



Greenview Regional Multiplex Board Terms of Reference

Purpose

The Greenview Regional Multiplex Board will act as the governing board on all matters pertaining to the operations, maintenance and functions associated with the Greenview Regional Multiplex.

Membership

1. The Greenview Regional Multiplex Board shall consist of seven (7) voting member:
 - Two (2) elected officials from Greenview Council
 - Two (2) elected officials from the Town of Valleyview Council.
 - Three (3) members—at-large with two (2) members appointed by Greenview and one (1) member appointed by the Town of Valleyview.
 - Non-voting members may consist of the Chief Administrative Officers or their appointed designates from the respective municipalities as well as the appointed Multiplex Facility Manager.

Structure

1. The chairman and vice chairman of the Greenview Regional Multiplex Board shall be selected at the annual organization board meeting.
2. The respective municipalities shall appoint an alternate elected official as a board member.
3. The quorum of the Greenview Regional Multiplex Board shall consist of four (4) members with a minimum of one (1) elected official from each municipality.
4. Voting members shall be appointed at the respective municipality's organizational meetings.
5. Greenview Regional Multiplex Board Meetings shall be held at the call of the board chairman.

Responsibilities

1. The Greenview Regional Multiplex Board shall recommend to Greenview and the Town of Valleyview Councils an annual capital and operational budget.
2. The Greenview Regional Multiplex Board shall establish and review any policies regarding the operations, maintenance and functionality of the Greenview Regional Multiplex, in accordance with the philosophies established by Greenview and the Town of Valleyview Councils.
3. The Greenview Regional Multiplex Board shall not be involved in the day to day operations of the Facility and shall not be responsible for delivery of project or programs related to the Facility.

Reporting

1. Minutes of the Greenview Regional Multiplex Board meetings shall be recorded and submitted to the respective municipalities in a timely manner.
2. The Greenview Regional Multiplex Facility Board shall provide an annual facility activity report to the respective municipalities.

Greenview and the Town of Valleyview Councils may amend the Terms of Reference as required.