



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

Monday January 27, 2020

9:00 AM

Council Chambers
Administration Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Council Meeting minutes held Monday January 13, 2020 to be adopted.	3
		3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING		
#5	DELEGATION		
#6	BYLAWS		
#7	BUSINESS	7.1 Greenview Fiber Optics Internet Connectivity Strategy	15
		7.2 Tri-Municipal Industrial Partnership Memorandum of Understanding	25
		7.3 Tri-Municipal Industrial Partnership Memorandum of Understanding	34
		7.4 Tri-Municipal Industrial Partnership Water Utility License Application	41
		7.5 Policy 4004 Equipment Contractor Registry Policy Revision	44
		7.6 Alberta Environment & Parks Wetlands Policy Discussion	49
		7.7 Valleyview Minor Hockey Association Sponsorship	56

	7.8 2022 Alberta Scotties – Letter of Support	65
	7.9 April 27, 2020 Regular Council Meeting	68
#8	MEMBERS REPORTS/EXPENSE CLAIMS	70
	<ul style="list-style-type: none"> • Ward 1 Expense Claim • Ward 2 Members Business • Ward 2 Expense Claim • Ward 3 Members Business • Ward 3 Expense Claim • Ward 4 Members Business • Ward 4 Expense Claim • Ward 5 Members Business • Ward 6 Members Business • Ward 6 Expense Claim • Ward 7 Members Business • Ward 7 Expense Claim • Ward 8 Members Business • Division 9 Members Business • Division 9 Expense Claim • Division 9 Members Business • Division 9 Expense Claim 	
#9	CORRESPONDENCE	
	<ul style="list-style-type: none"> • Grande Prairie Chamber of Commerce • Rural Municipalities of Alberta • Municipal World 	
#10	CLOSED SESSION	
	10.1 Privileged Information <i>(FOIPP; Section 27)</i>	
	10.2 Confidential Evaluations <i>(FOIPP; Section 19)</i>	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta, on Monday January 13, 2020

1: Reeve Dale Smith called the meeting to order at 9:02 a.m.
CALL TO ORDER

PRESENT	Ward 5 Division 9 Ward 1 Ward 2 Ward 3 Ward 4 Ward 6 Ward 7 Ward 8 Division 9	Reeve Dale Smith Deputy Reeve Duane Didow Councillor Winston Delorme Councillor Dale Gervais Councillor Les Urness Councillor Shawn Acton Councillor Tom Burton Councillor Roxie Rutt Councillor Bill Smith Councillor Tyler Olsen
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ATTENDING	Chief Administrative Officer Assistant Chief Administrative Officer General Manager, Corporate Services General Manager, Infrastructure & Planning Marketing & Communications Manager Recording Secretary	Denise Thompson Stacey Wabick Rosemary Offrey Roger Autio Stacey Sevilla Lianne Kruger
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ABSENT

#2: MOTION: 20.01.01. Moved by: COUNCILLOR WINSTON DELORME
AGENDA That Council adopt the January 13, 2020 Regular Council Meeting Agenda with the following additions;

- Addition Closed Session 10.2 FOIP; Section 16 Disclosure Harmful to a Third Party
- Addition Closed Session 10.3 FOIP; Section 19 Confidential Evaluations
- Addition 5.2 Honourable Minister Toews
- Move agenda item 10.1 up the agenda

CARRIED

REGULAR COUNCIL MEETING MINUTES MOTION: 20.01.02. Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Regular Council Meeting held on Monday December 9, 2019 as corrected;

- Motion 19.12.872 include Councillor Acton in the recorded vote
- Include Councillor Gervais as teleconference – Closed Session

CARRIED

MOTION: 20.01.03. Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the Special Council Meeting held on Thursday
December 19, 2019 as amended;

- Change date January to December

CARRIED

#3.2
BUSINESS ARISING
FROM MINUTES

3.2 BUSINESS ARISING FROM MINUTES:

#4
PUBLIC HEARING

4.0 PUBLIC HEARING

There were no Public Hearings presented.

CLOSED SESSION

MOTION: 20.01.04. Moved by: COUNCILLOR DALE GERVAIS
That the meeting go to Closed Session, at 9:33 a.m., pursuant to Section 197 of
the Municipal Government Act, 2000, Chapter M-26 and amendments thereto,
and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy
Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to
discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 INTERGOVERNMENTAL RELATIONS (FOIPP; Section)

OPEN SESSION

MOTION: 20.01.05. Moved by: COUNCILLOR TOM BURTON
That, in compliance with Section 197(2) of the Municipal Government Act, this
meeting come into Open Session at 10:04 a.m.

CARRIED

Reeve Dale Smith recessed the meeting at 10:05 a.m.
Reeve Dale Smith reconvened the meeting at 10:13 a.m.

#5.0
DELEGATION

5.0 DELEGATIONS

5.2 HONOURABLE MINISTER TOEWS

HONOURABLE
MINISTER TOEWS

MOTION: 20.01.06. Moved by: COUNCILLOR BILL SMITH
That Council accept the update from the Honourable Minister Toews and MLA
Tracey Allard for information, as presented.

CARRIED

5.1 APPEAL OF ORDER TO REMEDY CONTRAVENTIONS

DEEP VALLEY
POWER LTD

MOTION: 20.01.07. Moved by: COUNCILLOR TOM BURTON
That Council accept the presentation from Deep Valley Power Ltd for information regarding the “order to remedy contraventions” in accordance with MGA Section 547.

CARRIED

#6.0
BYLAWS

6.0 BYLAWS

6.1 BYLAW 19-836 SCHEDULES OF FEES AMENDMENT

BYLAW 19-836
THIRD READING

MOTION: 20.01.08. Moved by: COUNCILLOR ROXIE RUTT
That Council give third reading to Bylaw 19-836 “Schedules of Fees Amendment”.

MOTION TO DEFER

MOTION: 20.01.09. Moved by: COUNCILLOR SHAWN ACTON
That Council defer motion 20.01.08., Bylaw 19-836 Schedules of Fees Amendment until another date.

DEFEATED

BYLAW 19-836
THIRD READING

MOTION: 20.01.10. Moved by: COUNCILLOR ROXIE RUTT
That Council give third reading to Bylaw 19-836 “Schedules of Fees Amendment” as amended;

- Industrial Development Permit capped at \$10,000.00

Councillor Burton requested a recorded vote.

For: Councillor Dale Gervais, Councillor Roxie Rutt, Councillor Tyler Olsen, Councillor Les Urness, Councillor Winston Delorme, Deputy Reeve Duane Didow

Opposed: Councillor Bill Smith, Councillor Tom Burton, Reeve Dale Smith

CARRIED

6.2 BYLAW 19-834 WOODLANDS COUNTY/MD OF GREENVIEW ICF

BYLAW 19-834
THIRD READING

MOTION: 20.01.11. Moved by: COUNCILLOR TOM BURTON
That Council give third reading to Bylaw 19-834 “Woodlands County/M.D. of Greenview Intermunicipal Collaboration Framework”

- Change “In Camera” to “Closed Session”

CARRIED

#7
BUSINESS

7.0 BUSINESS

7.1 APPEAL OF ORDER TO REMEDY CONTRAVENTIONS

APPEAL OF ORDER
TO REMEDY
CONTRAVENTIONS

MOTION: 20.01.12. Moved by: COUNCILLOR WINSTON DELORME
That Council confirm the order to remedy contraventions and continue enforcement proceedings requiring Deep Valley Power Systems Ltd. to remove the fence from Range Road 223 service road right-of-way, on the west side of SW-22-68-22-W5.

DEFEATED

ROAD/LEASE
LICENSE
AGREEMENT

MOTION: 20.01.13. Moved by: COUNCILLOR DALE GERVAIS
That Council direct Administration to enter into a Road Lease/License Agreement with Deep Valley Power Systems Ltd. on the west side of SW-22-68-22-W5.

CARRIED

7.2 GRANDE CACHE RECREATION SERVICES – FITNESS CENTRE CONSTRUCTION TENDER AWARD

FITNESS CENTRE
CONSTRUCTION
TENDER AWARD –
GRANDE CACHE

MOTION: 20.01.14. Moved by: COUNCILLOR DALE GERVAIS
That Council award the Construction Tender to RPC Group for the construction of the Grande Cache Recreation Services - Fitness Centre for the sum of \$698,000 plus GST as tendered, with funds to come from the 2019 Recreation Budget.

CARRIED

FITNESS CENTRE
CONSTRUCTION -
CONTINGENCY

MOTION: 20.01.15. Moved by: COUNCILLOR WINSTON DELORME
That Council set a ten percent contingency for the Grande Cache Recreation Services - Fitness with notification to Council.

CARRIED

7.3 2020 GRANT REQUESTS

2020 GRANTS

MOTION: 20.01.16. Moved by: COUNCILLOR ROXIE RUTT
That Council authorize funding to the grant recipients in the amounts indicated on the attached 2020 Approved Grant Listing, with funds to come from the Community Service Miscellaneous Grant Budget with amendment;

- Capital for VV AG Society removed

CARRIED

7.4 GRANDE PRAIRIE PETROLEUM ASSOCIATION – SPONSORSHIP REQUEST

GRANDE PRAIRIE
PETROLEUM
ASSOCIATION

MOTION: 20.01.17. Moved by: DEPUTY REEVE DUANE DIDOW
That Council provide a sponsorship in the amount of \$2,700.00 to the Grande Prairie Petroleum Association for hosting the 10th Annual STARS Hangar Dance on February 1, 2020 at Evergreen Park, Grande Prairie, AB., with funds to come from the Community Services Miscellaneous Grants.

CARRIED

7.5 NORTHWEST REGIONAL SKILLS CANADA COMPETITION 2020 – SPONSORSHIP REQUEST

NORTHWEST
REGIONAL SKILLS
CANADA

MOTION: 20.01.18. Moved by: COUNCILLOR ROXIE RUTT
That Council approve a Silver Sponsorship in the amount of \$3,000.00 payable to the Grande Prairie Regional College Fairview Campus for the 2020 Northwest Regional Skills Canada Competition, with funds to come from the Community Services Miscellaneous Grant budget.

CARRIED

7.6 COMMUNITY FUTURES – WOMEN IN THE NORTH CONFERENCE 2020

WOMEN IN THE
NORTH
CONFERENCE

MOTION: 20.01.19. Moved by: COUNCILLOR BILL SMITH
That Council provide sponsorship in the amount of \$500.00 to Community Futures Peace Country for the 2020 Women in the North Conference held in Peace River, Alberta on April 29 and 30, with funds to come from the Community Service Miscellaneous Grants.

CARRIED

7.7 2020 CURLING ALBERTA OPTIMIST U18 PROVINCIAL CHAMPIONSHIPS – SPONSORSHIP REQUEST

2020 Curling
Alberta Optimist
U18 Provincial
Championships

MOTION: 20.01.20. Moved by: COUNCILLOR DALE GERVAIS
That Council sponsor the Sexsmith Curling Club for hosting the 2020 Curling Alberta Optimist U18 Provincial Championships on February 26 – March 1, 2020 in Sexsmith, Alberta for \$1,000.00 with funds to come from the Community Services Miscellaneous Budget.

CARRIED

7.8 NAEL OPEN LETTER TO RESIDENTS OF QUEBEC

NAEL OPEN LETTER
TO RESIDENTS OF
QUEBEC

MOTION: 20.01.21. Moved by: COUNCILLOR DALE GERVAIS
That Council support and approve the Open Letter to Residents of Quebec from Northern Alberta Elected Leaders (NAEL) as presented.

CARRIED

7.9 DIRECTOR OF EMERGENCY MANAGEMENT

DEM OF
EMERGENCY
MANAGEMENT

MOTION: 20.01.22. Moved by: COUNCILLOR WINSTON DELORME
That Council appoint the Municipal District of Greenview Fire-Rescue Services - Regional Fire Chief Wayne Brown to the position of Director of Emergency Management as per the Province of Alberta Emergency Management Act, Section 11.2 (2).

CARRIED

7.10 FAMILY AND COMMUNITY SUPPORT SERVICES GRANDE CACHE OFFICE LOCATIONS

FCSS GRANDE
CACHE

MOTION: 20.01.23. Moved by: COUNCILLOR TYLER OLSEN
That M.D. of Greenview Council authorize administration to relocate the Grande Cache Family and Community Support Services office from the Provincial Building to the Eagles Nest Hall.

Councillor Delorme requested a recorded vote

For: Councillor Roxie Rutt, Councillor Tyler Olsen, Councillor Les Urness, Deputy Reeve Duane Didow, Councillor Dale Gervais

Opposed: Councillor Tom Burton, Councillor Bill Smith, Reeve Dale Smith, Councillor Shawn Acton, Councillor Winston Delorme

DEFEATED

Reeve Dale Smith recessed the meeting at 12:02 p.m.

Reeve Dale Smith reconvened the meeting at 1:02 p.m.

7.11 BOTTLE DEPOT LETTER OF SUPPORT

BOTTLE DEPOT
LETTER OF
SUPPORT –
GRANDE CACHE

MOTION: 20.01.24. Moved by: DEPUTY REEVE DUANE DIDOW
That Council directs Administration to draft a letter of support to Bhatt Brothers Ltd. c/o Mr. Riken Bhatt, supporting their application to the Beverage Container Management Board (BCMB) to open and operate a beverage container recycling facility in Grande Cache.

CARRIED

7.12 ADMINISTRATION POLICIES

ADMINISTRATIVE POLICIES

MOTION: 20.01.25. Moved by: COUNCILLOR DALE GERVAIS
That Council direct the Chief Administrative Officer to approve the following safety policies as administrative policies:

- Policy 5006 "Safety Rules"
- Policy 5007 "Disability Management"
- Policy 5008 "Hazard Assessment"
- Policy 5009 "Working Alone"
 - Remove Working Alone as a Last Resort
- Policy 5010 "Incident Investigations"
- Policy 5011 "Inspections"
- Policy 5012 "Occupational Responsibilities"
- Policy 5013 "Safety Training and Communication".

CARRIED

POLICY 3003

MOTION: 20.01.26. Moved by: COUNCILLOR WINSTON DELORME
That Council repeal Policy 3003 "Working Alone".

CARRIED

POLICY 3002

MOTION: 20.01.27. Moved by: COUNCILLOR WINSTON DELORME
That Council repeal Policy 3002 "Incident Investigations".

CARRIED

7.13 POLICY 5005 CORPORATE HEALTH AND SAFETY

POLICY 5005

MOTION: 20.01.28. Moved by: COUNCILLOR WINSTON DELORME
That Council approve Policy 5005 "Corporate Health and Safety" as presented.

CARRIED

7.14 POLICY 4004 EQUIPMENT CONTRACTOR REGISTRY POLICY REVISION

POLICY 4004

MOTION: 20.01.29. Moved by: COUNCILLOR TYLER OLSEN
That Council accept the revisions to Policy 4004 – Equipment Contractors Registry as amended.

- Change Town of Grande Cache to Hamlet of Grande Cache

CARRIED

7.15 WARD BOUNDARY REVIEW

**WARD BOUNDARY
REVIEW**

MOTION: 20.01.30. Moved by: COUNCILLOR TOM BURTON
That Council defer the Ward Boundary Review until the January 27, 2020 Regular Council meeting.

CARRIED

7.16 AER DEADLINES AND MEETING WITH MINISTER OF ENERGY

**AER DEADLINES
AND MEETING
WITH MINISTER OF
ENERGY**

MOTION: 20.01.31. Moved by: COUNCILLOR TYLER OLSEN
That Council direct Administration to set up a meeting with the Minister of Energy to discuss the Alberta Energy Regulator (AER's) failure to meet timelines for setback referrals for work camp development applications in Greenview.

CARRIED

7.17 HWY 669 DAY USE NAME

**HWY 669 DAY USE
NAME**

MOTION: 20.01.32. Moved by: COUNCILLOR SHAWN ACTON
That Council authorize the naming of the Greenview day use area located at SE – 28 – 70 – 21 – W5M to be named Smoky Sunset Landing.

CARRIED

7.18 SUNSET HOUSE CEMETERY COMMITTEE APPOINTMENT

**SUNSET HOUSE
CEMETERY
COMMITTEE**

MOTION: 20.01.33. Moved by: COUNCILLOR SHAWN ACTON
That Council appoint O'niel Rieu and Rose Trottier to the Sunset House Cemetery Committee.

CARRIED

CAO/MANAGERS' REPORT

**CAO/MANAGERS'
REPORT**

MOTION: 20.01.34. Moved by: COUNCILLOR LES URNESS
That Council accept the CAO/Managers' Report for information, as presented.

CARRIED

10.0 CLOSED SESSION

CLOSED SESSION

MOTION: 20.01.35. Moved by: COUNCILLOR ROXIE RUTT
That the meeting go to Closed Session, at 3:12 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

10.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY (FOIPP; Section 16)

10.2 INTERGOVERNMENTAL RELATIONS (CONTINUED) (FOIPP; Section 21)

OPEN SESSION

MOTION: 20.01.36. Moved by: COUNCILLOR TYLER OLSEN
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 4:38 p.m.

CARRIED

MOTION: 20.01.37. Moved by: COUNCILLOR BILL SMITH
That Council direct Administration to review options on twinning Highway 40 south of Grande Prairie city limits past Township 700 including an adequate intersection.

CARRIED

#8 COUNCILLORS BUSINESS & REPORTS

8.1 COUNCILLORS' BUSINESS & REPORTS

8.1 MEMBERS' REPORT: Council provided reports on activities and events attended, additions and amendments include the following:

WARD 1

COUNCILLOR WINSTON DELORME submitted his update to Council on his recent activities, which include;

December 9, 2019 Regular Council Meeting
Joint Council Meeting with Birch Hills County
Greenview Christmas Party
December 16, 2019 Committee of the Whole Meeting
Golden Age Club Meeting
December 19, 2019 Special Council Meeting

Star Fest

- WARD 2** **COUNCILLOR DALE GERVAIS** updated Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting (Teleconference)
December 19, 2019 Special Council Meeting
Greenview Christmas Luncheon
Greenview Christmas Event
- WARD 3** **COUNCILLOR LES URNESS** updated Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting
Greenview Christmas Event
December 16, 2019 Committee of the Whole Meeting
- WARD 4** **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting
Joint Council Meeting with Birch Hills County
December 16, 2019 Committee of the Whole Meeting
Fox Creek Library Board Meeting
December 19, 2019 Special Council Meeting
- WARD 5** **REEVE DALE SMITH** submitted his update to Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting
Smoky Applied Research & Demonstration Association Meeting
Greenview Christmas Celebrations
December 16, 2019 Committee of the Whole Meeting
Christmas mixer in Grande Prairie for Minister Toews and MP Warkentin
December 19, 2019 Special Council Meeting
Christmas Luncheon with Greenview Staff in Valleyview
Heart River Housing Foundation Meeting
Red Will Lodge and Manor - Christmas Baskets donation by Heart River Housing
Highway 40 Discussion with Minister Toews
Teleconference with Mark Plamondon, Executive Director for Heartland Association
Travel to Fox Creek with Heart River Housing Executive Director to meet with Alberta Seniors ADM to discuss Fox Creek Project
Smoky Applied Research & Demonstration Association Meeting
Tri Municipal Industrial Partnership Meeting

WARD 6

COUNCILLOR TOM BURTON submitted his update to Council on his recent activities, which include;
Joint Council Meeting with Birch Hills County
December 16, 2019 Committee of the Whole Meeting
East Smoky Recreation Board Meeting
Policy Review Committee Meeting
December 19, 2019 Special Council Meeting
Tri Municipal Industrial Partnership Meeting
MD of Greenview Library Board Meeting

WARD 7

COUNCILLOR ROXIE RUTT submitted her update to Council on her recent activities, which include;
December 9, 2019 Regular Council Meeting
Joint Council Meeting with the Council of Birch Hills
Northern Transportation Advocacy Bureau Meeting
December 16, 2019 Committee of the Whole Meeting
Crooked Creek Recreation Club Meeting
Policy Review Committee Meeting
Greenview Christmas Luncheon

WARD 8

COUNCILLOR BILL SMITH updated Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting
Western Soil Conference
December 16, 2019 Committee of the Whole Meeting

DIVISION 9

COUNCILLOR TYLER OLSEN submitted his update to Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting
Joint Council Meeting with County of Birch Hills
Greenview Christmas Luncheon Grande Cache
December 16, 2019 Committee of the Whole Meeting
Nitehawk Recreation Ski Area Meeting
December 19, 2019 Special Council Meeting
The River of Death & Discovery Dinosaur Museum Society Meeting
Greenview Christmas Lunch Valleyview
Nitehawk Recreation Ski Area Meeting
Tri Municipal Industrial Partnership Meeting
MD of Greenview Regional Library Board Meeting

DIVISION 9

DEPUTY REEVE DUANE DIDOW submitted his update to Council on his recent activities, which include;
December 9, 2019 Regular Council Meeting

Christmas Luncheon with Greenview Staff Grande Cache
Greenview Christmas Celebrations
December 16, 2019 Committee of the Whole Meeting
Policy Review Committee Meeting
Community Futures West Yellowhead Meeting
December 19, 2019 Special Council Meeting

MEMBERS BUSINESS MOTION: 20.01.38. Moved by: COUNCILLOR SHAWN ACTON
That Council receive Members Business for information.

CARRIED

#9
CORRESPONDENCE **9.0 CORRESPONDENCE**

COUNCIL
CORRESPONDENCE MOTION: 20.01.39. Moved by: COUNCILLOR TOM BURTON
That Council accept the correspondence for information, as presented.

CARRIED

11.0 ADJOURNMENT

#11
ADJOURNMENT MOTION: 20.01.40. Moved by: COUNCILLOR ROXIE RUTT
That this Regular Council meeting adjourn at 4:41 p.m.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

REEVE



REQUEST FOR DECISION

SUBJECT: GREENVIEW FIBER OPTICS INTERNET CONNECTIVITY STRATEGY
SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**
MEETING DATE: January 27, 2020 **CAO: DT** **MANAGER: KK**
DEPARTMENT: ECONOMIC DEVELOPMENT **GM: SW** **PRESENTER: KK**
STRATEGIC PLAN: Infrastructure

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council award the Greenview Fiber Optics Internet Connectivity Strategy project to Canadian Fibre Optics with an upset limit of \$65,150.00, with funds to come from the Economic Development Operations Budget.

BACKGROUND/PROPOSAL:

In August 2019 council made the MOTION: 19.08.589 – “That Council authorize Administration to work with interested internet providers to develop a report outlining the options available for potential internet service delivery to the MD of Greenview.”

A Request for Proposals was posted and five (5) proposals were received by the November 29, 2019 deadline. One of the proposals was deemed not compliant with the RFP guidelines (see attached). Of the remaining qualified proposals, two (2) firms stood out as having a perceived understanding of the project and ability to perform the work. IBI Group provided the lowest price option with a perceived focus on reporting and planning. In comparison, Canadian Fiber Optics provided a higher cost option but with a proposal that was more action focused. Canadian Fiber Optics has already invested in fiber infrastructure within Greenview from the Grovedale region along Highway 40, to Grande Cache, and they have included actual infrastructure architecture and design fees within their budget, whereas with IBI Group, this does not appear to be included in their initial budget. Each proposal has their merits: one with a lower cost, but the higher cost option appears to be at least 12 months ahead of the other potential providers in terms of infrastructure and planning.

A matrix of all received proposals is attached.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview can proceed with the chosen firm to develop a strategy outlining the options available for future provision of internet service delivery to the residents of Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1:

Council has the alternative to not proceed with any of the proposed proponents; however Administration does not recommend this action, as it would further delay the planning process for this service and Greenview's planning process.

Alternative #2:

Council has the alternative to proceed with a proponent other than Canadian Fibre Optics.

FINANCIAL IMPLICATION:

Direct Costs: \$65,150 Economic Development Operating budget

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council's decision, Administration will contact the interested firms and advise them of Greenview's decision. Administration will work directly with the chosen firm to proceed with the strategy development.

ATTACHMENT(S):

- Greenview Fiber Optics Internet Connectivity Strategy Request for Proposals
- RFP Submissions – Evaluation & Qualification Matrix



REQUEST FOR PROPOSALS

GREENVIEW FIBER OPTICS INTERNET CONNECTIVITY STRATEGY

Municipal District of Greenview #16
4806-36th Avenue,
PO Box 1079
Valleyview, AB
T0H 3N0

INTRODUCTION AND SUMMARY

Greenview Fiber Optics Internet Connectivity Strategy

The Municipal District of Greenview No. 16 (Greenview) is located in Northwest Alberta and includes the Towns of Fox Creek and Valleyview. Five hamlets, including Little Smoky, Ridgevalley, DeBolt, Grovedale, and Grande Cache, the Sturgeon Lake Cree Nation, and seven Indigenous Cooperatives and Enterprises in the Grande Cache area completes the diverse communities of the region. Geographically, the municipality is the third largest in the Province, spanning more than 32,000 square kilometers.

Many rural and remote areas in Alberta lack high speed Internet, including communities within Greenview. High quality connectivity has become increasingly important to communities, businesses, and industry, and Greenview is seeking to diversify the Internet options for the region.

The *Internet Connectivity Strategy* seeks to identify options and perspective costs to provide high quality connectivity Internet access throughout the entire municipal district to residents and businesses within our communities.

PROPOSAL SUBMISSION AND GUIDELINES

Proposals submitted to Greenview must be received at Greenview's Main Administration Building by 4:30 p.m. on November 29, 2019. The Main Administration Building is located in Valleyview, Alberta at:

4806 36 Avenue
Box 1079
Valleyview, AB. T0H 3N0

Proposals must be sealed and include one (1) hard copy and one (1) digital copy in .pdf format on USB or emailed to kevin.keller@mdgreenview.ab.ca.

Proposals must include:

- A strategy for providing high connectivity internet access to all communities within the MD of Greenview (minus the Town of Valleyview, Town of Fox Creek, and Sturgeon Lake Cree Nation)
- Price as detailed in this RFP;
- A list of related and relevant projects carried out by your firm; and,
- A suggested timeline of activities leading to project completion.

Any of the above missing from the proposal will cause the proposal to be deemed non-compliant. Proposals and questions should be sent to the attention of Kevin Keller, Economic Development Manager.

PROJECT PURPOSE AND DESCRIPTION

With a land base over 32,000 square kilometers, Greenview is a vast and diverse area rich in oil and gas, fertile farmland, winding rivers, mixed wood forests, and spectacular peaks of the Rockies. Provincial Highways 40 and 43 run through Greenview, connected by the Forestry Trunk Road. In 2019 the Town of Grande Cache dissolved into a Hamlet within the Municipal District of Greenview, increasing the population to approximately 9600 residents.

Greenview recognizes that high quality internet access is critical to the future and growth of our region. We now depend on the Internet for everything from banking to education to health care. In a recent Business Retention and Expansion Survey to the businesses in Grande Cache, the “Availability of internet service to support current business needs” and the “Availability of internet service to support future business needs” were identified as the two lowest performing factors of doing business in the region.

Greenview is seeking proposals from qualified respondents to develop a strategy for a high-speed Internet network connecting institutions, private enterprises, and private residents throughout the entire municipality. The strategy will include a phased in approach to providing high speed internet throughout the municipality, including options for delivery of the service.

Respondents shall describe in their responses to this RFP their approach and firm, fixed price bid for design and constructing the full scope detailed herein.

For bids consisting of teams of firms, one firm should identify itself as the General Contractor. The General Contractor shall be responsible for the scope of work detailed in this RFP, insurance, and bonding.

The final strategy will be the property of Greenview to be used in the manner and for the purposes as determined by Greenview.

PROJECT SCOPE

The scope of this project will include the development of a study to identify options and outline a multi-year development strategy for the provision of a high-speed internet network to service the majority of Greenview ratepayers.

The final report will identify options with approximate costs associated with the installation of the recommended infrastructure and services to the hamlets of Greenview; while also including the development of high-speed options for rural / farm areas.

In order to achieve the desired outcomes of the report, the following details will be present:

- Explain how the best in industry technology will be utilized;
- Include details on how the service can be maintained and upgraded into the future, including providing a minimum of 5G and beyond;
- Work with Greenview to ensure compliance with municipal bylaws and procedures;
- Ensure knowledge of and abiding of any Provincial guidelines;
- Provide any known capital funding opportunities for such projects;

- Provide options for infrastructure service providers to be considered, including, but not limited to:
 - Government lead (municipal utility version)
 - Industry / municipal government partnership and development
 - Third party and/or private enterprise lead
- A detailed strategy outlining the phases of delivery to the entire municipal district within a 5-year time frame, including (for each phase of the project):
 - Estimated development costs including all infrastructure;
 - Estimated timeline to complete all tasks associated to each phase;
 - Identification of any environmental issues;
 - Mapping of proposed fiber optic network and associated use of any other infrastructure, if required (i.e. antenna); and,
 - Options to ensure that all remote areas of the MD have access to the internet service

PROJECT TIMELINES

It is expected that this project will begin immediately upon a proponent being chosen by the Greenview Council. This is expected to occur in January 2020.

The successful proponent will provide Greenview with the final strategy by April 30, 2020.

PROJECT COSTING

Proponents will include the total cost of conducting the project including all disbursements and expenses, detailed on an attached rate sheet.

Packages should include an itemized list of cost areas including such items as time, expenses, mileage, and disbursements.

Packages will include a clear project total and include ALL project costs including expenses and disbursements. This will be an “all in” cost excluding GST.

Greenview will enter into a services agreement depicting this amount as a project limit for the expected deliverables.

Greenview reserves the right to reject all proposals if a suitable price cannot be obtained.

BIDDER QUALIFICATIONS

Packages will include information regarding the proponent’s ability to perform the work and will include references regarding similar type work performed in the past.

The proponent should demonstrate their ability to complete the work either through their own resources or through the management of any necessary subcontractors.

Proponents must have an occupational health and safety program in good standing and be capable of assuming the role of Prime Contractor for this project. Proof of such must be included with the proposal, or the proposal will be deemed to be non-compliant.

Proponents must have suitable insurance coverage including liability insurance in the amount of at least \$2,000,000.00. Proof of insurance must be included with the proposal, or the proposal will be deemed to be non-compliant.

Packages received from any proponent engaged in legal action with Greenview at the current time, or at any point in the last five (5) years will not be accepted as per Municipal District of Greenview No. 16 policy. This provision also applies to any subcontractors listed in the proposal.

PROPOSAL EVALUATION CRITERIA

The following evaluation criteria will be used to determine the successful bidder. All scores applied as part of the evaluation are determined by Greenview.

Component	Weighting
Price	50
Perceived project understanding	20
Past Relationship/Performance with Greenview	15
Perceived ability to perform the work	15

QUESTIONS:

Proposals and questions should be sent to the attention of:

Kevin Keller, Economic Development Manager
MD of Greenview No. 16
4806 36 Avenue
PO Box 1079
Valleyview, AB. T0H 3N0
Phone: 780-524-7623
Email: kevin.keller@mdgreenview.ab.ca

PROPOSAL DEADLINE:

Proposals submitted to Greenview must be received at Greenview's Main Administration Building by **4:30 p.m. on November 29, 2019.**

CHECK LIST:

Did you include all of the requirements in your Proposal?

- Clear project total
 - Itemized list of cost areas (including time, expenses, mileage, disbursements, etc.)
 - Hourly Rate Sheet
- List of proposed team members and experience
- List of related and relevant projects carried out by your firm
- Suggested Timeline of activities leading to project completion
- List of References
- List of subcontractors to be used (if required)
- Proof of Occupational Health and Safety Program
- Proof of Insurance

Any of the above missing from the proposal will cause the proposal to be deemed non-compliant.

	CIMA+	IBI Group	Canadian Fiber Optics	MAGNA Engineering Services	Telus
Required:					
Clear project total ("all in" cost)	\$72,104.00	\$43,200.00	\$65,150.00	\$221,130.00	n/a
Itemized list of cost areas (including time, expenses, mileage, disbursements, etc.)	√	√	√	√	x
Hourly Rate Sheet	x	√	√	√	x
List of proposed team members and experience	√	√	√	√	x
List of related and relevant projects carried out by your firm	√	√	√	√	x
Suggested Timeline of activities leading to project completion	√	√	√	√	x
List of References	√	√	√	√	x
List of subcontractors to be used (if required)	√	√	√	√	x
Proof of Occupational Health and Safety Program	√	√	√	√	x
Proof of Insurance	√	√	√	√	x
Other Considerations/Notes:					
Explain how the best in industry technology will be utilized;	very technical	√	~	√	√
Include details on how the service can be maintained and upgraded into the future, including providing a minimum of 5G and beyond;				√	√
Work with Greenview to ensure compliance with municipal bylaws and procedures;				√	x
Ensure knowledge of and abiding of any Provincial guidelines;					√
Provide any known capital funding opportunities for such projects;	talks about funding sources	√			x
Provide options for infrastructure service providers to be considered, including, but not limited to: (Government Lead, Industry/municipal partnership, third party)	municipal focused	√	√	√	x
A detailed strategy outlining the phases of delivery to the entire municipal district within a 5-year time frame, including (for each phase of the project):					x
o Estimated development costs including all infrastructure;	will be extra fee	will be extra fee	Providing actual infrastructure architecture and design within final report		x
o Estimated timeline to complete all tasks associated to each phase;					x
o Mapping of proposed fiber optic network and associated use of any other infrastructure, if required (i.e. antenna); and,					x
o Options to ensure that all remote areas of the MD have access to the internet service		√	knowledge of communities and area		x
Understanding Scope of Work	We do not want to create our own broadband network	Knowledge of project requirements	Yes		x
Ability to perform the work		very qualified	can design, contract, and provide service	asked for time extension	?
Other:		partnered with company that can construct, operate and maintain networks Architectre and Design would be an extra future cost more focus on reporting and planning	They operate the fiber networks and provide retail services Already has fiber laid in part of MD includes actual Infrastructure Architectre and Design within their scope and budget More action oriented	plan only - no infrastructure	



REQUEST FOR DECISION

SUBJECT: **TMIP Memorandum of Understanding**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Tri-Municipal Industrial Partnership Memorandum of Understanding with Alberta Environment and Parks Report, as presented.

BACKGROUND/PROPOSAL:

In November 2019 Greenview Council and Administration met with Legal Counsel to review and amend the proposed Memorandum of Understanding with Alberta Environment and Park, with respect to the developed Area Structure Plan for the Tri-Municipal Industrial Partnership (TMIP).

Legal Counsel has provided a revised Memorandum of Understanding (MOU) for Council’s consideration.

Administration has reviewed the provided document and recommends Council approve as presented.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the recommended motion is that it will provide Administration and the TMIP committee with a structure to move forward with the development of the TMIP corporate entity.
 2. The benefit of Council approving the recommended motion is that all three (3) TMIP partners will have agreed to a common document and affiliated guidelines.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion however Administration does not recommend this action because it would delay the process of the TMIP recruiting industrial business in the TMIP area.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the TMIP committee of Council's decision.

ATTACHMENT(S):

- Memorandum of Understanding AEP and TMIP Jan 2020

MEMORANDUM OF UNDERSTANDING**BETWEEN:**

**Her Majesty the Queen in right of Alberta
as represented by the Minister of
Alberta Environment and Parks (“AEP”)**

and

Tri-Municipal Industrial Partnership (“TMIP”)

comprised of:

Municipal District of Greenview No. 16 (“MD of Greenview”)

City of Grande Prairie

County of Grande Prairie No. 1

(collectively, the “Participants”)

1. NATURE AND PURPOSE OF MOU

- a. This Memorandum of Understanding (“MOU”) documents the intentions and understandings between AEP and the three municipalities comprising the TMIP (each a “Municipality”) regarding:
 - i. the development of an Eco-Industrial District (the “District”);
 - ii. the identification of an area of public land in the MD of Greenview as set out in the map attached as Appendix A to this MOU; and
 - iii. the identification of the roles and responsibilities of the Participants in respect of the District to promote a coordinated approach to industrial development of the District.
- b. This MOU is not intended to create any legally binding obligations or any relation of employment, agency, partnership or joint venture between the Participants or the Participants and AEP.
- c. The Participants may establish a TMIP District management corporation in the future to coordinate the implementation of the District in accordance with the terms of the TMIP Area Structure Plan (the “ASP”). If the Participants establish a TMIP District management corporation, the Participants and AEP agree it may become a party to this MOU.

2. OVERVIEW OF DISTRICT AND OUTCOMES

- a. The District is a collaborative initiative amongst the three Municipalities to coordinate the orderly development of industrial services in the District in a manner that supports Provincial and Municipal economic, social and environmental priorities.
- b. The ASP:
 - i. is a statutory plan passed by Council of the MD of Greenview;
 - ii. informs the development of future land and natural resource plans and environmental management frameworks within the District;
 - iii. provides direction regarding how the development is phased and located within the District;
 - iv. details the vision and outcomes for the District; and
 - v. identifies generally the land use and considerations for phased development of the District.
- c. The Participants will refer proponents interested in developing industrial services, as identified in the ASP, within the District to the ASP plan area.

3. LEGISLATIVE AND POLICY CONTEXT

- a. The District is located entirely within the municipal boundary of the MD of Greenview, and is currently comprised entirely of public land as defined in the *Public Lands Act*, RSA 2000, c.P-40 (the “PLA”).
- b. AEP is responsible for administering public land under the PLA and the Public Lands Administration Regulation, AR 187/2011.
- c. Under the *Municipal Government Act*, RSA 2000, c.M-26 (the “MGA”), the MD of Greenview is:
 - i. responsible for passing the ASP and any amendments to the ASP; and
 - ii. the municipal development authority for the District.
- d. All applicants for land use activities will be required to make applications for provincial approval and review processes, as well as municipal subdivision and development approval. AEP will use the ASP as a guide to land use and development parameters.

4. IMPLEMENTATION OF THE DISTRICT

- a. Reservations** – To accommodate the intent of the ASP and subject to AEP policy changes, AEP will implement the following reservation tools:
- i. A Consultative Notation (“CNT”) held by AEP will be placed on the lands located within a 15 kilometer radius from the center of the District (the “CNT Reservation Area”) to advise applicants of the existence of the ASP.
 - A. If appropriate, AEP may redirect any proposed activities it becomes aware of within the CNT Reservation Area into the District. AEP will work with the MD of Greenview to facilitate this process.
 - ii. A Protective Notation (“PNT”) held by AEP will be placed on the lands which form the District to advise applicants of the existence of the ASP.
 - A. Upon the successful completion of First Nations and Métis Settlement consultation by AEP, AEP may consider placing a Holding Reservation (“HRS”) to replace the PNT.
 - B. The HRS notation would contain the requirement that all activities within the District will need to align with the ASP, identify the land use decision and stipulate AEP’s applicable activity restrictions and exceptions for the District.
 - iii. The CNR and PNT are to be housed in the Government of Alberta’s Geographic Land Information Management and Planning System (GLIMPS), and appear in applicable land management processes and tools such as Land Standing Reports and the Landscape Analysis Tool.
- b. Governance and Process**
- i. As the District and the CNT Reservation Area are public lands under the administration of AEP, applicants for permitted activities within these areas will follow the standard processes under the applicable regulator (e.g., AEP, Alberta Energy Regulator (AER), Agriculture and Forestry etc.).
 - ii. There will be a required referral for each activity proposed in the District or the CNT Reservation Area, as applicable, to the MD of Greenview to evaluate alignment with the ASP.
 - iii. When the MD of Greenview receives a referral, it will advise the applicant on what activities require municipal development permits.
 - iv. The MD of Greenview maintains its role of development authority and will issue municipal development permits within its boundaries, and address any associated municipal appeals falling within its jurisdiction.
- c. Public Land Allocation** – The following potential public land allocation options have been identified for lands within the District:

- i. AEP may issue an applicable disposition under the PLA to a Municipality or a third party proponent authorizing use of public land; or
- ii. AEP may sell public land to a Municipality, third party proponent or disposition holder (unless prohibited by terms of disposition).

These options are subject to applicable provincial legislation, policies, processes, and any required provincial approvals, including but not limited to AEP, Cabinet, Treasury Board, or other approvals.

d. Alignment with Other Interests – Where there are existing interests or dispositions within the CNT Reservation Area or District:

- i. Proponents will be required to apply to the applicable regulator using standard application processes, including obtaining consent from existing disposition and forest tenure holders as part of the application submission.
- ii. Re Forest Management Agreement (“FMA”) and Timber Quota Holders:
 - A. Planned harvesting activities outside of the District will continue to take place in accordance with approved forest management plans (FMPs). This includes any approved General Development Plans, Forest Harvest Plans and Annual Operating Plans that FMA holders may have for harvesting on the lands located outside of and up to the boundaries of the District.
 - B. For lands within the District, prior to application the Proponent will be required to contact AEP to:
 - i. discuss how the FMA holder or the Timber Quota holder or both are affected;
 - ii. discuss whether the timber within the ASP plan area is to be harvested prior to allocation and by whom; and
 - iii. assess compensation to the FMA holder or the Timber Quota holder or both regarding any potential loss of forest tenure.
 - C. In the event of a sale of District lands where timber is to be harvested after transfer of the lands, the Participants will offer the first right of refusal to harvest the timber from the lands to the affected FMA holder or the Timber Quota holder or both, as applicable.
- iii. Fur Management Reservation Agreement Holders are allowed to continue to use the land as currently managed until such time as the land may be sold or developed.

e. Consultation

- i. Proponents will be responsible for any First Nations or Métis Settlement consultation that may be required as part of required provincial regulatory processes for applications within the ASP. The Alberta Consultation Office (<http://indigenous.alberta.ca/1.cfm>) provides direction for the consultation process.
- ii. AEP will be responsible to finalize First Nation and Métis Consultation regarding the potential removal of the lands within the ASP from public lands where the consultation adequacy decision as confirmed by the Alberta Consultation Office will form part of a Holding Reservation encompassing the ASP.
- iii. Should a Public Land Sale (PLS) application be submitted prior to completion of consultation, the responsibility for consultation would fall to the applicant for the lands being requested within the PLS application.

f. Development

- i. As development authority, the MD of Greenview may use avenues available under the MGA for the recovery of municipal infrastructure costs.
- ii. The Municipalities may jointly explore avenues available under the MGA for the recovery of municipal infrastructure costs.
- iii. The proponent must obtain all required regulatory authorizations and development permits and meet applicable requirements of AEP, and any other applicable regulatory body, prior to any activity occurring in the District.

5. DURATION OF MOU, MOU REVIEW, AMENDMENT AND WITHDRAWAL

- a. **Duration of MOU** – This MOU will be effective on the date it is signed by the last of the Participants and will expire on September 15, 2029.
- b. **Amendment** – This MOU will be amended upon establishment of a TMIP District management corporation, and at any other time as may be agreed to by the Participants in writing.
- c. **MOU Review** – This MOU will be reviewed by the Participants 2 years prior to expiry, or a sooner date if there is a shift in management direction or process that necessitates a review prior, or as may be agreed to by the Participants. The results of this review may initiate a MOU Renewal.
- d. **Withdrawal of Participants** – Notwithstanding the duration of this MOU, any of the Participants may withdraw from this MOU upon providing 90 days' written notice to the other Participants.

6. GENERAL

- a. For greater clarity, nothing in this MOU is intended to be or shall be interpreted as a predetermination or fettering of discretion of AEP, Cabinet, Treasury Board, or any other provincial authority with regard to any potential sale or other allocation of public land.
- b. This MOU and associated reservations do not supersede or replace any provincial statutes that individual provincial departments or the Municipalities have responsibility for that articulate activity specific processes and requirements (including but not limited to Environmental Impact Assessments, Historical Resources Impact Assessments, and Master Schedule of Standards and Conditions).

MOU STATEMENT OF APPROVAL

Tri-Municipal Industrial Partnership, comprised of the Municipalities:

Municipal District of Greenview No. 16:

Name:
Title:

Date: _____

County of Grande Prairie No. 1:

Name:
Title:

Date: _____

City of Grande Prairie:

Name:
Title:

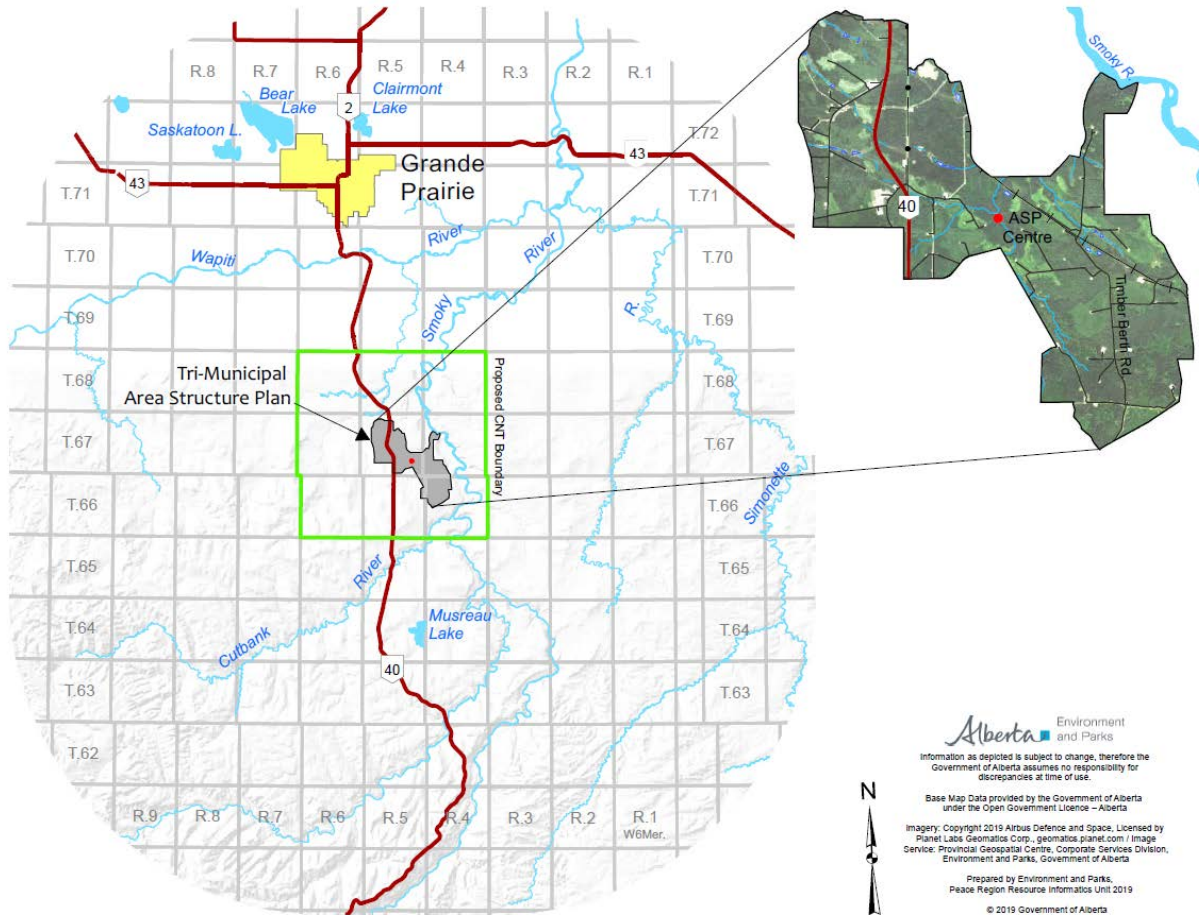
Date: _____

**Her Majesty the Queen in right of Alberta
as represented by the Minister of
Alberta Environment and Parks (“AEP”)**

Name: Jason Nixon
Title: Minister

Date: _____

Appendix A to the MOU





REQUEST FOR DECISION

SUBJECT: Tri-Municipal Industrial Partnership Memorandum of Understanding
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) –

1. Section 55 of the *Municipal Government Act*, RSA 2000, cM-26
2. Public Lands Act, RSA 2000, cP-40 (the “PLA”).

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve the Tri-Municipal Industrial Partnership Memorandum of Understanding - Revenue Sharing, as presented.

BACKGROUND/PROPOSAL:

In November 2019 Greenview Council and Administration met with Legal Counsel to amend the proposed Revenue Sharing Agreement between the partners of the Tri-Municipal Industrial Partnership (TMIP).

Legal Counsel has provided a revised Memorandum of Understanding (MOU)-Revenue Sharing between the partners of the TMIP as allowed for by the Municipal Government Act.

Administration has reviewed the provided document and recommends Council approve as presented.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the recommended motion is that it will provide Administration and the TMIP committee with a structure to move forward with the development of the TMIP corporate entity.
 2. The benefit of Council approving the recommended motion is that all three (3) TMIP partners will have agreed to a common document and affiliated guidelines.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to accept, amend or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's direction, Administration will advise the TMIP committee of Council's decision.

ATTACHMENT(S):

- MOU-Revenue Sharing

MEMORANDUM OF UNDERSTANDING
made effective as of the ___ day of _____, 2020

BETWEEN:

MD of GREENVIEW No. 16

- and -

CITY OF GRANDE PRAIRIE

and

COUNTY OF GRANDE PRAIRIE No. 1

WHEREAS:

The MD of Greenview No. 16 (the “MD”), the City of Grande Prairie (the “City”) and the County of Grande Prairie No. 1 (the “County”) agree that inter-municipal cooperation and attracting new development to the region will benefit the citizens of all three municipalities and the region as a whole.

The MD, the City and the County have entered the Tri-Municipal Industrial Partnership for the purposes of attracting new development which will be located within the MD.

The MD, the City and the County acknowledge that new development will be located within the MD and desire to share any increase in tax revenue arising from that new development among the MD, the City and the County in accordance with an agreement entered among the parties.

Section 55 of the *Municipal Government Act*, RSA 2000, cM-26 permits municipalities to enter agreements with other municipalities for the purposes of sharing taxes.

The MD, the City and the County have agreed upon certain principles in regard to the revenue sharing which they wish to form the basis of an agreement.

The MD, the City and the County agree that they will work to enter an agreement based upon the principles set out in the Memorandum of Understanding (“MOU”).

A. PURPOSE

1. This MOU sets out the intentions and understandings among the MD, the City and the County in regard to revenue sharing arising from the proposed development of an area of public land in the MD for the development of an Eco-Industrial District (the “District”) as identified in red in the map attached as Appendix A to this MOU.
2. This MOU identifies the principles upon which the MD, the City and the County have agreed in relation to revenue sharing and which principles will be incorporated into an agreement among the parties setting out their respective rights and responsibilities in respect of revenue sharing, with the intention to promote a coordinated approach to industrial development of the District.
3. This MOU is not intended to create any legally binding obligations, or any relation of employment, agency, partnership or joint venture between the MD, the City and the County.

B. LEGISLATIVE CONTEXT

1. The District is located within the municipal boundary of the MD of Greenview, and is currently comprised entirely of public land as defined in the *Public Lands Act*, RSA 2000, cP-40 (the “PLA”).
2. Under Parts 9 and 10 of the *Municipal Government Act*, RSA 2000, cM-26 (the “MGA”), the MD is responsible for the assessment of property and the taxation of property within its municipal boundaries.
3. In accordance with the MGA, the MD will collect tax revenues for development within the District.
4. Section 55 of the MGA permits municipalities to enter agreements with other municipalities for the purposes of sharing taxes.

C. CONTENTS OF REVENUE SHARING AGREEMENT

1. The MD, the City and the County agree the following principles will be incorporated into the revenue sharing agreement:
 - a. The revenue sharing agreement deals only with the taxes collected by the MD for the District.
 - b. Revenue Sharing will apply to new industrial developments directly related to the District.
 - c. For the purposes of the revenue sharing agreement, taxes includes only property taxes for classes of property under section 297 of the MGA and does include linear property serving the District. Revenue sharing does not include:
 - i. linear property which intersects the District; or
 - ii. any requisitions which may be imposed by the MD, including but not limited to requisitions such as school board requisitions or Alberta Housing Act requisitions.
 - d. The starting year for revenue sharing is the 2018 tax year.
 - e. The MD will only share up to 50% of the net tax revenue it receives from new development from the District. Net Revenue Sharing of the Tri-Municipal Industrial Partnership project will be divided to each of the parties based on the ratio of funding committed to the Tri-Municipal Industrial Partnership project by the Parties.
 - i. The net tax revenue will be determined by ascertaining the total amount of taxes for new development occurring in the tax year in the District less costs. Costs include direct investment, marketing, and operations of the Tri-Municipal Industrial Partnership project/area that are shared by the parties and the MD’s expenses for the assessment of property and collection of taxes in the District.
 - ii. The determination of the amount of taxes to be shared will occur in arrears.
 - iii. The base year for determining growth is the 2017 tax year and the assessment value for the 2017 tax year.
 - iv. For each year, the MD will calculate the amount to be shared by determining the assessment for that tax year and deducting the assessment value for the previous year and then calculating the taxes for the increase in assessment value.

For example, to determine the amount to be shared for the 2018 tax year, the MD will determine the assessment value for the District for the 2018 tax year and deduct the assessment value for the 2017 tax year. The MD will share 50% of the net taxes derived from the increase in the assessment value.

- v. The MD is not required to share taxes if the assessment value for the District does not increase.
 - vi. The MD is only required to share taxes on taxes that it has collected.
 - f. The term of the Revenue Sharing Agreement will be for a term of no longer than 10 years.
 - g. The MD, the City and the County must review the terms of the revenue sharing agreement at least once every four years, which means that they will review the terms of the revenue sharing agreement at least once during every term of Council.
 - h. The MD will be able to unilaterally terminate the revenue sharing agreement if there is a significant change in its assessment base or its ability to collect taxes, including linear taxes.
2. The agreement will contain provisions addressing:
- a. The term of the agreement;
 - b. Termination of the agreement;
 - c. administration of the agreement, including provisions for amendment of the agreement;
 - d. dispute resolution; and
 - e. such further and other terms as the parties negotiate.
3. The MD, the City and the County agree to work diligently to draft the Agreement and target Feb. 10, 2020 for the date by which a final draft will be circulated.

D. DURATION OF MOU, AMENDMENT AND WITHDRAWAL

- 1. This MOU will be effective on the date set out on page one and expires on Feb. 10, 2030.
- 2. Any amendments to this Memorandum of Understanding requires Council resolutions of all the MD, the City and the County.
- 3. Notwithstanding the duration of this MOU, any of the MD, the City or the County may withdraw from this MOU upon providing 90 days' written notice to the other parties.

E. GENERAL

- 1. For greater clarity, nothing in this MOU is intended to be, or shall be interpreted as, a predetermination or fettering of discretion of the Councils for the MD, the City or the County.
- 2. This MOU and the revenue sharing agreement does not supersede or replace any provincial statutes that apply to the assessment or taxation of property within the District.

MOU STATEMENT OF APPROVAL

IN WITNESS WHEREOF the parties have hereunto set their hands and seals in the presence of their proper officers and the individual parties have hereunto set their hands and seals as of the day and year first above written.

MD OF GREENVIEW No. 16

Per: _____
Reeve

Date: _____

Per: _____
CAO

CITY OF GRANDE PRAIRIE

Per: _____
Mayor

Date: _____

Per: _____
CAO

COUNTY OF GRANDE PRAIRIE No. 1

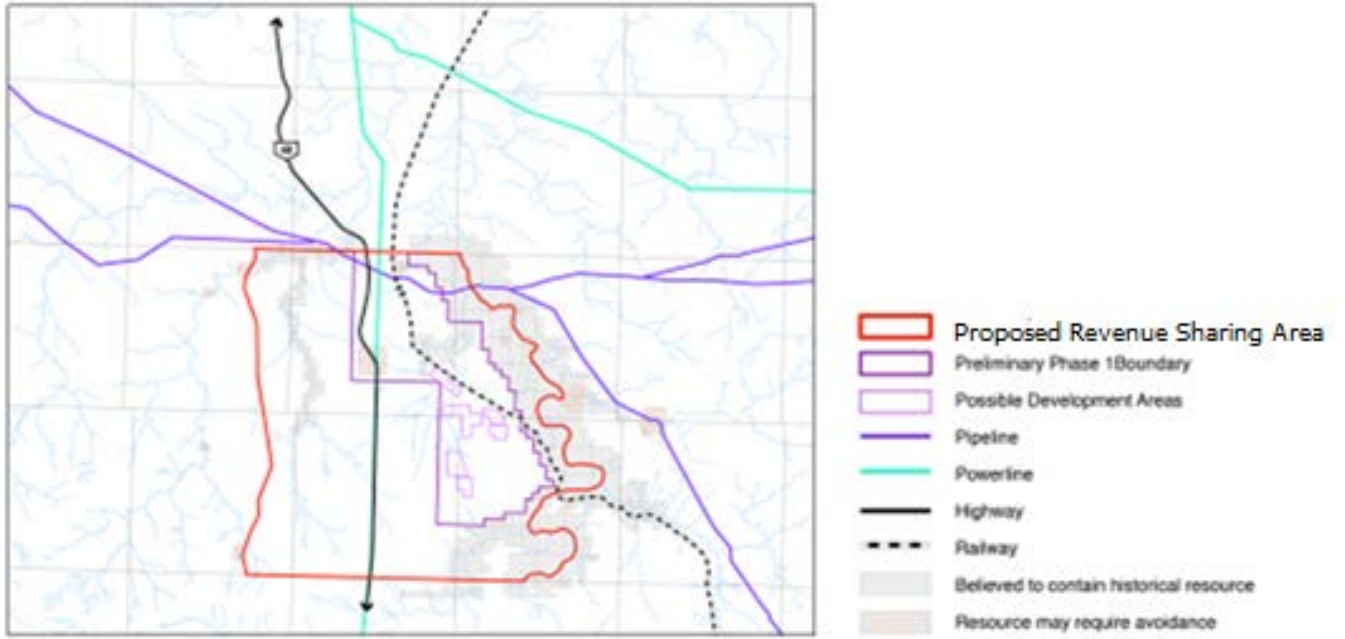
Per: _____
Reeve

Date: _____

Per: _____
CAO

Appendix A to the MOU
REVENUE SHARING AREA

Project Description: Defining a Footprint





REQUEST FOR DECISION

SUBJECT: Tri-Municipal Industrial Partnership Water Utility License Application
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER: KK
DEPARTMENT: ECONOMIC DEVELOPMENT GM: SW PRESENTER: KK
STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to begin the process of acquiring a Water Utility License with Alberta Environment and Parks to service the Tri-Municipal Industrial Partnership district.

BACKGROUND/PROPOSAL:

The Tri-Municipal Industrial Partnership (TMIP) committee made a motion at their January 10th meeting, recommending that the MD of Greenview consider taking steps to apply for a water withdrawal license up to 7.14 million cubic litres of water per year. The estimated volume recommended is anticipated to meet 20 years of build out within the TMIP district.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the TMIP can begin the process of acquiring the license through the Provincial government. Timeline estimates are 9 months to 1.5 years until approval is given.
2. The benefit of Council accepting the recommended motion is that the water utility license will belong to the MD of Greenview, not the TMIP or a contracted third party.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion, however Administration does not recommend this action as it would delay the water utility licensing process causing additional delays in preparing the TMIP district for occupancy.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the TMIP committee of Council's decision.

ATTACHMENT(S):

- Draft Motion from TMIP committee meeting Jan. 10/20



5.3 Water Utility License Application (WULA)

MOTION: 20.01.06 Moved by: Vice Chairperson Bill Given

Move that the Tri-Municipal Industrial Partnership Committee recommend that the MD of Greenview consider taking steps to apply for a water withdrawal license up to 7.14 million cubic litres of water per year.

Carried

Unadopted



REQUEST FOR DECISION

SUBJECT: Policy 4004 Equipment Contractor Registry Policy Revision
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN: Infrastructure

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 4004 – Equipment Contractors Registry.

RECOMMENDED ACTION:

MOTION: That Council accept the revision to Policy 4004 – Equipment Contractors Registry as presented.

BACKGROUND/PROPOSAL:

At the January 13 Regular Council meeting, Policy 4004 was approved by Council. Administration has since sought a legal opinion and referred to OH&S Legislation. It is recognized that Greenview will predominantly

With the addition of the EOIP package pick up and submission date Administrations would like to move forward with some or all of the revisions to avoid a delay in advertising.

- Addition - Core and Secor (When applicable according to Provincial OH&S Legislation) to EOIP contents. (Procedure – Item #11)
-

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview would maintain safety standards while meeting the requirements of provincial legislation.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to refuse the motion however Administration does not recommend this action because it would be in Greenview’s best interest.

FINANCIAL IMPLICATION:

Maintains required safety in accordance with provincial legislation.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once approved by Council Administration will update the policy and begin the new process.

ATTACHMENT(S):

- Revised Policy 4004

Title: EQUIPMENT CONTRACTORS REGISTRY

Policy No:

Effective Date:

Motion Number:

Supersedes Policy No:



Purpose: The purpose is for the Municipal District of Greenview (Greenview) to compile a Registry of interested Equipment Contractors, Gravel Haulers, Operators and Labourers (Equipment Contractors) available for casual work with Greenview at the rate and hiring process specified by Greenview.

DEFINITIONS

ARHCA means Alberta Road Builders and Heavy Construction Association’s Equipment Rental Rates Guide & Membership Roster.

Current means a model which was or is available as a new machine in the current or previous three (3) year(s), as per ARHCA.

EOIP means Expression of Interest package

Long Job means five (5) day minimum up to a twenty (20) day maximum per job.

Non-Current means a model which is no longer current, but is commonly found on sites in Alberta doing production work, as per ARHCA.

Previous means older equipment that is generally no longer used for high production work, as per ARHCA.

Short Job means two (2) day minimum up to a five (5) day maximum per job.

POLICY

1. All equipment/attachments related definitions and rates can be found in the previous year’s ARHCA Rate Guide.
2. Greenview will compile an annual Registry of Equipment Contractors with Current and Non-Current equipment who are interested in performing work for and within Greenview.
3. Only Equipment Contractors based within Greenview will be accepted on the Registry.
4. Equipment/attachments will be paid, only when in use, at the rates specified in the previous year’s ARHCA Rate Guide based on the equipment percentage rates set in this policy.

Policy No:

5. Greenview will only accept fully completed EOIPs, agreeing to the financial and working terms and conditions set forth by Greenview.
6. All contractors must be in good standing with Greenview prior to the approval of their EOIP and/or prior to being hired after their EOIP has been accepted.
7. Greenview Administration may increase and adjust all Gravel Haul rates, when required with CAO approval.
8. Greenview Administration will be permitted to adjust rates, as needed for high-demand equipment up to the full ARCHA rate, with CAO approval.

PROCEDURE

1. Greenview reserves the right to terminate Equipment Contractors from projects for poor performance as well as non-compliance with any polices and/or legislation set forth in the EOIP.
2. The following considerations may apply when hiring Equipment Contractors: past performance, operator experience/quality work, reliability of equipment, safety record.
3. Greenview reserves the right to remove a contractor from the registry based on past performance or conduct of the Equipment Contractor
4. Greenview reserves the right to release any operator and/or equipment due to abuse, harassment and/or belligerent behaviour.
5. All Safety-related Incidents must be reported to the project supervisor appointed by Greenview.
6. Equipment Contractors are required to complete a Mandatory Greenview Safety Orientation as well as a Site Hazard Assessment prior to starting a project.
7. Interested Equipment Contractors are encouraged to contact Greenview regarding when, where and how they can pick up and submit their EOIP which will specify the aforementioned rates as well as outline the financial and working terms and conditions set forth by Greenview.
8. Submissions must be sealed and post marked prior to the advertised EOIP closing date, any submissions received after that date and time will not be accepted. EOIP's will be available on the last Friday of January of every year. The EOIPs are to be received at any Greenview office by the first Monday in March. On April 1st the Contractors days will reset and the new Registry will take effect.
9. Greenview reserves the right to disqualify any incomplete EOIP.
10. The Registry will entail the contractor owner's residential address and the business address with in the Municipal District of Greenview No. 16.
11. Upon opening of the EOIP, Greenview will ensure that all Equipment Contractors have:
 - a) Supplied proof of a minimum \$2,000,000.00 in liability insurance;
 - b) Supplied proof of Workers Compensation Number; and
 - c) Signed a Contractor's Safety Rule Book.
 - d) COR or SECOR. (When applicable according to Provincial OH&S Legislation)

12. Base equipment must be owned and not rented, attachments can be rented if necessary with the approval of the Greenview Representative.
13. Greenview Administration will review and adjust all Current and Non-Current equipment and truck rates, when required with CAO approval, to reflect a percentage of the previous year's ARHCA Rate Guide.
14. As per the previous years, ARHCA Rate Guide definitions and rates, Greenview will advertise in a variety of local media for all "Current" and "Non-Current" equipment and maintenance motor graders.
15. Equipment Contractors who provide skid steers, motor scrapers, rock trucks, vacuum trucks, low beds to haul equipment or miscellaneous items will work on a Short job rotation. All other equipment will work on a Long job rotation. Greenview representatives have the right to release any contractor at any day in the best interest of Greenview operations.
16. Greenview representative will determine when the 20 day cap can and will be used in Greenview's best interest. Contractors who are on the EOI Registry are not guaranteed 20 day of work at a time.
17. Travel time of one (1) hour per day will be paid (on trucking only) this is not at the Greenview's representative's discretion.
18. Equipment Contractors are expected to prioritize the scheduling of their workloads in the best interest of Greenview. Once a Contractor has committed to a job, if work is refused for any other reasons then breakdown or emergency the EOI person will reiterate that Greenview is requesting your equipment for our job now and we will not accommodate the Contractors schedule. The Contractor will be given one verbal warning and if a second time occurs the contractor will be given a written warning and removed from the EOI list for 1 year.
19. Contractors will submit their invoices with WCB and proof of insurance on the 15th and the 30th of the month to which Greenview has 30 days to make payment.



REQUEST FOR DECISION

SUBJECT: **Alberta Environment & Parks Wetlands Policy Discussion**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council enter into discussion on the red tape and cost associated with the Alberta Environment and Parks Wetlands Policy.

BACKGROUND/PROPOSAL:

Reeve Smith requested that this item be brought forward to Council for discussion.

Alberta Environment and Parks (AEP) is seeking input from municipalities about how to reduce red tape and streamline the regulatory process for low-risk wetland road maintenance activities. The information provided by municipalities in the survey will help AEP define the scope of the project. The deadline to provide feedback is February 5, 2020. (from AUMA Website)

A survey (see attached) will need to be completed by Administration and comments completed by February 5, 2020.

BENEFITS OF THE RECOMMENDED ACTION:

1. AEP will gather useful information that will assist in streamlining their regulatory processes.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. No perceived disadvantage.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can choose not to provide input.

FINANCIAL IMPLICATION:

Direct Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

PUBLIC PARTICIPATION GOAL

PROMISE TO THE PUBLIC

FOLLOW UP ACTIONS:

Provide input to AEP.

ATTACHMENT(S):

Roads Maintenance Impact Survey



Municipal Road Maintenance Activities Impacting Wetlands

For which of the following road maintenance activities does your municipality most frequently submit *Water Act* applications for wetland impacts, with 1 being most frequent?

Sloping and/or re-sloping

Intersection improvements

Increasing road shoulders

Regrading/resurfacing

Widening

What issue(s), if any, do you encounter in the process to obtain a *Water Act* approval for municipal road maintenance activities that impact wetlands?

- The time it takes to get an approval after submitting a complete application

- Consultant fees for wetland assessments are too high
- Wetland replacement fees are too high
- The time it takes for a consultant to conduct a wetland assessment and produce a report
- Consultant fees for wetland assessments are higher than wetland replacement fees
- Wetland replacement fees are not proportionate to the effort involved in getting a Water Act approval
- Maintenance activities go beyond 15m from the centreline so the Wetland Assessment and Impact Form cannot be used
- We don't encounter problems with the Water Act approval process
- Other (Please specify)

With respect to the process to obtain a *Water Act* approval for road maintenance activities that impact wetlands, please rank the concerns listed below with 1 being the issue of greatest concern for your municipality.

Select

The time it takes to get an approval after submitting a complete application

Select

Consultant fees for wetland assessments are too high

Select

Wetland replacement fees are too high

Select

The time it takes for a consultant to conduct a wetland assessment and produce a report

Select

Consultant fees for wetland assessments are higher than wetland replacement fees

Select

Wetland replacement fees are not proportionate to the effort involved in getting a Water Act approval

Select

Maintenance activities go beyond 15m from the centreline so the Wetland Assessment and Impact Form cannot be used

In 2019, what was the average per project wetland replacement fee paid by your municipality for road maintenance activities?

In 2019, what was the average wetland area in hectares impacted by road maintenance projects conducted by your municipality?

Does your municipality have in-house capacity to conduct wetland assessments?

Select


In 2019, how much on average, per project, did your municipality pay in consulting fees for wetland assessments for road maintenance projects?

Are you aware the wetland replacement fees collected by the provincial government are allocated to wetland restoration projects in the municipality in which the impacts originate? Is your municipality interested in wetland restoration?

Please identify which municipality you represent.

Is there any other information that you wish to provide on this topic?

Submit

Powered by  Survey (<http://zoho.com/survey>)
Create unlimited online surveys for free



REQUEST FOR DECISION

SUBJECT: Valleyview Minor Hockey Association Sponsorship
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER: KK
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: LD
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 Community Events and Charitable Donations & Policy 1026 Greenview Sponsorships

RECOMMENDED ACTION:

MOTION: That Council provide sponsorship in the amount of \$4500.00 to the Valleyview Minor Hockey Association for the 2020 Midget Tier 2 Hockey Alberta Provincial Championships hosted in Valleyview, Alberta on March 26-29, 2020, with funds to come from the Community Service Miscellaneous Grants.

BACKGROUND/PROPOSAL:

The Valleyview Minor Hockey Association is requesting a sponsorship for hosting the 2020 Midget Tier 2 Category of Hockey Alberta Provincial Championships presented by ATB Financial. The event will be held on March 26-29, 2020 at the Polar Palace in Valleyview, Alberta.

Seven other teams and their families will be travelling to Valleyview for this event, along with representatives from Hockey Alberta and North Zone referees. There are 16 games in the tournament. The approximate cost for ice time is \$5,000.00 and the approximate cost for the referees (services, travel, hotels, etc.) is \$4,000.00 for this event. Based on the application, Valleyview Minor Hockey is requesting Greenview cover 100% of these costs and has not applied for other grants. Provided the lack of other grant applications along with Greenview not being the marquis sponsor for the event if it paid 100% of the stated costs, Administration recommends a lower amount of sponsorship be chosen.

Donation letters have been sent to various organizations and companies in Valleyview and fundraising events are being planned, however, Administration has noted that it is unclear that how any additional support received will be applied to the event.

The Community Services Miscellaneous Grants budget as of January 15, 2020 totals \$1,195,885.20.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council providing sponsorship to the Valleyview Minor Hockey Association for the 2020 Midget Tier 2 Category of Hockey Alberta Provincial Championships is that Greenview will be supporting a Provincial event in a community within its borders.
2. The benefit of Council providing sponsorship to the Valleyview Minor Hockey Association for the 2020 Midget Tier 2 Category of Hockey Alberta Provincial Championships is that the event will be supporting local businesses in the Valleyview community.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to suggest an alternate sponsorship amount or deny the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$4,500.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's direction, Administration will inform the Valleyview Minor Hockey Association of Council's decision.

ATTACHMENT(S): - Valleyview Minor Hockey Association Sponsorship Request



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

GRANT APPLICATION

Organization Information:

Name of Organization: Valleyview Minor Hockey Midget Icebears

Address of Organization: PO Box 1841, Valleyview, AB, T0H 3N0

Contact Name and Phone Number: Jocelyn Breland 780-552-3119

Position of Contact Person: Volunteer

Purpose of organization:
The VVMHA provides children of all ages the opportunity to participate in the sport of hockey.

What act are you registered under? _____ Registration No. _____

Grant Information:

Total Amount Requested	_____	_____
	Operating	Capital

Proposed Project: VVMH has been selected to host the 2020 Midget Tier 2 Category of Hockey Alberta Provincial Championships presented by ATB Financial on March 26-29, 2020. Seven other teams and their families will be travelling to Valleyview for this event, along with representatives from Hockey Alberta and North Zone referees. We are asking for help with costs for ice time and referees for this four-day event.

Operating costs are the costs of day-to-day operations.

Capital costs are costs more than \$2,500, which is not consumed in one year and/or those costs, which add value to property owned and operated by the organization.

FORM A **must** be filled out with **all** grant applications. Fill out FORM B for any capital requests.



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

Additional Information:

Have you previously applied for grant from the M. D. of Greenview?

Yes No

List the last two grants your organization has received from the M.D. of Greenview

1. Amount \$ _____ Year _____

Purpose: _____

2. Amount \$ _____ Year _____

Purpose: _____

Have you provided the M.D. of Greenview with a final completion report for grant funds received?

Yes No

If no, why has the report not been filed?

Have you applied for grant funds from sources **other** than the M.D. of Greenview?

Yes No

Have you received grant funds from sources **other** than the M.D. of Greenview?

If yes; who, purpose and amount?

Have you performed any **other** fund raising projects? If yes; what and how much was raised?

Donation letters have been sent to various organizations and companies in town. Fundraising events are being planned.



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone (780) 524-7600 Fax (780) 524-4307

APPLICATION FOR GRANT FORM B - CAPITAL

Purpose for Grant (please provide full description and detailed project budget):

The VVMHA is hosting the 2020 Midget Tier 2 Category of Hockey Alberta Provincial Championships presented by ATB Financial on March 26-29, 2020. Our proposal is for the cost of ice time at the Polar Palace and the cost of the referees for each game throughout the tournament. There are 16 games in the tournament. The approximate cost for ice time \$5000.00 and the approximate cost for the referees (services, travel, hotels, etc) is \$4000.00.

Estimated Completion Date March 30, 2020

Quotes for Project (minimum of three quotes if available. Attach additional quotes if required):

1. VVMH President- Ken Breland
Amount \$ 9000.00
2. _____
Amount \$ _____
3. _____
Amount \$ _____

*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application



Municipal District of Greenview #16
Box 1079 Valleyview, AB T0H 3N0
Phone: (780) 524-7600 Fax: (780) 524-4307

By signing this application, I/we concur with the following statements:

- The organization applying for the grants is registered with Corporate Registries or under the Societies Act;
- The grant application is complete and includes all supporting documentation, including most recent financial statement (based on legislative requirements of our organization), balance sheet, current bank balances and current year detailed operating budget or completed Form "A".
- The grant shall be used for only those purposes for which the application was made;
- If the original grant application or purposes for which the grant requested have been varied by the M.D. of Greenview Council, the grant will be used for those varied purposes only;
- The organization will provide a written report to the M.D. of Greenview within 90 days of completion of the grant expenditure providing details of expenses, success of project and significance to the ratepayers of the municipality; failure to provide such a report will result in no further grant funding being considered until the final report is filed and grant expenditure verified;
- The organization agrees to submit to an evaluation of the project related to the grant, and;
- The organization will return any unused portion of the grant funds to the Municipal District of Greenview #16 or to request approval from the Municipality to use the funds for an optional project.

Applicant Information:

Name: Jocelyn Breland

Signature: *Jocelyn Breland*

Address: Box 2291, Valleyview, AB T0H 3N0

Telephone Number: 780-552-3119

Date: 01/10/2020



Municipal District of Greenview #16
 Box 1079 Valleyview, AB T0H 3N0
 Phone (780) 524-7600 Fax (780) 524-4307

APPLICATION FOR GRANT FORM A - OPERATING

REVENUE		Previous Year Actual 20	Current Year Estimates 20	Next Year Proposal 20
1.	Fees			
2.	Memberships			
3.	Other income (please list)			
4.	Grants (please list)			
5.	Donations (please list)			
6.	Interest Earned			
7.	Miscellaneous Income			
	TOTAL REVENUE (add up items 1-7)			
EXPENSES				
8.	Honourariums/Wages/Benefits			
9.	Travel Expenses			
10.	Professional Development			
11.	Conferences			
12.	Cleaning & Maintenance			
13.	Licensing Fees			
14.	Office Supplies			
15.	Utilities (phone, power, etc)			
16.	Rent			
17.	Bank/Accounting Charges			
18.	Advertising			
19.	Miscellaneous			
20.	Capital Purchases (please list)			
	TOTAL EXPENSES (add up lines 8-20)			
	NET BALANCE (subtract Total Expenses from Total Revenue)			

Cash on Hand \$ _____
 Current Account Balance \$ _____
 Savings Account Balance \$ _____

Operating Loans \$ _____
 Other Loans \$ _____
 Accounts Payable \$ _____

Accounts Receivable \$ _____
 Inventory to Dec 31, 20 _____ \$ _____
 Buildings \$ _____
 Furniture/Fixtures \$ _____
 Land \$ _____
 Equipment \$ _____

*Please submit your organization's most recent financial statement (based on your organizations legislated requirements) with the grant application

ATB0112100_6706979_002 E D 08799 03891
VALLEYVIEW MINOR HOCKEY MIDGETS
PO Box 1841
Valleyview AB T0H 3N0



Your ATB Financial Branch

08799 Valleyview Branch
4805A 50 Ave
Valleyview AB
T0H 3N0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account Community Spirit Account

00108484424	Transit # 08799-219
Account Nickname	
Midgets BP 122223	
Your balance forward on Sep 30, 2019	\$549.21
Money out of your account (0 items)	- \$0.00
Money into your account (0 items)	+ \$0.00
Your closing balance on Oct 31, 2019	= \$549.21

Find an error? Give us a call or drop by a branch. We'll take care of it.

JLA4881405-0002/21-03501-0001-0001-00

Statement date November 30, 2019

Transit number 08799-219

Customer number 0000122223

Page number 1 of 1

AT00112100_7353874_002 E D 08799 03951



VALLEYVIEW MINOR HOCKEY MIDGETS
PO Box 1841
Valleyview AB T0H 3N0

Your ATB Financial Branch

08799 Valleyview Branch
4805A 50 Ave
Valleyview AB
T0H 3N0

If you have any questions, contact us at
1 800 332-8383 or visit us at
www.atb.com

A summary of Deposit Account Community Spirit Account

00108484424	Transit # 08799-219
Account Nickname	
Midgets BP 122223	
Your balance forward on Oct 31, 2019	\$549.21
Money out of your account (1 item)	- \$549.21
Money into your account (1 item)	+ \$1,000.00
Your closing balance on Nov 30, 2019	= \$1,000.00

Details of your account transactions

Date	Description	Money out of your account (\$)	Money Into your account (\$)	Balance (\$)
Oct 31	Balance forward			\$549.21
Nov 22	Transfer Transfer From *****2024		\$1,000.00	1,549.21
Nov 22	Transfer Transfer To *****2024	\$549.21		1,000.00
Nov 30	Closing balance			\$1,000.00

Find an error? Give us a call or drop by a branch. We'll take care of it.



REQUEST FOR DECISION

SUBJECT: 2022 Alberta Scotties – Letter of Support
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER:
DEPARTMENT: COMMUNITY SERVICES GM: SW PRESENTER: SW
STRATEGIC PLAN: Quality of Life

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide a Letter of Support to the Grande Prairie Curling Centre Bid Committee in support of a bid application for hosting the 2022 Alberta Scotties in Grande Prairie, Alberta.

BACKGROUND/PROPOSAL:

The Grande Prairie Curling Club has initiated the bid for hosting the 2022 Alberta Scotties curling tournament. The Club is inviting Greenview to be a part of this bid proposal by providing a letter of support. Regional municipal support for the bid will strengthen the application initiated by the Grande Prairie Curling Club to seek the prestigious opportunity to host the event.

The Club has reviewed previous budgets for the Alberta Scotties and will be challenged with an approximate budget of \$160,000.00. The Grande Prairie Curling Club will be tasked to fundraise approximately \$95,000.00. The organization plans on doing this through sponsorship, gifts in kind, grants, silent auctions and fundraising events. With the previous history of hosting curling events the organization is confident that they will operate within the financial forecast and complete the games with a balanced budget.

The Club requires letters of support to be included with their bid application for the 2022 Alberta Scotties. It is favorable for Curling Alberta to view that the Club has regional municipalities that are in support of the host initiative. The application deadline is January 31st, 2020. Curling history is strong in the Northwest and the Club believes this event would be an exciting opportunity for the region.

In the past, Greenview was supportive of the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts in Grande Prairie. Greenview provided \$12,500.00 for the rink boards and hack signs and a \$25,000.00 grant to Curling Canada for the 2015 Home Hardware Canada Cup of Curling and the 2016 Scotties Tournament of Hearts held at Revolution Place in Grande Prairie, Alberta.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the letter of support may contribute to the success of the Grande Prairie Curling Club hosting a prestigious provincial curling event that will attract competitors and spectators to the region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended action is that grant support may be requested by the Club for hosting the event in two years, at which time the uncertainty of an economic recovery to the region is unknown, and may be a factor in the Club acquiring equitable access from likely contributors.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the request from the Grande Prairie Curling Club for a Letter of Support to include in their application for the bid to host the 2022 Alberta Scotties.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion, however future grant support will likely be requested if the Club is successful with the bid application.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will convey Council's decision to the Club and the letter of support will be submitted if the decision is in favor of the recommended action.

ATTACHMENT(S):

- GP Curling Centre Bid Committee Letter

GP Curling Centre Bid Committee

Address: Box 157

Grande Prairie, AB T8V 3A4

Phone: 780-532-7221

Email: manager@gpcurling.ca

January 13, 2020

MD of Greenview

4806 36 Avenue

Valleyview, AB T0H 3N0

Re: 2022 Alberta Scotties Bid Request

Dear MD of Greenview Council,

The Grande Prairie Curling Club has initiated the bid for the 2022 Alberta Scotties. Curling history is strong in the Northwest and we believe this event would be an exciting opportunity for the region. We would like to invite the MD to be a part of this Bid Proposal. Regional municipal support for this bid will strengthen our application.

We have reviewed previous budgets for the Alberta Scotties, and we will be challenged with an approximate budget of \$160,000. Our organization will be tasked to fundraise approximately \$95,000. We plan on doing this through sponsorship, gifts in kind, grants, silent auctions and fundraising events. With our previous history hosting curling events we are confident that we will operate within our financial forecast and complete the games with a balanced budget.

To successfully bid for the 2022 Alberta Scotties we require letters of support and it would be favorable for Curling Alberta to see that our regional municipalities are aware of the initiative and in support of it. The application deadline is January 31st, 2020. At this point we are asking for a letter of support to bid.

We sincerely thank you in advance for your consideration and are available to provide any further information that you would require to assist you in making your decision to support the Grande Prairie Curling Club's bid for the 2022 Alberta Scotties.

Yours truly,

Nicole Shirvell
General Manager
Grande Prairie Curling Centre

Serge Martin
Chair
2022 Alberta Scotties Bid Committee



REQUEST FOR DECISION

SUBJECT: April 27th 2020 Regular Council meeting
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: January 27, 2020 CAO: DT MANAGER:
DEPARTMENT: CAO SERVICES GM: PRESENTER:
STRATEGIC PLAN: Level of Service

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council cancel the April 27th 2020 Regular Council meeting.

BACKGROUND/PROPOSAL:

The 2020 Community Planning Association of Alberta conference will be held on Sunday, April 26th, 2020 – Wednesday, April 29th, 2020 in Red Deer Alberta.

Council requires a minimum of six council members to achieve the required quorum to conduct the business of Council in a regularly scheduled council meeting.

There are more than 5 members of Council registered to attend the CPAA Conference, thus making it impossible to achieve the required number of council members able to attend the April 27th 2020 Regular Council Meeting.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Council and Administration can adjust the business of the Council meetings accordingly and not incur unnecessary expenses of a meeting that will not achieve quorum.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to this motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter the motion and indicate that enough members of Council will be available for the meeting to achieve quorum.

Alternative #2: Council has the alternative to reschedule the April 27, 2020 Regular Council Meeting to May 4, 2020.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will convey Council's decision to the public.

ATTACHMENT(S):

- None



Municipal District of Greenview No. 16

NAME: Winston Delorme Employee #: _____
 ADDRESS: _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM			
						B	L	D					
10-Jan	9:00	13:00	M	On confrence Call TMIP						200.00			
12-Jan	14:00	18:00	M	Travel to Valleyview	350		1	30.00		200.00			
13-Jan	8:00	21:00	M	Council Meeting/Travel	700	1	1	50.00		656.00			
19-Jan	14:00	18:00	M	Travel to Valleyview	350					200.00			
20-Jan	8:00	16:00	M	COW in Debolt						300.00			
NOTES:						TOTAL		80.00		1556.00			
Meeting Code : M for Meetings C for Conferences						KM's	TOTAL						
						RATE			826.00				
						\$0.59 per km		1400			80.00		1556.00
						\$0.15 per km		1400		210.00			
						SUBTOTAL		1036.00		TOTAL CLAIM	2672.00		
						LESS G.S.T.					LESS ADVANCES		
						TOTAL		1036			AMOUNT DUE (OWING)	\$2,672.00	

Claimant

Approved

Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 2 Councillor Dale Gervais

DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	
1/20/2020	Committee of the Whole	
1/24/2020	Grande Spirit Foundation Meeting	



Municipal District of Greenview No. 16

NAME: Dale Gervais Employee #: _____
 ADDRESS: _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM				
						B	L	D						
05-Dec	18:00	23:00	m	GRM	60					300.00				
19-Dec	10:00	13:00	m	special council meeting	60					200.00				
13-Jan	8:00	17:00	m	council meeting	60					398.00				
14-Jan	8:00	13:00	m	MPC	60					300.00				
20-Jan	8:00	16:00	m	COW	200					300.00				
NOTES:					TOTAL						1498.00			
Meeting Code : M for Meetings C for Conferences					KILOMETER CLAIM									
					RATE	TOTAL	KM's	TOTAL	LESS GST					
					\$0.59 per km	259.60	440	259.60	NET CLAIM					
					\$0.15 per km	66.00	440	66.00						
					SUBTOTAL	325.60			TOTAL CLAIM				1823.60	
					LESS G.S.T.		LESS ADVANCES							
TOTAL					325.6	AMOUNT DUE (OWING)				\$1,823.60				

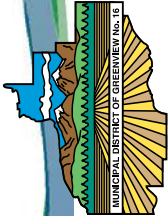
Claimant _____ Date _____ Approved _____ Date _____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 3 Councillor Les Urness		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	
1/14/2020	Municipal Planning Commission	
1/16/2020	Other	Little Smoky ski hill governance board meeting
1/20/20120	Committee of the Whole	



Municipal District of Greenview No. 16

NAME: Les Urness Employee # : _____
 ADDRESS : _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM			
						B	L	D					
13-Jan	8:30	17:00	m	council	22					390.00			
14-Jan	8:30	12:00	m	mpc	22					196.00			
16-Jan	9:00	12:00	m	Little smoky ski hill committee meeting	120					196.00			
20-Jan	9:00	15:00	m	COW in Debolt						294.00			
NOTES:													
KILOMETER CLAIM						TOTAL					1076.00		
						RATE	TOTAL						
						\$0.58 per km	164	95.12					
						\$0.15 per km	164	24.60					1076.00
						SUBTOTAL	119.72					1195.72	
						LESS G.S.T.					LESS ADVANCES		
						TOTAL	119.72					\$1,195.72	
Meeting Code : M for Meetings C for Conferences													

Claimant _____ Date _____
 Approved _____ Date _____



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 4 Councillor Shawn Acton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
01/13/2020	Regular Council Meeting	
01/14/2020	Municipal Planning Commission	
01/14/2020	Valleyview & District Recreation Board	
01/16/2020	Wnc teleconference	
01/16/2020	Fox creek library	Design presentation
01/20/2020	Committee of the Whole	
01/21/2020	Fox Creek Synergy Group	
01/21/2020	Fox Creek Library Board	



Municipal District of Greenview No. 16

NAME: shawn acton Employee # : _____
 ADDRESS : _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM		
						B	L	D			AMOUNT	
14-Jan	8:00	11:30	m	mpc	94					200.00		
NOTES:		KILOMETER CLAIM										
		RATE				KM's		TOTAL		TOTAL		200.00
		\$0.59 per km				94		55.46		LESS GST		
		\$0.15 per km				94		14.10		200.00		
		SUBTOTAL				69.56		TOTAL CLAIM		269.56		
		LESS G.S.T.						LESS ADVANCES				
		TOTAL				69.56		AMOUNT DUE (OWING)		\$269.56		

Meeting Code : M for Meetings
 C for Conferences

_____ Date

_____ Approved

_____ Date

_____ Claimant



Municipal District of Greenview No. 16

NAME: shawn acton Employee #: _____ Council
 ADDRESS: _____ Department: _____

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM
						B	L	D		
13-Jan	8:00	17:30	m	rcm	94					430.50
14-Jan	14:00	20:30	m	wv rec	88					300.00
16-Jan	9:00	12:00	m	wnc tele confrence	88					200.00
16-Jan	13:00	18:30	m	fox creek library	266					300.00
20-Jan	8:30	16:30	m	cov	196					300.00
NOTES:						TOTAL				1530.50
Meeting Code : M for Meetings C for Conferences						TOTAL				
						RATE	KM's	TOTAL	LESS GST	
						\$0.59 per km	732	431.88	NET CLAIM	1530.50
						\$0.15 per km	732	109.80		
						SUBTOTAL		541.68	TOTAL CLAIM	2072.18
						LESS G.S.T.			LESS ADVANCES	
						TOTAL		541.68	AMOUNT DUE (OWING)	\$2,072.18

Claimant

Date

Approved

Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 5 Reeve Dale Smith		
DATE	BOARD/COMMITTEE	RELEVENT INFORMATION
1/13/2020	Regular Council Meeting	
1/14/2020	Municipal Planning Commission	
1/16/2020	Little Smoky Ski Hill	
1/16/2020	Heart River Housing Foundation	
1/20/2020	Committee of the Whole	
1/24/2020	Other	Met with Finance Minister Travis Toews and Minister Of Transportation Ric McIver Re: Highway 40



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 6 Councillor Tom Burton		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/14/2020	Municipal Planning Commission	
1/17/2020	Farmer Led Research Workshop	
1/20/2020	Committee of the Whole	
1/20/2020	East Smoky Recreation Board	
1/21/24/2020	Agriculture Service Board Conference	



Municipal District of Greenview No. 16

NAME: Tom Burton Employee #: _____ Department: Council
 ADDRESS: _____

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM
						B	L	D		
January 10 2020	8:00	15:00	M	Trfi Municipal Industrial Partnership	120					300.00
January 13 2020	7:30	19:00	M	Council	120					560.50
January 17 2020	13:00	17:00	M	Farmer Lead Research Workshop (A&F)	120					200.00
January 20 2020	9:30	16:00	M	Committee of the Whole						300.00
January 20 2020	18:45	20:45	M	East Smoky Recreation Board						200.00
NOTES:						TOTAL				
KILOMETER CLAIM						RATE	TOTAL	LESS GST	TOTAL CLAIM	
						\$0.59 per km	360	212.40	NET CLAIM	1826.90
						\$0.15 per km	360	54.00	LESS ADVANCES	
						SUBTOTAL	266.40	AMOUNT DUE (OWING)		\$1,826.90
						LESS G.S.T.				
TOTAL						266.4			\$1,826.90	
Meeting Code : M for Meetings C for Conferences										

_____ Date

_____ Approved

_____ Date

_____ Claimant



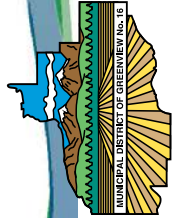
MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 7 Councillor Roxie Rutt		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	Minutes posted on MD Website
1/14/2020	Grande Prairie Public Library Board	
1/20/2019	Committee of the Whole	Minutes posted on MD Website
1/20/2020	East Smoky Recreation Board	<p>AGM: New members, chair, vice-chair and Secretary/treasurer voted in</p> <p>Regular Meeting:</p> <ul style="list-style-type: none"> • 2020 budget approved • Old records approved for destruction • Signing authority approved • Music program funding discussed and approved
1/22/2020	FCSS	<p>Organizational Meeting</p> <ul style="list-style-type: none"> • Roxanne Perron – Chair • Teresa Plontke – Vice Chair <p>Regular Meeting</p> <ul style="list-style-type: none"> • Green View FCSS will deliver the Connected Men Program at no cost beginning in March. This is a peer led men's group based on 18 different themes that support men to recognize and understand feelings and hone emotional mastery. • Green View FCSS will promote the Disconnect Boxes. These boxes are approximately the size of a shoebox, come with the Green View FCSS logo, a sheet of information outlining the benefits of limiting cell phone and tablet use to assist families with putting boundaries on use. Cell phones are store in the box during down time! • The Poverty Simulation exercise will be held March 19, 2020 at the Memorial Hall in

		<p>Valleyview. It will also be brought to Grande Cache in the near future</p> <ul style="list-style-type: none"> • A newly designed checklist for Home Support Workers, created in conjunction with AWN will be brought to Grande Cache. AWN implemented the Wood for Warmth program in the Coops and Enterprises eliminating the need for Green View to sponsor this program. • A second Home Support Worker in Grande Cache will be in place by the end of January, home support is now available to residence of the Hamlet of Grande Cache • A Just in Case workshop was held in DeBolt Jan 24 • FCSS Manager and Councillor Didow both sit on the FCSSAA board representing the NW • The NW spring regional meeting is scheduled for May 12 and 13 in Slave Lake • Volunteer Appreciation Dinner will be held April 21, 2020 at Memorial Hall in Valleyview • A First Aid Course will be offered March 5 and 6
)	P.A.C.E. Board of Directors	<ul style="list-style-type: none"> * Advertising for a Coordinator Position for the High Level office * RCMP completed a 'sting' operation on the sex trade in Grande Prairie and picked up 37 offenders who will attend the STOP program at PACE * The Provincial studies AASAS (Sexual Assaults) will be released to the public Jan 31, 2020 * The Province clawed back \$165,000 from Family Support Contracts resulting in a loss of 2 out of 6 positions and leaving 4 staff to handle 176 families
1/24/2020	Grande Spirit Foundation	
1/27/2020		
1/30/2020		
1/6/2019		
1/6/2019		
1/6/2019		
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Municipal District of Greenview No. 16

NAME: Roxie Rutt **Employee # :** _____ **Council**
ADDRESS : _____ **Department:** _____

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM
						B	L	D		
19-Dec	10:30	12:00	M	Special Council Meeting	45					196.00
19-Dec	12:00	15:30	M	MD Staff Christmas Party	45					196.00
13-Jan	8:00	17:30	M	Regular Council Meeting	90					422.00
14-Jan	17:00	18:00	M	GPPL Regular Meeting - called in						196.00
20-Jan	9:30	15:30	M	C.O.W. DeBolt	20					294.00
NOTES:										
KILOMETER CLAIM										
						TOTAL				1304.00
						RATE	TOTAL	KM's		
						\$0.58 per km	116.00	200	LESS GST	
						\$0.15 per km	30.00	200	NET CLAIM	1304.00
						SUBTOTAL	146.00	TOTAL CLAIM		1450.00
						LESS G.S.T.		LESS ADVANCES		
Meeting Code : M for Meetings C for Conferences						TOTAL	146	AMOUNT DUE (OWING)		\$1,450.00

Claimant

Date

Approved

Date



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Ward 8 Councillor Bill Smith		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	
1/20/2020	Committee of the Whole	
1/16/2020	Community Futures	
	Agriculture Services Board Conference	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Duane Didow		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	Highlights on website.
1/14/2020	Municipal Planning Commission	Approval of various subdivision requests
1/16/2020	Community Futures West Yellowhead	Investment Review Committee teleconference for business loan.
1/20/2020	Committee of the Whole	<p>SECOR presentation from Health and Safety.</p> <p>Presentation on Wildfire Risk and Prevention from Wildfire Prevention Officers-Grande Prairie Forest Area.</p> <p>Presentation from the Ridgevalley Seniors Society.</p> <p>Discussion regarding: Property Tax incentive for Seniors, Name change to "County of" instead "MD of" Greenview And Annexation of land by Town of Fox Creek</p>



Municipal District of Greenview No. 16

NAME: Duane Didow Employee #: _____
 ADDRESS: _____ Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM		
						B	L	D			AMOUNT	
12-Jan	15:00	18:00	M	Travel to VV	350			X	30.00	196.00		
13-Jan	8:30	16:00	M	Regular Council meeting		X		X	50.00	294.00		
14-Jan	8:30	14:00	M	MPC	350	X		X	40.00	294.00		
15-Jan	9:30	10:00	M	IRC - CFWY (Teleconference)						196.00		
NOTES:						TOTAL		120.00		980.00		
KILOMETER CLAIM						TOTAL		LESS GST				
						RATE		TOTAL		NET CLAIM		980.00
						\$0.58 per km		700		406.00		120.00
						\$0.15 per km		700		105.00		
SUBTOTAL						511.00		TOTAL CLAIM		1611.00		
LESS G.S.T.								LESS ADVANCES				
TOTAL						511		AMOUNT DUE (OWING)		\$1,611.00		

Meeting Code : M for Meetings
C for Conferences

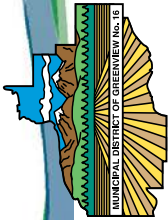
Duane Didow _____ Approved _____ Date _____
 Claimant



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Tyler Olsen		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
1/13/2020	Regular Council Meeting	
1/14/2020	Municipal Planning Commission	
1/17/2020	The River of Death & Discovery Dinosaur Museum Society	Planning session for June event – science event/carnival
1/20/2020	Committee of the Whole	



Municipal District of Greenview No. 16

NAME: tyler Olsen Employee #: _____ Council
 ADDRESS: _____ Department: _____

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS			LODGING EXPENSES	PER DIEM
						B	L	D		
06-Jan	9:30	12:00	m	Batch approval						196.00
07-Jan	14:30	21:30	m	Nitehawk	418			1	30.00	294.00
10-Jan	6:00	16:00	m	TMIP	418	1			20.00	454.00
11-Jan	9:30	12:30	m	MDGLB						196.00
12-Jan	16:00	19:00	m	travel for RC	220					196.00
13-Jan	7:00	18:30	m	Regular Council Meeting						550.00
14-Jan	7:00	15:00	m	MPC	500	1			20.00	294.00
17-Jan	9:00	15:30	m	RDDDM	400					294.00
19-Jan	15:00	18:00	m	Travel for COW	220					196.00
20-Jan	8:00	19:00	m	COW	340	1		1	50.00	518.00
NOTES:										
KILOMETER CLAIM						TOTAL	120.00			3188.00
RATE						KM's	TOTAL	LESS GST		
\$0.58 per km							1459.28	NET CLAIM	120.00	3188.00
\$0.15 per km										
SUBTOTAL						1459.28		TOTAL CLAIM		4767.28
LESS G.S.T.								LESS ADVANCES		
TOTAL						1459.28		AMOUNT DUE (OWING)		\$4,767.28

Meeting Code : M for Meetings
 C for Conferences

 Claimant

 Date

 Approved

 Date