1.888.524.7601 | Direct: 780.524.7615 | Cell: 780.524.8651

Email: quentin.bochar@mdgreenview.ab.ca | www.mdgreenview.ab.ca

Schedule 'D'
Referral Responses

5-02-12 08:04 EASTSMOKYGASCOOP

1780957254 >>

780 524-4307

P 1/2



M.D. OF GREENVIEW NO. 16

Box 1079 4806 36th Ave, Valleyview, AB T0H 3N0
Tel: (780) 524-7600, Fax: (780) 524-4307

NOTICE TO REFERRAL AGENCIES

Faxed: February 13, 2015 File No.: A15-001
Legal Description: SW-9-72-1-W6
Applicant: GARY E KLASSEN

PROPOSED LAND USE AMENDMENT: Agriculture - A to Industrial - I

Please provide your comments on the **PROPOSED LAND USE AMENDMENT AND SUBSEQUENT SUBDIVISION** in the space provided below or attach any additional comments on a separate sheet. If you have any questions regarding the attached, please contact our office. Deadline for your written comments: NOON, March 06, 2015 insofar as your agency is concerned. See Sketch attached.

If no comment is received by the above-specified date, it will be deemed as 'no objection'.

If you have any questions regarding the attached, please contact Sally Ann Rosson, Manager Planning and Development, at the number provided.

COMMENTS:

No Comments

NAME (PLEASE PRINT)

Don HARDIE

SIGNATURE

Please check box for corresponding referral agency

Schedule 'D'
Referral Responses



Rm 1401, 10320 - 99 St
GRANDE PRAIRIE, AB T8V 6J4
Phone: (780) 538-5310
Fax: (780) 538-5384

February 23, 2015

Our File: 15GV001

Municipal District of Greenview No. 16
Box 1079, 4806 – 36th Avenue
Valleyview, AB T0H 3N0

File: A15-001
Proposed Land Use Amendment – Agriculture to Industrial
and Subsequent Subdivision of the SW 9-72-1-W6M
Highway 43
Gary E. Klassen

The proposed land use amendment appears to be in keeping with five existing lots zoned industrial within the SW 9-72-1-W6M. Alberta Transportation may have concerns with the intensified use of the existing Highway 43 and Range Road 14 intersection by industrial developments which could result in the municipality being required to prepare a Traffic Impact Assessment.

With regards to the subsequent subdivision, Alberta Transportation wishes to point out that prior approval of five industrial lots within the SW 9-72-1-W6M included a condition imposed by the municipality that required the owner/developer to provide the M.D. of Greenview No 16 with an Area Structure Plan (ASP) approved by Alberta Transportation.

If an ASP has been completed for the land in question please provide a copy to this office for review. If an ASP has yet to be prepared, is it the municipality's intention to have the owner/developer complete the document as a result of prior subdivision approval or the proposed subdivision?

Yours truly,

A handwritten signature in blue ink that reads "David Richards".

David Richards
Development and Planning Technologist

DR/dr

Schedule 'D' Referral Responses

From: LandInquiries@atcoelectric.com
To: [Jenny Cornelsen](#)
Subject: AEL2015-0193 Notice to Referral Agencies A15-001
Date: February 26, 2015 3:43:39 PM

Hi Jenny

ATCO Electric has no comments or concerns with this application.

Thank you.

Rita Klasson

Land Administrator/Land Administration

ATCO Electric | Distribution | Forest & Lands Management

18th Floor CWB | 10303 Jasper Avenue, Edmonton, AB T5J 5C3

Phone: (780) 508-4688

Mailing Address:

ATCO Electric Ltd. 10035 – 105 Street, Edmonton, AB T5J 2V8

Attn: Rita Klasson - 18CWB

From: Rose, Colin
Sent: Thursday, February 26, 2015 2:31 PM
To: @ Electric Land Inquiries
Cc: Warren, William
Subject: RE: AEL2015-0193 Notice to Referral Agencies A15-001

Hi Rita,

We require no easements for this application.

Regards,

Colin Rose

Powerline Surveyor Team Lead (Calculator) | Engineering and Construction

ATCO Electric | Distribution Division

9802-123 Street | Grande Prairie, AB T8W 0J7

T. 780.830.7783 | F. 780.831.3038

E. colin.rose@atcoelectric.com

www.atcoelectric.com

Schedule 'E'
Previous Bylaw No. 06-478 Land Use Bylaw Map No. 142



BYLAW NO. 06-478
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 142 in the Land Use Bylaw, being Bylaw No. 03-396, be amended by reclassifying the following area:

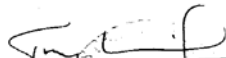
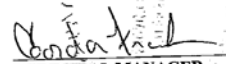
All that portion of land located within the
South West Quarter of Section Nine (09),
Township Seventy-two (72), Range One (01),
West of the Sixth Meridian (W6M), is reclassified
from Agriculture "A" District to Industrial "I" District,
as identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

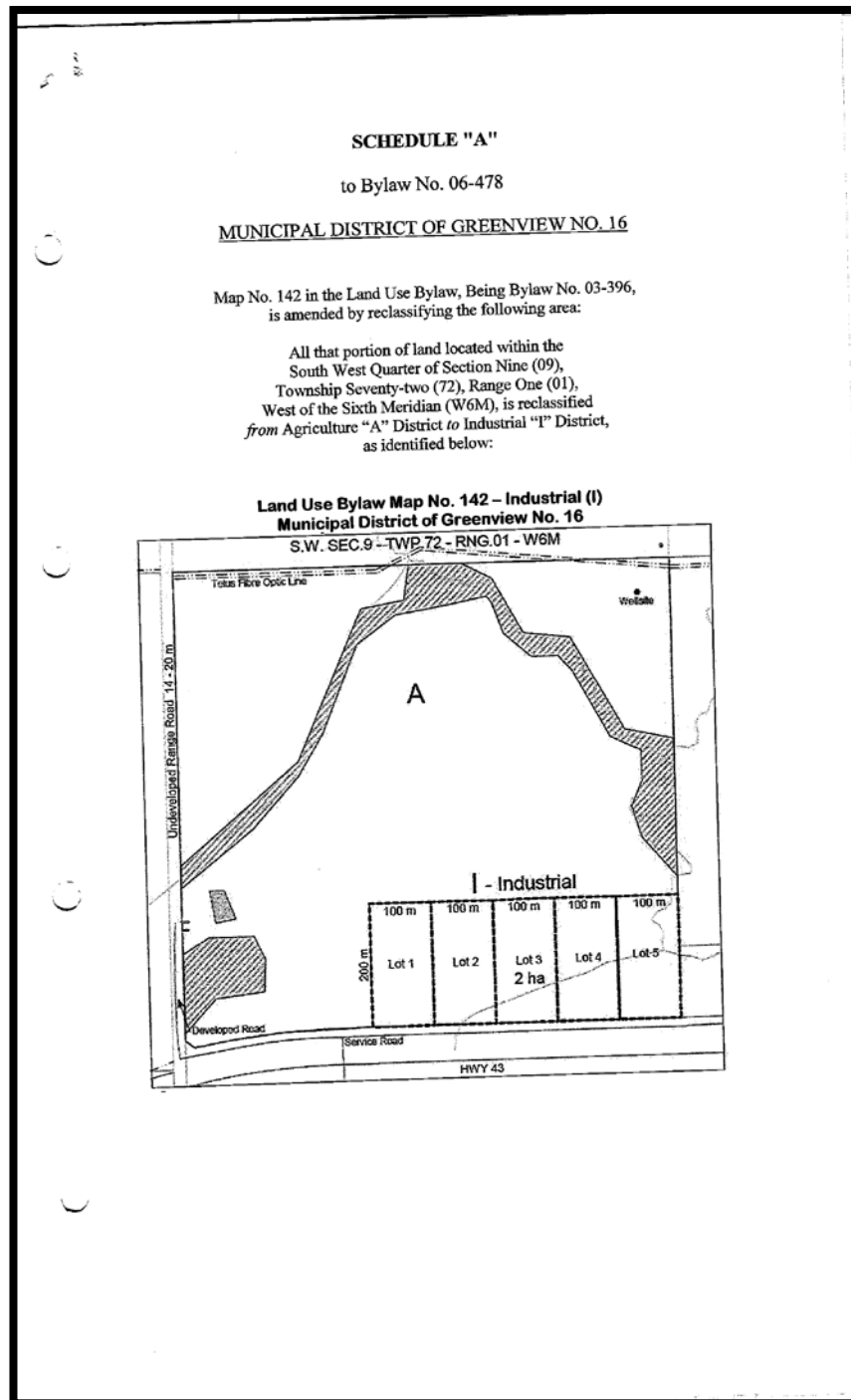
Read a first time this 26th day of April, A.D., 2006.

Read a second time this 14th day of June, A.D., 2006.

Read a third time and finally passed this 14th day of June, A.D., 2006.


REEVE

MUNICIPAL MANAGER

Schedule 'E'
Previous Bylaw No. 06-478 Land Use Bylaw Map No. 142





BYLAW No. 15-754

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 142 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy-Two (72)
Range One (1) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 25 day of August, A.D., 2015.

Read a second time this ____ day of _____, A.D., 2015.

Read a third time and passed this ____ day of _____, A.D., 2015.

REEVE

CHIEF ADMINISTRATIVE OFFICER

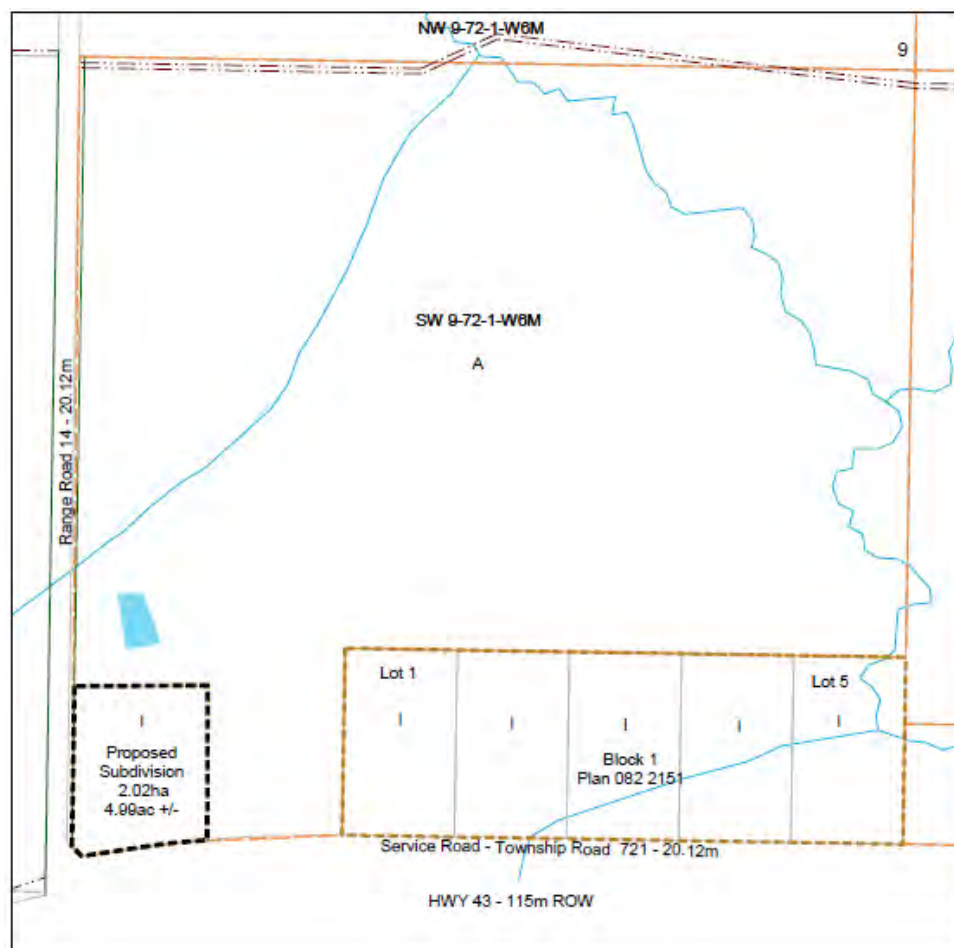
SCHEDULE "A"

To Bylaw No. 15-754

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy-Two (72)
Range One (1) West of the Sixth Meridian (W6M)

Is reclassified from Agriculture (A) District to Industrial (I) District as identified below:





REQUEST FOR DECISION

SUBJECT:	Bylaw 15-753	REVIEWED AND APPROVED FOR SUBMISSION			
SUBMISSION TO:	Regular Council Meeting	CAO:	MH	MANAGER:	SAR
MEETING DATE:	September 22, 2015	GM:	INT	PRESENTER:	DP
DEPARTMENT:	Infrastructure&Planning/Planning&Development	LEGAL/ POLICY REVIEW:		INT	
FILE NO./LEGAL:	A15-010 – N 1/2-32-63-20-W5 & SW-05-64-20-W5	FINANCIAL REVIEW:			
STRATEGIC PLAN:					

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, Division 12, Bylaws, Regulations, Planning Bylaws 692 (1) - (9).

In accordance with Section 692 of the Municipal Government Act (MGA), prior to giving Second Reading to a Bylaw, Council must hold a Public Hearing. Section 606 of MGA outlines the requirements for advertising, stating the Notice of the Bylaw must be published at least once a week for two consecutive weeks in at least one newspaper other publication circulating in the area to which the proposed bylaw relates and at least five days prior to the meeting, or mailed or delivered to every residence in the area to which the proposed Bylaw is to be held.

Council Bylaw / Policy (cite) – *Municipal Development Plan Bylaw No. 03-397 December, 2003 (cite), Section 1, 1.2 Goals of the Plan, Section 6 – Commerce and Industry:*

6.2.1 The types of industry which may be supported in the Municipal District include those that:

- (a) cater to the needs of agriculture, forestry, or natural resource extraction;
- (b) have comparatively large land requirements;
- (c) are not suited to an urban area;
- (d) do not conflict with adjacent land uses in terms of appearance, emissions, noise, or traffic generation, unless suitable buffers are provided;
- (e) are located on sites that are suitable for the proposed development in terms of soil stability, groundwater level, and drainage; and
- (f) have minimal servicing requirements.

6.2.2 Industrial development proposals:

- (a) should wherever possible locate in an industrial park;
- (b) shall not be permitted to locate on better agricultural land, unless the proposal has unique site requirements or no suitable alternative location; and
- (c) shall not locate in an environmentally sensitive area.

6.2.3 All industrial development proposals will be evaluated according to the following:

- (a) potential impact on water supplies and water courses;
- (b) proximity to residential, recreational, and public uses, and environmentally sensitive areas;

- (c) impacts on the local road network; and*
- (d) conformity with relevant statutory plans and the Land Use Bylaw.*

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw No. 15-753 to re-designate 14.66 hectares \pm (36.23 acres) within N 1/2-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'.

MOTION: That Council schedule a Public Hearing for Bylaw No. 15-753 to be held on October 27, 2015, at 10:00 a.m. for the re-designation of 14.66 hectares \pm (36.23 acres) within N 1/2-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E'.

BACKGROUND / PROPOSAL:

The application was received from Secure Energy Services, who is the leaseholder of MLL150092 on N 1/2-32-63-20-W5 & SW-05-64-20-W5, located in the Fox Creek area of Ward 2. Secure Energy Services proposes to rezone 14.66 hectares \pm (36.23 acres) within N 1/2-32-63-20-W5 & SW-05-64-20-W5 from Crown Land (CL) District to Industrial (I) District, as per attached Schedule 'E', for the development of a Waste Management Facility.

In regards to typography and vegetation, the site is predominantly flat and partially forested, as well as, partially cleared. The site is easily accessible from Highway 43 via a CNRL Access Road.

The initial referrals were circulated as per Schedule 'D', with comments received from Alberta Transportation, ATCO Electric and ATCO Pipeline, and no concerns were raised. Alberta Transportation has requested a Roadside Development Permit Application.

OPTIONS – BENEFITS / DISADVANTAGES:

Options –

1. Council can pass a motion to give First Reading to Bylaw No. 15-753 and for Council to pass a motion to schedule a Public Hearing for October 27, 2015, allowing enough time for the application to be circulated as per legislation.
2. Council can TABLE Bylaw No. 15-753 for further discussion or information.
3. Council can REFUSE to give First Reading to Bylaw No. 15-753.

Benefits –

Industrial development provides diversification, economic development, and employment opportunities and supports the continued growth and development of smaller urban centres.

Disadvantages -

Increased opportunity for conflicts with surrounding Land Uses.

COSTS / SOURCE OF FUNDING:

The application has been endorsed by the applicant as well as the appropriate fees have been received as required.


ATTACHMENT(S):

- Schedule 'A' – Application and Sketch
- Schedule 'B' – Location Map
- Schedule 'C' – Farmland Report and Map
- Schedule 'D' – Referral Responses
- Schedule 'E' – Bylaw No. 15-753



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Schedule 'A' – Application and Sketch



LAND USE AMENDMENT APPLICATION – FORM A
Municipal District of Greenview
4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

Rec'd June 5/15
guc

FOR ADMINISTRATIVE USE

LUB MAP NO. <i>217</i>	BYLAW NO.
APPLICATION NO. <i>A15-010</i>	
RECEIPT NO. <i>0133320</i>	
ROLL NO.	
RFLA RATING <i>NA</i>	

NAME OF APPLICANT(S) Secure Energy Services		NAME OF REGISTERED LANDOWNER(S) Crown Lease to Secure - MLL150092	
ADDRESS 3600, 205 - 5th Avenue S.W.		ADDRESS	
Calgary, Alberta			
POSTAL CODE T2P 2V7	TELEPHONE (Res.) 587.390.2591 (Bus.)	POSTAL CODE	TELEPHONE (Res.) (Bus.)

Complete if Different from Applicant

POSTAL CODE	TELEPHONE (Res.) (Bus.)
-------------	----------------------------

Legal description of the land affected by the proposed amendment

QTR./L.S. N32	SEC 32	TWP. 063	RG. 20	M. W5	OR	REGISTRATION PLAN NO.	BLOCK	LOT
------------------	-----------	-------------	-----------	----------	----	-----------------------	-------	-----

Land Use Classification for Amendment Proposed:

FROM: Agricultural/Forestry	TO: Industrial
-----------------------------	----------------

Reasons Supporting Proposed Amendment:

Secure is receiving AER approval to operate a Waste Management facility

Physical Characteristics:

Describe Topography: Predominately Flat	Vegetation: Forest - cleared/regrowth	Soil: Forested (Luvisolic & Podzolic)
---	---------------------------------------	---------------------------------------

Water Services:

Existing Source: none	Proposed Water Source: trucked in with future application into AER for
-----------------------	--

Sewage Services:

Existing Disposal: none	Proposed Disposal: Sump collection System & 3rd Party removal.
-------------------------	--

Approach(s) Information:

Existing: Secure LOC132011 Road	Proposed:
---------------------------------	-----------

☒ I / We have enclosed the required Application Fee of \$ 800.00.

Date: June 5th, 2015

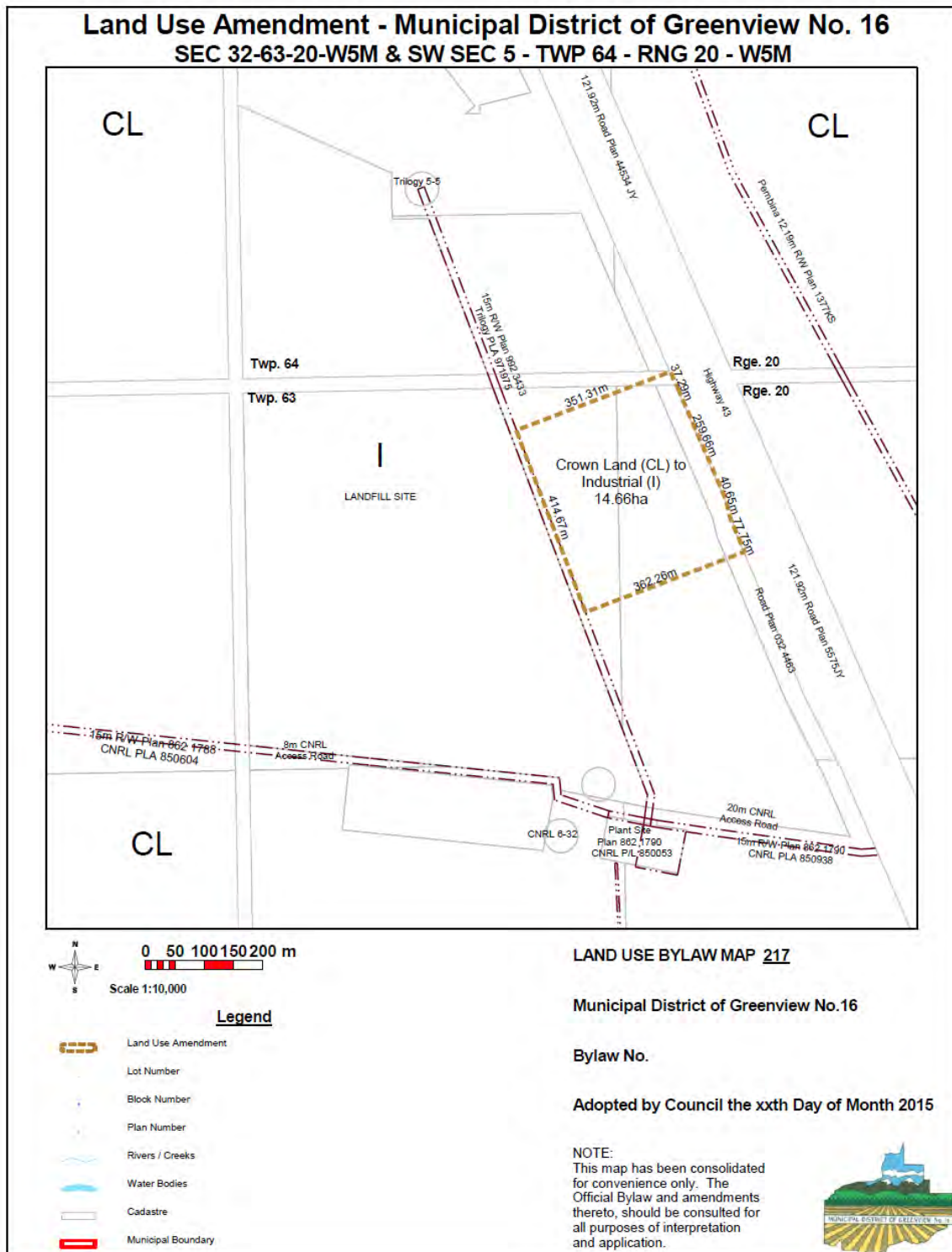
Applicant(s): Secure Energy Services

Date: _____ Registered Landowner(s): _____

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

Schedule 'A' – Application and Sketch



Land Use Amendment - Municipal District of Greenview No. 16
SEC 32-63-20-W5M & SW SEC 5 - TWP 64 - RNG 20 - W5M





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Schedule 'B' – Owner Location Map

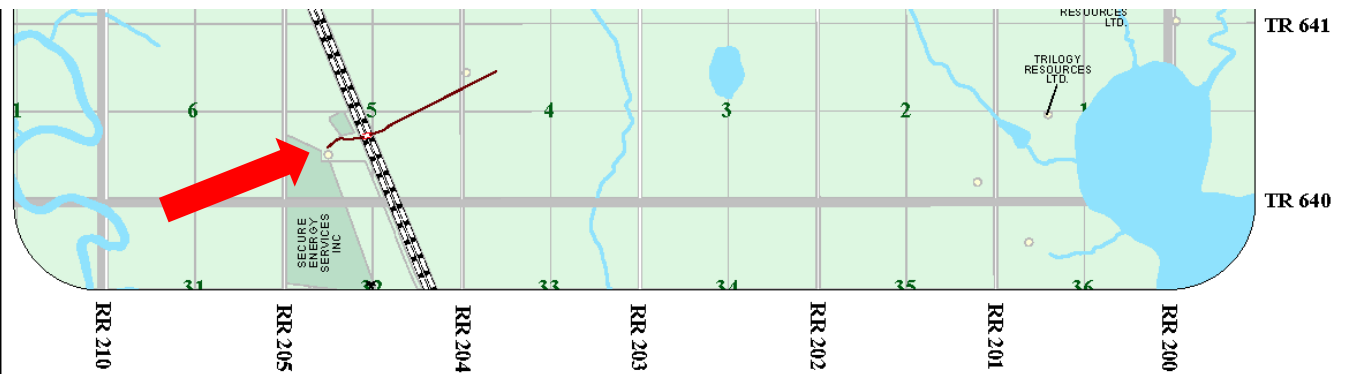
PROPOSED LAND USE AMENDMENT

FILE NO. A15-010

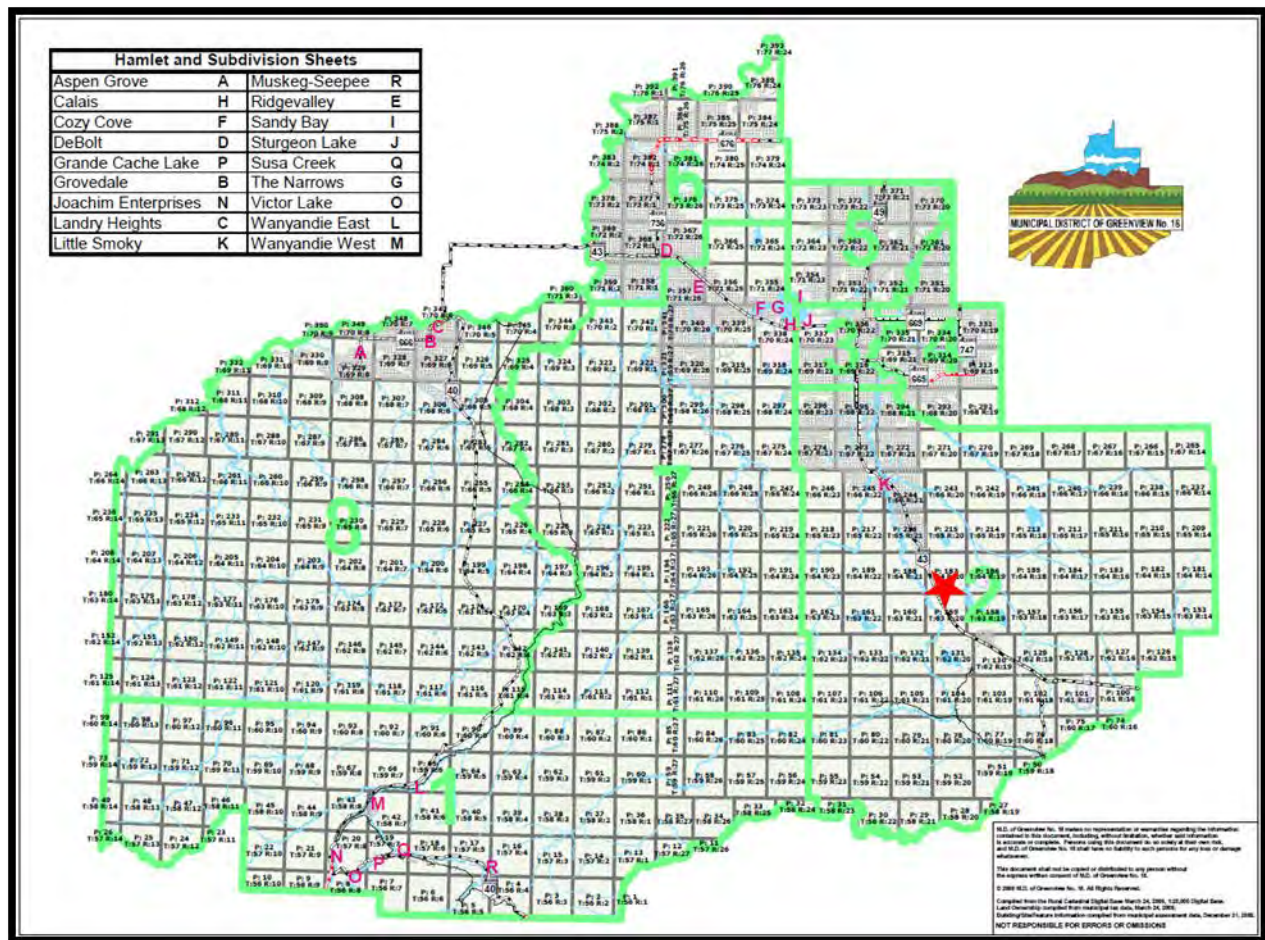
LEGAL LOCATION: 32-63-20-W5 AND SW-5-64-20-W5

APPLICANT: SECURE ENERGY SERVICES INC.

LANDOWNER: CROWN LAND



Schedule 'B' – Owner Location Map





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Schedule 'C' – Farmland Report and Map

PROPOSED LAND USE AMENDMENT

FILE NO. A15-010

LEGAL LOCATION: 32-63-20-W5 AND SW-5-64-20-W5

APPLICANT: SECURE ENERGY SERVICES INC.

LANDOWNER: CROWN LAND

FARMLAND REPORT NOT APPLICABLE FOR THIS LOCATION





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Schedule D' – Referral Responses



Room 1401, 10320 - 99 St
GRANDE PRAIRIE AB T8V 6J4
Phone: (780) 538-5310
Fax: (780) 538-5384

June 17, 2015

Our File: 63-20-W5M

Municipal District of Greenview No. 16
Box 1079
4806 – 36th Avenue
Valleyview, AB T0H 3N0

**Re: Proposed land use amendment
Crown Land to Industrial
Part of the N½ 32-63-20-W5M HIGHWAY 43
Secure Energy Services Inc.**

Your File: A15-010

Thank you for referring the above proposal to our office for review and comment.

The department does not typically support isolated industrial development along provincial highways, preferring instead to have development occur within established industrial parks or other urban industrial/commercial areas. However considering the nature of the proposal in this case, the department is willing to allow the proposed Land Use Amendment.

Highway 43 is classified as "Future Freeway" therefore the proposed facility boundary should be setback a minimum of 30 metres from the highway right-of-way (for future service road) and an additional 10 metre setback for any development. Our department will require a Roadside Development application to be submitted and may require the previously submitted Traffic Impact Assessment (TIA) to be updated. Alberta Transportation will further assess the impact to the provincial highway network when a development application is received.

Yours truly,

Gerry Benoit
Planning and Development Technologist

Schedule 'D' – Referral Responses

From: [GrandePrairie FieldCentre](#)
To: [Jenny Cornelsen](#)
Subject: RE: A15-010 Notice to Referral Agencies
Date: June 19, 2015 8:24:58 AM

Good day,

We have nothing to add to this file.

Caroline Porter

Senior Field Support, Grande Prairie Field Centre

Alberta Energy Regulator

e Caroline.Porter@aer.ca tel 780-538-5669 fax 780-538-5582

9815 115 Street Grande Prairie, Alberta T8V 7R3

inquiries 1-855-297-8311 24-hour emergency 1-800-222-6514 www.aer.ca

From: LandInquiries@atcoelectric.com
To: [Jenny Cornelsen](#)
Subject: AEL2015-0794 A15-010 Notice to Referral Agencies
Date: June 16, 2015 11:05:36 AM

Hi Jenny,

ATCO Electric has no comments or concerns with this application.

Thank you.

Rita Klasson

Land Administrator|Land Administration

ATCO Electric | Distribution | Forest & Lands Management

18th Floor CWB | 10303 Jasper Avenue, Edmonton, AB T5J 5C3

Phone: (780) 508-4688

Mailing Address:

ATCO Electric Ltd. 10035 – 105 Street, Edmonton, AB T5J 2V6

Attn: Rita Klasson - 18CWB



July 29, 2015

Outside File #: A15-010
ATCO Gas File #2920:15-6320

Municipal District of Greenview No. 16
4806 36 Avenue, Box 1079
Valleyview, AB. T0H 3N0

RE: Proposed Subdivision SE 32-63-20-W5M Secure Energy Services

The comments contained in this response deal only in relation to ATCO Gas as a utility provider and/or an occupant of municipal rights of way. These comments do not apply if ATCO Gas and Pipelines Ltd. own any lands affected by this proposal.

The Engineering Design Department of ATCO Gas has reviewed the above named plan and this project is not in ATCO Gas' franchise area and we do not have any pipelines in the area.

If you have any questions or concerns, please contact me at 780-509-2261..

Yours truly,

**ATCO Gas,
A Division of ATCO Gas and Pipelines Ltd.**

A handwritten signature in black ink, appearing to read "Jon Martin".

Jon Martin, E.I.T
District Engineering (North)



Schedule 'D' – Referral Responses

From: Isabel.Solis@atcopipelines.com
To: [Jenny Cornelsen](#)
Subject: 15-2019 Response - A15-010 Notice to Referral Agencies
Date: June 29, 2015 8:11:27 AM
Attachments: [DOC061515-06152015133324.pdf](#)

ATCO PIPELINES has no objection.

Thank you ☺

Isabel Solis | Operations Engineering Administrative Coordinator

ATCO Pipelines | 7210-42 Street NW | Edmonton, AB T6B 3H1

T: 780.420.3896 | F: 780.420.7411

ATCO Pipelines has a new website! Check it out here: www.atcopipelines.com

MISSION: ATCO Pipelines provides reliable and efficient delivery of natural gas and is committed to operational excellence and superior customer service while ensuring the safety of our employees and the public.



BYLAW No. 15-753

OF THE MUNICIPAL DISTRICT OF GREENVIEW No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 03-396, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 217 in the Land Use Bylaw, being Bylaw No. 03-396, be added to reclassify the following area:

All that Portion of the
North Half of Section Thirty-Two (32)
Within Township Sixty-Three (63)
Range Twenty (20) and
Southwest (SW) Quarter of Section Five (5)
Within Township Sixty-Four (64)
Range Twenty (20) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 22nd day of September, A.D., 2015.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

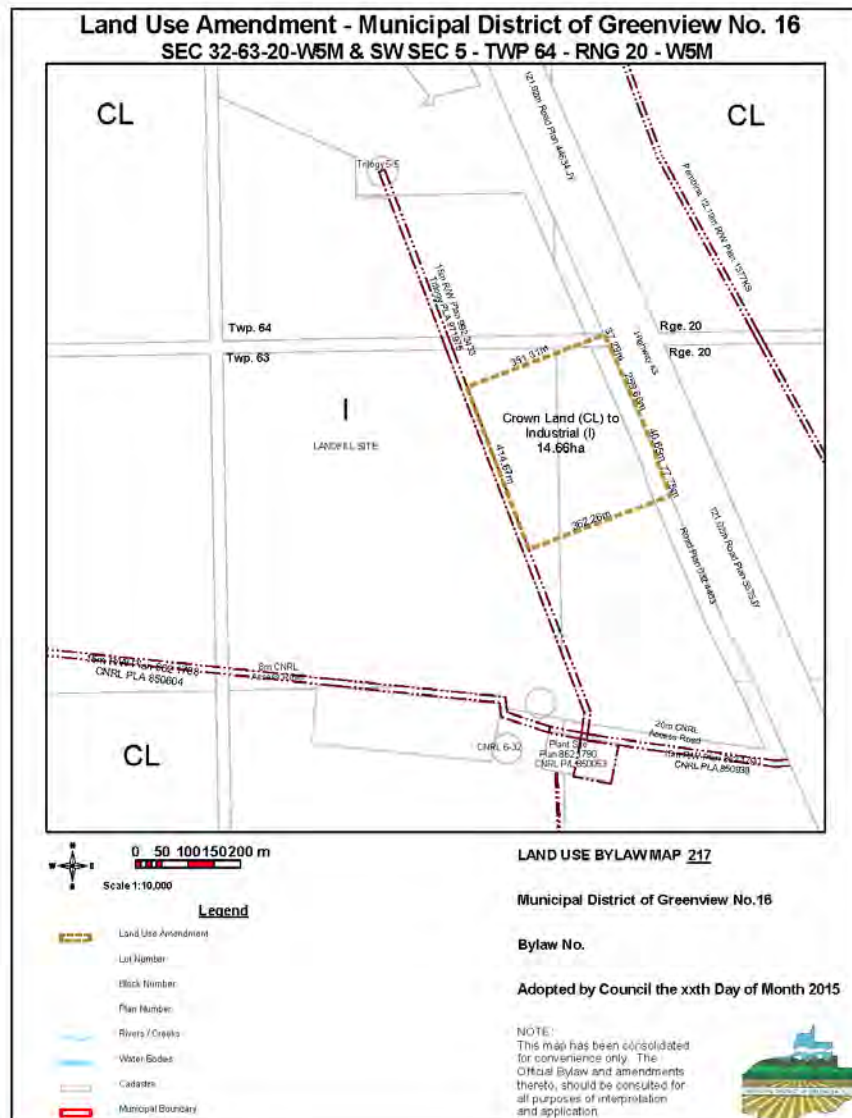
SCHEDULE "A"

To Bylaw No. 15-753

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
North Half of Section Thirty-Two (32)
Within Township Sixty-Three (63)
Range Twenty (20) and
Southwest (SW) Quarter of Section Five (5)
Within Township Sixty-Four (64)
Range Twenty (20) West of the Fifth Meridian (W5M)

Is reclassified from Crown Land (CL) District to Industrial (I) District as identified below:





REQUEST FOR DECISION

SUBJECT:	Wapiti Gravel Aggregate Purchase	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER: GM
MEETING DATE:	September 22, 2015	GM: INT	PRESENTER: GM
DEPARTMENT:	INFRASTRUCTURE & PLANNING/OPERATIONS	LEGAL/ POLICY REVIEW: INT	
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:	
STRATEGIC PLAN:			

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That council approve the purchase of 100,000 tonnes of crushed aggregate from Wapiti Gravel from their Big Smoky Pit, SML #850099, location SE-08-72-02-W6 in the amount of \$1,032,000.00. Funding to come from the Operations 2015 Gravel Budget.

BACKGROUND / PROPOSAL:

In 2015 Operations has concentrated on purchasing aggregate rather than tendering out. This has worked out well as we are concentrating on using the reserves of aggregate companies rather than Greenview's. This has also reduced our expenditures in the hiring of Engineering firms as the contractor supplies Greenview with quality control results and this combined with our own inspection of the materials has worked out quite well. The materials being crushed in this contract would be a benefit to both the East and West sectors. Materials being transferred from the Big Smoky would go to the Hunke, Eight Mile, Valleyview and Lignite stockpiles. Materials being hauled from the Big Smoky and going directly to our roads system would benefit the Ridgevalley and Debolt areas as well as the North sector of the FTR.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to deny or accept this proposal.

Benefits – By accepting this proposal it would give Greenview an aggregate source at an optimal location and preserve our reserves for another year.

Disadvantages – By denying the proposal we would lose a strategically located aggregate source which has been offered at a very reasonable cost.

COSTS / SOURCE OF FUNDING:

The cost breakdown is as follows: 60,000 tonnes of 4:25 @ \$10.52 per tonne for a cost of \$631,200.00 and 40,000 tonnes of 4:40 @ \$10.02 per tonne for a cost of \$400,800.00. The total amount of \$1,032,000.00 will be captured under the Operations 2015 Gravel Budget.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Sale of Surplus Equipment**
 SUBMISSION TO: REGULAR COUNCIL MEETING
 MEETING DATE: September 22, 2015
 DEPARTMENT: CAO SERVICES
 FILE NO./LEGAL: File Number, Legal or N/A.
 STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
 CAO: INT MANAGER: INT
 GM: INT PRESENTER: INT
 LEGAL/ POLICY REVIEW: INT
 FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – Policy number AD 26 and Surplus Assets & 4006 Equipment And Vehicle Replacement.

RECOMMENDED ACTION:

MOTION: That Council approve the sale of the surplus equipment listed below at the October 5th, 2015 Ritchie Brothers Auction in Grande Prairie, Alberta.

BACKGROUND / PROPOSAL:

Administration created the vehicle and equipment list by following the criteria set out in Policy 4006 Equipment and Vehicle Replacement.

The equipment listed below were identified for replacement in the approved 2015 Capital Budget as per Policy AD 26.

NO.	UNIT	YEAR	MAKE	MODEL	SERIAL NUMBER	HOURS/MI LEAGE	RATED	COMMENTS
1.	A88	2007	Dodge	2500	3D7KS28D57G797573	89,454 km	5	* See notes
2.	A90	2007	Dodge	2500	3D7KS28D17G797571	102,409 km	5	* See notes
3.	A99	2009	Ford	F150	IFTRW14839FA87804	124,704 km	5	
4.	A105	2010	Silverado	3500HD	1GC4KOBG7AF140132	110,974 km	3	
5.	A107	2010	Silverado	2500HD	1GC4KXBG1AF139535	186,458 km	3	
6.	A110	2010	Silverado	2500HD	1GC4KXBGXAF139825	162,562 km	3	
7.	A114	2011	Sierra	1500 HB	3GTU2YEJ7BG243072	46,819 km	5	**See notes
8.	A122	2011	Sierra	3500HD	1GD523CG3BZ435132	162,445 km	3	
9.	L4	2004	JCB 215S	Backhoe	SLP215FC4U0904006	2,754 hours	5	*** See notes
10.	TR2	2006	Hyundai	Trackhoe	N40612259	1521 hours	2	****See notes

Notes:

* Operations would like to keep these two vehicles (A88/A90) for fleet spares. Due to incidents and early hires there has been times when additional vehicles would have alleviated a truck shortage.

** A114 is a Hybrid truck that has had a constant issue with the battery losing its charge. Since the AVL and two-way radio were removed the issue seems to have disappeared.

*** Due to the new sidewalk constructed in Debolt the Grovedale Operations Dept. requested that we utilize this piece of equipment for snow clearing. The snow on this particular location would now have to be winged from one side right over to the other side or be winged to the middle of the road and loaded on a truck and dumped in the landfill site.

*** * The hours on the excavator are incorrect due to the hour meter being changed. No record was found stating the previous hours. As well the motor was replaced.

Definition of RATED: 1=poor condition, 5=excellent condition

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may elect to sell at a later date, sell through a different auction company or disperse at their own discretion.

Benefits – Surplus equipment and vehicles will be disposed of in a timely manner.


Disadvantages - None anticipated.

COSTS / SOURCE OF FUNDING:

Any revenue made on the sale of the equipment and /or vehicles will be recognized on the financial statement as part of the annual surplus.

ATTACHMENT(S):

- Policy AD 26 - Surplus Assets
- Policy 4006 - Equipment and Vehicle Replacement

	M. D. OF GREENVIEW NO. 16 POLICY & PROCEDURES MANUAL	Section: ADMINISTRATION
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POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS	Page 1 of 2
Date Adopted by Council / Motion Number:	10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY TITLE: SURPLUS ASSETS

Page 2 of 2

Date Adopted by Council / Motion Number:

03.04.239

- 9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

(Original signed copy on file)
REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS

Page 1 of 1

PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.
- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.
- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

(Original signed copy on file)
C.A.O.

Title: EQUIPMENT AND VEHICLE REPLACEMENT

Policy No: 4006

Approval: Council

Effective Date: February 24, 2015

Revision Date: January 28, 2015



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) requires equipment and vehicles to operate the services provided, and shall ensure funds are available in the future to replace the equipment and vehicles by establishing an exclusive capital reserve fund.

Purpose: The purpose of the policy is to establish a capital reserve fund for the purpose of replacing capital equipment and vehicles for the Municipality's operations.

Principles:

1. Administration will recommend the type of equipment and vehicle(s) that will be required to be replaced on a regular basis, to ensure the services of the Municipality are provided as directed by Council.
2. Administration will establish a Capital Reserve Replacement rate, taking into consideration the life span of the equipment and vehicle(s) and the estimated replacement cost.
3. Equipment and Vehicle Reserve Replacement charges will be transferred to a capital reserve fund for equipment and vehicle replacement.
4. Interest earned from the vehicle and equipment reserve will be allocated to the reserve at year end.
5. Council shall authorize the transfer of funds to and from the reserve.

6. Vehicle and/or equipment will be evaluated for replacement based on the date of delivery to Greenview and the following criteria:

VEHICLE/EQUIPMENT TYPE	TIME IN SERVICE
Light/Medium Duty Vehicles	5 years / 150,000 kms
Medium Duty Diesel Vehicles	5 years / 300,000 kms
Heavy Duty Vehicles	10 years / 300,000 kms
Graders	5 years / 7,500 hours
Loaders	10 years / 10,000 hours
Backhoes	5 years / 5,000 hours
Track Excavators	6,000 hours
ATV's	10 years
Tractors	10,000 hours
Mowers	Condition
Fire Trucks	15 years
Rescue Vans	10 years
Water Tankers	15 years
Self-Contained Breathing Apparatus	15 years
Breathing Air Compressors	20 years
Thermal Imaging Cameras	10 years
Lift Stations	Condition
Water Pumps	Condition
UTV's	15 years

Approved: 15.02.094



REQUEST FOR DECISION

SUBJECT:	Enforcement Services	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER: JF
MEETING DATE:	September 22, 2015	GM: DM	PRESENTER: JF
DEPARTMENT:	COMMUNITY SERVICES/PROTECTIVE SERVICES	LEGAL/ POLICY REVIEW: INT	
FILE NO./LEGAL:	N/A	FINANCIAL REVIEW:	
STRATEGIC PLAN:			

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council provide direction to Administration regarding Greenview enforcement services.

BACKGROUND / PROPOSAL:

Council has committed to entering into an agreement for an Enhanced Community Policing Position with the Alberta Justice and Solicitor General. A request was made to the Alberta Justice and Solicitor General to provide an enhanced policing position to work out of the Valleyview detachment providing enhanced policing within Greenview.

Correspondence has been received from the Alberta Justice and Solicitor General advising that the RCMP “K” Division have put a hold on the Option 1 Enhanced Policing Agreements. This will enable the RCMP Provincial Police Service to decrease their vacancy rate and focus RCMP resources on core policing services. The decision on whether to commence processing Option 1 Enhanced Policing Agreements will be reviewed in September 2016.

Greenview currently has a three year contract with the County of Grande Prairie for Community Peace Officer services. The contract which expires December 31, 2015 allows for forty hours per month of policing service within Greenview at a cost of approximately \$85,000.00 per year. Greenview additionally has a partnership with Weyerhaeuse at an annual cost of \$31,000.00 representing 20 percent of an enhanced policing position, with the Officer working out of the Grande Prairie detachment.

Greenview Administration is seeking Council’s direction on pursuing the Enhanced Community Policing position/renewing a contract for Community Peace Officer services with Grande Prairie or investigating the viability of establishing a Greenview Community Peace Officer Program.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to accept or deny Administration’s request for direction regarding Greenview Enforcement Services.

Benefits – The benefit of Council providing Administration with direction on the Greenview Enforcement Services is that a long term strategy for Greenview can be initiated.

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

- Greenview Enhanced Policing Letter to Alberta Justice and Solicitor General
- Alberta Justice and Solicitor General Response Letter



MUNICIPAL DISTRICT OF GREENVIEW No. 16

June 23, 2015

Assistant Deputy Minister
Public Security Division
Alberta Justice and Solicitor General
10th Floor, 10365 – 97 Street
Edmonton, AB T5J 3W7

Attention: Cheryl Beck, Director, Contract Policing and Policing Oversight

Dear Ms. Cheryl Beck

RE: Long Term Enhanced Policing Position

The Municipal District of Greenview is requesting to enter into an agreement for a Long Term Enhanced Policing Position (E.P.A.), option #1 for the Valleyview area. Various policing initiatives that may be undertaken within the community have been reviewed by the Valleyview RCMP and Greenview.

Greenview is aware of the financial and term conditions required and would like to proceed in a timely manner. We look forward to a very beneficial partnership and await your response.

Sincerely,

Dale Gervais
Reeve

DG/tm

Enclosure: Municipal District of Greenview May 26, 2015 Council Minutes – Motion 15.05.266

cc: FOIP/Records Management

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan 0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	

AR 14425

July 23, 2015

Mr. Dale Gervais
Reeve
Municipal District of Greenview No. 16
Box 1079, 4806 – 36 Avenue
Valleyview AB T0H 3N0

Dear Reeve Gervais:

Thank you for your request for enhanced policing. This letter is to advise that Alberta Justice and Solicitor General (JSG) and RCMP "K" Division have put a temporary hold on processing any new Option 1 Enhanced Policing Agreements. This will enable the RCMP Provincial Police Service to decrease their vacancy rate and focus RCMP resources on core policing services. The decision on whether to commence processing Option 1 Enhanced Policing Agreements will be reviewed in September 2016.

As an alternative to the dedicated resource(s) acquired through an Option 1 Enhanced Policing Agreement, JSG and the RCMP remain amenable to considering a time limited Option 2 Enhanced Policing Agreement to meet your municipality's desire for enhanced policing services. These services are generally provided by the RCMP Provincial Police Service on an overtime basis, and will remain at the discretion of the detachment commander.

If you have any questions, please contact Patricia Harrish, Police Planning and Contract Coordinator, at 780-427-7021.

Thank you for your commitment to providing for safe and secure communities in Alberta.

Sincerely,

W.M. (Bill) Sweeney
W.M. (Bill) Sweeney, OOM
Assistant Deputy Minister
Director of Law Enforcement

cc: Inspector Glenn de Goeij, Corporate and Client Services, RCMP "K" Division



REQUEST FOR DECISION

SUBJECT: **Land Survey for Dollar Lakes**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 22, 2015
DEPARTMENT: COMMUNITY SERVICES/RECREATION
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: AE
GM: INT PRESENTER: AE
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A/

RECOMMENDED ACTION:

MOTION: That Council approve \$20,670.30 to the Alberta Conservation Association for the purpose of conducting a legal survey to establish a land lease on Dollar Lakes, with funds to come from Recreation Services Capital Budget.

BACKGROUND / PROPOSAL:

The Alberta Conservation Association (ACA) is planning to enhance angling opportunities on Dollar Lakes located within Greenview. In order for ACA to enhance/develop the Dollar Lakes an area land lease must be obtained from Alberta Environment and Parks. A requirement of obtaining a lease is that a legal survey must be acquired on the subject lands and submitted to Alberta Environment and Parks.

The ACA has recently made a presentation to Council regarding their proposed improvements to the area. They are asking Council to provide funding in the amount of \$20,670.30 to assist them with the cost of obtaining a legal survey.

Greenview was inquiring about obtaining the lease on the property and developing the area for enhanced recreational use in 2015, however the ACA would much rather have a partnership with Greenview and be the lead agency in the development. A proposal will be presented to Council during the 2016 Budget deliberations in regards to supporting the ACA further in regards to the development of Dollar Lakes. There was \$300,000.00 budgeted in the 2015 Recreational Capital Budget for enhancements of this project.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to deny the funding request or modify the funding amount.

Benefits – Providing funding to the Alberta Conservation Association helps to increase angling opportunities on Dollar Lakes and will enhance the recreational variety and quality of life within Greenview.

Disadvantages – The disadvantage of not providing the funding is that the ACA may not have the resources to obtain the land lease.

COSTS / SOURCE OF FUNDING:

The \$20,670.30 funds to Alberta Conservation Association for the survey will come from the Recreation Services Capital Budget.

ATTACHMENT(S):

- East Dollar Lake AEP Letter
- Alberta Conservation Association Letter

September 14, 2015

Mr. Jon Van Dijk
Bag 900-26 Provincial Bldg.
9621-96 Ave
Peace River , Alberta
T8S-1T4

Dear Jon,

Subject: East Dollar Lake Project, NW 8 and SE 18-73-21-5

Please be advised that Alberta Environment and Parks is agreeable to accepting an application for the East Dollar Lakes proposed recreational developments on public lands located at NW 8 and SE 18-73-21-5 as a result of recent efforts by the Alberta Conservation Association and the M.D. of Greenview partnering together for the development and management of the facilities at the site.

Acceptance of the application is dependent on the application meeting the required parameters which includes appropriate application documents, fees, survey plans, and first nation consultation adequacy.

If you have any questions or require further clarification on this matter, please feel free to contact Jack McNaughton at 780-624-6551 or myself at 780-538-8080.

Yours truly,



Brent Bochon
Operations Approvals Section Head
Peace Region,
Grande Prairie Office.

9621 – 96 Avenue
Peace River, AB T8S 1T4

Sept. 11, 2015

To Whom It May Concern
4806 – 36 Avenue
Box 1079
Valleyview, AB T0H 3N0



Alberta Conservation Association (ACA) is seeking financial commitment from the MD of Greenview to assist with increasing shore-based angling opportunities on East Dollar Lake and expanding angling opportunities into West Dollar Lake. Enhancement activities are planned to begin in the 2016-17 fiscal year and conclude in the 2018-19 fiscal year.

Currently, we are finalizing all the required documentation for submitting an application for a Department Miscellaneous Lease (DML). A legal survey of the subject lands is a requirement for completion of a DML approval and we are proposing the MD of Greenview cover the legal survey costs in this current fiscal year (2015-16).

Please find attached our conditional approval for a DML, legal survey quote and cost estimate over three years for recreational enhancement at East and West Dollar Lakes.

Sincerely,

Jon Van Dijk
Alberta Conservation Association

Conserving Alberta's Wild Side

Bag 900-26, 9621-96 Avenue, Peace River, AB T8S 1T4 • fax 780-624-6455 • toll free 1-877-969-9091

2016-17 Activities

Activity	Cost (ACA)	Cost (MD of Greenview)	Total Cost
Trail development - Clearing, excavation, contouring, trucking costs, spreading aggregate	\$15,000	\$15,000	\$30,000
Three - "T" shaped Fishing Docks - EZ Dock interlocking blocks, corner gussets, all associated hardware, adjustable anchor piles, aluminum gangway, trucking	\$21,270	\$21,270	\$42,540
Install two concrete picnic tables	\$1,585	\$1,585	\$3,170
Install two large, bear-proof garbage containers	\$1,620	\$1,620	\$3,240

2017-18 Activities

Activity	Cost (ACA)	Cost (MD of Greenview)	Total Cost
Channel development - engineered sketch plan, track hoe, matting, trucking, surface damages to grazing lease	\$4,270	\$4,270	\$8,540
Boat launch improvements - gravel, trucking, spreading	\$2,000	\$0	\$2,000

2018-19 Activities

Activity	Cost (ACA)	Cost (MD of Greenview)	Total Cost
Install power infrastructure - ATCO pedestal, electrical box, cables, poles, etc. (south route)	\$23,000	\$23,000	\$46,000
Aeration equipment - aerator, cables, shed, etc.	\$4,000	\$0	\$4,000

3 Year Summary

Year	Cost (ACA) including manpower	Cost (MD of Greenview)
1	\$47,425	\$39,475
2	\$8,070	\$4,270
3	\$30,900	\$23,000
Total	\$86,395	\$66,745

Manpower = man-days x \$150/day



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Museum – Agreement**
SUBMISSION TO: Regular Council Meeting
MEETING DATE: August 25, 2015
DEPARTMENT: Community Services
FILE NO./LEGAL: N/A
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: INT
GM: DM PRESENTER: DM
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into an agreement to provide annual operating funds in the amount of \$15,000.00 to the Grande Prairie Museum, with 2015 funds to come from Community Services.

BACKGROUND / PROPOSAL:

On August 25, 2015 Council tabled motion 15.08.367, a motion to authorize Administration to enter into an agreement to provide annual operating funds in the amount of \$15,000.00 to the Grande Prairie Museum. The motion was tabled until the Grande Prairie Museum provided their financial statements for Council's review.

The Grande Prairie Museum Culture and Heritage Manager is requesting annual operating funds in the amount of \$15,000.00 to continue from 2015 – 2018. As per indications researched in Greenview's active records viewed as far back as 2008, the Grande Prairie Museum received Greenview grant operating funds on an annual basis in the amount of \$15,000.00. Although they are requesting funds for the next three years, Administration is requesting authority to enter into an agreement to provide the funding annually with the two following stipulations, thereby ensuring the agreement is validated to continue past the three year timeline, as required:

1. This Agreement shall be deemed to have come into effect on January 1, 2015. Any Party may terminate this Agreement at any time and for any reason by giving 90 days prior written notice to the other Party.
2. This Agreement may be amended by mutual consent in writing by all parties hereto.

The statistics indicate that visits to the GP Museum, Heritage Discovery Centre and Forbes sites continues to climb. Visitors access the expanded programming and special event activities in the various facilities.

The Grande Prairie Museum made a presentation to Council at the Committee of the Whole Meeting on October 21, 2014.

As presented at the 2015 Budget deliberations last fall, Administration is recommending that operational support be provided to the cultural areas that Greenview residents and visitors frequent.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to approve or deny Administration with authority to enter into an agreement with the Grande Prairie Museum.

Benefits – An agreement with the Grande Prairie Museum will eliminate the requirement of an annual review of the Grande Prairie Museum’s grant application.

Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

Funding for the Grande Prairie Museum was approved in the 2015 Community Service Budget in the amount of \$15,000.00.

ATTACHMENT(S):

- Grande Prairie Museum Financial Statement
- City of Grande Prairie Letter – Requesting Annual Funding for the Grande Prairie Museum
- Greenview Budget Breakdown of Museums

Application to the Municipal District of Greenview #16

GRANT APPLICATION FORM A - OPERATING

Revenue:		Previous Year - 2014	Current Year Estimates 2015	Next Year Proposal 2016
1	Income:			
	Admission	4874.27	0	0
	Gift Shop	\$ 12,741.42	\$ 11,000.00	\$ 9,000.00
	Birthday Party	\$ 2,466.68	\$ 2,500.00	\$ 2,500.00
	Rentals	\$ 7,513.21	\$ 4,000.00	\$ 2,500.00
	Events	\$ 16,000.14	\$ 10,000.00	\$ 10,000.00
2	Grants:			
	Young Canada Works (summer student)	\$ 13,293.00	\$ -	\$ 12,000.00
	County of Grande Prairie #1	\$ 26,217.22	\$ 31,480.00	\$ 31,480.00
	M.D. of Greenview #16	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
3	Donations:			
	Cash Donations	\$ 2,635.30	\$ 2,500.00	\$ 1,500.00
	Fundraising	\$ 59,451.73	\$ 8,000.00	\$ 8,000.00
	Shared expenses with tenant	\$ 5,628.00	\$ -	\$ -
4	Grant/Fundraising Income			
	Total Revenue	\$ 165,820.97	\$ 84,480.00	\$ 91,980.00
Expenses:				
5	Wages & Benefits	\$ 662,505.85	\$ 819,576.03	\$ 860,554.84
6	Travel/Subsistence/Mileage	\$ 8,937.36	\$ 9,000.00	\$ 6,600.00
7	Collections & Bld Maintenance	\$ 23,378.50	\$ 22,000.00	\$ 32,500.00
8	Janitorial	\$ 19,678.36	\$ -	\$ -
9	Exhibit expenses	\$ 3,310.43	\$ 25,000.00	\$ 25,000.00
10	Equipment, computer, telephone	\$ 32,513.38	\$ 30,080.00	\$ 30,080.00
11	Program/Event Supplies	\$ 19,030.64	\$ 20,000.00	\$ 20,000.00
12	Office Supplies, Shipping, photocopy	\$ 9,780.78	\$ 10,050.00	\$ 10,050.00
13	Utilities	\$ 37,695.12	\$ 29,634.00	\$ 29,634.00
14	Security	\$ 2,127.50	\$ 2,000.00	\$ 2,000.00
15	Gift Shop Merchandise	\$ 10,449.37	\$ 10,000.00	\$ 9,000.00
16	Advertising	\$ 30,678.34	\$ 30,000.00	\$ 40,000.00
17	Contract - Centre 2000	\$ 18,624.00	\$ 61,624.00	\$ 45,000.00
18	SPRA Operating Grant	\$ 54,500.00	\$ 60,100.00	\$ 60,100.00
19	Administration	\$ 23,852.67	\$ 18,702.00	\$ 18,702.00
	Total Expenses	\$ 957,062.30	\$ 1,147,766.03	\$ 1,189,220.84
	Net Balance	-\$ 791,241.33	-\$ 1,063,286.03	-\$ 1,097,240.84

July 28, 2015

M.D. of Greenview #16
Attention: Greenview Council
Box 1079
Valleyview, AB
T0H 3C0

Re: Annual Funding Request for Grande Prairie Museum

Thank you for the opportunity to discuss funding with Ms. Teresa Marin on July 13th, 2015 and for information she provided on requirements for Council for future funding requests for the Grande Prairie Museum. We kindly request \$15,000 annual funding for operating years 2015-2018. In support of this funding I offer an update on attendance, programming, special events and awards that funding from partners like yourselves supports.

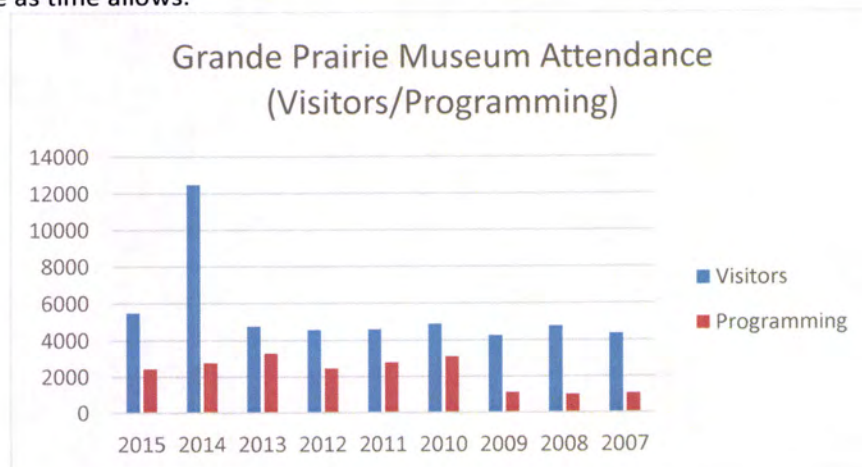
The Grande Prairie Museum (GP Museum) appreciates the support we have received over the past several years from our neighbours as we continue to offer and expand the programming and special event activities in our various facilities including:

- The Grande Prairie Museum and Heritage Village
- Heritage Discovery Centre (HDC), and
- Alexander Forbes Homestead (provincial historical site)

Statistics on visitors to the GP Museum, HDC and Forbes site continues to climb, as well as our programming for schools tours and community programming overall.

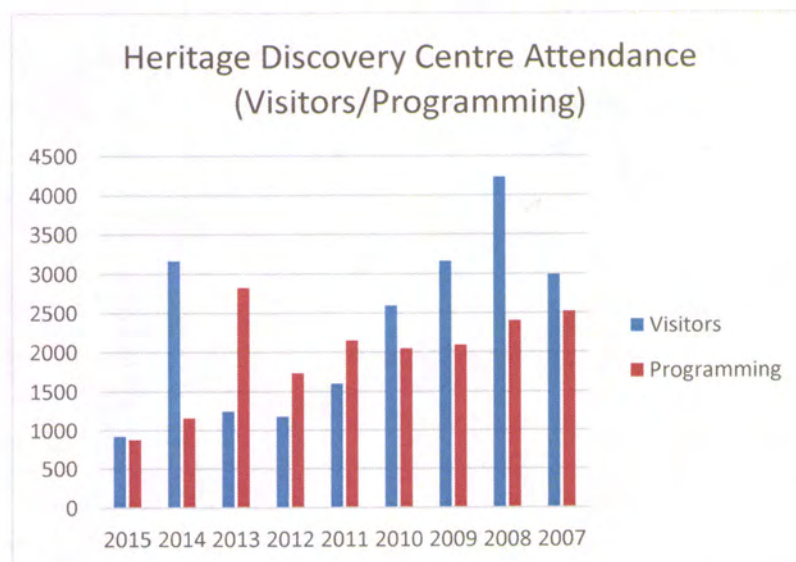
Grande Prairie Museum Attendance

The **Grande Prairie Museum** depicts the regional history of the early settlers' contribution to the development of the community. The Isabel Campbell and Mel Rodacker Galleries host revolving exhibits throughout the year. The Heritage Village boasts restored historical buildings including the last Hudson's Bay Outpost which was established in 1895. The Heritage Village is open from May 1 - Sept. 30 (weather permitting). All programs will include your choice of a tour of the Grande Prairie Museum Gallery or Heritage Village as time allows.



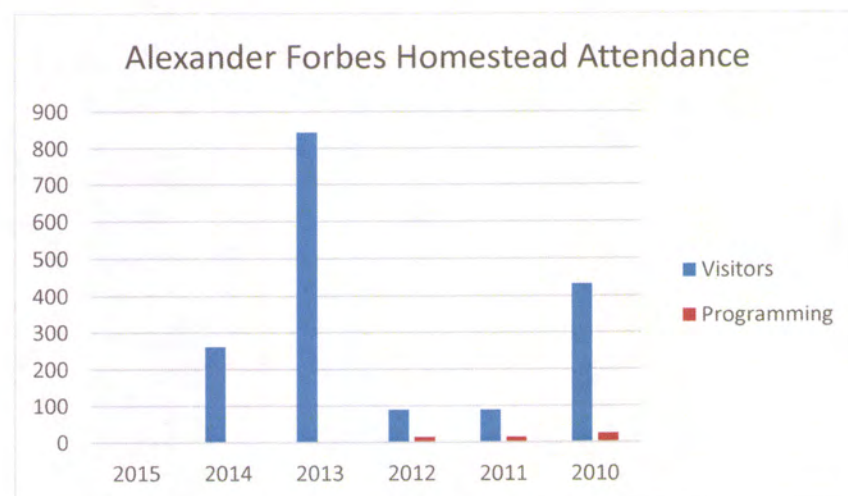
Heritage Discover Centre Attendance

The **Heritage Discovery Centre** consists of an extremely attractive and educational series of displays that portray the history and geological formations of the Peace Region from 3.5 billion years ago until the present time. It also houses the Kin Gallery, which entertains changing traveling exhibitions, along with a mini theatre.



Alexander Forbes Homestead Attendance

Forbes Homestead was registered as a Provincial Heritage Site in 1976. Projects currently still under construction (pending funding) are the outside pump house and the upstairs of the residence. Renovations and restoration of the Forbes Homestead were made possible by the GP Heritage Building Restoration Society, City of Grande Prairie and the Grande Prairie Museum.



Programming:

The Grande Prairie Museum's program themes are based on the Alberta Education Programs of Study with hands on/minds on activities with links to the curriculum as indicated in our programming outline and informational brochure. To facilitate the educator we are incorporating Inquiry Based Learning Concepts through student engagement and creative opportunities to share their discoveries.

Programs offered are: Pioneer Experience Program (K-Gr. 4); Politics and Government (Gr. 2-6; Gr. 9); Rock Stars & Rock Hounds (Gr. 3); Pieces of the Puzzle (Gr. 3-6); Secrets of the Past (Gr. 4-5); Globalization (Gr. 5 & 10)

The Heritage Discovery Centre's program themes are based on the Alberta Programs of Study in which we have based our "Big Idea Questions." Programs incorporate the Inquiry Based Learning Concept through Learning Stations which include Reading & Comprehension; Discover It! Create It! Organize It! and Vocabulary with curriculum links as indicated in the programming outline and informational.

Programs offered are: Discovering Dinosaurs (K-4); The Fur Trade (Gr. 4 – 6); and Aboriginal Awareness: Legends of the Teepee (K – 6).

Special Events

The Culture and Heritage department has held a number of successful community heritage events. These events are well attended and the majority of them are free events for the public (unless otherwise noted).

2015 Events (6 so far)	Event Details
Heritage Day 2015	<ul style="list-style-type: none">• To be held Monday, August 3, 2015• In celebration of our Heritage, Live heritage demos and interpretation, horse and wagon rides, ol'fashioned carnival games, gold panning and a live petting zoo will be some of the events planned• Previous year's heritage Day attendance around 600 visitors• This will be the first Heritage Day offering Free admission

2015 Events (6 so far)	Event Details
<p>Canada Day 2015 – <i>between 1700 and 2000 people participated in this year's Canada Day event – making this the highest Canada Day Attendance on record</i></p>	<ul style="list-style-type: none"> • Free Admission • Authentic Gold Panning with Prospector Central Inc! Pan the Gold, keep the Gold! • Special Canada Day Tea, compliments of David's Tea • Live onsite Culture & Heritage Demos including: Blacksmithing, butter churning, ice cream making, and bannock baking • Test your skill with authentic Heritage Carnival games! (3 Games were hosted) • Philip J Currie Dinosaur Museum will be onsite with their interactive display - including a unique scavenger hunt and 50 years of the Canadian Flag trivia in collaboration with the GP Museum. • Freshly popped, onsite Kettle Corn, brought to you by WINMAR Grande Prairie • Live musical entertainment all day by: Smokin Ace
<p>Betty Welter Plaque & Memorial Bench unveiling ceremony</p>	<ul style="list-style-type: none"> • June 29, 2015 • A small, intimate family ceremony was held at the Grande Prairie Museum, Heritage Village, along with the South Peace Regional Archives and volunteers, to remember long-time GP Museum volunteer and contributor Betty Welter. • A park bench was installed in her memory as well as a plaque affixed to the bench in memory of Betty and her husband Jack.
<p>Senior's Tea Dance</p>	<ul style="list-style-type: none"> • June 2, 2015 • Hosted by the GPM • As part of Senior's Week, a Senior's Tea and Dance were held with Tea, Sandwiches, desserts and Live Musical Entertainment – Free Admission
<p>28th Annual Fiddlers Jamboree</p>	<ul style="list-style-type: none"> • April 12, 2015 • Held at GPRC's Douglas J. Cardinal Performing Arts Centre • Sold out performance

2015 Events (6 so far)	Event Details
Spring Feast and Celebration	<ul style="list-style-type: none"> • March 21, 2015 • A welcoming of Spring Celebration brought to you by the Traditional Paths Society in partnership with the Grande Prairie Museum • Pipe Ceremony, Feast, Open Fire Pit, Music, Fun Family Activities and Free Museum Admission

2014 Events (12)	Event Details
Twelve Days of Christmas Workshops	<ul style="list-style-type: none"> • December 8 through to December 23 • Annual Ol'Fashioned Christmas was cancelled last year, but we had 'Twelve Days of Christmas Workshops' held over a couple of weeks in December
Haunted Halloween Hayride & Chamber of Spooks Gallery	<ul style="list-style-type: none"> • October 29, 2014 • The Haunted Hayride consists of two tractors pulling wagons, loaded up with guests, that will drive you through the GPM's Haunted Heritage Village where spooky surprises will meet guests at every corner • The Chamber of Spooks Gallery is a wander at your own pace event to check out all the oddities, spooks, and wandering characters and more surprises inside the Museum's main Gallery.
Lantern Tours	<ul style="list-style-type: none"> • October 17 & 18 • An evening of historically based improvisational theatre, set in the GP Museum's Heritage Village. Scripts have been written and actors perform historically based dramatizations in the Heritage Village. Guides lead you from house to house by old fashioned lantern light! • Event starts with a dinner, followed by the Lantern Tour Plays, ending with a meet and greet with the actors and hot beverages and desserts

2014 Events (12)	Event Details
Ol'Fashioned Carnival	<ul style="list-style-type: none"> • Part of City of Grande Prairie's 100th Anniversary: Centennial Spectacular: Grande Prairie Museum hosted an Ol'Fashioned Carnival over two days. • The Museum had first-ever record breaking attendance for this event, in the two days over 5500 people went through the Museum and Heritage Village. • August 2 & 3, 2014 • Petting Zoo, Pony Rides, 14 Old Fashioned Carnival Games, complete with prizes, kettle corn and entertainment FREE for the entire community
Crafty Critters	<ul style="list-style-type: none"> • Heritage Discovery Centre • July & August • Age range: 10 and under
Heritage Hunters	<ul style="list-style-type: none"> • Grande Prairie Museum Heritage interpretations and demonstrations • July & August • All ages welcome
Canada Day Activities:	<ul style="list-style-type: none"> • July 1, 2014 • FREE Admission • Horse & Wagon Rides c/o Peace Draft Horse & Pull Club • Grande Prairie Aeromodelers Society – Display of Model Airplanes • Get branded with Canadian/Heritage symbol c/o Brilliant Body Art • Sand Art, Inuksuk building • Traditional baking, ice-cream making, butter churning, water drill demonstrations • Peace Country Amateur Ham Radio Club interpretations • Telegraph Operator Morse Code messaging • Purchase a snack with Motley Cue BBQ Catering • Spirit Singers • North American Flutes • Ken Campbell – Sing Country & Folk songs

2014 Events (12)	Event Details
	<ul style="list-style-type: none"> • Omarla Cooke – Traditional PowWow Dance • Tom Cardinal – Aboriginal Band “Tomahawk” • Richard Laboucan – Fiddler/Guitar & Jig Dancing
Canada Day Parade	<ul style="list-style-type: none"> • Museum participated in the City parade showcasing and promotion for our upcoming Ol’Fashioned Carnival event for the City’s Centennial
Seniors’ Day at the Grande Prairie Museum	<ul style="list-style-type: none"> • June 3, 2014 (Held during Seniors’ Week June 1-7) • Hosted a traditional English Tea • Local celebrity authors were on site for Book Fair & Sale with Autograph Book Signing • Meet and mingle with Miss Teen Western Alberta
International Museum Day	<ul style="list-style-type: none"> • May 18, 2014 • The GPMuseum held a free Crafty afternoon event for the community, launched the opening of the Heritage Village, launched the Free Admission campaign at both locations, held the official exhibit opening of our new ‘That’s Entertainment’ Exhibit over at HDC. • IMD aims to raise awareness on how important museums are in the development of society. The theme of International Museum Day 2014 was: "Museum Collections make connections": This theme is a reminder that museums are living institutions that help create bonds between visitors, generations and cultures around the world.

2014 Events (12)	Event Details
Northern Alberta Heritage Fair	<ul style="list-style-type: none"> • May 2, 2014 • Hosted by the GPM, HDC and the Peace Country Historical Society • The Heritage Fair provides students (grades 4-6) with the opportunity to showcase their projects depicting Canadian Heritage. They support the school curriculum, and they encourage a cross-curricular approach to teaching and learning. The 2014 fair added a 100th Anniversary City of GP component that encouraged Peace Region Students to create projects surrounding the City's Centennial year.
27th Annual Fiddler's Jamboree	<ul style="list-style-type: none"> • April 13, 2014 • Sell –out show • Performers of ALL ages showcasing their amazing musical talents and put off this amazing, energetic performance right before your eyes • Performers from Northern and Central Alberta, British Columbia and the Northwest Territories • Various genres including, Metis, Scandinavian, and Danish talents.

2014-2015 Heritage Village Restorations (Volunteer Projects)

1. Russell horse-drawn Elevating Grader with Dump Wagon 1927

This elevating road grader was donated by Irvin and Janet Steinke of Sexsmith. It was used by Irvine's grandfather, Hans Gouchey to build roads out in the Clairmont area in 1929. It would have 8 horses pushing and 16 horses pulling. It was beautifully restored by a group of volunteers who first considered the job insurmountable but took on the challenge anyway which took them two years, the new belts have just recently been installed.



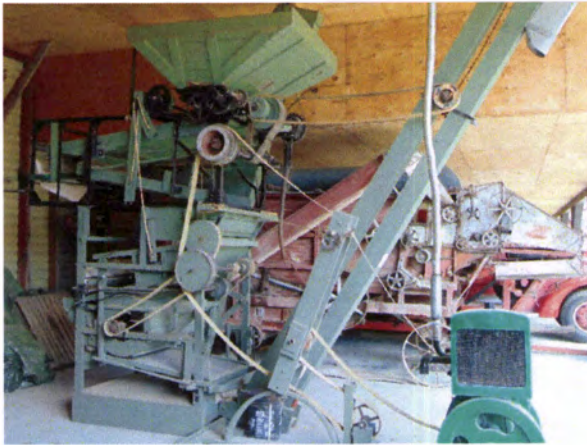


2. Gas powered Rototiller circa 1944
Donated by Ken Benn.



3. Hus-ski Snowmobile 1946

This snow mobile was donated by long-time volunteer to the Museum, Betty Welter. It was her request that it be restored. It came in without a motor but we have purchased a restored 1946 motor and our volunteers are currently restoring it back to its former days.



4. Timothy Wheat Seed Cleaning Plant circa 1920

This seed cleaning plant was brought into the Peace Region by Robert Cochrane in 1925 who homesteaded in the Kleskun Hills area. He used it for his own use and to custom clean for other farmers in the area. It was restored by volunteers in 2014.

5. Atco gas powered lawn mower circa 1920
Donated by Bernard L'Hirondelle.

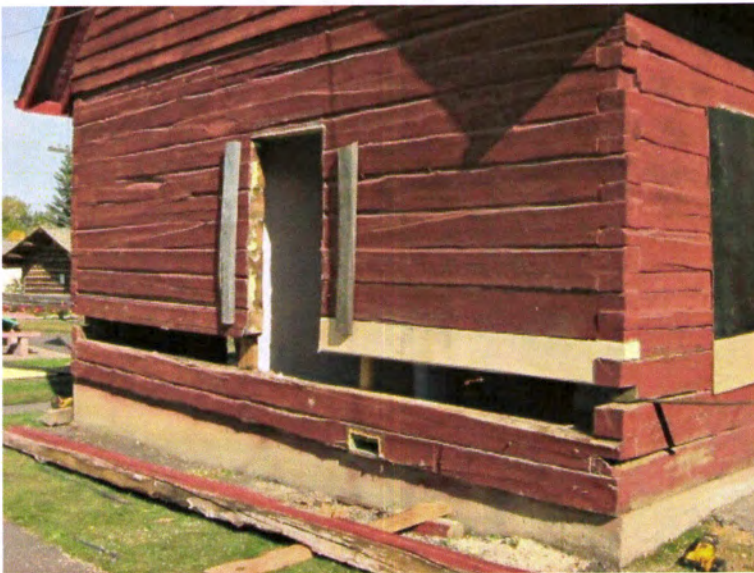


6. Brush Breaker Plow circa 1900

This plow was brought from S Dakota in 1905 by H E Van Schaick. They came to the Grande Prairie area in 1912 over the Edson Trail and was donated by the Van Schaick family.

7. Blacksmith Shop

This was restored in 2014 with the dirt floors being switched for brick, the doors were replaced and a new exhibit was displayed. Volunteers hooked up a motorized pulley system to run the lathe in the shop. Also added was a working vented forge for special events.



8. Tempest House and Post Office

Replacement of the bottom three logs and window frames due to water leak and pests.

New Exhibits in 2014-2015:

Military Display in recognition of the 100th anniversary of WW1. Randy Vanderveen has loaned us his photo display "Remnant" showcasing ten WW1 veterans who are still alive and living in Grande Prairie.



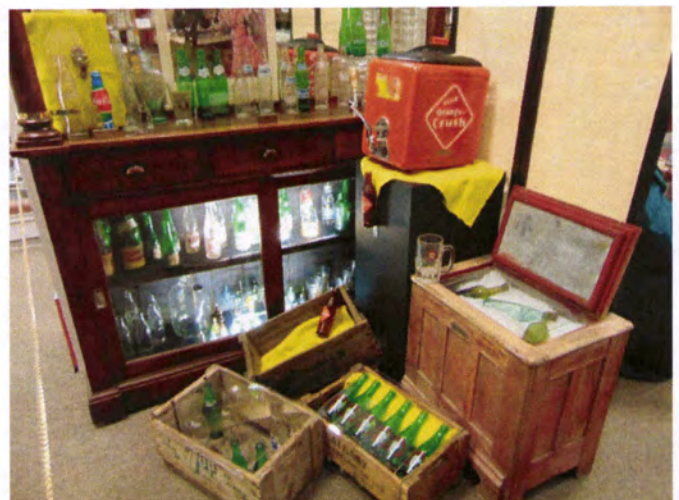
Our 1950's kitchen has been turned into the home of Margaret and Campbell Benson who lived out at Bear Lake on Benson's Point, a popular recreation area in the 1920's and 1930's.



The old business section was completely revamped and now tells the history of printing, early newspapers and banking in Grande Prairie.



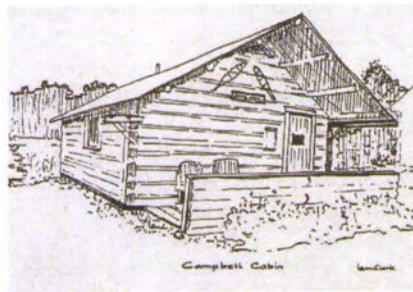
This bar was used as a display counter by the Krantz Brothers in their store in Wembley, 1926. It was purchased at auction by Archie Hackwell in the 1960's and donated to the Museum. It is being used this year to display three separate exhibits: 1. the history of bottling plants in Grande Prairie, 2. history of hair dressing and 3. The history of hotels and liquor in Grande Prairie



Isabelle Campbell Award

In 1961, when the Pioneer Museum Society of Grande Prairie & District was established, Miss Isabel Campbell was elected the first secretary. This was at the beginning of her career as Grande Prairie's most well-known historian.

Over a period of over 40 years, Miss Campbell directed the community's attention to the importance of our history by writing historical news articles and books, archiving records, cataloging information, and communicating her love of history and the Peace Country.

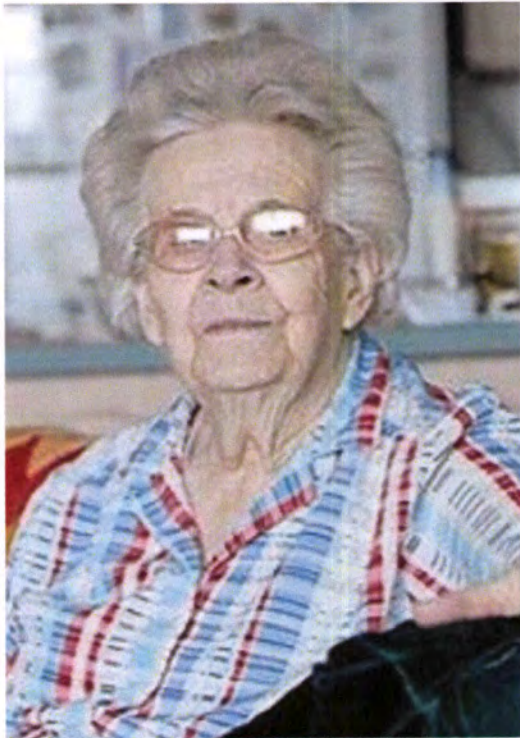


*A replica of the Campbell cabin in the Pioneer Village at the museum,
is also part of Miss Campbell's legacy.*

Miss Campbell's contributions to Alberta's heritage were recognized by federal, provincial and municipal governments and organizations in many citations and awards. When she passed away in 1998, a portion of her estate and many artifacts from her life were donated to the Grande Prairie Museum.

There were two award recipients for the 2014 Isabelle Campbell Award; Betty Welter and Paul Pivert.

Betty Welter



Betty Welter was born in Bassano, AB but moved at a young age with her parents to homestead in the Flying Shot area where she attended a one room schoolhouse.

Betty attended Vermilion Agricultural College and obtained a Home Economics Degree. She returned to Grande Prairie in 1941 and began to cook for the Grande Prairie Hospital and later cooked for the first group of students at the Wapiti Dorm.

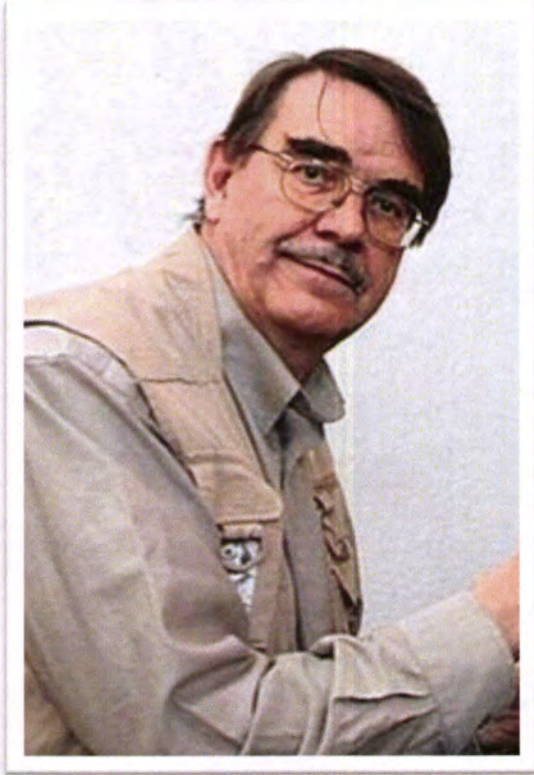
Betty considered volunteering as an important role in her community. For 25 years Welter ran the 4-H Sewing Club in Grande Prairie, teaching girls how to sew and make crafts, operating under the club's motto "Learn to do by doing." She was also a long time member of the Women's Institute. She served on the local association of Girl Guides, Brownies, and Rangers.

For decades she volunteered for the Grande Prairie Museum, South Peace Regional Archives and Golden Age Centre in any way she could, baking cookies for events, sorting files and mending the seams of old garments by hand. Many of her treasured belongings have been donated to the Museum's permanent collection.

Another love for Betty was writing. Many of her stories documented her childhood, preserving memories for the generations to follow, these stories and photos can be found in the South Peace Regional Archives records.

We thank Betty for her dedication to preserving our Heritage.

Paul Pivert



Born and raised in Grande Prairie, Paul Pivert was an icon on the local photography scene. His passion for photography led him to join the Panda Camera team in 1966.

He went on to train as a professional photographer and in 1973 became the sole owner of Panda Camera. Shortly after, he added House of Portraits which became Studio on the Park in 1983.

Paul was not only a professional photographer, he was also a (volunteer) photographer and he just loved taking pictures. He was an avid member of the Grande Prairie Photo Club and in 2010 served as one of four mentors for photography students during the Arctic Winter Games.

In 2007, Paul donated thousands of photographic files from his business to the South Peace regional Archives. Paul's photographs are crucial in documenting the history of the Peace Region from family portraits, weddings, visiting dignitaries, political events to sporting events, his photographs are a permanent record of our past.

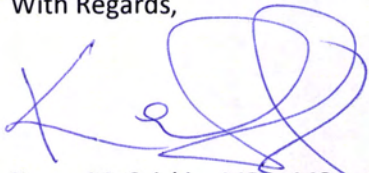
Paul served two terms on City Council from 1978-1983 where his curiosity and interest in emerging trends brought a fresh perspective to the Council table.

A ready smile, enthusiasm for his community and a passion for photography are his legacy to our community.

We thank Paul for his dedication to preserving our Heritage.

I would like to thank Council for its consideration of the application, and I hope they will look favourably upon the Museum's request for consecutive funding for budget years 2015 – 2018. I would be happy to provide any additional information that Administration or Council may require in support of this funding request.

With Regards,

A handwritten signature in blue ink, consisting of a large, stylized 'K' followed by a series of loops and a final flourish.

Karen McGriskin, MBA, MSc., C.Tech.
Culture and Heritage Manager
City of Grande Prairie

General Ledger Account		2014 Budget	2014 Projection	Proposed 2015 Budget	Proposed 2016 Budget	Proposed 2017 Budget
MUSEUMS						
2-74-40-01-735	VALLEYVIEW TOURIST INFO CENTRE	0	0	12,000	12,500	13,000
2-74-40-02-735	DEBOLT MUSEUM	15,000	15,000	15,000	15,000	15,000
2-74-40-04-735	GROVEDALE MUSEUM	15,595	15,595	15,000	15,000	15,000
2-74-40-16-735	GRANDE PRAIRIE ARCHIVES	44,000	27,500	28,500	29,500	30,500
2-74-40-16-736	GRANDE PRAIRIE ART GALLERY	20,000	20,000	20,000	20,000	20,000
2-74-40-16-737	GRANDE PRAIRIE MUSEUM	15,000	15,000	15,000	15,000	15,000
2-74-10-03-735	GRANDE CACHE MUSEUM	0	0	99,000	100,000	101,000
		<u>\$109,595</u>	<u>\$93,095</u>	<u>\$204,500</u>	<u>\$207,000</u>	<u>\$209,500</u>



REQUEST FOR DECISION

SUBJECT:	Valleyview and District Chamber of Commerce – Small Business Awards		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 22, 2015	CAO: MH	MANAGER: INT
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
FILE NO./LEGAL:	N/A		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Silver Package sponsorship in the amount of \$500.00 to the Valleyview and District Chamber of Commerce for the 2015 Small Business Awards, with funds to come from the Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

The Valleyview and District Chamber of Commerce is seeking sponsorship for the 2015 Small Business Awards that will be held on October 22, 2015. The annual awards banquet honors local and regional businesses for their accomplishments.

The sponsorship options include: Platinum Package (\$2500.00), Gold Package (\$1,000.00) and Silver Package (\$500.00) (see attached letter for details).

Greenview provided \$500.00 sponsorship for the Small Business Awards Banquet in 2013 and \$500.00 (Silver Package) sponsorship in 2014.

The Community Service Miscellaneous Grant has a balance of \$64,644.36 as of September 21, 2015.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to deny the request for sponsorship or provide an alternate funding amount to the Valleyview and District Chamber of Commerce for the 2015 Small Business Awards Banquet.

Benefits – The benefit of providing sponsorship to the Valleyview and District Chamber of Commerce for the 2015 Small Business Awards Banquet is that Greenview will be supporting a community initiative.

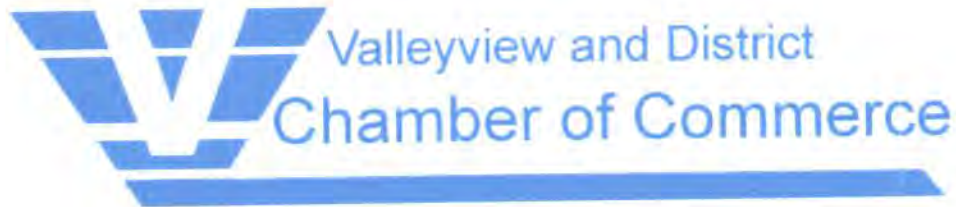
Disadvantages – N/A

COSTS / SOURCE OF FUNDING:

The \$500.00 Silver Sponsorship will come from the Community Service Miscellaneous Grant Fund.

ATTACHMENT(S):

- Sponsorship Request Letter from the Valleyview and District Chamber of Commerce



We would like to invite you to consider one of the following sponsor packages for the 2015th Small Business Awards:

Platinum package (\$2500)

For your investment you will get

2 prime tables that seats 8 people

Company logo on the tables, signage, power point presentation, and advertising

Award sponsored by your company

Have your companies promotional Items Present

Gold package (\$1000)

For your investment you will get

2 prime tables that seats 6 people

Company logo on power point presentation, and advertising

Award sponsored by your company

Have your companies promotional Items Present

Silver package (\$500)

For your investment you will get

1 table and prime seating

Award sponsored by your company

Company logo on power point presentation, and advertising

Please feel free to contact us. We will be more than happy to answer any questions you may have. We thank you for your consideration and would appreciate a reply at your earliest convenience.

Sincerely,

Evan Heynemans, President
Valleyview and District Chamber Of Commerce

Box 1020, Valleyview Alberta, T0H 3N0
780-524-4535
info@valleyviewchamber.ca
www.valleyviewchamber.ca



REQUEST FOR DECISION

SUBJECT:	Annual Harvester's Ball - DeBolt & District Agricultural Society		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 22, 2015	CAO: MH	MANAGER: INT
DEPARTMENT:	COMMUNITY SERVICES	GM: DM	PRESENTER: DM
FILE NO./LEGAL:	N/A		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw / Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve the Main Event Sponsorship in the amount of \$2,000.00 to the DeBolt & District Agricultural Society for the Annual Harvester's Ball, to be held at the DeBolt & District Agricultural Centre on October 24, 2015, with funds to come from the Community Service Miscellaneous Grant.

BACKGROUND / PROPOSAL:

The DeBolt & District Agricultural Society is seeking sponsorship for the Annual Harvester's Ball to be held at the DeBolt & District Agricultural Centre on October 24, 2015. The Harvester's Ball is one of the events that enables the Society to raise funds for maintaining the existing facilities and buildings that include: Gunby Ranch Golf Club, Sports Field, DeBolt Centre and the Curling Rink. Additionally, the Agricultural Society provides the Annual Bench Fair and the ALS Walk. The DeBolt & District Agricultural Society is requesting support in the form of a cash donation or merchandise for the auction. Cash support sponsors providing \$1,000.00 or more will receive a table of 8 seating at the event. A goal of \$40,000.00 is the target set by the Society for this year's Annual Harvester's Ball. Sponsorship options range from \$1500.00 to \$2,000.00.

Greenview provided \$2,000.00 Red Carpet Sponsorship to the DeBolt & District Agricultural Society for the Annual Harvester's Ball in 2014 and \$1,000.00 for the event in 2013.

The Community Service Miscellaneous Grant has a balance of \$64,644.36 as of September 21, 2015.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council has the option to select an alternate sponsorship option, provide a cash donation and/or merchandise.

Benefits – The benefit of providing sponsorship for this event is that the funds raised from the event will assist the DeBolt & District Agricultural Society with maintaining the existing facilities and buildings.

Disadvantages – There are no perceived disadvantages.

COSTS / SOURCE OF FUNDING:

The \$2,000.00 Main Event Sponsorship will come from the Community Service Miscellaneous Grant.

ATTACHMENT(S):

- DeBolt & District Agricultural Society – Sponsorship Request



The time is upon us once again to start fundraising for our Annual Harvester's Ball. This event will be taking place October 24, 2015 at the Centre. All proceeds raised at this event will go to our local Agricultural Society.

The DeBolt and District Ag. Society is the foundation upon which our community is built. As an Ag. Society we provide many services to the residents in our community. Examples of such services are: The Gunby Ranch Golf Club, The DeBolt Centre and Curling Rink, The Sports Fields, and the Annual Bench Fair and ALS Walk. Along with that we also host many community events; Pancake breakfasts, Mother's Day Brunches, Family Movie Nights, Community Golf Tournaments, Community Slow Pitch Tournaments just to name a few. To be able to continue to offer these services and functions, and expand on them in the future, we require full support from our community. We rely on fundraisers such as the Harvester's Ball to raise money to put towards the cost of maintaining existing facilities, and to build new facilities in the future.

If you take a look around our facilities you will see where some of the money from last year's fundraiser was spent. Our curling rink has been repainted, and a new ice plant has been installed. We have purchased new tables and chairs for our centre. The Sports Field has had some landscaping added, and a new gazebo being built. The Gunby Ranch Golf Club has had more camping stalls added, and a new roof on the clubhouse. We are continually striving to make our facilities and our community the best they can be.

We ask that you make a commitment to support our annual appeal by making a cash donation, or by donating merchandise for our auction. This year our goal is \$40 000 and we hope that you will be able to make a contribution. Your generosity will make a difference in our community by allowing us to continue in our work.

If you are interested in sponsoring a specific portion of the event please take a look at the options below and contact Wendy Holscher 780-957-3958

Main Event Sponsor: Business Logo will be placed on the photo booth backdrop, and be included in all photos taken, as well as recognition at the event, and displayed on our sponsor board for a year following the event.	\$2000.00
Band Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1800.00
Wine Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1500.00
Decor Sponsor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1500.00
VIP Table Decor: Recognition will be given at the event, and business name will be displayed on our sponsor board for a year following the event.	\$1500.00

A table of 8 will be provided for those that fill the above sponsorship opportunities, as well as for those that make a cash donation of \$1000.00 or more.

All cheques can be made payable to the DeBolt and District Ag. Society.

Remember that every donation makes a difference, regardless of size.

Sincerely,

The Harvesters Ball Committee

Contact Wendy Holscher Number 780-933-7186



REQUEST FOR DECISION

SUBJECT:	Policy 1006 - Employee/Consultant Temporary Housing		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 22, 2015	CAO: MH	MANAGER: INT
DEPARTMENT:	CORPORATE SERVICES/HUMAN RESOURCES	GM: RO	PRESENTER: RO
FILE NO./LEGAL:	File Number, Legal or N/A.		LEGAL/ POLICY REVIEW: INT
STRATEGIC PLAN:			FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – *Section 180(1) – Council may act only by resolution or bylaw.*

Council Bylaw / Policy (cite) – Policy 1006 – effective date February 24, 2015.

RECOMMENDED ACTION:

MOTION: That Council approve the amendment to Policy 1006 – Employee/Consultant Temporary Housing Policy to clarify the Chief Administrative Officer's authority as recommended by the Policy Review Committee.

BACKGROUND / PROPOSAL:

Policy 1006 was amended in February of 2015. After the amendments, Administration had a request from a new staff member who was in temporary housing at the hotel. The request from the staff person was to move into his RV at the Campsite. Such a move provided potential cost savings of approximately \$10,000.00 for Greenview.

Administration followed through and saved the municipality the \$10,000.00. However, Administration is asking Council to approving the minor change in Section 6 of the policy that grants more clear discretion to the CAO to make such changes if there are savings for Greenview.

The proposed policy was reviewed by the Policy Review Committee and recommended for presentation to Council.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may choose not to change the policy although this is not recommended by Administration.

Benefits – This change clarifies the extent of the CAO discretion. Which will make the decision making process more efficient.

Disadvantages – There are no perceived disadvantages.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

Policy 1006 – with proposed revisions (Section 6 only)

Policy 1006 – Current Policy

Title: EMPLOYEE/CONSULTANT TEMPORARY HOUSING

Policy No: 1006

Approval: Council

Effective Date:

Revision Date: September 10, 2015



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 provides furnished rental housing to assist in the recruitment of staff and to facilitate the provision of programs and services to Greenview, for period of eight (8) months.

The Municipal District of Greenview No. 16, where possible will provide furnished accommodations to consultants in order to reduce costs, for a period of time not normally to exceed six (6) months.

Purpose: The Employee/Consultant Temporary Housing Policy establishes clear guidelines and procedures for a broad range of Greenview temporary staff/consultant housing programs and services, creating a single, authoritative source for information and regulation.

Principles:

1. Greenview's role in staff housing addresses market and inventory gaps that limit affordable housing options and that hinder the recruitment of staff. Staffing Greenview's positions is essential for government service delivery to the Municipal District.
2. Greenview's role in the provision of staff housing supports and recognizes the private sector.
3. Greenview will identify its staff/consultant housing requirements based on the overall recruitment process and its priorities.
4. Greenview is committed to allocating staff housing in an open and fair process, which is consistent across all regions of Greenview.
5. Greenview recognizes that the market value of staff housing should be recovered from those using this service through the payment of rent. As such, Greenview may provide staff or consultant housing for up to eight (8) months. The first month of temporary housing will be at no cost to the new employee, the other seven (7) months of temporary housing will be at \$600.00 per month utilities included.
6. At the discretion of the Chief Administrative Officer, the rent noted in section 5 may be adjusted and other arrangements may be made for temporary housing where there are cost savings to Greenview.

7. Greenview considers staff accommodations a privilege, and not a right or benefit of employment.
8. The rental rate structure for Greenview housing is designed to support and stimulate the emergence of private affordable rental and markets in Greenview communities. Once viable and sustainable markets are established, it will no longer be necessary for Greenview to provide staff rental housing. In order to assist in that transition, Greenview will continue to make limited amounts of staff housing available to staff.

Approved:

Title: EMPLOYEE/CONSULTANT TEMPORARY HOUSING

Policy No: 1006

Approval: Council

Effective Date: February 24, 2015

Revision Date: January 28, 2015



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

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5. Greenview recognizes that the market value of staff housing should be recovered from those using this service through the payment of rent. As such, Greenview may provide staff or consultant housing for up to eight (8) months. The first month of temporary housing will be at no cost to the new employee, the other seven (7) months of temporary housing will be at \$600.00 per month utilities included. The rent may be adjusted at the Chief Administrative Officer's discretion.
6. Greenview considers staff accommodations a privilege, and not a right or benefit of employment.

7. The rental rate structure for Greenview housing is designed to support and stimulate the emergence of private affordable rental and markets in Greenview communities. Once viable and sustainable markets are established, it will no longer be necessary for Greenview to provide staff rental housing. In order to assist in that transition, Greenview will continue to make limited amounts of staff housing available to staff.

Approved: 15.02.093

Current Policy



REQUEST FOR DECISION

SUBJECT:	Policy 2006 – Employee Apprenticeship Training	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	REGULAR COUNCIL MEETING	CAO: MH	MANAGER: INT
MEETING DATE:	September 22, 2015	GM: RO	PRESENTER: RO
DEPARTMENT:	CORPORATE SERVICES/HUMAN RESOURCES		LEGAL/ POLICY REVIEW: INT
FILE NO./LEGAL:	File Number, Legal or N/A.		FINANCIAL REVIEW:
STRATEGIC PLAN:			

RELEVANT LEGISLATION:

Provincial (cite) – *Section 180(1) – Council may act only by resolution or bylaw.*

Council Bylaw / Policy (cite) – HR 09 – Training and Staff Development

RECOMMENDED ACTION:

MOTION: That Council approve Policy 2006 – Employee Apprenticeship Training as presented.

BACKGROUND / PROPOSAL:

As Council may be aware, filling Greenview's Journeyman Mechanics positions was a difficult task in the past. As such, Administration is recommending that Greenview provide some income support to the apprenticeship employees that may wish to proceed to Journeyman status.

Currently Greenview employs a Journeyman HET/Journeyman Vehicle Mechanic/Journeyman Trailer Mechanic, a Journeyman Vehicle Mechanic/HET Apprentice and a HET apprentice. Because Greenview has a Journeyman HET/VM/TM on staff, we can train apprentices who are participating in any apprenticeship areas to our staff highest level of qualification.

Policy HR – 09 provides support to staff for short courses or courses that they choose to take during their own time and Greenview may cover tuition cost, lodging, etc. The apprenticeship program requires apprentices to attend college for 8 weeks at a time as well as attain at least 600 practical hours each year during the course of the program. The timeframe of the apprenticeship program is usually 3 to 4 years, depending on the type of apprenticeship.

The proposed Employee Apprenticeship Training policy will allow Greenview to provide income support to apprentice employees by way of covering tuition, lodging, travel and partial or full salary cost.

Council will note that there are 2 options under section 4 (a) for income support. This section deals with both the employee applying and getting approved for EI benefits or the employee staying on payroll during the 8 weeks of annual training for the apprenticeship program.

If the employee accesses the EI benefits during the annual training period, the cost to Greenview is about \$5,000.00 per year. If the employee stays on the payroll during the training period the estimated cost to Greenview is \$23,000.00 per year.

As Council can see from the proposed policy, the employee accessing income support from Greenview under this policy will be required to repay Greenview one year of employment/service for each \$5,000.00 of support. As well, the employee will be required to sign an agreement to this effect which will create a legally binding repayment agreement between the two parties.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may choose to amend the proposed policy.

Benefits – The benefit to Greenview is the potential of having a number of fully qualified Journeyman HET mechanics on staff. Which should continue to create efficiencies for the Fleet area of the Infrastructure and Planning Department in the long run.

Disadvantages – The disadvantages for Greenview is the potential high cost for each year of training under the full salary income support. As well as the required repayment of time from the employee to the organization for this support.

COSTS / SOURCE OF FUNDING:

Under the EI benefits coverage and top up, plus lodging at the college, travel, and tuition the cost is approximately \$5,000.00 per year.

Under the full salary coverage, plus lodging at the college, travel and tuition the cost is approximately \$23,000.00 per year.

Administration would include funding in the annual budgets to cover this training.

ATTACHMENT(S):

- 1) Proposed Policy 2006
- 2) HR – 09 Current Training and Staff Development Policy

Title: Employee Apprenticeship Training

Policy No: 2006

Effective Date:

Motion Number:

Supersedes Policy No: (None)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: The purpose of this Policy is to establish criteria and guidelines related to Greenview providing financial support to apprentice employees when attending accredited technical training courses within an apprenticeship program to attain the Journeyman Red Seal status.

DEFINITIONS

Apprentice - a person who is learning a trade from a skilled employer, having agreed to work for a fixed period at a percentage of a Journeyman's wage.

Journeyman Red Seal - An experienced, certified, and competent trades' person.

POLICY

1. Greenview promotes the attainment of job skills and is committed to investing its resources in the training and development of its employees who are registered in an apprenticeship program recognized by the Province of Alberta.
2. Greenview recognizes that sessions for the completion of Journeyman status under the apprenticeship program, normally require the apprentice to attend training 8 weeks per year for up to 4 years.
3. Successful completion of apprenticeship training courses required combined with the number of hours of on-the-job experience required for each year of the apprenticeship program, will permit the employee to advance from the apprentice status to Journeyman status.
4. Greenview may provide income support to an apprentice employee when attending technical training courses as follows:
 - a. If the employee receives Employment Insurance (EI) benefits while attending the technical training courses, Greenview may provide supplemental income support in an amount permissible by EI guidelines to supplement the EI benefits the employee receives, less deductions and withholdings required by law.

OR

Greenview may pay the employee their regular salary for the period while the employee is taking apprenticeship courses at a technical training institute, less deductions and withholdings as required by law.

- b. Greenview may provide a vehicle to the employee for agreed upon travel to and from the technical institute. Alternatively, Greenview may reimburse the employee for return travel from Greenview's Head Office or Sub-Offices to the technical training institute at the annual per kilometer rate set by Greenview's Council, if the employee uses their personal vehicle, or such other rate as permitted by the Canada Revenue Agency and adopted by Greenview.
 - c. Greenview may pay the employee's registration and tuition fees for the required courses.
 - d. Greenview may pay for the employee's lodging at the technical institute in the on-site Dorm Style Cooking Units while the employee attends the technical training courses, or provide a lodging allowance of similar value to the employee.
 - e. Due to the extensive amount of time the apprenticeship program requires the employee to be away from their normal duties and the extensive cost involved, Greenview may provide a meal allowance at 50% of the current daily meal allowance for 5 days per week for the duration of the annual training.
5. This Policy does not guarantee any specific amount of Income support from Greenview.
 6. Within any given year, Greenview may restrict the number of apprentices it permits to attend courses at technical institutes.
 7. At no time is the employee to abuse the opportunity for apprenticeship course training and Income Support or benefits provided by Greenview for such purposes.
 8. When an apprentice fails to comply with the provisions of this policy, Greenview may take disciplinary action up to and including termination of employment.

PROCEDURE

1. Apprenticeship employee attendance at technical training depends on the operational and other requirements of Greenview.
2. The apprentice employee will work and cooperate with Greenview management in obtaining advance approval for the time necessary to attend technical training courses for his or her apprenticeship.
3. Prior to Greenview providing approval for an employee to attend an apprenticeship program, the employee is to provide Greenview with confirmation of acceptance for such training at a recognized technical institute in Alberta.
4. The employee is required to successfully complete the courses for the apprenticeship training. Shortly after each session of technical training attended, evidence of successful completion of the apprenticeship courses will be provided to Greenview by the employee for their Personnel File.

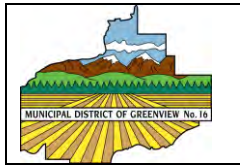
5. An employee who attends a technical training sessions is expected to make a reasonable effort to successfully complete the required courses to pass each level of apprenticeship training to attain the Journeyman status.
6. When an employee fails to successfully complete a session of technical training courses, Greenview may require the employee to reimburse the organization for the Income Support provided. Any extenuating circumstances may be taken into consideration by Greenview.
7. An employee who plans on attending technical courses will endeavour to take the courses at a technical training institute which is closest to Greenview's Head Office or sub-offices. Other technical training institutes may be authorized by Greenview.
8. When an employee is attending apprenticeship courses, Greenview will continue to provide group benefits and Local Authority Pension Plan (LAPP) to the employee during the time away from work. Employees are responsible to pay their share of the costs for such benefits. Or the employee has the option to opt out of the LAPP if the employee receives income support via Employment Insurance (EI). At all times, the provisions, rules and procedures of the group benefits plans and the LAPP will apply.
9. The apprentice employee remains a Greenview employee while they are attending courses under the apprenticeship program.
10. Unless advised otherwise by Greenview, upon completion of a session of technical training, the employee will return to his or her duties at Greenview.
11. After each technical course session that the employee attends where Greenview provides Income Support, Greenview will advise the employee, in writing, of the total Income Support provided for that session.
12. Considering the significant investment that Income Support for employees undertaking apprenticeships entails, Greenview will seek assurances, in writing, that the employee will return to work following their attendance at each session of technical training.
13. Each time Greenview provides the employee with Income Support up to \$5,000.00 to attend an apprenticeship training session of 8 weeks (more or less), the employee is required to continue to work for Greenview for a period of 1 year from the end of the session of the technical training. Otherwise the employee is required to reimburse Greenview for the Income Support on a prorated basis for the time the employee does not continue working for Greenview during such 1 year time period, and such is a debt is legally due and owing to Greenview by the Employee.
14. In the event that an employee does not return to work for Greenview after a session of technical training ends, or in the event the employee resigns from Greenview within 1 year from the end of each session of technical training, or employment is terminated for just cause within 1 year from the end of each session of technical training, the employee will be required to reimburse Greenview for the cost of the Income Support on a pro-rated basis based on the total amount of the income support provided by Greenview for each technical training session. Such sum shall become immediately due and owing upon the termination of employee's employment with Greenview and the debt become legally due and owing to Greenview by the employee.

15. The apprentice employee is required to sign a letter or other documents which details the terms and conditions for attending technical training courses and receiving income support from Greenview during that training period.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Proposed



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**HUMAN
RESOURCES**

POLICY NUMBER: HR 09

POLICY TITLE: TRAINING AND STAFF DEVELOPMENT

Page 1 of 2

Date Adopted by Council / Motion Number:

12.03.183

PURPOSE:

To establish criteria and guidelines on how employees may receive training.

POLICY:

The Municipal District recognizes the need and importance of staff development, and supports and encourages educational development of all staff where it is advantageous to the MD and the employee.

1. The Manager of Human Resources will review all requests from employees, to attend direct and indirect job related courses, conferences, seminars, workshops, or conventions.
2. Employees will receive written and prior approval of their supervisor and the Manager of Human Resources prior to attending any courses, conferences, seminars, workshops or conventions.
3. Any employee who attends any course, conference, seminar, workshop, or convention without obtaining prior approval of their supervisor and the Manager of Human Resources will do so at their own expense, and will not be reimbursed for costs they incurred.
4. The Municipal District will pay all registration, travel, hotel, meals and related costs for employees to attend approved courses, conferences, seminars, workshops, or conventions, in accordance with the Travel and Subsistence Policy.
5. Any employee wishing to attend a conference outside the province must obtain prior approval from the C.A.O. A request to attend a conference outside of the country must obtain Council approval.
6. All employees directly working with Boards and/or Committees may be authorized to attend conferences and/or conventions associated with that Board and/or Committee, subject to the approval of the Board or Committee, the employee's supervisor and the Manager of Human Resources.
7. Employees may attend other conferences or conventions if approved by their supervisor and the Manager of Human Resources.
8. Sufficient funds must be in the current years' budget to offset all related costs for attending courses, conferences, seminars, workshops or conventions.

POLICY TITLE: TRAINING AND STAFF DEVELOPMENT

Page 2 of 2

Date Adopted by Council / Motion Number:

12.03.183

9. Employees wishing to take a course of study must submit a completed Individual Development Plan form which must be authorized by their supervisor, Department Director and the C.A.O. prior to completing the request to attend the courses. Employees who resign or retire from the Municipal District prior to completing a course(s) or within six months following a final exam(s) will be required to refund the registration and material costs for the last course(s) in which they were registered in the last six months. In addition, if an employee resigns or retires from the Municipal District within one year of completing the course of study, or if he/she does not complete the course of study within the timelines specified (or an approved extended timeline), they will reimburse the Municipal District 50% of the total registration and material costs.
10. Courses requiring educational leave will be dealt with in accordance with the Personnel Policy.
11. Employees wishing to attend a course or take a course of study not directly related to his/her position but beneficial to the MD may receive approval with a cost-shared agreement as approved by the C.A.O.
12. All cost-shared agreements will be approved by the C.A.O. prior to completing the requests to attend the courses.
13. The Municipal District will pay the enrollment expenses and related costs, and will reimburse employees for all costs directly related to an approved course or course of study, upon the employee's successful completion of the course(s) and the submission of bona fide receipts.
14. If authorized attendance is not used as an opportunity to learn and participate on behalf of the Municipal District, and an employee does not attend an authorized event fully, it may be considered as abuse and any further privilege may be lost.
15. The Municipal District will pay the employee's membership fees directly related to their job.

(Original signed copy on file)

REEVE

C.A.O.



REQUEST FOR DECISION

SUBJECT: **Weight Increase on the Forestry Trunk Road**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 22, 2015
DEPARTMENT: INFRASTRUCTURE & PLANNING
FILE NO./LEGAL: File Number, Legal or N/A.
STRATEGIC PLAN:

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MH MANAGER: GM
GM: GG PRESENTER: GM
LEGAL/ POLICY REVIEW: INT
FINANCIAL REVIEW:

RELEVANT LEGISLATION:

Provincial (cite) – *Gross Vehicle Weights as regulated by the Province of Alberta.*

Council Bylaw / Policy By-law 94-100 and Policy #EES 15

RECOMMENDED ACTION:

MOTION: That Council accept the report from WSP as information.

MOTION: That Council agree to increase the winter haul rates to 75,000kg's for the entire length of the Forestry Truck Road during frozen road conditions, as determined by Greenview Administration.

BACKGROUND / PROPOSAL:

During the July 21st Committee of the Whole meeting Motion 15.07.38 was carried.

"That Committee of the Whole recommend to Council to raise the winter haul weight as requested by Canfor to come to Council meeting September."

Canfor presented as a delegation at the July 21st meeting at which time Canfor had requested that Greenview consider raising the winter haul rates along Canfor's haul route on the Forestry Truck Road (FTR) to 75,000kg's.

Greenview supports the implementation of a winter weight monitoring program, which would provide Greenview the data needed to continue to support the increased weights or monitor the current road condition for future decisions. As part of this Administration will be installing frost probes along the FTR.

OPTIONS – BENEFITS / DISADVANTAGES:

Options – Council may direct that administration implement a winter weight monitoring program that may include the installation of frost probes along the Forestry Truck Road.

Council could choose to implement the increased weights only in Canfor's requested location.

Benefits – By accepting the recommendation to increase weights for the entire length of the FTR would see Greenview as treating all industry users the same.

Disadvantages – The disadvantages may result in loss of profits or production for all users.

COSTS / SOURCE OF FUNDING:

N/A

ATTACHMENT(S):

FTR winter weights
FTR frost probe information
C-SHRP seasonal weights limits

September 14, 2015

M.D. of Greenview No. 16
4802 – 36th Avenue
Valleyview, Alberta; T0H 3N0

Gord Meaney
Manager, Operations

Re: Winter Hauling Weights

Forestry Trunk Road

From: Junction Hwy 43 (Km 0.0 – North)
To: Junction Hwy 40 (Km 170.0 – South)

Introduction:

As requested by the Municipal District of Greenview, WSP Canada has gathered preliminary review information focusing on the consideration and implications of increasing roadway weight restrictions during winter conditions.

Although the municipality has a number of roadway's that are directly impacted by Industry and Resource based traffic, the Forestry Trunk Road from the Junction of Hwy 43 (Km 0.0) to the Junction of Hwy 40 (Km 170.0) is presently experiencing significant impacts from heavy weights and overall economic growth.

The Forestry Trunk Road is presently asphalt surfaced from Km 0.0 to Km 5.0, and a gravelled roadway surface from Km 5.0 to Km 170.0. The roadway is open to public travel 12 months of the year and is situated within a road right-of-way disposition registered under the authority of the MD of Greenview. Roadway stabilization works to increase the roadway weight bearing strength and surface stability are in progress at various areas of the Forestry Trunk Road.

Background discussions and initial desktop reviews identified, but were not limited to, the following items:

Discussion Items:

Pro's:

- Increase in hauling payloads
- Additional efficiency for hauling
- Potentially fewer individual truckloads on the road
- Ties into provincial highway winter hauling regulations
- Frozen roadway structures provide an opportunity for roadway users to schedule the transportation of goods and services when the stiffness of the roadway structure is considered at a maximum.

Con's

- Large heavy trucks mixed with light passenger vehicles and/or recreational users
- Potential safety issue of large trucks with turning, braking and accelerating
- Increased monitoring of weather and surface conditions by MD Operations
- Ensuring the MD coincides with Alberta Transportation for seamless transition from road networks
- Installation of frost monitoring system (ie: frost tubes)
- Snow and Ice control – maintain traction for heavier loads
- Increased weights and impacts on maintenance throughout all climatic conditions
- Load configurations may require increased turning requirements at accesses.

Weight Restrictions:

- Weights restrictions on the Forestry Trunk Road (Km 0.0 to Km 170.0) are presently governed by restrictions established by the Province of Alberta and/or By-Laws established by the Municipality of Greenview.
- There has been a weight limit increase issued to Canfor between Km 80 and Km 115 to have a maximum GVW of 68,000 kg during non-frozen conditions.
- Enforcement of weights being hauled while directly on the Forestry Trunk Road remain the MD's responsibility to coordinate, until such time as the vehicle enters onto the provincial roadway system.

Gross Vehicle Weights (GVW)

Due to the large number of different truck and trailer configurations, there a number of Gross Vehicle Weights current regulated by the Province of Alberta. The below list will focus on the heaviest GVW's and truck configurations.

Unfrozen Roadway Structure – Regulated Weights

Tridem Drive – B-Train	GVW: 63,500 kg
Tandem Axle Jeep – Tridem Pole	GVW: 63,500 kg
Tandem Jeep – Tridem Semi-Trailer	GVW: 63,500 kg
8 Axle B-Train	GVW: 63,500 kg
Tri Drive & Self Steer Quad Semi-Trailer	GVW: 63,400 kg
9 Axle B-Train	GVW: 70,500 (Requires permit above 63,500 kg)
10 Axle B-Train	GVW: 78,300 (Requires permit above 63,500 kg)

Note: Canfor has been issued permission to increase legal GVW to 68,000 kg between Km 80 and Km 115.

Frozen Roadway Structure – Maximum Weights

Tridem Drive – B-Train	GVW: 76,000 kg
Tandem Axle Jeep – Tridem Pole	GVW: 69,000 kg
Tandem Jeep – Tridem Semi-Trailer	GVW: 74,000 kg
8 Axle B-Train	GVW: 74,000 kg
Tri Drive & Self Steer Quad Semi-Trailer	GVW: 68,000 kg
9 Axle B-Train	GVW: 77,500 kg
10 Axle B-Train	GVW: 88,000kg

Frost Depth and Timing:

The Alberta Government regulates winter weights with a network of 45 conventional frost probes and 20 electronic thermistors placed in strategic locations along highways across the province.

Winter weight season usually begins in late-November or early December across northern Alberta **when frost depth reaches at least one metre** and progresses further south as determined by frost depth levels.

Spring weight season usually begins in early March across southern Alberta when frost begins thawing out and the thaw line moves further north until the entire province is in spring weights around late March or early April.

The province utilizes a frost/thaw contour map that is updated twice weekly to aid winter weight carriers.

Background Info:

Roadway Structure Impacts

When weather turns cold for an extended period of time, the moisture in the road begins to freeze near the surface and as cold temperature persists through winter, frost can extend down to significant depths. During periods of warmer weather, the roads begin to thaw from the top down and the bottom up. As the road structure thaws, the water from the melting ice is unable to drain into the frozen subgrade below. These layers lose strength and weaken considerably in a short time under these conditions. The weakness can continue for weeks or months after the surface appears to be completely thawed as it takes time for water to leave frost susceptible silt and clay soils.

Some jurisdictions allow increased truck loading under the assumption that the road structure has increased bearing capacity and to encourage a shift in the spring loads into winter, thus reducing the overall anticipated damage to structures. The magnitude of these winter weight premiums are typically limited by the capacity of bridges and other structures, but a range of 10% to 25% is common on some axles. It has been shown with reports from other jurisdictions that there is a significant increase in the structural carrying capacity of the frozen structure as measured by decreased deflections during Falling Weight Deflectometer (FWD) testing.

It's important to note that Alberta Transportation recognizes that increases to winter configurations are plausible during frozen conditions, therefore, a municipality has this knowledge and experience base to draw upon when drafting their own regulations.

Monitoring and Maintenance of Roadway

The cornerstone of a winter weight program is the jurisdictions monitoring and decision making of when to implement the winter weights, when to suspend them, and when they are removed at the end of the season. The following tools are helpful in determining when to apply winter weights:

1. **Local Experience.** The foreman for each district has experience observing conditions in the field relating to the potential weakening during thaw periods. Observations of poor drainage from side ditches, pavement distresses, high groundwater tables, winter precipitation and resistance to driving metal sign posts are examples of information gathered in the field to assist in the determination of when to place or remove winter weight restrictions.
2. **Air Temperature Data.** Recording information regarding air temperature data collected at various airports within and surrounding the municipality can be analyzed to determine the extent of freezing from the cumulative effects of average day air temperatures below 0 degrees and predicting the extent of the thaw when average day air temperatures exceed 0 degrees.
3. **Frost Probes.** Frost probes placed beneath the road surface can be monitored throughout the winter and provide a glimpse as to the temperature below the road surface. Typically, conditions along a road can vary due to areas of shade versus areas open to the angle of the sun and the frost probe only provides information relative to the location of the installation.
4. **Falling Weight Deflectometer.** A falling weight deflectometer is a device that can be used in the field to measure the elastic modulus (stiffness) of the layers of a road, including sub grades, base courses and pavements. Purchasing a device, training staff to use the device and calibrating the device to be used at specific locations throughout the municipality would require both funding and time.

5. Intelligent Road Systems. There are systems available for roadway monitoring as a permanent installation that integrates multiple technologies to monitor and manage road data. Automatic Vehicle Classification and Counting, Closed Circuit Television Surveillance, Meteorology Data Station and Emergency Call Box are some ways that intelligent road systems can be utilized. To date, these types of systems have been installed in pavement applications, which may prove challenging along the Forestry Trunk Road.

Overview Notes

- Any bridge structure that requires crossing should be evaluated for its structural carrying capacity of increased loads
- Existing road widths, grades, and alignments need to be evaluated to ensure the increased loading of vehicles still permits a factor of driver safety, such as sight lines, stopping distances and turning movements.
- Some type of roadway monitoring system should be evaluated to aid in the condition based approach of implementing winter weight premium loads, such as frost tubes or intelligent roadway monitoring systems. There will be additional costs for the initial installation, and continued checking of these systems by the MD.

Summary

Upon review of technical information available, increasing roadway hauling weights during winter frozen conditions is a viable option. Although the provincial highway network already allows for weight increases, the MD should evaluate and consider the implementation of a winter weight program that reflects the impact of heavy resource traffic on the Forestry Trunk Road. Although additional costs may be involved, proactive monitoring of the freeze /thaw cycles will allow for the gathering of information directly related to the native soils and surfacing works specific to the Forestry Trunk Road in the area under review.

There are presently two documents/guidelines which serve to address the increase in winter weights. "Seasonal Load Restrictions in Canada and Around the World" published in September, 2000 by the Canadian Strategic Highway Research Program (C-SHRP) and "Guide to Log Haul in Alberta" revised on February 11, 2015 by Alberta Transportation.

Both of these documents provide excellent information and have been enclosed for reference.

The assessment information contained within the report has been compiled to provide information that may assist in decisions surrounding the decision to implement winter weight premiums. It should be noted that no field geotechnical testing was completed and estimates for frost probe installation have been made based on average past installations.

We request your review of the cursory information provided and ask that you bring forward any questions or concerns regarding information collected and presented.

Prepared by WSP Canada Inc.

Greg Rantala, C.E.T., PMP
Project Manager
WSP Canada

September 14, 2015

M.D. of Greenview No. 16
4802 – 36th Avenue
Valleyview, Alberta; T0H 3N0

Gord Meaney
Manager, Operations

Re: Forestry Trunk Road – Frost Probe Information

As requested by the Municipal District of Greenview, WSP Canada has compiled information pertaining to frost probes to aid in the monitoring of sub-surface temperatures as part of a winter weight premium hauling program.

The typical frost probe consists of a tube filled with a solution that changes colour when frozen. The tube is graduated with depth markers which then provides a visual aid to determine the depth of frost zone from the surface of the roadway. Typically, frost probes are installed in a pavement surface to ensure they are long-lasting and are able to be installed below the road surface to ensure snow maintenance operations don't interfere with the installations.

Installations in a gravel surface are possible – one option is to install them at a depth of 6" to 12" below the road surface, and expose them each time a reading is required. A steel protective casing with plate could be installed to provide protection from grading activities.

Another option to explore would be to install the frost probe on an angle, with the frost probe cap, just outside of the edge of the road surface. This would require some calibration to get an accurate reading of frost depth, but may prove tangible for a long term solution.

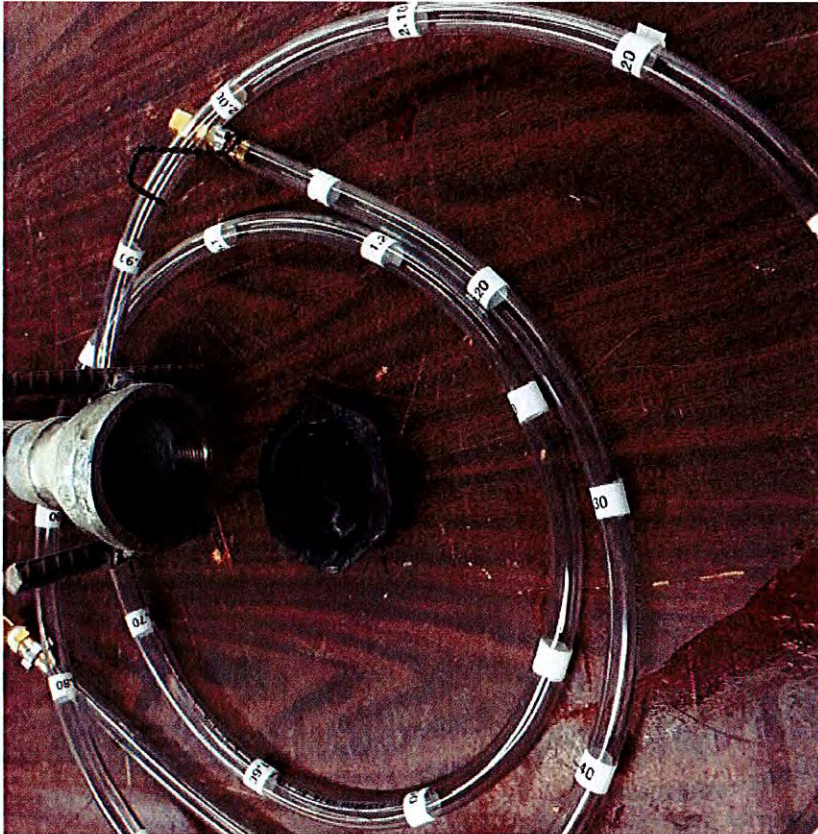
Cost Information:

For the supply and build of each frost probe....	\$500
Drill Truck for installation (based on 6 hrs of drill time)...	\$1,500
Personnel to perform Installation	\$800
Disbursements (Supplies & Vehicle).....	\$700
Total Estimate per frost probe installation:.....	\$3,500.00

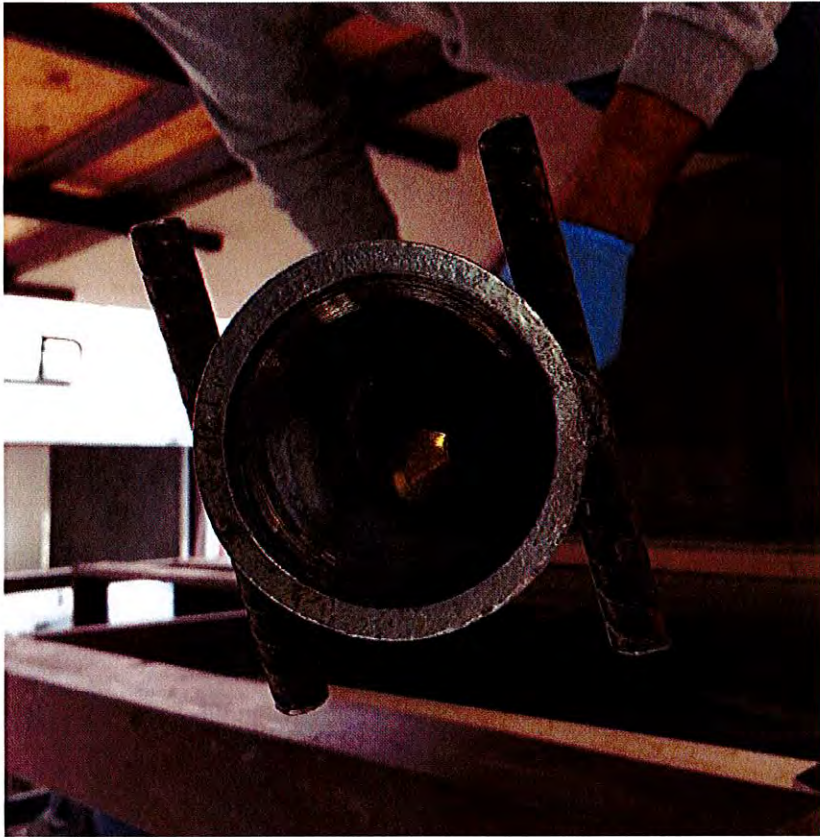
WSP would supply the Frost Probe, and materials and personnel to perform the installation. WSP would core a six inch hole in the ACP and then have a truck drill a Four inch by 3 meter deep hole. Sand or gravel would be placed around the probe and then a 1 gallon pail of cement to would be put around the probe to finish the last 6 to 8 " below surface.

Differing installation methods would be determined for gravel surface applications.

Photos of Typical Frost Probe



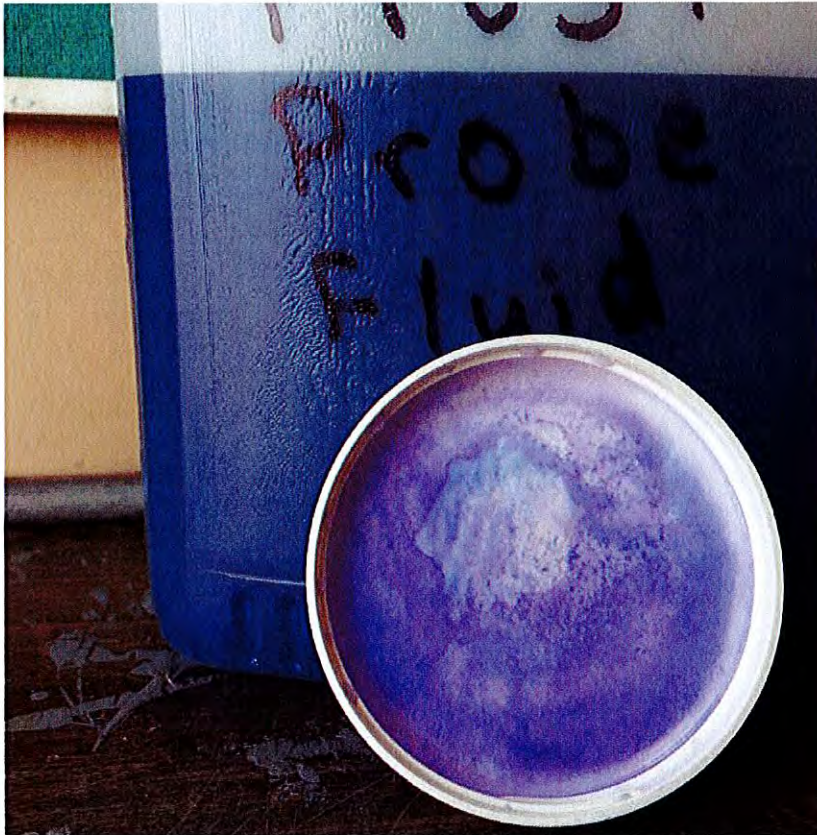
Typical Frost Probe – Clear Tubing with Graduated Depths



Clear Tube Inserted Into a Protective Sleeve Casing with Cap – Rebar for binding to Concrete backfill.



Example of how clear tubing would fit inside of protective sleeve casing



Methylene Blue – Chemical which changes to a lighter purple colour when frozen (as shown on the cap)

Overview Notes

- Frost probes will cost approximately \$3,500 per unit to install
- Utility locates will be required prior to installation
- Location of installation will need to be evaluated – if installed on an 'angle', calibration will be required for correct depth reading.

We request your review of the information and ask that you bring forward any questions or concerns regarding information collected and presented.

Prepared by WSP Canada Inc.

Greg Rantala, C.E.T., PMP
Project Manager
WSP Canada



Canadian Strategic Highway Research Program (C-SHRP)

Seasonal Load Restrictions in Canada and Around the World

September 2000

C-SHRP Technical Brief # 21

In April 2000, the Transportation Association of Canada (TAC) held its annual Spring Technical Meetings in Ottawa, Ontario. During the TAC Pavements Standing Committee (PSC) meeting, a series of presentations were made to discuss policies of seasonal pavement load restrictions in Canadian provinces, the United States and various European countries. This brief has been prepared from those presentations. This brief is the second of its kind, following a similar brief issued in 1999 to summarize another round of presentations concerning pavement smoothness specifications.

BACKGROUND

Frost forms in pavement soil sublayers as the temperature drops below 0°C. As the water freezes, it expands, causing an increase in volume commonly referred to as "heave." Lenses of frozen water forming above the water table draw additional moisture upward through capillary forces, which in turn freezes and expands. The depth of frost penetration depends on the soil type, soil permeability and moisture content. Depending on the susceptibility of the soil to frost (capillarity) and the amount of water present, the formation of frost may not pose serious problem to the pavement structure, or may result in varying levels of damage due to differential frost heave. Un-

fortunately, the formation of frost and the associated damage imposed to the pavement structure varies from year to year. Variation of the water content in the soil, the height of the groundwater table, the duration and range of temperatures below 0°C and the heterogeneity of the soil allow significant variation in the frost behaviour within a pavement structure.

Loss of Strength During Thaw

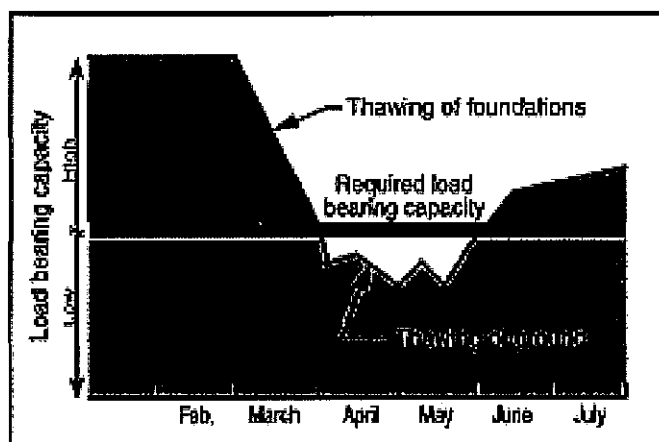
In the spring, thawing commences from above and below the frozen layer. As the thaw progresses, the water may not efficiently drain out of the soil, as the surrounding soil remains frozen and impermeable. The soil then becomes temporarily saturated with water, which reduces the pavement structure effective strength (bearing capacity) to carry vehicular traffic (Figure 1).

If the surplus water is present immediately under the thawed road surface (in the granular base material), the majority of damage will occur in the asphalt layer. However, if the frost has progressed down to the surface of a frost susceptible subgrade, damage may occur throughout the entire pavement structure. If the road is also subjected to heavy truck loading, the dynamic loading will pump up the saturated fine graded subsoils into the structural layers [1]. Paved roads with thin overlays on top of frost-susceptible

The Canadian Strategic Highway Research Program (C-SHRP) was established in 1987 to systematically extract the benefits from research undertaken by the Strategic Highway Research Program (SHRP) in the United States. SHRP was initiated in response to the continuing deterioration of highway infrastructure with the intention of making significant advances in traditional highway engineering and technology through the concentration of research funds in key technical areas. C-SHRP aims to solve high priority highway problems in Canada that are related to SHRP topics. The goal of both SHRP and C-SHRP is to improve the performance and durability of highways and make them safer for motorists and highway workers.

soils may experience a loss of 50% of their normal bearing capacity during spring thaw, while a 70% loss of bearing capacity may be experienced on gravel roads.

Figure 1: Strength Loss During Spring Thaw



(courtesy of the Ministère des transports du Québec)

Financial Implications

In 1992, the World Bank published a report that established the order of magnitude of the benefits to be gained, either from strengthening roads that are sensitive to frost damage or from applying traffic restrictions during an extreme (20 year) winter [2]. A summary of the results from this investigation is shown in Table 1. The estimated savings associated with the implementation of seasonal traffic restrictions are substantial, ranging from 40% up to 92%, with an

average of 79% for the countries analyzed. The costs reported in Table 1 include repair of pavements, incremental costs of operating vehicles on roads suffering from frost damage, and the costs resulting from restricting axle loads during thaw periods.

The United States Federal Highway Administration (FHWA) also investigated the benefits of seasonal load restrictions in 1990 [3]. Table 2 displays the expected increase in pavement life associated with varying pavement load restrictions. As with the World Bank study, it is clear that seasonal load restrictions can significantly extend the useful pavement life.

On the other hand, it should be noted that the imposition of seasonal load restrictions affects the productivity of the trucking industry. In 1982, the Alaska Department of Transportation and Public Facilities reported that the statewide loss in revenue to the trucking industry was approximately \$100,000 USD per restricted day (1982 dollars). However, the associated damage to state roads imposed when load restrictions were not enforced (but should have been) was approximately \$158,000 USD per day [4].

Winter Weight Premiums

Put simply, winter weight premiums are the opposite of seasonal load restrictions. During the winter months when the water in the pavement structure is frozen, some agencies allow increased truck loading under the assumption that the pavement structure has increased bearing capacity and to encourage a shift in the spring loads into winter, thus reducing the overall anticipated damage to pavements. The

Table 1: Cost Savings Associated with Seasonal Load Restrictions (adapted from [2])

Country	Percent of Road Network Sensitive to Frost and Thaw	Annual Daily Traffic	Cost of a Severe Winter With SLR (CAD million)	Cost of a Severe Winter Without SLR (CAD million)	Associated Cost Savings (Percent)
Bulgaria	25	2250	300	3750	92
CSFR	30	2700	450	3450	87
Hungary	40	2900	450	4650	90
Poland	15	2240	600	2400	75
Romania	50	2700	900	6600	86
Yugoslavia	45	2100	1350	8100	83
France	20	4900	7200	12000	40
Average					79

Table 2: Benefits from Seasonal Load Restrictions (from [3])

Pavement Load Reduction During Thaw (Percent)	Expected Pavement Life Increase (Percent)
20	62
30	78
40	88
50	95

magnitudes of these premiums are typically limited by the capacity of bridges and structures, but a range of 10% to 25% is common on some axles, or a reclassification of a secondary highway to permit primary loads during the winter season.

METHODS TO TIME LOAD RESTRICTION IMPOSITION

While it is apparent that seasonal load restrictions (SLR) are needed to prevent excessive damage to road systems during spring thaw, the procedures used to time the imposition of the restrictions vary widely. Direct methods include the use of frost tubes or deflection testing, while indirect methods include the use of historical databases, weather forecasts, prediction models or expert judgement.

Frost Tubes

Frost Tubes, also known as “freeze tubes” or “frost gauges”, incorporate a thin transparent tube filled with water or other fluid to measure the depth of frost into the pavement structure. By monitoring the frost tubes, the enforcing agency can determine the beginning of the spring thaw (i.e. when to apply the load restrictions), as well as the end of the thaw when the restrictions may be lifted.

Deflection Testing

The Falling Weight Deflectometer (FWD), Dynaflect and Benkelman Beam are commonly used for deflection testing of pavement structures to capture the seasonal changes in strength.

Historical Databases and Weather Forecasts

Previous physical observations of road conditions and weather patterns are used to generate models that

predict weakening periods. Over thirty years of measurements exist in some provinces. Coupled with accurate weather forecasting, this information can trigger the imposition (or lifting) of SLR to protect the road infrastructure before excessive loading occurs.

Thawing Index

Similar to the freezing index concept, the thawing index is the accumulation of degree-days above a reference thawing temperature. The index indicates the penetration of thaw in the pavement structure and the onset of weakening and the subsequent damage. The concept has been adopted by the state of Minnesota and is based on a refined Thawing Index (TI) equation:

$$TI = \text{Average Daily Temperature} - \text{Reference Temperature}$$

The Reference Temperature varies linearly from 29°F (-1.7°C) on February 1 to 24°F (-4.4°C) on March 15. The Reference Temperature method was developed for Minnesota conditions and reflects analysis of air, asphalt and base temperatures collected over a three-year period [7]. The average daily air temperature for days when the asphalt temperature was near 0°C (which indicated thawing of the base) was determined. This analysis indicated that the average daily air temperature that resulted in base thawing conditions decreased from January to March possibly due to increasing daylight hours during the early spring.

Observations of pavement deflection, the thawing index, frost depth and air temperatures at Mn/ROAD test site showed that thawing reaches a critical state at a cumulative thawing index of 25°F-days (13°C-days). Spring load restrictions are posted when the 3-day forecast predicts a cumulative Thawing Index in excess of 25°F-days (13°C-days) and continued increases well in excess of 25°F-days (13°C-days). The duration of the restrictions is the 8-week period following posting. Historically, the posting period has lasted 7 to 10 weeks with an 8-week average duration. A condition-based criterion for lifting the restrictions has yet to be established.

Expert Judgement

Agencies may rely on expert judgement to enact a restriction or a full closure of certain links according to the field conditions. This measure is often taken after consultation with local industry or users and on a case-by-case basis.

SEASONAL LOAD RESTRICTIONS IN CANADA

All Canadian provinces issue public orders that restrict truck loading during the spring thaw period. The policies aim to protect pavements by reducing axle loads that can cause significant permanent damage. The regulations vary not only in duration and extent but also on technical criteria and agency practices. Table 3 is a summary of basic and reduced axle loads from all provincial jurisdictions. It must be stressed that the values in Table 3 are presented for comparative purposes only and do not represent the entire set of basic and seasonally restricted loads imposed by each provincial agency. The reader is encouraged to contact the respective provincial transportation agency for more detailed information.

As shown, most Canadian agencies do not restrict their primary highway network during the spring thaw. Percentage reductions of 90, 75 (or 70) and 50% of the basic allowable weights are typically imposed, based on highway functional class and the reduction in bearing capacity experienced with annual deflection testing. Agencies that normally allow tolerances on their basic allowable weights typically remove those tolerances during the thaw. Finally, some primary highways are temporarily reclassified as secondary highways during the thaw so that they are then subjected to seasonal restrictions.

The respective start and end dates, test methods, exemptions and enforcement information reported by the jurisdictions are presented in Table 4. Although the actual imposition dates vary between agencies and individual seasons, most Canadian agencies impose spring load restrictions during March, and remove the restrictions in May. Deflection testing is used by 7 of the 10 provinces, while frost tubes are used primarily in British Columbia and Quebec. Most provinces allow exemptions to the restrictions for trucks carrying commodities such as milk, grain, forest products and other essential commodities. Most public utility and emergency vehicles are also exempt. Enforcement of the restrictions is typically completed using permanent and portable weigh stations.

Harmonization and Rationalization Study

The Prairie provinces (Alberta, Saskatchewan and Manitoba) and the federal department of Public Works and Government Services have jointly initiated a study to investigate harmonizing and rationalizing spring

restrictions and winter load premiums. The study is being conducted by EBA Engineering and the University of Manitoba and will be completed by March 2001. The study established the critical need to rationalize and harmonize the regulation and enforcement practices, as well as to modernize information systems pertaining to the spring weight restrictions and winter premium aspects of truck size and weight (TS&W) limits in the Prairie Region.

INTERNATIONAL SEASONAL LOAD RESTRICTIONS

Practice in the United States

In the United States, 19 states have implemented spring load restrictions [6], however, there have been no uniform or consistent formulation on how to apply load restrictions, where and when to use them or how much to restrict the loads. A survey of the practices of 45 State DOT and 3 forest service regional offices revealed that 24% of agencies use quantitative methods (FWD, frost tubes or thaw index) to impose restrictions, while 52% of agencies used inspection and observation. The remaining 25% relied on a fixed date method. The removal of restrictions was made quantitatively in 14% of agencies, 57% inspection and observation and 29% by date.

The majority of restrictions in the U.S. are applied to asphalt concrete roads, however 10 states reported restrictions on surface treatments and some states also restricted gravel roads. The restrictions ranged from 6 or 7 tons per axle to 50% of the legal load and total shutdown. Restriction levels are typically set sufficiently high to accommodate school buses.

European Practices

Seasonal load restrictions in France and the Scandinavian countries are provided below. Again, these examples do not represent the practices of all European countries and may even vary within the individual countries.

In France, the weight restriction policy [1] is based on frost prevention on primary roads and the application of weight restrictions during frost thaw on the secondary road network. The weight thresholds are based on total weights of 3.5 and 9 tons, which correspond to 2.5, 4, 6 and 8-ton single dual-tire axles.

Table 3: Comparison of Basic and Seasonally Restricted Loads in Canada

Province	Allowable Weights Under Basic Regulations				Spring Load Restrictions			
	Tractor		Trailer		Tractor		Trailer	
	Steering	Drive	Tandem	Tridem	Steering	Drive	Tandem	Tridem
British Columbia ¹	5500 kg	9100 kg	17000 kg (1.2 to 1.85m)	24000 kg (2.4 to 3.7m)	• Restrictions imposed only when and where needed through engineering judgement • Overload permits suspended for numbered highways • Other highways restricted at 70% or 50% of basic axle weight (steering axle exempted)			
Alberta ²	5500 kg	9100 kg	17000 kg	23000 kg (3.05 to 3.6m)	• 90%, 75% or 50% of basic axle weights			
					Not Restricted	8190 kg (90%) 6825 kg (75%)	15300 kg (90%) 12750 kg (75%)	21800 kg (90%) 18000 kg (75%)
Saskatchewan ²	5500 kg	8200 kg	14500 kg	20000 kg	• Reduction of load per tire from 10 kg/mm width to 6.25 kg/mm width to a maximum load of 1650 kg per tire • Some primary highways are downgraded to secondary highways during May and June			
					Not Restricted	6600 kg	13200 kg	19800 kg
Manitoba	5500 kg (A1 Hwys)	9100 kg (A1 Hwys)	16000 kg (A1 Hwys) (1.0 to 1.85m)	23000 kg (A1 Hwys) (3.05m)	• No restrictions to primary system or gravel roads • Steering axle not restricted • For other axles: • Level 1 (beginning of thaw for 14 days): • A1 highways 90% of basic load • B1 highways 95% of basic load • Level 2 (imposed 14 days after Level 1 and removed 1 week before removal of Level 1): • 65% of basic load			
	5500 kg (B1 Hwys)	8200 kg (B1 Hwys)	14500 kg (B1 Hwys) (1.0 to 1.85m)	20000 kg (B1 Hwys) (3.05m)				
Ontario ³	5000 kg	10000 kg	17200 kg	23000 kg	• Primary network not restricted • Restrictions on some secondary provincial highways up to 50% of basic load • Commercial vehicles not to exceed 5000 kg • 2-axle tanker truck not to exceed 7500 kg/axle • Maximum of 5 kg/mm tire width			
Quebec	5500 kg	10000 kg	18000 kg	21000 kg to 26000 kg	5500 kg	8000 kg	15500 kg	18000 kg to 22000 kg
New Brunswick	5500 kg	9100 kg	18000 kg	21000 kg (2.4 to 3.0m) 23000 kg (3.0 to 3.6m) 26000 kg (3.6 to 4.8m)	• Three restriction levels: • All weather highways, arterials and most collectors allow 100% of basic load • Specific collectors and locals allow 90% of basic load • All other highways allow 80% of basic load • Tolerance removed for all levels			
				Tolerance 500 kg/axle				
Prince Edward Island	5500 kg	6800 kg	13500 kg	18000 kg (<3.6m) 19500 kg (>3.6m)	• All weather highways, Trans-Canada arterials and some collectors allow 100% of basic load • Other highways allow 75% of basic load • Tolerance removed during thaw			
				Tolerance 500 kg/axle				
Nova Scotia	• Combination 50000 kg + 500 kg/axle tolerance • 5-axle Semi-trailer 41000 kg + 2500 kg tolerance (Schedule C highways and some arterials and collectors) • Other highways 38500 kg gross vehicle + 500 kg/axle tolerance				• Tolerance removed during thaw • Max. gross weight 12000 kg for buses			
					Not Restricted	6500 kg	12000 kg	
Newfoundland	No formal policy 9100 kg Single, 12000 kg Tandem				• Arterial and collector roads are all weather • Local roads monitored and restricted as needed			

1. Trailer weights are based on 10 kg/mm of tire width.

2. Values reported for Secondary highway system.

3. Weights based on tire width. Example given is for width of 279.4mm (11 in.).

Table 4: Seasonally Load Restriction Implementation, Testing and Enforcement in Canada

Province	Start/End Dates	Testing	Exemptions	Enforcement
British Columbia	Mid-February to Mid-June	<ul style="list-style-type: none"> Frost probes, weather synopsis, Benkelman Beam data for 20+ years, other historical data 		<ul style="list-style-type: none"> Permanent and portable scales
Alberta	Start Date: 30cm thaw and a heat flow model End Date: Determined with FWD testing	<ul style="list-style-type: none"> FWD 	<ul style="list-style-type: none"> Milk, farm machinery, bread, water, heating fuel, fertilizer, mail and buses 	<ul style="list-style-type: none"> 20 staffed weigh scales, 20 self-weighing scales and portable scales
Saskatchewan	Start Date: Second or third week in March (weather dependent) End Date: Maximum six weeks after start date	<ul style="list-style-type: none"> Benkelman Beam 		<ul style="list-style-type: none"> Permanent and portable scales
Manitoba	Start Date: (Level 1) <ul style="list-style-type: none"> Southern Zone: March 23 Northern Zone: April 15 End Date: May 31	<ul style="list-style-type: none"> Benkelman Beam 	<ul style="list-style-type: none"> Essential commodities exempted 	<ul style="list-style-type: none"> Permanent and portable scales
Ontario	<ul style="list-style-type: none"> Variable start and end dates. Typically first Monday in March to Mid May (Southern Region) 		<ul style="list-style-type: none"> Municipal, milk, emergency and public utility vehicles 	<ul style="list-style-type: none"> Permanent and portable scales
Québec	North: March 24 to May 25 Central: March 6 to May 12 South: March 21 to May 19 <ul style="list-style-type: none"> Timing can be advanced or delayed based on frost probe data. Start of restrictions at 300 mm thaw and ending at 5 weeks after 900mm thaw below road surface 	<ul style="list-style-type: none"> 81 frost probes (1.5m to 3.5m depth) Measured weekly during freeze, daily during thaw, and then weekly at end of thaw. 	<ul style="list-style-type: none"> Raw forest products exempted while hauling to primary processing plant. Single unit trucks with non-detachable dumping mechanism Road maintenance single unit vehicles 	<ul style="list-style-type: none"> Permanent and portable scales
New Brunswick	Southern Zone: Second week in March to mid-May Northern Zone: Third week in March to end of May <ul style="list-style-type: none"> Timing varied according to severity of winter and spring conditions 	<ul style="list-style-type: none"> Dynalect testing on 40 affected control sections on weekly basis during restriction period. 	<ul style="list-style-type: none"> Passenger buses and service vehicles. 	<ul style="list-style-type: none"> Permanent and portable scales
Prince Edward Island	March 1 to April 30 <ul style="list-style-type: none"> Timing varied according to severity of winter and spring conditions 	<ul style="list-style-type: none"> Dynalect testing on random sections throughout restriction period. 	<ul style="list-style-type: none"> Commodities (potatoes, livestock, milk, fish, and live stock feed) 	<ul style="list-style-type: none"> Portable scales
Nova Scotia	Southern Region: March 2 to April 24 Central/Northern Regions: March 2 to April 27	<ul style="list-style-type: none"> Dynalect testing on random control sections (all classes) from mid-February to end of April. 	<ul style="list-style-type: none"> Public utility and emergency vehicles. 	<ul style="list-style-type: none"> Portable scales
Newfoundland	February to April (Trans-Labrador Highway)			<ul style="list-style-type: none"> Permanent and portable scales

In Scandinavia, weight limitation policies are based on a number of standards [1]. First, damage to the roads should be avoided in order to reduce annual road maintenance and rehabilitation costs (Finland, Norway and Sweden). Also, the life span of the road should be extended (i.e. damage avoided) to keep the road passable outside of the spring thaw period (Iceland). Furthermore, the roads should be passable year round for cars and emergency vehicles (Finland and Iceland). The roads should be secured for dairy and food transports, school buses and daily commuting traffic (Finland). Finally, the life span of thin overlays and surface dressings should be safeguarded (Norway and Sweden).

Finland applies vehicle total-weight restrictions. A 4 metric ton restricted limit allows transportation of cars, vans and agricultural tractors with a reasonable load, while an 8-ton limit will allow empty trucks and smaller buses. The limit of 12 tons, which allows large buses and 2-axle trucks, is aimed to prohibit heavy timber and earth moving transports. The local road maintenance supervisor has authority to grant dispensations to critical transports and the dispensation practice has been liberal to date.

Norway classifies all public roads according to the maximum allowed total weight, which depends on the allowed axle loads and the axle distances in the vehicle combination. The classification originated from the capacity of bridges. Since 1979 there has been a new road class, 10 tons with spring thaw restrictions.

With the recent knowledge on the bearing capacity of roads, the number of road kilometers in this category has actually increased during recent years. Exemptions are usually granted only for route buses and dairy transports.

Sweden applies a variety of weight restrictions. An axle load of 10 tons may be reduced to 8, 6 or 4 tons. The total weight may be limited to 12, 9, 7 or 4 tons. An average of 150 km is closed annually. The local road maintenance supervisor imposes restrictions and may also grant exemptions. The exempted "necessary" transports include dairy and food deliveries. Cooperation between the road authorities and the traffic police in Scandinavian countries is good, and weight restrictions are controlled using portable scales.

SUMMARY

Seasonal pavement load restriction policies within Canada, the United States and Europe have been presented in this technical brief. The magnitude of these restrictions, as well as the methods to impose, monitor and enforce them vary considerably from province to province and country to country. Nonetheless, the overall goal of the restrictions is the same - to protect pavement structures during the spring thaw. This in turn will prolong the life of pavement and help to provide consistent and safe mobility of people and goods.

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This technical brief has been prepared and distributed by:

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M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:

**ENGINEERING &
ENVIRONMENTAL
SERVICES**

POLICY NUMBER: EES 15

POLICY TITLE: OVERLOAD SECURITY ON MUNICIPAL ROADS

Page 1 of 1

Date Adopted by Council / Motion Number:

09.12.661

PURPOSE:

To establish conditions under which road users will have the opportunity to haul overweight or over dimensional loads on Municipal roads while protecting the M.D.'s infrastructure.

To provide direction when receiving requests to move loads in excess of allowable weights on Municipal roads.

POLICY:

- 1.0 Overweight or over dimensional loads may be moved within the Municipal District of Greenview No. 16 subject to the applicant receiving a permit and entering into an agreement.
- 2.0 Security will be provided as outlined in the Schedule of Fees and 15 % will be retained to cover costs associated with monitoring, inspection, enforcement and incremental road damages
- 3.0 Permission to move overloads within the Municipal District of Greenview No. 16 may be provided, at the discretion of Administration subject to the applicant entering into an agreement for the transportation of heavy loads over allowable limits.

(Original signed copy on file)

REEVE

C.A.O.

BY-LAW NO. 94-100
of the Municipal District of Greenview No. 16

A By-law of the Municipal District of Greenview No. 16,
Province of Alberta, for the purpose of authorizing the
implementation of road bans on highways within the
Municipal District.

WHEREAS, the Minister of Transportation has, pursuant to Subsection 14(1) of the Motor Transport Act, being Chapter M-20 of the Revised Statutes of Alberta, 1980, as amended, authorized the Municipal Council of the Municipal District of Greenview No. 16 ("the Municipal District"), to exercise the powers specified in Section 14 of the said Motor Transport Act, including the implementation of road bans; and

WHEREAS, the Municipal District, in accordance with subsection 14(3) of the said Motor Transport Act, deems it advisable to establish a committee and to delegate to that committee the authority to exercise the powers specified in Section 14 of the said Motor Transport Act;

THEREFORE the Municipal Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. Words used in this by-law have the same meaning as words used or defined in the said Motor Transport Act.
2. There is hereby established a committee consisting of the following persons:
 - a) the Reeve of the Municipal District,
 - b) the Municipal Manager, and
 - c) the Municipal Superintendent of Public Works.
3. The Committee established herein has the full power and authority to:
 - a) prohibit the use of a secondary road, rural road or street by a traction engine or public vehicle, or by a class or classes thereof, for a period or periods that the Committee determines,
 - b) limit or restrict the speed of a traction engine or public vehicle, or of a class or classes thereof, using a secondary road, rural road or street, for a period or periods that the Committee determines, and
 - c) increase, limit or restrict the maximum gross weight that may be borne by a tire, an axle or an axle group, or any of them, or the maximum gross weight that may be borne by a vehicle or combination of vehicles on a secondary road, rural road or street for a period or periods that the Committee determines.
4. The Committee shall cause signs to be erected along the secondary road or rural road, as the Committee considers necessary to notify persons using the road of the prohibition, limitation, increase or restriction imposed.

... continued

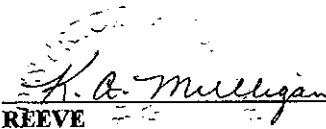
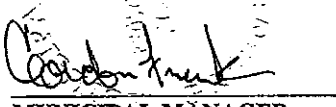
BY-LAW NO. 94-100 OF THE MUNICIPAL DISTRICT OF GREENVIEW continued ...

5. Administration shall notify the respective Councillor(s) of the Committee's decision(s) as soon as possible.
6. This by-law shall take effect as and from the date of the third and final reading.

Read a first time this 27th day of April, A.D., 1994.

Read a second time this 27th day of April, A.D., 1994.

Read a third time and finally passed this 25th day of May, A.D., 1994.


REEVE

MUNICIPAL MANAGER



A GREAT PLACE TO LIVE, WORK AND PLAY

CAO's Report

Function: CAO

Date: September 22nd, 2015

Submitted by: Mike Haugen

Urban Infrastructure Assessments

These assessments are currently being drafted and will be sent to the Towns for additional information to be added.

Fox Creek Site Development Study

This Request for Proposals has been published and proposals are still being received. After the closing date Administration will provide an assessment for Council's consideration and selection of a successful proponent.

Staff Meetings

This week the Senior Leadership team will again be having breakfast with Staff based in Valleyview, specifically those based in the Ops, FSO, and FCSS buildings. Transfer station and other Environmental Services Staff are included. This again is for senior staff and field staff who don't often see the GMs and CAO to meet and visit in a semi-social atmosphere.

Alberta Rural Municipal Administrators' Association (ARMAA) Conference

I attended the ARMAA conference in Wetaskiwin. This conference is attended mostly by CAOs and other senior staff of rural municipalities and provides an excellent venue to build and increase relationships, as well as to be informed about what is happening in and across the Province.

The conference is generally attended by staff from Municipal Affairs and this year was attended by both Deputy Minister of Municipal Affairs Brad Pickering and Assistant Deputy Minister: Municipal Services and Legislation Division, Gary Sandberg.

Upcoming Dates:

AAMDC Fall Convention:

November 16th-18th