



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

July 13, 2020

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held June 22, 2020.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	4.1 Bylaw 20-840 Partial Road Allowance Closure Request South of SE-25-72-01 W6M	12
		4.2 Bylaw 20-839 Partial Road Allowance Closure Request – South of SE-25-70-25 W5M	19
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 20-839 Partial Road Allowance Closure Request – South of SE-25-70-25 W5M	26
		6.2 Bylaw 20-854 Schedules of Fees	34
#7	BUSINESS	7.1 Road Request for Residents SE-12-72-26 W5	104
		7.2 Road Request for Residents NE 18-70-21 W5	112
		7.3 Tri-Municipal Industrial Partnership Project Manager	123
		7.4 Greenview Industrial Gateway Graphics	141

	7.5 Grande Cache Cooperatives & Enterprises Terms of Reference	143	
	7.6 Heart River Housing Capital Requisition	150	
	7.7 Policy AD26 Surplus Asset	168	
	7.8 Policy 6321 Beaver Harvest	173	
	7.9 Penson School – Junior Kindergarten Program	177	
	7.10 AB #1/Terrapin Board Member Appointment	180	
	7.11 Appointment of Members to the Inter-Municipal Weed and Pest Appeal Committee	182	
	7.12 Sunset House Cemetery Board Appointment	184	
	7.13 CAO / Managers’ Reports	187	
#8	NOTICE OF MOTION		
#9	CLOSED SESSION		
	9.1 Privileged Information (Verbal) <i>(FOIPP; Section 27)</i>		
#10	MEMBERS REPORTS/EXPENSE CLAIMS	<ul style="list-style-type: none"> • Ward 2 • Ward 4 • Ward 6 • Ward 7 • Ward 9 	213
#11	ADJOURNMENT		

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Monday June 22, 2020

**#1
CALL TO ORDER**

Reeve Dale Smith called the meeting to order at 9:00 a.m.

Present

Ward 5	Reeve Dale Smith
Ward 9	Deputy Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme(Teleconference)
Ward 2	Councillor Dale Gervais
Ward 3	Councillor Les Urness
Ward 4	Councillor Shawn Acton
Ward 6	Councillor Tom Burton
Ward 7	Councillor Roxie Rutt
Ward 8	Councillor Bill Smith(Teleconference)
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Denise Thompson
Assistant Chief Administrative Officer	Stacey Wabick
General Manager, Community Services	Gerry Murphy
General Manager, Infrastructure & Planning	Roger Autio
Chief Financial Officer	Aleks Nelson
Marketing & Communication Manager	Stacey Sevilla
Recording Secretary	Lianne Kruger

ABSENT

**#2
AGENDA**

MOTION: 20.06.346. Moved by: COUNCILLOR TOM BURTON
That Council adopt the June 22, 2020 Regular Council Meeting Agenda with additions;

- Add Agenda Item 9.1 Closed Session
- Add Agenda Item 7.10 Beaver Control Policy
- Add Agenda Item 7.11 Tri-Municipal Industrial Partnership

CARRIED

**#3
MINUTES**

MOTION: 20.06.347. Moved by: DEPUTY REEVE TYLER OLSEN
That Council adopt the minutes of the Regular Council Meeting held on Monday June 8, 2020 as amended;

- Change time Councillor Tom Burton vacated the meeting from 12:05 p.m. to 1:04 p.m.
- Remove the "e" from Park in Councillor Tyler Olsen's Members Business

CARRIED

**#3.1
BUSINESS ARISING
FROM THE MINUTES**

3.1 BUSINESS ARISING FROM MINUTES

**#4
PUBLIC HEARING**

4.0 PUBLIC HEARING

There were no Public Hearings presented.

**#5
DELEGATIONS**

5.0 DELEGATIONS

There are no Delegation presenting.

**#6
BYLAWS**

6.0 BYLAWS

6.1 BYLAW 20-848 PARTIAL ROAD ALLOWANCE CLOSURE REQUEST – WEST OF NW-9-69-21-W5

**BYLAW 20-848
FIRST READING**

MOTION: 20.06.348. Moved by: COUNCILLOR ROXIE RUTT
That Council give first reading to Bylaw 20-848 to close 1.05 hectares ± within Road Plan 2761 PX lying west of NW-9-69-21-W5 as shown on Schedule 'A' hereto.

CARRIED

**BYLAW 20-848
PUBLIC HEARING**

MOTION: 20.06.349. Moved by: COUNCILLOR SHAWN ACTON
That Council schedule a Public Hearing on July 27, 2020 for Bylaw No. 20-848 to close 1.05 hectares ± of Road Plan 2761 PX lying west of NW-9-69-21-W5 as shown on Schedule 'A' hereto.

CARRIED

**#7
BUSINESS**

7.0 BUSINESS

7.1 PARTIAL ROAD ALLOWANCE CLOSURE REQUEST – WEST OF NW-9-69-21-W5

**PARTIAL ROAD
ALLOWANCE ROAD
REQUEST**

MOTION: 20.06.350. Moved by: COUNCILLOR DALE GERVAIS
That Council approve the sale and consolidation of 1.05 hectare ± within Road Plan 2761 PX lying west of NW-9-69-21-W5 as shown on Schedule 'A' hereto, to Arne Sigfred Johnson and Merle Alice Johnson, for a total price of \$2,520.00 plus GST, plus all associated survey and transfer costs, subject to Ministerial approval and third reading of Bylaw 20-848.

MOTION: 20.06.351. Moved by: COUNCILLOR DALE GERVAIS
That Council defer motion 20.06.350., Partial Road Allowance Closure Request, until after third reading of Bylaw 20-848.

CARRIED

7.2 PURCHASE OF 2020 PLOW/SAND/GRAVEL TRUCKS

**2020 TRUCKS
PLOW/SAND/GRAVEL**

MOTION: 20.06.352. Moved by: DEPUTY REEVE TYLER OLSEN
That Council award the 2020 plow trucks purchase to Viking Cives Ltd. utilizing RMA Sourcewell Capital Purchasing Program with an upset limit of \$631,800.00, with Neway suspension less the extended warranty, with funds to come from Operations 2020 Capital Budget.

CARRIED

7.3 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE

**NORTHWEST
ALBERTA ELECTRIC
VEHICLE CHARGING
INFRASTRUCTURE
ADVISORY
COMMITTEE**

MOTION: 20.06.353. Moved by: COUNCILLOR DUANE DIDOW
That Council approve Administration to assist in the development of the Advisory Committee for the Northwestern Alberta Electric Vehicle Charging Station Project; and occupy a seat on the committee once it is active.

CARRIED

**ELECTRIC VEHICLE
CHARGING
INFRASTRUCTURE
FUNDING**

MOTION: 20.06.354. Moved by: COUNCILLOR SHAWN ACTON
That Council approve up to \$10,000.00 for seed money to initiate and be a member of the advisory committee that will engage Community Energy Association to conduct further studies for placement of Electric Vehicle Charging Infrastructure within Northwest Alberta, with funds to come from the Economic Development budget.

CARRIED

7.4 OPERATION OF SHUTTLE FLATS PROVINCIAL RECREATION AREA

**SHUTTLE FLATS
PROVINCIAL
RECREATION AREA**

MOTION: 20.06.355. Moved by: COUNCILLOR BILL SMITH
That Council direct Administration to maintain the operation of Shuttle Flats Provincial Recreation Area (2-67-11-W6M) as a group use site.

CARRIED

7.5 2020 SCHOLARSHIPS

2020 SCHOLARSHIPS

MOTION: 20.06.356. Moved by: COUNCILLOR WINSTON DELORME
That Council authorize funding to the College, Trades and Apprenticeships Program scholarship recipients in the amounts indicated on the 2020 College, Trades and Apprenticeships Program Scholarship Recommendation Listing, with funds to come from the Community Service Budget.

CARRIED

MOTION: 20.06.357. Moved by: COUNCILLOR ROXIE RUTT
That Council authorize funding to the University 4 Year College Program scholarship recipients in the amounts indicated on the 2020 University 4 Year College Program Scholarship Recommendation Listing, with funds to come from the Community Service Budget.

CARRIED

Reeve Dale Smith recessed the meeting at 9:55 a.m.
Reeve Dale Smith reconvened the meeting at 10:22 a.m.

7.6 TAX RECOVERY – PUBLIC SALE OF LAND

TAX RECOVERY

MOTION: 20.06.358. Moved by: DEPUTY REEVE TYLER OLSEN
That Council set the reserve bid terms and conditions that apply to the public sale of land as per the attached advertisement;

Roll #	Legal Description	Reserve Bid
Roll #190954	NW-17-74-26-W5	\$290,000.
Roll #292674	Plan 882347 Lot A SE-5-70-22-W5	\$270,000.
Roll #309501	Plan 0424571 Block 1 Lot 1 SW-4-70-26-W5	\$85,000.
Roll #311107	Plan 9825735 Block 1 Lot 5 SE-27-69-8-W6	\$120,000.
Roll #318225	Plan 1623195 Block 1 Lot 4 SE-11-72-2-W6	\$370,000.
Roll #36846	SE-5-73-20-W5	\$420,000.
Roll #173000	Plan 1436RS Block 1 Lot 8	\$108,000.
Roll #261000	Plan 1436RS Block 8 Lot 17	\$95,000.
Roll #576000	Plan 2835RS Block 17 Lot 12	\$110,000.
Roll #489000	Plan 2769RS Block 18 Lot 28	\$107,000.

CARRIED

7.7 CLAY SHOOT 2020

CLAY SHOOT 2020 FOCUS

MOTION: 20.06.359. Moved by: COUNCILLOR DALE GERVAIS
That Council proceed with the 2020 Sporting Clay Shoot on Thursday, September 10, 2020, with the focus being a stakeholder event, with funds to come from the 2020 Operating Budget.

CARRIED

CLAY SHOOT 2020 REGISTRATION

MOTION: 20.06.360. Moved by: COUNCILLOR TOM BURTON
That Council set the registration fee for the 2020 Sporting Clay Shoot to \$80.00 per person.

CARRIED

7.8 POLICY 6320 GREENVIEW RENTAL EQUIPMENT

POLICY 6320

MOTION: 20.06.361. Moved by: COUNCILLOR BILL SMITH
That Council approve Policy 6320 Greenview Rental Equipment as presented.

CARRIED

7.9 CANADA DAY FIREWORKS – FUNDING REQUEST

CANADA DAY FIREWORKS

MOTION: 20.06.362. Moved by: COUNCILLOR ROXIE RUTT
That Council approve a grant in the amount of \$1,000.00 to the Town of Valleyview for the 2020 Canada Day fireworks display, with funds to come from the Community Service Miscellaneous Grants.

CARRIED

7.10 BEAVER HARVEST POLICY 6321 DISCUSSION

POLICY 6321

MOTION: 20.06.363. Moved by: COUNCILLOR DALE GERVAIS
That Council accept the Beaver Harvest Policy 6321 discussion for information, as presented.

CARRIED

7.11 TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP DISCUSSION

TRI-MUNICIPAL INDUSTRIAL PARTNERSHIP

MOTION: 20.06.364. Moved by: COUNCILLOR TOM BURTON
That Council accept the discussion on Tri-Municipal Industrial Partnership for information, as presented.

CARRIED

**#8
NOTICE OF MOTION**

8.0 NOTICE OF MOTION

MOTION: 20.06.365. Moved by: COUNCILLOR DUANE DIDOW
That Council direct Administration to respond to Her Majesty the Queen in Right of Canada (as represented by Prairies Regional Deputy Commissioner, Correctional Service Canada) indicating Greenview's willingness to assess the draft agreement on the Grande Cache Institution Pedestrian Path subject to an additional review conducted by Greenview.

CARRIED

Councillor Shawn Acton put forward a notice of motion that Council direct Administration to provide a report stating options requesting compensation for those who purposely damage or alter Greenview Roads and ditch infrastructure.

Councillor Winston Delorme put forward a notice of motion to direct Administration to find options on surplus fleet vehicles.

**#9
CLOSED SESSION**

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 20.06.366. Moved by: COUNCILLOR DUANE DIDOW
That the meeting go to Closed Session, at 11:52 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**9.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(FOIPP; Section 16)**

OPEN SESSION

MOTION: 20.06.367. Moved by: COUNCILLOR ROXIE RUTT
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:03 p.m.

CARRIED

**#10
MEMBER REPORTS &
EXPENSE CLAIMS**

11.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on his recent activities, which include;
June 8, 2020 Regular Council Meeting

June 15, 2020 Committee of the Whole Meeting

WARD 2 **COUNCILLOR DALE GERVAIS** updated Council on his recent activities, which include;

June 8, 2020 Regular Council Meeting

June 15, 2020 Committee of the Whole Meeting

WARD 3 **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;

June 8, 2020 Regular Council Meeting

Municipal Planning Commission Meeting

June 15, 2020 Committee of the Whole Meeting

WARD 4 **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;

June 8, 2020 Regular Council Meeting

June 15, 2020 Committee of the Whole Meeting

WARD 5 **REEVE DALE SMITH** submitted his update to Council on his recent activities, which include;

June 8, 2020 Regular Council Meeting

Municipal Planning Commission Meeting

Valleyview & District Medical Clinic Committee Meeting

June 15, 2020 Committee of the Whole Meeting

SARDA Ag Research Meeting

Heart River Housing Regular Meeting

Heart River Housing Strategic Planning Session

WARD 6 **COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;

June 8, 2020 Regular Council Meeting

Municipal Planning Commission Meeting

Community Planning Association of Alberta Executive Meeting

MD of Greenview Library Board Meeting

June 15, 2020 Committee of the Whole Meeting

East Smoky Recreation Board Meeting

WARD 7 **COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;

June 8, 2020 Regular Council Meeting

Municipal Planning Commission Meeting

Grande Prairie Public Library

Alberta Library Trustee's Annual General Meeting

June 15, 2020 Committee of the Whole Meeting

East Smoky Recreation Board Meeting
FCSS Meeting
Valleyview & District Medical Clinic Meeting
Peace Region Economic Development Alliance Meeting

WARD 8 **COUNCILLOR BILL SMITH** updated Council on his recent activities, which include;
June 8, 2020 Regular Council Meeting
Municipal Planning Commission Meeting
June 15, 2020 Committee of the Whole Meeting
Met with Honourable Jason Nixon, Minister of Environment and Parks and Honourable Travis Toews, President of Treasury Board and Minister of Finance regarding grazing leases

DIVISION 9 **COUNCILLOR DUANE DIDOW** submitted his update to Council on his recent activities, which include;
June 8, 2020 Regular Council Meeting
Community Futures West Yellowhead Meeting
FCSS Meeting
June 15, 2020 Committee of the Whole Meeting
Community Futures West Yellowhead Annual General Meeting

DIVISION 9 **COUNCILLOR TYLER OLSEN** submitted his update to Council on his recent activities, which include;
June 8, 2020 Regular Council Meeting
Municipal Planning Commission Meeting
MD of Greenview Library Board Meeting
June 15, 2020 Committee of the Whole Meeting
Community Futures West Yellowhead Meeting
Community Futures West Yellowhead Annual General Meeting
The River of Death and Discovery Dinosaur Museum Society Meeting

MEMBERS BUSINESS **MOTION: 20.06.368.** Moved by: **COUNCILLOR SHAWN ACTON**
That Council accept the Members Business Reports as presented.
CARRIED

#11
ADJOURNMENT **12.0 ADJOURNMENT**

MOTION: 20.06.369. Moved by: **COUNCILLOR DALE GERVAIS**
That Council adjourn this Regular Council Meeting at 12:24 p.m.
CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE

UNADOPTED



July 13, 2020
Bylaw No. 20-840 Public Hearing
Background Information

PROPOSAL

Greenview received a road closure request from Darel Gene Klassen (**Klassen**) and Paulie Sarah Kern (**Kern**) on March 20, 2019, to close a portion of Road Plan 0421800 as shown on the attached survey plan labeled Schedule 'A', being an area consisting of 0.719 hectare ± (1.78 acres). The area would subsequently be consolidated with the existing title to their agricultural quarter SE-09-72-01-W6 (Certificate of Title 152010955001 cont. 130.82 acres).

BACKGROUND AND DISCUSSION

Council gave First Reading to Bylaw 20-840 on May 25, 2020 and further passed a motion to sell the 0.719 hectare to Darel Gene Klassen and Paulie Sarah Kern for a total price of \$1,800.00 plus GST, plus all associated survey and transfer costs, subject to Ministerial approval and third reading of Bylaw 20-840.

In accordance with legislation, notification of the public hearing for the proposed road closure was circulated to internal and external referral agencies and to adjacent landowners within an 800 metre radius, and no concerns or comments were received. Administration feels that the closure would not cause undue hardship for the road network in this location as access exists to the parcel from Range Road 13.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

February 28, 2020 - A copy of the application was circulated to Greenview's internal departments. No concerns were received.

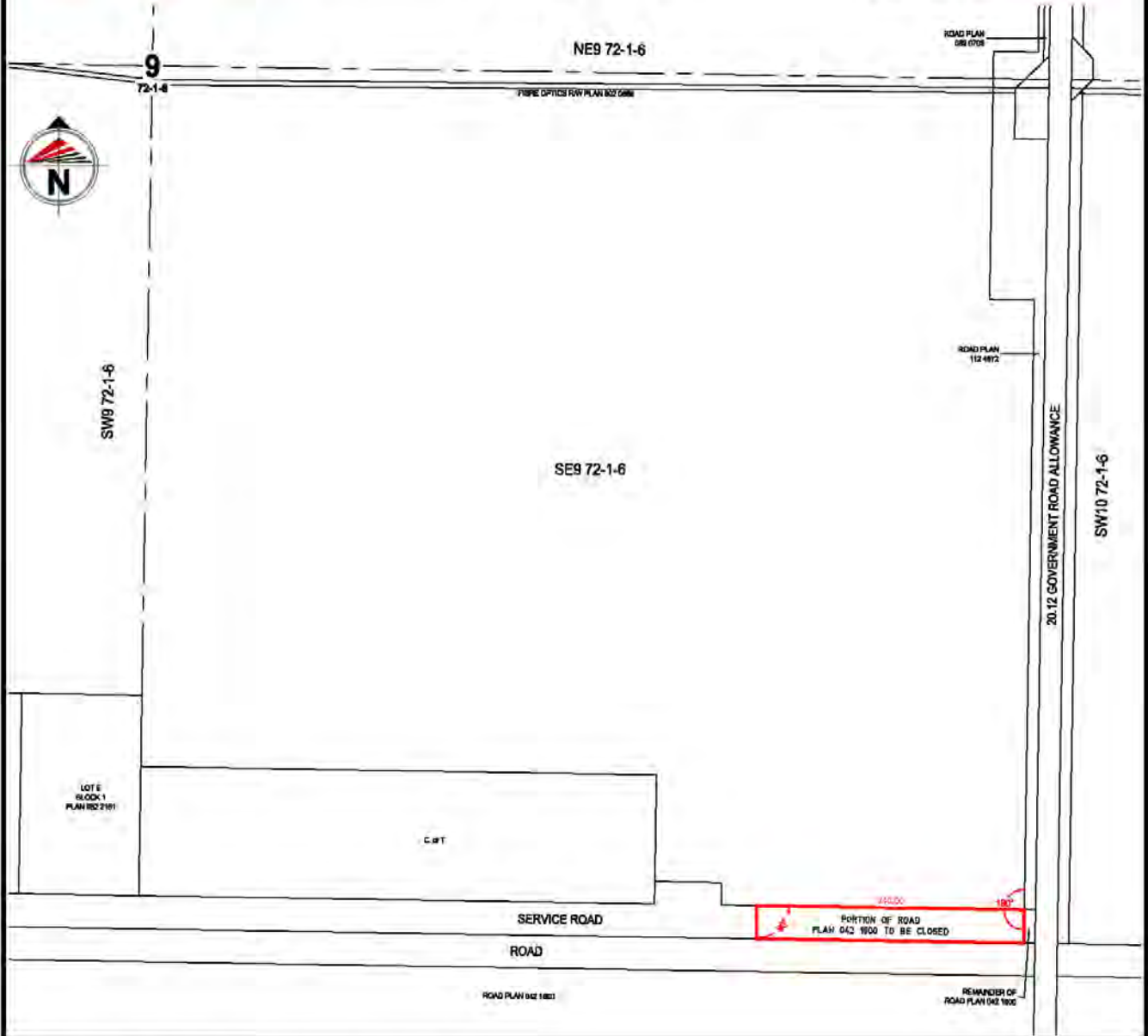
February 28, 2020 - A copy of the application was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Energy Regulator GP Field Centre, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, Alberta Transportation, ATCO Electric, ATCO Gas, East Smoky Gas Coop, Northern Gateway Public Schools and Telus Communication.

May 25, 2020 – Council gave First Reading to Bylaw 20-840.

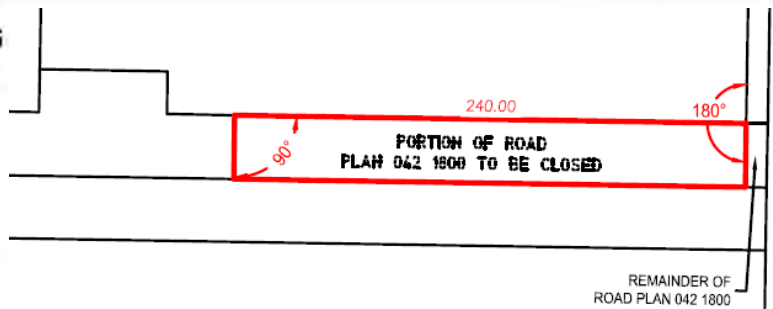
June 16, 2020 - A copy of the application and notice of the Public Hearing was circulated to referral agencies and adjacent landowners within 800 metres of the property. The public hearing was advertised in the Daily Herald Tribune on June 26 and July 3, 2020, and on Greenview's website.

ATTACHMENTS:

- Schedule 'A' – Tentative Plan and Tentative Plan with Aerial
- Map Overview



MUNICIPAL DISTRICT OF GREENVIEW NO. 16
SCHEDULE 'A'
SHOWING PROPOSED CLOSURE OF
PORTION OF ROAD PLAN 042 1800
ALL WITHIN THE
S.E. 1/4 SEC. 9, TWP. 72, RGE. 1, W.6M.



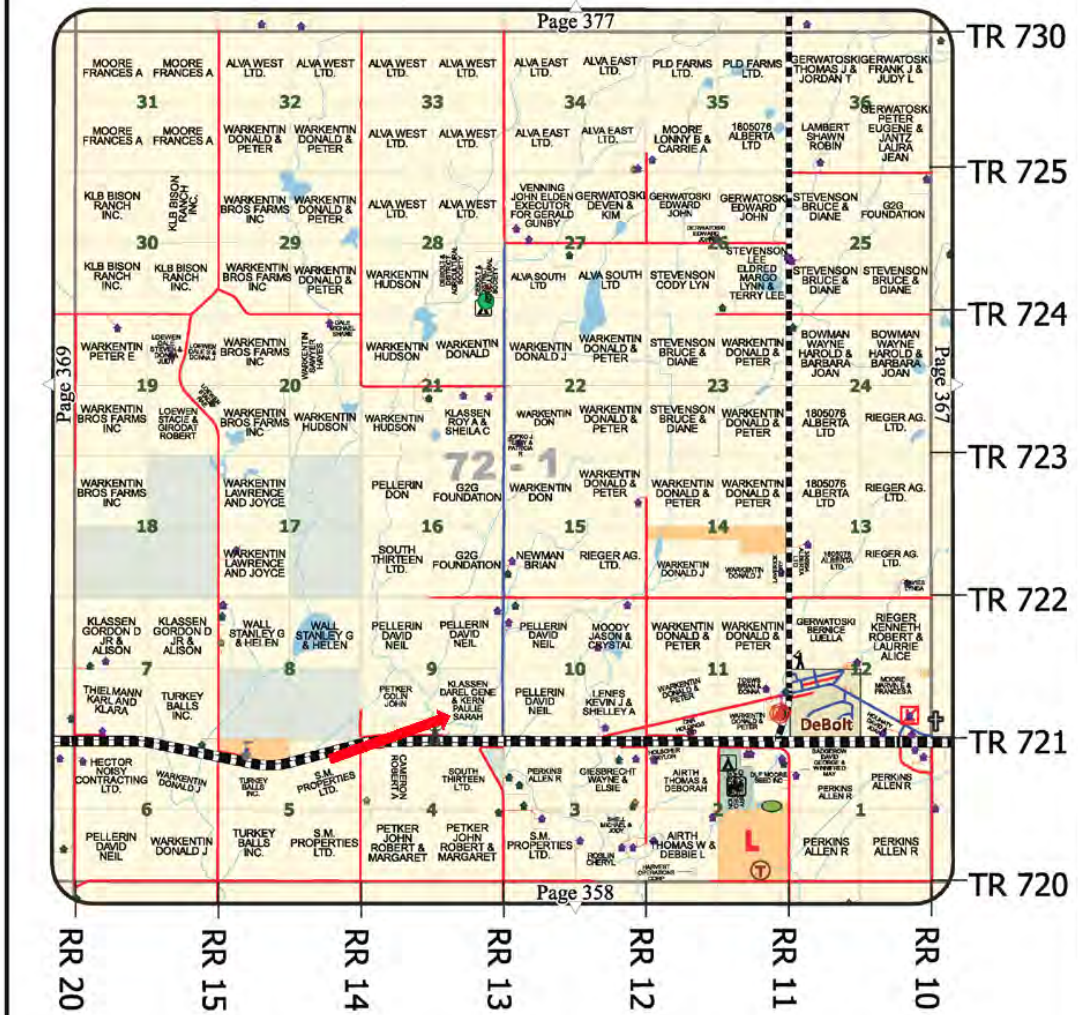
LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ———
AND CONTAINS: 0.719 HECTARES (1.78 ACRES)

SCALE: 1:5000



M.D. of Greenview No.16

Township 72, Range 1



Map printed: 2019-11-29

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Compiled from the Rural Cadastral Digital Base September 15, 2019; 1:20,000 Digital Base, Land Ownership compiled from municipal tax data, September 15, 2019; Building/Site/Feature information compiled from municipal assessment data, December 2018.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



BYLAW NO. 20-840

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of closing to public travel, and creating title to a portion(s) of a public roadway in accordance with Section 22 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel; and

WHEREAS application has been made to Council to have the roadway closed; and

WHEREAS the Council of the Municipal District of Greenview No. 16 deems it expedient to provide a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same; and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*; and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal District of Greenview No. 16 in the Province of Alberta, duly assembled, does hereby close to public travel for the purpose of creating title to the following described original government road allowance, subject to rights of access granted by other legislation:

PLAN 042 1800

ALL THAT PORTION OF SERVICE ROAD WITHIN THE SE-09-72-01-W6 LYING WEST OF THE PRODUCTION SOUTHERLY OF THE MOST SOUTHERLY WEST LIMIT OF ROAD PLAN 1124672 AND WHICH ALSO LIES EAST OF A LINE DRAWN AT RIGHT ANGLE TO THE MOST EASTERLY NORTH LIMIT OF ROAD PLAN 0421800, 240 METRES DISTANT WESTERLY FROM THE INTERSECTION OF THE SAID MOST EASTERLY NORTH LIMIT WITH THE SAID PRODUCTION SOUTHERLY.

EXCEPTING THEREOUT ALL MINES AND MINERALS

all as shown on Schedule "A" of this bylaw.

This Bylaw shall come into force and effect upon the day of final passing.

Received first reading this 25th day of May, 2020.

REEVE

CHIEF ADMINISTRATIVE OFFICER

APPROVED this _____ day of _____, 20__.

MINISTER OF TRANSPORTATION

Received second reading this _____ day of _____, 20__.

Received third reading and passed this _____ day of _____, 20__.

REEVE

CHIEF ADMINISTRATIVE OFFICER



July 13, 2020
Bylaw No. 20-839 Public Hearing
Background Information

PROPOSAL

Greenview received a road closure request from **Sturgeon Heights Community Club** on August 1, 2019, to close 0.227 hectare (0.56 acre) ± of the undeveloped road allowance adjacent to the south boundary of the cemetery. The area would subsequently be consolidated with the existing title to the cemetery registered in the name of Synod of Diocese of Athabasca Church of Canada, consisting of 0.806 hectare (1.99 acres) ± and located on SE-25-70-25 W5. A survey plan, copy attached, provided by the applicant and dated October 1978, shows where gravesites have been developed within the undeveloped road allowance immediately south of the cemetery.

BACKGROUND AND DISCUSSION

Council gave first reading to Bylaw 20-839 on May 25, 2020, and further passed a motion to approve transfer and consolidation of 0.227 hectare ± of the government road allowance to Synod of Diocese of Athabasca Church of Canada; and to waive all associated purchase and survey fees, subject to ministerial approval and third reading of Bylaw 20-839.

Subsequently, on July 2, 2020, the applicant contacted Greenview to advise that the location of the most southwest pin was such that it hindered the only available farm access to the parcel immediately to the south of the undeveloped government road allowance. Accordingly a new survey plan acceptable to all parties has been prepared to satisfy this concern by moving the pin 12.51 metres to the west, resulting in closure of 0.214 hectare (0.53 acre) ± of the undeveloped road allowance. A subsequent request for decision to reflect the change will address the matter of correcting previous motions.

In accordance with legislation, notification of the public hearing for the proposed road closure was circulated to internal and external referral agencies and adjacent landowners within an 800-metre radius, and no concerns or comments were received. One adjacent landowner phoned to voice their support for the closure. Administration feels that the closure would not cause undue hardship for the road network in this location.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT

February 28, 2020 – A copy of the application was circulated to Greenview's internal departments. No concerns were received.

February 28, 2020 – A copy of the application was circulated to the following referral agencies: Accurate Assessment Group Ltd., Alberta Culture and Tourism, Alberta Energy Regulator GP Field Centre, Alberta

Environment and Parks – Water Approvals, Alberta Environment and Parks – Land Management, Alberta Environment and Parks – Wetlands, Alberta Municipal Affairs – Private Sewage and Telus Communications.

May 25, 2020 – Council gave first reading to Bylaw 20-839.

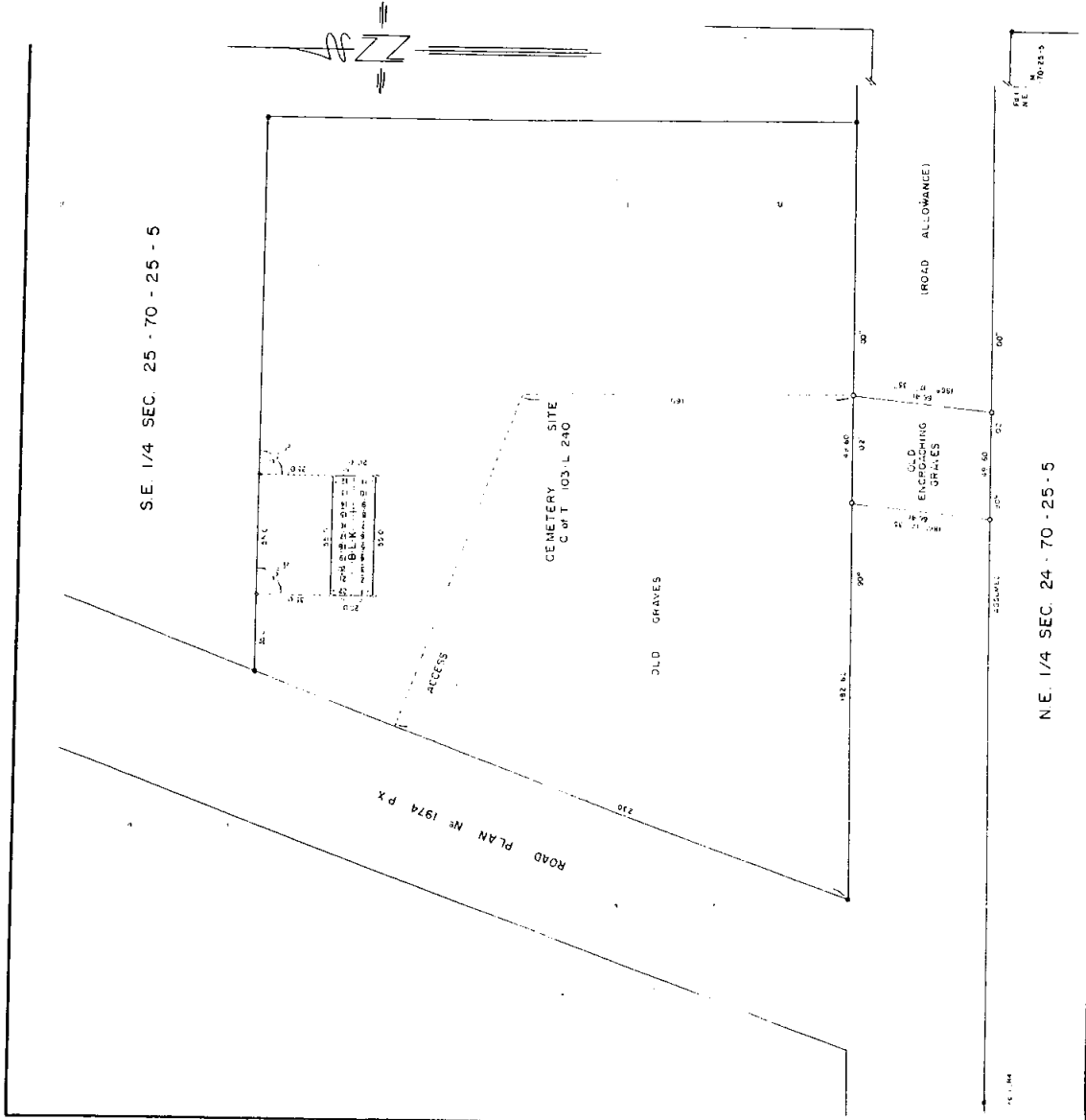
June 15, 2020 – A copy of the application and notice of public hearing was circulated to referral agencies and adjacent landowners within 804 metres of the property. The public hearing was advertised in the *Daily Herald Tribune* on June 26, 2020, and July 3, 2020; as well as posted on Greenview's website.

ATTACHMENT(S):

- Survey submitted by Sturgeon Heights Community Club showing location of gravesites on road allowance
- Schedule 'A' – Tentative Plan – Cancelled
- Schedule 'A' – Tentative Plan – Updated
- Owner Location Map

STURGEON HEIGHTS COMMUNITY CLUB
 R.R. #1 Box #21
 Crooked Creek, — Alberta
 TOH OYO

S.E. 1/4 SEC. 25 - 70 - 25 - 5



PLAN SHOWING SURVEY OF
CEMETERY SITE

WITHIN THE

SE. 1/4 SEC. 25, TP 70, R6E. 25, W. 5 M.
 ALBERTA

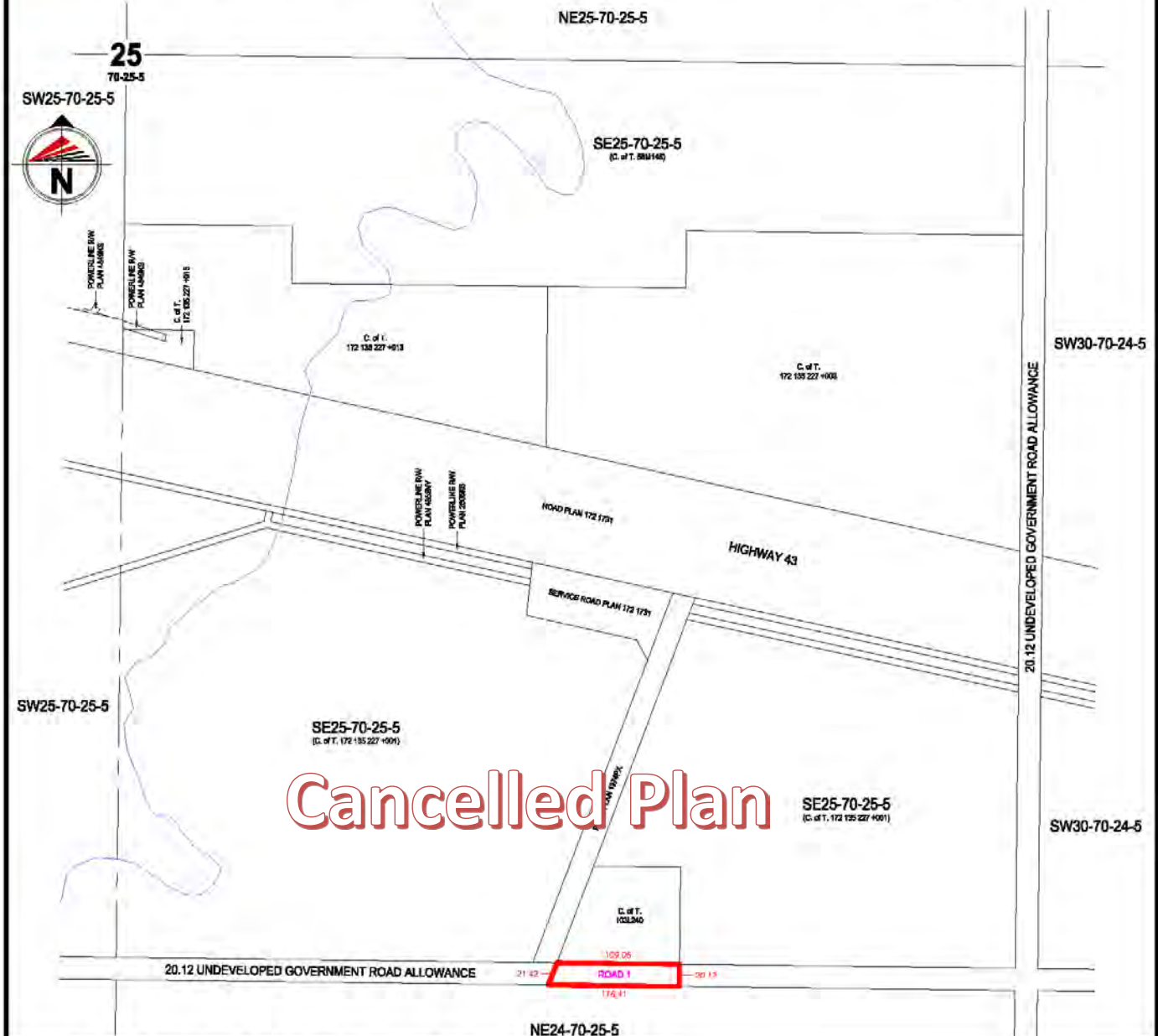
BY: HUGH E. IMPEY, A.L.S., 1978

SCALE: 1" = 30'

LEGEND

- Stationing from Survey Post found
- Stationing from Survey Post planned
- Traverse Station

HOSFORD, IMPEY & WELTER LTD.
 10712 - 100 TH. STREET
 GRANDE PRAIRIE, ALBERTA
 FILE # 78421
 OCTOBER 26 / 78



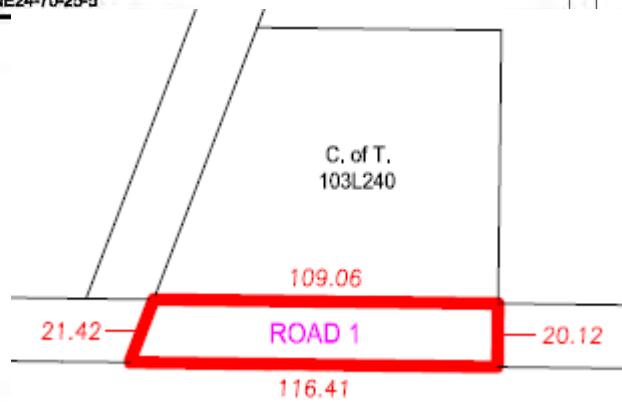
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

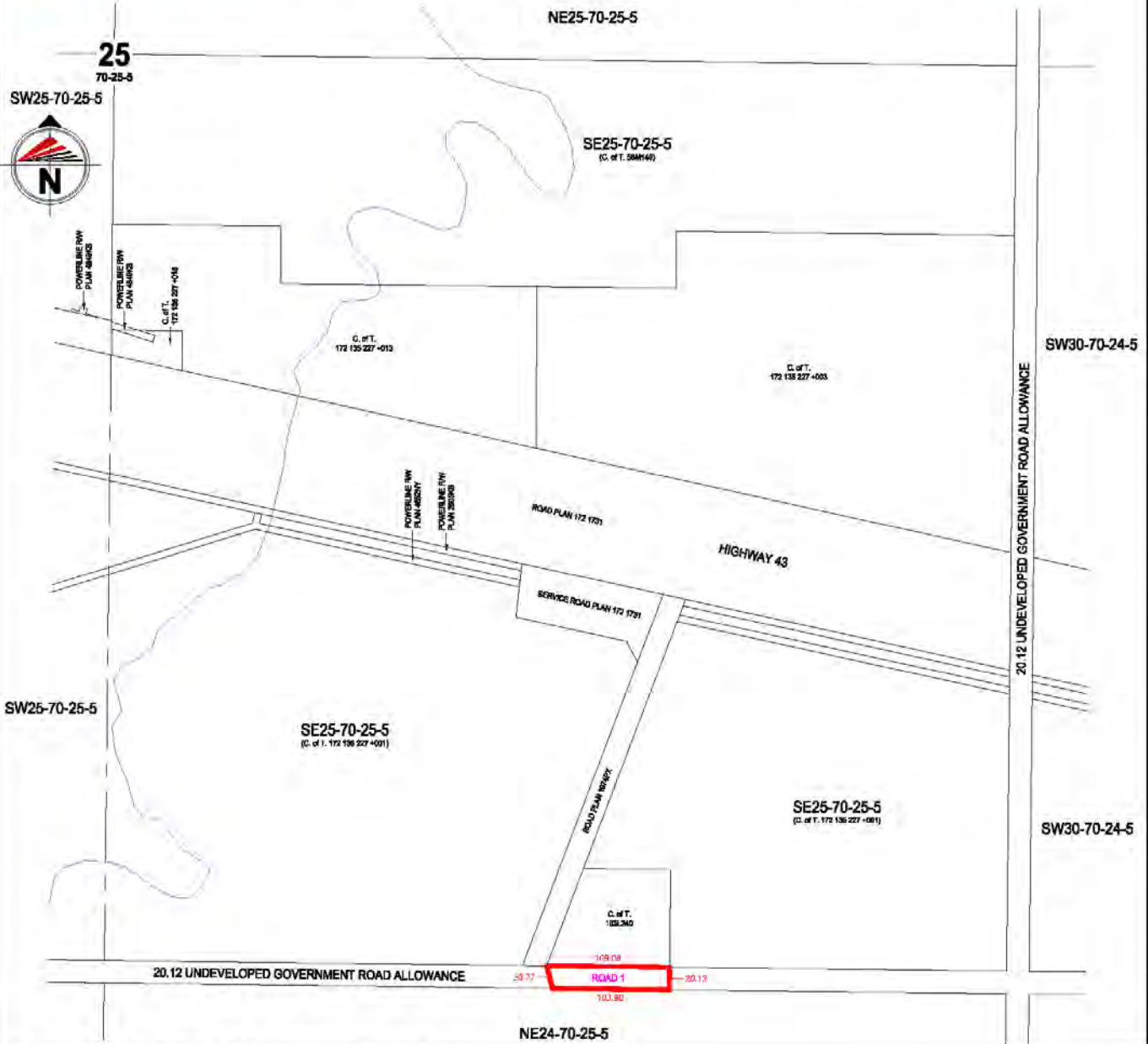
SCHEDULE 'A'

SHOWING PROPOSED CLOSURE OF
PART OF GOVERNMENT ROAD ALLOWANCE (TWP. RD. 704)
BETWEEN

N.E. 1/4 SEC. 24, TWP. 70, RGE. 25, W.5M. &
S.E. 1/4 SEC. 25, TWP. 70, RGE. 25, W.5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ▬
AND CONTAINS: 0.227 HECTARES (0.56 ACRES)





MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE 'A'
SHOWING PROPOSED CLOSURE OF
PART OF GOVERNMENT ROAD ALLOWANCE (TWP. RD. 704)
BETWEEN
N.E. 1/4 SEC. 24, TWP. 70, RGE. 25, W.5M. &
S.E. 1/4 SEC. 25, TWP. 70, RGE. 25, W.5M.

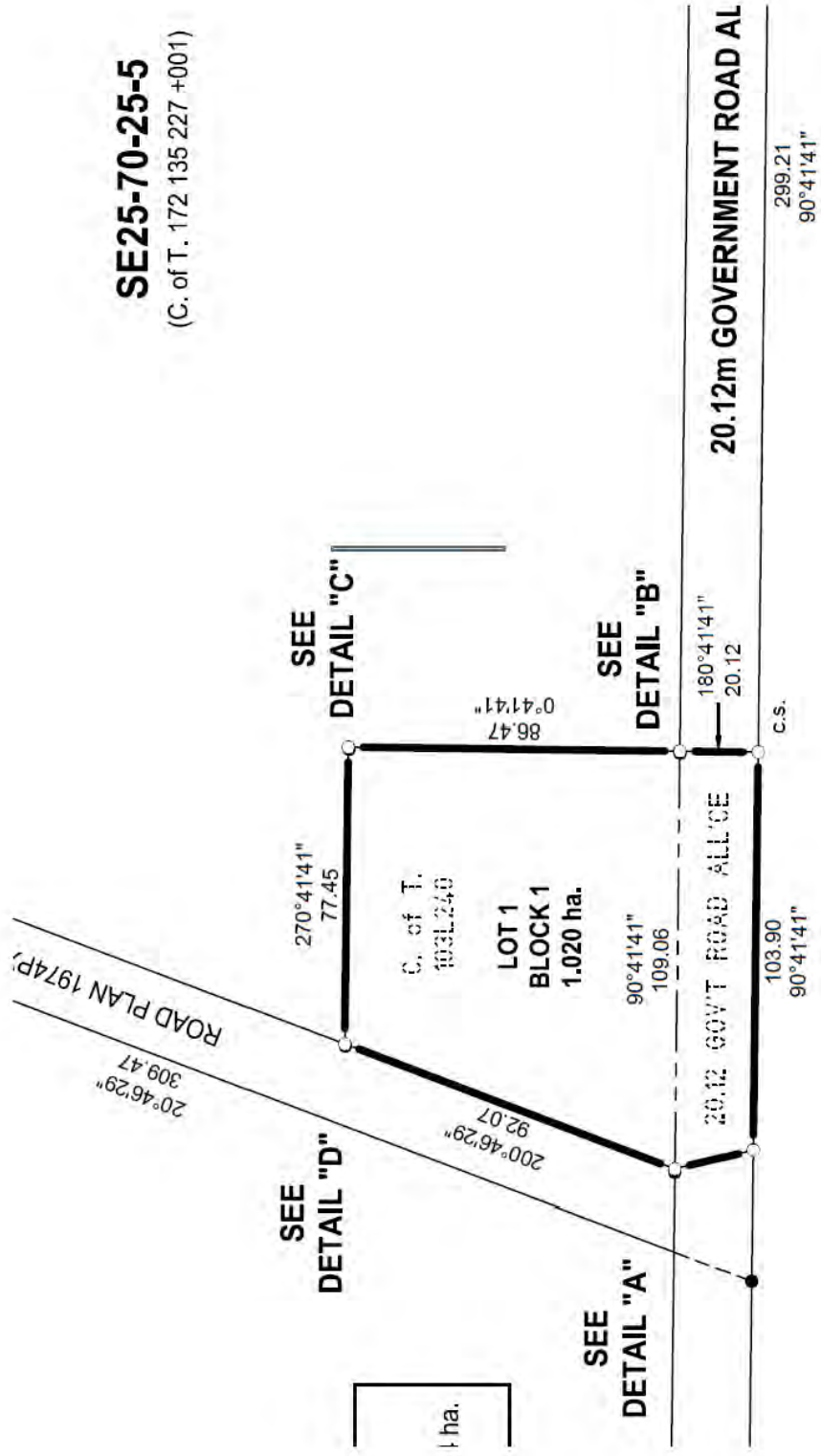
LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ———
AND CONTAINS: 0.214 HECTARES (0.53 ACRES)

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SCALE: 1:10000

SE25-70-25-5

(C. of T. 172 135 227 +001)





REQUEST FOR DECISION

SUBJECT: Partial Road Allowance Closure Request – South of SE-25-70-25-W5
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: PLANNING & DEVELOPMENT GM: PRESENTER: LD
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial – Municipal Government Act Section 22(1): ‘No road in a municipality that is subject to the direction, control and management of the municipality may be closed except by bylaw.’

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council rescind Motion #20.05.296 – ‘That Council give first reading to Bylaw 20-839 to close 0.227 hectare ± of the undeveloped government road allowance lying south of the Sturgeon Heights Cemetery located on SE-25-70-25-W5’.

MOTION: That Council rescind Motion #20.05.307 – ‘That Council approve transfer and consolidation of a portion of the government road allowance adjacent to the south side of the Sturgeon Heights Cemetery located on SE 25-70-25 W5, 0.227 hectare ±, to Synod of Diocese of Athabasca Church of Canada; and waive all associated purchase and survey fees, subject to Ministerial approval and third reading of Bylaw 20-839’.

MOTION: MOTION: That Council give first reading to Bylaw 20-839 to close 0.214 hectare ± of the undeveloped government road allowance lying south of the Sturgeon Heights Cemetery located on SE-25-70-25-W5.

MOTION: That Council approve transfer and consolidation of a portion of the government road allowance adjacent to the south side of the Sturgeon Heights Cemetery located on SE 25-70-25 W5, 0.214 hectare ±, to Synod of Diocese of Athabasca Church of Canada; and waive all associated purchase and survey fees, subject to Ministerial approval and third reading of Bylaw 20-839.

BACKGROUND/PROPOSAL:

On July 2, 2020, and subsequent to first reading, the applicant contacted Greenview advising that the location of the most southwest pin was such that it hindered the only farm access to the parcel immediately to the south of the undeveloped government road allowance. Accordingly a new and acceptable survey plan has been prepared to satisfy this concern by moving the pin 12.51 metres to the west, resulting in closure of 0.214 hectare ± (0.53 acre) of the undeveloped road allowance.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit achieved will be that the motions will correctly reflect the updated road closure plan.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: There are no alternatives.

FINANCIAL IMPLICATION:

Direct Costs:

Direct costs remain the same.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

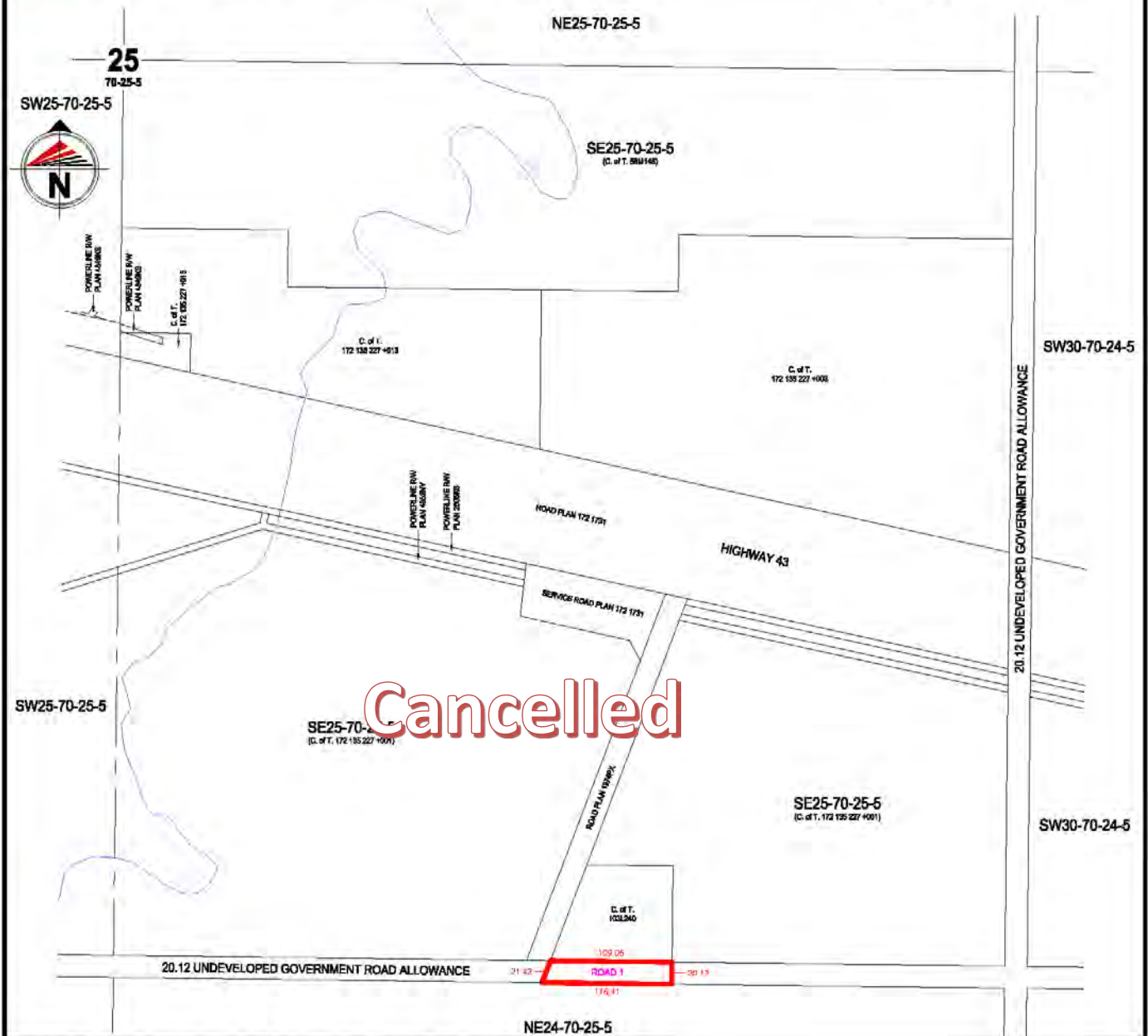
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following the public hearing the proposed closure package would be forwarded to Alberta Transportation for consideration, prior to returning to Council for second and third reading.

ATTACHMENT(S):

- Cancelled Schedule 'A' - Tentative Plan
- Updated Schedule 'A' – Tentative Plan
- Bylaw 20-839



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE 'A'

SHOWING PROPOSED CLOSURE OF
PART OF GOVERNMENT ROAD ALLOWANCE (TWP. RD. 704)

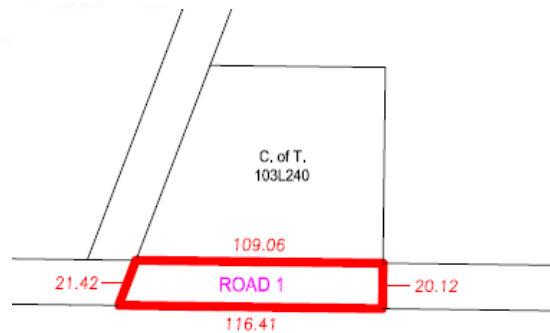
BETWEEN

N.E. 1/4 SEC. 24, TWP. 70, RGE. 25, W.5M. &
S.E. 1/4 SEC. 25, TWP. 70, RGE. 25, W.5M.

LAND DEALT WITH BY THIS

PLAN IS SHOWN OUTLINED THUS:

AND CONTAINS: 0.227 HECTARES (0.56 ACRES)





MUNICIPAL DISTRICT OF GREENVIEW NO. 16

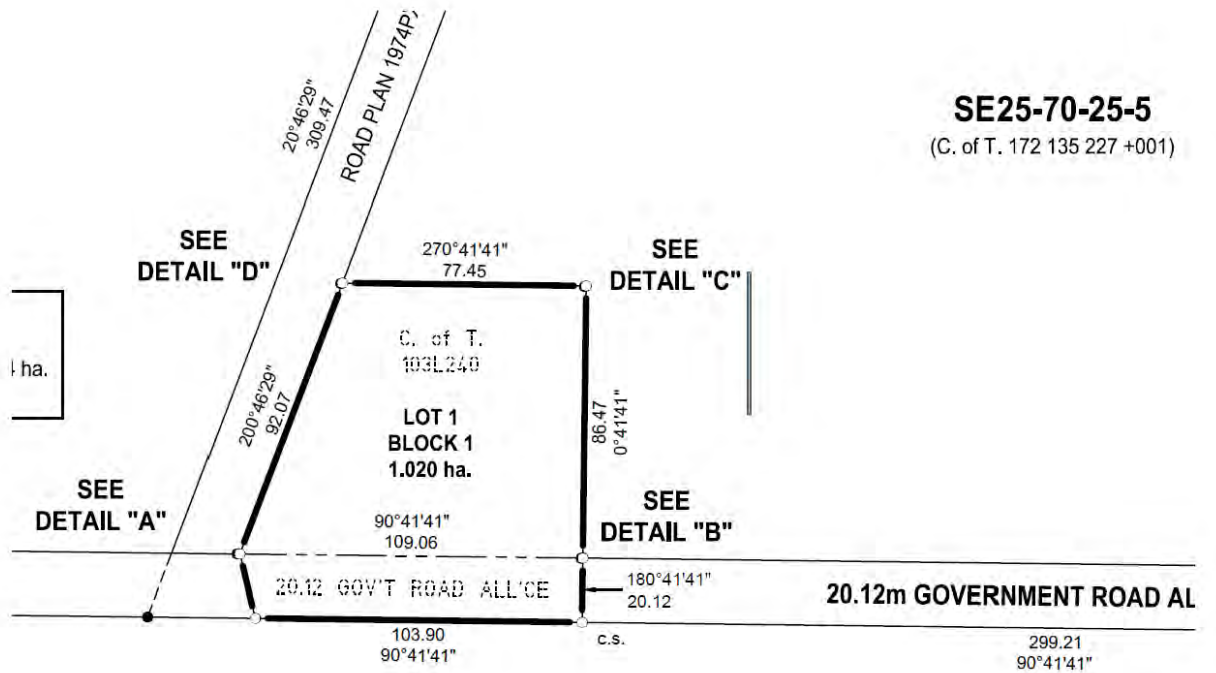
SCHEDULE 'A'
SHOWING PROPOSED CLOSURE OF
PART OF GOVERNMENT ROAD ALLOWANCE (TWP. RD. 704)
BETWEEN
N.E. 1/4 SEC. 24, TWP. 70, RGE. 25, W.5M. &
S.E. 1/4 SEC. 25, TWP. 70, RGE. 25, W.5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: ———
AND CONTAINS: 0.214 HECTARES (0.53 ACRES)

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SCALE: 1:10000

SE25-70-25-5
(C. of T. 172 135 227 +001)





BYLAW NO. 20-839
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of closing to public travel, and creating title to, portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel; and

WHEREAS application has been made to Council to have the roadway closed; and

WHEREAS the Council of the Municipal District of Greenview No. 16 deems it expedient to provide a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same; and

WHEREAS, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act; and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

THEREFORE BE IT RESOLVED that the Council of the Municipal District of Greenview No. 16 in the Province of Alberta, duly assembled, does hereby close to public travel for the purpose of creating title to, the following described original government road allowance, subject to rights of access granted by other legislation:

MERIDIAN 5 RANGE 25 TOWNSHIP 70
ALL THAT PORTION OF THE ORIGINAL GOVERNMENT ROAD ALLOWANCE
LYING WITHIN LOT 1 BLOCK 1 PLAN 202_____
EXCEPTING THEREOUT ALL MINES AND MINERALS
CONTAINING 0.214 HECTARES MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS.

This Bylaw shall come into force and effect upon the day of final passing.

Received first reading this 13 day of July, 2020.

REEVE

CHIEF ADMINISTRATIVE OFFICER

APPROVED this _____ day of _____, 20____.

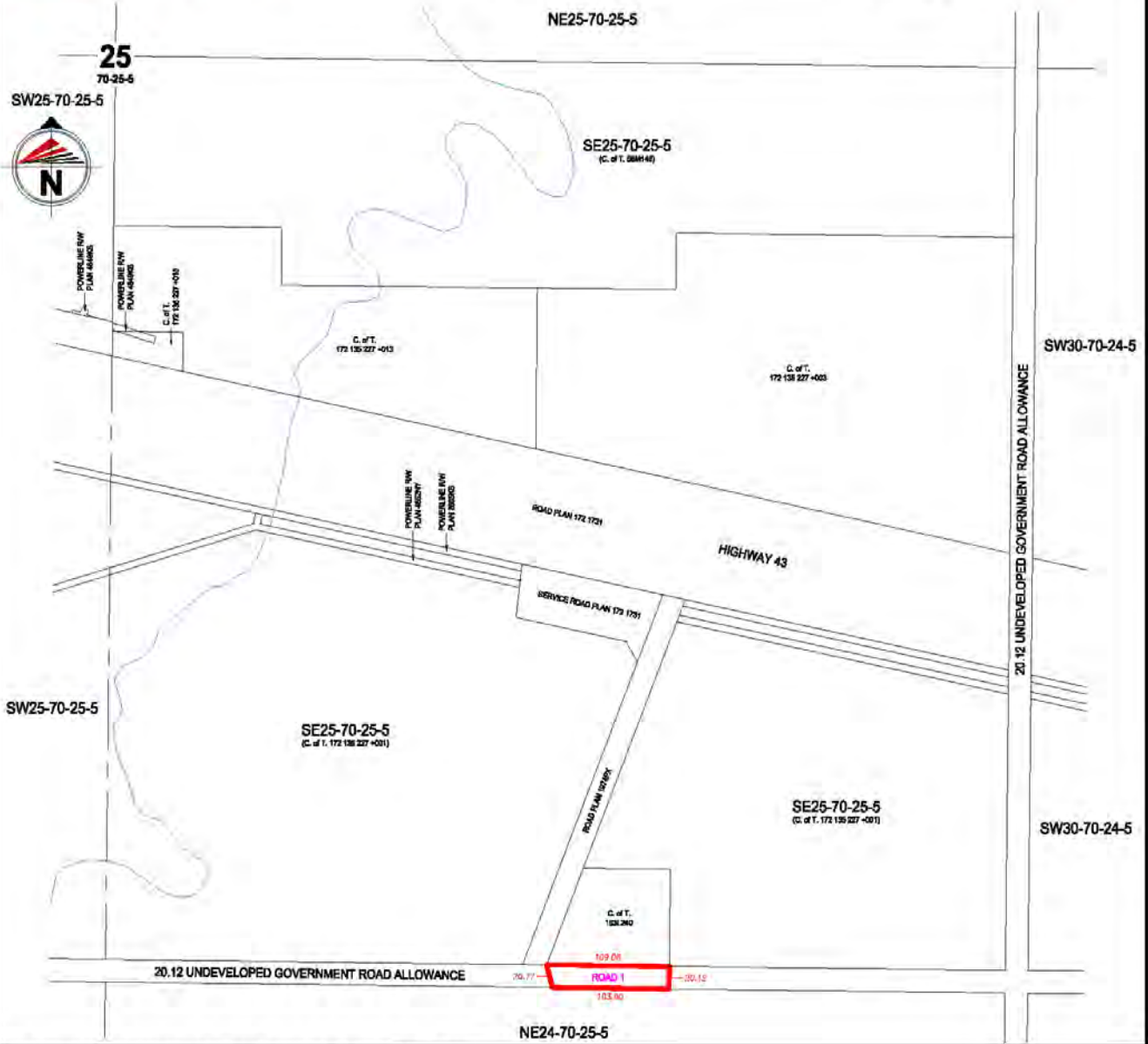
MINISTER OF TRANSPORTATION

Received second reading this _____ day of _____, 20____.

Received third reading this _____ day of _____, 20____.

REEVE

CHIEF ADMINISTRATIVE OFFICER



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE 'A'

SHOWING PROPOSED CLOSURE OF
PART OF GOVERNMENT ROAD ALLOWANCE (TWP. RD. 704)

BETWEEN

N.E. 1/4 SEC. 24, TWP. 70, RGE. 25, W.5M. &

S.E. 1/4 SEC. 25, TWP. 70, RGE. 25, W.5M.

LAND DEALT WITH BY THIS

PLAN IS SHOWN OUTLINED THUS: ———

AND CONTAINS: 0.214 HECTARES (0.53 ACRES)

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SCALE: 1:10000



REQUEST FOR DECISION

SUBJECT: Bylaw 20-854 Schedules of Fees
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 13, 2020
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:

MANAGER:
PRESENTER: DL

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26.

Council Bylaw/Policy (cite) –Bylaw 19-816 Schedules of Fees and Bylaw 19-836 Schedules of Fees Amendment.

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 20-854 “Schedules of Fees”.

BACKGROUND/PROPOSAL:

A number of updates were provided to the Schedules of fees. Due to the volume of changes, the previous versions passed in 2019 are recommended for repeal and will be replaced with Bylaw 20-854. For clarity, the changes made are highlighted in red. These will not be marked when the bylaw is published.

Summary of Changes:

Agriculture Services

- 3-point hitch mount seeder
- Magpie traps
- Beaver Bounty
- Cleaning fees revised. \$75.00 disposal fee in addition to \$60.00/ hour. All equipment returned unclean treated as though it may contain clubroot.

Recreation

- Greenview Regional Multiplex (GRM) Fees and rental rates were added to the schedules of fees.

Environmental Services

- Gravity Sewer Connection fee added for Grovedale
- Grande Cache Landfill fees were added for Sump and Freon.

Finance

- Non-Sufficient Funds (NSF) Fees were added.

Operations/Infrastructure

- Schedule was amended to reflect policy change of Alberta Roadbuilders & Heavy Construction Association (ARCHA) rates at 100% of previous year rather than 85% of 2015 rate.
-

BENEFITS OF THE RECOMMENDED ACTION:

1. An updated fees listing will be in place in a consolidated bylaw.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may determine additional or revised fees.

FINANCIAL IMPLICATION:

There are no anticipated financial implications.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the bylaw register and the public on the changes.

ATTACHMENT(S):

- Bylaw 18-836
- Bylaw 20-854



**BYLAW NO. 19- 836
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to amend Bylaw 19-816 being the “Schedules of Fees” Bylaw for the Municipal District of Greenview No. 16.

THEREFORE, pursuant to Section 191(1) of the Municipal Government Act, Chapter M-26, R.S.A 2000, as amended, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. This bylaw shall be referred to as the “Schedules of Fees Amendment Bylaw”.
2. That Section 9 Business License Commercial/ Industrial Titled Land, subsection (i) and (ii) be removed from Schedule ‘I’ of the Schedules of Fees.
3. That Section 2 Development Permits, General, subsection (iii) of Schedule ‘I’ be amended to a maximum of \$10,000.
4. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of December, 2019.

Read a second time this 9th day of December, 2019.

Read a third time and passed this 13th day of January, 2020



REEVE



CHIEF ADMINISTRATIVE OFFICER



Schedules of Fees
Bylaw 19-836

Schedule 'A' Agricultural Services

	Description	GST Status*	Fee in \$
Agricultural Services			
<i>All decisions being at the Agricultural Fieldsman's discretion</i>			
1.	Haying or Pasturing Permits		
i.	Application fee	E	\$100.00
ii.	Plus Annual per Acre Charge	E	\$15.00
2.	Spray Exemption Signs		
i.	Spray Exemption Signs (One-Time Free Only)	T	Free
ii.	Lost or Replacement Signs (each)	T	\$30.00
3.	Guides		
i.	Guide to Crop Protection - Chemical/Cultural	T	\$12.00
ii.	Weed Seedling Guide	T	\$10.00
4.	Picnic Tables		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event - Maximum of 10 days	T	\$10.00 per day
iii.	Delivery Charge, per loaded km	T	\$2.00 per km
5.	Barbecue		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event – (Maximum of 10 days)	T	\$100.00 per day
iii.	Deposit (All Organizations)	E	\$200.00
iv.	Delivery charge (per loaded km)	T	\$2.00 per km
6.	Weed & Insect Control Equipment		
i.	Field Sprayer c/w GPS <i>All Locations</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 19-836

	Description	GST Status*	Fee in \$
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type) <i>All Locations</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 Point Hitch) <i>Valleyview</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
vi.	Quad Mount Sprayer <i>All Locations</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
vii.	Backpack Sprayer (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00 Each Day (3 Days Maximum if Lineup)
viii.	Granular Pesticide Bait Applicator (Holds 135 lbs Bran) <i>Valleyview</i>	T	\$30.00 Each Day (3 Days Maximum if Lineup)
7. Spreaders			
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader <i>Valleyview</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
8. Earth Moving Equipment			



Schedules of Fees Bylaw 19-836

	Description	GST Status*	Fee in \$
i.	1000 Earth Mover <i>Valleyview, Crooked Creek</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	900 Earth Mover <i>Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
iii.	425 Earth Mover <i>Grovedale</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
iv.	12' Pull-Type Blade <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
v.	Vee Ditcher <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
9. Post Pounders			
i.	Post Pounder <i>All Locations</i>	T	\$125.00 Each Day (3 Days Maximum if Lineup)
ii.	Post Pounder <i>All Locations</i>	T	½ day rate \$65.00 each
10. Bin Crane			
i.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
11. Cattle Equipment			
i.	Cattle Squeeze <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 19-836

	Description	GST Status*	Fee in \$
ii.	Loading Chute <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iii.	Panel Trailer <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iv.	Spare Panels <i>Crooked Creek, Grovedale</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Tag Reader <i>Valleyview</i>	T	Free, \$100.00 Deposit Required (3 Days Maximum if Lineup)
12. Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator <i>Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
iii.	30' Land Roller <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
iv.	14' Heavy Disc <i>Valleyview, Grovedale</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
v.	No Till Drill <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 19-836

	Description	GST Status*	Fee in \$
13.	Broadcast Seeders		
i.	Truck Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
ii.	Quad Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Hand Seeder <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
14.	Water Pumping Equipment		
i.	Water Pump and Pipe Trailer (AB. Agriculture Unit) <i>Valleyview</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
15.	Miscellaneous Equipment		
i.	Bag Roller <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
ii.	Survey Equipment <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Metal Detector <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iv.	Hay Sampler, Measuring Wheel, Bin Probe, Soil Sampler <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Scare Cannons <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day



Schedules of Fees Bylaw 19-836

	Description	GST Status*	Fee in \$
vi.	Rodent Traps (Two Styles) <i>Valleyview, Grovedale</i>	T	\$10.00 Each Week, \$100 Deposit Required (1 Week Maximum if Lineup)
vii.	Grain Vacuum <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
viii.	Bale Wagon <i>Valleyview, Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
ix.	Pressure Washer on Trailer <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
16.	Recovery of A.S.B. Equipment **Minimum one hour charge for recovery of equipment**		
i.	Recovery of Rental Equipment Requiring 1-ton min. for Transport	T	\$100.00 per hour
ii.	Recovery of Rental Equipment Requiring Vehicle under 1-ton for Transport	T	\$75.00 per hour
iii.	Cleaning (when equipment is returned unclean)	T	\$60.00 per hour
iv.	Removal of Contaminated Soil (Remediation Purposes for Club Root)	T	\$60.00 per hour + Disposal Fee
v.	Repair of Damaged Rental Equipment due to Negligent Use	E	Full cost of repair
17.	Adult Wolf Carcass	E	\$300.00



**Schedules of Fees
Bylaw 19-836**

Schedule 'B' Family and Community Support Services

Family and Community Support Services			
1.	Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>	E	\$20.00*
2.	Summer Day Camps	E	\$40.00

Schedule 'C' Recreation

Recreation				
	Description	GST Status*	Fee in \$	
			June 1, 2018-May 31, 2019	June 1, 2019-May 31, 2020
1.	Grande Cache Arena Rentals (With Ice/ per hour)			
i.	Adult rate	T	\$169.75	\$170.00
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$107.00	\$109.25
iii.	Youth Rate	T	\$86.50	\$88.25
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$53.75	\$55.00
v.	Public Skating Sponsorship	T	\$146.00	148.00
2.	Arena and Curling Rink Surfaces (No Ice)			



Schedules of Fees Bylaw 19-836

i.	Adult Rate per Hour	T	\$75.00	\$76.00
ii.	Youth Rate per Hour	T	\$37.50	\$38.00
iii.	Maximum Day Rate	T	\$366.00	\$373.00
3. Aquatic Centre				
			July 1, 2018-May 31, 2019	June 1, 2018-May 31, 2020
i.	Private Rental	T	\$131.75	\$134.50
ii.	Lane Pool/ Swim Club	T	\$86.75	\$88.50
iii.	Wave Crashers (During Public Swim)	T	\$104.75	\$107.00
iv.	Grande Bash (Private Rental)	T	\$170.00	\$180.00
v.	Extra Lifeguard	T	\$29.75	\$30.50
vi.	Sponsorship	T	\$182.00	\$184.00
4. Locker Rental				
			July 1, 2018-May 31, 2019	June 1, 2018-May 31, 2020
i.	Annual (Private Locker)	T	\$100.00	\$100.00
ii.	Lost or Damaged Key Replacement	T	\$35.00	\$35.00
5. Recreation Centre Fees				
i.	Daily Pass			
	Family	T		\$14.50
	Adult (18+)	T		\$6.75
	Youth (5-17)	T		\$5.00
	Senior (60-69)	T		\$5.50
	Senior (70+) and Children (Under 5)	T		Free
ii.	10x Pass			
	Family	T		\$115.75
	Adult (18+)	T		\$53.75
	Youth (5-17)	T		\$37.75
	Senior (60-69)	T		\$42.50
	Senior (70+) and Children (Under 5)	T		Free
iii.	Monthly Pass			
	Family	T		\$126.75



Schedules of Fees Bylaw 19-836

	Adult (18+)	T	\$58.75
	Youth (5-17)	T	\$41.00
	Senior (60-69)	T	\$46.00
	Senior (70+) and Children (Under 5)	T	Free
iv.	3-Month Pass		
	Family	T	\$316.75
	Adult (18+)	T	\$146.25
	Youth (5-17)	T	\$101.25
	Senior (60-69)	T	\$114.25
	Senior (70+) and Children (Under 5)	T	Free
v.	6-Month Pass		
	Family	T	\$569.75
	Adult (18+)	T	\$262.25
	Youth (5-17)	T	\$182.75
	Senior (60-69)	T	\$205.25
	Senior (70+) and Children (Under 5)	T	Free
vi.	Annual Pass		
	Family	T	\$949.50
	Adult (18+)	T	\$437.00
	Youth (5-17)	T	\$304.25
	Senior (60-69)	T	\$342.25
	Senior (70+) and Children (Under 5)	T	Free
6.	Meeting or Banquet Rooms and Curling Club Lounge		
i.	Rental Rate with Clean-up	T	\$38.75 per hour
ii.	Association Rate/ Not-for-Profit	T	\$23.50 per hour
7.	Equipment Rental		
i.	Portable Sound System	T	\$100.00 per event



Schedules of Fees Bylaw 19-836

ii.	Portable Stage	T	\$170.00 per event
iii.	Portable Floor (Damage Deposit Required)	T	\$100.00 per event
iv.	Tables (Not Included in the Facility Rental)	T	\$6.50 per table
v.	Chairs (Those not Included in the in the Facility Rental)	T	\$3.00 per chair
vi.	Boom Lift (Includes Operator)	T	\$140.00 per hour
8. Advertising			
i.	Wall Rink Board	T	\$425.00 per year
ii.	Ice Logo	T	\$650.00 per year
iii.	Zamboni	T	\$650.00 per side
9. Administrative Items			
i.	Labour (Clean-up, Set- up, etc.)	T	\$57.00 per person
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00 per booking
iii.	Photocopying, Black and White,	T	\$0.10 per page
iv.	Photocopying, Color	T	\$0.15 per page
v.	Replacement Membership cards	T	\$5.00 per card
10. Ball Diamonds			
i.	Rental Rate	T	\$40.50 per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50
11. Grande Cache Campground			
i.	Full Service (Includes Power, Water and Sewer)	T	\$38.10 per night



Schedules of Fees Bylaw 19-836

ii.	Partial Service (Includes Power and Water)	T	\$33.33 per night
iii.	Open Tent area	T	\$23.81 per night
iv.	Monthly site rate (30 days) full service	T	\$975.00
12. Grande Cache Tourism and Information Centre			
i.	Chamber Room (used for meetings or workshops, sits 40-50 people)	Includes: 20" Television, projector screen, DVD/VHS player, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people)	Includes: projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room).	Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
	Per Hour with Chamber Room	T	\$50.00
	Per Day with Chamber Room	T	250.00
13. Eagles Nest Hall (Capacity up to 65 people with tables and chairs)			
	Per Hour	T	\$12.50
	Per Day	T	\$62.50



Schedules of Fees
Bylaw 19-836

14.	Grande Cache Cemetery		May 15 to November 15	November 16 to May 14
i.	Open and Close Fees			
	Full Casket Adult	T	\$600.00	\$700.00
	Full Casket Child	T	\$400.00	\$500.00
	Cremation	T	\$450.00	\$550.00
	Surcharge (After 4:00 p.m. Working Days)	T	\$150.00	
	Disinterment	T	Double the cost of opening and closing	
ii.	Purchase of Plot	T	\$550.00	
iii.	Columbarium Fees			
	Niche Price (Includes Opening/Closing Fee)		\$1,050.00	
	Note: Each Niche can Hold 2 Urns			

Schedule 'D' Hamlet of Grande Cache Animal Control

Hamlet of Grande Cache Animal Control			
1.	Licensing Fees for Dogs		
i.	Female (Unaltered) Before February 1	E	\$30.00
ii.	Male (Unaltered) Before February 1	E	\$30.00
iii.	Altered Dog (Spayed or Neutered) Before February 1	E	\$20.00
iv.	License after February 1 (In addition to the relevant fee above)	E	\$10.00
v.	Replacement Tag	E	\$5.00
2.	Dog Team/Kennel License		



Schedules of Fees Bylaw 19-836

	i. Kennel (Requires a Development Permit and Business License for Commercial Kennel)	E	Cost of Development Permit/business license where applicable
	ii. Per Dog Fee as listed above	E	As per Section 1
3.	Licensed Dog Impoundment		
	i. First Impoundment	E	\$50.00
	ii. Second Impoundment	E	\$100.00
	iii. Third Impoundment	E	\$150.00
	iv. All Subsequent Impoundments	E	\$200.00
4.	Unlicensed Dog Impoundment		
	i. First Impoundment	E	\$100.00
	ii. Second Impoundment	E	\$165.00
	iii. Third Impoundment	E	\$215.00
	iv. All Subsequent Impoundments	E	\$290.00
5.	Viscous Dog Impoundment		
	i. First Impoundment	E	\$200.00
	ii. Second Impoundment	E	\$500.00
	iii. Third and All Subsequent Impoundments	E	\$1,000.00
6.	Other Domestic Animals Impoundment		
	i. First Impoundment	E	\$35.00
	ii. Second Impoundment	E	\$50.00
	iii. Third and All Subsequent Impoundments	E	\$75.00
7.	Livestock Impoundment		
	i. First Impoundment	E	\$150.00
	ii. Second Impoundment	E	\$250.00
	iii. Third and All Subsequent Impoundments	E	\$750.00
8.	Custodial Fees		
	i. Dog per Day (Plus Actual Cost to Board)	E	\$9.50
	ii. Other Domestic Animal per Day (Plus Actual Cost to Board)	E	\$2.00
	iii. Livestock (Plus \$10.00, Care and Sustenance per day and Veterinary Services)	E	\$25.00



Schedules of Fees Bylaw 19-836

	iv Disposal Charge for Pathological Waste	E	\$0.30 per Pound, minimum of \$7.00 per disposal
	v. Euthanasia (In Addition to the Above Charges)	E	\$35.00
9.	Animal Attractants		
	i. Improper Storage of Animal Attractant	E	\$500.00
	ii. Attempt/Feed Wild Life Purposely	E	\$500.00
	iii Disposal of Animal Attractant	E	\$1,000.00

Schedule 'E' Finance and Administration

	Description	GST Status	Fee in \$
Finance & Administration			
1.	Photocopying		
	i. Tax, Utilities, and Other Documents	T	\$0.50 per page
	ii. Minutes or Bylaws	T	\$1.00 per page
2.	Documents		
	i. Planning or Otherwise, Any Size	T	\$10.00
	ii. Faxed Copies (Incoming/Outgoing)	T	\$1.00 per page
	iii. Access to Information (FOIP), Research	T	\$25.00 per hour
3.	Taxes		
	i. Tax Certificate to Registered Landowner	E	No charge
	ii. Tax Certificate to Others	E	\$50.00 per roll number
	iii. Tax Search to Others	E	\$50.00 per roll number
	iv. Online Tax Certificate to Others	E	\$25.00



**Schedules of Fees
Bylaw 19-836**

v.	Online Tax Search	E	\$15.00
vi.	Tax Notification Charges	E	\$75.00
4. Assessment			
i.	Assessment Record to Landowner	E	\$5.00 per roll number
ii.	Assessment Record to Others	E	\$10.00 per roll number

Schedule 'F'

Infrastructure and Planning General

	Description	GST Status	Fee in \$
Infrastructure and Planning General			
1. Road Closure			
i.	Application Fee	E	\$1,500.00
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value
2. Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00 per approach
ii.	Construction: Gravel Approach	E	\$2000.00 per approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00 per approach
iv.	Construction: Asphalt Approach	E	\$5000.00 per approach
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00 per approach
3. Road Allowance License			
i.	Application Fee	E	\$100.00
ii.	Road Allowance License Sign (One-Time Free Only)	E	Free
iii.	Road Allowance Sign Replacement	E	\$30.00



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
4.	Inspections		
i.	Seismic Pre-Inspections	E	\$100.00 per occurrence
ii.	Seismic Post-Inspections	E	\$100.00 per occurrence
iii.	Seismic Non-Compliance	E	\$100.00 per inspection
5.	Land Acquisition		
i.	Right-of-Way from Properties up to 40 Acres	T	See Schedule "I"
ii.	Right-of-Way from Properties Over 40 Acres	T	\$2400.00 per acre
iii.	Right-of-Way from Properties Minimum Payment	T	\$150.00 per occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000 per acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00 per m ³
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50 per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50 per m
6.	Fencing		
i.	Removal of Old Fence by Landowner	T	\$1.25 per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75 per m
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$6.25 per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation



**Schedules of Fees
Bylaw 19-836**

	Description	GST Status	Fee in \$
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**Schedule 'G' Environmental
Services**

Environmental Services			
	<i>Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.</i>		
	<i>Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest.</i>	1.5% penalty/month	
	<i>Water Meter/Replacement (Owner Responsibility)</i>	<i>Based on actual replacement costs</i>	
1.	Requested Services		
i.	Regular Hours	T	\$50.00 per hour per member of staff (1 hour min.)
ii.	After Hours	T	50.00 per hour per member of staff (1 hour min.)
2.	Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)		
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
v.	Connection Fee (Rights to Connect)	E	\$12,500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
3. Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
4. Rural Water Distribution System (Valleyview Rural)			
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00 per service
v.	Utilities Account Deposit	E	\$100.00
5. Rural Water Distribution System (Crooked Creek and Ridgevalley)			
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00
v.	Utilities Account Deposit	E	\$100.00
6. Water Point Facilities			
i.	Potable Water Points Residential/Agriculture	E	\$3.50 per m ³
ii.	Potable Water Points Commercial	E	\$8.50 per m ³
iii.	Non-Potable Water Points	E	\$2.00 per m ³
7. Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)			



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
8.	Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)		
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
9.	Septage Classification		
i.	Residential – Single Family Dwelling	E	\$1.00 per m ³ (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00 per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00 per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00 per m ³ (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00 per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00 per m ³ (minimum \$80.00)
vii.	Commercial – Cafes	E	\$1.00 per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00 per m ³ (minimum \$48.00)



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
ix.	Commercial – Office	E	\$1.00 per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00 per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00 per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00 per m ³ (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00 per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00 per m ³ (minimum \$24.00)
xv.	Senior Citizen's Drop-In Centre	E	\$1.00 per m ³ (minimum \$24.00)
10. Wastewater Lagoon			
i.	Commercial/Industrial Tipping Rate	T	\$10.00 per m ³
11. Lagoon Keys			
i.	Key Fob (Initial/Replacement)	T	\$100.00
12. Waste Collection and Disposal			
i.	Residential Rates		
	Residential Waste Collection Fee	T	\$10.00 per month
	Recycle Fee	T	\$10.00 per month
i.	Commercial Rates		
	Commercial Waste Collection	T	\$50.00 per month
	Recycle Fee	T	\$10.00 per month
	Dumping Fee, Standard Service, per Bin	T	\$80.00 per month



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
13.	Penalties and Fines		
i.	General Penalties		
	Setting out Prohibited Materials for Collection	E	\$200.00
	Placing Hazardous Waste or Dangerous Goods out for Collection	E	\$200.00
	Failure to use Appropriate Containers	E	\$200.00
	Waste or Recycling Deposit Without Consent	E	\$200.00
	Collection Interference	E	\$200.00
	Dumping Outside the Landfill	E	\$1000.00
	Failure to Store Containers Properly	E	\$200.00
	Accumulation of Building Waste	E	\$200.00
	Failure to Contain Construction Waste	E	\$200.00
	Unsecured Load	E	double cost of materials as per schedule of fees
14.	Grande Cache Landfill Fees		
i.	Greenview Residents		No Fees
	Mixed Load Disposal Fee (Residents and Commercial)	T	\$210.00 per tonne
ii.	Commercial Waste	T	\$105.00 per tonne
	Clean Mulch/Woodchips	T	\$55.00 per tonne
	Class II Acceptable Soils	T	\$55.00 per tonne
	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	T	\$55.00 per tonne
	Metal	T	\$55.00 per tonne
	Cement/Concrete	T	\$55.00 per tonne



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
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Schedule 'H' Operations

Operations			
<i>Greenview's Equipment Rates will be the same as the EOIP rates</i>			
1.	Snowplowing Signs		
i.	Any Driveway up to 400 Meters	T	\$50.00
ii.	Any Driveway Greater than 400 Meters	T	\$50.00 + \$100.00 per hour for time over the first ½ hour
iii.	Lost or Replacement Signs	T	\$30.00 per hour
2.	Culverts – Used or Salvaged		
i.	500 mm or Less	T	\$13.00 per m
ii.	600 mm	T	\$15.00 per m
iii.	700 mm	T	\$16.00 per m
iv.	800 mm	T	\$25.00 per m
v.	900 mm	T	\$28.00 per m
vi.	1000 mm	T	\$29.00 per m
vii.	1200 mm or Greater	T	\$30.00 per m
3.	Grade Blades		
i.	Used	T	\$5.00 per each blade
4.	Dust Control		
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	E	\$150.00 per 200 m
ii.	Plus: for sections over 200 meters	E	\$5.35 per m
iii.	Application of Calcium Product for Multi- Parcel Subdivisions	E	\$100.00 per 100 m



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	E	\$1605.00 per 300 m
v.	Plus: for sections over 300 meters	E	\$5.35 per m
5. Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	T	\$1,125.00 per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)		\$6,375.00 per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00 per permit
6. Community Aggregate			
i.	Community Aggregate Payment Levy	E	\$0.30 per tonne
7. Equipment Rental			
i.	All Equipment Rentals will be Paid out of the 2015 ARCHA Book.	T	89% of the 2015 ARCHA rate

Schedule 'I' Planning and Development

Planning and Development			
1. Planning Bylaw (New or Amended)			
ii.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00
iii.	New Developer's Area Structure Plan	E	\$2,500.00
iv.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
2.	Development Permits, General		
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00 per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00 fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00 per sign
v.	Variance Request	E	\$150.00
vi.	Time Extension Request by Developer per Application	E	\$150.00
3.	Subdivisions (including Bare Land Condominium Plans)		
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00
	Plus: each additional lot/unit created	E	\$150.00
ii.	Plan of Subdivision Endorsement Fees	E	\$150.00 per title created
iii.	Condominium Plan Endorsement Fees	E	\$40.00 per unit
iv.	Time Extension Request by Developer per Application	E	\$500.00
4.	Subdivision and Development Appeal Board		
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
5.	Development Agreement Review		
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00
6. Business Licensing			
i.	Business License Fee - New application (January 1)	E	\$100.00
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00
7. Business License Temporary/Special Event			
i.	Resident	E	\$30.00
ii.	Non-Resident	E	\$50.00
8. Hawkers or Peddlers			
i.	Resident Annual	E	\$45.00
ii.	Resident per Day	E	\$35.00
iii.	Non-Resident Annual	E	\$130.00
iv.	Non-Resident per Day	E	\$50.00
9. Rural Addressing Signage			
i.	Signage Permanent/ Replacement	T	\$50.00 per sign
10. Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00 per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00 per sign
11. Orthographic Printing			
	<i>Based on size and quality of paper, image and graphics</i>		
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00
12. Landowner Map Pricing			
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00 per sheet



Schedules of Fees Bylaw 19-836

	Description	GST Status	Fee in \$
13.	Certificate of Compliance	E	\$200.00
14.	Letter of Concurrence for Communication Tower	E	\$100.00
15.	Environmental Site Assessment Inquiries	E	\$200.00 per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.
'T' refers to taxable, or GST not included in the listed rate or fee.



**Schedules of Fees
Bylaw 19-836**

**Schedule 'J'
Land Acquisition by Greenview for
Right of Way**

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

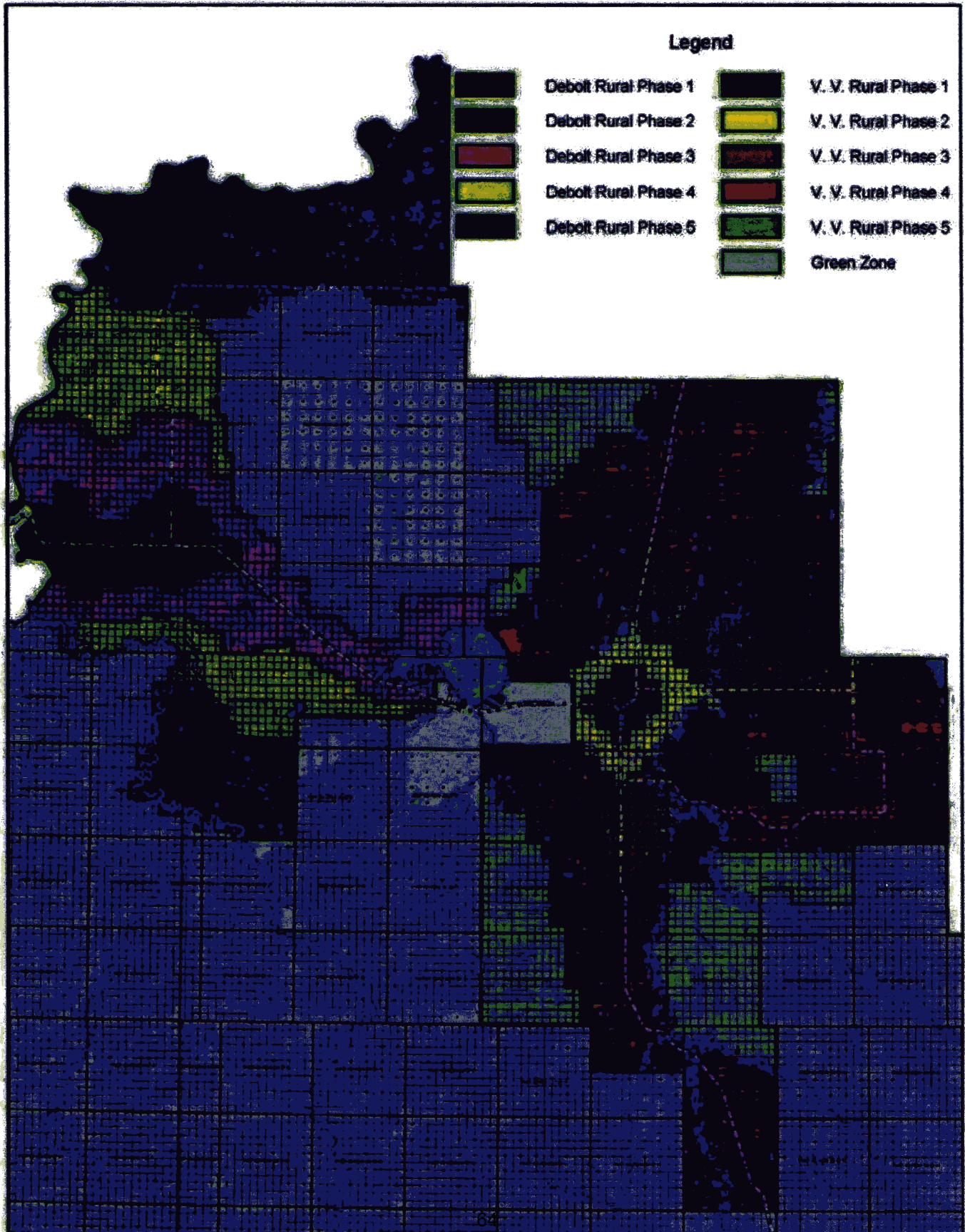
Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

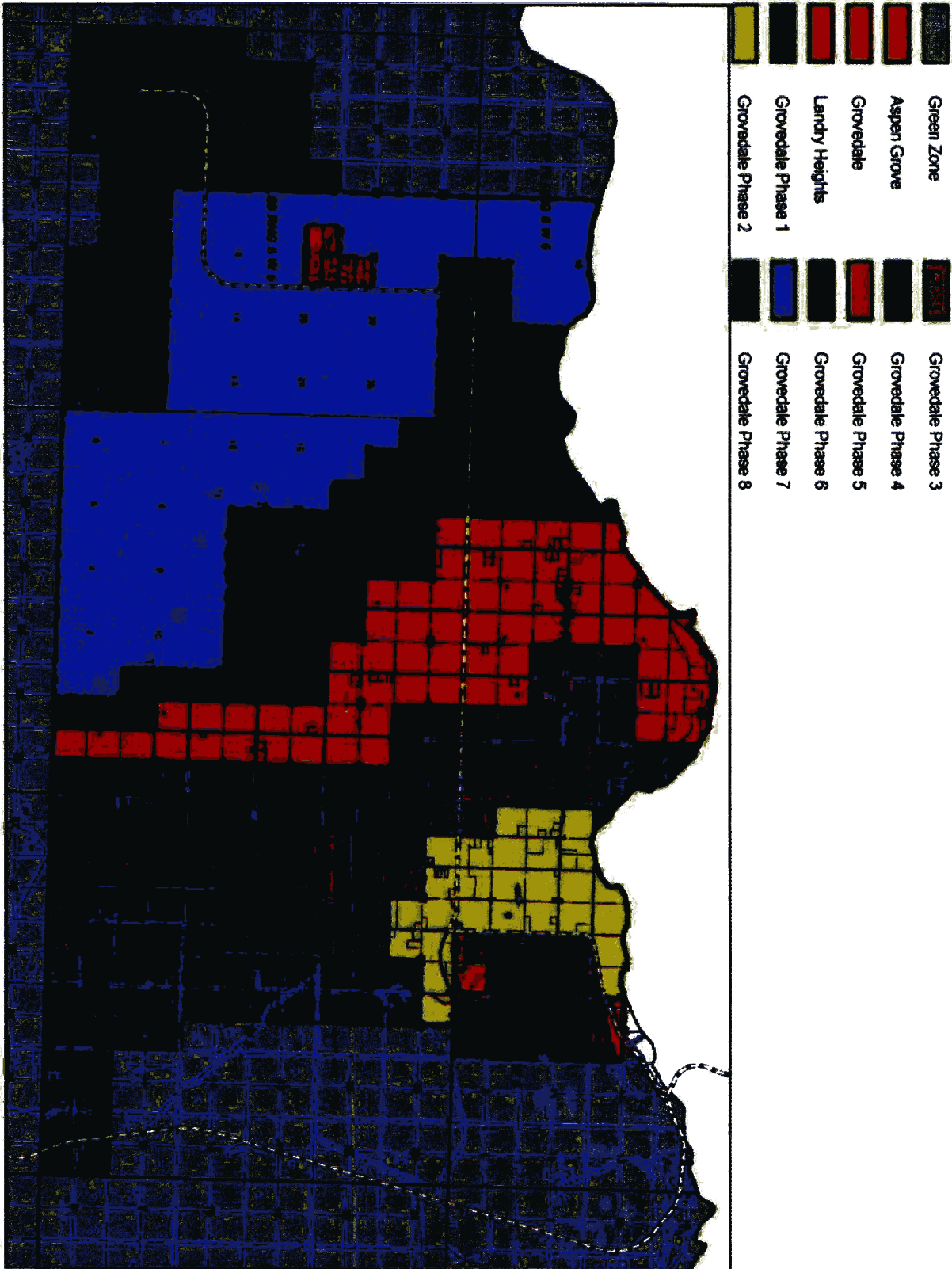


Schedules of Fees Bylaw 19-836





Schedules of Fees Bylaw 19-836





**BYLAW NO. 19- 836
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to amend Bylaw 19-816 being the "Schedules of Fees" Bylaw for the Municipal District of Greenview No. 16.

THEREFORE, pursuant to Section 191(1) of the Municipal Government Act, Chapter M-26, R.S.A 2000, as amended, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. That Section 9 Business License Commercial/ Industrial Titled Land, subsection (i) and (ii) be removed from Schedule 'I' of the Schedules of Fees.
2. That Section 2 Development Permits, General, subsection (iii) of Schedule 'I' be amended to a maximum of \$10,000.
3. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 9th day of December, 2019.

Read a second time this 9th day of December, 2019.

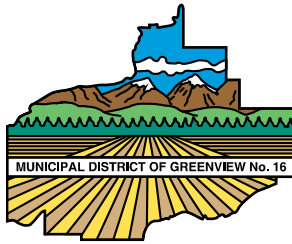
Read a third time and passed this 13th day of January, 2020

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 19- 836
of the Municipal District of Greenview No. 16



BYLAW NO. 20-854
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to Section 7 and 8 of the Municipal Government Act R.S.A 2000, Chapter M-26 as amended, the Planning Act, Chapter P-9, R.S.A. and amendments thereto, and the Taxation Act, Chapter M-31, R.S.A. and amendments thereto, a municipal Council has the authority to pass a bylaw establishing fees for the provision of services; and

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled enacts as follows:

1. Title
 - 1.1 This bylaw may be cited as the “Schedules of Fees Bylaw”.
2. Definitions
 - 2.1 **Greenview** means the Municipal District of Greenview No. 16.
3. Application
 - 3.1 This bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.
 - 3.2 This bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.
 - 3.3 All fees, fines, rates and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this bylaw.
4. Rates and fees
 - 4.1 The rates and fees are established in the attached Schedules ‘A’ through ‘J’ and form part of this bylaw.
5. Severability and Effect
 - 5.1 Should any provision of this bylaw be found to be invalid by a Court of competent jurisdiction, then such invalid provision shall be severed, and the remaining bylaw shall be maintained.



**BYLAW NO. 20-854
of the Municipal District of Greenview No. 16**

5.2 Bylaw 19-816 and Bylaw 19-836 are hereby repealed.

5.3 This bylaw shall come into force and effect upon the day of final passing.

Read a first time this ___ day of _____, 2020.

Read a second time this ___ day of _____, 2020.

Read a third time and passed this ___ day of _____, 2020

REEVE

CHIEF ADMINISTRATIVE OFFICER



Schedules of Fees
Bylaw 20-854

Schedule 'A' Agricultural Services

	Description	GST Status*	Fee in \$
Agricultural Services			
<i>All decisions being at the Agricultural Fieldsman's discretion</i>			
1.	Haying or Pasturing Permits		
i.	Application fee	E	\$100.00
ii.	Plus Annual per Acre Charge	E	\$15.00
2.	Spray Exemption Signs		
i.	Spray Exemption Signs (One-Time Free Only)	T	Free
ii.	Lost or Replacement Signs (each)	T	\$30.00
3.	Guides		
i.	Guide to Crop Protection - Chemical/Cultural	T	\$12.00
ii.	Weed Seedling Guide	T	\$10.00
4.	Picnic Tables		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event - Maximum of 10 days	T	\$10.00 per day
iii.	Delivery Charge, per loaded km	T	\$2.00 per km
5.	Barbecue		
i.	Non-Profit Organizations - Community Event		No charge
ii.	Private Affair, Non-Public Event – (Maximum of 10 days)	T	\$100.00 per day
iii.	Deposit (All Organizations)	E	\$200.00
iv.	Delivery charge (per loaded km)	T	\$2.00 per km
6.	Weed & Insect Control Equipment		
i.	Field Sprayer c/w GPS <i>All Locations</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
ii.	Boomless Sprayer <i>Valleyview, Grovedale</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
iii.	Water Tank on Trailer (For Spraying) <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iv.	Estate Sprayer (Pull Type) <i>All Locations</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
v.	Estate Sprayer (3 Point Hitch) <i>Valleyview</i>	T	\$20.00 Each Day (3 Days Maximum if Lineup)
vi.	Quad Mount Sprayer <i>All Locations</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
vii.	Backpack Sprayer (15 Liters) <i>Valleyview, Grovedale</i>	T	\$5.00 Each Day (3 Days Maximum if Lineup)
viii.	Granular Pesticide Bait Applicator (Holds 135 lbs Bran) <i>Valleyview</i>	T	\$30.00 Each Day (3 Days Maximum if Lineup)
7. Spreaders			
i.	Manure Spreader <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	Fertilizer Spreader <i>Valleyview</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
8. Earth Moving Equipment			



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
i.	1000 Earth Mover <i>Valleyview, Crooked Creek</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
ii.	900 Earth Mover <i>Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
iii.	425 Earth Mover <i>Grovedale</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
iv.	12' Pull-Type Blade <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
v.	Vee Ditcher <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
9. Post Pounders			
i.	Post Pounder <i>All Locations</i>	T	\$125.00 Each Day (3 Days Maximum if Lineup)
ii.	Post Pounder <i>All Locations</i>	T	½ day rate \$65.00 each
10. Bin Crane			
i.	Bin Crane <i>Valleyview, Grovedale</i>	T	\$100.00 Each Day (3 Days Maximum if Lineup)
11. Cattle Equipment			
i.	Cattle Squeeze <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
ii.	Loading Chute <i>All Locations</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iii.	Panel Trailer <i>Valleyview, Grovedale</i>	T	\$25.00 Each Day (3 Days Maximum if Lineup)
iv.	Spare Panels <i>Crooked Creek, Grovedale</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Tag Reader <i>Valleyview</i>	T	Free, \$100.00 Deposit Required (3 Days Maximum if Lineup)
12. Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
ii.	33' Heavy Harrow with Granular Applicator <i>Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
iii.	30' Land Roller <i>Valleyview, Grovedale</i>	T	\$200.00 Each Day (3 Days Maximum if Lineup)
iv.	14' Heavy Disc <i>Valleyview, Grovedale</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
v.	No Till Drill <i>Valleyview</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
13.	Broadcast Seeders		
i.	Truck Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
ii.	Quad Mount Seeder <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Hand Seeder <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
iv.	Three Point Hitch Mount Seeder	T	\$15.00
14.	Water Pumping Equipment		
i.	Water Pump and Pipe Trailer (AB. Agriculture Unit) <i>Valleyview</i>	T	\$250.00 Each Day (3 Days Maximum if Lineup)
15.	Miscellaneous Equipment		
i.	Bag Roller <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
ii.	Survey Equipment <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iii.	Metal Detector <i>Valleyview</i>	T	\$10.00 Each Day (3 Days Maximum if Lineup)
iv.	Hay Sampler, Measuring Wheel, Bin Probe, Soil Sampler <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day
v.	Scare Cannons <i>Valleyview</i>	T	Free First 3 Days, \$5.00 Each Additional Day



Schedules of Fees Bylaw 20-854

	Description	GST Status*	Fee in \$
vi.	Rodent Traps (Two Styles) <i>Valleyview, Grovedale</i>	T	\$10.00 Each Week, \$100 Deposit Required (1 Week Maximum if Lineup)
vii.	Magpie Traps	E	\$150.00
viii.	Grain Vacuum <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
ix.	Bale Wagon <i>Valleyview, Grovedale</i>	T	\$150.00 Each Day (3 Days Maximum if Lineup)
x.	Pressure Washer on Trailer <i>Valleyview</i>	T	\$50.00 Each Day (3 Days Maximum if Lineup)
16.	Recovery of A.S.B. Equipment **Minimum one hour charge for recovery of equipment**		
i.	Recovery of Rental Equipment Requiring 1-ton min. for Transport	T	\$100.00 per hour
ii.	Recovery of Rental Equipment Requiring Vehicle under 1-ton for Transport	T	\$75.00 per hour
iii.	Cleaning and Removal of Contaminated Soil (Remediation Purposes for Club Root)	T	\$60.00 per hour + \$75.00 Disposal Fee
iv.	Repair of Damaged Rental Equipment due to Negligent Use	E	Full cost of repair
17.	Adult Wolf Carcass	E	\$300.00
18.	Beaver Tail	E	\$30.00



Schedules of Fees
Bylaw 20-854

Schedule 'B' Family and Community Support Services

Family and Community Support Services			
1.	Home Support <i>*This fee can be varied as evaluated and approved by the FCSS Manager.</i>	E	\$20.00*
2.	Summer Day Camps	E	\$40.00

Schedule 'C' Recreation

Recreation Grande Cache				
	Description	GST Status*	Fee in \$	
			June 1, 2018-May 31, 2019	June 1, 2019-May 31, 2020
1.	Grande Cache Arena Rentals (With Ice/ per hour)			
i.	Adult rate	T	\$169.75	\$170.00
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$107.00	\$109.25
iii.	Youth Rate	T	\$86.50	\$88.25
iv.	Youth Non-prime (Before 3:30 p.m. on Regular School Days)	T	\$53.75	\$55.00
v.	Public Skating Sponsorship	T	\$146.00	148.00
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate per Hour	T	\$75.00	\$76.00
ii.	Youth Rate per Hour	T	\$37.50	\$38.00
iii.	Maximum Day Rate	T	\$366.00	\$373.00
3.	Aquatic Centre		July 1, 2018-May 31, 2019	June 1, 2018-May 31, 2020



Schedules of Fees Bylaw 20-854

i.	Private Rental	T	\$131.75	\$134.50
ii.	Lane Pool/ Swim Club	T	\$86.75	\$88.50
iii.	Wave Crashers (During Public Swim)	T	\$104.75	\$107.00
iv.	Grande Bash (Private Rental)	T	\$170.00	\$180.00
v.	Extra Lifeguard	T	\$29.75	\$30.50
vi.	Sponsorship	T	\$182.00	\$184.00
4. Locker Rental				
			July 1, 2018-May 31, 2019	June 1, 2018-May 31, 2020
i.	Annual (Private Locker)	T	\$100.00	\$100.00
ii.	Lost or Damaged Key Replacement	T	\$35.00	\$35.00
5. Recreation Centre Fees				
i.	Daily Pass			
	Family	T	\$14.50	
	Adult (18+)	T	\$6.75	
	Youth (5-17)	T	\$5.00	
	Senior (60-69)	T	\$5.50	
	Senior (70+) and Children (Under 5)	T	Free	
ii.	10x Pass			
	Family	T	\$115.75	
	Adult (18+)	T	\$53.75	
	Youth (5-17)	T	\$37.75	
	Senior (60-69)	T	\$42.50	
	Senior (70+) and Children (Under 5)	T	Free	
iii.	Monthly Pass			
	Family	T	\$126.75	
	Adult (18+)	T	\$58.75	
	Youth (5-17)	T	\$41.00	
	Senior (60-69)	T	\$46.00	



Schedules of Fees Bylaw 20-854

	Senior (70+) and Children (Under 5)	T	Free
iv.	3-Month Pass		
	Family	T	\$316.75
	Adult (18+)	T	\$146.25
	Youth (5-17)	T	\$101.25
	Senior (60-69)	T	\$114.25
	Senior (70+) and Children (Under 5)	T	Free
v.	6-Month Pass		
	Family	T	\$569.75
	Adult (18+)	T	\$262.25
	Youth (5-17)	T	\$182.75
	Senior (60-69)	T	\$205.25
	Senior (70+) and Children (Under 5)	T	Free
vi.	Annual Pass		
	Family	T	\$949.50
	Adult (18+)	T	\$437.00
	Youth (5-17)	T	\$304.25
	Senior (60-69)	T	\$342.25
	Senior (70+) and Children (Under 5)	T	Free
6.	Meeting or Banquet Rooms and Curling Club Lounge		
i.	Rental Rate with Clean-up	T	\$38.75 per hour
ii.	Association Rate/ Not-for-Profit	T	\$23.50 per hour
7.	Equipment Rental		
i.	Portable Sound System	T	\$100.00 per event



Schedules of Fees Bylaw 20-854

ii.	Portable Stage	T	\$170.00 per event
iii.	Portable Floor (Damage Deposit Required)	T	\$100.00 per event
iv.	Tables (Not Included in the Facility Rental)	T	\$6.50 per table
v.	Chairs (Those not Included in the in the Facility Rental)	T	\$3.00 per chair
vi.	Boom Lift (Includes Operator)	T	\$140.00 per hour
8. Advertising			
i.	Wall Rink Board	T	\$425.00 per year
ii.	Ice Logo	T	\$650.00 per year
iii.	Zamboni	T	\$650.00 per side
9. Administrative Items			
i.	Labour (Clean-up, Set- up, etc.)	T	\$57.00 per person
ii.	Event and Equipment Rental Damage Deposit	T	\$400.00 per booking
iii.	Photocopying, Black and White,	T	\$0.10 per page
iv.	Photocopying, Color	T	\$0.15 per page
v.	Replacement Membership cards	T	\$5.00 per card
10. Ball Diamonds			
i.	Rental Rate	T	\$40.50 per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$121.50
11. Grande Cache Campground			
i.	Full Service (Includes Power, Water and Sewer)	T	\$38.10 per night



Schedules of Fees Bylaw 20-854

ii.	Partial Service (Includes Power and Water)	T	\$33.33 per night
iii.	Open Tent area	T	\$23.81 per night
iv.	Monthly site rate (30 days) full service	T	\$975.00
12. Grande Cache Tourism and Information Centre			
i.	Chamber Room (used for meetings or workshops, sits 40-50 people)	Includes: 20" Television, projector screen, DVD/VHS player, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people)	Includes: projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room).	Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	
	Per Hour	T	\$30.00
	Per Day	T	\$150.00
	Per Hour with Chamber Room	T	\$50.00
	Per Day with Chamber Room	T	250.00
13. Eagles Nest Hall (Capacity up to 65 people with tables and chairs)			
	Per Hour	T	\$12.50
	Per Day	T	\$62.50



Schedules of Fees Bylaw 20-854

14.	Grande Cache Cemetery		May 15 to November 15	November 16 to May 14
i.	Open and Close Fees			
	Full Casket Adult	T	\$600.00	\$700.00
	Full Casket Child	T	\$400.00	\$500.00
	Cremation	T	\$450.00	\$550.00
	Surcharge (After 4:00 p.m. Working Days)	T	\$150.00	
	Disinterment	T	Double the cost of opening and closing	
ii.	Purchase of Plot	T	\$550.00	
iii.	Columbarium Fees			
	Niche Price (Includes Opening/Closing Fee)		\$1,050.00	
	Note: Each Niche can Hold 2 Urns			
Recreation Greenview Regional Multiplex				
15.	Recreation Centre Fees			
i.	Daily Pass			
	Family	T	\$19.50	
	Adult (18+)	T	\$8.50	
	Youth (13-17)	T	\$6.00	
	Child (3-12)	T	\$4.50	
	Senior (60-69)	T	\$6.00	
	Senior (70+) and Children (Under 3)	T	Free	
ii.	10x Pass			
	Family	T	\$175.50	
	Adult (18+)	T	\$76.50	
	Youth (13-17)	T	\$54.00	
	Child (3-12)	T	\$40.50	
	Senior (60-69)	T	\$54.00	



Schedules of Fees Bylaw 20-854

	Senior (70+) and Children (Under 3)	T	Free
iii. Monthly Pass			
	Family	T	\$110.00
	Adult (18+)	T	\$50.00
	Youth (13-17)	T	\$35.00
	Child (3-12)	T	\$25.00
	Senior (60-69)	T	\$35.00
	Senior (70+) and Children (Under 3)	T	Free
iv. 6-Month Pass			
	Family	T	\$605.00
	Adult (18+)	T	\$275.00
	Youth (13-17)	T	\$192.50
	Child (3-12)	T	\$137.50
	Senior (60-69)	T	\$192.50
	Senior (70+) and Children (Under 3)	T	Free
v. Annual Pass			
	Family	T	\$1100.00
	Adult (18+)	T	\$500.00
	Youth (13-17)	T	\$350.00
	Child (3-12)	T	\$250.00
	Senior (60-69)	T	\$350.00
	Senior (70+) and Children (Under 3)	T	Free
16.	Recreation Centre Fees (Corporate Rate – 15% Discount)		
i. 10x Pass			
	Family	T	\$149.00



Schedules of Fees Bylaw 20-854

	Adult (18+)	T	\$65.00
	Youth (13-17)	T	\$46.00
	Child (3-12)	T	\$34.50
	Senior (60-69)	T	\$46.00
	Senior (70+) and Children (Under 3)	T	Free
ii. Monthly Pass			
	Family	T	\$93.50
	Adult (18+)	T	\$542.50
	Youth (13-17)	T	\$29.50
	Child (3-12)	T	\$21.50
	Senior (60-69)	T	\$29.50
	Senior (70+) and Children (Under 3)	T	Free
iii. 6-Month Pass			
	Family	T	\$514.25
	Adult (18+)	T	\$233.75
	Youth (13-17)	T	\$162.25
	Child (3-12)	T	\$118.25
	Senior (60-69)	T	\$162.25
	Senior (70+) and Children (Under 3)	T	Free
iv. Annual Pass			
	Family	T	\$935.00
	Adult (18+)	T	\$425.00
	Youth (13-17)	T	\$297.50
	Child (3-12)	T	\$212.50
	Senior (60-69)	T	\$297.50
	Senior (70+) and Children (Under 3)	T	Free
17.	Personal Training Rates		



Schedules of Fees Bylaw 20-854

i.	One Person	T	
	3 Sessions	T	\$131.25
	5 Sessions	T	\$212.50
	10 Sessions	T	\$412.50
	20 Sessions	T	800.00
ii.	Small Group (2 People)		
	1 Session		\$65.00
	3 Sessions	T	\$180.00
	5 Sessions	T	\$275.00
	10 Sessions	T	\$500.00
	20 Sessions	T	\$900.00
iii.	Small Group (3 People)		
	1 Session	T	\$90.00
	3 Sessions	T	\$247.00
	5 Sessions	T	\$375.00
	10 Sessions	T	\$675.00
	20 Sessions	T	\$1200.00
18.	Pool Rental		
i.	Leisure or Lane Pool Rental up to 35 People and 1 Lifeguard	T	\$65.00/ hour
ii.	Leisure and Lane Pool Rental up to 70 People and 2 Lifeguards	T	\$120.00/ hour
iii.	Hot Tub Rental for 35 People and 1 Lifeguard	T	\$35.00/ hour
iv.	Wibit Rental (with additional \$200.00 Damage Deposit)	T	\$35.00/ hour
v.	Hourly Charges for Groups		
	105-140	T	\$155.00
	140-175	T	\$190.00
	175-210	T	\$225.00
	210-245	T	\$260.00
	245-280	T	\$295.00



Schedules of Fees Bylaw 20-854

19.	Party Room (3 Hour rental Minimum with a \$200.00 Damage Deposit)	T	\$30.00/ hour
20. Field House (1/3 of Gym)			
i.	Daily	T	\$240.00
ii.	Weekday Hourly	T	\$30.00
iii.	Weekend Hourly	T	\$50.00
iv.	Special Youth Rate Hourly	T	\$20.00
21. Field House (2/3 of Gym)			
i.	Daily	T	\$480.00
ii.	Weekday Hourly	T	\$60.00
iii.	Weekend Hourly	T	\$100.00
iv.	Special Youth Rate Hourly	T	\$40.00
22. Field House (Full Gym)			
i.	Daily (Weekday)	T	600.00
ii.	Weekend Social Function (Daily)	T	\$1600.00
iii.	Weekend Non-Social Function (Daily)	T	\$720.00
iv.	Special Event Youth Rate (Hourly)	T	\$60.00
23. Dance Studio (A or B)			
i.	Daily	T	\$100.00
ii.	Hourly	T	\$30.00
iii.	Weekend	T	\$150.00
24. Dance Studio (A and B)			
i.	Daily	T	\$175.00
ii.	Hourly	T	\$50.00
iii.	Weekend	T	\$200.00
25. Kitchen and Bar Rental			
i.	Weekday (Daily)	T	\$200.00



Schedules of Fees
Bylaw 20-854

ii.	Weekend (Daily)	T	\$300.00
26. Child Mind			
i.	Per Hour Per Child	T	\$5.00
ii.	10 Punch Pass	T	\$40.00
iii.	20 Punch Pass	T	\$70.00
27. Board Room (A or B)			
i.	Daily	T	\$150.00
ii.	Hourly	T	\$30.00
28. Board Room (A and B)			
i.	Daily	T	\$250.00
ii.	Hourly	T	\$50.00

Schedule 'D' Hamlet of Grande Cache Animal Control

Hamlet of Grande Cache Animal Control			
1.	Licensing Fees for Dogs		
i.	Female (Unaltered) Before February 1	E	\$30.00
ii.	Male (Unaltered) Before February 1	E	\$30.00
iii.	Altered Dog (Spayed or Neutered) Before February 1	E	\$20.00
iv.	License after February 1 (In addition to the relevant fee above)	E	\$10.00
v.	Replacement Tag	E	\$5.00
2.	Dog Team/Kennel License		



Schedules of Fees Bylaw 20-854

i.	Kennel (Requires a Development Permit and Business License for Commercial Kennel)	E	Cost of Development Permit/business license where applicable
ii.	Per Dog Fee as listed above	E	As per Section 1
3.	Licensed Dog Impoundment		
i.	First Impoundment	E	\$50.00
ii.	Second Impoundment	E	\$100.00
iii.	Third Impoundment	E	\$150.00
iv.	All Subsequent Impoundments	E	\$200.00
4.	Unlicensed Dog Impoundment		
i.	First Impoundment	E	\$100.00
ii.	Second Impoundment	E	\$165.00
iii.	Third Impoundment	E	\$215.00
iv.	All Subsequent Impoundments	E	\$290.00
5.	Viscous Dog Impoundment		
i.	First Impoundment	E	\$200.00
ii.	Second Impoundment	E	\$500.00
iii.	Third and All Subsequent Impoundments	E	\$1,000.00
6.	Other Domestic Animals Impoundment		
i.	First Impoundment	E	\$35.00
ii.	Second Impoundment	E	\$50.00
iii.	Third and All Subsequent Impoundments	E	\$75.00
7.	Livestock Impoundment		
i.	First Impoundment	E	\$150.00
ii.	Second Impoundment	E	\$250.00
iii.	Third and All Subsequent Impoundments	E	\$750.00
8.	Custodial Fees		
i.	Dog per Day (Plus Actual Cost to Board)	E	\$9.50



Schedules of Fees Bylaw 20-854

ii.	Other Domestic Animal per Day (Plus Actual Cost to Board)	E	\$2.00
iii.	Livestock (Plus \$10.00, Care and Sustenance per day and Veterinary Services)	E	\$25.00
iv.	Disposal Charge for Pathological Waste	E	\$0.30 per Pound, minimum of \$7.00 per disposal
v.	Euthanasia (In Addition to the Above Charges)	E	\$35.00
9. Animal Attractants			
i.	Improper Storage of Animal Attractant	E	\$500.00
ii.	Attempt/Feed Wild Life Purposely	E	\$500.00
iii.	Disposal of Animal Attractant	E	\$1,000.00

Schedule 'E' Finance and Administration

	Description	GST Status	Fee in \$
Finance & Administration			
1. Photocopying			
i.	Tax, Utilities, and Other Documents	T	\$0.50 per page
ii.	Minutes or Bylaws	T	\$1.00 per page
2. Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00 per page
iii.	Access to Information (FOIP), Research	T	\$25.00 per hour
3. Taxes			



Schedules of Fees Bylaw 20-854

i.	Tax Certificate to Registered Landowner	E	No charge
ii.	Tax Certificate to Others	E	\$50.00 per roll number
iii.	Tax Search to Others	E	\$50.00 per roll number
iv.	Online Tax Certificate to Others	E	\$25.00
v.	Online Tax Search	E	\$15.00
vi.	Tax Notification Charges	E	\$75.00
4. Assessment			
i.	Assessment Record to Landowner	E	\$5.00 per roll number
ii.	Assessment Record to Others	E	\$10.00 per roll number
5.	Assessment		
i.	NSF Fee	E	\$50.00

Schedule 'F'

Infrastructure and Planning General

	Description	GST Status	Fee in \$
Infrastructure General			
1. Road Closure			
i.	Application Fee	E	\$1,500.00
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value
2. Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00 per approach
ii.	Construction: Gravel Approach	E	\$2000.00 per approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$2500.00 per approach
iv.	Construction: Asphalt Approach	E	\$5000.00 per approach



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$5500.00 per approach
3. Road Allowance License			
i.	Application Fee	E	\$100.00
ii.	Road Allowance License Sign (One-Time Free Only)	E	Free
iii.	Road Allowance Sign Replacement	E	\$30.00
4. Inspections			
i.	Seismic Pre-Inspections	E	\$100.00 per occurrence
ii.	Seismic Post-Inspections	E	\$100.00 per occurrence
iii.	Seismic Non-Compliance	E	\$100.00 per inspection
5. Land Acquisition (Right-of-Way and Road Widening)			
i.	Right-of-Way from Properties up to 40 Acres	T	See Schedule "I"
ii.	Right-of-Way from Properties Over 40 Acres	T	\$2400.00 per acre
iii.	Right-of-Way from Properties Minimum Payment	T	\$150.00 per occurrence
iv.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000 per acre
v.	Borrow Pit Acquisition and Access and Damages	T	\$1.00 per m ³
vi.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50 per m
vii.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50 per m
6. Fencing			
i.	Removal of Old Fence by Landowner	T	\$1.25 per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner with Greenview Supplying Material	T	\$3.75 per m



Schedules of Fees
Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$6.25 per m
iv.	Removal of Old Fence and Installation of New Fence by Greenview	T	No Compensation

Schedule 'G' Environmental Services

Environmental Services			
<i>Accounts for metered services and bulk accounts if not paid within 30 days of the billing date will incur a 1.5% penalty monthly.</i>			
<i>Where work is done at cost, the cost will include the amount expended by Greenview for all expenditures incurred doing the work, including administration. All invoices will be paid within 30 days of billing. If not paid within 30 of billing, are subject to interest.</i>		<i>1.5% penalty/month</i>	
<i>Water Meter/Replacement (Owner Responsibility)</i>		<i>Based on actual replacement costs</i>	
1. Requested Services			
i.	Regular Hours	T	\$50.00 per hour per member of staff (1 hour min.)
ii.	After Hours	T	50.00 per hour per member of staff (1 hour min.)
2. Hamlet Water Distribution Systems (Grovedale, Landry Heights, and Little Smoky)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$12,500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
3. Hamlet Water Distribution Systems (Grande Cache, DeBolt and Ridgevalley)			
i.	Residential Rate (0 - 30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$4.00 per m ³
iii.	Non Residential Rate	E	\$4.00 per m ³
iv.	Installation Fee (To install from Main Line to Property Line)	E	\$8,000.00 deposit (based on actual invoice)
v.	Connection Fee (Rights to Connect)	E	\$500.00 per service
vi.	Utilities Account Deposit	E	\$100.00
4. Rural Water Distribution System (Valleyview Rural)			
i.	Residential Rate (0-30m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00 per service
v.	Utilities Account Deposit	E	\$100.00
5. Rural Water Distribution System (Crooked Creek and Ridgevalley)			
i.	Residential Rate (0-30 m ³ /Month)	E	\$3.50 per m ³
ii.	Residential Rate (Over 30 m ³ /Month)	E	\$10.00 per m ³
iii.	Non Residential Rate	E	\$10.00 per m ³
iv.	Connection Fee	E	\$12,500.00
v.	Utilities Account Deposit	E	\$100.00
6. Water Point Facilities			
i.	Potable Water Points Residential/Agriculture	E	\$3.50 per m ³
ii.	Potable Water Points Commercial	E	\$8.50 per m ³



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Non-Potable Water Points	E	\$2.00 per m ³
7. Gravity Wastewater Collection System (DeBolt, Grande Cache & Ridgevalley)			
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
8.	Gravity Sewer Connection Fee (Grovedale)		
i.	Connection Fee	E	\$12,500.00 per service
9. Low Pressure Wastewater Collection System (Little Smoky, Grovedale & Ridgevalley)			
i.	Sanitary Service Installation Fee	E	\$8,000.00 deposit (based on actual invoice)
ii.	Connection Fee	E	\$500.00 per service
10. Septage Classification			
i.	Residential – Single Family Dwelling	E	\$1.00 per m ³ (minimum \$24.00)
ii.	Residential – Duplex (per dwelling unit)	E	\$1.00 per m ³ (minimum \$24.00)
iii.	Residential – Multi Family Dwelling (per Self-Contained Dwelling Unit)	E	\$1.00 per m ³ (minimum \$24.00)
iv.	Commercial – General Store	E	\$1.00 per m ³ (minimum \$36.00)
v.	Commercial – Laundromat	E	\$1.00 per m ³ (minimum \$56.00)
vi.	Commercial – Hotels (Rooms & Beer Parlor)	E	\$1.00 per m ³ (minimum \$80.00)



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
vii.	Commercial – Cafes	E	\$1.00 per m ³ (minimum \$48.00)
viii.	Commercial – Garages	E	\$1.00 per m ³ (minimum \$48.00)
ix.	Commercial – Office	E	\$1.00 per m ³ (minimum \$36.00)
x.	Commercial – Not Elsewhere Classified	E	\$1.00 per m ³ (minimum \$36.00)
xi.	Community Halls & Other Recreation Facilities	E	\$1.00 per m ³ (minimum \$48.00)
xii.	Churches	E	\$1.00 per m ³ (minimum \$24.00)
xiii.	Schools (per Classroom)	E	\$1.00 per m ³ (minimum \$24.00)
xiv.	Royal Canadian Legion Hall	E	\$1.00 per m ³ (minimum \$24.00)
xv.	Senior Citizen’s Drop-In Centre	E	\$1.00 per m ³ (minimum \$24.00)
11. Wastewater Lagoon			
i.	Commercial/Industrial Tipping Rate	T	\$10.00 per m ³
12. Lagoon Keys			
i.	Key Fob (Initial/Replacement)	T	\$100.00
13. Waste Collection and Disposal			
i. Residential Rates			
	Residential Waste Collection Fee	T	\$10.00 per month
	Recycle Fee	T	\$10.00 per month
i. Commercial Rates			



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
	Commercial Waste Collection	T	\$50.00 per month
	Recycle Fee	T	\$10.00 per month
	Dumping Fee, Standard Service, per Bin	T	\$80.00 per month
14. Penalties and Fines			
i.	General Penalties		
	Setting out Prohibited Materials for Collection	E	\$200.00
	Placing Hazardous Waste or Dangerous Goods out for Collection	E	\$200.00
	Failure to use Appropriate Containers	E	\$200.00
	Waste or Recycling Deposit Without Consent	E	\$200.00
	Collection Interference	E	\$200.00
	Dumping Outside the Landfill	E	\$1000.00
	Failure to Store Containers Properly	E	\$200.00
	Accumulation of Building Waste	E	\$200.00
	Failure to Contain Construction Waste	E	\$200.00
	Unsecured Load	E	double cost of materials as per schedule of fees
15. Grande Cache Landfill Fees			
i.	Greenview Residents		No Fees
	Mixed Load Disposal Fee (Residents and Commercial)	T	\$210.00 per tonne
ii.	Commercial Waste	T	\$105.00 per tonne
	Clean Mulch/Woodchips	T	\$55.00 per tonne
	Class II Acceptable Soils	T	\$55.00 per tonne
	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials)	T	\$55.00 per tonne
	Metal	T	\$55.00 per tonne
	Cement/Concrete	T	\$55.00 per tonne



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iii.	Sump	T	\$10.00/tonne
iv.	Freon	T	\$50.00/ unit for removal

Schedule 'H' Operations

Operations			
<i>Greenview's Equipment Rates will be the same as the EOIP rates</i>			
1.	Snowplowing Signs		
i.	Any Driveway up to 400 Meters	T	\$50.00
ii.	Any Driveway Greater than 400 Meters	T	\$50.00 + \$100.00 per hour for time over the first ½ hour
iii.	Lost or Replacement Signs	T	\$30.00 per hour
2.	Culverts – Used or Salvaged		
i.	500 mm or Less	T	\$13.00 per m
ii.	600 mm	T	\$15.00 per m
iii.	700 mm	T	\$16.00 per m
iv.	800 mm	T	\$25.00 per m
v.	900 mm	T	\$28.00 per m
vi.	1000 mm	T	\$29.00 per m
vii.	1200 mm or Greater	T	\$30.00 per m
3.	Grade Blades		
i.	Used	T	\$5.00 per each blade
4.	Dust Control		
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	E	\$150.00 per 200 m



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
ii.	Plus: for sections over 200 meters	E	\$5.35 per m
iii.	Application of Calcium Product for Multi-Parcel Subdivisions	E	\$100.00 per 100 m
iv.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	E	\$1605.00 per 300 m
v.	Plus: for sections over 300 meters	E	\$5.35 per m
5. Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	T	\$1,125.00 per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)		\$6,375.00 per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$15.00 per permit
6. Community Aggregate			
i.	Community Aggregate Payment Levy	E	\$0.30 per tonne
7. Equipment Rental			
i.	All Equipment Rentals will be paid out of the previous year's ARCHA Book.	T	100% of previous year's ARCHA rate

Schedule 'I' Planning and Development

Planning and Development			
1. Planning Bylaw (New or Amended)			
ii.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00
iii.	New Developer's Area Structure Plan	E	\$2,500.00



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
iv.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00
2. Development Permits, General			
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00 per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings (Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses)	E	\$50.00 fee per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	T	\$50.00 per sign
v.	Variance Request	E	\$150.00
vi.	Time Extension Request by Developer per Application	E	\$150.00
3. Subdivisions (including Bare Land Condominium Plans)			
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00
	Plus: each additional lot/unit created	E	\$150.00
ii.	Plan of Subdivision Endorsement Fees	E	\$150.00 per title created
iii.	Condominium Plan Endorsement Fees	E	\$40.00 per unit
iv.	Time Extension Request by Developer per Application	E	\$500.00
4. Subdivision and Development Appeal Board			
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00
5. Development Agreement Review			



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00
iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00
6. Annual Business Licensing			
i.	Business License Fee - New application (January 1)	E	\$100.00
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00
7. Business License Temporary/Special Event			
i.	Resident	E	\$30.00
ii.	Non-Resident	E	\$50.00
8. Hawkers or Peddlers			
i.	Resident Annual	E	\$45.00
ii.	Resident per Day	E	\$35.00
iii.	Non-Resident Annual	E	\$130.00
iv.	Non-Resident per Day	E	\$50.00
9. Rural Addressing Signage			
i.	Signage Permanent/ Replacement	T	\$50.00 per sign
10. Signage for Subdivisions			
i.	Individual Lot Sign	T	\$50.00 per sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	T	\$1,000.00 per sign
11. Orthographic Printing			
	<i>Based on size and quality of paper, image and graphics</i>		
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00
12. Landowner Map Pricing			



Schedules of Fees Bylaw 20-854

	Description	GST Status	Fee in \$
i.	Hardcopy – Landowner Map (sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00 per sheet
13.	Certificate of Compliance	E	\$200.00
14.	Letter of Concurrence for Communication Tower	E	\$100.00
15.	Environmental Site Assessment Inquiries	E	\$200.00 per parcel

*Note: GST Status- 'E' refers to tax exempt or GST included in the listed rate or fee.
'T' refers to taxable, or GST not included in the listed rate or fee.



**Schedules of Fees
Bylaw 20-854**

**Schedule 'J'
Land Acquisition by Greenview for
Right of Way and Road Widening**

Valleyview Area

Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 30,000	\$ 22,600	\$ 16,600	\$ 13,600	\$ 12,600
1-3	\$ 12,600	\$ 12,000	\$ 8,750	\$ 7,350	\$ 7,275
3-5	\$ 8,900	\$ 8,600	\$ 6,300	\$ 5,300	\$ 5,250
5-10	\$ 6,100	\$ 5,850	\$ 4,350	\$ 3,700	\$ 3,650
10-20	\$ 3,900	\$ 3,900	\$ 2,850	\$ 2,700	\$ 2,600
20-30	\$ 2,800	\$ 2,750	\$ 2,700	\$ 2,600	\$ 2,550
30-40	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

DeBolt Area

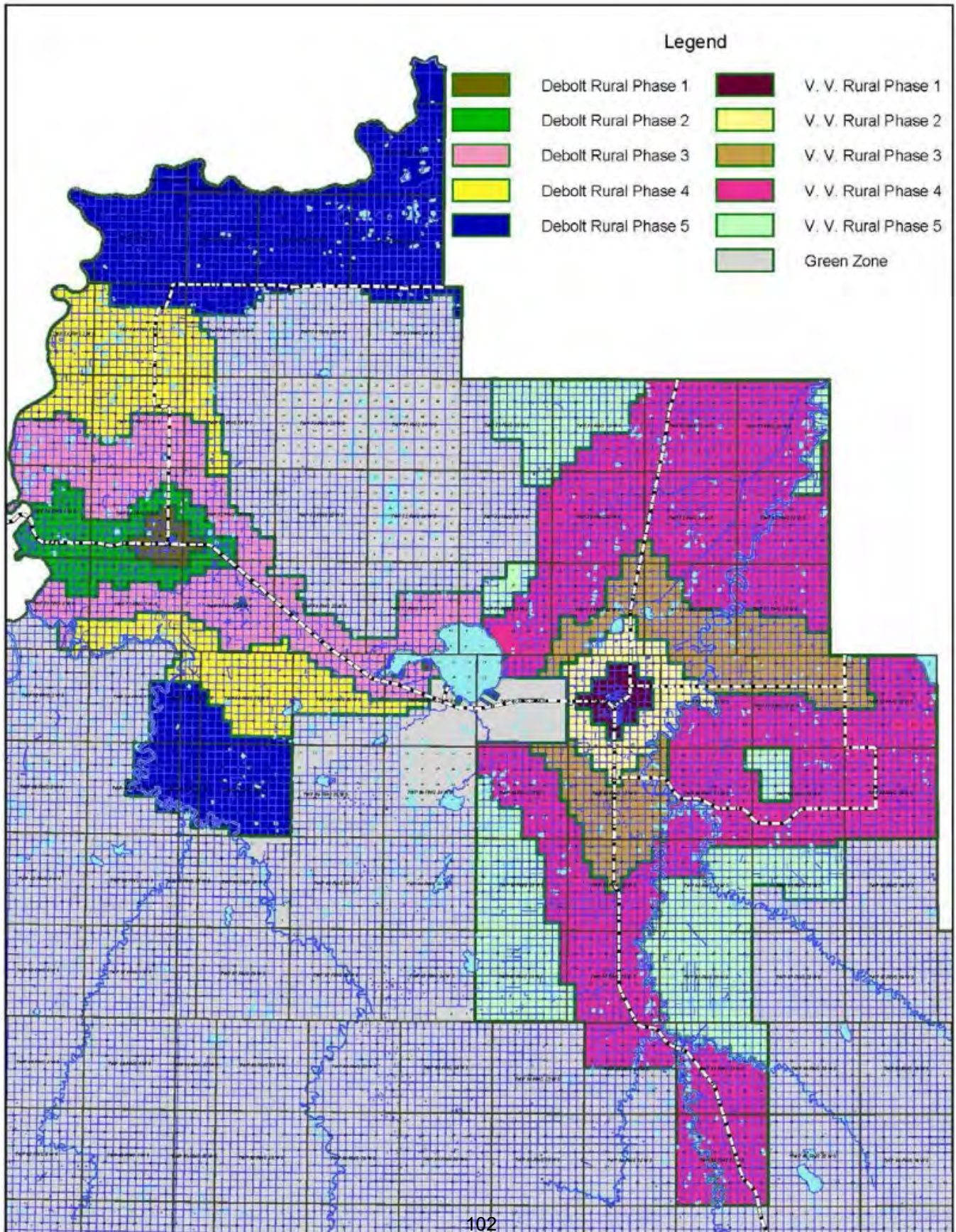
Titled Parcel Size in Acres	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES				
	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5
0-1	\$ 40,600	\$ 36,600	\$ 32,600	\$ 24,600	\$ 16,600
1-3	\$ 20,600	\$ 8,600	\$ 16,400	\$ 12,600	\$ 8,600
3-5	\$ 14,750	\$ 13,250	\$ 11,600	\$ 9,050	\$ 6,200
5-10	\$ 9,900	\$ 8,900	\$ 7,850	\$ 6,150	\$ 4,250
10-20	\$ 6,250	\$ 5,650	\$ 5,000	\$ 3,950	\$ 2,850
20-30	\$ 3,810	\$ 3,950	\$ 3,550	\$ 2,850	\$ 2,700
30-40	\$ 3,450	\$ 3,150	\$ 2,800	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

Grovedale Area

Titled Parcel Size in Acres	Landry Heights Price/Acre	Grovedale Price/Acre	Aspen Grove Price/Acre	RIGHT OF WAY FOR PROPERTIES UP TO 40 ACRES					
				Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6
0-1	\$ 55,600	\$ 43,600	\$ 23,600	\$ 49,000	\$ 47,600	\$ 30,600	\$ 29,100	\$ 26,600	\$ 25,600
1-3	\$ 27,900	\$ 22,200	\$ 12,400	\$ 25,100	\$ 2,410	\$ 15,400	\$ 14,900	\$ 13,700	\$ 13,250
3-5	\$ 19,750	\$ 15,750	\$ 8,900	\$ 17,750	\$ 17,100	\$ 10,950	\$ 10,600	\$ 9,800	\$ 9,450
5-10	\$ 13,150	\$ 10,550	\$ 6,050	\$ 11,850	\$ 11,450	\$ 7,400	\$ 7,200	\$ 6,650	\$ 6,450
10-20	\$ 8,250	\$ 6,650	\$ 3,900	\$ 7,450	\$ 7,200	\$ 4,750	\$ 4,600	\$ 4,250	\$ 4,150
20-30	\$ 5,700	\$ 4,600	\$ 2,800	\$ 5,200	\$ 5,000	\$ 3,400	\$ 3,300	\$ 3,050	\$ 2,950
30-40	\$ 4,600	\$ 3,600	\$ 2,500	\$ 4,050	\$ 3,900	\$ 2,700	\$ 2,600	\$ 2,500	\$ 2,500
40+	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400

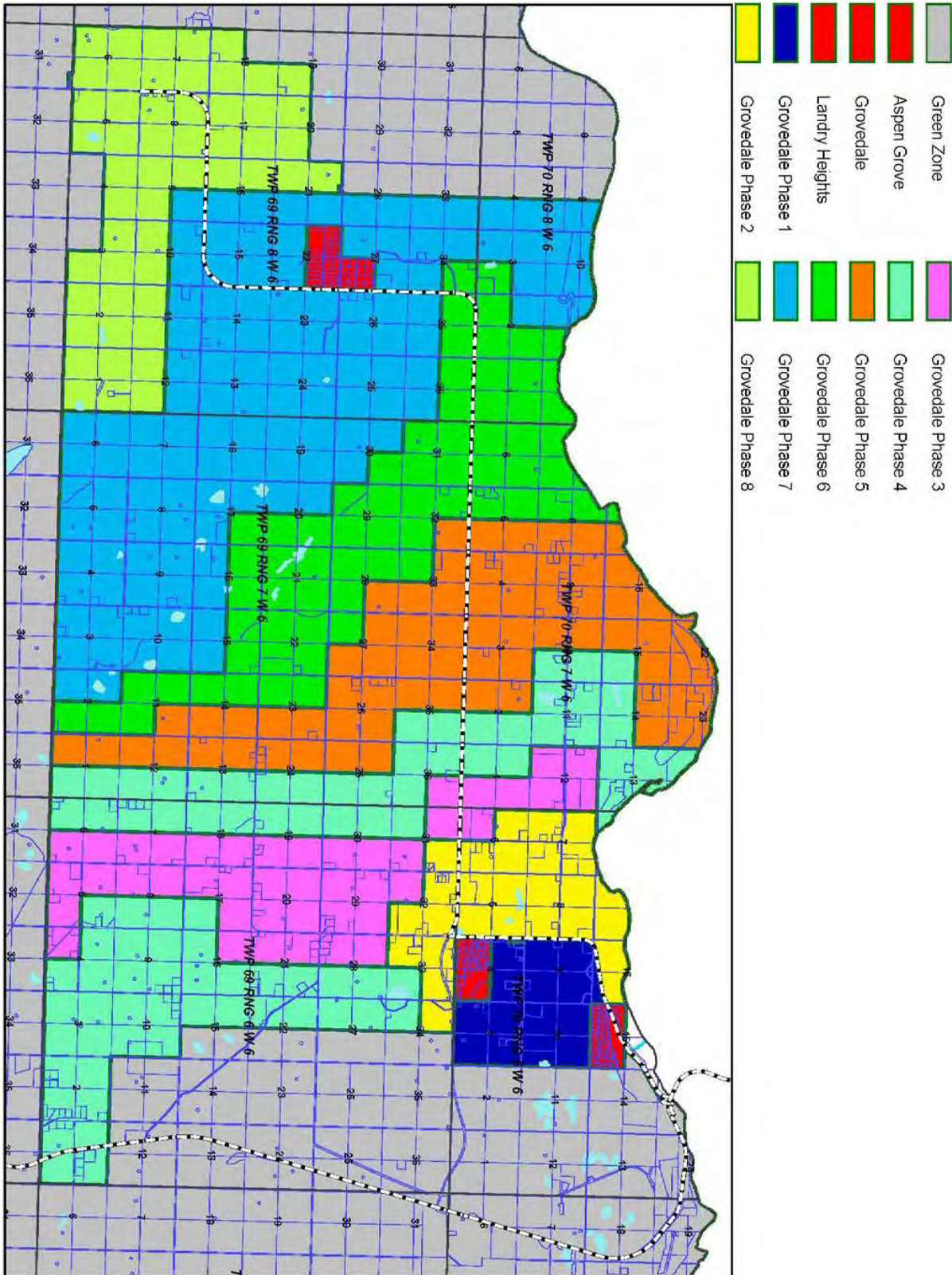


Schedules of Fees Bylaw 20-854





Schedules of Fees Bylaw 20-854





REQUEST FOR DECISION

SUBJECT: Road Request for Residence SE-12-72-26 W5
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: CONSTRUCTION & ENGINEERING GM: RA PRESENTER: LT
STRATEGIC PLAN: Infrastructure

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy– Policy No. 4002 (Farmland Access Roads)

RECOMMENDED ACTION:

MOTION: That Council provide approval for the requested farmland access to SE-12-72-26-W5, with funds to come from the 2021 budget.

BACKGROUND/PROPOSAL:

Administration received a road construction request in June 2019 for an area northeast of Ridgevalley. The landowner currently has access through the subdivision on SW-12-72-26-W5. The current landowner of the subdivision presently allows access through their yard, with a stream crossing on the south of the property. The north sides of the two quarters are accessed by Range Road 261.

The applicants are concerned that they will not have approval to access their farmland in the future. Construction of approximately 1.55 kilometres (1550 metres) of road would be required with a 30-metre right-of-way. Currently there is a 20-metre right-of-way in an undeveloped road allowance. The first 0.77 kilometres (770 metres) of roadway was built as oilfield road access. The high-level estimate to construct the road to Greenview standards is approximately \$1,400,000.

The existing road leading to the requested roadway has a 20-metre right-of-way beginning at the intersection of Range Road 261 and Township Road 720. A high-level estimate to upgrade 3.5 kilometres (3500 metres) of road to Greenview standards is \$3,300,000.

Administration prefers Option #1, but has considered all the following;

Option 1: Upgrade oilfield road and construct new road for a total length of 1.55 kilometres (1550 metres) road to provide farmland access, as shown in the attached map #1.

Option 2: Construct a road on the south side of the quarter, with potential purchase of land to complete the project, as shown in the attached map #2. However, there are wetlands identified in the area, as shown in the attached map “3.

Option 3: Rebuild the entire 3.5 kilometres (3500 metres) of road to encompass the intersection, oilfield road and new construction, as shown in the attached map #4.

Dependant on Council's decision of approval, funds for construction could be allocated in the 2021 budget.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that we are providing a service and infrastructure to our ratepayers.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not approve this construction due to costs of upgrading and constructing the roadway.

FINANCIAL IMPLICATION:

Direct Costs: \$1,400,000

Ongoing / Future Costs:

General maintenance and gravel program.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the applicant of Council's decision.

ATTACHMENT(S):

- Policy No. 4002 – Farmland Access Roads
- Map 1 – Road excluding oilfield road
- Map 2 – Road purchase
- Map 3 – Wetland area
- Map 4 – Road encompassing oilfield road

Title: Farmland Access Roads

Policy No: 4002

Approval: Council

Effective Date: February 25, 2014

Supersedes Policy No: (None)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) will construct farmland access roads to give access to any cultivated lands, which includes land cleared for grazing, which have no accessible access through a developed/undeveloped Road Allowance(s) and/or any applicant owned adjoining lands.

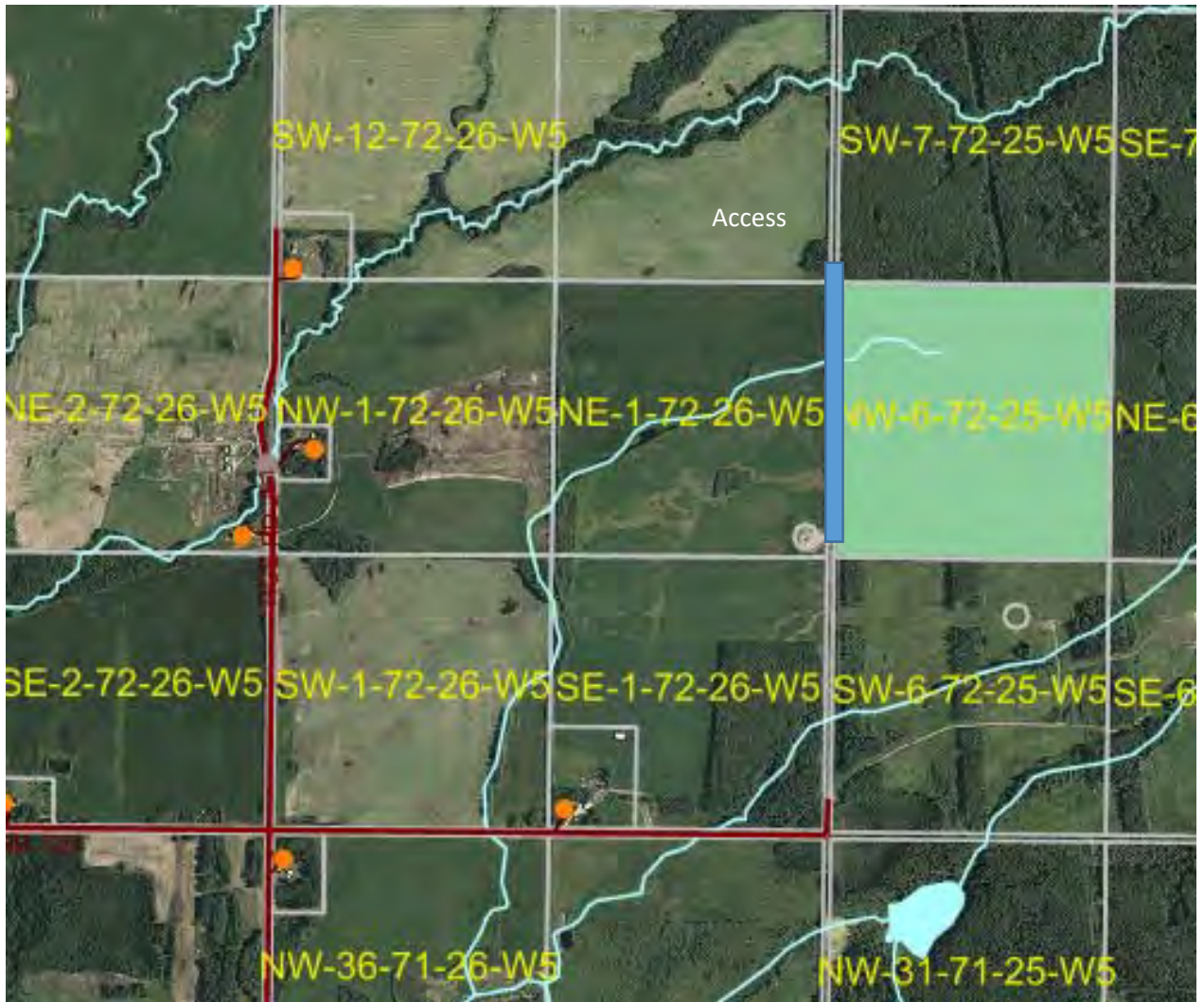
Purpose: The purpose of the Policy is to provide physical access to cultivated land(s) having no accessibility.

Principles:

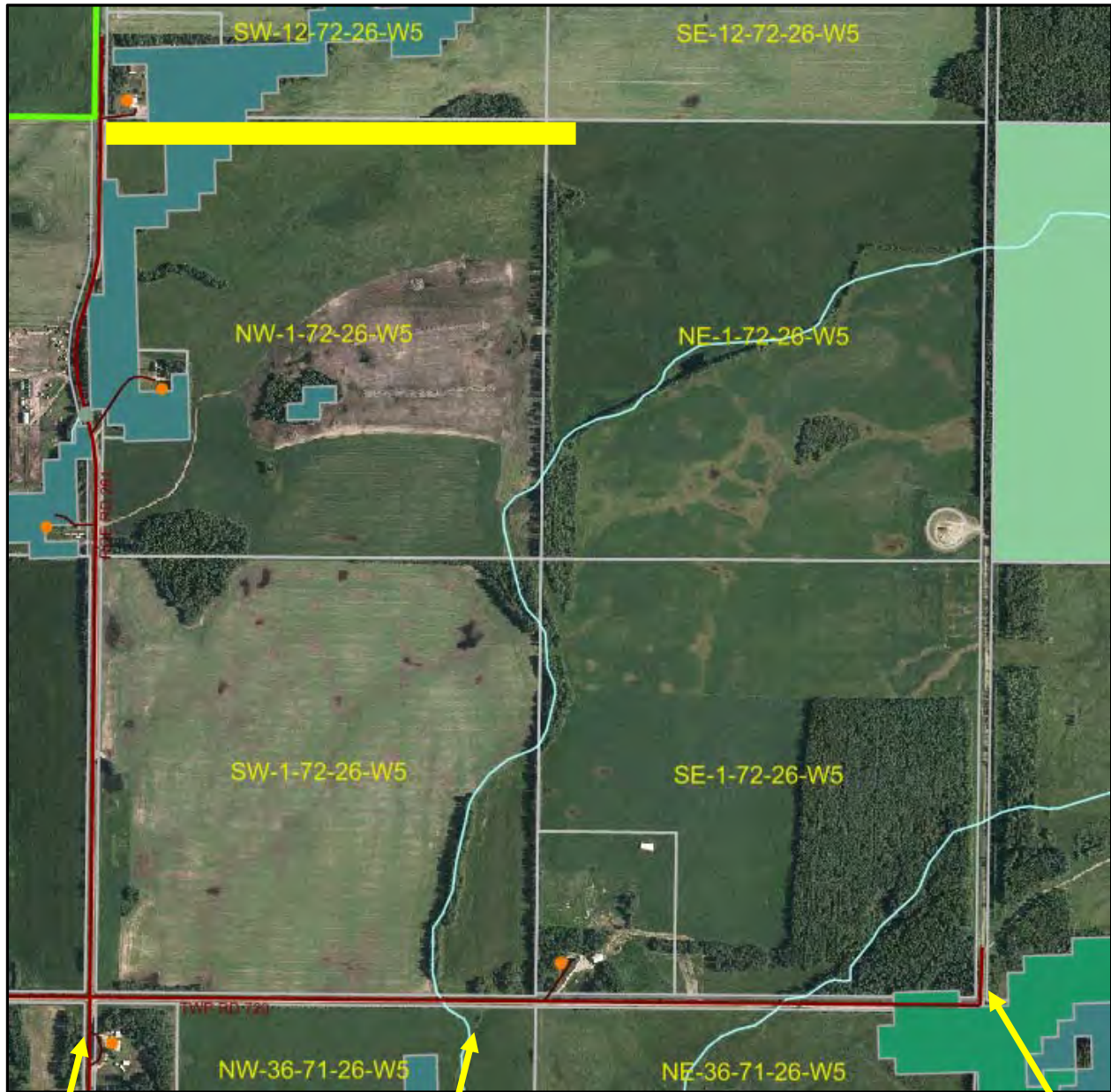
1. Greenview will provide an economical form of farmland access for agricultural purposes.
2. Under this policy, Greenview staff will review the submitted application and bring forward a recommendation utilizing a rating system approved by Council.
3. Council will annually consider allocating funds for farmland access roads.
4. In determining a recommendation for Council on which farmland access roads, if any to construct, Greenview staff will review criteria based upon the current application(s).
5. Notwithstanding any recommendation from Greenview staff, Council at all times maintain the authority to determine which roads, if any are to be constructed and in which order.
6. In determining the most economical route for a potential farmland access road, Greenview staff will consider a number of factors including, but not limited to, physical land barriers such as hills, swamps and water bodies, soil conditions and any other man-made constraints such as pipelines, power lines, building and other structures.
7. No farmland access roads will be constructed where there is currently adequate access to the parcel whether through an existing road way or through the applicant's immediately adjacent parcel.
8. If any applications are received after August 1, Council may decide to accept the application in the current year or defer to the following year.
9. Despite anything in this policy, it is recognized and understood that this policy does not replace the necessity to look at individual access circumstances and challenges which must be considered on an individual basis.

Approved: 14.02.97

Sather Farmland Access Request Map 1 – Road to not encompass the oilfield road



Sather Farmland Access Request Map 2 – Potential if land could be purchased

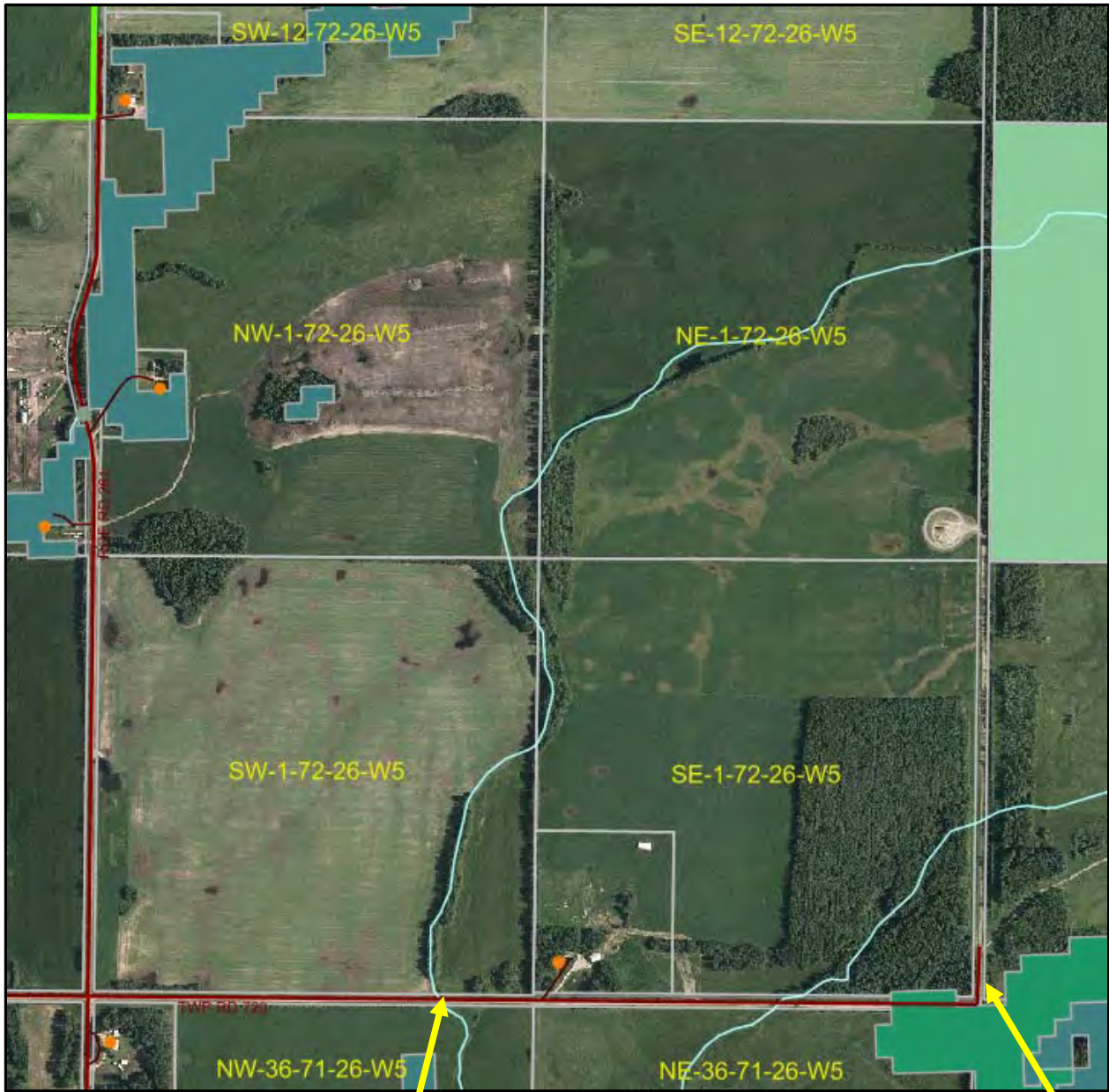


Existing 20m
Right of way

Existing 20m
Right of way

Existing 20m
Right of way

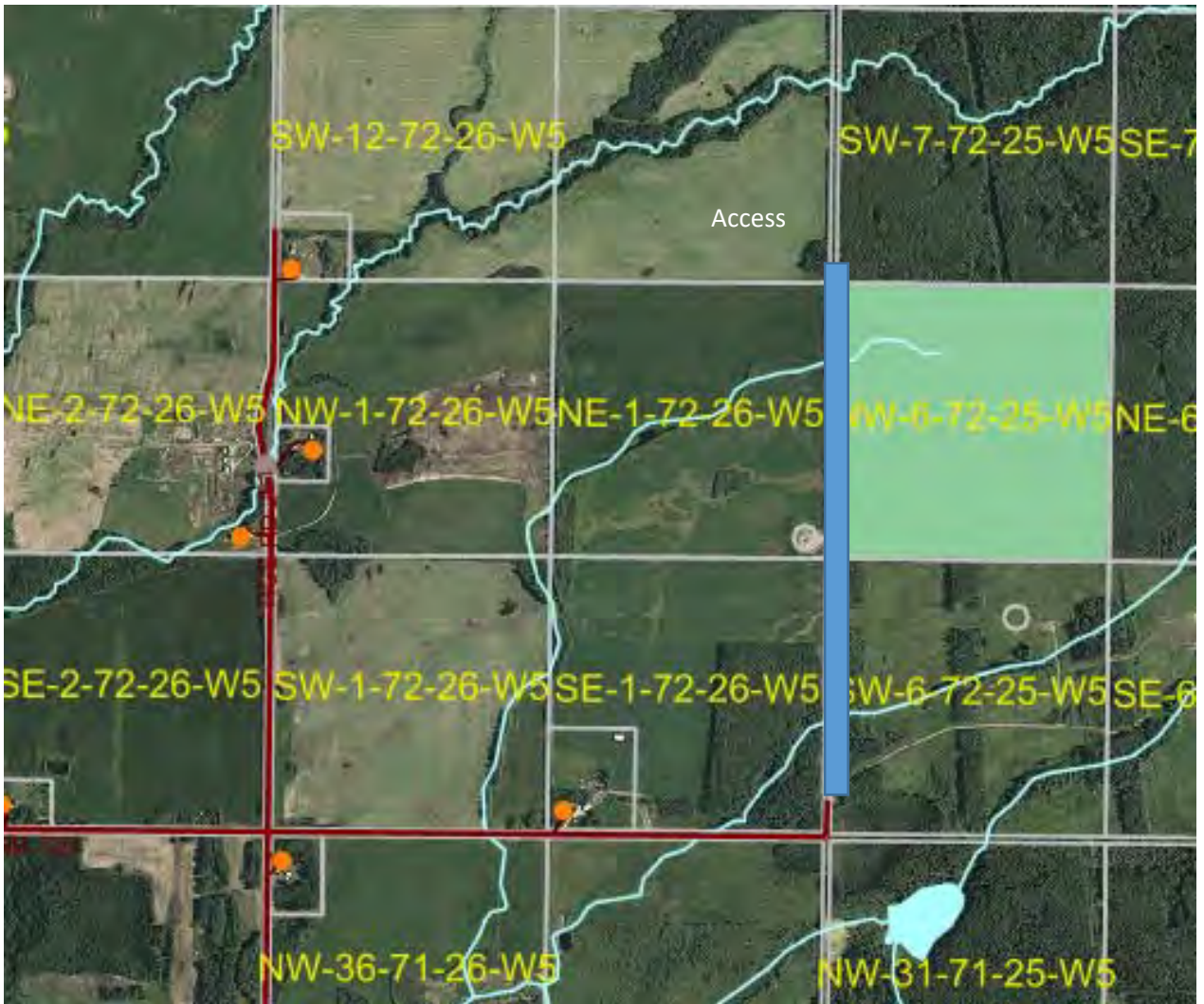
Sather Farmland Access Request Map 3 – Wetland Area



Existing 20m
Right of way

Existing 20m
Right of way

Sather Farmland Access Request Map 4 – Road to encompass the oilfield road





REQUEST FOR DECISION

SUBJECT: Road Request for Residence NE 18-70-21 W5
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: CONSTRUCTION & ENGINEERING GM: RA PRESENTER: LT
STRATEGIC PLAN: Infrastructure

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – Policy No. 4001 – Security Deposits for Residential Road Construction to Proposed Residential Developments

RECOMMENDED ACTION:

MOTION: That Council provide approval for the residential development roadway request within NE-18-70-21-W5 to be constructed in 2021, with funds to come from the 2021 construction budget.

BACKGROUND/PROPOSAL:

Administration received a development permit application from Debbie and Jason Wirth, on behalf of Tyler Wirth for a proposed residence located on NE-18-70-21-W5. The quarter has no access other than field access from private property to the north. The proposed access is located within an undeveloped road allowance.

The access road, located south of Valleyview on Range Road 215 (Map #1) would require a standard 30-metre right-of-way with a turnaround. The existing four (4) kilometres of roadway is within a 20-metre right-of-way, which would also require upgrading. The distance of the new road to be built is approximately 200 metres in length with a turn around. The applicant will make fill available by borrow pit.

In discussions with the landowner, construction in 2020 is not a concern for them as they are able to access the property privately. However, prior to preparing the yard site, they would like to confirm that the road would, in fact, be constructed. Construction and Engineering indicated to the landowner that if construction of the road is approved, it could be scheduled for the 2021 construction season.

In accordance with Policy No. 4001 (attached), we have not yet received the administration fee of \$2,500 for preliminary planning and design nor the security deposit of \$2,500. Once the applicant has established a permanent residency and the agreement conditions have been met, the security deposit of \$2,500 will be returned.

High-level costs for completion of approximately 200 metres for the residential portion of the road is estimated at \$285,000, which would be constructed by day labour. Upgrade the existing roadway (Map #2) to a 30-metre right-of-way and road regrading of 4 kilometres (400 metres), in addition to the residential

portion of 200 metres as indicated above, is estimated at \$4,000,000. There are wetlands within the area, as noted in the attached map (Map #3). The condition of the road is typical; a geotechnical report would be required to determine material beneath the road. In addition to the geotechnical report, an engineering estimate would be required to determine a more defined cost of construction.

Dependant on Council's decision of approval, funds for construction could be allocated in the 2021 budget.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that we will be building a larger Municipal tax base.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not approve the road construction due to the associated costs.

FINANCIAL IMPLICATION:

Direct Costs: \$285,000

Ongoing / Future Costs:

General maintenance and gravel program.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the applicant of Council's decision.

ATTACHMENT(S):

- Policy No. 4001 – Security Deposits for Residential Road Construction to Proposed Residential Developments
- Development permit application D20-313
- Map #1 – Residential road request sketch
- Map #2 – Residential road request aerial
- Map #3 – Wetland area

Title: SECURITY DEPOSITS FOR RESIDENTIAL ROAD CONSTRUCTION TO PROPOSED RESIDENTIAL DEVELOPMENTS

Policy No: 4001

Effective Date: May 9, 2017

Motion Number: 17.05.176

**Supersedes Policy No:
4001/4001-01 (Nov 26/13),
EES 01**



MUNICIPAL DISTRICT OF GREENVIEW NO. 16
"A Great Place to Live, Work and Play"

Purpose: To establish a process whereby security deposits are required from applicants for the construction of residential roads.

DEFINITIONS

Permanent Residency means an approved permanent residence which is continuously occupied for more than six months.

POLICY

1. Greenview is required to provide or ensure legal access to property but is not required to provide physical access. When Council authorizes a road to be constructed to provide physical access to a quarter section(s) or a parcel of land, the road shall be constructed under the following conditions:
 - 1.1 All new roads being constructed to a quarter section(s) or a parcel of land shall be constructed through the quarter section as per Greenview’s Engineering Design & Construction Standards’ cul-de-sac section.
 - 1.2 Residential roads will be constructed to the specifications as outlined in the Greenview Engineering Design & Construction Standards.
 - 1.3 When the quarter section line or property line lies within a low area, muskeg, creek or other physical barrier unsuitable to access the parcel, the road shall be constructed sufficiently past such barrier to surpass any hindrance.
 - 1.4 When a low area, muskeg, creek or other physical barrier does not allow for acceptable access and would create substantial increase to the cost of the project, the issue will be brought to Council for review.

2. Upon Council approval for the construction of road access on a road allowance to unoccupied lands for the purpose of proposed residential development, the following conditions apply:

- 2.1 The applicant will provide an administration fee in the amount of \$2,500.00 in the form of cash or certified cheque to cover administration costs such as preliminary planning & design.
 - 2.2 If the applicant fails to move forward with the project after preliminary planning is initiated. Greenview will retain the administration fee.
 - 2.3 If the applicant proceeds with the project, the administration fee of \$2,500.00 becomes part of the total security deposit of \$5,000.00 required for construction by the applicant.
4. The security deposit will be returned or refunded to the applicant, without interest, if permanent residency is established within three years of the date of approval of residential road construction. Where this has not been met, or the property has been sold prior to the fulfillment of this condition, the security will be forfeited.
5. Construction of a residential road will not commence until the specified security has been provided by the applicant and an agreement outlining terms and conditions has been entered into by the applicant.
6. Dedication of road widening, as determined by the General Manager, Infrastructure & Planning, will be required on land owned by the applicant adjacent to or abutting the residential road construction project.
7. Payment of the security deposit must be received within ninety (90) days from Council approval to construct, and prior to the project proceeding.



APPLICATION FOR DEVELOPMENT PERMIT
 Municipal District of Greenview No. 16
 4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
 www.mdgreenview.ab.ca

MUNICIPAL DISTRICT
 OF GREENVIEW No. 16
RECEIVED
 JUN 04 2020
 VALLEYVIEW

I / We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A completed application includes the forms completely filled out, signatures, plot plan, fees and any other information the development authority deems necessary to make an informed decision.

Roll # 37099 D20313

Applicant Information

Name of Applicant(s): Tyler Wirth

(Complete if different from applicant)
 Registered Landowner(s) or Leaseholder(s) Jason Wirth, Debbie Wirth, + Tyler Wirth

Land Information

Legal description of proposed development site: LSD/QTR. NE SEC. 18 TWP. 70 RGE. 21 M. 5

Registered plan: _____ Block _____ Lot _____ MLL/MSL/LEASE NO.: _____

Property size: Hectares: _____ Acres: 160 Description of the existing use of the land: Currently being used strictly as open farm land.

The land is adjacent to: None Highway _____ District Road _____ LOC# _____

How is the site to be accessed? Existing approach Proposed approach *(please fill out and submit an approach application)* * Road Construction Request Submitted *

Do you have a rural address? Yes Address: _____ No

FOR ADMINISTRATIVE USE

PERMITTED USE VARIANCE
 DISCRETIONARY USE PROHIBITED USE

ROLL NO.: 37099 APPLICATION NO.: D20-313
 FEES: \$200.00 DATE PAID: June 4/20
 RECEIPT NO.: 287018 DEEMED COMPLETE: _____
 LAND USE DISTRICT: _____ PROPOSED USE: Dwelling Unit Manufactured.
 COMMENTS: Price Leurebourg. (Leora Dixon - Interim).



APPLICATION FOR DEVELOPMENT PERMIT

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
 T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

Development Information

Describe the proposed use of the land: *(if additional space is required please attach sheet)*

Add residence to farm land; remaining land to continue to be farmed.

Size of the proposed development:

Length 23.18 metres
76 feet

mobile Home Approx 16' x 76' (not purchased yet)
 Width 4.87 metres
16 feet

Building height 3.05 metres
12 feet (Approx)

Accessory building:

(if applicable) GARAGE

Total Floor area
30x40
1200

Sq. metres
 Sq. feet

Height

10 metres
 Feet

Attached
 Detached

Secondary suite information:
(if applicable)

Existing suite New suite

Attached
 Detached

Total floor area of
 primary residence:

1200 Sq. metres
 Sq. feet (Approx)

Indicate the proposed setback from the property line:

Front yard metres
695 feet

Rear yard metres
70 feet

Side yard (1) metres
120 feet

Side Yard (2) metres
645 feet

Does this development require a variance?

Yes, explain _____ No *(If yes, please submit a Variance Request Form)*

Construction Start Date: July 2020 (est) End Date: _____ Completed Project Cost: \$100,000

Has the development commenced? Yes No *(Depends on Road Const. Request)*

Manufactured Home Not known yet - still looking for the right one.

Manufacturer: _____ Model: _____ Year: _____

Sewage System

Type of sewage system: Septic Tank with Pump Out to be installed

Abandoned Well Information

ALL development permit applications require a printout of a map from Alberta Energy Regulator (AER, previously known as ERCB). This can be obtained via website, phone, email, fax or mail.

Is there an abandoned well or pipeline on the property? Yes No *(printout must still be provided)*
 Licensee name: _____

If you require any assistance or do not have access to the internet please contact AER at 1.855.297.8311

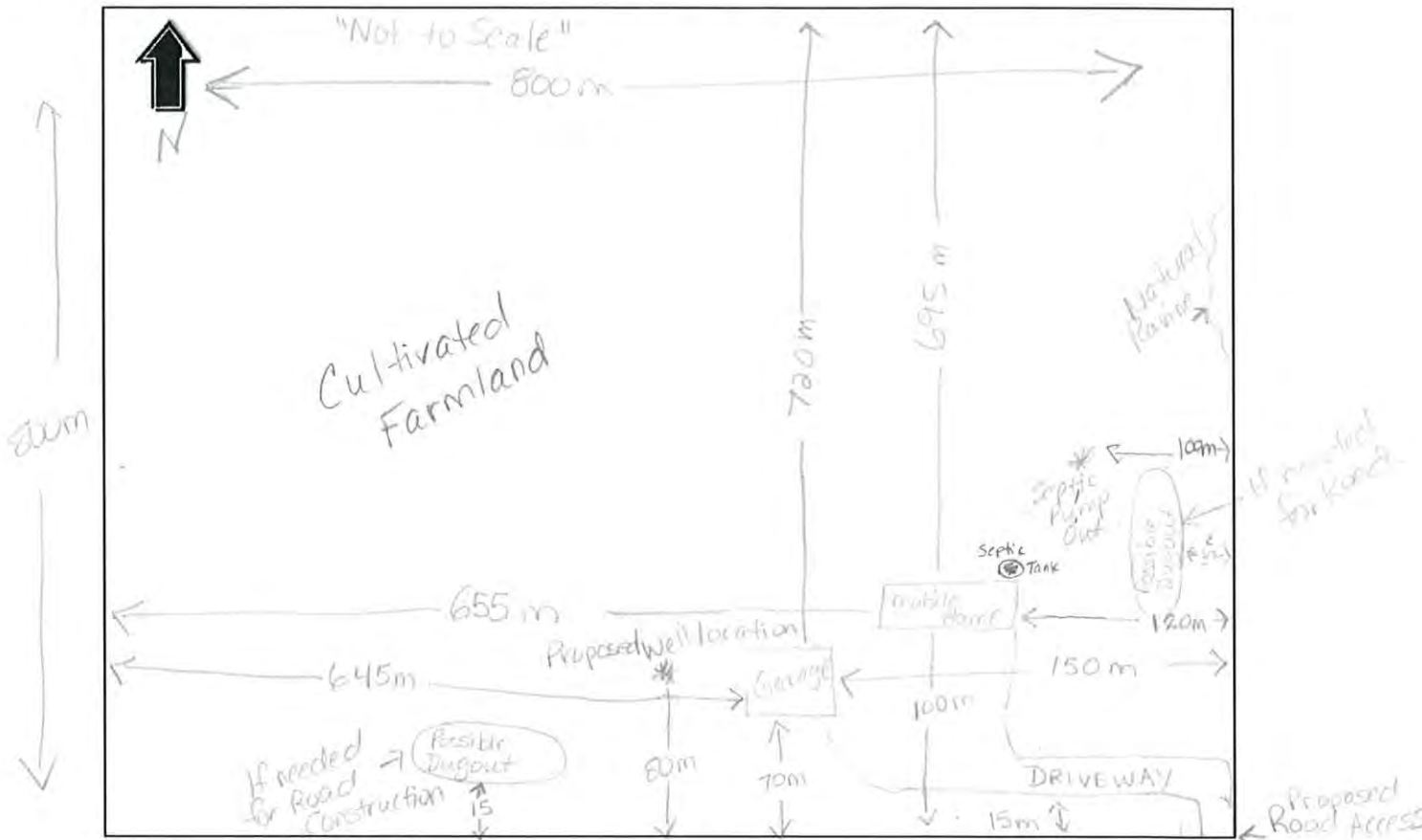
The location of all abandoned oil and gas well sites as well as the setback distances in relation to existing or proposed building sites must be shown on all applications. Please note: The Development Authority cannot approve a development application if the lot(s) do(es) not comply with the setback directed by the ERCB Directive 079. Abandoned well site information must be provided by the applicant and can be obtained by contacting Alberta Energy Regulator.

APPLICATION FOR DEVELOPMENT PERMIT

Plot Plan

Please ensure the following are present on your plot plan: (see example on page 5 of application)

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> ○ Dimensions of proposed development ○ Private roads or driveways ○ Natural features such as trees, water runs, etc. ○ Utility poles ○ Location of any off-street parking and loading areas ○ Floor plan | <ul style="list-style-type: none"> ○ Setback distances to existing buildings or structures (identify structures) ○ Access to the development ○ Slopes greater than 15% ○ Distance of slope to proposed development ○ Abandoned well sites ○ Location of septic tank and pump-out | <ul style="list-style-type: none"> ○ Front, rear and side yard setback distances ○ Setback distances to public roads ○ Location of well or other water sources ○ Rights-of-ways or easements ○ Other relevant information (signage, outdoor storage, etc.) |
|---|--|---|



Declaration

I/we hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.
 I/we understand that by signing this declaration, I/we also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a development permit application for the purposes of conducting a site inspection in order to evaluate the proposed development.

NOTE: If the applicant is not the registered landowner, the signature of the landowner(s) is required. All landowners MUST sign the application.

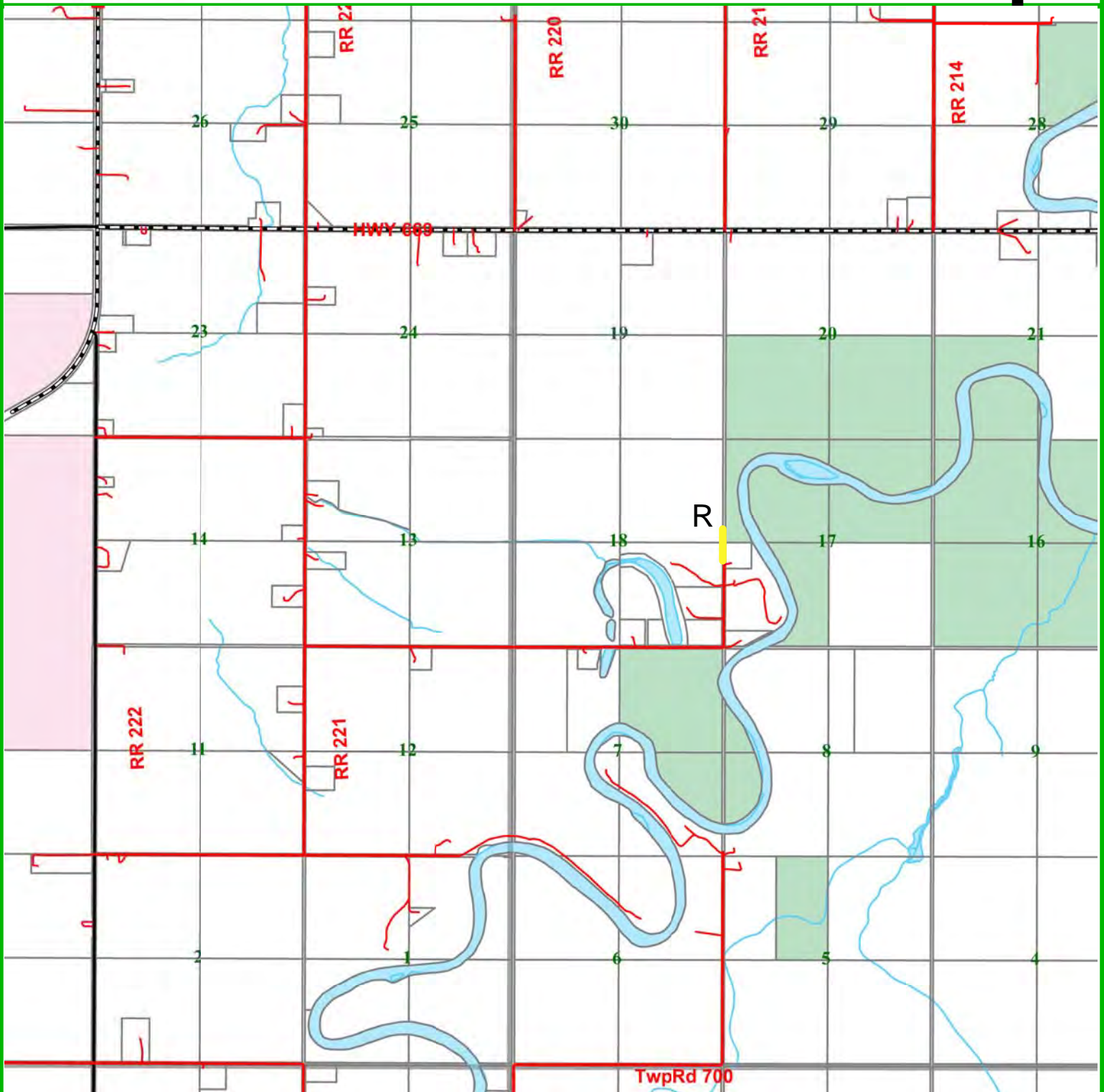
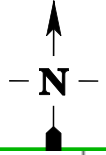
Signatures: June 2/20 Applicant June 2/20 Date ADW Registered Landowner(s) / Leaseholder(s)

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.



Municipal District of Greenview #16

Residential Road Request - Wirth



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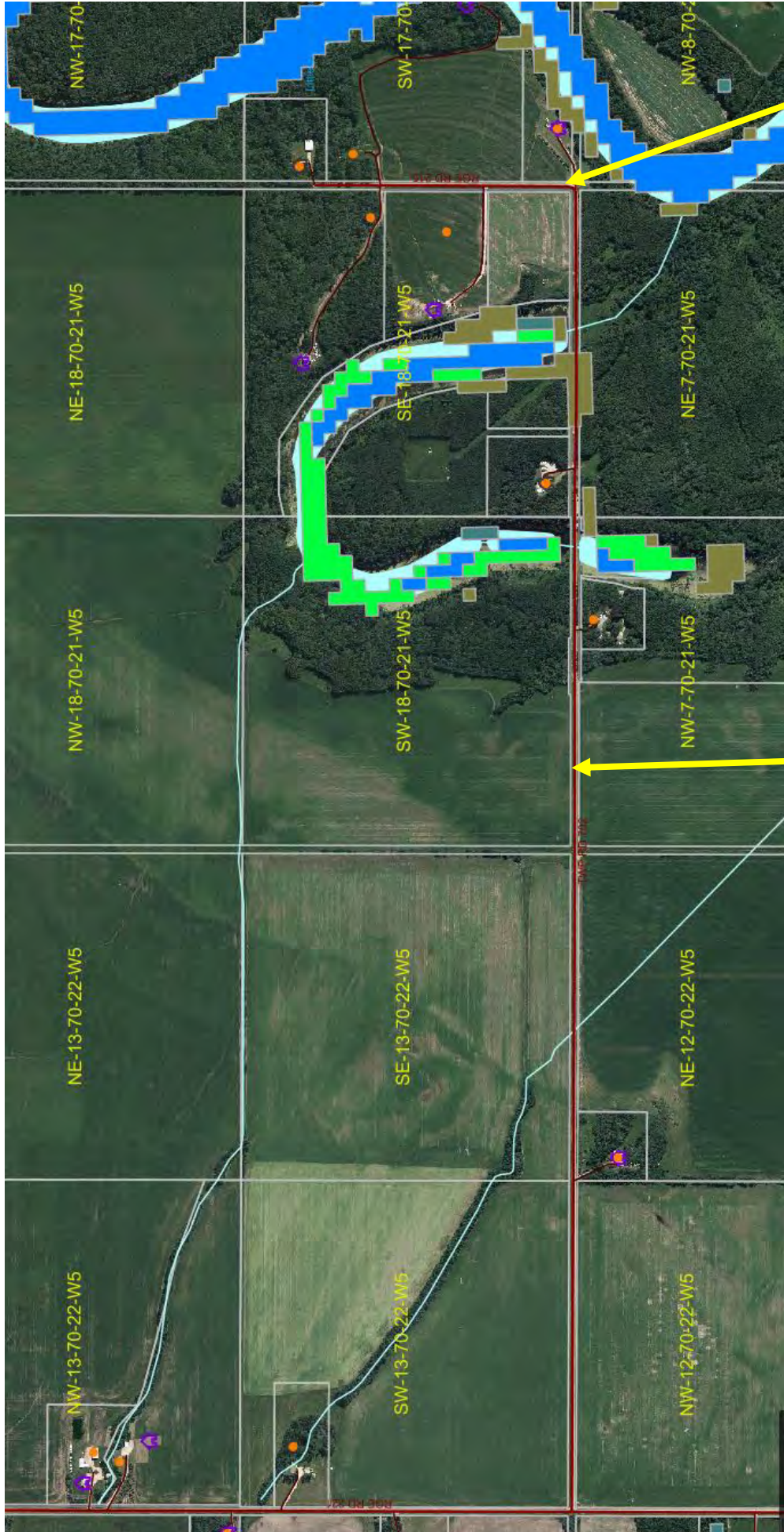
Wirth Road Request



Existing 20.12
Road Allowance

Existing 20.12
Road Allowance

Wirth Road Request – Wetland Map 3



Existing 20.12
Road Allowance

Existing 20.12
Road Allowance



REQUEST FOR DECISION

SUBJECT: Tri-Municipal Industrial Partnership Project Manager
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: GM PRESENTER: KK
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to proceed with contracting a project manager for the Tri-Municipal Industrial Partnership (TMIP).

BACKGROUND/PROPOSAL:

With Greenview’s prior motion to reduce operational costs including those identified for TMIP development and to re-evaluate management of the project’s future growth. Administration is proposing that a contracted Project Manager, reporting to the CAO of Greenview, be hired to continue with the advancement of the project. Currently, the time commitment required to advance this project is equal to a full time position. The Project Manager must possess the knowledge and have a network of connections within public agencies, industry associations and the various ministries of provincial Government; and to move the project forward at a more nimble pace. For this project to advance numerous projects and steps must be completed while awaiting the Government of Alberta decisions on land transfer, water license applications, environmental and historical consultations. See appendix A.

Interviews for the position to be conducted, summer 2020, with the role starting September 2020.

A contract of up to 2 years service is projected, in order to attract qualified applicants. With potential for this role to evolve into the Executive Director role of the new managing corporation for the TMIP.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council, the TMIP Committee and Administration will have a “key-lead” individual on the project not encumbered by other responsibilities.
2. The Project Manager shall be located within region, thereby reducing expenses and response time to inquiries.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: up to \$160,000/year plus benefits. This compensation figure is lower than the former contracted project management team was, while awaiting project advancement from the Province of Alberta.

STAFFING IMPLICATION:

One (1) Full time contracted position

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will initiate the hiring process for the position and advise the TMIP committee of Council's decision.

ATTACHMENT(S):

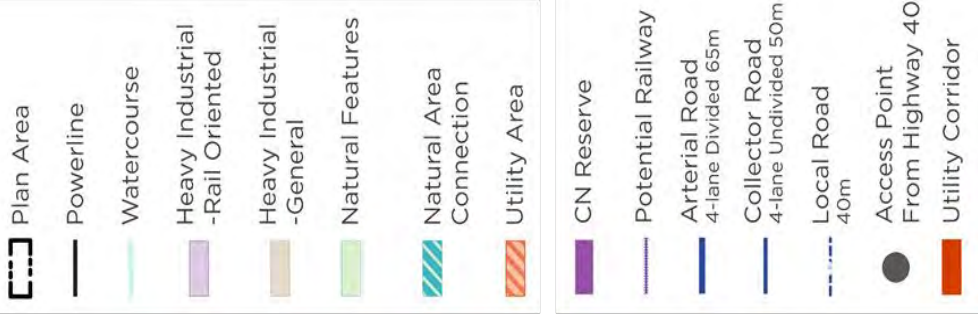
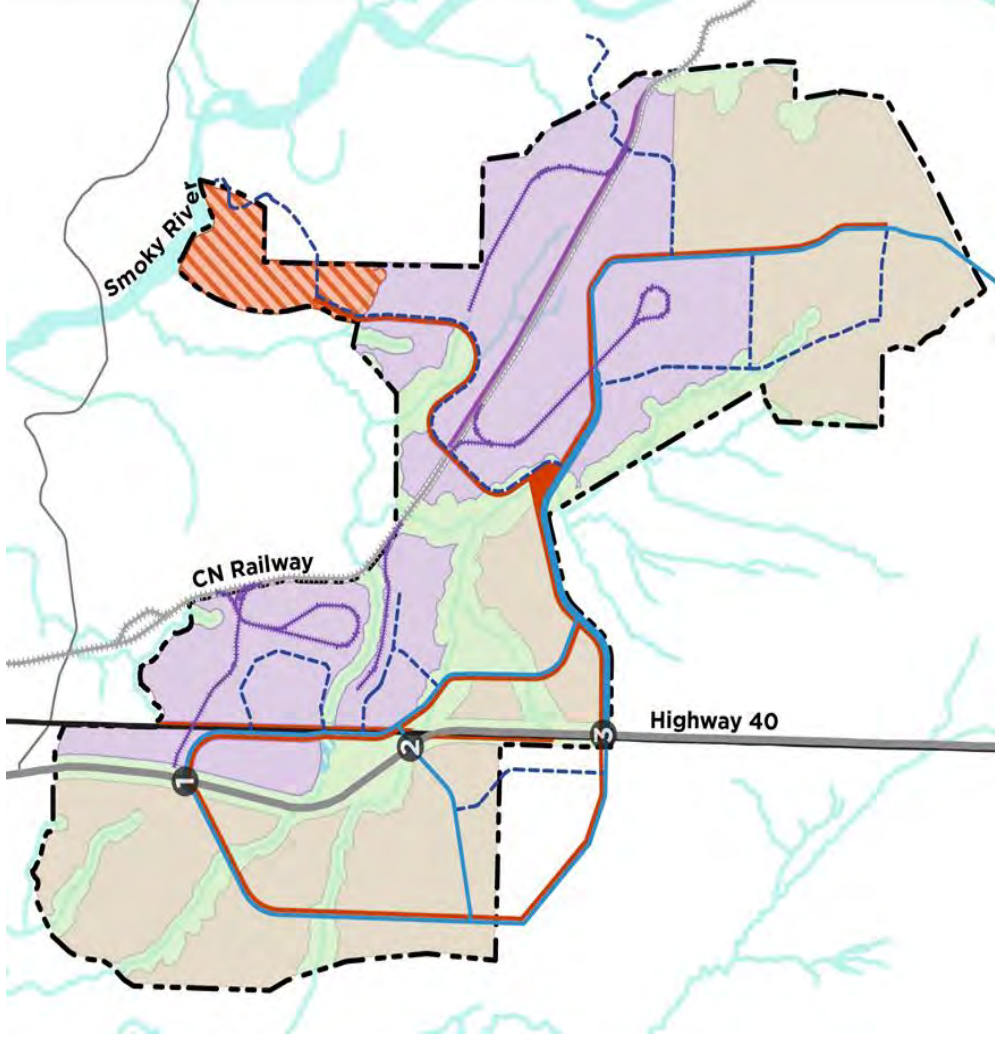
- TMIP Roadmap 2020 and Beyond

TMIP ROADMAP 2020 and Beyond

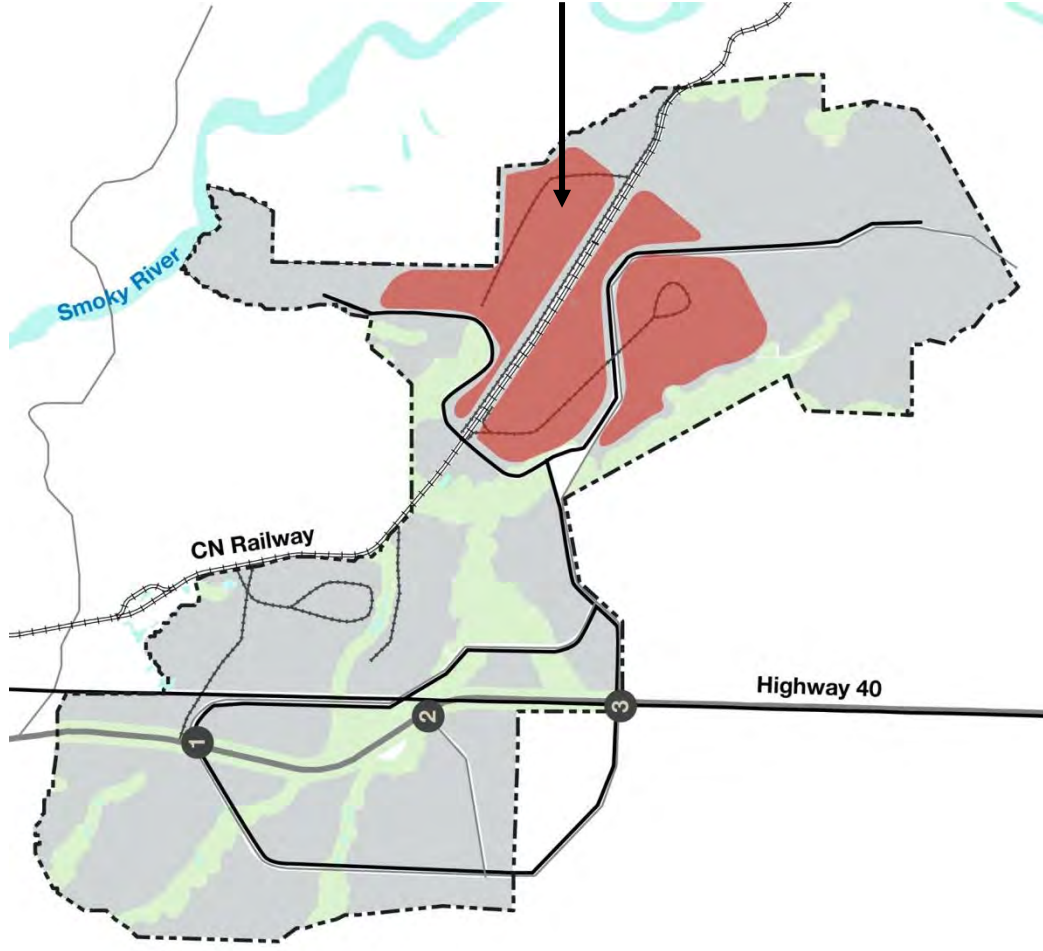
PHASE ONE – CONCEPTUAL PLAN

Laying the groundwork:

- Area Structure Plan approved by Greenview Council for 5650 ha of land and supporting infrastructure
- The Area Structure Plan allows industrial uses and transportation corridor expansion in the District, while protecting natural areas

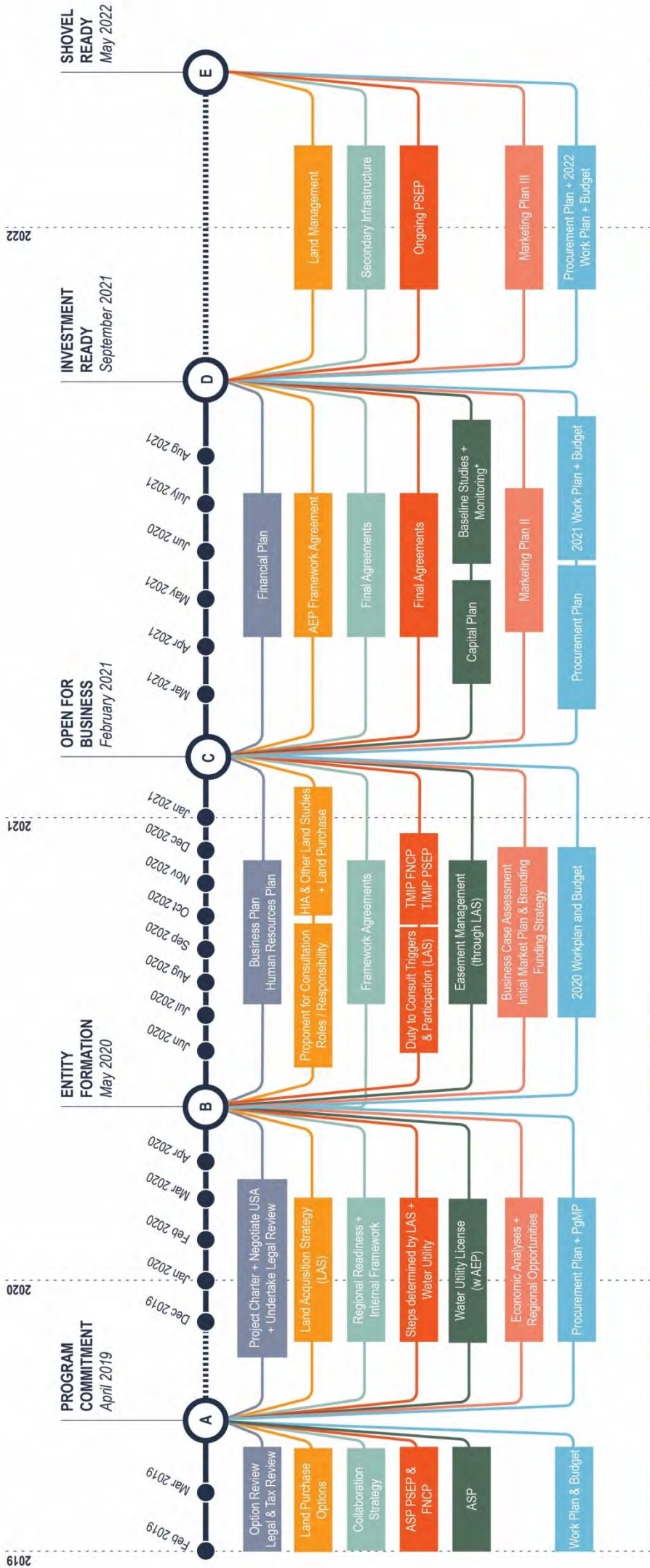


PHASE ONE – CONCEPTUAL PLAN



Potential Phase One
development:
~ 1500ha

UPDATED PROJECT ROADMAP



RISKS

Tax Ruling Provincial Land Sale
 FN and Metis Participation (HR)
 HIA (LFR)
 Municipal Elections Historic Find

Stage Gate Budget Decision

A * * * * *

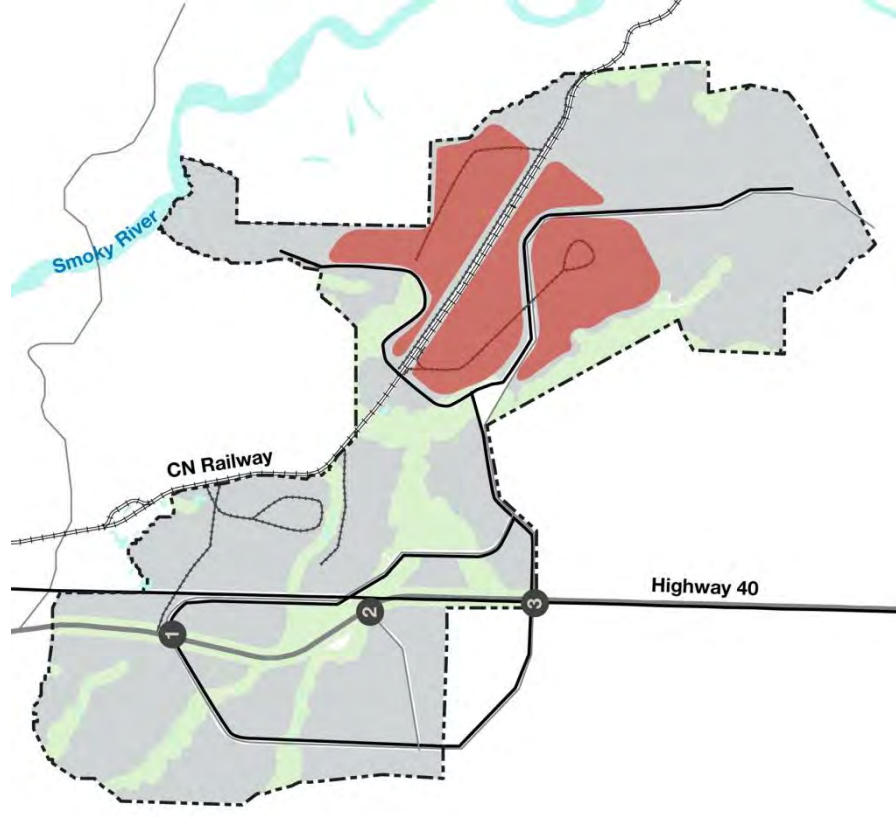
Legend

- Stage Gates
- Governance Work Stream
- Land Work Stream
- Collaboration Strategy Work Stream
- Consultation & Engagement Work Stream
- ASP Work Stream
- Economic & Marketing Work Stream
- Project Management Plan Work Stream

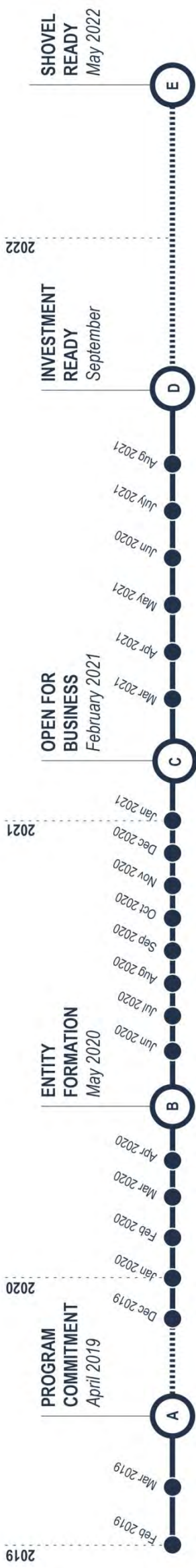
PATHWAY TO “INVESTMENT-READY”

Critical path items to get to “investment-ready” phase:

- Water license application approval
- Consultation on land and water
- Various agreements including land



GOVERNANCE



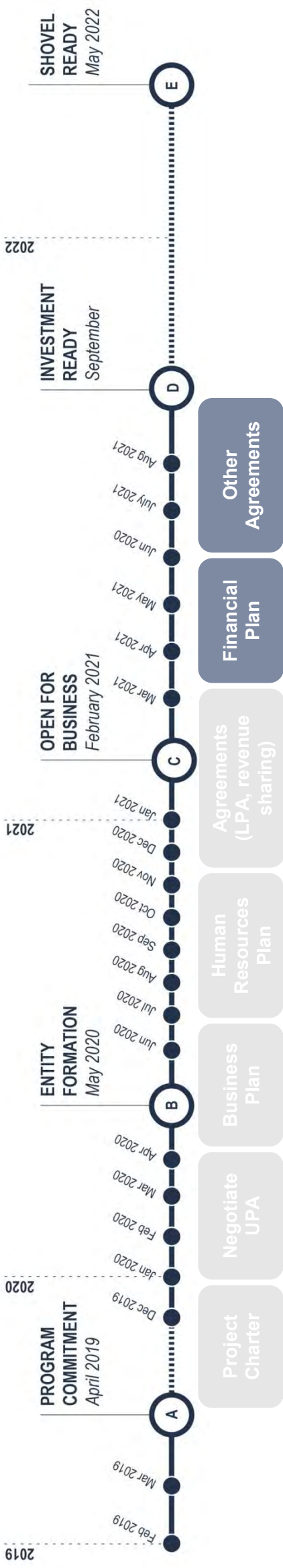
Project Charter:

- Sets out the roles of the municipal partners and the Government of Alberta and defines the relationship between the parties
- Establishes a TMIP Governance Structure
- Identifies key stakeholders
- Establishes the means by which TMIP will communicate with the public
- Establishes a Charter amending formula

Negotiate Unanimous Partnership Agreement:

- Establishes the rights and responsibilities of the three municipal partners (and any subsequent partners)
- Identifies points of agreement between the partners that are not included in corporate bylaws or legislation
- Functions as a dispute-resolution mechanism for the partnership

GOVERNANCE



Financial Plan:

- Defines TMIP’s funding requirements
- Identifies potential funding sources and financing options
- Defines TMIP’s municipal partner contributions

Other Agreements:

- Defines Framework or other agreements with potential partners

LAND



Land Acquisition Strategy:

- Sets forth a process by which TMIP obtains control of land for the purposes of industrial development
- Defines roles and responsibilities of TMIP and the Province in the land acquisition process
- Establishes an approach to land control, management of existing dispositions, and a public land sale process

Duty to Consult / HIA /

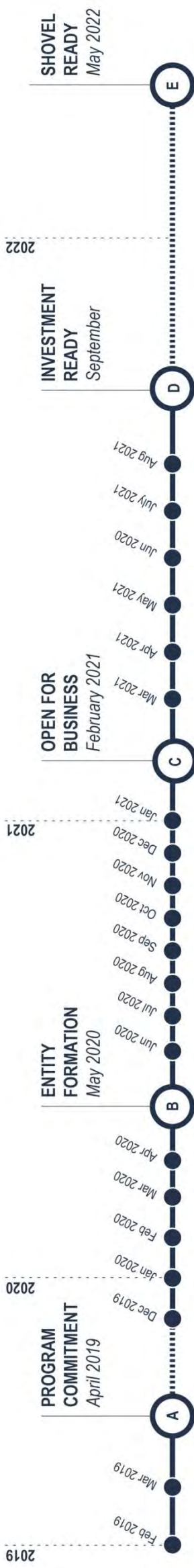
Traditional Land Use Study:

- Establishes a process by which TMIP supports AEP consultation with Indigenous communities including associated sub studies

Land Purchase Agreement:

- The agreement of final sale (or lease) and acquisition by TMIP of public land identified in the Land Acquisition Strategy

COLLABORATION STRATEGY



Regional Diversification & Readiness

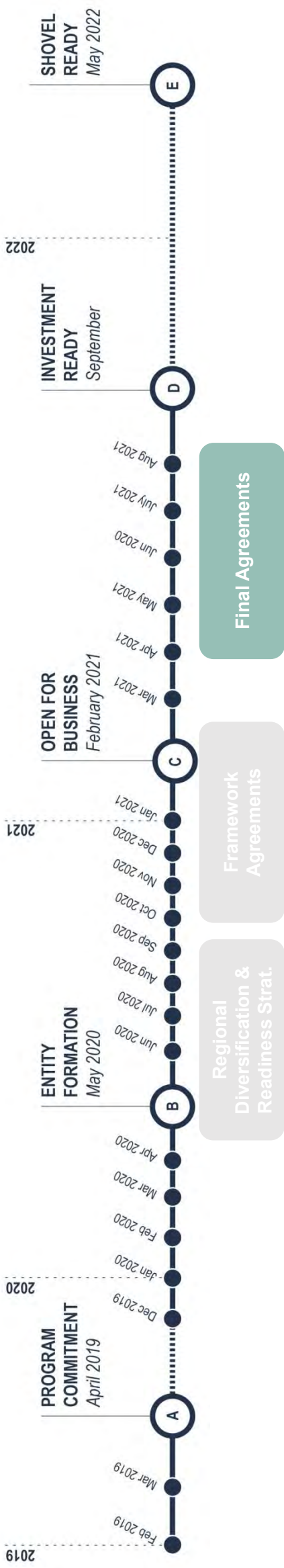
Strategy:

- A strategy based on stakeholder engagement to identify key economic, social, and other TMIP-related impacts upon regional communities and stakeholders
- Assists in attracting new businesses to the region to support TMIP development
- Informs discussion with other levels of government with respect to obtaining support for funding or infrastructure improvements to accommodate economic growth, population growth, and other requirements to support industrial development within the region

Framework Agreements:

- Establishes the criteria, such as employment, procurement opportunities, or equity positions, under which TMIP will work with local partners to take advantage of mutually beneficial opportunities provided by TMIP development
- Enhances TMIP's ability to gain support from Indigenous communities and key stakeholders, including other near-project communities

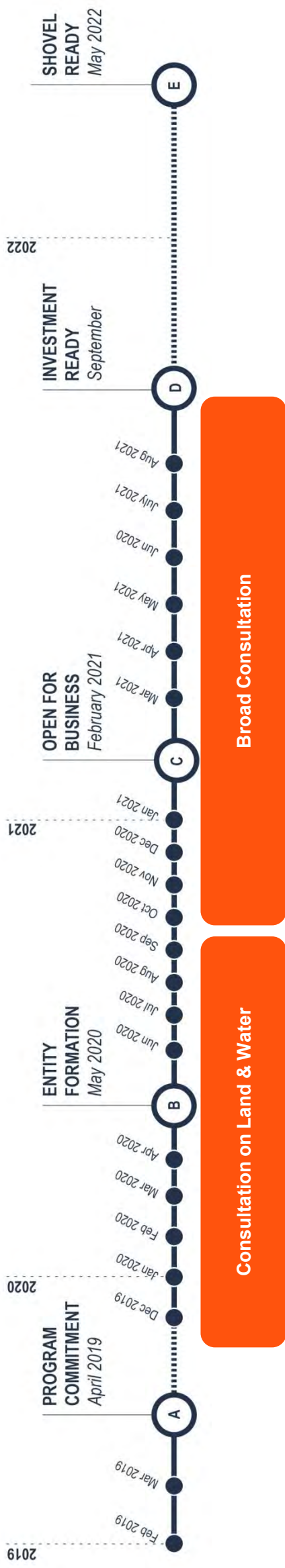
COLLABORATION STRATEGY



Final Agreements:

- Formal agreements with utilities, operators, Indigenous communities, and other stakeholders that establish the conditions under which the respective partners contribute to, and receive benefits from, the operation of TMIP.

CONSULTATION



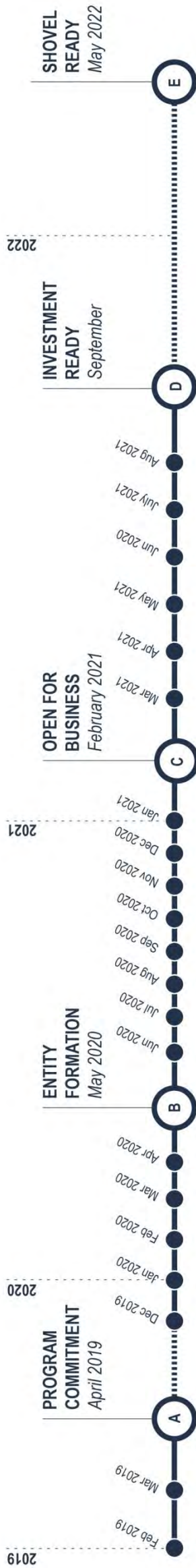
Consultation on Land and Water:

- Water Act (TMIP-led)
- Public Lands Act (AEP-led)
- Environmental Protection and Enhancement Act (Proponent-led)

Broad Consultation:

- Ongoing engagement with Indigenous communities, near-project communities, industrial and other stakeholders to discuss TMIP-related impacts, benefits, and economic opportunities associated with the Water Utility License
- Assists in satisfying the Province's Duty to Consult and helps obtain stakeholder "buy-in" for development plans
- Establishes via a stakeholder working group a forum for connecting with key stakeholders to explore business and partnership opportunities and address public concerns
- Ensures that TMIP obtains public and stakeholder feedback

AREA STRUCTURE PLAN



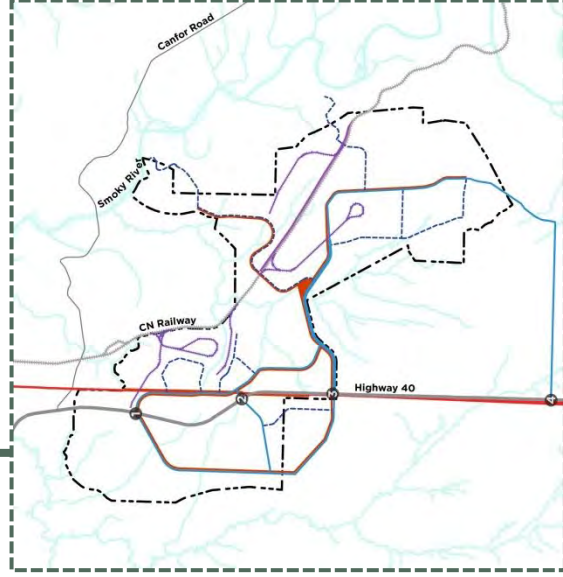
WULA

- Complete application on behalf of MD of Greenview
- Complete preliminary design work

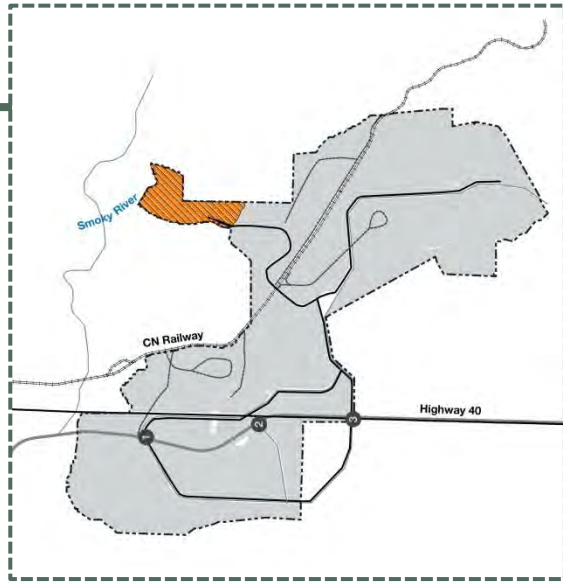
Detailed Plans / Easement Management

- Respond to requests to define common utility corridors
- Plan to minimize impact to existing rights of way and easements within TMIP
- Create setback guidelines for future operations

Detailed Plans/Easement Management

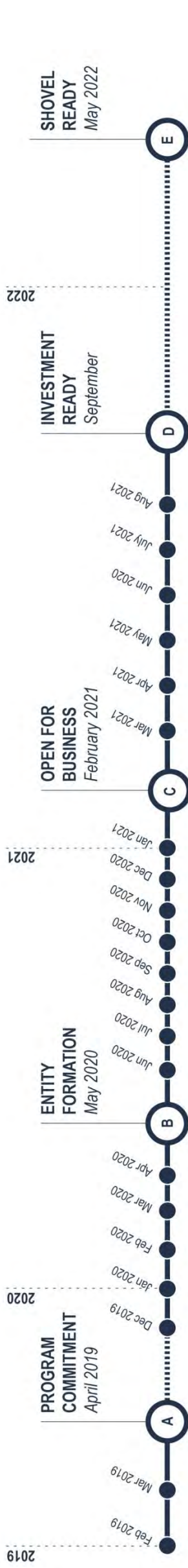


Water Utility License



For example: Railway, wells and infrastructure

AREA STRUCTURE PLAN

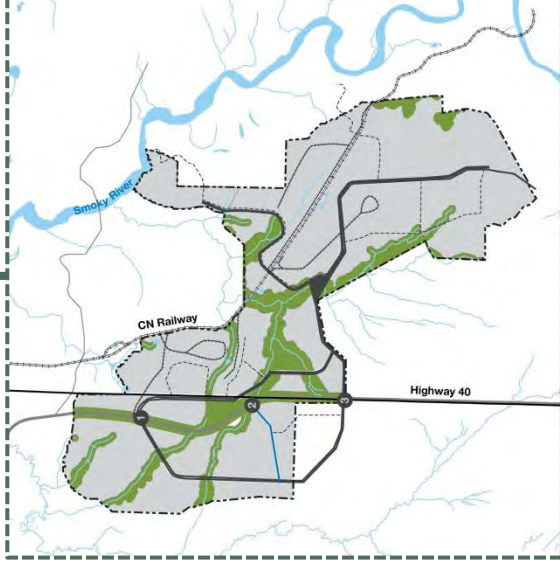


Capital Plan:

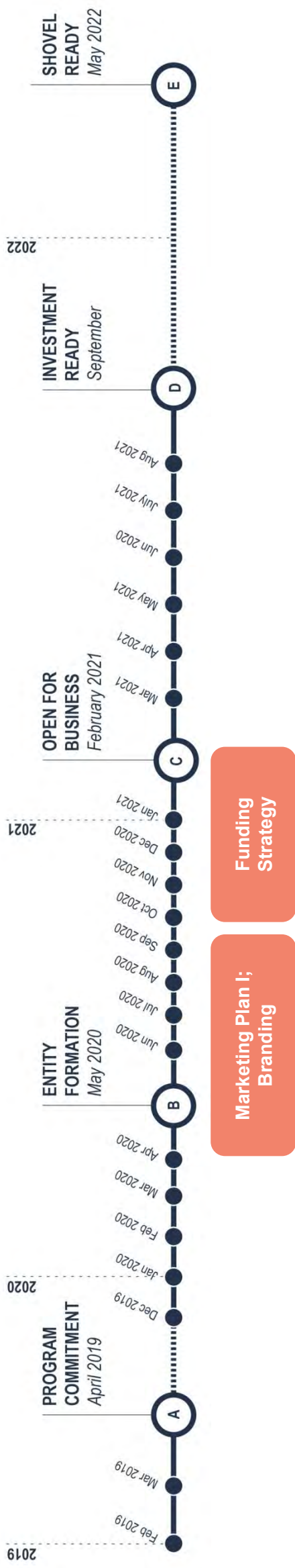
- Develop strategic and logistical plans to support and facilitate development of physical assets, including land, infrastructure, information and communications technology, and equipment, including critical maintenance and renewal

Social and Environmental Baseline:

- Prepare study plan
- Assess current conditions and establish indicators for social and environmental components to monitor
- Establish monitoring plan



ECONOMICS & MARKETING



Marketing Plan I, Branding

- Establishes the core messages and identifies the attractiveness of TMIP for regional, nation, and global investors
- Establishes a TMIP brand identity, including name, logo, website and promotion
- Assesses the various business opportunities and potential developers / markets for outreach

Funding Strategy:

- Establishes the process by which TMIP will identify and obtain financial support for development from other levels of government and attract regional and global investment in TMIP



REQUEST FOR DECISION

SUBJECT: Greenview Industrial Gateway Graphics
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: GM PRESENTER: KK
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to defer Greenview Industrial Gateway graphics review until the Tri-Municipal Industrial Partnership (TMIP) Committee has the opportunity to review at their next meeting.

BACKGROUND/PROPOSAL:

Administration believes that pursuing a final version of the Greenview Industrial Gateway(GIG) graphics is not timely and should be deferred until the TMIP committee has reconvened and formalized the governance structure of the TMIP entity. This duty should fall to the new Project Manager should Council move forward with that position.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is funds identified for the completion of the GIG graphics will not be spent before the new governance structure if finalized.

DISADVANTAGES OF THE RECOMMENDED ACTION:

2. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend or take no action to the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the TMIP committee of Council's decision.

ATTACHMENT(S): N/A



REQUEST FOR DECISION

SUBJECT: Grande Cache Cooperatives & Enterprises Terms of Reference
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER: KK
DEPARTMENT: COMMUNITY SERVICES GM: GM PRESENTER: LL
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve the Grande Cache Cooperatives & Enterprises Cemetery Committee amended Terms of Reference as presented.

BACKGROUND/PROPOSAL:

In December 2017, Councillor Delorme requested permission to develop a Cemetery Committee for the Grande Cache Cooperatives and Enterprises to manage and maintain grave sites at all the surrounding communities. Council approved funding to contribute to this committee through their annual budgeting process.

The Grande Cache Cooperatives and Enterprises Cemetery Committee Terms of Reference was approved by Council in May 2018 and the Committee Members were approved by Council in July 2018. There were no Committee Members appointed in 2019.

The Grande Cache Cooperatives and Enterprises Cemetery Committee have met once. The approved 2020 budget for this committee is \$5000.00. It has been difficult to retain board members due to attendance.

The current committee structure states the committee shall consist of up to 7 members, including the Ward 1 Councillor as well as one representative from each Coop and Enterprise. Councillor Delorme has requested the terms of reference be amended to state the following:

1. If an Enterprise or Cooperative does not provide a representative to sit on the committee, an additional representative shall be selected from amongst the participating Cooperatives & Enterprises.
 2. All expenses incurred associated with the operation of the cemeteries must be within the annual budget and shall be distributed evenly amongst the Cemeteries.
-

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will assist in retaining members on the Grande Cache Cooperatives & Enterprises Cemetery Committee allowing the committee to begin to meet regularly, set up a bank account and manage the rural cemeteries within the Cooperatives and Enterprises within Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1:

Council has the alternative to not accept the recommended motion, however in that case, the Grande Cache Cooperatives & Enterprises Cemetery Committee will not be able to appoint members to the group and manage the funds set aside by Greenview Council for the surrounding grave sites.

FINANCIAL IMPLICATION:

Direct Costs: Funds have been approved for the 2020 Budget.

Ongoing / Future Costs: Annual budgeted expense

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Collaborate

PUBLIC PARTICIPATION GOAL

Collaborate - To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solutions.

PROMISE TO THE PUBLIC

Collaborate - We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.

FOLLOW UP ACTIONS:

Administration will work with Councillor Delorme to set up and organize the Grande Cache Cooperatives & Enterprises Cemetery Committee.

ATTACHMENT(S):

- Draft Terms of Reference
- Approved Terms of Reference

Grande Cache Cooperatives & Enterprises

CEMETERY COMMITTEE

Terms of Reference

MANDATE:

The primary objective of the Grande Cache Cooperatives & Enterprises Cemetery Committee (*"Committee"*) is to manage rural cemeteries within the Cooperative and Enterprises in the Municipal District of Greenview (*"Greenview"*).

COMMITTEE STRUCTURE:

The Committee shall consist of up to seven (7) members:

- MD of Greenview Ward 1 Councillor
- One (1) representative from Wanyandie Flats Cooperative
- One (1) representative from Joachim Enterprises
- One (1) representative from Victor Lake Cooperative
- One (1) representative from Kamisak Development Corporation Ltd.
- One (1) representative from Susa Creek Cooperative
- One (1) representative from Muskeg Seepee Cooperative

Committee Members other than the Ward 1 Councillor, shall be appointed by their respective Cooperative or Enterprise. If an Enterprise or Cooperative does not provide a representative to sit on the committee, an additional representative shall be selected from amongst the participating Cooperatives & Enterprises. The committee representatives shall be approved by Greenview Council. The Members shall elect a Chair amongst themselves and designate a Recording Secretary.

QUORUM AND VOTING:

A majority of appointed Members constitute a quorum. All appointed Members of the Committee shall have one vote.

TERM:

Members are appointed by their respective Cooperative or Enterprise for four (4) years. Members missing three consecutive meetings without notification may be removed from the Committee. The Chair may ask the member to reconfirm their commitment to serve on the Committee. At the discretion of the Committee and in consultation with the member, a further absence of two (2) consecutive meetings may constitute the termination of the appointment. At such time the respective Cooperative

and Enterprise may appoint a replacement member to the Committee, to be approved by Greenview Council.

MEETING FREQUENCY:

Meetings will be held monthly, or as determined by the Committee.

DUTIES AND RESPONSIBILITIES:

- a) The Members of the Committee are responsible for making decisions based on funding provided by Greenview regarding the operation and maintenance of all cemeteries within the Grande Cache Cooperatives and Enterprises;
- b) The Members of the Committee shall ensure compliance with the Province of Alberta's *Cemeteries Act*;
- c) The Members of the Committee shall ensure compliance with Greenview's bylaws and policies;
- d) All expenses incurred associated with the operation of the cemeteries must be within the annual budget and shall be distributed evenly amongst the Cemeteries. If the Committee wishes to request additional funding for major expenditures, a separate funding request must be made to Greenview Council prior to the municipality's annual budgeting process for the following year.
- e) The Committee shall identify methods to raise additional revenues and balance their budget;
- f) Assistance for the operation and maintenance of the Cemeteries may be provided by Greenview Staff, by request.
- g) Provide a year-end report, on an annual basis, to Greenview Council on all activities and expenditures throughout the year.

AUTHORITY:

The Committee has the authority to function within the parameters of their Terms of Reference.

Grande Cache Cooperatives & Enterprises

CEMETERY COMMITTEE

Terms of Reference

MANDATE:

The primary objective of the Grande Cache Cooperatives & Enterprises Cemetery Committee (*"Committee"*) is to manage rural cemeteries within the Cooperative and Enterprises in the Municipal District of Greenview (*"Greenview"*).

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The Committee shall consist of up to seven (7) members:

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- One (1) representative from Victor Lake Cooperative
- One (1) representative from Kamisak Development Corporation Ltd.
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- One (1) representative from Muskeg Seepee Cooperative

Committee Members other than the Ward 1 Councillor, shall be appointed by their respective Cooperative or Enterprise, and approved by Greenview Council. The Members shall elect a Chair amongst themselves and designate a Recording Secretary.

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Meetings will be held monthly, or as determined by the Committee.

DUTIES AND RESPONSIBILITIES:

- a) The Members of the Committee are responsible for making decisions based on funding provided by Greenview regarding the operation and maintenance of all cemeteries within the Grande Cache Cooperatives and Enterprises;
- b) The Members of the Committee shall ensure compliance with the Province of Alberta's *Cemeteries Act*;
- c) The Members of the Committee shall ensure compliance with Greenview's bylaws and policies;
- d) All expenses incurred associated with the operation of the cemeteries must be within the annual budget. If the Committee wishes to request additional funding for major expenditures, a separate funding request must be made to Greenview Council prior to the municipality's annual budgeting process for the following year.
- e) The Committee shall identify methods to raise additional revenues and balance their budget;
- f) Assistance for the operation and maintenance of the Cemeteries may be provided by Greenview Staff, by request.
- g) Provide a year-end report, on an annual basis, to Greenview Council on all activities and expenditures throughout the year.

AUTHORITY:

The Committee has the authority to function within the parameters of their Terms of Reference.



REQUEST FOR DECISION

SUBJECT:	Heart River Housing Capital Requisition		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 13, 2020	CAO	MANAGER: GM
DEPARTMENT:	COMMUNITY SERVICES	ACAO SW	PRESENTER: AN
STRATEGIC PLAN:	Quality of Life		

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council provides Administration direction regarding the approval of the 2020 capital funding request for Heart River Housing.

BACKGROUND/PROPOSAL:

Heart River Housing is a management body established by Ministerial Order under the Alberta Housing Act. Heart River Housing (HRH) represents eleven (11) municipalities and provides a variety of housing types that are accessible to low or moderate income households. The eleven municipalities are M.D. of Greenview, Big Lakes County, Northern Sunrise County, M.D. Smoky River, Town of Fox Creek, Town of High Prairie, Town of Valleyview, Town of Falher, Town of McLennan, Village of Donnelly and Village of Girouxville.

On January 29, 2020 Heart River Housing submitted the 2020 requisition letter, however, it was unfortunately this was sent to the former Chief Administrative Officer (CAO) of Greenview and current Administration did not receive it. On April 15th, 2020 Greenview Administration successfully received the requisition at which time determined that HRH had changed their method of requisition to include a combined request that included a lump sum total for operational and capital funding. In the past Heart River Housing presented capital requests to Council in a presentation format for their consideration. The Greenview combined requisition for the 2020 calendar year was a total of \$1,241,773.00, however Greenview allocated \$693,273.00 in the budget. Administration contacted Heart River Housing to acquire further details regarding the capital requisition and explained that the proposed capital requests are to be presented to the municipalities for Council's consideration. The information received from the Housing Advisor from the Ministry of Seniors and Housing was presented to Heart River Housing as follows:

Housing management bodies (HMBs), such as The Evergreens Foundation, that provide lodge accommodation have the ability to requisition those municipalities for which the HMB provides lodge accommodation. A "requisition" in Alberta means the amount of property taxes to be raised by

taxpayers in a municipality for cost-shared programs. According to the section 7 of the Alberta Housing Act (AHA):

On or before April 30 in any year a management body that provides lodge accommodation may requisition those municipalities for which the management body provides lodge accommodation for (a) the amount of the management body's annual deficit for the previous fiscal year arising from the provision of lodge accommodation, and (b) any amounts necessary to establish or continue a reserve fund for the management body.

As funding for capital planning, capital development, or capital renewal would not fall under this definition, it would not qualify as a requisition, rather it would be considered a contribution instead. Housing management bodies are able to request for any contributions from municipalities; however, all parties must be in agreement for any contributions outside of requisitioning. Therefore, if one or more municipalities do not agree to providing an additional contribution for capital, they may deny this request.

A similar discussion was conducted earlier with Evergreens Foundation when Greenview received an operational requisition and a separate capital requisition. The Evergreens Foundation capital request was presented to Council for consideration on April 14, 2020. Administration was directed to acquire additional information to present to Council and the collected information will be presented at an upcoming Council Meeting.

A letter was submitted from the Greenview Chief Administration Officer to the Heart River Housing Chief Administrative Housing Officer requesting the lump sum to be separated into two components, one being operational requisition as allowed in the Alberta Housing Act, and the other being the capital reserve request. In the letter it stated that Greenview enclosed a cheque in the amount of \$644,755.00 (the amount of the 2019 operating requisition) as partial payment of the 2020 operating requisition. The letter further asked that Heart River Housing provide the balance required for the 2020 operating requisition and the 2020 capital requisition (separate amounts) so that Greenview could finalize the matter. At that time Greenview will be able to forward the balance owing for the 2020 operating requisition and present Council with the capital request for their funding consideration. On June 7th, 2020 the Greenview CAO received an email message with a breakdown of the operational and capital requests. The new breakdown consists of \$720,313.00 operating requisition and \$521,460.00 capital request.

On June 25th, Heart River Housing provided a letter stating that a strategic plan had been completed. The letter states that Heart River Housing has completed three Housing Needs Assessments in the past two years, for the Fox Creek and High Prairie region, both completed in 2019 and the Smoky River region was completed in June 2020. The board built the Strategic Plan based on the results from the housing needs assessments. The information gathered indicated that a consistent increase in the need for seniors housing across the region was needed. The 2021 – 2023 Business plan will be provided to Greenview soon. In addition the letter indicated that Heart River Housing did not receive any concerns from the letter sent to all member municipalities on January 25th, 2020. The letter sent to all the municipalities outlined the one (1) million dollar per year capital requisition and the intended allocation. A proposed "Letter of Understanding" was included for Council to sign if deemed acceptable by July 31st, 2020. Administration has concerns with the "Letter of Understanding" and has submitted a request to the Heart River Housing Chief Administrative

Officer for an in-person meeting to gather clarification and to recommend the revisions to reflect the clarification details.

Administration has noted a number of areas for improvement on the “Letter of Understanding” and is seeking Council direction.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action relevant to the capital requisition is that Administration will be able to clarify the proposed “Letter of Understanding” and Council will have an opportunity to have questions regarding the capital projects be answered.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: N/A.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

ATTACHMENT(S):

- Heart River Housing – Requisition Email January 29, 2020

- Heart River Housing Requisition Letter dated January 25th with Lump Sum Operational and Capital Requisition
- Heart River Housing Requisition split (Operational and Capital)
- Heart River Housing Letter dated June 25th, 2020 – Strategic Direction 2020/21

From: [Teresa Marin](#)
To: [Aleks Nelson](#)
Subject: FW: 2020 Municipal Requisition
Date: April 24, 2020 1:36:00 PM
Attachments: [2020 Heart River Housing Requisition Letter to Council.pdf](#)
[2020 Requisition Chart by Municipality - MD of Greenview.pdf](#)
Importance: High

Hi Aleks,

This is the pdf copies we received by email from Heart River Housing.

Thank you.
Teresa

From: Gail Olansky <gail@heartriverhousing.ca>
Sent: April 15, 2020 2:03 PM
To: Teresa Marin <Teresa.Marin@MDGreenview.ab.ca>
Subject: FW: 2020 Municipal Requisition
Importance: High

Good Afternoon Teresa,

I am forwarding this email to you as per instructions from our Finance Manager. Is this something I should send to you each year going forward? Please let me know. Thanks so much.

V. Gail Olansky
Accounts Receivable/Payroll Admin.
Heart River Housing
Box 909 High Prairie, AB T0G 1E0
P: 780-523-5282 F: 780-523-5283
www.heartriverhousing.ca

From: Gail Olansky
Sent: January 29, 2020 8:38 AM
To: mike.haugen@mdgreenview.ab.ca
Subject: 2020 Municipal Requisition

Good Morning Mike,

Please find attached your 2020 requisition request letter as well as a Municipality chart with the breakdown of all assessments. If you have any questions or notice any discrepancies, please contact our office. Thank you.

V. Gail Olansky

Accounts Receivable/Payroll Admin.
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January 25th, 2020

Dear Reeve's/ Mayor's and Council's

Re: 2020 Seniors Lodge Requisition - Heart River Housing

The Board of Directors of Heart River Housing finalized the 2020 requisitions at their December 2019 meeting. The information attached indicates your municipality's percentage of the total 2020 equalized assessment for all contributing municipalities and your net 2020 requisition. Please note requisition funds can only be used for the lodge program.

Heart River Housing has completed three needs assessments in the past two years, Fox Creek, the High Prairie Region (both completed in 2019) and the Smoky River Region (target completion March 2020). From these needs studies it has shown a continuing increase in the need for seniors housing. The board has looked at all regions and has set the following direction for each community in the 2020-2022 Business Plan.

Fox Creek; Build an 8-unit addition to the existing Iosegun Manor under our Affordable Housing portfolio. HRH will be using funding from two of our municipal partners, applying for funding from the province and community fundraising. No requisition funding will be used as it is a senior self-contained building and not attached to a lodge.

Valleyview Region; Although we have a waiting list at our Red Willow Lodge it has decreased in the past 6 months, in December a new private lodge/ supportive living complex opened. The board feels we should wait at least a year to see what effect the new complex has on our wait list (status Quo for now).

Smoky River Region; HRH is currently conducting a full housing needs study for the region, from that study we will explore options and develop a business case, setting a new direction for the 2021-2023 Business Plan. The report is targeted to be complete by March 2020.

High Prairie/ Big Lakes Region; A Needs Study was completed in 2019 and we are now in the process of finalizing a business case based on the study. The wait list for lodge and independent living units has increased 135% in the past two years, we currently have over 50 people on our wait list. HRH is looking at adding 30 units to the existing 53 units Pleasantview Lodge in High Prairie. The cost of the project is estimated to be 8.6 million.



The board has determined to be more proactive in keeping seniors in our communities and ask HRH regional tax payers to support a 1 million dollar a year requisition to go directly to Capital Lodge Projects. HRH anticipates the current provincial government will only fund a small portion (if any) of new lodges or additions to existing lodges. We will work with province to try to get as much funding support as we can. The private sector has not come into our communities, we are the only option available.

We have looked at most individual tax payers, currently on average a household pays about **\$65 per year** for senior's requisition, this would double to approximately **\$135 per year**. We feel this is an important step to having seniors living options in our communities.

We are looking at all "Housing Needs Studies" and feel this is the first step in acquiring the service for our seniors in our Region. Projects are priorities by need and long term financial viability.

We would also like to thank you for the good communication with your council regarding housing issues in your community. HRH looks forward to continuing our strong relationships with the 11 municipalities in our region.

If you would like me to do a presentation to your council, I am more than willing to do so, if you have any concerns about the direction of Heart River Housing please feel free to contact our office. If your rate payers have any questions, please direct them to myself.

Lindsay Pratt @ 780-523-5282 lindsay@heartriverhousing.ca

Sincerely,

LJ Pratt

Lindsay Pratt
Chief Administrative Officer
Heart River Housing

P.O. Box 909, High Prairie, Alberta T0G 1E0
telephone (780) 523-5282
fax (780) 523-5283
www.heartriverhousing.ca

2020 Heart River Housing Requisition

MUNICIPALITY	EQUALIZED ASSESSMENT 2019	Requisition 2019	EQUALIZED ASSESSMENT 2020	% of total	2020 Requisition
M.D. Greenview #16	3,883,311,601	\$644,755	4,020,214,207	52.15%	\$1,241,773
Big Lakes County	1,293,412,636	\$214,748	1,440,471,667	18.68%	\$444,936
Northern Sunrise County	659,294,478	\$109,464	660,540,870	8.57%	\$204,029
M.D. Smoky River #130	555,695,598	\$92,263	539,409,107	7.00%	\$166,614
Town of Fox Creek	368,500,814	\$61,183	361,044,977	4.68%	\$111,520
Town of High Prairie	302,637,511	\$50,248	300,218,291	3.89%	\$92,732
Town of Valleyview	220,554,500	\$36,619	216,508,073	2.81%	\$66,875
Town of Falher	87,237,397	\$14,484	89,734,126	1.16%	\$27,717
Town of McLennan	42,641,953	\$7,080	42,835,272	0.56%	\$13,231
Village of Donnelly	23,275,940	\$3,865	23,275,940	0.30%	\$7,190
Village of Girouxville	15,833,779	\$2,629	15,284,499	0.20%	\$4,721
TOTALS	7,360,939,567	1,237,339.00	7,709,537,029	100.00%	2,381,339.00

\$2,381,339.00

MD of Greenview

If you are willing to pay in one lump sum, please forward the full amount of **\$1,241,773.00**.

If you wish to remit quarterly, we have provided the following payment schedule:

Payment Due	March 31, 2020	\$310,443.25
	June 30, 2020	\$310,443.25
	September 30, 2020	\$310,443.25
	December 31, 2020	\$310,443.25

In the past we have not sent invoices or reminders.

If you chose to pay quarterly, we ask that the dates and amounts are set up in your systems.

2020 Heart River Housing operating Requisition

MUNICIPALITY	EQUALIZED ASSESSMENT 2020	% of total	2020 operating Requisition	2020 capital Requisition
M.D. Greenview #16	4,020,214,207	52.15%	\$720,313	\$521,460
Big Lakes County	1,440,471,667	18.68%	\$258,093	\$186,843
Northern Sunrise County	660,540,870	8.57%	\$118,351	\$85,678
M.D. Smoky River #130	539,409,107	7.00%	\$96,647	\$69,966
Town of Fox Creek	361,044,977	4.68%	\$64,689	\$46,831
Town of High Prairie	300,218,291	3.89%	\$53,791	\$38,941
Town of Valleyview	216,508,073	2.81%	\$38,792	\$28,083
Town of Falher	89,734,126	1.16%	\$16,078	\$11,639
Town of McLennan	42,835,272	0.56%	\$7,675	\$5,556
Village of Donnelly	23,275,940	0.30%	\$4,170	\$3,019
Village of Girouxville	15,284,499	0.20%	\$2,739	\$1,983
TOTALS	7,709,537,029	100.00%	1,381,339.00	1,000,000.00



June 25th, 2020

Dear Reeve's/Mayor's and Council's

Re: Heart River Housing Strategic Direction 2020/21

Heart River Housing has completed its strategic plan. Like every year we give our member municipalities a copy of our business plan and ask for their support. This process ensures there will be no surprises to member municipalities, and you have an opportunity to clarify the direction of Heart River Housing.

HRH has completed three Housing Needs Assessments in the past two years, Fox Creek and, the High Prairie Region (both completed in 2019) and the Smoky River Region (completed in June 2020). From these housing needs assessments, the board has built our Strategic Plan, the 2020/21 Strategic priorities are attached. The information shows a consistent increase in the need for seniors housing across the region. At our strategic planning session on June 20th, 2020, the board set the following direction and priorities for each community and is reflected in the 2021-2023 Business Plan. You will be receiving the final copy of the business plan shortly.

Fox Creek; Continue to lobby the Province for the final 1.5 million required to build an 8-unit addition onto the existing Iosegun Manor under our Affordable Housing portfolio. **No requisition** funding will be used for this project.

Valleyview Region; Although we have a waitlist at our Red Willow Lodge it has decreased in the past 6 months, in December 2019 a new private lodge/supportive living complex opened. The board feels we should wait at least a year to see what effect the new complex has on our waitlist (status quo for now). We will continue to work with the town on an affordable housing project they will be doing. **No requisition** funding will be used for this project.

Girouxville & Donnelly; Based on the regional Housing Needs assessment, HRH will explore remodeling some senior self-contained units from 1-bedroom to 2-bedroom units. This will use government funds to complete as they are government-owned buildings. **No requisition** funding will be used for this project.

McLennan; The regional Housing Needs Assessment determined HRH should explore two options in McLennan. Look at adding independent senior units in the vacant wing of the Hospital as well as remodeling 1-bedroom senior's units into 2-bedroom units at the existing Legion Manor West. For both options, HRH would seek government funding and **no requisition** funding will be used for this project.

Villa Beausejour Addition Falher; Based on the regional Housing Needs Assessment and Business Case completed in 2020. The need was identified for more seniors housing, statistics show a major increase in seniors over the next 25 years within the region and across the country. HRH is looking at adding 10 units to the existing 69 units at Villa Beausejour lodge in Falher. The cost of the project is estimated to be \$3.6 million, with a possible start date of Spring 2022. HRH will borrow the funds and Requisition will be collected over the next 11 years to pay for the loan for the capital cost of the project

Pleasantview Lodge Addition High Prairie; A Needs Assessment and Business Case were completed in 2019/20. The waitlist for lodge and independent living units has increased 135% in the past two years, we currently have over 50 people on our waitlist. HRH is looking at adding 20 units to the existing 53 and with an option of an additional 10 units. The cost of the project is estimated to be \$7.4 million with a possible start date of Spring 2021. HRH will borrow the funds and Requisition will be collected over the next 11 years to pay for the loan for the capital cost of the project.

Big Lakes County; The communities of Faust, Grouard, and Kinuso were looked at in the 2019 assessment and found the need does not warrant more units at this time, HRH will continue to monitor.

Heart River Housing did not receive any concerns from a letter sent to all member municipalities on January 25th, 2020. The letter outlined the 1 million dollar per year capital requisition and what these funds are allocated to. If you would like to have a presentation to your council to ensure there is no misunderstanding or unanswered questions, please call me. If no presentation is required, **Please have your council sign off on the attached Letter of Understanding.** For us to proceed in a timely matter we ask you to return a signed copy of the Letter of Understanding by July 31st, 2020

We would also like to thank you for the good communication with your council regarding housing issues in your community. HRH looks forward to continuing our strong relationships with the 11 municipalities in our region. Any concerns please feel free to contact our office. If your ratepayers have any questions, please direct them to me.

Lindsay Pratt @ 780-523-5282 lindsay@heartriverhousing.ca

Sincerely,

LJ Pratt

Lindsay Pratt
Chief Administrative Officer
Heart River Housing

P.O. Box 909, High Prairie, Alberta T0G 1E0
telephone (780) 523-5282
fax (780) 523-5283
www.heartriverhousing.ca

Letter of Understanding

Heart River Housing is established under a Ministerial Order and is governed by a Board made up of representatives from eleven municipalities. The Management Body Board is an empowered body, charged with accountability for the authority over the organization's activities.

The following is to clarify the funding of operating requisitions, capital requisitions and future capital projects within the region, Heart River Housing wishes to have all municipalities support the following;

1. Heart River Housing bases its yearly operating requisition on current years' budget.
 - a. This amount is divided based on equalized assessment across the entire Heart River Housing boundaries.
 - b. The boundaries are established in the Heart River Housing's Ministerial Order.

2. Heart River Housing establishes restricted reserve accounts.
 - a. Maximum reserve amounts are established by the board and review every year based on the Business Plan.
 - b. Operating reserves
 - i. Funds reserved and allocated for emergency only
 - ii. Currently, it is at its maximum amount of \$200,000
 - iii. If funding was spent in an emergency, it requires board approval and would be replenished by all 11 municipalities by way of equalized assessment in the following year.
 - c. Capital Reserves
 - i. The Capital reserves are funded by all 11 municipalities by way of equalized assessment.
 - ii. Currently, the capital requisition is allocated to the Capital Reserve fund.
 - iii. Capital reserves will be allocated according to Appendix "A"

3. Heart River Housing is approved to borrow up to 11 million dollars, to finance the construction of additional lodge units at Pleasantview Lodge in High Prairie & Villa Beausejour in Falher.
 - a. The specific loan amount will be established at the time of construction and based on construction costs and capital reserve amounts.

Municipality _____ Representative _____

Position _____ Date _____

Heart River Housing _____ Representative _____

Position _____ Date _____

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telephone (780) 523-5282
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Appendix “A”

- Currently the capital reserve is established for the construction of:
 - Pleasantview Lodge addition High Prairie.
 - Villa Beausejour addition in Falher.
 - These projects are approved in the Heart River Housing Business plan.
 - The capital requisition is 1 million dollars per year starting in 2020 and running consecutively for 11 years.
 - Once construction starts in 2021 the capital requisition will be used to pay the capital projects loan payments.

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Heart River Housing 2020/21 Strategic Priorities

Below are the 2020/21 Strategic Priorities established by the HRH board and approved in June 2020. The priorities are laid out in no particular order, some of the project depend on funding out of our control and will wait until that funding is available.

❖ **Central Office Moving**

- Relocate Central office out of Pleasantview Lodge
 - The new facility will be home to central administration, shop and storage facility
 - Purchase and renovate existing building in High Prairie.
 - HRH staff have already completed a full pre-purchase investigation
 - ◆ Building condition analysis
 - ◆ Renovation costs
 - ◆ Building functionality
 - Target timeline - August 1st 2020 Purchase office building
 - Renovations to be completed by January 2021
 - Move-in Spring 2021
 - Funding
 - HRH Owned Reserves
 - NO REQUISITION FUNDING

❖ **Pleasantview Lodge Addition Project**

- HRH Seniors Project sub-committee recommended to construct a 20 unit addition to Pleasantview Lodge in High Prairie
 - The recommendation is based on the Housing Needs study and Business case completed in late 2019
 - Construct 20 - 1 & 2 bedroom senior's Lodge units onto the existing Pleasantview Lodge in High Prairie.
 - Timeline
 - ◆ Engage an architect to bring project to tender stage
 - Start July 2020, with target completion February 2021
 - ◆ Target construction start date March 2021
 - Funding required
 - ◆ \$7.6 million from
 - HRH Lodge Capital Reserves
 - Loan from ether
 - Member municipalities
 - Bank
 - ◆ Loan to be paid back over 11 years from Capital Requisitions

❖ **Town of Valleyview Affordable Housing (9 Units)**

- 9 Social Family Housing units transfer to Town of Valleyview
 - Town must build an affordable housing building before transfer can proceed, once that is completed HRH will transfer the units to the town for the town to sell
 - Sign transfer and administration agreement with the Town of Valleyview
 - Target start date:
 - Will depend on the town building an affordable housing project.
 - No HRH funding required

❖ **Iosegun Manor Addition - Seniors Affordable Apartments**

- Construct an 8-unit addition and common area in Fox Creek
 - Project is tender ready as of March 15th, 2020
 - Construction cost 3.5 million
 - Land transferred and rezoned from Town of Fox Creek completed
 - Development Permit completed
 - CMHC funding application -seed and co-investment funding completed
- Project scope
 - 8 seniors independent living units
 - Attached to existing Iosegun Manor
 - 4 2-bedroom units targeted at 10% below market
 - 4 1-bedroom units targeted to be 25% below market
 - Common area to be used to facilitate
 - ◆ Seniors community needs
 - ◆ Home Care
 - ◆ Possible one meal a day service in the future
- Timeline
 - Tender ready now (will proceed as soon as HRH secures the extra 1.5 million)
- Funding 3.5 million
 - MD of Greenview committed 2 million (for the common area only)
 - Town of Fox Creek has supplied the land required. (\$380,000)
 - Community fundraising campaign target \$100,000
 - Seeking 1.5 Million funding from the department
 - ◆ Project will be on hold until HRH finds 1.5 million
 - ◆ **NO REQUISITION FUNDING**

❖ **Smoky River Housing Needs Study**

- **Housing Needs Assessment completed June 15, 2020**
 - Showed a need for more seniors housing in the Smoky River Region
 - Specifically, 1-2-bedroom units.

- **Remodel**
 - Remodel government-owned one-bedroom SSC units into two-bedroom units. Take 3 one-bedroom units to turn them into 2 two-bedroom units. SSC projects in each community will be reviewed to see if it is structurally feasible and if we can afford to lose units within each community. This strategy presents a financially viable option to augment the new build strategy, as this would be catering for the independent seniors across the region that prefer to remain in their community.
 - Target timeline
 - ◆ Projects completed one at a time over 5 years as units become vacant
 - Funding
 - ◆ Seek funding from the Province. NO REQUISITION FUNDING

- **Explore McLennan Vacant Hospital Wing Office**
 - Renovate wing of hospital for seniors independent living
 - ◆ Cost unknown /Feasibility unknown
 - ◆ Explore options September – December 2020
 - Only funding available would be through the province.
 - ◆ NO REQUISITION FUNDING

- **Villa Beausejour Addition**
 - Construct a 10-unit addition to Lodge Villa Beausejour with 4 (one-bedroom) and 6 (two-bedroom) units.
 - Target Timeline
 - Review plan with Province and Town of Falher September 2020
 - Start Design phase March 2021
 - Possible construction starts date April 2022
 - Funding
 - 3.64 million from
 - HRH Lodge Capital Reserves
 - Loan from ether
 - Member municipalities
 - Bank
 - Loan to be paid back over 11 years from Capital Requisitions
 - Possible partners
 - Provincial Government and/or HRH capital requisitions.

❖ Home Care

- Seek a Homecare contract to have HRH deliver the health service currently required
- Based on the actions through the Covid-19 pandemic it would be beneficial to have homecare in our lodges be employees of HRH
- Form an HRH committee
 - Explore possible solution & possible funding required
 - Work to have a consistent delivery of services across our region
 - Engage Ministers of Health and Seniors and Housing
 - Staff will continue to work with homecare to develop good communication to deliver care to the resident.
- Timeline After Covid-19 slows down
- Funding
 - No external funding required

❖ Tenant Support

- Board to lobby for funding or this position



REQUEST FOR DECISION

SUBJECT: Policy AD26 Surplus Asset
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 13, 2020
DEPARTMENT: FINANCE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM: AN

MANAGER:
PRESENTER: DL

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – *Policy # AD26*

RECOMMENDED ACTION:

MOTION: That Council direct Administration to update Policy #AD26.

BACKGROUND/PROPOSAL:

At the June 15, 2020 Regular Council meeting, Councillor Delorme put forward a notice of motion to direct administration to find options on surplus fleet vehicles.

Further review of Council policies revealed Policy #AD26 deals with the issue of disposing of surplus assets, including equipment, fixed assets, furniture, machinery and vehicles. According to the policy, Council must annually approve a list of surplus assets that are to be disposed of. The policy further outlines the process by which the CAO would dispose of assets (public tender or public auction).

The policy should be updated and any changes Council wishes to make can be incorporated into the updated policy. Some changes that could be included are:

- a. Threshold limits (should Council be approving disposal of items only over a certain \$ amount?) and leaving items with a low market value to the discretion of the CAO?
 - b. Should certain asset classifications be disposed of by donation to a not-for-profit organization if they are deemed surplus?
-

BENEFITS OF THE RECOMMENDED ACTION:

1. Council will review an old policy and provide direction on any updates needed.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may chose to leave the policy as is, however it will not be updated into the current format.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will add to the Policy Review Committee agenda of July 14, 2020 with any recommended changes. This will be a late item.

ATTACHMENT(S):

- Policy #AD 26



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
ADMINISTRATION

POLICY NUMBER: AD 26

POLICY TITLE: SURPLUS ASSETS

Page 1 of 2

Date Adopted by Council / Motion Number:

10.03.824

PURPOSE:

To provide a process for disposal of surplus assets held by the Municipality.

POLICY:

- 1.0 In February of each calendar year, the Directors will compile a list of all surplus equipment, fixed assets, furniture, machinery and vehicles from their respective departments. This surplus list will be forwarded to the Manager of Finance prior to March 31st of each year.
- 2.0 Council will declare by resolution those items from the fixed assets list that will be declared as surplus, and the disposal method.
- 3.0 Council may establish a reserve bid, where deemed appropriate.
- 4.0 The C.A.O. will be responsible to ensure that the declared surplus items are disposed of, within six months of declaration, by either public tender or public auction.
- 5.0 If an employee submits a tender for surplus items, the employee will not be involved in the opening of tenders.
- 6.0 All tender awards must be approved by Council.
- 7.0 Proceeds from the sale of surplus items will be deposited into the related capital reserve.
- 8.0 Upon the surplus items tender being awarded, they will be removed from the M.D. premises, or acceptable arrangements made with the C.A.O. or his designate, within seven (7) business days from the tender award date. Prior to removal, the account must be paid in full, and the purchaser must sign a 'Receipt of Goods' form. A member of the M.D. staff must be present when the asset is picked up and will verify that the purchaser has a paid receipt.

POLICY TITLE: SURPLUS ASSETS	Page 2 of 2
Date Adopted by Council / Motion Number:	03.04.239

9.0 If a surplus item is not picked up within the seven (7) day time limit, the C.A.O. or his designate may dispose of the item.

REEVE

C.A.O.

TITLE: PROCEDURES FOR SURPLUS ASSETS	Page 1 of 1
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PROCEDURE:

- 1.0 The C.A.O. will direct staff to identify all items declared as surplus to be cataloged, listed and marked as clearly as possible for general public viewing.

- 2.0 Employees compiling inventory of surplus items will document, sign, and have a senior staff official sign under their signature, verifying items to be sold.

- 3.0 Surplus items will be removed from the inventory list and their depreciated costs removed from the Fixed Assets Ledger and the General Ledger by the Manager of Finance.

C.A.O.



REQUEST FOR DECISION

SUBJECT: Policy 6321 Beaver Harvest
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 13, 2020
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Level of Service

REVIEWED AND APPROVED FOR SUBMISSION
CAO: DT
GM:

MANAGER:
PRESENTER: SW

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 6321 Beaver Harvest, as presented.

BACKGROUND/PROPOSAL:

At the Council Meeting June 22, 2020, Council provided feedback on policy 6321 Beaver Harvest.

The following recommendations were made:

- “Administration” be added to Provision 2.1
- Provision 2.1(d) be removed.
- “Trappers” be removed from Provision 2.3 and “contracted” be added to read “Problem Wildlife personnel employed or contracted by Greenview are exempt from this program.”
- The bounty be set at \$30.00 instead of \$25.00
- Provision 3.2 be removed.

BENEFITS OF THE RECOMMENDED ACTION:

1. Greenview will have a beaver bounty program to help manage problem beaver that cause damage to Greenview infrastructure and private property.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may make additional recommendations.

FINANCIAL IMPLICATION:

The financial implications are unknown at this time. There was no funds budgeted for a beaver harvest program in 2020.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the policy register with the new policy.

ATTACHMENT(S):

- Policy 6321

Title: Beaver Harvest Program

Policy No: 6321

Effective Date:

Motion Number:

Supersedes Policy No: NONE

Review Date:



Purpose: Greenview is committed to protecting municipal infrastructure from water movement problems related to beaver activity. Greenview will implement the policy and procedures to provide for the harvest and/or removal of beaver dams, for the purpose of preventing damage to infrastructure and flooding caused by beavers.

1. DEFINITIONS

1.1 **Greenview** means the Municipal District of Greenview No. 16

2. POLICY STATEMENT

2.1 Greenview **Administration** shall prioritize the harvesting of beaver and/or removal of beaver dams in the following order:

- a) Areas that occur on Greenview land and cause operational and/or structural integrity issues to municipal infrastructure (i.e., roads, bridges, culverts etc.), at no cost.
- b) Areas that occur on Greenview land that is currently or has the potential to cause damage/flooding to private land such as yard sites and agricultural crops and pasture land, at no cost.
- c) Areas that occur on drainage ditches registered by Greenview to prevent flooding of agricultural land, at no cost and with landowner authorization as per policy procedure.
- d) ~~Removal of Beaver dams that occur on private or leased land, at a fee of \$100.00 per dam and with landowner/lessee authorization as per policy procedure.~~

2.2 Greenview shall hold a valid Damage Control License authorizing the removal of beavers.

2.3 Greenview shall implement a Beaver Harvest Incentive Program that will pay a bounty of (\$25.00) twenty-five dollars for each beaver harvested by a ratepayer or resident within the municipal boundaries of Greenview in accordance with policy procedure. ~~Trappers or Problem Wildlife~~ personnel employed **or contracted** by Greenview are exempt from this program.

2.4 Greenview will maintain a license authorizing the appropriate handling and use of explosives for the purpose of blasting beaver dams (i.e., licensed magazine, certified blaster).

2.5 Landowners with beaver issues on private land (i.e., agricultural crop and pasture lands, yards etc.) are encouraged to rectify the issue independently.

3. PROCEDURE

- 3.1. All beaver dam removal on designated watercourses must comply with all relevant acts (i.e., Fisheries Act, Alberta's Water Act, Public Lands Act etc.).
- 3.2. ~~Beaver lodges will only be removed upon approval of Alberta Environment and Parks, Fish and Wildlife Division on a case-by-case basis.~~
- 3.3. The Manager of Agricultural Services, or their designate, shall work with internal departments and the public on prioritizing the harvesting and/or removal of beaver dams in accordance with section 2.1 of this policy.
- 3.4. The Manager of Agricultural Services, or their designate, shall ensure the delivery of the Beaver Harvest Incentive Program.
- 3.5. Beavers harvested under the Beaver Harvest Incentive Program will be compensated upon a signed declaration of the following:
 - a) The legal land location where the beaver was harvested.
 - b) The date of harvest.
 - c) The harvest was conducted in a lawful manner, in accordance with current legislation.
 - d) The participant had permission to harvest on said land.
 - e) The beaver tail is marked by a Greenview employee, in the presence of the individual who harvested the animal.
- 3.6. Disposal of all beavers submitted under the Beaver Harvest Incentive Program will be the responsibility of the person submitting the carcass/tail after proper submission procedures have taken place.
- 3.7. Removal of beaver dams that occur on private or leased land and will be charged a fee for service will be completed upon the successful submission of a Request for Beaver Dam Removal application form, available at the Agricultural Services Building.



REQUEST FOR DECISION

SUBJECT: **Penson School – Junior Kindergarten Program**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: PRESENTER: GM
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the request from Penson School in Grovedale relating to financial assistance for the Junior Kindergarten Program be respectfully denied.

BACKGROUND/PROPOSAL:

Penson School located in Grovedale and within the Peace Wapiti Public School Division has approximately 150 students from Junior Kindergarten to grade 8.

The Penson School principal has conveyed in a letter submitted to Greenview his concerns with the school budget cuts that may result in the loss of funding for the Junior Kindergarten program. The Junior Kindergarten program for children 3 or 4 years old, offers student support with speech and language, fine motor skills, gross motor skills, social skills and academics. The Junior Kindergarten program runs Mondays and Wednesdays and follows the school calendar. The school offers a morning and/or an afternoon program and students with complex needs are offered the ability to stay full days to enhance their programming.

The principal is requesting Greenview to provide \$18,500.00 in grant funding for the Junior Kindergarten program.

Administration is recommending that the request be denied as funding for school programs is a responsibility of the Province and may set a precedence for other similar requests.

As of July 12, 2020, there is \$626,385.18 remaining in the Miscellaneous Grant Funding.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will not be providing funds to schools for programs that are normally funded by the Province.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide grant funding for the Junior Kindergarten program.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the school principal of Council's decision.

ATTACHMENT(S):

- Penson School Funding Request Letter



PENSON SCHOOL

P. O. Box 165, GROVEDALE AB T0H 1X0

Phone: (780)532-6390

<http://www.pwsd76.ab.ca/schools/penson/Pages/default.aspx>



Tuesday, June 23rd, 2020

Dear Mr. Bill Smith,

Pen School serves the community of Grovedale. We have approximately 150 students from Junior Kindergarten to grade 8. Within our school we have diverse needs across the grades.

With budget cuts, we are concerned about our Junior Kindergarten program. We place high value on the program in our community. It is extremely beneficial for early intervention for children who are 3 or 4 years old. With Junior Kindergarten, we are able to offer students support with speech and language, fine motor skills, gross motor skills, social skills, and academics. We would be so disappointed to see this program not be accessible to families in our area and to force them to either keep their children home or go elsewhere.

We are hoping that the Greenview MD could help provide us some financial assistance. We are looking for financial assistance to pay for our Junior Kindergarten instructor. She is essential to our program and to helping students grow and develop skills. Our Junior Kindergarten program runs Mondays and Wednesdays and follows the school calendar. We typically offer a morning and/or an afternoon program. We also offer our students with complex needs the ability to stay full days to enhance their programming. We are looking for \$18,500.

7.1 hours per day.

Instructors work for

If the Greenview MD could help provide this financial assistance for the Junior Kindergarten program it would be a great benefit for the junior kindergarten class and the entire school. Budgets across the school are being affected and we would be disappointed to see field trips, art supplies, and general supplies etc. be cut to pay for this position.

Thank you for your consideration and we hope to hear from you soon!

Sincerely,

Don MacAskill

Office of the Principal



REQUEST FOR DECISION

SUBJECT: AB #1/Terrapin Board Member Appointment
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor _____ to the AB #1/Terrapin Board.

BACKGROUND/PROPOSAL:

Alberta #1 is a Limited Liability Partnership (LLP), created for the exploration and development of a Geothermal Project within the borders of Greenview. This governing board will consist of representation from several parties, and with an interest share in the company, Greenview shall have one representative on the Board of Directors.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion that Council will be updated on any updates with regards to AB #1/Terrapin.
 2. The benefit of Council accepting the recommended motion is that Council will have a vote on any decisions regarding AB #1/Terrapin.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not put a Council member on this board.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will contact AB #1/Terrapin of Council's decision.

ATTACHMENT(S):

- None



REQUEST FOR DECISION

SUBJECT: Appointment of Members to the Inter-Municipal Weed and Pest Appeal Committee
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: GM PRESENTER: QFB
STRATEGIC PLAN: Regional Cooperation

RELEVANT LEGISLATION:

Provincial (cite) – Alberta Agricultural Pests Act A-8 RSA 2000 section 14(5), and Alberta Weed Control Act W-5.1 2008 Part 4, 19(1)

Council Bylaw/Policy (cite) – Weed Control Policy 6303-01 and Pest Control Policy 6316

RECOMMENDED ACTION:

MOTION: That Council appoint the following Agriculture Service Board (ASB) members: Richard Brochu, Stephen Lewis, Mark Pellerin, Larry Smith, and Warren Wohlgemuth as members of the Inter-Municipal Weed and Pest Appeal Committee.

BACKGROUND/PROPOSAL:

At the April 14, 2020 Council meeting an RFD was presented and carried, authorizing Administration to proceed with the application for Greenview to become a member of the Inter-Municipal Weed and Pest Appeal Board. This Board/Committee is comprised of Big Lakes County, County of Northern Lights and Northern Sunrise County.

A Memorandum of Understanding (MOU) has been signed by all parties, and all that is required now, is for Greenview to appoint members for this appeal board.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommendation is that Greenview will officially have members on the Inter-Municipal Weed and Pest Appeal Board and thereby be compliant with legislation.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion, however, Greenview will not be in compliance with the stated legislation of having an established Appeal Committee and may default on Notice appeals.

FINANCIAL IMPLICATION:

Direct Costs: Direct costs will include per diem, mileage and any other associated costs with members attending a meeting and this cost is already accounted for in the 2020 Agriculture Services Operating Budget. These costs were applicable with Greenview's Appeal Board as well.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council approves of the recommended motion, Administration will draft a letter to the members of the Regional Weed and Pest Appeal Board advising of Greenview's list of appointees. The letters will be submitted to the Chief Administrative Officers of the following municipalities: County of Northern Lights, Northern Sunrise County and Big Lakes County.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Sunset House Cemetery Board Appointment**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 13, 2020 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Kevin Petryshen to the Sunset House Cemetery Board.

BACKGROUND/PROPOSAL:

The Sunset House Cemetery is a cemetery within Greenview in which Council has established a bylaw appointing five community members to the committee as well as one Councillor. The Cemetery Committees run on three year terms with this term ending October of 2022.

Applicant has submitted an application form (please see attached).

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Sunset House Cemetery Board will have a full board.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

FINANCIAL IMPLICATION:

As per Policy 1008, honorariums may be incurred. Council honorariums are included in the yearly Operating Budget.

FOLLOW UP ACTIONS:

Administration will inform the applicant of Council's decision.

ATTACHMENT(S):

- Application



MD OF GREENVIEW

APPLICATION

Appointment to a Municipal Board/Committee

Please Print

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

SUNSET HOUSE CEMETERY

Are you a resident of Greenview?

Yes No

Are you currently serving on a Municipal Board or Committee?

Yes No

Which Board or Committee are you serving on and when does your term expire?

Have you served on a Municipal Board or Committee in the past?

Yes No

What Municipal Board or Committee have you served on and what year did you last serve?

AG SERVICE

Personal Resume

Name: KEVIN PETRUSHEN

Home/Mailing Address: [REDACTED]

City: _____ Postal Code: TOH 3H0

Phone (home): [REDACTED] Phone (work): _____

Email: [REDACTED]

Qualifications: _____



MD OF GREENVIEW

APPLICATION

Appointment to a Municipal Board/Committee

Please Print

Experience: _____

Volunteer Activities you have been involved with: _____

SUNSET HOUSE HALL BOARD - 22 YRS

SUNSET HOUSE CEMETERY - 20 YRS

How do you feel you could contribute to your chosen Board or Committee?

Applicant's Signature

9/3/06/2020

Date of Application

Return completed form and all attachments to:

Executive Assistant to Council, MD of Greenview
4806 – 36th Avenue
PO Box 1079
Valleyview, AB T0H 3N0
Email: Lianne.Kruger@mdgreenview.ab.ca

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to serve as a member of a Board or Committee of Greenview Council. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. The collection of this information can be directed to the Administrative Liaison to the respective Board and to the Board Selection Committee. Names, address and home telephone numbers of successful applications will be provided to the public.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: CAO Services

Submitted by: Denise Thompson, CAO & Stacey Wabick, A CAO

Date: 7/13/2020 (Insert the applicable Council Meeting Date)

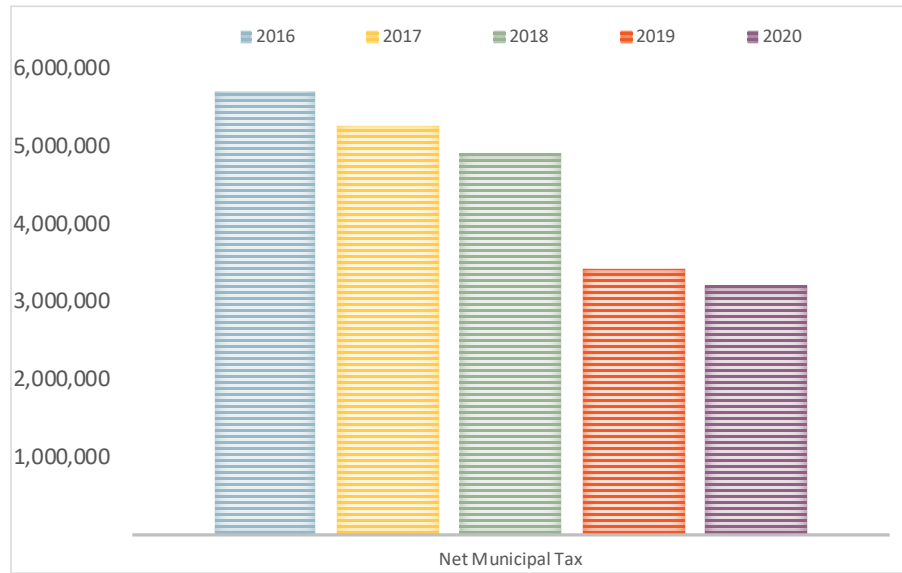
CAO Denise Thompson

Administration

Summer is here and the administration crew is quite skeletal these past few weeks and will be for the weeks ahead as holidays set in and staff take much needed time off to recharge their batteries. Seasonal staff are hard at it and everyone is happy to finally be working. COVID and wet weather had delayed the start dates for many seasonal staff, however, everyone is back at work including the recalling of staff that had been temporarily laid off due to facility closures. It is so great to have everyone back to work.

Over many months comments have often been heard from the hamlet of Grande Cache, hinting at investment inequity now that they are no longer a Town. As CAO, it is important that Administration provides needs-based recommendations for all areas of the municipality so to continuously hear otherwise compelled me to collect evidence for review. Below are three graphs taken from financial data that will show that since joining Greenview, the tax revenue has decreased and the investment in Capital Assets has increased for Grande Cache. Operational expenses are difficult to capture as much of the corporate costs are municipal-wide and not specific to wards or to communities. The actual operational costs for the hamlet are more than what is captured on the graph. In summary, the information speaks for itself; in all that Greenview provides to our residents, the hamlet of Grande Cache receives much more from tax revenue than what is collected by residential and non-residential taxes within the hamlet borders.

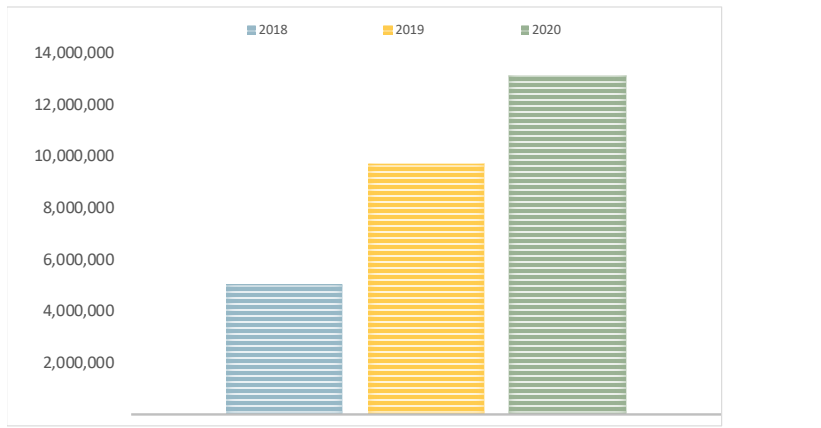
GRANDE CACHE MUNICIPAL TAX



Year	Net Municipal Tax
2016	5,700,388.00
2017	5,249,185.00
2018	4,904,654.00
2019	3,420,269.00
2020	3,209,075.00

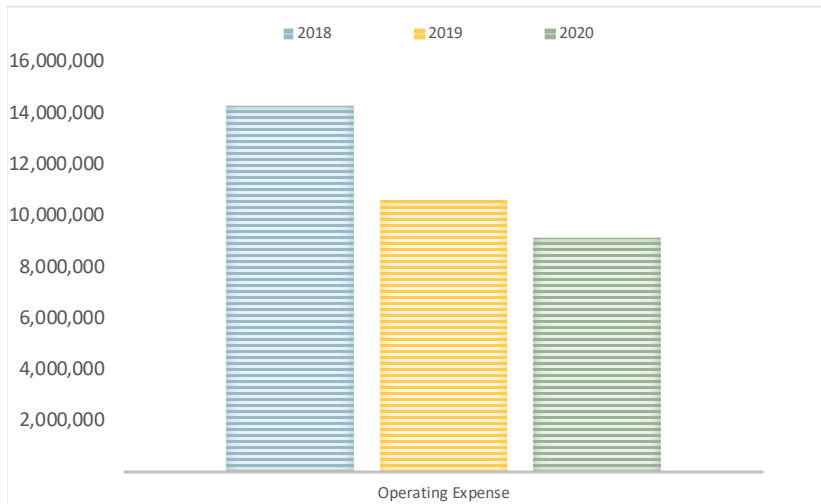
****2019 Reduction in taxation was impacted largely by the reduction on non-residential tax**

GRANDE CACHE TANGIBLE CAPITAL PURCHASES



Year	TCA Purchases
2018	\$5,045,716.00
2019	\$9,690,467.00
2020	\$13,105,003.00

GRANDE CACHE OPERATING EXPENSE



Year	Operating Expense
2018	\$14,257,844.00
2019	\$10,576,629.00
2020	\$9,119,065.00

****2019 & 2020 Expenses are not entirely reflective of total expenses, given that a large portion of the budgets are encompassing of Greenview Operating Expenses.**

ACAO Stacey Wabick

Administration

CAO Services had a busy month meeting with various departments and staff throughout Greenview. One of the focal points was getting the doors back open to public. Greenview is an organization that offers many services and therefore in preparation for allowing public access, training needs were reviewed on a department basis and department managers were extremely well prepared. For example, FCSS required extensive training before staff could resume duties in private homes, recreation staff hosted multiple day training sessions including mental wellness and other staff had more of a briefing approach on how to manage people coming and going.

In conjunction with the aforementioned increased services, came the need for the recall of staff who had been off due to COVID 19. The Human Resources Department did an amazing job expediting the process of recalling and onboarding all of those affected. The result was managers who look after areas such as recreation could open the doors to residents much faster than anticipated.

Some other behind the scenes work includes Information Technology (IT) staff researching ways of how to streamline everyday reporting duties while being capable of producing meaningful data. The tool being considered is called Smartsheet and will allow better tracking of everything from the details involved in hiring staff to realtime tracking of capital and operational projects. Other IT focal points over the last month has been the completion of better internet service in the Grande Cache Public Service Building which will ultimately lead to better services in other Greenview buildings within the hamlet and an organizational turnover to Office 365.

Greenview's Legislative Officer has also had a busy month that has included a SDBA meeting, the finalizing of 2 policies and the ward boundary review. In addition, 8 more policy updates are in the works and will be brought to the Policy Review Committee shortly.

Communications, Manager, Stacey Sevilla

General Communications

Throughout the month of June, digital communications efforts continue to be dominated by putting out timely and accurate information for ratepayers and stakeholders on the Greenview re-opening plans, road closures/updates, etc. The team continues to be busy, ensuring that all proper notifications and public service announcements have been scheduled.

Scheduling through social channels and website posting has continued with an average social post reach of 27,597 people, for an increase of 10% over May. Positive effects are still being seen, and all audiences continue to benefit from receiving timely, regular, and accurate information from administration and Council.

The website renovation project process continues with final tweaks and adjustments to layout and structure organization in preparation for content to be moved over.

The 2019 Greenview Annual Report is shaping up with a rough draft of each department spread going to department managers to proof. After departmental proofing is completed, a draft will go back to the CAO for editing and proofing.

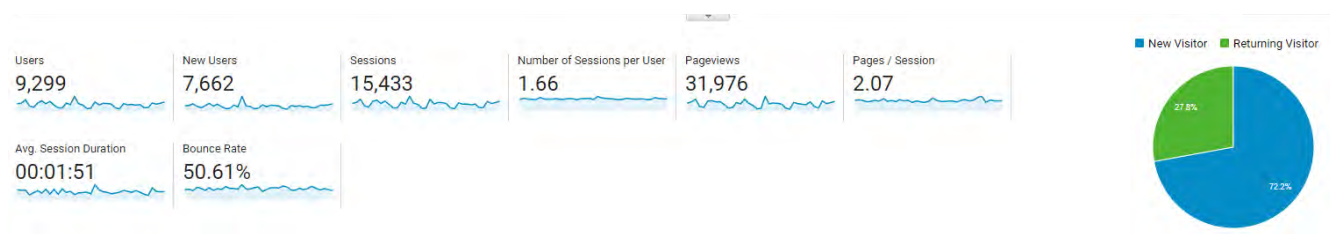
Projects Completed or Underway

- Greenview Annual Photo Contest 2020 still in progress – print, web, social, and external website advertising campaign has been stepped up and will continue for the next 4-6 months.
- Greenview Golf Master 2020 Campaign – branding, posters, and dedicated social campaign
- Agriculture Services – “Play,Clean,Go” social campaign, Webinars, Weed Inspector social posts
- Outdoor Recreation – camping posters, social campaign and website posts
- Comms Mgr attends all ASB meetings
- Updated forms for multiple departments (ongoing)
- COVID-19 communications re-opening plan activity: notices, posters, social and web graphics, copy, etc.
- SMB Apps process ongoing. It is hoped that the app will launch around same time as new website. Almost ready to launch, SMB adding points of interest to Google Maps
- Corporate Services – Pay Simply and TIPP advertising, website updates, posters and social campaign
- Regular review and proofing of Monthly Safety Bulletins (ongoing)
- Printed Greenview Catalog – to be finalized after Annual Report project has been sent to printers
- Regular updates to Grovedale electronic sign and VV administration building screens
- Working on TelemetryTV digital sign and screens software deployment with IT
- Sporting Clay Shoot RFD presented, and initial stakeholder event planning underway
- Created a Best Practices Greenview Social Media Marketing Guidelines document for future training of Rec staff who will assist in managing FB pages for Rec centres
- Grain Entrapment Rescue and Canadian Premiere screening of “Silo” event planning underway (media release, possible food-trucks, drive-in screening, and indoor screening, full advertising campaign etc.)
- Canada Day – Signage, website, and social posts created for office closures, and hours running for Rec Centres

Digital Presence Statistics

Website (June 1-June 26)

Greenview’s website has seen another monthly increase of approximately 9% in pageviews at 31,976 vs 30,248 on the website for June. The Greenview website has gained 7,662 new website viewers. Website access from mobile devices remains at approximately 58% of users.



Facebook (June 1 – May 26) *Metric now combines all Greenview Facebook Pages communications has access to at time of report



Work continues to build Greenviews Twitter and Instagram presence. Twitter followers as of June 26, 2020 = 1,753. Instagram followers as of June 26, 2020 = 411. Significant changes are planned for Instagram to improve following.

Fire & Rescue Services, Regional Fire Chief, Wayne Brown

Administration

Preparation is underway to host a Grain Entrapment course to train firefighters and bring awareness to the community. This event will be held on August 7th, 8th, and 9th. As well, the movie SILO (Canadian Premiere) will be screened on August 7th and 8th in a Drive-In format. All activities will be in the hamlet of DeBolt and adjacent Cranberry Lake Rodeo Grounds.

AFFRCS radio system update – mobile radios have been installed in all five (5) stations. Roll-out will happen in mid-July.

Work with the Communications team continues on re-branding. Decals are now installed on most fire apparatus and firefighter uniforms are crested.

The new Regional Fire Chief SUV (Chev-Tahoe) was deployed effective May 28th. Deputy Fire Chiefs have repurposed surplus vehicles to meet their needs.

MD of Greenview is a part of a provincial pandemic program to distribute masks to the community. Masks are being distributed at all PSB's and the Grande Cache FCSS.

ACAO Stacey Wabick and the Regional Fire Chief met with Fire Chief Fred Hall, of the Sturgeon Lake Cree Nation. Administration will be amending the current mutual aid and will visit their fire station and work has also started on the Mutual Aid document between County of Grande Prairie and Greenview. All agreements will come to Council for review.

Administration is currently working on the Level of Service Bylaw and Policy documents, a rough draft will be ready by the end of August.

Training

Members throughout all three stations have been engaged in training including:

- NFPA 1001 Level 1 & 2: Professional Firefighter Certification
- NFPA 1021 Level 1: Professional Fire Officer Certification
- Firefighter101 through Grande Prairie County Fire Services
- Station Fire Chief, Tam Smith is working on hosting Swift Water Training with TSR and GPCFS for cost reduction. We are looking and researching other departments in Alberta that host as well to see if there is any possibility of sharing cost. Jasper, Hinton, and Athabasca for example
- One Member has completed Wildland Fire Training theory.

Maintenance

Commercial Truck was in Grande Cache and performed our annual certification on Tower 3340.

There will be a third party company in to do the non-destructive testing on the aerial device in the near future.

All Fire Apparatus have been re-certified by Rocky Mountain Phoenix.

Personnel

Captain Perry Kirkeby recently retired. Perry, volunteered for 16 years with Grande Cache and Greenview Fire-Rescue Services. He was a dedicated volunteer firefighter and Greenview Fire Rescue we will miss him.

Operational Update

All SCBA hydrostatic testing now complete.

Station 32 inventory is in progress. Engine 3210, Tender 3220, Rescue 3230 and MRV 3250 inventory are completed, all response vehicle and station inventory will be forwarded to Deputy Chief Lott upon completion.

Regional formalization, toured SemCAMS Wapiti Gas Plant and met with operations, reviewed Greenview Fire Rescue's role in Emergency response.

Enforcement Services, Sergeant, George Ferraby

Administration

Enforcement Services is continuing to move forward. Sgt. Ferraby, obtained his Peace Officer Appointment from the Solicitor General's Office.

Two of the four CPO vehicles were completed and are currently in use. The remaining two vehicles are currently being outfitted at Whyte Communications in Edmonton. Expected completion date is July 17th.

Weight scales have been ordered and are expected to arrive near the end of July. This will allow Enforcement Services to start enforcing commercial vehicle weights upon receipt.

CPO Schultz, fielded 20 calls for service during the month of June. He continued patrolling all areas of the MD, and stepped up enforcement patrols in the MD campgrounds to ensure that people do not stay longer than the 14 day maximum. Several provincial enforcement tickets were issued.

The job posting for an additional peace officer has been posted. This position will assist with enforcement in the Grovedale/DeBolt and Fox Creek area.

Overall response from the ratepayers have been positive in regards to the CPO program now that the new vehicles are patrolling and the visibility has dramatically increased.



Manager's Report

Department: Corporate Services

Submitted by: Aleks Nelson, Chief Financial Officer
Donna Ducharme, Finance Manager
Deb Welsh, Manager of Financial Reporting

Date: 7/8/2020

The 2019 Audited Financial Statements were signed off, returned to the Auditor and have been submitted to the Minister. The Financial Information Return, a statistical document that is based on the financial statements, was also submitted as required. The contract with the current auditor expires after the 2020 audit is complete so we will soon be looking at issuing an RFP for audit services beginning with the 2021 year end audit.

Much effort has been spent on sorting out the various financial software Greenview has purchased. Our challenge now is to get everything working together in an efficient way to provide the best value and information to Council and management. This will be a work in progress over the next year or so and ongoing refinement into the future.

Our Electronic Funds Transfer system that enables Greenview to pay vendors electronically is well underway. We had a few bumpy tests to begin with, however, all seems to be running well now. This system will ensure quicker payments to our vendors and simplify some of the administrative processes for the finance department. We have close to 200 applications to date for electronic payment processing.

On the property tax front, our first successful monthly payment plan automatic debit was conducted on June 30, 2020 with 178 tax roll payments being processed. This is also turning out to be a popular program which enables our ratepayers to equalize tax payments over the calendar year.

PaySimply has been adopted as the system for payments related to taxes, utilities and accounts receivable. Credit card payments not captured by the above systems are being handled as in the past. Feedback I have received indicates there has been minimum distress from our ratepayers with the change. Primarily, folks have responded by paying with a different method (debit card) as they find the fee is not worth getting air miles or points for the payment.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Function: Community Services

Submitted by: Gerry Murphy, General Manager

Date: 7/13/2020

General Manager Community Services, Gerry Murphy

On June 9th, 10th, and 11th the Managers from Community Services and the General Manager were in Grande Cache to tour the facilities, inspect the renovations of the Tourist Information Centre and Recreation Centre, and engage with the Grande Cache staff. These brief meetings were well received by the front line staff and Managers alike within the departments of Community Services.

The Valleyview and District Medical Clinic Committee meeting was held on June 17th. Agenda items included the 2020 budget, the need for High Speed Internet, a farewell event for Dr. Schwegmann and a presentation by the Alberta Health Services, North Zone Planner on the status of doctor recruitment in the area. The Town of Valleyview also provided an update on the status of the advertisement submitted to salvage or submit a contract for the demolition of the old Medical Clinic (W.D. Stevenson Building). The Committee was informed that there was zero interest from the public in salvaging or contracting the building demolition. The Town of Valleyview Administration provided contractor costing that was quite extensive for the removal of the building. Administration from the Town of Valleyview and Greenview will be investigating options and presenting a report and recommendation for consideration.

On June 19th, Greenview's Chief Financial Officer and the General Manager of Community Services met with the Chief Administrative Officer and Chief Financial Officer of the Town of Fox Creek for introductions and to discuss Greenview's funding commitments as specified within the agreements and budget.

A meeting between the Grovedale Seniors Housing Committee, Grande Spirit Foundation and Administration was held on June 26th in an attempt to gage the viability of a senior housing project within the hamlet of Grovedale and to offer support to the two entities as they endeavour further consideration of a senior housing project within the hamlet. Clarity on roles and responsibilities was provided and the need for collaboration to be established between the two entities, Grovedale Seniors Housing and Grande Spirit Foundation was discussed.

Agricultural Services Manager, Quentin Bochar

Administration

The Agriculture Service department office in Valleyview has re-opened to the public. The Agriculture department sub-office in Grovedale is available by appointment for weed/pest concerns and for wolf harvest incentive purposes. The Agriculture/Beautification team in Grande Cache has obtained occupancy of the “old” fire hall in the Operations yard.

Staff

There were five (5) Recreation department staff assigned to the Agriculture department during the COVID shutdown of the Recreation facilities in both Valleyview and Grande Cache. Effective June 29, 2020, three of those staff are being recalled to their positions in the pool/multiplexes. Two of these positions can be backfilled immediately and the process for advertising a vacant position in Grande Cache will be starting.

Rental Program

The rental program volume is consistently busy as the summer season progresses, and staff are working to keep the rental equipment clean and in good operable condition.

Pest Control Program

To-date, there have been a total of 69 wolves turned in for the 2020 Wolf Harvest Incentive program.

Grande Cache Beautification

Flowers have been received and planted in the Grande Cache business sector area and parks throughout the hamlet of Grande Cache. Hanging flower baskets have been received and put up as well.

Staff have been mowing grass in the hamlet and following a priority list for mowing, as follows:

- Priority 1 is the highway boulevards and ball diamond areas
- Priority 2 is the rest of the park areas in the hamlet
- Priority 3 is the rest of the municipally owned areas

This is the same priority list as last year, and the rotation has proven to meet expectations.

Vegetation control has also started in the hamlet, Par III was used for dandelion control in the boulevards and park areas. Staff will be rotating between grass cutting and spraying (including hand pulling) to control invasive species (weed) infestations on Greenview municipal properties.

Agricultural Service Board (ASB)

Next ASB meeting is scheduled for July 29th, 2020.

Vegetation Management

The weather has not been entirely cooperative for the vegetation management program, but all spray crews are out and about spraying the roadsides. Areas to be covered this year are wards 1, 2, 6, and 7 as well as whatever was missed last year due to uncooperative weather.

There have been 162 Spray Exemption Agreements received this year.

Economic Development Manager, Kevin Keller

Grants/Sponsorships - Community Services Coordinator

Met with the Grovedale Community Agricultural Society to assist them with preparing a grant application for their upcoming funding needs.

Revising fillable templates for grant and sponsorship applications, as well as the financial and annual reporting forms for grants, sponsorship and donation recipients. Developed a draft tracking sheet for grants, sponsorships and donations. Revisions will be completed on the communication templates for the annual budgeted grants. Administration will be working with communications to ensure the forms are consistent with Greenview branding and will develop an option to submit applications online.

Administration is assisting in the establishment of a Cemetery Committee for the Coops and Enterprises.

Spring 2020 grants have been approved, the letters and cheques have been sent. Coordinating with CAO services to confirm when the “in-person” Committee of the Whole Meetings will resume and arranging the cheque presentations with the Communications department.

Met with the treasurer from the Grovedale South Wapiti Recreation Board, received financial statements and updated the listing of their current board member information.

The Valleyview Health Centre Foundation has acknowledged that they have secured the remaining funding required for the capital grant request. The cheque presentation will be arranged for an upcoming Committee of the Whole Meeting.

Working with the finance department to establish a process for tracking awarded funds that are not deposited within 90 days, as per the Community Grant Policy No 8002 specifications.

Grande Cache Tourism & Interpretive Centre (TIC)

Facility/Maintenance and Staffing

Facility Maintenance has installed COVID-19 social distancing markers, plexi-glass and arrows in preparation for the Tourism & Interpretive Centre opening scheduled for the end of the month. The front exterior doors of the Tourism Interpretive Centre are being replaced.

All taxidermy animals within the Tourism Interpretive Centre were professionally cleaned on June 17, 2020. There was minor damage to be fixed to three displays. The minor damage was a result from handling and deterioration over the years.

The last remaining plaques and pictures are being hung prior to the reopening of the Tourism Interpretive Centre.

Beautification has been working on the Tourism Interpretive Centre Park. They have planted flowers and hung flower baskets. There has been discussion about refinishing the old mine cart located in front of the building later this summer.

New inventory of bear spray and best-selling books are scheduled to arrive before mid-July.

TIC Project

Lethbridge College has been working on the virtual reality and augmented reality (VR/AR) project and have already set the stage for the program. This project will enable visitors to experience viewing of the dinosaur tracks and the dinosaurs that are native to the area in virtual reality and augmented manner.

Administration and the individuals involved from the College are discussing narrative arcs and different VR activities for the guests.

Economic Development Department Activities/Initiatives

The Greenview Golf Masters 2020 event kick off included updated promotions happening throughout the summer!

Attended Coalition for Safer Roads quarter two meeting.

Attended webinar on the future of Alberta's Agriculture. Interesting conversations about how to involve and promote Alberta Agriculture through Economic Development initiatives in an effort to strengthen Alberta's economic diversity.

Participated in a Women and the Energy Transition webinar, panellists discussed: women in the industry and the under-representation of women in the workplace, looking into roles, increasing numbers, and gender equality. Post-COVID topics included: will jobs and the location of where jobs are located change, will business change?

Held conversations with other municipalities that have expressed interest in creating the Advisory Committee for the Northwest Electronic Vehicle (EV) Charging Station Infrastructure project.

Planning for the Growing the North 2021 event has begun.

Attended the Fox Creek Business Sector Network (BSN) session on June 24th. A Pembina presentation was made at this event.

The Economic Development Officers and the Chief Administrative Officer (EDO/CAO) round table was held on June 26. The virtual round table event was hosted by the Government of Alberta Economic Development Trade and Tourism for collaborating regional ideas and project discussions.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Administration

The Green View Community Resource Center opened to the general public on June 22. Residents can access in person supports in the mornings, and by appointment only, in the afternoon. We have limited the number of residents accessing services to a maximum of four (4) at any one time. Hand washing, physical barriers, and social distancing are an expectation. As the Grande Cache office is housed in the provincial building, provincial conditions must be adhered, as a result the FCSS staff anticipate being closed to the general public for another month. While the doors on the provincial building remain closed, the FCSS office is still able to assist clients by telephone or appointment only during regular office hours.

Home Support services resumed June 22nd, and training for Home Support staff was completed on June 16th. Training included proper personal protective equipment donning and doffing procedures, the new safety protocols and operating procedures required to enter a client's home, as well as psychological first aid.

Residents living in the Hamlet of Grande Cache requiring meal delivery will begin to receive their meals from Whispering Pines Lodge rather than Alberta Health Services beginning mid-July. Moving forward, clients will purchase meal vouchers-similar to the punch cards at Whispering Pines Lodge. Green View FCSS staff and volunteers will continue to provide the "wheels" for meals, and clients have the option of dining at the Lodge during meal times. While FCSS only delivers lunches, alternatively, clients can choose to eat supper at the Lodge. The cost will remain the same as the meal charges from Alberta Health Services, which is \$10.00 per meal. This change in meal provision alleviates FCSS administration from being in the middle of the billing system with Alberta Health Services and is aligned with the model of meal delivery in the Town of Valleyview. Pre-COVID, eleven (11) individuals in Valleyview were receiving meals, and at the height of the program in Grande Cache, five (5) individuals were utilizing this service. At this time, only those living in the hamlet of Grande Cache or in the Town of Valleyview are eligible for this program. Due to COVID-19, some restrictions to meal delivery are currently in place, for example there is no meal delivery at this time in Valleyview.

Interagency meetings in both locations are being held through zoom or teleconference. This ensures social service agencies are aware of what programming and services are available so we can all support clients to the best of our abilities.

FCSS Manager attended a virtual FCSSAA meeting and strategic planning session on June 19th. The Northwest FCSS program will engage in a regional meeting over Zoom on June 30th. Topics will include: current challenges and successes, program adaptations, FCSSAA updates and emergency social service updates.

The Green View FCSS Board will meet again September 16th, and delegations from the new Family Resource Network Hub and Spokes will provide an overview of service delivery in Valleyview and area at that time.

Grande Cache Recreation Services Manager, Kevin Gramm

Summary Grant Information

Recreation Services in Grande Cache has received funding for 8 additional garbage / recycle stations from the Bear Smart Recycling Program 2020. This grant is through the Community Champions Program (CCP) and provides funding for specialized recycling bins (indoor and outdoor) that make out-of-home opportunities for recycling more convenient and accessible to the public. Recreation Services will work with the Agricultural Services department to determine the most suitable locations in the hamlet to disperse these popular bins.

Atco Electric will be conducting a cost free Engineering Analysis for the Recreation Centre in Grande Cache. This will assist with building a study to support co-generation in the Recreation Centre. Initially this would have been provided through an energy audit grant from the Municipal Climate Change Action Centre (MCCAC), however, a commitment level of 50% would be required from the MD of Greenview up front, and only refunded if an energy grant project was approved. This would have been an unbudgeted value, thus moving forward, was not approved due to funding constraints.

Grande Cache Recreation Centre

The Grande Cache Recreation Centre aquatic pumps have been repaired and placed back in service. This project was necessary to ensure proper flow rates and turnover rates would be achieved to meet the Alberta Health Service (AHS) Public Health & Safety mandates for indoor pools. The main sump drain in the 25 metre pool was repaired and no further issues have arisen. Both the 25m pool and the Leisure pool water samples have been sent to AHS in Grande Prairie as of June 22nd, 2020 and the Recreation Services Department is awaiting sample results prior to the anticipated scheduled opening date, July 2nd, 2020.

Most staff have returned to work as of June 22nd, a couple of staff returned June 15th. This week all staff attended a mandatory three (3) day session which included E-Compliance, Health & Safety, Staff Agreement, Book King Software and When to Work Software training. Extensive questions and answers (Q&A's) were conducted at the end of each session as well as a couple of change management video clips to help ease in the new processes. Additionally, all lifeguards will attend an additional two (2) days of retraining on life saving skills and first aid. Break-out sessions were conducted throughout various rooms in the Recreation Centre to assist with social distancing and appropriate COVID-19 recommendations.

All staff reviewed as a collective group, the extensive "Stages of Reopening" document that the department created for the Grande Cache Recreation Centre, as well as a Facebook live video that was created through Communications and department leads, which included the Manager of Recreation Services.

Grande Cache Recreation Centre – Fitness Centre: RE19009

Recreation Fitness Centre construction work is nearing completion and deficiency walk-throughs have begun. Colliers, the project management company was on site at the Grande Cache Fitness Centre June 23rd for an

initial walk through review. BRZ Architecture, RPC, the Construction Company and Greenview representatives will be scheduling a comprehensive final walk through during the first week of July.

Grande Cache Arena Dressing Room Design:

Council approved the recommendation to accept the Grande Cache Arena Dressing Room drawings for the purpose of creating a tender document and process. Final release of the tender information is currently under review and will be scheduled for release in the second week of July for pricing proposals.

RE20010 – Quantum 6 Panels:

CIMCO Refrigeration was on site early June to install the new compressor panels. The installation was commissioned and approved for service. ABSA has reviewed the mechanical room specifications for code compliance.

RE20011 - Grande Cache Curling Rink Retaining Wall:

Precision Engineering has completed the tender package and Recreation Services has posted the request for tenders on the Alberta Purchasing Connection with a closing date in July.

COVID19:

Grande Cache Recreation Services completed a facility inspection and re-entry process for the safe return of patrons and staff. This includes providing personalized tools for patrons that are sanitized and monitored, as well as signage and appropriate barriers in place to protect and reduce the potential of personal contamination. Personal Protective Equipment (PPE) has been provided for all staff and instructions of use training sessions were conducted.

General Outdoor Recreation Site Operations (COVID-19 Response)

The Greenview outdoor recreation sites have returned to normal operations. The sites are no longer at 50% capacity, tenting is allowed, and facilities within sites are open, the site locations include:

- Grande Cache Lake
- Grande Cache Municipal Campground
- Grovedale Fish Pond
- Johnson Park
- Kakwa River PRA
- Moody's Crossing
- Smoky Sunset Landing
- Southview PRA
- Swan Lake

Physical distancing guidelines are posted and mass gathering restrictions are in place for all sites.

Shuttler Flats Provincial Recreation Area (PRA) is the only site remaining closed due to COVID-19, as the Province has yet to open their group use areas, and Greenview campgrounds have been mirroring their restrictions.

Moody's Crossing

The access road to Moody's Crossing continues to be an ongoing battle. Under the direction of SLT, this road is now being looked after by Infrastructure and Planning. All findings from All North's evaluation have been shared internally. The campground is consistently at full capacity.

Swan Lake

The road closure on the Swan Lake road has been removed and the park is now open to the public. Contractors will be on site to perform the repairs to the docks during the end of June/beginning of July. A new fish cleaning station will also be installed sometime in July. While always a popular site, visitor numbers for Swan Lake are steadily increasing.

Johnson Park

Johnson Park camping loop officially opened to the public on June 1st. The loop has been well received by the public with many compliments coming in to staff. Usage of the camping loop has been steadily increasing each weekend. The loop was closed from June 22nd – June 24th for the installation of spruce trees to increase privacy and to act as a shelter belt.

Recreation Lease Renewals

No feedback has been provided from the province regarding all the lease renewal applications that have been submitted. Update requests have been sent but these are at a standstill at this time.

Greenview Regional Multiplex (GRM)

All aquatic construction is now complete. Filling, balancing and testing the pool basins is currently on schedule.

Reopening plans for the GRM facility have been finalized, and reopening will begin in stages starting June 25th. All reopening plans will continue to be evaluated based on provincial recommendations and approvals.

All of GRM policies and procedures are updated to align with the Greenview policy and procedures.

All member's forms/waivers have been transferred into digital format.

Painting around the GRM is complete.

Custodial contractors started cleaning the GRM on June 16th to maintain all cleaning recommendations from the province. Touchpoints are required to be cleaned throughout the day continuously.

Most of the GRM staff will return to work on June 22nd. A three-day training and re-orientation will ensure the team is qualified for the reopening of the facility.

Program planning for all ages has commenced, with the provincial recommendations, most programming will be planned outside and within the parameters allowed currently. To ensure the regulations are followed, GRM programmers will offer programs in Ridgevalley, DeBolt, Greenview outdoor spaces, and the GRM parking lot. Operating programs throughout the region will help maintain proper capacities in programming while providing programs in the GRM region.



Manager's Report

Department: Infrastructure & Planning

Submitted by: Roger Autio, General Manager, Infrastructure & Planning

Date: 7/6/2020

General Manager, Infrastructure & Planning, Roger Autio

- Working on DRP (Disaster Recovery Program) for the 2020 spring flooding. Fingers crossed that we will be able to recover some of the expenses incurred. Operations and Construction budgets are being watched as we head into our normal construction / contractor season. The budgets are being pushed to full capacity.
- Meetings with homeowners on possible solutions to fix long time flooding issues.
- Interviews for the Facility Maintenance Manager; a candidate has been picked and will be starting July 6, 2020. I will be introducing the new Manager at Council.
- Interviews for the Roads Supervisor, South area.
- Update on the new I&P building. Little building has had the air conditioner installed and fully functioning. The big building has the LONG AWAITED doors installed. Flooring is going down along with the base trim. Finish touches of paint are scheduled for next week along with the cabinets.

Facilities Maintenance, Temporarily filling in Roger Autio

- Regular scheduled grass cutting
- Ongoing watering of all flowers / beautification at all MD buildings
- Fire Extinguisher checks for Valleyview area
- Completing job from the task list
- Regular ongoing maintenance to MD buildings
- Scheduling of security changes / work at the new I & P building
- Fixing fences that were damaged / cut over the winter
- Built frames for the large MD maps for the PSB in Grande Cache, will be installed shortly
- Ongoing repairs to the VV Admin and Operations buildings for minor basement leaking

Assistant Manager, Construction & Engineering, Leah Thompson

- Was at Ridgevalley location to install pedestrian cross walk lights on both sides of the road and do traffic control. Each post was reinforced with cement and extra square tubing for safety. When the button is pushed, the top lights flash. Many comments were received from teachers and travelling

public that they were very grateful for this installation. Looking forward to September for the kids to be able to use it.



- Continue to install and replace culverts that have been damaged or require upsizing due to 2020 flooding.
- Asphalt repairs on Range Road 251 (Sturgeon Heights) are being completed. Slight issues with the quality of mix and workmanship in certain spots. Contractor will be returning to fix. The results are shown below:



- Attended Zoom meeting with Alberta Environment and Parks with regard to what they are working on and how they are able to help the landowners with issues that arise.
- Range Road 262 and Township Road 690 deficiencies have been completed. Asphalt deficiencies from 2018.
- Forestry Trunk Road Kilometre 10 slide to determine a positive solution to the sloughing. Investigations are showing that the weeping tile that was installed did not contain the amount of water that was being transmitted through the hill. As a result, it caused all the weeping tile to be sheered and deemed useless.
- Received call from landowner located on the Goodwin Road providing positive interactions with the contractor and project manager on site for accommodating access when required within a certain timeframe with minimal impact.
- Working on finalized borrow pits required for Range Road 230 for locations that make sense for minimal trucking.
- Sent out letter to the landowners within the Narrows to advise of ongoing surveying to be completed in order to erect “No Parking” signs.

Manager, Environmental Services, Gary Couch – Assistant Manager, Donna Cross

- Meeting with Grande Cache water treatment plant contractor to discuss a potential claim against the project.
- Meeting with Landry Heights contractor and Associated Engineering for dispute resolution regarding the ground condition claim for \$1.4 million.
- Working with Peace Wapiti School Division – drainage structure in TWP RD 700 at Penson School.
- Working with Peace Wapiti School Division – cement disposal options for Ridgevalley School.
- Approach request called in for museum –we are paving TWP RD 700 in Grovedale for project completion; if approved and constructed soon, it will be included.
- Working with AEP to resolve non-compliance issues at the Grande Cache landfill.
- Updates submitted for the Schedule of Fees.

Interdepartmental

- Operations has been very helpful with work needed at the Grande Cache landfill and also with the utilities department. Thank you so much guys!
- Assisting AG Services with weed and pesticide bins.
- Communications assisted in advertising the moving of the Grande Cache comingled recycling bins and the reopening of the “Take it or Leave it” sheds. Thank you for your assistance.

Complaints and Compliments

- Questionable commercial loads come to the transfer stations regularly and have caused some aggravation with those users.
- Received some negative feedback regarding the recycling bins being moved to the landfill. Information was put on social media and flyers were handed out at the landfill to explain the reason.
- Two (2) complaints regarding garbage being turned away at the Grande Cache landfill. The issue was resolved by management.
- One (1) sewer backup call in Grande Cache, which was the homeowner’s issue. Staff assisted in resolving the problem. Clean out was installed at the property line.
- A Grande Cache business owner reported high water usage. Staff checked meter and confirmed it is working efficiently
- Positive feedback regarding the efforts put forth in cleaning up the Grande Cache landfill and the relocating of the cardboard bins in Grande Cache.
- Two (2) compliments regarding the cleanliness of the transfer stations and the helpfulness of the staff when required.
- One (1) compliment regarding the quick service and assistance of the Grande Cache utilities operator regarding the plugged sewer line.

Water and Wastewater – Grande Cache

- Two (2) CC repairs were completed
- Finishing preparing the lay down area for GEO tubes at the STP plant; contractor will be out early next week to review and make plans to start dewatering the cells.
- Ongoing inspection, repair and replacement of meters not reading correctly in the past.
- Preparing RFD for consulting services for Grande Cache wastewater plant.
- Met with prime contractor for water treatment plant to discuss potential claim against the project for \$1.7 million.

- Quotes are being obtained to complete the required cement work for the storage building and the septic receiving station.

Water and Wastewater – DeBolt, Ridgevalley, Little Smoky, Grovedale, and Greater Greenview

- Working on a MOU for operational assistance with Town of Valleyview.
- Meet contractor on site for Grovedale Lagoon liner repairs
- Staff preparing Grovedale lagoon for liner repair.
- DeBolt Lift Station force main work and upgrade to pumps planned
- Landry Heights water and Grovedale water and sewer projects ongoing.
- Two (2) Valleyview rural water line repairs have been completed; one was in farmer’s field, second on Greenview airport property.
- Water well pump and well inspection being completed by Culligan to resolve issues of low flow.
- Installation of new RV lift station pump is completed.
- Well production issues at Sunset House water point. Public has been asked to limit access to site and access other sites if possible during maintenance.

Solid Waste

- Bin truck position has been filled.
- Advertising for the solid waste labourer position
- “Take it or leave it” sheds at all transfer stations will be opening July 3. Management has developed a procedure for both ratepayers and staff to abide by as per COVID-19 regulations.
- Burn permits are now being issued by. Staff is able to accept wood and burn sites after the ban due to COVID 19

Grande Cache

- Utilities operators have been assisting when able with landfill operations for relief operating of the pit and cleaning up of the site.
- The equipment operator position has been filled at the Grande Cache landfill.
- Comingled recycling bins have been moved to the landfill to help monitor the recycling being disposed into the bins.
- Adequate signage is being developed for the landfill.
- Cardboard bins were relocated last month to the landfill. Positive feedback received from residents.
- Electric fence power at landfill is lower than required. Repairs have been completed and has been reported to the electrician for follow-up.
- Staff is installing a leachate drainage system at the landfill.

GRWMC

- The new Crawler Loader was delivered during the month of June.

Acting Manager, Operations, Josh Friesen

Operations East

- New culvert installs and culvert repairing in progress

- Operations East has spent approximately 72% of the budget assigned for Day labour, culverts, EOIP equipment and ditching
- Ditching on TWP 710A west
- Gravel sites in preparation for dust control program
- Calcium sprayed at Little Smoky, New Fish Creek, and Valleyview North completed and currently working in Valleyview area. Approximately 2-3 days remain for Operations East if weather cooperates.
- Roadside ditch mowing program started in Valleyview North, Crooked Creek, and Sturgeon Heights areas
- Receiving quotes for asphalt repairs
- Washout repair on RR 222 (Valleyview) from spring runoff near pavement
- Large 'No Parking' sign installed at The Narrows.
- 1-calls completed for ditching and culvert replacements. If conditions allow, planning to begin work in July.
- Met with property owners at Sandy Bay. Developing plan for drainage improvements
- Crack sealing complete

Operations Central

- Assisting Recreation with repairs at Moody's Crossing
- Operations Central has spent approximately 72% of the budget assigned for Day labour, culverts, EOIP equipment and ditching
- Smoky/Goodwin Pit gravel recovered from pit floor, piled and stacked
- Bridge clean up on FTR at KM 7
- Flood damage repaired at Smoky pit road, TWP 721A / RR 12, TWP 742 / RR 10, TWP 740 / RR 10, TWP 740 / West of RR 10, TWP 730 / west of Sec. 736, RR 13 / TWP 730 / TWP 724A,
- Ditching in progress on RR 255 / TWP 712A
- Crack sealing complete
- Stop bars and stencils painted June 10
- Spot gravel for dust control program prep completed
- Calcium spraying near completion. One day left
- Gravel program underway from KM 5 to KM 30 on FTR
- Pumping started to address flooding issues at Lignite Stockpile
- New culvert installations and culvert repairs in progress

Operations West

- Gravel sites in preparation for dust control program
- Operations West has spent approximately 72% of the budget assigned for Day labour, culverts, EOIP equipment and ditching
- Grovedale dust control program completed
- Digging out beaver dams, unplugging culverts
- Retrieving washed out gravel from ditches where possible

- Street sweeping completed

Operations South

- Continued pothole patching
- Operations South has spent approximately 72% of the budget assigned for Day labour, culverts, EOIP equipment and ditching
- Continued street sweeping
- Assisted Environmental Services with digs in the Hamlet of Grande Cache and hauling cover material to landfill
- Ditching along sewage treatment plant road
- Ditching and slide repair ongoing at Wanyandie East road
- Gravel behind 97 Ave Condo's and Fireman's Pit road

Fleet & Procurement

- Installations started for AVL Update. Remaining AVL installs to be completed early July
- GRWMC Track Loader delivered
- Brought 2020 Plow Truck RFD to Council
- Implementing fleet safety program
- Evaluating and structuring process for fleet maintenance to be booked, recorded, tracked and performed

Manager, Planning & Development, Sally Rosson

- Sturgeon Lake Area Structure Plan (SLASP) is being finalized by ISL Engineering to allow the draft plan to be posted on Greenview's website for public viewing and comment. This is in anticipation of hosting a public engagement session in September 2020.
- Co-ordinating a joint council meeting between Greenview and the Town of Valleyview for review of the Valleyview Intermunicipal Development Plan with both councils; possible anticipated dates being: July 16 or July 23. Delays with the process are due to COVID 19; once larger gatherings are permitted, the Open House will then be scheduled hopefully sometime in September 2020.
- For the road closure process, prior to first reading, it is necessary that the landowner is fully aware of all costs including land purchase and advertising fees for sale of the road allowance to ensure they still wish to proceed with third and final reading.
- The spring rural addressing signage installations are complete. The contract is with Ray Jay Contracting, who we have worked with before and are familiar with our municipal servicing standards and installation requirements. A couple signs could not be installed as the approaches were not yet in place.
- GIS Technician(s) interviews and hiring for two positions will take place within the next month. Due to Council's motion made on March 23, 2020, to approve two added positions after final 2020 budget approval. Please note budget shortfalls are expected.
- Additional information for farm building exemption has been posted on our website.

- A Telus Lease Agreement has been returned to Telus for perusal. This agreement is necessary for leasing a site in the Hamlet of Grande Cache for a future telecommunications tower.
- Sheets 9A & 9B (60" by 80") framed maps have been updated and are ready to be replaced in our municipal office buildings and facilities. Sheet 9A indicates the municipal property map points. Facilities Maintenance staff will ensure placement of same.
- Munisight is working with us on the creation of a new Hamlet of Grande Cache landowner map.
- An SDAB Appeal Hearing was scheduled at 10 a.m. on June 25 for the appeal of a Development Permit for a proposed tank farm in Ward 2 Little Smoky area.

The following information provides a breakdown of the new applications received in the various development categories:

BUSINESS LICENSES: 8

- B20-306 / SW-01-69-06-W6 / D.HARMS CONTRACTING / WARD 8
- B20-307 / PLAN 8923075 BLK 9A LT 19 / BUDD HUTT INC. / DIVISION 9
- B20-308 / PLAN 5117RS BLK 31 LT 16 / 1686841 ALBERTA LTD. / DIVISION 9
- B20-314 / PLAN 9720898 BLK 38 LT 2 / TROYER VENTURES LTD. / DIVISION 9
- B20-317 / PLAN 858TR BLK 9 LOT 13A / CIBC / DIVISION 9
- B20-319 / PLAN 8321826 BLK 43 LOT 7 / ELLERT MECHANICAL / DIVISION 9
- B20-329 / PLAN 4978RS BLK 9B LT 27 & 28 / H & R BLOCK / DIVISION 9
- B20-336 / PLAN 2787RS BLK 9C LT 16 / THE BISTRO RESTAURANT / DIVISION 9

DEVELOPMENT PERMITS: 33

- D20-293 / PLAN 0524167 BLK 1 LT 1 / GARAGE - \$40,000.00 / GARRATT, ABRA & JASON / WARD 3
- D20-294 / PLAN 2769RS BLK 15 LT 9 / GARAGE - \$16,000.00 / KELMAN, DANIEL / DIVISION 9
- D20-295 / PLAN 1436RS BLK 3 LT 7 / GARAGE - \$18,000.00 / MALLET, TCHAD / DIVISION 9
- D20-296 / 09-03-68-06-W6 MSL141910 / COMPRESSOR - \$4,200,000.00 / PARAMOUNT RES. / WARD 8
- D20-297 / NW-22-67-06-W6 / SMC200009 / BORROW PIT - \$5,000,000.00 / PARAMOUNT RES. / WARD 8
- D20-298 / SE-15-59-23-W5 DML0900024 / 688 PERSON WORK CAMP / RIGHT CHOICE CAMPS / WARD 2
- D20-299 / NE-26-67-21-W5 / SHED - \$10,000.00 / LISKE, RON / WARD 2
- D20-300 / SE-26-71-2-W6 / ADDITION & GARAGE \$200,000.00 / KLASSEN, DAVE & LINDSEY / WARD 6
- D20-301 / NW-03-69-8-W6 / DWELLING UNIT SINGLE DETACHED - \$120,000.00 / BERG LESLIE / WARD 8
- D20-302 / NW-31-70-20-W5 / CABIN - \$70,000.00 / GREEN, BERNARD & LAURIE / WARD 4
- D20-303 / PLAN 7722953 BLK 29 LOT 23 / DECK - \$2,000.00 / LEWIS, SKYLAR / DIVISION 9
- D20-304 / SW-30-70-21-W5 / DUGOUT - \$5,000.00 / WIRTH, JOHN / WARD 3
- D20-305 / 11-20-65-05-W6 MSL790043 / COMPR. & EQUIP - \$1,200,000.00 / PARAMOUNT RES. / WARD 8
- D20-311 / NE-11-69-20-W5 / DWELL. UNIT SINGLE DETACHED - \$150,000.00 / TOLLEFSON, DYLAN / WARD 4
- D20-312 / PLAN 8921874 LT 5 / DWELLING UNIT MODULAR - \$210,000.00 / DEVEER, MARILYN, WARD 7
- D20-313 / NE-18-70-21-W5 / DWELLING UNIT MANUFACTURED - \$200,000.00 / WIRTH, TYLER / WARD 3
- D20-315 / NW-02-60-18-W5 DML130229 / GRAVEL STK PILE - \$500,000.00 / NOVA GAS TRANS. / WARD 2
- D20-316 / PLAN 0740603 BLK 1 LT 1 / GARAGE - \$40,000.00 / WALTERS, STEVEN / WARD 3
- D20-320 / PLAN 8220383 BLK 2 LT 31 / GARAGE - \$17,000.00 / SAUDER, MYRON & AUDREY / WARD 7
- D20-321 / PLAN 8220383 BLK 2 LT 26 / DWELL. UNIT MODU. - \$350,000.00 / DETWILER, CHRIS / WARD 7
- D20-322 / PLAN 8220383 BLK 2 LT 25 / GARAGE/ SHOP - \$65,000.00 / DETWILER, CHRIS / WARD 7
- D20-323 / NE-24-72-21-W5 / GARAGE - \$20,000.00 / POZNIAK, JOHN / WARD 5
- D20-324 / SW-21-60-26-W5 / SAND GRVL PIT - \$1,000,000.00 / 2148367 AB LTD. / WARD 1
- D20-325 / PLAN 1620244 BLK 1 LT 18 / ADMIN. OFFICE - \$0.00 / VORTEX ENERGY SRVC LTD. / DIVISION 9

D20-326 / PLAN 1820755 BLK 1 LT 1 / DWELLING UNIT MANUF. - \$50,000.00 / EVANS, JOHN / WARD 4
D20-327 / PLAN 8223273 BLK 34 LT 7 / SIGN - \$2,000,000.00 / LKS CONSTRUCTION / DIVISION 9
D20-328 / NE-19-71-22-W5 / MAJOR HOME OCC. - \$1,000.00 / NIEUWENHUIS, BRANDON / WARD 5
D20-330 / PLAN 1322647 BLK 1 LT 1 / BASEMENT - \$60,000.00 / HANRAHAN DANIEL / WARD 3
D20-331 / PLAN 0821988 BLK 1 LT 5A / TARP QUONSET - \$ 0.00 / GOODVIN, DWIGHT / WARD 8
D20-332 / PLAN 0820098 BLK 1 LOT 2 / ACCESSORY BLDG - \$10,000.00 / FAVELL, KATRINA / WARD 8
D20-333 / PLAN 1525382 BLK 1 LT 1 / WATER SHED - \$8,000.00 / CORNELSEN, GEOFFREY / WARD 3
D20-334 / NW-03-71-25-W5 / SUITE DETACHED x 2 -\$ 4,000.00 / KING, LARRY / WARD 7
D20-335 / NW-30-71-25-W5 / DWELL. UNIT. MANUF. - \$75,000.00 / KLASSEN, JORDAN / WARD 7

LEASE REFERRALS: 2

L20-309 / NE-32-70-2-W6 / CHARETTEPELLPOSCENTE ENVIRO CORP. / BORROW PIT / 6 – GROVEDALE
L20-310 / NE-04-70-5-W6 / NWR CONSULTING LTD. / ACCESS RD CLASS III / 8 - GROVEDALE

LAND USE AMENDMENTS: TOTAL 0

SUBDIVISIONS: TOTAL 1

S20-009 / NW-11-70-7-W6, PLAN 1920407, BLOCK 2, LOT 1 / BOUNDARY ADJUSTMENT / VEY / WARD 8

GRAVEL APPROACH APPLICATIONS RECEIVED: TOTAL 5

20_017 G / SE-04-69-20-W5 / FARMLAND NEW / HATCH / WARD 4
20_018 G / SW-30-70-21-W5 / RESIDENTIAL NEW / WIRTH / WARD 3
20_019 G / NE-11-69-20-W5 / RESIDENTIAL NEW / TOLLEFSON / WARD 4
20_020 G / SW-18-70-19-W5 / FARMLAND NEW / CZABAN / WARD 4
20_021 G / SW-33-69-06-W6 / FARMLAND UPGRADE / DYCK / WARD 8

ASPHALT APPROACH APPLICATIONS: TOTAL 0

ROAD CLOSURE APPLICATIONS: TOTAL 1

R20_002 / NE-24-72-21-W5 / UNDEVELOPED ROAD ALLOWANCE / POZNIAK / WARD 5



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Councillor Dale Gervais

DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/22/2020	Regular Council Meeting	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 4 Councillor Shawn Acton

DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
06/22/2020	Regular Council Meeting	
06/29/2020	Other	Terrapin Meeting



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Councillor Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/29/2020	Geothermal Update	
7/8/2020	Community Planning Association of Alberta	
7/11/2020	MD of Greenview Library Board	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

OUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/26/2020	Grande Spirit Foundation	<ul style="list-style-type: none"> • The \$5 increase for Lodge residents was put forward to a later date to be decided • Interim budget approved (with a 3% municipal increase) • Approved an addendum to the 2020 Business Plan <ul style="list-style-type: none"> - Immediate need for social and affordable units both for seniors and families in the Grande Prairie area - GSF is pursuing 24 additional Seniors Self Contained apartments that will replace old SSC units in the town of Spirit River - A new facility is required in Beaverlodge to replace Amisk Court, Provincially owned, 60 unit senior's self-contained apartments. The town of Beaverlodge is currently investigating a P3 partnership for a new health facility and campus care - The city of Grande Prairie and GSF are working together on future new construction of affordable housing within local P3 partnerships - GSF is engaged within DeBolt developing plans for Seniors Self Contained units on MD of Greenview land. Engineering is expected to be completed in the summer of 2020. Still awaiting ASH capital decision on new buildings as per the 2019 business plan submission • GSF 60th birthday and senior's week is postponed to 2021 • There was need to reduce staffing that supported provincial family housing due to the

		<p>reduction in the rent supplement program from 3M to 2.25M by April 2021</p> <ul style="list-style-type: none"> • The Province has completed the draft RFP to start the new build selection process for the 92 unit designated supportive living in Spirit River. Administration has completed an application to CMHC, requesting seed funding to assist with the additional 24-unit seniors self-contained apartment • The town of Wembley voted to declare 6 houses currently owned by the Province as surplus properties. This allows replacement of the 6 houses with two new triplexes (an additional investment by ASHC of \$790,000 is required). GSF submitted the business case for the implementation of the strategic property disposal plan.
6/29/2020	Other	CAO Services Re: Terrapin
6/29/2020	Crooked Creek Recreation Club	<ul style="list-style-type: none"> • Held interviews for Caretaker, Janitorial and Kitchen positions
7/6/2020	Alberta Care	<ul style="list-style-type: none"> • Phase 11 of e-waste Expansion is well underway • AB Care Conference to be held Sept 9-11 2020 in Pincher Creek • AGM July 24, 2020



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Duane Didow		
DATE	BOARD/COMMITTEE	RELEVENT INFORMATION
6/18/2020	Community Futures West Yellowhead	Annual General Meeting (Zoom)
6/18/2020	FCSS Association of Alberta	Executive Meeting (Zoom)
6/19/2020	FCSS Association of Alberta	Strategic Planning Session and Board Meeting (Zoom)
6/22/2020	Regular Council Meeting	Highlights on website
6/25/2020	Community Futures West Yellowhead	Investment Review Committee - Review of RRRF (Regional Relief and Recovery Fund) Applicants (Zoom)
6/29/2020	Other	Geothermal update w/lawyer (via Zoom)



Municipal District of Greenview No. 16

NAME: Tyler Olsen Employee # :
ADDRESS : _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM
						B	L	D		
09-Jun	8:30	13:00		MPC						
13-Jun	10:00	12:00		Greenview Library Board						
14-Jun	16:00	19:30		travel for COW						
15-Jun	8:00	17:00		COW and tour of Greenview Multiplex	700					
17-Jun	10:00	12:00		Community Futures west Yellowhead						
18-Jun	11:00	12:00		Community Futures west Yellowhead AGM						
18-Jun	14:00	22:00		River of Death and Discovery Dinosaur M	460					
NOTES:										
				KILOMETER CLAIM						
				RATE	KM's	TOTAL				
				\$0.59 per km	1160	684.40				
				\$0.15 per km	1160	174.00				
				SUBTOTAL	858.40	TOTAL CLAIM		858.40		
				LESS G.S.T.			LESS ADVANCES			
				TOTAL	858.4	AMOUNT DUE (OWING)		\$858.40		

Meeting Code : M for Meetings
 C for Conferences

_____ Claimant _____ Date _____ Approved _____ Date