

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta, on Monday, March 11, 2019

**# 1:**  
**CALL TO ORDER**

Reeve Dale Gervais called the meeting to order at 9:02 a.m.

**PRESENT**

Reeve  
Deputy Reeve  
Councillors

Dale Gervais  
Winston Delorme  
Shawn Acton  
Tom Burton  
Duane Didow  
Tyler Olsen  
Roxie Rutt  
Bill Smith  
Dale Smith  
Les Urness

**ATTENDING**

Interim Chief Administrative Officer  
General Manager, Corporate Services  
General Manager, Community Services  
Acting General Manager, Infrastructure & Planning  
Communications Officer  
Recording Secretary

Denise Thompson  
Rosemary Offrey  
Stacey Wabick  
Roger Autio  
Diane Carter  
Lianne Kruger

**ABSENT**

**#2:**  
**AGENDA**

**MOTION: 19.03.180. Moved by: COUNCILLOR SHAWN ACTON**  
That Council adopt the March 11, 2019 Regular Council Meeting Agenda as amended;

- Move Closed Session to the beginning of the meeting
- Move Agenda Item 8.9 to before Agenda Item 8.3

**CARRIED**

**#3.1**  
**REGULAR COUNCIL**  
**MEETING MINUTES**

**MOTION: 19.03.181. Moved by: COUNCILLOR TOM BURTON**  
That Council adopt the minutes of the Regular Council Meeting held on Monday February 25, 2019 as presented.

**MOTION: 19.03.182. Moved by: COUNCILLOR DUANE DIDOW**  
That Council defer motion 19.03.181., until the March 25, 2019 Regular Council Meeting.

**CARRIED**

**#3.2  
BUSINESS ARISING  
FROM MINUTES**

**3.2 BUSINESS ARISING FROM MINUTES:**

**#4.0  
PUBLIC HEARING**

**4.0 PUBLIC HEARING**

**#5  
DELEGATIONS**

**5.0 DELEGATIONS**

There were no Delegation Presentations.

**#11 CLOSED  
MEETING**

**11.0 CLOSED SESSION**

**CLOSED SESSION**

**MOTION: 19.03.183. Moved by: DEPUTY REEVE WINSTON DELORME**  
That the meeting go to Closed Session, at 9:14 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**11.1 DISCLOSURE HARMFUL TO PERSONAL PRIVACY  
(FOIPP; Section 17)**

**11.2 DISCLOSURE HARMFUL TO PERSONAL PRIVACY  
(FOIPP; Section 17)**

**11.3 DISCLOSURE HARMFUL TO PERSONAL PRIVACY  
(FOIPP; Section 17)**

**OPEN SESSION**

**MOTION: 19.03.184. Moved by: COUNCILLOR TOM BURTON**  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 10:28 a.m.

CARRIED

**AGREEMENT**

**MOTION: 19.03.185. Moved by: COUNCILLOR DALE SMITH**  
That Council authorize Administration to enter into an agreement with Dr. Karen-Lynne Piercey for residential tenancy of location SW-19-68-22W5M with option to purchase.

CARRIED

**#6  
BYLAWS**

**6.0 BYLAWS**

**6.1 BYLAW 19-809 PROCEDURAL BYLAW**

**BYLAW 19-809  
FIRST READING**

**MOTION: 19.03.186. Moved by: COUNCILLOR ROXIE RUTT**

That Council give first reading to Bylaw 19-809 "Procedural Bylaw", as amended:

- 5.1.1. a Add CAO following "the."
- 5.4.2 Insert "majority vote of" "before Council."
- 6.4.3 Add "whenever possible."
- 7.2.3. a Add "while the meeting has been called to order."
- 7.2.2 Add "Chair" following "The."

CARRIED

**BYLAW 19-809  
SECOND READING**

**MOTION: 19.03.187. Moved by: COUNCILLOR DALE SMITH**

That Council give second reading to Bylaw 19-809 "Procedural Bylaw".

CARRIED

**#7  
OLD BUSINESS**

**7.0 OLD BUSINESS**

There was no Old Business presented.

**#8  
NEW BUSINESS**

**8.0 NEW BUSINESS**

**8.1 JERSEY BARRIER AND CHAIN LINK FENCE FOR THE WANYANDIE WEST CO-OP SLOPE PROTECTION**

**WANYANDIE WEST  
SLOPE PROTECTION**

**MOTION: 19.03.188. Moved by: DEPUTY REEVE WINSTON DELORME**

That Council award the quote of \$69,570.00 + GST to CONCRETE INC. of Edmonton, AB to supply, deliver and install a 200 meter section of interlocking Jersey Barriers with a 6 foot Chain Link Fence attached to the top of the barriers for the Wanyandie West Co-Op road, funding to come from the Road Infrastructure Reserve.

CARRIED

**8.2 ROAD & BRIDGE CONSTRUCTION INSPECTOR POSITION**

**ROADS & BRIDGES  
CONSTRUCTION  
INSPECTOR**

**MOTION: 19.03.189. Moved by: COUNCILLOR SHAWN ACTON**

That Council accept the job title change from Future Bridge Project Manager to Road & Bridge Construction Inspector for information.

CARRIED

ADOPTED

*Minutes of a Regular Council Meeting  
M.D. of Greenview No. 16  
Page 4*

March 11, 2019

ENGINEERING  
DESIGN  
TECHNOLOGIST

MOTION: 19.03.190. Moved by: COUNCILLOR DALE SMITH  
That Council accept the job title change from Municipal Engineer to Engineering Design Technologist for information.

CARRIED

ROAD & BRIDGE  
CONSTRUCTION  
INSPECTOR

MOTION: 19.03.191. Moved by: COUNCILLOR ROXIE RUTT  
That Council approve an additional fulltime position for a Road & Bridge Construction Inspector for the Construction & Engineering Department.

CARRIED

### **8.3 ENVIRONMENTAL SERVICES COORDINATOR, GRANDE CACHE**

ENVIRONMENTAL  
SERVICES  
COORDINATOR –  
GRANDE CACHE

MOTION: 19.03.192. Moved by: COUNCILLOR TYLER OLSEN  
That Council authorize Administration to create an Environmental Service Coordinator, I&P position.

CARRIED

### **8.9 MARKETING & COMMUNICATIONS MANAGER**

MARKETING &  
COMMUNICATION  
MANAGER

MOTION: 19.03.193. Moved by: COUNCILLOR DUANE DIDOW  
Council approve the request for a Marketing & Communications Manager position.

TABLED

MOTION: 19.03.194. Moved by: COUNCILLOR DUANE DIDOW  
That Council defer motion 19.03.193. until the April 15, 2019 Committee of the Whole meeting.

CARRIED

### **8.4 2019 CONSOLIDATED BUDGET APPROVAL**

2019  
CONSOLIDATED  
BUDGET

MOTION: 19.03.195. Moved by: COUNCILLOR TOM BURTON  
That Council approve the 2019 Consolidated (Operational and Capital) Budget as amended:

- Addition of a Environmental Services Coordinator Position
- Addition of a Roads and Bridges Construction Inspector Position
- New Fish Creek/Sunset House Water Point Washroom Facilities WP19001 \$45,000.00 removed
- Valleyview Enforcement Contract Services \$55,000.00 removed
- Add 3.3 million Provincial Grant Revenue
- Add \$10,000.00, Corporate Services for Grande Cache Staff Jackets

CARRIED

Reeve Gervais recessed the meeting at 11:59 a.m.  
Reeve Gervais reconvened the meeting at 1:03 p.m.  
Councillor Bill Smith did not return to the meeting after the recess.

**2020-2021  
CONSOLIDATED  
BUDGET**

**MOTION: 19.03.196.** Moved by: COUNCILLOR DALE SMITH  
That Council accept the 2020 and 2021 Consolidated (Operational and Capital) Budgets for information as presented.

CARRIED

**8.5 INTEGRATION OF GRANDE CACHE – ERP SYSTEM**

**INTEGRATION OF  
GRANDE CACHE  
ERP SYSTEM**

**MOTION: 19.03.197.** Moved by: DEPUTY REEVE WINSTON DELORME  
That Council approve Administration moving forward with engaging the services of Central Square to implement an integration program for the Grande Cache financial information into Greenview's financial information programs at a cost of \$123,904.00.

CARRIED

**8.6 POLICY 1018 EXPENDITURES AND DISBURSEMENT**

**POLICY 1018**

**MOTION: 19.03.198.** Moved by: COUNCILLOR ROXIE RUTT  
That Council approve Policy 1018 "Expenditures and Disbursement" policy as amended:

- In Procedure 2.8 replace "individual invoices" with "Purchases greater than."

CARRIED

**8.7 SENIOR MINIBUS**

**SENIOR MINIBUS**

**MOTION: 19.03.199.** Moved by: COUNCILLOR DUANE DIDOW  
That Council direct Administration to purchase the Seniors Minibus in Grande Cache for \$1.00, with funds to come from Reserves.

CARRIED

**8.8 TITLE CHANGE**

**TITLE CHANGE**

**MOTION: 19.03.200.** Moved by: COUNCILLOR DALE SMITH  
Council accept for information the change in title of Special Projects Coordinator to Legislative Services Coordinator.

CARRIED

**8.10 HEART CONFERENCE 2019**

HEART  
CONFERENCE 2019

MOTION: 19.03.201. Moved by: COUNCILLOR DUANE DIDOW  
That Council approve Greenview Communications provide \$2,500 in promotional sponsorship to the HEART Conference in May 2019, with funds to be provided from the 2019 Communications Budget.

CARRIED

**8.11 VALLEYVIEW & DISTRICT RURAL CRIME WATCH GRANT REQUEST**

VALLEYVIEW &  
DISTRICT RURAL  
CRIME WATCH

MOTION: 19.03.202. Moved by: COUNCILLOR TOM BURTON  
That Council approve a grant in the amount of \$2,500.00 to the Valleyview & District Rural Crime Watch, with funds to come from Community Services Miscellaneous Grants budget.

CARRIED

**8.12 ENTERTAINMENT NIGHT – SPONSORSHIP REQUEST**

ENTERTAINMENT  
NIGHT

MOTION: 19.03.203. Moved by: DEPUTY REEVE WINSTON DELORME  
That Council approve three table sponsorships for a total amount of \$750.00 (\$250.00 each) to the Grovedale Community Club & Agricultural Society for Entertainment Night, Saturday, April 6th, 2019 at the Grovedale Hall, with funds to come from Community Service Miscellaneous Grant.

CARRIED

**8.13 CRANBERRY RODEO ASSOCIATION – GRANT REQUEST**

CRANBERRY  
RODEO  
ASSOCIATION

MOTION: 19.03.204. Moved by: COUNCILLOR SHAWN ACTON  
That Council approve the operational grant in the amount of \$25,000.00 to the Cranberry Rodeo Association, with funds to come from Community Services Miscellaneous Grants budget.

CARRIED

**8.14 MD OF GREENVIEW LIBRARY BOARD - EMPLOYEE**

MD OF GREENVIEW  
LIBRARY BOARD

MOTION: 19.03.205. Moved by: COUNCILLOR DUANE DIDOW  
That Council assist the MD of Greenview Library Board by agreeing to include the MD of Greenview Library Board employees on the Municipal District of Greenview No. 16 employee listing.

CARRIED

**MD OF  
GREENviewW  
LIBRARY BOARD  
EMPLOYEES  
BENEFITS**

**MOTION: 19.03.206.** Moved by: COUNCILLOR ROXIE RUTT  
That Council ensure that the library board employees are provided with all of the Municipal District of Greenview No. 16 benefits, which includes LAPP, WCB, Long-Term and Short-Term Disability and health related benefits.

CARRIED

**8.15 GREENVIEW FIRE DEPARTMENT – ACCIDENT & SICKNESS PROGRAM**

**GREENVIEW FIRE  
DEPARTMENT**

**MOTION: 19.03.207.** Moved by: COUNCILLOR DUANE DIDOW  
That Council accept the Municipal District of Greenview Fire Department Accident & Sickness Program Policy Summary for information.

CARRIED

Reeve Gervais recessed the meeting at 3:08 p.m.  
Reeve Gervais reconvened the meeting at 3:20 p.m.

**8.16 MANAGERS' REPORT**

**MANAGERS'  
REPORT**

**MOTION: 19.03.208.** Moved by: COUNCILLOR TOM BURTON  
That Council accept the Managers' Report for information, as presented.

CARRIED

**#9  
COUNCILLORS  
BUSINESS &  
REPORTS**

**9.1 COUNCILLORS' BUSINESS & REPORTS**

**9.2 MEMBERS' REPORT:** Council provided reports on activities and events attended, additions and amendments include the following:

**WARD 1**

**DEPUTY REEVE WINSTON DELORME** updated Council on his recent activities, which include;  
February 25, 2019 Regular Council Meeting

**WARD 2**

**REEVE DALE GERVAIS** submitted his update to Council on his recent activities, which include;  
February 25, 2019 Regular Council Meeting  
Nitehawk Board Meeting  
RMRF Municipal Law Seminar

**WARD 3**

**COUNCILLOR LES URNESS** submitted his update to Council on his recent activities, which include;  
February 25, 2019 Regular Council Meeting

ADOPTED

*Minutes of a Regular Council Meeting  
M.D. of Greenview No. 16  
Page 8*

March 11, 2019

- WARD 4**            **COUNCILLOR SHAWN ACTON** submitted his update to Council on his recent activities, which include;  
February 25, 2019 Regular Council Meeting  
ICF/IDP Meeting with MD of Smoky River  
Valleyview & District Library Board Meeting  
RMRF Municipal Law Seminar
- WARD 5**            **COUNCILLOR DALE SMITH** updated Council on his recent activities, which Include;  
February 25, 2019 Regular Council Meeting  
ICF/IDP with MD of Smoky River
- WARD 6**            **COUNCILLOR TOM BURTON** submitted his update to Council on his recent activities, which include;  
February 25, 2019 Regular Council Meeting  
MD of Greenview Library Board Meeting  
DeBolt Library Board Meeting  
MD of Greenview Library Board  
RMRF Municipal Law Seminar
- WARD 7**            **COUNCILLOR ROXIE RUTT** submitted her update to Council on her recent activities, which include;  
February 25, 2019 Regular Council Meeting  
FCSS Meeting  
Alberta Care Spring Conference  
Grande Spirit Foundation Meeting  
RMRF Municipal Law Seminar
- WARD 8**            **COUNCILLOR BILL SMITH** updated Council on his recent activities, which Include;  
February 25, 2019 Regular Council Meeting  
Grovedale's Seniors Meeting
- DIVISION 9**        **COUNCILLOR DUANE DIDOW** updated Council on his recent activities, which Include;  
February 25, 2019 Regular Council Meeting  
FCSS Meeting  
Alberta Rural Education Symposium  
Weyerhaeuser Public Advisory Group  
Community Futures West Yellowhead – Board Orientation  
Community Futures West Yellowhead – Regular Board Meeting  
RMRF Municipal Law Seminar



ADOPTED

*Minutes of a Regular Council Meeting  
M.D. of Greenview No. 16  
Page 9*

March 11, 2019

DIVISION 9

**COUNCILLOR TYLER OLSEN** updated Council on his recent activities, which include;

February 25, 2019 Regular Council Meeting  
The River of Death & Discovery Dinosaur Museum Society Meeting  
Community Futures West Yellowhead – Board Orientation  
Community Futures West Yellowhead – Regular Board Meeting

MEMBERS  
BUSINESS

MOTION: 19.03.209. Moved by: DEPUTY REEVE WINSTON DELORME  
That Council accept the Members Business for information.

CARRIED

#10  
CORRESPONDENCE

**10.0 CORRESPONDENCE**

MOTION: 19.03.210. Moved by: COUNCILLOR DALE SMITH  
That Council accept the correspondence for information, as presented.

CARRIED


**12.0 ADJOURNMENT**

#12  
ADJOURNMENT

MOTION: 19.03.211. Moved by: COUNCILLOR ROXIE RUTT  
That this meeting adjourn at 3:55 p.m.

CARRIED

  
\_\_\_\_\_  
INTERIM CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
REEVE