

Title: Conference Attendance

Policy No: 1015

Approval: Council

Effective Date: February 25, 2014

Supersedes Policy No: CO 04



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: The Municipal District of Greenview No. 16 (Greenview) believes that Council Members and Appointed Board Members benefit from attending relevant conferences offered throughout the year. Conferences provide an invaluable learning opportunity through the delivery of educational sessions, trade fares and networking with colleagues.

Purpose: To provide opportunities for Council Members and Appointed Board Members to attend conferences in order to continue to learn and enhance their knowledge on relevant subjects and issues.

Principles:

1. Through attending conferences, Council and Board Members will maintain awareness of matters and current issues affecting residents and functions of the municipality.
2. All Council Members are encouraged to attend both Alberta Association of Municipal Districts and Counties conferences each year, as well as the annual "Growing the North" conference and the annual Federation of Canadian Municipalities Conference.
3. Appointed Board Members are encouraged to attend the conferences which are appropriate to their appointments.
4. Council Members and Appointed Board Members will be reimbursed for expenses and will be paid an honorarium in accordance with the applicable policies of Greenview.
5. Conference participants under this policy are to provide written or verbal reports regarding conferences attended to the Council or Board, as appropriate.
6. Council will consider requests for approval for attendance of a Council Member or Appointed Board Member to other conferences not otherwise specifically identified or implied by this policy.
7. Council Members or Appointed Board Members will not be compensated for any expenses associated with attendance at a conference for which prior approval has not been provided by Greenview.

8. Any costs incurred as a result of a Council Member or Appointed Board Member failing to attend a conference without the necessary cancellation arrangements being made prior to the conference will be borne by that Council Member or Appointed Board Member.
9. Greenview will pay for the travel/meal expenses and spousal conference packages, if any, of the Council Member's or Appointed Board Member's spouse or Adult interdependent partner.

Approved: 14.02.106