

Title: Community Events and Charitable Donations

Policy No: 8004

Effective Date: June 10, 2019

Motion Number: 19.06.442

Supersedes Policy No: N/A

Review Date: June 10, 2022



Purpose: To establish guidelines for responding to donation requests to not-for-profit organizations and registered societies.

DEFINITIONS

Greenview means the municipal Corporation of the Municipal District of Greenview No. 16.

Community Events and Charitable Donations means a funding program designed to support single events and functions.

Community Grants means a funding program designed to assist not-for-profit organizations and societies with capital and operational costs for programs or projects that provide social or economic benefits to Greenview and its ratepayers.

POLICY

1. The organization should be a not-for-profit organization or a registered society to qualify for the Community Events and Charitable Donations funding.
2. The event or donation must be beneficial to Greenview residents.
3. The event must be secular and non-political in nature.
4. Organizations shall be limited to one Community Events and Charitable Donations funding request per calendar year.
5. Greenview requires successful Community Events and Charitable Donation applicants to provide recognition of the grant funding from Greenview in their event promotion and/or advertising, including the use of Greenview branding where appropriate and in accordance with Greenview’s Sponsorships Policy.
6. Greenview Community Events and Charitable Donation applicants are encouraged to seek other revenue opportunities. Greenview may provide not-for-profit organizations or registered societies with a letter of support.
7. Community Events and Charitable Donations are subject to Council Approval.

8. This Policy does not apply to Community Grants, which must follow the requirements of the Community Grants Policy 8002.

PROCEDURE

1. Community Events and Charitable Donation Grant applicants must provide a formal funding request addressed to Greenview Council or to Greenview Administration.
2. Community Events and Charitable Donations Grant requests should be provided to Greenview Administration no fewer than 60 days preceding the event.
3. Greenview Administration will notify successful recipients within 14 days of their request being approved by Greenview Council.