



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

AGRICULTURAL SERVICE BOARD ORGANIZATIONAL MEETING AGENDA

Wednesday, November 22, 2017

9:30 AM

Council Chambers
Administration Building

- | | | | |
|----|------------------------------|--|---|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | NOMINATION FOR
CHAIR | 3.0 Nominations for Chair | 2 |
| | NOMINATION FOR
VICE CHAIR | 3.1 Nominations for Vice Chair | 4 |
| | | 3.2 2018 Agriculture Service Board Meeting Dates | 6 |
| #4 | IN CAMERA | | |
| #5 | ADJOURNMENT | | |



REQUEST FOR DECISION

SUBJECT: **Appointment of Chairman**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 22, 2017 CAO: MANAGER: QFB
DEPARTMENT: AGRICULTURE GM: PRESENTER: QFB

RELEVANT LEGISLATION:

Provincial (cite) – Agricultural Service Board Act Chapter A-10 s3(2)

Council Bylaw/Policy (cite) – Agricultural Service Board AG02

RECOMMENDED ACTION:

MOTION: That Agricultural Service Board appoint _____ as the Chairman of the Municipal District of Greenview No. 16 ASB until the next annual Organizational Meeting.

MOTION: That ASB request the Manager, Agriculture Services, to destroy the ballots used for the appointment of Chairman.

BACKGROUND/PROPOSAL:

Under Section 3(2) the Council is to determine the chair, the number of members, the voting status and the term of office of the members of the board. Voting may be secret ballot.

ASB Chairman and Vice Chairman Positions have been selected from among the public Board members since October 2013. This was a decision of the councillors appointed to the Board at the time and the tradition has continued on since.

Before selecting the Chairman, Agricultural Service Board will need to first determine the manner in which they intend to vote on the selection of Chairman. Roberts Rules of Order provides that voting is to be by secret ballot **if any board member present requests same**; otherwise, voting will be by show of hands.

Once a winner has been declared by the Manager, Agriculture Services; then the selected member will assume the chair.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting this motion
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion

ALTERNATIVES CONSIDERED:

Alternative #1: ASB may choose to not accept the presentation for information as presented.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion

Direct Costs:

Ongoing / Future Costs:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Appointment of Vice Chairman**
SUBMISSION TO: AGRICULTURAL SERVICES BOARD
MEETING DATE: November 22, 2017
DEPARTMENT: AGRICULTURE

REVIEWED AND APPROVED FOR SUBMISSION
CAO: _____
GM: _____

MANAGER: QFB
PRESENTER: QFB

RELEVANT LEGISLATION:

Provincial (cite) – *Agricultural Service Board Act Chapter A-10 s3(2)*

Council Bylaw/Policy (cite) – *Agricultural Service Board AG02*

RECOMMENDED ACTION:

MOTION: That Agricultural Service Board appoint _____ as the Vice Chairman of the Municipal District of Greenview No. 16 ASB until the next annual Organizational Meeting.

MOTION: That ASB request the Manager, Agriculture Services, to destroy the ballots used for the appointment of Vice Chairman.

BACKGROUND/PROPOSAL:

Under Section 3(2) the Council is to determine the chair, the number of members, the voting status and the term of office of the members of the board. Voting may be secret ballot.

ASB Chairman and Vice Chairman Positions have been selected from among the public Board members since October 2013. This was a decision of the councillors appointed to the Board at the time and the tradition has continued on since.

Before selecting the Chairman, Agricultural Service Board will need to first determine the manner in which they intend to vote on the selection of Chairman. Roberts Rules of Order provides that voting is to be by secret ballot **if any board member present requests same**; otherwise, voting will be by show of hands.

Once a winner has been declared by the Manager, Agriculture Services; then the selected member will assume the chair.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting this motion
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion

ALTERNATIVES CONSIDERED:

Alternative #1: ASB may choose to not accept the presentation for information as presented.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion

Direct Costs:

Ongoing / Future Costs:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

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FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: Agriculture Service Board (ASB) Meeting Times and Locations
SUBMISSION TO: AGRICULTURAL SERVICES BOARD **REVIEWED AND APPROVED FOR SUBMISSION**
MEETING DATE: November 22, 2017 **CAO:** **MANAGER: QFB**
DEPARTMENT: AGRICULTURE **GM:** **PRESENTER: QFB**

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That the Agriculture Service Board decide upon which day of the month for their meetings and which location (room).

BACKGROUND/PROPOSAL:

For 2018 the ASB needs to decide what day of the month to have the meetings on and what room in the MD office shall it be in. Historically, the ASB would host the monthly meeting on the Wednesday following the second Council meeting. If we follow this trend, the proposed dates for the 2018 monthly ASB meetings will be as follows:

January 24, 2018

February 28, 2018

March 28, 2018

April 18, 2018 *April 25 date would conflict with another meeting

May 30, 2018

June 27, 2018

July 25, 2018

August 29, 2018

September 26, 2018

October 24, 2018

November 21, 2018 *November 28 date changed to accommodate budget timelines

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit to having all meeting for 2018 on a schedule allows for members to plan their monthly activities accordingly ahead of time.
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DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion

ALTERNATIVES CONSIDERED:

Alternative #1: ASB may choose to not accept the presentation for information as presented.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

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FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

N/A