



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**OPERATIONS
SERVICES**

POLICY NUMBER: OP 28

POLICY TITLE: SNOW REMOVAL ON MUNICIPAL ROADWAYS

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Date Adopted by Council / Motion Number:

11.05.292

PURPOSE:

To ensure that all M.D. roadways are maintained to a standard that allows for safe passage.

POLICY:

To establish guidelines to ensure the operation of a consistent Snow Removal program on Municipal roadways.

Snowplowing will be performed in the following order of priority:

- a) Arterial Roads
- b) School Bus Routes and Turnarounds, and Collector Roads
- c) Residential Access Roads
- d) Farmland Access Roads
- e) Driveways
- f) Utility Right-Of-Ways and Alleyways – as required

Snow plowing priorities may vary to allow for efficient operations.

The M.D. will make reasonable effort to open all roads within five days following a significant snowfall.

ARTERIAL ROADS/PAVED SURFACE:

1. Positive communications with the R.C.M.P., Alberta Motor Association, Alberta Transportation, and local contacts will be maintained to assist in the gathering of accurate road conditions.
2. Snow plowing is to commence when accumulations of snow reach 3 to 4 centimeters and conditions are safe to do so. Curves and hills and other safety factors may require earlier attention.
3. Salt and sand are to be utilized when weather and snow/ice conditions make it practical.

ARTERIAL ROADS/GRAVEL SURFACE:

1. Snow plowing should commence when snow reaches a depth of 5 to 10 centimeters on the roadway. Drifting conditions may necessitate earlier attention.
2. It is desirable to have a snow/gravel mix packed on the roads after the first snowfall to reduce gravel loss.
3. Winging of snow into the ditch should be commenced before accumulations reach 30 centimeters along the shoulder edge.
4. Every effort should be made to ensure driveways and connecting roads are not plugged with snow.

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LOCAL ROADS:

1. Plowing of local roads is to commence when arterial, school bus routes, and collector priorities have been plowed and safety conditions allow.
2. Plowing should commence when snow reaches a depth of 5 to 10 centimeters on the roadway, in accordance to priorities established above. Drifting conditions may necessitate earlier attention.
3. It is desirable to have a snow/gravel mix packed on the roads after the first snowfall to reduce gravel loss.
4. Winging of snow into the ditch should be commenced before accumulations reach 30 centimeters along the shoulder edge.
5. Farmland access roads are to be plowed a maximum of twice yearly, unless they are being utilized to such an extent that more frequent maintenance is required.
6. Driveways are the lowest priority and will be plowed when time allows, and the Snow Removal/Resident Driveways Policy has been followed.
7. Driveway plowing may be done in conjunction with other plowing when it is efficient to do so.
8. Employees will adhere to guidelines as defined in the Transportation Procedural Manual. If a contradiction between policy and procedures arises, the Director of Operations Services or his/her designate will resolve the issue and recommend amendments.

(Original signed copy on file)

REEVE

C.A.O.