

**Title: EMPLOYEE/CONSULTANT TEMPORARY HOUSING**

**Policy No: 1006**

**Effective Date: 2015.09.22**

**Motion Number: 15.09.432**

**Supersedes Policy No: (None)**



**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

*“A Great Place to Live, Work and Play”*

**Policy Statement:** The Municipal District of Greenview No. 16 provides furnished rental housing to assist in the recruitment of staff and to facilitate the provision of programs and services to Greenview, for period of eight (8) months.

The Municipal District of Greenview No. 16, where possible will provide furnished accommodations to consultants in order to reduce costs, for a period of time not normally to exceed six (6) months.

**Purpose:** The Employee/Consultant Temporary Housing Policy establishes clear guidelines and procedures for a broad range of Greenview temporary staff/consultant housing programs and services, creating a single, authoritative source for information and regulation.

**Principles:**

1. Greenview’s role in staff housing addresses market and inventory gaps that limit affordable housing options and that hinder the recruitment of staff. Staffing Greenview’s positions is essential for government service delivery to the Municipal District.
2. Greenview’s role in the provision of staff housing supports and recognizes the private sector.
3. Greenview will identify its staff/consultant housing requirements based on the overall recruitment process and its priorities.
4. Greenview is committed to allocating staff housing in an open and fair process, which is consistent across all regions of Greenview.
5. Greenview recognizes that the market value of staff housing should be recovered from those using this service through the payment of rent. As such, Greenview may provide staff or consultant housing for up to eight (8) months. The first month of temporary housing will be at no cost to the new employee, the other seven (7) months of temporary housing will be at \$600.00 per month utilities included.
6. At the discretion of the Chief Administrative Officer, the rent noted in section 5 may be adjusted and other arrangements may be made for temporary housing where

**Policy No:**

there are cost savings to Greenview.

7. Greenview considers staff accommodations a privilege, and not a right or benefit of employment.
8. The rental rate structure for Greenview housing is designed to support and stimulate the emergence of private affordable rental and markets in Greenview communities. Once viable and sustainable markets are established, it will no longer be necessary for Greenview to provide staff rental housing. In order to assist in that transition, Greenview will continue to make limited amounts of staff housing available to staff.