

**Title: ROAD INSPECTIONS & MAINTENANCE**

**Policy No: 4013**

**Effective Date: December 13, 2016**

**Motion Number: 16.12.560**

**Supersedes Policy No: OP 20 & 25**



**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

*"A Great Place to Live, Work and Play"*

**Purpose:** To establish guidelines to ensure the operation of a consistent maintenance program.

**POLICY**

1. Road Inspections are to be performed on a continuous basis.
2. Road maintenance work will adhere to guidelines as defined in the Greenview Engineering Design & Construction Standards and is to be performed as needed in the following priority sequence:
  - 2.1 Arterial Roads
  - 2.2 Bus Routes, Collector and Market Roads
  - 2.3 Residential Access
  - 2.4 Farmland Access
  - 2.5 Utility Right-of-Ways/Alleyways

***GRAVEL SURFACE***

1. The roadway should be bladed to remove all potholes, washboards and ruts. Shoulders should be kept free of grass and sod. The proper crown and super elevation rates are to be maintained as per procedure manual.
2. Roads Supervisors will coordinate mowing and brushing operations with regular maintenance operations to ensure efficient delivery of all programs and will inform the Manager of Agricultural Services for specific weed control locations.

***COLD MIX & ASPHALT CEMENT PAVEMENT (ACP) SURFACE***

1. Crack sealing on ACP projects will be done on a yearly basis, or as otherwise deemed necessary by the Manager of Operations or their designate.
2. General patching will be undertaken on a yearly basis. The areas to be patched will be prioritized based on safety concerns. Minor patching will be done as the budget allows.
3. Emergency patching will be undertaken on a case-by-case basis with an emphasis on preserving safety. A stockpile of patching material is to be kept available at all times.

4. Line painting will be evaluated on a yearly basis and repainting will be done as deemed necessary by the Manager of Operations or their designate. When possible, painting will be done after crack sealing and patching.