

**Title: FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS) VOLUNTEER RECOGNITION**

**Policy No: 5004**

**Effective Date: March 24,  
2016**

**FCSS Motion: 16.03.36**

**Supersedes Policy No: (None)**



**Purpose:** To recognize the significant contribution of (individual or group) volunteers in FCSS programs.

### **POLICY**

1. Green View FCSS shall recognize and celebrate the significant contribution(s) (individual or group) volunteers made toward improving the quality of life in Greenview.

### **PROCEDURE**

1. The Green View FCSS Board shall, annually, establish a budget for the Volunteer Recognition Program.
2. The Green View FCSS Board shall recognize the contributions of its (individual or group) volunteers during the provincially recognized Volunteer Week via a recognition night event or articles in newsletters.
3. The FCSS Board Chair will emcee the recognition night event or, if unavailable, shall appoint an emcee.
4. Each nominee shall receive an invitation to attend the appreciation event.
5. Calls for (individual or group) nominations shall be limited to 250 word descriptions of the volunteer's contributions as they will be read at the recognition night event or summarized in newsletters.
6. The amount spent on volunteer appreciation gifts shall be determined annually and depend on the number of nominations as well as the annual budget.

### **APPENDIX**

1. FCSS Volunteer Recognition Nomination Form