

Title: PERSONAL PROTECTIVE EQUIPMENT (PPE) POLICY

Policy No: 3006

Approval: Council

Effective Date: January 13, 2015

**Supersedes Policy No: PPE Policy
Safety Manual**



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) shall establish the standard and proper usage of personal protective equipment in compliance with Occupational Health and Safety legislation.

Purpose: The Personal Protective Equipment (PPE) Policy & Procedure shall make requirements for personal protective equipment as determined by Job Hazard Analysis, legislation and where other controls are inadequate. Personal protective equipment is part of the overall Occupational Health & Safety Program and is intended to be used in combination with other safe work practices to provide protection from work place hazards.

Principles:

1. When the hazard cannot be removed or controlled adequately, approved personal protective equipment must be used if the work process is to continue.
2. The proper use of personal protective equipment can provide an additional degree of protection against harm or injury in the workplace and therefore its importance must be established.
3. It is the responsibility of all persons at a Greenview work site to follow the requirements for the use of PPE where they pertain to their respective activities and job duties.
4. Greenview may supply and make requirements for using specified personal protective equipment. Allowances provided for specified personal protective equipment shall be used first in accordance with the provisions of the allowance.
5. When employees provide their own protective equipment the supervisor must be informed, and make assessments to ensure it meets Greenview personal protective equipment standards and any applicable legislation. The Safety Officer may assist in making personal protective equipment assessments.

Regulations:

1. Occupational Health & Safety (OHS) Code Alberta Part 18
2. Applicable standards Canada Standards Association (CSA)
3. Greenview Staff Agreement

Approved: 15.01.16