

EQUIPMENT OPERATOR – DeBolt **GREENVIEW, ALBERTA**

DEPARTMENT: Infrastructure & Planning

LOCATION: DeBolt, Alberta

STATUS: Vacant

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farm-land, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Equipment Operator is responsible for the operation of various pieces of heavy equipment and other related duties, as required in Greenview and Primarily the DeBolt area.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

MAJOR

- Operation of equipment as required, including but not limited to, excavator, loader, backhoe, gravel truck, water truck and drum packer.

MINOR

- Perform minor servicing and maintenance of equipment
- Perform labor duties associated with culvert and sign installations, crack-sealing, road patching, placement of rip rap, erosion control
- Assist in dust control applications on designated roads
- Roadside brushing, guard rail installation, equipment washing and traffic control
- Assist with flood control
- Record inventories and activities, etc.
- Assist with evaluation of new equipment
- Gravel checking and spotting of trucks

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness and precision
- Proof of equipment proficiency will be required prior to hire.

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- A minimum 3 years equipment operation and road maintenance experience would be a definite asset
- Class 1 driver's license is preferred, Class 3 driver's license is minimum.

SKILLS REQUIRED:

- Mechanical aptitude
- Record keeping skills
- Ability to interact well with staff, management, contractors and Council and to respond to public inquiries
- Ability to interpret, implement and adhere to organizational policies and procedures

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Subject to working in outdoor environment – heat, cold, dry, dusty and / or wet conditions as well as insects, bees and wildlife
- Extensive use and operation of a vehicle
- Hazards associated with working on or alongside roadways
- Normal working day consists of 7.5 hours at various shifts throughout the 24 hour day
- Occasional paid overtime may be required
- On-call as assigned

HEALTH & SAFETY:

- **All employees of the Municipal District are governed by and must be compliant with the Municipal District Occupational Health and Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations
- Adhere to construction safety procedures
- Required to wear correct Personal Protective Equipment as per safe job procedures

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

SUBMISSION INFORMATION

Interested candidates may submit cover letter and resume by 31st January, 2019 in one of the following ways:

Mail or Drop Off: Municipal District of Greenview No. 16
4806-36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Fax: 780-524-3981

Email: careers@mdgreenview.ab.ca

Website: www.mdgreenview.ab.ca

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INCUMBENT SIGN-OFF:

I have read the above description of the primary role and responsibilities of the Equipment Operator – DeBolt and acknowledge that I understand the scope and responsibility of the position. I understand that this is not intended to be an exhaustive list of job duties and responsibilities and that I will be assigned other duties as required to support the success of the Municipal District of Greenview No. 16.

Incumbent – Print Name

Date

Incumbent – Signature

Manager – Print Name

Date

Manager – Signature

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