

Title: Wastewater Lagoon Access

Policy No: 4007

Effective Date: January 26, 2016

Motion Number: 16.01.27

Supersedes Policy No: EES 18



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: This policy is intended to provide access control to Greenview Wastewater Lagoons used by the public for the purpose of discharging septage collected within Greenview in compliance with the Provincial Environment Code of Practice and Federal requirements.

DEFINITIONS

Hauler – Any commercial or civilian based equipment hauling sewage to a Greenview Lagoon

Sewage Generator – Any commercial or civilian based generators of sewage which is taken to a Greenview Lagoon

POLICY

1. Activities at Municipal Wastewater Lagoons must be in compliance with Federal, Provincial and Municipal Codes of Practice and regulatory requirements. As a result, this policy establishes control over access to these facilities.
2. All users of Greenview’s Municipal Wastewater Lagoons will be required to enter into a Sewage Dumping Agreement to ensure that disposal activities are controlled, monitored, and in compliance with applicable regulations.
3. Any Hauler or Sewage Generator violating these regulations will be held liable for damages caused by any illegal activities carried out at these septage dumping sites.
4. Call-Ins to Greenview’s “Utilities On Call” (780-552-4825) are required for EVERY visit prior to:
 - 4.1 Greenview Lagoon Site Entry
 - 4.2 Unloading Sewage
 - 4.3 Additional Information to be provided includes:
 - 4.3.1 Time
 - 4.3.2 Date
 - 4.3.3 Site Location
 - 4.3.4 Hauler Name and Contact Information
 - 4.3.5 Sewage Generator and Contact Information
 - 4.3.6 Volume

5. Any Hauler or Sewage Generator found on a Greenview Lagoon site without calling “Utilities On Call” prior to dumping will be subject to:
 - 5.1 A warning letter on first offence
 - 5.2 A \$500 fine on second offence
 - 5.3 A \$1000 fine on third offence and will be barred from all Greenview Lagoon sites

PROCEDURE

1. Prior to any dumping all users must contact the Municipality to confirm the nature of activities and verify that a current agreement is in place.
2. The Hauler or Sewage Generator discharging septage will send a monthly manifest (faxed, emailed or mailed) to Greenview for review within 30 days.
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 - 3.3 Additional Information to be provided includes:
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MUNICIPAL DISTRICT OF GREENVIEW No. 16

SEPTAGE DUMPING AGREEMENT

BETWEEN: M.D. of Greenview No. 16, a municipal authority incorporated under the laws of the province of Alberta. The mailing address for the M.D. of Greenview is
P.O. Box 1079
Valleyview, Alberta, T0H 3N0

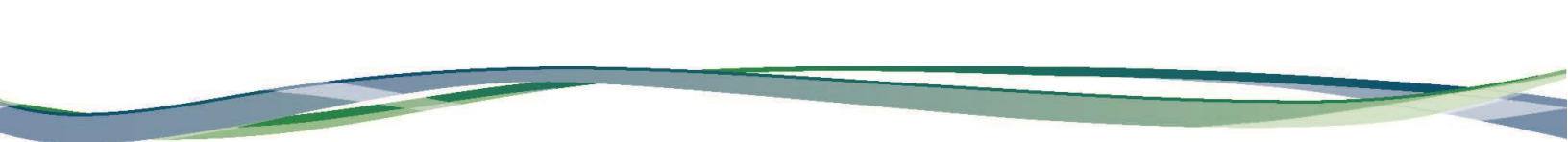
AND: _____

Telephone #: _____
(hereinafter referred to as the "Carrier")

The M.D. of Greenview and the Carrier agree as follows:

1. The Carrier agrees to be responsible for a gate access key which will allow them to discharge into their designated septage dumping facility. Should the company or person lose the key, they shall be responsible for the cost of replacing the lock.
2. In the event that the Carrier's key is lost or misplaced the Carrier must contact the M.D. of Greenview to have the key replaced. If the Carrier has a load and wants to discharge it at an M.D. of Greenview lagoon the carrier must make prior arrangements with the M.D. of Greenview Manager of Environmental Services by calling (780) 524-7638 a minimum of three hours in advance.
3. The carrier must provide a completed manifest to the manager of Environmental Service (Schedule "B" attached) for each lagoon discharge by the end of the calendar month in which the dumping took place. These manifests can be faxed to (780) 524-4307.

Administration Office	Operations Building	Family & Community Support Services	Grovedale Sub-Office	Grande Cache Sub-Office
Box 1079, 4806-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7600 Fax: 780.524.4307	Box 1079, 4802-36 Ave Valleyview, AB T0H 3N0 Phone: 780.524.7602 Fax: 780.524.5237	Box 1079, 4707-50th Street Valleyview, AB T0H 3N0 Phone: 780.524.7603 Fax: 780.524.4130	Box 404, Lot 9, Block 1, Plan0728786, Grovedale, AB T0H 1X0 Phone: 780.539.7337 Fax: 780.539.7711	Box 214, 10028-99st Street Grande Cache, AB T0E 0Y0 Phone: 780.827.5155 Fax: 780.827.5143
Toll Free: 1.888.524.7601			www.mdgreenview.ab.ca	

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4. Only the dumping of domestic wastewater from holding tanks or septic tanks will be permitted at the Grovedale, Little Smoky and Sturgeon Heights lagoons.
 5. Tanks used for hauling wastewater shall be used for domestic wastewater only and shall not contain any materials or residue that may be considered harmful to the integrity of the wastewater system. A grab sample may be taken to ensure there is no contaminated waste. If contamination is found in any load, the carrier shall be responsible for all costs related to the lagoon clean up and site repairs. If a driver refuses to allow the MD of Greenview employee to take a sample, further access will be denied.
 6. During heavy snow falls, lagoon sites receive low priority. They will only be plowed out when higher priority area roads and facilities are finished.
 7. Anyone found abusing the privilege of using these sites shall be denied access without notice.

See Schedule "A" for Terms and Conditions of Agreement

Signature

Date

Approved As To Form & Content

General Manager, Infrastructure & Planning

Date

SCHEDULE "A"

Terms and Conditions of Agreement

1. The services of the Carrier shall be performed to the specifications and satisfactions of the M.D. of Greenview.
2. This Agreement shall not come into effect until signed by both parties.
3. Failure to fulfill the conditions of this Agreement shall entitle the M.D. of Greenview to terminate this Agreement without notice.
4. The carrier is an independent contractor and shall not for any purpose be a servant, employee or agent of the M.D. of Greenview.
5. The M.D. of Greenview may in his/her sole discretion delegate any duties, powers and functions related to this Agreement to any employee or agent of the M.D. of Greenview.
6. This Agreement shall not be assigned without first obtaining the written consent of the M.D. of Greenview.
7. The Carrier shall comply with:
 - a. Any Act of the Legislature of the Province and of the Parliament of Canada now in force or enacted after this time and any regulations enforced from time to time under such Acts that applies to the Carrier in respect to the Agreement; and
 - b. Any by-law or resolution of the M.D. of Greenview which the Carrier is lawfully subject to, that applies to the Carrier in respect of this Agreement.
8. The Carrier acknowledges its responsibility either as the principal contractor, an employer or worker as defined in the Occupational Health and Safety Act, and that it will, as a condition of this Agreement, comply with the Occupational Health and Safety Act and the regulations thereto.
9. It is agreed that this written document contains the entire Agreement of the parties in regard to the matters dealt with and that no understandings or Agreements, verbal or otherwise, exist between the parties except where expressly set out.
10. The validity and interpretation of this Agreement of each clause or part is to be Governed by the laws of the province of Alberta.
11. The M.D. of Greenview reserves the right to cancel this Agreement at any time due to operational requirements.

SCHEDULE "B"

DOMESTIC WASTEWATER MANIFEST

PLEASE PRINT ALL INFORMATION

PART A – GENERATOR

Name: _____ Telephone No: _____

Mailing Address: _____
Box/Street City/Town Prov. Postal Code

Site Waste Picked Up From: _____

Waste Description: _____

PART B – CARRIER

Company Name: _____ Telephone No: _____

Mailing Address: _____
Box/Street City/Town Prov. Postal Code

Drivers Name: _____ Telephone No: _____

License Plate No. Of Truck _____

Drivers Signature: _____ Date: _____

PART C – RECEIVER

M.D. of Greenview lagoon Site _____

Estimated Load Volume Time Date

The liability for the wastes disposed of at the M.D. of Greenview's facility shall always remain with the CARRIER. Please fax monthly to 780-524-4307.