



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**ENGINEERING &
ENVIRONMENTAL
SERVICES**

POLICY NUMBER: EES 09

POLICY TITLE: MAN-LIFT USAGE

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Date Adopted by Council / Motion Number:

11.04.206

PURPOSE:

To define direction for M.D. of Greenview staff in the use of the man-lift for Recreational and Community facilities within the jurisdiction of the MD. The intent of the policy is to provide the use of the man-lift (hereinafter referred to as the Unit) when the Recreational facilities and Committees are unable to accomplish the work with their own resources.

POLICY:

1. For the purpose of this policy, the following definition of a Recreational and Community facility (hereinafter referred to as the Organization) will include:
 - a) Community Arenas (including the Polar Arena)
 - b) Community Halls (including the Memorial Hall)
2. The Unit will be utilized only in the MD of Greenview.
3. The Unit will only be released to the Organization following the completion of a Rental Agreement form.
4. There will be no rental charge to the Organization for the use of the Unit; however, damages to the Unit caused by the Organization will be charged back to the Organization.
5. The Organization must have an operator that has Mobile Elevating Work Platform Safety Training to use the Unit. Proof of a valid Aerial Training Card must be provided to the MD before the Unit is released.
6. The Unit will be available to Organizations for a maximum of three (3) days per occurrence. Extensions may be considered.
7. The Organization will be responsible for providing transportation for pickup and return of the Unit.
8. Municipal projects and programs will have priority and the Unit will only be available if not required for Municipal use.
9. In the event of an emergency, the MD reserves the right to retrieve the Unit without prior notice. The MD will bear the cost to retrieve and return the Unit to complete the rental agreement.

(Original signed copy on file)

REEVE

C.A.O.