

GREENVIEW, ALBERTA

JOB TITLE: EQUIPMENT OPERATOR
DEPARTMENT: INFRASTRUCTURE & PLANNING
LOCATION: Valleyview, Alberta

SUMMARY:

The Equipment Operator is responsible for the operation of various pieces of heavy equipment and other related duties, as required in Valleyview and area.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Major

- Operation of grader
- Grading and spreading aggregate on gravel roads, snow clearing, etc
- Operation of other equipment as required, including but not limited to, excavator, loader, backhoe, gravel truck, and water truck

Minor

- Perform minor servicing and maintenance of equipment
- Perform labour duties associated with culvert and sign installations, crack-sealing, road patching, placement of rip rap, erosion control
- Assist in dust control applications on designated roads
- Roadside brushing, guard rail installation, equipment washing and traffic control
- Assist with flood control
- Record inventories and activities, etc

Occasional

- Assist with evaluation of new equipment
- Gravel checking and spotting of trucks

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness and precision
- A minimum 3 years equipment operation and road maintenance experience would be a definite asset
- Class 1 driver's license is preferred

SKILLS REQUIRED:

- Mechanical aptitude
- Record keeping skills
- Ability to interact well with staff, management, contractors and Council and to respond to public inquiries
- Use and operation of a vehicle
- Ability to interpret, implement and adhere to organizational policies and procedures

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Subject to working in outdoor environment – heat, cold, dry, dusty and / or wet conditions as well as insects, bees and wildlife
- Extensive use and operation of a vehicle
- Hazards associated with working on or alongside roadways
- Normal working day consists of 7.5 hours; however occasional overtime may be required including evening and weekend hours

HEALTH & SAFETY:

- **All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations
- Adhere to construction safety procedures
- Required to wear correct Personal Protective Equipment as per safe job procedures

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

JOB POSTING INFORMATION:

Interested candidates may submit cover letter and resume by February 9, 2018 at 4:00 p.m. in one of the following ways:

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079, Valleyview, Alberta T0H 3N0

Fax: 780-524-3981

By E-mail: careers@mdgreenview.ab.ca

Website: www.mdgreenview.ab.ca