



## APPLICATION FOR DEVELOPMENT PERMIT CROWN LAND

**Municipal District of Greenview No. 16**  
4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

### Information Checklist

The Development Permit Application is only considered complete once noted information has been provided to our office. This checklist must be completed by the applicant and submitted with the application.

#### Completed

- Complete and sign **Application for Development Permit** forms. All development on Crown Land requires that a lease number (MLL, MSL, TFA, PIL, etc.) be inserted in the space provided, under the heading “Land Information”.
- Non-refundable processing application fee** – \$50.00 per each \$100,000.00 of the estimated cost, or portion thereof (*e.g. completed project cost of \$129,335.00 – round up to \$200,000 = \$100.00 fee*);  
Make cheque/money order payable to: “Municipal District of Greenview No. 16”
- Provide a **site plan** by including an engineered drawing.
- Provide **Alberta Energy Regulator (AER)** information regarding Abandoned Wellbores, identifying or confirming the absence wells and that the 5m clearance from surface structures has been met.

**NOTE:** The Development Authority shall advise you within 20 days of receipt if the application is deemed complete. If the application is incomplete you will be notified in writing of the outstanding documents and/or information and provided with a timeline in which to submit the required information.

**IMPORTANT:** This permit application is not for building, gas, plumbing, or electrical work.

Information on obtaining permits for such work can be found at: <http://www.municipalaffairs.alberta.ca/permits>

Please mail or bring all the information to the above address.

For further information, please contact:

Planning & Development Department

Leona Dixon, Development Officer – Direct Line: 780-524-7639  
Lindsey Lemieux, Development Officer – Direct Line: 780-524-7643  
Price Leurebourg, Development Officer – Direct Line: 780-524-6078



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**I / We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A completed application includes the forms completely filled out, signatures, site plan, fees and any other information the development authority deems necessary to make an informed decision.**

### Applicant Information

Name of Applicant(s): _____		City: _____	Postal Code: _____
Mailing Address: _____		Other Phone: _____	
Primary Phone: _____		<i>(By providing email address you authorize Planning and Development Services to contact you via email)</i>	
Email: _____			
<i>(Complete if different from application)</i>			
Registered Landowner(s) or Leaseholder(s): _____		City: _____	Postal Code: _____
Mailing Address: _____		Other Phone: _____	
Primary Phone: _____		<i>(By providing email address you authorize Planning and Development Services to contact you via email)</i>	
Email: _____			

### Land Information

Legal description of proposed development site: _____	LSD/QTR. _____	SEC. _____	TWP. _____	RGE. _____	M. _____
Registered plan: _____	Block _____	Lot _____	MLL/MSL/TFA/PIL.: _____		
Property size:	Hectares: _____	Acres: _____	Description of the existing use of the land: _____ _____ _____		
The land is adjacent to:	<input type="checkbox"/> Highway _____	<input type="checkbox"/> District Road _____	<input type="checkbox"/> LOC# _____		

### Development Information

Describe the proposed use of the land: <i>(if additional space is required please attach sheet)</i> _____ _____	
Check (x) any proposed development(s) that apply:	
<input type="checkbox"/> Work Camp	<input type="checkbox"/> Work Camp Renewal
<input type="checkbox"/> Sand and Gravel Pit	<input type="checkbox"/> Office Trailer
Maximum number of occupants: _____	
<input type="checkbox"/> Compressor _____ HP	<input type="checkbox"/> Gas Plant
<input type="checkbox"/> Storage Site	<input type="checkbox"/> Other _____
<b>Sewage System</b>	
Type of sewage system: _____	Where is the effluent being disposed? _____
If a Holding Tank is used, where will the effluent be trucked to off-site? _____	
Construction Start Date: _____	End Date: _____ Estimated Construction Costs: _____
Has the development commenced?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## APPLICATION FOR DEVELOPMENT PERMIT

### Abandoned Well Information

**ALL** development permit applications require a printout of a map from **Alberta Energy Regulator (AER, previously known as ERCB)**. This can be obtained via website, phone, email, fax or mail.

Is there an abandoned well or pipeline on the property?  Yes  No (printout must still be provided)  
 Licensee name: \_\_\_\_\_

*If you require any assistance or do not have access to the internet please contact AER at 1.855.297.8311*

*The location of all abandoned oil and gas well sites as well as the setback distances in relation to existing or proposed building sites must be shown on all applications. Please note: The Development Authority cannot approve a development application if the lot(s) do(es) not comply with the setback directed by the ERCB Directive 079. Abandoned well site information must be provided by the applicant and can be obtained by contacting Alberta Energy Regulator.*

### Operation Details

Size of Compressor \_\_\_\_\_ HP Expected to flare  Yes  No  
 Production type:  Sweet Gas  Oil  NGL  Sour Gas  
 Level  1  2  3  4

### Declaration

**I/we hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.**

**I/we understand that by signing this declaration, I/we also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a Development Application for the purposes of conducting a site inspection in order to evaluate the proposed development.**

**NOTE:**

If the applicant is not the registered Landowner, then the Landowner(s) signature is required. All Landowners MUST sign the application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Registered Landowner(s) or Leaseholder(s)

Any personal information that the Municipal District of Greenview may collect on these forms is in compliance with Section 33 of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Development program. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

**FOR ADMINISTRATIVE USE**

- PERMITTED USE  VARIANCE  
 DISCRETIONARY USE  PROHIBITED USE

ROLL NO.: \_\_\_\_\_ APPLICATION NO.: \_\_\_\_\_

FEES: \_\_\_\_\_ DATE PAID: \_\_\_\_\_

RECEIPT NO.: \_\_\_\_\_ DEEMED COMPLETE: \_\_\_\_\_

LAND USE DISTRICT: \_\_\_\_\_ PROPOSED USE: \_\_\_\_\_

COMMENTS:  
 \_\_\_\_\_  
 \_\_\_\_\_

**IMPORTANT: Remember that a Development Permit is not a Building permit. Depending on your development, you may also require one or more additional permits such as a building, electrical, plumbing and gas permits. The Municipal District of Greenview does not issue building, electrical, gas, or plumbing (sewer/water) permits.**

## ALBERTA MUNICIPAL AFFAIRS APPROVED ACCREDITED AGENCIES

Updated: August 2017

The following is a current listing of various agencies that issue  
**Building, Electrical, Plumbing, and Gas Permits.**

You may choose to ask one of the accredited agencies listed below to provide you with the required permits.

### What type of work requires a permit?

The Safety Codes Act requires that all contractors and homeowners in Alberta obtain permits prior to commencing work on buildings covered by the Alberta Building Code or work governed by the Canadian Electrical Code, the Alberta Gas Code or the Alberta Plumbing Code.

### Benefits of obtaining a permit:

The major benefits of obtaining a permit is knowing that the installation will conform to the safety standards that have been adopted under the Safety Codes Act, and that inspection(s) will be provided by certified Safety Codes Officers.

Further information is available under the Municipal Affairs Website:

[www.municipalaffairs.gov.ab.ca](http://www.municipalaffairs.gov.ab.ca)

AGENCY NAME
SUPERIOR SAFETY CODES 14613 – 134 Avenue Edmonton, AB T5L 4S9 Phone: 780.489.4777 or 1.866.999.4777 Fax: 780.489.4711 or 1.866.900.4711 <a href="http://www.superiorsafetycodes.com">www.superiorsafetycodes.com</a> E-mail: <a href="mailto:info@superiorsafetycodes.com">info@superiorsafetycodes.com</a>
THE INSPECTIONS GROUP INC. 12010-111 Avenue Edmonton, AB T5G 0E6 Phone: 780.454.5048 or 1.866.554.5048 Fax: 780.454.5222 or 1.866.454.5222 <a href="http://www.inspectionsgroup.com">www.inspectionsgroup.com</a> E-mail: <a href="mailto:questions@inspectionsgroup.com">questions@inspectionsgroup.com</a>
CANADIAN SAFETY CONSULTING SERVICES James Douglas, Building & Safety Codes Officer 11918 – 105A Street Grande Prairie, AB T8V 7N3 Phone: 780.897.1998 or 1.877.780.7233 Fax: 780.539.7185 or 1.888.780.7232 <a href="http://www.cansafety.ca">www.cansafety.ca</a> Email: <a href="mailto:james@cansafety.ca">james@cansafety.ca</a>

**Question:** What are the separation distance requirements for sewage treatment systems regulated by the Private Sewage Disposal Systems Regulation?

**Answer:** The minimum separation distances from the current 2015 Standard of Practice (SOP) are as follows:

<i>Distance From/To</i>	<i>Property Line</i>	<i>Water Source or Water Well</i>	<i>Municipal Water Well</i>	<i>Water Course * Article 2.1.2.4</i>	<i>** Building</i>	<i>Building with Basement, Cellar or Crawl Space</i>	<i>Building without Basement, Cellar or Crawl Space</i>	<i>Building with permanent foundation without basement, cellar or crawl space</i>	<i>Building without permanent foundation</i>	<i>Septic Tanks and/or Packaged Sewage Treatment Plants</i>
<b>Holding Tanks</b>	1 m (3.25 ft)	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)	-	-	-	-	-
<b>Septic Tanks</b>	1 m (3.25 ft)	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)	-	-	-	-	-
<b>Packaged Sewage Treatment Plants</b>	Refer to 2015 SOP 5.2.2	-	-	-	-	-	-	-	-	-
<b>Sand Filters</b>	1 m (3.25 ft) from foot of berm	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)	-	-	-	-	-
<b>Gravel Filters</b>	3 m (10 ft) from foot of berm	10 m (33 ft)	-	10 m (33 ft)	Refer to 2015 SOP 5.4.2.1.1(d) and 5.4.2.1.2	-	-	-	-	-
<b>Effluent Tanks</b>	1 m (3.25 ft)	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)	-	-	-	-	-
<b>Settling Tanks</b>	Refer to 2015 SOP 6.2.2. (1),(2),(3), and (4)	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)	-	-	-	-	-
<b>Lift Stations</b> Refer to 2015 SOP 6.3.2.1.2	1 m (3.25 ft)	10 m (33 ft)	-	10 m (33 ft)	1 m (3.25 ft)					
<b>Treatment Fields</b>	1.5 m (5 ft)	15 m (50 ft)	100 m (330 ft)	* 15 m (50 ft)	-	10 m (33 ft)	-	5 m (17 ft)	1 m (3.25 ft)	5 m (17 ft) Refer to 2015 SOP 8.2.2.1.1(h)
<b>Treatment Mounds</b>	3 m (10 ft)	15 m (50 ft)	100 m (330 ft)	* 15 m (50 ft)	-	10 m (33 ft)	10 m (33 ft)	-		3 m (10 ft) Refer to 2015 SOP 8.4.2.1(e)
<b>Drip Dispersal and Irrigation</b>	1.5 m (5 ft)	15 m (50 ft)	100 m (330 ft)	* 15 m (50 ft)	-	Refer to 2015 SOP 8.5.2.1(e)	-	Refer to 2015 SOP 8.5.2.1(g)	1 m (3.25 ft)	Refer to 2015 SOP 8.5.2.1(h)
<b>LFH At-grade Treatment Systems</b>	Refer to 2015 SOP 8.6.2.1.1(d) and 8.6.2.1.1(e)	15 m (50 ft)	100 m (330 ft)	* 15 m (50 ft)	10 m (33 ft)	-	-	-	-	Refer to 2015 SOP 8.6.2.1.1(f)
<b>Open Discharge Systems</b>	90 m (300 ft)	50 m (165 ft)	100 m (330 ft)	* 45 m (150 ft)	45 m (150 ft)	-	-	-	-	-
<b>Lagoon serving a single family dwelling or duplex</b>	30 m (100 ft)	100 m (330 ft)	100 m (330 ft)	90 m (300 ft)	45 m (150 ft)	-	-	-	-	-

<b>Distance From/To</b>	<b>Property Line</b>	<b>Water Source or Water Well</b>	<b>Municipal Water Well</b>	<b>Water Course * Article 2.1.2.4</b>	<b>** Building</b>	<b>Building with Basement, Cellar or Crawl Space</b>	<b>Building without Basement, Cellar or Crawl Space</b>	<b>Building with permanent foundation without basement, cellar or crawl space</b>	<b>Building without permanent foundation</b>	<b>Septic Tanks and/or Packaged Sewage Treatment Plants</b>
<b>Lagoon serving other than a single family dwelling or duplex</b>	30 m (100 ft) 90 m (300 ft) from a numbered primary or secondary road	100 m (330 ft)	-	90 m (300 ft)	90 m (300 ft)	-	-	-	-	-
<b>Privies-Earthen</b>	5 m (17 ft)	15 m (50 ft)	-	* 15 m (50 ft)	Refer to 2015 SOP 10.1.2.1	-	-	-	-	-
<b>Privies-Tank</b>	Refer to 2015 SOP 10.1.2.1	10 m (33 ft)	-	10 m (33 ft)	Refer to 2015 SOP 10.1.2.1	-	-	-	-	-

Please reference the Alberta Private Sewage Systems Standard of Practice 2015 for complete design, installation, and material requirements.

**\* Article 2.1.2.4 Separation from Specific Surface Waters**

- 1) The soil-based treatment component of an on-site wastewater treatment system shall be located not less than 90 m (300 ft.) from the shore of a lake, river, stream, or creek.
- 2) Notwithstanding the requirements of Sentence (1), where a principal building or other development feature is situated between the soil-based treatment component and a lake, river, stream, or creek, such that a failure of the system causing effluent on the ground surface will be obvious and create an undesirable impact own the owner, the distance may be reduced to the minimum distance requirements set out in this Standard for the particular type of treatment system being used.

**\*\* Building** means any structure used or intended for supporting or sheltering any use or occupancy that is subject to the Alberta Building Code requirements.

**References:**

- Private Sewage Disposal Systems Regulation AR 229/97 with amendments up to and including Alberta Regulation 196/2015.
- Alberta Private Sewage Systems Standard of Practice 2015



April 27, 2016  
Field Technical Services  
Telephone 1-866-421-6929  
E-mail: safety.services@gov.ab.ca

## Bulletin 2012-20

September 20, 2012

### *Directive 079: Surface Development in Proximity to Abandoned Wells in Support of the Subdivision and Development Regulation Amendment*

The Energy Resources Conservation Board (ERCB) announces the release of *Directive 079: Surface Development in Proximity to Abandoned Wells*, which establishes new requirements targeted at proponents of surface developments, municipal officials, planners, development officers, and the oil and gas industry. The directive sets out requirements in support of an amendment by Alberta Municipal Affairs to the *Subdivision and Development Regulation*, which requires proponents (developers and property owners) of a subdivision or development to identify the locations of abandoned wells during planning and to appropriately locate them within proposed areas of surface development. The directive also establishes requirements for licensees of abandoned wells to provide information and support to proponents of a subdivision or development and to follow an established well locating and testing protocol for abandoned wells near existing and proposed surface development.

#### **Key Features of the Directive**

- Information about abandoned wells and how to identify their locations
- Instructions on obtaining abandoned well information from the ERCB using the newly developed Abandoned Well Viewer available on the ERCB website [www.ercb.ca](http://www.ercb.ca)
- Requirements that proponents of a subdivision or development must follow, including setback requirements around abandoned wells
- Requirements that licensees of abandoned wells must follow, including using the well locating and testing protocol detailed in the directive
- Contact information

#### **Additional Information**

*Directive 079* is available on the ERCB website [www.ercb.ca](http://www.ercb.ca). Printed copies of the directive may be purchased from ERCB Information Services, Suite 1000, 250 – 5 Street SW; telephone: 403-297-8311 or 1-855-297-8311 (toll free); fax: 403-297-7040; e-mail: [infoservices@ercb.ca](mailto:infoservices@ercb.ca).

The amendment to the *Subdivision and Development Regulation* is available on the Municipal Affairs website [www.municipalaffairs.alberta.ca](http://www.municipalaffairs.alberta.ca).

Questions or comments about this bulletin or *Directive 079* may be submitted to [directive079@ercb.ca](mailto:directive079@ercb.ca).

<original signed by>

Trevor Dark  
Chief Operating Officer

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